WASHINGTON COUNTY
BOARD OF SUPERVISORS
AGENDA - TUESDAY, NOVEMBER 10, 2026

Board of Supervisors - Regular Meeting **6:30 PM**

Board of Supervisors Auditorium
County Government Building
1 Government Center Place,
Abingdon, VA 24210

Dwayne Ball**, Chairman**
Randy Pennington**, Vice Chairman**
Lee Brannon**, Board Member**
Charlie Hargis Jr.**, Board Member**
Saul A Hernandez**, Board Member**
David Matlock**, Board Member**
Phillip B McCall**, Board Member**
Jason Berry**, County Administrator**
Brandon Snodgrass**, County Attorney**
Tammy Sturgill**, Director of Budget & Finance**
Alicia Roland**, Executive Assistant**

1. **CALL TO ORDER**

2. **INVOCATION AND PLEDGE OF ALLEGIANCE**
   --SUPERVISOR LEE BRANNON

3. **APPROVAL OF MEETING AGENDA**
   A. **Consideration for Approval of Meeting Agenda**

4. **PUBLIC HEARINGS**
   A.
   Joey Blevins on behalf of Marcus Street, Tax Map # 143A4-A-30 : Request for a Special Exception Permit, for a recreational facility, specifically an indoor softball training facility, on approximately 2.33 acres of property located at 16118 Lee Highway, Bristol, VA 24202, in the B-2 (Business, General) zoning district, Wilson Magisterial District, Wilson (G-21) Election District.

   B.
   An Ordinance to Add Chapter 66, Article XVI, Section 1305-1314 to Establish Comprehensive Regulations Governing Data Centers; Amending the Zoning Ordinance to Allow Data Centers by Special Exception Permit in the M1 and M2 Zoning Districts; and Establishing Performance, Design, and Enforcement Standards

5. **PRESENTATIONS**
   A. **Presentation - The Salt Trail**

6. **PUBLIC COMMENT**
   A. **Public Comments**

7. **CONSENT AGENDA**
   A. **APPROVAL OF MINUTES**

   B. **Supplemental Appropriation**
      --Presenter: Tammy Sturgill

   C. **Budget & Finance Department Records Destruction**
      --Presenter: Tammy Sturgill

   D. **Supplemental Appropriation**
      --Presenter: Tammy Sturgill

   E. **Budget Transfer**
      --Presenter: Tammy Sturgill

   F. **Consideration of Request to Surplus Equipment**

--Presenter: Tammy Sturgill

8. GENERAL BUSINESS

A. Memorandum of Understanding for Comprehensive Plan
--Presenter: Jason N. Berry

B. Request for Local Opioid Abatement Funds
--Presenter: Tammy Sturgill

C. Appointment to the Industrial Development Authority for the Madison District

D. Resolution to Approve Tax-Exempt Revenue Bonds Issued by HCS regarding refinancing

9. BOARD MEMBER REPORTS

A. Board Member Reports

10. BOARD INFORMATION AND REMINDERS

A. BOARD INFORMATION AND REMINDERS

11. ADJOURN OR RECESS

A. ADJOURN OR RECESS THE MEETING

AGENDA ITEM NO. 3.A

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE:	November 10, 2026
SUBMITTED BY:	Alicia Roland , County Administrator
ITEM TYPE:	Action Item
AGENDA SECTION:	APPROVAL OF MEETING AGENDA
SUBJECT:	Consideration for Approval of Meeting Agenda
SUGGESTED MOTION:	The Board is asked their Consideration for the Approval of the Meeting Agenda.
BACKGROUND AND SUMMARY:	
ATTACHMENTS:	

AGENDA ITEM NO. 4.A

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE: November 10, 2026

SUBMITTED BY: Stephen Richardson , Zoning

ITEM TYPE: Public Hearing

AGENDA SECTION: PUBLIC HEARINGS

SUBJECT:

Joey Blevins on behalf of Marcus Street, Tax Map # 143A4-A-30: Request for a Special Exception Permit, for a recreational facility, specifically an indoor softball training facility, on approximately 2.33 acres of property located at 16118 Lee Highway, Bristol, VA 24202, in the B-2 (Business, General) zoning district, Wilson Magisterial District, Wilson (G-21) Election District.

SUGGESTED MOTION: Motion to grant the special exception or motion to deny the special exception.

BACKGROUND AND SUMMARY:

The portion of the property where the building is located is in the B-2 zoning district. The southern part of the property is in the A-2 zoning district. Adjoining properties are in the B-2 and A-2 zoning district. This area has residential, commercial and open space uses.

The Planning Commission recommended granting the special exception. The vote was 5-0.

ATTACHMENTS:

Effective 1/1/2016 (Revision 1)

County of Washington, Virginia
Department of Zoning Administration

APPLICATION FOR SPECIAL EXCEPTION PERMIT
Non-Refundable Application Fee - $50

The following items must be submitted with this form before application may be processed.
Please bring the following items with you when submitting your application form.

1. Copy of survey plat(s) and/or deed(s) to the parcel(s) requested for Special Exception Permit.
2. Completed *Adjoining Property Owner(s) List* form.
3. Completed *Project Questionnaire* included on page four of the application.
4. A site plan/development plan outlining features of the proposed use of the property. Please submit 8.5"x11" size copies. The following items should be included on the plan:
   - Title, preparer, and date of plan
   - Property lines and dimensions
   - Easements affecting the property
   - Physical features such as flood plains
   - Setbacks, dimensions, floor area, and height of all existing and proposed buildings
   - Dimension and locations of existing and proposed roads, driveways, entrances/exits, and parking areas (please label number of parking spaces on plan)
   - Location and description of site features such as landscaping, lighting, and signage (if proposed).
5. A letter of favorable review for a commercial entrance permit issued by the Virginia Department of Transportation must be submitted for all commercial and/or industrial projects. If a commercial entrance exists, please provide a copy of the existing permit and documentation from the Virginia Department of Transportation that the existing entrance is adequate for the proposed project.

Additional Notes:

- Following approval of the Special Exception Application, your project may require additional permits issued through the Building and Development Services Department. Please contact this department to discuss permits that may be required for the construction of your project at (276) 525-1320.
- You are encouraged to contact the Planning Commissioner and Supervisor for your district to discuss your project. Please let county staff know if you need help with contact information for these individuals.
- [redacted]

Applicant Information

Applicant Name: Joey Blevins

Applicant Contact Information: 13467 Countiss Rd. — Abingdon, VA 24210

Street Address or P.O. Box — City/State/Zip Code

276-494-6389 — Home/Work Phone Number — Mobile Number — Email

Is the applicant the owner of the parcel(s) on which the Special Exception Permit will be used? ☐ Yes ☑ No

Owner Information

Owner Name: Marcus A. Street

Owner Contact Information: P.O. Box 1098 — Abingdon, VA 24212

Street Address or P.O. Box — City/State/Zip Code

276-623-1655 — 276-619-1602 — Home/Work Phone Number — Mobile Number — Email

Applicant and Owner Certification and Signature

NOTE: *If Applicant and Owner are different individuals, both must sign. If Applicant and Owner are the same, please sign as Owner.*

Applicant Signature: Joey Blevins Date: 8/27/24

I THE UNDERSIGNED AM AN OWNER OF THE ABOVE-DESCRIBED PARCEL(S) AND CERTIFY I AM LEGALLY AUTHORIZED TO MAKE THIS APPLICATION FOR SPECIAL EXCEPTION PERMIT, HAVING THE PERMISSION OF ALL OTHER OWNERS (IF ANY).

Owner Signature: Marcus A Street Date: 8/27/26

Permit Information

Need help finding a parcel number? Check the following sources: tax statements, deeds, or the county's online GIS map (http://washcova.interactivegis.com/). If you need help, please call county staff at (276)525-1390.

Applicant Requests Special Exception Permit for Use(s) and/or Activity(ies) on the Following Parcel(s):

Parcel #1: 143A4-A-30 (County Tax Map ID) Parcel Size: 2.33 acres (Acres/Square Feet) 16118 Lee Hwy, Bristol VA 24202 (Street Address of Existing Building located on Parcel (if any))

Current Parcel Zoning: B2 (Front) A2 (Rear) Split Zone

Current Parcel Use: ☐ Agricultural ☐ Commercial ☐ Industrial ☐ Residential ☑ Vacant/Unused

A Special Exception Permit for Parcel #1 is requested pursuant to County Code Section 66-258-SEP for the following use(s) and/or activity(ies):

Indoor softball training facility (max 20 occupants) accessory parking located on rear A2 portion

Will the above take more than 24 months to complete? ☐ Yes ☒ No If 'Yes', how many months? _____

Applicant Requests Special Exception Permit for Use(s) and/or Activity(ies) on the Following Parcel(s):

Parcel #2: _____ (County Tax Map ID) Parcel Size: _____ (Acres/Square Feet) _____ (Street Address of Existing Building located on Parcel (if any))

Current Parcel Zoning: _____

Current Parcel Use: ☐ Agricultural ☐ Commercial ☐ Industrial ☐ Residential ☐ Vacant/Unused

A Special Exception Permit for Parcel #2 is requested pursuant to County Code Section _____ for the following use(s) and/or activity(ies):

Will the above take more than 24 months to complete? ☐ Yes ☐ No If 'Yes', how many months? _____

Applicant Requests Special Exception Permit for Use(s) and/or Activity(ies) on the Following Parcel(s):

Parcel #3: _____ (County Tax Map ID) Parcel Size: _____ (Acres/Square Feet) _____ (Street Address of Existing Building located on Parcel (if any))

Current Parcel Zoning: _____

Current Parcel Use: ☐ Agricultural ☐ Commercial ☐ Industrial ☐ Residential ☐ Vacant/Unused

A Special Exception Permit for Parcel #3 is requested pursuant to County Code Section _____ for the following use(s) and/or activity(ies):

Will the above take more than 24 months to complete? ☐ Yes ☐ No If 'Yes', how many months? _____

Owner Information

Owner Name: Marcus A. Street

Adjoining Property Owner(s)

Please list ALL property owner(s) and street address(es) of parcel(s) immediately adjoining AND directly across street(s), road(s), and highway(s) from parcel(s) requested for rezoning and/or special exception permit (this information is needed for comparison purpose and will be verified by county records):

Name of Adjoining Property Owner	Street Address of Adjoining Property (if none, list 'Vacant')	For County Use Only: County Tax Map ID Numbers
Mumpower Carolyn	16122 Lee Hwy	143A4-A-37
Bailey Meritt F III Katha	16140 Lee Hwy	143A4-A-38
Ball Wilson & Jennifer	Vacant Lot	143A4-A-42
White Jackie R & Bonita G	20202 Jade Ln. Bristol, VA 24202	143A4-A-43
White Jackie R & Bonita G	Vacant Lot	143A4-A-29A
Arnold Patricia Ann	Vacant Lot	143A4-A-29
Arnold Patricia Ann	20269 Windon Acres Bristol, VA 24202	143A4-A-28
Ratliff John D Jr.	Vacant Lot	143A4-A-32
CME Sales Inc.	20250 Windon Acres Bristol, VA 24202	143A4-A-27
Wilson Kelly S	16090, 16088, 16092 Lee Hwy Bristol, VA 24202	143A4-A-35
Lowe Caleb William & Myr	16106 Lee Hwy Bristol, VA 24202	143A4-A-36

For County Use Only

Date Application Received: 8/27/26 Received By: BBL

Project Questionnaire

Requests for special exception permits involve analysis by county staff, Planning Commission members and the Board of Supervisors members. The information provided below will help staff members to review the application for compliance with county regulations. The questionnaire will also serve as an introduction to Planning Commissioners and Supervisors as a copy of the application will be included in information delivered to each member prior to the meeting date.

Please use additional paper and attach photographs if necessary.

Please provide a description of the site before and after development:

The B-2 parcel contains an existing commercial warehouse along Lee Highway.

The building is used for storage and has no public facing operations at this time.

Surrounding area includes gravel parking, grass, and minimal exterior lighting.

The warehouse will be converted into a small indoor softball training facility.

Improvements include safety net, pitching lanes & padding. No new buildings.

Please describe the operation proposed including number of employees and hours of operation.

Operation - Private indoor training facility with small group sessions.

Weekly hours will be 3:00 PM - 9:00 PM, Weekend hours 10:00 AM - 6:00 PM

All activities indoor with no amplified sound or outdoor achieving

Small groups & staggered sessions to minimize traffic

1-3 instructors present during operating hours

Please describe how the properties around your site are used (residential, churches, business, schools) and how the proposed project may impact the surrounding area (e.g. noise, traffic, light, impact on environmental or other unique features).

Commercial uses along Lee Hwy and agricultural land behind the site. Residenital properties are located farther from the highway

corrido. The project is low-impact, and all activities occur inside warehouse.

Exterior lighting will be shielded & directed downward to prevent glare.

Traffic impact is minimal due to small group sizes & scheduled sessions.

No environmental features will be disturbed and no outdoor activity.

Please describe potential impacts on public facilities and infrastructure such as the water/wastewater system, public schools, and roads.

Water & waste-water usage will be limited to restroom usage & cleaning. No food service or high-water usage is planned

No additional public infrastructure improvement is needed.

Project does not impact public schools due to small numbers

Road impact is minimal with direct access to Lee Hwy & low traffic volume

Project is not to affect public utilities or services.

Will your project require a permit from other licensing agencies (e.g. Department of Environmental Quality, Department of Mines, Minerals and Energy, Virginia Department of Social Services, Virginia Department of Motor Vehicles, Virginia Department of Motor Vehicles).

☐ **Yes** ☑ **No** **If yes, please explain.**


LEE HWY (11)
B2
143A4-A-38
16140
B2
20170
143A4-A-40
20173
143A4-A-44
JAT LN
B2
20168
143A4-A-41
A2
16122
B143A4-A-37
16118
FACILITY
16114
A2
A143A4-A-42
16106
143A4-A-36
16088
OVER FLOW
180'
EXISTING PARKING LOT
50'
143A4-A-30
A2
EXISTING PARKING LOT
22 SPOTS & Room for more if Needed
B143A4-A-35
16090
ENTRANCE
20283
143A4-A-43
B2
143A4-A-34
16076
16078
A143A4-A-29A
A143A4-A-32
P143A4-1-1
WINDON ACRES LN
20243
143A4-A-27
WASHINGTON COUNTY
VIRGINIA
143A4-30
0
50 ft
100 ft
www.interactiveGIS.com
Printed 08/26/2026

AFFIDAVIT

I, Stephen R. Richardson, hereby certify that I have sent by U.S. Postal Service, Certified Mail, Return Receipt Requested, Notice of Request for a Special Exception by Joey Blevins, on behalf of Marcus Street Map # 143A-A-30 to the following individuals on the 4th day of September 2026.

APPLICANT:

Marcus Street
P. O. Box 1098
Abingdon, VA 24212

Joey Blevins
13467 Countiss Rd
Abingdon, VA 24210

ADJOINING PROPERTY OWNERS:

Carolyn Mumpower
P. O. Box 758
Glade Spring, VA 24340
143A4-A-37

Merritt & Katharin Bailey
528 W Harvie Ave
Gastonia, NC 28052
143A4-A-38

Wilson & Jennifer Ball
20170 Jade Ln
Bristol, VA 24202
143A4-A-42

Jackie & Bonita White
20202 Jade Lane
Bristol, VA 24202
143A4-A-43, 143A4-A-29A

Patricia Arnold
20269 Windon Acres Lane
Bristol, VA 24202
143A4-A-28, 143A4-A-29

John Ratliff
24466 Abbey Lane
Bristol, VA 24202
143A4-A-32

CME Sales, Inc.
20250 Windon Acres Lane
Bristol, VA 24202
143A4-A-27

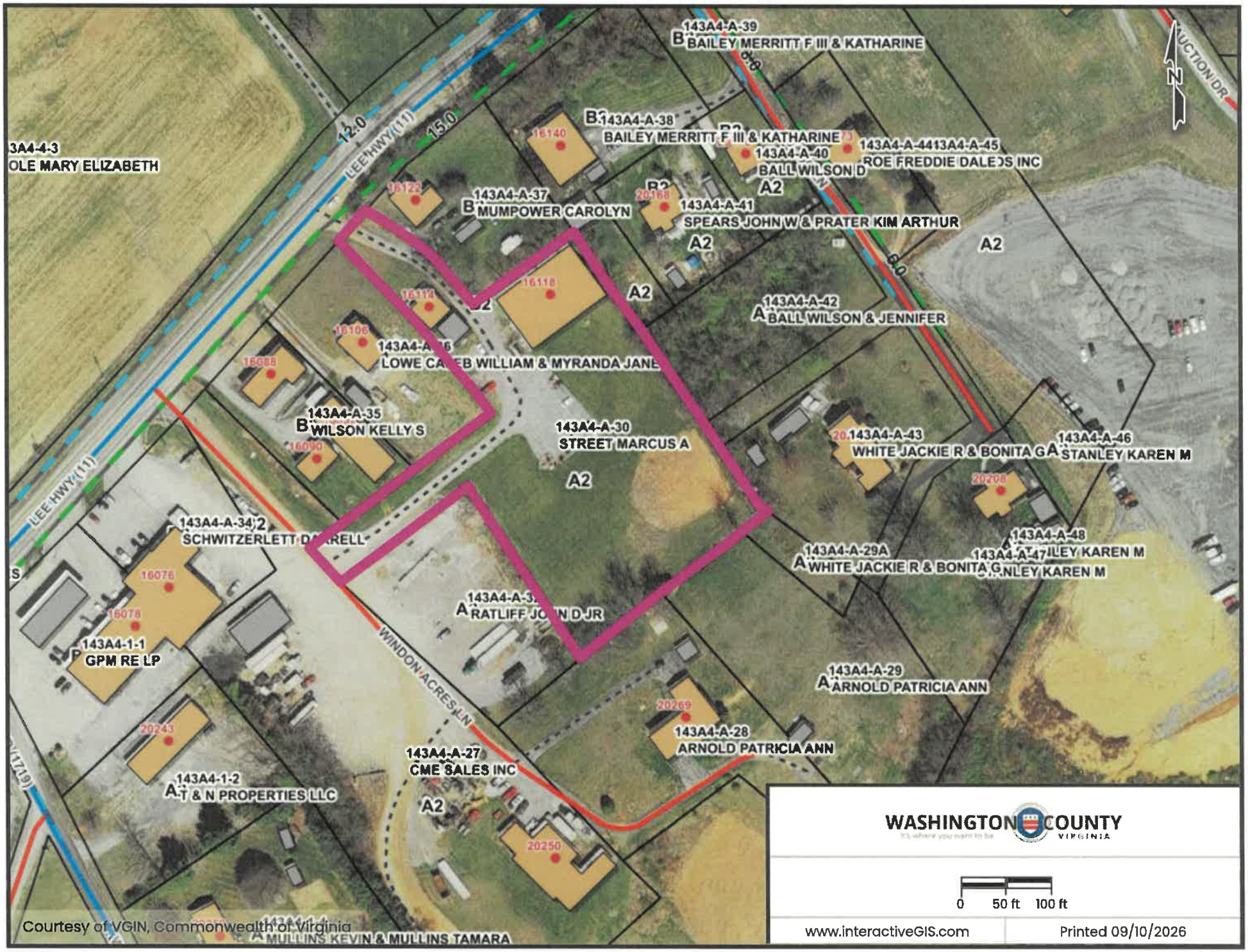
Kelly Wilson
203 Augusta Court
Bristol, VA 24202
143A4-A-35

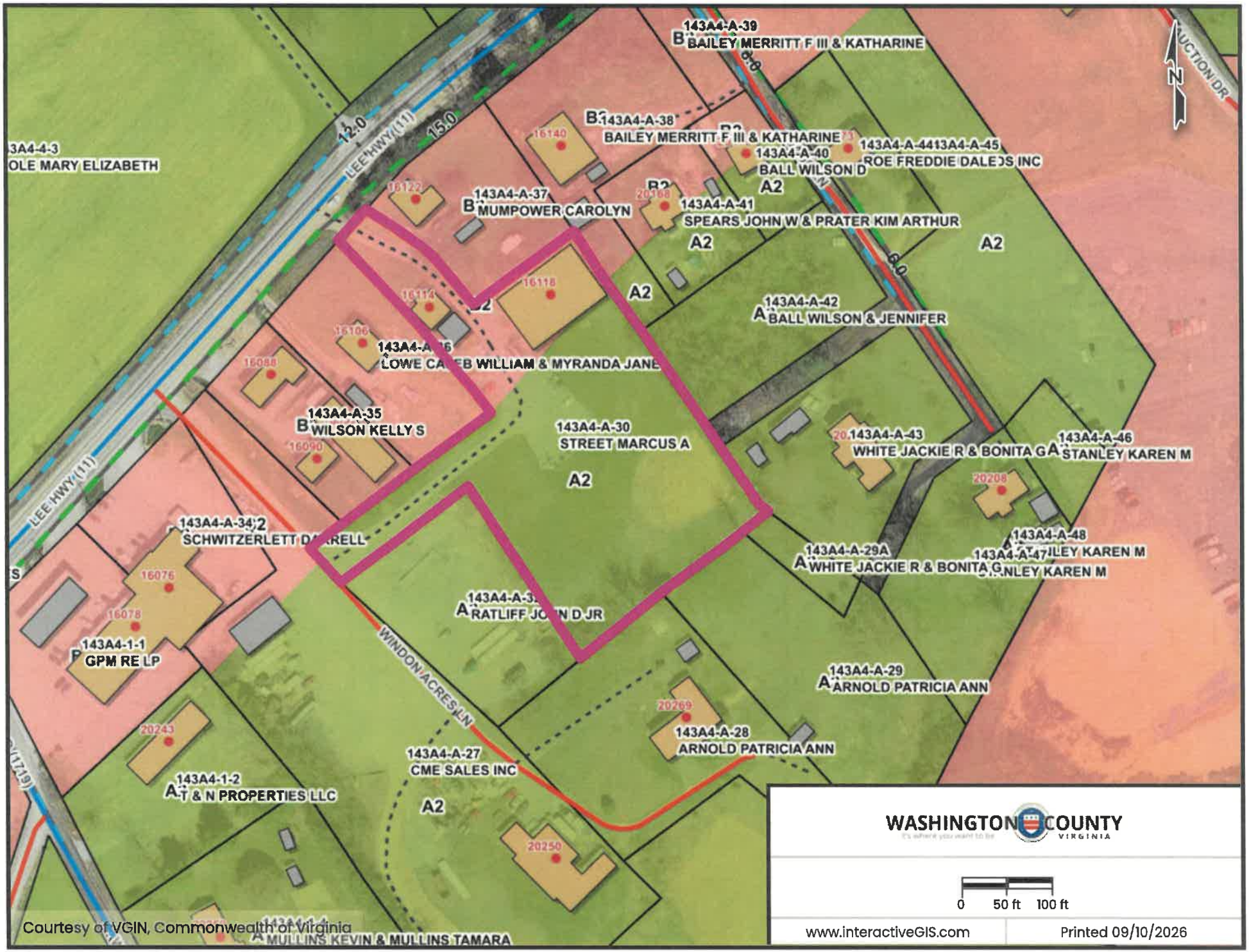
Caleb & Myranda Lowe
16106 Lee Highway
Bristol, VA 24202
143A4-A-36

Mary Elizabeth Cole
16125 Lee Highway
Bristol, VA 24202
143A-4-3

NOTE: ADJACENT & ADJOINING PROPERTY OWNERS PULLED FROM GIS & APPLICATION


COUNTY OF WASHINGTON
DEPARTMENT OF ZONING ADMINISTRATION
ZONING PUBLIC HEARING
THIS PROPERTY
FOR INFORMATION CALL
276-525-1391 276-669-0877


143A4-A-39
BAILEY MERRITT F III & KATHARINE
143A4-A-38
BAILEY MERRITT F III & KATHARINE
143A4-A-40
BALL WILSON D
143A4-A-4413A4-A-45
ROE FREDDIE DALE DS INC
143A4-A-37
MUMPOWER CAROLYN
143A4-A-41
SPEARS JOHN W & PRATER KIM ARTHUR
143A4-A-42
BALL WILSON & JENNIFER
143A4-A-36
LOWE CALEB WILLIAM & MYRANDA JANE
143A4-A-35
WILSON KELLY S
143A4-A-30
STREET MARCUS A
143A4-A-43
WHITE JACKIE R & BONITA G
143A4-A-46
STANLEY KAREN M
143A4-A-34
SCHWITZERLETT DARRELL
143A4-A-29A
WHITE JACKIE R & BONITA G
143A4-A-48
143A4-A-47
143A4-1-1
GPM RE LP
143A4-A-29
ARNOLD PATRICIA ANN
143A4-A-28
ARNOLD PATRICIA ANN
143A4-A-27
CME SALES INC
143A4-1-2
T & N PROPERTIES LLC
MULLINS KEVIN & MULLINS TAMARA
3A4-4-3
OLE MARY ELIZABETH
LEE HWY (11)
WINDON ACRES LN
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143A4-A-39
BAILEY MERRITT F III & KATHARINE
143A4-A-38
BAILEY MERRITT F III & KATHARINE
143A4-A-40
BALL WILSON D
143A4-A-4413A4-A-45
ROE FREDDIE DALE JS INC
143A4-A-37
MUMPOWER CAROLYN
143A4-A-41
SPEARS JOHN W & PRATER KIM ARTHUR
143A4-A-42
BALL WILSON & JENNIFER
143A4-A-35
WILSON KELLY S
143A4-A-30
STREET MARCUS A
143A4-A-43
WHITE JACKIE R & BONITA G
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STANLEY KAREN M
143A4-A-34;2
SCHWITZERLETT DARRELL
143A4-A-29A
WHITE JACKIE R & BONITA G
143A4-A-48
143A4-A-47
NLEY KAREN M
143A4-A-3
RATLIFF JOHN D JR
143A4-1-1
GPM RE LP
143A4-A-29
ARNOLD PATRICIA ANN
143A4-A-28
ARNOLD PATRICIA ANN
143A4-A-27
CME SALES INC
143A4-1-2
T & N PROPERTIES LLC
MULLINS KEVIN & MULLINS TAMARA
LEE HWY (11)
WINDON ACRES LN
AUCTION DR
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20208
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AGENDA ITEM NO. 4.B

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE: November 10, 2026

SUBMITTED BY: Stephen Richardson , Zoning

ITEM TYPE: Public Hearing

AGENDA SECTION: PUBLIC HEARINGS

SUBJECT:

An Ordinance to Add Chapter 66, Article XVI, Section 1305-1314 to Establish Comprehensive Regulations Governing Data Centers; Amending the Zoning Ordinance to Allow Data Centers by Special Exception Permit in the M1 and M2 Zoning Districts; and Establishing Performance, Design, and Enforcement Standards

SUGGESTED MOTION: Motion to adopt the ordinance, or motion to deny the ordinance.

BACKGROUND AND SUMMARY:

An Ordinance to Establish Comprehensive Regulations Governing Data Centers; Allow Data Centers by Special Exception Permit in the M1 and M2 Zoning Districts; and Establishing Performance, Design, and Enforcement Standards.

The Planning Commission recommended the ordinance be adopted. The vote was 6-0.

ATTACHMENTS:

DRAFT 4. PREPARED BY HEATHER DAMRON, STARTED ON 09/018/2026 AT 12:38 pm

An Ordinance to Add Chapter 66, Article XVI, Section 1305-1314 to Establish Comprehensive Regulations Governing Data Centers; Amending the Zoning Ordinance to Allow Data Centers ~~Only~~ by Special Exception Permit in the M1 and M2 Zoning Districts; and Establishing Performance, Design, and Enforcement Standards

WHEREAS, the Board of Supervisors of Washington County, Virginia ("County") is authorized to adopt ordinances to protect the public health, safety, and general welfare, to regulate land use and development pursuance to the laws of the Commonwealth of Virginia.

WHEREAS, the County finds it necessary and appropriate to establish land use standards for data centers to promote compatibility with existing and planned residential, agricultural, commercial and industrial uses, through reasonable siting, screening, buffering, and decommissioning; and

WHEREAS, the County seeks to protect the public health, safety, and welfare by mitigating potential adverse impacts associated with data center development and operation, including but not limited to traffic, noise, vibration, air emissions, lighting, stormwater, water and wastewater demands, and emergency response considerations; and

WHEREAS, the County seeks to preserve and enhance community character, rural and scenic qualities and historic resources by guiding the location, design and scale of data center development to areas with compatible land use designations and infrastructure; and

WHEREAS, the County intends to apply reasonable conditions to special use permits for data centers, tailored to site specific circumstances, to ensure compliance with adopted performance standards and to safeguard the public health, safety and welfare; and

WHEREAS, the County finds that adopting standards for data center development will promote orderly growth, protect critical resources and infrastructure, and advance the health, safety and welfare of the residents of Washington County, Virginia

NOW, THEREFORE, THE BOARD OF SUPERVISORS FOR WASHINGTON COUNTY, VIRGINIA, HEREBY ORDAINS, that the Washington County, Virginia Code and Zoning Ordinance is hereby included to establish regulations governing data centers, as set forth in the text of the ordinance hereby attached.

Chapter 66 Zoning

Article XVI Data Centers

Sections 66-1305-

Section § 66-1305 Definitions

For purposes of this ordinance, the following terms have the meanings set forth below:

A. *Data Center* means a facility where the principal use is the storage, management, processing, and/or transmission of digital data, and which contains one or more large-scale computer systems and related equipment, including but not limited to air handlers, cooling systems, backup power systems, utility interconnections, and security systems.

B. *Hyperscale Data Center* means a Data Center with an installed HEUF, High Energy Utility Facility or planned critical IT load of [~~50~~100] megawatts or greater.

C. *Colocation Data Center* means a Data Center that provides third-party tenants with space, power, connectivity, and related services for their own servers and equipment.

D. *Accessory Uses* means uses customarily incidental and subordinate to a Data Center, including administrative offices; limited on-site maintenance facilities; internal employee amenities; on-site security; and utility appurtenances serving the Data Center.

E. *Emergency Generators* means stationary or non-stationary internal combustion or turbine engines and associated alternators used to provide backup electrical power during utility outages or emergencies, including for testing and maintenance.

F. *Battery Energy Storage System (BESS)* means one or more electrochemical energy storage systems and associated equipment, including batteries, inverters, switchgear, fire suppression, and thermal management systems, used to store and discharge electrical energy for a Data Center.

G. *Substation* means an electrical facility stepping voltage up or down and associated with power transmission or distribution to a Data Center, including switchyards, transformers, breakers, and control equipment.

H. *Cooling Equipment* means any chiller, cooling tower, adiabatic or evaporative cooler, air-cooled condenser, dry cooler, pump, fan, piping, heat exchanger, and related infrastructure used to reject or transfer heat from IT or electrical equipment.

I. *Noise* means any sound emitted by a Data Center facility, including but not limited to sound from cooling equipment, generators, switchgear, transformers, vehicle movements, and facility operations.

J. *Vibration* means low-frequency mechanical oscillation perceptible off-site arising from facility equipment or operations.

K. *Light/Glare* means any artificial illumination or luminance from outdoor fixtures or building-mounted lighting that is visible from adjacent properties or roadways, including skyglow and glare from reflective surfaces.

L. *Hazardous Materials* means any substance regulated as hazardous, toxic, or dangerous under applicable law, including diesel fuel, oils, coolants, battery electrolytes, compressed gases, and fire suppression agents.

M. *Water Use* means withdrawals or purchases of potable or non-potable water for cooling or other industrial processes, including make-up water.

N. Wastewater means discharges from cooling or other processes, including blowdown, filter backwash, and sanitary sewage.

O. Stormwater means runoff, precipitation, snowmelt, and surface drainage regulated by the County and state law.

P. Air Emissions means any emissions to the atmosphere including criteria pollutants, greenhouse gases, volatile organic compounds, hazardous air pollutants, and visible emissions.

Q. Financial Assurance means surety in the form of an irrevocable letter of credit, performance bond, cash escrow, or equivalent acceptable to the County Attorney and Finance Director to secure decommissioning and other obligations.

~~R. Nonconforming Data Center means a Data Center lawfully existing prior to the effective date of this ordinance that does not conform to one or more provisions herein.~~

S. Commissioning means pre-operational testing, verification, and performance validation of facility systems, including electrical, mechanical, fire and life safety, and BESS.

T. Tonal/Low-Frequency Noise means noise containing a discrete, prominent frequency tone or significant energy in low-frequency bands.

U. Edge Data Centers means the range between 1-50 racks and use 1 to 10 MW of power. They process data close to end-users to reduce lag.

V. Enterprise Data Center means they consume 10 to 100MW of power. They lease physical space, power and cooling to multiple outside clients.

Section §66-1306 Title, Purpose, and Authority

This ordinance establishes strict, protective regulations for the siting, approval, construction, operation, monitoring, and decommissioning of Data Centers within Washington County, Virginia, in order to safeguard public health, safety, welfare, environmental quality, and the County's infrastructure and fiscal interests. It is adopted pursuant to the County's zoning and police powers under the laws of the Commonwealth of Virginia, including the authority to regulate land uses by zoning, special exception permits, and performance standards. [citation needed]

Section § 66-1307 Applicability; Relationship to Other Ordinances; Conflicts; Nonconformities

This ordinance applies to any application, permit, site plan, or operation for any facility meeting the definition of a Data Center, including any , Edge, Enterprise, Hyperscale or Colocation facility, and all associated or accessory uses and equipment defined herein. This ordinance supplements the County Zoning Ordinance and Development Standards, and, in the event of a conflict, the stricter standard shall govern. ~~Existing Data Centers lawfully established prior to the effective date are deemed nonconforming and may continue; any expansion, intensification, or material modification requires full compliance with this ordinance unless expressly exempted by vested rights under Virginia law. [citation needed]~~

Section 66-1308 Zoning Use Permissions and Prohibitions

A. Use by District.

1. Data Centers are permitted only by Special Exception Permit (SEP) in the M1 (Light Industrial) and M2 (Heavy Industrial) zoning districts.
2. Data Centers are prohibited in all other zoning districts, including agricultural, residential, commercial, and mixed-use districts.

B. Overlay or Alternative Mechanisms.

1. No overlay district or floating zone may authorize Data Centers outside M1 or M2, and no by-right Data Center use is permitted in any district.

2. Any previously adopted ordinance or map designating broader by-right or special permit eligibility for Data Centers is hereby superseded to the extent of conflict. [citation needed]

Data centers shall be prohibited in agricultural and residential districts in a manner consistent with protective approaches used elsewhere to limit siting to industrial contexts

Section 66-1309 Special Exception Permit Process

A. Pre-Application Conference.

An applicant shall request and attend a pre-application conference with the Zoning Administrator and applicable County departments at least 45 days prior to filing an SEP. The applicant shall present a conceptual site and utility plan, operational narrative, and a list of anticipated studies.

B. Neighborhood Meeting.

No fewer than 21 days prior to the first public hearing, the applicant shall host at least one neighborhood meeting within five miles of the site, with mailed notice to owners within [2,000] feet and to any registered civic association within one mile and publish notice on the County's website.

C. Application and Completeness.

An SEP application is complete only when all submission requirements in this ordinance are received and accepted for review. The County may retain on-call third-party reviewers at the applicant's expense.

D. Public Hearings and Notices.

The Planning Commission shall hold a public hearing with statutory notice, followed by a public hearing before the Board of Supervisors with statutory notice. [citation needed]

E. Findings Required for Approval.

The Board may approve an SEP only upon written findings that:

1. The use is harmonious with the Comprehensive Plan for industrial siting and compatible with the character of surrounding areas.
2. The site can be served by adequate electric capacity and interconnection without adverse reliability impacts.
3. The use will comply with objective standards herein for noise, air emissions, lighting, vibration, traffic, stormwater, water and wastewater, fire and life safety, and hazardous materials.

4. The applicant has provided sufficient buffers, screening, building design, and setbacks to mitigate visual and auditory impacts.
5. The application demonstrates avoidance of floodplains, critical environmental resources, and undue impacts to historic, cultural, and scenic resources.
6. Financial assurance for decommissioning is provided in a form and amount meeting this ordinance.
7. The conditions of approval are adequate to protect public health, safety, welfare, and infrastructure.

Section § 66-1310 Submission Requirements for Special Exception Permit

Each SEP application shall include the following, stamped and signed by qualified professionals as applicable, and accompanied by editable digital data:

A. Site Plan.

A scaled plan depicting property boundaries; existing and proposed buildings; equipment yards; cooling equipment; BESS; substations; generators; fuel storage; water, wastewater, and stormwater infrastructure; access drives; parking and loading; security fencing and gates; landscaping and buffers; topography; wetlands and streams; floodplains; and easements/rights-of-way.

B. Operational Narrative.

A detailed description of intended operations, staffing, hours, security, number and type of servers, critical IT load (MW), PUE design target, redundancy (N/x), and expected growth phases.

C. Electrical Demand and Interconnection Report.

Utility correspondence and a professional report describing total and phased electrical load, on-site distribution, point(s) of interconnection, required off-site upgrades, construction timing, and contingency supply.

D. Generator and Fuel Storage Plan.

Manufacturer data, number and capacity of generators, Tier rating, stack configuration and heights, expected testing schedules, commissioning plans, emissions controls, fuel type and storage capacity, day tanks, refueling logistics, SPCC plan elements, secondary containment designs, and shutdown interlocks.

E. BESS Plan.

Technology type and chemistry; nameplate and usable capacity; UL/NRTL listings; NFPA 855/IFC compliance strategy; separation distances; ventilation/thermal management; explosion/deflagration prevention; leak detection; fire suppression; fire alarm and emergency power off; off-gassing analysis; and hazard mitigation analysis.

F. Fire Protection and Life Safety Plan.

Code compliance narrative for Virginia Uniform Statewide Building Code and Virginia Statewide Fire Prevention Code; fire flow analysis; hydrant spacing and counts; on-site fire water storage (if required); fire lanes and apparatus access; FDC locations; suppression and detection systems; hazardous materials inventory and reporting; and pre-incident planning.

G. Emergency Management Plan.

Integrated emergency response, notification, and coordination plan including contact protocols, incident command integration, evacuation/shelter procedures, severe weather/drought contingencies, grid outage contingencies, spill/fire procedures, and annual training commitments with local responders.

H. Traffic Impact Analysis and Construction Management Plan.

A TIA meeting VDOT and County standards for both construction and operations, including trip generation, haul routes, peak hour analysis, mitigation improvements, and a construction management plan covering access points, flagging, dust control, staging, duration, and hours.

I. Noise Study.

Baseline ambient monitoring; predictive modeling for operational and testing conditions; tonal/low-frequency evaluation; octave/one-third octave analysis; mitigation design; compliance contours; and a measurement protocol for post-construction verification.

J. Vibration Study.

Assessment and predictive analysis of potential off-site vibration; thresholds; mitigation design; and monitoring plan.

K. Lighting Photometric Plan.

Site photometrics showing fixture types, mounting heights, lumen outputs, shielding, curfews, and maximum footcandles at property lines and sensitive receptors.

L. Visual Screening and Landscaping Plan.

Viewshed analysis with simulations from public roads and sensitive receptors; buffer cross-sections; berms; plant schedules; preservation areas; fencing details; and building façade treatments to break massing and reduce reflectivity.

M. Stormwater and Erosion/Sediment Control.

Concept SWM design meeting or exceeding County and state water quality and quantity requirements; LID practices; floodplain avoidance; and phased ESC plans.

N. Water Supply and Wastewater Capacity Analysis.

Source(s) and volumes of water demand (average/peak/annual); cooling technology selection and water intensity; reuse and recycling measures; drought contingency stages and reductions; wastewater characterization; pretreatment, blowdown handling, and capacity assurance.

O. Environmental Assessment.

Identification of wetlands, streams, floodplains, habitats, cultural and historic resources, contaminated soils, and avoidance/minimization/mitigation measures.

P. Air Emissions Assessment.

Identification of all air-emitting sources (generators, cooling towers if applicable), permitting needs, emissions calculations, stack modeling as required, and compliance strategy.

Q. Decommissioning Plan and Financial Assurance.

Trigger events, scope, timelines, site restoration, recycling/disposal, cost estimate prepared by a qualified third party, and proposed financial assurance instrument in the amount of [110%] of the estimated cost, escalated and updated every two years.

R. Community Impact Statement.

Summary of fiscal, infrastructure, environmental, traffic, noise, visual, and emergency services impacts, proposed mitigations, and community benefits, if any.

S. Monitoring and Reporting Plan.

Plan describing instrumentation, data retention, submission frequency, and third-party audit arrangements for noise, air emissions (as applicable), water use, stormwater performance, and complaint tracking.

Noise studies, photometric plans, buffer/berm standards, and screening of mechanical equipment are specifically required elements ~~used by other jurisdictions~~ to mitigate impacts from data centers

A viewshed analysis and screening, including bermed buffers of specified height and density, are established tools to protect adjacent residential and sensitive areas

Section § 66-1311 Conditions of Approval; Permit Term; Modifications

A. Conditions. The Board shall attach conditions necessary to ensure compliance with this ordinance and to mitigate site-specific impacts, including but not limited to stricter setbacks, berming, façade treatments, water caps, testing schedules, monitoring, and reporting.

B. Permit Term and Vesting. A SEP shall expire if substantial construction has not commenced within [36] months of approval, unless extended by the Board for good cause.

C. Modifications and Expansions. Any material modification or expansion—including added floor area, new generators, added BESS capacity, or increased electric load—requires an amendment to the SEP and updated studies demonstrating continued compliance.
Alternative or modified development standards may be considered case-by-case through legislative approvals where justified by studies such as viewshed or noise propagation

Section § 66 -1312 Decommissioning and Site Restoration

A. Triggers.

1. Decommissioning is triggered by any of the following:
   a. Cessation of operations for 12 consecutive months;
   b. Bankruptcy or abandonment;
   c. Revocation or expiration of the SEP without renewal.

B. Plan and Execution.

1. Within 90 days of a trigger, submit a final decommissioning schedule; complete decommissioning within 12 months unless extended by the County for good cause.

2. Remove all equipment, structures, foundations to a minimum of 3 feet below grade, underground utilities to the extent feasible or safely abandoned, fuel and chemical storage, and restore grades and soils.

3. Restore the site to a stable condition with vegetative cover and remove impervious surfaces unless otherwise approved for a subsequent lawful use.

C. Financial Assurance.

1. Provide and maintain Financial Assurance in an amount equal to [110%] of the third-party decommissioning cost estimate, adjusted biennially for inflation and scope changes, and in a form acceptable to the County; failure to maintain assurance is grounds for suspension.

Section § 66-1313 Enforcement; Violations; Penalties; Remedies

A. Violations.

Any violation of this ordinance, SEP conditions, or approved plans constitutes a zoning violation and a public nuisance subject to abatement.

B. Administrative Orders and Stop-Work.

The Zoning Administrator may issue notices of violation, administrative orders, and stop-work or stop-operation orders for noncompliance, including immediate orders where public safety is at risk.

C. Civil Penalties.

Civil penalties of up to $[1,000] per day per violation may be assessed, escalating to $[5,000] per day for willful or continuing violations after notice. [citation needed]

D. Injunctive Relief.

The County may seek injunctive or other equitable relief in a court of competent jurisdiction to restrain, correct, or abate violations.

E. Cost Recovery.

The County may recover its costs for inspections, monitoring, third-party reviews, enforcement, and abatement from the responsible party.

F. Revocation or Suspension.

The Board may revoke or suspend an SEP for material violations after notice and hearing, upon findings of repeated noncompliance, misrepresentation, or failure to timely cure violations; suspension may continue until compliance is demonstrated.

~~**Nonconforming Data Centers; Vested Rights**~~

~~A. Existing lawful Data Centers may continue as nonconforming uses subject to maintenance of safety and compliance with applicable building and fire codes; routine maintenance is permitted.~~

~~B. Expansions, material modifications, or increases in intensity require SEP approval and full compliance.~~

~~C. Projects with vested rights or approvals as of the effective date may proceed in accordance with vested rights and prior approvals, if diligently pursued, and until expiration under applicable law. [citation needed]~~

~~Grandfathering and vesting provisions are employed to allow projects with existing approvals or vested rights to proceed under prior regulations if diligently pursued~~

Section § 66-1314 Severability

If any section, subsection, sentence, clause, or phrase of this ordinance is adjudged invalid, such judgment shall not affect the validity of the remaining portions, which shall continue in full force and effect, as the Board declares that it would have adopted this ordinance and each part thereof irrespective of the part declared invalid.

Effective Date

This ordinance shall take effect upon adoption.

Appendix A: Minimum SEP Submission Checklist

1. Site Plan (A–Z layers), legal metes and bounds.
2. Operational Narrative with IT load (MW), phasing, staffing.
3. Electrical Demand and Interconnection Report with utility correspondence.
4. Generator and Fuel Storage Plan with SPCC elements.
5. BESS Plan with NFPA/IFC compliance documentation.
6. Fire Protection and Life Safety Plan with fire flow and hydrants.
7. Emergency Management Plan with responder coordination.
8. Traffic Impact Analysis and Construction Management Plan.
9. Noise Study with modeling and mitigation design.
10. Vibration Study with thresholds and monitoring.
11. Lighting Photometric Plan and fixture cut sheets.
12. Visual Screening/Landscaping Plan with viewshed simulations.
13. Stormwater Concept and ESC phasing plans.
14. Water Supply and Wastewater Capacity Analysis and drought plan.

15. Environmental Assessment of natural and cultural resources.
16. Air Emissions Assessment and permitting plan.
17. Decommissioning Plan and third-party cost estimate.
18. Community Impact Statement.
19. Monitoring and Reporting Plan.
20. Draft SEP Conditions proposed by applicant.

~~**Legislative Notes and Provenance**~~

~~Design standards for principal façades, mechanical equipment screening, buffers with berms, lighting photometric plans, and noise study requirements are derived from established data center ordinances and design manuals utilized to mitigate impacts to adjacent properties and public ways~~

~~Limitation of data centers to industrial contexts, prohibition in agricultural and residential districts, enhanced substation screening, and FAR controls are consistent with protective overlay and industrial siting approaches~~

~~Setback frameworks from sensitive receptors, fencing limitations, generator testing restrictions, noise thresholds with tonal adjustments, lighting caps, viewshed analysis, post-occupancy monitoring, emergency action planning, and grandfathering/vesting provisions are established elements of Virginia county data center regulations~~

AGENDA ITEM NO. 5.A

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE: November 10, 2026

SUBMITTED BY: Alicia Roland , County Administrator

ITEM TYPE: Information Item

AGENDA SECTION: PRESENTATIONS

SUBJECT: Presentation - The Salt Trail

SUGGESTED MOTION:

BACKGROUND AND SUMMARY:

Amanda Livingston, Director of Tourism with Smyth County Tourism Association will present to the Board on The Salt Trail.

ATTACHMENTS:

AGENDA ITEM NO. 6.A

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE: November 10, 2026

SUBMITTED BY: Alicia Roland , County Administrator

ITEM TYPE: Information Item

AGENDA SECTION: PUBLIC COMMENT

SUBJECT: **Public Comments**

SUGGESTED MOTION: **Chairman's Opening Statement For Public Comment Period:**

"At this time, the Board will hear Public Comment from those registered to speak. Please come to the Podium as I call your name, and please restate your name, mailing address and any organization you represent. Each speaker will have five minutes for comments beginning with the green light on the Podium, with 1 minute remaining when the green light begins blinking and 30 seconds remaining to conclude when the yellow light appears. Speakers are reminded that Board members and staff will not address questions or otherwise engage speakers during the Public Comment period."

BACKGROUND AND SUMMARY:

Rules Governing Public Comment Period:

The follow is excerpted from the By-Laws of the Washington County Board of Supervisors, Article 8, Conduct of Meetings of the Board of Supervisors):
8.9. A period for Public Comment shall be provided as part of the Agenda for the Board's regular monthly meetings. The Public Comment period is provided to permit Washington County residents or property owners an opportunity to address the Board on legitimate matters of county business. This period shall be governed by the following provisions:

8.9.1. The Public Comment period shall be strictly limited to five (5) minutes per speaker and restricted to residents of Washington County or owners of property located within Washington County. The matters on which speakers may address the Board shall be limited to legitimate matters of county business. No speaker shall engage in political statements, personal attacks upon members of the Board of Supervisors, county employees and officials, or any other person, nor are speakers entitled to use abusive language or discuss matters outside of the authority of the Board of Supervisors. Matters subject to a public hearing scheduled for the same meeting shall not be addressed during the Public Comment period. Violation of these rules shall enable the Chairman to rule the speaker out of order and by directive to have the speaker removed from the meeting, if necessary, and to take such other steps the Chairman deems appropriate, including bringing charges against the speaker in the name of the Board of Supervisors. Any speaker removed from the meeting once or ruled out of order twice within a twelve (12)-month period shall have their privilege to speak before the Board during Public Comment suspended for one (1) year. The Chairman's decision to remove or rule a speaker out of order shall be final and unappealable.

8.9.2. All persons wishing to speak during the Public Comment period must register to do so on a sign-up sheet available immediately prior to and during the period. Speakers shall address the Board from the Lectern upon recognition by the Chairman, whereupon they shall identify themselves, any title and organization they represent, and provide a mailing address. The Chairman at his discretion may provide a verbal advisory to a speaker at the Lectern after four (4) minutes and thirty (30) seconds have elapsed to conclude comments. A timing device may be used in addition to or in lieu of Chairman giving notice.

8.9.3. Board members, county employees and officials shall not respond to questions posed nor address or rebut speaker's statements made during the Public Comment period. Matters raised during the Public Comment period may be discussed during Board Member Reports and the Board at its discretion may direct that such matters be placed on the Agenda of a future meeting.

8.9.4. The provisions of this subsection shall be stated on the Public Comment sign-up sheet. Speakers shall acknowledge their understanding of and agreement to abide by these provisions by registering to speak.

ATTACHMENTS:

AGENDA ITEM NO. 7.A

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE:	November 10, 2026
SUBMITTED BY:	Alicia Roland , County Administrator
ITEM TYPE:	Action Item
AGENDA SECTION:	CONSENT AGENDA
SUBJECT:	APPROVAL OF MINUTES
SUGGESTED MOTION:	The Board is requested to review and approved the following minutes: September 8, 2026 Regular Meeting

BACKGROUND AND SUMMARY:

The Board is requested to review and approved the following minutes:

October 13, 2026 Regular Meeting
October 27, 2026 Regular Meeting

ATTACHMENTS:

WASHINGTON COUNTY
BOARD OF SUPERVISORS MEETING

MINUTES • OCTOBER 13, 2026

Board Auditorium **6:30 p.m.**

1 GOVERNMENT CENTER PLACE
ABINGDON, VA 24210

DRAFT - SUBJECT TO BOARD APPROVAL

1) CALL TO ORDER

Attendee Name	Status
Dwayne Ball	Present
Randy Pennington	Present
Lee Brannon	Present
Charlie Hargis Jr.	Present
Saul A Hernandez	Present
David Matlock	Present
Phillip B McCall	Present
Jason Berry	Present
Brandon Snodgrass	Present
Tammy Sturgill	Present
Alicia Roland	Present

2) INVOCATION AND PLEDGE OF ALLEGIANCE
--Supervisor Charlie Hargis

3) APPROVAL OF MEETING AGENDA

3.A) Consideration for Approval of Meeting Agenda

Cover Page

To include sidewalk construction to emergency procurement agenda item. General Business 8.C

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: David Matlock
SECONDER: Charlie Hargis Jr.
AYES: Dwayne Ball, Randy Pennington, Lee Brannon, Charlie Hargis Jr., Saul A Hernandez, David Matlock, Phillip B McCall

Motion to adopt The Board approved the agenda as amended. Moved by David Matlock, seconded by Charlie Hargis Jr.

4) PUBLIC HEARINGS

4.A) Maria & Lynn Rundle, on behalf of Heartwood Farm, LLC, Tax Map # 148-A-49B: Request for Rezoning of approximately 45.3 acres of property located at 21560 Alvarado Road, Abingdon, VA 24211, from the A-1 (Agricultural, Limited) zoning district to the A-2 (Agricultural, General) zoning district, Taylor Magisterial District, Taylor (E-21) Election District.

Chairman Ball opened the Public Hearing.

Rusty Belcher, a neighbor property owner, spoke in favor, but with concern on the various set-backs on the property,

Hearing no further comments in favor or opposition, the Public Hearing was closed.
Cover Page
Heartwood Farm - Maria & Lynn Rundle application for REZ 9-26.pdf

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: David Matlock
SECONDER: Phillip B McCall
AYES: Dwayne Ball, Randy Pennington, Lee Brannon, Charlie Hargis Jr., Saul A Hernandez, David Matlock, Phillip B McCall

Motion to adopt The Board chose to grant rezoning. Moved by David Matlock, seconded by Phillip B McCall

4.B) AN ORDINANCE TO ADD ZONING FOR ENERGY STORAGE PROJECTS IN THE CODE OF WASHINGTON COUNTY, VIRGINIA, CHAPTER 66, ARTICLE XIV, DIVISION 3, SECTIONS 66-1271 THROUGH 66-1299
(An ordinance to regulate permitting of energy storage projects in Washington County)

Chairman Ball opened the Public Hearing. Hearing no comments in favor or opposition, the Public Hearing was closed.
Cover Page
9-11-26 BESS Ordinance.pdf

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Saul A Hernandez
SECONDER: Charlie Hargis Jr.
AYES:

DRAFT SUBJECT TO BOARD APPROVAL

Dwayne Ball, Randy Pennington, Lee Brannon, Charlie Hargis Jr., Saul A Hernandez, David Matlock, Phillip B McCall

Motion to adopt The Board chose to adopt the ordinance. Moved by Saul A Hernandez, seconded by Charlie Hargis Jr.

4.C) Public Hearing on Amendment of County Operating Budget FY 2026-2027
--Presenter: Tammy Sturgill

Chairman Ball opened the Public Hearing. Hearing no comments in favor or opposition, the Public Hearing was closed.
Cover Page
Proposed Resolution-FY26-27 Budget Amend Resolution.pdf
15.2-2507.pdf

4.C) Public Hearing on Amendment of County Operating Budget FY 2026-2027
--Presenter: Tammy Sturgill

Chairman Ball opened the Public Hearing. Hearing no comments in favor or opposition, the Public Hearing was closed.

4.D) Mitch Walters on behalf of Camp Friendship LLC, Tax Map # 167-7-17: Request for a Special Exception Permit, for Ecotourism, major, including a children's camp, on approximately 18.8 acres of property located at 23176 Moonshine Road, Abingdon, VA 24211, in the SR (Shoreland, Recreation) zoning district, Madison Magisterial District, Madison (C-21) Election District.

Chairman Ball opened the Public Hearing.

Mitch Walters, the applicant, spoke in favor of the request.

Rick Mathews, the CEO of YMCA of Bristol, spoke in favor of the request.

Lisa Walden spoke in opposition to the request.

Rodney Paget spoke in opposition to the request.

Heather Coleman spoke in opposition to the request.

Dawn Robinson spoke in opposition to the request.

Hearing no further comments in favor or opposition, the Public Hearing was closed.
Cover Page
Camp Friendship-Mitch Walters BoS Application for SEP 10-13-26.pdf

RESULT: **ADOPTED [4-2]**
MOVER: Phillip B McCall
SECONDER: David Matlock
AYES: Dwayne Ball, Charlie Hargis Jr., David Matlock, Phillip B McCall
NAYS: Lee Brannon, Randy Pennington
ABSTAIN: Saul A Hernandez

Motion to deny The Board denied the special exception. Moved by Phillip B McCall, seconded by David Matlock

DRAFT - SUBJECT TO BOARD APPROVAL

5) PRESENTATIONS

5.A) Certificate of Appreciation from The National Society of the Daughters of the American Revolution

Cover Page

5.C) Damascus Town Council will join the Board of Supervisors for a Joint Presentation by RKG Associates, Inc. RKG has worked with both localities to conduct a Market Analysis & Feasibility Study for the Laurel Gateway Property located on Route 91 in the county.

Cover Page

5.B) Fiscal Year 2027-2028 Preliminary Budget Outlook

Cover Page

6) PUBLIC COMMENT

6.A) Public Comments

Cover Page

No one addressed the Board during Public Comments.

7) CONSENT AGENDA

7.A) APPROVAL OF MINUTES

Cover Page
9.22m.pdf

7.B) Supplemental Appropriation
--Presenter: Tammy Sturgill

Cover Page
26 0929 VACORP Insurance Refund-Courthouse Water Damage.pdf
26 0929 GovDeals Sale of Assets #45 & #46.pdf

7.C) Consent Agenda-Supplemental Appropriation-FASP
--Presenter: Tammy Sturgill

Cover Page
FASP-Comm Atty-Mitchell.pdf
FASP-WCSO-Mitchell.pdf

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Saul A Hernandez
SECONDER: Lee Brannon
AYES: Dwayne Ball, Randy Pennington, Lee Brannon, Charlie Hargis Jr., Saul A Hernandez, David Matlock, Phillip B McCall

DRAFT - SUBJECT TO BOARD APPROVAL

Motion to adopt The Board approved the Consent Agenda. Moved by Saul A Hernandez, seconded by Lee Brannon

8) GENERAL BUSINESS

8.A) Supplemental Appropriation for Carryover and Budget Transfer
--Presenter: Tammy Sturgill

Cover Page
Proposed Resolution-Total Carryover 06302026.pdf
Carryover Packet for Oct 13th meeting.pdf
Add On-General Registrar.pdf
Carryover Requests Not Funded.pdf

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Saul A Hernandez
SECONDER: Randy Pennington
AYES: Dwayne Ball, Randy Pennington, Lee Brannon, Charlie Hargis Jr., Saul A Hernandez, David Matlock, Phillip B McCall

Motion to adopt The Board chose (1) to adopt the Resolution as presented, or as may be amended as a result of any final approved adjustments resulting from Board decisions during carryover and (2) to approve the budget transfer as presented. Moved by Saul A Hernandez, seconded by Randy Pennington

8.B) Adoption of Resolution for Amendment of County Operating Budget FY 2026-2027
--Presenter: Tammy Sturgill

Cover Page
Proposed Resolution-FY26-27 Budget Amend Resolution.pdf

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Lee Brannon
SECONDER: Charlie Hargis Jr.
AYES: Dwayne Ball, Randy Pennington, Lee Brannon, Charlie Hargis Jr., Saul A Hernandez, David Matlock, Phillip B McCall

Motion to adopt The Board chose to adopt the Resolution 2026-33 as presented. Moved by Lee Brannon, seconded by Charlie Hargis Jr.

8.C) Emergency Procurement for 3 HVAC Units and Roof Replacement for Courthouse
--Presenter: Tammy Sturgill

Cover Page

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: David Matlock
SECONDER: Phillip B McCall
AYES: Dwayne Ball, Randy Pennington, Lee Brannon, Charlie Hargis Jr., Saul A Hernandez, David Matlock, Phillip B McCall

Motion to adopt The Board chose to approve the Emergency Procurement of 3 HVAC Units, Roof Replacement for Courthouse and sidewalk replacement. Moved by David

DRAFT - SUBJECT TO BOARD APPROVAL

Matlock, seconded by Phillip B McCall

8.D) Award of Bid and Contract for GIS Consulting Services
--Presenter: Tammy Sturgill

Cover Page
Bid Tabulation Sheet-GIS Consulting Services-Bid Opening.pdf
26 1101 Contract for GIS Consulting Services.pdf

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Phillip B McCall
SECONDER:	David Matlock
AYES:	Dwayne Ball, Randy Pennington, Lee Brannon, Charlie Hargis Jr., Saul A Hernandez, David Matlock, Phillip B McCall

Motion to adopt The Board chose to (1) award the bid to King-Moore, Inc., (2) to approve the contract, and (3) to authorize Mr. Berry to sign the contract. Moved by Phillip B McCall, seconded by David Matlock

9) BOARD MEMBER REPORTS

9.A) Board Member Reports

Cover Page

Mr. Hargis shared he attended the Veterans Memorial Park Board where they are planning for the Veterans Day event. He also made a brief statement of apology concerning the "hot mic" event.

Mr. Pennington shared his thoughts on the budget.

Mr. McCall shared his wife escorted him to the Regional Jail meeting today in Wise.

Mr. Matlock shared since the last meeting he attended Southwest Virginia Alliance for Manufacturing Awards Banquet , Blueridge Discovery Center where he presented an award of lifetime of service to Ann Pennington, Taylor's Valley Community Club. He also attended the Damascus Town Council meeting, attended the Appalachian Substance Abuse Coalition to meet with the Virginia Opioid Abatement Authority, finished training with VACo. He further spoke on High School golf teams from Patrick Henry and Holston High. He further spoke on the standing of all High Schools in Washington County finished in the top 20 in the state of Virginia. Holston High School was number one.

Mr. Ball shared he attended the recovery court today. He also spoke with many residents concerning the lake property. They had more than 800 runners last week for the Randy Smith Cross-Country met the past week.

10) BOARD INFORMATION AND REMINDERS

10.A)BOARD INFORMATION AND REMINDERS

Cover Page

Mr. Berry shared the following Information and Reminders:

DRAFT - SUBJECT TO BOARD APPROVAL

On September 28th the Fire Services Board was here, we hope to see a draft of their assessment within two months.

DCR will be here to do a tour of Mendota Trail and Abrhams Falls on October 21st.

Today we had an Inland Port call with the Port of Virginia Staff. There will be a future public hearing here in the Board's Auditorium. More details to come.
SKM_C360i26100611120.pdf
Expiring Appointments.pdf
connections91526.pdf

11) ADJOURN OR RECESS

11.A)ADJOURN OR RECESS THE MEETING

Cover Page

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Phillip B McCall
SECONDER:	David Matlock
AYES:	Dwayne Ball, Randy Pennington, Lee Brannon, Charlie Hargis Jr., Saul A Hernandez, David Matlock, Phillip B McCall

Motion to adopt The Board Adjourned the meeting. Moved by Phillip B McCall, seconded by David Matlock

DRAFT - SUBJECT TO BOARD APPROVAL

WASHINGTON COUNTY
BOARD OF SUPERVISORS MEETING

MINUTES • OCTOBER 27, 2026

Board Auditorium **6:30 p.m.**

1 GOVERNMENT CENTER PLACE
ABINGDON, VA 24210

DRAFT - SUBJECT TO BOARD APPROVAL

1) CALL TO ORDER

Attendee Name	Status
Dwayne Ball	Present
Randy Pennington	Present
Lee Brannon	Present
Charlie Hargis Jr.	Present
Saul A Hernandez	Present
David Matlock	Present
Phillip B McCall	Present
Jason Berry	Present
Brandon Snodgrass	Present
Tammy Sturgill	Present
Alicia Roland	Present

2) INVOCATION AND PLEDGE OF ALLEGIANCE
--Supervisor Charlie Hargis

Supervisor Charlie Hargis gave the Invocation and led the Pledge of Allegiance.

3) APPROVAL OF MEETING AGENDA

3.A) Consideration for Approval of Meeting Agenda

Cover Page

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Randy Pennington
SECONDER: Charlie Hargis Jr.
AYES: Randy Pennington, Lee Brannon, Charlie Hargis Jr., Saul A Hernandez, David Matlock, Phillip B McCall, Dwayne Ball

Motion to adopt The Board approved the Meeting Agenda as presented. Moved by Randy Pennington, seconded by Charlie Hargis Jr.

4) PUBLIC HEARINGS

5) PRESENTATIONS

5.A) Presentation by Kim Davis, Executive Director of Southwest Virginia Cultural Heritage Foundation | Friends of Southwest Virginia |'Round the Mountain

Cover Page

5.B) Follow Up on the Presentation on Fiscal Year 2027-2028 Preliminary Budget Outlook
--Presenter: Jason N. Berry

Cover Page
FY28 Budget Deficit presentation

6) PUBLIC COMMENT

6.A) Public Comments

Cover Page

The following addressed the Board during Public Comment:

Todd Clingenpeel, the Program Manager for the Virginia Law Enforcement Standards Commission, presented the Sheriff with their sixth reaccreditation.

Christa Maiden spoke in favor of the upcoming Data Center Ordinance.

7) CONSENT AGENDA

7.A) Budget Transfer
--Presenter: Tammy Sturgill

Cover Page
Fred Parkers Memo on Bonus.pdf
10.27.26 Resolution for Bonuses.pdf

7.B) Supplemental Appropriation-Speed Citation Program
--Presenter: Tammy Sturgill

Cover Page
Speed Camera-September-Redacted.pdf

7.C) Supplemental Appropriation
--Presenter: Tammy Sturgill

DRAFT - SUBJECT TO BOARD APPROVAL

Cover Page
Treasurer Supp Appr.pdf
WCSO Quarterly Reappropriations.pdf
Q1_WCPL_Summary_of_Deposits.pdf

7.D) Consent Agenda-Payment of Bills
--Presenter: Tammy Sturgill

Cover Page
aplisting-September.pdf

7.E) Supplemental Appropriation
--Presenter: Tammy Sturgill

Cover Page
26 1019 VACORP Insurance Refund-Library.pdf
26 1009 Sale of Surplus $9,500.pdf
26 1009 Sales of Surplus $2,546.pdf
26 1019 Sale of Surplus $80.pdf

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Randy Pennington
SECONDER: David Matlock
AYES: Dwayne Ball, Randy Pennington, Lee Brannon, Charlie Hargis Jr., Saul A Hernandez, David Matlock, Phillip B McCall

Motion to adopt The Board approved the Consent Agenda as presented. Moved by Randy Pennington, seconded by David Matlock

8) GENERAL BUSINESS

8.A) Ambulance purchase assistance request.

Cover Page
Request for Funding Assistance for new ambulance.docx
Supplement to Ambulance Funding Request.docx

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Randy Pennington
SECONDER: Charlie Hargis Jr.
AYES: Dwayne Ball, Randy Pennington, Lee Brannon, Charlie Hargis Jr., Saul A Hernandez, David Matlock, Phillip B McCall

Motion to adopt The Board approved $25,000 to Washington County Life Saving Crew to assistance with the purchase of a replacement ambulance. Moved by Randy Pennington, seconded by Charlie Hargis Jr.

8.B) Award of Sole Source for Procurement of 2026 Sherp N 1200 All-Terrain Vehicle
--Presenter: Sheriff Andis or Captain Wilson

Cover Page
Sherp Quote.pdf
Sole Source Justification Form for Agenda.pdf
Sole Source Letter.pdf

DRAFT - SUBJECT TO BOARD APPROVAL

RESULT:	**ADOPTED [6-1]**
MOVER:	David Matlock
SECONDER:	Phillip B McCall
AYES:	Randy Pennington, Lee Brannon, Charlie Hargis Jr., Saul A Hernandez, David Matlock, Phillip B McCall
NAYS:	Dwayne Ball

Motion to adopt The Board chose to approve the sole source justification for procurement of 2026 Sherp N 1200 All-Terrain Vehicle from Sherp Northeast for $199,943 to be purchased out of the Speed Citation Revenue in Fund #008. Moved by David Matlock, seconded by Phillip B McCall

9) BOARD MEMBER REPORTS

9.A) Board Member Reports

Cover Page

Mr. Hernandez attended the Green Springs Fire Department funding event at the Higher Ed Center. He has also had calls from citizens concerning roads.

Mr. Brannon shared he watched the Planning Commission on the previous night.

Mr. Hargis shared he attended the PRIFA meeting and he attended the Veterans Memorial Park Board meeting.

Mr. Pennington had a few calls on road conditions. He also attended a few Courthouse meetings.

Mr. Matlock shared he attended the Virginia Small Business Development Center Symposium and the Veterans Memorial Park Board

Mr. Ball shared he had attended multiple meetings on a number of different topics, and attended a Washington County Service Authority meeting and provided updates.

10) BOARD INFORMATION AND REMINDERS

10.A)BOARD INFORMATION AND REMINDERS

Cover Page

Mr. Berry shared the following Information and Reminders with the Board:

On November 4th the Schools with have their next CIP meeting for 1%
Last week DCR had a good visit to the Mendota Trail and Abrahams Falls
Later this week Inland Port State Officials visit
VDOT's Public Hearing will be held on November 5th at the Higher Ed Center at 2 PM

Mr. Snodgrass shared information on the DCR visit to the Mendota Trail and Abrahams Falls. He also attended a Data Center drive-by in Knoxville.
Expiring Appointments.pdf
connections100126.pdf

DRAFT - SUBJECT TO BOARD APPROVAL

11) CLOSED MEETINGS

12) ADJOURN OR RECESS

12.A)ADJOURN OR RECESS THE MEETING

Cover Page

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Saul A Hernandez
SECONDER:	Charlie Hargis Jr.
AYES:	Dwayne Ball, Randy Pennington, Lee Brannon, Charlie Hargis Jr., Saul A Hernandez, David Matlock, Phillip B McCall

Motion to adopt The Board adjourned the meeting. Moved by Saul A Hernandez, seconded by Charlie Hargis Jr.

DRAFT - SUBJECT TO BOARD APPROVAL

AGENDA ITEM NO. 7.B

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE: November 10, 2026

SUBMITTED BY: Tammy Sturgill , Budget & Finance

ITEM TYPE: Action Item

AGENDA SECTION: CONSENT AGENDA

SUBJECT: Supplemental Appropriation
--Presenter: Tammy Sturgill

SUGGESTED MOTION: Motion to approve Supplemental Appropriation as presented.

BACKGROUND AND SUMMARY:

The Board is requested to consider the following Supplemental Appropriation:

Expenditures

008-031831-418205-000-0000-50133	$ 27,325.00	Traffic Enf. Fund-Motor Vehicles & Equip-Surplus
008-031831-418205-000-0000-50133	$ 14,250.00	Traffic Enf. Fund-Motor Vehicles & Equip-Surplus
001-031200-415838-000-0000-	$ 466.05	Sheriff-Admin-Program Activity Expense
Total	$ 42,041.05	

Revenues

008-001899-311881-000-0000-50133	$ 27,325.00

008-001899-311881-000-0000-50133	$ 14,250.00
001-001803-311831-000-0000-	$ 466.05
Total	$ 42,041.05

ATTACHMENTS:

GovDeals Deposit

008-001899-311881-000-0000-50133	BU02	575.00	Sale of Surplus
001-001902-311831	CJ01	7.19	Rebate
		582.19	

008-001899-311881-000-0000-50133	BU02	26,750.00	Sale of Surplus
001-001902-311831	CJ01	334.38	Rebate
		27,084.38	

Total $27,325

Liquidity Services Operations, LLC - GovDeals Inc.

GovDeals
A Liquidity Services Marketplace

Date: 10/16/2026
Check #: 185472
Payment Amount: 27,666.57
Vendor #: GD27672

016472 R3K6T1A
WASHINGTON COUNTY
1 GOVERNMENT CENTER WAY
ABINGDON VA 24210-8483

For inquiries, please contact us at accounting@govdeals.com

Remittance Advice

Invoice Date	Invoice #	Related PO #	Invoice Gross Amt	Discount Amount	Invoice Net Amt
09/24/2026	53-0909261116-27672		582.19	0.00	582.19
53					
09/25/2026	56-0917261716-27672		27,084.38	0.00	27,084.38
56					

PLEASE DETACH BEFORE DEPOSITING CHECK

THIS CHECK CONTAINS MULTIPLE FRAUD DETERRENT SECURITY FEATURES

Liquidity Services Operations, LLC - GovDeals Inc.

GovDeals
A Liquidity Services Marketplace

Date: 10/16/2026
Check #: 185472

Pay Exactly **Twenty-Seven Thousand Six Hundred Sixty-Six and 57/100 -US Dollars **

Amount
$*27,666.57**

TO THE ORDER OF WASHINGTON COUNTY

VOID AFTER 180 DAYS

Authorized Signer

2 Signatures on All Checks $50,000.00 and Over

Security Details on Back

GovDeals Deposit

008-001899-311881-000-0000-50133	BU02	2,500.00	Sale of Surplus
001-001902-311831	CJ01	31.25	Rebate
		2,531.25	

008-001899-311881-000-0000-50133	BU02	7,600.00	Sale of Surplus
001-001902-311831	CJ01	95.00	Rebate
		7,695.00	

008-001899-311881-000-0000-50133	BU02	3,300.00	Sale of Surplus
001-001902-311831	CJ01	41.25	Rebate
		3,341.25	

008-001899-311881-000-0000-50133	BU02	850.00	Sale of Surplus
001-001902-311831	CJ01	10.63	Rebate
		860.63	

Total $14,250

Liquidity Services Operations, LLC - GovDeals Inc.

GovDeals
A Liquidity Services Marketplace

Date: 10/23/2026
Check #: 186011
Payment Amount: 14,428.13
Vendor #: GD27672

019723 R3K6T1A
WASHINGTON COUNTY
1 GOVERNMENT CENTER WAY
ABINGDON VA 24210-8483

For inquiries, please contact us at accounting@govdeals.com

Remittance Advice

Invoice Date	Invoice #	Related PO #	Invoice Gross Amt	Discount Amount	Invoice Net Amt
09/29/2026 44	44-0813261430-27672		2,531.25	0.00	2,531.25
09/30/2026 48	48-0827261043-27672		7,695.00	0.00	7,695.00
10/02/2026 57	57-0923261119-27672		3,341.25	0.00	3,341.25
10/02/2026 58	58-0929260826-27672		860.63	0.00	860.63

PLEASE DETACH BEFORE DEPOSITING CHECK

THIS CHECK CONTAINS MULTIPLE FRAUD DETERRENT SECURITY FEATURES

Liquidity Services Operations, LLC - GovDeals Inc.

GovDeals
A Liquidity Services Marketplace

Date: 10/23/2026
Check #: 186011

Pay Exactly **Fourteen Thousand Four Hundred Twenty-Eight and 13/100 -US Dollars **

Amount
$*14,428.13**

TO THE ORDER OF WASHINGTON COUNTY

VOID AFTER 180 DAYS

Authorized Signer

2 Signatures on All Checks $50,000.00 and Over

Security Details on Back

ADVANCE AUTO BUSINESS SUPPORT, LLC

RETURN SERVICE REQUESTED

Check No.	456674
Check Date	10/07/2026
Check Amount	$466.05
Vendor Number	255339

US-005357 0001 0001 000364

WASHINGTON COUNTY VA PARKS RECREAT
ION AUTHORITY
1 GOVERNMENT CENTER PLACE SUITE A
ABINGDON, VA 24210

Invoice Date	Invoice Number	Gross Amount	Discount Amount	Net Amount
10/06/2026	18460680531006	$466.05		$466.05
	BT01 001-001803-311831			
	001-031200-415838			
	TOTAL	$466.05		$466.05

Page 1 of 1

THIS CHECK CONTAINS MULTIPLE SECURITY FEATURES. DETAILS ON BACK.

ADVANCE AUTO BUSINESS SUPPORT, LLC

456674
October 07, 2026

VOID AFTER 120 DAYS

Amount: **Four Hundred Sixty-Six dollars and 05 cents**

$466.05

Pay to the order of WASHINGTON COUNTY VA PARKS RECREAT
ION AUTHORITY

AUTHORIZED SIGNATURE

LEAF LOCK ICON MUST BE VISIBLE

AGENDA ITEM NO. 7.C

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE:	November 10, 2026
SUBMITTED BY:	Tammy Sturgill , Budget & Finance
ITEM TYPE:	Action Item
AGENDA SECTION:	CONSENT AGENDA
SUBJECT:	Budget & Finance Department Records Destruction --Presenter: Tammy Sturgill
SUGGESTED MOTION:	Motion to approve the disposal of records as shown on records disposal forms.

BACKGROUND AND SUMMARY:

In compliance with Virginia Code section 42.1-85 and under authority of the Virginia Public Records Act, the Records Analysis Section (RAS) of the State of Library of Virginia established records retention and disposal schedules to govern local government's efficient and economical management of public records. Authorization request for the disposal of certain records of the Budget & Finance Department files by the implementation of these disposition schedules.

ATTACHMENTS:

LIBRARY OF VIRGINIA
Records Analysis Section
800 E. Broad St., Richmond VA 23219
(804) 692-3600

CERTIFICATE OF RECORDS DESTRUCTION

(Form RM-3 January 2013)

This form documents the destruction of public records in accordance with the *Virginia Public Records Act*, §§ 42.1-76 through 42.1-91 of the *Code of Virginia*.

SUBMIT FILLABLE FORM WITH ORIGINAL SIGNATURES

1. Agency / Locality / Regional Entity	2. Division / Department / Section	3. Person Completing Form
Washington County, Virginia	County Administration-Accounting	Tammy Sturgill, Director of Budget & Finance
4. Address, City, St, & Zip	**5a. Telephone Number & Extension**	**5b. E-mail Address**
1 Government Center Place, Suite A, Abingdon, VA 24210	276-525-1310	tcopenhaver@washcova.com

6. Records to Be Destroyed

a) Schedule and Records Series Number	b) Records Series Title	c) Date Range (mo/yr)	d) Location	e) Volume	f) Destruction Method
GS-2-010143	ACCOUNTS PAYABLE	07/2022--06/2023	ACCOUNTING	15.0 CF	TRASH
GS-2-010144	ACCOUNTS RECEIVABLE RECORDS/SW	07/2022--06/2023	ACCOUNTING	6.0 CF	TRASH
GS-2-010146	AUDIT RECORDS: EXTERNAL	PERMANENT IN AGENCY			
GS-2-010145	AUDIT RECORDS: INTERNAL	07/2017--06/2018	ACCOUNTING	1 CF	TRASH
GS-2-010150	BUDGET RECORDS: ADOPTED BUDGET FILES	PERMANENT IN AGENCY			
GS-2-010151	BUDGET RECORDS: WORKING FILES	07/2020--06/2021	ACCOUNTING	1 CF	TRASH
GS-2-010159	CONTRACTS	07/2020--06/2021	ACCOUNTING	1 CF	SHRED

DESTRUCTION APPROVALS

NOTE: Public records may not be destroyed without receiving prior authorization from the agency or locality Approving Official and Designated Records Officer.

We certify that the records listed above have been retained for the scheduled retention period, required audits have been completed, and no pending or ongoing litigation or investigation involving these records is known to exist.

7. Approving Official (Type)	Signature	Date
8. Designated Records Officer (Type)	**Signature**	**Date**
9. Records Destruction Affirmed By:	**Signature**	**Date**

(No attachments accepted with the original RM-3)

LIBRARY OF VIRGINIA
Records Analysis Section
800 E. Broad St., Richmond VA 23219
(804) 692-3600

CERTIFICATE OF RECORDS DESTRUCTION

(Form RM-3 January 2013)

This form documents the destruction of public records in accordance with the *Virginia Public Records Act*, §§ 42.1-76 through 42.1-91 of the *Code of Virginia*.

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1. Agency / Locality / Regional Entity	2. Division / Department / Section	3. Person Completing Form
Washington County, Virginia	County Administration-Accounting	Tammy Sturgill, Director of Budget & Finance

4. Address, City, St, & Zip	5a. Telephone Number & Extension	5b. E-mail Address
1 Government Center Place, Suite A, Abingdon, VA 24210	276-525-1310	tcopenhaver@washcova.com

6. Records to Be Destroyed

a) Schedule and Records Series Number	b) Records Series Title	c) Date Range (mo/yr)	d) Location	e) Volume	f) Destruction Method
GS-2-010162	FINANCIAL ACCOUNTING REPORTS	07/2022--06/2023	ACCOUNTING	5.0 CF	TRASH
GS-2-010163	FIXED ASSET FILES	NO LONGER IN USE	ACCOUNTING	1 CF	TRASH
GS-2-010169	GENERAL LEDGER	07/2015--06/2016	ACCOUNTING	2 CF	TRASH
GS-2-010164	GRANT FILES	07/2020--06/2021	ACCOUNTING	1 CF	TRASH
GS-2-010165	INSURANCE RECORDS AND REPORTS	07/2022--06/2023	ACCOUNTING	1 CF	SHRED
GS-2-010190	REIMBURSEMENT RECORDS	07/2022--06/2023	ACCOUNTING	1 CF	TRASH
GS-2-010194	RETIREMENT FILES: VRS	07/2022--06/2023	ACCOUNTING	2 CF	SHRED

DESTRUCTION APPROVALS

NOTE: Public records may not be destroyed without receiving prior authorization from the agency or locality Approving Official and Designated Records Officer.

We certify that the records listed above have been retained for the scheduled retention period, required audits have been completed, and no pending or ongoing litigation or investigation involving these records is known to exist.

7. Approving Official (Type)	Signature	Date
8. Designated Records Officer (Type)	**Signature**	**Date**
9. Records Destruction Affirmed By:	**Signature**	**Date**

(No attachments accepted with the original RM-3)

LIBRARY OF VIRGINIA
Records Analysis Section
800 E. Broad St., Richmond VA 23219
(804) 692-3600

CERTIFICATE OF RECORDS DESTRUCTION

(Form RM-3 January 2013)

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SUBMIT FILLABLE FORM WITH ORIGINAL SIGNATURES

1. Agency / Locality / Regional Entity	2. Division / Department / Section	3. Person Completing Form
Washington County, Virginia	County Administration-Accounting	Tammy Sturgill, Director of Budget & Finance

4. Address, City, St, & Zip	5a. Telephone Number & Extension	5b. E-mail Address
1 Government Center Place, Suite A, Abingdon, VA 24210	276-525-1310	tcopenhaver@washcova.com

6. Records to Be Destroyed

a) Schedule and Records Series Number	b) Records Series Title	c) Date Range (mo/yr)	d) Location	e) Volume	f) Destruction Method
GS-2-010218	WORKER'S COMPENSATION RECORDS	07/2020--06/2021	ACCOUNTING	1 CF	SHRED
GS-2-200104	CASH AND BANK REPORTS	07/2022--06/2023	ACCOUNTING	3 CF	SHRED
GS-2-200105	PAYROLL RECORDS	07/2020--06/2021	ACCOUNTING	5.0 CF	SHRED
GS-2-200106	PURCHASING RECORDS	07/2020--06/2021	ACCOUNTING	4.0 CF	SHRED
GS-2-200107	RETIREMENT FILES: LOCALLY MANAGED	07/2022--06/2023	ACCOUNTING	1 CF	SHRED
GS-2-200391	VENDOR & SUPPLIER RECORDS	NO LONGER USEFUL	ACCOUNTING	1 CF	SHRED

DESTRUCTION APPROVALS

NOTE: Public records may not be destroyed without receiving prior authorization from the agency or locality Approving Official and Designated Records Officer.

We certify that the records listed above have been retained for the scheduled retention period, required audits have been completed, and no pending or ongoing litigation or investigation involving these records is known to exist.

7. Approving Official (Type)	Signature	Date
8. Designated Records Officer (Type)	**Signature**	**Date**
9. Records Destruction Affirmed By:	**Signature**	**Date**

(No attachments accepted with the original RM-3)

LIBRARY OF VIRGINIA
Records Analysis Section
800 E. Broad St., Richmond VA 23219
(804) 692-3600

CERTIFICATE OF RECORDS DESTRUCTION

(Form RM-3 January 2013)

This form documents the destruction of public records in accordance with the *Virginia Public Records Act*, §§ 42.1-76 through 42.1-91 of the *Code of Virginia*.

SUBMIT FILLABLE FORM WITH ORIGINAL SIGNATURES

1. Agency / Locality / Regional Entity	2. Division / Department / Section	3. Person Completing Form
Washington County, Virginia	County Administration-Accounting	Tammy Sturgill, Director of Budget & Finance
4. Address, City, St, & Zip	**5a. Telephone Number & Extension**	**5b. E-mail Address**
1 Government Center Place, Suite A, Abingdon, VA 24210	276-525-1310	tcopenhaver@washcova.com

6. Records to Be Destroyed

a) Schedule and Records Series Number	b) Records Series Title	c) Date Range (mo/yr)	d) Location	e) Volume	f) Destruction Method
GS-19-010037	CORRESPONDENCE-DEPARTMENT/AGENCY HEAD	01/2022--12/2022	ACCOUNTING	1 CF	TRASH
GS-19-010038	CORRESPONDENCE-OTHER OFFICIALS	01/2023--12/2023	ACCOUNTING	1 CF	TRASH
GS-19-010039	CORRESPONDENCE-OTHER	NO LONGER USEFUL	ACCOUNTING	1 CF	TRASH

DESTRUCTION APPROVALS

NOTE: Public records may not be destroyed without receiving prior authorization from the agency or locality Approving Official and Designated Records Officer.

We certify that the records listed above have been retained for the scheduled retention period, required audits have been completed, and no pending or ongoing litigation or investigation involving these records is known to exist.

7. Approving Official (Type)	Signature	Date
8. Designated Records Officer (Type)	**Signature**	**Date**
9. Records Destruction Affirmed By:	**Signature**	**Date**

(No attachments accepted with the original RM-3)

AGENDA ITEM NO. 7.D

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE: November 10, 2026

SUBMITTED BY: Tammy Sturgill , Budget & Finance

ITEM TYPE: Action Item

AGENDA SECTION: CONSENT AGENDA

SUBJECT: Supplemental Appropriation
--Presenter: Tammy Sturgill

SUGGESTED MOTION: Motion to approve Supplemental Appropriation as presented.

BACKGROUND AND SUMMARY:

The Board is requested to consider the following Supplemental Appropriation:

Expenditures

001-052100-415700	$115,411.36	Opioid Settlement
Total	$115,411.36	

Revenues

001-001899-311893	$115,411.36
	-
Total	$115,411.36

ATTACHMENTS:

Outlook

National Opioid Settlements – Payment – Washington County

This is an official communication from the Directing Administrator of the National Opioid Settlements.

The Directing Administrator has initiated payment to your Subdivision as outlined in the table below. If your Subdivision is receiving payment for multiple Distributor Payment Years, those payments will be aggregated into one wire or check. Similarly, if your Subdivision is receiving payment for multiple Janssen Payment Years, those payments will be aggregated into one wire or check.

BG Entity ID	State	Beneficiary Type	Beneficiary Name	Payment Type	Payment Amount	Payment Method
	Virginia	General Purpose Government	Washington County	Distributor Payment 6	$53,275.39	Wire Transfer

Outlook

National Opioid Settlements – Payment – Washington County

This is an official communication from the Directing Administrator of the National Opioid Settlements.

The Directing Administrator has initiated payment to your Subdivision as outlined in the table below.

BG Entity ID	State	Beneficiary Type	Beneficiary Name	Payment Type	Payment Amount	Payment Method
	Virginia	General Purpose Government	Washington County	Allergan Payment 4	$15,570.65	Wire Transfer

Outlook

National Opioid Settlements – Payment – Washington County

This is an official communication from the Directing Administrator of the National Opioid Settlements.

The Directing Administrator has initiated payment to your Subdivision as outlined in the table below.

BG Entity ID	State	Beneficiary Type	Beneficiary Name	Payment Type	Payment Amount	Payment Method
	Virginia	General Purpose Government	Washington County	CVS Payment 4	$31,249.79	Wire Transfer

Outlook

National Opioid Settlements – Payment – Washington County

This is an official communication from the Directing Administrator of the National Opioid Settlements.

The Directing Administrator has initiated payment to your Subdivision as outlined in the table below.

BG Entity ID	State	Beneficiary Type	Beneficiary Name	Payment Type	Payment Amount	Payment Method
	Virginia	General Purpose Government	Washington County	Teva Payment 4	$15,315.53	Wire Transfer

AGENDA ITEM NO. 7.E

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE: November 10, 2026

SUBMITTED BY: Tammy Sturgill , Budget & Finance

ITEM TYPE: Action Item

AGENDA SECTION: CONSENT AGENDA

SUBJECT: Budget Transfer
--Presenter: Tammy Sturgill

SUGGESTED MOTION: Motion to approve the Budget Transfer as presented.

BACKGROUND AND SUMMARY:

The Library has requested the following budget transfers:

108-073340-445880	Library Contrib-Rose Greer Akers Endownement	($130.78)
108-073340-445870	Library Contrib-E-Rate Grant	$130.78
108-073340-445895	Library Contrib-Friends of Library	($ 7.11)
108-073340-445890	Library Contrib-Donations Town of Abingdon	$ 7.11

ATTACHMENTS:

Outlook

Budget Transfer Request

From K Gilmer <kgilmer@wcpl.net>
Date Fri 10/23/2026 9:16 AM
To Kendall Williams <kwilliams@washcova.com>

Good morning Kendall,

I'd like to request two budget transfers:

- $130.78 from 108-073340-445880 (Rose Greer Akers Endowment) to 108-073340-445870 (E-Rate Grant)
- $7.11 from 108-073340-445895 (Friends of Library) to 108-073340-445890 (Donations - Town of Abingdon)

Thanks,

Katie Gilmer
Accounting/HR Manager
Washington County Public Library

AGENDA ITEM NO. 7.F

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE:	November 10, 2026
SUBMITTED BY:	Tammy Sturgill , Budget & Finance
ITEM TYPE:	Action Item
AGENDA SECTION:	CONSENT AGENDA
SUBJECT:	Consideration of Request to Surplus Equipment --Presenter: Tammy Sturgill
SUGGESTED MOTION:	Motion to authorize the surplus of equipment as presented.

BACKGROUND AND SUMMARY:

The Treasurer would like to request surplus of the following equipment:

1. Minolta Bizhub C224 Copier Serial #A4FM011009780

Upon approval of request, the equipment will be advertised on one of the government auction sites.

ATTACHMENTS:

AGENDA ITEM NO. 8.A

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE:	November 10, 2026
SUBMITTED BY:	Tammy Sturgill , Budget & Finance
ITEM TYPE:	Action Item
AGENDA SECTION:	GENERAL BUSINESS
SUBJECT:	Memorandum of Understanding for Comprehensive Plan --Presenter: Jason N. Berry
SUGGESTED MOTION:	Motion to approve the Memorandum of Understanding between Washington County and Mount Rogers Planning District Commission to assist the County in the update of its Comprehensive Plan.

BACKGROUND AND SUMMARY:

The County needs assistance with the update of the Comprehensive Plan. The Board of Supervisors is requested to consider a Memorandum of Understanding with Mount Roger Planning District Commission for assistance with the update of the Comprehensive Plan. The cost of services is $10,000 and would be taken out of the Professional Services line item in the County Administration budget.

ATTACHMENTS:

MEMORANDUM OF UNDERSTANDING

between
Mount Rogers Planning District Commission
and
Washington County

This Memorandum of Understanding (MOU), dated _____ for identification, is made and executed by and between:

Mount Rogers Planning District Commission, having offices at 1021 Terrace Drive, Marion, Virginia 24319, hereinafter referred to as "**Commission**", and **Washington County**, having offices at 1 Government Center Place, Abingdon Virginia, 24210, hereinafter referred to as "**County"**. Hereinafter individually referred to as a **"Party"** and collectively referred to as the **"Parties"**.

WHEREAS, the County desires to retain the services of the Commission and its staff to assist the County in the minor update of its Comprehensive Plan; and

WHEREAS, the Commission desires to provide the County with such services as and when authorized by the County;

NOW, THEREFORE, the parties agree as follows:

A. Utilization of the Commission. The County hereby agrees to utilize the Commission's staff to provide the County with assistance with the following scope of work:

1. Steering Committee. The County will utilize its Planning Commission to act as the Steering Committee "Committee". The purpose of the Committee will be to guide the development of the Comprehensive Plan update on a section-by-section basis, make monthly progress reports to the County Board of Supervisors, and solicit input from citizens. The Committee may also solicit input from the education, business and industry, environmental and special population sectors in the County. The Commission will provide on-going staff support to the Committee.
2. Compliance with Virginia Code § 15.2-2223. The Commission will ensure that the Comprehensive Plan complies with *Virginia Code § 15.2-2223* requirements.
3. Data Research and Update Process**.** The Commission will provide the following services:
    i. Prepare data, figures, tables, and numbers from the most recent data available primarily from the US Census, American Community Survey Estimates, Virginia Employment Commission, and the Weldon Cooper Center for Public Service.
    ii. Create new tables and charts that are needed for the Comprehensive Plan.
        a. The data will be completed and given to the Committee section-by-section, so that the Committee will have the information needed to discuss at their meetings.

iii. The Commission will review any related existing planning documents, summarize existing conditions, identify any relevant needs, and provide an analysis of the data regarding updates to the following elements of the Plan:

a. History – prepare a brief history of the County.

b. Natural Features – provide information or maps as necessary.

c. Demographics – compile Census data and population projections based on 2020 Census, recent ACS estimates, and the Weldon Cooper Center for Public Service.

d. Economy – compile trend-based data and research of the County's economy. County will provide the necessary additional data.

e. Housing – compile appropriate data for information, tables, charts, and maps as necessary. Indicate how the plan relates to affordable housing.

f. Transportation – ensure that the transportation section meets VDOT requirements for comprehensive plans and adheres to VDOT's review process.

g. Community Services and Facilities – provide relative data on community services and facilities for tables, charts, and maps as necessary. County will provide the necessary data.

h. Land Use – compile information, tables, charts, and maps as necessary for existing and future land use. County will provide the necessary data.

i. Summary of Goals, Recommendations, Strategies, and Implementation – assist in developing based on the needs identified in previous sections of the plan.

j. Appendices – include as necessary related plans, surveys, policies, or other relevant documentation.

B. GIS and Mapping. The Commission will prepare, update and provide maps as needed for the Comprehensive Plan. Maps may include (i) Historic Places and Points of Interest, (ii) Natural Features, (iii) Demographics, (iv) Economic Features, (v) Housing, (vi) Transportation, (vii) Community Facilities, and/or (viii) Existing and Future Land Use.

C. Facilitation of Citizen/Stakeholder Input Sessions. The Commission will assist County staff and the Committee with facilitation and coordination of citizen/stakeholder input sessions and public meetings. Commission staff assume that this update process will require limited community engagement.

D. Data to be Furnished. All information, communications, records, data, and maps which are available to County, and which are needed by the Commission to perform the required services shall be furnished to the Commission without charge by the County.

E. Evaluation & Development of Goals and Recommendations and Strategies. The Committee, with the assistance of the Commission, will analyze the data collected and review the issues and challenges identified through the public input sessions. The Committee will review existing Goals, Recommendations

and Strategies to address issues facing the County and determine what changes are necessary.

F. Copies of Plan. The Commission will develop and may print copies of the Plan by request of County as follows:

1. Maximum of seven (7) final copies.
2. One (1) final .pdf format version in a format for easy uploading to County website.

G. Supplemental Service. Any additional services requested beyond the scope of work described above may also be undertaken on a negotiated lump sum fee basis upon request and the contract will be amended accordingly. Reasonable accommodation for additional services will be provided by the Commission without additional remuneration.

H. Compensation and Method of Payment.

1. Compensation. Payment to the Commission for its services pursuant to this Agreement shall be based upon the cost of direct time and all other identifiable costs plus the Commission's customary indirect cost rate. The cost of this service will not exceed $10,000.
2. Payment. Payment to the Commission shall be made twice, half (50%) billed once following execution of Agreement and half (50%) billed upon delivery of final product. Additional services shall be billed separately according to request.

I. Time of Performance. The period during which services are to be provided by the Commission shall continue for approximately 12 months following execution of this Agreement or until the completion of project unless this Agreement is terminated earlier as may be permitted. Additional time may be required for the adoption process.

J. Termination for Convenience. County or Commission may, without cause, terminate this Agreement at any time by giving written notice to the other party of such termination and specifying the effective date thereof, at least 30 days before the effective date of such termination. In that event, all finished and unfinished documents and other materials shall become the exclusive property of the County. If this Agreement is terminated as provided herein, the Commission will return a prorated portion of the firth half (50%) of fees paid upon execution of Agreement.

K. Ownership and Status of Documents. All project documents and files are County property. The Commission may retain identified copies for reference and shall make them available to the County upon request and retain pertinent records for three (3) years after final payment. To the extent permitted by law, the Commission shall keep project information confidential until the County authorizes release, promptly notify the County of third-party requests, and provide authorized agencies access to relevant records for audit and examination.

L. Signature. Services performed in delivery of the Plan updates will begin on or after the latest date of signing by qualified representatives of both Parties. This date shall be displayed on the document for identification.

_____
Aaron V. Sizemore
Executive Director

Date: _____

Washington County, Virginia (County)

_____
Jason Berry
County Administrator

Date: _____

AGENDA ITEM NO. 8.B

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE:	November 10, 2026
SUBMITTED BY:	Tammy Sturgill , Budget & Finance
ITEM TYPE:	Action Item
AGENDA SECTION:	GENERAL BUSINESS
SUBJECT:	Request for Local Opioid Abatement Funds --Presenter: Tammy Sturgill
SUGGESTED MOTION:	Motion to approve the allocation of $15,000 from Local Opioid Abatement Funds to Social Services.

BACKGROUND AND SUMMARY:

The Board of Supervisors is requested to consider the request for local Opioid Abatement funds from Social Services. Social Services has requested $15,000 allocation from County's local Opioid Abatement funds for the purchase of drug screens. Attached is a letter from Social Services on the request.

ATTACHMENTS:

Washington County Virginia Department of Social Services
15068 Lee Highway, Suite 100, Bristol, VA 24202
(276) 645-5000
Fax (276) 645-5055

Kathy M. Johnson
Director

M. Melena Charles
Assistant Director

November 2, 2026

Washington County Board of Supervisor:

I am writing to request an allocation of $15,000 from the opioid abatement funds. We received a total of $7,980 in BL830-Child Welfare Substance Abuse and Supplemental Services for FY 2027. Those funds have been depleted due to the increased number of drug screens purchased, and hair follicle testing required in the child welfare programming consisting of investigations/family assessments, prevention and foster care.

Drug screening and fair follicle testing is typically done in cases where abuse and neglect are suspected. Screens/testing are utilized with families (parents and children) if we suspect children are exposed to dangerous substances affecting their health and development or enhance the level of neglect by the parents. Screens/testing is often required before parental visitations are started once children are placed in foster care. Additionally, results of the drug screens are often used in the prosecution of criminal cases when parents are charged with felony or misdemeanor child abuse and neglect.

To date in fiscal year 2027 (five months), we have spent $9,523.30 on drug screens, averaging $2,380.23 a month, leaving a shortfall of $16,665.81 to complete our state fiscal year. However, we are only asking for $15,000 from the opioid abatement funds.

If you have any additional questions or concerns, please let me know.

Sincerely,

Kathy M. Johnson, Director
Washington County Department of Social Services

AGENDA ITEM NO. 8.C

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE:	November 10, 2026
SUBMITTED BY:	Alicia Roland , County Administrator
ITEM TYPE:	Action Item
AGENDA SECTION:	GENERAL BUSINESS
SUBJECT:	Appointment to the Industrial Development Authority for the Madison District
SUGGESTED MOTION:	Supervisor Charlie Hargis request Board consideration on the re-appointment of Randal Blevins to the Industrial Development Authority for a four-year term beginning November 14, 2026 and expiring November 13, 2030.

BACKGROUND AND SUMMARY:

Supervisor Charlie Hargis request Board consideration on the re-appointment of Randal Blevins to the Industrial Development Authority for a four-year term beginning November 14, 2026 and expiring November 13, 2030.

ATTACHMENTS:

AGENDA ITEM NO. 8.D

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE:	November 10, 2026
SUBMITTED BY:	Alicia Roland , County Administrator
ITEM TYPE:	Action Item
AGENDA SECTION:	GENERAL BUSINESS
SUBJECT:	Resolution to Approve Tax-Exempt Revenue Bonds Issued by HCS regarding refinancing
SUGGESTED MOTION:	Resolution to Approve Tax-Exempt Revenue Bonds Issued by HCS regarding refinancing

BACKGROUND AND SUMMARY:

Rebecca Holmes, Executive Director of Highlands Community Services, will discuss with the Board a Resolution to Approve Tax-Exempt Revenue Bonds Issued by HCS regarding refinancing.

ATTACHMENTS:

RESOLUTION OF THE BOARD OF SUPERVISORS
OF WASHINGTON COUNTY, VIRGINIA

WHEREAS, the Highlands Community Services Board ("Board") was established by resolutions adopted September 12, 1972 and September 20, 1972 by the City of Bristol, Virginia and Washington County, Virginia respectively; and,

WHEREAS, the purposes of the Board are to establish, maintain and promote the development of mental health, substance abuse and developmental disability services; and,

WHEREAS, the Board by resolution passed June 16, 2016 authorized the financing of the Main Campus Project to carry out the purposes of the Board; and,

WHEREAS, the Washington County Board of Supervisors ("County") as required by §37.2-504(11) of the Code of Virginia, 1950, as amended, by resolution passed May 10, 2016 authorized the Board to seek financing for the Main Campus Project; and

WHEREAS, the City Council for the City of Bristol, Virginia ("City") as required by §37.2-404(11), as amended, by resolution passed May 24, 2016 authorized the Board to seek financing for the Main Campus Project; and,

WHEREAS, the Board by resolutions passed June 16, 2016 and December 15, 2016 respectively authorized the financing of the Children's Campus—Baugh Lane Project; and,

WHEREAS, the County as required by §37.2-504(11) of the Code of Virginia, 1950, as amended, by resolution passed May 10, 2016 authorized the Board to seek financing for the Children's Campus—Baugh Lane Project; and,

WHEREAS, the City as required by §37.2-504(11) of the Code of Virginia, 1950, as amended, by resolution passed May 24, 2016 authorized the Board to seek financing for the Children's Campus—Baugh Lane Project; and,

WHEREAS, the financing for said Children's Campus—Baugh Lane Project was obtained pursuant to a Note Purchase and Loan Agreement dated February 7, 2017 wherein financing for the project was secured through First Community Bank; and,

WHEREAS, the Main Campus Project and Children's Campus—Baugh Lane Project collectively are referred to herein as the "Projects."

WHEREAS, the Board through its Executive Director has entered into discussions and negotiations with First Bank and Trust Company for the refinancing of the Projects on more favorable terms and interest rates, resulting in a Proposal of modification of financing terms and conditions (the "Proposal") from First Bank and Trust Company ("First Bank") dated October 20, 2026 (Attachment "A"); and,

WHEREAS, the Board by Resolution passed October 22, 2026 authorized the refinancing of the projects and approved the Proposal of First Bank (Attachment "B"); and,

WHEREAS, the refinancing of said loans will result in significant financial savings for the Board; and

WHEREAS, §37.2-504(11) of the Code of Virginia, 1950, as amended, requires that all loans applied for by the Board be authorized by the establishing governing bodies.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WASHINGT COUNTY, VIRGINIA AS FOLLOWS:

1. The Highlands Community Services Board is authorized to apply for and accept refunding financing for its properties located at 606 and 610 Campus Drive and 383 Baugh Lane, NE Abingdon, Virginia in an amount not to exceed $10,000,000.00 as required by §37.2-504(11) of the Code of Virginia, 1950, as amended, pursuant to the terms and conditions set forth in the Proposal of First Bank.

2. The refunding financing shall provide that Washington County Virginia shall not be obligated to pay the refunding financing or the interest thereon or other costs incident thereto and neither the faith and credit nor the taxing power of the Commonwealth of Virginia nor any political subdivision thereof, including but not limited to Washington County Virginia shall be pledged thereto.

This Resolution shall take effect immediately, November 10, 2026.

Members	Attendance	Vote
Dwayne Ball, Chairman		
Randy Pennington, Vice Chairman		
David Matlock		
Phillip B. McCall		
Charlie Hargis, Jr.		
Lee Brannon		
Saul A. Hernandez		

WITNESS MY HAND, this10th day of November, 2026.

_____

Clerk
Washington County Board of Supervisors

First Bank
& Trust Company

October 20, 2026

Highlands Community Services Board
Attn: Rebecca D. Holmes, Executive Director
610 Campus Dr Ste 210
Abingdon VA 24210

Dear Rebecca:

Thank you for the opportunity to make the following commitment to you. The First Bank & Trust Company (the "Bank") is pleased to have approved for Highlands Community Services Board (the "Borrower") the following proposed financing arrangement. This commitment is subject to the execution and delivery of legal documents yet to be prepared, including, without limitation, loan agreements, promissory notes, guaranties, collateral and security documents. All such documents must be satisfactory in form and substance to the Bank.

The making and funding of any loans under this commitment (in addition to any other conditions which may be required in the documents referred to in the preceding paragraph) is expressly subject to the terms and conditions set forth in this commitment including a loan agreement yet to be prepared.

If you find the terms and conditions of this commitment to be acceptable to you, please execute the enclosed copy of this letter and return it to the undersigned by October 30, 2026.

BORROWER(S): Highlands Community Services Board

PURPOSE: Refinance commercial real estate debt with First Community Bank.

LOAN AMOUNT: $10,000,000.00

MATURITY: Not to exceed 15 years from the date of closing.

INTEREST RATE:
Tax-exempt, bank qualified equal to 4.93%, fixed for an initial term of ten (10) years. At the end of the initial term, the rate will automatically adjust every five years to 1.00% over the published outstanding United States Treasury securities adjusted to a constant maturity of five (5) years. At no time during the duration of the loan will the interest be less than 3.95%.

If the credit facility ceases to qualify for tax-exempt financing during the loan term, the interest rate will convert to a taxable rate that provides the Bank with an equivalent return, as specified in the formal loan agreement.

SECURITY:
First Deed of Trust and Assignment of Leases and Rents on the following real estate:

a) 383 Baugh Lane NE, Abingdon, Virginia (Washington County Tax Parcel ID 084B A 11)
b) 610 & 606 Campus Drive, Abingdon, Virginia (Washington County Tax Parcel ID 104 11 4)

REPAYMENT:
Loans will have an initial term of ten (10) years, fifteen (15) year total amortization. Monthly payments of principal and interest during the initial term, calculated based on a total amortization of fifteen (15) years. Estimated monthly payments will be $79,090.

BANK FEES:
First Bank and Trust Company will not charge an origination fee or an annual facility fee.

FINANCING DOCUMENTS & COUNSEL:
The costs to issue the financing documents by Bank Bond Counsel will be covered by the Borrower and can be incorporated in the first draw on the loan facility. A quote has been provided to prepare these documents in the amount of $20,000 by Bank Bond Counsel, Dennis E. Jones & Associates, PC located in Abingdon, Virginia.

PREPAYMENT PENALTY:
The loan can be prepaid in part or in full at any time without penalty.

TAX STATUS:
Bank shall require an opinion of bond counsel to its tax status designating the loan as a "Qualified Tax-Exempt Obligation" pursuant to section 265(b) of the internal revenue code.

SURVIVAL:
This commitment letter shall constitute one of the Loan Documents and shall survive the closing of the Loan, the execution and delivery of all Loan Documents, and the making of any advances or disbursements thereunder. In the event of a conflict between a provision contained in this commitment letter and a provision of any other Loan Document, the terms of the other Loan Document shall control.

CONDITIONS OF LENDING:
Prior to the making of the first advance to the Borrower by the Bank, the following conditions precedent shall have been satisfied.

a) The Bank shall have received, duly executed, all Loan Documents and any other documents and instruments necessary or advisable in connection with the Loan, all of which shall be in form and substance satisfactory to the Bank and its counsel.
b) The Bank shall have received the written opinion of Borrower's counsel as to the validity and enforceability of the Loan Documents and such other matters as the Bank may reasonably require.
c) All other terms and conditions customary to transaction of this nature will be incorporated in a formal loan agreement.

REPORTING REQUIREMENTS:
Annually, within one hundred eighty (180) days following the end of the Borrower's fiscal year, the Borrower will deliver to the Bank audited financial statements, prepared in accordance with generally accepted accounting principles by an independent certified public accountant acceptable to the Bank; including a balance sheet, income statements, changes in capital position, reconciliation of net worth and all normal and reasonable financial notes.

REPRESENTATION AND WARRANTIES:
The Borrower represents and warrants to the Bank that:

a) This proposal, when accepted, and all documents and instruments to be executed and delivered to the Bank in connection with this proposal and the funding thereof shall be duly authorized, valid, enforceable and binding on the parties thereto, and shall not conflict with or constitute a breach of any other agreements or documents of the Borrower.
b) All information that will be furnished to the Bank is true and accurate.
c) All financial statements, certificates and other information furnished, or to be furnished, to the Bank are, or shall be, true and accurate and shall be prepared in accordance with GAAP. The Borrower has not failed to disclose any information that could materially affect its properties, business or financial condition; and there has occurred no material adverse change in the financial condition of the Borrower since the date of the Borrower's most recent financial statement.

AFFIRMATIVE COVENANTS:
Customary, including delivery of financial statements, reports and other information requested by Bank.

MATERIAL ADVERSE CHANGE:
This commitment may be terminated, in the sole discretion of the Bank, upon the occurrence of a material adverse change in the financial condition of the Borrower not to include any adverse change associated with COVID-19 otherwise known as the Coronavirus.

EVENTS OF DEFAULT
A default shall occur under this Letter of Commitment and under each of the Loan Documents executed by Borrower in favor of Bank if the Borrower defaults in the payment of any amounts due and owing under the Loan or any other indebtedness owing to Bank within fifteen (15) days of its due date or fails to timely and properly observe, keep or perform any term, covenant, agreement or condition in any of the Loan Documents or in any other loan agreement, promissory note, security agreement, assignment or other contract securing or evidencing payment of any indebtedness of Borrower to Bank or to any affiliate or subsidiary of Bank.

REMEDIES UPON DEFAULT.
If an event of default shall occur, Bank shall have all rights, powers and remedies available under each of the Loan Documents as well as all rights and remedies available at law or in equity.

GOVERNING LAW:
This commitment and the Loan shall be governed by and construed in accordance with the laws of the State of Virginia.

EXPIRATION:
If this proposal is not accepted by the expiration date (or a later date agreed to by the Bank in writing) of October 30, 2026, then the Bank shall have no further obligation.

Sincerely,

Erin M. Hoffman

Erin M. Hoffman
Vice President / Commercial Lending & Credit

ACCEPTANCE AND ACKNOWLEDGEMENT OF RECEIPT

Intending to be legally bound, the undersigned Borrower hereby accepts the foregoing commitment and agrees to the terms and conditions hereof.

Highlands Community Services Board

_____ _____

By: Rebecca D. Holmes Date
Its: Executive Director

RESOLUTION OF THE
HIGHLANDS COMMUNITY SERVICES BOARD
RELATING TO THE RESTRUCTURING OF ITS
$9,711,000 MENTAL HEALTH FACILITIES REVENUE NOTE
(Main Campus Project)
SERIES 2016A
AND
$4,300,000 MENTAL HEALTH FACILITIES REVENUE NOTE
(Children's Campus -- Baugh Lane Project)
SERIES 2017A

WHEREAS, The Highlands Community Services Board ("Board"), formerly Community Mental Health and Mental Retardation Services Board of Washington County and City of Bristol, Virginia was created by Resolutions duly adopted by the City of Bristol, Virginia on September 12, 1972 and Washington County Virginia Board of Supervisors on September 20, 1972 respectively; and,

WHEREAS, The purpose of the Board is to establish, maintain and promote the development of mental health, substance abuse and developmental disability services; and,

WHEREAS, The Board by resolution passed June 16, 2016 authorizing the financing of the Main Campus Project to carry out the purposes of the Board; and,

WHEREAS, the Washington County Board of Supervisors ("County") as required by §37.2-504(11) of the Code of Virginia, 1950, as amended, by resolution passed May 10, 2016 authorized the Board to seek financing for the Main Campus Project; and,

WHEREAS, the City Council for the City of Bristol, Virginia ("City") as required by §37.2-504(11) of the Code of Virginia, 1950, as amended, by resolution passed May 24, 2016 authorized the Board to seek financing for the Main Campus Project; and,

WHEREAS, the Board by resolutions passed June 16, 2016 and December 15, 2016 respectively authorized the financing of the Children's Campus – Baugh Lane Project; and

WHEREAS, The County as required by §37.2-504(11) of the Code of Virginia, 1950, as amended, by resolution passed May 10, 2016 authorized the Board to seek financing for the Children's Campus – Baugh Lane Project; and,

WHEREAS, the City as required by §37.2-504(11) of the Code of Virginia, 1950, as amended, by resolution passed May 24, 2016 authorized the Board to seek financing for the Children's Campus – Baugh Lane Project; and,

WHEREAS, the financing for said Children's Campus – Baugh Lane Project was obtained pursuant to a Note Purchase and Loan Agreement dated February 7, 2017 wherein financing for the project was secured through First Community Bank; and;

WHEREAS, collectively the Main Campus Project and Children's Campus – Baugh Land Project are referred to herein as the "Projects."

WHEREAS, The Board through its Executive Director has entered into discussions and negotiations with First Bank and Trust Company for the refinancing of the Projects on more favorable terms and interest rates, resulting in a Proposal of modification of financing terms and condition (the "Proposal") from First Bank and Trust Company ("First Bank") dated October 20, 2026 (Attachment "A").

NOW, THEREFORE, BE IT RESOLVED BY THE HIGHLANDS COMMUNITY SERVICES BOARD, WHICH SERVES THE CITY OF BRISTOL, VIRGINIA AND WASHINGTON COUNTY VIRGINIA:

1. The Board finds and determines that adjusting the financing costs of the Projects will be in the public interest of the City, the County and their environs and will enable the Board to carry out it's purpose in establishing, maintaining and promoting the development of mental health, substance use and developmental disability services.

2. The Board has reviewed and considered the Proposal of First Bank which reduced the interest rate from the current tax-exempt rate of 6.83% to 4.93% for an initial term of ten (10) years, at the end of the initial term, the rate will automatically adjust every five years to 1.00% over the published outstanding United States Treasury securities adjusted to a constant maturity of five (5) years.

3. After due consideration the Board believes that the Proposal of First Bank will result in significant savings to the Board and its environs and is, therefore in the public interest of the City, County and their environs.

4. The Proposal of First Bank is accepted and approved. The Executive Director and Chief Financial Officer are hereby authorized and directed to execute documents necessary to complete the refinancing of the Projects. The Secretary or Assistant Secretary of the Board, either of whom may act, are authorized and directed, as necessary, to affix the seal of the Board to the Documents and attest the same by his/her signature.

5. The Executive Director and Chief Financial Officer are authorized and directed to execute the Note/bonds by manual or facsimile signature, and the Secretary and Assistant Secretary of the Board, either of whom may act, are authorized and directed to have the seal of Board affixed or printed thereon and to attest such seal by manual or facsimile signature. The Executive Director or Chief Financial Officer is authorized and directed to deliver the Note/Bonds to First Bank upon terms provided in the Proposal.

6. The Board hereby designates the note as a "qualified tax-exempt obligation" within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, and authorized the Executive Director and Chief Financial Officer to take all steps necessary or desirable to designate, or confirm the designation of, the Note as a "qualified tax-exempt obligation"

including providing representations and covenants that the Board will comply with the requirements necessary to maintain the Note in such status.

7. This resolution shall take effect immediately upon its adoption.

* * *

The undersigned Secretary of the Highland Community Services Board (the "Board') hereby certifies that the foregoing constitutes a true, correct and complete copy of the Resolution (the "Resolution") adopted by the Board at a meeting duly called and held on October 22, 2026, with the members present and absent and voting on the Resolution as set forth below, that such meeting was duly convened and held in all respects in accordance with law, and that the foregoing Resolution has not been repealed, revoked, rescinded or amended.

Board Members	Attendance	Vote
William "Bill' Hartley	Absent	
Fred Newman	Present	Yes
Amy Duncan	Present	Yes
Heather Tedder	Present	Yes
LaRue "Carter" Miles	Present	Yes
Ann Wampler	Present	Yes
Jason Berry	Absent	
Anthony Farnum	Present	Yes

WITNESS MY HAND of the Highlands Community Services Board, this 22nd day of October, 2026.

Amy Duncan, Secretary
Highlands Community Services Board

First Bank
A Trust Company

October 20, 2026

Highlands Community Services Board
Attn: Rebecca D. Holmes, Executive Director
610 Campus Dr Ste 210
Abingdon VA 24210

Dear Rebecca:

Thank you for the opportunity to make the following commitment to you. The First Bank & Trust Company (the "Bank") is pleased to have approved for Highlands Community Services Board (the "Borrower") the following proposed financing arrangement. This commitment is subject to the execution and delivery of legal documents yet to be prepared, including, without limitation, loan agreements, promissory notes, guaranties, collateral and security documents. All such documents must be satisfactory in form and substance to the Bank.

The making and funding of any loans under this commitment (in addition to any other conditions which may be required in the documents referred to in the preceding paragraph) is expressly subject to the terms and conditions set forth in this commitment including a loan agreement yet to be prepared.

If you find the terms and conditions of this commitment to be acceptable to you, please execute the enclosed copy of this letter and return it to the undersigned by October 30, 2026.

BORROWER(S): Highlands Community Services Board

PURPOSE: Refinance commercial real estate debt with First Community Bank.

LOAN AMOUNT: $10,000,000.00

MATURITY: Not to exceed 15 years from the date of closing.

INTEREST RATE:
Tax-exempt, bank qualified equal to 4.93%, fixed for an initial term of ten (10) years. At the end of the initial term, the rate will automatically adjust every five years to 1.00% over the published outstanding United States Treasury securities adjusted to a constant maturity of five (5) years. At no time during the duration of the loan will the interest be less than 3.95%.

If the credit facility ceases to qualify for tax-exempt financing during the loan term, the interest rate will convert to a taxable rate that provides the Bank with an equivalent return, as specified in the formal loan agreement.

SECURITY:
First Deed of Trust and Assignment of Leases and Rents on the following real estate:

a) 383 Baugh Lane NE, Abingdon, Virginia (Washington County Tax Parcel ID 084B A 11)
b) 610 & 606 Campus Drive, Abingdon, Virginia (Washington County Tax Parcel ID 104 11 4)

REPAYMENT:
Loans will have an initial term of ten (10) years, fifteen (15) year total amortization. Monthly payments of principal and interest during the initial term, calculated based on a total amortization of fifteen (15) years. Estimated monthly payments will be $79,090.

BANK FEES:
First Bank and Trust Company will not charge an origination fee or an annual facility fee.

FINANCING DOCUMENTS & COUNSEL:
The costs to issue the financing documents by Bank Bond Counsel will be covered by the Borrower and can be incorporated in the first draw on the loan facility. A quote has been provided to prepare these documents in the amount of $20,000 by Bank Bond Counsel, Dennis E. Jones & Associates, PC located in Abingdon, Virginia.

PREPAYMENT PENALTY:
The loan can be prepaid in part or in full at any time without penalty.

TAX STATUS:
Bank shall require an opinion of bond counsel to its tax status designating the loan as a "Qualified Tax-Exempt Obligation" pursuant to section 265(b) of the internal revenue code.

SURVIVAL:
This commitment letter shall constitute one of the Loan Documents and shall survive the closing of the Loan, the execution and delivery of all Loan Documents, and the making of any advances or disbursements thereunder. In the event of a conflict between a provision contained in this commitment letter and a provision of any other Loan Document, the terms of the other Loan Document shall control.

CONDITIONS OF LENDING:
Prior to the making of the first advance to the Borrower by the Bank, the following conditions precedent shall have been satisfied.

a) The Bank shall have received, duly executed, all Loan Documents and any other documents and instruments necessary or advisable in connection with the Loan, all of which shall be in form and substance satisfactory to the Bank and its counsel.
b) The Bank shall have received the written opinion of Borrower's counsel as to the validity and enforceability of the Loan Documents and such other matters as the Bank may reasonably require.
c) All other terms and conditions customary to transaction of this nature will be incorporated in a formal loan agreement.

Attachment "A"
First Bank Proposal
Attachment "B"
Page 2 of 4
Highlands Community Services Board Resolution
Page 5 of 7

REPORTING REQUIREMENTS:
Annually, within one hundred eighty (180) days following the end of the Borrower's fiscal year, the Borrower will deliver to the Bank audited financial statements, prepared in accordance with generally accepted accounting principles by an independent certified public accountant acceptable to the Bank; including a balance sheet, income statements, changes in capital position, reconciliation of net worth and all normal and reasonable financial notes.

REPRESENTATION AND WARRANTIES:
The Borrower represents and warrants to the Bank that:

a) This proposal, when accepted, and all documents and instruments to be executed and delivered to the Bank in connection with this proposal and the funding thereof shall be duly authorized, valid, enforceable and binding on the parties thereto, and shall not conflict with or constitute a breach of any other agreements or documents of the Borrower.
b) All information that will be furnished to the Bank is true and accurate.
c) All financial statements, certificates and other information furnished, or to be furnished, to the Bank are, or shall be, true and accurate and shall be prepared in accordance with GAAP. The Borrower has not failed to disclose any information that could materially affect its properties, business or financial condition; and there has occurred no material adverse change in the financial condition of the Borrower since the date of the Borrower's most recent financial statement.

AFFIRMATIVE COVENANTS:
Customary, including delivery of financial statements, reports and other information requested by Bank.

MATERIAL ADVERSE CHANGE:
This commitment may be terminated, in the sole discretion of the Bank, upon the occurrence of a material adverse change in the financial condition of the Borrower not to include any adverse change associated with COVID-19 otherwise known as the Coronavirus.

EVENTS OF DEFAULT
A default shall occur under this Letter of Commitment and under each of the Loan Documents executed by Borrower in favor of Bank if the Borrower defaults in the payment of any amounts due and owing under the Loan or any other indebtedness owing to Bank within fifteen (15) days of its due date or fails to timely and properly observe, keep or perform any term, covenant, agreement or condition in any of the Loan Documents or in any other loan agreement, promissory note, security agreement, assignment or other contract securing or evidencing payment of any indebtedness of Borrower to Bank or to any affiliate or subsidiary of Bank.

REMEDIES UPON DEFAULT.
If an event of default shall occur, Bank shall have all rights, powers and remedies available under each of the Loan Documents as well as all rights and remedies available at law or in equity.

GOVERNING LAW:
This commitment and the Loan shall be governed by and construed in accordance with the laws of the State of Virginia.

Attachment "A"
First Bank Proposal
Attachment C
Page 5 of 4
Highlands Community Services Board Resolution
Page 6 of 7

EXPIRATION:
If this proposal is not accepted by the expiration date (or a later date agreed to by the Bank in writing) of October 30, 2026, then the Bank shall have no further obligation.

Sincerely,

Erin M. Hoffman
Erin M. Hoffman
Vice President / Commercial Lending & Credit

ACCEPTANCE AND ACKNOWLEDGEMENT OF RECEIPT

Intending to be legally bound, the undersigned Borrower hereby accepts the foregoing commitment and agrees to the terms and conditions hereof.

Highlands Community Services Board

Rebecca D. Holmes
By: Rebecca D. Holmes
Its: Executive Director

10.22.2026
Date

Attachment "A"
First Bank Proposal
Attachment "B"
Page 4 of 4
Highlands Community Services Board Resolution
Page 7 of 7

CERTIFICATE OF THE CLERK OF THE BOARD OF SUPERVISORS WASHINGTON COUNTY, VIRGINIA

The undersigned Clerk of the Board of Supervisors, Washington County, Virginia (the "Board"), hereby certifies as follows:

1. Attached hereto as Attachment A is a true, correct and complete copy of a resolution creating the Community Mental Health and Mental Retardation Services Board of Washington County and City of Bristol, Virginia ("HCS Board"), which was duly adopted by the Board September 20, 1972 (the "County Resolution Resolution") and Affidavit of Brandon Snodgrass, Esq. (the "Affidavit"), County Attorney, affirming that the copy of the County Resolution is true and accurate to the best of his knowledge.

2. The County Resolution has not been repealed, revoked, rescinded or amended and is in full force and effect on this date and constitutes the only ordinance adopted by the City Council relating to the Board.

3. The following persons constitute the duly appointed acting Directors of the HCS Board on the date hereof, appointed by the Board, for terms expiring as indicated:

Name	Expiration of Term
Fred Newman	06/30/2027
Anne Wampler	06/30/2028
Jason Berry	06/30/2029

No other persons have served as directors of the HCS Board representing the Board of Supervisors, Washington Count, Virginia since July 1, 2026. The appointments of all the persons indicated above have been in full force and effect since July 1, 2026.

4. No resolution of the HCS Board has been filed with Board and no resolutions or other proceedings or actions have been adopted or taken by the Board, and, to the knowledge of the undersigned, none is pending or threatened, which contemplate the liquidation or dissolution of the HCS Board, or threaten its existence.

5. A regular meeting of Board was held on November 10, 2026, at which meeting the following duly elected members were present and absent:

PRESENT:
Dwayne Ball, Chairman
Randy Pennington, Vice Chairman
David Matlock
Phillip B. McCall
Charlie Hargis, Jr.
Lee Brannon
Saul A. Hernandez

ABSENT:
None

Such members constituted all of the members of the Board on the date of such meeting.

6. Attached hereto as Attachment B is a true and correct copy of a resolution (the "Borrowing Resolution") duly adopted at such meeting by the unanimous vote of the members of the Board present at such meeting authorizing the HCS Board to obtain refinancing for the Highlands Community Services Main Campus located at 606 Campus Drive and 610 Campus Drive, Abingdon, Virginia and 383 Baugh Lane NE, Abingdon, Virginia (the "Projects").

7. The Borrowing Resolution has not been repealed, revoked, rescinded or amended and is, as of the date hereof, in full force and effect. The Borrowing Resolution is the only resolution adopted by the Board related to financing for the Projects.

8. **WITNESS** my hand and seal of the Board of Supervisors, Washington County, Virginia, this 10th day of November, 2026.

_____
Clerk, Board of Supervisors
Washington County, Virginia

(SEAL)

V I R G I N I A:

At a regular meeting of the Board of Supervisors of Washington County, held at the Courthouse of said County on Wednesday, September 20, 1972 at 7:30 P.M.

PRESENT:

Kenneth B. Buchanan, Chairman
Louis Shuman, Vice Chairman
Z. H. Beavers
James C. Combs
Dave W. Syphers
Ralph Smith
Patricia Werth

David D. Brown, Commonwealth Attorney
Donald M. Johnston, County Administrator

****

On motion of Louis Shuman, seconded by James C. Combs, and unanimously adopted, it was resolved that:

WHEREAS, Chapter 10 (Community Mental Health and Mental Retardation Services) of Title 37.1 (Institutions for the Mentally Ill: Mental Health Generally) of the Code (1950) of Virginia, as amended, provides for the establishment of a community mental health and mental retardation services program; and

WHEREAS, Section 37.1-195 of said Code requires the establishment of a Community Mental Health and Mental Retardation Services Board, when a community mental health and mental retardation program is established; and

WHEREAS, it is the desire of the Board of Supervisors of Washington County, Virginia, to establish such a program and Board, with the intent of implementing the provisions of the aforesaid Chapter 10 of Title 37.1 of the Code of Virginia, as amended; now therefore

BE IT RESOLVED that there be established by the Board of Supervisors of Washington County, Virginia, in conjunction with the local government of the City of Bristol, Virginia, a community mental health and mental retardation

EXHIBIT "A"

services board to be known as the Community Mental Health and Mental Retardation Services Board of Washington County and City of Bristol, Virginia to be composed of 12 members, who shall be appointed by the Chairman of the Board of Supervisors and the Mayor of the City of Bristol in the following manner:

Initially 12 members shall be appointed; 9 from Washington County and 3 from the City of Bristol.

1/3 members for a period of three years from January 1, 1972

1/3 members for a period of two years from January 1, 1972

1/3 members for a period of one year from January 1, 1972

The term of each member of the Board after the initial appointments shall be for three (3) years from January 1st of the year appointed, except that vacancies shall be filed for the balance of unexpired term.

BE IT FURTHER RESOLVED, that the Board of Supervisors of Washington County be the applicant and fiscal agent for all funds for said Community Mental Health and Mental Retardation Services Board.

The motion passed on the vote of the Board Members as follows:

Kenneth B. Buchanan	Aye
Louis Shuman	Aye
James C. Combs	Aye
E. H. Beavers	Aye
Dave W. Scyphers	Aye
Ralph Smith	Aye
Patricia Worth	Aye

****

A TRUE COPY: _____
County Administrator

[Letterhead]

AFFIDAVIT

Comes now your affiant, BRANDON SNODGRASS, Esq., having first been duly sworn, and states as follows:

I am County Attorney for Washington County, Virginia. In that capacity, I have reviewed a Resolution adopted by the Board of Supervisors of Washington County, Virginia ("the Board") on September 20, 1972 and the minutes of a regular meeting of the Board on the 20th day of September, 1972, creating the Highlands Community Services Board (formerly the Community Mental Health and Mental Retardation Services Board). To the best of my knowledge, the Resolution of September 20, 1972 is a true and accurate copy of the Resolution adopted by the Board and said Resolution has not been repealed, revoked, rescinded or amended since that time. I have reviewed a Resolution adopted by the Board on November 10, 2026 regarding authorization for the Highlands Community Services Board to seek refinancing of their Main Campus Property and Children's Campus property located in Abingdon, Virginia. To the best of my knowledge, the minutes of the regular meeting and Resolution adopted by the Board on the 10th day of November, 2026 accurately reflect the action taken by the Board on that date regarding the authorization of Highlands Community Services to seek refunding financing for their Main Campus Property and Children's Campus located in Abingdon, Virginia and the signature of the County Administrator and Clerk on said minutes signifies the approval of the minutes by the Board of Supervisors of Washington County, Virginia.

_____
BRANDON SNODGRASS,
County Attorney

STATE OF VIRGINIA
COUNTY OF WASHINGTON

The foregoing instrument was acknowledged before me this ___ day of August, 2016 by Brandon Snodgrass, Esq., who is personally known to me.

_____ _____
Notary Registration Number Notary Public

My commission expires: _____.

V I R G I N I A:

At a regular meeting of the Board of Supervisors of Washington County, held at the Courthouse of said County on Wednesday, September 20, 1972 at 7:30 P.M.

PRESENT:

Kenneth E. Buchanan, Chairman
Louis Shuman, Vice Chairman
E. H. Beavers
James C. Combs
Dave W. Eyphers
Ralph Smith
Patricia Werth

David D. Brown, Commonwealth Attorney
Donald M. Johnston, County Administrator

****

On motion of Louis Shuman, seconded by James C. Combs, and unanimously adopted, it was resolved that:

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WHEREAS, Section 37.1-195 of said Code requires the establishment of a Community Mental Health and Mental Retardation Services Board, when a community mental health and mental retardation program is established; and

WHEREAS, it is the desire of the Board of Supervisors of Washington County, Virginia, to establish such a program and Board, with the intent of implementing the provisions of the aforesaid Chapter 10 of Title 37.1 of the Code of Virginia, as amended; now therefore

BE IT RESOLVED that there be established by the Board of Supervisors of Washington County, Virginia, in conjunction with the local government of the City of Bristol, Virginia, a community mental health and mental retardation

EXHIBIT "A"

Services Board to be known as the Community Mental Health and Mental Retardation Services Board of Washington County and City of Bristol, Virginia to be composed of 12 members, who shall be appointed by the Chairman of the Board of Supervisors and the Mayor of the City of Bristol in the following manner:

Initially 12 members shall be appointed; 9 from Washington County and 3 from the City of Bristol.

1/3 members for a period of three years from January 1, 1972

1/3 members for a period of two years from January 1, 1972

1/3 members for a period of one year from January 1, 1972

The term of each member of the Board after the initial appointments shall be for three (3) years from January 1st of the year appointed, except that vacancies shall be filled for the balance of the unexpired term.

BE IT FURTHER RESOLVED, that the Board of Supervisors of Washington County be the applicant and fiscal agent for all funds for said Community Mental Health and Mental Retardation Services Board.

The motion passed on the vote of the Board Members as follows:

Kenneth B. Buchanan	Aye
Louis Shuman	Aye
James C. Combs	Aye
E. H. Weavers	Aye
Dave W. Scyphers	Aye
Ralph Smith	Aye
Patricia Garth	Aye

****

A TRUE COPY: _____
County Administrator

AGENDA ITEM NO. 9.A

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE: November 10, 2026

SUBMITTED BY: Alicia Roland , County Administrator

ITEM TYPE: Information Item

AGENDA SECTION: BOARD MEMBER REPORTS

SUBJECT: Board Member Reports

SUGGESTED MOTION:

BACKGROUND AND SUMMARY:

Rules Governing Board Member Reports:

The following is excerpted from the By-Laws of the Washington County Board of Supervisors, Article 7., Agendas for Board of Supervisors Meetings, and Article 8., Conduct of Meetings of the Board of Supervisors:

Article 7. Agendas for Board of Supervisors Meetings.

7.5. The Board shall take no Action of Record on any matter that is not on the Meeting Agenda unless amendment of the Meeting Agenda is requested at the time of Approval of the Agenda. Amendment of the Meeting Agenda requires a majority vote in favor. Upon Approval of the Agenda, no further amendments may be made except as provided for in paragraph 7.4. Any action to be taken as a result of Closed Meeting is exempt from the provisions of this paragraph. Actions shall not be taken in response to a “Special Presentation” item on the Agenda unless, by consensus, the Board determines to proceed with consideration of an action in response to a “Special Presentation.”

Article 8. Conduct of Meetings of the Board of Supervisors.

8.6.13. Board Member Reports shall facilitate the presentation of comments, reports and proposed Items of Business not otherwise part of the Meeting Agenda by individual Board members in round table fashion. Matters may be presented for information, discussion and consensus agreement of the Board, and/or scheduled for further consideration as an Item of Business at a future meeting of the Board. When speaking during Board Member Reports, Board members shall be limited to five (5) minutes, at which time the Chairman may at his discretion suspend further presentation from the Board member and request action by consensus agreement of Board members present at the Table to permit additional time to conclude the presentation. No Board member shall yield time or place under Board Member Reports to any other Board member or other person. No member of the Board shall have any other position reserved for them on the Meeting Agenda other than under Board Member Reports.

ATTACHMENTS:

AGENDA ITEM NO. 10.A

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE: November 10, 2026

SUBMITTED BY: Alicia Roland , County Administrator

ITEM TYPE: Information Item

AGENDA SECTION: BOARD INFORMATION AND REMINDERS

SUBJECT: BOARD INFORMATION AND REMINDERS

SUGGESTED MOTION: Board Information and Reminders

BACKGROUND AND SUMMARY:

Board Information:

1. Expiring Appointments
2. VACo County Connections Newsletter

ATTACHMENTS:

EXPIRING APPOINTMENTS TO BOARDS, AUTHORITIES AND COMMISSIONS

Planning Commission

Appointee		*Current Term Expires*
Christina Rehfus	F-21 Tyler	June 30, 2024

Industrial Development Authority

Appointee		*Current Term Expires*
Dale Cook	F-21 Tyler	November 13, 2026
Randall Blevins	C-21 Madison	November 13, 2026

Park Authority

Appointee		*Current Term Expires*
Jennifer Blankenship	A-21 Harrison	June 30, 2026
Michael Wright	E-21 Taylor	June 30, 2026

SW VA Cultural Heritage Foundation

Appointee	*Current Term Expires*
Mary Anne Holbrook	June 30, 2025

COUNTY CONNECTIONS
The Newsletter of the Virginia Association of Counties
Friday, October 9, 2026

VACo Releases Its 2027 Preliminary Legislative Program



VACo has released its **2027 Preliminary Legislative Program**, which was drafted through VACo's steering committee process. The document includes a host of important and timely proposed policy statements including language pertaining to K-12 education funding, local taxing authority, stormwater regulations, land use planning, transportation, broadband, health and human resources and other local budget and legislative issues.

Click on the link to read the **2027 Preliminary Legislative Program**.

The 2027 Legislative Program will be adopted on November 10 during the Annual Business Meeting at the **VACo Annual Conference**.

VACo's eight steering committees will finalize and adopt their policy sections on November 8. The Resolutions Committee will ratify the Legislative Program on November 9. VACo's membership will vote to adopt the Final Legislative Program on November 10.

VACo members are encouraged to continue to add their input to this document by working through their county's legislative process and the VACo steering committee process to put forward suggested changes to VACo's 2027 Legislative Program.

For questions regarding VACo's legislative process, contact Dean Lynch at **dlynch@vaco.org** or 804.343.2511.

VACo Contact: Dean Lynch, CAE

Energy Landscape of Virginia Series with Joe Lerch

Episode 28 | Energy Affordability: Virginia Poverty Law Center



In this episode, we talk with Dana Wiggins and Carmen Bingham, with the Virginia Poverty Law Center also known by its acronym VPLC. We learn about programs to lower energy bills for qualifying Virginians with limited income, protection from utility disconnection during extreme weather events, and how VPLC advocates for affordable utility rates.

Where to find out more about topics covered in this episode

- **Virginia Poverty Law Center**
- **Energy Assistance Program (EAP) - Virginia Department of Social Services**
- **Percentage of Income Payment Program (PIPP) - Virginia Department of Social Services**
- **Weatherization Assistance Program (WAP) | DHCD**
- **Housing Innovations in Energy Efficiency (HIEE) | DHCD**
- **Virginia SCC - Dominion-NextEra Merger**

VACo Contact: Joe Lerch, AICP

SB 233 Workgroup Releases Final Report on Fire Programs Fund Distribution Formula



The Virginia Department of Fire Programs (VDFP) has completed its review of the Aid to Localities (ATL) funding formula and submitted its final report to the General Assembly. The **report**, developed pursuant to **Senate Bill 233 (Head)** from the 2026 General Assembly Session, concludes that changes to the existing distribution formula alone will not adequately address the growing financial challenges facing Virginia's fire services. Instead, the workgroup recommends increasing overall state funding and providing localities with greater flexibility to meet their fire service needs.

As **previously reported by VACo**, SB 233 directed VDFP to convene a stakeholder workgroup to evaluate the current population-based distribution formula for ATL grants, with particular consideration given to the needs of less populated and rural localities. VACo participated in the workgroup alongside representatives from state agencies, fire service organizations, the Virginia Municipal League, and local fire departments.

The workgroup examined alternative funding formulas that incorporated population, geographic size, and measures of local fiscal stress. Two potential approaches were evaluated, including formulas that weighted population at 80 percent and land area at 20 percent, and population at 70 percent and land area at 30 percent, with additional adjustments for fiscally stressed localities.

While these approaches would have increased funding for some smaller and rural localities, they also would have reduced funding for many others. Under the first scenario, 82 localities would receive additional funding while 90 would receive less. Under the second scenario, 83 localities would receive increases while 81 would experience reductions.

Ultimately, the workgroup reached a consensus that redistributing existing resources would not resolve the underlying challenges facing Virginia's fire departments. Members agreed that any future changes to the formula should ensure that no locality experiences a reduction in its existing ATL funding.

More FIRE on Next Page

Rather than recommending a redistribution of existing funding, the report encourages the General Assembly to revisit recommendations from previous statewide fire and EMS studies, including the 2023 HB 2175 workgroup report and a 2024 Virginia Commonwealth University assessment.

The report identifies several recommendations for further consideration:

- ***Increase the Fire Programs Fund.*** The workgroup unanimously supported increasing the current 1 percent insurance premium assessment that supports the Fire Programs Fund, which has remained unchanged since 1995. Additional revenues could support larger ATL distributions, increased minimum grants, and consideration of additional funding factors without reducing existing allocations.
- ***Provide direct state funding for fire and EMS services.*** The report recommends considering additional state financial assistance to localities, particularly to help address the increasing personnel and operational costs associated with providing these essential services.
- ***Expand eligible uses of ATL funding.*** The workgroup supports greater flexibility in how localities utilize ATL grants, allowing funds to address a broader range of fire service needs beyond existing restrictions on training, prevention, equipment, and apparatus.
- ***Establish targeted assistance for at-risk localities.*** The report recommends considering a new grant program for localities facing particularly significant fire service funding challenges, using measures such as funding per capita, funding per square mile, emergency call volume, and response times.

The workgroup also recommended additional analysis of data from the National Emergency Response Information System (NERIS), consideration of the amount of tax-exempt land within localities, and further examination of fiscal distress measures to better assess local fire service funding needs.

The findings reinforce concerns raised in previous statewide studies regarding declining volunteerism, rising equipment and apparatus costs, increasing emergency call volumes, and the growing financial responsibilities placed on local governments.

The report cites previous research indicating that local governments provide approximately 97 percent of Virginia's fire and EMS funding, demonstrating the substantial responsibility counties and other localities bear in maintaining these critical public safety services.

For counties, the report underscores the importance of a more comprehensive state-local partnership to support fire and EMS services. Although changes to the ATL formula may help address differences in local needs, the workgroup concluded that meaningful improvements will require additional resources rather than simply reallocating existing funds.

VACo appreciates the leadership of VDFP and the participation of the workgroup's stakeholders in developing the report. VACo will continue working with members of the General Assembly and fire service partners to advance sustainable funding solutions that recognize the diverse needs of Virginia's counties and the essential services their fire departments provide.

VACo Contact: Jeremy R. Bennett

Celebrating Virginia State Parks: Bear Creek Lake State Park



Nestled in the heart of the Cumberland State Forest in central Virginia, Bear Creek Lake is less than an hour west of Richmond. It's the perfect getaway for the outdoor enthusiast. Activities center on the 40-acre lake with a boat launch, fishing pier, boat rentals and a swimming beach. Other attractions include a meeting facility, cabins, camping, picnicking, an archery range and playgrounds. Guests also enjoy the park's trails and access to the adjoining 16,000-acre Cumberland State Forest, including the 14-mile Cumberland Multi-use Trail, which is available for hiking, biking and horseback riding.

SOURCE: [Virginia State Parks]

VIRGINIA ASSOCIATION OF COUNTIES

ANNUAL CONFERENCE

REGISTER TODAY!



NOV 7-10, 2026 | The Omni Homestead
Bath County, VA

We cannot wait to pack the van for the 2026 Annual Conference! One of the best things about every Annual Conference is the opportunity to come together to seek solutions in the best interest of counties and communities. Contact **Valerie Russell** at vrussell@vaco.org with questions.

REGISTER TODAY!

Rust never sleeps: So we are so pleased to become a new member of this organization and put our knowledge to work for YOUR FLEET!



Contact Cary Loeser (513) 532-4694 in Midlothian, Virginia; to see how ValuGard Anti-Corrosion Products Can Protect Your County fleet

- Experience - ValuGard products are not just tested in labs but have also undergone thorough real-world field testing; protecting millions of vehicles with our different formulas for over 50 years. As a 50-year industry leader we know what it takes to protect your vehicle from the environmental impacts on Virginia's roads.
  We have a broad spectrum of formulas from annual oil types to heavy-duty, durable asphalt / wax-based formulas.
- ValuGard was selected and featured in March 2026 "Municipal" magazine with a 'From the Cover" article noting methods to Stop Rust in Municipal Fleets!
- Testing and Proof - our products undergo the **most strenuous industry testing** SPECIFICALLY against the **liquid de-icing brines**. This 3rd party laboratory testing also emulates the rigorous real-world conditions your vehicles go through.
- Self-Healing Properties - highly refined asphalt and premium resins in our undercoating allow for far superior long-term adhesion, along with durability against everything from rock strikes to liquid de-icing brines. These products cure without hardening, means they will not crack nor drip nor come off on mechanic's hands / clothes.
- Two-Part – Full Scope System - comprehensive protection not just on exposed underbody panels, but deep into vehicle cavities. There is little paint in these cavities and VG-101 helps to protect these susceptible areas. Access is achieved through the manufacturers' drain holes with NO DRILLING. Jet atomization of our VG-101 Inhibitor allows product to reach hard-to-reach areas AND then creep in multiple directions to expand protection! Our broad formula range handles both new and seasoned vehicles in your fleet and our container options fit small fleets (2-20) up to large fleets with (70+) vehicles.
- **Brief video showing both parts of our Heavy-duty asphalt-wax system: Click Here**
- Expert Partners - **Major vehicle and equipment manufacturers** have tested our products and utilize our expertise to solve corrosion issues.
- Training System – comprehensive consultation and training to asses and meet needs of your fleet. We offer both on-site, video and video-chat based training with our field team (exceeding 75 years of experience)
- Quality with consistency - our ISO 9001 Certification demonstrates our commitment to consistent quality of products.
- Use on **Commercial / Military Vehicles** - many of our formulas are used to protect Military and Commercial vehicle fleets.

Brief video showing both parts of our Heavy-duty asphalt-wax system: Click Here

Stafford County Appoints New Deputy County Administrator



Stafford County is pleased to announce the appointment of a new Deputy County Administrator. Erris Dunston will move into the spot left vacant by the resignation of former Deputy Michael Morris. Dunston is the former Assistant County Manager for Strong Communities in Guilford, North Carolina.

“Stafford is growing quickly, and with that growth comes both opportunity and complexity,” said Stafford County Administrator Bill Ashton. “Dunston understands the demands of a fast-growing community and brings proven experience leading across multiple departments. Her leadership will strengthen our County Administration team and expand our capacity to meet the needs of Stafford today while preparing for what comes next.”

At Guilford County, Dunston oversaw 10 departments including planning, IT, economic development, and emergency services. Prior to her time in Guilford, she was Acting County Manager and Assistant County Manager in Halifax County, NC, where she was responsible for public utilities, planning and information technology. In total, she has over 27 years of local government service.

“I’m excited to bring my experience to Stafford and work alongside the talented people who are helping shape the County’s future,” said Dunston. “My first priority is to listen and learn from the Board of Supervisors, our employees, and the community, and then turn what I hear into thoughtful solutions that help Stafford navigate its growth and continue delivering exceptional service.”

Erris Dunston is a PhD candidate in Leadership Studies (expected May 2027) at North Carolina A&T University. She holds a Master of Public Administration from North Carolina Central University and a Bachelor of Science in Geography from the same university. She also holds the following credentials: International City/County Management Association Credentialed Manager (ICMA-CM); Public Executive Leadership Academy (PELA) from the University of North Carolina School of Government; and Certified Government Chief Information Officer (CGCIO).

Dunston will begin her employment with Stafford County on October 5, 2026, and will oversee the County’s capital program, parks, utilities and operations departments.

Steven Sandy Named Deputy Administrator for Botetourt County



Botetourt County has named Steven Sandy as its new deputy county administrator. Sandy will join Botetourt County following his most recent tenure as County Administrator for Franklin County and will succeed longtime Deputy Administrator David Moorman, who will conclude his service with Botetourt County on January 1, 2027.

Sandy brings more than 27 years of local government experience in Virginia to the position, including previous service with Botetourt County. His career has also included positions with Montgomery County and Franklin County, where he has served as county administrator since February.

“Steve’s return to Botetourt County is a tremendous asset for our citizens and our administration,” said Gary Larrowe, Botetourt County Administrator. “His deep understanding of local government operations, combined with proven leadership across multiple Virginia localities, makes him exceptionally well-suited for this role. We’re excited to welcome Steve back to BoCo.”

Sandy began his local government career in Botetourt County before serving in a variety of planning, community development and administrative roles in Virginia.

He holds a bachelor’s degree in natural resource management from North Carolina State University and a master’s degree in urban and regional planning from Virginia Tech. He also earned a graduate certificate in public administration from Virginia Tech and completed the National Association of Counties’ High Performance Leadership Academy.

Sandy is a certified professional planner through the American Planning Association. He also holds Certified Zoning Administrator and Certified Transportation Manager credentials through the Virginia Association of Zoning Officials. He has extensive experience in Budgeting, Human Resources and Emergency Services plus, general county operations.

Sandy has also served under three Governors as a member of the Virginia Broadband Advisory Council since 2020.

“I’m excited to return to Botetourt County and to have the opportunity to serve the community where my local government career began,” Sandy said. Sandy is expected to begin serving as deputy county administrator on December 1, 2026 Moorman will continue serving as deputy county administrator through the end of the year to support a smooth transition.

Botetourt County looks forward to welcoming Sandy back to the County as he begins his new role.



On Monday, September 28, current and retired Administrators from Southside gathered to welcome new Cumberland County Administrator Summer Medina and discuss current issues and topics including data centers, the 1% Sales Tax Referendum, and other topics of mutual interest. VACo Executive Director Dean Lynch was on hand to share information on collective bargaining and other legistlative topics that keep Administrators up at night!

Group Photo (L-R) – **Morgan Quicke** (former Richmond County Administrator and VAcorp VP), **Christin Jackson** (Executive Director Commonwealth Regional Council), **Landon Green** (Charlotte County Administrator), **Susan Adams** (Appomattox County Administrator), **Eric Pollitt** (Amelia County Administrator), **Summer Medina** (Cumberland County Administrator), **Karl Carter** (Buckingham County Administrator), **Alex Gottschalk** (Mecklenburg County Administrator), **Dean Lynch** (VACo Executive Director), **Doug Stanley** (Prince Edward County Administrator), **Tracy Gee** (Lunenburg County Administrator) **Kevin Massengill** (Dinwiddie County Administrator), and **Steve Bowen** (Nottoway County Administrator).

Virginia Alcohol Safety Action Program Sustainability Report Presented to VASAP Commission

The consulting firm retained by the Virginia Alcohol Safety Action Program (VASAP) staff to review the sustainability of the program's structure and finances presented its findings to the legislative commission overseeing the program on September 18, with the final meeting of the workgroup held the following week. Legislation enacted in 2026 directed the convening of a workgroup to examine factors affecting the financial sustainability of the program, including fees and other funding sources for the program; factors affecting the operational stability of the system of local alcohol safety action programs (ASAPs); and the role and responsibility of the state-level VASAP Commission in ensuring the success of local programs.

Background

The bills establishing the workgroup, **HB 862** (Cousins) and **SB 391** (Stuart), were introduced at the recommendation of the Commission on VASAP, a legislative branch commission, and stemmed from a small working group of Commission members that met last fall and did not include local government representation. The program is supported by fees paid by individuals referred by the courts to the program, as well as vendor fees and local contributions in some localities, but the participant fees have not increased in years, and there have been management and other operational challenges in some local programs as well, leading to program consolidations in some areas. The bills sought to address these longstanding challenges by requiring localities to provide financial support for local alcohol safety action programs and requiring each local alcohol safety action program to have a locality serve as its fiscal agent — broad changes to the program that were not previously discussed with local governments and to which VACo and its advocacy partners objected.

After a series of amendments, the workgroup was directed to be established, and the requirement for a local ASAP to designate a fiscal agent locality and the requirement for localities to make financial contributions to local ASAPs were delayed until January 1, 2028, to allow time for the workgroup to conduct its review of the structure and funding of the program.

VACo participated in the workgroup, which held two meetings, followed by several stakeholder discussions with the consultants, prior to the September 18 presentation to the Commission, and then held a final meeting on September 23. At the outset of the workgroup, VACo encouraged the group to

More VASAP on Next Page

consider creative approaches to revenue options beyond what was contained in the 2026 legislation, in order to find solutions that will provide stable, predictable sources of funding for the ASAPs without placing a burden on the taxpayer and without requiring each ASAP to negotiate with each local government each year. Alternative ideas that VACo suggested included establishing a non-General Fund source of revenue that could be directly distributed to ASAPs; updating the fee structure to set fees at rates that more realistically address the costs to provide service for clients who are able to pay; or providing a state General Fund appropriation.

September 18 Report

The report presented by the consultants on September 18 takes a narrow view of the workgroup's scope, proposing no changes to the 2026 legislation. The report recommendations largely focus on implementation of the 2026 legislation, including adopting an implementation plan for the establishment of fiscal agents; requiring annual local funding plans based on Commission-approved budgets for local ASAPs; establishing cost-allocation principles for programs serving multiple jurisdictions; and adopting a Commission reserve policy.

The report includes an overview of similar programs in West Virginia, Maryland, North Carolina, and South Carolina, as well as high-level financial information for each of the 21 local ASAPs. Local ASAP budgets for FY 2027 total $14 million, and the local programs hold a total of $6.4 million in reserve, although levels of reserve funding vary by program.

The report may be found at **this link** beginning on page 10, and the consultants' presentation to the VASAP Commission may be found at **this link**.

VACo Comments and Questions

VACo submitted comments on a draft of the report, noting the following broad points:

Program structure: In general, the program will be funded by fees and potentially local dollars, with no state General Fund investment. In other service delivery mechanisms where services are delivered locally but supervised at the state level, there is a state funding contribution – for example, Community Services Boards operate under performance contracts with the state Department of Behavioral Health and Developmental services that stipulate services to be provided and metrics to be measured, and CSBs receive significant state General Fund support. Local community corrections agencies, which were suggested as a potential model for local ASAPs, must meet standards set by DCJS, but those agencies also receive grants from the state to administer the programs.

Alternative models could also be considered to ensure the stated goals of the 2026 legislation -- standardization of services across the Commonwealth and state oversight of personnel and finances. For example, local health departments are staffed by state employees (with a few exceptions where localities have opted to administer health departments locally), and required to offer a set of standard services, subject to statutes at the state level and regulations promulgated by the Board of Health; funding is a shared responsibility between the state and localities based on a formula. Local ASAPs could be entirely state-run, state-supervised, and state-funded, unless a locality opted to run its own program under a contract with the state.

- The report as presented to the Commission notes that these proposals are "potential legislative policy choices."

More VASAP on Next Page

Other non-General Fund funding mechanisms: At the first meeting of the workgroup, VACo had offered for consideration potential funding solutions to support the system, such as a state General Fund appropriation or a potential non-General Fund source of revenue that could be directly distributed to ASAPs (for example, perhaps a small additional fee on alcohol sales that could be dedicated to VASAP and then allocated to local programs).

- These options were not explored in the workgroup, although the report notes that they are potential legislative policy choices, similar to the organizational structure discussed above.

Fee structure: VACo had also suggested reviewing the fee structure to set fees at rates that more realistically address the costs to provide service for clients who are able to pay, since fees have not been adjusted in many years. VACo also suggested that a local option fee should be considered; if localities will be expected to make funding contributions while the state contributes no dollars of its own, the sole authority to set fee amounts should not rest with the state.

- In response to this suggestion, the report recommends "periodic statewide review of authorized fees while preserving appropriate indigency protections," which would avoid "unnecessary geographic variation in the cost of satisfying court-related obligations."

VACo also submitted several questions regarding certain specific issues.

Supervision of local ASAP directors: VACo pointed out the ambiguity in the legislation regarding the supervision of the local ASAP director, who would be hired by the local independent policy board and would be an employee of the fiscal agent locality, but would be evaluated by the VASAP Commission's Executive Director.

- The report notes that roles should be addressed through "clear model agreements, personnel protocols, performance procedures, and dispute-resolution mechanisms before January 1, 2028."

Redistribution of funds among local ASAPs: VACo raised questions about the VASAP Commission's ability to collect unexpended revenue or reserve balances. VASAP Commission staff have explained that, as a practical matter, they do not have access to local funds kept in local bank accounts and have no intention of redirecting local dollars from one program to another, but statutory language seems to authorize redistribution of funds from fee revenue between local ASAPs, which will be a matter of greater sensitivity if local fee revenue collections determine locality funding contributions.

- The report reiterates that "there is no intent to collect funds given to programs by localities in the state office."

Adequacy of support for fiscal agent locality: VACo expressed concern as to whether the fiscal agent locality's ability to collect 10 percent of the local ASAP's budget for administrative expenses will be adequate to compensate the locality serving as the fiscal agent and employer of record. VACo suggested that language allowing these localities to recoup their actual expenses would better ensure that these localities are not placed at a disadvantage by agreeing to serve as the fiscal agent.

- The report concedes that this is a "reasonable concern," and suggests that the Commission collect fiscal agent cost information during implementation and review the adequacy of the allocation.

Role of towns: VACo asked whether towns are expected to contribute funds to local ASAPs and be considered for serving as fiscal agents, as some towns have served as fiscal agents in the past.

- The report recommends that the Commission "should address town participation expressly in its implementation guidance and model agreements."

Local representation on the VASAP Commission: VACo asked why, if localities are being asked to shoulder funding and administrative responsibility for the ASAPs, there is no local government representation on the VASAP Commission.

- The report characterizes this issue as a "legislative policy matter."

Final Workgroup Meeting and Proposed Regulations

At the September 23 meeting, the workgroup further discussed some of the issues raised by VACo and the Virginia Municipal League. Commission staff elaborated on the expected process for adoption of local ASAP budgets, which the Commission envisions beginning with approval by the local ASAP boards (which would include representation by localities served by each ASAP), as well as by the locality serving as fiscal agent, followed by review by Commission staff and review and approval by the Commission. Commission staff reiterated their expectation that there would be minimal, if any, need for local contributions from most jurisdictions for local ASAPs in the near term and that local dollars would only be requested in the event of a shortfall.

Proposed regulations implementing the 2026 legislation are posted on the **Regulatory Town Hall site** and are currently under review by the Department of Planning and Budget; a comment period will open when the proposed regulations are posted in the Virginia Register. The agency explanation reiterates Commission's staff's expectation of minimal financial impact on localities: "No net financial burden is imposed on localities. To offset local administrative burdens, fiscal agents may now collect an administrative fee of up to 10% of their local program's budget. The statewide ASAP system is highly solvent with approximately $6.5 million in collective reserves. While individual program reserves vary significantly, the regulatory framework provides procedures for supplemental funding. Currently, only two programs require active financial assistance, which is already being managed via open state-office grant submissions for temporary bridge funding."

Commission staff indicated that they had begun outreach to localities and will continue discussions with local ASAPs and localities in advance of the January 1, 2028, implementation date.

VACo Contact: Katie Boyle

Behavioral Health Commission Pledges Action on Behavioral Health in Jails



Behavioral Health Commission members received a report from Commission staff on October 6 reviewing the provision of behavioral health care in local and regional jails in Virginia. Although Constitutional and statutory provisions and general health and safety regulations govern health care in jails, the availability of behavioral services varies by jail, with smaller jails in more fiscally-stressed localities less able to provide extensive services. Statutory changes enacted in 2019 directed the Board of Local and Regional Jails to promulgate standards for the provision of behavioral health care; although a 2019 workgroup (in which VACo participated) recommended a set of standards, the Board has not yet taken formal action to impose these standards, a situation Commission members repeatedly denounced. Commission members will be voting on potential legislative and budgetary proposals at a future meeting and are expected to move forward with a package of recommendations from the staff study.

Commission staff documented the higher prevalence of mental illness and substance use disorder among individuals in jail relative to Virginia's general population; some jail staff have reported an increase in mental illness among their facilities' populations in recent years, and some staff and administrators cite the shortage of state psychiatric hospital beds as a factor in this increase. Behavioral health services vary among jails, with medication and some counseling as the primary services offered. Local dollars largely support behavioral health services and medications, although the state began to fund some staffing for behavioral health case managers and medical and treatment positions through the Compensation Board in FY 2023, in anticipation of the Board's implementation of behavioral health standards. (VACo worked with advocacy partners to secure this funding, which covers approximately half of the staffing that DCJS estimated to be needed to comply with the proposed standards.) There are also several grant programs that fund mental health programming, substance use treatment, and discharge planning in certain jails.

More JAILS on Next Page

Key recommendations from the study include the following proposals:

- Direct the Board of Local and Regional Jails to adopt standards on behavioral health screening and the provision of services in accordance with the 2019 statute; provide greater specificity in Code to address areas such as access to care, restrictive housing, and management of intoxication, withdrawal, and overdose. Direct the convening of a task force to develop guidance documents and compliance indicators for the new standards. Provide funding for additional staff for the Board.

- Fund the remaining behavioral health case manager positions needed to meet the staffing ratio estimated by DCJS to comply with the 2019 recommended standards, and require more detailed reporting on how jails use the funding for these positions.

- Direct the convening of a workgroup to study how to lower the cost of psychotropic medications, medications for opioid use disorders, and long-acting injectable antipsychotic medications for jails.

- Direct the Department of Medical Assistance Services to conduct a feasibility study of pursuing a Section 1115 Medicaid waiver that would enable Medicaid to pay for certain services for incarcerated individuals. VACo has historically supported similar proposals.

Throughout the meeting, members reiterated their frustration that the Board had not implemented the 2019 legislation and expressed strong interest in enforcing compliance. Staff's briefing is available at **this link** and the full report is available at **this link**.

VACo Contact: Katie Boyle

Commission on Youth Seeks Public Comment on Studies of Children's Advocacy Centers, Oversight of Justice-Involved Youth

The Commission on Youth met on September 22 and heard presentations from its staff on two study topics from its workplan. Draft recommendations from the two studies are open for written public comment, which is due by the close of business on October 14. Public comments received by the deadline will be provided to the Commission for consideration at its October 20 meeting. Comments should be sent via email to **aatkinson@vcoy.virginia.gov** and should include "VCOY Public Comment" in the email subject line.

Children's Advocacy Centers: The Commission conducted this study on its own initiative, as well as direction in the Appropriation Act; the study examined funding gaps for the state's 19 Children's Advocacy Centers and incentives for local governments to draw down additional funding to support these Centers. Hanover County Deputy County Administrator Bret Schardein served on behalf of VACo on an advisory group for this study. Children's Advocacy Centers provide a variety of services to support children and enable investigations of certain crimes against children, including forensic interviews, medical referrals, and multidisciplinary case coordination. In the past, Centers received federal Victims of Crime Act funding, but this funding was eliminated in FY 2026, leaving the state to step in with General Fund dollars and a portion of the state's Temporary Assistance to Needy Families (TANF) allocation. In FY 2027 and FY 2028, the state is providing $2.7 million from the General Fund and $6.2 million in TANF, for a total of $8.95 million per year in support to the Centers. An allocation formula adopted in 2015 governs distribution of the funds to individual Centers. Local contributions vary, and can include funding or in-kind support, such as donated space or use of county legal services.

More YOUTH on Next Page

The Commission reviewed a series of recommendations, including:

- Increasing the General Fund appropriation for Children's Advocacy Centers.
- Establishing a state matching incentive, above base allocations, for Children's Advocacy Centers receiving direct local appropriations or eligible in-kind support of at least a minimum percentage of combined state and local public support. The Department of Social Services, in coordination with VACo and VML, would be charged with establishing a formula for distributing these matching funds.
- Directing the Department of Social Services, in partnership with the Centers, to review the funding allocation formula for individual Centers.
- Allocating state opioid settlement fund dollars to the Department of Social Services on behalf of Children's Advocacy Centers to support the provision of forensic interviews, trauma-informed mental health treatment, and family advocacy services for children and families affected by parental substance use disorder.
- Convening a stakeholder work group to examine models for expanding Children's Advocacy Centers in underserved and rural areas, to include establishing a state-administered Seed and Expansion Grant Program to cover initial start-up costs.

A full list of proposed recommendations may be found at **this link**.

Study of the Powers and Duties of the Children's Ombudsman Related to Justice-Involved Youth: This study was conducted in accordance with a Commission resolution that required a workgroup to consider the necessary steps to expand the responsibility of the Children's Ombudsman to include juveniles committed to the Department of Juvenile Justice. Under current law, the Children's Ombudsman may pursue legal or other necessary action to protect the rights and welfare of children for whom a report of abuse or neglect was made, children receiving child protective or foster care services, children in foster care, or certain children placed for adoption; some other states have expanded the scope of their ombudsman offices to include the juvenile justice system.

Recommendations under consideration by the Commission include the following:

- Expanding the scope of the Office of the Children's Ombudsman to include juveniles in secure confinement facilities certified or operated by the Department of Juvenile Justice (including locally operated juvenile detention centers), and allowing any individual with a legitimate interest to submit a general complaint to the Ombudsman, who would have the sole discretion to determine if a complaint falls within the Office's purview. Juveniles in such facilities would be allowed to file a complaint directly with the Ombudsman without first utilizing the facility's administrative process.

- Directing the Department of Juvenile Justice and the Office of the Children's Ombudsman to develop a comprehensive plan and determine the resources needed to extend the responsibilities of the Ombudsman to include residents in group homes certified by the Department of Juvenile Justice.

- Directing the Office of the Children's Ombudsman and the Department of Behavioral Health and Developmental Services (DBHDS) to develop a comprehensive plan and determine the resources needed to extend the powers and duties of the Ombudsman to include children in residential facilities licensed by DBHDS.

The full list of proposed recommendations for this study may be found at **this link**.

VACo Contact: Katie Boyle

Joint Commission on Health Care Discusses Health Care Coverage Changes, Hiram Davis Closure

The Joint Commission on Health Care received several briefings at its September 23 meeting and solidified its work plan for the remainder of the year and for 2027. The Commission's next meeting, which is scheduled for October 21, will feature briefings on staff findings and recommendations on studies of the nursing facility workforce and the state's liquid nicotine and vapor product directory. At the Commission's November 10 meeting, members will vote on recommendations from these two studies, and receive a briefing on the impact of HR 1 on hospitals in Virginia. The Commission's work for 2027 will be largely dedicated to a comprehensive study of nursing facilities, which was directed by legislation enacted in 2026.

At the September meeting, Commission members received two presentations regarding federal changes to health insurance coverage – one dealing with the Virginia Health Benefit Exchange, and one focused on Medicaid eligibility changes in HR 1. Keven Patchett, Executive Director of the Virginia Health Benefit Exchange, the state-run health insurance marketplace, **explained** that the expiration of advance premium tax credits at the federal level at the end of 2025 has resulted in large increases in premiums, leading to Virginians dropping their coverage; enrollment in plans through the Exchange fell by approximately 73,000 in 2026. The 2026 Appropriation Act included $150 million in state funding for premium assistance, which will be provided to eligible Virginians as a fixed per-member per-month payment. An estimated 200,000 residents are expected to be eligible for the program, which is planned to be ready in November for the beginning of open enrollment for Plan Year 2027.

Sara Cariano, Director of Eligibility Policy and Outreach at the Department of Medical Assistance Services (DMAS), **outlined changes to Medicaid eligibility in HR 1**, notably a new work requirement for certain enrollees and a new requirement for eligibility renewals to be conducted every six months instead of annually. Ms. Cariano discussed the components of the work requirement, including what activities qualify and who is exempt from the requirement. DMAS is conducting outreach to Medicaid members who are affected by these changes, and Ms. Cariano offered resources for legislators to use in spreading the word to their constituents.

Commission members also received a presentation from Department of Behavioral Health and Developmental Services Commissioner Daryl Washington on the Department's plan for the closure of Hiram Davis Medical Center, a topic of extensive discussion at past meetings. In response to concerns raised by members at past meetings about maintaining the level of care required by current patients, Commissioner Washington outlined the Department's plan to provide a small, publicly-run facility in Central Virginia that would serve individuals who need intensive medical and nursing supports, in addition to the option to receive skilled nursing at Southeastern Virginia Training Center. DBHDS proposes to set aside savings from the closure of Hiram Davis Medical Center to support individual transition needs for current patients and services for individuals who might require similar care in the future. The Commissioner's presentation is available at **this link**, and the Department's memorandum outlining its commitments is available at **this link**. The Commission is scheduled to vote on the proposed closure plan in November.

VACo Contact: Katie Boyle



Building a Stronger Commonwealth: The Power of Enhanced Wage Records

A wage data modernization effort supporting education, workforce outcomes, economic development, and families across the Commonwealth.

Virginia's economy is changing rapidly. New industries are emerging, skill needs are shifting, and learners of all ages are navigating increasingly complex pathways toward careers. To keep pace, the Commonwealth must strengthen its ability to understand whether education and workforce investments are leading to real results for real people.

One of the most powerful steps Virginia can take is now underway through the implementation of enhanced wage records, a modernization effort that updates the state's existing wage reporting system with a **small number of additional data points**.

By incorporating information such as **job title, total hours paid,** and **work location,** Virginia can gain a clearer, more actionable picture of its workforce and ensure that every sector of the talent ecosystem has the **insights needed to make informed, strategic decisions.**

This effort does not require new reporting cycles or complicated processes. Most employers already collect these data elements through common HR and payroll systems, making this a low-lift, high-reward modernization that benefits the entire Commonwealth with minimal disruption to employers.

With enhanced wage matches, Virginia can understand more clearly which investments are working, where talent is thriving, and how the Commonwealth can strengthen opportunity for all.

Click here to read the rest of the article


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NOVEMBER 7 – 10, 2026

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at Board of Supervisors Meetings



We will share photos of our Achievement Awards presentations at Board of Supervisors Meetings in the next several newsletters. Congratulations to all the winners!

Congratulations!

We love presenting Achievement Awards
at Board of Supervisors Meetings









Congratulations Prince William County!

Prince William County won four Achievement Awards, including the Best Large County Achievement. Prince William County now has won the award 37 times and is tied for third on the all-time wins list. Prince William County also won the Best Achievement Award in 2020, and the Best Large County Achievement Award in 2022.

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Noon - 1PM

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Healthcare in an Ever Changing Policy Environment

Friday, October 23, 2026
Noon - 1PM

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Save the Date - 2026 Annual Leadership Awards & Luncheon
Thursday, December 10 - GMU Mason Square

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Premier Partner Spotlight - Public Promise Insurance

Please enjoy this conversation between **Dean Lynch, Chris Blanchette** (National Program Director for NACo Public Promise Insurance) and **Andrew Conroy** (VP of Pharmacy, CVS Health). As part of NACo's commitment to serve all 95 counties throughout the Commonwealth of Virginia, Dean interviews Chris and Andrew on a variety of different pharmacy & employee benefit items, following VACo's recent endorsement of their PBM program.

NACo's PBM program leverages the purchasing power of 3.6 million county employees to provide a transparent, best in class pharmacy contract with an average savings north of 25%, exclusively for self-funded counties across the country. NACo PPI and CVS Health appreciate the partnership with VACo and share insight of the origins of the program, pharmacy trends in today's everchanging benefits landscape, and items of consideration when you evaluate your own benefits plan.

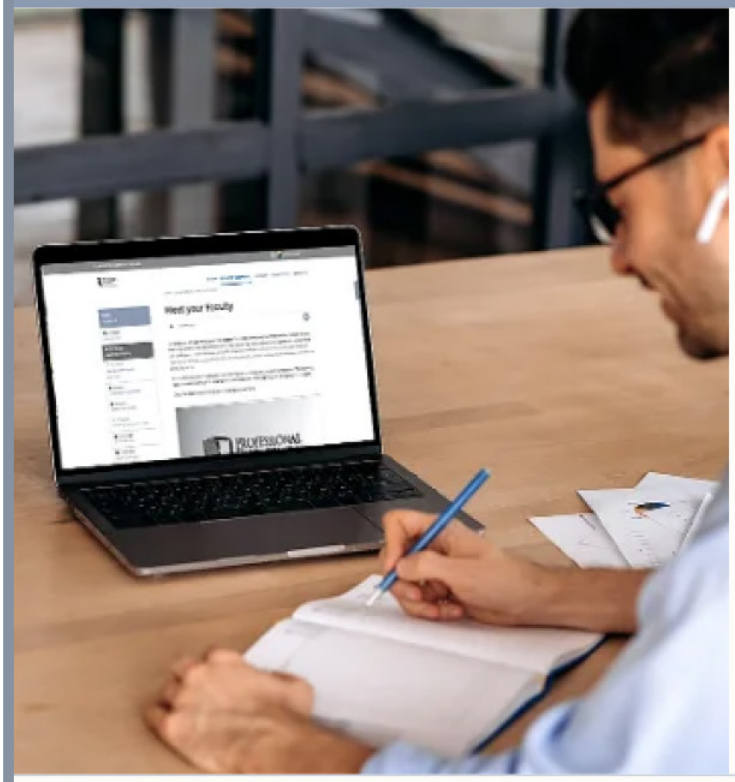
VACo Contact: Karie Walker, CAE

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What to do if you suspect a cybersecurity incident

In a suspected cyber-attack, every minute matters. The steps listed below will help guide you through a swift and appropriate response to a suspected cyber-attack:

1. **Notify your Incident Response Team immediately**
   - You should have an internal Incident Response Team that is designated to take charge of your response whenever there is a suspected incident. The team should have clearly defined roles and know their responsibilities in advance. If you find yourself in an incident without having a defined incident response team, assemble your critical leadership teammates.
2. **Notify VAcorp immediately upon learning of the incident**
   - You should contact VAcorp via phone at **888-822-6772** as **quickly as possible** (or call after-hours emergency telephone service at **540-265-8021**). VAcorp will assign a cyber breach coach and determine if additional technical resources are necessary.
   - NOTE: Entering into an agreement or contract with an outside provider before obtaining authority from VAcorp violates your Coverage Contract and may prohibit coverage from responding to your cyber event.
3. **Preserve logs in a secure location**
   - Store all critical network and local operating system log files in a secure location. Logs should be saved as quickly as possible to avoid overwriting the file. Also, check archived log files for any data relevant to the incident.
4. **Cooperate with experts**
   - AVAcorp cyber breach coach will guide you through the cyber incident and will determine if technical forensic experts are needed. We ask that you work with these experts on steps to take to mitigate risk associated with a cyber event. We provide these resources to ensure you comply with state and federal security breach response laws.
5. **Work with counsel to notify law enforcement**
   - Your cyber breach coach will take the lead on notifying and working with law enforcement, including the Fusion Center.
6. **Do not give notice to employees, the public, or the media without working with breach coach**
   - All statements need to be vetted to make certain they comply with the law, accurately reflect the nature of the incident, and do not increase liability risks.
7. **Remain calm**
   - Cyber events are stressful, but your VAcorp team stands ready to work with you to navigate this stressful scenario.

VAcorp

Cyber Event Reporting – VAcorp Member Reference Guide

Event **During** Business Hours

Member notifies VAcorp

1. For Emergencies requiring urgent response, call: **888-822-6772**
    - Name of Member
    - Name of Contact/Caller
    - Contact information – cell phone or any immediately available number
    - Event Specifics
        - Extortion/Ransomware
        - Social Engineering
        - Data Breach/Information loss
        - Other
        - Date of event
        - Current systems status
2. Non-emergencies and record-only claims, report online: **www.VAcorp.org**
    - Name of Member
    - Name of Contact/Caller
    - Contact Information
    - Event Specifics – as much detail as possible

Member responsibilities after reporting claim to VAcorp

1. Next steps (see Cyber Security Incident guide)
    - Take action to protect your information, mitigate loss, and prevent future exposure.
    - Do not engage any third-party vendor until advised to do so.
    - Do not contact the "bad actor" or any third party.
    - Do not make any announcement or release any public statement.
2. Await instructions from either the Breach Coach or VAcorp Claims Specialist.

Page two provides guidance for **after-business-hours** emergency reporting.

VAcorp

Cyber Event Reporting – VAcorp Member Reference Guide

Event **After** Business Hours

Member notifies VAcorp

1. Member calls after-hours emergency telephone service: **540-265-8021**
    - Tell them you are trying to reach VAcorp
    - Provide name of Member and Caller
    - Provide Phone Number where Caller can be reached
    - Provide Brief Event Situation – "cyber event on computers, etc."
    - Await call from VAcorp Claims or Breach Coach

Member responsibilities after reporting claim to VAcorp

1. Next steps (see Cyber Security Incident guide)
    - Take action to protect your information, mitigate loss, and prevent future exposure
    - Do not engage any third-party vendor until advised to do so
    - Do not contact the "bad actor" or any third party
    - Do not make any announcement or release any public statement
2. Await instructions from either the Breach Coach or VAcorp Claims Specialist
    - When contacted, provide the following:
        - Contact information – cell phone or any immediately available number
        - Event Specifics
            1. Extortion/Ransomware
            2. Social Engineering
            3. Data Breach/Information loss
            4. Other
            5. Date of event
            6. Current systems status

Page one provides guidance for reporting incidents **during** business hours

Virginia Free Academy

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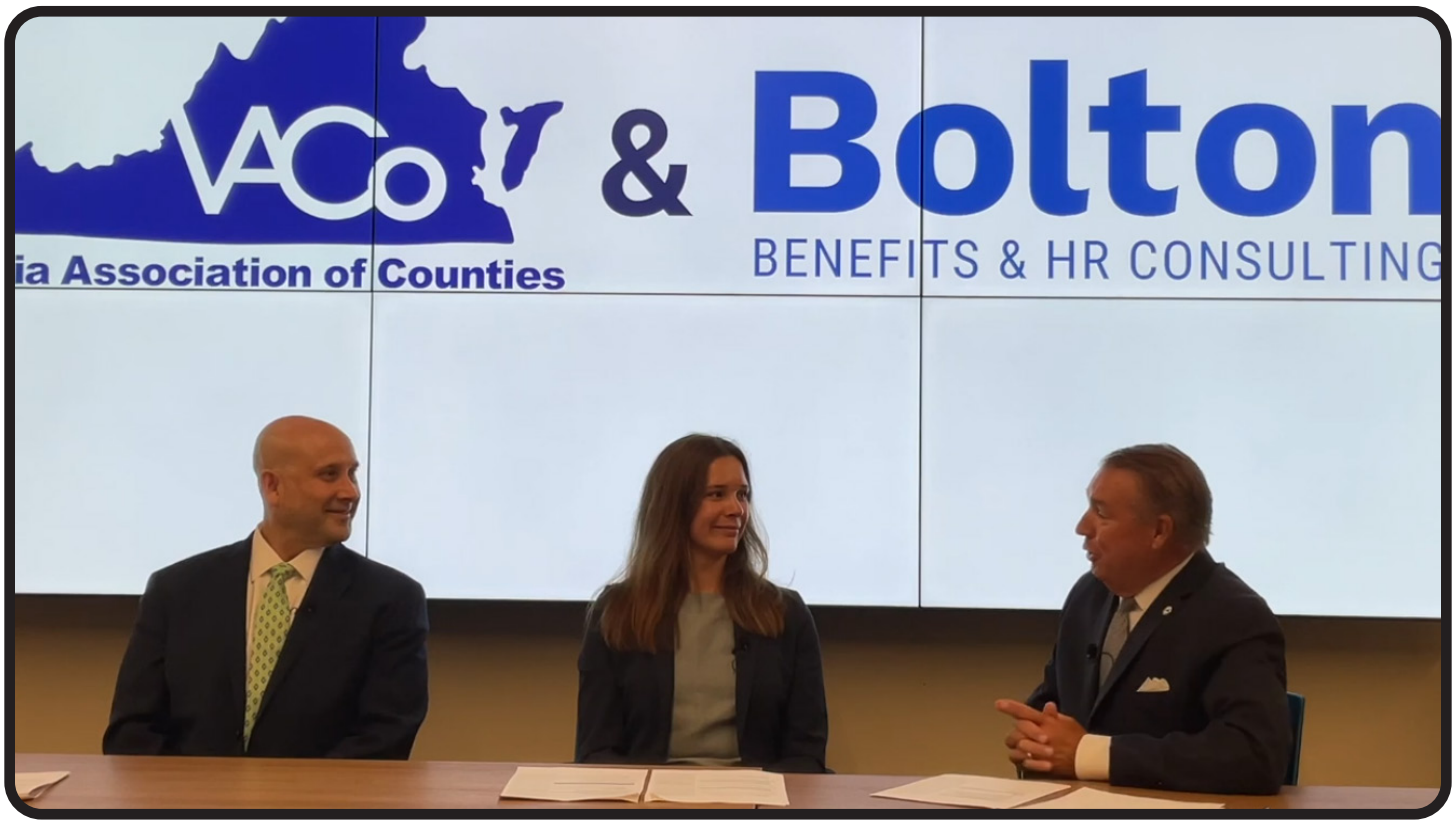
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Premier Partner Spotlight
Bolton Consulting

Understanding Virginia's New Paid Family and Medical Leave (PFML) Program | Watch the Video

Virginia recently enacted a Paid Family and Medical Leave (PFML) insurance program that will provide eligible employees up to 12 weeks of job-protected paid leave each year for qualifying family, medical, military, and safety-related needs (4 weeks). Employers will have the option to take part in the State Plan or implement an approved Private Plan, with contributions beginning in April 2028 and benefits available in December 2028.

VACo has partnered with Bolton to communicate the PFML benefit to the Counties in VA. As part of this partnership, VACo and Bolton developed the **attached video**. The video provides an overview of the new law, key implementation timelines, employer responsibilities, and strategic considerations for Virginia counties and public sector employers.

Premier Partner Spotlight - Savi



Federal Student Loan Changes on July 1, 2026 - Student Loan Relief Available Through National Association of Counties Program

As competition for talent continues to intensify, employee benefits that provide meaningful financial support can play an important role in both recruitment and retention. Through VACo's partnership with the National Association of Counties (NACo), Virginia counties have access to **Savi**, a comprehensive student loan assistance program designed to help employees navigate federal student loan repayment and forgiveness opportunities.

VACo Executive Director Dean Lynch **interviews** Tony Raffa of Savi, who outlines all the details of this program. Providing access to **Savi** offers counties a valuable tool to support employees while strengthening workforce recruitment and retention efforts. To date, **Savi** has identified approximately $34 million in projected student loan savings for participating Virginia employees, helping borrowers reduce debt, lower monthly payments, and pursue loan forgiveness opportunities.

Watch the Video

VACo Contact: Karie Walker, CAE

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- **1999** - VAcorp offers coverage to K-12 Public Schools across the Commonwealth.
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Wednesday, October 28, 2026

Senate and House Committees Meet to Explore Policies and Options for Increasing Housing Supply



VACo Director of Local Government Policy Joe Lerch speaks to committee members about state and local partnerships in tackling the housing supply challenge.

Click on the photo to enlarge.

On October 22 and 23, the committees of Senate Local Government and House Counties, Cities, and Towns met in Henrico for in-depth exploration of Virginia's lack of housing supply and how the state can partner with local governments to produce more units. On the first day, Henrico County provided legislators a tour of sites that included shopping malls that have been redeveloped to incorporate a mix of residential and commercial uses, and an existing road corridor with plans to improve pedestrian accessibility and access to transit bus services for new and existing housing.

On the second day Henrico County Supervisor, and VACo Region 3 Board Member, Dan Schmitt welcomed legislators to Henrico County Cultural Arts Center for a day long series of presentations and dialogue with representatives from local governments, homebuilders, realtors, and staff from Virginia Housing.

After a joint presentation from VACo, VML, and Virginia First Cities House Counties, Cities, and Towns regarding new trends in housing development, Counties, Cities, and Towns Chair Delegate Dan Helmer asked

What are the top three things that we can do that will remove barriers, that are revenue neutral from the state's perspective, that will have you coming back a year from now talking about how you built 20 or 30 percent more actual units than happened the year before?

Initial responses included more tools for removing blighted structures to help redevelop areas for growth to include new housing units and loosening constraints on Virginia Housing funds to assist in construction and financing. VACo Director of Local Government Policy Joe Lerch pointed to additional tools such as the recently passed law authorizing all local governments to provide optional incentives for developers to assist localities in creating and sustaining more affordable housing.

A video of the nearly full day meeting of presentations and discussions can be viewed at this **link**.

Senate Local Government Chair Lashrecse Aird in closing remarks noted that "*From all the presenters here today it is very clear to me that we have a knowledge base of how to approach many of the challenges we are experiencing throughout the Commonwealth and sharing that expertise so no locality gets left behind is just so absolutely critical.*"

VACo Contact: Joe Lerch, AICP

Virginia Secretary of Transportation Presents Options to Address Maintenance Shortfall



On October 20, Secretary of Transportation Nick Donohue presented to the Senate Finance and Appropriations Committee on the recently announced highway maintenance shortfall of more than a billion dollars. The presentation covered how the Commonwealth got here, what it will take to fix it, and how the Commonwealth Transportation Board (CTB) can reduce the impact on new projects.

The Secretary proposed moving more money from construction into maintenance now, since this is more cost effective, while using a handful of other funding tools to cushion the blow to construction funding. Secretary Donohue stated plainly that any mitigation strategy the executive branch undertakes will be painful and will reduce the availability of construction funds, which will affect local projects as well.

How We Got Here

The core issue is materials and construction inflation. Construction and maintenance costs have roughly doubled over the past 10 years, as measured by the National Highway Construction Cost Index (NHCCI). Over that same decade, each dollar of VDOT revenue has grown about 40 percent from inflation, while each dollar of construction and maintenance cost has grown about 100 percent.

Starting in 2022, highway maintenance spending ran over budget as costs rose, and the CTB covered the gap with a series of one-time infusions taken from the annual construction budget. Then, in June 2025, the CTB adopted the previous administration's recommended six-year budget, which cut pavement funding by more than $200 million per year starting in the second year and holding through year six. No analysis was presented on what that would do to road conditions, and most of the freed-up money was allocated to construction projects through FY30.

More SHORTFALL on Next Page

Why Maintenance Comes First

Virginia is a maintenance-first state, and both the Code and the budget say so. There is also a strong financial argument for making maintenance a statewide priority. Pavement kept in the preventive maintenance range costs about $80,000 per lane mile. As conditions worsen, costs multiply: $320,000 per lane mile (4x) for corrective work, $640,000 per lane mile (8x) for restoration, and $1.28 million (16x) for full roadway reconstruction.

If the current six-year budget stands, pavement conditions across Virginia will deteriorate and fall into disrepair over time, creating an economic and safety liability.

The Secretary's Maintenance Recommendations

Pavement

Secretary Donohue recommends keeping the existing pavement targets, since that is cheaper over time than lowering them. He also recommends keeping the 2027 paving budget where it is, then increasing it by $239 million annually starting in 2028. The total need for VDOT-maintained roads would then average $839 million per year from 2028 to 2048 (in 2026 dollars).

Bridges

VDOT's initial ask months ago was an extra $109 million per year to keep meeting current targets. The Secretary now recommends maintaining current bridge budgets, which total $530 million per year, on the assumption that the federal bridge program created by the IIJA continues. This would keep Interstate bridges at their current performance target (99%), but primary and secondary bridges across the Commonwealth would see some degradation in condition. If federal reauthorization does not extend the bridge program, the topic will need to be revisited.

Local maintenance payments

Localities have felt the same cost pressure, and the VDOT figures above cover only VDOT-maintained assets. The Secretary recommended a pro-rata increase to locality maintenance payments beginning in FY2028, tied to the increase in VDOT's pavement maintenance funding. The estimated increase is about $70 million, bringing the total increase across VDOT and locally maintained roads to $310 million annually beginning in FY28.

The Cost to New Construction

Moving money into maintenance must come from somewhere, and that somewhere is new construction funding, a shift referred to as "crossover." With no mitigation, the 8-year pool of unallocated money for new projects would fall by 49 percent across the four major construction programs, including SMART SCALE. In several of those programs, the first few years would not even cover projects that have already been allocated, forcing the CTB to shuffle funds or delay projects.

Mitigation Plan

To lessen the impact of increased crossover, the Secretary outlined a three-part plan using flexible funding sources already available. These actions would not fully address the impact on new construction, but they would substantially reduce it.

- First, use $230 million from the Priority Transportation Fund to bolster the Virginia Highway Safety Improvement Program (about $130 million) and the District Grant Program (about $100 million) for the next two rounds of SMART SCALE.

More SHORTFALL on Next Page

- Second, use $300 million in GARVEE bonds, which are debt backed by Virginia's federal-aid highway formula funds, to bolster SMART SCALE (HPP and DGP) for the next two rounds.

- Third, redirect $705 million from the November 2025 action for priority projects and provide alternative pathways for funding those projects.

On that third piece, the CTB allocated $715 million in GARVEE and Priority Transportation Fund dollars to a list of projects in November 2025, and only about $10 million has been spent. The Secretary recommends moving about $555 million of those projects to readily available funding pools and programs. Six projects could not be matched with an available program, so the recommendation is for the CTB to vote to submit them to Round 7 of SMART SCALE, where they can compete for funding.

Together, the Secretary states, these steps cut the projected reduction in the 8-year unallocated pool for new projects from 49 percent to 25 percent:

Program	No mitigation	With recommendations
High-Priority Projects (HPP)	57% cut	25% cut
District Grant Program (DGP), state portion	58% cut	26% cut
Interstate Operations and Enhancement (IOEP)	44% cut	32% cut
Virginia Highway Safety Improvement (VHSIP)	37% cut	13% cut
All four programs	**49% cut**	**25% cut**

Policy Changes to Prevent a Repeat

Secretary Donohue also recommended that the Board adopt policy at its December meeting to keep this from happening again:

- Re-baseline pavement and bridge conditions every four years and report the findings to the CTB.

- Ensure each re-baseline forecasts the impact of current Commonwealth Transportation Fund budget levels on pavement and bridge conditions at least 20 years out.

- Require that any change in pavement or bridge maintenance spending of more than 5 percent year over year come with a description of the anticipated impact on conditions. In other words, the kind of analysis that was missing in June 2025 would become standard.

What Happens Next

The CTB will be asked to vote on the actions discussed at its December meeting. Localities should note that even if all the proposed mitigation efforts are adopted, there will still be about a 25 percent reduction in SMART SCALE funds over the next two rounds. That directly affects the availability of hundreds of millions of dollars for local and regional transportation projects. VACo will report on the CTB's actions when they are made available in December.

VACo Contact: James Hutzler

Celebrating Virginia State Parks: Belle Isle



Belle Isle has seven miles of shoreline on the Northern Neck's Rappahannock River and provides access to Mulberry and Deep creeks. The park lets visitors explore a wide variety of tidal wetlands interspersed with farmland and upland forests. It has a campground, three picnic shelters, hiking, biking and bridle trails, and motor boat and car-top launches. Belle Isle also offers overnight lodging at Bel Air and the Bel Air Guest House. Bicycle and kayak rentals are available seasonally. Guests also enjoy the park's universal access playground, boardwalk and fishing pier, and educational programs. The Bel Air historic area is ideal for weddings.

The diverse habitats found in the park provide homes to many predator birds, such as blue herons, osprey, hawks and bald eagles. White-tailed deer, turkeys, groundhogs, rabbits, squirrels, moles, reptiles and amphibians are also common. There are eight distinct types of wetlands within the park. These diverse ecosystems make Belle Isle an excellent outdoor laboratory for environmental education.

Location: Lancaster County on the Rappahannock River. The address is 1632 Belle Isle Road, Lancaster, VA 22503. **Park Size:** 892 acres.

SOURCE: Virginia State Parks

VIRGINIA ASSOCIATION OF COUNTIES

ANNUAL CONFERENCE



NOV 7-10, 2026 | The Omni Homestead
Bath County, VA

We cannot wait to pack the van for the 2026 Annual Conference! One of the best things about every Annual Conference is the opportunity to come together to seek solutions in the best interest of counties and communities. Contact **Valerie Russell** at vrussell@vaco.org with questions.

inHealth

Who's Looking Out for the County?



County health plans rely on a network of partners, from TPAs and brokers to PBMs and wellness vendors. Each plays an important role, but ***who is looking at the bigger picture*** and making sure it all works in the county's best interest?

That's where inHealth comes in.

As a new VACo associate member, inHealth helps counties connect employee health, healthcare spending, and existing partners under one strategy. ***We advocate for the county's best interests***, bringing together clinical expertise, analytics, communications, and technology to improve outcomes and deliver measurable value.

REAL RESULTS IN LOCAL GOVERNMENT

Since 2020, inHealth has partnered with a municipal employer to connect screening, care coordination, data, and targeted interventions.

98.7% screening + wellness consultation participation

55% reduction in prediabetes prevalence

15% increase in moderate- to high-intensity exercise

4% reduction in previously undiagnosed diabetes

Better than national averages for blood pressure, cholesterol, and blood glucose.

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1. **Assess** — Identify workforce health risks, priorities, and opportunities.
2. **Launch** — Engage employees through targeted communications and outreach.
3. **Deliver** — Connect employees with personalized clinical support and wellbeing programs.
4. **Measure** — Track engagement, health outcomes, and organizational value.

The inHealth Dividend

It starts with a healthier culture.

inHealth helps counties build a culture where better health becomes better business, strengthening engagement, lowering healthcare costs, and freeing up resources to invest in the people and priorities that matter most.

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Proven over time

(Large multi-state health system)

$90M+ medical and pharmacy costs avoided

18.4% lower cost per member per month vs. benchmark

97% biometric screening participation

93% annual wellness visit completion

Explore Our Wellbeing Services →



Marilyn H. West, Strategic Advisor



Win Vaughan, Strategic Growth Advisor

A NEW RESOURCE FOR VIRGINIA COUNTIES

We look forward to connecting at the **VACo Annual Meeting this November!**

VACo ANNUAL CONFERENCE
PEOPLE | SOLUTIONS | STRONGER COMMUNITIES

THE STATUS QUO IS ALSO A DECISION.

Every renewal offers the same three choices:

- Pay more
- Shift more cost to employees
- Reduce employee coverage



TWO LAYERS, A MORE EFFECTIVE APPROACH.

LAYER 1 MAJOR MEDICAL

Major events
Hospitalization
High-severity claims

LAYER 2 MINOR CARE

Primary care
Urgent care
Common prescriptions
Everyday utilization

A MESSAGE FOR VACo MEMBERS

Come visit us at the
VACo Annual Conference

November 7 – 10, 2026
The Omni Homestead | Bath County, Virginia
BOOTH #208

SGH BUSINESS SOLUTIONS | PEOPLE | SOLUTIONS | STRONGER COMMUNITIES | CREEKSIDE — Employer Solutions, Inc. —

Kristen Pudlow Named Prince George County Administrator



PRINCE GEORGE COUNTY, Va. - The Prince George County Board of Supervisors voted to appoint Kristen Pudlow as County Administrator, effective October 13, 2026.

Pudlow has served as Interim County Administrator since January 22, 2026, after joining the County as Deputy County Administrator in February 2024. She brings more than 20 years of public service experience to the position, including military service and roles in local government.

"Following her service as Deputy County Administrator and Interim County Administrator, Mrs. Pudlow has demonstrated the steady leadership, professionalism and collaborative approach needed to lead Prince George County forward," said **Robert "Bobby" Cox, Jr., Chairman of the Board of Supervisors**. "The Board has great confidence in her ability to guide County operations, support our employees and deliver responsive, high-quality services for our residents."

As County Administrator, Pudlow will serve as the County's chief administrative and operating officer under the direction of the Board of Supervisors. She will lead day-to-day government operations, oversee staffing and services, and advise the Board on operations and governance while guiding the development of services and facilities that support a growing community.

Her responsibilities will also include preparing the proposed annual County budget for the Board's consideration, administering the approved budget and implementing Board policies and directives. She will work closely with department leaders, elected constitutional officers, residents and partner agencies, and serve on boards, commissions and authorities as appointed by the Board.

"It has been my distinct pleasure working in Prince George County and serving the Board of Supervisors. I have had the greatest opportunity to see firsthand the hardworking community that deserves the highest level of service, and the hard-working county employees who work daily to ensure those levels of service no matter what the circumstances," **Pudlow** said. "I believe Prince George County is comprised of all elements needed to make good government including an active and engaged community, elected officials who truly serve, and a county team who knows the value and purpose of their daily work on the lives of residents here"

Pudlow's military career included 14 years of active-duty service. She retired as a Medical Detachment First Sergeant in the Idaho Army National Guard, where she supervised approximately 60 soldiers and supported other military units. She also served as a Senior Human Resources Sergeant, overseeing multiple organizations within Idaho, and as the State Education and Incentives Officer. She graduated from the United States Army Sergeants Major Academy in February 2023.

Pudlow holds a master's degree in public administration and a certificate in public policy from the University of Southern California. She earned a Bachelor of Science degree in sociology from Excelsior College in New York.

VACo Education and Health and Human Resources Steering Committees Hold Joint Meeting on Children's Services Act

On October 19, VACo's Education and Health and Human Resources (HHR) Steering Committees held a joint virtual meeting to discuss the Children's Services Act (CSA), recent legislative developments, and opportunities to improve services and funding for children with intensive educational and behavioral needs. The meeting featured presentations from Delegate Stacey Annie Carroll and Dr. Samantha Marsh Hollins, Deputy Superintendent of Special Education and Specialized Populations at the Virginia Department of Education (VDOE).

The meeting brought together county officials from both steering committees to examine the intersection of education, human services, and local government funding responsibilities under CSA. The discussion was particularly timely as counties continue to confront rising costs associated with private day special education placements and seek opportunities to strengthen public school capacity to serve students with intensive support needs.

The joint meeting was led by Education Steering Committee Chair Martha Hooker, Roanoke County Supervisor, and HHR Steering Committee Chair Andrea Bailey, Prince William County Supervisor.

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VACo staff provided an overview of recent legislative and budget actions affecting CSA, including efforts to limit state reimbursement for private day special education placements. These proposals have raised concerns for local governments regarding the potential transfer of additional financial responsibility to counties while maintaining the obligation to provide appropriate educational services to students with disabilities.

Delegate Stacey Annie Carroll, who represents Virginia's 64th House District, was invited to provide a legislative perspective on CSA reform and opportunities for improving the program. In addition to her legislative responsibilities, Delegate Carroll brings extensive firsthand experience as a foster parent, having fostered 22 teenagers.

For VACo, a central consideration in any CSA reform effort is ensuring that changes to the program improve outcomes for children and families without creating additional unfunded obligations for local governments. Expanding the availability of appropriate services, strengthening state and local coordination, and addressing the underlying costs of private placements remain important priorities.

Dr. Samantha Marsh Hollins provided an **overview** of VDOE's Division of Special Education and Specialized Populations, including its efforts to strengthen instructional services, expand resources for students with intensive support needs, and support the recruitment and retention of special education professionals.

A significant focus of the presentation was the Students with Intensive Support Needs (**SISNA**) funding program, which provides targeted state assistance to school divisions serving students whose disabilities require substantial instructional and related services.

Dr. Hollins' presentation outlined how SISNA funding is intended to offset a portion of the high costs associated with serving eligible students, reduce reliance on private placements, and help school divisions develop the capacity to provide appropriate services in public school settings.

Importantly, SISNA funding is intended to supplement existing state and local resources rather than replace them. The program does not cover the full cost of serving eligible students, underscoring the continued importance of adequate state financial support.

The presentation also highlighted several aspects of the program:

- *Student eligibility*: Funding supports students with qualifying disabilities and individualized education programs (IEPs) who meet specific intensive instructional support criteria.
- *Allowable expenditures*: Eligible costs may include instructional personnel, occupational and physical therapy, speech-language services, behavioral supports, assistive technology, nursing services, instructional materials, and professional development.
- *Local coordination*: Successful applications require collaboration among special education administrators, instructional staff, finance and human resources personnel, and data teams.
- *Application and reimbursement*: School divisions must document eligible students and actual service costs, with funding distributed through a reimbursement process administered by VDOE.

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VDOE also highlighted the addition of Other Health Impairment as a qualifying primary disability category for 2026.

These efforts are particularly relevant to counties as they consider how greater investment in public school special education capacity could help improve student services while potentially reducing long-term reliance on costly private day placements.

The meeting also provided an opportunity to consider broader state policy developments, including special education funding, CSA appropriations, and ongoing work by legislative commissions examining the needs of children and families.

Dr. Hollins shared information regarding VDOE's developing four-year strategic plan, which emphasizes school readiness, high-quality learning environments, student achievement, and operational excellence. VDOE is seeking stakeholder feedback to help shape the plan's priorities.

As the 2027 General Assembly session approaches, VACo will continue working with legislators, state agencies, and county officials to advance meaningful CSA reforms that improve outcomes for children and families while preserving the state-local funding partnership at the heart of the program. VACo opposes proposals that cap state reimbursement of mandated services and shift additional costs to local governments. Instead, VACo supports providing greater flexibility in the use of state pool funds to serve children with high-level needs in local or regional programs, enhancing the Students with Intensive Support Needs Application (SISNA) or similar funding mechanisms, and expanding support for special education wraparound services. VACo also supports additional state assistance with CSA contracting and local program administration to help counties manage rising costs while ensuring children receive the services they need.

Additional Resources:
Virginia Department of Education
Virginia Children's Services Act
VDOE Strategic Plan Stakeholder Feedback Survey

VACo Contacts: **Jeremy R. Bennett** and **Katie Boyle**

Joint Commission on Health Care Seeks Public Comment on Studies of Vaping Product Directory, Nursing Facility Staffing Standards



The Joint Commission on Health Care met on October 21 and received presentations from its staff on findings and proposed recommendations on two studies. Public comments on the studies of the state's Liquid Nicotine and Nicotine Vapor Product Directory and a potential staffing standard for nursing facilities may be submitted by close of business on November 2 via email to **jchcpubliccomments@jchc.virginia.gov** or via U.S. Mail to 411 E. Franklin Street, Suite 505, Richmond, VA 23219.

Virginia's Liquid Nicotine and Nicotine Vapor Product Directory

Commission staff were directed to examine the requirements of Virginia's Liquid Nicotine and Nicotine Vapor Product Directory and to identify challenges or barriers to implementation. Staff's presentation is available at **this link**, and the full report is available at **this link**.

Similar to trends at the national level, the number of adults in Virginia using nicotine vapor products has increased by 47 percent since 2016, while the number of adults smoking traditional cigarettes has declined by 27 percent; adults between 18 and 24 are the most extensive users of vaping products. Use by Virginia middle and high school students has declined since legislation was enacted at the state and federal levels raising the minimum age for purchasing tobacco and nicotine vapor products from 18 to 21; however, 8.1 percent of high school students and 4.2 percent of middle school students still reported nicotine vapor product use as of 2023.

Under federal law, the Food and Drug Administration (FDA) regulates which tobacco and nicotine vapor products may be sold in the United States through its Premarket Tobacco Product Application process, but there is a significant backlog in the FDA's review of prospective products, and federal enforcement to remove unauthorized products from shelves has been limited. Commission staff note in the report that the FDA has documented 41 cases of unauthorized product sales at retailers in Virginia, resulting in the issuance of 35 warning letters and six civil monetary penalties, but there is no evidence that the offending products were removed from sale.

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In light of the enforcement challenges at the federal level, Virginia passed legislation in 2024 to authorize action at the state level to remove unregulated products from shelves. Under the 2024 law, any manufacturer wishing to sell a liquid nicotine or nicotine vapor product in Virginia must certify that the product has received FDA authorization, that it was marketed in the United States prior to 2016 (when the FDA extended its review authority to include vaping products), or that an application was submitted to the FDA prior to 2020 and remains under review. These products would be listed on an online Liquid Nicotine and Vapor Product Directory, which the Attorney General is required to establish and maintain.

In addition to the Attorney General, Commonwealth's Attorneys and county, city, and town attorneys are empowered to bring enforcement actions in the appropriate circuit court, and the court may issue an injunction to restrain or prevent violations of the law; the court may also order forfeiture of seized property. A federal lawsuit delayed implementation of the law, but the Attorney General issued a letter in March 2026 indicating that enforcement would begin on April 1, 2026. With respect to state-level enforcement of the new law, the 2026 Appropriation Act allocated funding from a previous legal settlement over marketing of e-cigarettes to youth to the Attorney General's office to implement the Directory, and the Attorney General has also entered into a Memorandum of Understanding with the Virginia Alcoholic Beverage Control Authority for regulation of tobacco and nicotine vapor products. Lack of resources in Commonwealth's Attorneys' offices to pursue non-criminal cases, as well as lack of clear guidance on enforcement processes, may limit enforcement at the local level.

Staff presented two policy options:

- Require the Office of the Attorney General to include additional information about the Directory and associated enforcement actions in its annual report, such as the number of products removed from the Directory each year and the results of enforcement activity. The intention of including this information is to determine whether the Directory is meeting its goals of reducing access to unregulated products.

- Provide funding for a comprehensive evaluation of the impact of the Directory on the state's nicotine vapor product market, to include evaluation of its effects on access to unregulated products, in particular among youth.

Evaluation of Virginia's Nursing Home Workforce and Considerations for a State Nursing Home Staffing Standard

Legislation passed in 2026 directed Commission staff to study the nursing home workforce and examine considerations for imposing a nursing home staffing standard in Virginia. As originally introduced, this legislation would have re-imposed a minimum staffing standard, after Virginia's standard (which was enacted in 2023) was repealed. Virginia's standard had been crafted so that it would be repealed if federal standards were imposed; federal standards were proposed, but then overturned by litigation and subsequently barred until 2034 by federal legislation, leaving Virginia without standards other than general requirements for nursing homes to provide staff at levels sufficient to meet residents' needs. After stakeholders expressed concerns about the 2026 legislation, the bill was converted into a study directive.

Commission staff recommended establishing a nursing home staffing standard for total nurse staffing hours per resident day and phasing in that standard between FY 2029 and FY 2034. Staff note that the

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lack of a concrete staffing standard limits regulators' ability to protect residents, as the state can only address insufficient staffing (which is strongly linked to lower quality of care) when it results in harm to residents or other regulatory violations. Virginia's current staffing levels are lower than the national average, and the state ranks poorly relative to other states and territories when comparing total nurse staffing, Registered Nursing staffing, and Certified Nurse Aide staffing (where Virginia ranks 50th out of 53 states and territories). Most states have staffing standards, and these standards do not appear to have been harmful to facility finances or resulted in facility closures.

Virginia has taken steps to address nursing shortages across health care settings, such as through state-funded scholarships and loan repayment programs, including incentives specifically designed to encourage work in long-term care settings. The state is also planning to participate in the federal Nursing Home Staffing Campaign, which reinvests civil monetary penalties imposed on nursing facilities that violate federal requirements to bolster nursing in qualified nursing facilities. To address longstanding concerns about Medicaid rates falling short of the cost of providing care, the state has also provided funding to incentivize better quality care overall in nursing homes that accept Medicaid payments through the Value-Based Purchasing program, which awards enhanced payments to facilities meeting certain standards.

In connection with staff's recommendation to establish staffing standards, the report includes several related policy options:

- Establish a hardship fund for nursing homes that are unable to meet the FY 2029 staffing standards after documenting recruitment and retention efforts.
- Make the FY 2031 and FY 2034 standards contingent on state funding covering the additional costs of care for Medicaid members.
- Tie staffing standards to state licensure requirements; the state could consider including waivers for nursing facilities that are unable to meet the standards despite a good-faith effort.
- Fund the additional staff required for the Virginia Department of Health to enforce staffing standards through the licensing process.
- Collect information on how nursing homes are using additional public funds to increase staffing levels.
- Provide funding to contract for an independent evaluation of the impact of the new staffing standards.
- Align the Value Based Purchasing staffing thresholds with the new state staffing standard.

Staff's presentation to the Commission is available at **this link**, and the full report is available at **this link**. A more comprehensive study of quality of care, resident safety, and operational practices of nursing homes in Virginia was also directed by 2026 legislation; this study will be completed in 2027.

VACo Contact: Katie Boyle

JLARC Review: Virginia Agricultural Best Management Cost-Share Program Works, but Funding Has Outpaced Use

A recently released study from the Joint Legislative Audit and Review Commission (JLARC) finds that the Virginia Agricultural Best Management Practices Cost-Share (VACS) Program is largely effective at reducing farm pollution, but funding has grown faster than farmers can use it. The study reviews the purpose of the program, what works and what need improvement and sets forth recommendations the General Assembly and executive branch can take to improve the program.

Background

Created in 1984, VACS pays farmers to adopt practices (BMPs) that reduce runoff of nitrogen, phosphorus, and sediment, which harm the Chesapeake Bay and other waterways. Funding has topped $200 million in each of the last three years and rises above $300 million in FY27, up more than 300 percent since FY17 when adjusted for inflation. Participation in the program is up as well, nearly 2,600 producers in FY26 (up 32 percent in five years) implemented nearly 53,000 BMPs (up 80 percent).

What works

JLARC's review found that VACS meets most characteristics of an effective incentive program. VACS promotes evidence-based practices, sets fitting eligibility criteria, and reimburses producers only after they show a practice was properly implemented. It influences behavior more than the average incentive program, and producers rarely cite inadequate funding as a reason not to participate.

Concerns

- **Unspent funds:** The assessment estimating total funding need is accurate but too optimistic about the realities of implementation. Producers have fallen short of the BMPs needed by the

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end of FY27 to meet the 2028 Chesapeake Bay Phase III deadline, leaving a growing pool of appropriated but unobligated money that could have gone to other state initiatives.

- **Weak prioritization:** Many districts approve nearly all eligible applications without ranking them by cost-effectiveness. Virginia has no list of the most cost-effective BMPs, and the state's five "priority considerations" are so broad that districts' own secondary considerations end up deciding awards. This has not been a problem as funding levels have been high but if funds decrease it will be important to optimize VACS spending on the most cost-effective practices.

- **Nonparticipants:** A potentially substantial number of eligible producers don't participate, but no systematic analysis has identified them. Combining local data with state environmental and agricultural data sets could enable targeted outreach.

- **Cover crop verification:** Verification is generally effective, but districts use widely varying methods to check cover crop coverage. Crops falling below the 60 percent coverage requirement are likely not being cancelled, so credited pollution reductions may be overstated.

JLARC recommendations

Legislative action

- Adjust appropriation funding for VACS accounting for the recent difference between calculated needs and actual obligations.

- Direct the development of a ranked list of the cost-effectiveness of agricultural BMPs, making the list available to districts to help inform award decisions.

- Direct the revision of the process to award funding to better ensure that the most cost-effective agricultural BMPs are consistently prioritized.

Executive action

- Implement a pilot program to identify potentially eligible producers, using the results to help recruit more producers to participate.

- Implement a pilot program to temporarily increase cost-share rates for the most cost-effective agricultural BMPs.

- Establish standardized methods and guidance for soil and water conservation district staff to verify cover crop soil coverage.

- Train district staff on acceptable methods for verifying cover crop soil coverage.

To view the full JLARC VACS report and recommendations, click **here.**

VACo Contact: James Hutzler

Commission on Youth Adopts Recommendations on Children's Advocacy Centers, Oversight of Justice-Involved Youth



At its October 20 meeting, the Virginia Commission on Youth reviewed public comments on draft recommendations from the two studies the Commission conducted this year and approved a series of proposals intended to enhance funding for children's advocacy centers and expand the Office of the Children's Ombudsman's oversight responsibility. The Commission also received an update from the Director of the Department of Juvenile Justice on Department initiatives, a presentation from the Children's Ombudsman on the findings and recommendations in his Office's annual report, and a briefing from the Center for Evidence-Based Practices at Virginia Commonwealth University.

Children's Advocacy Centers: This study examined funding gaps for the state's 19 Children's Advocacy Centers and incentives for local governments to draw down additional funding to support these Centers. Hanover County Deputy County Administrator Bret Schardein served on behalf of VACo on an advisory group for this study. Children's Advocacy Centers provide a variety of services to support children and enable investigations of certain crimes against children, including forensic interviews, medical referrals, and multidisciplinary case coordination. In the past, Centers received federal Victims of Crime Act funding, but this funding was eliminated in FY 2026, leaving the state to step in with General Fund dollars and a portion of the state's Temporary Assistance to Needy Families (TANF) allocation. In FY 2027 and FY 2028, the state is providing $2.7 million from the General Fund and $6.2 million in TANF, for a total of $8.95 million per year in support to the Centers. An allocation formula adopted in 2015 governs distribution of the funds to individual Centers. Local contributions vary, and can include funding or in-kind support, such as donated space or use of county legal services.

Key recommendations approved at the October 20 meeting include the following:

- Increase the General Fund appropriation for Children's Advocacy Centers.

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- Establish a state matching incentive, above base allocations, for Children's Advocacy Centers receiving direct local appropriations or eligible in-kind support of at least a minimum percentage of combined state and local public support. The Department of Social Services, in coordination with VACo and VML and the Children's Advocacy Centers of Virginia, would be charged with establishing a formula for distributing these matching funds.

- Direct the Department of Social Services, in partnership with the Centers, to review the funding allocation formula for individual Centers.

- Investigate and/or deploy several potential funding streams to support Centers, including state opioid settlement fund dollars, state and federal grant opportunities and state victim assistance funding, Title IV-E, and Medicaid.

- Convene a stakeholder work group to examine models for expanding Children's Advocacy Centers in underserved and rural areas, to include establishing a state-administered Seed and Expansion Grant Program to cover initial start-up costs.

A full list of recommendations is available at **this link**.

Study of the Powers and Duties of the Children's Ombudsman Related to Justice-Involved Youth: This study was conducted in accordance with a Commission resolution that required a workgroup to consider the necessary steps to expand the responsibility of the Children's Ombudsman to include juveniles committed to the Department of Juvenile Justice (DJJ). Under current law, the Children's Ombudsman may pursue legal or other necessary action to protect the rights and welfare of children for whom a report of abuse or neglect was made, children receiving child protective or foster care services, children in foster care, or certain children placed for adoption; some other states have expanded the scope of their ombudsman offices to include the juvenile justice system.

After extensive discussion at the October 20 meeting, members approved the following recommendations:

- Extend the responsibilities of the Office of the Children's Ombudsman to include youth in the secure confinement facility operated by DJJ (Bon Air). Provide funding for additional staffing needed to fulfill these additional responsibilities.

- Direct the Office of the Children's Ombudsman and DJJ to develop a comprehensive plan and determine the resources needed to extend the Office's responsibilities to youth held in community placement programs at local juvenile detention centers, as well as to all youth in juvenile detention centers.

- Allow the Office of the Children's Ombudsman access to confidential records of DJJ and require the Department to notify the Office of the Children's Ombudsman within 24 hours of all serious incident reports.

- Direct DJJ and the Office of the Children's Ombudsman to develop a comprehensive plan and determine the resources needed to extend the Office's responsibilities to youth in group homes

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certified by DJJ. A similar recommendation directs the development of a plan by the Office of the Children's Ombudsman and the Department of Behavioral Health and Developmental Services (DBHDS) for youth in residential facilities licensed by DBHDS.

A more detailed list of recommendations is available at **this link**.

DJJ Updates: Department Director Bob Bermingham briefed the Commission on several initiatives underway at the Department, including steps taken to comply with two legislative directives passed during the 2026 session. HB 91 (Seibold) directed the Department to work with key stakeholders to establish clear standards for maximizing the time that residents serving a period of commitment in a juvenile correctional facility spend outside of their rooms. Forthcoming recommendations from a stakeholder group include planning for a daily schedule of 13 hours of out-of-room time; enhancing clinical treatment services; and continuing efforts to manage the census at Bon Air, including ensuring that youth are released within their assigned lengths of stay. DJJ leadership are also focusing on employee recruitment and retention and planning several capital improvement projects. Director Bermingham's presentation may be found at **this link**.

Office of the Children's Ombudsman Annual Report: Children's Ombudsman Eric Reynolds presented his Office's annual report. The Office received 853 complaints in FY 2026 (an 83 percent increase from the previous year) and conducted 18 investigations. Of the 221 deaths of children reported to the Department of Social Services in FY 2026, 64 cases were referred to the Office due to Child Protective Services or foster care involvement prior to the death. Thirty-five of these children were six months old or younger. Mr. Reynolds pointed to several risk factors involved in these deaths, including unsafe sleep, parental substance use, domestic violence, and parental mental health, and presented a series of recommendations, including enhanced supports for the local social services workforce; policy changes to ensure cases that move between localities receive timely responses; and more detailed reporting on child fatalities in cases that had involved previous investigations for abuse and neglect. Mr. Reynolds's presentation is available at **this link**.

Center for Evidence-Based Partnerships: The Center, which is housed at Virginia Commonwealth University, provided **an overview of its work**, which includes maintaining a registry of evidence-based services (which helps local staff locate providers as part of service planning). The Center will assist with the implementation of redesigned community mental health services funded through Medicaid by developing a similar directory of service providers and ensuring that providers meet training requirements.

VACo Contact: Katie Boyle

State Revenues on Target; Forecasters Expect "Slow Growth Environment"



Secretary of Finance Mark D. Sickles **briefed** members of the Senate Finance and Appropriations Committee on October 20 on state revenue collections through September, which is an important month for state finances, as it marks the first quarterly deadline for nonwithholding and corporate income tax payments. Total General Fund collections are ahead of the forecast in the current biennium budget by 3.2 percent, or $253.7 million. Sales and use tax collections continue to outperform expectations, growing by 7.5 percent in September and 8.5 percent fiscal year-to-date; collections are 5.8 percent, or $75.5 million, ahead of the forecast. Individual income tax nonwithholding collections were up 8.6 percent in September and have grown by 8.4 percent fiscal year-to-date; revenues are 9.1 percent ahead of the forecast fiscal year-to-date. Withholding collections in September lagged the forecast, as was the case in August, and are slightly below projections on a fiscal year-to-date basis.

Secretary Sickles highlighted several economic data points that are of particular interest to state forecasters, including modest August employment growth and the state unemployment rate remaining at 3.6 percent (down from 3.8 percent prior to dropping to 3.6 percent in July). He noted that the state's labor force participation rate has shown a slow, steady decline since 2023. Nationally, consumer sentiment dropped in October, with particular concerns among lower-income consumers about rising prices. The Producer Price Index (which measures the average change over time in the selling prices received by domestic producers for their output) posted a large increase in September (the largest monthly gain in four years), largely driven by gasoline prices; Secretary Sickles noted that price increases generally make their way to final consumers over several months.

The Joint Advisory Board of Economists met on October 14 as part of the revenue forecasting process. Secretary Sickles indicated that members expect a "slow growth environment" due to concerns about inflation, interest rates, slow job growth, and overvalued stock prices. In looking to the Governor's proposed revisions to the biennium budget, which she will present to the "money committees" on December 17, Secretary Sickles's presentation suggests "there will likely be additional resources available in the upcoming budget cycle," but notes that the perspectives from the Joint Advisory Board of Economists will "inform our choices of where to allow for optimism and where to enforce caution."

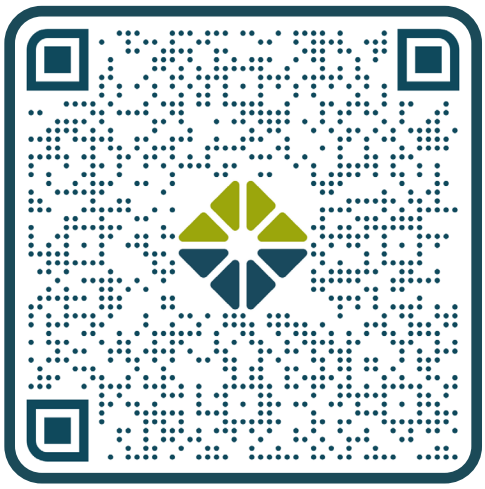
Committee members also received **an update on the new data center electricity consumption tax**, which was imposed through the state budget. Staff from the State Corporation Commission, which is charged with collecting the tax, explained that collections are lagging expectations due to complexities with utility billing cycles and other timing factors. Nearly $100 million was expected to be collected in September based on July and August consumption, but only $26 million had been remitted; Commission staff expect the difference to be paid in October and November.

VACo Contact: Katie Boyle

Virginia Cannabis Control Authority

WEBINAR

WEBINAR QR CODE





Municipality Webinar: Adult-Use Retail Marijuana Market, Zoning, and Local Ordinances

Thursday, November 19, 2026 | 10-11am

Registration link

Topics will include:

- Cannabis laws in Virginia
- Marijuana license types and restrictions
- Local government authority
- Model ordinances and zoning
- Public health and safety education

A Message from the Virginia Department of Health



Dear Aquatic Facility Stakeholders,

Do you manage a public pool, splash pad, or other aquatic facility?

Aquatic facilities include public pools, splash pads, aquatic centers, therapy pools, HOA and apartment complex pools, gym and other club pools, and wave, surf, and similar venues.

The Virginia Department of Health (VDH) is updating Virginia's public pool and aquatic facility regulations, and we want to keep you informed. By completing this **short survey**, you'll be added to our email list for updates on regulatory processes, guidance, and other important announcements.

The survey takes only a few minutes, and your facility's information will contribute directly to:

- Better statewide data for planning and safety efforts
- Faster notifications regarding regulatory updates, guidance, or inspection procedures
- More accurate outreach during emergencies or waterborne illness investigations
- Improved transparency and communication between VDH and aquatic facility operators

Stay informed. Complete the survey today: Aquatic Facility Information Survey

Help us spread the word! The survey is currently being shared on:

- **Swim Healthy Virginia - Learn more about regulatory changes for public aquatic facilities**
- **Facebook** - VDH
- **LinkedIn** - VDH

VACo Releases Its 2027 Preliminary Legislative Program



VACo has released its **2027 Preliminary Legislative Program**, which was drafted through VACo's steering committee process. The document includes a host of important and timely proposed policy statements including language pertaining to K-12 education funding, local taxing authority, stormwater regulations, land use planning, transportation, broadband, health and human resources and other local budget and legislative issues.

Click on the link to read the **2027 Preliminary Legislative Program**.

The 2027 Legislative Program will be adopted on November 10 during the Annual Business Meeting at the **VACo Annual Conference**.

VACo's eight steering committees will finalize and adopt their policy sections on November 8. The Resolutions Committee will ratify the Legislative Program on November 9. VACo's membership will vote to adopt the Final Legislative Program on November 10.

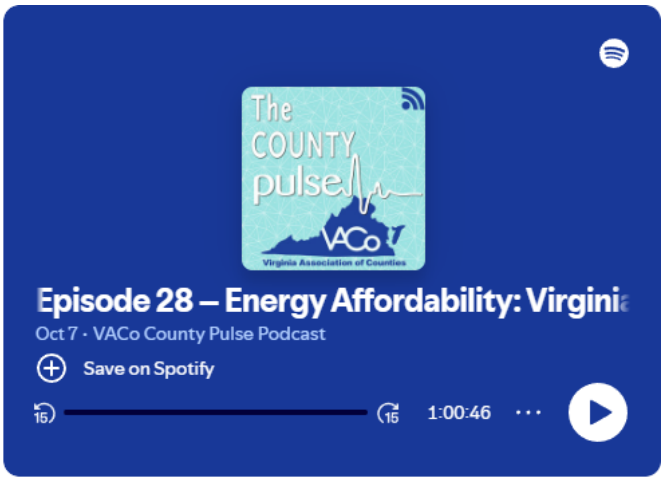
VACo members are encouraged to continue to add their input to this document by working through their county's legislative process and the VACo steering committee process to put forward suggested changes to VACo's 2027 Legislative Program.

For questions regarding VACo's legislative process, contact Dean Lynch at **dlynch@vaco.org** or 804.343.2511.

VACo Contact: Dean Lynch, CAE

Energy Landscape of Virginia Series with Joe Lerch

Episode 28 | Energy Affordability: Virginia Poverty Law Center



In this episode, we talk with Dana Wiggins and Carmen Bingham, with the Virginia Poverty Law Center also known by its acronym VPLC. We learn about programs to lower energy bills for qualifying Virginians with limited income, protection from utility disconnection during extreme weather events, and how VPLC advocates for affordable utility rates.

Where to find out more about topics covered in this episode

- **Virginia Poverty Law Center**
- **Energy Assistance Program (EAP) - Virginia Department of Social Services**
- **Percentage of Income Payment Program (PIPP) - Virginia Department of Social Services**
- **Weatherization Assistance Program (WAP) | DHCD**
- **Housing Innovations in Energy Efficiency (HIEE) | DHCD**
- **Virginia SCC - Dominion-NextEra Merger**

VACo Contact: Joe Lerch, AICP


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Zoom in

TO SEE WHAT'S HAPPENING AT THE ANNUAL CONFERENCE



VACo 92nd ANNUAL CONFERENCE

NOVEMBER 7 – 10, 2026

THE OMNI HOMESTEAD | BATH COUNTY



Premier Partner Spotlight - Public Promise Insurance

Please enjoy this conversation between **Dean Lynch, Chris Blanchette** (National Program Director for NACo Public Promise Insurance) and **Andrew Conroy** (VP of Pharmacy, CVS Health). As part of NACo's commitment to serve all 95 counties throughout the Commonwealth of Virginia, Dean interviews Chris and Andrew on a variety of different pharmacy & employee benefit items, following VACo's recent endorsement of their PBM program.

NACo's PBM program leverages the purchasing power of 3.6 million county employees to provide a transparent, best in class pharmacy contract with an average savings north of 25%, exclusively for self-funded counties across the country. NACo PPI and CVS Health appreciate the partnership with VACo and share insight of the origins of the program, pharmacy trends in today's everchanging benefits landscape, and items of consideration when you evaluate your own benefits plan.

VACo Contact: Karie Walker, CAE

National Association of Counties Leadership Development: Honoring Our NACo Leadership Graduates

Great communities are built by great leaders. At the NACo Leadership Academy, we are proud to honor our latest graduates for their hard work while paving the way for the next wave of local changemakers.

Congratulations to Our July 2026 Graduates!

We would like to formally acknowledge and applaud our latest class of graduates. Your dedication to sharpening your leadership capabilities is a powerful investment in the future of your county.

Please join us in celebrating the July 2026 graduates:

Bradley Kennedy, Public Information Officer, Culpeper County (AI)

Clayton Stevenson, County Assessor, Stafford County (HPLA)

Kris Spoon, Deputy Chief Transformation Officer, Prince William County (LOP)

Lisa DeProspero, Program Manager, Loudoun County (HPLA)

Melissa Davis, Program Manager, Loudoun County (HPLA)

Natalie Hutchinson, Library Director, Augusta County (HPLA)

Quade Curry, Systems Analyst, Augusta County (AI)

Sandra Goncalves, Program Manager, Loudoun County (HPLA)

Stefani Whetzel, Program Manager, Loudoun County (HPLA)

Todd Wills, Program Manager, Loudoun County (HPLA)

Ready to grow as a leader in the new year? Enroll in our January 2027 cohorts today!

January cohorts are just around the corner. Invest in your workforce today to build the leadership tools needed for a high-impact future. Join over 15,000 county leaders already benefiting from the effectiveness of the NACo Leadership Academy, the 10-week, online leadership program founded by General Colin Powell.

CLICK HERE TO LEARN MORE AND ENROLL

VAcorp

What to do if you suspect a cybersecurity incident

In a suspected cyber-attack, every minute matters. The steps listed below will help guide you through a swift and appropriate response to a suspected cyber-attack:

1. **Notify your Incident Response Team immediately**
   - You should have an internal Incident Response Team that is designated to take charge of your response whenever there is a suspected incident. The team should have clearly defined roles and know their responsibilities in advance. If you find yourself in an incident without having a defined incident response team, assemble your critical leadership teammates.
2. **Notify VAcorp immediately upon learning of the incident**
   - You should contact VAcorp via phone at **888-822-6772** as **quickly as possible** (or call after-hours emergency telephone service at **540-265-8021**). VAcorp will assign a cyber breach coach and determine if additional technical resources are necessary.
   - NOTE: Entering into an agreement or contract with an outside provider before obtaining authority from VAcorp violates your Coverage Contract and may prohibit coverage from responding to your cyber event.
3. **Preserve logs in a secure location**
   - Store all critical network and local operating system log files in a secure location. Logs should be saved as quickly as possible to avoid overwriting the file. Also, check archived log files for any data relevant to the incident.
4. **Cooperate with experts**
   - AVAcorp cyber breach coach will guide you through the cyber incident and will determine if technical forensic experts are needed. We ask that you work with these experts on steps to take to mitigate risk associated with a cyber event. We provide these resources to ensure you comply with state and federal security breach response laws.
5. **Work with counsel to notify law enforcement**
   - Your cyber breach coach will take the lead on notifying and working with law enforcement, including the Fusion Center.
6. **Do not give notice to employees, the public, or the media without working with breach coach**
   - All statements need to be vetted to make certain they comply with the law, accurately reflect the nature of the incident, and do not increase liability risks.
7. **Remain calm**
   - Cyber events are stressful, but your VAcorp team stands ready to work with you to navigate this stressful scenario.

VAcorp

Cyber Event Reporting – VAcorp Member Reference Guide

Event **During** Business Hours

Member notifies VAcorp

1. For Emergencies requiring urgent response, call: **888-822-6772**
    - Name of Member
    - Name of Contact/Caller
    - Contact information – cell phone or any immediately available number
    - Event Specifics
        - Extortion/Ransomware
        - Social Engineering
        - Data Breach/Information loss
        - Other
        - Date of event
        - Current systems status
2. Non-emergencies and record-only claims, report online: **www.VAcorp.org**
    - Name of Member
    - Name of Contact/Caller
    - Contact Information
    - Event Specifics – as much detail as possible

Member responsibilities after reporting claim to VAcorp

1. Next steps (see Cyber Security Incident guide)
    - Take action to protect your information, mitigate loss, and prevent future exposure.
    - Do not engage any third-party vendor until advised to do so.
    - Do not contact the "bad actor" or any third party.
    - Do not make any announcement or release any public statement.
2. Await instructions from either the Breach Coach or VAcorp Claims Specialist.

Page two provides guidance for **after-business-hours** emergency reporting.

VAcorp

Cyber Event Reporting – VAcorp Member Reference Guide

Event **After** Business Hours

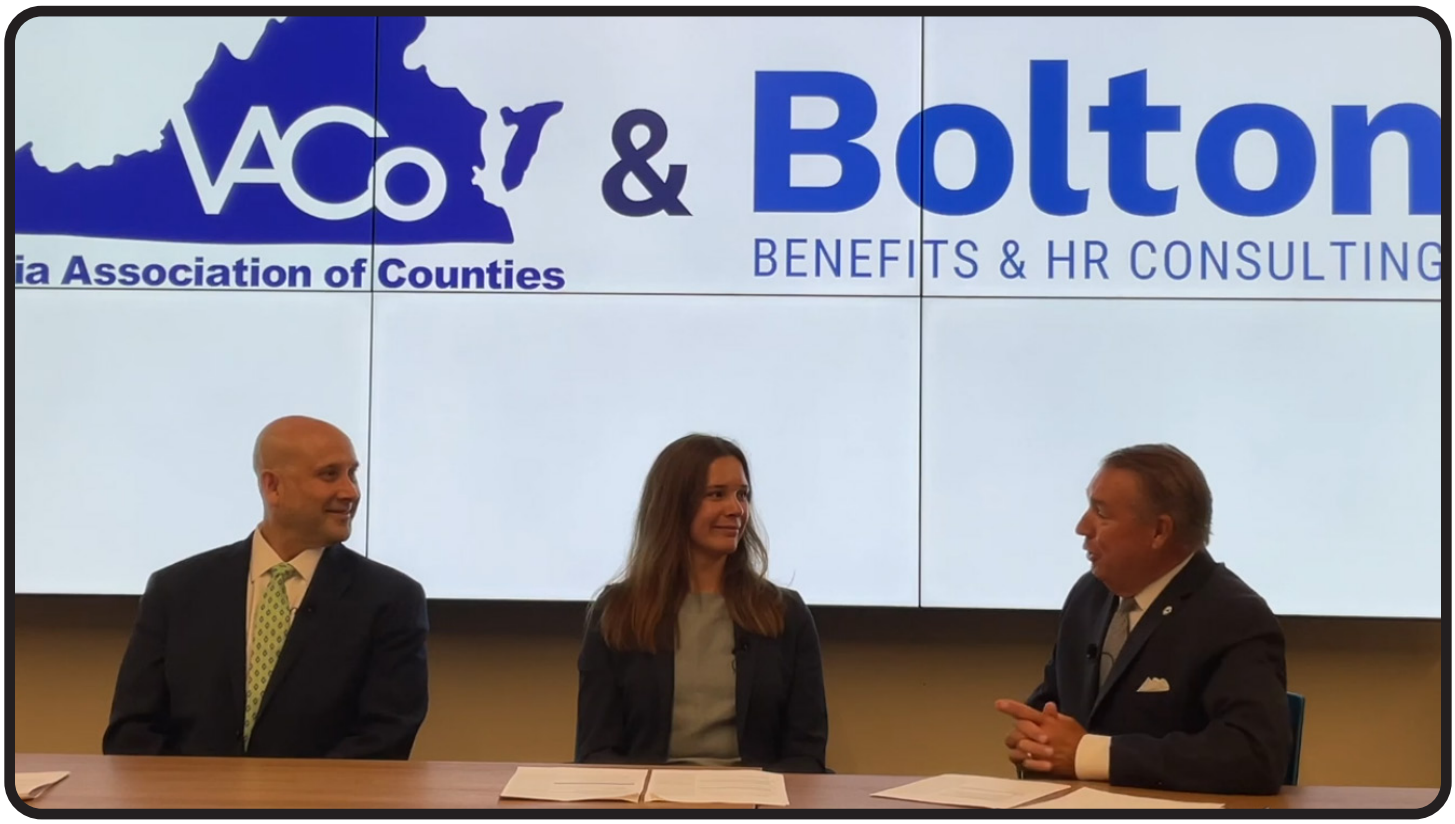
Member notifies VAcorp

1. Member calls after-hours emergency telephone service: **540-265-8021**
    - Tell them you are trying to reach VAcorp
    - Provide name of Member and Caller
    - Provide Phone Number where Caller can be reached
    - Provide Brief Event Situation – "cyber event on computers, etc."
    - Await call from VAcorp Claims or Breach Coach

Member responsibilities after reporting claim to VAcorp

1. Next steps (see Cyber Security Incident guide)
    - Take action to protect your information, mitigate loss, and prevent future exposure
    - Do not engage any third-party vendor until advised to do so
    - Do not contact the "bad actor" or any third party
    - Do not make any announcement or release any public statement
2. Await instructions from either the Breach Coach or VAcorp Claims Specialist
    - When contacted, provide the following:
        - Contact information – cell phone or any immediately available number
        - Event Specifics
            1. Extortion/Ransomware
            2. Social Engineering
            3. Data Breach/Information loss
            4. Other
            5. Date of event
            6. Current systems status

Page one provides guidance for reporting incidents **during** business hours



Premier Partner Spotlight Bolton Consulting

Understanding Virginia's New Paid Family and Medical Leave (PFML) Program | Watch the Video

Virginia recently enacted a Paid Family and Medical Leave (PFML) insurance program that will provide eligible employees up to 12 weeks of job-protected paid leave each year for qualifying family, medical, military, and safety-related needs (4 weeks). Employers will have the option to take part in the State Plan or implement an approved Private Plan, with contributions beginning in April 2028 and benefits available in December 2028.

VACo has partnered with Bolton to communicate the PFML benefit to the Counties in VA. As part of this partnership, VACo and Bolton developed the **attached video**. The video provides an overview of the new law, key implementation timelines, employer responsibilities, and strategic considerations for Virginia counties and public sector employers.

Premier Partner Spotlight - Savi



Federal Student Loan Changes on July 1, 2026 - Student Loan Relief Available Through National Association of Counties Program

As competition for talent continues to intensify, employee benefits that provide meaningful financial support can play an important role in both recruitment and retention. Through VACo's partnership with the National Association of Counties (NACo), Virginia counties have access to **Savi**, a comprehensive student loan assistance program designed to help employees navigate federal student loan repayment and forgiveness opportunities.

VACo Executive Director Dean Lynch **interviews** Tony Raffa of Savi, who outlines all the details of this program. Providing access to **Savi** offers counties a valuable tool to support employees while strengthening workforce recruitment and retention efforts. To date, **Savi** has identified approximately $34 million in projected student loan savings for participating Virginia employees, helping borrowers reduce debt, lower monthly payments, and pursue loan forgiveness opportunities.

Watch the Video

VACo Contact: Karie Walker, CAE

Bolton
BENEFITS & HR CONSULTING

VACo
Virginia Association of Counties

VIRGINIA ASSOCIATION OF COUNTIES · PREMIER PARTNER

We help municipalities make confident workforce decisions.

Balancing rising costs, workforce expectations, and fiscal responsibility isn't getting easier. You shouldn't have to solve it alone.

ABOUT BOLTON

INDEPENDENT. EXPERT. ON YOUR SIDE.

Bolton is an independent benefits and HR consulting firm with over 40 years of experience serving public agencies, counties, nonprofits, and multi-employer plans. We work with municipalities across Virginia to help them control costs, support their workforce, and meet the fiduciary responsibilities that come with managing public employee benefits.

HEALTH | COMMUNICATIONS | RETIREMENT | INVESTMENT | REWARDS | TALENT

CHALLENGES WE'RE HELPING MUNICIPALITIES SOLVE

Paid Leave

Support your workforce through life's moments with paid leave programs that are clear, sustainable, and easier to manage for your municipality and your teams.

Advanced Primary Care

Give employees access to the care they need. Advanced primary care supports healthier employees, smoother navigation, and better use of your health dollars.

Fiduciary Compliance

Own the fiduciary responsibility your plan demands. Bolton brings the structure, transparency, and accountability that plan sponsors need.

Retirement Plan Investments

Give your employees confidence in their financial future. Bolton helps municipalities strengthen retirement plans through independent investment advice, fiduciary oversight, and strategic governance support.

YOUR BOLTON TEAM

CONTACT US



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GET STARTED

Discuss your workforce and benefits priorities.

Bolton works with groups of all sizes across Virginia.

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RAPID FINANCE ASSESSMENT

From Backlog to Roadmap

STABILIZE URGENT FINANCE NEEDS. CLARIFY PRIORITIES. BUILD A PRACTICAL PATH FORWARD.

Finance challenges rarely come one at a time. We help local governments move from disconnected problems to a clear, prioritized plan that strengthens operations and reduces risk.

THE BACKLOG

- Staffing Vacancies
- Reconciliation Backlog
- ERP Reporting Gaps
- Audit Pressure
- Unclear Ownership
- Manual Workarounds
- Grant Documentation Gaps
- Procurement Inconsistencies
- Year-End Close Pressures

BERKLEY GROUP SUPPORT

- ASSESS
- STABILIZE
- PRIORITIZE
- IMPLEMENT

THE ROADMAP

- Priority Risk List
- Defined Owners
- 30/60/90-day Action Plan
- Reporting Cadence
- Staff Training Needs
- Implementation Support Options
- Leadership-Ready Summary

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NACo PHARMACY BENEFIT MANAGEMENT COALITION

More than 30% of county employee health plan expenses are related to pharmacy benefits. NACo's PBM Coalition is the ***only plan specifically built for counties & county pools*** that manage self-insured health plans.

Combat Skyrocketing Rx Costs

Average savings of

20% Discount

on Rx drug plan costs

Projected savings of

$65+ Million

for over 126,000 participants

- Full autonomy over your county's Rx drug plan design & benefit programs
- Streamlined contracting & strong multi-year pricing guarantees to ensure budget stability

STUDENT DEBT RELIEF

Help Public Employees Eliminate Loans

Our partnership with ***Savi*** puts money back in employees' pockets with more than 150 different potential options available.

Public servants can save

$156/mo or $28,308

in lifetime savings on average

savi

- Calculate savings online for the Public Service Loan Forgiveness (PSLF) & other programs

VOLUNTARY BENEFITS

Recruit & Retain a Strong Workforce

Demonstrate value and enrichment to employees' lives with professionally managed and flexible voluntary benefits.

80% of Workforce
would choose better benefits over a pay raise *SHRM

72% of Employees
report greater happiness from better benefit packages *SHRM

- Competitive benefit pricing for America's 3.6 million county employees

NACo Public Promise Insurance
www.publicpromiseinsurance.org

Alex Herrera
Managing Director
aherrera@naco.org
(713) 396-6001

Chris Blanchette
Program Director
cblanchette@naco.org
(203) 910-6395

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OF 3.6 MILLION PUBLIC EMPLOYEES

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Employee Benefits Specialists

Comprehensive Voluntary Benefits Provider

Solutions for Benefits Administration

70 years of experience specializing in employee benefit programs



We are Pierce Insurance, a VACo Premier Partner and VACo's supplemental benefits provider. We were founded in 1955 by Lonnie and Wanda Pierce who were pioneers in employee supplemental benefit plans. After winning our first Virginia account, Henrico County Government and Schools, we realized there was a need for an improved, best-in-class product selection with local concierge account management, alongside a time-saving NO-COST benefit administration system.

Located in Farmville, NC, Lonnie and Wanda's children, Lonnie and Patricia, retain the positive reputation that their parents built. Pierce Insurance continues to provide benefit plans and administration services to public sector employers. Seventy years later, Pierce Insurance now services over 800,000 in-force policies. Our employer group range is from 75 to 340,000 employees/retirees.

Simplifying the entire employee benefits lifecycle with innovative benefit solutions

We focus on a collaborative partnership with our clients. We have the experience, knowledge, and long history of carrier and product selection, implementation, communication & benefits education, enrollment services, and a dedicated account management team. In addition, our back-office support includes simplified consolidated billing and reconciliation.

Our access to insurance plans and carriers is vast

Maintaining strong relationships with all the top carriers, Pierce Insurance offers an extensive array of employee benefit plans, such as…

Flexible Spending	Accident	Long Term Care
Dental	Cancer	Identity Theft Protection
Vision	Critical Illness	Legal Plans
Short Term Disability	Life Insurance	Wellness
Long Term Disability	Hospital Indemnity	Pet Insurance

By choosing Pierce Insurance, you will receive unbiased benefit recommendations as we are an independent broker/consultant with no contractual relationships with any insurance carriers/vendors.

Multitude of benefit solutions that will strengthen your employee benefit package

- ✓ **Best in Class benefits** with Guarantee Issue for all
- ✓ **NO Cost Benefits Administration System** - One portal for all plans
- ✓ **Flexible enrollment options** with **time-saving enrollment technology**
- ✓ **Tailored Micro-site** housing all educational benefits videos, forms, enrollment, and more…
- ✓ Professional, high-quality **communication materials**
- ✓ **Consolidation** of carriers and billing **including reconciliation** service
- ✓ **Dedicated Account Manager**- Liaison to insurance carriers, support HR/Finance staff & all employees

Contact: Lonnie Pierce, CEO/President | lonnie@pierceins.com | Donna Pierce, Client Relations | donna@pierceins.com


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Strengthen Your Agency's
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Best-in-Class Suppliers
Competitively-Bid & Single-Award
Simplified & Optimized Procurement
Available to All Counties, Cities, States, Public Schools & Taxing Authorities
Eliminate the Administrative Burden with Our Lead Public Agency Model
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100% Transparent & Vetted By Public Peers
Small Business Participation on Select Contracts
Leverage the Buying Power of
$660 Billion
in Aggregate County Spend
As a purchasing cooperative expressly for public entities, Public Promise understands the nuances of government bidding & procurement.
Megan Perry-Balonier
Director of Purchasing
Franklin County, OH
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Our Public Promise to you.
www.publicpromiseprocurement.org
Contact:
Anthony Chapman
Program Director
achapman@naco.org
(804) 399-1821

Single-Award Cooperative Purchasing For Public Agencies

PPP values transparency and the trust of its participating cooperative members. Contracts between the Lead Public Agency (LPA) and suppliers are single-award, competitively-bid, and scrutinized by an advisory council of procurement professionals and public sector peers.

Purchasing agents and procurement officials gain access to a cooperative uniquely designed to their needs and circumstances. Navigating the complexities of purchasing requirements and due-diligence is streamlined by registering with NACo's program.



PUBLIC PROMISE PROCUREMENT
Powered by NACo

SUPPLIER CONTRACT AWARDS

KONE People Moving Solutions: Elevator, Escalator, Walkway and Lift Install, Maintenance, Modernization & Repair	Lead Public Agency: Maricopa County, Arizona
SAFEWARE Public Safety & Community Resilience Products, Services & Solutions	Lead Public Agency: Cobb County, Georgia
United Rentals Rental, Lease & Purchase of Equipment & Associated Services & Support	Lead Public Agency: Maricopa County, Arizona
WBCP Government Recruitment Services, Talent Evaluation & Acquisition	Lead Public Agency: County of San Diego, California
IRON MOUNTAIN® Document Retention & Destruction, Media Preservation, Digitization & Data Management Solutions	Lead Public Agency: Maricopa County, Arizona
lilypad Electric Vehicle Charging Equipment for Community, Public Agency Fleet & Workplace EV Infrastructure	Lead Public Agency: Broome County, New York

The NACo EDGE Public Sector
Procurement Advisory Council
Meet our team of local government advocates and public procurement experts.


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COUNTY OF ORANGE, CALIFORNIA


Sean Behan
COUNTY OF SAN DIEGO, CALIFORNIA


Stephanie Brice
COBB COUNTY, GEORGIA


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BROOME COUNTY, NEW YORK


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COUNTY OF LOS ANGELES, CALIFORNIA


Felicia Strong-Whitaker
FULTON COUNTY, GEORGIA


Namita Uppal
MIAMI-DADE COUNTY, FLORIDA

Learn more about our contracts & suppliers at publicpromiseprocurement.org

You are VAcorp

You are not merely a customer of VAcorp; you ***are*** VAcorp! We are both owned and governed by you – our members! VAcorp is created under 15.2-2700 of the local government code where all assets and surplus belong to the members. In addition, VAcorp is controlled by a Supervisory Board that is elected from and by our members. The Board determines and approves all major risk pool decisions, and as a voting member, you have a voice in the decisions that matter most.

Know Who You Are

Because you are VAcorp itself, we think it is critical that you understand exactly what VAcorp is and why it exists. Many simply think of us as their "insurance carrier" – writing customized coverages and handling claims when they occur – but we are so much more!

Our History

The Birth of Risk Pools

VAcorp is not an insurance company, but rather a Risk Pool.

Unstable economic conditions in the mid-1980s led to a commercial insurance crisis with ballooning premiums and widespread policy cancellations. As a result, Risk Pools began to form as an alternative to volatile traditional carriers, allowing Pool members to exert more control over their coverages and costs. Today, almost all public sector entities throughout the country get their coverage from Risk Pools rather than from commercial insurance companies.

VAcorp's Origin

VAcorp was founded by a handful of Virginia counties in 1993. The ultimate goals of the program were to provide **cost stability,** the most **comprehensive coverages** possible, and **custom services** tailored specifically to the unique needs of our members. While we are pleased by how well our prices compare against the competition, our goal was never to guarantee the lowest cost. Instead, we promised to avoid the wild price swings that we've seen in other providers and provide stable pricing year after year, and that is exactly what we have delivered. VAcorp rates are actually **lower today in 2024 than they were in 1993!**

VAcorp's Growth

Today, VAcorp is the **largest self-insurance risk pool** for public sector entities in the Commonwealth with a membership retention rate of better than 98%. Over the years, we have expanded beyond counties to include municipalities, school divisions, authorities, volunteer fire & rescue companies, state agencies, and non-profits funded by taxpayer dollars. **Over 560 members** have joined VAcorp, including 8 of the 10 largest counties, 8 of the 10 largest cities, and 8 of the 10 largest school divisions. We believe that the extraordinary success of the program can be attributed to our unwavering commitment to our founding principles.

VAcorp Exists to Serve You

VAcorp was created solely to serve Virginia's public sector entities, and from day one until now, we have never lost sight of that purpose. Because we answer only to our members, every decision is designed to benefit the group over the long haul.

VAcorp advocates for local government through a myriad of partnerships with affiliated associations including: VACo, VSBA, VLGMA, VASS, VFGOA, VASBO, LGA, Regional Jail Association, PDC, etc. While there is a cost associated with these partnerships, they add value to the group by aiding in our ability to lobby the General Assembly on behalf of our members.

You may not always see the immediate payoff, but every VAcorp decision is made in alignment with our vision to serve our members and promote the health and longevity of your program.

Take a look at a few of VAcorp's milestones over the years:

- **1993** - VAcorp is established with 12 founding members and less than $700,000 in annual contribution.
- **1998** - VAcorp terminates service contract with claims administration vendor and hires staff to promote more control and efficiency.
- **1999** - VAcorp offers coverage to K-12 Public Schools across the Commonwealth.
- **2001** – VAcorp begins offering Public Officials Liability coverage in response to VArisk offering limited coverage.
- **2004** – VAcorp begins providing Environmental Liability coverage to all members at no additional cost. Even in 2024, VAcorp is the only provider offering this coverage with a low $25,000 deductible. Other providers offer this coverage with a $250,000 deductible.
- **2008** – VAcorp responded to the great recession by freezing rates and providing financial relief with over $8,000,000 in dividends to members.
- **2011** – VAcorp introduces Line of Duty Act (LODA) coverage, creates the only LODA trust in the state, and absorbs existing LODA losses in response to the state pushing this cost to the local level. VAcorp paid all of its members' 2010 past liability for over $1,000,000.
- **2013** – VAcorp merges with the VSBA Self-Insurance Group and assumes their liabilities to prevent School Boards from being assessed. This action saves Local Governments in excess of $5,000,000.
- **2013** – VAcorp becomes the first to offer Cyber Risk coverage in Virginia offering the broadest coverage available to local governments anywhere in the US.
- **2016** – VAcorp offers Student Accident and Catastrophic Accident coverage in order to fill VHSL coverage gaps.
- **2020** – VAcorp provides over $5,000,000 in rate credits during the COVID pandemic to assist members.
- **2023** – VAcorp includes security risk management coverage (active shooter) for all members (coverage has been included for Schools since 2013).

ONEDIGITAL

Virginia Association of Counties

OneDigital is thrilled to be one of VACo's Premier Partners.

What truly distinguishes OneDigital as a leading **insurance, financial services, and HR consulting advisory firm** is our holistic approach to creating environments that enable people to do their best work and live their best lives. OneDigital understands that counties face rising insurance costs while still struggling to attract/retain talent. This is why we use proprietary software to provide accurate and predictable insurance consulting projections for those core benefits that impact your bottom line and incorporate solutions to improve retention. While voluntary benefits may be the focus of other providers, OneDigital has the expertise in alternative funding strategies, best-in-class analytics, and an in-house actuarial team.

OneDigital has a track record of providing cost-saving solutions to counties. This has been achieved through creative funding strategies, rate holds, and exclusive partnerships with various carriers. One of these exclusive partnerships is through VACORP and Anthem Life. OneDigital is responsible for the inception of the Virginia Local Disability Program (VLDP) which is through the Virginia Retirement System (VRS). Our team of fierce advocates negotiated a 5-year locked rate, including short-term and long-term disability benefits. Your division may already work with us in this capacity, as we currently serve over 270 public sector entities in the VLDP program.



OUR SOLUTIONS FOR EMPLOYERS

MANAGE
- Talent Planning
- Recruiting
- Development & Training

SUPPORT
- Benefits & Compensation
- Total Wellbeing
- Productivity
- Retirement Readiness

ENGAGE
- Culture
- Education & Fiduciary Literacy
- Communications

PROTECT
- Compliance
- Workplace Safety
- Operational Continuity
- Cyber Security



Ritter Jonas
Senior Business Development Executive
804.393.2122 | rjonas@onedigital.com

SCAN ME

At OneDigital, we harness the power of one to solve complex challenges for businesses and people. Scan the code to the left to watch the video and learn more.

onedigital.com

Virginia County Supervisors' Manual 8th Edition





Eighth Edition of VACo's ***Virginia County Supervisors' Manual*** is in stock. The Supervisors' Manual is the number one resource on the framework of county government and the responsibilities of the county board.

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Manuals are $75 for VACo Members. Manuals are $150 for Non Members.

Number of Copies _____.

Check enclosed for $_____ Make payable to **VACo Services, Inc**.

If you are paying by credit card, an invoice will be sent you.

Mail completed form to: Virginia Association of Counties
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Richmond, VA 23219-3627

Or FAX form to 804.788.0083 Questions? Call 804.343.2507

Virginia Association of Counties

The Virginia Association of Counties accepts employment ads in a PDF file or a link to a job site. Please include information for applying, and a link to other important information. Please do not fax your employment ad. VACo members are not charged for placing an employment ad. **The cost is $100 per ad for non-VACo members.** VACo publishes the ad on its website and mobile app as well as the upcoming County Connections issue. If you have any questions or concerns, please email **Valerie Russell**.

CIVIL ENGINEER | City of Williamsburg | Posted October 27

DEVELOPMENT SUPPORT SPECIALIST | City of Harrisonburg | Posted October 27

CITY SURVEYOR | City of Harrisonburg | Posted October 27

LIBRARIAN (FULL-TIME) | Chesterfield County | Posted October 27

RESIDENTIAL ELECTRICAL INSPECTION SUPERVISOR | Chesterfield County | Posted October 27

EMERGENCY VEHICLE TECHNICIAN | Chesterfield County | Posted October 27

CUSTOMER OPERATIONS ADMINISTRATOR | Chesterfield County | Posted October 27

COUNTY ADMINISTRATION | Caroline County | Posted October 27

PRINCIPAL PLANT OPERATOR – MAINTENANCE | Chesterfield County | Posted October 27

PRINCIPAL PLANT OPERATOR – NIGHT SHIFT | Chesterfield County | Posted October 27

TOWN ADMINISTRATOR | Town of Urbanna | Posted October 27

EMPLOYMENT OPPORTUNITIES | Spotsylvania County | Posted October 27

PROCUREMENT OFFICER | Town of Christiansburg | Posted October 27

ASSISTANT COMMONWEALTH'S ATTORNEY | Montgomery County | Posted October 22

ASSISTANT TOWN ATTORNEY | Town of Front Royal | Posted October 22

DIRECTOR OF ENVIRONMENTAL ENGINEERING | Chesterfield County | Posted October 22

EXECUTIVE DIRECTOR (Downtown Ashland Association) | Town of Ashland | Posted October 22

LIBRARY ASSISTANT | Chesterfield County | Posted October 22

CASHIER/GROUNDS ATTENDANT | Chesterfield County | Posted October 19

HUMAN RESOURCES DIRECTOR | Frederick County | Posted October 19

ASSISTANT COUNTY ATTORNEY | Hanover County | Posted October 19

EMPLOYMENT OPPORTUNITIES | Spotsylvania County | Posted October 19

PUBLIC SERVICE AUTHORITY EXECUTIVE DIRECTOR | Carroll County | Posted October 16

BATTALION CHIEF – EMERGENCY SERVICE COORDINATOR | City of Fredericksburg | Posted October 16

BUILDING OFFICIAL | City of Fredericksburg | Posted October 16

EMERGENCY COMMUNICATIONS OFFICER (CERTIFIED LATERAL) | City of Fredericksburg | Posted October 16

ASSISTANT CITY ENGINEER | City of Fredericksburg | Posted October 16

UTILITY PROJECTS MANAGER | City of Fredericksburg | Posted October 16

ASSISTANT DIRECTOR OF PUBLIC UTILITIES | City of Fredericksburg | Posted October 16

PLANNER/SENIOR PLANNER | Orange County | Posted October 16

SENIOR MAINTENANCE WORKER | Fairfax County | Posted October 14

MOTOR EQUIPMENT OPERATOR | Fairfax County | Posted October 14

CHIEF OF POLICE | Albemarle County | Posted I October 13

EMPLOYMENT OPPORTUNITIES | Spotsylvania County | Posted October 13

RESIDENTIAL COUNSELOR (IN-HOME) | Chesterfield County | Posted October 13

RESIDENTIAL AIDE (COGBILL/ WEDNESDAY-SATURDAY) | Chesterfield County | Posted October 13

RESIDENTIAL AIDE (COGBILL/ TUESDAY, THURSDAY-SATURDAY) | Chesterfield County | Posted October 13

RESIDENTIAL AIDE (PRESTONWOOD) | Chesterfield County | Posted October 13

RESIDENTIAL AIDE/IN-HOME (PART-TIME) | Chesterfield County | Posted October 13

MHSS EMPLOYMENT ASSISTANT/JOB COACH (PART-TIME) | Chesterfield County | Posted October 13

COOK/HOUSEKEEPER (GALLOWAY PLACE) | Chesterfield County | Posted October 13

ADMINISTRATIVE ANALYST | Chesterfield County | Posted October 13

LIBRARY CUSTODIAN – NORTH COURTHOUSE LIBRARY | **Chesterfield County** | Posted October 13

PUBLIC INFORMATION & ENGAGEMENT MANAGER | **City of Salem** | Posted October 13

PERMIT TECHINCIAN | **Prince Edward County** | Posted October 13

FACILITY MAINTENANCE TECHNICIAN | **Chesterfield County** | Posted October 13

MENTAL HEALTH SUPPORT SERVICES MANAGER (RESIDENTIAL MANAGER) | **Chesterfield County** | Posted October 13

SENIOR ENGINEER | **Chesterfield County** | Posted October 13

TRIAL & APPELLATE LITIGATOR (ASSISTANT COUNTY ATTORNEY II or SENIOR ASSISTANT COUNTY ATTORNEY) | **Chesterfield County** | Posted October 8

DEPUTY CHIEF OF POLICE | **City of Harrisonburg** | Posted October 8

DEPUTY CLERK B O S | **New Kent County** | Posted October 8

DEPUTY TREASURER II | **New Kent County** | Posted October 8

EMERGENCY SERVICES/EMERGENCY MANAGEMENT COORDINATOR | **Rappahannock County** | Posted October 8

CITY ENGINEER | **City of Winchester** | Posted October 8

COUNTY ADMINISTRATOR | **Frederick County** | Posted October 8

LEISURE COACH | **Chesterfield County** | Posted October 6

RESIDENTIAL AIDE (GALLOWAY) | **Chesterfield County** | Posted October 6

SENIOR ACCOUNTANT – PAYROLL & ACCOUNTS PAYABLE | **Montgomery County** | Posted October 5

EMPLOYMENT OPPORTUNITIES | **Spotsylvania County** | Posted October 5

BUILDING OFFICIAL | **Campbell County** | Posted October 5

COUNTY ENGINEER – TRANSPORTATION | **Culpeper County** | Posted October 5

DEPUTY CLERK OF COUNCIL | **Town of Leesburg** | Posted October 5

LEAD BUILDING PLANS REVIEWER | **Fauquier County** | Posted October 1

ASSISTANT DIRECTOR OF BUSINES SERVICES | **Prince William County** | Posted October 1

DIRECTOR OF FINANCE & BUDGET | **Orange County** | Posted October 1

EMPLOYMENT OPPORTUNITIES | **King George County** | Posted October 1

DEPUTY COUNTY EXECUTIVE – SAFETY & SECURITY | **Fairfax County** | Posted September 30

GROUNDS MAINTENANCE WORKER 1 | **Fluvanna County** | Posted September 29

COMMUNICATIONS OFFICER I (NO EMD CERTIFICATION) & COMMUNICATIONS OFFICER II (EMD CERTIFICATION) | **Fluvanna County** | Posted September 29

DEPUTY SHERIFF | **Fluvanna County** | Posted September 29

UTILITIES SYSTEM OPERATOR I, II, III, IV, or V | **Fluvanna County** | Posted September 29

PURCHASING OFFICER | **Fluvanna County** | Posted September 29

MANAGEMENT ANALYST I | **Fluvanna County** | Posted September 29

FAMILY SERVICES SPECIALIST I/II | **Fluvanna County** | Posted September 29

HVAC ASSISTANT | **Fluvanna County** | Posted September 29

PRINCIPAL ENGINEER | **Chesterfield County** | Posted September 29

HEAVY EQUIPMENT OPERATOR (ENVIRONMENTAL ENGINEERING) | **Chesterfield County** | Posted September 29

LICENSED PRACTICAL NURSE – GALLOWAY (FULL-TIME) | **Chesterfield County** | Posted September 29

LICENSED PRACTICAL NURSE -GALLOWAY (PART-TIME) | **Chesterfield County** | Posted September 29

REGISTERED NURSE (PART-TIME) – GALLOWAY | **Chesterfield County** | Posted September 29

RESIDENTIAL AIDE (PART-TIME) | **Chesterfield County** | Posted September 29

CUSTOMER SERVICE REPRESENTATIVE (ADMINISTRATION-FRONT DESK) – PART TIME | **Chesterfield County** | Posted September 29

SENIOR SCHOOL BUS TECHNICIAN | **Chesterfield County** | Posted September 29

EMERGENCY VEHICLE TECHNICIAN | **Chesterfield County** | Posted September 28

VAN DRIVER – CHESTERFIELD EMPLOYMENT SERVICES | **Chesterfield County** | Posted September 28

GENERAL MANAGER APPLY | **Lake Monticello Owners Association** | Posted September 28

VALUE OF VACo

ADVOCACY
VACo's lobbying efforts have helped stem the tide of unfunded mandates and have saved Counties millions of dollars every year.

EDUCATION
Our educational programs offer County leaders and staff opportunities to become more effective in their communities.

MEMBERSHIP ENGAGEMENT
Some of VACo's best moments are when members convene and work to improve communities all over the Commonwealth.

BUSINESS DEVELOPMENT
Our business development opportunities offer savings and innovative approaches to delivering services at the County level.

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VACo exists to support county officials and to effectively represent, promote and protect the interests of counties to better serve the people of Virginia.

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AGENDA ITEM NO. 11.A

Item Cover Page

BOARD OF SUPERVISORS AGENDA ITEM REPORT

DATE:	November 10, 2026
SUBMITTED BY:	Alicia Roland , County Administrator
ITEM TYPE:	Action Item
AGENDA SECTION:	ADJOURN OR RECESS
SUBJECT:	ADJOURN OR RECESS THE MEETING
SUGGESTED MOTION:	Adjourn or Recess the Meeting
BACKGROUND AND SUMMARY:	
ATTACHMENTS:	