AGENDA

Schaumburg Regional Airport Advisory Commission

Wednesday, February 11, 2026
7:30 PM
Schaumburg Regional Airport
905 W. Irving Park Rd.
Schaumburg, IL 60193

VILLAGE OF SCHAUMBURG
PROGRESS THROUGH THOUGHTFUL PLANNING

A G E N D A

I. CALL TO ORDER

II. APPROVAL OF MINUTES

A. August 13, 2025

III. NEW BUSINESS

A. Airport Management Update

B. Airport Hazard Plan Update

IV. UNFINISHED BUSINESS

V. CONTINUING ITEMS

A. Pilots Technical Advisory Committee Chairman Report (Verbal Update)

B. Commission Comments and Mentions

VI. DEFERRALS

VII. COMMENTS FROM THE PUBLIC

VIII. ADJOURNMENT

IX. NEXT MEETING

A. May 13, 2026

In compliance with the Americans with Disabilities Act and other applicable Federal and State laws, the meeting will be accessible to individuals with disabilities. Persons requiring auxiliary aids and/or services should contact the Village Manager's Office at 847.923.4705, preferably no later than five days before the meeting.

VILLAGE OF SCHAUMBURG

AGENDA ITEM SUMMARY

August 13, 2025
02/11/26
Schaumburg Regional Airport Advisory Commission

Presenter:
Lead Department: Transportation

Executive Summary:

Recommended Action:

ATTACHMENTS:
- SRAAC Minutes 08.13.25 - SIGNED.pdf

I have reviewed the minutes, and they accurately represent the actions taken by the Schaumburg Regional Airport Advisory Commission.

Erik Trydal
Airport Manager

Schaumburg Regional Airport Advisory Commission
Minutes of August 13, 2025

CALL TO ORDER

The Schaumburg Regional Airport Advisory Commission meeting was called to order at 7:31 p.m. by Chairman Mayle.

ROLL CALL

Members Present: Bernie Mayle, Chair
Brian Bieschke
Mark Madej
Jack Trudel

Member(s) Absent: Rodney Craig
Pat McFarland
William McLeod
Jamie Clar (Alt)
Jon Kunkel (Alt)
Patrick Kinnane (Alt)
Scott Longueil (Alt)

Staff Present: Sidney Kenyon, Director of Transportation
Erik Trydal, Airport Manager

Others Present: Bryan Sill, PTAC Chair
Matthew Moglia, PTAC Member
Mary Soderstrum

APPROVAL OF MINUTES:

Trustee Madej said that he was present on the May 14, 2025 SRAAC meeting. The minutes for that meeting indicate that he was absent.

A motion was made by Trustee Madej, seconded by Trustee Bieschke to approve the minutes of May 14, 2025, as presented. All Ayes.

MOTION CARRIED

NEW BUSINESS:

A. Airport Management Update

Mr. Trydal provided the Airport Management Update.

Self-Serve Fuel Upgrade
The Self-Serve Fuel Upgrade was approved by Village Board on August 12, 2025, to move forward with the purchase from Acterra Group. The quote submitted by Acterra was about $72,000 over the budgeted amount, but the Village will be able to use Aviation Fuel Tax (AFT) funds to offset the cost. The Village will only need to provide $10,500 for the new self-serve fueling unit.

Prox Card Gate Project
The 100% American Steel waiver was approved by the Illinois Department of Transportation (IDOT). Bear Construction Company won the contract with the lowest quote of $106,826. This item will be brought to Transportation Committee for approval in September.

Delta and Echo Hangar Pavement Rehab
Pavement between the Delta and Echo hangars has been completed. Work is still being completed on landscaping and line striping, but that is expected to be done by the end of August.

Harper College Hangar Upgrades
Approval and permits for hangar upgrades have been approved and construction started on June 26, 2025. They have since completed thermal insulation, drywall to hangar interiors, installation of water and sewer lines, and have started framing on offices and restrooms. The tentative completion date is October 3, 2025, and the commencement of classes is dependent on when Harper College can secure Federal Aviation Administration (FAA) approval.

Airport Hazard Plan
Transportation Staff have been working on the creation of an Airport Hazard plan as a Key Recommendation from the Airport Implementation Plan for FY 2025-2026. Staff will be working with Schaumburg emergency management and risk management staff to develop an effective emergency plan for the Airport, which will be presented to the PTAC, SRAAC and Transportation Committee at the end of the fiscal year.

Chairman Mayle asked if Staff have examined hazard plans from other regional airports to gain some ideas. Mr. Trydal said that they have, and he has also worked with Tracy Raimondo from the Fire Department who had documentation from other airports to use to help shape the plan for Schaumburg's Airport.

Instrument Approach
Mr. Sill, PTAC Chair, reached out to the Aircraft Owners and Pilot Association (AOPA) to ask for assistance in reaching back out to Chicago TRACON (C90) again to restart discussions regarding the instrument approach procedure that they had previously denied. Staff is continuing to work through safety mitigation items to avoid encroachments to O'Hare's protected airspace and will continue to meet with C90 to develop additional options and work to move forward with the instrument approach plan.

Trustee Bieschke asked if the consultant, Flight Tech, is involved in those talks as well. Mr. Kenyon said that at this time, Staff have been working with Mr. Sill and AOPA to facilitate conversations with C90.

Schaumburg Regional Airport Event: Father's Day Pancake Breakfast
Mr. Trydal extended his gratitude to Holiday Airways for hosting the event, which had 400 attendees and 50 airplane rides. The number of attendees increased by 50 over last year's event. Holiday Airways will continue the event for Father's Day next year.

Schaumburg Regional Airport Event: Hops and Props
Hops and Props this year will be on Saturday, September 13 from 5:00 pm to 9:00 pm. There will be multiple beer, wine, and food vendors, aircraft on display, and live music. Ticket sales started August 13 at $10 per ticket, and 400 are available for pre-sale purchase. Mr. Trydal extended an invitation for Committee members to attend the event.

A motion was made by Trustee Bieschke, seconded by Trustee Madej to accept the Airport Management update as Informational. All Ayes.

MOTION CARRIED

UNFINISHED BUSINESS:
None.

CONTINUING ITEMS:

A. Pilots Technical Advisory Committee Chairman Report (Verbal Update)
Mr. Sill provided more details regarding the follow-up calls that have been made with Chicago TRACON. While he does not want to engage in predictions at this point, there seems to be a good chance that the Airport will be able to move forward with some type of instrument approach procedure, possibly in the form of a private approach. He is working to arrange another follow-up call with C90. Village Staff will need to decide whether they should reengage with Flight Tech or work with another consultant to finish the project, provided C90 signs off on the project. While there is no guarantee of this, it is encouraging that C90 is willing to discuss mitigations that may enable the project to move forward.

Chairman Mayle asked for clarity about what a private approach entails. Mr. Sill said that a private approach is often seen at private airparks where the only individuals with access are those who are based there. A letter of authorization lists who has access to that approach. There are typically additional restrictions or training requirements that are not seen with a public approach. This may be why C90 is willing to consider this option. Other public airports, such as Chicago Executive Airport, have private approaches. It does not seem likely that C90 will allow for a public approach at the Schaumburg Regional Airport due to potential airspace conflict concerns, but they seem willing to discuss the potential for a private approach.

Trustee Madej asked if a private approach limits the use of the Airport. Mr. Sill said it would not, and that functionally it would be no different than any other instrument approach – it only limits who has access to that approach. Based tenants and businesses would be able to put on the letter of authorization. Businesses or individuals that regularly use the Airport may also be able to be added to the letter of authorization. These are details that would still need to be worked out. Trustee Madej asked if exceptions would be made for pilots that need to make an emergency landing. Mr. Sill said that they would have be given access, as the private approach restricts who has access to the use of the approach. For base tenants and businesses, it provides access in and out of the Airport in Instrument Flight Rules (IFR) conditions.

Chairman Mayle asked if this could be a stepping stone to then pursue public approach in the future. Mr. Sill said that it could.

Mr. Sill said that another issue that was brought up during PTAC's meeting was regarding maintenance issues. In the past, the Engineering and Public Works Department (EPW) has done a fantastic job keeping up with maintenance issues at the Airport. However, recently, perhaps due to the relocation of

Village Hall to its temporary location, there have been a number of ongoing maintenance issues at the Airport that are not being addressed, despite the Airport Manger putting in service requests. Many of the requests are for critical safety items, such as broken runway lights that have been in need of repair for nearly a year. Mr. Sill feels that it would be advantageous for the Airport Manager to have the ability to hire a contractor to get these items repaired in a timely manner. Similarly, the Airport Manager should have access to the prox card system and have the ability to issue or revoke prox cards and to see all the card usage data. Currently, to do all this he must go through another department at Village Hall which results in a delay.

Mr. Sill said that another issue brought up at PTAC was that of the drone ordinance recently passed by the Village, which limits any drone operation within the Village except for law enforcement or for monitoring a Village event. Trustee Bieschke said that the ordinance only limits the operation of drones over Village property, not within the Village as a whole. Mr. Sill said that the question was in regards to the Schaumburg Boomers Baseball Stadium, which is a Village-owned property, and the drone shows that occur there. It would seem that these shows would no longer be able to take place under the new ordinance. Trustee Bieschke said that the drone shows are approved by Village Board on an annual basis for the number of fireworks displays and drone displays. Mr. Sill asked how that works with the new ordinance, as the ordinance appears to disallow the drone shows. Trustee Bieschke said that the shows are approved as a special event. They would not be able to put on the shows without getting Village Board approval. Trustee Madej said that there are certain dates that are pre-approved for the drone shows. Those dates are public information and are posted on the Boomers' website.

Mr. Sill said that one final update that was discussed at PTAC was the opposition that he filed regarding A. Lamp Construction Company's zoning request. Trustee Bieschke said that the Zoning Board of Appeals Committee meeting that will address that issue will be meeting in September.

B. Commission Comments and Mentions

Chairman Mayle said that there was a Roselle resident that brought up an Airport-related issue at Coffee with the Council. Trustee Bieschke said that the resident had concerns regarding the Airport's noise abatement flight plan. This plan is an Airport policy for the pilots to follow. There are times in which the pilots do not follow this flight plan; sometimes there are valid reasons for not following it, but there are also invalid reasons for not following it. The resident said that there are training aircraft flying outside the pattern on a daily basis and asked if this problem can be addressed. Regarding the stringency of the policy, Trustee Bieschke said that while each pilot is flying their aircraft, they can make decisions based on safety concerns, which can allow them to fly outside of the pattern without technically violating it. If a pilot infrequently flies outside of the pattern, then that is clearly due to safety concerns. However, if a pilot is flying outside the pattern twenty times in a matter of a few hours, then they are clearly doing this to land the plane and take off faster. He suggested having some conversations with the flight schools at the Airport to make sure they know that while this is only a recommended policy from the Village, it is expected to be followed as much as possible. If it is impossible due to a safety concern, that is acceptable but cutting it short just to get on the ground faster is not a valid reason. Chairman Mayle asked if there are flight logs available to find out who is violating the policy. Mr. Trydal said that there are ways to track that now with A-DSB, which includes information about flight patterns.

DEFERRALS:

None.

COMMENTS FROM THE PUBLIC:

None.

ADJOURNMENT:

A motion was made by Trustee Bieschke, seconded by Trustee Madej, to adjourn the Schaumburg Regional Airport Advisory Commission at 7:51 p.m. All Ayes.

MOTION CARRIED

NEXT MEETING: November 12, 2025

Respectfully submitted,

Sara Mackh
Recording Secretary

VILLAGE OF SCHAUMBURG

AGENDA ITEM SUMMARY

Airport Management Update
02/11/26
Schaumburg Regional Airport Advisory Commission

Presenter: Erik Trydal - Airport Manager
Lead Department: Transportation

Executive Summary:

Details of the Airport Management Update are provided in the attached memorandum.

Recommended Action:

For information only.

ATTACHMENTS:

- Airport Update - February 2026 Memo.pdf

VILLAGE OF SCHAUMBURG **MEMORANDUM**

Date: February 11, 2026

To: Director of Transportation

From: Airport Manager

Subject: **Airport Management Update**

For: Schaumburg Regional Airport Advisory Commission
Pilots Technical Advisory Committee

Introduction
This report provides an overview of events that have occurred at Schaumburg Regional Airport since the last update.

Discussion

Self-Serve Fuel Upgrade
Staff had a pre-construction meeting with our consultant Crawford, Muphy & Tilly (CMT) and the contractor, Acterra Group, on January 27, 2026, for the installation of the self-serve fueling unit. While reviewing the plans and permits there were scoped work items that needed to be revised in Acterra's scope of work. Staff is currently working with CMT and Acterra to address these issues and once complete, staff will give the notice to proceed.

Prox Card Gate Project
Staff has continued to work with CMT and Bear Construction to get all documents completed to start construction. Upon review of subcontractor request forms, Bear construction did not meet bidder qualifications and will be unable to complete the project. Staff will be moving forward with sending the project back out to bid.

REIL Installation
On November 24, 2025, Sonoma Electric installed a new LED REIL lighting system for Runway 11 and 29. Sonoma removed the previous communication cables since they were not compatible with the new LED REILs and ran new cabling. The REIL lighting system can be turned on by clicking the UNICOM frequency 7 times and turning the airfield lighting to the High setting.

Delta and Echo T-Hangar Pavement Rehab
On November 14, 2025, staff met with IDOT and CMT to complete the final inspection and walk-through of the completed Delta and Echo Hangar Pavement project. All pavement and markings were completed, though as of that date a small number of punch list items needed to be addressed. This includes minor pavement edge repairs of the taxiway, topsoil application along

the pavement edge, and seeding of the topsoil that is laid down. Due to the winter weather, the punch list items will start in Spring and the project will be completed.

Harper College Hangar Ribbon Cutting
On January 26, 2026, Harper College and Schaumburg Regional Airport marked a major milestone with a ribbon-cutting ceremony for the new Aviation Maintenance Lab at the Schaumburg Regional Airport, a facility designed to prepare students for in-demand careers as aviation technicians.

The lab, located in hangar B26 and B27, is the result of a partnership between Harper and the Village of Schaumburg, along with support from federal, state and industry partners. Members of Harper's Board of Trustees joined elected officials including U.S. Rep. Raja Krishnamoorthi, Schaumburg Village President Tom Dailly, Village of Schaumburg Trustees, airport and industry representatives, and Harper faculty to celebrate the new instructional space.

Harper College is coordinating with the FAA to secure final approvals to start their aviation maintenance program, and classes will be posted on their website once approved. Aviation management classes have already begun to be held in the Terminal Building; however, maintenance coursework is targeting a Fall 2026 start.

Airfield Lighting Project
IDOT put the Airfield Lighting Project out to bid on their March 2025 letting. On December 15, 2025, IDOT awarded the bid for the Airfield Lighting Project to Connelly Electric Company. Due to the length of time to award the contract, Connelly Electric Company declined to move forward. Staff reached out to IDOT and will be moving forward with locally letting the project to ensure the project gets completed. Crawford, Murphy & Tilly (CMT) the Village's consultant for the project, is currently revising and updating the contract documents for the local letting process. Once the documents are approved by IDOT staff will put the project out to bid.

Schaumburg Regional Airport Event: Santa's Flight to Schaumburg
On December 7, 2025, the Schaumburg Park District hosted Santa's Flight to Schaumburg in the terminal hangar. There were two time slots that sold out when tickets were put on sale with a total of 500 people who attended the event. With an increased demand for the event, the Village will be working with the Park District to find ways to expand for next year.

Holiday Airways Airport Event: Aviation Jeopardy
Holiday Airways hosted an airport community event on January 29, 2026, which offered free ground school training and Aviation Jeopardy. The event was a success and 52 people attended to learn more about aviation. Holiday Airways will continue the event monthly and additional dates will be available on their website.

Recommendation

For information only.

VILLAGE OF SCHAUMBURG

AGENDA ITEM SUMMARY

Airport Hazard Plan Update
02/11/26
Schaumburg Regional Airport Advisory Commission

Presenter: Erik Trydal - Airport Manager
Lead Department: Transportation

Executive Summary:

Details of the Airport Hazard Plan Update are provided in the attached memorandum.

Recommended Action:

For information only.

ATTACHMENTS:

- Airport Hazard Plan - Memo (Final).pdf

VILLAGE OF SCHAUMBURG **MEMORANDUM**

Date: February 11, 2026

To: Director of Transportation

From: Airport Manager

Subject: **Airport Hazard Plan Update**

For: Schaumburg Regional Airport Advisory Commission
Pilots Technical Advisory Committee

Introduction
This report provides an overview of the Airport Hazard Plan that is being developed for Schaumburg Regional Airport.

Discussion

One of the Transportation Department's Budget Goals for FY 2025/2026 is to pursue one Key Recommendation from the Airport Implementation Plan Staff selected Key Recommendation #8: Create a plan using knowledge learned from COVID-19 to ensure safe and effective operations in case of a future pandemic or another significant event.

The purpose of this plan is to ensure the safe and efficient handling of any emergency situation that may arise at the Schaumburg Regional Airport. It is intended to assist the Airport Manager, Fixed Base Operator, Village of Schaumburg staff, airport tenants, visitors, businesses, and emergency operations staff in carrying out their responsibilities efficiently in case of an airport incident.

The following key considerations are being used to create the plan:

- How best to work together as a team and use the resources of the airport, village, and county.
- How to manage communications with users of the airport during an incident.
- How to transfer incident command as the availability of staff and the nature of the incident changes.
- How to coordinate so that all emergency responders can communicate effectively with each other.
- Where to go during an incident.
- How to inform tenants and other airport users about the incident.
- How to restrict access and control bystanders during an incident.

The plan will also include standard operating procedures that focus on the special planning needs particular to Schaumburg Regional Airport. It addresses the essential operational actions needed

to help successfully complete a specific response function. Examples of Standard Operating Procedures may include:

- Aircraft incidents
- Airfield injuries
- Active shooter incidents
- Natural disasters
- Bomb threats or incidents
- Hazardous materials incidents
- Structural fires
- Failure of power
- Pandemic events

Staff is reviewing all procedures with FBO staff, Schaumburg Police, Schaumburg Fire, Communications, Engineering and Public Works, and Emergency Management to identify everyone's roles. Staff will present the draft Airport Hazard Plan to the Schaumburg Regional Airport Advisory Commission (SRAAC) and Transportation Committee in May 2026. The plan will be reviewed by staff every twelve months to ensure it is always updated.

Recommendation

For information only.

VILLAGE OF SCHAUMBURG

AGENDA ITEM SUMMARY

Pilots Technical Advisory Committee Chairman Report (Verbal Update)
02/11/26
Schaumburg Regional Airport Advisory Commission

Presenter:
Lead Department: Transportation

Executive Summary:

Recommended Action:

VILLAGE OF SCHAUMBURG

AGENDA ITEM SUMMARY

Commission Comments and Mentions
02/11/26
Schaumburg Regional Airport Advisory Commission

Presenter:
Lead Department: Transportation

Executive Summary:

Recommended Action:

VILLAGE OF SCHAUMBURG

AGENDA ITEM SUMMARY

May 13, 2026
02/11/26
Schaumburg Regional Airport Advisory Commission

Presenter:
Lead Department: Transportation

Executive Summary:

Recommended Action: