



Monday, August 9, 2021

Village Board of Trustees Agenda Meeting at 6:00 PM

**This meeting will be conducted IN PERSON at the Donald & Carol Kress Pavilion Great Hall
7845 Church Street Egg Harbor, WI 54209**

Members of the public can also JOIN THE MEETING BY ZOOM VIDEO CONFERENCE:

<https://villageofeggharbor.zoom.us/j/94894896847>

Members of the public with limited internet are encouraged to join by phone:

Call in Number: 312 626 6799 Meeting ID: 948 9489 6847

1 CALL TO ORDER & ROLL CALL

1.a. Call to Order and Roll Call

1.b. Approve Agenda

Suggested Action: Motion to approve the agenda

1.c. Approve July 12, 2021 Trustee meeting minutes

Suggested Action: Motion to approve July 12, 2021 Trustee meeting minutes

[DRAFT July 12, 2021 Village Board Minutes .pdf](#)

2 OPEN SESSION - *This is an opportunity for members of the audience to bring to the Village Board's attention any concerns regarding items listed on or not listed on the agenda. Comments will be limited to three (3) minutes per person with a maximum of ten (10) minutes for all items. Speakers may not yield their time to others.*

3 ADMINISTRATOR

3.a. 2021A Bonds Update

Suggested Action: No action needed. This is an informational item only.

[Sale Day Report 2021A for print \(002\).pdf](#)

4 VILLAGE PRESIDENT

4.a. Alpine Beach Property Closing Update

[Signed Knowlesd Nelson Grant Contract UGS3-21-1218.pdf](#)

4.b. Resolution 2021-17 Resolution of Commendation for Adolf and Ursula Walser

Suggested Action: Motion to approve Resolution 2021-17

[Resolution 2021-17 Commendation for Adolf Walser and Ursula Walser.pdf](#)

5 LIBRARY COMMUNITY CENTER COMMITTEE

5.a. DRAFT July 23, 2021 meeting minutes

[DRAFT July 23, 2021 Library Community Center Committee Minutes.pdf](#)

- 5.b. Kress Pavilion Managers Report
[July 2021 Report_KressPavilion.pdf](#)

- 5.c. Library hours change

Suggested Action: No action required. This is an informational item only.

6 **PARKS AND PUBLIC WORKS COMMITTEE**

- 6.a. DRAFT August 4, 2021 committee meeting minutes

[DRAFT August_4_2021_Parks_and_Public_Works_Minutes.pdf](#)

- 6.b. STH 42 Project Utility Option Determination

Suggested Action: Motion to approve incorporation of Village Board preferred utility option for the STH 42 project into project plans, with final project plans to be reviewed and approved by the Village Board at a future meeting.

[STH 42 Public Info Meeting Utility Options Information.pdf](#)

[Joseph Kiriazes July 19 Email Communication.pdf](#)

[Gerri Friedberg July 29 Email Communication.pdf](#)

[Mark Sterning August 1 Email Communication.pdf](#)

[Rassmussen August 2 Email Communications.pdf](#)

[Tom Caffrey August 2 Email Communication.pdf](#)

[Jon Kolb August 4 Buried power lines.pdf](#)

[Mary Jo Kolb Correspondence.pdf](#)

[Bernie Gyax HWY 42 Project Meeting Correspondence.pdf](#)

[Gerri Friedberg August 4 Comment Sheet.pdf](#)

[Richard Danhaussen Correspondence.pdf](#)

[Karen Peterson Correspondence.pdf](#)

[Bonnie Cady Correspondence.pdf](#)

7 **UTILITY COMMITTEE**

- 7.a. DRAFT July 20, 2021 meeting minutes

[DRAFT July 20, 2021 Utility Committee.pdf](#)

- 7.b. Clean Water Fund Loan Update

8 **PLAN COMMISSION**

- 8.a. DRAFT July 27, 2021 meeting minutes

[DRAFT July 27, 2021 Plan Commission Minutes.pdf](#)

- 8.b. Kim Jensen CSM Request

Suggested Action: Motion to approve CSM map completed by Aric R Weber, S-2584, dated 6-21-21, to combine parcel # 1180125302612E1 and parcel # 1180125302612E2 into a single 1.36 acre parcel

[Jensen CSM.pdf](#)

[1180125302612E1 Parcel Report.pdf](#)

[1180125302612E2 Parcel Report.pdf](#)

- 8.c. Charles Le Brun CSM Request

Suggested Action: Motion to approve Charles Le Brun CSM Request to divide parcel

0080225302644C into two parcels as presented.

[0080225302644C - TOWN OF EGG HARBOR.pdf](#)

[LE BRUN CSM Extraterritorial Zoning Rights.pdf](#)

[LE BRUN CSM Page 2.pdf](#)

- 8.d. Attorney memo regarding draft Ordinance No. 2021-07 An Amendment to Chapter 152 of the Village of Egg Harbor Municipal Code, 152.030 Off Street Parking, Driveways

Suggested Action: No action required. This is an Informational item only.

[Attorney Kalny Memo Parking Ordinance \(04711876\) \(002\).pdf](#)

- 8.e. Ordinance 2021-08 An Amendment to Chapter 152 of the Village of Egg Harbor Municipal Code 152.041 Conditional Uses, Application

Suggested Action: Consideration of approval of Ordinance 2021-08 An Amendment to Chapter 152 of the Village of Egg Harbor Municipal Code 152.041 Conditional Uses, Application

[Draft Ordinance No. 2021-08 An Amendment to Section 152.41 With Modifications Noted.pdf](#)

[Draft Ordinance No. 2021-08 An Amendment to Section 152.41 Conditional Uses.pdf](#)

9 **HARBOR COMMITTEE**

- 9.a. DRAFT July 28, 2021 committee meeting minutes

[DRAFT July 28, 2021 Harbor Committee Meeting Minutes.pdf](#)

10 **GREEN TIER**

- 10.a. Sustainability Report

11 **VILLAGE CLERK/TREASURER**

- 11.a. Room Tax

[Room Tax Revenues Comparison 2008-2021.pdf](#)

- 11.b. Financials

[Revenues & Expenses for March 2021.pdf](#)

[Balance Sheet for March 2021.pdf](#)

[Kress Financials for July 2021.pdf](#)

[Marina Balance Sheet for June 2021.pdf](#)

[Marina Profit & Loss for June 2021.pdf](#)

12 **JOINT FIRE COMMISSION**

- 12.a. Report from New Village Joint Fire Commissioners from the July Meeting

13 **CORRESPONDENCE**

- 13.a. Public Correspondence

[Peggy and Steve Handrich Email July 24 2021.pdf](#)

[TC Johnson Email July 27 2021.pdf](#)

[Dawn McGinnis August 5 Trucks on Sidewalk.pdf](#)

- 14 **OPEN SESSION** - *This is an opportunity for members of the audience to bring to the Village Board's attention any concerns regarding items listed on or not listed on the agenda. Comments will be limited to three (3)*

minutes per person with a maximum of ten (10) minutes for all items. Speakers may not yield their time to others.

15 **ADJOURNMENT**

15.a. Adjournment

Suggested Action: Motion to Adjourn.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information;

no action will be taken by any governmental body at the above-stated meeting other than that the governmental body specifically referred to above in this notice.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, or to request this service, contact Tom Strong Deputy Administrator, at 868-3334, or at PO Box 175, Egg Harbor, WI 54209.

Date Posted: AUGUST 6, 2021 4:00 PM

Posted by: Tom Strong, Deputy Administrator

☒ Post Office
☒ Paul J. Bertschinger Community Center
☒ Main Street Market
☒ Greens N Grains
☒ Media

Agenda can also be found at www.villageofegggharbor.org



Monday, July 12, 2021, 6:00 PM
Village Board of Trustee Meeting Minutes
Donald & Carol Kress Pavilion – Great Hall
7845 Church Street Egg Harbor, WI 54209
<https://villageofegg harbor.zoom.us/j/94894896847>
Call in Number: 312 626 6799 Meeting ID: 948 9489 6847

1. Call to Order and Roll Call

- Notice of Meeting and roll call.
 - John Heller called the meeting to order at 6:01 PM.
 - Trustees present: Angela Lensch, Cambria Mueller, Bob Dickson, John Heller, Lisa Van Laanen,
 - Staff present: Megan Sawyer, Jess Reinke, Lynn Ohnesorge, Tom Strong, Lydia Semo
 - Others present: Mike Simon – McMahon, Tami Olszewski - Ehlers, Josh O - Discover Wisconsin, Mike Jacobs - Discover Wisconsin, Kiehnau, Kiehnau, KenMathys, Ed Conlon, Myles Dannhausen, Jr., Denny Phillips,
- Approve Agenda
 - **John Heller moves to approve the agenda as amended, with PPW moved after Tdministrator.**
 - **Cambria Mueller second.**
 - **Motion Unanimously carried.**
- Approve Trustee Minutes from June 21, 2021
 - **Corrections: No Corrections.**
 - **John Heller moves to approve Trustee Minutes from June 21, 2021 as presented.**
 - **Lisa Van Laanen second.**
 - **Motion unanimously carried.**

2. Open Session

- *President Heller opened the floor for comments. People in person will speak first followed by those connecting by zoom.*

- *Ed Conlon introduced himself to the Trustees. He has lived here full time for four years and has been a member of the PPW committee for the last three years.*
- *Lisa Van Laanen: Expressed concerns regarding the 4th of July activities, specifically parking, church street and porta-potties. Is that the Village or business association who plans for that?*
- *Megan Sawyer: The EHBA orders the porta-potties. They are in short supply this year. The Village office was open for rest room facilities as well as the Peg Egan. Members of the public also expressed concerns directly to staff regarding fireworks embers and ash falling on viewers at Harbor View Terrace. We will look into measures we can take to improve this situation next year.*
- *Lisa Van Laanen: Could we investigate “silent” fireworks for next year? They were really loud this year.*
- *Megan Sawyer: We can look into that. We also looking into drone show to replace fireworks.*
- *Angela Lensch: I think Green Tier could also get involved as there is a lot of trash left over from the event as well as toxic impact to the environment. Maybe PPW and Green Tier could work together on clean up plans after this even next year.*
- *John Heller showed some of the debris he picked up from the beach several days after. We have to give this some thought. We are spending a lot of money on our beach.*
- *Robert Dickson: I think the drone show is a great idea to explore.*
- *Cambria Mueller: When watching the fireworks at the Alpine, we didn’t realize that it was a part of the same show. There was a lot going on. It wasn’t clear that the fireworks at the Kress were a part of the same show.*
- *Megan Sawyer: Alyssa is already doing some legwork to see what the costs are for a drone show. The Kress property was used due to the large shells this year.*

3. Administrator

3.a. Resolution 2021-12 Ehlers Investment Engagement

- *Megan Sawyer provided an introduction as presented in the meeting packet on page 8. Money Market and other fixed options are only paying 0.05%. Staff is recommending using this service for the 2021 GO Bond funds to try it out on a limited basis. If things go well, we could expand it’s use in the future.*

- *Tami Olszewski: Ehlers is a firm you are familiar with already. Joe Murray recommended we open a discussion on exploring investment options that earn more income and still meet liquidity and security concerns. Tami provided an overview of the presentation in the meeting packet starting on page 9.*
- *John heller: How frequently do you provide us with reports?*
- *Tami Olszewski: We allow information through our portal at any time. We can also provide you with periodic reports if needed for board meetings. Based on today's rates, I project you would gain \$3,200 in income for your 2021 GO Bonds after our fees are deducted.*
- *Cambria Mueller: Is this common for municipalities to invest like this? If you see the market starting to decline, would you ever advise us to pull those funds? I get that we would be gaining \$3,200 but what risk would we be taking on?*
- *Tami Olszewski: Yes, but there are limitations on the investments you can make as you have a fiduciary responsibility since these are public funds. You have to be able to answer to taxpayers on matters of security and liquidity. Investments are limited to fixed income investments with principal guarantees and with a high level of security. We are not investing in corporate bond funds or stock funds.*
- *Angela Lensch: If it does decrease, are we able to take that money out?*
- *Tami Olszewski: Yes. You are going to get the principal back. You can liquidate if necessary. I have almost never encountered a situation that required an immediate liquidation. We monitor security health to ensure that the investments will pay interest as expected.*
- *Lynn Ohnesorge: We reviewed this with Tami during a webinar lately.*
- *Megan Sawyer: We are recommending trying this on a limited basis with the 2021 bonds. We can move forward in the future if it goes well.*
- **John Heller moves to approve Resolution 2021-12 Ehlers Investment Engagement.**
- **Angela Lensch second.**
- **Motion unanimously carried.**

3.b. 2020 Final Audit

- *Megan Sawyer provided an introduction and overview as presented in the meeting packet. Any questions can be routed to Leah through Village staff.*
- *No questions presented during the meeting.*

3.c. Discover Wisconsin Media Network Agreement

- *Megan Sawyer provided an introduction and overview as presented in the meeting packet. We received an anonymous donation along with a contribution from Destination Door County.*
- **Robert Dickson moves to approve Discover Wisconsin Media Network Agreement as presented.**
- **Angela Lensch second.**
- *Angela Lensch: I am grateful for our donor and the team that is working on this. We have good momentum as a sustainable community.*
- **Motion unanimously carried.**

4. Village President

4.a. Resolution 2021-15 Purchase Alpine Property

- *Megan Sawyer provided an introduction and overview as presented in the meeting packet. This is recommended by Attorney Kalny to ratify all the actions taken to purchase this property.*
- **Lisa Van Laanen moves to approve Resolution 2021-15 Purchase Alpine Property.**
- **John Heller second.**
- *Lisa Van Laanen: Is there a closing date?*
- *Tom Strong: The offer specifies a closing on or before of August 31, 2021. Once the 2021 GO Bond sale is completed, we will schedule a closing date. I anticipate the closing in the middle of August.*
- **Motion unanimously carried.**

4.b. DRAFT June 29, 2021 Administration Committee Meeting Minutes

- *Megan Sawyer provided an introduction and overview as presented in the meeting packet.*
- *Robert Dickson: As indicated in the minutes, the flex time isn't necessarily one hour for one hour. How will that be approved?*
- *Megan Sawyer: I will approve for staff. John will approve my time. The work needs to be done first. This offers some flexibility for salary staff. I will cover this more under the agenda item.*

4.c. Employee Handbook Sick Time Update

- *Megan Sawyer provided an introduction and overview as presented in the meeting packet on page 127. Sick time includes caring for an immediate family member. The recommended changes are in **Red**.*
- *Cambria Mueller: Do we have to specify foster children?*
- *John Heller: I believe that is covered in the federal family leave act.*
- **Robert Dickson moves to approve the Employee Handbook sick time update as presented.**
- **Angela Lensch second.**
- **Motion unanimously carried.**

4.d. Employee Flex Time Policy update

- *Megan Sawyer provided an introduction and overview as presented in the meeting packet. Employees would still have to work a minimum of 40 hours. This would be at my discretion to approve it for staff members. John will approve my requests.*
- *John Heller indicated today will be a 12-hour day. It isn't one for one, but I support the staff having some flexibility.*
- *Cambria Mueller: While this is not a one-to-one ratio, I would like to see the staff flexing their time for things like this meeting. I hope that you do schedule and take flex time. Staff does a lot of work here in the Village*
- **John Heller moves to approve the flex time policy update as recommended by the Administration Committee.**
- **Cambria Mueller second.**
- *Angela Lensch: What happens if there is a change in administrator? Should we review this at that point with the Administration Committee?*
- *John Heller: It would be on the Village President in the event that there is a transition in the future.*
- *Robert Dickson: It is important to be sure that this policy is not abused or even appears to be abused.*
- *Megan Sawyer: We can discuss this with the administration at any point if we need to. We will always have staff in the office during normal business hours. When the work is done,*
- *Cambria Mueller: I also like to see the staff having flexibility with approval at Megan's discretion. Thank you for working on this and bringing it to the trustees.*
- **Motion unanimously carried.**

4.e. Appoint Mack Bonk to the Joint Fire Commission

- **John Heller moves to appoint Mack Bonk to the Joint Fire Commission.**
- **Cambria Mueller second**
- **Motion Unanimously Carried**

4.f. RESOLUTION 2021-13: RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF UP TO \$2,082,706 SEWERAGE SYSTEM REVENUE BONDS, SERIES 2021, AND PROVIDING FOR OTHER DETAILS AND COVENANTS WITH RESPECT THERETO, APPROVAL OF RELATED \$2,836,312 FINANCIAL ASSISTANCE AGREEMENT

- *John Heller provided an introduction and overview as presented in the meeting packet. We met with Quarrels and Brady and Ehlers today to look over the final paperwork. This is at a rate of 1.485% annually. This is a lot of paperwork to fill out. This is for the WWTP Phase I project, which is over half completed. There is also over \$750,000 in principal forgiveness through this program.*
- **Robert Dickson moves to approve Resolution 2021-13: Authorizing the issuance and sale of up to \$2,082,706 Sewerage System Revenue Bonds, Series 2021, and providing for other details and covenants with respect thereto, approval of related \$2,836,312 Financial Assistance Agreement.**
- **Lisa Van Laanen second.**
- **Motion unanimously carried.**

5. Library Community Center Committee

5.a. DRAFT June 18, 2021 Committee Minutes

- *Chair Angela Lensch: Provided an overview of the June 18, 2021 committee meeting. Landscape updates are in place and they look great. When it matures, it will provide screening for the LP tanks and dumpsters. These were all paid for by donations.*

5.b. Kress Managers Report.

- *Jess Reinke provided an overview of the Kress Managers report as presented in the packet on page 185. The Solar won't be completed in July. The stakes are out for the committee to review before installing. The*

Wedding party that asked for 150 attendees went really smoothly. We have had a lot of remote workers renting meeting rooms. We have 24 wedding deposits for 2022.

- *Cambria Mueller: What is the cost to have a wedding at the Kress? Have the rates increased since the Referendum passed?*
- *Jess Reinke: It ends up being about \$4,200 for a 10-hour rental. The rate went up prior to the Kress Referendum. We increased the rate but kept it reasonable at the same time.*
- *Cambria Mueller: With the taxpayers now supporting the building, we need to ensure we are maximizing the income potential. That is a wonderful building. If someone books it today, are they locked in at today's rates?*
- *Jess Reinke: Yes, they are locked in when they sign the contract. We review this annually during the budget process.*
- *Lisa Van Laanen: Could you recap the solar project progress?*
- *Jess Reinke: Stakes are in place for the Library Committee to look at. One location was already approved, but we are looking at a possible second option for the location. We are on the schedule for the first week of August. The installation should be completed before the end of August.*
- *Cambria Mueller: Do we need to be concerned about high winds or other storm events that could damage the panels?*
- *Jess Reinke: These are graded for different weather conditions. We will have to remove snow in the winter.*

5.c. HVAC freeze stat fix proposal.

- *Jess Reinke provided an overview of the HVAC freeze stat fix as presented in the packet on page 187. The architect put it in the specifications, but it didn't fit the size of our building or the duct work.*
- *John Heller commented that we have already spent way too much time dealing with this. Let's just move on with fixing it then sort out accountability later.*
- *Robert Dickson: I think we get it fixed then determine if we should get reimbursed by the architect.*
- *Lisa Van Laanen: I can see where an Architect is not an Engineer. When I build a prior building, the engineer had to rework some of the Architect's designs.*
- *Jess R: HGA is the architect, they have a mechanical engineer on staff. He then hires a mechanical company that puts it in. There is also a software company who provides the platform to run the HVAC system.*

Installing this system will send out alerts when the actual temperature is too low. This will not shut down the system like the original system did.

- *Cambria Mueller: Why can't the installer install a right sized system?*
- *Jess Reinke: It is the size of the ductwork. This is the best solution option.*
- **Robert Dickson moves to approve removing the freeze stat and installing a strap on sensor for the quoted \$1,559.**
- **Angela Lensch second**
- **Motion Unanimously Carried**

6. Parks and Public Works Committee

6.a. DRAFT July 7, 2021 Committee meeting minutes are not completed.

- *Chair Lisa Van Laanen: Provided an overview of the committee meetings on July 7, 2021. The Church Street Schedule and Hwy 42 Public Information meeting in August.*

6.b. STH 42 Transportation Alternative Projects and Core Project Overview

- *Megan Sawyer: Provided an overview of the STH 42 TAP and Core projects as presented in the meeting packet started on page 190. There are bike accommodations in the Core project area with full bike lanes in the north and south TAP sections of the project. The Core project area also has 3 dedicated left turn lanes by Hwy G and White Cliff Road.*
- *Mike Simon: The terrace width is four feet. There is only curb and gutter on one side of Segment one on the south TAP project area.*

6.c. STH 42 Public Information Meetings

- *Megan Sawyer: Provided an overview of the STH 42 Public Information Meetings as presented in the meeting packet on page 192. The meetings are at the Kress Great Hall on Monday August 2nd 6:00 PM and Tuesday August 3rd 9:00 AM. We ask that all the Village Board members attend at least one of these meetings if possible. Postcards are going out to all village property owners. We are also posting this on our website, social media sites and posters.*

- *Lisa Van Laanen: I would like to thank Ken Mathys for all his work on getting this meeting ready.*
- *Megan Sawyer: We should have utility estimates for the public meetings. We have numbers from WPS, but we are waiting on Charter and Frontier estimates as well as numbers from WPS for the black fiberglass poles. These are in person meetings at the Kress Pavilion Great Hall. They will be recorded and posted but not broadcast live.*
- *Ken Mathys: Just a reminder that it is important for all of us to be at these meetings. Public input is going to be very important. It is important for the Trustees and our committee members to be there.*
- *Angela Lensch: I feel that it is really important to have the utility numbers for this public meeting.*
- *Robert Dickson: What was the percent difference for the Hwy G project for WPS and the other utilities. Is this a good indicator of what we can expect for Hwy 42?*
- *Mike Simon: Frontier was a minor amount on G. Charter was more expensive than I thought they would be on Hwy G.*
- *Angela Lensch: I was really impressed with the presentation. I'm excited to hear the public feedback.*
- *Ed Conlon: I joined this committee three years ago. I would say this committee has worked as hard as any committee I've been involved in. I ask that both sides of issues be fully explored. I think the committee has done a great job. People will come to this meeting with different preferences. I think it is extremely important that we have explored all options and we are well prepared to conduct these meetings.*
- *Lisa Van Laanen: I would like to commend the committee as well. This has been a long journey. When this is over, we will be ready to take a breather.*

6.d. Church Street Project Schedule.

- *Lisa Van Laanen provided history of the Hwy G project as a reference point, then gave an overview of the Church Street Schedule that runs through the fall of 2022.*
- *Megan Sawyer: provided additional details as presented in the packet on page 199, with a recommendation to move the schedule ahead to complete the project in the summer of 2022.*
- *Mike Simon: Everything is laid out in the memo in your packet. With additional utility relocation work and costs continuing to go up, it would be really advantageous to get it done before Hwy 42 constructions begins.*

- **John Heller moves to approve updated Church Street project construction schedule to allow work to continue into the summer of 2022.**
- **Lisa Van Laanen second**
- *Angela Lensch: I think it is important to ensure we have proper signage and access during the active summer months. This will be important for events, Peg Egan concerts and holiday weekends.*
- *Cambria Mueller: Is signage budgeted for in the Church Street Project?*
- *Mike Simon: Standard traffic control budget is included in the bid request. Specialty signs are not. We can work out these details. Most of the work after the spring will be behind the curb and gutter. The parking spots will be available by then.*
- **Motion unanimously carried.**

7. Utility Committee

7.a. DRAFT June 15 Utility Committee meeting minutes

- *Chair John Heller: Provided an overview of the committee action as outlined in the meeting packet. Phase 1 construction is moving forward smoothly. There have been only a few minor change orders so we should save our contingency dollars. The Clean Water Fund loan is moving ahead. The hauler income has seen a significant increase. Next meeting is on July 20, 2021, in person at the Community Center.*
- *Angela Lensch: Requested information about the issue that happened when we did the borings? Is this an opportunity to look at the WWTP sewer mains? What about storm sewers?*
- *John Heller: If the issue with it isn't covered by insurance, we can cover it under the Hwy 42 plans. 33% of the sewer mains are inspected and repaired each year so they are in excellent shape. Storm sewers are separate from the septic sewer mains.*
- *Robert Dickson: The storm sewer has to be a part of the Hwy 42 plans since it has to deal with run off from the highway.*
- *Megan Sawyer: There are improvements on the north and south ends, adding curb and gutter. I would need to get more information from Mike Simon and Cody.*
- *Robert Dickson: Why are storm sewers still covered on Hwy G?*
- *John Heller: Plantings need to have 80% coverage before those are removed.*

- *Cambria Mueller: South end of town gets routed between us and The Landing. I ask that they make sure those areas can handle it after this update.*
- *Lisa Van Laanen: We touched on that. Mike Simon said these projects will help this out, it won't make it any worse. Mike Simon will have maps at the public information meetings. He will be there to answer any questions.*
- *Megan Sawyer: There were some improvements on Harbor School Road a few years ago already.*
- *Cambria Mueller: Make sure that where you are diverting water, it can handle it.*

7.b. Utility Committee recommendation to increase the WWTP Connection fee to \$2,400 per REU.

- *John Heller provided an overview of the recommendation to increase the WWTP connection rate to \$2,400 per REU as presented in the packet on page 207.*
- **Cambria Mueller moved to approve increasing the WWTP connection fee to \$2,400 per REU**
- **Lisa Van Laanen second.**
- *Angela Lensch: Does that depend on how far away a building is from the sewer main?*
- *John Heller: This is just a fee to connect to our sewer plant. Those other costs are covered by the property owner.*
- **Motion Unanimously carried.**

8. Plan Commission

8.a. DRAFT June 22, 2021 Committee meeting minutes

- *Chair Cambria Mueller: Provided an overview of the June 22, 2021 meeting, starting on Page 210. We will have our regular meetings at the community center in person for the next few months. Any public hearings will be hybrid. We discussed Fee In Lieu Of Parking fees at great length, but those discussions were not concluded. There are recommendations for a tiered fee or a one-time fee and a possible maximum number of spots that can be paid for. This agenda item for the next meeting to continue the discussion.*

- *Lisa Van Laanen: As a business owner I know I would prefer having this as a one-time fee. I would also prefer to have a limit on the number of spots that you can pay a fee for set at 10. I think 10 is generous. If you need more, you are building too big for that property.*
- *Cambria Mueller: We need to consider new businesses that might come into town. As a Village we need to be more proactive in how we are handling this.*
- *Megan Sawyer: A restaurant is always a conditional use application. Parking fulfillment is defined by the administrator but in the end, it is approved by the Plan Commission.*
- *Robert Dickson: You need to find the right balance. Can the ratio be specified in the ordinance? A ratio plus not to exceed a specified maximum seems to make sense.*
- *Cambria Mueller: I think we have a good mix on the Plan Commission bringing many points of view on this subject. Nothing was set in stone at the meeting. We do need to find a balance.*
- *Angela Lensch: Do we verify? Is there a penalty?*
- *Megan Sawyer: Businesses should be noted on their business license. We don't go there to check unless there is a reason to check. However, the Utility committee or staff does seat counts that we can reference as well.*
- *Robert Dickson: Could you have random audits? The state does an inspection of our pool every year. I think it would help to drive compliance.*
- *Cambria Mueller: I think we need to be more conscious of staff time and costs for outside services related to conditional use permit requests. Recommendation is to have staff write up an ordinance update along those lines, to be approved at a future Trustee meeting.*
- *Megan Sawyer: Regarding the shipwrecked parking lot, the cow troughs screening will be put back into place and the parking lot will be striped. That should help prevent cars from parking on the sidewalk on Hwy G, but it will make the parking tighter as well.*
- *Cambria Mueller: We have received many pictures of cars parking on the sidewalk. I have also seen one family have to jump out of the way when a car was parking and pulled up onto the sidewalk.*

9. Harbor Committee

9.a. DRAFT June 23, 2021 Committee meeting minutes

- *Chair Bob Dickson: Provided an overview of the June 23, 2021 meeting as presented on page 226 of the meeting packet. It is unfortunate but we may not get one of the Sea Bin units. I think the idea is great. Maybe we can just buy one. We will find out how much they cost and explore options, possibly with the Green Tier Initiatives.*
- *Lisa Van Laanen: Could you elaborate on what is the dog about?*
- *Robert Dickson: Ali is dealing with it. The dog is being trained as a service animal. There were concerns expressed by the committee but people like it and there have been no issues reported.*
- *Cambria Mueller: What is the survey?*
- *Robert Dickson: It is to provide input to the DNR for a strategic analysis on the Door Peninsula shoreline and how it is used. It is handled differently in the Village than it is in the Town.*
- *Megan Sawyer: We can send out a link to the survey to the Trustees. The Plan Commission will also take a look at this.*

9.b. Discounted second seasonal launch pass for Village property owners

- **Robert Dickson moves to approve the discounted second seasonal launch pass fee for Village property owners.**
- **Angela Lensch Second**
- *Cambria Mueller: How do we verify that they own property in the Village?*
- *Megan Sawyer: This is verified through the County Land Portal. Ali looks up their property address.*
- **Motion unanimously carried.**

10. Green Tier

10.a. July Sustainability Update

- *Angela Lensch: Provided an overview of the July Sustainability Update included in the packet. We had a great meeting with the Seaquist owners. Lydia has a good plan working for Invasive Species. We are also working on garbage and recycling streamlining with Jeff Johnson from Going Garbage.*
- *Robert Dickson: Who is responsible for all the dead ash trees along Hwy G? I am mainly asking about the areas near the power lines. If they are*

in the right of way, they are our responsibility, are they not? Can Cody reach out to the County?

- *Cambria Mueller: Could we do something village wide for ash trees? Both to drop the dead trees and also to possibly reduce the cost?*
- *Megan Sawyer: I will follow up with Cody regarding the Ash tree removal on Hwy G.*

11. Village Clerk/Treasurer

11.a. Room Tax Report

- *John Heller: Summarized the room tax dollar increased revenue as presented in the packet on Page 235 of the packet*

11.b. Approve Resolution 2021 - 14 Adopting Updated Fee Schedule for 2021.

- **John Heller moved to Approve Resolution 2021 - 14 Adopting Updated Fee Schedule for 2021.**
- **Angela Lensch second.**
- **Roll call vote. Heller – Aye. Mueller – Aye. Lensch – Aye. Van Laanen – Aye. Dickson – Aye.**
- **Motion unanimously carried.**

12. JOINT FIRE COMMISSION

12.a. April 15, 2021 Joint Fire minutes.

- *John Heller: Provided an overview of the April 15, 2021 meeting as presented in the meeting packet starting on page 242. The next meeting is at the town on Thursday July 15th. Mack Bonk, Jim Peterson and Pat Gilday are the commissioners now representing the Village.*

12.b. Intergovernmental Agreement for Joint Fire Protection Services

- *Megan Sawyer: Provided an overview of the April 15, 2021 meeting as presented in the meeting packet starting on page 246. This update is presented for trustee deliberation and possible action.*
- *Robert Dickson: We have an agreement in place. What does this change?*

- *Megan Sawyer: The mark up copy was last reviewed on May 19th. This is the clean copy after all the edits were added. The optional powers were added to the agreement, section 2.6.*
- *Lynn Ohnesorge: This is coming up on the 10-year anniversary. These need to be reviewed and renewed periodically.*
- *Cambria Mueller: I don't think there has been a clear understanding of what the commission can or can't do. I had worked with Jim Kalny to clarify that for commission members. That is why he added the optional powers section.*
- *John Heller: The optional powers clarify what the commission can approve above the fire chief approvals. The Village president and Town Chairperson also has more authority than were aware of.*
- *Robert Dickson: Did the new members get some direction about what we think they need to be paying attention to as the Village representatives?*
- *Lynn Ohnesorge: I provided the new members with a welcome packet to be sure they understand their role on this commission. They also have a copy of this updated intergovernmental agreement.*
- *Megan Sawyer: The contract length is now good for five years. We have always had an opt out clause for both parties, with 1 year written notice.*
- *John Heller: In section 2.6, Neither the town or village has authority to approve SOP and SOG's. These still are approved by a Joint Town/Village approval.*
- *Robert Dickson: I think this is how we want it as this is what has been lacking in the past. New commission members need to be informed by Village Staff about the expectations and understand their base responsibility to the Village of Egg Harbor. I wouldn't mind having them report back to the Trustee meetings in person. We need to be sure they understand this before they go to the fire meetings. We have a clean slate and an opportunity to make an improvement in this area.*
- *Cambria Mueller: They also need to know that they have the support of the Village in matters of public safety.*
- *Megan Sawyer: I think this is a valid point for all committees. We can definitely try to get them into the office before Thursday to walk through the draft agreement. We can expand this for all committees.*
- *Cambria Mueller: I think a run down of Roberts Rules of Order would be beneficial as well.*
- *Lynn Ohnesorge: That is included in their introductory packet.*
- *Robert Dickson: Committees make recommendations to the Trustees. The Plan Commission and Fire Commission have extra authority. This is especially important for Commissions as they have independent power.*

Section 2.6 in the update specifically says the commission shall not organize and supervise the Fire Department operations, such as the SOG's and SOP's. This is important as we are giving up some of our control to these commission members.

- **John Heller moves to approve the Intergovernmental Agreement for Joint Fire Protection Services as presented.**
- **Lisa Van Laanen second.**
- *Cambria Mueller: I would like us as a Village Board to be open to hearing feedback that these commission members come back to us with. Maybe we will need to have discussions about exploring other options in the future.*
- **Motion unanimously carried.**

13. CORRESPONDENCE

13.a. Public Correspondence

- *Public Correspondence received from Colette and Dave McDonough, Max Dickson and Dawn McGinnis.*
- *John Heller opened the floor to the trustees for comments.*
- *Lisa Van Laanen: On the noise complaint, I noticed that this house is on Sleepy Hollow Road near Cambria.*
- *Cambria Mueller: They have a really cool outdoor patio. It is facing away from our house, but the noise does tend to carry. The neighbor on the other side gets the brunt of it.*
- *Megan Sawyer: We did follow up with the STR owner regarding the noise complaint. We have not heard back from the owner yet.*
- *Robert Dickson: Regarding the letter on the electrical outages, I believe WPS is looking to upgrade the grid so that power to the Hwy G area can be provided from both the north and south. This might take place in the next year or two as I understand it.*
- *Lisa Van Laanen: Regarding the Dog Park proposal to the town, Megan put a lot of time into the presentation, only to have it flat out denied. If that is a joint effort with the town, why are we paying for half of it if we have no say in what is done with it? It made me think why are we spending money on it if we aren't getting anything out of it?*
- *Robert Dickson: It's the dog park, the fire department, the Kress Pavilion, the composting, and recycling, at some point there needs to be some parody. Myles said in his letter to me is the reason the town didn't work with us is because of the town provides \$10,000 to the historical*

society while the Village only donates \$500. The room downstairs at the Kress was donated by the Village. We also allow them to use the Great Hall at no cost. I love what they do, but don't tell the Village that we don't donate much to the historical society. Don't say the Village doesn't support the historical society. That just isn't true.

- *Megan Sawyer: I will reach out to the Historical Society to get some context and go over the resources that we provide to that group.*
- *Robert Dickson: I asked Jess to put these things we donate into her report. I think what the Historical Society does is good work. Everyone needs to see that and understand how we are supporting this organization. We are glad to support them. We probably need to better publicize that. That was sad that Myles said we don't support that group. I'm tired of being treated this way by town board members. This was very disrespectful the way they treated Megan and Lisa at that meeting. Something has to change. The cost of operating that room is not free. The cost to replace the freeze stat is not free. The Village taxpayers are funding that. We're glad to have them there but the town board should acknowledge the Village does provide support for this group.*
- *Cambria Mueller: Even taking that a step further, we can't move the fence 30 feet? I get the Historical Society presentation had something to do with that, but I think they just didn't want to do it. I just want to make it clear that this is the Village dog park. In that case, then stop taking advantage of our resources. Maybe we should get ID cards for the dog park. We are held accountable for our public facilities. Maybe we hold the town accountable for costs by charging town residents to use Village resources.*
- *Robert Dickson: We already have the joint fire station and ballpark on that property. Why couldn't it have been the joint dog park as well? We have people who would take care of it. This was a great opportunity for the Town and Village to work together. Max Dickson offered some great ideas about how it could be a nice update for both Town and Village property owners. Adding the dog park to the joint agreement really makes sense to me.*
- *Megan Sawyer: We will explore options for the dog park. Short term we might have to reduce the size. As Bob said, we will likely keep it where it is for now with reduced size to accommodate the Church Street update. We can hopefully collaborate with both the town and the historical society down the road.*

- *Lisa Van Laanen: I think when it is closed down or reduced in size, we will probably get a lot of complaints from town residents. We can redirect those to the town office.*
- *Robert Dickson: I have been here for twenty years. We are both Egg Harbor. We are partners in this community. Our taxpayers are paying for all the infrastructure updates that town residents also use.*

14. Closed Session

14a. John Heller moved to MOVE INTO CLOSED SESSION per State Statute 19.85(1)(c) considering employment, promotion, compensation, or performance evaluation, and then to RETURN TO OPEN SESSION to take further action or to adjourn the meeting. Angela Lensch second.

