WASHINGTON COUNTY
BOARD OF SUPERVISORS
AGENDA - TUESDAY, OCTOBER 13, 2026

Board of Supervisors - Regular Meeting **6:30 PM**

Board of Supervisors Auditorium
County Government Building
1 Government Center Place,
Abingdon, VA 24210

Dwayne Ball**, Chairman**
Randy Pennington**, Vice Chairman**
Lee Brannon**, Board Member**
Charlie Hargis Jr.**, Board Member**
Saul A Hernandez**, Board Member**
David Matlock**, Board Member**
Phillip B McCall**, Board Member**
Jason Berry**, County Administrator**
Brandon Snodgrass**, County Attorney**
Tammy Sturgill**, Director of Budget & Finance**
Alicia Roland**, Executive Assistant**

1. **CALL TO ORDER**

2. **INVOCATION AND PLEDGE OF ALLEGIANCE**
   --SUPERVISOR CHARLIE HARGIS

3. **APPROVAL OF MEETING AGENDA**
   A. **Consideration for Approval of Meeting Agenda**

4. **PUBLIC HEARINGS**
   A.
   Maria & Lynn Rundle, on behalf of Heartwood Farm, LLC, Tax Map # 148-A-49B: Request for Rezoning of approximately 45.3 acres of property located at 21560 Alvarado Road, Abingdon, VA 24211, from the A-1 (Agricultural, Limited) zoning district to the A-2 (Agricultural, General) zoning district, Taylor Magisterial District, Taylor (E-21) Election District.

   B.
   AN ORDINANCE TO ADD ZONING FOR ENERGY STORAGE PROJECTS IN THE CODE OF WASHINGTON COUNTY, VIRGINIA, CHAPTER 66, ARTICLE XIV, DIVISION 3, SECTIONS 66-1271 THROUGH 66-1299

   (An ordinance to regulate permitting of energy storage projects in Washington County)

   C. **Public Hearing on Amendment of County Operating Budget FY 2026-2027**
   --Presenter: Tammy Sturgill

   D.
   Mitch Walters on behalf of Camp Friendship LLC, Tax Map # 167-7-17: Request for a Special Exception Permit, for Ecotourism, major, including a children's camp, on approximately 18.8 acres of property located at 23176 Moonshine Road, Abingdon, VA 24211, in the SR (Shoreland, Recreation) zoning district, Madison Magisterial District, Madison (C-21) Election District.

5. **PRESENTATIONS**
   A. **Certificate of Appreciation from The National Society of the Daughters of the American Revolution**

   B. **Fiscal Year 2027-2028 Preliminary Budget Outlook**

   C. **Damascus Town Council will join the Board of Supervisors for a Joint Presentation by RKG Associates, Inc. RKG has worked with both localities to conduct a Market Analysis & Feasibility Study for the Laural Gateway Property located on Route 91 in the county.**

6. PUBLIC COMMENT

A. Public Comments

7. CONSENT AGENDA

A. APPROVAL OF MINUTES

B. Supplemental Appropriation
--Presenter: Tammy Sturgill

C. Consent Agenda-Supplemental Appropriation-FASP
--Presenter: Tammy Sturgill

8. GENERAL BUSINESS

A. Supplemental Appropriation for Carryover and Budget Transfer
--Presenter: Tammy Sturgill

B. Adoption of Resolution for Amendment of County Operating Budget FY 2026-2027
--Presenter: Tammy Sturgill

C. Emergency Procurement for 3 HVAC Units and Roof Replacement for Courthouse
--Presenter: Tammy Sturgill

D. Award of Bid and Contract for GIS Consulting Services
--Presenter: Tammy Sturgill

9. BOARD MEMBER REPORTS

A. Board Member Reports

10. BOARD INFORMATION AND REMINDERS

A. BOARD INFORMATION AND REMINDERS

11. ADJOURN OR RECESS

A. ADJOURN OR RECESS THE MEETING

AGENDA ITEM NO. 3.A

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE:	October 13, 2026
SUBMITTED BY:	Alicia Roland , County Administrator
ITEM TYPE:	Action Item
AGENDA SECTION:	APPROVAL OF MEETING AGENDA
SUBJECT:	Consideration for Approval of Meeting Agenda
SUGGESTED MOTION:	The Board is asked their Consideration for the Approval of the Meeting Agenda.
BACKGROUND AND SUMMARY:	
ATTACHMENTS:	

AGENDA ITEM NO. 4.A

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE: October 13, 2026

SUBMITTED BY: Stephen Richardson , Zoning

ITEM TYPE: Public Hearing

AGENDA SECTION: PUBLIC HEARINGS

SUBJECT:

Maria & Lynn Rundle, on behalf of Heartwood Farm, LLC, Tax Map # 148-A-49B: Request for Rezoning of approximately 45.3 acres of property located at 21560 Alvarado Road, Abingdon, VA 24211, from the A-1 (Agricultural, Limited) zoning district to the A-2 (Agricultural, General) zoning district, Taylor Magisterial District, Taylor (E-21) Election District.

SUGGESTED MOTION: Motion to grant rezoning or motion to deny rezoning.

BACKGROUND AND SUMMARY:

All properties in the area are in the A-1 zoning district. All properties in this area are agriculture and residential. The owners wish to make a division of the property and the A-2 zone allows smaller lot sizes.

The Planning Commission recommended granting the rezoning. The vote was 6-0.

ATTACHMENTS:

County of Washington, Virginia
Department of Zoning Administration

APPLICATION FOR REZONING
Non-Refundable Application Fee - $50

The following items must be submitted with this form before application may be processed.
Please bring the following items with you when submitting your application form.

1. Copy of survey plat(s) and/or deed(s) to the parcel(s) requested for rezoning.
2. Completed *Adjoining Property Owner(s) List* form.
3. Completed *Project Questionnaire* included on page four of the application.
4. A site plan/development plan outlining features of the proposed use of the property (if new construction is proposed). Please submit 8.5"x11" size copies. The following items should be included on the plan:
   - Title, preparer, and date of plan
   - Property lines and dimensions
   - Easements affecting the property
   - Physical features such as flood plains
   - Setbacks, dimensions, floor area, and height of all existing and proposed buildings
   - Dimension and locations of existing and proposed roads, driveways, entrances/exits, and parking areas (please label number of parking spaces on plan)
   - Location and description of site features such as landscaping, lighting, and signage (if proposed).
5. A letter of favorable review for a commercial entrance permit issued by the Virginia Department of Transportation must be submitted for all commercial and/or industrial projects. If a commercial entrance exists, please provide a copy of the existing permit and documentation from the Virginia Department of Transportation that the existing entrance is adequate for the proposed project.

Additional Notes:

- Following approval of the rezoning application, your project may require additional permits issued through the Building and Development Services Department. Please contact this department to discuss permits that may be required for the construction of your project at (276) 525-1320.
- You are encouraged to contact the Planning Commissioner and Supervisor for your district to discuss your project. Please let county staff know if you need help with contact information for these individuals.
- **You (or a designated representative) are strongly encouraged to attend all public hearings for your project. Failure to appear may result in the delay of the application.**

Applicant Information

Applicant Name: Heartwood Farm LLC - Maria and Lynn Rundle

Applicant Contact Information:

155 Crestview Dr — Abingdon VA 24210

Street Address or P.O. Box — City/State/Zip Code

785-587-4908 — 785-587-4908 —

Home/Work Phone Number — Mobile Number — Email

Is the applicant the owner of the parcel(s) to be rezoned? ☐ Yes ☐ No

Owner Information

Owner Name: SAME AS ABOVE

Owner Contact Information:

Street Address or P.O. Box — City/State/Zip Code

Home/Work Phone Number — Mobile Number — Email

Applicant and Owner Certification and Signature

NOTE: *If Applicant and Owner are different individuals, both must sign. If Applicant and Owner are the same, please sign as Owner.*

Applicant Signature: _____ Date: _____

I THE UNDERSIGNED AM AN OWNER OF THE ABOVE-DESCRIBED PARCEL(S) AND CERTIFY I AM LEGALLY AUTHORIZED TO MAKE THIS APPLICATION FOR REZONING, HAVING THE PERMISSION OF ALL OTHER OWNERS (IF ANY).

Owner Signature: Lynn Rundle Date: 8/19-2026

Washington County Department of Zoning Administration
1 Government Center Place, Suite A
Abingdon, VA 24210
(276)525-1391 OR (276) 669-0877

Permit Information

Need help finding a parcel number? Check the following sources: tax statements, deeds, or the county's online GIS map (http://washcova.interactivegis.com/). If you need help, please call county staff at (276)525-1390.

Owner Requests Rezoning of the Following Parcel(s):

Parcel #1: 148-A-49B (County Tax Map ID) Parcel Size: 45.3 (Acres/Square Feet) 21560 / 21570 Alvarado Rd (Street Address of Existing Building located on Parcel (if any))

Current Parcel Zoning: A1 Request to Rezone to: A2

Current Parcel Use: ☒ Agricultural ☐ Commercial ☐ Industrial ☒ Residential ☐ Vacant/Unused

Proposed Use if Rezoned: sell the double wide at 21570 Alvarado Rd on a .69 acre lot including water fronta

Owner Requests Rezoning of the Following Parcel(s):

Parcel #2: _____ (County Tax Map ID) Parcel Size: _____ (Acres/Square Feet) _____ (Street Address of Existing Building located on Parcel (if any))

Current Parcel Zoning: _____ Request to Rezone to: _____

Current Parcel Use: ☐ Agricultural ☐ Commercial ☐ Industrial ☐ Residential ☐ Vacant/Unused

Proposed Use if Rezoned: _____

Owner Requests Rezoning of the Following Parcel(s):

Parcel #3: _____ (County Tax Map ID) Parcel Size: _____ (Acres/Square Feet) _____ (Street Address of Existing Building located on Parcel (if any))

Current Parcel Zoning: _____ Request to Rezone to: _____

Current Parcel Use: ☐ Agricultural ☐ Commercial ☐ Industrial ☐ Residential ☐ Vacant/Unused

Proposed Use if Rezoned: _____

Owner Requests Rezoning of the Following Parcel(s):

Parcel #4: _____ (County Tax Map ID) Parcel Size: _____ (Acres/Square Feet) _____ (Street Address of Existing Building located on Parcel (if any))

Current Parcel Zoning: _____ Request to Rezone to: _____

Current Parcel Use: ☐ Agricultural ☐ Commercial ☐ Industrial ☐ Residential ☐ Vacant/Unused

Proposed Use if Rezoned: _____

Owner Requests Rezoning of the Following Parcel(s):

Parcel #5: _____ (County Tax Map ID) Parcel Size: _____ (Acres/Square Feet) _____ (Street Address of Existing Building located on Parcel (if any))

Current Parcel Zoning: _____ Request to Rezone to: _____

Current Parcel Use: ☐ Agricultural ☐ Commercial ☐ Industrial ☐ Residential ☐ Vacant/Unused

Proposed Use if Rezoned: _____

Owner Requests Rezoning of the Following Parcel(s):

Parcel #6: _____ (County Tax Map ID) Parcel Size: _____ (Acres/Square Feet) _____ (Street Address of Existing Building located on Parcel (if any))

Current Parcel Zoning: _____ Request to Rezone to: _____

Current Parcel Use: ☐ Agricultural ☐ Commercial ☐ Industrial ☐ Residential ☐ Vacant/Unused

Proposed Use if Rezoned: _____

Owner Information
Owner Name: SAME AS ABOVE

Adjoining Property Owner(s)	For County Use Only
Please list ALL property owner(s) and street address(es) of parcel(s) immediately adjoining AND directly across street(s), road(s), and highway(s) from parcel(s) requested for rezoning and/or special exception permit (this information is needed for comparison purposed and will be verified by county records):	County Tax Map ID Numbers
Russell & Melissa Belcher 27500 COOL BREEZE DR Abingdon VA 24212	
Name of Adjoining Property Owner Street Address of Adjoining Property (if none, list 'Vacant')	
SWEET HERBERT JR ET AL 21459 SWEET HOLLOW RD 24211 VACANT	
Name of Adjoining Property Owner Street Address of Adjoining Property (if none, list 'Vacant')	
GREENWALD MICHAEL EDWARD & KARALEE Vacant	
Name of Adjoining Property Owner Street Address of Adjoining Property (if none, list 'Vacant')	
MORETZ CHRISTOPHER MICHAEL 22049 Sweet Hollow Rd VACANT	
Name of Adjoining Property Owner Street Address of Adjoining Property (if none, list 'Vacant')	
MORETZ JOSEPH E & LYNN G 27423 LONG SHADOW DR VACANT	
Name of Adjoining Property Owner Street Address of Adjoining Property (if none, list 'Vacant')	
MORETZ CHRISTOPHER MICHAEL VACANT	
Name of Adjoining Property Owner Street Address of Adjoining Property (if none, list 'Vacant')	
Name of Adjoining Property Owner Street Address of Adjoining Property (if none, list 'Vacant')	
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Name of Adjoining Property Owner Street Address of Adjoining Property (if none, list 'Vacant')	
Name of Adjoining Property Owner Street Address of Adjoining Property (if none, list 'Vacant')	

For County Use Only
Date Application Received: 8/19/25 Received By: SRA

Project Questionnaire

Rezoning requests involve analysis by county staff, Planning Commission members and the Board of Supervisors members. The information provided below will help staff members to review the application for compliance with county regulations. The questionnaire will also serve as an introduction to Planning Commissioners and Supervisors as a copy of the application will be included in information delivered to each member prior to the meeting date.

Please use additional paper and attach photographs if necessary.

Why are you requesting this rezoning?

We would like to be able to sell just the double wide on a .69 acre lot

For the buyers privacy we would like to change the existing ROW entrance for Belcher that crosses the creeper trail to our alternate existing entrance on west side of the property

Please provide a description of the site before and after development (if construction is proposed).

NA - no construction just want to sell the double wide

Please describe the operation proposed including number of employees and hours of operation, if applicable.

NA

Please describe how the properties around your site are used (residential, churches, business, schools) and how the proposed project may impact the surrounding area (e.g. noise, traffic, light, impact on environmental or other unique features).

vacant pasture land all around and A1

Please describe potential impacts on public facilities and infrastructure such as the water/wastewater system, public schools, and roads.

no impacts 21570 Alvarado has its own water and septic

Will your project require a permit from other licensing agencies (e.g. Department of Environmental Quality, Department of Mines, Minerals and Energy, Virginia Department of Social Services, Virginia Department of Transportation, Virginia Department of Motor Vehicles).
☐ Yes ☐ No **If yes, please explain.**

NO

AFFIDAVIT

I, Stephen R. Richardson, hereby certify that I have sent by U.S. Postal Service, a Notice of Request for Rezoning by Maria & Lynn Rundle, Property Tax Map # 148-A-49B to the following individuals on the 4th day of September 2026

APPLICANT:

Maria & Lynn Rundle
144 Crestview Dr
Abingdon, VA 24210

ADJOINING PROPERTY OWNERS:

Russell & Melissa Belcher
27500 Cool Breeze Dr
Abingdon, VA 24211
148-A-49

Joseph & Lynn Moretz
31188 Rhea Valley Rd
Meadowview, VA 24361
169-A-74

Christopher Moretz
417 Union St
Kingsport, TN 37660
169-A-71 & 71B

Michael & Karalee Greenwald
15326 Greenway Rd
Meadowview, VA 24361
148-A-12

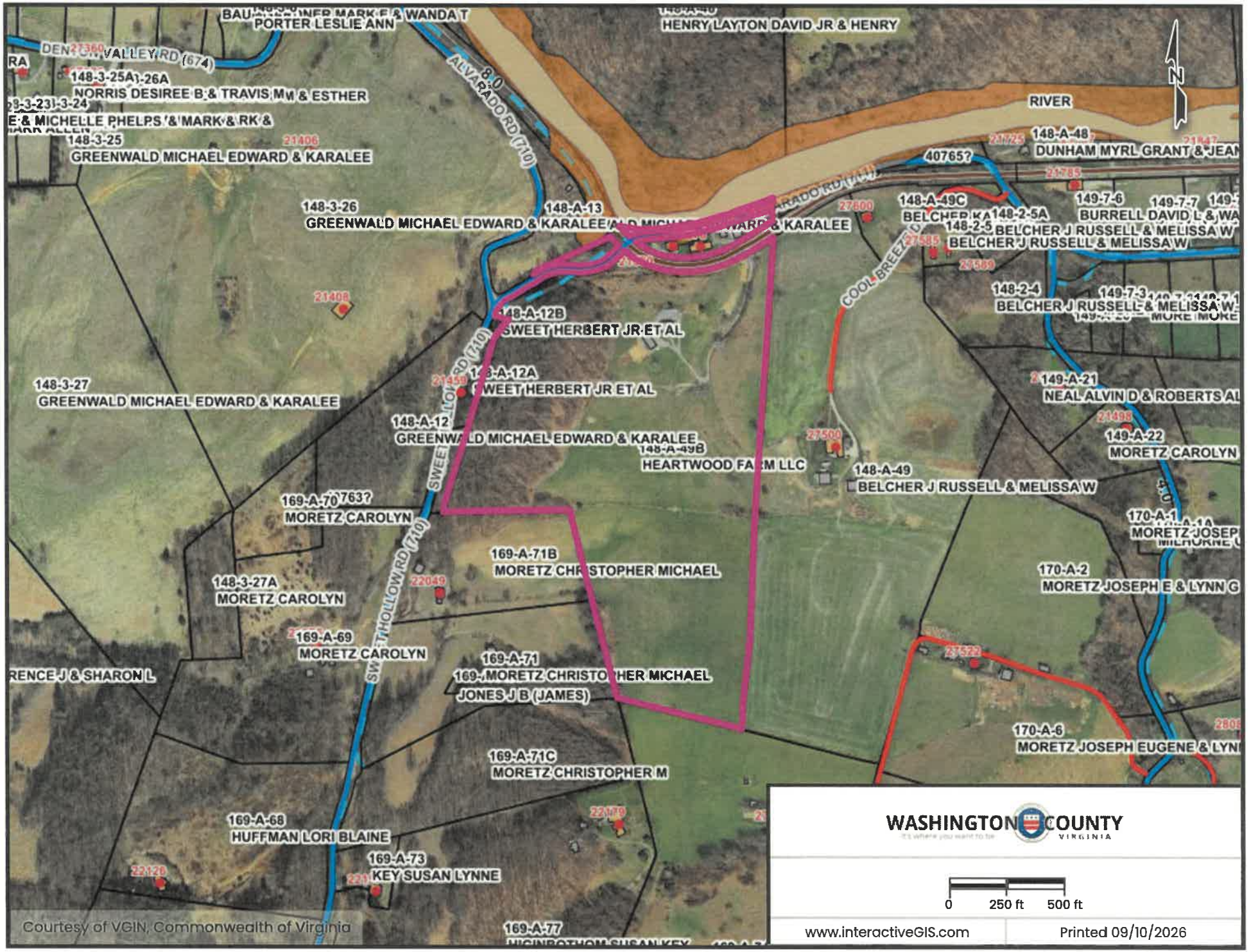
Herb Sweet ET AL
21459 Sweet Hollow Rd
Abingdon, VA 24211
148-A-12A

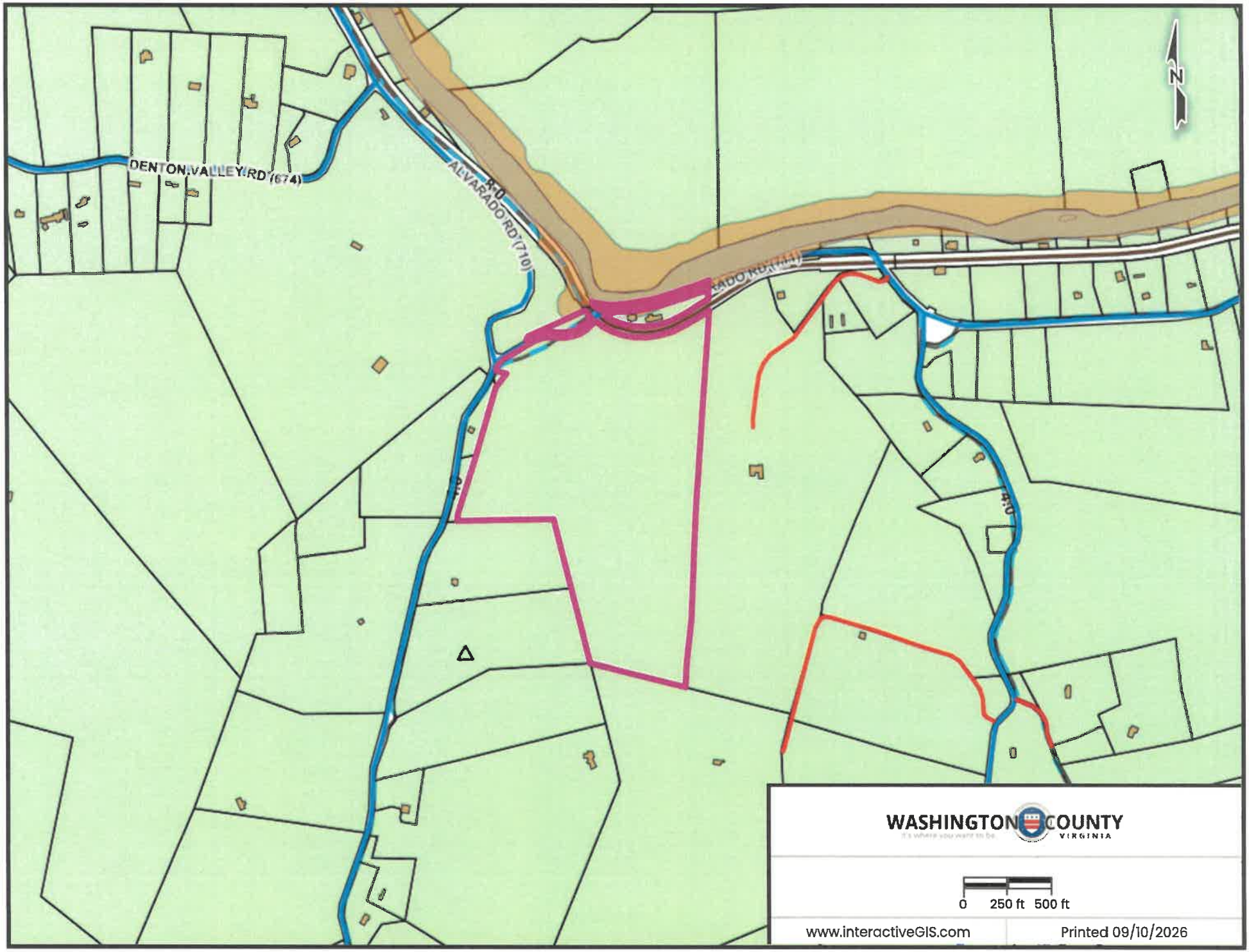
David & Will Henry
30551 Rhea Valley Rd
Meadowview, VA 24361
148-A-46

NOTE: ADJACENT & ADJOINING PROPERTY OWNERS PULLED FROM GIS & APPLICATION






PORTER LESLIE ANN
HENRY LAYTON DAVID JR & HENRY
DEN VALLEY RD (674)
148-3-25A 26A
NORRIS DESIREE B & TRAVIS M & ESTHER
148-3-25
GREENWALD MICHAEL EDWARD & KARALEE
ALVARADO RD (710)
RIVER
148-A-48
DUNHAM MYRL GRANT & JEAN
148-3-26
GREENWALD MICHAEL EDWARD & KARALEE
148-A-13
148-A-49C
BELCHER KA
148-2-5A
148-2-5
BELCHER J RUSSELL & MELISSA W
149-7-6
BURRELL DAVID L & WA
COOL BREEZE CT
148-2-4
BELCHER J RUSSELL & MELISSA W
149-7-3
148-A-12B
SWEET HERBERT JR ET AL
148-3-27
GREENWALD MICHAEL EDWARD & KARALEE
148-A-12A
SWEET HERBERT JR ET AL
149-A-21
NEAL ALVIN D & ROBERTS AL
148-A-12
GREENWALD MICHAEL EDWARD & KARALEE
SWEET HOLLOW RD (710)
148-A-49B
HEARTWOOD FARM LLC
149-A-22
MORETZ CAROLYN
148-A-49
BELCHER J RUSSELL & MELISSA W
169-A-70
MORETZ CAROLYN
170-A-1
MORETZ JOSEP
169-A-71B
MORETZ CHRISTOPHER MICHAEL
170-A-2
MORETZ JOSEPH E & LYNN G
148-3-27A
MORETZ CAROLYN
169-A-69
MORETZ CAROLYN
169-A-71
MORETZ CHRISTOPHER MICHAEL
JONES J B (JAMES)
170-A-6
MORETZ JOSEPH EUGENE & LYN
169-A-71C
MORETZ CHRISTOPHER M
169-A-68
HUFFMAN LORI BLAINE
169-A-73
KEY SUSAN LYNNE
169-A-77
Courtesy of VGIN, Commonwealth of Virginia
WASHINGTON COUNTY
VIRGINIA
0
250 ft
500 ft
www.interactiveGIS.com
Printed 09/10/2026


DENTON VALLEY RD (674)
ALVARADO RD (710)
N
WASHINGTON COUNTY
VIRGINIA
0 250 ft 500 ft
www.interactiveGIS.com
Printed 09/10/2026

AGENDA ITEM NO. 4.B

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE: October 13, 2026

SUBMITTED BY: Stephen Richardson , Zoning

ITEM TYPE: Public Hearing

AGENDA SECTION: PUBLIC HEARINGS

SUBJECT:

AN ORDINANCE TO ADD ZONING FOR ENERGY STORAGE PROJECTS IN THE CODE OF WASHINGTON COUNTY, VIRGINIA, CHAPTER 66, ARTICLE XIV, DIVISION 3, SECTIONS 66-1271 THROUGH 66-1299

(An ordinance to regulate permitting of energy storage projects in Washington County)

SUGGESTED MOTION: Motion to adopt the ordinance or motion to deny adoption of the ordinance.

BACKGROUND AND SUMMARY:

AN ORDINANCE TO ADD ZONING FOR ENERGY STORAGE PROJECTS IN THE CODE OF WASHINGTON COUNTY, VIRGINIA, CHAPTER 66, ARTICLE XIV, DIVISION 3, SECTIONS 66-1271 THROUGH 66-1299

(An ordinance to regulate permitting of energy storage projects in Washington County)

Tier 2 battery energy storage system permitted in M-1 and M-2 by special exception, not permitted in any other zoning district.

The Planning Commission recommended adopting the ordinance. The vote was 6-0.

ATTACHMENTS:

AN ORDINANCE TO ADD ZONING FOR ENERGY STORAGE FACILITIES IN THE CODE OF WASHINGTON COUNTY, VIRGINIA, CHAPTER 66, ARTICLE XIV, DIVISION 3, SECTIONS 66-1271 THROUGH 66-1277

WHEREAS, the Board of Supervisors has requested the Code of Washington, County, Virginia, to add Zoning for battery energy storage facilities to include purpose, applicability, restrictions and requirements on battery energy storage facilities.

WHEREAS, the Code of Virginia §15.2-2288.8, provides any locality may grant a special exception permit pursuant to § 15.2-2286, and include in its zoning ordinance reasonable regulations and provisions for a special exception as defined in § 15.2-2201, for any energy storage facilities that is capable of absorbing energy, storing such energy for a period of time, and redelivering that energy after it has been stored.

WHEREAS, the Code of Virginia § 15.2-2316.7 provides that any applicant for a battery storage facility shall provide written notice of the applicant's intent to locate in such locality and shall meet, discuss and negotiate a siting agreement with such locality.

NOW, THEREFORE, **BE IT ORDAINED**, by the Board of Supervisors of Washington County, Virginia, after notice and public hearing, as required by law, hereby adopts this Ordinance, which shall be incorporated into the Code of Washington County, Virginia (2002), to add to Chapter. 66, Article XIV, Division 3, Sections 66-1271- 66-1277, zoning for battery energy storage facilities and to include certain regulations and requirements for battery energy storage facilities;

1. That Chapter 66, Article XIV, Division 3, Sections 66-1271 through 66-1277 of the Code of Washington County, Virginia (2002), be added, as set forth below.

2. That should any section or provision of this Ordinance be decided to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity or constitutionality of any other section or provision of this Ordinance or the Code of Washington County, Virginia (2002).

3. That this Ordinance shall become effective immediately upon its enactment.

Chapter 66: Zoning
Article XIV: Alternative Energy Generating Systems
Division 3: Energy Storage Facilities
Sections 66-1271 through 66-1277

Sec. 66-1271: Purpose and Applicability

The purpose of this Division is to provide for the siting, development, and decommissioning of battery energy storage facilities in the county, subject to reasonable conditions that protect the public health, safety and welfare of the community while promoting battery energy storage facilities, with the following objectives:

1. To provide a regulatory scheme for the designation of properties which may be suitable for the location, including construction and operation of battery energy storage facilities.
2. To ensure land use compatibility in the areas surrounding battery energy storage facilities.
3. To mitigate the impacts of battery energy storage facilities on the environmental resources such as agricultural land, forests, wildlife and other protected resources.

State Law and Regulatory References – Similar provisions, Code of Virginia §§ 15.2-2232, 20VAC5-335-80.

Sec. 66-1272: Definitions

The following words, terms and phrases, when used in this subdivision, will have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

ANSI means the American National Standards Institute.

Applicant means the person or entity which submits an application to the locality for a permit, to install an energy storage facility under this division.

Battery(ies) means a single cell, or a group of cells connected together electrically in series, in parallel, or a combination of both, which can charge, discharge, and store energy electrochemically. Consumer use products are excluded from these requirements.

Battery Energy Storage Management System means an electronic system that protects energy storage from operating outside their safe operating parameters and disconnects electrical power to the energy storage system or places it in safe condition if potentially hazardous temperatures or other conditions are detected.

*Battery Energy Storage System means o*ne or more battery energy storage devices, assembled together, capable of storing energy in order to supply electrical energy at a future date or time, but not to include a stand-alone 12-volt car battery or an electric motor vehicle or consumer products. A battery storage system is classified as a tier 1 or tier 2 battery energy storage system as follows:

1. Tier 1 battery energy storage systems have an aggregate energy capacity less than or equal to 600 kWh and, if in a room or enclosed area, consist of only a single energy storage system technology with no more than 600 kWh to be located per parcel;
2. Tier 2 battery energy storage systems have an aggregate energy capacity greater than 600 kWh or are comprised of more than one storage battery technology in a room or enclosed area.

Cell means the basic electrochemical unit, characterized by an anode and cathode, used to receive, store, and deliver electrical energy.

Commissioning means a systematic process that provides documented confirmation that a battery energy storage system functions according to the intended design criteria and complies with the applicable code requirements.

Decommissioning means the removal, recycling and proper disposal of battery energy storage equipment, facilities or devices with a battery energy storage facility, which includes the reasonable restoration of property upon which the battery energy storage equipment, facilities, or devices are located, including, but not limited to:

1. Soil stabilization
2. Revegetation of the ground cover of the property disturbed by the battery energy storage facilities.

Dedicated-use-building means a building that is built for the primary intention of housing battery energy storage system equipment, is classified as Group F-1 ("USBC") and the International Building Code, and complies with the following:

1. The building's only use is battery energy storage, energy delivery and other electrical grid-related operations.
2. No other occupancy types are permitted in this building.
3. Occupants in the rooms and areas containing battery energy storage systems are limited to personnel that operate, maintain, service, test, repair the battery energy storage system and other energy systems.
4. Administrative and support personnel are permitted in areas within the buildings that do not contain battery energy storage systems, providing the following:
    a. The areas do not occupy more than ten percent of the building area of the story in which they are located to ensure a small footprint for safety.
    b. A means of egress is provided from the administrative and support use areas to the public way that does not require occupants to traverse through areas containing battery energy storage systems or other energy storage equipment.

Distribution Lines means utility lines that transport electricity, generally from substations to a load point at lower voltages and over shorter distances than transmission lines.

Disturbance Zone means the area of land occupied by a battery energy storage facilities, and for purposes of the disturbance zone, "occupied" means not only the points of contact of the battery energy storage facilities with the ground but also the ground area underneath the storage array, its related appurtenances, and internal corridors within the battery storage array, if any.

Energy code means the Virginia USBC Energy Conservation Construction Code, as currently in effect and as hereinafter amended from time to time.

Fire code means the fire code sections of the USBC and the Virginia Statewide Fire Prevention Code, as currently in effect and as hereinafter amended from time to time.

Nationally recognized testing laboratory (NRTL) means a U.S. Department of Labor designation recognizing a private sector organization to perform certification for certain products to ensure they meet the requirements of both the construction and general industry OSHA electrical standards.

NEC means the National Electric Code.

NFPA means the National Fire Protection Association.

Non-dedicated-use building means all buildings that contain a battery energy storage system and do not comply with the dedicated-use building requirements.

Non-participating property means any property that is a not participating property.

Non-participating residence means any residence located on non-participating property.

Occupied community building means any building in Occupancy Group A, B, E, I, R, as defined in the USBC and/or the International Building Code, including, but not limited to, schools, colleges, daycare facilities, hospitals, correctional facilities, public libraries, theaters, stadiums, apartments, hotels, and places of worship.

Parcel means a tract of land having specific boundaries of legal significance for transfer of ownership or for possession and for development purposes. The word "parcel" shall be synonymous with "lot".

Participating property means a battery energy storage system host property or any real property that is subject of an agreement that provides for the payment of monetary compensation to the landowner from the battery energy storage system owner (or affiliate) regardless of whether any part of a battery energy storage system is constructed on the property.

Facilities Owner means the person or entity who owns all or a portion of a battery energy storage facilities.

Property Owner means the person or entity who owns the parcel on which the battery energy storage facilities is located. The property owner may or not be the same person or entity as the facilities owner.

Siting Agreement means a mutually beneficial agreement, in compliance with the Code of Virginia § 15.2-2316.6 through § 15.2-2316.8, between an applicant and Washington County that is binding upon both the County and the applicant, whereby execution of the siting agreement that a battery energy storage facilities is deemed to be substantially in accord with the Washington County Comprehensive Plan and thereby satisfies the requirements of the Code of Virginia § 15.2-2232 and ensures the entire system, including batteries, invertors, wiring and other equipment work safely together. Insurance coverage shall be required in all siting agreements to include any clean-up for pollution from battery energy storage facilities.

UL 9540 Certification means a comprehensive underwriters laboratories (UL) safety standard and certification for battery energy storage systems.

Uniform Code means the Virginia Uniform Statewide Building Code adopted pursuant to Code of Virginia § 36-98, as currently in effect and as hereafter amended from time to time.

Sect. 66-1273: General Guidelines and Requirements

All battery energy storage facilities, whether a primary and secondary use, shall be subject to the following standards:

1. All battery energy storage system installations shall comply with site plan requirements in accordance with Code of Virginia §15.2-2316.6 through §15.2-2316.8, Washington County Code § 66-1276 and Virginia Administrative Code 9VAC15-70-70.

2. All battery energy storage systems, all dedicated use buildings or structures that contain or are otherwise associated with battery energy storage systems are subject to the Washington County Code, the Code of Virginia, Virginia Department of Environmental Quality, FAA, NFPA, and all applicable federal regulations.

3. All battery storage systems which include batteries and various chemistries and types, are classified as hazardous waste upon reaching end of life or in a condition of degradation that requires replacement. All batteries and components, upon end of life or in a condition of degradation shall be managed, transported and disposed of in accordance with all applicable local, state and federal hazardous materials and waste management laws and regulations.

4. Permitting requirements for Tier 1 and Tier 2 battery energy storage facilities
    a. Tier 1 battery storage systems shall be permitted in all districts, subject to the Uniform Code, Virginia Department of Environmental Quality regulations, Code of Virginia, Washington County Code, and all federal regulations where infrastructure allows it and shall be exempt from separate site plan review and shall have no more than one (1) per parcel.
    b. Tier 2 battery energy storage systems to be located in M1 and M2 are permitted through the issuance of a special exception permit process with Board approval after Planning Commission review and recommendations. Tier 2 facilities are disallowed in all other zoning classifications and subject to the USBC, Virginia Department of Environmental Quality, Code of Virginia, Washington County Code, the site plan application requirements set forth in this section and 9VAC15-100-130.

5. *Distribution Lines, utility lines and electrical circuitry.* To the extent reasonably practical, all new distribution lines to any building, structure, or utility connection shall be located underground (trenched) to the extent permitted by the electric company.

6. *Security fencing.* The battery energy storage facility shall be enclosed around the perimeter by a security fence with a minimum height of six (6) feet.

7. *Signage.* Appropriate warning signage is required on the battery energy storage facility fencing, not to exceed thirty-two (32) square feet, displaying warnings, the facility name, address, physical E-911 address and emergency contact information. Facility warning signs shall be the only signs allowed to be posted on the fence to be determined during siting agreement.

8. *Noise.* Battery Energy Storage facilities shall comply with the County's Noise Ordinance, Washington County Code Chapter 30, Article II, Section 30

9. *Vegetative screening.* A vegetative buffer yard shall be required and implemented prior to construction of the battery energy storage facility. Landscaping intended for screening shall consist of a combination of non-invasive species (species listed on DCR's Invasive Plant Species list shall not be allowed), pollinator species, and native plants, shrubs, trees, grasses, forbs, and wildflowers. The vegetative buffer yard shall meet two (2) or more of the following set of requirements.
    a. Fifty (50) feet wide with;
        i. Four (4) canopy trees per one hundred (100) linear foot which are at least six (6) feet high at time of planting and shall be within ten (10) feet high within four (4) years;
        ii. Six (6) understory trees per one hundred (100) linear foot which are at least six (6) feet high at time of planting and shall be within ten (10) feet high within four (4) years;
        iii. Eleven (11) evergreen trees per one hundred (100) linear foot which are at least six (6) feet high at time of planting and shall be within ten (10) feet high within four (4) years .

    b. The use of existing, healthy, well-formed canopy trees, understory trees, evergreen trees, and shrubs shall be maximized wherever practical to comply with these vegetative buffer requirements. Any fencing shall be located interior to the vegetative buffer.

10. *Setbacks.* With the exception of poles and lines necessary to connect to the power grid, the perimeter of the system shall be located at least fifty (50) feet from the property line of any adjoining parcel owned by any landowner other than the owner of the parcel on which the battery energy storage facility is being proposed,; at least two hundred, fifty (250) feet from the nearest inhabitant residence at the time of the initial application; and at least two hundred (200) feet from the nearest road.

11. *Land Disturbance.* A land disturbance plan shall be prepared by an engineer licensed in the Commonwealth of Virginia, submitted by the applicant, and approved in compliance with the Commonwealth of Virginia Department of Environmental Quality prior to any land disturbance. The owner or operator shall construct, maintain and operate the facilities in compliance with the approved plan. A surety bond (or other security) will be posted for the construction of the facility. No battery energy storage facility shall be permitted on land that has been clear-cut or heavily timbered in the five (5) years immediately preceding the date of application. Placement of utility-scale battery energy storage facilities should be prioritized on existing impervious surfaces. This land disturbance plan does not replace the Erosion and Sediment Control Plan nor the Stormwater Management Plan, which also must be submitted in Washington County where 10,000 square feet or more land disturbance is proposed. Grading and filling shall be avoided. If grading is required, it should not result in the loss of agricultural soil and shall be completed in phases to reduce erosion and sediment runoff. In cases where grading is required, topsoil shall be removed from the area prior to grading. Topsoil shall be stored on site and replaced after the

grading is completed. Compression mats shall be employed to avoid compaction of soils from heavy equipment.

12. *Utility notification.* No grid tied battery energy storage facility shall begin construction or installation until accepted evidence has been submitted to the planning departments showing the developer and/or owner has been approved by the utility company to install the system.

13. *Slope.* All battery energy storage facilities shall follow Virginia Department of Environmental Quality, Stormwater Management, Erosion and Sediment Control requirements and ordinances.

14. *Liability insurance.* The applicant shall provide proof of adequate liability insurance for a battery energy storage facility, to be set out in the Siting Agreement pursuant to Washington County Code § 66-1275, prior to the issuance of a zoning or building permit. This shall be provided to the Zoning Official, annually, upon renewal of policy.

15. *Maintenance*. Ground cover on the site shall be maintained in accordance with an approved landscaping plan and possibly a "dual use" maintenance plan. Native grasses or any non-invasive species shall be used to stabilize the site for the duration of the facility's use. The facility/facilities owner shall be responsible for maintaining the battery energy storage facility, the vegetative screening, access roads and fully comply with Virginia Department of Environmental Quality, Stormwater and Erosion Control Act and all local ordinances.

16. *FAA requirements*. Any battery energy storage facilities located within five (5) nautical miles of any airport shall meet FAA requirements for energy storage systems.

17. *Lighting*. All outdoor lighting shall be shielded to direct light and glare onto the system's premises.

18. *Wetland and Water Sources.* Facility/Facilities Owner shall preserve and prevent the destruction of wetlands, well water sources and riparian rights in a manner consistent with the Clean Water Act, Section 401 & 404 regulated by the Virginia Water Protection Program and U.S. Army Corps. of Engineers as well as Virginia Department of Environmental Quality regulations.

19. *Access*. The County Administrator, Building Official, Zoning Official, Erosion and Sediment Control Administrator or any other parties designated by those County officials shall be allowed to enter the property at any reasonable time to check for compliance with the provisions of this permit. However, access shall be granted without notice if the security, health and safety standards, and regulations that apply to the facilities site pose a risk to the general public, environment, or if any other emergency arises.

20. *Emergency Services/Personnel*. Emergency services and personnel shall be allowed to enter the property without notice, in the event of an emergency.

21. *Change in ownership or operator and activities.* The owner and operator shall provide a written notice to the County Administrator and Zoning Official in the event of any change in ownership, change in the operator, inactivity, *technology* or modifications to equipment or activities on site, excluding general maintenance. Any change of ownership *or technology* shall be required to sign a new siting and decommissioning agreement for a review and reapproval process for Board approval, will be bound by ordinance and successor in interest is bound by UL 9540, and any previous siting agreement and decommissioning agreement.

22. *Fire Suppression Plan*. Prior to operating the system for storage of power, a Fire Suppression Plan shall be based upon the facility personnel located at such facility and prepared by Facility/Project Owner. The Fire Suppression plan shall be coordinated and approved by the Washington County Coordinator of Emergency Management Services and the Washington County Building Official.

Sec. 66-1274: Permitting Applications and procedures

a. All battery energy storage facilities that are regulated by this division shall obtain certification of zoning compliance by the County Zoning Official before installation. In addition to zoning compliance certification, all facilities must comply with applicable building code requirements, stormwater, erosion and sediment control requirements. All facilities must comply with applicable Virginia Department of Environmental Quality's Stormwater Management Act and Washington County Erosion and Sediment Control Ordinance(s). All battery energy storage facilities must comply with all applicable Department of Environmental Quality requirements.

b. Applicants for zoning compliance certification for all battery energy storage facilities shall include the following items:

    1. Scaled horizontal and vertical (elevation) drawings. The drawings must show the location of the facility on the parcel for a ground-mounted facility, including the parcel boundaries and setback lines, and on the building for integrated or on-building-mounted facilities.
    2. Written acknowledgement of the property owner of responsibility for the battery energy storage facilities.
    3. Documentation to show compliance with the requirements set forth in this Division.
    4. For battery energy storage facilities that are not mounted on or over a building, a certified statement of the area in square feet or acreage of disturbance zone and explanation of how such figure was determined (e.g., by professional survey or by personal measurement).

c. Special Exception Permit are required for any Tier 2 battery energy storage facility and must follow all below requirements and adhere to all applicable locality, state and federal laws and regulations.

    1. All battery energy storage facilities to be located in M1 and M2 require a special exception permit before the installation may begin, subject to the following exceptions.

2. Special Exception Permits shall include conditions as determined by the Board of Supervisors to be necessary to carry out the intent of this section.
3. Battery energy storage facilities shall comply with all applicable requirements of the Virginia Department of Environmental Quality, the Code of Virginia, federal laws and regulations, and the Washington County Code.

Sec. 66-1275: Site Plans and Agreement Required.

The Code of Virginia § 15.2-2316.6, § 15-2316.7, and § 15.2-2316.8 provides that any applicant for an energy storage facilities shall give to the host locality written notice of the applicant's intent to locate in such locality and request a meeting to discuss and negotiate a siting agreement with such locality, which may contain terms and conditions, including (i) mitigation of any impacts of such energy storage facilities (ii) financial compensation to the host locality to address capital needs set out in the (a) capital improvement plan adopted by the host locality, (b) current fiscal budget of the host locality, or (c) fiscal fund balance policy adopted by the host locality; or (iii) assistance by the applicant in the deployment of broadband and provides that the governing body of a host locality shall have the power to: hire and pay consultants and other experts on behalf of the host locality in matters pertaining to the siting of an energy storage facilities; meet, discuss and negotiate a siting agreement with the applicant, enter into a siting agreement that is binding upon the governing bodies of the locality and enforceable against it and future governing bodies of the host locality in any court of competent jurisdiction by signing a siting agreement pursuant to this article. Such contract may be assignable at the parties' option. Upon agreement of the siting plan agreement terms and conditions, the host locality shall schedule a public hearing, pursuant to subsection A of § 15.2-2204, for the purpose of consideration of such siting agreement.

Sec. 66-1276 Site plan required.

The Code of Virginia § 15.2-2232, provides that a local planning commission may recommend a comprehensive plan or part thereof for the locality and if such plan is approved and adopted by the governing body, it shall control the general or approximate location, character and extent of each feature shown on the plan. Tier 1 facilities shall be compliant with Washington County Code § 66-1273 (4)(a). Battery storage facilities must be developed in accordance with an approved site plan that meets the standards of Section § 15.2-2232 Code of Virginia and §15.2-2239, provide that the local planning commission may, and at the direction of the governing body, shall, prepare and revise annually a capital improvement program based on the comprehensive plan of the locality for a period to not exceed five years.

Sec. 66-1277 Decommissioning Agreement *and* Plan, and Surety Bond

1. *Decommissioning Agreement and Surety*. Prior to installation of battery energy storage facilities, the facilities or property owner shall record in the land records of the Circuit Court of Washington County, a County-approved Decommissioning Agreement. The Decommissioning Agreement shall include the decommissioning plan and the owner's commitment to comply with the County Zoning Ordinance as such may be amended from time to time and shall be written to run with the land and terminate upon removal from the property of the battery energy storage

facilities and completion of site restoration. The Decommissioning Agreement will include the following terms and conditions:

a. The system owner and owner of the land shall provide acceptable surety to the County, in the form of surety bond, letter of credit or cash, based upon an estimate of a professional engineer licensed in the Commonwealth with experience in preparing decommissioning estimates and approved by the locality; such estimate shall not exceed the total of the facility's cost of decommissioning, which may not include the net salvage value of such equipment, facilities or devices, plus a reasonable allowance for estimated administrative costs-related to the default of the owner, lessee, or developer, and an annual inflation factor and shall be updated every five (5) years. Surety instruments shall only be released after decommissioning has been completed in accordance with the provisions below, Siting Agreement and Decommissioning Agreement, and;
b. The system owner and the owner of the land on which the battery storage facility is located shall be responsible and liable, jointly and severally, to begin removing all obsolete or unused systems, facilities and equipment within six (6) months of cessation of operation and shall have them fully removed within twelve (12) months.
c. All component disposal of battery energy storage facilities shall comply with all requirements of local, state and federal law and regulations and any components that may be recycled shall be recycled whenever feasible and disposed in locations other than Washington County, Virginia.
d. Reasonable extensions of that time may be granted from time to time by the Zoning Official upon timely application and a showing that:
    i. The system owner and/or landowner are actively seeking sale or lease of the battery energy storage facilities for future operation; or
    ii. The system owner and/or landowner have continuously maintained the land and facilities in good condition.
e. If the owner defaults in the obligation to decommission such equipment, facilities or devices in the timeframe set out in such agreement, the locality shall provide notice where feasible and has the right to enter the property on which the battery energy storage facilities is located without further consent of such owner and engage in decommissioning. Decommissioning provided by County will use approved surety according to the Siting Agreement.
f. Every charge authorized by this section which remains unpaid shall constitute a lien against the property on which a battery energy storage facility is located ranking on a parity with liens for unpaid County taxes and enforceable in the same manner as provided in the Code of Virginia § 58.1-3940 et seq. and § 58.1-3965 et. seq., as amended.

A Decommissioning Plan shall be prepared and shall include the following:

1. The anticipated life of the facilities;
2. Any conditions that may be warrant decommissioning;
3. The estimated decommissioning cost and how cost is determined;

4. The manner in which it shall be decommissioned;
5. All battery energy storage facilities' decommissioning must comply with federal regulations, Department of Environmental Quality requirements, Code of Virginia and Washington County Code**.**

The Decommissioning Plan must provide for the disconnection from the power grid at a minimum; removal of all battery energy storage systems, buildings, cabling, electrical components, security barriers, roads, foundations, pilings, and any other associated facilities, so that the ground is again tillable and suitable for agricultural purposes. Disturbed earth shall be graded and reseeded. Hazardous material shall be disposed of in accordance with federal and state law.

Sections 66-1278-1299 Reserved

AGENDA ITEM NO. 4.C

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE:	October 13, 2026
SUBMITTED BY:	Tammy Sturgill , Budget & Finance
ITEM TYPE:	Action Item
AGENDA SECTION:	PUBLIC HEARINGS
SUBJECT:	Public Hearing on Amendment of County Operating Budget FY 2026-2027 --Presenter: Tammy Sturgill

SUGGESTED MOTION:

BACKGROUND AND SUMMARY:

A Public Hearing concerning the amendment of the FY 2026-2027 County Operating Budget is required due to the amendment of the budget exceeding one percent of the total expenditures shown in the currently adopted budget and the need to incorporate excess June 30th obligated Fund Balances and other grant funds received into the current County Operating Budget. The total requested amendment to the current County budget is $12,681,868.

In General Business, the carryover requests from departments and agencies will be presented for the Board's consideration. After the Board has considered the carryover requests and made a decision on the carryover, a resolution for the Amendment of the County Operating Budget for FY 2026-2027 will be provided as a separate General Business item for Board approval.

Department of Budget & Finance submits the attached Amendment to the County Operating Budget for FY 2026-2027.

ATTACHMENTS:

RESOLUTION 2026-33

AMENDMENT OF COUNTY OPERATING BUDGET FOR FISCAL YEAR 2026-2027

WHEREAS, pursuant to § 15.2-2507 of the 1950 Code of Virginia a locality shall amend its budget to adjust the aggregate amount to be appropriated during the current fiscal year which exceeds one percent of the total expenditures shown in the currently adopted budget after advertising and conducting a public hearing stating the governing body's intent to amend the budget, and

WHEREAS, the Board of Supervisors of Washington County, Virginia has determined the need to amend the County Operating Budget for Fiscal Year 2026-2027 as adopted June 23, 2026 in compliance with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Washington County, Virginia that the County Operating Budget for Fiscal Year 2026-2027 is hereby amended as follows:

Adopted FY 2026-2027 County Budget on June 23, 2026				**$**	**196,500,041**
Proposed Amendment of County Budget:					
001	**General Fund:**				
	General Government Administration	$	1,186,776		
	Judicial Administration	$	156,145		
	Public Safety	$	2,798,434		
	Public Works	$	1,295,560		
	Health & Welfare	$	75,000		
	Recreation & Cultural	$	110,970		
	Economic Development	$	74,350		
	Non-Departmental	$	1,366,547		
	Total General Fund	**$**	**7,063,782**		
003	**Law Library Fund**	**$**	**36,301**		
005	**Capital Improvement Fund**	**$**	**1,576,089**		
006	**Economic Development Fund**	**$**	**548,954**		
008	**Traffic Enforcement Fund**	**$**	**320,830**		
010	**Grant Projects Fund**	**$**	**6,570**		
108	**County Library Fund**	**$**	**109,568**		
206	**VA Public Assistance Fund**	**$**	**54,000**		
312	**School General Fund**	**$**	**1,668,335**		
314	**School Fiscal Agency Fund**	**$**	**2,211,728**		
315	**School Textbook Fund**	**$**	**(630,701)**		
316	**School Construction Fund**	**$**	**316,412**		
317	**School Food Service Fund**	**$**	**(600,000)**	**$**	**12,681,868**
Proposed Amended FY 2026-2027 County Budget				**$**	**209,181,909**

Code of Virginia
Title 15.2. Counties, Cities and Towns
Subtitle II. Powers of Local Government
Chapter 25. Budgets, Audits and Reports

§ 15.2-2507. Amendment of budget

A. Any locality may amend its budget to adjust the aggregate amount to be appropriated during the current fiscal year as shown in the currently adopted budget as prescribed by § 15.2-2504. However, any such amendment which exceeds one percent of the total expenditures shown in the currently adopted budget must be accomplished by publishing notice of a meeting and a public hearing in accordance with § 15.2-1427. The notice shall state the governing body's intent to amend the budget and include a brief synopsis of the proposed budget amendment. Any local governing body may adopt such amendment at the advertised meeting, after first providing a public hearing during such meeting on the proposed budget amendments.

B. Pursuant to the requirements of §§ 15.2-1609.1, 15.2-1609.7, 15.2-1636.8, and 15.2-1636.13 through 15.2-1636.17 every county and city shall appropriate as part of its annual budget or in amendments thereto amounts for salaries, expenses and other allowances for its constitutional officers that are not less than those established for such offices in the locality by the Compensation Board pursuant to applicable law or, in the event of an appeal pursuant to § 15.2-1636.9, by the circuit court in accordance with the provisions of that section.

1983, c. 319, § 15.1-162.1; 1984, c. 523; 1997, cc. 587, 602;2007, c. 297;2024, cc. 225, 242.

The chapters of the acts of assembly referenced in the historical citation at the end of this section(s) may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.

AGENDA ITEM NO. 4.D

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE: October 13, 2026

SUBMITTED BY: Stephen Richardson , Zoning

ITEM TYPE: Public Hearing

AGENDA SECTION: PUBLIC HEARINGS

SUBJECT:

Mitch Walters on behalf of Camp Friendship LLC, Tax Map # 167-7-17: Request for a Special Exception Permit, for Ecotourism, major, including a children's camp, on approximately 18.8 acres of property located at 23176 Moonshine Road, Abingdon, VA 24211, in the SR (Shoreland, Recreation) zoning district, Madison Magisterial District, Madison (C-21) Election District.

SUGGESTED MOTION: Motion to grant the special exception or motion to deny the special exception.

BACKGROUND AND SUMMARY:

Camp Friendship operates a summer camp program at this location. This is a permitted use as ecotourism minor. The owner would like to add a shelter with restrooms. Adding another structure would move the camp to a use of ecotourism major, which requires a special exception permit. The location is part of Lake Pointe Estates. All properties in the area are in the SR (Shoreland Recreation) zoning district.

The Planning Commission recommended granting the special exception with four conditions: 1) No other commercial or "for profit" uses established on the property, 2) The bathroom entrances be shielded from the view of the road and other residences, 3) Daylight operating hours only, 4) 140 maximum campers permitted. The vote was 6-0.

ATTACHMENTS:

Effective 1/1/2016 (Revision 1)

County of Washington, Virginia
Department of Zoning Administration

APPLICATION FOR SPECIAL EXCEPTION PERMIT

Non-Refundable Application Fee - $50

The following items must be submitted with this form before application may be processed.
Please bring the following items with you when submitting your application form.

1. Copy of survey plat(s) and/or deed(s) to the parcel(s) requested for Special Exception Permit.
2. Completed *Adjoining Property Owner(s) List* form.
3. Completed *Project Questionnaire* included on page four of the application.
4. A site plan/development plan outlining features of the proposed use of the property. Please submit 8.5"x11" size copies. The following items should be included on the plan:
   - Title, preparer, and date of plan
   - Property lines and dimensions
   - Easements affecting the property
   - Physical features such as flood plains
   - Setbacks, dimensions, floor area, and height of all existing and proposed buildings
   - Dimension and locations of existing and proposed roads, driveways, entrances/exits, and parking areas (please label number of parking spaces on plan)
   - Location and description of site features such as landscaping, lighting, and signage (if proposed).
5. A letter of favorable review for a commercial entrance permit issued by the Virginia Department of Transportation must be submitted for all commercial and/or industrial projects. If a commercial entrance exists, please provide a copy of the existing permit and documentation from the Virginia Department of Transportation that the existing entrance is adequate for the proposed project.

Additional Notes:

- Following approval of the Special Exception Application, your project may require additional permits issued through the Building and Development Services Department. Please contact this department to discuss permits that may be required for the construction of your project at (276) 525-1320.
- You are encouraged to contact the Planning Commissioner and Supervisor for your district to discuss your project. Please let county staff know if you need help with contact information for these individuals.
- You (or a designated representative) are strongly encouraged to attend all public hearings for your project. Failure to appear may result in the delay of the application.

Applicant Information

Applicant Name: Camp Friendship / Mitch Walters

Applicant Contact Information:
23176 Moonshine Dr — Abingdon, VA 24211
Street Address or P.O. Box — City/State/Zip Code
423-340-6211 — 423-340-6211 — [redacted]
Home/Work Phone Number — Mobile Number — Email

Is the applicant the owner of the parcel(s) on which the Special Exception Permit will be used? ☒ Yes ☐ No

Owner Information

Owner Name: Camp Friendship / Mitch Walters

Owner Contact Information:
23176 Moonshine Dr — Abingdon, VA 24211
Street Address or P.O. Box — City/[redacted]
423-340-6211 — 423-340-6211 — [redacted]
Home/Work Phone Number — Mobile Number — Email

Applicant and Owner Certification and Signature

NOTE: *If Applicant and Owner are different individuals, both must sign. If Applicant and Owner are the same, please sign as Owner.*

Applicant Signature: _____ Date: _____

I THE UNDERSIGNED AM AN OWNER OF THE ABOVE-DESCRIBED PARCEL(S) AND CERTIFY I AM LEGALLY AUTHORIZED TO MAKE THIS APPLICATION FOR SPECIAL EXCEPTION PERMIT, HAVING THE PERMISSION OF ALL OTHER OWNERS (IF ANY).

Owner Signature: [signature] Date: 3/28/2016

Washington County Department of Zoning Administration
1 Government Center Place, Suite A
Abingdon, VA 24210
(276)525-1391 OR (276)669-0877

Permit Information

Need help finding a parcel number? Check the following sources: tax statements, deeds, or the county's online GIS map (http://washcova.interactivegis.com/). If you need help, please call county staff at (276)525-1390.

Applicant Requests Special Exception Permit for Use(s) and/or Activity(ies) on the Following Parcel(s):

Parcel #1: 167-7-17 (County Tax Map ID) Parcel Size: 18.80 (Acres/Square Feet) 23176 Moonshine Dr Abingdon, VA 24211 (Street Address of Existing Building located on Parcel (if any))

Current Parcel Zoning: RES

Current Parcel Use: ☐ Agricultural ☐ Commercial ☐ Industrial ☐ Residential ☐ Vacant/Unused

A Special Exception Permit for Parcel #1 is requested pursuant to County Code Section ____ for the following use(s) and/or activity(ies):

CONSTRUCT A SHELTER FOR CHILDREN TO USE WHILE PLAYING ON A MULTI-USE ACTIVITY FIELD. THE CHILDREN ARE UNDER-PRIVILEGED AND ATTEND CAMP AT THE MOUNTAIN

Will the above take more than 24 months to complete? ☐ Yes ☒ No If 'Yes', how many months? 6 (SIX)

Applicant Requests Special Exception Permit for Use(s) and/or Activity(ies) on the Following Parcel(s):

Parcel #2: ____ (County Tax Map ID) Parcel Size: ____ (Acres/Square Feet) Street Address of Existing Building located on Parcel (if any)

Current Parcel Zoning: ____

Current Parcel Use: ☐ Agricultural ☐ Commercial ☐ Industrial ☐ Residential ☐ Vacant/Unused

A Special Exception Permit for Parcel #2 is requested pursuant to County Code Section ____ for the following use(s) and/or activity(ies):

Will the above take more than 24 months to complete? ☐ Yes ☐ No If 'Yes', how many months? ____

Applicant Requests Special Exception Permit for Use(s) and/or Activity(ies) on the Following Parcel(s):

Parcel #3: ____ (County Tax Map ID) Parcel Size: ____ (Acres/Square Feet) Street Address of Existing Building located on Parcel (if any)

Current Parcel Zoning: ____

Current Parcel Use: ☐ Agricultural ☐ Commercial ☐ Industrial ☐ Residential ☐ Vacant/Unused

A Special Exception Permit for Parcel #3 is requested pursuant to County Code Section ____ for the following use(s) and/or activity(ies):

Will the above take more than 24 months to complete? ☐ Yes ☐ No If 'Yes', how many months? ____

Owner Information

Owner Name: Camp Friendship / Mitch Walters

Adjoining Property Owner(s)

Please list ALL property owner(s) and street address(es) of parcel(s) immediately adjoining AND directly across street(s), road(s), and highway(s) from parcel(s) requested for rezoning and/or special exception permit (this information is needed for comparison purpose and will be verified by county records):		For County Use Only: County Tax Map ID Numbers
Chamicha Wright	Lake Pointe Dr	
Frances Wall	Lake Pointe Dr	

For County Use Only

Date Application Received: _____ Received By: _____

Project Questionnaire

Requests for special exception permits involve analysis by county staff, Planning Commission members and the Board of Supervisors members. The information provided below will help staff members to review the application for compliance with county regulations. The questionnaire will also serve as an introduction to Planning Commissioners and Supervisors as a copy of the application will be included in information delivered to each member prior to the meeting date.

Please use additional paper and attach photographs if necessary.

Please provide a description of the site before and after development:

THE PROPERTY IS CURRENTLY VACANT LAND
THE PROJECT WILL HAVE A WELL MADE SHELTER TO ALLOW CHILDREN
TO HAVE A PLACE TO REST WHILE PLAYING IN THE FIELD DURING THE SUMMER

NOTE: MOST OF THE CHILDREN ARE UNDER-PRIVILEGED AND ARE ENJOYING
THE OUTDOORS AT THE PROPERTY DURING THE SUMMER MONTHS

Please describe the operation proposed including number of employees and hours of operation.

NO EMPLOYEES
THE SHELTER WILL BE USED DURING THE SUMMER MONTHS

Please describe how the properties around your site are used (residential, churches, business, schools) and how the proposed project may impact the surrounding area (e.g. noise, traffic, light, impact on environmental or other unique features).

THERE WILL BE ZERO IMPACT ON ANY NEIGHBORING PROPERTIES
BOTH NEIGHBORS APPROVE OF THE SHELTER

Please describe potential impacts on public facilities and infrastructure such as the water/wastewater system, public schools, and roads.

THERE WILL BE ZERO IMPACT ON ANY PUBLIC FACILITIES OR INFRASTRUCTURE

Will your project require a permit from other licensing agencies (e.g. Department of Environmental Quality, Department of Mines, Minerals and Energy, Virginia Department of Social Services, Virginia Department of Motor Vehicles, Virginia Department of Motor Vehicles).

☐ Yes ☑ No **If yes, please explain.**

From: Mitch Walters <mwalters@friendshipauto.com>
Sent: Thursday, April 2, 2026 7:17:51 PM
To: Stephen Richardson <stephenr@washcova.com>
Cc: kytescabinets@aol.com <kytescabinets@aol.com>
Subject: Re: Application for Special Exemption Permit

Stephen.

Thank you for your assistance in hopefully allowing us to construct a shelter for the property at 23176 Moonshine Drive , Abingdon VA.

You asked me to explain the use of the property , which I will do as best as possible via this email.

The property is owned by me personally and it is titled Camp Friendship LLC. The reason was that at some point in the near future, I have plans to donate the property to The YMCA of Bristol or deed it to The Friendship Foundation.

The property is used by me personally through out the year (not very often) , and during the months of June, July and the first few days in August, The YMCA of Bristol controls the schedule for the week (Monday through Friday) from 10am until 4pm.

The YMCA has children from the entire region attend the camp through the YMCA , the Boys and Girls Club, Rivers Way, Mountain Mission School , and any other non-profit organization with children who would benefit from enjoying a

day outdoors. We also may offer the facility to Disabled Veterans, and a few other organizations that would benefit from allowing people to enjoy the outdoors .

There are no employees employed by me. There are YMCA counselors in attendance every day. There is typically 15 to 20 each day depending on the number of children in attendance. The number of children range from 80 to 110 per day.

When I purchased the property there was a small A Frame house, a small garage that was converted into a guest bedroom, and a four stall garage that housed the equipment.

I added on to the house and modernized it.
I keep the small garage to use as a bedroom.
I kept the four car garage to use to store our equipment.
I built a barn area that we call "Tucker Hall" that has bathrooms and a kitchen area as well as several games for the children to play during bad weather and after they have lunch.

The YMCA has been so successful with this camp, that the United Company Foundation and Food City provide grants to cover the lunches for the children.

We have graded an area in the field to provide an activity field for the children to use during the summer months. They will play soccer, softball, football, volleyball, horseshoes, frisbee golf and many other sprots on the activity field.

We are very appreciative to gain approval to build a shelter near this activity field so the children can have a place out of the sun to rest, eat, cool down and use the restroom between the games at the activity field.

We do not need a parking area for this property because the children arrive by bus each day.

The septic system will accommodate the shelter as the restroom usage will not increase, it will just be divided between Tucker Hall and the shelter.

We will construct a first -class shelter. Everything we have done at this property has been 100% first-class.

I am available to discuss this project further most any time. I can be reached at 423 340 6211

Thanks so much.

Mitch Walters.

FriendshipCars

S. Mitchell Walters
Chairman / Founder
Friendship Automotive Enterprises
1954 West State Street • PO Box 1967
Bristol, Tennessee 37620
423-340-6211
mwalters@friendshipauto.com
FriendshipCars.com

CAMP FRIENDSHIP
23176 Moonshine Drive
Abingdon, VA 24211
YMCA of Bristol
423.968.3133

County of Washington, Virginia
Government Center Building
1 Government Center Pl Suite A
Abingdon, VA 24210
Attention: Stephen Richardson
stephenr@washcova.com

September 30, 2026

Dear Stephen,

Thank you very much for your leadership at the Washington County Planning Commission meeting Monday night. I sincerely appreciate the members of the Commission and recognize that they are often tasked with addressing difficult and sometimes controversial issues. I am grateful for the professionalism and thoughtfulness they demonstrated throughout the meeting.

I strongly believe Camp Friendship provides tremendous value to children throughout our region, and I am positive that the YMCA of Bristol operates an exceptional summer camp program. Because of that, I was disappointed to hear some of the negative comments from a few of the neighboring property owners.

I recognize that the concerns expressed represent only a handful of neighbors; however, I do not want anyone in the community to have a negative perception of Camp Friendship or the work being done there for children.
It seems that the condition of Copperfield Road is one of the primary concerns. I believe that if the road were improved, it would alleviate many of the issues raised during the meeting.

I am working diligently with VDOT, as well as Delegate Israel O'Quinn, to try to gain some traction on improving the road. I would truly appreciate Washington County's assistance in helping move this project higher on the priority list—not only for Camp Friendship, but for the entire neighborhood. I believe the surrounding residents would greatly appreciate these improvements, and I certainly would as well. Please assist us with this issue.

Regarding the conditions associated with the approval of Camp Friendship as an Ecotourism (Major) property, I would respectfully ask that one item be reconsidered.

Camp Friendship currently has 5 (five) bathrooms (Rick Matthews inadvertently said 4 (four)). Once the shelter is constructed, 2 (two) additional bathrooms will be added, bringing the total to 7 (seven) bathrooms.

With that level of infrastructure, along with the size of the property and the number of activity stations available, Camp Friendship has the capacity to safely accommodate significantly more than 140 (one hundred forty) campers. I am not certain how the 140 (one hundred forty) person limit was determined, and I would respectfully ask that the Commission review that number and consider approval of a higher capacity. The YMCA of Bristol has strict guidelines on the child/counselor ratio and will staff accordingly. Safety is the priority and I want every child to have the opportunity to attend Camp Friendship, as it changes lives.

I also want to be completely clear and transparent regarding any commercial activity at Camp Friendship. There has never been a single dollar transferred commercially from Camp Friendship to any entity. Camp Friendship is a 100% non-profit entity and all donations go directly to the YMCA of Bristol.

Recently, we allowed a member of the YMCA Board of Directors to hold a men's retreat at my house on the property. He subsequently made a donation to the YMCA for the use of the property. I want to clarify that when I stated there has been no commercial use of Camp Friendship, that remains accurate. Camp Friendship is not being operated as a commercial enterprise and never will be.

I also understand that a wedding-related listing for the property remains online. That listing is maintained by a third-party website, and there have been difficulties getting it removed. There has been no activity associated with that listing, and consistent with the agreement we made in May, we are not soliciting weddings and have not hosted any weddings for profit at the property. I always honor agreements.

I understand that when issues such as these are discussed publicly, people can become concerned and may look closely at every aspect of the operation. I welcome that scrutiny because I am committed to operating Camp Friendship in full compliance with our agreements and in partnership with the YMCA, particularly regarding the safety and well-being of the children who attend. I also want to reiterate that Camp Friendship operates fully compliant with all rules and regulations.

Please share this letter with the members of the Planning Commission, as I do not have their individual names or contact information.

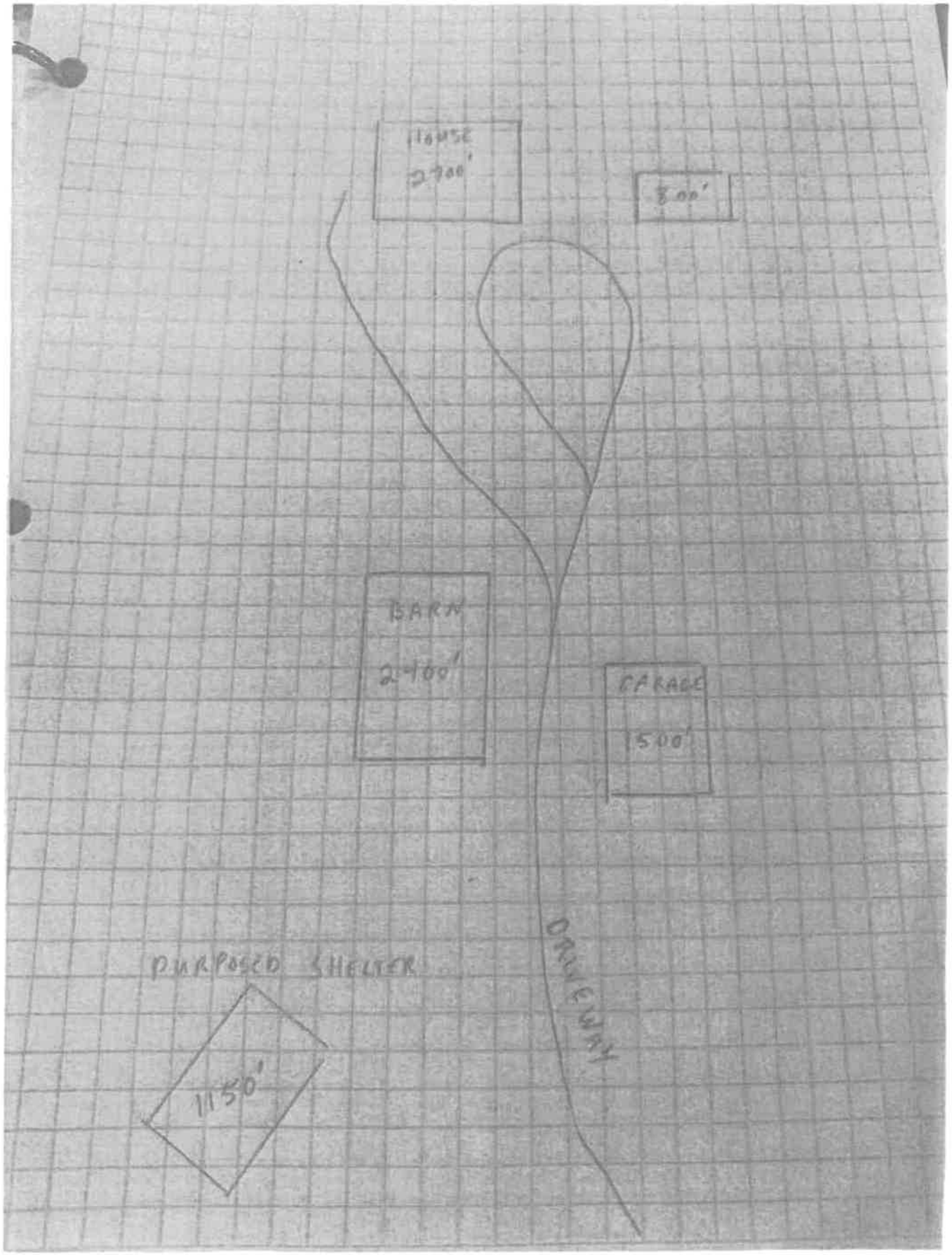
I am very grateful for the Commission members' professionalism, their thoughtful consideration of these matters, and their recognition of the positive impact Camp Friendship will have on children throughout our region for many years to come.

Thank you again for your leadership. Please feel free to call me with any questions or if I can provide any additional information.

Sincerely,

S. Mitchell Walters
Camp Friendship




HOUSE
2400'
800'
BARN
2400'
GARAGE
1500'
DRIVEWAY
PURPOSED SHELTER
1150'

To: Zoning Commission
Re: Application Concerns

Dear Members of the Zoning Commission,

I am writing as a concerned resident regarding the current application for an eco-tourism permit for a children's camp on property accessed by Copperfield Road, Moonshine Drive, and Whitaker Hollow Road.

There are several reasons I believe this application requires closer review. Information available to the public, including a website advertising "Posh Wedding Events," suggests the property may also be intended for use as a wedding or event venue. If so, this represents a significantly different level of use than what is described in the application.

Recent activity on the property, including the development of a sports field on an adjoining neighbors lot, but for use of Camp Friendship, further indicates an increase in use and traffic. It has been stated that this field would be used not only by campers but also by guests, which raises additional concerns about the frequency and volume of visitors.

The surrounding road system is not designed to support this type of expanded use. These roads are narrow, winding, and in poor condition. Even under current seasonal use, which includes a full-size school bus and multiple vans traveling the roads daily, there are already safety concerns and limited space for vehicles to pass.

An increase in traffic from events or expanded operations would create additional risks for residents and could impact emergency access to the area.

I respectfully request that the Commission:

- Confirm that all intended uses of the property have been fully and accurately disclosed
- Consider whether the current application reflects the true scope of activity
- Require traffic, road safety, and emergency access evaluations
- Establish clear limitations and enforcement measures for any non-camp uses, including events

At a minimum, road conditions and safety should be addressed before any increase in use is permitted.

Thank you for your attention to this matter.

Sincerely,

Alicia Woodard

Dear Chair and Members of the Board of Supervisors,

My name is Kathy Harr, I am a homeowner in Lake Pointe Estates, the private neighborhood accessed via Copperfield Road and Moonshine Drive. I am writing regarding the permit request and zoning hearing for the property marketed as "POSH Events" and "Camp Friendship," proposed for
luxury weddings, corporate events, short term rentals, and YMCA youth camp programs. POSH's own website describes the property as a luxury lakefront destination for weddings and group events, with onsite lodging and extensive amenities, and Camp Friendship's information shows organized, full day youth programs with significant numbers of children and staff on site.

For the past two summers, this property has already been used as a camp. During the months of May through August, full size school buses and multiple 12-passenger vans travel Copperfield Road and Moonshine Drive twice a
day once in the morning and once at the end of the day to transport campers. Even at that limited frequency, it is very inconvenient and often unsafe for residents who regularly drive this road. In several stretches, when you meet a bus headon, one vehicle must back up sometimes down a hill or around a curve to allow it to pass. That is with the current level of camp use. The permit now under consideration would formalize and expand this into a full destination venue plus camp, likely increasing the overall intensity and complexity of traffic, especially when events and camp operations overlap.

Copperfield Road (approximately 2 miles) and Moonshine Drive (approximately 0.5 miles) are gravel, narrow, and already deteriorating under existing traffic. Passing areas are limited, shoulders are soft in places, and the surface frequently degrades to potholes and dirt. Over the last several years, there have been multiple wrecks on this road, to include vehicle rollovers. Adding more event traffic,vendor trips, short term rental turnover, and additional camp activity without significant
upgrades will increase collision risk and make it more likely that fire, EMS, and law enforcement will be delayed or blocked when responding to emergencies involving residents, campers, or guests.

Inside Lake Pointe Estates, the roads are private and were never designed or funded to function as access roads for a commercial event venue and intensive camp operation. Homeowners are already seeing increased wear and risk, with no clear commitment from the County or the operator to share costs or provide long term maintenance. Meanwhile, the POSH Events business model, as advertised, is to attract frequent large gatherings and overnight groups, which inherently generates more trips on roads that do not meet operating standards for that level of use.

We recognize that Copperfield Road and Moonshine Drive already provide access to TVA land and lake access. Our concern is the significant intensification of commercial and camp activity at the end of this corridor without corresponding improvements to road standards, public safety, and maintenance responsibilities.

For these reasons, I respectfully request that the Board either deny the permit at this time or, at a minimum, condition any approval on:

1. A professional traffic and safety study that specifically accounts for full size school buses, peak event days, and camp sessions, including the interaction of buses with resident traffic.
2. Written confirmation from Fire/EMS that emergency vehicles can safely and reliably access the site under realistic conditions, including during the summer bus schedule and event operations.

3. A funded plan, coordinated with VDOT, to widen, improve, and, if necessary, pave the Copperfield Road/Moonshine Drive corridor to a standard consistent with the proposed level of use.
4. A clear, enforceable arrangement for maintenance and repair of the private roads in Lake Pointe Estates so that homeowners are not forced to subsidize a commercial venue and camp.
5. Specific limits on event size, number of events, camp capacity, operating months, operating hours, parking, and noise, backed by meaningful enforcement and penalties for violations.

Youth programs and ecotourism can be positive for Washington County, but it would be irresponsible to expand and formalize this multiuse destination without first ensuring safe access and fair treatment for existing residents. I urge the Board to put public safety, emergency access, and infrastructure adequacy at the center of its decision.
Thank you for your consideration.

Sincerely,
Kathy Harr
22130 Lake Bend CT Abingdon VA 24211
910-884-8652

Outlook

Permit Application Concerns for Lake Point Estates

From Tina Help <helptina8@gmail.com>
Date Thu 2026-04-16 4:24 PM
To Stephen Richardson <stephenr@washcova.com>

Dear Mr. Richardson and Members of the Zoning Commission of Washington County,

I am writing to express my opposition to the proposed rezoning request. While I understand that development can bring benefits, I have serious concerns about the impact this change could have on our community—particularly related to increased traffic, road safety, and noise.

I purchased Lot 33 in the spring of 2025 with the hope of building a home that would serve as a peaceful place for my family. It is important to me that my children and grandchildren have a safe and quiet place to enjoy the lake and the surrounding countryside.

Even under current conditions during Camp Friendship events, the roads already present challenges. The narrow gravel road and limited space for vehicles to pass create difficult and, at times, unsafe situations. Expanding use of this property to include an Airbnb or event venue would likely increase traffic significantly and place additional strain on roads that are already limited.

When I purchased my property, I did so with the understanding that this area would remain a quiet, low-density residential community. My understanding is that existing covenants and agreements limit commercial activity, and I am concerned that the proposed use does not align with those expectations or with the character of the neighborhood.

I am also concerned that the full scope of the intended use may not be entirely clear. Information available publicly suggests the possibility of events such as weddings, and recent development activity—including what appears to be a sports or activity field—indicates the potential for more frequent and varied use of the property. If multiple uses are planned, I believe it is important that they be fully disclosed and carefully considered.

I respectfully ask that careful consideration be given to whether the existing infrastructure is sufficient to support this type of development. The access roads—including Copperfield Road, Moonshine Drive, and Whitaker Hollow Road—are narrow and, in some areas, difficult to navigate. Increased traffic could create additional safety concerns and may impact emergency access.

Given these concerns, I respectfully request that the Commission take a close and careful look at this application, ensure that all intended uses are fully disclosed, and consider the long-term impact on the residents who live here year-round.

Thank you for your time and consideration.

Sincerely,
Tina Parks
Lot 33, Lake Point Estates

Dear Members of the Zoning Commission,

My name is Meredith L. Miller and my husband and I own two lots in the Lake Pointe Estates neighborhood. I am writing to express concerns regarding the upcoming discussion on a permit request and rezoning hearing for a section in our neighborhood associated with Camp Friendship and POSH Wedding and Events venue.

I fully support responsible land/lake usage and laud Camp Friendship and it's promotion of youth programs and outdoor experiences. However, I am concerned that the proposed current application does not fully reflect the effect this type of usage would incur on our road conditions, emergency access and residential character of our neighborhood.

POSH already has a website set up (https://poshdestination.com) touting the venue as a place for weddings, "lively" family reunions and corporate gatherings among other suggestions. This suggests to me a level of commercial activity beyond limited eco-tourism or camp use.

My primary concerns are the conditions of Copperfield Road and Moonshine Drive and the expected increase of traffic with the proposed rezoning. Copperfield Rd and Moonshine Drive are narrow gravel roads. After heavy rainfalls, sections of these roads have gravel washed away, deep ruts, uneven surfaces and narrowing of safe driving lanes. There are no safety barriers alongside the hilly sections of Copperfield Road and the rain washouts make this even more dangerous. Increased usage may accelerate the deterioration and exacerbate driving safety concerns.

Emergency access to our neighborhood is also a critical issue to examine. The addition of more frequent and higher volume traffic could increase the chance that emergency vehicles could be delayed or obstructed trying to reach our neighborhood with the current road conditions.

Finally, the introduction of weddings, large gatherings, and short term lodging raises concerns about noise, privacy and an overall change in our neighborhood's character. As property owners, we chose Lake Pointe Estates for its rural and peaceful setting on beautiful South Holston Lake and not to be near a busy, "lively" event venue.

Given these thoughts, I respectfully request the Commission ensure full transparency regarding the intended future use of the property and carefully evaluate the current application with the concerns noted above especially in terms of it's traffic and safety implications.
Thank you for your consideration and attention to this matter.

Best Regards,
Meredith L. Miller
Lot 25 and Lot 26
Lake Bend Ct.
Abingdon, VA 24211
(423) 741-4342

Kimberly Chafin
38 Lake Pointe Drive
Abingdon, VA 24210
04/15/2026

Washington County Zoning Committee
Washington County Government Center
Abingdon, VA

Subject: Opposition to Proposed Short-Term Rental and Event Venue Use on Adjacent Lakefront Property

Dear Members of the Zoning Committee,

I am writing as a property owner in Washington County to express my opposition to the proposed use of a neighboring lakefront property as a short-term rental (Airbnb) and wedding/event venue.

Our lakefront community is valued for its quiet, residential character. The introduction of a commercial operation such as a short-term rental combined with a wedding venue would significantly alter the nature of the area. Increased traffic, noise, parking congestion, and the frequency of large gatherings are not consistent with the expectations of those of us who have invested in this area as a peaceful residential environment.

In particular, a wedding and event venue would bring regular large-scale events, often extending into evenings and weekends. This raises concerns about noise levels, disruption to the enjoyment of our properties, safety issues related to increased traffic on roads not designed for high volume, and potential strain on local resources. Additionally, transient occupancy from short-term rentals reduces neighborhood stability and accountability compared to long-term residents.

Multiple neighboring property owners share these concerns and strongly oppose this proposed use. We believe it would negatively impact property values, privacy, and the overall quality of life in our community.

I respectfully ask the Zoning Committee to carefully consider the impact this type of commercial activity would have on the surrounding residential area and to deny any request for rezoning, special use permits, or variances that would allow for an Airbnb operation or event venue at this location.

Thank you for your time and consideration of this matter.

Sincerely,
Kimberly Chafin

To: Zoning Commission

Re: Permit Application Concerns – Copperfield Road / Moonshine Drive / Whitaker Hollow Road Access

Dear Members of the Zoning Commission,

I, Chamicha H Wright and my husband, Russell Wright, own Lot 19 and 20, next to the Friendship Camp. We bought these lots in 2020 with the intention of building our dream retirement cabin. Since we had been working on clearing and filling the area of home site and etc. When we purchased this property, this was a very secluded neighborhood where we encountered flocks of wild turkeys, hordes of dear and resident mommy bear and cubs. The changes that took place to this quiet neighborhood since Friendship camp started is significant. As the neighbors who share boundary with the camp, we felt it up close. Camp acquired all adjacent properties and trails were built throughout, and without clearly marked boundaries or fences we have no means to keep the unintended by wonders from our property, and I honestly worried that now when this becomes a venue for events this situation will get worse. Instead of innocent wonders we will have intoxicated adults wondering into our property. Place where we planned to be our quiet peaceful retirement place will be neither quiet nor peaceful anymore. I feel like "Friendship Camp" is in the business of taking over the whole community.

I am also very concerned about the road to get to this property. In fact, I wondered many times why Washington County approve this place for a children's camp when I saw school buses trying to make it through the ragged roads. Some parts of the road already washed away from the rain and any fall to the depths of hundreds of meters would be catastrophic. With Friendship camp becoming a Posh venue for weddings, will increase the traffic and put more lives in danger. I highly recommend the Zoning Commission personnel drive on these treacherous roads leading to the camp so they can see it themselves before putting any lives at risk.

Finally, Friendship Camp has already created website (https://poshdestination.com/) and anyone can visit this site and request for a tour. To me this appears to be a functioning venue. Does this mean the owner is convinced that he is getting the Zoning Commission approval? Such thought is very disheartening to me. I really hope and pray that you, Zoning Commission, will be impartial and unbiased when you make a decision regarding this proposed change.

Thank you and God Bless you!!

Chamicha H Wright

Chamicha H. Wright

To: Zoning Commission
Re: Permit Application Concerns

Dear Members of the Zoning Commission,

I am writing to formally express concerns regarding the pending application described as an eco-tourism permit, including the installation of a pavilion near a spots field for a children's camp.

While supporting efforts that benefit children is important, there is credible evidence suggesting that the proposed use of this property may not be accurately or fully represented in the application.

A website titled "Posh Wedding Events" has already been created to promote this property as a wedding and event venue. This raises serious questions about whether the application is being presented in a limited manner to secure approval for a much larger and more impactful commercial use.

It is also important to note that many of us are full-time residents of this area and live on and around these roads year-round, while the property owner does not reside locally. This difference in day-to-day presence means that residents directly experience the road conditions, traffic patterns, and safety concerns on a regular basis, whereas the applicant does not share the same ongoing exposure to these impacts.

In addition, it has recently been observed that a soccer or sports field is being constructed on the property across from my residence. A sports field suggests regular organized activity, increased traffic, and a higher volume of visitors, which would further strain the already limited and unsafe road infrastructure. This reinforces concerns that the full scope and intensity of the intended use of the property may not be fully disclosed.

If this property is intended, in whole or in part, for weddings or event hosting, then the scope, impact, and required review would be significantly different than what has been disclosed.

It has been stated that the sports field is intended for use by children attending the camp as well as guests of the venue. This further supports concerns that the property is being developed for multiple and potentially overlapping uses, including both camp-related activities and event hosting. The combination of these uses would significantly increase the frequency and volume of traffic, placing additional strain on roads that are already limited in capacity and condition. This raises important questions as to whether the full intensity of use has been disclosed and appropriately evaluated.

Equally concerning are the conditions of the roads providing access to the property—Copperfield Road, Moonshine Drive, and Whitaker Hollow Road. These roads are narrow, steep in areas, and in poor repair. They are not suitable for increased traffic volume, particularly from event attendees unfamiliar with the terrain, nor for larger service or emergency vehicles.

Current seasonal use already demonstrates the limitations of this infrastructure. From the end of May through the end of July, a large school-size yellow bus and large passenger vans travel these roads twice daily, along withvendor vehicles. These conditions already create hazardous situations. I have personally had to back up the mountain along Copperfield Road to allow the bus to pass due to the lack of safe passing space, which clearly illustrates how limited and dangerous portions of this roadway are under current use.

Introducing additional traffic from events such as weddings or organized sports activities would significantly worsen these conditions and increase the likelihood of accidents and delayed emergency response.

This situation presents clear risks, including:

- Unsafe driving conditions and increased likelihood of accidents
- Delayed or limited access for emergency responders
- Heightened risk to residents, including children living along these routes
- Loss of safety and security associated with increased traffic from non-residents entering a rural residential area

These are not minor inconveniences—they are legitimate public safety concerns.

Given these factors, I respectfully urge the Commission to:

- Require full disclosure of the intended use of the property
- Determine whether the current application accurately reflects that use
- Require appropriate studies, including traffic, infrastructure, and emergency access evaluations
- Clarify whether event use such as weddings or organized sports activities would be permitted under this application, and if not, what enforcement mechanisms would be in place

At a minimum, if this application is approved in any form, the roads should be fully evaluated and brought to a safe standard before any increased or event-level use is permitted.

Approving an application based on incomplete or misleading information could have lasting negative consequences for both residents and public safety.

Thank you for your careful consideration of this matter.

Sincerely,
Dawn Robinson

22071 Lake Bend Court

Abingdon, VA 24211

ET 20094817

RESTRICTIONS, DECLARATIONS AND COVENANTS

FOR

LAKE POINTE ESTATES ON SOUTH HOLSTON LAKE

MAY 15, 2012

Prepared By
Michael A. Bragg, Attorney At Law
[illegible]

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WHEREAS, ALLAN R. POOLE, II, and EUNICE J. POOLE are the owners of a certain parcel of land located in the Madison Magisterial District of Washington County, Virginia, by deed from BILLY O. PROFFITT, et. ux, and QUALITY PROPERTIES, L. P., dated November 10, 2006, of record in the Office of the Clerk of the Circuit Court of Washington County as Instrument No. 060009161; and

WHEREAS, ALLAN R. POOLE, II, and EUNICE J. POOLE have caused the subdivision of said property in compliance with the laws of the Commonwealth of Virginia and the ordinances of Washington County and have caused to be recorded in the aforesaid Clerk's Office in Plat Book __, page __ a duly approved plat of subdivision dated July 13, 2001, by Kenneth L. Addison, C.L.S., and captioned Lake Pointe Estates on South Holston Lake; and

WHEREAS, ALLAN R. POOLE, II, and EUNICE J. POOLE desire and intend by this instrument to establish restrictions, covenants and declarations for the orderly and consistent development of all of the lots of said subdivision, subject to the reservations and exclusions stated herein for the mutual benefit of each and all of said lots, their respective owners, their successors and assigns,

Now, therefore, in furtherance of such purposes, the following restrictions, covenants and declarations for all the lots, subject to the reservations and exclusions stated herein, of Lake Pointe Estates on South Holston Lake.

Article I

GENERAL PROVISIONS AND DEFINITIONS

1. **Development Defined.** "The Development" shall mean Lake Pointe Estates on South Holston Lake and all lots and common areas thereof, subject to the reservations and exclusions stated herein, as shown on the above referenced plat of record. Provided, however, that the provisions of Article III, Construction Standards, Paragraphs 28, 29, 30, 31, 32 and 33, (and the provision of Article II, paragraph 10, incorporating Article II) shall not apply to Lot 2 and Lot 17, which respectively contain an preexisting constructed residence. Those provisions fully shall apply to and bind the respective lots upon the construction of any new buildings, including outbuildings or garages, and/or the material alteration of, or addition to, the existing residence.

2. **Developer Defined.** "Developer" shall mean Allan R. Poole, II, and Eunice J. Poole, their successors or assigns. The Developer may appoint and designate from time to time an individual or individuals to act on his behalf in carrying out or exercising rights or discretionary acts reserved to him herein, including but not limited to an Architectural Review Committee. The recording of an instrument making such appointment in the land records of the Office of the Clerk of the Circuit Court of Washington County shall be conclusive of the authority so appointed unless and until a termination of such powers be recorded in such records. "Developer" shall also include "The Lake Pointe Estates on South Holston Lake Property Owners' Association" upon the conveyance by Developer to others of a total of 90% of the building lots within the Development. As used herein, "others" does not include conveyance to any corporation

or other entity in which Developer owns at least a 40% interest or the conveyance of any lot or lots in trust to secure debt.

3. **Restrictions Defined.** "Restrictions" and/or "Declarations" shall mean the Restrictions, Covenants and Declarations contained in this instrument and any amendments or modifications later adopted pursuant to the terms hereof and admitted to record.

4. **Running With The Land.** Each purchaser of any lot within the Development by accepting a deed thereto acknowledges the application of these Restrictions to said lot and assents thereto and to the validity and enforcement of these Restrictions. The restrictions run with and touch all lots contained within the Development and shall be binding on all parties claiming ownership interests in any such lots or land, now and forever, their successors and assigns, and however such claim of ownership be derived.

5. **Term.** These Restrictions, as may be amended or modified from time to time, shall continue and be binding for a period of fifty (50) years from the date on which this instrument is recorded unless sooner terminated by written instrument executed by the then owners of at least ninety per cent (90%) of the lots within the Development.

6. **Amendment and Modification.** These restrictions may be amended from time to time by written instrument executed by owners of at least two-thirds (2/3) of the lots of the Development. The Developer may amend or modify any provision hereof in his sole discretion and without regard to number of lots then owned by Developer and without the concurrence of other lot owners; provided, however, that this right to amend or modify unilaterally shall cease upon the conveyance by Developer to others of a total of 90% of the lots in the Development. As used herein, "other" does not include

conveyance by Developer to any corporation or entity in which Developer owns at least a 40% interest or the conveyance in trust to secure debt.

7. **Variance.** A lot owner may be granted a variance permitting a use or activity not in conformity with a provision or provisions of these Restrictions by the Developer, his designees appointed pursuant to paragraph 2 above, or by the then owners of a majority of the lots of the Development. No variance shall be enforceable or effective to release the owner from compliance with the restrictions unless it be in writing, specifying the nature of the variance and the specific provision hereof which is involved, and be executed by the proper parties and admitted to record in the Office of the Clerk of the Circuit Court of Washington County. A variance may be temporary and personal to the owner to which it is granted or may be permanent and run with the land. The variance shall be temporary and personal unless otherwise specified in the written instrument. The granting of any variance shall not be a waiver of strict compliance with the restrictions set out herein on any lot or by any party to which the variance has not been granted.

8. **Developer's Discretion.** The Developer or his designees in carrying out any of the rights, provisions or duties reserved, given or afforded herein, shall have absolute discretion in doing so, free of any claims of any other persons or entities, and may exercise those rights, powers or duties with regard to any lot or property within the Development, including lots or property in which the Developer owns, holds or claims an interest. The Developer shall owe no liability to any person or entity for his acts or omissions in exercising such rights, powers or duties. Any judgment, discretion, decision, interpretation or other matter made, undertaken, or rendered by the Developer herein pursuant to his rights, powers or duties given herein shall be binding on all lot

owners. No lot owner shall have any remedy, legal or equitable, against Developer and in no case shall damages be claimed, shown or obtained against Developer.

9. **Multiple Lot Owners.** In the event that a lot is owned by more than one person or entity, whether as tenants in common, tenants by the entirety, joint tenants or otherwise, any one of the owners of an interest in such lot may consent to modification of, amendment to, variance from, or termination of these Restrictions and such consent shall be binding upon the owners of the other interests therein.

ARTICLE II

USE OF LOTS

10. **Residential Purposes Only.** All lots in the Development may be used only for single family residential purposes utilizing houses conforming to the standards set out in Article III of these Restrictions. No more than one single family unit may be constructed, erected, placed, created, established or maintained on any lot. Provided, however, that Developer may reserve or withhold any number of lots to be dedicated to the purpose of serving all property owners as common area, which lots shall not be limited to the use or uses defined in this Paragraph. No mobile home, trailer, prefabricated home, modular home or double wide home may be placed, erected or maintained on any lot at any time.

No business may be operated or conducted on any lot. This restriction, however, shall not be interpreted to prohibit the use of a home office in any residence constructed on any lot provided that no business can be conducted in or through a home office in which the public is explicitly or impliedly invited to make entry into the Development to conduct or engage in the business.

The limitation contained in this paragraph 10 shall not prohibit erection, placement or establishment of a sales office, model home, or other structure by Developer for the promotion of the sale of lots or homes within the Development or the placement and use of construction trailers as provided for and subject to the limitations contained and set out below.

11. **Further Subdivision Prohibited.** No lot may be subdivided without the prior written consent of the Developer and appropriate government bodies or agencies.

12. **Preservation of Trees.** No living tree larger than three and one-half inch diameter may be cut or removed without prior written consent of the Developer, which consent shall not be unreasonably withheld..

13. **Prohibition of Hunting.** There shall be no hunting on any lot or other area within the Development at any time.

14. **Lawn Ornaments.** No lawn ornaments of any kind are permitted in any yard facing a street or in any side yard except with the prior approval of Developer.

15. **Maintenance of Grounds.** All yards facing streets shall be fully planted and covered in grass excepting only reasonable and ordinary driveways, walkways, flower and shrub borders. Lot owners shall maintain their lawns, hedges, shrubs, and other plantings in a neat and trimmed condition at all times. In the event of an owner's default of this obligation, upon three days written notice from Developer to the lot owner or occupant Developer or his employees or contractors may enter onto such lot and perform such tasks as are appropriate without liability therefore and the lot owner and occupant shall be liable to Developer for the actual costs of such work plus fifty per cent (50%) of the cost. No burning of debris, brush, rubbish, or trash may be conducted within the

Development. All debris, brush, trimmings, cuttings, trash or rubbish shall be removed from the Development and disposed of in accordance with the laws of Washington County, Virginia, at the owner's expense. Any damage caused by burning in violation of this provision shall be the sole responsibility and/or liability of the violator.

16. **Vehicles.** No trailer, golf cart, atv, truck having in excess of six wheels, camper, camper vehicle or boat shall be kept or parked on any lot at any time unless housed in a garage or otherwise shielded by view from any street or neighbor. No inoperable vehicle may be parked or kept on any lot unless housed in a garage. No vehicle may be parked on any street in the Development for an aggregate period in excess of 24 hours during any calendar year. No major vehicle repair may be conducted on any lot. All routine vehicle repairs or maintenance shall be conducted in close proximity to the garage entrance and is not permitted either on or in close proximity to streets.

17. **Nuisance.** No lot owner may engage in any activity, allow any condition to exist or continue, or allow any family member, guest, lessee, tenant or licensee to engage in any activity which constitutes a nuisance or which causes any foul or obnoxious odors, or that disturbs the peace, quiet, comfort, serenity or enjoyment of the occupants of any of the other property within the Development or that might diminish the value of such property or the general attractiveness of the Development.

18. **Delivery Boxes.** All mailboxes, newspaper boxes or other boxes for receipt of deliveries of any kind shall be of design as determined by the Developer. Mailboxes shall be located in a common area located at the gated entrance to the Development.

19. **Satellite Dishes and Antennae.** No satellite dish, television tower, receiving tower or radio antennae or tower may be placed, erected, or maintained on any lot.

Satellite dishes less than four meters in diameter may be placed upon the lot if not visible from any street or with prior written approval of the size and location by Developer.

20. **Clotheslines.** No outside clotheslines may be erected, placed, or maintained on any lot.

21. **Signs.** No signs of any kind whatsoever shall be placed on any lot, excepting signs exhibiting house numbers and residents' names approved by the Developer and "for sale" signs no greater than four (4) square feet in dimension.

22. **Trash.** No lot may be used as a dumping ground for rubbish, trash or garbage, and any and all such waste shall be kept in suitable sanitary containers. No owner shall allow trash, rubbish or debris to accumulate on any lot at any time. Grass and or shrubbery clippings, tree limbs, leaves, and dead shrubs shall be collected in appropriate waste receptacles to be removed from the Development and disposed of within a reasonable time. Dumping or disposal of any materials on any other lot is prohibited. Developer may enter onto any lot to remove any rubbish, trash, garbage or other debris and may collect its costs of labor and material plus 50% of such costs from the lot owner, occupant, and/or the individuals who violate this section.

23. **Animals.** No pets or animals, other than dogs, cats and small traditional household pets shall be housed or kept on any lot. Horses are allowed on lots, or combinations of contingent lots, with a total area of at least ten acres. No pets or animals shall be housed or kept for any commercial or breeding purpose. Pets shall be at all times under the control of the owner. All pet owners shall comply with the animal control ordinances of Washington County and statutes of the Commonwealth of Virginia.

24. **Firewood.** Any and all firewood stockpiles shall be placed so as to not detract from the aesthetic appearance of the lot when viewed from any vantage point. If a firewood stockpile is covered, the covering shall be of heavy non-plastic material and shall be black in color and securely tied down to prevent disturbance by wind.

25. **Temporary Structures.** No temporary building or structure is permitted on any lot except for temporary tool sheds and/or field offices used by a builder and/or Developer during construction. All such sheds or offices shall be removed when the construction or development is completed, a certificate of occupancy is issued, or upon cessation of work for a continuous period of 21 days, which first occurs.

26. **Exterior Lighting.** Street lights placed within the utility easement shall be part of the common amenities and the property of the Property Owners' Association. Each lot owner grants and conveys to the Property Owners' Association and the Developer an easement to enter onto each respective lot for the purposes of maintaining, repairing or replacing the street lights within the utility easement shown on the recorded plat of the subdivision. No other exterior lighting, including recreational and/or security lighting, shall be installed, maintained or utilized on any lot if such lighting unreasonably affects the use or enjoyment of any other lot, street, or common area.

27. **Fences.** Fences on individual lots (with the exception of fences enclosing tennis courts which are provided for below) shall be a maximum height of six (6) feet. No fence shall extend toward the front or street side property lines beyond the rear wall of the residence except as provide by Developer in writing. Fences must be closed picket, wood, solid stone or brick privacy fences. Other designs or materials may be permitted only with approval of the Developer. No chain link fencing will be permitted.

The exterior side of all fences must be finished. All finishes must be approved by the Developer in writing prior to construction.

28. **Limitations On Access To The Development.** Access into the development, in the sole discretion of Developer, may be controlled by a locked entrance Gate of a design selected at the Developer's sole discretion and to be installed by the Developer prior to the occupancy of the initial residence receiving a permanent certificate of occupancy. Control of the gate shall be made using technology which may change from time to time. Lot Owners shall not disseminate, nor allow family members or guests to disseminate, locks, access codes or other modes or access to individuals who are residents of the Development, family members of residents excepted, except when necessary and only with strict precautions and oversight so as to protect the privacy and safety of Lot Owners.

ARTICLE III

CONSTRUCTION STANDARDS

29. **Construction Plans Required.** No building, fence, wall, structure or other improvement shall be erected, placed, altered, modified or constructed on any lot until detailed construction plans, specifications and a plan showing the grade elevation (including rear, front and side elevations) and the locations of the structure, fence, wall or improvement, the type and color of exterior materials and the driveway have been submitted to and approved in writing by Developer. No construction activity of any kind, including excavation or lot clearing, shall begin until Developer has given written approval of the construction plans. No fence, hedge, barrier or wall of any kind may extend toward the front or street side property line beyond the rear wall of the residence.

Fences, barriers and walls shall be of substantial construction materials, of first class design, and comply with all governmental regulations. Developers may vary the setback requirements contained herein in his sole discretion where not in conflict with applicable zoning regulations and may grant a variance from the setback requirements contained herein conditioned upon the lot owner obtaining a variance from the zoning requirements.

30. **Developer's Approval of Plans.** Each lot owner shall be responsible for conforming any construction or improvements to the standards required in these Restrictions. Approval by Developer of any proposed plans shall not be an acknowledgment, warranty, guarantee or other undertaking by Developer that such plans or specifications conform to the requirements or limitations of these Restrictions, shall not establish a variance from strict compliance with the requirements of the Restrictions unless so expressly stated, shall not estop Developer or any other party from enforcing all or any part of these Restrictions, and shall not expose or suffer Developer to any liability to the lot owner or any other person or entity.

31. **Plans Generally.** Plans submitted to Developer shall be to one-fourth (1/4) inch equals one (1) foot scale. Plans shall include and lot plan showing location of all improvements, detailed construction plans, front, rear and side elevations, and landscaping plans.

32. **Minimum Square Footage.** Any single story house constructed on a lot in the Development shall contain a minimum of Two Thousand (2,000) square feet of finished area. Any multiple story house shall contain a minimum of Two Thousand Four Hundred (2,400) square feet of finished area, and the area of the main level shall be at least One Thousand (1,000) square feet of finished area. The Developer may grant a

reduction in minimum finished area of no more than ten per cent (10%). Underground basements, garages and open porches shall not be included in computing total square footage; however, finished area in daylight basements with at least one exterior door and two full-sized windows may be included in such computation.

33. **Roof Pitch.** All roof pitches must be approved by Developer.

34. **Set-Back.** No portion of any residence, including porches, decks or patios, may be located within thirty-five (35) feet of the lot boundary line along any street or within fifteen (15) feet of any interior lot line.

35. **Exterior Building Materials.** The exterior finish of any building must extend to finished grade and shall be brick or stone veneer. Wood, vinyl siding, stucco, synthetic stucco products or similar materials, or synthetic plastic will be acceptable in limited applications but only with prior written approval or the Developer. Any and all retaining walls extending beyond the exterior walls of the residential structure shall be of the same material as the exterior walls of the residential structure. Fireplaces and chimneys shall be masonry unless otherwise approved in writing by Developer. The design, materials, location and construction of porches and exterior decks shall be submitted to the Developer for approval prior to commencement of construction.

36. **Appurtenances, Improvements and Other Permanent Structures.** No appurtenance, improvement or other permanent structure shall be constructed, placed or maintained on any lot unless such meet the minimum requirements set out herein and the design and specifications thereof have first been approved in writing by Developer. Such permanent structures, improvements and appurtenances include, but are not limited to, exterior sculpture and other artwork, pools, fences, gazebos, storage facilities, tennis

courts and basketball goals. No exterior alterations of any existing buildings, structures or other improvement is permitted without prior written approval by Developer.

37. **General Standards.** The following standards and requirements are applicable to the residential structure and all other appurtenances, improvements and other permanent structure

(a) **Garages.** Each house shall have an attached or basement garage capable of housing at least two vehicles. All garages on lots over 100 feet wide shall be rear entry or side entry unless otherwise approved in writing in advance by Developer. Garages on lots 100 feet or less wide, at property line, may be front entry. There may be in addition to the foregoing, but not in substitution therefore, a detached garage. Garages are to be of the same architectural design and constructed of the same materials as the main structure.

(b) **Driveways.** All driveway areas must be asphalt, concrete, or brick. Use of any other materials is prohibited without prior written approval of Developer who may impose conditions upon the granting of the exception. A drainage plan shall be submitted to the Developer for approval prior to commencement of construction.

(c) **Flashing, Vents, Louvers, Etc.** The roof pipes, vents, louvers, flashing, and utility equipment shall be painted to match the surface from which they project or pursuant to a color scheme approved in advance by the Developer.

(d) **Swimming Pools.** All Swimming pools must be in-ground pools. Above ground pools are prohibited. No construction of swimming pools may be commenced until the design and plan has been approved by Developer. Drainage, fencing, location and lighting plans shall be included in the construction design plan submitted to Developer. Surface water drainage on other properties within the Development may not be increased

as a result of the construction or location of the pool and/or patios. Any swimming pool must be located in the rear of the residence and no swimming pool may extend beyond line of the rear wall of the primary permanent residential structure. The Developer may grant an exception for the location of a pool based upon unique characteristics or problems of the individual lot. No lighting of a pool or other residential structure may be installed without the prior written approval of Developer. Such lighting must be designed to buffer the surrounding residences from the lighting.

(e) **Tennis Courts.** No tennis court may be constructed without the prior written approval of Developer. No tennis court may extend beyond the front of the primary residential structure. Drainage, fencing, location and lighting plans shall be included in the construction plains submitted to the Developer. Surface water drainage onto other properties may not be increased as a result of the construction or during the construction of the tennis court. The fencing for the tennis court (if any), including posts, caps, and gates, must be coated with black or green vinyl. Lights for tennis courts are not permitted.

(f) **Basketball Goals.** Basketball goals are permitted provided that the type and location is approved by the Developer.

(g) **Fences.** Fences must be constructed in conformity with paragraph 27. No construction may commence until the plans have been approved by the Developer. The submitted plans must include a lot plan depicting the location of the proposed fence and a diagram and/or picture describing the fence and fencing materials.

(h) **Heat Pumps, Air Conditioning, Other HVAC Equipment and Utility Areas.** All exterior HVAC equipment, including heat pumps and air conditioning units, utility

equipment and utility meters must be completely screened from public view in a manner and at a location approved in writing by the Developer. Such screening shall utilize landscaping and/or permanent fences of solid materials and must be located as far from property lines as reasonably possible.

38. **Damages to Common Improvements.** Anyone cutting into, damaging in any manner, or otherwise affecting the streets or sidewalks, water lines, storm or sanitary sewer, surface water drainage facilities or any other common improvements shall repair and restore the sewer, sidewalk, street, or road to its original condition at such person's sole risk and expense; provided, however, that this provision is not intended to be and shall not be construed as a grant of permission by Developer or others to carry out such activity and shall not in any circumstance subject, suffer, or constitute a basis to impose upon, the Developer liability of any form or nature. Developer or any lot owner may repair any such damage and the lot owner causing or allowing the damage shall reimburse whomever made the repair for the actual cost thereof.

39. **Landscaping and Site Preparation During Construction.** During any construction, the lot owner and the builder shall be bound by the following restrictions:

(a) No site preparation may be commenced until site preparation plans have been submitted to and approved in writing by the Developer. Site preparation plans shall include, but are not limited to identification of all trees which will be removed from the lot and the elevations of the lot both before and after sit preparation.

(b) Building materials may not be stockpiled within the drip lines of trees.

(c) All debris including, but not limited to, trees, branches, trimmings, clippings, rocks and roots, resulting from the clearing of any lot except a lot owned by Developer or

any corporation or entity in which Developer owns at lease a 40% interest shall be promptly removed from the Development. If such debris is not removed promptly, Developer may enter the property and remove such debris at the expense of the lot owner.

(d) No construction material, equipment or debris shall be placed on any lot other than the lot on which the structure is being built, without regard to whether the lot is vacant, in any stage of construction, or adjoins the construction site.

(e) Runoff and erosion shall be controlled on site while the site is disturbed.

(f) The construction site shall be cleaned up daily and maintained in a clean and orderly condition.

(g) No living tree within outside the building area of the residence's foundation and larger than three and one-half (3 1/2) inches in diameter may be cut or removed without prior written approval of the Developer.

40. **Permanent Landscaping Plans.** Lot owners must submit permanent landscaping plans in writing to Developer for approval prior to planting. The landscaping plan shall contain the following:

(a) Landscaping shall be completed within thirty (30) days of occupancy unless otherwise approved.

(b) All yards must be completely graded and seeded upon completion of construction.

(c) The plan shall include the planting and maintaining of a minimum of five (5) trees with at least three and one-half inch caliper in the front yard.

(d) Landscape plans and designs for each lot shall reinforce the natural character and woodland quality of the surroundings. Cleared areas should be landscaped with trees, shrubs and lawn designed to compliment the architectural character of the residence in

form, location and scale. Plant material of advanced maturity and of the highest quality should be used to give the property a finished and established feeling.

41. **Utilities.** Any and all utility lines or wires for communications, cable television, or for transmission of electrical current and all other utility services of any kind or nature whatsoever located outside of any residence or other building or structure must be constructed, placed, installed and maintained underground.

42. **Drainage.** Drainage of, for, onto or from each lot shall be in conformity with the general drainage plan of the Development. No storm or water drains, roof downspouts or ground water disposal systems may be integrated into the sanitary sewer system. All lot connections shall be made with water-tight joints and shall conform in all respects with applicable building or plumbing codes.

43. **Easements.** Easements for installation and maintenance of utilities and drainage easements may be reserved over each or any lot in the Development as shown on the recorded plat or by deed. The inclusion of such as easement on the recorded plat shall establish the easement for the benefit of each and all lots in the Development. No structure, planting of other material shall be placed, maintained, or permitted to remain which might damage or interfere with the installation or maintenance of utilities, or continuation of utility service, or which might change, alter, interfere with or obstruct the direction of or rate of flow of water within the drainage easements.

44. **Upkeep Prior to Completion of Residence.** Each owner of a lot upon which construction of a residence has not been completed must maintain the lot in accordance with all the applicable provisions of these Restrictions.

45. **Completion of Construction.** Construction, once commenced upon a lot, must be completed within a period of one (1) year after the date that work was commenced. Once commenced, construction shall be diligently undertaken. A construction project shall be deemed abandoned if no significant work is done during a three month period. Abandoned construction, or construction remaining unfinished beyond one year from commencement shall be a violation of these Restrictions and the lot owner shall be subject to all remedies, legal and equitable, afforded to the Developer, other lot owners, or the property owner's association herein or by virtue of law. In addition to those general remedies, the Developer or Property Owner's Association may also, at the offending lot owner's expense, undertake such action to remediate the violation, including demolition and removal or any partially completed construction.

ARTICLE IV

STREETS AND COMMON AREAS

46. **Streets: Easement.** The streets of the Development may be withdrawn from dedication to the public to be maintained and operated as private streets. Lot Owners shall own an easement of travel on, over and across all streets of the Development.

47. **Property Owners' Association.** In the event that the streets shall be withdrawn from dedication to the public and/or until such time as any dedication is accepted, the Property Owner's Association shall maintain and repair the streets, including snow and debris removal, to continue the streets at the standard and condition to which they were constructed, meeting the standards for acceptance by the Virginia Department of Transportation for acceptance into the state road system. The Property Owner's Association shall maintain a street fund derived from regular assessments to provide

regular maintenance and minor repairs and may supplement that road fund, from time to time, by special assessments. In the event that the Property Owner's Association fail, refuse, or be unable to undertake reasonably necessary repairs or maintenance, any Lot Owner or group of Lot Owners may give written notice to the Property Owner's Association and other Lot Owners of the intent to undertake such maintenance and repairs and recover contributions of pro rata cost from other Lot Owners and reimbursement of paid assessments from the Property Owner's Association pursuant to Paragraph 47.

48. **Street Maintenance Fund.** The Developer shall establish and the Property Owner's Association shall maintain a street fund to be used exclusively for the maintenance or repair of the streets. Each purchaser of a lot in the Development shall pay to the Property Owners Association upon closing of the purchase a Special Assessment in the amount of $1,000.00 to be deposited into the street fund. Additional moneys shall be derived from regular assessments to provide regular maintenance and minor repairs and the Property Owners Association may supplement that road fund, from time to time, by special assessments. In the event that the Property Owner's Association fail, refuse, or be unable to undertake reasonably necessary repairs or maintenance, any Lot Owner or group of Lot Owners may give written notice to the Property Owner's Association and other Lot Owners of the intent to undertake such maintenance and repairs and recover contributions of pro rata cost from other Lot Owners and reimbursement of paid assessments from the Property Owner's Association pursuant to Paragraph 47.

49. **Lot Owner Obligations.** Lot Owners, their heirs, personal representatives, successors and assigns, shall have a continuing obligation to maintain, and repair, the road in good and safe condition in accordance with standards set forth in Paragraph 46. The Lot Owners shall share in the cost of such maintenance and repair pro rata based upon the number of lots owned, regardless of the size of any particular lot or distance traveled over the road; provided, however, that in the event a party of such party's agent or business or professional invitee causes damages to the road other than ordinary wear and tear, such party shall be required to repair such damage and bear the cost thereof exclusively. The obligation assumed under this Paragraph shall survive the termination or expiration of the Covenants and restrictions and shall run with the land. The obligation assumed hereunder shall be satisfied by the payment of all then current general and special assessments made by the Property Owner's Association; provided, however, that in the event that the Property Owner's Association fail, refuse, or be unable to undertake reasonably necessary repairs or maintenance, the prior payments of general or special assessments shall not relieve a Lot Owner of liability hereunder and any Lot Owner having made such payments shall be entitled to reimbursement from the Property Owner's Association of any special assessments made for the purposes of road maintenance and repair and for indemnity for the amount by which the payments made by the Lot Owner exceeds the Lot Owner's pro rata share of the costs expended..

50. **Maintenance and Repair Defined.** The terms "maintenance" and "repair" shall include, but not be limited to, repairing the road surface, adding stone, clearing obstructions, grading or scraping the road as necessary, cleaning or recutting ditches as necessary, trimming brush along the roadside, removing snow, unplugging or opening

culverts or drainpipes, and performing any and all other necessary work required to maintain the road in a condition that will allow for reasonable and safe access of standard passenger vehicles.

51. **Lien.** There shall be a continuing lien upon each lot having a right of use of the road to secure the payment of charges herein provided for road maintenance and repairs, but such liens shall at all times be subject to any first or second deeds of trust placed on the lot until notice of such lien shall have been recorded. If the pro rata share of the cost of maintenance or repairs due hereunder is not paid by the owner of a lot when due, a notice of such nonpayment may be recorded by the parties or by the person or corporation providing such maintenance or repairs in the Clerk's Office, and from the time of such recordation, the amount stated in such notice, together with interest, costs, and reasonable attorney's fees, shall become a lien prior to any deeds of trust recorded subsequently to the recording of such notice.

ARTICLE V.

GENERAL ENFORCEMENT PROVISIONS

52. **Enforcement.** These restrictions may be enforced by any owner of a lot within the Development, the Developer, or the Property Owner's Association. All lot owners agree that any violation should be restrained and, in addition to but not in exclusion of all remedies, consent to injunctive relief to be granted by any court of proper jurisdiction without regard to whether there might be adequate remedies at law.

53. **Severability.** Invalidation of any one of the provisions of these Restrictions by judgment, court order, statute, regulation or other governmental rule or decision shall in

no way affect any of the other provisions, which shall remain in full force and effect as if the invalid provision were never a part hereof.

54. **Waiver.** The failure to enforce any of the restrictions at the time of its violation or thereafter shall in no event be a waiver of the right to do so subsequently nor shall any party be estopped to require the strict compliance with each and all of these restrictions or to enforce the same in a court of law or equity.

ARTICLE VI

PROPERTY OWNERS' ASSOCIATION

55. **Establishment.** There is established the Lake Pointe Estates on South Holston Lake Property Owners' Association (hereafter referred to as The Association). The Association shall be a non-stock corporation organized under the laws of the Commonwealth of Virginia.

56. **Purposes.** The Association shall own all common areas and common improvements established by the Developer in the recorded plat or thereafter acquired by The Association and shall not include the streets shown on the plat. The Association shall have the power to construct any improvements deemed appropriate for the common good of the Development, including a boat landing. The Association shall maintain all common areas, pay all taxes thereon, and maintain such insurance coverage's as it deems appropriate. Any common lighting shall be owned and maintained by, and costs thereof paid by, The Association. In the event that the Commonwealth of Virginia shall in the future offer to accept the streets into the state highway system, the Association shall execute any and all instruments necessary for the completion of that acceptance.

57. **Membership.** Each owner of a lot in the Development automatically becomes a member of the Association and shall be entitled to vote on all matters subject to vote of the members. Each lot shall have one vote. In the event that a lot is owned by more than one owner, the owners shall determine how the vote is to be cast. Proportionate or fractional votes shall not be allowed. Directors and officers shall be elected and by-laws adopted at the initial organizational meeting and thereafter at the annual meetings as provided in the by-laws.

58. **Assessments.** There shall be an Initial Assessment of $250.00 per lot due upon purchase from the developer and upon all subsequent sales and an Annual Assessment of no less than $200.00 per lot. The Annual Assessments may be changed, from time to time, by the Association in accordance with its by-laws. The Initial Assessment shall be paid to the Association by the purchaser or purchasers, jointly, of any lot from Developer or any corporation or entity in which Developer owns at least a 40% interest and shall be due upon transfer of title. The Initial Assessment shall not be payable by any corporation or entity in which Developer owns at least a 40% interest. The Initial Assessment provided for by this paragraph and Paragraph 48 shall also be paid upon any and all subsequent transfer of title; provided, however, that transfer of title arising from on account of the death of an owner, the transfer of an interest by one co-owner to another co-owner, the transfer of a title to the owner and spouse as tenants by the entirety, the transfer of title to trustess of a family trust established by an owner for the benefit of the owner's family, or the transfer of title from an owner to an artificial legal entity in which the owner controls at least 75% of the shares or interests shall not require the payment of the Initial Assessment. The Annual Assessment shall be paid on April 1 of each year on

each lot for which an Initial Assessment has been paid or due to be paid. Upon the transfer which triggers the obligation to pay the Initial Assessment, The Purchaser or Purchasers shall also pay an Annual Assessment, pro-rated for the period between transfer of title and the next following April1.

59. **Special Assessments.** In addition to the assessments described in paragraph 50, the Board of Directors of the Association shall have the power to levy special assessments against the members as provided in Code of Virginia Section 55-514 (1998) or amendments thereto.

60. **Rules.** The Board of Directors of the Association may establish, adopt, promulgate and enforce rules and regulations with respect to the use of common areas. Such rules and regulations may be repealed or amended by majority vote of the members at a meeting held pursuant to the Association By-laws and called for that purpose. The Board of Directors of The Association shall have the power to suspend a member's rights to use facilities or services for non-payment of assessments which are more than sixty days past due and shall have the power to assess charges against any member for any violation or the Restrictions, Rules or regulation for which the member or his family members, tenants, guests, or other entities are responsible. The powers described in this paragraph shall be governed by Code of Virginia, Section 55-513, as may be amended from time to time.

61. **Liens.** The Association shall have a lien on lot for unpaid assessments levied against the lot pursuant to this instrument and for unpaid charges assessed pursuant to paragraph 53. The perfection, priority, and enforcement of the lien shall be governed by Code of Virginia Section 55-516, as may be amended from time to time.

62. **Other Remedies.** The lien afforded herein for unpaid assessments and charges shall not limit in any manner other remedies available at law or equity. Such assessments or charges shall be the personal liability of the property owner or owners, jointly, against whom such might be assessed, with interest of 8% per annum accruing from the due date. The property owner or owners, jointly, shall also be liable for costs, litigation expenses, and reasonable attorney's fees without regard to whether litigation is commenced.

63. **Successor To Developer.** All powers and rights reserved by or granted to the Developer in this instrument including, but not limited to, the power to grant variances, maintenance, and approval of building plans, shall pass from the Developer to the Association upon the conveyance by Developer to others of ownership of a total of 90% of the lots in the Development. As used herein, "others" does not include a corporation of other entity which Developer owns at least a 40% interest.

The Association will carry out its rights and powers as successor to the developer through its Board of Directors which may appoint committees for said purposes.

Prior to the conveyance by Developer of a sufficient number of lots to trigger the transfer of rights and powers to the Association, Developer, with the cooperation and consent of the Board of Directors of the Association, may designate individuals nominated by the Board of Directors to act on his behalf in carrying out or exercising rights or discretionary acts reserved or granted to him herein. Such individuals shall serve at the will of Developer and any designation shall not be exclusive of the rights and powers of the Developer to act on his own behalf.

IN FURTHERANCE THEREOF, WITNESS the following signatures and seals,

Allan R. Poole II

Eunice J. Poole

State of Tennessee
~~***Commonwealth of Virginia***~~
County of ~~Washington~~ Sullivan, to-wit:

The foregoing instrument was acknowledged before me this 31st day of August, 2012, by **ALLAN R. POOLE, II.**

Notary Public

TIMOTHY E. SCOTT NOTARY PUBLIC AT LARGE SULLIVAN CO., TENNESSEE

My Commission Expires 12/21/2012

Registration Number N/A

State of Tennessee
~~***Commonwealth of Virginia***~~
County of ~~Washington~~ Sullivan, to-wit:

The foregoing instrument was acknowledged before me this 27th day of August, 2012, by **EUNICE J. POOLE.**

Notary Public

My Commission Expires 7/26/2015

Registration Number

DAVID W. BLANKENSHIP STATE OF TENNESSEE NOTARY PUBLIC SULLIVAN COUNTY

INSTRUMENT #120034817
RECORDED IN THE CLERK'S OFFICE OF
WASHINGTON COUNTY ON
AUG 31, 2012 AT 01:50PM

PATRICIA S. MOORE, CLERK
RECORDED BY: KM

September 20, 2026

Washington County Planning Commission
Washington County Board of Supervisors
Washington County, Virginia

RE: Special Exception Request – 23176 Moonshine Drive, Abingdon, Virginia

To Whom It May Concern:

My name is Heather Coleman, and I am writing on behalf of myself and my husband, Bret Coleman, regarding the proposed special exception at 23176 Moonshine Drive.

We own Lot 39, a 1.89-acre lakefront residential lot in Lake Pointe Estates, and we also own residential property across South Holston Lake on Wild Cherry Lane. Although we do not currently reside in Lake Pointe Estates, we are property owners with a direct interest in the safety, infrastructure, residential character, property values, lake environment, and future development of this community.

I want to make clear from the beginning that our concerns are not objections to children, disabled veterans, churches, the YMCA, or any particular organization. Our concerns are about land use, public safety, infrastructure, environmental impacts, and the scope and intensity of activities that could be permitted on this property now and in the future.

Before a special exception is approved, I respectfully ask that the following issues be addressed and documented.

1. What is the complete intended use of this property?

The property has been represented as being used as a camp for children and disabled veterans. However, information available to property owners indicates that the property has also been marketed as a wedding and event venue known as "The Pointe at South Holston" and has been offered or used for retreats and other organized gatherings.

These activities can create very different impacts from ordinary residential use, including buses, guest vehicles, employees, catering and delivery vehicles, trash collection, noise, parking demands, overnight occupancy, and increased activity on the lake.

I ask the County to determine the complete current and intended use of the property, rather than considering only one particular description of its purpose.

2. What exactly would this special exception authorize?

This is extremely important to us as property owners.

If the special exception is approved, what activities would legally be permitted?

Would it permit camps, weddings, receptions, church retreats, corporate retreats, private events, overnight accommodations, catered events, amplified music, or other organized gatherings?

What would be the maximum number of campers, guests, staff, volunteers, employees, and other persons permitted on the property at one time?

What hours and days could the property operate? How frequently could events or camps occur?

If the applicant makes representations regarding limitations on these activities, I respectfully request that those limitations be incorporated as written and enforceable conditions of any approval.

3. Road safety and traffic need serious consideration.

One of our greatest concerns is the road serving this property.

The roads in this area are narrow and, in locations, effectively function as one-lane roads when larger vehicles are present. Residents and property owners should be able to safely access their homes and properties when buses or substantial event traffic are present.

The proposed use could generate traffic from buses, parents, campers, employees, guests, caterers, delivery trucks, trash trucks, service vehicles, and other commercial vehicles.

What happens when two buses meet? Where does a bus safely pull over when it meets an oncoming vehicle?

More importantly, what happens when a bus or a line of event traffic encounters a fire truck, ambulance, or other emergency vehicle?

I respectfully request an appropriate road and traffic safety evaluation, including whether the existing roadway and entrance can safely accommodate the type, size, and frequency of vehicles associated with the proposed use.

4. Septic and wastewater capacity must be verified.

I also request documentation establishing the permitted capacity of the existing septic and wastewater system.

There has been discussion regarding an approximately 100-person capacity, but rather than relying upon informal information, I would like the County to verify the actual permitted design capacity and make that information part of the public record.

That capacity should be evaluated against the maximum possible occupancy, including campers, staff, volunteers, employees, overnight guests, wedding or event attendees, and anyone else who could be present under the special exception.

If the septic system has a maximum permitted capacity, I ask that occupancy not be permitted to exceed that capacity and that any occupancy limitation be made an enforceable condition.

5. Any claim that this use is "grandfathered" needs clarification.

There has been discussion suggesting that the property or some aspect of its use may be "grandfathered."

I respectfully request that the County clearly identify what specific use, if any, has legally established nonconforming or grandfathered status, when that status was established, and the extent of activity that status permits.

There is an important distinction between an existing structure being allowed to remain and a property being permitted to expand into a substantially more intensive operation.

If a historical use existed, I would like clarification as to whether it actually included the same frequency, occupancy, buses, overnight camps, retreats, weddings, events, commercial activity, and other uses contemplated today.

6. Lake Pointe Estates is a residential community.

We purchased our property in Lake Pointe Estates as residential lakefront property.

The surrounding community consists primarily of homes and residential properties. Property owners have invested significant amounts of money in these properties with an expectation regarding the residential character of the development.

I respectfully ask the County to carefully consider whether the proposed intensity and variety of uses are compatible with the surrounding residential properties.

7. Existing HOA and development restrictions should be considered.

I understand that private covenants and County zoning regulations are separate legal matters. However, Lake Pointe Estates has restrictions intended to govern the character and use of property within the development.

I ask that the existence of those restrictions and any apparent conflict between them and the proposed operation be acknowledged in the record.

I would also like clarification regarding whether any developer or association approval required under the applicable restrictions was obtained and, if it was required, what documentation was provided.

8. Future YMCA ownership or operation should be clarified.

There has been discussion among property owners regarding a possible future donation or transfer of this property to the YMCA or another organization.

I respectfully request clarification regarding whether such a transfer is contemplated.

More importantly, I would like the County to explain what happens to this special exception if the property changes ownership.

Does the special exception remain with the land?

If it does, then I ask the County to consider not only what the current applicant intends to do, but what the approval would legally permit a future owner or operator to do.

Property owners should understand what could potentially be authorized not merely this year, but many years into the future.

9. The effect on South Holston Lake and neighboring lakefront property should be considered.

Our interest in this matter extends beyond Lot 39. We also own residential property across South Holston Lake on Wild Cherry Lane.

Water connects these properties even though they are accessed from different roads.

Noise can travel across water. Increased group activity can also result in increased shoreline activity, boating, lighting, trash, wastewater concerns, and congestion.

I respectfully ask the County to consider the potential impact on the surrounding portion of South Holston Lake and nearby lakefront residential properties, rather than limiting its consideration solely to parcels immediately adjoining the applicant's property.

10. Access to the cove and lake should remain reasonable for neighboring property owners.

There are a limited number of properties in the immediate cove with lake access. Large organized groups using the shoreline or water can create a very different environment from ordinary residential lake use.

I ask the County to consider how the maximum proposed occupancy could affect safe access to and enjoyment of the cove by neighboring property owners.

11. Emergency access should be evaluated before approval.

If significant numbers of children, veterans, guests, employees, volunteers, or event attendees can occupy this property, emergency planning becomes especially important.

Can fire apparatus and ambulances safely reach the property while buses or numerous guest vehicles are simultaneously entering or leaving?

Is there adequate room for emergency vehicles to maneuver?

I believe these questions should be answered before, rather than after, a special exception allowing increased occupancy is granted.

12. Property owners deserve complete information and transparency.

Finally, I respectfully request that affected property owners have meaningful access to the information being relied upon in making this decision, including the complete special exception application, site plan, proposed maximum occupancy, septic and wastewater documentation, traffic or road reviews, parking plans, proposed hours of operation, and documentation supporting any claim of a grandfathered or nonconforming use.

I would also like the County to clarify what notice was legally required to be provided to neighboring property owners and whether all required notice was properly completed.

Our Request to the County

I am submitting this letter on behalf of both myself and Bret. We are not asking the County to make a decision based upon rumors, assumptions, or emotion. We are asking that the decision be based upon documented facts and the complete potential use of this property.

A special exception can have consequences extending far beyond the current applicant. Therefore, I respectfully request that no final decision be made until road and emergency access, septic capacity, maximum occupancy, permitted uses, existing-use or grandfathering claims, environmental impacts, ownership implications, and effects on surrounding residential properties have been fully investigated and addressed in the public record.

If the County ultimately determines that a special exception can appropriately be granted, I further request that any representations concerning maximum occupancy, hours, number and type of events, buses, parking, noise, camps, weddings, retreats, or other activities be established as clear and enforceable conditions of approval.

Bret and I have invested in this area and care deeply about its future. We believe reasonable development and charitable activities can coexist with residential communities, but only when appropriate safeguards are established and the rights and safety of surrounding property owners are taken seriously.

Thank you for considering our concerns and for ensuring these questions receive meaningful consideration during the special exception process. We plan to attend the September 28 meeting, and I respectfully request that this letter be included as part of the official record relating to this matter.

Sincerely,

Heather Coleman
on behalf of Heather & Bret Coleman

Property Owners – Lot 39, Lake Pointe Estates
Property Owners – 23208 Wild Cherry Lane Abingdon, Virginia

Zoning & Subdivision Official
Washington County, Virginia
276-525-1391

From: Heather Coleman <hcoleman120@gmail.com>
Sent: Tuesday, September 22, 2026 10:43 PM
To: Stephen Richardson <stephenr@washcova.com>
Subject: Supplemental Comments – Camp Friendship Special Exception – September 28

Hi Stephen,

Attached are supplemental comments from Bret and me regarding the special exception request for 23176 Moonshine Drive. These are intended to supplement my September 20 letter and include information we have obtained since that letter was submitted.

I have already emailed the septic permits separately. I am also including the Lake Pointe Estates subdivision plan for reference.

Would you please forward these supplemental comments to the Planning Commission and include them with our original letter as part of the record for the September 28 hearing?

Thank you,
Heather Coleman

Sent from my iPhone
<Heather Coleman 9-23-25 Camp Friendship.pdf>

September 22, 2026

Washington County Planning Commission
Washington County Board of Supervisors
Washington County, Virginia

RE: Supplemental Comments – Special Exception Request
23176 Moonshine Drive, Abingdon, Virginia

To Whom It May Concern:

I am submitting these comments on behalf of myself and my husband, Bret Coleman, as a supplement to my September 20, 2026 letter regarding the special exception request at 23176 Moonshine Drive.

Since submitting that letter, we have obtained additional information and have several additional questions that we believe should be addressed as part of the public record.

1. Septic records have now been obtained.

In my original letter, I asked that the actual septic capacity be documented rather than relying on informal information.

Since then, I obtained the actual septic records directly from the Health Department and also provided them to Stephen Richardson. One permit identifies a **2-bedroom residential conventional onsite sewage system with a design flow of 300 gallons per day**. The other identifies a **5-bedroom system with a design flow of 750 gallons per day**, with supporting records identifying residential use.

I am not claiming that either system is adequate or inadequate for the proposed use. My question is whether these systems have actually been evaluated for the **total number of children, staff, volunteers, employees, guests, or other persons who may be using the facilities under the current and proposed uses.**

Because this property is directly on South Holston Lake, our previously stated concerns regarding wastewater, runoff, the shoreline, cove, and surrounding lake ecosystem also remain.

2. We personally drove the roadway to evaluate the conditions.

Since submitting our original letter, Bret and I drove the route specifically to observe the road conditions. During that drive, we encountered another vehicle on a section where **both vehicles could not fit on the gravel roadway at the same time. We had to pull off to the side to allow the other vehicle to pass.**

From the Denton Valley Road area through Copperfield and toward Moonshine, this involves roughly two miles of narrow roadway before reaching the development.

My understanding from my conversation with Stephen Richardson is that **the road has not been evaluated for this proposed use**.

This makes the emergency-access questions raised in our original letter even more important. What happens when a bus meets another bus or, more importantly, a fire truck or ambulance?

If members of the Commission or the appropriate reviewing agencies have not physically traveled this roadway, **we can provide photographs and video showing the conditions we observed.**

3. We would like clarification regarding minor versus major ecotourism.

We understand that the current request involves a change from **minor to major ecotourism**.

We respectfully ask for a clear explanation of what changes with that classification. Specifically:

What additional activities, occupancy, events, overnight use, traffic, or other intensity would be legally permitted under major ecotourism that is not permitted under the existing classification?

This is particularly important because our original letter asked the County to clarify exactly what is currently legally permitted at this property and what additional use this special exception would authorize.

4. We would like clarification regarding the additional or leased property.

We also understand that another property is being included or relied upon in connection with the current application.

We respectfully ask:

- Why is the additional property necessary?
- What requirement is it being used to satisfy?
- Is it being considered for acreage, parking, occupancy, lodging, wastewater, access, or another requirement?
- If the property is leased rather than owned by the applicant, **what happens to the special exception if that lease expires or is terminated?**

5. Our concern is the location and intensity of the use—not the purpose of a children's camp.

I also want to clarify our position.

We are not opposed to the idea or purpose of a camp for children. Our concern is whether this level and type of activity is appropriate inside this particular residential lakefront development.

We purchased Lot 39 as residential lakefront property within Lake Pointe Estates and relied upon the residential character and recorded restrictions associated with that development. Our original letter already raised questions regarding those restrictions and whether any required developer or association approval was obtained.

As property owners, we are concerned about increasingly intensive or commercial-type activity occurring within the development without fully considering the existing restrictions, the other property owners, the residential character of the neighborhood, and the potential effect on the **marketability and value of our property**.

We are also providing a copy of the Lake Pointe Estates subdivision plan for reference because it helps show the residential layout of the development and its relationship to South Holston Lake.

6. Additional records have been requested but have not yet been fully reviewed.

Since submitting my original letter, I have requested additional County records concerning the special exception, existing and proposed uses, the minor-to-major ecotourism classification, the additional or leased property, road and entrance reviews, occupancy, and related matters.

Because of the courthouse closure and the timing of this hearing, I have not had an opportunity to receive and review all of the requested records.

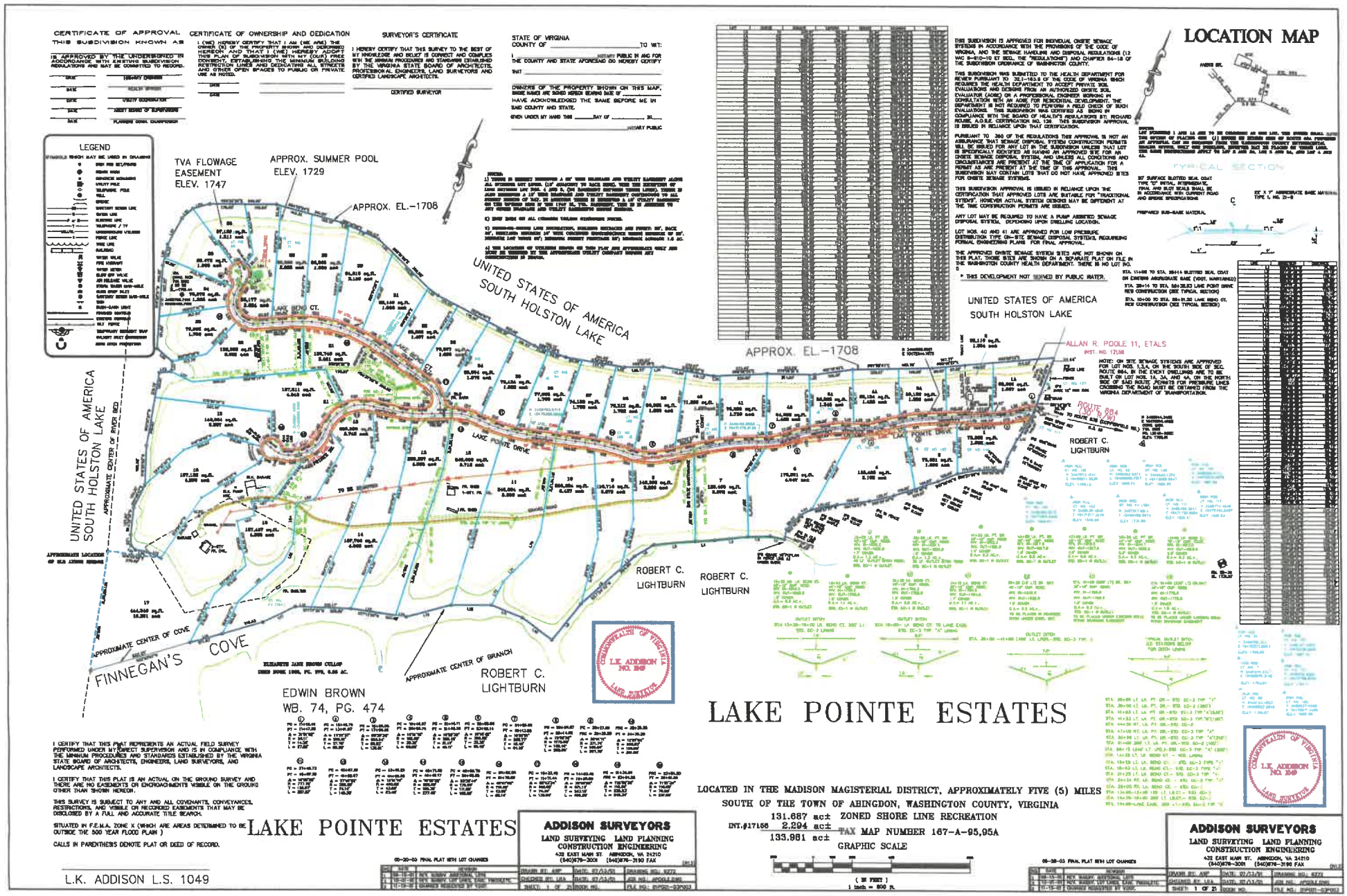
I am **not assuming that particular evaluations or documents do not exist**. If they do exist, I respectfully ask that the relevant information be identified, reviewed, and made part of the record so that the Commission and affected property owners can understand what has actually been evaluated.

In closing, our concern remains straightforward: What is currently legally permitted at this property, what additional use would this special exception authorize, and have the road, emergency access, septic, occupancy, residential impacts, and potential effects on South Holston Lake been evaluated for the actual level of use being considered?

Thank you for considering these supplemental comments and for including them with my September 20, 2026 letter as part of the record for this matter.

Sincerely,

Heather Coleman
on behalf of Heather & Bret Coleman
Property Owners – Lot 39, Lake Pointe Estates
Property Owners – 23208 Wild Cherry Lane
Abingdon, Virginia


CERTIFICATE OF APPROVAL
CERTIFICATE OF OWNERSHIP AND DEDICATION
SURVEYOR'S CERTIFICATE
LOCATION MAP
LEGEND
TVA FLOWAGE EASEMENT ELEV. 1747
APPROX. SUMMER POOL ELEV. 1729
APPROX. EL.-1708
UNITED STATES OF AMERICA SOUTH HOLSTON LAKE
LAKE POINTE DRIVE
LAKE BEND CT.
FINNEGAN'S COVE
APPROXIMATE CENTER OF COVE
APPROXIMATE CENTER OF BRANCH
APPROXIMATE CENTER OF RIVER BED
ROBERT C. LIGHTBURN
EDWIN BROWN
WB. 74, PG. 474
ELIZABETH JANE BROWN CULLOP
DEED BOOK 1098, PG. 570, 0.85 AC.
ALLAN R. POOLE II, ETALS
INST. NO. 17188
ROUTE 684
TYPICAL SECTION
LAKE POINTE ESTATES
LOCATED IN THE MADISON MAGISTERIAL DISTRICT, APPROXIMATELY FIVE (5) MILES SOUTH OF THE TOWN OF ABINGDON, WASHINGTON COUNTY, VIRGINIA
131.687 ac± ZONED SHORE LINE RECREATION
2.294 ac± TAX MAP NUMBER 167-A-95,95A
133.981 ac± GRAPHIC SCALE
(IN FEET)
1 inch = 800 ft.
L.K. ADDISON L.S. 1049
ADDISON SURVEYORS
LAND SURVEYING LAND PLANNING
CONSTRUCTION ENGINEERING
422 EAST MAIN ST. ABINGDON, VA 24210
(540)676-3001 (540)676-3190 FAX
COMMONWEALTH OF VIRGINIA L.K. ADDISON NO. 1049 LAND SURVEYOR

COUNTY OF WASHINGTON, VIRGINIA
COUNTY ADMINISTRATION BUILDING
1 GOVERNMENT CENTER PLACE, SUITE A
ABINGDON, VIRGINIA 24210

DEPARTMENT OF ZONING ADMINISTRATION

STEPHEN R. RICHARDSON CZA
COUNTY ZONING AND SUBDIVISION OFFICIAL

September 23, 2026

Heather Coleman
23208 Wild Cherry Lane
Abingdon, VA 24211

Ms. Coleman:

I am responding to questions you asked in your letter dated September 22, 2026.

1. Septic records.

   When a person applies for a building permit that includes restrooms, the applicant is required to have a septic permit from the Virginia Department of Health, for the specific use being applied for. If a new construction is connecting to an existing system, the applicant must have a "safe, adequate and proper" letter from the Virginia Department of Health, stating that the additional use is permitted. The Virginia Department of Health regulates the permitting and limitations of septic systems. Washington County Zoning or the Building Development Office does not determine septic capacity or regulate or enforce any restrictions placed by the Virginia Department of Health. If a special exception permit is granted, and an application for constructing a shelter/restroom is submitted, a septic permit, or a "safe, adequate and proper" letter must be included in the application.

2. Roadway conditions.

   When a person applies for a building permit, a letter from the Virginia Department of Transportation is required to be included in the application. The letter may say that VDOT has issued a permit, or there is already an entrance permit that is adequate for the proposed use, or that the entrance is not part of VDOT's jurisdiction. If VDOT allows the entrance, then the county would issue a building permit. Impact studies may be required by VDOT. The roads are a factor that the Planning Commission and the Board of Supervisors consider when deciding to grant special exceptions.

3. Minor versus major ecotourism.

   Here are the definitions from the county code: Section 66-1

276-525-1391 OR 276-669-0877 -TELEPHONE 276-525-1309 -TELEFACSIMILIE srichardson@washcova.com-E-MAIL
WWW.WASHCOVA.COM

Ecotourism means the use, for commercial purposes or by organizations exempted from taxation by Internal Revenue Code section 501(c)(3), of property for activities conducted in a natural woodland, water, mountain, field, or other similar natural setting with minimal or no modification of the existing natural setting for activities primarily conducted in such natural setting, including but not limited to ziplines, rope courses, geo-caching, orienteering, rock climbing, rappelling, trails for walking/running/equestrian use, fishing, kayaking, spelunking, and canoeing. A written narrative and site plan shall be submitted with any zoning application for proposed ecotourism for review and determination of whether the proposed use is minor ecotourism, major ecotourism, or commercial recreation. The site plan shall designate an area for off-street parking with adequate provision for entrance and exit by standard size automobiles and sufficient spaces for the proposed use. Parking facilities shall comply with chapter 66, article XII, Division 2 regarding off-street parking. Artificial site lighting, if any, shall be shielded to minimize impact on night sky.

Ecotourism, major means all ecotourism other than minor ecotourism.

Ecotourism, minor means ecotourism that meets the following limitations: requires no more than two structures, which may be used for functions such as restroom facilities, concessions, ticket sales, storage, or other such uses associated with the ecotourism activity; with total square footage of such structures in combination not to exceed 3,000 square feet; structures must be a minimum of 35 feet from all setback lines; artificial site lighting, if any, shall be attached to a structure as well as shielded to minimize impact on night sky; and parking area(s) shall be screened from view from state-maintained roadways by vegetation or other landscaping features.

In this case, it is simply that the applicant wants to build a third building (shelter with restrooms) for ecotourism. In order to get a building permit, a special exception permit is required. The ordinance does not specify a limit on the number of people, hours of operation, employees, or activities. If the Board of Supervisors does grant a special exception permit, they are allowed to add reasonable conditions to the permit.

The activities currently associated with the camp are permitted by right.

4. Additional or leased property.

   I understand that Camp Friendship leases the property where the soccer/activity field is located. Ecotourism minor is a permitted use on that property. The application for the special exception permit does not include any leased properties. Leasing the property does not satisfy any requirements, it is a choice Camp Friendship has made. If the

property owned by Camp Friendship is granted a special exception permit, the permit goes with the property, regardless of who the owner is.

5. A copy of the restrictive covenants is included in the packet the Planning Commission has received. Washington County does not have authority to enforce or regulate any of those restrictions. The covenants are private restrictions. You would need to check with the developers, or other residents to see if there has been any activity related to the covenants. The restrictive covenants do not add to or take away from the zoning ordinance. I would suggest that you consult with an attorney to see if you have the ability to use the covenants to regulate activities on these properties.

Sincerely,

Stephen R. Richardson
Zoning & Subdivision Official
Washington County

Outlook

Re: Supplemental Comments – Camp Friendship Special Exception – September 28

From Heather Coleman <hcoleman120@gmail.com>
Date Wed 2026-09-23 1:08 PM
To Stephen Richardson <stephenr@washcova.com>

Hi Stephen,

Thank you for sending the letter and answering my questions. I have one follow-up question regarding the minor versus major ecotourism classification.

You explained that the special exception is required because Camp Friendship wants to construct a third building—a shelter with restrooms—and minor ecotourism allows no more than two structures associated with the ecotourism activity.

Looking at the property and the current Washington County GIS image, however, there appear to already be more than two structures on the property. I'm attaching the GIS image for reference.

Could you clarify which two existing structures the County is currently counting toward the two-structure limit for minor ecotourism? Also, which existing structures are not being counted toward that limit, and what is the reason they are excluded?

I'm just trying to understand how the existing structures are classified and how the proposed shelter becomes the third structure for purposes of the ecotourism definition.

Thank you again for your help and for taking the time to answer my questions.

Heather Coleman



Sent from my iPhone

On Sep 23, 2026, at 12:51 PM, Stephen Richardson <stephenr@washcova.com> wrote:

Your comments will be forwarded to the Planning Commission. Please see attachment for a response to your questions.

Stephen R. Richardson

Outlook

Re: Supplemental Comments – Camp Friendship Special Exception – September 28

From Stephen Richardson <stephenr@washcova.com>
Date Thu 2026-09-24 9:00 AM
To Heather Coleman <hcoleman120@gmail.com>

Tucker Hall (or the barn) and a garage close to Tucker Hall are the two buildings that are counted.

The residence and an accessory to the residence is not included in the ecotourism use.

We based this on information provided by Mitch Walters. If you look in the application, this is included.

It is the applicants responsibility to tell us what their uses and activities are.

The decision before the Planning Commission is to either recommend the special exception to allow the building to be constructed, or recommend the special exception be denied.

Outlook

Clarification of Current Minor Ecotourism Use – Camp Friendship

From Heather Coleman <hcoleman120@gmail.com>
Date Mon 2026-09-28 11:03 PM
To Stephen Richardson <stephenr@washcova.com>

Hi Stephen,

Thank you again for answering my previous questions regarding Camp Friendship. After attending the Planning Commission hearing on September 28, I have one issue I would really like to understand and have clarified in writing.

You previously explained to me that the property's **current Minor Ecotourism use involves only two buildings**, whereas the proposed change to **Major Ecotourism would apply to the entire property**.

During the Planning Commission hearing, however, there was discussion of facilities throughout the property. The house was discussed as having approximately nine bathrooms, Tucker Hall as having approximately five bathrooms, and Mr. Walters indicated that he encourages people attending the camp to use the facilities available on the property, including the house.

That is where I am confused about the current Minor Ecotourism authorization.

Could you please clarify:

• Which **two buildings** are currently considered part of the authorized Minor Ecotourism use?

• If the house is not one of those two buildings, are camp participants currently permitted to use the house and its bathrooms or other facilities as part of their camp activities?

• If Tucker Hall is not one of those two buildings, the same question applies to Tucker Hall.

• More generally, are camp participants permitted to use **other structures and facilities on the property that are not included within the two structures associated with Minor Ecotourism**?

• If they are permitted to do so, under what existing zoning authorization are those additional structures being used in connection with the camp?

• If they are not permitted to do so, would that type of use exceed the property's current Minor Ecotourism authorization?

I would also appreciate clarification concerning the **adjoining leased activity field**. Is that parcel presently authorized for use as part of the Minor Ecotourism/camp operation, and if so, under what zoning authorization?

Finally, I want to make sure I correctly understood what you previously explained to me: **if the Major Ecotourism Special Exception is approved, would the authorization apply to the entire Camp Friendship property rather than being limited to the two structures associated with the current Minor Ecotourism use?**

I am not trying to make my own determination that a zoning violation has occurred. I am trying to understand exactly **where the current Minor Ecotourism authorization begins and ends**, particularly in light of the information presented at the Planning Commission hearing.

Since this matter is now proceeding to the Board of Supervisors, I would appreciate a written response so that I can accurately understand the current use versus what would become authorized under Major Ecotourism.

Thank you for your help,

Heather Coleman
Lake Pointe Estates Property Owner

Sent from my iPhone

Outlook

Re: Clarification of Current Minor Ecotourism Use – Camp Friendship

From Stephen Richardson <stephenr@washcova.com>
Date Wed 2026-09-30 12:20 PM
To Heather Coleman <hcoleman120@gmail.com>

The two buildings being used for Camp Friendship are Tucker Hall and a garage near Tucker Hall.

The adjoining property is also in the SR (Shoreland, Recreation) zoning district. Code of the County of Washington Section 66-247
(a) *Permitted uses.* In the SR shoreline recreation district, structures to be erected or land to be used shall be for one or more of the following permitted uses:
(1) Ecotourism, minor

If the special exception permit is granted, it would authorize the construction of the shelter.

We are looking at the primary use of structures. The primary use of the two buildings mentioned above is ecotourism minor (Camp Friendship). The primary use of the home is single-family dwelling.

Thank you,

Stephen R. Richardson
Zoning & Subdivision Official
Washington County, Virginia
276-525-1391

Outlook

Follow-Up Clarification Regarding Camp Friendship – Current and Future Property Use

From Heather Coleman <hcoleman120@gmail.com>
Date Wed 2026-09-30 3:59 PM
To Stephen Richardson <stephenr@washcova.com>

Stephen,

Thank you for your response and for clarifying that the County considers Tucker Hall and the garage near Tucker Hall to be the two structures currently being used for Camp Friendship, while considering the house to have a primary use as a single-family dwelling.

After reviewing your response alongside statements made by the property owner during the Planning Commission meeting, I am still unclear about how that determination was reached, how the current operation is permitted, and how the County will evaluate this property going forward.

At the meeting, the owner stated that no one currently lives on the property. He also discussed having rented the house to a church group, stated that he encourages participants to use the facilities on the property, and discussed the possibility of eventually transferring the property to the YMCA.

The property is approximately 18 acres, and my concern is not simply what each individual structure was originally designed for, but how the property, structures, and facilities are actually being used in connection with Camp Friendship.

Your email states that the County is looking at the "primary use of structures" and has determined that Tucker Hall and the garage are the two structures whose primary use is ecotourism minor, while the primary use of the house is a single-family dwelling.

Could you please clarify the following:

1. What facts or criteria did the County rely upon to determine that the primary use of the house is a single-family dwelling when the owner stated that no one currently lives on the property?

2. Was the owner's statement that the house has been rented to a church group considered when making that determination?

3. When determining whether a structure is associated with the ecotourism activity, does the County consider its actual use by Camp Friendship participants and other groups using the property, or only what has been identified as the structure's "primary use"?

4. If the owner encourages Camp Friendship participants to use the facilities throughout the property, how does the County determine which structures and facilities are associated with the ecotourism operation and which are considered separate from it?

5. Does the County evaluate Camp Friendship based upon the overall use of the property, or does it evaluate each structure separately when determining whether the operation meets the requirements for ecotourism minor?

6. If additional structures beyond Tucker Hall and the garage are being made available to or used by Camp Friendship participants, at what point would those structures be considered associated with the ecotourism activity for purposes of the two-structure limitation?

I also have questions regarding the financial aspect of the current operation and how that affects its classification.

During the meeting, there was discussion indicating that the YMCA charges participants to attend camp. The owner also stated that a church group had used the property and provided money, which was characterized as a donation.

We had previously understood from Mr. Widener that, under the current use, no money was to be exchanged. Because money is apparently being exchanged in connection with activities occurring on the property—whether characterized as camp fees, rent, reimbursement, or donations—could you please clarify how the County distinguishes these types of payments for zoning purposes?

Specifically:

7. If the YMCA charges campers to participate in activities conducted at Camp Friendship, does that affect whether the current operation qualifies as ecotourism minor?

8. If a church or other group provides money in connection with its use of the house or property, does calling that payment a "donation" affect how the County determines whether the property is being rented or otherwise used in exchange for compensation?

9. What did Mr. Widener's statement that no money was to be exchanged refer to, and does that restriction or understanding still apply to the existing operation?

10. If money is being received in connection with the use of the house, Tucker Hall, other structures, or the property itself, does the County consider that when determining the actual use of those structures and the overall property?

I am also trying to understand how the current determination affects the property going forward. From what was described at the meeting, the operation already appears to involve activities and facilities throughout a substantial portion of the approximately 18-acre property rather than being confined solely to Tucker Hall and the garage.

The owner also discussed future plans involving the YMCA and the possibility of transferring the property to the YMCA. This raises additional questions about how expansion or changes in the operation would be handled.

What criteria will the County use to determine when an operation classified as ecotourism minor has expanded to the point that it constitutes ecotourism major?

For example, if additional buildings, facilities, recreational areas, parking areas, adjoining property, or

other portions of the property become part of Camp Friendship, would those changes be considered when determining whether the operation continues to qualify as minor ecotourism?

Additionally, if ownership of the property is eventually transferred to the YMCA but the same camp operation continues—or is expanded—would the existing minor-ecotourism determination continue with the property, or would the County reevaluate the use and intensity of the operation at that time?

I am trying to understand not only the basis for the County's current determination, but also what review or enforcement process exists if an operation initially considered minor ecotourism expands over time to the point that it may meet the requirements for major ecotourism.

The owner's description of the current use of the property seems broader than simply the use of Tucker Hall and the garage, which is why I would appreciate clarification regarding the current classification, the exchange of money associated with activities on the property, and how future expansion or changes in use will be evaluated.

Thank you for your time and clarification.

Heather Coleman

Sent from my iPhone

Outlook

Follow up question

From Heather Coleman <hcoleman120@gmail.com>
Date Thu 2026-10-01 12:15 PM
To Stephen Richardson <stephenr@washcova.com>

1 attachment (464 KB)
CAMP FRIENDSHIP COUNTRY GIS LAND INFO..pdf;

Stephen,

I found the Washington County real estate/GIS record for the Camp Friendship LLC property while trying to better understand your explanation about

Tucker Hall and the garage being the two structures associated with the existing minor ecotourism use.

The County record shows the 18.8-acre parcel as **SR – Shoreline Recreational,** with a state classification of **"Single Family Suburb."** It also breaks the acreage down into several categories, including **2 acres identified as "Commercial."**

It also identifies two main structures and several other structures on the parcel, including two garages, a pavilion, boat dock, deck and another dock. Several of those are shown as constructed in 2024.

Can you help me understand how these classifications relate to the zoning determination?

Specifically, **what does the 2-acre "Commercial" land classification represent, and does it have any relationship to the Camp Friendship/ecotourism use?**

Also, when determining that only Tucker Hall and the garage are the two structures associated with minor ecotourism, **were the pavilion, docks, deck and other structures shown on the County property record evaluated to determine whether they are being used in connection with Camp Friendship?**

Especially since the owner stated at the Planning Commission meeting that people are encouraged to use the facilities on the property, I'm trying to understand how the County determines which structures and facilities are considered part of the ecotourism operation and which ones are not.

I'm not suggesting that the GIS classifications themselves determine the zoning use. I'm just trying to understand how the County distinguishes between all of these

structures and uses when determining which ones are associated with the ecotourism operation.

Thank you again for helping me understand how this works.

Heather Coleman

Sent from my iPhone

Outlook

Request for Clarification & Supplemental Information – Camp Friendship Special Exception

From Heather Coleman <hcoleman120@gmail.com>
Date Thu 2026-10-01 7:32 PM
To Stephen Richardson <stephenr@washcova.com>; pwide001@gmail.com <pwide001@gmail.com>; crehfuss@gmail.com <crehfuss@gmail.com>; wgibson@washcova.com <wgibson@washcova.com>

2 attachments (4 MB)
Camp 2026 flyer .pdf; CAMP FRIENDSHIP COUNTRY GIS LAND INFO..pdf;

Good afternoon,

After the Planning Commission meeting, I have a few questions regarding the Camp Friendship special-exception application that I would appreciate clarification on before this matter is considered by the Board of Supervisors.

1. Proposed "non-commercial" and nonprofit-only condition

My understanding from the Planning Commission discussion was that a condition would be placed on the property limiting its use to nonprofit, non-commercial use.

During that discussion, Mitch explained that he had previously received a donation associated with a men's church group staying at the property. He also discussed using the property for weddings and using that money to help support the camp. My understanding from Mr. Widener's response was that those types of uses would **not** be permitted under the proposed non-commercial condition.

This raised a question after I reviewed the attached **YMCA of Bristol 2026 Summer Day Camp materials**.

The YMCA's own materials state that its campers travel **Monday through Friday to Camp Friendship's lakeside resort property** for kayaking, boating, fishing, archery, music and dance, team-building activities, sports, STEM and other activities. The program runs for multiple weekly sessions throughout the summer.

Camp 2026 flyer .pdf

The same materials show that families are charged **$110 per child per week for YMCA members and $130 per child per week for potential members**, with a $25 weekly deposit required to reserve a child's spot. Camp 2026 flyer .pdf The registration paperwork also states that parents are responsible for paying the summer camp fees in advance.

Camp 2026 flyer .pdf

I understand that the YMCA is a nonprofit organization. My question is about the **use of the property and the meaning of the proposed "non-commercial" condition**, not the YMCA's nonprofit status.

Could you please clarify:

Does "non-commercial use" mean only that the property owner/Camp Friendship cannot directly receive money, rent, fees, donations, or other compensation for use of the property? Or does it also mean that a nonprofit organization cannot charge participants for a program that is being conducted, in whole or in part, at Camp Friendship?

I would also appreciate clarification as to whether this condition would allow other nonprofit organizations to use Camp Friendship for their own programs and charge their participants fees.

This distinction is particularly important to me because, during the Planning Commission discussion, a donation associated with another group's stay and paid wedding use appeared to be considered inconsistent with the proposed non-commercial condition. I would like to understand why mandatory participant fees for a program using the property would be treated differently, if they are.

2. Minor versus major ecotourism classification and existing structures

I also have a question about why this application is only now being treated as **major ecotourism**.

I have attached the property/land card showing the existing structures on the property. My understanding is that there are approximately **seven existing structures**, and the present proposal involves adding another structure.

If Camp Friendship was already operating as an ecotourism/children's camp on a property containing these existing structures, why did the proposal for an additional structure only now trigger the need for a **major ecotourism** special exception?

Specifically, could the county please clarify:

Were only two of the existing structures previously considered to be used for the minor ecotourism operation? If so, which two structures were included in that determination, what were the other existing structures classified or approved for, and when was that determination made?

I would also appreciate clarification as to whether the two-structure limitation for minor ecotourism is based on the **total number of structures located on the property** or only the number of structures being **used in connection with the ecotourism operation**.

I am not making assumptions about how the county previously classified each structure. I am asking so that I can understand how a property with this number of existing structures and an established children's camp operation qualified as minor ecotourism previously and what specifically changed to make the current proposal major ecotourism.

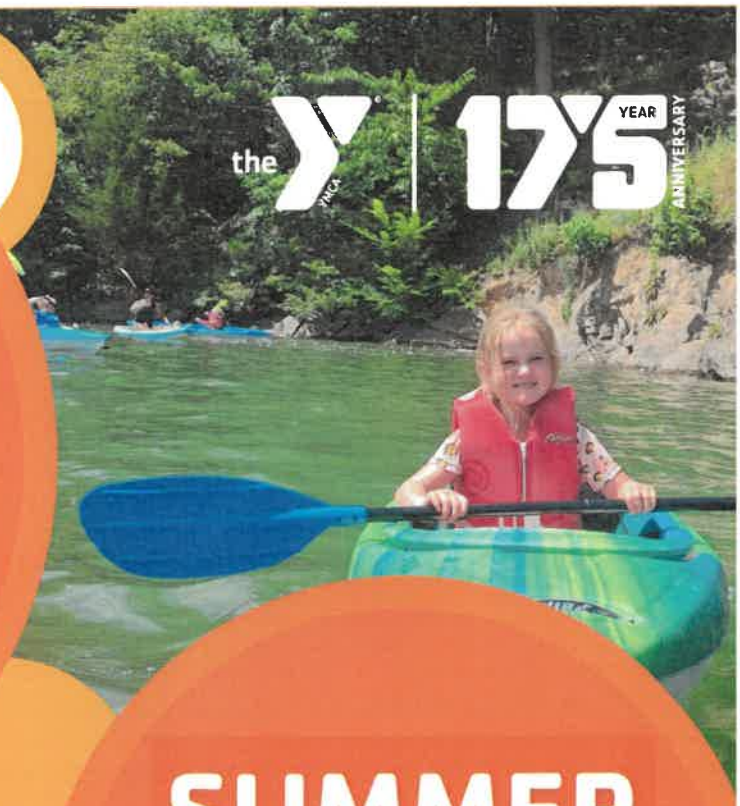
I have attached both the **property/land card** and the **YMCA of Bristol 2026 Summer Day Camp materials** so that these questions can be considered using the underlying documentation.

Please include this email and both attachments with the information provided to the Board of Supervisors for its consideration of the Camp Friendship special-exception application.

I would appreciate written clarification on these questions prior to the Board's consideration of the application.

Thank you for your time,

Heather Coleman
Lake Pointe Estates property owner



ADVENTURE STARTS AT CAMP

SUMMER DAY CAMP 2026





United Way
United Way of Bristol

CAMP FRIENDSHIP

REGISTER TODAY AT MEMBER SERVICES

ADVENTURE STARTS AT CAMP

Summer Camp Information 2026

Welcome Everyone! Adventure starts at camp! Our goal is to make our Summer Day Camp program a fun and safe experience for your child. The Y's Summer Camp is for children ages 5-12*.
Children must be at least 5 years old and have completed one year of either Pre K or Kindergarten.

SUMMER PROGRAM THEMES & HOURS OF OPERATION

Sessions Available	Weekly Themes
Week 1: May 26th - 29th	All About You
Week 2: June 1st - 5th	Adventure Awaits
Week 3: June 8th - 12th	Survivor Week
Week 4: June 15th - 19th	Heroes
Week 5: June 22nd - 26th	A Year In A Week
Week 6: June 29th - July 3rd	Level Up
Week 7: July 6th - 10th	Fun In The Sun
Week 8: July 13th - 17th	Music & Dance
Week 9: July 20th - 24th	Water World
Week 10: July 27th - 31st	Summer Celebration
Week 11: August 3rd - 7th	Bonus Week

Summer Camp is available Monday through Friday, with the following exceptions:

- Memorial Day (5/25/2026)

Program Drop-off occurs from 7:00am - 9:00am

Program Pick-up occurs from 5:00pm - 6:00pm Our program closes at 6:00pm

Parents are asked not to drop off or pick up children during camp hours (9:00 am - 5:00 pm).
All parents must complete a Summer Camp application for each child attending the program and return it upon registration. A weekly deposit of $25.00 per week per child is required to secure your child's spot in camp.

WEEKLY SCHEDULE

Thanks to a collaboration with Camp Friendship, campers will travel Monday through Friday to Camp Friendships lakeside resort property to enjoy the following activities such as kayaking, boating, fishing, archery, music and dance, team building activities, sports, STEM and so much more.

Summer Camp is a great place to make friends, build relationships, enjoy activities, and to live their best life.

* Campers 13 - 15 years of age may apply for the Leadership In Training Program.. Please contact Britnee Perez at Britnee@bristolymca.net. A separate application is required.

FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

2026 Summer Day Camp
Registration Form YMCA OF BRISTOL

Camper's Information:

First Name _____ Last Name _____

Nickname: _____ ☐ Male ☐ Female

DOB: ____/____/____ Grade Entering: _____

School Name: _____

T-Shirt Size: ☐ Y Small (6-8) ☐ Y Med (10-12) ☐ Y Large (14-16)
☐ Adult Small ☐ Adult Medium ☐ Adult Large ☐ Adult X-L

Who does child live with? _____
Relationship _____
Who is responsible for payment of childcare? _____

2026 Camp Sessions Attending:

(Please check all that apply)

___ Week 1: May 26 - 29 (All About You)
___ Week 2: June 1 - 5 (Adventure Awaits)
___ Week 3: June 8 - 12 (Survivor Week)
___ Week 4: June 15 - 19 (Heroes)
___ Week 5: June 22 - 26 (A Year In A Week)
___ Week 6: June 29 - July 3 (Level Up)
___ Week 7: July 6 - 10 (Fun In The Sun)
___ Week 8: July 13 - 17 (Music & Dance)
___ Week 9: July 20 - 24 (Water Week)
___ Week10: July 27 - 31 (Summer Celebration)
___ Week11: August 3 - 7 (Bonus Week)

Parent/Guardian #1 Information:

First Name _____ Last Name _____ DOB ____/____/____

Street Address: _____

City: _____ State: _____ Zip: _____

Please check the best phone number to reach you:
☐ Home Phone: (____) _____-_____
☐ Cell/Pager: (____) _____-_____
☐ Work Phone: (____) _____-_____

Email: _____

Parent/Guardian #2 Information:

First Name _____ Last Name _____ DOB ____/____/____

Street Address: _____

City: _____ State: _____ Zip: _____

Please check the best phone number to reach you:
☐ Home Phone: (____) _____-_____
☐ Cell/Pager: (____) _____-_____
☐ Work Phone: (____) _____-_____

Email: _____

Emergency Contact Information:

(other than parent/guardian)

Must have parent/guardian's permission to make appropriate decisions for child in case parent/guardian cannot be reached.

First Name: _____ Last Name: _____

Relationship to child: _____

Please check the best phone number to reach them:
☐ Home Phone: (____) _____-_____
☐ Cell Phone: (____) _____-_____
☐ Work Phone: (____) _____-_____

Authorized to pick up children: Anyone picking up a child must be listed on child's registration form and needs to carry a photo ID

First Name: _____ Last Name: _____
Phone: _____

First Name: _____ Last Name: _____
Phone: _____

First Name: _____ Last Name: _____
Phone: _____

Not authorized to pick up child:

First Name: _____ Last Name: _____

Relationship to child _____

(Must have accompanying legal documentation)

2026 Summer Day Camp - Registration Form Continued... YMCA OF BRISTOL

Medical/Background Information:

Child's Physician: _____

Phone Number: (_____) _____ - _____

Child's Dentist: _____

Family Medical/Hospital Insurance Carrier _____

Policy Number: _____

Are there any special needs, medical conditions, or concerns we should know about to better care for your child?

_____

Does your child have any allergies?

_____

Will your child need medication while in our care?
*We will need a medication form from the doctor for each medication

_____

Any other information we should know about your child?

_____

Sunscreen Authorization & Release

I give permission for my child,to have sunscreen applied while participating in the summer camp program.

I understand that sunscreen will be applied by staff as needed for sun protection.

I acknowledge that sunscreen application is provided as a courtesy and that staff will take reasonable care in applying it.

I agree not to hold the camp and the staff liable for any allergic reactions or skin sensitivities that may occur as a result of sunscreen use.

☐ **Y-provided sunscreen may be used**
☐ **Parent-provided sunscreen**

Any allergies to sunscreen?

Yes No Specify: _____

Parent/Guardian Name: _____

Signature: _____ **Date:** _____

Camp Authorizations: Please read and initial that you have read the information below

_____ **I agree to communicate with the YMCA Director regarding any questions, concerns or suggestions in a timely manner.**

_____ **I have received and read the YMCA 2026 Summer Day Camp Parent Handbook, and I agree to abide by the YMCA Policies.**

_____ **I understand that I am responsible for the summer camp fees and that they must be paid in advance according to the policies listed below.**

_____ **I grant permission for the YMCA staff and/or medical personnel to give my child first aid in case of an emergency and to secure any transportation and medical treatment necessary for his/her welfare. I understand that all emergency costs are mine as the parent/guardian. If requested, I agree to pick my child up.**

_____ **I grant permission for the YMCA to transport my child to and from camp field trips/activities. I also grant permission for my child to participate in field trips/activities.**

_____ **I grant permission for my child to be photographed/videoed for YMCA promotions only.**

_____ **I understand that the YMCA Summer Camp Program operates on a group format, and that my child is responsible for his/her own behavior, clothes, sunscreen and belongings.**

_____ **The YMCA of Bristol reserves the right to remove any participant from our program if it is deemed that the inclusion of that child is not in the best interest of the child or the program.**

Parent/Guardian signature _____ **Date** _____

Payment Agreement:

___ **I will pay full amount at registration**

___ **I will pay a $25 weekly deposit per child, per week of camp at registration which will be applied to the weekly fee.**
The remaining weekly balance will be drafted the Monday before each session begins.

Signature _____ **Date** _____

Pricing Information:
Weekly Price - Y members $110
Potential Members $130

Deposit - $25 per week per child (due at registration to hold your child's spot)

Siblings - $5 rate reduction per week
Financial Assistance is available but limited

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SUMMER DAY CAMP WEEKLY DRAFT FORM 2026

YMCA OF BRISTOL

Name of Account Holder: _____

Type of Account: ___ Checking ___ Savings ___ Credit Card ___ Debit Card

Please initial:

_____ I understand that the Summer Day Camp fees are non-refundable and non-transferable.

_____ Draft occurs each Monday and covers the following week's fee.

_____ Return drafts are charged a $10 service fee. Return payments will result in your child's participation in the program being suspended.

_____ After any 2 returns, you will need to pay for your Summer Day Camp care in full.

_____ To cancel a draft, a written notice must be submitted to Member Services two weeks in advance. (It is your responsibility to check to ensure that your draft has stopped)

Help us put our mission into action and donate!

___ Yes, I would like to help ___ No, not at this time

If yes, one-time donation of $_____ paid today.

Or, continuous (add to weekly bank draft) ___ $5 ___ $10 ___ $25 or $____ other

Weekly Draft (including Annual Giving) $_____ Beginning _____/_____/_____

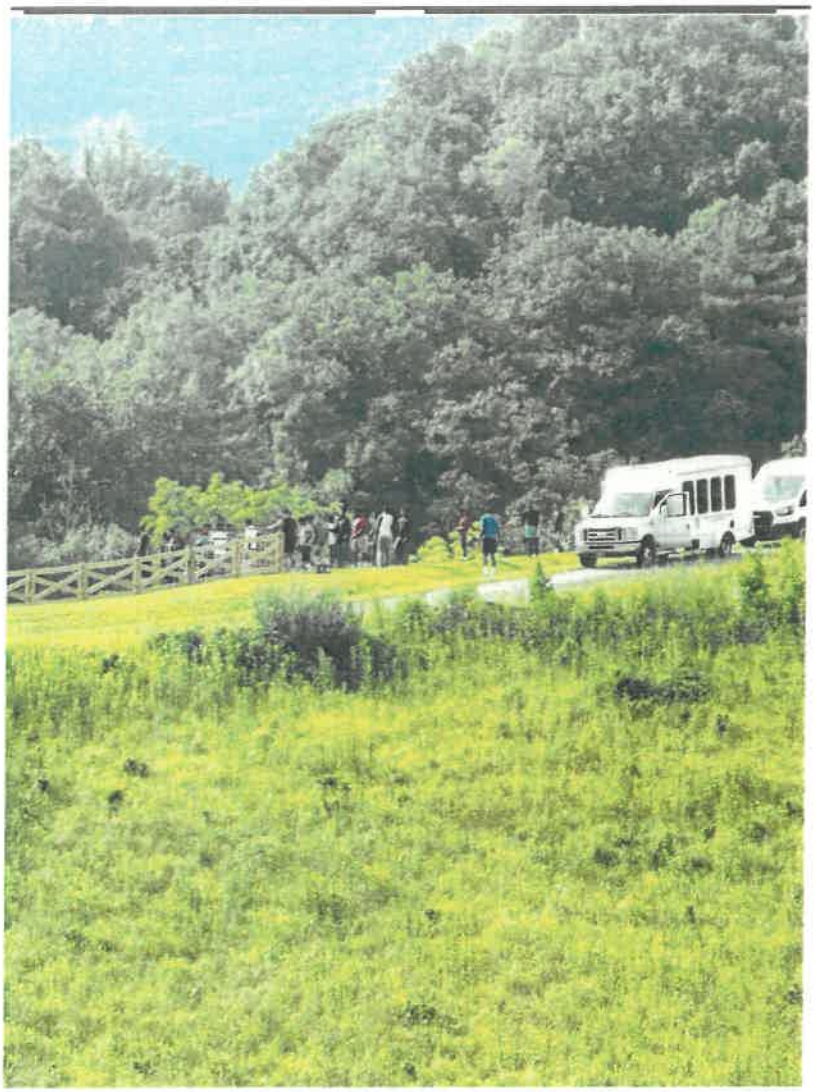
By signing, I authorize the YMCA of Bristol to initiate debit entries to my account weekly and understand a written notice is required two weeks prior to draft date to cancel.

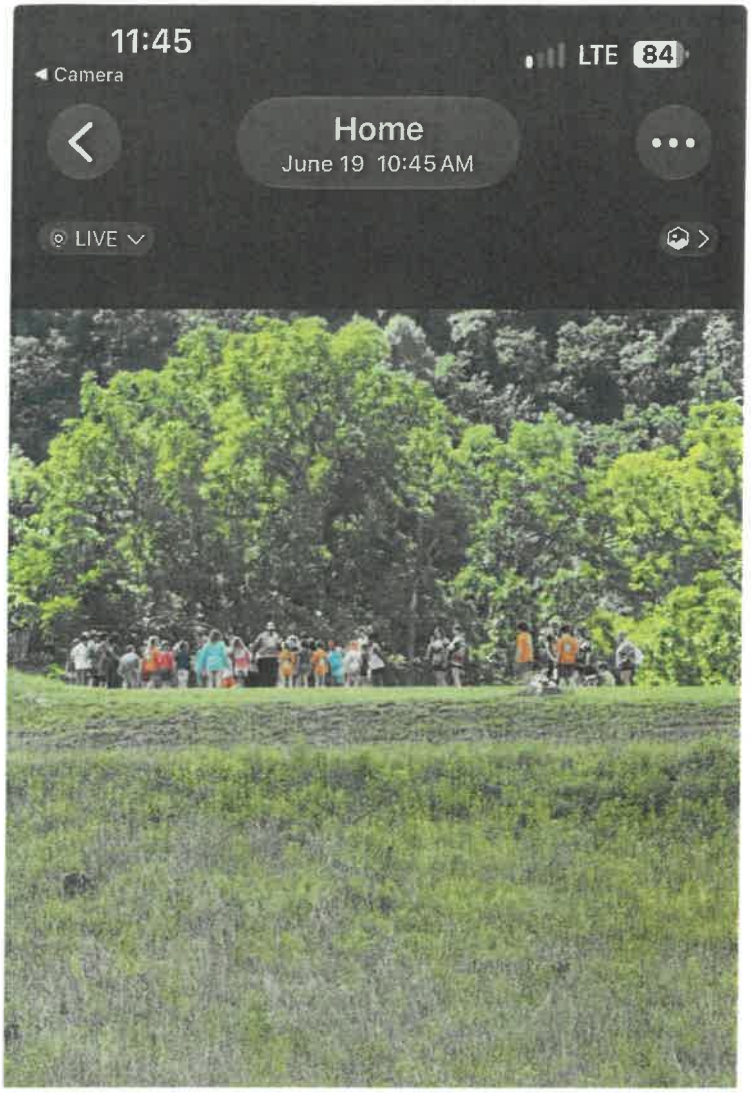
Account Holder's Signature _____ **Date**_____

Outlook

pictures

From Dawn Robinson <drobinson@wcs.k12.va.us>
Date Mon 2026-09-28 1:46 PM
To Stephen Richardson <stephenr@washcova.com>





Dawn Robinson BSN, RN, NCSN
Glade Spring Middle School
276-739-3800

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Outlook

Opposition to Special Exception Permit – Camp Friendship, 23176 Moonshine Drive

From Kathy Harr <kathy.harr94@gmail.com>
Date Mon 2026-09-21 12:15 PM
To Stephen Richardson <stephenr@washcova.com>

Mr. Richardson,

Please accept this email as my comments regarding the Camp Friendship Special Exception Permit application and please provide them to the members of the Planning Commission for consideration at the upcoming hearing.

Thank you.

Dear Chair and Members of the Washington County Planning Commission,

My name is Kathy Harr, and I am a homeowner in Lake Pointe Estates. I am writing to respectfully oppose the Special Exception Permit application for the proposed shelter associated with Camp Friendship at 23176 Moonshine Drive.

I previously submitted concerns when an earlier application for this property was pending. That hearing was ultimately canceled. Since this proposal is now before the Planning Commission again, I would like to explain why I still have serious concerns, particularly with the road conditions, traffic, emergency access, and the burden placed on residents who maintain the private portion of the road serving our neighborhood.

The applicant's own materials state that Camp Friendship typically serves **80 to 110 children per day with 15 to 20 YMCA counselors**, and that the children **arrive by bus each day**. The application also describes an established activity field used for soccer, softball, football, volleyball and other organized recreational activities.

Despite this amount of activity, the application states that the proposal will have **"ZERO IMPACT"** on neighboring properties and **"ZERO IMPACT"** on public facilities or infrastructure. As someone who lives here, regularly travels these roads, and has personally seen the camp traffic, I respectfully disagree that the impact is zero.

For the past two summers, I have personally observed full size school buses and passenger vans traveling this route to transport campers. Copperfield Road and the publicly maintained portion of Moonshine Drive are gravel roads that are narrow in areas with very limited places for vehicles to safely pass. These roads already have recurring problems with gravel loss and erosion. When a resident meets a full size bus on certain sections of the road, one vehicle may have to stop or back up, sometimes on a hill or near a curve, to allow the other to pass.

There is another concern once Moonshine Drive enters Lake Pointe Estates. **That portion of Moonshine Drive is a private road. It is not maintained by the County. The burden of maintaining and repairing it falls on the residents of Lake Pointe Estates. There is currently no established road maintenance fund or regular collection from homeowners for its upkeep.** The road is already deteriorating, so additional traffic and wear are a real concern.

The Camp Friendship operation depends not only on the publicly maintained gravel roads leading to our neighborhood, but also on this privately maintained residential road. Regular use by full size buses, passenger vans, staff vehicles and other vehicles associated with an operation serving as many as 80 to 110 children and 15 to 20 counselors per day adds to the burden of maintaining that road. **Yet I see nothing in the application explaining how the additional maintenance and repairs associated with this use would be addressed.**

This is more than an inconvenience or simply having additional traffic. **The consequences of increased use of a private residential road are left with the residents who are responsible for maintaining it.** I respectfully ask the Commission to take that into consideration when evaluating the applicant's statement that there will be "zero impact" on neighboring properties.

I am also concerned about **emergency access**. If a full size school bus meets a fire truck, ambulance or other emergency vehicle on one of the narrow sections of this route, there are very limited places for the vehicles to safely pass. This affects not only the children and staff at Camp Friendship, but every resident whose home depends on this same access.

I want to make clear that my objection is **not to the children or the charitable purpose of the program**. My concern is whether this location and the roads leading to it are appropriate for the amount of activity described in the application, and whether the impact on the people who already live here is being adequately considered.

Before recommending approval of this Special Exception Permit, I respectfully ask the Planning Commission to consider:

1. Whether the existing public and private roads can safely accommodate full size school buses along with normal residential traffic and emergency vehicles.
2. Whether fire and EMS vehicles can reliably access the property and surrounding homes when buses and other camp vehicles are using these narrow roads.
3. The existing gravel and erosion problems and whether these roads are adequate for the amount of activity described in the application.
4. The additional wear and maintenance burden placed on residents who are responsible for maintaining the private portion of Moonshine Drive.
5. Whether the applicant's statement of **"zero impact"** accurately reflects an operation involving as many as **130 children and counselors per day**, along with the transportation needed to bring them to and from the property.

For these reasons, I respectfully ask the Planning Commission **not to recommend approval of this Special Exception Permit unless and until the concerns involving the roads, safety, emergency access, and maintenance of the private road have been adequately addressed.**

Thank you for taking the time to consider the concerns of the residents who live here year round and depend on these roads every day.

Sincerely,

Kathy Harr
Lake Pointe Estates
Washington County, Virginia

To: Zoning Commission
Re: Permit Application Concerns – Copperfield Road / Moonshine Drive / Whitaker Hollow Road Access

Dear Members of the Zoning Commission,

My name is Dawn Robinson and I am a resident of Lake Pointe Estates. My late husband and I were the first ones to build a house in the newly developed neighborhood.

I am writing to formally express concerns regarding the pending application described as an eco-tourism permit, including the installation of a bathroom facility for a children's camp.

While supporting efforts that benefit children is important, there is credible evidence suggesting that the proposed use of this property may not be accurately or fully represented in the application.

The wedding venue is still being advertised online, I found it one the Knot wedding planning site. Also church groups are planning retreats there.

If this property is intended, in whole or in part, for weddings or event hosting, then the scope, impact, and required review would be significantly different than what has been disclosed.

Equally concerning are the conditions of the roads providing access to the property—Copperfield Road, Moonshine Drive, and Whitaker Hollow Road. These roads are narrow, steep in areas, and in poor repair. They are not suitable for increased traffic volume, particularly from event attendees unfamiliar with the terrain, nor for larger service or emergency vehicles.

Current seasonal use already demonstrates the limitations of this infrastructure. From the end of May through the end of July, a large school-size yellow bus travels these roads carrying school age children twice daily, along with smaller passenger vans and vendor vehicles. These conditions already create hazardous situations. I have personally had to back up the side of the mountain along Copperfield Road to allow the bus to pass due to the lack of safe passing space. This is a clear example of how constrained and unsafe these roads can be under existing use. They said they would provide a lead vehicle but it doesn't give enough lead time for action. Regardless of that the roads are terrible. I would have been afraid for my child to ride a bus on those roads. I have been having to time my arrival home in the afternoons to avoid the buses when the camp is open.

Introducing additional traffic from events such as weddings would significantly worsen these conditions and increase the likelihood of accidents and delayed emergency response.

This situation presents clear risks, including:

- Unsafe driving conditions and increased likelihood of accidents
- Delayed or limited access for emergency responders
- Heightened risk to residents, including children living along these routes
- Loss of safety and security associated with increased traffic from non-residents entering a rural residential area

These are not minor inconveniences—they are legitimate public safety concerns.

At a minimum, if this application is approved in any form, the existing roads should be fully evaluated and brought up to a demonstrably safe standard before any increase in use is allowed.

Given these factors, I respectfully urge the Commission to:

- Require full disclosure of the intended use of the property
- Determine whether the current application accurately reflects that use
- Require appropriate studies, including traffic, infrastructure, and emergency access evaluations
- Clarify whether event use such as weddings, corporate events, etc., would be permitted under this application, and if not, what enforcement mechanisms would be in place
- If the application is considered for approval in any form, require a full, formal study and evaluation of the existing road conditions, and mandate that any necessary improvements or repairs be completed and verified in advance to ensure the roads are capable of safely supporting the proposed use, including increased traffic and emergency access.

Also in his application he indicates he will be deeding the property to the YMCA or the Friendship Foundation in the near future. We are deeply concerned what could happen in our residential neighborhood should this become a year round camp/retreat/activity location.

Approving an application based on incomplete or misleading information could have lasting negative consequences for both residents and public safety. Since I live alone now, I worry more about all the people who will be in our neighborhood.

Thank you for your careful consideration of this matter.

Sincerely,

Mary Dawn Robinson

22071 Lake Bend Court

Abingdon VA 24211

Sep 21, 2026

To whom it may concern:

We currently live at 23115 Moonshine Drive, Abingdon, VA 24211, and we would like to formally request that the application for special exception for 23176 Moonshine Drive be examined thoroughly to ensure that the integrity of our road and community be undisturbed. This is supposed to be a residential area for single family homes.

Based on the application, the applicant (who DOES NOT live at this house year-round) notes there will be "zero" impact on the community and road with the addition of this structure. The applicant also states that they are personally not at the property very often, and that they use only the small garage as a bedroom.

We would like the following questions addressed to ensure that the applicant is being completely transparent about the intended use for this property. Currently, the applicant claims that this property is a camp for children and disabled veterans, but continues to mask the real reason for the use of this property. The attendees at this property should not make any difference as this area is supposed to be residential not commercial. The existing camp should be evaluated and considered for permanent closure due to the potential fraudulent usage for the property and instability of the one-lane road to and from the property.

Why is this property listed online as a wedding and event venue now called "The Pointe at South Holston" on a vendor network like The Knot? Day Packages starting at $5200. In addition, this property has been offered to churches for retreats (Grace Point Church has already toured the property).

If the road is not an issue, then why did two of the residents receive a letter stating the times the buses would be arriving and leaving the property? NOTE: I was personally detained by a YMCA representative/truck while trying to get to my home this summer on Denton Valley Road, and had to wait for the bus to exit Copperfield Road before I was allowed to continue to my home. Other residents have had to back up on the road to allow multiple vehicles from this property to exit.

With the amount of existing camp traffic (delivery trucks, trash trucks, buses, catering, guest vehicles) being generated by this space, how would the current one lane road be affected? Based on the attached pictures, how is this road considered safe for buses? Do the participants' parents know what type of road their children are traveling on to this camp?

How was a permit application approved for this type of intrusive camping venue at this address? Neighborhoods are rarely zoned to allow commercial campgrounds, and Virginia enforces strict health and safety standards for any overnight properties or food being prepared at the location.

Has the size of all of the buildings been confirmed to be accurate based on what the application provided? It seems that there are plenty of bathrooms in the main house and the recreational building at the location (how many bathrooms currently exist?). What is the purpose of adding this additional shelter with a fireplace and bar being shown, but not bathroom facilities? Or, is this just a nice place for a wedding background?

In closing, all we want is to conserve our property for the families to enjoy a quiet, calm and peaceful residential neighborhood as intended.

Sincerely,

Joe and Lisa Walden

Joe and Lisa Walden

the YMCA

FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

May 27, 2026

Dear Residents

How are you all doing? I hope this finds you all in good health and good spirits. It is that time again for Camp Friendship to start. We will be bringing up the YMCA of Bristol participants along with 5 other non-profits to attend Camp Friendship this summer.

Camp will be Monday-Friday from June 1 – July 31, 2026. We just wanted to let you know that there will be a big yellow school bus and several 15 passenger vans traveling on the road to Camp Friendship from around 9:30-10:30 AM and leaving camp between 3:30-4:00 PM daily. We will have the Y truck to lead and bus in and out of Copperfield Road.

We hope you can help us by traveling slowly and safely in the roads if you need to at these time, for everyone's safety. I know the roads are wide enough but they are very tight, especially in some spots.

Thank you all so much for your help and cooperation on this most important matter.

If you need anything or have any question, please contact me at the YMCA of Bristol. Take care, be safe, stay healthy and have a wonderful summer.

Gratefully,
Suzanne Wantland
Suzanne Wantland
Operations Director
423-968-3133

CAMP FRIENDSHIP
South Holston Lake

YMCA OF BRISTOL
Bristol Family YMCA
400 M L King Jr. Blvd., Bristol TN 37620
P 423 968 3133 F 423 968-3618 W bristolymca.net

☆☆☆☆☆ (0)

Moonshine Dr., Abingdon, VA

Request quote

$5,200 starting price

About this vendor

The Point On South Holston is nestled against stunning mountain scenery and right on the lakefront, our venue the perfect mix of natural beauty and modern comfort. We provide the setting, the amenities,
and the atmosphere.
All revenue goes to YMCA of Bristol's Camp Friendship

!Introductory Offer-20% Off Day Packages and 2 Night Minimum Lodge Packages!
All contracts must be signed and received and deposits received by May 31, 2026

Read less

Explore other reception venues in Abingdon VA >

7:31 LTE 10%

how to rent th point at South...

AI Overview

To rent The Pointe on South Holston (located on Moonshine Drive in Abingdon, VA for weddings and events), **submit a quote request through event vendor networks like The Knot or WeddingWire**. Day packages start around $5,200, with proceeds supporting the YMCA of Bristol's Camp Friendship.

Rental Details

- **Location:** Moonshine Drive, Abingdon, VA (right on the lakefront) The Knot
- **Beneficiary:** All revenue goes to the YMCA of Bristol's Camp Friendship The Knot
- **Packages & Offers:** Day packages and 2-night minimum lodge packages available (check for seasonal promotions like introductory multi-percent off deals) The Knot
- **Booking Steps:**
  - Request a quote or availability calendar via their vendor listings on The Knot.
  - Review, sign, and return the contract with your required security deposit.

Lake.com

South Holston Lake Cabin & Vacation...



The Knot

The Pointe Holston +

The Pointe on South Holston

Portfolio (10)













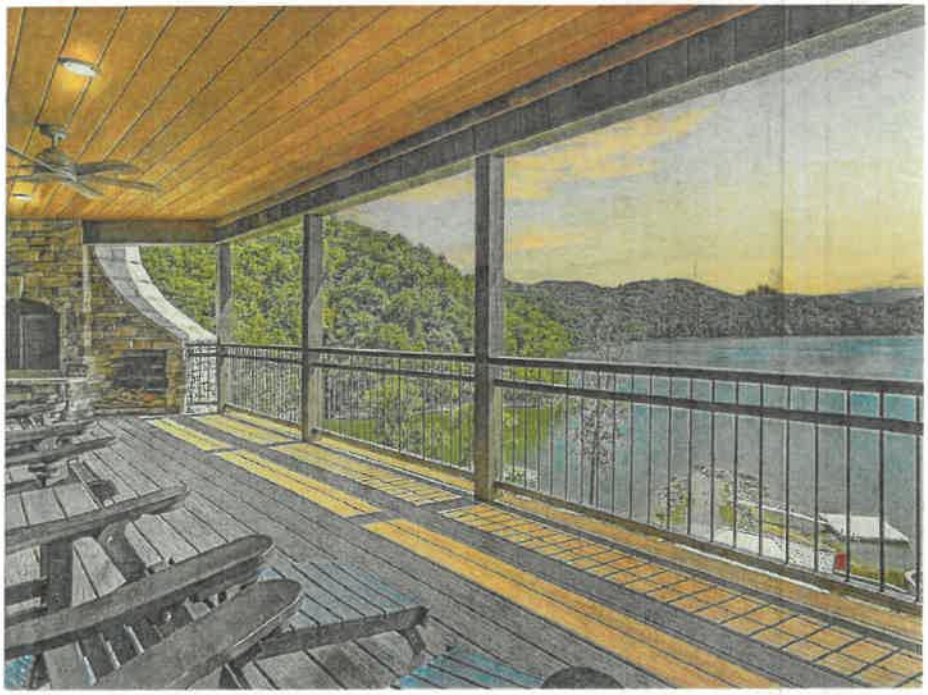
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The Pointe on South Holston

Portfolio (10)













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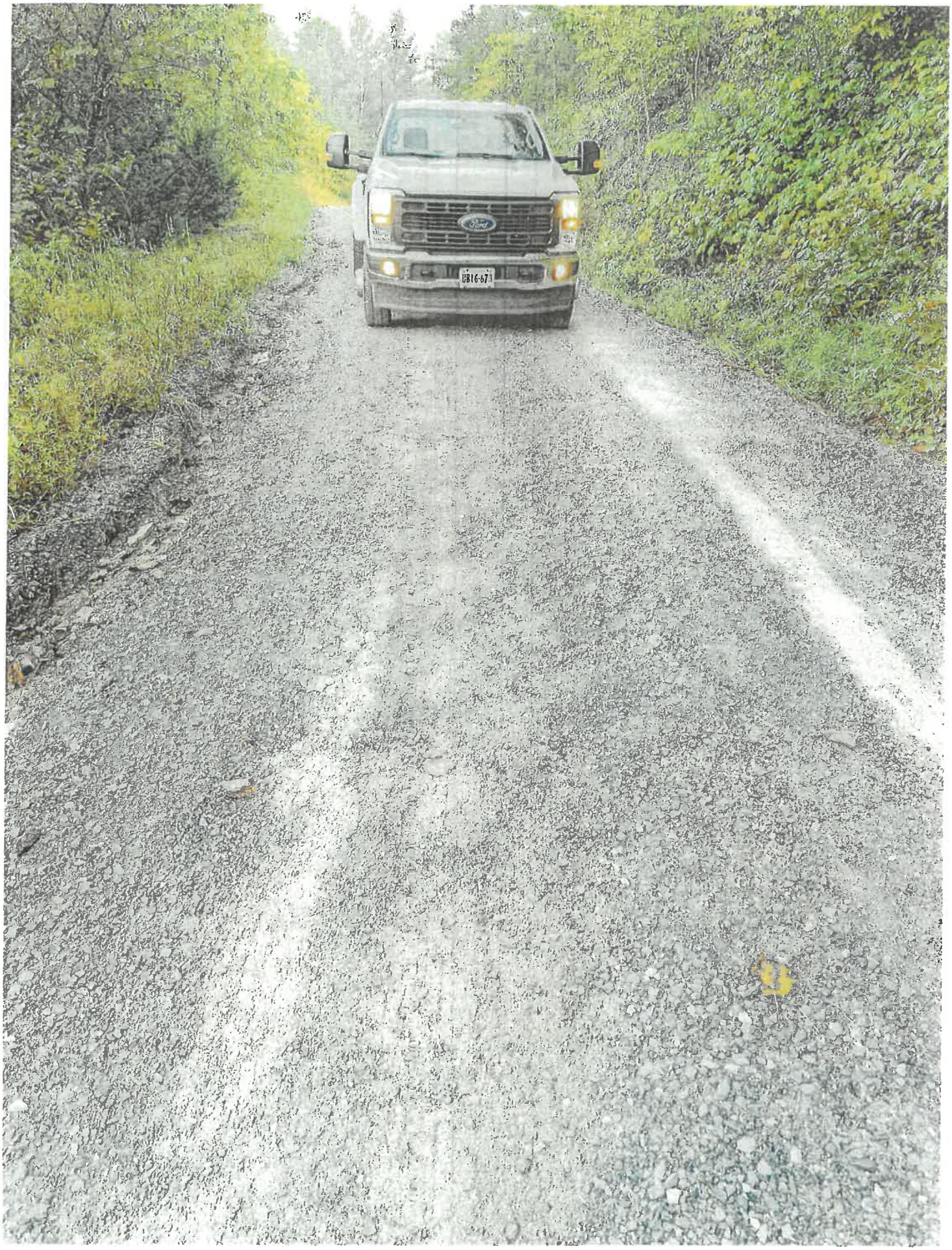


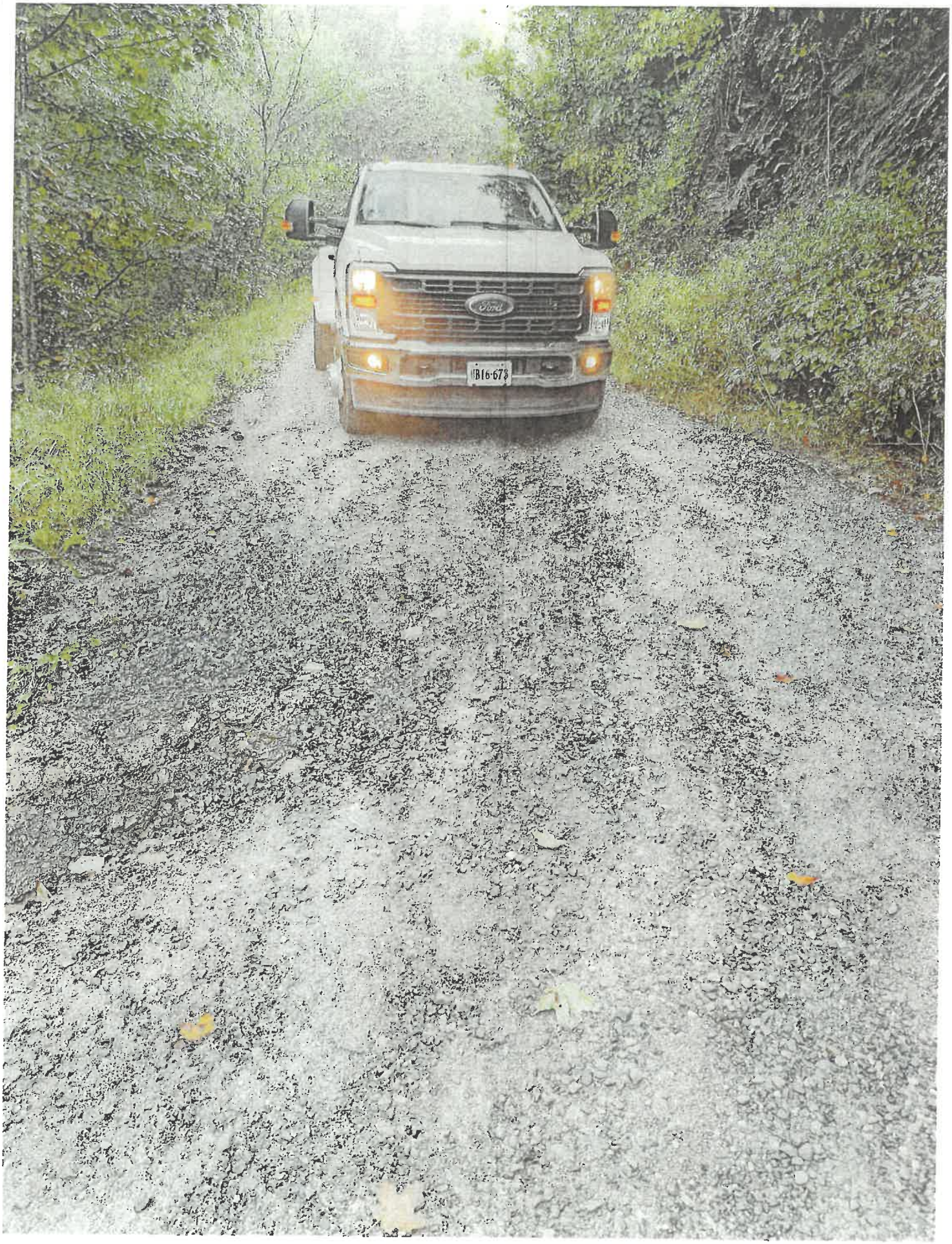


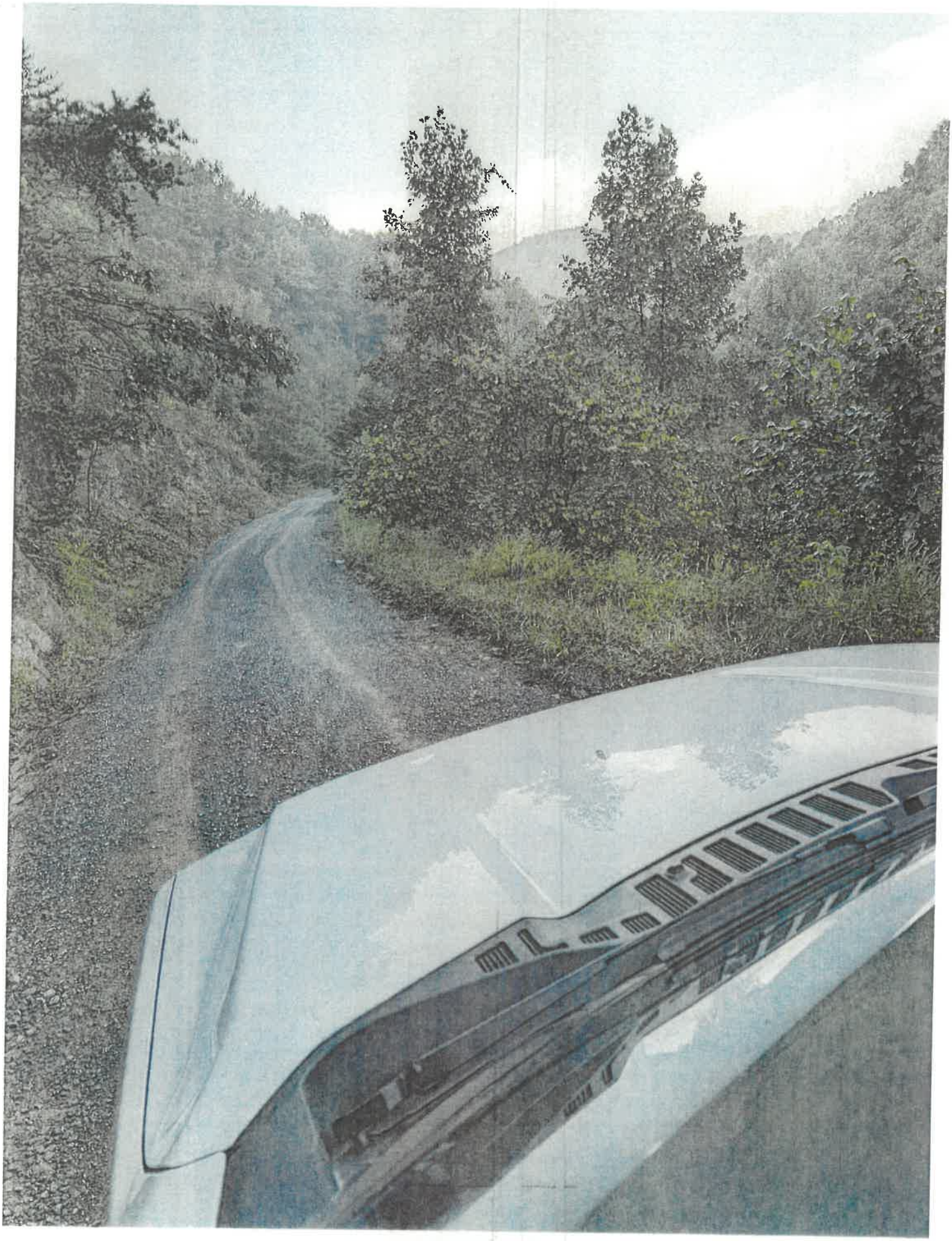






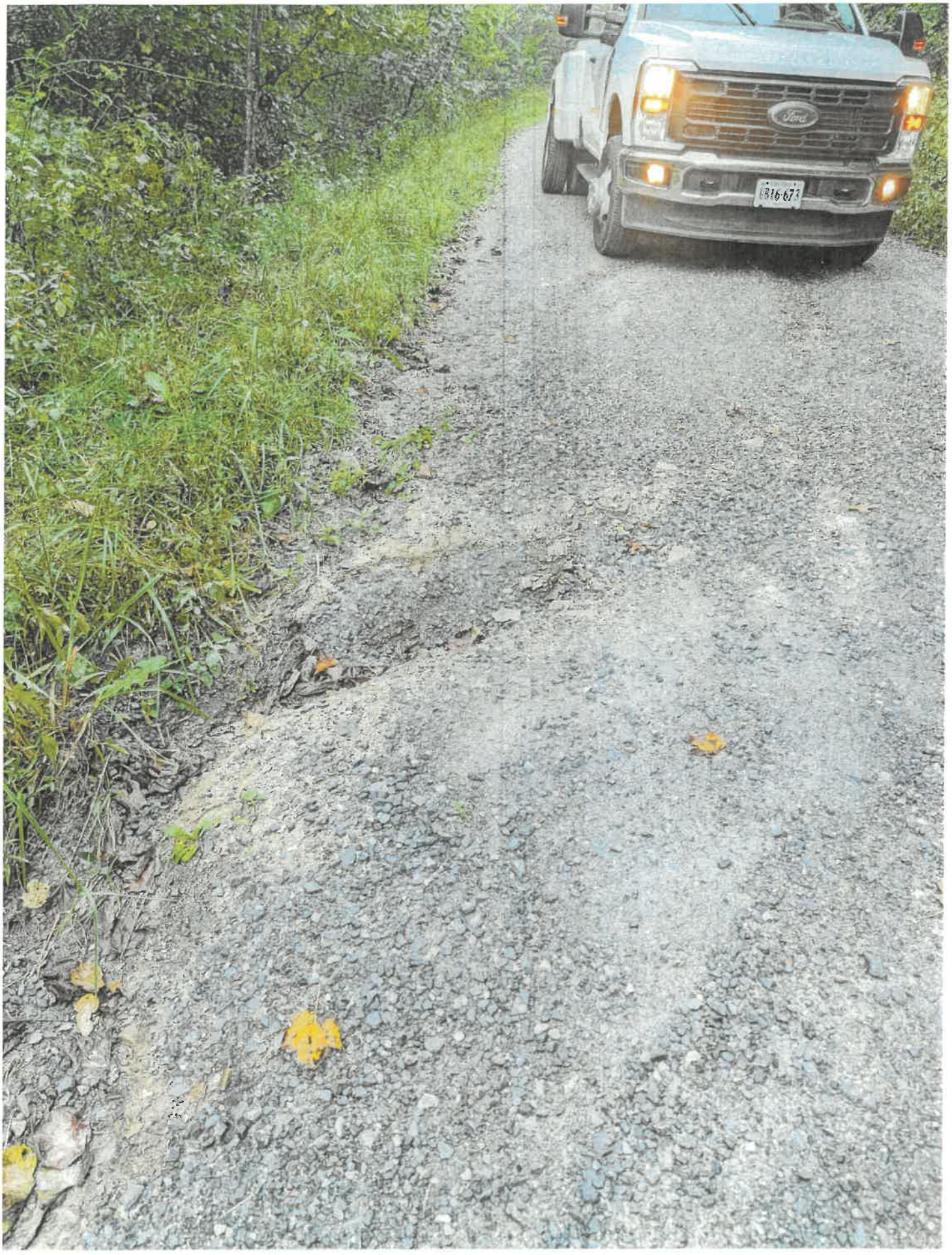



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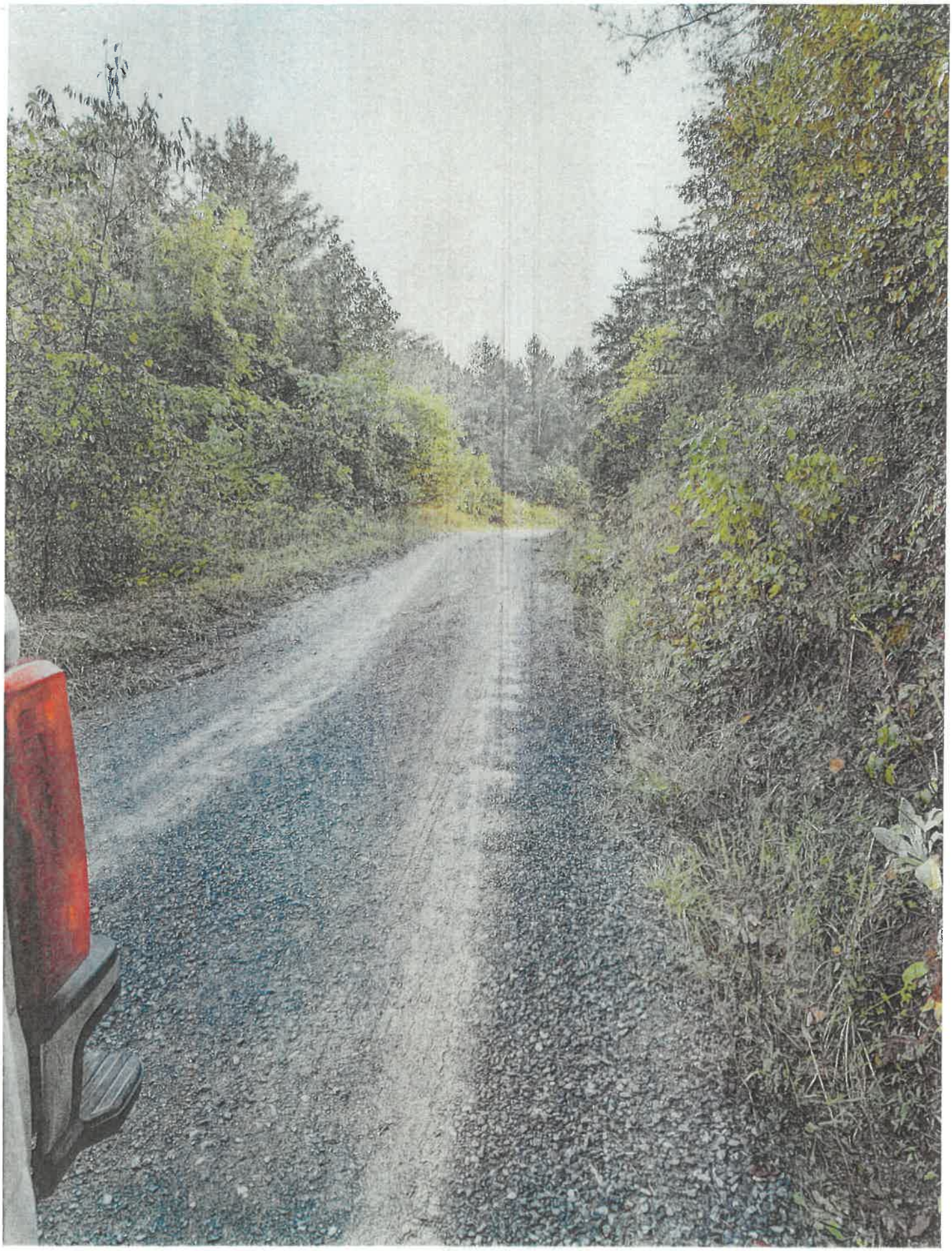



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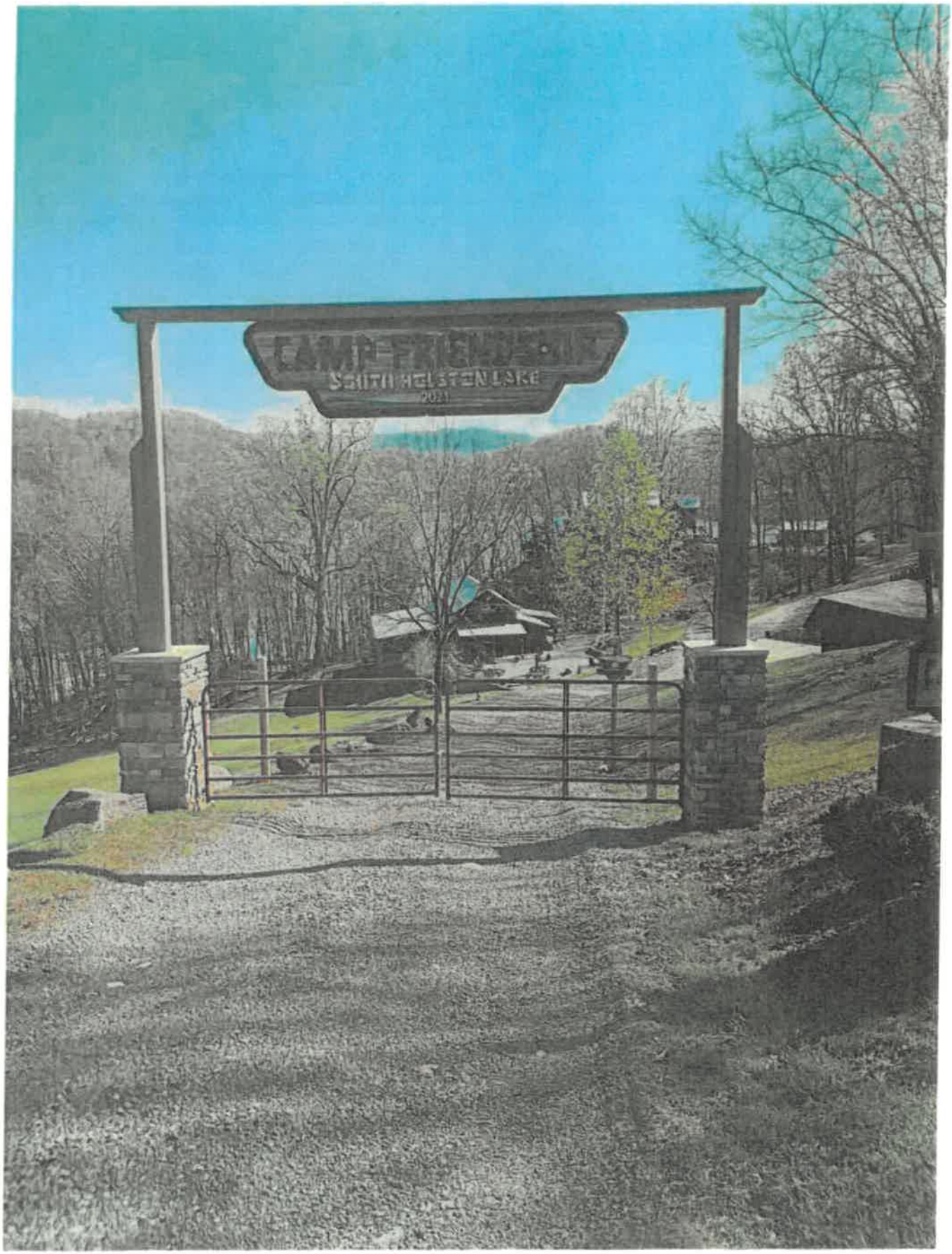




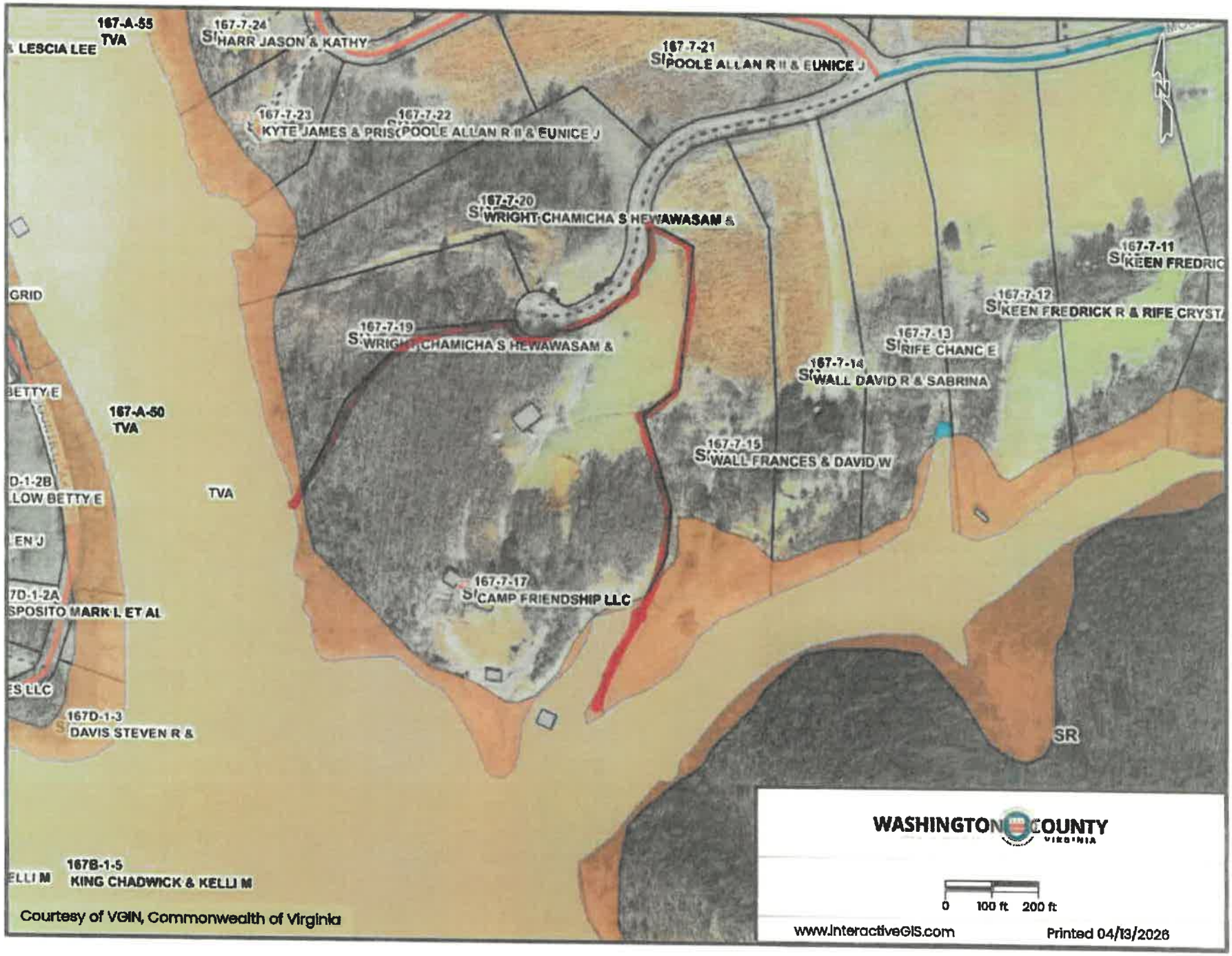


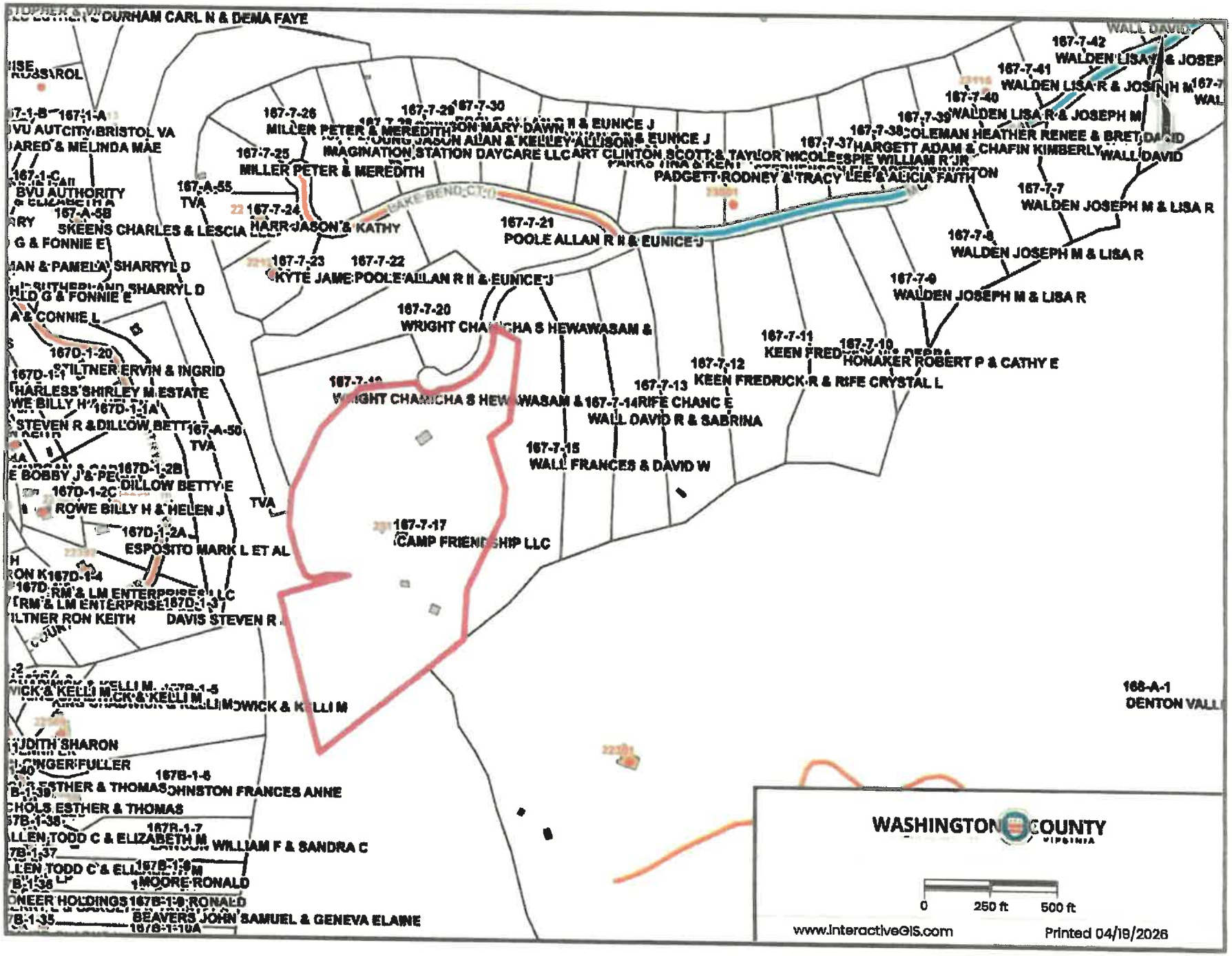

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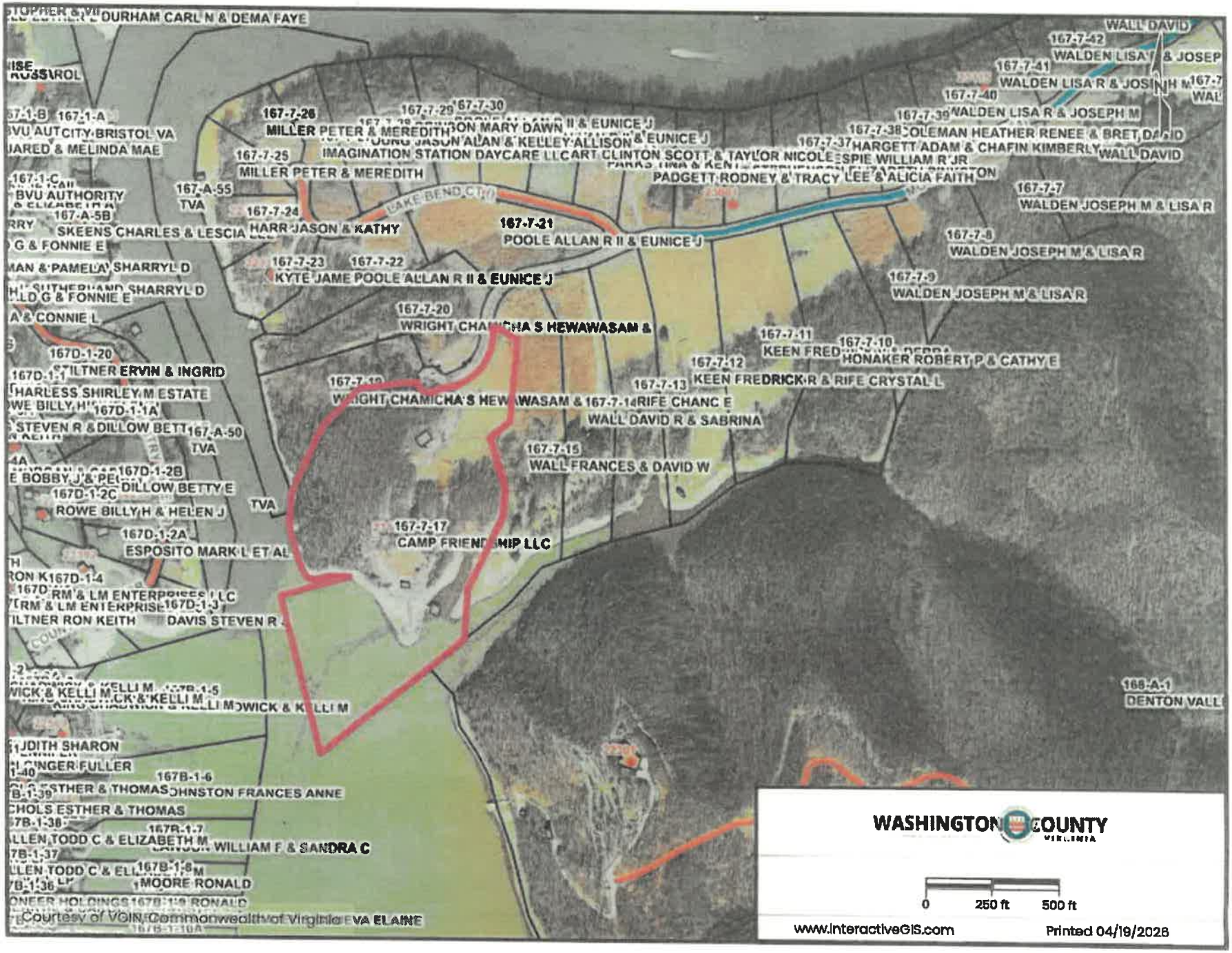

CAMP FRIENDSHIP

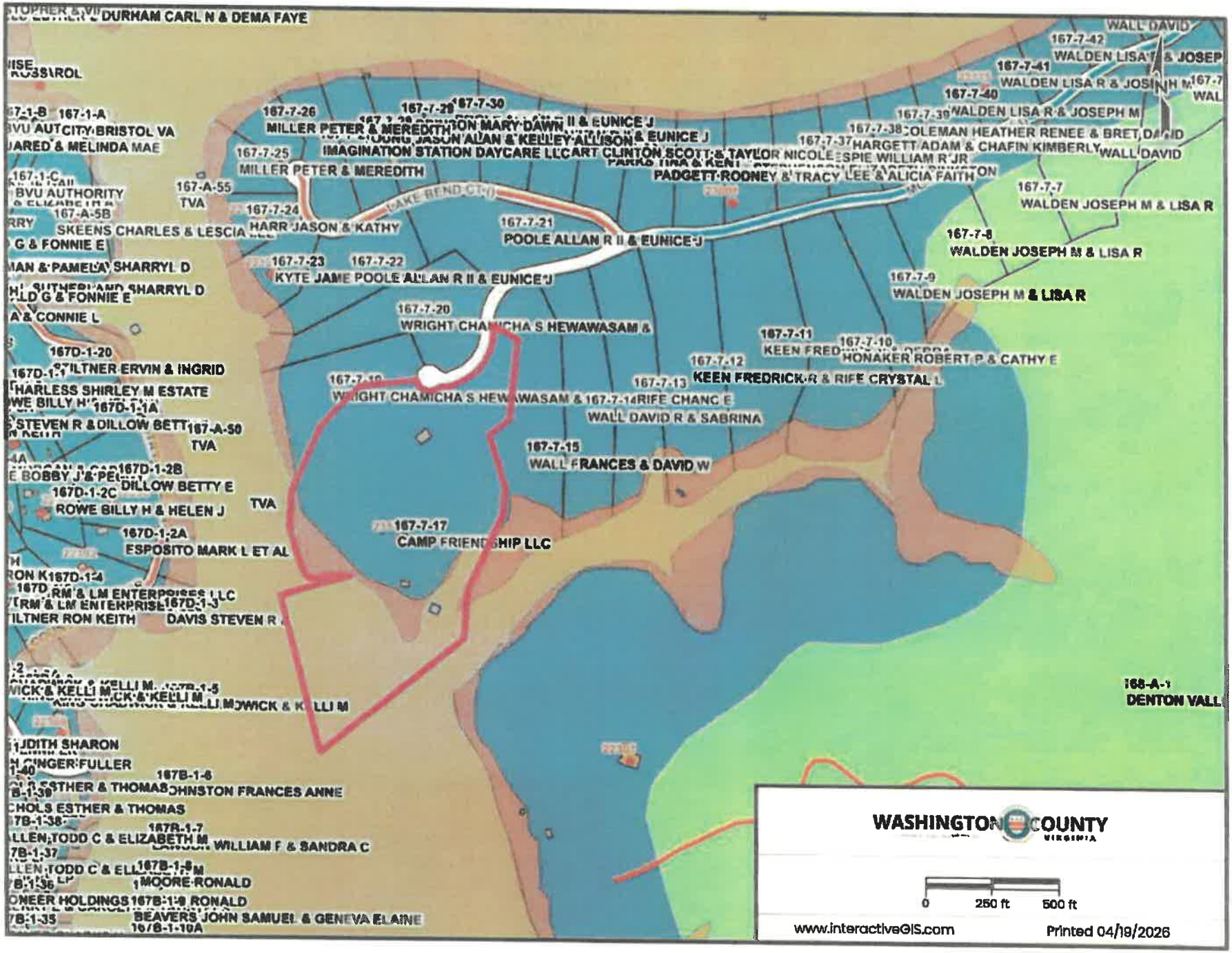

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AGENDA ITEM NO. 5.A

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE:	October 13, 2026
SUBMITTED BY:	Alicia Roland , County Administrator
ITEM TYPE:	Presentation
AGENDA SECTION:	PRESENTATIONS
SUBJECT:	Certificate of Appreciation from The National Society of the Daughters of the American Revolution
SUGGESTED MOTION:	Certificate of Appreciation from The National Society of the Daughters of the American Revolution for the support of the installation of the DAR American Revolutionary Patriots Marker on the county courthouse.

BACKGROUND AND SUMMARY:

Certificate of Appreciation from The National Society of the Daughters of the American Revolution for the support of the installation of the DAR American Revolutionary Patriots Marker on the county courthouse.

ATTACHMENTS:

AGENDA ITEM NO. 5.B

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE: October 13, 2026

SUBMITTED BY: Tammy Sturgill , Budget & Finance

ITEM TYPE: Action Item

AGENDA SECTION: PRESENTATIONS

SUBJECT: Fiscal Year 2027-2028 Preliminary Budget Outlook

SUGGESTED MOTION:

BACKGROUND AND SUMMARY:

A Presentation of the Fiscal Year 2027-2028 Preliminary Budget Outlook will be provided.

ATTACHMENTS:

AGENDA ITEM NO. 5.C

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE:	October 13, 2026
SUBMITTED BY:	Jason Berry , County Administrator
ITEM TYPE:	Presentation
AGENDA SECTION:	PRESENTATIONS
SUBJECT:	Damascus Town Council will join the Board of Supervisors for a Joint Presentation by RKG Associates, Inc. RKG has worked with both localities to conduct a Market Analysis & Feasibility Study for the Laural Gateway Property located on Route 91 in the county.
SUGGESTED MOTION:	
BACKGROUND AND SUMMARY:	
ATTACHMENTS:	

AGENDA ITEM NO. 6.A

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE: October 13, 2026

SUBMITTED BY: Alicia Roland , County Administrator

ITEM TYPE: Information Item

AGENDA SECTION: PUBLIC COMMENT

SUBJECT: **Public Comments**

SUGGESTED MOTION: **Chairman's Opening Statement For Public Comment Period:**

"At this time, the Board will hear Public Comment from those registered to speak. Please come to the Podium as I call your name, and please restate your name, mailing address and any organization you represent. Each speaker will have five minutes for comments beginning with the green light on the Podium, with 1 minute remaining when the green light begins blinking and 30 seconds remaining to conclude when the yellow light appears. Speakers are reminded that Board members and staff will not address questions or otherwise engage speakers during the Public Comment period."

BACKGROUND AND SUMMARY:

Rules Governing Public Comment Period:

The follow is excerpted from the By-Laws of the Washington County Board of Supervisors, Article 8, Conduct of Meetings of the Board of Supervisors):
8.9. A period for Public Comment shall be provided as part of the Agenda for the Board's regular monthly meetings. The Public Comment period is provided to permit Washington County residents or property owners an opportunity to address the Board on legitimate matters of county business. This period shall be governed by the following provisions:

8.9.1. The Public Comment period shall be strictly limited to five (5) minutes per speaker and restricted to residents of Washington County or owners of property located within Washington County. The matters on which speakers may address the Board shall be limited to legitimate matters of county business. No speaker shall engage in political statements, personal attacks upon members of the Board of Supervisors, county employees and officials, or any other person, nor are speakers entitled to use abusive language or discuss matters outside of the authority of the Board of Supervisors. Matters subject to a public hearing scheduled for the same meeting shall not be addressed during the Public Comment period. Violation of these rules shall enable the Chairman to rule the speaker out of order and by directive to have the speaker removed from the meeting, if necessary, and to take such other steps the Chairman deems appropriate, including bringing charges against the speaker in the name of the Board of Supervisors. Any speaker removed from the meeting once or ruled out of order twice within a twelve (12)-month period shall have their privilege to speak before the Board during Public Comment suspended for one (1) year. The Chairman's decision to remove or rule a speaker out of order shall be final and unappealable.

8.9.2. All persons wishing to speak during the Public Comment period must register to do so on a sign-up sheet available immediately prior to and during the period. Speakers shall address the Board from the Lectern upon recognition by the Chairman, whereupon they shall identify themselves, any title and organization they represent, and provide a mailing address. The Chairman at his discretion may provide a verbal advisory to a speaker at the Lectern after four (4) minutes and thirty (30) seconds have elapsed to conclude comments. A timing device may be used in addition to or in lieu of Chairman giving notice.

8.9.3. Board members, county employees and officials shall not respond to questions posed nor address or rebut speaker's statements made during the Public Comment period. Matters raised during the Public Comment period may be discussed during Board Member Reports and the Board at its discretion may direct that such matters be placed on the Agenda of a future meeting.

8.9.4. The provisions of this subsection shall be stated on the Public Comment sign-up sheet. Speakers shall acknowledge their understanding of and agreement to abide by these provisions by registering to speak.

ATTACHMENTS:

AGENDA ITEM NO. 7.A

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE:	October 13, 2026
SUBMITTED BY:	Alicia Roland , County Administrator
ITEM TYPE:	Action Item
AGENDA SECTION:	CONSENT AGENDA
SUBJECT:	APPROVAL OF MINUTES
SUGGESTED MOTION:	The Board is requested to review and approved the following minutes: September 8, 2026 Regular Meeting

BACKGROUND AND SUMMARY:

The Board is requested to review and approved the following minutes:

September 22, 2026 Regular Meeting

ATTACHMENTS:

WASHINGTON COUNTY
BOARD OF SUPERVISORS MEETING

MINUTES • SEPTEMBER 22, 2026

Board Auditorium **6:30 p.m.**

1 GOVERNMENT CENTER PLACE
ABINGDON, VA 24210

DRAFT - SUBJECT TO BOARD APPROVAL

1) CALL TO ORDER

Attendee Name	Status
Dwayne Ball	Present
Randy Pennington	Present
Lee Brannon	Present
Charlie Hargis Jr.	Present
Saul A Hernandez	Present
David Matlock	Present
Phillip B McCall	Present
Jason Berry	Present
Brandon Snodgrass	Present
Tammy Sturgill	Present
Alicia Roland	Present

2) INVOCATION AND PLEDGE OF ALLEGIANCE
--Randy Pennington

Vice-Chairman Randy Pennington gave the invocation and led the Pledge of Allegiance.

3) APPROVAL OF MEETING AGENDA

3.A) Consideration for Approval of Meeting Agenda

Cover Page

A closed meeting for consultation with Legal Counsel was added.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	David Matlock
SECONDER:	Charlie Hargis Jr.
AYES:	Dwayne Ball, Randy Pennington, Lee Brannon, Charlie Hargis Jr., Saul A Hernandez, David Matlock, Phillip B McCall

Motion to adopt The Board approved the Meeting Agenda as amended. Moved by David Matlock, seconded by Charlie Hargis Jr.

4) PUBLIC HEARINGS

4.A) Resolution Requesting a Referendum on a Local General Retail Sales Tax for School Capital Projects

Chairman Ball opened the Public Hearing.

Superintendent Keith Perrigan spoke in favor of the Resolution Requesting a Referendum .

Mary Lynn Tate spoke in favor of the Resolution Requesting a Referendum.

Katie Lamb spoke in opposition of the Resolution Requesting a Referendum.

Bridget Pack spoke in opposition of the Resolution Requesting a Referendum.

Tara Abrahams spoke in opposition of the Resolution Requesting a Referendum.

Albert Howard spoke in opposition of the Resolution Requesting a Referendum.

Reese Debusk spoke in opposition of the Resolution Requesting a Referendum.

Shirley Ann Bailey spoke in opposition of the Resolution Requesting a Referendum.

Neal Evans spoke in opposition of the Resolution Requesting a Referendum.

Lexi Hash spoke in opposition of the Resolution Requesting a Referendum.

Melissa Clary spoke in opposition of the Resolution Requesting a Referendum.

Donald Williams spoke in opposition of the Resolution Requesting a Referendum.

Natalie Clary spoke in opposition of the Resolution Requesting a Referendum.

Nick Perish spoke in opposition of the Resolution Requesting a Referendum.

Tristan Sanders spoke in opposition of the Resolution Requesting a Referendum.

Sarah Steel spoke in opposition of the Resolution Requesting a Referendum.

Meghan Dell spoke in opposition of the Resolution Requesting a Referendum.

Eileen Panasewicz spoke in opposition of the Resolution Requesting a Referendum.

Valery Evans spoke in opposition of the Resolution Requesting a Referendum.

DRAFT - SUBJECT TO BOARD APPROVAL

Cannon Dell spoke in opposition of the Resolution Requesting a Referendum.

Tony Fuller spoke in opposition of the Resolution Requesting a Referendum.

Jenna Rouse spoke in opposition of the Resolution Requesting a Referendum.

Jennifer Blankenship spoke in opposition of the Resolution Requesting a Referendum.

Martha Parker Finley spoke in opposition of the Resolution Requesting a Referendum.

Stacey Long spoke in opposition of the Resolution Requesting a Referendum.

Eddie Copenhaver spoke in opposition of the Resolution Requesting a Referendum.

Lamie Arnold spoke in opposition of the Resolution Requesting a Referendum.

Tyler Murray spoke in opposition of the Resolution Requesting a Referendum.

Conner Hays spoke in opposition of the Resolution Requesting a Referendum.

Kasen Fuller spoke in opposition of the Resolution Requesting a Referendum.

Mickey Smith spoke in opposition of the Resolution Requesting a Referendum.

Henry Woodson spoke in opposition of the Resolution Requesting a Referendum.

Phil Thompson spoke in opposition of the Resolution Requesting a Referendum.

Hearing no further comments in favor or opposition, the public hearing was closed.
Cover Page
2026-24 Final Resolution .pdf

RESULT: **ADOPTED [5-2]**
MOVER: Lee Brannon
SECONDER: Saul A Hernandez
AYES: Dwayne Ball, Randy Pennington, Lee Brannon, Charlie Hargis Jr., Saul A Hernandez
NAYS: David Matlock, Phillip B McCall

Motion to adopt Review and Discuss, potentially vote on this Resolution Requesting a Referendum on a Local General Retail Sales Tax for School Capital Projects Moved by Lee Brannon, seconded by Saul A Hernandez

5) PRESENTATIONS

5.A) Review of Fiscal Year 2025-2026 General Fund Reconciliation
--Presenter: Tammy Sturgill

Cover Page
Fiscal Year 2025-2026

6) PUBLIC COMMENT

DRAFT - SUBJECT TO BOARD APPROVAL

6.A) Public Comments

Cover Page

The following addressed the Board during Public Comment:

Shirley Honaker, representative of Benhams Senior Citizen, thanked the Board for the assistance.

Shirley Ann Bailey spoke on concerned on the Salt Trail.

7) CONSENT AGENDA

7.A) Supplemental Appropriation-Speed Citation Program
--Presenter: Tammy Sturgill

Cover Page
Speed Camera-Aug 2026_Redacted.pdf

7.B) APPROVAL OF MINUTES

Cover Page
9.8m.pdf

7.C) County Operating Budget Update Report
--Presenter: Tammy Sturgill

Cover Page
County Operating Budget Update Report 6.30.2026.pdf

7.D) Consent Agenda-Payment of Bills
--Presenter: Tammy Sturgill

Cover Page
AP Listing-August 2026.pdf

7.E) Supplemental Appropriation
--Presenter: Tammy Sturgill

Cover Page
COR Refund_Redacted.pdf

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Randy Pennington
SECONDER: David Matlock
AYES: Dwayne Ball, Randy Pennington, Lee Brannon, Charlie Hargis Jr., Saul A Hernandez, David Matlock, Phillip B McCall

Motion to adopt The Board approved the Consent Agenda as presented. Moved by Randy Pennington, seconded by David Matlock

8) GENERAL BUSINESS

8.A) Voting Credentials for the 2026 VACo Annual Business Meeting

Cover Page

DRAFT- SUBJECT TO BOARD APPROVAL

2026 Letter from D Lynch_2026 VACo Voting Credentials.pdf
2026 VACo Annual Business Mtg_Nov.10.2026_Voting Credentials Form.pdf

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Lee Brannon
SECONDER: Charlie Hargis Jr.
AYES: Dwayne Ball, Randy Pennington, Lee Brannon, Charlie Hargis Jr., Saul A Hernandez, Phillip B McCall
ABSTAIN: David Matlock

Motion to adopt The Board appointed David Matlock to submit any votes at the VACo Annual Conference on behalf of Washington County. Moved by Lee Brannon, seconded by Charlie Hargis Jr.

8.B) Award of Cooperative Procurement for 20 Chevrolet Tahoe's for the Sheriff's Office
--Presenter: Sheriff Andis and Captain Wilson

Cover Page
Quote - RK Chev Batch 2 (10) 2027 Tahoe's.pdf
Quote - RK Chev Batch 3 (8) 2027 Chevy Tahoes.pdf
Quote - RK Chev (2) 2026 Chevy Tahoe Unmarked.pdf

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Phillip B McCall
SECONDER: David Matlock
AYES: Dwayne Ball, Randy Pennington, Lee Brannon, Charlie Hargis Jr., Saul A Hernandez, David Matlock, Phillip B McCall

Motion to adopt The Board chose to approve the cooperative procurement for $1,148,345.30 to RK Chevrolet for the 20 Chevrolet Tahoe's to be purchased out of the Speed Citation Revenue in Fund #008. Moved by Phillip B McCall, seconded by David Matlock

8.C) Award of Cooperative Procurement for 4 Chevrolet Silverado's for the Sheriff's Office
--Presenter: Sheriff Andis and Captain Wilson

Cover Page
Quote-4 2026 Chevrolet Silverados.pdf

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Saul A Hernandez
SECONDER: Charlie Hargis Jr.
AYES: Dwayne Ball, Randy Pennington, Lee Brannon, Charlie Hargis Jr., Saul A Hernandez, David Matlock, Phillip B McCall

Motion to adopt The Board chose to approve the cooperative procurement for $204,809.12 to RK Chevrolet for 4 2026 Chevrolet Silverado's to be purchased out of the Speed Citation Revenue in Fund #008. Moved by Saul A Hernandez, seconded by Charlie Hargis Jr.

8.D) Award of Cooperative Procurement for Equipment Upfitting for Vehicles for the Sheriff's Office
--Presenter: Tammy Sturgill & Sheriff's Office

DRAFT - SUBJECT TO BOARD APPROVAL

Cover Page
Vehicle Upfitting Total.pdf
ECE Q#35284 - Equip (10) 2027 Chevy Tahoe Batch 2.pdf
ECE Q#35291 - (2) 2026 Chevy Tahoe Unmarked Revised.pdf
ECE Q#35522 - (6) 2027 Chevy Tahoe's.pdf
ECE Q#35523 - (2) 2027 Chevy Tahoe's Unmarked Warrants.pdf
ECE Q#35472 - Equip (4) Silverado revised.pdf

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Randy Pennington
SECONDER: Phillip B McCall
AYES: Dwayne Ball, Randy Pennington, Lee Brannon, Charlie Hargis Jr., Saul A Hernandez, David Matlock, Phillip B McCall

Motion to adopt The Board chose to approve the cooperative procurement for $190,019 for Equipment Upfitting to East Coast Emergency Vehicles, LLC to be purchased out of the Speed Citation Revenue in Fund #008. Moved by Randy Pennington, seconded by Phillip B McCall

8.E) Barbara and Rodney Glover, Tax Map # 085-A-30C; Request for rezoning, of approximately 4.38 acres of property, located at 15205 Baugh Lane, Abingdon, VA 24210, from the R-2 (Residential, General) zoning district to the A-2 (Agricultural, General) zoning district, Harrison Magisterial District, Harrison (A-21) Election Districts.

Cover Page
Barbara & Rodney Glover application for Rezoning 8-26.pdf

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Phillip B McCall
SECONDER: Saul A Hernandez
AYES: Dwayne Ball, Randy Pennington, Lee Brannon, Charlie Hargis Jr., Saul A Hernandez, David Matlock, Phillip B McCall

Motion to deny The Board chose to deny the rezoning. Moved by Phillip B McCall, seconded by Saul A Hernandez

9) BOARD MEMBER REPORTS

9.A) Board Member Reports

Cover Page

Mr. Hernandez spoke on the Governor's AI Executive Order. County Attorney Snodgrass shared information on the Governor's Data Center Framework.

Mr. Brannon spoke on the tour of Special T Manufacturing and of the Washington County Fair. He also shared he keeps a check on the Wayne Stevens EMS Building construction site. He also visited Glade Spring and Meadowview Fire Department.

Mr. Hargis shared he attended the Mount Rogers / New River Valley Workforce Consortium Board.

Mr. Pennington attended the Town Hall meeting at Hayter's Gap and spoke on the success of the 4H program and the Washington County Fair.

DRAFT - SUBJECT TO BOARD APPROVAL

Mr. McCall shared he attended meetings for People Inc. and District III. He thanked the Board for allowing him to join by zoom at the last meeting.

Mr. Matlock this past Saturday he and other officials attended the ribbon cutting at the Taylor's Valley Community Center playground and picnic area. He also held two more listening session. On September 17th he attended the Chamber of Commerce meeting where he answered questions about the referendum. Last week he held two more listening sessions on the referendum along with Debbie Anderson. Today he attended the United Way Disaster Preparedness Symposium at the Higher Ed Center.

10) BOARD INFORMATION AND REMINDERS

10.A)BOARD INFORMATION AND REMINDERS

Cover Page

Mr. Berry shared the following Information and reminders for the Board:

Courthouse operations are back on schedule. The bill for the clean up of the courthouse is nearly $1.1 million. Thankfully the humidity numbers are decrease as the outside weather changes. There seems to be a few hot spots of 60% humidity. There are currently 72 dehumidifiers in the building at $175 per day per dehumidifier. So the cost continues to increase.

Addressing carryover, Mr. Berry shared this will be the first time none of the funds will be put in to the Board's reserve funds.

A Public Hearing on the Fire Study program here in the Board's Auditorium on September 30, 2026 at 6 PM.

Legal Ad-Fire and EMS Study.pdf
CIP Priorities Timeline 9-11.pdf
Expiring Appointments.pdf
connections90126.pdf

Closed Session

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Saul A Hernandez
SECONDER: Randy Pennington
AYES: Dwayne Ball, Randy Pennington, Lee Brannon, Charlie Hargis Jr., Saul A Hernandez, David Matlock, Phillip B McCall

Motion to adopt The Board chose to convene in Closed Meeting as authorized by Virginia Code Section 2.2-3711(A)(7), for Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and to include Jason Berry, Brandon Snodgrass, and Tammy Sturgill. Moved by Saul A Hernandez, seconded by Randy Pennington

Extend the Meeting Past 10 PM

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Saul A Hernandez

DRAFT - SUBJECT TO BOARD APPROVAL

SECONDER: Lee Brannon
AYES: Dwayne Ball, Randy Pennington, Lee Brannon, Charlie Hargis Jr., Saul A Hernandez, David Matlock, Phillip B McCall

Motion to adopt The Board chose to extend the meeting past 10 PM. Moved by Saul A Hernandez, seconded by Lee Brannon

Reconvene in Open Session

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Saul A Hernandez
SECONDER: Phillip B McCall
AYES: Dwayne Ball, Randy Pennington, Lee Brannon, Charlie Hargis Jr., Saul A Hernandez, David Matlock, Phillip B McCall

Motion to adopt The Board chose to reconvene in Open Session. Moved by Saul A Hernandez, seconded by Phillip B McCall

Certify the Closed Session

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Randy Pennington
SECONDER: Saul A Hernandez
AYES: Dwayne Ball, Randy Pennington, Lee Brannon, Charlie Hargis Jr., Saul A Hernandez, David Matlock, Phillip B McCall

Motion to adopt The Board chose to certify the Closed Meeting in accordance with the requirements of the Virginia Freedom of Information Act. Moved by Randy Pennington, seconded by Saul A Hernandez

11) ADJOURN OR RECESS

11.A)ADJOURN OR RECESS THE MEETING

Cover Page

RESULT: **DECLINED [UNANIMOUS]**
MOVER: Saul A Hernandez
SECONDER: Charlie Hargis Jr.
AYES: None

Motion to adopt The Board chose to Adjourn the meeting. Moved by Saul A Hernandez, seconded by Charlie Hargis Jr.

DRAFT - SUBJECT TO BOARD APPROVAL

AGENDA ITEM NO. 7.B

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE: October 13, 2026

SUBMITTED BY: Tammy Sturgill , Budget & Finance

ITEM TYPE: Action Item

AGENDA SECTION: CONSENT AGENDA

SUBJECT: Supplemental Appropriation
--Presenter: Tammy Sturgill

SUGGESTED MOTION: Motion to approve Supplemental Appropriation as presented.

BACKGROUND AND SUMMARY:

The Board is requested to consider the following Supplemental Appropriation:

Expenditures

001-043210-418420-504-0000-	$14,311.92	General Services Properties-Facilities Improvements-CH
008-031831-418205-000-0000-50133	$ 332.00	Traffic Enf. Fund-Motor Vehicles & Equipment
Total	$14,643.92	

Revenues

001-004101-314111-000-0000-	$ 14,311.92
001-001899-311881-000-0000-	$ 332.00

Total	$ 14,643.92

ATTACHMENTS:

VAcorp

Date: 9/17/2026

Washington County
ATTN: Tammy Copenhaver
1 Government Center Place
STE A
Abingdon, VA 24210

VA Association of Counties Group Self-Insurance Risk Pool

Participant:	Washington County
Claim Number	1202026406231
Date of Loss:	7/28/2026

Dear Ms. Copenhaver:

Enclosed please find a VAcorp property damage check in the amount of $14,311.92 for the repairs at Washington County Courthouse (181 E. Main Street). This amount was determined by the estimate from Belfor for $15,433.63, less the $1,000 deductible, less 121.71 in taxes.

If you should have any questions regarding this payment, please do not hesitate to contact our office.

Sincerely,

Melissa Wilson
Claims Specialist

Enclosure: Check

001-043210-418420-504

001-004101-314111

FOR SECURITY PURPOSES, THE FACE OF THIS DOCUMENT CONTAINS A TWO-TONED COLORED BACKGROUND AND MICROPRINTING IN THE BORDER

VACORP CLAIMS

PINNACLE FINANCIAL PARTNERS

VOID AFTER 180 DAYS

Fourteen Thousand Three Hundred Eleven and 92/100 Dollars**********

DATE	CHECK NO.
09/21/2026	737021

AMOUNT
$ **14,311.92**

PAY TO THE ORDER OF WASHINGTON COUNTY

SECURITY FEATURES INCLUDED. DETAILS ON BACK

AUTHORIZED ACCOUNT SIGNER
TWO SIGNATURES REQUIRED OVER $50,000

REMITTANCE STATEMENT- PLEASE DETACH BEFORE DEPOSITING

Description	From Date	To Date	Invoice #	Invoice Amt	Amount
Buildings	9/17/2026	9/17/2026	Estimate	$15,433.63	$15,433.63
Buildings	9/17/2026	9/17/2026	Deductible	($1,000.00)	($1,000.00)
Buildings	9/17/2026	9/17/2026	TAXES	($121.71)	($121.71)

Claim Number: 1202026406231 Payee:WASHINGTON COUNTY
Check Number: 737021 Total Check Amt: $14,311.92 Event Date: 7/28/2026 Department: 120 Washington Date of Check: 9/21/2026
Check Memo: Payment Letter

Liquidity Services Operations, LLC - GovDeals Inc.
PO Box 242457
Montgomery, AL 36124

GovDeals
A Liquidity Services Marketplace

Date: 09/18/2026
Check #: 183194
Payment Amount: 336.16
Vendor #: GD27672

010500 R3K6T1A
WASHINGTON COUNTY
1 GOVERNMENT CENTER WAY
ABINGDON VA 24210-8483

For inquiries, please contact us at accounting@govdeals.com

Remittance Advice

Invoice Date	Invoice #	Related PO #	Invoice Gross Amt	Discount Amount	Invoice Net Amt
08/25/2026	45-0813261550-27672		232.88	0.00	232.88
08/25/2026	46-0813261613-27672		103.28	0.00	103.28

008-001899-311881-000-0000-S0133 BU02 $230.00 Sale of Surplus
001-001902-311831 CJ01 $ 2.88 Rebate
232.88

008-001899-311881-000-0000-S0133 BU02 $102.00 Sale of Surplus
001-001902-311831 CJ01 1.28 Rebate
103.28

PLEASE DETACH BEFORE DEPOSITING CHECK

THIS CHECK CONTAINS MULTIPLE FRAUD DETERRENT SECURITY FEATURES

Liquidity Services Operations, LLC - GovDeals Inc.
PO Box 242457
Montgomery, AL 36124

GovDeals
A Liquidity Services Marketplace

Date: 09/18/2026
Check #: 183194

Pay Exactly ***Three Hundred Thirty-Six and 16/100 US Dollars***

Amount
$*****336.16
VOID AFTER 180 DAYS

TO THE ORDER OF WASHINGTON COUNTY

WELLS FARGO BANK, N.A.

Authorized Signer

2 Signatures on All Checks $50,000.00 and Over

Security Details on Back

AGENDA ITEM NO. 7.C

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE:	October 13, 2026
SUBMITTED BY:	Tammy Sturgill , Budget & Finance
ITEM TYPE:	Approval of Routine Financial Matters
AGENDA SECTION:	CONSENT AGENDA
SUBJECT:	Consent Agenda-Supplemental Appropriation-FASP --Presenter: Tammy Sturgill
SUGGESTED MOTION:	Motion to approve supplemental appropriations totaling $856.26 made to the following Budget Line-item: $ 434.16 # 002-022900-418218 Comm. Atty's FASP State Acct-Equip $ 422.10 # 002-031900-418209 Sheriff's FASP State Acct-Equip $ 856.26

BACKGROUND AND SUMMARY:

Washington County has received or will be receiving $856.26 in Forfeited Asset Sharing Program funds. These restricted funds are to be allocated to the the Sheriff's Office and Commonwealth Attorney's Office. The Department of Budget & Finance is requesting a supplemental appropriation in the amount of these funds to be made to the following Budget line-item:

$ 434.16 # 002-022900-418218 Comm. Atty's FASP State Acct-Equip
$ 422.10 # 002-031900-418209 Sheriff's FASP State Acct-Equip

$ 856.26

This request is for the appropriation of restricted funds and requires no local monies.

ATTACHMENTS:

COMMONWEALTH OF VIRGINIA

Joshua S. Cumbow
Commonwealth's Attorney

Marianne L. Woolf
Michelle Boyd
Ginger J. Largen
Elizabeth A. Bruzzo
Jackson L. Case
Brendan E. Roche
Deputy Commonwealth's Attorneys

Office of The Commonwealth's Attorney
County of Washington

165 East Valley Street
Abingdon, Virginia 24210

Phone: 276-676-6291
Fax: 276-676-6293

Paige Collins
Victim Assistance Director
Direct Line: 276-676-4200

September 30, 2026

Ms. Tammy Sturgill
Department of Budget and Finance
1 Government Center Place
Abingdon, VA. 24210

RE: State Asset Forfeiture in amount of $434.16
Commonwealth v. Tyrone Mitchell
Civil Case No.: CL25-887-00

Dear Ms. Sturgill:

Please be advised that the above-mentioned amount is scheduled to be deposited with the Treasurer of Washington County and should be applied to the Commonwealth's Attorney FASP - State Line Item #022900-418218. A copy of the Disbursement sheet from the Department of Criminal Justice Services is attached along with the Agreed Order of Forfeiture and the Plea Agreement.

I ask that this matter be placed on the agenda for the next Board of Supervisors' meeting for approval as a supplement appropriation to the above line item.

If there are any questions, or further information is needed, please do not hesitate to contact me.

With all best wishes, I am

Sincerely,

Joshua S. Cumbow

JSC/rox

Enclosures
Cc: The Honorable Fred Parker, Treasurer (via email)
Mr. Jason Berry, County Administrator (via email)

Department of Criminal Justice Services
1100 Bank Street - 12th Floor
Richmond, VA 23219

Asset Forfeiture Proceeds

Disbursements for: 9/28/2026 through 9/28/2026

Date to Finance	*DCJS Seizure No*	*Asset Description*	*Value*	*Disbursal Amt*	*Voucher No*
County of Washington					
Washington County Commonwealth's Attorney					
9/28/2026	25-FS14201 Tyrone Mitchell	U.S. Currency	$2,412.00	$434.16	14390
			Subtotal:	**$434.16**	
Washington County Sheriff's Office					
9/28/2026	25-FS14201 Tyrone Mitchell	U.S. Currency	$2,412.00	$422.10	14390
			Subtotal:	**$422.10**	
			Total:	**$856.26**	

WASHINGTON COUNTY SHERIFF'S OFFICE

R. BLAKE ANDIS, SHERIFF

20281 Rustic Lane • Abingdon, Virginia 24210 • Phone: (888) 461-0414 • (276) 676-6000 • Fax: (276) 676-6248

September 30, 2026

Ms. Tammy Copenhaver
Department of Budget and Finance
1 Government Center Place
Abingdon, Virginia 24210

RE: ***State Asset Forfeiture in amount of $422.10***
Commonwealth vs. Tyrone Mitchell & $2,412.00
Sheriff's SASP Line Item #002-031900-418209
DCJS Case Number: 25-FS14201

Dear Ms. Copenhaver:

In reference to the captioned subject, please be advised that the aforesaid amount has been deposited with the Washington County Treasurer and should be applied to the Sheriff's Office SASP Line Item #002-031900-418209. For your information and assistance, a copy of the deposit notification, the Agreed Order of Forfeiture, and a copy of the Plea Agreement are attached.

Please have this matter placed on the agenda for the next Board of Supervisors' meeting for approval as a supplement appropriation to the above line item.

If further information is necessary, please contact me at the above telephone number at your earliest convenience.

Sincerely,

Scott Snapp, Chief Deputy

Attachments: As stated,

Cc: The Honorable Fred Parker, Treasurer
Mr. Jason Berry, County Administrator

Department of Criminal Justice Services
1100 Bank Street - 12th Floor
Richmond, VA 23219

Asset Forfeiture Proceeds

Disbursements for: 9/28/2026 through 9/28/2026

Date to Finance	*DCJS Seizure No*	*Asset Description*	*Value*	*Disbursal Amt*	*Voucher No*
County of Washington					
Washington County Commonwealth's Attorney					
9/28/2026	25-FS14201 Tyrone Mitchell	U.S. Currency	$2,412.00	$434.16	14390
			Subtotal:	**$434.16**	
Washington County Sheriff's Office					
9/28/2026	25-FS14201 Tyrone Mitchell	U.S. Currency	$2,412.00	$422.10	14390
			Subtotal:	**$422.10**	
			Total:	**$856.26**	

AGENDA ITEM NO. 8.A

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE: October 13, 2026

SUBMITTED BY: Tammy Sturgill , Budget & Finance

ITEM TYPE: Action Item

AGENDA SECTION: GENERAL BUSINESS

SUBJECT: Supplemental Appropriation for Carryover and Budget Transfer
--Presenter: Tammy Sturgill

SUGGESTED MOTION: Motion (1) to adopt the Resolution as presented, or as may be amended as a result of any final approved adjustments resulting from Board decisions during carryover and (2) to approve the budget transfer as presented.

BACKGROUND AND SUMMARY:

The Washington County Board of Supervisors is being requested to approve supplemental appropriations totaling $12,681,868. We have streamlined the carryover process to include committed, discretionary and school carryover on the same resolution. The line items in bold on the Resolution are the committed carryover.

Department of Budget & Finance submits the attached Resolution of the Supplemental Appropriation requests for the Board of Supervisors consideration.

The County did not receive the DCJS Grant for SROs. The County had budgeted $217,892 for the DCJS Grant for SROs. The Board is requested to consider a budget transfer to reduce the grant revenue by $217,892 and utilize the General Fund Reserves of $217,892 to take care of the shortfall in funding. The following is the budget transfer:

001-002401-312418	DCJS-SRO Grant	($217,892) Decrease
001-001011-310102	Fund Balance-Carryover	$217,892 Increase

ATTACHMENTS:

RESOLUTION 2026-32

SUPPLEMENTAL APPROPRIATIONS TO ADOPTED COUNTY OPERATING BUDGET
FISCAL YEAR 2026-2027

IT IS HEREBY RESOLVED by the Board of Supervisors of Washington County, Virginia that the following supplemental appropriations of funds are made for the fiscal year beginning July 1, 2026 and ending June 30, 2027 for the functions and purposes indicated hereafter:

FUND AND DEPARTMENT		AMOUNT	GENERAL LEDGER #	
001 GENERAL FUND:				
County Admin-Professional Svcs-Engineering	$	50,000.00	012110-413120	
Human Resources-Advertising (PO)	**$**	**550.00**	**012220-413600**	
Commissioner of Revenue-Furniture & Equipment	$	12,500.00	012310-418202	
Treasurer-Miscellaneous DMV Funds Balance	**$**	**826,227.59**	**012410-415891**	
Info Systems-Info Tech Equipment (PO)	**$**	**45,269.80**	**012510-418207**	
Info Systems-Software (PO)	**$**	**15,922.54**	**012510-418329**	
Information Systems-Info Tech Equipment	$	175,000.00	012510-418207	
Information Systems-Info Tech Equipment	$	35,000.00	012510-418207	
Information Systems-Info Tech Equipment	$	5,400.00	012510-418207	
Information Systems-Info Tech Equipment	$	10,000.00	012510-418207	
General Registrar-Voting Machines (PO)	**$**	**5,745.00**	**013200-418211**	
General Registrar-Voting Equipment	$	5,161.00	013200-418211	
Clerk of Circuit Court-Copy Fee Funds Balance	**$**	**83,618.12**	**021700-415892**	
Clerk of Circuit Court-Paper Stock & Forms (PO)	**$**	**2,136.58**	**021700-416021**	
Comm Atty-Fine & Collections Funds Balance	**$**	**70,389.90**	**022100-415892**	
WCSO-Admin-Vehicle Supplies	$	10,000.00	031200-416009	
WCSO-Admin-Police Supplies (PO)	**$**	**1,067.53**	**031200-416010**	
WCSO-Admin-Info Tech Equipment (PO)	**$**	**733,834.35**	**031200-418207**	
WCSO-Admin-Equipment Other (PO)	**$**	**12,381.56**	**031200-418218**	
WCSO-Special Donations Balance	**$**	**14,891.74**	**031200-415805**	
WCSO-Patrol-Police Supplies (PO)	**$**	**7,472.66**	**031300-416010**	
WCSO-Patrol-Uniforms & Clothing (PO)	**$**	**321.78**	**031300-416011**	
WCSO-CID-Investigative Resource (PO)	**$**	**4.21**	**031500-415832**	
WCSO-CID-Police Supplies (PO)	**$**	**1,494.53**	**031500-416010**	
WCSO-CID-Equipment Other (PO)	**$**	**968.00**	**031500-418218**	
WCSO-Comm. Service-Police Supplies (PO)	**$**	**854.02**	**031600-416010**	
WCSO-Court Security-Police Supplies (PO)	**$**	**1,708.03**	**031650-416010**	
WCSO-Court Security-Uniform & Clothing (PO)	**$**	**168.00**	**031650-416011**	
WCSO-Litter Control-Policies Supplies (PO)	**$**	**213.51**	**031700-416010**	
WCSO-Animal Control-Donation	**$**	**16,653.19**	**031710-415802**	
WCSO-Hawkins Animal Control Donation	**$**	**16,000.00**	**031710-415803**	
WCSO-Animal Control-Police Supplies (PO)	**$**	**213.51**	**031710-416010**	
WCSO-Comm Work Prog-Police Supplies (PO)	**$**	**1,067.51**	**031720-416010**	
WCSO-Comm Work Prog-Equipment Other	$	5,000.00	031720-418218	
WCSO-DMV Enforce Grant-Alcohol	**$**	**103,692.42**	**031810-411200-845-50101**	*
WCSO-DMV Enforce Grant-Alcohol	**$**	**8,756.01**	**031810-412100-845-50101**	*

WCSO-DMV Enforce Grant-Alcohol	**$**	**2,950.00**	**031810-415535-845-50101**	*
WCSO-DMV Enforce Grant-Alcohol	**$**	**7,473.78**	**031810-418218-845-50101**	*
WCSO-DMV Enforce Grant-Police Traffic	**$**	**7,360.86**	**031810-411200-845-50102**	*
WCSO-DMV Enforce Grant-Police Traffic	**$**	**1,699.52**	**031810-412100-845-50102**	*
WCSO-ICAC Grant-Compensation	**$**	**1,803.06**	**031822-411200**	*
WCSO-ICAC Grant-FICA	**$**	**120.91**	**031822-412100**	*
WCSO-DCJS Grant #549614	**$**	**236.40**	**031820-415861-50128**	*
WCSO-DCJS Grant #546083	**$**	**381.48**	**031820-415861-50129**	*
WCSO-DCJS Grant-#561646	**$**	**15,274.00**	**031820-415861-50216**	*
WCSO-DCJS Grant #561647	**$**	**2,960.00**	**031820-415861-50217**	*
WCSO-DCJS Grant #568543	**$**	**2,253.75**	**031820-415861-50218**	*
Emergency Mgmt-Training Balance	**$**	**50,784.00**	**035500-413801**	
Emerg. Mgmt-Motor Vehicles & Equip Balance	**$**	**443,640.00**	**035500-418205**	
Emerg. Svcs-Fire/EMS-Equip Other Balance	**$**	**175,382.00**	**035505-418218**	
Emerg. Svcs-Fire/EMS-Compensation-Parttime	$	30,000.00	035505-411300-621	
Emerg. Svcs-Fire/EMS-Leases & Rentals	$	10,000.00	035505-415410-621	
Emerg. Svcs-Fire/EMS-Repairs & Maintenance	$	15,000.00	035505-416014-621	
Emerg. Svcs-Fire/EMS-Other Operating	$	10,000.00	035505-416014-621	
Wireless E911 Funds Balance	**$**	**1,084,352.10**	**035510-415843-876**	
Solid Waste-Compensation & Benefits	$	75,000.00	042600-various	
Solid Waste-Office Supplies (PO)	**$**	**332.70**	**042600-416001**	
Solid Waste-Repairs & Maint Supplies (PO)	**$**	**3,840.10**	**042600-416007**	
Solid Waste-Vehicle Fuel (PO)	**$**	**5,848.09**	**042600-416008**	
Solid Waste-Equip.-Roll Off Containers	**$**	**50,000.00**	**042600-418215**	
Solid Waste-Facilities-Scale Trailer & Ramp	**$**	**300,000.00**	**042600-418420**	
Solid Waste-Solid Waste Equipment	$	285,000.00	042600-418215	
Solid Waste-Solid Waste Equipment	$	50,000.00	042600-418215	
General Services-Motor Vehicles	**$**	**25,777.00**	**043200-418205**	
General Services-Electricity-Towers	$	6,000.00	043210-415110-513	
General Services-GCB-Custodial Supplies (PO)	**$**	**1,961.11**	**043210-416007-501**	
General Services-GCB-Carpet 2nd Floor	**$**	**51,431.41**	**043210-418420-501**	
Gen. Svcs.-GCB-Server Room Fire Prevention	**$**	**100,000.00**	**043210-418420-501**	
Gen. Svcs.-PSB-Building for Restroom Trailer	**$**	**125,000.00**	**043210-418420-505**	
General Svcs.-Hayters Gap-Svc Cont. (Ins Ref)	**$**	**8,772.08**	**043210-413320-510**	
General Svcs.-Hayters Gap-Fac. Impr (Ins Ref)	**$**	**11,598.00**	**043210-418420-510**	
General Services-Hayters Gap-Repairs (PO)	**$**	**99.45**	**043210-416007-510**	
General Services-Fac. Improv-CH Annex	$	5,000.00	043210-418420-518	
General Svcs.-Mendota Trail-Restroom	**$**	**150,000.00**	**043210-418420-521**	
General Services-Other Operating-Mendota Trail	$	22,000.00	043210-418420-521	
General Services-Repairs-Library	$	11,900.00	043210-416007-540	
General Services-Fac. Improv-Library	$	6,000.00	043210-418420-540	
Mental Health-Highlands Comm Services	$	75,000.00	052100-415610	
Beaverdam Park-Town of Damascus (MOU)	**$**	**18,730.38**	**071320-415838**	
Recreation and Parks-Park Authority	$	4,490.00	071910-415620-751	
Recreation and Parks-Park Authority	$	12,750.00	071910-415620-751	
Recreation and Parks-Park Authority	$	50,000.00	071910-415620-751	
Recreation and Parks-Park Authority	$	10,000.00	071910-415620-751	
Recreation and Parks-Park Authority	$	15,000.00	071910-415620-751	
Economic Development-Professional Svcs	$	50,000.00	081500-413120	
Economic Development-Grant Disb. (PO)	**$**	**24,350.00**	**081500-415861**	*

	Reserve for Contingencies	$	224,028.00	091400-415862
	Reserve for Contingencies-Courthouse	$	1,142,519.00	091400-415862
	TOTAL GENERAL FUND	**$**	**7,063,782.27**	
003				
	LAW LIBRARY FUND:			
	W.C. Law Library	**$**	**36,300.81**	**021800-415617**
	TOTAL LAW LIBRARY FUND	**$**	**36,300.81**	
005				
	CAPITAL IMPROVEMENT FUND:			
	Facilities Improv.-Courthouse	**$**	**1,576,089.20**	**094105-418420-504**
	TOTAL CAPITAL IMPROVEMENT FUND	**$**	**1,576,089.20**	
006				
	ECONOMIC DEV FUND			
	Contribution Airport-Capital	$	84,920.00	094215-415612
	Contribution Airport-Capital	$	324,214.80	094215-415612
	Contingency Reserve	**$**	**7,000.00**	**094240-415862**
	Contingency Reserve	**$**	**10,000.00**	**094240-415862**
	Econ Dev-Tobacco Region Rev. Comm.	**$**	**122,819.50**	**094230-413120-50750** *
	TOTAL ECONOMIC DEV FUND	**$**	**548,954.30**	
008				
	TRAFFIC ENFORCEMENT FUND:			
	Sheriff-Traffic Enforcement Fund Balance	**$**	**269,282.08**	**031210-418205**
	Sheriff-E-Summons-Equipment Fund Balance	**$**	**44,593.98**	**031220-418210**
	Sheriff-E-Summons-USDA Balance	**$**	**6,953.88**	**031830-418218**
	TOTAL TRAFFIC ENFORCEMENT FUND	**$**	**320,829.94**	
010				
	GRANTS PROJECT FUND:			
	Grants-Other Balance	**$**	**6,569.79**	**094305-415940**
	TOTAL GRANTS PROJECT FUND	**$**	**6,569.79**	

108				
	COUNTY LIBRARY FUND:			
	Rose Greer Akers Endowment (Balance)	**$**	**66,372.06**	**073340-445880**
	Town of Abingdon Donation (Balance)	**$**	**7,492.89**	**073340-445890**
	Kiwanis Donations (Balance)	**$**	**3,403.18**	**073340-445893**
	Friends of Library (Balance)	**$**	**5,939.10**	**073340-445895**
	Donations & Endowments Other (Balance)	**$**	**8,670.09**	**073340-445899**
	E-Rate Grant (Balance)	**$**	**10,256.51**	**073340-445870**
	Miscellaneous Donations (Balance)	**$**	**7,434.09**	**073340-445801**
	TOTAL LIBRARY FUND	**$**	**109,567.92**	
206				
	SOCIAL SERVICES-VA PUBLIC ASSISTANCE:			
	Welfare Admin-Telecommunications	$	3,000.00	053100-425230
	Welfare Admin-Conference & Education	$	3,000.00	053100-425535
	Welfare Admin-Furniture & Equipment	$	8,000.00	053100-428202
	Welfare Admin-Motor Vehicles & Equipment	$	40,000.00	053100-428205
	TOTAL SOCIAL SERVICES	$	54,000.00	
312				
	SCHOOL GENERAL FUND:			
	School General Fund-School Bus Replacement	$	270,000.00	312-Various
	School General Fund	**$**	**1,398,334.76**	**312-Various**
	TOTALSCHOOL GENERAL FUND	**$**	**1,668,334.76**	
314				
	SCHOOL FISCAL AGENCY FUND	**$**	**2,211,727.90**	**314-Various**
	TOTAL SCHOOL FISCAL AGENCY FUND	**$**	**2,211,727.90**	
315				
	SCHOOL TEXTBOOK FUND	**$**	**(630,700.56)**	**315-Various**
	TOTAL SCHOOL TEXTBOOK FUND	**$**	**(630,700.56)**	
316				
	SCHOOL CONSTRUCTION FUND	**$**	**316,411.73**	**316-Various**
	TOTAL SCHOOL CONSTRUCT FUND	**$**	**316,411.73**	
317				
	SCHOOL NUTRITION FUND	**$**	**(600,000.00)**	**317-various**

TOTAL SCHOOL NUTRITION FUND	**$ (600,000.00)**

BE IT FURTHER RESOLVED that Fred W. Parker, Treasurer of Washington County, Virginia is hereby authorized to transfer to other funds from the general fund from time to time as the monies become available, the sum equal to, but not to exceed the supplemental appropriations made to these funds from the General Fund for the period covered by this supplemental appropriation resolution.

DONE this the 13th day of October 2026.

COUNTY OF WASHINGTON, VIRGINIA
COUNTY ADMINISTRATION BUILDING
1 GOVERNMENT CENTER PLACE, SUITE A
ABINGDON, VIRGINIA 24210

TAMMY COPENHAVER
DIRECTOR OF BUDGET & FINANCE

DEPARTMENT OF BUDGET & FINANCE

CARRYOVER REQUEST FORM

Please fill out the form below if you would like to make a request to the Board of Supervisors to carry over funds from the prior fiscal year. Please provide a detailed reason as to why you are requesting funds to be carried over. Please do not include items that a Purchase Order was completed for before the year end. The Budget & Finance Office will handle all carry overs for Purchase Orders, as well as any committed funds (Example: DMV Funds, Commission Funds, Forfeited Asset Funds, any grants, etc.) that are carried over each year:

Department or Agency: County Administrator

Director/Officer: Jason Berry

Date: 08/14/2026

1)

General Ledger #	GL # Description	Amount
012110-413120	Professional Services	$ 50,000.00

Detailed Reason:
These funds are set aside for any professional services needed. The County is currently under contract with Thompson & Litton for Engineering services.

2)

General Ledger #	GL # Description	Amount

Detailed Reason:

COUNTY OF WASHINGTON, VIRGINIA
COUNTY ADMINISTRATION BUILDING
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Department or Agency: Commissioner of the Revenue

Director/Officer: April Hamby Crabtree

Date: August 13, 2026

1)

General Ledger #	GL # Description	Amount
12310-418202	Furniture & Equipment	12500.00

Detailed Reason:
Our two Kardex machines that house all documents and records, was in building when office moved here, is no longer serviceable after the end of 2026. The vendor we use is retiring and we can no longer order the parts for the machine. Therefore, we need to replace our document and records storage with regular filing cabinets. We will also need two counter-tops in our records room.

2)

General Ledger #	GL # Description	Amount

Detailed Reason:

WASHINGTON COUNTY TREASURER'S OFFICE
DMV AND PASSPORT SUMMARY
FOR FY ENDING JUNE 30 , 2026

As of 6/30/2026

UNEXPENDED TREASURER'S OFFICE DMV & PASSPORT FUNDS AT 06-30-25			$1,279,409.58
GROSS DMV & PASSPORT COMMISSIONS REVENUE RECEIVED	(July through June)	$900,698.81	
REDUCED BY COUNTY REVENUE ALLOCATION @ 20%	(July through June)	$180,139.76	$720,559.05
TOTAL REVENUE AVAILABLE FOR TREASURER'S OFFICE			$1,999,968.63
USE OF FUNDS:			
Supplemental Comp & Fringe Benefits-July 2025 - June 2026		$265,693.39	
County ,Library, Social Bonus (7/15/25) Could only go on estimate since comp board revenue was inv		$280,000.00	
County ,Library, Social Bonus (11/15/25) Actual		$278,112.07	
Other Expenses		$54,935.58	$878,741.04
UNEXPENDED TREASURER'S OFFICE DMV & PASSPORT FUNDS AT 06-30-26			$1,121,227.59

		$1,121,227.59
July Bonus	$	(295,000.00)
		$826,227.59

COUNTY OF WASHINGTON, VIRGINIA
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Department or Agency: Information Systems

Director/Officer: Leon Bailey

Date: 08/20/2026

1)

General Ledger #	GL # Description	Amount
12510-418207	Info Tech Equipment	$ 175,000.00

Detailed Reason:
New server purchase to finish building three host cluster that started in 2024. Current market conditions has caused the prices of solid state storage and other components to increase at an unprecedented rate.

2)

General Ledger #	GL # Description	Amount
12510-418207	Info Tech Equipment	$ 35,000.00

Detailed Reason:
New server to replace a server that is being re-purposed as one of the three servers in the three host cluster to save the cost of having to buy two $164,000.00 servers.

3)

General Ledger #	GL # Description	Amount
012510-418207	Info Tech Equipment	$ 5,400.00

Detailed Reason:
RAM upgrade for the re-purposed server and two sticks of additional RAM for swap-ins if needed for any failures. Current demand for RAM has not only increased RAM prices, but has also caused shortages in the availability of RAM and may continue to worsen in the next foreseeable future.

4)

General Ledger #	GL # Description	Amount
001-012510-418207	Info Tech Equipment	$ 10,000.00

Detailed Reason:
It has been requested that the Information Systems Department research various software vendors that has a product that can track, inventory and manage the various contracts that Washington County deals with at any given time. This software would facilitate the processes of managing contracts for multiple departments in a cohesive and central location. After researching a software platforms from various vendors, that can handle this task, it was evident that $10,000.00 would be the amount needed for this project.

5)

General Ledger #	GL # Description	Amount

Detailed Reason:

Carryover Funding Request – Host Replacement Project

I am requesting **$215,400 in carryover funding** to complete the host server replacement project at the Public Safety Building. This project supports the replacement of server hardware that will reach **five years of service in March 2027**, consistent with our established five-year server lifecycle.

Following Broadcom's acquisition of VMware in 2023, significant increases in VMware licensing and support costs prompted the development of a new virtualization strategy focused on reducing long-term expenses. The new platform eliminates the need for costly shared storage infrastructure and allows servers to be replaced gradually rather than requiring large, one-time purchases every five years.

Beginning in **2024**, I initiated a phased hardware replacement plan, purchasing replacement hosts over multiple budget years. At that time, server costs averaged approximately **$20,000 per host**, and a three-host environment was projected to cost about **$65,000**. To further reduce expenses, I planned to repurpose the only existing server suitable for reuse as the third host in the cluster.

Unfortunately, market conditions have changed dramatically. A server configuration that cost approximately **$20,000 in November 2025** is now quoted at approximately **$164,000 as of August 2026**, despite no significant changes in specifications.

- November 2025 host cost: **$20,000**
- August 2026 host cost: **$164,000**
- Increase per host: **$144,000**
- Percentage increase: **720%**
- Projected cost for October 2026 exceeds $164,000

These increases are largely driven by unprecedented cost and availability pressures affecting enterprise memory and SSD storage, fueled by demand from AI, cloud, and large-scale data center deployments. **These market conditions were not foreseeable when the project was planned and phased purchases began in 2024.**

Additional project costs include:

- **Replacement server for the repurposed host:** approximately **$35,000**
    - **The lower cost of the replacement server is due to the fact it uses much less RAM and utilizes spinning disks as opposed to solid state storage.**

- **Additional RAM for the repurposed host:** approximately **$5,400**

The requested carryover funding is necessary to complete the project despite these extraordinary market-driven price increases. Through phased implementation, migration away from VMware, and the reuse of existing hardware, every effort has been made to minimize costs while maintaining a resilient and highly available infrastructure. Waiting any longer to purchase the new servers may cost even more in the foreseeable future.

Approval of this request will allow us to:

- Complete the host replacement project at the Public Safety Building.
- Continue migration away from the increasingly expensive VMware platform.
- Maintain infrastructure reliability, redundancy, and availability.
- Increase our storage redundancy by moving to three host converged storage infrastructure over our current single shared storage configurations.
- Maximize the value of existing assets through hardware reuse.
- Preserve our five-year hardware replacement lifecycle.
- Reduce future exposure to hardware pricing volatility.

COUNTY OF WASHINGTON, VIRGINIA
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DEPARTMENT OF BUDGET & FINANCE

CARRYOVER REQUEST FORM

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Department or Agency: General Registrar

Director/Officer: Derek Lyall

Date: 08/19/2026

1)

General Ledger #	GL # Description	Amount
013200-418211	Voting Equipment	$ 5,161.00
Detailed Reason: For purchase of voting booths to continue the process of replacing older units.		

2)

General Ledger #	GL # Description	Amount
Detailed Reason:		

276-525-1310 -TELEPHONE 276-525-1309 -TELEFACSIMILIE WWW.WASHCOVA.COM

Washington County, VA
Circuit Court-Clerk
Copy Revenue
Reconciliation

Fiscal Year	Revenue	Expenses	Carryover Balance
2015-16	$ 19,653.85	$ 4,212.59	**$ 15,441.26**
2016-17	$ 16,934.78	$ 4,219.68	**$ 28,156.36**
2017-18	$ 15,248.74	$ 3,886.75	**$ 39,518.35**
2018-19	$ 15,694.79	$ 3,716.64	**$ 51,496.50**
2019-20	$ 14,878.03	$ 3,512.06	**$ 62,862.47**
2020-21	$ 7,905.33	$ 2,948.04	**$ 67,819.76**
2021-22	$ 11,661.88	$ 2,917.56	**$ 76,564.08**
2022-23	$ 9,789.36	$ 4,969.81	**$ 81,383.63**
2023-24	$ 2,941.34	$ 4,435.32	**$ 79,889.65**
2024-25	$ 6,042.79	$ 5,008.29	**$ 80,924.15**
2025-26	$ 7,682.58	$ 4,988.61	**$ 83,618.12**
***	Revenue Line Item		001601-311604
	Expenditures are Lease/Rental for copiers charged under 415410		021700-415410
	Expenditures are anything charged under 415892		

Washiington County, VA
Commonwealth Atty Collection Program
FY 25/26 Reconciliation

BALANCE @ JULY 1, 2025		**$**	**106,856.97**
COMMISSION ALLOCATION FROM FY 24/25		**$**	**14,608.00**
Salary Supplement: Boyd	Salary	$	(8,791.00)
(Incurred in FY 25/26)	FICA	$	(672.51)
	VRS	$	(1,100.63)
	VRS-Life	$	(103.73)
Salary Supplement:	Salary	$	(15,561.00)
12 Months Holloway	FICA	$	(1,190.42)
(Incurred in FY 25/26)	VRS	$	(1,948.24)
	VRS-Life	$	(183.62)
FY 25/26 EXPENSES (22100-415892)		**$**	**(21,523.92)**
TOTAL AMOUNT FOR APPRORIATION		**$**	**70,389.90**

YEAR-TO-DATE BUDGET REPORT

FOR 2026 12 JOURNAL DETAIL 2025 1 TO 2025 2

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001 General Fund-County							
031200 Sheriff-Administration							
415805 Special Donations	.00	28,577.95	13,686.21	.00	.00	14,891.74	47.9%
TOTAL Sheriff-Administration	.00	28,577.95	13,686.21	.00	.00	14,891.74	47.9%
TOTAL General Fund-County	.00	28,577.95	13,686.21	.00	.00	14,891.74	47.9%
GRAND TOTAL	.00	28,577.95	13,686.21	.00	.00	14,891.74	47.9%

** END OF REPORT - Generated by Copenhaver, Tammy **

YEAR-TO-DATE BUDGET REPORT

FOR 2026 12 JOURNAL DETAIL 2025 1 TO 2025 2

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001 General Fund-County							
031710 Sheriff-Animal Control Divisio							
415802 Animal Control Donation	.00	17,780.64	1,127.45	.00	.00	16,653.19	6.3%
415803 Hawkins Animal Ctl Donati	.00	16,000.00	.00	.00	.00	16,000.00	.0%
TOTAL Sheriff-Animal Control D	.00	33,780.64	1,127.45	.00	.00	32,653.19	3.3%
TOTAL General Fund-County	.00	33,780.64	1,127.45	.00	.00	32,653.19	3.3%
GRAND TOTAL	.00	33,780.64	1,127.45	.00	.00	32,653.19	3.3%

** END OF REPORT - Generated by Copenhaver, Tammy **

COUNTY OF WASHINGTON, VIRGINIA
COUNTY ADMINISTRATION BUILDING
1 GOVERNMENT CENTER PLACE, SUITE A
ABINGDON, VIRGINIA 24210

TAMMY COPENHAVER
DIRECTOR OF BUDGET & FINANCE

DEPARTMENT OF BUDGET & FINANCE

CARRYOVER REQUEST FORM

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Department or Agency: Washington County Sheriff's Office

Director/Officer: Sheri Vaughan, Financial Director

Date: 08/13/2026

1) Not Funded

General Ledger #	GL # Description	Amount
001-031200-411100	Compensation - Regular	$ 45,000.00

Detailed Reason:

The creation of a part-time mechanic position is necessary to address the increased workload demands while simultaneously ensuring safety for personnel. Currently we have one mechanic who is responsible for the maintenance of more than 130 vehicles, many of which are used to provide emergency responses to the citizens of Washington County. Maintenance can range from oil changes to complete engine rebuilds. In addition to vehicle maintenance, our mechanic is responsible for administrative responsibilities of which include, records management for vehicles and equipment, vehicle registrations, and VACORP claims. Utilizing a part-time employee allows our agency to meet staffing needs without the full salary and benefit costs associated with a full-time position. Additionally, the position will provide a means of continuous service in the event of absence from the full-time position.

2)

General Ledger #	GL # Description	Amount
001-031720-418218	Equip - Other	$ 5,000.00

Detailed Reason:

The Sheriff's Office currently serves 21 clients through Project Lifesaver, providing the program at no cost to qualifying families of children with disabilities and varying needs, including autism, developmental disabilities, and children who are nonverbal or otherwise at risk of wandering and adults with cognitive impairments who are at risk of wandering. We regularly receive calls and referrals from families, Highlands Community Services, doctors' offices, and other community partners. Continued funding is essential to replace damaged or aging equipment and support new enrollments. Transmitters cost $341 each, while batteries ($1.15) and bands ($2.00) must be replaced every 60 days. Funding will ensure the Office can maintain adequate supplies and promptly serve both current and new qualifying clients.

3)

General Ledger #	GL # Description	Amount
001-031200-416009	Vehicle Supplies	$ 10,000.00

Detailed Reason:

The requested amount reflects the increasing cost of the products and is necessary to remain aligned with current and future pricing.

Handled thru Budget Transfer

4)

General Ledger #	GL # Description	Amount
001-031200-411100	Compensation-Regular	$ 221,084.00
	Budgeted Amount	$217,892.00

Detailed Reason:

The Washington County Sheriff's Office is requesting continued funding for the four School Resource Officer (SRO) positions that were previously supported through grant funding.
Maintaining these four positions allows the Washington County Sheriff's Office to provide 100 percent SRO coverage to all public schools throughout the county. The addition of these positions four years ago enabled the Sheriff's Office to assign two School Resource Officers to each of the county's high schools. This staffing model provides enhanced safety and security for students and staff while also allowing the Sheriff's Office to reassign officers to other schools when an SRO is absent due to illness, training, leave, or other circumstances.
Continued funding for these four positions is essential to maintaining the current level of school coverage and ensuring that the Washington County Sheriff's Office can continue to provide a consistent and effective law enforcement presence throughout the county's public schools.

5)

Not Funded

General Ledger #	GL # Description	Amount
001-031200-411100	Compensation-Regular	$ 49,392.00
	Benefits	$24,127.00

Detailed Reason:

The Washington County Sheriff's Office is requesting funding for one additional full-time Court Security Officer to meet the increased courthouse security demands resulting from the expansion of the Washington County Courthouse.
The expansion has added new courtrooms, allowing multiple courts to be held and remain in session simultaneously. Court Security Officers are required to maintain security at the main entrance and X-ray screening station, staff the courthouse control room, and provide security within multiple courtrooms. With these responsibilities occurring at the same time, the current staffing level requires nearly every available officer to maintain safe and effective courthouse operations.
As discussed before, Washington County Sheriff's Office has justified the needs for five addition positions with two being funded and the talk of a third being discussed during carryover budget consideration to get closer to the five requested.

YEAR-TO-DATE BUDGET REPORT

FOR 2026 12 JOURNAL DETAIL 2025 1 TO 2025 2

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001 General Fund-County							
031810 Sheriff-DMV Grants							
411200 Compensation-Overtime							
50101 DMV Grant- Alcohol	.00	115,379.70	11,687.28	386.28	.00	103,692.42	10.1%
50102 DMV Grant-Police Traffic	.00	28,951.78	21,590.92	2,398.07	.00	7,360.86	74.6%
TOTAL Compensation-Overtime	.00	144,331.48	33,278.20	2,784.35	.00	111,053.28	23.1%
412100 FICA/MEDICARE TAX							
50101 DMV Grant- Alcohol	.00	8,756.01	.00	-864.56	.00	8,756.01	.0%
50102 DMV Grant-Police Traffic	.00	1,699.52	.00	-1,468.27	.00	1,699.52	.0%
TOTAL FICA/MEDICARE TAX	.00	10,455.53	.00	-2,332.83	.00	10,455.53	.0%
415535 Conference & Education Expense							
50101 DMV Grant- Alcohol	.00	2,950.00	.00	.00	.00	2,950.00	.0%
TOTAL Conference & Education E	.00	2,950.00	.00	.00	.00	2,950.00	.0%
418218 Equipment-Other							
50101 DMV Grant- Alcohol	.00	7,473.78	.00	.00	.00	7,473.78	.0%
TOTAL Equipment-Other	.00	7,473.78	.00	.00	.00	7,473.78	.0%
TOTAL Sheriff-DMV Grants	.00	165,210.79	33,278.20	451.52	.00	131,932.59	20.1%
TOTAL General Fund-County	.00	165,210.79	33,278.20	451.52	.00	131,932.59	20.1%
GRAND TOTAL	.00	165,210.79	33,278.20	451.52	.00	131,932.59	20.1%

** END OF REPORT - Generated by Copenhaver, Tammy **

YEAR-TO-DATE BUDGET REPORT

FOR 2026 12 JOURNAL DETAIL 2025 1 TO 2025 2

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001 General Fund-County							
031822 Sheriff-ICAC Grant							
411200 Compensation-Overtime							
NO PROJECT	.00	15,661.77	13,858.71	754.85	.00	1,803.06	88.5%
TOTAL Compensation-Overtime	.00	15,661.77	13,858.71	754.85	.00	1,803.06	88.5%
412100 FICA/MEDICARE TAX							
TOTAL FICA/MEDICARE TAX	.00	1,181.12	1,060.21	57.74	.00	120.91	89.8%
TOTAL Sheriff-ICAC Grant	.00	16,842.89	14,918.92	812.59	.00	1,923.97	88.6%
TOTAL General Fund-County	.00	16,842.89	14,918.92	812.59	.00	1,923.97	88.6%
GRAND TOTAL	.00	16,842.89	14,918.92	812.59	.00	1,923.97	88.6%

** END OF REPORT - Generated by Copenhaver, Tammy **

YEAR-TO-DATE BUDGET REPORT

FOR 2026 12 JOURNAL DETAIL 2025 1 TO 2025 2

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
001 General Fund-County								
031820 Sheriff-DCJS Grants								
415861 Grant Disbursements								
50110 DCJS 544528 MARCUS	.00	922.78	.00	.00	69.28	853.50	7.5%	
50127 DCJS GRANT #549873	.00	51,000.00	34,612.50	.00	.00	16,387.50	67.9%	
50128 DCJS GRANT-#549614	.00	10,270.00	10,033.60	.00	.00	236.40	97.7%	
50129 DCJS GRANT-546083	.00	79,772.00	79,390.52	.00	.00	381.48	99.5%	
50214 DCJS- GRANT# 526402	.00	1,386.75	.00	.00	.00	1,386.75	.0%	
50215 DCJS-GRANT# 527088	.00	10,711.13	.00	.00	.00	10,711.13	.0%	
50216 DCJS GRANT # 561646	.00	16,264.00	990.00	990.00	.00	15,274.00	6.1%	
50217 DCJS GRANT # 561647	.00	81,644.00	68,579.00	5,200.00	105.00	#1 12,960.00	84.1%	$2,960
50218 DCJS GRANT # 568543	.00	18,750.00	16,496.25	16,496.25	.00	2,253.75	88.0%	
TOTAL Grant Disbursements	.00	270,720.66	210,101.87	22,686.25	174.28	60,444.51	77.7%	
TOTAL Sheriff-DCJS Grants	.00	270,720.66	210,101.87	22,686.25	174.28	60,444.51	77.7%	
TOTAL General Fund-County	.00	270,720.66	210,101.87	22,686.25	174.28	60,444.51	77.7%	
GRAND TOTAL	.00	270,720.66	210,101.87	22,686.25	174.28	60,444.51	77.7%	

** END OF REPORT - Generated by Copenhaver, Tammy **

#1 = $10,000 Appropriated in August 2026

COUNTY OF WASHINGTON, VIRGINIA
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DEPARTMENT OF BUDGET & FINANCE

CARRYOVER REQUEST FORM

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Department or Agency: Emergency Management

Director/Officer: Theresa Kingsley-Varble

Date: 08/11/2026

1)

General Ledger #	GL # Description	Amount
35505-418218	Equipment-Other	$ 175,382.00

Detailed Reason:
These funds are compiled of an AEP donation, earmarked for swift water team equipment; remainder of BOS appropriation for swift water team equipment and funds for WCES county employed firefighter gear and the remaining items need for the County purchased fire truck. Items for all are on order, with more items identified for acquisition. $8000 will also be utilized to fund replacement of the transmission in the WCES FR Tahoe.

2)

General Ledger #	GL # Description	Amount
35500-413801	Training	$ 50,784.00

Detailed Reason:
These funds are utilized for identified training for all county fire/EMS agencies, as well as for our newly formed water rescue team. I am working with two different state entities to schedule specialized training within the county to be available to all agencies serving the county. These funds will be needed to fund the training, as well as possibly pay instructors if the state does not fund the classes. I also have to replace the SCBA mask fit-tester this year due to our existing model being at the end of service life.

3)

General Ledger #	GL # Description	Amount
35500-418205	Motor Vehicles & Equipment	$ 443,640.00

Detailed Reason:

These funds are reserved for vehicle purchase assistance for fire and EMS. We will need to purchase another ambulance after opening the Glade EMS station due to our new ambulance going there as the primary unit, not having a backup for the three stations at that point. These funds will be needed in the event we are unable to secure a grant (which will also require a match). These funds are also available for any emergency equipment purchase for our other fire/EMS agencies as the BOS sees necessary.

4)

General Ledger #	GL # Description	Amount

Detailed Reason:

5)

General Ledger #	GL # Description	Amount

Detailed Reason:

COUNTY OF WASHINGTON, VIRGINIA
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Department or Agency: Emergency Management

Director/Officer: Theresa Kingsley-Varble

Date: 08/14/2026

1)

General Ledger #	GL # Description	Amount
35505-411300-621	Part-time	$ 30,000.00

Detailed Reason:
These funds will supplement existing budget for Hayter's Gap staffing, which was short this amount last year. Part time staff not only cover normal shifts not covered by full time, but also cover for the full time staff for their many holidays and PTO/Sick time taken.

2)

General Ledger #	GL # Description	Amount
35505-415410-621	Leases and Rentals	$ 10,000.00

Detailed Reason:
This line item is for our oxygen and cylinder rental for the ambulances at the Hayter's Gap station. This was an overage from our previous year. We are working to eliminate some of this cost, however that process is still being identified. This service will move to the Glade station when it opens, which will provide more options/better rates. We are limited on oxygen companies that service the Hayter's Gap area

3)

General Ledger #	GL # Description	Amount
35505-416007-621	Repairs and Maint	$ 15,000.00

Detailed Reason:
These funds are for repair and maintenance on the ambulances and other mobile equipment at our Hayter's Gap station. This was the amount this line item was over last FY. We are still gauging the costs for maintenance of the emergency vehicles. Brake repair and replacement is a common theme to this point.

4)

General Ledger #	GL # Description	Amount
35505-416014-621	Other Operating Costs	$ 10,000.00

Detailed Reason:
This line item includes the propane for the Hayter's Gap station. Due to the multiple prolonged power outages last year, we incurred an expenditure of $9000 in propane for our generator alone. If the power is out, the only way our crew is aware of call is if the generator is on due to the lack of cell service. We also are required to have a security system on our drug storage and ambulances, which requires the generator. Other costs in this line item includes pharmaceutical supplies, both drugs and application/administration devices.

5)

General Ledger #	GL # Description	Amount

Detailed Reason:

Washington County, VA
E911 Revenue
Reconciliation

Fiscal Year	Total Revenue	County Portion	E911 Portion	Expenses	Carryover Balance
2018-19	$ 186,422.90	$ 45,000.00	$ 141,422.90	$ 25,713.51	**$ 115,709.39**
2019-20	$ 207,712.31	$ 45,000.00	$ 162,712.31	$ 26,425.68	**$ 251,996.02**
2020-21	$ 215,490.75	$ 45,000.00	$ 170,490.75	$ 5,599.94	**$ 416,886.83**
2021-22	$ 258,898.54	$ 45,000.00	$ 213,898.54	$ 18,086.90	**$ 612,698.47**
2022-23	$ 234,295.73	$ 45,000.00	$ 189,295.73	$ 137,490.42	**$ 664,503.78**
2023-24	$ 251,547.47	$ 45,000.00	$ 206,547.47	$ 181,588.37	**$ 689,462.88**
2024-25	$ 253,249.75	$ 45,000.00	$ 208,249.75	$ 12,632.74	**$ 885,079.89**
2025-26	$ 274,159.88	$ 45,000.00	$ 229,159.88	$ 256,627.40	**$ 857,612.37**
					$ 226,739.73
					$ 1,084,352.10

***	Revenue Line Item	002401-312433
	Wireless E911 Disbursement	035510-415843-876

*** The first $45,000 is used to offset General Fund E911 expenses.
This was the approximate amount we use to get before the big increase from the state. Once that occurred it was determined this would be a special line item to use for E911.

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Department or Agency: County Administration

Director/Officer: Jason Berry

Date: 08/14/2026

1)

General Ledger #	GL # Description	Amount
001-042600-various	Compensation & Payroll Benefits	$ 75,000.00

Detailed Reason:
Solid Waste Director will be retiring. The County may need to hire a new director six months in advance to work with current director. This is a one time need for the Solid Waste Department.

2)

General Ledger #	GL # Description	Amount

Detailed Reason:

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Department or Agency: Solid Waste

Director/Officer: Allen Morris

Date: 08/14/2026

1)

General Ledger #	GL # Description	Amount
042600-418215	Solid Waste Equipment	$ 50,000.00

Detailed Reason:
Buy new Roll Off Containers. Approved in prior year carryover.

2)

General Ledger #	GL # Description	Amount
042600-418420	Facilities	$ 300,000.00

Detailed Reason:
Add to last years fund that were not used to replace existing Scale trailer and handy-cap ramp. Approximately $300.000 for moving the location to the other side of the entrance using tradition construction Methods (Stick Built) $150,000 was allocated in last years carryover.

3)

General Ledger #	GL # Description	Amount
042600-418215	Solid Waste Equipment	$ 285,000.00

Detailed Reason:
Replaces 2019 Mack roll - off with 270,000 miles

4)

General Ledger #	GL # Description	Amount
042600-418215	Solid Waste Equipment	$ 50,000.00

Detailed Reason:
(12) 30yd open top container (20) 40 yard Compactor Boxes.

5)

General Ledger #	GL # Description	Amount

Detailed Reason:

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Department or Agency: General Services

Director/Officer: Kevin Hill

Date: 08/14/2026

1)

General Ledger #	GL # Description	Amount
001-043200-418205-000	Motor Vehicles	$ 25,777.00

Detailed Reason:
Purchase Building Department new vehicle. Prior year Board approved $65,000 for vehicle purchases. There is a balance of $25,777 remaining for vehicle purchases.

2)

General Ledger #	GL # Description	Amount
001-043210-415110-513	Electricity-Towers	$ 6,000.00

Detailed Reason:
Each new tower for the Radio Project will have an electric meter.

3)

General Ledger #	GL # Description	Amount
001-043210-418420-501	GCB-Improvements	$ 51,431.41

Detailed Reason:
GCB-Carpet Replacement 2nd floor. Approved in prior year carryover.

4)

General Ledger #	GL # Description	Amount
001-043210-418420-501	GCB-Improvements	$ 100,000.00

Detailed Reason:
GCB-Server Room Fire Prevention-Dry System. Approved in prior year carryover.

5)

General Ledger #	GL # Description	Amount
001-043210-418420-505	PSB Improvements	$ 125,000.00

Detailed Reason:
$100,0000 was approved in prior year carryover for a building to house Restroom Trailer. An additional $25,000 is needed for heating and cooling to house Emergency Services equipment.

6)

General Ledger #	GL # Description	Amount
001-043210-413320-510	Hayters Gap Ins Refund	$ 8,772.08

Detailed Reason:
Insurance Refund for Hayters Gap Environmental Liability. Not spent in FY2026.

7)

General Ledger #	GL # Description	Amount
001-043210-418420-510	Hayters Gap Ins Refund	$ 11,598.00

Detailed Reason:
Hayters Gap-Insurance Refund of $11,598. Not spent in FY2026.

8)

General Ledger #	GL # Description	Amount
001-043210-418420-518	CH Annex	$ 5,000.00

Detailed Reason:
Replacement Flooring at the Courthouse Annex (Commonwealth Attorney's Offices)

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Department or Agency: General Services

Director/Officer: Kevin Hill

Date: 08/13/2026

1)

General Ledger #	GL # Description	Amount
001-043210-418420-521	Facilities	$ 150,000.00

Detailed Reason:
Bathroom for the Mendota Trail. Approved in prior year carryover.

2)

General Ledger #	GL # Description	Amount
001-043210-418420-521	GCB - Improvements	$ 22,000.00

Detailed Reason:
Garage/Shed to House Equipment for the Mendota Trail

3)

General Ledger #	GL # Description	Amount
001-043210-416007-540	Repairs and Maint	$ 11,900.00

Detailed Reason:
Tree and Stump Removal at the Library

4)

General Ledger #	GL # Description	Amount
001-043210-418420-540	Facilities Improvement	$ 6,000.00

Detailed Reason:
Window Replacement at the Library

5)

General Ledger #	GL # Description	Amount

Detailed Reason:

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Department or Agency: Highlands Community Services

Director/Officer: Rebecca Holmes

Date: 07/28/2026

1)

General Ledger #	GL # Description	Amount
		$ 75,000.00

Detailed Reason:
We would like to request a one-time allocation of $75,000 to be utilized to help fill the gap in funding for children's services provided in collaboration with Washington County schools through our Mental Health Intensive Outpatient Program, the Interchange, School Based Outpatient Services and School Based Day Treatment. Medicaid MCOs have decreased the number of units approved or are denying approval of services altogether for the Intensive Program, Interchange and School Based Day Treatment while School Based Outpatient reimbursement rates fall short of covering program staff salaries. Our Intensive Outpatient Program is now starting year 2 of the pilot program developed to assist Washington County Schools with addressing and stabilizing behavioral health needs of students and the reimbursement has not yet developed sufficiently to cover program costs.

Not Funded

2)

General Ledger #	GL # Description	Amount
		$ 125,000.00

Detailed Reason:
We would like to request a one-time allocation of $125,000 to be utilized for building and equipment upgrades to HCS' facilities, to include repairs to the Cooling Tower at 610 Campus Drive, roof replacement at 414 Ivy Street, security camera upgrades for all HCS locations and replacement of heat and air units at various locations.

276-525-1310 -TELEPHONE 276-525-1309 -TELEFACSIMILIE WWW.WASHCOVA.COM

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Department or Agency: Recreation

Director/Officer: _____

Date: 08/06/2026

1)

General Ledger #	GL # Description	Amount
001-071320-415838-000-0000-	Beaverdam	$ 18,730.38

Detailed Reason:
Leftover funds for Beaverdam Park, these funds will be disbursed to Town of Damascus per the MOU that was signed.

2)

General Ledger #	GL # Description	Amount

Detailed Reason:

COUNTY OF WASHINGTON, VIRGINIA
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Department or Agency: Park Authority

Director/Officer: Kat Hixson

Date: 08/22/2026

1)

General Ledger #	GL # Description	Amount
001-071910-415620-751	Park Authority	$ 4,490.00

Detailed Reason:
Leo Sholes Park has two athletic fields (softball and baseball); only the softball field currently has a scoreboard installed. A scoreboard is being requested for the baseball field, which does not have one. This request is driven by the middle school and travel baseball teams that regularly use the field and have asked for a scoreboard to support games and tournaments.

2)

General Ledger #	GL # Description	Amount
001-071910-415620-751	Park Authority	$ 12,749.46

Detailed Reason:
Restroom/bathhouse facility at Washington County Park and Campground was previously gutted; all fixtures are missing except for three toilets already on-site but not yet installed. This project will supply and install all remaining fixtures (sinks, ADA shower seats, hand showers, hand dryers, mirrors, grab bars, dispensers, and receptacles), replace all plumbing, add two 40-gallon water heaters (which requires building a new water heater closet), and add ADA-compliant fixtures throughout. This work is needed to provide tent campers with restroom/shower access and to support the planned future splash pad, ensuring park visitors have access to facilities. Cost is based on an itemized fixtures, materials, and installation quote.

3)

General Ledger #	GL # Description	Amount
001-071910-415620-751	Park Authority	$ 50,000.00

Detailed Reason:

Washington County Park - Septic Repair. An older septic system serving 12 campers has recently failed, evidenced by sewage wastewater surfacing at ground level (location shown on the Park Layout Map). The system was installed under an approved Health Department permit in 1976 and is approximately 50 years old, exceeding the typical 30-40 year service life of a well-maintained septic system. The recommended repair is an alternative onsite septic system (AOSS), specifically an ATL Sand System manufactured by Infiltrator Water Technologies, selected for its smaller footprint. The repair includes use of the existing 1,500-gallon septic tank, a new 1,000-gallon septic tank, a new distribution box, and two ATL sand beds (each with four 70-ft ATL pipes and 70 tons of system sand). Amount shown is engineer: Bill Skeen of Maxim Engineering estimates

4)

General Ledger #	GL # Description	Amount
001-071910-415620-751	Park Authority	$ 10,000.00

Detailed Reason:

In July 2026, BTES identified that meter number 20901031 was drawing over 2,000 amps on a service rated for only 200 amps. BTES flagged this as a serious safety concern, noting the potential for an electrical fire. Further review revealed that Sites 31–50 are all currently connected to this single meter, and BTES advised that the system must be upgraded to safely and appropriately distribute the electrical load. A licensed electrician reviewed the system and determined that a 4-gang meter service must be installed to correct the issue. A 4-gang meter service is a bank of four separate electric meters mounted in a single enclosure, allowing power to be split and metered individually across four separate circuits or service groups rather than routed through one overloaded meter. This will allow the load currently carried by the single 200-amp meter to be properly divided across four independent, appropriately rated services, bringing the system into a safe and compliant configuration. This repair requires a formal inspection, along with BTES involvement and approval, before work can proceed. Funds are requested to install a 4-gang meter service for Sites 31–50, including all associated electrical work, inspection fees, and BTES coordination required to bring the system into safe and compliant operation.

5)

General Ledger #	GL # Description	Amount
001-071910-415620-751	Park Authority	$ 15,000.00

Detailed Reason:

The electrical meter located between Sites 46 and 47 (meter #66017405) supplies power to the light post and electrical service for Sites 15–20 and Sites 27–30. Throughout the current season, this service has repeatedly tripped, causing power interruptions to the affected sites. An inspection found that the existing meter, rated for only 175 amps, is undersized for the load it serves, and identified deficiencies in the wiring between the meter and the electrical boxes; this is also a contributing factor to the light post failing to stay lit due to the overload. Funds are requested to replace the meter with one properly sized for the electrical load, correct the deficient wiring and electrical boxes, and cover the required inspection, BTES coordination, and approval needed before work can proceed, bringing the system into safe and compliant operation.

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DEPARTMENT OF BUDGET & FINANCE

CARRYOVER REQUEST FORM

Please fill out the form below if you would like to make a request to the Board of Supervisors to carry over funds from the prior fiscal year. Please provide a detailed reason as to why you are requesting funds to be carried over. Please do not include items that a Purchase Order was completed for before the year end. The Budget & Finance Office will handle all carry overs for Purchase Orders, as well as any committed funds (Example: DMV Funds, Commission Funds, Forfeited Asset Funds, any grants, etc.) that are carried over each year:

Department or Agency: Econmic Development

Director/Officer: Alicia Roland

Date: 08/03/2026

1)

General Ledger #	GL # Description	Amount
413120	Professional Services	$ 50,000.00
Detailed Reason: See attachment.		

2)

General Ledger #	GL # Description	Amount
Detailed Reason:		

Carryover Request – Economic Development Marketing

As a one-person Economic Development Department, available staff time is primarily dedicated to business recruitment, business retention and expansion, project management, grant administration, and responding to prospect inquiries. As a result, there is limited capacity to develop and implement the comprehensive marketing initiatives needed to effectively promote Washington County's economic development assets. Funding for an economic development marketing consultant to develop a strategic marketing plan, refine the county's branding and messaging, provide website support, and create print and promotional materials will provide the specialized expertise needed to establish a consistent, professional marketing strategy that strengthens the county's competitive position. These resources will clearly communicate Washington County's value proposition, enhance its online presence, increase visibility among site selectors and prospective businesses, and effectively market the county's available industrial sites, skilled workforce, and quality of life. Investing in these services will address a critical organizational need while allowing the department to focus on business development activities that attract new investment, create jobs, and expand the county's tax base.

Scope of Work

To hire an Economic Development Marketing consultant to be responsible for providing the following services:

1. Strategic Marketing Plan

- Develop an annual Economic Development Marketing Plan aligned with County goals.
- Conduct SWOT analysis and market positioning research.

2. Branding & Messaging

- Refine or create branding elements, logos, taglines, and messaging campaigns.
- Ensure branding consistency across platforms.

3. Digital Marketing & Website Support

- Develop digital content for the County’s economic development website.
- Provide SEO, analytics monitoring, and performance reporting.
- Manage or develop digital ad campaigns (Google Ads, social media, geofencing, etc.).

4. Print & Promotional Materials

- Design brochures, site sheets, maps, infographics, and other collateral.
- Develop industry-focused marketing materials.

COUNTY OF WASHINGTON, VIRGINIA
COUNTY ADMINISTRATION BUILDING
1 GOVERNMENT CENTER PLACE, SUITE A
ABINGDON, VIRGINIA 24210

TAMMY COPENHAVER
DIRECTOR OF BUDGET & FINANCE

DEPARTMENT OF BUDGET & FINANCE

CARRYOVER REQUEST FORM

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Department or Agency: Budget & Fiance

Director/Officer: Tammy Sturgill

Date: _____

1)

General Ledger #	GL # Description	Amount
001-091400-415862	Reserve for Contingencies	$ 224,028.00

Detailed Reason:
To increase the Board of Supervisors Reserve for Contingencies line item to $250,000

2)

General Ledger #	GL # Description	Amount
001-091400-415862	Reserve for Contingencies	$ 1,142,519.00

Detailed Reason:
These funds have been set aside for any additional needs for the Courthouse mitigation and remediation services that was not covered in Fund 005. At this time, Staff does not believe all funds will be needed, but with the amount of unknown at this time, we felt it was in the best interest of the County to hold these funds until all final invoices have been paid. The County Administrator will bring back to the Board the remaining funds and recommendations for the usage at a future date.

FUND 003
LAW LIBRARY FUND

7/1/2025	Beginning Cash Balance	$	33,883.56
	Expenditures	$	(9,920.39)
	Revenues	$	12,337.64
6/30/2023	**Ending Cash Balance**	**$**	**36,300.81**

NO LOCAL FUNDS, SO ONLY CARRYOVER BALANCE
AND PUT IN BEGINNING FUND BALANCE

003-001011-310103	$ 36,300.81	Fund Balance-Project Carryover
003-021800-415617	$ 36,300.81	Expenditure

COUNTY OF WASHINGTON, VIRGINIA
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DEPARTMENT OF BUDGET & FINANCE

TAMMY COPENHAVER
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CARRYOVER REQUEST FORM

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Department or Agency: Budget & Finance

Director/Officer: Tammy Sturgill

Date: _____

1)

General Ledger #	GL # Description	Amount
005-094199-415862	Reserve for Project	$ 1,576,089.20
Detailed Reason: Estimate for the Courthouse mitigation and remediation services performed by Belfor.		

2)

General Ledger #	GL # Description	Amount
Detailed Reason:		

COUNTY OF WASHINGTON, VIRGINIA
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DEPARTMENT OF BUDGET & FINANCE

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Department or Agency: Virginia Highlands Airport

Director/Officer: _____

Date: 08/11/2026

1)

General Ledger #	GL # Description	Amount
		$ 4,920.00

Detailed Reason:
Taxiway Design - Grant Match Local $4,920.00
FAA $470,250, DOAV $19,800 Total Project $495,000

2)

General Ledger #	GL # Description	Amount
		$ 80,000.00

Detailed Reason:
Pavement Repair - Mill to Grade and repave in front of Group VI

Outlook

Re: Virginia Highlands Airport terminal building renovation

From Jason Berry <jberry@washcova.com>
Date Tue 8/25/2026 5:32 PM
To Mickey Hines <mhines@vahighlandsairport.com>
Cc Tammy Copenhaver <tcopenhaver@washcova.com>; Kendall Williams <kwilliams@washcova.com>; Dale Cook <dcook@hilbgroup.com>; Dale Cook <dscook@washcova.com>

Mickey,

WellSpring sent an e-mail last week that they would get back soon. Perhaps we can have a call with Dale Cook from IDA?

Thanks, 972,644.40 X 1/3 = $324,214.80

Jason

From: Mickey Hines <mhines@vahighlandsairport.com>
Sent: Tuesday, August 25, 2026 2:00 PM
To: Jason Berry <jberry@washcova.com>
Subject: Virginia Highlands Airport terminal building renovation

Jason,
Good afternoon. I have attached a memorandum from Greg Campbell, Director of Virginia Department of Aviation, referencing grants approved by the Virginia Aviation Board during its August 21, 2026 meeting. As expected, the Aviation Board approved a $1,729,145.60 grant for Virginia Highlands Airport for Terminal Building Renovation. As noted in the Directors comments, the allocations are tentative, contingent on airports certifying that local funds are available to support the cost of the proposed project. Virginia Highlands required match is 972,644.40. Although the renovation work on the terminal building would not begin until Spring of 2027, within the next month or six weeks we will need to certify to Department of Aviation that the matching funds will be available. I hope we can get together with you and the IDA and Wellspring Foundation within the next few weeks. Please let me know if

there is anything I need to do on this end to accelerate our agenda.

Mickey Hines
Virginia Highlands Airport (KVJI)
Manager
P.O. Box 631
Abingdon, VA 24212 -0631
www.vahighlandsairport.com
Telephone (276) 628-2909
Operations Fax (276) 628-7264
Email: mhines@vahighlandsairport.com

FUND 006
ECONOMIC DEVELOPMENT FUND

7/1/2025	**Beginning Cash Balance**	**$ 7,000.00**

Expenditures:

	Budget	Spent	Balance	
Airport Contribution Capital	$ 990,945.44	$ (990,945.44)	$ -	Carryover
Exit 19 Perf Agreement	$ -	$ -	$ -	NO C/O
Perf. Agreement-Various	$ -	$ -	$ -	NO C/O
IDA Bond Debt	$ 225,327.00	$ (225,327.00)	$ -	NO C/O
Professional Services	$ 229,168.00	$ (45,494.50)	$ 183,673.50	
Land Acquisition	$ 10,000.00	$ (10,000.00)	$ -	
Reserve for Contingencies	$ 7,000.00	$ -	$ 7,000.00	Carryover
		$ (1,271,766.94)		

Revenues:

	Budget	Received		
Sale of Land	$ -	$ 10,000.00	$ (10,000.00)	
Transfer from Gen Fund	$ 1,253,209.44	$ 1,243,209.04	$ 10,000.40	Carryover $10,000
Tobacco Commission	$ 202,231.00	$ 18,557.50	$ 183,673.50	
		$ 1,271,766.54		

6/30/2026	**Ending Cash Balance**	**$ 7,000.00**

Cash Balance Belongs too:

Econ. Development	$ 7,000.00
	$ -

006-001011-310103	$	7,000.00	Fund Balance-Project Carryover
006-094240-415862	$	7,000.00	Contingency Reserve
006-094240-415862	$	10,000.00	Contingency Reserve
Fund 001 Transfers	$	10,000.00	

COUNTY OF WASHINGTON, VIRGINIA
COUNTY ADMINISTRATION BUILDING
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TAMMY COPENHAVER
DIRECTOR OF BUDGET & FINANCE

DEPARTMENT OF BUDGET & FINANCE

CARRYOVER REQUEST FORM

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Department or Agency: Budget & Finance

Director/Officer: Tammy Sturgil

Date: _____

1)

General Ledger #	GL # Description	Amount
006-094230-41312-50750	Econ Dev-Tobacco Reg Rev Comm	$ 122,819.50
Detailed Reason: Tobacco Region Revitalization Commission approved $141,377 grant for Anderson & Sons Meat Processing. There was a drawdown of $18,557.50 in FY2026. There is $122,819.50 left on the grant that may be requested.		

2)

General Ledger #	GL # Description	Amount
Detailed Reason:		

276-525-1310 -TELEPHONE 276-525-1309 -TELEFACSIMILIE WWW.WASHCOVA.COM

	Total	E-Summons	Traffic Enforcement	USDA
Fund 008 Beginning Balance Sheet 7/1/25	$ 286,055.92	$ 40,631.85	$ 245,424.07	$ -
Expenses	$ (710,193.09)	$ (36,134.59)	$ (620,928.38)	$ (53,130.12)
Revenues	$ 744,967.11	$ 40,096.72	$ 644,786.39	$ 60,084.00
Fund 008 Ending Balance Sheet 6/30/25	$ 320,829.94	$ 44,593.98	$ 269,282.08	$ 6,953.88
REMAINING FUNDS	**$ 320,829.94**	**$ 44,593.98**	**$ 269,282.08**	**$ 6,953.88**

** Doesn't include Encumbrances

008-001011-310103-000-0000-50130	$ 269,282.08
008-001011-310103-000-0000-50131	$ 44,593.98
008-001011-310103-000-0000-50132	$ 6,953.88
	$ 320,829.94

Fund 10
Special Grant Fund

7/1/2025	Beginning Cash Balance	$	6,569.79	
	Expenditures	$	-	
	Revenues	$	-	
6/30/2026	**Ending Cash Balance**	**$**	**6,569.79**	C/O

NO LOCAL FUNDS, SO ONLY CARRYOVER BALANCE
AND PUT IN BEGINNING FUND BALANCE

010-001011-310103	$ 6,569.79	Fund Balance-Project Carryover
010-094305-415940	$ 6,569.79	Expenditure

**Proceeds from a CDBG Disaster House sold, to use money
on another project.

COUNTY OF WASHINGTON, VIRGINIA
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DEPARTMENT OF BUDGET & FINANCE

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Department or Agency: Library

Director/Officer: Molly Barnard

Date: 07/31/2026

1)

General Ledger #	GL # Description	Amount
108-073340-445801-000	Miscellaneous Donations	$ 7,434.09

Detailed Reason:
Private donations from individuals and civic groups including funds for book memorials and other special programming funds. Request carryover of balance to continue the purchase of book memorials and other special programs supported by these donations.

2)

General Ledger #	GL # Description	Amount
108-073340-445880-000	Rose Greer Akers Trust	$ 66,372.06

Detailed Reason:
The Library has been the recipient of funds from this community trust for years. Funds are used to supplement the Library budget for special projects, programs, and activities not included in the general operating budget.

3)

General Ledger #	GL # Description	Amount
108-073340-445893-000	Kiwanis	$ 3,403.18

Detailed Reason:
Kiwanis Club of Abingdon donated funds to support youth programs throughout the county. Balance of funds requested to support ongoing youth reading programs in FY27.

4)

General Ledger #	GL # Description	Amount
108-073340-445895-000	Friends of the Library	$ 5,939.10

Detailed Reason:
The Friends of the Library donate funds to supplement programs and activities at all libraries throughout the year. Request carryover of remaining funds for FY27 programs and activities.

5)

General Ledger #	GL # Description	Amount
108-073340-445870	E-Rate Grant	$ 10,256.51

Detailed Reason:
Request carryover of remaining funds for FY 27 E-Rate projects.

6)

General Ledger #	GL # Description	Amount
108-073340-445899	Donations & Endowments Other	$ 8,670.09
Detailed Reason: Request carryover of balance to support FY27 library programs and services.		

7)

General Ledger #	GL # Description	Amount
108-073340-445890	Donation, Town of Abingdon	$ 7,492.89
Detailed Reason: Request carryover of remaining funds for FY27 projects at the Abingdon library.		

8)

General Ledger #	GL # Description	Amount
Detailed Reason:		

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DEPARTMENT OF BUDGET & FINANCE

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Department or Agency: Social Services

Director/Officer: Kathy M. Johnson

Date: 08/06/2026

1)

General Ledger #	GL # Description	Amount
206-053100-425230-000-0000	Telecommunications	$ 3,000.00

Detailed Reason:
Shortfall in FY27 request based on FY26 actual expenses incurred plus projected cost increase.

2)

General Ledger #	GL # Description	Amount
206-053100-425535-000-000	Conference & Education Expenses	$ 3,000.00

Detailed Reason:
Additional expenses due to fewer trainings being held in the Western region. We are traveling more to the Piedmont and Central regions for mandated trainings.

3)

General Ledger #	GL # Description	Amount
206-053100-428202-000-000	Furniture & Equipment	$ 8,000.00

Detailed Reason:
Aging printers and scanner need to be replaced and additional monitors purchased.

4)

General Ledger #	GL # Description	Amount
206-053100-428205-000-000	Motor Vehicles & Equipment	$ 40,000.00

Detailed Reason:
Replace one of our aging, high mileage vehicles with a SUV 4x4.

5)

General Ledger #	GL # Description	Amount

Detailed Reason:

Washington County Public Schools

812 Thompson Drive, Abingdon, Virginia 24210
(276) 739-3000

KEITH PERRIGAN, Ed.D.
Superintendent

DAVID LAMBERT
Assistant Superintendent

CHAD WALLACE, Ed.D.
Assistant Superintendent

THE SCHOOL BOARD
Adam D. Wilson, Chair
Sandy H. Frederick, Ed.D., Vice Chair
Debbie E. Anderson
J. Sanders Henderson, III
Jenny D. Nichols
Andy Puckett
Crystal D. Rasnake

August 26, 2026

Jason Berry, County Administrator
County Administration Building
1 Government Center Place, Suite A
Abingdon, VA 24210

Dear Mr. Berry:

As Washington County prepares to consider the use of uncommitted FY2026 year-end carryover funds, I am requesting that the Board of Supervisors consider allocating a portion of those funds to Washington County Public Schools to address several needs that were deferred or reduced during development of the FY2027 School Board budget.

The FY2027 budget presented significant challenges for the school division. In addition to increasing personnel and operating costs, Washington County Public Schools experienced a reduction in the level of state support relative to our costs as a result of the increase in Washington County's Local Composite Index shifting a greater share of the cost of the Standards of Quality and other state-supported programs to the locality.

In order to present a balanced FY2027 budget and limit the additional funding request to the County, the School Board deferred or reduced a number of expenditures that were included in our original FY2027 Estimate of Needs. These included approximately:

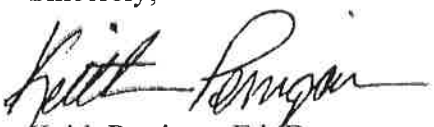
Funded	$270,000	Deferred annual school bus replacements rotation;
	$300,000	Deferred in annual paving projects;
Not Funded	$302,164	Reduction in facility infrastructure and other operational needs;
At this time	$ 90,000	Reduction in technology equipment; and
	$ 95,750	Reduction in custodial supplies and service contracts.

These reductions total approximately $1.058 million and represent needs that were deferred or reduced rather than eliminated. Maintaining a regular bus replacement schedule, keeping technology equipment current, and addressing facility, infrastructure, and operational needs on a timely basis are important to maintaining safe and effective school operations and avoiding larger replacement, repair, and maintenance costs in future years.

I understand that the Board of Supervisors will have a number of priorities to consider as FY2026 carryover funds are evaluated. However, given the reductions that were necessary to balance the School Board's FY2027 budget, we respectfully request that Washington County Public Schools be considered for an allocation of available uncommitted carryover funds. Any funding provided could be directed toward restoring some or all of these deferred or reduced needs.

I appreciate the continued partnership between Washington County and Washington County Public Schools and the County's support of our students, employees, facilities, and operations. Thank you for considering this request as the County determines the appropriate use of its FY2026 year-end funds.

Sincerely,



Keith Perrigan, Ed.D
Superintendent

Washington County Public Schools

812 Thompson Drive, Abingdon, Virginia 24210
(276) 739-3000

KEITH PERRIGAN, Ed.D.
Superintendent

DAVID LAMBERT
Assistant Superintendent

CHAD WALLACE, Ed.D.
Assistant Superintendent

THE SCHOOL BOARD
Adam D. Wilson, Chair
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Debbie E. Anderson
J. Sanders Henderson, III
Jenny D. Nichols
Andy Puckett
Crystal D. Rasnake

August 10, 2026

Mr. Jason Berry, County Administrator
County Administration Building
1 Government Center Place, Suite A
Abingdon, VA 24210

Re: FY2027 Beginning Fund Balance Adjustments & Supplemental Appropriation

Dear Mr. Berry:

The Washington County School Board requests approval of the following FY2027 budget revisions to recognize updated beginning fund balances and carryover amounts following the close of FY2026. These adjustments amend the FY2027 budget previously adopted by the Board of Supervisors, increasing the total budget from $124,141,850.00 to $126,837,623.83. The revisions reflect the actual FY2026 ending fund balances, resulting in both increases and decreases to the originally budgeted beginning fund balances in the following School Funds:

Fund	Fund #	Amount
School Fiscal Agency Fund	314	$2,211,727.90
School Textbook Fund	315	($630,700.56
School Construction Fund	316	$316,411.73
School Nutrition Fund	317	($600,000.00)

Additionally, the remaining FY2026 local appropriation in the School General Fund (Fund 312) totaled $1,398,334.76 on June 30, 2026. These funds represent legally obligated and committed encumbrances that are being carried forward into FY2027 to complete approved purchases and projects.

These budget revisions do not require any additional local funding or increase the County's FY2027 appropriation to Washington County Schools. The adjustments simply recognize actual beginning fund balances and authorized carryover obligations following the close of FY2026.

Please let me know if additional information or supporting documentation would be helpful. Thank you for your consideration of this request.

Sincerely,

Keith Perrigan, Ed.D.
Superintendent

cc: Washington County Board of Supervisors

	ADOPTED FY 2027 COUNTY OPERATING BUDGET	REVISED BUDGET	CARRYOVER ADJUSTMENT
GENERAL SCHOOL FUND			
Misc. Revenues	$ 2,369,565.00	$ 2,369,565.00	$ -
State Revenues	66,693,620.00	66,693,620.00	-
Federal Revenues	7,608,247.00	7,608,247.00	-
Local County Contribution	32,553,567.00	32,553,567.00	
Carryover	-	1,398,334.76	1,398,334.76
Total General School Fund Revenues	109,224,999.00	110,623,333.76	1,398,334.76
General School Fund Expenditures	109,224,999.00	110,623,333.76	1,398,334.76
SCHOOL FISCAL AGENCY FUND			
Fund Balance	1,521,000.00	3,732,727.90	2,211,727.90
Charges for Education	1,139,751.00	1,139,751.00	-
State Revenues	2,540,221.00	2,540,221.00	-
Federal Revenues	450,000.00	450,000.00	-
Total School Fiscal Agency Fund Revenues	5,650,972.00	7,862,699.90	2,211,727.90
School Fiscal Agency Fund Expenditures	5,650,972.00	7,862,699.90	2,211,727.90
SCHOOL TEXTBOOK FUND			
Fund Balance	2,500,000.00	1,869,299.44	(630,700.56)
Revenue from Use of Money	40,000.00	40,000.00	-
Categorical Aid - Education	650,814.00	650,814.00	-
Local County Contribution	379,118.00	379,118.00	-
Total School Textbook Fund Revenues	3,569,932.00	2,939,231.44	(630,700.56)
School Textbook Fund Expenditures	3,569,932.00	2,939,231.44	(630,700.56)
SCHOOL FACILITIES FUND			
Fund Balance	950,000.00	1,266,411.73	316,411.73
Total School Facilities Fund Revenues	950,000.00	1,266,411.73	316,411.73
School facilities Fund Expenditures	950,000.00	1,266,411.73	316,411.73
SCHOOL NUTRITION FUND			
Fund Balance	600,000.00	-	(600,000.00)
Misc. Revenue	4,040,437.00	4,040,437.00	-
Categorical Aid - State	105,510.00	105,510.00	-
Total School Cafeteria Fund Revenues	4,745,947.00	4,145,947.00	(600,000.00)
School Cafeteria Fund Expenditures	4,745,947.00	4,145,947.00	(600,000.00)
Total Revenues	$ 124,141,850.00	$ 126,837,623.83	$ 2,695,773.83
Total Expenditures	$ 124,141,850.00	$ 126,837,623.83	$ 2,695,773.83

COUNTY OF WASHINGTON, VIRGINIA
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TAMMY COPENHAVER
DIRECTOR OF BUDGET & FINANCE

DEPARTMENT OF BUDGET & FINANCE

CARRYOVER REQUEST FORM

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Department or Agency: General Registrar

Director/Officer: Derek Lyall

Date: 09/23/2026

1)

General Ledger #	GL # Description	Amount
013200	415831	$ 45,000.00

Detailed Reason:
Two primary elections are currently scheduled to be held in FY2027 (August 4, 2026 and June 15, 2027). I requested funding for both primary elections in my original budget request. The Board of Supervisors only approved sufficient funding for one primary election when the FY2027 budget was adopted. These funds will be used to pay for the costs associated with the June 15, 2027 election (not any other scheduled election)

2)

General Ledger #	GL # Description	Amount

Detailed Reason:

Carryover Requests Not Funded:

General Registrar-Two Primary Elections (August 2026 & June 2027)	45,000.00
WCSO-Admin-Compensation-Part Time Mechanic	45,000.00
WCSO-Admin-Compensation-FT Court Security	49,392.00
WCSO-Admin-Benefits-FT Court Security	24,127.00
Emergency Services-Fire/EMS-Glade EMS Station	875,000.00
Fire & Rescue Services	200,000.00
Mental Health-Highlands Community Services	125,000.00
Airport Authority-2/3 of Grant Match	648,429.60
School-Deferred Annual Paving Projects	300,000.00
School-Facility Infrastructure/Other Operational Needs	302,164.00
School-Technology Equipment	90,000.00
School-Custodial Supplies and Service Contracts	95,750.00
Total Carryover Requests Unfunded	**2,799,862.60**

AGENDA ITEM NO. 8.B

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE:	October 13, 2026
SUBMITTED BY:	Tammy Sturgill , Budget & Finance
ITEM TYPE:	Action Item
AGENDA SECTION:	GENERAL BUSINESS
SUBJECT:	Adoption of Resolution for Amendment of County Operating Budget FY 2026-2027 --Presenter: Tammy Sturgill
SUGGESTED MOTION:	Motion to adopt the Resolution as presented, or as may be amended as a result of any final approved adjustments resulting from Board decisions on carryover.

BACKGROUND AND SUMMARY:

The Resolution for Amendment of the County Operating Budget is provided in the attachment. The total requested amendment to the current County Budget is $12,681,868. According to Virginia code, any local governing body may adopt such amendments at the advertised meeting, after first providing a public hearing during such meeting on the proposed budget amendments.

Department of Budget & Finance submits the attached Resolution for Amendment of County Operating Budget for FY 2026-2027 for the Board of Supervisors consideration. Adoption of the Resolution as presented, or as may be amended as a result of any final approved adjustments resulting from Board decisions on carryover.

ATTACHMENTS:

RESOLUTION 2026-33

AMENDMENT OF COUNTY OPERATING BUDGET FOR FISCAL YEAR 2026-2027

WHEREAS, pursuant to § 15.2-2507 of the 1950 Code of Virginia a locality shall amend its budget to adjust the aggregate amount to be appropriated during the current fiscal year which exceeds one percent of the total expenditures shown in the currently adopted budget after advertising and conducting a public hearing stating the governing body's intent to amend the budget, and

WHEREAS, the Board of Supervisors of Washington County, Virginia has determined the need to amend the County Operating Budget for Fiscal Year 2026-2027 as adopted June 23, 2026 in compliance with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Washington County, Virginia that the County Operating Budget for Fiscal Year 2026-2027 is hereby amended as follows:

Adopted FY 2026-2027 County Budget on June 23, 2026				**$**	**196,500,041**
Proposed Amendment of County Budget:					
001	**General Fund:**				
	General Government Administration	$	1,186,776		
	Judicial Administration	$	156,145		
	Public Safety	$	2,798,434		
	Public Works	$	1,295,560		
	Health & Welfare	$	75,000		
	Recreation & Cultural	$	110,970		
	Economic Development	$	74,350		
	Non-Departmental	$	1,366,547		
	Total General Fund	**$**	**7,063,782**		
003	**Law Library Fund**	**$**	**36,301**		
005	**Capital Improvement Fund**	**$**	**1,576,089**		
006	**Economic Development Fund**	**$**	**548,954**		
008	**Traffic Enforcement Fund**	**$**	**320,830**		
010	**Grant Projects Fund**	**$**	**6,570**		
108	**County Library Fund**	**$**	**109,568**		
206	**VA Public Assistance Fund**	**$**	**54,000**		
312	**School General Fund**	**$**	**1,668,335**		
314	**School Fiscal Agency Fund**	**$**	**2,211,728**		
315	**School Textbook Fund**	**$**	**(630,701)**		
316	**School Construction Fund**	**$**	**316,412**		
317	**School Food Service Fund**	**$**	**(600,000)**	**$**	**12,681,868**
Proposed Amended FY 2026-2027 County Budget				**$**	**209,181,909**

AGENDA ITEM NO. 8.C

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE:	October 13, 2026
SUBMITTED BY:	Tammy Sturgill , Budget & Finance
ITEM TYPE:	Action Item
AGENDA SECTION:	GENERAL BUSINESS
SUBJECT:	Emergency Procurement for 3 HVAC Units and Roof Replacement for Courthouse --Presenter: Tammy Sturgill
SUGGESTED MOTION:	Motion to approve the Emergency Procurement of 3 HVAC Units and Roof Replacement for Courthouse.

BACKGROUND AND SUMMARY:

For procurement, emergency procedures may be used to purchase what is necessary to cover the requirements of an emergency. With the recent mitigation and remediation of the Courthouse for microbial growth, the continued high humidity issues in the Courthouse, and the water leaks in the Courthouse, the County continued efforts to determine the cause of these issues. It was determined that the Courthouse had a leak in the roof over the historic section of the Courthouse and that three HVAC units needed to be replaced. Due to the immediate need for both to mitigate the current issues at the Courthouse and the lead time needed for the HVAC units, it was determined that it was best to deem both purchases as emergency procurements.

ATTACHMENTS:

AGENDA ITEM NO. 8.D

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE:	October 13, 2026
SUBMITTED BY:	Tammy Sturgill , Budget & Finance
ITEM TYPE:	Action Item
AGENDA SECTION:	GENERAL BUSINESS
SUBJECT:	Award of Bid and Contract for GIS Consulting Services --Presenter: Tammy Sturgill
SUGGESTED MOTION:	Motion to (1) award the bid to King-Moore, Inc., (2) to approve the contract, and (3) to authorize Mr. Berry to sign the contract.

BACKGROUND AND SUMMARY:

The County contract for GIS Consulting Services expires on October 31, 2026. The method utilized for the procurement was competitive sealed bidding. An Invitation for Bid was sent out on September 17, 2026. Sealed bids were obtained from 4 consultants. The award for sealed bids is made to the lowest responsive and responsible bidder. After evaluating the bid and bidder, the lowest responsive and responsible bidder is King-Moore, Inc.

The Director of Information Systems requests Board approval of the proposed new contract with King-Moore, Inc. for a 3 year term beginning November 1, 2026, with the option to renew for an additional 2 years. The price for services offered by King-Moore is provided in the proposed contract.

ATTACHMENTS:

Washington County
Bid Tabulation Sheet
GIS Consulting Services
10/1/2026

Vendor	Date/Time Received		Hourly Rate For Contracted Hours	Hourly Rate For Travel	Hourly Rate for Hours Outside Contract	Hourly Rate for Telephone Support Outside Contract Hrs
Hurt & Proffitt	9/30/2026 12:20pm		115.00	85.00	115.00	115.00
Ulaa Solutions LLC	9/30/2026 3:14pm		135.00	75.00	165.00	145.00
King-Moore, Inc.	10/1/2026 12:30pm		70.00	-	70.00	70.00
Mission Critical Partners	10/1/2026 2:07pm		291.00	291.00	291.00	291.00

CONTRACT FOR GEOGRAPHIC INFORMATION SYSTEMS CONSULTING SERVICES

THIS CONTRACT FOR GEOGRAPHIC INFORMATION SYSTEMS CONSULTING SERVICES (Contract) is made effective and entered into this the 1st day of November, 2026 (Effective Date).

1. **Parties**
   The parties to this Contract and their mailing addresses are:

   • King-Moore, Inc. (Contractor)
   ATTN: Brandon Moore
   P. O. Box 764
   620 Loretto Drive
   Wytheville, Virginia 24382

   • County of Washington, Virginia (County)
   Leon Bailey, Information Services Department Director
   1 Government Center Place, Suite A
   Abingdon, Virginia 24210

2. **Term of Contract.**
   The Term of this Contract shall be from the Effective Date until October 31, 2029, with an option to renew for up to two additional 12-month periods.

3. **Contract.**
   The documents comprising this Contract, and their order of precedence in case of conflict are:
   a. This Contract page;
   b. Attachment 1 - Scope and Specifications
   c. Attachment 2 - Special Terms and Conditions
   d. Attachment 3 - General Terms and Conditions

4. **Procurement.**
This Contract was procured using the competitive sealed bidding procedure pursuant to Virginia Code § 2.2-4302.1.

5. **Cost of Contractor Services/Materials.**
Costs of services to be provided pursuant to this Contract to the full and entire satisfaction of the County, with the definite understanding that no money will be allowed for extra work except as set forth in this Contract, shall be as follows:

Hourly rate for contracted hours	$70.00
NOTE: (Travel hours are not counted in contract hours)	
Hourly rate for travel	$0
Hourly rate for hours outside contract	$70.00
Hourly rate for telephone support outside contract hours	$70.00

6. **Special Terms & Conditions.**
Brandon Moore shall serve as the Primary GIS Consultant.

7. **General Terms and Conditions**
a. Any written notice required pursuant to this Contract shall be directed, as follows:

To the Parties at the addresses shown in paragraph 1 above,
And to:
County of Washington Virginia
ATTN: County Administrator
(With a copy to ATTN: County Attorney)
1 Government Center Place, Suite A
Abingdon, Virginia 24210
(276) 525-1300

b. This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument. Facsimile signatures or signed copies sent by portable document format (PDF) shall be deemed originals.

WITNESS the following signatures pursuant to all due authority,

KING-MOORE, INC.	COUNTY OF WASHINGTON, VIRGINIA
_____	_____
By, Brandon Moore	By, Jason N. Berry
Owner	County Administrator

The headings, below, are for general reference purposes only and shall have no effect on the interpretation of the Contract.

QUALIFICATIONS

These qualifications state the minimum requirements for the Primary GIS Consultant and the Consulting Firm for the Geographic Information System Consultant to be retained by the Washington County Information Systems Department pursuant to this Invitation for Bids (Invitation).

A) Minimum Qualifications for Primary GIS Consultant

1) Minimum 5 years GIS experience
2) Minimum 5 years local government GIS development
3) Minimum 3 years' experience with each of the following software packages:
   (i) ArcGIS 10.8x, ArcPro 2.x, ArcGIS Online
   (ii) GeoComm Dispatch Mapping Software and GeoMobile
   (iii) Southern Software, Inc E911 CAD System Interface
   (iv) RapidSOS Interface for 911
4) Minimum 3 years' experience with GPS technologies and equipment for Trimble TerraFlex and TrimbleConnect
5) Minimum 5 years' experience with web-based GIS systems and applications
6) Minimum 5 years' experience with wireless Phase II compliance in E911 mapping applications
7) Minimum 5 years' experience with NG 911 data standards and compliance
8) Demonstrate ability to provide services that are consistent with the County's stated objectives and supportive of County NetGIS projects.
9) Must be available for after normal working hour meetings
10) Have flexibility to assist with GIS staffing as needed
11) Ability to coordinate and ensure data updates with Washington County towns, other agencies, and other entities
12) Assist with maintenance procedures and implementation (Example: parcel updates, picture hot links, etc.)
13) Troubleshoot GIS problems including application design, process flow, error checking routines, etc.
14) Minimum 3 years' experience in producing 3-D models using engineering designs for proposed site preparation with either ArcMap 3-D Analyst software or a comparable package
15) Must provide minimum of 4 hour guaranteed callback time for handling questions and/or problems outside regular contracted hours
16) Minimum 5 years' experience working with Virginia's Geographic Information Network (VGIN) and the Virginia Base Mapping Program related to aerial imagery and DTM data and demonstrate an understanding of their role in local government GIS development

17) Experience in obtaining and using Census data layers and demographic data as well as direct experience with redistricting for Election Districts and Voting Precincts and experience with updating Voter Registrar MSAG data to assist Voter Registrar office
18) Minimum 3 years' experience with pushing updates of new roads and addressing information to online mapping systems such as Google, Bing, HERE, etc.
19) Minimum 3 years' experience in a wide range of GIS applications for use across a variety of agencies and public audiences

B) Minimum Qualifications for GIS Consulting Firm

1) Require assignment of senior-level consultant, who meets all primary consultant requirements, to serve as primary GIS consultant to Washington County Virginia
2) Troubleshoot GIS problems including application design, process flow, error checking routines, etc.
3) Primary Consultant shall provide a minimum of one day (8 hours) of on-site service on a monthly basis. On-site services shall not exceed a maximum monthly average of 12 hours per week unless approved by County.
4) No reassignment of the primary GIS consultant shall occur without the County's prior written approval, at its sole discretion, of the specific individual to assume the position.
5) Must provide guaranteed return call support time within 4 hours of receipt of call for handling questions and/or problems both within and outside regular contracted hours
6) Minimum 3 years' experience working with Virginia's Geographic Information Network (VGIN) and demonstrate an understanding of its role in local government GIS development
7) Minimum 3 years' experience in a wide range of GIS applications for use across a variety of agencies and public audiences
8) Demonstrate strong relationships with a variety of GIS hardware and software vendors

SERVICE SPECIFICATIONS

These service specifications state the minimum requirements for performance of services by the Geographic Information System Consultant to be retained by the Washington County Information Systems Department.

A) Delivery of Services

1) The primary point of contact for the County for administration of the Contract shall be the County Director of Information Services.
2) Due to the criticality of the applications for which the services to be performed, the Consultant shall provide 24 hours a day, 7 days a week maintenance support, including holidays. Response time shall be within 4 hours following initial notification, including, without limitation, on-site response time if on-site service is required.

3) Notwithstanding the foregoing, Consultant services shall generally be provided during regular business hours, Monday through Friday, 8:30 a.m. through 5 p.m., at the County Government Center Building (1 Government Center Place; Abingdon, Virginia), or while in attendance at evening or weekend meetings, presentations, or other events related to County business. Where circumstances of the services to be provided render it more feasible for the work to be performed outside of regular business hours, Consultant shall advise the Director of such special needs in advance of providing the service.
4) Consultant shall furnish all equipment and services required to complete the Contract to the full and entire satisfaction of the County, with the definite understanding that no money will be allowed for extra work except as set forth in the Contract.
5) While performing services during office hours, Consultant shall have full access to the County GIS equipment and database and may use personal equipment, software and other resources as needed or desired in the performance of services both during office hours and at other times and locations.
6) Consultant may not use county motor vehicles nor receive reimbursement for the use of personal motor vehicles required in the performance of services.

B) General Maintenance of County GIS. Consultant shall provide consultation, advice, and assistance with routine general maintenance of the County GIS and with solving unexpected problems related to County GIS operations.

C) Research and Development. Consultant shall provide consultation and advice to the County Information Systems (IS) Department Director (Director) regarding updated applications and software for the County GIS, and, when so approved by the IS Manager, Consultant shall facilitate transitions to new or updated applications and software in the IS Department and other county departments Consultant shall advise the IS Manager regarding ongoing improvement of the County GIS for use by the general public through the County (www.washcova.com) and County GIS (NetGIS) websites. Consultant shall provide vision and creativity in the continued development and use of the County GIS.

D) Training. Under direction of the Director, Consultant shall train County IS Department personnel in County GIS operation and maintenance and general County staff in application and usage of County GIS in contexts useful to specific departmental operations.

E) Specialized applications. Consultant shall, when the technology allows, provide specialized analysis of GIS data and creation of maps as requested by County department directors for specific departmental purposes.

F) Mapping layers. Consultant shall oversee and assist with ongoing maintenance of GIS mapping layers, design and develop new GIS mapping layers, and provide consultation and advice as to improved and efficient development of GIS mapping layers to meet the County's needs.

G) Aerial mapping. Consultant shall oversee and assist with updating the aerial map data layer to apply color aerial maps.

H) MERG NG 9-1-1 support services. Consultant shall provide the following support services:
   1) Creation of MERG NG Provisioning boundary
   2) Coordinate with TN, NC, KY, WV on state boundary provisioning alignment
   3) Maintain coordination of updates to internal Provisioning and PSAP boundaries with each jurisdiction
   4) FME Creation of NG 9-1-1 MERG data for uploading to AT&T EGDMS
   5) Setup and updates of data to AT&T EGDMS
   6) Review of EGDMS reports to notify the County of any errors reported that need to be corrected
   7) Conduct monthly uploads of data to the AT&T EGDMS
   8) The County is responsible for sending updates of County 911 mapping to MERG Cloud System
   9) The County makes corrections to mapping data layers needed by the NG 9-1-1 system as reported by the Consultant.

I) Consultant may provide other services as may from time to time be requested by the Director within the general scope of services as described herein.

J) Other
   1) All files and work product of Consultant created in the course of performance of the contract formed pursuant to this Invitation shall be property of the County. All copyright and patent rights to all papers, reports, forms, materials, creations, or inventions created or developed in the performance of the contract formed pursuant to this Invitation shall become the sole property of the County. On request, the Consultant shall promptly provide an acknowledgment or assignment in a tangible form satisfactory to the County to evidence the County's sole ownership of specifically identified intellectual property created or developed in the performance of the contract formed pursuant to this Invitation.
   2) Consultant shall be responsible for paying its own income tax, self-employment tax, and other business expenses.

The headings, below, are for general reference purposes only and shall have no effect on the interpretation of the Contract.

Special Terms & Conditions

A. Term of Contract. Any contract awarded pursuant to this Solicitation shall be for a term of 3 years, with optional renewal upon written agreement of both parties for up to two successive 12-month terms.

B. Contract Extensions. In the event that the original term and all renewals of this contract expire prior to the award for a new contract for similar services, the County may, with written consent of the Contractor, extend this contract for such a period as may be necessary to afford the County a continuous supply of the identified services.

The headings, below, are for general reference purposes only and shall have no effect on the interpretation of the Contract.

General Terms and Conditions

Payment

1. Form of payment. All invoices shall be directed to the payment address shown on the purchase order/contract. All invoices shall show the County purchase order number and the Contractor's federal employer identification number.

2. Timing of payment. Any payment terms requiring payment in less than thirty (30) days will be regarded as requiring payment thirty (30) days after the invoice or delivery, whichever occurs last. This shall not affect offers of discounts for payment in less than thirty (30) days, however.

Tax exemptions

3. Tax exemption. The County is exempt from State sales tax. State sales and use tax certificates of exemption will be issued upon request.

4. Direct purchase. Not applicable.

Contractor Qualifications & Performance

5. Contractor licensure. Not applicable.

6. Independent contractor. The selected contractor is an independent contractor and shall not be deemed the agent of the County of Washington for any purpose whatsoever. No contractor's employee or sub-contractor shall hold himself out as an employee of the County of Washington and none shall have power or authority to bind or obligate the County of Washington in any manner. Contractor shall be liable for and pay all taxes required by local, state, or federal governments or any other taxes and permits required by law. Contractor shall adhere to any and all regulations and stipulations governing the operation and work of such contractor for the duration of this contract. The County of Washington shall in no manner be held liable for the Contractor's disregard for required work related regulations.

7. No subcontract or assignment. No portion of the work to be performed pursuant to this Contract shall be subcontracted or assigned without the written consent of the County.

8. Contract performance. Contractor shall perform all work pursuant to this Contract in accordance with manufacturers' instructions, construction industry standards, and in a workmanlike manner.

9. Asbestos. Whenever and wherever during the course of performing any work under this contract, the Contractor discovers the presences of asbestos or suspects that asbestos is present, he shall stop the work immediately, secure the area, notify the County and await positive identification of the suspect material. During the downtime in such a case, the Contractor shall not disturb any surrounding surfaces but shall protect the area with suitable dust covers. In the event the Contractor is delayed due to the discovery of asbestos or suspected asbestos, then a mutually agreed extension of time to perform the work shall be allowed the Contractor but without additional compensation due to the time extension.

10. Repair of damage. Any damage to existing utilities, equipment or finished surfaces resulting from the performance of this contract shall be repaired to the County's satisfaction at the Contractor's expense.

11. Final Inspection. Upon completion of all contract requirements, Contractor shall demonstrate to the County Project Manager that the project is fully operational and in compliance with contract specifications. The County reserves the right to conduct any test/inspection it may deem advisable to assure materials and services conform to the specifications. Any deficiencies shall be promptly and permanently corrected by the Contractor at the Contractor's sole expense prior to County's final acceptance of the work. Alternatively, at the County's sole discretion, the County may direct in writing that the County does not require replacement or correction, and an equitable adjustment to the contract price may be negotiated.

12. Record retention and audit. Contractor shall retain all books, records, and other documents relative to this contract for 5 years after final payment, or until audited by the County or its authorized agent, whichever is sooner.

13. Indemnification. The Contractor shall indemnify and hold harmless the County against and from all liability, claims, damages and costs, including attorney's fees of every kind and nature and attributable to bodily injury, sickness, disease or death or to damage or destruction of property resulting from or in any manner arising out of or in connection with the project and the performance of the work under this contract.

14. Insurance requirement. Contractor shall maintain insurance to meet the minimum requirements specified below, including contractual liability as stated in these General Terms and Conditions. Within 15 calendar days of award of the contract, Contractor shall deliver to the County a Certificate of Insurance from carriers acceptable to the County specifying such limits. The Certificate shall show the County of Washington named as an additional insured for the Comprehensive General Liability. In addition, Contractor or its insurer shall give the

County 30 days advance notice of its decision to cancel coverage, which shall be grounds for County termination of contract. Liability Insurance Coverage requirements:

1. Worker's Compensation and Employer's Liability
   Coverage A - Statutory Requirements
   Coverage B - $100,000 Per Occurrence
   Coverage C - $100,000/$100,000 Accident and/or Disease
   All States Endorsement

2. Automobile Liability, including Owned, Non-Owned, and Hired Car Coverage
   Limits of Liability
   Combined Single Limit $1,000,000

3. Comprehensive General Liability Limits of Liability:
   Per Occurrence $1,000,000
   In Aggregate $2,000,000

   Including:
   A. Completed Operations/Products
   B. Contractual Liability for Specified Agreement
   C. Personal Injury and Advertising Injury
   D. Bodily Injury and Broad Form Property Damage

15. Insurance discretion of County. If the insurance coverage and limits stated herein cannot be provided, the County Director of Department of Budget and Finance, in such Director's sole discretion, may approve such other insurance coverage or limits that the County Director of Department of Budget and Finance deems acceptable.

County constitutional limitation

16. Constitutional limitation. The County obligations pursuant to this Contract are moral obligations subject to the limitations of the constitution and law of the Commonwealth of Virginia, subject to annual appropriation by the Board, and non-appropriation shall not constitute grounds for recovery against the County or Authority. The covenants of the County as stated herein shall not be interpreted to establish any pledge, security interest, lien, or other encumbrance of the full faith and credit or property of the County. State law and constitution prohibit Washington County from expenditure of funds unless appropriated by the Washington County Board of Supervisors and from obligating funds beyond the current fiscal year (July 1 – June 30). Therefore, notwithstanding any provision in this contract to the contrary, if the Washington County Board of Supervisors does not appropriate funds for the continuance of this contract in any future fiscal year, this contract and all obligations hereunder shall automatically terminate upon depletion of the currently appropriated funds, without penalty to the County.

Contract

17. Non-waiver of rights. No failure of either party to exercise any power given to it hereunder, nor a failure to insist upon strict compliance by the other party with its obligations hereunder, nor a custom or practice of the parties at variance with the terms hereof, nor any payment constitutes a waiver of either party's right to demand exact compliance with the terms hereof. Failure by the County to act on or to assert any right hereunder does not constitute a waiver of such right.

18. Binding effect. This Contract shall be binding upon all heirs, successors, and/or assigns to any of the parties to this Contract, subject to limitations of law for the County as stated herein.

19. Modification and assignment. This Contract may be modified or assigned only by written agreement signed by all parties hereto.

20. Change orders. Any change in the scope of work to be performed, materials to be used, price of project, schedule for completion, or other aspect of performance of the contract shall require a written modification of the contract, which shall be called a Change Order. Unless it is not feasible to do so, Change Orders shall be prepared using the County-provided form for Change Orders. BEFORE proceeding with any additional work or variations in specified materials, Contractor shall obtain a written Change Order signed by both parties to the contract or, at minimum, email authorization from the County. The only persons authorized to sign a Change Order on behalf of the County or to provide email authorization for a Change Order shall be the Project Manager as specified in the Contract and the County Administrator. The County shall not pay any additional expense incurred by Contractor based on an oral-only

change agreement. The Change Order shall be come effective only after it has been signed on behalf of both parties to the Contract by the authorized representatives, or if authorized by email, clearly transmitted by emails between such authorized representatives that address all matters that are covered by the Change Order form and that communicate both parties' agreement. Both parties to the contract agree to act in good faith and promptly when considering a Change Order requested by the other party but neither party is obligated to execute a Change Order.

21. Sovereign immunity. Nothing in this Contract shall be construed as an express or implied waiver of the County's sovereign or Eleventh Amendment immunity, as a political subdivision of the Commonwealth.

22. Governing laws. This Contract shall be governed by the laws of the Commonwealth of Virginia. In the event of dispute, the affected party shall provide written notice of dispute to all other parties. The parties shall make all reasonable efforts to resolve differences by negotiation. However, in the event that a resolution by negotiation is not reached within a reasonable time, the parties may proceed to mediation or litigation.

23. Litigation venue. Venue for litigation shall be in the Circuit Court of the County of Washington, Virginia. All parties to this Contract have standing to enforce any covenants, terms, provisions, and contracts set forth herein.

24. Complete agreement. This Contract sets forth all of the promises, contracts, conditions, and understandings between the parties respecting the subject matter hereof and supersedes all prior and contemporaneous negotiations, conversations, discussions, correspondence, memoranda, and contracts between parties concerning such subject matter.

25. Severance clause. If any provision of this Contract shall be determined by a court of competent jurisdiction to be invalid, illegal, or unenforceable to any extent, the remainder of this Contract shall not be affected and shall be enforceable to the fullest extent permitted by law.

26. Counterparts and electronic signature. This Contract may be executed in counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument. Facsimile signatures or signed copies sent by portable document format (PDF) shall be deemed originals.

<u>Disputes, failure to perform, termination</u>

27. Failure to deliver. In case of failure to deliver goods or services in accordance with the contract terms and conditions, the County, after due oral or written notice, may procure them from other sources and hold Contractor responsible for any resulting additional purchase and

administrative costs. This remedy shall be in addition to any other remedies which the County may have.

28. Termination of contract:

    a. County or Contractor may terminate this Contract for convenience upon giving the other party thirty (30) calendar days prior written notice. County shall within thirty (30) calendar days after the date of termination pay Contractor for all services rendered and all costs incurred up to the date of termination in accordance with the applicable fee schedule.

    b. County may terminate the Contract for cause subject to the following provisions. Prior to termination of the contract, the County shall give Contractor ten (10) calendar days prior written notice, during which Contractor may rectify the cause of the termination. County may postpone the effective date of the termination, at its sole discretion. If rectified to the satisfaction of the County within said ten (10) days or such other time as allowed by County, County may rescind the notice of termination. If it does not, then the County may immediately terminate the contract for cause by giving written notice to the Contractor.

    c. Written notice of termination, whether initial or given after a period of postponement, may be served upon the contractor by U.S. mail or any other means at Contractor's last known place of business in Virginia or elsewhere, by delivery to any officer or management/supervisory employee of either wherever they may be found, or, if no such officer, employee or place of business is known or can be found by reasonable inquiry within three (3) business days, by posting the notice at the job site. Contractor's failure to accept or pick up registered or certified mail addressed to the last known address shall be deemed to be delivery.

29. Termination for cause. Without limitation, the following are bases for termination for cause, County may terminate the contract in the event Contractor fails to remain in compliance with applicable requirements for permitting, insurance, registration to do business in the Commonwealth of Virginia for the purposes required by the contract.

30. Termination for bankruptcy or acquisition by third party. The County may terminate the Contract if Contractor files for bankruptcy protection or is acquired by an independent third party. Contractor must disclose to the County any litigation, bankruptcy, or suspensions/disbarments that occur during the Contract period. Failure to disclose such information authorizes the County to immediately terminate the Contract.

31. Immediate termination. In the event of Contractor conduct that exhibits reckless disregard

for the consequences of its conduct and its performance of services pursuant to this Contract, County, at its sole discretion, may immediately terminate the Contract upon written notice to Contractor. Additionally, in the event of voluntary or involuntary action that results in either the Contractor coming under the jurisdiction of federal bankruptcy court or assignment to a receivership, the County shall have sole discretion to terminate this contract immediately.

Compliance with laws

32. No illegal aliens. Contractors certify that they do not and will not during the performance of the contract employ illegal alien workers or otherwise violate the provisions of the federal Immigration Reform and Control Act of 1986.

33. Drug-free workplace.

    a. Contractor acknowledges and certifies that it understands that the following acts by Contractor, its employees, and/or agents performing services on County property are prohibited: (i) The unlawful manufacture, distribution, dispensing, possession or use of alcohol or other drugs; and (ii) Any impairment or incapacitation from the use of alcohol or other drugs (except the use of drugs for legitimate medical purposes).
    b. The Contractor further acknowledges and certifies that it understands that a violation of these prohibitions constitutes a breach of contract and may result in default action being taken by the County in addition to any criminal penalties that may result from the conduct.

34. Federal laws. Contractor shall conform to the provisions of the Federal Civil Rights Act of 1964 (as amended), the Americans With Disabilities Act (as amended), the Virginia Human Rights Act, and the Virginians with Disabilities Act. If the award is made to a faith-based organization, the organization shall not discriminate against any recipient of goods, services, or disbursements made pursuant to the contract on the basis of the recipient's religion, religious belief, refusal to participate in a religious practice, or on the basis of race, age, color, gender or national origin and shall be subject to the same rules as other organizations that contract with public bodies to account for the use of the funds provided: however, if the faith-based organization segregates public funds into separate accounts, only the accounts and programs funded with public funds shall be subject to audit by the public body.

    In every contract over $10,000.00, the contractor agrees as follows:

    a. Contractor shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age, disability, or other basis prohibited by state law relating to discrimination in employment, except where there

is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor. Contractor shall post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.

b. The contractor, in all solicitations or advertisements for employees placed by or on behalf of the contractor, will state that such contractor is an equal opportunity employer.
c. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting the requirements of this section.
d. The contractor will include the provisions of the foregoing paragraphs a, b and c in every subcontract or purchase order of over $10,000, so that the provisions will be binding upon each subcontractor or vendor.
e. The requirements of this section are a material part of the contract. If the contractor violates one of these provisions, the County may terminate the affected part of this contract for breach, or at its option, the whole contract. Violation of one of these provisions may also result in debarment from contracting regardless of whether the specific contract is terminated.

AGENDA ITEM NO. 9.A

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE: October 13, 2026

SUBMITTED BY: Alicia Roland , County Administrator

ITEM TYPE: Information Item

AGENDA SECTION: BOARD MEMBER REPORTS

SUBJECT: Board Member Reports

SUGGESTED MOTION:

BACKGROUND AND SUMMARY:

Rules Governing Board Member Reports:

The following is excerpted from the By-Laws of the Washington County Board of Supervisors, Article 7., Agendas for Board of Supervisors Meetings, and Article 8., Conduct of Meetings of the Board of Supervisors:

Article 7. Agendas for Board of Supervisors Meetings.

7.5. The Board shall take no Action of Record on any matter that is not on the Meeting Agenda unless amendment of the Meeting Agenda is requested at the time of Approval of the Agenda. Amendment of the Meeting Agenda requires a majority vote in favor. Upon Approval of the Agenda, no further amendments may be made except as provided for in paragraph 7.4. Any action to be taken as a result of Closed Meeting is exempt from the provisions of this paragraph. Actions shall not be taken in response to a “Special Presentation” item on the Agenda unless, by consensus, the Board determines to proceed with consideration of an action in response to a “Special Presentation.”

Article 8. Conduct of Meetings of the Board of Supervisors.

8.6.13. Board Member Reports shall facilitate the presentation of comments, reports and proposed Items of Business not otherwise part of the Meeting Agenda by individual Board members in round table fashion. Matters may be presented for information, discussion and consensus agreement of the Board, and/or scheduled for further consideration as an Item of Business at a future meeting of the Board. When speaking during Board Member Reports, Board members shall be limited to five (5) minutes, at which time the Chairman may at his discretion suspend further presentation from the Board member and request action by consensus agreement of Board members present at the Table to permit additional time to conclude the presentation. No Board member shall yield time or place under Board Member Reports to any other Board member or other person. No member of the Board shall have any other position reserved for them on the Meeting Agenda other than under Board Member Reports.

ATTACHMENTS:

AGENDA ITEM NO. 10.A

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE: October 13, 2026

SUBMITTED BY: Alicia Roland , County Administrator

ITEM TYPE: Information Item

AGENDA SECTION: BOARD INFORMATION AND REMINDERS

SUBJECT: BOARD INFORMATION AND REMINDERS

SUGGESTED MOTION: Board Information and Reminders

BACKGROUND AND SUMMARY:

Board Information:

1. The Commonwealth Transportation Board Fall Meeting notice
2. Expiring Appointments
3. VACo County Connections Newsletter

ATTACHMENTS:

COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION
2111 BONHAM ROAD
BRISTOL, VIRGINIA 24201-2002

Stephen C. Brich, P. E.
COMMISSIONER

October 1, 2026

Dear Local Official:

The Commonwealth Transportation Board (CTB) will conduct a public meeting in our area to give citizens the opportunity to provide comments on various highway, rail, and public transportation initiatives, projects, and programs across the Commonwealth. Representatives from the Office of Intermodal Planning and Investment, Virginia Department of Transportation, and the Virginia Department of Rail and Public Transportation will be in attendance to highlight their transportation programs and to discuss your ideas or concerns on Virginia's transportation network.

For the first time in several years, VDOT is hosting a Fall Transportation Meeting in addition to the Spring Transportation Meeting. This is your opportunity to discuss locality needs before the draft plan is set. The Bristol District Fall Transportation Meeting will start at **2:00 p.m. on November 5, 2026**, at the Southwest Virginia Higher Education Center in Abingdon, Room 240. Please note the meeting is on the second floor, far left if facing the building. The meeting format will include an open house, remarks from key officials, and a town hall session where you and/or the public can engage in discussion and ask questions about the various initiatives.

I encourage you to attend the public meeting in our region, or one of the other meetings listed on the attachment if it is more convenient for you. We would also ask that you share this information with any local or regional organization you may interact with such as advocacy or similar groups to ensure they have a chance to share their feedback as well. If you cannot attend the meeting, you may send your comments to Infrastructure Investment Director at 1221 E. Broad Street, 2nd Floor, West, Richmond, VA 23219, or e-mail to Six-YearProgram@vdot.virginia.gov.

For transit and public transportation, you may send your comments to Public Information Office, Virginia Department of Rail and Public Transportation, 600 East Main Street, Suite 2102, Richmond, VA, 23219 or email to DRPTPR@drpt.virginia.gov.

For more information, please visit https://ctb.virginia.gov/planning-funding/2026-fall-transportation-meetings/

I truly appreciate your attendance at this session. If you have any questions prior to the meeting, please contact Tina Neal at tina.neal@vdot.virginia.gov or (276) 696-3284.

Sincerely,

Tabitha H. Crowder, P.E.
Bristol District Engineer
VirginiaDOT.org
WE KEEP VIRGINIA MOVING

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OCT 2026
Washington County
Administrator's Office

Fall Transportation Meeting Dates and Locations

The meetings begin at 2:00 p.m. in each of the locations:

Friday, September 25 Lynchburg District Lynchburg Business Alliance 300 Lucado Place Lynchburg, VA 24504	**Wednesday, September 30** VDOT Richmond District Hawthorn Auditorium 2430 Pine Forest Drive Colonial Heights, VA 23834	**Thursday, October 8** Northern Virginia District VDOT Northern Virginia District Potomac Conference Room 4975 Alliance Drive Fairfax, VA 22030
Tuesday, October 20 Salem District Salem Civic Center 1001 Roanoke Blvd. Salem, VA 24153	**Thursday, October 22** Blue Ridge Community College Plecker Center for Continuing Education One College Lane Weyers Cave, VA 24486	**Tuesday, October 27** Hampton Roads District VDOT Hampton Roads District Auditorium 7511 Burbage Drive Suffolk, VA 23435
Thursday, November 5 Bristol District Southwest Virginia Higher Education Center, Room 240, 2nd Floor, (far left if facing building) One Partnership Circle Abingdon, VA 24210	**Tuesday, November 10** Culpeper District VDOT Culpeper District Auditorium 1601 Orange Road Culpeper, VA 22701	**Thursday, November 12** Fredericksburg District VDOT Fredericksburg District Auditorium 86 Deacon Road Fredericksburg, VA 22405

EXPIRING APPOINTMENTS TO BOARDS, AUTHORITIES AND COMMISSIONS

Planning Commission

Appointee		*Current Term Expires*
Christina Rehfus	F-21 Tyler	June 30, 2024

Industrial Development Authority

Appointee		*Current Term Expires*
Dale Cook	F-21 Tyler	November 13, 2026
Randall Blevins	C-21 Madison	November 13, 2026

Park Authority

Appointee		*Current Term Expires*
Jennifer Blankenship	A-21 Harrison	June 30, 2026
Michael Wright	E-21 Taylor	June 30, 2026

SW VA Cultural Heritage Foundation

Appointee	*Current Term Expires*
Mary Anne Holbrook	June 30, 2025

COUNTY CONNECTIONS
The Newsletter of the Virginia Association of Counties
Wednesday, September 23, 2026

Zoom in

TO SEE WHAT'S HAPPENING AT THE ANNUAL CONFERENCE



VACo 92nd ANNUAL CONFERENCE

NOVEMBER 7 – 10, 2026

THE OMNI HOMESTEAD | BATH COUNTY

REGISTER TODAY!

VACo's Jeremy Bennett Returns to Sorensen Institute's Emerging Leaders Program



Jeremy R. Bennett, Director of Intergovernmental Affairs for the Virginia Association of Counties (VACo), recently returned to the **Sorensen Institute** for Political Leadership's Emerging Leaders Program to speak with participants as part of the program's annual "Budget Game" weekend.

Bennett's participation continues a partnership with Sorensen and builds on his **presentation** to the 2025 Emerging Leaders cohort. Last year, Bennett helped kick off the Budget Game with a discussion of the intersection of state and local education budgets, education policy, school construction, and advocacy before the Virginia General Assembly and Executive Branch.

This year's presentation again provided participants with a local government perspective on the difficult decisions involved in developing public policy and allocating limited resources. Bennett discussed the important role Virginia's counties play in funding and delivering essential public services, with particular attention to K-12 education, school construction, and the relationship between state policy decisions and local budgets.

The discussion also highlighted the importance of effective advocacy and collaboration among state and local officials. Drawing on VACo's work representing Virginia's counties before the General Assembly and state agencies, Bennett offered participants insight into how policy ideas move through the legislative and budget processes and how local governments work with state leaders to address challenges facing their communities. The Sorensen Institute's Budget Game provides participants with a hands-on opportunity to confront many of the same competing priorities and fiscal constraints faced by policymakers. Participants must weigh policy goals against available resources and consider the practical consequences of funding decisions for communities across the Commonwealth.

"We greatly value our partnership with the Sorensen Institute and the opportunity to engage with Virginia's next generation of leaders," Bennett said. "The Budget Game is a terrific way to demonstrate that public policy ultimately requires choices about priorities, resources, and implementation. Counties are where many of those decisions become real for Virginians, whether through their schools, public safety services, infrastructure, or other essential local services."

VACo Contact: **Jeremy R. Bennett**

Workgroup Reviews Impacts of Mandatory Real Estate Tax Exemptions on Local Finances; Public Comment Due by September 25

The Department of Taxation is conducting a study of the effects on local governments of mandatory property tax exemptions for disabled veterans and their spouses. As part of a longstanding effort in support of greater state partnership in this program, VACo and VML worked with advocacy partners to propose a workgroup on this issue through budget language in the 2026 Appropriation Act. The workgroup held its first meeting on September 16, which featured presentations from Department staff and from local governments, including Commissioners of the Revenue, and a perspective from the office of the Secretary of Veterans and Defense Affairs. The budget language directing the convening of the workgroup charges the group with reviewing and collecting data on the cost of the exemption and implications to localities (to include changes to the exemption over time); evaluating legislation previously considered by the General Assembly on the exemptions; and making recommendations to the legislature. A report is due by November 15. In preparation for the workgroup meeting, the Department of Taxation circulated a detailed survey on the local impacts of the exemption; responses were due September 21 and will be incorporated into the final report.

The Constitutional amendment establishing the real property tax exemption was ratified in November 2010 and took effect January 1, 2011. The statewide cost of the exemption has skyrocketed from $8 million in 2011 to an estimated $416 million in 2026, and is projected to approach $600 million by 2028.

More REAL ESTATE on Next Page

Some localities are experiencing more significant impacts to their tax bases than others – for example, Stafford County's exemption represents more than 10 percent of its real estate tax base. Several bills and budget amendments were introduced in the past to provide some state assistance with the lost revenue, but these proposals were not enacted.

Department staff noted that all states provide some kind of property tax relief for veterans, although the structure of these programs varies, with some states imposing residency requirements, capping the assessed value of the property that receives the exemption, or means-testing recipients. Some states assist localities by reimbursing lost revenue, in whole or in part.

Stafford County Chairman Deuntay Diggs and Hampton City Manager Mary Bunting underscored the importance of veterans to their communities and emphasized their focus on the sustainability of the program's financing. Chairman Diggs and Ms. Bunting documented the significant revenue pressures created by the exemption in their localities. In Stafford County, the program is growing at a rate of 35 percent per year, and is projected to reach $100 million per year in tax relief by FY 2034. In the City of Hampton, the program represents approximately $13.7 million in lost revenue per year, or 8.2 cents on its real estate tax rate. Both local representatives encouraged support for state reimbursement to localities, with the structure of that assistance open for further discussion.

Commissioners of the Revenue for Stafford County (Scott Mayausky) and Isle of Wight County (Gerald Gwaltney) noted the substantial administrative workload associated with the exemption, pointing out that the eligibility determination process can be extensive and that staff time required to verify eligibility and process applications is not reflected in staffing reimbursements by the Compensation Board. The Commissioners noted that total assessed values in the locality's land book do not reflect tax-exempt property owned by disabled veterans, with potential implications for state funding allocations that rely on the calculation of total assessed value. The statute of limitations for refunds for the disabled veteran real estate exemption is also an unresolved issue.

Thomas Crabbs, Military Liaison in the Office of the Secretary of Veterans and Defense Affairs, noted the substantial economic benefit to Virginia of the state's large presence of veterans, but also acknowledged the impact to localities of lost tax revenue associated with the exemption. He indicated an interest in a shared state and local government solution that would preserve benefits to veterans.

VACo has historically supported state reimbursement to localities for the lost revenue associated with this mandated exemption and looks forward to further discussions. Counties can submit written comments to Mr. Bing Yee, Senior Tax Law Analyst at the Department of Taxation (**bonding.yee@tax.virginia.gov**), by September 25.

VACo Contact: Katie Boyle

VA250

Celebrating Virginia's History: Crab Orchard Museum & Pioneer Park



Historic Crab Orchard Museum preserves the cultural heritage of the Appalachian Region with exhibits on the 500 year-old Native American Village discovered on site, Pioneer Life, and military conflicts, such as the Revolutionary and Civil Wars. See the animals of Southwest Virginia, such as the turkey, black bear, and Bald Eagle, along with the infamous "varmint," a coyote credited with killing 410 sheep in the 1950s. Look for prehistoric fossils, colonial maps, coal mining and farm tools too. Fourteen log cabins from the 1800s show what daily life was once like in the "wild, wild west." Horse-drawn carriages, hearse, McCormick farm equipment and Model T are featured in the Red Barn. Gift Shop sells hand-made crafts, old-fashioned toys, distinctive books, snacks and souvenirs.

SOURCE: [VA250.org](VA250.org)

VIRGINIA ASSOCIATION OF COUNTIES

ANNUAL CONFERENCE

REGISTER TODAY!



NOV 7-10, 2026 | The Omni Homestead
Bath County, VA

We cannot wait to pack the van for the 2026 Annual Conference! One of the best things about every Annual Conference is the opportunity to come together to seek solutions in the best interest of counties and communities. Contact **Valerie Russell** at vrussell@vaco.org with questions.

REGISTER TODAY!

VACo ANNUAL CONFERENCE
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Every renewal offers the same three choices:

- Pay more
- Shift more cost to employees
- Reduce employee coverage



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Major events
Hospitalization
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LAYER 2 MINOR CARE

Primary care
Urgent care
Common prescriptions
Everyday utilization

A MESSAGE FOR VACo MEMBERS

Come visit us at the
VACo Annual Conference

November 7 – 10, 2026
The Omni Homestead | Bath County, Virginia
BOOTH #208

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Gloucester Board of Supervisors Selects C. Scott Davis as the New County Administrator



Dr. Scott Davis, right, is shown with **Ashley Chriscoe,** Chairman of the Gloucester Board of Supervisors.

The Gloucester County Board of Supervisors is pleased to announce the selection of Dr. C. Scott Davis as its new County Administrator. At its meeting on Tuesday, September 15, the Board approved an employment agreement with Dr. Davis and made the formal appointment. Dr. Davis brings 20 years of leadership experience in local government, public safety, planning, and higher education.

"We are very pleased to welcome Scott Davis to Gloucester County," said Ashley Chriscoe, chairman of the Gloucester Board of Supervisors. "The Board interviewed six strong finalists, and Dr. Davis immediately established a good rapport with the Board. That, plus his knowledge, experience, and demeanor, led to our conclusion that he is a good fit for the Board, the staff, and the citizens of Gloucester County. We were impressed by Scott's knowledge of local government in Virginia and by his diverse background." Chriscoe also thanked George Bains for his service as Interim County Administrator. "We appreciate George's dedication to the County and what he has done during the transition period."

The Board of Supervisors conducted a national search for the new County Administrator, assisted by the Berkley Group of Bridgewater, Virginia. The Berkley Group received applications, conducted initial interviews with the most qualified candidates, and assisted in selecting finalists for interviews with the Board of Supervisors.

More GLOUCESTER on Next Page

Davis holds an associate in science degree from Richard Bland College of William and Mary. He earned a Bachelor of Science degree in Real Estate and Urban Land Development and a Master of Public Administration (MPA) degree from Virginia Commonwealth University. He also earned a Doctor of Law and Policy (LP.D) degree from Northeastern University. He is a Credentialed Manager with the International City/County Management Association (ICMA).

He also served as an adjunct instructor in the MPA program at VCU, teaching local government administration and strategic planning and management in the public sector. He is currently an adjunct instructor in the Local Government Management Certificate Program at Virginia Tech, teaching a class titled, "Local Government and the Professional Manager."

Davis started his career in public service as a police officer in the City of Colonial Heights, Virginia. From 2007 to 2014 he held multiple positions at the Richard Bland College of William and Mary, in Petersburg, including Director of Enrollment Services, Chief of Police, Interim Director of Government, Community and Alumni Relations, and Director of Advancement and Alumni Relations. During that same time, Dr. Davis served on the Colonial Heights City Council, as council member and then mayor.

From 2015 to 2017, Davis served as Director of Planning and Community Development in Colonial Heights. In 2017, Davis became Assistant Town Manager in Farmville, Virginia. He later served nearly a year as Interim Town Manager before being appointed Town Manager in 2020, succeeding a town manager who had served for 40 years.

As Town Manager, Davis instituted comprehensive financial management policies to strengthen the Town's fiscal position and accountability. The Town subsequently earned Government Finance Officers Association (GFOA) certificates of achievement in financial reporting for successive years and received its first-ever credit ratings. Under his leadership, the Town developed its first utilities asset management plan and implemented a capital improvement program to provide a strategic framework for financing and prioritizing future infrastructure needs. The Town is currently in the process of renovating and expanding its fire station to improve emergency services.

"I am excited to have the opportunity and privilege of serving the citizens of Gloucester County," Davis said. "I am looking forward to managing at the county level and using my knowledge and experience to support the county staff, initiate appropriate change, and foster efficient and effective county services. Throughout my career, I have emphasized long-range planning, organizational effectiveness, workforce development, economic development, and responsible financial management. I understand the importance of building strong relationships with the governing body, the employees, and the citizens through transparency, communication, and trust. I believe successful local government leadership requires listening, teamwork, thoughtful decision making, and empowering employees while maintaining accountability and a strong customer service focus. I appreciate the confidence that the Board of Supervisors has shown in me, and I look forward to working with them, the staff, and the citizens of Gloucester County to help translate the Board's vision for a better community into effective outcomes."

Davis will succeed Carol Steele, who served nearly four years as County Administrator. George Bains, an Executive Manager with the Berkley Group and a former Deputy County Administrator, has served as Interim County Administrator during the transition. Davis will assume his role as County Administrator in November.



FOR IMMEDIATE RELEASE

September 11, 2026

Town of Waverly Announces Jeffrey Sadler as First Town Manager

WAVERLY, Va. — The Town of Waverly has hired Jeffrey Sadler as its first Town Manager, following a recent change to the Town's charter establishing a Town Manager form of government. Sadler began his duties on September 8, 2026.

Sadler is a Certified Economic Developer (CEcD) with 25 years of community revitalization experience spanning local government, state government, the non-profit sector, and private consulting, including running Virginia's Community Revitalization Office at Virginia Department of Housing and Community Development (DHCD). His background positions him to lead Waverly through the transition to its new governance structure while pursuing new economic and community development opportunities.

"After receiving resumes from six incredibly qualified candidates, we interviewed three individuals. We selected Jeff as we felt he was best suited to advance the Town with their economic development goals. We have worked with Jeff over the past four years and have been impressed, not just with his ability to seek out grants, but his success rate in securing grants for the Town," said the Hon. Angela McPhaul, Mayor of Waverly.

Among Sadler's first priorities is accelerating the redevelopment of the Fleetwood Building, located at 306-310 West Main Street. "This set of buildings have long been dormant through several ownership changes. Since acquiring the properties, the Town has been diligent in shoring up the structures and we are ready to put them to productive use, improving the visual impression of the downtown and increasing commercial activity," said Mr. Sadler. The Town has issued a Request for Proposals (RFP) for construction services related to the project and welcomes responses from qualified contractors. The RFP is available on the Town's website at https://waverlyva.org/.

Media Contact: Kristina Carroll, Clerk of Council Town of Waverly 804.834.2330 | kcarroll@town.waverlyva.us

State Revenues Slightly Ahead of Forecast Through First Two Months of FY 2027

Governor Spanberger recently released August figures for state General Fund revenue collections, which are slightly ahead of the forecast. Total General Fund collections grew by 2.8 percent ($58 million) in August, and revenues are up 5.4 percent ($236.5 million) on a fiscal-year-to-date basis. Total General Fund revenues are 1.8 percent ahead of the forecast through August. In summarizing the revenue report, the Governor said, "Revenue remains generally in line with our forecast through the first two months of the fiscal year, though continued national economic uncertainty means we must stay vigilant."

Key indicators for August are withholding and sales and use tax collections, as August is not a significant month for collections of other state revenue sources. Sales and use taxes performed well, growing by 4 percent ($17 million) in August, and are up 9.1 percent ($77.3 million) fiscal year-to-date, outpacing projections by 5.6 percent ($49.2 million). Net individual income tax collections (representing 70 percent of General Fund revenues), fell by 1.2 percent in August relative to last year; although fiscal year-to-date collections are up 2.1 percent, collections are lagging the forecast by 0.7 percent ($22.4 million). In his memorandum transmitting the August revenue report to the Governor, Secretary of Finance Mark D. Sickles noted that withholding collections, although 2.5 percent below the forecast, were still "well within expectations" given monthly variations in collections.

Secretary Sickles's memorandum pointed to several concerning data points, noting that Virginia lost 9,600 jobs in July, with most losses concentrated in local government (5,800 jobs) followed by professional and business services (3,400 jobs), although somewhat offset by gains in the leisure and hospitality and financial services sectors. The state's unemployment rate dropped from 3.8 percent to 3.7 percent, although the state's labor force participation rate also dropped slightly, from 63.1 percent to 63 percent.

Secretary Sickles noted in his memorandum that the Consumer Price Index increased slightly in August, while the Federal Reserve's preferred inflation measure, Core Personal Consumption Expenditures (which excludes energy and certain food purchases), remained at 3.7 percent, above the Federal Reserve's target of 2 percent. The Federal Reserve's Federal Open Market Committee met on September 16 and unanimously voted to increase the federal funds rate by a quarter percentage point, as had been widely anticipated. The Committee's statement noted that inflation remains elevated while the national economy is generally healthy ("Economic activity is expanding at a solid pace. While uncertainty remains elevated owing, in part, to geopolitical developments, domestic spending has been resilient. Productivity growth is strong, and capital investment is robust. Job gains have kept pace with the workforce, and the unemployment rate has changed little.") and declared, "The Committee will deliver price stability."

Secretary Sickles is scheduled to brief the Senate Finance and Appropriations Committee on August revenues on September 23. The state's budget development process is underway; state agencies' budget proposals were due September 14, and the Joint Advisory Board of Economists, which helps develop the economic projections underpinning the Governor's proposed budget, is scheduled to meet on October 14.

VACo Contact: Katie Boyle

State Executive Council Seeks Public Comment on Proposed Revisions to CSA Policies; Comments Due November 13



At its September 10 meeting, the State Executive Council for Children's Services (SEC), the oversight body for the Children's Services Act, approved circulating two policies for a 60-day public comment period, which will conclude on November 13. This comment period follows an initial 45-day comment period, which concluded July 30. Comments may be submitted through the **Public Policy Comment Forum**, via email to **csa.office@csa.virginia.gov**, or via US Mail (1604 Santa Rosa Road, Suite 137, Richmond, VA 23229).

Policy 4.5.1 – Protected Funds sets out guidance regarding the allocation and utilization of protected funds, which are funds that are provided to localities to serve youth in the "non-mandated" population for CSA. These youth meet the eligibility criteria for CSA by having certain emotional or behavioral health needs that meet statutory criteria, but do not fall into the populations for whom services are mandated (children with an Individualized Education Program that requires placement for special education purposes in approved private school educational programs, children receiving transitional educational services to support their return to public school from a private placement, and children receiving certain foster care services). The text of the proposed policy may be found at **this link**, and the Notice of Intent to Develop Policy may be found at **this link**.

Policy 4.6 – Denial of Funds provides guidance to local CSA programs on the denial of state matching funds pursuant to applicable statutes (for example, requirements for provider licensure). The text of the proposed revisions to the policy may be found at **this link**, and the Notice of Intent to Develop Policy may be found at **this link**.

If members submit public comments on either policy, VACo would greatly appreciate receiving a copy, which may be directed to Katie Boyle (**kboyle@vaco.org**).

VACo Contact: Katie Boyle

Behavioral Health Commission Reviews Recent Medicaid-Funded Behavioral Health Service Initiatives

On September 8, staff to the Behavioral Health Commission presented the findings of a review of two initiatives to enhance Medicaid-funded behavioral health services. These initiatives are intended to fill gaps in the continuum of services available for behavioral health needs to ensure that each Medicaid member can receive necessary care in the most appropriate setting.

Project BRAVO, which began in 2019, discontinued several legacy services, added new services, and enhanced other services for individuals who need more support than routine outpatient therapy, but do not require hospitalization. The initiative focused on intensive outpatient and community-based services delivering treatment in a person's home or in the community in order to prevent hospitalization; intensive clinic or facility-based services providing structured treatment in a program setting for several hours a day or several days a week; and comprehensive crisis services designed to respond when an individual needs immediate attention to avoid an emergency department visit or psychiatric hospitalization.

The second major initiative, behavioral health redesign, is in progress; it was directed in the 2024 Appropriation Act and focuses on services that help individuals remain in the community. When fully implemented, redesign will replace four legacy services (mental health skill building, intensive in-home, therapeutic day treatment, and psychosocial rehabilitation) with new services (community psychiatric treatment and support, mental health clubhouse, and coordinated specialty care for individuals experiencing a first episode of psychosis). Community psychiatric treatment and support serves youth and adults and provides skills training, care coordination, crisis management, and support, and is offered in the home, school, or community. Clubhouse is a center-based program for adults with serious mental illness that supports members in pursuing employment, education, and independent living. Coordinated specialty care for individuals experiencing a first episode of psychosis offers therapy, medication management, family education, and support in returning to school or work. As originally planned, the new services would have begun July 1, 2026, with the legacy services phased out at the same time, but the 2026 Appropriation Act delayed the start date until July 1, 2027, due to concerns about provider readiness to offer the new services – an action VACo supported. Commission staff recommended that the legislature consider further delays to the rollout of redesign, as well as other modifications to the initiative, to ensure that providers can be appropriately trained and licensed to offer the new services.

More BRAVO on Next Page

Key findings from the study:

- Project BRAVO enhanced access to intensive outpatient services, but fewer Medicaid members participated in certain services than projected, notably multi-systemic therapy and functional family therapy, which are services for youth who are at risk of removal from their homes.

- Project BRAVO expanded access to crisis services, and spending on these services far exceeded projections. Improper use of these services accounts for some of this growth, in part due to the structure of the program, in which high rates attracted providers and typical safeguards (such as prior authorization requirements and licensing standards) were not applicable or insufficient. Staff from the Department of Behavioral Health and Developmental Services (DBHDS) and the Department of Medical Assistance Services (DMAS) addressed the Commission later in the meeting and **reported on agency efforts** to curtail overuse of these services and to combat fraud by certain providers.

- There are a number of concerns about the rollout of behavioral health redesign, even with the one-year delay to July 2027. Since the budget language authorizing the redesign of services requires the new services to be delivered in a cost-neutral way, rates and limitations on hours of service delivery were established to achieve budget neutrality, and there are questions about whether these rates and hours of service are adequate to sustain providers' ability to offer the new services. Staff suggested that the General Assembly direct DMAS to assess and report on the sufficiency of hours after the redesign is implemented, and consider increasing reimbursement rates. Staff also suggested that the legislature could delay implementation to 2028 and allow for phased implementation of the new services, since key manuals for providers are not ready, DBHDS may need additional staff to process license applications for the new services, and providers have not been trained on the new services.

- For both Project BRAVO and behavioral health redesign, staff stressed the importance of investing in an accountability system that would ensure that the service enhancements achieve their goals of improving access to care, quality of care, and cost-effectiveness.

Staff's presentation to the Commission is available at **this link** and the full report is available at **this link**.

VACo Contact: Katie Boyle

Virginia Department of Fire Programs to Launch Statewide Community Risk Assessment Dashboard

Virginia Department of Fire Programs (VDFP) is launching its community risk assessment dashboard on October 6 at 11 a.m.

This public-facing solution is designed with Virginia's fire service and fire service stakeholders in mind to support a data-driven approach to preventing emergencies and reducing risks before they occur.

This is the **link** to register.

FDPF Contact: Sarah Kenny at **Sarah.Kenny@vdfp.virginia.gov**

VACo Contact: **Jeremy R. Bennett**

The Virginia Office of Data Governance and Analytics is excited to announce the 2026 Virginia Datathon!

What is the Datathon?
The 2026 Virginia Datathon is a free event hosted by the Office of Data Governance and Analytics (ODGA) that brings Virginians together to solve a real challenge using open data. During the week-long hybrid event, teams of Virginians will collaborate to solve a Commonwealth problem using public data.

What's this year's challenge?
This year, the theme is "Beyond the Numbers: Building an Affordable Virginia." Teams will be asked to use public datasets to innovatively address one or more affordability factors in Virginia.

How to participate?
The event is open to Virginians. Teams should consist of two to six members.
Registration is open now-until September 30th and teams can **sign up on the Virginia Datathon website**.
Participants will be competing for PRIZES! Prizes are as follows:

- 1st place: $500 Amazon gift card per team member,
- 2nd place: $350 Amazon gift card per team member
- 3rd place: $150 Amazon gift card per team member.

Participation

- The Datathon takes place from Thursday, Oct. 8 through Friday, Oct. 16. During the week, teams will be tasked with building their solutions. Teams will collaborate virtually during the week-long challenge, which culminates in a final, in-person event and presentation on Friday, Oct. 16.
- The virtual kick-off meeting on Oct. 8 will be recorded. An optional session to speak with subject matter experts (SMEs) about affordability topics or data will be held on Tuesday, Oct. 13.
- Participation during the final presentation portion of the event on Friday, Oct. 16 is required. The final presentation portion of the event will be held from 10AM-3PM.

Location
The in-person portion of the event will take place at Brightpoint Community College in Chester, Virginia on Oct. 16. Parking at the venue is free.

Solution expectations

- Teams are asked to present their solution to judges at the concluding in-person event on Oct. 16 in five minutes or less.
- Teams are also asked to provide a one-page write-up of their solution for the Datathon planning team by noon on Thursday, Oct. 15.
- Judges will only accept solutions built during this one-week period.

For more information, **please visit the 2026 Virginia Datathon website.** If you have any questions, please **contact the ODGA inbox**.

New Public Comment Opportunities Available

The **Virginia Department of Housing and Community Development (DHCD)** has announced two updated program guidelines that are now open for public comment.

Proposed Updates to Private Activity Bond Allocation Guidelines for 2027

DHCD is proposing revisions to its guidelines for allocating the Local Housing Authority Pool and Governor's Discretionary Pool portions of the Commonwealth's overall private activity bond volume cap authority. Links to relevant documents can be found here:

- **Draft 2027 PAB Guidelines**
- **Draft Guidelines Explained Section-by-Section**
- **Appendix A - Documentation Requirements**

DHCD will receive public comments through close of business on October 6, 2026. Please copy the **pab@dhcd.virginia.gov** email with comments submitted through **Town Hall**.

Submit Comment on PAB Here

Private Activity Bonds (PAB) | *Accepting comments until Oct. 6*

Proposed Updates to Virginia Disaster Assistance Fund (VDAF) Program Guidelines

The 2026 update to the VDAF Program Guidelines reflects new state budget authority and expanded disaster mitigation funding caps. Key changes include continued authorization of $50 million. Also grant prioritization has been refined to align with state and local floodplain management standards. Funding caps for Bridge and Slope Stabilization Assistance have also been increased to better support infrastructure resilience. These updates strengthen Virginia's ability to respond to and mitigate disaster impacts statewide.

- **VDAF Summary of Changes**
- **VDAF Draft Program Guidelines**

Comments on the VDAF will be received through October 2, 2026 and should be submitted on the Virginia Regulatory **Town Hall**. Written comments may also be sent to **disasterassistance@dhcd.virginia.gov**

Submit Comment on VDAF Here

Virginia Disaster Assistance Fund (VDAF) | *Accepting comments until Oct. 2*

PRESS RELEASE

The Hon. Kim Rucker Joins VIP Board of Trustees; Babb, Kartel, and Longnaker Re-elected

RICHMOND (September 18, 2026) — Voting at the Annual Meeting of the VACo/VML Virginia Investment Pool (VIP), participants elected Kim Rucker, Arlington County, to its Board of Trustees and returned incumbent members Dinah Babb, City of Franklin; Howard A. Kartel, CPA, Town of Culpeper; and Rebecca Longnaker, CPA, Chesterfield County; with new three-year terms.

VIP manages assets of participants in three funds, the Stable NAV Liquidity Pool, Fixed Term Portfolios, and the 1-3 Year High Quality Bond Fund. Founded in 2013, the Trust holds $4.25 Billion in assets as of June 30, 2026. The Board of Trustees, comprised of officials who are elected by participating political subdivisions, establishes policies and oversees the VIP governmental trust.

The VIP participants elected the following:

Hon. Dinah Babb, Treasurer, City of Franklin. Dinah has served as the elected Treasurer for the City of Franklin since March 2005. In 2011, Dinah earned her Master Governmental Treasurer certification from the University of Virginia's Weldon Cooper Center for Public Service. She has been an active member of the Treasurers' Association of Virginia (TAV) since 2005 and served as the 80th President of TAV in fiscal year 2022-2023. Dinah has been recognized through several prestigious TAV honors, including being named Treasurer of the Year in 2026.

Howard A. Kartel, CPA, MBA, Director of Finance and Treasurer, Town of Culpeper. Howard is a TAV member, achieving the MGT designation in 2019. Howard oversees a portfolio with assets exceeding $50 million and has implemented a long-term financial plan that includes a Strategic Reserves Policy. Previously, Howard was the Accounting Manager for PWC Service Authority, a position he held for ten years.

Hon. Rebecca Longnaker, CPA, Treasurer, Chesterfield County. Rebecca has served as Treasurer of Chesterfield County since 2020 and is responsible for handling banking and investments for the County and School Division. She also serves as the fiscal agent for the Greater Richmond Convention Center (GRCCA) and the Central Virginia Transportation Authority (CTVA). In addition to utilizing VIP for managing a major portion of County funds, Rebecca has created VIP portfolios for GRCCA and CVTA, providing an increasing revenue stream to the agencies.

Hon. Kim Rucker, Treasurer, Arlington County. Kim began her career with the Arlington County Treasurer's Office in 1990. She has held numerous positions from Assistant Deputy to Deputy to Chief Deputy, the latter position one which she assumed in 2014. In July 2026, Kim was appointed Treasurer. In her roles as Chief Deputy and Treasurer, Kim has been responsible for overseeing the direct management of Arlington County's liquidity to meet seasonal cash flow needs and the County's portfolio of longer-term investments. The County's cash and investments exceed $1.0 billion.

VML/VACo Finance is the financial services arm of the Virginia Association of Counties and Virginia Municipal League.

For more information:

Steve Mulroy, Managing Director
Phone: 804-648-0635
smulroy@valocalfinance.org

VML/VACo Finance
8 E Canal Street
Richmond, Va. 23219
valocalfinance.org

PRESS RELEASE

VACo/VML Pooled OPEB Trust Announces New Board Members

RICHMOND (September 18, 2026) – Voting at the Fiscal Year 2027 Annual Meeting, VACo/VML Pooled OPEB Trust Participants elected five finance officers to its Board of Trustees, including two first-time members. Joining the Board of Trustees for the first time are Henry Eickelberg of Loudoun County and Wendy Hu, CPA, of the City of Virginia Beach. They join incumbent members Missie O'Neal of Fairfax County Public Schools; Andrew Owen of the City of Suffolk; and Jeffery Weiler of Fairfax County.

Established in 2008, the VACo/VML Pooled OPEB Trust invests assets on behalf of political subdivisions to fund retiree health insurance and other post-employment benefits ("OPEB"). Local governments that invest in the Pooled OPEB Trust have reduced the long-term cost of providing benefits by as much as 58 percent, the portion of the current market value of the Trust generated by investment returns. As of June 30, 2026, the Trust holds $2.47 billion in assets.

Congratulations to the following newly elected members of the Board of Trustees:

Hon. Henry Eickelberg, Treasurer, Loudoun County. Henry was elected Loudoun County Treasurer in November 2023. In 2024, Henry was appointed to the Virginia Treasury Board which oversees Virginia's $40 billion investment portfolio as well as many of the Commonwealth's bond issuances. In 2016, President Obama appointed Henry to the Advisory Committee for the Pension Benefit Guaranty Corporation (PBGC). Henry became the Chair of the PBGC Advisory Committee, a position he continued to hold under President Biden until the expiration of his term in February 2022. The PBGC manages approximately $125 billion in investments. Previously, Henry was an elected corporate officer at General Dynamics Corporation (a Fortune 100 aerospace & defense company), where he served as corporate vice president of human resources and shared services.

Wendy Hu, CPA, Director of Finance, City of Virginia Beach. Wendy joined Virginia Beach in 2019 as the City Controller. She was promoted to the Deputy Director of Finance, a position she held until she was appointed Director of Finance in 2025. Prior to joining Virginia Beach, Wendy held senior finance and accounting positions in the City of Portsmouth, Isle of Wight County, and the City of Chesapeake. She maintains the Virginia Government Finance Officer Certificate, underscoring her commitment to excellence and professional standards in public-sector financial management.

Missie O'Neal, Executive Director, the Educational Employees' Supplementary Retirement System of Fairfax County (ERFC). As an executive leader, Missie effectively leads ERFC's management team in aligning strategic initiatives with organizational goals while ensuring compliance with federal and state regulations. With a focus on strategic communication and an innovative approach, Missie has successfully implemented campaigns that have delivered measurable results, earning ERFC an SPQA award. She serves as chair of the Fairfax County Public Schools Defined Contribution Committee which is responsible for overseeing the investment options within the School Division's 403(b) and 457(b) plans.

Hon. Andrew Owen, Treasurer, City of Suffolk. Andrew was elected Treasurer in 2025 after spending more than a decade in various positions in the City's Treasurer's office. Prior to his election, Andrew was the Chief Deputy Treasurer, a position he had held since 2021. As Treasurer, Andrew is responsible for the collection, investment, and safekeeping of public funds for the City, including oversight of an investment portfolio totaling approximately $500 million. Andrew serves on the City's Finance Committee and serves as the Chairman of the City's local OPEB committee. Andrew is an active member of the Treasurers' Association of Virginia (TAV) and was recognized in 2022 by TAV as Virginia's Deputy Treasurer of the Year.

Jeff Weiler, Executive Director, Fairfax County Retirement Systems. Jeff oversees three local pension funds for the County: the Employees, Police, and Uniformed Retirement Systems. These systems have a combined $9.0 billion in assets in service to, and support of, 18,000 active employees and 9,500 retirees. Jeff was appointed to this position in 2013 by the Fairfax County Board of Supervisors. Prior to joining Fairfax County, Jeff was the chief financial officer (CFO) of Clark County (Nevada) School District and, prior to that, the CFO of Gwinnett County (Georgia) Public Schools. In addition to his role as CFO in Gwinnett County, Jeff was the Treasurer of the $1 billion Gwinnett Retirement System. Jeff has served as a Trustee on the VACo/VML Pooled OPEB Trust Board since 2013 and as chairman from 2017 to 2024.

VML/VACo Finance is the administrator of the VACo/VML Pooled OPEB Trust.

For more information:

Steve Mulroy, Managing Director
smulroy@valocalfinance.org
Phone: 804-648-0635

VML/VACo Finance
8 E Canal Street
Richmond, VA 23219
valocalfinance.org

Congratulations!

We love presenting Achievement Awards
at Board of Supervisors Meetings



We will share photos of our Achievement Awards presentations at Board of Supervisors Meetings in the next several newsletters. Congratulations to all the winners!

Congratulations!

We love presenting Achievement Awards
at Board of Supervisors Meetings



Congratulations Arlington County!

This is Arlington County's 17th Achievement Award, which places the county tied for 8th on the all-time list (with Stafford County). Arlington County has won an Achievement Award in 10 of the last 11 years.

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REGIONAL ELECTED LEADERS INITIATIVE
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Save the Date: 2026 RELI Fall Webinars

Challenges to Providing Affordable, Continuum-Care Housing for Seniors

Friday, September 11, 2026
Noon - 1PM

Register Now!

Tax reform in a Changing Commonwealth Local Leaders Explore Current & Future Needs

Friday, September 25, 2026
Noon - 1PM

Register Now!

Can Virginia Still Advance Clean Energy?

Friday, October 9, 2026
Noon - 1PM

Register Now!

Healthcare in an Ever Changing Policy Environment

Friday, October 23, 2026
Noon - 1PM

Register Now!

Save the Date - 2026 Annual Leadership Awards & Luncheon
Thursday, December 10 - GMU Mason Square

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Premier Partner Spotlight - Public Promise Insurance

Please enjoy this conversation between **Dean Lynch, Chris Blanchette** (National Program Director for NACo Public Promise Insurance) and **Andrew Conroy** (VP of Pharmacy, CVS Health). As part of NACo's commitment to serve all 95 counties throughout the Commonwealth of Virginia, Dean interviews Chris and Andrew on a variety of different pharmacy & employee benefit items, following VACo's recent endorsement of their PBM program.

NACo's PBM program leverages the purchasing power of 3.6 million county employees to provide a transparent, best in class pharmacy contract with an average savings north of 25%, exclusively for self-funded counties across the country. NACo PPI and CVS Health appreciate the partnership with VACo and share insight of the origins of the program, pharmacy trends in today's everchanging benefits landscape, and items of consideration when you evaluate your own benefits plan.

VACo Contact: Karie Walker, CAE

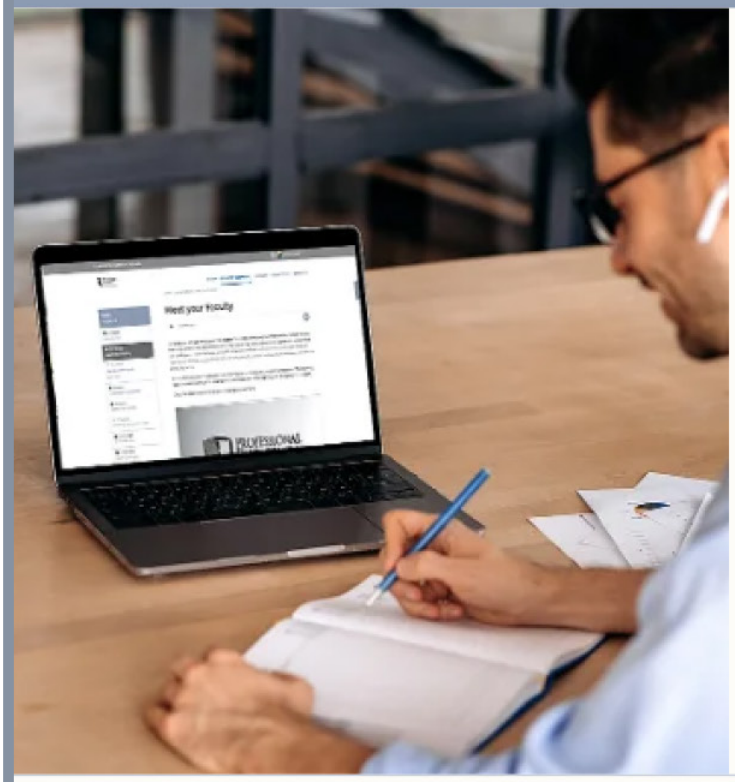
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What to do if you suspect a cybersecurity incident

In a suspected cyber-attack, every minute matters. The steps listed below will help guide you through a swift and appropriate response to a suspected cyber-attack:

1. **Notify your Incident Response Team immediately**
   - You should have an internal Incident Response Team that is designated to take charge of your response whenever there is a suspected incident. The team should have clearly defined roles and know their responsibilities in advance. If you find yourself in an incident without having a defined incident response team, assemble your critical leadership teammates.
2. **Notify VAcorp immediately upon learning of the incident**
   - You should contact VAcorp via phone at **888-822-6772** as **quickly as possible** (or call after-hours emergency telephone service at **540-265-8021**). VAcorp will assign a cyber breach coach and determine if additional technical resources are necessary.
   - NOTE: Entering into an agreement or contract with an outside provider before obtaining authority from VAcorp violates your Coverage Contract and may prohibit coverage from responding to your cyber event.
3. **Preserve logs in a secure location**
   - Store all critical network and local operating system log files in a secure location. Logs should be saved as quickly as possible to avoid overwriting the file. Also, check archived log files for any data relevant to the incident.
4. **Cooperate with experts**
   - AVAcorp cyber breach coach will guide you through the cyber incident and will determine if technical forensic experts are needed. We ask that you work with these experts on steps to take to mitigate risk associated with a cyber event. We provide these resources to ensure you comply with state and federal security breach response laws.
5. **Work with counsel to notify law enforcement**
   - Your cyber breach coach will take the lead on notifying and working with law enforcement, including the Fusion Center.
6. **Do not give notice to employees, the public, or the media without working with breach coach**
   - All statements need to be vetted to make certain they comply with the law, accurately reflect the nature of the incident, and do not increase liability risks.
7. **Remain calm**
   - Cyber events are stressful, but your VAcorp team stands ready to work with you to navigate this stressful scenario.

Cyber Event Reporting – VAcorp Member Reference Guide

Event **During** Business Hours

Member notifies VAcorp

1. For Emergencies requiring urgent response, call: **888-822-6772**
    - Name of Member
    - Name of Contact/Caller
    - Contact information – cell phone or any immediately available number
    - Event Specifics
        - Extortion/Ransomware
        - Social Engineering
        - Data Breach/Information loss
        - Other
        - Date of event
        - Current systems status
2. Non-emergencies and record-only claims, report online: **www.VAcorp.org**
    - Name of Member
    - Name of Contact/Caller
    - Contact Information
    - Event Specifics – as much detail as possible

Member responsibilities after reporting claim to VAcorp

1. Next steps (see Cyber Security Incident guide)
    - Take action to protect your information, mitigate loss, and prevent future exposure.
    - Do not engage any third-party vendor until advised to do so.
    - Do not contact the "bad actor" or any third party.
    - Do not make any announcement or release any public statement.
2. Await instructions from either the Breach Coach or VAcorp Claims Specialist.

Page two provides guidance for **after-business-hours** emergency reporting.

VAcorp

Cyber Event Reporting – VAcorp Member Reference Guide

Event **After** Business Hours

Member notifies VAcorp

1. Member calls after-hours emergency telephone service: **540-265-8021**
    - Tell them you are trying to reach VAcorp
    - Provide name of Member and Caller
    - Provide Phone Number where Caller can be reached
    - Provide Brief Event Situation – "cyber event on computers, etc."
    - Await call from VAcorp Claims or Breach Coach

Member responsibilities after reporting claim to VAcorp

1. Next steps (see Cyber Security Incident guide)
    - Take action to protect your information, mitigate loss, and prevent future exposure
    - Do not engage any third-party vendor until advised to do so
    - Do not contact the "bad actor" or any third party
    - Do not make any announcement or release any public statement
2. Await instructions from either the Breach Coach or VAcorp Claims Specialist
    - When contacted, provide the following:
        - Contact information – cell phone or any immediately available number
        - Event Specifics
            1. Extortion/Ransomware
            2. Social Engineering
            3. Data Breach/Information loss
            4. Other
            5. Date of event
            6. Current systems status

Page one provides guidance for reporting incidents **during** business hours

Energy Landscape of Virginia Series with Joe Lerch

Episode 27 | Electric Power in Virginia: The Essentials for Decision Makers



In this episode, we talk with Dave Roop and Haydn Wadley with the Virginia Academy of Science, Engineering, and Medicine, also known by its acronym VASEM. Dave and Haydn, along with other contributors from VASEM's Energy Working Group, authored a white paper titled "Electric Power in Virginia: The Essentials for Decision Makers." The white paper is a distillation of a more in-depth issue paper developed by the same authors and is intended to provide a fundamental understanding of the technical issues and option available for Virginia to meet the challenge of sharply rising energy demand over the next few decades in ways that are affordable and sustainable without compromising the reliability and resilience of its electric grid. With Dave and Haydn's knowledge and experience we dive into an explanation of how the grid operates, our current and projected demands on the system, and how Virginia might meet these through a deployment of a combination of existing and emerging technologies.

Where to find out more about topics covered in this episode

- Virginia Academy of Science, Engineering, and Medicine (VASEM)
- Electric Power in Virginia: The Essentials for Decision Makers - White Paper
- Electric Power Technologies for an Era of Rapidly Increasing in Virginia - Study
- Dave Roop – VASEM Member Profile
- Haydn Wadley - Edgar A. Starke Professor of Materials Science and Engineering at the University of Virginia

VACo Contact: Joe Lerch, AICP

Virginia Free Academy

BUSINESS AND GOVERNANCE SEMINAR SERIES | AGENDA

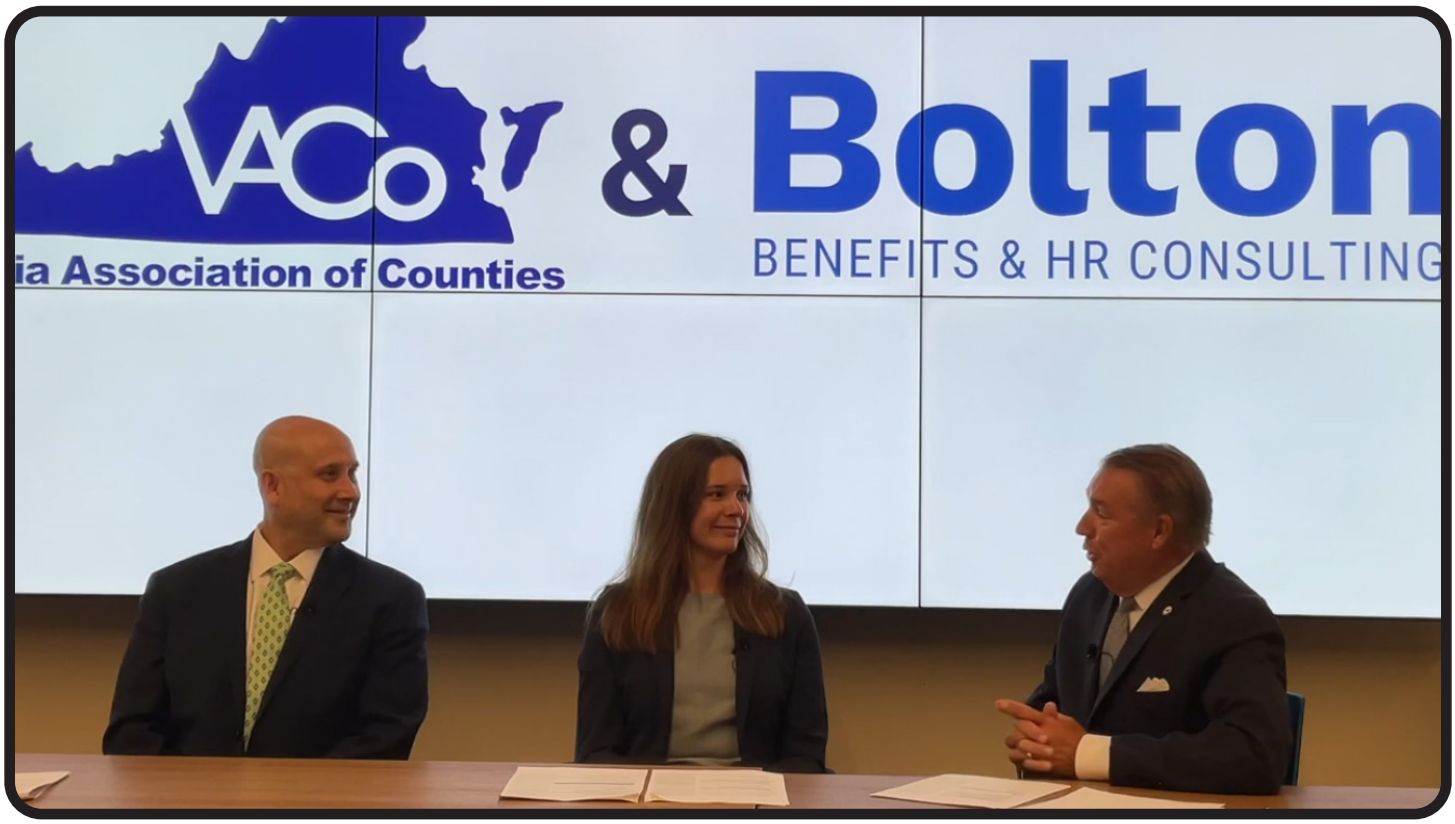
CONNECTING BUSINESS REALITY TO PUBLIC POLICY — MONDAYS, 7–8:15PM • FALL 2026

About the Program

Virginia FREE Academy is a non-partisan educational program designed to close the gap between business reality and public policy. Built for Virginia legislators, legislative staff, and registered lobbyists, the program provides a practical baseline understanding of how Virginia's economy and business community actually function — so that policy is grounded in outcomes, not assumptions.

- 12-week foundational webinar series — every Monday evening, 75 minutes, live and interactive
- Advanced alumni policy labs — quarterly deep dives for program graduates
- Monthly executive briefings — real-time updates on Virginia's policy and business environment
- Regional in-person leadership forums — held across the Commonwealth
- $150 per participant — sponsorships available for organizations supporting the program

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Premier Partner Spotlight Bolton Consulting

Understanding Virginia's New Paid Family and Medical Leave (PFML) Program | Watch the Video

Virginia recently enacted a Paid Family and Medical Leave (PFML) insurance program that will provide eligible employees up to 12 weeks of job-protected paid leave each year for qualifying family, medical, military, and safety-related needs (4 weeks). Employers will have the option to take part in the State Plan or implement an approved Private Plan, with contributions beginning in April 2028 and benefits available in December 2028.

VACo has partnered with Bolton to communicate the PFML benefit to the Counties in VA. As part of this partnership, VACo and Bolton developed the **attached video**. The video provides an overview of the new law, key implementation timelines, employer responsibilities, and strategic considerations for Virginia counties and public sector employers.

Premier Partner Spotlight - Savi



Federal Student Loan Changes on July 1, 2026 - Student Loan Relief Available Through National Association of Counties Program

As competition for talent continues to intensify, employee benefits that provide meaningful financial support can play an important role in both recruitment and retention. Through VACo's partnership with the National Association of Counties (NACo), Virginia counties have access to **Savi**, a comprehensive student loan assistance program designed to help employees navigate federal student loan repayment and forgiveness opportunities.

VACo Executive Director Dean Lynch **interviews** Tony Raffa of Savi, who outlines all the details of this program. Providing access to **Savi** offers counties a valuable tool to support employees while strengthening workforce recruitment and retention efforts. To date, **Savi** has identified approximately $34 million in projected student loan savings for participating Virginia employees, helping borrowers reduce debt, lower monthly payments, and pursue loan forgiveness opportunities.

Watch the Video

VACo Contact: Karie Walker, CAE

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Virginia Association of Counties

VIRGINIA ASSOCIATION OF COUNTIES · PREMIER PARTNER

We help municipalities make confident workforce decisions.

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Support your workforce through life's moments with paid leave programs that are clear, sustainable, and easier to manage for your municipality and your teams.

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Give employees access to the care they need. Advanced primary care supports healthier employees, smoother navigation, and better use of your health dollars.

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YOUR BOLTON TEAM

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THE BACKLOG

- Staffing Vacancies
- Reconciliation Backlog
- ERP Reporting Gaps
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- Unclear Ownership
- Manual Workarounds
- Grant Documentation Gaps
- Procurement Inconsistencies
- Year-End Close Pressures

BERKLEY GROUP SUPPORT

- ASSESS
- STABILIZE
- PRIORITIZE
- IMPLEMENT

THE ROADMAP

- Priority Risk List
- Defined Owners
- 30/60/90-day Action Plan
- Reporting Cadence
- Staff Training Needs
- Implementation Support Options
- Leadership-Ready Summary

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Schneider Electric

Your Project, Your Procurement Path:
A Guide to Selecting the Best Delivery Model

This guide walks **Virginia leaders** through the key considerations that influence procurement decisions. Start with the first question at the top and follow the yes/no path. Your responses will lead you to the delivery method that best aligns with your project goals—Performance Contracting, Design-Build, or Low-Bid Procurement.

Do I have the funding for my project?

NO

Evaluate Guaranteed Energy Savings Performance Contracting

- Has my district done a performance contract in the last 15 years?
- Has an ESCO told me I am not a good candidate for performance contracting in the past 3 years?

If **YES TO EITHER** of these, ask Schneider Electric about **Grant Programs for Your Project**

If **NO TO BOTH**, explore increasing capital funding through **Guaranteed Energy Savings Performance Contracting**

YES

Consider these "I" statements:

- Want a fixed price with no change orders
- Don't have the staff bandwidth to manage a designer, general contractor and subcontractors
- Have brand or equipment preferences
- Want the project completed faster than traditional low-bid construction
- Have had poor experiences with low-bid construction
- Want a single point of accountability
- Want to focus on lowest lifecycle cost, not the cheapest upfront cost
- Want help navigating DPI reviews and federal paperwork

If you answer **YES TO ANY** of these statements, utilize **Design-Build Delivery Method**

If you answer **NO TO ALL** of these, utilize **Low-Bid Procurement**

Let's discuss your options

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P: (804) 248-0523



Kevin DeLeon
Program Manager
E: kevin.deleon@se.com
P: (804) 517-2819





NACo PHARMACY BENEFIT MANAGEMENT COALITION

More than 30% of county employee health plan expenses are related to pharmacy benefits. NACo's PBM Coalition is the ***only plan specifically built for counties & county pools*** that manage self-insured health plans.

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on Rx drug plan costs

Projected savings of

$65+ Million

for over 126,000 participants

- Full autonomy over your county's Rx drug plan design & benefit programs
- Streamlined contracting & strong multi-year pricing guarantees to ensure budget stability

STUDENT DEBT RELIEF

Help Public Employees Eliminate Loans

Our partnership with ***Savi*** puts money back in employees' pockets with more than 150 different potential options available.

Public servants can save

$156/mo or $28,308

in lifetime savings on average

savi

- Calculate savings online for the Public Service Loan Forgiveness (PSLF) & other programs

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would choose better benefits over a pay raise *SHRM

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aherrera@naco.org
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Located in Farmville, NC, Lonnie and Wanda's children, Lonnie and Patricia, retain the positive reputation that their parents built. Pierce Insurance continues to provide benefit plans and administration services to public sector employers. Seventy years later, Pierce Insurance now services over 800,000 in-force policies. Our employer group range is from 75 to 340,000 employees/retirees.

Simplifying the entire employee benefits lifecycle with innovative benefit solutions

We focus on a collaborative partnership with our clients. We have the experience, knowledge, and long history of carrier and product selection, implementation, communication & benefits education, enrollment services, and a dedicated account management team. In addition, our back-office support includes simplified consolidated billing and reconciliation.

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- ✓ Professional, high-quality **communication materials**
- ✓ **Consolidation** of carriers and billing **including reconciliation** service
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Contact: Lonnie Pierce, CEO/President | lonnie@pierceins.com | Donna Pierce, Client Relations | donna@pierceins.com


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Small Business Participation on Select Contracts
Leverage the Buying Power of
$660 Billion
in Aggregate County Spend
As a purchasing cooperative expressly for public entities, Public Promise understands the nuances of government bidding & procurement.
Megan Perry-Balonier
Director of Purchasing
Franklin County, OH
Scan QR code for more info & FAQs
More than a supplier. We are a partner.
Our Public Promise to you.
www.publicpromiseprocurement.org
Contact:
Anthony Chapman
Program Director
achapman@naco.org
(804) 399-1821

Single-Award Cooperative Purchasing For Public Agencies

PPP values transparency and the trust of its participating cooperative members. Contracts between the Lead Public Agency (LPA) and suppliers are single-award, competitively-bid, and scrutinized by an advisory council of procurement professionals and public sector peers.

Purchasing agents and procurement officials gain access to a cooperative uniquely designed to their needs and circumstances. Navigating the complexities of purchasing requirements and due-diligence is streamlined by registering with NACo's program.



PUBLIC PROMISE PROCUREMENT
Powered by NACo

SUPPLIER CONTRACT AWARDS

KONE People Moving Solutions: Elevator, Escalator, Walkway and Lift Install, Maintenance, Modernization & Repair	Lead Public Agency: Maricopa County, Arizona
SAFEWARE Public Safety & Community Resilience Products, Services & Solutions	Lead Public Agency: Cobb County, Georgia
United Rentals Rental, Lease & Purchase of Equipment & Associated Services & Support	Lead Public Agency: Maricopa County, Arizona
WBCP Government Recruitment Services, Talent Evaluation & Acquisition	Lead Public Agency: County of San Diego, California
IRON MOUNTAIN® Document Retention & Destruction, Media Preservation, Digitization & Data Management Solutions	Lead Public Agency: Maricopa County, Arizona
lilypad Electric Vehicle Charging Equipment for Community, Public Agency Fleet & Workplace EV Infrastructure	Lead Public Agency: Broome County, New York

The NACo EDGE Public Sector
Procurement Advisory Council
Meet our team of local government advocates and public procurement experts.


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COUNTY OF ORANGE, CALIFORNIA


Sean Behan
COUNTY OF SAN DIEGO, CALIFORNIA


Stephanie Brice
COBB COUNTY, GEORGIA


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Sumit Sharma
COUNTY OF LOS ANGELES, CALIFORNIA


Felicia Strong-Whitaker
FULTON COUNTY, GEORGIA


Namita Uppal
MIAMI-DADE COUNTY, FLORIDA

Learn more about our contracts & suppliers at publicpromiseprocurement.org

You are VAcorp

You are not merely a customer of VAcorp; you ***are*** VAcorp! We are both owned and governed by you – our members! VAcorp is created under 15.2-2700 of the local government code where all assets and surplus belong to the members. In addition, VAcorp is controlled by a Supervisory Board that is elected from and by our members. The Board determines and approves all major risk pool decisions, and as a voting member, you have a voice in the decisions that matter most.

Know Who You Are

Because you are VAcorp itself, we think it is critical that you understand exactly what VAcorp is and why it exists. Many simply think of us as their "insurance carrier" – writing customized coverages and handling claims when they occur – but we are so much more!

Our History

The Birth of Risk Pools

VAcorp is not an insurance company, but rather a Risk Pool.

Unstable economic conditions in the mid-1980s led to a commercial insurance crisis with ballooning premiums and widespread policy cancellations. As a result, Risk Pools began to form as an alternative to volatile traditional carriers, allowing Pool members to exert more control over their coverages and costs. Today, almost all public sector entities throughout the country get their coverage from Risk Pools rather than from commercial insurance companies.

VAcorp's Origin

VAcorp was founded by a handful of Virginia counties in 1993. The ultimate goals of the program were to provide **cost stability,** the most **comprehensive coverages** possible, and **custom services** tailored specifically to the unique needs of our members. While we are pleased by how well our prices compare against the competition, our goal was never to guarantee the lowest cost. Instead, we promised to avoid the wild price swings that we've seen in other providers and provide stable pricing year after year, and that is exactly what we have delivered. VAcorp rates are actually **lower today in 2024 than they were in 1993!**

VAcorp's Growth

Today, VAcorp is the **largest self-insurance risk pool** for public sector entities in the Commonwealth with a membership retention rate of better than 98%. Over the years, we have expanded beyond counties to include municipalities, school divisions, authorities, volunteer fire & rescue companies, state agencies, and non-profits funded by taxpayer dollars. **Over 560 members** have joined VAcorp, including 8 of the 10 largest counties, 8 of the 10 largest cities, and 8 of the 10 largest school divisions. We believe that the extraordinary success of the program can be attributed to our unwavering commitment to our founding principles.

VAcorp Exists to Serve You

VAcorp was created solely to serve Virginia's public sector entities, and from day one until now, we have never lost sight of that purpose. Because we answer only to our members, every decision is designed to benefit the group over the long haul.

VAcorp advocates for local government through a myriad of partnerships with affiliated associations including: VACo, VSBA, VLGMA, VASS, VFGOA, VASBO, LGA, Regional Jail Association, PDC, etc. While there is a cost associated with these partnerships, they add value to the group by aiding in our ability to lobby the General Assembly on behalf of our members.

You may not always see the immediate payoff, but every VAcorp decision is made in alignment with our vision to serve our members and promote the health and longevity of your program.

Take a look at a few of VAcorp's milestones over the years:

- **1993** - VAcorp is established with 12 founding members and less than $700,000 in annual contribution.
- **1998** - VAcorp terminates service contract with claims administration vendor and hires staff to promote more control and efficiency.
- **1999** - VAcorp offers coverage to K-12 Public Schools across the Commonwealth.
- **2001** – VAcorp begins offering Public Officials Liability coverage in response to VArisk offering limited coverage.
- **2004** – VAcorp begins providing Environmental Liability coverage to all members at no additional cost. Even in 2024, VAcorp is the only provider offering this coverage with a low $25,000 deductible. Other providers offer this coverage with a $250,000 deductible.
- **2008** – VAcorp responded to the great recession by freezing rates and providing financial relief with over $8,000,000 in dividends to members.
- **2011** – VAcorp introduces Line of Duty Act (LODA) coverage, creates the only LODA trust in the state, and absorbs existing LODA losses in response to the state pushing this cost to the local level. VAcorp paid all of its members' 2010 past liability for over $1,000,000.
- **2013** – VAcorp merges with the VSBA Self-Insurance Group and assumes their liabilities to prevent School Boards from being assessed. This action saves Local Governments in excess of $5,000,000.
- **2013** – VAcorp becomes the first to offer Cyber Risk coverage in Virginia offering the broadest coverage available to local governments anywhere in the US.
- **2016** – VAcorp offers Student Accident and Catastrophic Accident coverage in order to fill VHSL coverage gaps.
- **2020** – VAcorp provides over $5,000,000 in rate credits during the COVID pandemic to assist members.
- **2023** – VAcorp includes security risk management coverage (active shooter) for all members (coverage has been included for Schools since 2013).

ONEDIGITAL

Virginia Association of Counties

OneDigital is thrilled to be one of VACo's Premier Partners.

What truly distinguishes OneDigital as a leading **insurance, financial services, and HR consulting advisory firm** is our holistic approach to creating environments that enable people to do their best work and live their best lives. OneDigital understands that counties face rising insurance costs while still struggling to attract/retain talent. This is why we use proprietary software to provide accurate and predictable insurance consulting projections for those core benefits that impact your bottom line and incorporate solutions to improve retention. While voluntary benefits may be the focus of other providers, OneDigital has the expertise in alternative funding strategies, best-in-class analytics, and an in-house actuarial team.

OneDigital has a track record of providing cost-saving solutions to counties. This has been achieved through creative funding strategies, rate holds, and exclusive partnerships with various carriers. One of these exclusive partnerships is through VACORP and Anthem Life. OneDigital is responsible for the inception of the Virginia Local Disability Program (VLDP) which is through the Virginia Retirement System (VRS). Our team of fierce advocates negotiated a 5-year locked rate, including short-term and long-term disability benefits. Your division may already work with us in this capacity, as we currently serve over 270 public sector entities in the VLDP program.



OUR SOLUTIONS FOR EMPLOYERS

MANAGE
- Talent Planning
- Recruiting
- Development & Training

SUPPORT
- Benefits & Compensation
- Total Wellbeing
- Productivity
- Retirement Readiness

ENGAGE
- Culture
- Education & Fiduciary Literacy
- Communications

PROTECT
- Compliance
- Workplace Safety
- Operational Continuity
- Cyber Security



Ritter Jonas
Senior Business Development Executive
804.393.2122 | rjonas@onedigital.com

SCAN ME

At OneDigital, we harness the power of one to solve complex challenges for businesses and people. Scan the code to the left to watch the video and learn more.

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Virginia County Supervisors' Manual 8th Edition





Eighth Edition of VACo's ***Virginia County Supervisors' Manual*** is in stock. The Supervisors' Manual is the number one resource on the framework of county government and the responsibilities of the county board.

ORDER YOUR ALL-NEW VOLUME NOW

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Number of Copies _____.

Check enclosed for $_____ Make payable to **VACo Services, Inc**.

If you are paying by credit card, an invoice will be sent you.

Mail completed form to: Virginia Association of Counties
1207 East Main Street, Suite 300
Richmond, VA 23219-3627

Or FAX form to 804.788.0083 Questions? Call

804.343.2507

Virginia Association of Counties

The Virginia Association of Counties accepts employment ads in a PDF file or a link to a job site. Please include information for applying, and a link to other important information. Please do not fax your employment ad. VACo members are not charged for placing an employment ad. **The cost is $100 per ad for non-VACo members.** VACo publishes the ad on its website and mobile app as well as the upcoming County Connections issue. If you have any questions or concerns, please email **Valerie Russell**.

PLANNER | Mathews County | Posted September 22

COMPENSATION & BENEFITS COORDINATOR | Mathews County | Posted September 22

ASSISTANT COMMONWEALTH'S ATTORNEY | Frederick County | Posted September 22

DIRECTOR OF COMMUNITY DEVELOPMENT | Amelia County | Posted September 22

ADMINISTRATIVE MANAGER | Chesterfield County | Posted September 22

CASHIER/GROUNDS ATTENDANT | Chesterfield County | Posted September 22

ADMINISTRATIVE BUSINESS ANALYST | Chesterfield County | Posted September 22

SENIOR CLINICIAN (CHILD & ADOLESCENT SERVICES) | Chesterfield County | Posted September 22

TOWN MANAGER | Town of Louisa | Posted September 21

COUNTY ATTORNEY | Hanover County | Posted September 21

COUNTY ADMINISTRATOR | Warren County | Posted September 21

ASSISTANT DIRECTOR – GCWSA | Greensville County | Posted September 21

EMPLOYMENT OPPORTUNITIES | Spotsylvania County | Posted September 21

CHIEF INFORMATION OFFICER | Halifax County | Posted September 21

UTILITIES SUPERINTENDENT | City of Staunton | Posted September 21

ACCOUNTS CLERK | Craig County | Posted September 21

DIRECTOR OF PARKS & RECREATION | Prince William County | Posted September 17

PARKS & RECREATION DIRECTOR | Town of Leeasburg | Posted September 17

COUNTY ADMINISTRATOR | Greensville County | Posted September 15

EXECUTIVE DIRECTOR | Wythe County Joint IDA | Posted September 15

DEPUTY OR ASSISTANT DIRECTOR OF UTILITIES – ADMINISTRATION | Town of Leesburg | Posted September 15

UTILITY WORKER I | Chesterfield County | Posted September 15

DIRECTOR OF PUBLIC WORKS | City of Lexington | Posted September 15

PRINCIPAL LABOR CREW CHIEF | Chesterfield County | Posted September 15

MHSS SERVICES MANAGER (RESIDENTIAL MANAGER) | Chesterfield County | Posted September 15

FACILITY MAINTENANCE TECHNICIAN | Chesterfield County | Posted September 15

FINANCE SYSTEMS & BUSINESS ANALYST | Frederick County | Posted September 14

PAYROLL ADMINISTRATOR | Frederick County | Posted September 14

SENIOR TAX TECHNICIAN | City of Salem | Posted September 14

DEPUTY DIRECTOR OF FINANCE | Caroline County | Posted September 14

MULTIPLE JOB OPENINGS | Caroline County | Posted September 14

SENIOR ENGINEER | Chesterfield County | Posted September 14

MHSS EMPLOYMENT ASSISTANT/ JOB COACH (PART-TIME 7:30am-2:30pm) | Chesterfield County | Posted September 14

RESIDENTIAL AIDE (PART-TIME) | Chesterfield County | Posted September 14

DEPUTY DIRECTOR OF COMMUNITY DEVELOPMENT | Albemarle County | Posted September 14

ASSISTANT CHIEF FINANCIAL OFFICER | Albemarle County | Posted September 11

DIRECTOR OF PROCUREMENT | Culpeper County | Posted September 11

DIRECTOR OF FINANCE | Culpeper County | Posted September 11

DIRECTOR OF HUMAN RESOURCES | Culpeper County | Posted September 11

ASSISTANT COMMONWEALTH'S ATTORNEY | Greensville County | Posted September 10

BUILDING INSPECTOR/REHAB SPECIALIST | Greensville County | Posted September 10

LANDFILL SUPERVISOR | **Greensville County** | Posted September 10

LANDFILL OPERATOR | **Greensville County** | Posted September 10

RESIDENTIAL AIDE (PART-TIME) | **Chesterfield County** | Posted September 10

SENIOR CLINICIAN (OUTPATIENT) BFOQ-BILINGUAL | **Chesterfield County** | Posted September 10

SENIOR CLINICIAN (FORENSIC STATE HOSPITAL) | **Chesterfield County** | Posted September 10

CUSTODIAN | **Chesterfield County** | Posted September 10

RADIO ELECTRONICS REPAIR SPECIALIST | **Chesterfield County** | Posted September 10

SCHOOL BUS TECHNICIAN | **Chesterfield County** | Posted September 10

AUTOMOTIVE TECHNICIAN APPRENTICE | **Chesterfield County** | Posted September 10

GENERAL SERVICES DIRECTOR | **Town of Tappahannock | Posted September 9**

CYBERSECURITY ENGINEER | **Roanoke County** | Posted September 9

BUILDING OFFICIAL | **Albemarle County** | Posted September 9

DIRECTOR OF FINANCE | **City of Colonial Heights** | Posted September 9

LEGISLATIVE LIAISON (MANAGEMENT ANALYST IV) | **Fairfax County** | Posted September 8

CARPENTER | **Chesterfield County** | Posted September 8

ASSISTANT COUNTY ATTORNEY | **Hanover County** | Posted September 4

DIRECTOR OF FINANCE & PROCUREMENT | **Loudoun County** | Posted September 4

BUILDING OFFICIAL | **Campbell County** | Posted September 2

BUILDING CODE INSPECTOR | **Campbell County** | Posted September 2

COMMUNICATIONS OFFICER | **Campbell County** | Posted September 2

BUSINESS DEVELOPMENT COORDINATOR – PROGRAMMING | **Campbell County** | Posted September 2

BUSINESS DEVELOPMENT COORDINATOR – COMMUNICATIONS | **Campbell County** | Posted September 2

COUNTY ADMINISTRATOR | **Hall County, GA** | Posted September 2

HEALTH DIRECTOR | **Orange County, NC** | Posted September 2

DIRECTOR OF WATER & SEWER | **Greene County** | Posted September 1

DIRECTOR OF FINANACE | **Greene County** | Posted September 1

EMERGENCY VEHICLE TECHNICIAN | **Chesterfield County** | Posted September 1

VAN DRIVER – CHESTERFIELD EMPLOYMENT SERVICES | **Chesterfield County** | Posted September 1

MENTAL HEALTH SUPPORT SERVICES – EMPLOYMENT ASSISTANT/JOB COACH (PART-TIME) (4:30PM-10PM) | **Chesterfield County** | Posted September 1

PRINCIPAL ENGINEER | **Chesterfield County** | Posted September 1

COLLECTION MANAGEMENT ASSISTANT | **Chesterfield County** | Posted September 1

CASE MANAGER (SERVICE COORDINATOR) | **Chesterfield County** | Posted September 1

UTILITY EQUIPMENT OPERATOR | **City of Emporia** | Posted September 1

BENEFITS SPECIALIST | **Orange County** | Posted September 1

ASSISTANT FINANCE DIRECTOR | **Orange County** | Posted September 1

DIRECTOR OF FINANCE & BUDGET | **Orange County** | Posted September 1

ACCOUNTING MANAGER | **Orange County** | Posted September 1

CHIEF OF FIRE & EMS | **Botetourt County** | Posted August 31

PUBLIC WORKS TECHNICIAN I | **Loudoun County** | Posted August 31

EMPLOYMENT OPPORTUNITIES | **Spotsylvania County** | Posted August 31

LEGAL ASSISTANT | **Montgomery County** | Posted August 26

EMPLOYMENT OPPORTUNITIES | **Caroline County** | Posted August 26

ASSISTANT DIRECTOR OF UTILITY SERVICES | **Isle of Wight County** | Posted August 26

DEPUTY SHERIFF | **Craig County** | Posted August 25

RADIO INSTALLATION TECHNICIAN | **Chesterfield County** | Posted August 25

DIRECTOR OF HUMAN RESOURCES | **Fluvanna County** | Posted August 25

EMPLOYMENT OPPORTUNITIES | **Spotsylvania County** | Posted August 24

ASSISTANT DIRECTOR | **Montgomery County** | Posted August 24

VALUE OF VACo

ADVOCACY
VACo's lobbying efforts have helped stem the tide of unfunded mandates and have saved Counties millions of dollars every year.

EDUCATION
Our educational programs offer County leaders and staff opportunities to become more effective in their communities.

MEMBERSHIP ENGAGEMENT
Some of VACo's best moments are when members convene and work to improve communities all over the Commonwealth.

BUSINESS DEVELOPMENT
Our business development opportunities offer savings and innovative approaches to delivering services at the County level.

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VACo exists to support county officials and to effectively represent, promote and protect the interests of counties to better serve the people of Virginia.



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County Connections is a semimonthly publication.

AGENDA ITEM NO. 11.A

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE:	October 13, 2026
SUBMITTED BY:	Alicia Roland , County Administrator
ITEM TYPE:	Action Item
AGENDA SECTION:	ADJOURN OR RECESS
SUBJECT:	ADJOURN OR RECESS THE MEETING
SUGGESTED MOTION:	Adjourn or Recess the Meeting
BACKGROUND AND SUMMARY:	
ATTACHMENTS:	