

AGENDA

Schaumburg Regional Airport Advisory Commission

Wednesday, August 12, 2026

7:30 PM

Schaumburg Regional Airport

905 W. Irving Park Rd.

Schaumburg, IL 60193



VILLAGE OF SCHAUMBURG

PROGRESS THROUGH THOUGHTFUL PLANNING

AGENDA

- I. CALL TO ORDER
- II. APPROVAL OF MINUTES
 - A. May 13, 2026
- III. NEW BUSINESS
 - A. Airport Management Update
- IV. UNFINISHED BUSINESS
- V. CONTINUING ITEMS
 - A. Pilots Technical Advisory Committee Chairman Report (Verbal Update)
 - B. Commission Comments and Mentions
- VI. DEFERRALS
- VII. COMMENTS FROM THE PUBLIC
- VIII. ADJOURNMENT
- IX. NEXT MEETING
 - A. November 11, 2026

In compliance with the Americans with Disabilities Act and other applicable Federal and State laws, the meeting will be accessible to individuals with disabilities. Persons requiring auxiliary aids and/or services should contact the Village Manager's Office at 847.923.4705, preferably no later than five days before the meeting.



May 13, 2026

08/12/26

Schaumburg Regional Airport Advisory Commission

Presenter:

Lead Department: Transportation

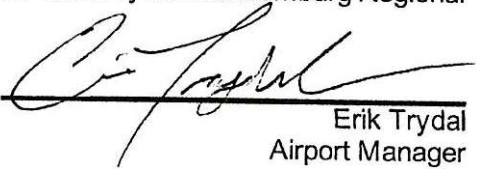
Executive Summary:

Recommended Action:

ATTACHMENTS:

- [5.13.2026 SRAAC Minutes.pdf](#)

I have reviewed the minutes, and they accurately represent the actions taken by the Schaumburg Regional Airport Advisory Commission.


Erik Trydal
Airport Manager

**Schaumburg Regional Airport Advisory Commission
Minutes of May 13, 2026**

CALL TO ORDER

The Schaumburg Regional Airport Advisory Commission meeting was called to order at 7:30 p.m. by Chairman Mayle.

ROLL CALL

Members Present: Bernie Mayle, Chair
Jack Trudel, Co-Chair
Brian Bieschke
Mark Madej
Jon Kunkel (Alt)

Member(s) Absent: Pat McFarland
Rodney Craig
William McLeod
Jamie Clar (Alt)
Patrick Kinnane (Alt)
Scott Longueil (Alt)

Staff Present: Sidney Kenyon, Director of Transportation
Erik Trydal, Airport Manager

Others Present: Bryan Sill, PTAC Chair
James Griffin, PTAC Member
Matt Moglia, PTAC Member

APPROVAL OF MINUTES:

A motion was made by Trustee Madej, seconded by Mr. Kunkel to approve the minutes of February 11, 2026, as presented. All Ayes.

MOTION CARRIED

NEW BUSINESS:

A. Airport Hazard Plan

Mr. Trydal provided information on the Airport Hazard Plan. The purpose of the Airport Hazard Plan is to ensure safe and efficient operations. There are 10 emergency checklists that both the Village of Schaumburg and the FBO will utilize. Staff coordinated the plan with police, fire, communications, public works, and emergency management to identify everyone's responsibilities. The Schaumburg Regional Airport is the first airport in northern Illinois to create this type of plan. Mr. Trydal said he is looking for recommendation from the Schaumburg Regional Airport Advisory Commission to adopt the plan.

Chairman Mayle asked how the plan is disseminated to tenants and businesses once adopted. Mr. Trydal said the plan will not go to all base tenants, but it will be available to the main Airport businesses. Training for the plan will be occurring this Friday at 1 PM. Mr. Trydal said he will send the plan to those applicable once it is adopted. Mr. Trydal said the whole plan will consist of 111 pages, which will include the Spill Prevention Control and Countermeasure Plan (SPCC). Chairman Mayle asked Mr. Trydal if he used AI to help create the plan. Mr. Trydal said he did not use AI. Trustee Bieschke asked if Schaumburg Regional Airport Advisory Commission (SRAAC) members are referring the plan to the Transportation Committee meeting. Mr. Kenyon said that is correct. SRAAC members have to amend the motion to recommend approval from the Transportation Committee.

A motion was made by Trustee Bieschke, seconded by Mr. Trudel to recommend the Transportation Committee approve the Airport Hazard Plan. All Ayes.

MOTION CARRIED

B. Airport Management Update

Mr. Trydal provided the Airport Management Update.

Self-Serve Fuel Upgrade

Staff continues to work with CMT and Acterra on the self-serve fueling project. A new electrician was hired to come to the Airport and inspect the electrical work needed to be completed for the new change order. Staff are waiting on the change order and once received, the project can move forward.

