AGENDA

Environmental Committee

Thursday, September 4, 2025
1000 Woodfield Road

VILLAGE OF SCHAUMBURG
PROGRESS THROUGH THOUGHTFUL PLANNING

A G E N D A

I. CALL TO ORDER

II. APPROVAL OF MINUTES

A. 6-5-25 Minutes

III. NEW BUSINESS

IV. UNFINISHED BUSINESS

A. 2025 Environmental Fair – Event Success

B. Comprehensive Green Action Plan Update – Planning

V. CONTINUING ITEMS

VI. DEFERRALS

VII. COMMENTS FROM THE PUBLIC

VIII. ADJOURNMENT

IX. NEXT MEETING

A. 10-2-25

In compliance with the Americans with Disabilities Act and other applicable Federal and State laws, the meeting will be accessible to individuals with disabilities. Persons requiring auxiliary aids and/or services should contact the Village Manager's Office at 847.923.4705, preferably no later than five days before the meeting.

VILLAGE OF SCHAUMBURG

AGENDA ITEM SUMMARY

6-5-25 Minutes
09/04/25
Environmental Committee

Presenter:
Lead Department: Community Development

Executive Summary:

Recommended Action:

ATTACHMENTS:
- 6-5-25 EC Minutes.pdf

CALL TO ORDER
The meeting was called to order at 7:01 pm by Chairperson, Donna Panico-Atkins.

ROLL CALL
Members Present: Chairperson Donna Panico-Atkins, Donna Johnson, Pratik Patel, Robert Wachsmuth, Ritika Muthukumar, and Ryszard Puskarz

Member(s) Absent: Elizabeth Wimmer, Sandeep Alavandi, and Mahesh Prajapati

A quorum was present.

Staff Present: Monica Richart – Sustainability Planner
Robert Mamrot – Division Supervisor, Engineering and Public Works
Vicki Bloomer – Interim Recording Secretary

APPROVAL OF MINUTES – May 1, 2025
Mr. Patel made a motion to approve the minutes with an amendment, seconded by Mr. Puskarz

All Ayes. Three members were absent.

MOTION CARRIED

NEW BUSINESS

UNFINISHED BUSINESS

1. **2025 Spring Recycling Event Recap - Informational**
   Mr. Mamrot stated there were 929 vehicles, compared to last year's 909 vehicles. Electronics went up, document shredding was higher, and paint was double; batteries and lightbulbs were also on par. Oil, flags, and eyeglasses were lower than previous years. Bikes and fluorescent lightbulbs were consistent with previous years. Clothing and textiles were 4,100 pounds, cellphones were 61 pounds, and fire extinguishers were 90 pounds. Books were lower. Costs were consistent with years in the past.

   Chairperson Panico-Atkins stated she thought it went well, and was happy with the volume of cars. She also stated it was slower at the paint stations, so questioned if it could be moved next year. Mr. Mamrot stated they would look into shuffling vendors' locations.

   Ms. Muthukumar stated several people mentioned to her they were unaware of the date of the fall shredding event. Mr. Mamrot stated that was for Schaumburg residents only, and the communications department has it advertised in Schaumburg in the Cracker Barrel, website and Facebook.

   The fall 2025 shredding event will be the 3rd weekend in September, and the fall recycling event will be two weeks later in October.

2. **Al Larson Awards**

Ms. Richart stated the residential nominee is Lightfoot residence at 434 Willington Dr., and District 54 nominees are Hoover Math and Science Academy and Jane Adams Junior High. Hoover installed over 600 solar panels, and Jane Adams installed over 900 solar panels.

Ms. Johnson made a motion to nominate the Lightfoot residence. Mr. Puskarz seconded.

A poll was taken:

Donna Panico Atkins – Yes
Donna Johnson – Yes
Pratik Patel - Yes
Ryszard Puskarz - Yes
Robert Wachsmuth - Yes
Ritika Muthukumar – Yes
Elizabeth Wimmer – Absent
Sandeep Alavandi – Absent
Mahesh Prajapati - Absent

MOTION CARRIED

Mr. Puskarz made a motion to nominate Hoover and Jane Adams Junior High. Mr. Patel seconded.

A poll was taken:

Donna Panico Atkins – Yes
Donna Johnson – Yes
Pratik Patel - Yes
Ryszard Puskarz - Yes
Robert Wachsmuth - Yes
Ritika Muthukumar – Yes
Elizabeth Wimmer – Absent
Sandeep Alavandi – Absent
Mahesh Prajapati - Absent

MOTION CARRIED

PUBLIC COMMENT

DEFERRALS

ADJOURNMENT

There being no further business, Mr. Patel made a motion, seconded by Ms. Muthukumar to adjourn the meeting.

All Ayes. Three members were absent.

MOTION CARRIED

The meeting was adjourned at 7:24 pm.

Monica Richart Sustainability Planner

I have reviewed the minutes, and they accurately represent the actions taken by the Environmental Committee.

Vicki Bloomer

Vicki Bloomer, Interim Recording Secretary

VILLAGE OF SCHAUMBURG

AGENDA ITEM SUMMARY

2025 Environmental Fair – Event Success
09/04/25
Environmental Committee

Presenter: Monica Richart, Sustainability Planner
Lead Department: Community Development

Executive Summary:

The Environmental Fair was held at the library in conjunction with their summer reading challenge kick off event in 2025.

The attached memo includes a report of the event.

Recommended Action:

For discussion

ATTACHMENTS:

- Staff Report

VILLAGE OF SCHAUMBURG
PROGRESS THROUGH THOUGHTFUL PLANNING

MEMORANDUM

Date: August 22, 2025

To: Donna Panico Atkins, Chairperson
Environmental Committee Members

From: Monica Richart

Subject: 2025 Environmental Fair – Discussion of Event Success

Introduction
In 2025, the event took place at Schaumburg Township District Library. Educational sessions were located inside the library adult classroom on the second floor and Exhibitors set up in the main lobby area.

This memo is a draft of a final report of the event and will be updated with the Committee's thoughts and recommendations for 2025.

Discussion
The Committee collaborated with the library to host the Environmental Fair alongside the library's summer reading challenge kick-off event. The theme of this year's Environmental Fair was "Plastics & Recycling" and the Committee coordinating activities to connect with the library's game-based theme of "Level Up". Committee members coordinated speakers for the education sessions and an exhibition table, created questions for the buzzer board, designed an educational poster, staffed additional games and activities and brought supplies for games and a raffle. Village staff assisted with outreach, coordination with the library, coordinating exhibitors, developing visual materials for a second exhibitor table, presenting as a speaker, material procurement and delivery of booth materials to the event. Staff at the library hosted and coordinated the event set up. The library coordinated additional exhibitors.

Event Information
Theme: Plastics & Recycling
Date: Sunday, June 1st
Time: Event Time: 1:00 – 3:30 p.m.
Session Times: *1:30-2:00 Recycling Right in Schaumburg*
2:00-2:30 Comprehensive Green Action Plan Update
2:30 Raffle announcement
Session Location: Adult Classroom, Second Floor
Place: Schaumburg Township District Library
130 S. Roselle Road

Committee members arrived by 12:30 p.m. and staffed the Committee's exhibit table, CGAP Outreach table, and game activities.

Sessions
The Committee coordinated a session on plastic recycling with the municipal team at Lakeshore Recycling Systems (LRS) to arrange a speaker on recycling in Schaumburg. Staff presented a second session on the Comprehensive Green Action Plan (CGAP) update. The Committee felt 30 minutes would be sufficient for these sessions with 20 minutes devoted to the presentation and an additional 10 minutes for questions and discussion.

For the 2025 event, the session descriptions are below:

Recycling Right in Schaumburg: A Discussion with LRS
Have you ever wondered why we recycle? Why some items are recyclable while others aren't? Or where recycling goes after we place items in the recycling bin? Join the Schaumburg Environmental Committee and Schaumburg's waste hauler LRS to get your recycling questions answered! LRS will highlight why recycling matters, recycling dos and don'ts, and more. Attendees will walk away with tips and tricks to recycle right in Schaumburg.

Schaumburg's Comprehensive Green Action Plan Update
Schaumburg is updating our Comprehensive Green Action Plan and we want to hear from you! The Comprehensive Green Action Plan (CGAP) was created in 2009 to establish goals for environmental stewardship and resilience in Schaumburg. Sustainability Planner, Monica Richart, will present on the Village's successes in achieving previous goals and current efforts to update the plan to reflect the needs of today's residents.

Attendance: There were 13 total community members in attendance in addition to staff and committee members.

Committee to provide additional feedback

Exhibitors
The Environmental Committee had two exhibitor booths. One booth displayed recycling information while the other booth provided information on the CGAP update and interactive feedback boards. The exhibitors set up at tables in the lobby area. The library coordinated the exhibitors for the fair. Village staff coordinated a table for the Metropolitan Mayors Caucus to host their Recycling Education Specialist and Energy Efficiency Specialist.

A list of exhibitors is below:

2025 Environmental Fair Exhibitors	
Metropolitan Mayors Caucus	Schaumburg Community Garden Club
Spring Valley Nature Center	The Northwest Mosquito Abatement District
Village of Schaumburg Environmental Committee	Village of Schaumburg CGAP Outreach

Environmental Committee Exhibitor Table: The Committee created questions for the buzzer board which was at the exhibitor table, displayed books on recycling and displayed reusable items from the raffle basket. The Committee also staffed a timed recyclable sorting game which consisted of laminated signs with recycling categories and a variety of items for participants to sort.

Environmental Committee CGAP Outreach Table: Staff provided a table sized printed map of Schaumburg with sticky notes for residents to place comments related to sustainability recommendations. Staff also provided a large comment board and an informational board with a QR code link to the online survey. Environmental Committee members assisted with engagement and information.

The Committee coordinated a raffle drawing with raffle entry as a prize for participants visiting every exhibitor table and collecting a stamp from each on an index card. The raffle prize consisted of a selection of zero waste household items and supplies. Staff purchased reusable items to display and include in the raffle and Committee members supplied a basket and additional prize items. Local business, Head To Toe Blessings, donated body care products for the raffle prize.
The raffle was very successful to engage interest in the exhibitor tables, and participants lined up to visit each table. The raffle also generated interest in the reusable items available for display. The winner was selected at the end of the fair and staff provided the basket for pickup by the winner at Village Hall.

Committee to provide feedback

2025 Environmental Fair
Environmental Committee
August 22, 2025

Registration
Formal registration was not required.

Outreach and Event Promotion
Village of Schaumburg:
The Environmental Fair was promoted on social media (Facebook, Nextdoor and X), the Progress Report e-newsletter, and the summer Cracker Barrel issue. For social media and the e-newsletter, the event was promoted 2-3 times on each platform leading up to the event.

Flyers were posted by committee members at various locations around Schaumburg.

The event ran on the village's marquee sign at Summit/Schaumburg and as a website spotlight album for approximately 3 weeks before the event.

Library:
The library promoted the Environmental Fair in their Summer Challenge Guide and on social media.

Parking
Parking was available at the library lot.

Recommendation
For discussion.

VILLAGE OF SCHAUMBURG

AGENDA ITEM SUMMARY

Comprehensive Green Action Plan Update – Planning
09/04/25
Environmental Committee

Presenter: Monica Richart, Sustainability Planner
Lead Department: Community Development

Executive Summary:

The Village Board approved Schaumburg's Comprehensive Green Action Plan (CGAP) in 2009 and an update to the plan is currently underway. To inform the development of a new CGAP plan the village has undertaken a public engagement initiative led by the Environmental Committee and village staff. Community feedback will be used to calibrate plan goals to meet local needs.

The attached memo includes a status on CGAP public engagement planning.

Recommended Action:

For discussion

ATTACHMENTS:

- Staff Memo

VILLAGE OF SCHAUMBURG
PROGRESS THROUGH THOUGHTFUL PLANNING

MEMORANDUM

Date: August 25, 2025

To: Donna Panico Atkins, Chairperson
Environmental Committee Members

From: Monica Richart, Sustainability Planner

Subject: CGAP Update –Public Engagement Planning Status

Introduction:
The Village Board approved Schaumburg's Comprehensive Green Action Plan (CGAP) in 2009. In 2016, the Metropolitan Mayors Caucus launched the Greenest Region Compact (GRC2); a pledge for municipalities that articulates high level goals to enhance the quality of life for residents, protect the environment and create sustainable economic vitality. The Caucus created a companion Framework of objectives and strategies to achieve the goals of the GRC2 that can be used to create or update a sustainability plan. The GRC2 Framework is being used by staff to draft the village's new CGAP plan. To inform the development of a new CGAP plan the village has undertaken a public engagement initiative led by the Environmental Committee and village staff. Community feedback will be used to calibrate GRC2 goals to meet local needs and concerns.

Discussion:
The CGAP Update will include community feedback to identify priorities within the Village and guide implementation strategies for the updated plan. To facilitate community engagement the Environmental Committee and village staff created an online survey and conducted in-person engagement during the summer of 2025.

Online Survey
The Environmental Committee assisted in developing an online survey which was made available online via the Village website and used to collect both quantitative (multiple choice) and qualitative (short answer) information on community needs and desires for sustainability initiatives in Schaumburg. Questions for the survey were developed based on the GRC2 Framework. The survey was promoted by the Village on social media and by the Environmental Committee in person during the Open House Event. The survey was also promoted on flyers circulated by Committee members and posted at the library, Village Hall and farmers market. Participation exceeded our goal of 100 participants with 154 participants. A little over half the survey traffic came from social media and the other half from direct entry or direct search (in person).

Open House Event
Staff and Environmental Committee members conducted an open house event at the library on June 1st alongside the library's Summer Reading Challenge Kickoff and Environmental Fair. Staff provided a table-sized printed map of Schaumburg with sticky notes for residents to place comments related to sustainability recommendations. Staff also provided a large comment board and an information board with a link to the online survey. Environmental Committee members assisted with engagement and information. The event was well attended and staff received feedback using the engagement boards and map. Staff also gave a presentation on CGAP and its development process in the adult learning classroom and answered questions from the audience.

Recommendation
For discussion.

VILLAGE OF SCHAUMBURG

AGENDA ITEM SUMMARY

10-2-25
09/04/25
Environmental Committee

Presenter:
Lead Department: Community Development

Executive Summary:

Recommended Action: