WASHINGTON COUNTY
BOARD OF SUPERVISORS
AGENDA - TUESDAY, JUNE 9, 2026

Board of Supervisors - Regular Meeting **6:30 PM**

Board of Supervisors Auditorium
County Government Building
1 Government Center Place,
Abingdon, VA 24210

Dwayne Ball**, Chairman**
Randy Pennington**, Vice Chairman**
Lee Brannon**, Board Member**
Charlie Hargis Jr.**, Board Member**
Saul A Hernandez**, Board Member**
David Matlock**, Board Member**
Phillip B McCall**, Board Member**
Jason Berry**, County Administrator**
Brandon Snodgrass**, County Attorney**
Tammy Sturgill**, Director of Budget & Finance**
Alicia Roland**, Executive Assistant**

1. **CALL TO ORDER**

2. **INVOCATION AND PLEDGE OF ALLEGIANCE**
   -- SAUL HERNANDEZ

3. **APPROVAL OF MEETING AGENDA**
   A. **Consideration for Approval of Meeting Agenda**

4. **PUBLIC HEARINGS**
   A.
   Larry & Elizabeth Lowe, Tax Map # 159C-7-24: Request for a Special Exception Permit, for a small business in general, more specifically an outdoor and indoor storage facility, on approximately 5.37 acres of property located at 23275 Clayman Valley Road, Bristol, VA 24202, in the A-2 (Agricultural, General) zoning district, Tyler Magisterial District, Tyler (F-21) Election District.

5. **PUBLIC COMMENT**
   A. **Public Comments**

6. **CONSENT AGENDA**
   A. **Real Property Tax Refund Request for Surviving Spouse Tax Relief Program**
      ---Presenter: Tammy Sturgill

   B. **Consent Agenda-Supplemental Appropriation-FASP**
      --Presenter: Tammy Sturgill

   C. **Supplemental Appropriation**
      --Presenter: Tammy Sturgill

   D. **Supplemental Appropriation/Prepayment**
      --Presenter: Tammy Sturgill

   E. **Permanent Pump and Haul Agreement for Clear Branch Community Church**

   F. **Supplemental Appropriation**
      --Presenter: Tammy Sturgill

   G. **APPROVAL OF MINUTES**

7. **GENERAL BUSINESS**
   A. **FY27 Budget Adjustments**
      --Presenter: Tammy Sturgill

   B. **Appointment of Dr. Christopher Qualls to the newly established Washington County CPMT, in place of Jason Berry. Their first meeting will be July 13, 2026.**

C. Appointment of Isha Youhas to the Washington County Service Authority - Tyler District

D. Permanent Pump and Haul Agreement for Whitesmill Foundation which includes, covenants, restrictions and requirements.

E. Appointment to the Social Services Board for the Taylor District.

F. Appointment to the Virginia Highlands Airport Authority for the Harrison District.

G. Appointment to the Library Board for the Harrison District.

8. BOARD MEMBER REPORTS

A. Board Member Reports

9. BOARD INFORMATION AND REMINDERS

A. BOARD INFORMATION AND REMINDERS

B. Audit Engagement Letter for Fiscal Year Ending June 30, 2026

10. ADJOURN OR RECESS

A. ADJOURN OR RECESS THE MEETING

AGENDA ITEM NO. 3.A

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE:	June 9, 2026
SUBMITTED BY:	Alicia Roland , County Administrator
ITEM TYPE:	Action Item
AGENDA SECTION:	APPROVAL OF MEETING AGENDA
SUBJECT:	Consideration for Approval of Meeting Agenda
SUGGESTED MOTION:	The Board is asked their Consideration for the Approval of the Meeting Agenda.
BACKGROUND AND SUMMARY:	
ATTACHMENTS:	

AGENDA ITEM NO. 4.A

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE: June 9, 2026

SUBMITTED BY: Stephen Richardson , Zoning

ITEM TYPE: Public Hearing

AGENDA SECTION: PUBLIC HEARINGS

SUBJECT:

Larry & Elizabeth Lowe, Tax Map # 159C-7-24: Request for a Special Exception Permit, for a small business in general, more specifically an outdoor and indoor storage facility, on approximately 5.37 acres of property located at 23275 Clayman Valley Road, Bristol, VA 24202, in the A-2 (Agricultural, General) zoning district, Tyler Magisterial District, Tyler (F-21) Election District.

SUGGESTED MOTION: Motion to grant the Special Exception or motion to deny the Special Exception.

BACKGROUND AND SUMMARY:

Applicant is asking for a special exception to store boats, campers, RVs, vehicles, etc. on property in the A-2 zoning district. All adjoining properties are in the A-2 zoning district. Properties across the road are in the R-1 and A-2 zoning districts. Open space agricultural property and a residence adjoin this property. The general area is residential and agricultural.

The Planning Commission recommended granting the Special Exception with two conditions: 1) there would be no lighting that would interfere with other properties, and 2) that no renting for any unrated business to operate on this property. The vote was 4-0 (Rehfuss, Widener, Dando, Edins).

ATTACHMENTS:

County of Washington, Virginia
Department of Zoning Administration

APPLICATION FOR SPECIAL EXCEPTION PERMIT

Non-Refundable Application Fee - $50

The following items must be submitted with this form before application may be processed. Please bring the following items with you when submitting your application form.

1. Copy of survey plat(s) and/or deed(s) to the parcel(s) requested for Special Exception Permit.
2. Completed *Adjoining Property Owner(s) List* form.
3. Completed *Project Questionnaire* included on page four of the application.
4. A site plan/development plan outlining features of the proposed use of the property. Please submit 8.5"x11" size copies. The following items should be included on the plan:
   - Title, preparer, and date of plan
   - Property lines and dimensions
   - Easements affecting the property
   - Physical features such as flood plains
   - Setbacks, dimensions, floor area, and height of all existing and proposed buildings
   - Dimension and locations of existing and proposed roads, driveways, entrances/exits, and parking areas (please label number of parking spaces on plan)
   - Location and description of site features such as landscaping, lighting, and signage (if proposed).
5. A letter of favorable review for a commercial entrance permit issued by the Virginia Department of Transportation must be submitted for all commercial and/or industrial projects. If a commercial entrance exists, please provide a copy of the existing permit and documentation from the Virginia Department of Transportation that the existing entrance is adequate for the proposed project.

Additional Notes:

- Following approval of the Special Exception Application, your project may require additional permits issued through the Building and Development Services Department. Please contact this department to discuss permits that may be required for the construction of your project at (276) 525-1320.
- You are encouraged to contact the Planning Commissioner and Supervisor for your district to discuss your project. Please let county staff know if you need help with contact information for these individuals.
- **You (or a designated representative) are strongly encouraged to attend all public hearings for your project. Failure to appear may result in the delay of the application.**

Applicant Information

Applicant Name: LARRY & ELIZABETH LOWE

Applicant Contact Information: 161 KINGSBRIDGE — Street Address or P.O. Box

BRISTOL TN 37620 — City/State/Zip Code

423-594-4393 — Home/Work Phone Number

423-930-5972 — Mobile Number

Email

Is the applicant the owner of the parcel(s) on which the Special Exception Permit will be used? ☑ Yes ☐ No

Owner Information

Owner Name: LARRY & ELIZABETH LOWE

Owner Contact Information: 161 KINGSBRIDGE — Street Address or P.O. Box

BRISTOL TN 37620 — City/State/Zip Code

423-534-4393 — Home/Work Phone Number

423-930-5972 — Mobile Number

Email

Applicant and Owner Certification and Signature

NOTE: *If Applicant and Owner are different individuals, both must sign. If Applicant and Owner are the same, please sign as Owner.*

Applicant Signature: Larry Lowe — Date: 3/4/26

I THE UNDERSIGNED AM AN OWNER OF THE ABOVE-DESCRIBED PARCEL(S) AND CERTIFY I AM LEGALLY AUTHORIZED TO MAKE THIS APPLICATION FOR SPECIAL EXCEPTION PERMIT, HAVING THE PERMISSION OF ALL OTHER OWNERS (IF ANY).

Owner Signature: Larry Lowe — Date: 3/4/26

Washington County Department of Zoning Administration
1 Government Center Place, Suite A
Abingdon, VA 24210
(276)525-1391 OR (276)669-0877

Permit Information

Need help finding a parcel number? Check the following sources: tax statements, deeds, or the county's online GIS map (http://washcova.interactivegis.com/). If you need help, please call county staff at (276)525-1390.

Applicant Requests Special Exception Permit for Use(s) and/or Activity(ies) on the Following Parcel(s):

Parcel #1: 159C-7-24 (County Tax Map ID) Parcel Size: 5.37 (Acres/Square Feet) 23275 Clayman Valley Rd (Street Address of Existing Building located on Parcel (if any)

Current Parcel Zoning: A2

Current Parcel Use: ☒ Agricultural ☐ Commercial ☐ Industrial ☐ Residential ☐ Vacant/Unused

A Special Exception Permit for Parcel #1 is requested pursuant to County Code Section _____ for the following use(s) and/or activity(ies):

with the area being 90%graveled and used as a trucking company home base was hoping to use area for long term storage ie: campers, RV, boats etc

Will the above take more than 24 months to complete? ☐ Yes ☒ No If 'Yes', how many months? _____

Applicant Requests Special Exception Permit for Use(s) and/or Activity(ies) on the Following Parcel(s):

Parcel #2: _____ (County Tax Map ID) Parcel Size: _____ (Acres/Square Feet) _____ (Street Address of Existing Building located on Parcel (if any)

Current Parcel Zoning: _____

Current Parcel Use: ☐ Agricultural ☐ Commercial ☐ Industrial ☐ Residential ☐ Vacant/Unused

A Special Exception Permit for Parcel #2 is requested pursuant to County Code Section _____ for the following use(s) and/or activity(ies):

Will the above take more than 24 months to complete? ☐ Yes ☐ No If 'Yes', how many months? _____

Applicant Requests Special Exception Permit for Use(s) and/or Activity(ies) on the Following Parcel(s):

Parcel #3: _____ (County Tax Map ID) Parcel Size: _____ (Acres/Square Feet) _____ (Street Address of Existing Building located on Parcel (if any)

Current Parcel Zoning: _____

Current Parcel Use: ☐ Agricultural ☐ Commercial ☐ Industrial ☐ Residential ☐ Vacant/Unused

A Special Exception Permit for Parcel #3 is requested pursuant to County Code Section _____ for the following use(s) and/or activity(ies):

Will the above take more than 24 months to complete? ☐ Yes ☐ No If 'Yes', how many months? _____

Owner Information

Owner Name: LARRY & ELIZABETH LOWE

Adjoining Property Owner(s)		For County Use Only
Please list ALL property owner(s) and street address(es) of parcel(s) immediately adjoining AND directly across street(s), road(s), and highway(s) from parcel(s) requested for rezoning and/or special exception permit (this information is needed for comparison purpose and will be verified by county records):		County Tax Map ID Numbers
Name of Adjoining Property Owner	Street Address of Adjoining Property (if none, list 'Vacant')	
Name of Adjoining Property Owner	Street Address of Adjoining Property (if none, list 'Vacant')	
Name of Adjoining Property Owner	Street Address of Adjoining Property (if none, list 'Vacant')	
Name of Adjoining Property Owner	Street Address of Adjoining Property (if none, list 'Vacant')	
Name of Adjoining Property Owner James,April Bedwell	Street Address of Adjoining Property (if none, list 'Vacant') Clayman Valley Rd	159c-7-22A
Name of Adjoining Property Owner Larry&Elizabeth Lowe	Street Address of Adjoining Property (if none, list 'Vacant') vacant	159C-A-18A
Name of Adjoining Property Owner Larry&Elizabeth Lowe	Street Address of Adjoining Property (if none, list 'Vacant') vacant	159C-A-12A
Name of Adjoining Property Owner Larry&Elizabeth Lowe	Street Address of Adjoining Property (if none, list 'Vacant') vacant	159C-8-12
Name of Adjoining Property Owner	Street Address of Adjoining Property (if none, list 'Vacant')	
Name of Adjoining Property Owner	Street Address of Adjoining Property (if none, list 'Vacant')	
Name of Adjoining Property Owner	Street Address of Adjoining Property (if none, list 'Vacant')	
Name of Adjoining Property Owner	Street Address of Adjoining Property (if none, list 'Vacant')	

For County Use Only

Date Application Received: 4/20/2026 Received By: SRR

Project Questionnaire

Requests for special exception permits involve analysis by county staff, Planning Commission members and the Board of Supervisors members. The information provided below will help staff members to review the application for compliance with county regulations. The questionnaire will also serve as an introduction to Planning Commissioners and Supervisors as a copy of the application will be included in information delivered to each member prior to the meeting date.

Please use additional paper and attach photographs if necessary.

Please provide a description of the site before and after development:

The property that we own has been used in the past(30yrs) As a family owned trucking business , the land is about 5.37 acres

The land has 2 stucture already on-site 1.80'x70' prefab metal building with 6 rollup doors Second stucture is

a combination of several small building tied togather.

would like to clean up property and remove any unwanted materials

Please describe the operation proposed including number of employees and hours of operation.

would like to use property for Private storage for peoples RV, Boats, Campers and antique cars?

Please describe how the properties around your site are used (residential, churches, business, schools) and how the proposed project may impact the surrounding area (e.g. noise, traffic, light, impact on environmental or other unique features).

Really dont see much inpact to the surrounding areas other than when someone bring a item to store

WE own all the property surrounding this plat except for one plat 159c-7-24 James,April Bedwell

except for first property on right when you turn on Clayman Valley RD is owned by us,

There is several Duplexs that are rented out across the st but our property sits up about 15' which allows

for low vision of property.

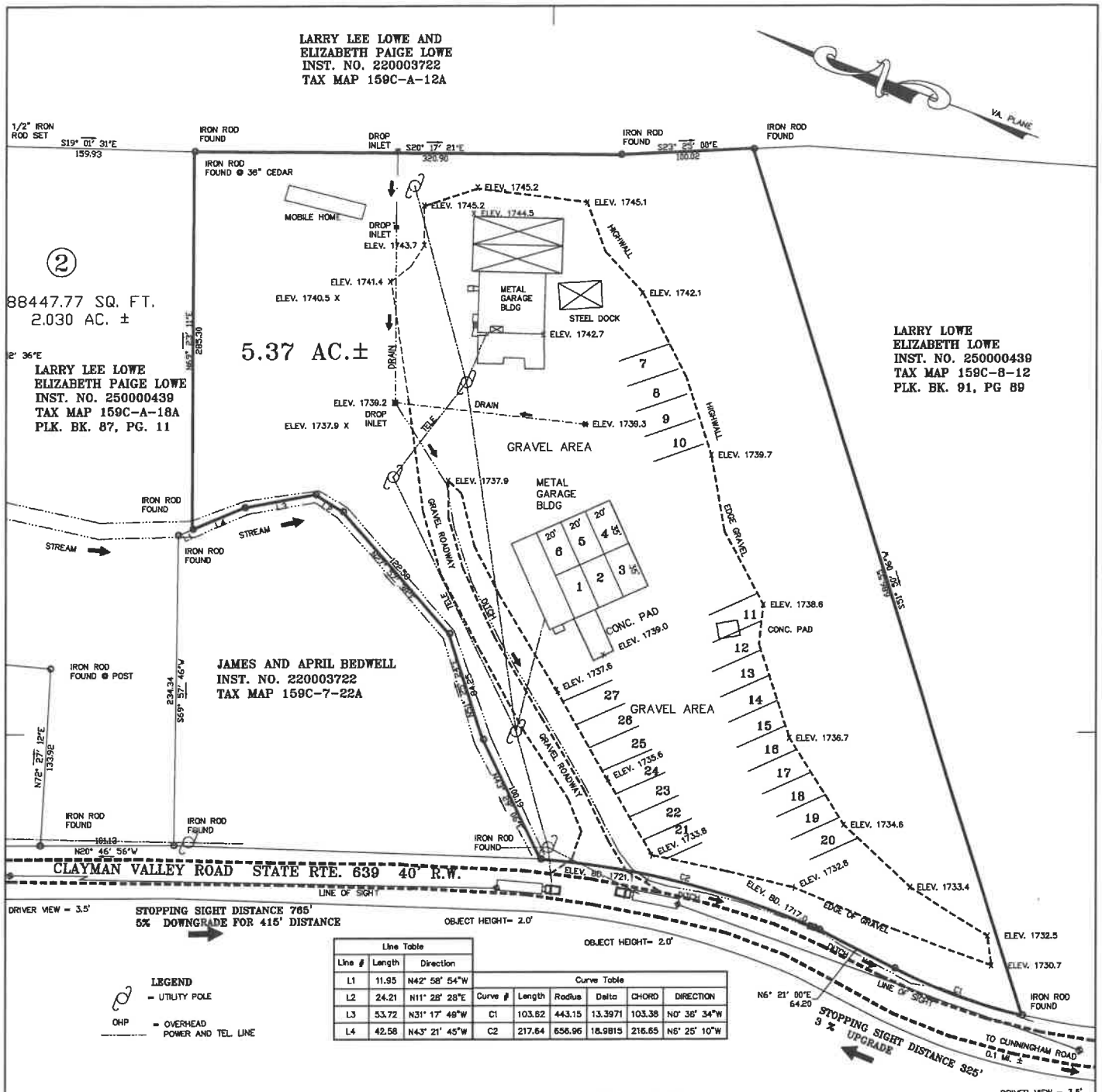
Please describe potential impacts on public facilities and infrastructure such as the water/wastewater system, public schools, and roads.

other than a random property visit there is nothing this property will require services for or cause

potential problems too, other than road use.

Will your project require a permit from other licensing agencies (e.g. Department of Environmental Quality, Department of Mines, Minerals and Energy, Virginia Department of Social Services, Virginia Department of Motor Vehicles, Virginia Department of Motor Vehicles).

☐ **Yes** ■ **No** **If yes, please explain.**



Line Table		
Line #	Length	Direction
L1	11.95	N42° 58' 54"W
L2	24.21	N11° 28' 28"E
L3	53.72	N31° 17' 49"W
L4	42.58	N43° 21' 45"W

Curve Table					
Curve #	Length	Radius	Delta	CHORD	DIRECTION
C1	103.62	443.15	13.3971	103.38	N0° 36' 34"W
C2	217.64	656.96	18.9815	216.65	N6° 25' 10"W

BOAT AND TRAILER STORAGE AREAS

PROPERTY OF LARRY LOWE AND ELIZABETH PAIGE LOWE

BEING ALL OF THAT CERTAIN LOT OR TRACT OR PARCEL OF LAND LYING IN THE TYLER MAGISTERIAL DISTRICT OF WASHINGTON COUNTY, VA. AND MORE PARTICULARLY DESIGNATED AS LYING ON THE EASTERN SIDE OF CLAYMAN VALLEY ROAD, APPROXMATELY 0.17 MI. NORTH OF THE INTERSECTION WITH CUNNINGHAM ROAD. PLAT RECORDED PB. 91, PG. 89. CURRENT DEED OF RECORD INST. 260000301

PROPERTY ADDRESS: 23271 CLAYMAN VALLEY ROAD, BRISTOL, VA. 24201

COMMONWEALTH OF VIRGINIA
L.K. ADDISON
LIC. NO. 1049
05/07/26
LAND SURVEYOR

ZONED: A2
TAX MAP NO. 159C-7-24
SCALE 1" = 50'

I HEREBY CERTIFY THAT THIS PLAT IS BASED ON A CURRENT FIELD SURVEY PERFORMED UNDER MY DIRECT SUPERVISION AND IS CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF AND COMPLIES WITH THE MINIMUM PROCEDURES AND STANDARDS ESTABLISHED BY THE VIRGINIA STATE BOARD OF ARCHITECTS, PROFESSIONAL ENGINEERS, LAND SURVEYORS, AND LANDSCAPE ARCHITECTS. THIS PLAT HAS BEEN PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT AND MAY NOT INDICATE ALL ENCUMBRANCES WHICH MAY EXIST ON THE PROPERTY.

I CERTIFY THAT THIS PLAT IS AN ACTUAL ON THE GROUND SURVEY AND THERE ARE NO EASEMENTS OR ENCROACHMENTS VISIBLE ON THE GROUND OTHER THAN SHOWN HEREON.

THIS SURVEY IS SUBJECT TO ANY AND ALL COVENANTS, CONVEYANCES, RESTRICTIONS, AND VISIBLE OR RECORDED EASEMENTS THAT MAY BE DISCLOSED BY A FULL AND ACCURATE TITLE SEARCH.

NO CEMETERY FOUND.

CALLS IN PARENTHESIS DENOTE PLAT OR DEED OF RECORD.

L.K. ADDISON L.S. 1049

LIMITATIONS ON LIABILITY: OUR LIABILITY FOR ANY LOSS, PROPERTY DAMAGE OR BODILY INJURY OF OR TO YOU CAUSED IN WHOLE OR IN PART BY US IN THE PERFORMANCE OF THIS AGREEMENT, AS THIS AGREEMENT MAY FROM TIME TO BE AMENDED, OR IN THE PERFORMANCE OF ANY SUPPLEMENTARY SERVICES IN ANY WAY RELATED TO THIS AGREEMENT, SHALL BE LIMITED IN THE AGGREGATE TO THE AMOUNT OF FEES THAT YOU HAVE PAID TO US FOR THE SERVICES. THE PARTIES INTEND THAT THE FOREGOING LIMITATION ON LIABILITY SHALL APPLY TO ALL CLAIMS, WHETHER SOUNDING IN TORT, IN CONTRACT, OR IN WARRANTY.

NO.	DATE	REVISION
1	05/07/26	STOPPING SIGHT DISTANCE

ADDISON SURVEYORS
LAND SURVEYING LAND PLANNING
CONSTRUCTION SURVEYING
432 EAST MAIN ST. ABINGDON, VA 24210
(276)676-3001 (276)676-3190 FAX
E-MAIL: robin@addisonsurveyors.com

(R13)

DRAWN BY: LKA	DATE: 04/15/26	DRAWING NO.: 9720A	
CHECKED BY: RSH	DATE: 04/15/26	JOB : LOWE, LARRY(1) .DWG	
SHEET: 1 OF 1	BOOK NO. 013026:	FILE NO.: 26L003	

COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION

STEPHEN C. BRICH, P.E.
COMMISSIONER

870 Bonham Road
Bristol, VA 24201

April 24, 2026

Larry Lowe
loweandlowellc@gmail.com

Mr. Lowe-

This letter is to follow up concerning a conversation about the property located off Route 639, Clayman Valley Rd in Washington County VA. It was communicated your desire is to establish a storage lot for RVs, campers, and boats on parcel 159C-7-24. To do this the property or a portion thereof will have to be rezoned and/or granted a special exception permit by the County.

As it was discussed, VDOT is willing to entertain the establishment of a low volume commercial entrance to serve this lot from Route 639 to the proposed storage lot if the entrance can meet VDOT current standards at the time of application. VDOT will require survey from a licensed surveyor of the stopping sight distance at the entrance connection prior to permitting.

If you have questions or concerns, please contact me at VDOT – Abingdon Residency 700 East Main Street, Abingdon, VA 24210 or by phone at 276-676-5582.

Thank you,

Rachael P. Brown
Land Development Engineer

cc. Stephen Richardson, Washington County

AFFIDAVIT

I, Stephen R. Richardson, hereby certify that I have sent by U.S. Postal Service, First Class, Notice of Request for a Special Exception Permit by Larry & Elizabeth Lowe, Property Map # 159C-7-24 to the following individuals on the 4th day of May 2025.

APPLICANT:

Larry & Elizabeth Lowe
161 Kingsbridge
Bristol, TN 37620

ADJOINING PROPERTY OWNERS:

Larry & Elizabeth Lowe
161 Kingsbridge
Bristol, TN 37620
159C-A-12A, 159C-7-18A, 159C-8-12

James & April Bedwell
23247 Clayman Valley Road
Bristol, VA 24202
159C-7-22A

Chad & Melanie Braswell
105 Meadowcrest Dr
Bristol, TN 37620
159C-10-3

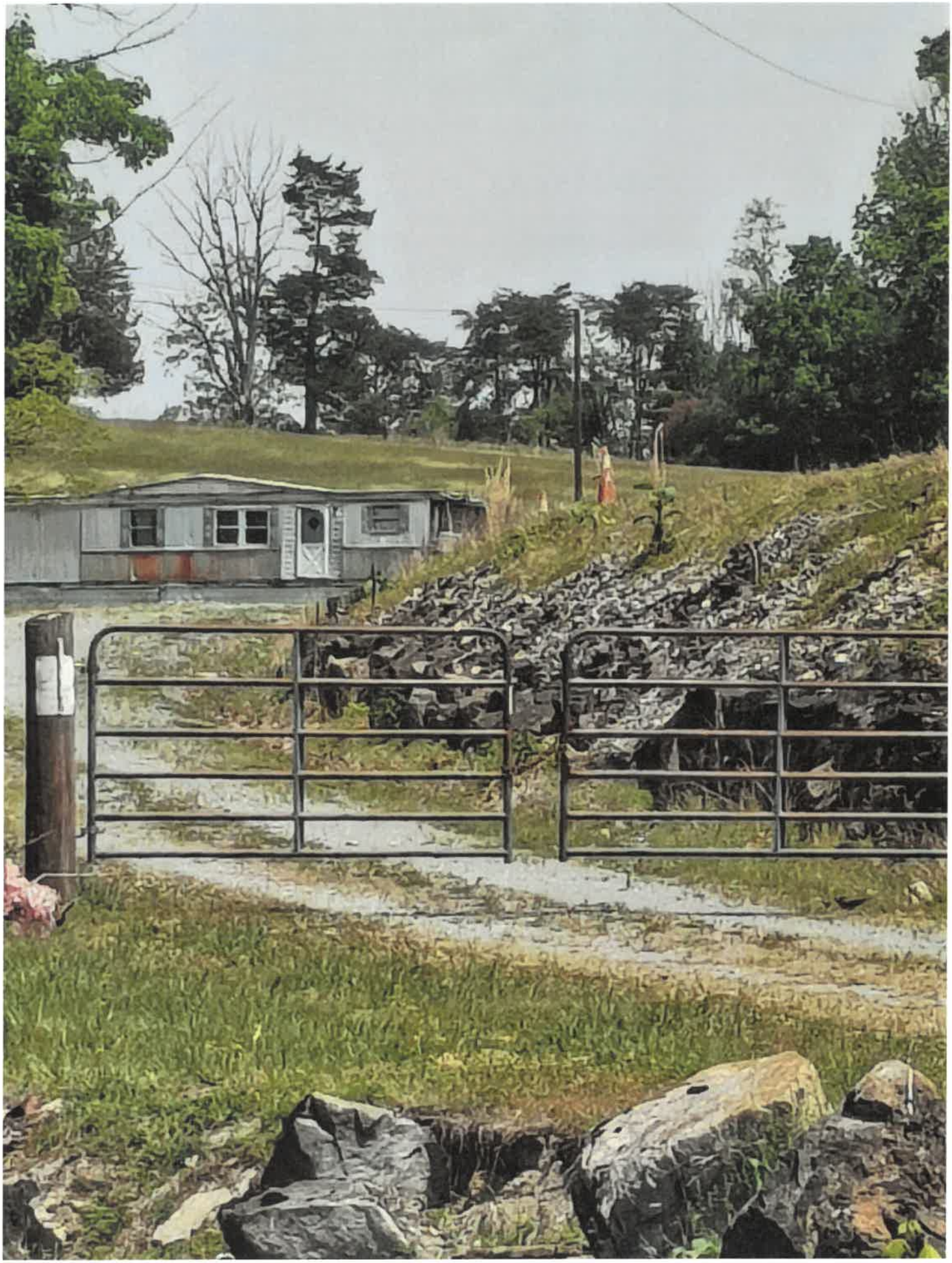
Gerald Statzer Estate
5273 Kilgore Dr
Mendota, VA 24270
159C-10-4

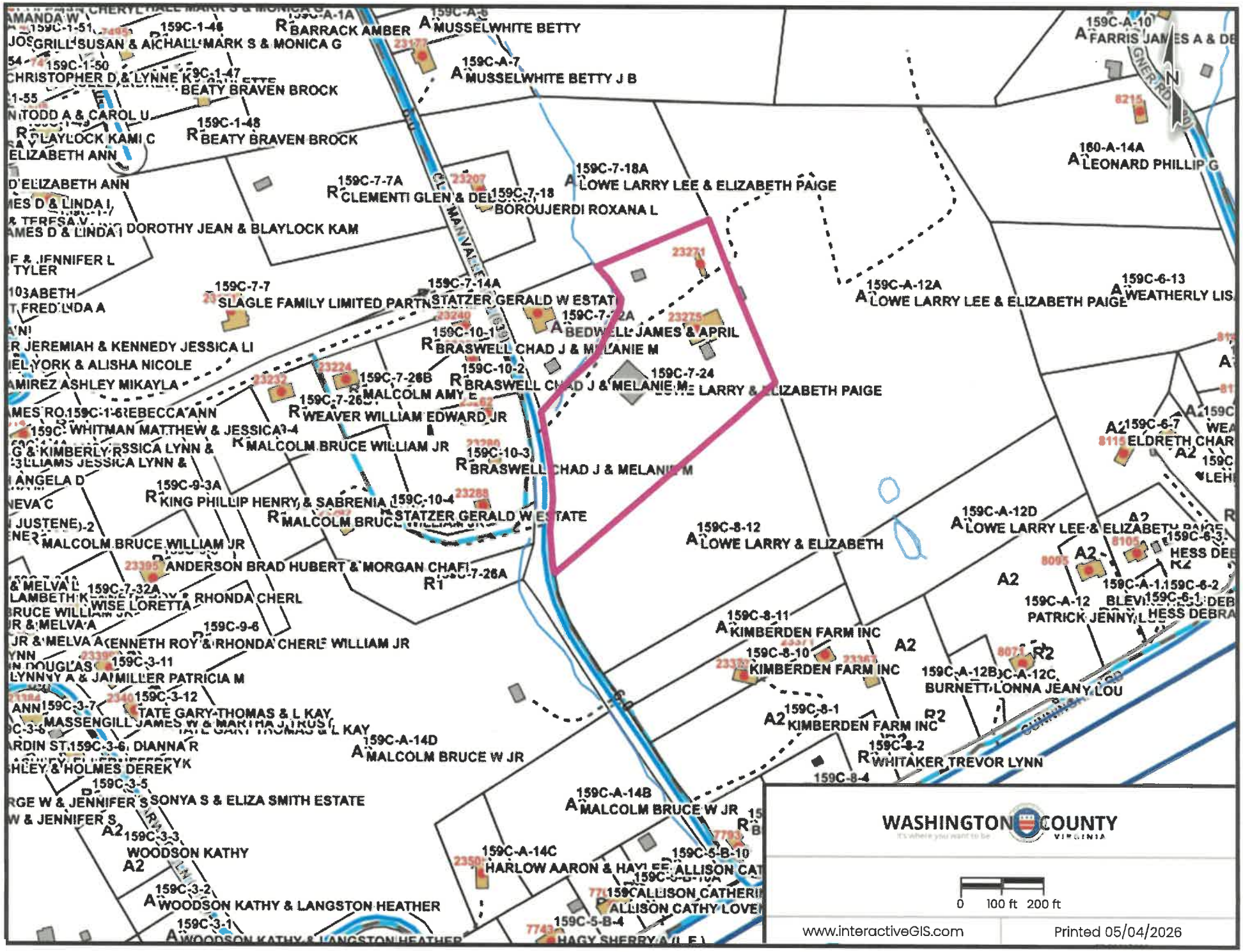
Bruce Malcolm
10078 Sunrise St
Bristol, VA 24202
159C-A-14D

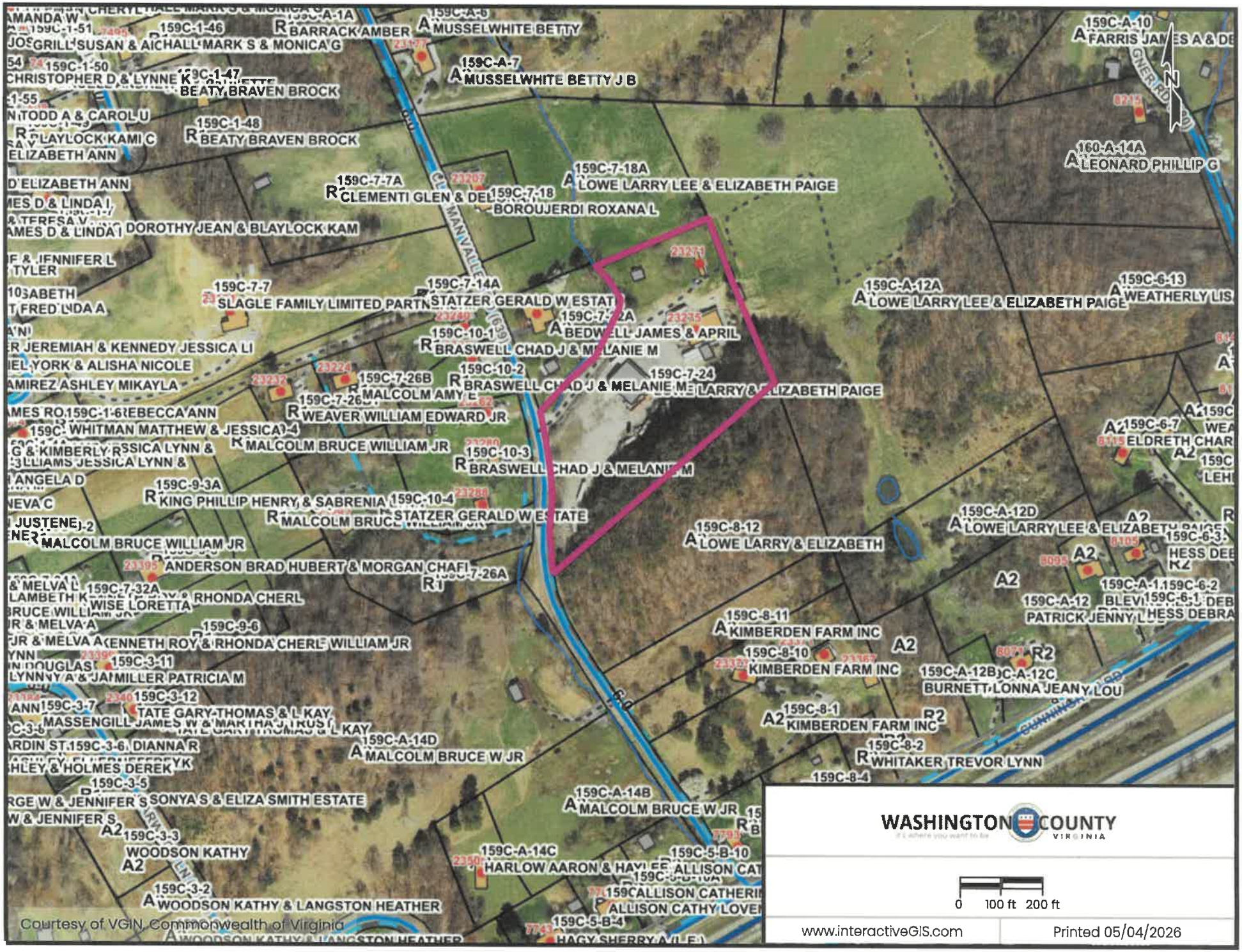
NOTE: ADJACENT & ADJOINING PROPERTY OWNERS PULLED FROM GIS & APPLICATION

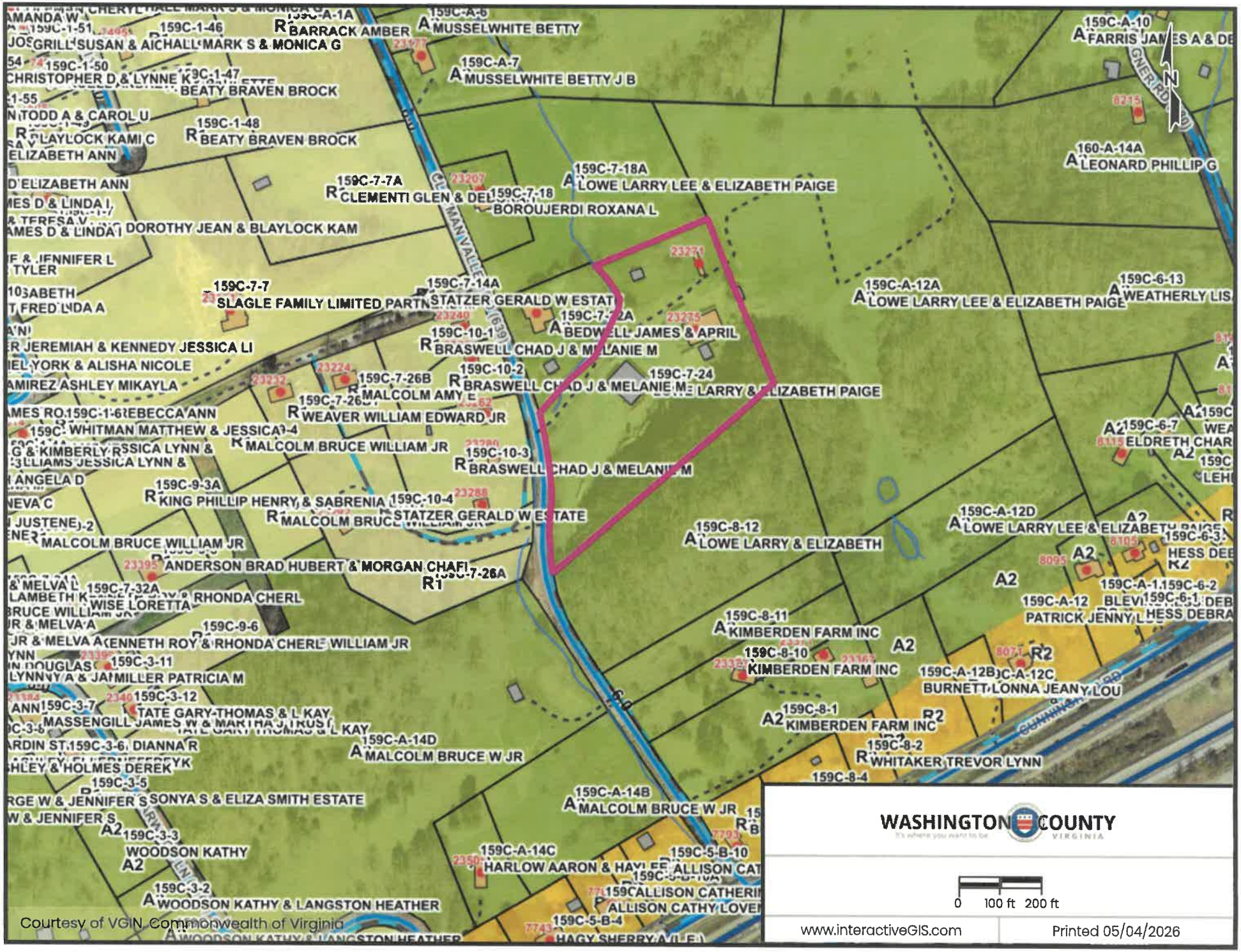


13




159C-1-46
159C-1-50
159C-1-47
BEATY BRAVEN BROCK
159C-1-48
BEATY BRAVEN BROCK
159C-A-1A
BARRACK AMBER
159C-A-6
MUSSELWHITE BETTY
159C-A-7
MUSSELWHITE BETTY J B
159C-7-7A
CLEMENTI GLEN & DEL
159C-7-18
BOROUJERDI ROXANA L
159C-7-18A
LOWE LARRY LEE & ELIZABETH PAIGE
DOROTHY JEAN & BLAYLOCK KAM
159C-7-7
SLAGLE FAMILY LIMITED PARTN
159C-7-14A
STATZER GERALD W ESTAT
159C-7-12A
BEDWELL JAMES & APRIL
159C-10-1
BRASWELL CHAD J & MELANIE M
159C-10-2
BRASWELL CHAD J & MELANIE M
159C-7-24
LOWE LARRY & ELIZABETH PAIGE
159C-7-26B
MALCOLM AMY E
159C-7-26C
WEAVER WILLIAM EDWARD JR
MALCOLM BRUCE WILLIAM JR
159C-10-3
BRASWELL CHAD J & MELANIE M
159C-9-3A
KING PHILLIP HENRY & SABRENIA
159C-10-4
STATZER GERALD W ESTATE
MALCOLM BRUCE WILLIAM JR
159C-8-12
LOWE LARRY & ELIZABETH
159C-A-12A
LOWE LARRY LEE & ELIZABETH PAIGE
159C-A-12D
LOWE LARRY LEE & ELIZABETH PAIGE
ANDERSON BRAD HUBERT & MORGAN CHAFI
159C-7-26A
159C-7-32A
WISE LORETTA RHONDA CHERL
159C-9-6
KENNETH ROY & RHONDA CHERL WILLIAM JR
159C-3-11
MILLER PATRICIA M
159C-3-12
TATE GARY-THOMAS & L KAY
159C-3-7
MASSENGILL JAMES W & MARTHA J TRUST
159C-A-14D
MALCOLM BRUCE W JR
159C-3-6
DIANNA R
159C-3-5
SONYA S & ELIZA SMITH ESTATE
159C-3-3
WOODSON KATHY
159C-3-2
WOODSON KATHY & LANGSTON HEATHER
159C-3-1
159C-A-14B
MALCOLM BRUCE W JR
159C-A-14C
HARLOW AARON & HAYLEE
159C-5-B-10
159C-5-B-4
HAGY SHERRY A (LIFE)
159C-8-11
KIMBERDEN FARM INC
159C-8-10
KIMBERDEN FARM INC
159C-8-1
KIMBERDEN FARM INC
159C-8-2
WHITAKER TREVOR LYNN
159C-8-4
159C-A-12B
159C-A-12C
BURNETT LONNA JEANY LOU
159C-A-12
PATRICK JENNY L
159C-A-1
159C-6-2
159C-6-1
HESS DEBRA
159C-6-3
159C-6-7
ELDRETH CHAR
159C-6-13
WEATHERLY LIS
160-A-14A
LEONARD PHILLIP G
159C-A-10
FARRIS JAMES A & DE
WASHINGTON COUNTY
VIRGINIA
0 100 ft 200 ft
www.interactiveGIS.com
Printed 05/04/2026


159C-A-1A
BARRACK AMBER
159C-A-6
MUSSELWHITE BETTY
159C-1-46
MARK S & MONICA G
159C-A-7
MUSSELWHITE BETTY J B
159C-A-10
FARRIS JAMES A & DE
159C-1-50
CHRISTOPHER D & LYNNE K
159C-1-47
BEATY BRAVEN BROCK
TODD A & CAROL U
159C-1-48
BEATY BRAVEN BROCK
BLAYLOCK KAMI C
ELIZABETH ANN
160-A-14A
LEONARD PHILLIP G
159C-7-18A
LOWE LARRY LEE & ELIZABETH PAIGE
159C-7-7A
CLEMENTI GLEN & DEL
159C-7-18
BOROUJERDI ROXANA L
DOROTHY JEAN & BLAYLOCK KAM
159C-7-7
SLAGLE FAMILY LIMITED PARTN
159C-7-14A
STATZER GERALD W ESTAT
159C-A-12A
LOWE LARRY LEE & ELIZABETH PAIGE
159C-6-13
WEATHERLY LIS
159C-7-12A
BEDWELL JAMES & APRIL
159C-10-1
BRASWELL CHAD J & MELANIE M
JEREMIAH & KENNEDY JESSICA LI
YORK & ALISHA NICOLE
159C-7-26B
MALCOLM AMY E
159C-10-2
BRASWELL CHAD J & MELANIE M
159C-7-24
LARRY & ELIZABETH PAIGE
159C-7-26C
WEAVER WILLIAM EDWARD JR
159C-1-6
REBECCA ANN
159C-1-4
WHITMAN MATTHEW & JESSICA
MALCOLM BRUCE WILLIAM JR
159C-10-3
BRASWELL CHAD J & MELANIE M
159C-6-7
ELDRETH CHAR
159C-9-3A
KING PHILLIP HENRY & SABRENIA
159C-10-4
STATZER GERALD W ESTATE
159C-A-12D
LOWE LARRY LEE & ELIZABETH
159C-8-12
LOWE LARRY & ELIZABETH
MALCOLM BRUCE WILLIAM JR
ANDERSON BRAD HUBERT & MORGAN CHAFI
159C-7-26A
159C-7-32A
WISE LORETTA
RHONDA CHERL
159C-A-1
159C-6-2
159C-A-12
PATRICK JENNY L
159C-9-6
KENNETH ROY & RHONDA CHERL
WILLIAM JR
159C-8-11
KIMBERDEN FARM INC
159C-3-11
MILLER PATRICIA M
159C-8-10
KIMBERDEN FARM INC
159C-A-12B
159C-A-12C
BURNETT LONNA JEAN Y LOU
159C-3-12
TATE GARY-THOMAS & L KAY
159C-3-7
MASSENGILL JAMES W & MARTHA J TRUST
159C-8-1
KIMBERDEN FARM INC
159C-A-14D
MALCOLM BRUCE W JR
159C-8-2
WHITAKER TREVOR LYNN
159C-3-6
DIANNA R
159C-8-4
159C-3-5
SONYA S & ELIZA SMITH ESTATE
159C-A-14B
MALCOLM BRUCE W JR
159C-3-3
WOODSON KATHY
159C-A-14C
HARLOW AARON & HAYLEE
159C-5-B-10
ALLISON CAT
159C-3-2
WOODSON KATHY & LANGSTON HEATHER
159C ALLISON CATHERI
ALLISON CATHY LOVE
159C-5-B-4
HAGY SHERRY A (LIFE)
WASHINGTON COUNTY
VIRGINIA
0 100 ft 200 ft
www.interactiveGIS.com
Printed 05/04/2026
Courtesy of VGIN, Commonwealth of Virginia


159C-A-1A
BARRACK AMBER
159C-A-6
MUSSELWHITE BETTY
159C-A-7
MUSSELWHITE BETTY J B
159C-1-46
159C-1-50
159C-1-47
BEATY BRAVEN BROCK
159C-1-48
BEATY BRAVEN BROCK
TODD A & CAROL U
DOROTHY JEAN & BLAYLOCK KAM
159C-7-7A
CLEMENTI GLEN & DEL
159C-7-18
BOROUJERDI ROXANA L
159C-7-18A
LOWE LARRY LEE & ELIZABETH PAIGE
159C-7-7
SLAGLE FAMILY LIMITED PARTN
159C-7-14A
STATZER GERALD W ESTAT
159C-7-12A
BEDWELL JAMES & APRIL
159C-10-1
BRASWELL CHAD J & MELANIE M
159C-10-2
BRASWELL CHAD J & MELANIE M
159C-7-24
LARRY & ELIZABETH PAIGE
159C-7-26B
MALCOLM AMY E
159C-7-26
WEAVER WILLIAM EDWARD JR
159C-1-6
MALCOLM BRUCE WILLIAM JR
159C-10-3
BRASWELL CHAD J & MELANIE M
159C-9-3A
KING PHILLIP HENRY & SABRENIA
159C-10-4
STATZER GERALD W ESTATE
MALCOLM BRUCE WILLIAM JR
ANDERSON BRAD HUBERT & MORGAN CHAFI
159C-7-26A
159C-7-32A
WISE LORETTA
159C-9-6
159C-3-11
159C-3-12
TATE GARY-THOMAS & L KAY
159C-3-7
159C-A-14D
MALCOLM BRUCE W JR
159C-3-6
159C-3-5
SONYA S & ELIZA SMITH ESTATE
159C-3-3
WOODSON KATHY
159C-3-2
WOODSON KATHY & LANGSTON HEATHER
159C-A-14C
HARLOW AARON & HAYLEE
159C-5-B-10
ALLISON CAT
159C-5-B-4
HAGY SHERRY A (LIFE)
159C-8-12
LOWE LARRY & ELIZABETH
159C-A-12A
LOWE LARRY LEE & ELIZABETH PAIGE
159C-A-12D
LOWE LARRY LEE & ELIZABETH
159C-8-11
KIMBERDEN FARM INC
159C-8-10
KIMBERDEN FARM INC
159C-8-1
KIMBERDEN FARM INC
159C-8-2
WHITAKER TREVOR LYNN
159C-8-4
159C-A-14B
MALCOLM BRUCE W JR
159C-A-10
FARRIS JAMES A & DE
160-A-14A
LEONARD PHILLIP G
159C-6-13
WEATHERLY LIS
159C-6-7
ELDRETH CHAR
159C-A-12
PATRICK JENNY L
159C-A-12B
BURNETT LONNA JEAN
159C-A-12C
Y LOU
159C-6-2
HESS DEBRA
WASHINGTON COUNTY
VIRGINIA
0 100 ft 200 ft
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Courtesy of VGIN, Commonwealth of Virginia

AGENDA ITEM NO. 5.A

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE:	June 9, 2026
SUBMITTED BY:	Alicia Roland , County Administrator
ITEM TYPE:	Information Item
AGENDA SECTION:	PUBLIC COMMENT
SUBJECT:	**Public Comments**
SUGGESTED MOTION:	**Chairman's Opening Statement For Public Comment Period:** "At this time, the Board will hear Public Comment from those registered to speak. Please come to the Podium as I call your name, and please restate your name, mailing address and any organization you represent. Each speaker will have five minutes for comments beginning with the green light on the Podium, with 1 minute remaining when the green light begins blinking and 30 seconds remaining to conclude when the yellow light appears. Speakers are reminded that Board members and staff will not address questions or otherwise engage speakers during the Public Comment period."

BACKGROUND AND SUMMARY:

Rules Governing Public Comment Period:

The follow is excerpted from the By-Laws of the Washington County Board of Supervisors, Article 8, Conduct of Meetings of the Board of Supervisors):
8.9. A period for Public Comment shall be provided as part of the Agenda for the Board's regular monthly meetings. The Public Comment period is provided to permit Washington County residents or property owners an opportunity to address the Board on legitimate matters of county business. This period shall be governed by the following provisions:

8.9.1. The Public Comment period shall be strictly limited to five (5) minutes per speaker and restricted to residents of Washington County or owners of property located within Washington County. The matters on which speakers may address the Board shall be limited to legitimate matters of county business. No speaker shall engage in political statements, personal attacks upon members of the Board of Supervisors, county employees and officials, or any other person, nor are speakers entitled to use abusive language or discuss matters outside of the authority of the Board of Supervisors. Matters subject to a public hearing scheduled for the same meeting shall not be addressed during the Public Comment period. Violation of these rules shall enable the Chairman to rule the speaker out of order and by directive to have the speaker removed from the meeting, if necessary, and to take such other steps the Chairman deems appropriate, including bringing charges against the speaker in the name of the Board of Supervisors. Any speaker removed from the meeting once or ruled out of order twice within a twelve (12)-month period shall have their privilege to speak before the Board during Public Comment suspended for one (1) year. The Chairman's decision to remove or rule a speaker out of order shall be final and unappealable.

8.9.2. All persons wishing to speak during the Public Comment period must register to do so on a sign-up sheet available immediately prior to and during the period. Speakers shall address the Board from the Lectern upon recognition by the Chairman, whereupon they shall identify themselves, any title and organization they represent, and provide a mailing address. The Chairman at his discretion may provide a verbal advisory to a speaker at the Lectern after four (4) minutes and thirty (30) seconds have elapsed to conclude comments. A timing device may be used in addition to or in lieu of Chairman giving notice.

8.9.3. Board members, county employees and officials shall not respond to questions posed nor address or rebut speaker's statements made during the Public Comment period. Matters raised during the Public Comment period may be discussed during Board Member Reports and the Board at its discretion may direct that such matters be placed on the Agenda of a future meeting.

8.9.4. The provisions of this subsection shall be stated on the Public Comment sign-up sheet. Speakers shall acknowledge their understanding of and agreement to abide by these provisions by registering to speak.

ATTACHMENTS:

AGENDA ITEM NO. 6.A

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE:	June 9, 2026
SUBMITTED BY:	Tammy Sturgill , Budget & Finance
ITEM TYPE:	Action Item
AGENDA SECTION:	CONSENT AGENDA
SUBJECT:	Real Property Tax Refund Request for Surviving Spouse Tax Relief Program ---Presenter: Tammy Sturgill
SUGGESTED MOTION:	A motion to direct Treasurer Fred Parker to refund erroneously paid taxes in accordance with Virginia Code § 58.1-3219.5 as follows: $9,258.66 for Taxpayer account #10014105

BACKGROUND AND SUMMARY:

The Washington County Commissioner of Revenue requests the Board of Supervisors to direct the Treasurer to refund County Real Property taxes as set out, below. The Commissioner has provided certification that taxpayer account #10014105 was approved as a surviving spouse of a 100% disabled American veteran effective September 15, 2013. Taxpayer account #10014105 paid $9,258.66 in taxes, and qualifies for the exemption authorized by Virginia Code § 58.1-3219.5.

The tax refund requested is:

$9,258.66 for Taxpayer account #10014105.

Virginia Code § 58.1-3219.5, as enabled by subdivision (a) of Section 6-A of Article X of the Constitution of Virginia, requires exemption from taxation of the qualifying real property of any qualifying veteran or their surviving spouse for real property owned on and after January 1, 2011. Va. Code §§ 58.1-3219.5(A) specifies that the locality is not responsible to pay interest on any amount

refunded pursuant to this requirement.

Desired Action
Va. Code § 58.1-3981(A) provides that if the Commissioner of Revenue certifies that taxes were paid in error and the County Attorney provides consent, then the Board shall direct the Treasurer to pay the requested refund. (In Washington County, the Board has, by resolution, allowed the Treasurer to pay refunds in amounts up to $2,500.00 without prior Board approval, but the refunds requested at this time exceed $2,500.00.)

Staff Recommendation:
Commissioner of Revenue April Hamby Crabtree has certified the request, and County Attorney Brandon Snodgrass has reviewed the applications and the law and consents that refunds would be consistent with the requirements of the law.

ATTACHMENTS:

Washington County, Virginia
April Hamby Crabtree
Commissioner of the Revenue
1 Government Center Place, Suite C
Abingdon, VA 24210

Office: 276-676-6270
Fax: 276-676-6530
cor@washcova.com

May 19, 2026

Fred W. Parker Treasurer of Washington County
1 Government Center Place Suite B
Abingdon VA, 24210

RE Account# [redacted] Refund: $9,258.66

[redacted]

Tax # 052A4-8-12B

Dear Fred,

[redacted] husband was approved as a 100% Disabled Veterans through the Department of Veterans Affairs effective December 1,2012. [redacted] then passed away September 15, 2013, before applying for the Disabled Veteran Tax Exemption Program. [redacted] applied for the Surviving Spouse Tax Exemption Program and was approved. Upon enrolling [redacted] in the Surviving Spouse Tax Exemption Program, a credit balance in the amount of $9,258.66 was created. Please issue a refund in the amount of $9,258.66 to [redacted].

Sincerely,

April Hamby Crabtree
Commissioner of the Revenue

Treasurer Use Only

Principal amount to be refunded: $ 9258.66
Penalty & Interest Paid: $ n/a
Applicable Interest: $ n/a
Total Refund Amount: $ 9258.66
Approved by: [signature]
Date: 05/20/2026

This is a partial refund of the original amount billed.

AGENDA ITEM NO. 6.B

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE: June 9, 2026

SUBMITTED BY: Tammy Sturgill , Budget & Finance

ITEM TYPE: Approval of Routine Financial Matters

AGENDA SECTION: CONSENT AGENDA

SUBJECT: Consent Agenda-Supplemental Appropriation-FASP
--Presenter: Tammy Sturgill

SUGGESTED MOTION: Motion to approve supplemental appropriations totaling $5,108.10 made to the following Budget Line-item:

$ 182.70	# 002-022900-418218	Comm. Atty's FASP State Acct-Equip
$ 177.63	# 002-031900-418209	Sheriff's FASP State Acct-Equipment
$ 2,407.32	# 002-022900-418218	Comm Atty's FASP State Acct-Equip
$ 2,340.45	# 002-031900-418209	Sheriff's FASP State Acct-Equipment
$ 5,108.10		

BACKGROUND AND SUMMARY:

Washington County has received or will be receiving $5,108.10 in Forfeited Asset Sharing Program funds. These restricted funds are to be allocated to the the Sheriff's Office and Commonwealth Attorney's Office. The Department of Budget & Finance is requesting a supplemental appropriation in the amount of these funds to be made to the following Budget line-item:

$ 182.70	# 002-022900-418218	Comm. Atty's FASP State Acct-Equip
$ 177.63	# 002-031900-418209	Sheriff's FASP State Acct-Equipment
$ 2,407.32	# 002-022900-418218	Comm Atty's FASP State Acct-Equip
$ 2,340.45	# 002-031900-418209	Sheriff's FASP State Acct-Equipment
$ 5,108.10		

This request is for the appropriation of restricted funds and requires no local monies.

ATTACHMENTS:

COMMONWEALTH OF VIRGINIA

Joshua S. Cumbow
Commonwealth's Attorney

Marianne L. Woolf
Michelle Boyd
Ginger J. Largen
Elizabeth A. Bruzzo
Jackson L. Case
Brendan E. Roche
Deputy Commonwealth's Attorneys

Office of The Commonwealth's Attorney
County of Washington

165 East Valley Street
Abingdon, Virginia 24210

Phone: 276-676-6291
Fax: 276-676-6293

Paige Collins
Victim Assistance Director
Direct Line: 276-676-4200

May 15, 2026

Ms. Tammy Sturgill
Department of Budget and Finance
1 Government Center Place
Abingdon, VA. 24210

RE: State Asset Forfeiture in amount of $182.70
Commonwealth v. Kevin Roy Dickerson
Civil Case No.: CL25-417-00

Dear Ms. Sturgill:

Please be advised that the above-mentioned amount is scheduled to be deposited with the Treasurer of Washington County and should be applied to the Commonwealth's Attorney FASP - State Line Item #022900-418218. A copy of the Disbursement sheet from the Department of Criminal Justice Services is attached along with the Order of Forfeiture.

I ask that this matter be placed on the agenda for the next Board of Supervisors' meeting for approval as a supplement appropriation to the above line item.

If there are any questions, or further information is needed, please do not hesitate to contact me.

With all best wishes, I am

Sincerely,

Joshua S. Cumbow

JSC/rox

Enclosures
Cc: The Honorable Fred Parker, Treasurer (via email)
Mr. Jason Berry, County Administrator (via email)

Department of Criminal Justice Services
1100 Bank Street - 12th Floor
Richmond, VA 23219

Asset Forfeiture Proceeds

Disbursements for: 5/14/2026 through 5/14/2026

Date to Finance	DCJS Seizure No	Asset Description	Value	Disbursal Amt	Voucher No
County of Washington					
Washington County Commonwealth's Attorney					
5/14/2026	25-FS06301 Kevin Dickerson	U.S. Currency	$1,015.00	$182.70	15508
5/14/2026	25-FS10405 Jordan Nicholas Hamm	U.S. Currency	$13,374.00	$2,407.32	15509
			Subtotal:	**$2,590.02**	
Washington County Sheriff's Office					
5/14/2026	25-FS06301 Kevin Dickerson	U.S. Currency	$1,015.00	$177.63	15508
5/14/2026	25-FS10405 Jordan Nicholas Hamm	U.S. Currency	$13,374.00	$2,340.45	15509
			Subtotal:	**$2,518.08**	
			Total:	**$5,108.10**	

WASHINGTON COUNTY SHERIFF'S OFFICE

R. BLAKE ANDIS, SHERIFF

20281 Rustic Lane • Abingdon, Virginia 24210 • Phone: (888) 461-0414 • (276) 676-6000 • Fax: (276) 676-6248

May 15, 2026

Ms. Tammy Copenhaver
Department of Budget and Finance
1 Government Center Place
Abingdon, Virginia 24210

RE: ***State Asset Forfeiture in amount of $177.63***
Commonwealth vs. Kevin Dicerson & $1,015.00
Sheriff's SASP Line Item #002-031900-418209
DCJS Case Number: 25-FS06301

Dear Ms. Copenhaver:

In reference to the captioned subject, please be advised that the aforesaid amount has been deposited with the Washington County Treasurer and should be applied to the Sheriff's Office SASP Line Item #002-031900-418209. For your information and assistance, a copy of the deposit notification is attached.

Please have this matter placed on the agenda for the next Board of Supervisors' meeting for approval as a supplement appropriation to the above line item.

If further information is necessary, please contact me at the above telephone number at your earliest convenience.

Sincerely,

Scott Snapp, Chief Deputy

Attachments: As stated,

Cc: The Honorable Fred Parker, Treasurer
Mr. Jason Berry, County Administrator

Department of Criminal Justice Services
1100 Bank Street - 12th Floor
Richmond, VA 23219

Asset Forfeiture Proceeds

Disbursements for: 5/14/2026 through 5/14/2026

Date to Finance	*DCJS Seizure No*	*Asset Description*	*Value*	*Disbursal Amt*	*Voucher No*
County of Washington					
Washington County Commonwealth's Attorney					
5/14/2026	25-FS06301 Kevin Dickerson	U.S. Currency	$1,015.00	$182.70	15508
5/14/2026	25-FS10405 Jordan Nicholas Hamm	U.S. Currency	$13,374.00	$2,407.32	15509
			Subtotal:	**$2,590.02**	
Washington County Sheriff's Office					
5/14/2026	25-FS06301 Kevin Dickerson	U.S. Currency	$1,015.00	$177.63	15508
5/14/2026	25-FS10405 Jordan Nicholas Hamm	U.S. Currency	$13,374.00	$2,340.45	15509
			Subtotal:	**$2,518.08**	
			Total:	**$5,108.10**	

COMMONWEALTH OF VIRGINIA

Joshua S. Cumbow
Commonwealth's Attorney

Marianne L. Woolf
Michelle Boyd
Ginger J. Largen
Elizabeth A. Bruzzo
Jackson L. Case
Brendan E. Roche
Deputy Commonwealth's Attorneys

Office of The Commonwealth's Attorney
County of Washington

165 East Valley Street
Abingdon, Virginia 24210

Phone: 276-676-6291
Fax: 276-676-6293

Paige Collins
Victim Assistance Director
Direct Line: 276-676-4200

May 15, 2026

Ms. Tammy Sturgill
Department of Budget and Finance
1 Government Center Place
Abingdon, VA. 24210

RE: State Asset Forfeiture in amount of $2,407.32
Commonwealth v. Jordan Nicholas Hamm
Civil Case No.: CL25-643-00

Dear Ms. Sturgill:

Please be advised that the above-mentioned amount is scheduled to be deposited with the Treasurer of Washington County and should be applied to the Commonwealth's Attorney FASP - State Line Item #022900-418218. A copy of the Disbursement sheet from the Department of Criminal Justice Services is attached along with the Order of Forfeiture.

I ask that this matter be placed on the agenda for the next Board of Supervisors' meeting for approval as a supplement appropriation to the above line item.

If there are any questions, or further information is needed, please do not hesitate to contact me.

With all best wishes, I am

Sincerely,

Joshua S. Cumbow

JSC/rox

Enclosures
Cc: The Honorable Fred Parker, Treasurer (via email)
Mr. Jason Berry, County Administrator (via email)

Department of Criminal Justice Services
1100 Bank Street - 12th Floor
Richmond, VA 23219

Asset Forfeiture Proceeds

Disbursements for: 5/14/2026 through 5/14/2026

Date to Finance	DCJS Seizure No	Asset Description	Value	Disbursal Amt	Voucher No
County of Washington					
Washington County Commonwealth's Attorney					
5/14/2026	25-FS06301 Kevin Dickerson	U.S. Currency	$1,015.00	$182.70	15508
5/14/2026	25-FS10405 Jordan Nicholas Hamm	U.S. Currency	$13,374.00	$2,407.32	15509
			Subtotal:	**$2,590.02**	
Washington County Sheriff's Office					
5/14/2026	25-FS06301 Kevin Dickerson	U.S. Currency	$1,015.00	$177.63	15508
5/14/2026	25-FS10405 Jordan Nicholas Hamm	U.S. Currency	$13,374.00	$2,340.45	15509
			Subtotal:	**$2,518.08**	
			Total:	**$5,108.10**	

WASHINGTON COUNTY SHERIFF'S OFFICE

R. BLAKE ANDIS, SHERIFF

20281 Rustic Lane • Abingdon, Virginia 24210 • Phone: (888) 461-0414 • (276) 676-6000 • Fax: (276) 676-6248

May 15, 2026

Ms. Tammy Copenhaver
Department of Budget and Finance
1 Government Center Place
Abingdon, Virginia 24210

RE: ***State Asset Forfeiture in amount of $2,340.45***
Commonwealth vs. Jordan Nicholas Hamm & $13,374.00
Sheriff's SASP Line Item #002-031900-418209
DCJS Case Number: 25-FS10405

Dear Ms. Copenhaver:

In reference to the captioned subject, please be advised that the aforesaid amount has been deposited with the Washington County Treasurer and should be applied to the Sheriff's Office SASP Line Item #002-031900-418209. For your information and assistance, a copy of the deposit notification is attached.

Please have this matter placed on the agenda for the next Board of Supervisors' meeting for approval as a supplement appropriation to the above line item.

If further information is necessary, please contact me at the above telephone number at your earliest convenience.

Sincerely,

Scott Snapp, Chief Deputy

Attachments: As stated,

Cc: The Honorable Fred Parker, Treasurer
Mr. Jason Berry, County Administrator

Department of Criminal Justice Services
1100 Bank Street - 12th Floor
Richmond, VA 23219

Asset Forfeiture Proceeds

Disbursements for: 5/14/2026 through 5/14/2026

Date to Finance	*DCJS Seizure No*	*Asset Description*	*Value*	*Disbursal Amt*	*Voucher No*
County of Washington					
Washington County Commonwealth's Attorney					
5/14/2026	25-FS06301 Kevin Dickerson	U.S. Currency	$1,015.00	$182.70	15508
5/14/2026	25-FS10405 Jordan Nicholas Hamm	U.S. Currency	$13,374.00	$2,407.32	15509
			Subtotal:	**$2,590.02**	
Washington County Sheriff's Office					
5/14/2026	25-FS06301 Kevin Dickerson	U.S. Currency	$1,015.00	$177.63	15508
5/14/2026	25-FS10405 Jordan Nicholas Hamm	U.S. Currency	$13,374.00	$2,340.45	15509
			Subtotal:	**$2,518.08**	
			Total:	**$5,108.10**	

AGENDA ITEM NO. 6.C

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE: June 9, 2026

SUBMITTED BY: Tammy Sturgill , Budget & Finance

ITEM TYPE: Action Item

AGENDA SECTION: CONSENT AGENDA

SUBJECT: Supplemental Appropriation
--Presenter: Tammy Sturgill

SUGGESTED MOTION: Motion to approve Supplemental Appropriation as presented.

BACKGROUND AND SUMMARY:

The Board is requested to consider the following Supplemental Appropriation:

Expenditures

001-031200-416009	$ 13,260.00	WCSO-Vehicle Supplies
001-035500-415305	$ 749.99	Emergency Management-Fleet Insurance
001-035510-415843-876-0000-	$179,604.18	VA Wireless E911 Funds
001-052100-415700	$ 14,891.46	Opioid Settlement
001-052100-415700	$ 6,358.98	Opioid Settlement
001-042600-416007	$ 19,382.43	Solid Waste-Repairs & Maintenance
Total	$234,247.04	

Revenues

001-004101-314111	$ 13,260.00
001-001902-311831	$ 749.99

001-002401-312434	$179,604.18
001-001899-311893	$ 14,891.46
001-001899-311893	$ 6,358.98
001-004101-314111	$ 19,382.43
Total	$234,247.04

ATTACHMENTS:

VAcorp

Date: 4/2/2026

Washington County
ATTN: Tammy Copenhaver
1 Government Center Place
Abingdon, VA 24210

VA Association of Counties Group Self-Insurance Risk Pool

Participant:	Washington County
Claim Number	1202026396055
Date of Loss:	2/1/2026
Vehicle(s):	2007 Ford F350 VIN 1524

Dear Tammy,

Enclosed please find a VAcorp property damage check in the amount of $13,260. This check is for the total loss settlement of the vehicles above. This amount was determined by the appraisal report from S&S Appraisal Services LLC = $13,760 - $500 plan deductible = **$13,260**

If you should have any questions regarding this payment, please do not hesitate to contact our office.

Sincerely,



001-004101-314111
001-031200-416009

Eddie Gough
P&C Claims Associate

Enclosure: Check

FOR SECURITY PURPOSES, THE FACE OF THIS DOCUMENT CONTAINS A TWO-TONED COLORED BACKGROUND AND MICROPRINTING IN THE BORDER

PINNACLE FINANCIAL PARTNERS

VACORP CLAIMS
1819 Electric Rd. Suite C
Roanoke, VA 24018
540-345-8500

412 **VOID AFTER 180 DAYS**

DATE	CHECK NO.
05/14/2026	713497

AMOUNT
$ **13,260.00**

PAY TO THE ORDER OF Thirteen Thousand Two Hundred Sixty and 00/100 Dollars**********

WASHINGTON COUNTY

AUTHORIZED ACCOUNT SIGNER
TWO SIGNATURES REQUIRED OVER$30,000

SECURITY FEATURES INCLUDED. DETAILS ON BACK

REMITTANCE STATEMENT- PLEASE DETACH BEFORE DEPOSITING

Description	From Date	To Date	Invoice #	Invoice Amt	Amount
Auto Comprehensive	4/2/2026	4/2/2026	Appraisal	$13,760.00	$13,760.00
Auto Comprehensive	4/2/2026	4/2/2026	Deductible	($500.00)	($500.00)

Claim Number: 1202026396055 Payee:WASHINGTON COUNTY
Check Number: 713497 Total Check Amt: $13,260.00 Event Date: 2/1/2026 Department: 120 Washington Date of Check: 5/14/2026
Check Memo: Payment Letter

THIS DOCUMENT CONTAINS A COLORED BACKGROUND.

276433

McNEIL & CO., INC.
INSURANCE & RISK SERVICES
67 MAIN STREET
CORTLAND, NY 13045
PH. (607) 756-4970

DATE
May 19, 2026

AMOUNT
$749.99

PAY Seven Hundred Forty Nine Dollars And 99/100

TO THE ORDER OF Washington County, Virginia Fire & Rescue Agencies
1 Government Center Building
Suite A
Abingdon, VA 24210

Check #: 276433

Check Date: 5/19/26

in behalf of: Washington County, Virginia Fire & Rescue Agencie

Payee: Washington County, Virginia Fire & Rescue Agencies
1 Government Center Building
Suite A
Abingdon, VA 24210

Check Amount: $749.99

Memo:

001-035500-415305 Fleet Insurance

001-001902-311831 Other Refunds

Check #: 276433

Check Date: 5/19/26

in behalf of: Washington County, Virginia Fire & Rescue Agencie

Payee: Washington County, Virginia Fire & Rescue Agencies
1 Government Center Building
Suite A
Abingdon, VA 24210

Check Amount: $749.99

Memo:

Commonwealth of Virginia

EDI Remittance Detail

Total Amount: **179,604.18** **Deposit Date:** **05/21/2026** **Trace Number** **82950141**

Agy No	Amt.	CDS Offset Amount	TOP Offset Amount	Invoice Number	Invoice Date	Cust. Number	Voucher Number	Description
127	179,604.18	0.00	0.00	FY26051226Wa	05/01/2026		00026248	Washington County FY26
Tot 127	**179,604.18**							

DY01 001-002401-312434

001-035510-415843-876-0000- Goes back to Wireless E911, this is where these expenses Were charged too.

Outlook

Fw: Washington County 911 - Closeout

From Bobby Osborne <bosborne@washcova.com>
Date Wed 5/20/2026 10:12 AM
To Kendall Williams <kwilliams@washcova.com>

Thanks,
Bobby Osborne, Jr, NREMT
Deputy Coordinator of Emergency Management
Washington County, Virginia
1 Government Center Place, Suite A
Abingdon, VA 24210
(276) 525-1331 office

From: Addington, Timothy (VDEM) <Timothy.Addington@vdem.virginia.gov>
Sent: Monday, May 18, 2026 8:13:45 AM
To: Bobby Osborne <bosborne@washcova.com>; Theresa Kingsley <tkingsley@washcova.com>
Subject: Washington County 911 - Closeout

Good morning Bobby & Theresa,

You should be in receipt or will receive your final payments for the NG9-1-1 funding. They went to accounts payable on 5/12/26 from Marcus. Please verify once you receive the funds and we will officially close out the grant by responding you are in agreement in closing out.

Based on my meeting with Bobby and review of invoices there appears that there were no other invoices that could be claimed against the NG911 Migration Proposal. This will result in the return of the amounts remaining in CHEi3, CHE Replacement and Text to 9-1-1 as indicated below.

PSAP	FY	Category	Cost	Order	Grant ID#	Notes	Amount_Spent	Amount_Remaini
Washington	FY21	CHE i3 Services	$30,000.00	2	NG911-047		$24,354.95	$5,64
Washington	FY22	CHE Replacement	$200,000.00	3	NG911-047		$179,604.18	$20,39
Washington	FY20	Text to 9-1-1	$30,000.00	4	NG911-047	Corrected error in budget new schedule	$22,780.60	$7,21
Washington	FY21	Voice Logging	$-	5	NG911-047		$-	
Washington	FY21	ECaTS NRC	$500.00	6	NG911-047	Closed out 4/16/24 BC	$500.00	
Washington	FY21	Rack	$-	7	NG911-047		$-	
Washington	FY21	Diversity	$62,318.00	8	NG911-047	Closed Out 4/16/24 BC	$62,318.00	
Washington	FY21	GIS Data	$-	9	NG911-047		$-	
Washington	FY22	Legacy 9-1-1	$-	10	NG911-047	Closed out 8/1/25 BC	$-	
Washington	FY22	Monthly Delta	$60,059.28	11	NG911-047	Amended 6/24/24 BC	$60,059.28	
Washington	FY23	Monthly Delta	$60,059.28	11	NG911-047	Amended 6/24/24 BC	$60,059.28	

Please let me know if you have any questions.
Tim

Tim Addington, ENP
NGS Outreach Division Director
Outreach Manager-Region 4-Southwest
9-1-1 & Geospatial Services
Virginia Department of Emergency Management
timothy.addington@vdem.virginia.gov
www.vaemergency.gov
ngso.vdem.virginia.gov
276-451-2803
Cell 276-690-8350
Websites: NG9-1-1 Dashboard | NGS Outreach | Public Safety Communications
Virginia Geographic Information Network (VGIN)

Outlook

National Opioid Settlements – Payment – Washington County

From NoReply@nationalopioidofficialsettlement.com <NoReply@nationalopioidofficialsettlement.com>
Date Thu 4/30/2026 4:22 PM

This is an official communication from the Directing Administrator of the National Opioid Settlements.

The Directing Administrator has initiated payment to your Subdivision as outlined in the table below.

BG Entity ID	State	Beneficiary Type	Beneficiary Name	Payment Type	Payment Amount	Payment Method
12218	Virginia	General Purpose Government	Washington County	Walgreens Payment 4	$14,891.46	Wire Transfer

Please contact the Office of the Attorney General in your State if you have any questions regarding how your Subdivision's payment amount was calculated or how your Subdivision can use Settlement Funds.

Please let your Case Manager know if you encounter any issues with this payment.

Thank you,

001-001899-311893

001-052100-415700

BROWNGREER PLC
Directing Administrator
National Opioid Settlements
[www.NationalOpioidOfficialSettlement.com]www.NationalOpioidOfficialSettlement.com

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Outlook

National Opioid Settlements – Payment – Washington County

From NoReply@nationalopioidofficialsettlement.com <NoReply@nationalopioidofficialsettlement.com>
Date Thu 4/30/2026 12:44 PM

This is an official communication from the Settlement Fund Administrator of the Kroger Settlement.

The Settlement Fund Administrator has initiated payment to your Subdivision as outlined in the table below.

BG Entity ID	State	Beneficiary Type	Beneficiary Name	Payment Type	Payment Amount	Payment Method
12218	Virginia	General Purpose Government	Washington County	Kroger Payment 3	$6,358.98	Wire Transfer

Please contact the Office of the Attorney General in your State if you have any questions regarding how your Subdivision's payment amount was calculated or how your Subdivision can use Settlement Funds.

Please let your Case Manager know if you encounter any issues with this payment.

Thank you,

001-001899-311893 $6,358.98
001-052100-415700 $6,358.98

BROWNGREER PLC
Settlement Fund Administrator
National Opioid Settlements
[www.NationalOpioidOfficialSettlement.com]www.NationalOpioidOfficialSettlement.com

This electronic mail is intended to be received and read only by certain individuals. It may contain information that is privileged or protected from disclosure by law. If it has been misdirected, or if you suspect you received this in error, please notify me by replying and then delete this message and your reply. These restrictions apply to any attachment to this email.

Outlook

FW: [EXTERNAL EMAIL] 1202026400382 2021 Kenworth Truck VIN 2616-Fuel Tank Quote Supplement

From Cade Hanson <CHanson@riskprograms.com>
Date Thu 5/21/2026 2:39 PM
To Tammy Copenhaver <tcopenhaver@washcova.com>

Hello Tammy,

Please see the attached email below.

Thank you!

VAcorp

Cade Hanson
P&C Claims Associate
www.vacorp.org
1819 Electric Rd, Suite C
Roanoke, VA 24018
Main: 540.904.1693
chanson@riskprograms.com

From: Cade Hanson
Sent: Thursday, May 21, 2026 2:39 PM
To: 'Allen Morris' <amorris@washcova.com>
Subject: RE: [EXTERNAL EMAIL] 1202026400382 2021 Kenworth Truck VIN 2616-Fuel Tank Quote Supplement

Good afternoon,

We have issued payment for a property damage check in the amount of **$19,382.43**. This check is for payment of the 2021 Kenworth Truck VIN 2616. This payment amount was determined by the estimate from S&S and the supplement from Worldwide less the vehicle's plan deductible.

If you should have any questions regarding this payment, please do not hesitate to contact our office.

Sincerely,

001-042600-416007
001-004101-314111

Cade Hanson
P&C Claims Associate
www.vacorp.org
1819 Electric Rd, Suite C
Roanoke, VA 24018
Main: 540.904.1693
chanson@riskprograms.com

AGENDA ITEM NO. 6.D

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE: June 9, 2026

SUBMITTED BY: Kendall Williams , Budget & Finance

ITEM TYPE: Action Item

AGENDA SECTION: CONSENT AGENDA

SUBJECT: Supplemental Appropriation/Prepayment
--Presenter: Tammy Sturgill

SUGGESTED MOTION: Motion to approve Supplemental Appropriation as presented and approve the prepayment to Southwest VA Regional Jail.

BACKGROUND AND SUMMARY:

The Southwest VA Regional Jail will be sending out a refund check to each locality for the excess in the SWRJA reserve account. Washington County will be receiving $254,989.00. From the 1/28/26 Budget given from the SWRJA to their final budget letter on 4/27/26. There has been a total increase of $224,534 . The Budget & Finance office request approval to prepay the SWRJA back the entire $254,989 to cover the additional $224,534 that will be owed in FY27 but was not budgeted and the remaining $30,455 that was leftover from the refund check, to help fund one County Security Deputy (See General Business Item).

Expenditures

1.	001-033210-415610-9005	$138,280	SWVA Reg Jail-Operations
2.	001-033210-415610-9009	$36,550	SWVA Reg Jail-Debt
3.	001-033210-415610-9012	$80,159	SWVA Reg Jail-Reconciliation

Revenues

001-001901-311836	$254,989	SWVA Reg Jail-Recovery

ATTACHMENTS:

AGENDA ITEM NO. 6.E

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE:	June 9, 2026
SUBMITTED BY:	Heather Damron , County Attorney Office
ITEM TYPE:	Action Item
AGENDA SECTION:	CONSENT AGENDA
SUBJECT:	Permanent Pump and Haul Agreement for Clear Branch Community Church
SUGGESTED MOTION:	Was approved on 05/23/26; changed required monthly pumping of septic to biennially pumping or more frequent basis determined by needs.

BACKGROUND AND SUMMARY:

Advise approval; Was approved on 05/23/26; changed required monthly pumping of septic to biennially pumping or more frequent basis determined by needs.

ATTACHMENTS:

COUNTY OF WASHINGTON, VIRGINIA

PERMANENT PUMP AND HAUL AGREEMENT, PERMIT, AND

DECLARATION OF COVENANTS, CONDITIONS, AND RESTRICTIONS

This **PERMANENT PUMP AND HAUL AGREEMENT, PERMIT, AND DECLARATION OF COVENANTS, CONDITIONS, AND RESTRICTIONS** (Agreement) is entered into and issued this the 1st day of June, 2026, (Effective Date) by and between Richard Morris and David Boardwine, Trustees for **CLEAR BRANCH COMMUNITY CHURCH** (together, hereinafter referenced as Owner) and the **COUNTY OF WASHINGTON, VIRGINIA** (County), a political subdivision of the Commonwealth of Virginia, pursuant to Part IV, Article 4 § 12 VAC 5-610-598, *et seq.*, of the State Board of Health Sewage Handling and Disposal Regulations (July 2000, as amended) (Regulations).

RECITALS

By Permanent Pump and Haul Agreement and General Permit (General Permit)Exhibit 1 and pursuant to Part IV, Article 4 § 12 VAC 5-610-598, *et seq.*, the Commonwealth Commissioner of Health authorized County to permit permanent pump and haul systems for specific properties in Washington County, Virginia, subject to establishment of a permanent means to ensure continued operation and maintenance of such system, proper closure of such system upon discontinuation of use, and such other terms and conditions as may be required in such General Permit and applicable law and regulation.

Owner holds covenants of special warranty of title, to property that is identified by Deed Book Number 522, page 75, located in the Wilson Magisterial District of Washington County, Virginia, which was conveyed to Owner by deed recorded as Deed Book Number 522, page 75, being *[the same or a portion of the same]* property that was conveyed by David D. Brown, Special Commissioner to James Homer Goodson, Jack Carson Worley, Charles L. Canter, Charles N. Millard and Oliver Hasque Worley, Trustees for Clear Branch Community Church, and more specifically described as:

TRACT No. 1 : **BEGINNING** at a stake in the center of he road leading up the creek, THENCE passing a large white oak on the northern side of the same N 12 E 12 poles to near the corner of the enclosure; THENCE N 41 E 8 poles to near the corner of the enclosure; THENCE S 36 E 6 1/3 poles to near another corner of the enclosure; THENCE S 21 W 20 poles to a stake in the center of the road leading up the creek, and THENCE with the same to the BEGINNING, and being all of the same tract or parcel of land devised to Richard Nuckols, Aloe Paris, G. W. Whitaker, M. M. Bondurant and their successors in office, as Trustees for the Methodist E, Church South, by L. L. Waterman, by will of record in said Clerk's Office in Will book 19, page 92, to which will reference is here made.

TRACT NO. 2: All that certain lot or parcel of land, containing one acre, more or less, adjoining the other land of the Clear Branch Church and bounded by land of Clear Branch Church, by land of Mrs. Barclay and by land of James M. Dickenson, and being all of the same lot or parcel of land conveyed to W. R. Worley, J. A. Harrison, W. A. Massey, J. T. Whitaker, W. H. Dickenson and M. L. Clendenen, Trustees of Clear Branch Methodist Church South, by J.H. Canter et ux, by Deed dated March 16, 1911, of record in said Clerk's Office in Deed Book 77, page 66, to which deed reference is here made.

(Hereinafter, the foregoing property shall be referenced as "Property".)

Owner has provided written documentation to County of the following: evidence of inability to establish a connection from the Property to a publicly owned and operated sewage disposal system and inability to install on the Property an approved on-site sewage disposal system other than permanent pump and haul.

Owner intends to construct on the Property a facility and appurtenances necessary for collection and storage of wastewater, including sewage, (Facility) for removal and transport to a point of disposal by a contractor having a valid sewage handling permit.

COVENANTS, CONDITIONS, AND RESTRICTIONS

THEREFORE, on the basis of the foregoing, and in consideration of the benefits provided to Owner by County's grant of a permit (Permit) for a permanent pump and haul facility (Facility) on the Property, as well as other good and valuable consideration receipt of which is hereby acknowledged, Owner agrees to the covenants, conditions, and restrictions stated in this Agreement and declares that the Property shall be held, sold, and conveyed subject to the covenants, conditions, and restrictions, as stated herein, which shall run with the land and be binding on all parties having any right, title, or interest in the Property, their heirs, successors, and assigns.

1. This Agreement shall provide for the long-term responsibility for and maintenance of the Facility in accordance with state law and regulations and County ordinance.

2. Owner shall pay all fees necessary to obtain the permits needed from the state and other permitting authorities for installation of the Facility and shall not commence its operation until the local health department has inspected and approved the system and Owner has provided to the County the instruments as required herein.

3. Agreement runs with land. Any conveyance of the Property shall be subject to the terms of this Agreement, which shall run with the land, burden the Property, and bind Owner, its successors and assigns, which successors and assigns shall be "Owner" for the purpose of this Agreement during each such entity's ownership of the Property. In the event of conveyance of the Property, Owner shall provide to the County written notice of conveyance within 10 calendar days of such conveyance, and the entity that succeeds in ownership of the property shall provide to the County the instruments required herein and shall assume all responsibilities as stated herein within 15 calendar days of assuming ownership. Until such written notice and instruments are received by the County, both the Owner-Grantor and such successor in ownership, the Owner-Grantee, shall be jointly and severally liable for the Owner responsibilities and agreements set forth herein. Notwithstanding the foregoing, the County may release the Owner-Grantor from liability upon receipt of the required instruments from the Owner-Grantee, and Owner-Grantee shall assume all Owner responsibilities set out in this Agreement and be "Owner" for purposes of this Agreement. Upon receipt of financial assurances of the Owner-Grantee, the County shall release Owner-Grantor's financial assurances to the Owner-Grantor.

4. Required instruments. Owner shall maintain with the County the following instruments at all times that the Facility remains on the Property:

   a. Evidence of a current Agreement with a private contractor, that holds a sewage-handling permit, to provide pump and haul services to the Facility biennially or a more frequent basis determined by needs; and

   b. Financial assurances in a form acceptable to the County, in its sole discretion, which may be a permanent letter of credit or permanent surety bond, in an amount sufficient to cover all expenses necessary for continuation of the pump and haul operation for a six-month period and to pay the costs necessary for proper closure of the Facility upon termination of its operation and maintenance. Such surety shall upon commencement of this Agreement be in the amount of $7,500.00, which the County may require to be adjusted from time to time at the sole discretion of the County as needed to adjust for inflation.

   c. Owner shall provide written proof of continuation of surety on or before January 1 annually commencing January 1, 2027, and thereafter until this Agreement terminates.

5. Required monthly statements. Owner shall provide the County on a biennial basis current statements from a private contractor holding a sewage handling permit to show that the sewage effluent was pumped from the Facility containment and properly disposed in compliance with applicable law, regulation, and ordinance.

6. Discontinuation of operation of Facility.

   a. Owner-initiated discontinuation of use of Facility. If the Owner ceases operation and maintenance of the Facility, the Owner shall provide written notice to the County and to the Commonwealth Department of Health prior to such cessation and shall provide written proof of proper closure of such facility within 60 days of cessation of operation.

   b. Commonwealth Department of Health initiation of termination of program. If the Commonwealth Department of Health revokes the County's General Permit for operation of pump and haul facilities, the County shall provide written notice of such revocation to the Owner, and the Owner shall cease pump and haul operations immediately and shall provide to the County written proof of proper closure of the Facility within 60 days of the date of the County notice of revocation.

7. Notice of change in circumstances. The County shall notify the Commissioner, in writing, of any material change in circumstances affecting the pump and haul operation that is the subject of this Agreement, including but not limited to the availability of sewer hookup to the structure(s) served and any significant change in the use of a served facility.

8. Enforcement:

   a. If Owner violates the terms of this Agreement, the County may, in addition to claiming the surety as provided herein, prosecute any proceeding at law or equity against the Owner to prevent violation or to recover damages for such violation.

   b. The Owner shall forfeit to the County its financial assurances if the Owner ceases to operate and maintain the Facility in accordance with this Agreement and applicable law, regulation, and ordinance. If the financial assurances are insufficient to pay the County's costs associated with maintenance and closure of the Facility, the County shall have the right to all legal recourse for recovery of such damages, including legal fees required for recovery.

   c. The Commissioner, or the Commissioner's designee, will notify the County in writing of any information that indicates or seems to indicate a violation of the permit.

   d. Failure to provide monthly proof of waste removal and disposal within any consecutive two-month period shall constitute evidence that the owner has ceased operation of the Facility, shall

result in revocation of the permit for its operation, and shall commence the 60-day period within which the Owner shall provide proof of closure of the Facility in accordance with applicable law, regulation, and ordinance.

e. If any present or future owner of the Property shall violate or attempt to violate the restrictions, conditions or covenants described herein, the County may prosecute any proceeding at law or equity against the person or persons violating or attempting to violate this Agreement to prevent violation or to recover damages for such violation or may rescind the permit for permanent pump and haul and order closure and clean-up of such facilities.

9. Modification of Agreement. This Agreement is subject to modification only by written agreement, approved by resolution of the Board of Supervisors of the County, signed and notarized by the authorized representative of the Board of Supervisors of the County and the owner(s) of the Property affected by said modification, and recorded in the land records of the Clerk of the Circuit Court of the County. Notwithstanding the foregoing, the amount of financial assurances required to be provided by Owner may be modified from time to time by unilateral action of the County by and through its County Administrator.

10. Severance. If any provision of this Agreement shall be declared invalid, illegal, or unenforceable to any extent by a court of proper jurisdiction, the remainder of the Agreement shall not be affected and shall be enforceable to the fullest extent permitted by law.

11. Binding effect. This Agreement shall be binding upon all heirs, successors, and/or assigns to any of the parties to this Agreement.

12. Indemnification. The Owner shall indemnify and hold harmless the County against and from all liability, claims, damages and costs, including attorney's fees of every kind and nature and attributable to bodily injury, sickness, disease or death or to damage or destruction of property resulting from or in any manner arising out of or in connection with operation of the Facility, including without limitation the storage, pumping, hauling, and treatment of effluent from the Facility.

13. Sovereign immunity. Nothing in this Agreement shall be construed as an express or implied waiver of the County's sovereign or Eleventh Amendment immunity, as a political subdivision of the Commonwealth.

14. Governing laws and venue. This Agreement shall be governed by the laws of the Commonwealth of Virginia. In the event of dispute, the affected party shall provide written notice of dispute to all other parties. The parties shall make all reasonable efforts to resolve differences by negotiation. In the event of litigation, venue shall be in the Circuit Court of the County of Washington, Virginia.

15. Complete agreement. This Agreement sets forth all of the promises, agreements, conditions, and understandings between the parties respecting the subject matter hereof and supersedes all prior and contemporaneous negotiations, conversations, discussions, correspondence, memoranda, and agreements between parties concerning such subject matter.

16. Joint and several liability. All Owners of the Property shall be jointly and severally liable for the obligations and commitments made herein.

17. Written notices to the County as required by this Agreement shall be delivered to:

    County Administrator

    ATTN: Pump and Haul Facility Notice

    1 Government Center Place, Suite A

    Abingdon, Virginia 24210

WITNESS the signatures of Owners and on behalf of the County, by all due authority.

OWNER

Richard Morris

Richard Morris

NATASHA ELISA HUNT
NOTARY PUBLIC
REG. #8062351
MY COMMISSION EXPIRES
01/31/2027
COMMONWEALTH OF VIRGINIA

COMMONWEALTH OF VIRGINIA
COUNTY OF WASHINGTON, to-wit:

The foregoing instrument was acknowledged before me this 30th day of May, 2026, by Richard Morris

My commission expires: 01/31/2027

Natasha Elisa Hunt

Notary Public

OWNER

David Boardwine

David Boardwine

COMMONWEALTH OF VIRGINIA
COUNTY OF WASHINGTON, to-wit:

The foregoing instrument was acknowledged before me this 28th day of May, 2026, by David Boardwine.

My commission expires: 3/31/2027 Heather Leanne Damron

Notary Public+

HEATHER LEANNE DAMRON
NOTARY PUBLIC
REGISTRATION # 7616684
COMMONWEALTH OF VIRGINIA
MY COMMISSION EXPIRES
MARCH 31, 2027

COUNTY OF WASHINGTON, VIRGINIA

By, Jason Berry
Its, County Administrator

COMMONWEALTH OF VIRGINIA
COUNTY OF WASHINGTON, to-wit:

The foregoing instrument was acknowledged before me this 1st day of June, 2026, by Jason Berry, County Administrator of Washington County, Virginia.

My commission expires: 3/31/2027 Heather Leanne Damron Notary Public

HEATHER LEANNE DAMRON
NOTARY PUBLIC
REGISTRATION # 7616684
COMMONWEALTH OF VIRGINIA
MY COMMISSION EXPIRES
MARCH 31, 2027

AGENDA ITEM NO. 6.F

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE: June 9, 2026

SUBMITTED BY: Tammy Sturgill , Budget & Finance

ITEM TYPE: Action Item

AGENDA SECTION: CONSENT AGENDA

SUBJECT: Supplemental Appropriation
--Presenter: Tammy Sturgill

SUGGESTED MOTION: Motion to approve Supplemental Appropriation as presented.

BACKGROUND AND SUMMARY:

The Board is requested to consider the following Supplemental Appropriation:

Expenditures

001-031820-415861-846-0000-50218	$18,750.00	DCJS Grant
001-031600-415801	$ 3,000.00	VA Rules Camp

Revenues

001-002401-312411	$18,750.00
001-001899-311898	$ 3,000.00

ATTACHMENTS:

001-031820-415861 -846-0000-50218
$18,750
001-002401-312411
$18,750

COMMONWEALTH of VIRGINIA

Department of Criminal Justice Services

Ashaki McNeil
Director

Harvey Powers
Chief Deputy Director

Washington Building
1100 Bank Street
Richmond, Virginia 23219
(804) 786-4000
www.dcjs.virginia.gov

May 27, 2026

Mr. Jason Berry
County Administrator
1 Government Center Place
Abingdon, Virginia 24210

RE: FY26 Byrne Justice Assistance Equip and Training

Dear Mr. Jason Berry:

We are pleased to inform you that your organization has been awarded a grant under the funding opportunity listed above. Your DCJS grant award number is **568543** and was approved for a total budget of **$25,000**, through federal funding. The project period is **6/1/2026** through **9/30/2026**.

Included with this letter is your Statement of Grant Award/Acceptance (SOGA), Special Conditions, Reporting Requirements, and Projected Due Dates. Please review these materials carefully. In addition, there may be Encumbrances, action items related to your grant award, that require your immediate attention. If applicable, these must be addressed and submitted through the On-line Grants Management System (OGMS) at https://ogms.dcjs.virginia.gov.

We are committed to supporting you throughout the life of your grant and are available to assist in any way to help ensure your project's success. To formally accept the award and its conditions, please sign the enclosed Statement of Grant Award/Acceptance (SOGA) and return it electronically within 60 days to grantsmgmt@dcjs.virginia.gov. If you have questions, contact your DCJS Grant Monitor **Carolyn Dellorso** at **(804) 845-1200** or via email at **carolyn.dellorso@dcjs.virginia.gov**.

Sincerely,

Ashaki McNeil

Ashaki McNeil
Director

STATEMENT OF GRANT AWARD (SOGA)

Virginia Department of Criminal Justice Services
1100 Bank Street, 12th Floor
Richmond, VA 23219

FY26 Byrne Justice Assistance Equip and Training

DCJS Grant Information

Please note grant awards are contingent on the availability of funding.

Subgrantee:	Washington, County	**DCJS Grant Number:**	568543
UEI Number:	JEMZDE5BVYW7	**Indirect Cost Rate*:**	%
Grant Start Date:	6/1/2026	**Grant End Date:**	9/30/2026

Federal Grant Information

Federal Award Number:	15PBJA-21-GG-00258-MUMU		**Federal Award Amount:**	$3,915,108	
Assistance Listing Title:	Edward Byrne Memorial Justice Assistance Grant Program				
Assistance Listing Number:	16.738	**Federal Awarding Agency:**	BJA	**Federal Start Date:**	10/1/2020
Project Description	To strengthen Crime Control.				

Award Amounts

Federal Funds:	**$18,750**
State General Funds:	**$ 0**
State Special Funds:	**$ 0**
Local Match:	**$6,250**
TOTAL BUDGET:	**$25,000**

Authorized Officials

Project Director	Project Administrator	Finance Officer
Mrs. Sheri Vaughan	Mr. Jason Berry	Mrs. Kendall Williams
Financial Director	County Administrator	Deputy Director of Budget and Finance
20281 Rustic Lance	1 Government Center Place	1 Government Center Place
Abingdon, Virginia 24210	Abingdon, Virginia 24210	Abingdon, Virginia 24210
276-676-6014	276-525-1300	276-525-1314
svaughan@washso.org	jberry@washcova.com	kwilliams@washcova.com

*If applicable, please indicate your Indirect Cost Rate in the space provided and attach written documentation if not using the de minimis.

As the duly authorized representative, the undersigned, having received the Statement of Grant Awards (SOGA) and reviewing the Special Conditions, hereby accepts this grant and agrees to the conditions and provisions of all other Federal and State laws and rules and regulations that apply to this award. If there has been a change in an authorized official, cross out the information on the document and write the new contact information. Do not electronically alter this document.

Signature: _____
Authorized Official (Project Administrator)

Title: _____

Date: _____

COMMONWEALTH *of* VIRGINIA

Office of the Attorney General

Jay Jones
Attorney General

202 North 9th Street
Richmond, Virginia 23219
804-786-2071
FAX 804-786-1991
Virginia Relay Services
800-828-1120

June 1, 2026

Sheriff R. Blake Andis
20281 Rustic Lane
Abingdon, VA 24210

RE: Virginia Rules Summer Camp Funding

Dear Sheriff Andis:

Congratulations your organization has been selected to participate in the Office of the Attorney General Virginia Rules Summer Camp Grant Program. I am pleased to advise you that grant number **25-VARULES-2026** has been approved in the amount of $**2,500** in state general funds**.** The grant period runs from June 1, 2026, to December 31, 2026.

Enclosed you will find a Statement of Grant Award and General Grant Conditions. To indicate your acceptance of the award and conditions, please sign the Statement of Grant Award acceptance and return it to varules@oag.state.va.us

This is a reimbursement grant. When we receive documentation showing that you have complied with the conditions, you will be eligible to request reimbursement of grant funds awarded under this grant. A formal invoice on department letterhead should be used and contain the following: name of department, point of contact and phone/email, federal tax number, description of item/service purchased, grant number, invoice number, invoice date, and invoice amount. We cannot process your request until we have received and approved of all required information.

Please refer to the General Conditions and read this information carefully as it contains further details on submitting a progress report, as well as requesting reimbursement for the awarded funds. If you have any questions about due dates or reporting requirements, contact varules@oag.state.va.us

Sincerely,

Torey Edmonds

Torey Edmonds
Director of Crime Reduction Initiatives
Office of the Attorney General

Outlook

Fw: VA Rules Camp Information

From Kendall Williams <kwilliams@washcova.com>
Date Tue 6/2/2026 2:42 PM
To Tammy Copenhaver <tcopenhaver@washcova.com>

1 attachment (99 KB)
2026 VA Rules acceptance letter- Washington County 1.docx;

Kendall Williams
Washington County, VA
Deputy Director of Budget & Finance
276-525-1314

From: Sheri Vaughan <svaughan@washso.org>
Sent: Tuesday, June 2, 2026 2:40 PM
To: Kendall Williams <kwilliams@washcova.com>
Subject: VA Rules Camp Information

5/20/2026	Walmart Donation - VA Rules Camp - ACH	$ 500.00

Please re-appropriate the donation from Walmart (noted above) to 001-031600-415801.

Attached is the acceptance letter for the VA Rules Camp Grant of $2,500.

Please move the follow to: 001-031600-415801
008-31210-415801 - Summer Inflatables - 4/14/26 - 442.00.

If you have any questions, please let me know.

Thank you,

Sheri Vaughan
Financial Director

Washington Country Sheriff's Office
20281 Rustic Lane, Abingdon, VA 24210
Direct: 276.676.6014
Office: 276.676.6000

AGENDA ITEM NO. 6.G

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE:	June 9, 2026
SUBMITTED BY:	Alicia Roland , County Administrator
ITEM TYPE:	Action Item
AGENDA SECTION:	CONSENT AGENDA
SUBJECT:	APPROVAL OF MINUTES
SUGGESTED MOTION:	The Board is requested to review and approved the following minutes: April 14, 2026 Regular Meeting

BACKGROUND AND SUMMARY:

The Board is requested to review and approved the following minutes:

May 26, 2026 Regular Meeting
June 2, 2026 Special Called Meeting

ATTACHMENTS:

WASHINGTON COUNTY
BOARD OF SUPERVISORS MEETING

MINUTES • MAY 26, 2026

Board Auditorium **6:30 p.m.**

1 GOVERNMENT CENTER PLACE
ABINGDON, VA 24210

DRAFT - SUBJECT TO BOARD APPROVAL

1) CALL TO ORDER

Attendee Name	Status
Dwayne Ball	Present
Randy Pennington	Present
Charlie Hargis Jr.	Present
Saul A Hernandez	Present
David Matlock	Present
Phillip B McCall	Present
Jason Berry	Present
Brandon Snodgrass	Present
Tammy Sturgill	Present
Alicia Roland	Absent

2) INVOCATION AND PLEDGE OF ALLEGIANCE
-- David Matlock

Supervisor David Matlock invited Casey Ball, the reigning Miss Holston and Miss Washington County, to lead the invocation. He also invited John Wood, a Rhea Valley Elementary student, to lead the Pledge of Allegiance.

3) APPROVAL OF MEETING AGENDA

3.A) Consideration for Approval of Meeting Agenda

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Changes to the agenda include:

Remove item #5 - 2025 Emergency Medical Dispatcher of the Year Presentation
Remove item 8.C Appointment to the Virginia Highlands Airport Authority for the Madison District
Addition item 8.D Pathway Park Regional Industrial Facilities Request

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	David Matlock
SECONDER:	Charlie Hargis Jr.
AYES:	Dwayne Ball, Randy Pennington, Charlie Hargis Jr., Saul A Hernandez, David Matlock, Phillip B McCall
ABSENT:	Wayne Stevens Jr.

Motion to adopt The Board approved the Meeting Agenda as amended. Moved by David Matlock, seconded by Charlie Hargis Jr.

4) PUBLIC HEARINGS

4.A) An ordinance to amend the Code of the County of Washington, Chapter 66, Article V, Division 10.1, Section 66-434 (Setback Regulations) to amend the setback requirements in the R-3 zoning district from 25 feet from any street right-of-way to 20 feet from any street right-of-way.

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5.1.26 Amended Ordinance.pdf

Chairman Ball opened the Public Hearing.

Chad Keen, with Ardent Development, spoke in favor of the request.

Hearing no further comments in favor or opposition, the Public Hearing was closed.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Phillip B McCall
SECONDER:	Charlie Hargis Jr.
AYES:	Dwayne Ball, Randy Pennington, Charlie Hargis Jr., Saul A Hernandez, David Matlock, Phillip B McCall
ABSENT:	Wayne Stevens Jr.

Motion to adopt Motion to adopt the ordinance. Moved by Phillip B McCall, seconded by Charlie Hargis Jr.

4.B) The Washington County Board of Supervisors, in accordance with Va. Code 24.2-228, to hold a public hearing to announce the names of all persons being proposed for the interim appointment for the Monroe Magisterial District. Candidates for the position as well as citizens may address the Board during the public hearing.

Cover Page
notice_Xi9lEupiseLWUIqkMd4A_proof 2.pdf

Chairman Ball opened the Public Hearing.

DRAFT - SUBJECT TO BOARD APPROVAL

William Lee Brannon

Ricky Robinson Call

Ricky Lee Stumbo, Jr.

Wayne Michael Thomas

5) PRESENTATIONS

5.A) 2025 Emergency Medical Dispatcher of the Year Presentation

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6) PUBLIC COMMENT

6.A) Public Comments

Cover Page

No one addressed the Board during Public Comments.

7) CONSENT AGENDA

7.A) Consent Agenda-Payment of Bills
--Presenter: Tammy Sturgill

Cover Page
aplisting-April 2026.pdf

7.B) Consent Agenda-Supplemental Appropriation-FASP
--Presenter: Tammy Sturgill

Cover Page
Comm Atty-Harless, Larry Gene, Jr. State Forfeiture 2,700.pdf
WCSO Asset Forfeiture-Harless $6,000.pdf
Comm Atty-Carter, Leonard Asset Forfeiture $104.22.pdf
WCSO-Carter, Leonard Asset Forfeiture $77.20.pdf
Comm Atty-Carter, Amber Shae and Leonard, 659.61 Forfeiture.pdf
WCSO-Carter, Amber Shae and Leonard, 488.60 Forfeiture.pdf

7.C) Supplemental Appropriation
--Presenter: Tammy Sturgill

Cover Page
26 0501 WCSO Sale of Surplus $8,655.pdf
26 0514 WCSO Sale of Surplus $12,000.pdf
General Registrar.pdf
Reimbursement Request 2026 Spring Institute.pdf

7.D) APPROVAL OF MINUTES

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5.12.26m.pdf

DRAFT - SUBJECT TO BOARD APPROVAL

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Randy Pennington
SECONDER: David Matlock
AYES: Dwayne Ball, Randy Pennington, Charlie Hargis Jr., Saul A Hernandez, David Matlock, Phillip B McCall
ABSENT: Wayne Stevens Jr.

Motion to adopt The Board approved the Consent Agenda as presented. Moved by Randy Pennington, seconded by David Matlock

8) GENERAL BUSINESS

8.A) Appointment to the Washington County Service Authority for the Taylor District

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RESULT: **ADOPTED [UNANIMOUS]**
MOVER: David Matlock
SECONDER: Phillip B McCall
AYES: Dwayne Ball, Randy Pennington, Charlie Hargis Jr., Saul A Hernandez, David Matlock, Phillip B McCall
ABSENT: Wayne Stevens Jr.

Motion to adopt The Board chose to appoint Tony Miller to the Washington County Service Authority for a four-year term, beginning July 1, 2025 and expiring June 30, 2029. Moved by David Matlock, seconded by Phillip B McCall

8.B) Appointment to the Virginia Highlands Community College Board

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RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Saul A Hernandez
SECONDER: Charlie Hargis Jr.
AYES: Dwayne Ball, Randy Pennington, Charlie Hargis Jr., Saul A Hernandez, David Matlock, Phillip B McCall
ABSENT: Wayne Stevens Jr.

Motion to adopt The Board chose to appoint Dr. Doug Arnold and Charlie Fugate to the Virginia Highlands Community College Board for a four-year term, beginning July 1, 2026 and expiring June 30, 2030. Moved by Saul A Hernandez, seconded by Charlie Hargis Jr.

8.C) Appointment to the Virginia Highlands Airport Authority for the Madison District.

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8.D) Pathway Park Regional Industrial Facilities Authority (PRIFA) Request

Cover page
PRIFA Request

DRAFT - SUBJECT TO BOARD APPROVAL

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Charlie Hargis Jr.
SECONDER:	David Matlock
AYES:	Dwayne Ball, Randy Pennington, Charlie Hargis Jr., Saul A Hernandez, David Matlock, Phillip B McCall
ABSENT:	Wayne Stevens Jr.

Motion to adopt The Board chose to approve the PRIFA request for an additional $10,000 with $5,000 from the budget line item County administration-Purchased Services and $5,000 from the Board's Reserve for Contingencies with the understanding that if PRIFA receives a grant from AEP that the County is only requested to contribute $5,000 to PRIFA for the additional engineering and due diligence reports. Moved by Charlie Hargis Jr., seconded by David Matlock

9) BOARD MEMBER REPORTS

9.A) Board Member Reports

Cover Page

Mr. Matlock shared he attended the Neff Center graduation, Patrick Henry High School graduation and the senior awards banquet. He also participated as the graduation speaker for the Mount Rogers GED graduation. He and Mr. Berry attended the Governor's Roundtable on Economic Development. On Memorial Day he participated in the ceremony at the Veterans Memorial Park event.

Mr. Pennington shared he attended the graduation at Patrick Henry High School and the Memorial Day event at the Veterans Memorial Park.

Mr. Hargis shared he attended the Mount Rogers/New River Valley Labor Consortium Board and his first PRIFA meeting. He also attended the Abingdon High School graduation and the Memorial Day event at the Veterans Memorial Park.

Mr. Hernandez shared he attended a meeting of the BVU Board. He also attended the John Battle High School graduation.

Mr. Ball shared he attended the meeting of the Washington County Service Authority where they reviewed their budget. He attended multiple meetings with constituents, and attended the John Battle High School graduation.

10) BOARD INFORMATION AND REMINDERS

10.A)BOARD INFORMATION AND REMINDERS

Cover Page
Expiring Appointments.pdf

Mr. Berry shared the following:

He shared at the Governor's Roundtable on Economic Development, he was able to bring up both stormwater regulations and the composite index.

on June 3rd the Associate Director of the Department of Housing and Community Development will be here in the County to discuss disaster relief.

Mr. Snodgrass shared he has been working with the court system to facilitate the appointment of a supervisor to the Monroe District, as well as on zoning matters.

DRAFT - SUBJECT TO BOARD APPROVAL

11) CLOSED MEETINGS

11.A) Closed Meeting as Authorized by Virginia Code Section 2.2-3711(A)(1), for discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals.

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RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Randy Pennington
SECONDER: Phillip B McCall
AYES: Dwayne Ball, Randy Pennington, Charlie Hargis Jr., Saul A Hernandez, David Matlock, Phillip B McCall
ABSENT: Wayne Stevens Jr.

Motion to adopt Motion to convene in Closed Meeting as Authorized by Virginia Code Section 2.2-3711(A)(1), for discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals. Moved by Randy Pennington, seconded by Phillip B McCall

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Randy Pennington
SECONDER: Phillip B McCall
AYES: Dwayne Ball, Randy Pennington, Charlie Hargis Jr., Saul A Hernandez, David Matlock, Phillip B McCall
ABSENT: Wayne Stevens Jr.

Motion to adopt The Board chose to reconvene in open meeting. Moved by Randy Pennington, seconded by Phillip B McCall

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Randy Pennington
SECONDER: Phillip B McCall
AYES: Dwayne Ball, Randy Pennington, Charlie Hargis Jr., Saul A Hernandez, David Matlock, Phillip B McCall
ABSENT: Wayne Stevens Jr.

Motion to adopt The Board chose to certify the Closed Meeting in accordance with the requirements of the Virginia Freedom of Information Act. Moved by Randy Pennington, seconded by Phillip B McCall

The Board chose to interview the following for the Monroe District vacancy at a Special Called Meeting on June 2, 2026 at 6 PM:

DRAFT - SUBJECT TO BOARD APPROVAL

William Lee Brannon

Ricky Robinson Call

Ricky Lee Stumbo, Jr.

Wayne Michael Thomas

12) ADJOURN OR RECESS

12.A)ADJOURN OR RECESS THE MEETING

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RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	David Matlock
SECONDER:	Saul A Hernandez
AYES:	Dwayne Ball, Randy Pennington, Charlie Hargis Jr., Saul A Hernandez, David Matlock, Phillip B McCall
ABSENT:	Wayne Stevens Jr.

Motion to adopt The Board chose to Recess the meeting to June 2, 2026 at 6 PM. Moved by David Matlock, seconded by Saul A Hernandez

DRAFT - SUBJECT TO BOARD APPROVAL

WASHINGTON COUNTY
BOARD OF SUPERVISORS MEETING

MINUTES • JUNE 2, 2026

Board Auditorium **6:15 p.m.**

1 GOVERNMENT CENTER PLACE
ABINGDON, VA 24210

Attendee Name	Status
Dwayne Ball	Present
Randy Pennington	Present
Charlie Hargis Jr.	Present
David Matlock	Present
Phillip B McCall	Present
Saul A Hernandez	Absent
Jason Berry	Present
Brandon Snodgrass	Present
Alicia Roland	Present
Tammy Sturgill	Absent

INVOCATION AND PLEDGE
--Dwayne Ball

Chairman Dwayne Ball gave the invocation and led the Pledge of Allegiance.

APPROVAL OF MEETING AGENDA

Consideration for Approval of Meeting Agenda
Cover Page

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Phillip B McCall
SECONDER: Charlie Hargis Jr.
AYES: Randy Pennington, Charlie Hargis Jr., David Matlock, Dwayne Ball, Phillip B McCall

DRAFT - SUBJECT TO BOARD APPROVAL

Motion to adopt Moved by Phillip B McCall, seconded by Charlie Hargis Jr.

PUBLIC COMMENTS

Public Comments

Cover Page

No one addressed the Board during Public Comments.

CLOSED MEETING

Closed Meeting as Authorized by Virginia Code Section 2.2-3711(A)(1), for discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals; specifically regarding interviews for the appointment of the Monroe District Supervisor in the following order:

William Lee Brannon
Ricky Robinson Call
Ricky Lee Stumbo, Jr.
Wayne Michael Thomas

Cover Page

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Charlie Hargis Jr.
SECONDER:	Randy Pennington
AYES:	Dwayne Ball, Randy Pennington, Charlie Hargis Jr., David Matlock, Phillip B McCall

Motion to adopt Motion to convene in Closed Meeting as Authorized by Virginia Code Section 2.2-3711(A)(1), for discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals ; specifically regarding interviews for the appointment of the Monroe District Supervisor in the following order: William Lee Brannon Ricky Robinson Call Ricky Lee Stumbo, Jr. Wayne Michael Thomas Moved by Charlie Hargis Jr., seconded by Randy Pennington

Closed Meeting as Authorized by Virginia Code Section 2.2-3711(A)(29), for discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body; specifically regarding the Lightshift Option Agreement.

Cover Page

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Charlie Hargis Jr. Randy Pennington

DRAFT - SUBJECT TO BOARD APPROVAL

SECONDER: Dwayne Ball, Randy Pennington, Charlie Hargis Jr., David Matlock,
AYES: Phillip B McCall
ABSENT: Saul A Hernandez

Motion to adopt Motion to convene in Closed Meeting as Authorized by Virginia Code Section 2.2-3711(A)(1), for for discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body; specifically regarding the Lightshift Option Agreement. Moved by Charlie Hargis Jr., seconded by Randy Pennington

Reconvene in Open Meeting

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Randy Pennington
SECONDER: David Matlock
AYES: Dwayne Ball, Randy Pennington, Charlie Hargis Jr., David Matlock, Phillip B McCall
ABSENT: Saul A Hernandez

Motion to adopt The Board chose to reconvene in Open Meeting. Moved by Randy Pennington, seconded by David Matlock

Certify the Closed Meeting

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Randy Pennington
SECONDER: Phillip B McCall
AYES: Dwayne Ball, Randy Pennington, Charlie Hargis Jr., David Matlock, Phillip B McCall

Motion to adopt The Board chose to certify the Closed Meetings in accordance with the requirements of the Virginia Freedom of Information Act. Moved by Randy Pennington, seconded by Phillip B McCall

Appointment of Supervisor for the Monroe District

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Charlie Hargis Jr.
SECONDER: Randy Pennington
AYES: Dwayne Ball, Randy Pennington, Charlie Hargis Jr., David Matlock, Phillip B McCall

Motion to adopt The Board chose to appoint Dr. Lee Brannon as the Supervisor for the Monroe District. Moved by Charlie Hargis Jr., seconded by Randy Pennington

ADJOURN / RECESS

ADJOURN OR RECESS THE MEETING

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DRAFT - SUBJECT TO BOARD APPROVAL

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	David Matlock
SECONDER:	Charlie Hargis Jr.
AYES:	Dwayne Ball, Randy Pennington, Charlie Hargis Jr., David Matlock, Phillip B McCall
ABSENT:	Saul A Hernandez

Motion to adopt The Board adjourned the meeting. Moved by David Matlock, seconded by Charlie Hargis Jr.

DRAFT - SUBJECT TO BOARD APPROVAL

AGENDA ITEM NO. 7.A

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE: June 9, 2026

SUBMITTED BY: Kendall Williams , Budget & Finance

ITEM TYPE: Action Item

AGENDA SECTION: GENERAL BUSINESS

SUBJECT: FY27 Budget Adjustments
--Presenter: Tammy Sturgill

SUGGESTED MOTION: Motion to approve FY27 Budget Adjustments.

BACKGROUND AND SUMMARY:

The Board is requested to consider the following FY27 Budget Adjustments:

The Washington County Sheriff's Office had requested additional Court Security Deputies during the budget process, at the time of the release of the FY27 budget, no additional positions were added to the budget. Following the release of the budget, County Staff has worked with the Sheriff's Office to fund two additional Court Security Deputies with the following adjustments.

	Court Security Deputy #1		
001-033210-415610-000-9005-	SWVA Reg Jail-Operations	$	(30,455.00)
001-031200-411790	WCSO-Holiday Pay	$	(44,545.00)
001-031200-411100	WCSO-Compensation Regular	$	47,721.00
001-031200-412100	WCSO-FICA	$	3,651.00
001-031200-412210	WCSO-VRS	$	5,144.00
001-031200-412300	WCSO-Health Ins	$	15,978.00
001-031200-412400	WCSO-VRS Life	$	506.00
001-031200-412700	WCSO-Workers Comp	$	2,000.00
	Net Change	**$**	**0.00**

	Court Security Deputy #2		
001-031650-411300	WCSO-Court Security PT	$	(37,500.00)
001-031200-411100	WCSO-Compensation Regular	$	47,721.00
001-031200-412100	WCSO-FICA	$	3,651.00
001-031200-412210	WCSO-VRS	$	5,144.00
001-031200-412300	WCSO-Health Ins	$	15,978.00
001-031200-412400	WCSO-VRS Life	$	506.00
001-031200-412700	WCSO-Workers Comp	$	2,000.00
001-031200-412300	WCSO-Health Ins	$	(20,000.00)
001-011100-412300	BOS-Health Ins	$	(5,000.00)
001-042600-412300	Solid Waste-Health Ins	$	(7,500.00)
001-043200-412300	General Services-Health Ins	$	(5,000.00)
	Net Change	**$**	**0.00**

ATTACHMENTS:

AGENDA ITEM NO. 7.B

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE:	June 9, 2026
SUBMITTED BY:	Jason Berry , County Administrator
ITEM TYPE:	Action Item
AGENDA SECTION:	GENERAL BUSINESS
SUBJECT:	Appointment of Dr. Christopher Qualls to the newly established Washington County CPMT, in place of Jason Berry. Their first meeting will be July 13, 2026.
SUGGESTED MOTION:	Motion to appoint Dr. Qualls as the county representative.
BACKGROUND AND SUMMARY:	
ATTACHMENTS:	

AGENDA ITEM NO. 7.C

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE:	June 9, 2026
SUBMITTED BY:	Jason Berry , Board of Supervisors
ITEM TYPE:	Action Item
AGENDA SECTION:	GENERAL BUSINESS
SUBJECT:	Appointment of Isha Youhas to the Washington County Service Authority - Tyler District
SUGGESTED MOTION:	
BACKGROUND AND SUMMARY:	

Mr. Hernandez requests Appointment of Isha Youhas to the Washington County Service Authority for the Tyler District. Mr. Miller is resigning from the position effective June 30, 2026.

ATTACHMENTS:

AGENDA ITEM NO. 7.D

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE:	June 9, 2026
SUBMITTED BY:	Heather Damron , County Attorney Office
ITEM TYPE:	Action Item
AGENDA SECTION:	GENERAL BUSINESS
SUBJECT:	Permanent Pump and Haul Agreement for Whitesmill Foundation which includes, covenants, restrictions and requirements.
SUGGESTED MOTION:	Recommend Approval to allow pump and haul septic service for Whitesmill Foundation as recommended by Virginia Dept of Health.

BACKGROUND AND SUMMARY:

Recommend approval to allow a pump and haul septic system for Whitesmill Foundation per Virginia Dept of Health due to lack of space for a permanent septic system.

ATTACHMENTS:

COUNTY OF WASHINGTON, VIRGINIA
PERMANENT PUMP AND HAUL AGREEMENT, PERMIT, AND
DECLARATION OF COVENANTS, CONDITIONS, AND RESTRICTIONS

This **PERMANENT PUMP AND HAUL AGREEMENT, PERMIT, AND DECLARATION OF COVENANTS, CONDITIONS, AND RESTRICTIONS** (Agreement) is entered into and issued this the ____ day of May, 2026, (Effective Date) by and between WHITE'S MILL FOUNDATION, INC., a non-profit organization, Doug Beatty as Trustee (hereinafter referenced as Owner) and the **COUNTY OF WASHINGTON, VIRGINIA** (County), a political subdivision of the Commonwealth of Virginia, pursuant to Part IV, Article 4 § 12 VAC 5-610-598, *et seq*., of the State Board of Health Sewage Handling and Disposal Regulations (July 2000, as amended) (Regulations).

RECITALS

By Permanent Pump and Haul Agreement and General Permit (General Permit) Exhibit 1 and pursuant to Part IV, Article 4 § 12 VAC 5-610-598, *et seq.*, the Commonwealth Commissioner of Health authorized County to permit permanent pump and haul systems for specific properties in Washington County, Virginia, subject to establishment of a permanent means to ensure continued operation and maintenance of such system, proper closure of such system upon discontinuation of use, and such other terms and conditions as may be required in such General Permit and applicable law and regulation. Owner requests permanent pump and haul on **THIRD** parcel identified below.

Owner holds title, to property that is identified by Instrument Number 000011079, located in the Harrison Magisterial District of Washington County, Virginia, which was conveyed to Owner by deed recorded as Instrument Number 000011079, being *[the same or a parcels]* property that was conveyed by Eric L. Morgan, Grantor to White's Mill Foundation, Inc., and more specifically described as:

FIRST: : Tracts One (1), , Two (2) Three (3) and Four (4) as shown on a plat of White's Mill, of record in the Clerk's Office of the Circuit Court of Washington County, Virginia (the Clerk's Office) in Map Book 12, page 43, containing in the aggregate 6.46 acres, to which plat so of record reference is made for more particular descriptions of these tracts.

SECOND: A parcel of land once the dwelling of Guy E. Miller and Jessie Love Miller, husband and wife, former owners of White's Mill, shown as containing .67 acres on a Plat prepared by Gale W. Maiden, C.L.S. attached to Deed ("the Miller Deed") dated September 8, 1989, from Jessie Lee Love Miller, widow, to Young and Morgan, which Deed and Plat are of record in the Clerk's Office in Deed Book 785, Page 606.

BEING the same two parcels of real property which were conveyed to Eric L. Morgan by deed from Richard C. Young and Barbara Young, his wife, dated April 10, 2000, and of record in the Clerk's Office in Deed Book 1083, page 107.

THIRD: A separate parcel which is improved with a store and attached residence and described as:

BEGINNING at a point in the middle of the Rich Valley Road, corner to W.H. Counts and running with his line, N 35 45 W 72 feet to a point on the north side of a creek, corner to W.H. Counts and Clauda Lilly and C.J. Lilly; thence with the line of Clauda Lilly and C.J. Lilly, S 61 35 W 379 feet, recrossing the creek,

to a point in the middle of Rich Valley Road; thence with the middle of same, S63 58 E 162 feet to a point near the junction of the White's Mill Road with the Rich Valley Road; thence continuing with the Rich Valley Road, N 54 15 E 295 feet to the BEGINNING,"

BEING the same tract or parcel of land which was conveyed to Eric L. Morgan by deed from Paul J. Holmes and Pauline C. Holmes, husband and wife, dated July 3, 1991, of record in the Clerk's Office in Deed Book 871, page 598.

(Hereinafter, the foregoing property shall be referenced as "Property".)

Owner has provided written documentation to County of the following: evidence of inability to establish a connection from the Property to a publicly owned and operated sewage disposal system and inability to install on the Property an approved on-site sewage disposal system other than permanent pump and haul.

Owner intends to construct on the Property a facility and appurtenances necessary for collection and storage of wastewater, including sewage, (Facility) for removal and transport to a point of disposal by a contractor having a valid sewage handling permit.

COVENANTS, CONDITIONS, AND RESTRICTIONS

THEREFORE, on the basis of the foregoing, and in consideration of the benefits provided to Owner by County's grant of a permit (Permit) for a permanent pump and haul facility (Facility) on the **THIRD** tract of the Property listed in the deed, as well as other good and valuable consideration receipt of which is hereby acknowledged, Owner agrees to the covenants, conditions, and restrictions stated in this Agreement and declares that the Property shall be held, sold, and conveyed subject to the covenants, conditions, and restrictions, as stated herein, which shall run with the land and be binding on all parties having any right, title, or interest in the Property, their heirs, successors, and assigns.

1. This Agreement shall provide for the long-term responsibility for and maintenance of the Facility in accordance with state law and regulations and County ordinance.

2. Owner shall pay all fees necessary to obtain the permits needed from the state and other permitting authorities for installation of the Facility and shall not commence its operation until the local health department has inspected and approved the system and Owner has provided to the County the instruments as required herein.

3. Agreement runs with land. Any conveyance of the Property shall be subject to the terms of this Agreement, which shall run with the land, burden the Property, and bind Owner, its successors and assigns, which successors and assigns shall be "Owner" for the purpose of this Agreement during each such entity's ownership of the Property. In the event of conveyance of the Property, Owner shall provide to the County written notice of conveyance within 10 calendar days of such conveyance, and the entity that succeeds in ownership of the property shall provide to the County the instruments required herein and shall assume all responsibilities as stated herein within 15 calendar days of assuming ownership. Until such written notice and instruments are received by the County, both the Owner-Grantor and such successor in ownership, the Owner-Grantee, shall be jointly and severally liable for the Owner responsibilities and agreements set forth herein. Notwithstanding the foregoing, the County may release the Owner-Grantor from liability upon

receipt of the required instruments from the Owner-Grantee, and Owner-Grantee shall assume all Owner responsibilities set out in this Agreement and be "Owner" for purposes of this Agreement. Upon receipt of financial assurances of the Owner-Grantee, the County shall release Owner-Grantor's financial assurances to the Owner-Grantor.

4. Required instruments. Owner shall maintain with the County the following instruments at all times that the Facility remains on the Property:

    a. Evidence of a current Agreement with a private contractor, that holds a sewage-handling permit, to provide pump and haul services to the Facility on a biennially or more frequent basis determined by need; and

    b. Financial assurances in a form acceptable to the County, in its sole discretion, which may be a permanent letter of credit or permanent surety bond, in an amount sufficient to cover all expenses necessary for continuation of the pump and haul operation for a six-month period and to pay the costs necessary for proper closure of the Facility upon termination of its operation and maintenance. Such surety shall upon commencement of this Agreement be in the amount of $7,500.00, which the County may require to be adjusted from time to time at the sole discretion of the County as needed to adjust for inflation.

    c. Owner shall provide written proof of continuation of surety on or before January 1 annually commencing January 1, 2027, and thereafter until this Agreement terminates.

5. Required monthly statements. Owner shall provide the County on a monthly basis current statements from a private contractor holding a sewage handling permit to show that the sewage effluent was pumped from the Facility containment and properly disposed in compliance with applicable law, regulation, and ordinance.

6. Discontinuation of operation of Facility.

    a. Owner-initiated discontinuation of use of Facility If the Owner ceases operation and maintenance of the Facility, the Owner shall provide written notice to the County and to the Commonwealth Department of Health prior to such cessation and shall provide written proof of proper closure of such facility within 60 days of cessation of operation.

    b. Commonwealth Department of Health initiation of termination of program. If the Commonwealth Department of Health revokes the County's General Permit for operation of pump and haul facilities, the County shall provide written notice of such revocation to the Owner, and the Owner shall cease pump and haul operations immediately and shall provide to the County written proof of proper closure of the Facility within 60 days of the date of the County notice of revocation.

7. Notice of change in circumstances. The County shall notify the Commissioner, in writing, of any material change in circumstances affecting the pump and haul operation that is the subject of this Agreement, including but not limited to the availability of sewer hookup to the structure(s) served and any significant change in the use of a served facility.

8. Enforcement:

    a. If Owner violates the terms of this Agreement, the County may, in addition to claiming the surety as provided herein, prosecute any proceeding at law or equity against the Owner to prevent violation or to recover damages for such violation.

    b. The Owner shall forfeit to the County its financial assurances if the Owner ceases to operate and maintain the Facility in accordance with this Agreement and applicable law, regulation, and ordinance. If the financial assurances are insufficient to pay the County's costs associated with maintenance and closure of the Facility, the County shall have the right to all legal recourse for recovery of such damages, including legal fees required for recovery.

    c. The Commissioner, or the Commissioner's designee, will notify the County in writing of any information that indicates or seems to indicate a violation of the permit.

    d. Failure to provide monthly proof of waste removal and disposal within any consecutive two-month period shall constitute evidence that the owner has ceased operation of the Facility, shall result in revocation of the permit for its operation, and shall commence the 60-day period within which the Owner shall provide proof of closure of the Facility in accordance with applicable law, regulation, and ordinance.

    e. If any present or future owner of the Property shall violate or attempt to violate the restrictions, conditions or covenants described herein, the County may prosecute any proceeding at law or equity against the person or persons violating or attempting to violate this Agreement to prevent violation or to recover damages for such violation or may rescind the permit for permanent pump and haul and order closure and clean-up of such facilities.

9. Modification of Agreement. This Agreement is subject to modification only by written agreement, approved by resolution of the Board of Supervisors of the County, signed and notarized by the authorized representative of the Board of Supervisors of the County and the owner(s) of the Property affected by said modification, and recorded in the land records of the Clerk of the Circuit Court of the County. Notwithstanding the foregoing, the amount of financial assurances required to be provided by Owner may be modified from time to time by unilateral action of the County by and through its County Administrator.

10. Severance. If any provision of this Agreement shall be declared invalid, illegal, or unenforceable to any extent by a court of proper jurisdiction, the remainder of the Agreement shall not be affected and shall be enforceable to the fullest extent permitted by law.

11. Binding effect. This Agreement shall be binding upon all heirs, successors, and/or assigns to any of the parties to this Agreement.

12. Indemnification. The Owner shall indemnify and hold harmless the County against and from all liability, claims, damages and costs, including attorney's fees of every kind and nature and attributable to bodily injury, sickness, disease or death or to damage or destruction of property resulting from or in any manner arising out of or in connection with operation of the Facility, including without limitation the storage, pumping, hauling, and treatment of effluent from the Facility.

13. Sovereign immunity. Nothing in this Agreement shall be construed as an express or implied waiver of the County's sovereign or Eleventh Amendment immunity, as a political subdivision of the Commonwealth.

14. Governing laws and venue. This Agreement shall be governed by the laws of the Commonwealth of Virginia. In the event of dispute, the affected party shall provide written notice of dispute to all other parties. The parties shall make all reasonable efforts to resolve differences by negotiation. In the event of litigation, venue shall be in the Circuit Court of the County of Washington, Virginia.

15. Complete agreement. This Agreement sets forth all of the promises, agreements, conditions, and understandings between the parties respecting the subject matter hereof and supersedes all prior and contemporaneous negotiations, conversations, discussions, correspondence, memoranda, and agreements between parties concerning such subject matter.

16. Joint and several liability. All Owners of the Property shall be jointly and severally liable for the obligations and commitments made herein.

17. Written notices to the County as required by this Agreement shall be delivered to:

    County Administrator
    ATTN: Pump and Haul Facility Notice
    1 Government Center Place, Suite A
    Abingdon, Virginia 24210

WITNESS the signatures of Owner and on behalf of the County, by all due authority.

OWNER

_____

Doug Beatty, Trustee for
White's Mill Foundation, Inc.

COMMONWEALTH OF VIRGINIA
COUNTY OF WASHINGTON, to-wit:

The foregoing instrument was acknowledged before me this ___ day of _____, 2026, by Doug Beatty.

My commission expires: _____ _____

Notary Public

COUNTY OF WASHINGTON, VIRGINIA

_____

By, Jason Berry
Its, County Administrator

COMMONWEALTH OF VIRGINIA
COUNTY OF WASHINGTON, to-wit:

The foregoing instrument was acknowledged before me this ___ day of _____, 2026, by Jason Berry, County Administrator of Washington County, Virginia.

My commission expires: _____ _____ Notary Public

AGENDA ITEM NO. 7.E

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE:	June 9, 2026
SUBMITTED BY:	Alicia Roland , County Administrator
ITEM TYPE:	Action Item
AGENDA SECTION:	GENERAL BUSINESS
SUBJECT:	Appointment to the Social Services Board for the Taylor District.
SUGGESTED MOTION:	If favorable a motion to appoint Debbie Anderson to the Board of Social Services for a four-year term, beginning July 1, 2026 and expiring June 30, 2030.

BACKGROUND AND SUMMARY:

Supervisor David Matlock request the appointment of Debbie Anderson to the Board of Social Services.

ATTACHMENTS:

AGENDA ITEM NO. 7.F

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE:	June 9, 2026
SUBMITTED BY:	Alicia Roland , County Administrator
ITEM TYPE:	Action Item
AGENDA SECTION:	GENERAL BUSINESS
SUBJECT:	Appointment to the Virginia Highlands Airport Authority for the Harrison District.
SUGGESTED MOTION:	If favorable a motion to appoint Jeff Johnson to the Virginia Highlands Airport Authority for a four-year term, beginning July 1, 2026 and expiring June 30, 2030.

BACKGROUND AND SUMMARY:

Supervisor Phillip McCall request the appointment of Jeff Johnson to the Virginia Highlands Airport Authority.

ATTACHMENTS:

AGENDA ITEM NO. 7.G

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE:	June 9, 2026
SUBMITTED BY:	Alicia Roland , County Administrator
ITEM TYPE:	Action Item
AGENDA SECTION:	GENERAL BUSINESS
SUBJECT:	Appointment to the Library Board for the Harrison District.
SUGGESTED MOTION:	If favorable a motion to appoint Gary Lester to the Library Board for a four-year term, beginning July 1, 2026 and expiring June 30, 2030.

BACKGROUND AND SUMMARY:

Supervisor Phillip McCall request the appointment of Gary Lester to the Library Board.

ATTACHMENTS:

AGENDA ITEM NO. 8.A

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE: June 9, 2026

SUBMITTED BY: Alicia Roland , County Administrator

ITEM TYPE: Information Item

AGENDA SECTION: BOARD MEMBER REPORTS

SUBJECT: Board Member Reports

SUGGESTED MOTION:

BACKGROUND AND SUMMARY:

Rules Governing Board Member Reports:

The following is excerpted from the By-Laws of the Washington County Board of Supervisors, Article 7., Agendas for Board of Supervisors Meetings, and Article 8., Conduct of Meetings of the Board of Supervisors:

Article 7. Agendas for Board of Supervisors Meetings.

7.5. The Board shall take no Action of Record on any matter that is not on the Meeting Agenda unless amendment of the Meeting Agenda is requested at the time of Approval of the Agenda. Amendment of the Meeting Agenda requires a majority vote in favor. Upon Approval of the Agenda, no further amendments may be made except as provided for in paragraph 7.4. Any action to be taken as a result of Closed Meeting is exempt from the provisions of this paragraph. Actions shall not be taken in response to a “Special Presentation” item on the Agenda unless, by consensus, the Board determines to proceed with consideration of an action in response to a “Special Presentation.”

Article 8. Conduct of Meetings of the Board of Supervisors.

8.6.13. Board Member Reports shall facilitate the presentation of comments, reports and proposed Items of Business not otherwise part of the Meeting Agenda by individual Board members in round table fashion. Matters may be presented for information, discussion and consensus agreement of the Board, and/or scheduled for further consideration as an Item of Business at a future meeting of the Board. When speaking during Board Member Reports, Board members shall be limited to five (5) minutes, at which time the Chairman may at his discretion suspend further presentation from the Board member and request action by consensus agreement of Board members present at the Table to permit additional time to conclude the presentation. No Board member shall yield time or place under Board Member Reports to any other Board member or other person. No member of the Board shall have any other position reserved for them on the Meeting Agenda other than under Board Member Reports.

ATTACHMENTS:

AGENDA ITEM NO. 9.A

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE: June 9, 2026

SUBMITTED BY: Alicia Roland , County Administrator

ITEM TYPE: Information Item

AGENDA SECTION: BOARD INFORMATION AND REMINDERS

SUBJECT: BOARD INFORMATION AND REMINDERS

SUGGESTED MOTION: Board Information and Reminders

BACKGROUND AND SUMMARY:

Board Information:

1. Expiring Appointments
2. VACo County Connections Newsletter

ATTACHMENTS:

EXPIRING APPOINTMENTS TO BOARDS, AUTHORITIES AND COMMISSIONS

Planning Commission

Appointee		*Current Term Expires*
Christina Rehfus	F-21 Tyler	June 30, 2024
Paul Widener	B-21 Jefferson	June 30, 2025

Board of Social Services

Appointee		*Current Term Expires*
Sharon Reed	G-21 Wilson	June 30, 2026
Debbie Anderson	E-21 Taylor	June 30, 2026
Daniel Ruble	B-21 Jefferson	June 30, 2026

Industrial Development Authority

Appointee		*Current Term Expires*
Dale Cook	F-21 Tyler	November 13, 2026
Randall Blevins	C-21 Madison	November 13, 2026

Park Authority

Appointee		*Current Term Expires*
Jennifer Blankenship	A-21 Harrison	June 30, 2026
Benjamin Casteel	C-21 Madison	June 30, 2026
Michael Wright	E-21 Taylor	June 30, 2026

Virginia Highlands Airport Authority

Appointee		*Current Term Expires*
John White	C-21 Madison	June 30, 2026
Jeffery Johnson	A-21 Harrison	June 30, 2026

Washington County Service Authority

Appointee		*Current Term Expires*
Cathy Miller	E-21 Taylor	June 30, 2025
Dwain Miller	F-21 Tyler	June 30, 2026

Virginia Highlands Community College Board

Appointee	*Current Term Expires*
Charlie Fugate	June 30, 2026
Doug Arnold	June 30, 2026

Community Policy & Management Team

Appointee	*Current Term Expires*
Jason Berry	June 30, 2025

Library Board of Trustees

Appointee		*Current Term Expires*
Gary Lester	A-21 Harrison	June 30, 2026

SW VA Cultural Heritage Foundation

Appointee	*Current Term Expires*
Mary Anne Holbrook	June 30, 2025

COUNTY CONNECTIONS
The Newsletter of the Virginia Association of Counties
Friday, May 22, 2026

Governor Spanberger Vetoes Collective Bargaining Legislation Following Widespread Local Government Concerns

Virginia Association of Counties

RICHMOND (May 15, 2026) – The Virginia Association of Counties (VACo) thanked Governor Abigail Spanberger for **vetoing** HB 1263 and SB 378, legislation that would have imposed a statewide collective bargaining framework on local governments across the Commonwealth.

VACo Executive Director Dean Lynch praised the Governor's leadership and willingness to respond to the significant concerns raised by counties throughout Virginia.

"Governor Spanberger demonstrated thoughtful leadership by recognizing the serious **concerns** local governments expressed regarding this legislation," Lynch said. "More than 70 percent of Virginia counties took formal public positions opposing these bills, reflecting broad bipartisan concern about preserving local decision-making authority, protecting fiscal flexibility, and ensuring counties can continue meeting the service needs of their communities."

The legislation, as returned to the Governor following the General Assembly's rejection of her amendments, would have established a statewide Public Employee Relations Board with broad authority over local labor relations and imposed a one-

More on Next Page

size-fits-all framework on counties regardless of local circumstances. VACo and counties across Virginia consistently expressed concern that the bills would significantly impact local budgets, administrative operations, and local governing authority.

VACo noted that Governor Spanberger had previously attempted to address many of these concerns through amendments that would have delayed implementation and provided localities additional time to prepare, though those amendments were ultimately rejected by the General Assembly.

"We appreciate the Governor's willingness to carefully consider the practical impacts this legislation would have had on counties and taxpayers across the Commonwealth," Lynch said. "Local governments are best positioned to make workforce decisions that reflect the unique needs, fiscal conditions, and operational realities of their communities."

VACo also voiced its commitment to continuing discussions on public sector workforce policy in partnership with state leaders.

"We look forward to continuing to work collaboratively with Governor Spanberger and members of the General Assembly on issues affecting local governments and public employees," Lynch said. "Counties remain committed to maintaining strong workplaces, supporting employees, and delivering essential services effectively and responsibly."

VACo exists to support county officials and to effectively represent, promote and protect the interests of counties to better serve the people of Virginia.

###

For more information
Gage Harter
804.343.2502
gharter@vaco.org

Virginia Association of Counties
1207 East Main Street
Richmond, Va. 23219
www.vaco.org

Virginia Counties Recognized for Model Programs



RICHMOND (May 15, 2026)—The Virginia Association of Counties (VACo) is pleased to announce the 40 recipients of the 2026 Achievement Awards, which recognize excellence in local government programs. VACo received 103 submissions.

Winning entries focused on addressing issues of public safety, community development, and health, as well as finding solutions to challenges that counties encounter daily.

Winning Achievement Award Submissions

All 2026 Achievement Awards Entries

"Virginia's counties continue to demonstrate that local government is where innovation meets action," VACo Executive Director **Dean Lynch** said. "This year's submissions reflect the creativity, leadership, and commitment county officials bring every day to solving real challenges and improving the quality of life for residents across the Commonwealth. Congratulations to all winners and thank you to all who participated."

This year's judges were **Charles Hartgrove, ICMA-CM**, Managing Director of the Virginia Institute of Government; **Dr. Sheryl Bailey**, Visiting Professor of Practice at Virginia Tech, and former Chesterfield County Deputy County Administrator; and **Penny Gross**, former longtime Fairfax County Supervisor.

More on Next Page

Henrico County and its *Combating Ageism Amongst Emergency Service Providers* won this year's **Best Achievement Award**.

"Henrico County's program stood out for tackling an issue that often goes unrecognized but has a direct impact on workforce culture, service delivery, and public trust," Hartgrove said. "By addressing ageism within emergency services, Henrico has created a model that strengthens both its employees and the communities they serve."

The judges also selected winners for **Best Small County Achievement Award** (population 70,000 or less) and **Best Large County Achievement Award. Greene County's** *Employee Cross-Training Program* earned top honors among small counties, while **Prince William County's** *Crisis Receiving Center Complex* received the large county award.
"Programs like Greene County's Employee Cross-Training initiative show that innovation is not defined by population size or budget—it's driven by leadership, adaptability, and a commitment to investing in people," Bailey said. "Counties like Greene routinely develop solutions that strengthen organizations from the inside out."

Gross praised Prince William County for its innovative program. "Prince William County's Crisis Receiving Center Complex represents the kind of bold, collaborative leadership communities need today," Gross said. "It addresses critical public needs while bringing together partners, resources, and long-term vision in a way that will make a lasting difference for residents."

Chesterfield County tops the all-time Achievement Awards list with 63. Chesterfield County has won an award in each year of the 24-year history of the program. **Henrico County** is second on the list with 53 Achievement Awards while **Loudoun County** is third with 37.

The VACo Achievement Awards program is a competitive program open to local government members of the association.

Winning Achievement Award Submissions | **Achievement Awards Website 2026 Achievement Awards Entries** | **Past Winners** | **Past Judges**

VA250

Celebrating Virginia's History: Wilton House



Wilton House was headquarters for the Marquis de Lafayette after the Battle of Richmond in 1781. Built for William Randolph III, the Wilton House stood as a symbol of Randolph-family power for over 100 years. The Georgian-style mansion was the seat of a 2,000 acre plantation powered by tobacco and enslaved labor. In 1959, mired in the debt of her ancestors, Catherine Randolph sold off the remains of the plantation and dilapidated house. Wilton saw a series of successive owners over the next 73 years. In 1932, after surviving two wars and several bankruptcies, Wilton was dismantled and moved 15 miles upriver where it was reassembled and opened as the Wilton House Museum.

SOURCE: [VA250.org](VA250.org)



VACo 2026 REGIONAL MEETINGS

- **REGION 2** | May 27 | York County
- **REGIONS 6&7** | June 17 | Greene County
- **REGION 1** | June 22 | New Kent County
- **REGION 5** | June | Nelson County
- **REGION 8** | July | Fairfax County
- REGION 4 | July | Greensville County
- **REGION 10** | July | Campbell County
- **REGION 3** | August 18 | Chesterfield County
- **REGION 9** | August | Alleghany County
- **REGIONS 11&12** | September | Montgomery County
- **REGIONS 12&13** | September | Russell County



VACo Premier Partner Spotlight - Virginia American Water

VACo is proud to call Virginia American Water a Premier Partner. Watch how Virginia American Water can impact your locality. We asked VACo President Victor Angry to host since he has experienced first-hand how Virginia American Water has helped his community in Prince William County.

VIRGINIA AMERICAN WATER

Thank you to our three guests...

- **J.R. Fidler** | Principal of Business Development
- **Rachel Lancaster** | Director of Business Development
- **J.W. Walker** | Principal of Business Development

Watch the Premier Partner Spotlight Video on Virginia American Water

Learn more at **www.amwater.com** | **VACo Contact: Karie Walker, CAE**

BERKLEY GROUP

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From Backlog to Roadmap

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Finance challenges rarely come one at a time. We help local governments move from disconnected problems to a clear, prioritized plan that strengthens operations and reduces risk.

THE BACKLOG

- Staffing Vacancies
- Reconciliation Backlog
- ERP Reporting Gaps
- Audit Pressure
- Unclear Ownership
- Manual Workarounds
- Grant Documentation Gaps
- Procurement Inconsistencies
- Year-End Close Pressures

BERKLEY GROUP SUPPORT

- ASSESS
- STABILIZE
- PRIORITIZE
- IMPLEMENT

THE ROADMAP

- Priority Risk List
- Defined Owners
- 30/60/90-day Action Plan
- Reporting Cadence
- Staff Training Needs
- Implementation Support Options
- Leadership-Ready Summary

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linkedin.com/company/boltonusa
1-800-394-0263
solutions@boltonusa.com

Jackson Baynard Named Henrico's Deputy County Manager for Public Safety



Jackson P.F. Baynard has been appointed to be Henrico County's deputy county manager for Public Safety.

He has served as Henrico's fire chief since 2023, having joined the Division of Fire as a firefighter in 2003 and rising through its leadership ranks. In addition, he served as Henrico's emergency manager in 2020 and 2021, helping to lead the county's initial response to the COVID-19 pandemic. His appointment as deputy county manager will be effective when a new fire chief is installed.

As deputy county manager for Public Safety, Baynard will provide leadership on a wide variety of public safety issues, including the development of a 60-bed recovery center at the Eastern Government Center campus for individuals struggling with addiction and the county's implementation of a modern emergency communications system for the region. He succeeds Michael Y. Feinmel, who served the post for four years and returned this month to service with the Commonwealth's Attorney's Office as its deputy commonwealth's attorney.

Baynard joins an executive staff of County Manager John A. Vithoulkas that includes Deputy County Manager for Administration W. Brandon Hinton, Deputy County Manager for Community Affairs Monica Smith-Callahan and Deputy County Manager for Operations Steven J. Yob.

Baynard earned a bachelor's degree in health science from James Madison University and a master's degree in human resource management from the University of Richmond.

Goochland County Promotes Elizabeth McDonald to Deputy County Administrator

Elizabeth McDonald
Deputy County Administrator for Operations



Elizabeth McDonald began her role as Deputy County Administrator for Operations in May 2026 after joining Goochland County in September 2025 as Director of Public Utilities.

During her time with the County, she has quickly established herself as a collaborative and forward-thinking leader committed to delivering reliable, high-quality services to residents.

A Michigan native, McDonald brings experience spanning utility operations, engineering, and public administration. She has broad municipal and county government experience developed through service in six localities across four states. In her role as Deputy County Administrator for operations, she supports countywide operations and strategic initiatives while overseeing several departments, including Information Technology, Parks & Recreation, Animal Protection, Human Services, and the Assessor's Office.

Jim Barbour Named Albemarle County Deputy Director of Parks and Recreation

Albemarle County is pleased to announce that Jim Barbour, CPSI, has been named Deputy Director of Parks and Recreation.

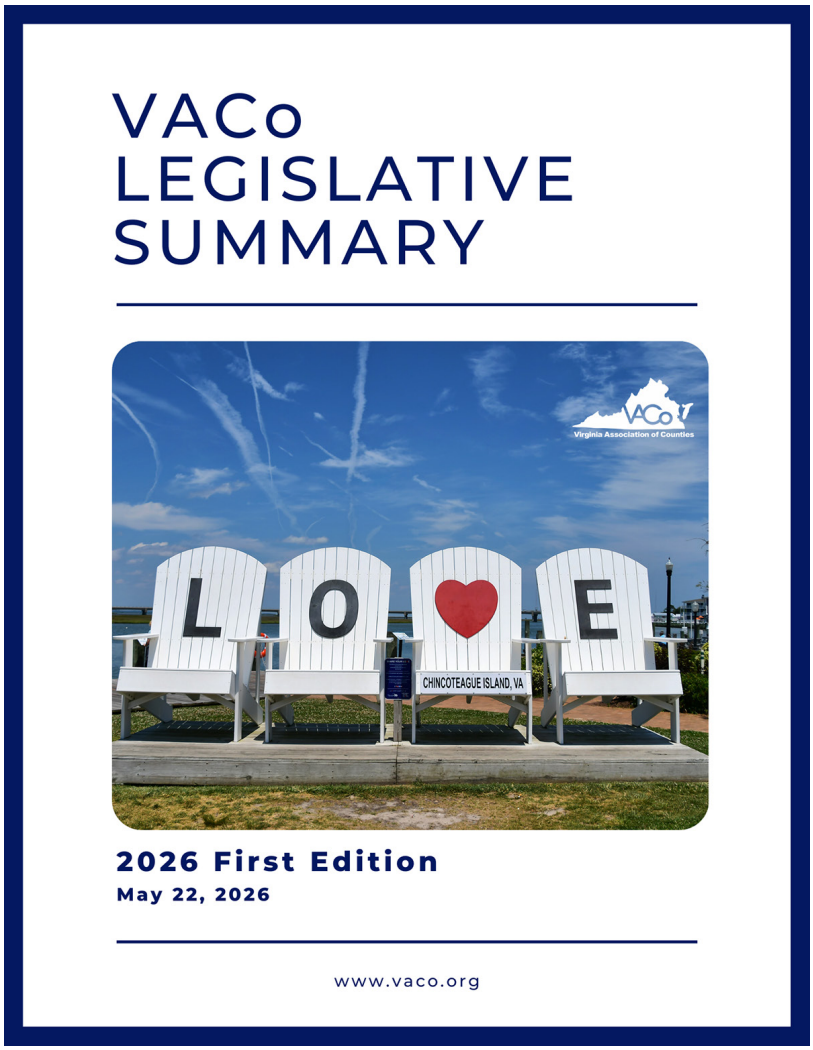
Jim brings more than 32 years of dedicated service to the department, guided by a strong commitment to public service and a deep understanding of our community's needs. He is passionate about delivering high-quality Parks and Recreation programs and services for all residents. Most recently, Jim has served as Superintendent of Parks since 2021.

Throughout his career, Jim has successfully managed complex park projects, led emergency response efforts, and advanced key strategic initiatives that support both departmental and County goals.

His extensive institutional knowledge, collaborative approach, and strong relationships across departments and within the community make him a trusted leader and problem solver. Jim's steady leadership and community-focused mindset will continue to strengthen our Parks and Recreation team.

Albemarle County is excited to welcome Jim into this new role and look forward to the experience and leadership he will bring. Please join us in congratulating Jim Barbour.





VACo Releases 2026 Legislative Summary (First Edition)

The **Legislative Summary** details the actions of the 2026 General Assembly. It also includes information on legislation of interest to counties.

This edition contains links to bills through the General Assembly's Legislative Information System and includes studies and statistics of importance to counties.

Read VACo's 2026 Legislative Summary

VACo Contact: Legislative Team

Virginia Moves Toward Autonomous Vehicle Framework as Work Group Convenes



The first meeting of the Autonomous Driving Workgroup, of which VACo is a member, was held April 24. This meeting brought together state transportation officials, researchers, and stakeholders to assess the 2026 legislative session's outcomes, look at the current landscape regarding autonomous vehicles (AV) and chart a path forward for AV governance in the Commonwealth.

The work group, established under 2025 Va. Acts ch. 498 (**HB2627 Glass**), is tasked with identifying the operational, technical, and legal issues posed by autonomous driving systems and developing draft legislation to govern them. The group is required to complete its meetings by September 1 and deliver a final report by November 1 of this year.

2026 Legislative Session Updates

The 2026 session saw considerable activity on autonomous vehicles, but bills creating a general legal framework for commercial AV operations (**SB 670 Salim** / **HB 1125 Reid**) did not cross the finish line.

The General Assembly passed and the Governor signed **HB 1124 (Clark)** that will expand the work group's scope to include an assessment of the labor and workforce impacts of autonomous vehicles, including an overview of job losses and gains. The bill also requires the group to identify and engage stakeholders from the auto manufacturing industry and from passenger and product carrier businesses.

Where Virginia Stands Nationally

Staff with the Virginia Tech Transportation Institute (VTTI), presented a review of the automated vehicle legislative and regulatory landscape across the country.

Virginia currently has no specific legislation or regulation governing AV testing, permitting or deployment. That means AVs are not expressly prohibited, but there is also no defined framework for how they should operate, who oversees them, what insurance they need to carry, or how law enforcement should interact with them.

Most other states expressly permit AV deployment and have determined questions such as which agency has oversight, whether a licensed driver must be present, what liability coverage is required, and whether a law enforcement interaction plan (LEIP) is required. Virginia has none of these answers yet. The work group's job between now and September 2026 is to fill that gap.

More on Next Page

Autonomous Vehicle Safety

Staff from the Virginia Transportation Research Council's (VTRC) delivered a data-driven safety assessment of automated driving systems (ADS).

The bottom line on overall safety is promising, but inconclusive. There is growing evidence that AVs crash less often per mile than human drivers, but the technology has not yet been deployed broadly enough across the full range of conditions human drivers encounter to draw firm conclusions.

There are many challenges of comparing ADS data to human benchmarks including: mileage data is self-reported and inconsistent across manufacturers; crash thresholds vary between jurisdictions; and injury statistics are inherently skewed because ADS vehicles often operate without passengers. Research on Waymo's performance at 56.7 million miles showed statistically significant reductions in certain airbag-level crash types, particularly intersection and single-vehicle crashes, though other crash categories showed no statistically significant difference.

Known Problem Areas with this Technology

Beyond aggregate crash rates, several specific operational challenges have emerged as AVs have been deployed in other states:

Passing school buses - Waymo is under investigation by both NHTSA and the NTSB for multiple incidents in which its vehicles passed stopped school buses with stop arms deployed.

Remote operations staffing - When ADS vehicles encounter situations they cannot navigate autonomously, they rely on remote assistants. Staffing these operations at scale has proven difficult. A 2025 San Francisco power outage knocked out 7,000 traffic signals and left Waymo vehicles frozen at intersections due to a shortage of available remote assistants.

First responder interactions - No standardized protocols exist for law enforcement to interact with AVs at crash scenes or traffic stops. Officers cannot shut down an ADS without physically entering a locked vehicle, and AVs have shown persistent difficulty yielding to emergency vehicles.

Unsafe stopping - AVs in California were struck from behind at nearly 5x the national average. These vehicles tend to stop abruptly in unfamiliar situations, sometimes in dangerous locations.

Environmental challenges - Glare and fog impair camera-based systems; dust and debris affect lidar, which is the vehicle's navigation technology. Wrong-way driving incidents have been recorded, and snow remains an open challenge.

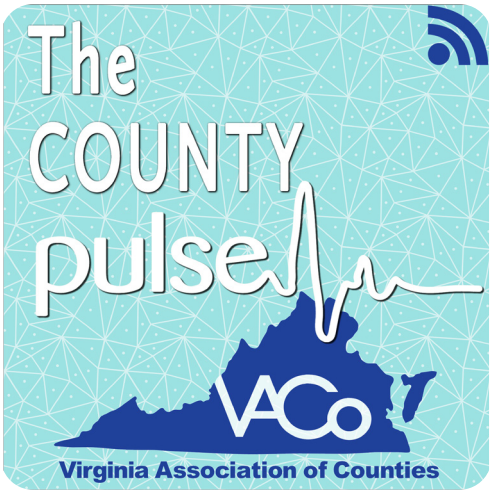
Commercial vehicles - Safety data for autonomous commercial trucks is even sparser than for passenger AVs, since most testing occurs on private facilities. These vehicles may provide other problems; for example a loaded truck at 65 mph may require 10 seconds of braking to stop. This means the software must account for and predict positions of other vehicles 10 seconds into the future, which is significantly more difficult than for passenger cars.

What's Next

The work group will continue monthly public meetings through August 2026. VDOT is actively seeking stakeholder input on an ongoing basis and encourages any parties not yet engaged to make contact. Written comments can be submitted at **publicinput.com/autonomousdriving**, and future meetings will be livestreamed on YouTube.

County leaders, if you have any input to share regarding local priorities as this regulatory and legislative framework is being discussed, feel free to contact VACo staff. To view all of the presentations referenced, click **here.**

VACo Contact: James Hutzler





Energy Landscape of Virginia Series with Joe Lerch

Episode 26 | Dark Sky Parks and Reducing Light Pollution



Listen to the Podcast.

We visit two dark sky certified parks to learn how these places take advantage of a neglected and diminishing natural resource, to provide recreational and educational opportunities to the public. We also explore how communities can reduce light pollution to preserve the night sky and improve the health of natural and human built environments. The first part is an interview with Austin Peightel, Staunton River State Park manager, and Jayme Hanzak, president of the Chapel Hill Astronomical and Observational Society, to hear the story of how Virginia landed its first dark sky park. In the second part we hear from community leaders Becky Burr and Torney Van Acker to learn about Rappahannock County Park, Virginia's third, and only County, dark-sky designated park.

Where to find out more about topics covered in this episode

- **Dark Sky International | Protecting the night skies for present and future generations**
- **Virginia Chapter of Dark Sky International**
- **Virginia State Parks' International Dark Sky Parks**
- **Home - Chapel Hill Astronomical and Observing Society**
- **The New World Atlas of Artificial Sky Brightness | CIRES**
- **Rappahannock County Park**
- **Rappahannock League for Environmental Protection**
- **Rappahannock County International Dark Sky Park Silver Tier Application**
- **Photo 1 | Photo 2**

VACo Contact: Joe Lerch, AICP

Coastal Resilience Master Plan Released



A draft of the Virginia Coastal Resilience Master Plan, Phase II is now available for review and comment.

The public comment period is open from May 4-June 3. **To provide comment on the draft of the Phase II plan, please visit the Virginia Town Hall.**

The final CRMP will be released in the Fall of 2026 following the review and consideration of public comments.

What's in the plan?
The CRMP is designed to provide data, tools, and information to help Virginia's governments make more informed decisions for flood resilience. Through a PDF plan and the **Coastal Resilience Web Explorer**, it provides the Commonwealth with a comprehensive and unified baseline analysis of the threat of increasing flood exposure and impacts. The CRMP Phase II will include anticipated impacts from coastal, riverine, and rainfall-driven flooding.

In addition, the plan identifies opportunities to prioritize impactful flood resilience solutions. This includes:

- An inventory of government-led or supported projects and initiatives across the coastal region, which can be viewed via the Coastal Resilience Web Explorer.
- Information about financing flood resilience, including an inventory of funding opportunities which can be viewed via the Coastal Resilience Web Explorer.
- Recommendations for next steps to address flood resilience developed by the Coastal Resilience Technical Advisory Committee.

How is the plan developed?
Development of the CRMP Phase II is a collaborative process led by DCR which involves consulting teams, the Coastal Resilience Technical Advisory Committee (TAC) and other external stakeholders. DCR has contracted with consulting teams led by Dewberry and Stantec to develop the CRMP Phase II, including for modeling future flooding, identifying flooding impacts, and identifying flood resilience opportunities.

What's different from Phase 1?
The **Coastal Resilience Master Plan Phase I** was released in 2021. The plan presented information about the future of coastal flooding In Virginia, including sea level rise, storm surge, and the resulting change in floodplains. However, it did not Include other flood sources, like rainfall-driven flooding and riverine flooding. Phase II updates are primarily focused on including additional sources of flooding.

In addition, other elements of the Phase II plan, including the projects and initiatives inventory, financing and funding information, and TAC subcommittee recommendations, have been updated.

VACo Contact: James Hutzler

VDEM Announces Application Period for FY2024 Flood Mitigation Assistance (FMA) Amendment

Virginia Department of Emergency Management

FEMA has announced the release of the **Notice of Funding Opportunity (NOFO)** for the FY24 Flood Mitigation Assistance (FMA) Amendment grant funding opportunity which includes a total of $600M in funding for this nationally competitive program. This NOFO was amended by FEMA on April 30, 2026, opening the application period for a second time.

The Virginia Department of Emergency Management (VDEM) is currently accepting pre-applications and applications for this funding cycle. VDEM will provide additional details in the upcoming webinars listed below.

Any applications that were previously submitted will need to be resubmitted to FEMA. EM Grants has the functionality to copy previous applications, however we encourage you to please contact your grant administrator to discuss the resubmission process and provide any updated documentation that may be required.

VDEM Application Open Date: April 30, 2026
VDEM Application Close Date: June 30, 2026

The Flood Mitigation Assistance (FMA) grant program makes federal funds available for hazard mitigation activities with the goal of eliminating the risk of repetitive flood damage to buildings and structures insured under the National Flood Insurance Program (NFIP) in participating communities. FMA funds a variety of flood mitigation activities that are designed to reduce flood risk to policyholders in an effort to reduce the NFIP's financial exposure.

Application Submission
All project applications, and supporting documentation, must be submitted through **VDEM EM Grants**. If you do not have a VDEM EM Grants account, please register for an account **here** and indicate the reason as FMA application, and the program category as Hazard Mitigation Assistance. VDEM staff will review and approve your account request, at which point you can begin the pre-application and application process in the EM Grants system.

Please do not attempt to submit your application in FEMA GO.

CLICK HERE FOR MORE INFORMATION



VAPDC FINDING FUNDING for the FUTURE

SUPER REGIONAL WORKSHOPS!

- Wytheville, June 17, 9am-3pm | **REGISTER HERE for the JUNE Workshop**
- Fredericksburg, July 15, 9am-3pm | **REGISTER HERE for the JULY Workshop**
- Farmville, August 12, 9am-3pm | **REGISTER HERE for the AUGUST Workshop**

Stay Tuned for More Details

Registration is closed for the May Workshop!

Hotel 24 South, Staunton, VA

vapdc
virginia association of planning district commissions

AGENDA

subject to change

- 9:00 – 10:00 AM — Registration, Coffee & Networking
- 10:00 – 11:45 AM — Session 1 — Aviation Panel
- 11:45 AM — Networking Break
- 12:00 – 1:00 PM — Lunch Plenary — Virginia Resources Authority
- 1:00 PM — Networking Break
- 1:30 – 3:00 PM — Session 2 — Housing Panel

CLICK HERE FOR MORE INFORMATION

Schneider Electric

Your Project, Your Procurement Path:
A Guide to Selecting the Best Delivery Model

This guide walks **Virginia leaders** through the key considerations that influence procurement decisions. Start with the first question at the top and follow the yes/no path. Your responses will lead you to the delivery method that best aligns with your project goals—Performance Contracting, Design-Build, or Low-Bid Procurement.

Do I have the funding for my project?

NO

Evaluate Guaranteed Energy Savings Performance Contracting

- Has my district done a performance contract in the last 15 years?
- Has an ESCO told me I am not a good candidate for performance contracting in the past 3 years?

If **YES TO EITHER** of these, ask Schneider Electric about **Grant Programs for Your Project**

If **NO TO BOTH**, explore increasing capital funding through **Guaranteed Energy Savings Performance Contracting**

YES

Consider these "I" statements:

- Want a fixed price with no change orders
- Don't have the staff bandwidth to manage a designer, general contractor and subcontractors
- Have brand or equipment preferences
- Want the project completed faster than traditional low-bid construction
- Have had poor experiences with low-bid construction
- Want a single point of accountability
- Want to focus on lowest lifecycle cost, not the cheapest upfront cost
- Want help navigating DPI reviews and federal paperwork

If you answer **YES TO ANY** of these statements, utilize **Design-Build Delivery Method**

If you answer **NO TO ALL** of these, utilize **Low-Bid Procurement**

Let's discuss your options

Abby Weigel
Program Manager
E: abby.weigel@se.com
P: (804) 248-0523



Kevin DeLeon
Program Manager
E: kevin.deleon@se.com
P: (804) 517-2819





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We are Pierce Insurance, a VACo Premier Partner and VACo's supplemental benefits provider. We were founded in 1955 by Lonnie and Wanda Pierce who were pioneers in employee supplemental benefit plans. After winning our first Virginia account, Henrico County Government and Schools, we realized there was a need for an improved, best-in-class product selection with local concierge account management, alongside a time-saving NO-COST benefit administration system.

Located in Farmville, NC, Lonnie and Wanda's children, Lonnie and Patricia, retain the positive reputation that their parents built. Pierce Insurance continues to provide benefit plans and administration services to public sector employers. Seventy years later, Pierce Insurance now services over 800,000 in-force policies. Our employer group range is from 75 to 340,000 employees/retirees.

Simplifying the entire employee benefits lifecycle with innovative benefit solutions

We focus on a collaborative partnership with our clients. We have the experience, knowledge, and long history of carrier and product selection, implementation, communication & benefits education, enrollment services, and a dedicated account management team. In addition, our back-office support includes simplified consolidated billing and reconciliation.

Our access to insurance plans and carriers is vast

Maintaining strong relationships with all the top carriers, Pierce Insurance offers an extensive array of employee benefit plans, such as…

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Vision	Critical Illness	Legal Plans
Short Term Disability	Life Insurance	Wellness
Long Term Disability	Hospital Indemnity	Pet Insurance

By choosing Pierce Insurance, you will receive unbiased benefit recommendations as we are an independent broker/consultant with no contractual relationships with any insurance carriers/vendors.

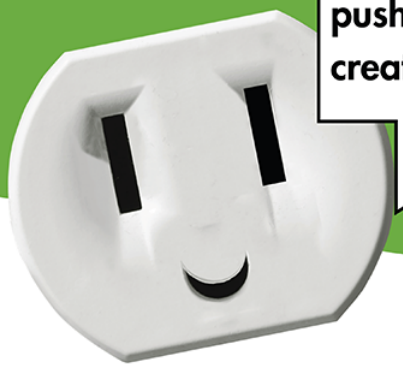
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Contact: Lonnie Pierce, CEO/President | lonnie@pierceins.com | Donna Pierce, Client Relations | donna@pierceins.com

VIRGINIA ENERGY SENSE

VALUE YOUR POWER



Turn your ceiling fan blades counterclockwise during warmer months to push air downward and create and cool breeze.

Learning simple energy-saving habits can help reduce power use and lower utility bills. One easy step as temperatures rise is setting your ceiling fan to rotate counterclockwise, which improves airflow and creates a cooling effect.

Both renters and homeowners can usually locate a switch on the fan to adjust the blade direction, helping maximize the circulation of cool air.

Virginia Energy Sense (VES) is the Commonwealth's statewide energy education initiative, managed by the State Corporation Commission. The program provides practical guidance and accessible resources to help Virginians understand energy use, conserve resources, and reduce everyday utility costs. Key services and resources include:

- Easy-to-use online tools for tracking and reducing energy consumption, such as a DIY Home Energy Audit
- Educational materials that explain energy efficiency and cost savings
- In-person outreach and community education programs

VES equips individuals, families, schools, businesses, non-profits, local organizations and governments, and communities across the Commonwealth with reliable information to make informed energy decisions that support comfort, health, and financial stability while promoting long-term sustainability across the state. Through these efforts, VES helps Virginians save money, lower energy use, and support responsible environmental stewardship.

Visit www.virginiaenergysense.org to view our full library of resources. Connect with us directly via email at EnergySense@scc.virginia.gov. Or call 804-371-9141 to learn more about collaboration opportunities.

Together, we can help Virginians save energy and money. Let's connect.

Energy Landscape of Virginia Series with Joe Lerch

Episode 25 | Purchasing electricity for local governments from Dominion Energy: overview of the Virginia Energy Purchasing Governmental Association (VEPGA)



Listen to the Podcast.

In a conversation with Stephen Burr, Energy Manager for Arlington County, and John Lord, Energy Management Coordinator for Fairfax County Public Schools, we learn about the special contractual relationship localities have with Dominion Energy to purchase electricity through the Virginia Energy Purchasing Governmental Association (VEPGA). In addition to understanding the benefits accrued to counties by being members of VEPGA, we discuss an expected increase in electricity rates beginning July 1, 2026, that counties will need to prepare for.

Where to find out more about topics covered in this episode

- Virginia Energy Purchasing Governmental Association (VEPGA) - homepage
- List of VEPGA Members as of May, 2025

For more information (including password for certain website access for VEPGA members and to attend the April 15th membership meeting), contact VEPGA Secretary and Treasurer Sandra Harrington at sharrington@vml.org and 804.523.8524.

VACo Contact: Joe Lerch, AICP

2026 Virginia Recovery Conference

Dear Colleague,

I am pleased to share an important opportunity for professionals working in Virginia's state and local government agencies – including county government officials, Community Services Boards, behavioral health authorities, regional jails, law enforcement, social services, public health organizations, and other public bodies supporting our communities.

The **2026 Virginia Recovery Conference**, hosted by the Virginia Opioid Abatement Authority's non-profit foundation, will take place June 15-17, 2026, at the historic Hotel Roanoke & Conference Center in Roanoke, Virginia. This inaugural statewide gathering will highlight best practices in substance use prevention, treatment, and recovery. Featuring four general sessions and 20 breakout sessions, this event showcases real-world examples of how Virginia communities are putting opioid settlement funds to work to save lives and strengthen families.

Because interest in this conference is exceptionally high, attendance is capped at 400 participants, and it is expected to sell out quickly. We strongly encourage you to register as early as possible to secure your spot.

Special Benefits for 2026 Attendees:

- Opportunities for statewide networking and collaboration with leaders in prevention, treatment, recovery, and community partnerships as well as vendors and suppliers from across the Commonwealth.
- Access to practical tools and innovations communities are using to address the opioid epidemic.
- A complimentary professional portrait/headshot, taken onsite and provided at no additional cost.

Use of Opioid Settlement Funds:
Conference registration fees, hotel lodging, meals, and related travel expenses qualify as an allowable use of opioid settlement funds, as the event directly supports capacity-building, training, and knowledge-sharing related to substance use prevention, treatment, and recovery initiatives statewide.

Event & Registration Details:

- Dates: June 15-17, 2026
- Location: Hotel Roanoke & Conference Center, Roanoke, VA
- Capacity: 400 attendees (expected to sell out)
- Conference Details & Registration: **https://virginiarecovers.com/2026-virginia-recovery-conference/**

Sincerely,
Tony McDowell | Executive Director

Is Your County Ready to Explore AI? UVA Can Help

UVA | SCHOOL of DATA SCIENCE

The University of Virginia's School of Data Science is offering no-cost AI Innovation Sprints to Virginia local governments. These structured, two-hour workshops help county teams identify practical, low-risk AI applications tailored to their operations – no technical background required.

County staff face rising constituent expectations, tighter budgets, and rapid technology changes. AI has real potential to help, but most local government teams don't have a clear starting point. The AI Innovation Sprint provides one.

Through a facilitated process developed by UVA researchers, your team will work through a real challenge area – whether that's permitting, transportation, constituent services, or something else – and walk away with a prioritized list of AI use-case ideas evaluated for feasibility, value, and risk. Your team also receives a reusable innovation toolkit to apply to future challenges independently.

The commitment is light: one 30-minute planning call and two 2-hour workshop sessions with 8–12 participants from your county. Any role or level of technical expertise is welcome.

Interested? Contact Siri Russell, Associate Dean for Community and Government Partnerships, at the UVA School of Data Science: **sds_caal@virginia.edu.**


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United Rentals Rental, Lease & Purchase of Equipment & Associated Services & Support	Lead Public Agency: Maricopa County, Arizona
WBCP Government Recruitment Services, Talent Evaluation & Acquisition	Lead Public Agency: County of San Diego, California
IRON MOUNTAIN® Document Retention & Destruction, Media Preservation, Digitization & Data Management Solutions	Lead Public Agency: Maricopa County, Arizona
lilypad Electric Vehicle Charging Equipment for Community, Public Agency Fleet & Workplace EV Infrastructure	Lead Public Agency: Broome County, New York

The NACo EDGE Public Sector
Procurement Advisory Council
Meet our team of local government advocates and public procurement experts.


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Sean Behan
COUNTY OF SAN DIEGO, CALIFORNIA


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Learn more about our contracts & suppliers at publicpromiseprocurement.org

You are VAcorp

You are not merely a customer of VAcorp; you ***are*** VAcorp! We are both owned and governed by you – our members! VAcorp is created under 15.2-2700 of the local government code where all assets and surplus belong to the members. In addition, VAcorp is controlled by a Supervisory Board that is elected from and by our members. The Board determines and approves all major risk pool decisions, and as a voting member, you have a voice in the decisions that matter most.

Know Who You Are

Because you are VAcorp itself, we think it is critical that you understand exactly what VAcorp is and why it exists. Many simply think of us as their "insurance carrier" – writing customized coverages and handling claims when they occur – but we are so much more!

Our History

The Birth of Risk Pools

VAcorp is not an insurance company, but rather a Risk Pool.

Unstable economic conditions in the mid-1980s led to a commercial insurance crisis with ballooning premiums and widespread policy cancellations. As a result, Risk Pools began to form as an alternative to volatile traditional carriers, allowing Pool members to exert more control over their coverages and costs. Today, almost all public sector entities throughout the country get their coverage from Risk Pools rather than from commercial insurance companies.

VAcorp's Origin

VAcorp was founded by a handful of Virginia counties in 1993. The ultimate goals of the program were to provide **cost stability,** the most **comprehensive coverages** possible, and **custom services** tailored specifically to the unique needs of our members. While we are pleased by how well our prices compare against the competition, our goal was never to guarantee the lowest cost. Instead, we promised to avoid the wild price swings that we've seen in other providers and provide stable pricing year after year, and that is exactly what we have delivered. VAcorp rates are actually **lower today in 2024 than they were in 1993!**

VAcorp's Growth

Today, VAcorp is the **largest self-insurance risk pool** for public sector entities in the Commonwealth with a membership retention rate of better than 98%. Over the years, we have expanded beyond counties to include municipalities, school divisions, authorities, volunteer fire & rescue companies, state agencies, and non-profits funded by taxpayer dollars. **Over 560 members** have joined VAcorp, including 8 of the 10 largest counties, 8 of the 10 largest cities, and 8 of the 10 largest school divisions. We believe that the extraordinary success of the program can be attributed to our unwavering commitment to our founding principles.

VAcorp Exists to Serve You

VAcorp was created solely to serve Virginia's public sector entities, and from day one until now, we have never lost sight of that purpose. Because we answer only to our members, every decision is designed to benefit the group over the long haul.

VAcorp advocates for local government through a myriad of partnerships with affiliated associations including: VACo, VSBA, VLGMA, VASS, VFGOA, VASBO, LGA, Regional Jail Association, PDC, etc. While there is a cost associated with these partnerships, they add value to the group by aiding in our ability to lobby the General Assembly on behalf of our members.

You may not always see the immediate payoff, but every VAcorp decision is made in alignment with our vision to serve our members and promote the health and longevity of your program.

Take a look at a few of VAcorp's milestones over the years:

- **1993** - VAcorp is established with 12 founding members and less than $700,000 in annual contribution.
- **1998** - VAcorp terminates service contract with claims administration vendor and hires staff to promote more control and efficiency.
- **1999** - VAcorp offers coverage to K-12 Public Schools across the Commonwealth.
- **2001** – VAcorp begins offering Public Officials Liability coverage in response to VArisk offering limited coverage.
- **2004** – VAcorp begins providing Environmental Liability coverage to all members at no additional cost. Even in 2024, VAcorp is the only provider offering this coverage with a low $25,000 deductible. Other providers offer this coverage with a $250,000 deductible.
- **2008** – VAcorp responded to the great recession by freezing rates and providing financial relief with over $8,000,000 in dividends to members.
- **2011** – VAcorp introduces Line of Duty Act (LODA) coverage, creates the only LODA trust in the state, and absorbs existing LODA losses in response to the state pushing this cost to the local level. VAcorp paid all of its members' 2010 past liability for over $1,000,000.
- **2013** – VAcorp merges with the VSBA Self-Insurance Group and assumes their liabilities to prevent School Boards from being assessed. This action saves Local Governments in excess of $5,000,000.
- **2013** – VAcorp becomes the first to offer Cyber Risk coverage in Virginia offering the broadest coverage available to local governments anywhere in the US.
- **2016** – VAcorp offers Student Accident and Catastrophic Accident coverage in order to fill VHSL coverage gaps.
- **2020** – VAcorp provides over $5,000,000 in rate credits during the COVID pandemic to assist members.
- **2023** – VAcorp includes security risk management coverage (active shooter) for all members (coverage has been included for Schools since 2013).

ONEDIGITAL

Virginia Association of Counties

OneDigital is thrilled to be one of VACo's Premier Partners.

What truly distinguishes OneDigital as a leading **insurance, financial services, and HR consulting advisory firm** is our holistic approach to creating environments that enable people to do their best work and live their best lives. OneDigital understands that counties face rising insurance costs while still struggling to attract/retain talent. This is why we use proprietary software to provide accurate and predictable insurance consulting projections for those core benefits that impact your bottom line and incorporate solutions to improve retention. While voluntary benefits may be the focus of other providers, OneDigital has the expertise in alternative funding strategies, best-in-class analytics, and an in-house actuarial team.

OneDigital has a track record of providing cost-saving solutions to counties. This has been achieved through creative funding strategies, rate holds, and exclusive partnerships with various carriers. One of these exclusive partnerships is through VACORP and Anthem Life. OneDigital is responsible for the inception of the Virginia Local Disability Program (VLDP) which is through the Virginia Retirement System (VRS). Our team of fierce advocates negotiated a 5-year locked rate, including short-term and long-term disability benefits. Your division may already work with us in this capacity, as we currently serve over 270 public sector entities in the VLDP program.



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Ritter Jonas
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Virginia County Supervisors' Manual 8th Edition





Eighth Edition of VACo's ***Virginia County Supervisors' Manual*** is in stock. The Supervisors' Manual is the number one resource on the framework of county government and the responsibilities of the county board.

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804.343.2507

Virginia Association of Counties

The Virginia Association of Counties accepts employment ads in a PDF file or a link to a job site. Please include information for applying, and a link to other important information. Please do not fax your employment ad. VACo members are not charged for placing an employment ad. **The cost is $100 per ad for non-VACo members.** VACo publishes the ad on its website and mobile app as well as the upcoming County Connections issue. If you have any questions or concerns, please email **Valerie Russell**.

PRINCIPAL PLANT OPERATOR (NIGHT SHIFT) | Chesterfield County | Posted May 19

DEPUTY REGISTRAR | Montgomery County | Posted May 19

DEPUTY BUILDING OFFICIAL | Campbell County | Posted May 19

LIBRARIAN – ETTRICK MATOACA LIBRARY (FULL-TIEM) | Chesterfield County | Posted May 18

SENIOR CLINICIAN (CHILD & ADOLESCENT SERVICES-DETENTION SITE) | Chesterfield County | Posted May 18

SENIOR RESIDENTIAL COUNSELOR (IN HOME) | Chesterfield County | Posted May 18

SENIOR CLINICIAN (CHILD & ADOLESCENT SERVICES) | Chesterfield County | Posted May 18

PARTS DRIVER | Chesterfield County | Posted May 18

RESIDENTIAL COUNSELOR (HUNTER'S CHASE) | Chesterfield County | Posted May 18

TRANSPORTATION ASSISTANT (CHESTERFIELD EMPLOYMENT SERVICES) | Chesterfield County | Posted May 18

DEVELOPMENTAL SPECIALIST (PART C SPEECH/LANGUAGE PATHOLOGIST) | Chesterfield County | Posted May 18

PRINCIPAL LABOR CREW CHIEF | Chesterfield County | Posted May 18

CARPENTER | Chesterfield County | Posted May 18

PLANNER/GIS TECHNICIAN | Fluvanna County | Posted May 18

EMPLOYMENT OPPORTUNITIES | Orange County | Posted May 18

CAPITAL PROJECTS SPECIALIST | Orange County | Posted May 18

EMPLOYMENT OPPORTUNITES | Spotsylvania County | Posted May 18

EXECUTIVE DIRECTOR | Culpeper County Human Services (DSS) | Posted May 15

ZONING & CODE ENFORCEMENT PLANNER | Roanoke County | Posted May 15

ADMINISTRATIVE COORDINATOR | Montgomery County | Posted May 15

ASSISTANT DIRECTOR OF PUBLIC WORKS & ENVIRONMENTAL SERVICES | Loudoun County | Posted May 12

BUILDING CODES COMBINATION INSPECTOR | City of Harrisonburg | Posted May 12

DEPUTY COUNTY ADMINISTRATOR | Stafford County | Posted May 12

PRINCIPAL PLANT OPERATOR (MAINTENANCE) | Chesterfield County | Posted May 12

MHSS EMPLOYMNET ASSISTANT (PART-TIME) | Chesterfield County | Posted May 11

SENIOR ACCOUNTING TECHNICIAN | Chesterfield County | Posted May 11

MAINTENANCE WORKER | Chesterfield County | Posted May 11

EMPLOYMENT OPPORTUNITIES | Spotsylvania County | Posted May 11

CIVIL ENGINEER II | Roanoke County | Posted May 11

CIVIL ENGINEER I | Roanoke County | Posted May 11

HEAVY EQUIPMENT OPERATOR (ENVIRONMENTAL ENGINEERING) | Chesterfield County | Posted May 8

SENIOR REAL ESTATE APPRAISER | City of Salem | Posted May 8

DESK SUPPORT TECHNICIAN I | Botetourt County | Posted May 7

COUNTY ENGINEER | Pulaski County | Posted May 7

EXECUTIVE DIRECTOR | Pulaski County Public Service Authority | Posted May 7

ASSISTANT CITY MANAGER | City of Charlottesville | Posted May 7

FIRE MEDIC RECRUIT | Prince George County | Posted May 7

UTILITY WORKER I | Chesterfield County | Posted May 6

DEPUTY CHIEF | City of Harrisonburg Fire Department | Posted May 5

PROPERTY MAINTENANCE INSPECTOR | City of Harrisonburg | Posted May 5

STRUCTURAL BUILDING INSPECTOR | Chesterfield County | Posted May 4

PROPERTY MAINTENANCE INSPECTION SUPERVISOR | Chesterfield County | Posted May 4

MHSS EMPLOYMENT ASSISTANT (EVENING SHIFT) | Chesterfield County | Posted May 4

MHSS EMPLOYMENT ASSISTANT (DAYTIME SHIFT) | Chesterfield County | Posted May 4

DAY SUPPORT COUNSELOR (PART-TIME) | Chesterfield County | Posted May 4

LEISURE COACH | **Chesterfield County** | Posted May 4

ASSISTANT DIRECTOR – ADMINISTRATIVE & PLANNING (MENTAL HEALTH SUPPORT SERVICES) | **Chesterfield County** | Posted May 4

PLANNING TECHNICIAN – INFORMATION MANAGEMENT TEAM | **Chesterfield County** | Posted May 4

ADMINISTRATIVE MANAGER | **Chesterfield County** | Posted May 4

LIBRARY CUSTODIAN (LaPRADE) | **Chesterfield County** | Posted May 4

ENVIRONMENTAL PROGRAM MANAGER (PROGRAM MANAGER III) | **Campbell County** | Posted May 4

EMPLOYMENT OPPORTUNITIES | **Spotsylvania County** | Posted May 4

DIRECTOR OF FINANCE | **Culpeper County** | Posted May 4

STRATEGIC INITIATIVES COORDINATOR | **City of Salem** | Posted May 4

GENERAL REGISTRAR | **Hanover County** | Posted May 4

UTILITY PROJECT ENGINEER | **Prince George County** | Posted May 4

RECREATION AIDE FOR SUMMER DAY CAMP | **Prince George County** | Posted May 4

REAL ESTATE APPRAISER I | **Prince George County** | Posted May 4

PAYROLL SUPERVISOR | **Prince George County** | Posted May 4

MANAGER III, SOCIAL SERVICES CASE MANAGEMENT (FOSTER CARE) | **Prince George County** | Posted May 4

BENEFITS PROGRAM SPECIALIST III | **Prince George County** | Posted May 4

ADMINISTRATIVE SUPPORT SPECIALIST II | **Prince George County DSS** | Posted May 4

BENEFIT PROGRAM SPECIALIST I/II | **Fluvanna County DSS** | Posted May 4

FAMILY SERVICES SPECIALIST I/II | **Fluvanna County DSS** | Posted May 4

DEPUTY CLERK IV – PROBATE CLERK FOR THE CLERK OF THE CIRCUIT COURT | **Fluvanna County** | Posted May 4

HVAC SPECIALIST | **Fluvanna County** | Posted May 4

INFORMATION TECHNOLOGY SYSTEMS ENGINEER | **Fluvanna County** | Posted May 4

INFORMATION TECHNOLOGY SYSTEMS TECHNICIAN | **Fluvanna County** | Posted May 4

PARKS & RECREATIONS ADMINISTRATIVE SERVICES SPECIALIST | **Fluvanna County** | Posted May 4

UTILITIES OPERATOR I, II, III, IV, or V | **Fluvanna County** | Posted May 4

DEPUTY SHERIFF | **Fluvanna County** | Posted May 4

COMMUICATIONS OFFICER I (NO EMD CERTIFICATION) & COMMUNICATIONS OFFICER II (EMD CERTIFICATION | **Fluvanna County** | Posted May 4

EQUIPMENT & FLEET MAINTENANCE TECHNICIAN (MECHANIC) | **Fluvanna County** | Posted May 4

FACILITIES & PROGRAMS ASSISTANT | **Fluvanna County** | Posted May 4

PARK MAINTENANCE WORKER (PART-TIME) | **Fluvanna County** | Posted May 4

TEMPORARY PART-TIME REGISTRAR CLERK | **Fluvanna County** | Posted May 4

COUNTY ADMINISTRATOR | **Culpeper County** | Posted April 28

DIRECTOR OF PROCUREMENT | **Culpeper County** | Posted April 28

BUDGET MANAGER | **Culpeper County** | Posted April 28

CRISIS CLINICIAN (FULL TIME) | **Chesterfield County** | Posted April 28

CRISIS CLINICIAN (PART-TIME) | **Chesterfield County** | Posted April 28

RESIDENTIAL AIDE (WOODPECKER) | **Chesterfield County** | Posted April 28

CUSTODIAN | **Chesterfield County** | Posted April 28

SCHOOL BUS TECHNICIAN | **Chesterfield County** | Posted April 28

SENIOR ENGINEER | **Chesterfield County** | Posted April 27

PRINCIPAL ENGINEER | **Chesterfield County** | Posted April 27

RESILIENCE OUTREACH SPECIALIST | **Hampton Roads PDC** | Posted April 27

EMPLOYMENT OPPORTUNITIES | **Spotsylvania County** | Posted April 27

EMERGENCY VEHICLE TECHNICIAN | **Chesterfield County** | Posted April 24

SENIOR TRANSPORT DRIVER – FT | **Botetourt County** | Posted April 23

DIRECTOR OF PUBLIC WORKS | **Alleghany County** | Posted April 23

FINANCE DIRECTOR | **Lenior County, NC** | Posted April 23

ATHLETIC PROGRAMS COORDINATOR | **Campbell County** | Posted April 22

VALUE OF VACo

ADVOCACY
VACo's lobbying efforts have helped stem the tide of unfunded mandates and have saved Counties millions of dollars every year.

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Our educational programs offer County leaders and staff opportunities to become more effective in their communities.

MEMBERSHIP ENGAGEMENT
Some of VACo's best moments are when members convene and work to improve communities all over the Commonwealth.

BUSINESS DEVELOPMENT
Our business development opportunities offer savings and innovative approaches to delivering services at the County level.

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VACo exists to support county officials and to effectively represent, promote and protect the interests of counties to better serve the people of Virginia.



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AGENDA ITEM NO. 9.B

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE:	June 9, 2026
SUBMITTED BY:	Tammy Sturgill , Budget & Finance
ITEM TYPE:	Information Item
AGENDA SECTION:	BOARD INFORMATION AND REMINDERS
SUBJECT:	Audit Engagement Letter for Fiscal Year Ending June 30, 2026
SUGGESTED MOTION:	
BACKGROUND AND SUMMARY:	
ATTACHMENTS:	

ROBINSON, FARMER, COX ASSOCIATES, PLLC
Certified Public Accountants
CPAs | CONSULTANTS

May 26, 2026

County of Washington, Virginia
Attn: Members of the Board of Supervisors and
Mr. Jason Berry, County Administrator
Government Center Building
1 Government Center Place, Suite A
Abingdon, Virginia 24210

To Members of the Board of Supervisors and Mr. Berry:

We are pleased to confirm our understanding of the services we are to provide for County of Washington, Virginia for the year ended June 30, 2026.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements, of the County of Washington, Virginia as of and for the year ended June 30, 2026. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the County of Washington, Virginia's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the County of Washington, Virginia's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

1) Management's Discussion and Analysis.
2) Schedules related to pension and OPEB funding.

The budgetary comparison information, presented as RSI, will be subjected to the auditing procedures applied in the audit of the basic financial statements and we will provide an opinion on it in relation to the financial statements as a whole.

We have also been engaged to report on supplementary information other than RSI that accompanies the County of Washington, Virginia's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we

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Director
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will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements.

1) Schedule of expenditures of federal awards.
2) Other supplementary information.

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

1) Introductory section.
2) Other statistical information.

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the *Specifications for Audits of Counties, Cities, and Towns* issued by the Auditor of Public Accounts of the Commonwealth of Virginia; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures

to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

In connection with this engagement, we may communicate with you or others via email transmission and send data over the internet or allow access to data through third-party vendors' secured portals or clouds. As emails and electronic data can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of emails or data transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions or electronic data sharing, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. The component unit Virginia Highlands Airport will not be audited by Robinson, Farmer, Cox Associates. As such, amounts included in County of Washington, Virginia's financial statements will be based on the financial statements of the Virginia Highlands Airport. We will also request written representations from your attorneys as part of the engagement.

We have identified the following significant risk(s) of material misstatement as part of our audit planning:

According to GAAS, significant risks include management override of controls, and GAAS presumes that revenue recognition is a significant risk. Accordingly, we have considered these as significant risks. In addition, we consider the following to be significant risk:

1. The risk that all material closing entries are not properly identified.

Our audit of financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is

higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.
An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the County of Washington, Virginia's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the County of Washington, Virginia's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the County of Washington, Virginia's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Responsibilities of Management for the Financial Statements and Single Audit

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America, with the oversight of those charged with governance; and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us; for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers); and for the evaluation of whether there are any conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for the 12 months after the financial statements date or shortly thereafter (for example, within an additional three months if currently known). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review on September 1, 2026, if applicable.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the

supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

Other Services

Financial Statement, SEFA Presentation and GASB 87 and 96

We will also assist in preparing the financial statements, schedule of expenditures of federal awards (SEFA), and related notes of the County of Washington, Virginia in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on information provided by you. In addition, we will provide assistance in relation to calculations necessary under GASB Statement Nos. 87 and 96. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the items described above. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, the schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, and/or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Agreed-Upon Procedures (APA and DEQ)

You will agree to the procedures referenced in the *Specifications for Audits of Counties, Cities, and Towns* issued by the Auditor of Public Accounts relative to the comparative report transmittal forms and sheriff's internal control and procedures related to municipal solid waste facilities and/or storage tanks in accordance with the Code of Virginia and will acknowledge that the procedures to be performed are appropriate for the intended purpose of the engagement, which is Applying Agreed-Upon Procedures in accordance with requirements as specified in the *Uniform Financial Reporting Manual,* the *Virginia Sheriff's Accounting Manual* and mandates by the Environmental Protection Agency and the Virginia Department of Environmental Quality (DEQ). Our engagement to apply agreed-upon procedures will be conducted in accordance with attestation standards established by AICPA. Those standards require that we obtain your written agreement to the procedures to be applied and your acknowledgement that those procedures are appropriate for the intended purpose of the engagement, as described in this letter. A refusal to provide such agreement and acknowledgement will result in our withdrawal from the engagement. No other parties will be requested to agree to the procedures and acknowledge that the procedures performed are appropriate for their purpose. We make no

representation that the procedures we will perform are appropriate for the intended purpose of the engagement or for any other purpose.

Because the agreed-upon procedures do not constitute an examination or review, we will not express an opinion or conclusion on the subject matter. In addition, we have no obligation to perform any procedures beyond those to which you agree.

We will issue written report(s) on completion of our engagement that list the procedures performed and our findings. Our report(s) will be addressed to the County of Washington, Virginia and appropriate agencies. If we encounter restrictions in performing our procedures, we will discuss the matter with you. If we determine the restrictions are appropriate, we will disclose the restrictions in our report(s). Our report(s) will contain a paragraph indicating that had we performed additional procedures, other matters might have come to our attention that would have been reported to you. You understand that the reports are intended solely for the information and use of the Auditor of Public Accounts, the Virginia DEQ, and the County of Washington, Virginia and should not be used by anyone other than these specified parties.

There may exist circumstances that, in our professional judgement, will require we withdraw from the engagement. Such circumstances include the following:

- You refuse to provide written agreement to the procedures and acknowledge that they are appropriate for the intended purpose of the engagement.

- You fail to provide requested written representations, or we conclude that there is sufficient doubt about the competence, integrity, ethical values, or diligence of those providing the written representations, or we conclude that the written representations provided are otherwise not reliable.

- We determine that the description of the procedures performed or the corresponding findings are misleading in the circumstances of the engagement.

- We determine that restrictions on the performance of procedures are not appropriate.

An agreed-upon procedures engagement is not designed to detect instances of fraud or noncompliance with laws or regulations; however, should any such matters come to our attention, we will communicate them in accordance with professional standards and applicable law. In addition, if in connection with this engagement, matters come to our attention that contradict the subject matter, we will communicate such matters to you.

You are responsible for the subject matter to which our agreed-upon procedures are applied. In addition, you are responsible for providing us with (1) access to all information of which you or the appropriate party are aware that is relevant to the performance of the agreed-upon procedures on the subject matter, (2) additional information that we may request from the appropriate party for the purpose of performing the agreed-upon procedures, and (3) unrestricted access to persons within the entity from whom we determine it necessary to obtain evidence relating to performing those procedures.

At the conclusion of our engagement, we will require certain written representations in the form of a representation letter from management that, among other things, will confirm management's responsibility for the subject matter in accordance with the *Uniform Financial Reporting Manual,* the *Virginia Sheriff's Accounting Manual,* and mandates of the Environmental Protection Agency and the Virginia Department of Environmental Quality.

Virginia Retirement System Examination

We will examine management's assertion that the census data reported to the Virginia Retirement System ("VRS") by the County of Washington, Virginia during the year ended June 30, 2026, is complete and accurate. The objectives of our examination are to (1) obtain reasonable assurance about whether management's assertion that the census data

reported to the VRS is free from material misstatement based on the requirements to be met by participants in the VRS as defined by the VRS and the Board of Trustees' plan provisions as mandated in the Code of Virginia Section 51.1-136; and (2) to express an opinion as to whether management's assertion that the census data reported to the VRS is fairly stated, in all material respects.

Our examination will be conducted in accordance with attestation standards established by the AICPA. Accordingly, it will include examining, on a test basis, management's records and other procedures to obtain evidence necessary to enable us to express our opinion. We will issue a written report upon completion of our examination. Our report will be addressed to the County of Washington, Virginia and the Auditor of Public Accounts of the Commonwealth of Virginia. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion. If our opinion is other than unmodified, we will discuss the reasons with you in advance. If for any reason, we are unable to complete the examination or are unable to form or have not formed an opinion, we may decline to express an opinion or may withdraw from this engagement.

Because of the inherent limitations of an examination engagement, together with the inherent limitations of internal control, an unavoidable risk exists that some material misstatements may not be detected, even though the examination is properly planned and performed in accordance with the attestation standards.

We will plan and perform the examination to obtain reasonable assurance about whether management's assertion that the census data reported to the VRS is free from material misstatement, based on the requirements to be met by participants in the VRS as defined by the VRS and the Board of Trustees' plan provisions as mandated in the Code Section of Virginia Section 51.1-136. Our engagement will not include a detailed inspection of every transaction and cannot be relied on to disclose all material errors, known and suspected fraud, noncompliance with laws or regulations, or internal control deficiencies, that may exist. However, we will inform you of any known and suspected fraud, noncompliance with laws or regulations, internal control deficiencies identified during the engagement and uncorrected misstatements that come to our attention, unless clearly trivial.

We understand that you will provide us with the information required for our examination and that you are responsible for the accuracy and completeness of that information. We may advise you about appropriate criteria or assist in the preparation of the subject matter, but the responsibility for the subject matter remains with you.

Management is responsible for the presentation of the census data described above in accordance with the requirements described above; and for selecting the criteria and determining that such criteria are suitable, will be available to intended users, and are appropriate for the purpose of the engagement. Management is responsible for, and agree to provide us with, a written assertion about whether the presentation of the census data described above is presented in accordance with the requirements described above. Failure to provide such an assertion will result in our withdrawal from the engagement. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the measurement, evaluation, or disclosure of the subject matter; (2) additional information that we may request for the purpose of the examination; and (3) unrestricted access to persons within the entity from whom we determine it necessary to obtain evidence.

At the conclusion of the engagement, you agree to provide us with certain written representations in the form of a representation letter.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations and schedules we request and will locate any documents selected by us for testing. We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If, for whatever reason, your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do

to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate

As an attest client, Robinson, Farmer, Cox Associates cannot store your documents, data, or records on your behalf because doing so will impair Robinson, Farmer, Cox Associates' independence. This is in accordance with the "Hosting Services" interpretation at ET 1.295.143 of the *AICPA Code of Professional Conduct*. The County of Washington, Virginia is solely responsible for maintaining its own data and records.

Robinson, Farmer, Cox Associates does not host any of the County of Washington, Virginia's information. ShareFile and Uplink are used solely as a method of transferring data and are not intended to store the County of Washington, Virginia's information. Upon conclusion of the engagement, Robinson, Farmer, Cox Associates will provide the County of Washington, Virginia with a copy of the deliverables and relevant data related to the engagement in a mutually agreed-upon format. If the engagement occurs over multiple years, this exchange will occur at least annually.

The data and other content will either be removed from the ShareFile and Uplink portals or become unavailable to Robinson, Farmer, Cox Associates within a reasonable period of time as determined by our internal record retention policy. If the engagement is multi-year, the completion of the engagement occurs each year when the deliverables are completed for that year.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the Federal Audit Clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the County of Washington, Virginia; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Robinson, Farmer, Cox Associates and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Auditor of Public Accounts of the Commonwealth of Virginia (the APA) or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Robinson, Farmer, Cox Associates personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the APA. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Corbin Stone, CPA is the engagement director and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services has been established in our audit contract. Our fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly.

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the governing body of the County of Washington, Virginia. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to the County of Washington, Virginia and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,

Corbin Stone
Certified Public Accountant
Director

This letter correctly sets forth the understanding of the County of Washington, Virginia.

Management signature: _____

Title: County Administrator

Governance signature: _____

Title: CHAIRMAN BOS

AGENDA ITEM NO. 10.A

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE:	June 9, 2026
SUBMITTED BY:	Alicia Roland , County Administrator
ITEM TYPE:	Action Item
AGENDA SECTION:	ADJOURN OR RECESS
SUBJECT:	ADJOURN OR RECESS THE MEETING
SUGGESTED MOTION:	Adjourn or Recess the Meeting
BACKGROUND AND SUMMARY:	
ATTACHMENTS:	