REIL Upgrade

There is only 1 brightness setting on the current REIL being used. Mr. Trydal ordered an additional control module from an airport lighting company so that there are more brightness control options. This will enable pilots to change the brightness depending on the weather.

Airfield Lighting Project

Staff locally let the project on April 23, 2026, and the bids were received yesterday, May 12, 2026. Staff are currently working with CMT to review the bids. Mr. Trydal said he will advise the construction schedule to Airport tenants once everything for the project is approved.

Hangar Feasibility Study

The study is currently undergoing RFQ. The goal of the study is to evaluate market demand, forecast fleet mix, to meet the needs of tenants, inspect financial implications and available hangar options, as well as land leases and potential developments with a third party. The bid submission deadline is May 20, 2026, and the expected completion date will be in fiscal year 2027. Chairman Mayle asked about wetlands on the East side of the Airport and how many hangars could be added. Mr. Trydal said the study will look into those development opportunities at the Airport. The previous study showed there is an area on the East side to build hangars. There are already prepared sites on the West side of the Airport, so that would likely be where the potential build would take place. Chairman Mayle asked if the Southwest area would be looked at. Mr. Trydal said that area is ready and they already have the pads. Mr. Trudel asked if a corps of engineers have to get involved due to the wetlands. Mr. Trydal said if they built hangars on that side, they would have to get involved. He said those details should be included in the study. Mr. Kunkel asked if IDOT would have any involvement. Mr. Trydal said they would not have to get involved in the study, but they would be involved if staff moved forward with building.

Schaumburg Regional Airport Advisory Commission
May 13, 2026 - Meeting Minutes

Spill Prevention Control and Countermeasure Plan (SPCC)

While working through the Airport Hazard Plan, Mr. Trydal determined that the SPCC needed to be updated. Staff worked with SCS Engineers to complete the project. SCS Engineers submitted the project on April 20, 2026. Mr. Trydal will be meeting with Holiday Airways to conduct annual inspections, monthly inspections, and mandatory trainings.

Father's Day Pancake Breakfast

The event will be held on June 21, 2026, from 8 AM to 12 PM. Tickets will be available on the Holiday Airways website.

Women in Aviation 1940s Hangar Party

This is a new event taking place at the Schaumburg Regional Airport. The date of the event is June 13, 2026, and will be held in the Holiday Airways hangar. There will be swing dancers and reenactments. Tickets will be available online.

**Post Meeting Note: The tickets are available on the Chicago Leading Edge's website.*

Hops and Props

The event will take place on September 12, 2026. Tickets are \$10 each. 400 tickets are available for purchase prior to the event. If those tickets are sold out, additional tickets will be sold at the door as long as the weather is favorable.

A motion was made by Trustee Madej, seconded by Mr. Kunkel to accept the Airport Management Update as Informational. All Ayes.

MOTION CARRIED

UNFINISHED BUSINESS:

None.

CONTINUING ITEMS:

A. Pilots Technical Advisory Committee Chairman Report (Verbal Update)

Chairman Sill said the Pilots Technical Advisory Committee (PTAC) members received the same updates. There was a good amount of discussion about the Airport Hazard Plan. He expressed support for the plan, and said a discussion was had in regard to an afterhours number that tenants could call for assistance. The FBO or Airport Manager would receive the afterhours calls.

B. Commission Comments and Mentions

None.

DEFERRALS:

None.

COMMENTS FROM THE PUBLIC:

James Griffin asked if the control module for the REIL lighting will be based on ambient light, and if the lights would provide greater intensity if it was sunny outside. Mr. Trydal said he would set the lighting intensities and that it is a manual setting. He said depending on the weather, he can adjust the light settings. Mr. Trudel asked if there is a phone app for making adjustments. Mr. Trydal said there is not.

Schaumburg Regional Airport Advisory Commission
May 13, 2026 - Meeting Minutes

ADJOURNMENT:

A motion was made by Mr. Trudel, seconded by Mr. Kunkel, to adjourn the Schaumburg Regional Airport Advisory Commission at 7:40 p.m. All Ayes.

MOTION CARRIED

NEXT MEETING: August 12, 2026

Respectfully submitted,



Kristena Rose
Recording Secretary



Airport Management Update

08/12/26

Schaumburg Regional Airport Advisory Commission

Presenter: Erik Trydal - Airport Manager

Lead Department: Transportation

Executive Summary:

Details of the Airport Management Update are provided in the attached memorandum.

Recommended Action:

For information only.

ATTACHMENTS:

- [Airport Update - Aug 2026.pdf](#)



Date: August 12, 2026

To: Director of Transportation

From: Airport Manager

Subject: **Airport Management Update**

For: Schaumburg Regional Airport Advisory Commission
Pilots Technical Advisory Committee

Introduction

This report provides an overview of events that have occurred at Schaumburg Regional Airport since the last update.

Discussion

Self-Serve Fuel Upgrade

Staff has continued to work with CMT and Acterra to start construction of the Self-Serve Fuel Pump project. Acterra has undergone additional staffing changes following the pre-construction meeting, and CMT has been working with the new project manager to get them up to speed. Volt Electric, one of Acterra's sub-contractors, is currently working with their parts manufacturer to ensure all their electrical items are Build America, Buy America Act compliant. Once completed, Acterra will supply the Village with a progress schedule, and the Village will send a notice to proceed to start construction.

Airfield Lighting Project

An Invitation for Bids was posted on the Village's OpenGov Procurement Portal on April 23, 2026, for the Airfield Lighting Improvement Project. The bidding window was opened on May 12, 2026, and the Village received two bids. The lowest responsible bid was submitted by Hecker and Company, Inc. On July 14, 2026, the Village Board approved a contract with Hecker for the construction phase of the Airfield Lighting Project.

Staff is working with Hecker to get material information and final submittals to IDOT for approval. Once approved, Hecker will be able to order materials, and a pre-construction meeting can be scheduled. Electrical materials are currently at an 8-10 week lead time, so start of construction is projected to be early to mid-October. The project is estimated to take approximately 27 working days. The runway will be shut down during Hecker's working hours, but the Village will coordinate with Hecker to minimize the impact to airport operations. Once a schedule is set, staff will notify tenants and keep everyone updated on runway closures.

Hangar Feasibility Study

The Village completed a Hangar Development and Feasibility Study in 2017 but due to the uncertainty of the COVID-19 pandemic, the Airport had to focus its attention on other needs. With continued high demand based on the hangar waitlist, strategic plan tenant survey and the business survey, the Village decided to move forward with an updated Hangar Feasibility Study for 2026.

A Request for Qualifications (RFQ) was posted on the Village's OpenGov Procurement Portal on April 22, 2026, for development of the Hangar Feasibility Study. The RFQ window was opened on May 20, 2026, and the Village received four submissions. On June 2, 2026, staff held a planning meeting to evaluate the firm offering the highest qualifications and experience with this scope of work. The evaluation was based on key personnel, qualifications of firm and team, project approach, and relevant experience. Staff determined that Mead & Hunt would be selected as the most qualified candidate. On July 14, 2026, the Village Board approved an agreement with Mead & Hunt for the Hangar Feasibility Study.

Mead & Hunt has started work on the Hangar Feasibility Study and will be sending out surveys to people on the hangar waitlist and to tenants looking for additional hangars. Mead & Hunt will present the final study and findings to the Pilot Technical Advisory Committee and Schaumburg Regional Airport Advisory Commission.

Apron Rehabilitation Project – Phase 1

Staff was notified on July 1, 2026, by IDOT that the Apron Rehabilitation project was selected to move forward with approved AIP funding. The project will take pavement from the east end of the apron and remove the asphalt section and install new concrete panels. There will also be concrete panel repair south of the Alpha, Bravo, and Charlie Hangars. The latest pavement measurements were taken in 2025 and readings in those areas were 30/100 and 58/100. Once completed these areas will increase to above 70/100 and allow for the Village to focus on revenue generating projects. CMT was selected by the Village to move forward with design phase services for the project, and construction is expected in 2027.

Schaumburg Regional Airport Event: Hops and Props

Schaumburg Regional Airport will be hosting the seventh annual Hops & Props on Saturday, September 12, 2026. This event will continue to provide the community with a 21 and older festival at the Airport. There are currently multiple beer, wine, and food vendors signed up to participate. Several aircraft will be on display for the event, and live on-stage music will be provided.

There will be a maximum of 400 admission tickets sold before the event, and each ticket will be priced at \$10.00. If the weather is favorable, additional tickets will be available at the door. Tickets will be available for sale on the Village of Schaumburg website.

Recommendation

For information only.



Pilots Technical Advisory Committee Chairman Report (Verbal Update)

08/12/26

Schaumburg Regional Airport Advisory Commission

Presenter:

Lead Department: Transportation

Executive Summary:

Recommended Action:



Commission Comments and Mentions

08/12/26

Schaumburg Regional Airport Advisory Commission

Presenter:

Lead Department: Transportation

Executive Summary:

Recommended Action:



November 11, 2026

08/12/26

Schaumburg Regional Airport Advisory Commission

Presenter:

Lead Department: Transportation

Executive Summary:

Recommended Action: