# AGENDA

## Engineering and Public Works Committee

Thursday, June 4, 2026
7:00 PM
Temporary Village Hall
1000 E. Woodfield Rd.
Schaumburg, IL 60193

VILLAGE OF SCHAUMBURG
PROGRESS THROUGH THOUGHTFUL PLANNING

**A G E N D A**

I. CALL TO ORDER

II. APPROVAL OF MINUTES

A. May 7, 2026

III. NEW BUSINESS

A. Recommendation to Approve an Agreement for the 90 North Park - Stage III Design Services with RVi Planning + Landscape Architecture

B. Recommendation to Amend Policy Statement 7.14 - Driveway Apron Replacement Policy

C. Recommendation to Approve Supplemental Engineering for the Salem Drive Reconstruction – Parker Drive to Schaumburg Road - Phase II Final Design with HLR, Inc.

D. Recommendation to Approve Waiver of the Competitive Process and Approve an Agreement for the Enterprise Asset Management System Cloud Upgrade and Implementation with Trimble

E. Recommendation to Authorize Participation in the Sourcewell Cooperative Purchasing Program and Award the Purchase of a Generator and Automatic Transfer Switch to Altorfer Power Systems, Inc.

F. Recommendation to Authorize Participation in the Sourcewell Cooperative Purchasing Program and Award the Purchase of One Sewer Camera Truck to EJ Equipment, Inc.

G. Recommendation to Authorize Participation in the Sourcewell Cooperative Purchasing Program and Award the Purchase of One Trailered Generator to Interstate Power Systems

H. Recommendation to Authorize Participation in the Sourcewell Cooperative Purchasing

Program and Award the Upfit of One Tandem-Axle Dump Truck to Bonnell Industries

IV. COMMENTS FROM THE PUBLIC

V. ADJOURNMENT

VI. NEXT VILLAGE BOARD MEETING

A. June 23, 2026

In compliance with the Americans with Disabilities Act and other applicable Federal and State laws, the meeting will be accessible to individuals with disabilities. Persons requiring auxiliary aids and/or services should contact the Village Manager's Office at 847.923.4705, preferably no later than five days before the meeting.

VILLAGE OF SCHAUMBURG

**AGENDA ITEM SUMMARY**

**May 7, 2026**
**06/04/26**
**Engineering and Public Works Committee**

Presenter:
Lead Department: Engineering and Public Works

***Executive Summary:***

***Recommended Action:***

**ATTACHMENTS:**
- May 7, 2026

VILLAGE OF SCHAUMBURG
PROGRESS THROUGH THOUGHTFUL PLANNING

I have reviewed the following minutes and to the best of my knowledge, they correctly represent the actions taken at the meeting.

Michael Hall
Director of Engineering & Public Works

Village of Schaumburg
Engineering & Public Works
May 07, 2026

MEMBERS PRESENT: Mark Madej, Chairperson
Esha Patel, Trustee

OTHERS PRESENT: Paula Hewson, Deputy Village Manager
Michael Hall, Director of Engineering & Public Works
Byron Kutz, Assistant Director of Engineering & Public Works
Brent McQueen, Engineering Division Manager
Mark Rysavy, Support Services Manager
Joe Velna, Engineering Inspector

Chairperson Madej called the Engineering and Public Works Committee Meeting to order at 7:00 p.m.

## APPROVAL OF MINUTES:

Trustee Patel made a motion, seconded by Chairperson Madej, to approve the minutes from the meeting of April 02, 2026. All Ayes. Motion carried.

## CONSENT AGENDA:

None.



Engineering & Public Works
714 S. Plum Grove Road • Schaumburg, IL 60193-4329 • (847) 895-7100 • www.schaumburg.com

**NEW BUSINESS:**

**A. Recommendation to Approve an Agreement for Supplemental Engineering Services with Gewalt Hamilton Associates, Inc.**

Mr. Brent McQueen, Engineering Division Manager, presented the first agenda item. About a month ago, the Village issued a Request for Proposal (RFP) seeking qualified engineering firms to provide project management support and engineering oversight services to assist with managing several projects. He noted that these services had been provided by Chastain & Associates for several years.

Four proposals were received and two firms stood out above the others. As a result, the Village decided to split the services between the two firms. The first item was for Gewalt Hamilton Associates, a municipal engineering firm located in Vernon Hills. He said the firm proposed a team with extensive municipal experience, with day-to-day responsibilities to be handled by Shawn Hurtig, who has 20 years of project management experience with the Village of Algonquin. He added that Hurtig would be supported by Darren Monico and Kyle Johnson, both of whom bring significant experience from Buffalo Grove. He explained that the team would be responsible for several Corrugated Metal Pipe (CMP) projects, including taking over the Meacham Golf Bike Path project and overseeing the Walnut Lane Resurfacing project.

Mr. McQueen stated that the firm submitted a proposal for a little over $200,000, which is within budget, and therefore staff recommended moving forward with the agreement.

Trustee Patel made a motion, seconded by Chairperson Madej, to recommend the Village Board authorize the Village Manager and Village Clerk to execute an agreement for Supplemental Engineering Services with Gewalt Hamilton Associates, Inc. of Vernon Hills, IL, in the amount of $209,070, and approve the required Resolution. All Ayes. Motion Carried.

**B. Recommendation to Approve an Agreement for Supplemental Engineering Services with Michael Baker International**

Mr. McQueen presented the next item, the second half of the Engineering Supplemental Services Management Assistance contract.

He explained that Michael Baker International proposed a team with extensive experience working with the Village of Schaumburg. He noted that day-to-day responsibilities would be managed by Scott Shirley, who previously worked with Schaumburg through Chastain and is now with Michael Baker. Mr. McQueen stated that Mr. Shirley brings many years of institutional knowledge regarding the Village's systems, utilities, and operations.

Mr. McQueen explained that Michael Baker International would be responsible for many of the Village's priority sanitary sewer projects. He noted that Mr. Shirley has managed those projects over the last several years and has developed a strong working relationship with the Village's operations team and RJN, the Village's consultant for those projects. He added that Mr. Shirley would also continue managing the Woodfield Road project. He further stated that the contract would also include project management assistance for the Transportation Division on an on-call basis as needed.

Mr. McQueen stated that Michael Baker International submitted a proposal for just under $200,000 for Engineering and Public Works assistance, along with approximately $20,000 for transportation support, for a total not-to-exceed amount of $210,000. He noted that the proposal was within budget, and therefore staff recommended moving forward with the agreement.

Trustee Patel made a motion, seconded by Chairperson Madej, to recommend the Village Board authorize the Village Manager and Village Clerk to execute an agreement for Supplemental Engineering Services with Michael Baker International of Chicago IL, in the amount of $210,605, and approve the required Resolution. All Ayes. Motion Carried.

**C. Recommendation to Award Bid for the 2026 Street Improvement Program – Contract No. 2 to Builders Paving, LLC**

Mr. Joe Velna, Engineering Inspector, presented the next item, approval to award bid for the 2026 Street Improvement Program - Contract to Builders Paving, LLC. He explained that this year's Contract 2 includes approximately 2 miles of reconstruction and modified reconstruction work, just over 1.2 miles of resurfacing, and 2.5 miles of bike path improvements and maintenance at various Village-owned bike paths, including the Public Safety Building and several fire stations.

Mr. Velna stated that bids were received on April 3 from Builders Paving, LLC and Plote Construction Inc. He noted that the low bid was submitted by Builders Paving in an amount just under $4.5 million. He further explained that, as previously noted by Ms. Paula Hewson, Deputy Village Manager, staff initially believed the project to be over budget; however, an accounting error was later corrected, and the project was determined to be approximately $163,000 under budget.

Mr. Velna stated that Builders Paving has successfully completed similar work for the Village in the past and that staff has remained pleased with the company's performance, including while handling both contracts simultaneously. Therefore, staff recommended awarding the bid to Builders Paving, LLC.

Trustee Patel made a motion, seconded by Chairperson Madej, to recommend the Village Board award the bid for the 2026 Street Improvement Program – Contract No. 2 to the lowest responsible bidder, Builders Paving, LLC of Hillside, IL, in the amount of $4,565,808. All Ayes. Motion Carried.

**D. Recommendation to Authorize Participation in the Illinois State Contract and Award the Purchase of One Freightliner Truck Chassis to TransChicago Truck Group**

Mr. Mark Rysavy, Support Services Division Manager, presented the next agenda item and noted he would also present the remaining items, all of which are part of the Vehicle Replacement Plan. He explained that staff evaluate each vehicle through a committee process involving employees to determine the specifications and requirements for replacement vehicles that will best serve the needs of the EPW Department.

Mr. Rysavy stated that the Freightliner for Streets (Truck 34) is for the chassis only. The vehicle is used for snow and ice operations in the winter and paving operations in the summer. As discussed

during the Vehicle Replacement Plan review, staff anticipate adding a hook lift system in the future to allow for easier seasonal changeout of V-box equipment. The hook lift system will be presented as a separate future agenda item.

Staff recommended purchasing the chassis through TransChicago, which holds the State Contract for Freightliner vehicles. Funding for the purchase was included in the current fiscal year budget; however, delivery may not occur until FY 27/28. Staff estimated the auction resale value of the existing vehicle to be between $12,000 and $20,000.

Chairperson Madej questioned the estimated resale value of the vehicle to which Mr. Rysavy responded that while it may seem the vehicle would have greater value, the condition of the vehicle has significantly deteriorated over the years. He noted the vehicle is one of the last remaining Freightliners scheduled for replacement, and that it qualified under the "Needs Immediate Consideration" category.

Trustee Patel inquired whether the amounts listed on the scorecard under "Original Purchase Price" and "Maintenance Cost" reflected the total maintenance cost spent to date.

Mr. Rysavy confirmed that the listed amount reflected total maintenance costs and noted that EPW has several vehicles included in this year's replacement plan where maintenance costs have exceeded the original purchase price. He stated that approximately $147,428 had been spent on maintenance for this vehicle, contributing to its "Needs Immediate Consideration" designation.

Chairperson Madej inquired about the model year of the replacement vehicle. Mr. Rysavy responded that staff intend to purchase a 2026 model vehicle.

Trustee Patel made a motion, seconded by Chairperson Madej, to recommend the Village Board authorize participation in the Illinois State Contract #24-416CMS-BOSS4-P-75584 and award the purchase of one Freightliner Truck Chassis to TransChicago Truck Group of Elmhurst, IL, in an amount not to exceed the approved budget. All Ayes. Motion Carried.

**E. Recommendation to Approve Waiver of Competitive Bidding and Award the Purchase of One Ambulance to Foster Coach Sales, Inc.**

Mr. Rysavy, presented the next item regarding the purchase of a new ambulance. He explained that staff is requesting a waiver of competitive bidding to purchase a demo model, consistent with the past item. Mr. Rysavy stated that purchasing a demo model allows staff to obtain the vehicle more quickly and at a reduced cost. He further explained that the waiver is necessary because used vehicles are not eligible for State or Cooperative purchasing contracts, and the demo model qualifies as a used vehicle.

Mr. Rysavy stated that the new ambulance will replace a vehicle identified as "Needs Immediate Consideration". The replacement vehicle will be built on a Ford F-550 chassis with a gasoline engine. He noted that once the vehicle is received, the EPW fleet will consist of an equal number of gasoline and diesel ambulances. Staff will continue evaluating the performance of both engine types to determine future purchasing preferences.

Mr. Rysavy stated that staff anticipate receiving the vehicle in the summer of 2027. Upon receipt,

the existing ambulance will be moved into reserve, and the oldest reserve ambulance will be auctioned. Staff estimate the auction resale value of the existing ambulance to be between $4,500 and $7,000. He noted that the purchase is under budget and staff recommend proceeding with Foster Coach.

Trustee Patel made a motion, seconded by Chairperson Madej, to recommend the Village Board approve waiver of competitive bidding and award the purchase of one Ambulance to Foster Coach Sales, Inc. of Sterling, IL, in an amount not to exceed the approved budget. All Ayes. Motion Carried.

**F. Recommendation to Authorize Participation in the Suburban Purchasing Cooperative and Award the Purchase of Six Ford Interceptors to Currie Motors**

Mr. Rysavy presented the purchase of six new interceptors, including five for the Police Department and one for the Fire Department. Pricing for the vehicles was provided, with two vehicles costing slightly more than the others. One Police vehicle will serve as a training vehicle and includes two spotlights, resulting in a higher cost. The Fire Department vehicle, Unit 970, includes carpeting and hubcaps, which also increases the price.

Mr. Rysavy explained that all six vehicles either currently qualify or will soon qualify for replacement due to high annual mileage accumulation, particularly within the Police Department fleet. Police interceptors are typically replaced every three years and generally reach between 100,000 and 120,000 miles before replacement. Staff anticipate receiving the vehicles in the next fiscal year, with vehicle upfitting to occur afterward. The purchase is under budget, and staff recommend proceeding with the purchase through the Suburban Purchasing Cooperative.

Chairperson Madej asked whether staff had approached local dealerships in Schaumburg to determine if they could provide more competitive pricing.

Mr. Hall stated that staff does not typically seek pricing from local dealers for Interceptors. However, staff has utilized local dealerships for more standard vehicles, such as Ford F-150s. Mr. Rysavy added that local dealerships generally do not stock or have access to Interceptor vehicles, as they are typically only available through the state bid process.

Trustee Bieschke made a motion, seconded by Chairperson Madej, to recommend the Village Board authorize participation in the Suburban Purchasing Cooperative Contract #204 and award the purchase of six Ford Interceptors to Currie Motors, of Frankfort, IL, in an amount not to exceed the approved budget. All Ayes. Motion Carried.

**G. Recommendation to Authorize Participation in the Sourcewell Cooperative Purchasing Program and Award the Purchase of One Pierce Fire Engine and One Pierce Fire Truck to MacQueen**

Mr. Rysavy presented the proposed purchase of a new Fire Engine and Fire Truck and discussed the extended lead times associated with receiving the apparatuses, which are anticipated in FY 28/29. He stated that the Fire Engine is in need of immediate consideration, while the Fire Truck qualifies for replacement under the Village's replacement guidelines.

The Fire Engine is estimated at $1,255,000, and the Fire Truck is estimated at $2,304,450. Mr.

Rysavy explained that staff will continue carrying the allocated funds forward until payment is required. Upon receipt of the new apparatuses, the current units will likely be moved to reserve status, while the existing reserve units will be listed for auction. Staff estimate the auction value for both units to be between $10,000 and $18,000 combined. The purchase is proposed through the Sourcewell Cooperative Purchasing program, and staff recommended proceeding with MacQueen.

Trustee Patel commented that the cost of the apparatuses has doubled over the past ten years. Mr. Hall confirmed the significant increase in pricing and noted that extended build times continue to be a challenge. He also stated that staff have historically had trouble auctioning older fire apparatuses and, in some cases, have donated surplus units. Staff will evaluate auction results at the appropriate time and consider alternative options if necessary.

Trustee Patel made a motion, seconded by Chairperson Madej, to recommend the Village Board authorize participation in the Sourcewell Cooperative Purchasing Contract #082025-PMI and award the purchase of One Pierce Fire Engine and One Pierce Fire Truck to MacQueen of Aurora, IL, in an amount not to exceed the approved budget. All Ayes. Motion Carried.

**H. Recommendation to Authorize Participation in the Suburban Purchasing Cooperative and Approve the Purchase of One Ford F-350 and One Ford F-450 to Sutton Ford**

Mr. Rysavy presented the next item, replacement of two trucks, one assigned to the Storm Division and one assigned to the Sanitary Division. He explained that both vehicles are used in daily operations as well as for snow and ice response activities.

He noted that both vehicles qualified for replacement under the Vehicle Replacement Plan and that the purchases would be made through the Suburban Purchasing Cooperative utilizing Sutton Ford Auto Group.

Mr. Rysavy stated that the vehicles are expected to be delivered during FY 27/28. He added that staff is hopeful the vehicles may arrive earlier; however, delivery timing will depend on the manufacturers' production schedules and build slot availability. He further explained that once the new vehicles are received, the existing vehicles will be auctioned, with anticipated resale value estimated between $16,000 and $24,000.

Mr. Rysavy stated that the total purchase cost for the two vehicles is well within budget, and therefore staff recommended moving forward with the purchase.

Chairperson Madej had questions about the maintenance and upkeep of our vehicles which were answered by Mr. Hall and Mr. Rysavy.

Trustee Patel made a motion, seconded by Chairperson Madej, to recommend the Village Board authorize participation in the Suburban Purchasing Cooperative Contracts #222 & #226, and award the purchase of One Ford F-350 and One Ford F-450 to Sutton Ford Auto Group, of Matteson, IL, in an amount not to exceed the approved budget. All Ayes. Motion Carried.

**I. Recommendation to Authorize Participation in the Sourcewell Cooperative Purchasing Program and Award the Purchase of Two Ford E-Transits to Olathe Fleet**

Mr. Rysavy presented the final agenda item regarding the purchase of two 2024 Ford E-Transit

high-roof vans. He explained that the vehicles had remained available due to their white exterior color, the absence of the former $7,500 rebate incentive, and delayed model availability, as many purchasers had already secured vehicles through other means by the time the models became available.

Mr. Rysavy stated that Olathe Fleet offered the vehicles to the Village with full upfitting included, which differs from the Village's typical process of completing upfitting separately through another vendor and budget. Staff determined that the fully upfitted vehicles could be purchased for less than the amount budgeted for 2026 E-Transit models.

He further explained that staff were unable to pursue 2026 E-Transit purchases because the ordering window was scheduled to close the following day and the purchase had not yet received authorization. In addition, Ford had notified customers that many electric vehicle orders, including the Lightning and E-Transit models, may be canceled as the company pauses production to retool for future vehicle models.

Staff also explored alternative electric van options, including Dodge models, but learned that those manufacturers had also halted production and canceled dealer orders. Staff was unable to locate a competitively priced Mercedes Sprinter available through cooperative purchasing programs. As a result, staff returned to Olathe Fleet, where the available 2024 models provided the most competitive pricing option.

The vehicles will be assigned to the Facilities Division and are considered non-like-kind replacements. One vehicle will replace a Ford Explorer, while the second will replace a Ford Focus currently utilized by staff from the Engineering Division. Minor additional upfitting costs will be funded through a separate budget. Staff also intend to evaluate long-term durability and maintenance by wrapping one vehicle in red and painting the other red.

Staff estimate the auction value of the replaced Explorer and Focus to be between $8,000 and $13,000 combined. Mr. Rysavy noted that Olathe Fleet is currently holding the vehicles for the Village and that delivery is expected within a relatively short timeframe. Staff recommended proceeding with the purchase through Olathe Fleet.

Trustee Patel made a motion, seconded by Chairperson Madej, to recommend the Village Board authorize participation in the Sourcewell Cooperative Purchasing Contract #032824 and award the purchase of two Ford E-Transits to Olathe Fleet of Olathe, KS, in an amount not to exceed the approved budget. All Ayes. Motion Carried.

## UNFINISHED BUSINESS

None.

## DEFERRALS

None.

## COMMENTS FROM THE AUDIENCE/STAFF

Mr. Hall announced that the Engineering and Public Works Open House will be held on May 16 from 10:00 a.m. to 2:00 p.m. He noted that several new features are planned for this year's event and encouraged attendance.

**ADJOURNMENT**

Trustee Patel made a motion, seconded by Chairperson Madej, to adjourn the meeting at 7:23 p.m. All Ayes. Motion carried.

Respectfully submitted,

Erica Ortiz

Erica Ortiz
Recording Secretary
Engineering & Public Works



**Engineering & Public Works**
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VILLAGE OF SCHAUMBURG

**AGENDA ITEM SUMMARY**

**Recommendation to Approve an Agreement for the 90 North Park - Stage III Design Services with RVi Planning + Landscape Architecture**
**06/04/26**
**Engineering and Public Works Committee**

Presenter: Todd Wenger, PLA, ASLA, Senior Planner
Lead Department: Community Development

| Account(s): | Budget: | Expense Request: |
|---|---|---|
| 4369010-7453-20-220-20011 | $410,000 | $298,100 |

The budget status for this request is: Under Budget

Amount Under Budget: $111,900

***Executive Summary:***

Staff prepared a Request for Proposal to hire a consultant to design the 90N Park – Stage III plans and construction bid documents. Staff received four submissions for consideration. Staff reviewed the proposals and after carefully reviewing all information, staff selected RVi Planning + Landscape Architecture of Naperville, IL as the unanimous top choice for the Stage III park design.

***Recommended Action:***

The Village Manager recommends the Engineering & Public Works Committee recommend the Village Board authorize the Village Manager and Village Clerk to execute an agreement for the 90 North Park – Stage III Design services with RVi Planning + Landscape Architecture of Naperville, IL in the amount of $298,100.00 and approve the required Resolution.

**ATTACHMENTS:**
- Report_Stage III Design-90N Park_RVI_Final.docx
- 90N Park - Stage III RFP_Vendor Scorecards.pdf
- Professional Services Agrmt_Stage III Design-90 North Park_RVI_Signed.pdf
- Resolution_Stage III Design-90 North Park_RVI.docx

# MEMORANDUM

Date: May 27, 2026

To: Village Manager

From: Todd Wenger, PLA, ASLA, Senior Planner

Subject: Recommendation to Approve an Agreement for the 90 North Park - Stage III Design Services with RVi Planning + Landscape Architecture

For: Engineering and Public Works Committee

**Introduction**
Staff prepared a Request for Proposal (RFP) to hire a design consultant to forward the 90N Park – Stage III design concept plans through design development, culminating in construction bid documents. The Stage III area is in the south-central portion of the park near Progress Parkway. The Stage III design will include bathrooms, concessions area, small performance stage, site furnishings, fixed active games (bocce ball, bag-toss, ping-pong, etc.) as well as lighting and irrigation. This design will build on the concept plan that was submitted and awarded the Open Space Lands Acquisition and Development (OSLAD) Grant of $600,000 to the village for its future construction.

**Background**
Staff received four submissions for consideration. Staff from Community Development, and Engineering & Public Works were provided copies of the four proposals to review and rank. After carefully reviewing all information, staff selected RVi Planning + Landscape Architecture of Naperville, IL as the unanimous top choice for the Stage III park design.

RVi Planning + Landscape Architecture (formerly Hitchcock Design Group) proposes a varied team of designers, including landscape architects, civil engineers, architects, irrigation designers, and electrical/lighting consultants. RVi Planning + Landscape Architecture's team prepared the Phase III Concept Plan as well as our OSLAD Grant application and has extensive experience in producing award winning designs. The selection team felt that RVi Planning + Landscape Architecture offered the best value of the firms reviewed. RVi Planning + Landscape Architecture's proposal for $298,100 includes $5,000 in reimbursables such as printing costs, mileage, etc. This total design fee is under the projected budget of $410,000 included in the FY26-27 CIP North TIF account.

**Recommendation**
Staff recommends the Engineering & Public Works Committee recommend the Village Board authorize the Village Manager and Village Clerk to execute an agreement for the 90 North Park – Stage III Design services with RVi Planning + Landscape Architecture of Naperville, IL in the amount of $298,100.00 and approve the required Resolution.

## 90N Park – Stage III Design RFP - Vendor Scorecards (as ranked by VOS Staff from CDD & EPW)

| **Vendor**<br>*Click row to open scorecard* | **Overview of Organization**<br>Pass / Fail<br>10 Points (10%) | **Contractor's Qualifications and Experience**<br>Points Based<br>30 Points (30%) | **Approach to the Project**<br>Points Based<br>20 Points (20%) | **References**<br>Points Based<br>10 Points (10%) | **Cost**<br>Points Based<br>30 Points (30%) | **Total Score**<br>**(Max Score 100)** |
|---|---|---|---|---|---|---|
| Planning Resources Inc. | Pass | 15 | 13.33 | 5.67 | 23.33 | **67.3** |
| RVI Planning + Landscape Architecture, Inc. | Pass | 29 | 19.33 | 9.67 | 27.33 | **95.3** |
| site design group, ltd. | Pass | 24 | 13.33 | 9 | 23.33 | **79.7** |
| Upland Design Ltd | Pass | 26 | 18 | 9 | 17.67 | **80.7** |

**VILLAGE OF SCHAUMBURG**
**PROFESSIONAL SERVICES AGREEMENT FOR**
**90 NORTH PARK - STAGE III DESIGN SERVICES**

**THIS AGREEMENT** is dated as of the ____ day of _____, 20__ (***"Agreement"***) and is by and between the **VILLAGE OF SCHAUMBURG**, an Illinois municipal corporation (***"Village"***) and the Consultant identified in Subsection 1A below.

**IN CONSIDERATION OF** the recitals and the mutual covenants and agreements set forth in the Agreement, and pursuant to the Village's statutory powers, the parties agree as follows:

**SECTION 1. CONSULTANT.**

**A. Engagement of Consultant.** The Village desires to engage the Consultant identified below to provide all necessary professional consulting services and to perform the work in connection with the project identified below:

Consultant Firm Name: RVi Planning + Landscape Architecture
Street Address: 22 E. Chicago Avenue, Suite 200a
City, State, Zip: Naperville, IL 60540
Telephone: 630.291.1531
Email: ehornig@rviplanning.com

**B. Project Description.**
90 North Park - Stage III Design Services.
See "Exhibit 1".

**C. Representations of Consultant**. The Consultant has submitted to the Village a description of the services to be provided by the Consultant, a copy of which is attached as Exhibit 1 to this Agreement (***"Services"***). The Consultant represents that it is financially solvent, has the necessary financial resources, and is sufficiently experienced and competent to perform and complete the professional consulting services set forth in Exhibit 1 in a manner consistent with the standards of professional practice by recognized consulting firms providing services of a similar nature.

**D. Agreement Amount**. The total amount billed by the Consultant for the Services under this Agreement shall not exceed $298,100.00, as outlined in Exhibit 1, including reimbursable expenses as identified in Exhibit 1, unless amended pursuant to Subsection 8A of this Agreement.

**SECTION 2. SCOPE OF SERVICES.**

**A. Retention of the Consultant.** The Village retains the Consultant to perform, and the Consultant agrees to perform, the Services.

**B. Services.** The Consultant shall provide the Services pursuant to the terms and conditions of this Agreement.

**C. Commencement; Time of Performance.** The Consultant shall commence the Services immediately upon receipt of written notice from the Village that this Agreement has been fully executed by the Parties or on the date specified in Exhibit 1 (the ***"Commencement Date"***). The Consultant shall diligently and continuously prosecute the Services until the completion of the Services, but in no event later than 365 days after the date of the execution of this Agreement (***"Time of Performance"***).

**D. Reporting.** The Consultant shall regularly report to the Village, regarding the progress of the Services during the term of this Agreement.

## SECTION 3. COMPENSATION AND METHOD OF PAYMENT.

**A. Agreement Amount.** The total amount billed for the Proposal during the term of this Agreement shall not exceed the amount identified as the Agreement Amount in Subsection 1D of this Agreement, without the prior express written authorization of the Village.

**B. Invoices and Payment.** The Consultant shall be paid as provided in Exhibit 1. The Consultant shall submit invoices to the Village in an approved format for those portions of the Services performed and completed by the Consultant. The amount billed in any such invoice shall be based on the method of payment set forth in Exhibit 1. The Village shall pay to the Consultant the amount billed within 30 days after its receipt and approval of such an invoice.

**C. Records.** The Consultant shall maintain records showing actual time devoted and costs incurred, and shall permit the authorized representative of the Village to inspect and audit all data and records of the Consultant for work done under the Agreement. The records shall be made available to the Village at reasonable times during the Agreement period, and for three years after the termination of the Agreement.

**D. Claim In Addition To Agreement Amount.** If the Consultant wishes to make a claim for additional compensation as a result of action taken by the Village, the Consultant shall provide written notice to the Village of such claim within 7 days after occurrence of such action as provided by Subsection 8D of this Agreement, and no claim for additional compensation shall be valid unless made in accordance with this Subsection. Any changes in the Agreement Amount shall be valid only upon written amendment pursuant to Subsection 8A of this Agreement. Regardless of the decision of the Village relative to a claim submitted by the Consultant, the Consultant shall proceed with all of the Services required to complete the Services under this Agreement as determined by the Village without interruption.

**E. Taxes, Benefits and Royalties.** The Agreement Amount includes all applicable federal, state, and local taxes of every kind and nature applicable to the Services as well as all taxes, contributions, and premiums for unemployment insurance, old age or retirement benefits, pensions, annuities, or similar benefits and all costs, royalties and fees arising from the use on, or the incorporation into, the Services, of patented or copyrighted equipment, materials, supplies, tools, appliances, devices, processes, or inventions. All claim or right to claim additional compensation by reason of the payment of any such tax, contribution, premium, costs, royalties, or fees is hereby waived and released by Consultant.

**F. Final Acceptance.** The Services, or, if the Services are to be performed in separate phases, each phase of the Services, shall be considered complete on the date of final written acceptance by the Village of the Services or each phase of the Services, as the case may be, which acceptance shall not be unreasonably withheld or delayed.

## SECTION 4. PERSONNEL; SUBCONTRACTORS.

**A. Key Project Personnel.** The Key Project Personnel identified in Exhibit 1 shall be primarily responsible for carrying out the Services on behalf of the Consultant. The Key Project Personnel shall not be changed without the Village's prior written approval.

**B. Availability of Personnel.** The Consultant shall provide all personnel necessary to complete the Services including, without limitation, any Key Project Personnel identified in this Agreement. The Consultant shall notify the Village as soon as practicable prior to terminating the employment of, reassigning, or receiving notice of the resignation of, any Key Project Personnel. The Consultant shall have no claim for damages and shall not bill the Village for additional time and materials charges as the result of any portion of the Services which must be duplicated or redone due to such termination or for any delay or extension of the Time of Performance as a result of any such termination, reassigning, or resignation.

**C. Approval and Use of Subcontractors.** The Consultant shall perform the Services with its own personnel and under the management, supervision, and control of its own organization unless otherwise approved by the Village in writing. All subcontractors and subcontracts used by the Consultant shall be acceptable to, and approved in advance by, the Village. The Village's approval of any subcontractor or subcontract shall not relieve the Consultant of full responsibility and liability for the provision, performance, and completion of the Services as required by the Agreement. All Services performed under any subcontract shall be subject to all of the provisions of this Agreement in the same manner as if performed by employees of the Consultant. For purposes of this Agreement, the term "Consultant" shall be deemed also to refer to all subcontractors of the Consultant, and every subcontract shall include a provision binding the subcontractor to all provisions of this Agreement.

**D. Removal of Personnel and Subcontractors.** If any personnel or subcontractor fails to perform the Services in a manner satisfactory to the Village, the Consultant shall immediately upon notice from the Village remove and replace such personnel or subcontractor. The Consultant shall have no claim for damages, for compensation in excess of the amount contained in this Agreement or for a delay or extension of the Time of Performance as a result of any such removal or replacement.

## SECTION 5. CONFIDENTIAL INFORMATION.

**A. Confidential Information.** The term ***"Confidential Information"*** shall mean information designated as "Confidential" in the possession or under the control of the Village relating to the technical, business or corporate affairs of the Village; Village property; user information, including, without limitation, any information pertaining to usage of the Village's computer system, including and without limitation, any information obtained from server logs or other records of electronic or machine readable form; and the existence of, and terms and conditions of, this Agreement. Village Confidential Information shall not include information that can be demonstrated: (i) to have been rightfully in the possession of the Consultant from a source other than the Village prior to the time of disclosure of said information to the Consultant under this Agreement (***"Time of Disclosure"***); (ii) to have been in the public domain prior to the Time of Disclosure; (iii) to have become part of the public domain after the Time of Disclosure by a publication or by any other means except an unauthorized act or omission or breach of this Agreement on the part of the Consultant or the Village; or (iv) to have been supplied to the Consultant after the Time of Disclosure without restriction by a third party who is under no obligation to the Village to maintain such information in confidence.

**B. No Disclosure of Confidential Information by the Consultant.** The Consultant acknowledges that it shall, in performing the Services for the Village under this Agreement, have access to or be directly or indirectly exposed to Confidential Information. The Consultant shall hold confidential all Confidential Information and shall not disclose or use such Confidential Information without express prior written consent of the Village unless required to perform the Services set forth in this Agreement. The Consultant shall be permitted to disclose Confidential Information as necessary to its subcontractors to fulfill the obligations required by this Agreement. The Consultant shall use reasonable measures at least as strict as those the Consultant uses to protect its own confidential information. Such measures shall include, without limitation, requiring subcontractors of the Consultant to execute a non-disclosure agreement before obtaining access to Confidential Information.

## SECTION 6. STANDARD OF CARE; INDEMNIFICATION; INSURANCE.

**A. Standard of Care.** The Consultant warrants that the Services shall be performed in accordance with the standards of professional practice, care, and diligence practiced by recognized consulting firms in performing services of a similar nature in the same locale in existence at the time of performance of this Agreement. The standard of care expressed shall be in addition to any other representations expressed in the Agreement, or expressed or implied by law, which are hereby reserved unto the Village.

**B. Indemnification.** The Consultant shall, without regard to the availability or unavailability of any insurance either of the Village or the Consultant, indemnify and save harmless, the Village, its officials, and its employees, against any and all damages, liabilities, losses, and expenses, including reasonable attorneys' fees and administrative expenses recoverable under applicable law, to the extent caused by, the Consultant's negligent or wrongful acts or omissions in the performance of, or failure to perform, the Services or any part thereof, except to the extent caused by the negligence of the Village. Under no circumstance shall Consultant be liable to the Village for any loss or damage of any nature not arising from the work to be provided by Consultant herein. Notwithstanding anything else in this Agreement to the contrary, neither party shall be liable to the other for any incidental, consequential, punitive, exemplary, "benefit of the bargain", or lost profit damages.

**C. Insurance.** Contemporaneous with the Consultant's execution of this Agreement, the Consultant shall provide certificates of insurance and upon request, policies of insurance, all with coverages and limits acceptable to the Village, and evidencing at least the minimum insurance coverages and limits as set forth in Exhibit 2 to this Agreement. But in no event shall any work begin without an insurance certificate or policy having been provided and approved by the Village. Such certificates shall be from companies with a general rating of A and a financial size category of Class X or better, in Best's Insurance Guide. Such certificates of insurance shall provide that no insurer change, modification in, or cancellation of any insurance shall become effective until the expiration of 30 days after written notice thereof shall have been given to the Village. The Consultant shall, at all times during the term of this Agreement, maintain and keep in force, at the Consultant's expense, the insurance coverages provided above, including without limitation at all times to meet the Standard of Care requirements of Subsection 6(A) of this section.

**D. No Personal Liability.** No elected or appointed official or employee of the Village shall be personally liable, in law or in contract, to the Consultant as the result of the execution of this Agreement. Likewise, no claims or suits shall be made against the employees of the Consultant as a result of the execution of this Agreement.

**SECTION 7. CONSULTANT AGREEMENT GENERAL PROVISIONS.**

**A. Relationship of the Parties.** The Consultant shall act as an independent contractor in providing and performing the Services. Nothing, in or done pursuant to this Agreement, shall be construed (i) to create the relationship of principal and agent, employer and employee, partners, or joint venturers between the Village and Consultant; or (ii) to create any relationship between the Village and any subcontractor of the Consultant.

**B. Conflict of Interest.** The Consultant represents and certifies that, to the best of its knowledge, (1) no Village employee or agent is interested in the business of the Consultant or this Agreement; (2) as of the date of this Agreement neither the Consultant nor any person employed or associated with the Consultant has any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement; and (3) neither the Consultant nor any person employed by or associated with the Consultant shall at any time during the term of this Agreement obtain or acquire any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement.

**C. No Collusion.** The Consultant represents and certifies that the Consultant is not barred from contracting with a unit of state or local government as a result of (i) a delinquency in the payment of any tax administered by the Illinois Department of Revenue unless the Consultant is contesting, in accordance with the procedures established by the appropriate revenue act, its liability for the tax or the amount of the tax, as set forth in Section 11-42.1-1 *et seq.* of the Illinois Municipal Code, 65 ILCS 5/11-42.1-1 *et seq.*; or (ii) a violation of either Section 33E-3 or Section 33E-4 of Article 33E of the Criminal Code, 720 ILCS 5/33E-1 *et seq.* The Consultant represents that the only persons, firms, or corporations interested in this Agreement as principals are those disclosed to the Village prior to the execution of this Agreement, and that this Agreement is made without collusion with any other person, firm, or corporation. If at any time it shall be found that the Consultant has, in procuring this Agreement, colluded with any other person, firm, or corporation, then the Consultant shall be liable to the Village for all loss or damage that the Village may suffer, and this Agreement shall, at the Village's option, be null and void.

**D. Sexual Harassment Policy.** The Consultant certifies that it has a written sexual harassment policy in full compliance with Section 2-105(A) (4) of the Illinois Human Rights Act, 775 ILCS 5/2-105(A) (4).

**E. Patriot Act Compliance.** The Consultant represents and warrants to the *Village* that neither it nor any of its principals, shareholders, members, partners, or affiliates, as applicable, is a person or entity named as a Specially Designated National and Blocked Person (as defined in Presidential Executive Order 13224) and that it is not acting, directly or indirectly, for or on behalf of a Specially Designated National and Blocked Person. The Consultant further represents and warrants to the Village that the Consultant and its principals, shareholders, members, partners, or affiliates, as applicable, are not, directly or indirectly, engaged in, and are not facilitating, the transactions contemplated by this Agreement on behalf of any person or entity named as a Specially Designated National and Blocked Person. The Consultant hereby agrees to defend, indemnify and hold harmless the Village, its corporate authorities, and all Village elected or appointed officials, officers, employees, agents, representatives, engineers, and attorneys, from and against any and all claims, damages, losses, risks, liabilities, and expenses (including reasonable attorneys' fees and costs) arising from or related to any breach of the representations and warranties in this subsection. **Termination.** Notwithstanding any other provision hereof, the Village may terminate this Agreement at any time upon 15 days prior written notice to the Consultant. In the event that this Agreement is so terminated, the Consultant shall be paid for Services actually performed and reimbursable expenses actually incurred, if any, prior

to termination, not exceeding the value of the Services completed as determined as provided in Exhibit 1. The Consultant may also terminate the Agreement in the event the Village fails to make payment for services rendered, but only after the Consultant has provided written notice to the Village of the lack of payment and allowed the Village 30 days to make payment or contest the payment or amount.

**F. Term.** The time of performance of this Agreement, unless terminated pursuant to the terms of this Agreement, shall expire on the date the Village determines that all of the Services under this Agreement are completed or upon final payment to Consultant. A determination of completion shall not constitute a waiver of any rights or claims which the Village may have or thereafter acquire with respect to any breach hereof by the Consultant or any right of indemnification of the Village by the Consultant.

**G. Compliance with Laws and Grants.** Consultant shall give all notices, pay all fees, and take all other action that may be necessary to ensure that the Services are provided, performed, and completed in accordance with all required governmental permits, licenses, or other approvals and authorizations that may be required in connection with providing, performing, and completing the Services, and with all applicable building and zoning statutes, ordinances, rules, and regulations, and the Fair Labor Standards Act; any statutes regarding qualification to do business; any statutes prohibiting discrimination because of, or requiring affirmative action based on, race, creed, color, national origin, age, sex, or other prohibited classification, including, without limitation, the Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 *et seq*., and the Illinois Human Rights Act, 775 ILCS 5/1-101 *et seq*. Consultant shall also comply with all conditions of any federal, state, or local grant received by Village and made known to the Consultant with respect to this Agreement or the Services.

Consultant shall be solely liable for any fines or civil penalties that are imposed by any governmental or quasi-governmental agency or body that may arise, or be alleged to have arisen, out of or in connection with Consultant's, or its subcontractors', performance of, or failure to perform, the Services or any part thereof.

**H. Default.** If it should appear at any time that the Consultant has failed or refused to prosecute, or has delayed in the prosecution of, the Services with diligence at a rate that permits completion of the Services in full compliance with the requirements of this Agreement, or has otherwise failed, refused, or delayed to perform or satisfy the Services or any other material requirement of this Agreement (***"Event of Default"***), and fails to cure any such Event of Default within ten business days after the Consultant's receipt of written notice of such Event of Default from the Village, then the Village shall have the right, without prejudice to any other remedies provided by law or equity, to pursue any one or more of the following remedies:

**1. Cure by Consultant.** The Village may require the Consultant, within a reasonable time, to complete or correct all or any part of the Services that are the subject of the Event of Default; and to take any or all other action necessary to bring the Consultant and the Services into compliance with this Agreement.

**2. Termination of Agreement by Village.** The Village may terminate this Agreement without liability for further payment of amounts due or to become due under this Agreement.

**3. Withholding of Payment by Village.** The Village may withhold from any payment, whether or not previously approved, or may recover from the Consultant, any and all costs, including attorneys' fees and administrative expenses, incurred by the

Village as the result of any Event of Default by the Consultant or as a result of reasonable actions taken by the Village in response to any Event of Default by the Consultant.

**J. No Additional Obligation.** The Parties acknowledge and agree that the Village is under no obligation under this Agreement or otherwise to negotiate or enter into any other or additional contracts or agreements with the Consultant or with any vendor solicited or recommended by the Consultant.

**K. Village Board Authority.** Notwithstanding any provision of this Agreement, any negotiations or agreements with, or representations by the Consultant to vendors shall be subject to the approval of the Village Board of Trustees. The Village shall not be liable to any vendor or other third party for any agreements made by the Consultant, purportedly on behalf of the Village, without the knowledge and approval of the Village Trustees.

**L. Mutual Cooperation.** The Village agrees to cooperate with the Consultant in the performance of the Services, including meeting with the Consultant and providing the Consultant with such non-confidential information that the Village may have that may be relevant and helpful to the Consultant's performance of the Services. The Consultant agrees to cooperate with the Village in the performance of the Services to complete the work and with any other consultants engaged by the Village.

**M. News Releases.** The Consultant shall not issue any news releases or other public statements regarding the Services without prior approval from the Village

**N. Ownership.** Designs, drawings, plans, specifications, photos, reports, information, observations, calculations, notes, and any other documents, data, or information, in any form, prepared, collected, or received by the Consultant in connection with any or all of the Services to be performed under this Agreement (***"Documents"***) shall be and remain the exclusive property of the Village. At the Village's request, or upon termination of this Agreement, the Consultant shall cause the Documents to be promptly delivered to the Village upon payment of all sums due and owing Consultant under the Agreement. Any reuse of Documents other than for the purposes of this Agreement shall be at Village risk and Consultant shall not be liable for any reuse of the Documents.

**O. GIS Data.** ***[NOTE: Use this only if applicable]*** The Village has developed digital map information through Geographic Information Systems Technology (***"GIS Data"***) concerning the real property located within the Village. If requested to do so by the Consultant, the Village agrees to supply the Consultant with a digital copy of the GIS Data, subject to the following conditions:

**1. Limited Access to GIS Data.** The GIS Data provided by the Village shall be limited to the scope of the Services that the Consultant is to provide for the Village;

**2. Purpose of GIS Data.** The Consultant shall limit its use of the GIS Data to its intended purpose of furtherance of the Services; and

**3. Agreement with Respect to GIS Data.** The Consultant does hereby acknowledge and agree that:

a. **Trade Secrets of the Village.** The GIS Data constitutes proprietary materials and trade secrets of the Village and, shall remain the property of the Village;

b. **Consent of Village Required.** The Consultant will not provide or make available the GIS Data in any form to anyone without the prior written consent of the Village;

c. **Supply to Village.** At the request of the Village, the Consultant shall supply the Village with any and all information that may have been developed by the Consultant based on the GIS Data;

d. **No Guarantee of Accuracy.** The Village makes no guarantee as to the accuracy, completeness, or suitability of the GIS Data in regard to the Consultant's intended use thereof; and

e. **Discontinuation of Use.** At such time as the Services have been completed to the satisfaction of the Village, the Consultant shall cease its use of the GIS Data for any purpose whatsoever; and, upon request, an authorized representative of the Village shall be afforded sufficient access to the Consultant's premises and data processing equipment to verify that all use of the GIS Data has been discontinued.

## SECTION 8. GENERAL PROVISIONS.

**A. Amendment.** No amendment or modification to this Agreement shall be effective unless and until such amendment or modification is in writing, properly approved in accordance with applicable procedures, and executed.

**B. Assignment.** This Agreement may not be assigned by the Village or by the Consultant without the prior written consent of the other party.

**C. Binding Effect.** The terms of this Agreement shall bind and inure to the benefit of the Parties hereto and their agents, successors, and assigns.

**D. Notice.** Any notice or communication required or permitted to be given under this Agreement shall be in writing and shall be delivered (i) personally, (ii) by a reputable overnight courier, (iii) by certified mail, return receipt requested, and deposited in the U.S. Mail, postage prepaid, (iv) by facsimile, or (v) by electronic internet mail ("e-mail"). Facsimile notices shall be deemed valid only to the extent that they are (a) actually received by the individual to whom addressed and (b) followed by delivery of actual notice in the manner described in either (i), (ii), or (iii) above within three business days thereafter at the appropriate address set forth below. E-mail notices shall be deemed valid and received by the addressee thereof when delivered by e-mail and (a) opened by the recipient on a business day at the address set forth below, and (b) followed by delivery of actual notice in the manner described in either (i), (ii) or (iii) above within three business days thereafter at the appropriate address set forth below. Unless otherwise expressly provided in this Agreement, notices shall be deemed received upon the earlier of (a) actual receipt; (b) one business day after deposit with an overnight courier as evidenced by a receipt of deposit; or (c) three business days following deposit in the U.S. mail, as evidenced by a return receipt. By notice complying with the requirements of this Subsection, each Party shall have the right to change the address or the addressee, or both, for all future notices and communications to such party, but no notice of a change of addressee or address shall be effective until actually received.

Notices and communications to the Village shall be addressed to, and delivered at, the following address:

Village of Schaumburg
101 Schaumburg Court
Schaumburg, IL 60193
Attention: Todd Wenger
E-mail: twenger@schaumburg.com

Notices and communications to the Consultant shall be addressed to, and delivered at, the following address:

Consultant Firm Name: RVi Planning + Landscape Architecture
Street Address: 22 E. Chicago Avenue, Suite 200a
City, State, Zip: Naperville, IL 60540
Attention: Eric Hornig
Facsimile: 630.291.1531
Email: ehornig@rviplanning.com

**E. Third Party Beneficiary.** No claim as a third party beneficiary under this Agreement by any person, firm, or corporation other than the Consultant shall be made or be valid against the Village.

**F. Provisions Severable.** If any term, covenant, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions shall remain in full force and effect and shall in no way be affected, impaired or invalidated.

**G. Time.** Time is of the essence in the performance of this Agreement.

**H. Governing Laws.** This Agreement shall be interpreted according to the laws of the State of Illinois.

**I. Entire Agreement.** This Agreement constitutes the entire agreement between the parties and supersedes any and all previous or contemporaneous oral or written agreements and negotiations between the Village and the Consultant with respect to the Proposal and the Services.

**J. Waiver.** No waiver of any provision of this Agreement shall be deemed to or constitute a waiver of any other provision of this Agreement (whether or not similar) nor shall any such waiver be deemed to or constitute a continuing waiver unless otherwise expressly provided in this Agreement.

**K. Exhibit.** Exhibits 1 and 2, are attached hereto, and by this reference incorporated in and made a part of this Agreement. In the event of a conflict between the Exhibit and the text of this Agreement, the text of this Agreement shall control.

**L. Rights Cumulative.** Unless expressly provided to the contrary in this Agreement, each and every one of the rights, remedies, and benefits provided by this Agreement shall be cumulative and shall not be exclusive of any other such rights, remedies, and benefits allowed by law.

**M. Counterpart Execution.** This Agreement may be executed in several counterparts, each of which, when executed, shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

***[SIGNATURES FOLLOW]***

**VILLAGE OF SCHAUMBURG**

By: _____
Village Manager

ATTEST:

By: _____
Village Clerk

**CONSULTANT**

By: _____

TITLE: Principal

ATTEST:

By: _____

TITLE: Director-Parks & Recreation

**EXHIBIT 1**

**SCOPE OF SERVICES**

**AGREEMENT AMOUNT**

***[TO BE PREPARED BY CONSULTANT AND ACCEPTABLE TO VILLAGE]***

***[INCLUDE HOURLY RATES, LUMP SUM AMOUNTS, REIMBURSABLE COSTS, SCHEDULE FOR LUMP SUM OR INSTALLMENT PAYMENTS, INVOICE FORMAT, ETC.]***

RVi | HITCHCOCK DESIGN GROUP

# 2026-RFP-008

## 90 NORTH PARK - STAGE 3 DESIGN

**Prepared for:** Village of Schaumburg, Illinois

**Submitted by:** RVi Planning + Landscape Architecture
formerly Hitchcock Design Group



Festival Park // Elgin, Illinois

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| | |
|---|---|
| TOTAL COST PROPOSAL | UPLOADED SEPARATELY |
| FULL SCOPE | UPLOADED SEPARATELY |
| SCHEDULE | UPLOADED SEPARATELY |
| CERTIFICATE OF INSURANCE | UPLOADED SEPARATELY |



# Cover Letter

**NAPERVILLE OFFICE**
22 E Chicago Ave, Suite 200a
Naperville, Illinois 60540

March 27, 2026

Todd Wenger
Village of Schaumburg
101 Schaumburg Court
Schaumburg, Illinois 60193

**RE: Project Request 2026-RFP-008 | 90 North Park - Stage 3 Design**

Dear Mr. Wenger and Selection Committee,

On behalf of RVi Planning + Landscape Architecture (formerly Hitchcock Design Group), we are pleased to submit our proposal for the 90 North Park – Stage 3 Design project. **Having led the development of the original concept plan and OSLAD grant application and successful award of $600,000 to the Village of Schaumburg for this project, our team is uniquely positioned to advance the next phase of design with clarity, continuity, and efficiency.**

The 90 North Park initiative represents a thoughtful, multi-phase investment in Schaumburg's public realm. With Stage 1 complete and Stage 2 nearing construction completion, Stage 3 is a critical step in realizing the park's full vision; introducing new amenities, expanding community use, and strengthening the identity of the park as a year-round destination. Our team understands both the design intent and the technical framework required to move this phase forward in alignment with Village expectations and OSLAD requirements.

Over the past 25 years, RVi has supported communities across Illinois in successfully navigating the OSLAD process, assisting 154 clients with 233 applications and securing over $82 million in grant funding. This experience, combined with our direct involvement in securing funding for this project, allows us to seamlessly integrate compliance, documentation, and reporting into the design process.

We also value the collaborative working relationship we have already established with Village staff. Through our recent discussions and refinement of scope—including the addition of architectural services—we have assembled a multidisciplinary team tailored specifically to the needs of this project. Our team is prepared not only to advance the design, but to guide coordination, stakeholder engagement, and implementation through construction documentation.

Our team includes the following trusted partners:

- **Williams Architects** is a national design, architecture, engineering, and planning firm that has programmed and/or designed over $4 Billion in sports and recreation facilities and over 375 aquatic facilities. They will provide architectural services as needed for this project from their office in Itasca, Illinois.
- **WT Group AEC** is a premier engineering firm that provides single-source solutions to maintain the integrity, quality, and expectations of all projects from beginning to end. They will provide civil engineering services as needed for this project from their office in Hoffman Estates, Illinois.
- **Nova Engineering, PC** is a full-service consulting engineering firm specializing in designing mechanical, electrical, and plumbing systems for the civic, commercial, educational, healthcare, and industrial markets. They will provide electrical engineering services as needed for this project from their office in Schereville, Indiana.

- **Soil & Material Consultants, Inc.** provides consulting civil engineering services in the soil and construction material fields with in-house drill rigs and an IDOT-certified lab. They will provide geotechnical engineering services as needed for this project from their office in Arlington Heights, Illinois.
- **Vanderstappen Land Surveying, Inc.** is committed to providing the highest quality surveying services possible by implementing an integrated approach to each individual project through utilizing professional personnel and advanced technology. They will provide land surveying services as needed for this project from their office in Woodstock, Illinois.
- **Hines Inc.** focuses on revolutionizing irrigation water engineering and management through whip-smart engineering, business hustle, and a love for the land. They will provide irrigation design services as needed for this project with their Illinois staff.

Together, this team brings the technical depth, local experience, and collaborative approach necessary to deliver a successful outcome for the Village.

We appreciate the opportunity to continue our partnership with Schaumburg and to help bring the next phase of 90 North Park to life. We look forward to the opportunity to move this project forward with your team.

Sincerely,

**ERIC HORNIG, CLARB, PLA, ASLA**
Senior Principal
ehornig@rviplanning.com
331.229.5425 Direct | 630.291.1531 Mobile

RVi | HITCHCOCK DESIGNGROUP

## OSLAD EXPERIENCE

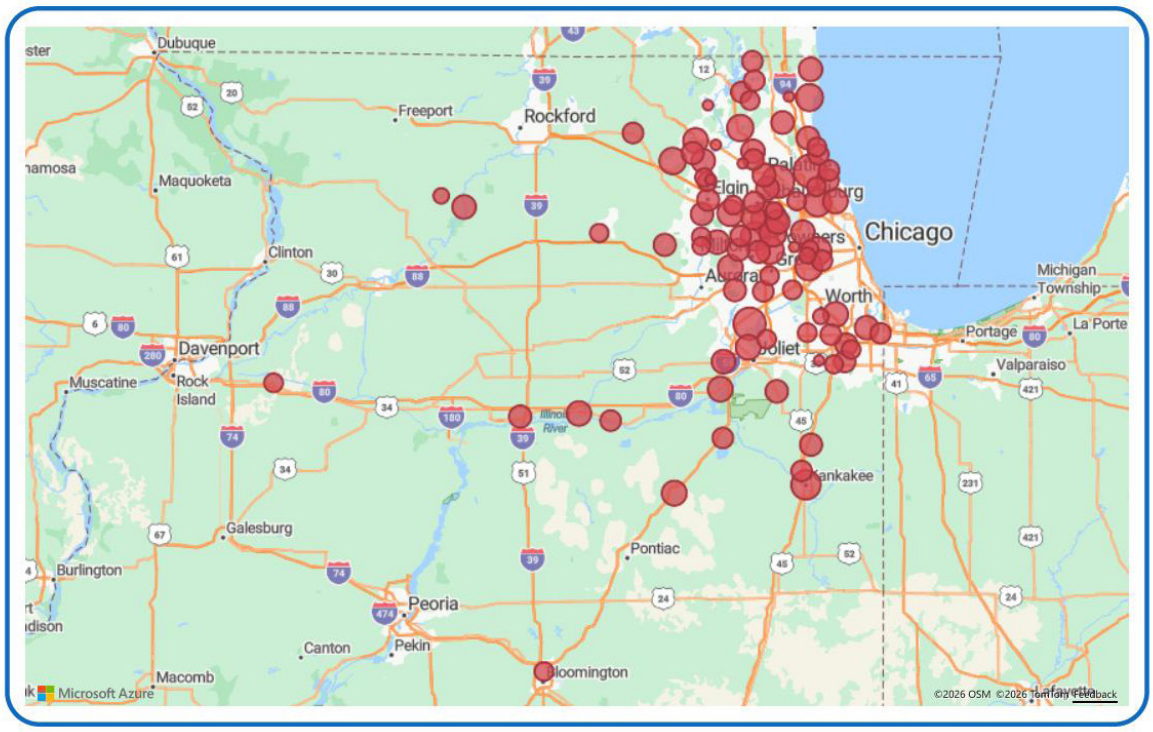
**209M**
CONSTRUCTION VALUE

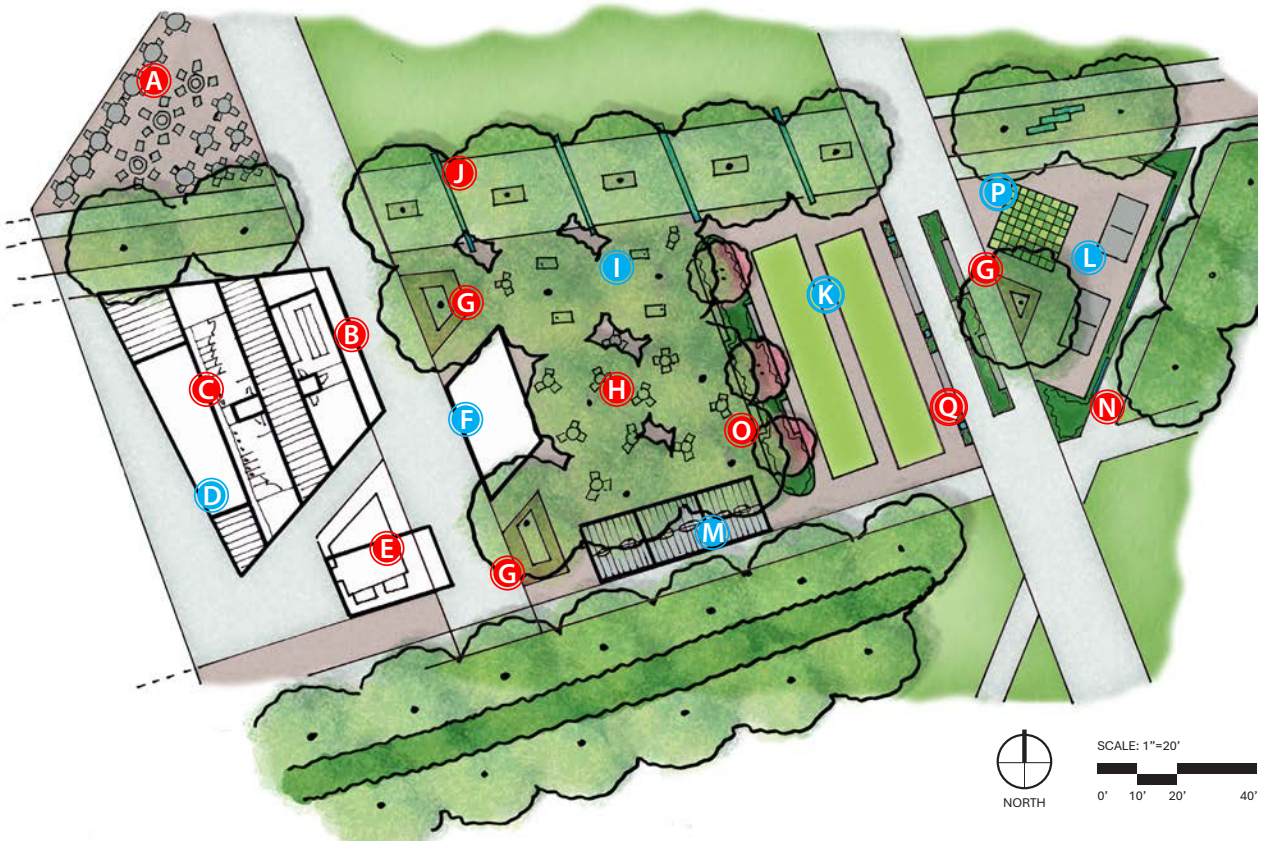
**82M**
AWARDED VALUE

**154**
AGENCIES

**233**
APPLICATIONS

**25**
YEARS






## LEGEND

- A fire pits
- B concessions
- C restrooms
- D amphitheater/performance area
- E built in grill/serving area
- F shade shelter
- G platform seating
- H flex seating
- I baggo
- J architectural overhead structures with artistic path illumination
- K bocce ball
- L ping pong tables
- M multi user swings
- N artistic screen panels
- O tree bosque
- P life-sized chess
- Q light columns

HITCHCOCK DESIGN GROUP

**Concept 1**
**90 N Park**
Schaumburg, Illinois

PREPARED FOR:
Village of Schaumburg

ISSUE DATE: August 21, 2025
All drawings are preliminary and subject to change.
© 2025 Hitchcock Design Group

# 2 Understanding of Project

# Understanding of Project

RVi understands that the Village of Schaumburg is seeking a multidisciplinary team to advance the next phase of implementation for 90 North Park, specifically the design of Stage 3 and updated cost analysis for future phases. This effort builds directly on the Village-approved concept plan and continues the momentum established through the completion of Stage 1 and the ongoing construction of Stage 2.

**As the original author of the Stage 3 concept plan and OSLAD grant application, our team brings immediate familiarity with the project's vision, constraints, and opportunities.**

The concepts prepared by Hitchcock Design Group (now RVi) were instrumental in securing $600,000 in OSLAD funding, and we understand both the intent behind the design and the requirements necessary to successfully deliver the project in compliance with grant guidelines.

Stage 3 represents a pivotal layer in the evolution of 90 North Park, introducing a mix of active and social amenities that enhance year-round use and expand the park's identity as a vibrant community destination. As illustrated in the concept plan, key elements include an amphitheater/performance space, concessions and restroom facilities, social gaming areas (such as bocce, ping pong, and life-sized chess), flexible seating environments, shade structures, and immersive landscape features such as tree bosques and integrated lighting elements. **These features require thoughtful coordination across disciplines** to ensure they function cohesively while maintaining the design integrity established in earlier phases.



Village Green // Addison, Illinois

Our team recognizes that this effort is not a reimagining, but a refinement and implementation process. The goal is to carry the approved concept forward through design development and into construction documentation, enhancing technical clarity, resolving site-specific conditions, and aligning with Village standards for landscape and irrigation systems.

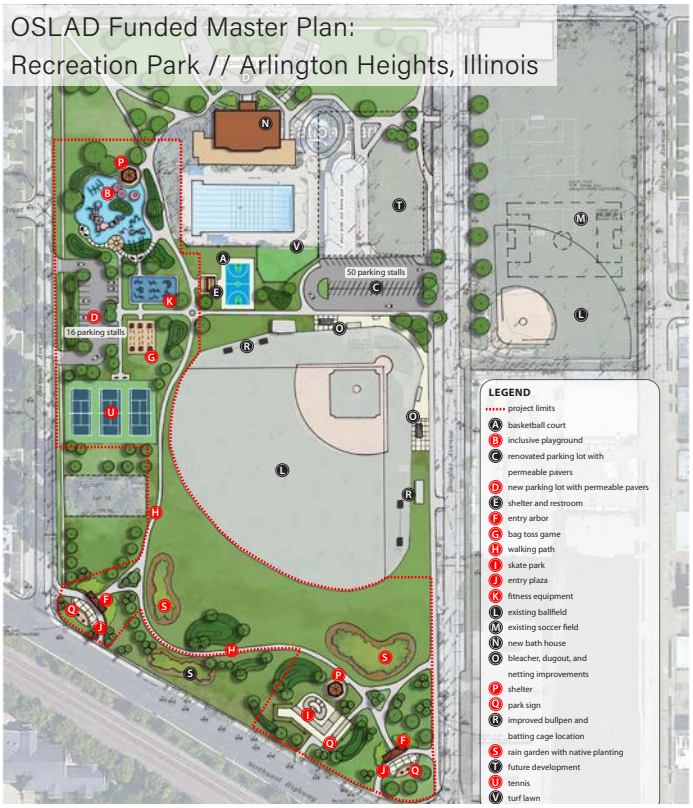
At the same time, the project requires updated cost estimating for both Stage 3 and future phases, so the Village can make informed decisions as implementation continues.

We also understand the importance of process. The Village has outlined a collaborative workflow that includes early data collection and review, iterative design development with staff input, and formal presentation to elected officials prior to finalizing construction documents.

**Having already worked closely with Village staff through the master planning and grant process, our team is well-positioned to move efficiently into this next phase: bringing continuity, responsiveness, and a clear understanding of expectations.**

**In short, RVi offers a unique advantage: we are not only familiar with the project, we helped define it.** Our team is prepared to carry that vision forward with precision, efficiency, and a continued commitment to the Village's goals for 90 North Park.

OSLAD Funded Master Plan:
Recreation Park // Arlington Heights, Illinois



# Project Approach

Our approach to Stage 3 Design is grounded in partnership, clarity, and delivering a lasting community asset. We will work closely with the Village and stakeholders to translate a shared vision into a thoughtful, buildable design that reflects community priorities, meets regulatory requirements, and aligns with available funding.

Through an organized and transparent process, we will advance the project from confirmation of goals through implementation-ready documentation.

## ITEM 01: DATA COLLECTION

We begin by listening and aligning. Through a collaborative kickoff and programming effort, we will confirm project goals, community priorities, and decision-making processes. We will coordinate with Village staff, agencies, and the project team to understand jurisdictional requirements and opportunities.

This phase also includes assembling and verifying all existing site data, previous studies, and technical information. This will ground the design in accurate, complete, and reliable information from the outset.

## ITEM 02: DESIGN ANALYSIS

Building on this foundation, we will refine and advance the design to reflect the community vision and intended park experience. We bring all elements—site amenities, architectural features, landscape, and irrigation—into a cohesive framework. Clear graphics and precedent imagery help communicate ideas in an accessible way, supporting meaningful input from staff and stakeholders. Updated cost information ensures the project remains aligned with funding expectations.

## ITEM 03: DEVELOPMENT OF DESIGN AND DETAILS

We will develop the design into a detailed and coordinated plan that balances creativity, functionality, and long-term maintenance. Park features, gathering spaces, and supporting infrastructure will be carefully integrated to create an inviting, flexible, and durable public environment.

Through visualizations, models, and milestone reviews, we will work with the Village and agencies to build consensus and refine the design. Ongoing cost updates and potential phasing strategies will provide clarity for implementation and funding.

## ITEM 04: SUPERVISION, ADMINISTRATION, AND PROJECT COORDINATION

Consistent communication and accountability are central to our process. We will provide regular updates, facilitate milestone meetings, and document decisions to keep the project moving forward smoothly. We will also support the Village in meeting IDNR OSLAD grant requirements, preparing clear and timely reporting and coordinating key submittals to maintain compliance and funding eligibility.

## ITEM 05: CONSTRUCTION DOCUMENTATION PHASE

With an approved design in place, we will prepare clear, complete, and coordinated construction documents that set the project up for successful bidding and construction. These materials communicate design intent, technical requirements, and project scope with precision. This will reduce risk, support contractor understanding, and help ensure the Village receives a high-quality, cost-effective built result.

Downers Grove Civic Plaza // Downers Grove, Illinois






# 3 Project Manager(s) and Key Project Personnel

# Organizational Chart

## OUR TEAM

We've assembled a team of experts with the skills, capacity, and commitment to deliver a successful project for the Village of Schaumburg. They all bring specialized knowledge and a shared dedication to quality, timeliness, and budget discipline.

Each team member shown in the organization chart is available to begin work on the 90 North Park Stage 3 Design and will devote the necessary amount of time and resources to the project's success.

We are intimately familiar with what it takes to execute a successful project in the public realm that is as simple as possible to maintain while meeting design objectives and achieving longevity. We have extensive expertise in public outreach and communicating with stakeholders for input and consensus.

## COMMITMENT & COMMUNICATION

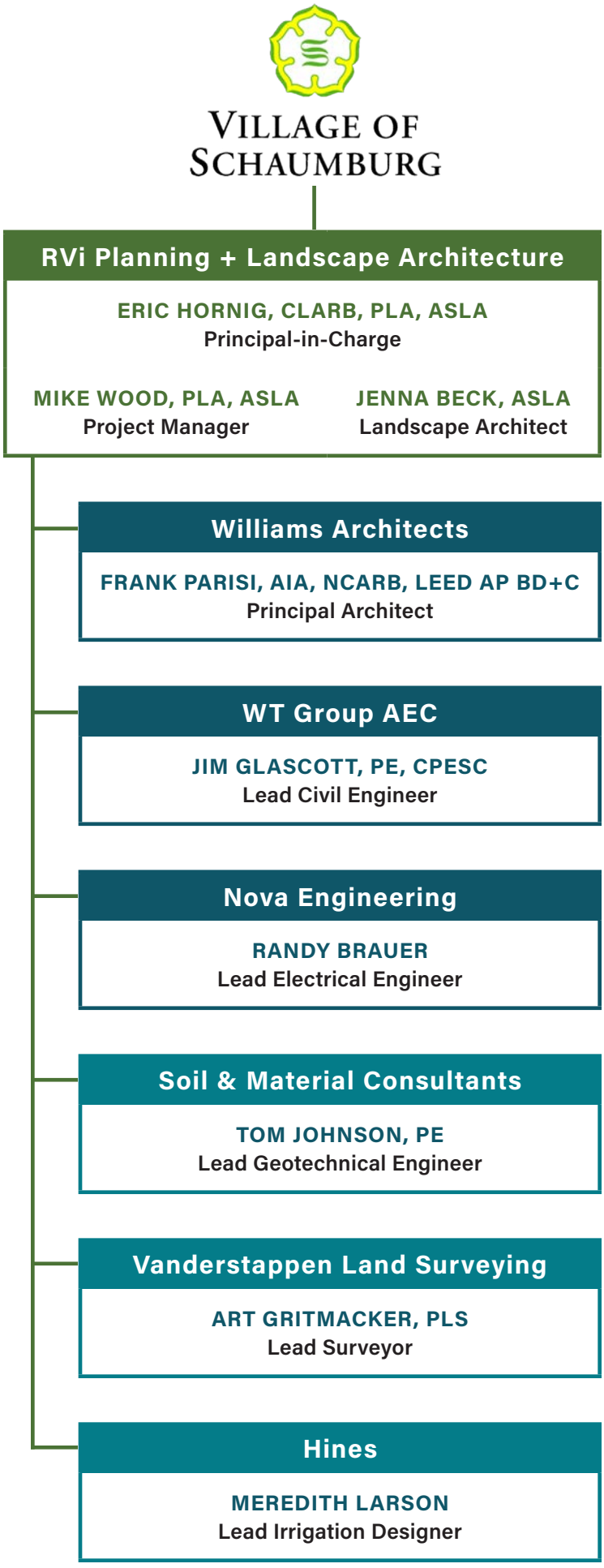
Our team is committed to delivering planning and design solutions that are thoughtful, constructible, and completed on schedule. **This unified mindset means that every member of our team, from leadership to design staff, works seamlessly across locations and areas of expertise to support the project's success.**

By fostering open communication, aligning goals, and sharing resources, we ensure that no detail is overlooked and every challenge is addressed proactively.

Our integrated approach not only streamlines the process but also strengthens the final outcome, resulting in unique design solutions that reflects community needs, achieves stakeholder buy-in, and provides a clear roadmap for future implementation, all delivered with efficiency and care.

## ADDITIONAL RVI SUPPORT STAFF

- 72 Licensed Landscape Architects
- 8 LEED® Accredited Professionals
- 7 AICP Certified Planners
- 4 Certified Playground Safety Inspectors
- 3 SITES Accredited Professionals
- 1 Certified Arborist
- 190+ Planning, Design, Project Management, and Administrative Support Staff





## ERIC HORNIG, CLARB, PLA, ASLA

### Principal-in-Charge

Eric has been a landscape architect with RVi (formerly HDG) since September 2000 and has experience working at a variety of scales ranging from individual site development to comprehensive planning. As a Senior Principal, he is responsible for leading project teams, focusing on creative solutions that re-imagine the spaces we touch for the client, community, and end user.

Eric specializes in understanding how families and children interact in outdoor environments and seeks to promote the concept of learning through play in all of his projects. He sees tangible value in the application of digital tools and explores new ways to use technology to enhance design communication to both clients and their constituents.

**95th Street Community Plaza – Naperville, IL**

**Bison's Bluff Nature Playground - Schaumburg, IL**

**Bellaboos Imagination Garden - Lake Station, IN**

**Bowen Park – Waukegan, IL**

**DeKalb Park District Comprehensive Plan – DeKalb, IL**

**Discovery Park – Romeoville, IL**

**Dohse Splash and Play – Davenport, IA**

**Eastside Sports Complex Master Plan – Iowa City, IA**

**Garfield Park Conservatory, Elizabeth Morse Genius Children's Garden – Chicago, IL**

**Hawks Hollow Nature Playground – Geneva, IL**

**Izaak Walton Reserve – Elgin, IL**

**Lombard Park District Comprehensive Master Plan – Lombard, IL**

**Maxwell Park – Normal, IL**

**Mercer Park/City Park – Iowa City, IA**

**Northfield Park District Comprehensive Plan – Northfield, IL**

**Paducah-McCracken County Athletic Complex – Paducah, KY**

**Quad City Botanic Center Children's Garden – Rock Island, IL**

**Ray Franzen Bird Sanctuary – Itasca, IL**

**Romeo Crossing – Romeoville, IL**

**The Splash Zone – Waukegan, IL**

**The Morton Arboretum Children's Garden – Lisle, IL**

**The Rita and John Harvard Early Learning Playscape – Naperville, IL**

**Toucan's Hideaway Playground and Splash Pad – West Chicago, IL**

#### EDUCATION

BLA, Landscape Architecture, Kansas State University

#### LICENSURE

Licensed Landscape Architect. Illinois No. 157000955

Iowa No. LA00847

#### COMMUNITY INVOLVEMENT

American Society of Landscape Architects, Former President

Illinois Association of Park Districts

Illinois Park and Recreation Association

National Recreation and Park Association

#### PUBLICATIONS

"Destination Play," "A Bison's Tale," "Right the First Time," and "Special Delivery, a Look at Construction Delivery Options for Custom Play Environments," Park and Rec Business

Management of Parks and Recreation Agencies, 4th Edition, Chapter 8, "Natural Resource Planning," National Recreation and Park Association

"Adventurous Play, Pushing the Edge Without Falling Off ," Recreation Management Magazine

"Hatching Hawks Hollow," Landscape Architect and Specifier News



## MIKE WOOD, PLA, ASLA

### Project Manager

Mike is a strategic and detail-driven landscape architect who leads complex projects from concept through construction with clarity and purpose. He brings strength in project planning, team coordination, and schedule management, guiding clients and consultants through each phase to ensure thoughtful, well-executed outcomes. Mike leverages visualization tools such as SketchUp and Lumion to translate ideas into clear, decision-ready graphics that support collaboration and informed direction.

A natural leader, Mike mentors emerging professionals and fosters strong team environments that encourage creativity and accountability. His work is grounded in problem-solving, proactive communication, and a commitment to delivering high-quality design solutions that meet both client goals and community needs.

**EDUCATION**
BLA, Landscape Architecture, University of Illinois

**LICENSURE**
Licensed Landscape Architect, Illinois No. 157012043

**6th and Daniel Streetscape** – Champaign, IL
**95th Street Community Plaza** – Naperville, IL
**City Placemaking** – East Chicago, IN
**Civic Center Plaza** – Elgin, IL
**Countryside City Hall and Police Department** – Countryside, IL
**Downtown Streetscape Improvements** – La Grange, IL
**Downers Grove Civic Center** – Downers Grove, IL
**East Maine Early Learning Center** – Niles, IL
**Fire Station 7** – Aurora, IL
**Gateway Signage** – Northfield, IL
**Glenview Road Streetscape** – Glenview, IL
**Illinois Prairie Path Heritage Display** – Warrenville, IL
**Illinois Route 56 Streetscape** – Warrenville, IL
**Jorie Boulevard** – Oak Brook, IL
**Lake In The Hills Police Department** – Lake In The Hills, IL
**Lake Mendota Park Master Plan** – Mendota, IL
**Lemont Signage Master Plan** – Lemont, IL
**Lewis University Flyers Corridor** – Romeoville, IL
**Lincolnshire Signage** – Lincolnshire, IL
**Metra Station Planters** – La Grange, IL
**Midtown Plaza** – Champaign, IL
**Millennium Plaza** – Aurora, IL
**Miller Point** – McHenry, IL
**Milwaukee/Waukegan/Oakton Streetscape** – Niles, IL
**Northbrook Streetscape** – Northbrook, IL
**North Meacham Road Corridor Study** – Schaumburg, IL
**Strouss Park Improvements** – Mendota, IL



## JENNA BECK, ASLA

### Landscape Architect

Jenna began her career at RVi (formerly HDG) as an intern and, in that role, it became apparent that her attention to detail and use of innovative technologies made her a valued member of each project team that she was involved with. While an intern, she gained experience in each of the firm's studios before deciding to focus on recreation.

Upon her graduation, Jenna returned to the firm and has continued to use her clear, concise, and practical manner to insure that the overall goals for a project are met and achieved. Her passion for recreation is evident in her continued push to create plans and designs that engage users while meeting deadlines and remaining on budget.

**Apollo Park – Alsip, IL**

**Arroyo Trails – Channahon, IL**

**Batavia Park District Comprehensive Plan – Batavia, IL**

**Bellaboos Outdoor Discovery Center – Lake Station, IN**

**Bison Bluff Nature Play Area – Schaumburg, IL**

**Cary Grove Master Plan Update – Cary, IL**

**Cary Park District Comprehensive Plan Update – Cary, IL**

**Central Park – Channahon, IL**

**Clearview Park – Waukegan, IL**

**Discovery Park – Romeoville, IL**

**Dolton Park District Comprehensive Plan – Dolton, IL**

**Glenview Park District Comprehensive Master Plan – Glenview, IL**

**Lions Park – DeKalb, IL**

**Lower City Park Adventure Playground – Iowa City, IA**

**Oak Creek Park – Lockport Township, IL**

**Olympia Fields Park District Comprehensive Plan Update – Olympia Fields, IL**

**Oregon Park District Comprehensive Master Plan Update – Oregon, IL**

**Rose Park – Waukegan, IL**

**Schiller Park – Itasca, IL**

**Skokie Park District Comprehensive Plan – Skokie, IL**

**Sunset Woods Park Master Plan and Playground Renovations – Highland Park, IL**

**Villa Olivia Study – Bartlett, IL**

**Village of Libertyville Park and Recreation Comprehensive Plan – Libertyville, IL**

**Wagner Park Master Plan – Glenview, IL**

**Willowhaven Park and Nature Center – Bourbonnais Township, IL**

**Wynstone Park – Shorewood, IL**

### EDUCATION

BS, Landscape Architecture, Purdue University

### COMMUNITY INVOLVEMENT

Illinois Association of Park Districts

Illinois Park and Recreation Association

Indiana Park and Recreation Association

National Recreation and Park Association



## FRANK PARISI, AIA, NCARB, LEED AP BD+C

WILLIAMS ARCHITECTS

### Principal Architect

Frank joined Williams Architects in 2000 and was named President in 2024 after serving as Principal and Managing Principal. As co-leader of the Recreational Market Sector, he brings deep expertise in community recreation design and a hands-on approach to project delivery. A LEED® Accredited Professional, Frank also leads the firm's Sustainable Design Studio, applying sustainable strategies across all projects.

**Bison's Bluff Restrooms – Schaumburg, IL**

**Bock Community Center Renovation & Interiors – Schaumburg, IL**

**Broad Ripple Park – Indianapolis, IN**

**Campanelli Park Pavilion – Schaumburg, IL**

**Cary Comprehensive Master Plan – Cary, IL**

**Cary District-Wide Space Needs Assessment – Cary, IL**

**Centennial Beach Redevelopment – Naperville, IL**

**Citizen's Park – Barrington, IL**

**Dunteman Park Design – South Barrington, IL**

**Elk Grove Community Athletic Fields Renovation – Elk Grove, IL**

**Fort Hill Activity Center – Naperville, IL**

**Fountain View Recreation & Aquatic Center – Carol Stream, IL**

**Glenview Park Golf Club Turf Center – Glenview, IL**

**Handlon Administrative Building Renovation – Schaumburg, IL**

**Heritage Farm Renovation – Schaumburg, IL**

**Hickory Knolls Nature Center – St. Charles, IL**

**Jerry Handlon Administration Building Renovation – Schaumburg, IL**

**Meineke Recreation Center Facilities Assessment – Schaumburg, IL**

**Meineke Recreation Center Gym Renovation & Interiors – Schaumburg, IL**

**Meineke Recreation Center Wading Pool and Renovation – Schaumburg, IL**

**Palatine Comprehensive Master Plan – Palatine, IL**

**Pat Shephard Center, Golf Club Starter Shed – Schaumburg, IL**

**Old Town Park Concept Study & Improvements – Bloomingdale, IL**

**Pioneer Park Community Center – Arlington Heights, IL**

**Roos Recreation Center Property Redevelopment – Forest Park, IL**

**Schaumburg District-Wide Facility Assessment – Schaumburg, IL**

**Schaumburg Tennis Plus Renovation & Roof Replacement – Schaumburg, IL**

**The Centre of Elgin Community Recreation Center – Elgin, IL**

**The Sport Center Roofing Replacement & Agility Training Improvements – Schaumburg, IL**

**Winnetka Comprehensive Master Plan – Winnetka, IL**

**Woodridge Athletic Recreation Center & Office Renovations – Woodridge, IL**

### EDUCATION

BSArch, Structures,
University of Illinois Chicago

### LICENSURE

Licensed Architect,
Illinois No. 001.017166,
Also licensed in Illinois, Indiana, Iowa, and Wisconsin

LEED Accredited Professional

Capital Devel. Board Certified Project Manager

IDPH Pre-qualified Swimming Facility Architect

### COMMUNITY INVOLVEMENT

AIA Northeast Chapter

Carol Stream Parks Foundation

Carol Stream Plan Commission/ Zoning Board of Appeals

Illinois Parks & Recreation Association

Nat'l Council of Architectural Registration Boards

Midwest Institute of Park Executives (MIPE)



## JIM GLASCOTT, PE

WT Group AEC

### Lead Civil Engineer

Jim Glascott serves as Principal-in-Charge of WT Group AEC's Civil Engineering practice, leading site design and delivery for a wide range of projects including commercial developments, educational facilities, park improvements, and transportation infrastructure. He brings a strong technical foundation in site development and stormwater management, paired with a practical, solutions-oriented approach to complex project challenges.

Jim's experience includes stormwater modeling, roadway and site design, and coordination of permitting across multiple agencies and jurisdictions. Known for his leadership and attention to detail, he works closely with project teams and clients to deliver efficient, constructible solutions that support project goals and regulatory requirements.

**Project Experience:**

- 100+ Park District projects including playgrounds, full recreational park designs, athletic facilities, and drainage improvements
- 80+ Educational projects including K-8 and high school projects.
- 120+ Gas station projects throughout Midwest including Illinois, Wisconsin, Indiana, Kentucky, and Michigan
- Numerous drainage studies with floodplain determinations, and FEMA permitting
- Roadway reconstruction and widening projects
- Resident engineering to administer IDOT grant projects

### EDUCATION

BS, Civil Engineering,
University of Missouri

### LICENSURE

Professional Engineer,
Illinois No. 062063362

Also licensed in Arizona, Colorado, Connecticut, Delaware, Florida, Georgia, Hawaii, Indiana, Massachusetts, Michigan, New Hampshire, Nevada, New Mexico, New Jersey, New York, North Carolina, Oregon, Pennsylvania, Rhode Island, Texas, Utah, Virginia, Washington, Wisconsin, and Wyoming

Certified Professional in Erosion and Sediment Control

### COMMUNITY INVOLVEMENT

American Society of Civil Engineers



## RANDY BRAUER

NOVA ENGINEERING, PC

### Lead Electrical Designer

Randy Brauer is a senior electrical designer with extensive experience delivering reliable, high-performing electrical systems across a range of project types, including commercial buildings, healthcare facilities, and community parks. He brings a practical, detail-oriented approach to design, ensuring that systems are efficient, code-compliant, and responsive to both user needs and project constraints. His work supports environments that prioritize safety, functionality, and long-term performance.

Randy's expertise includes building power distribution, interior and exterior lighting design, sports lighting, and accent lighting systems that enhance both usability and visual experience. He is responsible for preparing construction drawings, developing cost estimates, and performing technical analyses such as voltage drop calculations to support informed decision-making and successful implementation.

Known for his thoroughness and reliability, Randy plays a key role in delivering coordinated, constructible solutions that meet project goals from design through construction.

**95th Street Community Plaza – Naperville, IL**

**Arroyo Trails – Channahon, IL**

**Centennial Park – Antioch, IL**

**Derby Farms Park – Lemont, IL**

**East Riverwalk – Kankakee, IL**

**Haligus Park – Lakewood, IL**

**Presidential Park – Algonquin, IL**

**Recreation Park – Arlington Heights, IL**

**Romeo Crossing – Romeoville, IL**

**Sculpture Park – Normal, IL**

**Strouss Park – Mendota, IL**

**Usher Memorial Park – Itasca, IL**

**Willow Park – Northfield, IL**

### EDUCATION

AAS, Architectural Technology, Purdue University




# 4 Summary of Proposals and Experience

# BISON'S BLUFF MASTER PLAN

**Schaumburg, Illinois**









## CLIENT

**Schaumburg Park District**
Todd King, Superintendent of Parks and Planning
toking@parkfun.com
847.985.2115

## SIZE

2 Acres

## SCHEDULE

2015 - 2017

## SERVICES

Master Planning

Landscape Architecture

Parks and Open Space Design

Educational Playground

## AWARDS

2017 ASLA Illinois Chapter General Design Merit Award

### Creating an immersive, nature-based playground that guides children through prairie, wetland, and savanna ecosystems through hands-on exploration.

RVi partnered with the Schaumburg Park District to design Bison's Bluff, a nature-based play space located within the district's nature center. The goal was to immerse children in a landscape that reflects native prairie, wetland, and savanna ecosystems while encouraging active exploration and environmental learning. The design integrates native grasses, woodland trees, a stream, and a pond to create an authentic setting where play and education naturally intersect.

The playground is organized around three distinct ecological zones. In the wetland area, children engage with features such as Cattail Chaos, build-your-own beaver structures, muskrat lodges, painted turtle art, and a hopscotch space inspired by Sallie the Salamander. Within the prairie zone, children explore sound and movement through musical elements, a dragonfly kaleidoscope, balance features, and seed spinners that reflect native plant dispersal. Each element reinforces learning through physical interaction and imaginative play.

The savanna zone offers climbing and adventure experiences that echo native wildlife and habitat. Children can scale the Bison's Bluff climbing area, navigate the Curious Raccoon Rendezvous, and slide down the Rodent Run. Together, these layered environments create a cohesive outdoor classroom that fosters curiosity, environmental awareness, and a deeper connection to local ecosystems. Bison's Bluff demonstrates RVi's ability to design immersive landscapes where play becomes a gateway to stewardship.

# 95TH STREET COMMUNITY PLAZA MASTER PLAN

**Naperville, Illinois**







## CLIENT

**Naperville Park District**
Eric Shutes, Director of Planning
Eshutes@napervilleparks.org
630.848.5000

## SIZE

2 Acres

## SCHEDULE

2018 - 2020

## SERVICES

Landscape Architecture

Master Planning

Playground Design

Trail Design

Signage and Wayfinding

Parks and Open Space Design

## AWARDS

2021 Illinois Parks and Recreation Association, Outstanding Park Award

### Transforming an underutilized site into a connected civic plaza that brings together library, school, and recreation uses in south Naperville.

RVi partnered with the Naperville Park District to convert an underutilized site near the 95th Street Library into a vibrant outdoor gathering space. Located between the library, Frontier Park Sports Complex, and Neuqua Valley High School, the project responds to a clear need for better connectivity and outdoor space for studying, recreation, and community events. The design transforms a previously overlooked area into a central hub that supports both daily use and programmed activities.

The plaza introduces a range of flexible amenities, including a multi-purpose amphitheater with band shell, outdoor classrooms, a modern play environment, fitness lawn, shelters, restrooms, and public art. These elements are organized to support a variety of users—from students and families to event audiences—while creating a cohesive civic space. Perimeter trail connections strengthen access between adjacent destinations, improving walkability and reinforcing the site's role within a larger campus network.

Planned for phased implementation, the project allows for coordination between the Park District, City, and other partners to deliver infrastructure, trail connections, and streetscape improvements over time. Funded in part through developer contributions, the 95th Street Community Plaza demonstrates RVi's ability to turn underused land into an active, connected public space that enhances community life and supports long-term growth.

# DEER CROSSING PARK MASTER PLAN

**Romeoville, Illinois**










## CLIENT

Romeoville Recreation Department
Kelly Rajzer, Executive Director
krajzer@romeoville.org
815.886.6222

## SIZE

60 Acres

## SCHEDULE

2008 - 2009

## SERVICES

Landscape Architecture

Master Planning

Grant Funding Support

Open Space Design

Playground Design

Trail Design

Signage and Wayfinding

Construction Administration

### Creating a civic park anchored by a signature amphitheater that connects community life with surrounding natural landscapes.

RVi partnered with the Village of Romeoville to develop a master plan for Deer Crossing Park, part of a larger municipal campus that includes a new Village Hall and Police Station. Located on a 60-acre site—one-third of which was preserved as part of the Forest Preserve District's O'Hara Woods—the park was designed to serve as both a civic gathering space and a connection to the surrounding natural environment. The master plan helped secure a $400,000 OSLAD grant, supporting implementation of key park features.

The park is anchored by a one-of-a-kind outdoor amphitheater designed to accommodate up to 2,000 visitors. A central dance plaza, accented with musical notes embedded in colored pavers, reinforces the park's performance theme. Additional amenities include a music-themed playground, picnic shelter, interpretive areas, and a 1.5-mile looped trail with integrated fitness stations. The trail connects directly to O'Hara Woods, offering expansive views of prairie, wetlands, and woodland landscapes.

Ecological enhancements play a key role in the park's design. Bioswales, native prairie, and wetland plantings improve stormwater performance while supporting habitat and visual character. Open lawn areas provide flexible space for recreation and programming. Deer Crossing Park demonstrates RVi's ability to integrate civic infrastructure, recreation, and natural systems into a cohesive destination that supports both community life and environmental stewardship.



# MILLENNIUM PLAZA

Aurora, Illinois











## CLIENT

City of Aurora, IL
Jason Bauer, Director of Public Works/City Engineer
bauerj@aurora.il.us
630.256.3200

## SCHEDULE

2024 - 2025

## SERVICES

Site Planning

Landscape Architecture

Urban Design

Community Engagement

**Reimagining a landmark riverfront plaza into a contemporary civic space that strengthens downtown Aurora's connection to the Fox River and supports everyday life and community events.**

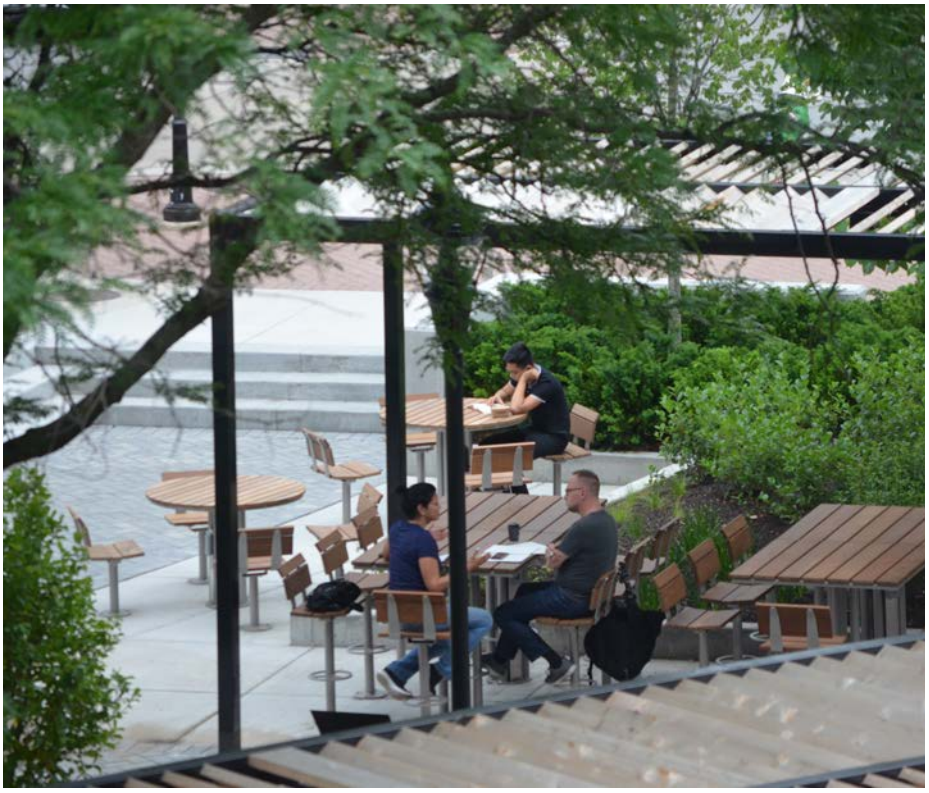
RVi was selected by the City of Aurora to lead the redesign of Millennium Plaza, a landmark public space located along Stolp Avenue behind the historic Leland Tower. As downtown Aurora continues to grow through infill development and increased residential activity, City leaders recognized the need to transform the 25-year-old plaza into a more functional, welcoming, and flexible civic space. Through a qualifications-based selection process, RVi was chosen to help shape a renewed vision for this important riverfront destination.

Working closely with City staff, downtown stakeholders, neighboring businesses, and special events organizers, RVi developed a contemporary design that responds to evolving community needs. The reimagined plaza strengthens its relationship to the Fox River through open views and a cantilevered boardwalk viewing platform. A performance pavilion and terraced event lawn support concerts and gatherings while remaining inviting for daily passive use. Expanded streetscape edges allow for additional outdoor seating and create the flexibility to close Stolp Avenue for larger programmed events.

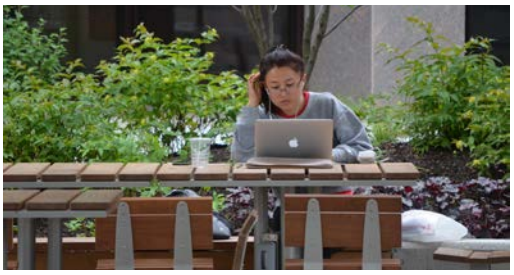
Quality materials, generous landscaping, enhanced lighting, and thoughtfully integrated seating—including areas for small performances and dog-friendly use—ensure the plaza serves a wide range of users. Construction is planned for 2026, with the design positioning Millennium Plaza as a premier civic focal point that reflects Aurora's growth while honoring its riverfront heritage. The project demonstrates RVi's ability to blend placemaking, performance, and community collaboration into a cohesive and forward-looking public realm.

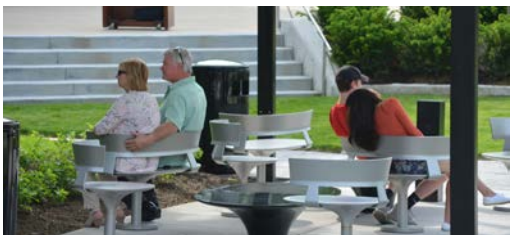
# JAYCEE'S SMART PARK

**Naperville, Illinois**









## CLIENT

Naperville Riverwalk Foundation
Bill Novak, Director TED
630.420.6704

## SIZE

0.25 Acres

## SCHEDULE

2017

## SERVICES

Landscape Architecture

Urban Design

Open Space Design

Streetscape Design

**Designing a technology-enabled riverfront park that blends outdoor workspace, community gathering, and sustainable infrastructure in downtown Naperville.**

Jaycee's Smart Park reimagines the traditional civic green as a flexible, technology-forward outdoor workspace in the heart of downtown Naperville. Located between the Naperville Municipal Center and the DuPage River, the 12,500-square-foot plaza was created to support business meetings, informal work sessions, study, and everyday relaxation. The park builds on its proximity to City Hall and the Riverwalk to create a setting where work, community, and nature come together.

RVi's design integrates a range of seating and gathering spaces tailored for individuals and small groups, including permanent seating for 71 guests, shaded pavilions, and tables designed for outdoor collaboration. Electrical outlets, quick-charging stations, and free public Wi-Fi ensure that users can remain connected while enjoying an outdoor environment. Motion-activated lighting and thoughtfully arranged shade structures enhance comfort and safety throughout the day and evening.

Sustainability is central to the park's performance. Solar panels installed on the Municipal Center generate enough energy to power the park's electrical needs. Permeable pavers with enhanced joint spacing allow rainwater to infiltrate into the subbase and feed adjacent rain gardens, reducing runoff to the nearby DuPage River. Native plantings and trees provide habitat, seasonal interest, and long-term durability.

Jaycee's Smart Park demonstrates RVi's ability to merge innovation and environmental stewardship, creating adaptable civic spaces that reflect how people live and work today.



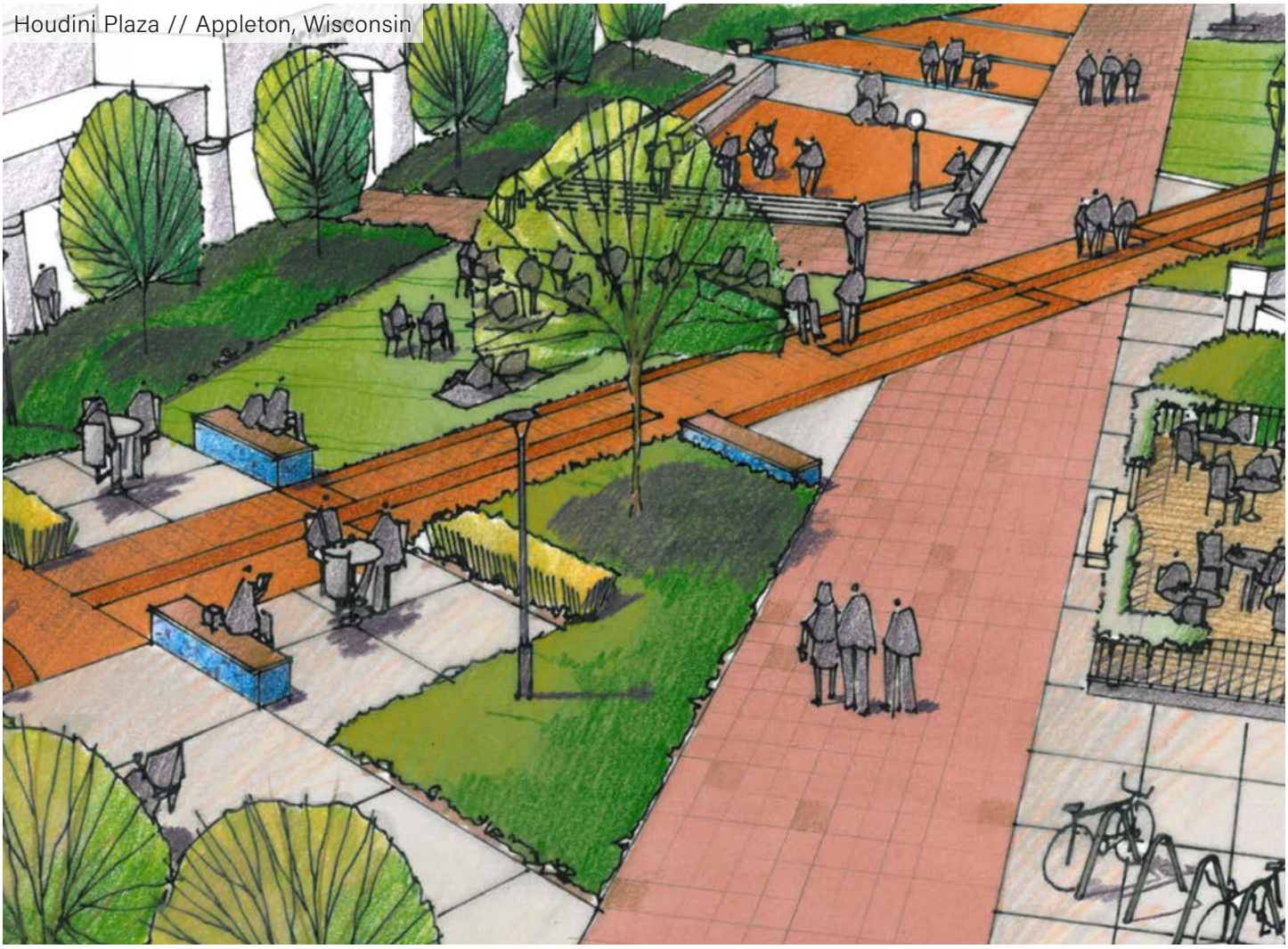

Ogden Plaza Park // Chicago, Illinois

# 5 Fees

# Fees

| RVI HOURLY RATES | |
|---|---|
| Principal | $230-$350 |
| Associate Principal | $200-$275 |
| Practice Director | $165-$275 |
| Project Director | $165-$260 |
| Project Manager | $145-$250 |
| Landscape Architect (PLA) / Planner (AICP) | $155-$250 |
| Designer / Planner / Intern | $95-$225 |
| Technical, Administrative | $90-$200 |

Houdini Plaza // Appleton, Wisconsin



PROJECT CONTACT

**ERIC HORNIG, CLARB, PLA, ASLA**

Senior Principal

ehornig@rviplanning.com

331.229.5425 Direct | 630.291.1531 Mobile

**www.rviplanning.com**

# SCOPE OF SERVICES
# 90 NORTH PARK - STAGE 3 DESIGN

**ITEM 01: Data Collection**
*Objective:* The objective is to confirm the project program that will be the basis for the final design and collect and document existing site information.

*Process:*

1. (Meeting #1: Staff, In Person) Conduct a Kick-off and Programming Workshop with client representatives and the other project team members confirming:
    a. Project area ownership and access
    b. Goals and objectives
    c. Project team structure and responsibilities
    d. Constituent interests and jurisdictional agencies
    e. Available data and data gathering needs
    f. Budgeted costs and potential revenue sources
    g. Communications and decision-making protocol
    h. Tentative schedule

2. Conduct a preliminary field visit to document and photograph existing conditions.

3. Identify Jurisdictional Interests by discussing the project with representatives of appropriate constituent and regulatory groups including:
    a. Village of Schaumburg (Site)
    b. MWRD (Sewer)
    c. IEPA-NPDES (Erosion Control)

4. Collect and assimilate data for the project area and the immediate surroundings including:
    a. Local ordinances and development standards (including landscape and irrigation specifications)
    b. Previously prepared plans from Phases 1, 2, & 3
    c. Previously prepared overall irrigation plans
    d. Previously prepared OSLAD Grant application
    e. Previously prepared cost opinion
    f. Geo-technical reports
    g. Topographic surveys

5. Provide a Geotechnical Investigation Report from qualified geotechnical firms to a depth range of 5’ to 15’ at the locations of the proposed improvements to define:
    a. Strength, consolidation and bearing capacities of the existing sub-surface
    b. Presence of any unsuitable sub-grade materials

6. Provide a Topographic Survey from qualified professional land surveyors, establishing horizontal and vertical ground control and locating natural features and manmade improvements including:
    a. Benchmarks visible from project
    b. Contours at one-foot intervals
    c. Tagged and numbered trees, 4" caliper and larger
    d. Aboveground and underground water, storm and sanitary utilities including size, type, structures, grates and inverts (based on available utility atlases)
    e. Aboveground and underground power and communication utilities
    f. Buildings and other structures
    g. Curbs, walks, roadways, drives, lights, signals and fencing

7. Prepare base maps at appropriate scales using the inventoried data and the boundary and topographic survey.

8. Prepare a written Project Program that includes:
    a. Administrative considerations (approvals, process)
    b. Project design program
    c. Jurisdictional factors
    d. Budget information
    e. Project Schedule

2

*Deliverables:* **Topographic Survey, Geotechnical Investigation Report, Base Maps, Written Project Program**

**ITEM 02: Design Analysis**
*Objective:* To confirm elements identified in the schematic design and advance those not represented to the same level (architecture and irrigation).

*Process:*

1. Provide a conceptual design for architectural elements not advanced in the previous plan.

2. Provide comparable images/illustrations to support a basic understanding of the proposed elements.

3. Refine the Schematic Design plan to accommodate new program information.

4. Review the existing irrigation system and provide a conceptual irrigation plan.

5. Prepare a summary of estimated quantities and update the Construction Cost Opinion.

*Deliverables:* ***Updated Schematic Design Plan, Updated Construction Cost Opinion, Conceptual Irrigation Plan, Conceptual Architectural Plan***

**ITEM 03: Development of Design and Details**

*Objective:* The objective is to reach consensus with the client and jurisdictional authorities on the final design, probable cost and construction strategy for the proposed improvements.

*Process:*

1. Finalize the Design including size, horizontal and vertical geometry, structure, materials and finish, as appropriate, for the proposed improvements including:
    a. Walks and Plazas
    b. Site improvements including:
        i. Bocce
        ii. Baggo
        iii. Table tennis
        iv. Chess
        v. Multi-user swings
        vi. Platform seating
        vii. Flex seating
        viii. Performance area
        ix. Overhead shade structures/arbors
        x. Fencing / Screen panels
    c. Landscape improvements
    d. Site and Accent Lighting
    e. Irrigation
    f. Grading and drainage
    g. Concession Building/Restroom Building/Stage backdrop
    h. Grilling Area

2. Refine the Preliminary Engineering recommendations including:
    a. Electrical
    b. Water
    c. Storm Sewer
    d. Sanitary Sewer
    e. Provisions for security/low voltage/ sound (assuming future or vendor-supplied design)

3. Prepare the Design Development Documents including:
    a. Existing conditions information
    b. Plan view drawings (including mounted color renderings/ exhibit boards)
    c. Descriptive supplemental drawings
    d. 3d Massing model
    e. Outline specifications
    f. Product data

3

g. Material samples

4. Prepare a summary of estimated quantities and update the Construction Cost Opinion (including phasing as needed).

5. Review the Design Development Documents with Jurisdictional Agencies as appropriate to this phase of work.

*Deliverables:* ***Design Development Documents, Construction Cost Opinion, Rendered Exhibit Boards***

**ITEM 04: Supervision, Administration, and Project Coordination**
*Objective:* Meet the requirements of the IDNR OSLAD grant reporting.

*Process:*

1. Overall Coordination:
   a. Perform basic setup and overall project coordination.
   b. Provide biweekly status reports via e-mail to project team
   c. Prepare for and attend (2) Village committee meetings to obtain input and build consensus on project advancement.

2. Design Development (Meetings #2, #3, & #4: Staff, 1 In Person, 2 Virtual) Review the Design Development Documents with you at the 50%, 75%, and 100% completion milestones. Prepare written summaries of discussions and update the Project Program following each meeting.

3. Construction Documentation (Meetings #2, #3, & #4: Staff, 1 In Person, 2 Virtual) Review the Construction Documentation with you at the 50%, 75%, and 100% completion milestones. Prepare written summaries of discussions and update the Project Program following each meeting.

4. Grant Reporting
   a. Prepare quarterly reporting documentation (11 maximum) and submit to IDNR as required for grant compliance.

   b. Provide grant-required submittals at key checkpoints.

   c. Assist with final grant reimbursement request as led by the Village.

***Deliverables:*** **Status Reports, Meeting Summaries, IDNR Quarterly Reports**

**ITEM 05: Construction Documentation Phase**
*Objective:* The objective is to produce the final drawings, specifications, quantity schedules, and project manual suitable for construction.

*Process:*

1. Finalize the Graphic Documentation that will be used to bid and construct improvements including:
   a. Digital construction drawings (PDF format)

b. Cover sheet, notes and legend
c. Existing conditions plans
d. Site preparation plans
e. Grading and drainage plans
f. Storm Water Pollution Prevention plans (SWPPP) (if applicable)
g. Utility plans
h. Layout and materials plans
i. Landscape plans
j. Irrigation Plans
k. Site construction details
l. Architectural Plans
m. Electrical Plans

2. Finalize the Written Documentation that will be used to bid and construct the improvements including:
    a. General and Supplementary Conditions
    b. Technical specifications

3. Prepare a summary of estimated quantities and update the Construction Cost Opinion.

*Deliverables:* **Construction Drawings, Construction Specifications, Construction Cost Opinion** **5**

## FEE PROPOSAL

**Date:** March 27, 2026
**Project No:** 2026 RFP-008
**Project Name:** **90 NORTH PARK - STAGE 3 DESIGN**

**RE:** The following Fee Structure follows the format outlined in the Scope of Services. This fee includes the services provided by subconsultants, including: Architecture, Civil Engineering, Electrical Engineering, Surveying, & Geotechnical Investigation.

**Basic Services**

| No | Item | Proposed fixed fee |
|---|---|---|
| 01 | Data Collection | $19,200 |
| 02 | Design Analysis | $32,300 |
| 03 | Development of Design and Details | $92,500 |
| 04 | Supervision, Administration, and Project Coordination | $28,400 |
| 05 | Construction Documents | $120,700 |
| | **Total Fixed Fee** | **$293,100** |

**Reimbursable Expenses** (Printing, copying, courier services, and mileage)

| No | Item | Proposed not to exceed reimbursement |
|---|---|---|
| 99 | Reimbursable Expenses | **$5,000** |

Note: If reliable Survey and Geotechnical information is available from previous phases of the project, the fee amount can be reduced by $15,000.

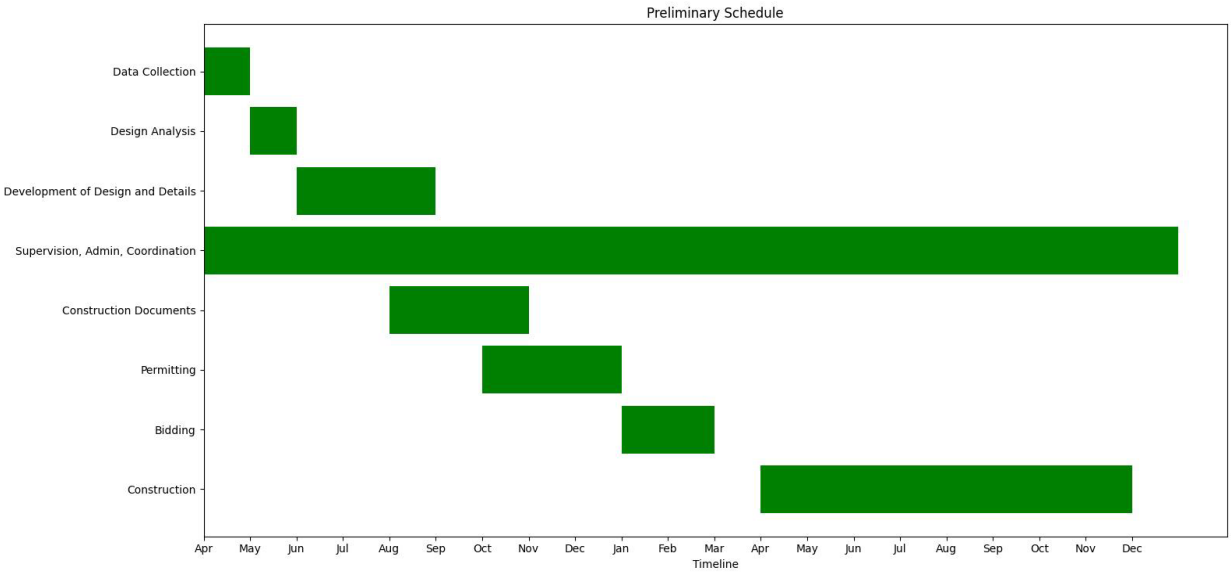
## PRELIMINARY SCHEDULE

**Date:** March 27, 2026
**Project No:** 2026 RFP-008
**Project Name:** **90 NORTH PARK - STAGE 3 DESIGN**

**RE:** The preliminary schedule below follows the format outlined in the Scope of Services and is intended to bring the project to completion before your OSLAD deadline (likely April of 2028). We have a deep pool of resources and can typically accelerate or decelerate as needed to meet your internal goals.

**Basic Services**

| No | Item | Est. Date Range | Duration |
|---|---|---|---|
| 01 | Data Collection | Apr | 1 Month |
| 02 | Design Analysis | May | 1 Month |
| 03 | Development of Design and Details | Jun-Aug | 3 Months |
| 04 | Supervision, Administration, and Project Coordination | Throughout | Throughout |
| 05 | Construction Documents | Aug-Oct | 3 Months |
| NIC | Permitting | Oct-Dec 2026 | 3 Months |
| NIC | Bidding | Jan-Feb 2027 | 2 Months |
| NIC | Construction | Apr-Nov 2027 | 8 Months |
| | **Target Completion** | **November 2027** | **21 Months** |



## EXHIBIT 2

## INSURANCE COVERAGES

A. Worker's Compensation and Employer's Liability with limits not less than:

(1) Worker's Compensation: Statutory;

(2) Employer's Liability:

$500,000 injury-per occurrence

$500,000 disease-per employee

$500,000 disease-policy limit

Such insurance shall evidence that coverage applies in the State of Illinois.

B. Comprehensive Motor Vehicle Liability with a combined single limit of liability for bodily injury and property damage of not less than $1,000,000 for vehicles owned, non-owned, borrowed or rented.

All employees shall be included as insureds.

C. Comprehensive General Liability with coverage written on an "occurrence" basis and with limits no less than:

$1,000,000 Bodily Injury and Property Damage $2,000,000 Aggregate

Coverages shall include:

- Broad Form Property Damage Endorsement
- Broad Form Contractual Liability (must expressly cover the indemnity provisions of the Contract)

D. Umbrella Policy or Excess liability Insurance with a limit of liability of not less than $2,000,000.

The required coverages may be in any combination of primary, excess, and umbrella policies. Any excess or umbrella policy must provide excess coverage over underlying insurance, except professional liability, on a following-form basis such that when any loss covered by the primary policy exceeds the limits under the primary policy, the excess or umbrella policy becomes effective to cover such loss.

E. Professional Liability Insurance. With a limit of liability of not less than $1,000,000 per claim/$2,000,000 in the aggregate and covering Consultant against all sums that Consultant may be obligated to pay on account of any liability arising out deviation from the professional standard of care set forth in the Agreement. If the policy is a claims made policy, it shall remain in effect for 5 years after the work has been completed.

F. Village as Additional Insured. Village shall be named as an Additional Insured on all policies except for:

Worker's Compensation

Professional Liability

Each such additional Insured endorsement shall identify Village as follows: Village of Schaumburg, including its Board members and elected and appointed officials, its officers, and employees.

G. Other Parties as Additional Insureds. In addition to Village, the following parties shall be named as additional insured on the following policies:

| Additional Insured | Policy or Policies |
|---|---|
| _____ | _____ |
| _____ | _____ |

The Consultant will provide certificates of insurance evidencing the types and limits of insurance specified. The certificates of insurance will specifically address each of the requirements noted. All insurance noted is primary and in no event will be considered contributory to any insurance purchased by the Village.

The same full insurance coverage provided to the named insured, whether it is the Consultant or a sub-contractor, shall be provided to the Village without any limitations or endorsements that might limit or exclude coverage.

Any and all deductibles or other forms of retention are the responsibility of the Consultant. All deductibles or other forms of retention are subject to the approval of the Village. Consultant will disclose to the Village in writing the amounts of any deductible or self-insured retentions on the insurance required under this contract.

Consultant waives any right of subrogation it may have or later acquire against the Village.

The Consultant shall not allow any subcontractor to commence work on their subcontract until the same insurance has been obtained by the subcontractor. The Consultant and their subcontractor(s) shall maintain all insurance required for not less than one (1) year after completion of this contract except professional liability which shall be for 5 years.

**RESOLUTION NO R-26-**

**A RESOLUTION AUTHORIZING THE VILLAGE MANAGER AND VILLAGE CLERK TO EXECUTE AN AGREEMENT FOR THE 90 NORTH PARK – STAGE III DESIGN SERVICES WITH RVI PLANNING + LANDSCAPE ARCHITECTURE**

**WHEREAS,** the President and Board of Trustees wish to execute a contract with RVi Planning + Landscape Architecture of Naperville, IL for the 90 North Park – Stage III Design Services; and

**WHEREAS,** it would be in the best interests of the citizens of Schaumburg to execute the attached Agreement, Exhibit "A".

**NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF SCHAUMBURG:**

**SECTION ONE**: That the Village Manager and Village Clerk be and hereby are authorized and directed to execute the attached Agreement, Exhibit "A", between the Village of Schaumburg and RVi Planning + Landscape Architecture of Naperville, IL.

**SECTION TWO:** The Village Manager and Village Clerk be and hereby are authorized to sign any documents in furtherance of this Resolution.

**SECTION THREE:** That this Resolution shall be in full force and effect after passage and approval as required by law.

**AYES:**

**NAYS:**

**ABSENT:**

**PASSED AND APPROVED** this _____ day of _____, 2026.

_____
Village President

ATTEST:

_____
Village Clerk

VILLAGE OF SCHAUMBURG

**AGENDA ITEM SUMMARY**

**Recommendation to Amend Policy Statement 7.14 - Driveway Apron Replacement Policy**
**06/04/26**
**Engineering and Public Works Committee**

Presenter: Joe Velna, Engineering Inspector
Lead Department: Engineering and Public Works

***Executive Summary:***

Policy Statement 7.14 – Driveway Apron Replacement Policy is the Village's current ordinance in place to guide staff and residents on navigating driveway apron and culvert replacements as they relate to Village construction projects. Currently, the ordinance defines a driveway apron, outlines the homeowner's maintenance responsibilities, and specifies when the Village will be responsible for replacement.

The Engineering and Public Works Department is proposing revisions to Policy Statement 7.14 - Driveway Apron Replacement Policy. These changes:

- Clarify that driveway aprons are considered impacted by Village construction when the adjacent curb or sidewalk is replaced, and an uneven surface is created.
- Clarify that driveway aprons will not be replaced due to normal wear and tear. However, the aprons may be replaced by the Village contractor at the property owner's expense when the apron is within reconstruction or resurfacing limits.
- Remove language allowing partial apron replacement with a prorated homeowner contribution; allows for full apron replacement when warranted.
- Clarify that aprons with premium finishes will not be replaced in kind; reimbursement may be provided up to the cost of a standard concrete apron.
- Remove language referencing the use of the Village's contractor for private improvements within private property or the right of way.
- Revise language referencing the Village's Right of Way agreement to clarify that the agreement is not exclusive to premium finish driveways.
- Includes minor language revisions for clarity and consistency.

In addition to revisions within the Policy Statement referencing the Right-of-Way Agreement, the Agreement has been revised to specifically state that the Village will not be financially responsible for in-kind repair or replacement of premium finishes. Instead, the Village will provide standard replacements or reimbursement up to the cost of a standard replacement, as outlined within this policy.

Occasionally, repairs to public infrastructure will affect portions of private driveways. The revised policy statement does not include any language regarding private side driveway repairs of a standard finish. This omission allows staff to handle the like kind repairs to private side driveways on a case-by-case basis, depending on the condition of the existing driveway.

These proposed changes will provide better clarity to residents and offer a higher level of service. It is expected that these changes will cause a nominal increase in construction quantities, such as driveway apron removal and both Portland Concrete Cement (PCC) and Hot-mix Asphalt (HMA) driveway apron replacement.

***Recommended Action:***

The Village Manager recommends that the Engineering and Public Works Committee recommend the Village Board refer the matter to Committee of the Whole to amend the Policy Statement 7.14 Driveway Apron Replacement Policy.

**ATTACHMENTS:**

- Policy Statement 7.14 - Driveway Apron Replacement - New
- Policy Statement 7.14 - Driveway Apron Replacement - Redlined
- Right-of-Way Agreement - New
- Right-of-Way Agreement - Redlined

# *POLICY STATEMENT 7.14 TITLE: DRIVEWAY APRON REPLACEMENT POLICY*

**COW Approval:**

**VB Approval Date:**

1. **Statement Of Purpose:**

As defined in the village's code of ordinances, the driveway apron is an extension of a driveway lying between the public sidewalk (or right-of-way line if there is no sidewalk) and the curb and gutter of a street. The property owner is responsible for the maintenance and, if necessary, replacement of the driveway apron. However, the village may engage in construction activities that impact a property owner's driveway apron and private driveway. This policy clarifies the circumstances under which the village will replace a driveway apron.

2. **Replacement:**

Driveway aprons are considered to be a private improvement located within the public right-of-way. The village will replace driveway aprons only when they are directly affected by village construction activities within the right-of-way. A driveway apron is considered affected by construction only when the curb or sidewalk immediately adjacent to the driveway apron is replaced and the replacement results in an uneven surface at the driveway apron. In such cases, the village will replace the entire driveway apron even if only a portion is impacted in order to maintain a uniform aesthetic. The village does not replace driveway aprons due to cracking, spalling, delamination, or other deterioration resulting from age, weather, or normal wear and tear.

Property owners within the limits of village resurfacing or reconstruction projects may request removal and replacement of the driveway apron at the property owner’s expense, based on the village’s contract unit prices. Payment shall be made to the village and must be received prior to the commencement of work. Such requests shall be subject to the village’s approval and may be denied due to scheduling constraints, material availability, or other project-related limitations.

The village will make a reasonable effort to repair or replace the driveway apron, and in some cases the private side driveway, to its original state. However, driveway aprons constructed of premium finishes, including decorative concrete, decorative asphalt, brick pavers, or similar materials, will not be replaced in kind. Prior to the construction of an apron with premium materials, property owners have typically signed a Right-of-way Agreement absolving the village of replacing private improvements in-kind within the right-of-way. If a driveway apron constructed of premium materials is impacted by a village construction project, the property owner may choose to repair the apron privately. In this case, the village will reimburse the property owner up to the project cost for a standard concrete driveway apron replacement. Alternatively, the property owner may choose to have the village install a standard concrete or asphalt driveway apron.

In areas with roadside ditches, a culvert is located beneath each driveway apron to convey stormwater runoff under the driveway. Driveway culverts are considered a private improvement located in the public right-of-way, and property owners are responsible for maintenance and, if necessary, replacement. The size, slope, and material of the driveway culverts are subject to review and approval by the village. The village will repair culverts only when they are directly affected by village construction activities within the right-of-way.

If a property owner is required by the village to repair a driveway apron under the Code of Ordinances, or applies for a permit to replace a driveway, and the village has scheduled construction work that will impact the driveway apron within one (1) year, the village will notify the property owner of the planned construction project during the permitting process. In these cases, the property owner may choose whether to proceed with their work or wait until the village’s project has been completed adjacent to their property.

# *POLICY STATEMENT 7.14 TITLE: DRIVEWAY APRON REPLACEMENT POLICY*

**COW Approval:** ~~February 17, 2009~~

**VB Approval Date:** ~~February 24, 2009~~

1. **Statement Of Purpose:**

As defined in the village's code of ordinances, the driveway apron is an extension of a driveway lying between the public sidewalk (or right of way line if there is no sidewalk) and the curb and ~~gutters~~ gutter of a street. The property owner is responsible for the maintenance and, if necessary, replacement of the driveway apron. However, ~~from time to time,~~ the village may ~~have a construction project~~ engage in construction activities that ~~impacts~~ impact a property owner's driveway apron and private driveway. This policy clarifies ~~when the village will be responsible to~~ the circumstances under which the village will ~~repair or~~ replace a driveway apron.

2. **Replacement:**

Driveway aprons are considered to be a private improvement located within the public right of way. ~~Driveway aprons will be replaced or repaired by the village only when they are directly affected by the village's construction operations in the right of way. Most times driveway aprons are affected when an adjustment in their elevation is necessary in order to reestablish and maintain a positive surface drainage when installing new curb or sidewalk.~~ The village will replace driveway aprons only when they are directly affected by village construction activities within the right-of-way. A driveway apron is considered affected by construction only when the curb or sidewalk immediately adjacent to the driveway apron is replaced and the replacement results in an uneven surface at the driveway apron. In such cases, the village will replace the entire driveway apron even if only a portion is impacted in order to maintain a uniform aesthetic. The village does not replace driveway aprons due to cracking, spalling, delamination, or other deterioration resulting from age, weather, or normal wear and tear.

Property owners within the limits of village resurfacing or reconstruction projects may request removal and replacement of the driveway apron at the property owner's expense based on the village's contract unit prices. Payment shall be made to the village and must be received prior to the commencement of work. Such requests shall be subject to the village's approval and may be denied due to scheduling constraints, material availability, or other project-related limitations.

The village will make ~~every~~ a reasonable effort to repair or replace the driveway apron, and in some cases the private side driveway, to its original state. ~~However, any decorative concrete, decorative asphalt, and brick paver driveway aprons will not be replaced to its original state. Those property owners who have driveway aprons with these materials have typically signed a waiver absolving the village from replacing these driveway aprons in kind. However, if a property owner's apron is impacted by the village's construction project and it is not constructed of the standard asphalt/concrete driveway the village will provide those property owners a refund of the equivalent costs (contract unit price) of a concrete or asphalt driveway apron. The property owner will also have the option of allowing the village to install either the standard concrete or asphalt driveway apron~~ However, driveway aprons constructed of premium finishes, including decorative concrete, decorative asphalt, brick pavers, or similar materials, will not be replaced in kind. Prior to the construction of an apron with premium materials, property owners have typically signed a Right-of-way Agreement absolving the village of replacing private improvements in-kind within the right-of-way. If a driveway apron constructed of premium materials is impacted by a village construction project, the property owner may choose to repair the apron privately. In this case, the village will reimburse the property owner up to the project cost for a standard concrete driveway apron replacement. Alternatively, the property owner may choose to have the village install a standard concrete or asphalt driveway apron.

~~A driveway apron is scheduled to be repaired not replaced when only a portion of the apron needs removal and replacement in order to maintain positive drainage. In this case, the property owner will be given the opportunity to have the complete apron replaced on a pro rata cost basis, using the village's contractor and the village's contracted price. In such an instance, the village will pay the cost of the driveway apron patch, and the cost of the remainder of the driveway apron replacement will be borne by the property owner.~~

~~In any of these cases, if the property owner would like to replace their entire driveway they are able to use the village's contractor, but not through or as a part of the village's contract.~~

~~The property owner will be given contact information for the contractor so that the property owner and contractor can make a private arrangement. This same procedure will be used for property owners who are not impacted by the construction project if they would like to replace their apron.~~

In areas with ~~road side~~ roadside ditches, a culvert ~~exists under~~ is located beneath each driveway apron to ~~carry the~~ convey stormwater runoff ~~from the ditch past the~~ under the driveway ~~apron~~. Driveway culverts are considered ~~to be~~ a private improvement located in the public ~~right of way~~ right-of-way, and property owners are responsible for maintenance and, if necessary, replacement. The size, slope, and material of the driveway culverts are subject to review and approval by the village. The village will repair culverts ~~if~~ only when they are ~~impacted by the village's work in the right of way~~ directly affected by village construction activities within the right-of-way.

~~The community development department and the engineering & public works department will share information regarding upcoming construction projects. Should a resident be required to fix their driveway apron by the code of ordinances, or come in for a permit to redo their driveway, and the village has scheduled to do work impacting their apron within one (1) year, the village will notify the property owner. Those required to repair their apron by the code of ordinances will be able to wait until the village's project passes their property. Those that are coming in for a permit will be notified and the property owner can decide whether or not to move forward with their project or wait until the village's project passes their property.~~

If a property owner is required by the village to repair a driveway apron under the Code of Ordinances, or applies for a permit to replace a driveway, and the village has scheduled construction work that will impact the driveway apron within one (1) year, the village will notify the property owner of the planned construction project during the permitting process. In these cases, the property owner may choose whether to proceed with their work or wait until the village's project has been completed adjacent to their property.

# RIGHT OF WAY AGREEMENT

AGREEMENT made this_____day of _____, between

_____

_____

_____

_____

(Name, Address, and Parcel Identification Number),

_____, Illinois, referred to as property owner and Village of Schaumburg, 101 Schaumburg Court, Schaumburg, Illinois 60193, referred to as "Village".

Property owner currently owns property described as attached on Exhibit A, which is immediately adjacent to property under the control of the Village as and for public right-of-way; and

Property owner wishes to construct on the property under control of the Village; and

Village has authorized a procedure to allow construction on its right-of-way or properties.

NOW IN CONSIDERATION OF THE MUTUAL COVENANTS SET FORTH INAGREEMENT, the parties agree to be bound and obligated as follows:

1) Village agrees to allow the construction and issuance of any necessary permits for such construction in the right-of-way immediately adjacent to property legally described on Exhibit A.
2) Property owner hereby releases and discharges for himself, his legal representatives, successors and assigns from any and all claims, demands, damages, actions, causes of actions, suits at law or equity of any kind or nature in any manner arising out of any other work done in the public right-of-way which may have an impact or an effect on the construction by the property owner.
3) That property owner hereby elects and does assume all risk for claims arising before or after date of this Agreement, known or unknown, arising from construction on the Village public right-of-way and knowingly and voluntarily expressly releases the Village of Schaumburg, its successors in interest or any other party authorized by the Village to perform work in the public right-of-way.
4) To the extent the property owner uses any premium finishes in the construction of driveway aprons or other improvements in the right-of-way as authorized by this Agreement, such as decorative concrete, decorative asphalt, brick pavers, or similar materials, should the Village need to perform any repair or replacement of said improvements that are affected by Village construction activities in the right-of-way, the Village will not bear the costs associated with repair or replacement of said premium finishes, and instead will either repair or replace with standard concrete or asphalt, or provide the property owner with reimbursement up to the cost of standard concrete repair or replacement should the owner desire to perform their own repair or replacement with premium finishes.
5) The undersigned, its heirs, executors, administrators, successors in trust or assigns hereby agree to indemnify the Village for any and all claims, demands, damages, actions, causes of actions or suits at law or in equity of any kind of nature, in any manner arising out of, done on behalf of property owner in said construction.
6) This Right-of-Way Agreement shall be recorded and be of record against the adjacent property owner until said construction has been removed from publicright-of-way.

_____ Property Owner

_____ Property Owner

**RIGHT OF WAY AGREEMENT**

AGREEMENT made this_____day of _____,_, between

_____

_____

_____

_____

(Name, Address, and Permanent Parcel Number),

_____, Illinois, referred to as property owner and Village of Schaumburg, 101 Schaumburg Court, Schaumburg, Illinois 60193 Referred to as "Village".

Property owner currently owns property described as attached on Exhibit A which is immediately adjacent to property under the control of the Village as and for public right-of-way; and

Property owner wishes to construct on the property under control of the Village; and

Village has authorized a procedure to allow construction on its right-of-way or properties.

NOW IN CONSIDERATION OF THE MUTUAL COVENANTS SET FORTH IN THIS AGREEMENT, the parties agree to be bound and obligated as follows:

1) Village agrees to allow the construction and issuance of any necessary permits for such construction in the right-of-way immediately adjacent to property legally described on Exhibit A.
2) Property owner hereby releases and discharges for himself, his legal representatives, successors and assigns from any and all claims, demands, damages, actions, causes of actions, suits at law or equity of any kind or nature in any manner arising out of any other work done in the public right-of-way which may have an impact or an effect on the construction by the property owner.
3) That property owner hereby elects and does assume all risk for claims arising before or after date of this Agreement, known or unknown, arising from construction on the Village public right-of-way and knowingly and voluntarily expressly releases the Village of Schaumburg, its successors in interest or any other party authorized by the Village to perform work in the public right-of-way.
4) To the extent the property owner uses any premium finishes in the construction of driveway aprons or other improvements in the right-of-way as authorized by this Agreement, such as decorative concrete, decorative asphalt, brick pavers, or similar materials, should the Village need to perform any repair or replacement of said improvements that are affected by Village construction activities in the right-of-way, the Village will not bear the costs associated with repair or replacement of said premium finishes, and instead will either repair or replace with standard concrete or asphalt, or provide the property owner with reimbursement up to the cost of standard concrete repair or replacement should the owner desire to perform their own repair or replacement with premium finishes.
5) The undersigned, its heirs, executors, administrators, successors in trust or assigns hereby agree to indemnify the Village for any and all claims, demands, damages, actions, causes of actions or suits at law or in equity of any kind of nature, in any manner arising out of, done on behalf of property owner in said construction.
6) This Right-of-Way Agreement shall be recorded and be of record against the adjacent property owner until said construction has been removed from public right-of-way.

_____ Property Owner

_____ Property Owner

VILLAGE OF SCHAUMBURG

**AGENDA ITEM SUMMARY**

**Recommendation to Approve Supplemental Engineering for the Salem Drive Reconstruction – Parker Drive to Schaumburg Road - Phase II Final Design with HLR, Inc.**
**06/04/26**
**Engineering and Public Works Committee**

Presenter: Tyler Quattrocchi, Engineering Project Manager
Lead Department: Engineering and Public Works

| Account(s): | Budget: | Expense Request: |
|---|---|---|
| SEE BUDGET TABLE | | |

The budget status for this request is: Over Budget

Amount Over Budget: $152,000

***Executive Summary:***

In September 2024, the Village Board approved the execution of an agreement with Hampton, Lenzini and Renwick, Inc. (HLR) for Phase II design services related to the Salem Drive Reconstruction project from Parker Drive to Schaumburg Road. Salem Drive is a north/south collector road between Braintree Drive to the west and Roselle Road to the east. The project includes the reconstruction of the roadway and the construction of an 8’ wide multi-use path on the east side. Comments from the Phase I public hearing were positive, and a majority of the responses supported the off-street bike path. The project has been awarded approximately $3.2 million in Federal Surface Transportation Program (STP) funding for construction and construction administration.

The executed Phase II design agreement included the preparation of a boundary survey of the project’s limits, verifying the relation of the improvements to existing property lines. The completed boundary survey shows that the majority of Salem Drive (from Schaumburg Road to Allonby Drive) has a 66’ right of way with a 4’ wide sidewalk located approximately 1’ into the right of way. However, a portion of Salem Drive (from Allonby Drive north to the Village limits) only has a 60’ right of way. The sidewalk was constructed based on a 66’ right of way. Therefore, in this area, the existing sidewalk is located half in the right of way and half on private property. This discrepancy appears to date back to the original establishment of the subdivision in 1972.

Village staff considered several options for moving forward, including land acquisition, elimination of the multi-use path, or cross-section design changes. HLR and staff narrowed the choices to two alternatives: land acquisition to establish a 66' right of way or shifting the multi-use path onto the roadway, eliminating parking on one side of the street. Ultimately, staff chose to move forward with land acquisition, to establish the right of way as originally intended and follow the Village Board's request to shift bicycle traffic to off-street paths. The STP funding for the project is programmed in the 2031 federal fiscal year. The land acquisition would need to be completed approximately two months prior to the letting of construction. Staff would like to expedite this project, as STP funds may become available sooner.

HLR provided a proposal in the amount of $343,157.50 to complete additional engineering and land acquisition services associated with the reduced right of way. HLR's proposal includes communication, coordination, and negotiation with 26 property owners to acquire a 3' strip of land to establish a 66' right of way. The proposal includes the preparation of plats of survey, legal descriptions, appraisal reports, and documentation. The remainder of the proposal includes the preparation of a revised Phase I Project Development Report, as required by the Illinois Department of Transportation (IDOT). The project has been on hold, as staff and HLR worked to determine the best way to move forward. HLR's proposal includes a small amount for fee rate increases due to the project's extended timeframe. The proposal does not include the actual purchase of the additional right of way, which is currently estimated at $200,000.

The proposed reconstruction project is included in the Village's Capital Improvement Program (CIP) for multiple fiscal years. As shown on the attached budget table, there is available budget within the Vital Streets fund to cover a portion of HLR's additional services. However, the proposal is approximately $152,000.00 over budget. Staff will recommend an amendment to the CIP to address the total budget shortfall.

***Recommended Action:***

The Village Manager recommends the Engineering and Public Works Committee recommend the Village Board approve supplemental engineering for the Salem Drive Reconstruction - Parker Drive to Schaumburg Road - Phase II Final Design with HLR, Inc. of Elgin, IL, in the amount of $343,157.50.

**ATTACHMENTS:**
- Budget Table
- Proposal
- Land Acquisition Exhibit - Revised
- Alternate Options
- Proposed Sections

**Salem Drive Reconstruction – Final Design (23027 10-140)**

**Contract Overview**

| Description | Amount |
|---|---|
| Original Agreement | $ 322,470.00 |
| Proposed Supplement | $ 343,157.50 |
| Total Revised Contract Value | $ 665,627.50 |
| Actual Spend Through FY26 | $ (74,973.75) |
| Remaining Design Obligations | $ 590,653.75 |

**Funding by Fiscal Year**

| Fiscal Year | Current Approved Budget | Planned Expense Need | Over/(Under) |
|---|---|---|---|
| FY26 - to be rebudgeted | $ 139,000.00 | | **$ (139,000.00)** |
| FY27 | $ 200,000.00 | $ 390,000.00 | $ 190,000.00 |
| FY28 | $ 100,000.00 | $ 201,000.00 | $ 101,000.00 |
| **TOTAL** | **$ 439,000.00** | **$ 591,000.00** | **$ 152,000.00** |

**Hampton, Lenzini and Renwick, Inc.**
Civil Engineers • Structural Engineers • Land Surveyors • Environmental Specialists
www.hlrengineering.com

April 8, 2026

Tyler Quatrocchi
Village of Schaumburg
714 S. Plum Grove Road
Schaumburg, IL 60193

**RE: Salem Drive Reconstruction Project (From Schaumburg Road to Parker Drive)**

Dear Mr. Quatrocchi:

HLR formally requests a supplement of $343,157.50 to the original agreement dated September 25, 2024. This supplement is primarily required to facilitate necessary land acquisition services. During the Phase II right-of-way (ROW) determination, it was discovered that the existing ROW width on the north half of the project is 60 feet rather than 66 feet as compared to the south half, leaving portions of the existing sidewalk outside the public ROW. Because this federally funded project entails replacing existing infrastructure with new 5-foot sidewalks or 8-foot shared-use paths, IDOT requires land acquisition to secure legal access for construction and future maintenance. IDOT is also requiring an addendum to the Phase I Project Development Report as a result of the additional ROW and is summarized in Item 5 below.

Additionally, this supplement covers out-of-scope services completed by HLR (summarized in Items 2 and 3 below) and accommodates our standard 2025 and 2026 rate increases. These rate adjustments were incurred during the project standstill while resolving the ROW issues and awaiting funding approval. An itemized breakdown of all costs is provided below.

| Item | Description | Amount | Notes |
|---|---|---|---|
| 1 | Land Acquisition Services | $297,700.00 | See Attachments 1.1 & 1.2 |
| 2 | Out of scope work to discuss design alterations for land acquisition avoidance | $ 11,950.00 | See Attachment 2 |
| 3 | STP funding application to the Northwest Municipal Council for Federal Funding | $ 1,557.50 | See Attachment 3 |
| 4 | Account for rate increases that have occurred since project delays | $ 20,860.00 | See Attachment 4.0 - 4.3 |
| 5 | Phase I PDR Addendum (Re-Evaluation) | $ 11,090.00 | See Attachment 5 |

A scope of work has been provided in Attachment 6, which includes an adjusted schedule based on the current project delays and desired target letting as well as a written scope of work for the additional land acquisition services.

If you have any questions, please feel free to contact me.

Sincerely,

Nick Piekarski
Design Engineering Manager / Assistant Corporate Secretary

Acceptance of Task Order as summarized above and as shown in the attachments referenced above:

_____ _____

Signature Date

_____

Title

1707 N. Randall Road
Suite 100
Elgin, Illinois 60123
Tel. 847.697.6700
Fax 847.697.6753

380 Shepard Drive
Elgin, Illinois 60123-7010
Tel. 847.697.6700
Fax 847.697.6753

380 N. Terra Cotta Road
Unit G
Crystal Lake, Illinois 60012
Tel. 847.697.6700
Fax 847.697.6753

3085 Stevenson Drive
Suite 201
Springfield, Illinois 62703
Tel. 217.546.3400
Fax 217.546.8116

323 West 3rd Street
P.O. Box 160
Mt Carmel, Illinois 62863
Tel. 618.262.8651
Fax 618.263.3327

**Attachment 1.1**
**Item 1 - Land Acquisition Services**
**Cost Justification**

| Task | # Parcels | Cost Per Parce | Task Cost |
|---|---|---|---|
| Plats and Legals | 26 | $ 2,500.00 | $ 65,000.00 |
| Title Commitments | 26 | $ 600.00 | $ 15,600.00 |
| Appraisal Reports | 26 | $ 2,500.00 | $ 65,000.00 |
| Review Appraisals (By Subconsultant - See Attachment 1.2) | 26 | $ 1,250.00 | $ 32,500.00 |
| Negotiations | 26 | $ 3,800.00 | $ 98,800.00 |
| Documentation/Recording Fees | 26 | $ 800.00 | $ 20,800.00 |
| | | Total Land Ac | $ 297,700.00 |

# POLACH APPRAISAL GROUP, INC.

345 W. Washington Avenue
Suite 301
Madison · Wisconsin · 53703
Phone: 608.509.4151

180 W. Park Avenue
Suite 155
Elmhurst · Illinois · 60126
Phone: 630.682.4650

77 W. Wacker Drive
Suite 4500
Chicago · Illinois · 60601
Phone: 312.422.1200

## PROPOSAL FOR PROFESSIONAL SERVICES

AT THE REQUEST OF: Nick Piekarski, PE, CFM npiekarski@hlreng.com
Design Engineering Manager
Hampton, Lenzini and Renwick, Inc.
1707 N Randall Road, Suite 100
Elgin, IL 60123

WITH REFERENCE TO THE FOLLOWING DESCRIBED PROPERTY:

Right of Way Project - Fee Partial Acquisition Parcels
Salem Drive at Parker Road
Village of Schaumburg, Illinois




**POLACH APPRAISAL GROUP, INC.**, HEREBY AGREES TO PERFORM THE FOLLOWING PROFESSIONAL SERVICES:

Appraisal Review
Inspection of the subject properties and surrounding area; research with respect to the subject properties; review and inspection of market data research; analysis of the subject properties and the market data; review of the submitted appraisal reports in connection with the proposed

**Attachment 2**
**Item 2 - Out of scope work to discuss design alterations for land acquisition avoidance**
**Cost Justification**

| Name | Date | Hours | Comment | Billing Amount | Notes |
|---|---|---|---|---|---|
| Nick Piekarski | 1/7/2025 | 0.5 | Coordination with project team regarding ROW research options for north half of project | $ 100.00 | Previously Invoiced |
| Jeff Meindl | 1/9/2025 | 3 | Research right-of-way requirements | $ 570.00 | Previously Invoiced |
| Jeff Meindl | 1/10/2025 | 2 | Search Village archives for right-of-way info | $ 380.00 | Previously Invoiced |
| Jeff Meindl | 2/3/2025 | 1 | Coordination with Village re: right-of-way | $ 190.00 | Previously Invoiced |
| Jeff Meindl | 2/5/2025 | 1 | Coordination with Village re: right-of-way | $ 190.00 | Previously Invoiced |
| Nick Piekarski | 2/13/2025 | 1 | Coordination with Design Team regarding ROW | $ 220.00 | Previously Invoiced |
| Nick Piekarski | 3/20/2025 | 0.5 | Coordination with project team regarding prescriptive easements for north half of project | $ 110.00 | Previously Invoiced |
| Jeff Meindl | 3/21/2025 | 4 | Project design and ROW coordination | $ 760.00 | Previously Invoiced |
| Jeff Meindl | 3/25/2025 | 6.5 | Evaluate right-of-way solutions. | $ 1,235.00 | Previously Invoiced |
| Nick Piekarski | 3/26/2025 | 1 | Team coordination on further direction of project and client outreach due to ROW constraints | $ 220.00 | Previously Invoiced |
| Jeff Meindl | 3/31/2025 | 2 | Design options to work within existing right-of-way. | $ 380.00 | Previously Invoiced |
| Jeff Meindl | 4/1/2025 | 2 | Prepare exhibits for meeting next week | $ 380.00 | Previously Invoiced |
| Jeff Meindl | 4/3/2025 | 2 | Prepare for meeting next Monday | $ 380.00 | Previously Invoiced |
| Jeff Meindl | 4/7/2025 | 5 | Meeting with Schaumburg, including preparation and follow-up tasks. | $ 950.00 | Previously Invoiced |
| Nick Piekarski | 4/7/2025 | 3 | Coordination Meeting with the Village regarding ROW issues and design options on the north half of the project | $ 660.00 | Previously Invoiced |
| Jeff Meindl | 4/8/2025 | 4 | Prepare exhibits for path alternates | $ 760.00 | Previously Invoiced |
| Nick Piekarski | 4/9/2025 | 0.5 | Review documents to Village for possible design alterations | $ 110.00 | Previously Invoiced |
| Jeff Meindl | 4/16/2025 | 2 | Review alternate design options from Phase 1 study. | $ 380.00 | Previously Invoiced |
| Jeff Meindl | 4/18/2025 | 2 | Coordination regarding design alternates | $ 380.00 | Previously Invoiced |
| Nick Piekarski | 4/18/2025 | 1 | Email Response to Village regarding Bike Path design change questions | $ 220.00 | Previously Invoiced |
| Jeff Meindl | 4/24/2025 | 1 | Client coordination | $ 190.00 | Previously Invoiced |
| Jeff Meindl | 8/14/2025 | 1 | Coordination with client regarding project status and cost. Research cost to aquire right-of-way. | $ 190.00 | Previously Invoiced |
| Jeff Meindl | 8/21/2025 | 2 | Prepare budgetary cost of land acquisition | $ 380.00 | Previously Invoiced |
| Jeff Meindl | 8/27/2025 | 4 | Meeting with Schaumburg including preparation. | $ 760.00 | Previously Invoiced |
| Jeff Meindl | 8/28/2025 | 2 | Prepare summary of recommendations and update typical sections. | $ 380.00 | Previously Invoiced |
| Jeff Meindl | 9/3/2025 | 1 | Write summary of alternates and costs for Village's use in presentation to the Transportation Committee. | $ 190.00 | Previously Invoiced |
| Jeff Meindl | 9/4/2025 | 2 | Write summary of alternates and costs for Village's use in presentation to the Transportation Committee. Submit docs to village. Quarterly report updates. | $ 380.00 | Previously Invoiced |
| Jeff Meindl | 9/9/2025 | 1 | Determine the number of parking spaces along the east side of the street. | $ 190.00 | Previously Invoiced |
| | | | Previously Invoiced Sub Total | $ 11,235.00 | |
| Jeff Meindl | 3/19/2026 | 2 | Update proposal for current rtaes and addition of land acquisition. | $ 400.00 | To be included in April Invoice |
| Nick Piekarski | 3/19/2026 | 0.5 | Coordinate agreement updates for land ac | $ 115.00 | To be included in April Invoice |
| Jeff Meindl | 3/20/2026 | 1 | Update proposal for current rtaes and addition of land acquisition. | $ 200.00 | To be included in April Invoice |
| | | | Future Invoice Sub Total | $ 715.00 | |
| | | | Item 2 Supplement Requested | $ 11,950.00 | |

**Attachment 3**
**Item 3 - STP Application**
**Cost Justification**

** All time shown below has not been included in past invoices to the Village.

| Name | Date | Hours | Posted | Comment | Billing Amount |
|---|---|---|---|---|---|
| Annalise Spindle | 11/7/2025 | 5.5 | Checked | -STP Application Updating Typical Section Exhibit (3 sheets of typicals) | $ 797.50 |
| Jeff Meindl | 11/7/2025 | 0.5 | Checked | Review typical sections. | $ 95.00 |
| Annalise Spindle | 11/6/2025 | 4.25 | Checked | -STP Application and starting to update typicals exhibit | $ 616.25 |
| Kate Kasch Schulstad | 11/6/2025 | 0.25 | Checked | STP application update | $ 43.75 |
| Jeff Meindl | 11/5/2025 | 0.5 | Checked | Coordinate updates to STP funding application. | $ 95.00 |
| Jeff Meindl | 11/4/2025 | 0.5 | Checked | Coordinate updates to STP funding application. | $ 95.00 |
| Annalise Spindle | 11/10/2025 | 5 | Checked | -STP application and attachments added | $ 725.00 |
| Jeff Meindl | 11/10/2025 | 1 | Checked | Updates to STP funding application | $ 190.00 |
| Kate Kasch Schulstad | 11/13/2025 | 0.75 | Checked | review STP | $ 131.25 |
| Kate Kasch Schulstad | 11/14/2025 | 0.25 | Checked | stp | $ 43.75 |
| Jeff Meindl | 11/17/2025 | 1 | Checked | QC and submittal of updated STP funding application. | $ 190.00 |
| Kate Kasch Schulstad | 11/17/2025 | 0.25 | Checked | stp update | $ 43.75 |

| | | |
|---|---|---|
| Item 1 Sub-total | $ | 3,066.25 |
| Item 1 costs that contribute to project design | $ | 1,508.75 |
| Item 1 Total | $ | 1,557.50 |

**Attachment 4.0**
**Item 4 - Rate Increase**
**Cost Justification**

| | | |
|---|---|---|
| Original Project Budget | $ 322,470.00 | |
| Previously Invoiced | $ 69,826.25 | |
| Item 2 Future Invoice Total | $ 715.00 | |
| Item 3 Future Invoice Total (Costs that contribute to project design (From Attachment 1)) | $ 1,508.75 | |
| Original Project Budget Remainder (See Attachment 4.1) | $ 250,420.00 | |
| Adjusted Budget Remainder Value based on rate increase (See Attachment 4.2) | $ 271,280.00 | (See Attachment 4.3 for 2026 rates) |
| Item 4 Supplement Requested | $ 20,860.00 | |

**ATTACHMENT 4.1**
**DETAILED COST BREAKDOWN - ORIGINAL PROJECT BUDGET REMAINDER (2024 RATES)**
**PROFESSIONAL SERVICES**
**SALEM DRIVE PHASE II**
**VILLAGE OF SCHAUMBURG**

| VISION PHASE NAME | | Project Phase/Task | Employee Classification | | | | | | | | | | | | | | | | | | | | Direct Costs | Hours | Fee | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | E6 | | E5 | | E4 | | E3 | | E2 | | E1 | | T3 | | T2 | | SUR2 | | SUR1 | | ENV3 | | | | | |
| | | | $215.00 | | $195.00 | | $185.00 | | $170.00 | | $140.00 | | $125.00 | | $165.00 | | $135.00 | | $170.00 | | $125.00 | | $180.00 | | | | | |
| | | | LC | Hrs | LC | Hrs | LC | Hrs | LC | Hrs | LC | Hrs | LC | Hrs | LC | Hrs | LC | Hrs | LC | Hrs | LC | Hrs | LC | Hrs | | | | |
| PREP | 1 | PREPARATORY WORK | | | | | | | | | | | | | | | | | | | | | | | | |
| | | Kick-Off Meeting with Village Staff | | | | | | | | | | | | | | | | | | | | | | 0 | | Task Complete |
| | | Review of Studies, Reports, Existing Conditions, Concept Design | | | | | | | | | | | | | | | | | | | | | | 0 | | Task Complete |
| | | Review of Village GIS Data | | | | | | | | | | | | | | | | | | | | | | 0 | | Task Complete |
| | | | | | | | | | | | | | | | | | | | | | | | | 0 | | |
| SUR/FM | 2 | TOPOGRAPHIC SURVEY & FIELD INVESTIGATION | | | | | | | | | | | | | | | | | | | | | | | | |
| | | Field Inspection (Verify Pavement/Sidewalk/Curb Conditions) | | | | | | | | | | | | | | | | | | | | | | 0 | | Task Complete |
| | | Boundary/Right-of-Way Determination | | | | | | | | | | | | | | | | | | | | | | 0 | | Task Complete |
| | | Supplemental Storm Sewer Televising | | | FM | 8 | | | | | | | | | | | | | | | | | $ 5,000.00 | 8 | $ 6,560.00 | |
| | | | | | | | | | | | | | | | | | | | | | | | | 0 | $ - | |
| DESIGN | 3 | DESIGN ENGINEERING SERVICES | | | | | | | | | | | | | | | | | | | | | | | | |
| | | Prepare Plans | | | | | | | | | | | | | | | | | | | | | | 0 | $ - | |
| | | Title Sheet | | | | | DE | 2 | | | | | | | DR | 2 | | | | | | | | 4 | $ 700.00 | |
| | | General Notes | | | | | DE | 3 | | | | | | | DR | 2 | | | | | | | | 5 | $ 885.00 | |
| | | Alignment, Ties, and Benchmarks | | | | | DE | 1 | | | | | | | DR | 6 | | | | | | | | 7 | $ 1,175.00 | |
| | | Summary of Quantities | | | | | DE | 1 | | | | | | | DR | 1 | | | | | | | | 2 | $ 350.00 | |
| | | Schedule of Quantities | | | | | DE | 12 | | | | | | | DR | 4 | | | | | | | | 16 | $ 2,880.00 | |
| | | Typical Sections | | | | | DE | 12 | | | | | | | DR | 8 | | | | | | | | 20 | $ 3,540.00 | |
| | | Removal Plan (50 scale, 3 sheets) | | | | | DE | 18 | | | | | | | DR | 12 | | | | | | | | 30 | $ 5,310.00 | |
| | | Plan and Profiles (20 scale, 7 sheets) | | | | | DE | 56 | | | | | | | DR | 40 | | | | | | | | 96 | $ 16,960.00 | |
| | | Drainage and Utility Plan and Profile (20 scale, 7 sheets) | | | | | DE | 56 | | | | | | | DR | 40 | | | | | | | | 96 | $ 16,960.00 | |
| | | Proposed Storm Sewer Calculations | | | DE | 48 | | | | | | | | | | | | | | | | | | 48 | $ 9,360.00 | |
| | | Review Sewer Televising and Include Spot Repairs | | | | | DE | 16 | | | | | | | DR | 6 | | | | | | | | 22 | $ 3,950.00 | |
| | | Soil Erosion and Sediment Control Plan (50 scale, 3 sheets) | | | | | DE | 24 | | | | | | | DR | 18 | | | | | | | | 42 | $ 7,410.00 | |
| | | ADA Sidewalk Grading Plan (Approx 32) | | | | | DE | 64 | | | | | | | DR | 24 | | | | | | | | 88 | $ 15,800.00 | |
| | | Pavement Marking and Signing Plan (50 scale, 3 sheets) | | | | | DE | 16 | | | | | | | DR | 12 | | | | | | | | 28 | $ 4,940.00 | |
| | | Maintenance of Traffic Plan (Basic) | | | DE | 4 | DE | 24 | | | | | | | DR | 18 | | | | | | | | 46 | $ 8,190.00 | |
| | | Traffic Signal Plan | | | | | DE | 24 | | | | | | | | | | | | | | | | 24 | $ 4,440.00 | |
| | | Cable Plan | | | | | DE | 8 | | | | | | | | | | | | | | | | 8 | $ 1,480.00 | |
| | | Cross Sections (50' Sections and 40 Driveways - Est. 120 Sections ) | | | | | DE | 80 | | | | | | | DR | 140 | | | | | | | | 220 | $ 37,900.00 | |
| | | Special Details | | | | | DE | 24 | | | | | | | DR | 16 | | | | | | | | 40 | $ 7,080.00 | |
| | | Standard Details | | | | | DE | 4 | | | | | | | DR | 8 | | | | | | | | 12 | $ 2,060.00 | |
| | | Prepare Bid Documents | | | | | SP | 52 | | | | | | | | | | | | | | | | 52 | $ 9,620.00 | |
| | | Prepare Estimate of Cost | | | | | QT | 16 | | | | | | | | | | | | | | | | 16 | $ 2,960.00 | |
| | | Prepare Estimate of Time and Lump Sum Cost Breakdown | | | | | QT | 12 | | | | | | | | | | | | | | | | 12 | $ 2,220.00 | |
| | | Utility Coordination | | | | | CC | 36 | | | CC | 12 | | | | | | | | | | | | 48 | $ 8,340.00 | |
| | | Updates based on IDOT Comments | DE | 8 | | | DE | 34 | | | | | | | DR | 24 | | | | | | | | 66 | $ 11,970.00 | |
| | | Bidding Assistance | | | | | | | | | | | | | | | | | | | | | | 0 | $ - | |
| | | Response to Questions | DO | 2 | | | DO | 4 | | | | | | | | | | | | | | | | 6 | $ 1,170.00 | |
| | | Bid Evaluation | | | | | DO | 4 | | | | | | | | | | | | | | | | 4 | $ 740.00 | |
| | | Contract Documents | | | | | DO | 4 | | | | | | | | | | | | | | | | 4 | $ 740.00 | |
| | | Bid Tabulation | DO | 1 | | | DO | 4 | | | | | | | | | | | | | | | | 5 | $ 955.00 | |
| | | Letter of Recommendation | | | | | DO | 2 | | | | | | | | | | | | | | | | 2 | $ 370.00 | |
| | | Calculation | | | | | | | | | | | | | | | | | | | | | | 0 | $ - | |
| | | Flexible Pavement Design | | | | | | | | | | | | | | | | | | | | | | 0 | | Task complete |
| | | Calculation Package - Pavement Design/Storm Sewer/Quantities | CA | 1 | | | CA | 6 | | | | | | | | | | | | | | | | 7 | $ 1,325.00 | |
| | | | | | | | | | | | | | | | | | | | | | | | | 0 | $ - | |
| PERMIT | 4 | PERMITTING | | | | | | | | | | | | | | | | | | | | | | | | |
| | | Prepare Stormwater Pollution Prevention Plan (SWPPP) | | | | | PE | 8 | | | | | | | | | | | | | | | | 8 | $ 1,480.00 | |
| | | Prepare IEPA Notice of Intent | | | | | PE | 4 | | | | | | | | | | | | | | | $ 750.00 | 4 | $ 1,490.00 | |
| | | Prepare County Stormwater Permit (MWRD) including Detention and Water Quality Calcualtions | | | | | PE | 80 | | | | | | | | | | | | | | | | 80 | $ 14,800.00 | |
| | | Prepare Clean Construction and Demolition Debris (CCDD) Form 662 | | | | | | | | | PE | 24 | | | | | | | | | PE | 4 | $ 200.00 | 28 | $ 4,280.00 | |
| | | Prepare a Preliminary Environmental Site Analysis (PESA) Update | | | | | | | | | | | PE | 20 | | | | | | | PE | 3 | $ 300.00 | 23 | $ 3,340.00 | |
| | | Prepare a Cook County Permit | | | | | PE | 24 | | | | | | | | | | | | | | | | 24 | $ 4,440.00 | |
| | | | | | | | | | | | | | | | | | | | | | | | | 0 | $ - | |
| COORD | 5 | AGENCY COORDINATION | | | | | | | | | | | | | | | | | | | | | | | | |
| | | IDOT Kick-Off Meeting | | | | | | | | | | | | | | | | | | | | | | 0 | | Task complete |
| | | Status Meetings with Schaumburg (Assume 2 meetings) | CC | 4 | | | | | CC | 6 | | | | | | | | | | | | | | 10 | $ 1,880.00 | |
| | | Estimate of Probable Cost Updates (6 months) | CC | 4 | | | QT | 32 | | | | | | | | | | | | | | | | 36 | $ 6,780.00 | |
| | | GIS Database | CC | 2 | | | | | | | | | | | TE | 16 | | | | | | | | 18 | $ 3,070.00 | |
| | | Northwest Municipal Conference Coordination | CC | 4 | | | | | | | | | | | | | | | | | | | | 4 | $ 860.00 | |
| | | | | | | | | | | | | | | | | | | | | | | | | 0 | $ - | |
| PA/OR | 6 | PROJECT ADMINISTRATION & QC/QA | | | | | | | | | | | | | | | | | | | | | | | | |
| | | QC/QA Project Design, Drainage Design and PDR | OR | 16 | OR | 12 | | | | | | | | | | | | | | | | | | 28 | $ 5,780.00 | |
| | | Project Administration | PA | 18 | | | | | | | | | | | | | | | | | | | | 18 | $ 3,870.00 | |
| | | | | | | | | | | | | | | | | | | | | | | | | 0 | $ - | |
| | | **TOTALS** | | **60** | | **72** | | **767** | | **6** | | **36** | | **20** | | **397** | | **0** | | **0** | | **0** | | **7** | **$ 6,250.00** | **1365** | **$ 250,410.00** | |

Cost removed from calculation. Task was completed in work previously invoiced.

Hours adjusted for work completed to date and previously invoiced to match total remaining in project budget.

**ATTACHMENT 4.2**
**DETAILED COST BREAKDOWN - ADJUSTED BUDGET REMAINDER VALUE (2026 RATES)**
**PROFESSIONAL SERVICES**
**SALEM DRIVE PHASE II**
**VILLAGE OF SCHAUMBURG**

| VISION PHASE NAME | | Project Phase/Task | Employee Classification | | | | | | | | | | | | | | | | | | | | Direct Costs | Hours | Fee | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | E6 | | E5 | | E4 | | E3 | | E2 | | E1 | | T3 | | T2 | | SUR2 | | SUR1 | | ENV3 | | | | | |
| | | | $230.00 | | $215.00 | | $200.00 | | $185.00 | | $155.00 | | $140.00 | | $180.00 | | $145.00 | | $190.00 | | $135.00 | | $200.00 | | | | | |
| | | | LC | Hrs | LC | Hrs | LC | Hrs | LC | Hrs | LC | Hrs | LC | Hrs | LC | Hrs | LC | Hrs | LC | Hrs | LC | Hrs | LC | Hrs | | | | |
| PREP | 1 | PREPARATORY WORK | | | | | | | | | | | | | | | | | | | | | | | | |
| | | Kick-Off Meeting with Village Staff | | | | | | | | | | | | | | | | | | | | | | 0 | | Task Complete |
| | | Review of Studies, Reports, Existing Conditions, Concept Design | | | | | | | | | | | | | | | | | | | | | | 0 | | Task Complete |
| | | Review of Village GIS Data | | | | | | | | | | | | | | | | | | | | | | 0 | | Task Complete |
| | | | | | | | | | | | | | | | | | | | | | | | | 0 | | |
| SUR/FM | 2 | TOPOGRAPHIC SURVEY & FIELD INVESTIGATION | | | | | | | | | | | | | | | | | | | | | | | | |
| | | Field Inspection (Verify Pavement/Sidewalk/Curb Conditions) | | | | | | | | | | | | | | | | | | | | | | 0 | | Task Complete |
| | | Boundary/Right-of-Way Determination | | | | | | | | | | | | | | | | | | | | | | 0 | | Task Complete |
| | | Supplemental Storm Sewer Televising | | | FM | 8 | | | | | | | | | | | | | | | | | $ 5,000.00 | 8 | $ 6,720.00 | |
| | | | | | | | | | | | | | | | | | | | | | | | | 0 | $ - | |
| DESIGN | 3 | DESIGN ENGINEERING SERVICES | | | | | | | | | | | | | | | | | | | | | | | | |
| | | Prepare Plans | | | | | | | | | | | | | | | | | | | | | | 0 | $ - | |
| | | Title Sheet | | | | | DE | 2 | | | | | | | DR | 2 | | | | | | | | 4 | $ 760.00 | |
| | | General Notes | | | | | DE | 3 | | | | | | | DR | 2 | | | | | | | | 5 | $ 960.00 | |
| | | Alignment, Ties, and Benchmarks | | | | | DE | 1 | | | | | | | DR | 6 | | | | | | | | 7 | $ 1,280.00 | |
| | | Summary of Quantities | | | | | DE | 1 | | | | | | | DR | 1 | | | | | | | | 2 | $ 380.00 | |
| | | Schedule of Quantities | | | | | DE | 12 | | | | | | | DR | 4 | | | | | | | | 16 | $ 3,120.00 | |
| | | Typical Sections | | | | | DE | 12 | | | | | | | DR | 8 | | | | | | | | 20 | $ 3,840.00 | |
| | | Removal Plan (50 scale, 3 sheets) | | | | | DE | 18 | | | | | | | DR | 12 | | | | | | | | 30 | $ 5,760.00 | |
| | | Plan and Profiles (20 scale, 7 sheets) | | | | | DE | 56 | | | | | | | DR | 40 | | | | | | | | 96 | $ 18,400.00 | |
| | | Drainage and Utility Plan and Profile (20 scale, 7 sheets) | | | | | DE | 56 | | | | | | | DR | 40 | | | | | | | | 96 | $ 18,400.00 | |
| | | Proposed Storm Sewer Calculations | | | DE | 48 | | | | | | | | | | | | | | | | | | 48 | $ 10,320.00 | |
| | | Review Sewer Televising and Include Spot Repairs | | | | | DE | 16 | | | | | | | DR | 6 | | | | | | | | 22 | $ 4,280.00 | |
| | | Soil Erosion and Sediment Control Plan (50 scale, 3 sheets) | | | | | DE | 24 | | | | | | | DR | 18 | | | | | | | | 42 | $ 8,040.00 | |
| | | ADA Sidewalk Grading Plan (Approx 32) | | | | | DE | 64 | | | | | | | DR | 24 | | | | | | | | 88 | $ 17,120.00 | |
| | | Pavement Marking and Signing Plan (50 scale, 3 sheets) | | | | | DE | 16 | | | | | | | DR | 12 | | | | | | | | 28 | $ 5,360.00 | |
| | | Maintenance of Traffic Plan (Basic) | | | DE | 4 | DE | 24 | | | | | | | DR | 18 | | | | | | | | 46 | $ 8,900.00 | |
| | | Traffic Signal Plan | | | | | DE | 24 | | | | | | | | | | | | | | | | 24 | $ 4,800.00 | |
| | | Cable Plan | | | | | DE | 8 | | | | | | | | | | | | | | | | 8 | $ 1,600.00 | |
| | | Cross Sections (50' Sections and 40 Driveways - Est. 120 Sections ) | | | | | DE | 80 | | | | | | | DR | 140 | | | | | | | | 220 | $ 41,200.00 | |
| | | Special Details | | | | | DE | 24 | | | | | | | DR | 16 | | | | | | | | 40 | $ 7,680.00 | |
| | | Standard Details | | | | | DE | 4 | | | | | | | DR | 8 | | | | | | | | 12 | $ 2,240.00 | |
| | | Prepare Bid Documents | | | | | SP | 52 | | | | | | | | | | | | | | | | 52 | $ 10,400.00 | |
| | | Prepare Estimate of Cost | | | | | QT | 16 | | | | | | | | | | | | | | | | 16 | $ 3,200.00 | |
| | | Prepare Estimate of Time and Lump Sum Cost Breakdown | | | | | QT | 12 | | | | | | | | | | | | | | | | 12 | $ 2,400.00 | |
| | | Utility Coordination | | | | | CC | 36 | | | CC | 12 | | | | | | | | | | | | 48 | $ 9,060.00 | |
| | | Updates based on IDOT Comments | DE | 8 | | | DE | 34 | | | | | | | DR | 24 | | | | | | | | 66 | $ 12,960.00 | |
| | | Bidding Assistance | | | | | | | | | | | | | | | | | | | | | | 0 | $ - | |
| | | Response to Questions | DO | 2 | | | DO | 4 | | | | | | | | | | | | | | | | 6 | $ 1,260.00 | |
| | | Bid Evaluation | | | | | DO | 4 | | | | | | | | | | | | | | | | 4 | $ 800.00 | |
| | | Contract Documents | | | | | DO | 4 | | | | | | | | | | | | | | | | 4 | $ 800.00 | |
| | | Bid Tabulation | DO | 1 | | | DO | 4 | | | | | | | | | | | | | | | | 5 | $ 1,030.00 | |
| | | Letter of Recommendation | | | | | DO | 2 | | | | | | | | | | | | | | | | 2 | $ 400.00 | |
| | | Calculation | | | | | | | | | | | | | | | | | | | | | | 0 | $ - | |
| | | Flexible Pavement Design | | | | | | | | | | | | | | | | | | | | | | 0 | | Task complete |
| | | Calculation Package - Pavement Design/Storm Sewer/Quantities | CA | 1 | | | CA | 6 | | | | | | | | | | | | | | | | 7 | $ 1,430.00 | |
| | | | | | | | | | | | | | | | | | | | | | | | | 0 | $ - | |
| PERMIT | 4 | PERMITTING | | | | | | | | | | | | | | | | | | | | | | | | |
| | | Prepare Stormwater Pollution Prevention Plan (SWPPP) | | | | | PE | 8 | | | | | | | | | | | | | | | | 8 | $ 1,600.00 | |
| | | Prepare IEPA Notice of Intent | | | | | PE | 4 | | | | | | | | | | | | | | | $ 750.00 | 4 | $ 1,550.00 | |
| | | Prepare County Stormwater Permit (MWRD) including Detention and Water Quality Calcualtions | | | | | PE | 80 | | | | | | | | | | | | | | | | 80 | $ 16,000.00 | |
| | | Prepare Clean Construction and Demolition Debris (CCDD) Form 662 | | | | | | | | | PE | 24 | | | | | | | | | | | $ 200.00 | 28 | $ 4,720.00 | |
| | | Prepare a Preliminary Environmental Site Analysis (PESA) Update | | | | | | | | | | | PE | 20 | | | | | | | | | $ 300.00 | 23 | $ 3,700.00 | |
| | | Prepare a Cook County Permit | | | | | PE | 24 | | | | | | | | | | | | | | | | 24 | $ 4,800.00 | |
| | | | | | | | | | | | | | | | | | | | | | | | | 0 | $ - | |
| COORD | 5 | AGENCY COORDINATION | | | | | | | | | | | | | | | | | | | | | | | | |
| | | IDOT Kick-Off Meeting | | | | | | | | | | | | | | | | | | | | | | 0 | | Task complete |
| | | Status Meetings with Schaumburg (Assume 2 meetings) | CC | 4 | | | | | CC | 6 | | | | | | | | | | | | | | 10 | $ 2,030.00 | |
| | | Estimate of Probable Cost Updates (6 months) | CC | 4 | | | QT | 32 | | | | | | | | | | | | | | | | 36 | $ 7,320.00 | |
| | | GIS Database | CC | 2 | | | | | | | | | | | TE | 16 | | | | | | | | 18 | $ 3,340.00 | |
| | | Northwest Municipal Conference Coordination | CC | 4 | | | | | | | | | | | | | | | | | | | | 4 | $ 920.00 | |
| | | | | | | | | | | | | | | | | | | | | | | | | 0 | $ - | |
| PA/OR | 6 | PROJECT ADMINISTRATION & QC/QA | | | | | | | | | | | | | | | | | | | | | | | | |
| | | QC/QA Project Design, Drainage Design and PDR | OR | 16 | OR | 12 | | | | | | | | | | | | | | | | | | 28 | $ 6,260.00 | |
| | | Project Administration | PA | 18 | | | | | | | | | | | | | | | | | | | | 18 | $ 4,140.00 | |
| | | | | | | | | | | | | | | | | | | | | | | | | 0 | $ - | |
| | | **TOTALS** | **60** | | **72** | | **767** | | **6** | | **36** | | **20** | | **397** | | **0** | | **0** | | **0** | | **7** | **$ 6,250.00** | **1365** | **$ 271,280.00** | |

Cost removed from calculation. Task was completed in work previously invoiced.

Hours adjusted for work completed to date and previously invoiced to match total remaining in project budget.

**Attachment 4.0**
**Item 4 - Rate Increase**
**Cost Justification**

| | | |
|---|---|---|
| Original Project Budget | $ 322,470.00 | |
| Previously Invoiced | $ 69,826.25 | |
| Item 2 Future Invoice Total | $ 715.00 | |
| Item 3 Future Invoice Total (Costs that contribute to project design (From Attachment 1)) | $ 1,508.75 | |
| Original Project Budget Remainder (See Attachment 4.1) | $ 250,420.00 | |
| Adjusted Budget Remainder Value based on rate increase (See Attachment 4.2) | $ 271,280.00 | (See Attachment 4.3 for 2026 rates) |
| Item 4 Supplement Requested | $ 20,860.00 | |

**ATTACHMENT 4.1**
**DETAILED COST BREAKDOWN - ORIGINAL PROJECT BUDGET REMAINDER (2024 RATES)**
**PROFESSIONAL SERVICES**
**SALEM DRIVE PHASE II**
**VILLAGE OF SCHAUMBURG**

| VISION PHASE NAME | | Project Phase/Task | Employee Classification | | | | | | | | | | | | | | | | | | | | Direct Costs | Hours | Fee | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | E6 | | E5 | | E4 | | E3 | | E2 | | E1 | | T3 | | T2 | | SUR2 | | SUR1 | | ENV3 | | | | | |
| | | | $215.00 | | $195.00 | | $185.00 | | $170.00 | | $140.00 | | $125.00 | | $165.00 | | $135.00 | | $170.00 | | $125.00 | | $180.00 | | | | | |
| | | | LC | Hrs | LC | Hrs | LC | Hrs | LC | Hrs | LC | Hrs | LC | Hrs | LC | Hrs | LC | Hrs | LC | Hrs | LC | Hrs | LC | Hrs | | | | |
| PREP | 1 | PREPARATORY WORK | | | | | | | | | | | | | | | | | | | | | | | | |
| | | Kick-Off Meeting with Village Staff | | | | | | | | | | | | | | | | | | | | | | 0 | | Task Complete |
| | | Review of Studies, Reports, Existing Conditions, Concept Design | | | | | | | | | | | | | | | | | | | | | | 0 | | Task Complete |
| | | Review of Village GIS Data | | | | | | | | | | | | | | | | | | | | | | 0 | | Task Complete |
| | | | | | | | | | | | | | | | | | | | | | | | | 0 | | |
| SUR/FM | 2 | TOPOGRAPHIC SURVEY & FIELD INVESTIGATION | | | | | | | | | | | | | | | | | | | | | | | | |
| | | Field Inspection (Verify Pavement/Sidewalk/Curb Conditions) | | | | | | | | | | | | | | | | | | | | | | 0 | | Task Complete |
| | | Boundary/Right-of-Way Determination | | | | | | | | | | | | | | | | | | | | | | 0 | | Task Complete |
| | | Supplemental Storm Sewer Televising | | | FM | 8 | | | | | | | | | | | | | | | | | $ 5,000.00 | 8 | $ 6,560.00 | |
| | | | | | | | | | | | | | | | | | | | | | | | | 0 | $ - | |
| DESIGN | 3 | DESIGN ENGINEERING SERVICES | | | | | | | | | | | | | | | | | | | | | | | | |
| | | Prepare Plans | | | | | | | | | | | | | | | | | | | | | | 0 | $ - | |
| | | Title Sheet | | | | | DE | 2 | | | | | | | DR | 2 | | | | | | | | 4 | $ 700.00 | |
| | | General Notes | | | | | DE | 3 | | | | | | | DR | 2 | | | | | | | | 5 | $ 885.00 | |
| | | Alignment, Ties, and Benchmarks | | | | | DE | 1 | | | | | | | DR | 6 | | | | | | | | 7 | $ 1,175.00 | |
| | | Summary of Quantities | | | | | DE | 1 | | | | | | | DR | 1 | | | | | | | | 2 | $ 350.00 | |
| | | Schedule of Quantities | | | | | DE | 12 | | | | | | | DR | 4 | | | | | | | | 16 | $ 2,880.00 | |
| | | Typical Sections | | | | | DE | 12 | | | | | | | DR | 8 | | | | | | | | 20 | $ 3,540.00 | |
| | | Removal Plan (50 scale, 3 sheets) | | | | | DE | 18 | | | | | | | DR | 12 | | | | | | | | 30 | $ 5,310.00 | |
| | | Plan and Profiles (20 scale, 7 sheets) | | | | | DE | 56 | | | | | | | DR | 40 | | | | | | | | 96 | $ 16,960.00 | |
| | | Drainage and Utility Plan and Profile (20 scale, 7 sheets) | | | | | DE | 56 | | | | | | | DR | 40 | | | | | | | | 96 | $ 16,960.00 | |
| | | Proposed Storm Sewer Calculations | | | DE | 48 | | | | | | | | | | | | | | | | | | 48 | $ 9,360.00 | |
| | | Review Sewer Televising and Include Spot Repairs | | | | | DE | 16 | | | | | | | DR | 6 | | | | | | | | 22 | $ 3,950.00 | |
| | | Soil Erosion and Sediment Control Plan (50 scale, 3 sheets) | | | | | DE | 24 | | | | | | | DR | 18 | | | | | | | | 42 | $ 7,410.00 | |
| | | ADA Sidewalk Grading Plan (Approx 32) | | | | | DE | 64 | | | | | | | DR | 24 | | | | | | | | 88 | $ 15,800.00 | |
| | | Pavement Marking and Signing Plan (50 scale, 3 sheets) | | | | | DE | 16 | | | | | | | DR | 12 | | | | | | | | 28 | $ 4,940.00 | |
| | | Maintenance of Traffic Plan (Basic) | | | DE | 4 | DE | 24 | | | | | | | DR | 18 | | | | | | | | 46 | $ 8,190.00 | |
| | | Traffic Signal Plan | | | | | DE | 24 | | | | | | | | | | | | | | | | 24 | $ 4,440.00 | |
| | | Cable Plan | | | | | DE | 8 | | | | | | | | | | | | | | | | 8 | $ 1,480.00 | |
| | | Cross Sections (50' Sections and 40 Driveways - Est. 120 Sections ) | | | | | DE | 80 | | | | | | | DR | 140 | | | | | | | | 220 | $ 37,900.00 | |
| | | Special Details | | | | | DE | 24 | | | | | | | DR | 16 | | | | | | | | 40 | $ 7,080.00 | |
| | | Standard Details | | | | | DE | 4 | | | | | | | DR | 8 | | | | | | | | 12 | $ 2,060.00 | |
| | | Prepare Bid Documents | | | | | SP | 52 | | | | | | | | | | | | | | | | 52 | $ 9,620.00 | |
| | | Prepare Estimate of Cost | | | | | QT | 16 | | | | | | | | | | | | | | | | 16 | $ 2,960.00 | |
| | | Prepare Estimate of Time and Lump Sum Cost Breakdown | | | | | QT | 12 | | | | | | | | | | | | | | | | 12 | $ 2,220.00 | |
| | | Utility Coordination | | | | | CC | 36 | | | CC | 12 | | | | | | | | | | | | 48 | $ 8,340.00 | |
| | | Updates based on IDOT Comments | DE | 8 | | | DE | 34 | | | | | | | DR | 24 | | | | | | | | 66 | $ 11,970.00 | |
| | | Bidding Assistance | | | | | | | | | | | | | | | | | | | | | | 0 | $ - | |
| | | Response to Questions | DO | 2 | | | DO | 4 | | | | | | | | | | | | | | | | 6 | $ 1,170.00 | |
| | | Bid Evaluation | | | | | DO | 4 | | | | | | | | | | | | | | | | 4 | $ 740.00 | |
| | | Contract Documents | | | | | DO | 4 | | | | | | | | | | | | | | | | 4 | $ 740.00 | |
| | | Bid Tabulation | DO | 1 | | | DO | 4 | | | | | | | | | | | | | | | | 5 | $ 955.00 | |
| | | Letter of Recommendation | | | | | DO | 2 | | | | | | | | | | | | | | | | 2 | $ 370.00 | |
| | | Calculation | | | | | | | | | | | | | | | | | | | | | | 0 | $ - | |
| | | Flexible Pavement Design | | | | | | | | | | | | | | | | | | | | | | 0 | | Task complete |
| | | Calculation Package - Pavement Design/Storm Sewer/Quantities | CA | 1 | | | CA | 6 | | | | | | | | | | | | | | | | 7 | $ 1,325.00 | |
| | | | | | | | | | | | | | | | | | | | | | | | | 0 | $ - | |
| PERMIT | 4 | PERMITTING | | | | | | | | | | | | | | | | | | | | | | | | |
| | | Prepare Stormwater Pollution Prevention Plan (SWPPP) | | | | | PE | 8 | | | | | | | | | | | | | | | | 8 | $ 1,480.00 | |
| | | Prepare IEPA Notice of Intent | | | | | PE | 4 | | | | | | | | | | | | | | | $ 750.00 | 4 | $ 1,490.00 | |
| | | Prepare County Stormwater Permit (MWRD) including Detention and Water Quality Calcualtions | | | | | PE | 80 | | | | | | | | | | | | | | | | 80 | $ 14,800.00 | |
| | | Prepare Clean Construction and Demolition Debris (CCDD) Form 662 | | | | | | | | | PE | 24 | | | | | | | | | | | $ 200.00 | 28 | $ 4,280.00 | |
| | | Prepare a Preliminary Environmental Site Analysis (PESA) Update | | | | | | | | | | | PE | 20 | | | | | | | | | $ 300.00 | 23 | $ 3,340.00 | |
| | | Prepare a Cook County Permit | | | | | PE | 24 | | | | | | | | | | | | | | | | 24 | $ 4,440.00 | |
| | | | | | | | | | | | | | | | | | | | | | | | | 0 | $ - | |
| COORD | 5 | AGENCY COORDINATION | | | | | | | | | | | | | | | | | | | | | | | | |
| | | IDOT Kick-Off Meeting | | | | | | | | | | | | | | | | | | | | | | 0 | | Task complete |
| | | Status Meetings with Schaumburg (Assume 2 meetings) | CC | 4 | | | | | CC | 6 | | | | | | | | | | | | | | 10 | $ 1,880.00 | |
| | | Estimate of Probable Cost Updates (6 months) | CC | 4 | | | QT | 32 | | | | | | | | | | | | | | | | 36 | $ 6,780.00 | |
| | | GIS Database | CC | 2 | | | | | | | | | | | TE | 16 | | | | | | | | 18 | $ 3,070.00 | |
| | | Northwest Municipal Conference Coordination | CC | 4 | | | | | | | | | | | | | | | | | | | | 4 | $ 860.00 | |
| | | | | | | | | | | | | | | | | | | | | | | | | 0 | $ - | |
| PA/OR | 6 | PROJECT ADMINISTRATION & QC/QA | | | | | | | | | | | | | | | | | | | | | | | | |
| | | QC/QA Project Design, Drainage Design and PDR | OR | 16 | OR | 12 | | | | | | | | | | | | | | | | | | 28 | $ 5,780.00 | |
| | | Project Administration | PA | 18 | | | | | | | | | | | | | | | | | | | | 18 | $ 3,870.00 | |
| | | | | | | | | | | | | | | | | | | | | | | | | 0 | $ - | |
| | | **TOTALS** | | **60** | | **72** | | **767** | | **6** | | **36** | | **20** | | **397** | | **0** | | **0** | | **0** | | **7** | **$ 6,250.00** | **1365** | **$ 250,410.00** | |

Cost removed from calculation. Task was completed in work previously invoiced.

Hours adjusted for work completed to date and previously invoiced to match total remaining in project budget.

**ATTACHMENT 4.2**
**DETAILED COST BREAKDOWN - ADJUSTED BUDGET REMAINDER VALUE (2026 RATES)**
**PROFESSIONAL SERVICES**
**SALEM DRIVE PHASE II**
**VILLAGE OF SCHAUMBURG**

| VISION PHASE NAME | | Project Phase/Task | Employee Classification | | | | | | | | | | | | | | | | | | | | Direct Costs | Hours | Fee | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | E6 | | E5 | | E4 | | E3 | | E2 | | E1 | | T3 | | T2 | | SUR2 | | SUR1 | | ENV3 | | | | | |
| | | | $230.00 | | $215.00 | | $200.00 | | $185.00 | | $155.00 | | $140.00 | | $180.00 | | $145.00 | | $190.00 | | $135.00 | | $200.00 | | | | | |
| | | | LC | Hrs | LC | Hrs | LC | Hrs | LC | Hrs | LC | Hrs | LC | Hrs | LC | Hrs | LC | Hrs | LC | Hrs | LC | Hrs | LC | Hrs | | | | |
| PREP | 1 | PREPARATORY WORK | | | | | | | | | | | | | | | | | | | | | | | | |
| | | Kick-Off Meeting with Village Staff | | | | | | | | | | | | | | | | | | | | | | 0 | | Task Complete |
| | | Review of Studies, Reports, Existing Conditions, Concept Design | | | | | | | | | | | | | | | | | | | | | | 0 | | Task Complete |
| | | Review of Village GIS Data | | | | | | | | | | | | | | | | | | | | | | 0 | | Task Complete |
| | | | | | | | | | | | | | | | | | | | | | | | | 0 | | |
| SUR/FM | 2 | TOPOGRAPHIC SURVEY & FIELD INVESTIGATION | | | | | | | | | | | | | | | | | | | | | | | | |
| | | Field Inspection (Verify Pavement/Sidewalk/Curb Conditions) | | | | | | | | | | | | | | | | | | | | | | 0 | | Task Complete |
| | | Boundary/Right-of-Way Determination | | | | | | | | | | | | | | | | | | | | | | 0 | | Task Complete |
| | | Supplemental Storm Sewer Televising | | | FM | 8 | | | | | | | | | | | | | | | | | $ 5,000.00 | 8 | $ 6,720.00 | |
| | | | | | | | | | | | | | | | | | | | | | | | | 0 | $ - | |
| DESIGN | 3 | DESIGN ENGINEERING SERVICES | | | | | | | | | | | | | | | | | | | | | | | | |
| | | Prepare Plans | | | | | | | | | | | | | | | | | | | | | | 0 | $ - | |
| | | Title Sheet | | | | | DE | 2 | | | | | | | DR | 2 | | | | | | | | 4 | $ 760.00 | |
| | | General Notes | | | | | DE | 3 | | | | | | | DR | 2 | | | | | | | | 5 | $ 960.00 | |
| | | Alignment, Ties, and Benchmarks | | | | | DE | 1 | | | | | | | DR | 6 | | | | | | | | 7 | $ 1,280.00 | |
| | | Summary of Quantities | | | | | DE | 1 | | | | | | | DR | 1 | | | | | | | | 2 | $ 380.00 | |
| | | Schedule of Quantities | | | | | DE | 12 | | | | | | | DR | 4 | | | | | | | | 16 | $ 3,120.00 | |
| | | Typical Sections | | | | | DE | 12 | | | | | | | DR | 8 | | | | | | | | 20 | $ 3,840.00 | |
| | | Removal Plan (50 scale, 3 sheets) | | | | | DE | 18 | | | | | | | DR | 12 | | | | | | | | 30 | $ 5,760.00 | |
| | | Plan and Profiles (20 scale, 7 sheets) | | | | | DE | 56 | | | | | | | DR | 40 | | | | | | | | 96 | $ 18,400.00 | |
| | | Drainage and Utility Plan and Profile (20 scale, 7 sheets) | | | | | DE | 56 | | | | | | | DR | 40 | | | | | | | | 96 | $ 18,400.00 | |
| | | Proposed Storm Sewer Calculations | | | DE | 48 | | | | | | | | | | | | | | | | | | 48 | $ 10,320.00 | |
| | | Review Sewer Televising and Include Spot Repairs | | | | | DE | 16 | | | | | | | DR | 6 | | | | | | | | 22 | $ 4,280.00 | |
| | | Soil Erosion and Sediment Control Plan (50 scale, 3 sheets) | | | | | DE | 24 | | | | | | | DR | 18 | | | | | | | | 42 | $ 8,040.00 | |
| | | ADA Sidewalk Grading Plan (Approx 32) | | | | | DE | 64 | | | | | | | DR | 24 | | | | | | | | 88 | $ 17,120.00 | |
| | | Pavement Marking and Signing Plan (50 scale, 3 sheets) | | | | | DE | 16 | | | | | | | DR | 12 | | | | | | | | 28 | $ 5,360.00 | |
| | | Maintenance of Traffic Plan (Basic) | | | DE | 4 | DE | 24 | | | | | | | DR | 18 | | | | | | | | 46 | $ 8,900.00 | |
| | | Traffic Signal Plan | | | | | DE | 24 | | | | | | | | | | | | | | | | 24 | $ 4,800.00 | |
| | | Cable Plan | | | | | DE | 8 | | | | | | | | | | | | | | | | 8 | $ 1,600.00 | |
| | | Cross Sections (50' Sections and 40 Driveways - Est. 120 Sections ) | | | | | DE | 80 | | | | | | | DR | 140 | | | | | | | | 220 | $ 41,200.00 | |
| | | Special Details | | | | | DE | 24 | | | | | | | DR | 16 | | | | | | | | 40 | $ 7,680.00 | |
| | | Standard Details | | | | | DE | 4 | | | | | | | DR | 8 | | | | | | | | 12 | $ 2,240.00 | |
| | | Prepare Bid Documents | | | | | SP | 52 | | | | | | | | | | | | | | | | 52 | $ 10,400.00 | |
| | | Prepare Estimate of Cost | | | | | QT | 16 | | | | | | | | | | | | | | | | 16 | $ 3,200.00 | |
| | | Prepare Estimate of Time and Lump Sum Cost Breakdown | | | | | QT | 12 | | | | | | | | | | | | | | | | 12 | $ 2,400.00 | |
| | | Utility Coordination | | | | | CC | 36 | | | CC | 12 | | | | | | | | | | | | 48 | $ 9,060.00 | |
| | | Updates based on IDOT Comments | DE | 8 | | | DE | 34 | | | | | | | DR | 24 | | | | | | | | 66 | $ 12,960.00 | |
| | | Bidding Assistance | | | | | | | | | | | | | | | | | | | | | | 0 | $ - | |
| | | Response to Questions | DO | 2 | | | DO | 4 | | | | | | | | | | | | | | | | 6 | $ 1,260.00 | |
| | | Bid Evaluation | | | | | DO | 4 | | | | | | | | | | | | | | | | 4 | $ 800.00 | |
| | | Contract Documents | | | | | DO | 4 | | | | | | | | | | | | | | | | 4 | $ 800.00 | |
| | | Bid Tabulation | DO | 1 | | | DO | 4 | | | | | | | | | | | | | | | | 5 | $ 1,030.00 | |
| | | Letter of Recommendation | | | | | DO | 2 | | | | | | | | | | | | | | | | 2 | $ 400.00 | |
| | | Calculation | | | | | | | | | | | | | | | | | | | | | | 0 | $ - | |
| | | Flexible Pavement Design | | | | | | | | | | | | | | | | | | | | | | 0 | | Task complete |
| | | Calculation Package - Pavement Design/Storm Sewer/Quantities | CA | 1 | | | CA | 6 | | | | | | | | | | | | | | | | 7 | $ 1,430.00 | |
| | | | | | | | | | | | | | | | | | | | | | | | | 0 | $ - | |
| PERMIT | 4 | PERMITTING | | | | | | | | | | | | | | | | | | | | | | | | |
| | | Prepare Stormwater Pollution Prevention Plan (SWPPP) | | | | | PE | 8 | | | | | | | | | | | | | | | | 8 | $ 1,600.00 | |
| | | Prepare IEPA Notice of Intent | | | | | PE | 4 | | | | | | | | | | | | | | | $ 750.00 | 4 | $ 1,550.00 | |
| | | Prepare County Stormwater Permit (MWRD) including Detention and Water Quality Calcualtions | | | | | PE | 80 | | | | | | | | | | | | | | | | 80 | $ 16,000.00 | |
| | | Prepare Clean Construction and Demolition Debris (CCDD) Form 662 | | | | | | | | | PE | 24 | | | | | | | | | | | $ 200.00 | 28 | $ 4,720.00 | |
| | | Prepare a Preliminary Environmental Site Analysis (PESA) Update | | | | | | | | | | | PE | 20 | | | | | | | | | $ 300.00 | 23 | $ 3,700.00 | |
| | | Prepare a Cook County Permit | | | | | PE | 24 | | | | | | | | | | | | | | | | 24 | $ 4,800.00 | |
| | | | | | | | | | | | | | | | | | | | | | | | | 0 | $ - | |
| COORD | 5 | AGENCY COORDINATION | | | | | | | | | | | | | | | | | | | | | | | | |
| | | IDOT Kick-Off Meeting | | | | | | | | | | | | | | | | | | | | | | 0 | | Task complete |
| | | Status Meetings with Schaumburg (Assume 2 meetings) | CC | 4 | | | | | CC | 6 | | | | | | | | | | | | | | 10 | $ 2,030.00 | |
| | | Estimate of Probable Cost Updates (6 months) | CC | 4 | | | QT | 32 | | | | | | | | | | | | | | | | 36 | $ 7,320.00 | |
| | | GIS Database | CC | 2 | | | | | | | | | | | TE | 16 | | | | | | | | 18 | $ 3,340.00 | |
| | | Northwest Municipal Conference Coordination | CC | 4 | | | | | | | | | | | | | | | | | | | | 4 | $ 920.00 | |
| | | | | | | | | | | | | | | | | | | | | | | | | 0 | $ - | |
| PA/OR | 6 | PROJECT ADMINISTRATION & QC/QA | | | | | | | | | | | | | | | | | | | | | | | | |
| | | QC/QA Project Design, Drainage Design and PDR | OR | 16 | OR | 12 | | | | | | | | | | | | | | | | | | 28 | $ 6,260.00 | |
| | | Project Administration | PA | 18 | | | | | | | | | | | | | | | | | | | | 18 | $ 4,140.00 | |
| | | | | | | | | | | | | | | | | | | | | | | | | 0 | $ - | |
| | | **TOTALS** | | **60** | | **72** | | **767** | | **6** | | **36** | | **20** | | **397** | | **0** | | **0** | | **0** | | **7** | **$ 6,250.00** | **1365** | **$ 271,280.00** | |

Cost removed from calculation. Task was completed in work previously invoiced.

Hours adjusted for work completed to date and previously invoiced to match total remaining in project budget.

## ATTACHMENT 4.3
## HOURLY RATES BY EMPLOYEE CLASSIFICATION

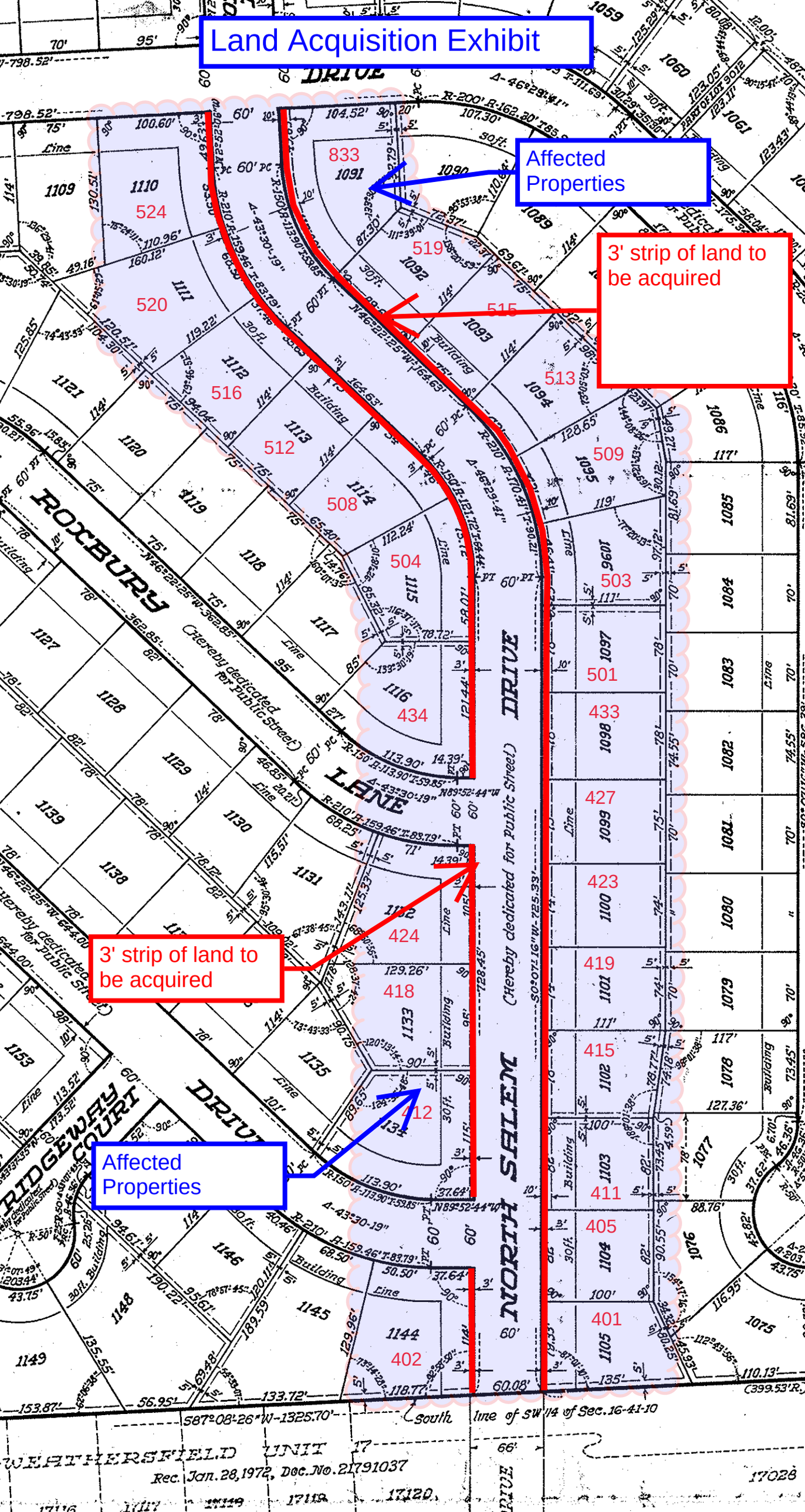
| Employee Classification | | 2024 | 2026 |
|---|---|---|---|
| PRINCIPAL | PR | $240.00 | $245.00 |
| ENGINEER 6 | E6 | $215.00 | $230.00 |
| ENGINEER 5 | E5 | $195.00 | $215.00 |
| ENGINEER 4 | E4 | $185.00 | $200.00 |
| ENGINEER 3 | E3 | $170.00 | $185.00 |
| ENGINEER 2 | E2 | $140.00 | $155.00 |
| ENGINEER 1 | E1 | $125.00 | $140.00 |
| STRUCTURAL 2 | STR2 | $230.00 | $250.00 |
| STRUCTURAL 1 | STR1 | $195.00 | $215.00 |
| TECHNICIAN 3 | T3 | $165.00 | $180.00 |
| TECHNICIAN 2 | T2 | $135.00 | $145.00 |
| TECHNICIAN 1 | T1 | $110.00 | $120.00 |
| INTERN/TEMPORARY | INT/TMP | $70.00 | $80.00 |
| LAND ACQUISITION | LA | $180.00 | $185.00 |
| SURVEY 2 | SUR2 | $170.00 | $190.00 |
| SURVEY 1 | SUR1 | $125.00 | $135.00 |
| ENVIRONMENTAL 3 | ENV3 | $180.00 | $200.00 |
| ENVIRONMENTAL 2 | ENV2 | $135.00 | $155.00 |
| ENVIRONMENTAL 1 | ENV1 | $110.00 | $120.00 |
| ADMINISTRATION 2 | A2 | $150.00 | $160.00 |
| ADMINISTRATION 1 | A1 | $90.00 | $105.00 |

**Attachment 5**

**Item 5 - Phase I PDR Addendum (Re-Evaluation)**

**Cost Justification**

| Project Phase/Task | Employee Classification | | | Hours | Fee |
|---|---|---|---|---|---|
| | E6 | E3 | T3 | | |
| **5 Phase I PDR Addendum (Re-Evaluation)** | | | | | |
| Update Cost Estimate | | 4 | | 4 | $ 740.00 |
| Draft Report | 6 | 24 | 6 | 36 | $ 6,900.00 |
| Final Report Based on Comments | 3 | 12 | 3 | 18 | $ 3,450.00 |
| | | | | 0 | $ - |
| **TOTALS** | **9** | **40** | **9** | **58** | **$ 11,090.00** |


Land Acquisition Exhibit
Affected Properties
3' strip of land to be acquired
3' strip of land to be acquired
Affected Properties
ROXBURY LANE
NORTH SALEM DRIVE
(Hereby dedicated for Public Street)
RIDGEWAY COURT
South line of SW 1/4 of Sec. 16-41-10
WHITNERSFIELD UNIT 17
Rec. Jan. 28, 1972, Doc. No. 21791037

Salem Drive Summary of Alternates

The main goals of the project as presented in the Phase 1 Study are to improve the safety of the corridor by moving the bike path off the street and increasing the radii of the curves on the street to reduce run-off crashes in the "S" curve.

Verification of the existing right-of-way in Phase 2 of the project determined that the south part of the project has a 66-foot-wide right-of-way and the north portion of the site in the Strathmore Unit Thirteen subdivision has a 60-foot-wide right-of-way. The existing east and west sidewalks both overlap the right-of-way in the north portion as if it was built for a 66-foot right-of-way. The project was originally designed with a 66-foot right-of-way for the entire length based on GIS data and assumed right-of-way acquisition was not needed.

The following two alternates were discussed between Schaumburg and HLR staff for the Salem Drive reconstruction project regarding the existing right-of-way conditions. Note that the federal funding cannot be used for any work outside the right-of-way, which includes removals.

Alternate #1 – Full Design per Phase 1 Plans (Recommended)

See the attached typical section.

This design accomplishes the goals of the project. Note that parking will be removed from one side of the street in the "S" curve. The original estimated construction cost of the entire project is **$3,382,682**, of which $980,039 will be paid by Schaumburg and the remaining $2,402,643 is federally funded. These costs do not include property acquisition.

In order to construct this alternate, a 3-foot-wide strip of right-of-way will need to be purchased from 26 parcels in the Strathmore Unit Thirteen subdivision along the corridor. IDOT has stated that they always clean up prescriptive rights-of-way on projects and have recommended that it be done here. The estimated total cost for the survey, appraisals, negotiations, and purchase of the land is **$421,000 in addition** to the original project cost.

Land acquisition process according to IDOT procedure typically takes 18 months until certified right-of-way is obtained, although it can take more depending on residents that provide significant pushback. Up to 80% of the land acquisition costs can be federally funded. The Village should re-apply for STP federal funding under the new call for projects that is anticipated in October 2025 for funding in 2030/2031 to ensure that these additional costs are included. With the lengthy land acquisition process, the federal funding years of 2030/2031 fit the schedule of the project.

Alternate #2 – Roadway Reconstruction with Bike Lanes on the Street

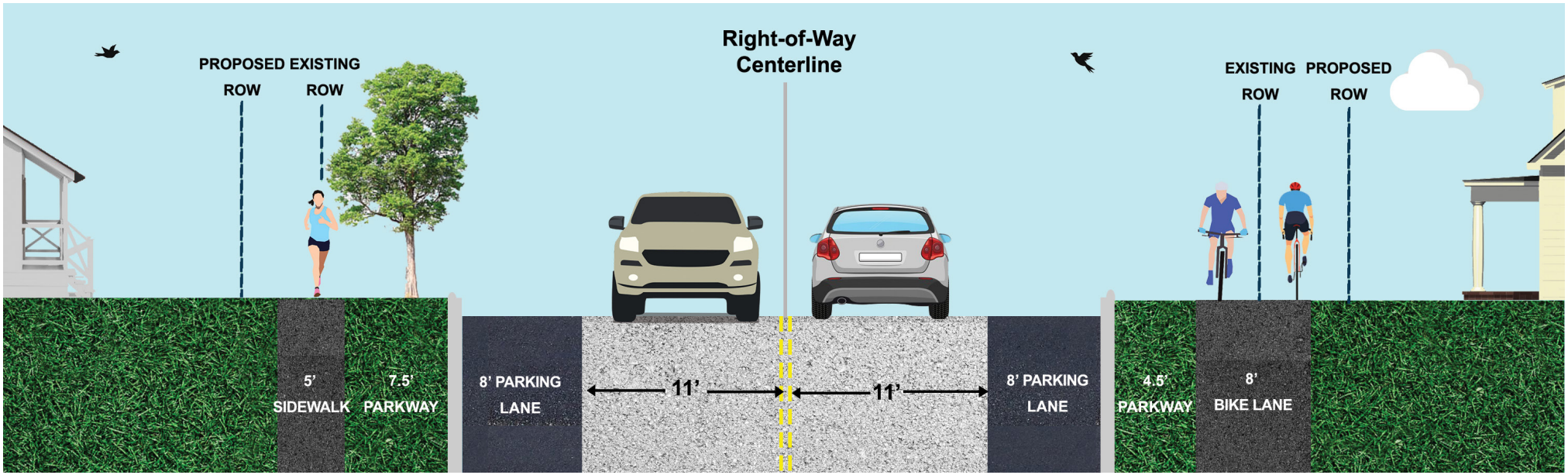
See the attached typical section.

This design does not accomplish the goals of the project. The bike lanes are not moved away from vehicular traffic, the radii in the "S" curve cannot be increased, upgrades to pedestrian accessibility cannot be made, and parking will be eliminated on one side of the street for the entire project length. Additionally, driveway slopes would increase due to the reduced parkway width. Updates to the Phase I Project Development Report would be needed at an additional cost to reflect the modification to the typical section within the project limits.

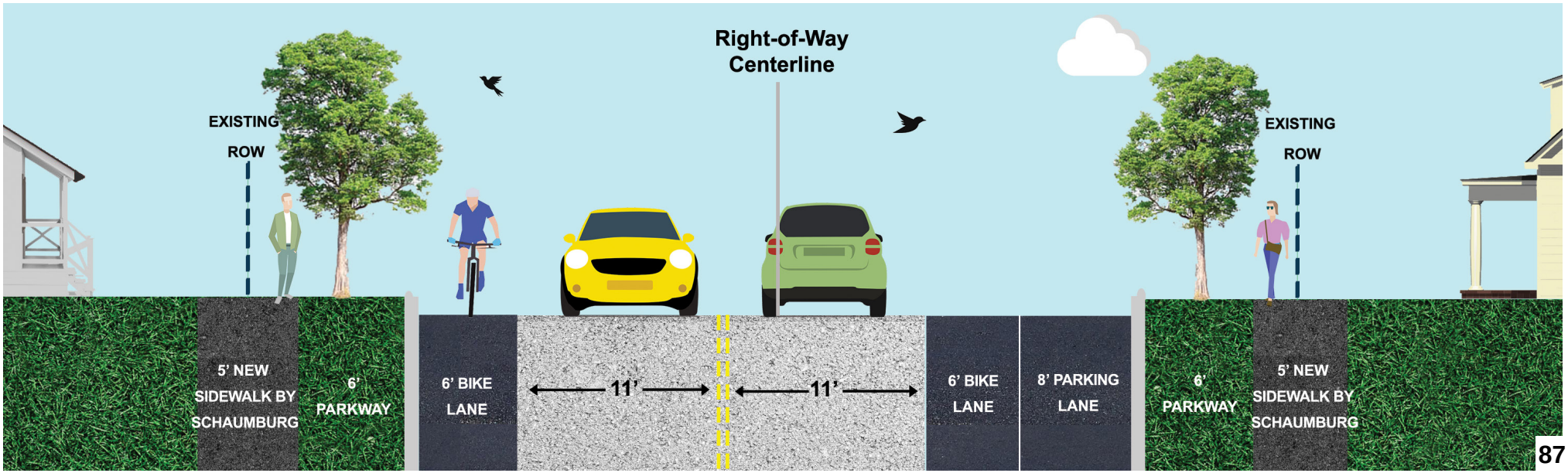
The original estimated construction cost of the total project is **$3,382,682**, of which $980,039 will be paid by Schaumburg and the remaining $2,402,643 is federally funded. The project is currently on the contingency list for federal STP funding. If work is done on the sidewalks it will need to be done separately because of the funding limitations. The sidewalks have an estimated cost of **$190,000 by Schaumburg** for entire replacement on the 26 impacted parcels. The total cost of the funded project would then decrease by the same amount.

# Salem Drive
# Schaumburg Road to Parker Drive
## Proposed Sections

### Alternative #1




### Alternative #2



VILLAGE OF SCHAUMBURG

**AGENDA ITEM SUMMARY**

**Recommendation to Approve Waiver of the Competitive Process and Approve an Agreement for the Enterprise Asset Management System Cloud Upgrade and Implementation with Trimble**
**06/04/26**
**Engineering and Public Works Committee**

Presenter: Sandra Zeiss, Management Analyst
Lead Department: Engineering and Public Works

| Account(s): | Budget: | Expense Request: |
|---|---|---|
| 1014005-7223 | $90,000 | $72,625 |
| 5724005-7223 | $90,000 | $72,625 |

The budget status for this request is: On Budget

***Executive Summary:***

The Engineering and Public Works (EPW) Department is seeking approval to award a sole-source contract to Trimble for the upgrade and implementation of the Village's Enterprise Asset Management System (AMS). The project transitions our legacy, on-premises Cityworks 15.8.9 platform to the cloud-hosted Trimble Unity Maintain (SaaS).

This initiative was necessitated by a July 2025 "End of Support" notice from the vendor, which rendered the current version a technical "dead-end" with no further security patches or mobile tool support. Following an unsuccessful request for proposal process in September 2025, where no third-party bids were received due to the complexity of the Village's API integrations and high data volume, staff engaged Trimble's internal Professional Services team. Under their protocol, Trimble does not bid against partners but provides direct implementation services via sole source when market capacity is unavailable.

Extensive due diligence was performed, including demonstrations of platforms such as OpenGov. A key finding was that while OpenGov offered a modern interface, their pricing model, calculated against the total Village budget rather than the department's operating budget, resulted in a significantly higher implementation cost and higher annual cost. Ultimately, the findings confirmed that only Trimble can maintain our native GIS integrity and historical data workflow transfer.

During budget development, EPW estimated $180,000 for the upgrade and implementation. The initial implementation quote from Trimble of $145,250 was based on a static snapshot of EPW's data environment at the time. Since that time, EPW's operational workflows—including the creation of new work orders, inspections, asset entries, and GIS layers—have continued to evolve and expand in real-time. Consequently, while the base quote remains the foundation, final implementation costs may require adjustment to account for the integration of this additional data volume and the complexity of migrating workflows that have matured since the original assessment.

***Recommended Action:***

The Village Manager recommends the Engineering and Public Works Committee recommend the Village Board approve waiver of the competitive process and authorize the Village Manager and Village Clerk to execute an agreement for the Enterprise Asset Management System Cloud Upgrade and Implementation with Trimble of Westminster, CO, in the amount of $145,250, and approve the required Resolution.

**ATTACHMENTS:**

- Memo
- Quote
- Resolution
- Agreement

VILLAGE OF SCHAUMBURG
PROGRESS THROUGH THOUGHTFUL PLANNING

# MEMORANDUM

Date: May 7, 2026

To: Brian Townsend, Village Manager

From: Sandra Zeiss, Management Analyst

Subject: Recommendation to Approve Contract Award: Enterprise Asset Management System Cloud Upgrade and Implementation

For: Engineering & Public Works Committee

## Introduction

The purpose of this memorandum is to request authorization for the Village Board to award a contract for the modernization and cloud migration of the Village's Enterprise Asset Management System (AMS). This project transitions our infrastructure maintenance operations from an outdated on-premises server (Cityworks 15.8.9) to a secure, cloud-hosted environment (Trimble Unity Maintain Respond 23.12).

## Discussion

The Engineering and Public Works (EPW) Department utilizes the AMS as the primary platform for tracking, maintaining, and repairing all Village infrastructure. The current legacy system has entered a "Sunsetting" phase, creating critical security liabilities. By migrating to a Software-as-a-Service (SaaS) model, the Village will eliminate hardware risks, improve field mobility for crews, and align with the Corporate Goal to leverage technology for superior business operations.

## Project History and Procurement Challenges

The timeline for this project was driven by a combination of contractual obligations, critical vendor notifications, and market capacity:

- Contract Extension: In March of 2025, the Village extended the existing Cityworks contract for a three-year term to ensure service continuity. The approved rates were FY26: $84,872, FY27: $87,418, and FY28: $91,789.
- End of Support Notice: In July 2025, Trimble issued a formal "End of Support" notification for version 15.8.9. This effectively made our current version a technical "dead-end," as security patches and mobile tool support (critical for field crews) were scheduled to end by September 2025.
- RFP Results: In September of 2025, the Village released a formal RFP for the upgrade and implementation of Trimble Unity Maintain Respond 23.12. Despite initial interest from several firms, no bids were received.
- Market Feedback: Staff conducted a debrief with firms that downloaded the bid package, including Ritter GIS (the original 2019 Cityworks implementation partner). The consensus

was that due to the Village's size, high transaction volume, and complex API integrations, firms lacked the staffing capacity to meet our technical requirements within the necessary timeline.
- Sole Source Justification: Following the lack of bids, staff contacted Trimble for an alternative path. Trimble disclosed that their internal Professional Services Team can handle the implementation in-house. Per their protocol, they do not bid against their partners; however, they remain available to all Cityworks customers for upgrades through a sole-source agreement when third-party partners cannot meet the project requirements.

**Market Analysis and Due Diligence**

Prior to recommending a direct contract with Trimble, staff performed extensive market research to ensure no other platform could better serve the Village's needs. This included:

- Software Demonstrations: Staff conducted deep-dive demos and technical evaluations of several leading platforms, including OpenGov, PSD Citywide, CityLogix, Brightly, and AtomAI.
- Industry Research: Staff attended the 2025 PWX (Public Works Expo) in Chicago, meeting with emerging asset management companies to evaluate "up and coming" technologies and SaaS trends.
- Findings: While several platforms offered modern interfaces, none could match the native GIS integration and the specific enterprise-level scalability required to handle the Village's existing data volume. OpenGov was identified as the only other vendor capable of handling the Village's scale and complexity. A comparison of the two leading solutions highlights that the Trimble proposal is the most fiscally responsible path:

*Vendor Cost Comparison*

| Provider | One-Time Implementation | Annual Subscription | Pricing Basis |
|---|---|---|---|
| **Trimble** | $180,000 | $123,750 | Based on EPW's Operating Budget |
| **OpenGov** | $230,000 – $240,000 | ~$300,000 (Elite) | Based on Total Village Budget |

*Note: OpenGov's pricing model is based on the entire Village's operating budget, whereas Trimble utilized the Department's specific budget to provide a more tailored, lower-cost subscription.*

**Strategic Justification**

This initiative is a core component of the FY 2026/27 Corporate Goal: "Run the Business – Leverage Technology":

- Risk Mitigation: Staying on the current version creates immediate cybersecurity risks and forces the Village to use an unsupported version of Esri GIS to maintain compatibility.
- Predictive Maintenance: The upgrade enables "lifecycle analysis," allowing the Village to predict infrastructure failures and allocate capital more efficiently.

- Modernization: Replaces legacy manual workflows with a mobile-first platform featuring real-time dashboards and offline capabilities.

**Fiscal Impact**

While the transition to a SaaS model requires a higher annual subscription, it shifts the costs of hosting, security, and automated backups from internal Village IT resources to the vendor.

Budgetary Requirements
This project involves a one-time setup investment and a shift in our annual operating budget:

| Cost Component | Amount | Description |
|---|---|---|
| **One-Time Implementation** | $180,000 | Data migration, database cleanup, and staff training. |
| **New Annual Subscription*** | $123,750 | Fully managed Cloud hosting, security, and support. |
| **Current Annual Cost** | $87,418 | Existing support for the outdated system. |
| **Budgetary Increase** | $36,332* | Year-over-year increase for modern Cloud services. |

**New Annual Subscription: Additional increase already reflected in 26/27 operational budget.*

The proposal includes a one-time modernization fee and an adjustment to our annual software subscription.

- One-Time Implementation: $180,000 (Covers data migration, API conversion and staff training).
- Annual Subscription: $123,750 (An increase of $36,332 over our current $87,418 maintenance fee).

While the annual cost is higher, it includes full hosting, automated backups, and continuous software updates, which were previously managed manually by internal IT and Village hardware.

