



Parks & Recreation Advisory Board

NOTICE OF MEETING

REGULAR SESSION AGENDA
Parks & Recreation Advisory Board
5:30 PM – Thursday, October 22, 2026
Mount Pleasant 213 Raymond George Way
Weatherford, TX 76086

Kathe McDonald, Chair
Kindra Lucia, Vice Chair
Doreen Dromgoole, Member
Calynn Mullins, Member
Brooke Cray, Member
Grant Mills, Member
Chase Rutledge, Member
Jaycob Kirkpatrick, Director of Parks, Recreation & Special Events
Sin Kroll, Board Secretary

In accordance with Chapter 551 of the Texas Government Code, this agenda has been posted on the official bulletin board at Weatherford City Hall and posted on the City website at <http://www.weatherfordtx.gov> within the required time frame. The Agenda Packet has also been posted on the City of Weatherford website at www.weatherfordtx.gov/agendas. All meetings of the Weatherford City Council, Municipal Utility Board, and other boards/commissions/committees of the City of Weatherford are open to the public. Public participation and written comments are invited on all open session business items.

The Mayor/Chair requests that all electronic devices be silenced and phone conversations taken outside the Council Chambers. Weatherford City Hall is wheelchair accessible and special parking is available on the south side of the building. If special accommodations are required, please contact the City Secretary at 817-598-4202 a minimum of 24 hours in advance.

The City Council, Municipal Utility Board, and other boards/commissions/committees of the City of Weatherford, as allowed, reserve the right to enter into Executive Session at any time during the course of this meeting to seek legal advice from the City Attorney on any posted agenda item as authorized by Texas Government Code, Section 551.071. Unless a Work Session Agenda, or otherwise indicated, action may be taken on any of the following agenda items.

1. CALL TO ORDER & ANNOUNCEMENT OF A QUORUM

2. PLEDGES OF ALLEGIANCE TO THE UNITED STATES & TEXAS FLAGS

3. APPROVAL OF THE MINUTES

- 3.a. Consider approval of the minutes of the Parks and Recreation Advisory Board meeting Regular Session held July 23, 2026.
(Jaycob Kirkpatrick, Director of Parks, Recreation and Special Events)
[Minutes.pdf](#)

4. STAFF REPORTS

- 4.a. Update on programming, events, and projects.
(Jaycob Kirkpatrick, Director of Parks, Recreation, and Special Events)
[FY26 Q4 Report.pdf](#)

5. ANNOUNCEMENT OF FUTURE MEETING DATE

- 5.a.** The next scheduled meeting will be on January 28, 2027 at 5:30 p.m. at the Harberger Hill Community Building , 701 Narrow Street Weatherford, TX 76086.
(Jaycob Kirkpatrick, Director of Parks, Recreation, and Special Events)

6. FUTURE AGENDA ITEMS

7. CITIZEN COMMENTS ON NON-AGENDA ITEMS

Residents may address the Council/Board/Commission/Committee regarding an item that is not listed on the agenda. Residents must complete a speaker card and turn it in to the Secretary five (5) minutes before the start of the meeting. The Rules of Procedure states that comments are to be limited to three (3) minutes. Speaker rules are posted at the back of the Council Chambers. The Texas Open Meetings Act provides the following: (a) If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to: (1) A statement of specific factual information given in response to the inquiry; or (2) A recitation of existing policy in response to the inquiry. (b) Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

8. ADJOURNMENT

CERTIFICATION

*I certify that this Notice of Meeting was posted on _____ at _____ a.m. / p.m.
as required by law in accordance with Chapter 551 of the Texas Local Government Code.*

Posted By _____ Title _____

Date/Time Removed _____

**THE PARKS AND RECREATION ADVISORY BOARD REGULAR SESSION HELD
JULY 23, 2026 IN THE CHANDOR GARDENS MEETING ROOM, 711 W LEE AVENUE,
WEATHERFORD, TEXAS.**

1) CALL TO ORDER & ANNOUNCEMENT OF A QUORUM

Chair Kathe McDonald announced that a quorum was present and called the meeting to order at 5:32 p.m. Present were: Chair Kathe McDonald, Board Members Brooke Cray, Doreen Dromgoole, Grant Mills and Chase Rutledge. City staff included: Director of Parks, Recreation, and Special Events Jaycob Kirkpatrick, and Board Secretary Sin Kroll. Absent were: Board Members Calynn Mullins and Kindra Lucia.

2) PLEDGES OF ALLEGIANCE TO THE UNITED STATES & TEXAS FLAGS

Chair Kathe McDonald led the pledges to the United States and Texas flags.

3) APPROVAL OF THE MINUTES

3.a) Consider approval of the minutes of the Parks and Recreation Advisory Board meeting Regular Session held April 23, 2026.

On the motion of Kathe McDonald, seconded by Doreen Dromgoole, the Board voted to approve the minutes as presented. The motion carried unanimously with a vote of 5 – 0.

4) STAFF REPORTS

4.a) Update on programming, events, and projects.

Director of Parks, Recreation, and Special Events Jaycob Kirkpatrick reviewed the FY26 Q3 Report and provided an overview of current, past, and upcoming programming, events, and projects. This update was for informational purposes, and no action was required or taken.

5) ANNOUNCEMENT OF FUTURE MEETING DATE

5.a) The next scheduled meeting will be on October 22, 2026 at 5:30 p.m. at the Mount Pleasant School, 213 Raymond George Way, Weatherford, TX 76086.

6) FUTURE AGENDA ITEMS

No future agenda items were recommended.

7) CITIZEN COMMENTS ON NON-AGENDA ITEMS

There were no citizens present to provide comments.

8) ADJOURNMENT

Kathe McDonald adjourned the meeting at 6:08 p.m.

Kathe McDonald, Chair

ATTEST:

Sin Kroll, Board Secretary



Q4 JUL
26 AUG
SEP

PARKS, RECREATION, SPECIAL EVENTS AND FACILITIES

QUARTERLY REPORT

Q4 FY2026

**ENHANCING THE QUALITY OF LIFE FOR CURRENT
AND FUTURE RESIDENTS THROUGH EXCEPTIONAL
PARKS, PROGRAMS, AND FACILITIES.**



Parks Rec. Special Events & Facilities Quarterly Report

FY26
| Jul - Sep |

PARKS

Maintenance & Operations

- Conducted mowing and cleanup at the Lake Weatherford Boardwalk.
- Introduced goat scraping to remove unwanted vegetation from hard-to-reach areas, including the Heritage Park canal and Lake Weatherford hillsides.
- Top-dressed the Amphitheater Fields to improve field conditions and maintain level, event-ready surfaces.
- Focused on removing deadwood throughout the park system to improve safety and maintain park appearance.
- Staff ensured timely maintenance and repairs to the Marshall Park Splash Pad, restoring proper operation and helping ensure the facility remained safe and available for the community.
- Completed repairs to the Friendship Park zip line.

Parks Staff – Special Event Support

- Supported the setup and breakdown of Spark in the Park and the Chamber of Commerce Peach Festival while collaborating with other City departments to ensure successful events.

In-Progress Projects & Initiatives

- Executed a construction contract with Patcon Services, LLC for the Lake Weatherford Beach project, with an estimated completion in Spring 2027.
- Approved Whirlix Design, Inc. for the construction of the playground at Holland Lake, with an estimated completion in Summer 2027.

HORTICULTURE

Maintenance & Operations

- Maintained weed control, watering, and landscaping across City parks, downtown areas, and facilities.
- Repaired irrigation systems at South Main medians and Elm and Trinity planters.
- Removed dead elm trees and replaced trees at Heritage Park and the Public Safety Building.
- Pruned trees and plant material throughout City properties in preparation for the Parker County Peach Festival.
- Installed new irrigation, plant material, and mulch around the Cherry Park Community Building.

RECREATION

Highlight

- The City of Weatherford Recreation Division concluded its summer pool and camp season during the quarter. Cherry Park Pool officially closed on August 9; however, the City extended pool operations to allow the Weatherford Independent School District (WISD) swim team to continue utilizing the facility beyond the regular closing date.
- **Camp Wrangler – 130 participants:**
- **WAGS – Dog Swim Day:** Hosted at Cherry Park Pool, with 52 of 65 available dog registration spots reserved, providing a fun end-of-season swimming opportunity for local pets and their owners.

FACILITY RESERVATIONS



FIELD RESERVATIONS



RECREATION PROGRAM ACTIVITIES



CHANDOR GARDENS

Maintenance & Grounds

- Maintained garden beds, ponds, and fountains, including ongoing weed control.
- Confirmed Oak Wilt on Simmon's Driveway through Texas A&M, began tree removal, identified priority trees for treatment, and pursued additional treatment funding.
- Constructed a new visitor photo bench in the Gazebo bed and rebuilt the dock overlooking the koi pond.
- Installed drip irrigation to reduce manual watering.
- Ordered pumpkins for fall and Halloween displays.
- Repaired garden leaks and damaged rock pathways.

Parks Rec. Special Events & Facilities Quarterly Report

FY26
| Jul- Sep |

SPECIAL EVENTS

Event Highlights

- Hosted five City Special Events programs with a combined attendance of approximately 16,200.

Events

- July 4 – Spark in the Park celebrated the 250th anniversary of the United States, featuring a skydiver carrying the American flag – 10,000 attendees.
- September 8 – Food Park Lounge Night – 400 attendees.
- September 11 – Movies in the Park – Pixar's Hoppers – 1,500 attendees.
- September 19 – Concert, 7:00–9:00 p.m. – Fleetwood Journey, a Fleetwood Mac and Journey tribute band – 4,000 attendees.
- September 22 – Food Park Lounge Night, 6:00–9:00 p.m. – 300 attendees.

FIRST MONDAY TRADE DAYS

Month	Vendors / Attendance
July	366 Reserved Spaces
August	308 Reserved Spaces
September	366 Reserved Spaces
Estimated Total Attendance	8,000 – 10,000 visitors per market weekend

FACILITIES

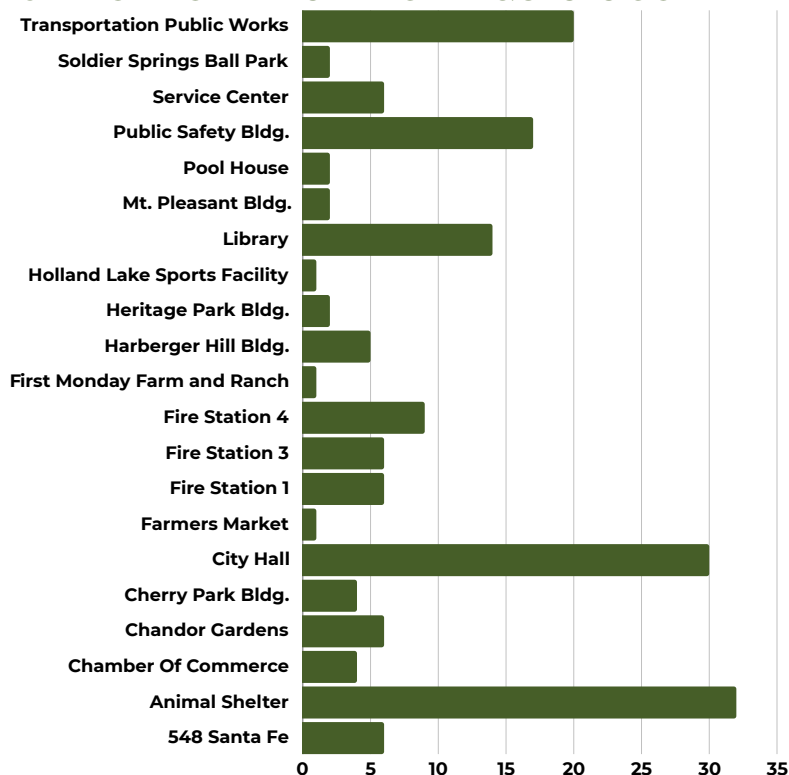
Maintenance & Operations

- Completed 176 service requests throughout the quarter, addressing a variety of maintenance, repair, and facility-related needs across City properties.
- Installed new flooring in the Report Room at the Public Safety Building, improving the appearance, functionality, and condition of the workspace.
- Completed HVAC air balance testing at Fire Station 1 to evaluate system performance and support proper heating and cooling throughout the facility.

Projects in Progress

- Continued the Service Center renovation project, with restroom renovations remaining in progress. New locker room equipment and materials were ordered to support the continued improvements to the facility.
- Continued renovations at 118 Columbia, including construction of the addition, framing, and pouring of the slab for the new extension.

202 WORK ORDER SERVICE REQUESTS COMPLETED



SPECIAL EVENT SPONSORS

