Transportation Advisory Board

NOTICE OF MEETING

SPECIAL SESSION AGENDA
Transportation Advisory Board
5:30 PM - Thursday, October 24, 2019
Weatherford City Hall, City Council Chambers
303 Palo Pinto Street, Weatherford, TX

Jarrod Pearson, Chair Member
Andy Hough, Member
Kathy Mosby, Member
Justin Nelson, Member
Chase Rutledge, Member
Terry Hughes, Director of Capital Transportation Projects
Manny Palacios, Director of Transportation & Public Works
Lena Snow, Transportation & Public Works Coordinator

In accordance with Section 551.042 of the Texas Government Code, this agenda has been posted at the Weatherford City Hall, distributed to the appropriate news media, and posted on the City website at http://www.weatherfordtx.gov within the required time frame. As a courtesy, the entire Agenda Packet has also been posted on the City of Weatherford website at www.weatherfordtx.gov/agendas. All meetings of the Weatherford City Council, Municipal Utility Board, and other boards/commissions/committees of the City of Weatherford are open to the public. Public participation and written comments are invited on all open session business items.

The Mayor/Chair requests that all electronic devices be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to conduct a phone conversation. Weatherford City Hall is wheelchair accessible and special parking is available on the south side of the building. If special accommodations are required please contact the City Secretary at 817-598-4202 a minimum of 24 hours in advance.

The City Council, Municipal Utility Board, and other boards/commissions/committees of the City of Weatherford, as allowed, reserve the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed below, as authorized by the Texas Government Code: Section 551.071-Consultation with Attorney; 551.072-Deliberations about Real Property; 551.073-Deliberations about Gifts and Donations; 551.074-Personnel Matters; 551.076-Deliberations about Security Devices; 551.086-Certain Public Power Utilities; and 551.087-Economic Development.

Unless a Work Session Agenda, or otherwise indicated, action may be taken on any of the following agenda items.

1. CALL TO ORDER & ANNOUNCEMENT OF A QUORUM

2. APPROVAL OF THE MINUTES

2.a. Consider approval of the minutes of the Transportation Advisory Board special session held September 26, 2019. (Manny Palacios Jr.)
Suggested Action: Approve the minutes of the Transportation Advisory Board special session held September 26, 2019.
2019 09 26 minutes.pdf
2.b. Consider approval of the minutes of the Transportation Advisory Board special session held October 3, 2019. (Manny Palacios Jr.)
Suggested Action: Approve the minutes of the Transportation Advisory Board special session held October 3, 2019.
Minutes TAB 10032019.pdf

3. REGULAR AGENDA ITEMS

3.a. Discuss and consider placing traffic control signs within Lakeway Estates. (Manny Palacios Jr.)
Suggested Action: Approve yield signs for intersections of Lakeway Drive with Cherry Bark Lane, Smoky Oak Lane, Kara Court, Mossy Oak Trail, Acorn Hill Trail, Marina Link and Overlook Manor and a 3 way stop for the intersection of Red Eagle Drive and Lakeway Drive.
Lakeway Estates Map.pdf

3.b. Update on the Neighborhood Traffic Calming Program. (Manny Palacios Jr)

3.c. Discuss the modification and adaptation of the Weatherford Thoroughfare Plan and receive public input. (Terry Hughes)

4. STAFF REPORTS

4.a. Update on street rehabilitation projects. (Matt Leppla)

5. FUTURE AGENDA ITEMS

6. ANNOUNCEMENT OF FUTURE MEETING DATE

7. CITIZEN COMMENTS ON NON-AGENDA ITEMS
Residents may address the Council/Board/Commission/Committee regarding an item that is not listed on the agenda. Residents must complete a speaker card and turn it in to the Secretary five (5) minutes before the start of the meeting. The Rules of Procedure states that comments are to be limited to three (3) minutes. Speaker rules are posted at the back of the Council Chambers. The Texas Open Meetings Act provides the following:
(a) If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to:
   (1) A statement of specific factual information given in response to the inquiry; or
   (2) A recitation of existing policy in response to the inquiry.
(b) Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

8. ADJOURNMENT

CERTIFICATION
I certify that this Notice of Meeting was posted on ________________ at _____________ a.m. / p.m. as required by law in accordance with Section 551.042 of the Texas Local Government Code and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the city's website.

Posted By _______________________________

Title ___________________________________

Date/Time Removed _______________________

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## Agenda Report

**Meeting Date:** October 24, 2019  
**Staff Contact:** Manny Palacios Jr.  
**Item Number:** 2019-1827-AR  
**Phone:** 817-598-4296

**SUBJECT:** Consider approval of the minutes of the Transportation Advisory Board special session held September 26, 2019.

### BACKGROUND/DISCUSSION
No minutes were approved at the October 3, 2019 rolling tour meeting date. Therefore these minutes and those of October 3rd need to be reviewed and approved.

### FINANCIAL IMPACT

### SUGGESTED ACTION
Approve the minutes of the Transportation Advisory Board special session held September 26, 2019.

**ATTACHMENTS**
- 2019 09 26 minutes.pdf
MINUTES OF THE TRANSPORTATION ADVISORY BOARD SPECIAL SESSION HELD SEPTEMBER 26, 2019 IN THE CITY HALL COUNCIL CHAMBERS, 303 PALO PINTO STREET, WEATHERFORD, TEXAS.

CALL TO ORDER & ANNOUNCEMENT OF A QUORUM
Chairman Jarrod Pearson called the meeting to order at 5:31 pm. Present were: Jarrod Pearson, Chair, Justin Nelson and Chase Rutledge. Absent: Kathy Mosby, Andy Hough. City staff included: Director Terry Hughes, Director Manny Palacios Jr., TPW Coordinator Lena Snow, Matt Leppla, Chad Marbut, Diane Chambers and Cole Burns.

APPROVAL OF THE MINUTES

Consider approval of the minutes of the Transportation Advisory Board special session held August 29, 2019.
On the motion of Chase Rutledge, second by Justin Nelson, the Board voted to approve the minutes of the Transportation Advisory Board special session held August 29, 2019. Motion carried 3 - 0.

REGULAR AGENDA ITEMS

Discuss the Neighborhood Traffic Calming Program update.
Mr. Manny Palacios addressed the Board. No presentation and nothing new were given at this time. The TPW Department will be giving a rolling tour on Oct 3, 2019 for all Board members and anyone else who wishes to attend. Members will be provided with a packet and Kimley Horne will be present to discuss the tour features. Items will be discussed at that time and there will be an opportunity for the Board to give feedback and input. Mr. Palacios is hoping to have a draft of the program manual by the next meeting.

Discuss the modification and adaptation of the Weatherford Thoroughfare Plan and receive public input.
Mr. Terry Hughes presented to the Board. There was no PowerPoint presentation this time. Mr. Hughes briefly touched on one of the Board's duties that tasks them with updating the thoroughfare plan (t-plan). He went over what occurred at the last meeting and what is driving this update.

The main idea is to follow the county's t-plan in the extraterritorial jurisdiction. We keep and track all changes to the t-plan with a history and why a line was added or removed. Mr. Hughes listed his proposed timeline which includes: Public meetings in August, September and October. He is hoping to come back with a modified plan in November. There were maps of the 4 quadrants set up around the council chambers so that staff could visit with the public at this time. There were changes noted at the last meeting and staff will make one final change in November. Mr. Hughes received two written comments after the last meeting.

The meeting was paused while the public viewed the maps set up around the room.

Meeting went into Recess at 5:38 pm. Meeting reconvened at 5:56 pm.
Mr. Jarrod Pearson reconvened the meeting and asked if any of the public wanted to address the Board. No one came forward.

**STAFF REPORTS**
There were no staff reports.

**FUTURE AGENDA ITEMS**
There were no future agenda items.

**ANNOUNCEMENT OF FUTURE MEETING DATE**
October 3rd is the rolling tour date. October 17th is the next regularly scheduled meeting.

**CITIZEN COMMENTS ON NON-AGENDA ITEMS**
There were no citizen comments.

**ADJOURNMENT**
On the motion of Chase Rutledge, second by Justin Nelson, the Board voted to adjourn the meeting at 5:58 p.m. Motion carried 3 - 0.

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JARROD PEARSON, CHAIR

______________________________  
LEN SNOW, TPW COORDINATOR
### AGENDA REPORT

**Meeting Date:** October 24, 2019  
**Item Number:** 2019-1832-AR  
**Staff Contact:** Manny Palacios Jr.  
**Phone:** 817-598-4296

**SUBJECT:** Consider approval of the minutes of the Transportation Advisory Board special session held October 3, 2019.

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**BACKGROUND/DISCUSSION**

**FINANCIAL IMPACT**

**SUGGESTED ACTION**
Approve the minutes of the Transportation Advisory Board special session held October 3, 2019.

**ATTACHMENTS**
- Minutes TAB 10032019.pdf
MINUTES OF THE TRANSPORTATION ADVISORY BOARD SPECIAL SESSION HELD OCTOBER 3, 2019 IN THE CITY HALL COUNCIL CHAMBERS, 303 PALO PINTO STREET, WEATHERFORD, TEXAS.

CALL TO ORDER & ANNOUNCEMENT OF A QUORUM
Chair Jarrod Pearson called the meeting to order at 9:00 a.m. Present were: Chair Jarrod Pearson, Kathy Mosby, Justin Nelson, Andy Hough and Chase Rutledge. City staff included: Director Terry Hughes, Director Manny Palacios and City Secretary Malinda Nowell.

STAFF REPORTS
Director of Transportation and Public Works Manny Palacios introduced this item. He stated that the board would be taking a tour of various traffic calming devices from Weatherford to Burleson to Fort Worth. Representatives from Kimley-Horn joined the Board and staff on this tour. The Board recessed at 9:08 a.m. and reconvened at each of the following locations:

- Roundabout intersection of Charles Street and Mockingbird Lane
  1100 block of Charles Street, Weatherford, TX.
- Pedestrian refuge island in the 300 block of College Park Drive
  300 block of College Park Drive, Weatherford, TX.
- Speed cushions at 1601 Highlake Lane
  1601 Highlake Lane, Weatherford, TX.
- Speed radar signs at 1909 Woodland Hills Lane
  1909 Woodland Hills Lane, Weatherford, TX.
- Roundabout
  900 block of McAlister Drive, Burleson, TX.
- Mini roundabout at the intersection of Summercrest Boulevard and Thomas Street
  200 block of Summercrest Boulevard, Burleson, TX.
- Oval roundabout
  100 block of Ellison Street, Burleson, TX.
- Roundabouts and speed humps
  1300 block of Elizabeth Boulevard, Ryan's Place, Fort Worth, TX.
- Bike lanes and sidewalks
  1400 block of Magnolia Street, Fort Worth, TX.
- Bike lanes and bulb outs at intersection of South Main Street and Leuda Street, Fort Worth
  800 block of South Main Street, Fort Worth, TX.
- Reverse parking and bike lanes
  2900 block of Race Street, Fort Worth, TX.
- One-way streets and bike lanes
  2800 block of Morton Street, Fort Worth, TX.

Discussion included that different circles have different purposes; that fire trucks and bus drivers usually have to mount the mini roundabouts; that ambulance and EMT services numerous roundabouts versus just one speed bump; that there is resistance to change but roundabouts eliminate traffic backups and most users eventually become supportive; that the appearance of roundabouts is aesthetically pleasing and visual improvements can be made that will fit and enhance the neighborhood; that the City of Seattle no longer allows all-way stops in neighborhoods; that the City of Fort Worth no longer has an official traffic calming policy; that raised crosswalks are different than speed bumps but essentially function in the same manner; that reverse parking can be at 45 or 60 degree angles; that reverse parking eliminates dangers of loading/unloading on a busy road; that there are a lot of options and there is no one standard answer for every city; that on-street parking is one of the best traffic calming measures because drivers have to slow down and watch for vehicles; that education is important; that the safety benefits should be considered;
that marketing should be intentional; and that there are low-cost temporary measures that can be installed easily and can serve as an example of how to use some of these traffic calming methods.

The Board recessed for lunch at 12:55 p.m. at Heims BBQ, 5333 White Settlement Road, Fort Worth, TX. The Board reconvened at 1:55 p.m.

The Board returned to City Hall, 303 Palo Pinto Street, Weatherford, Texas for final comments regarding the 12 site visits. Chair Pearson called the meeting back to order at 2:36 p.m.

Discussion included seeing the traffic measures in operation; the aesthetic impacts; understanding what options are available to the Board and the staff in the traffic calming “toolbox”; changes or suggestions to the “toolbox” should be directed to Mr. Palacios. The next meeting is set for October 24th. Mr. Palacios will bring the “toolbox” back for the Board’s consideration at a future meeting.

On the motion of Andy Hough, second by Kathy Mosby, the Board voted unanimously to adjourn the meeting at 2:38 p.m. Motion carried 5 - 0.

**ADJOURNMENT**

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ATTEST:                                                                                                 Jarrod Pearson, Chair

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Malinda Nowell, TRMC, City Secretary
Meeting Date: October 24, 2019
Item Number: 2019-1829-AR

SUBJECT: Discuss and consider placing traffic control signs within Lakeway Estates.

BACKGROUND/DIscussion
Lakeway Estates has two additional phases. There are several new streets connecting the new phases to phase I. Phase II was completed last year and phase III will be completed by the end of this year. Since phase II was completed last year, new residential homes have been built which has increased traffic in the neighborhood. City staff has already received calls with concerns about traffic control for some intersections. Staff has conducted site visits and collected traffic data to determine the amount of traffic flow and proper traffic control. City staff recommends placing yield signs on side streets intersecting Lakeway Drive, which is considered a major residential collector. All side streets are local residential streets. City staff also recommends placing a three way stop at the intersection of Lakeway Drive and Red Eagle Drive due to Red Eagle Drive being extended through phase III and considered a residential collector road.

Financial impact
$500

SUGGESTED ACTION
Approve yield signs for intersections of Lakeway Drive with Cherry Bark Lane, Smoky Oak Lane, Kara Court, Mossy Oak Trail, Acorn Hill Trail, Marina Link and Overlook Manor and a 3 way stop for the intersection of Red Eagle Drive and Lakeway Drive.

ATTACHMENTS
- Lakeway Estates Map.pdf
Meeting Date: October 24, 2019
Item Number: 2019-1830-AR

SUBJECT: Update on the Neighborhood Traffic Calming Program.

BACKGROUND/DISCUSSION
Continue discussion on updating the City’s Neighborhood Traffic Calming Program.

FINANCIAL IMPACT

SUGGESTED ACTION

ATTACHMENTS
Meeting Date: October 24, 2019
Item Number: 2019-1833-AR
Staff Contact: Terry Hughes
Phone: 817-598-4244

SUBJECT: Discuss the modification and adaptation of the Weatherford Thoroughfare Plan and receive public input.

BACKGROUND/DISCUSSION

FINANCIAL IMPACT

SUGGESTED ACTION

ATTACHMENTS
Weatherford Transportation Advisory Board

AGENDA REPORT

Meeting Date: October 24, 2019
Item Number: 2019-1831-AR

SUBJECT: Update on street rehabilitation projects.

BACKGROUND/DISCUSSION

FINANCIAL IMPACT

SUGGESTED ACTION

ATTACHMENTS