



**Wake Forest Board of Commissioners Work Session
Meeting Agenda
August 5, 2025 – at 6:00 PM
All items listed are for discussion and possible action.**

Notice

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the Town of Wake Forest will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. For individuals with impaired hearing, special equipment is available for use during meetings in the Town Hall board chambers. Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Town of Wake Forest should contact the office of ADA Coordinator [Mickey Rochelle](#) at 919-435-9455 or Town Clerk [Evelyn Wright](#) at 919-435-9432 as soon as possible, but no later than 48 hours before the scheduled event.

Cable & Online Broadcast of Board of Commissioners Meetings

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Meeting Agendas

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Public Hearings

When an agenda item is denoted as a [Public Hearing](#), persons attending shall be permitted to address the Board of Commissioners regarding the item under consideration with those speaking in favor first and those against speaking second. Proponents and opponents shall each be given three minutes of time to speak and may choose to allow one speaker to utilize the time. In the event either proponent(s) or opponent(s) have not designated a speaker to represent the view, each speaker will be allowed three minutes each to express his/her comments, ideas, concerns, expressions, and desires. Only comments on a Public Hearing will be allowed during this time.

Public Comment

During the Public Comment period, anyone wishing to address the Board of Commissioners concerning an issue or topic that is not a public hearing item or an agenda item should complete and submit the Board of Commissioner Public Comment Form on the [Town website](#). Then, during the Public Comment portion of the meeting, Mayor Jones will recognize you and invite you to the podium at which time you will have three minutes to speak. Thank you for your cooperation.

1. Presentations

- 1.1 Presentation on the proposed service changes to the Wake Forest - Raleigh Express (WRX).
[080525 BOC Agenda Summary.pdf](#)
- 1.2 Performing Arts Center Feasibility Study Presentation with Johnson Consultants
[WakeForest_FindingsPresentation_FINAL.pdf](#)
- 1.3 Proclamation Recognizing Buck Hicks Appreciation Night
[ProclamationRecognizingBuckHicksAppreciationNight.pdf](#)
- 1.4 Resolution recognizing Deborah Dunn on their retirement from the Town of Wake Forest
[7-25-25_Resolution_of_Appreciation_Debbie_Dunn_Aug2025 - FINAL.docx](#)
- 1.5 Presentation on Traffic Calming Policy Update Considerations
[080525_BOC_Agenda_Summary_Traffic_Calming.docx](#)

2. Discussion of Monthly Financial Report

- 2.1 Financial Update
[Financial Update_summary_August 25.pdf](#)

3. Review of Draft Agenda for Upcoming Regular Meeting

- 3.1 Draft Agenda Board of Commissioners Regular Meeting August 19, 2025
[Draft Board of Commissioners Reg Meeting 8-19-2025 \(2\).pdf](#)

4. Other Business

5. Commissioner Reports

6. Adjournment



BOARD OF COMMISSIONERS WORK SESSION AGENDA ITEM REPORT

Agenda Item No.: 2025-515-
Submitted by: Emma Linn, Planning
Submitting Department: Planning
Meeting Date: August 5, 2025

Subject

Presentation on the proposed service changes to the Wake Forest - Raleigh Express (WRX).

Recommendation:

item Summary:

ATTACHMENTS:

- [080525 BOC Agenda Summary.pdf](#)

Agenda Item: Presentation on the proposed service changes to the Wake Forest – Raleigh Express (WRX).

Summary: Beginning November 10th, 2025, GoTriangle will replace GoRaleigh as the route operator for the Wake Forest – Raleigh Express (WRX) bus. Additionally, the WRX will operate under a revised route and schedule with the goal of improving efficiency and ridership. The Planning Department will give a presentation to the Board of Commissioners outlining these changes.

Attachments: None.



BOARD OF COMMISSIONERS WORK SESSION AGENDA ITEM REPORT

Agenda Item No.: 2025-527-

Submitted by: Evelyn Wright, Renaissance Centre

Submitting Department: Renaissance Centre

Meeting Date: August 5, 2025

Subject

Performing Arts Center Feasibility Study Presentation with Johnson Consultants

Recommendation:

item Summary:

ATTACHMENTS:

- [WakeForest_FindingsPresentation_FINAL.pdf](#)



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WAKE FOREST

WAKE FOREST
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CENTRE

Wake Forest, North Carolina

Performing Arts Center Feasibility Study

Presentation of Findings



JOHNSON
CONSULTING 6

1. Executive summary
 2. Key market factors
 3. Facility program
 4. Projections & impacts
 5. Funding strategies
 6. Next steps
-

| Executive Summary

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Market demand for event and performance space far outstrips existing Renaissance Centre facility's capacity



A new multipurpose event/ performance facility would best balance the Town's needs and cost considerations



New facility projects to perform very well in terms of event demand and attendance