- Roll call vote. Heller - Aye, Dickson - Aye, Lensch - Aye, Mueller - Aye, Van Laanen - Aye

14.b. Deliberation

14.c. John Heller moved to RETURN TO OPEN SESSION to take further action on items discussed in closed session or to adjourn the meeting Suggested Action: Motion to return to open session.

- Roll call vote. Heller - Aye, Dickson - Aye, Lensch - Aye, Mueller - Aye, Van Laanen - Aye

14.d. Take action on actions made in closed session Suggested Action: Motion to approve actions made in closed session.

- **Angela Lensch moved to approve action taken in closed session.**
- **Cambria Mueller second.**
- **Motion unanimously carried.**

15. OPEN SESSION

- *President Heller opened the floor for comments.*
- *Angela Lensch: I think it is important to be sure the bike path is extended on the south side of the Hwy 42 project. It is the responsibility of the Village to also improve this section on South Trail. It is in rough shape. I*

want to make sure we are upgrading the walking path there as well in the first section of South Trail near Hwy 42. I think it is important that we complete that section.

- *Robert Dickson: Maybe we should look at all of South Trail. It is so curvy and not in great shape right now. It would need to be updated to make it safer for bikers and walkers.*
- *Angela Lensch: Next time you are in the area take a walk around there.*
- *Lisa Van Laanen: We will look at this when we update our Capital Improvement Plans.*
- *Cambria Mueller: Right now, you have to walk on the north side of the road regardless of which direction you are going, or if you are walking or biking.*
- *Megan Sawyer: We will have Cody take a look at it as well.*
- *Angela Lensch: Committee member welcome packets, maybe we could put something in the Pulse or in a Newsletter to clarify what the Village is and what the Town is. That might help clarify it for the public.*
- *Ken Mathys: The town dog park thing really frosted me. I would have John assess all point of this relationship and go talk to the Town Chairperson directly about it. I would consider a letter to the editor if that is appropriate. Second, I would like to thank a couple of people while we were between Administrators. Jess Reinke has been great to work on the Hwy 42 Public Engagement. I wanted to thank her publicly. I would also like to thank Tom Strong as he was especially helpful in navigating this project. You mentioned working together on these ash trees. I think we are a year behind on our work on invasive species. I think this is an area we need to have private public shared services to improve our progress. The PPW committee did approve a project with Crown Vetch near Apple Ridge. We need more hands involved in working in this area. Thank you for all your work.*
- *Cambria Mueller: Regarding Garlic Mustard, this turned into an educational opportunity for our kids. For one person, where do you even start.*
- *Angela Lensch: I believe the direction was to collect the data and contact those property owners. We are in the process of collecting that data then coming up with a plan of action.*
- *Lisa Van Laanen: I won't be able to make the next trustee meeting in person in August. I will have to attend remotely via zoom.*
- *Cambria Mueller: Setup for the next meeting, could we set up the tables in a semi-circle? Having the trustees in a straight line is challenging to face each other.*

16. Adjournment

- **John Heller moves to adjourn the meeting.**
- **Angela Lensch second.**
- **Motion unanimously carried.**
- Meeting Adjourned at 9:29 PM

Minutes submitted by Tom Strong on July 20 for approval on August 9, 2021.

DRAFT

Village Board of Trustees Agenda Agenda Item Report

Submitted by: Megan Sawyer

Meeting Date: August 9, 2021

Subject:

2021A Bonds Update

Background:

The Village's 2021A Bonds sale took place on Monday, July 26th. The bids were very good and saved the Village nearly \$319,000 from projections with the interest rate coming in under 1.7%, benefiting from a general interest rate drop in the last three months. The winning bid complies with all of the parameters set by the Board.

The Sale Day Report 2021A prepared by Ehlers is attached. The bond closing is scheduled for August 12th.

Also, included in the sale day report is the S&P Global Ratings Summary. The Village maintained its AA- rating with a stable outlook. However, as noted in the summary, the rating could be lowered if the new levy authority for the Kress does not contribute to balanced general fund operations and stable reserves beginning in 2022, and reserves decline from their current level.

Recommendation:

No action needed. This is an informational item only.

Budget Impact:

Item History:

Attachments:

- [Sale Day Report 2021A for print \(002\).pdf](#)

July 26, 2021

SALE DAY REPORT FOR:

Village of Egg Harbor, Wisconsin

**\$5,015,000 General Obligation Corporate
Purpose Bonds, Series 2021A**



Prepared by:

Ehlers
N21W23350 Ridgeview Parkway
West,
Suite 100
Waukesha, WI 53188

Joe Murray,
Senior Municipal Advisor

Todd Taves,
Senior Municipal Advisor

BUILDING COMMUNITIES. IT'S WHAT WE DO.

COMPETITIVE SALE RESULTS

Purpose:	For the public purposes of paying the cost of parks and public grounds projects; street improvement projects; street lighting projects; sewer system projects, consisting of sanitary sewer and storm sewer projects; and parking lot projects.
Rating:	S&P Global Ratings "AA-" + Extremely strong per capita market value (\$1.3M) largest strength. - Weak budget performance and use of fund balance endangers future rating downgrade.
Number of Bids:	3 – Second place bid 2.5 basis points (0.01% = bps) and all 3 within 5 bps. All well below projected 2.35%
Low Bidder:	Baird, Milwaukee, Wisconsin

Comparison from Lowest to Highest Bid: (TIC as bid)

Low Bid	1.6896%
High Bid	1.7315%
Interest Difference	\$17,126

Summary of Sale Results:

Principal Amount:	\$5,015,000.00
Underwriter's Discount:	\$68,066
Reoffering Premium:	\$313,805
True Interest Cost: *	1.6860%
Costs of Issuance:	\$69,854.00
Yields:	0.20%-2.00%
Total P&I	\$6,202,338
Net P&I	\$5,956,599

Notes: * Subsequent to bid opening, individual maturities were moved to adhere to target projected tax impact. The impact lowered the TIC from 1.6896% as bid to 1.6860%

The projected True Interest Cost (TIC) was 2.35%. The winning bid came in 46bps lower. The winning bid was also a "premium bid" where the underwriter pays the Village cash up front to help the Village pay down higher interest rate coupons.

This provided the Village \$245,739 deposited to the Debt Service Fund.

The lower TIC and the premium results in the Village saving \$318,805 in total debt service tax levy from projection.

The original structure also anticipated a “discount bid” (where the underwriter takes their money up front and doesn’t pay the Village the full face value of the issue). As a premium bid the Village was able to increase project funds by \$67,861.

The 2022 debt service tax increase will increase by 30-cents to \$2.46 instead of 32-cents as projected to \$2.48. The structure was modelled around the 2021A Bonds and proposed 2022A Bonds and 2022B Notes for construction.

The winning bid also complies with all the parameters established by the Board on June 14, 2021.

Parameter	Winning Bid
Maximum amount shall-not-exceed \$5,375,000	\$5,015,000
Minimum purchase price 98.75% / Maximum purchase price 105%	Purchase price \$5,260,739 = 104.9%
True Interest Cost (TIC) shall not exceed 3.0%	TIC = 1.686%
Maturities shall not be altered by more than \$100,000	Maximum alteration = \$100,000 (2022)

Bond Trust Services Corporation, Roseville, Minnesota will serve as Paying Agent on the Bonds.

The Bonds maturing April 1, 2031 and thereafter are callable April 1, 2030 or any date thereafter.

Closing Date:

August 12, 2021

Designated Official Action:

Award the sale of \$5,015,000 General Obligation Corporate Purpose Bonds, Series 2021A.

Supplementary Attachments

- ✓ Bid Tabulation
- ✓ Sources and Uses of Funds
- ✓ Updated Debt Service Schedules
- ✓ Tax Impact Schedule
- ✓ Rating Report
- ✓ Market Trends

BID TABULATION

\$5,015,000 General Obligation Corporate Purpose Bonds, Series 2021A

Village of Egg Harbor, Wisconsin

SALE: July 26, 2021

AWARD: BAIRD

Rating: S&P Global Ratings "AA-"

Tax Exempt - Bank Qualified

NAME OF BIDDER	MATURITY (April 1)	RATE	REOFFERING YIELD	PRICE	NET INTEREST COST	TRUE INTEREST RATE
BAIRD				\$5,263,978.00	\$983,861.44	1.6896%
Milwaukee, Wisconsin	2022	5.000%	0.200%			
C.L. King & Associates	2023	5.000%	0.250%			
Vining-Sparks IBG, Limited Partnership	2024	5.000%	0.320%			
Colliers Securities LLC	2025	5.000%	0.410%			
Edward Jones	2026	5.000%	0.550%			
Loop Capital Markets	2027	5.000%	0.650%			
Fidelity Capital Markets	2028	3.000%	0.800%			
Crews & Associates, Inc.	2029	3.000%	0.900%			
Davenport & Co. L.L.C.	2030	2.000%	1.000%			
Country Club Bank	2031	2.000%	1.050%			
Duncan-Williams, Inc.	2032 ¹	2.000%	1.200%			
SumRidge Partners	2033 ¹	2.000%	1.200%			
Sierra Pacific Securities	2034 ²	2.000%	1.400%			
Isaak Bond Investments, Inc.	2035 ²	2.000%	1.400%			
Bernardi Securities, Inc.	2036 ³	2.000%	1.600%			
Oppenheimer & Co.	2037 ³	2.000%	1.600%			
Midland Securities	2038 ⁴	2.000%	1.800%			
Wintrust Investments, LLC	2039 ⁴	2.000%	1.800%			
FMS Bonds Inc.	2040	2.000%	1.900%			
StoneX Financial Inc.	2041	2.000%	2.000%			
First Kentucky Securities Corp.						
Multi Bank Securities Inc.						
First Southern LLC						
Dinosaur Securities						
First Bankers' Banc Securities, Inc.						
Mountainside Securities LLC						
Commerce Bank, N.A.						

* Subsequent to bid opening the individual maturity amounts were adjusted.

Adjusted Price - \$5,260,738.85

Adjusted Net Interest Cost - \$941,599.34

Adjusted TIC - 1.6860%

¹ \$425,000 Term Bond due 2033 with mandatory redemption in 2032.

² \$415,000 Term Bond due 2035 with mandatory redemption in 2034.

³ \$420,000 Term Bond due 2037 with mandatory redemption in 2036.

⁴ \$485,000 Term Bond due 2039 with mandatory redemption in 2038.

NAME OF BIDDER	MATURITY (April 1)	RATE	REOFFERING YIELD	PRICE	NET INTEREST COST	TRUE INTEREST RATE
NORTHLAND SECURITIES, INC. Minneapolis, Minnesota				\$5,063,120.70	\$981,848.33	1.7141%
BOK FINANCIAL SECURITIES, INC. Milwaukee, Wisconsin				\$5,149,514.45	\$1,000,987.49	1.7315%

Table 1
Capital Improvement Plan & Funding Uses
Village of Egg Harbor, WI

Projects	Plan Issue	Funding	2021	2022	Totals
Alpine Property Purchase	2021 G.O. Bonds	G.O. Debt	950,000		950,000
Church Street	2021 G.O. Bonds	G.O. Debt	2,657,390		2,657,390
Harbor School Road	2021 G.O. Bonds	G.O. Debt	147,200		147,200
STH 42 Engineering & ROW	2021 G.O. Bonds	G.O. Debt	1,255,200		1,255,200
STH 42 Construction	2022 G.O. Bonds	G.O. Debt		3,671,300	3,671,300
Power Line Burial	2022 G.O. Notes	G.O. Debt		2,200,000	2,200,000
Cable Line Relocations	2022 G.O. Notes	G.O. Debt		325,000	325,000
Actual CIP Costs			5,009,790	6,196,300	11,206,090

Sources of Funding					
G.O. Debt			4,879,790	6,196,300	11,076,090
Sewer Utility Cash			130,000	0	130,000
Grants/Aids			0	0	0
Special Assessment			0	0	0
User Fees			0	0	0
Tax Levy			0	0	0
Equipment Replacement Fund			0	0	0
Cash			0	0	0
Total			5,009,790	6,196,300	11,206,090

Debt Obligations					
2021 G.O. Bonds			5,009,790	0	5,009,790
2022 G.O. Bonds			0	3,671,300	3,671,300
2022 G.O. Notes			0	2,525,000	2,525,000
Total			5,009,790	6,196,300	11,206,090

Notes:
Staff Project Cost Estimates

Table 2
Capital Improvements Financing Plan

Village of Egg Harbor, NJ

	2021		2021				2022		2022			
	G.O. Bonds	Preliminary	G.O. Bonds	Alpine Property Purchase Portion	Church Street Portion	Harbor School Road Portion	STH 42 Engineering & ROW Portion	G.O. Bonds	STH 42 Construction Portion	G.O. Notes	Power Line Burial Portion	Cable Line Relocations Portion
CIP Projects¹												
2021 Bondable Capital Projects	5,009,790	5,009,790	5,009,790	950,000	2,657,390	147,200	1,255,200	-	0	-	-	-
Additional Funds for Projects	-	-	67,861	13,652	35,947	786	17,476	3,671,300	3,671,300	-	-	-
Subtotal Project Costs	5,009,790	5,009,790	5,077,651	963,652.04	2,693,337.44	147,985.58	1,272,675.94	3,671,300	3,671,300	2,525,000	2,200,000	325,000
CIP Projects¹												
Underwriter's Premium (built into rates)	0	0	(322,688)	(65,474)	(169,369)	(13,119)	(74,725)	3,671,300	3,671,300	2,525,000	2,200,000	325,000
Premium Deposit to Debt Service	0	0	254,621	54,006	132,316	11,083	57,217	3,671,300	3,671,300	2,525,000	2,200,000	325,000
Less Other Available Revenues												
Sewer Utility Cash	(130,000)	(130,000)	(130,000)	(130,000)				-	-	-	-	-
Net Borrowing Requirement	4,879,790	4,879,790	4,879,585	822,183	2,656,284	145,950	1,255,167	3,671,300	3,671,300	2,525,000	2,200,000	325,000
Estimated Issuance Expenses												
Municipal Advisor (Ehlers)	133,973	133,973	137,920	23,239	75,079	4,125	35,477	111,250	111,250	78,463	68,372	10,090
Bond Counsel (Quarles & Brady)	31,400	31,400	29,400	4,954	16,004	879	7,563	27,500	27,500	21,000	18,299	2,701
Disclosure Counsel	15,000	15,000	15,000	2,527	8,166	449	3,858	16,000	16,000	10,000	8,714	1,286
Rating Fee - S&P	9,000	9,000	9,000	1,516	4,899	269	2,315	9,600	9,600	6,000	5,228	772
Maximum Underwriter's Discount	15,000	15,000	15,750	2,654	8,574	471	4,051	10,000	10,000	8,000	6,971	1,029
Paying Agent	62,688	62,688	68,066	11,469	37,053	2,036	17,509	47,250	47,250	32,563	28,375	4,188
Subtotal Issuance Expenses	885	885	704	119	383	21	181	900	900	12.50	784	116
TOTAL TO BE FINANCED	5,013,763	5,013,763	5,017,505	845,422	2,731,364	150,075	1,290,644	3,782,550	3,782,550	2,603,463	2,268,372	335,090
Estimated Interest Earnings	(2,505)	(2,505)	(2,505)	(422)	(1,364)	(75)	(644)	(3,671)	(3,671)	#REF!	#REF!	#REF!
Assumed spend down (months)	6	6	6	6	6	6	6	6	6	0.20%	0.20%	6
Rounding	3,742	3,742	0	0	(0)	(0)	(0)	1,121	1,121	#REF!	#REF!	#REF!
NET BOND SIZE	5,015,000	5,015,000	5,015,000	845,000	2,730,000	150,000	1,290,000	3,780,000	3,780,000	2,605,000	2,270,000	335,000

Notes:

1) Project Total Estimates

Table 3
Allocation of Debt Service - 2021 G.O. Bonds

Village of Egg Harbor, WI

Year	Alpine Property Purchase Portion					Church Street Portion					Harbor School Road Portion					STH 42 Engineering & ROW Portion					Year	Totals			
	Principal	Rates	Interest	Dep to debt Service	Total	Principal	Rates	Interest	Dep to debt Service	Total	Principal	Rates	Interest	Dep to debt Service	Total	Principal	Rates	Interest	Dep to debt Service	Total		Principal	Interest		Total
2022	35,000	5.00%	26,903	(26,903)	35,000	180,000	5.00%	75,596	(75,596)	180,000	5,000	5.00%	4,419	(4,419)	5,000	155,000	5.00%	39,070	(39,070)	155,000	2022	375,000	145,988	(145,988)	375,000
2023	35,000	5.00%	21,825	(21,825)	35,000	125,000	5.00%	58,375	(56,720)	126,655	5,000	5.00%	3,625	(3,625)	5,000	145,000	5.00%	26,425	(12,303)	159,122	2023	310,000	110,250	(94,473)	325,777
2024	35,000	5.00%	20,075	(5,278)	49,797	90,000	5.00%	53,000		143,000	5,000	5.00%	3,375		8,375	60,000	5.00%	21,300		81,300	2024	190,000	97,750	(5,278)	282,472
2025	40,000	5.00%	18,200		58,200	0	5.00%	50,750		50,750	0	5.00%	3,250		3,250	5,000	5.00%	19,675		24,675	2025	45,000	91,875		136,875
2026	40,000	5.00%	16,200		56,200	5,000	5.00%	50,625		55,625	0	5.00%	3,250		3,250	10,000	5.00%	19,300		29,300	2026	55,000	89,375		144,375
2027	40,000	5.00%	14,200		54,200	20,000	5.00%	50,000		70,000	5,000	5.00%	3,125		8,125	5,000	5.00%	18,925		23,925	2027	70,000	86,250		156,250
2028	40,000	3.00%	12,600		52,600	150,000	3.00%	47,250		197,250	15,000	3.00%	2,775		17,775	35,000	3.00%	18,275		53,275	2028	240,000	80,900		320,900
2029	40,000	3.00%	11,400		51,400	180,000	3.00%	42,300		222,300	25,000	3.00%	2,175		27,175	25,000	3.00%	17,375		42,375	2029	270,000	73,250		343,250
2030	40,000	2.00%	10,400		50,400	565,000	2.00%	33,950		598,950	25,000	2.00%	1,550		26,550	25,000	2.00%	16,750		41,750	2030	655,000	62,650		717,650
2031	40,000	2.00%	9,600		49,600	105,000	2.00%	27,250		132,250	5,000	2.00%	1,250		6,250	65,000	2.00%	15,850		80,850	2031	215,000	53,950		268,950
2032	40,000	2.00%	8,800		48,800	105,000	2.00%	25,150		130,150	10,000	2.00%	1,100		11,100	65,000	2.00%	14,550		79,550	2032	220,000	49,600		269,600
2033	45,000	2.00%	7,950		52,950	85,000	2.00%	23,250		108,250	10,000	2.00%	900		10,900	65,000	2.00%	13,250		78,250	2033	205,000	45,350		250,350
2034	45,000	2.00%	7,050		52,050	90,000	2.00%	21,500		111,500	5,000	2.00%	750		5,750	65,000	2.00%	11,950		76,950	2034	205,000	41,250		246,250
2035	45,000	2.00%	6,150		51,150	90,000	2.00%	19,700		109,700	5,000	2.00%	650		5,650	70,000	2.00%	10,600		80,600	2035	210,000	37,100		247,100
2036	45,000	2.00%	5,250		50,250	90,000	2.00%	17,900		107,900	5,000	2.00%	550		5,550	70,000	2.00%	9,200		79,200	2036	210,000	32,900		242,900
2037	45,000	2.00%	4,350		49,350	90,000	2.00%	16,100		106,100	5,000	2.00%	450		5,450	70,000	2.00%	7,800		77,800	2037	210,000	28,700		238,700
2038	45,000	2.00%	3,450		48,450	90,000	2.00%	14,300		104,300	5,000	2.00%	350		5,350	70,000	2.00%	6,400		76,400	2038	210,000	24,500		234,500
2039	50,000	2.00%	2,500		52,500	145,000	2.00%	11,950		156,950	5,000	2.00%	250		5,250	75,000	2.00%	4,950		79,950	2039	275,000	19,650		294,650
2040	50,000	2.00%	1,500		51,500	335,000	2.00%	7,150		342,150	5,000	2.00%	150		5,150	75,000	2.00%	3,450		78,450	2040	465,000	12,250		477,250
2041	50,000	2.00%	500		50,500	190,000	2.00%	1,900		191,900	5,000	2.00%	50		5,050	135,000	2.00%	1,350		136,350	2041	380,000	3,800		383,800
Total	845,000		208,903	(54,006)	999,897	2,730,000		647,996	(132,316)	3,245,680	150,000		33,994	(8,044)	175,950	1,290,000		296,445	(51,373)	1,535,072	Total	5,015,000	1,187,338	(245,739)	5,956,599
Preliminary Difference																						5,015,000	1,260,404	0	6,275,404
																						0	(73,066)	(245,739)	(318,805)

Table 4
Financing Plan Tax Impact

Village of Egg Harbor, WI

Year Ending	Existing Debt					Proposed Debt									Year Ending	
	Net Equalized Tax Levy Value (TID OUT) Tax Rate Per \$1,000					2021 G.O. Bonds 5,015,000 ACTUAL Dated: 8/12/2021 Total Principal and Interest	2022 G.O. Bonds 3,780,000 PROJECTED Dated: 6/1/2022 Total Principal and Interest	2022 G.O. Notes 2,605,000 PROJECTED Dated: 6/1/2022 Total Principal and Interest	Abatements			Levy and Tax Rate				
									Less:	Less:	Less:	Total	Total Tax	Levy Change		Annual Taxes
	Total Debt Payments	Less: Marina Payments	Tax Levy	Value (TID OUT)	Tax Rate Per \$1,000				Stewardship Grant	LRIP Transportation Grant	TAP Transportation Grant	Net Debt Service Levy	Rate for Debt Service	from Prior Year		\$300,000 Home
2021	989,989	(102,985)	887,004	411,590,200	\$2.16	0	0	0	(249,000)	(1,000,000)	(1,368,000)	887,004	\$2.16		\$647	2021
2022	997,214	(100,000)	897,214	415,706,102	\$2.16	375,000	0	0				1,023,214	\$2.46	136,210	\$738	2022
2023	995,022	(100,000)	895,022	419,863,163	\$2.13	325,777	675,313	156,716				1,052,828	\$2.51	29,614	\$752	2023
2024	991,900	(100,000)	891,900	424,061,795	\$2.10	282,472	1,090,313	162,570				1,059,255	\$2.50	6,427	\$749	2024
2025	986,119	(100,000)	886,119	428,302,413	\$2.07	136,875	101,900	161,250				1,286,144	\$3.00	226,889	\$901	2025
2026	985,455	(100,000)	885,455	432,585,437	\$2.05	144,375	101,225	164,729				1,295,784	\$3.00	9,640	\$899	2026
2027	983,418	(100,000)	883,418	436,911,291	\$2.02	156,250	100,463	162,975				1,303,105	\$2.98	7,321	\$895	2027
2028	693,663	(100,000)	593,663	441,280,404	\$1.35	320,900	218,575	161,049				1,294,186	\$2.93	(8,919)	\$880	2028
2029	661,740	(100,000)	561,740	445,693,208	\$1.26	343,250	215,473	163,903				1,284,365	\$2.88	(9,821)	\$865	2029
2030	195,465	0	195,465	450,150,140	\$0.43	717,650	217,020	161,503				1,291,638	\$2.87	7,273	\$861	2030
2031	192,265	0	192,265	454,651,642	\$0.42	268,950	218,113	158,863	1,613,741			838,190	\$1.84	(453,448)	\$553	2031
2032	189,065	0	189,065	459,198,158	\$0.41	269,600	218,869					2,291,275	\$4.99	1,453,085	\$1,497	2032
2033	185,865	0	185,865	463,790,140	\$0.40	250,350	214,429	0				650,644	\$1.40	(1,640,631)	\$421	2033
2034	192,459	0	192,459	468,428,041	\$0.41	246,250	214,788	0				653,496	\$1.40	2,853	\$419	2034
2035	188,846	0	188,846	473,112,321	\$0.40	247,100	214,829	0				650,775	\$1.38	(2,721)	\$413	2035
2036	194,970	0	194,970	477,843,445	\$0.41	242,900	214,495	0				652,365	\$1.37	1,590	\$410	2036
2037	190,830	0	190,830	482,621,879	\$0.40	238,700	218,648	0				648,178	\$1.34	(4,188)	\$403	2037
2038	186,600	0	186,600	487,448,098	\$0.38	234,500	187,775	0				608,875	\$1.25	(39,303)	\$375	2038
2039	187,220	0	187,220	492,322,579	\$0.38	294,650	0	0				481,870	\$0.98	(127,005)	\$294	2039
2040	0	0	0	497,245,805	\$0.00	477,250	0	0				477,250	\$0.96	(4,620)	\$288	2040
2041	0	0	0	502,218,263	\$0.00	383,800	0	0				383,800	\$0.76	(93,450)	\$229	2041
2042	0	0	0	507,240,445	\$0.00	0	0	0				0	\$0.00	(383,800)	\$0	2042
Total	10,188,105	(902,985)	9,285,119			5,956,599		3,067,297	(249,000)	(1,000,000)	(1,368,000)					Total

Notes:

Preliminary Difference

6,275,404
(318,805)

RatingsDirect®

Summary:

Egg Harbor Village, Wisconsin; General Obligation

Primary Credit Analyst:

Emma Drilias, Chicago (1) 312-233-7132; emma.drilias@spglobal.com

Secondary Contact:

Charlie G Salmans, Chicago; charlie.salmans@spglobal.com

Table Of Contents

Rating Action

Stable Outlook

Credit Opinion

Related Research

Summary:

Egg Harbor Village, Wisconsin; General Obligation

Credit Profile		
US\$5.015 mil GO corporate purp bnds ser 2021A dtd 08/12/2021 due 04/01/2041		
Long Term Rating	AA-/Stable	New
Egg Harbor Vill GO		
Long Term Rating	AA-/Stable	Affirmed

Rating Action

S&P Global Ratings assigned its 'AA-' long-term rating to the Village of Egg Harbor, Wis.' anticipated \$5.015 million series 2021A general obligation (GO) corporate purpose bonds. At the same time, S&P Global Ratings affirmed its 'AA-' long-term rating on the village's existing GO debt. The outlook is stable.

The village's full-faith-credit-and-resources pledge and an agreement to levy ad valorem property taxes, without limitation to rate or amount, secure the series 2021A bonds. Bond proceeds will finance improvements to the village's parks, public grounds, streets, parking lot, and utility systems.

Credit overview

Egg Harbor is a Lake Michigan resort community on the northwestern, or Green Bay side, of the Door County peninsula. Summer homes and resort properties catering to visitors from all over Wisconsin and the Chicago metropolitan area largely make up the property tax base, contributing to the village's extremely strong per capital market value. In recent years, the village has made routine transfers from its general fund to pavilion/library fund to support pavilion operations, causing deterioration in reserves to a level we consider nominally low at \$251,000, or 25% (as of Dec. 31, 2020) on an adjusted basis. Management expects a voter-approved levy increase will help balance pavilion operations beginning in 2022, which should also help stabilize general fund reserves. However, we could take a negative rating action if reserves decline further in 2022, either due to imbalanced general fund operations or continued support of the pavilion. Despite its nominally low reserves, the village has maintained a very strong total cash position across all funds. As a Wisconsin Retirement System (WRS) participant, one of the nation's best-funded pension plans, Egg Harbor's pension liabilities and ability to keep up with employer contributions are not a concern.

The 'AA-' rating and stable outlook reflect the following characteristics of the village:

- A strong, tourism-based economy, with the presence of secondary vacation homes and resort properties contributing to an extremely strong per capita market value of \$1.3 million;
- Weak budgetary performance spurred by recurring general fund support of the underperforming pavilion/library fund has weakened available reserves to a nominally low \$251,000 (25%) in fiscal 2020, although cash across all funds remains very strong; and
- Weak debt profile with high debt service costs, offset by a fully funded pension.

Environmental, social, and governance (ESG) factors

Egg Harbor participates in multi-jurisdictional environmental planning to minimize potential environmental risks given its location on Lake Michigan, although officials report no major storms or flooding in recent years. Overall, we view Egg Harbor's ESG risks as being in line with our view of the sector standard.

Stable Outlook

Downside scenario

We could lower the rating if the new levy authority for the pavilion does not contribute to balanced general fund operations and stable reserves beginning in 2022, and reserves decline from their current nominally low level.

Upside scenario

We could raise the rating if management were to build and sustain the general fund balance above \$500,000 and if it were to establish additional policies and practices, while maintaining other credit factors.

Credit Opinion

Strong, tourism-based economy, with extremely strong \$1.3 million per capita market value

Egg Harbor is 60 miles northeast of Green Bay on the Door County peninsula, which juts into Lake Michigan. The village and other communities in the county are popular tourist destinations for Wisconsin and Chicago area residents. The village's year-round population is much lower than the summer population, which reaches up to 5,000. Monthly unemployment escalates during the winter and decreases during the summer. Permanent residents can commute into Sturgeon Bay, 18 miles south, for year-round employment. Sturgeon Bay's leading employers include a large ship construction company (1,100 employees), a health care center (600), and Door County government (420).

In 2020, the village saw a below-average number of tourists because of the COVID-19 pandemic. Management indicates the 2021 tourism season has been strong so far, with the number of weekend visitors increasing compared with 2020. Similar to most communities across the U.S., Egg Harbor and its surrounding communities experienced elevated unemployment tied to the pandemic (6.8%), just above the statewide rate (6.3%). S&P Global Ratings believes the recovery from the pandemic and associated recession will begin to accelerate, but with unemployment likely remaining above pre-pandemic levels until 2023. (See S&P Global Economics' report, "Economic Outlook U.S. Q3 2021: Sun, Sun, Sun, Here It Comes," published June 24, 2021, on RatingsDirect.)

Weak budgetary performance with declining reserves, driven by general fund support of pavilion operations, though total cash position remains very strong

Egg Harbor has reported annual general fund deficits over the past three years, causing commensurate declines in available reserves, driven by general fund support of the village's pavilion. The Kress Pavilion relies primarily on rental fees and has not yet generated sufficient revenue to cover annual expenses, contributing to its negative \$114,000 fund balance as of Dec. 31, 2020. Since 2018, the general fund has made annual transfers to support pavilion operations leading to weakened general fund performance. In assessing the village's available general fund reserves, we excluded an \$80,000 general fund advance to the pavilion because there is no timeline for repayment. The village's general fund revenue is predominantly property taxes (77%), which has been stable under recent pandemic-induced recessionary

pressures.

The fiscal 2021 general fund budget includes another transfer out to the pavilion fund, contributing to a \$78,000 (9.3%) deficit and an adjusted available balance of \$176,000 (about 20% of budgeted expenditures). Beginning in 2022 through 2029, the pavilion will receive up to \$120,000 of new property tax revenue annually, as voters recently approved exceeding state-imposed levy limits to support pavilion operations. We expect this additional levy capacity will improve pavilion fund performance, which should stabilize general fund operations and reserves in upcoming years. However, if the new tax revenue does not lead to balanced general fund results and reserves decline further in 2022, we could lower the rating.

Egg Harbor's liquidity consists of \$2.5 million of unrestricted cash and cash equivalents at the end of fiscal 2020. Egg Harbor borrowed \$78,000 in 2018 from a local bank to buy a fire truck, and \$49,000 in 2021 to finance solar panel installations on Kress Pavilion. The two bank loans are structured with what we consider permissive events of default with remedies including immediate acceleration of principal. However, we do not think these loans will pressure liquidity because their total size relative to the village's overall liquidity is small.

Adequate management, with standard financial policies and practices

Highlights to Egg Harbor's financial management practices include:

- Management uses a line-by-line approach to yearly budget construction and two years of historical data to project revenue and expenditures.
- Management provides at least quarterly reports on expenditure budget-to-actual results to the board.
- The village plans annual capital spending from a capital-projects list that management updates annually.
- While Egg Harbor does not have a formal investment policy, it reports holdings in the yearly audit.
- Based on historical balances, management informally targets maintaining a minimum general fund balance of \$250,000, which it has historically achieved.

Management does not use multiyear financial projections and the village lacks a formal debt management policy.

Weak debt and contingent liability profile with high debt service costs, offset by rapid amortization

We revised our assessment of the village's debt and contingent liability profile to weak from adequate, as the village's overall net debt exceeds 3% of market value with the series 2021A bonds. Egg Harbor's debt service costs are high as a percent of budget, limiting expenditure flexibility. However, the village amortizes its debt rapidly, with 67% due in the next 10 years, which we view as an offsetting strength. The village plans to issue \$6.4 million of new GO debt in upcoming years to finance highway improvements. We expect Egg Harbor's debt profile to further weaken if amortization slows with future debt issuances.

Modest pension costs not likely to accelerate, given pension plan's very strong funded status

The village participates in the Wisconsin Retirement System (WRS), a multiple-employer, defined-benefit pension plan that has routinely been among the best-funded multiple-employer pension plans in the country. The village does not subsidize retiree health care for other postemployment benefits.

As of Dec. 31, 2019, WRS was 103% funded, with an estimated proportionate village share of the plan's net pension

asset of \$96,000.

Contributions to WRS are actuarially based, and the village funds 100% of its required contribution each year. Although the investment rate of return assumption of 7.0% exceeds our 6.0% guideline, exposure to market volatility is mitigated because the plan employs a shared risk model where investment performance fluctuations are offset by changes in active employee contributions and in adjustments in benefit payments. Because of these features, we expect contributions will remain relatively stable and, given the plan's strong funded status and contribution practices, we expect contributions will remain affordable.

Adequate institutional framework

The institutional framework score for Wisconsin cities and villages with populations less than 25,000 is adequate.

Egg Harbor Village, Wis.-- Key Credit Metrics				
	Most recent	Historical information		
		2020	2019	2018
Strong economy				
Projected per capita EBI % of U.S.	139.9			
Market value per capita (\$)	1,286,219			
Population		320.0	345.0	347.0
County unemployment rate (%)	6.8			
Market value (\$000)	411,590.0	384,892.0	361,678.0	
Top 10 taxpayers % of taxable value	10.8			
Weak budgetary performance				
Operating fund result % of expenditures	(12.8)	(9.8)	(7.4)	
Total governmental fund result % of expenditures	(4.0)	(6.7)	11.9	
Very strong budgetary flexibility				
Available reserves % of operating expenditures	24.9	42.7	51.7	
Total available reserves (\$000)	251.0	379.0	468.0	
Very strong liquidity				
Total government cash % of governmental fund expenditures	98.5	118.4	96.9	
Total government cash % of governmental fund debt service	325.2	377.7	376.7	
Adequate management				
Financial Management Assessment	Standard			
Weak debt & long-term liabilities				
Debt service % of governmental fund expenditures	30.3	31.3	25.7	
Net direct debt % of governmental fund revenue	551.2			
Overall net debt % of market value	3.7			
Direct debt 10-year amortization (%)	67.0			
Required pension contribution % of governmental fund expenditures	1.5			
OPEB actual contribution % of governmental fund expenditures	0.0			
Adequate institutional framework				

EBI--Effective buying income. OPEB--Other postemployment benefits.

Related Research

- Credit Conditions: U.S. Regions' Economies Perk Up As The Pandemic's Impact Ebbs, April 16, 2021
- Through The ESG Lens 2.0: A Deeper Dive Into U.S. Public Finance Credit Factors, April 28, 2020
- S&P Public Finance Local GO Criteria: How We Adjust Data For Analytic Consistency, Sept. 12, 2013
- Alternative Financing: Disclosure Is Critical To Credit Analysis In Public Finance, Feb. 18, 2014
- Criteria Guidance: Assessing U.S. Public Finance Pension And Other Postemployment Obligations For GO Debt, Local Government GO Ratings, And State Ratings, Oct. 7, 2019
- 2020 Update Of Institutional Framework For U.S. Local Governments

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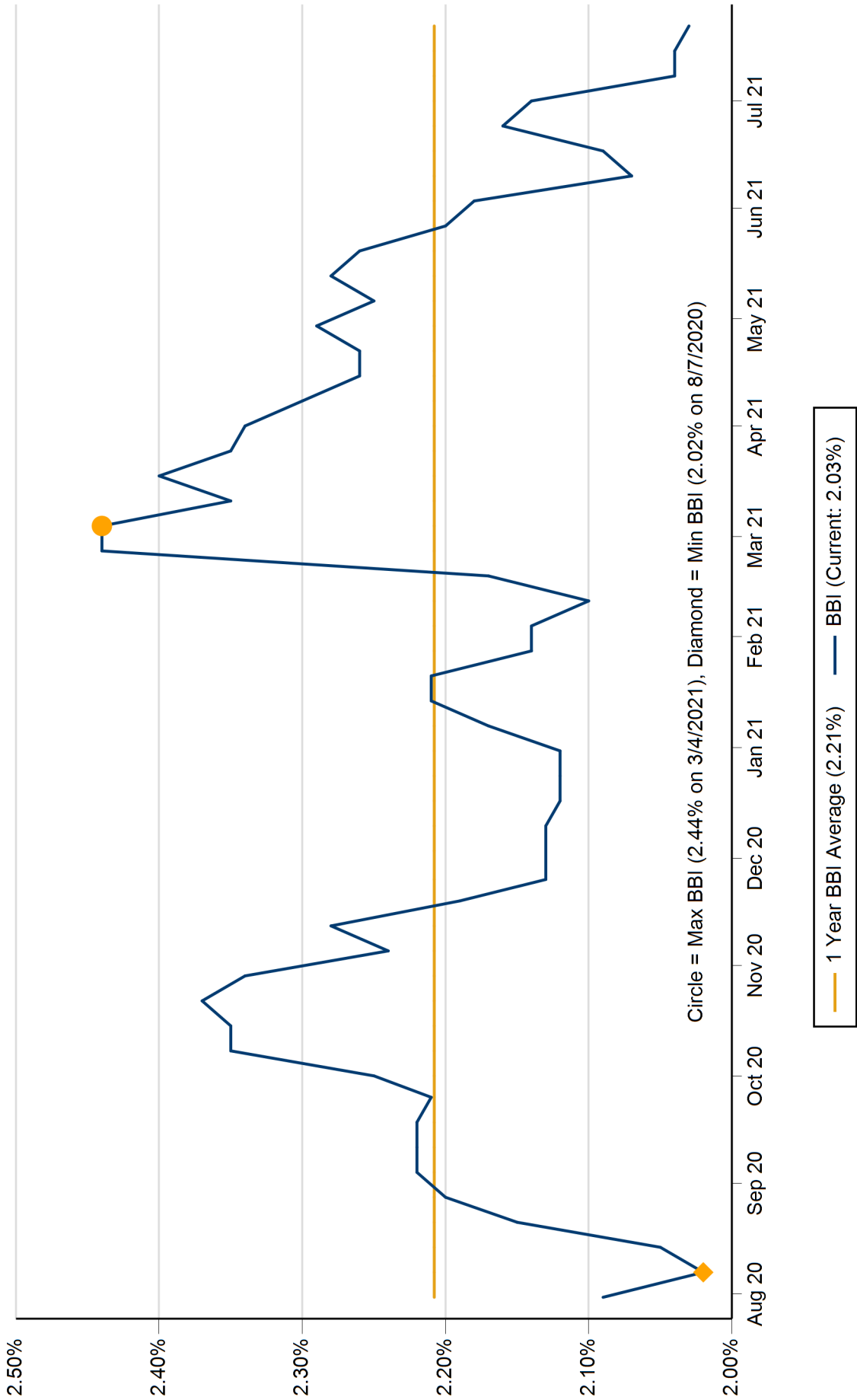
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1 YEAR TREND IN MUNICIPAL BOND INDICES

Weekly Rates July, 2020 - July, 2021



The Bond Buyer "20 Bond Index" (BBI) shows average yields on a group of municipal bonds that mature in 20 years and have an average rating equivalent to Moody's Aa2 and S&P's AA.

Source: The Bond Buyer

Village Board of Trustees Agenda Agenda Item Report

Submitted by: Tom Strong
Meeting Date: August 9, 2021

Subject:

Alpine Beach Property Closing Update

Background:

2021 GO Bond funds will be available August 12.
Closing is scheduled for August 18th.
Knowles Nelson Grant Contract is signed for \$249,000

Recommendation:**Budget Impact:****Item History:****Attachments:**

- [Signed Knowles Nelson Grant Contract UGS3-21-1218.pdf](#)

A. General Conditions:

1. The State of Wisconsin Department of Natural Resources (Department) and the Sponsor mutually agree to perform this Contract in accordance with the Urban Green Space Subprogram and with the project proposal, application, terms, promises, conditions, plans, specifications, estimates, procedures, maps and also any assurances attached and made a part of this Contract.
2. This Contract, together with any referenced parts and attachments, shall constitute the entire Contract and previous communications, understandings, representations or contracts pertaining to the subject matter of this Contract are superseded. Any revisions, including cost adjustments, shall be made by a written amendment to this Contract, signed by both parties prior to the termination date of the Contract. Time extensions and scope changes to the Contract may be granted to the Sponsor by the Department in writing without the requirements of Sponsor signature.
3. Failure by the Sponsor to comply with the terms of this Contract may not cause the suspension of all obligations of the State if, in the judgment of the Secretary of the Department, such failure was not the fault of the Sponsor. In such case, any amount required to settle at minimum costs any irrevocable obligations properly incurred shall be eligible for assistance under this Contract, at the Department's discretion.

The Project Sponsor:

4. Agrees to comply with all applicable state, local and federal statutes and regulations in fulfilling terms of this Contract, including but not limited to, general and special zoning, land use permit requirements, disability access, environmental quality, historical and archeological preservation. In particular, the Sponsor agrees to comply with the provisions of Chapter NR 51, Wis. Adm. Code, as well as comply with all applicable local and state contract and bidding requirements. The Sponsor should consult its legal counsel with questions concerning Contracts and bidding.
5. May decline the offer of financial assistance provided through this Contract, in writing, at any time prior to the starting of the project and before expending any funds. After the project has been started or funds expended, this Contract may be rescinded, modified, or amended only by mutual written agreement of the parties.
6. Agrees, to save, keep harmless, defend and indemnify the Department and all its officers, employees and agents, from and against any and all liability claims, costs of whatever kind and nature, for injury to or death of any person or persons, and for loss or damage to any property (state or other) occurring in connection with or in any way incident to or arising out of the occupancy, use, service, operation or performance of work in connection with this Contract or omissions of Sponsor's employees, agents or representatives.
7. Agrees to reimburse the Department of any and all funds the Department deems appropriate in the event the Sponsor fails to comply with the conditions of this Contract or project proposal as described, or fails to provide public benefits as indicated in the project application, proposal description or this Contract. In addition, should the Sponsor fail to comply with the conditions of this Contract, fail to progress due to non-appropriation of funds, or fail to progress with or complete the project to the satisfaction of the Department, all obligations of the Department under this Contract may be terminated, including further project cost payment.
8. Agrees, in connection with the performance of work under this Contract, not to discriminate against any employee or applicant for employment because of age, race, religion, color, disability, handicap, sex, physical condition, developmental disability as defined in s. 51.01(5), Wis. Stat., sexual orientation or national origin. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Sponsor further agrees to take affirmative action to ensure equal employment opportunities, as required by law. The Sponsor agrees to post in conspicuous places available, for employees and applicants for employment, notices to be provided by the Contracting officer setting forth the provisions of the nondiscrimination clause.
9. Agrees not to discriminate against any person in the use and enjoyment of the property on the basis of age, race, creed, color, handicap, marital status, conviction record, arrest record, sex, national origin, ancestry, sexual orientation or membership in the national guard, state defense force or any other reserve component of the military forces of the United States or this state.
10. Agrees that reasonable entrance, service or user's fees may be charged and retained by the Sponsor to defray operation and maintenance costs subject to Department review and approval. If such fees do not exceed the fees charged for daily entrance to state parks, Department fee approval is not required.
11. Agrees that income accruing to the Property shall be used to further the objectives of the project as stated in this Contract or to further the objectives of another Stewardship project. However, if the Property is entered into the County Forest Law Program, income derived from that program shall be distributed according to s. 28.11 Wis. Stats.
12. Shall maintain financial and accounting records for the grant in accordance with generally accepted accounting principles and practices. These records may be reviewed by state officials.
13. Shall display a sign at the property acknowledging funding through the Knowles-Nelson Stewardship Program and Wisconsin Department of Natural Resources.
14. Shall agree to have an annual audit performed in accordance with 2 CFR Part 200 Uniform -- Administrative Requirements, Cost Principles, & Audit Requirements for Federal Awards (also known as "Uniform Guidance") and WI State Single Audit Guidelines found at <http://www.doa.state.wi.us/Divisions/Budget-and-Finance/Financial-Reporting/state-controllers-office/state-single-audit-guidelines> issued

by Wisconsin Department of Administration, State Controller's Office, if Grantee expends federal grant funds totaling \$750,000 or more during the fiscal year and the those funds were received from a State or Federal agency.

The Department:

15. Promises, in consideration of the covenants and Contracts made by the Sponsor, to obligate for the Sponsor the amount shown as "State Aid Amount" on page 1, and to tender to the Sponsor that portion of the obligation which is required to pay the Department's share of the costs based upon the state providing 50 percent of eligible project costs. The Sponsor promises, in consideration of the promises made by the Department, to execute the project described in accordance with this agreement.
16. Agrees that the Sponsor shall have sole control of the method, hours worked, and time and manner of any performance under this agreement other than as specifically provided in this document. The Department reserves the right only to inspect the job site or premises for the sole purpose of insuring that the performance is progressing or has been completed in compliance with the agreement. The Department takes no responsibility of supervision or direction of the performance of the agreement to be performed by the Sponsor or the Sponsor's employees or agents. The Sponsor is an Independent Contractor for all purposes, not an employee or agent of the Department. The Department further agrees that it will exercise no control over the selection and dismissal of the Sponsor's employees or agents.

B. Special Conditions:

- a. Property acquired or developed with assistance from this program shall not be converted to uses inconsistent with public outdoor recreation without the prior written approval of this Department.
- b. Total cost sharing provided through any combination of state and federal funds shall not exceed 100% of all eligible costs.
- c. All applicable permits, licenses and approvals, including water and wetland regulatory permits and approvals, required by federal, state or local agencies must be obtained prior to project construction and complied with fully during project construction and the life of the project.
- d. Erosion control will be accomplished using the guidelines in the Wisconsin Construction Site Best Management Practice Handbook. Construction sites associated with land disturbing activities over one acre within 500 feet of a surface water body require an erosion control plan prepared by the Sponsor, to be submitted to the Department of Natural Resources for approval. Surface bodies include permanent flowing streams, ponds and lakes. Construction sites disturbing more than five acres of land require a permit for stormwater discharges from construction sites to be issued by the Department of Natural Resources.
- e. All existing overhead utility services if feasible shall be buried and any new utility services provided through this project must be installed underground.
- f. Stormwater permits are required if grading >1 acre, and filling or grading in wetlands requires a Corps of Engineers and Department permits.
- g. Development plans must be submitted to the Department for approval prior to any construction.
- h. All facilities constructed with assistance from this program must be accessible to persons with disabilities. All facilities developed with these grant funds shall be connected by linkage trails to a main walkway and/or parking lot.
- i. If the project involves construction or renovation of parking facilities, the sponsor shall provide accessible parking that meets or exceeds requirements of the 2010 Americans with Disabilities Act Standards for Accessible Design, state requirements, or local requirements, whichever is most stringent. A minimum of one stall must be van accessible.
- j. Final structure construction plans must be approved and stamped for structural adequacy by a licensed professional engineer before construction begins. (if a structure)
- k. The Department of Safety and Professional Services (formerly Department of Commerce) must approve all sanitary facility plans before construction begins. (if restroom)
- l. Structural approval for all restroom or shelter buildings less than 25,000 cubic feet must be obtained from a licensed professional engineer before construction begins. Structural approval for all restroom or shelter buildings exceeding 25,000 cubic feet must be obtained from the Department of Safety and Professional Services (formerly Department of Commerce) before construction begins. (if shelter or restroom)
- m. Conditions related to invasive species movement. The applicant and operator agree to the following methods required under s. NR 109.05(2), Wis. Adm. Code for controlling, transporting and disposing of aquatic plants and animals, and moving water:
 - Aquatic plants and animals shall be removed and water drained from all equipment as required by s. 30.07, Wis. Stats., and ss. NR 19.055 and 40.07, Wis. Adm. Code. when moving equipment between surface water or wetlands.

- Operator shall comply with the most recent Department-approved 'Boat, Gear, and Equipment Decontamination and Disinfection Protocol', Manual Code # 9183.1, available at <http://dnr.wi.gov/topic/invasives/disinfection.html>

☐ Check here if you request advance payment totaling \$124,500.00

The person(s) signing for the Sponsor represents both personally and as an agent of his or her principal that he or she is authorized to execute this Contract and bind his or her principal, either by a duly adopted resolution or otherwise.

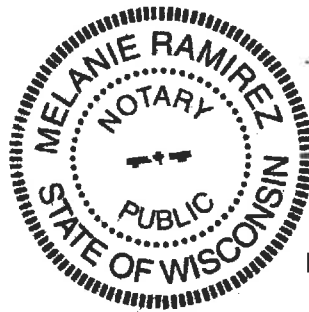
SPONSOR

Signed this 22nd day of July, 2021.

BY John C Heller
Signature of Sponsor Representative

John C. Heller
Typed Name of Sponsor Representative

Personally came before me this 22nd day of July, 2021, the above named John C Heller to me known to be the person who executed the foregoing instrument and acknowledged the same.



Melanie Ramirez
Signature of Notary Public

Melanie Ramirez
Typed or Printed Name of Notary Public
Notary Public, State of Wisconsin

My Commission expires 03/02/2024

State of Wisconsin, DOD County

STATE OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES

Signed this 17th day of June, 2021.

BY Pamela Rood
Pamela Rood, Grant Manager
Bureau of Facilities and Lands

Personally came before me this 17th day of June, 2021, the above named Pamela Rood to me known to be the person who executed the foregoing instrument and acknowledged the same.

Cheryl B. Housley
Signature of Notary Public

Cheryl B. Housley
Typed or Printed Name of Notary Public
Notary Public, State of Wisconsin

My commission expires February 10, 2024

State of Wisconsin, Dane County

THIS INSTRUMENT WAS DRAFTED BY THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES

This document drafted by:
State of Wisconsin
Department of Natural Resources
P.O. Box 7921
Madison WI 53707-7921

**OUTDOOR RECREATION AIDS
GRANT CONTRACT**
Form 8700-065c (8/12)

Notice

Collection of this information is authorized under ss. 23.09(11), 23.09(26), 350.12(4), 23.33, and 30.92, Wis. Stats., and chs. NR 7, NR 50, NR 51, and NR 64, Wis. Admin. Code. Personally identifiable information collected will be used for program administration and may be made available to requesters as required under Wisconsin's Open Records Law [ss.19.31 - 19.39, Wis. Stats].

Sponsor:

Village of Egg Harbor

Project Number:

UGS3-21-1218

Project Title:

Village of Egg Harbor Alpine Property Acquisition

Program Name:

Knowles-Nelson Stewardship Program
Urban Green Space

Payment Period: (Period during which grant funds will be encumbered and available for payment to the Sponsor under this Outdoor Recreation Aids Grant Contract, hereinafter referred to as the "Contract".)

June 1, 2021 through June 30, 2023

Project Scope:

The Village of Egg Harbor will utilize Urban Greenspace Grant funds for the acquisition of 1.2 acres of land on Horsehoe Bay Rd. in the village. The parcel has 500' of Bay of Green Bay frontage and is adjacent to the Village's Public Beach Park.

Legal Description (hereinafter referred to as Property):

Name and Return Address
John Heller, Village President
Village of Egg Harbor
PO Box 175
Egg Harbor, WI 54209

Parcel Identification Number (PIN)
118-01-25302631L

Lot 1 CSM#3400 DOC#837412 SEC. 25-30-26 GL#4

All obligations, terms, conditions and restrictions imposed by this Contract shall be deemed to be covenants and restrictions running with the Property, shall be limited to the use and development of the Property from the date of this Contract, and shall bind the parties hereto and their respective personal representative, successors, and assigns, in perpetuity. The rights herein conveyed are subject to the interests of the State of Wisconsin and the Department of Natural Resources Stewardship Program under Chapter 23, Wisconsin Statutes and Chapter NR 51 of the Wisconsin Administrative Code.

By acceptance of this Contract the Sponsor, for itself, its successors and assigns, hereby covenants and agrees not to convey, sell, lease, assign, mortgage or otherwise encumber the Property or convert it to uses or purposes inconsistent with the Stewardship Program and this Contract without the prior written approval of the Wisconsin Department of Natural Resources.

Project Financial Assistance Summary

The following documents are hereby incorporated into and made part of this Contract:

Total Project Cost \$940,500.00

Cost-Share Percentage Up to 50%

State Aid Amount \$249,000.00

Project Sponsor Share \$691,500.00

1. Chapter 23, Wis. Stats.
2. Chapter NR 51, Wisconsin Administrative Code
3. Chapter NR 52, Wisconsin Administrative Code
4. Grant Application, attachments, and addendums

VILLAGE OF EGG HARBOR RESOLUTION

RESOLUTION NO. 2021-17

RESOLUTION OF COMMENDATION FOR ADOLF WALSER AND URSULA WALSER

WHEREAS, Adolf Walser served as member of the Utility Committee from July 13, 1998 through September 9, 2019; and

WHEREAS, Ursula Walser served as member of the Fire Commission from March 23, 2006 through June 14, 2021; and

WHEREAS, Adolf and Ursula Walser demonstrated experienced leadership, moderation, and wisdom which has earned them the respect and gratitude of the Village of Egg Harbor; and

WHEREAS, the Village Board and residents of the Village of Egg Harbor benefited enormously from Adolf and Ursula Walser from their contribution and attention to detail in all matters;

NOW, THEREFORE, BE IT RESOLVED that the Village Board of the Village of Egg Harbor extends its sincere appreciation to Adolf and Ursula Walser for their dedication and service to the Village of Egg Harbor.

Adopted this 9th day of August, 2021 by a majority vote of the Village Board of Trustees.

Motion made by:

Seconded By:

John Heller –
Robert Dickson –
Lisa Van Laanen –
Cambria Mueller –
Angela Lensch -

Signed: _____
John Heller, President

Attested To: _____
Lynn Ohnesorge, Clerk – Treasurer



**July 23, 2021 at 8:30 am
Library Community Center Meeting Minutes
Kress Pavilion – History Room
7845 Church Street**

1. Call the Meeting to Order
 - a. Village Administrator Megan Sawyer called the Library Community Center Committee meeting to order at 8:35am.
 - b. Committee members present: Kristin Kirkham, Liz Heller, Kaaren Northrop, Steve Hamming.
 - c. Staff members present: Jess Reinke, Megan Sawyer.
 - d. Audience members: Jeanine Brennan, Jesse Michalski, Kathleen Mand Beck
 - e. **Kaaren Northrop moved to assign herself as the temporary chair for the meeting. Seconded by Steve Hamming.**
 - f. **Motion unanimously carried.**
2. Approve the Agenda
 - a. **Kaaren Northrop moved to approve the agenda. Seconded by Kristin Kirkham.**
 - b. **Motion unanimously carried.**
3. Approve June 18, 2021 minutes
 - a. **Kaaren Northrop moved to approve the June 18, 2021 minutes. Seconded by Liz Heller.**
 - b. *The committee concurred that they liked the newer style of minutes where conversations are summarized in italics. Direct quotes can be recorded as necessary.*
 - c. **Motion unanimously carried.**
4. Open Session
 - a. Jess Reinke: Jesse Michalski from Eland is here to discuss the solar panel install.
5. Solar Panel Location
 - a. *Jesse went over the layout of the ground-mounted seasonally adjustable solar panels.*
 - b. Kristin Kirkham: How many times per year are they adjusted?
 - c. Jesse Michalski: You could adjust them every week if you want, but since these are seasonally adjustable I would suggest no longer than every seasonal change (4 times per year). You might be able to get a little extra kilowatt hours by doing every 2 months instead of every 4.
 - d. Liz Heller: Does the snow pile up in the winter?
 - e. Jesse Michalski: You could find a “happy tilt angle” that looks more aesthetically pleasing if you’re viewing it from the parking lot, 35 degrees would be that optimum tilt angle. You can expect the tilt to be about 65 degrees in the winter.
 - f. Kristin Kirkham: Winter is slow anyway, I’m sure we won’t mind too much about how it looks.
 - g. *The committee went outside and looked at the solar panel install area.*
 - h. **Kaaren Northrop moved to approve the solar panel location as chosen by Jesse Michalski. Seconded by Kristin Kirkham**
 - i. **Motion unanimously carried.**
 - j. Jess Reinke: There’s also the potential for Discover Wisconsin to include the solar panel install in their video.
6. PAI – Kress Upcoming Exhibit Report from Kathy
 - a. Kathleen Mand Beck: We had the next program for October 1st scheduled with Scand in Sister Bay, but it fell through. We had an exhibit up during COVID while nobody was in the building, we thought that we would bring this work back for the next exhibit. The artist is a digital artist and has been for about 35 years. There was another quilt art exhibit that was up during COVID, but it will be completely new pieces.
 - b. *Kathleen Mand Beck went over potential ideas for future exhibits. She stated that the PAI is open to all ideas, they like to plan 2 years ahead. Their goal is to have 3 exhibits per year.*
 - c. Liz Heller: I would like to suggest that we do a show of all local Door County artists.
 - d. Kathleen Mand Beck: A juried show of that would be great, just to avoid favoritism. In the middle of all this, we will have Egg-stravaganza in 2024.

7. Rotating Art Exhibit Policy

- a. *Jess Reinke provided an overview of all the shows PAI is willing to put together for the Kress. She suggested a quarterly report verbally or written. Jess reviewed the policy that just holds basic bounds and anything outside those bounds would need to be approved by the committee. This also includes that art cannot be for sale. If someone would like to purchase a piece of art, library and Kress staff can direct them to PAI who will get them in touch with the artist.*
- b. **Kristin Kirkham moved to approve the recommendation to move forward with the policy that the PAI committee give a quarterly update of upcoming exhibits. Shows that are outside of the areas highlighted will require advance review by the Library Committee. Additionally, art on display shall not be for sale. Seconded by Liz Heller.**
- c. **Motion unanimously carried.**

8. Kress Reports

- a. June Report
- b. July Draft Report
 - i. *Jess Reinke went over the reports provided in the packet. Highlights included replacement of the HVAC freeze stat, generator screening arborvitae, and some outdoor sculptures have been moved for safety purposes. The EHHS had an event that drew over 100 people. Financials are still behind but are looking good. The window washing company went out of business, the committee recommended local businesses for Jess to contact. She will be starting to work on the 2022 budget and is looking to get quotes from some new vendors. The budget numbers will be brought to the committee in September. Megan Sawyer suggested getting quotes for new toilets. Kaaren Northrop recommended raising the rental rates for work rooms. Jeanine Brennan recommended a 2 hour minimum and if a customer needs it for less time than that they will still pay \$20.*
 - ii. *Jeanine recommended making closing times for the Library and building the same, opening at 10am and closing at 4pm except for 7pm on Tuesdays.*
 - iii. *Jess Reinke: I got a report from Tina Kakuske that there are about 851 Town of Egg Harbor Library card holders and about 515 Village of Egg Harbor Library card holders.*
 - iv. *Jeanine Brennan: We've been having good program numbers and a lot of children. Not many of the children wear masks, but I do have masks in all the rooms for people to take. Movie Tuesdays are starting again in August.*

9. Open Session

- a. No comments.

10. Next Meeting Time & Date

- a. Friday, August 27th at 8:30am.

11. Adjournment

- a. **Kaaren Northrop moved to adjourn the meeting. Seconded by Liz Heller.**
- b. **Motion unanimously carried.**

Meeting minutes completed by Lydia Semo on August 6, 2021. Submitted for approval on August 27th, 2021.

Kress Pavilion Report: July 2021

Goal	Status
1. Moving forward with the removal of the freeze stat and install of the strap on sensor by Automated Comfort Controls.	1. In Progress
2. Previous window washing company is no longer in business, getting quotes from three different companies to do the window washing ASAP.	2. In Progress
3. Starting on the 2022 budget and contracts. Working on competitive bids for new vendors and a list of potential event revenue items.	3. In Progress
4. Working with Northern Electric who installed the car charging station to see why our charging station keeps tripping.	4. In Progress
5. Floor is buckling again, Gary V. from HJ martin and Nick F of Boldt were notified. HJ martin crew came out on 7/30 to drill and cement buckling part of floor.	5. In Progress
6. Steamguard is scheduled to shampoo 2floor foyer and stairs on Wed, August 12	6. In Progress

General Manager Comments

- Events are continuing to go smoothly, July had a total of four weddings.
- Egg Harbor Historical Society has two events planned for July in the Great Hall, and have booked their annual meeting for September.
- Beginner art classes are starting to pick up momentum.
- The seal on the toilet, upstairs right restroom has been causing the toilet to leak. The plumbing company also suggested that we replace the flush cartridges on the toilets to increase our flush pressure. The cost for that would be \$300 for parts, \$500 for labor. Parts are 6 weeks out.
- Intergenerational dance class starts August 3 and runs 5 weeks

Sales & Marketing Report

- Meeting/Remote work room rentals continue to go strong
- Wedding bookings going strong for 2022, working on a program to launch spring 2023 weddings.

Kress Pavilion Report: July 2021

July 2021 Revenue		
Total Meetings/Activity Spaces	\$1,733.50	Meeting room rental – Remote work space rental & Porch Rental for yoga
Total Great Hall Revenue	\$16,201.00	Four weddings, Midsummer Music Rehearsals and Shows, Northern Sky Theater Workshop, Condo Association Meetings
Total Programming Revenue	\$593	Two weekly yoga classes, Two Art Classes
Other Revenue	\$6,319.70	Bar Service, Silverware and Plate Rental, Linens, Car Charging Donations for July TBD
TOTAL REVENUE	\$24,847.20	

2021 SALES BOOKED TO DATE		
Total Booked:	\$123,200.71	Inclusive of all rentals, tax, and other revenue
Number of Free, Open to the Public Programs	60	Library Digital Programs, Every Day is Earth Day Event, AARP Tax Meetings and Monthly Hygge and Sewing Machine Programs, Two Blood Drives, Literacy Door County Events
Non-Profit, paid Rentals	55	20 Midsummer's Music Concerts & Rehearsal Dates, 5 Church Services, 1 Easter Service, 6 Peninsula Music Fest Concerts, 1 Bridge Tournament, 2 Non Profit Fundraisers, 3 Civic Programs, 6 bike tour lunches, Womens Group Rental 2 Staff Trainings/Meetings, Yoga Class Space Rentals, Fiddle Fest Booking
Paid, private great hall rentals	39	33 wedding deposits total , 3 Ceremonies (8 were COVID postponements), 3 rehearsal dinners, 1 Corporate Retreat 1 Birthday Party
2022 EVENT RENTALS BOOKED TO DATE		
Total Booked:	\$71,117.25	As of Aug. 5
		23 wedding deposits, Four rehearsal Dinners, Three Fundraiser.

Village Board of Trustees Agenda Agenda Item Report

Submitted by: Megan Sawyer

Meeting Date: August 9, 2021

Subject:

Library hours change

Background:

The Egg Harbor Library will be changing their summer hours. Please see the existing and proposed schedules below. This does not affect the number of hours the library has but provides more consistency. The library will now consistently open at 10:00 a.m. and close at the same time as the Kress Pavilion, 4:00 p.m. with the exception of Tuesdays.

Recommendation:

No action required. This is an informational item only.

Budget Impact:

Item History:

Existing Library Summer hours are as follows:

Summer

(June 1 - Oct 9, 2021)

Monday	12:00 pm - 5:00 pm
Tuesday	12:00 pm - 7:00 pm
Wednesday	10:00 am - 5:00 pm
Thursday	10:00 am - 4:00 pm
Friday	10:00 am - 4:00 pm
Saturday	10:00 am - 1:00 pm

Proposed Summer Library Hours are as follows:

Monday	10 am - 4 pm
Tuesday	12 noon - 7 pm
Wednesday	10 am - 4 pm
Thursday	10 am - 4 pm
Friday	10 am - 4 pm
Saturday	10 am - 1 pm

Attachments:

-



Parks and Public Works Meeting Minutes

Wednesday, August 4, 2021 8:00 AM

Meeting Link: <https://villageofegggharbor.zoom.us/j/95010502712>

Phone Number: 312-626-6799 Meeting ID: 950 1050 2712

1. CALL TO ORDER

a. Call the meeting to Order

- Lisa VanLaanen called the meeting to order at 8:00 A.M.
- Committee members present: Lisa VanLaanen, Ken Mathys, Kaaren Northrop, Ed Conlon.
- Staff present: Megan Sawyer, Tom Strong, Cody DeMeuse
- Audience members present: John Heller, Mike Simon, Dawn and Jerry McGinnis

b. Approval of Agenda

- **Lisa VanLaanen moved to approve the agenda.**
- **Ed Conlon second**
- **Motion unanimously carried.**

c. Approval of the July 7, 2021 Parks and Public Works Meeting Minutes

- Corrections: No Corrections.
- **Lisa Van Laanen moved to approve the July 7, 2021 minutes as presented.**
- **Kaaren Northrop second.**
- **Motion unanimously carried.**

2. OPEN SESSION - *This is an opportunity for members of the audience to bring to the committee's attention any concerns regarding items listed on or not listed on the agenda. Comments will be limited to three (3) minutes per person with a maximum of ten (10) minutes for all items. Speakers may not yield their time to others.*

- *Dawn McGinnis: Is someone going to come down G to cut down the weeds and replant grass?*
- *Ken Mathys: People are reluctant to walk on the side of the road along G due to the weeds. It is a county road. The County of Door is responsible to maintain it. It is critical for walkers that the side of Hwy G is maintained.*
- *Jerry McGinnis: We have a flat area by our house, 7813 Bay Shore Drive. My question is when you go past Lisa's house, there used to be a planter in that area. With the road as high as it is, we have a steep drop from the curb into our parcel. I need direction on how we should maintain this, so it looks good for the Village. It isn't possible to mow it with a normal mower. I don't want it to look like a weed infested area. Maybe we could but some Arborvitaes there? I'm looking for direction for how we are going to make it look good.*
- *Cody DeMeuse: The area the replanted, we cut once already. Tim Mullen from McMahon noticed there are a lot of weeds. He believed top dressing it this fall might how we want to handle this. He is looking into that option.*
- *Lisa Van Laanen: Even if it is reseeded, it is still difficult to mow. Could we add ground cover?*

We could walk over there and take a look. I believe the Village had mowed the front strip on the other side of G by my property. Is the Village going to mow the area behind the Landing? I think if they are going to mow it, they should take a second pass and mow the entire width, so it looks good.

- *Cody DeMeuse: We already mow some areas next to roads. I think if we want it to look uniform and nice, we could just cut a five-to-six-foot width there as well.*
- *Jerry and Dawn McGinnis: That sounds good to us. We would be happy to meet with Cody and help with making this look good for everyone.*

3. Church Street Project Update

- *Mike Simon provided an overview of the Church Street construction project bidding timeline as presented in the meeting packet. We will be opening bids on September 9th, to be awarded on September 13th. I will set up a walk-through meeting with Village Staff for next week.*
- *Lisa VL: The project will get started right after Pumpkin Patch?*
- *Mike Simon: Yes. This will give them time to get their contractors in place.*
- *Ken Mathys: In our walk through, we had talked about a gathering area in front of the Peg Egan. At what point can we revisit that? Does it have to be done with the project or could that be covered later? I want to keep this idea alive so we can come back and discuss it at the right time.*
- *Lisa Van Laanen: I recall we were going to cover it grass until we decided what we wanted to do long term, possibly with brick or stone.*
- *Mike Simon: If you back fill it with topsoil then you decide to put pavers down next year, that would all have to come out. It would be good to know what the direction during the Village project.*
- *Ken Mathys: I know John and Megan had met with Kevin Egan. That could fit in with that discussion. I think it would be a super enhancement. What I envision is a horseshoe semi-circle space with a seawall built into the hill in front of the Peg Egan Building, with a flat space with pavers. We would relocate some of the Shrubs. It would be a really nice enhancement as a gathering area. I want to be sure this discussion remains alive. I can sketch something up as an initial concept as a starting point. If we want to build a gravel base, the Church Street project might be the time to do it.*
- *Kaaren Northrop: Weren't there discussions about upgrades to the Peg Egan Building? Maybe this could be wrapped into that.*
- *John Heller: Yes, we are meeting on that next week. We will need the conceptual drawing if it is available for that meeting.*
- *Kaaren Northrop: The property behind Main Street Market doesn't have Spectrum. Will that be added? I believe our property is the only one that doesn't have it.*
- *Mike Simon: They sent us their work plan on Monday. They have a long-term plan for the area. I will bring that up to the construction team I work with. I would also recommend contacting Spectrum direction to inquire about your specific property.*
- *Mike Simon: You still want the grass on that terrace in the bump out area in front of the Peg Egan?*
- *Ken Mathys: I think this bump-out in the ROW should all be pavers if we are going to do this terrace. This is for pedestrians only. No motorized traffic.*
- *Ken Mathys: Put his artistic prowess to work by sharing a first rendering of the gathering area he has in mind.*

4. Hwy 42 Public Information Session Meetings Recap

- *Lisa Van Laanen provided an update on the public meetings on August 2nd and 3rd with the committee. This was a lot of work. I'm proud of how we worked together and the amount of work we accomplished. It was incredible to see the public support for this project. Thank you, Ken for keeping the planning on track, also to Megan, Jess and Tom for working on putting it together. Thank you all.*
- *Kaaren Northrop: You too Lisa. You did a great job. Staff did a great job of laying it out. I thought it was well laid out and presented. Public questions were answered before the question-and-answer session at the end.*
- *Ken Mathys: I heard a number of comments from neighbors, who thought the meeting was excellent. Ken and Judy Hadland thought the meeting was excellent. They are in favor of the project and power line burial. Max Farley was very high on the project and burying utilities. He stated that the cost is about the cost of taking my wife out for dinner a few times. Pastor Frank was initially skeptical about the project coming into the meeting. He was pleasantly surprised. He was very supportive of the project. He is an influencer in the community. People listen to him. He is concerned about the long-term aesthetics of the Village. Rick and Lisa Malkemus, both really liked the project. They are skeptical about the Village's ability to maintain its budget. They appreciate all the work that was put into it. Tom Prohl was very supportive. Myles Dannhausen provided comments about how we need to be aware of the aesthetics. We need to be aware of how properties present themselves along Hwy 42. He used the White Condo in Sister Bay as an example. Shipwrecked is our comparable property. That property is an eye sore in the Village that will be highlighted if those existing trees are removed. I think it is important that we make sure that we mitigate this image. Otherwise, that is what we are going to see when you come into the Village. I will be writing to Cambria regarding this topic. I think this is a really valid point he has. I really appreciate his perspective on this. I think it is important that we let places like Fireside and Martin Security to add some green space in front of their buildings. The area in front of Main Street Market and Hatch are good examples about how these properties can look really great with some effort by the property owners. Some of these big buildings are going to stick out if we don't do something. I also want to commend Lisa on leading this project. This is a challenge to balance all aspects of the project. You did a great job. John and Megan also did an incredible job on the presentation. I received no opposition to the project or to the tax increase.*
- *John Heller: In the plan commission when Joe Smith was presenting their plan, Joe Smith made the comment that the new addition would soften that side of the building. There may be something to that point.*
- *Ed Conlon: I thought it was interesting that the audience signaled where there were right away. I thought it would be a harder sell than it was. People were ready for this and made up their minds quickly. This project was long overdue. The question was how much it is going to cost. I don't think we will hear a lot of negatives. The attendance from the Apple Ridge neighborhood wasn't very high. Those that did attend were very pleasantly surprised. Pastor Frank is never afraid to speak his mind when he has concerns to bring up. He was positive, which pretty much tells me there will be a positive response across the board. I will be speaking to other neighbors this afternoon who were not able to attend. I suspect they will be asking questions about the project and costs. The power point will answer a lot of those questions. You know I was the big dissenter of this group initially. The presentation sorted through every one of the concerns I had, and it was very clear. I read all about bond issuance requirements. This topic was covered expertly in this presentation. My concerns in that area all went away. I think the Village is ready for this. Great job. I'm glad it worked out the way it did. If I hear anything more, I will let you know.*
- *Kaaren Northrop: I thought also that the team was well prepared, and the presentation was*

incredibly well done. Ken, specifically your photo about the big white condos, they have very poorly disguised their transmission boxes. We need to take a closer look at how we're going to do that. Your talk about land scaping, who will care for the plantings and bump out areas, we really need to think about that. You mentioned both Hatch and Main Street Market properties look good. We both maintain our frontage. I think we need to look at how Shipwrecked is going to soften the look. If you own the land, you will be asked to maintain it. Some are well maintained. Some are poorly maintained. That is something this committee needs to think about. One thing that came up yesterday was the encroachments for the new owners at Double Delights. I remember when that property was sold, the new owners were informed that the porch needs to be removed, but now they asked the Village to help pay for that. I don't know what was done on G. We need to be very careful about that. Before the Village starts to offer to pay for private property owners to update their frontage, we could be on the hook for a lot of private property upgrades that are not Village responsibility. Pastor Frank brought up the aesthetics and quaintness of the Village. A lot of Plan Commission decisions have impacted the aesthetics and quaintness. We don't have as much control over this as the Plan Commission does. I'm glad it didn't come up too much, but I think this needs to be both Plan Commission and Parks and Public Works committee discussions. Finally, regarding taxes, my daughter and future son in law just bought a property. Their taxes in Illinois were 3 times as much as they are on their new home at The Orchards. She felt the increase was minimal compared to Illinois. I think we can easily forget how relatively low Egg Harbor's taxes are in the great scheme of things. She was fine with the increase.

- *Lisa Van Laanen:* I heard tons of positive comments. Two things of note: Frank Marino said he was skeptical about the Village delivering this project the way it was presented. He felt the Kress center was supposed to be self-sustaining. My response was that the Kress wasn't going to immediately be self-sustaining. Then last year Covid hit. This project is very controlled. He asked if it is possible the Village would assess property owners with frontage after the fact. I can guarantee that we won't be doing that. He was ok with that. He did like the project. Bob Erickson wanted to know why the sidewalk needs to be on both sides of Hwy 42 by their home. He felt it could just be on the opposite side from their house. There are active properties on both sides of the street so that is completely justified. They also expressed concerns about the lines on the plans in their property. This is the slope intercept that shows where the grading will take place to blend in the street with their property. One other comment was about the green space where the gas station was. They asked if the Plan Commission could do something to clean that up. I said I would pass that on to the Plan Commission. Another participant asked about the walking trails on South Trail. The side road markings are worn, and she doesn't feel it is a safe area for pedestrians.
- *Ed Conlon:* Regarding the Kress sustainability comments, looking at the 2019 and 2021 Standard and Poor's rating report, those reports always have positive and negative comments. The one downside for Egg Harbor was related to budgetary discipline, asking if the Village can live within the approved budget. I noticed this statement changed from 2019 to 2021, it became more specific and more of a threat to have a downgrade in our ratings. They could potentially downgrade your credit rating if you have to keep subsidizing the Kress Pavilion operations. I think it would have been fine last year if we didn't have a pandemic. I have debates with neighbors if the Kress is a great idea. I think it is a fabulous facility that we have to support it without tax dollars. I wonder, do we need to worry about things like bond ratings? Maybe you have some thoughts and comments on that.
- *Lisa Van Laanen:* Our general fund has been going down largely due to putting money into the Kress in the past few years. With the referendum passing, that should begin to build back up.
- *John Heller:* We have to start building up our reserves to go in a more positive direction for our general fund. The referendum will allow us to cover those expenses for the Kress Pavilion. That and the room tax increase will also have a positive impact on our ability to restore our general fund. I think we are going in the right direction.

- *Ken Mathys: I think we need a Friends of the Kress endowment to help fund some of these shortfalls.*
- *Edward Conlon: In my previous life in education, people would provide a large sum of money to build a building without considering the increased cost of operation. The University finally caught on and made sure that funds were held back to be used for future maintenance.*
- *Kaaren Northrop: Friends are still waiting on the tax rebate from the construction. When those funds are received, it would be smart to start the endowment with that returned money.*
- *Ken Mathys: Restoring the public faith by accomplishing some of these things we are talking about would be huge for the Village.*
- *Kaaren Northrop: How did we come out on the Hwy G project? It would be important to make sure people are aware of that.*
- *John Heller: We were under budget on the Hwy G project. I completely agree. That project plus the Wastewater Treatment Plant Phase I project.*
- *John Heller: I heard nothing but positive comments. I talked to board members in Ephriam to see what their experience was when they buried their power lines. I thought this would be the biggest concern of the citizens. They said they were amazed when they found that most of the people were in favor of burying the power lines. I thought there would be a lot of opposition to that expense, but there were virtually none. The overwhelming majority strongly support this project including burying the power lines.*
- *Tom Strong: I thought everyone did a great job. A few neighbors specifically commented what a fine job you did Lisa in presenting the heart of the project, representing the committee and the Village.*
- *Megan Sawyer: Everyone that has commented to me has been positive. I have been asking them to email their comments so we can include this in the August 9th Trustee meeting.*
- *Kaaren Northrop: Do you have a plan to address the concerns of the one property owner opposed to the project?*
- *John Heller: We will continue to work with the one Hwy 42 property owner to listen his requests and concerns.*
- *Mike Simon: I had a few people ask about the rapid flash beacons at White Cliff and Hwy G. There are still safety concerns expressed about the cross walks. A few others expressed concerns about where we are ending the sidewalk at South Trail. We could consider urbanizing the north side of South Trail to divert water into the storm sewer system. There were a couple of comments about the utility box location and screening. One guest pointed out a few areas to possibly use for the Main Street Shops association. I can work with condominium representatives. In general, the utility boxes have to be behind the sidewalk. There is some flexibility. I'll work on getting those options for consideration.*
- *Commission members took a closer look at the box burial pictures from Sister Bay, confirming the location and screening implemented there.*
- *Lisa Van Laanen: Thank you all for your comments.*
- *Megan Sawyer: The State Hwy 42 project will be on the agenda. We could approve the utility burial separately or roll it into the project approval. This will allow Mike Simon to finalize the Plans and have the Trustees approve the entire project at that point.*
- **Kaaren Northrop moved to recommend to the Board of Trustees to approve the Hwy 42 project in it's entirety, including the burial of the power lines as presented in the public meetings.**
- **Ed Conlon second**
- **Motion unanimously carried.**
- *Ed Conlon: Helen and I recently at dinner the Cornerstone pub in Bailey's Harbor. From our seats, we were looking right at one of those black power poles. If you do run into someone who*

objects to this project, have them go over there for dinner and look firsthand at it there.

5. Hwy 42 Project Update.

- *Mike Simon provided a verbal update on the Hwy 42 project.*
- *Ken Mathys: I would like to make sure we have a future agenda item for green scaping along Hwy 42 to explore a private public partnership.*

6. PPW Report

- *Cody DeMeuse: Provided an overview of the PPW report as presented in the meeting packet.*
- *Ken Mathys: How do we remove the brush and weeds on Hwy G between the Village and the Alpine Golf Club House and also down to Mariner? We need to keep those clean for pedestrians. Can we just spray it to keep the weeds and growth down?*
- *Cody DeMeuse: We can see if the County will mow it more than twice per year.*
- *Lisa Van Laanen: Spraying can be done but I want to touch base with the Green Tier people before we move forward.*
- *Cody DeMeuse: The striping is done at the cross walk by the Beach Terrace and the Shipwrecked parking lot. If we do want to refresh the cross walks on Hwy 42, I recommend that we use Bay Area Striping as he is much more affordable. He recommended that wait until fall when it is a little quieter. If you prefer to do it sooner, I could contact the original vendor as well.*
- *Lisa Van Laanen: Now that the striping is done at Shipwrecked, they added parking for Shipwrecked Customers only signs. That seems to have really helped prevent people from parking on the sidewalks. Is the fencing for the dog park moving forward?*
- *Cody DeMeuse: Yes. We are waiting on quotes. We are looking at September or October. There shouldn't be any other*

7. OPEN SESSION - *This is an opportunity for members of the audience to bring to the committee's attention any concerns regarding items listed on or not listed on the agenda. Comments will be limited to three (3) minutes per person with a maximum of ten (10) minutes for all items. Speakers may not yield their time to others.*

- *Lisa Van Laanen opened the floor for public comment*
- *Dawn McGinnis: I just want to let you know that the signs by Shipwrecked have been getting moved on to the sidewalk. The Crosswalk by Dock Road and Hwy G between Shipwrecked and Chocolate Chicken, it is difficult for cars to see pedestrians on the side where the cars are parked. Regarding the green scaping on Hwy 42, I don't think it's a good idea to reimburse those property owners for the maintenance on their property. It is probably a better idea to just have the village do it like they have been in areas that are appropriate.*
- *Kaaren Northrop: At our next meeting, can we get more information about the Fireside water retention concern? I left that meeting very confused about what was happening and who was paying for what.*
- *Lisa Van Laanen: We can see how we can help them where appropriate, but it is still their problem to resolve. We can take a look at that at the next meeting. The property is up for sale so that might complicate things as well.*
- *Ken Mathys: That is a good follow up on the Fireside water issue. It would like some indication if anything the Village has done in the last 30 years has contributed to that issue. In general, the law*

says that if you take on a construction project and you cause an issue for others, you could be liable for that.

- *John Heller: I doubt the Village is liable.*
- *Several commissioners provided comments about this history of development on that property, primarily the additional asphalt added over what was previously green space is the main cause of the issue.*
- *Megan Sawyer: Fireside owners are looking to work with the Village to see if there is a better way for them to handle the water situation, including possibly incorporating their water mitigation plans into the Hwy 42 project. I can reach out to Lauren to see if they need additional assistance. If so, we can add it to the agenda next month if necessary.*
- *Lisa Van Laanen: This is something they could potentially work with the Landing on as well.*
- *Commission members confirmed they are just looking for an update.*

8. Next Meeting

- Wednesday September 1st, 2021 8:00 AM on Zoom.
- Megan Sawyer: As a reminder to everyone, the first review of the 2022 budget will be an agenda item at the next meeting.

9. ADJOURNMENT

- **Kaaren Northrop moves to adjourn the meeting.**
- **Lisa Van Laanen second.**
- **Motion unanimously carried**
- Meeting adjourned at 9:30 AM.

Minutes completed by Tom Strong on August 4, 2021. Submitted for approval on September 1, 2021.

Bold – Official Action

Italics – summarized comments

Village Board of Trustees Agenda Agenda Item Report

Submitted by: Tom Strong
Meeting Date: August 9, 2021

Subject:

STH 42 Project Utility Option Determination

Background:

On August 2nd & 3rd, 2021, public information meetings were held to share the STH 42 project plans with the Egg Harbor community. All materials from the public meetings can be accessed on the STH 42 Improvement project webpage: <https://www.villageofegg Harbor.org/hwy42>

As presented during the public meetings, the Village Board will need to make a determination regarding the utility options for the STH 42 project plans to be completed. Please see the attached slides regarding the utility options for the STH 42 Core Project. Also, please see the attached correspondence regarding the STH 42 project.

Once the Village Board has made a determination regarding the utility options, the final project plans will be completed and can be reviewed and approved at a future meeting.

Recommendation:

Motion to approve incorporation of Village Board preferred utility option for the STH 42 project into project plans, with final project plans to be reviewed and approved by the Village Board at a future meeting.

Budget Impact:

See attachment.

Item History:

At the August Parks and Public Works Committee meeting, the committee recapped and reviewed the feedback from the STH 42 public information meetings and made the following recommendation to the Village Board:

Kaaren Northrop moved to recommend to the Board of Trustees approval of the STH 42 project in it's entirety, including the burial of the power lines, as presented at the public meetings, Ed Conlon second, motion unanimously carried.

Attachments:

- [STH 42 Public Info Meeting Utility Options Information.pdf](#)
- [Joseph Kiriazes July 19 Email Communication.pdf](#)
- [Gerri Friedberg July 29 Email Communication.pdf](#)
- [Mark Sterning August 1 Email Communication.pdf](#)
- [Rasmussen August 2 Email Communications.pdf](#)
- [Tom Caffrey August 2 Email Communication.pdf](#)
- [Jon Kolb August 4 Buried power lines.pdf](#)
- [Mary Jo Kolb Correspondence.pdf](#)

- Bernie Gygax HWY 42 Project Meeting Correspondence.pdf
- Gerri Friedberg August 4 Comment Sheet.pdf
- Richard Danhaussen Correspondence.pdf
- Karen Peterson Correspondence.pdf
- Bonnie Cady Correspondence.pdf

UTILITY OPTIONS

OPTION 1: OVERHEAD UTILITIES WITH WOODEN POLES & GUY WIRES



Photo of existing guy wires in the Village and new 90-degree angle guy wire style that will be used.

If overhead utilities with wooden poles remain throughout the Village core, Wisconsin Public Service plans to relocate the existing wood poles. The poles would be relocated to the terrace area between the sidewalk and back of curb. Only about six poles will be replaced. New guy wires will be needed to support the amount of tension on the poles and will span the sidewalk.

Potential cost to the Village to acquire permanent limited easements for guy wire locations on private property.

OPTION 2: ENGINEERED FIBERGLASS UTILITY POLES



Black fiberglass utility poles installed in Fish Creek. Photo – Peninsula Pulse

If overhead utilities with engineered fiberglass poles are used for the core project, each pole is specifically engineered for each location. This option eliminates the need for guy wires as the poles are buried deeper. The fiberglass poles are taller and have a larger diameter than the standard wood poles. Per Wisconsin Public Service, 37 fiberglass black poles would be used in the core project section.

Cost - \$1.2 Million

OPTION 3: BURIED UTILITIES

If utilities are buried through the core project, overhead lines and poles will be removed. Utility boxes will be installed. Equipment easements will be acquired by the Village on behalf of Wisconsin Public Service. The Village will cover the cost of providing connection to proprietries.

Cost - \$2.3 Million

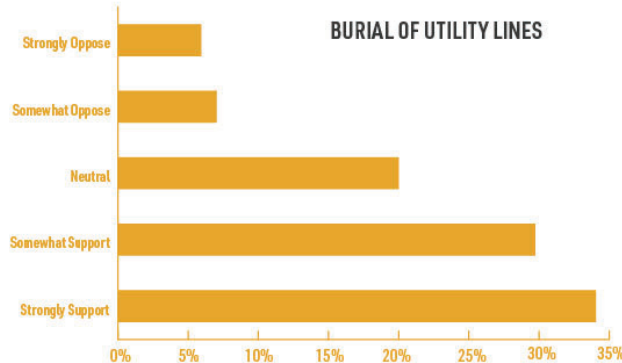


Before and after photo of buried utilities in the Village of Ephraim.
Photo – Village of Ephraim.

UTILITY BOX SCREENING EXAMPLES



A survey question directly asked the public about whether they would support the burial of utility lines at some point in the Village's future. It not only improves aesthetic but it can also improve the reliability of power in temperment weather. We received a lot of feedback on what it would take for the community to truly support the burial of the lines including a strong understanding of the cost.



What the numbers show: The general consensus is that the burial of utility lines would be supported by the community. The high response for "somewhat support" was further clarified in the comments provided.

What we heard: A majority of the community strongly believes that the burial of utility lines would help to improve the aesthetic and reliability of power in the Village. However it is important to understand what the cost implications could be for the project.

"While understanding that burying lines can allow for more reliable service especially during storms, the reality needs to compare the cost vs the total benefit to how many people."

"Total cost would need to be taken into consideration of course. I would love to see some Village tax on tourism activities to help pay for the project."

"I like the idea, but concerned about the tax burden on property owners."

"I don't see the value of this expenditure relative to the benefits of devoting limited resources to other uses."

"Considering the numerous issues that we have with power loss during weather events, burying utility lines is very important. It would also be more aesthetically pleasing not to see all of the power poles through out the area."

*See Appendix A for a comprehensive list of all utility related comments.

17

From the public: Buried Utilities

As part of a survey used during the public participation process for the 2019 Comprehensive Plan Update, the public was asked directly about the burial of utilities. Over 63% of survey respondents stated they would support the Village pursuing the burial of lines. However, many commented they would like to know the costs associated with burial and the impact on taxpayers.

UTILITY OPTIONS COMPARISON

Utility Options			
	Overhead Utilities w/ Wooden Poles	Overhead Utilities w/ engineered fiberglass poles	Underground (buried) Utilities
Cost	Potential cost of acquiring easements for guy wires on private property	\$1.2 Million – Includes cost of engineered fiberglass poles and relocation of communications utilities	\$2.3 Million – Includes cost of all utilities burial, equipment easements, and private connections to homes
Debt levy impact on \$300,000 Home	Minimal impact	Approximately \$55 per year for 20 years	Approximately \$110 per year for 20 years

COMMITTEE RECOMMENDATION – BURIED UTILITIES

The Parks and Public Works Committee carefully considered the reviewed utility options and made the decision to recommend utility burial to the Village Board.

The Parks and Public Works Committee based their recommendation off the following factors:

- Many major Egg Harbor developments have already adopted the “Planned Unit Development” standard of burying above ground utilities, such as Eames Farm, The Orchards, and Apple Ridge
- Past Egg Harbor leaders have shown foresight by burying utilities on Church Street, Market Street, Orchard Road and most recently along a section of CTH G
- Aesthetic results of elimination of wooden poles with guy wires or fiberglass poles
- The next opportunity to bury utilities will not come for another 30-50 years

The Village Board has yet to determine the final decision on the utility options. This decision will be made at the August 9th Village Board meeting, with the utility option information and public input being presented. A decision on the utilities needs to be made before the project plans can be completed.

From: [Joe's Gmail](#)
To: [Megan Sawyer](#)
Cc: [Tom Strong](#); [Timmy Cegelski](#)
Subject: Highway 42 Project
Date: Monday, July 19, 2021 3:08:46 PM

Hi Megan,

I, Joseph Kiriazes, along with my husband, Timothy Cegelski, are property owners and tax payers in the Village of Egg Harbor for almost 10 years now, previously owning in Sister Bay. Our address is 4603 Hidden Acres Ct. We cannot attend the Public Sessions on Aug 2 & 3, so we are writing you this email to express our opinion about the Highway 42 project and hope that you will share this with the board.

We understand the plan includes sidewalks from Chief Oshkosh all the way north to past Harbor Hardware, PLUS, burying the wires in the downtown "core" between Harbor School Rd and Cty E. We walk into town on weekends when we are there and it is very dangerous on hwy 42 with the traffic speeding down the hill. The sidewalk is very necessary for safety, but also to show inclusion of the South Loop as part of the Village limits. More importantly, we are in strong support of the buried wire option. It just makes good sense that if you are going to spend *any* money on roads, sidewalks, streetlights, etc. that you must include burying the wires as improvements to the quality and enjoyment of village. Eventually, you will decide to do this at some future date, and it will only cost *more* money in that future. The additional cost is worth the decades of improvement the buried wires will provide. Further, we think the Fish Creek black metal poles, was not an improvement and was an ugly update which does nothing for the look and feel of that quaint town. Let's learn from their mistakes and bury the wires, while the sidewalks and roads will be torn up anyway.

We look forward to many more decades of fulfillment in the Village of Egg Harbor.

If you would like to discuss more, you can call me at 847-345-3130 (Joe)

Thank you,

Joseph Kiriazes and Timothy Cegelski

From: GERRI WENGER FRIEDBERG <13gwf13@gmail.com>

Sent: Thursday, July 29, 2021 8:31 AM

To: Tom Strong <tstrong@villageofegg Harbor.org>

Subject: Re: Notice: Public Info Sessions for STH 42 Project

The intersection between Hwy G & 42 by Shipwrecked is an IRRESPONSIBLE DISASTER!

Someone's going to be hurt or killed soon...We MUST stop this & find safe alternative NOW!

Gerri Friedberg, M.A.

Egg Hrbr.

From: Mark Sternig <msternig@gmail.com>
Sent: Sunday, August 01, 2021 5:14 PM
To: Megan Sawyer <msawyer@villageofegggharbor.org>
Subject: 42 plans

Ms. Sawyer,

As a resident of Point Beach, my wife Elizabeth and I would like to share our thoughts on the discussion of Hwy 42 development plans. While we cannot attend the upcoming meetings in person, we wanted to share two important items that we would love to be considered.

First, we hope that the burying of power is included in the proposal. We have had a number of occasions where power has been disrupted in town, which is trickled down to our subdivision at home. It would be great to avoid the situation. Additionally, we have a critical chance to bury power lines and make a main thoroughfare of Egg Harbor visibly appealing to residents and guests. It would be excellent to take advantage of redoing roads to finally bury power lines and provide a much more scenic and pleasant view of our wonderful village.

Secondly, we hope that the village is looking at providing adequate access for bikes in the village as part of the upcoming plan. My wife and I and friends often bike to town from Point Beach, and would love the opportunity to feel safe biking on highway 42 as we enter town to enjoy all of the local businesses.

I thank you for taking this email into consideration for the upcoming meetings, and I encourage you to reach out to me personally with any questions or additional feedback. Thank you again for your time, and have an excellent day!

Mark Sternig
c: 920.412.6124
e: msternig@gmail.com

From: Heidi Rasmussen <hands89@gmail.com>
Sent: Monday, August 02, 2021 9:03 PM
To: Megan Sawyer <msawyer@villageofegggharbor.org>
Subject: STH 42 project - utility burial support

Hello Megan-

I attended the Highway 42 Public Information session tonight, and I wanted to thank the teams for putting together a well-thought project and great presentation. The new streetscape looks awesome! The burial of utility lines will GREATLY enhance the Village of Egg Harbor, and as a full-time resident, I strongly encourage the Village Board to vote in favor.

Regards,
Heidi M. Rasmussen
5070 Alpen Ln, Egg Harbor, WI 54209

[illegible]

From: Scott Rasmussen <scottrasmussen03@gmail.com>
Sent: Monday, August 02, 2021 9:02 PM
To: Megan Sawyer <msawyer@villageofegg Harbor.org>
Subject: STH 42 Village of Egg Harbor Project

Hello Megan-

I attended the Highway 42 Public Information session August 2nd, and I want to thank the Board, committees, and project companies for putting together a well designed project and excellent presentation.

Rarely does a village of any size get an opportunity of this magnitude to greatly enhance its public areas not only for safety but for aesthetics and practicality. In addition to being well thought out, it is well funded with those funds (taxes) reduced significantly within 10 years.

This is a town I've been proud to call home and will continue to brag about post project completion! Please vote in favor for all facets of this project, especially the burial of power lines.

Sincerely,
Scott Rasmussen
5070 Alpen Ln, Egg Harbor, WI 54209

From: Thomas J. Caffrey <tcaffrey@MasterChemical.com>
Sent: Monday, August 02, 2021 3:08 PM
To: Megan Sawyer <msawyer@villageofeggharbor.org>
Subject: Buried Power Lines

Hi Megan:

My name is Tom Caffrey and I have two properties, one improved 5023 Green Bay Lane and one not on the corner of Evergreen & Shady. I think for the long term good of the village it would be better to bury the power lines. I know it's expensive but in the long term it will be well worth it. Please share my thoughts with your colleagues.

Thanks,

Tom Caffrey
Director of Global Accounts
Master Fluid Solutions
501 W. Boundary St., Perrysburg, OH 43551
M: 920-737-9410
E: tcaffrey@masterchemical.com

From: [Jon Kolb](#)
To: [Tom Strong](#); [Megan Sawyer](#); [John Heller](#)
Subject: Buried power lines
Date: Wednesday, August 4, 2021 10:33:02 AM

Hello,

Please know that I am in favor of the village burying the power lines. This is a rare chance in 100 years to make such a major change to the looks of our Downton area. I hope we take this opportunity.

Thank you

Jon Kolb

Sent from my iPhone

From: [Mary Jo Kolb](#)
To: [Megan Sawyer](#)
Subject: Buried lines.
Date: Thursday, August 05, 2021 10:52:40 AM

Dear Megan,

Thank you to you and Tom for all your work in preparing the Hwy 42 presentation. I'm sure it was very time consuming and labor intensive. Lisa and The Parks and Public Works did a great job.

I'd like to express my opinion on the Hwy 42 project. I think that burying the power lines is the best option. While expensive, the long term look for the village will be enhanced.

Mary Jo Kolb
5004 Beachview Lane
Egg Harbor

Sent from my iPhone

From: [Bernie](#)
To: [Megan Sawyer](#)
Subject: HWY 42 Project Meeting
Date: Tuesday, August 03, 2021 2:18:27 PM

Dear Megan,

Thank you for the very informative meeting last night on the proposed Highway 42 project.

I appreciate all of the hard work that went into this by all concerned. I am 100% in favor of all the proposed changes including burying the electric lines etc.

If you have any questions or comments, please let me know.

Sincerely,
Bernhard Gygax
4456 Harbor School Road
Egg Harbor, WI 54209

Sent from [Mail](#) for Windows 10

COMMENT SHEET

STH 42, Village of Egg Harbor
South Trail - CTH E
Door County

NAME: _____
ADDRESS: _____
PHONE NUMBER: 920 868 1342
EMAIL: 13 GWF13@GMAIL.COM

G.W. Friedberg
7548 Bluff Pass
Egg Harbor, WI.
54209

8/3/21

COMMENT/QUESTION:

THE INTERSECTION @ 42 & "G"
IS LETHAL! I DRIVE IT NEARLY
DAILY & HAVE SEEN PEDESTRIANS
(ESPEC. YOUNG CHIL.) ALMOST HIT, KNOWING
S-BOUND TRAFFIC COMING OFF THE HWY -
OR TODAY, AN 18-WHEELER ^{BEAR TRUCK} PARKED OVER 1/2
OF "G" & PASSENGER CARS RISKING GOING
INTO "NO-PASS" / OPPOSITE LANE TO PROCEED!
(SHIPWRECKED IS IRRESPONSIBLE, UNWELCOME;
MANY RESIDENTS HATE THE PLACE -)
NEVER SHOULD BE ALLOWED TO EXPAND THERE

Please return this form to the sign-in table before leaving or return to the following address:

Megan Sawyer, Village Administrator
Village of Egg Harbor
7860 State Hwy 42
PO Box 175
Egg Harbor, WI 54209

From: hrdannhausen@gmail.com
To: [Megan Sawyer](#)
Cc: [John Heller](#)
Subject: Highway 42
Date: Thursday, August 05, 2021 9:07:41 PM

Megan,

Let me introduce myself. I am Richard Dannhausen. I served as village president from 1975 to 1985 and served on the beautification committee that planned the Highway 42 improvements which were undertaken after the completion of the sewer system. During my tenure the village purchased the original property for Harbor View Park, established the Plan Commission and passed the first zoning ordinance, connected Harbor Heights Road to Whitecliff Road, planned the extension of Church street east of the village, constructed the Bertchinger Community Center, and began planning of the sewer system along with other projects.

At the original beautification meetings, we discussed burying the utility lines through the center of the village, however funds were not available at that time. This is a rare opportunity and it should not be passed up. I strongly support burying the lines at this time.

As part of the highway project at that time, I left turn lane as provided at Market street for south bound traffic on Highway 42. When this turn lane was in place, there were no less parking spaces then there are now. I believe the lane was lost when the highway was remarked after the repaving project. There is much more traffic today along Market and Church Streets than there was 30 years ago and it will only get worse as the area develops. I urge the board to reconsider this turn lane.

Thank you for your consideration.

Richard Dannhausen
Egg Harbor resident

From: [karen.peterson](#)
To: [Megan Sawyer](#)
Subject: vb meeting - comment
Date: Thursday, August 05, 2021 12:17:53 PM

Hello Megan,

Please share this with the Village Trustees.

We are very pleased with the highway project proposal. Absolutely the lines should be buried. This is a one time opportunity. We are a first class destination, why would we go second rate on something so visible? Also, if power outages are reduced by doing this that is a huge plus.

Thank you,

Shawn and Karen Peterson

7763-7769 Hwy 42 Egg Harbor

From: [Bonnie Cady](#)
To: [Megan Sawyer](#)
Subject: Comments for upcoming trustee meeting
Date: Thursday, August 05, 2021 12:17:27 PM

Dear Megan,

I attended the Monday meeting and was impressed by the presentation.

The 30-50 years or right now certainly drove home the point. Also, and you noted too, the rise in taxes will diminish after Kress and Marina funding costs end in (was it?) 8 years.

That's a salient reassurance for property tax payers like myself.

That said, the "quaint village" focus needs to be emphasized repeatedly. Sister Bay is known as "concrete city". Not a favorable nickname. Sterile, treeless, and beige. I have not heard anyone speak favorably though I imagine local shopkeepers are silent. The tourists look stunned and aimless but maybe that's how we summer tourists appear here in Egg Harbor too. I hope not.

I want to encourage trees. Lots of trees. Please. I have a skewed vision perhaps based on almost continuous 75 summers here. I know things change. I try to gracefully accept that reality and certainly have sympathy for the year round population and the short, profit making season. Yet, I really want to stress that if Egg Harbor becomes another Sister Bay it will be an irreversible and devastating consequence of the Highway 42 plans. I urge all planners to focus on a nature affirming environment.

I credit efforts to recycle, reduce light and noise pollution and to provide services like the Harbor Park and Peg Egan concerts. The Marina, which is next door to me on Dock Road, seems efficiently run. The seasonal gate is wonderful for those of us who bike and walk on Dock and White Cliff roads. The shore road safely provides a respite from speeding traffic and the danger of children and pets being hurt.

I know this email has rambled. Please consider it to be my effort to be supportive yet cautionary. I hope the best for our community and I applaud many of your efforts.

You can always contact me. Be assured I will have an opinion but first and foremost I want to be supportive and thank you, your staff and the Board for their thoughtfulness.

Best regards,
Bonnie Cady
7823/7825 Dock Road

Sent from my iPad

**Village of Egg Harbor
Utility Committee Meeting Minutes
July 20, 2021 11:00 AM**

<https://villageofeggharbor.zoom.us/j/92718840733>

Phone Number: 312 626 6799 Meeting ID: 927 1884 0733

John Heller, Chair
Mack Bonk, Member
Tom Prohl, Member

TC Johnson, Member
Paul Zeller, Member
Bert Sawyer, Operator

1. Call to order and approval of the agenda
 - a. TC Johnson called the meeting to order at 11:00 AM.
 - b. Committee Present: Mack Bonk, Tom Prohl, TC Johnson, Paul Zeller (arrived at 11:18 AM)
 - c. Staff present: Tom Strong, Bert Sawyer
 - d. Audience members: Tom Kispert, Brian Roemer
 - e. **TC Johnson moved to approve the agenda. Seconded by Tom Prohl.**
 - f. **Motion unanimously carried.**
2. Approve June 15, 2021 Meeting Minutes
 - a. Corrections: No corrections.
 - b. **TC Johnson moved to approve the June 15, 2021 meeting minutes as presented. Seconded by Mack Bonk**
 - c. **Motion unanimously carried.**
3. Open Session (Limited to Ten Minutes)
 - a. *TC Johnson opened the floor for public comment.*
 - b. *No public comments.*
4. Wastewater Treatment Plant Improvement Project Update
 - a. *Tom Kispert provided an overview of the WWTP Phase I project as outlined in the packet on P6-16 of the packet. The project is on time and looking good.*
 - b. *Mack Bonk: On Section E, missing parts are ordered but not on sight yet. This has been here for several months. Is the face shield for protecting the WWTP workers?*
 - c. *Tom Kispert: Yes. This is for the WWTP workers. There should be some face shields available soon. Anytime we put in new UV Systems, we install new face shields so they are clear and not scratched up.*
 - d. *TC Johnson: Miron is a huge company? Are they a Wisconsin company?*

- e. *Tom Kispert: Miron is a very large company with their home office right down the street from McMahon's home office. They have other offices around the Midwest. They are a very big player.*

5. Wastewater Treatment Plant Manager Report

- a. *Bert Sawyer provided an overview of his June report in the packet. Haulers were up over 900,000 gallons. Total flow was up about 2.8 million gallons for the month. I added the 2019 numbers to this report as requested. We are well over the 2019 numbers for both haulers and total flowage as well. Everything is going out pretty clean. Percent removals are all above 95%.*
- b. *TC Johnson: How did the 4th of July weekend go?*
- c. *Bert Sawyer: Everything went well. The pumps kept up.*
- d. *Bert Sawyer: Provided a summary of the bad sewer odor report summary as presented in the packet on page 18 of the packet. I could smell a strong odor outside the house. McMahon recommended installing an odor eater unit on the vent pipe coming out of the roof.*
- e. *Mack Bonk: Lynn and I have had an odor recently from a shower drain. This is the first time it has ever happened. What brought this on now?*
- f. *Bert Sawyer: This is usually due to a dry drain trap in the house. This is especially true for seasonal properties.*
- g. *Tom Prohl: We have to do that in our laundry room every three or four months. I have run into a situation that if there is extremely low atmospheric pressure can result in the smell coming back up as well. There are many variables in play.*
- h. *TC Johnson: Either way, this is not the Village's responsibility. Correct?*
- i. *Bert Sawyer: In most cases, yes that is correct.*

6. Reed Bed Cleanout – 2021 testing and authorize quotes for 2022 Budget

- a. *Bert Sawyer provided an overview of his recommendation to schedule the 2021 testing for the reed bed clean out, then get quotes to do the work for the 2022 budget. We emptied 2 of the 6 beds in 2018. We got 15 years of service before we had to empty these out. We have 4 remaining to empty. We can only empty two at a time. Tom Kispert looked this over with us. He recommended emptying two of them next year. We need to do testing this year to empty it next year. The landfill that we plan to take it to needs to understand what materials they would be receiving. We need to stop pumping to those beds in advance.*
- b. *Tom Prohl: Would we do the last two the following year?*
- c. *Bert Sawyer: I would like to do that the following year, but we wouldn't have to do it in 2023. We would have the option to delay it another year or two if we need to spread the costs out. Tom Kispert coordinated the bidding process. We need to authorize Tom to start working on this.*
- d. *Tom Kispert: I can get a proposal for the next months committee meeting. Winnebago, Outagamie, and Brown County are pooling their resources. Last time we went to Winnebago. This time I believe we would be hauling it to Outagamie County.*

- e. *Committee consensus is to have Tom Kispert to get a proposal for the August committee meeting then on to the Village Board in September.*
- f. *Mack Bonk: The last reed bed clean out was around \$70,000.*

7. Clean Water Fund Loan with Principal Forgiveness Update

- a. *Tom Strong provided a progress update to the committee on the CWF loan application and approval. No action is needed. The paperwork review with Quarrels and Brady took place on June 12th and the village trustees approved it, also on June 12th. The closing date is scheduled for July 28th with all engineering and construction invoices submitted through June to be reimbursed on that date.*
- b. *Brian Roemer: We unfortunately had some long delays from the DNR on the Financial Assistance Agreement. I originally wanted this to close in May. I will mention that that page 34 shows disbursement and debt repayment schedules. You will be invoiced directly from the DNR and DOA for these payments. In addition, you will have an additional \$44,500 to the annual sewer budget to the ERF. The additional debt capacity is \$294,000 per year. You need to meet this test to borrow additional funds. You have some additional capacity, but you should increase your debt capacity coverage for the Phase II project.*
- c. *Mack Bonk: Thank you to all who worked on this. It has been a long haul to get this finished.*
- d. *Tom Strong provided an overview of the first pass at a financial breakdown of 2020 actual results. This is to look ahead to the 2022 budgeting process and potential revision of the ordinance calculations. A few key points are that 30% of our revenue is from Haulers, 70% from connected users. We are well covered for the phase I project. As we look at these expenses, including for the equipment replacement fund, and the depreciation expense of \$372,000 that I believe needs to be recognized as sound financial management of our WWTP facilities and operations. With this project, I anticipate this depreciation cost will go up. This is presented to you today. I believe we should consider our fixed costs with the seasonal rate. I also believe we are marching towards a rate increase from \$161.10 to \$165.00 for 2022. Once the Phase II costs are known, we can see if we need to increase it to \$170.00 at that time.*
- e. *TC Johnson: When will we start the planning for the phase II lift station update?*
- f. *Tom Strong: It made sense to me to start planning for this project once we own the property. We are scheduled to close in mid to late August. We could schedule a time to walk the property and start to look at it in the next month. That parcel is flatter than it might appear from the current Alpine Road. There is room there for the lift station. I believe it would likely be best placed close to the eastern edge of the parcel being purchased.*
- g. *Bert Sawyer: With the increase in our flow amounts, I would like to see the planning for this start up as soon as possible.*
- h. *Mack Bonk: I was surprised to find out this area is at the same elevation as the current lift station. I know John was talking about the Utility Fund will be paying for 20% of the purchase price. I am curious to find out where that might be laid out.*

- i. *Tom Strong: I think it makes sense to extend the parking spots on that side of the road. I don't believe a parking lot would make sense there. That is just my opinion. We can start looking at official options soon.*
- j. *TC Johnson: What is happening with the road that runs through there? That isn't a public road, is it?*
- k. *Tom Strong: That is a private road with an easement that was likely put into place before Hwy G was constructed. The new owner has no plans to close it off at this point. We have ongoing discussions with the owner to be sure we are on the same page.*
- l. *Paul Zeller: As we discuss the possible REU rate increase, wouldn't we also look at increasing the hauler rate?*
- m. *Tom Strong: Yes, absolutely. The spread sheet in the packet is just the first step to break down our costs to take into consideration as we review the rates.*
- n. *TC Johnson: Do we have any idea of how much phase II will increase our rates?*
- o. *Tom Strong: I don't think it will increase our rates much. If we go to \$165.00 next year, it would be a matter of if we keep it at \$165.00 or move up to \$170.00 per quarter. I don't see it needing to go up to something like \$190.00. I should note that the DNR doesn't account for depreciation. I believe however that we should continue to cover that expense.*

8. Community Water & Wastewater Utility Mutual Assistance Agreement

- a. *Tom Strong provided a summary of the response from the Insurance Company CEO Matt Becker, regarding the concerns about the liability coverage in the Mutual Assistance Agreement. Staff needs to confirm with towns in the agreement.*

9. Open Session (Limited to Ten Minutes)

- a. *TC Johnson opened the floor for public comment.*
- b. *Mack Bonk: I will stop in for a visit in the next few days. How is our new employee doing?*
- c. *Bert Sawyer: He is off to a great start. The best part is that he is enjoying the work.*
- d. *Tom Strong indicated that the trustees approved the connection fee increase from \$1,800 per REU to \$2,400 per REU.*
- e. *Paul Zeller: Going back to the Equipment Replacement line item, we just heard from Brian Roemer that we might need to add an additional \$44,500. That is in addition to the \$53,000 that is already contributed.*
- f. *Tom Strong: I understood Brian to say that this would be in addition to \$53,000 that is there. This will be confirmed with the DNR as we work towards our 2020 budget. That is a regular conversation we have with the DNR. Bert and I worked with them on updating that sheet to confirm how much we can take out of that fund for this Phase I project. If that needs to increase, we will have that on the budget.*

10. Next Meeting Time and Date

- a. August 17, 2021 11:00 AM.
- b. By consensus, the committee will meet in person at the Bertschinger.

11. Adjourn

- a. **Tom Prohl moved to adjourn.**
- b. **Paul Zeller second.**
- c. **Motion unanimously carried.**
- d. Meeting Adjourned at 11:51 AM

Minutes completed by Tom Strong on July 21, 2021. Submitted for approval on August 17, 2021.

Bold – Official Action

Italics – summarized comments

Village Board of Trustees Agenda Agenda Item Report

Submitted by: Tom Strong
Meeting Date: August 9, 2021

Subject:

Clean Water Fund Loan Update

Background:

The Clean Water Fund CLOSED on July 28th.

First disbursement was for over \$1,000,000

Next round of payments is scheduled for August 25th.

Recommendation:**Budget Impact:****Item History:****Attachments:**

-

VILLAGE OF EGG HARBOR PLAN COMMISSION MINUTES

TUESDAY JULY 27, 2021 – 6:00 P.M.

**THIS MEETING IS BEING HELD IN PERSON AT
Paul J. Bertschinger Community Center
7860 STH 42, Egg Harbor, WI 54209**

Cambria Mueller, Chair
Kathy Navis, Commissioner
Emily Pitchford, Commissioner
Jon Kolb, Commissioner

Paula Cashin, Commissioner
Lou Nyberg, Commissioner
Chris Roedl, Commissioner

Agenda:

1. Call Meeting to Order
 - a. **Chair Cambria Mueller called the meeting to order at 6:00pm.**
 - b. Commission members present: Cambria Mueller, Kathy Navis, Emily Pitchford, Jon Kolb, Lou Nyberg, Chris Roedl, Paula Cashin
 - c. Absent:
 - d. Staff present: Tom Strong, Megan Sawyer
 - e. Audience members: John Heller, Jon Pinkert, Tyler Pluff, Joe Smith, David Pollman, Kim Jensen, Peter Gentry, Charles Le Brun, Lisa Van Laanen,
2. Approve Agenda
 - a. **Paula Cashin moves to approve the agenda.**
 - b. **Kathy Navis second.**
 - c. **Motion unanimously carried.**
3. Pledge of Allegiance
4. Approval of June 23, 2021 Public Hearing Minutes
 - a. Changes: No Changes.
 - b. **Cambria moves to approve the June 23, 2021 minutes as amended.**
 - c. **Lou Nyberg second.**
 - d. **Motion unanimously carried. Paula Cashin abstained.**
5. Open Session
 - a. *Chairperson Mueller opened the floor for public comment.*
 - b. *Peter Gentry: I hope you can consider allowing parking within 250 feet of a parcel line for the parking requirement fulfillment. I understand this body intends to grandfather in prior businesses for the fee in lieu of parking. I recommend adding that to the ordinance. I believe you are considering a change in intensity. I would ask that you consider only the incremental additional parking needed be considered rather than going back to square one for the entire project. Thank you for your time.*
 - c. *Lisa Van Laanen: I want to highlight what I emailed you earlier today about the location of the dumpster. I have concerns about the dumpster that is along my property line. I hope to be able to work with the property owner to figure something out.*

6. Kim Jensen Certified Survey Map request to combine parcels # 1180125302612E1 and 1180125302612E2
 - a. *Megan Sawyer presented an overview of the Kim Jense CSM request to combine parcels # 1180125302612E1 and 1180125302612E2 as presented in the packet starting on page 18. This results in a parcel that complies with all requirements for the C-1 district.*
 - b. *Kim Jensen: I want to combine these parcels so that I can add more outdoor seating at that business to increase my revenue. I would be putting additional bathrooms and a parking lot. I would be interested in having a nice walking path and possibly public bathrooms between us and Village View Condos. Mike Schwantes and I would like to discuss this more with you, the planning commission.*
 - c. **Cambria Mueller moved to recommend to the Village Board to approve the Kim Jensen CSM request to combine parcels 1180125302612E1 and 1180125302612E2.**
 - d. **Emily Pitchford second.**
 - e. **Motion unanimously carried.**
7. Le Brun Certified Survey Map request to divide parcel # 0080225302644C – Extraterritorial Zoning
 - a. *Megan Sawyer provided an overview of the Le Brun Certified Survey Map request to divide parcel # 0080225302644C – Extraterritorial Zoning request as presented in the packet starting on page 23. The proposed CSM complies with all REC zoning requirements.*
 - b. **Cambria Mueller moved to recommend to the Village Board to approve the CSM request to divide parcel 0080225302644C with Extraterritorial Zoning.**
 - c. **Paula Cashin second.**
 - d. **Motion unanimously carried.**
8. Review of Special Development District Relief Application filed by Peter Gentry on behalf of Double Barrel Brewing Co LLC for 4633 Market Street (Parcel # 1180125302612E) and scheduling of public hearing if necessary.
 - a. *Megan Sawyer presented an overview of the Double Barrel Brewing Co LLC for 4633 Market Street (Parcel # 1180125302612E) Special Development District relief application as presented in the packet starting on page 27. The applicant is requesting relief from section § 152.030(A) and § 152.028(A)(3) that. Staff review starts on Page 32 outlining the details of the review. I conclude that this is in line with the comprehensive plan and all criteria required to consider this proposal at a public hearing, with the Plan Commission requesting additional information from the applicant. We will also need to verify the updated impervious surface percentage. We could schedule this meeting on August 17, 6:30 PM or August 23 after 12:00 noon, based on the availability of the Kress Pavilion Great Hall.*
 - b. *Peter Gentry added clarifying comments stating he currently has 23 spots currently available at the property, including the gravel parking spots. Megan provided a good summary of the project.*
 - c. *Jon Kolb: Does the house between one barrel and shipwrecked but up to the proposal area? Is there enough room for a fire truck? Under 152.030, driveways that are under 200 feet long have to include a turnaround for fire trucks.*
 - d. *Megan Sawyer: No, this area is not adjacent to that house. We can request the additional information on the parking lot for the public hearing.*
 - e. *Chris Roedl: Would a change in intensity or use also require a new Conditional Use Permit due to the change of intensity? Or would it just require a parking requirement review?*

- f. *Jim Kalny: If we believe the new use is outside the previous use then it might require a new Conditional Use Permit application. We would need to review it in more detail to make that determination. I would have to look into the original application, approval and following correspondence.*
- g. *Jon Kolb: I applaud you for your effort to add more parking spaces, but I don't believe we can continue to move forward with 400 seat restaurants without addressing the parking.*
- h. *Cambria Mueller: Do we have the option to table this application until we have more details?*
- i. *Kathy Navis: This seems like a separate issue to me. I don't recall the exact numbers proposed for the original CUP application. I do agree that there is some connection however.*
- j. *Chris Roedl: Can we move forward on this application? This seems like it is separate application from the original Conditional Use Permit application.*
- k. *Jim Kalny: Special Development District is a different issue from the Conditional Use Permit. The Conditional Use Permit review is not a noticed agenda item for this meeting. We could definitely go forward with this application now with revisiting the original CUP independently.*
- l. *Cambria Mueller: If we move this to the public hearing and it is approved, then we need him to require more parking spots, are we putting ourselves in a bad place?*
- m. *Jim Kalny: I don't think this is putting you in a bad place.*
- n. *Kathy Navis: How does a review of an existing CUP review get triggered?*
- o. *Megan Sawyer: If we feel that use is outside of the conditional use approval, then the review process takes place. We would have to look into the details to make that determination.*
- p. *Peter Gentry: Provided an overview of the current assessment of his parking as presented. I am trying to improve the parking at this building, adding 17 parking spots. We have looked at this from every possible angle. There are some limitations due to the elevation change on our parcel. This is five more spots than my original proposal. The building will be a steel structure building that matches the appearance of the existing building. We are asking for the setback for the building so that it will allow us to as much parking as possible. The shed that is there now would go away. The height of the building is the same height as the existing building. The architect tells us that we are well under the impervious surface ratio required.*
- q. *Jon Kolb: Is this a new storage shed? Is it possible to move the building to that higher part of the parcel?*
- r. *Peter Gentry: No, that isn't practical. We would have to blast to make it level, then build a 13-foot retaining wall. The architect indicates this part of the parcel is just too steep to do anything there.*
- s. *Chris Roedl: The new storage building is pretty close to the Market Street.*
- t. *Cambria Mueller: With the hill in the back of the lot, is there a concern about a runoff from that area through Hatch's parking lot? That area already has more water than it can handle. I want this to be taken into consideration.*
- u. *Peter Gentry: There is some green space between us and Hatch's parking lot. The designer has addressed the runoff mitigation.*
- v. *Jon Kolb: Would you consider pavers so the water will have a place to go?*
- w. *Peter Gentry: I would consider it, but I would have to look at the costs.*
- x. *Chris Roedl: I concur with Peter's statement that there is green space between this area and the Hatch Parking Lot.*
- y. *Peter Gentry: We were approved for 88 indoor and 72 outdoor seats. John Heller came up with 88 inside and 328 outside for his Utility Committee seat count on July 2nd. Chris Roedl came up with 373 total inside and out. At the highest point, we would be required to*

supply 104 parking spots. I will remind you I was in line with the ordinance when I built it two years ago.

- z. Jim Kalny: You can talk about the number of seats and required parking spots at the public hearing.*
- aa. Kathy Navis: My concern is that you are going to come to us for a Special Development District review, then we have to do revisit the seat count and parking requirement after the fact. Before we go through that work, are you sure you can't add more parking spots there?*
- bb. Chris Roedl: That is a really steep hill. I really think that this is the maximum number of parking spots they can get in there.*
- cc. Cambria Mueller: I think what you presented maximized the number of parking spots. For Attorney Kalny, if we move this to public hearing, at that point is when the current Conditional Use Permit can also be talked about?*
- dd. Jim Kalny: Yes, it can be talked about if you think it has a bearing on this project. You would not be making a decision on that however at the Special Development District hearing or deliberation. The fee in lieu discussion would come into play in a review of the intensity. You do have to remember he was approved under the prior parking requirements. You could refer this back to staff to review the number of seats and parking requirements prior to the Special Development District public hearing.*
- ee. Cambria Mueller: I will staff to get us the original conditional use permit before we move forward.*
- ff. Jim Kalny: You could schedule the public hearing and have staff get that information. If you don't want to move forward, you can cancel the public meeting if needed.*
- gg. Peter Gentry: Would you still go forward with the CUP review if I pull this application? I have had this seat count since the day we opened.*
- hh. Cambria Mueller moves to table the review of the One Barrel Special Development District application for the August 24, 2021.**
- ii. Kathy Navis second.**
- jj. Cambria Mueller: Let's put this on the Conditional Use Permit topic on the agenda for next month, followed by revisiting this SDD application.*
- kk. Peter Gentry: To clarify, what happens if you decide I am in violation of my original CUP permit? Would you make me shut down?*
- ll. Jim Kalny: We would have to review those historic details and process to determine the next steps.*
- mm. Motion unanimously carried.**

9. Review of Special Development District Relief Application filed by Tyler Pluff on behalf of Sojenhomer LLC for 7783 STH 42 and 7791 STH 42 (Parcel #s 118-0125302612N and 118-0125302612P) and scheduling of public hearing if necessary.

- a. Megan Sawyer presented an overview of the Special District Relief Application filed by Tyler Pluff on behalf of Sojenhomer LLC for 7783 STH 42 and 7791 STH 42 (Parcel #s 118-0125302612N and 118-0125302612P) as presented in the packet starting on page 38. Staff's first review starts on page 42. The applicant is seeking relief from § 152.030(A) and § 152.026(F). This request is separate from the Conditional Use Permit Application. I conclude that the benefits of this project meeting the criteria for SDD relief with the commission requesting additional information for the public hearing.*
- b. Jon Kolb: On page 45 of the packet, I would ask if the comprehensive plan should be updated, since congestion is no longer just the summer.*
- c. Megan Sawyer: It is a long process that we just went through. It is a long process. We won't likely update that in the near future, but your point is still valid and relevant.*

- d. *Chris Roedl: Recused himself from this discussion.*
- e. *Kathy Navis: To be clear, we are specifically reviewing this for setback relief for the parking lot – correct?*
- f. *Megan Sawyer: That is correct. The 75-foot parking lot setback line is represented on the updated plans. Impervious Surface is just under 60%.*
- g. *Tyler Pluff: At the May 11 public hearing we heard you wanted more parking. This is a unique corner triangle lot. We can't fit a lot of parking in there without the SDD relief. We are asking you to consider this SDD application and would like to see it applied as a condition on the conditional use permit.*
- h. *Lou Nyberg: As the existing parking lot is already within that 75-foot setback, I don't have a problem with that.*
- i. *Jon Kolb: Would garbage trucks back up to the dumpster? Would we want to ask if the dumpsters could be relocated?*
- j. *Tyler Pluff: That would be tight, but we can check with the architect.*
- k. *Cambria Mueller: The dumpster location would have to be discussed under the Conditional Use Permit application.*
- l. *Jim Kalny: We could discuss the dumpster location in conjunction with the CUP more than the SDD application. You could schedule both meetings at the same time.*
- m. Cambria Mueller moves to schedule the public hearing for the SDD application for Monday August 23 at 4:00 PM at the Kress Center.**
- n. Kathy Navis second.**
- o. Motion unanimously carried. Chris Roedl Abstained.**

10. Scheduling of public hearing for Conditional Use Permit Application submitted by Sojenhomer LLC for an addition at 7783 STH 42 and 7791 STH 42 (Parcel #s 118-0125302612N and 118-0125302612P)

- a. *Tyler Pluff presented an overview of the updated parking and landscaping plans for the Conditional Use Application on behalf of Sojenhomer, LLC. We looked at our Fat Louis's site and Cape Code motel as an option to add even more parking. We believe we can add 13 stalls at those locations. Both of those would require an SDD relief to add the additional parking there. The rest of the plans remain unchanged from the original submission.*
- b. *Megan Sawyer presented an overview of the updated parking plans for the Conditional Use application filed for 7783 STH 42 and 7791 STH 42 (Parcel #s 118-0125302612N and 118-0125302612P) as presented in the packet starting on page 49.*
- c. *Kathy Navis: You would need SDD relief for the Cape Cod parking lot?*
- d. *Tyler Pluff: Yes – we would need it for setback for Cape Cod and Impervious surface relief for Fat Louis. Those would be separate applications.*
- e. *Cambria Mueller: Is the location of the dumpsters something you already explored?*
- f. *Tyler Pluff: We did look at different options and this was the best way to squeeze as many parking spots out of it as we could. We could talk to Baudhuin to see if there is a different location we can explore.*
- g. *Cambria Mueller: I did get a phone call about the delivery entrance on Hwy G. Is the delivery area so the trucks can back into that area since that is a busy area? It seems like it would be too tight for a full-sized semi to back in there. Hwy G is a busy area.*
- h. *Tyler Pluff: Yes. That is for delivery trucks. It is fifteen feet wide and 63 feet long.*
- i. *Joe Smith: We are intending to have smaller delivery trucks use that area. We have mostly shorter semi's that deliver to our location. Only one full sized semi-truck delivering grain comes in once every few weeks. That is early in the morning before heavy traffic times. It only takes them a few minutes to unload.*
- j. *Kathy Navis: I think this is a fantastic update from the last proposal. Is there a reason there is only parking on one side closest to the HWY 42 area?*

- k. *Tyler Pluff: There would be some outdoor seating there as well as some place to put the snow in the winter.*
- l. *Cambria Mueller: Let's go to the parking requirements as presented on page 58 of the packet.*
- m. *Megan Sawyer: Provided a recap of the updated parking requirement calculation and fulfillment numbers.*
- n. *The commission members deliberated on several points of the calculation and fulfillment numbers, including the Plan Commission's authority to require additional parking depending on the proposed project.*
- o. *Cambria Mueller: I don't believe the intent of the parking FILOP was ever to allow for up to 60 parking lot shortage.*
- p. *Commission members generally agreed that they believe this updated plan is a good effort to add additional parking, with questions about the shared use agreements with Cape Cod and Fat Louis.*
- q. *Lou Nyberg: Today Shipwrecked is 50 spots short. They are now 60 spots short. This project only adds 10 additional required spots. We are already adding a fair amount of public parking spaces on Church Street and in other areas. If we have fee in lieu of, I think we can look for additional alternatives for what the Village would do with that money. I think the parking issue at this point is how much more do you want to do until we see where we're at with the current road projects? The high season isn't just an Egg Harbor problem. It is a Door County problem. I think everyone at the public hearing should understand what we have done to this point to make improvements.*
- r. *Cambria Mueller: Our ordinance has the Fee In Lieu of Parking. That is the way it is. I'm concerned that we are setting a precedence now. What if someone is willing to pay for 100 spaces?*
- s. *Kathy Navis: True but if we change this ordinance, then the next person needs to meet this ordinance.*
- t. *Jon Kolb: Did anyone go to the Peg Egan on Sunday? Guests park vertically. We think we are adding parking there but in essence, we are reducing parking spots for those concert events.*
- u. *Lou Nyberg: That may be true, but these are improved parking spots, sidewalks and lighting that will get more use from our regular visitors to use it more than what it is used now. It is only 1 city block from Hwy 42 to Church Street. People will walk if they have to.*
- v. *Paula Cashin: I agree with Lou. They will park on Church Street especially if there are no spots available on Hwy 42 or in parking lots.*
- w. *Kathy Navis: I would ask the applicant to find another location for the dumpster. I don't think it is considerate for the business next door for it to be parked right there.*
- x. *Tyler Pluff: Yes, we will explore that with the designer.*
- y. *Kathy Navis: I would ask that they comply with the fence height requirement for the side yard setbacks and vision triangles.*
- z. *Tom Strong: Joe Smith acknowledged that the fence would need to be lowered to meet the side yard and vision triangle height limits during the initial review. The front fence area and piers are behind the right of way and setback lines, so height restrictions were determined to not apply to those sections.*
- aa. *Megan Sawyer: The updated pages were reviewing are an addition to the March 12, 2021 plan submission.*
- bb. *Cambria Mueller: There is also a roof downspout that currently pours out to Hwy G. That should be tied into the storm water mitigation system. This will be confirmed in the McMahon water mitigation plan review.*
- cc. *Jon Kolb: I would prefer to see a right turn only exit on Hwy 42.*
- dd. *Jim Kalny: The DOT would have to approve it.*

- ee. *Joe Smith: The DOT didn't want another driveway that close to the signature pieces driveway.*
- ff. **Emily Pitchford moves to schedule he public hearing for the Sojenhomer Conditional Use Permit Application for Monday August 23 at 4:00 PM at the Kress Center.**
- gg. **Kathy Navis second.**
- hh. *Megan Sawyer to get additional information regarding the dumpster, fence location and height requirements, and routing the back downspout into the storm water system.*
- ii. **Motion unanimously carried 5-0. Jon Kolb and Chris Roedl Abstained.**

11. Discussion, consideration, and possible action on DRAFT ordinance 2021-07 Amendment to Chapter 152 § 152.030 Off Street Parking, Driveways

- a. *Megan Sawyer presented an overview of Ordinance update 2021-07 to update Chapter 152 § 152.030 Off Street Parking, Driveways as presented in the packet starting on page 63.*
- b. *Jim Kalny: In your last discussion did you explore the idea of a one-time fee? You could also consider making this a permit fee rather than a zoning provision. That would avoid the grandfathering option.*
- c. *Megan Sawyer: We took the spot of construction a parking spot, then divided it up over 20 years.*
- d. *The commission members deliberated on the dollar amount for the fee in lieu of parking proposal presented in 2021-07.*
- e. *Cambria Mueller: Can we get this to a point that we can make a recommendation? If we make a recommendation, it will go on the trustee meeting agenda for August 9.*
- f. *Kathy Navis: If someone needs 25 spaces, we will charge them \$250 for the first 10, \$350 for the second 10 and \$500 for the last five? If someone needs 21 spaces, we aren't charging them \$500 per space for all 21 – correct? Is there a limit to the number of years we will charge for this?*
- g. *Cambria Mueller: Yes, that is correct. The dollar amount would be incremental.*
- h. *Lou Nyberg: If we seat a reasonable amount per year, this becomes a cost of doing business for that entity. If you decided on \$200 per space, then they can pay that annually. I don't think there should be a limit on the number of years this applies. That amount might be adjusted in the future.*
- i. *Paula Cashin: I agree it should be evaluated every year as the costs or funds available changes.*
- j. *The commission members deliberated on the duration of the fee and the option to pay a larger one-time fee. They also deliberated on what happens if a business changes ownership or changes use.*
- k. *Emily Pitchford: If a business changes intensity, do they have to come into compliance for the entire property?*
- l. *Kathy Navis: Yes, they have to cover the entire property if they have a change of use or change of intensity. That is how the ordinance reads today. Do we want to change that?*
- m. *Commission members agreed that they did not want to impose a review if a business changes ownership, but they do want to review it when seats are added, which would apply to the entire property.*
- n. *Lou Nyberg: In this environment, the people who don't have outdoor seating are at a disadvantage.*
- o. *Chris Roedl: I believe the 25-spot limit is too restrictive. 40 seems to be the magic number that makes sense to me. In the spirit of compromise, I would agree to support that limit.*
- p. *Jon Kolb: I would consider compromising to go up to 30 spots, with the 21-30 spots charged at \$500 per spot per year. I would also ask it to be limited to a number of years – possibly 20 years. Can we legally justify \$500 per spot for 50 years? We are putting this into a fund.*

- q. *Commission members agreed to set the maximum limit at 30 parking spots.*
- r. *Jim Kalny: You will want to include some language to be sure the Plan Commission has the authority to exceed this limit on a case-by-case basis.*
- s. *Megan Sawyer: For bookkeeping, this would be built into the annual business license fee. Those are all due at the end of the year so it would be a clean transaction from a bookkeeping standpoint.*
- t. **Cambria Mueller moves to recommend to the Village board resolution 2021-07, changing the maximum number to 30 spots, spots 21-30 at \$500 per spot, adding a grandfather clause, allowing the plan commission to exceed the 30-spot limit, and add this fee to the annual business license permit.**
- u. **Kathy Navis second.**
- v. **Motion unanimously carried.**

12. Discussion, consideration, and possible action on DRAFT ordinance 2021-08 Amendment to Chapter 152.041 Conditional Uses, Application.

- a. *Megan Sawyer presented an overview of Ordinance update 2021-08 to update Chapter 152 § 152.041 Conditional Uses, Application as presented in the packet starting on page 65.*
- b. *Jim Kalny: I think this is defensible as it is unreasonable to ask staff to review the same project multiple times.*
- c. *The commission members discussed the option of adding 'significant changes' to the ordinance but agreed it should be left at 2 applications. The Commission members would have the option to table an application if they choose.*
- d. *Jon Kolb: What is our charge for these applications and does that cover our costs?*
- e. *Megan Sawyer: Right now, the charge for a CUP application is \$150.00. We will be revisiting this fee amount when we review the budget. This update is just are looking to limit it to two applications per year.*
- f. **Kathy Navis moves to recommend approval of resolution 2021-08 Amendment to Chapter 152.041 Conditional Uses, Application as presented.**
- g. **Paula Cashin second.**
- h. **Motion unanimously carried.**

13. Correspondence

- a. *No Correspondence received at the time the packet was created.*
- b. *Two emails were received on July 26 and 27.*

14. Zoning Report

- a. *Megan Sawyer provided an overview of Zoning Administration activities as presented on in the meeting packet on page 66. The Noise complaint from last month, the owner verified that the letter was received. His residence is within the 75-mile requirement. He updated his house rules posted in the house. He also passed along his contact information to neighbors.*
- b. *Cambria Mueller: I would like to see staff put a list together about noise ordinances that apply to Short Term Rentals. Possibly something like an FAQ format for easy reading.*
- c. *Megan Sawyer: We did communicate the noise ordinance with the business license information in the past. We could do that again. We could update our website with an easy-to-read overview of the Short Term Rental ordinance.*
- d. *Jon Kolb: Someone approached me about a home on West Shore regarding the number of vehicles and RVs parked in the yard. Has anyone contacted the Village office?*
- e. *Tom Strong: Yes, a verbal complaint was communicated to office staff.*
- f. *Megan Sawyer: Provided a recap of how staff communicates with property owners when complaints are filed.*

15. Open Session

- a. *Cambria Mueller opened the floor for public comment.*
- b. *Chris Roedl: As a member of the public, I would ask that staff confirms the water feature has been removed from the 3.12.21 plans.*
- c. *Emily Pitchford: I think we should walk the Village to look firsthand at developments in the village.*
- d. *Jim Kalny: It would have to be noticed as a meeting with the route you are going to take.*
- e. *Kathy Navis: The idea of coming up with a band ordinance is a good idea. I would like to consider that prior to the next season.*
- f. *Lisa Van Laanen: Thank you for responding to my concern regarding the dumpster.*

16. Next Meeting

- a. Public Hearings for Shipwrecked Conditional Use and Special Development District Applications: August 23, 4:00 PM at the Kress Pavilion and also on Zoom.
- b. Regular Meeting: August 24, 2021, 6:00 PM IN PERSON ONLY at the Paul Bertschinger Community Center. Large Meeting Room.

17. Adjourn

- a. **Cambria Mueller moved to adjourn.**
- b. **Paula Cashin second.**
- c. **Motion unanimously carried.**
- d. Meeting adjourned at 9:15 PM.

Minutes completed by Tom Strong on July 29, 2021. Submitted for approval on August 24, 2021.

Bold – Commission Action

Italics – Summarized Comments

Village Board of Trustees Agenda Agenda Item Report

Submitted by: Tom Strong
Meeting Date: August 9, 2021

Subject:

Kim Jensen CSM Request

Background:

Kim Jensen has submitted the proposed CSM to combine parcel # 1180125302612E1 and parcel # 1180125302612E2.

The CSM completed by Aric R Weber, S-2584, dated 6-21-21, represents the combined parcel, which will result in a single 1.36 acre (59,233 sq. ft.) parcel of land.

The parcel is located within the Village's Commercial District (C-1). The proposed CSM complies with the minimum lot size and minimum lot width requirements for the C-1 districts.

Recommendation:

Motion to approve CSM map completed by Aric R Weber, S-2584, dated 6-21-21, to combine parcel # 1180125302612E1 and parcel # 1180125302612E2 into a single 1.36 acre parcel

Budget Impact:

Item History:

Cambria Mueller moved to recommend to the Village Board to approve the Kim Jensen CSM request to combine parcels 1180125302612E1 and 1180125302612E2.

Emily Pitchford second.

Motion unanimously carried.

Attachments:

- [Jensen CSM.pdf](#)
- [1180125302612E1 Parcel Report.pdf](#)
- [1180125302612E2 Parcel Report.pdf](#)

CERTIFIED SURVEY MAP

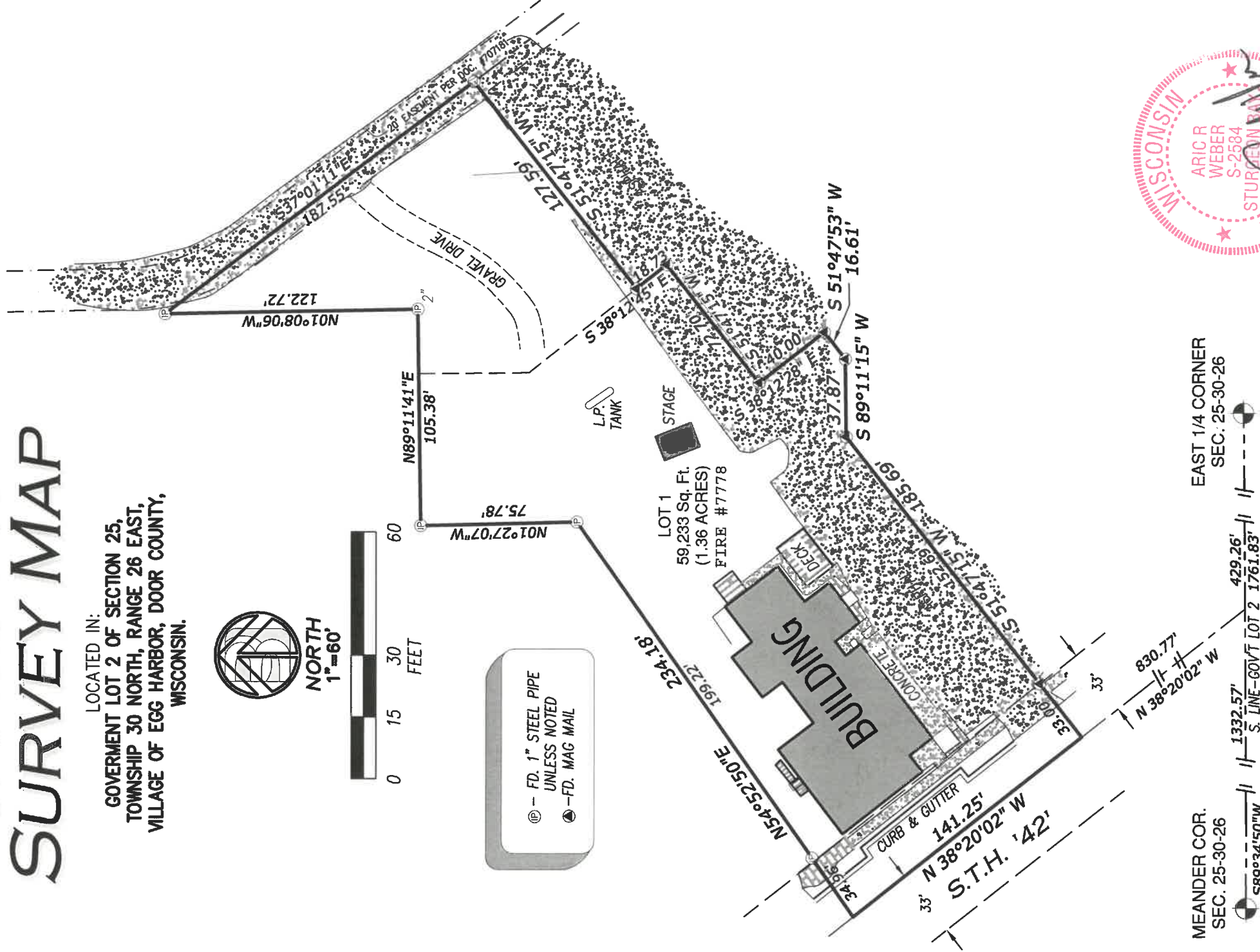
LOCATED IN:
GOVERNMENT LOT 2 OF SECTION 25,
TOWNSHIP 30 NORTH, RANGE 26 EAST,
VILLAGE OF EGG HARBOR, DOOR COUNTY,
WISCONSIN.



NORTH
1"=60'



⊕ - FD. 1" STEEL PIPE
UNLESS NOTED
● - FD. MAG MAIL



MEANDER COR.
SEC. 25-30-26

EAST 1/4 CORNER
SEC. 25-30-26



CERTIFIED SURVEY MAP

LOCATED IN:
GOVERNMENT LOT 2 OF SECTION 25,
TOWNSHIP 30 NORTH, RANGE 26 EAST,
VILLAGE OF EGG HARBOR, DOOR COUNTY,
WISCONSIN.

SURVEYOR'S CERTIFICATE

I, Aric R. Weber, Professional Land Surveyor for Baudhuin Surveying and Engineering, do hereby certify that, under the direction of Mojo Real Estate III LLC, we have surveyed the following described parcel:

A parcel of land located in Government Lot 2 of Section 25, Township 30 North, Range 26 East, Village of Egg Harbor, Door County Wisconsin described as follows:

Commencing at the East 1/4 corner of said Section 25; thence S89°34'50"W, 429.26 feet along the south line of Government Lot 2 to the centerline of STH 42; thence N38°20'02"W, 830.77 feet along said centerline to the point of beginning of lands to be described; thence continuing N38°20'02"W, 141.25 feet along said centerline; thence N 54°52'50" E, 234.18 feet; thence N 01°27'07" W, 75.78 feet; thence N 89°11'41" E, 105.38 feet; thence N 01°08'06" W, 122.72 feet; thence S 37°01'11" E, 187.55 feet; thence S 51°47'15" W, 127.59 feet; thence S 38°12'45" E, 18.73 feet; thence S 51°47'15" W, 72.70 feet; thence S 38°12'28" E, 40.00 feet; thence S 51°47'53" W, 16.61 feet; thence S 89°11'15" W, 37.87 feet; thence S 51°47'15" W, 185.69 feet to said centerline and the point of beginning.

Said parcel contains 59,233 Sq. Ft. (1.36 acres) and is subject to the rights of the public lying within the road right-of-way known as S.T.H. "42" .

I further certify that the adjacent map is a true representation of said property and correctly shows the exterior boundaries and correct measurements thereof. Also, I have fully complied with the requirements of Chapter 236.34 of the Wisconsin Statutes.

Dated: 6-21-21



Aric R. Weber S-2584



CERTIFICATE OF THE VILLAGE OF EGG HARBOR

This Certified Survey Map has been submitted to and approved by the Village of Egg Harbor.

Dated _____

Village President

Dated _____

Village Clerk - Treasurer

Tax Parcel Report

Courtesy of the Door County Land Information Office



... from the GIS Map of ...
(//map.co.door.wi.us/map)
Door County, Wisconsin
... for all seasons!



May 2019 Orthophoto as default backdrop



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Data Current through June 30th 2021

Parcel Number: 1180125302612E1 - VILLAGE OF EGG HARBOR

PDF Map#: 25 10

PLSS Section-Town-Range: SE of NE 25-30-26

Property Address: 7778 STATE HWY 42

Owner Name: MOJO REAL ESTATE III LLC

Co-Owner:

Mailing Address:

PO BOX 648

EGG HARBOR, WI 54209

Legal Description (See recorded documents for a complete legal description):

COM 432.03'W & 829.73'N37*W E1/4 COR SEC.25:N37*W141' N 55*E233.64'S37*E151.77'S
52* W16.61'W37.87'S52*W186.63' BG. INCL & SUB EASEMENT INCL TRCT REC'D 616/136.

School District: Gibraltar

Valuations: 2021

Taxes: 2020

Acres: 1.02

Real Estate Tax: \$7356.57

Land Value: \$508200

Special Tax: \$0.00

Improved Value: \$508200

Forest Tax: \$0.00

Forest Value: \$0

Est Fair-Market Value: \$644700

* Valuations are subject to change until Final Board of Review. Contact Local Assessor for questions regarding assessed valuations.

Tax Parcel Report

Courtesy of the Door County Land Information Office



... from the GIS Map of ...
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Data Current through June 30th 2021

Parcel Number: 1180125302612E2 - VILLAGE OF EGG HARBOR

PDF Map#: 25 10

PLSS Section-Town-Range: SE of NE 25-30-26

Property Address:

Owner Name: MOJO REAL ESTATE LLC

Co-Owner:

Mailing Address: C/O KIMBERLY JENSEN

PO BOX 648

EGG HARBOR, WI 54209

Legal Description (See recorded documents for a complete legal description):

COM 181.58'N89°W, 445.85'N, 140'N87°W, 249.58'N37°W, 105.79'N36°W, 72.02'N52°E &
216.78'N36°W E1/4 COR SEC 25: S52°W127.59' N37°W66. 32' N53.31' S89°E31.57' N1

(...more legal)

School District: Gibraltar

Valuations: 2021

Taxes: 2020

Acres: 0.35

Real Estate Tax: \$421.88

Land Value: \$0

Special Tax: \$0.00

Improved Value: \$0

Forest Tax: \$0.00

Forest Value: \$0

Est Fair-Market Value: \$36900

Village Board of Trustees Agenda Agenda Item Report

Submitted by: Tom Strong
Meeting Date: August 9, 2021

Subject:

Charles Le Brun CSM Request

Background:

Regarding the Le Brun certified survey map, although the property CSM is in the Town of Egg Harbor, the Village has extra-territorial zoning rights. Information regarding these rights is provided below:

Section 62.23(7a), Wis. Stats. allows an incorporated village or city to extend limited zoning authority 1 ½ to 3 miles beyond its borders into surrounding unincorporated areas (towns). The extra-territorial zoning jurisdiction for 1st through 3rd class cities extends 3 miles beyond corporate limits. The limit for 4th class cities and villages is 1 ½ miles. To exercise their extra-territorial zoning powers, a city or village must have created a plan commission and adopted a zoning ordinance for the land within its corporate limits. Extra territorial plat review applies automatically if a city or village adopts a subdivision ordinance or an official map.

As of 2013, in Door County only the Village of Egg Harbor has exercised extra-territorial zoning authority over portions of the Town of Egg Harbor.

In the case of the Le Brun CSM, the Village Board can review the CSM for compliance with our municipal ordinances, comprehensive plan, and official maps.

Staff reviewed the Le Brun CSM against the Recreational Zoning district requirements as all surrounding village limits of the property are zoned Recreational. The proposed CSM complies with the setback, minimum lot size, and minimum lot width requirements for the recreational zoning district.

Recommendation:

Motion to approve Charles Le Brun CSM Request to divide parcel 0080225302644C into two parcels as presented.

Budget Impact:

Item History:

This item was reviewed and recommended for approval by the Village Plan Commission at their meeting on Tuesday, July 27th, 2021.

Cambria Mueller moved to recommend to the Village Board to approve the CSM request to divide parcel 0080225302644C with Extraterritorial Zoning.

Paula Cashin second.

Motion unanimously carried.

Attachments:

- [0080225302644C - TOWN OF EGG HARBOR.pdf](#)
- [LE BRUN CSM Extraterritorial Zoning Rights.pdf](#)
- [LE BRUN CSM Page 2.pdf](#)

Tax Parcel Report

Courtesy of the Door County Land Information Office



... from the GIS Map of ...
(//map.co.door.wi.us/map)
Door County, Wisconsin
... for all seasons!



May 2019 Orthophoto as default backdrop



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Data Current through June 30th 2021

Parcel Number: 0080225302644C - TOWN OF EGG HARBOR

PDF Map#: 25 00

PLSS Section-Town-Range: SE of SE 25-30-26

Property Address: 4708 FOX POINT RD

Owner Name: CHARLES D LE BRUN

Co-Owner: MARY L LE BRUN

Mailing Address:

PO BOX 315

EGG HARBOR, WI 54209

Legal Description (See recorded documents for a complete legal description):

COM 814.58'W,727'N31DE &533.42'N44DW SE COR SEC.25:N44 DW474.26'S89DW120'S287.8
8'S 65DE168.98'S24DE232.42'N41D E311.77'BG.INC ESMT 354/729

School District: Gibraltar

Valuations: 2021

Taxes: 2020

Acres: 3.02

Real Estate Tax: \$1984.84

Land Value: \$197700

Special Tax: \$0.00

Improved Value: \$197700

Forest Tax: \$0.00

Forest Value: \$0

Est Fair-Market Value: \$256900

CERTIFIED SURVEY MAP

LOCATED IN:

THE SE 1/4 OF THE SE 1/4 OF SECTION 25, T. 30 N., R. 26 E.,
TOWN OF EGG HARBOR, DOOR COUNTY, WISCONSIN

SURVEYOR'S CERTIFICATE:

I, Brian D. Frisque, Professional Land Surveyor for Brian Frisque Surveys Inc., do hereby certify that under the direction of Charles D. and Mary L. Le Brun, owners, I have surveyed the following described parcel.

A tract of land located in the Southeast one-quarter of the Southeast one-quarter of Section 25, Township 30 North, Range 26 East, Town of Egg Harbor, Door County, Wisconsin and described as follows:

Commencing at the Southeast corner of said Section 25, thence S 89°25'39" W along the south line of said Southeast one-quarter 814.58 feet, thence N 31°14'33" E 727.00 feet, thence N 44°55'57" W 533.42 feet to the Northeast corner of Lot 3 of Certified Survey Map No. 1789, recorded in Volume 11 of Certified Survey Maps, Page 27 as Document No. 662319, being on the westerly line of Certified Survey Map No. 1992, recorded in Volume 12 of Certified Survey Maps, Page 92 as Document No. 678818 and also being the point of beginning, thence N 44°55'57" W along said westerly line 472.69 feet to the intersection with the north line of said Southeast one-quarter of the Southeast one-quarter, thence S 89°35'46" W along said north line 121.11 feet to the intersection with the easterly right-of-way of Fox Point Road, thence southerly along said easterly right-of-way as follows; S 00°11'18" W 286.78 feet, S 65°05'42" E 168.98 feet and S 24°52'42" E 232.43 feet to the Northwest corner of said Lot 3 of Certified Survey Map No. 1789 , thence N 41°04'35" E 311.77 feet to the point of beginning.

Said tract contains 3.019 acres (131,508 square feet) of land.

I further certify that the adjacent map is a true representation to the best of my knowledge and belief of said property and correctly shows the size and location of the property, its exterior boundaries and correct measurements thereof, the location of all visible structures, boundary fences, apparent easements, roadways and visible encroachments, if any. Also, that I have fully complied with the requirements of Chapter 236.34 of the Wisconsin Statutes. All field measurements for this survey were completed on May 26, 2021.

This survey is made for the use of the present owners of the property and also those who purchase, mortgage or guarantee title thereto.

Dated _____

Brian D. Frisque
P.L.S. S-2429

CERTIFICATE OF THE TOWN OF EGG HARBOR:

This Certified Survey Map has been submitted to and approved by the Town of Egg Harbor and there are no unpaid real estate taxes or assessments on the surveyed property.

Dated _____

Pam Krauel, Town Clerk - Treasurer

CERTIFICATE OF THE DOOR COUNTY LAND USE SERVICES DEPARTMENT: ZONING:

This Certified Survey Map has been submitted to and approved by the Door County Land Use Services Department: Zoning.

Dated _____

Zoning Administrator

6-1-21
D-051821B1-CSM.dwg
Drawn By: D.F.H. II
JOB#: D-051821B1
SHEET 2 OF 2

Village Board of Trustees Agenda Agenda Item Report

Submitted by: Megan Sawyer

Meeting Date: August 9, 2021

Subject:

Attorney memo regarding draft Ordinance No. 2021-07 An Amendment to Chapter 152 of the Village of Egg Harbor Municipal Code, 152.030 Off Street Parking, Driveways

Background:

Please see the attached memo from Attorney Kalny. The draft Ordinance No. 2021-07 An Amendment to Chapter 152 of the Village of Egg Harbor Municipal Code, 152.030 Off Street Parking, Driveways will be sent back to the Plan Commission for further review.

Recommendation:

No action required. This is an Informational item only.

Budget Impact:

Item History:

Attachments:

- [Attorney Kalny Memo Parking Ordinance \(04711876\) \(002\).pdf](#)

MEMORANDUM

To: Ms. Megan Sawyer, Village Administrator
Cambria Mueller, Plan Commission Chair

From: James M. Kalny

Date: August 5, 2021

Subject: Parking Space Fee Ordinance

At the last Plan Commission meeting, an updated version of the above-referenced Ordinance was reviewed. After some discussion, the Plan Commission suggested several modifications to the Ordinance and directed that the ordinance be sent to the Village Board.

In the process of drafting the Ordinance for presentation to the Village Board, I made some modifications of the ordinance to put it in the form normally used in the Egg Harbor Code of Ordinances and inserted the changes requested by the Plan Commission. While I believe I made the requested changes, I was not entirely clear on some of the items and would like Commission review to make sure I have drafted what was intended. In addition, I have some legal concerns with the Ordinance that I would like to discuss in more detail with the Plan Commission.

By this memo I am requesting that this matter be referred back to the Plan Commission for the purpose of allowing their review to make sure that I have addressed the modifications in the manner they intended, and to allow me to more thoroughly address my concerns with the Ordinance. I apologize for the delay and hope we can address this matter in an expedited manner.

Thank you for your consideration.

JMK:bh

Village Board of Trustees Agenda Agenda Item Report

Submitted by: Megan Sawyer

Meeting Date: August 9, 2021

Subject:

Ordinance 2021-08 An Amendment to Chapter 152 of the Village of Egg Harbor Municipal Code 152.041 Conditional Uses, Application

Background:

With the Wisconsin legislature's enactment of 2017 WI Act 67, the Village's conditional use permit process has become more meticulous.

Although conditional use permits have always required a significant amount of staff time in terms of application guidance and application review, the enactment of Act 67 has increased the amount of staff time dedicated not only to the application review but also to the preparation of village testimony for conditional use permit public hearings.

Also, in addition to the increase in dedicated staff time, there has been a significant increase in professional outside service fees related to conditional use permit application review, clarification, and meeting participation, which includes review by not only the Village attorney but also review by Village engineers.

The new meticulous nature of the conditional use permit process is necessary to ensure that the Village Plan Commission follows the requirements of WI Act 67 throughout their conditional use permit application review process and conditional use permit decision making. However, the increase in staff and professional outside service review has increased the Village's costs as well.

In an effort to control the costs and Village resources associated with the new conditional use permit process, the Plan Commission is recommending the attached amendment to Chapter 152, section 152.041 Conditional Uses, Application. Attorney Kalny has reviewed the attached ordinance amendment.

Recommendation:

Consideration of approval of Ordinance 2021-08 An Amendment to Chapter 152 of the Village of Egg Harbor Municipal Code 152.041 Conditional Uses, Application

Budget Impact:

Item History:

Attachments:

- [Draft Ordinance No. 2021-08 An Amendment to Section 152.41 With Modifications Noted.pdf](#)
- [Draft Ordinance No. 2021-08 An Amendment to Section 152.41 Conditional Uses.pdf](#)

VILLAGE OF EGG HARBOR
ORDINANCE NO. 2021-08

AN AMENDEMENT TO CHAPTER 152 OF THE VILLAGE OF EGG HARBOR MUNICIPAL CODE,
§ 152.041 CONDITIONAL USES, APPLICATION

WHERE-AS, the Village Board of Trustees of the Village of Egg Harbor (Board) have reviewed Chapter 152, § 152.041 Conditional Uses, and recent changes imposed on the review and scope of conditional uses by state law Application of the Village of Egg Harbor Municipal Code, and

WHERE-AS, the Board has observed that has found it to be beneficial to the function and execution of the business of the Village of Egg Harbor, the process now necessary to review and determine conditional uses is time consuming requiring considerable staff preparation to gather and analyze the information as required by the state law; and

WHEREAS, the Village recognizes the right of a property owner to apply for a conditional use and appeal or reapply for that use if denied; and,

WHEREAS. The Board has recognized that repeated applications of conditional uses monopolize staff time in a manner that impacts the orderly and efficient operation of the Village Government; and

WHEREAS, in order to balance protecting the private interest in re-applying for a conditional use after it has been denied, against the public interest in the efficient use of limited government resources and orderly and effective government, the Village wishes to limit the number of times a conditional use may be reapplied for in a one year period:

NOW THEREFORE be it ordained by the Village Board of Trustees of the Village of Egg Harbor, that Chapter 152, § 152.041, Application, of the Code of Ordinances be amended as follows:

SECTION 1: § 152.041, Application, is repealed and recreated to read as follows.

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§152.041 Application.

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Application for a conditional use permit shall be made to the Plan Commission or its authorized representative on forms furnished by the Village. The application process is limited to two conditional use permit applications in a twelve-month period per parcel for the same project on the same parcel. For purposes of this provision, special exceptions and special development district relief related to the same project will not be considered a separate application. The applications and all supporting documentation must be submitted at least three weeks in advance of the next available regularly scheduled plan commission meeting to be placed on the agenda and allow time for the staff's first review. The forms provided shall require the applicant to describe the proposed conditional use in detail and to address any applicable requirements/considerations provided in § 152.044.

SECTION 2: All ordinances or resolutions in conflict with this ordinance are hereby revoked.

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SECTION 3: This Ordinance shall take effect upon passage by majority vote of the membership of the Village Board and publishing as provided by law.

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This Ordinance passed and approved by the Village Board of Trustees at its regular meeting on ____.

This ordinance shall take effect after its passage on the day after its publication.

Motion made by: _____ Second by: _____

John Heller:
Lisa Van Laanen:
Cambria Mueller:
Robert Dickson:
Angela Lensch:

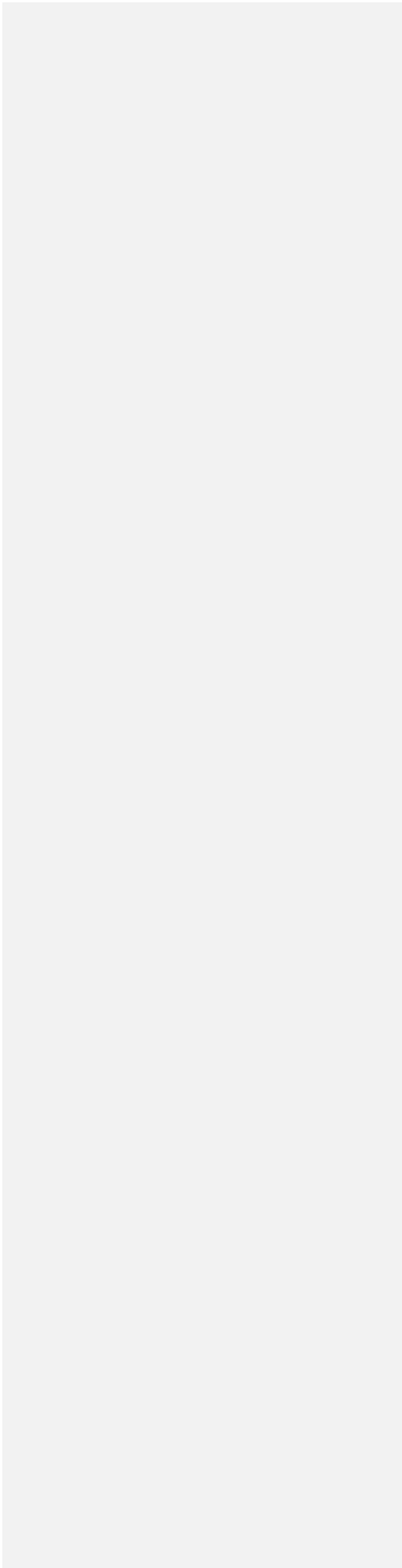
|

VILLAGE OF EGG HARBOR

By: _____
John Heller, President

By: _____
Lynn Ohnesorge, Clerk-Treasurer

DRAFT



VILLAGE OF EGG HARBOR

ORDINANCE NO. 2021-08

AN AMEDEMMENT TO CHAPTER 152 OF THE VILLAGE OF EGG HARBOR MUNICIPAL CODE,
§ 152.041 CONDITIONAL USES, APPLICATION

WHEREAS, the Village Board of Trustees of the Village of Egg Harbor (Board) have reviewed Chapter 152, § 152.041 Conditional Uses, and recent changes imposed on the review and scope of conditional uses by state law, and

WHEREAS, the Board has observed that the process now necessary to review and determine conditional uses is time consuming requiring considerable staff preparation to gather and analyze the information as required by the state law; and

WHEREAS, the Village recognizes the right of a property owner to apply for a conditional use and appeal or reapply for that use if denied; and,

WHEREAS. The Board has recognized that repeated applications of conditional uses monopolize staff time in a manner that impacts the orderly and efficient operation of the Village Government; and

WHEREAS, in order to balance protecting the private interest in re-applying for a conditional use after it has been denied, against the public interest in the efficient use of limited government resources and orderly and effective government, the Village wishes to limit the number of times a conditional use may be reapplied for in a one year period:

NOW THEREFORE be it ordained by the Village Board of Trustees of the Village of Egg Harbor, that Chapter 152, § 152.041, Application, of the Code of Ordinances be amended as follows:

SECTION 1: § 152.041, Application. is repealed and recreated to read as follows.

§152.041 Application.

Application for a conditional use permit shall be made to the Plan Commission or its authorized representative on forms furnished by the Village. **The application process is limited to two conditional use permit applications in a twelve-month period for the same project on the same parcel. For purposes of this provision, special exceptions and special development district relief related to the same project will not be considered a separate application. Applications and all supporting documentation must be submitted at least three weeks in advance of the next available regularly scheduled plan commission meeting to be placed on the agenda.** The forms provided shall require the applicant to describe the proposed conditional use in detail and to address any applicable requirements/considerations provided in § 152.044.

SECTION 2: All ordinances or resolutions in conflict with this ordinance are hereby revoked.

SECTION 3: This Ordinance shall take effect upon passage by majority vote of the membership of the Village Board and publishing as provided by law.

This Ordinance passed and approved by the Village Board of Trustees at its regular meeting on ____.

This ordinance shall take effect after its passage on the day after its publication.

Motion made by: _____ Second by: _____

John Heller:
Lisa Van Laanen:
Cambria Mueller:
Robert Dickson:
Angela Lensch:

By: _____
John Heller, President

By: _____
Lynn Ohnesorge, Clerk-Treasurer

DRAFT

**Village of Egg Harbor
Harbor Committee Meeting Minutes
July 28, 2021 at 10:00 AM**

Members of the committee and the public can join the meeting by video conference:

<https://villageofegg Harbor.zoom.us/j/93670246815>

Meeting ID: 936 7024 6815

Members of the public with limited internet access are encouraged to join by phone:

Phone Number: 312 626 6799 Meeting ID: 936 7024 6815

1. Call to Order
 - a. Robert Dickson called the meeting to order at 10:00 am.
 - b. Committee members present: Robert Dickson, Robert Dunworth, Bill Freyman, Carl Klug, Denny Phillips
 - c. Staff present: Ali Gibbs (F3), Tom Strong, Megan Sawyer
 - d. Audience members: John Heller
2. Approve Agenda
 - a. **Bill Freyman moves to approve the agenda.**
 - b. **Robert Dickson second.**
 - c. **Motion unanimously carried.**
3. Approve June 23, 2021 Meeting Minutes
 - a. Corrections: No corrections.
 - b. **Robert Dickson moves to approve the June 23, 2021 minutes as presented.**
 - c. **Karl Klug second.**
 - d. **Motion unanimously carried.**
4. Open Session (Limit 10 minutes)
 - a. *Bill Freyman: I really appreciated the notice the marina sent out after the recent storm. I believe we should continue that practice. Ali and the crew were out harvesting weeds from the marina. I picked up weeds on my rudder for the first time. This is a new problem for us. I saw they were bagging it. Would it be easier for staff to haul it up to the compost area rather than bagging it and putting it in the dumpster?*
 - b. *Denny Phillips: What is the intent of the Church Street Parking Lot. Has that become a seasonal parking lot for the trailers?*

- c. *Bob Dickson: That should be controlled by permit. This should be added to an over all parking discussion. We should get that on a future agenda to nail that down.*
- d. *Megan Sawyer: That project is slated for next spring with a completion next summer. The parking lot should be ready by Memorial Day weekend next spring.*
- e. *Bill Freyman: We just went through this a few months ago. Trailer parking is for transient boaters. Anyone else needs a permit. I counted nine boats including trailers.*
- f. *Robert Dickson: I think a good place to start would be by posting a sign, so people are aware of the policy. I would ask Staff to get a sign posted about requiring a permit. Please review the prior discussion that we had to be sure we understand how we want to operate that parking lot. Transient boaters are permitted through their rental. If people are just parking without a transient permit, we should be collecting revenue for that parking.*
- g. *Bill Freyman: We should manage it for parking and not compete with private storage facilities.*
- h. *Robert Dickson: Regarding the Sea Bin unit we didn't get through UW Oshkosh, we have the option to explore buying one on our own, funding it through donations from the green tier group. Let's find out what those costs would be to purchase one.*
- i. *Ali Gibbs: They applied for 8 Sea Bins but were awarded only two. The UWO contact information.*
- j. *Bill Freyman: Lets call him to get an update on the grants before we take any additional steps. I would be happy to work on that with Ali.*
- k. *Megan Sawyer: Fee schedule second launch pass for Village residents was approved.*

5. F3 Reports

- a. *Ali Gibbs: Provided an overview of the F3 reports and recent Marina activity as presented in the packet starting on page 6. Transient reservations are up this year. We had 60 transient reservations in June. We did move the Wi-Fi Access point on the end of Apple.*
- b. *Bill Freyman: Did they charge us to move the Wi-Fi? The quality of the initial work was questionable. It didn't look very professional.*
- c. *Ali Gibbs: Yes, we were charged for that. This was Quantum and Northern Electric. Northern Electric was subcontracted through the Village.*
- d. *Robert Dickson: I will contact Nathan at Quantum about this.*
- e. *Bill Freyman: Is the concrete work scheduled? Do we have a plan for the planters on the breakwater? We are also missing a bench.*

- f. Ali Gibbs: Cody is still waiting to hear from the contractor about the concrete. Cody is staining the bench. We decided to remove the weeds from the planters and fill it in with mulch. We are exploring low maintenance options for next year.*
- g. Bill Freyman: We have signs about not feeding the wildlife. I think next time we make a sign it should be more specific, like don't feed gobies to the seagulls.*

6. Marina Contract Update - Tenant Parking.

- a. Ali Gibbs: Provided an overview of the tenant parking update proposal as presented in the packet starting on page 28.*
- b. Robert Dickson: This is to make it clear to marina users that parking is first come first served?*
- c. Bill Freyman: I think if we are going to add it to the contract, we need to tweak it from what is presented today to reflect reality. I recommend "The marina is public property. As such, the parking, docks and the breakwater are available to all, generally without restrictions." We need to have smart management of this facility. There may be special events that require some restrictions.*
- d. Robert Dickson: That is well stated. Let's draft that language. Megan, please review this update. I think it is wise to do that.*
- e. Bill Freyman: I will type this up this suggestion for Ali and Megan.*
- f. Denny Phillips: The Marina website says we have ample parking for cars and trailers. It says we have 63 slips. We have 65. I believe it should be consistent with our contract.*
- g. Robert Dickson: That is a good point, Denny. We should be consistent in our messaging.*
- h. Ali Gibbs: We actually do have 63 permanent slips. That doesn't include the two wall spaces.*
- i. Robert Dickson: That's fine as it is now. More important is the comment about parking. Let's be very factual about parking availability. Ali, please clean up that one comment and that should be good.*

7. Bait Box Vending Machine proposal

- a. Ali Gibbs: Provided an overview of the Bait Box Vending Machine proposal as presented in the packet starting on page 30.*
- b. Karl Klug: What is the demand for a bait vending machine? Would the marina receive any of the revenue?*

- c. *Ali Gibbs: There is quite a bit of demand. Right now, the hardware store is the closest option. The marina would not receive any commission from it. It would be another amenity.*
- d. *Denny Phillips: I will take the other side of this. Do we really want to encourage more fishing? It is already hard enough to walk on the breakwater at times already.*
- e. *Robert Dickson: I would agree with Denny. This isn't a revenue opportunity for us.*
- f. *Bill Freyman: I would recommend trying it as a one-year trial to see if it increases trash, if it increased the number of people fishing on the breakwater or if it does turn out to be a real service and amenity. It is too bad that we wouldn't get a small percentage of the sales to cover electric costs.*
- g. *Robert Dunworth: I see this as having a negative impact for our boaters. I don't see any real possibility for the revenue for the marina. Who is going to stock this machine?*
- h. *Ali Gibbs: The vending machine owner would be doing all the stocking.*
- i. *Denny Philips: If this is a great opportunity to do this ourselves? If there is such demand, we should explore that option. I am still opposed to it since I think there is already enough fishing. From a service standpoint, we provide other amenities.*
- j. *Robert Dickson: Let's table this for now and talk about it in March 2022.*
- k. *Committee members agreed to table this until next spring.*

8. Power Pedestal Proposal

- a. *Ali Gibbs: Provided an overview of the three Power Pedestal Proposals as presented in the packet starting on page 34. We did specify that we don't need to have just the electrical service. No cable or phone is needed.*
- b. *Robert Dickson: This is a major expense. We should start to plan for future pedestal replacement on an annual basis.*
- c. *Ali Gibbs: Some of the ones that really need to be replaced are from the original marina.*
- d. *Bill Freyman: Does Sea Technology offer replacement parts? Is just replacing the housing an option? If our components are solid, maybe we don't replace the entire unit.*
- e. *Denny Phillips: The ones that I have noticed, it's really about the appearance. I've thought the one near my boat, you could even spray paint it and it would look like new.*

- f. *Ali Gibbs: There are some that definitely need more than just a new paint job. I counted fifteen that look like the housing is brittle and cracking.*
- g. *Robert Dickson: Let's really examine this issue. If there are units that need to be replaced that's fine. Let's get the quotes clarified then see who the best price for the installation is. We need to understand which ones really need to be repaired or replaced. Once we have done our homework we can move forward. We can then be more proactive in the future.*
- h. *Megan Sawyer: Please keep in mind that Wisconsin State Statutes say we need to go out to bid if the dollar amount is over the \$25,000 limit. I want to be sure that we are complying with the competitive bid law.*
- i. *Robert Dickson: I believe we could purchase the parts the hire an electrician to stay under that threshold. I don't think we need to bid out buying replacement parts. We need to get this rolling as the 2022 budget time isn't far off.*

9. Open Session (Limit 10 minutes)

- a. *Chair Dickson opened the floor for public comment.*
- b. *Tom Strong: On behalf of John Heller, have there been any discussions on the idea of municipal vehicles using the gas pumps at the marina.*
- c. *Robert Dickson: Ali, how frequently are we refilling the tanks and what grade is the fuel? If there is a significant savings, we could look at it.*
- d. *Ali Gibbs: It is mid-grade. We are refilling that tank twice a day already on the weekends. We are going through a lot of fuel.*
- e. *Robert Dickson: I would be hesitant impact that number by fueling village vehicles. I would need to understand what the up side is for the marina and the village both.*
- f. *Bill Freyman: Is the main reason because we don't have convenient gas locally? If that is the case, then maybe the Village should install its own pump at the public works building.*
- g. *Denny Phillips: With the markup that we charge, I can't see how that would be cheaper for the Village to fill up at the marina. I agree with Bob that they should put in a pump at the Public Works building.*
- h. *Robert Dickson: Megan, I will leave this in your hands. If you believe this should come back to us on a future agenda, let us know.*

10. Next Meeting Time and Date

- a. August 25, 2021 10:00 AM

11. Adjourn

- a. Bill Freyman moved to adjourn the meeting.**
- b. Robert Dickson seconded.**
- c. Motion unanimously carried.**

Meeting adjourned at 10:41 A.M.

Minutes completed by Tom Strong on July 30, 2021. Submitted for approval on August 25, 2021.

Italics – Summarized comments

Bold – Committee Action

Village Board of Trustees Agenda Agenda Item Report

Submitted by: Lynn Ohnesorge

Meeting Date: August 9, 2021

Subject:

Room Tax

Background:

So far, the numbers this year for room tax are higher than any year since it started in 2008.

Recommendation:

Budget Impact:

Item History:

Attachments:

- [Room Tax Revenues Comparison 2008-2021.pdf](#)

Room Tax Collections																		
2008 to 2021																		
Month of Collection by TZC	Month Received by Village	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008	Mean*	Median*	Standard Deviation*
November	January	\$3,901	\$2,809	\$2,481	\$3,601	\$2,722	\$2,675	\$1,981	\$1,687	\$2,090	\$1,123	\$2,099	\$3,771	\$2,009	\$2,569	2,432	2,095	795
December	February	\$2,222	\$1,953	\$1,809	\$1,466	\$1,575	\$1,187	\$999	\$1,218	\$930	\$804	\$730	\$606	\$731	\$939	1,150	767	117
January	March	\$2,382	\$1,700	\$2,019	\$1,605	\$1,550	\$1,571	\$1,184	\$1,083	\$1,267	\$1,252	\$1,179	\$1,341	\$1,123	\$1,630	1,423	1,259	163
February	April	\$2,606	\$1,408	\$1,719	\$1,503	\$1,754	\$1,752	\$1,559	\$1,132	\$973	\$1,101	\$1,029	\$1,198	\$1,041	\$1,170	1,334	1,071	79
March	May	\$3,696	\$1,387	\$2,199	\$1,838	\$1,805	\$1,543	\$1,448	\$1,163	\$1,307	\$1,105	\$845	\$775	\$829	\$1,219	1,343	975	207
April	June	\$4,264	\$78	\$2,125	\$1,581	\$2,111	\$1,523	\$1,495	\$1,205	\$927	\$1,284	\$1,142	\$1,046	\$1,032	\$941	1,268	1,039	122
May	July	\$11,144	\$811	\$6,610	\$6,396	\$7,116	\$7,022	\$5,822	\$5,425	\$4,868	\$4,998	\$4,423	\$4,385	\$4,198	\$4,528	5,123	4,475	279
June	August		\$11,775	\$17,829	\$17,192	\$15,167	\$15,647	\$14,007	\$13,022	\$12,505	\$12,391	\$10,621	\$10,200	\$9,833	\$10,657	13,142	10,639	1,037
July	September		\$34,608	\$30,813	\$30,706	\$30,639	\$29,663	\$27,237	\$25,077	\$23,848	\$24,254	\$20,617	\$23,019	\$21,367	\$22,702	26,504	22,860	1,286
August	October		\$21,706	\$30,197	\$28,021	\$26,498	\$26,840	\$27,288	\$25,499	\$23,542	\$22,630	\$20,367	\$21,488	\$17,318	\$23,244	24,203	22,059	2,130
September	November		\$20,259	\$19,540	\$18,857	\$18,034	\$20,791	\$16,491	\$14,638	\$15,545	\$14,983	\$15,393	\$12,780	\$15,767	\$11,314	16,492	15,188	1,663
October	December		\$17,022	\$19,096	\$16,617	\$16,148	\$15,036	\$16,098	\$14,817	\$13,533	\$11,740	\$15,265	\$12,480	\$9,694	\$12,333	14,606	12,407	1,693
Total from January to Current		\$30,215	\$10,146	\$18,961	\$17,991	\$11,517	\$17,273	\$14,489	\$12,913	\$12,361	\$11,667	\$11,445	\$13,122	\$10,962	\$12,996	8,897	12,913	2,724
Total January to December		\$30,215	\$115,516	\$136,436	\$129,382	\$125,118	\$125,251	\$115,610	\$105,966	\$101,334	\$97,665	\$93,709	\$93,089	\$84,942	\$93,246	109,020	105,966	15,905
Total Room Tax Revenues to Date			\$1,447,479															
* Excludes current year data																		

Village Board of Trustees Agenda Agenda Item Report

Submitted by: Lynn Ohnesorge
Meeting Date: August 9, 2021

Subject:
Financials

Background:

I have reconciled January - March 2021 to \$0. The job duties in the office have been shifted by Tom taking over Sewer billing and account inquires. This should allow me the time to finish reconciling up to date and concentrate on more of the financials. With the Bond closing this week I will have a new area to learn with all the bond money being transferred into the Ameritrade investment account on August 12, 2021. I am also working on closing the Village Kress Checking account and merging all the Kress financials into the Village checking account and Civic Systems software. My goal by the next meeting is to have a one page report to walk you through financial highlights for July.

Recommendation:

Budget Impact:

Item History:

Attachments:

- [Revenues & Expenses for March 2021.pdf](#)
- [Balance Sheet for March 2021.pdf](#)
- [Kress Financials for July 2021.pdf](#)
- [Marina Balance Sheet for June 2021.pdf](#)
- [Marina Profit & Loss for June 2021.pdf](#)

VILLAGE OF EGG HARBOR

REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	ANNUAL BUDGET	UNEARNED	PCNT
100-41110-10 GENERAL PROPERTY TAX	56.72	697,106.66	629,958.00	(67,148.66)	110.7
100-41150-10 PAYMENT IN LIEU OF TAX:MANAGED	.00	.00	9.00	9.00	.0
100-43420-20 STATE FIRE INSURANCE TAX	.00	.00	12,000.00	12,000.00	.0
100-43430-10 STATE COMPUTER AIDS	.00	.00	347.11	347.11	.0
100-43531-30 STATE TRANSPORTATION AIDS	14,290.59	14,290.59	51,974.54	37,683.95	27.5
100-43532-30 PERSONAL PROPERTY AID	.00	.00	2,104.01	2,104.01	.0
100-43700-30 TOWN SHARE OF RECYCLING	.00	.00	10,000.00	10,000.00	.0
100-44101-10 BUSINESS & OCC LICENSES: LIQUO	.00	.00	4,000.00	4,000.00	.0
100-44102-10 BUSINESS & OCC LICENSES: OPERA	80.00	80.00	1,200.00	1,120.00	6.7
100-44103-10 BUSINESS & OCC LICENSES: TOBAC	.00	.00	50.00	50.00	.0
100-44104-10 BUSINESS & OCC LICENSES: BUSIN	125.00	1,100.00	1,500.00	400.00	73.3
100-44105-10 BUSINESS & OCC LICENSES: TRANS	.00	.00	5,000.00	5,000.00	.0
100-44106-10 FRANCHISE AGREEMENT: CHARTER C	.00	2,145.97	7,434.00	5,288.03	28.9
100-44107-10 LICENSES: TEMP. EVENT LICENSE	.00	.00	500.00	500.00	.0
100-44201-40 NON-BUSINESS LICENSES: DOG	40.00	42.25	30.00	(12.25)	140.8
100-44401-60 ZONING ADMINISTRATION	557.50	1,517.50	6,500.00	4,982.50	23.4
100-44402-20 INSPECTIONS ONE & TWO FAMILY	645.00	3,191.00	14,000.00	10,809.00	22.8
100-46722-50 PARK CONCESSIONS	.00	.00	8,300.00	8,300.00	.0
100-46743-50 COMMUNITY CENTER RENT	.00	.00	200.00	200.00	.0
100-46821-50 PARK & PAVILLION USE FEE	.00	100.00	.00	(100.00)	.0
100-48100-10 INTEREST ON INVESTMENTS	168.58	764.03	10,000.00	9,235.97	7.6
100-48201-10 CULT/REC/ED: POST OFFICE RENT	1,800.00	7,200.00	21,600.00	14,400.00	33.3
100-48307-30 RECYCLING REBATES	.00	.00	1,114.79	1,114.79	.0
100-48501-10 DONATIONS AND CONTRIBUTIONS	.00	8,000.00	1,000.00	(7,000.00)	800.0
100-48901-10 MISCELLANEOUS REVENUE	.00	50.00	1,000.00	950.00	5.0
100-48902-10 INSURANCE REBATES AND DIVIDEND	.00	3,944.00	500.00	(3,444.00)	788.8
100-49200-10 TRANSFERS FROM OTHER FUNDS	.00	41,004.23	.00	(41,004.23)	.0
100-49201-10 TRANSFERS FROM UNASSIGNED FUND	.00	.00	91,150.00	91,150.00	.0
TOTAL FUND REVENUE	17,763.39	780,536.23	881,471.45	100,935.22	88.6
100-51100-10-131 VILLAGE BOARD - MEDICARE TAXES	98.18	312.89	1,178.03	865.14	26.6
100-51100-10-191 VILLAGE BOARD - TRUSTEE COMPEN	1,283.25	3,849.75	15,399.00	11,549.25	25.0
100-51100-10-311 VILLAGE BOARD - SUPPLIES	.00	.00	100.00	100.00	.0
100-51100-10-322 VILLAGE BOARD - PUBLICATIONS/N	.00	140.00	600.00	460.00	23.3
100-51100-10-331 VILLAGE BOARD - MEALS AND MILE	.00	.00	100.00	100.00	.0
100-51100-10-332 VILLAGE BOARD - TRAINING (CONF	.00	.00	50.00	50.00	.0
100-51100-10-399 VILLAGE BOARD - MISC. ADMIN EX	.00	.00	50.00	50.00	.0
100-51300-10-211 LEGAL FEES - CONSULTING	7,536.00	13,249.00	20,000.00	6,751.00	66.3
100-51400-05-000 GENERAL ADMIN: FEES	.00	46.11	1,000.00	953.89	4.6
100-51410-10-110 GENERAL ADMIN: ADMIN WAGES	.00	8,371.98	69,934.53	61,562.55	12.0
100-51410-10-131 GENERAL ADMIN: ADMIN. MED. TAX	.00	201.07	5,349.99	5,148.92	3.8
100-51410-10-132 GENERAL ADMIN: ADMIN. RETIRE.	.00	544.68	4,729.32	4,184.64	11.5
100-51410-10-133 GENERAL ADMIN: ADMIN HEALTH	.00	987.64	12,815.12	11,827.48	7.7
100-51410-10-134 GENERAL ADMIN - ADMIN. DENT	.00	.00	710.83	710.83	.0
100-51410-10-135 GENERAL ADMIN: ADMIN. LIFE INS	.00	9.52	114.00	104.48	8.4

VILLAGE OF EGG HARBOR

REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2021

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	ANNUAL BUDGET	UNEXPENDED	PCNT
100-51420-10-212	GENERAL - COMPUTER REPAIR	493.68	1,681.02	2,000.00	318.98	84.1
100-51420-10-222	GENERAL ADMIN: TELEPHONE/ INTE	124.61	707.47	3,000.00	2,292.53	23.6
100-51420-10-223	GENERAL - INTERNET	40.79	351.04	2,000.00	1,648.96	17.6
100-51420-10-224	GENERAL - WEBSITE	.00	2,535.00	2,535.00	.00	100.0
100-51420-10-311	GENERAL ADMIN: OFFICE SUPPLIES	178.47	688.00	4,500.00	3,812.00	15.3
100-51420-10-312	POSTAGE METER RENTAL AND POSTA	342.12	1,165.02	3,000.00	1,834.98	38.8
100-51420-10-313	GENERAL ADMIN: COPIER MAINTENA	942.82	1,414.96	6,400.00	4,985.04	22.1
100-51420-10-321	GENERAL ADMIN: PUBL/SUBSCRIPTS	.00	56.35	1,200.00	1,143.65	4.7
100-51420-10-322	GENERAL ADMIN: PUBLIC NOTICES/	350.58	720.26	1,700.00	979.74	42.4
100-51420-10-331	GENERAL ADMIN: MEALS AND TRAVE	.00	.00	2,000.00	2,000.00	.0
100-51420-10-332	GENERAL ADMIN: TRAINING/CONFER	.00	.00	1,500.00	1,500.00	.0
100-51420-10-391	GENERAL - BANK/WIRE FEES	121.22	371.10	1,500.00	1,128.90	24.7
100-51420-10-395	GENERAL ADMIN: COMPUTER SUPPLI	.00	2,561.35	5,000.00	2,438.65	51.2
100-51420-10-399	GENERAL ADMIN: MISCELLANEOUS	.00	308.75	1,500.00	1,191.25	20.6
100-51420-10-460	GENERAL - TOOLS AND EQUIPMENT	.00	318.00	2,500.00	2,182.00	12.7
100-51421-10-110	CLERK/TREAS. - WAGES	7,357.74	20,473.40	41,218.48	20,745.08	49.7
100-51421-10-131	CLERK/TREAS. - FICA	688.26	1,911.81	3,153.21	1,241.40	60.6
100-51421-10-132	CLERK/TREAS. - RETIREMENT	(142.44)	(400.32)	2,786.37	3,186.69	(14.4)
100-51421-10-133	CLERK/TREAS. - HEALTH INS	.00	.00	6,990.62	6,990.62	.0
100-51421-10-134	CLERK/TREAS. - DENTAL INS	59.52	148.80	364.00	215.20	40.9
100-51421-10-135	CLERK/TREAS. - LIFE INSURANCE	1,265.30	3,795.90	80.00	(3,715.90)	4744.9
100-51421-10-138	CLERK/TREAS. - VISION INS	(18.64)	(55.92)	.00	55.92	.0
100-51422-10-110	DEP. CLERK/TREAS. - WAGES	.00	.00	34,319.46	34,319.46	.0
100-51422-10-131	DEP. CLERK/TREAS. - FICA	.00	.00	2,625.44	2,625.44	.0
100-51422-10-132	DEP. CLERK/TREAS. - RETIREMENT	.00	.00	2,320.00	2,320.00	.0
100-51422-10-133	DEP. CLERK/TREAS. - HEALTH INS	.00	.00	8,358.72	8,358.72	.0
100-51422-10-134	DEP. CLERK/TREAS. - DENTAL INS	.00	.00	357.18	357.18	.0
100-51422-10-135	DEP. CLERK/TREAS. - LIFE INS	.00	.00	80.00	80.00	.0
100-51430-10-110	GENERAL ADMIN. PERSONNEL WAGES	.00	.00	12,492.00	12,492.00	.0
100-51430-10-131	GENERAL ADMIN. PERSONNEL -FICA	307.56	1,431.25	955.64	(475.61)	149.8
100-51430-10-132	GEN. ADMIN. PERSONNEL - RETIRE	(61.80)	(220.33)	844.46	1,064.79	(26.1)
100-51430-10-133	GENERAL ADMIN. PERSON HEALTH	(104.12)	(312.36)	104.12	416.48	(300.0)
100-51430-10-134	GENERAL ADMIN. PERSON DENTAL	28.92	86.76	148.99	62.23	58.2
100-51430-10-135	GENERAL ADMIN. PERSONNEL -LIFE	3.80	11.40	.00	(11.40)	.0
100-51430-10-138	GENERAL ADMIN. PERSON VISION	(18.62)	(55.86)	.00	55.86	.0
100-51440-10-131	ELECTIONS MEDICARE TAXES	.00	20.69	150.00	129.31	13.8
100-51440-10-191	ELECTION: INSPECTOR STIPENDS	.00	419.23	1,000.00	580.77	41.9
100-51440-10-241	ELECTIONS - MAINT SERVICES	.00	.00	500.00	500.00	.0
100-51440-10-311	ELECTION: SUPPLIES, PUBLICATIO	47.35	47.35	500.00	452.65	9.5
100-51510-02-000	OUTSIDE SERVICES: ACCOUNTING	.00	1,000.00	.00	(1,000.00)	.0
100-51510-03-000	OUTSIDE SERVICES OTHER	654.49	5,154.49	12,000.00	6,845.51	43.0
100-51510-10-211	FINANCIAL AUDIT	.00	.00	15,000.00	15,000.00	.0
100-51510-10-290	OUTSIDE SERVICES: TAX COLLECTI	.00	.00	1,300.00	1,300.00	.0
100-51530-10-211	ASSESSOR / REVALUATION	1,000.00	3,000.00	11,000.00	8,000.00	27.3
100-51600-10-220	COMMUNITY CENTER: UTILITIES	1,029.44	1,949.32	11,000.00	9,050.68	17.7
100-51600-10-350	COMMUNITY CENTER: MAINT & REPA	82.79	624.70	5,000.00	4,375.30	12.5

VILLAGE OF EGG HARBOR

REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	ANNUAL BUDGET	UNEXPENDED	PCNT
100-51610-09-000 PUBLIC WORKS WAGES: VISITOR CE	.00	.00	952.12	952.12	.0
100-51610-09-131 COMMUNITY CENTER: MEDICARE TAX	.00	.00	72.68	72.68	.0
100-51610-09-132 COMMUNITY CENTER: RETIREMENT	.00	.00	47.60	47.60	.0
100-51610-09-133 COMMUNITY CENTER: HEALTH INS.	.00	.00	200.44	200.44	.0
100-51610-09-134 COMMUNITY CENTER - DENTAL INS	.00	.00	11.20	11.20	.0
100-51610-09-135 COMMUNITY CENTER: LIFE INS.	.00	.00	.78	.78	.0
100-51610-10-000 PUBLIC WORKS: WAGES STREET L	.00	.00	1,904.25	1,904.25	.0
100-51610-10-131 PUBLIC WORKS: MEDICARE TAXES	.00	.00	145.37	145.37	.0
100-51610-10-132 PUBLIC WORKS: RETIREMENT	.00	.00	95.20	95.20	.0
100-51610-10-133 PUBLIC WORKS: HEALTH	.00	.00	400.88	400.88	.0
100-51610-10-134 PUBLIC WORKS GEN. - DENTAL INS	.00	.00	22.41	22.41	.0
100-51610-10-135 PUBLIC WORKS: LIFE INSURANCE	.00	.00	1.55	1.55	.0
100-51930-10-511 INSURANCE: PROPERTY & LIABILIT	.00	.00	25,000.00	25,000.00	.0
100-52100-20-211 CONTRACTED SERVICES: POLICE PR	.00	.00	1,000.00	1,000.00	.0
100-52200-20-791 PUBLIC SAFETY: FIRE PROTECTION	.00	52,671.64	82,507.50	29,835.86	63.8
100-52400-20-211 BLDING INSPECTION - PROF SRVCE	702.00	1,581.20	13,000.00	11,418.80	12.2
100-53100-30-110 PUBLIC WORKS: WAGES GEN MAINT.	7,907.14	26,092.88	116,159.22	90,066.34	22.5
100-53100-30-131 PUBLIC WORKS: MEDICARE TAXES	700.86	2,310.05	8,867.53	6,557.48	26.1
100-53100-30-132 PUBLIC WORKS: RETIREMENT (50.00) (250.00)	(50.00)	(250.00)	5,807.32	6,057.32	(4.3)
100-53100-30-133 PUBLIC WORKS: HEALTH	2,491.36	7,474.08	24,453.80	16,979.72	30.6
100-53100-30-134 PUBLIC WORKS DENTAL INSURANCE	132.24	396.72	1,366.80	970.08	29.0
100-53100-30-135 PUBLIC WORKS: LIFE INSURANCE	2.74	8.22	94.55	86.33	8.7
100-53100-30-138 PUBLIC WORKS VISION INSURANCE (37.24) (111.72)	(37.24)	(111.72)	.00	111.72	.0
100-53100-30-140 PUBLIC WORKS WAGES:OT/CALL TIM	.00	.00	9,500.00	9,500.00	.0
100-53100-30-220 GENERAL PUBLIC WORKS UTILITIES	562.60	1,087.73	4,300.00	3,212.27	25.3
100-53100-30-221 PUBLIC WORKS: INTERNET	.00	109.90	700.00	590.10	15.7
100-53100-30-222 PUBLIC WORKS GEN. - TELEPHONE	103.08	516.41	1,500.00	983.59	34.4
100-53100-30-300 GREEN TIER INITIATIVES	576.92	779.83	2,000.00	1,220.17	39.0
100-53100-30-310 PUBLIC WORKS: OFFICE EXPENSE	.00	8.55	500.00	491.45	1.7
100-53100-30-311 PUBLIC WORKS SNOW & ICE: SUPPL	.00	59.99	500.00	440.01	12.0
100-53100-30-332 PUBLIC WORKS HIGHWAY: TRAINING	.00	.00	500.00	500.00	.0
100-53100-30-342 PUBLIC WORKS: SIGNS	.00	.00	500.00	500.00	.0
100-53100-30-344 PUBLIC WORKS: UNIFORMS	.00	.00	500.00	500.00	.0
100-53100-30-350 PW GENERAL MAINTENANCE	31.96	409.53	3,500.00	3,090.47	11.7
100-53100-30-999 PUBLIC WORKS HIGHWAY/MISC. EXP	39.98	39.98	750.00	710.02	5.3
100-53101-30-290 PUBLIC WORKS VEHICLE: OUTSIDE	.00	.00	2,000.00	2,000.00	.0
100-53101-30-341 PUBLIC WORKS VEHICLE: OPERATIO	15.33	378.23	5,000.00	4,621.77	7.6
100-53101-30-347 PUBLIC WORKS VEHICLE: GAS AND	.00	1,100.88	6,000.00	4,899.12	18.4
100-53102-30-290 PUBLIC WORKS SNOW & ICE: OUTSI	636.86	4,219.25	40,000.00	35,780.75	10.6
100-53300-30-290 P.W. HWY: MAINT. OUTSIDE SERVI	.00	.00	8,000.00	8,000.00	.0
100-53301-30-290 PW - ROADS - TREE TRIMMING	.00	.00	11,000.00	11,000.00	.0
100-53311-30-110 PUBLIC WORKS WAGES: STREETS	.00	.00	11,425.50	11,425.50	.0
100-53311-30-131 PUBLIC WORKS STREETS - FICA	.00	.00	872.22	872.22	.0
100-53311-30-132 PUBLIC WORKS STREETS - RETIRE	.00	.00	571.21	571.21	.0
100-53311-30-133 PW STREETS - HEALTH INS	.00	.00	2,405.29	2,405.29	.0
100-53311-30-134 PW STREETS - DENTAL INS	.00	.00	134.44	134.44	.0
100-53311-30-135 PW STREETS - LIFE INS	.00	.00	9.30	9.30	.0
100-53420-30-220 PW STREET LIGHT MAINT & UTILIT	577.31	1,621.80	10,500.00	8,878.20	15.5
100-53432-30-410 PUBLIC WORKS SIDEWALKS	.00	.00	3,000.00	3,000.00	.0

VILLAGE OF EGG HARBOR

REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	ANNUAL BUDGET	UNEXPENDED	PCNT
100-53635-30-110 PUBLIC WORKS RECYCLING WAGES:	116.97	116.97	10,026.00	9,909.03	1.2
100-53635-30-131 PUBLIC WORKS RECYCLING :MEDICA	.00	.00	763.32	763.32	.0
100-53635-30-140 PUBLIC WORKS RECYCLING: OT	.00	111.78	.00	(111.78)	.0
100-53635-30-220 PUBLIC WORKS RECYCLING: ELECTR	45.04	(136.26)	2,000.00	2,136.26	(6.8)
100-53635-30-290 PUBLIC WORKS RECYCLING: PICK U	.00	407.31	10,000.00	9,592.69	4.1
100-53635-30-350 PUBLIC WORKS RECYCLING:CHIPPIN	.00	3,500.00	3,000.00	(500.00)	116.7
100-53640-30-341 PUBLIC WORKS WEED & NUISANCE C	.00	.00	5,000.00	5,000.00	.0
100-54110-40-110 ANIMAL CONTROL WAGES	.00	.00	1,200.00	1,200.00	.0
100-54110-40-131 ANIMAL CONTROL - FICA	7.65	22.95	100.00	77.05	23.0
100-54110-40-290 ANIMAL CONTROL CARE AND DISPOS	.00	.00	100.00	100.00	.0
100-54110-40-721 DONATIONS, HUMANE SOCIETY	.00	.00	1,000.00	1,000.00	.0
100-54910-40-791 JOINT CEMETERY	.00	1,922.68	2,884.00	961.32	66.7
100-55110-50-222 COMMUNITY CENTER: LIBRARY	.00	110.27	500.00	389.73	22.1
100-55190-30-110 PUBLIC WORKS WAGES: COMMUNITY	.00	.00	7,617.00	7,617.00	.0
100-55190-30-131 PUBLIC WORKS CC. - FICA	.00	.00	581.48	581.48	.0
100-55190-30-132 PUBLIC WORKS CC. - RETIREMENT	.00	.00	380.81	380.81	.0
100-55190-30-133 PUBLIC WORKS CC. - HEALTH INS	.00	.00	1,603.53	1,603.53	.0
100-55190-30-134 PUBLIC WORKS CC. - DENTAL INS	.00	.00	89.63	89.63	.0
100-55190-30-135 PUBLIC WORKS CC. - LIFE INS	.00	.00	6.20	6.20	.0
100-55200-30-120 PUBLIC WORKS WAGES: PARKS	484.38	741.18	47,606.24	46,865.06	1.6
100-55200-30-131 PUBLIC WORKS PARKS - FICA	.00	.00	3,634.23	3,634.23	.0
100-55200-30-132 PW PARKS - RETIREMENT	.00	.00	2,380.05	2,380.05	.0
100-55200-30-133 PW PARKS - HEALTH INS	.00	.00	10,022.05	10,022.05	.0
100-55200-30-134 PW PARKS - DENTAL INS	.00	.00	560.17	560.17	.0
100-55200-30-135 PUBLIC WORKS PARKS - LIFE INS	.00	.00	38.75	38.75	.0
100-55200-50-220 PARKS: UTILITIES	93.79	285.63	2,000.00	1,714.37	14.3
100-55200-50-230 PARKS: JOINT BALLFIELD & GROUN	.00	600.00	900.00	300.00	66.7
100-55200-50-290 PARKS: OUTSIDE SERVICES	.00	.00	17,500.00	17,500.00	.0
100-55200-50-341 PARKS: OPERATION MAINT SUPPLY	90.73	572.75	17,000.00	16,427.25	3.4
100-55200-50-342 PARKS: SIGNS	.00	.00	1,000.00	1,000.00	.0
100-55200-50-351 PARKS: REPAIR & MAINT.	.00	.00	1,000.00	1,000.00	.0
100-55200-50-460 PARKS: EQUIPMENT	.00	.00	500.00	500.00	.0
100-55300-50-720 DONATIONS	.00	1,000.00	2,000.00	1,000.00	50.0
100-55400-50-350 VISITOR CENTER: MAINTENANCE	.00	.00	50.00	50.00	.0
100-56900-60-131 PLAN COMMISSION MEDICARE TAXES	.00	107.10	188.00	80.90	57.0
100-56900-60-191 PLAN COMMISSION COMPENSATION	.00	1,640.00	2,500.00	860.00	65.6
100-56900-60-311 ZONING EXPENSE	2,109.00	2,773.38	15,000.00	12,226.62	18.5
100-57220-20-810 PUBLIC SAFETY: CAPITAL OUTLAY	.00	6,666.68	10,000.00	3,333.32	66.7
100-59200-10-903 TRANSFER TO OTHER FUNDS	.00	.00	120,461.66	120,461.66	.0
TOTAL FUND EXPENDITURES	41,031.97	200,568.84	1,056,086.79	855,517.95	19.0
NET REVENUE OVER EXPENDITURES	(23,268.58)	579,967.39	(174,615.34)	(754,582.73)	332.1
201-51410-10-110 ADMINISTRATION: WAGES	.00	(3,435.00)	.00	3,435.00	.0
201-51410-10-131 ADMINISTRATION: MEDICARE TAXES	.00	(250.81)	.00	250.81	.0
201-51410-10-132 MARINA ADMIN - RETIREMENT	.00	(203.49)	.00	203.49	.0
201-51410-10-133 MARINA ADMIN - HEALTH INS	.00	(68.02)	.00	68.02	.0
201-51410-10-134 MARINA ADMIN - DENTAL INS	.00	(6.88)	.00	6.88	.0
201-51410-10-135 MARINA ADMIN - LIFE INSURANCE	.00	(1.10)	.00	1.10	.0

VILLAGE OF EGG HARBOR

REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2021

MARINA FUND

		PERIOD ACTUAL	YTD ACTUAL	ANNUAL BUDGET	UNEXPENDED	PCNT
201-51421-10-110	CLERK/TREAS. - WAGES	275.90	(1,152.73)	.00	1,152.73	.0
201-51421-10-131	CLERK/TREAS. - FICA	.00	(144.15)	.00	144.15	.0
201-51421-10-132	CLERK/TREAS. - RETIREMENT	18.62	(77.83)	.00	77.83	.0
201-51421-10-133	CLERK/TREAS. - HEALTH INS	46.80	64.13	.00	(64.13)	.0
201-51421-10-134	CLERK/TREAS. - DENTAL INS	2.24	2.16	.00	(2.16)	.0
201-51421-10-135	CLERK/TREAS. - LIFE INSURANCE	.64	.60	.00	(.60)	.0
201-51422-10-110	DEP. CLERK/TREAS. - WAGES	.00	(1,462.05)	.00	1,462.05	.0
201-51422-10-131	DEP. CLERK/TREAS. - FICA	.00	(109.43)	.00	109.43	.0
201-51422-10-132	DEP. CLERK/TREAS. - RETIREMENT	.00	(98.69)	.00	98.69	.0
201-51422-10-133	DEP. CLERK/TREAS. - HEALTH INS	.00	(95.24)	.00	95.24	.0
201-51422-10-134	DEP. CLERK/TREAS. - DENTAL INS	.00	(4.56)	.00	4.56	.0
201-51422-10-135	DEP. CLERK/TREAS. - LIFE INS	.00	(3.85)	.00	3.85	.0
201-55480-10-222	MARINA ADMIN - TELEPHONE	.00	(291.99)	.00	291.99	.0
201-55481-10-211	ACCOUNTING & AUDITING SERVICES	.00	(1,809.38)	.00	1,809.38	.0
201-55482-50-290	OUTSIDE SERVICES	.00	5,477.58	.00	(5,477.58)	.0
201-55482-50-511	INSURANCE	.00	(4,155.35)	.00	4,155.35	.0
201-55483-30-110	PUBLIC WORKS: WAGES	.00	279.45	.00	(279.45)	.0
201-55485-50-350	BUILDINGS	.00	(25.47)	.00	25.47	.0
201-55486-50-350	GROUNDNS	.00	2.28	.00	(2.28)	.0
201-55487-50-350	EQUIPMENT MAINTENANCE AND REPA	.00	835.41	.00	(835.41)	.0
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	TOTAL FUND EXPENDITURES	344.20	(6,734.41)	.00	6,734.41	.0
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	NET REVENUE OVER EXPENDITURES	(344.20)	6,734.41	.00	(6,734.41)	.0
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VILLAGE OF EGG HARBOR

REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2021

SPECIAL REVENUE - ROOM TAX

	PERIOD ACTUAL	YTD ACTUAL	ANNUAL BUDGET	UNEARNED	PCNT
202-41210-50 ROOM TAX COLLECTIONS	2,382.33	8,505.37	131,000.00	122,494.63	6.5
202-48502-50 DONATIONS - DOG PARK	35.00	35.00	300.00	265.00	11.7
202-48503-50 PEG EGAN REVENUE	(4.44)	19.34	.00	(19.34)	.0
202-48504-50 PEG EGAN-PERFORM DONATIONS	.00	28,000.00	28,000.00	.00	100.0
202-48505-50 PEG EGAN CONCERT NT. DONATIONS	.00	.00	10,000.00	10,000.00	.0
202-49220-00 TRANSFERS FROM FUND BALANCE	.00	.00	50,000.00	50,000.00	.0
TOTAL FUND REVENUE	2,412.89	36,559.71	219,300.00	182,740.29	16.7
202-51000-01-000 MISCELLANEOUS	.00	.00	100.00	100.00	.0
202-55130-50-211 PEPAC PERFORMANCES	.00	.00	55,500.00	55,500.00	.0
202-55130-50-212 PEPAC MANAGEMENT	1,833.00	5,499.00	22,000.00	16,501.00	25.0
202-55130-50-213 PEPAC MARKETING	.00	.00	300.00	300.00	.0
202-55130-50-220 PEPAC MAINTENANCE	41.31	89.11	750.00	660.89	11.9
202-55130-50-460 PEG EGAN SOUND SYSTEM	(150.00)	(150.00)	4,000.00	4,150.00	(3.8)
202-55190-50-311 PUBLIC ART PROJECT	.00	.00	5,000.00	5,000.00	.0
202-55190-50-720 HISTORICAL SOCIETY SUPPORT	.00	.00	500.00	500.00	.0
202-55201-50-400 EGG HARBOR DOG PARK	60.00	120.00	700.00	580.00	17.1
202-55301-50-311 CHRISTMAS RELATED EXPENSES	.00	.00	1,000.00	1,000.00	.0
202-55302-50-321 COASTAL BYWAYS	.00	.00	300.00	300.00	.0
202-55304-50-320 BIRD CITY	.00	125.00	.00	(125.00)	.0
202-55305-50-340 EGGY BIKE PROGRAM	.00	.00	3,000.00	3,000.00	.0
202-56700-60-720 BUSINESS DEVELOPMENT: MEMBERSH	.00	.00	35,000.00	35,000.00	.0
202-59200-10-903 TRANSFERS TO OTHER FUNDS	.00	.00	91,150.00	91,150.00	.0
TOTAL FUND EXPENDITURES	1,784.31	5,683.11	219,300.00	213,616.89	2.6
NET REVENUE OVER EXPENDITURES	628.58	30,876.60	.00	(30,876.60)	.0

VILLAGE OF EGG HARBOR

REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2021

KRESS PAVILION FUND

	PERIOD ACTUAL	YTD ACTUAL	ANNUAL BUDGET	UNEARNED	PCNT
203-46000-50 GREAT ROOM - PEAK	110.00	110.00	.00	(110.00)	.0
203-47000-50 PROGRAMS	165.00	165.00	.00	(165.00)	.0
203-48000-50 OTHER REVENUE	.00	651.50	.00	(651.50)	.0
203-48001-50 DONATIONS	9.00	9.00	.00	(9.00)	.0
203-48010-50 OTHER INCOME	795.00	795.00	.00	(795.00)	.0
203-48100-50 INTEREST INCOME	.00	1.25	.00	(1.25)	.0
TOTAL FUND REVENUE	1,079.00	1,731.75	.00	(1,731.75)	.0
203-50011-00-000 ACCOUNTING SOFTWARE	.00	140.00	.00	(140.00)	.0
203-50011-00-003 PROGRAMMING	270.00	348.48	.00	(348.48)	.0
203-50011-00-010 ACCOUNTING	2,109.67	2,109.67	.00	(2,109.67)	.0
203-51430-50-110 MANAGER WAGE	.00	622.74	.00	(622.74)	.0
203-51431-50-110 ASSISTANT WAGE	8,055.24	24,150.14	.00	(24,150.14)	.0
203-51431-50-131 ASSISTANT FICA	246.54	700.02	.00	(700.02)	.0
203-51431-50-132 ASSISTANT RETIREMENT	36.40	253.67	.00	(253.67)	.0
203-51431-50-133 ASSISTANT HEALTH INS	937.06	2,811.18	.00	(2,811.18)	.0
203-51431-50-134 ASSISTANT DENTAL INS	70.26	210.78	.00	(210.78)	.0
203-51431-50-135 ASSISTANT LIFE INS	3.72	11.16	.00	(11.16)	.0
203-51541-10-210 LABOR: LIBRARY STAFF	2,273.04	2,273.04	.00	(2,273.04)	.0
203-53620-50-120 PW LIBRARY WAGES	660.04	1,357.92	.00	(1,357.92)	.0
203-55110-10-140 TRAVEL & FOOD	9.20	9.20	.00	(9.20)	.0
203-55110-50-210 JANITORIAL SERVICE/EVENT SERVI	1,800.00	1,800.00	.00	(1,800.00)	.0
203-55110-50-220 ELECTRICITY	1,798.60	1,798.60	.00	(1,798.60)	.0
203-55110-50-290 TRASH REMOVAL	227.70	341.55	.00	(341.55)	.0
203-55110-50-340 LOCK & KEY	.00	16.74	.00	(16.74)	.0
203-55111-50-215 OUTSIDE SERVICES	1,795.00	1,795.00	.00	(1,795.00)	.0
203-55111-50-240 ELEVATOR REPAIRS & MAINT.	700.66	1,050.99	.00	(1,050.99)	.0
203-55111-50-350 REPAIRS & MAINT. MATERIALS	151.35	151.35	.00	(151.35)	.0
203-55112-10-320 MARKETING	850.00	1,222.41	.00	(1,222.41)	.0
203-55112-50-210 MAT SERVICE	504.00	588.00	.00	(588.00)	.0
203-55112-50-220 GAS	4,370.46	4,370.46	.00	(4,370.46)	.0
203-55113-10-310 OFFICE SUPPLIES	.00	52.72	.00	(52.72)	.0
203-55113-50-210 LINEN SERVICE	81.24	81.24	.00	(81.24)	.0
203-55114-10-220 TELEPHONE	48.36	431.93	.00	(431.93)	.0
203-55114-10-230 TELEPHONE - F3	346.42	346.42	.00	(346.42)	.0
203-55115-10-310 ADMINISTRATION EXPENSE	.00	9.98	.00	(9.98)	.0
203-55143-50-220 INTERNET	349.84	349.84	.00	(349.84)	.0
203-55150-50-210 QUICKBOOKS PAYMENT FEES	.00	212.88	.00	(212.88)	.0
203-55152-50-210 PROFESSIONAL FEES	.00	(1,562.50)	.00	1,562.50	.0
203-55154-50-210 CAR CHARGING STATION	141.36	141.36	.00	(141.36)	.0
TOTAL FUND EXPENDITURES	27,836.16	48,196.97	.00	(48,196.97)	.0
NET REVENUE OVER EXPENDITURES	(26,757.16)	(46,465.22)	.00	46,465.22	.0

**VILLAGE OF EGG HARBOR
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2021**

DEBT SERVICE FUND

		PERIOD ACTUAL	YTD ACTUAL	ANNUAL BUDGET	UNEARNED	PCNT
301-41110-10	GENERAL PROPERTY TAX	.00	.00	888,203.83	888,203.83	.0
301-49200-10	TRANSFERS FROM OTHER FUNDS	.00	.00	102,985.41	102,985.41	.0
TOTAL FUND REVENUE		.00	.00	991,189.24	991,189.24	.0
301-58100-04-000	PRINCIPAL: 2017A GO BOND	.00	265,000.00	265,000.00	.00	100.0
301-58101-04-000	PRINCIPAL: 2019A GO BOND	140,000.00	140,000.00	140,000.00	.00	100.0
301-58102-10-610	PRINCIPLE-STATE TRUST FUND LOA	.00	2,753.47	2,753.47	.00	100.0
301-58120-10-610	PRINCIPAL:- REFINANCED 2013	.00	.00	355,000.00	355,000.00	.0
301-58131-60-610	PRINCIPAL:- BAYLAKE 2018 NOTE	1,326.64	3,937.93	15,955.13	12,017.20	24.7
301-58200-04-000	INTEREST: 2017A GO BOND	.00	26,918.75	49,862.50	22,943.75	54.0
301-58202-10-620	INTEREST-STATE TRUST FUND LOAN	.00	167.69	167.69	.00	100.0
301-58220-10-620	INTEREST: REFINANCED 2013	38,263.75	38,263.75	76,527.50	38,263.75	50.0
301-58231-60-620	INTEREST: BAYLAKE 2018 NOTE	136.95	452.84	1,607.95	1,155.11	28.2
301-58290-10-211	FINANCIAL ADMINISTRATION FEES	400.00	400.00	1,200.00	800.00	33.3
301-58292-10-620	INTEREST: HARBOR IMPVROVEMENT	.00	.00	83,115.00	83,115.00	.0
301-58293-10-620	INTEREST: 2019 GO BONDS	42,607.50	42,607.50	.00	(42,607.50)	.0
TOTAL FUND EXPENDITURES		222,734.84	520,501.93	991,189.24	470,687.31	52.5
NET REVENUE OVER EXPENDITURES		(222,734.84)	(520,501.93)	.00	520,501.93	.0

VILLAGE OF EGG HARBOR

REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2021

CAPITAL PROJECTS

		PERIOD ACTUAL	YTD ACTUAL	ANNUAL BUDGET	UNEARNED	PCNT
401-41110-10	FUND LEVY FROM TAX ROLL	.00	.00	75,000.00	75,000.00	.0
401-49120-10	PROCEEDS FROM DEB - NOTES	.00	.00	4,788,000.00	4,788,000.00	.0
TOTAL FUND REVENUE		.00	.00	4,863,000.00	4,863,000.00	.0
401-51420-10-212	OUTSIDE SERVICES OTHER	.00	2,420.00	5,000.00	2,580.00	48.4
401-57330-00-000	STH 42 CURB, GUTTER, PARKING,	15,263.60	15,263.60	.00	(15,263.60)	.0
401-57331-30-820	ROADS	.00	.00	100,000.00	100,000.00	.0
401-57332-30-820	HWY 42 ENGINEERING 2015	.00	3,166.00	800,000.00	796,834.00	.4
401-57334-30-820	ENGINEERING CTY G & SIDEWALKS	1,723.94	19,993.87	.00	(19,993.87)	.0
401-57335-30-820	CHURCH ST ENGINEERING	19,644.61	35,062.61	.00	(35,062.61)	.0
401-57336-30-820	CHURCH ST CONTRUCTION	.00	.00	2,920,000.00	2,920,000.00	.0
401-57610-50-820	LIBRARY/VILLAGE CENTER	.00	.00	68,000.00	68,000.00	.0
401-57701-60-210	REAL ESTATE ACQUISTION	.00	.00	1,000,000.00	1,000,000.00	.0
TOTAL FUND EXPENDITURES		36,632.15	75,906.08	4,893,000.00	4,817,093.92	1.6
NET REVENUE OVER EXPENDITURES		(36,632.15)	(75,906.08)	(30,000.00)	45,906.08	(253.0)

VILLAGE OF EGG HARBOR

REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2021

UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	ANNUAL BUDGET	UNEARNED	PCNT
601-46411-70	SALES - RESIDENTIAL & COMMERCIAL	163,545.06	164,173.89	635,000.00	470,826.11	25.9
601-46412-70	SALES - HAULERS	10,036.49	40,903.32	250,000.00	209,096.68	16.4
601-46413-70	SALES - PUMPOUTS	8.00	8.00	64.00	56.00	12.5
601-46414-70	OTHER	.00	5,005.00	3,000.00	(2,005.00)	166.8
601-46415-70	CONNECTION FEES - USERS	50.00	1,850.00	12,600.00	10,750.00	14.7
601-46416-70	SEWER INSPECTION FEES	.00	75.00	100.00	25.00	75.0
601-48100-02	PROCEEDS OF DEBT	.00	.00	1,767,657.74	1,767,657.74	.0
601-48100-70	INTEREST INCOME	28.78	110.99	5,000.00	4,889.01	2.2
601-48901-70	OTHER MISCELLANEOUS REVENUE	244.37	300.96	300.00	(.96)	100.3
601-49200-00	TRANSFER FROM FUND BALANCE	.00	.00	603,499.27	603,499.27	.0
601-49260-70	TRANSFER FROM EQUIP REPLACE	.00	.00	631,549.00	631,549.00	.0
TOTAL FUND REVENUE		173,912.70	212,427.16	3,908,770.01	3,696,342.85	5.4
601-51400-00-000	ADVERTISING	.00	.00	50.00	50.00	.0
601-51400-02-000	MISCELLANEOUS	185.00	190.94	50.00	(140.94)	381.9
601-51410-10-110	ADMINISTRATION: WAGES	.00	1,714.74	14,424.00	12,709.26	11.9
601-51410-10-131	ADMINISTRATION: MEDICARE TAXES	.00	42.72	1,103.44	1,060.72	3.9
601-51410-10-132	ADMINISTRATION: RETIREMENT	.00	115.74	973.62	857.88	11.9
601-51410-10-133	ADMINISTRATION: HEALTH INS.	.00	209.88	1,955.42	1,745.54	10.7
601-51410-10-134	GENERAL ADMIN - DENTAL INS	.00	12.64	150.15	137.51	8.4
601-51410-10-135	ADMINISTRATION: LIFE INSURANCE	.00	2.02	21.45	19.43	9.4
601-51420-10-212	GENERAL - COMPUTER REPAIR	.00	.00	1,500.00	1,500.00	.0
601-51420-10-222	GENERAL - TELEPHONE	154.19	476.43	2,500.00	2,023.57	19.1
601-51420-10-223	GENERAL - INTERNET	.00	129.40	900.00	770.60	14.4
601-51420-10-311	OFFICE EXPENSE	65.98	452.29	3,000.00	2,547.71	15.1
601-51420-10-312	GENERAL - POSTAGE	60.38	544.67	2,500.00	1,955.33	21.8
601-51420-10-313	GENERAL - COPIER	166.35	289.63	1,200.00	910.37	24.1
601-51420-10-321	GENERAL - DUES/SUBSCRIPTIONS	.00	315.00	450.00	135.00	70.0
601-51420-10-322	GENERAL - PUB/NEWSLETTER	.00	.00	100.00	100.00	.0
601-51420-10-331	MEALS AND MILEAGE	.00	.00	100.00	100.00	.0
601-51420-10-332	GENERAL ADMIN: TRAINING/CONFER	.00	.00	500.00	500.00	.0
601-51420-10-392	CREDIT CARD ADMINISTRATION FEE	86.83	577.28	4,500.00	3,922.72	12.8
601-51420-10-395	COMPUTER SUPPLIES	87.13	601.74	2,000.00	1,398.26	30.1
601-51421-10-110	CLERK/TREAS. - WAGES	1,563.52	4,350.60	8,501.31	4,150.71	51.2
601-51421-10-131	CLERK/TREAS. - FICA	.00	.00	650.35	650.35	.0
601-51421-10-132	CLERK/TREAS. - RETIREMENT	.00	.00	574.69	574.69	.0
601-51421-10-133	CLERK/TREAS. - HEALTH INS	.00	.00	1,441.81	1,441.81	.0
601-51421-10-134	CLERK/TREAS. - DENTAL INS	.00	.00	75.08	75.08	.0
601-51421-10-135	CLERK/TREAS. - LIFE INSURANCE	.00	.00	16.50	16.50	.0
601-51422-10-110	DEP. CLERK/TREAS. - WAGES	.00	.00	7,078.39	7,078.39	.0
601-51422-10-131	DEP. CLERK/TREAS. - FICA	.00	.00	541.50	541.50	.0
601-51422-10-132	DEP. CLERK/TREAS. - RETIREMENT	105.54	293.67	478.50	184.83	61.4
601-51422-10-133	DEP. CLERK/TREAS. - HEALTH INS	265.16	795.48	1,723.99	928.51	46.1
601-51422-10-134	DEP. CLERK/TREAS. - DENTAL INS	12.64	37.92	73.67	35.75	51.5
601-51422-10-135	DEP. CLERK/TREAS. - LIFE INS	3.72	11.16	16.50	5.34	67.6
601-51510-10-211	FINANCIAL-PROFESSIONAL SERVICE	.00	.00	1,500.00	1,500.00	.0
601-51600-01-000	MAINTENANCE: REED BEDS	.00	20.98	400.00	379.02	5.3
601-51600-70-210	REED BED CLEAN OUT	.00	.00	25,000.00	25,000.00	.0
601-51940-00-000	OUTSIDE SERVICES: ENGINEER	.00	.00	10,000.00	10,000.00	.0
601-51940-02-000	OUTSIDE SERVICES: LEGAL AND AC	115.50	115.50	5,000.00	4,884.50	2.3
601-51940-03-000	OUTSIDE SERVICES: OTHER	.00	311.60	3,000.00	2,688.40	10.4

VILLAGE OF EGG HARBOR

REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2021

UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	ANNUAL BUDGET	UNEXPENDED	PCNT
601-53611-70-110 SEWER OPERATIONS - WAGES	12,990.66	38,906.53	172,040.49	133,133.96	22.6
601-53611-70-131 OPERATORS MEDICARE TAXES	1,006.09	2,987.14	13,161.10	10,173.96	22.7
601-53611-70-132 OPERATORS RETIREMENT	(280.72)	(842.16)	11,629.94	12,472.10	(7.2)
601-53611-70-133 OPERATORS HEALTH INS.	4,332.78	12,998.34	36,589.99	23,591.65	35.5
601-53611-70-134 SEWER OPERATIONS - DENTAL INS	187.04	561.12	2,384.12	1,823.00	23.5
601-53611-70-135 OPERATORS LIFE INSURANCE	62.52	167.75	840.00	672.25	20.0
601-53611-70-140 OPERATORS OVERTIME/CALL TIME	244.44	836.43	7,525.00	6,688.57	11.1
601-53611-70-211 OUTSIDE SERVICES: TECHNICAL	.00	3,225.00	5,000.00	1,775.00	64.5
601-53611-70-220 ELECTRICITY	4,050.30	7,983.05	49,000.00	41,016.95	16.3
601-53611-70-222 TELEPHONE/PAGER/TELEMETRY	259.84	798.57	3,500.00	2,701.43	22.8
601-53611-70-290 SEWER OPS - OTHER SERVICES	.00	120.00	1,000.00	880.00	12.0
601-53611-70-332 OPERATORS CONFERENCE AND TRAVE	.00	.00	2,000.00	2,000.00	.0
601-53611-70-341 SEWER OPS - OPERATING SUPPLIES	137.33	137.33	1,000.00	862.67	13.7
601-53611-70-344 UNIFORMS	.00	.00	500.00	500.00	.0
601-53611-70-345 CHEMICALS - WWTP	.00	.00	27,000.00	27,000.00	.0
601-53611-70-346 DNR LAB FEE, LAB CHEMICALS, LA	.00	590.33	7,000.00	6,409.67	8.4
601-53611-70-347 SEWER OPERATIONS - FUELS	.00	452.35	3,000.00	2,547.65	15.1
601-53611-70-349 MAINTENANCE: BIOXIDE	.00	.00	6,000.00	6,000.00	.0
601-53611-70-460 TOOLS	.00	.00	1,200.00	1,200.00	.0
601-53611-70-511 INSURANCE	.00	.00	10,000.00	10,000.00	.0
601-53611-70-540 DEPRECIATION	.00	.00	375,000.00	375,000.00	.0
601-53611-70-590 DNR ENVIRONMENTAL FEE	.00	.00	2,000.00	2,000.00	.0
601-53612-70-291 SEWER MAINS - JETTING & TELEVI	.00	.00	15,000.00	15,000.00	.0
601-53612-70-292 MANHOLE REPAIR	.00	.00	10,000.00	10,000.00	.0
601-53612-70-351 MAINTENANCE: GENERAL	651.81	4,925.99	25,000.00	20,074.01	19.7
601-53612-70-352 MAINTENANCE: GREASE CONTROL-LI	2,982.88	2,982.88	3,000.00	17.12	99.4
601-53612-70-353 MAINTENANCE: VEHICLE	.00	151.08	3,000.00	2,848.92	5.0
601-53612-70-354 GENERATOR MAINT. & FUEL	.00	125.93	2,000.00	1,874.07	6.3
601-57400-00-000 CAPITAL EQUIPMENT	.00	.00	2,658,455.00	2,658,455.00	.0
601-57400-01-000 CAPITAL OUTLAY	81,735.31	126,163.28	346,800.00	220,636.72	36.4
601-58200-70-620 INTEREST ON LONG TERM DEBT	.00	.00	4,094.00	4,094.00	.0
TOTAL FUND EXPENDITURES	111,232.22	214,882.97	3,908,770.01	3,693,887.04	5.5
NET REVENUE OVER EXPENDITURES	62,680.48	(2,455.81)	.00	2,455.81	.0

VILLAGE OF EGG HARBOR

BALANCE SHEET

MARCH 31, 2021

GENERAL FUND

ASSETS

100-11101	CASH - CHECKING	(1,038,176.03)	
100-11102	CASH - MONEY MARKET		2,090,995.95	
100-11701	CASH - INVESTMENT POOL NO. 1		34,106.76	
100-11702	AMERICAN DEPOSIT MANAGEMENT IN		242,156.99	
100-12100	PROPERTY TAXES RECEIVABLE NEXT	(2,515,143.11)	
100-13800	ACCOUNTS RECEIVABLE		2,179.86	
100-13900	DELINQU. UTILITY BILLS ON TAX		4,894.53	
100-15001	DUE FROM KRESS PAVILION		79,101.00	
100-16200	PREPAID INSURANCE		8,314.86	
TOTAL ASSETS			(1,091,569.19)

LIABILITIES AND EQUITY

LIABILITIES

100-21101	ACCOUNTS PAYABLE		9,213.00	
100-21510	SALES TAX PAYABLE	(764.50)	
100-21511	SOCIAL SECURITY TAXES PAYABLE	(52.15)	
100-21512	U.S. WITHHOLDING TAXES PAYABLE		6,574.82	
100-21514	MEDICARE TAXES PAYABLE		188.01	
100-21515	WI UNEMPLOYMENT PAYABLE	(571.34)	
100-21521	WISCONSIN RETIRE PAYABLE	(4,209.70)	
100-21531	LIFE INSURANCE PREMIUM PAYABLE	(277.37)	
100-21532	HEALTH PREMIUM PAYABLE		7,592.81	
100-21533	DENTAL PREMIUM PAYABLE	(99.33)	
100-21535	VISION PREMIUM PAYABLE	(958.81)	
100-21561	FLEXSPEND PAYABLE		311.54	
100-21562	DEFERRED COMPENSATION PAYABLE	(639.96)	
100-21700	WAGES PAYABLE		230.66	
100-23161	OCCUPANCY DEPOSIT ESCROW		250.50	
100-23162	PARK USE DEPOSIT ESCROW		500.00	
100-23163	TRANSIENT MERCHANT DEP ESCROW		100.00	
100-23164	HARBORVIEW GRILL LEASE ESCROW		3,675.00	
100-24310	DUE TO COUNTY OF DOOR	(1,211,850.95)	
100-24330	DUE TO COUNTY OF DOOR: DOG LIC	(16.25)	
100-24601	DUE TO GIBRALTAR SCHOOL DISTRI	(1,002,677.87)	
100-24602	DUE TO NWTC SCHOOL DISTRICT	(242,192.00)	
100-25135	VISION PREMIUM PAYABLE		717.08	
100-26100	DEFERRED REVENUE TAX LEVY		438,506.35	
TOTAL LIABILITIES			(1,996,450.46)

FUND EQUITY

100-34000	FUND BALANCE		324,913.88	
	REVENUE OVER EXPENDITURES - YTD		579,967.39	
TOTAL FUND EQUITY				904,881.27
TOTAL LIABILITIES AND EQUITY			(1,091,569.19)

VILLAGE OF EGG HARBOR

BALANCE SHEET

MARCH 31, 2021

MARINA FUND

ASSETS

201-11101	CASH - CHECKING	20,933.81	
201-11103	CASH WITH FISCAL AGENT	178,500.07	
201-13800	ACCOUNTS RECEIVABLE	232,567.68	
201-16110	GAS/DIESEL INVENTORY	6,700.40	
201-16200	PREPAID INSURANCE	8,928.40	
201-16300	F3 MARINA DEPOSIT	8,500.00	
TOTAL ASSETS			456,130.36

LIABILITIES AND EQUITY

LIABILITIES

201-21101	ACCOUNTS PAYABLE	13,788.94	
201-21512	SALES TAX PAYABLE	9,107.16	
201-23163	WAIT LIST DEPOSITS ESCROWED	16,550.00	
201-23164	ANNUAL SLIP RENTAL DEPOSIT	288,048.86	
TOTAL LIABILITIES			327,494.96

FUND EQUITY

201-34100	FUND BALANCE	121,900.99	
	REVENUE OVER EXPENDITURES - YTD	6,734.41	
TOTAL FUND EQUITY			128,635.40
TOTAL LIABILITIES AND EQUITY			456,130.36

VILLAGE OF EGG HARBOR

BALANCE SHEET

MARCH 31, 2021

SPECIAL REVENUE - ROOM TAX

ASSETS

202-11101	CASH CHECKING	145,002.44	
	TOTAL ASSETS		145,002.44

LIABILITIES AND EQUITY

LIABILITIES

202-21512	SALES TAX PAYABLE	(2.70)	
	TOTAL LIABILITIES		(2.70)

FUND EQUITY

202-34100	FUND BALANCE	114,128.54	
	REVENUE OVER EXPENDITURES - YTD	30,876.60	
	TOTAL FUND EQUITY		145,005.14
	TOTAL LIABILITIES AND EQUITY		145,002.44

VILLAGE OF EGG HARBOR

BALANCE SHEET

MARCH 31, 2021

KRESS PAVILION FUND

ASSETS

203-11101	CASH - CHECKING	(36,708.00)	
203-11103	CASH WITH FISCAL AGENT		49,989.37	
203-11104	DEBIT CARD		591.26	
203-11105	CASH ON HAND		400.00	
203-13801	ACCOUNTS RECEIVABLE - OTHER		466.10	
203-16000	DEFERRED REVENUE: EVENTS	(107,541.49)	
203-16200	MISC PREPAID		3,035.29	
203-16300	F3 KRESS PAVILION DEPOSIT		5,500.00	
TOTAL ASSETS			(84,267.47)

LIABILITIES AND EQUITY

LIABILITIES

203-21101	ACCOUNTS PAYABLE		15,622.15	
203-21512	SALES TAX PAYABLE	(209.54)	
203-25000	DUE TO GENERAL FUND		158,202.00	
203-26161	RENTAL DEPOSITS		54,176.79	
203-26162	RENTAL DEPOSITS - PROGRAMS		894.00	
TOTAL LIABILITIES				228,685.40

FUND EQUITY

203-33000	RETAINED EARNINGS	(145,226.51)	
203-34100	FUND BALANCE	(121,261.14)	
	REVENUE OVER EXPENDITURES - YTD	(46,465.22)	
TOTAL FUND EQUITY			(312,952.87)
TOTAL LIABILITIES AND EQUITY			(84,267.47)

VILLAGE OF EGG HARBOR

BALANCE SHEET

MARCH 31, 2021

DEBT SERVICE FUND

ASSETS

301-11101	CASH - CHECKING	(471,907.13)	
	TOTAL ASSETS		(471,907.13)

LIABILITIES AND EQUITY

FUND EQUITY

301-34200	FUND BALANCE FOR DEB SERVICE	48,594.80	
	REVENUE OVER EXPENDITURES - YTD	(520,501.93)	
	TOTAL FUND EQUITY		(471,907.13)
	TOTAL LIABILITIES AND EQUITY		(471,907.13)

VILLAGE OF EGG HARBOR

BALANCE SHEET

MARCH 31, 2021

CAPITAL PROJECTS

ASSETS

401-11101	CASH - CHECKING	336,995.60	
401-11702	AMERICAN DEPOSIT MANAGEMENT IN	206,125.38	
	TOTAL ASSETS		543,120.98

LIABILITIES AND EQUITY

LIABILITIES

401-21101	ACCOUNTS PAYABLE	22,091.00	
401-21102	RETAINAGE PAYABLE	4,810.20	
	TOTAL LIABILITIES		26,901.20

FUND EQUITY

401-34000	FUND BALANCE FOR CAPITAL	477,478.27	
401-34101	PARKS	17,973.05	
401-34102	COMMUNITY CENTER	.26	
401-34103	ADMINISTRATION	4,538.57	
401-34105	PUBLIC WORKS - EQUIPMENT	.56	
401-34107	ROAD CONSTRUCTION	34,384.16	
401-34108	STREET LIGHTS	(116.72)	
401-34110	FIRE DEPARTMENT	1,075.00	
401-34111	BEACH IMPROVEMENTS	9,183.44	
401-34112	ROADS - HWY 42	42,667.00	
401-34200	RESTRICTED	4,942.27	
	REVENUE OVER EXPENDITURES - YTD	(75,906.08)	
	TOTAL FUND EQUITY		516,219.78
	TOTAL LIABILITIES AND EQUITY		543,120.98

VILLAGE OF EGG HARBOR

BALANCE SHEET

MARCH 31, 2021

UTILITY FUND

ASSETS

601-11101	CASH - CHECKING	1,165,650.28	
601-11103	CASH - CWFL	3,503.00	
601-11503	DESIGNATED FOR PLANT REPLACEME	.03	
601-11701	CASH - INVESTMENT POOL NO. 2	686,458.87	
601-11702	AMERICAN DEPOSIT MANAGEMENT IN	301,070.54	
601-12610	SPECIAL ASSESSMENT RECEIVABLE	62,151.07	
601-12630	SPECIAL ASSESS. INT. RECEIVE	(.15)	
601-12640	DUE FROM DOOR COUNTY ON SPECIA	4,057.16	
601-13101	QUARTERLY BILLING RECEIVABLE	169,745.24	
601-13102	UTILITIES RECEIVABLE	18,969.19	
601-13800	OTHER RECEIVABLES	2,980.00	
601-16110	CHEMICAL INVENTORY	5,416.90	
601-16200	PREPAID INSURANCE	2,430.45	
601-18200	LAND	183,823.42	
601-18301	BUILDINGS AND IMPROVEMENTS	2,550,474.68	
601-18302	HEADWORKS BUILDING	268,783.52	
601-18401	FORCE AND COLLECTION MAINS	4,621,579.07	
601-18402	LIFT AND PUMP STATIONS	508,780.35	
601-18403	OUTFALL SEWER PIPES	573,793.32	
601-18404	LAND IMPROVEMENTS	73,864.55	
601-18501	OTHER TREATMENT PLANT EQUIPMEN	960,448.65	
601-18502	LAB EQUIPMENT	70,141.22	
601-18503	SLUDGE TREATMENT EQUIPMENT	633,292.09	
601-18504	TRANSPORTATION EQUIPMENT	154,359.28	
601-18505	EQUIPMENT	141,831.00	
601-18507	UV DISINFECT	84,079.81	
601-18508	CWI PROGRESS	258,965.55	
601-18509	GENERATOR	176,532.96	
601-18510	GRIT SCREENING EQUIPMENT	150,480.00	
601-18511	HEADWORKS EQUIPMENT	201,840.93	
601-18512	SOFTWARE	8,090.00	
601-18590	ACCUMULATED DEPRECIATION EQUIP	(7,666,840.19)	
601-19100	PENSION ASSET	38,468.00	
601-19200	DEFERRED OUTFLOWS - CONTRIB.	15,725.00	
601-19210	DEFERRED OUTFLOWS OF RESOURCES	76,491.00	
601-19300	DEFERRED OUTFLOWS OF RESOURCES	4,616.00	
TOTAL ASSETS			6,512,052.79

LIABILITIES AND EQUITY

LIABILITIES

601-21101	ACCOUNTS PAYABLE	4,880.08	
601-28200	DEFERRED INFLOWS WRS	115,310.00	
601-28300	DEFERRED INFLOWS OF RESOURCES	6,555.00	
601-29300	NET WLRLI LIABILITY	11,904.00	
TOTAL LIABILITIES			138,649.08

FUND EQUITY

VILLAGE OF EGG HARBOR

BALANCE SHEET

MARCH 31, 2021

UTILITY FUND

601-31001	CONTRIBUTED CAPITAL GRANTS	2,942,889.00	
601-31002	CONTRIBUTED CAPITAL CUSTOMER	3,409,443.78	
601-32000	AMORTIZATION OF CAPITAL GRANTS	(1,369,349.32)	
601-33100	RETAINED EARNINGS - RESERVED	326,021.00	
601-33900	RETAINED EARNINGS - UNRESERVED	1,006,422.06	
601-34900	RESTRICTED NET POSITION - PENS	60,433.00	
	REVENUE OVER EXPENDITURES - YTD	(2,455.81)	
	TOTAL FUND EQUITY		6,373,403.71
	TOTAL LIABILITIES AND EQUITY		6,512,052.79

VILLAGE OF EGG HARBOR

BALANCE SHEET

MARCH 31, 2021

ASSETS

999-11100	CASH - CHECKING	139,472.24	
999-11101	CASH ALLOCATED TO OTHER FUNDS	(121,790.97)	
999-11105	UB CASH CLEARING	1,947.77	
999-11106	AR CASH CLEARING	(10,697.53)	
999-13801	UNAPPLIED ACCOUNTS RECEIVABLE	(8,931.51)	
TOTAL ASSETS			.00

LIABILITIES AND EQUITY

FUND EQUITY

REVENUE OVER EXPENDITURES - YTD	(139,472.24)	
TOTAL FUND EQUITY		(139,472.24)
TOTAL LIABILITIES AND EQUITY		(139,472.24)

Kress Pavilion Report: July 2021

July 2021 Revenue * projections		
Total Meetings/Activity Spaces	\$900	Meeting room rental – Remote work space rental & Porch Rental for yoga
Total Great Hall Revenue	\$16,833.50	Four weddings, Midsummer Music Rehearsals and Shows, Northern Sky Theater Workshop, Condo Association Meetings
Total Programming Revenue	\$600	Two weekly yoga classes, Two Art Classes
Other Revenue	\$4,321.18	Bar Service, Silverware and Plate Rental, Linens, Car Charging Donations for July TBD
TOTAL REVENUE	\$15,463.51	

2021 EVENT RENTALS BOOKED TO DATE * projections		
Total Booked:	\$110,000	
Number of Free, Open to the Public Programs	55	Library Digital Programs, Every Day is Earth Day Event, AARP Tax Meetings and Monthly Hygge and Sewing Machine Programs, Two Blood Drives, Literacy Door County Events
Non-Profit, paid Rentals	48	16 Midsummer's Music Concerts & Rehearsal Dates, 5 Church Services, 1 Easter Service, 6 Peninsula Music Fest Concerts, 1 Bridge Tournament, 2 Non Profit Fundraisers, 3 Civic Programs, 6 bike tour lunches, Womens Group Rental 2 Staff Trainings/Meetings, Yoga Class Space Rentals, Fiddle Fest Booking
Paid, private great hall rentals	39	33 wedding deposits total , 3 Ceremonies (8 were COVID postponements), 3 rehearsal dinners, 1 Corporate Retreat 1 Birthday Party
2022 EVENT RENTALS BOOKED TO DATE		
Total Booked:	\$71,750.25	As of July 20
		24 wedding deposits, Four rehearsal Dinners, Three Fundraiser.

Egg Harbor Marina
Balance Sheet
As of June 30, 2021

	Jun 30, 21
ASSETS	
Current Assets	
Checking/Savings	
Cash - Checking	297,753.83
Nicolet Bank- Debit Card	1,200.00
Total Checking/Savings	298,953.83
Accounts Receivable	
Accounts Receivable	-675.00
Total Accounts Receivable	-675.00
Other Current Assets	
Cash on Hand -Change	499.00
Diesel Inventory	2,679.32
General Inventory	2,557.25
Prepaid Insurance	4,698.61
Regular Fuel Inventory	2,310.27
Total Other Current Assets	12,744.45
Total Current Assets	311,023.28
Other Assets	
FJ3 Marina Deposit	8,500.00
Total Other Assets	8,500.00
TOTAL ASSETS	319,523.28
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
*Accounts Payable	17,951.07
Total Accounts Payable	17,951.07
Other Current Liabilities	
*Sales Tax Payable	-3,062.77
Accrued Expenses	10,610.64
Deferred Revenue- Annual Slip	206,401.94
Deferred Reveune - Transient	5,764.50
Wait List Deposits Escrowed	19,300.00
Total Other Current Liabilities	239,014.31
Total Current Liabilities	256,965.38
Total Liabilities	256,965.38
Equity	
Retained Earnings	56,187.44
Net Income	6,370.46
Total Equity	62,557.90
TOTAL LIABILITIES & EQUITY	319,523.28

Egg Harbor Marina
Profit & Loss Budget vs. Actual
January through June 2021

					TOTAL			
	Jun 21	Budget	\$ Over Budget	% of Budget	Jan - Jun 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense								
Income								
Daily Launch Fees	2,844.15	2,700.00	144.15	105.34%	6,550.06	4,575.00	1,975.06	143.17%
Diesel Fuel Sales	3,333.91	7,015.00	-3,681.09	47.53%	4,329.61	7,965.00	-3,635.39	54.36%
Forfeited Deposits	0.00				750.00			
Ice Sales	190.00	175.00	15.00	108.57%	199.00	250.00	-51.00	79.6%
Laundry and Vending Machines	0.00	0.00	0.00	0.0%	23.46	0.00	23.46	100.0%
Miscellaneous Revenues	267.31	350.00	-82.69	76.37%	996.07	450.00	546.07	221.35%
Regular Fuel Sales	11,118.05	9,850.00	1,268.05	112.87%	14,140.58	12,025.00	2,115.58	117.59%
Sales Tax Refund	30.99				30.99			
Seasonal Launch Fees	1,734.63	2,000.00	-265.37	86.73%	4,470.28	5,000.00	-529.72	89.41%
Seasonal Rent	56,331.70	57,199.80	-868.10	98.48%	87,628.06	87,706.36	-78.30	99.91%
Shoreside Services Fees	621.50	1,000.00	-378.50	62.15%	867.98	1,060.00	-192.02	81.89%
Transient Fees	9,763.28	6,450.00	3,313.28	151.37%	12,762.53	8,125.00	4,637.53	157.08%
Total Income	86,235.52	86,739.80	-504.28	99.42%	132,748.62	127,156.36	5,592.26	104.4%
Cost of Goods Sold								
Diesel Fuel	2,373.82	5,612.00	-3,238.18	42.3%	3,084.23	6,372.00	-3,287.77	48.4%
Marina Operations-Items Resale	166.25	192.50	-26.25	86.36%	233.25	247.50	-14.25	94.24%
Regular Fuel	9,468.29	8,077.00	1,391.29	117.23%	11,531.02	9,860.50	1,670.52	116.94%
Total COGS	12,008.36	13,881.50	-1,873.14	86.51%	14,848.50	16,480.00	-1,631.50	90.1%
Gross Profit	74,227.16	72,858.30	1,368.86	101.88%	117,900.12	110,676.36	7,223.76	106.53%
Expense								
Accounting & Auditing Services	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Administration- Supplies	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Administration- Wages	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Administrative Miscellaneous	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Advertising	0.00	0.00	0.00	0.0%	500.00	3,000.00	-2,500.00	16.67%
Buildings	19.52	150.00	-130.48	13.01%	3,321.39	3,125.00	196.39	106.28%
Clerk/ Treas.- Health Ins.	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Clerk/ Treas.- Wages	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Clerk/Treas.- FICA	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Clerk/Treas.- Life Ins	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Clerk/Treas.- Retirement	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Clerk/Treas.-Dental Insurance	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Computer Repair	24.54	150.00	-125.46	16.36%	84.54	450.00	-365.46	18.79%
Credit Card Admin Fees	406.32	1,000.00	-593.68	40.63%	779.49	1,483.00	-703.51	52.56%
Dep. Clerk/ Treas.- Health Ins.	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Dep. Clerk/ Treas.- Wages	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Dep. Clerk/Treas.- Dental Ins	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Dep. Clerk/Treas.- FICA	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%

Egg Harbor Marina
Profit & Loss Budget vs. Actual
January through June 2021

					TOTAL			
	Jun 21	Budget	\$ Over Budget	% of Budget	Jan - Jun 21	Budget	\$ Over Budget	% of Budget
Dep. Clerk/Treas.- Life Ins	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Dep. Clerk/Treas.- Retirement	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Docks	335.26	833.33	-498.07	40.23%	1,406.58	7,833.33	-6,426.75	17.96%
Equip Maintenance and Repair	163.85	437.50	-273.65	37.45%	2,663.85	2,625.00	38.85	101.48%
FJ3 Marina Management Fee	3,609.41	3,516.25	93.16	102.65%	20,901.26	21,097.50	-196.24	99.07%
FJ3 Marina Payroll	10,610.63	17,858.81	-7,248.18	59.41%	45,430.23	55,406.55	-9,976.32	81.99%
General Operating Supplies	833.33	208.33	625.00	400.01%	1,772.09	1,250.02	522.07	141.77%
Grounds	1,022.84	800.00	222.84	127.86%	3,799.71	3,100.00	699.71	122.57%
Ice	54.00	250.00	-196.00	21.6%	206.55	350.00	-143.45	59.01%
Insurance	1,216.44	1,738.36	-521.92	69.98%	7,317.87	9,860.48	-2,542.61	74.21%
Internet and Web	566.90	335.00	231.90	169.22%	3,267.14	2,010.00	1,257.14	162.54%
Marina Admin- Dental Insurance	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Marina Admin- Health Insurance	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Marina Admin- Postage	0.00				33.00			
Marina Admin- Retirement	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Marina Admin-Computer Supplies								
Marina Admin- Software	0.00	0.00	0.00	0.0%	1,242.00	0.00	1,242.00	100.0%
Marina Admin-Computer Supplies - Other	0.00	83.33	-83.33	0.0%	-8.87	500.02	-508.89	-1.77%
Total Marina Admin-Computer Supplies	0.00	83.33	-83.33	0.0%	1,233.13	500.02	733.11	246.62%
Marina Admin - Postage	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Marina Admin - Telephone	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Marina Admin - Website	0.00	375.00	-375.00	0.0%	375.00	375.00	0.00	100.0%
Marina Financial-Bank/Wire Fees	0.00	5.00	-5.00	0.0%	0.00	30.00	-30.00	0.0%
Meals and Travel	0.00	25.00	-25.00	0.0%	0.00	1,025.00	-1,025.00	0.0%
Office Supplies	33.13	112.50	-79.37	29.45%	1,771.36	675.00	1,096.36	262.42%
Outside Services	0.00	166.67	-166.67	0.0%	900.00	999.97	-99.97	90.0%
Public Works - Wages	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Public Works Gen - Dental Ins	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Public Works Gen - Health Ins	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Public Works Gen - Life Ins	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Public Works Gen - Retirement	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Public Works Gen. - FICA	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Small Tools / Equipment	15.73	62.50	-46.77	25.17%	15.73	375.00	-359.27	4.2%
Subscription & Dues	0.00	83.33	-83.33	0.0%	0.00	500.02	-500.02	0.0%
Uniforms	363.90	0.00	363.90	100.0%	1,459.92	875.00	584.92	166.85%
Utilities, Electricity, and Gas	926.39	700.00	226.39	132.34%	2,795.20	3,000.00	-204.80	93.17%
Vehicle&Equipment Maint./Repal	0.00	0.00	0.00	0.0%	599.22	1,000.00	-400.78	59.92%
Total Expense	20,202.19	28,890.91	-8,688.72	69.93%	100,633.26	120,945.89	-20,312.63	83.21%
Net Ordinary Income	54,024.97	43,967.39	10,057.58	122.88%	17,266.86	-10,269.53	27,536.39	-168.14%
Other Income/Expense								

Egg Harbor Marina
Profit & Loss Budget vs. Actual
January through June 2021

					TOTAL			
	Jun 21	Budget	\$ Over Budget	% of Budget	Jan - Jun 21	Budget	\$ Over Budget	% of Budget
Other Expense								
Capital Outlay - Equipment	0.00				7,041.40			
Capital Outlay - Improvements	0.00	0.00	0.00	0.0%	3,855.00	10,000.00	-6,145.00	38.55%
Debt Transfer Payment	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Total Other Expense	0.00	0.00	0.00	0.0%	10,896.40	10,000.00	896.40	108.96%
Net Other Income	0.00	0.00	0.00	0.0%	-10,896.40	-10,000.00	-896.40	108.96%
Net Income	54,024.97	43,967.39	10,057.58	122.88%	6,370.46	-20,269.53	26,639.99	-31.43%

Village Board of Trustees Agenda Agenda Item Report

Submitted by: Tom Strong
Meeting Date: August 9, 2021

Subject:

Report from New Village Joint Fire Commissioners from the July Meeting

Background:

The New Village Joint Fire Commissioners are Pat Gilday, Jim Petersen and Mack Bonk.

Recommendation:**Budget Impact:****Item History:****Attachments:**

-

-----Original Message-----

From: Peggy Handrich

Sent: Saturday, July 24, 2021 9:53 AM

To: John Heller

Subject: Sunday Night Concerts

Dear Mr. Heller,

Many thanks to you and all the Village officials who continue to support the Peg Egan Sunday night concert series. I hope you will share this letter with all of them.

My husband and I have been attending the Sunday night concerts for many years. They are wonderful, truly one of our favorite things in all of Door County! The setting is beautiful, the artists are so talented and inspiring, and the friendly, often rapt crowd is just the best. Thank you for helping to make these lovely events continue to happen!

In fact, the Sunday night concerts were one of the things that made us want to purchase a place in Egg Harbor! We have brought many visiting friends to the concerts, and know many people who make Egg Harbor a destination just to attend them! We really have a great thing going here.

In gratitude,

Peggy and Steve Handrich
Egg Harbor, WI 54209

Sent from my iPad

From: [Terrance Johnson](#)
To: [John Heller](#); [Kevin Egan](#); [Tom Strong](#); [Megan Sawyer](#)
Subject: Thank you
Date: Tuesday, July 27, 2021 10:51:09 AM

To: the Village Board
Fr: Linda and TC Johnson
Re: Kids from Wisconsin

Linda and I attended the Kids from Wisconsin concert last night. Even though it started late following some rain and hail, the concert was amazing. Two hours of singing, dancing, and a great band. The sun came out just as the music started and finished with a beautiful sunset. It was a very memorable experience made even more so because we had a 14 year old granddaughter with us.

Thank you for helping to sponsor this event. We also thank the Egg Harbor businesses who helped out. And we thank Kevin Egan and the Egan family for giving us this wonderful facility. It made us proud to be a resident/taxpayer of this village.

TC Johnson
5041 Shady Lane

From: DAWN MCGINNIS <jmdm2000@msn.com>
Sent: Thursday, August 5, 2021 11:07 AM
To: Tom Strong <tstrong@villageofeggharbor.org>
Subject: Trucks