**Implementation Timeline for Fiscal Year 2026/27**

- Q1: On-Site Workflow Review & Database Evaluation: Host an on-site review to map legacy software usage to the upgraded platform requirements. Develop a migration plan for all existing workflows, process and reporting. Submit the AMS database for expert evaluation.
- Q2: Database Configuration & Admin Training: Complete the vendor-led database configuration to support the upgraded framework. Conduct on-site Administrative Training focusing on system configuration and the integration between the AMS and existing APIs.
- Q3: Remote Test Installation & "Train the Trainer": Execute the remote installation of the upgraded test/training environment. Configure a site for training and testing on the mobile platform. Host an on-site "Train the Trainer" session covering all system upgrades and process changes.
- Q4: Production Rollout & System Go-Live: Execute the remote installation of the final Production Environment. Refresh the site with the organization's current data and perform

the final "Go-Live." Formally decommission the legacy codebase and transition all divisions to the upgraded AMS platform.

**Recommendation**

The Engineering & Public Works Department recommends that the Village Board approve the contract award to Trimble. This action resolves the lack of vendor support for our current version and secures a scalable, cloud-based platform for the Village's long-term infrastructure management.

Trimble Unity.

**For: Sandra Zeiss** **Quote#: Q9561**
**Organization: Schaumburg, IL** **By: Horton**
**Purpose: Migration to Trimble Unity Maintain/Permit** **Date: 12/16/25**

| Item | Description | Qty | Unit Price | Cost |
|---|---|---|---|---|
| | **Trimble will provide Schaumburg, IL with the services to install, configure, and rollout Trimble Unity Maintain/Permit in the areas on premises Cityworks is being used. This effort will contain the following:** | | | |
| **Respond Migration** | | | | |
| 1 | **On-Site Workflow Review Meeting (2 days):** *An on-site workflow review meeting will be held to review the organizations current use of Cityworks AMS Office and identify all configuration needed to deploy Respond. A plan will be developed to migrate any existing "Office" saved searches and inboxes to "Respond" saved queries and dashboards. We will also take this opportunity to discuss any new saved queries and dashboard that are needed. Cityworks provides an intuitive and robust ad-hoc reporting engine, and preconfigured reports are available on mycityworks.com. Should the organization desire customized reports, a separate quote will be provided. The organization shall configure/provide the map services that will be used in conjunction with Cityworks* | 2.00 | 2,800.00 | 5,600.00 |
| 2 | **Cityworks Database Configuration (Azteca's offices 500 hours):** *Azteca will perform the configuration identified in the Workflow meeting. This task will take place at Azteca's offices. (1/2 hour minimum billing, every 15 minutes thereafter).* | 500.00 | 225.00 | 112,500.00 |
| **Unity Migration** | | | | |
| 3 | **Evaluation:** The organization's Cityworks database will be delivered to Trimble. Trimble will evaluate/verify the configuration and identify any changes needed to the configuration. Changes will be performed by the organization under the direction of Trimble. The organization is also responsible for publishing all map services to be consumed by Trimble Unity to Arc GIS Enterprise, or ArcGIS Online, and for acquiring an organizational account for each Unity user. | 1.00 | 4,500.00 | 4,500.00 |
| 4 | **Remote Test/Training Environment Installation (1 day):** Trimble will perform a remote installation of the organizaions upgraded Cityworks database and configure a site for training and testing on Trimble Unity. This site will also eventually be the production Unity site (refreshed with the organizations current Cityworks data prior to go live). | 1.00 | 1,800.00 | 1,800.00 |
| 5 | **Remote Production Environment Installation (1 day):** Trimble will perform a remote installation of the organizaions upgraded production Unity database. | 1.00 | 1,800.00 | 1,800.00 |
| 6 | **Onsite Admin Training (2 days):** Trimble will perform an onsite administrative user training . The training will cover topics pertaining to Trimble Unity's configuration and deployment, its tie to ArcGIS Enterprise or ArcGIS Online and other administrative functions related to Unity. Training classes to be no more than 6 students. | 2.00 | 2,800.00 | 5,600.00 |
| 7 | **Onsite End User "Train the Trainer" Training (2 days):** Trimble will provide onsite end user "train the trainer" style training. The training will cover topics pertaining to Unity's processing of Service Requests, Work Orders, Custom Inspections, or Prmits. Coming into the training, students should have some familiarity with these same functions in Cityworks. Users should also possess basic pc skills. Training classes to be no more than 6 students plus the instructor. Additional students/users will not be permitted. The organization is responsible for providing and configuring the training facility. | 2.00 | 2,800.00 | 5,600.00 |
| 8 | **Onsite Rollout Assistance (2 days):** Trimble will provide onsite rollout assistance and respond to questions that might arise as a result of the user's day-to-day operations. | 2.00 | 2,800.00 | 5,600.00 |
| 9 | **Up to 10 ad-hoc remote hours:** Provided during the implementation or after the rollout, as needed to address any questions or to supply support on technical implementation matters. (1/2 hour minimum billing, every 15 minutes thereafter) | 10.00 | 225.00 | 2,250.00 |
| | **TOTAL:** | n/a | n/a | **145,250.00** |

Your signature indicates your acceptance of this Quote, and have read and accepted the Terms and Conditions set forth herein below.

Accepted by:

Title

____/____/____
Date

Azteca Systems, LLC. 11075 South State St. #24 Sandy, UT 84070
tel: 801.523.2751 fax: 801.523.3734

**RESOLUTION NO. R-26-_____**

**A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT AND VILLAGE CLERK TO EXECUTE AN AGREEMENT FOR ENTERPRISE ASSET MANAGEMENT SYSTEM CLOUD UPGRADE AND IMPLEMENTATION WITH TRIMBLE**

**WHEREAS**, the President and Board of Trustees wish to execute an agreement with Trimble Inc., for the Enterprise Asset Management System Cloud Upgrade and Implementation**;** and

**WHEREAS,** it would be in the best interests of the citizens of Schaumburg to execute the attached Agreement, Exhibit "A".

**NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF SCHAUMBURG:**

**SECTION ONE:** That the Village President and Village Clerk be and hereby are authorized and directed to execute the attached Agreement, Exhibit "A", between the Village of Schaumburg and Trimble Inc.

**SECTION TWO**: That the Village President and Village Clerk be and hereby are authorized to sign any documents in furtherance of this Resolution.

**SECTION THREE:** That this Resolution shall be in full force and effect after passage and approval as required by law.

**AYES:**

**NAYS:**

**ABSENT:**

**PASSED AND APPROVED** this _____ day of _____, 2026.

_____
Village President

ATTEST:

_____
Village Clerk

**VILLAGE OF SCHAUMBURG**
**PROFESSIONAL SERVICES AGREEMENT FOR**
**ENTERPRISE ASSET MANAGEMENT SYSTEM CLOUD MIGRATION AND UPGRADE**
**WITH TRIMBLE**

**THIS AGREEMENT** is dated as of the ____ day of _____, 20__ (***"Agreement"***) and is by and between the **VILLAGE OF SCHAUMBURG**, an Illinois municipal corporation (***"Village"***) and the Consultant identified in Subsection 1A below.

**IN CONSIDERATION OF** the recitals and the mutual covenants and agreements set forth in the Agreement, and pursuant to the Village's statutory powers, the parties agree as follows:

**SECTION 1. CONSULTANT.**

**A. Engagement of Consultant.** The Village desires to engage the Consultant identified below to provide all necessary professional consulting services and to perform the work in connection with the project identified below:

Consultant Firm Name: Trimble Inc.
Street Address: 10368 Westmood Drive
City, State, Zip: Westminster, CO 80021
Telephone: 800-538-7800
Email: ehornig@rviplanning.com

**B. Project Description.**

This project involves the professional services and technical migration required to upgrade Cityworks 15.8.9 to the cloud-hosted Unity Maintain 23.12.The scope includes a comprehensive data migration of historical work orders and assets, the re-engineering of critical API integrations.

**C. Representations of Consultant**. The Consultant has submitted to the Village a description of the services to be provided by the Consultant, a copy of which is attached as Exhibit 1 to this Agreement (***"Services"***). The Consultant represents that it is financially solvent, has the necessary financial resources, and is sufficiently experienced and competent to perform and complete the professional consulting services set forth in Exhibit 1 in a manner consistent with the standards of professional practice by recognized consulting firms providing services of a similar nature.

**D. Agreement Amount**. The total amount billed by the Consultant for the Services under this Agreement shall not exceed $145,250.00, as outlined in Exhibit 1, including reimbursable expenses as identified in Exhibit 1, unless amended pursuant to Subsection 8A of this Agreement.

**SECTION 2. SCOPE OF SERVICES.**

**A. Retention of the Consultant.** The Village retains the Consultant to perform, and the Consultant agrees to perform, the Services.

**B. Services.** The Consultant shall provide the Services pursuant to the terms and conditions of this Agreement.

**C. Commencement; Time of Performance.** The Consultant shall commence the Services immediately upon receipt of written notice from the Village that this Agreement has been fully executed by the Parties or on the date specified in Exhibit 1 (the ***"Commencement Date"***). The Consultant shall diligently and continuously prosecute the Services until the completion of the Services, but in no event later than 365 days after the date of the execution of this Agreement (***"Time of Performance"***).

**D. Reporting.** The Consultant shall regularly report to the Village, regarding the progress of the Services during the term of this Agreement.

## SECTION 3. COMPENSATION AND METHOD OF PAYMENT.

**A. Agreement Amount.** The total amount billed for the Proposal during the term of this Agreement shall not exceed the amount identified as the Agreement Amount in Subsection 1D of this Agreement, without the prior express written authorization of the Village.

**B. Invoices and Payment.** The Consultant shall be paid as provided in Exhibit 1. The Consultant shall submit invoices to the Village in an approved format for those portions of the Services performed and completed by the Consultant. The amount billed in any such invoice shall be based on the method of payment set forth in Exhibit 1. The Village shall pay to the Consultant the amount billed within 30 days after its receipt and approval of such an invoice.

**C. Records.** The Consultant shall maintain records showing actual time devoted and costs incurred, and shall permit the authorized representative of the Village to inspect and audit all data and records of the Consultant for work done under the Agreement. The records shall be made available to the Village at reasonable times during the Agreement period, and for three years after the termination of the Agreement.

**D. Claim In Addition To Agreement Amount.** If the Consultant wishes to make a claim for additional compensation as a result of action taken by the Village, the Consultant shall provide written notice to the Village of such claim within 7 days after occurrence of such action as provided by Subsection 8D of this Agreement, and no claim for additional compensation shall be valid unless made in accordance with this Subsection. Any changes in the Agreement Amount shall be valid only upon written amendment pursuant to Subsection 8A of this Agreement. Regardless of the decision of the Village relative to a claim submitted by the Consultant, the Consultant shall proceed with all of the Services required to complete the Services under this Agreement as determined by the Village without interruption.

**E. Taxes, Benefits and Royalties.** The Agreement Amount includes all applicable federal, state, and local taxes of every kind and nature applicable to the Services as well as all taxes, contributions, and premiums for unemployment insurance, old age or retirement benefits, pensions, annuities, or similar benefits and all costs, royalties and fees arising from the use on, or the incorporation into, the Services, of patented or copyrighted equipment, materials, supplies, tools, appliances, devices, processes, or inventions. All claim or right to claim additional compensation by reason of the payment of any such tax, contribution, premium, costs, royalties, or fees is hereby waived and released by Consultant.

**F. Final Acceptance.** The Services, or, if the Services are to be performed in separate phases, each phase of the Services, shall be considered complete on the date of final written acceptance by the Village of the Services or each phase of the Services, as the case may be, which acceptance shall not be unreasonably withheld or delayed.

## SECTION 4. PERSONNEL; SUBCONTRACTORS.

**A. Key Project Personnel.** The Key Project Personnel identified in Exhibit 1 shall be primarily responsible for carrying out the Services on behalf of the Consultant. The Key Project Personnel shall not be changed without the Village's prior written approval.

**B. Availability of Personnel.** The Consultant shall provide all personnel necessary to complete the Services including, without limitation, any Key Project Personnel identified in this Agreement. The Consultant shall notify the Village as soon as practicable prior to terminating the employment of, reassigning, or receiving notice of the resignation of, any Key Project Personnel. The Consultant shall have no claim for damages and shall not bill the Village for additional time and materials charges as the result of any portion of the Services which must be duplicated or redone due to such termination or for any delay or extension of the Time of Performance as a result of any such termination, reassigning, or resignation.

**C. Approval and Use of Subcontractors.** The Consultant shall perform the Services with its own personnel and under the management, supervision, and control of its own organization unless otherwise approved by the Village in writing. All subcontractors and subcontracts used by the Consultant shall be acceptable to, and approved in advance by, the Village. The Village's approval of any subcontractor or subcontract shall not relieve the Consultant of full responsibility and liability for the provision, performance, and completion of the Services as required by the Agreement. All Services performed under any subcontract shall be subject to all of the provisions of this Agreement in the same manner as if performed by employees of the Consultant. For purposes of this Agreement, the term "Consultant" shall be deemed also to refer to all subcontractors of the Consultant, and every subcontract shall include a provision binding the subcontractor to all provisions of this Agreement.

**D. Removal of Personnel and Subcontractors.** If any personnel or subcontractor fails to perform the Services in a manner satisfactory to the Village, the Consultant shall immediately upon notice from the Village remove and replace such personnel or subcontractor. The Consultant shall have no claim for damages, for compensation in excess of the amount contained in this Agreement or for a delay or extension of the Time of Performance as a result of any such removal or replacement.

## SECTION 5. CONFIDENTIAL INFORMATION.

**A. Confidential Information.** The term ***"Confidential Information"*** shall mean information designated as "Confidential" in the possession or under the control of the Village relating to the technical, business or corporate affairs of the Village; Village property; user information, including, without limitation, any information pertaining to usage of the Village's computer system, including and without limitation, any information obtained from server logs or other records of electronic or machine readable form; and the existence of, and terms and conditions of, this Agreement. Village Confidential Information shall not include information that can be demonstrated: (i) to have been rightfully in the possession of the Consultant from a source other than the Village prior to the time of disclosure of said information to the Consultant under this Agreement (***"Time of Disclosure"***); (ii) to have been in the public domain prior to the Time of Disclosure; (iii) to have become part of the public domain after the Time of Disclosure by a publication or by any other means except an unauthorized act or omission or breach of this Agreement on the part of the Consultant or the Village; or (iv) to have been supplied to the Consultant after the Time of Disclosure without restriction by a third party who is under no obligation to the Village to maintain such information in confidence.

**B. No Disclosure of Confidential Information by the Consultant.** The Consultant acknowledges that it shall, in performing the Services for the Village under this Agreement, have access to or be directly or indirectly exposed to Confidential Information. The Consultant shall hold confidential all Confidential Information and shall not disclose or use such Confidential Information without express prior written consent of the Village unless required to perform the Services set forth in this Agreement. The Consultant shall be permitted to disclose Confidential Information as necessary to its subcontractors to fulfill the obligations required by this Agreement. The Consultant shall use reasonable measures at least as strict as those the Consultant uses to protect its own confidential information. Such measures shall include, without limitation, requiring subcontractors of the Consultant to execute a non-disclosure agreement before obtaining access to Confidential Information.

## SECTION 6. STANDARD OF CARE; INDEMNIFICATION; INSURANCE.

**A. Standard of Care.** The Consultant warrants that the Services shall be performed in accordance with the standards of professional practice, care, and diligence practiced by recognized consulting firms in performing services of a similar nature in the same locale in existence at the time of performance of this Agreement. The standard of care expressed shall be in addition to any other representations expressed in the Agreement, or expressed or implied by law, which are hereby reserved unto the Village.

**B. Indemnification.** The Consultant shall, without regard to the availability or unavailability of any insurance either of the Village or the Consultant, indemnify and save harmless, the Village, its officials, and its employees, against any and all damages, liabilities, losses, and expenses, including reasonable attorneys' fees and administrative expenses recoverable under applicable law, to the extent arising, out of or caused by, the Consultant's negligent or wrongful acts or omissions in the performance of, or failure to perform, the Services or any part thereof, except to the extent caused by the negligence of the Village.

**C. Insurance.** Contemporaneous with the Consultant's execution of this Agreement, the Consultant shall provide certificates of insurance and upon request, policies of insurance, all with coverages and limits acceptable to the Village, and evidencing at least the minimum insurance coverages and limits as set forth in Exhibit 2 to this Agreement. But in no event shall any work begin without an insurance certificate or policy having been provided and approved by the Village. Such certificates shall be from companies with a general rating of A and a financial size category of Class X or better, in Best's Insurance Guide. Such certificates of insurance shall provide that no insurer change, modification in, or cancellation of any insurance shall become effective until the expiration of 30 days after written notice thereof shall have been given to the Village. The Consultant shall, at all times during the term of this Agreement, maintain and keep in force, at the Consultant's expense, the insurance coverages provided above, including without limitation at all times to meet the Standard of Care requirements of Subsection 6(A) of this section.

**D. No Personal Liability.** No elected or appointed official or employee of the Village shall be personally liable, in law or in contract, to the Consultant as the result of the execution of this Agreement. Likewise, no claims or suits shall be made against the employees of the Consultant as a result of the execution of this Agreement.

## SECTION 7. CONSULTANT AGREEMENT GENERAL PROVISIONS.

**A. Relationship of the Parties.** The Consultant shall act as an independent contractor in providing and performing the Services. Nothing, in or done pursuant to this Agreement, shall be construed (i) to create the relationship of principal and agent, employer and employee, partners, or joint venturers between the Village and Consultant; or (ii) to create any relationship between the Village and any subcontractor of the Consultant.

**B. Conflict of Interest.** The Consultant represents and certifies that, to the best of its knowledge, (1) no Village employee or agent is interested in the business of the Consultant or this Agreement; (2) as of the date of this Agreement neither the Consultant nor any person employed or associated with the Consultant has any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement; and (3) neither the Consultant nor any person employed by or associated with the Consultant shall at any time during the term of this Agreement obtain or acquire any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement.

**C. No Collusion.** The Consultant represents and certifies that the Consultant is not barred from contracting with a unit of state or local government as a result of (i) a delinquency in the payment of any tax administered by the Illinois Department of Revenue unless the Consultant is contesting, in accordance with the procedures established by the appropriate revenue act, its liability for the tax or the amount of the tax, as set forth in Section 11-42.1-1 *et seq.* of the Illinois Municipal Code, 65 ILCS 5/11-42.1-1 *et seq.*; or (ii) a violation of either Section 33E-3 or Section 33E-4 of Article 33E of the Criminal Code, 720 ILCS 5/33E-1 *et seq.* The Consultant represents that the only persons, firms, or corporations interested in this Agreement as principals are those disclosed to the Village prior to the execution of this Agreement, and that this Agreement is made without collusion with any other person, firm, or corporation. If at any time it shall be found that the Consultant has, in procuring this Agreement, colluded with any other person, firm, or corporation, then the Consultant shall be liable to the Village for all loss or damage that the Village may suffer, and this Agreement shall, at the Village's option, be null and void.

**D. Sexual Harassment Policy.** The Consultant certifies that it has a written sexual harassment policy in full compliance with Section 2-105(A) (4) of the Illinois Human Rights Act, 775 ILCS 5/2-105(A) (4).

**E. Patriot Act Compliance.** The Consultant represents and warrants to the *Village* that neither it nor any of its principals, shareholders, members, partners, or affiliates, as applicable, is a person or entity named as a Specially Designated National and Blocked Person (as defined in Presidential Executive Order 13224) and that it is not acting, directly or indirectly, for or on behalf of a Specially Designated National and Blocked Person. The Consultant further represents and warrants to the Village that the Consultant and its principals, shareholders, members, partners, or affiliates, as applicable, are not, directly or indirectly, engaged in, and are not facilitating, the transactions contemplated by this Agreement on behalf of any person or entity named as a Specially Designated National and Blocked Person. The Consultant hereby agrees to defend, indemnify and hold harmless the Village, its corporate authorities, and all Village elected or appointed officials, officers, employees, agents, representatives, engineers, and attorneys, from and against any and all claims, damages, losses, risks, liabilities, and expenses (including reasonable attorneys' fees and costs) arising from or related to any breach of the representations and warranties in this subsection.

**F. Termination.** Notwithstanding any other provision hereof, the Village may terminate this Agreement at any time upon 15 days prior written notice to the Consultant. In the event that this Agreement is so terminated, the Consultant shall be paid for Services actually performed and reimbursable expenses actually incurred, if any, prior to termination, not exceeding the value of the Services completed as determined as provided in Exhibit 1. The Consultant may also terminate the Agreement in the event the Village fails to make payment for services rendered, but only after the Consultant has provided written notice to the Village of the lack of payment and allowed the Village 30 days to make payment or contest the payment or amount.

**G. Term.** The time of performance of this Agreement, unless terminated pursuant to the terms of this Agreement, shall expire on the date the Village determines that all of the Services under this Agreement are completed or upon final payment to Consultant. A determination of completion shall not constitute a waiver of any rights or claims which the Village may have or thereafter acquire with respect to any breach hereof by the Consultant or any right of indemnification of the Village by the Consultant.

**H. Compliance with Laws and Grants.** Consultant shall give all notices, pay all fees, and take all other action that may be necessary to ensure that the Services are provided, performed, and completed in accordance with all required governmental permits, licenses, or other approvals and authorizations that may be required in connection with providing, performing, and completing the Services, and with all applicable building and zoning statutes, ordinances, rules, and regulations, and the Fair Labor Standards Act; any statutes regarding qualification to do business; any statutes prohibiting discrimination because of, or requiring affirmative action based on, race, creed, color, national origin, age, sex, or other prohibited classification, including, without limitation, the Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 *et seq*., and the Illinois Human Rights Act, 775 ILCS 5/1-101 *et seq*. Consultant shall also comply with all conditions of any federal, state, or local grant received by Village and made known to the Consultant with respect to this Agreement or the Services.

Consultant shall be solely liable for any fines or civil penalties that are imposed by any governmental or quasi-governmental agency or body that may arise, or be alleged to have arisen, out of or in connection with Consultant's, or its subcontractors', performance of, or failure to perform, the Services or any part thereof.

**I. Default.** If it should appear at any time that the Consultant has failed or refused to prosecute, or has delayed in the prosecution of, the Services with diligence at a rate that permits completion of the Services in full compliance with the requirements of this Agreement, or has otherwise failed, refused, or delayed to perform or satisfy the Services or any other material requirement of this Agreement (***"Event of Default"***), and fails to cure any such Event of Default within ten business days after the Consultant's receipt of written notice of such Event of Default from the Village, then the Village shall have the right, without prejudice to any other remedies provided by law or equity, to pursue any one or more of the following remedies:

**1. Cure by Consultant.** The Village may require the Consultant, within a reasonable time, to complete or correct all or any part of the Services that are the subject of the Event of Default; and to take any or all other action necessary to bring the Consultant and the Services into compliance with this Agreement.

**2. Termination of Agreement by Village.** The Village may terminate this Agreement without liability for further payment of amounts due or to become due under this Agreement.

**3. Withholding of Payment by Village.** The Village may withhold from any payment, whether or not previously approved, or may recover from the Consultant, any and all costs, including attorneys' fees and administrative expenses, incurred by the Village as the result of any Event of Default by the Consultant or as a result of reasonable actions taken by the Village in response to any Event of Default by the Consultant.

**J. No Additional Obligation.** The Parties acknowledge and agree that the Village is under no obligation under this Agreement or otherwise to negotiate or enter into any other or additional contracts or agreements with the Consultant or with any vendor solicited or recommended by the Consultant.

**K. Village Board Authority.** Notwithstanding any provision of this Agreement, any negotiations or agreements with, or representations by the Consultant to vendors shall be subject to the approval of the Village Board of Trustees. The Village shall not be liable to any vendor or other third party for any agreements made by the Consultant, purportedly on behalf of the Village, without the knowledge and approval of the Village Trustees.

**L. Mutual Cooperation.** The Village agrees to cooperate with the Consultant in the performance of the Services, including meeting with the Consultant and providing the Consultant with such non-confidential information that the Village may have that may be relevant and helpful to the Consultant's performance of the Services. The Consultant agrees to cooperate with the Village in the performance of the Services to complete the work and with any other consultants engaged by the Village.

**M. News Releases.** The Consultant shall not issue any news releases or other public statements regarding the Services without prior approval from the Village

**N. Ownership.** Designs, drawings, plans, specifications, photos, reports, information, observations, calculations, notes, and any other documents, data, or information, in any form, prepared, collected, or received by the Consultant in connection with any or all of the Services to be performed under this Agreement (***"Documents"***) shall be and remain the exclusive property of the Village. At the Village's request, or upon termination of this Agreement, the Consultant shall cause the Documents to be promptly delivered to the Village upon payment of all sums due and owing Consultant under the Agreement. Any reuse of Documents other than for the purposes of this Agreement shall be at Village risk and Consultant shall not be liable for any reuse of the Documents.

**O. GIS Data.** ***[NOTE: Use this only if applicable]*** The Village has developed digital map information through Geographic Information Systems Technology (***"GIS Data"***) concerning the real property located within the Village. If requested to do so by the Consultant, the Village agrees to supply the Consultant with a digital copy of the GIS Data, subject to the following conditions:

**1. Limited Access to GIS Data.** The GIS Data provided by the Village shall be limited to the scope of the Services that the Consultant is to provide for the Village;

**2. Purpose of GIS Data.** The Consultant shall limit its use of the GIS Data to its intended purpose of furtherance of the Services; and

**3. Agreement with Respect to GIS Data.** The Consultant does hereby acknowledge and agree that:

a. **Trade Secrets of the Village.** The GIS Data constitutes proprietary materials and trade secrets of the Village and, shall remain the property of the Village;

b. **Consent of Village Required.** The Consultant will not provide or make available the GIS Data in any form to anyone without the prior written consent of the Village;

c. **Supply to Village.** At the request of the Village, the Consultant shall supply the Village with any and all information that may have been developed by the Consultant based on the GIS Data;

d. **No Guarantee of Accuracy.** The Village makes no guarantee as to the accuracy, completeness, or suitability of the GIS Data in regard to the Consultant's intended use thereof; and

e. **Discontinuation of Use.** At such time as the Services have been completed to the satisfaction of the Village, the Consultant shall cease its use of the GIS Data for any purpose whatsoever; and, upon request, an authorized representative of the Village shall be afforded sufficient access to the Consultant's premises and data processing equipment to verify that all use of the GIS Data has been discontinued.

## SECTION 8. GENERAL PROVISIONS.

**A. Amendment.** No amendment or modification to this Agreement shall be effective unless and until such amendment or modification is in writing, properly approved in accordance with applicable procedures, and executed.

**B. Assignment.** This Agreement may not be assigned by the Village or by the Consultant without the prior written consent of the other party.

**C. Binding Effect.** The terms of this Agreement shall bind and inure to the benefit of the Parties hereto and their agents, successors, and assigns.

**D. Notice.** Any notice or communication required or permitted to be given under this Agreement shall be in writing and shall be delivered (i) personally, (ii) by a reputable overnight courier, (iii) by certified mail, return receipt requested, and deposited in the U.S. Mail, postage prepaid, (iv) by facsimile, or (v) by electronic internet mail ("e-mail"). Facsimile notices shall be deemed valid only to the extent that they are (a) actually received by the individual to whom addressed and (b) followed by delivery of actual notice in the manner described in either (i), (ii), or (iii) above within three business days thereafter at the appropriate address set forth below. E-mail notices shall be deemed valid and received by the addressee thereof when delivered by e-mail and (a) opened by the recipient on a business day at the address set forth below, and (b) followed by delivery of actual notice in the manner described in either (i), (ii) or (iii) above within three business days thereafter at the appropriate address set forth below. Unless otherwise expressly provided in this Agreement, notices shall be deemed received upon the earlier of (a) actual receipt; (b) one business day after deposit with an overnight courier as evidenced by a receipt of deposit; or (c) three business days following deposit in the U.S. mail, as evidenced by a return receipt. By notice complying with the requirements of this Subsection, each Party shall have the right to change the address or the addressee, or both, for all future notices and communications to such party, but no notice of a change of addressee or address shall be effective until actually received.

Notices and communications to the Village shall be addressed to, and delivered at, the following address:

Village of Schaumburg 714 S. Plum Grove Road
Schaumburg, Illinois 60193
Attention: Sandra Zeiss
E-mail: szeiss@schaumburg.com

Notices and communications to the Consultant shall be addressed to, and delivered at, the following address:

Consultant Firm Name: Trimble Inc.
Street Address: 10368 Westmoor Drive
City, State, Zip: Westminster, CO 80021
Attention: Eric Hornig
Facsimile: 630.291.1531
Email: ehornig@rviplanning.com

**E. Third Party Beneficiary.** No claim as a third party beneficiary under this Agreement by any person, firm, or corporation other than the Consultant shall be made or be valid against the Village.

**F. Provisions Severable.** If any term, covenant, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions shall remain in full force and effect and shall in no way be affected, impaired or invalidated.

**G. Time.** Time is of the essence in the performance of this Agreement.

**H. Governing Laws.** This Agreement shall be interpreted according to the laws of the State of Illinois.

**I. Entire Agreement.** This Agreement constitutes the entire agreement between the parties and supersedes any and all previous or contemporaneous oral or written agreements and negotiations between the Village and the Consultant with respect to the Proposal and the Services.

**J. Waiver.** No waiver of any provision of this Agreement shall be deemed to or constitute a waiver of any other provision of this Agreement (whether or not similar) nor shall any such waiver be deemed to or constitute a continuing waiver unless otherwise expressly provided in this Agreement.

**K. Exhibit.** Exhibits 1 and 2, are attached hereto, and by this reference incorporated in and made a part of this Agreement. In the event of a conflict between the Exhibit and the text of this Agreement, the text of this Agreement shall control.

**L. Rights Cumulative.** Unless expressly provided to the contrary in this Agreement, each and every one of the rights, remedies, and benefits provided by this Agreement shall be cumulative and shall not be exclusive of any other such rights, remedies, and benefits allowed by law.

**M. Counterpart Execution.** This Agreement may be executed in several counterparts, each of which, when executed, shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

***[SIGNATURES FOLLOW]***

**VILLAGE OF SCHAUMBURG**

By: _____
Village Manager

ATTEST:

By: _____
Village Clerk

**CONSULTANT**

By:_____

TITLE:_____

ATTEST:

By:_____

TITLE: _____

**EXHIBIT 1**

**SCOPE OF SERVICES**

**AGREEMENT AMOUNT**

***[TO BE PREPARED BY CONSULTANT AND ACCEPTABLE TO VILLAGE]***

***[INCLUDE HOURLY RATES, LUMP SUM AMOUNTS, REIMBURSABLE COSTS, SCHEDULE FOR LUMP SUM OR INSTALLMENT PAYMENTS, INVOICE FORMAT, ETC.]***

***[SHALL INCLUDE SCHEDULE]***

## EXHIBIT 2

## INSURANCE COVERAGES

A. Worker's Compensation and Employer's Liability with limits not less than:

(1) Worker's Compensation: Statutory;

(2) Employer's Liability:

$500,000 injury-per occurrence

$500,000 disease-per employee

$500,000 disease-policy limit

Such insurance shall evidence that coverage applies in the State of Illinois.

B. Comprehensive Motor Vehicle Liability with a combined single limit of liability for bodily injury and property damage of not less than $1,000,000 for vehicles owned, non-owned, borrowed or rented.

All employees shall be included as insureds.

C. Comprehensive General Liability with coverage written on an "occurrence" basis and with limits no less than:

$1,000,000 Bodily Injury and Property Damage $2,000,000 Aggregate

Coverages shall include:

- Broad Form Property Damage Endorsement
- Broad Form Contractual Liability (must expressly cover the indemnity provisions of the Contract)

D. Umbrella Policy or Excess liability Insurance with a limit of liability of not less than $2,000,000.

The required coverages may be in any combination of primary, excess, and umbrella policies. Any excess or umbrella policy must provide excess coverage over underlying insurance, except professional liability, on a following-form basis such that when any loss covered by the primary policy exceeds the limits under the primary policy, the excess or umbrella policy becomes effective to cover such loss.

E. Professional Liability Insurance. With a limit of liability of not less than $1,000,000 per claim/$2,000,000 in the aggregate and covering Consultant against all sums that Consultant may be obligated to pay on account of any liability arising out deviation from the professional standard of care set forth in the Agreement. If the policy is a claims made policy, it shall remain in effect for 5 years after the work has been completed.

F. Village as Additional Insured. Village shall be named as an Additional Insured on all policies except for:

Worker's Compensation

Professional Liability

Each such additional Insured endorsement shall identify Village as follows: Village of Schaumburg, including its Board members and elected and appointed officials, its officers, and employees.

G. Other Parties as Additional Insureds. In addition to Village, the following parties shall be named as additional insured on the following policies:

| Additional Insured | Policy or Policies |
|---|---|
| _____ | _____ |
| _____ | _____ |

The Consultant will provide certificates of insurance evidencing the types and limits of insurance specified. The certificates of insurance will specifically address each of the requirements noted. All insurance noted is primary and in no event will be considered contributory to any insurance purchased by the Village.

The same full insurance coverage provided to the named insured, whether it is the Consultant or a sub-contractor, shall be provided to the Village without any limitations or endorsements that might limit or exclude coverage.

Any and all deductibles or other forms of retention are the responsibility of the Consultant. All deductibles or other forms of retention are subject to the approval of the Village. Consultant will disclose to the Village in writing the amounts of any deductible or self-insured retentions on the insurance required under this contract.

Consultant waives any right of subrogation it may have or later acquire against the Village.

The Consultant shall not allow any subcontractor to commence work on their subcontract until the same insurance has been obtained by the subcontractor. The Consultant and their subcontractor(s) shall maintain all insurance required for not less than one (1) year after completion of this contract except professional liability which shall be for 5 years.

VILLAGE OF SCHAUMBURG

**AGENDA ITEM SUMMARY**

**Recommendation to Authorize Participation in the Sourcewell Cooperative Purchasing Program and Award the Purchase of a Generator and Automatic Transfer Switch to Altorfer Power Systems, Inc.**
**06/04/26**
**Engineering and Public Works Committee**

Presenter: Mark Rysavy, Support Services Manager
Lead Department: Engineering and Public Works

| Account(s): | Budget: | Expense Request: |
|---|---|---|
| 5269010-7401 (26005-20-230) | $130,000 | $91,215 |

The budget status for this request is: Under Budget

Amount Under Budget: $38,785

***Executive Summary:***

The FY 26/27 Capital Improvement Plan includes the replacement of the generator and automatic transfer switch (ATS) at the ballpark. The existing generator and ATS are original to the ballpark from 1998/1999 and have shown signs of failure. Staff was notified by ballpark staff that the generator didn't start during the most recent outage and aware of several instances where the generator did start but the power did not automatically transfer to the building power system.

Staff worked with BEAR Construction (BEAR) to provide pricing for the purchase and installation of a new generator, fuel tank, and ATS over the past year. BEAR suggested the Village purchase the unit directly through a Caterpillar (CAT) dealer to save on any markups and utilize the Sourcewell Purchasing Cooperative pricing offered to municipalities. This is the same process staff took advantage of for the Vehicle Maintenance Facility (VMF) electric upgrades, which is currently underway. When bidding the Village Hall generators, the most affordable was CAT and is what was purchased. Engineering and Public Works' generator and the new Schweikher House generator are also CAT units. All of these generators are diesel fueled, but vastly different sizes and capacities. The goal of staff is to standardize as many of the diesel generators as CAT to simplify the long term warranty work.

This item is for the direct purchase of a 250-kW generator, custom diesel fuel tank, and ATS through Altorfer Power Systems of Addison, IL, which is the Illinois dealer for CAT products under the Sourcewell Purchasing Cooperative. Included in this proposal is a 5-year warranty, delivery, and startup once it is installed by BEAR. The size of the generator was verified to be sure it is right sized, which it is based on it's support of the three elevators, the offices, and the emergency lighting throughout the facility. The installation of an expanded concrete slab, the generator, fuel tank, and ATS will be completed by BEAR as part of a separate contract and agenda item.

This generator will take six to eight months to be delivered. The installation contract with BEAR will be requested in FY 26/27 as well.

Altorfer has been a reliable partner to this point as they have provided the Schweikher House generator and delivered the VMF generator in May 2026. Staff recommends this purchase through Altorfer Power Systems.

***Recommended Action:***

The Village Manager recommends the Engineering and Public Works Committee recommend the Village Board authorize participation in the Sourcewell Cooperative Purchasing Contract #092222-CAT and award the purchase of the Ballpark Generator from Altorfer Power Systems of Addison, IL, in the total amount of $91,215.

**ATTACHMENTS:**

- Caterpillar Quote
- Sourcewell Cooperative
- Sourcewell Cooperative Extension

ALTORFER POWER SYSTEMS · 301 S MITCHELL · ADDISON, IL 60101

# Caterpillar Electric Power Generator Set Quotation

March 2, 2026
Ref #: 31641477

Sourcewell Contract: #092222-CAT

Submitted to: Rich Hoke @ Village of Schaumburg

Project Name: Wintrust Field
Caterpillar C9GC – 250kW Outdoor Diesel Standby Generator + ATS(s)

We submit to you Altorfer Power System's quotation for the Caterpillar engine driven generator sets. This offer is to sell new Caterpillar generator sets as rated below at 0.8 Power Factor suitable for standby use. This system includes the standard accessories provided by Caterpillar with optional peripheral equipment and services as identified in this proposal through our interpretation of the project requirements.

Top-level equipment and services offerings provided under this proposal:

- ✓ One (1) Caterpillar 250kW Diesel Fueled, 277/480V, 3-phase Standby Rated Generator
- ✓ One (1) Caterpillar Sound Attenuated Level 2 Enclosure (74dBA @ 23ft)
- ✓ One (1) Custom 466 Gallon Sub-Base Fuel Tank
- ✓ Caterpillar Five (5) Year Warranty
- ✓ Start-up and On-Site Resistive Load Bank Testing Services
- ✓ Automatic Transfer Switches:
  - One (1) 600A ATS: 277/480V, 3 Pole, Open Transition, NEMA 1

Additionally, we have detailed the equipment configuration and services relative to our understanding of these requirements in the body of this document. Please check it for correctness and completeness to be certain that it meets your needs. Please contact us for any clarifications or refinements that may be necessary to meet the scope of the project, as you understand it.

At the conclusion of this quote you will find the quoted price and additional commercial related information regarding the terms of this sale. Thank you for considering Altorfer Power Systems and the opportunity to provide your equipment and service needs. We are firmly committed to providing the best possible support and service during the life cycle of this project.

Sincerely,
Jim Sylvester
Altorfer / Caterpillar

## Standard Equipment Caterpillar 250kW

*Engine*

- Diesel driven engine, 1800 RPM
- Electronic isochronous governor

*Generator*

- 250kW generator, standby rated, engine mounted and tested, Class H Insulation, .8 power factor, 3 phase, 4 wire, 105C temperature rise, 19.4 gal/hour fuel rate
- Caterpillar Digital Controller
- Permanent Magnet Excitation
- Power center

*Digital Control Panel*

Instrumentation

- LCD display with adjustable contrast and backlight with auto power off
- AC metering: Volts 3-phase (L-L & L-N); Amps (per phase & average); Frequency; kW (total & per phase); kVA (total & per phase); kVAr (total & per phase); Power Factor (overall & per phase); kW hours; kVAr hours
- DC metering: Battery Volts; Engine hours run; Engine Jacket Water Temperature (in °C or °F); o Lube oil pressure (in psi, kPa or bar); Engine speed (rpm); Crank attempt counter; Start counter

Protection

- Fail to start shutdown
- Low oil pressure shutdown
- High engine temperature
- Approaching high coolant temperature alarm
- Approaching low oil pressure alarm
- Not in auto mode alarm
- Underspeed/Overspeed
- Loss of engine speed detection
- Low/High battery voltage
- Battery charger failure (if fitted)
- Under volts, over volts
- Under frequency, over frequency
- Overcurrent

Controls

- Run key and LED indicator
- Auto key and LED indicator
- Stop key and LED indicator
- Lamp test key
- Alarm acknowledge key
- Menu navigation keys
- Engine and AC metering shortcut keys

- All control module keys have tactile feedback
- Lock down emergency stop push button.
- Service interval counter.

*Caterpillar Sound Attenuated Level 2 Enclosure (74dBA @ 23ft)*

- Internally mounted critical grade silencer
- Robust/highly corrosion resistant construction
- Steel Construction
- Lockable, gasketed doors provide secure access to maintenance items (battery, fuel fill, oil, and coolant)
- Lube oil and coolant drains piped to exterior of enclosure and terminated with drain valves
- Radiator guard
- Fixed Intake Louvers
- Gravity Discharge Dampers
- 100A Load Center
- GFCI Receptacles

*Custom 466 Gallon Sub-Base Fuel Tank*

- Electrical stub up
- Secondary containment
- Top mounted basin alarm
- Dual high/low level switch
- Tank dimensions: 53"W x 155.5"L x 23"H

*Cooling System*

- Radiator with guard
- Coolant drain line with valve
- Coolant heater

*Starting System*

- Single starting motor
- 24 volt lead acid batteries
- Charging alternator
- Battery charger

*General*

- One (1) 400A Circuit Breaker
- One (1) 300A Circuit Breaker
- Linear Vibration Isolators
- First fill lubricating oil
- First fill antifreeze, installed
- O & M Manuals

**Additional Equipment (shipped loose)**

*Remote Annunciator (shipped loose) – Qty 1*

- Each Annunciator includes sixteen (16) LED's for annunciation of alarm conditions and system status.
- Includes Alarm Horn and Alarm Acknowledge pushbuttons.
- Meets NFPA 99/110 requirements for remote annunciation on Emergency Standby Generator Systems.
- Label cards are provided next to each set of LED by to indicate various alarms and events.
- Designed and Tested to meet stringent Impulse Shock and Operating Vibration requirements

Technical Field Service to Include:
Note: Field Services do not include initial fuel fill or replenishment, videotaping, sound measurements, or city permits for load testing on site.

Installation Audit:
A pre-start audit is available when time and circumstances permit, to be performed by Altorfer Power Systems Project Manager prior to dispatching our field service technician to perform the equipment startup; this will ensure site work is completed. These services are to be performed during normal business hours, Monday through Friday 7:30 am to 3:30 pm. Additionally, our local project managers are available for consult during the entire life of the project.

Equipment Startup:
One (1) day of on-site start-up testing are included for only the equipment purchased through Altorfer Power Systems. Time allowed for our factory certified technician is based on accessibility, site preparation and safety concerns for both equipment and personal. This includes systems preparation, equipment start-up and functional operational test utilizing building load only. We will endeavor to meet the requirements of all interested parties as is reasonable, but informing & scheduling of all authorities, inspectors, etc. is the responsibility of the customer; all services included in this quotation are to be performed during normal business hours, Monday through Friday 7:30 am to 3:30 pm. Additional personal required or revisits as dictated by the site, will require a written request for services with a change order by an authorized person and will be billed at prevailing rates.

Equipment Load Bank Testing with Portable Load Bank
Allocated for this project is a four (4) hour on-site load bank test utilizing a resistive load bank at 1.0 Power Factor. Time allowed for 1 (one) factory certified technician is based on accessibility, site preparation and safety concerns for both equipment and personal. Altorfer Power Systems will provide a portable load bank (sized to the generator rating) and 100 feet of power cable. Cable runs greater than 100 (one hundred) feet will be billed at prevailing rates. These services are to be performed during normal business hours, Monday through Friday 7:30 am to 3:30 pm. Addition personal required or revisits as dictated by the site, will require a written request for services with a change order by an authorized person and will be billed at prevailing rates.

Training:
The appropriate Altorfer personnel are available to provide a basic/up to one (1) hour training on site on the same trip during the unit has been started up. If more time is required, or additional sessions are required, arrangements can be negotiated.

Warranty:
Caterpillar Five (5) Year warranty applies unless extended service coverage is purchased. Standard manufacturer's warranty applies to all non-Caterpillar equipment. Altorfer will administer all warranty claims during the appropriate warranty period. All other manufacturers warranty is for components only. Labor associated with these claims will be charged accordingly. Copy of warranty statements will be provided at project submittal.

Customer Value Agreement Offer:
Caterpillar equipment is designed and built to provide maximum productivity and operating economy throughout its operating life. Customer Value Agreements (CVA) are high-efficiency tools for managing your Caterpillar equipment to maintain that built-in value and achieve high reliability. CVA's provide access to trained CAT experts with exceptional knowledge about your CAT equipment. Building the right CVA always begins with a careful assessment of your needs and ends with an agreement that provides you with the lowest possible operating cost. The best time to do this is at the beginning of the equipment's service life considered directly after startup and commissioning testing. Altorfer CAT will assess your equipment in its final installed configuration and work with you to create a CVA that best suits your needs at that time. A review of risk mitigation tools, such as extended warranty, training, inspections, load bank testing, fuel/oil/coolant fluids analysis, and remote asset monitoring is also included in this assessment.

Availability:
Determined after approved release. Equipment submittal time is to be negotiated.

Financial Terms:
Net cash 30 days upon receipt of invoice, with credit approval. Equipment will be invoiced at the contracted amount when ready for shipment. Retainers are not allowed unless previously negotiated and are identified in this proposal. Late charges of 1-1/2% per month will be assessed for late payments and customer will also be responsible for any collection costs and expenses, including reasonable attorney's fees. Equipment storage fees may apply when delivery is not accepted when ready for shipment. Sales tax is **NOT** included in the purchase price and will be charged at the current tax rate, if applicable.

Additional Terms and Conditions:
The scope of supply for this quotation is limited to the equipment and services listed in this proposal. The bill of material herein does not include demolition, removal, terminations, installation, labor, fuel, fuel piping, air ducting, exhaust silencer installation, exhaust piping or electrical wiring between loose items such as engine, control gear, transfer switches, day tanks, battery charger, etc. Coordination studies & relay settings & relay testing services are not included. Permitting not included. The customer is

responsible for any and all installation of the above Equipment unless specifically modified by this proposal. All equipment needed to perform any loading or unloading of the Equipment supplied by Altorfer Power Systems is the responsibility of the customer unless specifically modified by this proposal. Unless specifically listed in our bill of material, equipment not indicated is to be supplied by others. We reserve the right to correct any errors or omissions. Customer's signature on this quotation or the issuance of a purchase order or other acknowledgement by customer for the Equipment shall constitute acceptance of this quotation subject only to the terms and conditions set forth herein notwithstanding any terms and conditions contained in any such purchase order or other acknowledgment or communication from the customer which are different from or in addition to the terms and conditions of this quotation. This quotation is subject to any applicable manufacturer's general terms and conditions of sale. Changes to the terms of this quotation may only be made by the express written agreement of Altorfer Power Systems. Altorfer Power Systems shall not be responsible for any consequential, special, indirect or liquidated damages hereunder or for any manufacturer or other delays beyond Altorfer's control. Altorfer Power Systems will not be responsible for any labor or material charges by others associated with the start-up and installation of this equipment unless previously agreed upon, in writing by Altorfer Power Systems. This quotation expires in 30 calendar days or sooner with notice and is subject to prior sale. The prices stated herein are subject to any manufacturer increases if the order is not released for manufacture within 90 calendar days from order date or, if drawings for approval are required, the drawings are not returned and released for manufacture within 30 calendar days of mailing date. For any completed order, scheduled for shipment, that is held, delayed or rescheduled at the request of the Buyer, Seller may, at its sole option, ship to storage, invoice, and transfer title, all at the sole cost and risk of loss of the Buyer. Buyer may terminate or cancel an order by written notice and upon payment of appropriate charges based upon a percentage of the quoted sales price at the stage of completion: 10% hold for approval status and 100% after release for manufacture status.

**Exceptions & Clarifications:**

- ✓ Quotation is based on customer information only. If actual job site conditions/local codes require a change in BOM, all such changes will be quoted and billed accordingly.

**Total price for these product and services:**

- ✓ One (1) Caterpillar 250kW Diesel Fueled, 277/480V, 3-phase Standby Rated Generator
- ✓ One (1) Caterpillar Sound Attenuated Level 2 Enclosure (74dBA @ 23ft)
- ✓ One (1) Custom 466 Gallon Sub-Base Fuel Tank
- ✓ Caterpillar Five (5) Year Warranty
- ✓ Start-up and On-Site Resistive Load Bank Testing Services
- ✓ Automatic Transfer Switches:
  - One (1) 600A ATS: 277/480V, 3 Pole, Open Transition, NEMA 1

| | |
|---|---|
| Caterpillar Item List Price (C9GC – 250kW): | $87,644.00 |
| Sourcewell Discount (31%): | ($27,170.00) |
| Fuel Tank, ATS & Services (freight, startup, etc): | $30,741.00 |
| **Total Price (plus applicable taxes):** | **$91,215.00** |

**(Plus tax)**
FOB: Jobsite Tailgate

*2026 Supply Chain Volatility Note - Altorfer Power Systems continuously strives to reduce costs and optimize productivity whenever possible. Unfortunately, the current volatility of the supply chain has necessitated a price review process that will take place at the time we receive a "release for production" for this project. We will review the cost basis that was used at the time of quotation and if we find our inputs have increased, we will issue a revised proposal before accepting your "release for production".*

ACCEPTANCE:

_____

**Customer Signature**

DATE: _____

ALTORFER POWER SYSTEMS

_____

Jim Sylvester
Email: jim.sylvester@altorfer.com
Phone: 630-516-4414
Mobile: 630-360-0228
Sales Engineer, Electric Power Generation

Should you have any questions or comments on this matter, please do not hesitate to contact us.

This information is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged, confidential and exempt from disclosure under applicable law. No waiver of applicable privilege and/or protection against disclosure is intended. If you are not the intended recipient, you are hereby notified that any use of, dissemination, distribution or copy of this communication is strictly prohibited. If you receive this communication in error, please notify us immediately by telephone so that we can arrange return of the original message to us at no cost to you.

Once equipment is delivered and installed, service requires two weeks' notice to schedule startup and load bank testing.

DocuSign Envelope ID: 1331F762-6E3C-46F1-A731-9B02CE2B2915



Sourcewell

**Solicitation Number: RFP #092222**

# CONTRACT

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and Caterpillar Inc., 5212 N. O'Connor Blvd., Suite 1100, Irving, TX 75039 (Supplier).

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to eligible federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for Electrical Energy Power Generation Equipment with Related Parts, Supplies, and Services from which Supplier was awarded a contract.

Supplier desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

## 1. TERM OF CONTRACT

A. EFFECTIVE DATE. This Contract is effective upon the date of the final signature below.

B. EXPIRATION DATE AND EXTENSION. This Contract expires November 22, 2026, unless it is cancelled sooner pursuant to Article 22. This Contract may be extended one additional year upon the request of Sourcewell and written agreement by Supplier.

C. SURVIVAL OF TERMS. Notwithstanding any expiration or termination of this Contract, all payment obligations incurred prior to expiration or termination will survive, as will the following: Articles 11 through 14 survive the expiration or cancellation of this Contract. All other rights will cease upon expiration or termination of this Contract.

## 2. EQUIPMENT, PRODUCTS, OR SERVICES

A. EQUIPMENT, PRODUCTS, OR SERVICES. Supplier will provide the Equipment, Products, or Services as stated in its Proposal submitted under the Solicitation Number listed above.

DocuSign Envelope ID: 1331F762-6E3C-46F1-A731-9B02CE2B2915



## 22. CANCELLATION

Sourcewell or Supplier may cancel this Contract at any time, with or without cause, upon 60 days' written notice to the other party. However, Sourcewell may cancel this Contract immediately upon discovery of a material defect in any certification made in Supplier's Proposal. Cancellation of this Contract does not relieve either party of financial, product, or service obligations incurred or accrued prior to cancellation.

Sourcewell

DocuSigned by:
Jeremy Schwartz
C0FD2A139D06489...

By: _____
Jeremy Schwartz
Title: Chief Procurement Officer

12/6/2022 | 4:51 PM CST
Date: _____

Caterpillar Inc.

DocuSigned by:
Jaime Mineart
8ED6778AD1EB44E...

By: _____
Jaime Mineart
Title: Vice President & General Manager
Retail Electric Power Solutions

12/6/2022 | 6:57 PM PST
Date: _____

Approved:

DocuSigned by:
Chad Coauette
7E42B8F817A64CC...

By: _____
Chad Coauette
Title: Executive Director/CEO

12/6/2022 | 8:58 PM CST
Date: _____

# RFP 092222 - Electrical Energy Power Generation Equipment with Related Parts, Supplies, and Services

### Vendor Details

| | |
|---|---|
| Company Name: | Caterpillar |
| Address: | 5205 N O'Connor Blvd<br>Irving, TX 75039 |
| Contact: | Jaime Mineart |
| Email: | Mineart_Jaime_M@cat.com |
| Phone: | 309-208-8238 |
| Fax: | 847-212-8020 |
| HST#: | |

### Submission Details

| | |
|---|---|
| Created On: | Thursday August 04, 2022 09:20:25 |
| Submitted On: | Thursday September 22, 2022 11:48:50 |
| Submitted By: | Jaime Mineart |
| Email: | Mineart_Jaime_M@cat.com |
| Transaction #: | 7d158290-a935-4ffc-acc0-efaa11d1bfb4 |
| Submitter's IP Address: | 198.180.154.20 |

Docusign Envelope ID: 75364628-EBC0-42E2-84D6-2F9F041E4285

# CONTRACT EXTENSION

## Contract Number: 092222-CAT

Sourcewell
202 12th Street Northeast
P.O. Box 219
Staples, MN 56479
(Sourcewell)

and

Caterpillar Inc.
100 NE Adams St

Peoria, Illinois
(Vendor) 61629-0001

have entered into Contract Number: 092222-CAT
for the procurement of: Electrical Energy Power Generation Equipment with Related Parts, Supplies, and Services

The Contract has an expiration date of 2026-11-22 , but the parties may extend the Contract by mutual consent.

Sourcewell and Vendor acknowledge that extending the Contract benefits the Vendor, Sourcewell and Sourcewell's Members. Vendor and Sourcewell agree to extend the Contract listed above for an additional period, with a new Contract expiration date of 2027-11-22 . All other terms and conditions of the Contract remain in full force and effect.

Sourcewell

Signed by:
Jeremy Schwartz
C0FD2A139D06489...
Authorized Signature

Jeremy Schwartz
Name

Chief Operating and Procurement Officer
Title

11/3/2025 | 8:42 PM CST
Date

DocuSigned by:
Nathan Button
5091FC8E7F924F8...
Authorized Signature

Nathan Button
Name

Vice President - REPS
Title

11/3/2025 | 9:00 PM CST
Date

VILLAGE OF SCHAUMBURG

**AGENDA ITEM SUMMARY**

**Recommendation to Authorize Participation in the Sourcewell Cooperative Purchasing Program and Award the Purchase of One Sewer Camera Truck to EJ Equipment, Inc.**
**06/04/26**
**Engineering and Public Works Committee**

Presenter: Mark Rysavy, Support Services Manager
Lead Department: Engineering and Public Works

| Account(s): | Budget: | Expense Request: |
|---|---|---|
| 6779010-7407 | $425,000 | $397,838 |

The budget status for this request is: Under Budget

Amount Under Budget: $27,162

***Executive Summary:***

One E450 Box Truck with sewer camera for the Engineering and Public Works (EPW) was approved for replacement with the FY 26/27 Vehicle Replacement Plan. The primary use of Truck 14 is inspection and recording of sewer infrastructure. Truck 14 has a replacement category of “Good", but justified replacement has been met due to continued camera system breakdowns, excessive costs to retrofit, and excessive costs to repair ($75,450 to date). There are no rentals available on camera trucks and breakdowns have taken this truck out of service frequently and for lengthy periods. The camera system, reel, and computer are 12 years old and have reached the end of their useful service life. The cost to retrofit the existing truck is $452,838. The cost of new truck with trade in is $397,838.

A committee of Village employees worked together to determine the requirements for this new camera truck to build replacements that will best serve EPW. The Sanitary Sewer division explored many alternatives to our existing vendor including Envirosight, Minicam, Ibak Rapidview, Edge AI, Aries and Rausch. They brought in the top five vendors for demonstrations where staff viewed and tested the equipment. Overall, our existing vendor CUES was selected above others. CUES equipment has also proven to be highly durable, reliable, and cost-effective for the Village’s operations. The existing CCTV truck exceeded its anticipated replacement schedule by an additional three years while continuing to perform effectively in demanding field conditions, demonstrating the long-term value and dependability of the equipment. In addition, CUES has consistently provided excellent customer service and responsive local support for both equipment and software needs, allowing issues to be resolved quickly and minimizing operational disruptions. The total cost for Truck 14 is $397,838 and consists of the costs for the vehicle and upfit.

Staff recommend purchasing this vehicle through EJ Equipment Inc., who have been awarded the Sourcewell Purchasing Cooperative Contract #032824. Staff has budgeted for this vehicle to arrive within FY 26/27. Upon receiving the new vehicle, the old vehicle will be traded in to EJ Equipment with a trade in value of $125,000.

***Recommended Action:***

The Village Manager recommends the Engineering and Public Works Committee recommend the Village Board authorize participation in the Sourcewell Cooperative Purchasing Contract #032824, and award the purchase of one Sewer Camera Truck to EJ Equipment Inc. of Manteno, IL, in an amount not to exceed the approved budget.

**ATTACHMENTS:**

- Budget Table
- EJ Equipment Quote
- Equipment Rating
- Scorecard
- Cooperative

## VEHICLE/UNIT REPLACEMENTS - 6779010-7407

| FY 26/27 Requests | | | | | |
|---|---|---|---|---|---|
| **Unit** | **Vendor** | **Budget Request** | **Budgeted Amount** | **FY Expected** | **Status** |
| Purchase of one Fire Truck (965) | MacQueen | $ 2,304,450 | $ 2,300,000 | FY 30/31 | May EPW Committee |
| Purchase of one Fire Engine (964) | MacQueen | $ 1,255,000 | $ 1,300,000 | FY 30/31 | May EPW Committee |
| Purchase of one Ambulance (958) | Foster Coach | $ 473,663 | $ 485,000 | FY 26/27 | May EPW Committee |
| Purchase of one Freightliner Truck (34) | Transchicago | $ 125,188 | $ 130,000 | FY 26/27 | May EPW Committee |
| Purchase of two Ford E-Transits (201 & 233) | Olathe Fleet | $ 111,430 | $ 131,000 | FY 26/27 | May EPW Committee |
| Purchase of two Ford Super Duty (79 & 85) | Sutton Ford | $ 110,045 | $ 193,000 | FY 26/27 | May EPW Committee |
| Purchase of five Patrol Squads (108, 117, 122, 134, & 140), one Interceptor (970) | Currie Motors | $ 286,725 | $ 336,000 | FY 26/27 | May EPW Committee |
| Purchase of one F250 (83) | Sutton Ford | $ 54,315 | $ 78,000 | FY 26/27 | May VM Approval |
| Purchase of one F150 (54) | Currie Motors | $ 48,545 | $ 62,000 | FY 26/27 | May VM Approval |
| Purchase of one Chevy Tahoe (969) | Currie Motors | $ 59,151 | $ 86,000 | FY 26/27 | May VM Approval |
| Purchase of three trailers (E372, E381, & E395) | Knapheide | $ 42,552 | $ 49,000 | FY 26/27 | May VM Approval |
| Purchase of one Ford Ranger (21) | Olathe Fleet | $ 36,735 | $ 45,000 | FY 26/27 | May VM Approval |
| Purchase of one pressure washer trailer (E382) | Windy City | $ 23,274 | $ 30,000 | FY 26/27 | May Director Approval |
| Purchase of one trailer (E386) | Knapheide | $ 19,723 | $ 19,000 | FY 26/27 | May Director Approval |
| Upfit of one Freightliner Truck (34) | Bonnell | $ 299,941 | $ 300,000 | FY26/27 | June EPW Committee |
| Upfit of five trucks (21, 54, 79, 83, & 85) | Monroe | $ 117,246 | Included in truck funds | FY 26/27 | June EPW Committee |
| **Purchase of one TV truck (14)** | **EJ Equipment** | **$ 397,838** | **$ 425,000** | **FY 26/27** | **June EPW Committee** |
| Purchase one trailered generator (E274) | Interstate | $ 345,000 | $ 350,000 | FY 26/27 | June EPW Committee |
| Purchase of two speed trailers (E360 & E375) | TBD | $ 46,000 | $ 46,000 | FY 26/27 | July VM Approval |
| **TOTALS:** | | **$ 6,156,821** | **$ 6,365,000** | | |

| Carryover Expenses | | | | | |
|---|---|---|---|---|---|
| **Unit** | **Vendor** | **Expense Request** | | **FY Expected** | **Status** |
| Purchase of 7 Chassis upfits(5, 9, 11, 31, 32, 34, 92, 94, 95, 97, & 99) | Bonnell | $ 2,075,424 | | FY 26/27 to 28/29 | Approved/Ordered |
| Purchase of one Aerial Truck (4) | USSI | $ 310,419 | | FY 27/28 | Approved/Ordered |
| Purchase of one Aerial Truck (20) | USSI | $ 274,971 | | FY 25/26 | Approved/Ordered |
| Purchase of one Ambulance (940) | Foster Coach | $ 411,474 | | FY 26/27 | Approved/Ordered |
| Purchase of one Ambulance (955) | Foster Coach | $ 486,720 | | FY 26/27 | Approved/Ordered |
| Purchase of one truck (5) | Transchicago | $ 160,000 | | FY 26/27 | Approved/Ordered |
| Purchase of two Ford Super Duty upfits (29 & 37) | Monroe | $ 66,853 | | FY 26/27 | Approved/Ordered |
| **TOTALS:** | | **$ 3,785,861** | | | |

**E J EQUIPMENT, INC.**
**PO Box 665 • 6949 N. 3000 E. Rd.**
**Manteno, IL 60950**
**PH: (815) 468-0250 • Fax: (815) 468-8055**
**www.ejequipment.com**

EQUIPMENT
Sales • Service • Parts

**Ship To:** VIL OF SCHAUMBURG
714 S PLUM GROVE RD
BUILDING 2/GARAGE
SCHAUMBURG,IL 60193-4336

**Invoice To:** VILLAGE OF SCHAUMBURG
101 SCHAUMBURG CT
SCHAUMBURG IL 60193

Attention: JON SCHMIDT

| Branch | | |
|---|---|---|
| 01 - CENTRAL | | |
| Date | Time | Page |
| 04/21/2026 | 15:11:08 (O) | 1 |
| Account No. | Phone No. | Estimate No. |
| SCHAU001 | 8479236636 | Q06358 |
| Ship Via | Purchase Order | |
| | | |
| Tax ID Number | | |
| | | |
| BRIAN CLODI | Salesperson | S27 / S27 |

## EQUIPMENT ESTIMATE - NOT AN INVOICE

| Description | ** Q U O T E ** QUOTE VALID: 05/31/2026 | Amount |
|---|---|---|
| CUES TV LATERAL INSPECTION SYSTEM MOUNTED ON A FORD E-450 CHASSIS | | 522838.00 |
| **PLEASE SEE ATTACHED BUILD SHEET FOR EQUIPMENT SPECS** | | |
| Trade Ins | | |
| Serial #: NA | | 125000.00- |
| 2016 CUES TV SEAL INSPECTION SYSTEM/FORD F550 CHASSIS | | |
| | Subtotal: | 397838.00 |
| Authorization: _____ | Quote Total: | 397838.00 |

SOURCEWELL CONTRACT 032824-NAF

OPTIONAL EQUIPMENT/SOFTWARE, NOT INCLUDED IN ABOVE PRICING

| | | |
|---|---|---|
| EQUIPMENT | | |
| - ELECTRIC REAR AWNING FOR CHASSIS | ADD | 4050.00 |
| - REDI EVALUATION KIT | ADD | 2790.00 |
| - MEPS INVETOR ILO GAS GENERATOR SYSTEM | ADD | 600.00 |
| - | | |
| SOFTWARE | | |
| - GRANITENET CLOUD SAAS WEBOFFICE | ADD | 20600.00 |
| - WEBOFFICE EDIT USER ACTIVATION | ADD | 1040.00 |
| - GRANITENET WEBOFFICE EDIT USER ANNUAL | ADD | 500.00 |
| - GRANITENET MEDIA LINKING MODULE | INCLUDED | |
| - GRANITENET ESRI IMPORT MODULE | INCLUDED | |
| - GRANITENET REPORT DESIGNER MODULE | INCLUDED | |
| - GRANITENET EXCEL INTERFACE MODULE | INCLUDED | |
| - GRANITENET ESRI IMPLEMENTATION | ADD | 7270.00 |
| - GRANITENET CITYWORKS IMPLEMENTATION | ADD | 7270.00 |

X _____
*Received By*

**E J EQUIPMENT, INC.**
**PO Box 665 • 6949 N. 3000 E. Rd.**
**Manteno, IL 60950**
**PH: (815) 468-0250 • Fax: (815) 468-8055**
**www.ejequipment.com**

EQUIPMENT
Sales • Service • Parts

**Ship To:** VIL OF SCHAUMBURG
714 S PLUM GROVE RD
BUILDING 2/GARAGE
SCHAUMBURG,IL 60193-4336

**Invoice To:** VILLAGE OF SCHAUMBURG
101 SCHAUMBURG CT
SCHAUMBURG IL 60193

Attention: JON SCHMIDT

| Branch | | |
|---|---|---|
| 01 - CENTRAL | | |
| Date | Time | Page |
| 04/21/2026 | 15:11:08 (O) | 2 |
| Account No. | Phone No. | Estimate No. |
| SCHAU001 | 8479236636 | Q06358 |
| Ship Via | Purchase Order | |
| | | |
| Tax ID Number | | |
| | | |
| BRIAN CLODI | Salesperson | S27 / S27 |

**EQUIPMENT ESTIMATE - NOT AN INVOICE**

| Description | ** Q U O T E ** | QUOTE VALID: 05/31/2026 | Amount |
|---|---|---|---|
| - GRANITENET WEB SERVER IMPLEMENTATION | ADD | | 6230.00 |
| - GRANITENET ANNUAL PRESCRIPTIVE PLANNING | ADD | | 10000.00 |
| - GRANITENET WEBSYNC MODULE | ADD | | 1560.00 |
| - CONSULTING, PROFESSIONAL SERVICES | ADD | | 2000.00 |
| - DCAAS IMPLEMENTATION | ADD | | 5200.00 |
| - GRANITENET DEFECT CODING AS A SERVICE | ADD | | 35000.00 |

EQUIPMENT

X _____
*Received By*

# EQUIPMENT RATING

1. Age
    a. Number of Points = Current year - model year
2. Use
    a. 1 point for every 10,000 miles
    b. 1 point for every 1,000 hours of use
3. Service
    a. 1 Point = Admin
    b. 3 Points = Support
    c. 5 Points = Front Line
4. Reliability = Number of times equipment was down for repair last year:
    a. 0 Points = 0 times
    b. 1 Point = 1 - 4 times
    c. 3 Points = 5 - 14 times
    d. 5 Points = 15+ times
5. Maintenance and Repair Lifetime repair costs are:
    a. 1 Point = Less than 25% of purchase price
    b. 3 Points = 25 to 75% of purchase price
    c. 5 Points = More than 75% of purchase price
6. Condition = This rating is established by the shop foreman:
    a. 0 Points = Excellent
    b. 1 Point = Good
    c. 3 Points = Fair
    d. 5 Points = Poor
7. Overall rating = The sum of the equipment rating factor points are:
    a. 0 - 17 points = Excellent
    b. 18 - 22 points = Good
    c. 23 - 27 points = Qualifies for Replacement
    d. 28 < = Needs Immediate Consideration

| Unit: | | |
|---|---|---|
| 10014 | | |
| Department : EPW | Fund: 572 | |
| Division: SANITARY | Est. Price: $425,000 | |
| Description: SEWER TV/SEAL TRK | | |
| Replacement Type: E-450 Cargo Van | | |
| Unit's Primary Use: Used to evaluate and maintain the condition of the Village's sanitary sewer system, identifying structural defects, blockages, and maintenance needs, supporting regulatory compliance, system reliability, and proactive asset management | | |

| Good | | |
|---|---|---|
| Make: FORD | Year: 2016 | Service: FRONT-LINE |
| Model: F-550 | Class: 25 | Count of RO's Last 365 Days: 1 |
| Full Depreciation Date: 2/2/2024 | Replacement Age (Months): 96 | Vehicle Age (Months): 120 |
| Fuel Type: RGUNL | Replacement Meter: 60000 | Current Meter: 20705 |
| Original Purchase Price: $394,929 | Maintenance Cost (LTD): $88,027 | Maintenance %: 22% |
| Condition: Chassis is good, but the equipment is out of date. Connectivity issues and camera goes in and out while televising | | |

| Total Points |
|---|
| 22 |
| Points for Service: 5 |
| Points for Reliability: 1 |
| Points for Age: 10 |
| Points for Usage: 2 |
| Points for M&R: 1 |
| Points for Condition: 3 |



Front View



Normal Wear



Suspension



Under Body View

DocuSign Envelope ID: 5406FEF8-8848-413A-91A9-D8AB6FD40134



**Solicitation Number: RFP #032824**

# CONTRACT

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and 72 Hour LLC, dba National Auto Fleet Group, 490 Auto Center Drive, Watsonville, CA 95076 (Supplier).

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to eligible federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for Class 4-8 Chassis and Cabs with Related Equipment, Accessories, and Services from which Supplier was awarded a contract.

Supplier desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

## 1. TERM OF CONTRACT

A. EFFECTIVE DATE. This Contract is effective upon the date of the final signature below.

EXPIRATION DATE AND EXTENSION. This Contract expires July 9, 2028, unless it is cancelled sooner pursuant to Article 22. This Contract allows up to three additional one-year extensions upon the request of Sourcewell and written agreement by Supplier. Sourcewell retains the right to consider additional extensions beyond seven years as required under exceptional circumstances.

B. SURVIVAL OF TERMS. Notwithstanding any expiration or termination of this Contract, all payment obligations incurred prior to expiration or termination will survive, as will the following: Articles 11 through 14 survive the expiration or cancellation of this Contract. All other rights will cease upon expiration or termination of this Contract.

## 2. EQUIPMENT, PRODUCTS, OR SERVICES

DocuSign Envelope ID: 5406FEF8-8848-413A-91A9-D8AB6FD40134



R. U.S. EXECUTIVE ORDER 13224. The Supplier, and its subcontractors, must comply with U.S. Executive Order 13224 and U.S. Laws that prohibit transactions with and provision of resources and support to individuals and organizations associated with terrorism.

S. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT. To the extent applicable, Supplier certifies that during the term of this Contract it will comply with applicable requirements of 2 C.F.R. § 200.216.

T. DOMESTIC PREFERENCES FOR PROCUREMENTS. To the extent applicable, Supplier certifies that during the term of this Contract will comply with applicable requirements of 2 C.F.R. § 200.322.

**22. CANCELLATION**

Sourcewell or Supplier may cancel this Contract at any time, with or without cause, upon 60 days' written notice to the other party. However, Sourcewell may cancel this Contract immediately upon discovery of a material defect in any certification made in Supplier's Proposal. Cancellation of this Contract does not relieve either party of financial, product, or service obligations incurred or accrued prior to cancellation.

| Sourcewell | 72 Hour LLC, dba National Auto Fleet Group |
|---|---|
| DocuSigned by: Jeremy Schwartz C0FD2A139D06489... | DocuSigned by: Jesse Cooper FACBB5730C1E467... |
| By: _____ | By: _____ |
| Jeremy Schwartz | Jesse Cooper |
| Title: Chief Procurement Officer | Title: National Fleet Manager |
| Date: 7/2/2024 \| 2:37 PM CDT | Date: 7/2/2024 \| 2:04 PM CDT |

# RFP 032824 - Class 4-8 Chassis and Cabs with Related Equipment, Accessories, and Services

### Vendor Details

| | |
|---|---|
| Company Name: | 72 HOUR LLC |
| Does your company conduct business under any other name? If yes, please state: | National Auto Fleet Group |
| Address: | 490 Auto Center Drive<br>Watsonville, CA 95076 |
| Contact: | Jesse Cooper |
| Email: | Jcooper@nationalautofleetgroup.com |
| Phone: | 951-440-0585 |
| Fax: | 831-840-8497 |
| HST#: | 263297677 |

### Submission Details

| | |
|---|---|
| Created On: | Thursday February 08, 2024 14:26:39 |
| Submitted On: | Wednesday March 27, 2024 18:09:27 |
| Submitted By: | Jesse Cooper |
| Email: | Jcooper@nationalautofleetgroup.com |
| Transaction #: | de37f6a4-b806-40a7-b5b6-766f219b36f2 |
| Submitter's IP Address: | 104.35.160.44 |

VILLAGE OF SCHAUMBURG

**AGENDA ITEM SUMMARY**

**Recommendation to Authorize Participation in the Sourcewell Cooperative Purchasing Program and Award the Purchase of One Trailered Generator to Interstate Power Systems**
**06/04/26**
**Engineering and Public Works Committee**

Presenter: Mark Rysavy, Support Services Manager
Lead Department: Engineering and Public Works

| Account(s): | Budget: | Expense Request: |
|---|---|---|
| 6779010-7407 | $350,000 | $345,000 |

The budget status for this request is: Under Budget

Amount Under Budget: $5,000

***Executive Summary:***

One trailered generator was approved with the FY 26/27 Vehicle Replacement Plan. The primary use of Generator E274 is to provide reliable backup power for critical Village water infrastructure, including the Police Department, Plum Grove and Odlum Water Stations, and the DuPage Water Commission connection if necessary. This unit is essential to maintaining uninterrupted water operations and emergency response capabilities during power outages and other critical events. This unit has been in service since 1994 and has reached the end of its reliable service life. The unit has corrosion on the trailer and parts are becoming difficult to source.

A committee of Village employees worked together to determine the requirements for this new trailered generator to build replacements that will best serve the Engineering and Public Works Department. Interstate Power Systems of Carol Stream is a major servicing dealer of mobile power systems, and Atlas Copco (Atlas) is their primary mobile generator brand they choose and comes with a Volvo engine known for reliability and longevity. Although Caterpillar makes a trailered generator when comparing Atlas versus Caterpillar, Atlas generators are quieter. Atlas averages around 65 dB(A) to 67 dB(A) at 7 meters where as Caterpillar generates around 75 dB(A). Atlas is also more compact than Caterpillar units. Caterpillar units focus more on heavy-duty, industrial-scale backup power, and require specialized sound-attenuated enclosures to match Atlas's baseline noise levels. This unit is mobile, will not have an enclosure and will be used in residential areas where noise levels need to be considered. The cost for generator E274 is $345,000. Staff expects the old unit to return $2,000 to $5,000 in value at auction.

Staff recommend purchasing this vehicle through Interstate Power Systems, who have been awarded the Sourcewell Cooperative Purchasing Contract #020923. Staff have budgeted for this vehicle to arrive within FY 26/27.

***Recommended Action:***

The Village Manager recommends the Engineering and Public Works Committee recommend the Village Board authorize participation in the Sourcewell Cooperative Purchasing Contract #020923 and award the purchase of one trailered generator to Interstate Power Systems of Carol Stream, IL, in an amount not to exceed the approved budget.

**ATTACHMENTS:**

- Budget Table
- Quote
- E274 (Generator) Justification
- Equipment Rating
- Scorecard E274
- Cooperative

## VEHICLE/UNIT REPLACEMENTS - 6779010-7407

| FY 26/27 Requests | | | | | |
|---|---|---|---|---|---|
| **Unit** | **Vendor** | **Budget Request** | **Budgeted Amount** | **FY Expected** | **Status** |
| Purchase of one Fire Truck (965) | MacQueen | $ 2,304,450 | $ 2,300,000 | FY 30/31 | May EPW Committee |
| Purchase of one Fire Engine (964) | MacQueen | $ 1,255,000 | $ 1,300,000 | FY 30/31 | May EPW Committee |
| Purchase of one Ambulance (958) | Foster Coach | $ 473,663 | $ 485,000 | FY 26/27 | May EPW Committee |
| Purchase of one Freightliner Truck (34) | Transchicago | $ 125,188 | $ 130,000 | FY 26/27 | May EPW Committee |
| Purchase of two Ford E-Transits (201 & 233) | Olathe Fleet | $ 111,430 | $ 131,000 | FY 26/27 | May EPW Committee |
| Purchase of two Ford Super Duty (79 & 85) | Sutton Ford | $ 110,045 | $ 193,000 | FY 26/27 | May EPW Committee |
| Purchase of five Patrol Squads (108, 117, 122, 134, & 140), one Interceptor (970) | Currie Motors | $ 286,725 | $ 336,000 | FY 26/27 | May EPW Committee |
| Purchase of one F250 (83) | Sutton Ford | $ 54,315 | $ 78,000 | FY 26/27 | May VM Approval |
| Purchase of one F150 (54) | Currie Motors | $ 48,545 | $ 62,000 | FY 26/27 | May VM Approval |
| Purchase of one Chevy Tahoe (969) | Currie Motors | $ 59,151 | $ 86,000 | FY 26/27 | May VM Approval |
| Purchase of three trailers (E372, E381, & E395) | Knapheide | $ 42,552 | $ 49,000 | FY 26/27 | May VM Approval |
| Purchase of one Ford Ranger (21) | Olathe Fleet | $ 36,735 | $ 45,000 | FY 26/27 | May VM Approval |
| Purchase of one pressure washer trailer (E382) | Windy City | $ 23,274 | $ 30,000 | FY 26/27 | May Director Approval |
| Purchase of one trailer (E386) | Knapheide | $ 19,723 | $ 19,000 | FY 26/27 | May Director Approval |
| Upfit of one Freightliner Truck (34) | Bonnell | $ 299,941 | $ 300,000 | FY26/27 | **June EPW Committee** |
| Upfit of five trucks (21, 54, 79, 83, & 85) | Monroe | $ 117,246 | Included in truck funds | FY 26/27 | June EPW Committee |
| Purchase of one TV truck (14) | EJ Equipment | $ 397,838 | $ 425,000 | FY 26/27 | June EPW Committee |
| **Purchase one trailered generator (E274)** | **Interstate** | **$ 345,000** | **$ 350,000** | **FY 26/27** | **June EPW Committee** |
| Purchase of two speed trailers (E360 & E375) | TBD | $ 46,000 | $ 46,000 | FY 26/27 | July VM Approval |
| **TOTALS:** | | **$ 6,156,821** | **$ 6,365,000** | | |

| Carryover Expenses | | | | | |
|---|---|---|---|---|---|
| **Unit** | **Vendor** | **Expense Request** | | **FY Expected** | **Status** |
| Purchase of 7 Chassis upfits(5, 9, 11, 31, 32, 34, 92, 94, 95, 97, & 99) | Bonnell | $ 2,075,424 | | FY 26/27 to 28/29 | Approved/Ordered |
| Purchase of one Aerial Truck (4) | USSI | $ 310,419 | | FY 27/28 | Approved/Ordered |
| Purchase of one Aerial Truck (20) | USSI | $ 274,971 | | FY 25/26 | Approved/Ordered |
| Purchase of one Ambulance (940) | Foster Coach | $ 411,474 | | FY 26/27 | Approved/Ordered |
| Purchase of one Ambulance (955) | Foster Coach | $ 486,720 | | FY 26/27 | Approved/Ordered |
| Purchase of one truck (5) | Transchicago | $ 160,000 | | FY 26/27 | Approved/Ordered |
| Purchase of two Ford Super Duty upfits (29 & 37) | Monroe | $ 66,853 | | FY 26/27 | Approved/Ordered |
| **TOTALS:** | | **$ 3,785,861** | | | |

INTERSTATE
Power Systems

210 ALEXANDRA WAY CAROL STREAM IL 60188

QUOTATION: ROBERT ALFINI

DATE: April 22, 2026

JOB: ATLAS COPCO GENERATOR

SOURCEWELL CONTRACT PRICING CONTRACT # 020923-

| WE ARE PLEASED TO QUOTE THE FOLLOWING EQUIPMENT | | | | |
|---|---|---|---|---|
| Qty. | Notes | Description | Unit Price | Amount |
| 1 | 2025 | QAS 700 VD T4F RS ATLAS COPCO GENERATOR 565KW<br>SOURCEWELL CONTRACT PRICING CONTRACT # 020923-PWT<br>EQUIPMENT INCLUDES: BATTERY CHARGER, SOLAR BATTERY CHARGER, CAMLOCKS, BLOCK HEATER, EXT FUEL CONNECTIONS, BATTERY CUT OFF SWITCH,INTERNAL LIGHTS, DOT TRAILER WITH ELECTRIC BRAKES, VOLTAGE SELECTOR SWITCH/TOOLBOX DUAL FUEL FILTERS,INTERNAL LIGHTS,TOOL BOX, SPARE TIRE, TRAILER STABILIZER JACKS COLD WEATHER KIT | $340,000 | $340,000 |
| 1 | | FREIGHT | $ 5,000.00 | $ 5,000.00 |
| | | | TOTAL- | $345,000.00 |

QUOTATION FIRM FOR 30 Days

PRICES F.O.B.

TERMS

APPROX. SHIPPING WGT

APPROX. DELIVERY 8 WEEKS

BY: ROBERT ALFINI

# Justification for Purchase of New Generator.

The Water Division relies heavily on Generator Unit No. 19274 to provide reliable backup power for critical Village water infrastructure, including the Police Department, Plum Grove and Odlum Water Stations, and the DuPage Water Commission connection if necessary. This unit is essential to maintaining uninterrupted water operations and emergency response capabilities during power outages and other critical events.

## Current Unit Condition and Service History

The existing generator (Energy Dyn Model 534C, 1994) has been in continuous service since **November 1, 1994**, marking over **31 years of operation**. While it has been well maintained, it has exceeded its original design life and has reached the end of its reliable service period. Key concerns include:

- **Reduced Reliability:** At 182 operating hours, the unit has low runtime but high exposure to age-related degradation of wiring, seals, and fuel systems. Extended idle storage increases the risk of failure during startup, particularly concerning for emergency use.
- **Operational Efficiency:** Modern generators provide significantly improved fuel efficiency, load management, and automatic diagnostics not available in 1994-era equipment.
- **Compliance and Emissions:** The current generator predates modern emissions standards (Tier 4 EPA certification). Replacement will ensure compliance with current environmental and air-quality requirements.
- **Service and Support Limitations:** Due to its age, maintenance costs and downtime have increased, and vendor support has become limited. In critical events, delays in repair could risk service continuity for essential facilities.

## Replacement Benefits

A new generator—budgeted at **$358,000**—will provide the following operational and financial advantages:

- **Enhanced Reliability:** Ensures continuous operation of critical facilities during power outages or system failures.
- **Improved Safety and Compliance:** Meets current EPA emission and noise standards, reducing environmental and health impacts.
- **Increased Efficiency:** Modern digital controls, remote monitoring, and automatic load management improve performance and reduce fuel consumption.
- **Reduced Maintenance Costs:** Lower repair frequency and downtime, with warranty coverage and readily available parts.

- **Operational Flexibility:** Capable of integrating with the Village's SCADA systems and automated transfer switches for faster, safer deployment.

## Cost and Value Consideration

Maintaining the current 1994 unit poses an escalating risk of catastrophic failure during emergency deployment. The generator's resale or salvage value is negligible, and noncompliant with current emission standards.

Investing in a new generator provides a **long-term, reliable, and compliant solution** for critical water and emergency services operations, aligning with the Village's commitment to **public safety, operational reliability, and fiscal responsibility**.

# EQUIPMENT RATING

1. Age
    a. Number of Points = Current year - model year
2. Use
    a. 1 point for every 10,000 miles
    b. 1 point for every 1,000 hours of use
3. Service
    a. 1 Point = Admin
    b. 3 Points = Support
    c. 5 Points = Front Line
4. Reliability = Number of times equipment was down for repair last year:
    a. 0 Points = 0 times
    b. 1 Point = 1 - 4 times
    c. 3 Points = 5 - 14 times
    d. 5 Points = 15+ times
5. Maintenance and Repair Lifetime repair costs are:
    a. 1 Point = Less than 25% of purchase price
    b. 3 Points = 25 to 75% of purchase price
    c. 5 Points = More than 75% of purchase price
6. Condition = This rating is established by the shop foreman:
    a. 0 Points = Excellent
    b. 1 Point = Good
    c. 3 Points = Fair
    d. 5 Points = Poor
7. Overall rating = The sum of the equipment rating factor points are:
    a. 0 - 17 points = Excellent
    b. 18 - 22 points = Good
    c. 23 - 27 points = Qualifies for Replacement
    d. 28 < = Needs Immediate Consideration

Unit:

# 19274

| Department : | Fund: |
|---|---|
| EPW | 572 |
| **Division:** | **Est. Price:** |
| WATER | $350,000 |

**Description:**
GPU PW/ BAY 1

**Replacement Type:**
Like Kind

**Unit's Primary Use:**

Provides reliable backup power for critical Village water infrastructure, including the Police Department, Plum Grove and Odlum Water Stations, and the DuPage Water Commission connection if necessary. This unit is essential to maintaining uninterrupted water operations and emergency response capabilities during power outages and other critical events.

## Needs Immediate Consideration

| Make | Year | Service |
|---|---|---|
| ENERGY DYN | 1994 | SUPPORT |
| **Model** | **Class** | **Count of RO's Last 365 Days** |
| 534C | 83 | 1 |

| Full Depreciation Date | Replacement Age (Months) | Vehicle Age (Months) |
|---|---|---|
| 11/1/2006 | 144 | 374 |
| **Fuel Type** | **Replacement Meter** | **Current Meter** |
| DIESL | (Blank) | 182 |
| **Original Purchase Price** | **Maintenance Cost (LTD)** | **Maintenance %** |
| $60,000 | $13,489 | 22% |

**Condition:**

1994 model year, runs well stations, corrosion on body, parts becoming scarce

| Total Points |
|---|
| 42 |
| Points for Service: 3 |
| Points for Reliability: 1 |
| Points for Age: 32 |
| Points for Usage: 0 |
| Points for M&R: 1 |
| Points for Condition: 5 |



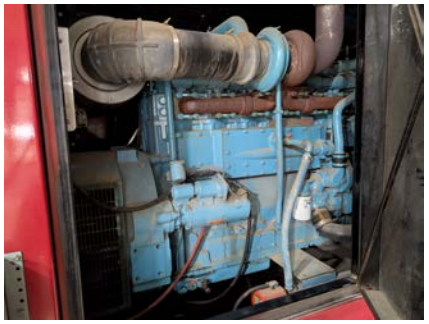
Front View



Under Chassis View



Side View



Engine Compartment Vie

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Sourcewell

**Solicitation Number: 020923**

# CONTRACT

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and Power Technique North America LLC, 1059 Paragon Way, Rock Hill, SC 29730-0121 (Supplier).

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to eligible federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for Portable Construction Equipment with Related Accessories and Attachments from which Supplier was awarded a contract.

Supplier desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

## 1. TERM OF CONTRACT

A. EFFECTIVE DATE. This Contract is effective upon the date of the final signature below.

B. EXPIRATION DATE AND EXTENSION. This Contract expires April 20, 2027, unless it is cancelled sooner pursuant to Article 22. This Contract may be extended one additional year upon the request of Sourcewell and written agreement by Supplier.

C. SURVIVAL OF TERMS. Notwithstanding any expiration or termination of this Contract, all payment obligations incurred prior to expiration or termination will survive, as will the following: Articles 11 through 14 survive the expiration or cancellation of this Contract. All other rights will cease upon expiration or termination of this Contract.

## 2. EQUIPMENT, PRODUCTS, OR SERVICES

A. EQUIPMENT, PRODUCTS, OR SERVICES. Supplier will provide the Equipment, Products, or Services as stated in its Proposal submitted under the Solicitation Number listed above.

DocuSign Envelope ID: A638FDE4-AF39-4881-B112-F64371FAEDB5



S. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT. To the extent applicable, Supplier certifies that during the term of this Contract it will comply with applicable requirements of 2 C.F.R. § 200.216.

T. DOMESTIC PREFERENCES FOR PROCUREMENTS. To the extent applicable, Supplier certifies that during the term of this Contract will comply with applicable requirements of 2 C.F.R. § 200.322.

**22. CANCELLATION**

Sourcewell or Supplier may cancel this Contract at any time, with or without cause, upon 60 days' written notice to the other party. However, Sourcewell may cancel this Contract immediately upon discovery of a material defect in any certification made in Supplier's Proposal. Cancellation of this Contract does not relieve either party of financial, product, or service obligations incurred or accrued prior to cancellation.

Sourcewell

DocuSigned by:
By: Jeremy Schwartz
C0FD2A139D06489...
Jeremy Schwartz
Title: Chief Procurement Officer

Date: 4/12/2023 | 7:32 PM CDT

Power Technique North America LLC

DocuSigned by:
By: Wouter Vlamynck
FF7CA02ABC694BA...
Paul Scozzari
Title: BDM Customer Success – Air OEM and Key Accounts

Date: 5/1/2023 | 11:45 PM PDT

Approved:

DocuSigned by:
By: Chad Coauette
7E42B8F817A64CC...
Chad Coauette
Title: Executive Director/CEO

Date: 5/2/2023 | 6:51 AM CDT

# RFP 020923 - Portable Construction Equipment with Related Accessories and Attachments

### Vendor Details

| | |
|---|---|
| Company Name: | Power Technique North America LLC |
| Does your company conduct business under any other name? If yes, please state: | Atlas Copco Power Technique |
| Address: | 1059 Paragon Way<br>Rock Hill, SC 29730 |
| Contact: | Paul Scozzari |
| Email: | paul.scozzari@atlascopco.com |
| Phone: | 315-439-7295 |
| Fax: | 315-439-7295 |
| HST#: | |

### Submission Details

| | |
|---|---|
| Created On: | Thursday February 02, 2023 07:12:19 |
| Submitted On: | Thursday February 09, 2023 11:16:09 |
| Submitted By: | Paul Scozzari |
| Email: | paul.scozzari@atlascopco.com |
| Transaction #: | c54f94b5-26a1-48ce-953e-8457f13ef9cb |
| Submitter's IP Address: | 136.226.2.86 |

VILLAGE OF SCHAUMBURG

**AGENDA ITEM SUMMARY**

**Recommendation to Authorize Participation in the Sourcewell Cooperative Purchasing Program and Award the Upfit of One Tandem-Axle Dump Truck to Bonnell Industries**
**06/04/26**
**Engineering and Public Works Committee**

Presenter: Mark Rysavy, Support Services Manager
Lead Department: Engineering and Public Works

| Account(s): | Budget: | Expense Request: |
|---|---|---|
| 6779010-7407 | $300,000.00 | $299,941.24 |

The budget status for this request is: Under Budget

Amount Under Budget: $58.76

***Executive Summary:***

An agenda item for the purchase of one Freightliner chassis was approved by the Village Board in May. This agenda item is to obtain approval for the upfitting of this vehicle with Bonnell Industries. A committee of Village employees worked together to determine the upfit requirements for this tandem-axle dump truck. This will be a like-kind upfit with the following exception:

- This truck will be upfit with a hook-lift system to make it more versatile during the snow and ice season. The hook-lift system will grapple and lift two separate beds for ease of exchange. One hook-lift bed will be a salt distribution V-box for salt distribution on roadways, and the other bed is a dump bed for utility repairs during spring, summer, fall, as well as the snow and ice season.

Staff recommend purchasing this vehicle upfit through Bonnell who have been awarded the Sourcewell Cooperative Purchasing Contract #062222-BNL. Staff have budgeted for this vehicle upfit to begin within FY 27/28.

***Recommended Action:***

The Village Manager recommends the Engineering and Public Works Committee recommend the Village Board authorize participation in the Sourcewell Cooperative Purchasing Contract #062222-BNL and award the upfit of one Tandem-Axle Dump Truck to Bonnell Industries of Dixon, IL, in an amount not to exceed the approved budget.

**ATTACHMENTS:**
- Budget Table
- Quote
- Cooperative

## VEHICLE/UNIT REPLACEMENTS - 6779010-7407

| FY 26/27 Requests | | | | | |
|---|---|---|---|---|---|
| **Unit** | **Vendor** | **Budget Request** | **Budgeted Amount** | **FY Expected** | **Status** |
| Purchase of one Fire Truck (965) | MacQueen | $ 2,304,450 | $ 2,300,000 | FY 30/31 | May EPW Committee |
| Purchase of one Fire Engine (964) | MacQueen | $ 1,255,000 | $ 1,300,000 | FY 30/31 | May EPW Committee |
| Purchase of one Ambulance (958) | Foster Coach | $ 473,663 | $ 485,000 | FY 26/27 | May EPW Committee |
| **Purchase of one Freightliner Truck (34)** | **Transchicago** | **$ 125,188** | **$ 130,000** | **FY 26/27** | **May EPW Committee** |
| Purchase of two Ford E-Transits (201 & 233) | Olathe Fleet | $ 111,430 | $ 131,000 | FY 26/27 | May EPW Committee |
| Purchase of two Ford Super Duty (79 & 85) | Sutton Ford | $ 110,045 | $ 193,000 | FY 26/27 | May EPW Committee |
| Purchase of five Patrol Squads (108, 117, 122, 134, & 140), one Interceptor (970) | Currie Motors | $ 286,725 | $ 336,000 | FY 26/27 | May EPW Committee |
| Purchase of one F250 (83) | Sutton Ford | $ 54,315 | $ 78,000 | FY 26/27 | May VM Approval |
| Purchase of one F150 (54) | Currie Motors | $ 48,545 | $ 62,000 | FY 26/27 | May VM Approval |
| Purchase of one Chevy Tahoe (969) | Currie Motors | $ 59,151 | $ 86,000 | FY 26/27 | May VM Approval |
| Purchase of three trailers (E372, E381, & E395) | Knapheide | $ 42,552 | $ 49,000 | FY 26/27 | May VM Approval |
| Purchase of one Ford Ranger (21) | Olathe Fleet | $ 36,735 | $ 45,000 | FY 26/27 | May VM Approval |
| Purchase of one pressure washer trailer (E382) | Windy City | $ 23,274 | $ 30,000 | FY 26/27 | May Director Approval |
| Purchase of one trailer (E386) | Knapheide | $ 19,723 | $ 19,000 | FY 26/27 | May Director Approval |
| **Upfit of one Freightliner Truck (34)** | **Bonnell** | **$ 299,941** | **$ 300,000** | **FY26/27** | **June EPW Committee** |
| Upfit of five trucks (21, 54, 79, 83, & 85) | Monroe | $ 117,246 | Included in truck funds | FY 26/27 | June EPW Committee |
| Purchase of one TV truck (14) | EJ Equipment | $ 397,838 | $ 425,000 | FY 26/27 | June EPW Committee |
| Purchase one trailered generator (E274) | Interstate | $ 345,000 | $ 350,000 | FY 26/27 | June EPW Committee |
| Purchase of two speed trailers (E360 & E375) | TBD | $ 46,000 | $ 46,000 | FY 26/27 | July VM Approval |
| **TOTALS:** | | **$ 6,156,821** | **$ 6,365,000** | | |

| Carryover Expenses | | | | | |
|---|---|---|---|---|---|
| **Unit** | **Vendor** | **Expense Request** | | **FY Expected** | **Status** |
| Purchase of 7 Chassis upfits(5, 9, 11, 31, 32, 34, 92, 94, 95, 97, & 99) | Bonnell | $ 2,075,424 | | FY 26/27 to 28/29 | Approved/Ordered |
| Purchase of one Aerial Truck (4) | USSI | $ 310,419 | | FY 27/28 | Approved/Ordered |
| Purchase of one Aerial Truck (20) | USSI | $ 274,971 | | FY 25/26 | Approved/Ordered |
| Purchase of one Ambulance (940) | Foster Coach | $ 411,474 | | FY 26/27 | Approved/Ordered |
| Purchase of one Ambulance (955) | Foster Coach | $ 486,720 | | FY 26/27 | Approved/Ordered |
| Purchase of one truck (5) | Transchicago | $ 160,000 | | FY 26/27 | Approved/Ordered |
| Purchase of two Ford Super Duty upfits (29 & 37) | Monroe | $ 66,853 | | FY 26/27 | Approved/Ordered |
| **TOTALS:** | | **$ 3,785,861** | | | |

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# Quote

**Quote Number:** 0188721
**Quote Date:** 3/26/2026
**Sourcewell ID:** 77951

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SCHAUMBURG, IL 60193

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| | CALL CUSTOMER | DIXON | Net 30 Days | 4/25/2026 |

| Ordered | Unit | Item Number |
|---|---|---|
| 1.00 | EACH | **TRUCK PACKAGE** |

SOURCEWELL # 155880 COMPLETE SNOW FIGHTER PACKAGE "ULTIMATE LEVEL"
TANDEM AXLE CLASS

$157,612.60

CUSTOMER IS RESPONSIBLE FOR TITLE & LICENSE PROCESSING
APPLICATION: ONE NEW FREIGHTLINER 108SD TANDEM CLASS 8 SNOW AND ICE TRUCK WITH A 120" CAB TO TRUNNION MEASUREMENT. AUTOMATIC TRANSMISSION WITH LIVE PTO PROVISIONS, FACTORY SNOW PLOW PREP PACKAGE, FACTORY GROUND SPEED CONNECTION POINT.
FACTORY FRAME EXTENSIONS ARE REQUIRED.

INCLUDES INSTALLATION OF THE FOLLOWING EQUIPMENT:

- HOOKLIFT SYSTEM WITH EXTRA SKID FOR DUMP BODY
- DUMP BODY-MOUNTED ON HOOKLIFT SKID
- CAB SHIELD INSTALLED ON CHASSIS FRAME
- ELECTRIC TARP SYSTEM
- HYDRAULIC SYSTEM
- ELECTRICAL & LIGHTING
- CONSOLE AND CONTROLS
- REAR TOWING HITCH
- PLOW HITCH
- SNOW PLOW
- V-BOX SPREADER (MOUNTED ON HOOKLIFT SKID)
- WING, (MID-MOUNTED JUNIOR)
- PREWET SYSTEM, (MOUNTED ON V-BOX)
- SINGLE LANE SPRAY BAR ON BOTTOM OF V-BOX SPINNER: USES EXISTING TANKS

THE FOLLOWING ADDTIONAL ITEMS ARE INCLUDED:

- TWO VIBRATORS INSTALLED (NEW VIBRATORS)
- POLY FULL COVER FENDERS MANUFACTURED BY MINIMIZER
- FENDER BRACKET MAT'L: STAINLESS
- RELOCATE BATTERY BOXES
- RELOCATE AIR TANKS
- RELOCATE DEF TANK
- FRAME COATING, (NOX-RUST 1523 UNDERCOATING)

INSTALLED EQUIPMENT DETAILS ARE LISTED BELOW:

| | | |
|---|---|---|
| 1.00 | EACH | **DUMP BODY** |

DUMP BODY LISTED BELOW WITH HOOKLIFT SKID AND ROLLERS.

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| | | ESTIMATE OF $45,450.00 THERE MAY BE ADDITIONAL INSTALL FACTORS NOT CAPTURED<br><br>- DURACLASS 13'-0" 201-2B STAINLESS DUMP BODY<br>- CROSSMEMBERLESS<br>- HOOKLIFT MOUNTED<br>- NO LONGSILLS<br>- 1/4" AR450 ABRASION RESISTANT FLOOR<br>- 34" 3/16" 201-2B STAINLESS SIDES-(ONE HORIZONTAL BRACE)<br>- 42" 3/16" 201-2B STAINLESS FRONT<br>- 42" 3/16" 201-2B STAINLESS VERTICAL TAILGATE-(TWO VERTICAL BRACES)<br>- 201-2B STAINLESS CORNER POST<br>- MANUAL OPERATED TAILGATE LATCH<br>- UN-PAINTED STAINLESS TO BE CLEANED AND PASSIVATED<br>- GREASABLE TAILGATE LINKAGE INCLUDING UPPER HINGE<br>- STAINLESS STEEL TAILGATE LATCH LINKAGE<br>- RIGHT AND LEFT COAL DOORS INSTALLED<br>- 4 RUNG FOLDING LADDER INSTALLED<br>- HINGED REAR MUD FLAP BRACKETS INSTALLED<br>- 2" WIDE GRIP STRUT SIDE RAIL INSTALLED<br>- 12" WIDE STAINLESS SPILL PAN INSTALLED<br>- D-RING LIFTING LOOP ON INSIDE OF TAILGATE<br>- VIBRATOR INSTALLED<br>- 2X10 OAK SIDE BOARDS (PAINTED) INSTALLED<br>- CENTER SIDE BOARD SUPPORTS INSTALLED<br>- INCLUDES ROLL RITE ELECTRIC TARP SYSTEM<br>- TARP MOUNTED ON TOP FRONT OF CAB SHIELD PAN |
| 1.00 | EACH | **CAB SHIELD**<br>CAB SHIELD - CUSTOM FABRICATED FOR SPECIFIED TRUCK AND BODY. CONFIGURED AS FOLLOWS:<br><br>*MATERIAL IS TO BE 201 STAINLESS STEEL.<br>*PAN WIDTH- 18".<br>*WIDTH- DETERMINED.<br>*HEIGHT TO BE DETERMINED TO BOTTOM OF PAN.<br>*6 FRONT FACING EVENLY SPACED OBLONG LIGHT HOLES.<br>*4 REAR FACING OBLONG LIGHT HOLES.<br>*1 SIDE FACING OBLONG LIGHT HOLE IN EACH SIDE FACING OUT.<br>*STAINLESS STEEL TO BE ELECTROCHEMICALLY CLEANED AND PASSIVATED.<br>**LIGHTING CODE: 45112 |
| 1.00 | EACH | **HYDRAULIC SYSTEM**<br><br>- PTO: OMFB 278 SERIES<br>- PUMP: TXV92 |


Continued

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| | | - ADD-A-FOLD HYDRAULIC VALVE TO OPERATE:<br>HOOK, JIB, PLOW , WING, PREWET, AUGER, SPINNER<br>- "FORCE" ULTRA CONTROL ARM<br>- "FORCE" 6100 GEN5 SPREADER CONTROLLER<br>- "FORCE" VT35 STAINLESS STEEL TANK AND LID<br>- LOW OIL/HIGH TEMP AUTO SHUTDOWN SYSTEM<br>- EATON HP171 SERIES WITH SENSOR HIGH PRESSURE FILTER<br>- STAINLESS STEEL QUICK COUPLERS<br>- CLOSED LOOP PREWET CABLE<br>- CLOSED LOOP GRANULAR CABLE<br>- SS HARD LINE<br>- STUCCHI COUPLER SYSTEM |
| 1.00 | EACH | - BONNELL CONSOLE FOR ULTRA CONTROLLER ARM<br>**ELECTRICAL** |
| | | - ALL LED LIGHTING UNLESS OTHERWISE NOTED<br>- BONNELL IGNITION ACTIVATED BATTERY RELAY DISCONNECT SYSTEM<br>- InPOWER STANDARD 8 SWITCH PANEL WITH 4 WARNING LAMPS AND 16 OUTPUTS<br>- DATA SHEET REQUIRED<br>- BONNELL WIRE HARNESSES<br>- BODY UP SWITCH WITH INDICATOR TO BE USED ON THE 6100 CONTROLLER ONLY, DO NOT HOOK UP THE BODY UP INDICATOR ON THE WARNING PANEL<br>- ELECTRIC BRAKE CONTROLLER INSTALLED<br>- KAGE LASER GUIDANCE SYSTEM<br><br>PLOW LIGHTING<br><br>- ABL-3830-0080 LED PLOW LIGHTS ON UNIVERSAL HOOD MOUNTING BRACKETS<br><br>BODY LIGHTING<br><br>- SIX FRONT FACING OBLONG WHELEN 500 SERIES AMBER FLASHERS ON CABSHIELD, EVENLY SPACED<br>- ONE PAIR REAR FACING 500 SERIES STT ON CABSHIELD<br>- ONE PAIR REAR FACING 500 SERIES AMBER FLASHERS ON CABSHIELD<br>- ONE WHE-5V1A AMBER FLASHER ON EACH END OF CABSHIELD<br>- MARKER LIGHTS PER FMVSS STANDARDS<br><br>REAR HITCH AND CHASSIS LIGHTING<br><br>- TWO PAIR 4" ROUND STT ON STAINLESS REAR CHASSIS LIGHT BOXES<br>- ONE PAIR 4" ROUND BACKUP LIGHTS IN STAINLESS REAR CHASSIS LIGHT BOXES |


Continued

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| | | - BUTTON TYPE MARKER LIGHTS ON OUTSIDE END OF EACH STAINLESS REAR CHASSIS LIGHT BOXES<br>- PM-290C LICENSE PLATE LIGHT ON REAR HITCH<br>- ICC THREE LIGHT CLUSTER ON REAR HINGE OF BODY<br>- VEL-697112 BACK UP ALARM ON REAR HITCH OR FRAME<br><br>EQUIPMENT WORK LIGHTS AND FLASHERS<br><br>- ABL WORK LIGHT MOUNTED ON V-BOX LONG SILL ON DRIVERS SIDE AIMED AT SPINNER<br>- ABL WORK LIGHT MOUNTED TO V-BOX LONG SILL ON CURB SIDE AIMED REARWARD<br>- BOTH LIGHTS ON SAME SWITCH<br>- ABL WING WORK LIGHT MOUNTED ON EXHAUST BRKT<br>- ABL WING WORK LIGHT MOUNTED ON WING BOX<br>- TWO WHE-WPLOWZ1A FLASHERS MOUNTED TO WING MOLDBOARD<br><br>TWO CAMERA SYSTEM<br><br>- 1ST CAMERA MOUNTED ON R/H CORNER POST-AIMED REARWARD<br>- 2ND CAMERA MOUNTED ON WING POST-AIMED AT WING<br>- CAMERA SYSTEM TO USE FORCE AMERICA DISPLAY<br>- INCLUDES AUTOMATIC SELF CLEANING WASH-N-DRY SYSTEM<br>- INCLUDES - EZ CONNECTOR SYSTEM INSTALLED |
| 1.00 | EACH | **REAR HITCH**<br>REAR HITCH<br>CONFIGURED AS FOLLOWS: YES<br>- REAR HITCH TYPE: CUSTOM PER BELOW<br>- 3/4" CARBON STEEL PLATE<br>- 49K HOLLAND PH760 PINTLE HITCH-DIRECT MOUNTED<br>- STD PINTLE MTG HEIGHT<br>- TRAILER PLUG: 7 FLAT PIN RV STYLE<br>- 3-BOLT TOW HOOKS INSTALLED<br>- 5/8" CARBON STEEL D-RINGS |
| 1.00 | EACH | **PLOW HITCH**<br>HITCH FOR SNOW PLOW<br>PLOW HITCH FOR A FREIGHTLINER 108SD ? & UP INSTALLED ON NEW TRUCK PACKAGE |
| 1.00 | EACH | **HFF-QX**<br>Heavy Front Frame Side Plate Hitch with QX Front Frame and Rigid Side by Side Lift Arm. (QAC Drop Pin Receiver with built in Two Pin Hookup.) |
| 1.00 | EACH | **H10170**<br>4in X 10in Double Acting Cylinder W/Nitrided Rod |
| 1.00 | EACH | **H10190** |


Continued

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|---|---|---|
| | | Telescopic Lift Arm in Lieu of Rigid Lift Arm |
| 1.00 | EACH | **H10310**<br>Stainless Hood Mounted Light Brackets. (Side of Hood) |
| 1.00 | EACH | **H10421**<br>Cross Over Relief Valve Kit with Pressure Release feature. (Installed or uninstalled) |
| 1.00 | EACH | **PLOW**<br><br>CONFIGURED AS FOLLOWS: YES<br>PAINTED: BLACK POLYURETHANE ENAMEL |
| 1.00 | EACH | **12JSP42TTJ11**<br>Base Model 12JSP42TTJ11<br>Straight J-Roll Snow Plow With 3/8" Polyethylene Front Sheet<br>12'-0" Cutting Edge X 42" Straight Height<br>Torsion Trip Cutting Edge<br>(6) 3/4" Square Wire Trip Springs<br>A-Beam Table/A-Frame Assembly<br>(2) 3-1/2X16-1/8 Sa Reversing Cylinders<br>(4) Table To Moldboard Hookup Points |
| 1.00 | EACH | **P10130**<br>Level Raise Lift System with Lift Chains for High Country Plows (MX1 & MC1) |
| 1.00 | EACH | **P10210**<br>Quick attach loop (plow section installed) |
| 1.00 | EACH | **P10410**<br>Cove cut on on curb side end of moldboard |
| 1.00 | EACH | **P10425**<br>3/8" x 12" Rubber flap kit installed |
| 1.00 | EACH | **P10465**<br>Plow stand - installed ( to hold hook up point @ desired height when detached) |
| 1.00 | EACH | **P10466**<br>Extra Plow Stand Boss Welded to Plow End Rib for Plow Stand Storage. |
| 1.00 | EACH | **P10470** |


Continued

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|---|---|---|
| | | 36" Blaze orange markers |
| 1.00 | EACH | **P10527**<br>PolarFLEX Carbide Cutting Edge System, Front Mount. (Installed on plow) |
| 1.00 | EACH | **P10556**<br>Brass Quick Couplers installed (one set/per plow) |
| 1.00 | EACH | **P10626**<br>5/8" x 8" Carbide Universal 3-Bolt Bull Nose Curb Shoe (Installed on Right end of Plow) |
| 1.00 | EACH | **P10627**<br>5/8" x 8" Carbide Universal 3-Bolt Bull Nose Curb Shoe (Installed on Left end of Plow) |
| 1.00 | EACH | **WING**<br>BONNELL WING PLOW<br>- WING PLOW PAINTED ORANGE, CONFIGURED AS FOLLOWS: |
| 1.00 | EACH | **8TEWMMJ**<br>Mid Mounted Junior Wing<br>8'-0" Long At The Cutting Edge<br>Torsion Trip Cutting Edge Utilizing Four 3/4" Diameter Round Wire Torsion Trip Springs<br>Leading Edge Height 26"<br>Discharge End Height 26"<br>Painted as Specified |
| 1.00 | EACH | **W10115**<br>12in Stroke on Front post cylinder (Toe) (8in benching height) |
| 1.00 | EACH | **W10160**<br>Wing lock valve - installed to cylinder |
| 1.00 | EACH | **W10190**<br>24in Jumbo blade guide on dischrage end with bolt on bracket |
| 1.00 | EACH | **W10210**<br>Piping (conduit) for wing light wiring |
| 1.00 | EACH | **W10326**<br>Stucci Brass Quick Couplers in Lieu of Steel Couplers |
| 8.00 | EACH | **W10520** |


Continued

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| | | 7/8in x 5in Carbide cut edge with 5/8in x 6in cover blade in Lieu of Standard (Price Per Foot) |
| 1.00 | EACH | **W10531**<br>3/4" x 6" Universal curb shoe (Installed on Discharge end of Plow) |
| 1.00 | EACH | **W10532**<br>3/4" x 6" Tapered Wing curb shoe (Installed on Leading end of Plow) (Standard on all wings) |
| 1.00 | EACH | **V-BOX**<br>V-BOX LISTED BELOW THIS INCLUDES HOOKLIFT SKID, ROLLERS, PREWET SYSTEM, AND VIBRATOR.<br>ESTIMATE OF $58,100.00 THERE MAY BE ADDITIONAL INSTALL FACTORS NOT CAPTURED<br><br>CONFIGURED AS FOLLOWS: YES<br>TO BE MOUNTED ON A HOOKLIFT |
| 1.00 | EACH | **BVDA-1354-S2**<br>13-0" Long X 54" Tall X 82" Wide Made Of 201 Stainless Steel<br>9 Cubic Yard Capacity At Level Full<br>Base Unit Features:<br>24" Wide Conveyor Section<br>Rear Material Discharge<br>12 Ga 201 Stainless Steel Sides And End Panels<br>10 Ga 201 Stainless Steel Longsills And Floor<br>12 Ga 201 Stainless Steel Body Jacks 24" O/C Along The Sides Of Body<br>3/4 " Round Stainless Steel Lifting Eyes At 4 Corners<br>Sectional And Removable Galvanized Top Screens<br>Stainless Is Chemically Cleanded And Passivated<br>Swing Up Spinner With Standard Extension<br>3 Lower Adjustable Deflectors, 1 Fixed Deflector<br>1 Internal 2 Position Baffle<br>18" Carbon Steel Disc<br>Bottom Mounted Spinner Motor<br>Hydraulic Power Source Is Not Provided<br>Auger Drive System Is Mounted At Rear Of Spreader.<br>Dual 7" Multi Pitched Auger With Hard Faced Edge.<br>3.6:1 Gear Box With A 24 Ci Motor For Auger Drive<br>Inverted Vee To Be Mounted Over Auger<br>Safety Interlock System<br>All Options to Base Unit are Listed Below |
| 1.00 | EACH | **V10120**<br>SS HARD LINE PLUMBING KIT INSTALLED ON BODY JACKS |

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| 1.00 | EACH | **V11230**<br>EXTERNAL FEEDBACK SENSOR-128 PULSES PER REV. |
| 1.00 | EACH | **V11313**<br>10 GA. SIDES & 7 GA. LONGSILLS IN LIEU OF STANDARD FOR 13' V-BOX |
| 1.00 | EACH | **V12685**<br>WINCH KIT INSTALLED ON SWING UP SPINNER |
| 1.00 | EACH | **V12730**<br>20" POLYURETHANE DISC IN LIEU OF 18" CARBON |
| 1.00 | EACH | **V12760**<br>POLY LIGHT BAR WITH STOP/TURN/TAIL/YELLOW FLASHERS |
| 1.00 | EACH | **V13254**<br>V-BOX SPREADER MOUNTED TO A 15' HOOKLIFT SKID |
| 1.00 | EACH | **CUSTOMIZATION-MFG**<br>ADD CONDUIT AND VIBRATOR TO V-BOX |
| 1.00 | EACH | **PREWET SYSTEM**<br><br>BONNELL CONFIGURED PREWET SYSTEM<br>CONFIGURED AS FOLLOWS: YES<br>- PREWET SYSTEM TO FIT A 13' LONG BODY, CONFIGURED AS FOLLOWS: |
| 1.00 | EACH | **VB-380P-2-150**<br>V-BOX Mounted Prewet System with two 190 Gallon Poly Tanks, Stainless Steel Tank Brackets, and 1-1/2in Plumbing. |
| 1.00 | EACH | **L10120**<br>Hydraulic Prewet Pump in a Stainless Enclosure to Operate a Closed Loop System. Includes an IP68 Wire Connection for Feedback Signal. |
| 1.00 | EACH | **L10300**<br>1-1/2in Female Quick Fill Kit Installed. |
| 1.00 | EACH | **L10320**<br>1-1/2in Cross Fill Kit (in addtion to standard Plumbing Kit) Installed. |
| 1.00 | EACH | **L10353** |


Continued

BONNELL INDUSTRIES INC
TRUCK & ROAD EQUIPMENT
Sourcewell Contract Number: 062222-BNL

1385 Franklin Grove Rd
Dixon, IL 61021
815-284-3819 * 815-284-8815 Fax
800-851-9664
www.bonnell.com * info@bonnell.com

# Quote

**Quote Number:** 0188721
**Quote Date:** 3/26/2026
**Sourcewell ID:** 77951

*FINANCING AVAILABLE*
*ASK US FOR DETAILS*

**Bill To:** 0006616
VILLAGE OF SCHAUMBURG
101 SCHAUMBURG COURT
SCHAUMBURG, IL 60193

**Ship To:**
VILLAGE OF SCHAUMBURG
101 SCHAUMBURG COURT
SCHAUMBURG, IL 60193

Phone: (847) 923-6616 Fax: (847) 923-2312 TDoonan@schaumburg.com

Phone:
Fax:

**Confirm To:** Tom Doonan Comment:

| Customer P.O. | Ship VIA | F.O.B. | Terms | Quote Expiration |
|---|---|---|---|---|
| | CALL CUSTOMER | DIXON | Net 30 Days | 4/25/2026 |

| Ordered | Unit | Item Number |
|---|---|---|
| | | BVA & BVDA Spray Bar Kit Installed. |
| 1.00 | EACH | **L10355**<br>Flush Kit. (Includes small poly flush tank) Installed. |
| 1.00 | EACH | **L10365**<br>Liquid Level Switch Installed. |
| 1.00 | EACH | **L10410**<br>Installation Charge for Two Tank Commander and V-box systems. |
| 1.00 | EACH | **CUSTOMIZATION**<br>STELLAR HOOKLIFT SYSTEM |
| 1.00 | EACH | **CUSTOMIZATION**<br>S.S. QUICK COUPLERS<br><br>STUCCHI MUTI-COUPLER SYSTEM FOR V-BOX --TO BE MOUNTED DRIVERS SIDE BEHIND CHASSIS CAB<br><br>EZ MAGNETIC ELECTRICAL PLUG FOR V-BOX--TO BE MOUNTED ALONG SIDE THE STUCCHI COUPLER<br><br>EXTRA EZ CONNECTOR FOR 2ND BODY<br><br>EXTAR VIBRATOR FOR V-BOX<br><br>REAR HITCH MUST HAVE 18" GROUND CLARENCE FOR PAVER<br><br>WINDOW MOUNTED KAGE INNOVATION WING LINE LASER KIT<br><br>2ND CAMERA MOUNTED ON PASSENGER MIRROR-AIMED AT WING<br><br>MIDWEST LUBE AUTO GREASE SYSTEM<br><br>ELECTRIC ASPHALT RATED TARP WITH SIDE FLAPS SYSTEM INSTALLED INTEGRAL ON FRAME MOUNTED CABSHIELD<br><br>PREWET SINGLE LANE SPRAY BAR MOUNTED TO THE BOTTOM OF V-BOX SPINNER<br><br>BODY UP SWITCH WITH INDICATOR TO BE USED ON THE 6100 CONTROLLER ONLY, DO NOT HOOK UP THE BODY UP INDICATOR ON THE WARNING PANEL |


Continued

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| Ordered | Unit | Item Number |
|---|---|---|
| 1.00 | EACH | **/PART**<br>MIDWEST LUBE AUTO GREASE SYSTEM |
| 1.00 | EACH | **/PART**<br>ADD COST AND REPLACE DESCRIPTION WITH VENDOR PART NUMBERS. |
| 1.00 | EACH | **35Z516120806O4C**<br>STUCCHI GRC6Z (5) [(1) FAP17Z 1 SAE, (1) FAP15Z 3/4 SAE, (1) FAP13Z 3/4 SAE (1) FAP9DZ 1/2 SAE (1) FAP9DZ 3/8 SAE] COMPLETE PLATE |
| 1.00 | EACH | **815606259**<br>STUCCHI PARKING STATION GR10-9 MEDIUM SP60 |
| 4.00 | EACH | **PHD-SH3-62**<br>QUICK COUPLING; 3/8" NPT FEMALE BODY STAINLESS STEEL 60 SERIES |
| 4.00 | EACH | **PHD-SH3-63**<br>QUICK COUPLING; 3/8" NPT MALE TIP STAINLESS STEEL 60 SERIES |
| 2.00 | EACH | **PHD-SH4-62**<br>QUICK COUPLING; 1/2" NPT FEMALE BODY, STAINLESS STEEL 60 SERIES |
| 2.00 | EACH | **PHD-SH4-63**<br>QUICK COUPLING; 1/2" NPT MALE TIP, STAINLESS STEEL 60 SERIES |
| 1.00 | EACH | **/SOURCEWELL SOURCE GOODS ADJ**<br>SOURCEWELL SOURCE GOODS ADJUST TO 155880 SNOW FIGHTER PACKAGE ULTIMATE LEVEL TANDEM AXLE CLASS<br><br>$142,328.64<br><br>2 VIBRATORS ILO NO VIBRATORS<br>BATTER AND TANK RELOCATION ILO NO RELOCATION<br>UNDER COATING ILO TOOLBOX<br>HOOKLIFT MOUNTED DUMP BODY ILO COMMANDER BODY<br>CHASSIS MOUNTED CAB SHIELD ILO STANDARD CAB SHIELD<br>ELECTRIC TARP ILO NO TARP<br>HOOKLIFT AND WING HYD ILO NO HYD<br>STAINLESS HARD LINES ILO STANDARD PLUMBING<br>STUCCHI COUPLER SYSTEM ILO NO STUCCHI SYSTEM |

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Comment:

| Customer P.O. | Ship VIA | F.O.B. | Terms | Quote Expiration |
|---|---|---|---|---|
| | CALL CUSTOMER | DIXON | Net 30 Days | 4/25/2026 |

| Ordered | Unit | Item Number |
|---|---|---|
| | | STAINLESS QUICK COUPLERS ILO BRASS COUPLERS |
| | | KAGE WING LASER ILO STANDARD LASER |
| | | HOOKLIFT BODY LIGHTING ILO STANDARD LIGHTING |
| | | 4 WORK LIGHTS ILO 2 WORK LIGHTS |
| | | WING FLASHERS ILO NO WING FLASHERS |
| | | 2 CAMERA SYSTEM ILO NO CAMERA SYSTEM |
| | | CAMERA WASH AND DRY ILO NO WASH AND DRY |
| | | PH760 PINTLE ILO PH30 PINTLE |
| | | TOW HOOKS ILO NO TOW HOOKS |
| | | 12JSP42TTJ11 PLOW ILO 11ST42MX1 PLOW |
| | | COVE CUT ILO NO COVE CUT |
| | | POLAR FLEX PLOW BLADES ILO STANDARD BLADES |
| | | CARBIDE CURB SHOES ILO NO SHOES |
| | | 8TEWMMJ WING ILO NO WING |
| | | WING PIPING ILO NO PIPING |
| | | CARBIDE WING BLADE ILO STANDARD BLADE |
| | | 2 CURB SHOES ILO 1 SHOE |
| | | BVDA-1354-S2 V-BOX ILO NO V-BOX |
| | | STAINLESS HARD LINES ILO NO HARD LINES |
| | | POLY LIGHT BAR ILO NO LIGHT BAR |
| | | V-BOX ILO NO V-BOX |
| | | VB-380P-2-150 PREWET ILO COM-540P-2-150 PREWET |
| | | BVDA SPRAY BAR ILO SPRAY NOZZLES |
| | | SINGLE LANE SPRAY BAR ILO NO SPRAY BAR |
| | | STELLAR HOOK LIFT ILO NO HOOKLIFT SYSTEM |

**SIGNING THIS QUOTE CONSTITUTES YOUR ACCEPTANCE AND AGREEMENT TO THE FOLLOWING:**

- **DUE TO THE CLIMATE OF CURRENT MARKET CONDITIONS FINAL INVOICE PRICE MAY VARY FROM ORIGINAL QUOTE PRICE.**
- **NO PRODUCT/SPEC. CHANGES MAY BE MADE AFTER THE DATE OF SIGNATURE. ANY CHANGES REQUESTED AFTER THE DATE OF SIGNATURE WILL BE QUOTED SEPARATELY AND, IF APPLICABLE, WILL BE COMPLETED ON A SEPARATELY SCHEDULED TIME FRAME.**
- **15% RESTOCKING FEE ON RETURNED ITEMS. NO RETURNS ON ELECTRICAL ITEMS**
- **THIS QUOTE IS VALID FOR 30 DAYS. ALL QUOTES OVER 30 DAYS OLD ARE SUBJECT TO CHANGE AND REQUIRE A REQUOTE PRIOR TO ACCEPTANCE OF A PURCHASE ORDER.**

| | |
|---|---|
| Net Order: | 299,941.24 |
| Less Discount: | 0.00 |
| Freight: | 0.00 |
| Sales Tax: | 0.00 |
| Quote Total: | 299,941.24 |

**AUTHORIZED APPROVAL CONTACT NAME (PRINTED):** _____

**AUTHORIZED APPROVAL CONTACT (SIGNATURE):** _____

**APPROVAL DATE:** _____ **CUSTOMER PO NUMBER:** _____

0009 Joey Bonnell TG

DocuSign Envelope ID: 8AEF9A3B-1F48-4B3D-BC26-22A952EF9CDC



Sourcewell

**Solicitation Number: 062222**

# CONTRACT

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and Bonnell Industries, Inc., 1385 Franklin Grove Road, Dixon, IL 61021 (Supplier).

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to eligible federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for Snow and Ice Handling Equipment, Supplies, and Accessories from which Supplier was awarded a contract.

Supplier desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

## 1. TERM OF CONTRACT

A. EFFECTIVE DATE. This Contract is effective upon the date of the final signature below.

B. EXPIRATION DATE AND EXTENSION. This Contract expires August 15, 2026, unless it is cancelled sooner pursuant to Article 22. This Contract may be extended one additional year upon the request of Sourcewell and written agreement by Supplier.

C. SURVIVAL OF TERMS. Notwithstanding any expiration or termination of this Contract, all payment obligations incurred prior to expiration or termination will survive, as will the following: Articles 11 through 14 survive the expiration or cancellation of this Contract. All other rights will cease upon expiration or termination of this Contract.

## 2. EQUIPMENT, PRODUCTS, OR SERVICES

A. EQUIPMENT, PRODUCTS, OR SERVICES. Supplier will provide the Equipment, Products, or Services as stated in its Proposal submitted under the Solicitation Number listed above.

DocuSign Envelope ID: 8AEF9A3B-1F48-4B3D-BC26-22A952EF9CDC



S. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT. To the extent applicable, Supplier certifies that during the term of this Contract it will comply with applicable requirements of 2 C.F.R. § 200.216.

T. DOMESTIC PREFERENCES FOR PROCUREMENTS. To the extent applicable, Supplier certifies that during the term of this Contract will comply with applicable requirements of 2 C.F.R. § 200.322.

**22. CANCELLATION**

Sourcewell or Supplier may cancel this Contract at any time, with or without cause, upon 60 days' written notice to the other party. However, Sourcewell may cancel this Contract immediately upon discovery of a material defect in any certification made in Supplier's Proposal. Cancellation of this Contract does not relieve either party of financial, product, or service obligations incurred or accrued prior to cancellation.

| Sourcewell | Bonnell Industries, Inc. |
|---|---|
| By: DocuSigned by: Jeremy Schwartz C0FD2A139D06489... | By: DocuSigned by: Tessa Smice 27231260A33A438... |
| Jeremy Schwartz | Tessa Smice |
| Title: Chief Procurement Officer | Title: Inside National Sales and Contract Representative |
| Date: 8/11/2022 \| 12:32 PM CDT | Date: 8/11/2022 \| 4:54 PM CDT |

Approved:

By: DocuSigned by: Chad Coauette 7E42B8F817A64CC...

Chad Coauette

Title: Executive Director/CEO

Date: 8/11/2022 | 4:55 PM CDT

DocuSign Envelope ID: 8AEF9A3B-1F48-4B3D-BC26-22A952EF9CDC

# RFP 062222 - Snow and Ice Handling Equipment, Supplies, and Accessories

### Vendor Details

| | |
|---|---|
| Company Name: | Bonnell Industries Inc |
| Address: | 1385 Franklin Grove Rd<br>Dixon, IL 61021 |
| Contact: | Tessa Smice |
| Email: | t.smice@bonnell.com |
| Phone: | 815-284-3819 153 |
| Fax: | 815-284-0026 |
| HST#: | |

### Submission Details

| | |
|---|---|
| Created On: | Tuesday May 03, 2022 07:50:50 |
| Submitted On: | Tuesday June 21, 2022 10:14:44 |
| Submitted By: | Tessa Smice |
| Email: | t.smice@bonnell.com |
| Transaction #: | a42fcbdf-2385-4b9c-a265-8c2d4eedf5b8 |
| Submitter's IP Address: | 50.234.2.186 |

VILLAGE OF SCHAUMBURG

**AGENDA ITEM SUMMARY**

**June 23, 2026**
**06/04/26**
**Engineering and Public Works Committee**

Presenter:
Lead Department: General Government

***Executive Summary:***

***Recommended Action:***

Docusign Envelope ID: 75364628-EBC0-42E2-84D6-2F9F041E4285

# CONTRACT EXTENSION

## Contract Number: 092222-CAT

Sourcewell
202 12th Street Northeast
P.O. Box 219
Staples, MN 56479
(Sourcewell)

and

Caterpillar Inc.
100 NE Adams St

Peoria, Illinois
(Vendor) 61629-0001

have entered into Contract Number: 092222-CAT
for the procurement of: Electrical Energy Power Generation Equipment with Related Parts, Supplies, and Services

The Contract has an expiration date of 2026-11-22 , but the parties may extend the Contract by mutual consent.

Sourcewell and Vendor acknowledge that extending the Contract benefits the Vendor, Sourcewell and Sourcewell's Members. Vendor and Sourcewell agree to extend the Contract listed above for an additional period, with a new Contract expiration date of 2027-11-22 . All other terms and conditions of the Contract remain in full force and effect.

Sourcewell

Signed by:
Jeremy Schwartz
C0FD2A139D06489...
Authorized Signature

Jeremy Schwartz
Name

Chief Operating and Procurement Officer
Title

11/3/2025 | 8:42 PM CST
Date

DocuSigned by:
Nathan Button
5091FC8E7F924F8...
Authorized Signature

Nathan Button
Name

Vice President - REPS
Title

11/3/2025 | 9:00 PM CST
Date