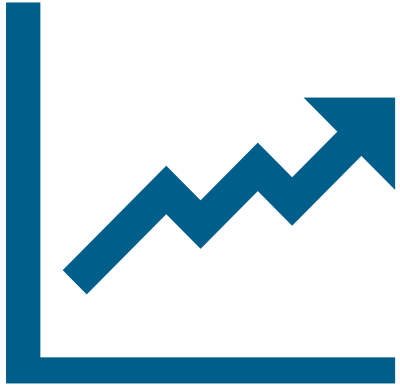
Next steps are to further refine design and costs in order to define funding needs and develop capital campaign/strategy

| Key Market Factors

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Key Market Factors



Wake Forest is a rapidly growing, family-oriented community



Affluent region with a high degree of arts interest



Significant local undersupply in performance and events space



Existing Renaissance Centre is a vital asset but operation has outgrown current space

| Facility Program

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Facility Program – Options

Option A: New Facility with Distinct Performance & Event Spaces

Option B: New Facility with Integrated Performance & Event Spaces

Option C: Demolish & Rebuild Existing Renaissance Centre Facility

Option D: Expansion Wing North Parcel

Option E: Minimal Changes to Existing Renaissance Centre Facility

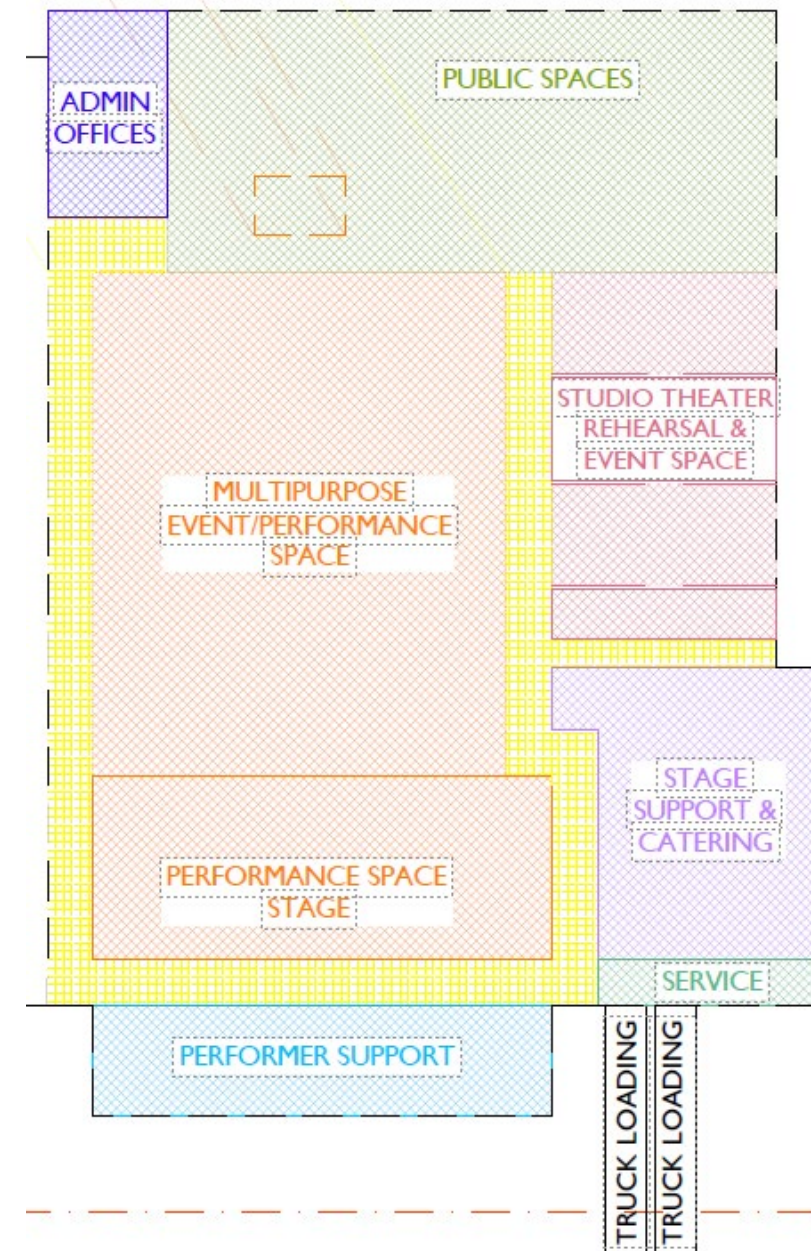
Our Recommendation: New Facility with Integrated Performance & Event Space

New Wake Forest Arts and Events Center Proposed Program of Function Spaces

Space	Size	Notes
Multipurpose Event / Performance Hall	10,000 SF	Also features a 2,400 SF stage
Seated Performance Capacity	600 Seats	
Studio Theatre / Meeting Space	3,400 SF	Divisible into three smaller spaces

Source: TCC, Johnson Consulting

Existing facility can remain in Town's portfolio for arts education initiatives, community use, etc.



| Projections & Impacts

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Projections & Impacts – Events

Proposed New Arts and Events Center - Wake Forest, North Carolina Projected Event Demand								
	Historical*		Year 1	Year 2	Year 3	Year 4	Year 5	Year 10
	FYE 2023	FYE 2024	FYE 2028	FYE 2029	FYE 2030	FYE 2031	FYE 2032	FYE 2037
Ticketed Events	18	14	20	22	24	26	28	36
Internal Rentals	14	33	15	15	15	15	15	15
Community Partner/ Free Rentals	7	8	7	10	13	15	15	16
External Rentals	37	44	50	53	56	59	62	63
Free Events/ Performances	16	27	20	25	30	31	32	33
Subtotal	92	126	112	125	138	146	152	163
Cultural Arts Classes	166	271	130	130	130	130	130	130
Total	258	397	242	255	268	276	282	293

**Reflecting historical event demand at the existing Wake Forest Renaissance Centre.*

Source: Wake Forest Renaissance Centre, Johnson Consulting

- Greater emphasis on ticketed events and external rentals than existing building
- Internal rentals and education has smaller footprint – perhaps more present in existing building

Projections & Impacts – Attendance

- Bulk of attendance coming from ticketed events and external rentals

Capacities:

- Ticketed events (theater set-up): 600
- Other events: 700

Proposed New Arts and Events Center - Wake Forest, North Carolina								
Projected Total Attendance								
	Historical*		Year 1	Year 2	Year 3	Year 4	Year 5	Year 10
	FYE 2023	FYE 2024	FYE 2028	FYE 2029	FYE 2030	FYE 2031	FYE 2032	FYE 2037
Ticketed Events	4,407	3,673	7,500	8,545	9,644	11,292	12,652	17,100
Internal Rentals	958	2,408	2,055	2,115	2,190	2,367	2,463	2,616
Community Partner/ Free Rentals	614	683	1,197	1,730	2,275	2,837	2,952	3,345
External Rentals	7,107	10,443	19,200	22,737	26,600	30,289	33,115	35,751
Free Events/ Performances	3,255	2,874	4,260	7,750	12,210	13,636	14,645	16,046
Subtotal	16,341	20,081	34,212	42,877	52,919	60,422	65,826	74,859
Cultural Arts Classes	2,590	4,249	2,600	2,600	2,600	2,600	2,600	2,600
Total	18,931	24,330	36,812	45,477	55,519	63,022	68,426	77,459

*Reflecting historical total attendance at the existing Wake Forest Renaissance Centre.

Source: Wake Forest Renaissance Centre, Johnson Consulting

Proposed New Arts and Events Center - Wake Forest, North Carolina								
Estimated Average Attendance								
	Historical*		Year 1	Year 2	Year 3	Year 4	Year 5	Year 10
	FYE 2023	FYE 2024	FYE 2028	FYE 2029	FYE 2030	FYE 2031	FYE 2032	FYE 2037
Ticketed Events	245	262	375	388	402	434	452	475
Internal Rentals	68	73	137	141	146	158	164	174
Community Partner/ Free Rentals	88	85	171	173	175	189	197	209
External Rentals	192	237	384	429	475	513	534	567
Free Events/ Performances	203	106	213	310	407	440	458	486
Cultural Arts Classes	16	16	20	20	20	20	20	20
Combined Average	73	61	152	178	207	228	243	264

*Reflecting historical average attendance at the existing Wake Forest Renaissance Centre.

Source: Wake Forest Renaissance Centre, Johnson Consulting

Projections & Impacts – Financial Projections

- Significant increase in NOI projections over existing building, with all surplus accumulating for future reinvestment
- Personnel costs to be covered by Town general fund transfers

Proposed New Arts and Events Center - Wake Forest, North Carolina								
Statement of Revenues and Expenses (\$000)								
	Historical*		Year 1	Year 2	Year 3	Year 4	Year 5	Year 10
	FYE 2023	FYE 2024	FYE 2028	FYE 2029	FYE 2030	FYE 2031	FYE 2032	FYE 2037
Operating Revenues								
Sales and Services								
Concessions	\$8	\$8	\$99	\$142	\$196	\$230	\$259	\$365
Catering (Net to Facility)	na	na	159	193	233	274	307	385
Facility Rentals	46	50	168	183	195	212	228	266
Recreation-Special Programs	75	109	88	90	93	96	99	115
Recreation-Other Revenue	na	na	0	0	0	0	0	0
Sales and Services Total	\$128	\$167	\$514	\$608	\$717	\$811	\$894	\$1,131
Other Revenue								
Sponsorship Fees and Donations**	\$47	\$39	\$59	\$72	\$85	\$92	\$97	\$116
Ticket Revenue, etc***	100	98	338	396	461	556	641	1,004
Other Revenue Total	\$112	\$125	\$397	\$468	\$546	\$648	\$738	\$1,120
Investment Earnings								
Investment Earnings Total	\$0	\$4	\$0	\$0	\$0	\$0	\$0	\$0
Total Operating Revenue	\$276	\$309	\$911	\$1,076	\$1,263	\$1,459	\$1,631	\$2,251
Non-Personnel Operating Expenses								
Professional Services	na	na	\$0	\$0	\$0	\$0	\$0	\$0
Other Operating	\$294	\$287	\$645	\$664	\$684	\$705	\$726	\$841
Total Non-Personnel Operating Expenses	\$294	\$287	\$645	\$664	\$684	\$705	\$726	\$841
Net Surplus (Deficit)	(\$19)	\$23	\$266	\$412	\$579	\$755	\$906	\$1,409
<i>Renaissance Centre Reserve</i>	<i>\$0</i>	<i>\$23</i>	<i>\$266</i>	<i>\$412</i>	<i>\$579</i>	<i>\$755</i>	<i>\$906</i>	<i>\$1,409</i>
Personnel Operating Expenses								
Total Personnel Operating Expenses	\$614	\$670	\$1,132	\$1,166	\$1,201	\$1,237	\$1,274	\$1,477
Transfers from General Fund	\$614	\$670	\$1,132	\$1,166	\$1,201	\$1,237	\$1,274	\$1,477

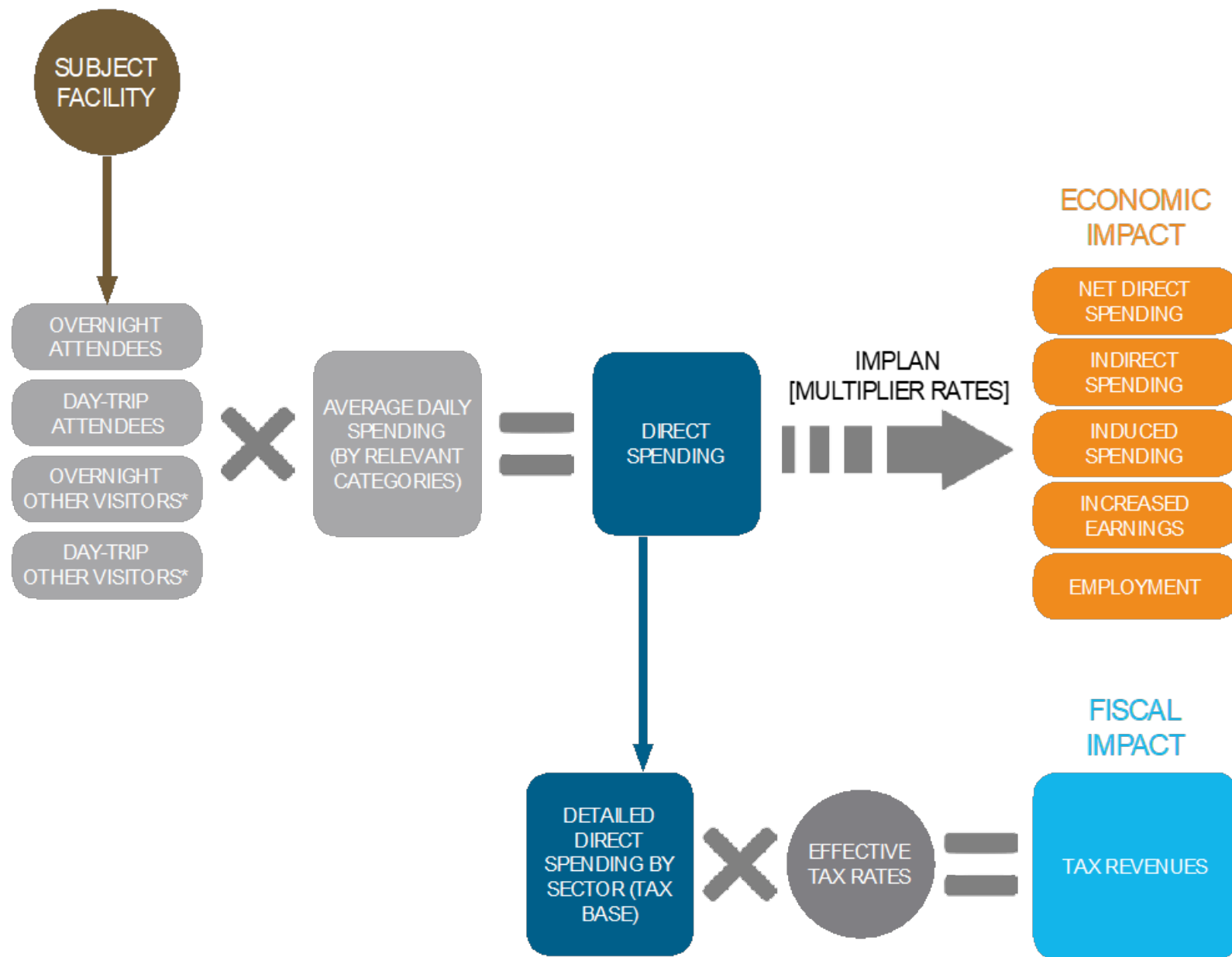
*Reflecting historical statements of revenues and expenses at the existing Wake Forest Renaissance Centre.

**Sponsorship Fees and Donations are distinct in the existing facility's financial statements.

***Including Cash Over/Short and Miscellaneous Revenue

Source: Wake Forest Renaissance Centre, Johnson Consulting

Projections & Impacts – Impact Calculation Process



Projections & Impacts – Economic & Fiscal Impacts

Annual Impacts (Y5):

- \$17.3M total economic impact
- \$4.7M increased earnings & 86 sustained jobs
- \$740k total tax revenues

Proposed New Arts and Events Center - Wake Forest, North Carolina								
Estimated Economic and Fiscal Impact (in inflated \$000)								
Economic Impact (\$000)			Year 1	Year 2	Year 3	Year 4	Year 5	Year 10
			FYE 2028	FYE 2029	FYE 2030	FYE 2031	FYE 2032	FYE 2037
14	Direct Spending	<i>Multipliers</i>	\$5,582	\$6,540	\$7,656	\$8,662	\$9,516	\$12,242
15	Indirect Spending	0.393	2,196	2,572	3,011	3,407	3,743	4,815
16	Induced Spending	0.426	2,379	2,788	3,263	3,692	4,057	5,219
17	Total Spending		\$10,157	\$11,900	\$13,930	\$15,762	\$17,316	\$22,276
18	Increased Earnings	0.495	\$2,761	\$3,235	\$3,787	\$4,285	\$4,707	\$6,056
19	Increased Employment	11.48	57	65	74	81	86	96
Fiscal Impact (\$000)			Year 1	Year 2	Year 3	Year 4	Year 5	Year 10
			FYE 2028	FYE 2029	FYE 2030	FYE 2031	FYE 2032	FYE 2037
Tax Revenues		<i>Tax Rate</i>						
Sales and Use Tax								
20	State of North Carolina	4.750%	\$265	\$311	\$364	\$411	\$452	\$581
21	Wake County	2.000%	112	131	153	173	190	245
22	Wake County Transportation	0.500%	28	33	38	43	48	61
23	Total Sales and Use Tax	7.250%	\$405	\$474	\$555	\$628	\$690	\$888
24	Wake County Room Occupancy Tax*	6.000%	\$3	\$3	\$4	\$4	\$5	\$7
25	Wake County Prepared Food and Beverage Tax*	1.000%	\$22	\$28	\$35	\$41	\$45	\$60
25	Total Tax Revenues		\$429	\$505	\$594	\$673	\$740	\$954
*In addition to Sales and Use Tax.								
Source: Johnson Consulting								

*In addition to Sales and Use Tax.

Source: Johnson Consulting

Funding Strategies

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Land Acquisition: ?

Construction: ~\$50M

Misc./ Contingency: \$5M

Total: ~\$55M + Land

County
occupancy
and F&B tax

Arts grants

Education
grants

Economic
development
grants

Private
participation/
philanthropy

Naming
rights

County
occupancy/F&B
tax revenue
bond

Town general
obligation bond
(bond
referendum)

Town limited
obligation/
special
obligation bond

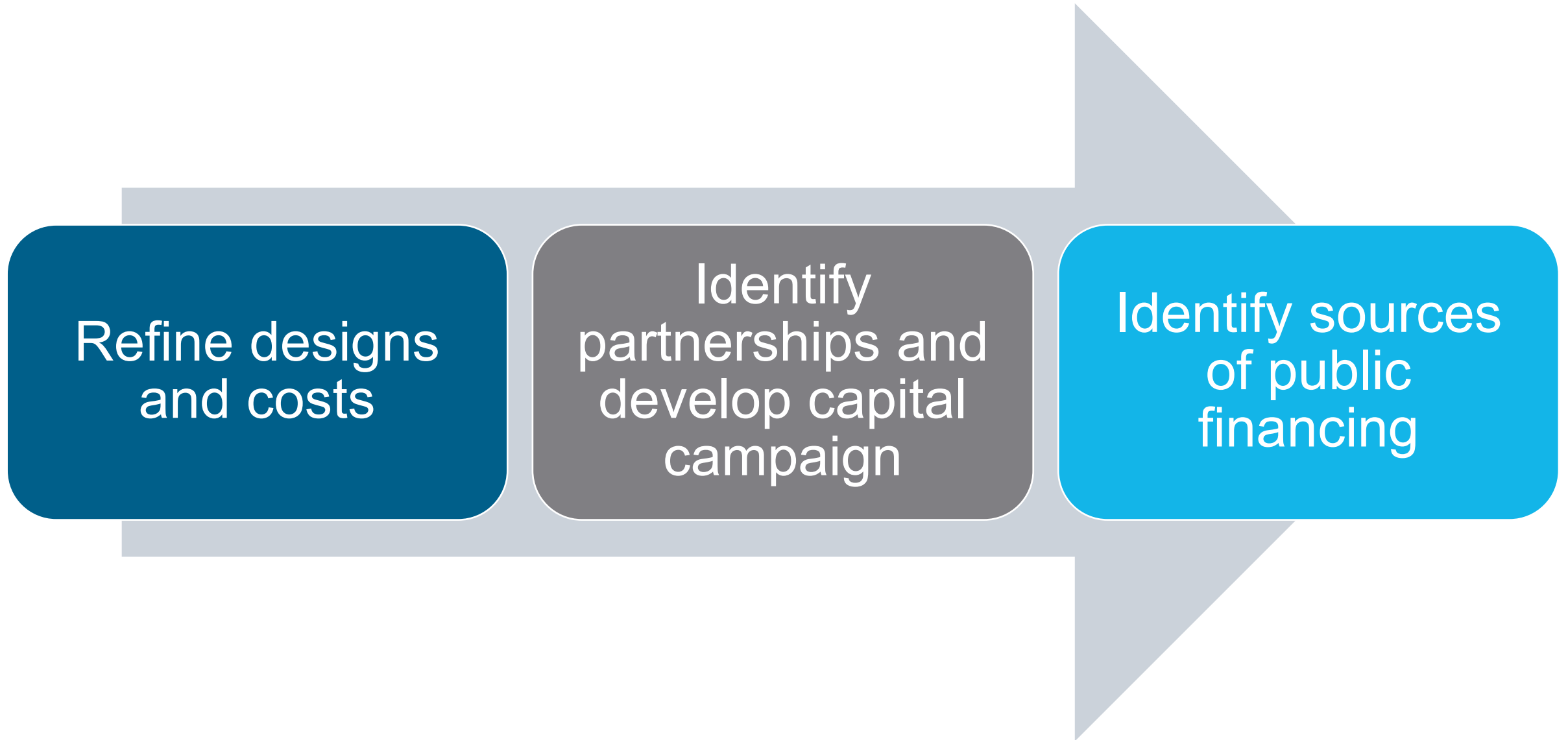
Others?

SEBTS

School
district

Local arts
organizations

Others?



| Next Steps

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Identify and secure rights to project site

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Solicit and retain design partners

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Develop refined designs, renderings, and costs estimates

| Discussion



| Thank You!

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BOARD OF COMMISSIONERS WORK SESSION AGENDA ITEM REPORT

Agenda Item No.: 2025-531-
Submitted by: Evelyn Wright
Submitting Department:
Meeting Date: August 5, 2025

Subject

Proclamation Recognizing Buck Hicks Appreciation Night

Recommendation:

item Summary:

ATTACHMENTS:

- [ProclamationRecognizingBuckHicksAppreciationNight.pdf](#)



**TOWN of
WAKE FOREST**

301 S. Brooks Street
Wake Forest, NC 27587
t 919.435.9400

www.wakeforestnc.gov

**PROCLAMATION
Recognizing Buck Hicks Appreciation Night
July 31st, 2025**

WHEREAS, The Wake Forest American Legion Post #187, The Wake Forest American Legion Auxiliary Unit #187, The Wake Forest Veterans of Foreign Wars Post 8466, The Marine Corps League Detachment 1257, The TriArea Ministry Food Pantry, and the Wake Forest Del Webb Community are holding a Buck Hicks Appreciation Night on Thursday, July 31st, 2025; and,

WHEREAS, Buck Hicks is the proprietor of the establishment known as Bud's Tavern located at 823 Youngsville Blvd, Youngsville, NC. Although Bud's Tavern is technically not in Wake Forest, we still claim it as an historic establishment in our community.

WHEREAS, Buck Hicks has been incredibly generous to all the veterans' organizations in Wake Forest, to the Tri Area Ministry Food Pantry, and to many 55+ groups including the Del Webb Traditions Community. He has hosted many fundraisers for the Veteran Groups providing food and beverages at no cost to them. He has held many fundraisers for the Tri Area Ministry providing food and beverages at no cost. He has supported many events for Dell Web Community providing food and beverages at low cost and food donations and event support.

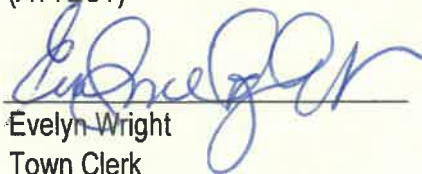
WHEREAS, as a result of Buck Hicks' generous support, the Veterans Groups have received over several thousand dollars for each group for the past several years. This money is used to support veterans in our community. The Tri Area Ministry has received \$60,000 plus over the past couple of years as a result of Buck's generosity.

Additionally, Buck has hosted numerous fundraisers to assist local individuals and families in the community in serious financial need.

Now therefore, on behalf of the Wake Forest Board of Commissioners. I, Mayor Vivian A. Jones do hereby Proclaim Thursday, July 31st, 2025, **Buck Hicks Day** in the Town of Wake Forest and encourage all citizens to recognize and celebrate this community hero in our midst. and;

This the 5th day of August, 2025

(ATTEST)


Evelyn Wright
Town Clerk




Vivian A. Jones
Mayor



BOARD OF COMMISSIONERS WORK SESSION AGENDA ITEM REPORT

Agenda Item No.: 2025-534-

Submitted by: Angela McCray, Human Resources

Submitting Department: Human Resources

Meeting Date: August 5, 2025

Subject

Resolution recognizing Deborah Dunn on their retirement from the Town of Wake Forest

Recommendation:

item Summary:

ATTACHMENTS:

- [7-25-25_Resolution_of_Appreciation_Debbie_Dunn_Aug2025 - FINAL.docx](#)

RESOLUTION NO. XXXX-XX

A RESOLUTION OF APPRECIATION FOR THE SERVICES OF DEBORAH DUNN

WHEREAS, Deborah “Debbie” Dunn joined the Town of Wake Forest on September 9, 2019, as Renaissance Centre Manager and was later promoted to Renaissance Centre Director effective July 1, 2022; and

WHEREAS, Debbie has led the Renaissance Centre team with a high level of professionalism, fostering a goal-oriented and collaborative culture aligned with the Town’s strategic priorities; and

WHEREAS, She is widely respected by her team, trusted by her peers, and recognized for her exceptional ability to collaborate, consistently promoting a spirit of mutual respect and teamwork throughout the organization; and

WHEREAS, Debbie played a key leadership role in helping the Centre recover from the global pandemic by guiding her team through transitions from virtual to hybrid and back to fully in-person programming, demonstrating remarkable resilience and adaptability in the face of challenging conditions; and

WHEREAS, Under her steady leadership, the Centre reopened its doors to the community with safe and welcoming environments, adapting to evolving health protocols while restoring community confidence, resulting in frequent sold-out performances and steadily increasing attendance; and

WHEREAS, Debbie has served with distinction as a champion for the arts in Wake Forest, significantly expanding the Centre’s programming, strengthening partnerships with artists and organizations, increasing access to inclusive, high-quality cultural experiences for residents of all ages, and establishing the Renaissance Centre as the place our community gathers to celebrate the arts; and

WHEREAS, Debbie Dunn played a foundational role in enhancing the Wake Forest Film Festival in partnership with the former Cultural Arts Advisory Board, helping to establish a signature event that celebrates diverse voices in cinema and enriches the Town’s cultural landscape; and

WHEREAS, She also represents the Town of Wake Forest on the Board of the North Carolina Presenters Consortium, further elevating the Town’s visibility and strengthening its connections to the statewide arts and culture community; and

WHEREAS, She played an integral role in the creation and strategic expansion of the Renaissance Centre's *Partners Circle* and *Friends of the Centre* programs, recognizing the vital importance of external funding to sustain and elevate the Centre's programming and infrastructure; and

WHEREAS, Debbie played a key role in advancing the Town's long-term cultural vision by working closely with a consultant team and Town staff on the Performing Arts Center Feasibility Study, ensuring that community needs and stakeholder feedback were thoughtfully integrated; and

WHEREAS, Throughout her service, Debbie has remained committed to serving the people of Wake Forest with passion, purpose, and creativity, elevating the Renaissance Centre and reinforcing its value as a cultural cornerstone of the community.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of Wake Forest, North Carolina, that Deborah Dunn is hereby officially commended for her valuable and outstanding service to the Town of Wake Forest in her role as Renaissance Centre Director.

BE IT FURTHER RESOLVED, that this resolution be made as part of the permanent records of the Town of Wake Forest, and that a copy be presented to Debbie Dunn.

This is the 5th day of August 2025.

ATTEST:

Evelyn Wright

Town Clerk

Vivian A. Jones

Mayor



BOARD OF COMMISSIONERS WORK SESSION AGENDA ITEM REPORT

Agenda Item No.: 2025-539-

Submitted by: Timothy Watson, Engineering

Submitting Department: Engineering

Meeting Date: August 5, 2025

Subject

Presentation on Traffic Calming Policy Update Considerations

Recommendation:

item Summary:

ATTACHMENTS:

- [080525_BOC_Agenda_Summary_Traffic_Calming.docx](#)

Agenda Item: Presentation on Traffic Calming Policy Update Considerations

Summary: The Engineering Department will give a presentation to the Board of Commissioners outlining considerations for potential updates to the Town's Traffic Calming Policy. The purpose is to gather feedback and direction from the Board on possible changes, specifically the inclusion and evaluation of speed bumps, which are currently not permitted under the existing policy. This discussion will help inform future policy revisions to better address resident concerns and align with public safety and operational needs.

Attachments: None.



BOARD OF COMMISSIONERS WORK SESSION AGENDA ITEM REPORT

Agenda Item No.: 2025-528-

Submitted by: Aileen J. Staples, Finance

Submitting Department: Finance

Meeting Date: August 5, 2025

Subject

Financial Update

Recommendation:

item Summary:

ATTACHMENTS:

- [Financial Update_summary_August 25.pdf](#)

Agenda Item: Financial Update

Summary: Staff prepares monthly financial reports for each of the respective operating funds for which an annual budget is authorized by the Board of Commissioners. June 30 is the fiscal year end. Staff are currently working with our external auditors to close the books and prepare the Annual Comprehensive Financial Report for FYE 2025. The results for June 30, 2025, will be presented at the November 18 Board of Commissioner's meeting.

Staff will send out interim June financial summaries some time in August via email.

Attachments: None



BOARD OF COMMISSIONERS WORK SESSION AGENDA ITEM REPORT

Agenda Item No.: 2025-541-
Submitted by: Evelyn Wright
Submitting Department:
Meeting Date: August 5, 2025

Subject

Draft Agenda Board of Commissioners Regular Meeting August 19, 2025

Recommendation:

item Summary:

ATTACHMENTS:

- [Draft Board of Commissioners Reg Meeting 8-19-2025 \(2\).pdf](#)



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Meeting Agenda
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Call to Order

Pledge of Allegiance

1. Approval of Agenda

2. Approval of Minutes

3. Presentations

- 3.A Chi Rho Omega Chapter of Alpha Kappa Alpha Sorority, Incorporated® overview of work and expressed desire to explore collaboration opportunities that support the needs and priorities of Wake Forest residents.

[Alpha Kappa Alpha Sorority, Inc.® Chi Rho Omega Chapter Overview.docx](#)

- 3.B Consideration of a Resolution of Appreciation for the Service of Greg Harrington at the July 3rd Fireworks and July 4th Parade Children's festivities

[Agenda Item_Greg Harrington.docx](#)

[RESOLUTION 2025_Harrington.docx](#)

- 3.C Consideration of a Resolution of Appreciation for the Service of Lori Eitel at the July 3rd Fireworks and July 4th Children's Parade festivities

[Agenda Item_Lori Eitel.docx](#)

[RESOLUTION 2025_Eitel.docx](#)

- 3.D Resolution recognizing Randy Wolfenbarger on their retirement from the Town of Wake Forest

4. Public hearings / Public Comment

- 4.A Public Hearing to receive public comment on the financing of property located at 0 Forestville Road

[Public Hearing 0 Forestville Road financing_summary.pdf](#)

- 4.B Public Comment: If anyone would like to address the Board of Commissioners on an item other than a public hearing item during the time of public comment, please sign up with the Town Clerk prior to the meeting. Each speaker is asked to limit comments to 3 minutes. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town Staff and may be scheduled for a future agenda. Thank you for your consideration of the Board of Commissioners, staff and other speakers.

5. Consent Agenda

(A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a Commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by

request.)

- 5.A Approval of Resolution Authorizing an Installment Purchase Agreement (0 Forestville Road Property acquisition)
- 5.B Approval of Ordinance Updating Policies for the Petty Cash and Cash Change Funds
- 5.C Approval of Budget Ordinance Amendment # 1 - FY 2025-2026
[Budget Ordinance Amendment_summary.pdf](#)
[Budget Ordinance Amendment # 1 FY 2025-2026.pdf](#)

6. Legislative Items

- 6.A Ordinance Amending Chapter 30; Article VI. Traffic Schedules; SEC. 30-263 Schedule XVII Of the Code of Ordinances for the Town of Wake Forest
[Attachment_A_Summary_Averette_Spd_Lmt.docx](#)
[Attachment_B_Ordinance_Averette_Rd_Spd_Lmt.docx](#)
[Attachment_C_SR_1945_Averette_Rd_45_mph_Municipal_Agreement.pdf](#)

7. Planning Items

8. Administration and Financial Items

9. Public Services Items

10.Parks and Recreation Items

11.Public Safety Items

12.Other Business

13.Adjournment