AGENDA

Village Board

Tuesday, September 22, 2026
7:00 PM
Temporary Village Hall
1000 E. Woodfield Rd.
Schaumburg, IL 60193

VILLAGE OF SCHAUMBURG
PROGRESS THROUGH THOUGHTFUL PLANNING

A G E N D A

Informational

Watch Live Webcast Here:

https://youtube.com/live/lnuu1ukNvrU?feature=share

Thank you for your interest in Schaumburg Village Board meetings! Regular meetings of the Village Board are held at 7 pm on the second and fourth Tuesday of each month at the Schaumburg Village Hall in the Board Room at 1000 Woodfield Road. Members of the public are welcome to attend.

The Village Board uses a consent agenda for its meetings. The consent agenda is comprised of recommendations that have been advanced by 7 standing committees. These standing committee meetings are open to the public and held at regularly scheduled dates and times. Standing committees review items in detail and allow the members to discuss items, reach consensus, and make non-binding recommendations to the full Village Board. Because the items advanced by standing committees have been fully discussed at the committee level, recommendations are generally not subject to further deliberation at Village Board meetings. Items on the consent agenda may also be recommended by the Zoning Board of Appeals, Plan Commission, or the Village Manager. An elected official, staff member, or member of the general public may request that an item be removed from the consent agenda for further discussion. If there is such a request, the item can be removed from the consent agenda and discussed under committee reports.

PLEASE SILENCE ALL CELL PHONES AND ELECTRONIC DEVICES.

I. Call to Order

II. Roll Call

III. Pledge of Allegiance

IV. Approval of Minutes

A. September 8, 2026

V. Approval of Expenditures

A. $6,643,030.66

VI. Liquor License Requests

A. Request from Ms. Geraldine Leon Teran for One (1) Class F1 Liquor License for Top Arepa Venezuelan Food located at 951 Wise Road (New Owner).

B. Request from Mr. Vihang Amin for One (1) Class F 1 Liquor License for Royal Bar and Restaurant located at 939 W. Wise Road (New Owner).

VII. Consent Agenda

The Consent Agenda will be read in its entirety and voted on as one motion to approve. If you wish to discuss an item further, please indicate that when the item is read by the Village Clerk so that it can be removed from the Consent Agenda and discussed further under Committee Reports. Otherwise, all items will be approved as presented on the Consent Agenda.

VIII. Correspondence

A. Recommendation to Approve the Request from the YMCA of Metropolitan Chicago to Hold a Raffle
- [motion] to recommend the Village Board approve the request from the YMCA of Metropolitan Chicago to hold a raffle on September 24, 2026 at Top Golf located at 2050 Progress Parkway, and waive the fidelity bond requirement.

B. Recommendation to Approve the Request from Wings Program, Inc. to Hold a Raffle
- [motion] to recommend the Village Board approve the request from Wings Program, Inc. to hold a raffle on October 3, 2026 at the Renaissance Schaumburg Convention Center located at 1551 Thoreau Drive, and to grant a variance to Code Section 117.31.

C. Recommendation to Approve the Request from St. Gregory of Nyssa Parish to Hold a Raffle
- [motion] to recommend the Village Board approve the request from St. Gregory of Nyssa Parish to hold a 50/50 raffle on September 27, 2026 at 822 Springinsguth Road, and waive the fidelity bond requirement.

IX. Proclamations

A. National Code Compliance Month - October 2026

B. Community Planning Month - October 2026

C. National Manufacturing Month - October 2026

X. Engineering and Public Works Committee

A. Recommendation to Approve a Resolution in Support of an Illinois Transportation Enhancement Program (ITEP) Grant Application for the Higgins Road (IL-72) Bike Path Improvement Project
- [motion] to recommend the Village Board support the Illinois Transportation Enhancement Program (ITEP) grant application for the Higgins Road (IL-72) Bike Path Improvement project, commit to being responsible for payment of the required matching funds, and approve the required Resolution.

B. Recommendation to Approve an Agreement for the Weathersfield Way Resurfacing from Barrington Road to Springinsguth Road – Phase III Construction Administration with Engineering Enterprises, Inc.
- [motion] to recommend the Village Board authorize the Village Manager and Village Clerk to execute an agreement for the Weathersfield Way Resurfacing between Barrington Road to Springinsguth Road – Phase III Construction Administration with Engineering Enterprises, Inc. of Sugar Grove, IL in the amount of $443,702, and approve the required Resolution.

C. Recommendation to Approve the Weathersfield Way Resurfacing from Barrington Road to Springinsguth Road – Local Agency Agreement for Federal Participation
- [motion] to recommend the Village Board authorize the Village Manager and Village Clerk to execute the Weathersfield Way Resurfacing from Barrington Road to Springinsguth Road – Local Agency Agreement for Federal Participation, and approve the required Resolution.

D. Recommendation to Approve Utilization of Illinois Motor Fuel Tax Funds for Weathersfield Way - Barrington Road to Springinsguth Road Resurfacing Project
- [motion] to recommend the Village Board authorize the Village Clerk to execute the utilization of Illinois Motor Fuel Tax Funds for Weathersfield Way – Barrington Road to Springinsguth Road – Resurfacing Project, and approve the required Resolution.

E. Recommendation to Approve an Agreement for the Thoreau Drive Improvements - Phase II Final Design with Christopher B. Burke Engineering, Ltd.
- [motion] to recommend the Village Board authorize the Village Manager and Village Clerk to execute a agreement for Thoreau Drive Improvements – Phase II Final Design with Christopher B. Burke Engineering, Ltd. of Rosemont, IL in the amount of $ $1,029,960, and approve the required Resolution.

F. Recommendation to Authorize Participation in the Choice Partners Cooperative Contract and Award the Plum Grove Station Pump Replacement Project to BEAR Construction Company
- [motion] to recommend the Village Board authorize participation in the Choice Partners Cooperative Contract Contract and award the Plum Grove Station Pump Replacement Project to BEAR Construction Company of Rolling Meadows, IL in the amount of $665,500.

G. Recommendation to Authorize Participation in the Choice Partners Cooperative and Award the Ballpark Concrete and Railing Restoration to BEAR Construction Company
- [motion] to recommend the Village Board authorize participation in the Choice Partners Cooperative Contract and award the Ballpark Concrete and Railing Restoration to BEAR Construction Company of Rolling Meadows, IL in the amount not to exceed $99,997.62.

H. Recommendation to Authorize Participation in the National Cooperative Purchasing Alliance and Award the Engineering and Public Works Vehicle Wash Modernization Project to FH Paschen
- [motion] to recommend the Village Board authorize participation in the National Cooperative Purchasing Alliance Contract and award the Engineering and Public Works Vehicle Wash Modernization Project to FH Paschen of Chicago, IL in the amount of $613,116.65.

I. Recommendation to Award Bid for Snow Removal in Cul-de-Sacs to Plote Construction Inc.
- [motion] to recommend the Village Board award a bid for Snow Removal in Cul-de-Sacs to Plote Construction Inc. of Hoffman Estates, IL for FY 26/27 with three optional one-year extensions, not to exceed the approved budget.

XI. Public Safety Committee

A. Recommendation to Authorize Participation in the Sourcewell Cooperative Purchasing Program and Award the Purchase of New Firefighter Turnout Gear to Municipal Emergency Services (MES).
- [motion] to recommend the Village Board authorize participation in the Sourcewell Cooperative Purchasing Contract and award the purchase of New Firefighter Turnout Gear to Municipal Emergency Services (MES) of Sandy Hook, CT in the total amount of $93,215.

B. Recommendation to Approve a Pilot Program to Deploy a 5th Front-line Ambulance
- [motion] to recommend the Village Board approve a 5th ambulance be placed in service during peak hours of emergency service requests.

C. Recommendation to Approve an Agreement with Schaumburg Christian School for a School Resource Officer
- [motion] to recommend the Village Board authorize the Village President and Village Clerk to execute an agreement between the Village of Schaumburg and Bethel Baptist Church for School Resource Officer Services to Schaumburg Christian School, and approve the required Resolution.

D. Recommendation to Approve the Purchase of Two Additional Body Worn Camera Packages and Twenty-Five Additional Basic Software Licenses for Non-Sworn Personnel from Axon Enterprises
- [motion] to recommend the Village Board approve the purchase of two additional body-worn camera packages and twenty-five additional basic software licenses from Axon Enterprises of Scottsdale, AZ in a total of $83,028.70 for the term of the contract.

XII. Plan Commission

A. Recommendation to Approve a Rear Yard Setback Variation for 317 Shagbark Court
- [motion] to recommend the Village Board approve a Rear Yard Setback Variation (317 Shagbark Court - P2607-01).

XIII. Zoning Board of Appeals

A. Recommendation to Approve a Special Use for an Internet Auto Sales Facility for DH Automotive LLC / 1025 Lunt Avenue, Unit A
- [motion] to recommend the Village Board Approve a Special Use for an Internet Auto Sales Facility for DH Automotive LLC (1025 Lunt Avenue, Unit A - Z2608-05).

B. Recommendation to Approve a Sign Variation to Permit an Off-Premise Sign for Napleton Subaru / 200 W. Higgins Road
- [motion] to recommend the Village Board Approve a Sign Variation to Permit an Off-Premise Sign for Napleton Subaru (200 W. Higgins Road - Z2608-06).

XIV. Award of Bid

A. Recommendation to Award Bid for the 2026 Small Diameter Asbestos Cement Pipe (ACP) Rehabilitation Project to Hoerr Construction, Inc.
- [motion] to recommend the Village Board award the bid for the 2026 Small Diameter Asbestos Cement Pipe (ACP) Rehabilitation Project to the lowest responsible bidder, Hoerr Construction Inc. of Goodfield, IL, in the amount of $1,339,857.

XV. Traffic Agreements

A. Recommendation to Approve a Traffic Agreement with Woodfield Preserve Office Center, LLC for the property located at 10 and 20 North Martingale Road
- [motion] to recommend the Village Board authorize the Village Manager to execute the Traffic Agreement by and between the Village of Schaumburg and Woodfield Preserve Office Center, LLC located at 10 and 20 North Martingale Road.

XVI. Resolutions (Next Res. R-26-065)

A. Resolution No. R-26-_____A Resolution in Support of the Village of Schaumburg's Illinois Transportation Enhancement Program Grant Application for the Higgins Road (IL-72) Bike Path Improvement Project.

B. Resolution No. R-26-_____A Resolution Authorizing the Village Manager and Village Clerk to Execute an Agreement for Weathersfield Way Resurfacing Project - Phase III Construction Administration with Engineering Enterprises, Inc.

C. Resolution No. R-26-_____A Resolution Authorizing the Village Manager and Village Clerk to Execute the Weathersfield Way Resurfacing Project from Barrington Road to Springinsguth Road – Local Agency Agreement for Federal Participation.

D. Resolution No. R-26-_____A Resolution Authorizing Utilization of Motor Fuel Tax Funds for the Weathersfield Way Resurfacing Project from Barrington Road to Springinsguth Road.

E. Resolution No. R-26-_____A Resolution Authorizing the Village Manager and Village Clerk to Execute an Agreement for the Thoreau Drive Improvements – Phase II Final

Design with Christopher B. Burke.

F. Resolution No. R-26-_____A Resolution Approving and Authorizing the Execution of an Agreement between Bethel Baptist Church and the Village of Schaumburg Relative to a School Resource Officer Position for Schaumburg Christian School.

XVII. Ordinances (Next Ord. 26-065)

A. Ordinance No. 26-____An Ordinance Granting a Special Use for an Internet Auto Sales Facility for DH Automotive LLC (1025 Lunt Avenue, Unit A - Z2608-05).

B. Ordinance No. 26-____An Ordinance Granting a Sign Variation to Permit an Off-Premise Sign for Napleton Subaru (200 W. Higgins Road - Z2608-06).

C. Ordinance No. 26-_____An Ordinance Granting an Approval of a Rear Yard Setback Variation (317 Shagbark Court – P2607-01).

XVIII. Committee Reports

XIX. Comments from the Public

XX. Counsel Report

XXI. President's Report

XXII. Manager's Report

XXIII. Trustee Comments

XXIV. Adjournment

XXV. Executive Session

XXVI. Reconvene

In compliance with the Americans with Disabilities Act and other applicable Federal and State laws, the meeting will be accessible to individuals with disabilities. Persons requiring auxiliary aids and/or services should contact the Village Manager's Office at 847.923.4705, preferably no later than five days before the meeting.

VILLAGE OF SCHAUMBURG

AGENDA ITEM SUMMARY

September 8, 2026
09/22/26
Village Board

Presenter:
Lead Department: General Government

Executive Summary:

Recommended Action:

ATTACHMENTS:
- 2026-09-08.docx

VILLAGE OF SCHAUMBURG **"UNAPPROVED"**
VILLAGE BOARD MINUTES
TUESDAY, SEPTEMBER 08, 2026
PARKER HALL

M I N U T E S

I. CALL TO ORDER: 7:00 PM

II. Roll Call – Trustee LaRosa, Bieschke, Madej, Sullivan, Clar, Patel
President Dailly

STAFF PRESENT: B. Townsend – Village Manager
P. Hewson – Deputy Village Manager
L. Malina – Village Attorney
D. Bourgault – Village Attorney
F. Puccini – Fire Chief
G. Wolf - Chief of Police
L. Petersen – Director/Finance
J. Fitzgerald – Director/Community Development
M. Frank – Director/Economic Development
S. Kenyon – Director/Transportation
M. Hall – Director/Engineering & Public Works
P. Schaak – Director/Information Technology
J. Carey – Director/Human Resources
T. Weiler – Director/Cultural Services
A. Fejklowicz – Web/Multimedia Communications Specialist

OTHERS PRESENT: H. Raimondi – Chairman/Zoning Board of Appeals

III. PLEDGE OF ALLEGIANCE:

The pledge of allegiance was led by Trustee Clar.

IV. APPROVAL OF MINUTES:

A. Trustee Madej made a motion to approve the August 25, 2026, Village Board Minutes and Trustee Sullivan seconded the motion. Voice vote – 6-0. Motion carried unanimously.

B. Trustee LaRosa made a motion to approve the August 25, 2026, Executive Session Village Board Minutes and Trustee Sullivan seconded the motion. Roll Call – Trustee LaRosa, Bieschke, Madej, Sullivan, Clar, Patel. No Trustee voted nay. Motion carried unanimously.

V. APPROVAL OF EXPENDITURES:

$8,148,235.56 – Trustee Clar made a motion to approve the expenditures as presented and Trustee Patel seconded the motion. Roll Call – Trustee LaRosa, Bieschke, Madej, Sullivan, Clar, Patel. No Trustee voted nay. Motion carried unanimously.

VI. LIQUOR LICENSE REQUESTS:

A. Request from Ms. Dora Marquez for One (1) Class A Liquor License for El Mercadito located at 1053 N. Salem (New License).

Leo Gonzales, General Manager, came forward to answer any questions the Board may have. There being no objections from the Board, President Dailly explained the process for the liquor license.

B. Request from Ms. Jessica Fisher-Comstock for One (1) Class S Liquor License for Casey's located at 780 E. Schaumburg Road (New License).

Jessica Fisher-Comstock came forward to answer any questions the Board may have. She said this location is the same owner and layout as Casey's located at 1601 E. Algonquin Road and will have the same hours. She said there are ID scanners and everyone is Bassett trained. There being no objections from the Board, President Dailly explained the process for the liquor license.

VII. CONSENT AGENDA:

President Dailly stated the consent Agenda will be read in its entirety and voted on as one motion to approve. If you wish to discuss an item further, please indicate that when the item is read by the Village Clerk so it can be removed from the Consent Agenda and discussed further under Committee Reports. Otherwise, all items will be approved as presented on the Consent Agenda.

Jane Lentino, Village Clerk, read the Consent Agenda.

VIII. Liquor License Requests - One (1) Day Liquor License Requests

A. Recommendation to Approve the Request from St. Gregory of Nyssa Parish for One (1) Class D One Day Liquor License for Bingo event and to Waive the Fee - [motion] to recommend the Village Board approve the request from Mr. William Solomon of St. Gregory of Nyssa Parish for One (1) Class D One Day Liquor License for the Bingo event on September 27, 2026, at their campus located at 822 Springinsguth Road (Waived Fee).

B. Recommendation to Approve the request from Global Brew Tap House for One (1) Class D One Day Liquor License for Schaumburg Oktoberfest and to Waive the Fee - [motion] to recommend the Village Board approve the request from Mr. Shashin Vyas of Global Brew Tap House for One (1) Class D One Day Liquor License for Schaumburg Oktoberfest on October 3, 2026, at Meineke Park located at 220 E. Weathersfield Way (Waived Fee).

IX. Correspondence

A. Recommendation to Approve the Request from Schaumburg AM Rotary Club Foundation to Hold Raffles
- [motion] to recommend the Village Board approve the request from Schaumburg AM Rotary Club Foundation to hold raffles on October 10, 2026, at 201 Schaumburg Court, to approve a variance to Chapter 117.31 of the Schaumburg Municipal Code since the ticket price is greater than $5, and to waive the fidelity bond.

B. Recommendation to Approve the Request from Schaumburg Township Elementary School Foundation to Ratify a Raffle
- [motion] to recommend the Village Board approve the request from Schaumburg Township Elementary School Foundation to ratify a raffle held on September 7, 2026, at 201 Schaumburg Court, and waive the fidelity bond requirement.

C. Recommendation to Approve the Request from District 54 Education Foundation to Hold a Raffle
- [motion] to recommend the Village Board approve the request from District 54 Education Foundation to hold a raffle on November 7, 2026, at 524 E. Schaumburg Road, and to waive the fidelity bond requirement.

X. Proclamations

A. Roosevelt University Day – September 24, 2026

B. Emergency Nurses Week - October 11-17, 2026

XI. Planning, Building, and Development Committee

A. Recommendation to Approve a Master License Agreement with Ripple Fiber Illinois, LLC for the Deployment of Fiber Optic Infrastructure within Village Rights-of-Way
- [motion] to recommend the Village Board authorize the Village Manager to execute a Master License Agreement with Ripple Fiber Illinois, LLC of Charlotte, NC, and approve the required Resolution.

B. Recommendation to Approve a Master License Agreement with Lumos Fiber of Illinois, LLC for the Deployment of Fiber Optic Infrastructure within Village Rights-of-Way
- [motion] to recommend the Village Board authorize the Village Manager to execute a Master License Agreement with Lumos Fiber of Illinois, LLC of High Point, NC, and approve the required Resolution.

XII. Project Review Group

A. Recommendation to Approve a Site Plan Approval and Woodfield Regional Center Design Review for Crow Holdings Industrial / 1700 Penny Lane - [motion] to recommend the Village Board Approve a Site Plan Approval and Woodfield Regional Center Design Review for Crow Holdings Industrial (1700 Penny Lane - SP2606-01).

XIII. Resolutions (Next Res. R-26-063)

A. Resolution No. R-26-063 A Resolution Approving a Master Right-of-Way Use License Agreement between the Village of Schaumburg and Ripple Fiber Illinois, LLC for the Installation, Operation, and Maintenance of a Fiber Optic Network within the Public Rights-of-Way.

B. Resolution No. R-26-064 A Resolution Approving a Master Right-of-Way Use License Agreement between the Village of Schaumburg and Lumos Fiber of Illinois, LLC for the Installation, Operation, and Maintenance of a Fiber Optic Network within the public Rights-of-Way.

XIV. Ordinances (Next Ord. 26-064)

A. Ordinance No. 26-064 An Ordinance Granting a Site Plan Approval and Woodfield Regional Center Design Review for Crow Holdings Industrial (1700 Penny Lane SP2606-01).

Trustee Bieschke made a motion to approve the Consent Agenda with Trustee Bieschke abstaining from voting on:

Item A under Correspondence

and Trustee Madej seconded the motion. Roll Call – Trustee LaRosa, Bieschke, Madej, Sullivan, Clar, Patel voted aye. No Trustee voted nay. Motion carried unanimously

XVIII. COMMITTEE REPORTS:

No Committee Reports.

XIX. COMMENTS FROM THE AUDIENCE:

No Comments from the Audience.

XX. COUNSEL REPORT:

No Counsel Report.

XXI. PRESIDENT'S REPORT:

A. President Dailly asked for concurrence in the appointments/resignations on the following committee/commissions at the January 13, 2026, Board meeting:

Committee of Aging (all terms end 04/30/27):

Appointment(s):	Maria Janke
Re-Appointment(s):	Bernadette Sigl (Co-Chair)
	Kim Kettel (Co-Chair)
	Ryszard Puskarz
	Diana Murray
	Kathy Ray
	Marilyn Pantle
	Diane Shore
	Alexander Bonarirgo
	Kathleen Kosla-Martinez

Schaumburg Business Development Commission (all terms end 4/30/27):

Removal(s):	Brandon Cork (Chair)
Appointment(s):	Zach Neff, IKEA (Chair)
	Casey Fitzpatrick, Dave and Buster's
	Raj Sandhu, Mizkan
	Sean Klein, Holiday Airways
Re-Appointment(s):	Andrea Biwer, Schaumburg Business Association
	Anil Barot, Algoworks
	Brandon Cork, Roosevelt University
	Chris Smith, Wheels
	Chris Speca, Woodfield Mall
	Dan Benassi, Entre Commercial Realty
	Dan Origer, DJ's Auto Service Center
	Danielle Sandfox, Fox Sprinkler Supply Corp
	Dieter Heigl, Renaissance Schaumburg
	Frank Del Barto, Masuda, Funai, Eifert & Mitchell
	George Perschon, Trend Building Services
	Heather Larson, Meet Chicago Northwest
	Jasmine Panayotov, Proceed Innovative

Jeff Miller, Divine Signs
Jim Burke, Links Technology
Jim Earley, Ala Carte Entertainment
Joel Regier, Regier Private Wealth Management
Karen Schumacher, Northwest Community Hospital
Kurt Hutchinson, Illinois Bone & Joint Institute
Mark Battista, Rohrman Auto Group
Ted McGinn, Lavelle Law
Teresa Faidley, Schaumburg Bank & Trust
Tim Gallagher, First Equities Group
Tom Gosche, GLM
Tony LaFrenere, Schaumburg Park District

Trustee Madej made a motion to approve the Appointments/Resignations and Trustee Sullivan seconded the motion. Voice vote – 6-0. Motion carried unanimously.

B. President Dailly commented on the great weather and variety of food offered at Septemberfest over Labor Day weekend and thanked all Staff, committee members and volunteers for a job very well done.

C. President Dailly said the Village was presented a $1,152,000.00 check from Congressman Raja Krishnamoorthi for improvements to the intersection at Hammond Drive and Algonquin Road.

D. President Dailly said that the Schaumburg Boomers will be in the playoffs September 11th and 12th, 2026.

XXII. MANAGER'S REPORT:

A. Village Manager Townsend thanked Tiana Weiler, Director of Cultural Services and Staff, committee members and volunteers, for a successful Septemberfest weekend. He said this is Roxane Benvenuti's 30th Septemberfest.

B. VMT said there will be a ceremony commemorating the 25th anniversary of Patriots Day on Friday, September 11, 2026, at Fire Station 51 on Schaumburg Road.

C. VMT said there is a Firefighters charity softball tournament on Saturday, September 12th, 2026, at 9:00 AM. Chief Puccini said Schaumburg's first game is scheduled for 10:00 AM.

D. VMT said Hops & Props will be held in the evening on Saturday September 12th, 2026, at the Schaumburg Regional Airport.

XXIII. TRUSTEE COMMENTS/MENTIONS:

A. Trustee Madej congratulated all Staff for a successful Septemberfest weekend. He thanked the Septemberfest Committee for the dedication and hard work they put in all year.

B. Trustee Bieschke thanked Chief Wolf and Chief Puccini for the Public Safety Team for keeping Septemberfest safe and secure, and for the paramedics for taking care of any incidents. He thanked Mike Hall, Director of Engineering & Public Works, and his Staff for all the hard work they put in setting up, taking down, and cleaning up.

XXIV. ADJOURNMENT:

Trustee Clar made a motion to adjourn the Village Board meeting at 7:20 PM and Trustee LaRosa seconded the motion. Voice vote – 6-0. Motion carried unanimously.

_____ _____

Jane Lentino
Village Clerk

Date Approved

VILLAGE OF SCHAUMBURG

AGENDA ITEM SUMMARY

$6,643,030.66
09/22/26
Village Board

Presenter:
Lead Department: Finance

Executive Summary:

Recommended Action:

ATTACHMENTS:
- 2026-09-22 Bills List Approval.pdf

VILLAGE OF SCHAUMBURG

PROGRESS THROUGH THOUGHTFUL PLANNING

MEMORANDUM

DATE: September 18, 2026

TO: President, Village Board, Village Clerk

FROM: Director of Finance

SUBJECT: Approval of Disbursements

Attached is a summary of bills to be presented for approval at the September 22, 2026 meeting of the Village Board of Trustees. The total amount of the bills list for approval is $4,053,690.80. This bills list is dated September 5, 2026 through September 18, 2026.

Also for approval is the payroll dated September 18, 2026 for a total amount of $2,589,339.86.

The total amount of disbursements for approval is $6,643,030.66.

Lisa Petersen

Lisa Petersen
Director of Finance

Village of Schaumburg
Check Runs: 9/5/2026 - 9/18/2026

VENDOR/PAYEE NAME	Check Date	Check Amount	Description
4MC Corporation	September 2026	$1,491.43	Water Meter Rental Reimbursement
		$1,491.43	
Action Lock & Key Inc	September 2026	$8.00	Keys and Lock Service
		$8.00	
Adam Michael Sielig	September 2026	$79.80	Mileage Reimbursement
	September 2026	$95.00	Mileage Reimbursement
		$174.80	
AdVision Mobile Billboards Inc.	September 2026	$5,400.00	Festival Entrance LED Screen
		$5,400.00	
AFLAC Inc - American Family Life Insuran	September 2026	$3,963.36	Employee Paid Voluntary Insurance
		$3,963.36	
Air One Equipment Inc	September 2026	$480.00	Firefighter Boots
	September 2026	$3,512.00	Firefighter Helmets
	September 2026	$149.91	Firefighter Mask Label
	September 2026	$189.00	Flashlights
	September 2026	$117.00	Hose and Coupling
		$4,447.91	
Alliance Risk Control Services LLC	September 2026	$9,635.17	Onsite Safety Consulting
		$9,635.17	
Alpine Demolition Service	September 2026	$1,422.12	Water Meter Reimbursement
		$1,422.12	
Alvarez, Inc.	September 2026	$50.99	Weed Abatement Program
	September 2026	$64.89	Weed Abatement Program
	September 2026	$120.51	Weed Abatement Program
		$236.39	
American Public Transportation	September 2026	$3,000.00	Membership Renewal
		$3,000.00	
Animal Trackers Wildlife Co	September 2026	$195.00	Skunk Removal
	September 2026	$195.00	Skunk Removal
		$390.00	
Anthony Piccolo	September 2026	$79.34	Mileage Reimbursement
		$79.34	
ATL First Aid Inc	September 2026	$270.15	First Aid Kits
		$270.15	
Avia Partners, Inc.	September 2026	$24.69	Prisoner Prescriptions
		$24.69	

VENDOR/PAYEE NAME	Check Date	Check Amount	Description
Bacowka Inc	September 2026	$15,000.00	CDBG Small Business Loan Recipient
		$15,000.00	
Ballet Illinois NFP	September 2026	$22,200.00	Nutcracker Payment
		$22,200.00	
Baxter & Woodman Inc	September 2026	$1,949.00	SCADA Maintenance & Support
	September 2026	$2,038.75	SCADA Maintenance & Support
		$3,987.75	
Belmonte Printing Company	September 2026	$95.00	Business Cards
	September 2026	$190.00	Business Cards
	September 2026	$285.00	Business Cards
		$570.00	
Bernard Mukes	September 2026	$353.40	Mileage Reimbursement
		$353.40	
Best Technology Systems Inc	September 2026	$1,810.00	Repair and Maintenance of PBS Range
		$1,810.00	
Bestco Benefit Plans LLC	September 2026	$38,487.27	Benistar Retiree Coverage
		$38,487.27	
Bhaskar R Vontikommu	September 2026	$8,147.50	Business License Refund
		$8,147.50	
Boller Construction Company	September 2026	$500,553.70	90 North Park Construction
		$500,553.70	
Boys and Girls Club of Elgin Inc	September 2026	$55,250.00	Boys and Girls Club Services
		$55,250.00	
Builders Paving LLC	September 2026	$194,675.15	Street Improvement Program
		$194,675.15	
Central Square Technologies LLC	September 2026	$1,946.43	Alarm Billing Outsource Services
		$1,946.43	
Chastain & Associates LLC	September 2026	$9,345.00	Supplemental Engineering Services
		$9,345.00	
Chem-Wise Ecological Pest Management	September 2026	$640.00	Pest Management
		$640.00	
Christine Lee	September 2026	$500.00	Graphic Design and 70th Anniversary
		$500.00	
Christopher B Burke Engineering Ltd	September 2026	$3,550.00	Professional Services
	September 2026	$15,270.00	Professional Services
		$18,820.00	

VENDOR/PAYEE NAME	Check Date	Check Amount	Description
Cintas Corporation No 2	September 2026	$351.96	Replacement and Maintenance of Floor Mats
		$351.96	
Citi Cards-Costco	September 2026	$195.89	Supplies
		$195.89	
Civiltech Engineering Inc	September 2026	$12,618.95	90 North Park Construction Admin
	September 2026	$57,491.35	Braintree Dr Construction Admin
	September 2026	$71,180.61	Braintree Dr Construction Admin
	September 2026	$57,570.64	Braintree Dr Reconstruction
	September 2026	$98,240.84	McConnor Pkwy Construction Administration
	September 2026	$3,470.10	Meacham Golf Bike Path Construction Admin
	September 2026	$4,234.62	Small Cell Permit Assistance
		$304,807.11	
Clark Baird Smith LLP	September 2026	$10,445.00	Professional Services
		$10,445.00	
Clark Hill PLC	September 2026	$539.00	Professional Services
		$539.00	
College of Du Page	September 2026	$41,324.80	Basic Academy Training
	September 2026	$710.00	UAV Test Prep Course
		$42,034.80	
Comcast Cable Communications	September 2026	$21.42	Cable for PSB
		$21.42	
Commercial Tire Services Inc	September 2026	$9,282.65	Purchase of Tires
		$9,282.65	
Commonwealth Edison	September 2026	$96.11	Utility Service
	September 2026	$302.67	Utility Service
	September 2026	$830.61	Utility Service
		$1,229.39	
Compassion Funeral Services Inc	September 2026	$477.00	Transport of Deceased
		$477.00	
Cook County	September 2026	$50,000.00	Rent Payment from Hunter for 2222 Hammond
		$50,000.00	
Costar Realty Information Inc	September 2026	$855.71	Monthly Subscription
		$855.71	
Crawford Murphy & Tilly Inc	September 2026	$681.03	Construction Admin for Airport Security Gate
	September 2026	$1,355.00	Prof Engineering Services General Airport
		$2,036.03	

VENDOR/PAYEE NAME	Check Date	Check Amount	Description
Daniel Frances Fromm	September 2026	$375.04	Travel Reimbursement
		$375.04	
David Carlson	September 2026	$414.96	Mileage Reimbursement
		$414.96	
DCG Roofing Solutions Inc	September 2026	$737.50	Roof Leak FS 53
	September 2026	$435.00	Roof Leak FS 54
		$1,172.50	
Deluca Visual Solutions Inc	September 2026	$85.00	Public Hearing Sign
	September 2026	$85.00	Public Hearing Sign
	September 2026	$170.00	Public Hearing Sign
		$340.00	
Direct Fitness Solutions LLC	September 2026	$1,760.00	Fitness Equipment Maintenance
	September 2026	$290.89	Fitness Equipment Repairs Sta 51
	September 2026	$104.15	Fitness Equipment Repairs Sta 54
		$2,155.04	
Donald Richter	September 2026	$122.36	Mileage Reimbursement
		$122.36	
DST Commercial LLC	September 2026	$308,198.76	Reimbursement for The District at Veridian
		$308,198.76	
DuPage Mayors and Managers Conference	September 2026	$705.00	Meeting Fees
		$705.00	
E J Equipment Inc	September 2026	$8,930.00	Wireless Communication Headsets
		$8,930.00	
Edward Scheid	September 2026	$315.40	Mileage Reimbursement
		$315.40	
ENGIE North America Inc	September 2026	$645.43	Utility Service
	September 2026	$852.31	Utility Service
	September 2026	$2,004.07	Utility Service
	September 2026	$2,811.79	Utility Service
	September 2026	$3,141.41	Utility Service
	September 2026	$4,264.30	Utility Service
	September 2026	$6,814.63	Utility Service
	September 2026	$10,496.12	Utility Service
		$31,030.06	
Engineering Enterprises Inc	September 2026	$82,419.37	Street Improvement Program
		$82,419.37	

VENDOR/PAYEE NAME	Check Date	Check Amount	Description
Every Creative Graphics Inc	September 2026	$1,511.25	Fall Cracker Barrel
		$1,511.25	
Fay Servicing, LLC	September 2026	$2,574.85	CDBG HSHP Program
		$2,574.85	
Ferguson US Holdings, Inc	September 2026	$5,380.75	Potable Water Meters
		$5,380.75	
FH Paschen SN Nielsen & Assoc LLC	September 2026	$65,780.55	VMF Generator Work
		$65,780.55	
Flip Circus LLC	September 2026	$1,065.41	Water Meter Reimbursement
		$1,065.41	
Flowpoint Environmental Systems Inc	September 2026	$111.49	Software License Bulk Water Filling Station
		$111.49	
Form I-9 Compliance LLC	September 2026	$23.00	i9 Transactions
		$23.00	
Foster Coach Sales Inc	September 2026	$463,251.00	Purchase of One Demo Ambulance
		$463,251.00	
Fox Valley Glass Inc	September 2026	$1,500.00	Window Balancer Replacement
		$1,500.00	
Friendly and Feral Cat Rescue	September 2026	$143.75	Stray Animal Fee
		$143.75	
Guardian Alliance Technologies Inc.	September 2026	$1,260.00	Monthly Background Check Fees
		$1,260.00	
Hayes Commercial LLC	September 2026	$4,473.16	HVAC Repair & Maintenance of Buildings
		$4,473.16	
HBK Engineering, LLC	September 2026	$4,166.00	Fiber Design for New Village Hall
		$4,166.00	
Heidi Brandt	September 2026	$2,800.00	Training
		$2,800.00	
Hey and Associates Inc	September 2026	$19,033.43	Design for Streambank Stabilization
		$19,033.43	
Home Depot Inc	September 2026	$509.17	Operating Supplies
		$509.17	
HR Green Inc	September 2026	$14,988.34	Eng Svcs Bode Rd Improvements
		$14,988.34	
HR Path USA, Inc.	September 2026	$33,000.00	Health Check - Closure
		$33,000.00	

VENDOR/PAYEE NAME	Check Date	Check Amount	Description
Huuso, PLLC	September 2026	$285.00	Biohazard Cleaning
		$285.00	
IL Department of Innovation &Technology	September 2026	$72.79	Communication Charges
		$72.79	
Illinois State Police	September 2026	$54.00	Liquor License Processing
		$54.00	
International Cybernetics Company, LP	September 2026	$6,041.50	Proactive Sidewalk Evaluation
		$6,041.50	
Iteris Inc	September 2026	$6,500.00	Woodfield Rd Resurfacing Traffic Engineer Services
		$6,500.00	
James Drive Safety Lane, LLC	September 2026	$389.00	Safety Lane Inspections
		$389.00	
James McIntyre	September 2026	$41.00	Paramedic Renewal Fee Reimbursement
		$41.00	
James Schlesser	September 2026	$3,520.08	Tuition Reimbursement
		$3,520.08	
Janelle Dougherty	September 2026	$117.72	Mileage Reimbursement
		$117.72	
Jennifer Wachal	September 2026	$26.46	Retirement Party Supplies
		$26.46	
John Donovan	September 2026	$206.20	Travel Reimbursement
		$206.20	
Johnny's Coffee Mart LLC	September 2026	$700.00	Custodial Services Metra Station
		$700.00	
Joseph D Davito	September 2026	$7,421.15	Professional Services
		$7,421.15	
Justifacts Credential Verification, Inc	September 2026	$2,387.74	Background Checks
		$2,387.74	
Kathleen Henkelman	September 2026	$196.84	Mileage Reimbursement
		$196.84	
Kerna Inc	September 2026	$4,200.00	CDBH HSHP Program
		$4,200.00	
KIM Construction Company Inc	September 2026	$101,866.25	Braintree Manhole Rehab
		$101,866.25	
Kimley-Horn & Associates Inc	September 2026	$2,184.47	Utility Undergrounding
	September 2026	$5,938.99	Utility Undergrounding

VENDOR/PAYEE NAME	Check Date	Check Amount	Description
Kimley-Horn & Associates Inc	September 2026	$10,395.59	Utility Undergrounding
		$18,519.05	
Klein Thorpe & Jenkins Ltd	September 2026	$16,000.00	008 Legal Services
	September 2026	$1,241.50	010 Legal Services
	September 2026	$893.00	010.016 Legal Services
	September 2026	$2,499.50	010.021 Legal Services
	September 2026	$1,316.00	010.028 Legal Services
	September 2026	$2,950.50	010.029 Legal Services
	September 2026	$1,398.00	011.002 Legal Services
	September 2026	$779.52	013 Legal Services
	September 2026	$728.50	013.012 Legal Services
	September 2026	$655.00	013.018 Legal Services
	September 2026	$211.50	013.026 Legal Services
	September 2026	$1,920.00	013.044 Legal Services
	September 2026	$770.00	013.057 Legal Services
	September 2026	$220.50	013.061 Legal Services
	September 2026	$2,087.00	013.071 Legal Services
	September 2026	$722.00	013.075 Legal Services
	September 2026	$856.50	013.079 Legal Services
	September 2026	$535.50	013.084 Legal Services
	September 2026	$147.00	013.085 Legal Services
	September 2026	$5,380.31	013.087 Legal Services
	September 2026	$876.80	013.088 Legal Services
	September 2026	$288.00	013.089 Legal Services
	September 2026	$3,343.48	013.090 Legal Services
	September 2026	$220.50	013.091 Legal Services
	September 2026	$2,132.22	013.092 Legal Services
	September 2026	$141.00	015 Legal Services
	September 2026	$1,785.00	016 Legal Services
	September 2026	$12,737.99	016.003 Legal Services
	September 2026	$94.00	017 Legal Services
	September 2026	$2,595.00	019 Legal Services
	September 2026	$1,249.50	019.013 Legal Services
	September 2026	$5,398.00	019.015 Legal Services
	September 2026	$977.50	019.017 Legal Services
	September 2026	$294.00	019.019 Legal Services

VENDOR/PAYEE NAME	Check Date	Check Amount	Description
Klein Thorpe & Jenkins Ltd	September 2026	$949.53	020 Legal Services
	September 2026	$258.99	021 Legal Services
	September 2026	$141.00	025 Legal Services
	September 2026	$122.50	027 Legal Services
	September 2026	$6,371.06	030 Legal Services
	September 2026	$2,106.49	033 Legal Services
	September 2026	$1,788.00	035 Legal Services
	September 2026	$744.90	037 Legal Services
	September 2026	$1,679.00	038 Legal Services
		$87,606.29	
Knapheide Equipment Co - Chicago	September 2026	$42,552.00	Purchase of Three Enclosed Trailers
		$42,552.00	
Kristen Julian	September 2026	$1,019.85	Travel Reimbursement
		$1,019.85	
Landscape Concepts Management Inc	September 2026	$18,478.00	Irrigation Maintenance and Repairs
		$18,478.00	
Lauterbach & Amen LLP	September 2026	$42,300.00	Audit Progress Billing
		$42,300.00	
Lawler-White Sculpture Studios Inc	September 2026	$18,775.40	Art Installation Sculpture Park
		$18,775.40	
Linda Young	September 2026	$65.00	Reimbursement for CUE Credits
		$65.00	
Lionheart Critical Power Specialists	September 2026	$755.00	Repair & Maintenance of Generators & UPS Systems
	September 2026	$1,588.00	Repair & Maintenance of Generators & UPS Systems
	September 2026	$1,595.00	Repair & Maintenance of Generators & UPS Systems
		$3,938.00	
Lynette Johns	September 2026	$64.08	Travel Reimbursement
		$64.08	
LYTX Inc	September 2026	$10,112.00	Subscription for Drivecams
		$10,112.00	
Marissa Stanley	September 2026	$101.08	Mileage Reimbursement
		$101.08	
Matthew Mota	September 2026	$507.12	Travel Reimbursement
		$507.12	
MECO Consulting Group	September 2026	$1,890.00	Communications & Outreach Consultant Services
		$1,890.00	

VENDOR/PAYEE NAME	Check Date	Check Amount	Description
Meet Chicago Northwest	September 2026	$141,179.83	Annual Funding Support
		$141,179.83	
Michael Baker International Inc.	September 2026	$33,158.00	90North TIF Project Management Services
	September 2026	$14,398.00	Supplemental Engineering Services
	September 2026	$242.65	Walnut Ln CCTV Review of Sewers
	September 2026	$30,413.35	Walnut Ln Resurfacing
		$78,212.00	
Michael Hall	September 2026	$2,073.95	Travel Reimbursement
		$2,073.95	
Microsoft Corporation	September 2026	$15,882.28	Microsoft Subscription
		$15,882.28	
Midwest Veterinary Company LLC	September 2026	$3,082.11	Veterinary Hospital Fees
		$3,082.11	
Miguel Rodriquez	September 2026	$30.00	CDL Reimbursement
		$30.00	
Mohamed Sobhy	September 2026	$705.53	Travel Reimbursement
		$705.53	
Monika Parikh	September 2026	$507.00	Construction Damage - Storm Door
		$507.00	
NCPERS Group Life Insurance	September 2026	$256.00	IMRF Voluntary Life Insurance
		$256.00	
Niamh McPartlin	September 2026	$83.46	Retirement Party Reimbursement
		$83.46	
Northern Illinois Gas Company	September 2026	$145.14	Utility Service
	September 2026	$193.79	Utility Service
	September 2026	$195.70	Utility Service
	September 2026	$252.90	Utility Service
	September 2026	$261.36	Utility Service
	September 2026	$363.78	Utility Service
	September 2026	$388.91	Utility Service
		$1,801.58	
Northwest Central Dispatch System	September 2026	$14,256.20	Assessment Fees - Fire
	September 2026	$42,768.60	Assessment Fees - Police
		$57,024.80	
Northwest Community Hospital	September 2026	$247.00	Annual Fire Department Physicals
	September 2026	$435.00	Annual Fire Department Physicals

VENDOR/PAYEE NAME	Check Date	Check Amount	Description
Northwest Community Hospital	September 2026	$37.00	DOT Drug Screening
	September 2026	$245.00	DOT Drug Screening
	September 2026	$630.00	DOT Drug Screening
	September 2026	$344.00	Lead Testing for Range Officers
	September 2026	$805.00	Pre-Employment Drug and Physical Testing & Seminar
		$2,743.00	
Om Shree Narandas Maharaj LLC	September 2026	$245.65	Car Washes and Detailing
		$245.65	
Oui Oui Enterprises LTD	September 2026	$31,726.75	Sanitation For Prairie Arts Fest and Septemberfest
		$31,726.75	
Pace Suburban Bus Division of RTA	September 2026	$33,442.87	Route 905 Woodfield Trolley Services
		$33,442.87	
Pace Systems Inc	September 2026	$10,800.00	Pace Scheduling Software
		$10,800.00	
Paddock Publications Inc	September 2026	$75.60	Legal Notices
		$75.60	
Paulson Press Inc	September 2026	$9,400.00	Fall Cracker Barrel
		$9,400.00	
Pentegra Systems LLC	September 2026	$680.00	Lower Gate Intercom Repair
	September 2026	$340.00	Prairie Center Security Camera Rebooting
	September 2026	$1,020.00	Proxy Door Connection Issues and Rewiring
	September 2026	$680.00	Teen Center Camera Maintenance
	September 2026	$510.00	VMF Prox Reader Labor and Materials
		$3,230.00	
Petty Cash (Police Dept)	September 2026	$155.93	Petty Cash Reimbursement
		$155.93	
Proven Business Systems	September 2026	$1,811.00	Copier Usage
	September 2026	$18,379.92	New Village Hall Copier Purchase
		$20,190.92	
Quadient Inc	September 2026	$335.75	Postage Machine PSB
	September 2026	$402.80	Postage Machine TVH
		$738.55	
Rachel Applegate	September 2026	$587.20	Travel Reimbursement
		$587.20	
Radiate Holdings, LP	September 2026	$234.81	Cable Internet/Phone Service at Schweikher House
		$234.81	

VENDOR/PAYEE NAME	Check Date	Check Amount	Description
Ray O'Herron Company Inc	September 2026	$9,485.00	Fire Helmets
	September 2026	$50.98	ID Placard
	September 2026	$173.95	ID Placard
	September 2026	$247.92	ID Placard
		$9,957.85	
Red Caffeine, Inc.	September 2026	$15,562.53	Advertising Campaign
	September 2026	$20,874.15	Advertising Campaign
		$36,436.68	
Renee M Romanowski	September 2026	$15.20	Mileage Reimbursement
		$15.20	
RJN Group	September 2026	$11,190.00	MWRD IICP Compliance Cedarcrest Basin
	September 2026	$43,566.59	MWRD IICP Sewer Rehabilitation
		$54,756.59	
Robert Thomas Byrne	September 2026	$291.84	Mileage Reimbursement
		$291.84	
Rotary Club of Schaumburg AM	September 2026	$94.90	Rotary Meeting Fees
		$94.90	
Ryan Gallois	September 2026	$30.00	CDL Reimbursement
		$30.00	
Saitech Inc.	September 2026	$14,235.00	EMS Cloud Subscription Renewal
		$14,235.00	
Schaumburg Hospitality LLC	September 2026	$195.00	Business License Refund
		$195.00	
Scientel Solutions LLC	September 2026	$875.00	Camera Replacement PD
	September 2026	$1,288.00	Camera Troubleshooting
	September 2026	$6,445.80	Replacement Radio Schaumburg Towers
	September 2026	$1,996.65	Security Camera
		$10,605.45	
Sebis Direct Inc	September 2026	$15,000.00	Water Bill Postage
	September 2026	$2,936.26	Water Bill Print
		$17,936.26	
Sentinel Technologies, Inc.	September 2026	$757.18	Pure Evergreen One Storage
	September 2026	$15,281.00	Veeam MS 365 Backup
		$16,038.18	
Shipper's Sales & Service Inc	September 2026	$4,170.00	Septemberfest Chair Rental
		$4,170.00	

VENDOR/PAYEE NAME	Check Date	Check Amount	Description
Shoeshine Boy Productions, Inc.	September 2026	$1,125.00	Payment For Thursday Night Laughs
		$1,125.00	
Sierra Systems Inc	September 2026	$4,320.00	IT Technical Staffing Services
	September 2026	$4,890.00	IT Technical Staffing Services
	September 2026	$400.00	Website Coordinator
	September 2026	$400.00	Website Coordinator
		$10,010.00	
Site Design Group Ltd	September 2026	$12,796.21	Public Improvements
		$12,796.21	
St. Gregory of Nyssa	September 2026	$1,770.62	Police Security Reimbursement
		$1,770.62	
Stryker Sales Corporation	September 2026	$27,503.35	Annual Power Load Maintenance
	September 2026	$6,640.00	Lifepak Cellular Modems
		$34,143.35	
Success Factors Inc	September 2026	$129,065.22	SAP SuccessFactors
		$129,065.22	
Tallgrass Restoration LLC	September 2026	$21,160.00	Maintenance of Natural Areas
	September 2026	$23,559.00	Maintenance of Natural Areas
		$44,719.00	
Tariq Dandan	September 2026	$3,200.00	Rental Inspections
		$3,200.00	
Terrace Supply Company	September 2026	$332.32	Oxygen for Ambulances
		$332.32	
TheaterMania.com Inc	September 2026	$3,872.28	Ticketing System Licensing Fees
		$3,872.28	
Theatrical Electric Services Inc	September 2026	$87,237.55	Septemberfest Main Stage Production
		$87,237.55	
Thomas Engineering Group LLC	September 2026	$24,740.88	Meacham Rd Streetscape
		$24,740.88	
Thomas F Bradtke	September 2026	$250.00	Flood Rescue Boat Operator Class
		$250.00	
TIGRIS Aquatic Services, LLC	September 2026	$225.00	Installation/Maintenance of Village Fountains
		$225.00	
T-Mobile USA, Inc.	September 2026	$850.00	Search Warrant for Cell Phone Records Request
		$850.00	

VENDOR/PAYEE NAME	Check Date	Check Amount	Description
Total Parking Solutions Inc	September 2026	$2,340.00	Currency Collection Equipment Maintenance
		$2,340.00	
TPI Building Code Consultants Inc	September 2026	$65,669.65	Inspections and Plan Review
		$65,669.65	
Treasurer of State of Illinois	September 2026	$2,710.01	IL Workers Comp Commission
		$2,710.01	
Uno Mas Landscaping Inc	September 2026	$2,950.00	Landscape Plant Installation
	September 2026	$2,970.00	Landscape Plant Installation
	September 2026	$3,156.00	Landscape Plant Installation
	September 2026	$800.00	Turf & Parkway Restoration
	September 2026	$800.00	Turf & Parkway Restoration
	September 2026	$850.00	Turf & Parkway Restoration
	September 2026	$17,690.89	Turf & Parkway Restoration
		$29,216.89	
US Postal Service	September 2026	$3,000.00	VOS Postage
		$3,000.00	
VACK Inc.	September 2026	$1,275.00	Septemberfest Wifi Support
		$1,275.00	
Verizon Wireless	September 2026	$766.86	SCADA Services
		$766.86	
Village of Hoffman Estates	September 2026	$2,049.97	Water Purchase
		$2,049.97	
Village of Romeoville	September 2026	$1,500.00	Advanced Technician Firefighter Class
	September 2026	$450.00	Incident Safety Officer Class
		$1,950.00	
Vital Records Holdings LLC	September 2026	$97.15	Monthly Shredding Services
		$97.15	
Wex Bank	September 2026	$16,136.19	Purchase of Fuel
		$16,136.19	
William Rainey Harper College	September 2026	$3,900.00	Microsoft 365 Training
		$3,900.00	
William Wallrich	September 2026	$570.76	Mileage Reimbursement
		$570.76	
Williams Associates Architects Ltd	September 2026	$185,904.96	Design New Police Facility
	September 2026	$19,454.40	Village Hall - Construction Administration Service
		$205,359.36	

VENDOR/PAYEE NAME	Check Date	Check Amount	Description
Wrike Inc	September 2026	$22,329.00	Subscription License Renewal
		$22,329.00	
	GRAND TOTAL	**$4,053,690.80**	

VILLAGE OF SCHAUMBURG

AGENDA ITEM SUMMARY

Request from Ms. Geraldine Leon Teran for One (1) Class F1 Liquor License for Top Arepa Venezuelan Food located at 951 Wise Road (New Owner).
09/22/26
Village Board

Presenter:

Lead Department: President and Board

Executive Summary:

Recommended Action:

ATTACHMENTS:

- Top Arepa 2026.pdf

VBM 09/22/2028

Magdalena Gerwel

From: Administrador 1 <info@toparepa1.com>
Sent: Friday, September 4, 2026 2:00 PM
To: Magdalena Gerwel
Subject: Ownership Update – Liquor License LIQL-24-32 – Top Arepa
Attachments: global trading new amendment.pdf

CAUTION: This email is from outside the organization.
Use caution before opening any links or attachments.

Hello, Class "F1" Liquor license (New Owner)

I am writing regarding the Village of Schaumburg liquor license for TOP AREPA VENEZUELAN FOOD, License No. LIQL-24-32, operated by GLOBAL TRADING HUB LLC at 951 W Wise Rd, Schaumburg, IL 60193.

Effective September 3, 2026, the ownership percentages of the existing LLC members were updated as follows:

Geraldine G Leon Teran – 51%
Fernando A David Ojeda – 49%

Both individuals were already existing members of GLOBAL TRADING HUB LLC; no new owner has been added and no existing owner has been removed.

Please update the Village's liquor licensing records accordingly. We are currently completing our Illinois Liquor Control Commission state Retailer Liquor License application and would also appreciate written confirmation that the Village records reflect the ownership percentages above.

Please let me know if you require the amended Operating Agreement or any additional documentation.

Thank you,
Geraldine G Leon Teran
GLOBAL TRADING HUB LLC d/b/a TOP AREPA VENEZUELAN FOOD
951 W Wise Rd
Schaumburg, IL 60193

VILLAGE OF SCHAUMBURG

AGENDA ITEM SUMMARY

Request from Mr. Vihang Amin for One (1) Class F 1 Liquor License for Royal Bar and Restaurant located at 939 W. Wise Road (New Owner).
09/22/26
Village Board

Presenter:

Lead Department: President and Board

Executive Summary:

Recommended Action:

ATTACHMENTS:

- Royal Bar 2026.pdf

VBM 09/22/2026

Dear Liquor Commissioner, Class "F 1" Liquor License (New Owner)

I am writing to provide an update regarding the business structure and licensing for Karmdeep LLC, doing business as Royal Bar and Restaurant.

Currently, Jaymina Patel and Vihang Amin are partners in the business. We would like to update the license to remove Jaymina Patel, leaving Vihang Amin as the sole licensee. Please note that the business will continue to operate under the current LLC.

Additionally, we have applied for a new license under Karmdeep Restaurant LLC, which will be used exclusively for our catering business.

Please let us know if you require any further information or documentation.

Best regards,

Royal Bar & Restaurant

RECEIVED
SEP 02 2026
MAYOR'S OFFICE

* Vihang Amin

VILLAGE OF SCHAUMBURG

AGENDA ITEM SUMMARY

Recommendation to Approve the Request from the YMCA of Metropolitan Chicago to Hold a Raffle
09/22/26
Village Board

Presenter: Lisa Petersen
Lead Department: Finance

Executive Summary:

Request from the YMCA of Metropolitan Chicago to hold a raffle on September 24, 2026 at Top Golf located at 2050 Progress Parkway. Tickets will sell for $1 each. The total dollar amount is a 50/50 split the pot and the YMCA of Metropolitan Chicago voted unanimously to waive the fidelity bond requirement and requests the same from the Village Board.

Recommended Action:

The Village Manager recommends the Village Board approve the request from the YMCA of Metropolitan Chicago to hold a raffle on September 24, 2026 at Top Golf located at 2050 Progress Parkway. and waive the fidelity bond requirement.

ATTACHMENTS:

- Raffle Application
- Fidelity Bond Waiver
- NFP

Village of Schaumburg, IL

September 8, 2026

Record No: RAF-26-21

Raffle License Application

Status: Active

Submitted On: 9/4/2026

Primary Location

2050 PROGRESS PKWY
Schaumburg, IL 60173

Owner

VEREIT REAL ESTATE, LP
ATT: PM DEPT 11995 EL CAMINO REAL SAN DIEGO, CA 92130

Raffle Details

Organization Name*

YMCA of Metropolitan Chicago

Organization Type*

Non-profit

Organization Address (Street)*

d/b/a Buehler YMCA-1400 W Northwest Hwy

Address (City, State, Zip)*

Palatine, IL 60067

Phone Number*

847-359-2400

Licenses may only be issued to qualifying not-for-profit organizations in existence for at least 5 consecutive years [230 ILCS 15/2(b)]

Purpose of the Raffle*

Proceeds support scholarship funds ensuring that children and families in our community can benefit from the Buehler YMCA's programs, regardless of ability to pay.

Does the organization possess a fidelity bond for it's members?

No

If not, is the organization requesting the fidelity bond requirement be waived?

Yes

Raffle Details

Ticket Sale Start Date:*

September 24th, 2026

Ticket Sale End Date:*

September 24th, 2026

Drawing Date:*

September 24th, 2026

Drawing Time:*

8:00 pm

Location(s) Where Tickets Will Be Sold:*

2050 Progress Pkwy. Schaumburg, IL 60196

Drawing Location:*

Top Golf 2050 Progress Pkwy. Schaumburg

Will the price charged for each raffle chance exceed $5?

No

Price Per Ticket/Chance:*

1

All net proceeds must be exclusively devoted to the lawful purposes of the organization [230 ILCS 15/4(a)(1)]

Prizes

Description of Prize:*

Cash Prize

Retail Value ($):*

0

Donor/Source (if applicable):

50/50 raffle

Financial Controls

Name of Person Accounting for Raffle License:*

Carolyn Fairbanks

Title:*

Director of Philanthropy

This person must NOT be the same individual who accounts for other revenues of the organization. [230 ILCS 15/5(b)]

Gross raffle receipts must be segregated into a separate account. Records must be preserved for 3 years. [230 ILCS 15/5(b),(d)]

Raffle Report

Each organization licensed to conduct raffles shall report promptly after the conclusion of each raffle to its membership, and to the Village Board, its gross receipts, expenses and net proceeds from raffles, and **the distribution of net proceeds itemized.** When this report is ready, the applicant must return to this record and upload the report to the 'Attachments' section of the application.

Acknowledgment & Signature

The undersigned do hereby swear or affirm under penalty of perjury that: (1) the organization is a bona fide not-for-profit organization as described in 230 ILCS 15/2(b) and has been in continuous existence for at least five (5) years; (2) all information contained in this application is true and correct; (3) no officer, director, or employee of the organization has been convicted of a felony that would impair their ability to engage in the licensed position, is a professional gambler or gambling promoter, or is otherwise ineligible under 230 ILCS 15/3; and (4) all net proceeds from the raffle will be devoted exclusively to the lawful purpose of the organization. *

Sarah Bruce
Sep 3, 2026

Adam M. Alonso
President & CEO
YMCA of Metropolitan Chicago
aalonso@ymcachicago.org | 312.932.1277

September 4, 2026

To Whom It May Concern:

I, Adam M. Alonso, President & CEO of the YMCA of Metropolitan Chicago, hereby provide my authority to waive the fidelity bond requirement and formally request a fidelity bond waiver for its upcoming raffle scheduled for September 24, 2026. Upon review with our Vice President of Legal & Risk Management, I, as President & CEO, have the authority to make these requests on behalf of the YMCA of Metropolitan Chicago.

Best regards,



Adam M. Alonso

President & CEO

Internal Revenue Service

Department of the Treasury
P. O. Box 2508
Cincinnati, OH 45201

Date: April 4, 2007

YMCA OF METROPOLITAN CHICAGO
ATTN CONTROLLER
% SABRINA THORNE
801 NORTH DEARBORNE
CHICAGO IL 60610

Person to Contact:
John C. Crawford 31-08672
Customer Service Representative
Toll Free Telephone Number:
877-829-5500
Federal Identification Number:
36-2179782

Dear Sir or Madam:

This is in response to your request of April 4, 2007, regarding your organization's tax-exempt status.

In July 1941 we issued a determination letter that recognized your organization as exempt from federal income tax. Our records indicate that your organization is currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records indicate that your organization is also classified as a public charity under sections 509(a)(1) and 170(b)(1)(A)(vi) of the Internal Revenue Code.

Our records indicate that contributions to your organization are deductible under section 170 of the Code, and that you are qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Internal Revenue Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,

Michele M. Sullivan

Michele M. Sullivan, Oper. Mgr.
Accounts Management Operations 1

VILLAGE OF SCHAUMBURG

AGENDA ITEM SUMMARY

Recommendation to Approve the Request from Wings Program, Inc. to Hold a Raffle
09/22/26
Village Board

Presenter: Lisa Petersen
Lead Department: Finance

Executive Summary:

Request from Wings Program, Inc. to hold a raffle on October 3, 2026 at the Renaissance Schaumburg Convention Center located at 1551 Thoreau Dr. Tickets will sell for $50 each or $200 for 5. The total dollar amount of prizes awarded is $7,500. Since the ticket price is over $5, they are requesting a variance to Code Section 117.31.

Recommended Action:

The Village Manager recommends the Village Board approve the request from Wings Program, Inc. to hold a raffle on October 3, 2026 at the Renaissance Schaumburg Convention Center located at 1551 Thoreau Dr. and to grant a variance to Code Section 117.31.

ATTACHMENTS:

- Raffle Application
- NFP

Village of Schaumburg, IL

September 15, 2026

Record No: RAF-26-22

Raffle License Application

Status: Active

Submitted On: 9/8/2026

Primary Location

1551 THOREAU DR
Schaumburg, IL 60173

Owner

RENAISSANCE SCHAUMBURG HOTEL & CONVENTIO
1551 THOREAU DR SCHAUMBURG, IL 60173-4146

Raffle Details

Organization Name*

WINGS Program, Inc.

Organization Type*

Non-profit

Organization Address (Street)*

P.O. Box 95615

Address (City, State, Zip)*

Palatine, IL 60095

Phone Number*

847-519-7820

Licenses may only be issued to qualifying not-for-profit organizations in existence for at least 5 consecutive years [230 ILCS 15/2(b)]

Purpose of the Raffle*

To raise funds at WINGS Purple Tie Ball fundraiser.

Does the organization possess a fidelity bond for it's members?

Yes

If not, is the organization requesting the fidelity bond requirement be waived?

No

Raffle Details

Ticket Sale Start Date:*

August 1, 2026

Ticket Sale End Date:*

October 3, 2026

Drawing Date:*

October 3, 2026

Drawing Time:*

9:00pm

Location(s) Where Tickets Will Be Sold:*

Online and at the Renaissance Schaumburg Convention Center Hotel

Drawing Location:*

Renaissance Schaumburg Convention Center Hotel

Will the price charged for each raffle chance exceed $5?

Yes

Price Per Ticket/Chance:*

50

All net proceeds must be exclusively devoted to the lawful purposes of the organization [230 ILCS 15/4(a)(1)]

Please describe the various pricing for raffle tickets/chances:*

$50 per ticket or $200 for 5 tickets.

Prizes

Description of Prize:*

Family Day Passes & Behind-the-Scenes Tour at Brookfield Zoo Chicago Family Visit & Behind-the-Scenes Tour at the Field Museum Behind-the-Scenes Day Passes at Griffin Museum of Science and Industry Household Membership & Arboretum Swag to The Morton Arboretum VIP Day for Five (5) to the Shedd Aquarium Day at the Garden for Four (4) to the Chicago Botanic Garden $30 Gift Certificate to Georgios Pizzeria & Pub Green 24V Kids' Electric Car donated by Amgen Inc.

Retail Value ($):*

3000

Donor/Source (if applicable):

Multiple donors

Description of Prize:*

1 Month of Unlimited Group Fitness Classes at F45 Training South Barrington Free Month of Semi-Private Personal Training (up to 3 times per week) for the Winner and Two Friends at Flexx Personal Training One-Month Membership at HOTWORX Schaumburg Four (4) Complimentary 60-Minute Float Sessions at True REST Float Spa, Old Orchard

Retail Value ($):*

1500

Donor/Source (if applicable):

Multiple donors

Description of Prize:*

$250 Gift Certificate for Services and Products at Nova Medical & Day Spa HydraFacial and Gift Bag of Skincare Products at The Derm Gift Bag of SkinMedica Products Donated by AbbVie

Retail Value ($):*

500

Donor/Source (if applicable):

Multiple donors

Description of Prize:*

Dinner for Two Gift Certificate to Ocean Prime Chicago One-Night Hotel Stay at Four Seasons Hotel Chicago Round-Trip Car Service from Executive 1 Limo B|Y by Bric's Ulisse 21" Expandable Spinner Suitcase from 1920 - The Travel Store Two (2) Tickets to a 2026/27 Season Production at Chicago Shakespeare Theater

Retail Value ($):*

1500

Donor/Source (if applicable):

Multiple donors

Description of Prize:*

Xtrema Signature Series 9-Piece Cookware Set Cooking Skills & Social Cooking Class Tickets in Itasca $200 Gift Certificate to Perry's Steakhouse & Grille

Retail Value ($):*

1000

Donor/Source (if applicable):

Multiple donors

Financial Controls

Name of Person Accounting for Raffle License:*

Nikki Katrodia

Title:*

Director of Special Events

This person must NOT be the same individual who accounts for other revenues of the organization. [230 ILCS 15/5(b)]

Gross raffle receipts must be segregated into a separate account. Records must be preserved for 3 years. [230 ILCS 15/5(b),(d)]

Raffle Report

Each organization licensed to conduct raffles shall report promptly after the conclusion of each raffle to its membership, and to the Village Board, its gross receipts, expenses and net proceeds from raffles, and **the distribution of net proceeds itemized.** When this report is ready, the applicant must return to this record and upload the report to the 'Attachments' section of the application.

Acknowledgment & Signature

The undersigned do hereby swear or affirm under penalty of perjury that: (1) the organization is a bona fide not-for-profit organization as described in 230 ILCS 15/2(b) and has been in continuous existence for at least five (5) years; (2) all information contained in this application is true and correct; (3) no officer, director, or employee of the organization has been convicted of a felony that would impair their ability to engage in the licensed position, is a professional gambler or gambling promoter, or is otherwise ineligible under 230 ILCS 15/3; and (4) all net proceeds from the raffle will be devoted exclusively to the lawful purpose of the organization. *

Denise M Urban WINGS Exec VP/CFO
Sep 3, 2026

Business Entity Search

Entity Information

Entity Name	WINGS PROGRAM, INC.		
File Number	53824897	**Status**	ACTIVE
Entity Type	CORPORATION	**Type of Corp**	NOT-FOR-PROFIT
Incorporation Date (Domestic)	04-25-1985	**State**	ILLINOIS
Duration Date	PERPETUAL		
Annual Report Filing Date	04-03-2026	**Annual Report Year**	2026
Agent Information	REBECCA A DARR 5104 TOLLVIEW DR ROLLING MEADOWS ,IL 60008	**Agent Change Date**	03-28-2014

VILLAGE OF SCHAUMBURG

AGENDA ITEM SUMMARY

Recommendation to Approve the Request from St. Gregory of Nyssa Parish to Hold a Raffle
09/22/26
Village Board

Presenter: Lisa Petersen
Lead Department: Finance

Executive Summary:

Request from St. Gregory of Nyssa Parish, a religious organization, to hold a 50/50 raffle on September 27, 2026 at 822 Springinsguth Rd. Tickets will sell for 1 for $1. The total dollar amount of prizes awarded is a 50/50 split the pot. Their board voted unanimously to waive the fidelity bond requirement and requests the same of the Village Board.

Recommended Action:

The Village Manager recommends the Village Board approve the request from St. Gregory of Nyssa Parish to hold a 50/50 raffle on September 27, 2026 at 822 Springinsguth Rd. and waive the fidelity bond requirement.

ATTACHMENTS:

- Raffle Application
- Fidelity Bond Waiver

Village of Schaumburg, IL

September 15, 2026

Record No: RAF-26-20

Raffle License Application

Status: Active

Submitted On: 9/1/2026

Primary Location

822 S SPRINGINSGUTH RD
Schaumburg, IL 60193

Owner

ST MARCELLINE CHURCH
822 S SPRINGINSGUTH RD SCHAUMBURG, IL 60193-3330

Raffle Details

Organization Name*

St Gregroy of Nyssa Parish

Organization Type*

Non-profit

Organization Address (Street)*

1451 W. Bode Road

Address (City, State, Zip)*

SCHAUMBURG, IL 60194

Phone Number*

8478827580

Licenses may only be issued to qualifying not-for-profit organizations in existence for at least 5 consecutive years [230 ILCS 15/2(b)]

Purpose of the Raffle*

Bingo

Does the organization possess a fidelity bond for it's members?

No

If not, is the organization requesting the fidelity bond requirement be waived?

Yes

Raffle Details

Ticket Sale Start Date:*

September 27, 2026

Ticket Sale End Date:*

September 27, 2026

Drawing Date:*

September 27, 2026

Drawing Time:*

4:30 PM

Location(s) Where Tickets Will Be Sold:*

822 Springinsguth Rd Schaumburg, IL 60193

Drawing Location:*

822 Springinsguth Rd Schaumburg, IL 60193

Will the price charged for each raffle chance exceed $5?

No

Price Per Ticket/Chance:*

1

All net proceeds must be exclusively devoted to the lawful purposes of the organization [230 ILCS 15/4(a)(1)]

Financial Controls

Name of Person Accounting for Raffle License:*

Maria Borla

Title:*

Office Manager

This person must NOT be the same individual who accounts for other revenues of the organization. [230 ILCS 15/5(b)]

Gross raffle receipts must be segregated into a separate account. Records must be preserved for 3 years. [230 ILCS 15/5(b),(d)]

Raffle Report

Each organization licensed to conduct raffles shall report promptly after the conclusion of each raffle to its membership, and to the Village Board, its gross receipts, expenses and net proceeds from raffles, and **the distribution of net proceeds itemized.** When this report is ready, the applicant must return to this record and upload the report to the 'Attachments' section of the application.

Acknowledgment & Signature

The undersigned do hereby swear or affirm under penalty of perjury that: (1) the organization is a bona fide not-for-profit organization as described in 230 ILCS 15/2(b) and has been in continuous existence for at least five (5) years; (2) all information contained in this application is true and correct; (3) no officer, director, or employee of the organization has been convicted of a felony that would impair their ability to engage in the licensed position, is a professional gambler or gambling promoter, or is otherwise ineligible under 230 ILCS 15/3; and (4) all net proceeds from the raffle will be devoted exclusively to the lawful purpose of the organization. *

William L Solomon, III
Sep 1, 2026

ST GREGORY of NYSSA PARISH

1451 W BODE RD
SCHAUMBURG, IL 60194
847-882-7580
www.saintgregoryofnyssaparish.org

September 15, 2026

Village of Schaumburg
Raffle Application
Schaumburg, IL 60193

To whom it may concern:

This is to inform you that our organization has voted to waive the fidelity bond requirement for the Bingo Raffle that will commence on Sunday, September 27, 2026.

Very truly yours,



Rev. Jeremy Thomas
Pastor

FEIN # 99-1591799

St. Gregory of Nyssa Parish is a nonprofit organization under section 501(c)(3) of the Internal Revenue Code. No tangible goods or services were provided to you in exchange for your donation.

VILLAGE OF SCHAUMBURG

AGENDA ITEM SUMMARY

National Code Compliance Month - October 2026
09/22/26
Village Board

Presenter:
Lead Department: President and Board

Executive Summary:

Recommended Action:

ATTACHMENTS:
- National Code Compliance Month 2026.pdf

VILLAGE OF SCHAUMBURG

PROGRESS THROUGH THOUGHTFUL PLANNING

PROCLAMATION

WHEREAS, Code Enforcement Inspectors provide for safety and welfare of the citizens throughout the United States through the enforcement of local codes or ordinances facing various issues of building, zoning, housing, animal control, environmental, health and life safety; and

WHEREAS, Code Enforcement Inspectors often have a challenging and demanding role and often do not receive recognition for the job that they do in improving living and working conditions for residents and businesses of local communities; and

WHEREAS, the role of many Code Enforcement Inspectors has expanded in recent years with the increased number of foreclosed and abandoned homes in communities impacted economically; and

WHEREAS, Code Enforcement Inspectors are dedicated, and high qualified professionals who share the goals of preventing neighborhood deterioration, enhancing and ensuring safety, and preserving property values through knowledge and application of housing, zoning, and nuisance codes and ordinances; and

WHEREAS, Code Enforcement Inspectors often have a highly visible role in the communities they serve and regularly interact with a variety of state officials, county officials, first responders, legislative boards, commissions, agencies, and bodies; and

WHEREAS, Code Enforcement Inspectors are called upon to provide quality customer service and excellence to the residents and businesses of the communities in which they serve; and

WHEREAS, the American Association of Code Enforcement wants to recognize and honor Code Enforcement Inspectors and Professionals in the Village of Schaumburg and all across the United States and bring awareness to the Importance of Code Enforcement to the communities of the United States; and

WHEREAS, the American Association of Code Enforcement was established in 1988 for the purpose of providing ongoing training and support for Code Enforcement professionals working in the United States; and

NOW, THEREFORE, BE IT PROCLAIMED the month of October 2026 as

National Code Compliance Month

in the Village of Schaumburg and call upon municipalities and communities to join in recognizing and expressing their appreciation for the dedication and service by the individuals who serve as our Code Enforcement Inspectors.

VILLAGE OF SCHAUMBURG SCHAUMBURG ILLINOIS

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Village of Schaumburg to be affixed this 22nd day of September 2026.

Tom Dailly

Tom Dailly
Village President

VILLAGE OF SCHAUMBURG

AGENDA ITEM SUMMARY

Community Planning Month - October 2026
09/22/26
Village Board

Presenter:
Lead Department: President and Board

Executive Summary:

Recommended Action:

ATTACHMENTS:
- Community Planning Month 2026.pdf

VILLAGE OF SCHAUMBURG

PROGRESS THROUGH THOUGHTFUL PLANNING

PROCLAMATION

WHEREAS, change is constant and affects all cities, towns, suburbs, counties, villages, townships, rural areas, and other places; and

WHEREAS, community planning and plans can help manage this change in a way that provides better choices for how people work and live; and

WHEREAS, community planning provides an opportunity for all residents to be meaningfully involved in making choices that determine the future of their community; and

WHEREAS, the full benefits of planning requires public officials and citizens who understand, support, and demand excellence in planning and plan implementation; and

WHEREAS, the month of October is designated as National Community Planning Month throughout the United States of America and its territories, and

WHEREAS, American Planning Association endorses National Community Planning Month as an opportunity to highlight how planning is essential to recovery and how planners can lead communities to equitable, resilient and long-lasting recovery; and

WHEREAS, the celebration of National Community Planning Month gives us the opportunity to publicly recognize the participation and dedication of the members of planning commissions and other citizen planners who have contributed their time and expertise to the improvement of the Village of Schaumburg; and

WHEREAS, we recognize the many valuable contributions made by professional community and regional planners of the Village of Schaumburg and extend our heartfelt thanks for the continued commitment to public service by these professionals;

NOW, THEREFORE, BE IT RESOLVED THAT, the month of October 2026 is hereby designated as

Community Planning Month

in the Village of Schaumburg in conjunction with the celebration of National Community Planning Month.

VILLAGE OF SCHAUMBURG SCHAUMBURG ILLINOIS

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Village of Schaumburg to be affixed this 22nd day of September 2026.

Tom Dailly

Tom Dailly
Village President

VILLAGE OF SCHAUMBURG

AGENDA ITEM SUMMARY

National Manufacturing Month - October 2026
09/22/26
Village Board

Presenter:
Lead Department: President and Board

Executive Summary:

Recommended Action:

ATTACHMENTS:
- National Manufacturing Month 2026.pdf

VILLAGE OF SCHAUMBURG

PROGRESS THROUGH THOUGHTFUL PLANNING

PROCLAMATION

WHEREAS, Schaumburg is an employment center for over 80,000 employees with over 200 manufacturers; and

WHEREAS, the Village of Schaumburg continues to rely on the skills of employees to maintain the success of our businesses and industry; and

WHEREAS, the Village of Schaumburg is a founding member of the Greater Chicago Advanced Manufacturing Partnership to help address manufacturer's workforce needs; and

WHEREAS, the Village of Schaumburg has worked with the Greater Chicago Advanced Manufacturing Partnership, local manufacturers and school districts to host open houses for students, parents, career advisors, sponsor trips for students and career advisors to the International Manufacturing Trade Show, sponsor "boot camps" for students entering a manufacturing internship program, sponsor internships for students eligible for WIA funding, and develop marketing materials to help change the perception of manufacturing;

WHEREAS, local Schaumburg manufacturers and businesses 'Celebrate National Manufacturing Day' on October 2, 2026 with programs to highlight manufacturing and see demonstrations in the manufacturing labs; and

WHEREAS, the Village of Schaumburg and the Schaumburg Business Association continue to work with manufacturers to address workforce development and training, access to capital, transportation, health care and other issues.

NOW, THEREFORE, BE IT RESOLVED, that I, Tom Dailly, Village President of the Village of Schaumburg, do hereby proclaim October 2026 as

National Manufacturing Month

in the Village of Schaumburg.

VILLAGE OF SCHAUMBURG SCHAUMBURG ILLINOIS

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Village of Schaumburg to be affixed this 22nd day of September 2026.

Tom Dailly

Tom Dailly
Village President

VILLAGE OF SCHAUMBURG

AGENDA ITEM SUMMARY

Recommendation to Approve a Resolution in Support of an Illinois Transportation Enhancement Program (ITEP) Grant Application for the Higgins Road (IL-72) Bike Path Improvement Project
09/22/26
Village Board

Presenter: Rachel Applegate, Transportation Planner
Lead Department: Transportation

Executive Summary:

Project Overview

The Higgins Road Bike Path project spans approximately 1.75 miles between Roselle Road and Glen Lake Road and will replace the existing 5-foot sidewalk on the north side of Higgins Road with a 10-foot multi-use path. The project serves as a key link within the regional bicycle network and advances a Priority Corridor identified in the Northwest Municipal Conference Bicycle Plan contributing to an approximately 4.25-mile continuous bicycle facility from Martingale Road to Glen Lake Road.

In December 2025, the Village Board approved the Phase I Preliminary Engineering professional services agreement for the Higgins Road (IL-72) Bike Path Improvements project in the amount of $427,378.89. To meet grant eligibility requirements, Phase I Preliminary Engineering will advance project design and will pursue design approval from the Illinois Department of Transportation (IDOT).

In July 2026, the Village Board approved the Intergovernmental Agreement (IGA) with the Village of Hoffman Estates to define each municipality's responsibilities and formalize cost share for Phase I Preliminary Engineering commensurate with each municipality's jurisdictional share of the project corridor. Under the agreement, the Village of Hoffman Estates is contributing 31.4% of the total project cost, totaling $137,196.97, and the Village of Schaumburg is responsible for the remaining cost of $293,181.92. Staff will continue coordination with the Village of Hoffman Estates to pursue cost share for future phases, including Phase II Final Design, Phase III Construction Engineering, and Construction. The partnership demonstrates coordinated municipal investment, strengthening the project's competitiveness for federal grant programs.

Discussion

With the Village of Schaumburg acting as the lead agency for Phase I Preliminary Engineering, staff is seeking Transportation Committee support to proceed with an ITEP grant application for the Higgins Road (IL-72) Bike Path Improvements project. Securing grant funding would help advance the project into future phases and support implementation of the proposed multi-use path across both municipal

jurisdictions.

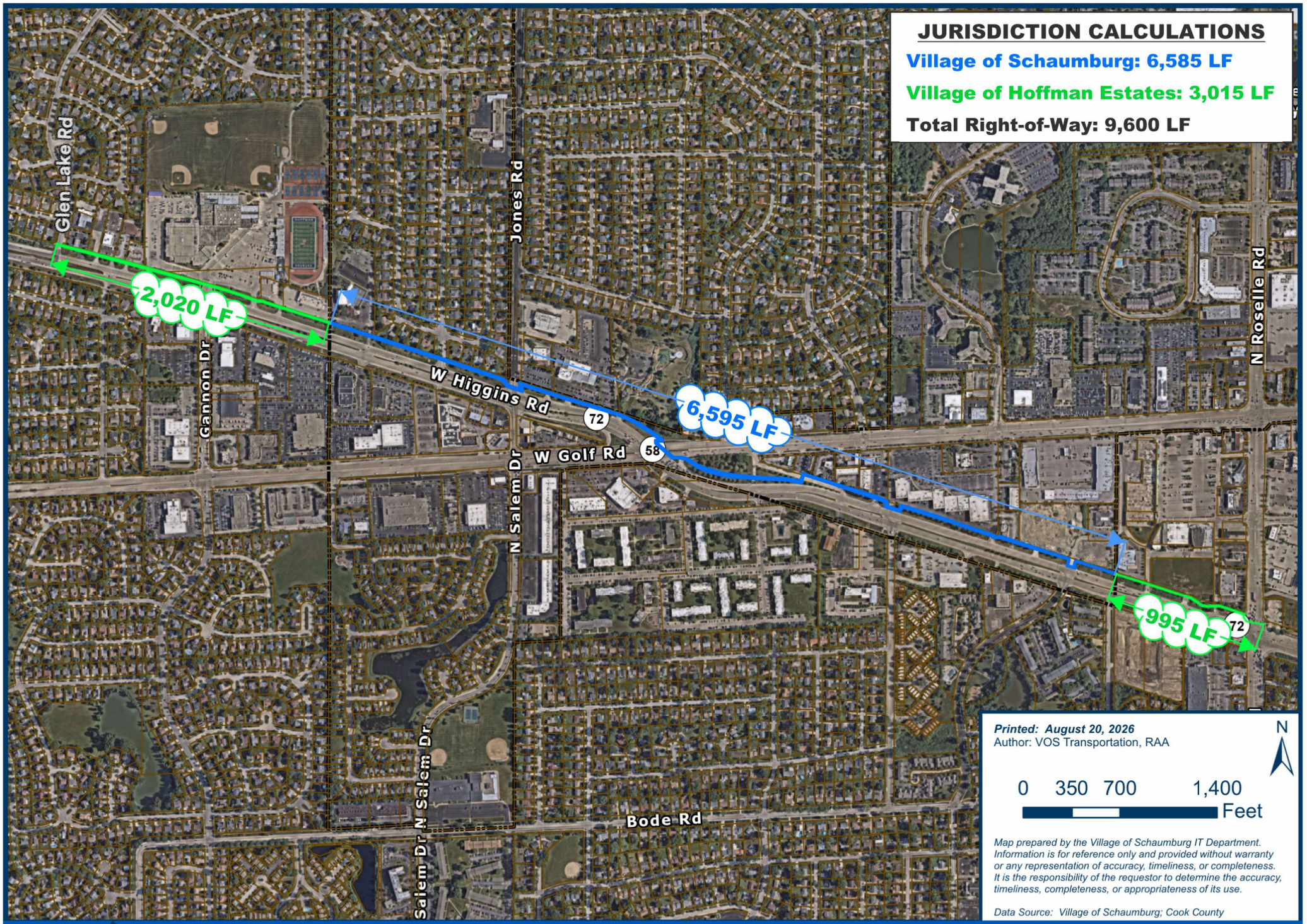
The ITEP grant application will include a funding request for Construction and Phase III Construction Engineering. The required local matching funds for this grant are 20% of the total cost of each phase, while ITEP provides 80% of the project funding. The project has been identified in the Village of Schaumburg Bike Plan Update (2012), Bike Path Gap and Maintenance Study (2016), Village Comprehensive Plan (2018), and the Northwest Municipal Conference Multimodal Transportation Plan (2020). The current cost estimate for the project is $4.9 million for the phase proposed in the application, including Construction and Phase III Construction Engineering. The project is set to obtain design approval for Phase I Preliminary Engineering by FY2027-28 and proceed with Phase II Final Design in FY2028-29 to keep the project on schedule for federal funding.

The attached resolution is required as part of the application process that outlines the village's proposed commitment to matching funds required through the program.

Recommended Action:

The Village Manager recommends the Village Board support the Illinois Transportation Enhancement Program (ITEP) grant application for the Higgins Road (IL-72) Bike Path Improvement project, commit to being responsible for payment of the required matching funds, and approve the required Resolution.

ATTACHMENTS:
- Exhibit
- Resolution



Higgins Road (IL-72) Bike Path Project

VILLAGE OF SCHAUMBURG

RESOLUTION NO. R-26-_____

A RESOLUTION IN SUPPORT OF THE VILLAGE OF SCHAUMBURG'S ILLINOIS TRANSPORTATION ENHANCEMENT PROGRAM GRANT APPLICATION FOR THE HIGGINS ROAD (IL-72) BIKE PATH IMPROVEMENT PROJECT

WHEREAS, the Village of Schaumburg desires to apply for an Illinois Transportation Enhancement Program, hereinafter referred to as ITEP, grant to fund Construction and Phase III Construction Engineering for the Higgins Road (IL-72) Bike Path Improvement Project; and

WHEREAS, the Village of Schaumburg Bike Plan Update (2012), Bike Path Gap and Condition Assessment Study (2016), Village Comprehensive Plan (2018), and Northwest Municipal Conference Multimodal Transportation Plan (2020) support Construction and Phase III Construction Engineering for the Higgins Road (IL-72) Bike Path Improvement Project; and

WHEREAS, the Village of Schaumburg is proposing to obtain design approval for Phase I Preliminary Engineering by the end of Fiscal Year 2027-28 and proceed with Phase II Final Design in Fiscal Year 2028-29, maintaining the project schedule for federal funding coordination of the Higgins Road (IL-72) Bike Path Improvement Project; and

WHEREAS, an ITEP grant will fund 80% of Construction and Phase III Construction Engineering with 20% to be paid for with local funds; and

WHEREAS, the Village of Schaumburg does hereby commit the appropriate amount of funds from the 2027-31 Capital Improvement Plan to pay the local share of the costs of Construction and Phase III Construction Engineering for the Higgins Road (IL-72) Bike Path Improvement Project; and

WHEREAS, the Village of Schaumburg has the full intention of having construction funds obligated within 4 years upon award of ITEP funds; and

WHEREAS, the Village of Schaumburg has the full intention of beginning construction on at least a portion of the Higgins Road (IL-72) Bike Path Improvement Project within 10 years upon award of ITEP funds for Construction and Phase III Construction Engineering; and

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF SCHAUMBURG:

SECTION ONE: The Village of Schaumburg supports the ITEP grant application for the Construction and Phase III Construction Engineering for the Higgins Road (IL-72) Bike Path Improvement Project.

SECTION TWO: The Village of Schaumburg does hereby commit funds from the Capital Improvement Program for the Higgins Road (IL-72) Bike Path Improvement Project, and such funds will be used to cover the costs of the Village of Schaumburg's local share costs associated with this grant.

SECTION THREE: That this Resolution shall be in full force and effect after passage and approval as required by law.

AYES:

NAYS:

ABSENT:

PASSED AND APPROVED this _____ day of _____, 2026.

_____
Village President

ATTEST:

_____
Village Clerk

VILLAGE OF SCHAUMBURG

AGENDA ITEM SUMMARY

Recommendation to Approve an Agreement for the Weathersfield Way Resurfacing from Barrington Road to Springinsguth Road – Phase III Construction Administration with Engineering Enterprises, Inc.
09/22/26
Village Board

Presenter: Ogar Somo, Senior Civil Engineer
Lead Department: Engineering and Public Works

Account(s):	Budget:	Expense Request:
SEE ATTACHED BUDGET TABLE		

The budget status for this request is: Under Budget

Amount Under Budget: $190,298

Executive Summary:

Weathersfield Way is classified as a residential collector roadway between Barrington Road to Springinsguth Road. This segment has an average Pavement Condition Index (PCI) of 63 on a scale of 1 to 100. Village staff have identified this section for patching and resurfacing as part of the Village's Capital Improvement Program (CIP).

The proposed project will include the following improvements:

- Milling and resurfacing the existing hot-mix asphalt pavement surface course of Weathersfield Way between Barrington Road to Springinsguth Road
- Removal and replacement of deteriorated driveway aprons, curb and gutters, and sidewalks in subpar condition
- Removal of existing concrete sidewalk on the north side of the roadway and replacement with 8' wide multi-use concrete path
- Replacement of watermain from Whittier Lane to Springinsguth Road
- Replacement of selected sewer pipes and drainage structures
- Removal of selected parkway trees impacted by construction of the multi-use path
- All other incidental work necessary to complete the project

The project is currently scheduled for the January 2027 Illinois Department of Transportation (IDOT) letting, with construction anticipated to begin in spring 2027.

On June 26, 2026, staff released a Request for Qualifications (RFQ) to eight firms from the approved Engineering Consultant List to provide Phase III Construction Administration for this project. Eight Statements of Qualifications (SOQ) were received and evaluated by Engineering and Public Works in accordance with IDOT's evaluation policy. Staff rated Engineering Enterprises, Inc. (EEI) of Sugar Grove, IL as the most qualified consultant for this project. EEI submitted a comprehensive and detailed

scope of services and has successfully completed numerous similar federally funded roadway improvement projects. The firm has also established a strong working relationship with the Village through numerous past and current projects.

EEI submitted a fee proposal in the amount of $443,702 to provide Phase III Construction Administration. Staff reviewed the proposal and determined the fee to be of great value and reasonable with the level of effort required for a project of this size and complexity.

Funding for Phase III Construction Administration is included in the Village's CIP over fiscal year FY 26/27 and FY 27/28. A total of $634,000 has been budgeted within the Vital Streets and Utilities Fund for these services. Based on EEI's proposal, staff will reevaluate the budgeted amount during the CIP development process to reflect the lower than anticipated cost. EEI's proposed fee of $443,702 is within the approved budget.

The Village of Schaumburg has been awarded Surface Transportation Program (STP) funding for this project. The funding reimburses the Village for 75% of the participating construction administration expenses, up to the funding limit. The Village will be responsible for the remaining 25% in participating costs and all non-participating costs. The Village has been awarded $269,250 in funding for construction administration. The Village's share is currently estimated at $174,452.

Recommended Action:

The Village Manager recommends the Engineering and Public Works Committee recommend the Village Board authorize the Village Manager and Village Clerk to execute an agreement for the Weathersfield Way Resurfacing between Barrington Road to Springinsguth Road – Phase III Construction Administration with Engineering Enterprises, Inc. of Sugar Grove, IL in the amount of $443,702, and approve the required Resolution.

ATTACHMENTS:
- Budget Table
- Qualifications Table
- Resolution
- Agreement

FY 26/27 Improvement and Budget Information					
IMPROVEMENT	**ACCOUNT**	**BUDGET**	**AVAILABLE BUDGET**	**EXPENSE REQUEST**	**AMOUNT REMAINING**
Weathersfield Way Resurfacing Barrington Road to Springinsguth Road Phase III	5729020-7455-26050-20-220	$72,000	$72,000	$72,000	$0
	4429010-7454-26050-20-220	$0	$0	$0	$0
	TOTALS:	**$72,000**	**$72,000**	**$72,000**	**$0**

FY 27/28 Improvement and Budget Information					
IMPROVEMENT	**ACCOUNT**	**BUDGET**	**AVAILABLE BUDGET**	**EXPENSE REQUEST**	**AMOUNT REMAINING**
Weathersfield Way Resurfacing Barrington Road to Springinsguth Road Phase III	5729020-7455-26050-20-220	$72,000	$72,000	$72,000	$0
	4429010-7454-26050-20-220	$490,000	$490,000	$299,702	$190,298
	TOTALS:	**$562,000**	**$562,000**	**$371,702**	**$190,298**

Qualifications Table

Project: Weathersfield Way Resurfacing

Phase: III

Criteria	Factor Rating	Atlas Engineering Group Ltd.		Civiltech Engineering, Inc.		BLA, Inc.		Engineering Enterprises, Inc.		Strand Associates, Inc.		Hampton, Lenzini and Renwick, Inc.		Thomas Engineering Group, LLC		Valdes Architecture and Engineering	
		Avg. Rating	Total	Avg. Rating	Total	Avg. Rating	Total	Avg. Rating	Total	Avg. Rating	Total	Avg. Rating	Total	Avg. Rating	Total	Avg. Rating	Total
Project Understanding	30%	86.7	26.0	90.0	27.0	89.3	26.8	90.0	27.0	96.0	28.8	89.2	26.8	85.0	25.5	85.0	25.5
Technical Approach	20%	86.7	17.3	90.0	18.0	91.0	18.2	90.0	18.0	90.0	18.0	90.0	18.0	85.0	17.0	83.3	16.7
Firm Experience	20%	83.3	16.7	90.0	18.0	90.0	18.0	89.2	17.8	85.0	17.0	88.3	17.7	85.0	17.0	81.7	16.3
Staff Capabilities	20%	83.3	16.7	90.3	18.1	89.0	17.8	92.3	18.5	87.0	17.4	86.7	17.3	85.7	17.1	81.7	16.3
Municipal Experience	10%	81.7	8.2	93.3	9.3	95.0	9.5	93.3	9.3	87.7	8.8	90.0	9.0	85.0	8.5	81.7	8.2
Total		**84.8**		**90.4**		**90.3**		**90.6**		**90.0**		**88.8**		**85.1**		**83.0**	

RESOLUTION NO. R-26-____

A RESOLUTION AUTHORIZING THE VILLAGE MANAGER AND VILLAGE CLERK TO EXECUTE AN AGREEMENT FOR WEATHERSFIELD WAY RESURFACING PROJECT - PHASE III CONSTRUCTION ADMINISTRATION WITH ENGINEERING ENTERPRISES, INC.

WHEREAS, the President and Board of Trustees wish to execute an agreement with Engineering Enterprises, Inc. of Sugar Grove, IL for the Weathersfield Way Resurfacing Project – Phase III Construction Administration; and

WHEREAS, it would be in the best interests of the citizens of Schaumburg to execute the attached Agreement, Exhibit "A".

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF SCHAUMBURG:

SECTION ONE: That the Village Manager and Village Clerk be and hereby are authorized and directed to execute the attached Agreement, Exhibit "A", between the Village of Schaumburg and Engineering Enterprises, Inc. of Sugar Grove, IL**.**

SECTION TWO: That the Village Manager and Village Clerk be and hereby are authorized to sign any documents in furtherance of this Resolution.

SECTION THREE: That this Resolution shall be in full force and effect after passage and approval as required by law.

AYES:

NAYS:

ABSENT:

PASSED AND APPROVED this _____ day of _____, 2026.

_____
Village President

ATTEST:

_____
Village Clerk

Illinois Department of Transportation

Local Public Agency Engineering Services Agreement

Using Federal Funds? ☒ Yes ☐ No

Agreement For: Federal CE

Agreement Type: Original

LOCAL PUBLIC AGENCY

Local Public Agency	County	Section Number	Job Number
Schaumburg	Cook	25-00154-00-RS	C-91-327-26

Project Number	Contact Name	Phone Number	Email
LWPB(287)	Ogar Somo	(847) 923-6654	OSomo@schaumburg.com

SECTION PROVISIONS

Local Street/Road Name	Key Route	Length	Structure Number
Weathersfield Way	FAP 0303	1.35 miles	N/A

Location Termini: Barrington Road to Springinsguth Road

Add Location | Remove Location

Project Description: The work consists of the addition of roadway resurfacing and pavement patching with Hot-Mix Asphalt (HMA) binder and surface courses, curb and gutter, driveway, and Americans with Disabilities Act (ADA) curb ramp replacement, Portland Cement Concrete (PCC) shared use path installation, watermain installation, drainage structure adjustment and replacement, storm sewer replacement, pavement markings and signing.

Engineering Funding: ☒ Federal ☐ MFT/TBP ☐ State ☒ Other — Local Funds

Anticipated Construction Funding: ☒ Federal ☐ MFT/TBP ☐ State ☒ Other — Local Funds

AGREEMENT FOR

☒ Phase III - Construction Engineering

CONSULTANT

Prime Consultant (Firm) Name	Contact Name	Phone Number	Email
Engineering Enterprises, Inc.	Todd Wells	(630) 466-6758	twells@eeiweb.com

Address	City	State	Zip Code
52 Wheeler Road	Sugar Grove	IL	60554

THIS AGREEMENT IS MADE between the above Local Public Agency (LPA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Project funding allotted to the LPA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT," will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Since the services contemplated under the AGREEMENT are professional in nature, it is understood that the ENGINEER, acting as an individual, partnership, firm or legal entity, qualifies for professional status and will be governed by professional ethics in its relationship to the LPA and the DEPARTMENT. The LPA acknowledges the professional and ethical status of the ENGINEER by entering into an AGREEMENT on the basis of its qualifications and experience and determining its compensation by mutually satisfactory negotiations.

WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

Regional Engineer	Deputy Director, Office of Highways Project Implementation, Regional Engineer, Department of Transportation
Resident Construction Supervisor	Authorized representative of the LPA in immediate charge of the engineering details of the construction PROJECT.

In Responsible Charge Contractor A full time LPA employee authorized to administer inherently governmental PROJECT activities
Company or Companies to which the construction contract was awards.

AGREEMENT EXHIBITS

The following EXHIBITS are attached hereto and made a part of hereof this AGREEMENT:

- ☒ EXHIBIT 1: Scope of Services
- ☒ EXHIBIT 2: Project Schedule
- ☒ EXHIBIT 3: Qualification Based Selection (QBS) Checklist
- ☒ EXHIBIT 4: Cost Estimate of Consultant Services (CECS) Worksheet (BLR 05513 or BLR 05514)
- ☒ EXHIBIT 5: Rubino Proposal
- ☒ EXHIBIT 6: BC 775
- ☐

I. THE ENGINEER AGREES,

1. To perform or be responsible for the performance of the Scope of Services presented in EXHIBIT 1 for the LPA in connection with the proposed improvements herein before described.
2. The Classifications of the employees used in the work shall be consistent with the employee classifications and estimated staff hours. If higher-salaried personnel of the firm, including the Principal Engineer, perform services that are to be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the payroll rate for the work performed.
3. That the ENGINEER shall be responsible for the accuracy of the work and shall promptly make necessary revisions or corrections required as a result of the ENGINEER'S error, omissions or negligent acts without additional compensation. Acceptance of work by the LPA or DEPARTMENT will not relieve the ENGINEER of the responsibility to make subsequent correction of any such errors or omissions or the responsibility for clarifying ambiguities.
4. That the ENGINEER will comply with applicable Federal laws and regulations, State of Illinois Statutes, and the local laws or ordinances of the LPA.
5. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LPA.
6. To invoice the LPA for Preliminary and/or Design Engineering: The ENGINEER shall submit all invoices to the LPA within three months of the completion of the work called for in the AGREEMENT or any subsequent Amendment or Supplement.
7. To submit a completed BLR 05613, Engineering Payment Report, to the DEPARTMENT within three months of the completion of the work called for in this AGREEMENT or any subsequent Amendment or Supplement. The form shall be submitted with the final invoice.
8. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of US Department of Transportation (US DOT) assisted contract. Failure by the Engineer to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the LPA deems appropriate.
9. That none of the services to be furnished by the ENGINEER shall be sublet assigned or transferred to any other party or parties without written consent of the LPA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall be construed to relieve the ENGINEER of any responsibility for the fulfillment of this AGREEMENT.
10. For Construction Engineering Contracts:
    (a) The ENGINEER shall be prequalified with the STATE in Construction Inspection. All employees of the ENGINEER serving as the onsite resident construction supervisor or providing construction inspection shall have a valid Documentation of Contract Quantities certification.
    (b) For all projects where testing is required, the ENGINEER shall obtain samples according to the STATE Bureau of Materials. "Manual of Test Procedures for Materials," submit STATE Bureau of Materials inspection reports; and verify compliance with contract specifications.
11. That the engineering services shall include all equipment, instruments, supplies, transportation and personnel required to perform the duties of the ENGINEER in connection with this AGREEMENT (See DIRECT COST tab in BLR 05513 or BLR 05514).

II. THE LPA AGREES,

1. To certify by execution of this AGREEMENT that the selection of the ENGINEER was performed in accordance with the following:
    (a) Professional Services Selection Act (50 ILCS 510), The Brooks Act (40 USC 11), and the Procurement, Management, and Administration of Engineering, and Design Related Services (23 CFR part 172). Exhibit 3 is required to be completed with this AGREEMENT.
2. To furnish the ENGINEER all presently available survey data, plans, specifications, and project information.
3. For Construction Engineering Contracts:
    (a) To furnish a full time LPA employee to be In Responsible Charge authorized to administer inherently governmental PROJECT activities.

(b) To submit approved forms BC 775 and BC 776 to the DEPARTMENT when federal funds are utilized.

4. To pay the ENGINEER:

   (a) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed work minus all previous partial payments made to the ENGINEER.

   (b) Final Payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by LPA and DEPARTMENT, a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.

5. To pay the ENGINEER as compensation for all services rendered in accordance with the AGREEMENT on the basis of the following compensation method as discussed in 5-5.10 of the BLR Manual.

   Method of Compensation:

   ☐ Lump Sum

   ☐ Specific Rate

   ☒ Cost plus Fixed Fee: Fixed

   Total Compensation = DL + DC + OH + FF

   Where:

   DL is the total Direct Labor,
   DC is the total Direct Cost,
   OH is the firm's overhead rate applied to their DL and
   FF is the Fixed Fee.

   Where FF = (0.33 + R) DL + %SubDL, where R is the advertised Complexity Factor and %SubDL is 10% profit allowed on the direct labor of the subconsultants.

   The Fixed Fee cannot exceed 15% of the DL + OH.

   Field Office Overhead Rates: Field rates must be used for construction engineering projects expected to exceed one year in duration or if the construction engineering contract exceeds $1,000,000 for any project duration.

6. The recipient shall not discriminate on the basis of race, color, national original or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this AGREEMENT. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.).

III. IT IS MUTUALLY AGREED,

1. No work shall be commenced by the ENGINEER prior to issuance by the IDOT of a written Notice to Proceed.

2. To maintain, for a minimum of 3 years after the completion of the contract, adequate books, records and supporting documents to verify the amount, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General, and the DEPARTMENT, the Federal Highways Administration (FHWA) or any authorized representative of the federal government, and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the DEPARTMENT for the recovery of any funds paid by the DEPARTMENT under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.

3. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and save harmless the LPA, the DEPARMTENT, and their officers, agents, and employees from all suits, claims, actions or damage liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.

   The LPA will notify the ENGINEER of any error or omission believed by the LPA to be caused by the negligence of the ENGINEER as soon as practicable after the discovery. The LPA reserves the right to take immediate action to remedy any error or omission if notification is not successful; if the ENGINEER fails to reply to a notification; or if the conditions created by the error or omission are in need of urgent correction to avoid accumulation of additional construction costs or damages to property and reasonable notice is not practicable.

4. This AGREEMENT may be terminated by the LPA upon giving notice in writing to the ENGINEER at the ENGINEER's last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LPA all drawings, plats, surveys, reports, permits, agreements, soils and foundation analysis, provisions, specifications, partial and completed estimates and data, if any from soil survey and subsurface investigation with the understanding that all such material becomes the property of the LPA. The LPA will be responsible for reimbursement of all eligible expenses incurred under the terms of this AGREEMENT up to the date of the written notice of termination.

5. In the event that the DEPARMENT stops payment to the LPA, the LPA may suspend work on the project. If this agreement is suspended by the LPA for more than thirty (30) calendar days, consecutive or in aggregate, over the term of this AGREEMENT, the ENGINEER shall be compensated for all services performed and reimbursable expenses incurred as a result of the suspension and resumption of its services, and the ENGINEER's schedule and fees for the remainder of the project shall be equitably adjusted.

6. This AGREEMENT shall continue as an open contract and the obligations created herein shall remain in full force and effect until the completion of construction of any phase of professional services performed by others based upon the service provided herein. All obligations of the ENGINEER accepted under this AGREEMENT shall cease if construction or subsequent professional services are not commenced within 5 years after final payment by the LPA.

7. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and have harmless the LPA, the DEPARTMENT, and their officers, employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.

8. The ENGINEER and LPA certify that their respective firm or agency:

   (a) has not employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for the LPA or the ENGINEER) to solicit or secure this AGREEMENT,
   (b) has not agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
   (c) has not paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for the LPA or the ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
   (d) that neither the ENGINEER nor the LPA is/are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency,
   (e) has not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property,
   (f) are not presently indicated for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (e) and
   (g) has not within a three-year period preceding this AGREEMENT had one or more public transaction (Federal, State or local) terminated for cause or default.

   Where the ENGINEER or LPA is unable to certify to any of the above statements in this certification, an explanation shall be attached to this AGREEMENT.

9. In the event of delays due to unforeseeable causes beyond the control of and without fault or negligence of the ENGINEER no claim for damages shall be made by either party. Termination of the AGREEMENT or adjustment of the fee for the remaining services may be requested by either party if the overall delay from the unforeseen causes prevents completion of the work within six months after the specified completion date. Examples of unforeseen causes include but are not limited to: acts of God or a public enemy; act of the LPA, DEPARTMENT, or other approving party not resulting from the ENGINEER's unacceptable services; fire; strikes; and floods.

   If delays occur due to any cause preventing compliance with the PROJECT SCHEDULE, the ENGINEER shall apply in writing to the LPA for an extension of time. If approved, the PROJECT SCHEDULE shall be revised accordingly.

10. By execution of this AGREEMENT the LPA and ENGINEER certify compliance with the Drug Free Workplace Act (30 ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the DEPARTMENT unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited or suspension of contract on grant payments, termination of a contract or grant and debarment of the contracting or grant opportunities with the DEPARTMENT for at least one (1) year but not more than (5) years.

    For the purpose of this certification, "grantee" or "Contractor" means a corporation, partnership or an entity with twenty-five (25) or more employees at the time of issuing the grant or a department, division or other unit thereof, directly responsible for the specific performance under contract or grant of $5,000 or more from the DEPARTMENT, as defined the Act.

    The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

    (a) Publishing a statement:

        (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.

        (2) Specifying actions that will be taken against employees for violations of such prohibition.

        (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:

            (a) abide by the terms of the statement; and
            (b) notify the employer of any criminal drug statue conviction for a violation occurring in the workplace no later than (5) days after such conviction.

    (b) Establishing a drug free awareness program to inform employees about:

(1) The dangers of drug abuse in the workplace;
(2) The grantee's or contractor's policy to maintain a drug free workplace;
(3) Any available drug counseling, rehabilitation and employee assistance program; and
(4) The penalties that may be imposed upon an employee for drug violations.

(c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.

(d) Notifying the contracting, or granting agency within ten (10) days after receiving notice under part (b) of paragraph (3) of subsection (a) above from an employee or otherwise, receiving actual notice of such conviction.

(e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program.

(f) Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.

Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act, the ENGINEER and LPA agree to meet the PROJECT SCHEDULE outlined in EXHIBIT 2. Time is of the essence on this project and the ENGINEER's ability to meet the PROJECT SCHEDULE will be a factor in the LPA selecting the ENGINEER for future project. The ENGINEER will submit progress reports with each invoice showing work that was completed during the last reporting period and work they expect to accomplish during the following period.

11. Due to the physical location of the project, certain work classifications may be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.).

12. For Construction Engineering Contracts:

(a) That all services are to be furnished as required by construction progress and as determined by the LPA employee In Responsible Charge. The ENGINEER shall complete all services herein within a time considered reasonable to the LPA, after the CONTRACTOR has completed the construction contract.

(b) That all field notes, test records and reports shall be turned over to and become the property of the LPA and that during the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.

(c) That any difference between the ENGINEER and the LPA concerning the interpretation of the provisions of this AGREEMENT shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER, one member appointed by the LPA, and a third member appointed by the two other members for disposition and that the committee's decision shall be final.

(d) That in the event that engineering and inspection services to be furnished and performed by the LPA (including personnel furnished by the ENGINEER) shall, in the opinion of the STATE be incompetent employed on such work at the expense of the LPA.

(e) Inspection of all materials when inspection is not provided by the sources by the STATE Central Bureau of Materials, and submit inspection reports to the LPA and STATE in accordance with the STATE Central Bureau of Materials "Project Procedures Guide" and the policies of the STATE.

AGREEMENT SUMMARY

Prime Consultant (Firm) Name	TIN/FEIN/SS Number	Agreement Amount
Engineering Enterprises, Inc.	36-3150869	$424,352.00

Subconsultants	TIN/FEIN/SS Number	Agreement Amount
Rubino Engineering, Inc	80-0450719	$19,350.00
	Subconsultant Total	$19,350.00
	Prime Consultant Total	$424,352.00
	Total for all work	$443,702.00

AGREEMENT SIGNATURES

Attest: The Local Public Agency Type: Village of Local Public Agency: Schaumburg

By (Signature & Date)

By (Signature & Date)

Local Public Agency: Schaumburg

Local Public Agency Type: Village Clerk

Title: Village Manager

(SEAL)

Executed by the ENGINEER:

Attest: Prime Consultant (Firm) Name: Engineering Enterprises, Inc.

By (Signature & Date)

By (Signature & Date)

Title: Chief Operating Officer / President

Title: Senior Project Manager

For information about IDOTs collection and use of confidential information review the department's Identity Protection Policy.

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Schaumburg	Engineering Enterprises, Inc.	Cook	25-00154-00-RS

EXHIBIT 1
SCOPE OF SERVICES

To perform or be responsible for the performance of the engineering services for the LPA, in connection with the PROJECT herein before described and enumerated below

- Attend Pre-Construction Meeting
- Review Contractor's Proposed Schedule
- Set up field books, quantity books, diary, job box and all other forms of proper project documentation, including CMMS
- Prepare a project contact list
- Provide resident engineering for on-site observation
- Keep inspector's daily reports and quantity book records up to date
- Maintain orderly files of all relevant project documents
- Perform quantity measurements to prepare pay estimates and change orders for Village and IDOT approval
- Provide liaison functions related to the coordination of contractors, utilities, other agencies and property owners engaged in or affected by the project
- Monitor adherence to project specifications
- Maintain daily contact with the Contractor to monitor schedule
- Maintain daily contact with the Village and IDOT
- Communicate activities with Village weekly or as required based on on-site activities
- Gather material inspection and coordinate any required testing on behalf of the Village
- Provide guidance to the contractor when questions arise during construction
- Provide information to residents as required
- Perform punch list inspections and provide follow up inspections and recommend acceptance when appropriate
- Complete job box and conduct all audits with IDOT
- Prepare necessary IDOT closeout paperwork
- Provide as-built survey and plans

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Schaumburg	Engineering Enterprises, Inc.	Cook	25-00154-00-RS

EXHIBIT 2
PROJECT SCHEDULE

1. Target Letting: 01/15/2027
2. Pre-Construction Meeting: 03/22/2027
3. Start of Construction: 04/05/2027
4. End of Construction: 09/30/2027
5. Project Closeout: 01/31/2028

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Schaumburg	Engineering Enterprises, Inc.	Cook	25-00154-00-RS

Exhibit 3
Qualification Based Selection (QBS) Checklist

The LPA must complete Exhibit 3. If the value meets or will exceed the small dollar threshold in 50 ILCS 510, QBS requirements must be followed.Under the threshold, QBS requirements do not apply. The small dollar threshold is adjusted annually and can be found in IDOT Circular Letters.If the value is under the threshold with federal funds being used, federal small purchase guidelines must be followed.

☐ Form Not Applicable (engineering services less than the threshold)

Items 1-13 are required when using federal funds and QBS process is applicable. Items 14-16 are required when using State funds and the QBS process is applicable.

		No	Yes
1	Do the written QBS policies and procedures discuss the initial administration (procurement, management and administration) concerning engineering and design related consultant services?	☐	☒
2	Do the written QBS policies and procedures follow the requirements as outlined in Section 5-5 and specifically Section 5-5.06 (e) of the BLRS Manual?	☐	☒
3	Was the scope of services for this project clearly defined?	☐	☒
4	Was public notice given for this project?	☐	☒

If yes, Due date of submittal: 07/13/26

Method(s) used for advertisement and dates of advertisement

Posted on Daily Herald on 06/26/2026 and week of 07/06/2026.

		No	Yes
5	Do the written QBS policies and procedures cover conflicts of interest?	☐	☒
6	Do the written QBS policies and procedures use covered methods of verification for suspension and debarment?	☐	☒
7	Do the written QBS policies and procedures discuss the methods of evaluation?	☐	☒

Project Criteria	Weighting
Project Understanding	30%
Technical Qualifications & Approach	20%
Firm Experience	20%
Staff Capabilities	20%
Municipal Experience	10%

		No	Yes
8	Do the written QBS policies and procedures discuss the method of selection?	☐	☒

Selection committee (titles) for this project

Senior Civil Engineer, Senior Civil Engineer, Engineering Inspector

	Top three consultants ranked for this project in order
1	Engineering Enterprises, Inc.
2	Civiltech Engineering, Inc.
3	BLA, Inc.

		No	Yes
9	Was an estimated cost of engineering for this project developed in-house prior to contract negotiation?	☐	☒
10	Were negotiations for this project performed in accordance with federal requirements.	☐	☒
11	Were acceptable costs for this project verified?	☐	☒
12	Do the written QBS policies and procedures cover review and approving for payment, before forwarding the request for reimbursement to IDOT for further review and approval?	☐	☒
13	Do the written QBS policies and procedures cover ongoing and finalizing administration of the project (monitoring, evaluation, closing-out a contract, records retention, responsibility, remedies to violations or breaches to a contract, and resolution of disputes)?	☐	☒
14	QBS according to State requirements used?	☐	☒
15	Existing relationship used in lieu of QBS process?	☒	☐

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Schaumburg	Engineering Enterprises, Inc.	Cook	25-00154-00-RS

16	LPA is a home rule community (Exempt from QBS).	☒	☐

Illinois Department of Transportation

Local Public Agency	County	Section Number
Village of Schaumburg	Cook	25-00154-00-RS

Prime Consultant (Firm) Name	Prepared By	Date
Engineering Enterprises, Inc.	Todd Wells	7/29/2026

Consultant / Subconsultant Name	Job Number
Engineering Enterprises, Inc.	C-91-327-26

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

Weathersfield Way Resurfacing from Barrington Road to Springinsguth Road.

PAYROLL ESCALATION TABLE

CONTRACT TERM	12	MONTHS	OVERHEAD RATE	181.35%
START DATE	2/1/2027		COMPLEXITY FACTOR	
RAISE DATE	2/28/2027		% OF RAISE	3.00%
END DATE	1/31/2028			

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	2/1/2027	2/28/2027	1	8.33%
1	3/1/2027	1/31/2028	11	94.42%

The total escalation = 2.75%

Local Public Agency	County	Section Number
Village of Schaumburg	Cook	25-00154-00-RS

Consultant / Subconsultant Name	Job Number
Engineering Enterprises, Inc.	C-91-327-26

PAYROLL RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET FIXED RAISE

MAXIMUM PAYROLL RATE	**90.00**
ESCALATION FACTOR	**2.75%**

JOB SPECIFIC - Classifications and Average Payrates need to match current payrolls submitted to the Department.

CLASSIFICATION	IDOT AVG PAYROLL RATES ON FILE	CALCULATED RATE
Senior Principal	$104.59	$90.00
Senior Project Manager	$84.61	$86.94
Project Manager	$66.32	$68.14
Senior Project Engineer II	$55.19	$56.71
Senior Project Engineer I	$50.32	$51.70
Senior Project Technician II	$54.02	$55.51
Administrative Assistant	$37.48	$38.51
Principal	$93.87	$90.00
Project Engineer	$41.60	$42.74
Senior Project Technician I	$48.12	$49.44
Project Technician	$10.70	$10.99
Senior Technician	$37.18	$38.20
Engineering Intern	$26.00	$26.72
Executive Administrative Assistant	$51.18	$52.59
Director of Marketing	$68.80	$70.69
Marketing Coordinator	$36.55	$37.56

Local Public Agency	County	Section Number
Village of Schaumburg	Cook	25-00154-00-RS

Consultant / Subconsultant Name	Job Number
Engineering Enterprises, Inc.	C-91-327-26

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Per Diem (per Federal GSA)	Up to federal maximum			$0.00
Lodging (per Federal GSA)	Actual Cost (Up to Federal rate maximum)			$0.00
Lodging Taxes and Fees (per Federal GSA)	Actual Cost			$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			$0.00
Vehicle Mileage (per Federal GSA)	Up to Federal rate maximum			$0.00
Vehicle Owned or Leased (no mileage charge allowed)	$45.00/half day (4 hours or less) or $90/full day	120	$90.00	$10,800.00
Vehicle Rental	Actual Cost (Up to $55/day)			$0.00
Tolls	Actual Cost			$0.00
Parking	Actual Cost			$0.00
Overtime	Premium portion (Submit supporting documentation)			$0.00
Shift Differential	Actual Cost (Based on firm's policy)			$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			$0.00
Project Specific Insurance	Actual Cost			$0.00
Monuments (Permanent)	Actual Cost			$0.00
Photo Processing	Actual Cost			$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			$0.00
CADD	Actual Cost (Max $15/hour)			$0.00
Web Site	Actual Cost (Submit supporting documentation)			$0.00
Advertisements	Actual Cost (Submit supporting documentation)			$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			$0.00
Recording Fees	Actual Cost			$0.00
Transcriptions (specific to project)	Actual Cost			$0.00
Courthouse Fees	Actual Cost			$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Utliity Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Testing of Soil Samples	Actual Cost			$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)			$0.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
				$0.00
				$0.00
				$0.00
			TOTAL DIRECT COSTS:	**$10,800.00**

Local Public Agency
Village of Schaumburg

County
Cook

Section Number
25-00154-00-RS

Consultant / Subconsultant Name
Engineering Enterprises, Inc.

Job Number
C-91-327-26

COST ESTIMATE WORKSHEET

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

OVERHEAD RATE 181.35%

COMPLEXITY FACTOR 0

TASK	DIRECT COSTS (not included in row totals)	MANHOURS	PAYROLL	OVERHEAD & FRINGE BENEFITS	FIXED FEE	SERVICES BY OTHERS	TOTAL	% OF GRAND TOTAL
Preconstruction Meetings		10	658	1,193	217		2,068	0.47%
Review of Shop Drawings / Submittals		24	1,241	2,250	409		3,900	0.88%
Obtain / Provide Construction Docs		16	827	1,500	273		2,600	0.59%
IEPA Operating Permit		12	691	1,253	228		2,172	0.49%
Prepare Pay Estimates		64	3,671	6,657	1,211		11,539	2.60%
Daily / Weekly Updates to Village		80	4,951	8,979	1,634		15,564	3.51%
Construction Schedule Review		8	695	1,261	230		2,186	0.49%
Weekly Progress Meetings		70	5,733	10,397	1,892		18,022	4.06%
Contractor RFI Response		10	517	938	171		1,626	0.37%
Resident Coordination / Communication		100	5,170	9,376	1,706		16,252	3.66%
IDOT Documentation		640	34,692	62,913	11,448		109,053	24.58%
Substantial Completion Inspection		8	414	750	136		1,300	0.29%
Punchlist		18	1,001	1,816	330		3,147	0.71%
Pavement Marking Performance Insp.		4	207	375	68		650	0.15%
Post Construction Survey		27	1,499	2,718	495		4,712	1.06%
Prepare and Review Record Drawings		21	1,176	2,132	388		3,696	0.83%
Construction Inspection	10,800	1300	68,416	124,072	22,577	19,350	245,215	55.27%
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
Subconsultant DL					0.00			
TOTALS	10,800	2412	131,559	238,580	43,413	19,350	443,702	100.00%

Local Public Agency
Village of Schaumburg

County
Cook

Section Number
25-00154-00-RS

Consultant / Subconsultant Name
Engineering Enterprises, Inc.

Job Number
C-91-327-26

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 1 OF 3

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			Preconstruction Meetings			Review of Shop Drawings / Submittals			Obtain / Provide Construction Docs			IEPA Operating Permit			Prepare Pay Estimates		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Senior Principal	90.00	0.0																	
Senior Project Manager	86.94	109.0	4.52%	3.93	4	40.00%	34.77							2	16.67%	14.49	8	12.50%	10.87
Project Manager	68.14	2.0	0.08%	0.06															
Senior Project Engineer II	56.71	576.0	23.88%	13.54													16	25.00%	14.18
Senior Project Engineer I	51.70	1,678.0	69.57%	35.97	6	60.00%	31.02	24	100.00%	51.70	16	100.00%	51.70	10	83.33%	43.09	40	62.50%	32.31
Senior Project Technician II	55.51	42.0	1.74%	0.97															
Administrative Assistant	38.51	5.0	0.21%	0.08															
		0.0																	
Principal	90.00	0.0																	
Project Engineer	42.74	0.0																	
Senior Project Technician I	49.44	0.0																	
Project Technician	10.99	0.0																	
Senior Technician	38.20	0.0																	
Engineering Intern	26.72	0.0																	
Executive Administrative As	52.59	0.0																	
Director of Marketing	70.69	0.0																	
Marketing Coordinator	37.56	0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
TOTALS		2412.0	100%	$54.54	10.0	100.00%	$65.80	24.0	100%	$51.70	16.0	100%	$51.70	12.0	100%	$57.58	64.0	100%	$57.36

Local Public Agency
Village of Schaumburg

County
Cook

Section Number
25-00154-00-RS

Consultant / Subconsultant Name
Engineering Enterprises, Inc.

Job Number
C-91-327-26

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

PAYROLL CLASSIFICATION	AVG HOURLY RATES	Daily / Weekly Updates to Village			Construction Schedule Review			Weekly Progress Meetings			Contractor RFI Response			Resident Coordination / Communication			IDOT Documentation		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Senior Principal	90.00																		
Senior Project Manager	86.94	25	31.25%	27.17	8	100.00%	86.94	60	85.71%	74.52									
Project Manager	68.14																		
Senior Project Engineer II	56.71																320	50.00%	28.35
Senior Project Engineer I	51.70	50	62.50%	32.31				10	14.29%	7.39	10	100.00%	51.70	100	100.00%	51.70	320	50.00%	25.85
Senior Project Technician II	55.51																		
Administrative Assistant	38.51	5	6.25%	2.41															
Principal	90.00																		
Project Engineer	42.74																		
Senior Project Technician I	49.44																		
Project Technician	10.99																		
Senior Technician	38.20																		
Engineering Intern	26.72																		
Executive Administrative Assi	52.59																		
Director of Marketing	70.69																		
Marketing Coordinator	37.56																		
TOTALS		80.0	100%	$61.89	8.0	100%	$86.94	70.0	100%	$81.90	10.0	100%	$51.70	100.0	100%	$51.70	640.0	100%	$54.21

Local Public Agency
Village of Schaumburg

County
Cook

Section Number
25-00154-00-RS

Consultant / Subconsultant Name
Engineering Enterprises, Inc.

Job Number

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 3 **OF** 3

PAYROLL CLASSIFICATION	AVG HOURLY RATES	Substantial Completion Inspection			Punchlist			Pavement Marking Performance Insp.			Post Construction Survey			Prepare and Review Record Drawings			Construction Inspection		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Senior Principal	90.00																		
Senior Project Manager	86.94				2	11.11%	9.66												
Project Manager	68.14													2	9.52%	6.49			
Senior Project Engineer II	56.71																240	18.46%	10.47
Senior Project Engineer I	51.70	8	100.00%	51.70	16	88.89%	45.96	4	100.00%	51.70				4	19.05%	9.85	1060	81.54%	42.16
Senior Project Technician II	55.51										27	100.00%	55.51	15	71.43%	39.65			
Administrative Assistant	38.51																		
Principal	90.00																		
Project Engineer	42.74																		
Senior Project Technician I	49.44																		
Project Technician	10.99																		
Senior Technician	38.20																		
Engineering Intern	26.72																		
Executive Administrative Assi	52.59																		
Director of Marketing	70.69																		
Marketing Coordinator	37.56																		
TOTALS		8.0	100%	$51.70	18.0	100%	$55.62	4.0	100%	$51.70	27.0	100%	$55.51	21.0	100%	$55.99	1300.0	100%	$52.63

EXHIBIT 5

PROPOSAL

August 3, 2026

To: Todd A. Wells, PE, CPII
Engineering Enterprises, Inc.
52 Wheeler Road
Sugar Grove, Illinois 60554

Re: **QA Materials Testing Services**
Proposed Weathersfield Way Resurfacing Project
In Schaumburg, Illinois

Proposal No. Q26.411

Via email: TWells@eeiweb.com

Dear Ms. Wells,

Rubino Engineering, Inc. is pleased to submit the following proposal to provide QA construction materials testing and inspection services for the above referenced project.

PROJECT UNDERSTANDING

Rubino Engineering, Inc. received a request for proposal from Todd A. Wells, PE, CPII of Engineering Enterprises, Inc. on July 28th, 2028 and the following outlines our understanding of the requested scope of services:

Project Name and Description

STATE OF ILLINOIS
DEPARTMENT OF TRANSPORTATION

PLANS FOR PROPOSED FEDERAL AID HIGHWAY

FAP 303 (WEATHERSFIELD WAY)
FROM BARRINGTON ROAD
TO SPRINGINSGUTH ROAD
SECTION 25-00154-00-RS
ROADWAY RESURFACING
PROJECT
VILLAGE OF SCHAUMBURG
COOK COUNTY

General Scope of Services

BITUMINOUS PAVING AND CONCRETE

- QA Field testing of hot mix asphalt (HMA) – density by the nuclear method
  - LR1030-2 Specification with Nuclear Gauge Acceptance
  - Random Number Generation required for the QC/QA Program for QA Nuclear Testing
  - Correlation of QC and QA gauges are required for mixes with a planned total tonnage ≥ 3,000 tons – Engineer is expected to coordinate this with QC and notify Rubino of correlation plans when scheduling QA testing
- QA Laboratory testing of HMA - Bulk SG, Max SG, Auto Extraction, and Washed Gradation
- QA Field testing of uncured concrete
  - Slump, air, temperature, and casting of cylinders
  - Laboratory testing of cured concrete – compressive strength

Extras

- Tack / Prime Coat Application Rate
- LJS Application Rate / Paint Can Sampling
- Re-inspection for failed tests
- Work areas not ready for inspection at the time scheduled
- Delays by the contractor
- Cancellations
- Overtime
- Any services not described and listed above

Rubino Engineering, Inc. proposes to provide experienced, technical personnel to perform the requested testing in general accordance with the client-provided project specifications. If any of the above information is incorrect, please notify us or change it on the signed copy of the proposal.
Based on your email on July 28th, 2028, the following summarizes our estimate for testing and is subject to change based on final scheduling:

Material	Estimated Number of trips	Half / Full Day *
BITUMINOUS PATCHING	1	Half (4 hours)
BITUMINOUS PAVING	6	Full (8 hours)
CONCRETE	4	Half (4 hours)

***Portal to Portal**

Item Description	Quantity	Unit	Item	Material Tester 1 & 2 (hr)	Vehicle (Day)	Project Manager (hr)	Cylinders (each)	Nuclear Density Gauge (per day)	Sample Pickup (0.5 Veh + 2 Hours MT 1)	Maximum Theoretical Specific Gravity	Bulk Specific Gravity	Ignition Oven Test / Reflux Extraction	Sieve Analysis	Core Densities
HMA Binder Course IL-19.0 N50	1561.1	TON	HMA	16	2	3		2	0	1	1	1	1	1
Polymerized HMA Binder Course IL 4.75, N50	1115.8	TON		8	1	2		1	1	1	1	1	1	1
HMA Surface Course, IL 9.5, Mix D, N50	3304.8	TON		24	3	4		4	0	1	1	1	1	1
Class D Patches 2"	35	SY		4	0.5	2		1	1	1	1	1	1	1
Class D Patches 4"	1574	SY												
Class D Patches 7"	103	SY												
PCC Driveway Pavement 5"	1253	SY	PCC	4	0.5	1	6		1					
PCC Sidewalk 5"	55230	SF		8	1	2	12		2					
Curb and Gutter (Special)	989	FT		4	0.5	1	6		1					
			TOTAL:	68	8.5	15	24	8	6	4	4	4	4	4

FEES

The work will be accomplished on a CECS in accordance with the attached BLR 05514 Cost Estimate and will be performed pursuant to the attached General Conditions. Copies of our Schedule of Services and Fees and General Conditions are enclosed herewith and incorporated into this proposal. The estimated fee is **$19,350**.

Rubino Engineering, Inc.'s fees will be determined by the actual amount of technical time expended for this project and the amount of laboratory testing performed by the client's request.

Rubino Engineering, Inc. will proceed with the planned work only after receiving a signed copy of this proposal. Please complete the attached Project Data Sheet before returning the proposal to enable your file to be properly established.

PROJECT SCHEDULING

Please book testing services prior to 4pm the day before testing is needed via our website:

https://rubinoeng.com/schedule-field-testing

The office and field project manager will be notified, and you will receive a confirmation email and possibly a follow up phone call or email for additional project information.

Changes to the schedule or cancellations: scheduling@rubinoeng.com

Please call the office with any questions or changes to the schedule between 8am to 4pm.

Late or Same Day Scheduling will result in additional time charges for coordination and overtime.

CLOSING

Rubino appreciates the opportunity to offer our services for this project and we look forward to working with your company. Please contact me with questions pertaining to this proposal or requests for additional services.

Respectfully submitted,

RUBINO ENGINEERING, INC.

Michelle A. Lipinski, PE
President
michelle.lipinski@rubinoeng.com

RUBINO ENGINEERING, INC. IS:
AN AASHTO-ACCREDITED LABORATORY
IDOT PREQUALIFIED
IDOT DBE-CERTIFIED (100% WOMAN-OWNED)

AUTHORIZATION AND PROPOSAL ACCEPTANCE

If this proposal is acceptable to you, Rubino Engineering, Inc. will perform the work in accordance with the attached General Conditions that are incorporated into and made a part of this proposal. Please sign below as notice to proceed and return one copy of this proposal intact to our office. We will proceed with the work upon receipt of signed authorization.

AGREED TO, THIS	3rd	**DAY OF**	August	**, 20**26**.**
BY *(please print)*:	Todd Wells			
TITLE:	Senior Project Manager			
COMPANY:	Engineering Enterprises, Inc.			
SIGNATURE:				

PROJECT INFORMATION:

1. Project Name: Weathersfield Way Resurfacing from Barrington Road to Springinsguth Road
2. Project Location: Village of Schaumburg
3. Your Job No: SC 2602 Purchase Order No.: Q26.411
4. Project Manager: Todd Wells Telephone No.: (630)466-6758
5. Site Contact: Colton Isham Telephone No.: (630)878-2464
6. Number and Distribution of Reports:

(1) Copies To: Todd Wells	(1) Copies To: Colton Isham
Attn:	Attn:
Email: twells@eeiweb.com	**Email:** cisham@eeiweb.com
(1) Copies To: Jake Seger	( ) Copies To:
Attn:	Attn:
Email: jseger@eeiweb.com	**Email:**

7. Invoicing Address: Engineering Enterprises, Inc.
   52 Wheeler Road
   Sugar Grove, IL 60554
   Attn:
   Email:
8. Other Pertinent Information Or Previous Subsurface Information Available:

REMARKS

1) All fees and services are provided in accordance with the attached Rubino Engineering, Inc. General Conditions.
2) Unit prices/rates are in effect for 6 months from the date of this proposal and are subject to change without notice thereafter if not noted above.
3) Overtime rates are applicable for services performed in excess of 8 hours per day Monday through Friday, before 7:00 AM or after 3:00 PM, and for all hours worked on Saturdays, Sundays and holidays. The overtime rate is 1.5 times the applicable hourly rate. Sundays and holidays are double time.
4) All rates are billed on a portal-to-portal basis.
5) Standby time due to delays beyond our control will be charged at the applicable hourly rate.
6) Transportation and per diem are charged at the applicable rates per trip.
7) Rates involving mileage (including transportation, mobilization, vehicle and trip charges) are subject to change based upon increases in the national average gasoline price.
8) A minimum charge of 4 hours applies to field testing and observation services up to 4 hours. Over 4 hours a minimum of 8 hours applies. Time calculated portal to portal and includes equipment loading, travel, and report preparation.
9) Scheduling or cancellation of field testing and observation services is required no less than the working day prior to the date the services are to be performed. Services cancelled without advance and/or inadequate notice will be assessed a minimum 4-hour charge.
10) For all Rubino Engineering, Inc. services, a project management/engineering review charge will be billed for all reports issued for the scheduling/supervision of personnel and the evaluation/review of data and reports.
11) The minimum billing increment for time is a half hour.
12) A project set-up charge of a minimum of two hours applies to all projects.
13) Professional Services rates are exclusive of expert deposition or testimony time.
14) This proposal is based on Rubino Engineering, Inc. being scheduled on an on-call basis and letters of certification will not be provided unless Rubino Engineering, Inc. is notified in advance and Rubino Engineering, Inc. is scheduled for full time inspection and testing of the area or item to be certified.
15) If special inspections are required by the city where the construction is to take place, it must be brought to the attention of Rubino Engineering, Inc. prior to the start of construction as additional charges will apply.
16) Prevailing wage fees are subject to change based on the Illinois Department of Labor.
17) Services and fees not listed on this schedule may be quoted on request.

Client#: 1171577 RUBINENG

ACORD CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 10/02/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Laurie Cloninger
USI Insurance Services LLC 2001 Spring Road, Ste 200 Oak Brook, IL 60523 312 442-7200	PHONE (A/C, No, Ext): 630 625-5219 FAX (A/C, No): 610 537-4939 E-MAIL ADDRESS: AEcertificates@usi.com
	INSURER(S) AFFORDING COVERAGE — NAIC #
	INSURER A : RLI Insurance Company — 13056
INSURED Rubino Engineering, Inc. 425 Shepard Dr Elgin, IL 60123	INSURER B : Pacific Insurance Company, Limited — 10046
	INSURER C :
	INSURER D :
	INSURER E :
	INSURER F :

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X PRO-JECT LOC OTHER:			PSB0003777	09/01/2025	09/01/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$1,000,000 $1,000,000 $10,000 $1,000,000 $2,000,000 $2,000,000
A	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY SCHEDULED AUTOS X HIRED AUTOS ONLY X NON-OWNED AUTOS ONLY			PSA0001881	09/01/2025	09/01/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$1,000,000 $ $ $
A	UMBRELLA LIAB X OCCUR X EXCESS LIAB CLAIMS-MADE DED RETENTION $			PSE0002142	09/01/2025	09/01/2026	EACH OCCURRENCE AGGREGATE	$5,000,000 $5,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Y) (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		PSW0002789	09/01/2025	09/01/2026	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$1,000,000 $1,000,000 $1,000,000
B	Professional Liability			83OH056719925	09/01/2025	09/01/2026	$2,000,000 each claim / $4,000,000 annual aggr.	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Professional Liability is written on a 'claims made' policy form.

Some or all officers are excluded from Workers Compensation coverage.

THIS CERTIFICATE OF INSURANCE IS INTENDED AS A SPECIMEN COPY ONLY.

CERTIFICATE HOLDER	CANCELLATION
Rubino Engineering, Inc.	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Thomas W Shepherd

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ACORD 25 (2016/03) 1 of 1 #S51133355/M50716566 The ACORD name and logo are registered marks of ACORD SXNAB

GENERAL CONDITIONS

1. PARTIES AND SCOPE OF SERVICES: Rubino Engineering, Inc. shall include said company or its particular division, subsidiary or affiliate performing the services. "Services" means the specific geotechnical, analytical, testing or other service to be performed by Rubino Engineering, Inc. as set forth in Rubino Engineering, Inc.'s proposal, Client's acceptance thereof and these General Conditions. Additional services ordered by Client shall also be subject to these General Conditions. "Client" refers to the person or business entity ordering the services to be done by Rubino Engineering, Inc. If Client is ordering the services on behalf of another, Client represents and warrants that it is the duly authorized agent of said party for the purpose of ordering and directing said services. Unless otherwise stated in writing, Client assumes sole responsibility for determining whether the quantity and the nature of the services ordered by the client is adequate and sufficient for Client's intended purpose. Client shall communicate these General Conditions to each and every third party to whom Client transmits any part of Rubino Engineering, Inc.'s services. Rubino Engineering, Inc. shall have no duty or obligation to any third party greater than that set forth in Rubino Engineering, Inc.'s proposal, Client's acceptance thereof and these General Conditions. The ordering of services from Rubino Engineering, Inc., or the reliance on any of Rubino Engineering, Inc.'s work, shall constitute acceptance of the terms of Rubino Engineering, Inc.'s proposal and these General Conditions, regardless of the terms of any subsequently issued document.

2. TESTS AND INSPECTIONS: Client shall cause all tests and inspection of the site, materials and work performed by Rubino Engineering, Inc. or others to be timely and properly performed in accordance with the plans, specifications and contract documents and Rubino Engineering, Inc.'s recommendations. No claims for loss, damage or injury shall by brought against Rubino Engineering, Inc. by Client or any third party unless all tests and inspections have been so performed and unless Rubino Engineering, Inc.'s recommendations have been followed. Client agrees to indemnify, defend and hold Rubino Engineering, Inc., its officers, employees and agents harmless from any and all claims, suits, losses, costs and expenses, including, but not limited to, court costs and reasonable attorney's fees in the event that all such tests and inspections are not so performed or Rubino Engineering, Inc.'s recommendations are not so followed except to the extent that such failure is the result of the negligence, willful or wanton act of omission of Rubino Engineering, Inc., its officers, agents or employees, subject to the limitation contained in paragraph 9.

3. SCHEDULING OF SERVICES: The services set forth in Rubino Engineering, Inc.'s proposal and Client's acceptance will be accomplished in a timely, workmanlike and professional manner by RUBINO ENGINEERING, INC. personnel at the prices quoted. If Rubino Engineering, Inc. is required to delay commencement of the services or if, upon embarking upon its services, Rubino Engineering, Inc. is required to stop or interrupt the progress of its services as a result of changes in the scope of the services requested by Client, to fulfill the requirements of third parties, interruptions in the progress of construction, or other causes beyond the direct reasonable control of Rubino Engineering, Inc., additional charges will be applicable and payable by Client.

4. ACCESS TO SITE: Client will arrange and provide such access to the site as is necessary for Rubino Engineering, Inc. to perform the services. Rubino Engineering, Inc. shall take reasonable measures and precautions to minimize damage to the site and any improvements located thereon as the result of its services or the use of its equipment; however, Rubino Engineering, Inc. has not included in its fee the cost of restoration of damage which may occur. If Client desires or requires Rubino Engineering, Inc. to restore the site to its former condition, upon written request Rubino Engineering, Inc. will perform such additional services as is necessary to do so and Client agrees to pay Rubino Engineering, Inc. for the cost.

5. CLIENT'S DUTY TO NOTIFY ENGINEER: Client represents and warrants that it has advised Rubino Engineering, Inc. of any known or suspected hazardous materials, utility lines and pollutants at any site at which Rubino Engineering, Inc. is to perform services hereunder, and unless Rubino Engineering, Inc. has assumed in writing the responsibility of locating subsurface objects, structures, lines or conduits. Rubino Engineering, Inc. may use such information in performing its services and is entitled to rely upon the accuracy and completeness thereof. Client agrees to defend, indemnify and save Rubino Engineering, Inc. harmless from all claims, suits, loses costs and expenses, including reasonable attorney's fees as a result of personal injury, death or property damage occurring with respect to Rubino Engineering, Inc.'s performance of its work and resulting to or caused by contact with subsurface of latent objects, structures, lines or conduits where the actual or potential presence and location thereof were not revealed to Rubino Engineering, Inc. by Client and/or by any of Client's subcontractors or sub consultants

6. RESPONSIBILITY: Rubino Engineering, Inc.'s services shall not include determining, supervising or implementing the means, methods, techniques, sequences or procedures of construction. Rubino Engineering, Inc. shall not be responsible for evaluating, reporting or affecting job conditions concerning health, safety or welfare. Rubino Engineering, Inc.'s services or failure to perform same shall not in any way excuse any contractor, subcontractor or supplier from performance of its work in accordance with the contract documents. Rubino Engineering, Inc. has no right or duty to stop the contractor's work.

7. SAMPLE DISPOSAL: Unless otherwise agreed in writing, test specimens or samples will be disposed immediately upon completion of the test. All drilling samples or specimens will be disposed sixty (60) days after submission of Rubino Engineering, Inc.'s report.

8. PAYMENT: Client shall be invoiced once each month for services performed during the preceding period. Client agrees to pay each invoice within thirty (30) days of its receipt. Client further agrees to pay interest on all amounts invoiced and not paid or objected to for valid cause in writing with said thirty (30) day period at the rate of eighteen (18) percent per annum (or the maximum interest rate permitted under applicable law), until paid. Client agrees to pay Rubino Engineering, Inc.'s cost of collection of all amounts due and unpaid after sixty (60) days, including court costs and reasonable attorney's fees. Rubino Engineering, Inc. shall not be bound by any provision or agreement requiring or providing for arbitration or disputes or controversies arising out of this agreement, any provision wherein Rubino Engineering, Inc. waives any rights to a mechanics' lien, or any provision conditioning Rubino Engineering, Inc.'s right to receive payment for its services upon payment to Client by any third party. These General Conditions are notice, where required, that Rubino Engineering, Inc. shall file a lien whenever necessary to collect past due amounts. Release of such lien shall be given only when payment in full has been received for services duly rendered. Failure to make payment within thirty (30) days of invoice shall constitute a release of Rubino Engineering, Inc. from any and all claims which Client may have, whether in tort, contract or otherwise and whether known or unknown at the time.

9. STANDARD OF CARE: RUBINO ENGINEERING, INC.'S SERVICES WILL BE PERFORMED, ITS FINDINGS OBTAINED AND ITS REPORTS PREPARED IN ACCORDANCE WITH ITS PROPOSAL, CLIENT'S ACCEPTANCE THEREOF, THESE GENERAL CONDITIONS AND WITH GENERALLY ACCEPTED PRINCIPLES AND PRACTICES. IN PERFORMING ITS PROFESSIONAL SERVICES, RUBINO ENGINEERING, INC. WILL USE THAT DEGREE OF CARE AND SKILL ORDINARILY EXERCISED UNDER SIMILAR CIRCUMSTANCES BY MEMBERS OF ITS PROFESSION. RUBINO ENGINEERING, INC. MAKES NO WARRANTIES, EITHER EXPRESS OR IMPLIED, IN CONNECTION WITH ITS SERVICES PROVIDED AS SET FORTH IN ITS PROPOSAL, CLIENT'S ACCEPTANCE THEREOF, AND THESE GENERAL CONDITIONS. STATEMENTS MADE IN RUBINO ENGINEERING, INC. REPORTS ARE OPINIONS BASED UPON ENGINEERING JUDGMENT AND ARE NOT TO BE CONSTRUED AS REPRESENTATIONS OF FACT.

SHOULD RUBINO ENGINEERING, INC. OR ANY OF ITS PROFESSIONAL EMPLOYEES BE FOUND TO HAVE BEEN NEGLIGENT IN THE PERFORMANCE OF ITS WORK, OR TO HAVE MADE AND BREACHED ANY EXPRESSED OR IMPLIED WARRANTY, REPRESENTATION OR CONTRACT, CLIENT, ALL PARTIES CLAIMING THROUGH CLIENT AND ALL PARTIES CLAIMING TO HAVE IN ANY WAY RELIED UPON RUBINO ENGINEERING, INC.'S WORK, AGREE THAT THE MAXIMUM AGGREGATE AMOUNT OF THE LIABILITY OF RUBINO ENGINEERING, INC., ITS OFFICERS, EMPLOYEES AND AGENTS SHALL BE LIMITED TO $10,000.00 OR THE TOTAL AMOUNT OF THE FEE PAID TO RUBINO ENGINEERING, INC. FOR ITS WORK PERFORMED WITH RESPECT TO THE PROJECT, WHICHEVER AMOUNT IS GREATER.

NO ACTION OR CLAIM, WHETHER IN TORT, CONTRACT OR OTHERWISE, MAY BE BROUGHT AGAINST RUBINO ENGINEERING, INC., ARISING FROM OR RELATED TO RUBINO ENGINEERING, INC.'S WORK, MORE THAN TWO (2) YEARS AFTER THE CESSATION OF RUBINO ENGINEERING, INC.'S WORK HEREUNDER.

10. INDEMNITY: To the fullest extent permitted by law, Client and Rubino Engineering, Inc. each agree to indemnify the other party and the other party's officers, directors, partners, employees, and representatives, from and against losses, damages, and judgments arising from claims by third parties, including reasonable attorneys' fees and expenses recoverable under applicable law, but only to the extent they are found to be caused by a negligent act, error, or omission of the indemnifying party or any of the indemnifying party's officers, directors, members, partners, agents, employees, subcontractors, or subconsultants in the performance of services under this Agreement. If claims, losses, damages, and judgments are found to be caused by the joint or concurrent negligence of Client and Rubino Engineering, Inc., they shall be borne by each party in proportion to its negligence.

11. TERMINATION: This Agreement may be terminated by either party upon seven (7) days' prior written notice. In the event of termination, Rubino Engineering, Inc. shall be compensated by Client for all services performed up to and including the termination date, including reimbursable expenses and for the completion of such services and records as are necessary to place Rubino Engineering, Inc.'s files in order and/or protect its professional reputation. Failure of Client to make payments when due shall be cause for suspension of services or, ultimately, termination, unless and until Rubino Engineering Inc. has been paid in full all amounts due for services, expenses and other related changes.

12. DISPUTE RESOLUTION: In the event of a dispute arising out of or relating to this Agreement or the services to be rendered hereunder, the Client and Rubino Engineering, Inc. agree to attempt to resolve such disputes in the following manner: 1) The parties agree to attempt to resolve any and all unsettled claims, counterclaims, disputes and other matters in question through direct negotiations between the appropriate representatives of each party; 2) If such negotiations are not fully successful, the parties agree to submit any and all remaining unsettled claims, counterclaims, disputes and other matters in question to mediation in accordance with the Construction Industry Mediation Rules of the American Arbitration Association, effective as of the date of this Agreement.

13. WITNESS FEES: Rubino Engineering, Inc.'s employees shall not be retained as expert witnesses except by separate written agreement. Client agrees to pay Rubino Engineering, Inc.'s legal expenses, administrative costs and fees pursuant to Rubino Engineering, Inc.'s then current fee schedule for Rubino Engineering, Inc. to respond to any subpoena.

14. NO HIRE: Client agrees not to hire Rubino Engineering, Inc.'s employees except through Rubino Engineering, Inc. In the event Client hires a Rubino Engineering, Inc. employee, Client shall pay Rubino Engineering, Inc. an amount equal to one-half of the employee's annualized salary, with Rubino Engineering, Inc. waiving other remedies it may have.

15. HAZARDOUS MATERIALS: Nothing contained within this agreement shall be construed or interpreted as requiring Rubino Engineering, Inc. to assume the status of an owner, operator, generator, storer, transporter, treater or disposal facility as those terms appear within RCRA, CERCLA, or within any Federal or State statute or regulation governing the generation, transportation, treatment, storage and disposal of pollutants. Client assumes full responsibility for compliance with the provisions of RCRA, CERCLA, and any other Federal or State statute or regulation governing the handling, treatment, storage and disposal of pollutants.

16. PROVISIONS SEVERABLE: The parties have entered into this agreement in good faith and it is the specific intent of the parties that the terms of the General Conditions be enforced as written. In the event any of the provisions of these General Conditions should be found to be unenforceable, it shall be stricken and the remaining provisions shall be enforceable.

17. ENTIRE AGREEMENT: This agreement constitutes the entire understanding of the parties, and there are no representations, warranties or undertakings made other than as set forth herein. This agreement may be amended, modified or terminated only in writing, signed by each of the parties hereto.

Illinois Department of Transportation

EXHIBIT D

COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

FIXED RAISE

Local Public Agency	County	Section Number
Village of Schaumburg	Cook	25-00154-00-RS

Prime Consultant (Firm) Name	Prepared By	Date
Engineering Enterprises, Inc.	Michelle Lipinski	7/29/2026

Consultant / Subconsultant Name	Job Number
Rubino Engineering, Inc.	tbd

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

FAP 303 (Weathersfield Way) from Barrington Road to Springinsguth Road - Roadway Resurfacing Project

PAYROLL ESCALATION TABLE

CONTRACT TERM	**7**	**MONTHS**	**OVERHEAD RATE**	**152.03%**
START DATE	**4/1/2027**		**COMPLEXITY FACTOR**	
RAISE DATE	**3/1/2028**		**% OF RAISE**	**3.00%**
END DATE	10/31/2027			

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	4/1/2027	10/31/2027	7	100.00%

The total escalation = 0.00%

Local Public Agency	County	Section Number
Village of Schaumburg	Cook	25-00154-00-RS

Consultant / Subconsultant Name	Job Number
Rubino Engineering, Inc.	tbd

PAYROLL RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET FIXED RAISE

MAXIMUM PAYROLL RATE	90.00
ESCALATION FACTOR	0.00%

JOB SPECIFIC - Classifications and Average Payrates need to match current payrolls submitted to the Department.

CLASSIFICATION	IDOT AVG PAYROLL RATES ON FILE	CALCULATED RATE
Material Tester 1 & 2	$47.40	$47.40
Project Manager / Engineer	$59.72	$59.72
Staff Engineer / Geologist / Soil Scientist	$40.28	$40.28
Principal	$78.00	$78.00

Local Public Agency	County	Section Number
Village of Schaumburg	Cook	25-00154-00-RS
Consultant / Subconsultant Name		**Job Number**
Rubino Engineering, Inc.		tbd

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Per Diem (per Federal GSA)	Up to federal maximum			$0.00
Lodging (per Federal GSA)	Actual Cost (Up to Federal rate maximum)			$0.00
Lodging Taxes and Fees (per Federal GSA)	Actual Cost			$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			$0.00
Vehicle Mileage (per Federal GSA)	Up to Federal rate maximum			$0.00
Vehicle Owned or Leased (no mileage charge allowed)	$45.00/half day (4 hours or less) or $90/full day	11.5	$90.00	$1,035.00
Vehicle Rental	Actual Cost (Up to $55/day)			$0.00
Tolls	Actual Cost			$0.00
Parking	Actual Cost			$0.00
Overtime	Premium portion (Submit supporting documentation)		$23.70	$0.00
Shift Differential	Actual Cost (Based on firm's policy)			$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			$0.00
Project Specific Insurance	Actual Cost			$0.00
Monuments (Permanent)	Actual Cost			$0.00
Photo Processing	Actual Cost			$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			$0.00
CADD	Actual Cost (Max $15/hour)			$0.00
Web Site	Actual Cost (Submit supporting documentation)			$0.00
Advertisements	Actual Cost (Submit supporting documentation)			$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			$0.00
Recording Fees	Actual Cost			$0.00
Transcriptions (specific to project)	Actual Cost			$0.00
Courthouse Fees	Actual Cost			$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Utliity Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Testing of Soil Samples	Actual Cost			$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)	4	$810.00	$3,240.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
PCC Cylinder Compression Test	In House Direct Cost	24	$19.50	$468.00
Core Density	In House Direct Cost	4	$44.50	$178.00
Nuclear Density Guage	In House Direct Cost	8	$50.00	$400.00
			TOTAL DIRECT COSTS:	**$5,321.00**

Local Public Agency
Village of Schaumburg

County
Cook

Section Number
25-00154-00-RS

Consultant / Subconsultant Name
Rubino Engineering, Inc.

Job Number
tbd

COST ESTIMATE WORKSHEET

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

OVERHEAD RATE 152.03%

COMPLEXITY FACTOR 0

TASK	DIRECT COSTS (not included in row totals)	MANHOURS	PAYROLL	OVERHEAD & FRINGE BENEFITS	FIXED FEE	SERVICES BY OTHERS	TOTAL	% OF GRAND TOTAL
QA Material Testing	5,321	98	4,922	7,483	1,624		19,350	100.00%
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Subconsultant DL					0.00			
TOTALS	5,321	98	4,922	7,483	1,624	-	19,350	100.00%

Local Public Agency
Village of Schaumburg

County
Cook

Section Number
25-00154-00-RS

Consultant / Subconsultant Name
Rubino Engineering, Inc.

Job Number
tbd

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 1 OF 1

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			QA Material Testing														
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Material Tester 1 & 2	47.40	80.0	81.63%	38.69	80	81.63%	38.69												
Project Manager / Engineer	59.72	15.0	15.31%	9.14	15	15.31%	9.14												
Staff Engineer / Geologist /	40.28	0.0																	
Principal	78.00	3.0	3.06%	2.39	3	3.06%	2.39												
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TOTALS		98.0	100%	$50.22	98.0	100.00%	$50.22	0.0	0%	$0.00	0.0	0%	$0.00	0.0	0%	$0.00	0.0	0%	$0.00

EXHIBIT 6

Illinois Department of Transportation

Local Public Agency Resident Construction Supervisor/ In Responsible Charge

Regional Engineer: Mr. Jose Rios, P.E.

Department of Transportation

Address: 201 West Center Court

City: Schaumburg | State: IL | Zip Code: 60196

Contract Number | District: 1 | Letting Date: 01/15/27

Municipality: Village of Schaumburg

Route: FAP 0303 | County: Cook

Project Number: LWPB(287) | Job Number: C-91-327-26

Section Number: 25-00154-00-RS

☐ I recommend the following individual as a local public agency employee qualified to be resident construction supervisor and to be in responsible charge of this construction project.

☒ I certify that I am in responsible charge as defined by the department of this construction project. Since the local public agency does not have a local public agency employee qualified to be the resident construction supervisor, I am recommending a consulting engineer to serve as resident construction supervisor.

Signature (for the local public agency) | Date

Title

Applicants Name: Colton T. Isham

The following describes my educational background, experience and other qualifications to be resident construction supervisor of this construction project for the Local Public Agency.

For Consultants: I certify that my firm is pre-qualified in Construction Inspection. Documentation of Contract Quantities certificate number: 25-22955

Bachelor of Science Degree in Civil Engineering from Southern Illinois University, Edwardsville.

Illinois licensed Engineer 062.076444

Worked in the Civil Engineering Field for approximately 6 years, including the following projects:
- 2021-2022 Street Improvement Programs, Schaumburg, Illinois
- Orchard Gateway Boulevard Intersection Improvements (STP), North Aurora, Illinois
- Concord Drive Resurfacing (STP), Montgomery, Illinois
- Norris Road Resurfacing (STP), Sugar Grove, Illinois
- Main Street Resurfacing (STP), Sugar Grove, Illinois
- Baseline Road Resurfacing (STP), Montgomery, Illinois

Signature of Applicant | Date

Job Title of Applicant: Senior Project Engineer I

Based on the above information and my knowledge of the applicant's experience and training, it is my opinion that the applicant is qualified to serve as the resident construction supervisor on this construction project.

Regional Engineer Signature	Date Approved

cc: Engineer of Local Roads and Streets, Central Bureau of Local Roads and Streets
Engineer of Construction, Central Bureau of Construction
Resident Construction Supervisor
Local Public Agency

VILLAGE OF SCHAUMBURG

AGENDA ITEM SUMMARY

Recommendation to Approve the Weathersfield Way Resurfacing from Barrington Road to Springinsguth Road – Local Agency Agreement for Federal Participation
09/22/26
Village Board

Presenter: Ogar Somo, Senior Civil Engineering
Lead Department: Engineering and Public Works

Executive Summary:

Weathersfield Way is classified as a residential collector roadway between Barrington Road to Springinsguth Road. This segment has an average Pavement Condition Index (PCI) of 63 on a scale of 1 to 100. Village staff have identified this section for patching and resurfacing as part of the Village's Capital Improvement Program (CIP).

The proposed improvements from Barrington Road to Springinsguth Road include pavement resurfacing and the construction of an off-street multi-use path along the north side of the corridor. In addition, the project includes replacement of aging watermain between Whittier Lane and Springinsguth Road. Improvements will also include replacement of selected sewer pipes and drainage structures, and replacement of deteriorated driveway aprons, sidewalks, and curb and gutters in subpar conditions.

The project is currently scheduled for the January 2027 Illinois Department of Transportation (IDOT) letting, with construction anticipated to begin in spring 2027. Current project estimates show a total construction cost of $5,199,771 and construction administration cost of $443,702.

The Village of Schaumburg has been awarded Federal Surface Transportation Program (STP) funding for the construction of the proposed improvements to Weathersfield Way from Barrington Road to Springinsguth Road. Federal funding is programmed through Northwest Municipal Council of Mayors (NWMC) and is administered by IDOT. The Village has been awarded up to approximately $3 million in STP funding, including $2,692,500 for construction and $269,250 for construction administration.

The federal funding will reimburse the Village for 75% of eligible participating construction and construction engineering costs, up to the maximum awarded amount. The Village will be responsible for the remaining 25% of participating costs, any participating costs that exceed the federal funding cap, and all non-participating costs. Based on the current project estimate, the Village's share is anticipated to be:

- $926,049 in participating construction costs
- $1,581,222 in non-participating construction costs with the watermain replacement
- $174,452 in construction administration costs

Funds for the construction of the proposed improvements are budgeted within the Village's CIP over FY 26/27 and FY 27/28. The Village has budgeted funds in the Utilities fund to pay for the non-

participating costs (water main construction). The Village has budgeted funds in its Vital Streets and Utilities funds to pay for construction and construction administration costs.

Recommended Action:

The Village Manager recommends the Engineering and Public Works Committee recommend the Village Board authorize the Village Manager and Village Clerk to execute the Weathersfield Way Resurfacing from Barrington Road to Springinsguth Road – Local Agency Agreement for Federal Participation.

ATTACHMENTS:

- Resolution
- Local Agency Agreement

RESOLUTION NO. R-26-____

A RESOLUTION AUTHORIZING THE VILLAGE MANAGER AND VILLAGE CLERK TO EXECUTE THE WEATHERSFIELD WAY RESURFACING PROJECT FROM BARRINGTON ROAD TO SPRINGINSGUTH ROAD – LOCAL AGENCY AGREEMENT FOR FEDERAL PARTICIPATION

WHEREAS, The Village of Schaumburg is attempting to resurface Weathersfield Way from Barrington Road to Springinsguth Road and enter into an agreement with IDOT for STP Joint Funding.

WHEREAS, the cost of said improvement has necessitated the use of federal funds; and

WHEREAS, the State of Illinois, through its Department of Transportation, and the Village of Schaumburg Engineering Division Manager have recommended that the Village of Schaumburg Board enter into a Joint Funding Agreement for State-Let Construction Work to secure said funds; and

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF SCHAUMBURG: Authorizes Two Million Six Hundred Eighty-One Thousand Seven Hundred Twenty-Three dollars ($2,681,723) or as much may be needed to match federal funds in the completion of the improvements to Section Number 25-00154-00-RS.

SECTION ONE: that the Village Manager and Village Clerk are hereby authorized and directed to execute the above-mentioned agreement and any other such documents related to advancement and completion of said project; and

SECTION TWO: that the Village Clerk is hereby directed to transmit five certified copies of this resolution to the Illinois Department of Transportation through the Division of Transportation and one certified copy to the Village though the Village Clerk's Office.

SECTION THREE: That this Resolution shall be in full force and effect after passage and approval as required by law.

AYES:

NAYS:

ABSENT:

PASSED AND APPROVED this _____ day of _____, 2026.

_____
Village President

ATTEST:

_____
Village Clerk

Illinois Department of Transportation

Joint Funding Agreement for Federally Funded Construction

Print With Instructions | Reset Form

LOCAL PUBLIC AGENCY

Local Public Agency	County	Section Number
Village of Schaumburg	Cook	25-00154-00-RS

Fund Type	ITEP, SRTS, HSIP Number(s)	MPO Name	MPO TIP Number
STU		CMAP	03-22-0026

Construction

State Job Number	Project Number
C9132726	LWPB(287)

☐ Local Let/Day Labor ☑ Construction on State Letting ☑ Construction Engineering ☐ Utilities ☐ Railroad Work

LOCATION

Stationing

Local Street/Road Name	Key Route	Length	From	To
Weathersfield Way	FAP 0303	1.38 miles	0.0	1.38

Location Termini

Barrington Road to Spinginsguth Road

Current Jurisdiction	Existing Structure Number(s)
Village of Schaumburg	

Add Location | Remove

PROJECT DESCRIPTION

Resurfacing and patching of Weathersfield Way. Replacement of existing HMA shared use path with concrete. New shared use path from Pembroke Park to Springinsguth Road. Water main and services replacement from Whittier Lane to Springinsguth Road.

Local Public Agency	Section Number	State Job Number	Project Number
Village of Schaumburg	25-00154-00-RS	C9132726	LWPB(287)

This Agreement is made and entered into between the above local public agency, hereinafter referred to as the "**LPA**" and the State of Illinois, acting by and through its Department of Transportation, hereinafter referred to as the "**STATE**". The **STATE** and **LPA** jointly proposes to improve the designated location as described in the Location and Project Description sections of this agreement. The improvement shall be constructed in accordance with plans prepared by, or on behalf of the **LPA** and approved by the **STATE** using the **STATE's** policies and procedures approved and/or required by the Federal Highway Administration, hereby referred to as "**FHWA**".

I. GENERAL

1.1 Availability of Appropriation; Sufficiency of Funds. This Agreement is contingent upon and subject to the availability of sufficient funds. The **STATE** may terminate or suspend this Agreement, in whole or in part, without penalty or further payment being required, if (i) sufficient funds for this Agreement have not been appropriated or otherwise made available to the **LPA** by the **STATE** or the federal funding source, (ii) the Governor or **STATE** reserves funds, or (iii) the Governor or **STATE** determines that funds will not or may not be available for payment. The **STATE** shall provide notice, in writing, to **LPA** of any such funding failure and its election to terminate or suspend this Agreement as soon as practicable. Any suspension or termination pursuant to this Section will be effective upon the date of the written notice unless otherwise indicated.

1.2 Domestic Steel Requirement. Construction of the project will utilize domestic steel as required by Section 106.01 of the current edition of the Standard Specifications for Road and Bridge Construction and federal Build America-Buy America provisions.

1.3 Federal Authorization. That this Agreement and the covenants contained herein shall become null and void in the event that the **FHWA** does not approve the proposed improvement for Federal-aid participation within one (1) year of the date of execution of this agreement.

1.4 Severability. If any provision of this Agreement is declared invalid, its other provisions shall not be affected thereby.

1.5 Termination. This Agreement may be terminated, in whole or in part, by either Party for any or no reason upon thirty (30) calendar days' prior written notice to the other Party. If terminated by the **STATE**, the **STATE** must include the reasons for such termination, the effective date, and, in the case of a partial termination, the portion to be terminated. If the **STATE** determines in the case of a partial termination that the reduced or modified portion of the funding award will not accomplish the purposes for which the funding award was made, the **STATE** may terminate the Agreement in its entirety.

This Agreement may be terminated, in whole or in part, by the **STATE** without advance notice:

a. Pursuant to a funding failure as provided under Article 1.1.

b. If **LPA** fails to comply with the terms and conditions of this funding award, application or proposal, including any applicable rules or regulations, or has made a false representation in connection with the receipt of this or any award.

II. REQUIRED CERTIFICATIONS

By execution of this Agreement and the LPA's obligations and services hereunder are hereby made and must be performed in compliance with all applicable federal and State laws, including, without limitation, federal regulations, State administrative rules and any and all license requirements or professional certification provisions.

2.1 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Part 200). The **LPA** certifies that it shall adhere to the applicable Uniform Administrative Requirements, Cost Principles, and Audit Requirements, which are published in Title 2, Part 200 of the Code of Federal Regulations, and are incorporated herein by reference.

2.2 Compliance with Registration Requirements. **LPA** certifies that it: (i) is registered with the federal SAM system; (ii) is in good standing with the Illinois Secretary of State, if applicable; (iii) have a valid DUNS Number; (iv) have a valid UEI, if applicable. It is **LPA**'s responsibility to remain current with these registrations and requirements.

2.3 Bribery. The **LPA** certifies to the best of it's knowledge that it's officials have not been convicted of bribery or attempting to bribe an officer or employee of the state of Illinois, nor made an admission of guilt of such conduct which is a matter of record (30 ILCS 500/50-5).

2.4 Bid Rigging. **LPA** certifies that it has not been barred from contracting with a unit of state or local government as a result of a violation of Paragraph 33E-3 or 33E-4 of the Criminal Code of 1961 (720 ILCS 5/33E-3 or 720 ILCS 5/33E-4, respectively).

2.5 Debt to State. **LPA** certifies that neither it, nor its affiliate(s), is/are barred from receiving an Award because the **LPA**, or its affiliate(s), is/are delinquent in the payment of any debt to the **STATE**, unless the **LPA**, or its affiliate(s), has/have entered into a deferred payment plan to pay off the debt, and **STATE** acknowledges the **LPA** may declare the Agreement void if the certification is false (30 ILCS 500/50-11).

2.6 Debarment. The **LPA** certifies to the best of its knowledge and belief that it's officials:

a. are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;

b. have not within a three-year period preceding this agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public

(Federal, State or local) transaction or contract under a public transaction; violation of Federal or State anti-trust statutes or commissi embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements receiving stolen property;

c. are not presently indicated for or otherwise criminally or civilly charged by a governmental entity (Federal, State, Local) with commission of any of the offenses enumerated in item (b) of this certification; and

d. have not within a three-year period preceding the agreement had one or more public transactions (Federal, State, Local) terminated for cause or default.

2.7 Construction of Fixed Works**.** The **LPA** certifies that all Programs for the construction of fixed works which are financed in whole or in part with funds provided by this Agreement shall be subject to the Prevailing Wage Act (820 ILCS 130/0.01 *et seq.*) unless the provisions of that Act exempt its application. In the construction of the Program, the **LPA** shall comply with the requirements of the Prevailing Wage Act including, but not limited to, inserting into all contracts for such construction a stipulation to the effect that not less than the prevailing rate of wages as applicable to the Program shall be paid to all laborers, workers, and mechanics performing work under the Award and requiring all bonds of contractors to include a provision as will guarantee the faithful performance of such prevailing wage clause as provided by contract.

2.8 Criminal Convictions**.** The **LPA** certifies that neither it nor any managerial agent of **LPA** has been convicted of a felony under the Sarbanes-Oxley Act of 2002, nor a Class 3 or Class 2 felony under Illinois Securities Law of 1953, or that at least five (5) years have passed since the date of the conviction. The **LPA** further certifies that it is not barred from receiving an funding award under 30 ILCS 500/50-10.5 and acknowledges that **STATE** shall declare the Agreement void if this certification is false (30 ILCS 500/50-10.5).

2.9 Improper Influence. The **LPA** certifies that no funds have been paid or will be paid by or on behalf of the **LPA** to any person for influencing or attempting to influence an officer or employee of any government agency, a member of Congress or Illinois General Assembly, an officer or employee of Congress or Illinois General Assembly, or an employee of a member of Congress or Illinois General Assembly in connection with the awarding of any agreement, the making of any grant, the making of any loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment or modification of any agreement, grant, loan or cooperative agreement. 31 USC 1352. Additionally, the **LPA** certifies that it has filed the required certification under the Byrd Anti-Lobbying Amendment (31 USC 1352), if applicable.

2.10 Telecom Prohibition. The **LPA** certifies that it will comply with Section 889 of the FY 2019 National Defense Authorization Act (NDAA) that prohibits the use of telecommunications or video surveillance equipment or services produced or provided by the following companies: Dahua Technology Company, Hangzhou Hikvision Digital Technology Company, Huawei Technologies Company, Hytera Communications Corporation, and ZTE Corporation. Covered equipment and services cannot be used as substantial or essential component or any system, or as critical technology as part of any system.

2.11 Personal Conflict of Interest - (50 ILCS 105/3, 65 ILCS 5/3.1-55-10, 65 ILCS 5/4-8-6) The **LPA** certifies that it shall maintain a written code or standard of conduct which shall govern the performance of its employees, officers, board members, or agents engaged in the award and administration of contracts supported by state or federal funds. Such code shall provide that no employee, officer, board member or agent of the **LPA** may participate in the selection, award, or administration of a contract supported by state or federal funds if a conflict of interest, real or apparent would be involved. Such a conflict would arise when any of the parties set forth below has a financial or other interest in the firm selected for award:

a. the employee, officer, board member, or agent;
b. any member of his or her immediate family;
c. his or her partner; or
d. an organization which employs, or is about to employ, any of the above.

The conflict of interest restriction for former employees, officers, board members and agents shall apply for one year.

The code shall also provide that **LPA**'s employees, officers, board members, or agents shall neither solicit nor accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to subcontracts. The **STATE** may waive the prohibition contained in this subsection, provided that any such present employee, officer, board member, or agent shall not participate in any action by the **LPA** relating to such contract, subcontract, or arrangement. The code shall also prohibit the officers, employees, board members, or agents of the **LPA** from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest or personal gain.

2.12 Organizational Conflict of Interest - The **LPA** certifies that it will also prevent any real or apparent organizational conflict of interest. An organizational conflict of interest exists when the nature of the work to be performed under a proposed third party contract or subcontract may, without some restriction on future activities, result in an unfair competitive advantage to the third party contractor or **LPA** or impair the objectivity in performing the contract work.

2.13 Accounting System. The **LPA** certifies that it has an accounting system that provides accurate, current, and complete disclosure of all financial transactions related to each state and federally funded program. Accounting records must contain information pertaining to state and federal pass-through awards, authorizations, obligations, unobligated balances, assets, outlays, and income. To comply with 2 CFR 200.305(b)(7)(i), the **LPA** shall use reasonable efforts to ensure that funding streams are delineated within **LPA**'s accounting system. *See* 2 CFR 200.302.

accounting system. *See* 2 CFR 200.302.

III. AUDIT AND RECORD RETENTION

3.1 Single Audits: The **LPA** shall be subject to the audit requirements contained in the Single Audit Act Amendments of 1996 (31 USC 7501-7507) and Subpart F of 2 CFR Part 200.

If, during its fiscal year, **LPA** expends $750,000 or more in Federal Awards (direct federal and federal pass-through awards combined), **LPA** must have a single audit or program-specific audit conducted for that year as required by 2 CFR 200.501 and other applicable sections of Subpart F of 2 CFR Part 200. A copy of the audit report must be submitted to the **STATE** (IDOT's Financial Review & Investigations Section, Room 126, 2300 South Dirksen Parkway, Springfield, Illinois, 62764) within 30 days after the completion of the audit, but no later than one year after the end of the **LPA**'s fiscal year.

Assistance Listing number (formally known as the Catalog of Federal Domestic Assistance (CFDA) number) for all highway planning and construction activities is **20.205**.

Federal funds utilized for construction activities on projects let and awarded by the **STATE** (federal amounts shown as "Participating Construction" on Schedule 2) are not included in a **LPA**'s calculation of federal funds expended by the **LPA** for Single Audit purposes.

3.2 STATE Audits: The **STATE** may, at its sole discretion and at its own expense, perform a final audit of the Project (30 ILCS 5, the Illinois State Auding Act). Such audit may be used for settlement of the Project expenses and for Project closeout purposes. The **LPA** agrees to implement any audit findings contained in the **STATE**'s authorized inspection or review, final audit, the **STATE**'s independent audit, or as a result of any duly authorized inspection or review.

3.3 Record Retention. The **LPA** shall maintain for three (3) years from the date of final project closeout by the **STATE**, adequate books, records, and supporting documents to verify the amounts, recipient, and uses of all disbursements of funds passing in conjunction with this contract. adequate to comply with 2 CFR 200.334. If any litigation, claim or audit is started before the expiration of the retention period, the records must be retained until all litigation, claims or audit exceptions involving the records have been resolved and final action taken.

3.4 Accessibility of Records. The **LPA** shall permit, and shall require its contractors and auditors to permit, the **STATE**, and any authorized agent of the **STATE**, to inspect all work, materials, payrolls, audit working papers, and other data and records pertaining to the Project; and to audit the books, records, and accounts of the **LPA** with regard to the Project. The **LPA** in compliance with 2 CFR 200.337 shall make books, records, related papers, supporting documentation and personnel relevant to this Agreement available to authorized **STATE** representatives, the Illinois Auditor General, Illinois Attorney General, any Executive Inspector General, the **STATE**'s Inspector General, federal authorities, any person identified in 2 CFR 200.337, and any other person as may be authorized by the **STATE** (including auditors), by the state of Illinois or by federal statute. The **LPA** shall cooperate fully in any such audit or inquiry.

3.5 Failure to maintain the books and records. Failure to maintain the books, records and supporting documents required by this section shall establish presumption in favor of the **STATE** for recovery of any funds paid by the **STATE** under the terms of this contract.

IV. LPA FISCAL RESPONSIBILITIES

4.1 To provide all initial funding and payment for construction engineering, utility, and railroad work

4.2 LPA Appropriation Requirement. By execution of this Agreement the **LPA** attests that sufficient moneys have been appropriated or reserved by resolution or ordinance to fund the **LPA** share of project costs. A copy of the authorizing resolution or ordinance is attached as Schedule 5.

4.3 Reimbursement Requests: For reimbursement requests the **LPA** will submit supporting documentation with each invoice. Supporting documentation is defined as verification of payment, certified time sheets or summaries, vendor invoices, vendor receipts, cost plus fix fee invoice, progress report, personnel and direct cost summaries, and other documentation supporting the requested reimbursement amount (Form BLR 05621 should be used for consultant invoicing purposes). **LPA** invoice requests to the **STATE** will be submitted with sequential invoice numbers by project.

4.4 Financial Integrity Review and Evaluation (FIRE) program: **LPA's** and the **STATE** must justify continued federal funding on inactive projects. 23 CFR 630.106(a)(5) defines an inactive project as a project which no expenditures have been charged against Federal funds for the past twelve (12) months. To keep projects active, invoicing must occur a minimum of one time within any given twelve (12) month period. However, to ensure adequate processing time, the first invoice shall be submitted to the **STATE** within six (6) months of the federal authorization date. Subsequent invoices will be submitted in intervals not to exceed six (6) months.

4.5 Final Invoice: The **LPA** will submit to the **STATE** a complete and detailed final invoice with applicable supporting documentation of all incurred costs, less previous payments, no later than twelve (12) months from the date of completion of work or

from the date of the previous invoice, whichever occurs first. If a final invoice is not received within this time frame, the most recent invoice may be considered the final invoice and the obligation of the funds closed. Form BLR 05613 (Engineering Payment Record) is required to be submitted with the final invoice for engineering projects.

4.6 Project Closeout: The **LPA** shall provide the final report to the appropriate **STATE** district office within twelve (12) months of the physical completion date of the project so that the report may be audited and approved for payment. If the deadline cannot be met, a written explanation must be provided to the district prior to the end of the twelve (12) months documenting the reason and the new anticipated date of completion. If the extended deadline is not met, this process must be repeated until the project is closed. Failure to follow this process may result In the immediate close-out of the project and loss of further funding.

4.7 Project End Date: The period of performance (end date) for state and federal obligation purposes is five (5) years for projects under $1,000,000 or seven (7) years for projects over $1,000,000 from the execution date of the agreement. Requests for time extensions and joint agreement amendments must be received and approved prior to expiration of the project end date. Failure to extend the end date may result in the immediate close-out of the project and loss of further funding.

V. THE LPA AGREES

5.1 To acquire in its name, or in the name of the **STATE** if on the **STATE** highway system, all right-of-way necessary for this project in accordance with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, and established State policies and procedures. Prior to advertising for bids, the **LPA** shall certify to the **STATE** that all requirements of Titles II and III of said Uniform Act have been satisfied. The disposition of encroachments, if any, will be cooperatively determined by representatives of the **LPA**, the **STATE**, and the **FHWA** if required.

5.2 To provide for all utility adjustments and to regulate the use of the right-of-way of this improvement by utilities, public and private, in accordance with the current Utility Accommodation Policy for Local Public Agency Highway and Street Systems.

5.3 To provide on-site engineering supervision and inspection during construction of the proposed improvement.

5.4 To retain jurisdiction of the completed improvement unless specified otherwise by schedule (schedule should be accompanied by a location map). If the improvement location is currently under road district jurisdiction, a jurisdictional schedule is required.

5.5 To maintain or cause to be maintained the completed improvement (or that portion within its jurisdiction as established by schedule) in a manner satisfactory to the **STATE** and the **FHWA.**

5.6 To provide if required, for the improvement of any railroad-highway grade crossing and rail crossing protection within the limits of the proposed improvement.

5.7 To regulate parking and traffic in accordance with the approved project report.

5.8 To regulate encroachments on public rights-of-way in accordance with current Illinois Compiled Statutes.

5.9 To regulate the discharge of sanitary sewage into any storm water drainage system constructed with this improvement in accordance with the current Illinois Compiled Statutes.

5.10 For contracts awarded by the **LPA**, the **LPA** shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any USDOT - assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The **LPA** shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of USDOT - assisted contracts. The **LPA**'s DBE program, as required by 49 CFR part 26 and as approved by USDOT, is incorporated by reference in this agreement. Upon notification to the recipient of its failure to carry out its approved program, the **STATE** may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S. C 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.). In the absence of a USDOT - approved **LPA** DBE Program or on **STATE** awarded contracts, this agreement shall be administered under the provisions of the **STATE**'S USDOT approved Disadvantaged Business Enterprise Program.

5.12 That execution of this agreement constitutes the **LPA**'s concurrence in the award of the construction contract to the responsible low bidder as determined by the **STATE**.

VI. THE STATE AGREES

6.1 To provide such guidance, assistance, and supervision to monitor and perform audits to the extent necessary to assure validity of the **LPA**'s certification of compliance with Title II and III Requirements.

6.2 To receive bids for construction of the proposed improvement when the plans have been approved by the **STATE** (and **FHWA**, if required) and to award a contract for construction of the proposed improvement after receipt of a satisfactory bid.

6.3 To provide all initial funding and payments to the contractor for construction work let by the **STATE**. The **LPA** will be invoiced for their share of contract costs per the method of payment selected under Method of Financing based on the Division of Costs shown on Schedule 2.

Local Public Agency	Section Number	State Job Number	Project Number
Village of Schaumburg	25-00154-00-RS	C9132726	LWPB(287)

6.4 For agreements with federal and/or state funds in local let/day labor construction, construction engineering, utility work and/or railroad work:

a. To reimburse the **LPA** for federal and/or state share on the basis of periodic billings, provided said billings contain sufficient cost information and show evidence of payments by the **LPA**;

b. To provide independent assurance sampling and furnish off-site material inspection and testing at sources normally visited by **STATE** inspectors for steel, cement, aggregate, structural steel, and other materials customarily tested by the **STATE**.

SCHEDULES

Additional information and/or stipulations are hereby attached and identified below as being a part of this agreement.

☑	1.	Division of Cost
☑	2.	Location Map
☑	3.	Risk Assessment
☑	4.	Attestations
☑	5.	Resolution*
☐		
☐		
☐		
☐		

*Appropriation and signature authority resolution must be in effect on, or prior to, the execution date of the agreement.

Local Public Agency	Section Number	State Job Number	Project Number
Village of Schaumburg	25-00154-00-RS	C9132726	LWPB(287)

AGREEMENT SIGNATURES EXECUTION

The LPA agrees to accept and comply with the applicable provision set forth in this agreement including attached schedules.

APPROVED

Local Public Agency

Name of Official (Print or Type Name)

Brian Townsend

Title of Official

Village Manager

Signature | Date

The above signature certifies the agency's TIN number is

36-249186 conducting business as a Governmental Entity.

DUNS Number 58299

UEI DH35E8UQTG79

APPROVED

State of Illinois
Department of Transportation

Omer Osman, P.E., Secretary of Transportation | Date

By:

George A. Tapas, P.E., S.E., Engineer of Local Roads & Streets | Date

Stephen M. Travia, P.E., Director of Highways PI/Chief Engineer | Date

Michael Prater, Chief Counsel | Date

Vicki Wilson, Chief Fiscal Officer | Date

NOTE: A resolution authorizing the local official (or their delegate) to execute this agreement and appropriation of local funds is required and attached as Schedule 5. The resolution must be approved prior to, or concurrently with, the execution of this agreement. If BLR 09110 or BLR 09120 are used to appropriate local matching funds, attach these forms to the signature authorization resolution.

☐ Please check this box to open a fillable Resolution form within this form.

SCHEDULE NUMBER 1

Local Public Agency	County	Section Number	State Job Number	Project Number
Village of Schaumburg	Cook	25-00154-00-RS	C-91-327-26	LWPB(287)

DIVISION OF COST

	Federal Funds			State Funds			Local Public Agency			
Type of Work	Fund Type	Amount	%	Fund Type	Amount	%	Fund Type	Amount	%	Totals
Participating Construction	STU	$2,692,500.00	*				Local	$926,049.00	BAL	$3,618,549.00
Non-Participating Construction							Local	$1,581,222.00	100%	$1,581,222.00
Construction Engineering	STU	$269,250.00	*				Local	$174,452.00	BAL	$443,702.00
										$0.00
										$0.00
										$0.00
										$0.00
										$0.00
	Total	$2,961,750.00		Total	$0.00		Total	$2,681,723.00		$5,643,473.00

If funding is not a percentage of the total place an asterisk (*) in the space provided for the percentage and explain below:

* Maximum FHWA (STU) Participation 75% NTE $2,961,750.00

NOTE: The costs shown in the Division of Cost table are approximate and subject to change. The final **LPA** share is dependent on the final Federal and State participation. The actual costs will be used in the final division of cost for billing and reimbursement.

METHOD OF FINANCING - (State-Let Contract Work Only)

Check One

☐ METHOD A - Lump Sum (80% of LPA Obligation _____)

Lump Sum Payment - Upon award of the contract for this improvement, the **LPA** will pay the **STATE** within thirty (30) calendar days of billing, in lump sum, an amount equal to 80% of the LPA's estimated obligation incurred under this agreement. The **LPA** will pay to the **STATE** the remainder of the **LPA's** obligation (including any nonparticipating costs) in a lump sum within thirty (30) calendar days of billing in a lump sum, upon completion of the project based on final costs.

☐ METHOD B - _____ Monthly Payments of _____ due by the _____ of each successive month.

Monthly Payments - Upon award of the contract for this improvement, the **LPA** will pay to the **STATE** a specified amount each month for an estimated period of months, or until 80% of the **LPA's** estimated obligation under the provisions of the agreement has been paid. The **LPA** will pay to the **STATE** the remainder of the **LPA's** obligation (including any nonparticipating costs) in a lump sum, upon completion of the project based upon final costs.

☑ METHOD C - **LPA's** Share Balance divided by estimated total cost multiplied by actual progress payment.

Progress Payments - Upon receipt of the contractor's first and subsequent progressive bills for this improvement, the **LPA** will pay to the **STATE** within thirty (30) calendar days of receipt, an amount equal to the **LPA's** share of the construction cost divided by the estimated total cost multiplied by the actual payment (appropriately adjust for nonparticipating costs) made to the contractor until the entire obligation incurred under this agreement has been paid.

SCHEDULE NUMBER 3

Local Public Agency	Section Number	County	State Job Number	Project Number
Village of Schaumburg	25-00154-00-RS	Cook		

LRS Federal Funds RISK ASSESSMENT

Risk Factor	Description	Definition of Scale (time frames are based on LPA fiscal year)	Points
General History of Performance	Have there been any changes in key organizational staff or leadership, such as Fiscal and Administrative Management, Transportation Related Program/Project Management, and/or Elected Officials?	**0 points** - no significant changes in the last 4 or more years; **1 point** - minor changes, but majority of key staff and officials have not changed in the last 4 years; **2 points** - significant key staff or elected leadership changes within the last 3 years; **3 points** - significant key staff and elected leadership changes within the last 3 years	0
	What is the LPA's history with federal-aid funded transportation projects?	**0 points** - One or more federal-aid funded transportation projects initiated per year; **1 point** - At least one project initiated within the past three years; **2 points** - AT least one project initiated within the past 5 years; **3 points** - None or more than 5 years	0
	Does LPA have qualified technical staff with experience managing federal-aid funded transportations through IDOT?	**0 points** - Full-time employee with experience designated as being in "responsible charge"; **1 point** - LPA has qualified technical staff, but will be utilizing an engineering consultant to manage day-to-day with LPA technical staff oversight; **2 points** - LPA has no technical staff and all technical work will be completed by consultant, but LPA staff has prior experience with federal-aid projects; **3 points** - LPA staff have no prior experience or technical expertise and relying solely on consultant	0
	Has the LPA been untimely in submitting invoicing, reporting on federal-aid projects as required in 2 CFR 200, and or audits as required?	**0 points** - No; **1 point** - Delays of 6 or more months; **2 points** - Delays of up to 1 year; **3 points** - 1 year or more years of delay	0
Financial Controls	Are the annual financial statements prepared in accordance with Generally Accepted Accounting Principles or on a basis acceptable by the regulatory agency?	**0 points** - yes; **3 points** - no	
	What is the LPA's accounting system?	**0 points** - Automated accounting software; **1 point** - Spreadsheets; **2 points** - paper only; **3 points** - none	
	Does the organization have written policies and procedures regarding proper segregation of duties for fiscal activities that include but are not limited to: a) authorization of transactions; b) recordkeeping for receipts and payments; and c) cash management?	**0 points** - yes; **3 points** - no	
Audits	When was the last time a financial statement audit was conducted?	**0 points** - in the past year; **1 point** - in the past two years; **2 points** - in the past three years; **3 points** - 4 years or more, or never	
	What type of financial statement audit has the organization had conducted?	**0 points** - Single Audit/Program Specific Audit in accordance with 2 CFR 200.501 or Financial audit conducted in accordance with Generally Accepted Auditing Standards or Generally Accepted Government Auditing Standards; **1 point** - Financial review?; **2 points** Other type? or no audit required; **3 points** - none	
	Did the most recent audit disclose findings considered to be significant deficiencies or material weaknesses?	**0 points** - no; **3 points** - yes, or no audits required	
	Have the findings been resolved?	**0 points** - yes or no findings; **1 point** - in progress; **3 points** - no	

Summary of Risk	
General History of Performance	0
Financial Controls	0
Audits	0
Total	0

District Review Signature & Date

Central Office Review Signature & Date

Additional Requirements? ☐ Yes ☐ No

Local Public Agency	Section Number	State Job Number	Project Number
Village of Schaumburg	25-00154-00-RS	C9132726	LWPB(287)

SCHEDULE NUMBER 4
Attestation on Single Audit Compliance

1. In the prior fiscal year, did Village of Schaumburg (LPA) expend more than $750,000 in federal funds in aggregate from all federal sources?

☐ Yes ☐ No

2. Does the Village of Schaumburg (LPA) anticipate expending more than $750,000 in federal funds in aggregate from all federal sources in the current Village of Schaumburg (LPA) fiscal year?

☐ Yes ☐ No

If answers to question 1 and 2 are no, please proceed to the signature section.
If answer to question 1 is yes, please answer question 3a.
If answer to question 2 is yes, please answer question 3b.

3. A single audit must be conducted in accordance with Subpart F of 2 CFR 200 if $750,000 or more in federal funds are expended in a single fiscal year.

a. Has the Village of Schaumburg (LPA) performed a single audit for their previous fiscal year?

☐ Yes ☐ No

i. If yes, has the audit be filed with the Illinois Office of the Comptroller in accordance with 50 ILCS 310 (*see also 55 ILCS 5 & 65 ILCS 5 & 60 ILCS 1/80)*?

☐ Yes ☐ No

b. For the current fiscal year, does the Village of Schaumburg (LPA) intend to comply with Subpart F of 2 CFR 200?

☐ Yes ☐ No

By completing this attestation, I certify that I have authority to sign this attestation on behalf of the LPA; and that the foregoing information is correct and complete to the best of my knowledge and belief.

Name	Title	LPA
		Village of Schaumburg

Signature & Date

Sample Resolution

RESOLUTION No:_____

A Resolution for:
Section No: _____
Job No.: _____
Project No.: _____

WHEREAS, the [*city, village, town, county*} of _____ is proposing to _____.

WHEREAS, the above stated improvement will necessitate the use of funding provided through the Illinois Department of Transportation (IDOT); and signee

WHEREAS, the use of these funds requires a joint funding agreement (AGREEMENT) with IDOT; and

WHEREAS, the improvement requires matching funds; and

NOW, THEREFORE, be it resolved by the *{Board}*:

Section 1: The *{Board}* hereby appropriates $_____, _____or as much as may be needed to match the required funding to complete the proposed improvement from *{Local fund source}* and furthermore agree to pass a supplemental resolution if necessary to appropriate additional funds for completion of the project.

Section 2: The *{Local Official or delegate}* is hereby authorized to execute an AGREEMENT with IDOT for the above-mentioned project.

Section 3: This resolution will become Attachment 3 of the AGREEMENT.

Section 4: The _____ Clerk of _____ is directed to transmit 3 (three) copies of the AGREEMENT and Resolution to IDOT District __ Bureau of Local Roads and Streets.

I, _____, _____ Clerk in and for _____, Illinois , and keeper of the records and files thereof, as provided by statute, do hereby certify the forgoing to be a true, perfect and complete copy of the resolution approved by the _____ at its meeting on the _____ day of _____, 20__.

IN TESTIMONY WEREOF; I have unto set my hand and seal, at my office, this _____ day of _____, 20__.

_____

_____

(seal) _____

VILLAGE OF SCHAUMBURG

AGENDA ITEM SUMMARY

Recommendation to Approve Utilization of Illinois Motor Fuel Tax Funds for Weathersfield Way - Barrington Road to Springinsguth Road Resurfacing Project
09/22/26
Village Board

Presenter: Ogar Somo, Senior Civil Engineer
Lead Department: Engineering and Public Works

Executive Summary:

Weathersfield Way is classified as a residential collector roadway between Barrington Road to Springinsguth Road. This segment has an average Pavement Condition Index (PCI) of 63 on a scale of 1 to 100. Village staff have identified this section for patching and resurfacing as part of the Village's Capital Improvement Program (CIP).

The Village of Schaumburg has been awarded Surface Transportation Program (STP) funding to assist with construction of the Weathersfield Way Resurfacing Project. At this meeting, the Engineering and Public Works is also seeking approval of the Joint Funding Agreement for Federally Funded Construction, which establishes the anticipated federal participation and the Village's local share of project costs.

To fund the Village's share of the eligible participating construction costs, staff recommends utilizing Illinois Motor Fuel Tax (MFT) funds. The Illinois Department of Transportation (IDOT) administers MFT funds, which are generated from the state motor fuel tax and allocated to municipalities for eligible transportation improvements. In accordance with IDOT requirements, the Village must adopt a resolution appropriating MFT funds for this project.

Based on the Joint Funding Agreement, the Village's estimated share of participating construction cost is $926,049. Construction invoices will initially be paid from Village's Vital Streets Fund and subsequently reimbursed with MFT funds.

Recommended Action:

The Village Manager recommends the Engineering and Public Works Committee recommend the Village Board authorize the Village Clerk to execute the utilization of Illinois Motor Fuel Tax Funds for Weathersfield Way – Barrington Road to Springinsguth Road – Resurfacing Project in the amount not to exceed $926,049, and approve the required Resolution.

ATTACHMENTS:
- Resolution
- IDOT Agreement

RESOLUTION NO. R-26-____

A RESOLUTION AUTHORIZING UTILIZATION OF MOTOR FUEL TAX FUNDS FOR THE WEATHERSFIELD WAY RESURFACING PROJECT FROM BARRINGTON ROAD TO SPRINGINSGUTH ROAD

WHEREAS, The President and Board of Trustees of the Village of Schaumburg deem it necessary to appropriate Motor Fuel Tax Funds for the purpose of resurfacing Weathersfield Way from Barrington Road to Springinsguth Road in accordance with the Illinois Highway Code; and

WHEREAS, it will be in the best interest of the citizens of Schaumburg to do said work;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF SCHAUMBURG:

SECTION ONE: That the above be incorporated as official findings of the Village of Schaumburg Board of Trustees

SECTION TWO: That there is hereby appropriated the sum of nine hundred twenty-six thousand forty-nine dollars ($926,049.00) of the Village's allotment of the Motor Fuel Tax funds for the resurfacing of Weathersfield Way from Barrington Road to Springinsguth Road.

SECTION THREE: That the Village Clerk be and hereby is authorized to sign the Illinois Department of Transportation (IDOT) Resolution, Exhibit A, and any documents in furtherance of this Resolution.

SECTION FOUR: That the Village Clerk is hereby directed to transmit four certified copies of this Resolution to the District Office of the Department of Transportation.

SECTION FIVE: That this Resolution shall be in full force and effect of this passage and approval by required by law.

AYES:

NAYS:

ABSENT:

PASSED AND APPROVED this _____ day of _____, 2026.

_____
Village President

ATTEST:

_____
Village Clerk

Illinois Department of Transportation

E-mail | Reset Form

Resoluti
Under the Illi

Is this project a bondable capital improvement?
☑ Yes ☐ No

Resolution Type	Resolution Number	Section Number
Original	R-26-	25-00154-00-RS

BE IT RESOLVED, by the Board (Governing Body Type) of the Village (Local Public Agency Type)
of Schaumburg (Name of Local Public Agency) Illinois that the following described street(s)/road(s)/structure be improved under the Illinois Highway Code. Work shall be done by Contract (Contract or Day Labor).

For Roadway/Street Improvements:

Name of Street(s)/Road(s)	Length (miles)	Route	From	To
Weathersfield Way	1.38	FAP 0303	Barrington Road	Springinsguth Road

For Structures:

Name of Street(s)/Road(s)	Existing Structure No.	Route	Location	Feature Crossed
N/A				

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

Resurfacing and patching of Weathersfield Way. Replacement of existing HMA shared use path with concrete. New shared use path from Pembroke Park to Springinsguth Road. Water main and services replacement from Whittier Lane to Springinsguth Road.

2. That there is hereby appropriated the sum of nine hundred twenty-six thousand forty-nine dollars Dollars ($926,049.00) for the improvement of said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Jane Lentino (Name of Clerk) Village (Local Public Agency Type) Clerk in and for said Village (Local Public Agency Type)
of Schaumburg (Name of Local Public Agency) in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by
Board (Governing Body Type) of Schaumburg (Name of Local Public Agency) at a meeting held on _____ (Date).

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ (Day) day of _____ (Month, Year).

(SEAL, if required by the LPA)

Clerk Signature & Date

Approved
Regional Engineer Signature & Date
Department of Transportation

NOTE: Form instructions should not be included when the form is submitted.

This form shall be used when a Local Public Agency (LPA) wants to construct an improvement using Motor Fuel Tax(MFT) funds. Refer to Chapter 9 of the Bureau of Local Roads and Streets Manual (BLRS Manual) for more detailed information. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS Manual.

When filling out this form electronically, once a field is initially completed, fields requiring the same information will be auto-populated.

Is this project a bondable capital improvement? Check Yes if the project was a bondable capital improvement, check no if it is not. An example of a bondable capital project may include, but is not limited to: project development, design, land acquisition, demolition when done in preparation for additional bondable construction, construction engineering, reconstruction of a roadway, designed overlay extension or new construction of roads, bridges, ramps, overpasses and underpasses, bridge replacement and/or major bridge rehabilitation. Permanent ADA sidewalk/ramp improvements and seeding/sodding are eligible expenditures if part of a larger capital bondable project. A bondable capital improvement project does not mean the LPA was required to sell bonds to fund the project, however the project did meet the criteria to be bondable.

Resolution Number Enter the resolution number as assigned by the LPA, if applicable.

Resolution Type From the drop down box choose the type of resolution:
- Original would be used when passing a resolution for the first time for this project.
- Supplemental would be used when passing a resolution increasing appropriation above previously passed resolutions.
- Amended would be used when a previously passed resolution is being amended.

Section Number Insert the section number of the improvement the resolution covers.

Governing Body Type From the drop down box choose the type of administrative body. Choose Board for County; Council for a City or Town; President and Board of Trustees for a Village or Town.

LPA Type From the drop down box choose the LPA body type. Types to choose from are: County, City, Town or Village.

Name of LPA Insert the name of the LPA.

Contract or Day Labor From the drop down choose either Contract or Day Labor.

Roadway/Street Improvements:

Name Street/Road Insert the name of the Street/Road to be improved. For additional locations use the Add button.

Length Insert the length of this segment of roadway being improved in miles.

Route Insert the Route Number of the road/street to be improved if applicable.

From Insert the beginning point of the improvement as it relates to the Street/Road listed to the left.

To Insert the ending point of the improvement as it relates to the Street/Road listed to the left.

Structures:

Name Street/Road Insert the name of the Street/Road on which the structure is located. For additional locations use the Add button.

Existing Structure No. Insert the existing structure number this resolution covers, if no current structure insert n/a.

Route Insert the Route number on which the structure is located.

Location Insert the location of the structure.

Feature Crossed Insert the feature the structure crosses.

1 Insert a description of the major items of work of the proposed improvement.

2 Insert the dollar value of the resolution for the proposed improvement to be paid for with MFT funds in words followed by in the same amount in numerical format in the ().

Name of Clerk	Insert the name of the LPA clerk.
LPA Type	Insert the type of clerk based on the LPA type. Types to choose from are: County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Governing Body Type	Insert the type of administrative body. choose Board for County; Council for a City or Town; President and Board of Trustees for a Village or Town
Name of LPA	Insert the name of the LPA.
Date	Insert the date of the meeting.
Day	Insert the day Clerk is signing the document.
Month, Year	Insert the month and year of the Clerk's signature.
Seal	The Clerk shall seal the document here, if required. If a seal is required, electronic signatures should not be used.
Clerk Signature	Clerk shall sign here.
Approved	The Department of Transportation shall sign and date here once approved.

A minimum of three (3) certified signed originals must be submitted to the Regional Engineer's District office OR email PDF completed form with electronic signatures to your local District LRS office.
Following IDOT's approval, distribution will be as follows:

Local Public Agency Clerk
Engineer (Municipal, Consultant or County)
District

VILLAGE OF SCHAUMBURG

AGENDA ITEM SUMMARY

Recommendation to Approve an Agreement for the Thoreau Drive Improvements - Phase II Final Design with Christopher B. Burke Engineering, Ltd.
09/22/26
Village Board

Presenter: Brent R. McQueen, Engineering Division Manager
Lead Department: Engineering and Public Works

Account(s):	Budget:	Expense Request:
4369010-7454 (25001-10-140) - FY 26/27	$2,494,755	$600,000
4369010-7454 (25001-10-140) - FY 27/28	$0	$429,960

The budget status for this request is: Under Budget

Amount Under Budget: $1,464,795

Executive Summary:

Thoreau Drive is a Village-owned roadway in northeast Schaumburg that serves the eastern portion of the 90 North District. Thoreau Drive features a four-lane cross-section, dedicated left-turn lanes at various locations, and traffic signals at the intersections with Meacham Road, Convention Center Drive, and Algonquin Road (IL 62). The Renaissance Schaumburg Hotel and Convention Center, located to the south, hosts large events throughout the year and, at times, incurs a high volume of traffic along Thoreau Drive. In the immediate vicinity of Thoreau Drive are detention ponds and other associated water features. The Meacham Road and Convention Center Drive intersections are owned and operated by the Village, while the Algonquin intersection is owned and operated by the Illinois Department of Transportation (IDOT).

Improvements to Thoreau Drive have been identified as a key component of the 90 North District, which is planned for major redevelopment efforts for an entertainment district. Planned improvements to Thoreau Drive include: straightening the curve along the east-west segment of Thoreau Drive, removing the traffic signal at the intersection with Convention Center Drive, and construction of a new north-south street between Renaissance Schaumburg and Drummer Drive.

In July 2024, the Village Board approved a professional services agreement with Christopher B. Burke Engineering, Ltd. (CBBEL) for Phase I Preliminary Design for the Thoreau Drive Improvements. The scope of work included preliminary design of the improvements described above, along with evaluation of the existing stormwater detention and calculation of future stormwater detention requirements for the anticipated future development. In November of 2024, the agreement was amended to expand the scope to include development of concept alignments for Drummer Drive.

The original agreement with CBBEL included an option to retain CBBEL for Phase II Final Design. Staff is pleased with CBBEL's work on the project and recommends moving forward with CBBEL for Phase II. Staff worked with CBBEL to develop a scope of work. The project no longer includes improvements to Drummer Drive or the construction of a north/south roadway connecting Thoreau Drive to Drummer Drive. These improvements will be designed and constructed at a later date, in connection with the redevelopment of the area.

CBBEL submitted a proposal for Phase II Final Design in the amount of $1,029,960. CBBEL's proposal includes sub-consultants Testing Services Corporation for geotechnical services (pavement cores and soil borings) and Santacruz Land Acquisitions for land acquisition services associated with four parcels to be acquired. CBBEL's fee equates to approximately 5% of the estimated $21 million construction cost. This fee is lower than the typical design fee for large roadway construction projects and provides good value for the Village.

The Thoreau Drive realignment project is included in the Village's Capital Improvement Plan (CIP). The Village has budgeted $2,494,755 in FY 26/27 for Final Design Services for the project, so CBBEL's proposal is within budget. Based on the anticipated project schedule, approximately $600,000 of the proposed $1,029,960 agreement is expected to be expended in FY 26/27, with the remaining $429,960 anticipated in FY 27/28. As part of the current CIP development process, staff will adjust the timing and amount of final design funding between fiscal years, accordingly.

Recommended Action:

The Village Manager recommends that the Engineering and Public Works Committee recommend the Village Board authorize the Village Manager and Village Clerk to execute an agreement for Thoreau Drive Improvements – Phase II Final Design with Christopher B. Burke Engineering, Ltd. of Rosemont, IL in the amount of $1,029,960, and approve the required Resolution.

ATTACHMENTS:
- Proposal
- Resolution
- PSA

CHRISTOPHER B. BURKE ENGINEERING, LTD. (CBBEL)
9575 W Higgins Road, Suite 600, Rosemont, Illinois 60018-4920 | (847) 823-0500 | cbbel.com

July 31, 2026

Village of Schaumburg
1000 E. Woodfield Road
Schaumburg, IL 60193

Attention: Brent McQueen
Engineering Division Manager

Subject: Thoreau Drive Roadway Improvements
Meacham Road to Algonquin Road (IL 62)
Phase II Design
Professional Engineering Services

Dear Mr. Kenyon:

Christopher B. Burke Engineering, Ltd. (CBBEL) is pleased to submit this proposal for professional design engineering services related to the reconstruction and realignment of Thoreau Drive bound by Meacham Road to the west and a future Drummer Drive to the north as Thoreau turns north towards Algonquin Road. Included in this proposal is our Scope of Services and Fee Estimate.

UNDERSTANDING OF THE ASSIGNMENT

The CBBEL team understands the scope of the project is based on the Phase I Report developed by CBBEL which was submitted to the Village in April, 2026. The improvements will consist of both the horizontal and vertical realignment of Thoreau Drive, along with the associated utility and intersection improvements. The following tasks assumes that the project will be locally funded and let by the Village.

The overall proposed condition is a new road layout that consists of a realignment of Thoreau Drive (into Thoreau West and Thoreau North), an addition of New North-South Street, and an addition of two new convention center parking access drives, Convention East Drive and Convention South Drive. Also proposed is the removal of the Convention Center Drive, the current main access to the Schaumburg Convention Center and Renaissance Hotel.

The construction will be broken into 2 distinct projects: one to be led first by the Village in the near term and one anticipated to be led second by a future developer. The first Village-led project “Interim Conditions” will include construction of underground detention for the entire development, Thoreau Drive realignment, Convention East, Convention South, the south leg only of North-South Street, and the multi-use path extension to Algonquin Road.

The proposed Thoreau Drive is a 5-lane cross section; North-South Street is a 3-lane cross section. Travel lanes are 11’ wide throughout, with several turn lanes along all involved corridors.

Multiple pedestrian facilities are proposed including an 8' multi-use path along the east of North-South Street, south of Thoreau Drive West, and east of Thoreau Drive North. The path will have a 1.5% cross slope, and it will be offset 6' from the travel lane. It will connect to the existing multi-use paths along Meacham Road and Algonquin Road. A 5' sidewalk will be included along all corridors, opposite the multi-use path and on both sides of the convention drives. ADA compliant crosswalks will be implemented at intersections through the project limits.

The Thoreau Drive lane configuration at the Meacham Road terminus will match existing conditions. The proposed Thoreau Drive reconstruction will end at the Prairie Wind Lane driveway. The proposed multi-use path along the east side of Thoreau Drive will be continued past the reconstruction limits to the Algonquin Road terminus.

Water, Sanitary and Storm sewer utility design will follow the limits of the "Interim Conditions". Lighting Improvements will follow the same limits and extend north to Algonquin Road. Drummer Drive Roadway and utility improvements will be made in a future phase of design.

DESIGN SCOPE OF SERVICES

Task 1 – Project Coordination:

A. Project Management
    a. Project Management includes contract administration, budget control, and internal project team coordination amongst various disciplines and other team members. Monitor the project schedule and update as tasks or project scheduling changes, as well as perform scope of work reviews, resource planning, internal team coordination, and sub-contract administration.

B. Progress Reports
    a. Progress reports will be submitted monthly, which will include breakdown by task.

C. Project Team Meetings
    a. CBBEL will have the overall project manager and lead project engineer present at monthly virtual internal team meetings throughout the duration of the project (18 month duration). Email and 1-on-1 meetings will be utilized to coordinate with project stakeholders. The following are included:
        a. Maintenance of project email address to field stakeholder comments throughout the project comments. This includes logging of the comment and providing a response with supporting project information. The Village will be informed of all comments received and consulted on appropriate responses.
        b. 1-on-1 meetings (2 CBBEL attendees) with project stakeholders. Included in this sub task are meetings (up to 4 meetings as described below) with:
            1. Village Board of Trustees meetings (2),
            2. Contingency Stakeholder meetings with individual property owners related to proposed acquisition and impacts (2),

D. Internal Meetings / Coordination
    a. Internal team meetings will be held bi-weekly through the duration of the project (18 month duration).

E. Workshops
    a. CBBEL will provide attendance at milestone design workshops. It is planned that there will be two (2) milestone design workshops with two CBBEL attendees.

F. Site Visits
    a. This task includes two (2) site visits with two staff members for each visit (5 hours per visit). The site visits will be utilized at logical points during the design development process.

G. External Coordination and Meetings
    a. This task includes external coordination via emails and 1-on-1 coordination meetings (2 CBBEL attendees) with:
        a. IDOT for IL 62 ROW Involvement (2 meetings)
        b. Permitting Agency (MWRD, etc.) (4 meetings)
        c. Roadway utility companies (2 meetings)
        d. Miscellaneous (4 meetings)

H. Project Updates
        a. Project updates will be provided for the Village Newsletter. Ten project updates will be provided. No Public Information Meeting is included.

I. QA /QC
    a. CBBEL will perform an internal QA/QC review of the plans, specifications and cost estimates led by an experienced designer that is not associated with the project's day-to-day plan development.
    b. The QA/QC Manager will perform a comprehensive evaluation of the following items throughout the design process.
        i. Scoping/field checks
        ii. Submittals
        iii. Design calculations
        iv. Computer inputs/outputs
        v. Documentation of decisions and directives
        vi. Pay items and quantity calculations
        vii. Project records
        viii. Compliance statements
        ix. Pre-Final and Final Plan format and content
    c. The Project Manager manages the overall project quality control's process and, through the QA/QC Manager, assigns qualified senior quality reviewers for pending deliverables as required.

Task 2 – Supplemental Topographic & Existing Right-of-Way Survey:

A. CBBEL will perform supplemental topographic survey of the project area where the proposed improvement plan goes beyond the original survey limits as shown in Figure 1. This task includes recovery and tie-in to existing control monumentation, locating all pavements, utilities, drainage structures, and trees within project limits. Research and analyze record and field data to compute approximate right-of-way:

- Thoreau Drive north of Drummer Drive for the proposed multi-use path and utilities extension.
- Schaumburg Convention Center parking lot at proposed underground detention and parking lot replacement.
- Pond to be filled at the southeast corner or Meacham and Thoreau.
- Pond areas within the embrace to the normal water line. The feature pond directly north of the Renaissance Hotel is not included in the survey limits. This survey can be completed under a separate contract with the Streetscape Design.

i. Horizontal Control: Utilizing state plane coordinates, CBBEL will set recoverable primary control utilizing state of the art GPS equipment based on recovery of previously established control monumentation & NGS Control Monumentation (NAD ’83, Illinois East Zone 1201).

ii. Vertical Control: CBBEL will establish benchmarks and assign elevations to the horizontal control points. This will be based on GPS NGS Control Monumentation (NAVD’88 vertical control datum).

iii. Existing Right-of-Way: CBBEL will establish the approximate existing right-of-way of the roadways within the project limits based on monumentation found in the field, plats of highways, subdivision plats and any other available information.

iv. Topographic Survey: CBBEL will field locate all pavements, driveways, bike path, curb and gutters, pavement markings, signs, manholes, utility vaults, drainage structures, utilities, driveway culverts, crossroad culverts, etc. within the project limits (as per attached exhibit).

v. Cross Sections: CBBEL will survey cross sections along the project limits at 50’ intervals, at driveways, and at all other grade controlling features within the areas of full and parkway topographic survey, as described above. Survey will be obtained 10 feet beyond the existing right-of-way line, where possible.

vi. Utility Survey and Coordination: All existing storm and sanitary sewers will be surveyed to determine rim and invert elevations and pipe sizes. Above-ground facilities of any additional underground utilities including water main, gas, electric, cable, etc. will also be located.

vii. Geotechnical Borings: Geotechnical borings will be picked up.

viii. Base Mapping: CBBEL will compile all of the above information onto base maps at 1”=20’ scale that is representative of existing conditions for use as the base sheet. Initial drafting will be performed with Microstation.

B. Survey for Plat of Dedication

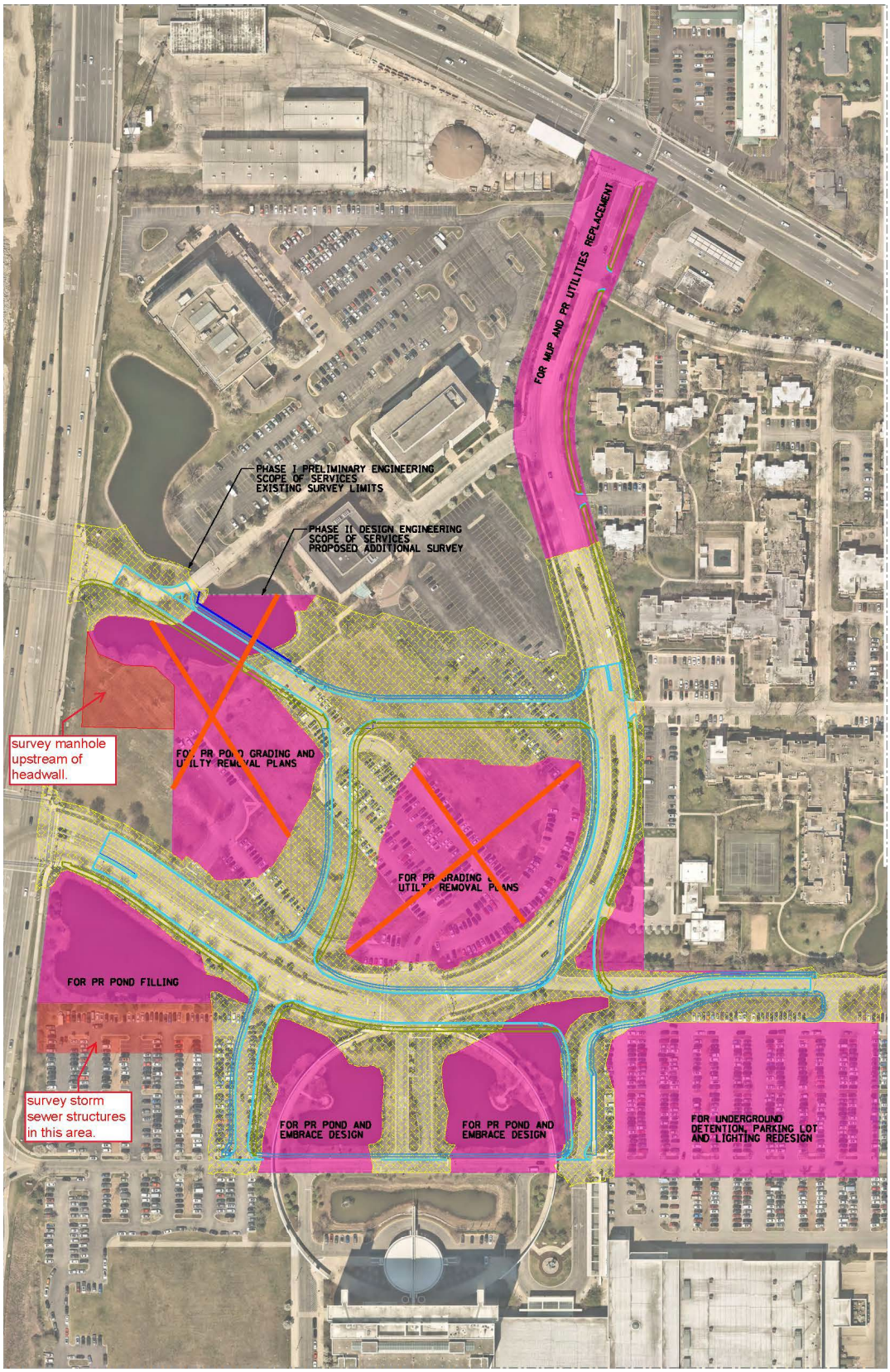

Figure 1 – Survey Limits

Task 3 – JULIE Utility Coordination:

CBBEL will coordinate with utility owners and with JULIE Utility Coordination to retrieve atlas information for all applicable underground utilities including water main, gas, electric, cable, etc. CBBEL will compile all Utility Atlas information into the base map. Locations of existing utilities /obstructions / systems shown on the base map are the compilation of available utility plans provided by utility owners and JULIE Utility Coordination. All utilities /obstructions / systems may not be shown. Contractor shall be responsible for locating and protecting all underground utilities /obstructions / systems whether or not shown on base map.

Any dry utility relocation required for the construction of the road is not included in the scope of this proposal. CBBEL will contact the utility companies to alert them that their utilities should be relocated. Relocation design is assumed to be completed by the individual utility company and the utility company is likely to request a fee from the Village for the design and relocation of their facilities. In necessary, and if requested, CBBEL can assist with utility relocation design under a separate contract.

Task 4 – Plat of Dedication:

CBBEL will utilize the field reconnaissance in Task 2 and research to establish right-of-way and property lines. Prepare parcel surveys, calculations, and legal descriptions. Draft and submit Plat of Dedication for agency approval. Land acquisition services are included by Santacruz and Associates as a subconsultant for the anticipated land acquisition from 4 parcels.

a. A Plat of Dedication will be prepared based on permitting requirements by Cook County. An anticipated right-of-way acquisition to construct the path widening will be required along the east side of Thoreau Drive.
b. The plat of dedication will include:
    i. Initial coordination with Client.
    ii. Research on the Cook County Clerk's Recording Division website.
    iii. Field recon and survey to locate existing monumentation and boundary evidence, along with limited existing improvements that could dictate the proposed easement location.
    iv. Office calculations and plotting of field and record data.
    v. CAD drafting of the Plat of Dedication for the proposed right-of-way area.
    vi. Write a legal description for the proposed right-of-way area.
    vii. Final review and submittal by an Illinois Professional Land Surveyor.

Task 5 – Geotechnical Investigation and Analysis:

Testing Services Corporation (TSC) will conduct pavement cores and soil borings as required for roadway design. TSC will prepare a geotechnical report with recommendations for pavement design, traffic signals and underground detention. Borings can also be performed in the existing detention basins using a portable rig and a floating modular platform. The basin borings would sample through the sediment/muck till stiff clays are encountered.

The Phase I PESA was completed in December 2024 and no changes to land use have occurred. If necessary, TSC will update the Preliminary Environmental Site Assessment (PESA) completed in Phase I. Then, soil samples from up to four of the borings taken in the previously proposed geotechnical investigation will include analytical testing, the results of which will be presented in the Preliminary Site Investigation (PSI) report. The PSI will determine if the PESA's Recognized Environmental Concerns (RECs) for the identified potentially impacted property will have the potential to affect the condition of the soil encountered during construction. TSC will then complete and stamp form LPC-663 for portions of the project where uncontaminated soils are identified. TSC will obtain one or two pre-certification letters from CCDD fill operations to include in the contract documents.

Task 6 – 60% Preliminary Design:

CBBEL will prepare preliminary engineering plans for the interim conditions only. This includes the exclusion of Drummer Drive, and tying the radius returns for the north legs of the intersection on Thoreau to the existing parking lot.

CBBEL will prepare plan sheets and specifications for the proposed work in accordance with Illinois Department of Transportation standards. The plan sheets and specifications will be submitted to the Village for review. A preliminary estimate of cost for the improvements will also be generated as part of this task. Refer to Exhibit A2 for listing of sheets.

CBBEL will use Illinois Department of Transportation standard pay items or Village standard special provisions where applicable. Otherwise, project-specific special provisions will be written as needed. Preliminary plans and special provisions will be submitted to the Village for review.

A set of preliminary plans will be submitted to utility companies for verification of facilities.

During this task, CBBEL will incorporate the findings from the Water Main Design and Permitting, Sanitary Sewer Design and Permitting, and Drainage Studies, Plans, and Permitting Tasks.

Task 7 – Water Main Design and Permitting:

CBBEL will review existing water main alignment and identify conflicts with proposed improvements. The entirety of the existing water main from Meacham to Algonquin will be designed for replacement with a new 12" water main. The existing 24" water main will remain in service. Coordinate with local agencies and utility providers as needed. CBBEL will submit the 60% preliminary plans to the IEPA to obtain the water main construction permit for any new water main improvements.

Task 8 – Sanitary Sewer Design and Permitting:

CBBEL will review existing sanitary sewer alignment and condition. Identify necessary improvements based on the proposed improvements and coordinate with utility providers. Portions of the sanitary sewer are anticipated to be replaced based on the Thoreau realignment. CBBEL will submit to the IEPA for the sanitary sewer construction permit for any new sanitary main improvements. MWRD Sanitary Sewer Permitting is covered under Task 13.1.

Task 9 – Drainage Studies, Plans, and Permitting:

CBBEL will complete drainage design, including storm sewer sizing, inlet spacing, overland flow path grading, water quality/BMP facility design, and XP-SWMM modeling analysis for the overall stormwater system and proposed detention facility. The drainage design will meet Village of Schaumburg and MWRD requirements. Drainage Plans will be prepared for both Permanent and Temporary Drainage conditions. Two temporary stages are anticipated. Drainage Details, Schedule, Special Provisions, and Estimates are included in this Task. Underground detention design and coordination is covered under Task 15. MWRD Stormwater Permitting is covered under Task 13.1.

Task 10 – Lighting Design:

All existing street lighting along Thoreau Drive from Meacham Road to IL 62 (Algonquin Road) will be removed. New decorative street lighting will be designed for the proposed realigned Thoreau Dr for the same limits. New combination lighting (luminaires on traffic signal poles) will be designed for two new signalized intersections. Temporary lighting will be provided where needed. New receptacles and uplights will be designed for trees along Thoreau Drive for same limits. Existing convention parking lot and lot entrance drive lighting that is in conflict with the underground detention improvements will be removed, relocated, and/or redesigned as required (including lot lights, flood lights, main junction boxes behind signs on E-W street in front of hotel). New parking lot lighting and foundations will be required in the area of the underground detention.

The proposed lighting units will consist of the Village's standard decorative light pole and luminaire. Combination lighting will consist of a cobra head type luminaire.

The design will be in accordance with current IDOT District 1 "General Guidelines for Lighting Design, Plan Preparation, and Highway Lighting by Permit", Municipal Standards, and ANSI-IES RP-8-25 "American National Standard Practice for Roadway Lighting", latest editions.

Preliminary Submittal (Photometric Calculations): CBBEL will meet with the appropriate personnel as required to determine the minimum lighting requirements, preferred lighting equipment and obtain existing lighting information. CBBEL will perform a site visit to obtain information regarding the existing field conditions.

Based on the information collected, lighting photometric calculations will be performed for the temporary and proposed lighting. The calculations will determine the proposed lighting levels for the roadway and signalized intersections. The photometric calculations will be performed using the last version of AGI32 photometric software.

We understand these photometric calculations to include the following:

- Photometric calculations for each individual roadway multi-lane cross section including sidewalk horizontal illuminance calculations.

- Photometric calculations for all signalized intersections.

Based on the photometric calculations and existing/proposed field conditions, a proposed light pole layout will be determined, field verified, and incorporated into a preliminary set of lighting plans. A Preliminary lighting submittal report will be created including a project description, target lighting levels with justification, photometric calculations, and cut sheets of the proposed

lighting equipment. The preliminary report will be submitted along with the preliminary plans for review.

Prefinal Submittal: Proposed lighting plans/detail sheets and specifications will be prepared. The plan sheets will include the locations of the lighting units along with the controller, electric cables/raceways, and hand holes. Detail drawings will include light pole and luminaire, concrete foundation, pole handhole wiring diagram, one-line circuit diagram, handhole and conduit installation details. Detailed specifications will be prepared along with the appropriate Municipal/IDOT standards. The plans/details, special provisions, and opinion of probable construction cost will be prepared and submitted for review. This task will also include coordination with ComEd for the installation of new electric service(s) and removal of existing service(s).

Final Submittal: CBBEL will respond to review comments, and revise design as required.

Exclusions:

- Event space lighting or electric
- Private parking lot lighting modifications
- New N-S street lighting
- New Drummer Drive lighting
- Fiber conduit
- EV chargers
- CCTV cameras
- Modifications to electrical or pumps for ponds.
- RFI's, shop drawing review, construction assistance

Task 11 – Irrigation Design:

It is anticipated that the existing irrigation system will be modified along Thoreau with the realignment and reconstruction of Thoreau Drive. CBBEL will compile the existing irrigation system design based on information gathered from a site visit and any available Village records.

Design plans, specifications and an estimate will be prepared for the modification of the existing irrigation system to be operational within the proposed roadway and utility improvements.

Task 12 – 90% Pre-Final Design:

Based on comments provided by the Village, the permitting agencies, and coordination with utility companies, CBBEL will submit 90% preliminary plans and construction documents for review. CBBEL will write a separate disposition of comments to address each reviewers' comments. Quantities will be submitted for inclusion in the cost estimate. Refer to Exhibit A2 for listing of sheets.

IEPA submittals will be made during this task.

Task 13 – Environmental Studies and Permitting:

CBBEL will obtain permits and other approvals needed for project construction. Before and during the permit review process, we expect to have meetings with the regulatory agencies and Village. We also expect to prepare responses to comments received during the review process. We have included budget to cover the cost of submittal of two responses to comments. Time for meetings is covered under the separate coordination task.

Special Waste coordination will be completed under the Geotechnical Task

.

Task 13.1 - MWRD Watershed Management Permit (WMP) Application:

A Watershed Management Permit (WMP) will be required from MWRD for the proposed project. CBBEL will prepare the necessary stormwater management calculations for the development in accordance with the Watershed Management Ordinance (WMO) regulations. The intent is to permit the entire Walden International and Schaumburg Convention Center sites for future redevelopment, in addition to the immediate roadway work. CBBEL will compile the information related to the existing and proposed conditions stormwater detention based on allowable release rates, stormwater conveyance, floodplain and compensatory storage analyses, water quality requirements, outfalls, and culvert sizing. Permit submittal support documentation included in this task includes:

- Complete applicable Forms, Schedules, and Certificates.
    - WMO Permit Application (Schedule A, B and C)
    - WMO Schedule D (Stormwater management)
    - Current survey of property
    - WMO Schedule P (Soil erosion and sediment control)
    - Summary Report
    - Signed and sealed engineering plans
- Comply with WMO stormwater conveyance, volume control, and stormwater detention requirements and provide supporting documentation.
- Verify floodplain fill and compensatory storage calculations.
- Incorporate Best Management Practices with the project to satisfy water quality requirements for the WMP and other applicable permit(s).
- Complete riparian environment and wetland/buffer impact documentation and hydrologic analysis.
- Design appropriate Soil Erosion and Sediment Control practices.
- Prepare documentation for qualified (sanitary) sewer relocations/additions.
- Provide plan set with appropriate Notes and Details per MWRD guidance.

It is our understanding that MWRD will not charge review fees for public not-for-profit projects and therefore no review fees are included in the fee for this task.

Task 13.2 – Updated Wetland Report & Section 404 Clean Water Act Coordination:

It is anticipated that wetlands and other surface waters will be impacted as part of the proposed improvements. Based on preliminary coordination with the US Army Corps of Engineers (USACE), there do not appear to be any USACE jurisdictional wetlands/waters of the US at the project site. We will coordinate with the USACE to obtain a Letter of No Objection for the project, as necessary. Although unlikely based on previous coordination with the USACE, if necessary, preparation of a Nationwide Permit Application or Individual Section 404 Clean Water Act Permit application will require a supplemental proposal to cover the cost of additional tasks, including a request for Section 401 Clean Water Act Individual Water Quality Certification.
This task also includes a field visit and updating the Phase I wetland report to reflect anticipated changes to the project limits (i.e., where the proposed improvements extend beyond the original survey limits).

Task 13.3 – Historic Preservation Coordination:

Based on preliminary coordination with the State Historic Preservation Office (SHPO), no historic properties are anticipated to be affected for the proposed improvements. CBBEL will coordinate with applicable regulatory agencies in Phase II, as necessary, to determine if any additional coordination with the SHPO is required to comply with Section 106 of the National Historic Preservation Act. This task includes a project notification submittal to the SHPO, if required.

Task 13.4 – Threatened and Endangered Species Coordination:

Threatened and Endangered (T&E) species review/coordination was completed in Phase I. However, T&E species clearances are typically valid for two years or less and will likely need to be renewed during the permit process and prior to the start of construction. This task includes a resource review and coordination to update the project clearance through the IDNR Ecological Compliance Assessment Tool (EcoCAT) website and the USFWS Information for Planning and Consultation (IPaC) system. This task does not include a Bridge Bat Assessment or detailed search for T&E species.

Task 13.5 – Coordination with North Cook County Soil & Water Conservation District:

This task includes preparation of a submittal to the North Cook County Soil & Water Conservation District to obtain approval of the Soil Erosion and Sediment Control Plan, if required by regulatory agencies as part of the permitting process. Preparation of the Soil Erosion and Sediment Control Plan is included under a separate task.

Task 13.6 – Best Management Practice Design Assistance:

CBBEL Environmental Resource Department Staff will assist the site civil engineer in the design of Best Management Practices (BMPs) to minimize potential impacts to downstream wetlands and other surface waters from stormwater pollutants. This assistance will include BMP options, preparation of concept BMP design, and preparation of short and long-term maintenance and monitoring plans, as needed.

Task 13.7 – Prepare the Storm Water Pollution Prevention Plan:

CBBEL will prepare a Storm Water Pollution Prevention Plan (SWPPP) in accordance with Part IV of the General National Pollutant Discharge Elimination System (NPDES) Permit No ILR10. Please note the completion of this task will require narrative, Soil Erosion and Sediment Control

Plans (to be completed under a separate task), and signed certification statements from all contractors, subcontractors, and the operator as identified in the SWPPP.

The SWPPP is part of the Notice of Intent (NOI) submitted to the Illinois Environmental Protection Agency (IEPA) to obtain coverage under the General NPDES ILR10 Permit. It is anticipated that the NOI will be submitted by others as part of Phase III (after a Contractor has been selected). CBBEL will assist with the preparation of the NOI, as requested. The NOI requires documentation of historic preservation and T&E species compliance. As previously stated, historic preservation and T&E species coordination will be completed under separate tasks.

Task 13.8 – Prepare an IDOT Highway Access Permit application for work in the IL 62 ROW:

It is assumed that a Drainage Connection Checklist will not be required for the limited sidewalk widening proposed at the IL 62 intersection.

Task 14: Traffic Studies and Permitting:

CBBEL will prepare pre-final and final traffic signal plans, technical specifications, and an engineer's cost estimate for the new traffic signal installations at Thoreau Drive and new N-S Street as well as Thoreau Drive and the new Convention Center East intersections. Consideration will be given to the Thoreau Drive and new N-S Street intersection interim conditions (south leg only on N-S Street) to ensure equipment is placed and sized properly to accommodate future conditions (both north and south legs on N-S Street). The north leg will temporarily tie into the existing parking area north of Thoreau until further development.

The plans will be developed based on current and applicable IDOT, Village, and MUTCD design criteria and standards.

Task 14.1 - Base Sheet Preparation:

CBBEL will prepare base sheets at a scale of 1" = 20' for the traffic signal installation plans using the survey collected and aerial data as needed. A scale of 1" = 50' for the traffic signal interconnect plans will be used as well.

Task 14.2 - Traffic Signal Removal Plan:

The existing traffic signal installation at the intersection of Thoreau Drive and Convention Center Drive will need to be removed as part of the project. CBBEL will development removal plans with the appropriate notes detailing the equipment to be returned to the Village, relocated to the proposed installations, or disposed of outside the project limits. This task includes a site visit to create an inventory of the existing traffic signal equipment.

Task 14.3 - Temporary Traffic Signal Plans:

This task also includes development of temporary signal plans should the need arise during the MOT staging to maintain traffic control for Convention Center events. This task includes the temporary traffic signal layout, temporary cable plan, temporary phasing diagrams, construction notes, and temporary electric service requirements.

Task 14.4 - Traffic Signal Installation Plans:

The permanent traffic signal plan sheets for the Thoreau Drive at new N-S Street and the Thoreau Drive and the new Convention Center East intersections will include the proposed traffic signal installation plans, proposed cable plans, proposed traffic signal phasing diagrams, accessible pedestrian signals and pushbutton construction notes, detection details and notes,

emergency vehicle preemption sequence, grounding details, electric service requirements, and schedule of quantities. Combination mast arms with lighting fixtures will require additional coordination which has been included in this task as well. All plans will be developed in accordance with IDOT District One design policy and incorporate Village requested items. CBBEL will also coordinate with the appropriate ComEd representative to determine the power source for the traffic signal.

Task 14.5 - Traffic Signal Modification Plan:

The existing traffic signal installation at the intersection of IL 62 (Algonquin Road) and Thoreau Drive may require accessible pedestrian signals (APS) pushbutton upgrades with the extension of the multi-use path along the intersection's south approach. This task includes developing plans for the removal of the existing pushbuttons and the installation of APS. This task includes coordinating with IDOT for a permit submittal so the Contractor can complete any required work within the State ROW. The APS pushbuttons will be placed based on PROWAG and IDOT requirements.

Task 14.6 - Temporary Traffic Signal Interconnect Plans:

This task includes developing temporary traffic signal interconnect plans and temporary interconnect schematic to provide communication between the temporary traffic signal installations and the Meacham Road closed loop system.

Task 14.7 - Traffic Signal Interconnect Plans:

This task includes conducting a site visit and field verify existing roadside conditions for the traffic signal interconnect. CBBEL anticipates interconnecting the two new signalized intersections to the Meacham Road closed-loop system. The traffic signal interconnect plans will include conduit installation with fiber optic cable to maintain communication with the Meacham Road system master controller.

Task 14.8 - Traffic Signal Specifications and Estimate:

This task includes assembling and developing traffic signal special provisions for the project for the purpose of bidding the project. Standard IDOT and Village special provisions will be used as applicable. In addition, CBBEL will provide an engineer's opinion of probable construction cost estimate for the plan set with each PS&E submittal for the Village's information.

Task 15: Underground Detention Design and Coordination:

CBBEL will finalize underground detention system design as required, including incorporation of water quality BMPs and modification to outlet systems as appropriate. Coordinate with system subconsultant/manufacturer for integration into design plans. CBBEL will work with and utilize StormTrap's proprietary design and details to include in the bid documents. See StormTrap CSI specification for SingleTrap on a stone base for more information. Structural details may be required over the StormTrap units for parking lot lighting improvements if the StormTrap cell layout cannot accommodate the pole placement. It is anticipated that the Village will install all of the underground detention in this design for future development which will impact detention.

Task 16: Land Acquisition Services:

Santacruz Land Acquisitions will provide land acquisition services for the 4 parcels where the proposed path widening will encroach outside of the right-of-way. Santacruz will provide

appraisals, review appraisals, and lead negotiations for the four projected parcels affected by the path widening.

Task 17 – Final Plans, Specifications and Estimates:

Upon meeting with the Village to review their comments on the 90% submittal, we will revise and finalize the contract documents and cost estimate. We will provide the plans, specifications and estimate to the Village in electronic format. During this task, the exact letting date will be determined and an estimated construction schedule will be provided. Refer to Exhibit A2 for listing of sheets.

Task 18 – Bidding Assistance:

If it decided by the Village that the project is to be put out for public bidding, CBBEL will advertise to prospective bidders, distribute plans and specifications to all bidders, and hold a public bid opening. CBBEL will review and tabulate all qualified bids proposals and make a recommendation of award.

SCOPE ASSUMPTIONS / EXCLUSIONS

Consulting services relating to any of the following tasks may be completed by CBBEL if negotiated under a separate contract for an additional fee, but are presently specifically excluded from this Agreement:

- Construction Administration Services
- Construction Observation Services
- Request For Information Review and Response
- Intersection Improvements at Algonquin Road
- Boundary/Land Acquisition Survey, Plats of Easement, and Plat of Re-Subdivision
- Site Inspections and/or site inspection approvals are not included. This would include items such as proof rolling approval.
- Material testing (concrete/asphalt) are not included.
- Dry Utility Relocation Oversite are not included.

ESTIMATE OF FEE

CBBEL proposes a total fee as outlined in the attached Cost Estimate of Consultant Services and Exhibit A. A manhour estimate is provided in Exhibit A. The detailed fee is provided in the attached Cost Estimate of Consultant Services. Direct costs are included within the proposed fee.

Thank you for the opportunity to assist with this project.

Please sign and return one copy of this agreement as an indication of acceptance and notice to proceed. Please feel free to contact us anytime.

Sincerely,

Michael Kerr, PE
President

THIS PROPOSAL AND GENERAL TERMS AND CONDITIONS ACCEPTED FOR THE VILLAGE OF SCHAUMBURG:

BY: _____

TITLE: _____

DATE: _____

Encl. Exhibit A1 – Work Hour Estimate
Exhibit A2 - Site Contract Plan Work Hour Estimate
Cost Estimate of Consultant Services (CECS)

NJM
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Illinois Department of Transportation

EXHIBIT D

COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

FIXED RAISE

Local Public Agency	County	Section Number
Village of Schaumburg	Cook	

Prime Consultant (Firm) Name	Prepared By	Date
Christopher B. Burke Engineering, Ltd.	Nick Morel	5/22/2026

Consultant / Subconsultant Name	Job Number
Christopher B. Burke Engineering, Ltd.	

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

Design Services for Thoreau Drive.

PAYROLL ESCALATION TABLE

CONTRACT TERM	**18**	**MONTHS**	**OVERHEAD RATE**	**165.00%**
START DATE	**7/1/2026**		**COMPLEXITY FACTOR**	**0**
RAISE DATE	**1/1/2027**		**% OF RAISE**	**3.00%**
END DATE	12/31/2027			

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	7/1/2026	1/1/2027	6	33.33%
1	1/2/2027	1/1/2028	12	68.67%

The total escalation = 2.00%

Local Public Agency	County	Section Number
Village of Schaumburg	Cook	

Consultant / Subconsultant Name	Job Number
Christopher B. Burke Engineering, Ltd.	

PAYROLL RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET FIXED RAISE

MAXIMUM PAYROLL RATE	**90.00**
ESCALATION FACTOR	**2.00%**

CLASSIFICATION	IDOT PAYROLL RATES ON FILE	CALCULATED RATE
Engineer VI	$87.00	$88.74
Engineer V	$73.73	$75.20
Engineer IV	$60.59	$61.80
Engineer III	$46.49	$47.42
Engineer I/II	$39.08	$39.86
Survey V	$90.00	$90.00
Survey IV	$81.68	$83.31
Survey III	$70.50	$71.91
Survey II	$58.00	$59.16
Survey I	$42.50	$43.35
Engineering Technician V	$76.15	$77.67
Engineering Technician IV	$57.28	$58.43
Engineering Technician III	$50.50	$51.51
Engineering Technician I/II	$36.40	$37.13
CAD Manager	$75.65	$77.16
CAD Technician II	$56.31	$57.44
CAD Technician I	$28.33	$28.90
GIS Specialist III	$63.00	$64.26
Landscape Architect II	$72.00	$73.44
Environmental Resource Specialist V	$79.21	$80.79
Environmental Resource Specialist IV	$65.80	$67.12
Environmental Resource Specialist III	$44.08	$44.96
Environmental Resource Specialist I/II	$34.00	$34.68
Environmental Resource Technician	$48.50	$49.47
Landscape Designer I/II	$34.00	$34.68
Transportation Planner III	$62.50	$63.75
Engineering Intern	$20.92	$21.34

Local Public Agency	County	Section Number
Village of Schaumburg	Cook	

Consultant / Subconsultant Name	Job Number
Christopher B. Burke Engineering, Ltd.	

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost (Up to state rate maximum)			$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	520	$0.73	$377.00
Vehicle Owned or Leased	$32.50/half day (4 hours or less) or $65/full day	20	$65.00	$1,300.00
Vehicle Rental	Actual Cost (Up to $55/day)			$0.00
Tolls	Actual Cost	80	$1.50	$120.00
Parking	Actual Cost			$0.00
Overtime	Premium portion (Submit supporting documentation)			$0.00
Shift Differential	Actual Cost (Based on firm's policy)			$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)	5	$35.00	$175.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			$0.00
Project Specific Insurance	Actual Cost			$0.00
Monuments (Permanent)	Actual Cost			$0.00
Photo Processing	Actual Cost			$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			$0.00
CADD	Actual Cost (Max $15/hour)			$0.00
Web Site	Actual Cost (Submit supporting documentation)			$0.00
Advertisements	Actual Cost (Submit supporting documentation)			$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			$0.00
Recording Fees	Actual Cost	1	$2,500.00	$2,500.00
Transcriptions (specific to project)	Actual Cost			$0.00
Courthouse Fees	Actual Cost			$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Utliity Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Testing of Soil Samples	Actual Cost			$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)			$0.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Meeting Exhibits Boards	Actual Cost	1	$2,000.00	$2,000.00
Geotech		1	$50,000.00	$50,000.00
Land Acquisition		1	$44,200.00	$44,200.00
				$0.00
			TOTAL DIRECT COSTS:	**$100,672.00**

Local Public Agency
Village of Schaumburg

County
Cook

Section Number

Consultant / Subconsultant Name
Christopher B. Burke Engineering, Ltd.

Job Number

COST ESTIMATE WORKSHEET

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

OVERHEAD RATE 165.00%

COMPLEXITY FACTOR 0

TASK	DIRECT COSTS (not included in row totals)	STAFF HOURS	PAYROLL	OVERHEAD & FRINGE BENEFITS	FIXED FEE	SERVICES BY OTHERS	TOTAL	% OF GRAND TOTAL
1. Project Coordinaiton	2,000	540	37,016	61,076	12,215		110,307	10.71%
2. Supplemental Topo	1,972	320	18,442	30,429	6,086		54,957	5.34%
3. Julie Utility Coordination		28	1,703	2,810	562		5,075	0.49%
4. Plat of Dedication	2,500	60	4,760	7,854	1,571		14,185	1.38%
5. Geotechnical Investigation	50,000	8	602	993	199		1,794	0.17%
6. 60% Preliminary Design		1093	69,365	114,453	22,891		206,709	20.07%
7. Water Main Design and Permitting		320	14,511	23,943	4,789		43,243	4.20%
8. Sanitary Sewer Design and Permitting		68	3,588	5,921	1,184		10,693	1.04%
9. Drainage Study and Permitting		554	31,005	51,158	10,232		92,395	8.97%
10. Lighting Design		594	29,542	48,744	9,749		88,035	8.55%
11. Irrigation Design		54	4,061	6,701	1,340		12,102	1.17%
12. 90% Pre-Final Design		415	29,168	48,127	9,625		86,920	8.44%
13. Environmental Studies and Permitting		341	21,009	34,664	6,933		62,606	6.08%
14. Traffic Studies and Permitting		522	31,832	52,523	10,505		94,860	9.21%
15. Underground Detention Design Coordination		44	3,523	5,812	1,162		10,497	1.02%
16. Land Acquisition Services	44,200	16	1,203	1,985	397		3,585	0.35%
17. Final Plans		136	8,370	13,810	2,762		24,942	2.42%
18. Bidding Assistance		36	2,142	3,534	707		6,383	0.62%
			-	-	-		-	
			-	-	-		-	
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			-	-	-		-	
			-	-	-		-	
Subconsultant DL							$0.00	
Direct Costs Total ===>	$100,672.00						**$100,672.00**	9.77%
TOTALS		5149	311,842	514,537	102,909	-	1,029,960	100.00%

Local Public Agency
Village of Schaumburg

County
Cook

Section Number

Consultant / Subconsultant Name
Christopher B. Burke Engineering, Ltd.

Job Number

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			1. Project Coordinaiton			2. Supplemental Topo			3. Julie Utility Coordination			4. Plat of Dedication			5. Geotechnical Investigation		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Engineer VI	88.74	88.0	1.71%	1.52	16	2.96%	2.63												
Engineer V	75.20	1,866.0	36.24%	27.25	300	55.56%	41.78				4	14.29%	10.74				8	100.00%	75.20
Engineer IV	61.80	384.0	7.46%	4.61	90	16.67%	10.30												
Engineer III	47.42	911.0	17.69%	8.39															
Engineer I/II	39.86	1,019.0	19.79%	7.89	78	14.44%	5.76												
Survey V	90.00	32.0	0.62%	0.56				8	2.50%	2.25				24	40.00%	36.00			
Survey IV	83.31	16.0	0.31%	0.26				16	5.00%	4.17									
Survey III	71.91	40.0	0.78%	0.56				16	5.00%	3.60				24	40.00%	28.76			
Survey II	59.16	104.0	2.02%	1.19				104	32.50%	19.23									
Survey I	43.35	104.0	2.02%	0.88				104	32.50%	14.09									
Engineering Technician V	77.67	0.0																	
Engineering Technician IV	58.43	24.0	0.47%	0.27							24	85.71%	50.08						
Engineering Technician III	51.51	0.0																	
Engineering Technician I/II	37.13	0.0																	
CAD Manager	77.16	136.0	2.64%	2.04	8	1.48%	1.14	40	12.50%	9.65				8	13.33%	10.29			
CAD Technician II	57.44	0.0																	
CAD Technician I	28.90	16.0	0.31%	0.09				16	5.00%	1.44									
GIS Specialist III	64.26	28.0	0.54%	0.35	8	1.48%	0.95	16	5.00%	3.21				4	6.67%	4.28			
Landscape Architect II	73.44	0.0																	
Environmental Resource S	80.79	100.0	1.94%	1.57	40	7.41%	5.98												
Environmental Resource S	67.12	148.0	2.87%	1.93															
Environmental Resource S	44.96	78.0	1.51%	0.68															
Environmental Resource S	34.68	0.0																	
Environmental Resource T	49.47	55.0	1.07%	0.53															
Landscape Designer I/II	34.68	0.0																	
Transportation Planner III	63.75	0.0																	
Engineering Intern	21.34	0.0																	
TOTALS		5149.0	100%	$60.56	540.0	100.00%	$68.55	320.0	100%	$57.63	28.0	100%	$60.82	60.0	100%	$79.34	8.0	100%	$75.20

Local Public Agency
Village of Schaumburg

County
Cook

Section Number

Consultant / Subconsultant Name
Christopher B. Burke Engineering, Ltd.

Job Number

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

PAYROLL CLASSIFICATION	AVG HOURLY RATES	6. 60% Preliminary Design			7. Water Main Design and Permitting			8. Sanitary Sewer Design and Permitting			9. Drainage Study and Permitting			10. Lighting Design			11. Irrigation Design		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Engineer VI	88.74	16	1.46%	1.30															
Engineer V	75.20	620	56.72%	42.66							184	33.21%	24.98	121	20.37%	15.32	54	100.00%	75.20
Engineer IV	61.80				80	25.00%	15.45	40	58.82%	36.35									
Engineer III	47.42	213	19.49%	9.24							320	57.76%	27.39	210	35.35%	16.76			
Engineer I/II	39.86	204	18.66%	7.44	240	75.00%	29.90	28	41.18%	16.41	50	9.03%	3.60	263	44.28%	17.65			
Survey V	90.00																		
Survey IV	83.31																		
Survey III	71.91																		
Survey II	59.16																		
Survey I	43.35																		
Engineering Technician V	77.67																		
Engineering Technician IV	58.43																		
Engineering Technician III	51.51																		
Engineering Technician I/II	37.13																		
CAD Manager	77.16	40	3.66%	2.82															
CAD Technician II	57.44																		
CAD Technician I	28.90																		
GIS Specialist III	64.26																		
Landscape Architect II	73.44																		
Environmental Resource Spe	80.79																		
Environmental Resource Spe	67.12																		
Environmental Resource Spe	44.96																		
Environmental Resource Spe	34.68																		
Environmental Resource Tec	49.47																		
Landscape Designer I/II	34.68																		
Transportation Planner III	63.75																		
Engineering Intern	21.34																		
TOTALS		1093.0	100%	$63.46	320.0	100%	$45.35	68.0	100%	$52.77	554.0	100%	$55.97	594.0	100%	$49.73	54.0	100%	$75.20

Local Public Agency
Village of Schaumburg

County
Cook

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Christopher B. Burke Engineering, Ltd.

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AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 3 **OF** 4

PAYROLL CLASSIFICATION	AVG HOURLY RATES	12. 90% Pre-Final Design			13. Environmental Studies and Permitting			14. Traffic Studies and Permitting			15. Underground Detention Design Coordination			16. Land Acquisition Services			17. Final Plans		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Engineer VI	88.74							32	6.13%	5.44	24	54.55%	48.40						
Engineer V	75.20	315	75.90%	57.08				128	24.52%	18.44	16	36.36%	27.35	16	100.00%	75.20	80	58.82%	44.24
Engineer IV	61.80							174	33.33%	20.60									
Engineer III	47.42							148	28.35%	13.44	4	9.09%	4.31				16	11.76%	5.58
Engineer I/II	39.86	60	14.46%	5.76				40	7.66%	3.05							40	29.41%	11.72
Survey V	90.00																		
Survey IV	83.31																		
Survey III	71.91																		
Survey II	59.16																		
Survey I	43.35																		
Engineering Technician V	77.67																		
Engineering Technician IV	58.43																		
Engineering Technician III	51.51																		
Engineering Technician I/II	37.13																		
CAD Manager	77.16	40	9.64%	7.44															
CAD Technician II	57.44																		
CAD Technician I	28.90																		
GIS Specialist III	64.26																		
Landscape Architect II	73.44																		
Environmental Resource Specialist V	80.79				60	17.60%	14.22												
Environmental Resource Specialist IV	67.12				148	43.40%	29.13												
Environmental Resource Specialist II	44.96				78	22.87%	10.28												
Environmental Resource Specialist I/	34.68																		
Environmental Resource Technician	49.47				55	16.13%	7.98												
Landscape Designer I/II	34.68																		
Transportation Planner III	63.75																		
Engineering Intern	21.34																		
TOTALS		415.0	100%	$70.28	341.0	100%	$61.61	522.0	100%	$60.98	44.0	100%	$80.06	16.0	100%	$75.20	136.0	100%	$61.54

Local Public Agency
Village of Schaumburg

County
Cook

Section Number

Consultant / Subconsultant Name
Christopher B. Burke Engineering, Ltd.

Job Number

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

PAYROLL CLASSIFICATION	AVG HOURLY RATES	18. Bidding Assistance																	
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Engineer VI	88.74																		
Engineer V	75.20	20	55.56%	41.78															
Engineer IV	61.80																		
Engineer III	47.42																		
Engineer I/II	39.86	16	44.44%	17.72															
Survey V	90.00																		
Survey IV	83.31																		
Survey III	71.91																		
Survey II	59.16																		
Survey I	43.35																		
Engineering Technician V	77.67																		
Engineering Technician IV	58.43																		
Engineering Technician III	51.51																		
Engineering Technician I/II	37.13																		
CAD Manager	77.16																		
CAD Technician II	57.44																		
CAD Technician I	28.90																		
GIS Specialist III	64.26																		
Landscape Architect II	73.44																		
Environmental Resource Sp	80.79																		
Environmental Resource Sp	67.12																		
Environmental Resource Sp	44.96																		
Environmental Resource Sp	34.68																		
Environmental Resource Te	49.47																		
Landscape Designer I/II	34.68																		
Transportation Planner III	63.75																		
Engineering Intern	21.34																		
TOTALS		36.0	100%	$59.50	0.0	0%	$0.00	0.0	0%	$0.00	0.0	0%	$0.00	0.0	0%	$0.00	0.0	0%	$0.00

Christopher B. Burke Engineering, Ltd.

WORK HOUR ESTIMATE

SCHAUMBURG THOREAU DRIVE
Design Engineering Services
EXHIBIT A1 - Work Hour Estimate

TASK	DESCRIPTION	TOTAL WORK HOURS	CONSULTANT CBB	-
1	**PROJECT COORDINATION**			
a	Project Management	144	144	-
b	Progress Reports	18	18	-
c	Project Team Meetings	36	36	-
d	Internal Meetings / Coordination	78	78	-
e	Workshops	30	30	-
f	Site Visits	28	28	-
g	External Coordination Meetings & Agency Coordination	48	48	-
h	Project Updates	30	30	-
i	QA / QC	128	128	-
	SUBTOTAL	**540**	**540**	**-**
2	**SUPPLEMENTAL TOPO**			
a	General Data Collection & GIS Database	260	260	-
b	Plat of Dedication	60	60	-
	SUBTOTAL	**320**	**320**	**-**
3	**JULIE UTILITY COORDINATION**			
a	Letter Submittals	4	4	-
b	Draft Atlas'	24	24	-
	SUBTOTAL	**28**	**28**	**-**
4	**PLAT OF DEDICATION**			
A	Plat Preparation	60	60	-
	SUBTOTAL	**60**	**60**	**-**
5	**GEOTECHNICAL INVESTIGATION**			
b	Review Soils Report	8	8	-
	SUBTOTAL	**8**	**8**	**-**
6	**60% PRELIMINARY ENGINEERING DESIGN**			
a	Plans, Specifications and Estimates - Refer to Exhibit A2 for detail	1,093	1,093	-
	SUBTOTAL	**1,093**	**1,093**	**-**
7	**WATER MAIN DESIGN AND PERMITTING**			
a	Design	60	312	-
b	IEPA Application and Submittal	8	8	-
	SUBTOTAL	**68**	**320**	**-**

SCHAUMBURG THOREAU DRIVE
Design Engineering Services
EXHIBIT A1 - Work Hour Estimate

TASK	DESCRIPTION	TOTAL WORK HOURS	CONSULTANT	
			CBB	-
8	**SANITARY DESIGN AND PERMITTING**			
a	Design	60	60	-
b	IEPA Application and Submittal	8	8	-
	SUBTOTAL	**68**	**68**	**-**
9	**DRAINAGE STUDY AND PERMITTING**			
a	Drainage Studies	234	234	
a	Drainage Plans and Staging	320	320	-
	SUBTOTAL	**554**	**554**	**-**
10	**LIGHTING DESIGN**			
a	Preliminary Submittal (Photometric Calculations	236	236	-
b	Prefinal Submittal	326	326	-
c	Final Submittal	32	32	-
	SUBTOTAL	**594**	**594**	**-**
11	**IRRIGATION DESIGN**			
a	Field Recon	8	8	-
b	Design	46	46	-
	SUBTOTAL	**54**	**54**	**-**
12	**90% PRE-FINAL DESIGN**			
a	Plans, Specifications and Estimates - Refer to Exhibit A2 for detail	415	415	-
	SUBTOTAL	**415**	**415**	**-**
13	**ENVIRONMENTAL STUDIES & PERMITTING**			
a	MWRD WMP Application	145	145	-
b	Updated Wetland Report	20	20	-
c	Historic Preservation Coordination	16	16	-
d	Threatened and Endangered Species Coordination	16	16	-
e	Coordination with North Cook County Soil & Water Conservation District	16	16	-
f	Best Management Practice Design Assistance	48	48	-
g	Prepare the Storm Water Pollution Prevention Plan	48	48	-
h	Prepare an IDOT Highway Access Permit application for work in the IL 62 ROW	32	32	-
	SUBTOTAL	**341**	**341**	**-**

Christopher B. Burke Engineering, Ltd.

WORK HOUR ESTIMATE

SCHAUMBURG THOREAU DRIVE
Design Engineering Services
EXHIBIT A1 - Work Hour Estimate

TASK	DESCRIPTION	TOTAL WORK HOURS	CONSULTANT CBB	CONSULTANT -
14	**TRAFFIC STUDIES & PERMITTING**			
a	Base Sheet Preparation	20	20	-
b	Traffic Signal Removal Plan	24	24	-
c	Temporary Traffic Signal Plans	68	68	-
d	Traffic Signal Installation Plans	184	184	-
e	Traffic Signal Modification Plan	98	98	-
f	Temporary Traffic Signal Interconnect Plans	32	32	-
g	Traffic Signal Interconnect Plans	40	40	-
h	Traffic Signal Specifications and Estimate	56	56	-
	SUBTOTAL	**522**	**522**	**-**
15	**UNDERGROUND DETENTION DESIGN COORDINATION**			
a	Plan Review and Coordination	20	20	-
b	Structural Details for Lighting	24	24	-
	SUBTOTAL	**44**	**44**	**-**
16	**LAND ACQUISITION SERVICES**			
a	Review Materials Produced by Santacruz	8	8	-
b	Assist With Materials Requested by Santacruz	8	8	-
	SUBTOTAL	**16**	**16**	**-**
17	**FINAL PLANS**			
a	Plans, Specifications and Estimates - Refer to Exhibit A2 for detail	136	136	-
	SUBTOTAL	**136**	**136**	**-**
18	**BIDDING ASSISTANCE**			
a	Advertise for Bid and Attend Opening	20	20	-
b	Bid Tabulation and Recommendation	16	16	-
	SUBTOTAL	**36**	**36**	**-**
	TOTAL	**4,897**	**5,149**	**-**

Christopher B. Burke Engineering, Ltd.

WORK HOUR ESTIMATE

SCHAUMBURG THOREAU DRIVE
Design Engineering Services
EXHIBIT A2 - Contract Plan Work Hour Estimate (Tasks 6, 12 & 17)

PART	DESCRIPTION	SCALE	SHEET TOTALS (Used to calculate Task 6, 12, 17) TOTAL HOURS PER SHEET	No. Sheets CBB	No. Sheets TOTAL	Total Hours CBB	Total Hours TOTAL	TASK 6 - PRELIMINARY ENG 60% (Used to Calculate Task 6) TOTAL HOURS PER SHEET	70% of Hrs 50% CBB	70% of Hrs 50% TOTAL	TASK 12 - PRE-FINAL 90% (Used to Calculate Task 12) TOTAL HOURS PER SHEET	20% of Hrs 50% CBB	20% of Hrs 50% TOTAL	TASK 19 - FINAL/BID 100% (Used to Calculate Task 19) TOTAL HOURS PER SHEET	10% of Hrs 0% CBB	10% of Hrs 0% TOTAL
A	**GENERAL SHEETS**															
1	Cover Sheet, Highway Stds	NTS	4	1	1	4	4	2.8	3	3	0.8	1	1	0.4	0	0
2	General Notes, Util Pothole, Util Contacts	NTS	8	2	2	16	16	5.6	11	11	1.6	3	3	0.8	2	2
3	Summary of Civil Quantities	NTS	8	1	1	8	8	5.6	6	6	1.6	2	2	0.8	1	1
4	Benchmarks / Survey Control / Notes		16	1	1	16	16	11.2	11	11	3.2	3	3	1.6	2	2
	SUBTOTAL			***5***	***5***	***44***	***44***		***31***	***31***		***9***	***9***		***4***	***4***
B	**MAINTENANCE OF TRAFFIC**															
1	General & Construction Staging Notes	NTS	16	1	1	16	16	8.0	8	8	8.0	8	8	-	-	-
2	Traffic Control Details	NTS	12	2	2	24	24	6.0	12	12	6.0	12	12	-	-	-
3	Traffic Control & Staging Plan	1"=60'	12	8	8	96	96	6.0	48	48	6.0	48	48	-	-	-
4	Traffic Control Sub Stage Plan	1"=60'	12	2	2	24	24	6.0	12	12	6.0	12	12	-	-	-
	SUBTOTAL			***13***	***13***	***160***	***160***		***80***	***80***		***80***	***80***		***-***	***-***
C	**CIVIL SITE**															
1	Overall Existing Keyplan	1"=100'	8	1	1	8	8	5.6	6	6	1.6	2	2	0.8	1	1
2	Existing Conditions and Removal Plan	1"=20'	16	9	9	144	144	11.2	101	101	3.2	29	29	1.6	14	14
3	Proposed Geometric & Pavement Marking Plan	1"=20'	20	9	9	180	180	14.0	126	126	4.0	36	36	2.0	18	18
4	Proposed Plan and Profile and Grading Plan	1"=20'	24	9	9	216	216	16.8	151	151	4.8	43	43	2.4	22	22
5	Grading Elevation Schedule	NTS	40	1	1	40	40	28.0	28	28	8.0	8	8	4.0	4	4
6	Proposed Utility Plan	1"=20'	24	9	9	216	216	16.8	151	151	4.8	43	43	2.4	22	22
7	Utility Schedules	NTS	40	1	1	40	40	28.0	28	28	8.0	8	8	4.0	4	4
8	Paving & Structures Plan	1"=40'	16	7	7	112	112	11.2	78	78	3.2	22	22	1.6	11	11
9	Typical Sections & Pavement Details	NTS	12	2	2	24	24	8.4	17	17	2.4	5	5	1.2	2	2
10	Construction Details	NTS	8	4	4	32	32	5.6	22	22	1.6	6	6	0.8	3	3
11	Cross Sections	1"=20'	10	12	12	120	120	7.0	84	84	2.0	24		1.0	12	
12	Soil Boring Key Plan	NTS	4	1	1	4	4	2.8	3	3	0.8	1	1	0.4	0	0
13	Soil Boring Logs	NTS	4	4	4	16	16	2.8	11	11	0.8	3	3	0.4	2	2
	SUBTOTAL			***69***	***69***	***1,152***	***1,152***		***806***	***806***		***230***	***206***		***115***	***103***

Christopher B. Burke Engineering, Ltd.

SCHAUMBURG THOREAU DRIVE

Design Engineering Services

EXHIBIT A2 - Contract Plan Work Hour Estimate (Tasks 6, 12 & 17)

PART	DESCRIPTION	SCALE	SHEET TOTALS (Used to calculate Task 6, 12, 17) TOTAL HOURS PER SHEET	No. Sheets CBB	No. Sheets TOTAL	Total Hours CBB	Total Hours TOTAL	TASK 6 - PRELIMINARY ENG 60% (Used to Calculate Task 6) TOTAL HOURS PER SHEET	70% of Hrs 50% CBB	70% of Hrs 50% TOTAL	TASK 12 - PRE-FINAL 90% (Used to Calculate Task 12) TOTAL HOURS PER SHEET	20% of Hrs 50% CBB	20% of Hrs 50% TOTAL	TASK 19 - FINAL/BID 100% (Used to Calculate Task 19) TOTAL HOURS PER SHEET	10% of Hrs 0% CBB	10% of Hrs 0% TOTAL
D	**EROSION CONTROL**															
1	Erosion Control Plan	1"=20'	12	9	9	108	108	6.0	54	54	6.0	54	54	-	-	-
2	Details	NTS	10	2	2	20	20	5.0	10	10	5.0	10	10	-	-	-
	SUBTOTAL			***11***	***11***	***128***	***128***		***64***	***64***		***64***	***64***		**-**	**-**
E	**OTHER CONTRACT ITEMS**															
1	Specifications						80		56	56		16	16		8	8
2	Quantities Calculations						60		42	42		12	12		6	6
3	Engineers Estimate of Cost						20		14	14		4	4		2	2
	SUBTOTAL						**160**		**112**	**112**		**32**	**32**		**16**	**16**
	TOTALS			**CBB SHTS**	**TOTAL SHTS**	**CBB HRS**	**TOTAL HRS**		**CBB HRS**	**TOTAL HRS**		**CBB HRS**	**TOTAL HRS**		**CBB HRS**	**TOTAL HRS**
A	GENERAL SHEETS			5	5	44	44		31	31		9	9		4	4
B	MAINTENANCE OF TRAFFIC			13	13	160	160		80	80		80	80		-	-
C	CIVIL SITE			69	69	1,152	1,152		806	806		230	230		115	115
D	EROSION CONTROL			11	11	128	128		64	64		64	64		-	-
E	OTHER CONTRACT ITEMS					160	160		112	112		32	32		16	16
	SUBTOTAL			**98**	**98**	**1,644**	**1,644**		**1,093**	**1,093**		**415**	**415**		**136**	**136**

RESOLUTION NO. R-26-

A RESOLUTION AUTHORIZING THE VILLAGE MANAGER AND VILLAGE CLERK TO EXECUTE AN AGREEMENT FOR THE THOREAU DRIVE IMPROVEMENTS – PHASE II FINAL DESIGN WITH CHRISTOPHER B. BURKE

WHEREAS, the President and Board of Trustees wish to execute an agreement with Christopher B. Burke of Rosemont, IL, for the Thoreau Drive Improvements – Phase II Final Design; and

WHEREAS, it would be in the best interests of the citizens of Schaumburg to execute the attached Agreement, Exhibit "A".

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF SCHAUMBURG:

SECTION ONE: That the Village Manager and Village Clerk be and hereby are authorized and directed to execute the attached Agreement, Exhibit "A", between the Village of Schaumburg and Christopher B. Burke of Rosemont, IL.

SECTION TWO: That the Village Manager and Village Clerk be and hereby are authorized to sign any documents in furtherance of this Resolution.

SECTION THREE: That this Resolution shall be in full force and effect after passage and approval as required by law.

AYES:

NAYS:

ABSENT:

PASSED AND APPROVED this _____ day of _____, 2026.

_____
Village President

ATTEST:

_____
Village Clerk

VILLAGE OF SCHAUMBURG
PROFESSIONAL SERVICES AGREEMENT FOR

THIS AGREEMENT is dated as of the ____ day of _____, 20__ (***"Agreement"***) and is by and between the **VILLAGE OF SCHAUMBURG**, an Illinois municipal corporation (***"Village"***) and the Consultant identified in Subsection 1A below.

IN CONSIDERATION OF the recitals and the mutual covenants and agreements set forth in the Agreement, and pursuant to the Village's statutory powers, the parties agree as follows:

SECTION 1. CONSULTANT.

A. Engagement of Consultant. The Village desires to engage the Consultant identified below to provide all necessary professional consulting services and to perform the work in connection with the project identified below:

Consultant Firm Name: Christopher B. Burke Engineering, Ltd.
Street Address: 9575 West Higgins Road, Suite 600
City, State, Zip: Rosemont, IL 60018
Telephone: (847) 823-0500
Email: mkerr@cbbel.com

B. Project Description.
Agreement for Phase II Design Engineering services for Thoreau Drive Improvements.
Scope attached for reference.

C. Representations of Consultant. The Consultant has submitted to the Village a description of the services to be provided by the Consultant, a copy of which is attached as Exhibit 1 to this Agreement (***"Services"***). The Consultant represents that it is financially solvent, has the necessary financial resources, and is sufficiently experienced and competent to perform and complete the professional consulting services set forth in Exhibit 1 in a manner consistent with the standards of professional practice by recognized consulting firms providing services of a similar nature.

D. Agreement Amount. The total amount billed by the Consultant for the Services under this Agreement shall not exceed $1,029,960, as outlined in Exhibit 1, including reimbursable expenses as identified in Exhibit 1, unless amended pursuant to Subsection 8A of this Agreement.

SECTION 2. SCOPE OF SERVICES.

A. Retention of the Consultant. The Village retains the Consultant to perform, and the Consultant agrees to perform, the Services.

B. Services. The Consultant shall provide the Services pursuant to the terms and conditions of this Agreement.

C. Commencement; Time of Performance. The Consultant shall commence the Services immediately upon receipt of written notice from the Village that this Agreement has been fully executed by the Parties or on the date specified in Exhibit 1 (the ***"Commencement Date"***). The Consultant shall diligently and continuously prosecute the Services until the completion of the Services, but in no event later than 180 days after the date of the execution of this Agreement (***"Time of Performance"***).

D. Reporting. The Consultant shall regularly report to the Village, regarding the progress of the Services during the term of this Agreement.

SECTION 3. COMPENSATION AND METHOD OF PAYMENT.

A. Agreement Amount. The total amount billed for the Proposal during the term of this Agreement shall not exceed the amount identified as the Agreement Amount in Subsection 1D of this Agreement, without the prior express written authorization of the Village.

B. Invoices and Payment. The Consultant shall be paid as provided in Exhibit 1. The Consultant shall submit invoices to the Village in an approved format for those portions of the Services performed and completed by the Consultant. The amount billed in any such invoice shall be based on the method of payment set forth in Exhibit 1. The Village shall pay to the Consultant the amount billed within 30 days after its receipt and approval of such an invoice.

C. Records. The Consultant shall maintain records showing actual time devoted and costs incurred, and shall permit the authorized representative of the Village to inspect and audit all data and records of the Consultant for work done under the Agreement. The records shall be made available to the Village at reasonable times during the Agreement period, and for three years after the termination of the Agreement.

D. Claim In Addition To Agreement Amount. If the Consultant wishes to make a claim for additional compensation as a result of action taken by the Village, the Consultant shall provide written notice to the Village of such claim within 7 days after occurrence of such action as provided by Subsection 8D of this Agreement, and no claim for additional compensation shall be valid unless made in accordance with this Subsection. Any changes in the Agreement Amount shall be valid only upon written amendment pursuant to Subsection 8A of this Agreement. Regardless of the decision of the Village relative to a claim submitted by the Consultant, the Consultant shall proceed with all of the Services required to complete the Services under this Agreement as determined by the Village without interruption.

E. Taxes, Benefits and Royalties. The Agreement Amount includes all applicable federal, state, and local taxes of every kind and nature applicable to the Services as well as all taxes, contributions, and premiums for unemployment insurance, old age or retirement benefits, pensions, annuities, or similar benefits and all costs, royalties and fees arising from the use on, or the incorporation into, the Services, of patented or copyrighted equipment, materials, supplies, tools, appliances, devices, processes, or inventions. All claim or right to claim additional compensation by reason of the payment of any such tax, contribution, premium, costs, royalties, or fees is hereby waived and released by Consultant.

F. Final Acceptance. The Services, or, if the Services are to be performed in separate phases, each phase of the Services, shall be considered complete on the date of final written acceptance by the Village of the Services or each phase of the Services, as the case may be, which acceptance shall not be unreasonably withheld or delayed.

SECTION 4. PERSONNEL; SUBCONTRACTORS.

A. Key Project Personnel. The Key Project Personnel identified in Exhibit 1 shall be primarily responsible for carrying out the Services on behalf of the Consultant. The Key Project Personnel shall not be changed without the Village's prior written approval.

B. Availability of Personnel. The Consultant shall provide all personnel necessary to complete the Services including, without limitation, any Key Project Personnel identified in this Agreement. The Consultant shall notify the Village as soon as practicable prior to terminating the employment of, reassigning, or receiving notice of the resignation of, any Key Project Personnel. The Consultant shall have no claim for damages and shall not bill the Village for additional time and materials charges as the result of any portion of the Services which must be duplicated or redone due to such termination or for any delay or extension of the Time of Performance as a result of any such termination, reassigning, or resignation.

C. Approval and Use of Subcontractors. The Consultant shall perform the Services with its own personnel and under the management, supervision, and control of its own organization unless otherwise approved by the Village in writing. All subcontractors and subcontracts used by the Consultant shall be acceptable to, and approved in advance by, the Village. The Village's approval of any subcontractor or subcontract shall not relieve the Consultant of full responsibility and liability for the provision, performance, and completion of the Services as required by the Agreement. All Services performed under any subcontract shall be subject to all of the provisions of this Agreement in the same manner as if performed by employees of the Consultant. For purposes of this Agreement, the term "Consultant" shall be deemed also to refer to all subcontractors of the Consultant, and every subcontract shall include a provision binding the subcontractor to all provisions of this Agreement.

D. Removal of Personnel and Subcontractors. If any personnel or subcontractor fails to perform the Services in a manner satisfactory to the Village, the Consultant shall immediately upon notice from the Village remove and replace such personnel or subcontractor. The Consultant shall have no claim for damages, for compensation in excess of the amount contained in this Agreement or for a delay or extension of the Time of Performance as a result of any such removal or replacement.

SECTION 5. CONFIDENTIAL INFORMATION.

A. Confidential Information. The term ***"Confidential Information"*** shall mean information designated as "Confidential" in the possession or under the control of the Village relating to the technical, business or corporate affairs of the Village; Village property; user information, including, without limitation, any information pertaining to usage of the Village's computer system, including and without limitation, any information obtained from server logs or other records of electronic or machine readable form; and the existence of, and terms and conditions of, this Agreement. Village Confidential Information shall not include information that can be demonstrated: (i) to have been rightfully in the possession of the Consultant from a source other than the Village prior to the time of disclosure of said information to the Consultant under this Agreement (***"Time of Disclosure"***); (ii) to have been in the public domain prior to the Time of Disclosure; (iii) to have become part of the public domain after the Time of Disclosure by a publication or by any other means except an unauthorized act or omission or breach of this Agreement on the part of the Consultant or the Village; or (iv) to have been supplied to the Consultant after the Time of Disclosure without restriction by a third party who is under no obligation to the Village to maintain such information in confidence.

B. No Disclosure of Confidential Information by the Consultant. The Consultant acknowledges that it shall, in performing the Services for the Village under this Agreement, have access to or be directly or indirectly exposed to Confidential Information. The Consultant shall hold confidential all Confidential Information and shall not disclose or use such Confidential Information without express prior written consent of the Village unless required to perform the Services set forth in this Agreement. The Consultant shall be permitted to disclose Confidential Information as necessary to its subcontractors to fulfill the obligations required by this Agreement. The Consultant shall use reasonable measures at least as strict as those the Consultant uses to protect its own confidential information. Such measures shall include, without limitation, requiring subcontractors of the Consultant to execute a non-disclosure agreement before obtaining access to Confidential Information.

SECTION 6. STANDARD OF CARE; INDEMNIFICATION; INSURANCE.

A. Standard of Care. The Consultant warrants that the Services shall be performed in accordance with the standards of professional practice, care, and diligence practiced by recognized consulting firms in performing services of a similar nature in the same locale in existence at the time of performance of this Agreement. The standard of care expressed shall be in addition to any other representations expressed in the Agreement, or expressed or implied by law, which are hereby reserved unto the Village.

B. Indemnification. The Consultant shall, without regard to the availability or unavailability of any insurance either of the Village or the Consultant, indemnify and save harmless, the Village, its officials, and its employees, against any and all damages, liabilities, losses, and expenses, including reasonable attorneys' fees and administrative expenses recoverable under applicable law, to the extent arising, out of or caused by, the Consultant's negligent or wrongful acts or omissions in the performance of, or failure to perform, the Services or any part thereof, except to the extent caused by the negligence of the Village.

C. Insurance. Contemporaneous with the Consultant's execution of this Agreement, the Consultant shall provide certificates of insurance and upon request, policies of insurance, all with coverages and limits acceptable to the Village, and evidencing at least the minimum insurance coverages and limits as set forth in Exhibit 2 to this Agreement. But in no event shall any work begin without an insurance certificate or policy having been provided and approved by the Village. Such certificates shall be from companies with a general rating of A and a financial size category of Class X or better, in Best's Insurance Guide. Such certificates of insurance shall provide that no insurer change, modification in, or cancellation of any insurance shall become effective until the expiration of 30 days after written notice thereof shall have been given to the Village. The Consultant shall, at all times during the term of this Agreement, maintain and keep in force, at the Consultant's expense, the insurance coverages provided above, including without limitation at all times to meet the Standard of Care requirements of Subsection 6(A) of this section.

D. No Personal Liability. No elected or appointed official or employee of the Village shall be personally liable, in law or in contract, to the Consultant as the result of the execution of this Agreement. Likewise, no claims or suits shall be made against the employees of the Consultant as a result of the execution of this Agreement.

SECTION 7. CONSULTANT AGREEMENT GENERAL PROVISIONS.

A. Relationship of the Parties. The Consultant shall act as an independent contractor in providing and performing the Services. Nothing, in or done pursuant to this Agreement, shall be construed (i) to create the relationship of principal and agent, employer and employee, partners, or joint venturers between the Village and Consultant; or (ii) to create any relationship between the Village and any subcontractor of the Consultant.

B. Conflict of Interest. The Consultant represents and certifies that, to the best of its knowledge, (1) no Village employee or agent is interested in the business of the Consultant or this Agreement; (2) as of the date of this Agreement neither the Consultant nor any person employed or associated with the Consultant has any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement; and (3) neither the Consultant nor any person employed by or associated with the Consultant shall at any time during the term of this Agreement obtain or acquire any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement.

C. No Collusion. The Consultant represents and certifies that the Consultant is not barred from contracting with a unit of state or local government as a result of (i) a delinquency in the payment of any tax administered by the Illinois Department of Revenue unless the Consultant is contesting, in accordance with the procedures established by the appropriate revenue act, its liability for the tax or the amount of the tax, as set forth in Section 11-42.1-1 *et seq.* of the Illinois Municipal Code, 65 ILCS 5/11-42.1-1 *et seq.*; or (ii) a violation of either Section 33E-3 or Section 33E-4 of Article 33E of the Criminal Code, 720 ILCS 5/33E-1 *et seq.* The Consultant represents that the only persons, firms, or corporations interested in this Agreement as principals are those disclosed to the Village prior to the execution of this Agreement, and that this Agreement is made without collusion with any other person, firm, or corporation. If at any time it shall be found that the Consultant has, in procuring this Agreement, colluded with any other person, firm, or corporation, then the Consultant shall be liable to the Village for all loss or damage that the Village may suffer, and this Agreement shall, at the Village's option, be null and void.

D. Sexual Harassment Policy. The Consultant certifies that it has a written sexual harassment policy in full compliance with Section 2-105(A) (4) of the Illinois Human Rights Act, 775 ILCS 5/2-105(A) (4).

E. Patriot Act Compliance. The Consultant represents and warrants to the *Village* that neither it nor any of its principals, shareholders, members, partners, or affiliates, as applicable, is a person or entity named as a Specially Designated National and Blocked Person (as defined in Presidential Executive Order 13224) and that it is not acting, directly or indirectly, for or on behalf of a Specially Designated National and Blocked Person. The Consultant further represents and warrants to the Village that the Consultant and its principals, shareholders, members, partners, or affiliates, as applicable, are not, directly or indirectly, engaged in, and are not facilitating, the transactions contemplated by this Agreement on behalf of any person or entity named as a Specially Designated National and Blocked Person. The Consultant hereby agrees to defend, indemnify and hold harmless the Village, its corporate authorities, and all Village elected or appointed officials, officers, employees, agents, representatives, engineers, and attorneys, from and against any and all claims, damages, losses, risks, liabilities, and expenses (including reasonable attorneys' fees and costs) arising from or related to any breach of the representations and warranties in this subsection.

F. Termination. Notwithstanding any other provision hereof, the Village may terminate this Agreement at any time upon 15 days prior written notice to the Consultant. In the event that this Agreement is so terminated, the Consultant shall be paid for Services actually performed and reimbursable expenses actually incurred, if any, prior to termination, not exceeding the value of the Services completed as determined as provided in Exhibit 1. The Consultant may also terminate the Agreement in the event the Village fails to make payment for services rendered, but only after the Consultant has provided written notice to the Village of the lack of payment and allowed the Village 30 days to make payment or contest the payment or amount.

G. Term. The time of performance of this Agreement, unless terminated pursuant to the terms of this Agreement, shall expire on the date the Village determines that all of the Services under this Agreement are completed or upon final payment to Consultant. A determination of completion shall not constitute a waiver of any rights or claims which the Village may have or thereafter acquire with respect to any breach hereof by the Consultant or any right of indemnification of the Village by the Consultant.

H. Compliance with Laws and Grants. Consultant shall give all notices, pay all fees, and take all other action that may be necessary to ensure that the Services are provided, performed, and completed in accordance with all required governmental permits, licenses, or other approvals and authorizations that may be required in connection with providing, performing, and completing the Services, and with all applicable building and zoning statutes, ordinances, rules, and regulations, and the Fair Labor Standards Act; any statutes regarding qualification to do business; any statutes prohibiting discrimination because of, or requiring affirmative action based on, race, creed, color, national origin, age, sex, or other prohibited classification, including, without limitation, the Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 *et seq*., and the Illinois Human Rights Act, 775 ILCS 5/1-101 *et seq*. Consultant shall also comply with all conditions of any federal, state, or local grant received by Village and made known to the Consultant with respect to this Agreement or the Services.

Consultant shall be solely liable for any fines or civil penalties that are imposed by any governmental or quasi-governmental agency or body that may arise, or be alleged to have arisen, out of or in connection with Consultant's, or its subcontractors', performance of, or failure to perform, the Services or any part thereof.

I. Default. If it should appear at any time that the Consultant has failed or refused to prosecute, or has delayed in the prosecution of, the Services with diligence at a rate that permits completion of the Services in full compliance with the requirements of this Agreement, or has otherwise failed, refused, or delayed to perform or satisfy the Services or any other material requirement of this Agreement (***"Event of Default"***), and fails to cure any such Event of Default within ten business days after the Consultant's receipt of written notice of such Event of Default from the Village, then the Village shall have the right, without prejudice to any other remedies provided by law or equity, to pursue any one or more of the following remedies:

1. Cure by Consultant. The Village may require the Consultant, within a reasonable time, to complete or correct all or any part of the Services that are the subject of the Event of Default; and to take any or all other action necessary to bring the Consultant and the Services into compliance with this Agreement.

2. Termination of Agreement by Village. The Village may terminate this Agreement without liability for further payment of amounts due or to become due under this Agreement.

3. Withholding of Payment by Village. The Village may withhold from any payment, whether or not previously approved, or may recover from the Consultant, any and all costs, including attorneys' fees and administrative expenses, incurred by the Village as the result of any Event of Default by the Consultant or as a result of reasonable actions taken by the Village in response to any Event of Default by the Consultant.

J. No Additional Obligation. The Parties acknowledge and agree that the Village is under no obligation under this Agreement or otherwise to negotiate or enter into any other or additional contracts or agreements with the Consultant or with any vendor solicited or recommended by the Consultant.

K. Village Board Authority. Notwithstanding any provision of this Agreement, any negotiations or agreements with, or representations by the Consultant to vendors shall be subject to the approval of the Village Board of Trustees. The Village shall not be liable to any vendor or other third party for any agreements made by the Consultant, purportedly on behalf of the Village, without the knowledge and approval of the Village Trustees.

L. Mutual Cooperation. The Village agrees to cooperate with the Consultant in the performance of the Services, including meeting with the Consultant and providing the Consultant with such non-confidential information that the Village may have that may be relevant and helpful to the Consultant's performance of the Services. The Consultant agrees to cooperate with the Village in the performance of the Services to complete the work and with any other consultants engaged by the Village.

M. News Releases. The Consultant shall not issue any news releases or other public statements regarding the Services without prior approval from the Village

N. Ownership. Designs, drawings, plans, specifications, photos, reports, information, observations, calculations, notes, and any other documents, data, or information, in any form, prepared, collected, or received by the Consultant in connection with any or all of the Services to be performed under this Agreement (***"Documents"***) shall be and remain the exclusive property of the Village. At the Village's request, or upon termination of this Agreement, the Consultant shall cause the Documents to be promptly delivered to the Village upon payment of all sums due and owing Consultant under the Agreement. Any reuse of Documents other than for the purposes of this Agreement shall be at Village risk and Consultant shall not be liable for any reuse of the Documents.

O. GIS Data. ***[NOTE: Use this only if applicable]*** The Village has developed digital map information through Geographic Information Systems Technology (***"GIS Data"***) concerning the real property located within the Village. If requested to do so by the Consultant, the Village agrees to supply the Consultant with a digital copy of the GIS Data, subject to the following conditions:

1. Limited Access to GIS Data. The GIS Data provided by the Village shall be limited to the scope of the Services that the Consultant is to provide for the Village;

2. Purpose of GIS Data. The Consultant shall limit its use of the GIS Data to its intended purpose of furtherance of the Services; and

3. Agreement with Respect to GIS Data. The Consultant does hereby acknowledge and agree that:

a. **Trade Secrets of the Village.** The GIS Data constitutes proprietary materials and trade secrets of the Village and, shall remain the property of the Village;

b. **Consent of Village Required.** The Consultant will not provide or make available the GIS Data in any form to anyone without the prior written consent of the Village;

c. **Supply to Village.** At the request of the Village, the Consultant shall supply the Village with any and all information that may have been developed by the Consultant based on the GIS Data;

d. **No Guarantee of Accuracy.** The Village makes no guarantee as to the accuracy, completeness, or suitability of the GIS Data in regard to the Consultant's intended use thereof; and

e. **Discontinuation of Use.** At such time as the Services have been completed to the satisfaction of the Village, the Consultant shall cease its use of the GIS Data for any purpose whatsoever; and, upon request, an authorized representative of the Village shall be afforded sufficient access to the Consultant's premises and data processing equipment to verify that all use of the GIS Data has been discontinued.

SECTION 8. GENERAL PROVISIONS.

A. Amendment. No amendment or modification to this Agreement shall be effective unless and until such amendment or modification is in writing, properly approved in accordance with applicable procedures, and executed.

B. Assignment. This Agreement may not be assigned by the Village or by the Consultant without the prior written consent of the other party.

C. Binding Effect. The terms of this Agreement shall bind and inure to the benefit of the Parties hereto and their agents, successors, and assigns.

D. Notice. Any notice or communication required or permitted to be given under this Agreement shall be in writing and shall be delivered (i) personally, (ii) by a reputable overnight courier, (iii) by certified mail, return receipt requested, and deposited in the U.S. Mail, postage prepaid, (iv) by facsimile, or (v) by electronic internet mail ("e-mail"). Facsimile notices shall be deemed valid only to the extent that they are (a) actually received by the individual to whom addressed and (b) followed by delivery of actual notice in the manner described in either (i), (ii), or (iii) above within three business days thereafter at the appropriate address set forth below. E-mail notices shall be deemed valid and received by the addressee thereof when delivered by e-mail and (a) opened by the recipient on a business day at the address set forth below, and (b) followed by delivery of actual notice in the manner described in either (i), (ii) or (iii) above within three business days thereafter at the appropriate address set forth below. Unless otherwise expressly provided in this Agreement, notices shall be deemed received upon the earlier of (a) actual receipt; (b) one business day after deposit with an overnight courier as evidenced by a receipt of deposit; or (c) three business days following deposit in the U.S. mail, as evidenced by a return receipt. By notice complying with the requirements of this Subsection, each Party shall have the right to change the address or the addressee, or both, for all future notices and communications to such party, but no notice of a change of addressee or address shall be effective until actually received.

Notices and communications to the Village shall be addressed to, and delivered at, the following address:

Village of Schaumburg
714 S. Plum Grove Road
Schaumburg, Illinois 60193
Attention: John Welch
E-mail: jwelch@schaumburg.com

Notices and communications to the Consultant shall be addressed to, and delivered at, the following address:

Consultant Firm Name: _____
Street Address: _____
City, State, Zip: _____
Attention: _____
Facsimile: _____
Email: _____

E. Third Party Beneficiary. No claim as a third party beneficiary under this Agreement by any person, firm, or corporation other than the Consultant shall be made or be valid against the Village.

F. Provisions Severable. If any term, covenant, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions shall remain in full force and effect and shall in no way be affected, impaired or invalidated.

G. Time. Time is of the essence in the performance of this Agreement.

H. Governing Laws. This Agreement shall be interpreted according to the laws of the State of Illinois.

I. Entire Agreement. This Agreement constitutes the entire agreement between the parties and supersedes any and all previous or contemporaneous oral or written agreements and negotiations between the Village and the Consultant with respect to the Proposal and the Services.

J. Waiver. No waiver of any provision of this Agreement shall be deemed to or constitute a waiver of any other provision of this Agreement (whether or not similar) nor shall any such waiver be deemed to or constitute a continuing waiver unless otherwise expressly provided in this Agreement.

K. Exhibit. Exhibits 1 and 2, are attached hereto, and by this reference incorporated in and made a part of this Agreement. In the event of a conflict between the Exhibit and the text of this Agreement, the text of this Agreement shall control.

L. Rights Cumulative. Unless expressly provided to the contrary in this Agreement, each and every one of the rights, remedies, and benefits provided by this Agreement shall be cumulative and shall not be exclusive of any other such rights, remedies, and benefits allowed by law.

M. Counterpart Execution. This Agreement may be executed in several counterparts, each of which, when executed, shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

[SIGNATURES FOLLOW]

VILLAGE OF SCHAUMBURG

By: _____
Village Manager

ATTEST:

By: _____
Village Clerk

CONSULTANT

By:_____

TITLE:_____

ATTEST:

By:_____

TITLE: _____

EXHIBIT 1

SCOPE OF SERVICES

AGREEMENT AMOUNT

[TO BE PREPARED BY CONSULTANT AND ACCEPTABLE TO VILLAGE]

[INCLUDE HOURLY RATES, LUMP SUM AMOUNTS, REIMBURSABLE COSTS, SCHEDULE FOR LUMP SUM OR INSTALLMENT PAYMENTS, INVOICE FORMAT, ETC.]

[SHALL INCLUDE SCHEDULE]

EXHIBIT 2

INSURANCE COVERAGES

A. Worker's Compensation and Employer's Liability with limits not less than:

(1) Worker's Compensation: Statutory;

(2) Employer's Liability:

$500,000 injury-per occurrence

$500,000 disease-per employee

$500,000 disease-policy limit

Such insurance shall evidence that coverage applies in the State of Illinois.

B. Comprehensive Motor Vehicle Liability with a combined single limit of liability for bodily injury and property damage of not less than $1,000,000 for vehicles owned, non-owned, borrowed or rented.

All employees shall be included as insureds.

C. Comprehensive General Liability with coverage written on an "occurrence" basis and with limits no less than:

$1,000,000 Bodily Injury and Property Damage $2,000,000 Aggregate

Coverages shall include:

- Broad Form Property Damage Endorsement
- Broad Form Contractual Liability (must expressly cover the indemnity provisions of the Contract)

D. Umbrella Policy or Excess liability Insurance with a limit of liability of not less than $2,000,000.

The required coverages may be in any combination of primary, excess, and umbrella policies. Any excess or umbrella policy must provide excess coverage over underlying insurance, except professional liability, on a following-form basis such that when any loss covered by the primary policy exceeds the limits under the primary policy, the excess or umbrella policy becomes effective to cover such loss.

E. Professional Liability Insurance. With a limit of liability of not less than $1,000,000 per claim/$2,000,000 in the aggregate and covering Consultant against all sums that Consultant may be obligated to pay on account of any liability arising out deviation from the professional standard of care set forth in the Agreement. If the policy is a claims made policy, it shall remain in effect for 5 years after the work has been completed.

F. Village as Additional Insured. Village shall be named as an Additional Insured on all policies except for:

Worker's Compensation

Professional Liability

Each such additional Insured endorsement shall identify Village as follows: Village of Schaumburg, including its Board members and elected and appointed officials, its officers, and employees.

G. Other Parties as Additional Insureds. In addition to Village, the following parties shall be named as additional insured on the following policies:

Additional Insured	Policy or Policies
_____	_____
_____	_____

The Consultant will provide certificates of insurance evidencing the types and limits of insurance specified. The certificates of insurance will specifically address each of the requirements noted. All insurance noted is primary and in no event will be considered contributory to any insurance purchased by the Village.

The same full insurance coverage provided to the named insured, whether it is the Consultant or a sub-contractor, shall be provided to the Village without any limitations or endorsements that might limit or exclude coverage.

Any and all deductibles or other forms of retention are the responsibility of the Consultant. All deductibles or other forms of retention are subject to the approval of the Village. Consultant will disclose to the Village in writing the amounts of any deductible or self-insured retentions on the insurance required under this contract.

Consultant waives any right of subrogation it may have or later acquire against the Village.

The Consultant shall not allow any subcontractor to commence work on their subcontract until the same insurance has been obtained by the subcontractor. The Consultant and their subcontractor(s) shall maintain all insurance required for not less than one (1) year after completion of this contract except professional liability which shall be for 5 years.

VILLAGE OF SCHAUMBURG

AGENDA ITEM SUMMARY

Recommendation to Authorize Participation in the Choice Partners Cooperative Contract and Award the Plum Grove Station Pump Replacement Project to BEAR Construction Company
09/22/26
Village Board

Presenter: Josh Orin, Superintendent of Utility Services
Lead Department: Engineering and Public Works

Account(s):	Budget:	Expense Request:
5729020-7455 (22028-20-230) - FY 27/28	$664,361.50	$664,361.50

The budget status for this request is: On Budget

Executive Summary:

The Village of Schaumburg's water system is comprised of over 275 miles of water main, 7 pumping stations, and 10 reservoirs. Generally, each station has a motor control center along with pumps and motors. This equipment is essential to ensure sufficient water pressure in the Village's water system.

There have been a high number of failures relating to pumps and motors at the stations. The pumps and motors range from 35-50 years old. The typical replacement schedule is based on a 30-year life cycle for pumping and motor equipment as noted in the 2018 Intelligent Systems and Engineering Services (ISES) Facility Condition Assessment. Due to the age and failure rate of the pumps and motors, staff initiated a CIP item for the replacement of all pumps and motors between FY 22/23 and FY 30/31.

Staff solicited a quote from a Job Order Contract (JOC) contractor, BEAR Construction Company (BEAR) of Rolling Meadows, IL, through the Choice Partners Cooperative Contract #25/033MR-04. Staff have used BEAR as a contractor on multiple similar projects throughout the past several years and have had a positive experience with the quality of the final product, the speed at which work is completed, reduced project timelines by 21-24 weeks compared to the traditional design/build format, the communication, and documentation from their project management team. Staff believes that using their services frees many hours of staff time by reducing the frequency of trips to job sites and reducing the need for staff to coordinate multiple vendors in a timely and logical sequence. EPW staff has advanced similar agenda items in FY 23/24 and FY 24/25. The subcontractor being utilized is Dahme Mechanical Industries Inc. of Arlington Heights, IL.

BEAR submitted a proposal to provide and install: two new pump and motor assemblies, seven valves, one flow meter, and two silent check valves, as well as provide all related construction administration, electrical services, and ancillary equipment. While in discussions with the contractor, it was identified that contract pricing could increase by a combined total of an additional $55,000 as a result of anticipated increases in October and December. These increases can be avoided by authorizing the purchase in advance. The proposal and awarded contract from Bear Construction is for $664,361.50.

This project will take approximately one year to complete after approval. This equipment will ensure that the Village can continue to operate its largest water reservoir (5.5 MG) in the low-pressure zone to its maximum capabilities

When accounting for the new equipment and labor, BEAR's proposal is $34,361.50 more than was projected from the approved CIP Budget last year. These funds, though, will not be expended until FY 27/28, but approval is needed so equipment and materials can be ordered. EPW staff determined the proposal to be fair and reasonable. Staff is recommending issuance of a purchase order to BEAR for the full $664,361.50.

Recommended Action:

The Village Manager recommends the Engineering and Public Works Committee recommend the Village Board authorize participation in the Choice Partners Cooperative Contract #25/033MR-04, award the Plum Grove Station Pump Replacement Project, and issue a Purchase Order to BEAR Construction Company of Rolling Meadows, IL in the amount of $664,361.50.

ATTACHMENTS:
- Coop Award Letter
- Proposal

CHOICE PARTNERS

The Right Resources. Right Now.

HARRIS COUNTY DEPARTMENT OF EDUCATION

CHOICE PARTNERS COOPERATIVE

Section 10 Renewal Packet

Issued by:
Choice Partners
6005 Westview Drive
Houston, TX 77055
Phone: 877-696-2122 | Fax: 713-696-0732
www.choicepartners.org

Name of Company Submitting Proposal: BEAR Construction Company

Please provide the name and email of the individual completing this document:

Anthony Izzi, anthonyi@bearcc.com

This will help expedite the processing of your documents for review and evaluation in case any corrections are needed.

This form includes electronically fillable fields. Requested signatures may be digital or "wet signatures" as indicated in Section 3.1.2 of the RFP/CSP Document. Please review the document package in its entirety and complete all required fields. Missing sections or documents may result in delay of proposal and any subsequent award.

February 2, 2026

Subject: Renewal Letter for Contract 25/033MR for Job Order Contracting IDIQ Minor Construction, Maintenance, Repair, Alteration, Renovation, and Remediation Services

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE), is scheduled to expire on **July 15, 2026**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **July 16, 2026.**

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System http://www.choicepartners.org/vendor-login.php by **Ionwave due date**.

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns or need to discuss this contract renewal, please contact **Michael Robles** via e-mail at Michael@ChoicePartners.org.

Sincerely,

Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Harris County Department of Education

Ann Westbrooks
CFO
July 01, 2026 11:09 CT
ann.westbrooks@hcde-texas.org

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	BEAR Construction Company
Authorized Signature:	
Print Name:	Anthony Izzi
Title:	Vice President of Construction
Date:	02/17/2026
Address:	1501 Rohlwing Road
City, State, Zip Code:	Rolling Meadows, Illinois, 60008
Phone:	847-222-1900
Email Address:	anthonyi@bearcc.com

Job: Schaumburg Station 22 Pump Replacements
Contract: 2025 Choice Partners JOC, Contract Number: 25/033MR-04
Contractor: Bear Construction
Contract Notes: 20251023 MB

Division Summary

01 - GENERAL	$42,376.11	99 - FLEX	$621,985.39

Division Summary Total	$664,361.50

Material/Labor/Equipment

Material	$0.00
Labor	$24,290.70
Equipment	$0.00
Other	$640,070.80
Total	**$664,361.50**

Priced vs Non-Priced

Priced Items (7/14, 6%)	$42,376.11
Non-Priced Items (7/14, 94%)	$621,985.39
Total	**$664,361.50**

Totals

Priced Subtotal	**+$30,884.93**
Non-Priced Subtotal	**+$551,650.00**
Metro: 2026Q2 Chicago, IL +38% (on Priced Subtotal) $30,884.93 × +38.0% =	**+$11,736.27**
Bond Costs (2.50%) $594,271.20 × +2.5% =	**+$14,856.77**
Non-Priced Coefficient (10.00%) (on Non-Priced Subtotal) $565,441.25 × +10.0% =	**+$56,544.14**
2025 Choice Partners JOC Bear Construction Non-Priced	
Standard Working Hours (-3.00%) (on Priced Subtotal) $43,686.72 × -3.0% =	**-$1,310.61**
2025 Choice Partners JOC Bear Construction Standard	

Estimate Grand Total	$664,361.50

01 - GENERAL

Item	Description	Cost Type	UOM	Qty	Mat	Lab	Eqp	Unit Cost	Adjusted
01-21-00-10-2480	Allowances, professional fees, mechanical engineering, average	26TPD (P)	PCT	175,000.00		Total Value Multiplied by 5.00% =			$12,005.56
Notes: Engineering as required to replace pumps in kind.									
01-22-13-10-ELEC	Unit labor rates, electrician	26TPD (P)	HOURLY	40.000	$0.00	$130.61	$0.00	$130.61	$7,168.21
Notes: Electrical and integration labor required for power and SCADA integration									
01-22-13-10-PLMB	Unit labor rates, plumber	26TPD (P)	HOURLY	80.000	$0.00	$127.90	$0.00	$127.90	$14,038.97
Notes: Labor to dismantle and remove existing pumps, valves, piping, etc.									
01-22-13-10-PNTR	Unit labor rates, painter	26TPD (P)	HOURLY	24.000	$0.00	$93.64	$0.00	$93.64	$3,083.52
Notes: Finish painting of all new work.									
01-31-13-00-1040	Field staff, superintendent, average	26TPD (P)	YEAR	0.019	$0.00	$0.00	$0.00	$138,066.00	$3,599.26
Notes: Project management									
01-54-00-90-2030	Equipment, pickup truck, rent, by week	26TPD (P)	EA	2.000	$0.00	$0.00	$0.00	$560.11	$1,537.01
Notes: Truck used to remove demo debris from jobsite, and to deliver new pumps and valves									
01-54-00-90-9017	Equipment, construction dumpsters, delivery and pickup included, 10 CY, by month	26TPD (P)	EA	1.000	$0.00	$0.00	$0.00	$687.70	$943.58
Notes: Disposal of construction and demo debris off site.									

01 - GENERAL Total **$42,376.11**

99 - FLEX

Item	Description	Cost Type	UOM	Qty	Mat	Lab	Eqp	Unit Cost	Adjusted
22-00-00-00-0001	12" Butterfly Valve	FLEX (N)	EA	2.000	$0.00	$0.00	$0.00	$4,675.00	$10,542.13
Notes: Provide and install (2) 12" butterfly valves. 12" valves are not in pricing catalog. Cost per Dahme Mechanical.									
22-00-00-00-0002	14" Butterfly Valve	FLEX (N)	EA	2.000	$0.00	$0.00	$0.00	$5,525.00	$12,458.88
Notes: Provide and install (2) 14" butterfly valves. 14" valves are not in pricing catalog. Cost per Dahme Mechanical.									
22-00-00-00-0003	18" Butterfly Valve	FLEX (N)	EA	2.000	$0.00	$0.00	$0.00	$6,800.00	$15,334.00
Notes: Provide and install (2) 18" butterfly valves. 18" valves are not in pricing catalog. Cost per Dahme Mechanical.									
22-00-00-00-0004	24" Butterfly Valve with EMO	FLEX (N)	EA	1.000	$0.00	$0.00	$0.00	$21,250.00	$23,959.38
Notes: Provide and install (1) 24" butterfly valve with EMO. 24" valves are not in pricing catalog. Cost per Dahme Mechanical.									
22-00-00-00-0005	14" Silent Check Valve	FLEX (N)	EA	2.000	$0.00	$0.00	$0.00	$9,350.00	$21,084.25
Notes: Provide and install (2) 14" silent check valves. 14" valves are not in pricing catalog. Cost per Dahme Mechanical.									

99 - FLEX (continued)

Item	Description	Cost Type	UOM	Qty	Mat	Lab	Eqp	Unit Cost	Adjusted
22-00-00-00-0006	12" Flow Meter	FLEX (N)	EA	1.000	$0.00	$0.00	$0.00	$10,200.00	$11,500.50
Notes: Provide and install (1) 12" flow meter. 12" meters are not in pricing catalog. Cost per Dahme Mechanical.									
22-00-00-00-0007	Aurora Vertical Split Case Pump Model 412 8 x 10 x 17B capable of delivering 4,000 GPM @ 225' TDH with direct-coupled 300 HP/460V/3P/1800 RPM/60 Hz/447VPA U.S. Electric Motor	FLEX (N)	EA	2.000	$0.00	$0.00	$0.00	$233,750.00	$527,106.25
Notes: Provide and install (2) Aurora Vertical Split Case Pump Model 412 8 x 10 x 17B capable of delivering 4,000 GPM @ 225' TDH with direct-coupled 300 HP/460V/3P/1800 RPM/60 Hz/447VPA U.S. Electric Motor These pumps are not in the pricing catalog. Cost is per Dahme Mechanical.									

99 - FLEX Total **$621,985.39**

Total **$664,361.50**

Cost Type Legend

FLEX => Flex Items

26TPD => 2026 eConverge TruPriceData

"Adjusted" line totals are the result of the Qty, Unit Cost, and any applicable Totals.

Cost Type (P) represents Priced Items and (N) Non-Priced Items.

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VILLAGE OF SCHAUMBURG

AGENDA ITEM SUMMARY

Recommendation to Authorize Participation in the Choice Partners Cooperative and Award the Ballpark Concrete and Railing Restoration to BEAR Construction Company
09/22/26
Village Board

Presenter: Mark Rysavy, Support Services Manager
Lead Department: Engineering and Public Works

Account(s):	Budget:	Expense Request:
5269010-7401 (27004-20-230)	$100,000.00	$99,997.62

The budget status for this request is: Under Budget

Amount Under Budget: $2.38

Executive Summary:

The FY 26/27 Capital Improvement Plan (CIP) includes a multi-year project to restore damaged concrete and rusted railing bases within the lower bowl seating area of the ballpark. The concept is to complete work on half the bowl in FY 26/27, the second half of the bowl in FY 27/28, and the remaining issues on the concourse and lawn areas in FY 28/29. Attached is a diagram of the ballpark with areas of focus and a separate scope spreadsheet that identifies the work to be completed in each aisle.

Staff had been working with BEAR Construction (BEAR) to evaluate and develop this scope of work that fits the budget for this fiscal year, with the goal of completing as much work in this first year. The work consists of section H/I through N/O, which is the third base half of the seating bowl. The scope consists of removing handrails, repairing the bottom pole sections, welding on base plates, painting, and reinstallation. Additionally, there are concrete stairs that are either cracked or spalling with exposed rebar that requires replacement. This half of the seating bowl was selected because it is the most heavily damaged.

After several scope reviews, BEAR provided a proposal for this work in the amount of $99,997.62 through the Choice Partners Cooperative Contract which is just under the budgeted amount in the FY 26/27 CIP. BEAR has performed well at the ballpark over the last three years with the loading dock wall repairs, left field party deck modifications, the right field tiered seating installation, and the concessions upgrades most recently.

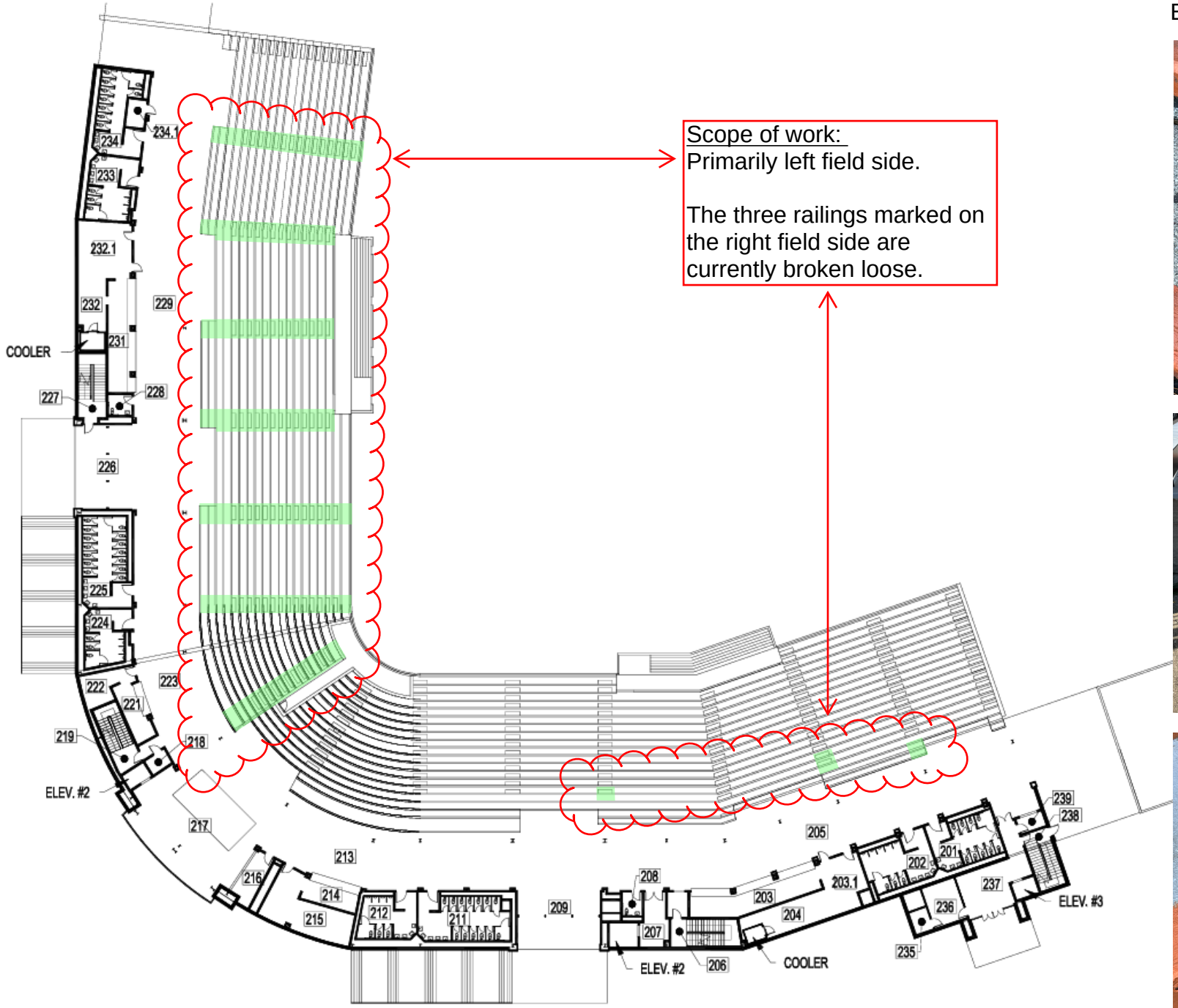
Recommended Action:

The Village Manager recommends that the Engineering and Public Works Committee recommend the Village Board authorize participation in the Choice Partners Cooperative Contract #CP-061 and award the Ballpark Concrete and Railing Restoration to BEAR Construction Company of Rolling Meadows, IL in the amount not to exceed $99,997.62.

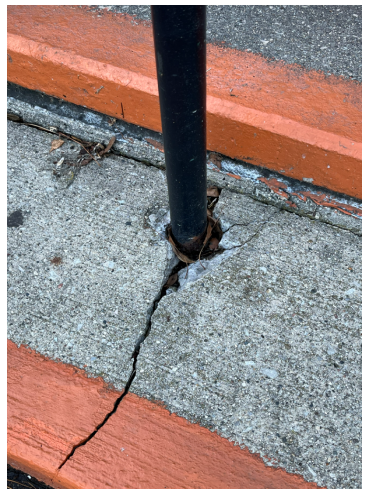
ATTACHMENTS:

- Exhibit
- Scope of Work
- Scope of Work Spreadsheet
- Choice Partners Co-Op
- Proposal

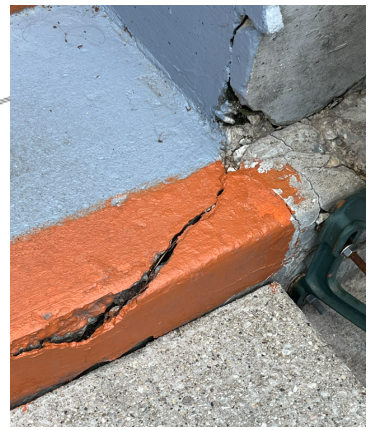
BALLPARK RENOVATIONS: MISCELLANEOUS CONCRETE PAD AND RAILING REPAIRS



EXISTING CONDITIONS







July 31th, 2026
Village of Schaumburg
714 S Plum Grove Rd.
Schaumburg, IL 60143
Attn: Rich Hoke

RE: Village of Schaumburg Boomer's Handrailing Renovations

Mr. Hoke,

BEAR Construction has visited the project site with the Village of Schaumburg and agreed to the following scope of work and existing conditions. We are pleased to present the following scope of work and project budget based for your review.

Scope of Work

Concrete:

- Provide removal of Nine (9) concourse steps around the stadium.
- Frame, Prep, and Pour Nine (9) new 4' x 17" stadium steps.
- Provide all reinforcement for new concrete stadium steps.
    - Rebar / Tie Bars
- Provide all coring / drilling as needed for reinforcement connections
- Provide patching to all exposed rebar on seats and corner of stairs indicated in project Excel sheet.
- Provide all concrete patching to Concrete stairs that will be have railing removed and switched to Plates
    - Section "A-B" – "G-H"
- Provide patching to side wall on section "N-O"/ "O-Lawn" as indicated in project excel sheet.

Steel / Metals

- Provide removal to Fourteen (14) bottom 12" of existing rails throughout the stadium concourse seating that are corroded.
    - Section "A-B" – "G-H"
- Furnish and install Fourteen (14) 12" sections of galvanized base plates and railing pipe.
    - Provide all field welding
    - Provide all anchoring / bolts for securement.
    - Prime painted
    - Approx: Seven (7) Handrails
    - Section "A-B" – "H-I"
- Demolish and dispose of Seven (7) sections with Seven (7) Rails each.

- Section “H-I” – “N-O”
- Furnish and install Six (6) sections with Seven (7) Rails each
  - Provide all field welding
  - Provide all anchoring / bolts for securement.
  - Prime painted
  - Approx: Forty-Two (42) Individual Railing Sections
  - Section “H-I” – “N-O”

Paint:

- Provide all surface preparation for railings / concrete steps before painting coat.
- Prime and paint Forty-Two (42) Individual Handrail Sections
  - Section “H-I” – “N-O”
- Prime and paint nine (9) accent striping to Concrete Steps to match existing layout.
- Provide new painting coat to handrail sections that have been refurbished
  - Section “A-B” – “G-I”

Clarifications

- **This proposal excludes any concrete restoration / repair outside of scope listed above.**
- This proposal excludes any permits or permit fees that may be required.
- This proposal excludes any engineering or design services or fees.
- This proposal excludes any OT or off-hour work.
- This proposal excludes the removal and/or disposal of any hazardous materials.

Please review this proposal at your earliest convenience and contact us with any questions. BEAR Construction appreciates the opportunity to provide the above proposal. Please let us know if you have any questions.

Sincerely,

Daniel Zivilik

Ballpark Railing and Stair Restoration Work																
Aisle Letter and Railing Section Top to Bottom	FY 28/29	FY 27/28							FY 26/27							FY 28/29
	A	A-B	B-C	C-D	D-E	E-F	F-G	G-H	H-I	I-J	J-K	K-L	L-M	M-N	N-O	O-Lawn
1			Plates	DNE				DNE	DNE				DNE			
2										Plates	Plates	Plates		Plates	Stair	
3										Plates						
4									Stair	Stair	Plates		Plates	Plates	Plates	
5									Stair			Stair	Stair	Plates		
6			Broken		Broken			Broken	Broken				Plates	Stair		
7		Broken	Plates		Plates		Plates	Broken	Broken			Stair		Stair		
Notes	4					5					1	6	2	3	7	8

	1. Exposed rebar near seats 3,9 & 10
	2. Stair patch near seats M-17 & L-10. Patch side wall near top stairs.
	3. Rebar showing near dougout
	4. Stair repair near Rail 6
	5. Corner of 2 stairs need to be patched
	6. Exposed rebar or patch near seats 5,6,9,12,13,15 & top
	7. Patch side wall near top stairs. Patch stair near seat O-17
	8. Two stairs near the top need to be patched

October 15, 2024

Subject: Contract Renewal for 23/016MR for Job Order Contracting, IDIQ Public Work, Minor Construction, Maintenance, and Renovation Work for Harris County Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire on **February 23, 2025**. This contract has **two (2)** one-year annual renewal option remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **February 24,2025.**

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System by **Ionwave Due Date.**

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns or need to discuss this contract renewal, please contact Amanda Shah at 832-520-8017 or e-mail to amanda.shah@hcde-texas.org.

Sincerely,

Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	BEAR Construction Company
Authorized Signature:	
Print Name:	Anthony Izzi
Title:	Vice President of Construction
Date:	11/12/2024
Address:	1501 Rohlwing Road
City, State, Zip Code:	Rolling Meadows, Illinois, 60008
Phone:	847-222-1900
Email Address:	anthonyi@bearcc.com

Job: VOS - Boomer's Railing Reno
Contract: 2025 Choice Partners JOC, Contract Number: 25/033MR-04
Contractor: Bear Construction
Contract Notes: 20251023 MB

Division Summary

03 - CONCRETE	$1,484.41	05 - METALS	$94,979.56	09 - FINISHES	$3,533.65

Division Summary Total	**$99,997.62**

Material/Labor/Equipment

Material	$74,997.35
Labor	$24,774.38
Equipment	$29.96
Other	$195.93
Total	**$99,997.62**

Priced vs Non-Priced

Priced Items (10/10, 100%)	$99,997.62
Non-Priced Items (0/10, 0%)	$0.00
Total	**$99,997.62**

Totals

Priced Subtotal	**+$72,881.13**
Non-Priced Subtotal	**+$0.00**
Metro: 2026Q2 Chicago, IL +38%	**+$27,694.84**
Bond Costs (2.50%)	**+$2,514.38**
Non-Priced Coefficient (10.00%) *2025 Choice Partners JOC Bear Construction Non-Priced*	**+$0.00**
Standard Working Hours (-3.00%) *2025 Choice Partners JOC Bear Construction Standard*	**-$3,092.73**

Estimate Grand Total	**$99,997.62**

03 - CONCRETE

Item	Description	Cost Type	UOM	Qty	Mat	Lab	Eqp	Unit Cost	Adjusted
03-21-00-90-3100	Slab or mat reinforcing, bars slabs, epoxy coated bars, #3 to #4	26TPD (P)	TON	0.115	$3,604.07	$1,636.80	$0.00	$5,240.87	$826.94
Notes: Furnish and install all rebar for concrete steps. - 9 Steps x3 each = 18									
03-31-01-10-2180	Stair concrete, stairs, 3500 psi or 4000 psi concrete, by hand buggy	26TPD (P)	CY	1.000	$240.60	$82.10	$0.00	$322.70	$442.77
Notes: Furnish and install all concrete on stair forms 9 each x 2'x4'x8"/27									
03-35-00-10-1000	Concrete finishes, floor finishes, broom	26TPD (P)	SF	72.000	$0.00	$1.17	$0.00	$1.17	$115.59
Notes: Provide Concrete Broom Finish on all stairs and repairs - 9ea x 2'x4'									
03-82-16-10-0050-0160	Concrete impact drilling, for additional depth, same hole, medium, 5/8" to 1" diameter, per inch, add	26TPD (P)	EA	168.000	$0.00	$0.30	$0.13	$0.43	$99.11
Notes: Provide all concrete imoact drilling bolts for railing base plates									
03 - CONCRETE Total									**$1,484.41**

05 - METALS

Item	Description	Cost Type	UOM	Qty	Mat	Lab	Eqp	Unit Cost	Adjusted
05-05-23-10-0140	Structural welding, welding, single pass, 3/16"	26TPD (P)	LF	10.000	$0.91	$5.60	$0.00	$6.51	$89.31
Notes: Provide all welding to railings on Right field side that will gain new base plates 7 Rails									
05-05-23-50-0230	Mechanical anchors, concrete anchor, 1/4" x 1-1/4"	26TPD (P)	EA	168.000	$0.00	$0.00	$0.00	$0.85	$195.93
Notes: Furnish and install all Concrete Anchors									
05-52-13-10-1020	Railings, railing pipe, 2" diameter, welded steel, two rail, galvanized	26TPD (P)	LF	588.000	$91.25	$18.66	$0.00	$109.91	$88,672.56
Notes: Furnish and install new Handrails - 36" H + 36" + 48"L + 48L = 14 x 49ea =									
05-52-13-10-1020-D001	Demo railings, railing pipe, 2" diameter, welded steel, two rail, galvanized	26TPD (P)	LF	588.000	$0.00	$7.46	$0.00	$7.46	$6,021.76
Notes: Demolish and dispose of all existing handrails									
05 - METALS Total									**$94,979.56**

09 - FINISHES

Item	Description	Cost Type	UOM	Qty	Mat	Lab	Eqp	Unit Cost	Adjusted
09-91-13-20-1580	Exterior painting, miscellaneous, ladders, brush, first coat, average	26TPD (P)	LF	588.000	$0.29	$2.14	$0.00	$2.43	$1,960.45

Notes: Prime and paint all handrails - 1st coat - No Painting for Railing is listed in Econverge Book. Most Applicable line item it used.

09-91-13-20-1660	Exterior painting, miscellaneous, ladders, brush, second coat, average	26TPD (P)	LF	588.000	$0.29	$1.66	$0.00	$1.95	$1,573.20

Notes: Prime and paint all hand rails - 2nd coat - No Painting for Railing is listed in Econverge Book. Most Applicable line item it used.

09 - FINISHES Total **$3,533.65**

Total **$99,997.62**

Cost Type Legend

26TPD => 2026 eConverge TruPriceData

"Adjusted" line totals are the result of the Qty, Unit Cost, and any applicable Totals.
Cost Type (P) represents Priced Items and (N) Non-Priced Items.

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VILLAGE OF SCHAUMBURG

AGENDA ITEM SUMMARY

Recommendation to Authorize Participation in the National Cooperative Purchasing Alliance and Award the Engineering and Public Works Vehicle Wash Modernization Project to FH Paschen
09/22/26
Village Board

Presenter: Mark Rysavy, Support Services Manager
Lead Department: Engineering and Public Works

Executive Summary:

The FY 26/27 Capital Improvement Plan includes a project to modernize the vehicle wash at Engineering and Public Works (EPW). This wash is a touchless system that sits in the southern bay of the Vehicle Maintenance Facility at EPW and has spent the last several years out of service for at least three months annually due to broken components and equipment that is 24 years old. Last updated in 2002, the wash serves all vehicles in the Village, except the largest fire apparatus, on a year-round basis.

The importance of the vehicle wash cannot be overstated in that it removes salt, dirt buildup, and debris from all village vehicles, thus prolonging their useful lives. After each snow event, the EPW fleet is washed in the bay to remove road salt, but also to clean out the dump beds to prevent rust and decay within the vehicles. When it is broken, staff are forced to use hoses and wash the vehicles by hand, exposing staff to hazards associated with ice and cold weather in the winter months.

Staff worked with FH Paschen to develop a scope of work that satisfies the needs of the fleet, while being as responsible as possible with costs. These systems can get extremely complicated and expensive if the project is not designed properly. After several iterations of proposals and costs, staff is confident the attached scope of work letter is the most responsible way to modernize the vehicle wash without adding needless costs.

The scope includes all new wash equipment like pumps, compressors, water heaters, spray heads and associated framing. Where existing items could be repaired or modified, those items were excluded from replacement. The best example is the main vehicle guide rails on the floor, which will be removed, repaired, scraped, painted, and reinstalled at a much lower cost than full replacement. Where expensive moving sprayers could be eliminated, they will be replaced with fixed sprayers, thus reducing potential for breakdowns and costly repairs long term, without sacrificing quality of wash.

Additionally, the overhead doors will receive much needed safety upgrades. In the past, the vehicle wash doors have been struck by vehicles entering or exiting the bay due to minimal vehicle sensors and notifications to staff. The upgraded door operating system will include continuous safety sensors along the entire height of the door, along with red/green LED strip indicators that tell the driver when it is safe to drive and when they need to stop.

Finally, the scope includes scraping and painting of the walls and ceiling throughout the bay, new LED lighting, repair of the radiant heating, and repair of some plumbing within concrete in the floor.

Originally budgeted at $525,000.00 the project is over budget. Modifications to the scope reduced the proposed costs from over $900,000.00 to $613,116.65 as part of the National Cooperative Purchasing Alliance, but still include the door safety upgrades and major equipment replacements (water heater and compressor) that were not part of the original budget, but were discovered to require replacement upon deeper investigation due to age and breakdown history. A transfer from the Elevator Modernization project at the Al Larson Cultural Center will cover this overage. The money is available in the elevator project because the awarded bid is well under budget.

Recommended Action:

The Village Manager recommends the Engineering and Public Works Committee recommend the Village Board authorize participation in the National Cooperative Purchasing Alliance Contract #04-27 and award the Engineering and Public Works Vehicle Wash Modernization Project to FH Paschen of Chicago, IL in the amount of $613,116.65.

ATTACHMENTS:

- Budget Table
- Scope of Work
- Coop Award
- Proposal

EPW Vehicle Wash Budget Table			
Account Number	**Project**	**Phase**	**Budget Value**
5729020-7401	27014	20-230	$262,500
6809010-7401	27014	20-230	$262,500
Total Budget			**$525,000**
Internal Transfer Source			
6809010-7401	26034	20-230	$120,000
Revised Project Budget Values			
5729020-7401	27014	20-230	$262,500
6809010-7401	27014	20-230	$382,500
Total Budget			**$645,000**
Total Project Cost			$613,116.65

August 4th, 2026

Village of Schaumburg
714 South Plum Grove,
Schaumburg, IL, 60193
Attn: Rich Hoke

RE: Schaumburg Vehicle Wash Bay

Dear Mr. Hoke,

F.H. Paschen has visited the project site with Village of Schaumburg and agreed to the following scope of work. We are pleased to present the following scope of work for your review.

Metal Guardrail

- Remove, repair and reinstall existing truck wash guardrail at the Schaumburg Maintenance Facility.
- Remove right and left side truck guardrail in its entirety.
    - Individual lengths will be sandblasted and hot dip galvanized prior to reinstallation.
- After sandblasting and prior to galvanizing, all mounting plates that have excessive corrosion will be replaced with new A36 carbon steel plates.
- Hole locations will be moved slightly to avoid new anchorage interference with old anchors.

Plumbing

- Pump and jet rod existing sanitary sewer.
- Perform floor scans as required.
- Perform hole cores as required.
- Remove and replace (2) damaged cleanouts.
- Perform saw cutting and patching as required.
- Excavate, remove and replace underground water piping, back fill trench as specified.
- Demolish and dispose of all 2” galvanized water piping.
- Furnish and install 2” Type 304 stainless steel pipe and fittings.
- Remove and replace existing copper process piping with schedule 80 PVC.
    - All domestic water piping to remain copper.
- Remove and replace overhead sanitary vent piping in wash bay.
- Demolish and remove existing water heater.
- Furnish and install (1) A.O. Smith BTH 199, 100-gallon water heater.
- Furnish and install (1) concentric vent kit and exhaust piping.
    - Includes a $7,000 allowance for roof patching.
- Remove and replace the 4” schedule 80 PVC piping in the mechanical room.
- Remove and replace the 6” schedule 80 PVC piping on the incoming water service.
    - (Flange to flange only as discussed)
- Furnish and install new parts for replacement on the infrared heaters as specified.
- Furnish and install required hangers.

F.H. PASCHEN, S.N. NIELSEN & ASSOCIATES LLC
5515 N. East River Road, Chicago, IL 60656
p. 773.444.3474 f. 773.693.0064 | www.fhpaschen.com

- Excludes adding insulation to existing piping to wash facility as discussed.
- Furnish and install (1) Alkota pressure washer.
- Furnish and install new B-vent exhaust on pressure washer in Alt #001.

Electrical

- Demolition and removal of power and equipment connections.
- Furnish and install (2) new sealed light fixtures for pump closet.
- Disconnect and reconnect power for new water heater. Provide new disconnecting means as required.
- Install new main power control panel supplied by wash bay contractor. Make all necessary connections from line side power.
- Furnish new load side conduit and wiring to connect to pump motor controlling wash bay.
- Extend and rework load side conduits for sensors at control panel junction box.
- Furnish and install new junction box above to test continuity out to existing devices.
- Extend conduits as needed for wash bay controls.
- Remove and dispose of the existing wash bay fixtures mounted on the bar joist.
- Salvage existing conduit/wiring serving previous lights and extend to new fixtures.
- Furnish and install (6) new 4’ high output sealed fixtures to be bar joist mounted.
- Connect to existing switch legs.

Drive Though System

- Furnish and install the following:
- Pump:
    - Grundfos, CRN95-5, 75HP, 460V, Pr. Gage, Liquid Filled - 0-600PSI, Pressure Regulator Gate Valve. 2".
- Spray Arch (no spinner nozzles):
    - Arch-Trk. 2", Arch Side Supports (4), Nozzle - 1/4" Meg - 416SS (38), Low Volume Top Rinse Nozzles (7).
- Top Bed (Additional High Volume Top Arch):
    - Arch-Trk. 2", Arch Side Supports (4), Nozzle - 1/4" Meg416SS (30), Coax Valves 2 Way.
- Undercarriage Wash - Spray Bar including side tire bars:
    - SS Pipe, Valve, Nozzles (7).
    - Towers w anchors (2), Nozzle - 1/4", Meg 416SS (8).
- Rear Wash Arch:
    - Arch-Trk. 2", Arch Side Supports (4), Nozzle - 1/4" Meg-416SS (30).
- Chemical Arch SS:
    - Arch-Trk. 1 1/4" W/ Rear Bar, Chem Pump (2), Arch Side Supports (4), Booster Pump 3HP, Nozzle Assembly (28), Vlv. Sol 3/4" (2).
- Coax Valves 2 Way:
    - No water tank; Coax Valves 2 Way (4).
- Activators:
    - Photo Eye Set (4), Stand and Mounts (8).
- Electric Panel, UL approved:
    - Main Panel, Motor Starters, HMI-PLC Panel, Remote Wash Selection.

- Assumes the use of owner's shop air.
- Perform start-up/commissioning and Owner training.

Doors

➢ **Entrance Door**: Operator, Safety's and LED Warning Lights.

- Remove and dispose of existing operator.
- Furnish and install new carwash mod operator, safety's and LED kit as follows:
  - (2) 72" Safety light curtains.
  - (1) Interface card (CPS3CARD).
  - (2) Commercial door light kit LED 10'.
  - (1) DC Power Supply.
  - Red on Down, Flashing in Motion, Green on Up, Amber-flash Preannounce.
  - (1) Carwash hoist L5, 3/4HP Operator with NEMA4 Eyes.
  - Test and adjust for proper operation and Safety.

➢ **Exit Door:** Safety's and LED Warning Lights.

- Furnish and install new carwash mod operator, safety's and LED kit as follows:
  - (2) 72" Safety light curtains.
  - (1) Interface card (CPS3CARD).
  - (2) Commercial door light kit LED 10'.
  - (1) DC Power Supply.
  - Red on Down, Flashing in Motion, Green on Up, Amber-flash Preannounce.
  - (1) Carwash hoist L5, ¾ HP Operator with NEMA4 Eyes.
  - Test and adjust for proper operation and Safety.

➢ Entrance and Exit Doors.

- Remove and dispose of existing springs on both entrance and exit door.
- Furnish and install new springs as follows:
  - - Pair of assembled springs with cones (Upgraded cycles).
  - - Solid Shaft.
  - - Steel Lifting Cables.
  - Test and adjust for proper operation.

Painting

- Excludes removal of hazardous materials including lead paint.
- Caulk standard size cracks in CMU.
- Remove and dispose loose and failing finishes.
- Hand scrape loose edges of paint to a tight edge.
- Clean the metal overhead door frames and columns.
- Furnish and install 2 coats of Sherwin Williams Pro Industrial Water based catalyzed epoxy in gloss or eggshell to all CMU walls and metal siding surfaces.
  - Includes wainscot accent at approx. 8' high.
- Furnish and install 2 coats of Epoxy on the steel columns and door frames.
- Prepare and paint the currently painted service door and bollards.

- Excludes removal of hazardous materials including lead paint.
- Power wash and paint ceiling deck and attachments.
    - Protect all MEP's and heating coil equipment.
    - Epoxy Ester Dryfall paint.

The budgeted cost to furnish and install the above referenced work is **Six Hundred Thirteen Thousand One Hundred Sixteen Dollars and Sixty-Five Cents, $613,116.65**

Clarifications

- This proposal ***excludes*** permit fees.
- This proposal ***excludes*** any material cost increases or schedule impacts due to any tariffs.
- This proposal ***excludes*** any work or re/work of ductwork.
- This proposal ***excludes*** any new low voltage cabling or connections, new data cabling, WAP's, patch panels or patch cords, cameras, card readers, or door strikes.
- This proposal ***excludes*** any trench grating, and network connectivity.
- This proposal ***excludes*** the removal and disposal of any hazardous material including lead paint.
- This proposal ***excludes*** any unforeseen conditions that may arise.
- This proposal ***excludes*** any overtime or premium time, proposal is based on normal work hours.
- This proposal ***includes*** a payment and performance bond.
- This proposal ***excludes*** sales tax.
- This proposal ***excludes*** any site restoration.
- This proposal ***excludes*** any site utilities work.
- This proposal ***excludes*** any carpentry, mechanical, or fire suppression work.
- This proposal ***excludes*** natural gas piping.
- This proposal ***excludes*** any repair, replacement, or re-location of piping underground other than noted.
- This proposal ***excludes*** any furniture or equipment movement.
- This proposal includes only the following items described in the above scope.

Please review this information at your earliest possible convenience and advise us as to how you wish to proceed. All required documents will be submitted at your request. If you have any questions or concerns, please do not hesitate to call.

Village of Schaumburg Date

Daniel Dunn. 08/04/26

F.H. Paschen, S.N. Nielsen & Associates, LLC Date

Docusign Envelope ID: EF97EA85-A66D-43FF-87A5-C89CC1026580

Region XIV Education Service Center

1850 Highway 351
Abilene, TX 79601-4750
325-675-8600
FAX 325-675-8659

February 16th, 2026

Leo Wright
Senior Vice President
F.H. Paschen, S.N. Nielsen & Associates LLC
5515 N East River Rd
Chicago, Illinois 60656
Sent via email to: lwright@fhpaschen.com

Re: Renewal of Region 14 ESC Contract # 04-27 - Job Order Contracting

Dear Leo Wright:

Region 14 Education Service Center is pleased to announce it is renewing contract 04-27 Job Order Contracting for the period September 1st, 2026 through August 31st, 2027, in accordance with the contract.

If you have any questions or concerns, feel free to contact me at (325) 675-7003.

Sincerely,

Signed by:
Emily Jeffrey
4FE64E70707547B...
Emily Jeffrey
Region 14, Chief Financial Officer

F.H. PASCHEN

Final Estimate

Daniel Ciszewski
F.H. Paschen
0000 - NCPA - Base Term - 9/05/2023 to 8/31/2026
Schaumburg Wash Bay - 4642 NCPA 04-27 2023-0063
Daniel Ciszewski

Estimator: Daniel Ciszewski

Summary of tagged estimates...

Division Summary (MF04)

01 - General Requirements	$17,994.85	26 - Electrical	$12,553.28
02 - Existing Conditions	$3,755.00	27 - Communications	
03 - Concrete	$15,017.60	28 - Electronic Safety and Security	
04 - Masonry	$23,684.40	31 - Earthwork	$638.00
05 - Metals	$35,223.00	32 - Exterior Improvements	
06 - Wood, Plastics, and Composites		33 - Utilities	$10,600.00
07 - Thermal and Moisture Protection		34 - Transportation	
08 - Openings	$64,200.00	35 - Waterway and Marine Transportation	
09 - Finishes	$56,070.72	41 - Material Processing and Handling Equipment	
10 - Specialties		44 - Pollution Control Equipment	
11 - Equipment		46 - Water and Wastewater Equipment	
12 - Furnishings		48 - Electric Power Generation	
13 - Special Construction		Demolition, Removal and Replacement, Direct Costs and Crews	$287,869.35
14 - Conveying Equipment		Trades	
21 - Fire Suppression		Assemblies	
22 - Plumbing	$31,296.85	FMR	
23 - Heating, Ventilating, and Air-Conditioning (HVAC)		**MF04 Total (Without totalling components)**	**$558,903.05**
25 - Integrated Automation			

Totalling Components

Priced Line Items	$558,903.05	RSMeans NORTH SUBURBAN, IL CCI 2026Q1, 115.70%	$87,747.79
NCPA - Regular Hours (-6.0000%)	$(33,534.19)		

Grand Total **$613,116.65**

Estimator: Daniel Ciszewski **Combined estimates...**

	Item	Description	UM	Quantity	Unit Cost	Total	Book
01 - General Requirements							
1	01-54-33-20-5450-2	Rent per day for rent truck flatbed 1axle 1-1/2 ton rating Transporting rails to metal shop, galvanizing	Ea.	4.0000	$408.38	$1,633.52	RSM26FAC E, O&P
2	01-54-33-40-0030-3	Rent per week for rent aerial lift, scissor type, to 30' high, 1200 lb. capacity, electric Rental of lift for door operator scope - 2 weeks Lift for plumbing scope - 3 weeks Lift rental for painting - 3 weeks Lift for electrical work - 3 weeks	Ea.	11.0000	$651.26	$7,163.86	RSM26FAC E, O&P
3	01-54-33-40-7620-2	Rent per day for rent vacuum truck, hazardous material, 2500 gallons Vacuum truck for pump and jetting	Ea.	1.0000	$403.22	$403.22	RSM26FAC E, O&P
4	01-54-36-50-1200	Mobilization or demobilization, delivery charge for small equipment, placed in rear of, or towed by pickup truck Mobilization and demobilization of crews and equipment	Ea.	16.0000	$273.00	$4,368.00	RSM26FAC L, E, O&P
5	01-54-36-50-1300	Mobilization or demobilization, delivery charge for equipment, hauled on 3-ton capacity towed trailer Mobilization and demobilization of lifts	Ea.	8.0000	$445.00	$3,560.00	RSM26FAC L, E, O&P
6	01-93-13-04-0060	Caulking masonry, recaulk only, butyl, excl. staging Install caulking in CMU cracks	L.F.	175.0000	$4.95	$866.25	RSM26FAC M, L, O&P
		01 - General Requirements Total					**$17,994.85**
02 - Existing Conditions							
7	02-31-23-10-0100	Ground Penetrating Radar Floor scan	Hr.	8.0000	$235.00	$1,880.00	RSM26FAC L, O&P
8	02-41-19-19-0725	Selective demolition, rubbish handling, dumpster, 20 C.Y., 5 ton capacity, weekly rental, includes one dump per week, cost to be added to demolition cost Dumpster for 3 weeks	Week	3.0000	$625.00	$1,875.00	RSM26FAC M, O&P
		02 - Existing Conditions Total					**$3,755.00**
03 - Concrete							
9	03-15-19-10-0030	Anchor bolts, hooked type, single, 1/2" diameter x 8" long, installed in fresh concrete, includes nut and washer, excludes template New anchors	Ea.	12.0000	$11.15	$133.80	RSM26FAC Grn, M, L, O&P
10	03-30-53-40-9000	Structural concrete, in place, minimum labor/equipment charge Furnish and install new concrete patch for plumbing trench, and other infilling in the floor	Job	4.0000	$1,600.00	$6,400.00	RSM26FAC L, O&P
11	03-81-13-50-0590	Selective demolition, concrete slab cutting/sawing, minimum labor/equipment charge Sawcut floor for plumbing trench	Job	2.0000	$1,275.00	$2,550.00	RSM26FAC L, E, O&P

Estimator: Daniel Ciszewski **Combined estimates...**

03 - Concrete

	Item	Description	UM	Quantity	Unit Cost	Total	Book
12	03-82-13-10-1999	Concrete core drilling, includes bit cost, layout and set up time, minimum equipment/labor charge 8" Cores by 6" deep, 6 for plumbing, 1 for concrete bollard	Job	7.0000	$820.00	$5,740.00	RSM26FAC L, E, O&P
13	03-82-16-10-0300	Concrete impact drilling, for anchors, up to 4" D, 1/2" dia, in concrete or brick walls and floors, includes bit cost, layout and set up time, excl anchor Drill for new anchors	Ea.	12.0000	$16.15	$193.80	RSM26FAC M, L, O&P
		03 - Concrete Total					**$15,017.60**
04 - Masonry							
14	04-01-20-52-0440	Cleaning masonry, high pressure wash, heavy soil, biological and mineral staining, paint, water only, excludes scaffolding Power wash ceiling to remove existing finish	S.F.	1,800.0000	$3.06	$5,508.00	RSM26FAC L, E, O&P
15	04-01-20-52-0440	Cleaning masonry, high pressure wash, heavy soil, biological and mineral staining, paint, water only, excludes scaffolding Power wash walls to remove existing finishes	S.F.	5,940.0000	$3.06	$18,176.40	RSM26FAC L, E, O&P
		04 - Masonry Total					**$23,684.40**
05 - Metals							
16	05-01-10-51-6250	Metal cleaning, steel surface treatment, 6.7 lb sand per S.F., commercial blast, existing coat badly pitted, nodules (SSPC-SP6) Sandblast existing rails and baseplates	S.F.	550.0000	$5.70	$3,135.00	RSM26FAC M, L, E, O&P
17	05-05-05-10-2830	Selective metals demolition, demolish guard rail, excl shoring, bracing, cutting, loading, hauling, dumping Remove and reinstall existing guard rails 90lf on each side 180*2 = 360.00	L.F.	360.0000	$30.50	$10,980.00	RSM26FAC L, E, O&P
18	05-05-05-10-2835	Selective metals demolition, demolish guard rail, guard post, excl shoring, bracing, cutting, loading, hauling, dumping Remove 30 existing base plates, and reinstall 24 existing 30+24 = 54.00	Ea.	54.0000	$222.00	$11,988.00	RSM26FAC L, O&P
19	05-05-05-10-2950	Selective metals demolition, minimum labor/equipment charge Load and unload rail and plates for sandblasting and galvanizing	Job	2.0000	$1,800.00	$3,600.00	RSM26FAC L, E, O&P
20	05-05-13-50-5950	Paints and protective coatings, galvanizing structural steel in shop, 1 ton to 20 tons, hot dip Galvanize existing rails and plates	Ton	3.0000	$950.00	$2,850.00	RSM26FAC M, O&P
21	05-52-16-50-9000	Railing, industrial, welded, steel, shop fabricated, minimum labor/equipment charge Fabricate and install (6) new base plates	Job	6.0000	$445.00	$2,670.00	RSM26FAC L, O&P
		05 - Metals Total					**$35,223.00**

Estimator: Daniel Ciszewski **Combined estimates...**

	Item	Description	UM	Quantity	Unit Cost	Total	Book
08 - Openings							
22	08-33-23-10-9000	Doors, rolling service, steel, manual, minimum labor/equipment charge Furnish and install - (2) 72" Safety light curtains - (2) Relay light curtain 3ft 8 beam, (2) Commercial door light kit LED10x4, (Red on down, flashing in motion, green on up, Amber-flash Preannounce), (1) Interface card (CPS3CARD) for both entrance and exit doors. Demolish and replace (2) new pairs of springs, (2) shafts and (2) lifting cables for both entrance and exit doors. Test and adjust all items for proper operation	Job	16.0000	$1,775.00	$28,400.00	RSM26FAC L, O&P
23	08-71-13-20-0200	Door hardware, automatic openers, industrial, sliding doors, to 12' wide Furnish and install new entrance and exit door operators	Opng.	2.0000	$17,900.00	$35,800.00	RSM26FAC M, L, O&P
		08 - Openings Total					**$64,200.00**
09 - Finishes							
24	09-01-90-93-1400	Surface preparation, exterior, existing galvanized surface, prep for painting, clean and prime Prep overhead doors 42*2*2 = 168.00	S.F.	168.0000	$2.34	$393.12	RSM26FAC M, L, O&P
25	09-96-56-20-0300	Wall coating, epoxy coatings, solvent based Furnish and install 2 coats of Epoxy Ester Dryfall on ceiling	S.F.	3,600.0000	$1.87	$6,732.00	RSM26FAC M, L, O&P
26	09-96-56-20-0400	Wall coating, epoxy coatings, Water based Furnish and install (2) coats of Sherwin Williams Pro Industrial Water based catalyzed epoxy on walls 5940*2 = 11,880.00	S.F.	11,880.0000	$4.12	$48,945.60	RSM26FAC M, L, O&P
		09 - Finishes Total					**$56,070.72**
22 - Plumbing							
27	22-05-76-10-2100	Cleanout, floor type, round scoriated nickel bronze top, extra heavy duty, 4" pipe size Furnish and install 2 new cleanouts	Ea.	2.0000	$700.00	$1,400.00	RSM26FAC M, L, O&P
28	22-05-76-10-2100-4220	Labor adjustment factor (mechanical), general, add to labor for working in existing occupied factory or warehouse, for Division 21, 22 and 23 only (Modified using 22-01-02-20-4220)	Ea.	2.0000	$23.70	$47.40	RSM26FAC L, O&P
29	22-11-13-64-0590	Pipe, stainless steel, butt weld, 2" diameter, schedule 5, type 304, includes weld joint and clevis type hangers 10' OC Furnish and install new 304 2" SS pipe	L.F.	185.0000	$39.50	$7,307.50	RSM26FAC M, L, E, O&P
30	22-11-13-64-0590-4220	Labor adjustment factor (mechanical), general, add to labor for working in existing occupied factory or warehouse, for Division 21, 22 and 23 only (Modified using 22-01-02-20-4220)	L.F.	185.0000	$2.47	$456.95	RSM26FAC L, O&P
31	22-11-13-74-1910	Pipe, plastic, PVC, 2" diameter, schedule 40, includes couplings 10' OC, and hangers 3 per 10' Vent and exhaust piping	L.F.	125.0000	$37.00	$4,625.00	RSM26FAC M, L, O&P

Estimator: Daniel Ciszewski **Combined estimates...**

22 - Plumbing

	Item	Description	UM	Quantity	Unit Cost	Total	Book
32	22-11-13-74-1910-1120	Labor adjustment factor (mechanical), general, 20' to 24.5' high, add to labor for elevated installation (above floor level), for Division 21, 22 and 23 only (Modified using 22-01-02-20-1120)	L.F.	125.0000	$4.81	$601.25	RSM26FAC L, O&P
33	22-11-13-74-1910-4220	Labor adjustment factor (mechanical), general, add to labor for working in existing occupied factory or warehouse, for Division 21, 22 and 23 only (Modified using 22-01-02-20-4220)	L.F.	125.0000	$2.89	$361.25	RSM26FAC L, O&P
34	22-11-13-74-1970	Pipe, plastic, PVC, 8" diameter, schedule 40, includes couplings 10' OC, and hangers 3 per 10' B- vent exhaust pipe	L.F.	50.0000	$90.00	$4,500.00	RSM26FAC M, L, O&P
35	22-11-13-74-1970-1120	Labor adjustment factor (mechanical), general, 20' to 24.5' high, add to labor for elevated installation (above floor level), for Division 21, 22 and 23 only (Modified using 22-01-02-20-1120)	L.F.	50.0000	$9.25	$462.50	RSM26FAC L, O&P
36	22-11-13-74-1970-4220	Labor adjustment factor (mechanical), general, add to labor for working in existing occupied factory or warehouse, for Division 21, 22 and 23 only (Modified using 22-01-02-20-4220)	L.F.	50.0000	$5.55	$277.50	RSM26FAC L, O&P
37	22-34-36-13-6180	Water heater, gas fired, 200 MBH input, 192 GPH, includes standard controls, excludes vent Furnish and install 100 gallon water heater - A.O. Smith BTH 199 - 199,900 BTU, 783 GPH	Ea.	1.0000	$11,100.00	$11,100.00	RSM26FAC M, L, O&P
38	22-34-36-13-6180-4220	Labor adjustment factor (mechanical), general, add to labor for working in existing occupied factory or warehouse, for Division 21, 22 and 23 only (Modified using 22-01-02-20-4220) Furnish and install 100 gallon water heater - A.O. Smith BTH 199 - 199,900 BTU, 783 GPH	Ea.	1.0000	$157.50	$157.50	RSM26FAC L, O&P
		22 - Plumbing Total				**$31,296.85**	

26 - Electrical

39	26-05-19-90-1200	Wire, copper, stranded, 600 volt, #12, type THWN-THHN, normal installation conditions in wireway, conduit, cable tray Extend sensor wiring	C.L.F.	25.0000	$128.00	$3,200.00	RSM26FAC M, L, O&P
40	26-05-19-90-1200-1030	Labor adjustment factor (electrical), add to labor for elevated installation (above floor level), 20' to 24.5' high (Modified using 26-01-02-20-1030)	C.L.F.	25.0000	$14.00	$350.00	RSM26FAC L, O&P
41	26-05-19-90-1200-4040	Labor adjustment factor (electrical), add to labor for working in existing occupied buildings, factory or warehouse (Modified using 26-01-02-20-4040)	C.L.F.	25.0000	$8.40	$210.00	RSM26FAC L, O&P
42	26-05-19-90-1350	Wire, copper, stranded, 600 volt, #6, type THWN-THHN, normal installation conditions in wireway, conduit, cable tray #6 ground wire	C.L.F.	1.0000	$228.00	$228.00	RSM26FAC M, L, O&P
43	26-05-19-90-1350-1030	Labor adjustment factor (electrical), add to labor for elevated installation (above floor level), 20' to 24.5' high (Modified using 26-01-02-20-1030)	C.L.F.	1.0000	$23.63	$23.63	RSM26FAC L, O&P

Estimator: Daniel Ciszewski **Combined estimates...**

26 - Electrical

	Item	Description	UM	Quantity	Unit Cost	Total	Book
44	26-05-19-90-1350-4040	Labor adjustment factor (electrical), add to labor for working in existing occupied buildings, factory or warehouse (Modified using 26-01-02-20-4040)	C.L.F.	1.0000	$14.18	$14.18	RSM26FAC L, O&P
45	26-05-19-90-1650	Wire, copper, stranded, 600 volt, 2/0, type THWN-THHN, normal installation conditions in wireway, conduit, cable tray 45' of 2/0 wire for new panel and 60' to repull primary to controller 105*3 = 315.00 [315 L.F. = 3.15 C.L.F. Conversion]	C.L.F.	3.1500	$645.00	$2,031.75	RSM26FAC M, L, O&P
46	26-05-19-90-1650-1030	Labor adjustment factor (electrical), add to labor for elevated installation (above floor level), 20' to 24.5' high (Modified using 26-01-02-20-1030)	C.L.F.	3.1500	$53.00	$166.95	RSM26FAC L, O&P
47	26-05-19-90-1650-4040	Labor adjustment factor (electrical), add to labor for working in existing occupied buildings, factory or warehouse (Modified using 26-01-02-20-4040)	C.L.F.	3.1500	$31.80	$100.17	RSM26FAC L, O&P
48	26-05-33-13-1770-1030	Labor adjustment factor (electrical), add to labor for elevated installation (above floor level), 20' to 24.5' high (Modified using 26-01-02-20-1030) Labor adjustment for extending and rework load side conduit	L.F.	300.0000	$1.93	$579.00	RSM26FAC L, O&P
49	26-05-33-13-1770-4040	Labor adjustment factor (electrical), add to labor for working in existing occupied buildings, factory or warehouse (Modified using 26-01-02-20-4040)	L.F.	300.0000	$1.16	$348.00	RSM26FAC L, O&P
50	26-05-33-13-1850	Rigid galvanized steel conduit, 1-1/2" diameter, to 10' H, incl 2 terminations, 2 elbows, 11 beam clamps, and 11 couplings per 100 LF New 1-1/2 conduit	L.F.	45.0000	$28.00	$1,260.00	RSM26FAC M, L, O&P
51	26-05-33-13-1850-1030	Labor adjustment factor (electrical), add to labor for elevated installation (above floor level), 20' to 24.5' high (Modified using 26-01-02-20-1030)	L.F.	45.0000	$2.80	$126.00	RSM26FAC L, O&P
52	26-05-33-13-1850-4040	Labor adjustment factor (electrical), add to labor for working in existing occupied buildings, factory or warehouse (Modified using 26-01-02-20-4040)	L.F.	45.0000	$1.68	$75.60	RSM26FAC L, O&P
53	26-51-13-55-2000	Interior LED fixtures, strip, surface mounted, 3,500 K, one light bar 4' long, incl lamps, mounting hardware and connections Furnish and install (8) light fixtures	Ea.	8.0000	$480.00	$3,840.00	RSM26FAC Grn, M, L, O&P
		26 - Electrical Total					**$12,553.28**

31 - Earthwork

54	31-22-16-10-9000	Fine grading, hand grading, includes compaction, minimum labor/equipment charge Compact base prior to concrete patch	Job	1.0000	$320.00	$320.00	RSM26FAC L, O&P
55	31-23-16-13-9000	Excavating, excludes sheeting or dewatering, minimum labor/equipment charge, hand trenching Dig and backfill plumbing trench	Job	2.0000	$159.00	$318.00	RSM26FAC L, O&P
		31 - Earthwork Total					**$638.00**

33 - Utilities

56	33-01-30-11-6120	Pipe, mobilization charge for internal cleaning and inspection crew, maximum	Total	1.0000	$10,600.00	$10,600.00	RSM26FAC O&P

33 - Utilities

	Item	Description	UM	Quantity	Unit Cost	Total	Book
		Full day of pumping and jetting					
		33 - Utilities Total					**$10,600.00**

Demolition, Removal and Replacement, Direct Costs and Crews

57	01-31-13-90-0020	Performance Bond, for buildings, minimum Bond	Job	618,500.0000	1.0000%	$6,185.00	CUSTOM O&P
58	08-71-13-20-0200	Demo - Door hardware, automatic openers, industrial, sliding doors, to 12' wide Remove and dispose of existing operators	Opng.	2.0000	$4,260.00	$8,520.00	CUSTOM L, O&P
59	22-05-76-10-2100	Demo - Cleanout, floor type, round scoriated nickel bronze top, extra heavy duty, 4" pipe size Demolish and dispose of existing cleanouts	Ea.	2.0000	$438.80	$877.60	CUSTOM L, O&P
60	22-11-13-44-1360	Demo - Pipe, steel, galvanized, threaded, 2", schedule 40, Spec. A-53, includes coupling and clevis hanger assembly sized for covering, 10' OC Demolish existing galvanized pipe	L.F.	185.0000	$26.93	$4,982.05	CUSTOM L, O&P
61	22-11-13-74-1940	R&R - Pipe, plastic, PVC, 4" diameter, schedule 40, includes couplings 10' OC, and hangers 3 per 10' Remove and reinstall PVC piping in Mech room	L.F.	35.0000	$72.28	$2,529.80	CUSTOM L, O&P
62	22-11-13-74-1960	R&R - Pipe, plastic, PVC, 6" diameter, schedule 40, includes couplings 10' OC, and hangers 3 per 10' Remove and reinstall PVC piping for Incoming water service	L.F.	35.0000	$89.90	$3,146.50	CUSTOM L, O&P
63	22-33-33-10-4220	R&R - Water heater, commercial, electric, 100 Deg. rise, 36 kW, 148 GPH, 208 V, 100 gallon, note: for each size tank a range of heaters between the ones shown are available Remove and reconnect water heater controls	Ea.	1.0000	$2,540.00	$2,540.00	CUSTOM L, O&P
64	22-34-36-13-6180	Demo - Water heater, gas fired, 200 MBH input, 192 GPH, includes standard controls, excludes vent Demolish and dispose of existing water heater.	Ea.	1.0000	$1,612.50	$1,612.50	CUSTOM L, O&P
65	26-05-33-13-1770	R&R - Rigid galvanized steel conduit, 3/4" diameter, to 10' H, incl 2 terminations, 2 elbows, 11 beam clamps, and 11 couplings per 100 LF Extend and rework load side conduit	L.F.	300.0000	$23.36	$7,008.00	CUSTOM L, O&P
66	26-51-13-55-2000	Demo - Interior LED fixtures, strip, surface mounted, 3,500 K, one light bar 4' long, incl lamps, mounting hardware and connections Demolish existing light fixtures	Ea.	6.0000	$111.50	$669.00	CUSTOM Grn, L, O&P
67	ELEC	Electrician Crew - 2026 - RSMeans Standard Books O&P Crew to disconnect and demolish power and equipment connections - 3 days Control panel install and testing - 2 days Extend and rework 15 devices - 2.5 days	Daily	7.5000	$3,426.96	$25,702.20	CUSTOM L, O&P
68	PLUM	Plumbers Crew - 2026 - RSMeans Standard Books O&P Crew for 3 days to install Infared heaters replacement parts	Daily	3.0000	$3,095.60	$9,286.80	CUSTOM L, O&P

Final Estimate

Estimator: Daniel Ciszewski — **Combined estimates...**

Demolition, Removal and Replacement, Direct Costs and Crews

	Item	Description	UM	Quantity	Unit Cost	Total	Book
69	ROOF	Roof Patching	Ea	1.0000	$8,500.00	$8,500.00	CUSTOM B
		Perform roof patching/flashing for plumbing vent and exhaust penetrations					
70	WASH	ALKOTA PRESSURE WASHER	Ea	1.0000	$23,150.00	$23,150.00	CUSTOM B
		CTC does not include F/I of pressure washer, direct subcontractor cost for (1) Alkota Pressure Washer					
71	WSH	Wash Bay Equipment	Ea	1.0000	$183,159.90	$183,159.90	CUSTOM B
		CTC does not have line items for wash bay equipmnet. Direct subcontractor cost. Pump $44,772.00, Side Arch $9,082.50, Top Bed Option - Additional High Volume Top Arch $5,985.00, Undercarriage Wash - Spray Bar; Include Side Tire Bars $13,186.50, Rear Wash Arch $10,815.00, Chemical Arch SS $12,276.60, Activators $7,980.00, Electric Panel, UL approved $38,562.30, Installation (including tear out of existing equipment) $18,000.00, Installation Kit $3,000.00, Rental Equipment (forklift and scissor lift) $4,000.00, Commissioning and Training $12,000.00, Freight $3,500.00					

Demolition, Removal and Replacement, Direct Costs and Crews Total **$287,869.35**

Estimate Grand Total **613,116.65**

VILLAGE OF SCHAUMBURG

AGENDA ITEM SUMMARY

Recommendation to Award Bid for Snow Removal in Cul-de-Sacs to Plote Construction Inc.
09/22/26
Village Board

Presenter: Justin Briski, Superintendent of Field Services
Lead Department: Engineering and Public Works

Account(s):	Budget:	Expense Request:
1014030-7253	$300,000	$300,000

Executive Summary:

The Engineering and Public Works Department solicited competitive bids through Invitation for Bid (IFB) No. 2026-IFB-051 for snow removal of Village cul-de-sacs. The contract provides additional resources during snow events so Village crews can remain focused on the primary roadway network and other snow and ice control operations. Thirty-one companies downloaded the bid documents, but Plote Construction Inc. (Plote) was the only company to submit a bid. Plote has provided cul-de-sac snow removal services for the Village since 2008 and has extensive experience with municipal and airport snow removal operations.

Plote's bid includes a cost of $46,000 per Operation 1 cycle for snowfall between 1 and 5 inches, compared to last year's rate of $29,000 per cycle. Operation 2 is $48,800 per cycle for snow accumulations greater than 5 inches and less than 9 inches, compared to last year's rate of $39,000 per cycle. Plote indicated that the increase in the operation rates is primarily due to 5–6% union wage increases, 7% and up to time-and-a-half premiums for overnight work, additional holidays occurring during the week this year, and impacts from early-season snowfall on construction operations. The new rates will be locked in for the next four years with no Consumer Price Index (CPI) increases, providing the Village with fixed pricing for the duration of the contract.

Staff recommends awarding IFB No. 2026-IFB-051 to Plote Construction Inc. for the budgeted amount of $300,000. Actual expenditures will depend on the number and severity of snow events during the contract period. Plote has successfully provided this service to the Village for many years, and staff believe continuing the contract will provide the additional equipment and staffing needed to maintain efficient snow and ice control operations during this winter season.

Recommended Action:

The Village Manager recommends the Engineering and Public Works Committee recommend the Village Board award a bid for Snow Removal in Cul-de-Sacs to Plote Construction Inc. of Hoffman Estates, IL for FY 26/27 with three optional one-year extensions, not to exceed the approved budget.

ATTACHMENTS:

- Bid Submittal

Village of Schaumburg
Engineering and Public Works
Mike Hall, Department Director
Atcher Municipal Center, Schaumburg, IL 60193

[PLOTE CONSTRUCTION INC.] RESPONSE DOCUMENT REPORT

IFB No. 2026-IFB-051

Snow Removal of Cul-de-sacs

RESPONSE DEADLINE: August 7, 2026 at 10:00 am

Report Generated: Monday, August 24, 2026

Plote Construction Inc. Response

CONTACT INFORMATION

Company:
Plote Construction Inc.

Email:
bids@plote.com

Contact:
David A. Miller

Address:
1100 Brandt Drive
Hoffman Estates, IL 60192

Phone:
N/A

Website:
N/A

Submission Date:
Aug 7, 2026 9:33 AM (Central Time - Chicago)

ADDENDA CONFIRMATION

No addenda issued

QUESTIONNAIRE

1. Authorized Person(s)*

Please provide the following information for each person(s) authorized to submit a response on behalf of your organization:

Name
Title
Phone Number
Email Address

David A. Miller

VP Estimating & Contracts

847-695-9300

bids@plote.com

2. Equal Employment Opportunity Clause*

EQUAL EMPLOYMENT OPPORTUNITY CLAUSE required by the Illinois Fair Employment Practices Commission as a material term of all public contracts.

During the performance of this contract, the contractor agrees as follows:

A. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or ancestry; and further, that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such under utilization.

Village of Schaumburg - Cul-de-Sac

Dates of Service: 2008 - Present

Schaumburg, IL - Village of Schaumburg

Syed Mansoor - (847) 895-4500

13. Upload any additional project docs (not required)
Bid_Equipment_List.pdf
Schaumburg_Plote_COI.pdf

PRICE TABLES

OPERATIONS 1 & 2 (COST PER CYCLE)

Complete clearing of all cul-de-sac snow accumulation, measured at time of each plowing operation. It is not the total accumulation of snow at the end of the storm. This is charged per cycle.

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
1	OPERATION 1 - Cost per complete clearing pass of less than 5 inches of snow accumulation, measured at the time of each plowing operation. Provide cost for 1 cycle	1	Lump Sum	$46,000.00	$46,000.00
2	OPERATION 2 - Cost per complete clearing pass in excess of 5 inches and less than 9 inches of snow accumulation, measured at the time of each plowing operation. Provide cost for 1 cycle.	1	Lump Sum	$2,800.00	$2,800.00
TOTAL					**$48,800.00**

OPERATION 3 (HOURLY COST)

Clearing in excess of 9 inches of snow accumulation, measured at time of each plowing operation. It is not the total accumulation of snow at the end of the storm. This is the hourly cost of the equipment and operator.

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
3	4x4 Pickup	1	$ / Hour	$280.00	$280.00
4	Dump Truck with Plow (min. 25,000 GVW)	1	$ / Hour	$400.00	$400.00
5	4WD End Loader (Rubber tired - min 75/HP/1.5CY Bucket or Plow)	1	$ / Hour	$450.00	$450.00
6	Dump Truck Only (Min. 25,000 GVW)	1	$ / Hour	$350.00	$350.00
7	Semi-trailer Truck	1	$ / Hour	$375.00	$375.00
8	Telescoping-boom Hydraulic Excavator (Gradall)	1	$ / Hour	$525.00	$525.00
TOTAL					**$2,380.00**

VILLAGE OF SCHAUMBURG

AGENDA ITEM SUMMARY

Recommendation to Authorize Participation in the Sourcewell Cooperative Purchasing Program and Award the Purchase of New Firefighter Turnout Gear to Municipal Emergency Services (MES).
09/22/26
Village Board

Presenter: Fabio Puccini, Fire Chief
Lead Department: Fire Department

Account(s):	Budget:	Expense Request:
1013605-7003	$40,370.00	$40,370.00
1013615-7404	$74,200.00	$52,845.00

The budget status for this request is: Under Budget

Amount Under Budget: $21,355.00

Executive Summary:

This request is for the purchase of 10 sets of turnout gear to replace gear that has exceeded its 10-year end-of-life limit. The purchase also includes 6 additional sets to provide personnel with a second set of fire suppression personal protective clothing and 7 complete sets of turnout gear for new hires.

Following an initial six-month trial period evaluating three different turnout gear sets from three manufacturers, Firedex was selected based on performance, delivery time, and cost. The selected gear has been in regular use by department members since the end of 2024 and has met the Department's operational needs. The turnout gear will be purchased through MES, a current Village vendor.

Beginning in FY25, the Village established a phased plan to provide each firefighter with a second set of turnout gear. FY27 will be the final year of this phased purchasing program.

Turnout gear can retain carcinogenic contaminants following exposure to structure fires. Although members make every effort to have their gear cleaned promptly after an incident, the lack of a second set requires members to continue wearing potentially contaminated gear until their primary set can be properly cleaned. Providing a second set allows members to use clean gear while their exposed gear is being cleaned, reducing their potential exposure to harmful contaminants.

The phased purchasing schedule is as follows:

- FY25: 40 sets of turnout gear
- FY26: 40 sets of turnout gear
- FY27: 20 sets of turnout gear (only 6 2nd sets of gear were needed in FY27 out of the 20 anticipated)

The current cost for a new set of turnout gear is approximately $4,065. All MABAS Division 1

departments are either currently providing or working toward providing two sets of turnout gear for their personnel.

With this purchase, the Fire Department will have successfully achieved its goal of providing a second set of turnout gear to each member.

Recommended Action:

The Village Manager recommends the Public Safety Committee recommend the Village Board authorize participation in the Sourcewell Cooperative Purchasing Contract #010424 and award the purchase of New Firefighter Turnout Gear to Municipal Emergency Services (MES).

ATTACHMENTS:

- Sourcewell Contract #010424 (MES)
- SCHAUMBURG FD FIRE DEX TURNOUT GEAR QUOTE 8-2026.pdf

DocuSign Envelope ID: A9631C33-DE4D-4E97-81C3-BE196C7CA362

Sourcewell

Solicitation Number: RFP #010424

CONTRACT

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and Municipal Emergency Services, Inc., 12 Turnberry Lane, 2nd Floor, Sandy Hook, CT 06482 (Supplier).

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to eligible federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for Firefighting Personal Protective Equipment with Related Equipment Cleaning from which Supplier was awarded a contract.

Supplier desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

1. TERM OF CONTRACT

A. EFFECTIVE DATE. This Contract is effective upon the date of the final signature below.

EXPIRATION DATE AND EXTENSION. This Contract expires March 27, 2028, unless it is cancelled sooner pursuant to Article 22. This Contract allows up to three additional one-year extensions upon the request of Sourcewell and written agreement by Supplier. Sourcewell retains the right to consider additional extensions beyond seven years as required under exceptional circumstances.

B. SURVIVAL OF TERMS. Notwithstanding any expiration or termination of this Contract, all payment obligations incurred prior to expiration or termination will survive, as will the following: Articles 11 through 14 survive the expiration or cancellation of this Contract. All other rights will cease upon expiration or termination of this Contract.

2. EQUIPMENT, PRODUCTS, OR SERVICES

(877) 637-3473

Quote

Quote #	QT2102622
Date	08/24/2026
Expires	09/25/2026
Sales Rep	Barma, Robert J
PO #	RUSS DEERING
Shipping Method	FedEx Ground
Customer	SCHAUMBURG, VILLAGE OF (FD) (IL)
Customer #	C36186

Bill To
SCHAUMBURG, VILLAGE OF(FD)
950 West Schaumburg Rd
Schaumburg IL 60194
United States

Ship To
SCHAUMBURG, VILLAGE OF(FD)
Jim Mcintyre
1601 N Roselle Rd
Schaumburg IL 60195
United States

Item	Alt. Item #	Units	Description	QTY	Unit Price	Amount
Aeroflex Coat			Custom Aeroflex Coat FIRE DEX AERO FLEX COAT-TECGEN 71 6.5 OZ-BLACK-CORE CXP 1 LAYER-STEDAIR 4000-TRIPLE TRIM-PER FIRE DEPT SPECS	21	$2,330.00	$48,930.00
FXR-Custom Turnout-Coat			Custom FXR Turnout Coat FIRE DEX FXR COAT-7.5 OZ SYNERGY NOMEX-WHITE-7.4 GLIDE ICE 2 LAYER-STEDAIR 4000-TRIPLE TRIM-PER FIRE DEPT SPECS	2	$2,190.00	$4,380.00
Aeroflex Pant			Custom Aeroflex Pant FIRE DEX AERO FLEX PANT-TECGEN 71 6.5 OZ-BLACK-CORE CXP 1 LAYER-STEDAIR 4000-TRIPLE TRIM-PER FIRE DEPT SPECS	23	$1,660.00	$38,180.00
NORTHWEST SAFETYCLE			Custom NORTHWEST SAFETYCLE SCHAUMBURG CUSTOM PRINTED PATCHES FOR LEFT AND RIGHT SHOULDER-INCLUDES SCREEN SET UP FEE	23	$75.00	$1,725.00

MES Sourcewell Contract #010424

Contact: C36186 SCHAUMBURG, VILLAGE OF (FD) (IL) : RUSS DEERING (847) 923-6748

Subtotal	$93,215.00
Shipping Cost	$0.00
Tax Total	$0.00
Total	$93,215.00

This Quotation is subject to any applicable sales tax and shipping and handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.

QT2102622

VILLAGE OF
SCHAUMBURG

AGENDA ITEM SUMMARY

Recommendation to Approve a Pilot Program to Deploy a 5th Front-line Ambulance
09/22/26
Village Board

Presenter: Fabio Puccini, Fire Chief
Lead Department: Fire Department

Executive Summary:

Recommended Action:

The Village Manager recommends that the Public Safety Committee recommend to the Village Board a 5th ambulance be placed in service during peak hours of emergency service requests.

ATTACHMENTS:

- Memo-Recommendation to Approve a Pilot Program to Deploy a 5th Front-line Ambulance.pdf
- FINAL-FIRE_Fifth Ambulance Proposal Supporting Data.pdf

VILLAGE OF SCHAUMBURG
PROGRESS THROUGH THOUGHTFUL PLANNING

MEMORANDUM

Date: September 3, 2026

To: Public Safety Committee Members

From: Fabio Puccini, Fire Chief

Subject: Recommendation to Approve a Pilot Program to Deploy a 5th Front-line Ambulance

The intent of this summary is to detail the Fire Department's efforts to meet the demands of increased call volume and reduce the number of mutual/auto aid requests and transports related to EMS calls. To address the concerns identified, the department is seeking permission to staff a 5th ambulance during peak hours of emergency service requests Monday through Friday.

BACKGROUND

In 2025 the Fire Department responded to 11,275 calls for service, the highest number of emergency responses in the department's history. 7,772 of those calls, or 69%, were responses to EMS incidents. Through the end of June 2026, the department is 415 calls ahead of its 2025 mid-year all incidents total and 65 calls ahead of its 2025 mid-year EMS incidents total. In the last 4 calendar years EMS incidents have, on average, accounted for 71% of the department's total call volume for the year. Staff speculate that the increase in call volume may be attributed, in part, to the return of employees to office settings following the COVID-19 pandemic. Additionally, the village population has grown due to new residential development, including the continued development of areas such as the former Motorola property into residential neighborhoods.

UTILIZATION OF FRONTLINE AMBULANCES

At present the department runs 4 frontline ambulances and maintains 1 reserve ambulance that, prior to June 2026, was put in service only when a frontline ambulance required maintenance, broke down, or for special event purposes only.

A51 has maintained the lead in ambulance unit-hour utilization (UHU) statistics for the last 5 years, exceeding 30% in 2025. 2nd place was held by A52, which averaged over 7.5% less utilization over a 4-year period than A51. In 2025 A54 surpassed A52 for 2nd place with a 21.85% UHU compared to A52's 21.2% UHU.

While there is no industry-wide mandate for unit-hour utilization, repeat UHU increases like those experienced by A51 reduce the time available to respond to calls for service, training, restocking and crew rest between calls leading to an increased risk of burnout. Despite the lack of written industry standard establishing when an additional like apparatus should be placed in service based on UHU, industry best practices recommend considering the deployment of an additional unit once an apparatus reaches approximately 30-40% UHU. It should also be noted that the utilization data presented in this report does not account for hours when an apparatus is out of service due to required training.

TRAINING IMPACT & MUTUAL AID RELIANCE

Annual EMS continuing education (CE) requirements established by the Northwest Community Emergency Medical Services System (NWCEMSS) require personnel to attend 1 session per month for 10 months (10 sessions annually) of in-person continuing education classes. For Schaumburg, these classes are commonly held during the first 3 weeks of January-May and June-November on Thursdays and Fridays. Sessions are 2 hours in length, with 2 being held Thursdays (9-11AM and 1:30-3:30PM) and 1 on Fridays (9-11AM). During this time, personnel and their assigned apparatus are taken out of service. At times this leads to mutual aid companies responding to calls that would have otherwise been handled by Schaumburg apparatus and crews. From 2023-2025, EMS CE generated 74 instances of mutual aid.

Mutual aid responses are also generated during peak times and maintenance-or repair-induced downtimes. It is important to note that when mutual aid ambulance transports a call within the Village of Schaumburg, revenue tied to that transport belongs to the transport ambulance agency. While a decrease was noted in aid received for 2025 compared to prior years, of those 159 calls 70.4% (112) resulted in transport. Based on 2025 ambulance billing rates, estimated total revenue lost was over $153,000. A detailed evaluation conducted in calendar year 2025 indicates that the department would have recovered approximately 72%, or $110,160, of the revenue estimated to have been forfeited to mutual aid agencies.

AMBULANCE BILLING

Prior to 2026 the Fire Department, through its third-party EMS billing providers, was charging Village-established rates for transport on top of a mileage fee of $15.00/mile. These rates varied slightly between response type and residency determination. In 2026 the Village Board formally adopted the Ground Emergency Medical Transportation (GEMT) rates to bridge the gap between the cost of ambulance operations and low Medicaid reimbursement rates. GEMT rates are now charged alongside the previously mentioned mileage fee which remains unchanged. Through the rate change alone, the department has collected over $446,820.50 more in revenue in the 1st and 2nd quarter of 2026 than it did for the same period in 2025. According to the Finance Department, this is in line with budget for the fiscal year. While this is good news for the village, the revenue is not more than expected and could be utilized for a multitude of needs (compensation & benefits, pension funding, facilities upgrades, equipment/apparatus, etc.).

Additionally, in May 2026 the Village Board adopted Ordinance #26-044 to reflect Non-Transport Ambulance Service Charges. This escalating fee schedule, applied over a 12-month rolling calendar period, was enacted to address repeated non-transport ambulance responses including but not limited to invalid assists, lift assists, nuisance calls, or similar service. The intent of this ordinance was to deter unnecessary calls for service and not generate revenue. Because the ordinance was only adopted in May, it is too early to tell if it will have the desired effect.

STAFFING A 5TH AMBULANCE

Considering the present frontline apparatus, minimum daily staffing for the department is 28 personnel. When the department is fully staffed, 40 individuals are assigned to each shift but, considering A-days, injuries/illness, and other time off this number is never reached. In recent years the department has had to rely less on hirebacks due to vacancies being addressed via a more robust and timely hiring process.

To staff a 5th ambulance, minimum daily staffing would have to increase to 30 personnel. Looking back at the last 3 fiscal years, staffing a 5th ambulance Monday through Friday for 8-hour shifts (0800-1600) would have cost an estimated $540,596.54 in overtime (or approximately $160,000 annually). This value was calculated based on total hirebacks needed and calculated overtime rates for Step 5 Firefighter/Paramedics. Note that the Step 5 Firefighter/Paramedic rates were used in each fiscal years' calculations to reflect a worst-case scenario in

total program cost. The 5th ambulance, like all other frontline ambulances, can be staffed with any Firefighter/Paramedic regardless of their present rate/step.

This proposal would utilize current department personnel on an overtime basis to staff the 5th ambulance. The "worst case" scenario for this proposal is an additional cost of $197,478 FY26/27, which equates to 2 personnel, 150 days, 9 hours/day, and the overtime rate ($73.24) for the top step for Firefighter/Paramedic in the collective bargaining agreement. Using on-duty personnel above the daily minimum will result in a lower cost.

If the Village were to staff the 5th ambulance on a 24-hour basis using overtime personnel, the estimated annual cost to the Village would be approximately $812,429.

5TH AMBULANCE TRIAL RUN – A50

The Fire Department began a 5th Ambulance trial in June 2026 with its current reserve ambulance, A50. This trial period was subject to daily staffing amounts as there were; no hirebacks nor overtime were generated for the trial. As able, A50 was placed into service for the duration of a 24-hour shift, but more often it was in service for a portion due to staffing and/or true frontline apparatus going out of service for maintenance reasons. In these scenarios, A50 ran instead as the reserve and replaced the out of service ambulance. Since June 1st A50 has been enacted for a total of 6 shifts (2 full, 4 partial) and responded to 17 calls of which 10 resulted in patient transport.

LOOKING AHEAD

The Fire Department is set to take delivery of 2 new ambulances in fall of 2026. These ambulances were previously paid for out of fiscal years 2024 and 2026 budgets. Upon receipt of the first new ambulance, A54 will be downgraded to reserve status to allow the new ambulance to take a frontline position. The current reserve will then be decommissioned. Upon receipt of the second new ambulance, that ambulance will be placed in service as a frontline apparatus. The ambulance being replaced will then serve as Schaumburg's 5th in-service ambulance. This model will provide the Village with 5 frontline ambulances and 1 reserve ambulance. An additional replacement ambulance has been budgeted for FY2027, with anticipated delivery in calendar year 2029.

CONCLUSION

In response to increasing EMS call volume, it is recommended that the village deploy a 5th frontline ambulance between the hours of 8 am and 5 pm, Monday-Friday. The maximum cost to implement this for the remainder of FY26/27 is $197,478 and will be staffed with current personnel, either on-duty or via overtime. The pilot program will be evaluated over the next few months to determine if it should be continued in FY27/28. This will include an evaluation of call volume, response times, costs, and revenue recovery. The Fire Department will also assess if the program should be expanded to additional hours of the day and/or days of the week. Any changes will be incorporated in the proposed FY27/28 budget that will be presented to the Village Board in April.

5TH AMBULANCE PROPOSAL

SUPPORTING DATA

ABSTRACT

The data included in this document reflects both historical and projected measures. It was compiled using various Fire Department programs (ImageTrend, FireHouse, PACE) alongside data provided by the Village's Finance and Engineering & Public Works departments.

Schaumburg Fire Department

July 2026

Fire Department Performance Measures

	2021	2022	2023	2024	2025
Call Type:					
Fire Calls	133	111	160	185	162
EMS Calls	6,643	7,860	7,758	7,878	7,772
Hazmat Calls	157	281	128	229	250
Service Calls	607	544	712	698	950
Alarm Calls	1,350	1,550	1,513	1,626	1,621
Other Calls	695	638	465	492	520
Total Calls	**10,035**	**10,984**	**10,736**	**11,108**	**11,275**
Mutual Aid/Auto Aid Responses:					
Aid Given	123	102	143	130	117
Aid Received	167	201	200	180	159
Unit Responses:					
Ambulance 51	2,267	2,241	2,713	2,916	2,925
Ambulance 52	1,867	2,000	2,274	2,126	2,245
Ambulance 53	1,474	1,780	1,990	2,031	2,057
Ambulance 54	1,205	1,443	1,897	1,755	1,807
Subtotal Ambulances	**6,813**	**7,464**	**8,874**	**8,828**	**9,034**
Squad 55	**1,454**	**1,482**	**1,699**	**1,840**	**1,867**
Tower 51	814	813	1,396	1,529	1,553
Tower 52	1,224	1,315	1,747	1,616	1,686
Subtotal Towers	**2,038**	**2,128**	**3,143**	**3,145**	**3,239**
Engine 51	1,784	1,833	3,097	3,277	3,229
Engine 52	2,212	2,438	2,878	2,749	2,895
Engine 53	1,075	1,190	1,560	1,591	1,605
Engine 54	1,063	1,116	1,547	1,490	1,557
Subtotal Engines	**6,134**	**6,577**	**9,082**	**9,107**	**9,286**
Total ALS Unit Responses	**16,439**	**17,651**	**22,798**	**22,920**	**23,426**

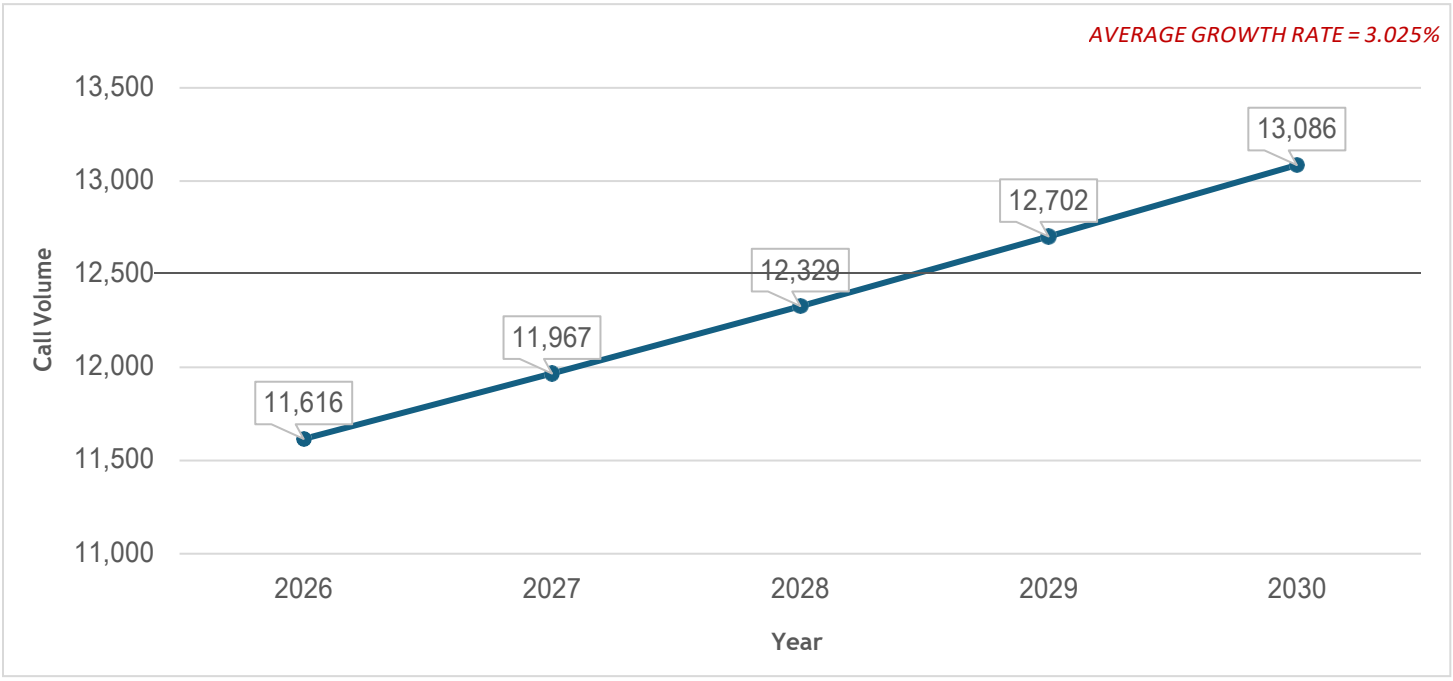
Activity Summaries	*2021	2022	2023	2024	2025
Call Volume Summary					
# Change	1,464	949	(248)	372	167
% Change	17.1%	9.5%	-2.3%	3.4%	1.5%
EMS Call Summary					
# Change	373	1,217	(102)	120	(106)
% Change	6.0%	18.3%	-1.3%	1.6%	-1.3%
ALS Unit Response Summary					
# Change	2,163	1,212	5,147	122	506
% Change	15.2%	7.4%	29.2%	0.5%	2.2%

**2020 call volume impacted by COVID. This led to 2021 summaries varying significantly from pre- and post-2020 trends.*

Call Volume

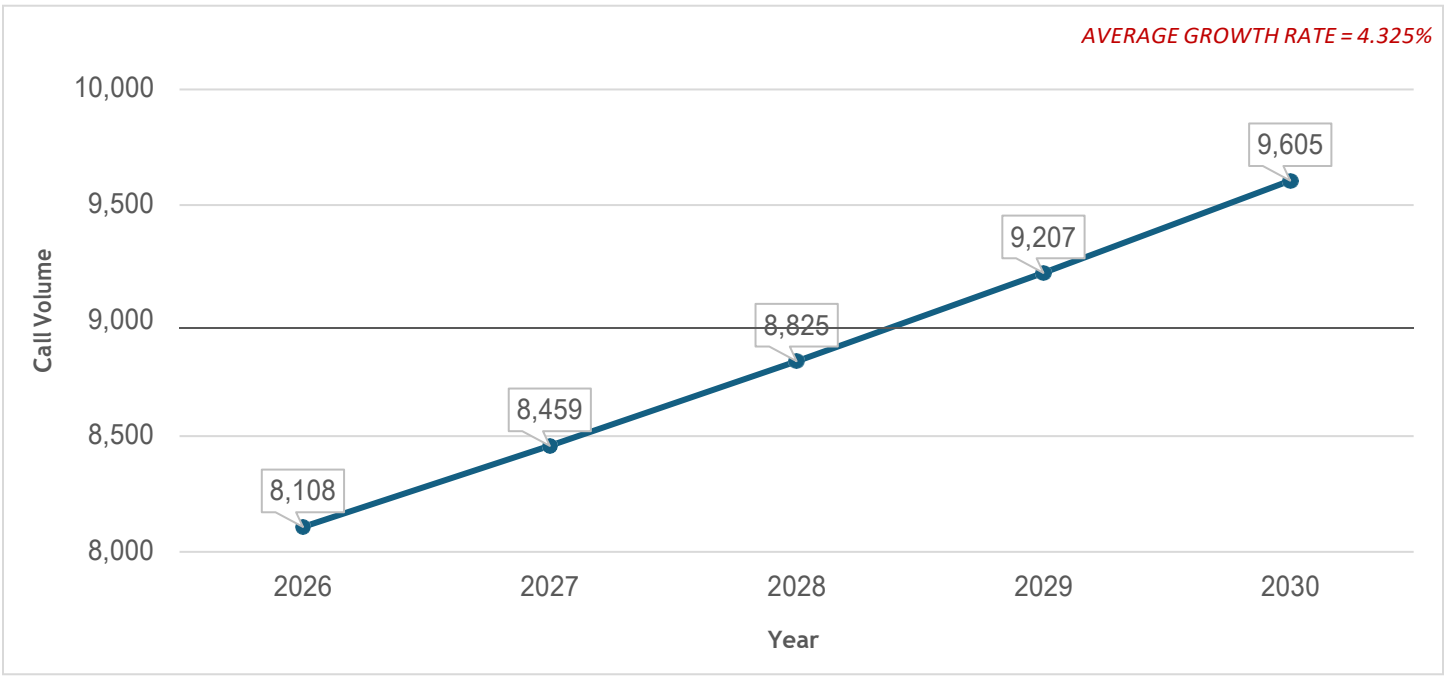
5-year projected call volume

Reflects all call types. Values based on 4-year Average Growth Rate that excludes 2021 data given the impact COVID had on 2020 values.



5-year projected EMS call volume

Reflects EMS calls only. Values based on 4-year Average Growth Rate that excludes 2021 data given the impact COVID had on 2020 values.



(Call Volume continued on following page)

Peak Run Times based on all 2025 incident data

		00:00:00 - 02:59:59	03:00:00 - 05:59:59	06:00:00 - 08:59:59	09:00:00 - 11:59:59	12:00:00 - 14:59:59	15:00:00 - 17:59:59	18:00:00 - 20:59:59	21:00:00 - 23:59:59
Sunday	1	128	95	145	223	281	252	221	158
Monday	2	102	107	177	291	289	289	241	162
Tuesday	3	107	98	192	290	289	283	212	163
Wednesday	4	94	95	182	277	323	302	225	175
Thursday	5	101	84	175	308	289	239	240	151
Friday	6	89	95	169	262	290	285	243	179
Saturday	7	110	104	126	260	279	278	241	211

Unit-Hour Utilization

Unit-Hour Utilization – Ambulances by Fiscal Year

	FY2022	FY2023	FY2024	FY2025	FY2026
A51	24.4%	27.5%	27.4%	27.1%	31.8%
A52	20.1%	20.7%	21.4%	20.0%	21.2%
A53	17.0%	19.5%	20.3%	19.6%	18.2%
A54	14.2%	14.5%	16.8%	15.7%	21.85%
A55/FESTA/A50 *(reserve)*	8.3%	3.0%	0.1%	.15%	.05%

Downtime

Total Downtime by Fiscal Year

	FY2022	FY2023	FY2024	*FY2025/FY2026 combined
Total Downtime (hrs/days)	2,582.88 / 107.62	3,551.88 / 148.00	3,768.83 / 157.03	4,695.88 / 195.66

**Fleet Services switched to Fleetio in November 2024. Fleetio is unable to generate detailed downtime data but can provide total hours by unit ID. The value reflects data previously obtained for 1st half of FY25 that was added to Fleetio data for the 2nd half of FY25 and all FY26. It should be considered a "best guess" given the inability to pinpoint values by date.*

Down 2+ Ambulances - Total Instances by Fiscal Year

	FY2022	FY2023	FY2024	FY2025	FY2026
Down 2+ ambulances	4	10	18	**Unable to determine	

***Fleetio is unable to offer detailed downtime instances by apparatus – it can only count total instances and hours down for a specified time frame. For this reason, instances where the department was down 2+ ambulances cannot be determined for the noted time frame.*

Training Impacts

Annual EMS continuing education requirements per NWCEMSS require personnel and their assigned apparatus to attend a class once a month. Sessions are 2 hours in length, with 2 being held Thursdays (9-11AM and 1:30-3:30PM) and 1 on Fridays (9-11AM). Continuing education classes are only held between January-May and July-November each year.
The chart below reflects 3 years' worth of mutual aid calls generated during the noted time frames.

Calendar Year	Mutual aid responses generated
2023	23
2024	18
2025	33

Ambulance Billing

Ambulance Billing Rate Change

Category	Fees prior to 1/1/26	New GEMT Fees (recalculated annually)
ALS (non-resident)	$1,829.00	$4,495.00
ALS2 (non-resident)	$1,829.00	$4,495.00
BLS (non-resident)	$1,657.00	$4,557.00
ALS (resident)	$1,455.00	$4,495.00
ALS2 (resident)	$1,455.00	$4,495.00
BLS (resident)	$1,372.00	$4,557.00
BLS (non-transport)	$0.00	$911.00
ALS (non-transport)	$0.00	$899.00
Other (non-transport)	$0.00	$905.00

Revenue Impact Resulting from Billing Change – provided by EMS|MC



	Jan-Mar 2025 (Q1)	*Jan-Mar 2026 (Q1)	Apr-Jun 2025 (Q2)	Apr-Jun 2026 (Q2)
Net Collections	$656,950	$308,771	$739,045	$1,368,931
GEMT	$838,473	$414,860	$729,802	$1,503,642

* Billing for Jan-Apr 2026 trips was held due to catching up on past payments. This is why Q2's value for 2026 is significantly larger than Q1.

Total collections based on previous EMS|MC billing chart

Looking at the chart above, the following dollar amounts were calculated as the department's revenue for the noted quarters and calendar years.

Calendar Year	Net Collections	GEMT Collections (50% of posted values when added together)	Total revenue
2025 (Q1 & Q2 ONLY)	$1,395,995.00	$784,137.50	$2,180,132.50
2026 (Q1 & Q2 ONLY)	$1,667,702.00	$959,251.00	$2,626,953.00
Difference	*+ $271,707*	*+ $175,113.5*	*+ $446,820.50*

Additional Billing – Non-Transport Ambulance Service Charge (VOS)

Village of Schaumburg (VOS) Ordinance #26-044 was amended in May 2026 to address repeated non-transport ambulance responses through the creation of an escalating fee structure. The chart below reflects the charges established under this ordinance. These fees are applied to calls generated over a 12-month rolling calendar period.

Responses 1-10	No charge
Response 11	$100.00
Response 12	$250.00
Response 13 and each thereafter	$325.00

Staffing

Staffing Model/Costs

All staffing values reflected are from PACE while base pay reflects a Step 5 Firefighter/Paramedic pay for each fiscal year.

	FY2024	FY2025	FY2026
Total hirebacks needed	426	300	277
Hours worked per hireback	8 hours	8 hours	8 hours
BASE – hourly pay per hireback	$43.6008	$45.1269	$46.7065
OT – hourly pay per hireback (base X 1.5)	$65.4012 / hr.	$67.6904	$70.0598
PROGRAM COST BY FISCAL YEAR	**$222,887.29**	**$162,456.84**	**$155,252.41**

5th Ambulance Trial Run – A50

Approach

The 5th Ambulance Trial Run began in June 2026. No hirebacks were generated to staff A50 as the 5th front line apparatus; its ability to run was entirely dependent on staffing day-to-day. On days when department staffing was heavy (30+) for the entire 24-hour shift, A50 ran as the 5th front line ambulance for the duration of the shift. On days when staffing was heavy for less than the 24-hour shift, A50 ran as able. Minimum staffing for the day is 28.

Call Volume

Values reflect incidents where A50 ran as a 5th frontline ambulance. Incidents of reserve apparatus use have been omitted from this count.

Number of shifts	6	
	2 full shifts (24hrs)	4 partial shifts (8hrs or less)
Total responses	17	
Total hours committed	11:55:38	
Number of transports	10	

VILLAGE OF SCHAUMBURG

AGENDA ITEM SUMMARY

Recommendation to Approve an Agreement with Schaumburg Christian School for a School Resource Officer
09/22/26
Village Board

Presenter: Chief Bill Wolf
Lead Department: Police Department

Executive Summary:

The Schaumburg Christian School has approved a three-year agreement with the Village of Schaumburg, beginning August 1, 2026, in effect through July 31, 2029 for the police department to provide a school resource officer (SRO).

The proposed agreement remains largely the same as previous years, except for the date changes and the annual cost for the officer, which will rise each year based on the officer's collective bargaining agreement. The agreement is also in compliance with a new State law (Public Act 104-0430) and includes a prohibition on the officer issuing citations on school property for municipal code violations. Schaumburg Christian School will continue to reimburse the village for 75% of the annual cost ($137,425 FY27). The SRO will be assigned to various duties which may extend beyond regular work hours for events or activities, and it shall be the responsibility of the school district to reimburse the police department for any overtime costs.

The program has been beneficial to the police department and Schaumburg Christian School since 2023, providing opportunities to mitigate issues and respond more quickly to reported incidents. During the summer months, the SRO will be assigned to the patrol or investigations division, depending on departmental needs.

Recommended Action:

The Village Manager recommends the Public Safety Committee recommend the Village Board authorize the Village President and Village Clerk to execute an Agreement between the Village of Schaumburg and Bethel Baptist Church for School Resource Officer services to Schaumburg Christian School.

ATTACHMENTS:

- Appendix A SCS SRO 2026 updated.docx
- SCS SRO agreement 2026.pdf
- Schaumburg_-_Resolution__re__SRO_Agreement_with_Schaumburg_Christian_School_-_7.30.26_2154097.1_ (1).docx

Appendix A-updated 8/31/2026

Village of Schaumburg

Annual Cost of One Police Officer
May 1, 2026 through April 30, 2027

Description	Comments	Cost	75% of Cost
Base Salary	Cost may be lower if an officer with less than five years of experience is selected	127,242	95,432
Detective/SRO Pay	Per collective bargaining contract	3,000	2,250
Longevity	Longevity pay received with five years of service	450	338
Medicare	1.45% of Base Salary, Detective Pay, Longevity and Sick Incentive	1,895	1,421
Police Pension	29.39% of Base Salary and Detective Pay	39,652	29,739
Uniform Allowance	Per collective bargaining contract (Detective Rate)	900	675
Medical Insurance	Average basic cost per employee as budgeted	17,312	12,984
Term Life	Employee coverage at $40,000	42	32
Workers Comp	Police employee actual insurance rate10/01/2017-09-30-	1,909	1,431
Quartermaster	Cost of uniforms, hats, equipment, etc.	700	525
Training	Estimate annual training cost	1,000	750
	Total Cost	194,102	145,577

*Any applicable overtime will be billed to the School by the Village separately at actual costs.

AGREEMENT PROVIDING FOR VILLAGE OF SCHAUMBURG RESOURCE OFFICERS FOR SCHAUMBURG CHRISTIAN SCHOOL (BETHEL BAPTIST CHURCH)

THIS AGREEMENT is entered into by and between Bethel Baptist Church, Schaumburg, Illinois, Cook County, Illinois (hereinafter called the "School") and the Village of Schaumburg, a home rule municipal corporation, (hereinafter called "Village").

WITNESSETH:

WHEREAS, the School desires to have one Village of Schaumburg School Resource Officer detailed to cover the Schaumburg Christian School, on a contract basis; and

WHEREAS, the Village is willing to provide such officer in exchange for the payment referenced in this Agreement; and

WHEREAS, this Agreement shall be considered a 'Memorandum of Understanding' as set forth in Section 10-20.68(a) of the Illinois School Code [105 ILCS 5/10-20.68(a), et. seq.]; and

WHEREAS, both the Village and the School are interested in promoting the safety and security of the staff, students and school premises.

NOW, THEREFORE, in consideration of the premises, covenants, terms and conditions set forth in this Agreement, the parties hereto agree as follows:

SECTION 1. Incorporation of Recitals

The foregoing recitals are incorporated into and made a part of this Agreement as if fully set forth herein.

SECTION 2. Obligations and Responsibilities of the Village

2.1 Provide Village Police Officers to the School for Interview

The Village will provide to the School sufficient qualified officers to interview. A Committee as designated by the School including a Village of Schaumburg Police Department Supervisor shall decide which officer would best meet the requirements and criteria of the School of a School Resource Officer. The Village shall provide the officers with the following qualifications:

- Certified Police Officer, Juvenile Certification
- Minimum 2 years of police service
- Verbal, written and interpersonal skills including public speaking
- Knowledge of, and experience in, matters involving cultural diversity
- Educational background/experience
- Must be able to function as a strong role model
- Has received specific training on working with students with disabilities to ensure appropriate and effective interactions that support their educational and behavioral needs

2.2 Assignment of Village Police Officers to the School

The Village shall assign to the School the officer chosen by the Committee to act as the School Resource Officer on issues of security and community education. However, the, Village Police Officer will remain as employees of the Village and all personnel rules applicable to said. Village Officer shall continue to apply to the Officer and the Officer will at all times abide by all rules of the Village of Schaumburg and or Police Department.

2.3 Duties and Responsibilities of Village Police Officers

The Village Police Officers assigned to the School shall have the following duties and responsibilities:

Educational Responsibilities

1. Work cooperatively with the building administration and staff to plan and schedule appropriate lessons in gang/violence and drug and alcohol resistance education.
2. Teach appropriate law enforcement topics to all school students as requested by school administrators (i.e. Internet Safety, Drug and Gang Resistance, Stranger Danger).
3. Assist the curriculum department in evaluating curriculum units taughton gang/violence and drug/alcohol education.

4. Work with the School's safety team and education staff on new safety procedures.
5. Provide training for faculty and staff on the role of the police liaison as well as on topics of interest and importance to the staff related to her/his expertise.
6. Be a leadership mentor for upper class students.

Resource Responsibilities

1. Maintain office hours each day for consultation with students.
2. Work collaboratively with the PTA to arrange and participate in parent/community education sessions.
3. Interact with students as a positive role model during lunch and study hall periods.
4. Work collaboratively with administrators and counselors to develop strategies for dealing with behaviorally at-risk students.
5. Establish a working relationship with behaviorally at-risk students.
6. Assist schools with student truancy and residency issues.

Security Responsibilities

1. Maintain a high level of visibility during school entrance and dismissal times as well as during passing periods.
2. Meet with building administrators to advise them of potentially violent situations and to plan for the safe resolution of those situations.
3. Follow building and school behavior policies, using police authority in necessary situations.
4. Work daily with the school safety team.
5. School resource officers are prohibited from issuing tickets or citations to students on school property or while taking school transportation that constitute municipal code violations, which are defined as rules or regulations established by a local government authority, authorized by Section 1-2-1 of the Illinois Municipal Code. This shall not preclude requiring a student to provide restitution for lost, stolen, or damaged property.

The Officer shall serve the School on a full-time basis during the time the Officer is assigned to the School, and shall perform the above mentioned tasks with due diligence and to the best of his/her ability.

SECTION 3. Obligations and Responsibilities of the School

The School will reimburse the Village for three-fourths (3/4) of the total cost of the Police Officers

according to the reimbursement agreement, attached and marked as Exhibit A. The formula may be reviewed, modified and or changed on an annual basis as agreed in writing between the parties, or at any time the police officer is replaced to reflect any increase of cost or change. Any overtime costs incurred as a result of the SRO attending school activities will be the responsibility of the School and will be paid by the School.

Beginning with the 2027-2028 school year, the School will report to the Illinois State Board of Education (in a manner designated by ISBE) the number of students enrolled in the School in grades kindergarten through 8 who were referred to a law enforcement agency or official. The School will provide for regular review and evaluation of the school resource officer program, including community and stakeholder input.

SECTION 4. Term

This Agreement shall commence on August 1, 2026, and continue in full force and effect up to and through July 31, 2029. Thereafter, this agreement shall automatically be renewed annually subject to the reimbursement agreement, for a period beginning each August five days prior to the first day of school and ending each June five days after the last day of school. Either party may terminate this Agreement at any time during the term by providing the other party (30) days prior written notice of such termination. In addition, the parties may terminate this Agreement by mutual consent and agreement.

SECTION 5. Liability, Responsibility and Authority

The School shall and hereby does indemnify and hold harmless the Village of Schaumburg and its officers or employees against any claims, demands, costs and expenses including reasonable attorney's fees for the defense thereof arising from or in connection with the activities contemplated hereunder, provided that said claims, demands, costs, and expenses have not been caused by the negligence of the Village and its officers or employees.

The Village shall and does hereby indemnify and hold harmless the School, its officers, and employees, against any claims, demands, costs and expenses, including reasonable attorneys' fees for the defense thereof, arising from or in connection with the activities contemplated hereunder, provided that said claims, demands, costs and expenses have not been caused by the negligence of the School and its officers or employees.

SECTION 6. General Provisions

6.1 Amendment to the Contract

Any terms or conditions of this agreement may be deleted or altered only by written agreement to this

Agreement, duly executed by the Village and the School.

6.2 Good Faith

Both the Village and the School have an obligation to perform their duties under this Agreement in good faith.

6.3 Severability

If any provision of this Agreement shall be held or deemed to be or shall in fact be inoperative or unenforceable in any particular case or in all cases for any reason, this shall not render the provision in question inoperative or unenforceable in any other case or circumstances, or render any other provisions herein contained invalid, inoperative, or unenforceable to any extent whatever. The invalidity of any one or more phrases, sentences, clauses or sections contained in the Agreement shall not affect the remaining portions of the Agreement or any part thereof.

6.4 Interpretation

Any headings of the Agreement are for convenience of reference only and do not define or limit the provisions thereof. Words of gender shall be deemed and construed to include correlative words of other genders. Words importing the singular shall include the plural and vice versa, unless the context shall otherwise indicate. All references to any such person or entity shall be deemed to include any person or entity succeeding to the rights, duties, and obligations of such person or entity succeeding to the rights, duties and obligations of such person or entity in accordance with the terms and conditions of the Agreement.

6.5 Assignment/Binding Effect

Neither party hereto may assign their respective rights, duties hereunder except upon prior written consent of the other party. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective assigns, legal representatives and successors in interest.

6.6 Waiver of Breach

If either party waived a breach of any provision of this agreement by the other party, that waiver will not operate or be construed as a waiver of such subsequent breach by either party or prevent either party from enforcing such provisions.

6.7 Merger Clause - Amendment

This Agreement sets forth all of the entire understanding of the parties relative to the subject hereof and supersedes any and all prior agreements, express or implied, oral or written. No amendment or modification of this Agreement shall be effective unless reduced to writing and executed by the parties.

6.8 Counterparts

This Agreement may be executed in several counterparts each of which shall be an original and all of which shall constitute but one and the same instrument.

6.9 Compliance with all Laws

The Village and the School shall at all times observe and comply with the laws, ordinances, regulations and codes of Federal, State, County and other local government agencies, which may in any manner affect the performance of this Agreement.

6.10 Governing Law

This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois and applicable federal law. Venue shall only be proper in a court of competent jurisdiction located with the County of Cook, Illinois.

6.11 Disclaimer of Relationship

Nothing contained in this Agreement, nor any act of the Village or the School, respectively, shall be deemed or construed by any of the parties hereto to by third persons, to create any relationship of a third-party beneficiary, principal, agent, limited or general partnership, joint venture, or any association or relationship involving the Village or the School, respectively.

6.12 Notice

Any and all communications regarding the terms of this Agreement shall be in writing and sent by registered or certified mail and addressed, if to the School, to Bethel Baptist Church, 200 N. Roselle Road, Schaumburg, Illinois 60194. If to the Village, to the Village Manager, Village of Schaumburg, 101 Schaumburg Court, Schaumburg, Illinois 60193. Notice shall be effective at dispatch. Notice as provided herein does not waive service, of summons orprocess.

IN WITNESS WHEREOF, the Village and School have executed this Agreement on the_____day of_____, 2026.

SIGNATURE PAGE VILLAGE OF SCHAUMBURG

VILLAGE OF SCHAUMBURG

BY: _____

Village President

ATTEST:

By:_____

Village Clerk

SIGNATURE PAGE BETHEL BAPTIST CHURCH

BETHEL BAPTIST CHURCH

BY: Ken Fields

TITLE: LEAD PASTOR / SCHOOL PRESIDENT

ATTEST:

BY: Valerie Lee

TITLE: Head of School

RESOLUTION NO R-26-_____

RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN BETHEL BAPTIST CHURCH AND THE VILLAGE OF SCHAUMBURG RELATIVE TO A SCHOOL RESOURCE OFFICER POSITION FOR SCHAUMBURG CHRISTIAN SCHOOL

WHEREAS, the Bethel Baptist Church ("Bethel") desires to have Village of Schaumburg ("Village") School Resource Officers ("SROs") from the Village's Police Department ("Police Department") detailed to Schaumburg Christian School (the "School"), which Bethel owns and operates, on a contractual basis; and

WHEREAS, the Village is willing to provide such officers to Bethel at the School, pursuant to the terms of the attached Agreement (Exhibit "A"); and

WHEREAS, the Village and Bethel desire to cooperate and have a joint interest in promoting the safety and security of the staff, students and school premises at the School; and

WHEREAS, the Village is authorized under the powers set forth at Article VII, Section 10 of the 1970 Illinois Constitution to approve and enter into the attached Agreement; and

WHEREAS, the Village finds it would be in the best interests of the Village and its citizens to enter into the attached Agreement.

NOW THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF SCHAUMBURG:

SECTION ONE: That the Village Manager be and is hereby authorized and directed to execute the attached Agreement (Exhibit "A") by and between the Village and Bethel, and to take such further steps to comply with the terms and conditions set forth therein.

SECTION TWO: That this Resolution shall be in full force and effect after passage and approval as required by law.

AYES:
NAYS:
ABSENT:

PASSED AND APPROVED this _____day of _____, 2026.

_____
Village President

ATTEST:

_____
Village Clerk

2154097_1

VILLAGE OF SCHAUMBURG

AGENDA ITEM SUMMARY

Recommendation to Approve the Purchase of Two Additional Body Worn Camera Packages and Twenty-Five Additional Basic Software Licenses for Non-Sworn Personnel from Axon Enterprises
09/22/26
Village Board

Presenter: Joseph Dugan - Deputy Police Chief
Lead Department: Police Department

Account(s):	Budget:	Expense Request:
1013405 7404 3000	$391,000	$383,870

Executive Summary:

In December 2022, the Village entered into a 10-year contract with Axon Enterprises for body-worn cameras, in-car cameras, and Conducted Energy Weapons (Tasers). At execution, the Police Department was budgeted for 117 sworn members and purchased 15 additional Axon Pro licenses for non-sworn personnel based on estimated operational needs. An additional School Resource Officer was added at District 54 and Schaumburg Christian School after the contract was completed.

Today, the department is fully staffed at a budgeted strength of 119 sworn members. Furthermore, operational demand has required extending Axon system access across Records, the Front Desk, Real-Time Information Center, and other support staff. Axon has temporarily permitted the department to exceed its allocated license limit for operational needs.

Staff recommends adding two full Axon Body Camera 4 bundles (camera, Taser, and licensing) to cover the added sworn positions, along with 25 lower-cost Basic Axon licenses. This will allow the existing 15 Pro licenses to be reserved exclusively for Records personnel and non-sworn supervisory staff.

The total cost to add these items for the remaining 75.54 months of the original Axon contract term is **$83,028.70** (an annualized cost of **$14,831.81** for each full remaining year).

Recommended Action:

The Village Manager recommends the Public Safety Committee recommend the Village Board approve the purchase of two additional body-worn camera packages and twenty-five additional basic software licenses from Axon Enterprises.

ATTACHMENTS:

- Axon Contract
- Original Axon Contract 2022.pdf

Axon Enterprise, Inc.

17800 N 85th St, Scottsdale, Arizona 85255, United States
VAT: 86-0741227
Domestic: (800) 978-2737 | International: +1 800.978.2737

Q-793480-003 Acct: 106311

Issued	**Aug 13, 2026**
Expires	**Sep 11, 2026**
Payment Terms	**N30**
Mode of Delivery	**AUTO-GND**

Schaumburg Police Dept. - IL

Currency: USD

CUSTOMER DETAILS

SHIP TO
Schaumburg Police Dept. - IL
1000 W Schaumburg Rd
Schaumburg, IL
60194-4148
USA

BILL TO
Schaumburg Police Dept. - IL
101 Schaumburg Ct
Schaumburg, IL
60193-1881
USA

SALES REPRESENTATIVE
David Arth
Phone: (678) 756-3939
Email: darth@axon.com

PRIMARY CONTACT
Joseph Dugan
Phone: (847) 348-7006
Email: jdugan@schaumburg.com

QUOTE SUMMARY

Program Length	**74.5484 Months**
Contract Start	**Oct 15, 2026**
Contract End	**Dec 31, 2032**
TOTAL CONTRACT	
Net Total	**$83,028.70**
Est. Tax	**$0.00**
Total Contract Value	**$83,028.70**

DISCOUNT SUMMARY

List Price	**$99,531.25**
Total Savings	**$16,502.55**
Discount	**16.58%**
Avg. Savings / Year	**$2,656.40**

PAYMENT SUMMARY

DATE	SUBTOTAL	EST. TAX	TOTAL
Sep 15, 2026	$8,869.62	$0.00	$8,869.62
Dec 1, 2027	$14,831.84	$0.00	$14,831.84
Dec 1, 2028	$14,831.81	$0.00	$14,831.81
Dec 1, 2029	$14,831.81	$0.00	$14,831.81
Dec 1, 2030	$14,831.81	$0.00	$14,831.81
Dec 1, 2031	$14,831.81	$0.00	$14,831.81
Total	**$83,028.70**	**$0.00**	**$83,028.70**

SUMMARY PRICING FOR TERM

BODY WORN CAMERA

ITEM	DESCRIPTION	QTY	TERM	UN-BUNDLED	LIST PRICE	NET PRICE	SUBTOTAL	EST. TAX	TOTAL
H00001	Axon Body 4 Camera Bundle	2	74.5484 (10/2026)	—	$899.00	$899.00	$1,798.00	$0.00	$1,798.00
						Body Worn Camera Total	$1,798.00	$0.00	$1,798.00

DIGITAL EVIDENCE MANAGEMENT

ITEM	DESCRIPTION	QTY	TERM	UN-BUNDLED	LIST PRICE	NET PRICE	SUBTOTAL	EST. TAX	TOTAL
BasicLicense	Basic License Bundle	25	74.5484 (10/2026)	—	$16.80	$17.02	$31,725.00	$0.00	$31,725.00
						Digital Evidence Management Total	$31,725.00	$0.00	$31,725.00

OFFICER SAFETY PLAN

ITEM	DESCRIPTION	QTY	TERM	UN-BUNDLED	LIST PRICE	NET PRICE	SUBTOTAL	EST. TAX	TOTAL
73976	True-Up - Officer Safety Plan 7 Plus True-Up 1	2	74.5484 (10/2026)	—	$27.21	$0.00	$0.00	$0.00	$0.00
M00047	Officer Safety Plan 7 Plus	2	74.5484 (10/2026)	$389.04	$391.39	$332.04	$49,505.70	$0.00	$49,505.70
						Officer Safety Plan Total	$49,505.70	$0.00	$49,505.70

VIRTUAL REALITY

ITEM	DESCRIPTION	QTY	TERM	UN-BUNDLED	LIST PRICE	NET PRICE	SUBTOTAL	EST. TAX	TOTAL
20370	Axon VR - User Access - Full VR	2	74.5484 (10/2026)	—	$26.88	$0.00	$0.00	$0.00	$0.00
						Virtual Reality Total	$0.00	$0.00	$0.00

		SUBTOTAL	EST. TAX	TOTAL
	Total	$83,028.70	$0.00	$83,028.70

DELIVERY SCHEDULE

ESTIMATED SHIPPING DATE: Sep 15, 2026

Shipping Location: **1000 W Schaumburg Rd, Schaumburg, IL, 60194-4148, USA**

HARDWARE	QTY
Axon Body - Mount - Rapidlock Single MOLLE	3
Axon Body 4 - Cable - USB-C to USB-C	3
Axon Body 4 - Camera - First Responder Black Rapidlock US	2
Axon Body 4 - Magnetic Disconnect Cable	3
Axon Signal - Battery - CR2032 Single Pack	2
Axon Signal - Signal Sensor (sensor only)	2
Axon TASER - Battery Pack - Tactical	2
Axon TASER - Cleaning Kit	1
Axon TASER 7 - Cartridge - Halt Close Quart NS	4
Axon TASER 7 - Cartridge - Halt Standoff NS	4
Axon TASER 7 - Cartridge - Inert Close Quart (12-Degree) NS	2
Axon TASER 7 - Cartridge - Inert Standoff (3.5-Degree) NS	2
Axon TASER 7 - Cartridge - Live Close Quart (12-Degree) NS	10
Axon TASER 7 - Cartridge - Live Standoff (3.5-Degree) NS	10
Axon TASER 7 - Handle - High VIS Grn Laser Class 3R Ylw	2
Axon TASER 7 - Holster - Blackhawk RH	2
SOFTWARE	**QTY**
OSP-Unlimited Plus (No VR)	2
TASER 7 Certification with VR Plan	2
SERVICES	**QTY**
Axon TASER 7 - Replacement Access Program - Duty Cartridge	2
WARRANTIES	**QTY**
Axon Body - TAP Warranty - Camera	2
Axon Signal - Ext Warranty - Signal Sensor	2
Axon TASER - Ext Warranty - Battery Pack T7/T10	2
Axon TASER 7 - Ext Warranty - Handle	2

ESTIMATED SHIPPING DATE: Oct 15, 2026

Shipping Location: **1000 W Schaumburg Rd, Schaumburg, IL, 60194-4148, USA**

SOFTWARE	QTY
Axon Community Link	2
Axon Evidence - Auto Tagging License	2
Axon Evidence - ECOM License - Basic	25
Axon Evidence - ECOM License - Pro	2
Axon Evidence - Redaction Assistant User License	2
Axon Evidence - Storage - 10GB A La Carte	45
Axon Evidence - Storage - Axon Device Unlimited	2
Axon Performance - License	2

Axon Standards - License	2
Axon TASER - Data Science Program	2
Axon TASER - Evidence.Com License	2
Axon VR - User Access - Full VR	2
SERVICES	**QTY**
Axon Investigate - Third Party Video Support	2
Axon TASER - On Demand Certification	1

ESTIMATED SHIPPING DATE: Sep 15, 2027

Shipping Location: **1000 W Schaumburg Rd, Schaumburg, IL, 60194-4148, USA**

HARDWARE	**QTY**
Axon TASER 7 - Cartridge - Live Close Quart (12-Degree) NS	4
Axon TASER 7 - Cartridge - Live Standoff (3.5-Degree) NS	4

ESTIMATED SHIPPING DATE: Dec 1, 2027

Shipping Location: **1000 W Schaumburg Rd, Schaumburg, IL, 60194-4148, USA**

HARDWARE	**QTY**
Axon TASER - Certification Program Year 6-10 Hardware	2

ESTIMATED SHIPPING DATE: Sep 15, 2028

Shipping Location: **1000 W Schaumburg Rd, Schaumburg, IL, 60194-4148, USA**

HARDWARE	**QTY**
Axon TASER 7 - Cartridge - Halt Close Quart NS	4
Axon TASER 7 - Cartridge - Halt Standoff NS	4
Axon TASER 7 - Cartridge - Live Close Quart (12-Degree) NS	4
Axon TASER 7 - Cartridge - Live Standoff (3.5-Degree) NS	4

ESTIMATED SHIPPING DATE: Mar 15, 2029

Shipping Location: **1000 W Schaumburg Rd, Schaumburg, IL, 60194-4148, USA**

HARDWARE	**QTY**
Axon Body - TAP Refresh 1 - Camera	2

ESTIMATED SHIPPING DATE: Sep 15, 2029

Shipping Location: **1000 W Schaumburg Rd, Schaumburg, IL, 60194-4148, USA**

HARDWARE	**QTY**
Axon TASER 7 - Cartridge - Live Close Quart (12-Degree) NS	4
Axon TASER 7 - Cartridge - Live Standoff (3.5-Degree) NS	4

ESTIMATED SHIPPING DATE: Jun 1, 2030

Shipping Location: **1000 W Schaumburg Rd, Schaumburg, IL, 60194-4148, USA**

HARDWARE	**QTY**
Axon Body - TAP Refresh 3 - Camera	2

ESTIMATED SHIPPING DATE: Sep 15, 2030

Shipping Location: **1000 W Schaumburg Rd, Schaumburg, IL, 60194-4148, USA**

HARDWARE	**QTY**
Axon TASER 7 - Cartridge - Live Close Quart (12-Degree) NS	4
Axon TASER 7 - Cartridge - Live Standoff (3.5-Degree) NS	4

ESTIMATED SHIPPING DATE: Sep 15, 2031

Shipping Location: **1000 W Schaumburg Rd, Schaumburg, IL, 60194-4148, USA**

HARDWARE	QTY
Axon Body - TAP Refresh 2 - Camera	2

ESTIMATED SHIPPING DATE: Dec 1, 2032

Shipping Location: **1000 W Schaumburg Rd, Schaumburg, IL, 60194-4148, USA**

HARDWARE	QTY
Axon Body - TAP Refresh 4 - Camera	2

TERMS & CONDITIONS

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

STANDARD TERMS AND CONDITIONS

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at https://www.axon.com/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature

Date Signed

8/13/2026

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Master Services and Purchasing Agreement for Agency

This Master Services and Purchasing Agreement ("**Agreement**") is between Axon Enterprise, Inc., a Delaware corporation ("**Axon**"), and the agency listed below or, if no agency is listed below, the agency on the Quote attached hereto ("**Agency**"). This Agreement is effective as of the later of the (a) last signature date on this Agreement or (b) signature date on the Quote ("**Effective Date**"). Axon and Agency are each a "**Party**" and collectively "**Parties**". This Agreement governs Agency's purchase and use of the Axon Devices and Services detailed in the Quote Appendix ("**Quote**"). It is the intent of the Parties that this Agreement act as a master agreement governing all subsequent purchases by Agency for the same Axon Devices and Services in the Quote, and all such subsequent quotes accepted by Agency shall be also incorporated into this Agreement by reference as a Quote. The Parties agree as follows:

1. **Definitions**.

   1.1. "**Axon Cloud Services**" means Axon's web services for Axon Evidence, Axon Records, Axon Dispatch, and interactions between Axon Evidence and Axon Devices or Axon client software. Axon Cloud Service excludes third-party applications, hardware warranties, and my.evidence.com.

   1.2. "**Axon Device**" means all hardware provided by Axon under this Agreement.

   1.3. "**Quote**" means an offer to sell and is only valid for devices and services on the quote at the specified prices. Any terms within Agency's purchase order in response to a Quote will be void. Orders are subject to prior credit approval. Changes in the deployment estimated ship date may change charges in the Quote. Shipping dates are estimates only. Axon is not responsible for typographical errors in any offer by Axon, and Axon reserves the right to cancel any orders resulting from such errors.

   1.4. "**Services**" means all services provided by Axon under this Agreement, including software, Axon Cloud Services, and professional services.

2. **Term**. This Agreement begins on the Effective Date and continues until all subscriptions hereunder have expired or have been terminated ("**Term**").

   2.1. All subscriptions including Axon Evidence, Axon Fleet, Officer Safety Plans, Technology Assurance Plans, and TASER 7 plans begin on the date stated in the Quote. Each subscription term ends upon completion of the subscription stated in the Quote ("**Subscription Term**").

   2.2. Upon completion of the Subscription Term, the Subscription Term will automatically renew for an additional 5 years ("Renewal Term"). For purchase of TASER 7 as a standalone, Axon may increase pricing to its then-current list pricing for any Renewal Term. For all other purchases, Axon may increase pricing on all line items in the Quote up to 3% at the beginning of each year of the Renewal Term. New devices and services may require additional terms. Axon will not authorize services until Axon receives a signed Quote or accepts a purchase order, whichever is first.

3. **Payment**. Axon invoices upon shipment, or on the date specified within the invoicing plan in the Quote. Payment is due in accordance with the Illinois Local Government Propmpt Payment Act. Payment obligations are non-cancelable. Unless otherwise prohibited by law, Agency will pay interest on all past-due sums at the lower of one-and-a-half percent (1.5%) per month or the highest rate allowed by law. Agency will pay invoices without setoff, deduction, or withholding. If Axon sends a past due account to collections, Agency is responsible for collection and attorneys' fees.

4. **Taxes**. Agency is responsible for sales and other taxes associated with the order unless Agency provides Axon a valid tax exemption certificate.

5. **Shipping**. Axon may make partial shipments and ship Axon Devices from multiple locations. All shipments are EXW (Incoterms 2020) via common carrier. Title and risk of loss pass to Agency upon Axon's delivery to the common carrier. Agency is responsible for any shipping charges in the Quote.

6. **Returns**. All sales are final. Axon does not allow refunds or exchanges, except warranty returns or as provided by state or federal law.

7. **Warranty**.

   7.1. **Limited Warranty; Disclaimer**. Axon warrants that Axon-manufactured Devices are free from defects in workmanship and materials for 1 year from the date of Agency's receipt, except Signal Sidearm and Axon-manufactured accessories, which Axon warrants for 30 months and 90 days, respectively, from the date of Agency's receipt. Used conducted energy weapon ("**CEW**") cartridges are deemed to have operated properly. Extended warranties run from the expiration of the 1-year hardware warranty through the extended warranty term. **All software and Axon Cloud Services, are provided "AS IS," without any warranty of any kind, either express or implied, including without limitation the implied warranties of merchantability, fitness for a particular purpose and non-infringement. Axon Devices, software, and services that are not manufactured, published or performed by Axon ("Third-Party Products") are not covered by Axon's warranty and are only subject to the warranties of the third-party provider or manufacturer.**

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7.2. **Claims**. If Axon receives a valid warranty claim for an Axon-manufactured Device during the warranty term, Axon's sole responsibility is to repair or replace the Axon-manufactured Device with the same or like Axon-manufactured Device, at Axon's option. A replacement Axon-manufactured Device will be new or like new. Axon will warrant the replacement Axon-manufactured Device for the longer of (a) the remaining warranty of the original Axon Manufactured Device or (b) 90-days from the date of repair or replacement.

7.2.1. If Agency exchanges a device or part, the replacement item becomes Agency's property, and the replaced item becomes Axon's property. Before delivering an Axon-manufactured Device for service, Agency must upload Axon-manufactured Device data to Axon Evidence or download it and retain a copy. Axon is not responsible for any loss of software, data, or other information contained in storage media or any part of the Axon-manufactured Device sent to Axon for service.

7.3. **Spare Axon Devices**. At Axon's reasonable discretion, Axon may provide Agency a predetermined number of spare Axon Devices as detailed in the Quote ("**Spare Axon Devices**"). Spare Axon Devices are intended to replace broken or non-functioning units while Agency submits the broken or non-functioning units, through Axon's warranty return process. Axon will repair or replace the unit with a replacement Axon Device. Title and risk of loss for all Spare Axon Devices shall pass to Agency in accordance with shipping terms under Section 5. Axon assumes no liability or obligation in the event Agency does not utilize Spare Axon Devices for the intended purpose.

7.4. **Limitations**. Axon's warranty excludes damage related to: (a) failure to follow Axon Device use instructions; (b) Axon Devices used with equipment not manufactured or recommended by Axon; (c) abuse, misuse, or intentional damage to Axon Device; (d) force majeure; (e) Axon Devices repaired or modified by persons other than Axon without Axon's written permission; or (f) Axon Devices with a defaced or removed serial number. Axon's warranty will be void if Agency resells Axon Devices.

7.4.1. To the extent permitted by law, the above warranties and remedies are exclusive. Axon disclaims all other warranties, remedies, and conditions, whether oral, written, statutory, or implied. If statutory or implied warranties cannot be lawfully disclaimed, then such warranties are limited to the duration of the warranty described above and by the provisions in this Agreement.

7.4.2. Axon's cumulative liability to any Party for any loss or damage resulting from any claim, demand, or action arising out of or relating to any Axon Device or Service will not exceed the purchase price paid to Axon for the Axon Device, or if for Services, the amount paid for such Services over the 12 months preceding the claim. Neither Party will be liable for direct, special, indirect, incidental, punitive or consequential damages, however caused, whether for breach of warranty or contract, negligence, strict liability, tort or any other legal theory.

7.5. **Online Support Platforms**. Use of Axon's online support platforms (e.g., Axon Academy and MyAxon) is governed by the Axon Online Support Platforms Terms of Use Appendix available at www.axon.com/sales-terms-and-conditions.

7.6. **Third-Party Software and Services**. Use of software or services other than those provided by Axon is governed by the terms, if any, entered into between Agency and the respective third-party provider, including, without limitation, the terms applicable to such software or services located at www.axon.com/sales-terms-and-conditions, if any.

7.7. **Axon Aid**. Upon mutual agreement between Axon and Agency, Axon may provide certain products and services to Agency, as a charitable donation under the Axon Aid program. In such event, Agency expressly waives and releases any and all claims, now known or hereafter known, against Axon, and its officers, directors, employees, agents, contractors, affiliates, successors, and assigns (collectively, "Releasees"), including but not limited to, on account of injury, death, property damage, or loss of data, arising out of or attributable to the Axon Aid program whether arising out of the negligence of Axon or any Releasees or otherwise. Agency agrees not to make or bring any such claim against Axon or any other Releasee, and forever release and discharge Axon and all other Releasees from liability under such claims. Agency expressly allows Axon to publicly announce its participation in Axon Aid and use its name in marketing materials. Axon may terminate the Axon Aid program without cause immediately upon notice to the Agency.

8. **Statement of Work**. Certain Axon Devices and Services, including Axon Interview Room, Axon Channel Services, and Axon Fleet, may require a Statement of Work that details Axon's Service deliverables ("**SOW**"). In the event Axon provides an SOW to Agency, Axon is only responsible to perform Services described in the SOW. Additional services are out of scope. The Parties must document scope changes in a written and signed change order. Changes may require an equitable adjustment in fees or schedule. The SOW is incorporated into this Agreement by reference.

9. **Axon Device Warnings**. See www.axon.com/legal for the most current Axon Device warnings.

10. **Design Changes**. Axon may make design changes to any Axon Device or Service without notifying Agency or making the same change to Axon Devices and Services previously purchased by Agency.

11. **Bundled Offerings**. Some offerings in bundled offerings may not be generally available at the time of Agency's purchase. Axon will not provide a refund, credit, or additional discount beyond what is in the Quote due to a delay of availability or Agency's election not to utilize any portion of an Axon bundle.

12. **Insurance**. Axon will maintain General Liability, Workers' Compensation, and Automobile Liability insurance. Upon request, Axon will supply certificates of insurance.

13. **IP Rights**. Axon owns and reserves all right, title, and interest in Axon-manufactured Devices and Services and suggestions to Axon, including all related intellectual property rights. Agency will not cause any Axon proprietary rights to be violated.

14. **IP Indemnification**. Axon will indemnify Agency Indemnitees against all claims, losses, and reasonable expenses from any third-party claim alleging that the use of Axon-manufactured Devices or Services infringes or misappropriates the third-party's intellectual property rights. Agency must promptly provide Axon with written notice of such claim, tender to Axon the defense or settlement of such claim at Axon's expense and cooperate fully with Axon in the defense or settlement of such claim. Axon's IP indemnification obligations do not apply to claims based on (a) modification of Axon-manufactured Devices or Services by Agency or a third-party not approved by Axon; (b) use of Axon-manufactured Devices and Services in combination with hardware or services not approved by Axon; (c) use of Axon Devices and Services other than as permitted in this Agreement; or (d) use of Axon software that is not the most current release provided by Axon.

15. **Agency Responsibilities**. Agency is responsible for (a) Agency's use of Axon Devices; (b) breach of this Agreement or violation of applicable law by Agency or an Agency end user; (c) a dispute between Agency and a third-party over Agency's use of Axon Devices; (d) to ensure Axon Devices are destroyed and disposed of securely and sustainably at Agency's cost; and (e) any regulatory violations or fines, as a result of improper destruction or disposal of Axon Devices.

16. **Termination**.

    16.1. **For Breach**. A Party may terminate this Agreement for cause if it provides 30 days written notice of the breach to the other Party, and the breach remains uncured at the end of 30 days. If Agency terminates this Agreement due to Axon's uncured breach, Axon will refund prepaid amounts on a prorated basis based on the effective date of termination.

    16.2. **By Agency**. If sufficient funds are not appropriated or otherwise legally available to pay the fees, Agency may terminate this Agreement. Agency may terminate this Agreement, for convenience, and without liability, subject to Section 16.3, with notice to Axon. Agency will deliver notice of termination under this section as soon as reasonably practicable.

    16.3. **Effect of Termination**. Upon termination of this Agreement, Agency rights immediately terminate. Agency remains responsible for all fees incurred before the effective date of termination. If Agency purchases Axon Devices for less than the manufacturer's suggested retail price ("**MSRP**") and this Agreement terminates before the end of the Term, Axon will invoice Agency the difference between the MSRP for Axon Devices received, including any Spare Axon Devices, and amounts paid towards those Axon Devices. Only if terminating for non-appropriation, Agency may return Axon Devices to Axon within 30 days of termination. MSRP is the standalone price of the individual Axon Device at the time of sale. For bundled Axon Devices, MSRP is the standalone price of all individual components.

17. **Confidentiality**. "**Confidential Information**" means nonpublic information designated as confidential or, given the nature of the information or circumstances surrounding disclosure, should reasonably be understood to be confidential. Each Party will take reasonable measures to avoid disclosure, dissemination, or unauthorized use of the other Party's Confidential Information. Unless required by law, including but not limited to the Illinois Freedom of Information Act and Open Meetings Act, neither Party will disclose the other Party's Confidential Information during the Term and for 5 years thereafter. To the extent permissible by law, Axon pricing is Confidential Information and competition sensitive. If Agency receives a public records request to disclose Axon Confidential Information, to the extent allowed by law, Agency will provide notice to Axon before disclosure. Axon may publicly announce information related to this Agreement.

18. **General**.

    18.1. **Force Majeure**. Neither Party will be liable for any delay or failure to perform due to a cause beyond a Party's reasonable control.

    18.2. **Independent Contractors**. The Parties are independent contractors. Neither Party has the authority to bind

the other. This Agreement does not create a partnership, franchise, joint venture, agency, fiduciary, or employment relationship between the Parties.

18.3. **Third-Party Beneficiaries**. There are no third-party beneficiaries under this Agreement.

18.4. **Non-Discrimination**. Neither Party nor its employees will discriminate against any person based on race; religion; creed; color; sex; gender identity and expression; pregnancy; childbirth; breastfeeding; medical conditions related to pregnancy, childbirth, or breastfeeding; sexual orientation; marital status; age; national origin; ancestry; genetic information; disability; veteran status; or any class protected by local, state, or federal law.

18.5. **Export Compliance**. Each Party will comply with all import and export control laws and regulations.

18.6. **Assignment**. Neither Party may assign this Agreement without the other Party's prior written consent. Axon may assign this Agreement, its rights, or obligations without consent: (a) to an affiliate or subsidiary; or (b) for purposes of financing, merger, acquisition, corporate reorganization, or sale of all or substantially all its assets. This Agreement is binding upon the Parties respective successors and assigns.

18.7. **Waiver**. No waiver or delay by either Party in exercising any right under this Agreement constitutes a waiver of that right.

18.8. **Severability**. If a court of competent jurisdiction holds any portion of this Agreement invalid or unenforceable, the remaining portions of this Agreement will remain in effect.

18.9. **Survival**. The following sections will survive termination: Payment, Warranty, Axon Device Warnings, Indemnification, IP Rights, and Agency Responsibilities.

18.10. **Governing Law**. The laws of the state where Agency is physically located, without reference to conflict of law rules, govern this Agreement and any dispute arising from it. The United Nations Convention for the International Sale of Goods does not apply to this Agreement.

18.11. **Notices**. All notices must be in English. Notices posted on Agency's Axon Evidence site are effective upon posting. Notices by email are effective on the sent date of the email. Notices by personal delivery are effective immediately. Notices to Agency shall be provided to the address on file with Axon. Notices to Axon shall be provided to Axon Enterprise, Inc., Attn: Legal, 17800 North 85th Street, Scottsdale, Arizona 85255 with a copy to legal@axon.com.

18.12 **Entire Agreement**. This Agreement, including the Appendices and any SOW(s), represents the entire agreement between the Parties. This Agreement supersedes all prior agreements or understandings, whether written or verbal, regarding the subject matter of this Agreement. This Agreement may only be modified or amended in a writing signed by the Parties.

Each Party, by and through its respective representative authorized to execute this Agreement, has duly executed and delivered this Agreement as of the date of signature.

AXON:	**AGENCY**:
Axon Enterprise, Inc.	Schaumburg Police Department
Signature: DocuSigned by: 55DAEBB131A4424...	Signature:
Name: Robert Driscoll	Name:
Title: VP, Assoc. General Counsel	Title:
Date: 11/18/2022 | 10:32 AM MST	Date:

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Axon Cloud Services Terms of Use Appendix

1. **Definitions**.

   1.1. **"Agency Content"** is data uploaded into, ingested by, or created in Axon Cloud Services within Agency's tenant, including media or multimedia uploaded into Axon Cloud Services by Agency. Agency Content includes Evidence but excludes Non-Content Data.

   1.2. "**Evidence**" is media or multimedia uploaded into Axon Evidence as 'evidence' by an Agency. Evidence is a subset of Agency Content.

   1.3. "**Non-Content Data**" is data, configuration, and usage information about Agency's Axon Cloud Services tenant, Axon Devices and client software, and users that is transmitted or generated when using Axon Devices. Non-Content Data includes data about users captured during account management and customer support activities. Non-Content Data does not include Agency Content.

   1.4. "**Personal Data**" means any information relating to an identified or identifiable natural person. An identifiable natural person is one who can be identified, directly or indirectly, in particular by reference to an identifier such as a name, an identification number, location data, an online identifier or to one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of that natural person.

2. **Access**. Upon Axon granting Agency a subscription to Axon Cloud Services, Agency may access and use Axon Cloud Services to store and manage Agency Content. Agency may not exceed more end users than the Quote specifies. Axon Air requires an Axon Evidence subscription for each drone operator. For Axon Evidence Lite, Agency may access and use Axon Evidence only to store and manage TASER CEW and TASER CAM data ("**TASER Data**"). Agency may not upload non-TASER Data to Axon Evidence Lite.

3. **Agency Owns Agency Content**. Agency controls and owns all right, title, and interest in Agency Content. Except as outlined herein, Axon obtains no interest in Agency Content, and Agency Content is not Axon's business records. Agency is solely responsible for uploading, sharing, managing, and deleting Agency Content. Axon will only have access to Agency Content for the limited purposes set forth herein. Agency agrees to allow Axon access to Agency Content to (a) perform troubleshooting, maintenance, or diagnostic screenings; and (b) enforce this Agreement or policies governing use of the Axon products.

4. **Security**. Axon will implement commercially reasonable and appropriate measures to secure Agency Content against accidental or unlawful loss, access or disclosure. Axon will maintain a comprehensive information security program to protect Axon Cloud Services and Agency Content including logical, physical access, vulnerability, risk, and configuration management; incident monitoring and response; encryption of uploaded digital evidence; security education; and data protection. Axon agrees to the Federal Bureau of Investigation Criminal Justice Information Services Security Addendum.

5. **Agency Responsibilities**. Agency is responsible for (a) ensuring Agency owns Agency Content; (b) ensuring no Agency Content or Agency end user's use of Agency Content or Axon Cloud Services violates this Agreement or applicable laws; and (c) maintaining necessary computer equipment and Internet connections for use of Axon Cloud Services. If Agency becomes aware of any violation of this Agreement by an end user, Agency will immediately terminate that end user's access to Axon Cloud Services.

   5.1. Agency will also maintain the security of end usernames and passwords and security and access by end users to Agency Content. Agency is responsible for ensuring the configuration and utilization of Axon Cloud Services meet applicable Agency regulation and standards. Agency may not sell, transfer, or sublicense access to any other entity or person. Agency shall contact Axon immediately if an unauthorized party may be using Agency's account or Agency Content, or if account information is lost or stolen.

   5.2. To the extent Agency uses the Axon Cloud Services to interact with YouTube®, such use may be governed by the YouTube Terms of Service, available at https://www.youtube.com/static?template=terms.

6. **Privacy**. Agency's use of Axon Cloud Services is subject to the Axon Cloud Services Privacy Policy, a current version of which is available at https://www.axon.com/legal/cloud-services-privacy-policy. Agency agrees to allow Axon access to Non-Content Data from Agency to (a) perform troubleshooting, maintenance, or diagnostic screenings; (b) provide, develop, improve, and support current and future Axon products and related services; and (c) enforce this Agreement or policies governing the use of Axon products.

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7. **Axon Body 3 Wi-Fi Positioning**. Axon Body 3 cameras offer a feature to enhance location services where GPS/GNSS signals may not be available, for instance, within buildings or underground. Agency administrators can manage their choice to use this service within the administrative features of Axon Cloud Services. If Agency chooses to use this service, Axon must also enable the usage of the feature for Agency's Axon Cloud Services tenant. Agency will not see this option with Axon Cloud Services unless Axon has enabled Wi-Fi Positioning for Agency's Axon Cloud Services tenant. When Wi-Fi Positioning is enabled by both Axon and Agency, Non-Content and Personal Data will be sent to Skyhook Holdings, Inc. ("**Skyhook"**) to facilitate the Wi-Fi Positioning functionality. Data controlled by Skyhook is outside the scope of the Axon Cloud Services Privacy Policy and is subject to the Skyhook Services Privacy Policy.

8. **Storage**. For Axon Unlimited Device Storage subscriptions, Agency may store unlimited data in Agency's Axon Evidence account only if data originates from Axon Capture or the applicable Axon Device. Axon may charge Agency additional fees for exceeding purchased storage amounts. Axon may place Agency Content that Agency has not viewed or accessed for 6 months into archival storage. Agency Content in archival storage will not have immediate availability and may take up to 24 hours to access.

   For Third-Party Unlimited Storage the following restrictions apply: (i) it may only be used in conjunction with a valid Axon's Evidence.com user license; (ii) is limited to data of the law enforcement agency that purchased the Third-Party Unlimited Storage and the Axon's Evidence.com end user or Agency is prohibited from storing data for other law enforcement agencies; and (iii) Agency may only upload and store data that is directly related to: (1) the investigation of, or the prosecution of a crime; (2) common law enforcement activities; or (3) any Agency Content created by Axon Devices or Evidence.com.

9. **Location of Storage**. Axon may transfer Agency Content to third-party subcontractors for storage. Axon will determine the locations of data centers for storage of Agency Content. For United States agencies, Axon will ensure all Agency Content stored in Axon Cloud Services remains within the United States. Ownership of Agency Content remains with Agency.

10. **Suspension**. Axon may temporarily suspend Agency's or any end user's right to access or use any portion or all of Axon Cloud Services immediately upon notice, if Agency or end user's use of or registration for Axon Cloud Services may (a) pose a security risk to Axon Cloud Services or any third-party; (b) adversely impact Axon Cloud Services , the systems, or content of any other customer; (c) subject Axon, Axon's affiliates, or any third-party to liability; or (d) be fraudulent. Agency remains responsible for all fees incurred through suspension. Axon will not delete Agency Content because of suspension, except as specified in this Agreement.

11. **Axon Cloud Services Warranty**. Axon disclaims any warranties or responsibility for data corruption or errors before Agency uploads data to Axon Cloud Services. Service Offerings will be subject to the Axon Cloud Services Service Level Agreement, a current version of which is available at https://www.axon.com/products/axon-evidence/sla.

12. **Axon Records**. Axon Records is the software-as-a-service product that is generally available at the time Agency purchases an OSP 7 bundle. During Agency's Axon Records Subscription Term, if any, Agency will be entitled to receive Axon's Update and Upgrade releases on an if-and-when available basis.

    12.1. The Axon Records Subscription Term will end upon the completion of the Axon Records Subscription as documented in the Quote, or if purchased as part of an OSP 7 bundle, upon completion of the OSP 7 Term ("**Axon Records Subscription**")

    12.2. An "**Update**" is a generally available release of Axon Records that Axon makes available from time to time. An "**Upgrade**" includes (i) new versions of Axon Records that enhance features and functionality, as solely determined by Axon; and/or (ii) new versions of Axon Records that provide additional features or perform additional functions. Upgrades exclude new products that Axon introduces and markets as distinct products or applications.

    12.3. New or additional Axon products and applications, as well as any Axon professional services needed to configure Axon Records, are not included. If Agency purchases Axon Records as part of a bundled offering, the Axon Record subscription begins on the later of the (1) start date of that bundled offering, or (2) date Axon provisions Axon Records to Agency.

    12.4. Users of Axon Records at the agency may upload files to entities (incidents, reports, cases, etc) in Axon Records with no limit to the number of files and amount of storage. Notwithstanding the foregoing, Axon may limit usage should the Agency exceed an average rate of 100 GB per user per year of uploaded files. Axon will not bill for overages.

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13. **Axon Cloud Services Restrictions**. Agency and Agency end users (including employees, contractors, agents, officers, volunteers, and directors), may not, or may not attempt to:

    13.1. copy, modify, tamper with, repair, or create derivative works of any part of Axon Cloud Services;

    13.2. reverse engineer, disassemble, or decompile Axon Cloud Services or apply any process to derive any source code included in Axon Cloud Services, or allow others to do the same;

    13.3. access or use Axon Cloud Services with the intent to gain unauthorized access, avoid incurring fees or exceeding usage limits or quotas;

    13.4. use trade secret information contained in Axon Cloud Services, except as expressly permitted in this Agreement;

    13.5. access Axon Cloud Services to build a competitive device or service or copy any features, functions, or graphics of Axon Cloud Services;

    13.6. remove, alter, or obscure any confidentiality or proprietary rights notices (including copyright and trademark notices) of Axon's or Axon's licensors on or within Axon Cloud Services; or

    13.7. use Axon Cloud Services to store or transmit infringing, libelous, or other unlawful or tortious material; to store or transmit material in violation of third-party privacy rights; or to store or transmit malicious code.

14. **After Termination**. Axon will not delete Agency Content for 90 days following termination. There will be no functionality of Axon Cloud Services during these 90 days other than the ability to retrieve Agency Content. Agency will not incur additional fees if Agency downloads Agency Content from Axon Cloud Services during this time. Axon has no obligation to maintain or provide Agency Content after these 90-days and will thereafter, unless legally prohibited, delete all Agency Content. Upon request, Axon will provide written proof that Axon successfully deleted and fully removed all Agency Content from Axon Cloud Services.

15. **Post-Termination Assistance**. Axon will provide Agency with the same post-termination data retrieval assistance that Axon generally makes available to all customers. Requests for Axon to provide additional assistance in downloading or transferring Agency Content, including requests for Axon's data egress service, will result in additional fees and Axon will not warrant or guarantee data integrity or readability in the external system.

16. **U.S. Government Rights**. If Agency is a U.S. Federal department or using Axon Cloud Services on behalf of a U.S. Federal department, Axon Cloud Services is provided as a "commercial item," "commercial computer software," "commercial computer software documentation," and "technical data", as defined in the Federal Acquisition Regulation and Defense Federal Acquisition Regulation Supplement. If Agency is using Axon Cloud Services on behalf of the U.S. Government and these terms fail to meet the U.S. Government's needs or are inconsistent in any respect with federal law, Agency will immediately discontinue use of Axon Cloud Services.

17. **Survival**. Upon any termination of this Agreement, the following sections in this Appendix will survive: Agency Owns Agency Content, Privacy, Storage, Axon Cloud Services Warranty, and Axon Cloud Services Restrictions.

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Axon Customer Experience Improvement Program Appendix

1. **Axon Customer Experience Improvement Program (ACEIP)**. The ACEIP is designed to accelerate Axon's development of technology, such as building and supporting automated features, to ultimately increase safety within communities and drive efficiency in public safety. To this end, subject to the limitations on Axon as described below, Axon, where allowed by law, may make limited use of Agency Content from all of its customers, to provide, develop, improve, and support current and future Axon products (collectively, "ACEIP Purposes"). However, at all times, Axon will comply with its obligations pursuant to the Axon Cloud Services Terms of Use Appendix to maintain a comprehensive data security program (including compliance with the CJIS Security Policy for Criminal Justice Information), privacy program, and data governance policy, including high industry standards of de-identifying Personal Data, to enforce its security and privacy obligations for the ACEIP. ACEIP has 2 tiers of participation, Tier 1 and Tier 2. By default, Agency will be a participant in ACEIP Tier 1. If Agency does not want to participate in ACEIP Tier 1, Agency can revoke its consent at any time. If Agency wants to participate in Tier 2, as detailed below, Agency can check the ACEIP Tier 2 box below. If Agency does not want to participate in ACEIP Tier 2, Agency should leave box unchecked. At any time, Agency may revoke its consent to ACEIP Tier 1, Tier 2, or both Tiers.

2. **ACEIP Tier 1.**

   2.1. When Axon uses Agency Content for the ACEIP Purposes, Axon will extract from Agency Content and may store separately copies of certain segments or elements of the Agency Content (collectively, "**ACEIP Content**"). When extracting ACEIP Content, Axon will use commercially reasonable efforts to aggregate, transform or de-identify Agency Content so that the extracted ACEIP Content is no longer reasonably capable of being associated with, or could reasonably be linked directly or indirectly to a particular individual ("**Privacy Preserving Technique(s)**"). For illustrative purposes, some examples are described in footnote 1[1]. For clarity, ACEIP Content will still be linked indirectly, with an attribution, to the Agency from which it was extracted. This attribution will be stored separately from the data itself, but is necessary for and will be solely used to enable Axon to identify and delete all ACEIP Content upon Agency request. Once de-identified, ACEIP Content may then be further modified, analyzed, and used to create derivative works. At any time, Agency may revoke the consent granted herein to Axon to access and use Agency Content for ACEIP Purposes. Within 30 days of receiving the Agency's request, Axon will no longer access or use Agency Content for ACEIP Purposes and will delete any and all ACEIP Content. Axon will also delete any derivative works which may reasonably be capable of being associated with, or could reasonably be linked directly or indirectly to Agency. In addition, if Axon uses Agency Content for the ACEIP Purposes, upon request, Axon will make available to Agency a list of the specific type of Agency Content being used to generate ACEIP Content, the purpose of such use, and the retention, privacy preserving extraction technique, and relevant data protection practices applicable to the Agency Content or ACEIP Content ("Use Case"). From time to time, Axon may develop and deploy new Use Cases. At least 30 days prior to authorizing the deployment of any new Use Case, Axon will provide Agency notice (by updating the list of Use Case at https://www.axon.com/aceip and providing Agency with a mechanism to obtain notice of that update or another commercially reasonable method to Agency designated contact) ("**New Use Case**").

   2.2. **Expiration of ACEIP Tier 1**. Agency consent granted herein, will expire upon termination of the Agreement. In accordance with section 1.1.1, within 30 days of receiving the Agency's request, Axon will no longer access or use Agency Content for ACEIP Purposes and will delete ACEIP Content. Axon will also delete any derivative works which may reasonably be capable of being associated with, or could reasonably be linked directly or indirectly to Agency.

3. **ACEIP Tier 2**. In addition to ACEIP Tier 1, if Agency wants to help further improve Axon's services, Agency may

[1] For example; (a) when extracting specific text to improve automated transcription capabilities, text that could be used to directly identify a particular individual would not be extracted, and extracted text would be disassociated from identifying metadata of any speakers, and the extracted text would be split into individual words and aggregated with other data sources (including publicly available data) to remove any reasonable ability to link any specific text directly or indirectly back to a particular individual; (b) when extracting license plate data to improve Automated License Plate Recognition (ALPR) capabilities, individual license plate characters would be extracted and disassociated from each other so a complete plate could not be reconstituted, and all association to other elements of the source video, such as the vehicle, location, time, and the surrounding environment would also be removed; (c) when extracting audio of potential acoustic events (such as glass breaking or gun shots), very short segments (<1 second) of audio that only contains the likely acoustic events would be extracted and all human utterances would be removed.

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choose to participate in Tier 2 of the ACEIP. ACEIP Tier 2 grants Axon certain additional rights to use Agency Content, in addition to those set forth in Tier 1 above, without the guaranteed deployment of a Privacy Preserving Technique to enable product development, improvement, and support that cannot be accomplished with aggregated, transformed or de-identified data.

☐ Check this box if Agency wants to help further improve Axon's services by participating in ACEIP Tier 2 in addition to Tier 1. Axon will not enroll Agency into ACEIP Tier 2 until Axon and Agency agree to terms in writing providing for such participation in ACEIP Tier 2.

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Professional Services Appendix

If any of the Professional Services specified below are included on the Quote, this Appendix applies.

1. **Utilization of Services**. Agency must use professional services as outlined in the Quote and this Appendix within 6 months of the Effective Date.

2. **Axon Full Service (Axon Full Service)**. Axon Full Service includes advance remote project planning and configuration support and up to 4 consecutive days of on-site service and a professional services manager to work with Agency to assess Agency's deployment and determine which on-site services are appropriate. If Agency requires more than 4 consecutive on-site days, Agency must purchase additional days. Axon Full Service options include:

System set up and configuration • Instructor-led setup of Axon View on smartphones (if applicable) • Configure categories and custom roles based on Agency need • Register cameras to Agency domain • Troubleshoot IT issues with Axon Evidence and Axon Dock ("**Dock**") access • One on-site session included
Dock configuration • Work with Agency to decide the ideal location of Docks and set configurations on Dock • Authenticate Dock with Axon Evidence using admin credentials from Agency • On-site assistance, not to include physical mounting of docks
Best practice implementation planning session • Provide considerations for the establishment of video policy and system operations best practices based on Axon's observations with other agencies • Discuss the importance of entering metadata in the field for organization purposes and other best practices for digital data management • Provide referrals of other agencies using the Axon camera devices and Axon Evidence • Recommend rollout plan based on review of shift schedules
System Admin and troubleshooting training sessions Step-by-step explanation and assistance for Agency's configuration of security, roles & permissions, categories & retention, and other specific settings for Axon Evidence
Axon instructor training (Train the Trainer) Training for Agency's in-house instructors who can support Agency's Axon camera and Axon Evidence training needs after Axon has fulfilled its contractual on-site obligations
Evidence sharing training Tailored workflow instruction for Investigative Units on sharing Cases and Evidence with local prosecuting agencies
End user go-live training and support sessions • Assistance with device set up and configuration • Training on device use, Axon Evidence, and Evidence Sync
Implementation document packet Axon Evidence administrator guides, camera implementation guides, network setup guide, sample policies, and categories & roles guide
Post go-live review

3. **Body-Worn Camera Starter Service (Axon Starter)**. Axon Starter includes advance remote project planning and configuration support and one day of on-site Services and a professional services manager to work closely with Agency to assess Agency's deployment and determine which Services are appropriate. If Agency requires more than 1 day of on-site Services, Agency must purchase additional on-site Services. The Axon Starter options include:

System set up and configuration (Remote Support) • Instructor-led setup of Axon View on smartphones (if applicable) • Configure categories & custom roles based on Agency need

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• Troubleshoot IT issues with Axon Evidence and Axon Dock (“**Dock**”) access
/Dock configuration • Work with Agency to decide the ideal location of Dock setup and set configurations on Dock • Authenticate Dock with Axon Evidence using “Administrator” credentials from Agency • Does not include physical mounting of docks
Axon instructor training (Train the Trainer) Training for Agency’s in-house instructors who can support Agency’s Axon camera and Axon Evidence training needs after Axon’s has fulfilled its contracted on-site obligations
End user go-live training and support sessions • Assistance with device set up and configuration • Training on device use, Axon Evidence, and Evidence Sync
Implementation document packet Axon Evidence administrator guides, camera implementation guides, network setup guide, sample policies, and categories & roles guide

4. **Body-Worn Camera Virtual 1-Day Service (Axon Virtual)**. Axon Virtual includes all items in the BWC Starter Service Package, except one day of on-site services.

5. **CEW Services Packages**. CEW Services Packages are detailed below:

System set up and configuration • Configure Axon Evidence categories & custom roles based on Agency need. • Troubleshoot IT issues with Axon Evidence. • Register users and assign roles in Axon Evidence. • **For the CEW Full Service Package**: On-site assistance included • **For the CEW Starter Package**: Virtual assistance included
Dedicated Project Manager Assignment of specific Axon representative for all aspects of planning the rollout (Project Manager). Ideally, Project Manager will be assigned to Agency 4–6 weeks before rollout
Best practice implementation planning session to include: • Provide considerations for the establishment of CEW policy and system operations best practices based on Axon’s observations with other agencies • Discuss the importance of entering metadata and best practices for digital data management • Provide referrals to other agencies using TASER CEWs and Axon Evidence • **For the CEW Full Service Package:** On-site assistance included • **For the CEW Starter Package:** Virtual assistance included
System Admin and troubleshooting training sessions On-site sessions providing a step-by-step explanation and assistance for Agency’s configuration of security, roles & permissions, categories & retention, and other specific settings for Axon Evidence
Axon Evidence Instructor training • Provide training on the Axon Evidence to educate instructors who can support Agency’s subsequent Axon Evidence training needs. • **For the CEW Full Service Package:** Training for up to 3 individuals at Agency • **For the CEW Starter Package:** Training for up to 1 individual at Agency
TASER CEW inspection and device assignment Axon’s on-site professional services team will perform functions check on all new TASER CEW Smart weapons and assign them to a user on Axon Evidence.
Post go-live review **For the CEW Full Service Package**: On-site assistance included. **For the CEW Starter Package**: Virtual assistance included.

6. **Smart Weapon Transition Service**. The Smart Weapon Transition Service includes:

Archival of CEW Firing Logs Axon’s on-site professional services team will upload CEW firing logs to Axon Evidence from all TASER CEW Smart Weapons that Agency is replacing with newer Smart Weapon models.

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Return of Old Weapons
Axon's on-site professional service team will ship all old weapons back to Axon's headquarters.
Axon will provide Agency with a Certificate of Destruction

*Note: CEW Full Service packages for TASER 7 include Smart Weapon Transition Service instead of 1-Day Device Specific Instructor Course.

7. **Signal Sidearm Installation Service**. If Agency purchases Signal Sidearm Installation Service, Axon will provide one day of on-site Services and one professional services manager and will cover the installation of up 100 Signal Sidearm devices per package purchased. Agency is responsible for providing an appropriate work area and ensuring all holsters that will have Signal Sidearm installed onto them are available on the agreed-upon installation date(s). Installation includes:

Removal of existing connection screws that affix a holster to a holster mount
Proper placement of the Signal Sidearm Mounting Plate between the holster and the mount
Reattachment of the holster to the mount using appropriate screws
Functional testing of Signal Sidearm device

8. **Out of Scope Services**. Axon is only responsible to perform the professional services described in the Quote and this Appendix. Any additional professional services are out of scope. The Parties must document scope changes in a written and signed change order. Changes may require an equitable adjustment in the charges or schedule.

9. **Delivery of Services**. Axon personnel will work Monday through Friday, 8:30 a.m. to 5:30 p.m., except holidays. Axon will perform all on-site tasks over a consecutive timeframe. Axon will not charge Agency travel time by Axon personnel to Agency premises as work hours.

10. **Access Computer Systems to Perform Services**. Agency authorizes Axon to access relevant Agency computers and networks, solely for performing the Services. Axon will work to identify as soon as reasonably practicable resources and information Axon expects to use and will provide an initial itemized list to Agency. Agency is responsible for and assumes the risk of any problems, delays, losses, claims, or expenses resulting from the content, accuracy, completeness, and consistency of all data, materials, and information supplied by Agency.

11. **Site Preparation**. Axon will provide a hardcopy or digital copy of current user documentation for the Axon Devices ("**User Documentation**"). User Documentation will include all required environmental specifications for the professional Services and Axon Devices to operate per the Axon Device User Documentation. Before installation of Axon Devices (whether performed by Agency or Axon), Agency must prepare the location(s) where Axon Devices are to be installed ("**Installation Site**") per the environmental specifications in the Axon Device User Documentation. Following installation, Agency must maintain the Installation Site per the environmental specifications. If Axon modifies Axon Device User Documentation for any Axon Devices under this Agreement, Axon will provide the update to Agency when Axon generally releases it

12. **Acceptance**. When Axon completes professional Services, Axon will present an acceptance form ("**Acceptance Form**") to Agency. Agency will sign the Acceptance Form acknowledging completion. If Agency reasonably believes Axon did not complete the professional Services in substantial conformance with this Agreement, Agency must notify Axon in writing of the specific reasons for rejection within 7 calendar days from delivery of the Acceptance Form. Axon will address the issues and re-present the Acceptance Form for signature. If Axon does not receive the signed Acceptance Form or written notification of reasons for rejection within 7 calendar days of delivery of the Acceptance Form, Axon will deem Agency to have accepted the professional Services.

13. **Agency Network**. For work performed by Axon transiting or making use of Agency's network, Agency is solely responsible for maintenance and functionality of the network. In no event will Axon be liable for loss, damage, or corruption of Agency's network from any cause.

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Technology Assurance Plan Appendix

If Technology Assurance Plan ("**TAP**") or a bundle including TAP is on the Quote, this appendix applies.

1. **TAP Warranty**. The TAP warranty is an extended warranty that starts at the end of the 1-year hardware limited warranty.
2. **Officer Safety Plan**. If Agency purchases an Officer Safety Plan ("**OSP**"), Agency will receive the deliverables detailed in the Quote. Agency must accept delivery of the TASER CEW and accessories as soon as available from Axon.
3. **OSP 7 Term**. OSP 7 begins on the date specified in the Quote ("**OSP 7 Term**").
4. **TAP BWC Upgrade**. If Agency has no outstanding payment obligations and purchased TAP, Axon will provide Agency a new Axon body-worn camera ("**BWC Upgrade**") as scheduled in the Quote. If Agency purchased TAP Axon will provide a BWC Upgrade that is the same or like Axon Device, at Axon's option. Axon makes no guarantee the BWC Upgrade will utilize the same accessories or Axon Dock.
5. **TAP Dock Upgrade**. If Agency has no outstanding payment obligations and purchased TAP, Axon will provide Agency a new Axon Dock as scheduled in the Quote ("**Dock Upgrade**"). Accessories associated with any Dock Upgrades are subject to change at Axon discretion. Dock Upgrades will only include a new Axon Dock bay configuration unless a new Axon Dock core is required for BWC compatibility. If Agency originally purchased a single-bay Axon Dock, the Dock Upgrade will be a single-bay Axon Dock model that is the same or like Axon Device, at Axon's option. If Agency originally purchased a multi-bay Axon Dock, the Dock Upgrade will be a multi-bay Axon Dock that is the same or like Axon Device, at Axon's option.
6. **Upgrade Delay**. Axon may ship the BWC and Dock Upgrades as scheduled in the Quote without prior confirmation from Agency unless the Parties agree in writing otherwise at least 90 days in advance. Axon may ship the final BWC and Dock Upgrade as scheduled in the Quote 60 days before the end of the Subscription Term without prior confirmation from Agency.
7. **Upgrade Change**. If Agency wants to upgrade Axon Device models from the current Axon Device to an upgraded Axon Device, Agency must pay the price difference between the MSRP for the current Axon Device and the MSRP for the upgraded Axon Device. If the model Agency desires has an MSRP less than the MSRP of the offered BWC Upgrade or Dock Upgrade, Axon will not provide a refund. The MSRP is the MSRP in effect at the time of the upgrade.
8. **Return of Original Axon Device**. Within 30 days of receiving a BWC or Dock Upgrade, Agency must return the original Axon Devices to Axon or destroy the Axon Devices and provide a certificate of destruction to Axon including serial numbers for the destroyed Axon Devices. If Agency does not return or destroy the Axon Devices, Axon will deactivate the serial numbers for the Axon Devices received by Agency.
9. **Termination**. If Agency's payment for TAP, OSP, or Axon Evidence is more than 30 days past due, Axon may terminate TAP or OSP. Once TAP or OSP terminates for any reason:
   - 9.1. TAP and OSP coverage terminate as of the date of termination and no refunds will be given.
   - 9.2. Axon will not and has no obligation to provide the Upgrade Models.
   - 9.3. Agency must make any missed payments due to the termination before Agency may purchase any future TAP or OSP.

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TASER 7 Appendix

This TASER 7 Appendix applies to Agency's TASER 7, OSP 7, or OSP 7 Plus purchase from Axon, if applicable.

1. **Duty Cartridge Replenishment Plan**. If the Quote includes "**Duty Cartridge Replenishment Plan**", Agency must purchase the plan for each CEW user. A CEW user includes officers that use a CEW in the line of duty and those that only use a CEW for training. Agency may not resell cartridges received. Axon will only replace cartridges used in the line of duty.

2. **Training**. If the Quote includes a training voucher, Agency must use the voucher within 1 year of issuance, or the voucher will be void. Axon will issue Agency a voucher annually beginning on the start of the TASER Subscription Term. The voucher has no cash value. Agency cannot exchange it for another device or service. Unless stated in the Quote, the voucher does not include travel expenses and will be Agency's responsibility. If the Quote includes Axon Online Training or Virtual Reality Content Empathy Development for Autism/Schizophrenia (collectively, "**Training Content**"), Agency may access Training Content. Axon will deliver all Training Content electronically.

3. **TASER Upgrade**. If Agency purchases Axon's 10-year certification program for Axon's latest version of its TASER energy weapon ("Certification Program") and has no outstanding payment obligations as of the beginning of the 6th year of the Certification Program, Agency will qualify for an upgrade to any subsequent version of the Certification Program ("CEW Upgrade"). Agency will receive the CEW Upgrade at no additional cost, only to the extent such subsequent version of the Certification Program includes the same products or features as the Certification Program purchased by Agency. If Agency wants to upgrade to a Certification Program that includes additional products or features, Agency will pay the additional cost associated with such products and features. For the avoidance of doubt, Agency is not required to upgrade to any subsequent version of the Certification Program. Axon may ship the CEW Upgrade as scheduled in the Quote without prior confirmation from agency unless the Parties agree in writing otherwise at least 90 days in advance. If necessary to maintain compatibility among Axon Devices, within 30 days of receiving the CEW Upgrade, Agency must, if requested by Axon, return all hardware and related accessories received in connection with the Certification Program to Axon. In such event, Agency must ship batteries via ground shipping or in accordance with federal regulations in place at the time of the return. Axon will pay shipping costs for the return if Agency uses Axon's RMA process.

4. **Extended Warranty**. If the Quote includes an extended warranty, the extended warranty coverage period warranty will be for a 5-year term, which includes the hardware manufacturer's warranty plus the 4-year extended term.

5. **Trade-in**. If the Quote contains a discount on CEW-related line items, including items related to OSP, then that discount may only be applied as a trade-in credit, and Agency must return used hardware and accessories associated with the discount ("**Trade-In Units**") to Axon. Agency must ship batteries via ground shipping. Axon will pay shipping costs of the return. If Axon does not receive Trade-In Units within the timeframe below, Axon will invoice Agency the value of the trade-in credit. Agency may not destroy Trade-In Units and receive a trade-in credit.

Agency Size	Days to Return from Start Date of TASER 7 Subscription
Less than 100 officers	30 days
100 to 499 officers	90 days
500+ officers	180 days

6. **TASER 7 Subscription Term**. The TASER 7 Subscription Term for a standalone TASER 7 purchase begins on shipment of the TASER 7 hardware. The TASER 7 Subscription Term for OSP 7 begins on the OSP 7 Start date.

7. **Access Rights**. Upon Axon granting Agency a TASER 7 Axon Evidence subscription, Agency may access and use Axon Evidence for the storage and management of data from TASER 7 CEW devices during the TASER 7 Subscription Term. Agency may not exceed the number of end users than the Quote specifies.

8. **Privacy.** Axon will not disclose Agency Content or any information about Agency except as compelled by a court or administrative body or required by any law or regulation. Axon will give notice if any disclosure request is received for Agency Content, so Agency may file an objection with the court or administrative body.

9. **Termination**. If payment for TASER 7 is more than 30 days past due, Axon may terminate Agency's TASER 7 plan by notifying Agency. Upon termination for any reason, then as of the date of termination:

   9.1. TASER 7 extended warranties and access to Training Content will terminate. No refunds will be given.

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9.2. Axon will invoice Agency the remaining MSRP for TASER 7 products received before termination. If terminating for non-appropriations, Axon will not invoice Agency if Agency returns the CEW, rechargeable battery, holster, dock, core, training suits, and unused cartridges to Axon within 30 days of the date of termination.

9.3. Agency will be responsible for payment of any missed payments due to the termination before being allowed to purchase any future TASER 7 plan.

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Axon Auto-Tagging Appendix

If Auto-Tagging is included on the Quote, this Appendix applies.

1. **Scope.** Axon Auto-Tagging consists of the development of a module to allow Axon Evidence to interact with Agency's Computer-Aided Dispatch ("**CAD**") or Records Management Systems ("**RMS**"). This allows end users to auto-populate Axon video meta-data with a case ID, category, and location-based on data maintained in Agency's CAD or RMS.

2. **Support**. For thirty days after completing Auto-Tagging Services, Axon will provide up to 5 hours of remote support at no additional charge. Axon will provide free support due to a change in Axon Evidence, so long as long as Agency maintains an Axon Evidence and Auto-Tagging subscription. Axon will not provide support if a change is required because Agency changes its CAD or RMS.

3. **Changes**. Axon is only responsible to perform the Services in this Appendix. Any additional Services are out of scope. The Parties must document scope changes in a written and signed change order. Changes may require an equitable adjustment in fees or schedule.

4. **Agency Responsibilities**. Axon's performance of Auto-Tagging Services requires Agency to:

   4.1. Make available relevant systems, including Agency's current CAD or RMS, for assessment by Axon (including remote access if possible);

   4.2. Make required modifications, upgrades or alterations to Agency's hardware, facilities, systems and networks related to Axon's performance of Auto-Tagging Services;

   4.3. Provide access to the premises where Axon is performing Auto-Tagging Services, subject to Agency safety and security restrictions, and allow Axon to enter and exit the premises with laptops and materials needed to perform Auto-Tagging Services;

   4.4. Provide all infrastructure and software information (TCP/IP addresses, node names, network configuration) necessary for Axon to provide Auto-Tagging Services;

   4.5. Promptly install and implement any software updates provided by Axon;

   4.6. Ensure that all appropriate data backups are performed;

   4.7. Provide assistance, participation, and approvals in testing Auto-Tagging Services;

   4.8. Provide Axon with remote access to Agency's Axon Evidence account when required;

   4.9. Notify Axon of any network or machine maintenance that may impact the performance of the module at Agency; and

   4.10. Ensure reasonable availability of knowledgeable staff and personnel to provide timely, accurate, complete, and up-to-date documentation and information to Axon.

5. **Access to Systems**. Agency authorizes Axon to access Agency's relevant computers, network systems, and CAD or RMS solely for performing Auto-Tagging Services. Axon will work diligently to identify as soon as reasonably practicable resources and information Axon expects to use and will provide an initial list to Agency. Agency is responsible for and assumes the risk of any problems, delays, losses, claims, or expenses resulting from the content, accuracy, completeness, and consistency of all data, materials, and information supplied by Agency.

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Axon Fleet Appendix

If Axon Fleet is included on the Quote, this Appendix applies.

1. **Agency Responsibilities**. Agency must ensure its infrastructure and vehicles adhere to the minimum requirements to operate Axon Fleet 2 or Axon Fleet 3 (collectively, "Axon Fleet") as established by Axon during the qualifier call and on-site assessment at Agency and in any technical qualifying questions. If Agency's representations are inaccurate, the Quote is subject to change.

2. **Cradlepoint**. If Agency purchases Cradlepoint Enterprise Cloud Manager, Agency will comply with Cradlepoint's end user license agreement. The term of the Cradlepoint license may differ from the Axon Evidence Subscription. If Agency requires Cradlepoint support, Agency will contact Cradlepoint directly.

3. **Third-party Installer**. Axon will not be liable for the failure of Axon Fleet hardware to operate per specifications if such failure results from installation not performed by, or as directed by Axon.

4. **Wireless Offload Server.**

   4.1. **License Grant**. Axon grants Agency a non-exclusive, royalty-free, worldwide, perpetual license to use Wireless Offload Server ("**WOS**"). "Use" means storing, loading, installing, or executing WOS solely for data communication with Axon Devices for the number of licenses purchased. The WOS term begins upon the start of the Axon Evidence Subscription.

   4.2. **Restrictions**. Agency may not: (a) modify, alter, tamper with, repair, or create derivative works of WOS; (b) reverse engineer, disassemble, or decompile WOS, apply any process to derive the source code of WOS, or allow others to do so; (c) access or use WOS to avoid incurring fees or exceeding usage limits; (d) copy WOS in whole or part; (e) use trade secret information contained in WOS; (f) resell, rent, loan or sublicense WOS; (g) access WOS to build a competitive device or service or copy any features, functions or graphics of WOS; or (h) remove, alter or obscure any confidentiality or proprietary rights notices (including copyright and trademark notices) of Axon or Axon's licensors on or within WOS.

   4.3. **Updates**. If Agency purchases WOS maintenance, Axon will make updates and error corrections to WOS ("**WOS Updates**") available electronically via the Internet or media as determined by Axon. Agency is responsible for establishing and maintaining adequate Internet access to receive WOS Updates and maintaining computer equipment necessary for use of WOS. The Quote will detail the maintenance term.

   4.4. **WOS Support**. Upon request by Axon, Agency will provide Axon with access to Agency's store and forward servers solely for troubleshooting and maintenance.

5. **Axon Vehicle Software.**

   5.1. **License Grant**. Axon grants Agency a non-exclusive, royalty-free, worldwide, perpetual license to use ViewXL or Dashboard (collectively, "Axon Vehicle Software".) "Use" means storing, loading, installing, or executing Axon Vehicle Software solely for data communication with Axon Devices. The Axon Vehicle Software term begins upon the start of the Axon Evidence Subscription.

   5.2. **Restrictions**. Agency may not: (a) modify, alter, tamper with, repair, or create derivative works of Axon Vehicle Software; (b) reverse engineer, disassemble, or decompile Axon Vehicle Software, apply any process to derive the source code of Axon Vehicle Software, or allow others to do so; (c) access or use Axon Vehicle Software to avoid incurring fees or exceeding usage limits; (d) copy Axon Vehicle Software in whole or part; (e) use trade secret information contained in Axon Vehicle Software; (f) resell, rent, loan or sublicense Axon Vehicle Software; (g) access Axon Vehicle Software to build a competitive device or service or copy any features, functions or graphics of Axon Vehicle Software; or (h) remove, alter or obscure any confidentiality or proprietary rights notices (including copyright and trademark notices) of Axon or Axon's licensors on or within Axon Vehicle Software.

6. **Acceptance Checklist**. If Axon provides services to Agency pursuant to any statement of work in connection with Axon Fleet, within 7 days of the date on which Agency retrieves Agency's vehicle(s) from the Axon installer, said vehicle having been installed and configured with tested and fully and properly operational in-car hardware and software identified above, Agency will receive a Professional Services Acceptance Checklist to submit to Axon indicating acceptance or denial of said deliverables.

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7. **Axon Fleet Upgrade**. If Agency has no outstanding payment obligations and has purchased the "Fleet Technology Assurance Plan" (Fleet TAP), Axon will provide Agency with the same or like model of Fleet hardware ("**Axon Fleet Upgrade**") as schedule on the Quote.

   7.1. If Agency would like to change models for the Axon Fleet Upgrade, Agency must pay the difference between the MSRP for the offered Axon Fleet Upgrade and the MSRP for the model desired. The MSRP is the MSRP in effect at the time of the upgrade. Agency is responsible for the removal of previously installed hardware and installation of the Axon Fleet Upgrade.

   7.2. Within 30 days of receiving the Axon Fleet Upgrade, Agency must return the original Axon Devices to Axon or destroy the Axon Devices and provide a certificate of destruction to Axon, including serial numbers of the destroyed Axon Devices. If Agency does not destroy or return the Axon Devices to Axon, Axon will deactivate the serial numbers for the Axon Devices received by Agency.

8. **Axon Fleet Termination.** Axon may terminate Agency's Fleet subscription for non-payment. Upon any termination:

   8.1. Axon Fleet subscription coverage terminates, and no refunds will be given.

   8.2. Axon will not and has no obligation to provide the Axon Fleet Upgrade.

   8.3. Agency will be responsible for payment of any missed payments due to the termination before being allowed to purchase any future Fleet TAP.

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Axon Respond Appendix

This Axon Respond Appendix applies to both Axon Respond and Axon Respond Plus, if either is included on the Quote.

1. **Axon Respond Subscription Term**. If Agency purchases Axon Respond as part of a bundled offering, the Axon Respond subscription begins on the later of the (1) start date of that bundled offering, or (2) date Axon provisions Axon Respond to Agency. If Agency purchases Axon Respond as a standalone, the Axon Respond subscription begins the later of the (1) date Axon provisions Axon Respond to Agency, or (2) first day of the month following the Effective Date. The Axon Respond subscription term will end upon the completion of the Axon Evidence Subscription associated with Axon Respond.

2. **Scope of Axon Respond**. The scope of Axon Respond is to assist Agency with real-time situational awareness during critical incidents to improve officer safety, effectiveness, and awareness. In the event Agency uses Axon Respond outside this scope, Axon may initiate good-faith discussions with Agency on upgrading Agency's Axon Respond to better meet Agency's needs.

3. **Axon Body 3 LTE Requirements**. Axon Respond is only available and usable with an LTE enabled body-worn camera. Axon is not liable if Agency utilizes the LTE device outside of the coverage area or if the LTE carrier is unavailable. LTE coverage is only available in the United States, including any U.S. territories. Axon may utilize a carrier of Axon's choice to provide LTE service. Axon may change LTE carriers during the Term without Agency's consent.

4. **Axon Fleet 3 LTE Requirements.** Axon Respond is only available and usable with a Fleet 3 system configured with LTE modem and service. Agency is responsible for providing LTE service for the modem. Coverage and availability of LTE service is subject to Agency's LTE carrier.

5. **Axon Respond Service Limitations**. Agency acknowledges that LTE service is made available only within the operating range of the networks. Service may be temporarily refused, interrupted, or limited because of: (a) facilities limitations; (b) transmission limitations caused by atmospheric, terrain, other natural or artificial conditions adversely affecting transmission, weak batteries, system overcapacity, movement outside a service area or gaps in coverage in a service area and other causes reasonably outside of the carrier's control such as intentional or negligent acts of third parties that damage or impair the network or disrupt service; or (c) equipment modifications, upgrades, relocations, repairs, and other similar activities necessary for the proper or improved operation of service.

   5.1. With regard to Axon Body 3, Partner networks are made available as-is and the carrier makes no warranties or representations as to the availability or quality of roaming service provided by carrier partners, and the carrier will not be liable in any capacity for any errors, outages, or failures of carrier partner networks. Agency expressly understands and agrees that it has no contractual relationship whatsoever with the underlying wireless service provider or its affiliates or contractors and Agency is not a third-party beneficiary of any agreement between Axon and the underlying carrier.

6. **Termination**. Upon termination of this Agreement, or if Agency stops paying for Axon Respond or bundles that include Axon Respond, Axon will end Axon Respond services, including any Axon-provided LTE service.

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Add-on Services Appendix

This Appendix applies if Axon Citizen for Communities, Axon Redaction Assistant, and/or Axon Performance are included on the Quote.

1. **Subscription Term**. If Agency purchases Axon Citizen for Communities, Axon Redaction Assistant, or Axon Performance as part of OSP 7, the subscription begins on the later of the (1) start date of the OSP 7 Term, or (2) date Axon provisions Axon Citizen for Communities, Axon Redaction Assistant, or Axon Performance to Agency.

   1.1. If Agency purchases Axon Citizen for Communities, Axon Redaction Assistant, or Axon Performance as a standalone, the subscription begins the later of the (1) date Axon provisions Axon Citizen for Communities, Axon Redaction Assistant, or Axon Performance to Agency, or (2) first day of the month following the Effective Date.

   1.2. The subscription term will end upon the completion of the Axon Evidence Subscription associated with the add-on.

2. **Axon Citizen Storage**. For Axon Citizen, Agency may store an unlimited amount of data submitted through the public portal ("**Portal Content**"), within Agency's Axon Evidence instance. The post-termination provisions outlined in the Axon Cloud Services Terms of Use Appendix also apply to Portal Content.

3. **Performance Auto-Tagging Data**. In order to provide some features of Axon Performance to Agency, Axon will need to store call for service data from Agency's CAD or RMS.

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Axon Auto-Transcribe Appendix

This Appendix applies if Axon Auto-Transcribe is included on the Quote.

1. **Subscription Term.** If Agency purchases Axon Auto-Transcribe as part of a bundle or Axon Cloud Services subscription, the subscription begins on the later of the (1) start date of the bundle or Axon Cloud Services license term, or (2) date Axon provisions Axon Auto-Transcribe to Agency. If Agency purchases Axon Auto-Transcribe minutes as a standalone, the subscription begins on the date Axon provisions Axon Auto-Transcribe to Agency.

   1.1. If Agency cancels Auto-Transcribe services, any amounts owed by the Parties will be based on the amount of time passed under the annual subscription, rather than on the number of minutes used, regardless of usage.

2. **Auto-Transcribe A-La-Carte Minutes.** Upon Axon granting Agency a set number of minutes, Agency may utilize Axon Auto-Transcribe, subject to the number of minutes allowed on the Quote. Agency will not have the ability to roll over unused minutes to future Auto-Transcribe terms. Axon may charge Agency additional fees for exceeding the number of purchased minutes. Axon Auto-Transcribe minutes expire one year after being provisioned to Agency by Axon.

3. **Axon Unlimited Transcribe.** Upon Axon granting Agency an Unlimited Transcribe subscription to Axon Auto-Transcribe, Agency may utilize Axon Auto-Transcribe with no limit on the number of minutes. Unlimited Transcribe includes automatic transcription of all Axon BWC and Axon Capture footage. With regard to Axon Interview Room, Axon Fleet, Axon Citizen, or third-party transcription, transcription must be requested on demand. Notwithstanding the foregoing, Axon may limit usage after 5,000 minutes per user per month for multiple months in a row. Axon will not bill for overages.

4. **Warranty.** Axon disclaims all warranties, express or implied, for Axon Auto-Transcribe.

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Axon Virtual Reality Content Terms of Use Appendix

If Virtual Reality is included on the Quote, this Appendix applies.

1. **Term**. The Quote will detail the products and license duration, as applicable, of the goods, services, and software, and contents thereof, provided by Axon to Agency related to virtual reality (collectively, "Virtual Reality Media").
2. **Headsets**. Agency may purchase additional virtual reality headsets from Axon. In the event Agency decides to purchase additional virtual reality headsets for use with Virtual Reality Media, Agency must purchase those headsets from Axon.
3. **License Restrictions**. All licenses will immediately terminate if Agency does not comply with any term of this Agreement. If Agency utilizes more users than stated in this Agreement, Agency must purchase additional Virtual Reality Media licenses from Axon. Agency may not use Virtual Reality Media for any purpose other than as expressly permitted by this Agreement. Agency may not:
   - 3.1. modify, tamper with, repair, or otherwise create derivative works of Virtual Reality Media;
   - 3.2. reverse engineer, disassemble, or decompile Virtual Reality Media or apply any process to derive the source code of Virtual Reality Media, or allow others to do the same;
   - 3.3. copy Virtual Reality Media in whole or part, except as expressly permitted in this Agreement;
   - 3.4. use trade secret information contained in Virtual Reality Media;
   - 3.5. resell, rent, loan or sublicense Virtual Reality Media;
   - 3.6. access Virtual Reality Media to build a competitive device or service or copy any features, functions, or graphics of Virtual Reality Media; or
   - 3.7. remove, alter, or obscure any confidentiality or proprietary rights notices (including copyright and trademark notices) of Axon or Axon's licensors on or within Virtual Reality Media or any copies of Virtual Reality Media.
4. **Privacy**. Agency's use of the Virtual Reality Media is subject to the Axon Virtual Reality Privacy Policy, a current version of which is available at https://www.axon.com/legal/axon-virtual-reality-privacy-policy.
5. **Termination**. Axon may terminate Agency's license immediately for Agency's failure to comply with any of the terms in this Agreement.

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Axon Commander Software Appendix

This Appendix applies if Axon Commander is included on the Quote.

1. **License**. Axon owns all executable instructions, images, icons, sound, and text in Commander. All rights are reserved to Axon. Axon grants a non-exclusive, royalty-free, worldwide right and license to use Commander. "Use" means storing, loading, installing, or executing Commander exclusively for data communication with an Axon Device. Agency may use Commander in a networked environment on computers other than the computer it installs Commander on, so long as each execution of Commander is for data communication with an Axon Device. Agency may make copies of Commander for archival purposes only. Agency shall retain all copyright, trademark, and proprietary notices in Commander on all copies or adaptations.
2. **Term**. The Quote will detail the duration of the Commander license, as well as any maintenance. The term will begin upon installation of Commander by Axon.
3. **License Restrictions**. All licenses will immediately terminate if Agency does not comply with any term of this Agreement. Agency may not use Commander for any purpose other than as expressly permitted by this Agreement. Agency may not:
   - 3.1. modify, tamper with, repair, or otherwise create derivative works of Commander;
   - 3.2. reverse engineer, disassemble, or decompile Commander or apply any process to derive the source code of Commander, or allow others to do the same;
   - 3.3. access or use Commander to avoid incurring fees or exceeding usage limits or quotas;
   - 3.4. copy Commander in whole or part, except as expressly permitted in this Agreement;
   - 3.5. use trade secret information contained in Commander;
   - 3.6. resell, rent, loan or sublicense Commander;
   - 3.7. access Commander to build a competitive device or service or copy any features, functions, or graphics of Commander; or
   - 3.8. remove, alter, or obscure any confidentiality or proprietary rights notices (including copyright and trademark notices) of Axon or Axon's licensors on or within Commander or any copies of Commander.
4. **Support**. Axon may make available updates and error corrections ("**Updates**") to Commander. Axon will provide Updates electronically via the Internet or media as determined by Axon. Agency is responsible for establishing and maintaining adequate access to the Internet to receive Updates. Agency is responsible for maintaining the computer equipment necessary to use Commander. Axon may provide technical support of a prior release/version of Commander for 6 months from when Axon made the subsequent release/version available.
5. **Termination**. Axon may terminate Agency's license immediately for Agency's failure to comply with any of the terms in this Agreement. Upon termination, Axon may disable Agency's right to login to Axon Commander.

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Axon Application Programming Interface Appendix

This Appendix applies if Axon's API Services are included on the Quote.

1. **Definitions**.

   1.1. "**API Client**" means the software that acts as the interface between Agency's computer and the server, which is already developed or to be developed by Agency.

   1.2. "**API Interface**" means software implemented by Agency to configure Agency's independent API Client Software to operate in conjunction with the API Service for Agency's authorized Use.

   1.3. "**Axon Evidence Partner API, API or AXON API**" (collectively "**API Service**") means Axon's API which provides a programmatic means to access data in Agency's Axon Evidence account or integrate Agency's Axon Evidence account with other systems.

   1.4. "**Use**" means any operation on Agency's data enabled by the supported API functionality.

2. **Purpose and License**.

   2.1. Agency may use API Service and data made available through API Service, in connection with an API Client developed by Agency. Axon may monitor Agency's use of API Service to ensure quality, improve Axon devices and services, and verify compliance with this Agreement. Agency agrees to not interfere with such monitoring or obscure from Axon Agency's use of API Service. Agency will not use API Service for commercial use.

   2.2. Axon grants Agency a non-exclusive, non-transferable, non-sublicensable, worldwide, revocable right and license during the Term to use API Service, solely for Agency's Use in connection with Agency's API Client.

   2.3. Axon reserves the right to set limitations on Agency's use of the API Service, such as a quota on operations, to ensure stability and availability of Axon's API. Axon will use reasonable efforts to accommodate use beyond the designated limits.

3. **Configuration**. Agency will work independently to configure Agency's API Client with API Service for Agency's applicable Use. Agency will be required to provide certain information (such as identification or contact details) as part of the registration. Registration information provided to Axon must be accurate. Agency will inform Axon promptly of any updates. Upon Agency's registration, Axon will provide documentation outlining API Service information.

4. **Agency Responsibilities**. When using API Service, Agency and its end users may not:

   4.1. use API Service in any way other than as expressly permitted under this Agreement;

   4.2. use in any way that results in, or could result in, any security breach to Axon;

   4.3. perform an action with the intent of introducing any viruses, worms, defect, Trojan horses, malware, or any items of a destructive nature to Axon Devices and Services;

   4.4. interfere with, modify, disrupt or disable features or functionality of API Service or the servers or networks providing API Service;

   4.5. reverse engineer, decompile, disassemble, or translate or attempt to extract the source code from API Service or any related software;

   4.6. create an API Interface that functions substantially the same as API Service and offer it for use by third parties;

   4.7. provide use of API Service on a service bureau, rental or managed services basis or permit other individuals or entities to create links to API Service;

   4.8. frame or mirror API Service on any other server, or wireless or Internet-based device;

   4.9. make available to a third-party, any token, key, password or other login credentials to API Service;

   4.10. take any action or inaction resulting in illegal, unauthorized or improper purposes; or

   4.11. disclose Axon's API manual.

5. **API Content**. All content related to API Service, other than Agency Content or Agency's API Client content, is considered Axon's API Content, including:

   5.1. the design, structure and naming of API Service fields in all responses and requests;

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5.2. the resources available within API Service for which Agency takes actions on, such as evidence, cases, users, or reports; and

5.3. the structure of and relationship of API Service resources; and

5.4. the design of API Service, in any part or as a whole.

5.5. Prohibitions on API Content. Neither Agency nor its end users will use API content returned from the API Interface to:

5.6. scrape, build databases, or otherwise create permanent copies of such content, or keep cached copies longer than permitted by the cache header;

5.7. copy, translate, modify, create a derivative work of, sell, lease, lend, convey, distribute, publicly display, or sublicense to any third-party;

5.8. misrepresent the source or ownership; or

5.9. remove, alter, or obscure any confidentiality or proprietary rights notices (including copyright and trademark notices).

6. **API Updates**. Axon may update or modify the API Service from time to time ("**API Update**"). Agency is required to implement and use the most current version of API Service and to make any applicable changes to Agency's API Client required as a result of such API Update. API Updates may adversely affect how Agency's API Client access or communicate with API Service or the API Interface. Each API Client must contain means for Agency to update API Client to the most current version of API Service. Axon will provide support for 1 year following the release of an API Update for all depreciated API Service versions.

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Advanced User Management Appendix

This Appendix applies if Axon Advanced User Management is included on the Quote.

1. **Scope**. Advanced User Management allows Agency to (a) utilize bulk user creation and management, (b) automate user creation and management through System for Cross-domain Identity Management ("**SCIM**"), and (c) automate group creation and management through SCIM.

2. **Advanced User Management Configuration**. Agency will work independently to configure Agency's Advanced User Management for Agency's applicable Use. Upon request, Axon will provide general guidance to Agency, including documentation that details the setup and configuration process.

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Axon Channel Services Appendix

This Appendix applies if Agency purchases Axon Channel Service, as set forth on the Quote.

1. Definitions.

   1.1. "**Axon Digital Evidence Management System**" means Axon Evidence or Axon Commander, as specified in the attached Channel Services Statement of Work.

   1.2. "**Active Channel**" means a third-party system that is continuously communicating with an Axon Digital Evidence Management System.

   1.3. "**Inactive Channel**" means a third-party system that will have a one-time communication to an Axon Digital Evidence Management System.

2. **Scope**. Agency currently has a third-party system or data repository from which Agency desires to share data with Axon Digital Evidence Management. Axon will facilitate the transfer of Agency's third-party data into an Axon Digital Evidence Management System or the transfer of Agency data out of an Axon Digital Evidence Management System as defined in the Channel Services Statement of Work ("**Channel Services SOW**"). Channel Services will not delete any Agency Content. Agency is responsible for verifying all necessary data is migrated correctly and retained per Agency policy.

3. **Purpose and Use**. Agency is responsible for verifying Agency has the right to share data from and provide access to third-party system as it relates to the Services described in this Appendix and the Channel Services SOW. For Active Channels, Agency is responsible for any changes to a third-party system that may affect the functionality of the channel service. Any additional work required for the continuation of the Service may require additional fees. An Axon Field Engineer may require access to Agency's network and systems to perform the Services described in the Channel Services SOW. Agency is responsible for facilitating this access per all laws and policies applicable to Agency.

4. **Project Management**. Axon will assign a Project Manager to work closely with Agency's project manager and project team members and will be responsible for completing the tasks required to meet all contract deliverables on time and budget.

5. **Warranty.** Axon warrants that it will perform the Channel Services in a good and workmanlike manner.

6. **Monitoring**. Axon may monitor Agency's use of Channel Services to ensure quality, improve Axon devices and services, prepare invoices based on the total amount of data migrated, and verify compliance with this Agreement. Agency agrees not to interfere with such monitoring or obscure from Axon Agency's use of channel services.

7. **Agency's Responsibilities.** Axon's successful performance of the Channel Services requires Agency:

   7.1. Make available its relevant systems for assessment by Axon (including making these systems available to Axon via remote access);

   7.2. Provide access to the building facilities and where Axon is to perform the Channel Services, subject to safety and security restrictions imposed by the Agency (including providing security passes or other necessary documentation to Axon representatives performing the Channel Services permitting them to enter and exit Agency premises with laptop personal computers and any other materials needed to perform the Channel Services);

   7.3. Provide all necessary infrastructure and software information (TCP/IP addresses, node names, and network configuration) for Axon to provide the Channel Services;

   7.4. Ensure all appropriate data backups are performed;

   7.5. Provide Axon with remote access to the Agency's network and third-party systems when required for Axon to perform the Channel Services;

   7.6. Notify Axon of any network or machine maintenance that may impact the performance of the Channel Services; and

   7.7. Ensure the reasonable availability by phone or email of knowledgeable staff, personnel, system administrators, and operators to provide timely, accurate, complete, and up-to-date documentation and information to Axon (these contacts are to provide background information and clarification of information required to perform the Channel Services).

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VIEVU Data Migration Appendix

This Appendix applies if Agency purchases Migration services, as set forth on the Quote.

1. **Scope**. Agency currently has legacy data in the VIEVU Solution from which Agency desires to move to Axon Evidence. Axon will work with Agency to copy legacy data from the VIEVU solution into Axon Evidence ("**Migration**"). Before Migration, Agency and Axon will work together to develop a Statement of Work ("**Migration SOW**") to detail all deliverables and responsibilities. The Migration will require the availability of Agency resources. Such resources will be identified in the SOW. On-site support during Migration is not required. Upon Agency's request, Axon will provide on-site support for an additional fee. Any request for on-site support will need to be pre-scheduled and is subject to Axon's resource availability.

   1.1. A small amount of unexposed data related to system information will not be migrated from the VIEVU solution to Axon Evidence. Upon request, some of this data can be manually exported before Migration and provided to Agency. The Migration SOW will provide further detail.

2. **Changes**. Axon is only responsible to perform the Services described in this Appendix and Migration SOW. Any additional services are out of scope. The Parties must document scope changes in a written and signed change order. Changes may require an equitable adjustment in the charges or schedule.

3. **Project Management**. Axon will assign a Project Manager to work closely with Agency's project manager and project team members and will be responsible for completing the tasks required to meet all contract deliverables on time and budget.

4. **Downtime**. There may be downtime during the Migration. The duration of the downtime will depend on the amount of data that Agency is migrating. Axon will work with Agency to minimize any downtime. Any VIEVU mobile application will need to be disabled upon Migration.

5. **Functionality Changes**. Due to device differences between the VIEVU solution and the Axon's Axon Evidence solution, there may be functionality gaps that will not allow for all migrated data to be displayed the same way in the user interface after Migration

6. **Acceptance**. Once the Migration is complete, Axon will notify Agency and an acceptance form. Agency is responsible for verifying that the scope of the project has been completed and all necessary data is migrated correctly and retained per Agency policy. Agency will have 90 days to provide Axon acceptance that the Migration was successful, or Axon will deem the Migration accepted.

   6.1. In the event Agency does not accept the Migration, Agency agrees to notify the Axon within a reasonable time. Agency also agrees to allow Axon a reasonable time to resolve any issue. In the event Agency does not provide Axon with a written rejection of the Migration during these 90 days, Agency may be charged for additional monthly storage costs. After Agency provides acceptance of the Migration, the Axon will delete all data from the VIEVU solution 90 days after the Migration.

7. **Post-Migration**. After Migration, the VIEVU solution may not be supported and updates may not be provided. Axon may end of life the VIEVU solution in the future. If Agency elects to maintain data within the VIEVU solution, Axon will provide Agency 90 days' notice before ending support for the VIEVU solution.

8. **Warranty.** Axon warrants that it will perform the Migration in a good and workmanlike manner.

9. **Monitoring**. Axon may monitor Agency's use of Migration to ensure quality, improve Axon devices and services, prepare invoices based on the total amount of data migrated, and verify compliance with this Agreement. Agency agrees not to interfere with such monitoring or obscure from Axon Agency's use of Migration.

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Axon Support Engineer Appendix

This Appendix applies if Axon Support Engineer services are included on the Quote.

1. **Axon Support Engineer Payment.** Axon will invoice for Axon Support Engineer ("**ASE**") services, as outlined in the Quote, when the Axon Support Engineer commences work on-site at Agency.

2. **Full-Time ASE Scope of Services.**

   2.1. A Full-Time ASE will work on-site four (4) days per week.

   2.2. Agency's Axon sales representative and Axon's Agency Success team will work with Agency to define its support needs and ensure the Full-Time ASE has skills to align with those needs. There may be up to a 6-month waiting period before the Full-Time ASE can work on-site, depending upon Agency's needs and availability of a Full-Time ASE.

   2.3. The purchase of Full-Time ASE Services includes 2 complimentary Axon Accelerate tickets per year of the Agreement, so long as the ASE has started work at Agency, and Agency is current on all payments for the Full-Time ASE Service.

   2.4. The Full-Time ASE **Service options are listed below:**

Ongoing System Set-up and Configuration Assisting with assigning cameras and registering docks Maintaining Agency's Axon Evidence account Connecting Agency to "Early Access" programs for new devices
Account Maintenance Conducting on-site training on new features and devices for Agency leadership team(s) Thoroughly documenting issues and workflows and suggesting new workflows to improve the effectiveness of the Axon program Conducting weekly meetings to cover current issues and program status
Data Analysis Providing on-demand Axon usage data to identify trends and insights for improving daily workflows Comparing Agency's Axon usage and trends to peers to establish best practices Proactively monitoring the health of Axon equipment and coordinating returns when needed
Direct Support Providing on-site, tier 1 and tier 2 technical support for Axon devices Proactively monitoring the health of Axon equipment Creating and monitoring RMAs on-site Providing Axon app support Monitoring and testing new firmware and workflows before they are released to Agency's production environment
Agency Advocacy Coordinating bi-annual voice of customer meetings with Axon's Device Management team Recording and tracking Agency feature requests and major bugs

3. **Regional ASE Scope of Services**

   3.1. A Regional ASE will work on-site for 3 consecutive days per quarter. Agency must schedule the on-site days at least 2 weeks in advance. The Regional ASE will also be available by phone and email during regular business hours up to 8 hours per week.

   3.2. There may be up to a 6-month waiting period before Axon assigns a Regional ASE to Agency, depending upon the availability of a Regional ASE.

   3.3. The purchase of Regional ASE Services includes 2 complimentary Axon Accelerate tickets per year of the Agreement, so long as the ASE has started work at Agency and Agency is current on all payments for the Regional ASE Service.

   3.4. The Regional ASE service options are listed below:

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Account Maintenance Conducting remote training on new features and devices for Agency's leadership Thoroughly documenting issues and workflows and suggesting new workflows to improve the effectiveness of the Axon program Conducting weekly conference calls to cover current issues and program status Visiting Agency quarterly (up to 3 consecutive days) to perform a quarterly business review, discuss Agency's goals for your Axon program, and continue to ensure a successful deployment of Axon devices
Direct Support Providing remote, tier 1 and tier 2 technical support for Axon devices Creating and monitoring RMAs remotely
Data Analysis Providing quarterly Axon usage data to identify trends and program efficiency opportunities Comparing an Agency's Axon usage and trends to peers to establish best practices Proactively monitoring the health of Axon equipment and coordinating returns when needed
Agency Advocacy Coordinating bi-yearly Voice of Agency meetings with Device Management team Recording and tracking Agency feature requests and major bugs

4. **Out of Scope Services.** The ASE is responsible to perform only the Services described in this Appendix. Any additional Services discussed or implied that are not defined explicitly in this Appendix will be considered out of the scope.

5. **ASE Leave Time**. The ASE will be allowed up 7 days of sick leave and up to 15 days of vacation time per each calendar year. The ASE will work with Agency to coordinate any time off and will provide Agency with at least 2 weeks' notice before utilizing any vacation days.

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Axon Investigate Appendix

If the Quote includes Axon's On Prem Video Suite known as Axon Investigate, the following appendix shall apply.

1. **License Grant**. Subject to the terms and conditions specified below and upon payment of the applicable fees set forth in the Quote, Axon grants to Agency a nonexclusive, nontransferable license to install, use, and display the Axon Investigate software ("Software") solely for its own internal use only and for no other purpose, for the duration of subscription term set forth in the Quote. This Agreement does not grant Agency any right to enhancements or updates, but if such are made available to Agency and obtained by Agency they shall become part of the Software and governed by the terms of this Agreement.

2. **Third-Party Licenses**. Axon licenses several third-party codecs and applications that are integrated into the Software. Users with an active support contract with Axon are granted access to these additional features. By accepting this agreement, Agency agrees to and understands that an active support contract is required for all of the following features: DNxHD output formats, decoding files via the “fast indexing” method, proprietary file metadata, telephone and email support, and all future updates to the software. If Agency terminates the annual support contract with Axon, the features listed above will be disabled within the Software. It is recommended that users remain on an active support contract to maintain the full functionality of the Software.

3. **Restrictions on Use**. Agency may not permit any other person to use the Software unless such use is in accordance with the terms of this Agreement. Agency may not modify, translate, reverse engineer, reverse compile, decompile, disassemble or create derivative works with respect to the Software, except to the extent applicable laws specifically prohibit such restrictions. Agency may not rent, lease, sublicense, grant a security interest in or otherwise transfer Agency’s rights to or to use the Software. Any rights not granted are reserved to Axon.

4. **Term**. For purchased perpetual Licenses only--excluding Licenses leased for a pre-determined period of time, evaluation licenses, companion licenses, as well as temporary licenses--the license shall be perpetual unless Agency fails to observe any of its terms, in which case it shall terminate immediately, and without additional prior notice. The terms of Paragraphs 1, 2, 3, 5, 6, 8 and9 shall survive termination of this Agreement. For licenses leased for a pre-determined period of time, for evaluation licenses, companion licenses, as well as temporary licenses, the license is granted for a period beginning at the installation date and for the duration of the evaluation period or temporary period as agreed between Axon and Agency.

5. **Title**. Axon and its licensors shall have sole and exclusive ownership of all right, title, and interest in and to the Software and all changes, modifications and enhancements thereof (including ownership of all trade secrets and copyrights pertaining thereto), regardless of the form or media in which the original or copies may exist, subject only to the rights and privileges expressly granted by Axon. This agreement does not provide Agency with title or ownership of the Software, but only a right of limited use.

6. **Copies**. The Software is copyrighted under the laws of the United States and international treaty provisions. Agency may not copy the Software except for backup or archival purposes, and all such copies shall contain all Axon’s notices regarding proprietary rights as contained in the Software as originally provided to Agency. If Agency receives one copy electronically and another copy on media, the copy on media may be used only for archival purposes and this license does not authorize Agency to use the copy of media on an additional server.t

7. **Actions Required Upon Termination**. Upon termination of the license associated with this Agreement, Agency agrees to destroy all copies of the Software and other text and/or graphical documentation, whether in electronic or printed format, that describe the features, functions and operation of the Software that are provided by Axon to Agency ("Software Documentation"), or return such copies to Axon. Agency agrees that with respect to any copies that may exist with respect to media containing regular backups of Agency’s computer or computer system, that Agency shall not access such media for the purpose of recovering the Software or online Software Documentation.

8. **Export Controls**. None of the Software, Software Documentation or underlying information may be downloaded or otherwise exported, directly or indirectly, without the prior written consent, if required, by the office of Export Administration of the United States, Department of Commerce, nor to any country to which the U.S. has embargoed goods, to any person on the U.S. treasury Department’s list of Specially Designated Nations or the U.S. Department of Commerce’s Table of Denials.

9. **U.S. Government Restricted Rights**. The Software and Software Documentation are Commercial Computer Software

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provided with RESTRICTED RIGHTS under Federal Acquisition Regulations and agency supplements to them. Use, duplication or disclosure by the U.S. Government is subject to restrictions as set forth in subparagraph (c)(1)(ii) of the Rights in Technical Data and Computer Software clause at DFAR 255.227-7013 et. Seq. or 252.211-7015, or subparagraphs (a) through (d) of the Commercial Computer Software Restricted Rights at FAR 52.227-19, as applicable, or similar clauses in the NASA FAR Supplement. Contractor/manufacturer is Axon Enterprise, Inc., 17800 North 85th Street, Scottsdale, Arizona 85255.

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My90 Terms of Use Appendix

Definitions.

1.1. "**My90**" means Axon's proprietary platform and methodology to obtain and analyze feedback, and other related offerings, including, without limitation, interactions between My90 and Axon Products.

1.2. "**Recipient Contact Information**" means contact Information, as applicable, including phone number or email address (if available) of the individual whom Customer would like to obtain feedback.

1.3. "**Customer Data**" means

1.3.1. "My90 Customer Content" which means data, including Recipient Contact Information, provided to My90 directly by Customer or at their direction, or by permitting My90 to access or connect to an information system or similar technology. My90 Customer Content does not include My90 Non-Content Data.

1.3.2. "My90 Non-Content Data" which means data, configuration, and usage information about Customer's My90 tenant, and client software, users, and survey recipients that is Processed when using My90 or responding to a My90 Survey. My90 Non-Content Data includes data about users and survey recipients captured during account management and customer support activities. My90 Non-Content Data does not include My90 Customer Content.

1.3.3. "Survey Response" which means survey recipients response to My90 Survey.

1.4. "**My90 Data**" means

1.4.1. "My90 Survey" which means surveys, material(s) or content(s) made available by Axon to Customer and survey recipients within My90.

1.4.2. "Aggregated Survey Response" which means Survey Response that has been de-identified and aggregated or transformed so that it is no longer reasonably capable of being associated with, or could reasonably be linked directly or indirectly to a particular individual.

1.5. "**Personal Data**" means any information relating to an identified or identifiable natural person. An identifiable natural person is one who can be identified, directly or indirectly, in particular by reference to an identifier such as a name, an identification number, location data, an online identifier or to one or more factors specific to the physical, physiological, genetic, mental, economic, cultural, or social identity of that natural person.

1.6. "**Processing**" means any operation or set of operations which is performed on data or on sets of data, whether or not by automated means, such as collection, recording, organization, structuring, storage, adaptation or alteration, retrieval, consultation, use, disclosure by transmission, dissemination or otherwise making available, alignment or combination, restriction, erasure, or destruction.

1.7. "**Sensitive Personal Data**" means Personal Data that reveals an individual's health, racial or ethnic origin, sexual orientation, disability, religious or philosophical beliefs, or trade union membership.

2. **Access**. Upon Axon granting Customer a subscription to My90, Customer may access and use My90 to store and manage My90 Customer Content, and applicable My90 Surveys and Aggregated Survey Responses. This Appendix is subject to the Terms and Conditions of Axon's Master Service and Purchasing Agreement or in the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern.

3. **IP address**. Axon will not store survey respondents' IP address.

4. **Customer Owns My90 Customer Content**. Customer controls or owns all right, title, and interest in My90 Customer Content. Except as outlined herein, Axon obtains no interest in My90 Customer Content, and My90 Customer Content is not Axon's business records. Except as set forth in this Agreement, Customer is responsible for uploading, sharing, managing, and deleting My90 Customer Content. Axon will only have access to My90 Customer Content for the limited purposes set forth herein. Customer agrees to allow Axon access to My90 Customer Content to (a) perform troubleshooting, maintenance, or diagnostic screenings; and (b) enforce this Agreement or policies governing use of My90 and other Axon Products.

5. **Details of the Processing**. The nature and purpose of the Processing under this Appendix are further specified

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in Schedule 1 Details of the Processing, to this Appendix.

6. **Security**. Axon will implement commercially reasonable and appropriate measures to secure Customer Data against accidental or unlawful loss, access, or disclosure. Axon will maintain a comprehensive information security program to protect Customer Data including logical, physical access, vulnerability, risk, and configuration management; incident monitoring and response; security education; and data protection. Axon will not treat Customer Data in accordance with FBI CJIS Security Policy requirements and does not agree to the CJIS Security Addendum for this engagement or any other security or privacy related commitments that have been established between Axon and Customer, such as ISO 27001 certification or SOC 2 Reporting.

7. **Privacy**. Customer use of My90 is subject to the My90 Privacy Policy, a current version of which is available at https://www.axon.com/legal/my90privacypolicy . Customer agrees to allow Axon access to My90 Non-Content Data from Customer to (a) perform troubleshooting, maintenance, or diagnostic screenings; (b) provide, develop, improve, and support current and future Axon Products including My90 and related services; and (c) enforce this Agreement or policies governing the use of My90 or other Axon Products.

8. **Location of Storage**. Axon may transfer Customer Data to third-party subcontractors for Processing. Axon will determine the locations for Processing of Customer Data. For all Customers, Axon will Process including store Customer Data within the United States. Ownership of My90 Customer Content remains with Customer.

9. **Required Disclosures**. Axon may be required to disclose Customer Data that Customer shares with Axon as part of a subpoena process or other order issued by a court or administrative body or otherwise required by any law or regulation. Axon will not disclose Customer Data except as compelled by a court or administrative body or required by any law or regulation. Axon will notify Customer if any disclosure request is received for Customer Data so Customer may file an objection with the court or administrative body, unless prohibited by law.

10. **Data Sharing**. Axon may share data only with entities that control or are controlled by or under common control of Axon, and as described below:

    10.1. Axon may share Customer Data with third parties it employs to perform tasks on Axon's behalf to provide products or services to Customer.

    10.2. Axon may share Aggregated Survey Response with third parties, such as other Axon Customers, local city agencies, private companies, or members of the public that are seeking a way to collect analysis on general policing and community trends. Aggregated Survey Response will not be reasonably capable of being associated with or could reasonably be linked directly or indirectly to a particular individual.

11. **License and Intellectual Property**. Customer grants Axon and, its affiliates, and assignees the irrevocable, perpetual, fully paid, royalty-free, and worldwide right and license to use Customer Data for internal use including but not limited to analysis and creation of derivatives but Axon may not release Customer Data to any third party under this right that is not aggregated and de-identified. Customer acknowledges that Customer will have no intellectual property right in any media, good or service developed or improved by Axon. Customer acknowledges that Axon may make any lawful use of My90 Data and any derivative of Customer Data including, without limitation, the right to monetize, redistribute, make modification of, and make derivatives of the surveys, survey responses and associated data, and Customer will have no intellectual property right in any good, service, media, or other product that uses My90 Data.

12. **Customer Use of Aggregated Survey Response**. Axon will make available to Customer Aggregated Survey Response and rights to use for any Customer purpose.

13. **Data Subject Rights**. Taking into account the nature of the Processing, Axon shall assist Customer by appropriate technical and organizational measures, insofar as this is possible, for the fulfilment of Customer's obligation to respond to a Data Subject Request regarding any Personal Data contained within My90 Customer Content. If in regard to My90 Customer Content, Axon receives a Data Subject Request from Customer's data subject to exercise one or more of its rights under applicable Data Protection Law, Axon will redirect the data subject within 72 hours, to make its request directly to Customer. Customer will be responsible for responding to any such request.

14. **Assistance with Requests Related to My90 Customer Content**. With regard to the processing of My90 Customer Content, Axon shall, if not prohibited by applicable law, notify Customer without delay after receipt, if Axon: (a) receives a request for information from the Supervisory Authority or any other competent authority regarding My90 Customer Content; (b) receives a complaint or request from a third party regarding the obligations of Customer or Axon under applicable Data Protection Law; or (c) receives any other communication which directly or indirectly pertains to My90 Customer Content or the Processing or protection of My90 Customer Content. Axon

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shall not respond to such requests, complaints, or communications, unless Customer has given Axon written instructions to that effect or if such is required under a statutory provision. In the latter case, prior to responding to the request, Axon shall notify Customer of the relevant statutory provision and Axon shall limit its response to what is necessary to comply with the request.

15. **Axon Evidence Partner Sharing**. If Axon Evidence partner sharing is used to share My90 Customer Content, Customer will manage the data sharing partnership with Axon and access to allow only for authorized data sharing with Axon. Customer acknowledges that any applicable audit trail on the original source data will not include activities and processing performed against the instances, copies or clips that has been shared with Axon. Customer also acknowledges that the retention policy from the original source data is not applied to any data shared with Axon. Except as provided herein, data shared with Axon may be retained indefinitely by Axon.

16. **Data Retention**. Phone numbers provided to Axon directly by Customer or at their direction, or by permitting My90 to access or connect to an information system or similar technology will be retained for 24 hours. Axon will not delete Aggregated Survey Response for four years following termination of this Agreement. There will be no functionality of My90 during these four years other than the ability to submit a request to retrieve Aggregated Survey Response. Axon has no obligation to maintain or provide Aggregated Survey Response after these four years and may thereafter, unless legally prohibited, delete all Aggregated Survey Response.

17. **Termination**. Termination of an My90 Agreement will not result in the removal or modification of previously shared My90 Customer Content or the potential monetization of Survey Response and Aggregated Survey Response.

18. **Managing Data Shared**. Customer is responsible for:

    18.1. Ensuring My90 Customer Content is appropriate for use in My90. This includes, prior to sharing: (a) applying any and all required redactions, clipping, removal of metadata, logs, etc. and (b) coordination with applicable public disclosure officers and related legal teams;

    18.2. Ensuring that only My90 Customer Content that is authorized to be shared for the purposes outlined is shared with Axon. Customer will periodically monitor or audit this shared data;

    18.3. Using an appropriately secure data transfer mechanism to provide My90 Customer Content to Axon;

    18.4. Immediately notifying Axon if My90 Customer Content that is not authorized for sharing has been shared. Axon may not be able to immediately retrieve or locate all instances, copies or clips of My90 Customer Content in the event Customer requests to un-share previously shared My90 Customer Content;

19. **Prior to enrollment in My90**. Prior to enrolling in MY90, Customer will:

    19.1. determine how to use MY90 in accordance with applicable laws and regulations including but not limited to consents, use of info or other legal considerations.

    19.2. develop a set of default qualification criteria of what My90 Customer Content may be shared with Axon; and

    19.3. assign responsibilities for managing what My90 Customer Content is shared with Axon and educate users on what data may or not be shared with Axon.

20. **Customer Responsibilities**. Customer is responsible for:

    20.1. ensuring no My90 Customer Content or Customer end user's use of My90 Customer Content or My90 violates this Agreement or applicable laws;

    20.2. providing, and will continue to provide, all notice and has obtained, and will continue to obtain, all consents and rights necessary under applicable laws for Axon to process Customer Data in accordance with this Agreement; and

    20.3. maintaining necessary computer equipment and Internet connections for use of My90. If Customer becomes aware of any violation of this Agreement by an end user, Customer will immediately terminate that end user's access to My90. Customer will also maintain the security of end usernames and passwords and security and access by end users to My90 Customer Content. Customer is responsible for ensuring the configuration and utilization of My90 meets applicable Customer regulations and standards. Customer may not sell, transfer, or sublicense access to any other entity or person. Customer shall contact Axon immediately if an unauthorized party may be using Customer's account or My90 Customer Content or if

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account information is lost or stolen.

21. **Suspension**. Axon may temporarily suspend Customer's or any end user's right to access or use any portion or all of My90 immediately upon notice, if Customer or end user's use of or registration for My90 may (a) pose a security risk to Axon Products including My90, or any third-party; (b) adversely impact My90, the systems, or content of any other customer; (c) subject Axon, Axon's affiliates, or any third-party to liability; or (d) be fraudulent. Customer remains responsible for all fees, if applicable, incurred through suspension. Axon will not delete My90 Customer Content or Aggregated Survey Response because of suspension, except as specified in this Agreement.

22. **My90 Restrictions.** Customer and Customer end users (including employees, contractors, agents, officers, volunteers, and directors), may not, or may not attempt to:

22.1. copy, modify, tamper with, repair, or create derivative works of any part of My90;

22.2. reverse engineer, disassemble, or decompile My90 or apply any process to derive any source code included in My90, or allow others to do the same;

22.3. access or use My90 with the intent to gain unauthorized access, avoid incurring fees or exceeding usage limits or quotas;

22.4. use trade secret information contained in My90, except as expressly permitted in this Agreement;

22.5. access My90 to build a competitive product or service or copy any features, functions, or graphics of My90;

22.6. remove, alter, or obscure any confidentiality or proprietary rights notices (including copyright and trademark notices) of Axon's or Axon's licensors on or within My90; or

22.7. use My90 to store or transmit infringing, libelous, or other unlawful or tortious material; to store or transmit material in violation of third-party privacy rights; or to store or transmit malicious code.

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Schedule 1- Details of the Processing

1. **Nature and Purpose of the Processing.** To help Customer obtain feedback from individuals, such as members of their community, staff, or officers. Features of My90 may include:

   1.1. Survey Tool where Customer may create, distribute, and analyze feedback from individuals it designates. Customer may designate members of the community, staff or officers from whom they would like to obtain feedback;

   1.2. Creation of custom forms for surveys. Customer may select questions from a list of pre-drafted questions or create their own;

   1.3. Distribution of survey via multiple distribution channels such as text message;

   1.4. Ability to access and analyze Survey Response. Axon may also provide Customer Aggregated Survey Responses which contain analysis and insights from the Survey Response;

   1.5. Direct integrations into information systems including Computer Aided Dispatch ("CAD"). This will enable Customer to share contact information easily and quickly with Axon of any individuals from whom it wishes to obtain feedback - enabling Axon to communicate directly with these individuals;

   1.6. Data Dashboard Beta Test ("Data Dashboard") where Survey Response and Aggregated Survey Response will be displayed for Customer use. Customers will be able to analyze, interpret, and share results of the Survey Response. My90 may provide beta versions of the Data Dashboard that are specifically designed for Customer to test before they are publicly available;

   1.7. Survey Responses will be aggregated and de-identified and may be subsequently distributed and disclosed through various mediums to: (1) Customer; (2) other Axon Customers; (3) private companies; and (4) members of the public. The purpose of disclosure is to provide ongoing insights and comparisons on general policing and community trends. Prior to disclosing this information, Axon will ensure that the Survey Response has been de-identified and aggregated or transformed so that it is no longer reasonably capable of being associated with, or could reasonably be linked directly or indirectly to a particular individual; and

   1.8. Provide services and materials to engage Customer stakeholders, market the partnership to the public, and facilitate training.

Axon Enterprise, Inc.
17800 N 85th St.
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic: (800) 978-2737
International: +1.800.978.2737

Q-434466-44876.760JB

Issued: 11/11/2022

Quote Expiration: 12/31/2022

Estimated Contract Start Date: 01/01/2023

Account Number: 106311
Payment Terms: N30
Delivery Method: Fedex - Ground

SHIP TO	BILL TO
1000 W Schaumburg Rd 1000 W Schaumburg Rd Schaumburg, IL 60194-4148 USA	Schaumburg Police Dept. - IL 101 Schaumburg Ct Schaumburg, IL 60193-1881 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Julie Bosack Phone: 312-576-2829 Email: jbosack@axon.com Fax:	Bill Wolf Phone: (847) 348-7326 Email: gwolf@schaumburg.com Fax:

Quote Summary

Program Length	120 Months
TOTAL COST	$3,750,000.00
ESTIMATED TOTAL W/ TAX	$3,750,000.00

Discount Summary

Average Savings Per Year	$157,367.72
TOTAL SAVINGS	$1,573,677.19

Payment Summary

Date	Subtotal	Tax	Total
Dec 2022	$315,000.02	$0.00	$315,000.02
Dec 2023	$374,999.96	$0.00	$374,999.96
Dec 2024	$374,999.96	$0.00	$374,999.96
Dec 2025	$374,999.96	$0.00	$374,999.96
Dec 2026	$374,999.96	$0.00	$374,999.96
Dec 2027	$387,000.00	$0.00	$387,000.00
Dec 2028	$387,000.00	$0.00	$387,000.00
Dec 2029	$387,000.00	$0.00	$387,000.00
Dec 2030	$387,000.00	$0.00	$387,000.00
Dec 2031	$387,000.14	$0.00	$387,000.14
Total	**$3,750,000.00**	**$0.00**	**$3,750,000.00**

Quote Unbundled Price:	**$5,323,677.19**
Quote List Price:	**$4,340,929.51**
Quote Subtotal:	**$3,750,000.00**

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
80462	FLEET 3 ADVANCED BUNDLE WITH TAP TRUE UP	34	12		$108.00	$0.00	$0.00	$0.00	$0.00
OSP7+10Year	2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	112	120	$280.97	$218.79	$218.79	$2,940,537.60	$0.00	$2,940,537.60
Unlimited7+10yr	2021 Unlimited7+ 10 Year Bundle	5	120	$179.07	$176.92	$0.00	$0.00	$0.00	$0.00
BWCamMBDTAP10Year	Body Worn Camera Multi-Bay Dock TAP 10 Year Bundle	1	120	$66.34	$30.88	$0.00	$0.00	$0.00	$0.00
BWCamSBDTAP10Yr	Body Worn Camera Single-Bay Dock TAP 10 Year Bundle	1	120	$12.35	$9.42	$0.00	$0.00	$0.00	$0.00
Fleet3A10Yr	Fleet 3 Advanced 10 Year	34	108	$223.37	$184.93	$128.12	$470,460.92	$0.00	$470,460.92
A la Carte Hardware									
11507	MOLLE MOUNT, SINGLE, AXON RAPIDLOCK	129			$31.30	$0.00	$0.00	$0.00	$0.00
20378	HTC FOCUS 3 VR HEADSET	5			$1,800.00	$0.00	$0.00	$0.00	$0.00
AB31BD	AB3 1-Bay Dock Bundle	15			$200.00	$200.00	$3,000.00	$0.00	$3,000.00
AB3C	AB3 Camera Bundle	117			$699.00	$699.00	$81,783.00	$0.00	$81,783.00
AB3MBD	AB3 Multi Bay Dock Bundle	14			$1,495.00	$1,495.00	$20,930.00	$0.00	$20,930.00
T7Dock	2021 T7 Dock	1			$1,543.90	$1,543.90	$1,543.90	$0.00	$1,543.90
VRCK	VR Controller Kit	2			$2,265.00	$0.00	$0.00	$0.00	$0.00
A la Carte Software									
73893	STANDARDS LICENSE, NON-SWORN	15	120		$20.00	$0.00	$0.00	$0.00	$0.00
20370	FULL VR TASER 7 ADD-ON USER ACCESS	117	120		$17.50	$15.08	$211,732.56	$0.00	$211,732.56
80410	FLEET, UNLIMITED STORAGE, 1 CAMERA	66	12		$17.00	$0.00	$0.00	$0.00	$0.00
87050	FLEET VIEW XL LICENSE	33	12		$29.00	$0.00	$0.00	$0.00	$0.00
ProLicense	Pro License Bundle	15	120		$39.00	$0.00	$0.00	$0.00	$0.00
A la Carte Services									
73897	STANDARDS SERVICE, PREMIUM	1			$20,000.00	$20,000.00	$20,000.00	$0.00	$20,000.00
85144	AXON STARTER	1			$4,125.00	$0.00	$0.00	$0.00	$0.00
85147	CEW STARTER	1			$4,125.00	$12.02	$12.02	$0.00	$12.02
20379	VR 1-DAY SERVICE	1			$4,125.00	$0.00	$0.00	$0.00	$0.00
99901	ACCELERATE CONFERENCE REGISTRATION	5			$599.00	$0.00	$0.00	$0.00	$0.00
100159	FLEET 3 - ALPR - API INTEGRATION SERVICES	1			$3,000.00	$0.00	$0.00	$0.00	$0.00
A la Carte Warranties									
100197	HTC FOCUS 3 VR HEADSET - WARRANTY	5	109		$5.63	$0.00	$0.00	$0.00	$0.00
80397	EXT WARRANTY, FLEET 2 KIT	33	108		$6.50	$0.00	$0.00	$0.00	$0.00
Total							**$3,750,000.00**	**$0.00**	**$3,750,000.00**

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Estimated Delivery Date
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	20008	TASER 7 HANDLE, YLW, HIGH VISIBILITY (GREEN LASER), CLASS 3R	112	12/01/2022
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	20008	TASER 7 HANDLE, YLW, HIGH VISIBILITY (GREEN LASER), CLASS 3R	3	12/01/2022
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	20018	TASER 7 BATTERY PACK, TACTICAL	134	12/01/2022
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	20050	HOOK-AND-LOOP TRAINING (HALT) SUIT	2	12/01/2022
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	20160	TASER 7 HOLSTER - SAFARILAND, RH+CART CARRIER	99	12/01/2022
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	20161	TASER 7 HOLSTER - SAFARILAND, LH+CART CARRIER	13	12/01/2022
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	336	12/01/2022
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	224	12/01/2022
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	336	12/01/2022
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	224	12/01/2022
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	224	12/01/2022
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	224	12/01/2022
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	22179	TASER 7 INERT CARTRIDGE, STANDOFF (3.5-DEGREE) NS	50	12/01/2022
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	22181	TASER 7 INERT CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	50	12/01/2022
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	2	12/01/2022
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	2	12/01/2022
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	71044	BATTERY, SIGNAL SIDEARM, CR2430 SINGLE PACK	224	12/01/2022
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	74200	TASER 7 6-BAY DOCK AND CORE	2	12/01/2022
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	75015	SIGNAL SIDEARM KIT	112	12/01/2022
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	80087	TASER 7 TARGET, CONDUCTIVE, PROFESSIONAL (RUGGEDIZED)	2	12/01/2022
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	80090	TARGET FRAME, PROFESSIONAL, 27.5 IN. X 75 IN., TASER 7	2	12/01/2022
2021 T7 Dock	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	1	12/01/2022
2021 T7 Dock	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	1	12/01/2022
2021 T7 Dock	74200	TASER 7 6-BAY DOCK AND CORE	1	12/01/2022
2021 Unlimited7+ 10 Year Bundle	71044	BATTERY, SIGNAL SIDEARM, CR2430 SINGLE PACK	10	12/01/2022
2021 Unlimited7+ 10 Year Bundle	75015	SIGNAL SIDEARM KIT	5	12/01/2022
AB3 1-Bay Dock Bundle	71104	NORTH AMER POWER CORD FOR AB3 & T7 1-BAY DOCK/DATAPORT	15	12/01/2022
AB3 1-Bay Dock Bundle	74211	AXON BODY 3 - 1 BAY DOCK	15	12/01/2022
AB3 Camera Bundle	11508	MOLLE MOUNT, DOUBLE, AXON RAPIDLOCK	129	12/01/2022
AB3 Camera Bundle	11534	USB-C to USB-A CABLE FOR AB3 OR FLEX 2	129	12/01/2022
AB3 Camera Bundle	73202	AXON BODY 3 - NA10 - US - BLK - RAPIDLOCK	117	12/01/2022
AB3 Camera Bundle	73202	AXON BODY 3 - NA10 - US - BLK - RAPIDLOCK	3	12/01/2022
AB3 Multi Bay Dock Bundle	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	14	12/01/2022
AB3 Multi Bay Dock Bundle	74210	AXON BODY 3 - 8 BAY DOCK	14	12/01/2022
A la Carte	11507	MOLLE MOUNT, SINGLE, AXON RAPIDLOCK	129	12/01/2022
A la Carte	20378	HTC FOCUS 3 VR HEADSET	5	12/01/2022
VR Controller Kit	100126	AXON VR TACTICAL BAG	2	01/01/2023
VR Controller Kit	100186	HTC FOCUS 3 WRIST TRACKER	4	01/01/2023
VR Controller Kit	20296	SAMSUNG S7+ TABLET FOR VR SIMULATOR	2	01/01/2023
VR Controller Kit	20297	SAMSUNG S7+ TABLET CASE FOR VR SIMULATOR	2	01/01/2023
VR Controller Kit	20298	VR-ENABLED GLOCK 19 CONTROLLER	2	01/01/2023
VR Controller Kit	22196	TASER 7 VR CARTRIDGE, STANDOFF (3.5-DEGREE)	4	01/01/2023
VR Controller Kit	22197	TASER 7 VR CARTRIDGE, CLOSE-QUARTERS (12-DEGREE)	4	01/01/2023

Hardware

Bundle	Item	Description	QTY	Estimated Delivery Date
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	224	12/01/2023
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	224	12/01/2023
Fleet 3 Advanced 10 Year	70112	AXON SIGNAL UNIT	34	12/01/2023
Fleet 3 Advanced 10 Year	72036	FLEET 3 STANDARD 2 CAMERA KIT	34	12/01/2023
Fleet 3 Advanced 10 Year	72036	FLEET 3 STANDARD 2 CAMERA KIT	1	12/01/2023
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	224	12/01/2024
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	224	12/01/2024
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	224	12/01/2024
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	224	12/01/2024
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	73309	AXON CAMERA REFRESH ONE	115	06/01/2025
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	73313	1-BAY DOCK AXON CAMERA REFRESH ONE	14	06/01/2025
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	73689	MULTI-BAY BWC DOCK 1ST REFRESH	12	06/01/2025
2021 Unlimited7+ 10 Year Bundle	73309	AXON CAMERA REFRESH ONE	5	06/01/2025
2021 Unlimited7+ 10 Year Bundle	73689	MULTI-BAY BWC DOCK 1ST REFRESH	1	06/01/2025
Body Worn Camera Multi-Bay Dock TAP 10 Year Bundle	73689	MULTI-BAY BWC DOCK 1ST REFRESH	1	06/01/2025
Body Worn Camera Single-Bay Dock TAP 10 Year Bundle	73313	1-BAY DOCK AXON CAMERA REFRESH ONE	1	06/01/2025
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	224	12/01/2025
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	224	12/01/2025
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	224	12/01/2026
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	224	12/01/2026
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	20242	TASER CERTIFICATION PROGRAM YEAR 6-10 HARDWARE	112	12/01/2027
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	73310	AXON CAMERA REFRESH TWO	115	12/01/2027
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	73314	1-BAY DOCK AXON CAMERA REFRESH TWO	14	12/01/2027
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	73688	MULTI-BAY BWC DOCK 2ND REFRESH	12	12/01/2027
2021 Unlimited7+ 10 Year Bundle	73310	AXON CAMERA REFRESH TWO	5	12/01/2027
2021 Unlimited7+ 10 Year Bundle	73688	MULTI-BAY BWC DOCK 2ND REFRESH	1	12/01/2027
Body Worn Camera Multi-Bay Dock TAP 10 Year Bundle	73688	MULTI-BAY BWC DOCK 2ND REFRESH	1	12/01/2027
Body Worn Camera Single-Bay Dock TAP 10 Year Bundle	73314	1-BAY DOCK AXON CAMERA REFRESH TWO	1	12/01/2027
Fleet 3 Advanced 10 Year	72040	FLEET REFRESH, 2 CAMERA KIT	34	12/01/2027
Fleet 3 Advanced 10 Year	72040	FLEET REFRESH, 2 CAMERA KIT	1	12/01/2027
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	73317	1-BAY DOCK AXON CAMERA REFRESH THREE	14	06/01/2030
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	73345	AXON CAMERA REFRESH THREE	115	06/01/2030
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	73347	MULTI-BAY BWC DOCK 3RD REFRESH	12	06/01/2030
2021 Unlimited7+ 10 Year Bundle	73345	AXON CAMERA REFRESH THREE	5	06/01/2030
2021 Unlimited7+ 10 Year Bundle	73347	MULTI-BAY BWC DOCK 3RD REFRESH	1	06/01/2030
Body Worn Camera Multi-Bay Dock TAP 10 Year Bundle	73347	MULTI-BAY BWC DOCK 3RD REFRESH	1	06/01/2030
Body Worn Camera Single-Bay Dock TAP 10 Year Bundle	73317	1-BAY DOCK AXON CAMERA REFRESH THREE	1	06/01/2030
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	73318	1-BAY DOCK AXON CAMERA REFRESH FOUR	14	12/01/2032
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	73346	AXON CAMERA REFRESH FOUR	115	12/01/2032
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	73348	MULTI-BAY BWC DOCK 4TH REFRESH	12	12/01/2032
2021 Unlimited7+ 10 Year Bundle	73346	AXON CAMERA REFRESH FOUR	5	12/01/2032
2021 Unlimited7+ 10 Year Bundle	73348	MULTI-BAY BWC DOCK 4TH REFRESH	1	12/01/2032
Body Worn Camera Multi-Bay Dock TAP 10 Year Bundle	73348	MULTI-BAY BWC DOCK 4TH REFRESH	1	12/01/2032
Body Worn Camera Single-Bay Dock TAP 10 Year Bundle	73318	1-BAY DOCK AXON CAMERA REFRESH FOUR	1	12/01/2032
Fleet 3 Advanced 10 Year	100092	FLEET REFRESH TWO, 2 CAMERA KIT	34	12/01/2032
Fleet 3 Advanced 10 Year	100092	FLEET REFRESH TWO, 2 CAMERA KIT	1	12/01/2032

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	20248	TASER EVIDENCE.COM ACCESS LICENSE	112	01/01/2023	12/31/2032
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	20248	TASER EVIDENCE.COM ACCESS LICENSE	1	01/01/2023	12/31/2032
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	73478	REDACTION ASSISTANT USER LICENSE	112	01/01/2023	12/31/2032
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	73618	CITIZEN FOR COMMUNITIES USER LICENSE	112	01/01/2023	12/31/2032
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	73680	RESPOND DEVICE PLUS LICENSE	112	01/01/2023	12/31/2032
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	73681	AXON RECORDS FULL	112	01/01/2023	12/31/2032
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	73682	AUTO TAGGING LICENSE	112	01/01/2023	12/31/2032
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	1120	01/01/2023	12/31/2032
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	112	01/01/2023	12/31/2032
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	73687	EVIDENCE.COM VIEWER LICENSE	1	01/01/2023	12/31/2032
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	73739	PERFORMANCE LICENSE	112	01/01/2023	12/31/2032
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	73746	PROFESSIONAL EVIDENCE.COM LICENSE	112	01/01/2023	12/31/2032
2021 Unlimited7+ 10 Year Bundle	73478	REDACTION ASSISTANT USER LICENSE	5	01/01/2023	12/31/2032
2021 Unlimited7+ 10 Year Bundle	73618	CITIZEN FOR COMMUNITIES USER LICENSE	5	01/01/2023	12/31/2032
2021 Unlimited7+ 10 Year Bundle	73680	RESPOND DEVICE PLUS LICENSE	5	01/01/2023	12/31/2032
2021 Unlimited7+ 10 Year Bundle	73682	AUTO TAGGING LICENSE	5	01/01/2023	12/31/2032
2021 Unlimited7+ 10 Year Bundle	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	50	01/01/2023	12/31/2032
2021 Unlimited7+ 10 Year Bundle	73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	5	01/01/2023	12/31/2032
2021 Unlimited7+ 10 Year Bundle	73739	PERFORMANCE LICENSE	5	01/01/2023	12/31/2032
2021 Unlimited7+ 10 Year Bundle	73746	PROFESSIONAL EVIDENCE.COM LICENSE	5	01/01/2023	12/31/2032
Pro License Bundle	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	45	01/01/2023	12/31/2032
Pro License Bundle	73746	PROFESSIONAL EVIDENCE.COM LICENSE	15	01/01/2023	12/31/2032
A la Carte	20370	FULL VR TASER 7 ADD-ON USER ACCESS	117	01/01/2023	12/31/2032
A la Carte	73893	STANDARDS LICENSE, NON-SWORN	15	01/01/2023	12/31/2032
A la Carte	80410	FLEET, UNLIMITED STORAGE, 1 CAMERA	66	01/01/2023	12/31/2023
A la Carte	87050	FLEET VIEW XL LICENSE	33	01/01/2023	12/31/2023
Fleet 3 Advanced 10 Year	80400	FLEET, VEHICLE LICENSE	34	01/01/2024	12/31/2032
Fleet 3 Advanced 10 Year	80401	FLEET 3, ALPR LICENSE, 1 CAMERA	34	01/01/2024	12/31/2032
Fleet 3 Advanced 10 Year	80402	RESPOND DEVICE LICENSE - FLEET 3	34	01/01/2024	12/31/2032
Fleet 3 Advanced 10 Year	80410	FLEET, UNLIMITED STORAGE, 1 CAMERA	68	01/01/2024	12/31/2032

Services

Bundle	Item	Description	QTY
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	11642	THIRD-PARTY VIDEO SUPPORT LICENSE	112
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	20119	TASER MASTER INSTRUCTOR SCHOOL VOUCHER	1
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	20119	TASER MASTER INSTRUCTOR SCHOOL VOUCHER	1
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	20119	TASER MASTER INSTRUCTOR SCHOOL VOUCHER	1
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	20119	TASER MASTER INSTRUCTOR SCHOOL VOUCHER	1
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	20119	TASER MASTER INSTRUCTOR SCHOOL VOUCHER	1
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	20120	TASER INSTRUCTOR COURSE VOUCHER	1
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	20120	TASER INSTRUCTOR COURSE VOUCHER	1
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	20120	TASER INSTRUCTOR COURSE VOUCHER	1
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	20120	TASER INSTRUCTOR COURSE VOUCHER	1
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	20120	TASER INSTRUCTOR COURSE VOUCHER	1

Services

Bundle	Item	Description	QTY
2021 Unlimited7+ 10 Year Bundle	11642	THIRD-PARTY VIDEO SUPPORT LICENSE	5
Fleet 3 Advanced 10 Year	73391	FLEET 3 NEW INSTALLATION (PER VEHICLE)	34
Fleet 3 Advanced 10 Year	73392	FLEET 3 UPGRADE INSTALLATION (PER VEHICLE)	34
A la Carte	100159	FLEET 3 - ALPR - API INTEGRATION SERVICES	1
A la Carte	20379	VR 1-DAY SERVICE	1
A la Carte	73897	STANDARDS SERVICE, PREMIUM	1
A la Carte	85144	AXON STARTER	1
A la Carte	85147	CEW STARTER	1
A la Carte	99901	ACCELERATE CONFERENCE REGISTRATION	5

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	80464	EXT WARRANTY, CAMERA (TAP)	112	01/01/2023	12/31/2032
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	80464	EXT WARRANTY, CAMERA (TAP)	3	01/01/2023	12/31/2032
2021 Unlimited7+ 10 Year Bundle	80464	EXT WARRANTY, CAMERA (TAP)	5	01/01/2023	12/31/2032
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	80374	EXT WARRANTY, TASER 7 BATTERY PACK	134	12/01/2023	12/31/2032
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	80395	EXT WARRANTY, TASER 7 HANDLE	112	12/01/2023	12/31/2032
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	80395	EXT WARRANTY, TASER 7 HANDLE	3	12/01/2023	12/31/2032
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	80396	EXT WARRANTY, TASER 7 SIX BAY DOCK	2	12/01/2023	12/31/2032
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	80465	EXT WARRANTY, MULTI-BAY DOCK (TAP)	12	12/01/2023	12/31/2032
2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	80466	EXT WARRANTY, SINGLE-BAY DOCK (TAP)	14	12/01/2023	12/31/2032
2021 Unlimited7+ 10 Year Bundle	80465	EXT WARRANTY, MULTI-BAY DOCK (TAP)	1	12/01/2023	12/31/2032
Body Worn Camera Multi-Bay Dock TAP 10 Year Bundle	80465	EXT WARRANTY, MULTI-BAY DOCK (TAP)	1	12/01/2023	12/31/2032
Body Worn Camera Single-Bay Dock TAP 10 Year Bundle	80466	EXT WARRANTY, SINGLE-BAY DOCK (TAP)	1	12/01/2023	12/31/2032
A la Carte	100197	HTC FOCUS 3 VR HEADSET - WARRANTY	5	12/01/2023	12/31/2032
A la Carte	80397	EXT WARRANTY, FLEET 2 KIT	33	01/01/2024	12/31/2032
Fleet 3 Advanced 10 Year	80379	EXT WARRANTY, AXON SIGNAL UNIT	34	12/01/2024	12/31/2032
Fleet 3 Advanced 10 Year	80495	EXT WARRANTY, FLEET 3, 2 CAMERA KIT	34	12/01/2024	12/31/2032
Fleet 3 Advanced 10 Year	80495	EXT WARRANTY, FLEET 3, 2 CAMERA KIT	1	12/01/2024	12/31/2032

Payment Details

Dec 2022						
Invoice Plan	**Item**	**Description**	**Qty**	**Subtotal**	**Tax**	**Total**
Year 1	100159	FLEET 3 - ALPR - API INTEGRATION SERVICES	1	$0.00	$0.00	$0.00
Year 1	100197	HTC FOCUS 3 VR HEADSET - WARRANTY	5	$0.00	$0.00	$0.00
Year 1	11507	MOLLE MOUNT, SINGLE, AXON RAPIDLOCK	129	$0.00	$0.00	$0.00
Year 1	20370	FULL VR TASER 7 ADD-ON USER ACCESS	117	$17,785.54	$0.00	$17,785.54
Year 1	20378	HTC FOCUS 3 VR HEADSET	5	$0.00	$0.00	$0.00
Year 1	20379	VR 1-DAY SERVICE	1	$0.00	$0.00	$0.00
Year 1	73893	STANDARDS LICENSE, NON-SWORN	15	$0.00	$0.00	$0.00
Year 1	73897	STANDARDS SERVICE, PREMIUM	1	$1,680.00	$0.00	$1,680.00
Year 1	80397	EXT WARRANTY, FLEET 2 KIT	33	$0.00	$0.00	$0.00
Year 1	80410	FLEET, UNLIMITED STORAGE, 1 CAMERA	66	$0.00	$0.00	$0.00
Year 1	80462	FLEET 3 ADVANCED BUNDLE WITH TAP TRUE UP	34	$0.00	$0.00	$0.00
Year 1	85144	AXON STARTER	1	$0.00	$0.00	$0.00
Year 1	85147	CEW STARTER	1	$1.01	$0.00	$1.01
Year 1	87050	FLEET VIEW XL LICENSE	33	$0.00	$0.00	$0.00
Year 1	99901	ACCELERATE CONFERENCE REGISTRATION	5	$0.00	$0.00	$0.00
Year 1	AB31BD	AB3 1-Bay Dock Bundle	15	$252.00	$0.00	$252.00
Year 1	AB3C	AB3 Camera Bundle	117	$6,869.77	$0.00	$6,869.77
Year 1	AB3MBD	AB3 Multi Bay Dock Bundle	14	$1,758.12	$0.00	$1,758.12
Year 1	BWCamMBDTAP10Year	Body Worn Camera Multi-Bay Dock TAP 10 Year Bundle	1	$0.00	$0.00	$0.00
Year 1	BWCamSBDTAP10Yr	Body Worn Camera Single-Bay Dock TAP 10 Year Bundle	1	$0.00	$0.00	$0.00
Year 1	Fleet3A10Yr	Fleet 3 Advanced 10 Year	34	$39,518.70	$0.00	$39,518.70
Year 1	OSP7+10Year	2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	112	$247,005.19	$0.00	$247,005.19
Year 1	ProLicense	Pro License Bundle	15	$0.00	$0.00	$0.00
Year 1	T7Dock	2021 T7 Dock	1	$129.69	$0.00	$129.69
Year 1	Unlimited7+10yr	2021 Unlimited7+ 10 Year Bundle	5	$0.00	$0.00	$0.00
Year 1	VRCK	VR Controller Kit	2	$0.00	$0.00	$0.00
Total				**$315,000.02**	**$0.00**	**$315,000.02**

Dec 2023						
Invoice Plan	**Item**	**Description**	**Qty**	**Subtotal**	**Tax**	**Total**
Year 2	100159	FLEET 3 - ALPR - API INTEGRATION SERVICES	1	$0.00	$0.00	$0.00
Year 2	100197	HTC FOCUS 3 VR HEADSET - WARRANTY	5	$0.00	$0.00	$0.00
Year 2	11507	MOLLE MOUNT, SINGLE, AXON RAPIDLOCK	129	$0.00	$0.00	$0.00
Year 2	20370	FULL VR TASER 7 ADD-ON USER ACCESS	117	$21,173.26	$0.00	$21,173.26
Year 2	20378	HTC FOCUS 3 VR HEADSET	5	$0.00	$0.00	$0.00
Year 2	20379	VR 1-DAY SERVICE	1	$0.00	$0.00	$0.00
Year 2	73893	STANDARDS LICENSE, NON-SWORN	15	$0.00	$0.00	$0.00
Year 2	73897	STANDARDS SERVICE, PREMIUM	1	$2,000.00	$0.00	$2,000.00
Year 2	80397	EXT WARRANTY, FLEET 2 KIT	33	$0.00	$0.00	$0.00
Year 2	80410	FLEET, UNLIMITED STORAGE, 1 CAMERA	66	$0.00	$0.00	$0.00
Year 2	80462	FLEET 3 ADVANCED BUNDLE WITH TAP TRUE UP	34	$0.00	$0.00	$0.00
Year 2	85144	AXON STARTER	1	$0.00	$0.00	$0.00

Dec 2023						
Invoice Plan	**Item**	**Description**	**Qty**	**Subtotal**	**Tax**	**Total**
Year 2	85147	CEW STARTER	1	$1.20	$0.00	$1.20
Year 2	87050	FLEET VIEW XL LICENSE	33	$0.00	$0.00	$0.00
Year 2	99901	ACCELERATE CONFERENCE REGISTRATION	5	$0.00	$0.00	$0.00
Year 2	AB31BD	AB3 1-Bay Dock Bundle	15	$300.00	$0.00	$300.00
Year 2	AB3C	AB3 Camera Bundle	117	$8,178.30	$0.00	$8,178.30
Year 2	AB3MBD	AB3 Multi Bay Dock Bundle	14	$2,093.00	$0.00	$2,093.00
Year 2	BWCamMBDTAP10Year	Body Worn Camera Multi-Bay Dock TAP 10 Year Bundle	1	$0.00	$0.00	$0.00
Year 2	BWCamSBDTAP10Yr	Body Worn Camera Single-Bay Dock TAP 10 Year Bundle	1	$0.00	$0.00	$0.00
Year 2	Fleet3A10Yr	Fleet 3 Advanced 10 Year	34	$47,046.09	$0.00	$47,046.09
Year 2	OSP7+10Year	2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	112	$294,053.72	$0.00	$294,053.72
Year 2	ProLicense	Pro License Bundle	15	$0.00	$0.00	$0.00
Year 2	T7Dock	2021 T7 Dock	1	$154.39	$0.00	$154.39
Year 2	Unlimited7+10yr	2021 Unlimited7+ 10 Year Bundle	5	$0.00	$0.00	$0.00
Year 2	VRCK	VR Controller Kit	2	$0.00	$0.00	$0.00
Total				**$374,999.96**	**$0.00**	**$374,999.96**

Dec 2024						
Invoice Plan	**Item**	**Description**	**Qty**	**Subtotal**	**Tax**	**Total**
Year 3	100159	FLEET 3 - ALPR - API INTEGRATION SERVICES	1	$0.00	$0.00	$0.00
Year 3	100197	HTC FOCUS 3 VR HEADSET - WARRANTY	5	$0.00	$0.00	$0.00
Year 3	11507	MOLLE MOUNT, SINGLE, AXON RAPIDLOCK	129	$0.00	$0.00	$0.00
Year 3	20370	FULL VR TASER 7 ADD-ON USER ACCESS	117	$21,173.26	$0.00	$21,173.26
Year 3	20378	HTC FOCUS 3 VR HEADSET	5	$0.00	$0.00	$0.00
Year 3	20379	VR 1-DAY SERVICE	1	$0.00	$0.00	$0.00
Year 3	73893	STANDARDS LICENSE, NON-SWORN	15	$0.00	$0.00	$0.00
Year 3	73897	STANDARDS SERVICE, PREMIUM	1	$2,000.00	$0.00	$2,000.00
Year 3	80397	EXT WARRANTY, FLEET 2 KIT	33	$0.00	$0.00	$0.00
Year 3	80410	FLEET, UNLIMITED STORAGE, 1 CAMERA	66	$0.00	$0.00	$0.00
Year 3	80462	FLEET 3 ADVANCED BUNDLE WITH TAP TRUE UP	34	$0.00	$0.00	$0.00
Year 3	85144	AXON STARTER	1	$0.00	$0.00	$0.00
Year 3	85147	CEW STARTER	1	$1.20	$0.00	$1.20
Year 3	87050	FLEET VIEW XL LICENSE	33	$0.00	$0.00	$0.00
Year 3	99901	ACCELERATE CONFERENCE REGISTRATION	5	$0.00	$0.00	$0.00
Year 3	AB31BD	AB3 1-Bay Dock Bundle	15	$300.00	$0.00	$300.00
Year 3	AB3C	AB3 Camera Bundle	117	$8,178.30	$0.00	$8,178.30
Year 3	AB3MBD	AB3 Multi Bay Dock Bundle	14	$2,093.00	$0.00	$2,093.00
Year 3	BWCamMBDTAP10Year	Body Worn Camera Multi-Bay Dock TAP 10 Year Bundle	1	$0.00	$0.00	$0.00
Year 3	BWCamSBDTAP10Yr	Body Worn Camera Single-Bay Dock TAP 10 Year Bundle	1	$0.00	$0.00	$0.00
Year 3	Fleet3A10Yr	Fleet 3 Advanced 10 Year	34	$47,046.09	$0.00	$47,046.09
Year 3	OSP7+10Year	2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	112	$294,053.72	$0.00	$294,053.72
Year 3	ProLicense	Pro License Bundle	15	$0.00	$0.00	$0.00
Year 3	T7Dock	2021 T7 Dock	1	$154.39	$0.00	$154.39
Year 3	Unlimited7+10yr	2021 Unlimited7+ 10 Year Bundle	5	$0.00	$0.00	$0.00
Year 3	VRCK	VR Controller Kit	2	$0.00	$0.00	$0.00
Total				**$374,999.96**	**$0.00**	**$374,999.96**

Dec 2025

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	100159	FLEET 3 - ALPR - API INTEGRATION SERVICES	1	$0.00	$0.00	$0.00
Year 4	100197	HTC FOCUS 3 VR HEADSET - WARRANTY	5	$0.00	$0.00	$0.00
Year 4	11507	MOLLE MOUNT, SINGLE, AXON RAPIDLOCK	129	$0.00	$0.00	$0.00
Year 4	20370	FULL VR TASER 7 ADD-ON USER ACCESS	117	$21,173.26	$0.00	$21,173.26
Year 4	20378	HTC FOCUS 3 VR HEADSET	5	$0.00	$0.00	$0.00
Year 4	20379	VR 1-DAY SERVICE	1	$0.00	$0.00	$0.00
Year 4	73893	STANDARDS LICENSE, NON-SWORN	15	$0.00	$0.00	$0.00
Year 4	73897	STANDARDS SERVICE, PREMIUM	1	$2,000.00	$0.00	$2,000.00
Year 4	80397	EXT WARRANTY, FLEET 2 KIT	33	$0.00	$0.00	$0.00
Year 4	80410	FLEET, UNLIMITED STORAGE, 1 CAMERA	66	$0.00	$0.00	$0.00
Year 4	80462	FLEET 3 ADVANCED BUNDLE WITH TAP TRUE UP	34	$0.00	$0.00	$0.00
Year 4	85144	AXON STARTER	1	$0.00	$0.00	$0.00
Year 4	85147	CEW STARTER	1	$1.20	$0.00	$1.20
Year 4	87050	FLEET VIEW XL LICENSE	33	$0.00	$0.00	$0.00
Year 4	99901	ACCELERATE CONFERENCE REGISTRATION	5	$0.00	$0.00	$0.00
Year 4	AB31BD	AB3 1-Bay Dock Bundle	15	$300.00	$0.00	$300.00
Year 4	AB3C	AB3 Camera Bundle	117	$8,178.30	$0.00	$8,178.30
Year 4	AB3MBD	AB3 Multi Bay Dock Bundle	14	$2,093.00	$0.00	$2,093.00
Year 4	BWCamMBDTAP10Year	Body Worn Camera Multi-Bay Dock TAP 10 Year Bundle	1	$0.00	$0.00	$0.00
Year 4	BWCamSBDTAP10Yr	Body Worn Camera Single-Bay Dock TAP 10 Year Bundle	1	$0.00	$0.00	$0.00
Year 4	Fleet3A10Yr	Fleet 3 Advanced 10 Year	34	$47,046.09	$0.00	$47,046.09
Year 4	OSP7+10Year	2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	112	$294,053.72	$0.00	$294,053.72
Year 4	ProLicense	Pro License Bundle	15	$0.00	$0.00	$0.00
Year 4	T7Dock	2021 T7 Dock	1	$154.39	$0.00	$154.39
Year 4	Unlimited7+10yr	2021 Unlimited7+ 10 Year Bundle	5	$0.00	$0.00	$0.00
Year 4	VRCK	VR Controller Kit	2	$0.00	$0.00	$0.00
Total				**$374,999.96**	**$0.00**	**$374,999.96**

Dec 2026

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	100159	FLEET 3 - ALPR - API INTEGRATION SERVICES	1	$0.00	$0.00	$0.00
Year 5	100197	HTC FOCUS 3 VR HEADSET - WARRANTY	5	$0.00	$0.00	$0.00
Year 5	11507	MOLLE MOUNT, SINGLE, AXON RAPIDLOCK	129	$0.00	$0.00	$0.00
Year 5	20370	FULL VR TASER 7 ADD-ON USER ACCESS	117	$21,173.26	$0.00	$21,173.26
Year 5	20378	HTC FOCUS 3 VR HEADSET	5	$0.00	$0.00	$0.00
Year 5	20379	VR 1-DAY SERVICE	1	$0.00	$0.00	$0.00
Year 5	73893	STANDARDS LICENSE, NON-SWORN	15	$0.00	$0.00	$0.00
Year 5	73897	STANDARDS SERVICE, PREMIUM	1	$2,000.00	$0.00	$2,000.00
Year 5	80397	EXT WARRANTY, FLEET 2 KIT	33	$0.00	$0.00	$0.00
Year 5	80410	FLEET, UNLIMITED STORAGE, 1 CAMERA	66	$0.00	$0.00	$0.00
Year 5	80462	FLEET 3 ADVANCED BUNDLE WITH TAP TRUE UP	34	$0.00	$0.00	$0.00
Year 5	85144	AXON STARTER	1	$0.00	$0.00	$0.00
Year 5	85147	CEW STARTER	1	$1.20	$0.00	$1.20
Year 5	87050	FLEET VIEW XL LICENSE	33	$0.00	$0.00	$0.00
Year 5	99901	ACCELERATE CONFERENCE REGISTRATION	5	$0.00	$0.00	$0.00
Year 5	AB31BD	AB3 1-Bay Dock Bundle	15	$300.00	$0.00	$300.00

Dec 2026

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	AB3C	AB3 Camera Bundle	117	$8,178.30	$0.00	$8,178.30
Year 5	AB3MBD	AB3 Multi Bay Dock Bundle	14	$2,093.00	$0.00	$2,093.00
Year 5	BWCamMBDTAP10Year	Body Worn Camera Multi-Bay Dock TAP 10 Year Bundle	1	$0.00	$0.00	$0.00
Year 5	BWCamSBDTAP10Yr	Body Worn Camera Single-Bay Dock TAP 10 Year Bundle	1	$0.00	$0.00	$0.00
Year 5	Fleet3A10Yr	Fleet 3 Advanced 10 Year	34	$47,046.09	$0.00	$47,046.09
Year 5	OSP7+10Year	2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	112	$294,053.72	$0.00	$294,053.72
Year 5	ProLicense	Pro License Bundle	15	$0.00	$0.00	$0.00
Year 5	T7Dock	2021 T7 Dock	1	$154.39	$0.00	$154.39
Year 5	Unlimited7+10yr	2021 Unlimited7+ 10 Year Bundle	5	$0.00	$0.00	$0.00
Year 5	VRCK	VR Controller Kit	2	$0.00	$0.00	$0.00
Total				**$374,999.96**	**$0.00**	**$374,999.96**

Dec 2027

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 6	100159	FLEET 3 - ALPR - API INTEGRATION SERVICES	1	$0.00	$0.00	$0.00
Year 6	100197	HTC FOCUS 3 VR HEADSET - WARRANTY	5	$0.00	$0.00	$0.00
Year 6	11507	MOLLE MOUNT, SINGLE, AXON RAPIDLOCK	129	$0.00	$0.00	$0.00
Year 6	20370	FULL VR TASER 7 ADD-ON USER ACCESS	117	$21,850.80	$0.00	$21,850.80
Year 6	20378	HTC FOCUS 3 VR HEADSET	5	$0.00	$0.00	$0.00
Year 6	20379	VR 1-DAY SERVICE	1	$0.00	$0.00	$0.00
Year 6	73893	STANDARDS LICENSE, NON-SWORN	15	$0.00	$0.00	$0.00
Year 6	73897	STANDARDS SERVICE, PREMIUM	1	$2,064.00	$0.00	$2,064.00
Year 6	80397	EXT WARRANTY, FLEET 2 KIT	33	$0.00	$0.00	$0.00
Year 6	80410	FLEET, UNLIMITED STORAGE, 1 CAMERA	66	$0.00	$0.00	$0.00
Year 6	80462	FLEET 3 ADVANCED BUNDLE WITH TAP TRUE UP	34	$0.00	$0.00	$0.00
Year 6	85144	AXON STARTER	1	$0.00	$0.00	$0.00
Year 6	85147	CEW STARTER	1	$1.24	$0.00	$1.24
Year 6	87050	FLEET VIEW XL LICENSE	33	$0.00	$0.00	$0.00
Year 6	99901	ACCELERATE CONFERENCE REGISTRATION	5	$0.00	$0.00	$0.00
Year 6	AB31BD	AB3 1-Bay Dock Bundle	15	$309.60	$0.00	$309.60
Year 6	AB3C	AB3 Camera Bundle	117	$8,440.01	$0.00	$8,440.01
Year 6	AB3MBD	AB3 Multi Bay Dock Bundle	14	$2,159.98	$0.00	$2,159.98
Year 6	BWCamMBDTAP10Year	Body Worn Camera Multi-Bay Dock TAP 10 Year Bundle	1	$0.00	$0.00	$0.00
Year 6	BWCamSBDTAP10Yr	Body Worn Camera Single-Bay Dock TAP 10 Year Bundle	1	$0.00	$0.00	$0.00
Year 6	Fleet3A10Yr	Fleet 3 Advanced 10 Year	34	$48,551.57	$0.00	$48,551.57
Year 6	OSP7+10Year	2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	112	$303,463.47	$0.00	$303,463.47
Year 6	ProLicense	Pro License Bundle	15	$0.00	$0.00	$0.00
Year 6	T7Dock	2021 T7 Dock	1	$159.33	$0.00	$159.33
Year 6	Unlimited7+10yr	2021 Unlimited7+ 10 Year Bundle	5	$0.00	$0.00	$0.00
Year 6	VRCK	VR Controller Kit	2	$0.00	$0.00	$0.00
Total				**$387,000.00**	**$0.00**	**$387,000.00**

Dec 2028

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 7	100159	FLEET 3 - ALPR - API INTEGRATION SERVICES	1	$0.00	$0.00	$0.00

Dec 2028						
Invoice Plan	**Item**	**Description**	**Qty**	**Subtotal**	**Tax**	**Total**
Year 7	100197	HTC FOCUS 3 VR HEADSET - WARRANTY	5	$0.00	$0.00	$0.00
Year 7	11507	MOLLE MOUNT, SINGLE, AXON RAPIDLOCK	129	$0.00	$0.00	$0.00
Year 7	20370	FULL VR TASER 7 ADD-ON USER ACCESS	117	$21,850.80	$0.00	$21,850.80
Year 7	20378	HTC FOCUS 3 VR HEADSET	5	$0.00	$0.00	$0.00
Year 7	20379	VR 1-DAY SERVICE	1	$0.00	$0.00	$0.00
Year 7	73893	STANDARDS LICENSE, NON-SWORN	15	$0.00	$0.00	$0.00
Year 7	73897	STANDARDS SERVICE, PREMIUM	1	$2,064.00	$0.00	$2,064.00
Year 7	80397	EXT WARRANTY, FLEET 2 KIT	33	$0.00	$0.00	$0.00
Year 7	80410	FLEET, UNLIMITED STORAGE, 1 CAMERA	66	$0.00	$0.00	$0.00
Year 7	80462	FLEET 3 ADVANCED BUNDLE WITH TAP TRUE UP	34	$0.00	$0.00	$0.00
Year 7	85144	AXON STARTER	1	$0.00	$0.00	$0.00
Year 7	85147	CEW STARTER	1	$1.24	$0.00	$1.24
Year 7	87050	FLEET VIEW XL LICENSE	33	$0.00	$0.00	$0.00
Year 7	99901	ACCELERATE CONFERENCE REGISTRATION	5	$0.00	$0.00	$0.00
Year 7	AB31BD	AB3 1-Bay Dock Bundle	15	$309.60	$0.00	$309.60
Year 7	AB3C	AB3 Camera Bundle	117	$8,440.01	$0.00	$8,440.01
Year 7	AB3MBD	AB3 Multi Bay Dock Bundle	14	$2,159.98	$0.00	$2,159.98
Year 7	BWCamMBDTAP10Year	Body Worn Camera Multi-Bay Dock TAP 10 Year Bundle	1	$0.00	$0.00	$0.00
Year 7	BWCamSBDTAP10Yr	Body Worn Camera Single-Bay Dock TAP 10 Year Bundle	1	$0.00	$0.00	$0.00
Year 7	Fleet3A10Yr	Fleet 3 Advanced 10 Year	34	$48,551.57	$0.00	$48,551.57
Year 7	OSP7+10Year	2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	112	$303,463.47	$0.00	$303,463.47
Year 7	ProLicense	Pro License Bundle	15	$0.00	$0.00	$0.00
Year 7	T7Dock	2021 T7 Dock	1	$159.33	$0.00	$159.33
Year 7	Unlimited7+10yr	2021 Unlimited7+ 10 Year Bundle	5	$0.00	$0.00	$0.00
Year 7	VRCK	VR Controller Kit	2	$0.00	$0.00	$0.00
Total				**$387,000.00**	**$0.00**	**$387,000.00**

Dec 2029						
Invoice Plan	**Item**	**Description**	**Qty**	**Subtotal**	**Tax**	**Total**
Year 8	100159	FLEET 3 - ALPR - API INTEGRATION SERVICES	1	$0.00	$0.00	$0.00
Year 8	100197	HTC FOCUS 3 VR HEADSET - WARRANTY	5	$0.00	$0.00	$0.00
Year 8	11507	MOLLE MOUNT, SINGLE, AXON RAPIDLOCK	129	$0.00	$0.00	$0.00
Year 8	20370	FULL VR TASER 7 ADD-ON USER ACCESS	117	$21,850.80	$0.00	$21,850.80
Year 8	20378	HTC FOCUS 3 VR HEADSET	5	$0.00	$0.00	$0.00
Year 8	20379	VR 1-DAY SERVICE	1	$0.00	$0.00	$0.00
Year 8	73893	STANDARDS LICENSE, NON-SWORN	15	$0.00	$0.00	$0.00
Year 8	73897	STANDARDS SERVICE, PREMIUM	1	$2,064.00	$0.00	$2,064.00
Year 8	80397	EXT WARRANTY, FLEET 2 KIT	33	$0.00	$0.00	$0.00
Year 8	80410	FLEET, UNLIMITED STORAGE, 1 CAMERA	66	$0.00	$0.00	$0.00
Year 8	80462	FLEET 3 ADVANCED BUNDLE WITH TAP TRUE UP	34	$0.00	$0.00	$0.00
Year 8	85144	AXON STARTER	1	$0.00	$0.00	$0.00
Year 8	85147	CEW STARTER	1	$1.24	$0.00	$1.24
Year 8	87050	FLEET VIEW XL LICENSE	33	$0.00	$0.00	$0.00
Year 8	99901	ACCELERATE CONFERENCE REGISTRATION	5	$0.00	$0.00	$0.00
Year 8	AB31BD	AB3 1-Bay Dock Bundle	15	$309.60	$0.00	$309.60
Year 8	AB3C	AB3 Camera Bundle	117	$8,440.01	$0.00	$8,440.01

Dec 2029

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 8	AB3MBD	AB3 Multi Bay Dock Bundle	14	$2,159.98	$0.00	$2,159.98
Year 8	BWCamMBDTAP10Year	Body Worn Camera Multi-Bay Dock TAP 10 Year Bundle	1	$0.00	$0.00	$0.00
Year 8	BWCamSBDTAP10Yr	Body Worn Camera Single-Bay Dock TAP 10 Year Bundle	1	$0.00	$0.00	$0.00
Year 8	Fleet3A10Yr	Fleet 3 Advanced 10 Year	34	$48,551.57	$0.00	$48,551.57
Year 8	OSP7+10Year	2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	112	$303,463.47	$0.00	$303,463.47
Year 8	ProLicense	Pro License Bundle	15	$0.00	$0.00	$0.00
Year 8	T7Dock	2021 T7 Dock	1	$159.33	$0.00	$159.33
Year 8	Unlimited7+10yr	2021 Unlimited7+ 10 Year Bundle	5	$0.00	$0.00	$0.00
Year 8	VRCK	VR Controller Kit	2	$0.00	$0.00	$0.00
Total				**$387,000.00**	**$0.00**	**$387,000.00**

Dec 2030

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 9	100159	FLEET 3 - ALPR - API INTEGRATION SERVICES	1	$0.00	$0.00	$0.00
Year 9	100197	HTC FOCUS 3 VR HEADSET - WARRANTY	5	$0.00	$0.00	$0.00
Year 9	11507	MOLLE MOUNT, SINGLE, AXON RAPIDLOCK	129	$0.00	$0.00	$0.00
Year 9	20370	FULL VR TASER 7 ADD-ON USER ACCESS	117	$21,850.80	$0.00	$21,850.80
Year 9	20378	HTC FOCUS 3 VR HEADSET	5	$0.00	$0.00	$0.00
Year 9	20379	VR 1-DAY SERVICE	1	$0.00	$0.00	$0.00
Year 9	73893	STANDARDS LICENSE, NON-SWORN	15	$0.00	$0.00	$0.00
Year 9	73897	STANDARDS SERVICE, PREMIUM	1	$2,064.00	$0.00	$2,064.00
Year 9	80397	EXT WARRANTY, FLEET 2 KIT	33	$0.00	$0.00	$0.00
Year 9	80410	FLEET, UNLIMITED STORAGE, 1 CAMERA	66	$0.00	$0.00	$0.00
Year 9	80462	FLEET 3 ADVANCED BUNDLE WITH TAP TRUE UP	34	$0.00	$0.00	$0.00
Year 9	85144	AXON STARTER	1	$0.00	$0.00	$0.00
Year 9	85147	CEW STARTER	1	$1.24	$0.00	$1.24
Year 9	87050	FLEET VIEW XL LICENSE	33	$0.00	$0.00	$0.00
Year 9	99901	ACCELERATE CONFERENCE REGISTRATION	5	$0.00	$0.00	$0.00
Year 9	AB31BD	AB3 1-Bay Dock Bundle	15	$309.60	$0.00	$309.60
Year 9	AB3C	AB3 Camera Bundle	117	$8,440.01	$0.00	$8,440.01
Year 9	AB3MBD	AB3 Multi Bay Dock Bundle	14	$2,159.98	$0.00	$2,159.98
Year 9	BWCamMBDTAP10Year	Body Worn Camera Multi-Bay Dock TAP 10 Year Bundle	1	$0.00	$0.00	$0.00
Year 9	BWCamSBDTAP10Yr	Body Worn Camera Single-Bay Dock TAP 10 Year Bundle	1	$0.00	$0.00	$0.00
Year 9	Fleet3A10Yr	Fleet 3 Advanced 10 Year	34	$48,551.57	$0.00	$48,551.57
Year 9	OSP7+10Year	2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	112	$303,463.47	$0.00	$303,463.47
Year 9	ProLicense	Pro License Bundle	15	$0.00	$0.00	$0.00
Year 9	T7Dock	2021 T7 Dock	1	$159.33	$0.00	$159.33
Year 9	Unlimited7+10yr	2021 Unlimited7+ 10 Year Bundle	5	$0.00	$0.00	$0.00
Year 9	VRCK	VR Controller Kit	2	$0.00	$0.00	$0.00
Total				**$387,000.00**	**$0.00**	**$387,000.00**

Dec 2031

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 10	100159	FLEET 3 - ALPR - API INTEGRATION SERVICES	1	$0.00	$0.00	$0.00
Year 10	100197	HTC FOCUS 3 VR HEADSET - WARRANTY	5	$0.00	$0.00	$0.00

Dec 2031						
Invoice Plan	**Item**	**Description**	**Qty**	**Subtotal**	**Tax**	**Total**
Year 10	11507	MOLLE MOUNT, SINGLE, AXON RAPIDLOCK	129	$0.00	$0.00	$0.00
Year 10	20370	FULL VR TASER 7 ADD-ON USER ACCESS	117	$21,850.78	$0.00	$21,850.78
Year 10	20378	HTC FOCUS 3 VR HEADSET	5	$0.00	$0.00	$0.00
Year 10	20379	VR 1-DAY SERVICE	1	$0.00	$0.00	$0.00
Year 10	73893	STANDARDS LICENSE, NON-SWORN	15	$0.00	$0.00	$0.00
Year 10	73897	STANDARDS SERVICE, PREMIUM	1	$2,064.00	$0.00	$2,064.00
Year 10	80397	EXT WARRANTY, FLEET 2 KIT	33	$0.00	$0.00	$0.00
Year 10	80410	FLEET, UNLIMITED STORAGE, 1 CAMERA	66	$0.00	$0.00	$0.00
Year 10	80462	FLEET 3 ADVANCED BUNDLE WITH TAP TRUE UP	34	$0.00	$0.00	$0.00
Year 10	85144	AXON STARTER	1	$0.00	$0.00	$0.00
Year 10	85147	CEW STARTER	1	$1.25	$0.00	$1.25
Year 10	87050	FLEET VIEW XL LICENSE	33	$0.00	$0.00	$0.00
Year 10	99901	ACCELERATE CONFERENCE REGISTRATION	5	$0.00	$0.00	$0.00
Year 10	AB31BD	AB3 1-Bay Dock Bundle	15	$309.60	$0.00	$309.60
Year 10	AB3C	AB3 Camera Bundle	117	$8,439.99	$0.00	$8,439.99
Year 10	AB3MBD	AB3 Multi Bay Dock Bundle	14	$2,159.96	$0.00	$2,159.96
Year 10	BWCamMBDTAP10Year	Body Worn Camera Multi-Bay Dock TAP 10 Year Bundle	1	$0.00	$0.00	$0.00
Year 10	BWCamSBDTAP10Yr	Body Worn Camera Single-Bay Dock TAP 10 Year Bundle	1	$0.00	$0.00	$0.00
Year 10	Fleet3A10Yr	Fleet 3 Advanced 10 Year	34	$48,551.58	$0.00	$48,551.58
Year 10	OSP7+10Year	2021 - OFFICER SAFETY PLAN 7 PLUS 10 Year	112	$303,463.65	$0.00	$303,463.65
Year 10	ProLicense	Pro License Bundle	15	$0.00	$0.00	$0.00
Year 10	T7Dock	2021 T7 Dock	1	$159.33	$0.00	$159.33
Year 10	Unlimited7+10yr	2021 Unlimited7+ 10 Year Bundle	5	$0.00	$0.00	$0.00
Year 10	VRCK	VR Controller Kit	2	$0.00	$0.00	$0.00
Total				**$387,000.14**	**$0.00**	**$387,000.14**

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Exceptions to Standard Terms and Conditions

Agency has existing contract #21228 (originated via Q-186984) and is terminating that contract upon the new license start date (01/01/2023) of this quote.

The parties agree that Axon is charging a debit of 52,779.61 for delivered, but unpaid services. This debit is based on a ship date range of 12/1/2022-12/15/2022, resulting in a 1/1/2023 license date. Any change in this date and resulting license start date will result in modification of this discount value which may result in additional fees due to or from Axon.

Signature

Date Signed

11/11/2022



VILLAGE OF SCHAUMBURG

AGENDA ITEM SUMMARY

Recommendation to Approve a Rear Yard Setback Variation for 317 Shagbark Court
09/22/26
Village Board

Presenter: Chidochashe Baker AICP, Community Planner
Lead Department: Community Development

Executive Summary:

Case Title
P2607-01 / 317 Shagbark Court / Rear Yard Setback Variation

Hearing Date
September 2, 2026

Summary
The petitioner is requesting a variation to reduce the required rear yard setback from 30 feet to 25.25 feet for the construction of an attached roof structure for the property located at 317 Shagbark Ct. The petitioner proposes an attached roof structure to cover over the existing wood deck.

Recommended Action:

Staff Recommendation
Recommending Approval

Vote
5-0 with four absent.

If the Village Board concurs with the Plan Commission recommendation, they should approve the request as presented.

ATTACHMENTS:
- PRG Report
- Application
- Location Maps
- Plans and Plat of Survey
- Variation Justification
- P2607-01 Taurina Residence Minutes

PROJECT REVIEW GROUP REPORT

TO: PLAN COMMISSION

PREPARED BY: Chidochashe Baker, AICP
Community Planner

HEARING DATE: September 3, 2026

DATE PREPARED: August 21, 2026

CASE NUMBER: P2607-01

TITLE: P2607-01 / 317 Shagbark Ct / TAURINA RESIDENCE / Rear Yard Setback Variation

BACKGROUND INFORMATION

Petitioners:	Vincenzo Taurina
Address of Petitioner:	317 Shagbark Court Schaumburg, IL 60193
Status of Petitioner:	Property Owners
Property Owners:	Same as petitioner
Existing Zoning:	R-6C Cluster Single Family Residence District
Location of Parcel:	North of Weathersfield Way, West of Roselle Road

Requested Action:

- Variation to Reduce the Rear Yard Setback from 30 feet to 25 feet 3 inches [Title 15, Chapter 154, Section 154.161(D)(7)(c)(1) of the Zoning Ordinance]

ANALYSIS

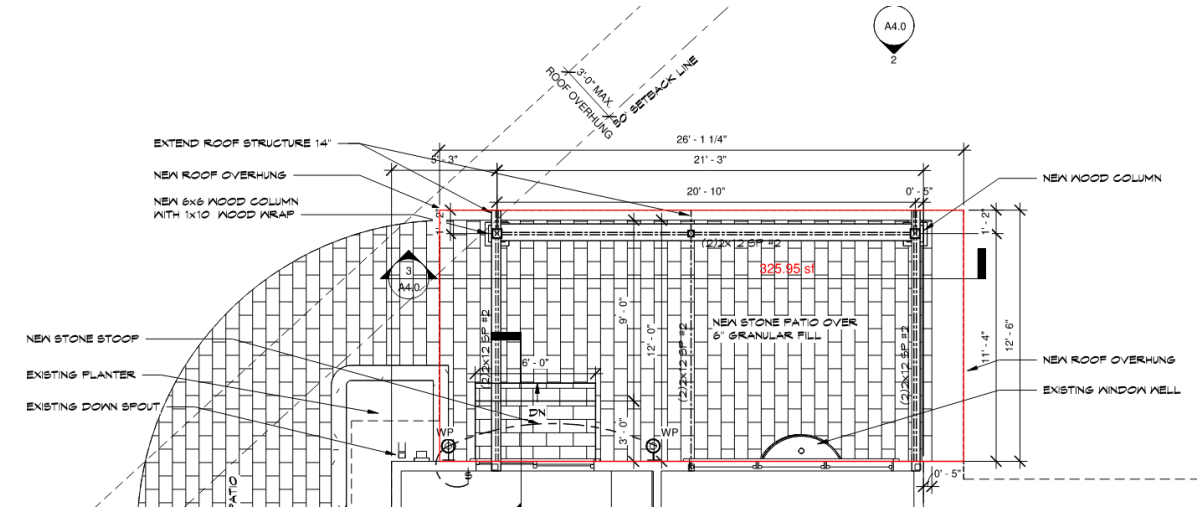
Staff Discussion:



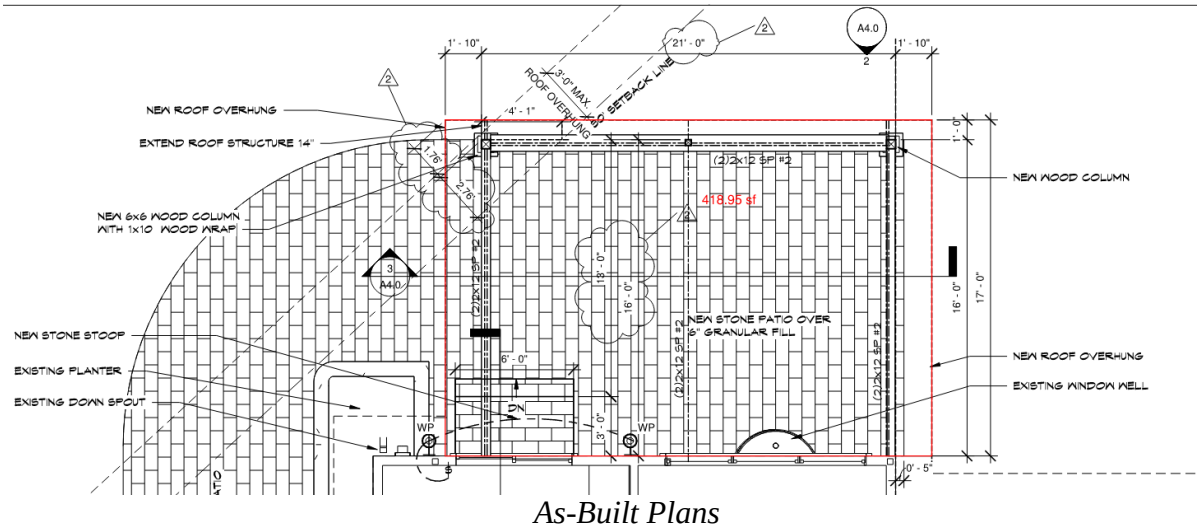
The petitioner is requesting a variation to reduce the required rear yard setback from 30 feet to 25.25 feet for the construction of an attached roof structure for the property located at 317 Shagbark Ct. The rear yard is currently developed with a wood deck. The petitioner proposes an attached roof structure to cover an area of 419 sq. ft. above the existing deck. The subject property is located in the R-6C Cluster Single Family Residence District. The required rear yard setback in this district is 30 ft. The zoning code definition for building is "Any structure which is substantially enclosed by exterior walls, has a roof supported by columns or

walls and is intended for the shelter, housing or enclosure of any individual, animal, process, equipment, goods or materials of any kind." The roof structure is proposed to be attached to the primary structure and is thus required to be constructed within the buildable area.

The petitioner obtained a permit (RBLD-25-1765) for the construction of the proposed roof structure in October of 2025. Approved plans show a 326 sq. ft. roof structure within the allowable buildable area. During building inspections for the structure, staff discovered that the northernmost column of the roof structure had been constructed 3.25 feet into the required rear yard setback and the roof eaves encroached 4.75 feet into the rear yard setback. Additionally, the roof structure had been expanded further into the rear yard. The petitioner has submitted an as-built plan showing a total 4.75ft encroachment into the required rear yard setback and a 110 sq. ft expansion to the roof structure. Below are reference images showing the building permit plans and as-built plans for the roof structure.



Building Permit Plans



As-Built Plans



Staff does not believe that the proposed 4.75 ft encroachment will negatively affect surrounding properties and is supportive of the variation request. The subject property is an irregular diamond shaped lot with two rear yard lot lines. This limits the buildable area on the subject property thus creating a hardship for the petitioner to provide adequate roof coverage over the existing deck structure. Staff believes the proposed roof structure is similar to a gazebo or pergola which would be allowed by-right in the rear yard. Additionally, staff believes the proposed structure is less obtrusive than a detached garage structure which is allowed to be constructed 5 ft from the rear property line. Staff is supportive of the rear yard setback variation.

In the past 15 years, the Village Board has approved more than 20 rear yard variations that reduce the rear yard down to as far as 18 feet. Previous case where rear yard setback variations have been granted include 227 Walnut Lane (Case No. P1507-03), 2177 Hitching Post Lane (Case No. P1605-03), 2073 Arleen Court (Case No. P1608-03), 622 Janine Court (Case No. P1706-01), 130 Branchwood Drive (Case No. P1709-01), 512 E. Beech Drive (Case No. P1712-03), 118 Lela Lane (Case No. P1802- 02), 249 Southwick Lane (Case No. P1902-03), 1115 Parker Drive (Case No. P2003-03), 225 Beech Drive (Case No. P2301-02), 471 Derby Ct. (P2306-01), and most recently 227 Clearbrook Court (P2603-02). These cases were approved based on precedent, compatibility of the addition with the neighborhood, and minimal impact to the neighbors. Majority of these variations were for room additions to the primary structure. When compared to previously granted whole room additions, the proposed is a less obtrusive roof structure. Staff is supportive of the requested rear yard variation.

In 2022, (Case No. P2205-03) the property was granted variation to allow the construction of a side yard patio. The submitted as-built plans show an extension of this side yard patio to connect with the proposed rear yard patio. Per staff's conversations with the petitioner, the side yard patio extension shown on the as-built plans is incorrect. Per the petitioner, plans will be revised to show a 32-inch walkway connection between the side yard patio and rear deck. Additionally, the petitioner no longer intends to replace the rear deck with a patio. Conditions of approval have been included for revisions to the provided plans

The Zoning Ordinance states that the Plan Commission may take into consideration the extent to which the following facts have been established which may be favorable to the applicant:

The particular physical surroundings, shape, or topographical conditions of the property would bring a hardship upon the owner if the strict letter of the regulations were carried out.
The subject property is an irregular diamond shaped lot with two rear yard lot lines. The required 30-foot rear yard setback on this particular irregular shaped lot limits the buildable area on the subject property thus creating a hardship.

The conditions upon which the petition for variation is based would not be applicable generally to other property within the same zoning district.
The subject property is not unique from other residential properties within the Village; however, there are other properties in the village that have been granted variation to reduce the rear yard setback to a minimum of 18 feet. The requested variation is consistent with other approved rear yard variation requests.

The purpose of the variation is not based exclusively upon a desire to make more money out of the property.
There is no evidence that the variation has been requested to make more money from the property.

The alleged difficulty or hardship has not been created by any person presently having interest in the property.
The roof structure shown in the building permit drawings would not provide adequate coverage for the existing deck structure. Staff also believes that the irregular shape of the lot and two rear lot lines creates a hardship by limiting the buildable area for the property.

Granting of the variation will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhood.
The proposed encroachment is minimal and will not have a negative effect or detriment to surrounding properties. The roof structure is proposed over a patio similar to a gazebo or pergola which would be allowed by right in the rear yard. Historically, the Village Board has approved variations reducing the rear yard down to 18 feet and the proposed encroachment is minimal. When compared to previously granted whole room additions, the proposed is a less obtrusive structural addition.

The proposed variation will not impair an adequate supply of light and air to the adjacent property, or substantially increase the danger of fire or otherwise endanger the public safety, or substantially diminish or impair property values within the neighborhood.
There is no evidence that approval of the requested variation will impair property values or pose a threat to public safety.

Granting the variation will not confer on the applicant any special privilege that is denied by this chapter to the lands, structures, or buildings of the same district.
Other residential properties within the Village have been granted variations for encroachments in the rear yard setback.

RECOMMENDATION
Staff has reviewed the request and is supportive of a variation to allow an attached roof structure to encroach 4.75 ft into the rear yard setback. Therefore, staff recommends approval of a variation to reduce the required rear yard setback from 30 feet to 25.25 feet for the property located at 317 Shagbark Ct, subject to the following conditions:

1. The petitioner shall revise the plans to show the following:
    a. Replace the proposed rear patio with the existing rear deck.
    b. A 32-inch walkway connection between the side yard patio and rear deck.
2. The petitioner shall submit revised plans for review by the Community Development Department
3. The following plans shall be adopted as part of the governing ordinance:
    a. As-Built Plans, prepared by Group A Architecture, and received by the Community Development Department on July 6, 2026.

pc: Petitioner Owner

Village of Schaumburg, IL

August 27, 2026

Record No: DEVR-26-44

Development Review Application

Status: Active

Submitted On: 7/6/2026

Primary Location

317 SHAGBARK CT
Schaumburg, IL 60193

Owner

TAURINA, VINCENZO
shagbark Ct 317
SCHAUMBURG, IL 60193

Applicant

Vincenzo Taurina
[redacted]
[redacted]
317 Shagbark Ct
SCHAUMBURG, Illinois
60193-1527

Pre-Application Contact

Have you spoken to a Village planner about this project*

Yes

Who have you spoken to?*

Chido Baker

Applicant Information

Is Applicant the Property Owner?

Yes

Relationship of Applicant to Property

Site Information

Is this Residential, Commercial, Industrial or Mixed Use?*

Residential

PIN Number*

07223080030000

HOA approval needed?

No

Township of Subject Property?

Schaumburg

Residential Subtype

Single Family

Approvals Requested

Setback Variation

☑

Tear down and Replacement

☐

FAR Credit Approval

☐

Special Use - Residential

☐

Residential Variation

☐

Site Plan Amendment

☐

Plat of Easment

☐

Plat of Vacation

☐

Plat of Subdivision

☐

Plat of Dedication

☐

Plat of Consolidation

☐

PUD Site Plan Approval

☐

PUD Amendment

☐

Valet - Regular

☐

Valet - Special Event

☐

PUD Special Use Amendment

☐

PUD Administrative Amendment

☐

Fence Variation

☐

Variation - Other

☐

Brief description of the request*

I am requesting a variation for a setback on a rooftop over my deck, its only for 1 post that is 1 1/2' inside the 30' varience

Applicants Signature

Please note that the project will not be reviewed until this application has been fully completed and all required plans and other materials have been satisfactorily submitted to the Community Development Department. Incomplete submittals may result in a delay in the zoning approval process. It is strongly suggested that the applicant schedule an appointment with the Community Development Department so that materials can be reviewed for accuracy and completeness prior to submittal. The deadline for submittals is Monday at noon.

In consideration of the information contained in this application as well as all supporting documentation, it is requested that approval be given to the requested actions.

Applicant Signature

Vincenzo Taurina
Jul 6, 2026





Subject Property

P2607-01

TAURINA RESIDENCE

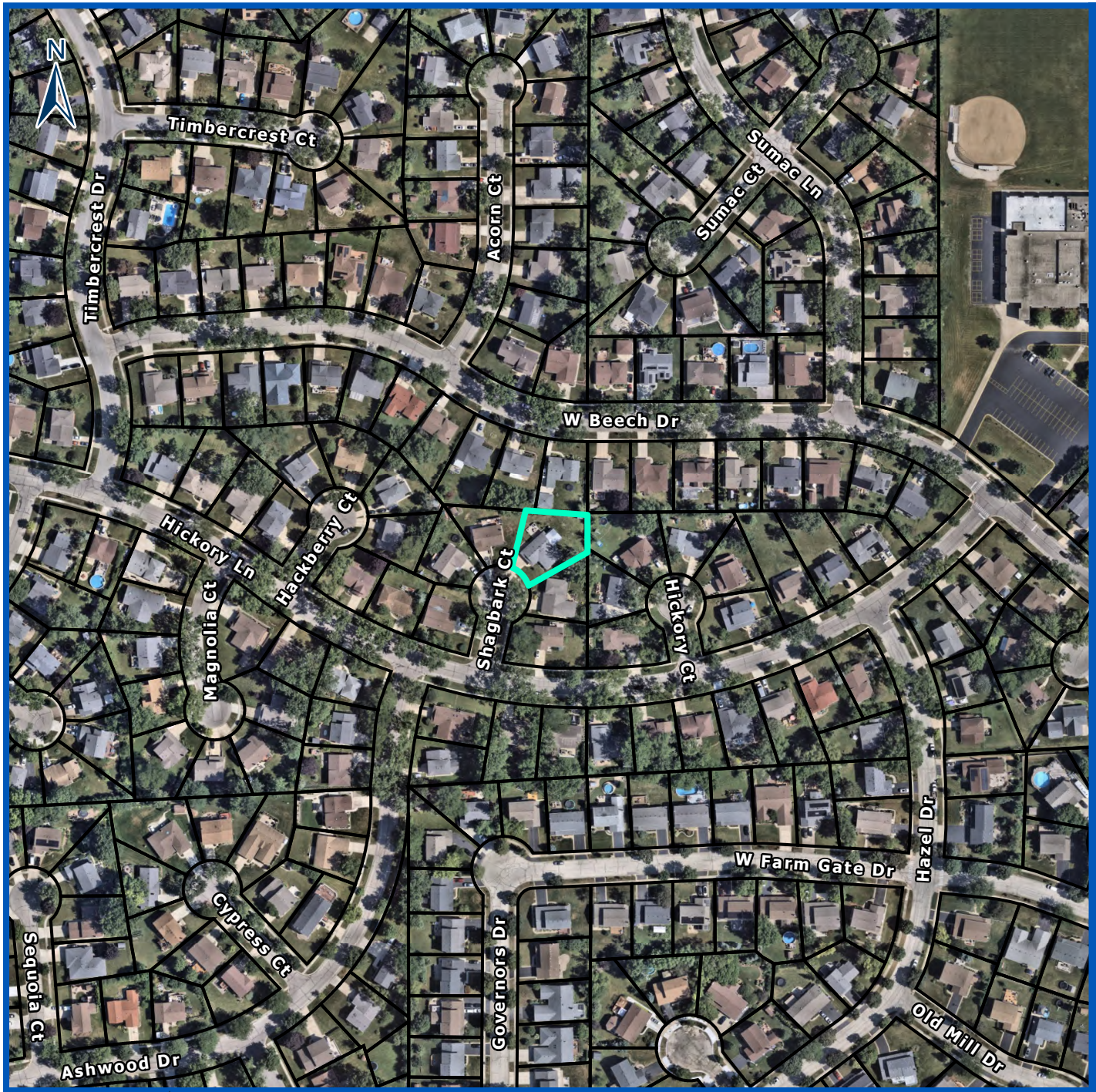
Rear Yard Setback Variation

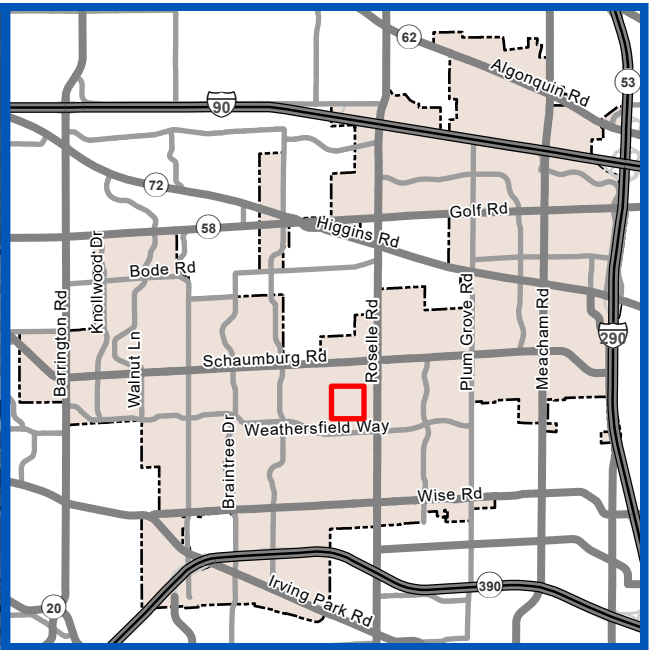
0 40 80
Feet

VILLAGE OF SCHAUMBURG

317 Shagbark Ct

Prepared By:
Village of Schaumburg
Community Development Department





Subject Property

P2607-01

TAURINA RESIDENCE

Rear Yard Setback Variation

0 120 240

Feet

VILLAGE OF SCHAUMBURG

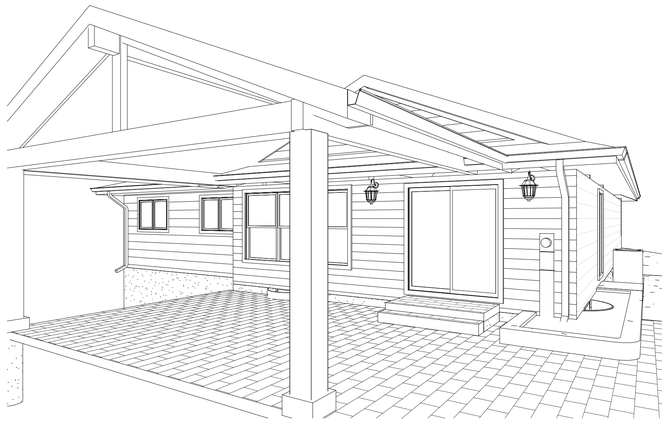
317 Shagbark Ct

Prepared By:
Village of Schaumburg
Community Development Department

TAURINA RESIDENCE

317 SHAGBARK COURT, SCHAUMBURG, IL

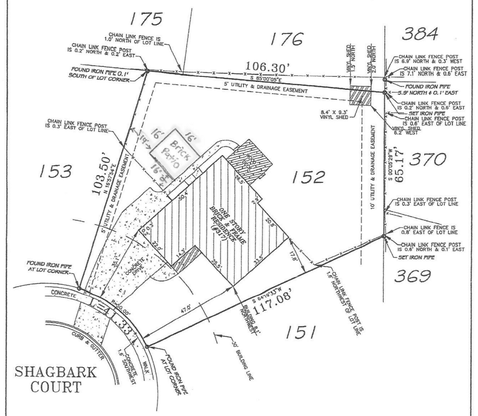
SCOPE OF WORK: REPLACING EXISTING WOOD DECK WITH NEW STONE PATIO COVERED WITH NEW ROOF



PLAT OF SURVEY

OF

LOT 152 IN TIMBERCREST WOODS UNIT NUMBER 4, A SUBDIVISION IN THE SOUTHEAST 1/4 OF SECTION 21 AND THE SOUTHWEST 1/4 OF SECTION 22, TOWNSHIP 41 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.



LEGEND

(P,M) – RECORD / MEASURED
L – ARC LENGTH
R – RADIUS
CH – CHORD

AREA = 11,851 SQ. FT. MORE OR LESS

PREPARED FOR: ADVANCED SURVEY, INC.
JOB ADDRESS: 317 SHAGBARK COURT, SCHAUMBURG, IL
SELLER/BUYER: DIGANGI / TAURINA
JOB NO.: 21-08-0088

NEKOLA SURVEY, INC.
PROFESSIONAL LAND SURVEYING SERVICES
WWW.NEKOLASURVEY.COM
400 N. SCHMIDT RD., STE. 203
BOLINGBROOK, ILLINOIS 60440
(630) 226-1530 PHONE (630) 226-1430 FAX
LICENSE FIRM NO. 184.005569

NO IMPROVEMENTS SHOULD BE MADE ON THE BASIS OF THIS PLAT ALONE. PER A REPRODUCTION OF THIS PLAT MADE BY ELECTRONIC MEANS OR COMMUNICATED OR USED FOR ANY USE OTHER THAN THE INTENDED PURPOSE WITHOUT THE WRITTEN PERMISSION OF NEKOLA SURVEY, INC. SHALL BE AT THE USER'S SOLE RISK AND WITHOUT LIABILITY TO NEKOLA SURVEY, INC. DIMENSIONS ARE MARKED IN FEET AND DECIMAL PARTS THEREOF AND ARE NOT TO BE SCALED. FENCE LOCATIONS ARE MADE TO CENTER OF POSTS UNLESS OTHERWISE NOTED.

I HEREBY CERTIFY THAT I HAVE SURVEYED THE TRACT OF LAND ABOVE DESCRIBED, AND THAT THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY.

DATED THIS 2ND DAY OF SEPTEMBER, 2021.

FIELD WORK COMPLETED ON THE 31ST OF AUGUST, 2021.

(STATE OF ILLINOIS)
(COUNTY OF WILL) SS

NEKOLA SURVEY INC. DOES HEREBY CERTIFY THAT IT HAS SURVEYED THE TRACT OF LAND ABOVE DESCRIBED, AND THAT THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY.

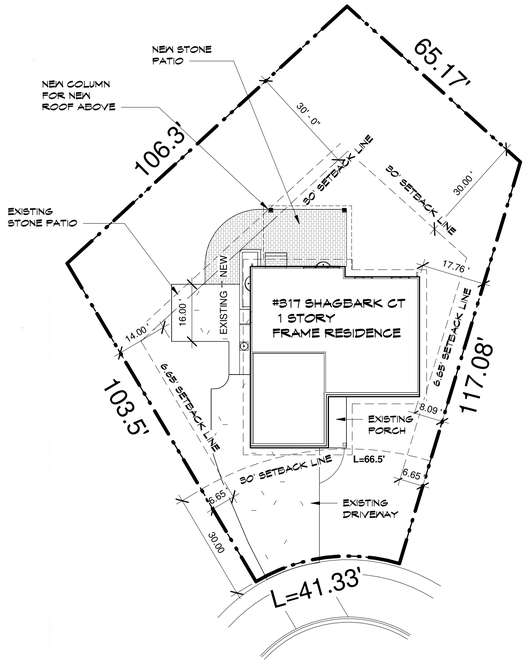
DATED THIS 2ND DAY OF SEPTEMBER, 2021.

WILLIAM J. CUSTER
ILLINOIS LAND SURVEYOR NO. 3383
LICENSE RENEWAL DATE: 30 NOVEMBER 2022

© COPYRIGHT NEKOLA SURVEY INC. 2021 "ALL RIGHTS RESERVED"

PROFESSIONAL LAND SURVEYOR
WAYNE W. NEKOLA
035-003503
BOLINGBROOK
ILLINOIS
STATE OF ILLINOIS

NORTH
SCALE: 20'



PROPOSED SITE PLAN
1" = 20'-0"

1
A1.0

GENERAL NOTES

1. THE CONTRACT DOCUMENTS FOR THIS PROJECT CONSIST OF DRAWINGS PREPARED BY GROUP A ARCHITECTURE.
2. COMPLY WITH CITY OF SCHAUMBURG CODES AND ORDINANCES AND THE ILLINOIS ACCESSIBILITY CODE. IN THE EVENT OF ANY CONFLICTS OR DISCREPANCIES BETWEEN THE ABOVE REFERENCED CODES OR ANY OTHER REFERENCED CODE, THE MOST STRINGENT REQUIREMENTS SHALL APPLY.
3. PLANS ARE INTENDED TO INCLUDE OR IMPLY ALL ITEMS REQUIRED FOR THE PROPER EXECUTION AND COMPLETION OF THE WORK. COORDINATE ALL PARTS OF THE WORK SO THAT NO WORK SHALL BE LEFT IN AN UNFINISHED OR INCOMPLETE CONDITION.
4. INCORPORATE ALL NEW MATERIALS AND EQUIPMENT INTO THE WORK UNLESS OTHERWISE INDICATED. ALL WORK SHALL BE FIRST CLASS WORKMANSHIP AND GUARANTEED AGAINST DEFECTS AND POOR WORKMANSHIP FOR A PERIOD OF ONE YEAR FROM SUBSTANTIAL COMPLETION.
5. CONFORM TO INDUSTRY STANDARDS FOR QUALITY OF WORKMANSHIP AND MATERIALS IN ADDITION TO THE REQUIREMENTS OF THE CONTRACT DOCUMENTS. COMPLY WITH THE EXISTING BUILDING'S STANDARD OF DETAILS OF CONSTRUCTION. BRING ANY CONFLICTING REQUIREMENTS OF THE SOURCES LISTED TO THE ARCHITECT'S ATTENTION PRIOR TO PROCEEDING WITH THE WORK.
6. SECURE ALL CONTRACTS, SHOP DRAWINGS, AS-BUILT DRAWINGS, AND ANY OTHER INFORMATION REGARDING THE EXISTING BUILDING TO COORDINATE THE ALL NEW WORK WITH THE EXISTING SPACE.
7. SECURE ALL PERMITS AND BONDS, LICENSES, TESTS, AND CERTIFICATES.
8. SUBSTITUTION OF ITEMS SPECIFIED WILL NOT BE ACCEPTED WITHOUT PRIOR WRITTEN APPROVAL FROM THE ARCHITECT. PROVIDE THE ARCHITECT WITH ALL SAMPLES AND COMPARATIVE PRODUCT DATA REQUIRED TO EVALUATE ANY PROPOSED SUBSTITUTION IN A TIMELY MANNER SO AS NOT TO PRECLUDE PROCUREMENT OF THE ORIGINALLY SPECIFIED PRODUCT OR PROPOSED SUBSTITUTE.
9. PROTECT EXISTING CONSTRUCTION AND BE RESPONSIBLE FOR ANY DAMAGE TO ALL EXISTING CONSTRUCTION INCURRED WHILE FULFILLING THE OBLIGATIONS OF THIS CONTRACT.
10. ALL WORK NOTED "BY OTHERS" OR "N.I.C." WILL BE THE RESPONSIBILITY OF THE TENANT. COORDINATE WITH THE TENANT AND TENANT'S OUTSIDE CONTRACTORS AS REQUIRED.
11. AT THE COMPLETION OF THE WORK, AND PRIOR TO FINAL PAYMENT, PROVIDE TENANT WITH THREE COMPLETE SETS OF DRAWINGS WITH AS-BUILT CONDITIONS NOTED AND TWO BOUND COPIES OF ALL APPLICABLE WARRANTIES, OPERATION MANUALS, AND/OR MAINTENANCE INSTRUCTIONS.
12. PROTECT AND SECURE THE WORK SITE AS REQUIRED IN CONFORMANCE WITH APPLICABLE LOCAL, STATE, AND NATIONAL CODES AND REGULATIONS.
13. CHECK ALL DIMENSIONS AND CONDITIONS AT THE JOB SITE PRIOR TO SUBMITTING BIDS AND FABRICATION OF MATERIAL. REPORT DISCREPANCIES TO THE ARCHITECT FOR CLARIFICATION.
14. COORDINATE STORAGE OF BUILDING MATERIALS ON SITE TO AVOID OVERLOADING STRUCTURAL ELEMENTS, BLOCKING PEDESTRIAN AND TRAFFIC PATHS OR BLOCKING EXITS.
15. DO NOT SCALE THE DRAWINGS, WORK FORM DIMENSIONS ONLY. LARGE SCALE DETAILS GOVERN OVERALL SCALE DETAILS, UNLESS NOTED OTHERWISE.
16. CONSIDER NOTES AND DETAILS TYPICAL FOR SIMILAR CONDITIONS UNLESS NOTED OTHERWISE.
17. WHERE WORK IS INSTALLED ADJACENT TO EXISTING CONSTRUCTION, THE NEW WORK SHALL MATCH THE ADJACENT SURFACE.
18. WALL AND / OR CEILING ASSEMBLIES THAT ARE IDENTIFIED WITH A FIRE RESISTANCE RATING SHALL BE CONSTRUCTED PER THE MANUFACTURER'S SPECIFICATIONS AND REQUIREMENTS OF ALL APPLICABLE CURRENT CODES AND GOVERNING BODIES.
19. ALL DISSIMILAR METALS SHALL BE EFFECTIVELY ISOLATED TO AVOID MOLECULAR BREAKDOWN.
20. COORDINATE DELIVERIES OF MATERIALS SUPPLIED BY TENANT.
21. ALL BUILDING MATERIALS WASTE TO BE REMOVED ARE THE PROPERTY OF THE CONTRACTOR AND ARE TO BE DISPOSED OF LEGALLY.

DRAWING LIST

DRAWING INDEX	
SHEET NO.	SHEET NAME
A1.0	COVER SHEET
A2.0	EXISTING PLANS
A3.0	PROPOSED PLANS
A4.0	PROPOSED ELEVATIONS

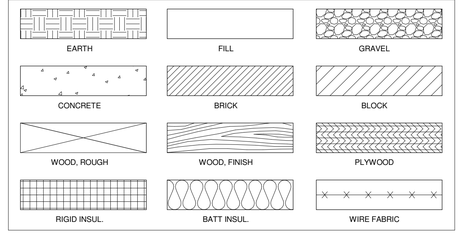


APPLICABLE CODES:

2021 International Residential Code
2021 International Building Code
2021 International Existing Building Code
2021 International Fuel Gas Code
2021 International Property Maintenance Code
2018 International Energy Conservation Code, with Illinois Amendments
2021 International Mechanical Code
2020 National Electrical Code
2014 Illinois Plumbing Code
2021 International Fire Code
2018 Illinois Accessibility Code

ZONING: R 6-C LOT AREA 11,890 SF	**PROPOSED:**
FAR 45% - 5,350SF	1,973.15 SF(EXISTING)+ 420 SF (NEW)= 2,393.15 SF (TOTAL)
BUILDING HT. 28 FT MAX.	EXISTING
SETBACK: 30' FRONT AND BACK, 10' SIDE	EXISTING
MAX. BLDG COVERAGE:	EXISTING
MAX.IMPERVIOUS COV:	3,475 SF EXISTING+400 SF(NEW)= 3,875 SF (TOTAL)

MATERIALS



ELECTRICAL NOTES

1. CONTRACTOR SHALL CONNECT ALL POWER AND LIGHTING CIRCUITS TO RESPECTIVE TENANT "TP" PANELS.
2. ALL EMERGENCY (EM) LIGHTING TO BE ENERGIZED 24 HOURS (UNSWITCHED) (SEE NOTE 5).
3. VERIFY EXACT LOCATIONS OF ALL LIGHTING FIXTURES WITH ARCHITECTURAL DRAWINGS.
4. DO NO DIMENSION ELECTRICAL DRAWINGS FOR LOCATIONS OF FIXTURES AND DEVICES. REFER TO ARCHITECTURAL DRAWINGS FOR ALL DIMENSIONS.
5. CONTRACTOR SHALL CONNECT ALL EMERGENCY LIGHTING AND EXIT SIGN CIRCUITS TO RESPECTIVE TENANT PANELS. CONNECT EMERGENCY BATTERY LIGHTS TO SAME CIRCUITS AS "EM" FIXTURES. USE SEPARATE CONDUIT SYSTEM. PROVIDE SEPARATE NEUTRALS PER CIRCUIT. USE NO. 10 WIRE MINIMUM. PROVIDE LOCK-ON DEVICES FOR CIRCUIT BREAKERS SERVING EXIT SIGN AND EMERGENCY LIGHTING CIRCUITS.
6. PROVIDE 3/4"X4' FIRE TREATED PAINTED PLYWOOD BACKBOARD FOR EACH TENANT AS INDICATED.
7. ALL WALL MOUNTED DUPLEX RECEPTACLES AND LOW VOLTAGE DEVICES SHALL BE INSTALLED AT 15" ABOVE FINISH FLOOR, AS MEASURED FROM CENTER LINE OF DEVICE. (EXCEPT AS INDICATED OTHERWISE)
8. CONTRACTOR SHALL PROVIDE DUCT SMOKE DETECTOR IN THE RETURN AND OR SUPPLY AIR SECTION OF EACH ROOF TOP AIR CONDITIONING UNIT AS REQUIRED. WIRE TO FIRE ALARM CONTROL PANEL. UNIT TO SHUT DOWN UPON ACTIVATION OF DETECTOR.
9. CONTRACTOR SHALL WIRE INDOOR AND OUTDOOR FIRE ALARM BELLS. COORDINATE EXACT LOCATIONS WITH FIRE PROTECTION CONTRACTOR. ALSO, WIRE ALL FLOW AND TAMPER SWITCHES TO BUILDING FIRE ALARM CONTROL PANEL (FACP). COORDINATE EXACT QUANTITIES AND LOCATIONS OF WATER FLOW AND TAMPER SWITCHES WITH FIRE PROTECTION CONTRACTOR. MAKE ALL FINAL CONNECTIONS TO FACP.
10. CONTRACTOR SHALL MAKE ALL FINAL ELECTRICAL CONNECTIONS TO HOT WATERHEATERS LOCATED IN EACH WAREHOUSE. PROVIDE DISCONNECT MEANS AT UNIT.
11. CONTRACTOR SHALL WIRE TOILET EXHAUST FANS IN EACH TOILET ROOM AND PROVIDE SEPARATE SWITCH AS INDICATED.
12. ALL LOW VOLTAGE WIRING INSTALLED ABOVE INACCESSIBLE CEILING SHALL BE IN CONDUIT.

ABBREVIATIONS

AC.T.	ACOUSTICAL	EXT.	EXTERIOR	P.R.	PAIR
A.F.F.	ABOVE FINISH	FAB.	FABRICATE(D)	R.	RADIUS
ALUM.	ALUMINUM	FDN.	FOUNDATION	REQ'D.	REQUIRED
ALT.	ALTERNATE	FLR.	FLOORING	R.O.	ROUGH OPENING
BL.	BLOCK	FTG.	FOTING	S.C.	SOLID CORE
BLDG.	BUILDING	GALV.	GALVANIZED	SCHED.	SCHEDULE
BLKG.	BLOCKING	GL.	GLASS	SHT.	SHEET
B.PL.	BEARING PLATE	GYP. BD.	GYPSUM BOARD	SIM.	SIMILAR
CAB.	CABINET	H.P.	HORSE POWER	STL.	STEEL
CLG.	CEILING	H.M.	HOLLOW METAL	S/V.	STAIN & VARNISH
C.M.U.	CONST. MAS. UNIT	HT.	HEIGHT	T&B	TOP & BOTTOM
CPT.	CARPET	I.D.	INSIDE DIMENSION	T&G	TOUNGE & GROOVE
COL.	COLUMN	INFO.	INFORMATION	TLT.	TOILET
CONST.	CONSTRUCTION	INSUL.	INSULATION	T.O.S.	TOP OF STEEL
CONT.	CONTINUOUS	INT.	INTERIOR	T.O.W.	TOP OF WALL
C.T.	CERAMIC TILE	MANU.	MANUFACTURED	T.S.	TUBE STEEL
DET.	DETAIL	MAS.	MASONRY	TYP.	TYPICAL
D.S.	DOWN SPOUT	MAT.	MATERIAL	V.I.F.	VERIFY IN FIELD
EA.	EACH	MECH.	MECHANICAL	V.T.	VINYL TILE
EL.	ELEVATION	M.O.	MASONRY OPENING	W/	WITH
EQ.	EQUAL	O.C.	ON CENTER	WD	WOOD
EXIST.	EXISTING	O.D.	OUTSIDE DIMENSION	WP	WORK POINT
		PLWD.	PLYWOOD		

SYMBOLS

CERTIFICATIONS

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I HAVE PREPARED OR CAUSED TO BE PREPARED UNDER MY DIRECT SUPERVISION, THE ATTACHED PLANS AND SPECIFICATIONS AND STATE, TO THE BEST OF MY KNOWLEDGE AND BELIEF AND TO THE EXTENT OF MY CONTRACTUAL OBLIGATION, THEY ARE IN COMPLIANCE WITH THE ENVIRONMENTAL BARRIERS ACT [410 ILCS 25] AND THE ILLINOIS ACCESSIBILITY CODE (71 ILL. ADM. CODE 400).

ROBERT W. KIRK _____ ILLINOIS LICENSE NO. _____
1-010811

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PROJECT 23.040

317 Shagbark Court
Schaumburg, IL

SIGNATURE AND SEAL

STATE OF ILLINOIS
ROBERT W. KIRK
1-010811
REGISTERED ARCHITECT
11-30-2026
EXPIRATION

NO.	ISSUED FOR	DATE
01	PERMIT	06.20.2023
02	REVISION	03.04.2026
	AFTER PERMIT	
03	REVISION	03.20.2026
	AFTER PERMIT	

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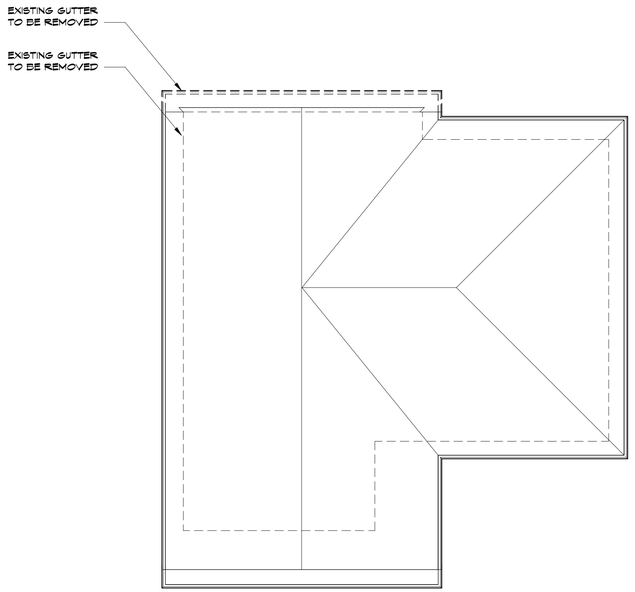
CHECKED BY
Checker

APPROVED BY
Approver

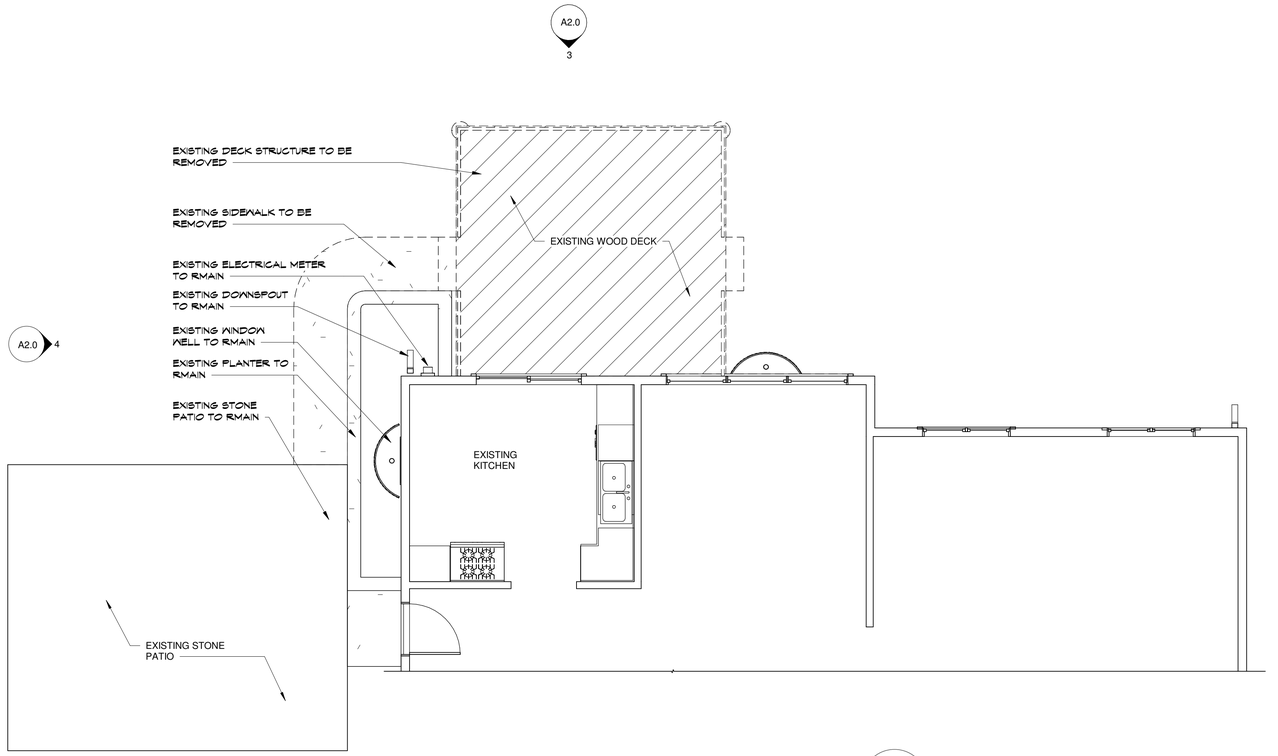
JOB NUMBER **26016**
Project Number

DRAWING TITLE
COVER SHEET

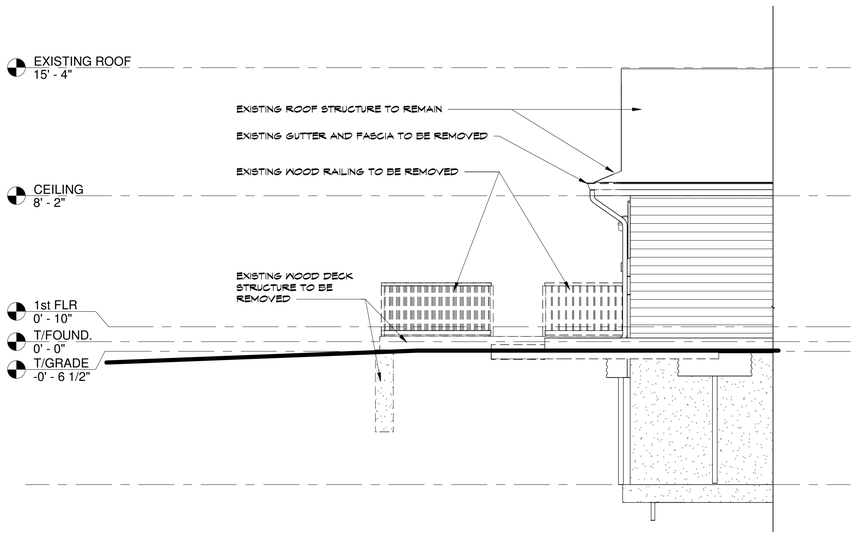
DRAWING NUMBER
A1.0



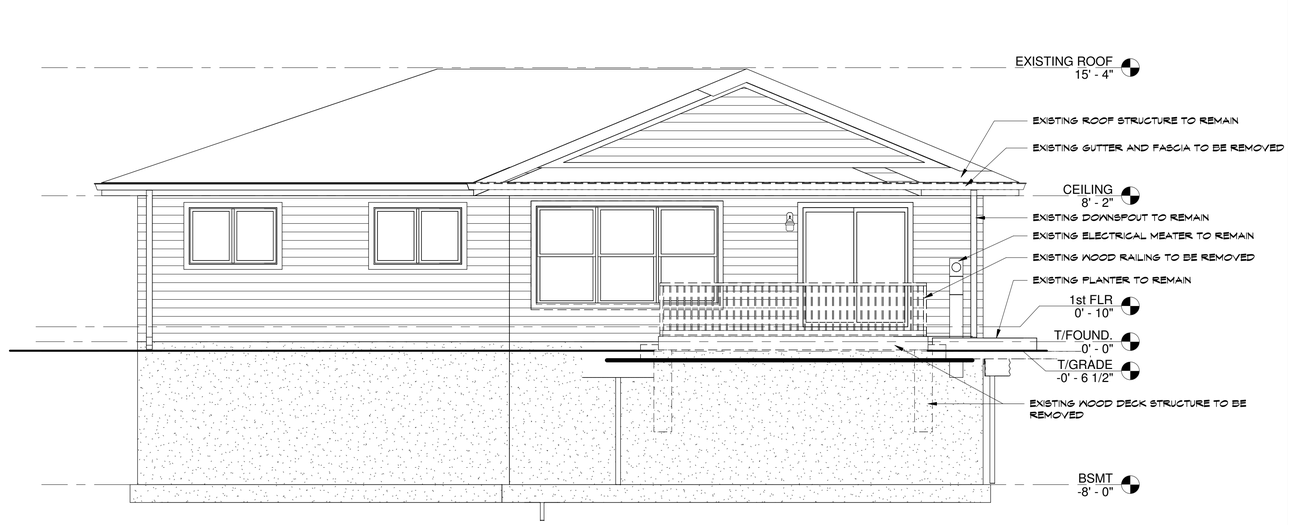
EXISTING ROOF PLAN — 2 / A2.0
1/8" = 1'-0"



EXISTING FLOOR PLAN — 1 / A2.0
1/4" = 1'-0"



EXISTING EAST ELEVATION — 4 / A2.0
1/4" = 1'-0"



EXISTING SOUTH ELEVATION — 3 / A2.0
1/4" = 1'-0"

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Schaumburg, IL

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STATE OF ILLINOIS
ROBERT W. KIRK
1-010811
REGISTERED ARCHITECT
11.30.2026
EXPIRATION D

NO.	ISSUED FOR	DATE
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1	REVISION	03.03.2026
	AFTER PERMIT	
2	ASBUILT	03.20.2026

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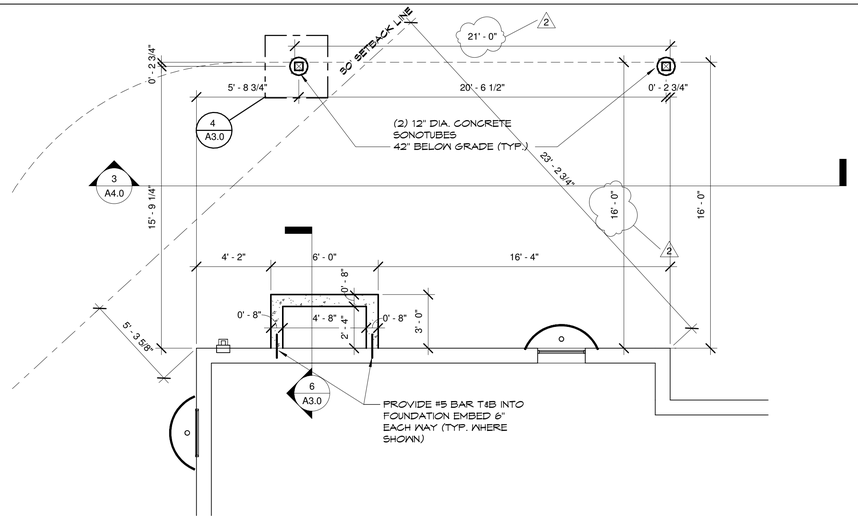
JOB NUMBER 26016

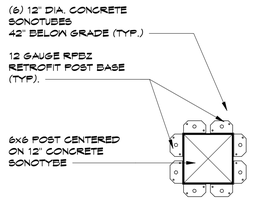
DRAWING TITLE
EXISTING PLANS

DRAWING NUMBER
A2.0



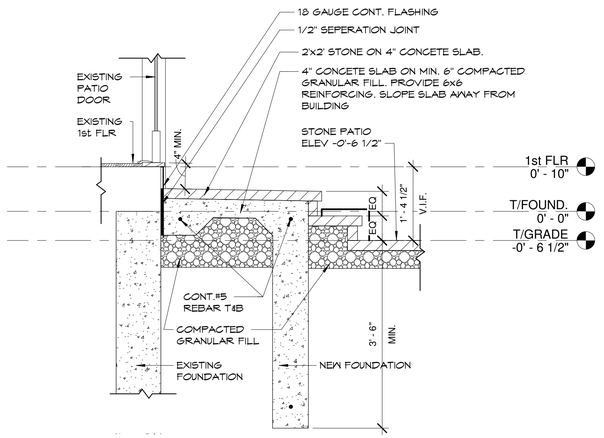
PROPOSED FOUNDATION PLAN
1/4" = 1'-0"

3
A3.0



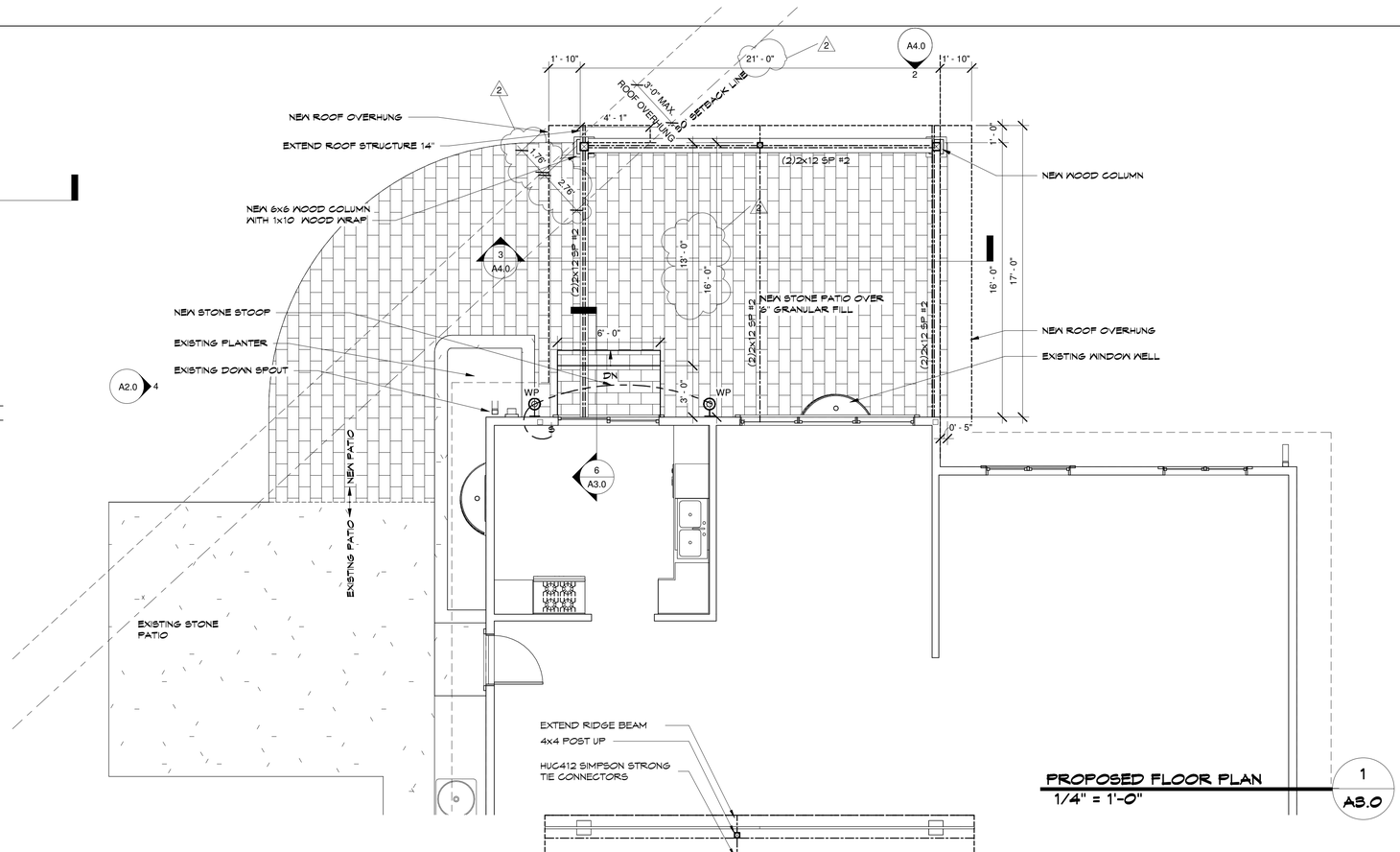
CONCRETE/POST ANCHORAGE
1 1/2" = 1'-0"

4
A3.0



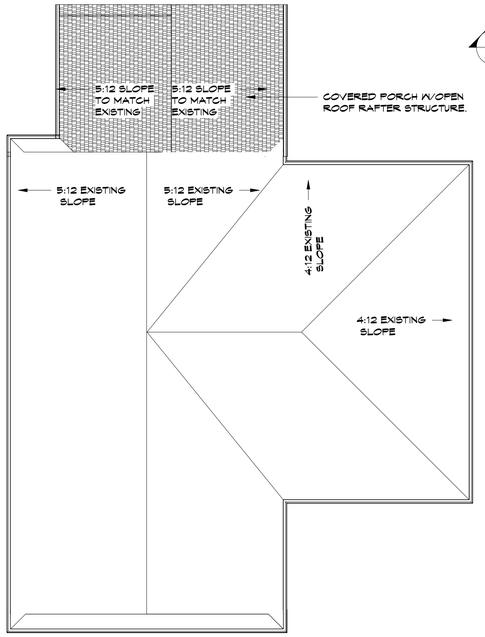
PATIO STOOP DETAIL
3/4" = 1'-0"

6
A3.0



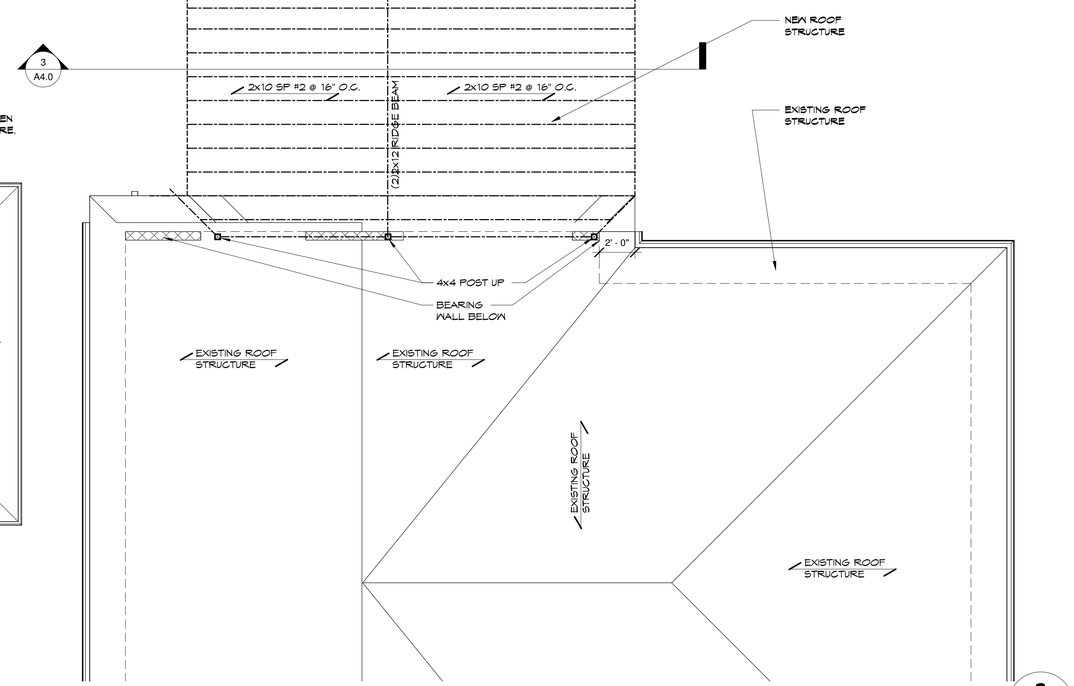
PROPOSED FLOOR PLAN
1/4" = 1'-0"

1
A3.0



PROPOSED ROOF PLAN
1/8" = 1'-0"

5
A3.0



FRAMING ROOF PLAN
1/4" = 1'-0"

2
A3.0

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Schaumburg, IL

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2	ASBUILT	03.20.2026

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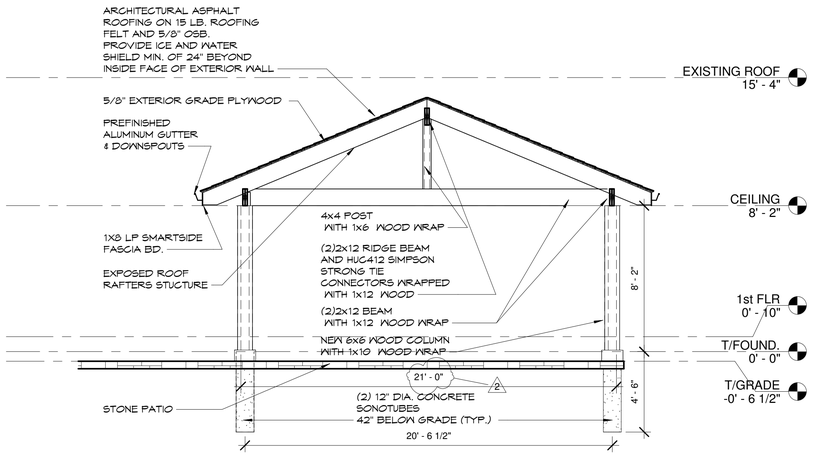
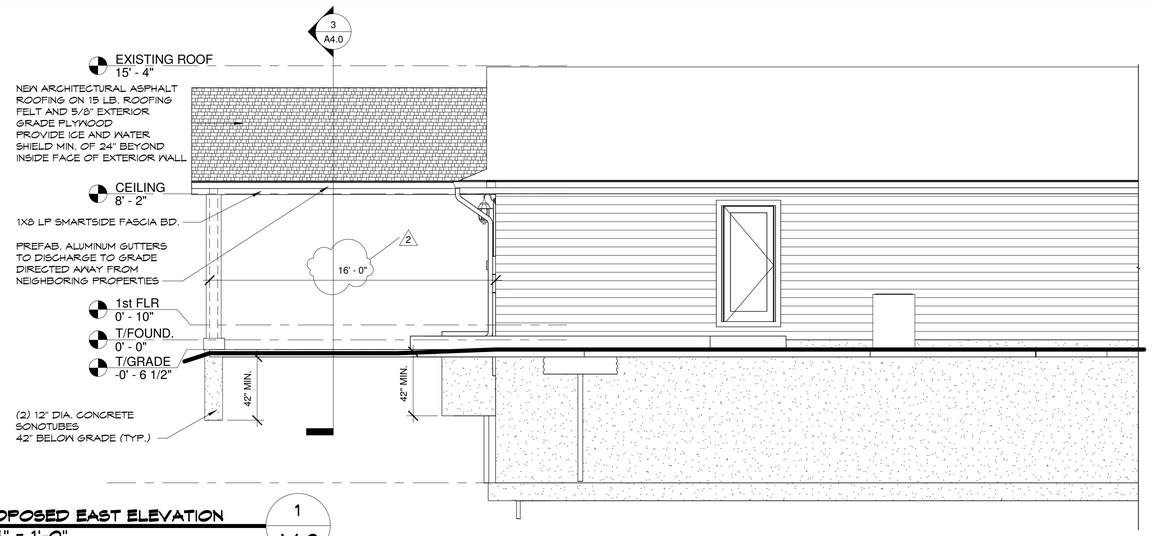
JOB NUMBER 26016

DRAWING TITLE
PROPOSED PLANS

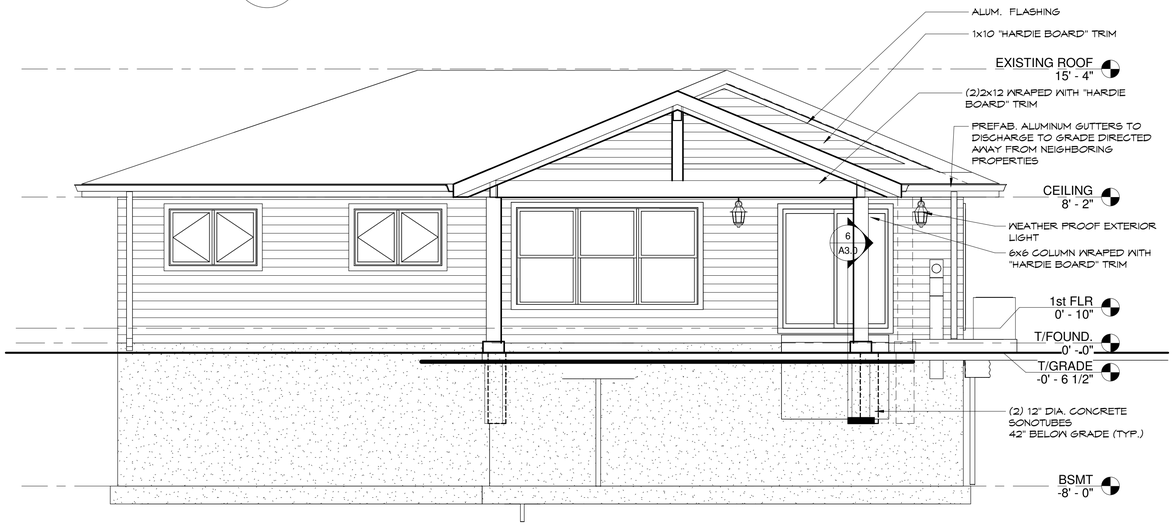
DRAWING NUMBER
A3.0



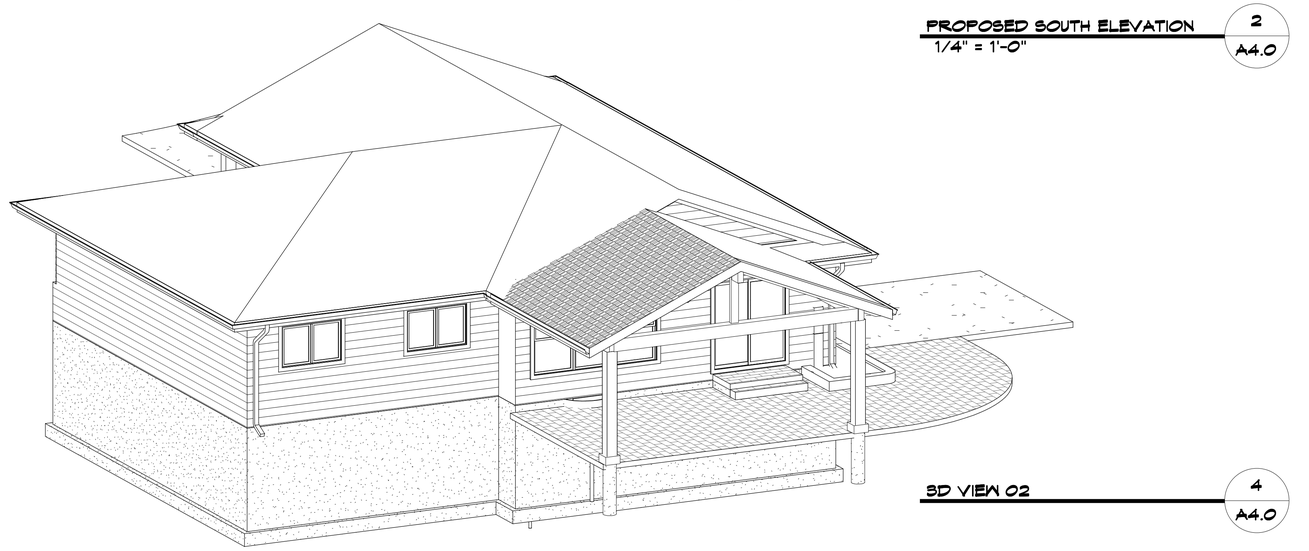
SECTION 3 A4.0
1/4" = 1'-0"



PROPOSED EAST ELEVATION 1 A4.0
1/4" = 1'-0"



PROPOSED SOUTH ELEVATION 2 A4.0
1/4" = 1'-0"



3D VIEW 02 4 A4.0

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JOB NUMBER 26016

DRAWING TITLE
PROPOSED ELEVATIONS

DRAWING NUMBER
A4.0

Vincenzo taurina

317 shagbark Ct

Schaumburg, il. 60193

I Vincenzo taurina am asking for a approval for a variation on a roof top pergola over my back yard deck. The way my back deck is built, if I'm able to leave the built post in place the roof will cover my whole deck. If this variation isn't approved and I have to move the set post to fall in the 30' variance that section will not cover my deck on that front corner.

My property is a large pie shaped space and where this rooftop is there are no homes within 50' of it so it will not effect any surrounding homes with danger or lessen any natural light, plus it is not an enclosed space it is an open rooftop only.

I purchased this home in 2021 and have put $175000.00 into a full renovation for my families liking and to improve the looks from outside. I am not looking to sell anytime in the future this is our built dream home that we will enjoy and retire in.

Also there are multiple neighboring homes which have garages, decks, sheds set much less than inside the 30' varience

Please consider allowing this final completion of our fully renovated interior and exterior home.

Thank you

Vincenzo taurina

317 SHAGBARK CT BACKYARD DECK/ROOF

I am hoping the explanation I am writing will justify the hardship I will have if I am forced to modify the sizing of my deck roof. The way it is shown as built is covering my deck from rain and snow. I plan to enjoy the structure in all weather conditions and if I am forced to make any sizing adjustments that means I will also have to shorten/resize my deck also which also will force me to purchase new furniture to fit a smaller deck since my existing will not then work in the minimized area. Please understand that my yard is a very large area as shown in my plat and the location of my deck/roof isn't at all close to any neighbors houses or structures on their properties. Please try to work with me so I'm not spending extra hard earned money for unjustifiable reasons.

Thank you

Vincenzo taurina

P2607-01 / 317 Shagbark Court / Taurina Residence / Rear Yard Setback Variation
Village of Schaumburg
Plan Commission
September 2, 2026
1

The hearing was called to order at 7:00 p.m. by Co-Chairperson Don Watson.

ROLL CALL

Members Present:	Don Watson, Steve Robles, Kenneth Ropiak, Tanvi Vora, and Charles Nordstrom
Members Absent:	Chairperson Rich Gerber, Anil Barot, Dale Litney, and David Piecuch
Also Present:	Chido Baker, AICP, Community Planner

A quorum was present.

Sworn in for testimony: Chido Baker, AICP, Community Planner

Vincenzo Taurina, Applicant

Co-Chairperson Watson introduced the case being presented P2607-01 / 317 Shagbark Court / Taurina Residence / Rear Yard Setback Variation

Co-Chairperson Watson asked the Recording Secretary if public notice was given regarding the case. Ms. Storm stated that Staff and the petitioner have given proper public hearing notification.

Mr. Taurina stated that he purchased the property in 2021 and completed a full interior and exterior home renovation. He stated that there is an existing deck in the yard that has always created issues in the winter weather. He built a roof over the deck so the deck could be used in all seasons. He explained he took the measurement off the fence line and not the property line, which caused the roof to protrude into the setback about two feet. He stated if the roof if brought in the two feet, it would not cover the whole deck. Mr. Taurina explained his neighbors have similar setback variations that have been grandfathered in.

Ms. Baker explained that this request is to reduce the rear-yard setback from 30 feet to 25.25 feet for the construction of a roof structure attached to the existing structure. The property is zoned R6-C, which requires a rear yard setback of 30 feet. The roof currently encroaches 4.75 feet into the rear yard, which requires a variation. Ms. Baker explained the petitioner applied for all proper permits ahead of construction, but the final build did not match the plans presented. When staff conducted the permit inspections, they found that the structure had been built into the setback and larger than proposed. The petitioner will be continuing with the existing deck instead of replacing it with a patio. Staff does not believe that this structure negatively impacts surrounding properties. The roof structure is similar to a gazebo or pergola, but as it is attached to the principal structure a variation is required for the encroachment. Staff is supportive of this rear yard variation.

Co-Chairperson Watson asked if there were any questions or comments from the public.

Mr. Ropiak asked about the structure in the rear yard. Ms. Baker explained that the structure is a shed that existed before the property was purchased in 2021. She stated that there is a staff condition requiring the

shed to be removed if the property is sold, as it is a non-conforming structure. Mr. Taurina shared that he is removing the shed in the spring of 2027 and replacing it with a new structure.

Hearing no additional questions or comments, Co-Chairperson Watson asked if there was a motion to close the hearing.

A motion was made by Mr. Ropiak, seconded by Mr. Robles, to close the hearing.

MOTION CARRIED: Vote 5-0 with four members absent.

A motion was made by Mr. Watson to recommend approval of a Rear Yard Setback Variation for the property 317 Shagbark Court, Taurina Residence, case number P2607-01, seconded by Mr. Robles.

MOTION CARRIED: Vote 5-0 with four members absent.

A poll was taken:	Mr. David Piecuch	– Absent
	Mr. Charles Nordstrom	– Yes
	Mr. Dale Litney	– Absent
	Mr. Don Watson	– Yes
	Mr. Steve Robles	– Yes
	Mr. Kenneth Ropiak	– Yes
	Mr. Anil Barot	– Absent
	Ms. Tanvi Vora	– Yes
	Mr. Rich Gerber	– Absent

The hearing was adjourned at 7:13 p.m.

Chido Baker, AICP, Community Planner

I have reviewed the minutes, and they accurately represent the actions taken by the Plan Commission

Taylor Storm, Recording Secretary

Plan Commission

shed to be removed if the property is sold, as it is a non-conforming structure. Mr. Taurina shared that he is removing the shed in the spring of 2027 and replacing it with a new structure.

Hearing no additional questions or comments, Co-Chairperson Watson asked if there was a motion to close the hearing.

A motion was made by Mr. Ropiak, seconded by Mr. Robles, to close the hearing.

MOTION CARRIED: Vote 5-0 with four members absent.

A motion was made by Mr. Watson to recommend approval of a Rear Yard Setback Variation for the property 317 Shagbark Court, Taurina Residence, case number P2607-01, seconded by Mr. Robles.

MOTION CARRIED: Vote 5-0 with four members absent.

A poll was taken:	Mr. David Piecuch	– Absent
	Mr. Charles Nordstrom	– Yes
	Mr. Dale Litney	– Absent
	Mr. Don Watson	– Yes
	Mr. Steve Robles	– Yes
	Mr. Kenneth Ropiak	– Yes
	Mr. Anil Barot	– Absent
	Ms. Tanvi Vora	– Yes
	Mr. Rich Gerber	– Absent

The hearing was adjourned at 7:13 p.m.

Chido Baker, AICP, Community Planner

I have reviewed the minutes, and they accurately represent the actions taken by the Plan Commission

Taylor Storm, Recording Secretary

Plan Commission

VILLAGE OF SCHAUMBURG

AGENDA ITEM SUMMARY

Recommendation to Approve a Special Use for an Internet Auto Sales Facility for DH Automotive LLC / 1025 Lunt Avenue, Unit A
09/22/26
Village Board

Presenter: Monica Richart, Sustainability Planner
Lead Department: Community Development

Executive Summary:

Case Title
Z2608-05 / DH Automotive LLC / 1025 Lunt Avenue, Unit A / Special Use for an Internet Auto Sales Facility

Hearing Date
September 9, 2026

Summary
The petitioner requests approval for a Special Use for an Internet Auto Sales Facility for DH Automotive LLC to be located at 1025 Lunt Avenue, Unit A.

Recommended Action:

Staff Recommendation
Recommending Approval

Vote
9 - 0 with no member(s) absent

If the Village Board concurs with the Zoning Board of Appeals' recommendation, they should approve the request as presented.

ATTACHMENTS:
- Staff Report
- Location Map.pdf
- ZBA Packet.pdf
- REDACTED Z2608-05 DH Automotive Application.pdf
- Z2608-05 DH Automotive Mts 9-9-26.docx

STAFF REPORT

TO: ZONING BOARD OF APPEALS

PREPARED BY: Monica Richart
Sustainability Planner

HEARING DATE: September 9, 2026

DATE PREPARED: August 24, 2026

CASE NUMBER: Z2608-05

TITLE: DH AUTOMOTIVE LLC / 1025 Lunt Avenue, Unit A / Special Use for an Internet Auto Sales Facility

BACKGROUND INFORMATION

Petitioner:	Nick Mintzias
Address of Petitioner:	1025 Lunt Avenue, Unit A Schaumburg, IL 60193
Status of Petitioner:	Tenant
Owner of Parcel:	Darwin PW Realty
Address of Owner:	970 N. Oaklawn Avenue, Suite 100 Elmhurst, IL 60126
Existing Zoning:	M-1 Manufacturing
Existing Land Use:	Industrial / Warehouse

Requested Actions:

- Special Use for an Internet Auto Sales Facility in the M-1 District [Title 15, Chapter 154, Section 154.90.08 of the Zoning Ordinance]

ANALYSIS

Summary:



The petitioner requests approval for a Special Use for an Internet Auto Sales Facility for DH Automotive LLC to be located at 1025 Lunt Avenue, Unit A. The subject property is a multi-tenant industrial building consisting of five approximately 2,500 square foot units. Unit A is the subject space and is approximately 2,500 square feet. The petitioner proposes to use the space primarily as an office in connection with an online automotive marketplace. Per the submitted business narrative, the business operates solely online and that customers will not visit the location. The facility will be open from 10:00 a.m. to 2:00 p.m., Monday through Friday, and there will be no employees other than the business owner. No cars will be parked outside overnight and only the owner's vehicle will be parked outside during business hours. The petitioner proposes to store no more than six vehicles inside the unit at any one time.

The Village Board approved an amendment to the Municipal Code to create regulations for Internet Auto Sales Facilities on April 25, 2017 (Case No. Z1703-04, Ord. No. 17-036). At that time, business owners were experiencing parking shortages when several internet auto sales facilities were located in multi-tenant buildings. The intent of the regulations was to provide limitations on the number and locations of vehicles stored outdoors and to restrict advertising, such as window signage, on these vehicles.

The Village has approved numerous Internet Auto Sales Facilities since the 2017 code amendment. The regulations continue to limit outdoor vehicle storage, require customer activity to occur by appointment only, prohibit advertising inviting the general public to the showroom, and require compliance with State of Illinois licensing requirements.

Business Name	Case No.	Address	Interior Square Footage	Total Cars
Oxide Auto	Z1708-02	649 Morse Ave	1,080 sq ft NFA	5
Drive Now	Z1711-02	509 Estes Ave	4,050 sq ft NFA	10-15
CRS Auto Group	Z1802-08	1449 Payne Rd	3,726 sq ft NFA	15-20
Lux Motorsport	Z1809-02	980 Remington Road	12,931 sq ft NFA	30-50
Ohare Auto	Z1912-01	655 Lunt Ave	9,994 sq ft NFA	30-50
Prestige Motors	Z2002-03	707 Remington Rd, Unit 2	3,150 sq ft NFA	15-20
Finner's Motors	Z2007-08	618 Morse Ave	400 sq ft (Office Only)	2 (Exterior)
B&G Internet Auto Sales	Z2008-03	1803 W. Wise Rd	333 sq ft Office 5 Service Bays	2
Strada Motorsports	Z2009-01	641 Estes Ave.	9,036 sq ft NFA	29-34
Ideal Auto	Z2012-04	555 Estes	3,964 sq ft NFA	8-12
Schaumburg Motor Cars	Z2102-04	975 Lunt Ave.	4,500 sq ft NFA	14-16
Palatine Auto Group	Z2105-01	720 Lunt Ave.	3,150 sq ft NFA	10-12
My Cars	Z2205-03	1010 Morse Ave, Unit D	1,800 sq ft NFA	2-3
Savage Auto	Z2211-03	979 Lunt Ave	1,296 sq ft NFA	3
Legit Street Cars	Z2301-03	735 Estes Ave	2,910 sq ft NFA	2
BA Auto Group	Z2303-04	1031 Lunt Ave	997 sq ft NFA	2
Bravo Auto Sales	Z2306-03	502 Morse Ave, Unit C	100 sq ft NFA (Office Only)	2
Vantage Auto Group	Z2308-01	1821 Mitchell Blvd	4,450 sq ft NFA	20
Windy City Autos	Z2404-05	1384 Mitchell Blvd	4,005 sq ft NFA	20
Autoline LLC	Z2404-06	908 Morse Ave	3,500 sq ft NFA	10
Carfino Motors	Z2407-01	1300 Remington Rd Suite F	3,185 sq ft NFA	20
Nomad Auto Group	Z2502-02	617 W Wise Rd	1863 sq ft NFA	8

Chicago Motors Direct	Z2503-05	1116 Morse Ave	3,252 sq ft NFA	6

Zoning History:
The subject property received village board approval in 1983 (Case No. SP8306-02). The original proposal included an office/manufacturing building of approximately 8,400 sq. ft for Spie Tool company. Over the years, the building has been occupied by various industrial uses.

Surrounding Zoning and Land Uses:
North: M-1 Manufacturing (1020 Lunt Ave - Multi-tenant building)
South: M-1 Manufacturing (1012 – 1030 Morse Ave – Multi-tenant building)
(1010 Morse Ave - Multi-tenant building
East: M-1 Manufacturing (1017 Lunt Ave – European Garage)
West: M-1 Manufacturing (1031 Morse Ave – BA Auto Group)

Compatibility with Surrounding Land Uses:
The proposed internet auto sales facility is compatible with the industrial character of the area. The petitioner is proposing an office-based, internet-only operation with no customer visits to the site and no outdoor inventory storage. The proposed use is not expected to negatively impact adjacent properties or the surrounding district.

Comprehensive Plan Designation:
The property is designated for Industrial uses according to the Village Comprehensive Plan.

Parking:
Staff has reviewed the petitioner's request under the current parking requirements and is as follows.

Use / Square Footage	Parking Rate	Required Parking
Proposed DH Automotive LLC (Internet Auto Sales) 2,500 sq. ft. GFA 2,250 sq. ft. NFA	2 spaces per 1,000 sq. ft. NFA	5 spaces
Other Warehouse Uses Units B – E 10,000 sq. ft. GFA 9,000 sq. ft. NFA	1 space per 1,000 sq. ft. NFA	9 spaces
Parking Required		14 spaces
Parking Provided		16 spaces
Parking Surplus		2 spaces

The required parking for this type of building is calculated at two spaces per 1,000 square feet of net floor area. Unit A contains approximately 2,250 square feet of net floor area, resulting in a requirement of 4.5 spaces, which is rounded up to five spaces. Considering the remainder of the units/tenants, the property requires 9 additional parking spaces and provides 16 total parking spaces which results in a surplus of 2 spaces. The petitioner has indicated that no inventory vehicles will be stored outdoors

overnight and that only the owner's vehicle will be parked outside during business hours. Staff does not believe that parking will be an issue at this location given the number of spaces provided and the limited staffing and customer activity proposed.

Ordinance Standards and Regulations:

§154.90.08 - INTERNET AUTO SALES.

All activities, including vehicle storage, shall occur completely within the enclosed building or rear of the property, except for the arrival and departure of automobiles.

The petitioner has indicated that no inventory vehicles will be stored outdoors overnight. Only the business owner's vehicle is proposed to be parked outside during business hours.

Freestanding buildings can store up to five (5) vehicles if they are screened from the roadway. Multi-tenant buildings can store up to two (2) vehicles if they are screened from the roadway.

The subject building is multi-tenant. The petitioner has indicated that no inventory vehicles will be stored outside; therefore, the proposed use does not rely on the allowance for outdoor inventory storage.

The use shall be limited to the display of vehicles to customers by appointment only and related office use.

The petitioner has stated that DH Automotive LLC operates entirely online and that customers will not visit the location. The use of the unit will be limited to office functions associated with the online automotive marketplace and indoor vehicle storage.

No more than one (1) such use shall be permitted in a multi-tenant building.

The subject building contains five tenant units. Staff has verified that no other Internet Auto Sales Facility is identified within the building.

No advertising inviting the general public to the showroom shall be permitted.

The petitioner has stated that the business operates 100% online and that there will not be customers coming to the location.

The business must be in compliance with applicable regulations of the Illinois Secretary of State's office with respect to licensing and obtain a state dealers license.

The petitioner has indicated that a dealer's license is required for the business and understands that all applicable State licensing requirements must be met.

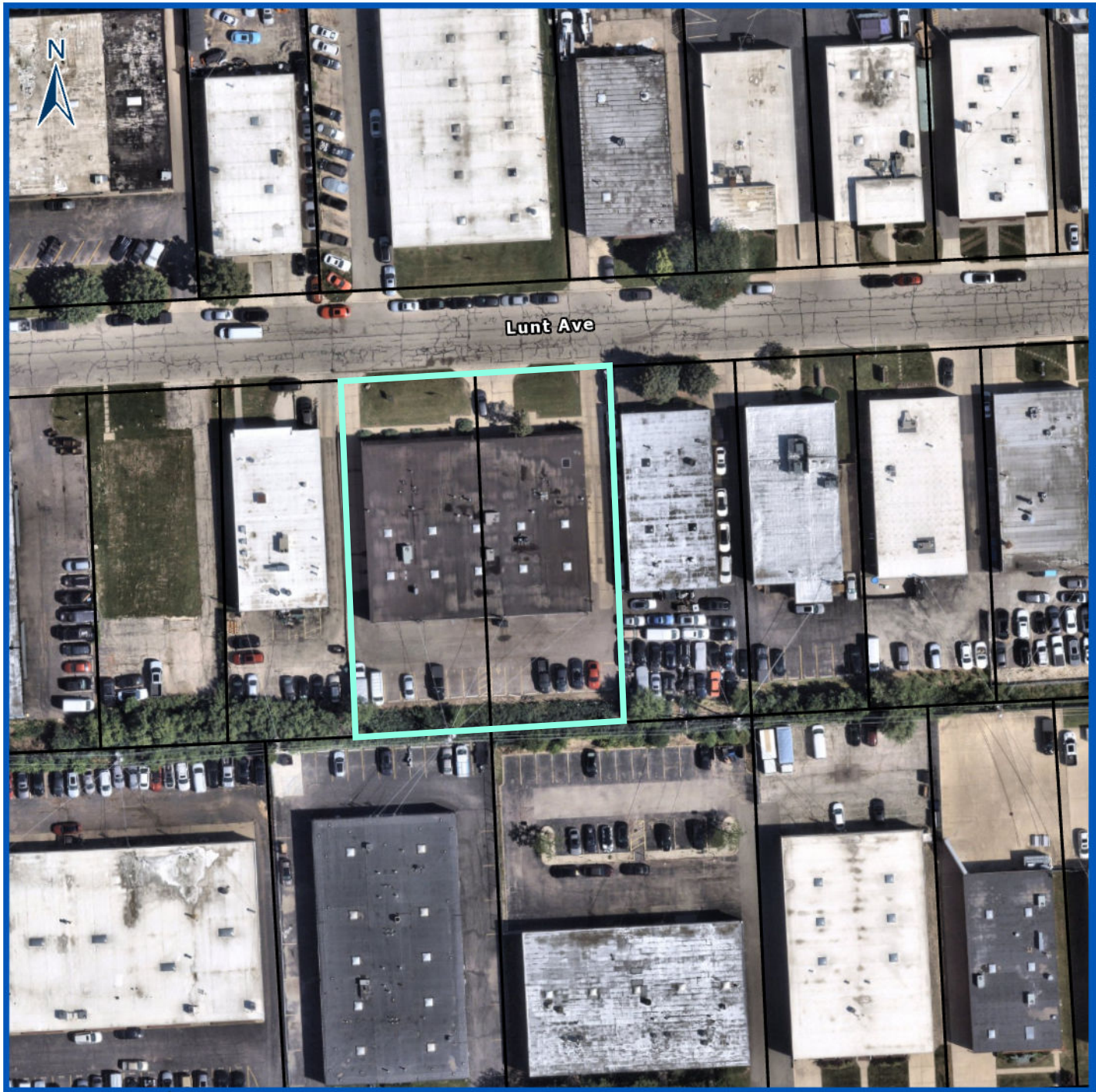
The proposed Internet Auto Sales Facility meets the applicable criteria of Section 154.90.08 of the Zoning Code as listed above. Staff believes that the proposed use will not negatively impact the surrounding uses or district in general. Therefore, staff is supportive of the request for a Special Use for an Internet Auto Sales Facility.

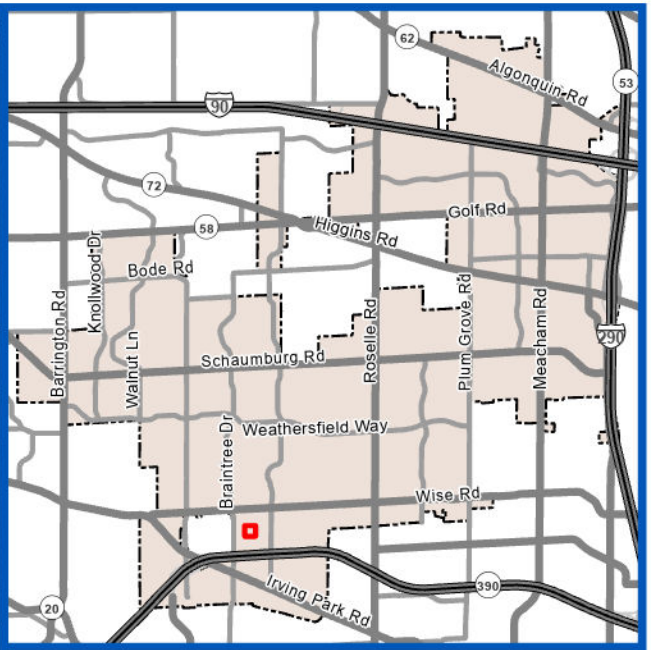
RECOMMENDATION

Staff has reviewed the requested special use and is supportive of the petitioner's request. Therefore, staff recommends **approval** of a Special Use for an Internet Auto Sales Facility for DH Automotive LLC, to be located at 1025 Lunt Avenue, Unit A, Case No. Z2608-05, subject to the following conditions:

1. All activities, including vehicle storage, shall occur completely within the enclosed building, except the arrival and departure of automobiles.
2. The business must remain in compliance with applicable regulations of the State of Illinois Secretary of State with respect to licensing and obtain a state dealers license.
3. No signage on the premises which invites the general public to view cars for sale shall be permitted.
4. The Special Use shall be substantially in accordance with the Project Narrative received by the Community Development Department on August 19, 2026.
5. The following plans/exhibits shall be adopted as part of the governing ordinance:
   a. Business Narrative, received by the Community Development Department on August 19, 2026.
   b. Floor Plan, received by the Community Development Department on August 17, 2026.

Pc: Petitioner
Property Owner





Subject Property

Z2608-05

DH Automotive LLC

Special Use for an Internet Auto Sales Facility

0 40 80
Feet

VILLAGE OF SCHAUMBURG

1025 Lunt Ave, Unit A

Prepared By:
Village of Schaumburg
Community Development Department

Narrative For Use

To whom it may concern-

The use of the property at 1025 Lune Ave Unit A will be as follows: DH Automotive LLC is an automotive technology company. It operates solely on the internet and it's main business is an online marketplace for automotive shoppers. We're only using the space as an office, but because one facet of the business allows customers to get competitive pricing on their trade, in order for us to provide this, we need a dealers license and Illinois requires a warehouse space for approval.

The office will be open from 10am-2pm Monday-Friday. There will be no employees, only myself as the owner. There will be 0 cars parked outside overnight, and only the owners car parked outside during business hours. Inside there will never be more than 6 cars at a time. There will not be any customers coming to the location, as the business operates 100% online. If you have any other questions, please don't hesitate to reach out.

Nick Mintzias
312-533-1171

Permission for Special Use

To whom it may concern-

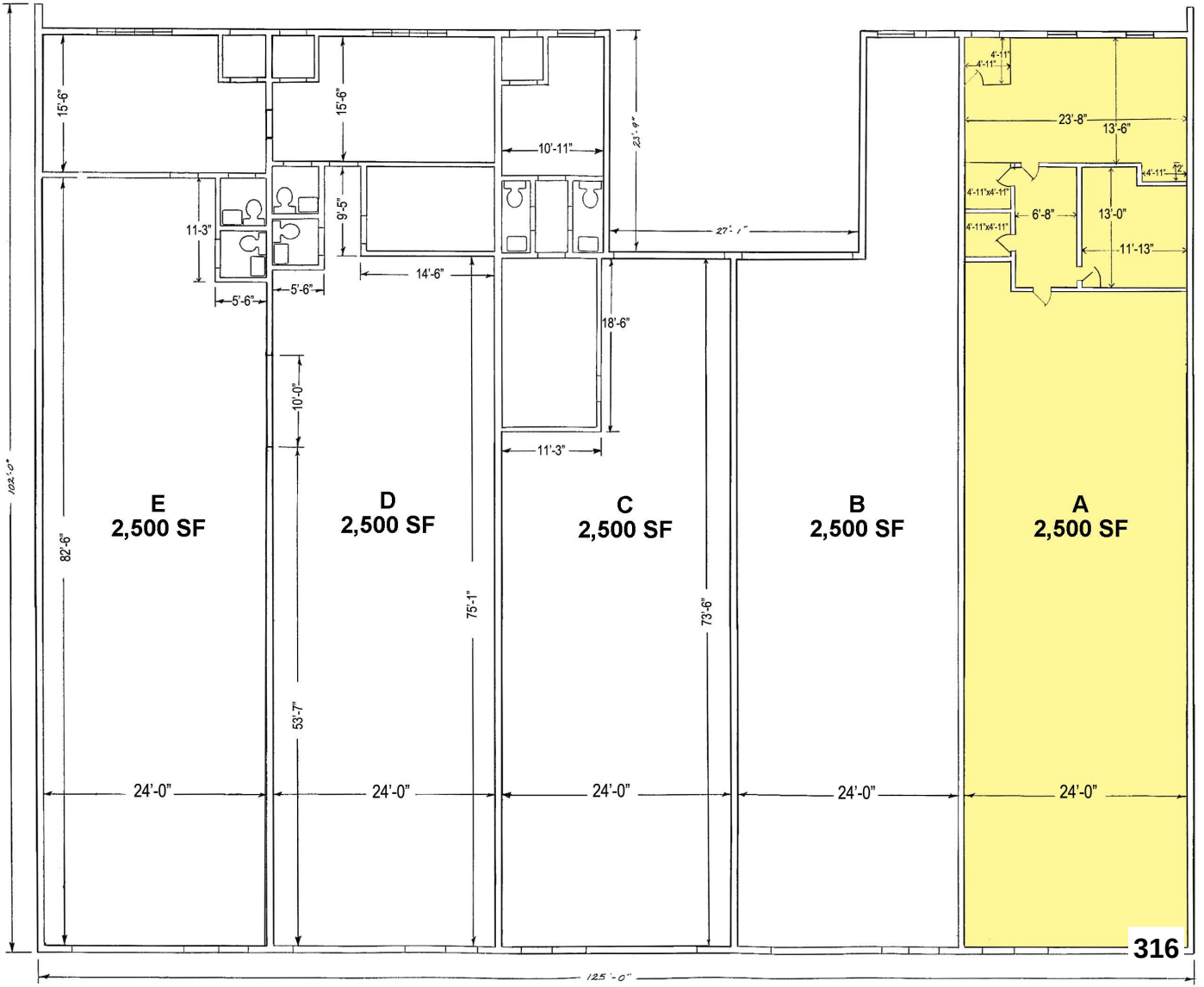
We are granting permission to Nicholas Mintzias to obtain special use permissions in the village of Schaumburg at our property 1025 Lune Ave Unit A Schaumburg, Illinois 60193.

If there are any questions, please reach out

Mandy Lewandowski-



312-632-9232

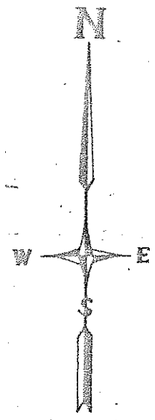

E
2,500 SF
D
2,500 SF
C
2,500 SF
B
2,500 SF
A
2,500 SF
102'-0"
125'-0"
82'-6"
24'-0"
53'-7"
10'-0"
75'-1"
73'-6"
18'-6"
11'-3"
10'-11"
23'-9"
27'-1"
15'-6"
9'-5"
14'-6"
5'-6"
11-3"
23'-8"
13'-6"
6'-8"
13'-0"
11'-13"
4'-11"
4'-11"x4'-11"

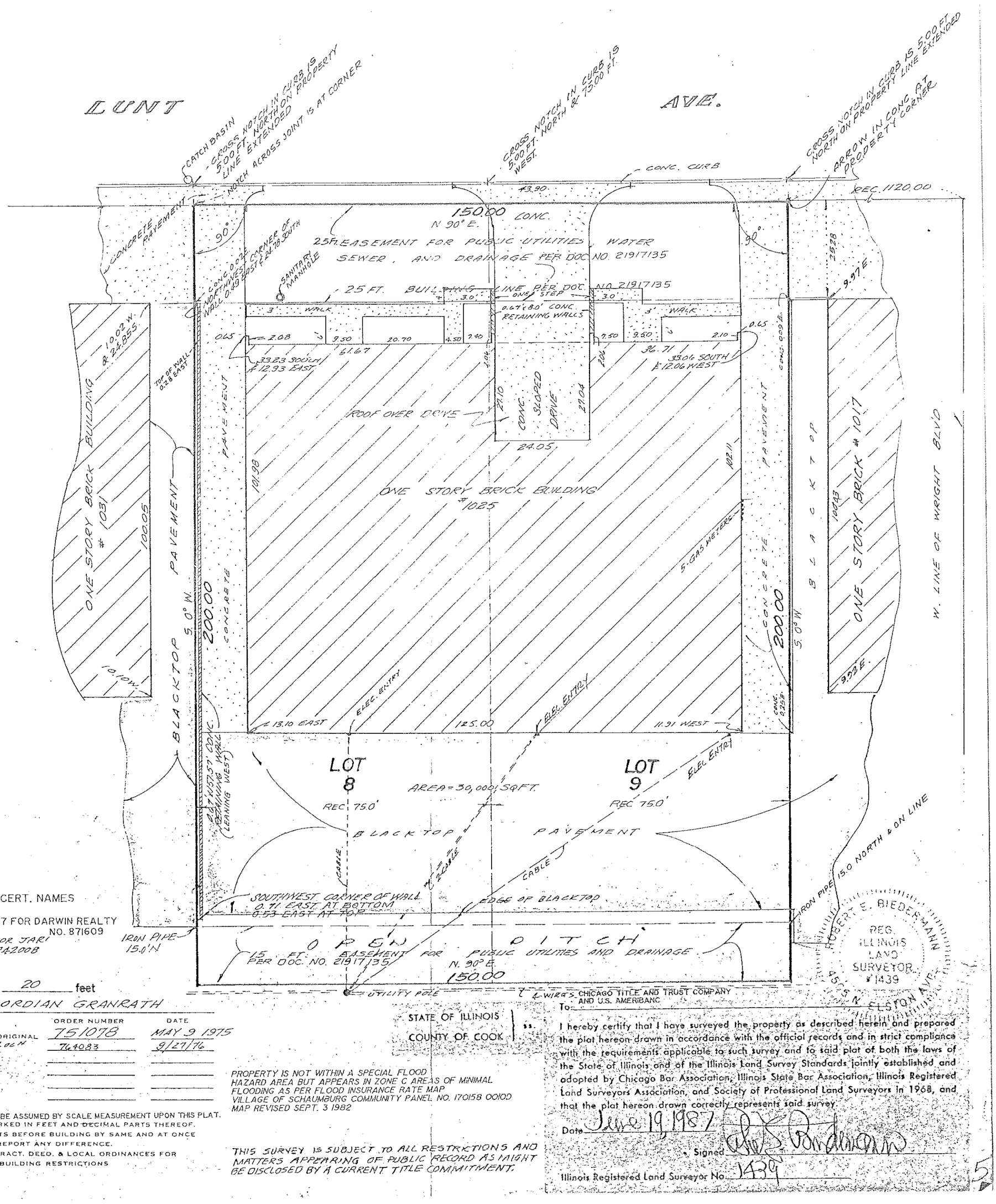
4505 N. ELSTON AVE.
CHICAGO / ILLINOIS 60630
PHONE: AC 312 / 685-5102

GREMLEY & BIEDERMANN, INC. Land Surveyors

Plat of Survey

LOTS 8 AND 9 IN BLOCK 7 IN CENTEX-SCHAUMBURG INDUSTRIAL PARK UNIT 35, BEING A SUBDIVISION OF PART OF THE NORTH HALF OF SECTION 33, TOWNSHIP 41 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.





REVISED 8/11/87 CERT. NAMES

RECERTIFIED 6-17-87 FOR DARWIN REALTY NO. 871609

RECERTIFIED FOR JARI SEPT. 19, 1984 * 842008

Scale 1 inch = 20 feet

ORDERED BY: GORDIAN GRANRATH

DRAWN	CHECKED		ORDER NUMBER	DATE
AHC	RD	ORIGINAL	751078	MAY 9 1975
MIKE	JCB	LOCN	764083	9/27/76

NO DIMENSIONS SHALL BE ASSUMED BY SCALE MEASUREMENT UPON THIS PLAT.
DISTANCES ARE MARKED IN FEET AND DECIMAL PARTS THEREOF.
COMPARE ALL POINTS BEFORE BUILDING BY SAME AND AT ONCE REPORT ANY DIFFERENCE.
REFER TO ABSTRACT, DEED, & LOCAL ORDINANCES FOR BUILDING RESTRICTIONS

PROPERTY IS NOT WITHIN A SPECIAL FLOOD HAZARD AREA BUT APPEARS IN ZONE C AREAS OF MINIMAL FLOODING AS PER FLOOD INSURANCE RATE MAP VILLAGE OF SCHAUMBURG COMMUNITY PANEL NO. 170158 0010D MAP REVISED SEPT. 3 1982

THIS SURVEY IS SUBJECT TO ALL RESTRICTIONS AND MATTERS APPEARING OF PUBLIC RECORD AS MIGHT BE DISCLOSED BY A CURRENT TITLE COMMITMENT.

STATE OF ILLINOIS } ss.
COUNTY OF COOK }

To: CHICAGO TITLE AND TRUST COMPANY AND U.S. AMERIBANC

I hereby certify that I have surveyed the property as described herein and prepared the plat hereon drawn in accordance with the official records and in strict compliance with the requirements applicable to such survey and to said plat of both the laws of the State of Illinois and of the Illinois Land Survey Standards jointly established and adopted by Chicago Bar Association, Illinois State Bar Association, Illinois Registered Land Surveyors Association, and Society of Professional Land Surveyors in 1968, and that the plat hereon drawn correctly represents said survey.

Date June 19, 1987

Signed Robert E. Biedermann

Illinois Registered Land Surveyor No. 1439

Development Review Application

DEVR-26-56

Submitted On: Aug 17, 2026

Applicant

Nick Mintzias

[redacted]

Primary Location

1025 LUNT AVE
Unit A
Schaumburg, IL 60193-4418

Pre-Application Contact

Have you spoken to a Village planner about this project

Yes

Who have you spoken to?

Monica Richart

Z2608-05 / DH AUTOMOTIVE LLC / 1025 Lunt Avenue, Unit A / Special Use for an Internet Auto Sales Facility

Applicant Information

Is Applicant the Property Owner?

No

Relationship of Applicant to Property

Tenant

Property Owner Approval Confirmed

Yes

Property Owner Information

Property Owner Name

Darwin PW Realty

Property Owner Street Address

970 N. Oaklawn Avenue Suite 100

Property Owner City

Elmhurst

Property Owner State

Illinois

Property Owner Zip Code

60126

Property Owner Phone Number

[redacted]

Property Owner Email

[redacted]

Site Information

Is this Residential, Commercial, Industrial or Mixed Use?

Industrial

PIN Number

07331020180000

Township of Subject Property?

Schaumburg

Approvals Requested

Setback Variation

--

Shopping Center Signage Plan Approval / Amendment

--

Site Plan Approval New Building < 20,000 Sq. Ft.

--

Site Plan Approval New Building > 20,000 Sq. Ft.

--

Special Use - Commercial

true

-

Site Plan Amendment

--

Plat of Easment

--

Plat of Vacation

--

Plat of Subdivision

--

Plat of Dedication

--

Plat of Consolidation

--

PUD Site Plan Approval

--

PUD Amendment

--

Valet - Regular

--

Valet - Special Event

--

PUD Special Use Amendment

--

PUD Administrative Amendment

--

Fence Variation

--

Variation - Other

--

Brief description of the request

Online auto dealers license

Project Staff

Applicants Signature

Please note that the project will not be reviewed until this application has been fully completed and all required plans and other materials have been satisfactorily submitted to the Community Development Department. Incomplete submittals may result in a delay in the zoning approval process. It is strongly suggested that the applicant schedule an appointment with the Community Development Department so that materials can be reviewed for accuracy and completeness prior to submittal. The deadline for submittals is Monday at noon.

In consideration of the information contained in this application as well as all supporting documentation, it is requested that approval be given to the requested actions.

Applicant Signature

true

Z2608-05 / DH AUTOMOTIVE LLC / 1025 Lunt Avenue, Unit A / Special Use for an Internet Auto Sales Facility

CALL TO ORDER
The meeting was called to order by Chairman Harry Raimondi at 7:03pm.

ROLL CALL

Members Present:	Chairman Harry Raimondi, James Dolbeare, Elizabeth Veatch, Rob Morreale, Glenn Szurgot, Pat Riley, Patty Errera, Jeff Mytych and Dhitu Bhagwakar
Member(s) Absent:	

A quorum was present.

Also Present:	Ian Salzman Associate Planner	
Sworn in for testimony:	Monica Richart Sustainability Planner	Nick Mintzias 1025 Lunt Avenue Unit A Schaumburg

Mr. Nick Mintzias, Petitioner, stated that he has an automotive technology business. The nature of the business requires a Dealer's License, but they don't actually sell cars. Because they have a consumer-based business on the marketplace side, there are times when consumers want to sell their cars to DH Automotive who then wholesales them out to their dealer-partners. In order to do that, they are required to have a Dealer's License.

Ms. Monica Richart stated that the proposed is primarily an office use. They will not be storing any vehicles outside. Occasionally, they may want to store vehicles inside if somebody sells their vehicle and DH Automotive is temporarily storing it. Up to six cars can be stored inside, but no cars can be stored outside. No customers will be coming to the proposed location. There is a parking surplus of two spaces. She said that Staff recommends approval, subject to the conditions on the Staff Report.

Chairman Raimondi asked the Recording Secretary if all of the proper public notices were completed and she said, yes.

Chairman Raimondi asked if the public had any questions or concerns. There were none.

Chairman Raimondi asked the Board for their comments.

The Board members and Chairman Raimondi had no questions or comments.

PUBLIC HEARING CLOSED
Mr. Szurgot made a motion, seconded by Mr. Dolbeare to close the hearing.
All ayes **MOTION CARRIED**

Mr. Dolbeare made a motion, seconded by Ms. Errera, to recommend approval of a Special Use for an Internet Auto Sales Facility for DH Automotive LLC located at 1025 Lunt Avenue, Unit A Case No. Z2608-05 subject to the following conditions:

1. All activities, including vehicle storage, shall occur completely within the enclosed building, except the arrival and departure of automobiles.
2. The business must remain in compliance with applicable regulations of the State of Illinois Secretary of State with respect to licensing and obtain a state dealers license.
3. No signage on the premises which invites the general public to view cars for sale shall be permitted.
4. The Special Use shall be substantially in accordance with the Project Narrative received by the Community Development Department on August 19, 2026.
5. The following plans/exhibits shall be adopted as part of the governing ordinance:
   a. Business Narrative, received by the Community Development Department on August 19, 2026.
   b. Floor Plan, received by the Community Development Department on August 17, 2026.

MOTION CARRIED: vote: 9-0 with one member(s) absent

A poll was taken:
Mr. Dhitu Bhagwakar - Yes
Mr. James Dolbeare - Yes
Ms. Patricia Errera - Yes
Mr. Jeff Mytych - Yes
Mr. Rob Morreale - Yes
Mr. Harry Raimondi - Yes
Mr. Pat Riley - Yes
Mr. Glenn Szurgot - Yes
Ms. Elizabeth Veatch - Yes

The Petitioner was advised that this recommendation will be forwarded to the Village Board for consideration at their meeting on Tuesday, 9/22/26.

ADJOURNMENT

The meeting was adjourned at 7:09pm.

Monica Richart, Sustainability Planner
I have reviewed the minutes and they accurately represent the actions taken by the Zoning Board of Appeals

Mary Kirschbaum, Recording Secretary
Zoning Board of Appeals

VILLAGE OF SCHAUMBURG

AGENDA ITEM SUMMARY

Recommendation to Approve a Sign Variation to Permit an Off-Premise Sign for Napleton Subaru / 200 W. Higgins Road
09/22/26
Village Board

Presenter: Ian Salzman, AICP, Associate Planner
Lead Department: Community Development

Executive Summary:

Case Title
Z2608-06 / Napleton Subaru / 200 W. Higgins Road / Sign Variation to Permit an Off-Premise Sign

Hearing Date
September 9, 2026

Summary
The petitioner requests approval of a Sign Variation to Permit an Off-Premises Sign for Napleton Subaru to be located at 200 W. Higgins Road.

Recommended Action:

Staff Recommendation
Recommending Approval

Vote
9 - 0 with no member(s) absent

If the Village Board concurs with the Zoning Board of Appeals' recommendation, they should approve the request as presented.

ATTACHMENTS:
- PRG Report
- Location Map
- REDACTED Z2608-06 Napleton Subaru Application.pdf
- Project Narrative
- Variation Justification
- Sign Plan
- Site Plan
- Geometric Plan
- FINAL Z2608-06 Napleton Subaru Minutes 9-9-26.docx

PROJECT REVIEW GROUP REPORT

To: ZONING BOARD OF APPEALS

PREPARED BY: Ian Salzman, AICP
Associate Planner

HEARING DATE: September 9, 2026
DATE PREPARED: August 28, 2026

CASE NUMBER: Z2608-06

TITLE: NAPLETON SUBARU / 200 W. Higgins Road / Sign Variation to Permit an Off-Premises Sign

BACKGROUND INFORMATION

Petitioner:	Chris Napleton
Address of Petitioner:	Napleton's Schaumburg Subaru, Inc 911 W Higgins Rd. Schaumburg, IL 60195
Status of Petitioner:	Business Owner
Owner of Property:	100 W. Golf LLC 100 W. Golf Road Schaumburg, IL 60195
Existing Zoning:	B-4 Retail, Service, and Automobile Business District Golf Road Corridor Subdistrict D
Existing Land Use:	Motor Vehicle Dealership

Requested Action:

- Variation for an Off-Premises Sign [Title 15, Chapter 155, Section 155.50 (D) of the Village Sign Ordinance]

ANALYSIS

Staff Discussion:

The petitioner requests approval of a variation for an off-premises ground sign. The ground sign is for Kids & Company childcare center at 150 W. Higgins Road, which is northeast of the subject property. The proposed sign location is approximately 20 feet from its current location. The sign relocation is necessary because of the new construction of a parking lot and driveway for Napleton Schaumburg's Subaru.



The current ground sign location was approved in a 2011 sign permit for The Learning Experience childcare center. At the time, both 150 W. Higgins Road and the subject property were part of a four-lot subdivision called Equities-Grobmar Subdivision, as shown in the plat of

subdivision from Case No. Z1009-03. 150 W. Higgins Road was on Lot Three and 200 W. Higgins Road was on Lot One. The ground sign was located on Lot Four. Since Lot Four was a detention basin, it was likely considered common area for the subdivision. Therefore, it was not considered an off-premises sign.

In 2023, Napleton Subaru received approval for a plat of consolidation (Ordinance No. 23-059, Case No. Z2303-05), which incorporated the former detention basin (Lot Four) into 200 W. Higgins Road (Lot One). Thereafter, the location of the ground sign could no longer be considered common area and therefore became legal non-conforming. As a legal non-conforming sign, structural alterations – like a relocation – are not permitted, per Schaumburg Sign Ordinance § 155.146. For this reason, a variation for an off-premises sign is required for Kids & Company to relocate their ground sign at 150 W. Higgins Road.

Staff is supportive of the requested variation for three reasons. First, the proposed sign has existed at this approximate location for over 15 years. Additionally, 150 W. Higgins Road is set back from West Higgins Road, meaning it has no real street frontage to display a ground sign. Lastly, the relocation of the ground sign was not the choice of Kids & Company childcare center; instead, the sign relocation was required of them because the owner of the subject property is constructing a parking lot and driveway.

Below is an analysis of the sign's design to verify compliance with the Sign Ordinance. The number of items of information is uncertain because Kids and Company is in the process of redesigning the content of the ground sign, to align with their recent company rebrand. The sign will only be allowed to contain eight or fewer items of information, per Sign Ordinance § 155.21(A)(1). This will be checked during the sign permitting process.

Design Analysis:

Type of Sign:	Ground Sign
Number of Signs:	One Ground Sign
Location:	Southern entrance
Size of Sign(s):	82.2 sq. ft.
Number of Items of Information:	To Be Determined (Eight or fewer)
Illumination:	Internally Illuminated

Sign Variation Justification:

The Sign Ordinance lists five justifications for variations. Those justifications and their application to the requested variation are as follows:

The literal interpretation and strict application of the provisions and requirements of this chapter would cause "undue and unnecessary hardships" to the sign owner in such a way as to prevent the owner from displaying the sign as intended by the chapter.

Staff believes a hardship does exist. Kids & Company does not have street frontage along West Higgins Road, which is the sole entrance for the childcare center. This prevents them from displaying a ground sign to the public as intended by the Sign Ordinance, which they are permitted by right.

The alleged hardship must be clearly exhibited and must be a result of an external influence or this chapter and not be self-imposed or created by any person having an interest in the property.
This sign variation is required because of two actions taken by Napleton Subaru, not Kids & Company: The plat of consolidation which incorporated the subdivision's common area into 150 W. Higgins Road, and the parking lot and driveway that Napleton Subaru is constructing.

The requested variation will not be materially detrimental to nearby property owners.
Staff does not believe this ground sign will be materially detrimental. In fact, it will facilitate Napleton Subaru's construction of a parking lot and driveway.

The unique and unusual conditions applying to the specific building, parcel, or property upon which the sign is to be erected do not apply generally to other properties in the Village.
This same unique circumstance does exist for some other properties in the Village – that is, a property that lacks direct street frontage on the road serving as its sole access point. However, other factors make this property unique, such as the plat of consolidation in 2023 that rendered the ground sign legal non-conforming.

The granting of the variation will not be contrary to the general objectives of this chapter regarding the size, number, and placement of signs so that they are not obtrusive; and to reduce clutter along the rights-of-way.
The intent of the Sign Ordinance is to promote reasonable, orderly, and effective signage display which also encourages compatibility with surrounding uses and identifies businesses in an attractive manner. This ground sign serves a public need by directing visitors to the correct entrance for Kids & Company.

Zoning History

The original development at 200 W. Higgins Road was granted a site plan approval as an office complex in 1985. In 1994, the Village Board granted a sign variation for an additional wall sign for Damen Federal Bank for Savings (Ordinance No. 94-013, Case No. Z9401-03). In 1999, the Village Board approved a sign variation for one additional wall sign for Mid-City National Bank (Ordinance No. 99-135, Case No. Z9910-02). In 2023, the Village Board granted a site plan approval, rezoning from B-2 to B-4, landscape variations and plat of consolidation for Napleton's Schaumburg Subaru, Inc. (Ordinance No. 23-059, Case No. Z2303-05). In 2025, the Village Board approved an amendment to the conditions of approval in Ordinance No. 23-059 related to stormwater and sanitary maintenance (Ordinance No. 25-096). Most recently, in 2026, the property received approval from the Village Board for a site plan for building and parking lot development for Napleton Subaru (Ordinance No. 26-054, Case No. SP2605-02).

In 2011, 150 W. Higgins Road received approval from the Village Board for a site plan, special use for a daycare center, and final plat for The Learning Experience (Ordinance No. 11-002, Case No. Z1009-03).

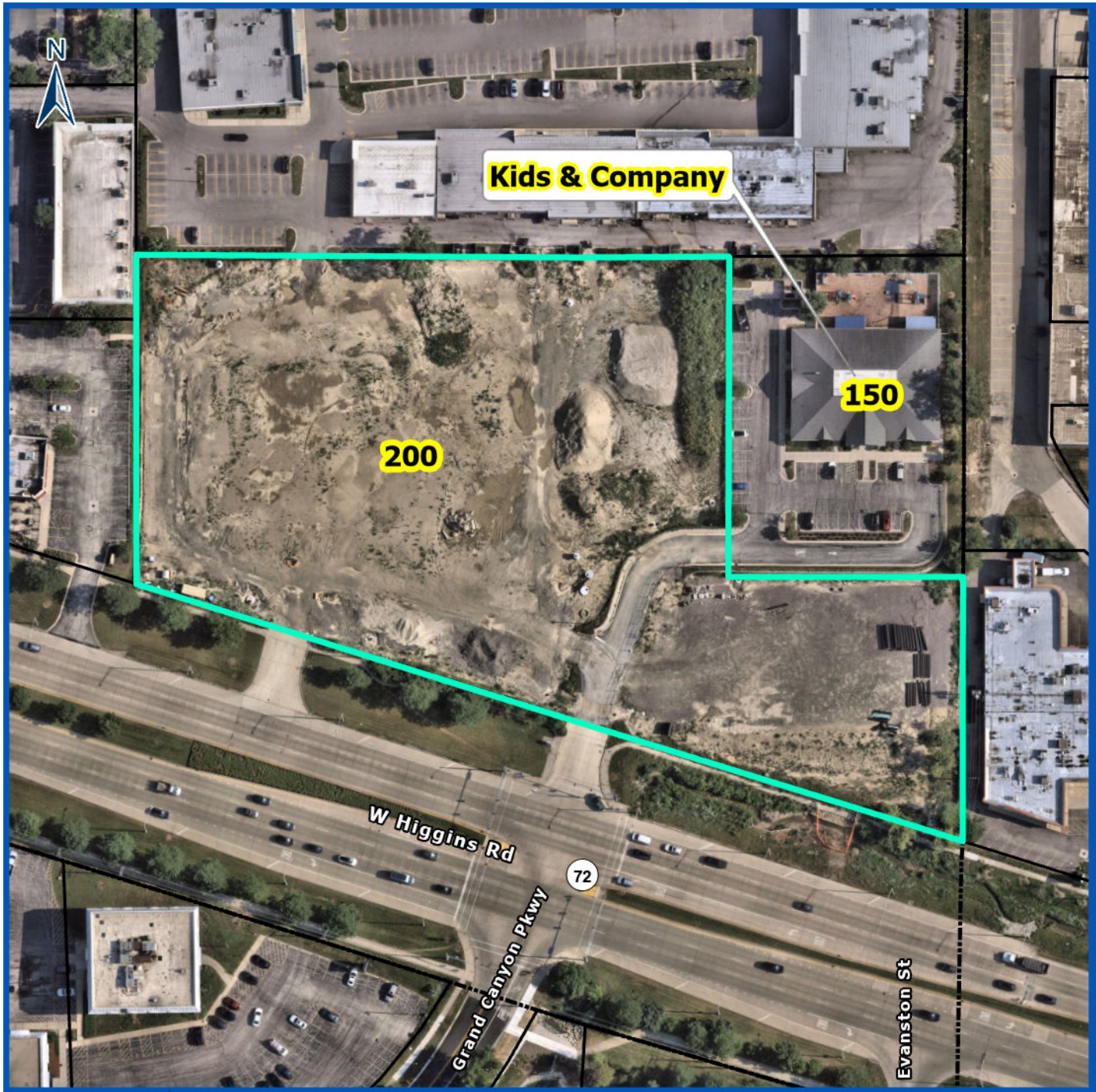
RECOMMENDATION

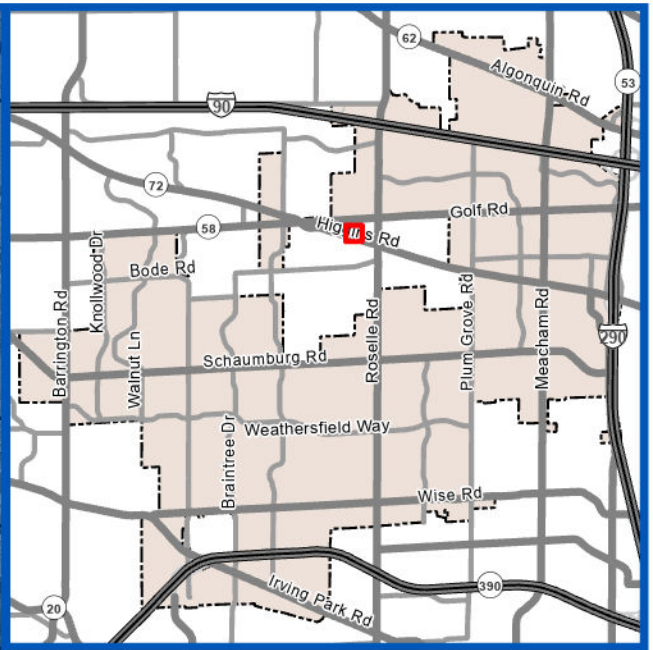
Staff has reviewed the request and recommends **approval** of an off-premises sign for Napleton Subaru, located at 200 W. Higgins Road, Case No. Z2608-06, subject to the following conditions:

1. A sign permit shall be required for the off-premises ground sign. The sign must comply with all requirements for commercial ground signs as described in the Village Sign Ordinance.
2. The off-premises ground sign location is approved as identified in the signage packet.
3. The following plans/exhibits for the sign shall be adopted as part of the governing ordinance:

a. Detail & Dimension View, prepared by Olympik Signs, dated February 9, 2026, and received by the Community Development Department on August 31, 2026.
b. Site Plan, prepared by Olympik Signs, dated May 13, 2026, and received by the Community Development Department on May 14, 2026.
c. Sheet GM, Geometric Plan, prepared by SPACECO, Inc., dated February 23, 2023, and received by the Community Development Department on August 3, 2026.
d. Project Narrative, received by the Community Development Department on August 3, 2026.
e. Variation Justification, received by the Community Development Department on August 3, 2026.

pc: Petitioner
Owner





Subject Property

Z2608-06

NAPLETON SUBARU

Sign Variation to Permit an Off-Premises Sign

0 60 120
Feet

VILLAGE OF SCHAUMBURG

200 W. HIGGINS RD

Prepared By:
Village of Schaumburg
Community Development Department

Development Review Application

DEVR-26-50

Submitted On: Aug 3, 2026

Applicant

Chris Napleton

[redacted]

Primary Location

200 W HIGGINS RD
Schaumburg, IL 60195

Pre-Application Contact

Have you spoken to a Village planner about this project

Yes

Who have you spoken to?

Ian Salzman

Z2608-06 / NAPLETON SUBARU / 200 W. Higgins Road / Sign Variation to Permit an Off-Premise Sign

Applicant Information

Is Applicant the Property Owner?

Yes

Relationship of Applicant to Property

--

Site Information

Is this Residential, Commercial, Industrial or Mixed Use?

Commercial

PIN Number

07-15-100-026-0000, 07-15-100-041-0000, 07-15-100-042-0000

Township of Subject Property?

Schaumburg

Approvals Requested

Sign Variation

true

Parking Variation

--

Landscape Variation

--

Setback Variation

--

Shopping Center Signage Plan Approval / Amendment

--

Site Plan Approval New Building < 20,000 Sq. Ft.

--

Site Plan Approval New Building > 20,000 Sq. Ft.

--

Rezoning

--

Special Use - Commercial

--

-

-

Site Plan Amendment

--

Plat of Easment

--

Plat of Vacation

--

Plat of Subdivision

--

Plat of Dedication

--

Plat of Consolidation

--

PUD Site Plan Approval

--

PUD Amendment

--

Valet - Regular

--

Valet - Special Event

--

PUD Special Use Amendment

--

PUD Administrative Amendment

--

Fence Variation

--

Variation - Other

--

Brief description of the request

Redevelopment of the property has the SE portion of the parcel being converted in to parking area and the addition of a driveway means an existing sign needs to be moved to accommodate that driveway.

Sign Variation

Type of Sign

ground

If Other, specify

--

Sign Location

--

Sign Material

--

Sign Letter Size

--

Size of Signs

Sign Dimensions

--

Sign Square Footage

--

Sign Height

--

Logo

Logo Dimensions

--

Logo Square Footage

--

Logo Height

--

List how the literal interpretation and strict application of the Village's Sign Ordinance would cause an "undue and unnecessary hardship" to the sign owner in such a way as to prevent the owner from displaying the sign as intended by the Ordinance. List what the "condition of hardship" consists of:

With redevelopment of property, the area where sign is currently located will have a driveway relocated and vehicles parked. Sign is in path of proposed driveway and will be moved minimal distance to allow for driveway.

List how the alleged difficulty or hardship is the result of an external influence or the Zoning Ordinance. Please note: A "hardship" may not be self-imposed or created by any person having an interest in the property.

Sign is currently considered legal and non-conforming as it is separated from business and on other business' property. Would continue to be categorized as legal nad non-conforming as sign is for a day care.

A sign variation may not be "materially detrimental" (i.e. endanger or cause injury to the public, damage public improvements, or impair property values). List how the requested variation will not be materially detrimental to nearby property owners.

The closest adjacent property should see no effect whatsoever by the proposed relocation.

List the unique and unusual conditions applying to the specific building, parcel or property, upon which the sign is to be erected, which do not apply (generally) to other properties in the Village.

Facility using sign is not immediately parallel with street and is only business besides property owner's on property.

List how the granting of the variation will not be contrary to the general objectives of this Sign Ordinance (regarding the size, number and placement of signs so that they are not obtrusive; and to reduce clutter along Village rights-of-way).

Sign is not growing in size or changing in light composition and is unobtrusive.

Project Staff

Type
General Contractor

If Other, Describe
--

Company Name
Osman Construction

Staff Name
Mike Wallis

Staff Mailing Address
70 West Seegers Rd, Arlington Heights IL 60005

Staff Phone Number
[redacted]

Staff Email
[redacted]

Type
Other

If Other, Describe
Subcontractor - signage company

Company Name
Olympik Signs

Staff Name
Andrew Milz

Staff Mailing Address
1130 N Garfield, Lombard IL 60148

Staff Phone Number
[redacted]

Staff Email
[redacted]

Applicants Signature

Please note that the project will not be reviewed until this application has been fully completed and all required plans and other materials have been satisfactorily submitted to the Community Development Department. Incomplete submittals may result in a delay in the zoning approval process. It is strongly suggested that the applicant schedule an appointment with the Community Development Department so that materials

In consideration of the information contained in this application as well as all supporting documentation, it is requested that approval be given to the requested actions.

Applicant Signature
true

can be reviewed for accuracy and completeness prior to submittal. The deadline for submittals is Monday at noon.

Project Narrative

Napleton’s Schaumburg Subaru is building an expanded facility at 180-200 W Higgins Rd for growth of its operations currently located at 911 W Higgins Rd in Schaumburg. Service and parts department hours are 7:30 am -6 pm Monday through Friday and 8 am – 5 pm Saturday, closed Sundays. Sales department hours are 9 am- 8 pm Monday through Friday and 9 am to 6 pm on Saturday, closed Sundays.

The new facility will have expanded capacity for servicing more customer vehicles, additional storage for inventory and loaner vehicles and a larger footprint to accommodate more employees and more vehicle sales.

Currently the dealership has approximately 38 full time employees plus several seasonal part time employees, and the full time employee count should approach closer to 50 within a short period after opening.

The existing layout of the property at 180-200 W Higgins has the Southeast corner being used as a water detention area. With installation of an underground storm water trap system almost complete in that area, the use of that space will now be vehicle parking. Construction of a short driveway in to that area is necessary and to do so requires moving the sign for the day care facility Kids and Company, located at the Northeast corner of the property, approximately 20 feet from its current location, moving to the east. No significant changes will be made to the sign itself, with a new base being constructed to look similar to the current set up and all height and sizes to remain consistent and within village code.

EXISTING FACADE BRICK



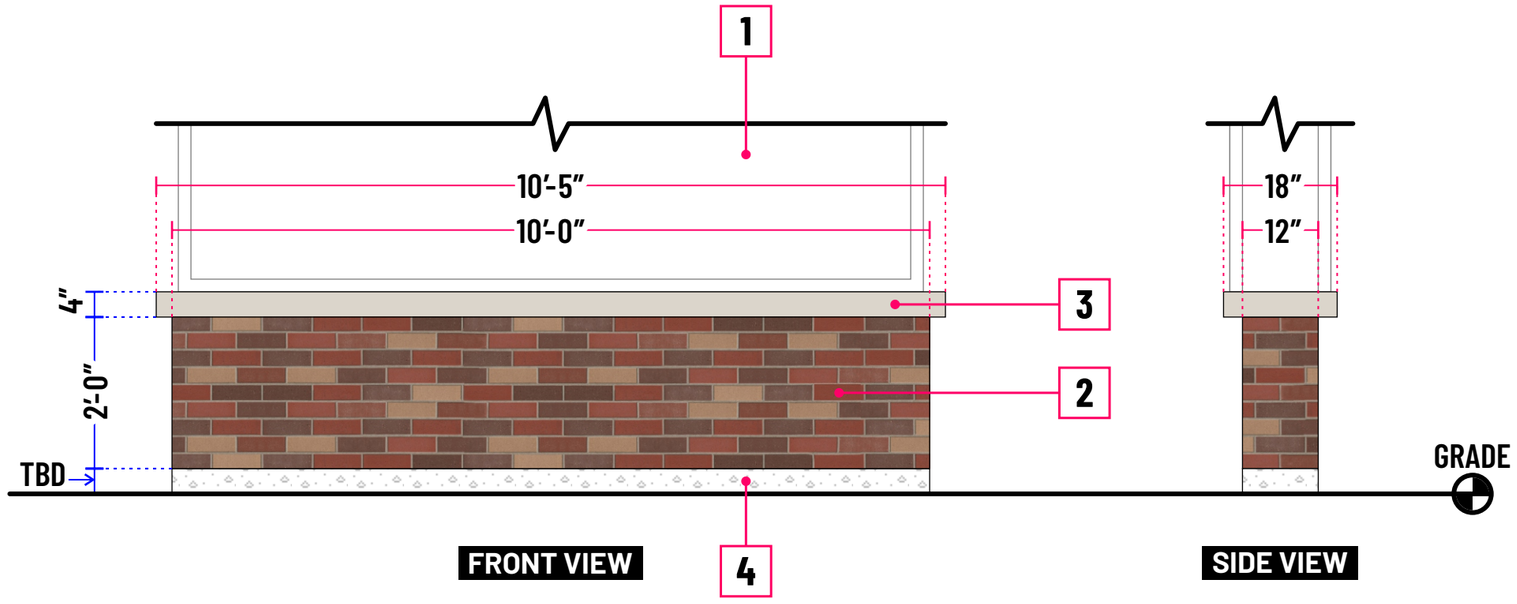
BEFORE



AFTER



Rendering for concept purposes only
Sign to be relocated following base fabrication



A.1 DETAIL & DIMENSION VIEW

SCALE: 1/2" = 1'

A OPTION 1:

Thin Brick Base
QTY 1

1. Existing sign cabinet (for visual reference)
2. Thin brick base matching facade
3. Aluminum cap painted **Sherwin Williams SW9589 "Limewash"** with stone texture finish
4. New concrete footing (for visual reference)

FINISHES

- *Thin Brick Matching Facade (VERIFY)*
- *Sherwin Williams SW9589 "Limewash" Paint, Stone Texture Finish*

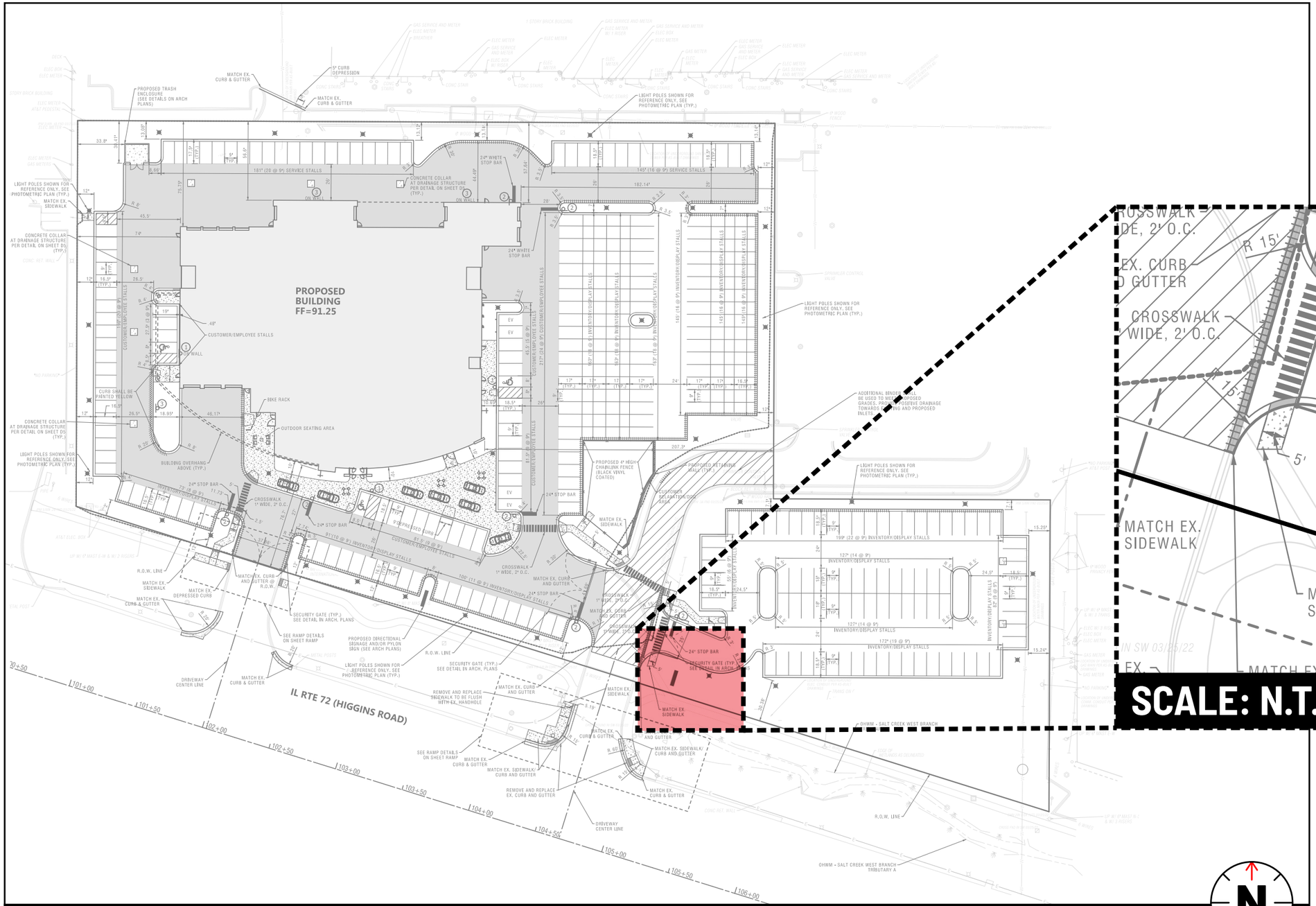
THIS ORIGINAL ARTWORK IS EXCLUSIVE PROPERTY OF OLYMPIK SIGNS, INC. DO NOT COPY, REPRODUCE, EXHIBIT, OR SHARE TO ANYONE OUTSIDE OF YOUR ORGANIZATION WITHOUT WRITTEN PERMISSION FROM OLYMPIK SIGNS, INC. ALL DRAWINGS ARE FOR CONCEPT PURPOSES ONLY. FURTHER REVISIONS CAN BE MADE ONCE UNDER CONTRACT WITH OLYMPIK SIGNS, INC. PROOF IS NOT FOR COLOR M

Current Monument Sign Location

Relocated Monument Sign



SCALE: N.T.S.



SITE PLAN

150 W Higgins Road, Schaumburg, IL 60195

N

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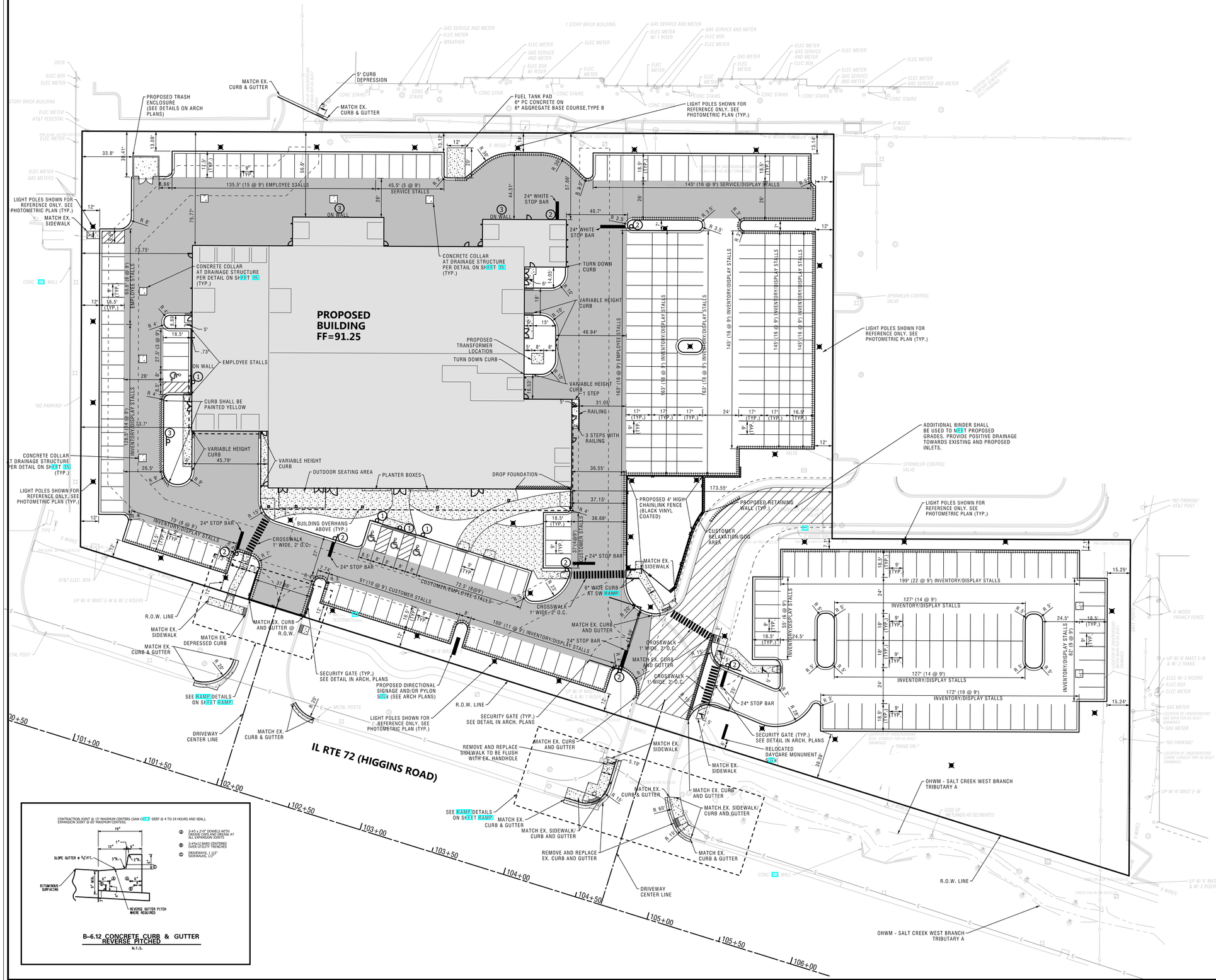
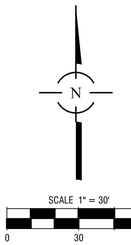


B-6.12 CONCRETE CURB & GUTTER REVERSE PITCHED
N.T.S.



LEGEND

- HEAVY DUTY ASPHALT PAVEMENT
- LIGHT DUTY ASPHALT PAVEMENT
- CONCRETE SIDEWALK
- CONCRETE PAVEMENT
- 2" ASPHALT SURFACE GRIND AND OVERLAY
- CONCRETE SIDEWALK HC RAMP (5' WIDE UNLESS NOTED)
- PITCH-IN CURB & GUTTER
- PITCH-OUT CURB & GUTTER
- DEPRESSED CURB & GUTTER
- YELLOW PAINTED CURB

NOTES:

1. ALL DIMENSIONS ARE TO THE BACK OF CURB UNLESS OTHERWISE NOTED.
2. ALL CURBS AND GUTTERS ARE STANDARD B6.12 UNLESS OTHERWISE NOTED.
3. ALL PAVEMENT MARKINGS SHALL BE PAINT.
4. ALL ACCESSIBLE PARKING SPACE SIGNAGE SHALL CONFORM TO ILLINOIS ACCESSIBILITY CODE.
5. SEE ARCHITECTURAL DRAWINGS FOR DESIGN AND DETAILS OF THE BUILDINGS

PARKING STALL SUMMARY:

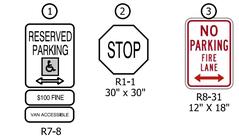
INVENTORY/DISPLAY STALLS = 201

CUSTOMER/EMPLOYEE - SALES/STAFF/SERVICE STALLS = 85

ADA STALLS = 4

TOTAL STALLS = 290

SIGN LEGEND:



NO.	DATE	REMARKS
17	04/17/26	REVISED LIGHT POLE LOCATIONS
16	04/07/26	PER VILLAGE ZONING REVIEW
15	03/31/26	REVISED BUILDING LAYOUT
14	11/20/25	ADDED MONUMENT SIGN LOCATION
13	07/15/24	APPROVED LAND DEVELOPMENT PLANS
11	04/16/24	PER VILLAGE REVIEW
10	01/05/24	PER VILLAGE REVIEW
8	10/06/23	PER MWRD SDRP REVIEW
6	08/28/23	PER MWRD REVIEW
NO.	DATE	REMARKS

NO.	DATE	REMARKS
5	08/08/23	PER IDOT REVIEW
4	07/17/23	PER VILLAGE REVIEW
3	04/21/23	PER VILLAGE REVIEW
1	03/23/23	PER SPACECO

GEOMETRIC PLAN

200 WEST HIGGINS ROAD
SCHAUMBURG, ILLINOIS

CONSULTING ENGINEERS
SITE DEVELOPMENT ENGINEERS
LAND SURVEYORS

9575 W. Higgins Road, Suite 700,
Rosemont, Illinois 60018
Phone: (847) 696-4060 Fax: (847) 696-4065

SPACECO INC.

FILENAME: 11958SN.DGN

DATE: 02/23/2023

JOB NO. 11958

SHEET GM 5 OF 24

OCC Received 06/11/2026

N:\Projects\11958\ENG\11958GM.dgn Default User=bbarker

CALL TO ORDER
The meeting was called to order by Chairman Harry Raimondi at 7:10pm.

ROLL CALL

Members Present:	Chairman Harry Raimondi, James Dolbeare, Elizabeth Veatch, Rob Morreale, Glenn Szurgot, Pat Riley, Patty Errera, Jeff Mytych and Dhitu Bhagwakar
Member(s) Absent:	

A quorum was present.

Also Present:	Monica Richart Sustainability Planner	
Sworn in for testimony:	Ian Salzman Associate Planner	Chris Napleton 911 W. Higgins Road Schaumburg

Mr. Chris Napleton, Petitioner, stated that they are building a new parking lot and driveway at 200 W. Higgins Road. On the front of the property, there's a sign for a daycare which is located in the back of the property. Napleton Subaru built an underground stormwater system over a drainage area and paved over it. It is now a parking lot for vehicle storage. As a result, the daycare sign needs to be moved 20 feet.

Mr. Salzman stated that the subject ground sign is for the daycare Kids & Company Childcare Center, which is northeast of the subject property. Napleton Subaru needs to relocate the sign because of the construction of the parking lot and driveway. The current ground sign was approved in 2011. At that time, it was located in the common area of this four-lot subdivision on the drainage area. In 2023, Napleton Subaru obtained a Plat of Consolidation through the Village ordinance to incorporate that common area into 150 W. Higgins Road. When they incorporated that section into their property, the sign then became an off-premise sign and it became legal non-conforming. The Village sign code does not allow any structural alterations of a legal non-conforming sign. Therefore, even though it is only moving 20 feet, a variation for an off-premise sign is required. Mr. Salzman said that Staff is supportive of the request and recommends approval.

Chairman Raimondi asked if the public had any questions or concerns. There were none.

Chairman Raimondi asked the Board for their comments.

Mr. Szurgot asked in which direction will the proposed sign be moved. Mr. Salzman said it will be moved west, approximately 6 to 20 feet from the current location. He added that the proposed sign will get another review during the sign permitting phase, at which point its exact location will be finalized.

Mr. Riley, Mr. Morreale, Ms. Errera, Mr. Mytych, Mr. Bhagwakar, Mr. Dolbeare, Ms. Veatch and Chairman Raimondi had no questions.

PUBLIC HEARING CLOSED
Mr. Szurgot made a motion, seconded by Mr. Morreale to close the hearing.
All ayes **MOTION CARRIED**

Ms. Errera made a motion, seconded by Mr. Mytych, to recommend approval of a Sign Variation to Permit an Off-Premise Sign for Napleton Subaru located at 200 W. Higgins Road, Case No. Z2608-06 subject to the following conditions:

1. A sign permit shall be required for the off-premise ground sign. The sign must comply with all requirements for commercial ground signs as described in the Village Sign Ordinance.
2. The off-premise ground sign location is approved as identified in the signage packet.
3. The following plans/exhibits for the sign shall be adopted as part of the governing ordinance:
    a. Detail & Dimension View, prepared by Olympik Signs, dated February 9, 2026, and received by the Community Development Department on August 31, 2026.
    b. Site Plan, prepared by Olympik Signs, dated May 13, 2026, and received by the Community Development Department on May 14, 2026.
    c. Sheet GM, Geometric Plan, prepared by SPACECO, Inc., dated February 23, 2023, and received by the Community Development Department on August 3, 2026.
    d. Project Narrative, received by the Community Development Department on August 3, 2026.
    e. Variation Justification, received by the Community Development Department on August 3, 2026.

MOTION CARRIED: vote: 9-0 with one member(s) absent

A poll was taken:
Mr. Dhitu Bhagwakar - Yes
Mr. James Dolbeare - Yes
Ms. Patricia Errera - Yes
Mr. Jeff Mytych - Yes
Mr. Rob Morreale - Yes
Mr. Harry Raimondi - Yes
Mr. Pat Riley - Yes
Mr. Glenn Szurgot - Yes
Ms. Elizabeth Veatch - Yes

The Petitioner was advised that this recommendation will be forwarded to the Village Board for consideration at their meeting on Tuesday, 9/22/26.

ADJOURNMENT

The meeting was adjourned at 7:19pm.

Ian Salzman, AICP, Associate Planner
I have reviewed the minutes and they accurately represent the actions taken by the Zoning Board of Appeals

Mary Kirschbaum, Recording Secretary
Zoning Board of Appeals

VILLAGE OF SCHAUMBURG

AGENDA ITEM SUMMARY

Recommendation to Award Bid for the 2026 Small Diameter Asbestos Cement Pipe (ACP) Rehabilitation Project to Hoerr Construction, Inc.
09/22/26
Village Board

Presenter: Brent R. McQueen, Engineering Division Manager
Lead Department: Engineering and Public Works

Account(s):	Budget:	Expense Request:
5729020-7455 (23035-20-230)	$1,800,000	$1,339,857

The budget status for this request is: Under Budget

Amount Under Budget: $460,143

Executive Summary:

RJN Group (RJN) completed an investigative study of the Village's Asbestos Cement Pipe (ACP) sanitary sewers in October of 2022. The goal of this investigation was to evaluate the condition of the Village's existing asbestos cement sewers and recommend solutions to address defects requiring rehabilitation. RJN's report separated the identified deficiencies into high, medium, and low priority categories. In April of 2025, the Village Board authorized an agreement with RJN to prepare plans and specifications addressing high priority deficiencies in small diameter ACP sanitary sewer. The completed design documents specify cured-in-place lining of 19,115 lineal feet of 8" and 10" diameter sanitary sewers.

The project was released for bid via OpenGov on August 7, 2026. Bids were opened on August 28, 2026, with six contractors submitting bids: Hoerr Construction, Performance Pipelining Inc., Visu-Sewer, Insituform, National Power Rodding Corp., and Knock Together Builders. Hoerr Construction, Inc. was identified as the lowest responsible bidder on the project, with a total base bid of $1,339,857. RJN has reviewed the bid submittals and recommends award of the project to Hoerr Construction, Inc. Hoerr has successfully performed similar work for the Village and RJN in the past, and both have been satisfied with their work. A copy of RJN's award recommendation letter is attached.

The Small Diameter ACP rehabilitation improvements are included in the Village's Capital Improvement Program (CIP). The Village has budgeted $1,800,000 in its Utilities fund for FY 26/27 for the construction of the project.

Recommended Action:

The Village Manager recommends the Engineering and Public Works Committee recommend the Village Board award the bid for the 2026 Small Diameter Asbestos Cement Pipe (ACP) Rehabilitation Project to the lowest responsible bidder, Hoerr Construction Inc. of Goodfield, IL, in the amount of $1,339,857.

ATTACHMENTS:

- Bid Tab
- Bid Submittal
- Recommendation Letter

Village of Schaumburg
Engineering and Public Works
Mike Hall, Department Director
Atcher Municipal Center, Schaumburg, IL 60193

EVALUATION TABULATION

IFB No. 2026-IFB-055

2026 Small Diameter ACP Sewer Rehabilitation Project

RESPONSE DEADLINE: August 28, 2026 at 10:00 am
Report Generated: Wednesday, September 16, 2026

SELECTED VENDOR TOTALS

Vendor	Total
Hoerr Construction, Inc.	$1,339,857.00
Performance Pipelining, Inc	$1,341,349.00
Visu Sewer Inc	$1,587,628.00
Insituform Technologies, LLC	$1,674,356.80
National Power Rodding Corp.	$2,087,538.00
Knock together builders inc	$18,209,197.00

SCHEDULE OF PRICES (Table 1 of 2)

Schedule of Prices					Hoerr Construction, Inc.		Insituform Technologies, LLC		Knock together builders inc		National Power Rodding Corp.		Performance Pipelining, Inc	
Selected	Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total
X	1	PRE-CONSTRUCTION SURFACE TELEVISING	1	LS	$1,600.00	$1,600.00	$3,515.00	$3,515.00	$18,000.00	$18,000.00	$10,000.00	$10,000.00	$14,222.00	$14,222.00
X	2	PRE-CONSTRUCTION SEWER CLEANING AND TELEVISING	19115	LF	$3.80	$72,637.00	$7.50	$143,362.50	$9.00	$172,035.00	$5.20	$99,398.00	$5.00	$95,575.00
X	3	CUT PROTRUDING TAP	11	EACH	$350.00	$3,850.00	$185.00	$2,035.00	$9,600.00	$105,600.00	$475.00	$5,225.00	$298.00	$3,278.00
X	4	CUT PROTRUDING TAP WITH SCHWALM ROBOT	5	EACH	$920.00	$4,600.00	$1,500.00	$7,500.00	$11,000.00	$55,000.00	$850.00	$4,250.00	$298.00	$1,490.00
X	5	CURED-IN-PLACE PIPELINING, 8" DIAMETER	14430	LF	$38.00	$548,340.00	$36.81	$531,168.30	$900.00	$12,987,000.00	$36.00	$519,480.00	$38.00	$548,340.00
X	6	CURED-IN-PLACE PIPELINING, 10" DIAMETER	4300	LF	$41.00	$176,300.00	$44.72	$192,296.00	$950.00	$4,085,000.00	$38.95	$167,485.00	$46.00	$197,800.00
X	7	INTERNAL SERVICE LATERAL REINSTATEMENT	262	EACH	$80.00	$20,960.00	$80.00	$20,960.00	$375.00	$98,250.00	$250.00	$65,500.00	$67.00	$17,554.00

Schedule of Prices					Hoerr Construction, Inc.		Insituform Technologies, LLC		Knock together builders inc		National Power Rodding Corp.		Performance Pipelining, Inc	
Selected	Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total
X	8	SPECIALTY LINER, 8" (122 LF) - 6" (10 LF) - 8" (44 LF)	1	EACH	$23,960.00	$23,960.00	$24,750.00	$24,750.00	$230,000.00	$230,000.00	$75,000.00	$75,000.00	$18,400.00	$18,400.00
X	9	DYE TESTING OF PARCELS	5	EACH	$600.00	$3,000.00	$1,500.00	$7,500.00	$450.00	$2,250.00	$900.00	$4,500.00	$150.00	$750.00
X	10	LATERAL LAUNCH PARCELS	5	EACH	$1,000.00	$5,000.00	$730.00	$3,650.00	$850.00	$4,250.00	$900.00	$4,500.00	$298.00	$1,490.00
X	11	LATERAL CLEANING & TELEVISING	66	EACH	$730.00	$48,180.00	$1,815.00	$119,790.00	$725.00	$47,850.00	$1,000.00	$66,000.00	$365.00	$24,090.00
X	12	LATERAL TELEVISING (PUSH CAMERA)	50	LF	$24.00	$1,200.00	$400.00	$20,000.00	$375.00	$18,750.00	$15.00	$750.00	$25.00	$1,250.00
X	13	CLEANOUT INSTALLATION	9	EACH	$2,500.00	$22,500.00	$6,250.00	$56,250.00	$3,800.00	$34,200.00	$7,500.00	$67,500.00	$2,200.00	$19,800.00
X	14	ROOT CUTTING FROM CLEANOUT	9	EACH	$800.00	$7,200.00	$1,140.00	$10,260.00	$1,200.00	$10,800.00	$800.00	$7,200.00	$520.00	$4,680.00
X	15	AIR TEST AND GROUT SERVICE CONNECTION, 5-FOOT	96	EACH	$780.00	$74,880.00	$1,400.00	$134,400.00	$872.00	$83,712.00	$750.00	$72,000.00	$650.00	$62,400.00
X	16	CURED-IN-PLACE LATERAL LINER INSTALLATION, 8" x 6", 5-FOOT	61	EACH	$3,800.00	$231,800.00	$4,165.00	$254,065.00	$2,100.00	$128,100.00	$12,000.00	$732,000.00	$3,600.00	$219,600.00

Schedule of Prices					Hoerr Construction, Inc.		Insituform Technologies, LLC		Knock together builders inc		National Power Rodding Corp.		Performance Pipelining, Inc	
Selected	Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total
X	17	CURED-IN-PLACE LATERAL LINER INSTALLATION, 10" x 6", 5-FOOT	2	EACH	$6,250.00	$12,500.00	$4,265.00	$8,530.00	$2,200.00	$4,400.00	$12,000.00	$24,000.00	$3,650.00	$7,300.00
X	18	CURED-IN-PLACE LATERAL LINER INSTALLATION, 8" x 8", 10-FOOT	3	EACH	$5,700.00	$17,100.00	$6,400.00	$19,200.00	$2,000.00	$6,000.00	$12,000.00	$36,000.00	$5,000.00	$15,000.00
X	19	ADDITIONAL CIPP LATERAL LINER, 6"	25	LF	$62.00	$1,550.00	$205.00	$5,125.00	$1,400.00	$35,000.00	$50.00	$1,250.00	$65.00	$1,625.00
X	20	ADDITIONAL CIPP LATERAL LINER, 8"	10	LF	$70.00	$700.00	$325.00	$3,250.00	$1,800.00	$18,000.00	$50.00	$500.00	$65.00	$650.00
X	21	TRAFFIC CONTROL AND PROTECTION	1	LS	$12,000.00	$12,000.00	$56,750.00	$56,750.00	$15,000.00	$15,000.00	$75,000.00	$75,000.00	$36,055.00	$36,055.00
Total						$1,289,857.00		$1,624,356.80		$18,159,197.00		$2,037,538.00		$1,291,349.00

SCHEDULE OF PRICES (Table 2 of 2)

Schedule of Prices					Visu Sewer Inc	
Selected	Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
X	1	PRE-CONSTRUCTION SURFACE TELEVISING	1	LS	$15,000.00	$15,000.00
X	2	PRE-CONSTRUCTION SEWER CLEANING AND TELEVISING	19115	LF	$5.00	$95,575.00
X	3	CUT PROTRUDING TAP	11	EACH	$350.00	$3,850.00

Schedule of Prices					Visu Sewer Inc	
Selected	Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
X	4	CUT PROTRUDING TAP WITH SCHWALM ROBOT	5	EACH	$550.00	$2,750.00
X	5	CURED-IN-PLACE PIPELINING, 8" DIAMETER	14430	LF	$42.85	$618,325.50
X	6	CURED-IN-PLACE PIPELINING, 10" DIAMETER	4300	LF	$45.50	$195,650.00
X	7	INTERNAL SERVICE LATERAL REINSTATEMENT	262	EACH	$100.00	$26,200.00
X	8	SPECIALTY LINER, 8" (122 LF) - 6" (10 LF) - 8" (44 LF)	1	EACH	$10,500.00	$10,500.00
X	9	DYE TESTING OF PARCELS	5	EACH	$550.00	$2,750.00
X	10	LATERAL LAUNCH PARCELS	5	EACH	$550.00	$2,750.00
X	11	LATERAL CLEANING & TELEVISING	66	EACH	$535.00	$35,310.00
X	12	LATERAL TELEVISING (PUSH CAMERA)	50	LF	$54.00	$2,700.00
X	13	CLEANOUT INSTALLATION	9	EACH	$3,210.00	$28,890.00
X	14	ROOT CUTTING FROM CLEANOUT	9	EACH	$750.00	$6,750.00
X	15	AIR TEST AND GROUT SERVICE CONNECTION, 5-FOOT	96	EACH	$630.00	$60,480.00
X	16	CURED-IN-PLACE LATERAL LINER INSTALLATION, 8" x 6", 5-FOOT	61	EACH	$5,030.00	$306,830.00
X	17	CURED-IN-PLACE LATERAL LINER INSTALLATION, 10" x 6", 5-FOOT	2	EACH	$5,250.00	$10,500.00
X	18	CURED-IN-PLACE LATERAL LINER INSTALLATION, 8" x 8", 10-FOOT	3	EACH	$7,000.00	$21,000.00
X	19	ADDITIONAL CIPP LATERAL LINER, 6"	25	LF	$80.50	$2,012.50

Schedule of Prices					Visu Sewer Inc	
Selected	Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
X	20	ADDITIONAL CIPP LATERAL LINER, 8"	10	LF	$80.50	$805.00
X	21	TRAFFIC CONTROL AND PROTECTION	1	LS	$89,000.00	$89,000.00
Total						$1,537,628.00

TABLE 2 (Table 1 of 2)

					Hoerr Construction, Inc.		Insituform Technologies, LLC		Knock together builders inc		National Power Rodding Corp.		Performance Pipelining, Inc	
Selected	Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total
X	1	PROJECT CONTINGENCY	1	LS	$50,000.00	$50,000.00	$50,000.00	$50,000.00	$50,000.00	$50,000.00	$50,000.00	$50,000.00	$50,000.00	$50,000.00
Total						$50,000.00		$50,000.00		$50,000.00		$50,000.00		$50,000.00

TABLE 2 (Table 2 of 2)

					Visu Sewer Inc	
Selected	Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
X	1	PROJECT CONTINGENCY	1	LS	$50,000.00	$50,000.00
Total						$50,000.00

Village of Schaumburg
Finance Department
Lisa Petersen, Director of Finance
Atcher Municipal Center, Schaumburg, IL 60193

[HOERR CONSTRUCTION, INC.] RESPONSE DOCUMENT REPORT

IFB No. 2026-IFB-055

2026 Small Diameter ACP Sewer Rehabilitation Project

RESPONSE DEADLINE: August 28, 2026 at 10:00 am

Report Generated: Monday, September 14, 2026

Hoerr Construction, Inc. Response

CONTACT INFORMATION

Company:
Hoerr Construction, Inc.

Email:
estimating@hoerr.com

Contact:
David Steffen

Address:
1416 County Road 200 N
Goodfield, IL 61742

Phone:
N/A

Website:
www.hoerr.com

Submission Date:
Aug 27, 2026 1:56 PM (Central Time - Chicago)

17. Upload any additional project docs (not required)

No response submitted

PRICE TABLES

SCHEDULE OF PRICES

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
1	PRE-CONSTRUCTION SURFACE TELEVISING	1	LS	$1,600.00	$1,600.00
2	PRE-CONSTRUCTION SEWER CLEANING AND TELEVISING	19,115	LF	$3.80	$72,637.00
3	CUT PROTRUDING TAP	11	EACH	$350.00	$3,850.00
4	CUT PROTRUDING TAP WITH SCHWALM ROBOT	5	EACH	$920.00	$4,600.00
5	CURED-IN-PLACE PIPELINING, 8" DIAMETER	14,430	LF	$38.00	$548,340.00
6	CURED-IN-PLACE PIPELINING, 10" DIAMETER	4,300	LF	$41.00	$176,300.00
7	INTERNAL SERVICE LATERAL REINSTATEMENT	262	EACH	$80.00	$20,960.00
8	SPECIALTY LINER, 8" (122 LF) - 6" (10 LF) - 8" (44 LF)	1	EACH	$23,960.00	$23,960.00
9	DYE TESTING OF PARCELS	5	EACH	$600.00	$3,000.00
10	LATERAL LAUNCH PARCELS	5	EACH	$1,000.00	$5,000.00
11	LATERAL CLEANING & TELEVISING	66	EACH	$730.00	$48,180.00
12	LATERAL TELEVISING (PUSH CAMERA)	50	LF	$24.00	$1,200.00

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
13	CLEANOUT INSTALLATION	9	EACH	$2,500.00	$22,500.00
14	ROOT CUTTING FROM CLEANOUT	9	EACH	$800.00	$7,200.00
15	AIR TEST AND GROUT SERVICE CONNECTION, 5-FOOT	96	EACH	$780.00	$74,880.00
16	CURED-IN-PLACE LATERAL LINER INSTALLATION, 8" x 6", 5-FOOT	61	EACH	$3,800.00	$231,800.00
17	CURED-IN-PLACE LATERAL LINER INSTALLATION, 10" x 6", 5-FOOT	2	EACH	$6,250.00	$12,500.00
18	CURED-IN-PLACE LATERAL LINER INSTALLATION, 8" x 8", 10-FOOT	3	EACH	$5,700.00	$17,100.00
19	ADDITIONAL CIPP LATERAL LINER, 6"	25	LF	$62.00	$1,550.00
20	ADDITIONAL CIPP LATERAL LINER, 8"	10	LF	$70.00	$700.00
21	TRAFFIC CONTROL AND PROTECTION	1	LS	$12,000.00	$12,000.00
TOTAL					**$1,289,857.00**

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
1	PROJECT CONTINGENCY	1	LS	$50,000.00	$50,000.00
TOTAL					**$50,000.00**

September 15, 2026

Mr. Scott Shirley
Engineering Division Manager
Village of Schaumburg
714 South Plum Grove Road
Schaumburg, Illinois 60193-4329

Subject: Village of Schaumburg, 2026 Small Diameter ACP Sanitary Sewer Rehabilitation Project - Contract Award Recommendation

Dear Mr. Shirley:

Six bids were received for the above-referenced project. The lowest bid was received from Hoerr Construction, Inc. (Hoerr) of Goodfield, IL in the bid amount of $1,339,857.00. A summary of the bids received for this project are as follows:

Hoerr Construction, Inc.	$1,339,857.00
Performance Pipelining, Inc.	$1,341,349.00
Visu Sewer, Inc.	$1,587,628.00
Insituform Technologies, LLC.	$1,674,356.80
National Power Rodding Corp.	$2,087,538.00
Knock Together Builders Inc.	$18,209,197.00

The engineer's estimate for the above referenced bid was $1,810,312.50. The lowest responsible bidder was approximately 26% under the engineer's estimate. This reflects Hoerr's capability to deliver both mainline and lateral CIPP services in-house, offering substantial cost efficiencies and highlighting the economics of scale they bring to a project of this size.

RJN Group has had numerous positive experiences working with Hoerr on previous projects in the field of sanitary sewer rehabilitation, including projects such as the 2024 Schaumburg Illinois Ave Storm Sewer Rehabilitation Project and the 2025 Schaumburg Small Diameter ACP Sanitary Sewer Rehabilitation Project. Therefore, we recommend that the Village of Schaumburg award the contract for the 2026 Small Diameter ACP Sanitary Sewer Rehabilitation Project to Hoerr Construction, Inc. in the bid amount of $1,339,857.00.

Please call me with any questions at 224.425.1014.

Sincerely yours,

RJN GROUP, INC.

Tom Romza, P.E.
Regional Manager

Patrick Hulsebosch, P.E.
Senior Project Manager

VILLAGE OF SCHAUMBURG

AGENDA ITEM SUMMARY

Recommendation to Approve a Traffic Agreement with Woodfield Preserve Office Center, LLC for the property located at 10 and 20 North Martingale Road
09/22/26
Village Board

Presenter: Sidney Kenyon, Director of Transportation
Lead Department: Transportation

Executive Summary:

Attached is a proposed agreement between the Village of Schaumburg and Woodfield Preserve Office Center, LLC. The Traffic Agreement facilitates the Village's efforts to enforce and prosecute parking violations at 10 & 20 North Martingale Rd, Schaumburg, IL 60173. This is a new 20-year Traffic Agreement for this property.

Recommended Action:

The Village Manager recommends the Village Board authorize the Village Manager to execute the Traffic Agreement by and between the Village of Schaumburg and Woodfield Preserve Office Center, LLC located at 10 & 20 North Martingale Rd, Schaumburg, IL 60173.

ATTACHMENTS:

- Signed Traffic Agreement Woodfield Preserve Office Center, LLC.pdf
- Woodfield Preserve Office Center Site Map.pdf

Mail To:

Village of Schaumburg
Transportation Department
101 Schaumburg Court
Schaumburg, IL 60193

Address of Subject Property: 10 and 20 North Martingale Rd, Schaumburg, IL 60173

Pin Number: 07-24-401-003-0000, 07-24-401-004-0000, 07-24-401-006-0000

TRAFFIC AGREEMENT

WHEREAS, acting pursuant to the Illinois Vehicle Code, 625 Illinois Compiled Statutes 5/11-209, 65 Illinois Compiled Statues 5/1-1-7, and Article VIII, Sections 6 and 10 of the Constitution of the State of Illinois, the Village of Schaumburg, Cook County, Illinois, a municipal corporation (hereinafter referred to as "Village") and Woodfield Preserve Office Center, LLC (hereinafter referred to as "Owner") desire and are fully authorized to enter into an agreement covering regulation of traffic within certain described portions of parking areas within the Village of Schaumburg and the enforcement of those regulations by law enforcement personnel of the Village.

NOW, THEREFORE, it is agreed by and between the Owner and the Village as follows:

1. Regulation of Traffic. The Owner hereby grants to the Village the authority, and the Village hereby agrees to regulate vehicular traffic in and upon said premises known as Woodfield Preserve in Schaumburg, Illinois, and to cause the law enforcement personnel of the Village to enforce such regulation, as herein provided.

2. Powers of Village. Pursuant to paragraph 1 hereof, the Village shall have the following powers under this Agreement:

    a. The Village shall have authority to establish, and to enforce through the issuance of traffic citations and any other means provided by law, such parking and traffic regulations applicable to said property to provide for the safe and efficient movement of traffic in and upon said property. Said regulations may include the regulation of speed of vehicles, reckless driving, stop signs, fire lanes, loading zones, handicap parking, prohibition, restriction, or limitation of the stopping, standing, or parking of vehicles in and upon said property. If the Village of Schaumburg establishes by ordinance maximum speed limits on any private street, that street shall be considered a "highway" for enforcement purposes. Notwithstanding the foregoing, the Village agrees that it will not

impose any regulation without prior consultation with the Owner.

b. The Village shall have the authority to provide for the removal and storage of vehicles which are in violation of any regulation duly established by the Village pursuant to this paragraph 2, and to provide for the payment of reasonable charges for such removal and storage by the owner or operator of any vehicle so removed or stored.

c. Subject to paragraph 3 hereof, the Village shall have the authority to install, at the expense of the Owner, such signs, signals on the property, and/or markings as the Village and the Owner shall jointly deem necessary and appropriate to ensure public safety and efficient movement of traffic in and upon said property and/or to provide adequate notice to the operators of vehicles upon the premises of regulations duly established by the Village pursuant to this paragraph 2.

d. The Village shall have authority to enforce any and all ordinances of the Village of Schaumburg and any and all laws of the State of Illinois on said property through the issuance of citations and any other lawful means.

3. Procedure for Installation of Signs, Signals and Markings. No sign, signal or marking shall be installed by the Village in or upon said property except pursuant to the following procedure:

a. The Village, through its Village Manager, or his legally designated representative, and the Manager of Woodfield Preserve or its designated representative, shall jointly inspect said property for the purpose of determining what (if any) signs, signals and/or markings are necessary for public safety and efficient movement of traffic in and upon said property.

b. Following such inspection, and upon agreement with the Owner as to the necessary signs, signals, and/or markings to ensure public safety and efficient movement of traffic in and upon said property, the Village may cause to be installed in and upon said property such traffic or no trespassing signs, signals and/or markings as are deemed necessary.

c. The Owner agrees to pay the Village the actual cost to the Village of installation of such signs, signals and/or markings, including the cost of maintenance thereof.

4. Term of Agreement; Cancellation. This Agreement shall continue in full force and effect for a period of twenty (20) years from the date first herein set forth, and by mutual written agreement of the Village and the Owner, may be renewed for successive additional twenty (20) year periods; PROVIDED, however, that either party may cancel this Agreement at any time upon thirty (30) days prior written notice to the other party, whereupon this Agreement shall cease and terminate and have no further force or effect.

5. Recordation. Within thirty (30) days next following the date first herein set forth, the

Village shall cause this Agreement to be recorded in the Office of the Recorder of Deeds of Cook County Illinois.

6. Covenant to Run With The Land/Binding on Successors and Assigns. Unless otherwise cancelled pursuant to Section 4, during the term of this Agreement the provisions contained herein shall run with the land and shall be binding on the Owner, and any and all successors and assigns.

IN WITNESS WHEREOF, the Village and the Owner have caused this Agreement to be executed on their behalf, and their corporate seals to be affixed hereto and attested by their duly authorized officers, all on the day and year herein set forth.

DATED this 2 day of September, 2016

VILLAGE OF SCHAUMBURG

By: _____
(Signature)

Name: Brian Townsend

Title: Village Manager

Woodfield Preserve Office Center
(Business Name)

By: _____
(Signature)

Name: Helen Karlos
(Print Name)

Title: Senior Vice President

Approved by Village Board on:

Date: _____

Please attach a legal description of the subject property along with this agreement that includes ALL addresses for the subject property and the 14-digit parcel number.

Property Contact Information:

Name of Property Owner/Manager: Zeller

Business Address: 10 North Martingale Business Phone: 312.692.0229

Contact Name: Helen Karlos Contact Phone: 312.485.4305

Contact Email: hkarlos@zeller.us

Secondary/Off-Hours Contact: Ashanti Johnson Secondary Phone: 847.454.2218

Secondary Contact Email: ajohnson@zeller.us

EXHIBIT A

LEGAL DESCRIPTION FOR

Business Name Here and Address Woodfield Preserve Office Center

10 and 20 North Martingale

PIN# 07-24-401-003-0000, 07-24-401-004-0000, 07-24-401-006-0000

*TYPE LEGAL DESCRIPTION OF PROPERTY HERE **ALL IN CAPS** BELOW:*

LOTS 1, 2 AND 4 IN WOODFIELD PRESERVE SUBDIVISION ACCORDING TO THE PLAT RECORDED JANUARY 20, 1999 AS DOCUMENT NO. 99060953, BEING A RESUBDIVISION OF LOT 9 IN LINCOLN MEADOWS SUBDIVISION, BEING A SUBDIVISION OF PART OF SECTION 24, TOWNSHIP 41 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT RECORDED JANUARY 6, 1989 AS DOCUMENT NO. 89007940, ALL IN COOK COUNTY, ILLINOIS

625 ILCS 5/11-209.1

(625 ILCS 5/11-209.1) (from Ch. 95 1/2, par. 11-209.1)

Sec. 11-209.1. Powers of local authorities - enforcing the provisions of this Code on private streets and roads.

a) Any person or board of directors owning, operating or representing a residential subdivision, development, apartment house or apartment project; containing a minimum of 10 apartments or single family residences may file a written request, with the appropriate local authority wherein such property is situated, requesting their law enforcement agency enforce the provisions of this Code on all private streets or roads open to or used by the tenants, owners, employees or the public for the purposes of vehicular traffic by permission of such person or board of directors and not as a matter of public right. Notwithstanding Section 1-126 and Section 1-201 of this Code, if the local authority grants such request by the adoption of an enabling ordinance, then all such private streets or roads shall be considered "highways" only for the enforcement purposes of this Code.

b) All regulations adopted, and traffic control devices employed by a local authority in the enforcement of this Code on such streets or roads within any private area, pursuant to this Section, shall be consistent with the provisions of this Code and shall conform to the Illinois Manual on Uniform Traffic Control Devices. A local authority may require that any person who files a request for the installation of traffic signs pay for the cost of such traffic signs. Such traffic signs shall be in conformity with Section 11-604 of this Code.

c) Any person or board of directors which has filed such a request under this Section, may rescind that request by filing with the appropriate local authority a written request for such rescission. Upon receipt of the written request, the local authority shall subsequently repeal the original enabling ordinance. Such repeal shall not take effect until the first day of January following any such action by the local authorities. However, no such rescission request may be filed within 12 months of the date of the original written request.

d) The filing of a written request or the adoption of the enabling ordinance under this Section in no way constitutes a dedication to public use of any street, road, driveway, trail, terrace, bridle path, parkway, parking area, or other roadway open to or used by vehicular traffic, nor does it prevent such person or board of directors, as owners of such property, from requiring additional regulations than those specified by the local authorities or otherwise regulating such use as may seem best to such person or board of directors as long as they do not conflict with the powers granted to local authorities under Section 11-208 of this Code.

e) This amendatory act of 1972 is not a prohibition upon the contractual and associational powers granted by Article VII, Section 10 of the Illinois Constitution.

(Source: P.A. 86-521.)



Printed: September 8, 2026
Author: VOS Transportation

N

0 260 520 Feet

Map prepared by the Village of Schaumburg IT Department. Information is for reference only and provided without warranty or any representation of accuracy, timeliness, or completeness. It is the responsibility of the requestor to determine the accuracy, timeliness, completeness, or appropriateness of its use.

Data Source: Village of Schaumburg; Cook County

VILLAGE OF SCHAUMBURG

Traffic Agreement Exhibit

VILLAGE OF SCHAUMBURG

AGENDA ITEM SUMMARY

Resolution No. R-26-_____A Resolution in Support of the Village of Schaumburg's Illinois Transportation Enhancement Program Grant Application for the Higgins Road (IL-72) Bike Path Improvement Project.
09/22/26
Village Board

Presenter: Rachel Applegate, Transportation Planner
Lead Department: Transportation

Executive Summary:

Project Overview

The Higgins Road Bike Path project spans approximately 1.75 miles between Roselle Road and Glen Lake Road and will replace the existing 5-foot sidewalk on the north side of Higgins Road with a 10-foot multi-use path. The project serves as a key link within the regional bicycle network and advances a Priority Corridor identified in the Northwest Municipal Conference Bicycle Plan contributing to an approximately 4.25-mile continuous bicycle facility from Martingale Road to Glen Lake Road.

In December 2025, the Village Board approved the Phase I Preliminary Engineering professional services agreement for the Higgins Road (IL-72) Bike Path Improvements project in the amount of $427,378.89. To meet grant eligibility requirements, Phase I Preliminary Engineering will advance project design and will pursue design approval from the Illinois Department of Transportation (IDOT).

In July 2026, the Village Board approved the Intergovernmental Agreement (IGA) with the Village of Hoffman Estates to define each municipality's responsibilities and formalize cost share for Phase I Preliminary Engineering commensurate with each municipality's jurisdictional share of the project corridor. Under the agreement, the Village of Hoffman Estates is contributing 31.4% of the total project cost, totaling $137,196.97, and the Village of Schaumburg is responsible for the remaining cost of $293,181.92. Staff will continue coordination with the Village of Hoffman Estates to pursue cost share for future phases, including Phase II Final Design, Phase III Construction Engineering, and Construction. The partnership demonstrates coordinated municipal investment, strengthening the project's competitiveness for federal grant programs.

Discussion

With the Village of Schaumburg acting as the lead agency for Phase I Preliminary Engineering, staff is seeking Transportation Committee support to proceed with an ITEP grant application for the Higgins Road (IL-72) Bike Path Improvements project. Securing grant funding would help advance the project

into future phases and support implementation of the proposed multi-use path across both municipal jurisdictions.

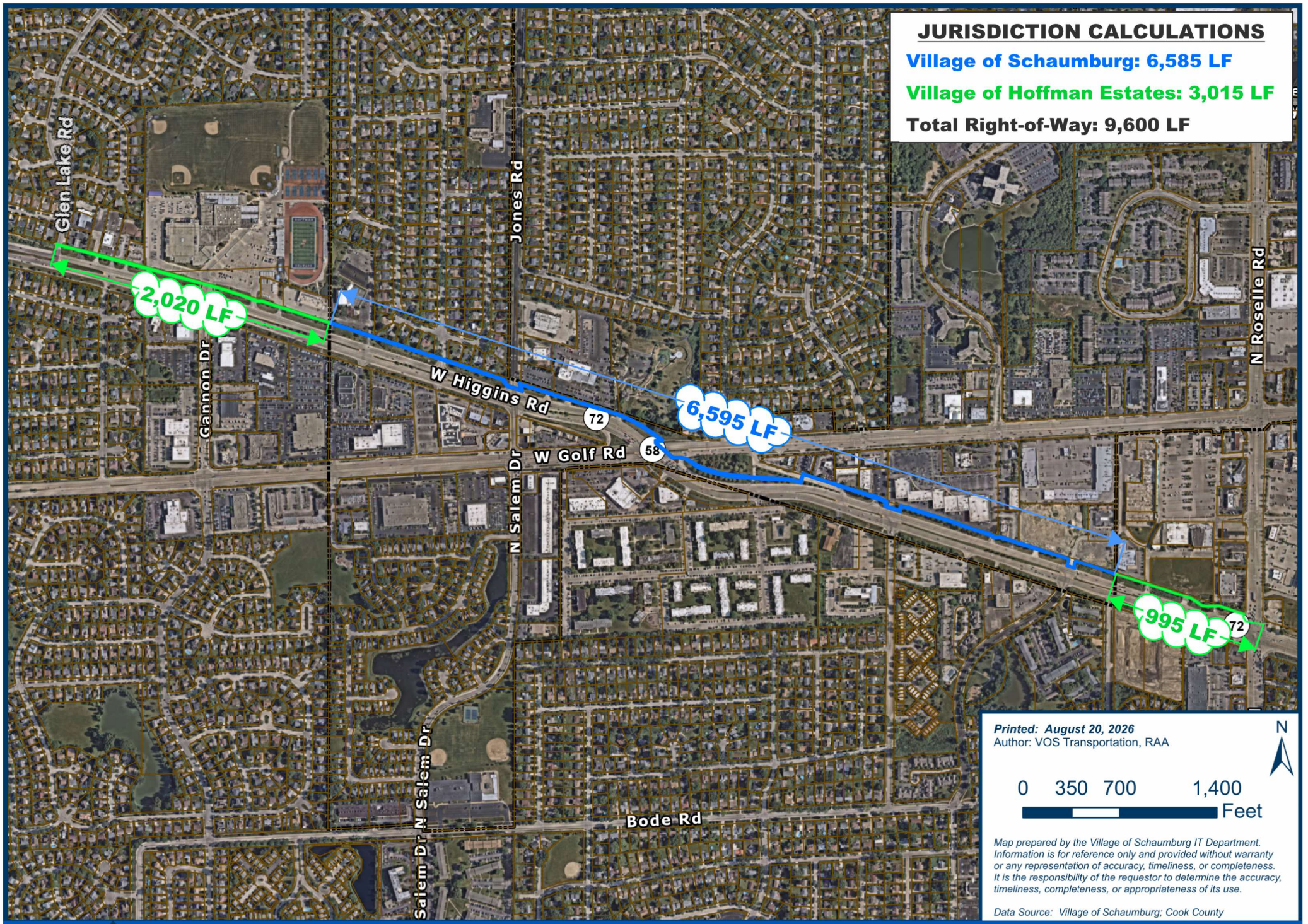
The ITEP grant application will include a funding request for Construction and Phase III Construction Engineering. The required local matching funds for this grant are 20% of the total cost of each phase, while ITEP provides 80% of the project funding. The project has been identified in the Village of Schaumburg Bike Plan Update (2012), Bike Path Gap and Maintenance Study (2016), Village Comprehensive Plan (2018), and the Northwest Municipal Conference Multimodal Transportation Plan (2020). The current cost estimate for the project is $4.9 million for the phase proposed in the application, including Construction and Phase III Construction Engineering. The project is set to obtain design approval for Phase I Preliminary Engineering by FY2027-28 and proceed with Phase II Final Design in FY2028-29 to keep the project on schedule for federal funding.

The attached resolution is required as part of the application process that outlines the village's proposed commitment to matching funds required through the program.

Recommended Action:

The Village Manager recommends that the Engineering and Public Works Committee recommend the Village Board support the Illinois Transportation Enhancement Program (ITEP) grant application for the Higgins Road (IL-72) Bike Path Improvement project, commit to being responsible for payment of the required matching funds, and approve the required Resolution.

ATTACHMENTS:
- Exhibit
- Resolution



Higgins Road (IL-72) Bike Path Project

VILLAGE OF SCHAUMBURG

RESOLUTION NO. R-26-_____

A RESOLUTION IN SUPPORT OF THE VILLAGE OF SCHAUMBURG'S ILLINOIS TRANSPORTATION ENHANCEMENT PROGRAM GRANT APPLICATION FOR THE HIGGINS ROAD (IL-72) BIKE PATH IMPROVEMENT PROJECT

WHEREAS, the Village of Schaumburg desires to apply for an Illinois Transportation Enhancement Program, hereinafter referred to as ITEP, grant to fund Construction and Phase III Construction Engineering for the Higgins Road (IL-72) Bike Path Improvement Project; and

WHEREAS, the Village of Schaumburg Bike Plan Update (2012), Bike Path Gap and Condition Assessment Study (2016), Village Comprehensive Plan (2018), and Northwest Municipal Conference Multimodal Transportation Plan (2020) support Construction and Phase III Construction Engineering for the Higgins Road (IL-72) Bike Path Improvement Project; and

WHEREAS, the Village of Schaumburg is proposing to obtain design approval for Phase I Preliminary Engineering by the end of Fiscal Year 2027-28 and proceed with Phase II Final Design in Fiscal Year 2028-29, maintaining the project schedule for federal funding coordination of the Higgins Road (IL-72) Bike Path Improvement Project; and

WHEREAS, an ITEP grant will fund 80% of Construction and Phase III Construction Engineering with 20% to be paid for with local funds; and

WHEREAS, the Village of Schaumburg does hereby commit the appropriate amount of funds from the 2027-31 Capital Improvement Plan to pay the local share of the costs of Construction and Phase III Construction Engineering for the Higgins Road (IL-72) Bike Path Improvement Project; and

WHEREAS, the Village of Schaumburg has the full intention of having construction funds obligated within 4 years upon award of ITEP funds; and

WHEREAS, the Village of Schaumburg has the full intention of beginning construction on at least a portion of the Higgins Road (IL-72) Bike Path Improvement Project within 10 years upon award of ITEP funds for Construction and Phase III Construction Engineering; and

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF SCHAUMBURG:

SECTION ONE: The Village of Schaumburg supports the ITEP grant application for the Construction and Phase III Construction Engineering for the Higgins Road (IL-72) Bike Path Improvement Project.

SECTION TWO: The Village of Schaumburg does hereby commit funds from the Capital Improvement Program for the Higgins Road (IL-72) Bike Path Improvement Project, and such funds will be used to cover the costs of the Village of Schaumburg's local share costs associated with this grant.

SECTION THREE: That this Resolution shall be in full force and effect after passage and approval as required by law.

AYES:

NAYS:

ABSENT:

PASSED AND APPROVED this _____ day of _____, 2026.

_____
Village President

ATTEST:

_____
Village Clerk

VILLAGE OF SCHAUMBURG

AGENDA ITEM SUMMARY

Resolution No. R-26-_____A Resolution Authorizing the Village Manager and Village Clerk to Execute an Agreement for Weathersfield Way Resurfacing Project - Phase III Construction Administration with Engineering Enterprises, Inc.
09/22/26
Village Board

Presenter: Ogar Somo, Senior Civil Engineer
Lead Department: Engineering and Public Works

Account(s):	Budget:	Expense Request:
SEE ATTACHED BUDGET TABLE		

The budget status for this request is: Under Budget

Amount Under Budget: $190,298

Executive Summary:

Weathersfield Way is classified as a residential collector roadway between Barrington Road to Springinsguth Road. This segment has an average Pavement Condition Index (PCI) of 63 on a scale of 1 to 100. Village staff have identified this section for patching and resurfacing as part of the Village's Capital Improvement Program (CIP).

The proposed project will include the following improvements:

- Milling and resurfacing the existing hot-mix asphalt pavement surface course of Weathersfield Way between Barrington Road to Springinsguth Road
- Removal and replacement of deteriorated driveway aprons, curb and gutters, and sidewalks in subpar condition
- Removal of existing concrete sidewalk on the north side of the roadway and replacement with 8' wide multi-use concrete path
- Replacement of watermain from Whittier Lane to Springinsguth Road
- Replacement of selected sewer pipes and drainage structures
- Removal of selected parkway trees impacted by construction of the multi-use path
- All other incidental work necessary to complete the project

The project is currently scheduled for the January 2027 Illinois Department of Transportation (IDOT) letting, with construction anticipated to begin in spring 2027.

On June 26, 2026, staff released a Request for Qualifications (RFQ) to eight firms from the approved Engineering Consultant List to provide Phase III Construction Administration for this project. Eight Statements of Qualifications (SOQ) were received and evaluated by Engineering and Public Works in accordance with IDOT's evaluation policy. Staff rated Engineering Enterprises, Inc. (EEI) of Sugar Grove, IL as the most qualified consultant for this project. EEI submitted a comprehensive and detailed

scope of services and has successfully completed numerous similar federally funded roadway improvement projects. The firm has also established a strong working relationship with the Village through numerous past and current projects.

EEI submitted a fee proposal in the amount of $443,702 to provide Phase III Construction Administration. Staff reviewed the proposal and determined the fee to be of great value and reasonable with the level of effort required for a project of this size and complexity.

Funding for Phase III Construction Administration is included in the Village's CIP over fiscal year FY 26/27 and FY 27/28. A total of $634,000 has been budgeted within the Vital Streets and Utilities Fund for these services. Based on EEI's proposal, staff will reevaluate the budgeted amount during the CIP development process to reflect the lower than anticipated cost. EEI's proposed fee of $443,702 is within the approved budget.

The Village of Schaumburg has been awarded Surface Transportation Program (STP) funding for this project. The funding reimburses the Village for 75% of the participating construction administration expenses, up to the funding limit. The Village will be responsible for the remaining 25% in participating costs and all non-participating costs. The Village has been awarded $269,250 in funding for construction administration. The Village's share is currently estimated at $174,452.

Recommended Action:

The Village Manager recommends the Engineering and Public Works Committee recommend the Village Board authorize the Village Manager and Village Clerk to execute an agreement for the Weathersfield Way Resurfacing between Barrington Road to Springinsguth Road – Phase III Construction Administration with Engineering Enterprises, Inc. of Sugar Grove, IL in the amount of $443,702, and approve the required Resolution.

ATTACHMENTS:
- Budget Table
- Qualifications Table
- Resolution
- Agreement

FY 26/27 Improvement and Budget Information					
IMPROVEMENT	**ACCOUNT**	**BUDGET**	**AVAILABLE BUDGET**	**EXPENSE REQUEST**	**AMOUNT REMAINING**
Weathersfield Way Resurfacing Barrington Road to Springinsguth Road Phase III	5729020-7455-26050-20-220	$72,000	$72,000	$72,000	$0
	4429010-7454-26050-20-220	$0	$0	$0	$0
	TOTALS:	**$72,000**	**$72,000**	**$72,000**	**$0**

FY 27/28 Improvement and Budget Information					
IMPROVEMENT	**ACCOUNT**	**BUDGET**	**AVAILABLE BUDGET**	**EXPENSE REQUEST**	**AMOUNT REMAINING**
Weathersfield Way Resurfacing Barrington Road to Springinsguth Road Phase III	5729020-7455-26050-20-220	$72,000	$72,000	$72,000	$0
	4429010-7454-26050-20-220	$490,000	$490,000	$299,702	$190,298
	TOTALS:	**$562,000**	**$562,000**	**$371,702**	**$190,298**

Qualifications Table

Project: Weathersfield Way Resurfacing

Phase: III

Criteria	Factor Rating	Atlas Engineering Group Ltd.		Civiltech Engineering, Inc.		BLA, Inc.		Engineering Enterprises, Inc.		Strand Associates, Inc.		Hampton, Lenzini and Renwick, Inc.		Thomas Engineering Group, LLC		Valdes Architecture and Engineering	
		Avg. Rating	Total	Avg. Rating	Total	Avg. Rating	Total	Avg. Rating	Total	Avg. Rating	Total	Avg. Rating	Total	Avg. Rating	Total	Avg. Rating	Total
Project Understanding	30%	86.7	26.0	90.0	27.0	89.3	26.8	90.0	27.0	96.0	28.8	89.2	26.8	85.0	25.5	85.0	25.5
Technical Approach	20%	86.7	17.3	90.0	18.0	91.0	18.2	90.0	18.0	90.0	18.0	90.0	18.0	85.0	17.0	83.3	16.7
Firm Experience	20%	83.3	16.7	90.0	18.0	90.0	18.0	89.2	17.8	85.0	17.0	88.3	17.7	85.0	17.0	81.7	16.3
Staff Capabilities	20%	83.3	16.7	90.3	18.1	89.0	17.8	92.3	18.5	87.0	17.4	86.7	17.3	85.7	17.1	81.7	16.3
Municipal Experience	10%	81.7	8.2	93.3	9.3	95.0	9.5	93.3	9.3	87.7	8.8	90.0	9.0	85.0	8.5	81.7	8.2
Total		**84.8**		**90.4**		**90.3**		**90.6**		**90.0**		**88.8**		**85.1**		**83.0**	

RESOLUTION NO. R-26-____

A RESOLUTION AUTHORIZING THE VILLAGE MANAGER AND VILLAGE CLERK TO EXECUTE AN AGREEMENT FOR WEATHERSFIELD WAY RESURFACING PROJECT - PHASE III CONSTRUCTION ADMINISTRATION WITH ENGINEERING ENTERPRISES, INC.

WHEREAS, the President and Board of Trustees wish to execute an agreement with Engineering Enterprises, Inc. of Sugar Grove, IL for the Weathersfield Way Resurfacing Project – Phase III Construction Administration; and

WHEREAS, it would be in the best interests of the citizens of Schaumburg to execute the attached Agreement, Exhibit "A".

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF SCHAUMBURG:

SECTION ONE: That the Village Manager and Village Clerk be and hereby are authorized and directed to execute the attached Agreement, Exhibit "A", between the Village of Schaumburg and Engineering Enterprises, Inc. of Sugar Grove, IL**.**

SECTION TWO: That the Village Manager and Village Clerk be and hereby are authorized to sign any documents in furtherance of this Resolution.

SECTION THREE: That this Resolution shall be in full force and effect after passage and approval as required by law.

AYES:

NAYS:

ABSENT:

PASSED AND APPROVED this _____ day of _____, 2026.

_____
Village President

ATTEST:

_____
Village Clerk

Illinois Department of Transportation

Local Public Agency Engineering Services Agreement

Using Federal Funds? ☒ Yes ☐ No

Agreement For: Federal CE

Agreement Type: Original

LOCAL PUBLIC AGENCY

Local Public Agency	County	Section Number	Job Number
Schaumburg	Cook	25-00154-00-RS	C-91-327-26

Project Number	Contact Name	Phone Number	Email
LWPB(287)	Ogar Somo	(847) 923-6654	OSomo@schaumburg.com

SECTION PROVISIONS

Local Street/Road Name	Key Route	Length	Structure Number
Weathersfield Way	FAP 0303	1.35 miles	N/A

Location Termini: Barrington Road to Springinsguth Road

Add Location | Remove Location

Project Description: The work consists of the addition of roadway resurfacing and pavement patching with Hot-Mix Asphalt (HMA) binder and surface courses, curb and gutter, driveway, and Americans with Disabilities Act (ADA) curb ramp replacement, Portland Cement Concrete (PCC) shared use path installation, watermain installation, drainage structure adjustment and replacement, storm sewer replacement, pavement markings and signing.

Engineering Funding: ☒ Federal ☐ MFT/TBP ☐ State ☒ Other — Local Funds

Anticipated Construction Funding: ☒ Federal ☐ MFT/TBP ☐ State ☒ Other — Local Funds

AGREEMENT FOR

☒ Phase III - Construction Engineering

CONSULTANT

Prime Consultant (Firm) Name	Contact Name	Phone Number	Email
Engineering Enterprises, Inc.	Todd Wells	(630) 466-6758	twells@eeiweb.com

Address	City	State	Zip Code
52 Wheeler Road	Sugar Grove	IL	60554

THIS AGREEMENT IS MADE between the above Local Public Agency (LPA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Project funding allotted to the LPA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT," will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Since the services contemplated under the AGREEMENT are professional in nature, it is understood that the ENGINEER, acting as an individual, partnership, firm or legal entity, qualifies for professional status and will be governed by professional ethics in its relationship to the LPA and the DEPARTMENT. The LPA acknowledges the professional and ethical status of the ENGINEER by entering into an AGREEMENT on the basis of its qualifications and experience and determining its compensation by mutually satisfactory negotiations.

WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

Regional Engineer	Deputy Director, Office of Highways Project Implementation, Regional Engineer, Department of Transportation
Resident Construction Supervisor	Authorized representative of the LPA in immediate charge of the engineering details of the construction PROJECT.

In Responsible Charge Contractor A full time LPA employee authorized to administer inherently governmental PROJECT activities Company or Companies to which the construction contract was awards.

AGREEMENT EXHIBITS

The following EXHIBITS are attached hereto and made a part of hereof this AGREEMENT:

- ☒ EXHIBIT 1: Scope of Services
- ☒ EXHIBIT 2: Project Schedule
- ☒ EXHIBIT 3: Qualification Based Selection (QBS) Checklist
- ☒ EXHIBIT 4: Cost Estimate of Consultant Services (CECS) Worksheet (BLR 05513 or BLR 05514)
- ☒ EXHIBIT 5: Rubino Proposal
- ☒ EXHIBIT 6: BC 775
- ☐

I. THE ENGINEER AGREES,

1. To perform or be responsible for the performance of the Scope of Services presented in EXHIBIT 1 for the LPA in connection with the proposed improvements herein before described.
2. The Classifications of the employees used in the work shall be consistent with the employee classifications and estimated staff hours. If higher-salaried personnel of the firm, including the Principal Engineer, perform services that are to be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the payroll rate for the work performed.
3. That the ENGINEER shall be responsible for the accuracy of the work and shall promptly make necessary revisions or corrections required as a result of the ENGINEER'S error, omissions or negligent acts without additional compensation. Acceptance of work by the LPA or DEPARTMENT will not relieve the ENGINEER of the responsibility to make subsequent correction of any such errors or omissions or the responsibility for clarifying ambiguities.
4. That the ENGINEER will comply with applicable Federal laws and regulations, State of Illinois Statutes, and the local laws or ordinances of the LPA.
5. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LPA.
6. To invoice the LPA for Preliminary and/or Design Engineering: The ENGINEER shall submit all invoices to the LPA within three months of the completion of the work called for in the AGREEMENT or any subsequent Amendment or Supplement.
7. To submit a completed BLR 05613, Engineering Payment Report, to the DEPARTMENT within three months of the completion of the work called for in this AGREEMENT or any subsequent Amendment or Supplement. The form shall be submitted with the final invoice.
8. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of US Department of Transportation (US DOT) assisted contract. Failure by the Engineer to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the LPA deems appropriate.
9. That none of the services to be furnished by the ENGINEER shall be sublet assigned or transferred to any other party or parties without written consent of the LPA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall be construed to relieve the ENGINEER of any responsibility for the fulfillment of this AGREEMENT.
10. For Construction Engineering Contracts:
    (a) The ENGINEER shall be prequalified with the STATE in Construction Inspection. All employees of the ENGINEER serving as the onsite resident construction supervisor or providing construction inspection shall have a valid Documentation of Contract Quantities certification.
    (b) For all projects where testing is required, the ENGINEER shall obtain samples according to the STATE Bureau of Materials. "Manual of Test Procedures for Materials," submit STATE Bureau of Materials inspection reports; and verify compliance with contract specifications.
11. That the engineering services shall include all equipment, instruments, supplies, transportation and personnel required to perform the duties of the ENGINEER in connection with this AGREEMENT (See DIRECT COST tab in BLR 05513 or BLR 05514).

II. THE LPA AGREES,

1. To certify by execution of this AGREEMENT that the selection of the ENGINEER was performed in accordance with the following:
    (a) Professional Services Selection Act (50 ILCS 510), The Brooks Act (40 USC 11), and the Procurement, Management, and Administration of Engineering, and Design Related Services (23 CFR part 172). Exhibit 3 is required to be completed with this AGREEMENT.
2. To furnish the ENGINEER all presently available survey data, plans, specifications, and project information.
3. For Construction Engineering Contracts:
    (a) To furnish a full time LPA employee to be In Responsible Charge authorized to administer inherently governmental PROJECT activities.

(b) To submit approved forms BC 775 and BC 776 to the DEPARTMENT when federal funds are utilized.

4. To pay the ENGINEER:

   (a) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed work minus all previous partial payments made to the ENGINEER.

   (b) Final Payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by LPA and DEPARTMENT, a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.

5. To pay the ENGINEER as compensation for all services rendered in accordance with the AGREEMENT on the basis of the following compensation method as discussed in 5-5.10 of the BLR Manual.

   Method of Compensation:

   ☐ Lump Sum

   ☐ Specific Rate

   ☒ Cost plus Fixed Fee: Fixed

   Total Compensation = DL + DC + OH + FF

   Where:

   DL is the total Direct Labor,
   DC is the total Direct Cost,
   OH is the firm's overhead rate applied to their DL and
   FF is the Fixed Fee.

   Where FF = (0.33 + R) DL + %SubDL, where R is the advertised Complexity Factor and %SubDL is 10% profit allowed on the direct labor of the subconsultants.

   The Fixed Fee cannot exceed 15% of the DL + OH.

   Field Office Overhead Rates: Field rates must be used for construction engineering projects expected to exceed one year in duration or if the construction engineering contract exceeds $1,000,000 for any project duration.

6. The recipient shall not discriminate on the basis of race, color, national original or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this AGREEMENT. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.).

III. IT IS MUTUALLY AGREED,

1. No work shall be commenced by the ENGINEER prior to issuance by the IDOT of a written Notice to Proceed.

2. To maintain, for a minimum of 3 years after the completion of the contract, adequate books, records and supporting documents to verify the amount, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General, and the DEPARTMENT, the Federal Highways Administration (FHWA) or any authorized representative of the federal government, and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the DEPARTMENT for the recovery of any funds paid by the DEPARTMENT under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.

3. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and save harmless the LPA, the DEPARMTENT, and their officers, agents, and employees from all suits, claims, actions or damage liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.

   The LPA will notify the ENGINEER of any error or omission believed by the LPA to be caused by the negligence of the ENGINEER as soon as practicable after the discovery. The LPA reserves the right to take immediate action to remedy any error or omission if notification is not successful; if the ENGINEER fails to reply to a notification; or if the conditions created by the error or omission are in need of urgent correction to avoid accumulation of additional construction costs or damages to property and reasonable notice is not practicable.

4. This AGREEMENT may be terminated by the LPA upon giving notice in writing to the ENGINEER at the ENGINEER's last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LPA all drawings, plats, surveys, reports, permits, agreements, soils and foundation analysis, provisions, specifications, partial and completed estimates and data, if any from soil survey and subsurface investigation with the understanding that all such material becomes the property of the LPA. The LPA will be responsible for reimbursement of all eligible expenses incurred under the terms of this AGREEMENT up to the date of the written notice of termination.

5. In the event that the DEPARMENT stops payment to the LPA, the LPA may suspend work on the project. If this agreement is suspended by the LPA for more than thirty (30) calendar days, consecutive or in aggregate, over the term of this AGREEMENT, the ENGINEER shall be compensated for all services performed and reimbursable expenses incurred as a result of the suspension and resumption of its services, and the ENGINEER's schedule and fees for the remainder of the project shall be equitably adjusted.

6. This AGREEMENT shall continue as an open contract and the obligations created herein shall remain in full force and effect until the completion of construction of any phase of professional services performed by others based upon the service provided herein. All obligations of the ENGINEER accepted under this AGREEMENT shall cease if construction or subsequent professional services are not commenced within 5 years after final payment by the LPA.

7. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and have harmless the LPA, the DEPARTMENT, and their officers, employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.

8. The ENGINEER and LPA certify that their respective firm or agency:

   (a) has not employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for the LPA or the ENGINEER) to solicit or secure this AGREEMENT,
   (b) has not agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
   (c) has not paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for the LPA or the ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
   (d) that neither the ENGINEER nor the LPA is/are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency,
   (e) has not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property,
   (f) are not presently indicated for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (e) and
   (g) has not within a three-year period preceding this AGREEMENT had one or more public transaction (Federal, State or local) terminated for cause or default.

   Where the ENGINEER or LPA is unable to certify to any of the above statements in this certification, an explanation shall be attached to this AGREEMENT.

9. In the event of delays due to unforeseeable causes beyond the control of and without fault or negligence of the ENGINEER no claim for damages shall be made by either party. Termination of the AGREEMENT or adjustment of the fee for the remaining services may be requested by either party if the overall delay from the unforeseen causes prevents completion of the work within six months after the specified completion date. Examples of unforeseen causes include but are not limited to: acts of God or a public enemy; act of the LPA, DEPARTMENT, or other approving party not resulting from the ENGINEER's unacceptable services; fire; strikes; and floods.

   If delays occur due to any cause preventing compliance with the PROJECT SCHEDULE, the ENGINEER shall apply in writing to the LPA for an extension of time. If approved, the PROJECT SCHEDULE shall be revised accordingly.

10. By execution of this AGREEMENT the LPA and ENGINEER certify compliance with the Drug Free Workplace Act (30 ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the DEPARTMENT unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited or suspension of contract on grant payments, termination of a contract or grant and debarment of the contracting or grant opportunities with the DEPARTMENT for at least one (1) year but not more than (5) years.

    For the purpose of this certification, "grantee" or "Contractor" means a corporation, partnership or an entity with twenty-five (25) or more employees at the time of issuing the grant or a department, division or other unit thereof, directly responsible for the specific performance under contract or grant of $5,000 or more from the DEPARTMENT, as defined the Act.

    The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

    (a) Publishing a statement:

        (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.

        (2) Specifying actions that will be taken against employees for violations of such prohibition.

        (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:

            (a) abide by the terms of the statement; and
            (b) notify the employer of any criminal drug statue conviction for a violation occurring in the workplace no later than (5) days after such conviction.

    (b) Establishing a drug free awareness program to inform employees about:

(1) The dangers of drug abuse in the workplace;
(2) The grantee's or contractor's policy to maintain a drug free workplace;
(3) Any available drug counseling, rehabilitation and employee assistance program; and
(4) The penalties that may be imposed upon an employee for drug violations.

(c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.

(d) Notifying the contracting, or granting agency within ten (10) days after receiving notice under part (b) of paragraph (3) of subsection (a) above from an employee or otherwise, receiving actual notice of such conviction.

(e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program.

(f) Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.

Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act, the ENGINEER and LPA agree to meet the PROJECT SCHEDULE outlined in EXHIBIT 2. Time is of the essence on this project and the ENGINEER's ability to meet the PROJECT SCHEDULE will be a factor in the LPA selecting the ENGINEER for future project. The ENGINEER will submit progress reports with each invoice showing work that was completed during the last reporting period and work they expect to accomplish during the following period.

11. Due to the physical location of the project, certain work classifications may be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.).

12. For Construction Engineering Contracts:

(a) That all services are to be furnished as required by construction progress and as determined by the LPA employee In Responsible Charge. The ENGINEER shall complete all services herein within a time considered reasonable to the LPA, after the CONTRACTOR has completed the construction contract.

(b) That all field notes, test records and reports shall be turned over to and become the property of the LPA and that during the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.

(c) That any difference between the ENGINEER and the LPA concerning the interpretation of the provisions of this AGREEMENT shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER, one member appointed by the LPA, and a third member appointed by the two other members for disposition and that the committee's decision shall be final.

(d) That in the event that engineering and inspection services to be furnished and performed by the LPA (including personnel furnished by the ENGINEER) shall, in the opinion of the STATE be incompetent employed on such work at the expense of the LPA.

(e) Inspection of all materials when inspection is not provided by the sources by the STATE Central Bureau of Materials, and submit inspection reports to the LPA and STATE in accordance with the STATE Central Bureau of Materials "Project Procedures Guide" and the policies of the STATE.

AGREEMENT SUMMARY

Prime Consultant (Firm) Name	TIN/FEIN/SS Number	Agreement Amount
Engineering Enterprises, Inc.	36-3150869	$424,352.00

Subconsultants	TIN/FEIN/SS Number	Agreement Amount
Rubino Engineering, Inc	80-0450719	$19,350.00
	Subconsultant Total	$19,350.00
	Prime Consultant Total	$424,352.00
	Total for all work	$443,702.00

AGREEMENT SIGNATURES

Attest: The Local Public Agency Type: Village of Local Public Agency: Schaumburg

By (Signature & Date)

By (Signature & Date)

Local Public Agency: Schaumburg

Local Public Agency Type: Village Clerk

Title: Village Manager

(SEAL)

Executed by the ENGINEER:

Attest: Prime Consultant (Firm) Name: Engineering Enterprises, Inc.

By (Signature & Date)

By (Signature & Date)

Title: Chief Operating Officer / President

Title: Senior Project Manager

For information about IDOTs collection and use of confidential information review the department's Identity Protection Policy.

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Schaumburg	Engineering Enterprises, Inc.	Cook	25-00154-00-RS

EXHIBIT 1
SCOPE OF SERVICES

To perform or be responsible for the performance of the engineering services for the LPA, in connection with the PROJECT herein before described and enumerated below

- Attend Pre-Construction Meeting
- Review Contractor's Proposed Schedule
- Set up field books, quantity books, diary, job box and all other forms of proper project documentation, including CMMS
- Prepare a project contact list
- Provide resident engineering for on-site observation
- Keep inspector's daily reports and quantity book records up to date
- Maintain orderly files of all relevant project documents
- Perform quantity measurements to prepare pay estimates and change orders for Village and IDOT approval
- Provide liaison functions related to the coordination of contractors, utilities, other agencies and property owners engaged in or affected by the project
- Monitor adherence to project specifications
- Maintain daily contact with the Contractor to monitor schedule
- Maintain daily contact with the Village and IDOT
- Communicate activities with Village weekly or as required based on on-site activities
- Gather material inspection and coordinate any required testing on behalf of the Village
- Provide guidance to the contractor when questions arise during construction
- Provide information to residents as required
- Perform punch list inspections and provide follow up inspections and recommend acceptance when appropriate
- Complete job box and conduct all audits with IDOT
- Prepare necessary IDOT closeout paperwork
- Provide as-built survey and plans

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Schaumburg	Engineering Enterprises, Inc.	Cook	25-00154-00-RS

EXHIBIT 2
PROJECT SCHEDULE

1. Target Letting: 01/15/2027
2. Pre-Construction Meeting: 03/22/2027
3. Start of Construction: 04/05/2027
4. End of Construction: 09/30/2027
5. Project Closeout: 01/31/2028

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Schaumburg	Engineering Enterprises, Inc.	Cook	25-00154-00-RS

Exhibit 3
Qualification Based Selection (QBS) Checklist

The LPA must complete Exhibit 3. If the value meets or will exceed the small dollar threshold in 50 ILCS 510, QBS requirements must be followed.Under the threshold, QBS requirements do not apply. The small dollar threshold is adjusted annually and can be found in IDOT Circular Letters.If the value is under the threshold with federal funds being used, federal small purchase guidelines must be followed.

☐ Form Not Applicable (engineering services less than the threshold)

Items 1-13 are required when using federal funds and QBS process is applicable. Items 14-16 are required when using State funds and the QBS process is applicable.

		No	Yes
1	Do the written QBS policies and procedures discuss the initial administration (procurement, management and administration) concerning engineering and design related consultant services?	☐	☒
2	Do the written QBS policies and procedures follow the requirements as outlined in Section 5-5 and specifically Section 5-5.06 (e) of the BLRS Manual?	☐	☒
3	Was the scope of services for this project clearly defined?	☐	☒
4	Was public notice given for this project?	☐	☒

If yes, Due date of submittal: 07/13/26

Method(s) used for advertisement and dates of advertisement

Posted on Daily Herald on 06/26/2026 and week of 07/06/2026.

5	Do the written QBS policies and procedures cover conflicts of interest?	☐	☒
6	Do the written QBS policies and procedures use covered methods of verification for suspension and debarment?	☐	☒
7	Do the written QBS policies and procedures discuss the methods of evaluation?	☐	☒

Project Criteria	Weighting
Project Understanding	30%
Technical Qualifications & Approach	20%
Firm Experience	20%
Staff Capabilities	20%
Municipal Experience	10%

8	Do the written QBS policies and procedures discuss the method of selection?	☐	☒

Selection committee (titles) for this project

Senior Civil Engineer, Senior Civil Engineer, Engineering Inspector

	Top three consultants ranked for this project in order
1	Engineering Enterprises, Inc.
2	Civiltech Engineering, Inc.
3	BLA, Inc.

9	Was an estimated cost of engineering for this project developed in-house prior to contract negotiation?	☐	☒
10	Were negotiations for this project performed in accordance with federal requirements.	☐	☒
11	Were acceptable costs for this project verified?	☐	☒
12	Do the written QBS policies and procedures cover review and approving for payment, before forwarding the request for reimbursement to IDOT for further review and approval?	☐	☒
13	Do the written QBS policies and procedures cover ongoing and finalizing administration of the project (monitoring, evaluation, closing-out a contract, records retention, responsibility, remedies to violations or breaches to a contract, and resolution of disputes)?	☐	☒
14	QBS according to State requirements used?	☐	☒
15	Existing relationship used in lieu of QBS process?	☒	☐

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Schaumburg	Engineering Enterprises, Inc.	Cook	25-00154-00-RS

16	LPA is a home rule community (Exempt from QBS).	☒	☐

Illinois Department of Transportation

Local Public Agency	County	Section Number
Village of Schaumburg	Cook	25-00154-00-RS

Prime Consultant (Firm) Name	Prepared By	Date
Engineering Enterprises, Inc.	Todd Wells	7/29/2026

Consultant / Subconsultant Name	Job Number
Engineering Enterprises, Inc.	C-91-327-26

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

Weathersfield Way Resurfacing from Barrington Road to Springinsguth Road.

PAYROLL ESCALATION TABLE

CONTRACT TERM	12	MONTHS	OVERHEAD RATE	181.35%
START DATE	2/1/2027		COMPLEXITY FACTOR	
RAISE DATE	2/28/2027		% OF RAISE	3.00%
END DATE	1/31/2028			

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	2/1/2027	2/28/2027	1	8.33%
1	3/1/2027	1/31/2028	11	94.42%

The total escalation = 2.75%

Local Public Agency	County	Section Number
Village of Schaumburg	Cook	25-00154-00-RS

Consultant / Subconsultant Name	Job Number
Engineering Enterprises, Inc.	C-91-327-26

PAYROLL RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET FIXED RAISE

MAXIMUM PAYROLL RATE	**90.00**
ESCALATION FACTOR	**2.75%**

JOB SPECIFIC - Classifications and Average Payrates need to match current payrolls submitted to the Department.

CLASSIFICATION	IDOT AVG PAYROLL RATES ON FILE	CALCULATED RATE
Senior Principal	$104.59	$90.00
Senior Project Manager	$84.61	$86.94
Project Manager	$66.32	$68.14
Senior Project Engineer II	$55.19	$56.71
Senior Project Engineer I	$50.32	$51.70
Senior Project Technician II	$54.02	$55.51
Administrative Assistant	$37.48	$38.51
Principal	$93.87	$90.00
Project Engineer	$41.60	$42.74
Senior Project Technician I	$48.12	$49.44
Project Technician	$10.70	$10.99
Senior Technician	$37.18	$38.20
Engineering Intern	$26.00	$26.72
Executive Administrative Assistant	$51.18	$52.59
Director of Marketing	$68.80	$70.69
Marketing Coordinator	$36.55	$37.56

Local Public Agency	County	Section Number
Village of Schaumburg	Cook	25-00154-00-RS

Consultant / Subconsultant Name	Job Number
Engineering Enterprises, Inc.	C-91-327-26

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Per Diem (per Federal GSA)	Up to federal maximum			$0.00
Lodging (per Federal GSA)	Actual Cost (Up to Federal rate maximum)			$0.00
Lodging Taxes and Fees (per Federal GSA)	Actual Cost			$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			$0.00
Vehicle Mileage (per Federal GSA)	Up to Federal rate maximum			$0.00
Vehicle Owned or Leased (no mileage charge allowed)	$45.00/half day (4 hours or less) or $90/full day	120	$90.00	$10,800.00
Vehicle Rental	Actual Cost (Up to $55/day)			$0.00
Tolls	Actual Cost			$0.00
Parking	Actual Cost			$0.00
Overtime	Premium portion (Submit supporting documentation)			$0.00
Shift Differential	Actual Cost (Based on firm's policy)			$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			$0.00
Project Specific Insurance	Actual Cost			$0.00
Monuments (Permanent)	Actual Cost			$0.00
Photo Processing	Actual Cost			$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			$0.00
CADD	Actual Cost (Max $15/hour)			$0.00
Web Site	Actual Cost (Submit supporting documentation)			$0.00
Advertisements	Actual Cost (Submit supporting documentation)			$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			$0.00
Recording Fees	Actual Cost			$0.00
Transcriptions (specific to project)	Actual Cost			$0.00
Courthouse Fees	Actual Cost			$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Utliity Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Testing of Soil Samples	Actual Cost			$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)			$0.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
				$0.00
				$0.00
				$0.00
			TOTAL DIRECT COSTS:	**$10,800.00**

Local Public Agency
Village of Schaumburg

County
Cook

Section Number
25-00154-00-RS

Consultant / Subconsultant Name
Engineering Enterprises, Inc.

Job Number
C-91-327-26

COST ESTIMATE WORKSHEET

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

OVERHEAD RATE 181.35%

COMPLEXITY FACTOR 0

TASK	DIRECT COSTS (not included in row totals)	MANHOURS	PAYROLL	OVERHEAD & FRINGE BENEFITS	FIXED FEE	SERVICES BY OTHERS	TOTAL	% OF GRAND TOTAL
Preconstruction Meetings		10	658	1,193	217		2,068	0.47%
Review of Shop Drawings / Submittals		24	1,241	2,250	409		3,900	0.88%
Obtain / Provide Construction Docs		16	827	1,500	273		2,600	0.59%
IEPA Operating Permit		12	691	1,253	228		2,172	0.49%
Prepare Pay Estimates		64	3,671	6,657	1,211		11,539	2.60%
Daily / Weekly Updates to Village		80	4,951	8,979	1,634		15,564	3.51%
Construction Schedule Review		8	695	1,261	230		2,186	0.49%
Weekly Progress Meetings		70	5,733	10,397	1,892		18,022	4.06%
Contractor RFI Response		10	517	938	171		1,626	0.37%
Resident Coordination / Communication		100	5,170	9,376	1,706		16,252	3.66%
IDOT Documentation		640	34,692	62,913	11,448		109,053	24.58%
Substantial Completion Inspection		8	414	750	136		1,300	0.29%
Punchlist		18	1,001	1,816	330		3,147	0.71%
Pavement Marking Performance Insp.		4	207	375	68		650	0.15%
Post Construction Survey		27	1,499	2,718	495		4,712	1.06%
Prepare and Review Record Drawings		21	1,176	2,132	388		3,696	0.83%
Construction Inspection	10,800	1300	68,416	124,072	22,577	19,350	245,215	55.27%
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
Subconsultant DL					0.00			
TOTALS	10,800	2412	131,559	238,580	43,413	19,350	443,702	100.00%

Local Public Agency
Village of Schaumburg

County
Cook

Section Number
25-00154-00-RS

Consultant / Subconsultant Name
Engineering Enterprises, Inc.

Job Number
C-91-327-26

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			Preconstruction Meetings			Review of Shop Drawings / Submittals			Obtain / Provide Construction Docs			IEPA Operating Permit			Prepare Pay Estimates		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Senior Principal	90.00	0.0																	
Senior Project Manager	86.94	109.0	4.52%	3.93	4	40.00%	34.77							2	16.67%	14.49	8	12.50%	10.87
Project Manager	68.14	2.0	0.08%	0.06															
Senior Project Engineer II	56.71	576.0	23.88%	13.54													16	25.00%	14.18
Senior Project Engineer I	51.70	1,678.0	69.57%	35.97	6	60.00%	31.02	24	100.00%	51.70	16	100.00%	51.70	10	83.33%	43.09	40	62.50%	32.31
Senior Project Technician II	55.51	42.0	1.74%	0.97															
Administrative Assistant	38.51	5.0	0.21%	0.08															
		0.0																	
Principal	90.00	0.0																	
Project Engineer	42.74	0.0																	
Senior Project Technician I	49.44	0.0																	
Project Technician	10.99	0.0																	
Senior Technician	38.20	0.0																	
Engineering Intern	26.72	0.0																	
Executive Administrative As	52.59	0.0																	
Director of Marketing	70.69	0.0																	
Marketing Coordinator	37.56	0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
TOTALS		2412.0	100%	$54.54	10.0	100.00%	$65.80	24.0	100%	$51.70	16.0	100%	$51.70	12.0	100%	$57.58	64.0	100%	$57.36

Local Public Agency
Village of Schaumburg

County
Cook

Section Number
25-00154-00-RS

Consultant / Subconsultant Name
Engineering Enterprises, Inc.

Job Number
C-91-327-26

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

PAYROLL CLASSIFICATION	AVG HOURLY RATES	Daily / Weekly Updates to Village			Construction Schedule Review			Weekly Progress Meetings			Contractor RFI Response			Resident Coordination / Communication			IDOT Documentation		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Senior Principal	90.00																		
Senior Project Manager	86.94	25	31.25%	27.17	8	100.00%	86.94	60	85.71%	74.52									
Project Manager	68.14																		
Senior Project Engineer II	56.71																320	50.00%	28.35
Senior Project Engineer I	51.70	50	62.50%	32.31				10	14.29%	7.39	10	100.00%	51.70	100	100.00%	51.70	320	50.00%	25.85
Senior Project Technician II	55.51																		
Administrative Assistant	38.51	5	6.25%	2.41															
Principal	90.00																		
Project Engineer	42.74																		
Senior Project Technician I	49.44																		
Project Technician	10.99																		
Senior Technician	38.20																		
Engineering Intern	26.72																		
Executive Administrative Assi	52.59																		
Director of Marketing	70.69																		
Marketing Coordinator	37.56																		
TOTALS		80.0	100%	$61.89	8.0	100%	$86.94	70.0	100%	$81.90	10.0	100%	$51.70	100.0	100%	$51.70	640.0	100%	$54.21

Local Public Agency
Village of Schaumburg

County
Cook

Section Number
25-00154-00-RS

Consultant / Subconsultant Name
Engineering Enterprises, Inc.

Job Number

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 3 **OF** 3

PAYROLL CLASSIFICATION	AVG HOURLY RATES	Substantial Completion Inspection			Punchlist			Pavement Marking Performance Insp.			Post Construction Survey			Prepare and Review Record Drawings			Construction Inspection		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Senior Principal	90.00																		
Senior Project Manager	86.94				2	11.11%	9.66												
Project Manager	68.14													2	9.52%	6.49			
Senior Project Engineer II	56.71																240	18.46%	10.47
Senior Project Engineer I	51.70	8	100.00%	51.70	16	88.89%	45.96	4	100.00%	51.70				4	19.05%	9.85	1060	81.54%	42.16
Senior Project Technician II	55.51										27	100.00%	55.51	15	71.43%	39.65			
Administrative Assistant	38.51																		
Principal	90.00																		
Project Engineer	42.74																		
Senior Project Technician I	49.44																		
Project Technician	10.99																		
Senior Technician	38.20																		
Engineering Intern	26.72																		
Executive Administrative Assi	52.59																		
Director of Marketing	70.69																		
Marketing Coordinator	37.56																		
TOTALS		8.0	100%	$51.70	18.0	100%	$55.62	4.0	100%	$51.70	27.0	100%	$55.51	21.0	100%	$55.99	1300.0	100%	$52.63

EXHIBIT 5

PROPOSAL

August 3, 2026

To: Todd A. Wells, PE, CPII
Engineering Enterprises, Inc.
52 Wheeler Road
Sugar Grove, Illinois 60554

Re: **QA Materials Testing Services**
Proposed Weathersfield Way Resurfacing Project
In Schaumburg, Illinois

Proposal No. Q26.411

Via email: TWells@eeiweb.com

Dear Ms. Wells,

Rubino Engineering, Inc. is pleased to submit the following proposal to provide QA construction materials testing and inspection services for the above referenced project.

PROJECT UNDERSTANDING

Rubino Engineering, Inc. received a request for proposal from Todd A. Wells, PE, CPII of Engineering Enterprises, Inc. on July 28th, 2028 and the following outlines our understanding of the requested scope of services:

Project Name and Description

STATE OF ILLINOIS
DEPARTMENT OF TRANSPORTATION

PLANS FOR PROPOSED FEDERAL AID HIGHWAY

FAP 303 (WEATHERSFIELD WAY)
FROM BARRINGTON ROAD
TO SPRINGINSGUTH ROAD
SECTION 25-00154-00-RS
ROADWAY RESURFACING
PROJECT
VILLAGE OF SCHAUMBURG
COOK COUNTY

General Scope of Services

BITUMINOUS PAVING AND CONCRETE

- QA Field testing of hot mix asphalt (HMA) – density by the nuclear method
  - LR1030-2 Specification with Nuclear Gauge Acceptance
  - Random Number Generation required for the QC/QA Program for QA Nuclear Testing
  - Correlation of QC and QA gauges are required for mixes with a planned total tonnage ≥ 3,000 tons – Engineer is expected to coordinate this with QC and notify Rubino of correlation plans when scheduling QA testing
- QA Laboratory testing of HMA - Bulk SG, Max SG, Auto Extraction, and Washed Gradation
- QA Field testing of uncured concrete
  - Slump, air, temperature, and casting of cylinders
  - Laboratory testing of cured concrete – compressive strength

Extras

- Tack / Prime Coat Application Rate
- LJS Application Rate / Paint Can Sampling
- Re-inspection for failed tests
- Work areas not ready for inspection at the time scheduled
- Delays by the contractor
- Cancellations
- Overtime
- Any services not described and listed above

Rubino Engineering, Inc. proposes to provide experienced, technical personnel to perform the requested testing in general accordance with the client-provided project specifications. If any of the above information is incorrect, please notify us or change it on the signed copy of the proposal.
Based on your email on July 28th, 2028, the following summarizes our estimate for testing and is subject to change based on final scheduling:

Material	Estimated Number of trips	Half / Full Day *
BITUMINOUS PATCHING	1	Half (4 hours)
BITUMINOUS PAVING	6	Full (8 hours)
CONCRETE	4	Half (4 hours)

***Portal to Portal**

Item Description	Quantity	Unit	Item	Material Tester 1 & 2 (hr)	Vehicle (Day)	Project Manager (hr)	Cylinders (each)	Nuclear Density Gauge (per day)	Maximum Theoretical Specific Gravity (0.5 Veh + 2 Hours MT 1) Sample Pickup	Bulk Specific Gravity	Ignition Oven Test / Reflux Extraction	Sieve Analysis	Core Densities
HMA Binder Course IL-19.0 N50	1561.1	TON	HMA	16	2	3		2	0	1	1	1	1
Polymerized HMA Binder Course IL 4.75, N50	1115.8	TON		8	1	2		1	1	1	1	1	1
HMA Surface Course, IL 9.5, Mix D, N50	3304.8	TON		24	3	4		4	0	1	1	1	1
Class D Patches 2"	35	SY		4	0.5	2		1	1	1	1	1	1
Class D Patches 4"	1574	SY											
Class D Patches 7"	103	SY											
PCC Driveway Pavement 5"	1253	SY	PCC	4	0.5	1	6		1				
PCC Sidewalk 5"	55230	SF		8	1	2	12		2				
Curb and Gutter (Special)	989	FT		4	0.5	1	6		1				
			TOTAL:	68	8.5	15	24	8	6	4	4	4	4

FEES

The work will be accomplished on a CECS in accordance with the attached BLR 05514 Cost Estimate and will be performed pursuant to the attached General Conditions. Copies of our Schedule of Services and Fees and General Conditions are enclosed herewith and incorporated into this proposal. The estimated fee is **$19,350**.

Rubino Engineering, Inc.'s fees will be determined by the actual amount of technical time expended for this project and the amount of laboratory testing performed by the client's request.

Rubino Engineering, Inc. will proceed with the planned work only after receiving a signed copy of this proposal. Please complete the attached Project Data Sheet before returning the proposal to enable your file to be properly established.

PROJECT SCHEDULING

Please book testing services prior to 4pm the day before testing is needed via our website:

https://rubinoeng.com/schedule-field-testing

The office and field project manager will be notified, and you will receive a confirmation email and possibly a follow up phone call or email for additional project information.

Changes to the schedule or cancellations: scheduling@rubinoeng.com

Please call the office with any questions or changes to the schedule between 8am to 4pm.

Late or Same Day Scheduling will result in additional time charges for coordination and overtime.

CLOSING

Rubino appreciates the opportunity to offer our services for this project and we look forward to working with your company. Please contact me with questions pertaining to this proposal or requests for additional services.

Respectfully submitted,

RUBINO ENGINEERING, INC.

Michelle A. Lipinski, PE
President
michelle.lipinski@rubinoeng.com

RUBINO ENGINEERING, INC. IS:
AN AASHTO-ACCREDITED LABORATORY
IDOT PREQUALIFIED
IDOT DBE-CERTIFIED (100% WOMAN-OWNED)

AUTHORIZATION AND PROPOSAL ACCEPTANCE

If this proposal is acceptable to you, Rubino Engineering, Inc. will perform the work in accordance with the attached General Conditions that are incorporated into and made a part of this proposal. Please sign below as notice to proceed and return one copy of this proposal intact to our office. We will proceed with the work upon receipt of signed authorization.

AGREED TO, THIS	3rd	**DAY OF**	August	**, 20**26**.**
BY *(please print)*:	Todd Wells			
TITLE:	Senior Project Manager			
COMPANY:	Engineering Enterprises, Inc.			
SIGNATURE:	Todd Wells			

PROJECT INFORMATION:

1. Project Name: Weathersfield Way Resurfacing from Barrington Road to Springinsguth Road
2. Project Location: Village of Schaumburg
3. Your Job No: SC 2602 Purchase Order No.: Q26.411
4. Project Manager: Todd Wells Telephone No.: (630)466-6758
5. Site Contact: Colton Isham Telephone No.: (630)878-2464
6. Number and Distribution of Reports:

(1) Copies To: Todd Wells	(1) Copies To: Colton Isham
Attn:	Attn:
Email: twells@eeiweb.com	**Email:** cisham@eeiweb.com
(1) Copies To: Jake Seger	( ) Copies To:
Attn:	Attn:
Email: jseger@eeiweb.com	**Email:**

7. Invoicing Address: Engineering Enterprises, Inc.
   52 Wheeler Road
   Sugar Grove, IL 60554
   Attn:
   Email:
8. Other Pertinent Information Or Previous Subsurface Information Available:

REMARKS

1) All fees and services are provided in accordance with the attached Rubino Engineering, Inc. General Conditions.
2) Unit prices/rates are in effect for 6 months from the date of this proposal and are subject to change without notice thereafter if not noted above.
3) Overtime rates are applicable for services performed in excess of 8 hours per day Monday through Friday, before 7:00 AM or after 3:00 PM, and for all hours worked on Saturdays, Sundays and holidays. The overtime rate is 1.5 times the applicable hourly rate. Sundays and holidays are double time.
4) All rates are billed on a portal-to-portal basis.
5) Standby time due to delays beyond our control will be charged at the applicable hourly rate.
6) Transportation and per diem are charged at the applicable rates per trip.
7) Rates involving mileage (including transportation, mobilization, vehicle and trip charges) are subject to change based upon increases in the national average gasoline price.
8) A minimum charge of 4 hours applies to field testing and observation services up to 4 hours. Over 4 hours a minimum of 8 hours applies. Time calculated portal to portal and includes equipment loading, travel, and report preparation.
9) Scheduling or cancellation of field testing and observation services is required no less than the working day prior to the date the services are to be performed. Services cancelled without advance and/or inadequate notice will be assessed a minimum 4-hour charge.
10) For all Rubino Engineering, Inc. services, a project management/engineering review charge will be billed for all reports issued for the scheduling/supervision of personnel and the evaluation/review of data and reports.
11) The minimum billing increment for time is a half hour.
12) A project set-up charge of a minimum of two hours applies to all projects.
13) Professional Services rates are exclusive of expert deposition or testimony time.
14) This proposal is based on Rubino Engineering, Inc. being scheduled on an on-call basis and letters of certification will not be provided unless Rubino Engineering, Inc. is notified in advance and Rubino Engineering, Inc. is scheduled for full time inspection and testing of the area or item to be certified.
15) If special inspections are required by the city where the construction is to take place, it must be brought to the attention of Rubino Engineering, Inc. prior to the start of construction as additional charges will apply.
16) Prevailing wage fees are subject to change based on the Illinois Department of Labor.
17) Services and fees not listed on this schedule may be quoted on request.

Client#: 1171577 RUBINENG

ACORD CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 10/02/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Laurie Cloninger
USI Insurance Services LLC 2001 Spring Road, Ste 200 Oak Brook, IL 60523 312 442-7200	PHONE (A/C, No, Ext): 630 625-5219 FAX (A/C, No): 610 537-4939 E-MAIL ADDRESS: AEcertificates@usi.com
	INSURER(S) AFFORDING COVERAGE — NAIC #
	INSURER A : RLI Insurance Company — 13056
INSURED Rubino Engineering, Inc. 425 Shepard Dr Elgin, IL 60123	INSURER B : Pacific Insurance Company, Limited — 10046
	INSURER C :
	INSURER D :
	INSURER E :
	INSURER F :

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X PRO-JECT LOC OTHER:			PSB0003777	09/01/2025	09/01/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$1,000,000 $1,000,000 $10,000 $1,000,000 $2,000,000 $2,000,000
A	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY SCHEDULED AUTOS X HIRED AUTOS ONLY X NON-OWNED AUTOS ONLY			PSA0001881	09/01/2025	09/01/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$1,000,000 $ $ $
A	UMBRELLA LIAB X OCCUR X EXCESS LIAB CLAIMS-MADE DED RETENTION $			PSE0002142	09/01/2025	09/01/2026	EACH OCCURRENCE AGGREGATE	$5,000,000 $5,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N Y (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		PSW0002789	09/01/2025	09/01/2026	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$1,000,000 $1,000,000 $1,000,000
B	Professional Liability			83OH056719925	09/01/2025	09/01/2026	$2,000,000 each claim / $4,000,000 annual aggr.	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Professional Liability is written on a 'claims made' policy form.

Some or all officers are excluded from Workers Compensation coverage.

THIS CERTIFICATE OF INSURANCE IS INTENDED AS A SPECIMEN COPY ONLY.

CERTIFICATE HOLDER	CANCELLATION
Rubino Engineering, Inc.	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Thomas W Shepherd

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#S51133355/M50716566 SXNAB

GENERAL CONDITIONS

1. PARTIES AND SCOPE OF SERVICES: Rubino Engineering, Inc. shall include said company or its particular division, subsidiary or affiliate performing the services. "Services" means the specific geotechnical, analytical, testing or other service to be performed by Rubino Engineering, Inc. as set forth in Rubino Engineering, Inc.'s proposal, Client's acceptance thereof and these General Conditions. Additional services ordered by Client shall also be subject to these General Conditions. "Client" refers to the person or business entity ordering the services to be done by Rubino Engineering, Inc. If Client is ordering the services on behalf of another, Client represents and warrants that it is the duly authorized agent of said party for the purpose of ordering and directing said services. Unless otherwise stated in writing, Client assumes sole responsibility for determining whether the quantity and the nature of the services ordered by the client is adequate and sufficient for Client's intended purpose. Client shall communicate these General Conditions to each and every third party to whom Client transmits any part of Rubino Engineering, Inc.'s services. Rubino Engineering, Inc. shall have no duty or obligation to any third party greater than that set forth in Rubino Engineering, Inc.'s proposal, Client's acceptance thereof and these General Conditions. The ordering of services from Rubino Engineering, Inc., or the reliance on any of Rubino Engineering, Inc.'s work, shall constitute acceptance of the terms of Rubino Engineering, Inc.'s proposal and these General Conditions, regardless of the terms of any subsequently issued document.

2. TESTS AND INSPECTIONS: Client shall cause all tests and inspection of the site, materials and work performed by Rubino Engineering, Inc. or others to be timely and properly performed in accordance with the plans, specifications and contract documents and Rubino Engineering, Inc.'s recommendations. No claims for loss, damage or injury shall by brought against Rubino Engineering, Inc. by Client or any third party unless all tests and inspections have been so performed and unless Rubino Engineering, Inc.'s recommendations have been followed. Client agrees to indemnify, defend and hold Rubino Engineering, Inc., its officers, employees and agents harmless from any and all claims, suits, losses, costs and expenses, including, but not limited to, court costs and reasonable attorney's fees in the event that all such tests and inspections are not so performed or Rubino Engineering, Inc.'s recommendations are not so followed except to the extent that such failure is the result of the negligence, willful or wanton act of omission of Rubino Engineering, Inc., its officers, agents or employees, subject to the limitation contained in paragraph 9.

3. SCHEDULING OF SERVICES: The services set forth in Rubino Engineering, Inc.'s proposal and Client's acceptance will be accomplished in a timely, workmanlike and professional manner by RUBINO ENGINEERING, INC. personnel at the prices quoted. If Rubino Engineering, Inc. is required to delay commencement of the services or if, upon embarking upon its services, Rubino Engineering, Inc. is required to stop or interrupt the progress of its services as a result of changes in the scope of the services requested by Client, to fulfill the requirements of third parties, interruptions in the progress of construction, or other causes beyond the direct reasonable control of Rubino Engineering, Inc., additional charges will be applicable and payable by Client.

4. ACCESS TO SITE: Client will arrange and provide such access to the site as is necessary for Rubino Engineering, Inc. to perform the services. Rubino Engineering, Inc. shall take reasonable measures and precautions to minimize damage to the site and any improvements located thereon as the result of its services or the use of its equipment; however, Rubino Engineering, Inc. has not included in its fee the cost of restoration of damage which may occur. If Client desires or requires Rubino Engineering, Inc. to restore the site to its former condition, upon written request Rubino Engineering, Inc. will perform such additional services as is necessary to do so and Client agrees to pay Rubino Engineering, Inc. for the cost.

5. CLIENT'S DUTY TO NOTIFY ENGINEER: Client represents and warrants that it has advised Rubino Engineering, Inc. of any known or suspected hazardous materials, utility lines and pollutants at any site at which Rubino Engineering, Inc. is to perform services hereunder, and unless Rubino Engineering, Inc. has assumed in writing the responsibility of locating subsurface objects, structures, lines or conduits. Rubino Engineering, Inc. may use such information in performing its services and is entitled to rely upon the accuracy and completeness thereof. Client agrees to defend, indemnify and save Rubino Engineering, Inc. harmless from all claims, suits, loses costs and expenses, including reasonable attorney's fees as a result of personal injury, death or property damage occurring with respect to Rubino Engineering, Inc.'s performance of its work and resulting to or caused by contact with subsurface of latent objects, structures, lines or conduits where the actual or potential presence and location thereof were not revealed to Rubino Engineering, Inc. by Client and/or by any of Client's subcontractors or sub consultants

6. RESPONSIBILITY: Rubino Engineering, Inc.'s services shall not include determining, supervising or implementing the means, methods, techniques, sequences or procedures of construction. Rubino Engineering, Inc. shall not be responsible for evaluating, reporting or affecting job conditions concerning health, safety or welfare. Rubino Engineering, Inc.'s services or failure to perform same shall not in any way excuse any contractor, subcontractor or supplier from performance of its work in accordance with the contract documents. Rubino Engineering, Inc. has no right or duty to stop the contractor's work.

7. SAMPLE DISPOSAL: Unless otherwise agreed in writing, test specimens or samples will be disposed immediately upon completion of the test. All drilling samples or specimens will be disposed sixty (60) days after submission of Rubino Engineering, Inc.'s report.

8. PAYMENT: Client shall be invoiced once each month for services performed during the preceding period. Client agrees to pay each invoice within thirty (30) days of its receipt. Client further agrees to pay interest on all amounts invoiced and not paid or objected to for valid cause in writing with said thirty (30) day period at the rate of eighteen (18) percent per annum (or the maximum interest rate permitted under applicable law), until paid. Client agrees to pay Rubino Engineering, Inc.'s cost of collection of all amounts due and unpaid after sixty (60) days, including court costs and reasonable attorney's fees. Rubino Engineering, Inc. shall not be bound by any provision or agreement requiring or providing for arbitration or disputes or controversies arising out of this agreement, any provision wherein Rubino Engineering, Inc. waives any rights to a mechanics' lien, or any provision conditioning Rubino Engineering, Inc.'s right to receive payment for its services upon payment to Client by any third party. These General Conditions are notice, where required, that Rubino Engineering, Inc. shall file a lien whenever necessary to collect past due amounts. Release of such lien shall be given only when payment in full has been received for services duly rendered. Failure to make payment within thirty (30) days of invoice shall constitute a release of Rubino Engineering, Inc. from any and all claims which Client may have, whether in tort, contract or otherwise and whether known or unknown at the time.

9. STANDARD OF CARE: RUBINO ENGINEERING, INC.'S SERVICES WILL BE PERFORMED, ITS FINDINGS OBTAINED AND ITS REPORTS PREPARED IN ACCORDANCE WITH ITS PROPOSAL, CLIENT'S ACCEPTANCE THEREOF, THESE GENERAL CONDITIONS AND WITH GENERALLY ACCEPTED PRINCIPLES AND PRACTICES. IN PERFORMING ITS PROFESSIONAL SERVICES, RUBINO ENGINEERING, INC. WILL USE THAT DEGREE OF CARE AND SKILL ORDINARILY EXERCISED UNDER SIMILAR CIRCUMSTANCES BY MEMBERS OF ITS PROFESSION. RUBINO ENGINEERING, INC. MAKES NO WARRANTIES, EITHER EXPRESS OR IMPLIED, IN CONNECTION WITH ITS SERVICES PROVIDED AS SET FORTH IN ITS PROPOSAL, CLIENT'S ACCEPTANCE THEREOF, AND THESE GENERAL CONDITIONS. STATEMENTS MADE IN RUBINO ENGINEERING, INC. REPORTS ARE OPINIONS BASED UPON ENGINEERING JUDGMENT AND ARE NOT TO BE CONSTRUED AS REPRESENTATIONS OF FACT.

SHOULD RUBINO ENGINEERING, INC. OR ANY OF ITS PROFESSIONAL EMPLOYEES BE FOUND TO HAVE BEEN NEGLIGENT IN THE PERFORMANCE OF ITS WORK, OR TO HAVE MADE AND BREACHED ANY EXPRESSED OR IMPLIED WARRANTY, REPRESENTATION OR CONTRACT, CLIENT, ALL PARTIES CLAIMING THROUGH CLIENT AND ALL PARTIES CLAIMING TO HAVE IN ANY WAY RELIED UPON RUBINO ENGINEERING, INC.'S WORK, AGREE THAT THE MAXIMUM AGGREGATE AMOUNT OF THE LIABILITY OF RUBINO ENGINEERING, INC., ITS OFFICERS, EMPLOYEES AND AGENTS SHALL BE LIMITED TO $10,000.00 OR THE TOTAL AMOUNT OF THE FEE PAID TO RUBINO ENGINEERING, INC. FOR ITS WORK PERFORMED WITH RESPECT TO THE PROJECT, WHICHEVER AMOUNT IS GREATER.

NO ACTION OR CLAIM, WHETHER IN TORT, CONTRACT OR OTHERWISE, MAY BE BROUGHT AGAINST RUBINO ENGINEERING, INC., ARISING FROM OR RELATED TO RUBINO ENGINEERING, INC.'S WORK, MORE THAN TWO (2) YEARS AFTER THE CESSATION OF RUBINO ENGINEERING, INC.'S WORK HEREUNDER.

10. INDEMNITY: To the fullest extent permitted by law, Client and Rubino Engineering, Inc. each agree to indemnify the other party and the other party's officers, directors, partners, employees, and representatives, from and against losses, damages, and judgments arising from claims by third parties, including reasonable attorneys' fees and expenses recoverable under applicable law, but only to the extent they are found to be caused by a negligent act, error, or omission of the indemnifying party or any of the indemnifying party's officers, directors, members, partners, agents, employees, subcontractors, or subconsultants in the performance of services under this Agreement. If claims, losses, damages, and judgments are found to be caused by the joint or concurrent negligence of Client and Rubino Engineering, Inc., they shall be borne by each party in proportion to its negligence.

11. TERMINATION: This Agreement may be terminated by either party upon seven (7) days' prior written notice. In the event of termination, Rubino Engineering, Inc. shall be compensated by Client for all services performed up to and including the termination date, including reimbursable expenses and for the completion of such services and records as are necessary to place Rubino Engineering, Inc.'s files in order and/or protect its professional reputation. Failure of Client to make payments when due shall be cause for suspension of services or, ultimately, termination, unless and until Rubino Engineering Inc. has been paid in full all amounts due for services, expenses and other related changes.

12. DISPUTE RESOLUTION: In the event of a dispute arising out of or relating to this Agreement or the services to be rendered hereunder, the Client and Rubino Engineering, Inc. agree to attempt to resolve such disputes in the following manner: 1) The parties agree to attempt to resolve any and all unsettled claims, counterclaims, disputes and other matters in question through direct negotiations between the appropriate representatives of each party; 2) If such negotiations are not fully successful, the parties agree to submit any and all remaining unsettled claims, counterclaims, disputes and other matters in question to mediation in accordance with the Construction Industry Mediation Rules of the American Arbitration Association, effective as of the date of this Agreement.

13. WITNESS FEES: Rubino Engineering, Inc.'s employees shall not be retained as expert witnesses except by separate written agreement. Client agrees to pay Rubino Engineering, Inc.'s legal expenses, administrative costs and fees pursuant to Rubino Engineering, Inc.'s then current fee schedule for Rubino Engineering, Inc. to respond to any subpoena.

14. NO HIRE: Client agrees not to hire Rubino Engineering, Inc.'s employees except through Rubino Engineering, Inc. In the event Client hires a Rubino Engineering, Inc. employee, Client shall pay Rubino Engineering, Inc. an amount equal to one-half of the employee's annualized salary, with Rubino Engineering, Inc. waiving other remedies it may have.

15. HAZARDOUS MATERIALS: Nothing contained within this agreement shall be construed or interpreted as requiring Rubino Engineering, Inc. to assume the status of an owner, operator, generator, storer, transporter, treater or disposal facility as those terms appear within RCRA, CERCLA, or within any Federal or State statute or regulation governing the generation, transportation, treatment, storage and disposal of pollutants. Client assumes full responsibility for compliance with the provisions of RCRA, CERCLA, and any other Federal or State statute or regulation governing the handling, treatment, storage and disposal of pollutants.

16. PROVISIONS SEVERABLE: The parties have entered into this agreement in good faith and it is the specific intent of the parties that the terms of the General Conditions be enforced as written. In the event any of the provisions of these General Conditions should be found to be unenforceable, it shall be stricken and the remaining provisions shall be enforceable.

17. ENTIRE AGREEMENT: This agreement constitutes the entire understanding of the parties, and there are no representations, warranties or undertakings made other than as set forth herein. This agreement may be amended, modified or terminated only in writing, signed by each of the parties hereto.

Illinois Department of Transportation

EXHIBIT D

COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

FIXED RAISE

Local Public Agency	County	Section Number
Village of Schaumburg	Cook	25-00154-00-RS

Prime Consultant (Firm) Name	Prepared By	Date
Engineering Enterprises, Inc.	Michelle Lipinski	7/29/2026

Consultant / Subconsultant Name	Job Number
Rubino Engineering, Inc.	tbd

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

FAP 303 (Weathersfield Way) from Barrington Road to Springinsguth Road - Roadway Resurfacing Project

PAYROLL ESCALATION TABLE

CONTRACT TERM	**7**	**MONTHS**	**OVERHEAD RATE**	**152.03%**
START DATE	**4/1/2027**		**COMPLEXITY FACTOR**	
RAISE DATE	**3/1/2028**		**% OF RAISE**	**3.00%**
END DATE	10/31/2027			

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	4/1/2027	10/31/2027	7	100.00%

The total escalation = 0.00%

Local Public Agency	County	Section Number
Village of Schaumburg	Cook	25-00154-00-RS

Consultant / Subconsultant Name	Job Number
Rubino Engineering, Inc.	tbd

PAYROLL RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET FIXED RAISE

MAXIMUM PAYROLL RATE	**90.00**
ESCALATION FACTOR	**0.00%**

JOB SPECIFIC - Classifications and Average Payrates need to match current payrolls submitted to the Department.

CLASSIFICATION	IDOT AVG PAYROLL RATES ON FILE	CALCULATED RATE
Material Tester 1 & 2	$47.40	$47.40
Project Manager / Engineer	$59.72	$59.72
Staff Engineer / Geologist / Soil Scientist	$40.28	$40.28
Principal	$78.00	$78.00

Local Public Agency	County	Section Number
Village of Schaumburg	Cook	25-00154-00-RS

Consultant / Subconsultant Name	Job Number
Rubino Engineering, Inc.	tbd

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Per Diem (per Federal GSA)	Up to federal maximum			$0.00
Lodging (per Federal GSA)	Actual Cost (Up to Federal rate maximum)			$0.00
Lodging Taxes and Fees (per Federal GSA)	Actual Cost			$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			$0.00
Vehicle Mileage (per Federal GSA)	Up to Federal rate maximum			$0.00
Vehicle Owned or Leased (no mileage charge allowed)	$45.00/half day (4 hours or less) or $90/full day	11.5	$90.00	$1,035.00
Vehicle Rental	Actual Cost (Up to $55/day)			$0.00
Tolls	Actual Cost			$0.00
Parking	Actual Cost			$0.00
Overtime	Premium portion (Submit supporting documentation)		$23.70	$0.00
Shift Differential	Actual Cost (Based on firm's policy)			$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			$0.00
Project Specific Insurance	Actual Cost			$0.00
Monuments (Permanent)	Actual Cost			$0.00
Photo Processing	Actual Cost			$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			$0.00
CADD	Actual Cost (Max $15/hour)			$0.00
Web Site	Actual Cost (Submit supporting documentation)			$0.00
Advertisements	Actual Cost (Submit supporting documentation)			$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			$0.00
Recording Fees	Actual Cost			$0.00
Transcriptions (specific to project)	Actual Cost			$0.00
Courthouse Fees	Actual Cost			$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Utliity Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Testing of Soil Samples	Actual Cost			$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)	4	$810.00	$3,240.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
PCC Cylinder Compression Test	In House Direct Cost	24	$19.50	$468.00
Core Density	In House Direct Cost	4	$44.50	$178.00
Nuclear Density Guage	In House Direct Cost	8	$50.00	$400.00
			TOTAL DIRECT COSTS:	**$5,321.00**

Local Public Agency
Village of Schaumburg

County
Cook

Section Number
25-00154-00-RS

Consultant / Subconsultant Name
Rubino Engineering, Inc.

Job Number
tbd

COST ESTIMATE WORKSHEET

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

OVERHEAD RATE 152.03%

COMPLEXITY FACTOR 0

TASK	DIRECT COSTS (not included in row totals)	MANHOURS	PAYROLL	OVERHEAD & FRINGE BENEFITS	FIXED FEE	SERVICES BY OTHERS	TOTAL	% OF GRAND TOTAL
QA Material Testing	5,321	98	4,922	7,483	1,624		19,350	100.00%
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Subconsultant DL					0.00			
TOTALS	5,321	98	4,922	7,483	1,624	-	19,350	100.00%

Local Public Agency
Village of Schaumburg

County
Cook

Section Number
25-00154-00-RS

Consultant / Subconsultant Name
Rubino Engineering, Inc.

Job Number
tbd

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 1 OF 1

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			QA Material Testing														
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Material Tester 1 & 2	47.40	80.0	81.63%	38.69	80	81.63%	38.69												
Project Manager / Engineer	59.72	15.0	15.31%	9.14	15	15.31%	9.14												
Staff Engineer / Geologist /	40.28	0.0																	
Principal	78.00	3.0	3.06%	2.39	3	3.06%	2.39												
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TOTALS		98.0	100%	$50.22	98.0	100.00%	$50.22	0.0	0%	$0.00	0.0	0%	$0.00	0.0	0%	$0.00	0.0	0%	$0.00

EXHIBIT 6

Illinois Department of Transportation

Local Public Agency Resident Construction Supervisor/ In Responsible Charge

Regional Engineer: Mr. Jose Rios, P.E.

Department of Transportation

Address: 201 West Center Court

City: Schaumburg | State: IL | Zip Code: 60196

Contract Number | District: 1 | Letting Date: 01/15/27

Municipality: Village of Schaumburg

Route: FAP 0303 | County: Cook

Project Number: LWPB(287) | Job Number: C-91-327-26

Section Number: 25-00154-00-RS

☐ I recommend the following individual as a local public agency employee qualified to be resident construction supervisor and to be in responsible charge of this construction project.

☒ I certify that I am in responsible charge as defined by the department of this construction project. Since the local public agency does not have a local public agency employee qualified to be the resident construction supervisor, I am recommending a consulting engineer to serve as resident construction supervisor.

Signature (for the local public agency) | Date

Title

Applicants Name: Colton T. Isham

The following describes my educational background, experience and other qualifications to be resident construction supervisor of this construction project for the Local Public Agency.

For Consultants: I certify that my firm is pre-qualified in Construction Inspection. Documentation of Contract Quantities certificate number: 25-22955

Bachelor of Science Degree in Civil Engineering from Southern Illinois University, Edwardsville.

Illinois licensed Engineer 062.076444

Worked in the Civil Engineering Field for approximately 6 years, including the following projects:
- 2021-2022 Street Improvement Programs, Schaumburg, Illinois
- Orchard Gateway Boulevard Intersection Improvements (STP), North Aurora, Illinois
- Concord Drive Resurfacing (STP), Montgomery, Illinois
- Norris Road Resurfacing (STP), Sugar Grove, Illinois
- Main Street Resurfacing (STP), Sugar Grove, Illinois
- Baseline Road Resurfacing (STP), Montgomery, Illinois

Signature of Applicant | Date

Job Title of Applicant: Senior Project Engineer I

Based on the above information and my knowledge of the applicant's experience and training, it is my opinion that the applicant is qualified to serve as the resident construction supervisor on this construction project.

Regional Engineer Signature	Date Approved

cc: Engineer of Local Roads and Streets, Central Bureau of Local Roads and Streets
Engineer of Construction, Central Bureau of Construction
Resident Construction Supervisor
Local Public Agency

VILLAGE OF SCHAUMBURG

AGENDA ITEM SUMMARY

Resolution No. R-26-_____A Resolution Authorizing the Village Manager and Village Clerk to Execute the Weathersfield Way Resurfacing Project from Barrington Road to Springinsguth Road – Local Agency Agreement for Federal Participation.
09/22/26
Village Board

Presenter: Ogar Somo, Senior Civil Engineering
Lead Department: Engineering and Public Works

Executive Summary:

Weathersfield Way is classified as a residential collector roadway between Barrington Road to Springinsguth Road. This segment has an average Pavement Condition Index (PCI) of 63 on a scale of 1 to 100. Village staff have identified this section for patching and resurfacing as part of the Village's Capital Improvement Program (CIP).

The proposed improvements from Barrington Road to Springinsguth Road include pavement resurfacing and the construction of an off-street multi-use path along the north side of the corridor. In addition, the project includes replacement of aging watermain between Whittier Lane and Springinsguth Road. Improvements will also include replacement of selected sewer pipes and drainage structures, and replacement of deteriorated driveway aprons, sidewalks, and curb and gutters in subpar conditions.

The project is currently scheduled for the January 2027 Illinois Department of Transportation (IDOT) letting, with construction anticipated to begin in spring 2027. Current project estimates show a total construction cost of $5,199,771 and construction administration cost of $443,702.

The Village of Schaumburg has been awarded Federal Surface Transportation Program (STP) funding for the construction of the proposed improvements to Weathersfield Way from Barrington Road to Springinsguth Road. Federal funding is programmed through Northwest Municipal Council of Mayors (NWMC) and is administered by IDOT. The Village has been awarded up to approximately $3 million in STP funding, including $2,692,500 for construction and $269,250 for construction administration.

The federal funding will reimburse the Village for 75% of eligible participating construction and construction engineering costs, up to the maximum awarded amount. The Village will be responsible for the remaining 25% of participating costs, any participating costs that exceed the federal funding cap, and all non-participating costs. Based on the current project estimate, the Village's share is anticipated to be:

- $926,049 in participating construction costs
- $1,581,222 in non-participating construction costs with the watermain replacement
- $174,452 in construction administration costs

Funds for the construction of the proposed improvements are budgeted within the Village's CIP over

FY 26/27 and FY 27/28. The Village has budgeted funds in the Utilities fund to pay for the non-participating costs (water main construction). The Village has budgeted funds in its Vital Streets and Utilities funds to pay for construction and construction administration costs.

Recommended Action:

The Village Manager recommends the Engineering and Public Works Committee recommend the Village Board authorize the Village Manager and Village Clerk to execute the Weathersfield Way Resurfacing from Barrington Road to Springinsguth Road – Local Agency Agreement for Federal Participation.

ATTACHMENTS:

- Resolution
- Local Agency Agreement

RESOLUTION NO. R-26-____

A RESOLUTION AUTHORIZING THE VILLAGE MANAGER AND VILLAGE CLERK TO EXECUTE THE WEATHERSFIELD WAY RESURFACING PROJECT FROM BARRINGTON ROAD TO SPRINGINSGUTH ROAD – LOCAL AGENCY AGREEMENT FOR FEDERAL PARTICIPATION

WHEREAS, The Village of Schaumburg is attempting to resurface Weathersfield Way from Barrington Road to Springinsguth Road and enter into an agreement with IDOT for STP Joint Funding.

WHEREAS, the cost of said improvement has necessitated the use of federal funds; and

WHEREAS, the State of Illinois, through its Department of Transportation, and the Village of Schaumburg Engineering Division Manager have recommended that the Village of Schaumburg Board enter into a Joint Funding Agreement for State-Let Construction Work to secure said funds; and

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF SCHAUMBURG: Authorizes Two Million Six Hundred Eighty-One Thousand Seven Hundred Twenty-Three dollars ($2,681,723) or as much may be needed to match federal funds in the completion of the improvements to Section Number 25-00154-00-RS.

SECTION ONE: that the Village Manager and Village Clerk are hereby authorized and directed to execute the above-mentioned agreement and any other such documents related to advancement and completion of said project; and

SECTION TWO: that the Village Clerk is hereby directed to transmit five certified copies of this resolution to the Illinois Department of Transportation through the Division of Transportation and one certified copy to the Village though the Village Clerk's Office.

SECTION THREE: That this Resolution shall be in full force and effect after passage and approval as required by law.

AYES:

NAYS:

ABSENT:

PASSED AND APPROVED this _____ day of _____, 2026.

_____
Village President

ATTEST:

_____
Village Clerk

Illinois Department of Transportation

Joint Funding Agreement for Federally Funded Construction

Print With Instructions | Reset Form

LOCAL PUBLIC AGENCY

Local Public Agency	County	Section Number
Village of Schaumburg	Cook	25-00154-00-RS

Fund Type	ITEP, SRTS, HSIP Number(s)	MPO Name	MPO TIP Number
STU		CMAP	03-22-0026

Construction

State Job Number	Project Number
C9132726	LWPB(287)

☐ Local Let/Day Labor ☑ Construction on State Letting ☑ Construction Engineering ☐ Utilities ☐ Railroad Work

LOCATION

Stationing

Local Street/Road Name	Key Route	Length	From	To
Weathersfield Way	FAP 0303	1.38 miles	0.0	1.38

Location Termini

Barrington Road to Spinginsguth Road

Current Jurisdiction	Existing Structure Number(s)
Village of Schaumburg	

Add Location | Remove

PROJECT DESCRIPTION

Resurfacing and patching of Weathersfield Way. Replacement of existing HMA shared use path with concrete. New shared use path from Pembroke Park to Springinsguth Road. Water main and services replacement from Whittier Lane to Springinsguth Road.

Local Public Agency	Section Number	State Job Number	Project Number
Village of Schaumburg	25-00154-00-RS	C9132726	LWPB(287)

This Agreement is made and entered into between the above local public agency, hereinafter referred to as the "**LPA**" and the State of Illinois, acting by and through its Department of Transportation, hereinafter referred to as the "**STATE**". The **STATE** and **LPA** jointly proposes to improve the designated location as described in the Location and Project Description sections of this agreement. The improvement shall be constructed in accordance with plans prepared by, or on behalf of the **LPA** and approved by the **STATE** using the **STATE's** policies and procedures approved and/or required by the Federal Highway Administration, hereby referred to as "**FHWA**".

I. GENERAL

1.1 Availability of Appropriation; Sufficiency of Funds. This Agreement is contingent upon and subject to the availability of sufficient funds. The **STATE** may terminate or suspend this Agreement, in whole or in part, without penalty or further payment being required, if (i) sufficient funds for this Agreement have not been appropriated or otherwise made available to the **LPA** by the **STATE** or the federal funding source, (ii) the Governor or **STATE** reserves funds, or (iii) the Governor or **STATE** determines that funds will not or may not be available for payment. The **STATE** shall provide notice, in writing, to **LPA** of any such funding failure and its election to terminate or suspend this Agreement as soon as practicable. Any suspension or termination pursuant to this Section will be effective upon the date of the written notice unless otherwise indicated.

1.2 Domestic Steel Requirement. Construction of the project will utilize domestic steel as required by Section 106.01 of the current edition of the Standard Specifications for Road and Bridge Construction and federal Build America-Buy America provisions.

1.3 Federal Authorization. That this Agreement and the covenants contained herein shall become null and void in the event that the **FHWA** does not approve the proposed improvement for Federal-aid participation within one (1) year of the date of execution of this agreement.

1.4 Severability. If any provision of this Agreement is declared invalid, its other provisions shall not be affected thereby.

1.5 Termination. This Agreement may be terminated, in whole or in part, by either Party for any or no reason upon thirty (30) calendar days' prior written notice to the other Party. If terminated by the **STATE**, the **STATE** must include the reasons for such termination, the effective date, and, in the case of a partial termination, the portion to be terminated. If the **STATE** determines in the case of a partial termination that the reduced or modified portion of the funding award will not accomplish the purposes for which the funding award was made, the **STATE** may terminate the Agreement in its entirety.

This Agreement may be terminated, in whole or in part, by the **STATE** without advance notice:

a. Pursuant to a funding failure as provided under Article 1.1.

b. If **LPA** fails to comply with the terms and conditions of this funding award, application or proposal, including any applicable rules or regulations, or has made a false representation in connection with the receipt of this or any award.

II. REQUIRED CERTIFICATIONS

By execution of this Agreement and the LPA's obligations and services hereunder are hereby made and must be performed in compliance with all applicable federal and State laws, including, without limitation, federal regulations, State administrative rules and any and all license requirements or professional certification provisions.

2.1 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Part 200). The **LPA** certifies that it shall adhere to the applicable Uniform Administrative Requirements, Cost Principles, and Audit Requirements, which are published in Title 2, Part 200 of the Code of Federal Regulations, and are incorporated herein by reference.

2.2 Compliance with Registration Requirements. **LPA** certifies that it: (i) is registered with the federal SAM system; (ii) is in good standing with the Illinois Secretary of State, if applicable; (iii) have a valid DUNS Number; (iv) have a valid UEI, if applicable. It is **LPA**'s responsibility to remain current with these registrations and requirements.

2.3 Bribery. The **LPA** certifies to the best of it's knowledge that it's officials have not been convicted of bribery or attempting to bribe an officer or employee of the state of Illinois, nor made an admission of guilt of such conduct which is a matter of record (30 ILCS 500/50-5).

2.4 Bid Rigging. **LPA** certifies that it has not been barred from contracting with a unit of state or local government as a result of a violation of Paragraph 33E-3 or 33E-4 of the Criminal Code of 1961 (720 ILCS 5/33E-3 or 720 ILCS 5/33E-4, respectively).

2.5 Debt to State. **LPA** certifies that neither it, nor its affiliate(s), is/are barred from receiving an Award because the **LPA**, or its affiliate(s), is/are delinquent in the payment of any debt to the **STATE**, unless the **LPA**, or its affiliate(s), has/have entered into a deferred payment plan to pay off the debt, and **STATE** acknowledges the **LPA** may declare the Agreement void if the certification is false (30 ILCS 500/50-11).

2.6 Debarment. The **LPA** certifies to the best of its knowledge and belief that it's officials:

a. are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;

b. have not within a three-year period preceding this agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public

(Federal, State or local) transaction or contract under a public transaction; violation of Federal or State anti-trust statutes or commissi embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements receiving stolen property;

c. are not presently indicated for or otherwise criminally or civilly charged by a governmental entity (Federal, State, Local) with commission of any of the offenses enumerated in item (b) of this certification; and

d. have not within a three-year period preceding the agreement had one or more public transactions (Federal, State, Local) terminated for cause or default.

2.7 Construction of Fixed Works**.** The **LPA** certifies that all Programs for the construction of fixed works which are financed in whole or in part with funds provided by this Agreement shall be subject to the Prevailing Wage Act (820 ILCS 130/0.01 *et seq.*) unless the provisions of that Act exempt its application. In the construction of the Program, the **LPA** shall comply with the requirements of the Prevailing Wage Act including, but not limited to, inserting into all contracts for such construction a stipulation to the effect that not less than the prevailing rate of wages as applicable to the Program shall be paid to all laborers, workers, and mechanics performing work under the Award and requiring all bonds of contractors to include a provision as will guarantee the faithful performance of such prevailing wage clause as provided by contract.

2.8 Criminal Convictions**.** The **LPA** certifies that neither it nor any managerial agent of **LPA** has been convicted of a felony under the Sarbanes-Oxley Act of 2002, nor a Class 3 or Class 2 felony under Illinois Securities Law of 1953, or that at least five (5) years have passed since the date of the conviction. The **LPA** further certifies that it is not barred from receiving an funding award under 30 ILCS 500/50-10.5 and acknowledges that **STATE** shall declare the Agreement void if this certification is false (30 ILCS 500/50-10.5).

2.9 Improper Influence. The **LPA** certifies that no funds have been paid or will be paid by or on behalf of the **LPA** to any person for influencing or attempting to influence an officer or employee of any government agency, a member of Congress or Illinois General Assembly, an officer or employee of Congress or Illinois General Assembly, or an employee of a member of Congress or Illinois General Assembly in connection with the awarding of any agreement, the making of any grant, the making of any loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment or modification of any agreement, grant, loan or cooperative agreement. 31 USC 1352. Additionally, the **LPA** certifies that it has filed the required certification under the Byrd Anti-Lobbying Amendment (31 USC 1352), if applicable.

2.10 Telecom Prohibition. The **LPA** certifies that it will comply with Section 889 of the FY 2019 National Defense Authorization Act (NDAA) that prohibits the use of telecommunications or video surveillance equipment or services produced or provided by the following companies: Dahua Technology Company, Hangzhou Hikvision Digital Technology Company, Huawei Technologies Company, Hytera Communications Corporation, and ZTE Corporation. Covered equipment and services cannot be used as substantial or essential component or any system, or as critical technology as part of any system.

2.11 Personal Conflict of Interest - (50 ILCS 105/3, 65 ILCS 5/3.1-55-10, 65 ILCS 5/4-8-6) The **LPA** certifies that it shall maintain a written code or standard of conduct which shall govern the performance of its employees, officers, board members, or agents engaged in the award and administration of contracts supported by state or federal funds. Such code shall provide that no employee, officer, board member or agent of the **LPA** may participate in the selection, award, or administration of a contract supported by state or federal funds if a conflict of interest, real or apparent would be involved. Such a conflict would arise when any of the parties set forth below has a financial or other interest in the firm selected for award:

a. the employee, officer, board member, or agent;
b. any member of his or her immediate family;
c. his or her partner; or
d. an organization which employs, or is about to employ, any of the above.

The conflict of interest restriction for former employees, officers, board members and agents shall apply for one year.

The code shall also provide that **LPA**'s employees, officers, board members, or agents shall neither solicit nor accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to subcontracts. The **STATE** may waive the prohibition contained in this subsection, provided that any such present employee, officer, board member, or agent shall not participate in any action by the **LPA** relating to such contract, subcontract, or arrangement. The code shall also prohibit the officers, employees, board members, or agents of the **LPA** from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest or personal gain.

2.12 Organizational Conflict of Interest - The **LPA** certifies that it will also prevent any real or apparent organizational conflict of interest. An organizational conflict of interest exists when the nature of the work to be performed under a proposed third party contract or subcontract may, without some restriction on future activities, result in an unfair competitive advantage to the third party contractor or **LPA** or impair the objectivity in performing the contract work.

2.13 Accounting System. The **LPA** certifies that it has an accounting system that provides accurate, current, and complete disclosure of all financial transactions related to each state and federally funded program. Accounting records must contain information pertaining to state and federal pass-through awards, authorizations, obligations, unobligated balances, assets, outlays, and income. To comply with 2 CFR 200.305(b)(7)(i), the **LPA** shall use reasonable efforts to ensure that funding streams are delineated within **LPA**'s accounting system. *See* 2 CFR 200.302.

accounting system. *See* 2 CFR 200.302.

III. AUDIT AND RECORD RETENTION

3.1 Single Audits: The **LPA** shall be subject to the audit requirements contained in the Single Audit Act Amendments of 1996 (31 USC 7501-7507) and Subpart F of 2 CFR Part 200.

If, during its fiscal year, **LPA** expends $750,000 or more in Federal Awards (direct federal and federal pass-through awards combined), **LPA** must have a single audit or program-specific audit conducted for that year as required by 2 CFR 200.501 and other applicable sections of Subpart F of 2 CFR Part 200. A copy of the audit report must be submitted to the **STATE** (IDOT's Financial Review & Investigations Section, Room 126, 2300 South Dirksen Parkway, Springfield, Illinois, 62764) within 30 days after the completion of the audit, but no later than one year after the end of the **LPA**'s fiscal year.

Assistance Listing number (formally known as the Catalog of Federal Domestic Assistance (CFDA) number) for all highway planning and construction activities is **20.205**.

Federal funds utilized for construction activities on projects let and awarded by the **STATE** (federal amounts shown as "Participating Construction" on Schedule 2) are not included in a **LPA**'s calculation of federal funds expended by the **LPA** for Single Audit purposes.

3.2 STATE Audits: The **STATE** may, at its sole discretion and at its own expense, perform a final audit of the Project (30 ILCS 5, the Illinois State Auding Act). Such audit may be used for settlement of the Project expenses and for Project closeout purposes. The **LPA** agrees to implement any audit findings contained in the **STATE**'s authorized inspection or review, final audit, the **STATE**'s independent audit, or as a result of any duly authorized inspection or review.

3.3 Record Retention. The **LPA** shall maintain for three (3) years from the date of final project closeout by the **STATE**, adequate books, records, and supporting documents to verify the amounts, recipient, and uses of all disbursements of funds passing in conjunction with this contract. adequate to comply with 2 CFR 200.334. If any litigation, claim or audit is started before the expiration of the retention period, the records must be retained until all litigation, claims or audit exceptions involving the records have been resolved and final action taken.

3.4 Accessibility of Records. The **LPA** shall permit, and shall require its contractors and auditors to permit, the **STATE**, and any authorized agent of the **STATE**, to inspect all work, materials, payrolls, audit working papers, and other data and records pertaining to the Project; and to audit the books, records, and accounts of the **LPA** with regard to the Project. The **LPA** in compliance with 2 CFR 200.337 shall make books, records, related papers, supporting documentation and personnel relevant to this Agreement available to authorized **STATE** representatives, the Illinois Auditor General, Illinois Attorney General, any Executive Inspector General, the **STATE**'s Inspector General, federal authorities, any person identified in 2 CFR 200.337, and any other person as may be authorized by the **STATE** (including auditors), by the state of Illinois or by federal statute. The **LPA** shall cooperate fully in any such audit or inquiry.

3.5 Failure to maintain the books and records. Failure to maintain the books, records and supporting documents required by this section shall establish presumption in favor of the **STATE** for recovery of any funds paid by the **STATE** under the terms of this contract.

IV. LPA FISCAL RESPONSIBILITIES

4.1 To provide all initial funding and payment for construction engineering, utility, and railroad work

4.2 LPA Appropriation Requirement. By execution of this Agreement the **LPA** attests that sufficient moneys have been appropriated or reserved by resolution or ordinance to fund the **LPA** share of project costs. A copy of the authorizing resolution or ordinance is attached as Schedule 5.

4.3 Reimbursement Requests: For reimbursement requests the **LPA** will submit supporting documentation with each invoice. Supporting documentation is defined as verification of payment, certified time sheets or summaries, vendor invoices, vendor receipts, cost plus fix fee invoice, progress report, personnel and direct cost summaries, and other documentation supporting the requested reimbursement amount (Form BLR 05621 should be used for consultant invoicing purposes). **LPA** invoice requests to the **STATE** will be submitted with sequential invoice numbers by project.

4.4 Financial Integrity Review and Evaluation (FIRE) program: **LPA's** and the **STATE** must justify continued federal funding on inactive projects. 23 CFR 630.106(a)(5) defines an inactive project as a project which no expenditures have been charged against Federal funds for the past twelve (12) months. To keep projects active, invoicing must occur a minimum of one time within any given twelve (12) month period. However, to ensure adequate processing time, the first invoice shall be submitted to the **STATE** within six (6) months of the federal authorization date. Subsequent invoices will be submitted in intervals not to exceed six (6) months.

4.5 Final Invoice: The **LPA** will submit to the **STATE** a complete and detailed final invoice with applicable supporting documentation of all incurred costs, less previous payments, no later than twelve (12) months from the date of completion of work or

from the date of the previous invoice, whichever occurs first. If a final invoice is not received within this time frame, the most recent invoice may be considered the final invoice and the obligation of the funds closed. Form BLR 05613 (Engineering Payment Record) is required to be submitted with the final invoice for engineering projects.

4.6 Project Closeout: The **LPA** shall provide the final report to the appropriate **STATE** district office within twelve (12) months of the physical completion date of the project so that the report may be audited and approved for payment. If the deadline cannot be met, a written explanation must be provided to the district prior to the end of the twelve (12) months documenting the reason and the new anticipated date of completion. If the extended deadline is not met, this process must be repeated until the project is closed. Failure to follow this process may result In the immediate close-out of the project and loss of further funding.

4.7 Project End Date: The period of performance (end date) for state and federal obligation purposes is five (5) years for projects under $1,000,000 or seven (7) years for projects over $1,000,000 from the execution date of the agreement. Requests for time extensions and joint agreement amendments must be received and approved prior to expiration of the project end date. Failure to extend the end date may result in the immediate close-out of the project and loss of further funding.

V. THE LPA AGREES

5.1 To acquire in its name, or in the name of the **STATE** if on the **STATE** highway system, all right-of-way necessary for this project in accordance with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, and established State policies and procedures. Prior to advertising for bids, the **LPA** shall certify to the **STATE** that all requirements of Titles II and III of said Uniform Act have been satisfied. The disposition of encroachments, if any, will be cooperatively determined by representatives of the **LPA**, the **STATE**, and the **FHWA** if required.

5.2 To provide for all utility adjustments and to regulate the use of the right-of-way of this improvement by utilities, public and private, in accordance with the current Utility Accommodation Policy for Local Public Agency Highway and Street Systems.

5.3 To provide on-site engineering supervision and inspection during construction of the proposed improvement.

5.4 To retain jurisdiction of the completed improvement unless specified otherwise by schedule (schedule should be accompanied by a location map). If the improvement location is currently under road district jurisdiction, a jurisdictional schedule is required.

5.5 To maintain or cause to be maintained the completed improvement (or that portion within its jurisdiction as established by schedule) in a manner satisfactory to the **STATE** and the **FHWA.**

5.6 To provide if required, for the improvement of any railroad-highway grade crossing and rail crossing protection within the limits of the proposed improvement.

5.7 To regulate parking and traffic in accordance with the approved project report.

5.8 To regulate encroachments on public rights-of-way in accordance with current Illinois Compiled Statutes.

5.9 To regulate the discharge of sanitary sewage into any storm water drainage system constructed with this improvement in accordance with the current Illinois Compiled Statutes.

5.10 For contracts awarded by the **LPA**, the **LPA** shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any USDOT - assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The **LPA** shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of USDOT - assisted contracts. The **LPA**'s DBE program, as required by 49 CFR part 26 and as approved by USDOT, is incorporated by reference in this agreement. Upon notification to the recipient of its failure to carry out its approved program, the **STATE** may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S. C 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.). In the absence of a USDOT - approved **LPA** DBE Program or on **STATE** awarded contracts, this agreement shall be administered under the provisions of the **STATE**'S USDOT approved Disadvantaged Business Enterprise Program.

5.12 That execution of this agreement constitutes the **LPA**'s concurrence in the award of the construction contract to the responsible low bidder as determined by the **STATE**.

VI. THE STATE AGREES

6.1 To provide such guidance, assistance, and supervision to monitor and perform audits to the extent necessary to assure validity of the **LPA**'s certification of compliance with Title II and III Requirements.

6.2 To receive bids for construction of the proposed improvement when the plans have been approved by the **STATE** (and **FHWA**, if required) and to award a contract for construction of the proposed improvement after receipt of a satisfactory bid.

6.3 To provide all initial funding and payments to the contractor for construction work let by the **STATE**. The **LPA** will be invoiced for their share of contract costs per the method of payment selected under Method of Financing based on the Division of Costs shown on Schedule 2.

Local Public Agency	Section Number	State Job Number	Project Number
Village of Schaumburg	25-00154-00-RS	C9132726	LWPB(287)

6.4 For agreements with federal and/or state funds in local let/day labor construction, construction engineering, utility work and/or railroad work:

a. To reimburse the **LPA** for federal and/or state share on the basis of periodic billings, provided said billings contain sufficient cost information and show evidence of payments by the **LPA**;
b. To provide independent assurance sampling and furnish off-site material inspection and testing at sources normally visited by **STATE** inspectors for steel, cement, aggregate, structural steel, and other materials customarily tested by the **STATE**.

SCHEDULES

Additional information and/or stipulations are hereby attached and identified below as being a part of this agreement.

☑	1.	Division of Cost
☑	2.	Location Map
☑	3.	Risk Assessment
☑	4.	Attestations
☑	5.	Resolution*
☐		
☐		
☐		
☐		

*Appropriation and signature authority resolution must be in effect on, or prior to, the execution date of the agreement.

Local Public Agency	Section Number	State Job Number	Project Number
Village of Schaumburg	25-00154-00-RS	C9132726	LWPB(287)

AGREEMENT SIGNATURES EXECUTION

The LPA agrees to accept and comply with the applicable provision set forth in this agreement including attached schedules.

APPROVED

Local Public Agency

Name of Official (Print or Type Name)

Brian Townsend

Title of Official

Village Manager

Signature | Date

The above signature certifies the agency's TIN number is

36-249186 conducting business as a Governmental Entity.

DUNS Number 58299

UEI DH35E8UQTG79

APPROVED

State of Illinois
Department of Transportation

Omer Osman, P.E., Secretary of Transportation | Date

By:

George A. Tapas, P.E., S.E., Engineer of Local Roads & Streets | Date

Stephen M. Travia, P.E., Director of Highways PI/Chief Engineer | Date

Michael Prater, Chief Counsel | Date

Vicki Wilson, Chief Fiscal Officer | Date

NOTE: A resolution authorizing the local official (or their delegate) to execute this agreement and appropriation of local funds is required and attached as Schedule 5. The resolution must be approved prior to, or concurrently with, the execution of this agreement. If BLR 09110 or BLR 09120 are used to appropriate local matching funds, attach these forms to the signature authorization resolution.

☐ Please check this box to open a fillable Resolution form within this form.

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SCHEDULE NUMBER 1

Local Public Agency	County	Section Number	State Job Number	Project Number
Village of Schaumburg	Cook	25-00154-00-RS	C-91-327-26	LWPB(287)

DIVISION OF COST

	Federal Funds			State Funds			Local Public Agency			
Type of Work	Fund Type	Amount	%	Fund Type	Amount	%	Fund Type	Amount	%	Totals
Participating Construction	STU	$2,692,500.00	*				Local	$926,049.00	BAL	$3,618,549.00
Non-Participating Construction							Local	$1,581,222.00	100%	$1,581,222.00
Construction Engineering	STU	$269,250.00	*				Local	$174,452.00	BAL	$443,702.00
										$0.00
										$0.00
										$0.00
										$0.00
										$0.00
	Total	$2,961,750.00		Total	$0.00		Total	$2,681,723.00		$5,643,473.00

If funding is not a percentage of the total place an asterisk (*) in the space provided for the percentage and explain below:

* Maximum FHWA (STU) Participation 75% NTE $2,961,750.00

NOTE: The costs shown in the Division of Cost table are approximate and subject to change. The final **LPA** share is dependent on the final Federal and State participation. The actual costs will be used in the final division of cost for billing and reimbursement.

METHOD OF FINANCING - (State-Let Contract Work Only)

Check One

☐ METHOD A - Lump Sum (80% of LPA Obligation _____)

Lump Sum Payment - Upon award of the contract for this improvement, the **LPA** will pay the **STATE** within thirty (30) calendar days of billing, in lump sum, an amount equal to 80% of the LPA's estimated obligation incurred under this agreement. The **LPA** will pay to the **STATE** the remainder of the **LPA's** obligation (including any nonparticipating costs) in a lump sum within thirty (30) calendar days of billing in a lump sum, upon completion of the project based on final costs.

☐ METHOD B - _____ Monthly Payments of _____ due by the _____ of each successive month.

Monthly Payments - Upon award of the contract for this improvement, the **LPA** will pay to the **STATE** a specified amount each month for an estimated period of months, or until 80% of the **LPA's** estimated obligation under the provisions of the agreement has been paid. The **LPA** will pay to the **STATE** the remainder of the **LPA's** obligation (including any nonparticipating costs) in a lump sum, upon completion of the project based upon final costs.

☑ METHOD C - **LPA's** Share Balance divided by estimated total cost multiplied by actual progress payment.

Progress Payments - Upon receipt of the contractor's first and subsequent progressive bills for this improvement, the **LPA** will pay to the **STATE** within thirty (30) calendar days of receipt, an amount equal to the **LPA's** share of the construction cost divided by the estimated total cost multiplied by the actual payment (appropriately adjust for nonparticipating costs) made to the contractor until the entire obligation incurred under this agreement has been paid.

SCHEDULE NUMBER 3

Local Public Agency	Section Number	County	State Job Number	Project Number
Village of Schaumburg	25-00154-00-RS	Cook		

LRS Federal Funds RISK ASSESSMENT

Risk Factor	Description	Definition of Scale (time frames are based on LPA fiscal year)	Points
General History of Performance	Have there been any changes in key organizational staff or leadership, such as Fiscal and Administrative Management, Transportation Related Program/Project Management, and/or Elected Officials?	**0 points** - no significant changes in the last 4 or more years; **1 point** - minor changes, but majority of key staff and officials have not changed in the last 4 years; **2 points** - significant key staff or elected leadership changes within the last 3 years; **3 points** - significant key staff and elected leadership changes within the last 3 years	0
	What is the LPA's history with federal-aid funded transportation projects?	**0 points** - One or more federal-aid funded transportation projects initiated per year; **1 point** - At least one project initiated within the past three years; **2 points** - AT least one project initiated within the past 5 years; **3 points** - None or more than 5 years	0
	Does LPA have qualified technical staff with experience managing federal-aid funded transportations through IDOT?	**0 points** - Full-time employee with experience designated as being in "responsible charge"; **1 point** - LPA has qualified technical staff, but will be utilizing an engineering consultant to manage day-to-day with LPA technical staff oversight; **2 points** - LPA has no technical staff and all technical work will be completed by consultant, but LPA staff has prior experience with federal-aid projects; **3 points** - LPA staff have no prior experience or technical expertise and relying solely on consultant	0
	Has the LPA been untimely in submitting invoicing, reporting on federal-aid projects as required in 2 CFR 200, and or audits as required?	**0 points** - No; **1 point** - Delays of 6 or more months; **2 points** - Delays of up to 1 year; **3 points** - 1 year or more years of delay	0
Financial Controls	Are the annual financial statements prepared in accordance with Generally Accepted Accounting Principles or on a basis acceptable by the regulatory agency?	**0 points** - yes; **3 points** - no	
	What is the LPA's accounting system?	**0 points** - Automated accounting software; **1 point** - Spreadsheets; **2 points** - paper only; **3 points** - none	
	Does the organization have written policies and procedures regarding proper segregation of duties for fiscal activities that include but are not limited to: a) authorization of transactions; b) recordkeeping for receipts and payments; and c) cash management?	**0 points** - yes; **3 points** - no	
Audits	When was the last time a financial statement audit was conducted?	**0 points** - in the past year; **1 point** - in the past two years; **2 points** - in the past three years; **3 points** - 4 years or more, or never	
	What type of financial statement audit has the organization had conducted?	**0 points** - Single Audit/Program Specific Audit in accordance with 2 CFR 200.501 or Financial audit conducted in accordance with Generally Accepted Auditing Standards or Generally Accepted Government Auditing Standards; **1 point** - Financial review?; **2 points** Other type? or no audit required; **3 points** - none	
	Did the most recent audit disclose findings considered to be significant deficiencies or material weaknesses?	**0 points** - no; **3 points** - yes, or no audits required	
	Have the findings been resolved?	**0 points** - yes or no findings; **1 point** - in progress; **3 points** - no	

Summary of Risk	
General History of Performance	0
Financial Controls	0
Audits	0
Total	0

District Review Signature & Date

Central Office Review Signature & Date

Additional Requirements? ☐ Yes ☐ No

Local Public Agency	Section Number	State Job Number	Project Number
Village of Schaumburg	25-00154-00-RS	C9132726	LWPB(287)

SCHEDULE NUMBER 4
Attestation on Single Audit Compliance

1. In the prior fiscal year, did Village of Schaumburg (LPA) expend more than $750,000 in federal funds in aggregate from all federal sources?

☐ Yes ☐ No

2. Does the Village of Schaumburg (LPA) anticipate expending more than $750,000 in federal funds in aggregate from all federal sources in the current Village of Schaumburg (LPA) fiscal year?

☐ Yes ☐ No

If answers to question 1 and 2 are no, please proceed to the signature section.
If answer to question 1 is yes, please answer question 3a.
If answer to question 2 is yes, please answer question 3b.

3. A single audit must be conducted in accordance with Subpart F of 2 CFR 200 if $750,000 or more in federal funds are expended in a single fiscal year.

a. Has the Village of Schaumburg (LPA) performed a single audit for their previous fiscal year?

☐ Yes ☐ No

i. If yes, has the audit be filed with the Illinois Office of the Comptroller in accordance with 50 ILCS 310 (*see also 55 ILCS 5 & 65 ILCS 5 & 60 ILCS 1/80)*?

☐ Yes ☐ No

b. For the current fiscal year, does the Village of Schaumburg (LPA) intend to comply with Subpart F of 2 CFR 200?

☐ Yes ☐ No

By completing this attestation, I certify that I have authority to sign this attestation on behalf of the LPA; and that the foregoing information is correct and complete to the best of my knowledge and belief.

Name	Title	LPA
		Village of Schaumburg

Signature & Date

Sample Resolution

RESOLUTION No:_____

A Resolution for:
Section No: _____
Job No.: _____
Project No.: _____

WHEREAS, the [*city, village, town, county*} of _____ is proposing to _____.

WHEREAS, the above stated improvement will necessitate the use of funding provided through the Illinois Department of Transportation (IDOT); and signee

WHEREAS, the use of these funds requires a joint funding agreement (AGREEMENT) with IDOT; and

WHEREAS, the improvement requires matching funds; and

NOW, THEREFORE, be it resolved by the *{Board}*:

Section 1: The *{Board}* hereby appropriates $_____, _____or as much as may be needed to match the required funding to complete the proposed improvement from *{Local fund source}* and furthermore agree to pass a supplemental resolution if necessary to appropriate additional funds for completion of the project.

Section 2: The *{Local Official or delegate}* is hereby authorized to execute an AGREEMENT with IDOT for the above-mentioned project.

Section 3: This resolution will become Attachment 3 of the AGREEMENT.

Section 4: The _____ Clerk of _____ is directed to transmit 3 (three) copies of the AGREEMENT and Resolution to IDOT District __ Bureau of Local Roads and Streets.

I, _____, _____ Clerk in and for _____, Illinois , and keeper of the records and files thereof, as provided by statute, do hereby certify the forgoing to be a true, perfect and complete copy of the resolution approved by the _____ at its meeting on the _____ day of _____, 20__.

IN TESTIMONY WEREOF; I have unto set my hand and seal, at my office, this _____ day of _____, 20__.

_____

_____

(seal) _____

VILLAGE OF SCHAUMBURG

AGENDA ITEM SUMMARY

Resolution No. R-26-_____A Resolution Authorizing Utilization of Motor Fuel Tax Funds for the Weathersfield Way Resurfacing Project from Barrington Road to Springinsguth Road.
09/22/26
Village Board

Presenter: Ogar Somo, Senior Civil Engineer
Lead Department: Engineering and Public Works

Executive Summary:

Weathersfield Way is classified as a residential collector roadway between Barrington Road to Springinsguth Road. This segment has an average Pavement Condition Index (PCI) of 63 on a scale of 1 to 100. Village staff have identified this section for patching and resurfacing as part of the Village's Capital Improvement Program (CIP).

The Village of Schaumburg has been awarded Surface Transportation Program (STP) funding to assist with construction of the Weathersfield Way Resurfacing Project. At this meeting, the Engineering and Public Works is also seeking approval of the Joint Funding Agreement for Federally Funded Construction, which establishes the anticipated federal participation and the Village's local share of project costs.

To fund the Village's share of the eligible participating construction costs, staff recommends utilizing Illinois Motor Fuel Tax (MFT) funds. The Illinois Department of Transportation (IDOT) administers MFT funds, which are generated from the state motor fuel tax and allocated to municipalities for eligible transportation improvements. In accordance with IDOT requirements, the Village must adopt a resolution appropriating MFT funds for this project.

Based on the Joint Funding Agreement, the Village's estimated share of participating construction cost is $926,049. Construction invoices will initially be paid from Village's Vital Streets Fund and subsequently reimbursed with MFT funds.

Recommended Action:

The Village Manager recommends the Engineering and Public Works Committee recommend the Village Board authorize the Village Clerk to execute the utilization of Illinois Motor Fuel Tax Funds for Weathersfield Way – Barrington Road to Springinsguth Road – Resurfacing Project in the amount not to exceed $926,049, and approve the required Resolution.

ATTACHMENTS:
- Resolution
- IDOT Agreement

RESOLUTION NO. R-26-____

A RESOLUTION AUTHORIZING UTILIZATION OF MOTOR FUEL TAX FUNDS FOR THE WEATHERSFIELD WAY RESURFACING PROJECT FROM BARRINGTON ROAD TO SPRINGINSGUTH ROAD

WHEREAS, The President and Board of Trustees of the Village of Schaumburg deem it necessary to appropriate Motor Fuel Tax Funds for the purpose of resurfacing Weathersfield Way from Barrington Road to Springinsguth Road in accordance with the Illinois Highway Code; and

WHEREAS, it will be in the best interest of the citizens of Schaumburg to do said work;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF SCHAUMBURG:

SECTION ONE: That the above be incorporated as official findings of the Village of Schaumburg Board of Trustees

SECTION TWO: That there is hereby appropriated the sum of nine hundred twenty-six thousand forty-nine dollars ($926,049.00) of the Village's allotment of the Motor Fuel Tax funds for the resurfacing of Weathersfield Way from Barrington Road to Springinsguth Road.

SECTION THREE: That the Village Clerk be and hereby is authorized to sign the Illinois Department of Transportation (IDOT) Resolution, Exhibit A, and any documents in furtherance of this Resolution.

SECTION FOUR: That the Village Clerk is hereby directed to transmit four certified copies of this Resolution to the District Office of the Department of Transportation.

SECTION FIVE: That this Resolution shall be in full force and effect of this passage and approval by required by law.

AYES:

NAYS:

ABSENT:

PASSED AND APPROVED this _____ day of _____, 2026.

_____
Village President

ATTEST:

_____
Village Clerk

Illinois Department of Transportation

E-mail | Reset Form

Resoluti
Under the Illi

Is this project a bondable capital improvement?
☑ Yes ☐ No

Resolution Type	Resolution Number	Section Number
Original	R-26-	25-00154-00-RS

BE IT RESOLVED, by the Board (Governing Body Type) of the Village (Local Public Agency Type)
of Schaumburg (Name of Local Public Agency) Illinois that the following described street(s)/road(s)/structure be improved under the Illinois Highway Code. Work shall be done by Contract (Contract or Day Labor).

For Roadway/Street Improvements:

Name of Street(s)/Road(s)	Length (miles)	Route	From	To
Weathersfield Way	1.38	FAP 0303	Barrington Road	Springinsguth Road

For Structures:

Name of Street(s)/Road(s)	Existing Structure No.	Route	Location	Feature Crossed
N/A				

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

Resurfacing and patching of Weathersfield Way. Replacement of existing HMA shared use path with concrete. New shared use path from Pembroke Park to Springinsguth Road. Water main and services replacement from Whittier Lane to Springinsguth Road.

2. That there is hereby appropriated the sum of nine hundred twenty-six thousand forty-nine dollars Dollars ($926,049.00) for the improvement of said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Jane Lentino (Name of Clerk) Village (Local Public Agency Type) Clerk in and for said Village (Local Public Agency Type)
of Schaumburg (Name of Local Public Agency) in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by
Board (Governing Body Type) of Schaumburg (Name of Local Public Agency) at a meeting held on _____ (Date).

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ (Day) day of _____ (Month, Year).

(SEAL, if required by the LPA)

Clerk Signature & Date

Approved
Regional Engineer Signature & Date
Department of Transportation

Instructions for BLR 09110 - Page 1 of 2

NOTE: Form instructions should not be included when the form is submitted.

This form shall be used when a Local Public Agency (LPA) wants to construct an improvement using Motor Fuel Tax(MFT) funds. Refer to Chapter 9 of the Bureau of Local Roads and Streets Manual (BLRS Manual) for more detailed information. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS Manual.

When filling out this form electronically, once a field is initially completed, fields requiring the same information will be auto-populated.

Is this project a bondable capital improvement? Check Yes if the project was a bondable capital improvement, check no if it is not. An example of a bondable capital project may include, but is not limited to: project development, design, land acquisition, demolition when done in preparation for additional bondable construction, construction engineering, reconstruction of a roadway, designed overlay extension or new construction of roads, bridges, ramps, overpasses and underpasses, bridge replacement and/or major bridge rehabilitation. Permanent ADA sidewalk/ramp improvements and seeding/sodding are eligible expenditures if part of a larger capital bondable project. A bondable capital improvement project does not mean the LPA was required to sell bonds to fund the project, however the project did meet the criteria to be bondable.

Resolution Number Enter the resolution number as assigned by the LPA, if applicable.

Resolution Type From the drop down box choose the type of resolution:
- Original would be used when passing a resolution for the first time for this project.
- Supplemental would be used when passing a resolution increasing appropriation above previously passed resolutions.
- Amended would be used when a previously passed resolution is being amended.

Section Number Insert the section number of the improvement the resolution covers.

Governing Body Type From the drop down box choose the type of administrative body. Choose Board for County; Council for a City or Town; President and Board of Trustees for a Village or Town.

LPA Type From the drop down box choose the LPA body type. Types to choose from are: County, City, Town or Village.

Name of LPA Insert the name of the LPA.

Contract or Day Labor From the drop down choose either Contract or Day Labor.

Roadway/Street Improvements:

Name Street/Road Insert the name of the Street/Road to be improved. For additional locations use the Add button.

Length Insert the length of this segment of roadway being improved in miles.

Route Insert the Route Number of the road/street to be improved if applicable.

From Insert the beginning point of the improvement as it relates to the Street/Road listed to the left.

To Insert the ending point of the improvement as it relates to the Street/Road listed to the left.

Structures:

Name Street/Road Insert the name of the Street/Road on which the structure is located. For additional locations use the Add button.

Existing Structure No. Insert the existing structure number this resolution covers, if no current structure insert n/a.

Route Insert the Route number on which the structure is located.

Location Insert the location of the structure.

Feature Crossed Insert the feature the structure crosses.

1 Insert a description of the major items of work of the proposed improvement.

2 Insert the dollar value of the resolution for the proposed improvement to be paid for with MFT funds in words followed by in the same amount in numerical format in the ().

Name of Clerk	Insert the name of the LPA clerk.
LPA Type	Insert the type of clerk based on the LPA type. Types to choose from are: County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Governing Body Type	Insert the type of administrative body. choose Board for County; Council for a City or Town; President and Board of Trustees for a Village or Town
Name of LPA	Insert the name of the LPA.
Date	Insert the date of the meeting.
Day	Insert the day Clerk is signing the document.
Month, Year	Insert the month and year of the Clerk's signature.
Seal	The Clerk shall seal the document here, if required. If a seal is required, electronic signatures should not be used.
Clerk Signature	Clerk shall sign here.
Approved	The Department of Transportation shall sign and date here once approved.

A minimum of three (3) certified signed originals must be submitted to the Regional Engineer's District office OR email PDF completed form with electronic signatures to your local District LRS office.
Following IDOT's approval, distribution will be as follows:

Local Public Agency Clerk
Engineer (Municipal, Consultant or County)
District

VILLAGE OF SCHAUMBURG

AGENDA ITEM SUMMARY

Resolution No. R-26-_____A Resolution Authorizing the Village Manager and Village Clerk to Execute an Agreement for the Thoreau Drive Improvements – Phase II Final Design with Christopher B. Burke.
09/22/26
Village Board

Presenter: Brent R. McQueen, Engineering Division Manager
Lead Department: Engineering and Public Works

Account(s):	Budget:	Expense Request:
4369010-7454 (25001-10-140) - FY 26/27	$2,494,755	$600,000
4369010-7454 (25001-10-140) - FY 27/28	$0	$429,960

The budget status for this request is: Under Budget

Amount Under Budget: $1,464,795

Executive Summary:

Thoreau Drive is a Village-owned roadway in northeast Schaumburg that serves the eastern portion of the 90 North District. Thoreau Drive features a four-lane cross-section, dedicated left-turn lanes at various locations, and traffic signals at the intersections with Meacham Road, Convention Center Drive, and Algonquin Road (IL 62). The Renaissance Schaumburg Hotel and Convention Center, located to the south, hosts large events throughout the year and, at times, incurs a high volume of traffic along Thoreau Drive. In the immediate vicinity of Thoreau Drive are detention ponds and other associated water features. The Meacham Road and Convention Center Drive intersections are owned and operated by the Village, while the Algonquin intersection is owned and operated by the Illinois Department of Transportation (IDOT).

Improvements to Thoreau Drive have been identified as a key component of the 90 North District, which is planned for major redevelopment efforts for an entertainment district. Planned improvements to Thoreau Drive include: straightening the curve along the east-west segment of Thoreau Drive, removing the traffic signal at the intersection with Convention Center Drive, and construction of a new north-south street between Renaissance Schaumburg and Drummer Drive.

In July 2024, the Village Board approved a professional services agreement with Christopher B. Burke Engineering, Ltd. (CBBEL) for Phase I Preliminary Design for the Thoreau Drive Improvements. The scope of work included preliminary design of the improvements described above, along with evaluation of the existing stormwater detention and calculation of future stormwater detention requirements for the anticipated future development. In November of 2024, the agreement was amended to expand the scope to include development of concept alignments for Drummer Drive.

The original agreement with CBBEL included an option to retain CBBEL for Phase II Final Design. Staff is pleased with CBBEL's work on the project and recommends moving forward with CBBEL for Phase II. Staff worked with CBBEL to develop a scope of work. The project no longer includes improvements to Drummer Drive or the construction of a north/south roadway connecting Thoreau Drive to Drummer Drive. These improvements will be designed and constructed at a later date, in connection with the redevelopment of the area.

CBBEL submitted a proposal for Phase II Final Design in the amount of $1,029,960. CBBEL's proposal includes sub-consultants Testing Services Corporation for geotechnical services (pavement cores and soil borings) and Santacruz Land Acquisitions for land acquisition services associated with four parcels to be acquired. CBBEL's fee equates to approximately 5% of the estimated $21 million construction cost. This fee is lower than the typical design fee for large roadway construction projects and provides good value for the Village.

The Thoreau Drive realignment project is included in the Village's Capital Improvement Plan (CIP). The Village has budgeted $2,494,755 in FY 26/27 for Final Design Services for the project, so CBBEL's proposal is within budget. Based on the anticipated project schedule, approximately $600,000 of the proposed $1,029,960 agreement is expected to be expended in FY 26/27, with the remaining $429,960 anticipated in FY 27/28. As part of the current CIP development process, staff will adjust the timing and amount of final design funding between fiscal years, accordingly.

Recommended Action:

The Village Manager recommends that the Engineering and Public Works Committee recommend the Village Board authorize the Village Manager and Village Clerk to execute an agreement for Thoreau Drive Improvements – Phase II Final Design with Christopher B. Burke Engineering, Ltd. of Rosemont, IL in the amount of $1,029,960, and approve the required Resolution.

ATTACHMENTS:
- Proposal
- Resolution
- PSA

CHRISTOPHER B. BURKE ENGINEERING, LTD. (CBBEL)
9575 W Higgins Road, Suite 600, Rosemont, Illinois 60018-4920 | (847) 823-0500 | cbbel.com

July 31, 2026

Village of Schaumburg
1000 E. Woodfield Road
Schaumburg, IL 60193

Attention: Brent McQueen
Engineering Division Manager

Subject: Thoreau Drive Roadway Improvements
Meacham Road to Algonquin Road (IL 62)
Phase II Design
Professional Engineering Services

Dear Mr. Kenyon:

Christopher B. Burke Engineering, Ltd. (CBBEL) is pleased to submit this proposal for professional design engineering services related to the reconstruction and realignment of Thoreau Drive bound by Meacham Road to the west and a future Drummer Drive to the north as Thoreau turns north towards Algonquin Road. Included in this proposal is our Scope of Services and Fee Estimate.

UNDERSTANDING OF THE ASSIGNMENT

The CBBEL team understands the scope of the project is based on the Phase I Report developed by CBBEL which was submitted to the Village in April, 2026. The improvements will consist of both the horizontal and vertical realignment of Thoreau Drive, along with the associated utility and intersection improvements. The following tasks assumes that the project will be locally funded and let by the Village.

The overall proposed condition is a new road layout that consists of a realignment of Thoreau Drive (into Thoreau West and Thoreau North), an addition of New North-South Street, and an addition of two new convention center parking access drives, Convention East Drive and Convention South Drive. Also proposed is the removal of the Convention Center Drive, the current main access to the Schaumburg Convention Center and Renaissance Hotel.

The construction will be broken into 2 distinct projects: one to be led first by the Village in the near term and one anticipated to be led second by a future developer. The first Village-led project “Interim Conditions” will include construction of underground detention for the entire development, Thoreau Drive realignment, Convention East, Convention South, the south leg only of North-South Street, and the multi-use path extension to Algonquin Road.

The proposed Thoreau Drive is a 5-lane cross section; North-South Street is a 3-lane cross section. Travel lanes are 11’ wide throughout, with several turn lanes along all involved corridors.

Multiple pedestrian facilities are proposed including an 8' multi-use path along the east of North-South Street, south of Thoreau Drive West, and east of Thoreau Drive North. The path will have a 1.5% cross slope, and it will be offset 6' from the travel lane. It will connect to the existing multi-use paths along Meacham Road and Algonquin Road. A 5' sidewalk will be included along all corridors, opposite the multi-use path and on both sides of the convention drives. ADA compliant crosswalks will be implemented at intersections through the project limits.

The Thoreau Drive lane configuration at the Meacham Road terminus will match existing conditions. The proposed Thoreau Drive reconstruction will end at the Prairie Wind Lane driveway. The proposed multi-use path along the east side of Thoreau Drive will be continued past the reconstruction limits to the Algonquin Road terminus.

Water, Sanitary and Storm sewer utility design will follow the limits of the "Interim Conditions". Lighting Improvements will follow the same limits and extend north to Algonquin Road. Drummer Drive Roadway and utility improvements will be made in a future phase of design.

DESIGN SCOPE OF SERVICES

Task 1 – Project Coordination:

A. Project Management
    a. Project Management includes contract administration, budget control, and internal project team coordination amongst various disciplines and other team members. Monitor the project schedule and update as tasks or project scheduling changes, as well as perform scope of work reviews, resource planning, internal team coordination, and sub-contract administration.

B. Progress Reports
    a. Progress reports will be submitted monthly, which will include breakdown by task.

C. Project Team Meetings
    a. CBBEL will have the overall project manager and lead project engineer present at monthly virtual internal team meetings throughout the duration of the project (18 month duration). Email and 1-on-1 meetings will be utilized to coordinate with project stakeholders. The following are included:
        a. Maintenance of project email address to field stakeholder comments throughout the project comments. This includes logging of the comment and providing a response with supporting project information. The Village will be informed of all comments received and consulted on appropriate responses.
        b. 1-on-1 meetings (2 CBBEL attendees) with project stakeholders. Included in this sub task are meetings (up to 4 meetings as described below) with:
            1. Village Board of Trustees meetings (2),
            2. Contingency Stakeholder meetings with individual property owners related to proposed acquisition and impacts (2),

D. Internal Meetings / Coordination
    a. Internal team meetings will be held bi-weekly through the duration of the project (18 month duration).

E. Workshops
    a. CBBEL will provide attendance at milestone design workshops. It is planned that there will be two (2) milestone design workshops with two CBBEL attendees.

F. Site Visits
    a. This task includes two (2) site visits with two staff members for each visit (5 hours per visit). The site visits will be utilized at logical points during the design development process.

G. External Coordination and Meetings
    a. This task includes external coordination via emails and 1-on-1 coordination meetings (2 CBBEL attendees) with:
        a. IDOT for IL 62 ROW Involvement (2 meetings)
        b. Permitting Agency (MWRD, etc.) (4 meetings)
        c. Roadway utility companies (2 meetings)
        d. Miscellaneous (4 meetings)

H. Project Updates
        a. Project updates will be provided for the Village Newsletter. Ten project updates will be provided. No Public Information Meeting is included.

I. QA /QC
    a. CBBEL will perform an internal QA/QC review of the plans, specifications and cost estimates led by an experienced designer that is not associated with the project's day-to-day plan development.
    b. The QA/QC Manager will perform a comprehensive evaluation of the following items throughout the design process.
        i. Scoping/field checks
        ii. Submittals
        iii. Design calculations
        iv. Computer inputs/outputs
        v. Documentation of decisions and directives
        vi. Pay items and quantity calculations
        vii. Project records
        viii. Compliance statements
        ix. Pre-Final and Final Plan format and content
    c. The Project Manager manages the overall project quality control's process and, through the QA/QC Manager, assigns qualified senior quality reviewers for pending deliverables as required.

Task 2 – Supplemental Topographic & Existing Right-of-Way Survey:

A. CBBEL will perform supplemental topographic survey of the project area where the proposed improvement plan goes beyond the original survey limits as shown in Figure 1. This task includes recovery and tie-in to existing control monumentation, locating all pavements, utilities, drainage structures, and trees within project limits. Research and analyze record and field data to compute approximate right-of-way:

- Thoreau Drive north of Drummer Drive for the proposed multi-use path and utilities extension.
- Schaumburg Convention Center parking lot at proposed underground detention and parking lot replacement.
- Pond to be filled at the southeast corner or Meacham and Thoreau.
- Pond areas within the embrace to the normal water line. The feature pond directly north of the Renaissance Hotel is not included in the survey limits. This survey can be completed under a separate contract with the Streetscape Design.

i. Horizontal Control: Utilizing state plane coordinates, CBBEL will set recoverable primary control utilizing state of the art GPS equipment based on recovery of previously established control monumentation & NGS Control Monumentation (NAD ’83, Illinois East Zone 1201).

ii. Vertical Control: CBBEL will establish benchmarks and assign elevations to the horizontal control points. This will be based on GPS NGS Control Monumentation (NAVD’88 vertical control datum).

iii. Existing Right-of-Way: CBBEL will establish the approximate existing right-of-way of the roadways within the project limits based on monumentation found in the field, plats of highways, subdivision plats and any other available information.

iv. Topographic Survey: CBBEL will field locate all pavements, driveways, bike path, curb and gutters, pavement markings, signs, manholes, utility vaults, drainage structures, utilities, driveway culverts, crossroad culverts, etc. within the project limits (as per attached exhibit).

v. Cross Sections: CBBEL will survey cross sections along the project limits at 50’ intervals, at driveways, and at all other grade controlling features within the areas of full and parkway topographic survey, as described above. Survey will be obtained 10 feet beyond the existing right-of-way line, where possible.

vi. Utility Survey and Coordination: All existing storm and sanitary sewers will be surveyed to determine rim and invert elevations and pipe sizes. Above-ground facilities of any additional underground utilities including water main, gas, electric, cable, etc. will also be located.

vii. Geotechnical Borings: Geotechnical borings will be picked up.

viii. Base Mapping: CBBEL will compile all of the above information onto base maps at 1”=20’ scale that is representative of existing conditions for use as the base sheet. Initial drafting will be performed with Microstation.

B. Survey for Plat of Dedication

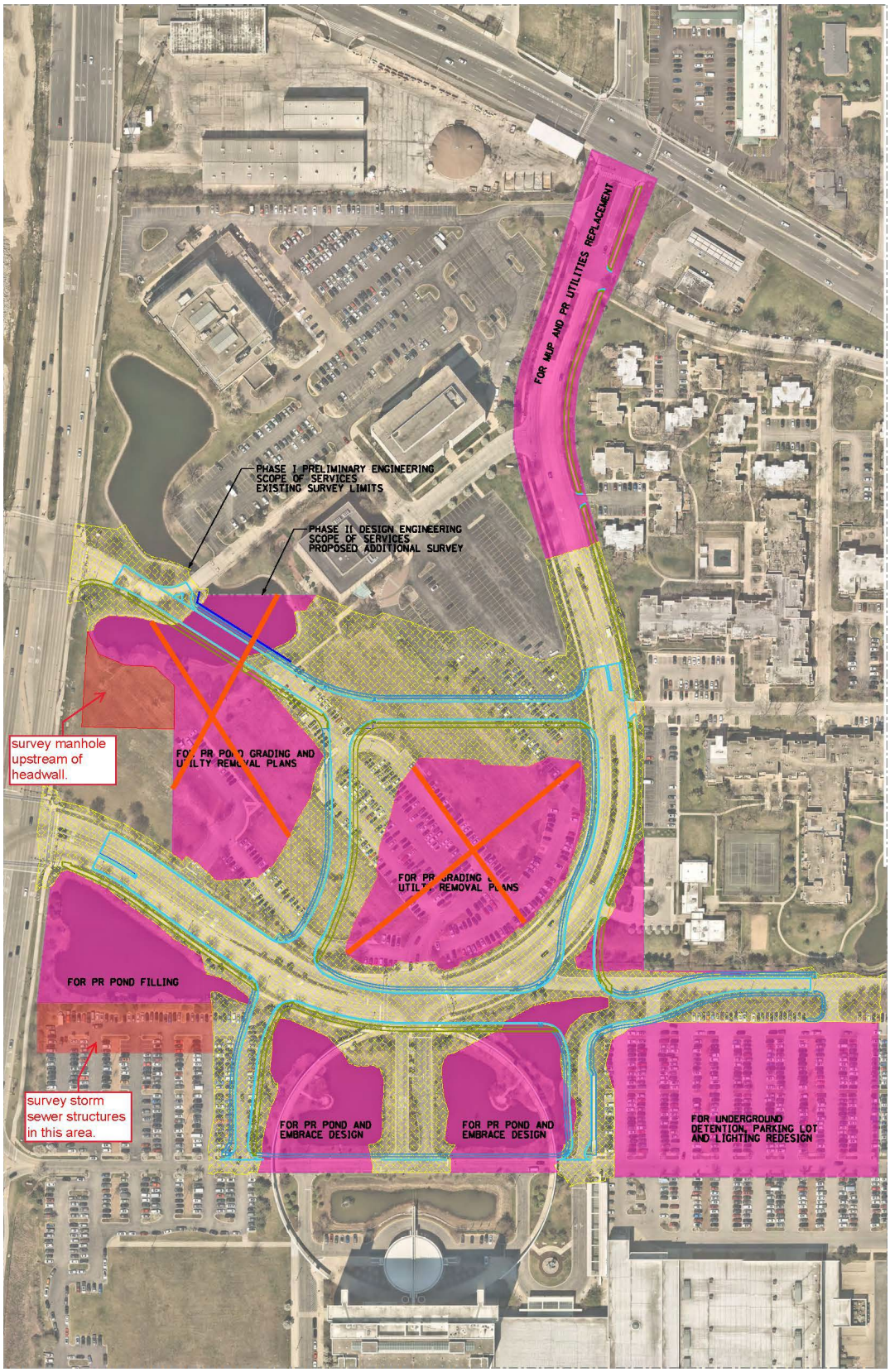

Figure 1 – Survey Limits

Task 3 – JULIE Utility Coordination:

CBBEL will coordinate with utility owners and with JULIE Utility Coordination to retrieve atlas information for all applicable underground utilities including water main, gas, electric, cable, etc. CBBEL will compile all Utility Atlas information into the base map. Locations of existing utilities /obstructions / systems shown on the base map are the compilation of available utility plans provided by utility owners and JULIE Utility Coordination. All utilities /obstructions / systems may not be shown. Contractor shall be responsible for locating and protecting all underground utilities /obstructions / systems whether or not shown on base map.

Any dry utility relocation required for the construction of the road is not included in the scope of this proposal. CBBEL will contact the utility companies to alert them that their utilities should be relocated. Relocation design is assumed to be completed by the individual utility company and the utility company is likely to request a fee from the Village for the design and relocation of their facilities. In necessary, and if requested, CBBEL can assist with utility relocation design under a separate contract.

Task 4 – Plat of Dedication:

CBBEL will utilize the field reconnaissance in Task 2 and research to establish right-of-way and property lines. Prepare parcel surveys, calculations, and legal descriptions. Draft and submit Plat of Dedication for agency approval. Land acquisition services are included by Santacruz and Associates as a subconsultant for the anticipated land acquisition from 4 parcels.

a. A Plat of Dedication will be prepared based on permitting requirements by Cook County. An anticipated right-of-way acquisition to construct the path widening will be required along the east side of Thoreau Drive.
b. The plat of dedication will include:
    i. Initial coordination with Client.
    ii. Research on the Cook County Clerk's Recording Division website.
    iii. Field recon and survey to locate existing monumentation and boundary evidence, along with limited existing improvements that could dictate the proposed easement location.
    iv. Office calculations and plotting of field and record data.
    v. CAD drafting of the Plat of Dedication for the proposed right-of-way area.
    vi. Write a legal description for the proposed right-of-way area.
    vii. Final review and submittal by an Illinois Professional Land Surveyor.

Task 5 – Geotechnical Investigation and Analysis:

Testing Services Corporation (TSC) will conduct pavement cores and soil borings as required for roadway design. TSC will prepare a geotechnical report with recommendations for pavement design, traffic signals and underground detention. Borings can also be performed in the existing detention basins using a portable rig and a floating modular platform. The basin borings would sample through the sediment/muck till stiff clays are encountered.

The Phase I PESA was completed in December 2024 and no changes to land use have occurred. If necessary, TSC will update the Preliminary Environmental Site Assessment (PESA) completed in Phase I. Then, soil samples from up to four of the borings taken in the previously proposed geotechnical investigation will include analytical testing, the results of which will be presented in the Preliminary Site Investigation (PSI) report. The PSI will determine if the PESA's Recognized Environmental Concerns (RECs) for the identified potentially impacted property will have the potential to affect the condition of the soil encountered during construction. TSC will then complete and stamp form LPC-663 for portions of the project where uncontaminated soils are identified. TSC will obtain one or two pre-certification letters from CCDD fill operations to include in the contract documents.

Task 6 – 60% Preliminary Design:

CBBEL will prepare preliminary engineering plans for the interim conditions only. This includes the exclusion of Drummer Drive, and tying the radius returns for the north legs of the intersection on Thoreau to the existing parking lot.

CBBEL will prepare plan sheets and specifications for the proposed work in accordance with Illinois Department of Transportation standards. The plan sheets and specifications will be submitted to the Village for review. A preliminary estimate of cost for the improvements will also be generated as part of this task. Refer to Exhibit A2 for listing of sheets.

CBBEL will use Illinois Department of Transportation standard pay items or Village standard special provisions where applicable. Otherwise, project-specific special provisions will be written as needed. Preliminary plans and special provisions will be submitted to the Village for review.

A set of preliminary plans will be submitted to utility companies for verification of facilities.

During this task, CBBEL will incorporate the findings from the Water Main Design and Permitting, Sanitary Sewer Design and Permitting, and Drainage Studies, Plans, and Permitting Tasks.

Task 7 – Water Main Design and Permitting:

CBBEL will review existing water main alignment and identify conflicts with proposed improvements. The entirety of the existing water main from Meacham to Algonquin will be designed for replacement with a new 12" water main. The existing 24" water main will remain in service. Coordinate with local agencies and utility providers as needed. CBBEL will submit the 60% preliminary plans to the IEPA to obtain the water main construction permit for any new water main improvements.

Task 8 – Sanitary Sewer Design and Permitting:

CBBEL will review existing sanitary sewer alignment and condition. Identify necessary improvements based on the proposed improvements and coordinate with utility providers. Portions of the sanitary sewer are anticipated to be replaced based on the Thoreau realignment. CBBEL will submit to the IEPA for the sanitary sewer construction permit for any new sanitary main improvements. MWRD Sanitary Sewer Permitting is covered under Task 13.1.

Task 9 – Drainage Studies, Plans, and Permitting:

CBBEL will complete drainage design, including storm sewer sizing, inlet spacing, overland flow path grading, water quality/BMP facility design, and XP-SWMM modeling analysis for the overall stormwater system and proposed detention facility. The drainage design will meet Village of Schaumburg and MWRD requirements. Drainage Plans will be prepared for both Permanent and Temporary Drainage conditions. Two temporary stages are anticipated. Drainage Details, Schedule, Special Provisions, and Estimates are included in this Task. Underground detention design and coordination is covered under Task 15. MWRD Stormwater Permitting is covered under Task 13.1.

Task 10 – Lighting Design:

All existing street lighting along Thoreau Drive from Meacham Road to IL 62 (Algonquin Road) will be removed. New decorative street lighting will be designed for the proposed realigned Thoreau Dr for the same limits. New combination lighting (luminaires on traffic signal poles) will be designed for two new signalized intersections. Temporary lighting will be provided where needed. New receptacles and uplights will be designed for trees along Thoreau Drive for same limits. Existing convention parking lot and lot entrance drive lighting that is in conflict with the underground detention improvements will be removed, relocated, and/or redesigned as required (including lot lights, flood lights, main junction boxes behind signs on E-W street in front of hotel). New parking lot lighting and foundations will be required in the area of the underground detention.

The proposed lighting units will consist of the Village's standard decorative light pole and luminaire. Combination lighting will consist of a cobra head type luminaire.

The design will be in accordance with current IDOT District 1 "General Guidelines for Lighting Design, Plan Preparation, and Highway Lighting by Permit", Municipal Standards, and ANSI-IES RP-8-25 "American National Standard Practice for Roadway Lighting", latest editions.

Preliminary Submittal (Photometric Calculations): CBBEL will meet with the appropriate personnel as required to determine the minimum lighting requirements, preferred lighting equipment and obtain existing lighting information. CBBEL will perform a site visit to obtain information regarding the existing field conditions.

Based on the information collected, lighting photometric calculations will be performed for the temporary and proposed lighting. The calculations will determine the proposed lighting levels for the roadway and signalized intersections. The photometric calculations will be performed using the last version of AGI32 photometric software.

We understand these photometric calculations to include the following:

- Photometric calculations for each individual roadway multi-lane cross section including sidewalk horizontal illuminance calculations.

- Photometric calculations for all signalized intersections.

Based on the photometric calculations and existing/proposed field conditions, a proposed light pole layout will be determined, field verified, and incorporated into a preliminary set of lighting plans. A Preliminary lighting submittal report will be created including a project description, target lighting levels with justification, photometric calculations, and cut sheets of the proposed

lighting equipment. The preliminary report will be submitted along with the preliminary plans for review.

Prefinal Submittal: Proposed lighting plans/detail sheets and specifications will be prepared. The plan sheets will include the locations of the lighting units along with the controller, electric cables/raceways, and hand holes. Detail drawings will include light pole and luminaire, concrete foundation, pole handhole wiring diagram, one-line circuit diagram, handhole and conduit installation details. Detailed specifications will be prepared along with the appropriate Municipal/IDOT standards. The plans/details, special provisions, and opinion of probable construction cost will be prepared and submitted for review. This task will also include coordination with ComEd for the installation of new electric service(s) and removal of existing service(s).

Final Submittal: CBBEL will respond to review comments, and revise design as required.

Exclusions:

- Event space lighting or electric
- Private parking lot lighting modifications
- New N-S street lighting
- New Drummer Drive lighting
- Fiber conduit
- EV chargers
- CCTV cameras
- Modifications to electrical or pumps for ponds.
- RFI's, shop drawing review, construction assistance

Task 11 – Irrigation Design:

It is anticipated that the existing irrigation system will be modified along Thoreau with the realignment and reconstruction of Thoreau Drive. CBBEL will compile the existing irrigation system design based on information gathered from a site visit and any available Village records.

Design plans, specifications and an estimate will be prepared for the modification of the existing irrigation system to be operational within the proposed roadway and utility improvements.

Task 12 – 90% Pre-Final Design:

Based on comments provided by the Village, the permitting agencies, and coordination with utility companies, CBBEL will submit 90% preliminary plans and construction documents for review. CBBEL will write a separate disposition of comments to address each reviewers' comments. Quantities will be submitted for inclusion in the cost estimate. Refer to Exhibit A2 for listing of sheets.

IEPA submittals will be made during this task.

Task 13 – Environmental Studies and Permitting:

CBBEL will obtain permits and other approvals needed for project construction. Before and during the permit review process, we expect to have meetings with the regulatory agencies and Village. We also expect to prepare responses to comments received during the review process. We have included budget to cover the cost of submittal of two responses to comments. Time for meetings is covered under the separate coordination task.

Special Waste coordination will be completed under the Geotechnical Task

.

Task 13.1 - MWRD Watershed Management Permit (WMP) Application:

A Watershed Management Permit (WMP) will be required from MWRD for the proposed project. CBBEL will prepare the necessary stormwater management calculations for the development in accordance with the Watershed Management Ordinance (WMO) regulations. The intent is to permit the entire Walden International and Schaumburg Convention Center sites for future redevelopment, in addition to the immediate roadway work. CBBEL will compile the information related to the existing and proposed conditions stormwater detention based on allowable release rates, stormwater conveyance, floodplain and compensatory storage analyses, water quality requirements, outfalls, and culvert sizing. Permit submittal support documentation included in this task includes:

- Complete applicable Forms, Schedules, and Certificates.
    - WMO Permit Application (Schedule A, B and C)
    - WMO Schedule D (Stormwater management)
    - Current survey of property
    - WMO Schedule P (Soil erosion and sediment control)
    - Summary Report
    - Signed and sealed engineering plans
- Comply with WMO stormwater conveyance, volume control, and stormwater detention requirements and provide supporting documentation.
- Verify floodplain fill and compensatory storage calculations.
- Incorporate Best Management Practices with the project to satisfy water quality requirements for the WMP and other applicable permit(s).
- Complete riparian environment and wetland/buffer impact documentation and hydrologic analysis.
- Design appropriate Soil Erosion and Sediment Control practices.
- Prepare documentation for qualified (sanitary) sewer relocations/additions.
- Provide plan set with appropriate Notes and Details per MWRD guidance.

It is our understanding that MWRD will not charge review fees for public not-for-profit projects and therefore no review fees are included in the fee for this task.

Task 13.2 – Updated Wetland Report & Section 404 Clean Water Act Coordination:

It is anticipated that wetlands and other surface waters will be impacted as part of the proposed improvements. Based on preliminary coordination with the US Army Corps of Engineers (USACE), there do not appear to be any USACE jurisdictional wetlands/waters of the US at the project site. We will coordinate with the USACE to obtain a Letter of No Objection for the project, as necessary. Although unlikely based on previous coordination with the USACE, if necessary, preparation of a Nationwide Permit Application or Individual Section 404 Clean Water Act Permit application will require a supplemental proposal to cover the cost of additional tasks, including a request for Section 401 Clean Water Act Individual Water Quality Certification.
This task also includes a field visit and updating the Phase I wetland report to reflect anticipated changes to the project limits (i.e., where the proposed improvements extend beyond the original survey limits).

Task 13.3 – Historic Preservation Coordination:

Based on preliminary coordination with the State Historic Preservation Office (SHPO), no historic properties are anticipated to be affected for the proposed improvements. CBBEL will coordinate with applicable regulatory agencies in Phase II, as necessary, to determine if any additional coordination with the SHPO is required to comply with Section 106 of the National Historic Preservation Act. This task includes a project notification submittal to the SHPO, if required.

Task 13.4 – Threatened and Endangered Species Coordination:

Threatened and Endangered (T&E) species review/coordination was completed in Phase I. However, T&E species clearances are typically valid for two years or less and will likely need to be renewed during the permit process and prior to the start of construction. This task includes a resource review and coordination to update the project clearance through the IDNR Ecological Compliance Assessment Tool (EcoCAT) website and the USFWS Information for Planning and Consultation (IPaC) system. This task does not include a Bridge Bat Assessment or detailed search for T&E species.

Task 13.5 – Coordination with North Cook County Soil & Water Conservation District:

This task includes preparation of a submittal to the North Cook County Soil & Water Conservation District to obtain approval of the Soil Erosion and Sediment Control Plan, if required by regulatory agencies as part of the permitting process. Preparation of the Soil Erosion and Sediment Control Plan is included under a separate task.

Task 13.6 – Best Management Practice Design Assistance:

CBBEL Environmental Resource Department Staff will assist the site civil engineer in the design of Best Management Practices (BMPs) to minimize potential impacts to downstream wetlands and other surface waters from stormwater pollutants. This assistance will include BMP options, preparation of concept BMP design, and preparation of short and long-term maintenance and monitoring plans, as needed.

Task 13.7 – Prepare the Storm Water Pollution Prevention Plan:

CBBEL will prepare a Storm Water Pollution Prevention Plan (SWPPP) in accordance with Part IV of the General National Pollutant Discharge Elimination System (NPDES) Permit No ILR10. Please note the completion of this task will require narrative, Soil Erosion and Sediment Control

Plans (to be completed under a separate task), and signed certification statements from all contractors, subcontractors, and the operator as identified in the SWPPP.

The SWPPP is part of the Notice of Intent (NOI) submitted to the Illinois Environmental Protection Agency (IEPA) to obtain coverage under the General NPDES ILR10 Permit. It is anticipated that the NOI will be submitted by others as part of Phase III (after a Contractor has been selected). CBBEL will assist with the preparation of the NOI, as requested. The NOI requires documentation of historic preservation and T&E species compliance. As previously stated, historic preservation and T&E species coordination will be completed under separate tasks.

Task 13.8 – Prepare an IDOT Highway Access Permit application for work in the IL 62 ROW:

It is assumed that a Drainage Connection Checklist will not be required for the limited sidewalk widening proposed at the IL 62 intersection.

Task 14: Traffic Studies and Permitting:

CBBEL will prepare pre-final and final traffic signal plans, technical specifications, and an engineer's cost estimate for the new traffic signal installations at Thoreau Drive and new N-S Street as well as Thoreau Drive and the new Convention Center East intersections. Consideration will be given to the Thoreau Drive and new N-S Street intersection interim conditions (south leg only on N-S Street) to ensure equipment is placed and sized properly to accommodate future conditions (both north and south legs on N-S Street). The north leg will temporarily tie into the existing parking area north of Thoreau until further development.

The plans will be developed based on current and applicable IDOT, Village, and MUTCD design criteria and standards.

Task 14.1 - Base Sheet Preparation:

CBBEL will prepare base sheets at a scale of 1" = 20' for the traffic signal installation plans using the survey collected and aerial data as needed. A scale of 1" = 50' for the traffic signal interconnect plans will be used as well.

Task 14.2 - Traffic Signal Removal Plan:

The existing traffic signal installation at the intersection of Thoreau Drive and Convention Center Drive will need to be removed as part of the project. CBBEL will development removal plans with the appropriate notes detailing the equipment to be returned to the Village, relocated to the proposed installations, or disposed of outside the project limits. This task includes a site visit to create an inventory of the existing traffic signal equipment.

Task 14.3 - Temporary Traffic Signal Plans:

This task also includes development of temporary signal plans should the need arise during the MOT staging to maintain traffic control for Convention Center events. This task includes the temporary traffic signal layout, temporary cable plan, temporary phasing diagrams, construction notes, and temporary electric service requirements.

Task 14.4 - Traffic Signal Installation Plans:

The permanent traffic signal plan sheets for the Thoreau Drive at new N-S Street and the Thoreau Drive and the new Convention Center East intersections will include the proposed traffic signal installation plans, proposed cable plans, proposed traffic signal phasing diagrams, accessible pedestrian signals and pushbutton construction notes, detection details and notes,

emergency vehicle preemption sequence, grounding details, electric service requirements, and schedule of quantities. Combination mast arms with lighting fixtures will require additional coordination which has been included in this task as well. All plans will be developed in accordance with IDOT District One design policy and incorporate Village requested items. CBBEL will also coordinate with the appropriate ComEd representative to determine the power source for the traffic signal.

Task 14.5 - Traffic Signal Modification Plan:

The existing traffic signal installation at the intersection of IL 62 (Algonquin Road) and Thoreau Drive may require accessible pedestrian signals (APS) pushbutton upgrades with the extension of the multi-use path along the intersection's south approach. This task includes developing plans for the removal of the existing pushbuttons and the installation of APS. This task includes coordinating with IDOT for a permit submittal so the Contractor can complete any required work within the State ROW. The APS pushbuttons will be placed based on PROWAG and IDOT requirements.

Task 14.6 - Temporary Traffic Signal Interconnect Plans:

This task includes developing temporary traffic signal interconnect plans and temporary interconnect schematic to provide communication between the temporary traffic signal installations and the Meacham Road closed loop system.

Task 14.7 - Traffic Signal Interconnect Plans:

This task includes conducting a site visit and field verify existing roadside conditions for the traffic signal interconnect. CBBEL anticipates interconnecting the two new signalized intersections to the Meacham Road closed-loop system. The traffic signal interconnect plans will include conduit installation with fiber optic cable to maintain communication with the Meacham Road system master controller.

Task 14.8 - Traffic Signal Specifications and Estimate:

This task includes assembling and developing traffic signal special provisions for the project for the purpose of bidding the project. Standard IDOT and Village special provisions will be used as applicable. In addition, CBBEL will provide an engineer's opinion of probable construction cost estimate for the plan set with each PS&E submittal for the Village's information.

Task 15: Underground Detention Design and Coordination:

CBBEL will finalize underground detention system design as required, including incorporation of water quality BMPs and modification to outlet systems as appropriate. Coordinate with system subconsultant/manufacturer for integration into design plans. CBBEL will work with and utilize StormTrap's proprietary design and details to include in the bid documents. See StormTrap CSI specification for SingleTrap on a stone base for more information. Structural details may be required over the StormTrap units for parking lot lighting improvements if the StormTrap cell layout cannot accommodate the pole placement. It is anticipated that the Village will install all of the underground detention in this design for future development which will impact detention.

Task 16: Land Acquisition Services:

Santacruz Land Acquisitions will provide land acquisition services for the 4 parcels where the proposed path widening will encroach outside of the right-of-way. Santacruz will provide

appraisals, review appraisals, and lead negotiations for the four projected parcels affected by the path widening.

Task 17 – Final Plans, Specifications and Estimates:

Upon meeting with the Village to review their comments on the 90% submittal, we will revise and finalize the contract documents and cost estimate. We will provide the plans, specifications and estimate to the Village in electronic format. During this task, the exact letting date will be determined and an estimated construction schedule will be provided. Refer to Exhibit A2 for listing of sheets.

Task 18 – Bidding Assistance:

If it decided by the Village that the project is to be put out for public bidding, CBBEL will advertise to prospective bidders, distribute plans and specifications to all bidders, and hold a public bid opening. CBBEL will review and tabulate all qualified bids proposals and make a recommendation of award.

SCOPE ASSUMPTIONS / EXCLUSIONS

Consulting services relating to any of the following tasks may be completed by CBBEL if negotiated under a separate contract for an additional fee, but are presently specifically excluded from this Agreement:

- Construction Administration Services
- Construction Observation Services
- Request For Information Review and Response
- Intersection Improvements at Algonquin Road
- Boundary/Land Acquisition Survey, Plats of Easement, and Plat of Re-Subdivision
- Site Inspections and/or site inspection approvals are not included. This would include items such as proof rolling approval.
- Material testing (concrete/asphalt) are not included.
- Dry Utility Relocation Oversite are not included.

ESTIMATE OF FEE

CBBEL proposes a total fee as outlined in the attached Cost Estimate of Consultant Services and Exhibit A. A manhour estimate is provided in Exhibit A. The detailed fee is provided in the attached Cost Estimate of Consultant Services. Direct costs are included within the proposed fee.

Thank you for the opportunity to assist with this project.

Please sign and return one copy of this agreement as an indication of acceptance and notice to proceed. Please feel free to contact us anytime.

Sincerely,



Michael Kerr, PE
President

THIS PROPOSAL AND GENERAL TERMS AND CONDITIONS ACCEPTED FOR THE VILLAGE OF SCHAUMBURG:

BY: _____

TITLE: _____

DATE: _____

Encl. Exhibit A1 – Work Hour Estimate
Exhibit A2 - Site Contract Plan Work Hour Estimate
Cost Estimate of Consultant Services (CECS)

NJM
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Illinois Department of Transportation

EXHIBIT D

COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

FIXED RAISE

Local Public Agency	County	Section Number
Village of Schaumburg	Cook	

Prime Consultant (Firm) Name	Prepared By	Date
Christopher B. Burke Engineering, Ltd.	Nick Morel	5/22/2026

Consultant / Subconsultant Name	Job Number
Christopher B. Burke Engineering, Ltd.	

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

Design Services for Thoreau Drive.

PAYROLL ESCALATION TABLE

CONTRACT TERM	**18**	**MONTHS**	**OVERHEAD RATE**	**165.00%**
START DATE	**7/1/2026**		**COMPLEXITY FACTOR**	**0**
RAISE DATE	**1/1/2027**		**% OF RAISE**	**3.00%**
END DATE	12/31/2027			

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	7/1/2026	1/1/2027	6	33.33%
1	1/2/2027	1/1/2028	12	68.67%

The total escalation = 2.00%

Local Public Agency	County	Section Number
Village of Schaumburg	Cook	

Consultant / Subconsultant Name	Job Number
Christopher B. Burke Engineering, Ltd.	

PAYROLL RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET FIXED RAISE

MAXIMUM PAYROLL RATE	**90.00**
ESCALATION FACTOR	**2.00%**

CLASSIFICATION	IDOT PAYROLL RATES ON FILE	CALCULATED RATE
Engineer VI	$87.00	$88.74
Engineer V	$73.73	$75.20
Engineer IV	$60.59	$61.80
Engineer III	$46.49	$47.42
Engineer I/II	$39.08	$39.86
Survey V	$90.00	$90.00
Survey IV	$81.68	$83.31
Survey III	$70.50	$71.91
Survey II	$58.00	$59.16
Survey I	$42.50	$43.35
Engineering Technician V	$76.15	$77.67
Engineering Technician IV	$57.28	$58.43
Engineering Technician III	$50.50	$51.51
Engineering Technician I/II	$36.40	$37.13
CAD Manager	$75.65	$77.16
CAD Technician II	$56.31	$57.44
CAD Technician I	$28.33	$28.90
GIS Specialist III	$63.00	$64.26
Landscape Architect II	$72.00	$73.44
Environmental Resource Specialist V	$79.21	$80.79
Environmental Resource Specialist IV	$65.80	$67.12
Environmental Resource Specialist III	$44.08	$44.96
Environmental Resource Specialist I/II	$34.00	$34.68
Environmental Resource Technician	$48.50	$49.47
Landscape Designer I/II	$34.00	$34.68
Transportation Planner III	$62.50	$63.75
Engineering Intern	$20.92	$21.34

Local Public Agency	County	Section Number
Village of Schaumburg	Cook	

Consultant / Subconsultant Name	Job Number
Christopher B. Burke Engineering, Ltd.	

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost (Up to state rate maximum)			$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	520	$0.73	$377.00
Vehicle Owned or Leased	$32.50/half day (4 hours or less) or $65/full day	20	$65.00	$1,300.00
Vehicle Rental	Actual Cost (Up to $55/day)			$0.00
Tolls	Actual Cost	80	$1.50	$120.00
Parking	Actual Cost			$0.00
Overtime	Premium portion (Submit supporting documentation)			$0.00
Shift Differential	Actual Cost (Based on firm's policy)			$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)	5	$35.00	$175.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			$0.00
Project Specific Insurance	Actual Cost			$0.00
Monuments (Permanent)	Actual Cost			$0.00
Photo Processing	Actual Cost			$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			$0.00
CADD	Actual Cost (Max $15/hour)			$0.00
Web Site	Actual Cost (Submit supporting documentation)			$0.00
Advertisements	Actual Cost (Submit supporting documentation)			$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			$0.00
Recording Fees	Actual Cost	1	$2,500.00	$2,500.00
Transcriptions (specific to project)	Actual Cost			$0.00
Courthouse Fees	Actual Cost			$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Utliity Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Testing of Soil Samples	Actual Cost			$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)			$0.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Meeting Exhibits Boards	Actual Cost	1	$2,000.00	$2,000.00
Geotech		1	$50,000.00	$50,000.00
Land Acquisition		1	$44,200.00	$44,200.00
				$0.00
			TOTAL DIRECT COSTS:	**$100,672.00**

Local Public Agency
Village of Schaumburg

County
Cook

Section Number

Consultant / Subconsultant Name
Christopher B. Burke Engineering, Ltd.

Job Number

COST ESTIMATE WORKSHEET

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

OVERHEAD RATE 165.00%

COMPLEXITY FACTOR 0

TASK	DIRECT COSTS (not included in row totals)	STAFF HOURS	PAYROLL	OVERHEAD & FRINGE BENEFITS	FIXED FEE	SERVICES BY OTHERS	TOTAL	% OF GRAND TOTAL
1. Project Coordinaiton	2,000	540	37,016	61,076	12,215		110,307	10.71%
2. Supplemental Topo	1,972	320	18,442	30,429	6,086		54,957	5.34%
3. Julie Utility Coordination		28	1,703	2,810	562		5,075	0.49%
4. Plat of Dedication	2,500	60	4,760	7,854	1,571		14,185	1.38%
5. Geotechnical Investigation	50,000	8	602	993	199		1,794	0.17%
6. 60% Preliminary Design		1093	69,365	114,453	22,891		206,709	20.07%
7. Water Main Design and Permitting		320	14,511	23,943	4,789		43,243	4.20%
8. Sanitary Sewer Design and Permitting		68	3,588	5,921	1,184		10,693	1.04%
9. Drainage Study and Permitting		554	31,005	51,158	10,232		92,395	8.97%
10. Lighting Design		594	29,542	48,744	9,749		88,035	8.55%
11. Irrigation Design		54	4,061	6,701	1,340		12,102	1.17%
12. 90% Pre-Final Design		415	29,168	48,127	9,625		86,920	8.44%
13. Environmental Studies and Permitting		341	21,009	34,664	6,933		62,606	6.08%
14. Traffic Studies and Permitting		522	31,832	52,523	10,505		94,860	9.21%
15. Underground Detention Design Coordination		44	3,523	5,812	1,162		10,497	1.02%
16. Land Acquisition Services	44,200	16	1,203	1,985	397		3,585	0.35%
17. Final Plans		136	8,370	13,810	2,762		24,942	2.42%
18. Bidding Assistance		36	2,142	3,534	707		6,383	0.62%
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
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			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
			-	-	-		-	
Subconsultant DL							$0.00	
Direct Costs Total ===>	$100,672.00						**$100,672.00**	9.77%
TOTALS		5149	311,842	514,537	102,909	-	1,029,960	100.00%

Local Public Agency
Village of Schaumburg

County
Cook

Section Number

Consultant / Subconsultant Name
Christopher B. Burke Engineering, Ltd.

Job Number

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			1. Project Coordinaiton			2. Supplemental Topo			3. Julie Utility Coordination			4. Plat of Dedication			5. Geotechnical Investigation		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Engineer VI	88.74	88.0	1.71%	1.52	16	2.96%	2.63												
Engineer V	75.20	1,866.0	36.24%	27.25	300	55.56%	41.78				4	14.29%	10.74				8	100.00%	75.20
Engineer IV	61.80	384.0	7.46%	4.61	90	16.67%	10.30												
Engineer III	47.42	911.0	17.69%	8.39															
Engineer I/II	39.86	1,019.0	19.79%	7.89	78	14.44%	5.76												
Survey V	90.00	32.0	0.62%	0.56				8	2.50%	2.25				24	40.00%	36.00			
Survey IV	83.31	16.0	0.31%	0.26				16	5.00%	4.17									
Survey III	71.91	40.0	0.78%	0.56				16	5.00%	3.60				24	40.00%	28.76			
Survey II	59.16	104.0	2.02%	1.19				104	32.50%	19.23									
Survey I	43.35	104.0	2.02%	0.88				104	32.50%	14.09									
Engineering Technician V	77.67	0.0																	
Engineering Technician IV	58.43	24.0	0.47%	0.27							24	85.71%	50.08						
Engineering Technician III	51.51	0.0																	
Engineering Technician I/II	37.13	0.0																	
CAD Manager	77.16	136.0	2.64%	2.04	8	1.48%	1.14	40	12.50%	9.65				8	13.33%	10.29			
CAD Technician II	57.44	0.0																	
CAD Technician I	28.90	16.0	0.31%	0.09				16	5.00%	1.44									
GIS Specialist III	64.26	28.0	0.54%	0.35	8	1.48%	0.95	16	5.00%	3.21				4	6.67%	4.28			
Landscape Architect II	73.44	0.0																	
Environmental Resource S	80.79	100.0	1.94%	1.57	40	7.41%	5.98												
Environmental Resource S	67.12	148.0	2.87%	1.93															
Environmental Resource S	44.96	78.0	1.51%	0.68															
Environmental Resource S	34.68	0.0																	
Environmental Resource T	49.47	55.0	1.07%	0.53															
Landscape Designer I/II	34.68	0.0																	
Transportation Planner III	63.75	0.0																	
Engineering Intern	21.34	0.0																	
TOTALS		5149.0	100%	$60.56	540.0	100.00%	$68.55	320.0	100%	$57.63	28.0	100%	$60.82	60.0	100%	$79.34	8.0	100%	$75.20

Local Public Agency
Village of Schaumburg

County
Cook

Section Number

Consultant / Subconsultant Name
Christopher B. Burke Engineering, Ltd.

Job Number

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

PAYROLL CLASSIFICATION	AVG HOURLY RATES	6. 60% Preliminary Design			7. Water Main Design and Permitting			8. Sanitary Sewer Design and Permitting			9. Drainage Study and Permitting			10. Lighting Design			11. Irrigation Design		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Engineer VI	88.74	16	1.46%	1.30															
Engineer V	75.20	620	56.72%	42.66							184	33.21%	24.98	121	20.37%	15.32	54	100.00%	75.20
Engineer IV	61.80				80	25.00%	15.45	40	58.82%	36.35									
Engineer III	47.42	213	19.49%	9.24							320	57.76%	27.39	210	35.35%	16.76			
Engineer I/II	39.86	204	18.66%	7.44	240	75.00%	29.90	28	41.18%	16.41	50	9.03%	3.60	263	44.28%	17.65			
Survey V	90.00																		
Survey IV	83.31																		
Survey III	71.91																		
Survey II	59.16																		
Survey I	43.35																		
Engineering Technician V	77.67																		
Engineering Technician IV	58.43																		
Engineering Technician III	51.51																		
Engineering Technician I/II	37.13																		
CAD Manager	77.16	40	3.66%	2.82															
CAD Technician II	57.44																		
CAD Technician I	28.90																		
GIS Specialist III	64.26																		
Landscape Architect II	73.44																		
Environmental Resource Spe	80.79																		
Environmental Resource Spe	67.12																		
Environmental Resource Spe	44.96																		
Environmental Resource Spe	34.68																		
Environmental Resource Tec	49.47																		
Landscape Designer I/II	34.68																		
Transportation Planner III	63.75																		
Engineering Intern	21.34																		
TOTALS		1093.0	100%	$63.46	320.0	100%	$45.35	68.0	100%	$52.77	554.0	100%	$55.97	594.0	100%	$49.73	54.0	100%	$75.20

Local Public Agency
Village of Schaumburg

County
Cook

Section Number

Consultant / Subconsultant Name
Christopher B. Burke Engineering, Ltd.

Job Number

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

PAYROLL CLASSIFICATION	AVG HOURLY RATES	12. 90% Pre-Final Design			13. Environmental Studies and Permitting			14. Traffic Studies and Permitting			15. Underground Detention Design Coordination			16. Land Acquisition Services			17. Final Plans		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Engineer VI	88.74							32	6.13%	5.44	24	54.55%	48.40						
Engineer V	75.20	315	75.90%	57.08				128	24.52%	18.44	16	36.36%	27.35	16	100.00%	75.20	80	58.82%	44.24
Engineer IV	61.80							174	33.33%	20.60									
Engineer III	47.42							148	28.35%	13.44	4	9.09%	4.31				16	11.76%	5.58
Engineer I/II	39.86	60	14.46%	5.76				40	7.66%	3.05							40	29.41%	11.72
Survey V	90.00																		
Survey IV	83.31																		
Survey III	71.91																		
Survey II	59.16																		
Survey I	43.35																		
Engineering Technician V	77.67																		
Engineering Technician IV	58.43																		
Engineering Technician III	51.51																		
Engineering Technician I/II	37.13																		
CAD Manager	77.16	40	9.64%	7.44															
CAD Technician II	57.44																		
CAD Technician I	28.90																		
GIS Specialist III	64.26																		
Landscape Architect II	73.44																		
Environmental Resource Specialist V	80.79				60	17.60%	14.22												
Environmental Resource Specialist IV	67.12				148	43.40%	29.13												
Environmental Resource Specialist II	44.96				78	22.87%	10.28												
Environmental Resource Specialist I/	34.68																		
Environmental Resource Technician	49.47				55	16.13%	7.98												
Landscape Designer I/II	34.68																		
Transportation Planner III	63.75																		
Engineering Intern	21.34																		
TOTALS		415.0	100%	$70.28	341.0	100%	$61.61	522.0	100%	$60.98	44.0	100%	$80.06	16.0	100%	$75.20	136.0	100%	$61.54

Local Public Agency
Village of Schaumburg

County
Cook

Section Number

Consultant / Subconsultant Name
Christopher B. Burke Engineering, Ltd.

Job Number

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

PAYROLL CLASSIFICATION	AVG HOURLY RATES	18. Bidding Assistance																	
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Engineer VI	88.74																		
Engineer V	75.20	20	55.56%	41.78															
Engineer IV	61.80																		
Engineer III	47.42																		
Engineer I/II	39.86	16	44.44%	17.72															
Survey V	90.00																		
Survey IV	83.31																		
Survey III	71.91																		
Survey II	59.16																		
Survey I	43.35																		
Engineering Technician V	77.67																		
Engineering Technician IV	58.43																		
Engineering Technician III	51.51																		
Engineering Technician I/II	37.13																		
CAD Manager	77.16																		
CAD Technician II	57.44																		
CAD Technician I	28.90																		
GIS Specialist III	64.26																		
Landscape Architect II	73.44																		
Environmental Resource Sp	80.79																		
Environmental Resource Sp	67.12																		
Environmental Resource Sp	44.96																		
Environmental Resource Sp	34.68																		
Environmental Resource Te	49.47																		
Landscape Designer I/II	34.68																		
Transportation Planner III	63.75																		
Engineering Intern	21.34																		
TOTALS		36.0	100%	$59.50	0.0	0%	$0.00	0.0	0%	$0.00	0.0	0%	$0.00	0.0	0%	$0.00	0.0	0%	$0.00

Christopher B. Burke Engineering, Ltd.

WORK HOUR ESTIMATE

SCHAUMBURG THOREAU DRIVE
Design Engineering Services
EXHIBIT A1 - Work Hour Estimate

TASK	DESCRIPTION	TOTAL WORK HOURS	CONSULTANT CBB	CONSULTANT -
1	**PROJECT COORDINATION**			
a	Project Management	144	144	-
b	Progress Reports	18	18	-
c	Project Team Meetings	36	36	-
d	Internal Meetings / Coordination	78	78	-
e	Workshops	30	30	-
f	Site Visits	28	28	-
g	External Coordination Meetings & Agency Coordination	48	48	-
h	Project Updates	30	30	-
i	QA / QC	128	128	-
	SUBTOTAL	**540**	**540**	**-**
2	**SUPPLEMENTAL TOPO**			
a	General Data Collection & GIS Database	260	260	-
b	Plat of Dedication	60	60	-
	SUBTOTAL	**320**	**320**	**-**
3	**JULIE UTILITY COORDINATION**			
a	Letter Submittals	4	4	-
b	Draft Atlas'	24	24	-
	SUBTOTAL	**28**	**28**	**-**
4	**PLAT OF DEDICATION**			
A	Plat Preparation	60	60	-
	SUBTOTAL	**60**	**60**	**-**
5	**GEOTECHNICAL INVESTIGATION**			
b	Review Soils Report	8	8	-
	SUBTOTAL	**8**	**8**	**-**
6	**60% PRELIMINARY ENGINEERING DESIGN**			
a	Plans, Specifications and Estimates - Refer to Exhibit A2 for detail	1,093	1,093	-
	SUBTOTAL	**1,093**	**1,093**	**-**
7	**WATER MAIN DESIGN AND PERMITTING**			
a	Design	60	312	-
b	IEPA Application and Submittal	8	8	-
	SUBTOTAL	**68**	**320**	**-**

SCHAUMBURG THOREAU DRIVE
Design Engineering Services
EXHIBIT A1 - Work Hour Estimate

TASK	DESCRIPTION	TOTAL WORK HOURS	CONSULTANT	
			CBB	-
8	**SANITARY DESIGN AND PERMITTING**			
a	Design	60	60	-
b	IEPA Application and Submittal	8	8	-
	SUBTOTAL	**68**	**68**	**-**
9	**DRAINAGE STUDY AND PERMITTING**			
a	Drainage Studies	234	234	
a	Drainage Plans and Staging	320	320	-
	SUBTOTAL	**554**	**554**	**-**
10	**LIGHTING DESIGN**			
a	Preliminary Submittal (Photometric Calculations	236	236	-
b	Prefinal Submittal	326	326	-
c	Final Submittal	32	32	-
	SUBTOTAL	**594**	**594**	**-**
11	**IRRIGATION DESIGN**			
a	Field Recon	8	8	-
b	Design	46	46	-
	SUBTOTAL	**54**	**54**	**-**
12	**90% PRE-FINAL DESIGN**			
a	Plans, Specifications and Estimates - Refer to Exhibit A2 for detail	415	415	-
	SUBTOTAL	**415**	**415**	**-**
13	**ENVIRONMENTAL STUDIES & PERMITTING**			
a	MWRD WMP Application	145	145	-
b	Updated Wetland Report	20	20	-
c	Historic Preservation Coordination	16	16	-
d	Threatened and Endangered Species Coordination	16	16	-
e	Coordination with North Cook County Soil & Water Conservation District	16	16	-
f	Best Management Practice Design Assistance	48	48	-
g	Prepare the Storm Water Pollution Prevention Plan	48	48	-
h	Prepare an IDOT Highway Access Permit application for work in the IL 62 ROW	32	32	-
	SUBTOTAL	**341**	**341**	**-**

Christopher B. Burke Engineering, Ltd.

WORK HOUR ESTIMATE

SCHAUMBURG THOREAU DRIVE
Design Engineering Services
EXHIBIT A1 - Work Hour Estimate

TASK	DESCRIPTION	TOTAL WORK HOURS	CONSULTANT CBB	CONSULTANT -
14	**TRAFFIC STUDIES & PERMITTING**			
a	Base Sheet Preparation	20	20	-
b	Traffic Signal Removal Plan	24	24	-
c	Temporary Traffic Signal Plans	68	68	-
d	Traffic Signal Installation Plans	184	184	-
e	Traffic Signal Modification Plan	98	98	-
f	Temporary Traffic Signal Interconnect Plans	32	32	-
g	Traffic Signal Interconnect Plans	40	40	-
h	Traffic Signal Specifications and Estimate	56	56	-
	SUBTOTAL	**522**	**522**	**-**
15	**UNDERGROUND DETENTION DESIGN COORDINATION**			
a	Plan Review and Coordination	20	20	-
b	Structural Details for Lighting	24	24	-
	SUBTOTAL	**44**	**44**	**-**
16	**LAND ACQUISITION SERVICES**			
a	Review Materials Produced by Santacruz	8	8	-
b	Assist With Materials Requested by Santacruz	8	8	-
	SUBTOTAL	**16**	**16**	**-**
17	**FINAL PLANS**			
a	Plans, Specifications and Estimates - Refer to Exhibit A2 for detail	136	136	-
	SUBTOTAL	**136**	**136**	**-**
18	**BIDDING ASSISTANCE**			
a	Advertise for Bid and Attend Opening	20	20	-
b	Bid Tabulation and Recommendation	16	16	-
	SUBTOTAL	**36**	**36**	**-**
	TOTAL	**4,897**	**5,149**	**-**

Christopher B. Burke Engineering, Ltd.

WORK HOUR ESTIMATE

SCHAUMBURG THOREAU DRIVE

Design Engineering Services

EXHIBIT A2 - Contract Plan Work Hour Estimate (Tasks 6, 12 & 17)

PART	DESCRIPTION	SCALE	SHEET TOTALS (Used to calculate Task 6, 12, 17) TOTAL HOURS PER SHEET	No. Sheets CBB	No. Sheets TOTAL	Total Hours CBB	Total Hours TOTAL	TASK 6 - PRELIMINARY ENG 60% (Used to Calculate Task 6) TOTAL HOURS PER SHEET	70% of Hrs 50% CBB	70% of Hrs 50% TOTAL	TASK 12 - PRE-FINAL 90% (Used to Calculate Task 12) TOTAL HOURS PER SHEET	20% of Hrs 50% CBB	20% of Hrs 50% TOTAL	TASK 19 - FINAL/BID 100% (Used to Calculate Task 19) TOTAL HOURS PER SHEET	10% of Hrs 0% CBB	10% of Hrs 0% TOTAL
A	**GENERAL SHEETS**															
1	Cover Sheet, Highway Stds	NTS	4	1	1	4	4	2.8	3	3	0.8	1	1	0.4	0	0
2	General Notes, Util Pothole, Util Contacts	NTS	8	2	2	16	16	5.6	11	11	1.6	3	3	0.8	2	2
3	Summary of Civil Quantities	NTS	8	1	1	8	8	5.6	6	6	1.6	2	2	0.8	1	1
4	Benchmarks / Survey Control / Notes		16	1	1	16	16	11.2	11	11	3.2	3	3	1.6	2	2
	SUBTOTAL			***5***	***5***	***44***	***44***		***31***	***31***		***9***	***9***		***4***	***4***
B	**MAINTENANCE OF TRAFFIC**															
1	General & Construction Staging Notes	NTS	16	1	1	16	16	8.0	8	8	8.0	8	8	-	-	-
2	Traffic Control Details	NTS	12	2	2	24	24	6.0	12	12	6.0	12	12	-	-	-
3	Traffic Control & Staging Plan	1"=60'	12	8	8	96	96	6.0	48	48	6.0	48	48	-	-	-
4	Traffic Control Sub Stage Plan	1"=60'	12	2	2	24	24	6.0	12	12	6.0	12	12	-	-	-
	SUBTOTAL			***13***	***13***	***160***	***160***		***80***	***80***		***80***	***80***		***-***	***-***
C	**CIVIL SITE**															
1	Overall Existing Keyplan	1"=100'	8	1	1	8	8	5.6	6	6	1.6	2	2	0.8	1	1
2	Existing Conditions and Removal Plan	1"=20'	16	9	9	144	144	11.2	101	101	3.2	29	29	1.6	14	14
3	Proposed Geometric & Pavement Marking Plan	1"=20'	20	9	9	180	180	14.0	126	126	4.0	36	36	2.0	18	18
4	Proposed Plan and Profile and Grading Plan	1"=20'	24	9	9	216	216	16.8	151	151	4.8	43	43	2.4	22	22
5	Grading Elevation Schedule	NTS	40	1	1	40	40	28.0	28	28	8.0	8	8	4.0	4	4
6	Proposed Utility Plan	1"=20'	24	9	9	216	216	16.8	151	151	4.8	43	43	2.4	22	22
7	Utility Schedules	NTS	40	1	1	40	40	28.0	28	28	8.0	8	8	4.0	4	4
8	Paving & Structures Plan	1"=40'	16	7	7	112	112	11.2	78	78	3.2	22	22	1.6	11	11
9	Typical Sections & Pavement Details	NTS	12	2	2	24	24	8.4	17	17	2.4	5	5	1.2	2	2
10	Construction Details	NTS	8	4	4	32	32	5.6	22	22	1.6	6	6	0.8	3	3
11	Cross Sections	1"=20'	10	12	12	120	120	7.0	84	84	2.0	24		1.0	12	
12	Soil Boring Key Plan	NTS	4	1	1	4	4	2.8	3	3	0.8	1	1	0.4	0	0
13	Soil Boring Logs	NTS	4	4	4	16	16	2.8	11	11	0.8	3	3	0.4	2	2
	SUBTOTAL			***69***	***69***	***1,152***	***1,152***		***806***	***806***		***230***	***206***		***115***	***103***

Christopher B. Burke Engineering, Ltd.

SCHAUMBURG THOREAU DRIVE

Design Engineering Services

EXHIBIT A2 - Contract Plan Work Hour Estimate (Tasks 6, 12 & 17)

PART	DESCRIPTION	SCALE	SHEET TOTALS (Used to calculate Task 6, 12, 17) TOTAL HOURS PER SHEET	No. Sheets CBB	No. Sheets TOTAL	Total Hours CBB	Total Hours TOTAL	TASK 6 - PRELIMINARY ENG 60% (Used to Calculate Task 6) TOTAL HOURS PER SHEET	70% of Hrs 50% CBB	70% of Hrs 50% TOTAL	TASK 12 - PRE-FINAL 90% (Used to Calculate Task 12) TOTAL HOURS PER SHEET	20% of Hrs 50% CBB	20% of Hrs 50% TOTAL	TASK 19 - FINAL/BID 100% (Used to Calculate Task 19) TOTAL HOURS PER SHEET	10% of Hrs 0% CBB	10% of Hrs 0% TOTAL
D	**EROSION CONTROL**															
1	Erosion Control Plan	1"=20'	12	9	9	108	108	6.0	54	54	6.0	54	54	-	-	-
2	Details	NTS	10	2	2	20	20	5.0	10	10	5.0	10	10	-	-	-
	SUBTOTAL			***11***	***11***	***128***	***128***		***64***	***64***		***64***	***64***		**-**	**-**
E	**OTHER CONTRACT ITEMS**															
1	Specifications						80		56	56		16	16		8	8
2	Quantities Calculations						60		42	42		12	12		6	6
3	Engineers Estimate of Cost						20		14	14		4	4		2	2
	SUBTOTAL						**160**		**112**	**112**		**32**	**32**		**16**	**16**
	TOTALS			**CBB SHTS**	**TOTAL SHTS**	**CBB HRS**	**TOTAL HRS**		**CBB HRS**	**TOTAL HRS**		**CBB HRS**	**TOTAL HRS**		**CBB HRS**	**TOTAL HRS**
A	GENERAL SHEETS			5	5	44	44		31	31		9	9		4	4
B	MAINTENANCE OF TRAFFIC			13	13	160	160		80	80		80	80		-	-
C	CIVIL SITE			69	69	1,152	1,152		806	806		230	230		115	115
D	EROSION CONTROL			11	11	128	128		64	64		64	64		-	-
E	OTHER CONTRACT ITEMS					160	160		112	112		32	32		16	16
	SUBTOTAL			**98**	**98**	**1,644**	**1,644**		**1,093**	**1,093**		**415**	**415**		**136**	**136**

RESOLUTION NO. R-26-

A RESOLUTION AUTHORIZING THE VILLAGE MANAGER AND VILLAGE CLERK TO EXECUTE AN AGREEMENT FOR THE THOREAU DRIVE IMPROVEMENTS – PHASE II FINAL DESIGN WITH CHRISTOPHER B. BURKE

WHEREAS, the President and Board of Trustees wish to execute an agreement with Christopher B. Burke of Rosemont, IL, for the Thoreau Drive Improvements – Phase II Final Design; and

WHEREAS, it would be in the best interests of the citizens of Schaumburg to execute the attached Agreement, Exhibit "A".

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF SCHAUMBURG:

SECTION ONE: That the Village Manager and Village Clerk be and hereby are authorized and directed to execute the attached Agreement, Exhibit "A", between the Village of Schaumburg and Christopher B. Burke of Rosemont, IL.

SECTION TWO: That the Village Manager and Village Clerk be and hereby are authorized to sign any documents in furtherance of this Resolution.

SECTION THREE: That this Resolution shall be in full force and effect after passage and approval as required by law.

AYES:

NAYS:

ABSENT:

PASSED AND APPROVED this _____ day of _____, 2026.

_____
Village President

ATTEST:

_____
Village Clerk

VILLAGE OF SCHAUMBURG
PROFESSIONAL SERVICES AGREEMENT FOR

THIS AGREEMENT is dated as of the ____ day of _____, 20__ (***"Agreement"***) and is by and between the **VILLAGE OF SCHAUMBURG**, an Illinois municipal corporation (***"Village"***) and the Consultant identified in Subsection 1A below.

IN CONSIDERATION OF the recitals and the mutual covenants and agreements set forth in the Agreement, and pursuant to the Village's statutory powers, the parties agree as follows:

SECTION 1. CONSULTANT.

A. Engagement of Consultant. The Village desires to engage the Consultant identified below to provide all necessary professional consulting services and to perform the work in connection with the project identified below:

Consultant Firm Name: Christopher B. Burke Engineering, Ltd.
Street Address: 9575 West Higgins Road, Suite 600
City, State, Zip: Rosemont, IL 60018
Telephone: (847) 823-0500
Email: mkerr@cbbel.com

B. Project Description.
Agreement for Phase II Design Engineering services for Thoreau Drive Improvements.
Scope attached for reference.

C. Representations of Consultant. The Consultant has submitted to the Village a description of the services to be provided by the Consultant, a copy of which is attached as Exhibit 1 to this Agreement (***"Services"***). The Consultant represents that it is financially solvent, has the necessary financial resources, and is sufficiently experienced and competent to perform and complete the professional consulting services set forth in Exhibit 1 in a manner consistent with the standards of professional practice by recognized consulting firms providing services of a similar nature.

D. Agreement Amount. The total amount billed by the Consultant for the Services under this Agreement shall not exceed $1,029,960, as outlined in Exhibit 1, including reimbursable expenses as identified in Exhibit 1, unless amended pursuant to Subsection 8A of this Agreement.

SECTION 2. SCOPE OF SERVICES.

A. Retention of the Consultant. The Village retains the Consultant to perform, and the Consultant agrees to perform, the Services.

B. Services. The Consultant shall provide the Services pursuant to the terms and conditions of this Agreement.

C. Commencement; Time of Performance. The Consultant shall commence the Services immediately upon receipt of written notice from the Village that this Agreement has been fully executed by the Parties or on the date specified in Exhibit 1 (the ***"Commencement Date"***). The Consultant shall diligently and continuously prosecute the Services until the completion of the Services, but in no event later than 180 days after the date of the execution of this Agreement (***"Time of Performance"***).

D. Reporting. The Consultant shall regularly report to the Village, regarding the progress of the Services during the term of this Agreement.

SECTION 3. COMPENSATION AND METHOD OF PAYMENT.

A. Agreement Amount. The total amount billed for the Proposal during the term of this Agreement shall not exceed the amount identified as the Agreement Amount in Subsection 1D of this Agreement, without the prior express written authorization of the Village.

B. Invoices and Payment. The Consultant shall be paid as provided in Exhibit 1. The Consultant shall submit invoices to the Village in an approved format for those portions of the Services performed and completed by the Consultant. The amount billed in any such invoice shall be based on the method of payment set forth in Exhibit 1. The Village shall pay to the Consultant the amount billed within 30 days after its receipt and approval of such an invoice.

C. Records. The Consultant shall maintain records showing actual time devoted and costs incurred, and shall permit the authorized representative of the Village to inspect and audit all data and records of the Consultant for work done under the Agreement. The records shall be made available to the Village at reasonable times during the Agreement period, and for three years after the termination of the Agreement.

D. Claim In Addition To Agreement Amount. If the Consultant wishes to make a claim for additional compensation as a result of action taken by the Village, the Consultant shall provide written notice to the Village of such claim within 7 days after occurrence of such action as provided by Subsection 8D of this Agreement, and no claim for additional compensation shall be valid unless made in accordance with this Subsection. Any changes in the Agreement Amount shall be valid only upon written amendment pursuant to Subsection 8A of this Agreement. Regardless of the decision of the Village relative to a claim submitted by the Consultant, the Consultant shall proceed with all of the Services required to complete the Services under this Agreement as determined by the Village without interruption.

E. Taxes, Benefits and Royalties. The Agreement Amount includes all applicable federal, state, and local taxes of every kind and nature applicable to the Services as well as all taxes, contributions, and premiums for unemployment insurance, old age or retirement benefits, pensions, annuities, or similar benefits and all costs, royalties and fees arising from the use on, or the incorporation into, the Services, of patented or copyrighted equipment, materials, supplies, tools, appliances, devices, processes, or inventions. All claim or right to claim additional compensation by reason of the payment of any such tax, contribution, premium, costs, royalties, or fees is hereby waived and released by Consultant.

F. Final Acceptance. The Services, or, if the Services are to be performed in separate phases, each phase of the Services, shall be considered complete on the date of final written acceptance by the Village of the Services or each phase of the Services, as the case may be, which acceptance shall not be unreasonably withheld or delayed.

SECTION 4. PERSONNEL; SUBCONTRACTORS.

A. Key Project Personnel. The Key Project Personnel identified in Exhibit 1 shall be primarily responsible for carrying out the Services on behalf of the Consultant. The Key Project Personnel shall not be changed without the Village's prior written approval.

B. Availability of Personnel. The Consultant shall provide all personnel necessary to complete the Services including, without limitation, any Key Project Personnel identified in this Agreement. The Consultant shall notify the Village as soon as practicable prior to terminating the employment of, reassigning, or receiving notice of the resignation of, any Key Project Personnel. The Consultant shall have no claim for damages and shall not bill the Village for additional time and materials charges as the result of any portion of the Services which must be duplicated or redone due to such termination or for any delay or extension of the Time of Performance as a result of any such termination, reassigning, or resignation.

C. Approval and Use of Subcontractors. The Consultant shall perform the Services with its own personnel and under the management, supervision, and control of its own organization unless otherwise approved by the Village in writing. All subcontractors and subcontracts used by the Consultant shall be acceptable to, and approved in advance by, the Village. The Village's approval of any subcontractor or subcontract shall not relieve the Consultant of full responsibility and liability for the provision, performance, and completion of the Services as required by the Agreement. All Services performed under any subcontract shall be subject to all of the provisions of this Agreement in the same manner as if performed by employees of the Consultant. For purposes of this Agreement, the term "Consultant" shall be deemed also to refer to all subcontractors of the Consultant, and every subcontract shall include a provision binding the subcontractor to all provisions of this Agreement.

D. Removal of Personnel and Subcontractors. If any personnel or subcontractor fails to perform the Services in a manner satisfactory to the Village, the Consultant shall immediately upon notice from the Village remove and replace such personnel or subcontractor. The Consultant shall have no claim for damages, for compensation in excess of the amount contained in this Agreement or for a delay or extension of the Time of Performance as a result of any such removal or replacement.

SECTION 5. CONFIDENTIAL INFORMATION.

A. Confidential Information. The term ***"Confidential Information"*** shall mean information designated as "Confidential" in the possession or under the control of the Village relating to the technical, business or corporate affairs of the Village; Village property; user information, including, without limitation, any information pertaining to usage of the Village's computer system, including and without limitation, any information obtained from server logs or other records of electronic or machine readable form; and the existence of, and terms and conditions of, this Agreement. Village Confidential Information shall not include information that can be demonstrated: (i) to have been rightfully in the possession of the Consultant from a source other than the Village prior to the time of disclosure of said information to the Consultant under this Agreement (***"Time of Disclosure"***); (ii) to have been in the public domain prior to the Time of Disclosure; (iii) to have become part of the public domain after the Time of Disclosure by a publication or by any other means except an unauthorized act or omission or breach of this Agreement on the part of the Consultant or the Village; or (iv) to have been supplied to the Consultant after the Time of Disclosure without restriction by a third party who is under no obligation to the Village to maintain such information in confidence.

B. No Disclosure of Confidential Information by the Consultant. The Consultant acknowledges that it shall, in performing the Services for the Village under this Agreement, have access to or be directly or indirectly exposed to Confidential Information. The Consultant shall hold confidential all Confidential Information and shall not disclose or use such Confidential Information without express prior written consent of the Village unless required to perform the Services set forth in this Agreement. The Consultant shall be permitted to disclose Confidential Information as necessary to its subcontractors to fulfill the obligations required by this Agreement. The Consultant shall use reasonable measures at least as strict as those the Consultant uses to protect its own confidential information. Such measures shall include, without limitation, requiring subcontractors of the Consultant to execute a non-disclosure agreement before obtaining access to Confidential Information.

SECTION 6. STANDARD OF CARE; INDEMNIFICATION; INSURANCE.

A. Standard of Care. The Consultant warrants that the Services shall be performed in accordance with the standards of professional practice, care, and diligence practiced by recognized consulting firms in performing services of a similar nature in the same locale in existence at the time of performance of this Agreement. The standard of care expressed shall be in addition to any other representations expressed in the Agreement, or expressed or implied by law, which are hereby reserved unto the Village.

B. Indemnification. The Consultant shall, without regard to the availability or unavailability of any insurance either of the Village or the Consultant, indemnify and save harmless, the Village, its officials, and its employees, against any and all damages, liabilities, losses, and expenses, including reasonable attorneys' fees and administrative expenses recoverable under applicable law, to the extent arising, out of or caused by, the Consultant's negligent or wrongful acts or omissions in the performance of, or failure to perform, the Services or any part thereof, except to the extent caused by the negligence of the Village.

C. Insurance. Contemporaneous with the Consultant's execution of this Agreement, the Consultant shall provide certificates of insurance and upon request, policies of insurance, all with coverages and limits acceptable to the Village, and evidencing at least the minimum insurance coverages and limits as set forth in Exhibit 2 to this Agreement. But in no event shall any work begin without an insurance certificate or policy having been provided and approved by the Village. Such certificates shall be from companies with a general rating of A and a financial size category of Class X or better, in Best's Insurance Guide. Such certificates of insurance shall provide that no insurer change, modification in, or cancellation of any insurance shall become effective until the expiration of 30 days after written notice thereof shall have been given to the Village. The Consultant shall, at all times during the term of this Agreement, maintain and keep in force, at the Consultant's expense, the insurance coverages provided above, including without limitation at all times to meet the Standard of Care requirements of Subsection 6(A) of this section.

D. No Personal Liability. No elected or appointed official or employee of the Village shall be personally liable, in law or in contract, to the Consultant as the result of the execution of this Agreement. Likewise, no claims or suits shall be made against the employees of the Consultant as a result of the execution of this Agreement.

SECTION 7. CONSULTANT AGREEMENT GENERAL PROVISIONS.

A. Relationship of the Parties. The Consultant shall act as an independent contractor in providing and performing the Services. Nothing, in or done pursuant to this Agreement, shall be construed (i) to create the relationship of principal and agent, employer and employee, partners, or joint venturers between the Village and Consultant; or (ii) to create any relationship between the Village and any subcontractor of the Consultant.

B. Conflict of Interest. The Consultant represents and certifies that, to the best of its knowledge, (1) no Village employee or agent is interested in the business of the Consultant or this Agreement; (2) as of the date of this Agreement neither the Consultant nor any person employed or associated with the Consultant has any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement; and (3) neither the Consultant nor any person employed by or associated with the Consultant shall at any time during the term of this Agreement obtain or acquire any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement.

C. No Collusion. The Consultant represents and certifies that the Consultant is not barred from contracting with a unit of state or local government as a result of (i) a delinquency in the payment of any tax administered by the Illinois Department of Revenue unless the Consultant is contesting, in accordance with the procedures established by the appropriate revenue act, its liability for the tax or the amount of the tax, as set forth in Section 11-42.1-1 *et seq.* of the Illinois Municipal Code, 65 ILCS 5/11-42.1-1 *et seq.*; or (ii) a violation of either Section 33E-3 or Section 33E-4 of Article 33E of the Criminal Code, 720 ILCS 5/33E-1 *et seq.* The Consultant represents that the only persons, firms, or corporations interested in this Agreement as principals are those disclosed to the Village prior to the execution of this Agreement, and that this Agreement is made without collusion with any other person, firm, or corporation. If at any time it shall be found that the Consultant has, in procuring this Agreement, colluded with any other person, firm, or corporation, then the Consultant shall be liable to the Village for all loss or damage that the Village may suffer, and this Agreement shall, at the Village's option, be null and void.

D. Sexual Harassment Policy. The Consultant certifies that it has a written sexual harassment policy in full compliance with Section 2-105(A) (4) of the Illinois Human Rights Act, 775 ILCS 5/2-105(A) (4).

E. Patriot Act Compliance. The Consultant represents and warrants to the *Village* that neither it nor any of its principals, shareholders, members, partners, or affiliates, as applicable, is a person or entity named as a Specially Designated National and Blocked Person (as defined in Presidential Executive Order 13224) and that it is not acting, directly or indirectly, for or on behalf of a Specially Designated National and Blocked Person. The Consultant further represents and warrants to the Village that the Consultant and its principals, shareholders, members, partners, or affiliates, as applicable, are not, directly or indirectly, engaged in, and are not facilitating, the transactions contemplated by this Agreement on behalf of any person or entity named as a Specially Designated National and Blocked Person. The Consultant hereby agrees to defend, indemnify and hold harmless the Village, its corporate authorities, and all Village elected or appointed officials, officers, employees, agents, representatives, engineers, and attorneys, from and against any and all claims, damages, losses, risks, liabilities, and expenses (including reasonable attorneys' fees and costs) arising from or related to any breach of the representations and warranties in this subsection.

F. Termination. Notwithstanding any other provision hereof, the Village may terminate this Agreement at any time upon 15 days prior written notice to the Consultant. In the event that this Agreement is so terminated, the Consultant shall be paid for Services actually performed and reimbursable expenses actually incurred, if any, prior to termination, not exceeding the value of the Services completed as determined as provided in Exhibit 1. The Consultant may also terminate the Agreement in the event the Village fails to make payment for services rendered, but only after the Consultant has provided written notice to the Village of the lack of payment and allowed the Village 30 days to make payment or contest the payment or amount.

G. Term. The time of performance of this Agreement, unless terminated pursuant to the terms of this Agreement, shall expire on the date the Village determines that all of the Services under this Agreement are completed or upon final payment to Consultant. A determination of completion shall not constitute a waiver of any rights or claims which the Village may have or thereafter acquire with respect to any breach hereof by the Consultant or any right of indemnification of the Village by the Consultant.

H. Compliance with Laws and Grants. Consultant shall give all notices, pay all fees, and take all other action that may be necessary to ensure that the Services are provided, performed, and completed in accordance with all required governmental permits, licenses, or other approvals and authorizations that may be required in connection with providing, performing, and completing the Services, and with all applicable building and zoning statutes, ordinances, rules, and regulations, and the Fair Labor Standards Act; any statutes regarding qualification to do business; any statutes prohibiting discrimination because of, or requiring affirmative action based on, race, creed, color, national origin, age, sex, or other prohibited classification, including, without limitation, the Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 *et seq*., and the Illinois Human Rights Act, 775 ILCS 5/1-101 *et seq*. Consultant shall also comply with all conditions of any federal, state, or local grant received by Village and made known to the Consultant with respect to this Agreement or the Services.

Consultant shall be solely liable for any fines or civil penalties that are imposed by any governmental or quasi-governmental agency or body that may arise, or be alleged to have arisen, out of or in connection with Consultant's, or its subcontractors', performance of, or failure to perform, the Services or any part thereof.

I. Default. If it should appear at any time that the Consultant has failed or refused to prosecute, or has delayed in the prosecution of, the Services with diligence at a rate that permits completion of the Services in full compliance with the requirements of this Agreement, or has otherwise failed, refused, or delayed to perform or satisfy the Services or any other material requirement of this Agreement (***"Event of Default"***), and fails to cure any such Event of Default within ten business days after the Consultant's receipt of written notice of such Event of Default from the Village, then the Village shall have the right, without prejudice to any other remedies provided by law or equity, to pursue any one or more of the following remedies:

1. Cure by Consultant. The Village may require the Consultant, within a reasonable time, to complete or correct all or any part of the Services that are the subject of the Event of Default; and to take any or all other action necessary to bring the Consultant and the Services into compliance with this Agreement.

2. Termination of Agreement by Village. The Village may terminate this Agreement without liability for further payment of amounts due or to become due under this Agreement.

3. Withholding of Payment by Village. The Village may withhold from any payment, whether or not previously approved, or may recover from the Consultant, any and all costs, including attorneys' fees and administrative expenses, incurred by the Village as the result of any Event of Default by the Consultant or as a result of reasonable actions taken by the Village in response to any Event of Default by the Consultant.

J. No Additional Obligation. The Parties acknowledge and agree that the Village is under no obligation under this Agreement or otherwise to negotiate or enter into any other or additional contracts or agreements with the Consultant or with any vendor solicited or recommended by the Consultant.

K. Village Board Authority. Notwithstanding any provision of this Agreement, any negotiations or agreements with, or representations by the Consultant to vendors shall be subject to the approval of the Village Board of Trustees. The Village shall not be liable to any vendor or other third party for any agreements made by the Consultant, purportedly on behalf of the Village, without the knowledge and approval of the Village Trustees.

L. Mutual Cooperation. The Village agrees to cooperate with the Consultant in the performance of the Services, including meeting with the Consultant and providing the Consultant with such non-confidential information that the Village may have that may be relevant and helpful to the Consultant's performance of the Services. The Consultant agrees to cooperate with the Village in the performance of the Services to complete the work and with any other consultants engaged by the Village.

M. News Releases. The Consultant shall not issue any news releases or other public statements regarding the Services without prior approval from the Village

N. Ownership. Designs, drawings, plans, specifications, photos, reports, information, observations, calculations, notes, and any other documents, data, or information, in any form, prepared, collected, or received by the Consultant in connection with any or all of the Services to be performed under this Agreement (***"Documents"***) shall be and remain the exclusive property of the Village. At the Village's request, or upon termination of this Agreement, the Consultant shall cause the Documents to be promptly delivered to the Village upon payment of all sums due and owing Consultant under the Agreement. Any reuse of Documents other than for the purposes of this Agreement shall be at Village risk and Consultant shall not be liable for any reuse of the Documents.

O. GIS Data. ***[NOTE: Use this only if applicable]*** The Village has developed digital map information through Geographic Information Systems Technology (***"GIS Data"***) concerning the real property located within the Village. If requested to do so by the Consultant, the Village agrees to supply the Consultant with a digital copy of the GIS Data, subject to the following conditions:

1. Limited Access to GIS Data. The GIS Data provided by the Village shall be limited to the scope of the Services that the Consultant is to provide for the Village;

2. Purpose of GIS Data. The Consultant shall limit its use of the GIS Data to its intended purpose of furtherance of the Services; and

3. Agreement with Respect to GIS Data. The Consultant does hereby acknowledge and agree that:

a. **Trade Secrets of the Village.** The GIS Data constitutes proprietary materials and trade secrets of the Village and, shall remain the property of the Village;

b. **Consent of Village Required.** The Consultant will not provide or make available the GIS Data in any form to anyone without the prior written consent of the Village;

c. **Supply to Village.** At the request of the Village, the Consultant shall supply the Village with any and all information that may have been developed by the Consultant based on the GIS Data;

d. **No Guarantee of Accuracy.** The Village makes no guarantee as to the accuracy, completeness, or suitability of the GIS Data in regard to the Consultant's intended use thereof; and

e. **Discontinuation of Use.** At such time as the Services have been completed to the satisfaction of the Village, the Consultant shall cease its use of the GIS Data for any purpose whatsoever; and, upon request, an authorized representative of the Village shall be afforded sufficient access to the Consultant's premises and data processing equipment to verify that all use of the GIS Data has been discontinued.

SECTION 8. GENERAL PROVISIONS.

A. Amendment. No amendment or modification to this Agreement shall be effective unless and until such amendment or modification is in writing, properly approved in accordance with applicable procedures, and executed.

B. Assignment. This Agreement may not be assigned by the Village or by the Consultant without the prior written consent of the other party.

C. Binding Effect. The terms of this Agreement shall bind and inure to the benefit of the Parties hereto and their agents, successors, and assigns.

D. Notice. Any notice or communication required or permitted to be given under this Agreement shall be in writing and shall be delivered (i) personally, (ii) by a reputable overnight courier, (iii) by certified mail, return receipt requested, and deposited in the U.S. Mail, postage prepaid, (iv) by facsimile, or (v) by electronic internet mail ("e-mail"). Facsimile notices shall be deemed valid only to the extent that they are (a) actually received by the individual to whom addressed and (b) followed by delivery of actual notice in the manner described in either (i), (ii), or (iii) above within three business days thereafter at the appropriate address set forth below. E-mail notices shall be deemed valid and received by the addressee thereof when delivered by e-mail and (a) opened by the recipient on a business day at the address set forth below, and (b) followed by delivery of actual notice in the manner described in either (i), (ii) or (iii) above within three business days thereafter at the appropriate address set forth below. Unless otherwise expressly provided in this Agreement, notices shall be deemed received upon the earlier of (a) actual receipt; (b) one business day after deposit with an overnight courier as evidenced by a receipt of deposit; or (c) three business days following deposit in the U.S. mail, as evidenced by a return receipt. By notice complying with the requirements of this Subsection, each Party shall have the right to change the address or the addressee, or both, for all future notices and communications to such party, but no notice of a change of addressee or address shall be effective until actually received.

Notices and communications to the Village shall be addressed to, and delivered at, the following address:

Village of Schaumburg
714 S. Plum Grove Road
Schaumburg, Illinois 60193
Attention: John Welch
E-mail: jwelch@schaumburg.com

Notices and communications to the Consultant shall be addressed to, and delivered at, the following address:

Consultant Firm Name: _____
Street Address: _____
City, State, Zip: _____
Attention: _____
Facsimile: _____
Email: _____

E. Third Party Beneficiary. No claim as a third party beneficiary under this Agreement by any person, firm, or corporation other than the Consultant shall be made or be valid against the Village.

F. Provisions Severable. If any term, covenant, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions shall remain in full force and effect and shall in no way be affected, impaired or invalidated.

G. Time. Time is of the essence in the performance of this Agreement.

H. Governing Laws. This Agreement shall be interpreted according to the laws of the State of Illinois.

I. Entire Agreement. This Agreement constitutes the entire agreement between the parties and supersedes any and all previous or contemporaneous oral or written agreements and negotiations between the Village and the Consultant with respect to the Proposal and the Services.

J. Waiver. No waiver of any provision of this Agreement shall be deemed to or constitute a waiver of any other provision of this Agreement (whether or not similar) nor shall any such waiver be deemed to or constitute a continuing waiver unless otherwise expressly provided in this Agreement.

K. Exhibit. Exhibits 1 and 2, are attached hereto, and by this reference incorporated in and made a part of this Agreement. In the event of a conflict between the Exhibit and the text of this Agreement, the text of this Agreement shall control.

L. Rights Cumulative. Unless expressly provided to the contrary in this Agreement, each and every one of the rights, remedies, and benefits provided by this Agreement shall be cumulative and shall not be exclusive of any other such rights, remedies, and benefits allowed by law.

M. Counterpart Execution. This Agreement may be executed in several counterparts, each of which, when executed, shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

[SIGNATURES FOLLOW]

VILLAGE OF SCHAUMBURG

By: _____
Village Manager

ATTEST:

By: _____
Village Clerk

CONSULTANT

By:_____

TITLE:_____

ATTEST:

By:_____

TITLE: _____

EXHIBIT 1

SCOPE OF SERVICES

AGREEMENT AMOUNT

[TO BE PREPARED BY CONSULTANT AND ACCEPTABLE TO VILLAGE]

[INCLUDE HOURLY RATES, LUMP SUM AMOUNTS, REIMBURSABLE COSTS, SCHEDULE FOR LUMP SUM OR INSTALLMENT PAYMENTS, INVOICE FORMAT, ETC.]

[SHALL INCLUDE SCHEDULE]

EXHIBIT 2

INSURANCE COVERAGES

A. Worker's Compensation and Employer's Liability with limits not less than:

(1) Worker's Compensation: Statutory;

(2) Employer's Liability:

$500,000 injury-per occurrence

$500,000 disease-per employee

$500,000 disease-policy limit

Such insurance shall evidence that coverage applies in the State of Illinois.

B. Comprehensive Motor Vehicle Liability with a combined single limit of liability for bodily injury and property damage of not less than $1,000,000 for vehicles owned, non-owned, borrowed or rented.

All employees shall be included as insureds.

C. Comprehensive General Liability with coverage written on an "occurrence" basis and with limits no less than:

$1,000,000 Bodily Injury and Property Damage $2,000,000 Aggregate

Coverages shall include:

- Broad Form Property Damage Endorsement
- Broad Form Contractual Liability (must expressly cover the indemnity provisions of the Contract)

D. Umbrella Policy or Excess liability Insurance with a limit of liability of not less than $2,000,000.

The required coverages may be in any combination of primary, excess, and umbrella policies. Any excess or umbrella policy must provide excess coverage over underlying insurance, except professional liability, on a following-form basis such that when any loss covered by the primary policy exceeds the limits under the primary policy, the excess or umbrella policy becomes effective to cover such loss.

E. Professional Liability Insurance. With a limit of liability of not less than $1,000,000 per claim/$2,000,000 in the aggregate and covering Consultant against all sums that Consultant may be obligated to pay on account of any liability arising out deviation from the professional standard of care set forth in the Agreement. If the policy is a claims made policy, it shall remain in effect for 5 years after the work has been completed.

F. Village as Additional Insured. Village shall be named as an Additional Insured on all policies except for:

Worker's Compensation

Professional Liability

Each such additional Insured endorsement shall identify Village as follows: Village of Schaumburg, including its Board members and elected and appointed officials, its officers, and employees.

G. Other Parties as Additional Insureds. In addition to Village, the following parties shall be named as additional insured on the following policies:

Additional Insured	Policy or Policies
_____	_____
_____	_____

The Consultant will provide certificates of insurance evidencing the types and limits of insurance specified. The certificates of insurance will specifically address each of the requirements noted. All insurance noted is primary and in no event will be considered contributory to any insurance purchased by the Village.

The same full insurance coverage provided to the named insured, whether it is the Consultant or a sub-contractor, shall be provided to the Village without any limitations or endorsements that might limit or exclude coverage.

Any and all deductibles or other forms of retention are the responsibility of the Consultant. All deductibles or other forms of retention are subject to the approval of the Village. Consultant will disclose to the Village in writing the amounts of any deductible or self-insured retentions on the insurance required under this contract.

Consultant waives any right of subrogation it may have or later acquire against the Village.

The Consultant shall not allow any subcontractor to commence work on their subcontract until the same insurance has been obtained by the subcontractor. The Consultant and their subcontractor(s) shall maintain all insurance required for not less than one (1) year after completion of this contract except professional liability which shall be for 5 years.

VILLAGE OF SCHAUMBURG

AGENDA ITEM SUMMARY

Resolution No. R-26-_____A Resolution Approving and Authorizing the Execution of an Agreement between Bethel Baptist Church and the Village of Schaumburg Relative to a School Resource Officer Position for Schaumburg Christian School.
09/22/26
Village Board

Presenter: Chief Bill Wolf
Lead Department: Police Department

Executive Summary:

The Schaumburg Christian School has approved a three-year agreement with the Village of Schaumburg, beginning August 1, 2026, in effect through July 31, 2029 for the police department to provide a school resource officer (SRO).

The proposed agreement remains largely the same as previous years, except for the date changes and the annual cost for the officer, which will rise each year based on the officer's collective bargaining agreement. The agreement is also in compliance with a new State law (Public Act 104-0430) and includes a prohibition on the officer issuing citations on school property for municipal code violations. Schaumburg Christian School will continue to reimburse the village for 75% of the annual cost ($137,425 FY27). The SRO will be assigned to various duties which may extend beyond regular work hours for events or activities, and it shall be the responsibility of the school district to reimburse the police department for any overtime costs.

The program has been beneficial to the police department and Schaumburg Christian School since 2023, providing opportunities to mitigate issues and respond more quickly to reported incidents. During the summer months, the SRO will be assigned to the patrol or investigations division, depending on departmental needs.

Recommended Action:

The Village Manager recommends the Public Safety Committee recommend the Village Board authorize the Village President and Village Clerk to execute an Agreement between the Village of Schaumburg and Bethel Baptist Church for School Resource Officer services to Schaumburg Christian School.

ATTACHMENTS:

- Appendix A SCS SRO 2026 updated.docx
- SCS SRO agreement 2026.pdf
- Schaumburg_-_Resolution__re__SRO_Agreement_with_Schaumburg_Christian_School_-_7.30.26_2154097.1_ (1).docx

Appendix A-updated 8/31/2026

Village of Schaumburg

Annual Cost of One Police Officer
May 1, 2026 through April 30, 2027

Description	Comments	Cost	75% of Cost
Base Salary	Cost may be lower if an officer with less than five years of experience is selected	127,242	95,432
Detective/SRO Pay	Per collective bargaining contract	3,000	2,250
Longevity	Longevity pay received with five years of service	450	338
Medicare	1.45% of Base Salary, Detective Pay, Longevity and Sick Incentive	1,895	1,421
Police Pension	29.39% of Base Salary and Detective Pay	39,652	29,739
Uniform Allowance	Per collective bargaining contract (Detective Rate)	900	675
Medical Insurance	Average basic cost per employee as budgeted	17,312	12,984
Term Life	Employee coverage at $40,000	42	32
Workers Comp	Police employee actual insurance rate10/01/2017-09-30-	1,909	1,431
Quartermaster	Cost of uniforms, hats, equipment, etc.	700	525
Training	Estimate annual training cost	1,000	750
	Total Cost	194,102	145,577

*Any applicable overtime will be billed to the School by the Village separately at actual costs.

AGREEMENT PROVIDING FOR VILLAGE OF SCHAUMBURG RESOURCE OFFICERS FOR SCHAUMBURG CHRISTIAN SCHOOL (BETHEL BAPTIST CHURCH)

THIS AGREEMENT is entered into by and between Bethel Baptist Church, Schaumburg, Illinois, Cook County, Illinois (hereinafter called the "School") and the Village of Schaumburg, a home rule municipal corporation, (hereinafter called "Village").

WITNESSETH:

WHEREAS, the School desires to have one Village of Schaumburg School Resource Officer detailed to cover the Schaumburg Christian School, on a contract basis; and

WHEREAS, the Village is willing to provide such officer in exchange for the payment referenced in this Agreement; and

WHEREAS, this Agreement shall be considered a 'Memorandum of Understanding' as set forth in Section 10-20.68(a) of the Illinois School Code [105 ILCS 5/10-20.68(a), et. seq.]; and

WHEREAS, both the Village and the School are interested in promoting the safety and security of the staff, students and school premises.

NOW, THEREFORE, in consideration of the premises, covenants, terms and conditions set forth in this Agreement, the parties hereto agree as follows:

SECTION 1. Incorporation of Recitals

The foregoing recitals are incorporated into and made a part of this Agreement as if fully set forth herein.

SECTION 2. Obligations and Responsibilities of the Village

2.1 Provide Village Police Officers to the School for Interview

The Village will provide to the School sufficient qualified officers to interview. A Committee as designated by the School including a Village of Schaumburg Police Department Supervisor shall decide which officer would best meet the requirements and criteria of the School of a School Resource Officer. The Village shall provide the officers with the following qualifications:

- Certified Police Officer, Juvenile Certification
- Minimum 2 years of police service
- Verbal, written and interpersonal skills including public speaking
- Knowledge of, and experience in, matters involving cultural diversity
- Educational background/experience
- Must be able to function as a strong role model
- Has received specific training on working with students with disabilities to ensure appropriate and effective interactions that support their educational and behavioral needs

2.2 Assignment of Village Police Officers to the School

The Village shall assign to the School the officer chosen by the Committee to act as the School Resource Officer on issues of security and community education. However, the, Village Police Officer will remain as employees of the Village and all personnel rules applicable to said. Village Officer shall continue to apply to the Officer and the Officer will at all times abide by all rules of the Village of Schaumburg and or Police Department.

2.3 Duties and Responsibilities of Village Police Officers

The Village Police Officers assigned to the School shall have the following duties and responsibilities:

Educational Responsibilities

1. Work cooperatively with the building administration and staff to plan and schedule appropriate lessons in gang/violence and drug and alcohol resistance education.
2. Teach appropriate law enforcement topics to all school students as requested by school administrators (i.e. Internet Safety, Drug and Gang Resistance, Stranger Danger).
3. Assist the curriculum department in evaluating curriculum units taughton gang/violence and drug/alcohol education.

4. Work with the School's safety team and education staff on new safety procedures.
5. Provide training for faculty and staff on the role of the police liaison as well as on topics of interest and importance to the staff related to her/his expertise.
6. Be a leadership mentor for upper class students.

Resource Responsibilities

1. Maintain office hours each day for consultation with students.
2. Work collaboratively with the PTA to arrange and participate in parent/community education sessions.
3. Interact with students as a positive role model during lunch and study hall periods.
4. Work collaboratively with administrators and counselors to develop strategies for dealing with behaviorally at-risk students.
5. Establish a working relationship with behaviorally at-risk students.
6. Assist schools with student truancy and residency issues.

Security Responsibilities

1. Maintain a high level of visibility during school entrance and dismissal times as well as during passing periods.
2. Meet with building administrators to advise them of potentially violent situations and to plan for the safe resolution of those situations.
3. Follow building and school behavior policies, using police authority in necessary situations.
4. Work daily with the school safety team.
5. School resource officers are prohibited from issuing tickets or citations to students on school property or while taking school transportation that constitute municipal code violations, which are defined as rules or regulations established by a local government authority, authorized by Section 1-2-1 of the Illinois Municipal Code. This shall not preclude requiring a student to provide restitution for lost, stolen, or damaged property.

The Officer shall serve the School on a full-time basis during the time the Officer is assigned to the School, and shall perform the above mentioned tasks with due diligence and to the best of his/her ability.

SECTION 3. Obligations and Responsibilities of the School

The School will reimburse the Village for three-fourths (3/4) of the total cost of the Police Officers

according to the reimbursement agreement, attached and marked as Exhibit A. The formula may be reviewed, modified and or changed on an annual basis as agreed in writing between the parties, or at any time the police officer is replaced to reflect any increase of cost or change. Any overtime costs incurred as a result of the SRO attending school activities will be the responsibility of the School and will be paid by the School.

Beginning with the 2027-2028 school year, the School will report to the Illinois State Board of Education (in a manner designated by ISBE) the number of students enrolled in the School in grades kindergarten through 8 who were referred to a law enforcement agency or official. The School will provide for regular review and evaluation of the school resource officer program, including community and stakeholder input.

SECTION 4. Term

This Agreement shall commence on August 1, 2026, and continue in full force and effect up to and through July 31, 2029. Thereafter, this agreement shall automatically be renewed annually subject to the reimbursement agreement, for a period beginning each August five days prior to the first day of school and ending each June five days after the last day of school. Either party may terminate this Agreement at any time during the term by providing the other party (30) days prior written notice of such termination. In addition, the parties may terminate this Agreement by mutual consent and agreement.

SECTION 5. Liability, Responsibility and Authority

The School shall and hereby does indemnify and hold harmless the Village of Schaumburg and its officers or employees against any claims, demands, costs and expenses including reasonable attorney's fees for the defense thereof arising from or in connection with the activities contemplated hereunder, provided that said claims, demands, costs, and expenses have not been caused by the negligence of the Village and its officers or employees.

The Village shall and does hereby indemnify and hold harmless the School, its officers, and employees, against any claims, demands, costs and expenses, including reasonable attorneys' fees for the defense thereof, arising from or in connection with the activities contemplated hereunder, provided that said claims, demands, costs and expenses have not been caused by the negligence of the School and its officers or employees.

SECTION 6. General Provisions

6.1 Amendment to the Contract

Any terms or conditions of this agreement may be deleted or altered only by written agreement to this

Agreement, duly executed by the Village and the School.

6.2 Good Faith

Both the Village and the School have an obligation to perform their duties under this Agreement in good faith.

6.3 Severability

If any provision of this Agreement shall be held or deemed to be or shall in fact be inoperative or unenforceable in any particular case or in all cases for any reason, this shall not render the provision in question inoperative or unenforceable in any other case or circumstances, or render any other provisions herein contained invalid, inoperative, or unenforceable to any extent whatever. The invalidity of any one or more phrases, sentences, clauses or sections contained in the Agreement shall not affect the remaining portions of the Agreement or any part thereof.

6.4 Interpretation

Any headings of the Agreement are for convenience of reference only and do not define or limit the provisions thereof. Words of gender shall be deemed and construed to include correlative words of other genders. Words importing the singular shall include the plural and vice versa, unless the context shall otherwise indicate. All references to any such person or entity shall be deemed to include any person or entity succeeding to the rights, duties, and obligations of such person or entity succeeding to the rights, duties and obligations of such person or entity in accordance with the terms and conditions of the Agreement.

6.5 Assignment/Binding Effect

Neither party hereto may assign their respective rights, duties hereunder except upon prior written consent of the other party. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective assigns, legal representatives and successors in interest.

6.6 Waiver of Breach

If either party waived a breach of any provision of this agreement by the other party, that waiver will not operate or be construed as a waiver of such subsequent breach by either party or prevent either party from enforcing such provisions.

6.7 Merger Clause - Amendment

This Agreement sets forth all of the entire understanding of the parties relative to the subject hereof and supersedes any and all prior agreements, express or implied, oral or written. No amendment or modification of this Agreement shall be effective unless reduced to writing and executed by the parties.

6.8 Counterparts

This Agreement may be executed in several counterparts each of which shall be an original and all of which shall constitute but one and the same instrument.

6.9 Compliance with all Laws

The Village and the School shall at all times observe and comply with the laws, ordinances, regulations and codes of Federal, State, County and other local government agencies, which may in any manner affect the performance of this Agreement.

6.10 Governing Law

This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois and applicable federal law. Venue shall only be proper in a court of competent jurisdiction located with the County of Cook, Illinois.

6.11 Disclaimer of Relationship

Nothing contained in this Agreement, nor any act of the Village or the School, respectively, shall be deemed or construed by any of the parties hereto to by third persons, to create any relationship of a third-party beneficiary, principal, agent, limited or general partnership, joint venture, or any association or relationship involving the Village or the School, respectively.

6.12 Notice

Any and all communications regarding the terms of this Agreement shall be in writing and sent by registered or certified mail and addressed, if to the School, to Bethel Baptist Church, 200 N. Roselle Road, Schaumburg, Illinois 60194. If to the Village, to the Village Manager, Village of Schaumburg, 101 Schaumburg Court, Schaumburg, Illinois 60193. Notice shall be effective at dispatch. Notice as provided herein does not waive service, of summons orprocess.

IN WITNESS WHEREOF, the Village and School have executed this Agreement on the_____day of_____, 2026.

SIGNATURE PAGE VILLAGE OF SCHAUMBURG

VILLAGE OF SCHAUMBURG

BY: _____

Village President

ATTEST:

By:_____

Village Clerk

SIGNATURE PAGE BETHEL BAPTIST CHURCH

BETHEL BAPTIST CHURCH

BY: Ken Fields

TITLE: LEAD PASTOR / SCHOOL PRESIDENT

ATTEST:

BY: Valerie Lee

TITLE: Head of School

RESOLUTION NO R-26-_____

RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN BETHEL BAPTIST CHURCH AND THE VILLAGE OF SCHAUMBURG RELATIVE TO A SCHOOL RESOURCE OFFICER POSITION FOR SCHAUMBURG CHRISTIAN SCHOOL

WHEREAS, the Bethel Baptist Church ("Bethel") desires to have Village of Schaumburg ("Village") School Resource Officers ("SROs") from the Village's Police Department ("Police Department") detailed to Schaumburg Christian School (the "School"), which Bethel owns and operates, on a contractual basis; and

WHEREAS, the Village is willing to provide such officers to Bethel at the School, pursuant to the terms of the attached Agreement (Exhibit "A"); and

WHEREAS, the Village and Bethel desire to cooperate and have a joint interest in promoting the safety and security of the staff, students and school premises at the School; and

WHEREAS, the Village is authorized under the powers set forth at Article VII, Section 10 of the 1970 Illinois Constitution to approve and enter into the attached Agreement; and

WHEREAS, the Village finds it would be in the best interests of the Village and its citizens to enter into the attached Agreement.

NOW THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF SCHAUMBURG:

SECTION ONE: That the Village Manager be and is hereby authorized and directed to execute the attached Agreement (Exhibit "A") by and between the Village and Bethel, and to take such further steps to comply with the terms and conditions set forth therein.

SECTION TWO: That this Resolution shall be in full force and effect after passage and approval as required by law.

AYES:
NAYS:
ABSENT:

PASSED AND APPROVED this _____day of _____, 2026.

_____
Village President

ATTEST:

_____
Village Clerk

VILLAGE OF SCHAUMBURG

AGENDA ITEM SUMMARY

Ordinance No. 26-____An Ordinance Granting a Special Use for an Internet Auto Sales Facility for DH Automotive LLC (1025 Lunt Avenue, Unit A - Z2608-05).
09/22/26
Village Board

Presenter:

Lead Department: Community Development

Executive Summary:

Recommended Action:

ATTACHMENTS:

- FINAL Z2608-05 DH Automotive_ORD.docx

PUBLICATION OF:

ORDINANCE NO. 26-

AN ORDINANCE GRANTING A SPECIAL USE FOR AN INTERNET AUTO SALES FACILITY FOR DH AUTOMOTIVE LLC (1025 LUNT AVENUE, UNIT A)

CASE NO. Z2608-05

ADOPTED: SEPTEMBER 22, 2026

PUBLISHED IN PAMPHLET FORM PURSUANT TO AUTHORIZATION AND DIRECTION OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF SCHAUMBURG ON

SEPTEMBER 23, 2026

ORDINANCE NO. 26-

AN ORDINANCE GRANTING A SPECIAL USE FOR AN INTERNET AUTO SALES FACILITY FOR DH AUTOMOTIVE LLC (1025 LUNT AVENUE, UNIT A)

CASE NO. Z2608-05

WHEREAS, the Zoning Board of Appeals of the Village of Schaumburg conducted a public hearing on September 9, 2026 and has recommended a Special Use for an Internet Auto Sales Facility for DH Automotive LLC located at 1025 Lunt Avenue, Unit A, Case No. Z2608-05;

WHEREAS, the President and Board of Trustees of the Village of Schaumburg have determined that the granting of a Special Use for an Internet Auto Sales Facility for DH Automotive LLC located at 1025 Lunt Avenue, Unit A, Case No. Z2608-05 is desirable to provide a service or a facility, which is in the interest of public convenience, and is in the best interest of the Village.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF SCHAUMBURG:

SECTION ONE: That said Special Use for an Internet Auto Sales Facility described as follows:

- Special Use for an Internet Auto Sales Facility in the M-1 District [Title 15, Chapter 154, Section 154.90.08 of the Zoning Ordinance]

for DH Automotive LLC located at 1025 Lunt Avenue, Unit A, Case No. Z2608-05 be and is hereby granted on the property legally described as:

> LOTS 8 AND 9 IN BLOCK 7 IN CENTEX-SCHAUMBURG INDUSTRIAL PARK UNIT 59, BEING A SUBDIVISION OF PART OF THE NORTH HALF OF SECTION 33, TOWNSHIP 41 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS

SECTION TWO: That the granting of the approvals and/or variations of Section One, be and is hereby granted subject to compliance with the following conditions:

1. All activities, including vehicle storage, shall occur completely within the enclosed building, except the arrival and departure of automobiles.
2. The business must remain in compliance with applicable regulations of the State of Illinois Secretary of State with respect to licensing and obtain a state dealers license.
3. No signage on the premises which invites the general public to view cars for sale shall be permitted.
4. The Special Use shall be substantially in accordance with the Project Narrative received by the Community Development Department on August 19, 2026.
5. The following plans/exhibits shall be adopted as part of the governing ordinance:
   a. Business Narrative, received by the Community Development Department on August 19, 2026.
   b. Floor Plan, received by the Community Development Department on August 17, 2026.

ORDINANCE NO. 26-

AN ORDINANCE GRANTING A SPECIAL USE FOR AN INTERNET AUTO SALES FACILITY FOR DH AUTOMOTIVE LLC (1025 LUNT AVENUE, UNIT A)

CASE NO. Z2608-05

SECTION THREE: This ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form and posting in the manner provided by law.

AYES:

NAYS:

ABSENT:

ADOPTED this 22nd day of September, 2026.

Tom Dailly, Village President

ATTEST:

Jane Lentino, Village Clerk

VILLAGE OF SCHAUMBURG

AGENDA ITEM SUMMARY

Ordinance No. 26-____An Ordinance Granting a Sign Variation to Permit an Off-Premise Sign for Napleton Subaru (200 W. Higgins Road - Z2608-06).
09/22/26
Village Board

Presenter:

Lead Department: Community Development

Executive Summary:

Recommended Action:

ATTACHMENTS:

- Z2608-06 Napleton Subaru ORD.docx

PUBLICATION OF:

ORDINANCE NO. 26-

AN ORDINANCE GRANTING A SIGN VARIATION TO PERMIT AN OFF-PREMISE SIGN FOR NAPLETON SUBARU (200 W. HIGGINS ROAD)

CASE NO. Z2608-06

ADOPTED: SEPTEMBER 22, 2026

PUBLISHED IN PAMPHLET FORM PURSUANT TO AUTHORIZATION AND DIRECTION OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF SCHAUMBURG ON

SEPTEMBER 23, 2026

ORDINANCE NO. 26-

AN ORDINANCE GRANTING A SIGN VARIATION TO PERMIT AN OFF-PREMISE SIGN FOR NAPLETON SUBARU (200 W. HIGGINS ROAD)

CASE NO. Z2608-06

WHEREAS, the Zoning Board of Appeals of the Village of Schaumburg conducted a public hearing on September 9, 2026 and has recommended a Sign Variation to Permit an Off-Premise Sign for Napleton Subaru located at 200 W. Higgins Road, Case No. Z2608-06;

WHEREAS, the President and Board of Trustees of the Village of Schaumburg have determined that the granting of a Sign Variation to Permit an Off-Premise Sign for Napleton Subaru located at 200 W. Higgins Road, Case No. Z2608-06 is desirable to provide a service or a facility, which is in the interest of public convenience, and is in the best interest of the Village.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF SCHAUMBURG:

SECTION ONE: That said Sign Variation to Permit an Off-Premise Sign described as follows:

- Variation for an Off-Premise Sign [Title 15, Chapter 155, Section 155.50 (D) of the Village Sign Ordinance]

for Napleton Subaru located at 200 W. Higgins Road, Case No. Z2608-06 be and is hereby granted on the property legally described as:

> LOT 1 OF DAMEN SUBDIVISION OF PART OF THE NORTHWEST QUARTER OF SECTION 15, TOWNSHIP 41 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN THE TOWNSHIP OF SCHAUMBURG. ACCORDING TO THE PLAT THEREOF RECORDED DECEMBER 6, 1974 AS DOCUMENT NUMBER 22926613, IN COOK COUNTY, ILLINOIS.
>
> LOTS 1 AND 2 OF EQUITIES-GROBMAR SUBDIVISION, BEING A SUBDIVISION OF PART OF THE NORTHWEST QUARTER OF SECTION 15, TOWNSHIP 41 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAY THEREOF RECORDED JULY 27, 2011 AS DOCUMENT NUMBER 1120831067, BEING A RESUBDIVISION OF LOT 2 IN DAMEN SUBDIVISION, ACCORDING TO THE PLAT THEREOF RECORDED DECEMBER 6, 1974 AS DOCUMENT NUMBER 22926613, ALL IN COOK COUNTY ILLINOIS.

SECTION TWO: That the granting of the approvals and/or variations of Section One, be and is hereby granted subject to compliance with the following conditions:

1. A sign permit shall be required for the off-premise ground sign. The sign must comply with all requirements for commercial ground signs as described in the Village Sign Ordinance.
2. The off-premise ground sign location is approved as identified in the signage packet.

ORDINANCE NO. 26-

AN ORDINANCE GRANTING A SIGN VARIATION TO PERMIT AN OFF-PREMISE SIGN FOR NAPLETON SUBARU (200 W. HIGGINS ROAD)

CASE NO. Z2608-06

3. The following plans/exhibits for the sign shall be adopted as part of the governing ordinance:
   a. Detail & Dimension View, prepared by Olympik Signs, dated February 9, 2026, and received by the Community Development Department on August 31, 2026.
   b. Site Plan, prepared by Olympik Signs, dated May 13, 2026, and received by the Community Development Department on May 14, 2026.
   c. Sheet GM, Geometric Plan, prepared by SPACECO, Inc., dated February 23, 2023, and received by the Community Development Department on August 3, 2026.
   d. Project Narrative, received by the Community Development Department on August 3, 2026.
   e. Variation Justification, received by the Community Development Department on August 3, 2026.

SECTION THREE: This ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form and posting in the manner provided by law.

AYES:

NAYS:

ABSENT:

ADOPTED this 22nd day of September, 2026.

Tom Dailly, Village President

ATTEST:

Jane Lentino, Village Clerk

VILLAGE OF SCHAUMBURG

AGENDA ITEM SUMMARY

Ordinance No. 26-_____An Ordinance Granting an Approval of a Rear Yard Setback Variation (317 Shagbark Court – P2607-01).
09/22/26
Village Board

Presenter:

Lead Department: Community Development

Executive Summary:

Recommended Action:

ATTACHMENTS:

- 26-XXX P2607-01

PUBLICATION OF:

ORDINANCE NO. 26-

AN ORDINANCE GRANTING AN APPROVAL OF A REAR YARD SETBACK VARIATION (317 SHAGBARK COURT)

CASE NO. P2607-01

ADOPTED: SEPTEMBER 22, 2026

PUBLISHED IN PAMPHLET FORM PURSUANT TO AUTHORIZATION AND DIRECTION OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF SCHAUMBURG ON

SEPTEMBER 23, 2026

ORDINANCE NO. 26-

AN ORDINANCE GRANTING AN APPROVAL OF A REAR YARD SETBACK VARIATION (317 SHAGBARK COURT)

CASE NO. P2607-01

WHEREAS, the Plan Commission of the Village of Schaumburg conducted a public hearing on September 2, 2026 and has recommended approval of a Rear Yard Setback Variation for Taurina residence located at 317 Shagbark Court, Case No. P2607-01.

WHEREAS, the President and Board of Trustees of the Village of Schaumburg have determined that the granting of a Rear Yard Setback Variation for Taurina residence located at 317 Shagbark Court, Case No. P2607-01 is desirable to provide a service or a facility, which is in the interest of public convenience, and is in the best interest of the Village.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF SCHAUMBURG:

SECTION ONE: That said Rear Yard Setback Variation as follows:

- Variation to Reduce the Rear Yard Setback from 30 feet to 25 feet 3 inches [Title 15, Chapter 154, Section 154.161(D)(7)(c)(1) of the Zoning Ordinance] for Taurina residence located at 317 Shagbark Court, Case No. P2607-01 be and is hereby granted on the property legally described as:

  LOT 152 IN TIMBERCREST WOODS UNIT NUMBER 4, A SUBDIVISION IN THE SOUTHEAST ¼ OF SECTION 21 AND THE SOUTHWEST ¼ OF SECTION 22, TOWNSHIP 41 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

SECTION TWO: That the granting of the approvals and/or variations of Section One, be and is hereby granted subject to compliance with the following conditions:

1. The petitioner shall revise the plans to show the following:
   a. Replace the proposed rear patio with the existing rear deck.
   b. A 32-inch walkway connection between the side yard patio and rear deck.
2. The petitioner shall submit revised plans for review by the Community Development Department
3. The following plans shall be adopted as part of the governing ordinance:
   a. As-Built Plans, prepared by Group A Architecture, and received by the Community Development Department on July 6, 2026.

SECTION THREE: This ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form and posting in the manner provided by law.

ORDINANCE NO. 26-

AN ORDINANCE GRANTING AN APPROVAL OF A REAR YARD SETBACK VARIATION (317 SHAGBARK COURT)

CASE NO. P2607-01

AYES:

NAYS:

ABSENT:

ADOPTED this 22nd day of September, 2026.

ATTEST: Tom Dailly, Village President

Jane Lentino, Village Clerk

Docusign Envelope ID: EF97EA85-A66D-43FF-87A5-C89CC1026580

Region XIV Education Service Center

1850 Highway 351
Abilene, TX 79601-4750
325-675-8600
FAX 325-675-8659

February 16th, 2026

Leo Wright
Senior Vice President
F.H. Paschen, S.N. Nielsen & Associates LLC
5515 N East River Rd
Chicago, Illinois 60656
Sent via email to: lwright@fhpaschen.com

Re: Renewal of Region 14 ESC Contract # 04-27 - Job Order Contracting

Dear Leo Wright:

Region 14 Education Service Center is pleased to announce it is renewing contract 04-27 Job Order Contracting for the period September 1st, 2026 through August 31st, 2027, in accordance with the contract.

If you have any questions or concerns, feel free to contact me at (325) 675-7003.

Sincerely,

Signed by:
Emily Jeffrey
4FE64E70707547B...
Emily Jeffrey
Region 14, Chief Financial Officer