

**WILSON COUNTY BOARD OF COMMISSIONERS
MONDAY, JUNE 7, 2021 – 7:00 PM
COMMISSIONERS' MEETING ROOM
MILLER ROAD OFFICE BUILDING**

AGENDA

1. CALL TO ORDER
2. MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE (led by Commissioner Atkinson)
3. CONSIDERATION OF MINUTES
 - 3.A May Minutes
Approve the minutes as presented
[May 3, 2021.docx](#)
[May 4, 2021 Budget Presentations.docx](#)
[May 10, 2021 County Manager Budget Presentation.docx](#)
[May 24, 2021 Budget Work Session.docx](#)
4. RESOLUTIONS OF APPRECIATIONS
 - 4.A Wilson County Government Retirees are presented for recognition
Approve the Proclamations as presented
5. PUBLIC HEARINGS
6. PERSONAL APPEARANCES
 - 6.A Resolution to designate an official to make recommendations regard ABC Permit Applications
Approve the Resolution as presented
 - 6.B Closeout Documents for the NC Division of Water Infrastructure Asset Inventory Grants
Approve the close out of both Southeast and Southwest Asset Inventory Grants
[SE Executive Level Summary.pdf](#)
[SW Executive Level Summary.pdf](#)
 - 6.C Grant Procedures Policy Revisions
Approve the Revisions to the Grant Procedures as presented
[Grant procedures revisions.docx](#)
 - 6.D Grant Administrative Services Contract for Insight Planning and Development for the Senior Center Wellness Pavilion Project
Approve the Contract with insight Planning and Development for the Senior Center Wellness Pavilion Project
[Wilson co-insight consulting- Grant Administrative services contract \(003\).docx](#)
 - 6.E Call for a Public Hearing on July 12, 2021, for Rezoning (**Z 2021-02**)
Approve the Call for a Public Hearing on July 12, 2021, to consider a request for Rezoning case **Z 2021-02** as presented
[Z 2021-02 BOC - Consideration Worksheet - Call.pdf](#)
[Z 2021-02 Rezoning Map.pdf](#)
 - 6.F Preliminary Major Subdivision Plat for property owner, Shawn Pearce (**MS 2021-04**)

Approve the Preliminary Major Subdivision Plat (**MS 2021-04**)
[MS 2021-04 Plat.pdf](#)

6.G Preliminary Major Subdivision Plat for property owner, Dwayne E. Bissette (**MS 2021-03**)
Approve the Preliminary Major Subdivision Plat (**MS 2021-03**)
[MS 2021-03 Plat.pdf](#)

6.H Resolution for Economic Incentive for Bridgestone Americas Tire Operations, LLC
Approve the Resolution authorizing the fifth of eleven payments for Bridgestone Americas Tire Operations in the amount of \$1,400,000

6.I Resolution for Economic Incentive for Criticality, LLC
Approve the Resolution authorizing the first of four payments for Criticality, LLC in the amount of \$25,000

6.J Resolution for Economic Incentive for Glass-North America Ardagh Group
Approve the Resolution authorizing the fourth of ten payments for Glass-North America Ardagh Group in the amount of \$99,000

6.K May 2021 NC Vehicle Tax System (NCVTS) Refunds in Excess of \$100
Approve May 2021 NCVTS Refunds in Excess of \$100

6.L Budget Amendments for FY 2020-2021
Approved Budget Amendments as Presented

6.M April 2021 Tax Collection Report
No approval required
[April 2021 Commissioners Report.pdf](#)

6.N Monthly Financial Report for FY2020-2021
Receive Report
[April 2021 Financial Report.pdf](#)

7. OLD BUSINESS

8. OTHER MATTERS

8.A Agreement with the Town of Elm City for Police Protection
Approve the Agreement with the Town of Elm City as presented
[Town of Elm City Agreement with the Sheriff's Office.pdf](#)

8.B Agreement with the Town of Lucama for Police Protection
Approve the Agreement with the Town of Lucama as presented
[Town of Lucama Agreement with the Sheriff's Office.pdf](#)

8.C Presentation of Badge and Service Weapon to Corporal James Heath, Jr. upon Retirement
Approve the awarding of badge and service weapon to Corporal James Heath, Jr. as presented
[Retirement of Corporal James Heath Jr..pdf](#)

8.D Consider an amendment to the Juvenile Crime Prevention Council ByLaws to mirror the changes in NCGS 143B 845-852
Approve the amended Wilson County Juvenile Crime Prevention Bylaws as presented
[JCPC Bylaws.doc](#)

- 8.E Home & Community Care Block Grant changes in Funding
Approve the HCCBG Funding Changes as presented
[HCCBG commissioner agenda budget revision FY 2021-2022 \(06-01-2021\).docx](#)
- 8.F Receive the request for additional capital funds for renovations at Barnes Elementary and Lee Woodard Elementary
To allocate \$430,000 to the School Capital Reserve Account, process a budget amendment to reflect and include the remaining funding in the upcoming financing
- 8.G Call for a Public Hearing on July 12, 2021 at 7:00 pm for Wilson Academy of Applied Technology along with renovations at Barnes Elementary and Lee Woodard
Approve the call for Public Hearing on July 12, 2021 at 7:00 pm to consider the financing of the Wilson Academy of Applied Technology and renovations at Barnes Elementary and Lee Woodard

9. COMMITTEE REPORTS

- 9.A Appointments Committee
Approve the Appointments as presented
- 9.B Water Committee Minutes
Approve the minutes as presented
[Water Committee Minutes 05-24-2021.docx](#)

10. CHAIRMAN'S REPORT

- 10.A Budget Public Hearing
No Action Required
- 10.B 114th NCACC Annual Conference in New Hanover County
No Action Required

11. MANAGER'S REPORT

12. CONCERNS OF THE PUBLIC CONDUCTED BY THE CODE OF CONDUCT

13. CLOSED SESSION ITEMS

- 13.A Closed Session
No Action Required

- 14. RECESS until Tuesday, June 8, 2021 at 7:00 pm for Budget Public Hearing at the Agricultural Center

Wilson County Government

Board of Commissioners' Agenda Information Sheet

Date: June 7, 2021

Item: May Minutes

Initiated By: Denise Stinagle, County Manager

Action Proposed: Approve the minutes as presented

Description:

The minutes are presented for the Board's consideration.

Attachments:

[May 3, 2021.docx](#)

[May 4, 2021 Budget Presentations.docx](#)

[May 10, 2021 County Manager Budget Presentation.docx](#)

[May 24, 2021 Budget Work Session.docx](#)

WILSON COUNTY GOVERNMENT BOARD OF COMMISSIONERS
MAY 3, 2021 – 7:00 PM
COMMISSIONERS' MEETING ROOM
MILLER ROAD OFFICE BUILDING

MINUTES

CALL TO ORDER

Attendee Name	Title	Status
Sherry Lucas	Board Member, District 2	Present
JoAnne Daniels	Board Member, District 3	Present
Leslie T. Atkinson	Vice-Chair, District 1	Present
Bill Blackman	Board Member, District 7	Present
Rob Boyette	Chair, District 5	Present
Chris Hill	Board Member, District 6	Present
Roger Lucas	Board Member, District 4	Present

Others Present: Denise Stinagle, County Manager; Ron Hunt, Clerk to the Board; Angel Landrau, Financial Services Director; News Media; and Steve Beaman, County Attorney.

MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE

Commissioner S. Lucas led the Moment of Silence and Pledge of Allegiance.

CONSIDERATION OF MINUTES

A. The minutes were presented for the Board's consideration.

Commissioner Daniels asked that page 7, section 1, item 1, should read "that" after the word.

Commissioner Boyette asked that on the April 26, 2021 document, on page two of the library's presentation to change the wording to "it would require an \$80,105 match" instead of "and".

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Blackman, Board Member
SECONDER:	Chris Hill, Board Member
AYES:	Rob Boyette, Leslie Atkinson, Bill Blackman, JoAnne Daniels, Chris Hill, Roger Lucas, Sherry Lucas

RESOLUTIONS OF APPRECIATION

A. **Mr. Michael Cobb, EMS Director**, presented the Proclamation for EMS Week for the wee of May 16-22, 2021 for the Board's consideration.

Mr. Cobb introduced **Ms. Wendy Radford, EMS Assistant Supervisor**, and asked her to read the proclamation.

**EMS Week Proclamation
To designate the Week of May 16-22, 2021
as Emergency Medical Services Week**

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, law enforcement officers, educators, administrators, emergency physicians, emergency nurses, trained members of the public, and other out-of-hospital medical care providers; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week; and

NOW, THEREFORE, I, Rob Boyette, Chair, and the Wilson County Board of Commissioners in recognition of this event do hereby proclaim the week of May 16-22, 2021, as

EMERGENCY MEDICAL SERVICES WEEK

With the 2021 theme "This Is EMS: Caring for Our Communities," we encourage the community to observe this week with appropriate programs, ceremonies, and activities.

This the 3rd day of May 2021.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Chris Hill, Board Member
SECONDER:	Bill Blackman, Board Member
AYES:	Rob Boyette, Leslie Atkinson, Bill Blackman, JoAnne Daniels, Chris Hill, Roger Lucas, Sherry Lucas

PERSONAL APPEARANCES

- A. ***Mr. David Moody, Juvenile Crime Prevention Council Chair and Mr. Terrance Spain, DPS Juvenile Justice Consultant,*** presented the JCPC Funding Plan for FY 2021-2022 for the Board's consideration.

**Wilson County Juvenile Crime Prevention Council
Executive Summary
2021-2022**

The **Wilson** County Juvenile Crime Prevention Council (JCPC), in fulfillment of the duties and responsibilities as set forth in the General Statutes of the State of North Carolina, has completed the activities required to develop this County Plan for FY 2021 through FY 2022.

The JCPC has identified the issues and factors which have an influence and impact upon delinquent youth, at-risk youth, and their families in **Wilson** County. Further, the JCPC has identified the strategies and services most likely to reduce/prevent delinquent behavior.

JCPC Action Plan: An Action Plan to impact delinquent behavior (included in this document) has been developed. With the goals, measurable objectives, and corresponding outcomes, the JCPC proposes to:

- Prevent and reduce delinquent behaviors
- Increase public awareness and delinquency prevention
- Provide a continuum of community resources to address delinquency and at-risk behaviors
- Choose the most appropriate programs to serve the needs of the youth with the money allocated to Wilson County

Priorities for Funding: Through a risk & needs assessment and a resource assessment, the JCPC has determined that the following services are needed to reduce/prevent delinquency **Wilson** County.

- Mentoring
- Parent and Family Skill Building
- Interpersonal/Social Skill Building
- Tutoring and Academic Enhancement
- Restitution/ Community Service Program
- Teen Court
- Juvenile Structured Day
- Home Based Family Counseling
- Substance Abuse Treatment
- Mediation
- Vocational Skills
- Sexual Offender Treatment
- Specialized/Therapeutic Foster Care

Monitoring and Evaluation: Each program funded in the past year by the JCPC has been monitored. The monitoring results and program outcomes evaluations were considered in making funding allocation decisions. The JCPC continues to conduct implementation monitoring of its action plan and its funded programs on a quarterly basis. **Monitoring Forms are on file in the Area Office for the following programs:**

- Transition/Reentry (Family Counseling/Vocational)
- Wilson County Community Service (Restitution)
- Teen Court & Mediation
- Tri-County Therapeutic Foster Care
- Project Save-A-Youth (Vocational/Social Skills)

Funding Recommendations: Having published a Request for Proposals for these needed services for a minimum of thirty (30) days, the JCPC has screened the submitted proposals and has determined which proposals best meet the advertised needed services. As required by statute, the JCPC recommends allocation of the NC Department of Public Safety/ Division of Juvenile Justice (DPS/DJJ) Funds to the following Programs in the amounts specified below for FY 2021-2022.

1. MCEC Teen Court & Mediation	\$76,680
2. MHFC Tri-County Therapeutic Foster Care	\$42,511
3. MHFC Transition/Re-Entry	\$55,000
4. Wilson County Community Service	\$93,245

The JCPC further recommends that the following amount be allocated from the NC DJJDP funds for the administrative costs of the Council for FY 2021-2022 in the amount of **\$25,910**.

Wilson County
NC DPS - Community Programs - County Funding Plan

Available Funds: \$ \$293,346 Local Match: \$ \$119,494 Rate: 10%

DPS JCPC funds must be committed with a Program Agreement submitted in NC Allies and electronically signed by authorized officials.

#	Program Provider	DPS-JCPC Funding	LOCAL FUNDING			OTHER State/Federal	OTHER Funds	Total	% Non DPS-JCPC Program Revenues
			County Cash Match	Local Cash Match	Local In-Kind				
1	Teen Court & Mediation-Mediation Center	\$76,680	\$15,336		\$8,602			\$100,618	24%
2	Transition/ReEntry	\$55,000	\$11,000					\$66,000	17%
3	Therapeutic Foster Care-MHFC	\$42,511	\$8,502					\$51,013	17%
4	Wilson County Community Service	\$93,245	\$18,649		\$57,405			\$169,299	45%
5	JCPC Administration	\$910						\$910	
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									
TOTALS:		\$268,346	\$53,487		\$66,007			\$387,840	31%

The above plan was derived through a planning process by the Wilson County Juvenile Crime Prevention Council and represents the County's Plan for use of these funds in FY 2021-2022

Amount of Unallocated Funds \$25,000

Amount of funds reverted back to DPS: _____

Discretionary Funds added: _____

check type initial plan ☐ update ☐ final

-----DPS Use Only-----

Reviewed by _____	Area Consultant _____	Date _____
Reviewed by _____	Program Assistant _____	Date _____
Verified by _____	Designated State Office Staff _____	Date _____

Val My 5/24/21
 Chairperson, Juvenile Crime Prevention Council (Date)

Angie [Signature] 5/24/2021
 Chairperson, Board of County Commissioners or County Finance Officer (Date)

Wilson

County

FY

2021-2022

Instructions: N.C.G.S. § 143B-846 specifies suggested members be appointed by county commissioners to serve on local Juvenile Crime Prevention Councils. In certain categories, a designee may be appointed to serve. Please indicate the person appointed to serve in each category and his/her title. Indicate appointed members who are designees for named positions. Indicate race and gender for all appointments.

Specified Members	Name	Title	Designee	Race	Gender
1) School Superintendent or designee	Dr. Ben Williams	Wilson County Schools	☒	W	M
2) Chief of Police	Shannon Nichols	Victim Assistance Coordinator	☒	W	F
3) Local Sheriff or designee	Terrence Anderson	Deputy	☒	B	M
4) District Attorney or designee	Parker King	Assistant DA	☒	W	M
5) Chief Court Counselor or designee	Mike Walston	Chief Court Counselor	☐	W	M
6) Director, AMH/DD/SA, or designee	Courtney Boyette	Community Relations Spec.	☒	W	F
7) Director DSS or designee	Michelle Spencer	Foster Care & Adoption Supervisor	☒	B	F
8) County Manager or designee	Denise Stinagle	County Manager	☐	W	F
9) Substance Abuse Professional	Jeff Hill	Substance Abuse		W	M
10) Member of Faith Community	Grady Smith	Pastor		B	M
11) County Commissioner	Leslie Atkinson	County Commissioner		B	M
12) Two Persons under age 18 (State Youth Council Representative, if available)	Rayshon Lucas, Jr.				M
	Johnathon Harris				M
13) Juvenile Defense Attorney	Christopher Lusby	Attorney		W	M
14) Chief District Judge or designee	Beth Freshwater-Smith	District Court Judge	☒	W	F
15) Member of Business Community	Hearn Walston	Retire-Firestone		W	M
16) Local Health Director or designee	Narshira Vann	Child Health Program Coord.	☒	B	F
17) Rep. United Way/other non-profit	Judy Thurston	Director of United Way		W	F
18) Representative/Parks and Rec.	Jordan Phillips	Parks & Recreation		W	M
19) County Commissioner appointee	David Moody	Prof. at Wilson Community College		B	M
20) County Commissioner appointee	Dr. Richard Groskin	Professor at Barton College		W	M
21) County Commissioner appointee	Beverly Boyette	School Board		W	F
22) County Commissioner appointee	Tracy Wellington	Chick-fil-a (Private)		W	F
23) County Commissioner appointee	Cotina Thorne	Eastpointe System of Care Coord.		B	F
24) County Commissioner appointee	Candice Rountree	Social Services		W	F
22) County Commissioner appointee	Marvette Coley	Truist (Private)		B	F

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Leslie Atkinson, Board Member
SECONDER:	Bill Blackman, Board Member
AYES:	Rob Boyette, Leslie Atkinson, Bill Blackman, JoAnne Daniels, Chris Hill, Roger Lucas, Sherry Lucas

B. **Ms. Jennifer Lantz, Economic Development County Director**, presented the following Economic Incentives for the Board's consideration.

1. Resolution to approve the fourth of four appropriations to Linamar Forgings, Inc. in the amount of \$125,000.

**RESOLUTION AUTHORIZING APPROPRIATIONS AND EXPENDITURES
FOR THE PURPOSE OF ECONOMIC DEVELOPMENT
BY APPROPRIATING FUNDS TO LINAMAR FORGINGS, INC.**

WHEREAS, the Local Development Act of 1925 authorizes cities and counties to make appropriations for the purposes of aiding and encouraging the location of manufacturing enterprises, making industrial surveys, and locating industrial and commercial plants in the county; and

WHEREAS, Linamar Forgings, Inc. is in the process of making an approximate \$40,000,000.00 investment in Wilson, North Carolina; and

WHEREAS, said expansion will increase the tax base in Wilson County and will create approximately 124 new full-time jobs with benefits; and

WHEREAS, Linamar Forgings, Inc. has requested Wilson County to assist it with an economic development incentive; and

WHEREAS, Linamar Forgings, Inc. will receive four (4) year economic incentive equal to \$1,000,000. Said incentive can be paid to Linamar Forgings, Inc. annually over four (4) years. Said incentive cannot exceed the total real and personal property taxes paid in any given year. Linamar Forgings, Inc. will request the County Manager to issue a check after paying its taxes each year in which it chooses to take the incentive until a total of \$1,000,000 has been paid; and

WHEREAS, Wilson County and the City of Wilson have each approved payment of this incentive in the amount of \$1,000,000 and the City and County will jointly pay this incentive, the share of each entity being equally divided; and

WHEREAS, Wilson County desires to approve an economic incentive to Linamar Forgings, Inc. in the amount of up to \$200,000.00 for reimbursement of certain site grading and clearing costs; and

WHEREAS, a public hearing has been duly noticed, advertised, and held as required by North Carolina General Statute, Section 158-7.1; and

WHEREAS, the Wilson County Board of Commissioners desires to authorize appropriations and expenditures in that said appropriations and expenditures will increase the population, taxable property, and business prospects of Wilson County as contemplated by General Statute, Section 158-7.1.

NOW, THEREFORE, be it resolved by the Wilson County Board of Commissioners that:

1. The Board of Commissioners does hereby approve the fourth of four appropriations to Linamar Forgings, Inc. for the sum of \$125,000 for the purpose of assisting Linamar Forgings, Inc., Wilson, North Carolina for economic development purposes.
2. Linamar Forgings, Inc. will pay its grading and clearing costs and submit copies of documentation to show the costs thereof. After receiving the Company's request for reimbursement of construction expenses, including reasonable supporting documentation, The County will reimburse the Company for up to \$200,000 in construction expense.
3. The funds are to be appropriated from the Economic Development line item of the Wilson County budget of 2020-2021 fiscal year.

DULY ADOPTED this 3rd day of May 2021.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Chris Hill, Board Member
SECONDER:	Bill Blackman, Board Member
AYES:	Rob Boyette, Leslie Atkinson, Bill Blackman, JoAnne Daniels, Chris Hill, Roger Lucas, Sherry Lucas

2. Resolution to approve the fifth of eleven appropriations to Bridgestone Americas Tire Operations, LLC in the amount of \$1,300,000.

**RESOLUTION AUTHORIZING APPROPRIATIONS AND EXPENDITURES
FOR THE PURPOSE OF ECONOMIC DEVELOPMENT
BY APPROPRIATING FUNDS TO BRIDGESTONE AMERICAS TIRE OPERATIONS, LLC**

WHEREAS, the Local Development Act of 1925 authorizes cities and counties to make appropriations for the purposes of aiding and encouraging the location of manufacturing enterprises, making industrial surveys, and locating industrial and commercial plants in the county; and

WHEREAS, Bridgestone Americas Tire Operations, LLC is in the process of making an approximate \$344,200,000 investment in Wilson, North Carolina; and

WHEREAS, said expansion will increase the tax base in Wilson County and the company will retain approximately 1,605 full time jobs with benefits at an average annual wage of \$60,000; and

WHEREAS, Bridgestone Americas Tire Operations, LLC has requested Wilson County to assist it with an economic development incentive; and

WHEREAS, Bridgestone Americas Tire Operation will receive an eleven (11) year economic incentive equal to \$14,000,000, said incentive will be paid to Bridgestone Americas Tire Operations, LLC annually over eleven (11) years. Said incentive cannot exceed the total real and personal property taxes paid in any given year. If Bridgestone Americas Tire Operations, LLC challenges the tax values, real or personal property of the above-described company investment, the incentive package will be voided; and

WHEREAS, the investment must be listed on the company's real and personal property tax listing and taxes paid prior to the payment of the incentive. Bridgestone Americas Tire Operations, LLC will request the County Manager to issue a check after paying their taxes each year and until a total of \$14,000,000 has been paid; and

WHEREAS, Wilson County has approved payment of this incentive in the amount of \$14,000,000; and

WHEREAS, a public hearing has been duly noticed, advertised, and held as required by North Carolina General Statute, Section 158-7.1; and

WHEREAS, the Wilson County Board of Commissioners desires to authorize appropriations and expenditures in that said appropriations and expenditures will increase the population, taxable property, and business prospects of Wilson County as contemplated by General Statute, Section 158-7.1.

NOW, THEREFORE, be it resolved by the Wilson County Board of Commissioners that:

1. The Board of Commissioners does hereby approve the fifth of eleven (11) appropriations to Bridgestone Americas Tire Operations, LLC for the sum of \$1,300,000 for the purpose of assisting, Bridgestone Americas Tire Operations, LLC, Wilson, North Carolina for economic development purposes.
2. The funds are to be appropriated from the Economic Development line item of the Wilson County budget of the 2020-2021 fiscal year.

DULY ADOPTED this 3rd day of May 2021.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Blackman, Board Member
SECONDER:	Leslie Atkinson, Vice-Chair
AYES:	Rob Boyette, Leslie Atkinson, Bill Blackman, JoAnne Daniels, Chris Hill, Roger Lucas, Sherry Lucas

3. Resolution to approve the fifth of five payments to Peninsula Packing Company in the amount of \$5,000.

**RESOLUTION AUTHORIZING APPROPRIATIONS AND EXPENDITURES
FOR THE PURPOSE OF ECONOMIC DEVELOPMENT
BY APPROPRIATING FUNDS TO PENINSULA PACKAGING COMPANY**

WHEREAS, the Local Development Act of 1925 authorizes cities and counties to make appropriations for the purposes of aiding and encouraging the location of manufacturing enterprises, making industrial surveys, and locating industrial and commercial plants in the county; and

WHEREAS, Peninsula Packaging Company is in the process of making an approximate \$2,500,000.00 investment in Wilson, North Carolina; and

WHEREAS, said expansion will increase the tax base in Wilson County and will create approximately 30 new full-time jobs with benefits at an average hourly wage of \$14.00 per hour; and

WHEREAS, Peninsula Packaging Company has requested Wilson County to assist it with an economic development incentive; and

WHEREAS, Peninsula Packaging Company will receive a five (5) year economic incentive equal to \$50,000.00. Said incentive will be paid to Peninsula Packaging Company annually over five (5) years. Said incentive cannot exceed the total real and personal property taxes paid in any given year. If Peninsula Packaging Company challenges the tax values, real or personal property of the above-described company investment, the incentive package will be voided; and

WHEREAS, the investment must be listed on the company's real and personal property tax listing and taxes paid prior to the payment of the incentive. Peninsula Packaging Company will request the County Manager to issue a check after paying their taxes each year and until a total of \$50,000 has been paid; and

WHEREAS, Wilson County and the City of Wilson have each approved payment of this incentive in the amount of \$10,000 per year for five (5) years and the City and County will jointly pay this incentive, the share of each entity being equally divided; and

WHEREAS, a public hearing has been duly noticed, advertised, and held as required by North Carolina General Statute, Section 158-7.1; and

WHEREAS, the Wilson County Board of Commissioners desires to authorize appropriations and expenditures in that said appropriations and expenditures will increase the population, taxable property, and business prospects of Wilson County as contemplated by General Statute, Section 158-7.1.

NOW, THEREFORE, be it resolved by the Wilson County Board of Commissioners that:

1. The Board of Commissioners does hereby approve the fifth of five appropriations to Peninsula Packaging Company for the sum of \$5,000 for the purpose of assisting, Peninsula Packaging Company Wilson, North Carolina for economic development purposes.
2. The funds are to be appropriated from the Economic Development line item of the Wilson County budget of the 2020-2021 fiscal year.

DULY ADOPTED this 3rd day of May 2021.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Leslie Atkinson, Vice-Chair
SECONDER:	Roger Lucas, Board Member
AYES:	Rob Boyette, Leslie Atkinson, Bill Blackman, JoAnne Daniels, Chris Hill, Roger Lucas, Sherry Lucas

4. Resolution to approve the first of four payments to Criticality, LLC in the amount of \$50,000.

**RESOLUTION AUTHORIZING APPROPRIATIONS AND EXPENDITURES
FOR THE PURPOSE OF ECONOMIC DEVELOPMENT
BY APPROPRIATING FUNDS TO CRITICALITY, LLC**

WHEREAS, the Local Development Act of 1925 authorizes cities and counties to make appropriations for the purposes of aiding and encouraging the location of manufacturing enterprises, making industrial surveys, and locating industrial and commercial plants in the county; and

WHEREAS, Criticality, LLC a North Carolina industrial hemp processor, has requested an economic development incentive from the City and County of Wilson for the purpose of locating an industrial plant at 1900 Stantonsburg Road, resulting in additional monetary investment and the creation of new jobs; and

WHEREAS, Criticality, LLC will, at its sole cost and expense, make an approximate \$17,297,800 investment in Wilson County, North Carolina in years 2018 through 2022; and

WHEREAS, said expansion will increase the tax base in Wilson County, Criticality, LLC will employ not less than 88 new employees with full-time jobs with benefits at an average annual wage of not less than \$44,000 during the years 2018 through 2022; and

WHEREAS, Criticality, LLC has requested Wilson County and the City of Wilson to assist it with economic development incentives; and

WHEREAS, Criticality, LLC will receive a four (4) year economic incentive not exceeding a total of \$238,500.00 to be paid to Criticality annually over four (4) years and based on its investment in real and personal property in each of those years. The annual incentive payments cannot exceed the total real and personal property taxes paid in any given year. If Criticality LLC challenges the tax values of its real or personal property of the above-described company investment, or if the company fails to hire/retain and pay its employees as stated above, the incentive package will be voided; and

WHEREAS, the investment must be listed on the company's real and personal property tax listing and taxes paid prior to the payment of each incentive payment and Criticality, LLC will request the County Manager to issue a check after paying its taxes each year and until a total of \$238,500 has been paid; and

WHEREAS, Wilson County and the City of Wilson have each approved payment of this incentive in the amount of \$119,250 over four (4) years with the City and County sharing equally in the joint payment of the incentive; and

WHEREAS, a public hearing has been duly noticed, advertised, and held as required by North Carolina General Statute, Section 158-7.1; and

WHEREAS, the Wilson County Board of Commissioners desires to authorize the appropriations and expenditures described above as said appropriations and expenditures will increase the population, taxable property, and business prospects of Wilson County as contemplated by Section 158-7.1 of the North Carolina General Statutes.

NOW, THEREFORE, be it resolved by the Wilson County Board of Commissioners that:

1. The Board of commissioners does hereby approve the first of four appropriations to Criticality, LLC for the sum of \$50,000 for the purpose of assisting, Criticality, LLC, Wilson, North Carolina for economic development purposes.
2. The funds are to be appropriated from the Economic Development line item of the Wilson County budget of the 2020-2021 fiscal year.

DULY ADOPTED this 3rd day of May 2021.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	JoAnne Daniels, Board Member
SECONDER:	Sherry Lucas, Board Member
AYES:	Rob Boyette, Leslie Atkinson, Bill Blackman, JoAnne Daniels, Chris Hill, Roger Lucas, Sherry Lucas

- C. **Mr. Mark Johnson, Development Services Director**, presented the Preliminary Plat for property owner, First Consolidation properties, LLC (MS 2021-02) for the Board's consideration.

Staff recommendation is to approve. The planning board voted unanimously to approve. The property is currently zoned R-20MH. The property is located west of Wellons Court and north of Blalock Road in the Black Creek Township.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bill Blackman, Board Member
SECONDER: Leslie Atkinson, Vice-Chair
AYES: Rob Boyette, Leslie Atkinson, Bill Blackman, JoAnne Daniels, Chris Hill, Roger Lucas, Sherry Lucas

D. **Mr. Angel Landrau, Financial Services Director**, presented the following for the Board's consideration.

1. April 2021 NC Vehicle Tax System (NCVTS) Refunds in Excess of \$100.

NAME	REASON	AMOUNT
AQUINO, CHRISTOPHER JOHN	TAG SURRENDER	\$179.44
BATTLE, DONALD RAY	TAG SURRENDER	\$157.56
DUNCAN, KRISTINE NOELE	TAG SURRENDER	\$210.84
FARMER, ADAM PERRY	TAG SURRENDER	\$141.68
GATES, JAMES CHRISTOPHER	TAG SURRENDER	\$219.11
LAWRENCE, JAMES LEE	TAG SURRENDER	\$809.57
MCMURRAY, DONNA ANN	TAG SURRENDER	\$206.22
MERRICK, KEITH HOWELL	TAG SURRENDER	\$619.84
NASH COUNTY TAX DEPARTMENT	SITUS ERROR	\$199.49
STANDIFER, WILLIAM BRETT	REG OUT OF STATE	\$124.23
SURTEES, ELAINE TURNER	TAG SURRENDER	\$124.10
TORRES, TIFFANY MONIQUE	TAG SURRENDER	\$147.25
WARD, ANTHONY RAY	TAG SURRENDER	\$117.84
WASHINGTON, DEBORAH BLACKMON	TAG SURRENDER	\$109.73

RESULT: ADOPTED [UNANIMOUS]
MOVER: Chris Hill, Board Member
SECONDER: Roger Lucas Board Member
AYES: Rob Boyette, Leslie Atkinson, Bill Blackman, JoAnne Daniels, Chris Hill, Roger Lucas, Sherry Lucas

2. March 2021 Tax Collection Report for the Board's information.
3. Budget Amendments for FY 2020-2021.

EMS

Increase	10 38006	Donations/Gifts	500
Increase	10 4370 42320	Supplies	500

To receive donation from Fresenius Kabi for EMS. No county funds required.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Sherry Lucas, Board Member
SECONDER: JoAnne Daniels, Board Member
AYES: Rob Boyette, Leslie Atkinson, Bill Blackman, JoAnne Daniels, Chris Hill, Roger Lucas, Sherry Lucas

4. Monthly Financial report for March 2021 for the Board's information.

OTHER MATTERS

- A. The following vehicles from the Sheriff's Office need to be declared surplus and was presented for the Board's consideration.

- 2010 Dodge Charger, VIN# 3896 – Fair Condition
- 2010 Dodge Charger, VIN# 3899 – Fair Condition
- 2010 Dodge Charger, VIN# 6241 – Fair Condition

RESULT: ADOPTED [UNANIMOUS]
MOVER: Sherry Lucas, Board Member
SECONDER: Chris Hill, Board Member
AYES: Rob Boyette, Leslie Atkinson, Bill Blackman, JoAnne Daniels, Chris Hill, Roger Lucas, Sherry Lucas

- B. The Home and Community Care Block Grant (HCCBG) Funding Recommendations for FY 2021-2022 was presented for the Board's consideration.

Home & Community Care Block Grant County Funding Plan Recommendations FY 2020-2021

	A				B	C
	Block Grant Funding				Required Local Match	Net Service Cost
Services	Access	In-Home	Other	Total		
Senior Center						
Operations			91920	91920	10213	102133
City of Wilson						
Transportation	10000			10000	1111	11111
WOSCA						
Home Del Meals		215470		215470	23941	239411
Cong Nutrition			87814	87814	9757	97571

Transportation	15000			15000	1667	16667
DSS						
IHA Level 1		5251		5251	583	5834
IHA Level 2		142144		142144	15794	157938
IHA Level 3		22123		22123	2458	24581
Con Dir Per Asst		10000		10000	1111	11111
Con Dir Fin Mang.			2250	2250	250	2500
Con Dir Care Advisor			1250	1250	139	1389
WCIA (Gee Corbett)						
Cong Nutrition			26645	26645	2961	29606
TOTAL	25000	394988	209879	629557	69985	699852

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bill Blackman, Board Member
SECONDER: Leslie Atkinson, Vice-Chair
AYES: Rob Boyette, Leslie Atkinson, Bill Blackman, JoAnne Daniels, Chris Hill, Roger Lucas, Sherry Lucas

COMMITTEE REPORTS

A. The Appointments Committee made the following recommendations:

Wilson County ABC Board..... Erin Day
Wilson County Adult Care Community Advisory.....Alma Battle
Wilson County Adult Care Community Advisory Committee Betty Boykin
Wilson County Adult Care Community Advisory Committee Cynthia Jones
Wilson County Adult Care Community Advisory Committee Hilda Joyner
Wilson County Board of Health Catherine Melin
Wilson County Planning Board Rodney Coleman
Wilson County Planning BoardRandolph Sessoms
Turning Point Workforce Development..... Cindy Harrell
Turning Point Workforce Development..... Rob Holsten
Turning Point Workforce Development..... Jimmie Lucas

B. The Solid Waste Committee met on Wednesday, April 21st at 12:00 noon at the Solid Waste Landfill Site and the following was discussed.

Commissioner Hill presented a solid waste summary of the committee meeting. A presentation was given from Michael Brinchek of Smith and Garner regarding MSW transfer operations.

The Committee discussed options regarding transfer operations including refurbishing the existing facility for a transfer station. The committee recommends to extend the current contract for one year and prepare a request for proposal for disposal services.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Chris Hill, Board Member
SECONDER:	Roger Lucas, Board Member
AYES:	Rob Boyette, Leslie Atkinson, Bill Blackman, JoAnne Daniels, Chris Hill, Roger Lucas, Sherry Lucas

- C. The Personnel Committee met on Thursday, April 29th at 4:30 pm at Miller Office Building, 2nd Floor Conference Room and the following was discussed.

Commissioner Boyette presented a personnel committee summary. The committee received an update from County Manager, Denise Stinagle, regarding the Human Resources Annual Salary Survey and reclassifications. The committee agreed for it to proceed as part of the 2021-2022 budgeting process.

Ms. Stinagle gave an annual report on the NC Retirement System.

The committee accepted the recommendation to amend the Personnel Resolution, Section 12. Probationary Period. It changes wording to "Employees currently employed by the County will be required to serve a new probationary period when accepting any transfer, demotion, or promotion." This has been the practice and now the policy wording has been updated to reflect this.

DISCUSSION

Ms. Denise Stinagle, County Manager, gave an update on the Annual Salary Survey and reclassifications.

Ms. Stinagle reviewed proposed budget adjustments for FY 2021-22 and gave an annual report on the NC Retirement System.

Ms. Stinagle reviewed an amendment to the Personnel Resolution, Section 12. Probationary Period. It changes the wording to "Employees currently employed by the county will be required to serve a new probationary period when accepting any transfer, demotion, or promotion." This has been the practice and now the policy wording has been updated to reflect this.

Committee agreed for recommendations to proceed to the full board.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	JoAnne Daniels, Board Member
SECONDER:	Chris Hill, Board Member
AYES:	Rob Boyette, Leslie Atkinson, Bill Blackman, JoAnne Daniels, Chris Hill, Roger Lucas, Sherry Lucas

CHAIRMAN'S REPORT

Commissioner Boyette announced that the Non-Profit Committee will meet on Wednesday, May 5, 2021 at Miller Road Office Building Conference Room, 2nd Floor.

Commissioner Boyette noted the National Day of Prayer. The city of Wilson has invited Commissioners to attend an event on May 6, 2021 from 12:15 pm until 12:30 pm on the Courthouse steps. An invitation will follow, and it will be placed on calendars.

RECESS

By consensus of the Board, the meeting was recessed until Tuesday, May 4, 2021 at 7:00 pm for the Education Budget Presentations.

Clerk to the Board

**WILSON COUNTY GOVERNMENT BOARD OF COMMISSIONERS
TUESDAY, MAY 4, 2021 – 7:00 PM
COMMISSIONERS' MEETING ROOM
MILLER ROAD OFFICE BUILDING**

MINUTES

CALL TO ORDER

Attendee Name	Title	Status
Sherry Lucas	Board Member, District 2	Present
JoAnne Daniels	Board Member, District 3	Present
Leslie T. Atkinson	Vice-Chair, District 1	Present
Bill Blackman	Board Member, District 7	Present
Rob Boyette	Chair, District 5	Present
Chris Hill	Board Member, District 6	Present
Roger Lucas	Board Member, District 4	Present

Others Present: Denise Stinagle, County Manager; Ron Hunt, Clerk to the Board; and Angel Landrau, Financial Services Director

BUDGET PRESENTATION

- A. **Dr. Tim Wright, President, Wilson Community College**, presented the budget request for FY 2021-2022.

Dr. Wright presented a Budget request for \$3,022,882. This year's request covers maintenance and custodial raises, insurance and utility increases, classroom/lab/parking-lot and ground renovations, fiber infrastructure, security camera additions, and auditorium sound/light restructuring.

Ms. Jessica Jones, Wilson Community College Finance Director, reviewed specifics of the budget requested. She explained that this year there are some increases that are covering the space for programs that are moving onto the Lee Campus.

Dr. Wright expressed appreciation to commissioners for the funding of past projects that have kept their campus current and allowed them to serve students in an innovative way.

An update on the Lee Technology Center was given, including working with Wilson County Schools on the new WAAT High School.

Commissioners discussed the presentation and asked questions.

- B. **Dr. Lane Mills, Superintendent, Wilson County Schools**, presented the budget request for FY 2021-2022.

Dr. Mills explained their budget request is flat at \$24,822,261, which is naturally a small increase. He expressed appreciation to teachers, students, and families for working to get through this year. He expressed appreciation to the county for their many partnerships. He explained that masks will continue to be a part of their school system for a while. They are in the last phase of getting K-3 classroom sizes down to the new state-mandated levels.

A review of on-going capital improvements was given. This includes at Beddingfield. The paving is completed, and the track project will begin this summer. At Hunt, the tennis court renovations will begin late summer and paving of the student lot will begin this summer.

A review of the Wilson Academy of Applied Technology was given. Renderings of the new WAAT academy were shown.

The school board is reviewing facilities and plans on use of facilities for the future. The Operations Research and Education Laboratory study is complete, and they will be reviewing this.

Commissioners asked questions about the presentation.

Commissioner Hill asked about a timeframe with the ORED study and needing to understand the timeline to implement plans from the study. We want nice facilities and what does that timeline look like to have solutions and options. We need communication that provides timeframes and explains what plans will be for facilities.

Dr. Mills explained that the ORED study goes out 10-15 years. The overall pattern will not change. They need to examine renovations or building a new facility. He stated there will be discussion between both boards about capacity and funding. It may take a year to a year and a half to go through the process. Communication will be key. There needs to be an ongoing conversation and not waiting until the end.

Commissioner Boyette expressed appreciation on behalf of the board for all that Dr. Mills and his staff have done during the pandemic. Wilson County is proud of our health department and other partners that worked with the school system during this past year to keep people safe and secure. Our board supports education. We want to be partners with the school system, and we want education to be successful in Wilson County. We want our system to be the best it can be and that is why we are engaged and enthused for our school system because our citizens deserve the best.

RECESS

By consensus of the Board, the meeting was recessed until Monday, May 10th for County Manager Budget Presentation.

Clerk to the Board

**WILSON COUNTY GOVERNMENT BOARD OF COMMISSIONERS
MONDAY, MAY 10, 2021 – 7:00 PM
COMMISSIONERS' MEETING ROOM
MILLER ROAD OFFICE BUILDING**

MINUTES

CALL TO ORDER

Attendee Name	Title	Status
Sherry Lucas	Board Member, District 2	Present
JoAnne Daniels	Board Member, District 3	Present
Leslie T. Atkinson	Vice-Chair, District 1	Present
Bill Blackman	Board Member, District 7	Present
Rob Boyette	Chair, District 5	Present
Chris Hill	Board Member, District 6	Present
Roger Lucas	Board Member, District 4	Present

Others Present: Denise Stinagle, County Manager; Ron Hunt, Clerk to the Board; Angel Landrau, Financial Services Director; and Steve Beaman, County Attorney.

BUDGET PRESENTATION

A. ***Ms. Denise Stinagle, Wilson County Manager***, presented the budget request for FY 2021-2022.

The proposed budget totals \$108,183,880. It maintains the tax rate at .73, with one penny representing \$736,286. The budget recommends utilizing fund balance reserves and balancing the current budget at 15.07%.

Ms. Stinagle reviewed numerous accomplishments this past year including courthouse upgrades and an additional \$472,000 outside of the normal budget cycle to fully fund local high school enhancements. Projects include tennis courts, track renovations, paving, and athletic field lighting. In county government, we initiated phase 1 of upgrading county network switches and updated the network firewall at \$500,000. And the new Animal Services Facility and EMS South Station will open in June.

The budget was presented and structured through the five core values: Sound Financial Management, Innovative County Workforce, Community Partnerships, Quality of Life and Superior Education and Workforce. This budget includes investments in capital needs. This includes \$110,000 for the chiller at the courthouse, \$81,000 for Nash Street office building windows, \$108,000 for an Emergency Services generator, an elevator upgrade at the Miller Road Government Center at \$120,000, \$201,460 to complete the upgrade to Network Switches, and over \$1 million to complete roof repair and updating security and safety equipment at the Detention Center.

We value quality education in Wilson County. This budget continues \$1 million allocated towards capital needs of Wilson County Schools. Current expense is budgeted at \$23,135,788 an increase of 3.0%. Full funding of the capital request of Wilson Community College is included at \$416,000 and \$2,606,883 for current expense which equates to a \$75,929 increase from the current year.

A look ahead.

We are excited for the opening of both the Animal Services Facility and the Emergency Medical Services-South Station in the upcoming months. As a board you diligently reserved money for several years for construction of both projects without incurring debt. This budget continues your philosophy by recommending \$200,000 to begin planning for an Emergency Medical Services-East Station to further enhance response times and our Emergency Medical Services footprint in Wilson County.

Plans for the Wilson Academy of Advanced Technology (WAAT) School will be finalized soon. We are utilizing NEEDS based public school capital funds and reserves are available to manage future debt payments for the 25% local match. We are eager to receive a comprehensive facility plan from the Board of Education allowing us to properly prepare for safe and welcoming environments to support student needs.

Our three largest service expenditures continue to be Human Services 32%, Education 25%, and Public Safety 24%.

Commissioners Discussed budget and asked questions.

CLOSED SESSION

- A. A closed session pursuant to NCGS 143-318.11 (a)(3) – to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.

Commissioner Hill made a motion to go into closed session.

Commissioner Atkinson seconded the motion.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Chris Hill, Board Member
SECONDER:	Leslie Atkinson, Vice-Chair
AYES:	Rob Boyette, Leslie Atkinson, Bill Blackman, JoAnne Daniels, Chris Hill, Roger Lucas, Sherry Lucas

Commissioner Blackman made a motion to come out of closed session.

Commissioner S. Lucas seconded the motion.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Blackman, Board Member
SECONDER:	Sherry Lucas, Board Member
AYES:	Rob Boyette, Leslie Atkinson, Bill Blackman, JoAnne Daniels, Chris Hill, Roger Lucas, Sherry Lucas

While in closed session, Commissioners consulted the County Attorney regarding a legal matter.

No Action was taken.

RECESS

Commissioners agreed to recess until Monday, May 24, 2021 at 6:00 pm to begin reviewing expenses of the FY 2021-2022 proposed budget.

Clerk to the Board

**WILSON COUNTY GOVERNMENT BOARD OF COMMISSIONERS
MONDAY, MAY 24, 2021 – 6:00 PM
COMMISSIONERS' MEETING ROOM
MILLER ROAD OFFICE BUILDING**

**MINUTES
BUDGET WORK SESSION**

CALL TO ORDER

Attendee Name	Title	Status
Sherry Lucas	Board Member, District 2	Present
JoAnne Daniels	Board Member, District 3	Present
Leslie T. Atkinson	Vice-Chair, District 1	Present
Bill Blackman	Board Member, District 7	Present
Rob Boyette	Chair, District 5	Present
Chris Hill	Board Member, District 6	Present
Roger Lucas	Board Member, District 4	Present

Others Present: Denise Stinagle, County Manager; Ron Hunt, Clerk to the Board; Angel Landrau, Financial Services Director; and Steve Beaman, County Attorney.

CLOSED SESSION

- A. A closed session pursuant to NCGS 143-318.11 (a)(3) – to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.

Commissioner Blackman made a motion to go into closed session.

Commissioner R. Lucas seconded the motion.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bill Blackman, Board Member
SECONDER: Roger Lucas, Board Member
AYES: Rob Boyette, Leslie Atkinson, Bill Blackman, JoAnne Daniels, Chris Hill, Roger Lucas, Sherry Lucas

Commissioner Hill made a motion to come out of closed session.

Commissioner Daniels seconded the motion.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Chris Hill, Board Member
SECONDER: JoAnne Daniels, Board Member
AYES: Rob Boyette, Leslie Atkinson, Bill Blackman, JoAnne Daniels, Chris Hill, Roger Lucas, Sherry Lucas

While in closed session commissioners discussed a legal matter with the county attorney.

Once in open session Commissioner Sherry Lucas made the following motion: The settlement of the litigation described herein on the terms described herein is hereby approved by the Board of Commissioners.

The Chairman of the Board of Commissioners, the County Manager, and the County Attorney are hereby authorized and directed to implement, carry out, and complete the settlement described herein, including the signing of any and all settlement agreements and releases necessary to implement and complete the settlement and transactions described herein.

Commissioner JoAnne Daniels seconded the motion.

Mr. Steve Beaman, County Attorney, stated for the record that the motion that was read relates to a formal written resolution that proposes to resolve litigation against Wilson County from Charles Ray Finch.

All commissioners have reviewed a copy of the proposed resolution containing the information that was in Commissioner S. Lucas' motion.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sherry Lucas, Board Member
SECONDER:	JoAnne Daniels, Board Member
AYES:	Rob Boyette, Leslie Atkinson, Bill Blackman, JoAnne Daniels, Chris Hill, Roger Lucas, Sherry Lucas

RESOLUTION APPROVING SETTLEMENT OF LITIGATION

WHEREAS, suit was filed against Wilson County, the Sheriff of Wilson County, two deputies of the office of the Sheriff of Wilson County, and two agents of the State Bureau of Investigation entitled CHARLES RAY FINCH, Plaintiff, vs. WILSON COUNTY; SHERIFF CALVIN L. WOODARD, JR., in his official capacity, TONY MCCOY OWENS, in his individual capacity; JAMES TANT, in his individual capacity, Special Agent Alan H. McMahan in his individual capacity; and John H. Watters, in his individual capacity, Defendants, CASE NO.: 5:19-CV-00550-BO pending in The United States District Court For The Eastern District Of North Carolina, Raleigh Division; and

WHEREAS, Charles Ray Finch asserted claims in said suit related to his arrest, prosecution, trial, and incarceration in 1976; and

WHEREAS, after incarceration for about 43 years, the conviction was overturned, and Mr. Finch was found to be innocent and released from prison; and

WHEREAS, attorneys for Wilson County have negotiated a settlement of all claims against WILSON COUNTY; SHERIFF CALVIN L. WOODARD, JR., in his official capacity, TONY MCCOY OWENS, in his individual capacity; and JAMES TANT, in his individual capacity, subject to approval by the Board of Commissioners; and

WHEREAS, in settlement of all the claims, the settlement provides that Wilson County will pay to Mr. Finch the sum of \$1,000,000 on or before June 10, 2021; the sum of \$500,000 on or before July 15, 2021; and a final payment of \$500,000.00 on or before July 15, 2022 in exchange for a full and complete release from

Mr. Finch and the dismissal of all claims against WILSON COUNTY; SHERIFF CALVIN L. WOODARD, JR., in his official capacity, TONY MCCOY OWENS, in his individual capacity; JAMES TANT, in his individual capacity; and

WHEREAS, the Wilson County Board of Commissioners, having carefully considered the facts and circumstances regarding the claims and the terms of settlement, does hereby determine that such settlement is reasonable, and it should be approved and authorized; The Wilson County Board of Commissioners determined that this action in regard to Mr. Finch was appropriate. Our thoughts and prayers are with Mr. Finch; and

WHEREAS, the Wilson County Board of Commissioners desires to give all necessary authority to the Chairman of the Board of Commissioners, the County Manager, and the County Attorney to implement, carry out, and complete the settlement described above, including the signing of any and all settlement agreements and releases necessary to implement and complete the settlement and transactions described herein.

NOW, THEREFORE, be it resolved by the Wilson County Board of Commissioners that:

1. The settlement of the litigation described herein on the terms described here is hereby approved by the Board of Commissioners.
2. The Chairman of the Board of Commissioners, the County Manager and the County Attorney are hereby authorized and directed implement, carry out, and complete the settlement described herein, including the signing of any and all settlement agreements and releases necessary to implement and complete the settlement and transactions described herein.

DULY ADOPTED this 24th day of May 2021.

BUDGET DISCUSSION & REVIEW

Commissioners discussed Sheriff Woodard's proposed training center.

Commissioner Hill suggested to fund some capital dollars for a training center.

Commissioners S. Lucas, Daniels and Hill stated their desire to move forward with investing funding in a training center. If not this year, then perhaps next.

Commissioners agreed.

Commissioner Boyette proposed that they set aside \$50,000 to bring an architect on board to discuss with Commissioners and the Sheriff on what is needed and perhaps find dollars through other funding sources to pay for this and bring something back to the board.

Commissioner Daniels moved to make that motion, but to increase it to \$100,000..

Commissioner Hill seconded it.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	JoAnne Daniels, Board Member
SECONDER:	Chris Hill, Board Member
AYES:	Rob Boyette, Leslie Atkinson, Bill Blackman, JoAnne Daniels, Chris Hill, Roger Lucas, Sherry Lucas

Commissioners expressed an interest in modernizing planning and inspections processes and to utilize automation. This could make inspections and the processes faster.

Commissioner S. Lucas stated we have to incorporate technology today or we will be left behind.

ADJOURN

By consensus of the board, the meeting was adjourned.

Clerk to the Board

Wilson County Government

Board of Commissioners' Agenda Information Sheet

Date: June 7, 2021

Item: Wilson County Government Retirees are presented for recognition

Initiated By: Tim Bilderback, Human Resources Director

Action Proposed: Approve the Proclamations as presented

Description:

Mr. Tim Bilderback, Human Resources Director, to recognize and request approval of the Proclamations for the Wilson County Government Retirees for their years of service for the Board's consideration.

- Irma Herrera, Health Department, 26 years
- Judy House, Health Department, 25 years
- James Heath, Sheriff's Office, 20 years

PROCLAMATION

BOARD OF COMMISSIONERS

WILSON COUNTY

RETIREEES OF WILSON COUNTY

WHEREAS, Wilson County Government employees provide a vital role in delivering quality services that enhances our citizens' lives;

WHEREAS, Wilson County Government employees make lasting contributions of innovation, compassion and dedication;

WHEREAS, Wilson County Government employees have shown great commitment to Wilson County;

WHEREAS, Wilson County Government employees take great pride in leaving county government services better than when they began their service;

NOW, THEREFORE, BE IT RESOLVED that the Wilson County Board of Commissioners recognizes Wilson County Government retirees and we express our sincerest appreciation for the years of hard work and dedicated service.

This the 7th day of June 2021.

Wilson County Government

Board of Commissioners' Agenda Information Sheet

Date: June 7, 2021

Item: Resolution to designate an official to make recommendations regard ABC Permit Applications

Initiated By: Larry Etheridge, ABC Board, General Manager

Action Proposed: Approve the Resolution as presented

Description:

Mr. Larry Etheridge, General Manager, ABC Board, to present a resolution regarding the designation of an official to make recommendations to the North Carolina ABC Commission on ABC Permit Applications for the Board's consideration.

Summary

This resolution allows for the Local Opinion Designee for the County in regard to ABC Permit recommendations from the current title as Wilson County ABC Enforcement Chief to Wilson County ABC Enforcement Division so that any Officer will be able to sign off on the permit application. Wilson County ABC Enforcement is hiring an additional officer who will be a reserve part-time officer.

RESOLUTION

REGARDING THE DESIGNATION OF AN OFFICIAL

TO MAKE RECOMMENDATIONS TO THE NORTH CAROLINA

ABC COMMISSION ON ABC PERMIT APPLICATIONS

WHEREAS G.S.18B-904(f) authorizes a governing body to designate an official, by name or by position, to make recommendations concerning the suitability of person or locations for ABC permits; and

WHEREAS the County of Wilson, North Carolina, wishes to notify the NC ABC Commission of its designation as required by G.S.188-904(f);

BE IT THEREFORE RESOLVED that the Wilson County ABC Enforcement Division is hereby designated to notify the North Carolina Alcoholic Beverage Control Commission of the recommendations of the County of Wilson, North Carolina, regarding the suitability of persons and locations for ABC permits within its jurisdiction.

BE IT FURTHER RESOLVED THAT notices to the County of Wilson, North Carolina, should be mailed or delivered to the official designated above at the following address:

Mailing address: 2612 Forest Hills Rd SW, Wilson, NC 27893

Office location: 2612 Forest Hills Rd SW, Wilson, NC 27893

Phone #: (252) 243-2456

This the 7th day of June 2021.

Wilson County Government

Board of Commissioners' Agenda Information Sheet

Date: June 7, 2021

Item: Closeout Documents for the NC Division of Water Infrastructure Asset Inventory Grants

Initiated By: Ronnie Ford, Water Services Director

Action Proposed: Approve the close out of both Southeast and Southwest Asset Inventory Grants

Description:

Mr. Ronnie Ford, Water Services Director and Mr. Tom Dienes, Green Engineering, to present the close out documents for NC Division of Water Infrastructure Asset Inventory Grants for the Board's consideration.

We have been working with Green Engineering to inventory and assess assets in the Southeast and Southwest Water Districts. In this project all assets not identified in the phase one grants were addressed. In addition, the GIS database was refined to allow us to track both the location and condition of the asset. The end results was a capital improvement plan allowing us to identify and place cost estimates.

Attachments:

[SE Executive Level Summary.pdf](#)

[SW Executive Level Summary.pdf](#)

EXECUTIVE SUMMARY

WILSON COUNTY SOUTHEAST WATER DISTRICT ASSET INVENTORY AND ASSESSMENT GRANT

SUMMARY OF WORK PERFORMED

In May 2018, the County received a \$60,000.00 grant for additional inventory and condition assessment work of the District's water system assets. This work included:

1. GPS Survey and Assessment of remaining System Assets
2. Update of GIS Database to contain key information including but not limited to:
 - a. Geographic Location (x, y, z (elevation))
 - b. Condition (Excellent, Good, Fair, Poor, Very Poor)
 - c. Size/Capacity
 - d. Installation Date
 - e. Operational Status
3. Total Assets:
 - a. 332 hydrants
 - b. 27 Blowoff hydrants
 - c. 1,715 meters
 - d. 759 valves
 - e. 3 Elevated Water Storage Tanks
 - f. 1 Booster Pump Station
 - g. 123 miles of water mains
4. Identification of components critical to the operation of the District
5. Identification of needed Capital Improvement Projects
6. Development of a 2-year Capital Budget including Capital Improvement Projects for a 10-year period

CONCLUSIONS

The initial inventory and assessment of the District's water system assets was completed in mid-2018; however, most but not all the system assets were inventoried and assessed during this initial project.

In this project, all remaining system assets were inventoried and given condition assessments. In addition, the attributes provided in the GIS database were refined to display information more pertinent to the County's needs. Now, the County will be able to keep track of all the current assets in their system in both a graphical and database format and will be able to update the condition of each asset including any of the other attribute information recorded.

The graphical nature of the information will be helpful to County Water Department staff to determine the size and location of existing infrastructure whereas the database features will permit quick recall of other key information that cannot be determined from the map.

The format of the GIS database provides for an easy way to add to, delete from, and to update the assets of the District's water system. Should additional attribute fields be required, this information can also be added to the database. The County will update the database as asset attributes change or as assets are added to or deleted from the system.

In addition to the completion of the system Inventory and Assessment, the current AIA grant permitted the County to identify needed Capital Improvement Projects and to develop cost estimates for these projects. From these CIP Projects, a two-year Capital Budget was prepared listing all CIP Projects identified over a 10-year planning period with projects to be completed during years 1 & 2, years 3-5, and years 6-10 of the planning period. This Capital Budget will be reviewed yearly and adopted every two years and will form the basis of the project identification and prioritization of its existing Capital Improvement Plan.

NEXT STEPS

The goal of the County is to complete and implement a full Asset Management Plan for both Water Districts. This plan includes the following key components:

- Inventory of Assets
- Condition Assessment
- Capital Improvement Plan with Project Cost Estimates
- Operations and Maintenance Plan

The first three (3) items of the plan for the Southeast District are complete; leaving only the preparation of an Operations and Maintenance Plan in order for the District to have a complete Asset Management Plan. The purpose of the Operations and Maintenance Plan will be to identify manufacturer's recommendations and/or typical industry best management practices to ensure proper management of the assets. The District already has much of this information; however, now with a completed GIS database, this information can be integrated into the database to make this information readily available and usable in the office as well as in the field.

EXECUTIVE SUMMARY

WILSON COUNTY SOUTHWEST WATER DISTRICT ASSET INVENTORY AND ASSESSMENT GRANT

SUMMARY OF WORK PERFORMED

In May 2018, the County received a \$55,000.00 grant for additional inventory and condition assessment work of the District's water system assets. This work included:

1. GPS Survey and Assessment of remaining System Assets
2. Update of GIS Database to contain key information including but not limited to:
 - a. Geographic Location (x, y, z (elevation))
 - b. Condition (Excellent, Good, Fair, Poor, Very Poor)
 - c. Size/Capacity
 - d. Installation Date
 - e. Operational Status
3. Total Assets:
 - a. 413 hydrants
 - b. 37 Blowoff hydrants
 - c. 2,215 meters
 - d. 1,107 valves
 - e. 4 Elevated Water Storage Tanks
 - f. 2 Booster Pump Stations
 - g. 151 miles of water mains
4. Identification of components critical to the operation of the District
5. Identification of needed Capital Improvement Projects
6. Development of a 2-year Capital Budget including Capital Improvement Projects for a 10-year period

CONCLUSIONS

The initial inventory and assessment of the District's water system assets was completed in mid-2018; however, most but not all the system assets were inventoried and assessed during this initial project.

In this project, all remaining system assets were inventoried and given condition assessments. In addition, the attributes provided in the GIS database were refined to display information more pertinent to the County's needs. Now, the County will be able to keep track of all the current assets in their system in both a graphical and database format and will be able to update the condition of each asset including any of the other attribute information recorded.

The graphical nature of the information will be helpful to County Water Department staff to determine the size and location of existing infrastructure whereas the database features will permit quick recall of other key information that cannot be determined from the map.

The format of the GIS database provides for an easy way to add to, delete from, and to update the assets of the District's water system. Should additional attribute fields be required, this information can also be added to the database. The County will update the database as asset attributes change or as assets are added to or deleted from the system.

In addition to the completion of the system Inventory and Assessment, the current AIA grant permitted the County to identify needed Capital Improvement Projects and to develop cost estimates for these projects. From these CIP Projects, a two-year Capital Budget was prepared listing all CIP Projects identified over a 10-year planning period with projects to be completed during years 1 & 2, years 3-5, and years 6-10 of the planning period. This Capital Budget will be reviewed yearly and adopted every two years and will form the basis of the project identification and prioritization of its existing Capital Improvement Plan.

NEXT STEPS

The goal of the County is to complete and implement a full Asset Management Plan for both Water Districts. This plan includes the following key components:

- Inventory of Assets
- Condition Assessment
- Capital Improvement Plan with Project Cost Estimates
- Operations and Maintenance Plan

The first three (3) items of the plan for the Southwest District are complete; leaving only the preparation of an Operations and Maintenance Plan in order for the District to have a complete Asset Management Plan. The purpose of the Operations and Maintenance Plan will be to identify manufacturer's recommendations and/or typical industry best management practices to ensure proper management of the assets. The District already has much of this information; however, now with a completed GIS database, this information can be integrated into the database to make this information readily available and usable in the office as well as in the field.

Wilson County Government

Board of Commissioners' Agenda Information Sheet

Date: June 7, 2021

Item: Grant Procedures Policy Revisions

Initiated By: Tiffany Purdy, Grants Program Manager

Action Proposed: Approve the Revisions to the Grant Procedures as presented

Description:

Ms. Tiffany Purdy, Grants Program Manager, to present the revisions of the Grant Procedures Policy for review and approval by the Board.

Attachments:

[Grant procedures revisions.docx](#)

CURRENT POLICY	REVISIONS
ASSESSMENT PROCESS - Each department will decide if the grant opportunity is within their scope of strategic goals. - Each department will decide if they have the staffing capacity to manage all grant requirements. - Each department will decide if they have adequate funding for a required budget match. - Each department will decide if they are duplicating services with the grant. - Program staff will be involved in discussions regarding grant applications along with community collaboration with community stakeholders. USING THE GRANT PROCEEDS Although work can begin on the program part of a grant as soon as the BOCC approves the recognition, receipt, and appropriation of the funds, the following must occur before any monies can be spent. - Contact the Director in Finance: - To determine the general ledger coding for the grant. This may involve determining the appropriate fund and setting up unique account numbers. To discuss the requirements for obtaining the funds from the funding agent. - To determine the process for preparing and filing interim and final financial reports. - Complete grant worksheet with the following information: - Requesting Department - Contact Person - Funder - Grant Name - Grant Period - County Match - Reimbursement/Pay Up Front - Renewable - Revenue Account # - Expenditure Account # - CFDA # - Scope of Work - Budget Amendments (See Exhibit C).	ASSESSMENT PROCESS - Each department will decide if the grant opportunity is within their scope of strategic goals. - Each department will decide if they have the staffing capacity to manage all grant requirements. - Each department will decide if they have adequate funding for a required budget match. - Each department will decide if they are duplicating services with the grant. - Program staff will be involved in discussions regarding grant applications along with community collaboration with community stakeholders. - Each department will decide if they need the assistance of the grants program manager USING THE GRANT PROCEEDS Although work can begin on the program part of a grant as soon as the BOCC approves the recognition, receipt, and appropriation of the funds, the following must occur before any monies can be spent. - Contact the Director in Finance: - To determine the general ledger coding for the grant. This may involve determining the appropriate fund and setting up unique account numbers. To discuss the requirements for obtaining the funds from the funding agent. - To determine the process for preparing and filing interim and final financial reports. - Complete grant worksheet via smartsheet link form with the following information: - Requesting Department - Contact Person - Funder Sub recipient - Grant Name - Grant Period Start to Finish - County Match % - Reimbursement/Pay Up Front - Renewable - Revenue Account # - Expenditure Account # - CFDA # - Scope of Work

• Establish procedures to monitor the program if interim progress reports are required.	- o Grant Agreement - o Budget Amendments (See Exhibit C). • Establish procedures to monitor the program if interim progress reports are required.
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Wilson County Government

Board of Commissioners' Agenda Information Sheet

Date: June 7, 2021

Item: Grant Administrative Services Contract for Insight Planning and Development for the Senior Center Wellness Pavilion Project

Initiated By: Tiffany Purdy Grants Program Manager

Action Proposed: Approve the Contract with insight Planning and Development for the Senior Center Wellness Pavilion Project

Description:

Ms. Tiffany Purdy, Grants Program Manager, to present the grant administrative services contract for Insight Planning Development for the Senior Center Wellness Pavilion Project for the Board's consideration.

Attachments:

[Wilson co-insight consulting- Grant Administrative services contract \(003\).docx](#)

CONTRACT FOR CONSULTANT SERVICES

THIS CONTRACT FOR CONSULTANT SERVICES (the "Contract") is made this 20th day of May 2021, between WILSON COUNTY, NORTH CAROLINA, hereinafter called the County, and Insight Planning and Development (IPD), hereinafter called the Consultant.

WHEREAS, the County has received funding from the North Carolina Department of Commerce Rural Economic Development Division (REDD) for an FY21 Community Development Block Grant Coronavirus (CDBG-CV) program and will require assistance with grant administrative services.

The Consultant agrees to provide the County with professional planning and general administration services to complete the project as hereinafter set forth, and as outlined in the County's grant application.

In accordance with the requirements of the County's FY2021 CDBG-CV program, the following minimum level of CDBG administration services will be provided by Insight Planning and Development:

- Preparation of all documents required to obtain release of funds.
- Preparation of the Environmental Review at the Community Level in accordance with the requirements of G. S. 113A 1, the North Carolina Environmental Policy Act of 1971.
- Preparation of a Fair Housing Plan and coordination of all REDD required fair housing activities.
- Ensure compliance with Section 504 Accessibility requirements.
- Preparation of required Equal Employment Opportunity, Procurement, Section 3, and Language Access compliance plans and policies.
- Attendance at Board of Commissioners meetings as required.
- Supervision of bid advertisement/award procedures to comply with equal opportunity requirements, and other CDBG-CV contract and procurement guidelines.
- Supervision of preconstruction, labor standards, and contract administration activities for public works improvements.
- Attend pre-construction conference with general contractor and engineer to review work and equal opportunity requirements.
- Filing of all reports to ensure satisfactory close out of the project. This does not assume responsibility for the employment of or payment to other necessary professional consultants, such as engineers, legal firms, or accountants.
- Filing of reports and completion of activities to ensure compliance with equal opportunity, Section 504, Section 3, fair housing, and language access requirements.
- Preparation of quarterly status reports on expenditures and accomplishments.
- Clerical assistance for the preparation of required reports, documents, files, and forms.
- Assistance with financial management of the program to ensure compliance with federal and state requirements, including review of invoices.
- Administrative responsibility for REDD CDBG program compliance and completion of all activities defined in the Wilson County Application for FY2021 CDBG-CV Grant funding.
- Preparation of Annual and Final Performance reports for submission to REED.
- Coordination of project activities with local and state officials, including handling monitoring visits.
- Accomplish required closeout procedures.

WILSON COUNTY shall be responsible for the following:

- Payment of costs for annual and closeout audits by an independent public accountant.
- Payment of costs of public advertising for general administration, construction bidding, environmental review records, public hearings for closeout, and program and/or budget amendments. All costs of advertisement for public notices required by the CDBG regulations will be paid for by Wilson County.
- Examine and review all requests presented by IPD and render its decision pertaining thereto within reasonable time so as not to delay the services of IPD.
- All administrative costs not specifically identified as the responsibility of IPD shall be the responsibility of Wilson County.

The administrative services provided by the Consultant shall include the necessary studies, inspections, public hearings, and reports needed to implement Wilson County's Community Development Block Grant Coronavirus activities as defined in the state-approved application which is considered the scope of work for this Contract. The Consultant shall administer the Community Development Block Grant Program in accordance with applicable State of North Carolina regulations, and all applicable federal non-discriminatory and equal opportunity requirements.

The County agrees to pay the Consultant from CDBG funds an amount not to exceed \$60,000 for the services rendered. Payments will be paid in monthly installments based on actual hourly charges accrued. Hourly rates shall be based on the rates included in Attachment "A." There will be no separate charges for travel, per diem, or copying. If the limit of \$60,000 is reached prior to completion of the Project, the Consultant shall continue to render services to the County until such services and the Project are complete, at no additional cost to the County (unless such services qualify as additional services as outlined below). Insight Planning and Development updates its billing rates once a year in January, and hourly rates stated in the contract may be increased annually; however, the contract not-to-exceed fee will not be increased.

The Consultant will document all monthly invoices with time sheets for Project administration time, and will submit monthly status reports which outline work performed during the previous month.

The Consultant will complete all work within twenty (20) calendar months from the date of Contract execution.

If the Project is abandoned or indefinitely postponed by the County prior to completion of the work by the Consultant; or if this contract is terminated by either party prior to completion of work by the Consultant, as outlined hereinafter, the County shall pay the Consultant an amount equal to payroll costs accrued, plus reimbursable expenses for work on those phases which have not been completed, except as otherwise provided below. Payroll costs will be charged at the hourly rates outlined in Attachment "A" to this Contract.

If the County fails to make any payment due Consultant for services and expenses within forty-five days after receipt of Consultant's bill therefore, the amounts due Consultant shall include a charge at the rate of 1.0% per month from said forty-fifth day, and in addition, Consultant may, after giving seven days' written notice to the County, suspend services under this Contract until he has been paid in full all amounts due him for services and expenses.

No deletions, additions, changes, or revisions shall be made to the scope of services or related fees under this Contract except by written agreement of the parties hereto. Should the Consultant be required to render additional services not included in the originally specified scope of work, a contract amendment shall be issued, and the County shall pay the Consultant for such services an amount equal to the expenses incurred in connection with the rendering of such services. Additional services shall include but not necessarily be limited to:

- Preparing to serve or serving as a Consultant or witness for County in any litigation, or other legal proceeding involving the Project.
- Additional services required because of delays, work stoppages, or defaults by other professional consultants involved in the Project.
- Additional services required because of failure of the County to act on written recommendations of the Consultant within 30 days of the receipt of such recommendations.

Payroll costs for additional services will be charged at the hourly rates in effect at the time the additional services are agreed upon.

Original non-public documents, tracings and reports of the Consultant are, and shall remain the property of the Consultant.

Key Personnel: The Consultant shall not substitute key personnel assigned to the performance of this Contract without prior written approval by the County and the grantor agency, the North Carolina Department of Commerce. Individuals designated as key personnel for purposes of this Contract are those specified in the Consultant's proposal.

Subcontracting: Work proposed to be performed under this Contract by the Consultant or its employees shall not be subcontracted without prior written approval by the County and the grantor agency, the North Carolina Department of Commerce. Acceptance of an offerors proposal shall include any subcontractor(s) specified therein.

Special Provisions:

During the performance of this Contract, the Consultant, and the County, for themselves, their assignees, and successors in interest, agree as follows:

- (1) **Solicitation for Subcontracts, including Procurement of Material and Equipment:** In all solicitations either by competitive bidding or negotiation made by the Consultant for work to be performed under a subcontract, including procurement of materials or leases of equipment, the Consultant shall notify each potential subcontractor or supplier of the Consultant's obligations under this Contract and the State and Federal regulations included herein; when such Federal regulations are applicable.
- (2) **Interest of Members, Officers, or Employees of the County:** No member, officer, or employee of the County, or its agents, no member of the County's governing body, and no other public official of the County who exercises any functions or responsibilities with respect to the community development program during his tenure or for one year thereafter, shall have any financial interest, direct or indirect, in this Contract or any subcontracts thereof, or the proceeds thereof, for work to be performed in connection with this Contract. Immediate family members of said members, officers, employees, and

officials are similarly barred from having any financial interest in this Contract. However, violation of this paragraph shall not be a default or breach of the County.

3) **Non-Discrimination and Affirmative Action Clauses:** During the performance of this Contract, the Consultant and the County agree to abide by the regulations set forth in the following four clauses:

- (a) Non-discrimination Clause: It is specifically agreed as part of the consideration of the signing of this Contract that the parties hereto, their agents, officials, employees, or servants will not discriminate in any manner on the basis of race, color, creed, sex or national origin or other legally protected status with reference to the subject matter of this Contract, no matter how remote. This provision shall be enforced by action for specific performance, injunctive relief, or other remedy provided by law; and this provision shall be construed to such manner as to prevent and eradicate all discrimination based on race, color, creed, sex, or national origin.
- (b) Executive Order 11246 Clause
 - (i) The Consultant will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The Consultant will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeships. The Consultant agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this non-discrimination clause.
 - (ii) The Consultant will, in all solicitations or advertisements for employees placed by or on behalf of the Consultant, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national origin.
 - (iii) The Consultant will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the Consultants' commitments under Section 202 of Executive Order No. 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
 - (iv) The Consultant will comply with all provisions of Executive Order No. 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
 - (v) The Consultant will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and

will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

- (vi) In the event of the Consultant's non-compliance with the nondiscrimination clauses of this Contract or with any of such rules, regulations, or orders, this Contract may be canceled, terminated or suspended in whole or in part and the Consultant may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or by rules, regulations, or order of the Secretary of Labor, or as otherwise provided by law.
- (vii) The Consultant will include the provisions of Paragraphs (i) through (vii) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The Consultant will take such action with respect to any subcontract or purchase order as the contracting agency may direct as a means of enforcing such provisions including sanctions for non-compliance. Provided, however, that in the event the Consultant becomes involved in, or is threatened with litigation with a subcontractor or vendor as a result of such direction by the contracting agency, the Consultant may request the United States to enter into such litigation to protect the interests of the United States.

(c) Section 3 Affirmative Action Clause

- (i) The work to be performed under this Contract is on a project assisted under a program providing direct Federal financial assistance from the Department of Housing and Urban Development and is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u. Section 3 requires that to the greatest extent feasible opportunities for training and employment be given lower income residents of the project area and contracts for work in connection with the project be awarded to business concerns which are located in, or owned in substantial part by persons residing in, the area of the project.
- (ii) The parties to this Contract will comply with the provisions of said Section 3 and the regulations issued pursuant thereto by the Secretary of Housing and Urban Development set forth in 24 CFR 135, and all applicable rules and orders of the Department issued there under prior to the execution of this Contract. The parties to this Contract certify and agree that they are under no contractual or other disability which would prevent them from complying with these requirements.
- (iii) The Consultant will send to each labor organization or representative of workers with which he has a collective bargaining agreement or other Contract or understanding, if any, a notice advising the said labor

organization or workers' representative of his commitments under this Section 3 clause and shall post copies of the notice in conspicuous places available to employees and applicants for employment or training.

- (iv) The Consultant will include this Section 3 clause in every subcontract for work in connection with the project and will, at the direction of the applicant for or recipient of Federal financial assistance, take appropriate action pursuant to the subcontract upon a finding that the subcontractor is in violation of regulations issued by the Secretary of Housing and Urban Development, 24 CFR 135. The Consultant will not subcontract with any subcontractor where it has notice or knowledge that the latter has been found in violation of regulations under 24 CFR 135 and will not let any subcontract unless the subcontractor has first provided it with a preliminary statement of ability to comply with the requirements of these regulations.
 - (v) Compliance with the provisions of Section 3, the regulations set forth in 24 CFR 135, and all applicable rules and orders of the Department issued thereunder prior to the execution of the Contract, shall be a condition of the Federal financial assistance provided to the project, binding upon the applicant or recipient for such assistance, its successors, and assigns. Failure to fulfill these requirements shall subject the applicant or recipient, its contractors and subcontractors, its successors, and assigns to those sanctions specified by the grant or loan agreement or contract through which Federal assistance is provided, and to such sanctions as are specified by 24 CFR 135.
 - (d) **Non-Discrimination Clause Concerning Handicap and Age:** The Consultant will not discriminate on the basis of age under the Age Discrimination in Employment Act of 1975, as amended (42 U.S.C. 6101 et seq.), or with respect to any otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), or as otherwise prohibited by state or federal law.
- (4) Termination and Legal Remedies:
- The Consultant and County mutually agree as follows:
- (a) The Consultant may terminate this Agreement immediately in the event County fails to make payment of any amount due to the Consultant within sixty (60) days of its due date.
 - (b) Either party may terminate this Agreement in the event the other party materially breaches this Agreement or fails to perform in any material respect its obligations hereunder; provided that if a party believes that the other party has materially defaulted under or breached this Agreement (other than a breach of a payment obligation) and desires to terminate this Agreement because of such breach or default, such party (Aggrieved Party) shall give written notice of such intent to the breaching party (Defaulting Party) and shall grant the Defaulting Party thirty (30) days in which to remedy the cause for termination. During such period, the parties shall make a good-faith effort to assist each other to remedy the breach. If the

breach is not remedied or waived by the end of such period, then the Aggrieved Party may terminate this Agreement, effective as of the last day of such period.

- (c) This Agreement may be terminated by one party, if the other party (i) shall be or become insolvent, or admit in writing its inability to pay its debts as they mature, or make an assignment for the benefit of creditors; (ii) apply for or consent to the appointment of any receiver, trustee or similar officer for it or for all or any substantial part of its property; or such receiver, trustee or similar officer shall be appointed without the application or consent of the other party and such appointment shall not be dismissed within thirty (30) days of the date of such appointment; (iii) shall institute any bankruptcy, insolvency, reorganization, arrangement, readjustment of debt, dissolution, liquidation or similar proceeding related to it under the laws of any jurisdiction; or, any such proceeding shall be instituted (by petition, application or otherwise) against the other party and the same shall not be dismissed within thirty (30) days of the date of its institution; or (iv) shall liquidate, dissolve, terminate or suspend its business operations.
- (d) Either party may voluntarily terminate this Agreement by giving the other party at least sixty (60) days advanced written notice of such termination.

Upon receipt of a notice of termination from County, (i) the Consultant shall promptly discontinue all services (unless the notice directs otherwise) and deliver or otherwise make available to the County all data, drawings, specifications, reports, estimates, summaries, and such other information and materials as may have been accumulated by the Consultant in performing this Agreement, whether completed or in process, and (ii) County shall pay Consultant all fees and expenses due for services rendered through the date of termination, and reimburse the Consultant for all costs and expenses relating to commitments made by the Consultant prior to receipt of notice of termination.

- (5) **Project Documents:** The County, the Federal and State Grantor Agencies, the Comptroller General of the United States, or any of their duly authorized representatives, shall have access to any books, documents, plans, papers, and records of the Consultant which are directly pertinent to this Contract, for the purpose of making audit, examination, excerpts, and transcriptions.

The Consultant shall maintain the records outlined above for five years after the County has received a Certificate of Completion from the State Grantor Agency.

All documents including drawings and specifications prepared by Consultant pursuant to this Contract are instruments of service in respect of the Contract. They are not intended or represented to be suitable for reuse by County or others on extensions of the project or on any other project. Any reuse without written verifications or adaptation by Consultant for the specific purpose intended will be at County's sole risk and without liability or legal exposure to Consultant; and County shall indemnify and hold harmless Consultant from all claims, damages, losses, and expenses including attorney's fees arising out of or resulting from any third-party claim relating thereto. Any such verification or adaptation will entitle Consultant to further compensation at rates to be agreed upon by County and Consultant.

(6) Lobbying Clauses - Required by Section 1352, Title 31, U. S. Code

- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person by the undersigned for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

This is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U. S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each failure.

(7) **Sanctions for Noncompliance:** In the event of Consultant's non-compliance with the special provisions of this Contract, the County shall impose such contract sanctions as it or the State of North Carolina or the Department of Housing and Urban Development may determine to be appropriate, including, but not limited to:

- (a) withholding of payment(s) to the Consultant under the Contract until the Consultant complies, and/or
- (b) cancellation, termination, or suspension of the Contract, in whole or in part.

The County and the Consultant each binds himself, his partners, successors, executors, administrators and assigns to the other party to the agreements, and to the partners, successors, executors, administrators, and assigns of each other party in respect to all covenants of the Contract.

This Contract is governed by North Carolina law. Any action or proceeding arising from or relating to this Contract shall be commenced and prosecuted in Wilson County, North Carolina, or the federal district court nearest thereto.

The County and the Consultant hereby agree to the full performance of the covenants contained herein.

Wilson County

By: _____

Title: _____

Date: _____

Insight Planning and Development

By: _____

Title: _____

Date: _____

Wilson County Government

Board of Commissioners' Agenda Information Sheet

Date: June 7, 2021

Item: Call for a Public Hearing on July 12, 2021, for Rezoning (**Z 2021-02**)

Initiated By: Mark Johnson, Development Services Director

Action Proposed: Approve the Call for a Public Hearing on July 12, 2021, to consider a request for Rezoning case **Z 2021-02** as presented

Description:

STAFF REPORT Rezoning Z 2021-02

APPLICANT: Ralph T. Futrell & Leisa B. Futrell, property owners

REQUESTED ACTION: Approve the Call for a Public Hearing on July 12, 2021, to consider the request of rezoning a tract from AR (Agriculture Residential District–40,000 sq. ft. minimum lot size) to B-2 (General Business District–10,000 sq. ft. minimum lot size).

LOCATION: The property is located at 7128 NC Hwy 581 in Spring Hill Township and is a portion of Wilson County Tax Parcel Identification Number 2668-82-5367.

DESCRIPTION SIZE/LOTS: Total acreage of area to be rezoned is 1.51 with 291.45 ft. of road frontage along NC Hwy 581.

EXISTING LAND USE/ZONING: This property is currently zoned AR (Agriculture Residential). The area to be rezoned appears to be vacant and in agricultural use.

PUBLIC NOTIFICATION: Letters mailed to adjoining property owners on May 3, 2021. Sign placed on property on May 3, 2021.

STAFF RECOMMENDATION: APPROVAL. See Staff Comments attached.

PLANNING BOARD RECOMMENDATION: Planning Board voted unanimously to recommend APPROVAL at their regular May 19, 2021 meeting. The Planning Board finds that the proposed rezoning of property identified as a portion of Wilson County Tax Parcel Identification Number 2668-82-5367 from

AR (Agriculture Residential District) to B-2 (General Business District) is generally consistent with the Wilson County 2025 Comprehensive Plan in that it is located in the Rural Growth Area identified in the Future Land Use/Growth Management Map of the Plan and that it promotes low density development that does not impose upon the rural nature of the area and that the district is intended to allow smaller scale uses that serve local residents.

STAFF COMMENTS

Rezoning

Z 2021-02

Property Owner: Ralph T. Futrell and Leisa B. Futrell

This is a General Use Rezoning Request to allow for all uses and special uses that are allowed in the B-2 (General Business) zoning district.

- Property owner plans to subdivide the 1.51 acres out upon approval of rezoning.
- The B-2 district is established to accommodate smaller scale retail, office and service uses that serve an adjacent or nearby residential or rural/agricultural area. Development within this district is limited to those uses which directly provide necessary goods and services to local residents.
- Dimensional Standards of B-2 Zoning Districts:
 - Minimum Lot size = 10,000 sq. ft.
 - Minimum Lot width = 75 ft.
 - Minimum front setback = 30 ft.
 - Minimum side setback = N/A
 - Minimum rear setback = 20 ft.
 - Maximum height = 35 ft.
 - Corner Side = 20 ft.
- “Spot Zoning” is the zoning of a relatively small tract of land differently from the surrounding area. “Spot Zoning” could be considered illegal unless the governmental unit established a reasonable basis for the spot zone. Factors for determining reasonableness include:
 - Size of area and its particular characteristics
 - Relation to the Wilson County Comprehensive Plan
 - Degree of change in uses allowed
 - Relative harm and benefit to owner, neighbors, and the community
- Contract zoning for a specific use is not an issue because this is a General Use Rezoning Request.
- Surrounding zoning is AR (Agriculture Residential).
- This property is not located in a County Watershed area.
- This property is not within a special flood hazard area.
- County water is available along NC HWY 581.
- This property is located in the Southern Planning Area of Wilson County per the 2025 Comprehensive Plan
- Located in the Rural Growth Area per Wilson County Future Land Use/Growth Management Map
 - This area represents regions that have significant natural resources, farmland, and scattered development. This region is expected to continue to have low density rural development in the future.
 - Development goals within the Rural Growth Area per 2025 Comprehensive Plan:

- Protect natural resources
- Promote residential development that maintains the rural nature of the area that is safe and attractive – meeting the needs of the population
- Promote low density rural residential and agricultural uses
- Continue to provide and improve parks and recreational resources

• **Comprehensive Plan Consistency Statement from Planning Staff**

- The proposed amendment is generally consistent with the Comprehensive Plan in that it promotes low density development that does not impose upon the rural nature of the area. Furthermore, the B-2 district is intended to allow smaller scale uses that serve local residents in a nearby rural community.

Below please find an excerpt from Section 3.2.1 (F) of the Wilson County UDO. These are some elements along with others that you may want to consider as you deliberate your recommendation to the Board of Commissioners.

Zoning Map Amendment Standards

1. Whether, and to the extent which, the proposed amendment is consistent with the Wilson County 2025 Comprehensive Plan, and any other relevant plans.
2. Whether, and to the extent which, the proposed amendment addresses a demonstrated community need.
3. Whether, and to the extent which, the proposed amendment is compatible with existing and proposed uses surrounding the land subject to the amendment.
4. Whether, and to the extent which, the proposed amendment would result in a logical and orderly pattern of development.
5. Whether, and to the extent which, the proposed amendment would encourage premature development in the area subject to the amendment.
6. Whether, and to the extent which, the proposed amendment would result in adverse impacts to property values in the area surrounding the land subject to the amendment.
7. Whether, and to the extent which, the proposed amendment would result in significantly adverse impacts on the natural environment.

Attachments:

[Z 2021-02 BOC - Consideration Worksheet - Call.pdf](#)

[Z 2021-02 Rezoning Map.pdf](#)

**Wilson County Board of Commissioners
ZONING MAP AMENDMENT**

Case # Z 2021-02

BOARD CONSIDERATION WORKSHEET

From Section 3.2.1 (E)(4) of the Wilson County Unified Development Ordinance:

*Regardless of the final decision that is made on the application, **the Board of Commissioners shall adopt a statement on the proposed amendment's consistency with the Wilson County Comprehensive Plan and any other relevant plans having applicability to the proposed amendment. (NCGS 160D-605(a))***

***The Board shall also adopt a statement assessing the reasonableness of the action and demonstrating how the action furthers the public interest in accordance with NCGS 160D-605(b).** When adopting or rejecting any petition for a zoning map amendment, a brief statement explaining the reasonableness of the proposed rezoning shall be approved by the governing board. In determining reasonableness, the Board of Commissioners may consider, among other factors: (i) the size, physical conditions, and other attributes of any area proposed to be rezoned; (ii) the benefits and detriments to the landowners, the neighbors, and the surrounding community; (iii) the relationship between the current actual and permissible development and the development permissible under the proposed amendment; (iv) why the action taken is in the public interest; and (v) any changed conditions warranting the amendment. If a zoning map amendment qualifies as a "large-scale rezoning" under NCGS 160D-602(b), the governing board statement on reasonableness may address the overall rezoning.*

APPLICANT: Ralph T Futrell & Leisa B Futrell, property owners

PROPERTY LOCATION: 7128 NC Hwy 581 in Spring Hill Township

CURRENT ZONING: AR

PROPOSED ZONING: B-2

I. CONSISTENCY WITH COMPREHENSIVE PLAN

Statement on plan consistency: The proposed rezoning of property identified as a portion of Wilson County Tax Parcel Identification Number 2668-82-5367 from AR (Agriculture Residential District) to B-2 (General Business District) is generally consistent with the Wilson County 2025 Comprehensive Plan in that it is located in the Rural Growth Area identified in the Future Land Use/Growth Management Map of the Plan and that it promotes low density development that does not impose upon the rural nature of the area and that the district is intended to allow smaller scale uses that serve local residents.

Planning Area of Wilson County: Southern

Future Land Use/Growth Management Designation: Rural Growth Area

- Development goals within this area:
 - Protect natural resources
 - Promote residential development that maintains the rural nature of the area that is safe and attractive – meeting the needs of the population
 - Promote low density rural residential and agricultural uses
 - Continue to provide and improve parks and recreational resource

☒ The amendment is consistent with the Wilson County 2025 Comprehensive Plan.

☐ The amendment is not consistent with the Wilson County 2025 Comprehensive Plan.

II. ASSESSMENT OF REASONABLENESS & PUBLIC INTEREST

Statement on reasonableness and public interest: The rezoning request is reasonable in that the proposed area to be rezoned consists of 1.51 acres, having 291 linear feet of road frontage along NC Highway 581, and the B-2 Zoning District requires a minimum of only 10,000 square feet, with a frontage of 75 feet. The proposed area to be rezoned exceeds the minimum required area of the B-2 Zoning District by 6.5 times. The proposed rezoning area also has 4 times the required road frontage.

The rezoning request is in the public interest in that the closest commercially zoned property to the proposed location is just under one mile, at the Hwy 301 intersection. This rezoning will give the citizens in the local area access to commercial goods. The Wilson County UDO describes the B-2 Zoning District as follows: This district is established to accommodate smaller scale retail, office and service uses that serve an adjacent or nearby residential or rural/agricultural area. Development within this district is limited to those uses which directly provide necessary goods and services to local residents.

III. ADOPTED STATEMENTS BY THE BOARD OF COMMISSIONERS

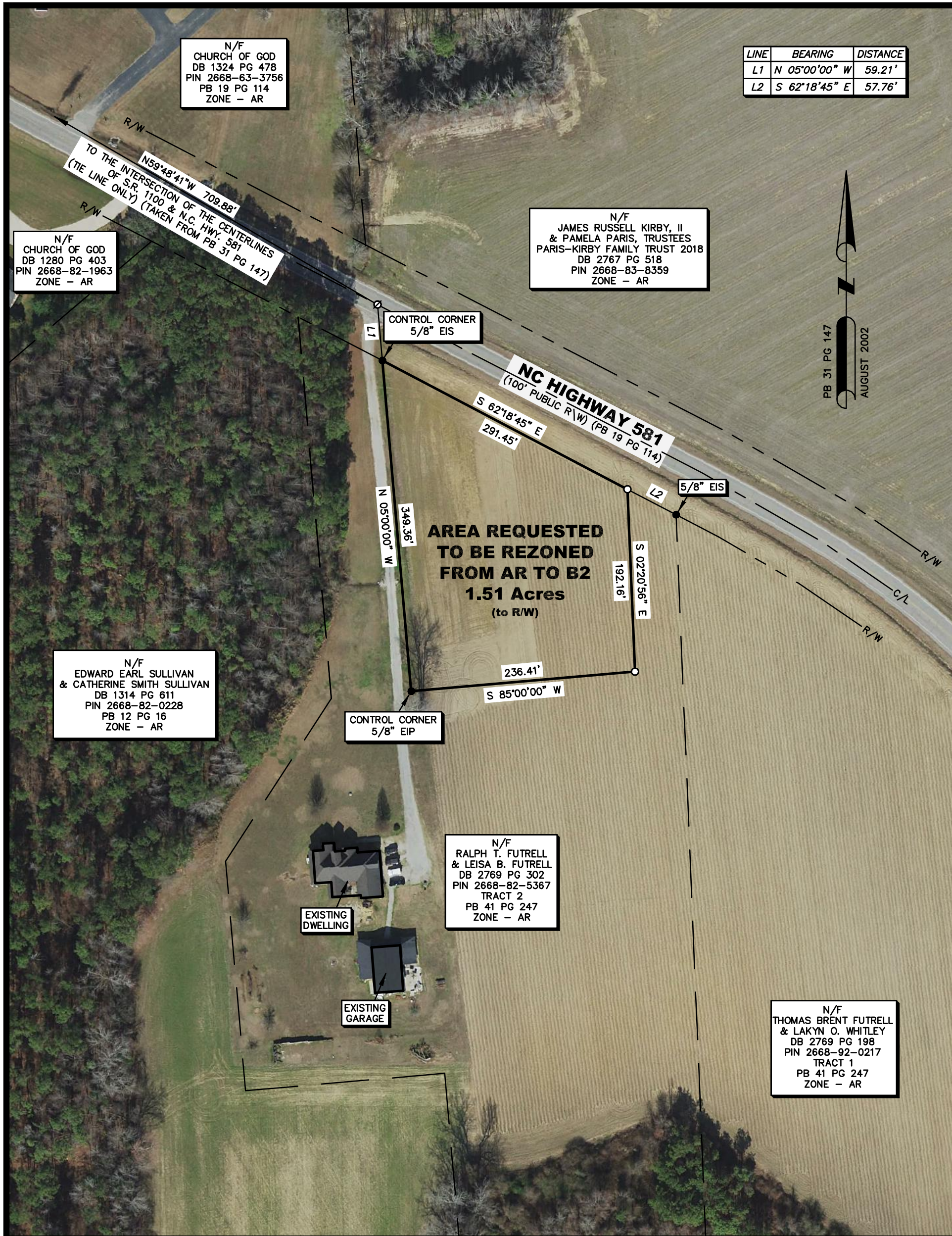
The Wilson County Board of Commissioners adopts the following statement on plan consistency:

The Wilson County Board of Commissioners adopts the following statement on the reasonableness of the action and how the action furthers the public interest of Wilson County:

IV. DECISION

The Wilson County Board of Commissioners takes the following action: *(See Section 3.2.1 (E)(4))*

- ☐ Approve the application for amendment to the Official Zoning Map as submitted
- ☐ Approve the application for amendment to the Official Zoning Map with a reduction in the size of the area requested in the application
- ☐ Approve the application for amendment to the Official Zoning Map with a more restrictive base zoning district than proposed
- ☐ Deny the application for amendment to the Official Zoning Map
- ☐ Remand the application back to the Planning Board for further consideration



REZONING REQUEST FOR RALPH T. FUTRELL & LEISA B. FUTRELL

Scale: 1"=100'

Spring Hill Twsp., Wilson Co., NC

Date: April 2021

Herring-Sutton & Associates, P.A.

Engineers - Surveyors - Planners

Firm License #C-2310

2201 Nash Street NW
Wilson, NC 27896

Tel. (252) 291-8887
Fax (252) 291-5900

Wilson County Government

Board of Commissioners' Agenda Information Sheet

Date: June 7, 2021

Item: Preliminary Major Subdivision Plat for property owner, Shawn Pearce **(MS 2021-04)**

Initiated By: Mark Johnson, Development Services Director

Action Proposed: Approve the Preliminary Major Subdivision Plat **(MS 2021-04)**

Description:

STAFF REPORT
Preliminary Major Subdivision Plat
MS 2021-04

APPLICANT: Williams-Pearce and Associates for property owner, Shawn Pearce

REQUESTED ACTION: To consider approval of a preliminary plat for a subdivision consisting of 4 lots.

LOCATION: This property is located at the intersection of Brame Rd (SR 1197) and Springfield School Rd (SR 1118) in Spring Hill Township. Wilson County Tax Parcel Identification Number 2679-07-6647.

DESCRIPTION SIZE/LOTS: Total acreage is approx. 3.8. The subdivision consists of 4 lots.

EXISTING LAND USE/ZONING: This property is currently zoned as AR (Agriculture Residential) and is vacant.

PUBLIC NOTIFICATION: Letters mailed to adjoining property owners on May 3, 2021, prior to the Planning Board meeting held May 17, 2021, and again on May 24, 2021.

STAFF RECOMMENDATION: APPROVAL; See Staff Comments attached.

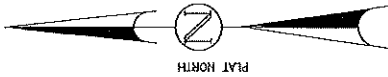
PLANNING BOARD RECOMMENDATION: Planning Board voted unanimously to recommend APPROVAL at their regular meeting held May 17, 2021.

STAFF COMMENTS
Preliminary Major Subdivision Plat
MS 2021-04
Property Owner: Shawn Pearce/Pier One Investments LLC

- Zoning is AR (Agriculture Residential)
- Dimensional Standards for AR Zoning District:
 - Minimum Lot size = 40,000 sq. ft.
 - Minimum Lot width = 100 ft.
 - Minimum building setbacks:
 - Minimum front setback = 40 ft.
 - Minimum side setback = 12 ft.
 - Minimum corner side setback = 20 ft.
 - Minimum rear setback = 30 ft.
 - Maximum height = 35 ft.
- Total area of 3.8 acres and 4 lots.
- This property is located within the Public Water Supply Watershed Area.
- This property is not located within a special flood hazard area.
- County water is available along Springfield School Rd.
 - Construction on lots within the subdivision will be required to connect to county water per Section 12.5.1 of the Wilson County Unified Development Ordinance.
- This property is located in the Northwestern Planning Area of Wilson County per the 2025 Comprehensive Plan
 - The Northwestern Planning Area has been identified as the fastest growing area in Wilson County.
- Located in the Rural Growth Area per Wilson County Future Land Use/Growth Management Map
 - Development goals within the Rural Growth Area per 2025 Comprehensive Plan:
 - Protect natural resources
 - Promote residential development that maintains the rural nature of the area that is safe and attractive – meeting the needs of the population
 - Promote low density rural residential and agricultural uses
 - Continue to provide and improve parks and recreational resources

Attachments:

[MS 2021-04 Plat.pdf](#)



Course	Driver	Distance
L1	N 00° 27' 30" W	53.05'
L2	N 01° 47' 00" W	60.00'
L3	N 03° 34' 22" W	49.22'
L4	N 05° 24' 04" W	52.59'
L5	N 06° 40' 09" W	01.51'
L6	N 06° 40' 09" W	03.63'

PRELIMINARY MAP FOR
SHAWN PEARCE
SPRING HILL TOWNSHIP
WILSON COUNTY
NORTH CAROLINA

DRAWN BY: BCW & DOW
 CHECKED BY: DOW
 DATE: 03-25-2021
 SCALE: 1" = 100'

Williams-Pearce and Assoc., Professional Land Surveyors, P.A. P.O. Box 892, Zebulon, N.C. 27597 Tel.(919) 269-9605

NOTE: THE PARCEL OF LAND SHOWN HEREIN HAS NOT BEEN CHECKED FOR WETLANDS OR FLOOD HAZARD SOILS. UNLESS OTHERWISE CERTIFIED OR SHOWN HEREON, THIS PARCEL IS SUBJECT TO ALL NORTH CAROLINA DEPARTMENT OF ENVIRONMENT, HEALTH AND NATURAL RESOURCES DIVISION OF WATER QUALITY REGULATIONS AND ANY OTHER FEDERAL, STATE OR COUNTY REGULATIONS OF ANY NATURE.

ZONED A-R (AGRICULTURE-RESIDENTIAL)

SETBACKS:
FRONT - 40'
REAR - 30'
SIDE - 12'

PIN: 2679-07-6647

VICINIA 1445

REFERENCES:
 DE 2276 OF 845-010

DB 2236 PC 815-815

PROPOSED AT THIS DATE.

NOTE: THIS PROPERTY IS LOCATED IN A PUBLIC WATER SUPPLY WATERSHED AREA.

NOTE: TOTAL AREA IN SUBDIVISION IS 3.517 ACRES, TOTAL # OF LOTS = 4.
NOTE: NO NCCS MONUMENT WITHIN 2000'.

NOTE: AREA COMPUTED BY COORDINATE METHOD.

NOTE: THIS PROPERTY IS SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

NOTE: ALL LOTS WILL BE SERVED WITH COUNTY WATER & INDIVIDUAL SEPTIC SYSTEMS.

FOOD CERTIFICATION

THIS PROPERTY GEOMATICALLY IS NOT IN AN AREA
DESIGNED AS HAVING 100 YEAR SPECIAL FLOOD
HAZARDS AS DETERMINED BY THE FEDERAL EMERGENCY
MANAGEMENT AGENCY.
FLOOD INSURANCE RATE MAP NUMBER: 57030248800 J
EFFECTIVE DATE: NOVEMBER 03, 2004

I, DANNY O. WILLIAMS, PROFESSIONAL LAND SURVEYOR NO. 1-2647
CERTIFY THAT THIS PLAT IS OF A SURVEY THAT CREATES A
SUBDIVISION OF LAND WITHIN THE AREA OF A COUNTY OR
MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES
PARCELS OF LAND.

DANNY O. WILLIAMS, PROFESSIONAL LAND SURVEYOR NO. 1-2847

[illegible]

Sail or Steam

Registration Number L-2847

Lucena, N.E. 7/851

Year	1990	2000	2010	2020
Population (millions)	100	100	100	100
GDP (billions of dollars)	100	100	100	100
Unemployment rate (%)	100	100	100	100
Inflation rate (%)	100	100	100	100
Interest rate (%)	100	100	100	100
Exchange rate (USD/GBP)	100	100	100	100
Trade balance (billions of dollars)	100	100	100	100
Government spending (billions of dollars)	100	100	100	100
Public debt (billions of dollars)	100	100	100	100
Central bank assets (billions of dollars)	100	100	100	100
Money supply (billions of dollars)	100	100	100	100
Consumer price index (1990=100)	100	100	100	100
Producer price index (1990=100)	100	100	100	100
Real GDP (billions of dollars)	100	100	100	100
Real GDP per capita (thousands of dollars)	100	100	100	100
Real GDP growth rate (%)	100	100	100	100
Real GDP growth rate (annualized)	100	100	100	100
Real GDP growth rate (quarterly)	100	100	100	100
Real GDP growth rate (monthly)	100	100	100	100
Real GDP growth rate (weekly)	100	100	100	100
Real GDP growth rate (daily)	100	100	100	100
Real GDP growth rate (hourly)	100	100	100	100
Real GDP growth rate (minute)	100	100	100	100
Real GDP growth rate (second)	100	100	100	100
Real GDP growth rate (millisecond)	100	100	100	100
Real GDP growth rate (microsecond)	100	100	100	100
Real GDP growth rate (nanosecond)	100	100	100	100
Real GDP growth rate (picosecond)	100	100	100	100
Real GDP growth rate (femtosecond)	100	100	100	100
Real GDP growth rate (attosecond)	100	100	100	100
Real GDP growth rate (zeptosecond)	100	100	100	100
Real GDP growth rate (yoctosecond)	100	100	100	100
Real GDP growth rate (xattosecond)	100	100	100	100
Real GDP growth rate (quectosecond)	100	100	100	100
Real GDP growth rate (rattosecond)	100	100	100	100
Real GDP growth rate (sattosecond)	100	100	100	100
Real GDP growth rate (tattosecond)	100	100	100	100
Real GDP growth rate (yattosecond)	100	100	100	100
Real GDP growth rate (zattosecond)	100	100	100	100
Real GDP growth rate (zettasecond)	100	100	100	100
Real GDP growth rate (yottasecond)	100	100	100	100
Real GDP growth rate (petasecond)	100	100	100	100
Real GDP growth rate (exasecond)	100	100	100	100
Real GDP growth rate (zettasecond)	100	100	100	100
Real GDP growth rate (yottasecond)	100	100	100	100
Real GDP growth rate (petasecond)	100	100	100	100
Real GDP growth rate (exasecond)	100	100	100	100
Real GDP growth rate (zettasecond)	100	100	100	100
Real GDP growth rate (yottasecond)	100	100	100	100
Real GDP growth rate (petasecond)	100	100	100	100
Real GDP growth rate (exasecond)	100	100	100	100
Real GDP growth rate (zettasecond)	100	100	100	100
Real GDP growth rate (yottasecond)	100	100	100	100
Real GDP growth rate (petasecond)	100	100	100	100
Real GDP growth rate (exasecond)	100	100	100	100
Real GDP growth rate (zettasecond)	100	100	100	100
Real GDP growth rate (yottasecond)	100	100	100	100
Real GDP growth rate (petasecond)	100	100	100	100
Real GDP growth rate (exasecond)	100	100	100	100
Real GDP growth rate (zettasecond)	100	100	100	100
Real GDP growth rate (yottasecond)	100	100	100	100
Real GDP growth rate (petasecond)	100	100	100	100
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Real GDP growth rate (zettasecond)	100	100	100	100
Real GDP growth rate (yottasecond)	100	100	100	100
Real GDP growth rate (petasecond)	100	100	100	100
Real GDP growth rate (exasecond)	100	100	100	100
Real GDP growth rate (zettasecond)	100	100	100	100
Real GDP growth rate (yottasecond)	100	100	100	100
Real GDP growth rate (petasecond)	100	100	100	100
Real GDP growth rate (exasecond)	100	100	100	100

GRAPHIC SCALE - FEET
S:\NETMAPS\ST SEATHN PEARCE\WILSON COUNTY\NEW PRELIMINARY MAP.DWG

OWNER'S ADDRESS
James Scottie Faucette
7422 Springhill Church Road
Lucama, N.C. 27851

LEGEND

- EXISTING MONUMENT
 - NEW IRON PIN
 - ◀ EXISTING PK NAIL
 - * WATER METER
- MBSL MINIMUM BUILDING SETBACK



Lic. # C-0243

THE J. C. WILLIAMS-F

Wilson County Government

Board of Commissioners' Agenda Information Sheet

Date: June 7, 2021

Item: Preliminary Major Subdivision Plat for property owner, Dwayne E. Bissette **(MS 2021-03)**

Initiated By: Mark Johnson, Development Services Director

Action Proposed: Approve the Preliminary Major Subdivision Plat **(MS 2021-03)**

Description:

STAFF REPORT
Preliminary Major Subdivision Plat
MS 2021-03

APPLICANT: Bartlett Engineering & Surveying for property owner, Dwayne E. Bissette

REQUESTED ACTION: To consider approval of a preliminary plat for an addition of 1 lot to an existing subdivision (Property of Dwayne E. Bissette)

LOCATION: This property is located near 7910 Stott Rd (SR 1133) in Old Fields Township. Wilson County Tax Parcel Identification Number 2763-60-2519.

DESCRIPTION SIZE/LOTS: Total acreage is approx. 1.09. The subdivision plat proposes the addition of 1 lot (Lot 7).

EXISTING LAND USE/ZONING: This property is currently zoned as AR (Agriculture/Residential) and is vacant.

PUBLIC NOTIFICATION: Letters mailed to adjoining property owners on May 3, 2021, prior to the Planning Board meeting held May 17, 2021, and again on May 24, 2021.

STAFF RECOMMENDATION: APPROVAL; See Staff Comments attached.

PLANNING BOARD RECOMMENDATION: Planning Board voted unanimously to recommend APPROVAL at their regular meeting held May 17, 2021.

STAFF COMMENTS
Preliminary Major Subdivision Plat- MS 2021-03
Property Owner: Dwayne E. Bissette

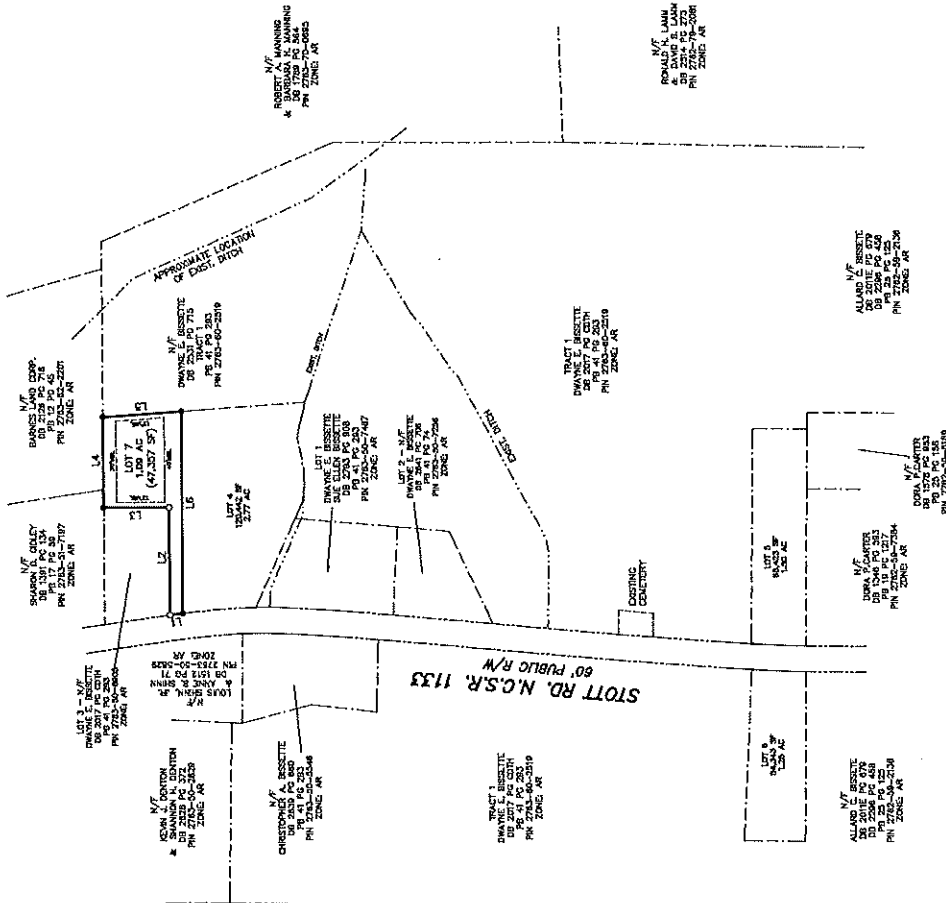
- Zoning is AR (Agriculture/Residential)
- Dimensional Standards for AR Zoning District:
 - Minimum lot size of 40,000 square feet
 - Minimum lot width of 100 feet
 - Minimum building setbacks:
 - Front 40'
 - Side 12'
 - Rear 30'
 - Corner Side 20'
 - Maximum height of dwelling: 35 feet
- Total area of 1.09 acres and 1 lot.
 - Lots #1, #2, and #3 were previously subdivided through the minor subdivision process. Lots #1 and #2 were recorded in Plat Book 41 Page 74 (2017). Lot #3 was recorded in Plat Book 41 Page 293 (2019).
 - Lots #4, #5, and #6 were approved through the preliminary plat process by the Board of Commissioners on December 7, 2020. Lot #5 was recorded in Plat Book 42 Page 287 (2021). Lots #4 and #6 have yet to be recorded.
- This property is outside of any special flood hazard areas.
- This property is located within the Public Water Supply Watershed Area.
- County water is not available at this property.
- This property is located in the Northwestern Planning Area of Wilson County per the 2025 Comprehensive Plan.
 - The Northwestern Planning Area has been identified as the fastest growing area in Wilson County.
- The property is located in a Rural Growth Area per Wilson County Future Land Use/Growth Management Map;
 - Development goals within the Rural Growth Area per 2025 Comprehensive Plan:
 - Protect natural resources
 - Promote residential development that maintains the rural nature of the area that is safe and attractive – meeting the needs of the population
 - Promote low density rural residential and agricultural uses
 - Continue to provide and improve parks and recreational resources
- From the "Notes:" section of the preliminary plat:
 - All lots to be served by individual wells and septic tanks.
 - Driveways will be required to have 100' separation and meet all other NCDOT driveway requirements.
 - The ditches/streams shown on map may be protected streams with protected buffers but have not been delineated by NCDENR.
 - Lot 4 has been revised from the previously approved preliminary plat, as shown on this plat.

Attachments:

[MS 2021-03 Plat.pdf](#)

Line #	Length	Direction
L1	30.23	N072°03'W
L2	251.58	N89°43'21"E
L3	132.48	N071°00'W
L4	212.22	N89°43'21"E
L5	182.82	S04°10'24"E
L6	472.53	S89°43'21"W

NO CURB W/ 8.5' (200' AS)



LOCATION MAP
NO SCALE

SITE DATA:
TOTAL AREA 47,357 SF (1.09 AC)
ZONE AR
MIN. BUILDING LINES FRONT - 40'
SIDE - 12'
REAR - 30'

TOTAL NO. OF LOTS 1
MIN. LOT SIZE 40,000 SF
MIN. LOT WIDTH 100'

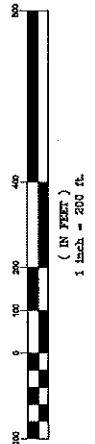
OWNER DWAYNE E. BISSETTE
2763-60-2519
BALDY, NC 27607

REFERENCES:
DEED BOOK 78 PAGE 245
DEED BOOK 2085 PAGE 989
DEED BOOK 2531 PAGE 715
DEED BOOK 2539 PAGE 660
PLAT BOOK 32 PAGE 44
PLAT BOOK 41 PAGE 74
PLAT BOOK 41 PAGE 293
PLAT BOOK 42 PAGE 287

NOTES:
ALL LOTS TO BE SERVED BY INDIVIDUAL WELLS AND SEPTIC TANKS.
DRAWINGS WILL BE REQUIRED TO HAVE 100' SEPARATION AND MEET ALL OTHER NCDDT DRIVEWAY REQUIREMENTS.
THE DITCHES/STREAMS SHOWN ON MAP MAY BE PROTECTED STREAMS WITH PROTECTED BUFFERS, BUT HAVE NOT BEEN DELINEATED BY NCDDT.
LOT 4 HAS BEEN DENIED FROM THE PREVIOUSLY APPROVED PRELIMINARY PLAT, AS SHOWN ON THIS PLAT.

PRELIMINARY PLAT:
NOT FOR RECORDATION,
SALES OR CONVEYANCES

GRAPHIC SCALE



LEGEND:
NEW IRON PIPE
EXISTING IRON PIPE



BARTLETT
ENGINEERING & SURVEYING, PC
1905 NASH STREET NORTH
WILSON, N.C. 27683-1726
TELE: (252) 398-0704
FAX: (252) 398-0804
www.bartlett-survey.com

DATE: APRIL 2021
SURVEY BY: TMG/TMF
DRAWN BY: WAB/TRE
SCALE: 1" = 200'
REVISIONS 04-23-21: REVISED AREA OF LOT 4
CODE: BSDWA
DWG FILE: 20451PR2

PRELIMINARY PLAT

PROPERTY OF

DWAYNE E. BISSETTE

OLD FIELDS TOWNSHIP
NORTH CAROLINA
WILSON COUNTY
ZONE: AR

Wilson County Government

Board of Commissioners' Agenda Information Sheet

Date: June 7, 2021

Item: Resolution for Economic Incentive for Bridgestone Americas Tire Operations, LLC

Initiated By: Jennifer Lantz, Economic Development County Director

Action Proposed: Approve the Resolution authorizing the fifth of eleven payments for Bridgestone Americas Tire Operations in the amount of \$1,400,000

Description:

Ms. Jennifer Lantz, Economic Development Council Director, to present the Resolution to approve the fifth of eleven appropriations to Bridgestone Americas Tire Operations, LLC in the amount of \$1,400,000 for fiscal year 2020-2021 for the Board's consideration. This was presented last month, but there was a typo in the amount that was presented but the project is the same as presented last month.

RESOLUTION AUTHORIZING APPROPRIATIONS AND EXPENDITURES

FOR THE PURPOSE OF ECONOMIC DEVELOPMENT

BY APPROPRIATING FUNDS TO BRIDGESTONE AMERICAS TIRE OPERATIONS, LLC

WHEREAS, the Local Development Act of 1925 authorizes cities and counties to make appropriations for the purposes of aiding and encouraging the location of manufacturing enterprises, making industrial surveys, and locating industrial and commercial plants in the county; and

WHEREAS, Bridgestone Americas Tire Operations, LLC is in the process of making an approximate \$344,200,000 investment in Wilson, North Carolina; and

WHEREAS, said expansion will increase the tax base in Wilson County and the company will retain approximately 1,605 full time jobs with benefits at an average annual wage of \$60,000; and

WHEREAS, Bridgestone Americas Tire Operations, LLC has requested Wilson County to assist it with an economic development incentive; and

WHEREAS, Bridgestone Americas Tire Operation will receive an eleven (11) year economic incentive equal to \$14,000,000, said incentive will be paid to Bridgestone Americas Tire Operations, LLC annually over eleven (11) years. Said incentive cannot exceed the total real and personal property taxes paid in any given year. If Bridgestone Americas Tire Operations, LLC challenges the tax values, real or

personal property of the above-described company investment, the incentive package will be voided; and

WHEREAS, the investment must be listed on the company's real and personal property tax listing and taxes paid prior to the payment of the incentive. Bridgestone Americas Tire Operations, LLC will request the County Manager to issue a check after paying their taxes each year and until a total of \$14,000,000 has been paid; and

WHEREAS, Wilson County has approved payment of this incentive in the amount of \$14,000,000; and

WHEREAS, a public hearing has been duly noticed, advertised, and held as required by North Carolina General Statute, Section 158-7.1; and

WHEREAS, the Wilson County Board of Commissioners desires to authorize appropriations and expenditures in that said appropriations and expenditures will increase the population, taxable property, and business prospects of Wilson County as contemplated by General Statute, Section 158-7.1.

NOW, THEREFORE, be it resolved by the Wilson County Board of Commissioners that:

1. The Board of Commissioners does hereby approve the fifth of eleven (11) appropriations to Bridgestone Americas Tire Operations, LLC for the sum of \$1,400,000 for the purpose of assisting, Bridgestone Americas Tire Operations, LLC, Wilson, North Carolina for economic development purposes.
2. The funds are to be appropriated from the Economic Development line item of the Wilson County budget of the 2020-2021 fiscal year.

DULY ADOPTED this 7th day of June 2021.

Wilson County Government

Board of Commissioners' Agenda Information Sheet

Date: June 7, 2021

Item: Resolution for Economic Incentive for Criticality, LLC

Initiated By: Jennifer Lantz, Economic Development Council Director

Action Proposed: Approve the Resolution authorizing the first of four payments for Criticality, LLC in the amount of \$25,000

Description:

Ms. Jennifer Lantz, Economic Development Council Director, to present the Resolution to approve the first of four appropriations to Criticality, LLC in the amount of \$25,000 for fiscal year 2020-2021 for the Board's consideration. This was presented last month, but there was a typo in the amount that was presented but the project is the same as presented last month.

RESOLUTION AUTHORIZING APPROPRIATIONS AND EXPENDITURES

FOR THE PURPOSE OF ECONOMIC DEVELOPMENT

BY APPROPRIATING FUNDS TO CRITICALITY, LLC

WHEREAS, the Local Development Act of 1925 authorizes cities and counties to make appropriations for the purposes of aiding and encouraging the location of manufacturing enterprises, making industrial surveys, and locating industrial and commercial plants in the county; and

WHEREAS, Criticality, LLC a North Carolina industrial hemp processor, has requested an economic development incentive from the City and County of Wilson for the purpose of locating an industrial plant at 1900 Stantonsburg Road, resulting in additional monetary investment and the creation of new jobs; and

WHEREAS, Criticality, LLC will, at its sole cost and expense, make an approximate \$17,297,800 investment in Wilson County, North Carolina in years 2018 through 2022; and

WHEREAS, said expansion will increase the tax base in Wilson County, Criticality, LLC will employ not less than 88 new employees with full-time jobs with benefits at an average annual wage of not less than \$44,000 during the years 2018 through 2022; and

WHEREAS, Criticality, LLC has requested Wilson County and the City of Wilson to assist it with economic development incentives; and

WHEREAS, Criticality, LLC will receive a four (4) year economic incentive not exceeding a total of \$238,500.00 to be paid to Criticality annually over four (4) years and based on its investment in real and personal property in each of those years. The annual incentive payments cannot exceed the total real and personal property taxes paid in any given year. If Criticality LLC challenges the tax values of its real or personal property of the above-described company investment, or if the company fails to hire/retain and pay its employees as stated above, the incentive package will be voided; and

WHEREAS, the investment must be listed on the company's real and personal property tax listing and taxes paid prior to the payment of each incentive payment and Criticality, LLC will request the County Manager to issue a check after paying its taxes each year and until a total of \$238,500 has been paid; and

WHEREAS, Wilson County and the City of Wilson have each approved payment of this incentive in the amount of \$119,250 over four (4) years with the City and County sharing equally in the joint payment of the incentive; and

WHEREAS, a public hearing has been duly noticed, advertised, and held as required by North Carolina General Statute, Section 158-7.1; and

WHEREAS, the Wilson County Board of Commissioners desires to authorize the appropriations and expenditures described above as said appropriations and expenditures will increase the population, taxable property, and business prospects of Wilson County as contemplated by Section 158-7.1 of the North Carolina General Statutes.

NOW, THEREFORE, be it resolved by the Wilson County Board of Commissioners that:

1. The Board of commissioners does hereby approve the first of four appropriations to Criticality, LLC for the sum of \$25,000 for the purpose of assisting, Criticality, LLC, Wilson, North Carolina for economic development purposes.
2. The funds are to be appropriated from the Economic Development line item of the Wilson County budget of the 2020-2021 fiscal year.

DULY ADOPTED this 7th day of June 2021.

Wilson County Government

Board of Commissioners' Agenda Information Sheet

Date: June 7, 2021

Item:	Resolution for Economic Incentive for Glass-North America Ardagh Group
Initiated By:	Jennifer Lantz, Economic Development Council Director
Action Proposed:	Approve the Resolution authorizing the fourth of ten payments for Glass-North America Ardagh Group in the amount of \$99,000

Description:

Ms. Jennifer Lantz, Economic Development Council Director, to present the Resolution to approve the fourth of ten appropriations to Glass-North America Ardagh Group in the amount of \$99,000 for fiscal year 2020-2021 for the Board's consideration.

RESOLUTION AUTHORIZING APPROPRIATIONS AND EXPENDITURES

FOR THE PURPOSE OF ECONOMIC DEVELOPMENT

BY APPROPRIATING FUNDS TO GLASS-NORTH AMERICA ARDAGH GROUP

WHEREAS, the Local Development Act of 1925 authorizes cities and counties to make appropriations for the purposes of aiding and encouraging the location of manufacturing enterprises, making industrial surveys, and locating industrial and commercial plants in the county; and

WHEREAS, Glass-North America Ardagh Group is in the process of making an approximate \$40,018,000 investment in Wilson, North Carolina; and

WHEREAS, said expansion will increase the tax base in Wilson County and the company will retain approximately 280 full time jobs with benefits at an average annual wage of \$54,000; and

WHEREAS, Glass-North America Ardagh Group has requested Wilson County to assist it with an economic development incentive; and

WHEREAS, Glass-North America Ardagh Group will receive a ten (10) year economic incentive equal to \$841,000, said incentive will be paid to Glass-North America Ardagh Group annually over ten (10) years. Said incentive cannot exceed the total real and personal property taxes paid in any given year. If Glass-North America Ardagh Group challenges the tax values, real or personal property of the above-described company investment, the incentive package will be voided; and

WHEREAS, the investment must be listed on the company's real and personal property tax listing and taxes paid prior to the payment of the incentive. Glass-North America Ardagh Group will request the County Manager to issue a check after paying their taxes each year and until a total of \$841,000 has been paid; and

WHEREAS, Wilson County has approved payment of this incentive in the amount of \$841,000; and

WHEREAS, a public hearing has been duly noticed, advertised, and held as required by North Carolina General Statute, Section 158-7.1; and

WHEREAS, the Wilson County Board of Commissioners desires to authorize appropriations and expenditures in that said appropriations and expenditures will increase the population, taxable property, and business prospects of Wilson County as contemplated by General Statute, Section 158-7.1.

NOW, THEREFORE, be it resolved by the Wilson County Board of Commissioners that:

1. The Board of Commissioners does hereby approve the fourth of ten appropriations to Glass-North America Ardagh Group for the total of \$99,000 for the purpose of assisting, Glass-North America Ardagh Group Wilson, North Carolina for economic development purposes.
2. The funds are to be appropriated from the Economic Development line item of the Wilson County budget of the 2020-2021 fiscal year.

DULY ADOPTED this 7th day of June 2021.

Wilson County Government

Board of Commissioners' Agenda Information Sheet

Date: June 7, 2021

Item: May 2021 NC Vehicle Tax System (NCVTS) Refunds in Excess of \$100

Initiated By: Angel Landrau, Financial Services Director

Action Proposed: Approve May 2021 NCVTS Refunds in Excess of \$100

Description:

Mr. Angel Landrau, Financial Services Director, to present the May 2021 NCVTS Refunds in Excess of \$100 for the Board's consideration.

NAME	REASON	AMOUNT
BEAMON, MALCOLM DEONTE'	TAG SURRENDER	\$115.66
BOYD, DELAINA DAVIS	TAG SURRENDER	\$229.07
DIXON, MITCHELL ERVIN JR	TAG SURRENDER	\$121.15
FORBES, THELMA BRASWELL	TAG SURRENDER	\$201.69
GOMEZ, ARNALDO	TAG SURRENDER	\$151.01
HARRELL, CLARENCE ALBERT	TAG SURRENDER	\$192.65
JOYNER, ROY STANLEY	TAG SURRENDER	\$285.41
MUNDY, MATTHEW RUSSELL	TAG SURRENDER	\$106.36
PERRY, JUSTIN BRYANT	TAG SURRENDER	\$369.88
PROCTORS BODY SHOP OF WILSON INC	TAG SURRENDER	\$481.14
REESE, JAMIE SCOTT	TAG SURRENDER	\$119.58
ROBERTS, JAMES MAURICE	TAG SURRENDER	\$201.69
SKINNER, RICHARD LEON	TAG SURRENDER	\$141.41
TAYLOR, GAIL	TAG SURRENDER	\$246.00
WHITLEY, RICHARD ALTON	TAG SURRENDER	\$152.58
WILLETTE, DYLAN BRUCE	TAG SURRENDER	\$119.98
WILLOUGHBY, DENNIS GLENN	TAG SURRENDER	\$121.44

Wilson County Government

Board of Commissioners' Agenda Information Sheet

Date: June 7, 2021

Item: Budget Amendments for FY 2020-2021

Initiated By: Angel Landrau, Financial Services Director

Action Proposed: Approved Budget Amendments as Presented

Description:

Mr. Angel Landrau, Financial Services Director, to present the Budget Amendments for FY 2020-2021 for the Board's consideration.

Sheriff

Increase	10 34033	Jail Canteen	45,000
Increase	10 4310 4320 42211	Canteen Supplies	45,000

To Increase budget for additional revenues. No county funds required.

DSS

Increase	12 5310 G105 32008	Mini Grants – Private	10,000
Increase	12 5310 G105 42670	Program Supplies	10,000

To receive additional funds for the RAPP program. No county funds required.

Increase	12 5310 5310 33033	CIP/ENERGY	47,777
Increase	12 5310 5340 46416	LIEAP	47,777

To receive additional funds for the LIEAP Program. No county funds required.

Health

Increase	14 5100 5136 32008	Mini Grants – Private	15,000
Increase	14 5100 5136 42350	Outpatient Care	15,000

To receive grant funding from the Pink Ladies of Wilson to provide mammograms and ultrasounds BCCCP patients. No county funds required.

Increase	14 5100 5137 34053	Mini Grants – Private	30,000
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Increase	14 5100 5137 41990	Outpatient Care	30,000
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To receive additional funds for immunization program. No county funds required.

Library

Increase	27 6110 38006	Donations/Gifts	1,165
Increase	27 6110 42460	Materials	665
Increase	27 6110 42700	Educational Program	500

To receive donations for the library. No county funds required.

Sheriff

Increase	10 39000	Fund Balance Appropriated	1,500,000
Increase	10 4310 4310 44512	Claims/Judgements	1,500,000

To increase the budget for legal settlement for Mr. Finch.

Wilson County Government

Board of Commissioners' Agenda Information Sheet

Date: June 7, 2021

Item: April 2021 Tax Collection Report

Initiated By: Angel Landrau, Financial Services Director

Action Proposed: No approval required

Description:

Mr. Angel Landrau, Financial Services Director, to present the April 2021 Tax Collection for the Board's information.

Attachments:

[April 2021 Commissioners Report.pdf](#)

April 2021 TAX COLLECTION REPORT

Prepared on May 3, 2021

**C- COUNTY WIDE
TAX YEAR 2019
COLLECTED JULY 1, 2019 - JUNE 30, 2020**

CURRENT YEAR LEVY	
BEGINNING LEVY	\$ 45,252,359.86
YTD ADDITIONS	\$ 5,811,215.19
YTD DISC AND RELEASES	<u>\$ 1,198,518.35</u>
ADJUSTED LEVY	\$ 52,262,093.40

CURRENT YEAR COLLECTIONS	
YTD CURRENT PAYMENTS	\$ 49,043,650.58
YTD PRIOR PAYMENTS	\$ 605,539.56
CURRENT INTEREST	\$ 168,884.17
PRIOR INTEREST	\$ 210,995.71
DISCOVERIES TAX	<u>\$ 19,545.98</u>
NET COLLECTIONS	\$ 50,048,616.00

CURRENT YTD RECEIVABLES	
TOTAL CURRENT LEVY	\$ 49,865,056.70
(CURRENT YEAR COLLECTIONS)	<u>\$ (49,043,650.58)</u>
YTD CURRENT RECEIVABLES	\$ 821,406.12

ALL YTD RECEIVABLES	
TOTAL LEVY	\$ 52,267,082.42
(TOTAL COLLECTIONS)	<u>\$ (49,667,854.57)</u>
YTD TOTAL RECEIVABLES	\$ 2,599,227.85

COLLECTIONS PERCENTAGE FOR TOTAL LEVY 98.35%

**C- COUNTY WIDE
TAX YEAR 2019
COLLECTED THRU APR 1, 2020 - APR 30, 2020**

CURRENT YEAR LEVY	
BEGINNING LEVY	\$ 45,252,359.86
YTD ADDITIONS	\$ 5,799,854.98
YTD DISC AND RELEASES	<u>\$ 1,179,731.23</u>
ADJUSTED LEVY	\$ 52,231,946.07

CURRENT YEAR COLLECTIONS	
YTD CURRENT PAYMENTS	\$ 48,688,646.33
YTD PRIOR PAYMENTS	\$ 566,844.56
CURRENT INTEREST	\$ 127,998.79
PRIOR INTEREST	\$ 192,567.00
DISCOVERIES TAX	<u>\$ 12,670.07</u>
NET COLLECTIONS	\$ 49,588,726.75

CURRENT YTD RECEIVABLES	
TOTAL CURRENT LEVY	\$ 49,872,483.61
(CURRENT YEAR COLLECTIONS)	<u>\$ (48,688,646.33)</u>
YTD CURRENT RECEIVABLES	\$ 1,183,837.28

ALL YTD RECEIVABLES	
TOTAL LEVY	\$ 52,363,616.11
(TOTAL COLLECTIONS)	<u>\$ (49,260,104.11)</u>
YTD TOTAL RECEIVABLES	\$ 3,103,512.00

COLLECTIONS PERCENTAGE FOR TOTAL LEVY 97.62%

**C- COUNTY WIDE
TAX YEAR 2020
COLLECTED THRU APR 1, 2021 - APR 30, 2021**

CURRENT YEAR LEVY	
BEGINNING LEVY	\$ 47,602,262.39
YTD ADDITIONS	\$ 1,978,417.80
YTD DISC AND RELEASES	<u>\$ 841,055.43</u>
ADJUSTED LEVY	\$ 50,421,735.62

CURRENT YEAR COLLECTIONS	
YTD CURRENT PAYMENTS	\$ 47,851,851.17
YTD PRIOR PAYMENTS	\$ 498,584.37
CURRENT INTEREST	\$ 103,468.07
PRIOR INTEREST	\$ 146,150.26
DISCOVERIES TAX	<u>\$ 39,933.50</u>
NET COLLECTIONS	\$ 48,639,987.37

CURRENT YTD RECEIVABLES	
TOTAL CURRENT LEVY	\$ 48,739,624.76
(CURRENT YEAR COLLECTIONS)	<u>\$ (47,851,851.17)</u>
YTD RECEIVABLES	\$ 887,773.59

ALL YTD RECEIVABLES	
TOTAL LEVY	\$ 51,245,266.43
(TOTAL COLLECTIONS)	<u>\$ (48,389,172.47)</u>
YTD RECEIVABLES	\$ 2,856,093.96

COLLECTIONS PERCENTAGE FOR TOTAL LEVY 98.17%

Wilson County Government

Board of Commissioners' Agenda Information Sheet

Date: June 7, 2021

Item: Monthly Financial Report for FY2020-2021

Initiated By: Angel Landrau, Financial Services Director

Action Proposed: Receive Report

Description:

Mr. Angel Landrau, Financial Services Director, to present the Monthly Financial Report for FY 2020-2021 for the Board's information.

Attachments:

[April 2021 Financial Report.pdf](#)



Monthly Financial Report April 2021

Account	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Transactions	Prior Year YTD
Fund 10 - GENERAL FUND						
Fund 10 - GENERAL FUND Totals						
REVENUE TOTALS	65,154,837.00	640,710.00	65,795,547.00	2,819,641.68	54,690,386.22	55,104,724.82
EXPENSE TOTALS	65,154,837.00	640,710.00	65,795,547.00	5,726,716.45	51,122,562.23	49,809,909.88
Fund 10 - GENERAL FUND Totals	\$0.00	\$0.00	\$0.00	(\$2,907,074.77)	\$3,567,823.99	\$5,294,814.94
Fund 11 - WILSON COUNTY PUBLIC LIBRARY						
Fund 11 - WILSON COUNTY PUBLIC LIBRARY Totals						
REVENUE TOTALS	2,064,041.00	122,751.00	2,186,792.00	12,175.31	1,930,162.20	2,300,655.98
EXPENSE TOTALS	2,064,041.00	122,751.00	2,186,792.00	149,203.04	1,554,969.68	1,974,675.83
Fund 11 - WILSON COUNTY PUBLIC LIBRARY Totals	\$0.00	\$0.00	\$0.00	(\$137,027.73)	\$375,192.52	\$325,980.15
Fund 12 - DEPARTMENT OF SOCIAL SERVICES						
Fund 12 - DEPARTMENT OF SOCIAL SERVICES Totals						
REVENUE TOTALS	24,249,146.00	2,180,660.00	26,429,806.00	769,864.44	16,811,412.87	16,197,853.98
EXPENSE TOTALS	24,249,146.00	2,180,660.00	26,429,806.00	1,729,657.04	18,412,740.94	17,750,473.70
Fund 12 - DEPARTMENT OF SOCIAL SERVICES Totals	\$0.00	\$0.00	\$0.00	(\$959,792.60)	(\$1,601,328.07)	(\$1,552,619.72)
Fund 13 - EMERGENCY TELEPHONE SYSTEM FUND						
Fund 13 - EMERGENCY TELEPHONE SYSTEM FUND Totals						
REVENUE TOTALS	435,427.00	35,900.00	471,327.00	25,455.22	229,096.98	372,325.41
EXPENSE TOTALS	435,427.00	35,900.00	471,327.00	20,656.31	265,805.46	322,964.25
Fund 13 - EMERGENCY TELEPHONE SYSTEM FUND Totals	\$0.00	\$0.00	\$0.00	\$4,798.91	(\$36,708.48)	\$49,361.16
Fund 14 - WILSON CO. PUBLIC HEALTH						
Fund 14 - WILSON CO. PUBLIC HEALTH Totals						
REVENUE TOTALS	7,069,983.00	1,223,741.00	8,293,724.00	503,331.15	6,311,737.55	5,763,807.25
EXPENSE TOTALS	7,069,983.00	1,223,741.00	8,293,724.00	578,079.10	5,442,983.55	5,443,752.60
Fund 14 - WILSON CO. PUBLIC HEALTH Totals	\$0.00	\$0.00	\$0.00	(\$74,747.95)	\$868,754.00	\$320,054.65
Fund 20 - COMMUNITY DEV. BLOCK GRANTS						
Fund 20 - COMMUNITY DEV. BLOCK GRANTS Totals						
REVENUE TOTALS	.00	900,000.00	900,000.00	.00	.00	.00
EXPENSE TOTALS	.00	900,000.00	900,000.00	199.65	199.65	.00
Fund 20 - COMMUNITY DEV. BLOCK GRANTS Totals	\$0.00	\$0.00	\$0.00	(\$199.65)	(\$199.65)	\$0.00

Fund 21 - TRANSPORTATION

Fund 21 - TRANSPORTATION Totals

REVENUE TOTALS	753,945.00	59,486.00	813,431.00	2,261.88	214,493.61	381,997.38
EXPENSE TOTALS	753,945.00	59,486.00	813,431.00	31,514.19	312,679.45	432,501.15

Fund 21 - TRANSPORTATION Totals	\$0.00	\$0.00	\$0.00	(\$29,252.31)	(\$98,185.84)	(\$50,503.77)
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Fund 22 - REVALUATION RESERVE FUND

Fund 22 - REVALUATION RESERVE FUND Totals

REVENUE TOTALS	135,000.00	.00	135,000.00	.00	135,000.00	135,000.00
EXPENSE TOTALS	135,000.00	.00	135,000.00	.00	.00	.00

Fund 22 - REVALUATION RESERVE FUND Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$135,000.00	\$135,000.00
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Fund 24 - SOLID WASTE DISTRICT

Fund 24 - SOLID WASTE DISTRICT Totals

REVENUE TOTALS	1,991,876.00	27,799.00	2,019,675.00	28,260.76	1,454,235.50	1,474,241.46
EXPENSE TOTALS	1,991,876.00	27,799.00	2,019,675.00	125,358.91	1,391,871.14	1,053,173.81

Fund 24 - SOLID WASTE DISTRICT Totals	\$0.00	\$0.00	\$0.00	(\$97,098.15)	\$62,364.36	\$421,067.65
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Fund 25 - FINANCIAL ASSURANCE RESERVE FUND

Fund 25 - FINANCIAL ASSURANCE RESERVE FUND Totals

REVENUE TOTALS	173,069.00	.00	173,069.00	.00	.00	.00
EXPENSE TOTALS	173,069.00	.00	173,069.00	2,828.37	68,519.16	47,601.62

Fund 25 - FINANCIAL ASSURANCE RESERVE FUND Totals	\$0.00	\$0.00	\$0.00	(\$2,828.37)	(\$68,519.16)	(\$47,601.62)
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Fund 26 - SOLID WASTE OPERATIONS

Fund 26 - SOLID WASTE OPERATIONS Totals

REVENUE TOTALS	1,735,609.00	723,299.00	2,458,908.00	119,503.42	1,383,951.49	1,242,881.55
EXPENSE TOTALS	1,735,609.00	723,299.00	2,458,908.00	104,556.27	1,763,943.75	964,219.12

Fund 26 - SOLID WASTE OPERATIONS Totals	\$0.00	\$0.00	\$0.00	\$14,947.15	(\$379,992.26)	\$278,662.43
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Fund 27 - LIBRARY DONATION FUND

Fund 27 - LIBRARY DONATION FUND Totals

REVENUE TOTALS	.00	1,220.00	1,220.00	745.00	2,105.00	4,771.00
EXPENSE TOTALS	.00	1,220.00	1,220.00	.00	696.34	3,690.52

Fund 27 - LIBRARY DONATION FUND Totals	\$0.00	\$0.00	\$0.00	\$745.00	\$1,408.66	\$1,080.48
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Fund 28 - VOLUNTEER FIRE DISTRICTS

Fund 28 - VOLUNTEER FIRE DISTRICTS Totals

REVENUE TOTALS	2,141,932.00	47,000.00	2,188,932.00	11,963.36	1,918,633.18	2,091,792.48
EXPENSE TOTALS	2,141,932.00	47,000.00	2,188,932.00	55,807.64	1,906,444.32	2,060,545.47

Fund 28 - VOLUNTEER FIRE DISTRICTS Totals	\$0.00	\$0.00	\$0.00	(\$43,844.28)	\$12,188.86	\$31,247.01
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Fund 30 - DEBT SERVICE FUND

Fund 30 - DEBT SERVICE FUND Totals

REVENUE TOTALS	2,732,304.00	.00	2,732,304.00	124,189.30	3,330,891.83	3,252,402.31
EXPENSE TOTALS	2,732,304.00	.00	2,732,304.00	.00	1,775,450.51	1,828,598.15

Fund 30 - DEBT SERVICE FUND Totals	\$0.00	\$0.00	\$0.00	\$124,189.30	\$1,555,441.32	\$1,423,804.16
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Fund 32 - HOSPITAL SELF-INSURANCE

Fund 32 - HOSPITAL SELF-INSURANCE Totals

REVENUE TOTALS	7,507,470.00	.00	7,507,470.00	578,060.30	5,851,651.88	5,648,001.28
EXPENSE TOTALS	7,507,470.00	.00	7,507,470.00	599,635.73	6,416,323.40	6,483,849.98

Fund 32 - HOSPITAL SELF-INSURANCE Totals	\$0.00	\$0.00	\$0.00	(\$21,575.43)	(\$564,671.52)	(\$835,848.70)
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Fund 36 - GRANTS

Fund 36 - GRANTS Totals

REVENUE TOTALS	.00	3,117,177.00	3,117,177.00	.00	1,642,234.62	.00
EXPENSE TOTALS	.00	3,117,177.00	3,117,177.00	.00	2,909,597.69	.00

Fund 36 - GRANTS Totals

\$0.00	\$0.00	\$0.00	\$0.00	(\$1,267,363.07)	\$0.00
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Fund 39 - ECONOMIC DEV PROJECTS

Fund 39 - ECONOMIC DEV PROJECTS Totals

REVENUE TOTALS	.00	1,915,000.00	1,915,000.00	.00	.00	.00
EXPENSE TOTALS	.00	1,915,000.00	1,915,000.00	.00	1,915,000.00	.00

Fund 39 - ECONOMIC DEV PROJECTS Totals

\$0.00	\$0.00	\$0.00	\$0.00	(\$1,915,000.00)	\$0.00
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Fund 40 - ECONOMIC DEVELOPMENT

Fund 40 - ECONOMIC DEVELOPMENT Totals

REVENUE TOTALS	2,398,225.00	212,482.00	2,610,707.00	.00	2,398,225.00	1,593,725.00
EXPENSE TOTALS	2,398,225.00	212,482.00	2,610,707.00	16,102.23	60,153.45	39,052.57

Fund 40 - ECONOMIC DEVELOPMENT Totals

\$0.00	\$0.00	\$0.00	(\$16,102.23)	\$2,338,071.55	\$1,554,672.43
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Fund 43 - CAPITAL RESERVE

Fund 43 - CAPITAL RESERVE Totals

REVENUE TOTALS	250,000.00	(100,000.00)	150,000.00	.00	250,000.00	225,000.00
EXPENSE TOTALS	250,000.00	(100,000.00)	150,000.00	.00	.00	.00

Fund 43 - CAPITAL RESERVE Totals

\$0.00	\$0.00	\$0.00	\$0.00	\$250,000.00	\$225,000.00
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Fund 44 - PUBLIC BUILDINGS

Fund 44 - PUBLIC BUILDINGS Totals

REVENUE TOTALS	.00	1,935,198.00	1,935,198.00	.00	.00	310,463.15
EXPENSE TOTALS	.00	1,935,198.00	1,935,198.00	259,355.48	1,438,859.68	375,708.37

Fund 44 - PUBLIC BUILDINGS Totals

\$0.00	\$0.00	\$0.00	(\$259,355.48)	(\$1,438,859.68)	(\$65,245.22)
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Fund 48 - SCHOOL CAPITAL PROJECTS

Fund 48 - SCHOOL CAPITAL PROJECTS Totals

REVENUE TOTALS	.00	2,654,166.00	2,654,166.00	.00	200,812.50	244.69
EXPENSE TOTALS	.00	2,654,166.00	2,654,166.00	107,100.00	589,050.00	137,862.56

Fund 48 - SCHOOL CAPITAL PROJECTS Totals

\$0.00	\$0.00	\$0.00	(\$107,100.00)	(\$388,237.50)	(\$137,617.87)
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Fund 51 - SOLID WASTE CAPITAL PROJECTS

Fund 51 - SOLID WASTE CAPITAL PROJECTS Totals

REVENUE TOTALS	.00	842,646.00	842,646.00	.00	.00	.00
EXPENSE TOTALS	.00	842,646.00	842,646.00	.00	106,306.00	69,110.50

Fund 51 - SOLID WASTE CAPITAL PROJECTS Totals

\$0.00	\$0.00	\$0.00	\$0.00	(\$106,306.00)	(\$69,110.50)
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Fund 63 - WATER DISTRICT DEBT

Fund 63 - WATER DISTRICT DEBT Totals

REVENUE TOTALS	509,712.00	.00	509,712.00	.00	137,356.26	141,956.26
EXPENSE TOTALS	509,712.00	.00	509,712.00	.00	137,356.26	.00

Fund 63 - WATER DISTRICT DEBT Totals

\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$141,956.26
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Fund 64 - SOUTHEAST WATER DISTRICT W2

Fund 64 - SOUTHEAST WATER DISTRICT W2 Totals

REVENUE TOTALS	1,074,739.00	275,445.00	1,350,184.00	86,346.00	973,899.50	865,551.00
EXPENSE TOTALS	1,074,739.00	275,445.00	1,350,184.00	55,771.96	349,474.92	500,345.46

Fund 64 - SOUTHEAST WATER DISTRICT W2 Totals

\$0.00	\$0.00	\$0.00	\$30,574.04	\$624,424.58	\$365,205.54
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Fund 65 - SOUTHWEST WATER DISTRICT W1 Totals						
REVENUE TOTALS	1,543,119.00	409,401.00	1,952,520.00	151,941.01	1,432,885.72	1,099,872.50
EXPENSE TOTALS	1,543,119.00	409,401.00	1,952,520.00	105,864.85	677,162.42	790,483.60
Fund 65 - SOUTHWEST WATER DISTRICT W1 Totals	\$0.00	\$0.00	\$0.00	\$46,076.16	\$755,723.30	\$309,388.90
Grand Totals						
REVENUE TOTALS	121,920,434.00	17,224,081.00	139,144,515.00	5,233,738.83	101,299,171.91	98,207,267.50
EXPENSE TOTALS	121,920,434.00	17,224,081.00	139,144,515.00	9,668,407.22	98,618,150.00	90,088,519.14
Grand Totals	\$0.00	\$0.00	\$0.00	(\$4,434,668.39)	\$2,681,021.91	\$8,118,748.36

Budget Amendment - From Federal, State and Local	15,396,532.00
Budget Amendment - Purchase Hard Surface Flooring	36,563.00
Budget Amendment - Purchase of a Landfill Compactor	667,986.00
Budget Amendment - Economic Development Incentive Funds	180,000.00
Budget Amendment - Animal Shelter	112,500.00
Budget Amendment - EMS Substation	42,500.00
Budget Amendment - School Projects	472,000.00
Budget Amendment - Rain Gutters	66,000.00
Budget Amendment - WAAT Project	250,000.00
Total Budget Amendments thru April 2021	17,224,081.00

Wilson County Government

Board of Commissioners' Agenda Information Sheet

Date: June 7, 2021

Item: Agreement with the Town of Elm City for Police Protection

Initiated By: Denise Stinagle, County Manager

Action Proposed: Approve the Agreement with the Town of Elm City as presented

Description:

The Agreement between the Wilson County Sheriff's Office and the Town of Elm City to provide Police Protection to the Town for a period of three (3) years commencing on July 1, 2021 is presented for the Board's consideration. Sheriff Woodard worked directly with the Town.

Attachments:

[Town of Elm City Agreement with the Sheriff's Office.pdf](#)



**SHERIFF
CALVIN L. WOODARD, JR.**

WILSON COUNTY SHERIFF'S OFFICE

100 E. Green Street • Post Office Box 1666 • Wilson, North Carolina 27894-1666
252-237-2118 • FAX 252-399-2871

**WILSON COUNTY
STATE OF NORTH CAROLINA**

THE AGREEMENT is made and entered into this the 1st day of July, by and among CALVIN L. WOODARD, JR, SHERIFF OF WILSON COUNTY (hereinafter called "Sheriff"), WILSON COUNTY, a body politic and corporate, of the State of North Carolina (hereinafter called "the County"), and THE TOWN OF ELM CITY, a municipal corporation (hereinafter called "the Town").

WITNESSETH

WHEREAS, the Sheriff is the Chief Law Enforcement Officer of Wilson County, North Carolina; and

WHEREAS, the Town is located within Wilson County; and

WHEREAS, the Town has requested the Sheriff to enter into an Agreement with the Town whereby the Sheriff would provide police protection for the Town; and

WHEREAS, The Sheriff has agreed to provide such protection to the Town for a period of three (3) years, commencing on July 1, 2021; and

WHEREAS, the County has agreed to the provision of such services by the Sheriff of the Town; and

WHEREAS, the parties desire to reduce the terms of their Agreement to writing.

NOW, THEREFORE, in consideration of the premises and for the purposes aforesaid, the Sheriff, the County, and the Town do hereby stipulate, covenant, and agree as follows:

FIRST: Commencing July 1, 2021, the Sheriff will provide police protection to the Town of Elm City as set forth herein. In providing such police protection, the Sheriff will assign two Deputies exclusively to the Town, and said Deputies will remain within the Town limits of the Town during their duty hours, unless an emergency arises warranting their presence elsewhere. Said two Deputies will work a maximum aggregate of 336 hours, as mandated by the Fair Labor Standard Act, during each 28 day cycle. The Town will receive coverage from Deputies of the Wilson County Sheriff's Office, when said two Deputies are not on duty, to the extent the Town presently receives such coverage.

SECOND: As compensation for the providing of police protection by the Sheriff, the Town will pay the County the actual cost of such police protection, not to exceed the amounts shown of Exhibit A attached hereto, for the year in which the service is provided. (Budget subject to change). The cost of such services will be billed to the Town monthly, one month in arrears by the County, and the Town will make payments for such services, to be paid to Wilson County, within fifteen (15) days from the date of such billing.

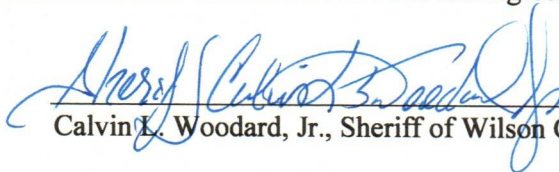
THIRD: The Town will provide suitable office space for use by the Deputies assigned to the Town. Said office space will be the premises where the Elm City Police Department has heretofore conducted its operations, and said premises will be for the exclusive use of the Sheriff. The Town will pay for all maintenance, upkeep, utilities and telephone service provided to or at said premises.

FOURTH: The Sheriff shall have exclusive supervision, direction, and control of the Deputies assigned to the Town for the purpose of carrying out the terms of this contract.

FIFTH: The Sheriff shall begin providing police protection to the Town on July 1, 2021. This Agreement shall continue for a period of three (3) years, until June 30, 2024. Prior to that date, the parties shall determine whether the contract should be extended for a renewal term of three (3) additional years commencing on July 1, 2024, any such renewal term to be upon such conditions as may be agreed upon the parties.

SIXTH: The disposition of the motor vehicles used by the deputies will be turned over to the Town of Elm City upon the purchase of any new vehicles. The vehicles; however, are under the exclusive right of the Wilson County Sheriff's Office, along with the information on this agreement, until they are no longer considered to be in service.

IN WITNESS WHEREOF, the Sheriff has hereunto set his hands and seal, and the Boards of Commissioners of the County and the Town have each authorized the due execution of this Agreement, the day and year first above written.

 (SEAL)
Calvin L. Woodard, Jr., Sheriff of Wilson County

WILSON COUNTY

By: _____
Chairman, Wilson County Board of Commissioner

ATTEST:

Clerk

TOWN OF ELM CITY

By: _____

ATTEST:

Clerk

Wilson County Sheriff's Office Proposed Budget

Budget Year 2021-2022

Exhibit A



Account	Account Description	
Sub Department 4309 - ELM CITY SATELITE		
41210	SALARIES	89,698.00
41212	OTHER PAY (Other than Part-time)	6,202.50
41213	EMERGENCY - FEMA	.00
41800	401-k RETIREMENT SUPPLEMENT	4,486.00
41805	DENTAL INSURANCE	120.00
41810	FICA	6,863.00
41820	RETIREMENT EXPENSE	10,675.00
41830	HOSPITALIZATION EXPENSE	18,096.00
41835	WORKMANS COMP	1,334.00
42130	UNIFORM/ CLOTHING ALLOWANCE	2,500.00
42500	GAS	9,000.00
42510	TIRES	600.00
42610	OFFICE SUPPLIES	500.00
43210	TELEPHONE SERVICE	742.00
43530	MAINTENANCE- VEHICLE	1,500.00
43532	VEHICLE PREP	4,006.00
43600	RADIO MAINTENANCE	500.00
43800	DATA PROCESSING SERV & EQUIP	2,097.00
43950	TRAINING	2,544.00
44999	CONTROLLED EQUIP/F&F \$1,000 TO \$4,999	5,842.00
44500	INSURANCE- VEHICLES	1,144.00
45000	CAPITAL OUTLAY \EQUIPMENT	27,273.00
45099	CAPITAL LEASES	1,269.00
Sub Department 4309 - ELM CITY SATELITE Totals		\$196,991.50

Wilson County Government

Board of Commissioners' Agenda Information Sheet

Date: June 7, 2021

Item: Agreement with the Town of Lucama for Police Protection

Initiated By: Denise Stinagle, County Manager

Action Proposed: Approve the Agreement with the Town of Lucama as presented

Description:

The Agreement between the Wilson County Sheriff's Office and the Town of Lucama for police protection for the Town for a period of three (3) years and commencing on July 1, 2021 is presented for the Board's consideration. Sheriff Woodard worked directly with the Town.

Attachments:

[Town of Lucama Agreement with the Sheriff's Office.pdf](#)



SHERIFF
CALVIN L. WOODARD, JR.

WILSON COUNTY SHERIFF'S OFFICE

100 E. Green Street • Post Office Box 1666 • Wilson, North Carolina 27894-1666
252-237-2118 • FAX 252-399-2871

**WILSON COUNTY
STATE OF NORTH CAROLINA**

THE AGREEMENT is made and entered into this the 1st day of July, by and among CALVIN L. WOODARD, JR, SHERIFF OF WILSON COUNTY (hereinafter called "Sheriff"), WILSON COUNTY, a body politic and corporate, of the State of North Carolina (hereinafter called "the County"), and THE TOWN OF LUCAMA, a municipal corporation (hereinafter called "the Town").

WITNESSETH

WHEREAS, the Sheriff is the Chief Law Enforcement Officer of Wilson County, North Carolina; and

WHEREAS, the Town is located within Wilson County; and

WHEREAS, the Town has requested the Sheriff to enter into an Agreement with the Town whereby the Sheriff would provide police protection for the Town; and

WHEREAS, The Sheriff has agreed to provide such protection to the Town for a period of three (3) years, commencing on July 1, 2021; and

WHEREAS, the County has agreed to the provision of such services by the Sheriff of the Town; and

WHEREAS, the parties desire to reduce the terms of their Agreement to writing.

NOW, THEREFORE, in consideration of the premises and for the purposes aforesaid, the Sheriff, the County, and the Town do hereby stipulate, covenant, and agree as follows:

FIRST: Commencing July 1, 2021, the Sheriff will provide police protection to the Town of Lucama as set forth herein. In providing such police protection, the Sheriff will assign two Deputies exclusively to the Town, and said Deputies will remain within the Town limits of the Town during their duty hours, unless an emergency arises warranting their presence elsewhere. Said two Deputies will work a maximum aggregate of 336 hours, as mandated by the Fair Labor Standard Act, during each 28 day cycle. The Town will receive coverage from Deputies of the Wilson County Sheriff's Office, when said two Deputies are not on duty, to the extent the Town presently receives such coverage.

SECOND: As compensation for the providing of police protection by the Sheriff, the Town will pay the County the actual cost of such police protection, not to exceed the amounts shown of Exhibit A attached hereto, for the year in which the service is provided. (Budget subject to change). The cost of such services will be billed to the Town monthly, one month in arrears by the County, and the Town will make payments for such services, to be paid to Wilson County, within fifteen (15) days from the date of such billing.

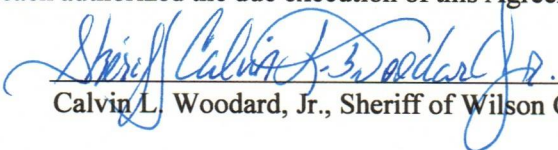
THIRD: The Town will provide suitable office space for use by the Deputies assigned to the Town. Said office space will be the premises where the Lucama Police Department has heretofore conducted its operations, and said premises will be for the exclusive use of the Sheriff. The Town will pay for all maintenance, upkeep, utilities and telephone service provided to or at said premises.

FOURTH: The Sheriff shall have exclusive supervision, direction, and control of the Deputies assigned to the Town for the purpose of carrying out the terms of this contract.

FIFTH: The Sheriff shall begin providing police protection to the Town on July 1, 2021. This Agreement shall continue for a period of three (3) years, until June 30, 2024. Prior to that date, the parties shall determine whether the contract should be extended for a renewal term of three (3) additional years commencing on July 1, 2024, any such renewal term to be upon such conditions as may be agreed upon the parties.

SIXTH: The disposition of the motor vehicles used by the deputies will be turned over to the Town of Lucama upon the purchase of any new vehicles. The vehicles; however, are under the exclusive right of the Wilson County Sheriff's Office, along with the information on this agreement, until they are no longer considered to be in service.

IN WITNESS WHEREOF, the Sheriff has hereunto set his hands and seal, and the Boards of Commissioners of the County and the Town have each authorized the due execution of this Agreement, the day and year first above written.

 (SEAL)
Calvin L. Woodard, Jr., Sheriff of Wilson County

WILSON COUNTY

By: _____
Chairman, Wilson County Board of Commissioner

ATTEST:

Clerk

TOWN OF LUCAMA

By: _____

ATTEST:

Clerk

Wilson County Sheriff's Office Proposed Budget

Budget Year 2021-2022

Exhibit A



Account	Account Description	
Sub Department 4306 - LUCAMA SATELITE		
41210	SALARIES	90,953.00
41212	OTHER PAY (Other than Part-time)	6,202.50
41213	EMERGENCY - FEMA	.00
41800	401-k RETIREMENT SUPPLEMENT	4,548.00
41805	DENTAL INSURANCE	120.00
41810	FICA	6,960.00
41820	RETIREMENT EXPENSE	10,825.00
41830	HOSPITALIZATION EXPENSE	18,096.00
41835	WORKMANS COMP	1,334.00
42130	UNIFORM/ CLOTHING ALLOWANCE	2,500.00
42500	GAS	9,000.00
42510	TIRES	600.00
42610	OFFICE SUPPLIES	300.00
43210	TELEPHONE SERVICE	862.00
43530	MAINTENANCE- VEHICLE	1,000.00
43532	VEHICLE PREP	500.00
43600	RADIO MAINTENANCE	500.00
43800	DATA PROCESSING SERV & EQUIP	2,097.00
43950	TRAINING	2,044.00
44500	INSURANCE- VEHICLES	1,144.00
45000	CAPITAL OUTLAY \EQUIPMENT	.00
45099	CAPITAL LEASES	1,269.00
Sub Department 4306 - LUCAMA SATELITE Totals		\$160,854.50

Wilson County Government

Board of Commissioners' Agenda Information Sheet

Date: June 7, 2021

Item: Presentation of Badge and Service Weapon to Corporal James Heath, Jr. upon Retirement

Initiated By: Denise Stinagle, County Manager

Action Proposed: Approve the awarding of badge and service weapon to Corporal James Heath, Jr. as presented

Description:

Sheriff Woodard request that Corporal James Heath, Jr. be awarded his badge and service weapon (Smith & Wesson .45, serial # HTL3292) upon his retirement on June 30, 2021. This is presented for the Board's consideration.

Attachments:

[Retirement of Corporal James Heath Jr..pdf](#)



**SHERIFF
CALVIN L. WOODARD, JR.**

WILSON COUNTY SHERIFF'S OFFICE

100 E. Green Street • Post Office Box 1666 • Wilson, North Carolina 27894-1666
252-237-2118 • FAX 252-399-2871

MEMORANDUM

May 26, 2021

To: Wilson County Board of Commissioners

From: Sheriff Calvin L. Woodard, Jr.

Subject: Retirement of Corporal James Heath, Jr.

Dear County Commissioners,

On June 30, 2021, Captain James Heath, Jr. is retiring from the Wilson County Sheriff's Office with his full tenure of service. Corporal Heath served as a Civil Unit Commander, Dive Team Commander and Courtroom Supervisor within the Wilson County Sheriff's Office Community/Judicial Division.

I am requesting, pursuant to N.C.G.S. 20-187.2, that Corporal Heath be awarded his badge and his service weapon- Smith and Wesson .45, serial number HTL3292. Thank you for your assistance in this matter.

Respectfully,

A handwritten signature in blue ink that reads "Sheriff Calvin L. Woodard, Jr.".

Calvin L. Woodard, Jr., Sheriff of Wilson County



cc.

Corporal James Heath, Jr.
WCSO Personnel File

Wilson County Government

Board of Commissioners' Agenda Information Sheet

Date: June 7, 2021

Item: Consider an amendment to the Juvenile Crime Prevention Council ByLaws to mirror the changes in NCGS 143B 845-852

Initiated By: Denise Stinagle, County Manager

Action Proposed: Approve the amended Wilson County Juvenile Crime Prevention Bylaws as presented

Description:

Adjustments were made to NCGS 143B 845-852 that govern the work of Juvenile crime Prevention Councils (JCPC). Language in the general statutes moved from two youth 18 or under to "two persons under the age of 21 years or one person under the age of 21 and one member of the public representing the interest of families of at-risk juveniles". The language in the revised bylaws mirrors the statute. The JCPC approved the revision to the bylaws at their meeting on May 21, 2021 and recommends your approval. Commissioner Leslie Atkinson serves on the Juvenile Crime Prevention Council for Wilson County as does the County Manager.

Attachments:

[JCPC Bylaws.doc](#)

**WILSON COUNTY JUVENILE CRIME
PREVENTION COUNCIL**

**BYLAWS
NCGS 143B 845-852**

ARTICLE I: Name and Purpose

Section 1. Name ~ The name of this organization shall be the Wilson County Juvenile Crime Prevention Council.

ARTICLE II: Purpose ~ The purpose of the Wilson County Juvenile Crime Prevention Council (hereafter referred to as The Council) shall be:

Section 1. Serve as the local planning body for developing community-based alternatives to Youth Development Centers

Section 2. Provide community-based delinquency and substance abuse prevention strategies and programs to serve youth in Wilson County.

Section 3. Serve children who are at risk of delinquency, have had juvenile court involvement; i.e., adjudicated or intake petition diverted, or have released from the Youth Development Center

Section 4. Serve children who exhibit undisciplined or at-risk behaviors.

ARTICLE III: POWERS AND DUTIES

Section 1. The Council should be responsible for:

- (a) Identifying resources, gaps, and overlaps of services to children.
- (b) Annually reviewing the needs of juveniles in the county who are at-risk of delinquency or who have been adjudicated, undisciplined, or delinquent.
- (c) Develop a request for proposal process to release funds and submit a written plan of expenditures to the Wilson County Board of Commissioners, (hereafter referred to as The Commissioners).
- (d) Upon authorization from the Commissioners and the Department of Public Safety /Division of Juvenile (hereafter referred to as DJJ the Council is responsible for the overall operation and monitoring of funded programs.
- (e) Provide for intermediate sanctions which employ community-based alternatives for adjudicated juveniles pursuant to minimum standards set by DJJ.

Section 2. The Council must perform the following duties on an ongoing basis.

- (a) Assess the needs of juveniles in the community, evaluate the adequacy of resources available to meet those needs and develop or propose ways to address unmet needs.

- (b) Monitor and evaluate performance of juvenile services/programs as a condition of continued funding.
- (c) Increase public awareness of delinquency and prevention efforts of programs funded by the Council.
- (d) Conduct or evaluate risk assessments and develop intervention strategies for delinquent or at-risk youth.
- (e) Authorize provision funds for services, treatment and counseling, parenting skills, and measures that strengthen families.
- (f) Seek permanent funding for delinquency prevention programs. Provide Commissioners with documentation of the Council's needs and progress, i.e., youth need assessments, recommendations for funding, audit, and monitoring reports.

ARTICLE IV. MEMBERSHIP

Section 1. The Wilson County Board of Commissioners shall appoint the Council membership every year for the following fiscal year.

Section 2. Each member of the Council shall serve for a term of two years. Members may be re-appointed. Terms of appointment shall begin July 1 of each year.

Section 3. The Council, to be eligible for funding, must be composed of up to but not more than twenty-five (26) members and should include if possible:

- (1) The local school superintendent, or that person's designee.
- (2) A chief of police in the county, or the appointed chief's designee.
- (3) The local sheriff, or that person's designee.
- (4) The district attorney, or that person's designee.
- (5) The chief court counselor, or that person's designee.
- (6) The director of the area local management entity/managed care organization (LME/MCO) or that person's designee.
- (7) The director of the county department of social services, or consolidated human services agency, or that person's designee.
- (8) The county manager, or that person's designee.
- (9) A substance abuse professional.
- (10) A member of the faith community.
- (11) A county commissioner.
- (12) Two persons under the age of 21 years, or one person under the age of 21 years and one member of the public representing the interests of families of at-risk juveniles.
- (13) A juvenile defense attorney.
- (14) The chief district court judge, or a judge designated by the chief district court judge.
- (15) A member of the business community.
- (16) The local health director, or that person's designee.
- (17) A representative from the United Way or other nonprofit agency.
- (18) A representative of a local parks and recreation program.
- (19) Up to seven members of the public to be appointed by the board of commissioners of a county.

- Section 4. Program Managers may serve as ex-officio members representing the public. They may not vote on funding matters for their organizations and a conflict-of-interest form must be completed by each program manager,
- Section 5. The chairperson shall advise the Commissioners of vacancies on the Council. Appointments to fill vacancies shall be for the remainder of the former member's term.
- Section 6. Members shall only be removed for misfeasance, malfeasance or nonfeasance as determined by the Board of County Commissioners.
- Section 7. Members who are absent from three (3) consecutive meetings without the Council excusing the absence may be removed by the Council and replaced by the Board of Commissioners.
- Section 8. The County Board of Commissioners shall modify the Council's membership as necessary to ensure that Council members reflect the racial, ethnic, and socioeconomic diversity of the community and to minimize potential conflicts of interest by members.

ARTICLE V: OFFICERS

- Section 1. The officers of the Council shall include a Chairperson, Vice-Chairperson, and Secretary, and shall be elected annually in the month of May from among the members of the Council. New officers will assume office on July 1st of each year. All officers shall be eligible for re-election to succeeding terms.
- Section 2. Officers shall be elected for one-year terms.
- Section 3. The duties of officers are as follows:
- (a) Chairperson ~ Shall preside over all meetings and shall decide all matters of order and procedure subject to the bylaws, unless otherwise directed by a majority of the Council. The chairperson shall have the authority to appoint committees and sub-committees as necessary to conduct business.
 - (b) Vice-Chairperson ~ Shall serve as acting chair in the absence of the chair and as such shall have the same power and duties as the chair when presiding.
 - (c) Secretary ~ shall keep the minutes of all Council proceedings; keep records of all resolutions and votes taken on matters. The secretary shall keep an accurate and current membership list, take roll, and determine quorums for all meetings of the general membership and executive committee and shall account for all administrative funds for the Council.

ARTICLE VI: VOTING

- Section 1. Official business shall not be conducted unless a quorum is present. Fifty-One (51) percent of the voting membership that is present at the meeting shall constitute a quorum.
- Section 2. Members of the Council who are employed by or serve on the board of directors of programs applying for funding administered by the Council shall not vote on funding matters affecting their programs.
- Section 3. Members may vote by proxy in the event they are unable to attend a meeting in which voting is to take place. Said proxy must be presented in writing to the secretary of the Council within 24 hours of said meeting.

ARTICLE VII: MEETINGS

- Section 1. Regular Meetings
- (a) Regular meetings shall be held at least bi-monthly on a date and time specified by the Council.
 - (b) All meetings shall be open to the public.
 - (c) The membership shall be notified of all meetings in writing, e-mail or by phone at least, five business days prior to the meeting.
 - (d) To conduct business a quorum will be necessary. A quorum will be a simple majority of the total voting membership. Written proxies may be used to constitute a majority.
 - (e) Minutes shall be taken at every meeting and distributed prior to or at the subsequent meeting.
- Section 2. Special meetings may be called:
- (a) By the chair or vice-chair whenever necessary
 - (b) By fifty-one (51) percent of the Council voting membership when not in session and by fifty-one (51) percent of a quorum of any meeting that is in session.
 - (c) By the County Board of Commissioners for matters requiring immediate attention. In all instances of special meetings, attention will be given only to the matters of business requiring a special meeting.
- Section 3. All meetings shall be conducted according to Robert's Rules of Order, Revised, and North Carolina Open Meeting Laws.

ARTICLE VIII: COMMITTEES

- Section 1. Executive Committee
- (a) This committee shall consist of the Chair, Vice-Chair, Secretary, and Chairs of standing committees.
 - (b) The executive committee must inform the Council of all actions taken.

- (c) Minutes of executive sessions must be recorded, and copies distributed to the Council members.
- (d) The Council may rescind or alter action taken by the executive committee.

Section 2. Standing Committees

- (a) *Risk and Needs Assessment Committee* ~ The committee shall evaluate community needs and identify factors that cause children to be undisciplined or delinquent while recommending programs and services designed to reduce these behaviors in Wilson County.
- (b) *Monitoring Committee* ~ The committee shall evaluate the effectiveness of existing programs and make recommendations for changes, if any, to include whether or not the program(s) should receive continued funding.
- (c) *Funding Committee* ~ The committee shall review programs applying for funds administered by the Council. Members affiliated with programs requesting or receiving funds will not be allowed to vote on issues affecting said program.
- (d) *Membership/Nominating Committee* ~ The committee shall recommend/recruit new officers and members for the Council.
- (e) *Public Awareness Committee* ~ Publish Request for Proposals to include mailing to Newspaper and all youth agencies in Wilson County.
- (f) *Additional Committees* ~ The chairperson may at his/her discretion appoint any other committees which he/she deems necessary to carry out the general purposes of the Council.

ARTICLE IX AMENDMENTS TO THE BYLAWS

- Section 1. Amendments to the Bylaws are permissible at any time. Any proposed amendment must be brought before the Council at least one meeting prior to the meeting in which the vote will be taken.
- Section 2. An affirmative vote of two-thirds (2/3) of the membership is required to amend the Bylaws.
- Section 3. All amendments are subject to the approval of The Board of Commissioners.

Article X CONFLICT OF INTEREST POLICY

Juvenile Crime Prevention Council (JCPC) members are public officers. N.C. Gen. Stat. § 14-234 requires that (1) No public officer or employee who is involved in making or administering a contract on behalf of a public agency may derive a direct benefit from the contract except as provided in this section, or as otherwise allowed by law; (2) A public officer or employee who will derive a direct benefit from a contract with the public agency he or she serves, but who is not involved in making or administering the contract, shall not attempt to influence any other person who is involved in making or administering the contract; and (3) No public officer or employee may solicit or receive any gift, reward, or promise of reward in exchange for recommending,

influencing, or attempting to influence the award of a contract by the public agency he or she serves.

Accordingly, no JCPC member or managing staff may receive directly or indirectly, any funds disbursed from the State of North Carolina, except for duly, authorized staff compensation and benefits, and reimbursement for expenses actually incurred in connection with the Council's business and in accordance with final approved grant agreements.

WHEREAS, Wilson County (County/JCPC Collaborative) desires to require its members to avoid conflicts of interest or the appearance of impropriety in the disbursement of State funds;

PROVIDED, no member of the JCPC shall be deemed to benefit directly or indirectly from any contract or grant funded in whole or in part by State funds if he/she receives only the salary or stipend due to him/her in the normal course of employment with, or service to, said JCPC.

FURTHERMORE, said JCPC has written conflict of interest policies and reporting procedures applicable to members who have any interest or any authority regarding the resources of JCPC. These policies have been communicated to members and full disclosure has been provided for any possible appearance of conflict of interest that may exist.

Council members shall not use their official affiliation with the JCPC to secure preferential treatment for any juvenile. Council members shall not use confidential information regarding juveniles or their families, JCPC agencies or other council members for personal gain or benefit. Council members must disclose a (potential) conflict of interest when the council member:

1. Is related to a program staff member;
2. Is related to another JCPC member;
3. Has/may have personal, financial, professional, and/or political gain at the expense or benefit of the JCPC, other than the benefit of therapeutic intervention for the juveniles and families served by JCPC funded programs;
4. Or a council member's family member participates in activities of, is a member of, or is an employee of a business entity that may be viewed as having direct or indirect influence over the JCPC's business;
5. Or a council member's family member may be viewed as having direct or indirect financial gain from personal or business investments/interest in real property held by that council member;
6. Received honorarium or other compensation outside of the scope of employment and operations that creates or appears to create bias;
7. Secured employment with a competing applicant for JCPC funding; and
8. Has a relationship other than professional with a JCPC funded program or applicant for funding, or any staff member or volunteer working for the program/applicant?

ARTICLE XI. FUNDING AND REVIEW PROCESS & PROCEDURES

The Juvenile Crime Prevention Council conducts a Risk and Needs Assessment each year. Through the Risk and Needs Assessment, the JCPC determines the priority needs for funding. The JCPC will prioritize programs that serve as disposition, diversion, or prevention resources for delinquent, undisciplined, or at-risk youth. The JCPC will publicly advertise the availability of funds and request for proposals for the priority of services for a period of no less than 30 days.

A Funding and Review Subcommittee will be appointed from the JCPC Membership to screen and review all proposals submitted, interview prospective program managers or their representatives and recommend priorities for the funding of programs.

Recommendations for funding will be in agreement with the Wilson County Annual Plan and address or support the risk factors and the needed services identified. The funding recommendations will be submitted in writing to the JCPC, including rationale for why a program was or was not recommended for funding and the recommended funding level.

The entire membership will then vote on the recommendations by the sub-committee. After a consensus is obtained, without exception the JCPC Chairperson will make a report to the Board of County Commissioners, which has ultimate responsibility for approval.

ARTICLE XII. ADOPTION

These Bylaws shall become effective immediately upon approval of a majority vote by the County Board of Commissioners.

Adopted, August 2015.
Amended, June 2021

Wilson County Government

Board of Commissioners' Agenda Information Sheet

Date: June 7, 2021

Item: Home & Community Care Block Grant changes in Funding

Initiated By: Denise Stinagle, County Manager

Action Proposed: Approve the HCCBG Funding Changes as presented

Description:

Wilson County recently received an adjustment in the 2021-2022 Home and Community Block Grant dollars resulting in an increase of \$26,278. The HCCBG Committee recommends increased funding to Wilson County DSS and Wilson County Senior Activity Center. The dollars represent a direct impact for increased Consumer Directed and Senior Activity and fitness program funding. The HCCBG Committee represents the revised recommendation for the FY 2021-2022 Budget Year. The total allocation for Wilson County is \$656,145. This is presented for the Board's consideration.

Attachments:

[HCCBG commissioner agenda budget revision FY 2021-2022 \(06-01-2021\).docx](#)

	A				B	C
Services	Block Grant Funding				Required	Net
	Access	In-Home	Other	Total	Local Match	Service Cost
Senior Center						
Operations			100615	100615	11180	111795
City of Wilson						
Transportation	10000			10000	1111	11111
WOSCA						
Home Div. Meals		215470		215470	23941	239411
Cong Nutrition			87814	87814	9757	97571
Transportation	15000			15000	1667	16667
DSS						
IHA Level 1						
IHA Level 2		120948		120948	13439	134387
IHA Level 3		50000		50000	5556	55556
Consumer Dir Per Asst		25653		25653	2851	28504
Consumer Dir Fin Manager		4000		4000	445	4445
Consumer Dir Care Adv						
WCIA (Gee Corbett)			26645	26645	2961	29606
Total	25000	416071	215074	<u>656145</u>	72908	729053

Wilson County Government

Board of Commissioners' Agenda Information Sheet

Date: June 7, 2021

Item:	Receive the request for additional capital funds for renovations at Barnes Elementary and Lee Woodard Elementary
Initiated By:	Denise Stinagle, County Manager
Action Proposed:	To allocate \$430,000 to the School Capital Reserve Account, process a budget amendment to reflect and include the remaining funding in the upcoming financing

Description:

The Board of Commissioners received a request from the Board of Education for renovation of Barnes Elementary at \$1,452,594 and Lee Woodard Elementary at \$1,246,220. The Board of Education staff indicates that all all renovations can be completed in the time frame of the Wilson Academy of Applied Technology (WAAT) project.

The Board of Education staff identified projects at both schools that if pulled out can begin immediately during the summer/fall of 2021. Projects at Lee Woodard total \$267,544 and projects at Barnes total \$159,087.

It is recommended that \$430,000 be allocated to the school Reserve Account so that projects can begin immediately and that the additional funding be including in the upcoming financing for the WAAT Academy.

This is presented for the Board's consideration.

Wilson County Government

Board of Commissioners' Agenda Information Sheet

Date: June 7, 2021

Item: Call for a Public Hearing on July 12, 2021 at 7:00 pm for Wilson Academy of Applied Technology along with renovations at Barnes Elementary and Lee Woodard

Initiated By: Denise Stinagle, County Manager

Action Proposed: Approve the call for Public Hearing on July 12, 2021 at 7:00 pm to consider the financing of the Wilson Academy of Applied Technology and renovations at Barnes Elementary and Lee Woodard

Description:

Call for a Public Hearing to consider the financing for the Wilson Academy of Applied Technology along with renovations at Barnes Elementary and Lee Woodard for July 12, 2021 at 7:00 pm. This is presented for the Board's consideration.

Wilson County Government

Board of Commissioners' Agenda Information Sheet

Date: June 7, 2021

Item: Appointments Committee

Initiated By: Denise Stinagle, County Manager

Action Proposed: Approve the Appointments as presented

Description:

The Reappointments and Appointments are presented for the Board's consideration.

Wilson County Government

Board of Commissioners' Agenda Information Sheet

Date: June 7, 2021

Item: Water Committee Minutes

Initiated By: Denise Stinagle, County Manager

Action Proposed: Approve the minutes as presented

Description:

The Water Committee met on Monday, May 24, 2021 at 4:30 pm and the minutes are attached.

Attachments:

[Water Committee Minutes 05-24-2021.docx](#)

**WILSON COUNTY BOARD OF COMMISSIONERS
MONDAY, MAY 24, 2021
WATER COMMITTEE
MILLER ROAD OFFICE BUILDING
2ND FLOOR CONFERENCE ROOM**

MINUTES

MEMBERS PRESENT: Leslie Atkinson, Chair; Commissioners' Bill Blackman and Roger Lucas

MEMBERS ABSENT:

OTHERS PRESENT: Denise Stinagle, County Manager; Ron Hunt, Clerk to the Board; Ronald Ford, Water Services Director; Commissioners' Rob Boyette and JoAnne Daniels

CALL TO ORDER: Commissioner Atkinson called the meeting to order

DISCUSSION

Ms. Denise Stinagle, County Manager and Mr. Ronald Ford, Water Services Director, reviewed the Asset Management Grant closeouts for both southeast and southwest water districts. This included a capital planning summary.

Committee members and commissioners present asked questions.

Ms. Stinagle provided an update on the hourly agreement with Green Engineering to address water supply and distribution system expansion.

Committee members and commissioners present discussed future needs. A map of both districts was provided for commissioners to review and as they see future opportunities for expansion throughout the county to bring those back to Ms. Stinagle or Mr. Ford to discuss the possibilities.

Ms. Stinagle discussed the recent Distressed Communities Update from the Department of Environmental Quality. The update provides some funding opportunities for communities in Wilson County as it relates to water quality and supply.

Ms. Stinagle and Mr. Ford discussed current costs to maintain the water system and staffing. Ms. Stinagle recommended a rate adjustment from \$30 to \$31.

After discussion, committee members agreed that to maintain our system a rate adjustment should be recommended to the Board of Commissioners.

An operational update was given.

ADJOURN

Commissioner Atkinson adjourned the meeting.

Wilson County Government

Board of Commissioners' Agenda Information Sheet

Date: June 7, 2021

Item: Budget Public Hearing

Initiated By: Denise Stinagle, County Manager

Action Proposed: No Action Required

Description:

There will be a Budget Public Hearing on Tuesday, June 8, 2021 at 7:00 pm at the Wilson County Agricultural Center.

Wilson County Government

Board of Commissioners' Agenda Information Sheet

Date: June 7, 2021

Item: 114th NCACC Annual Conference in New Hanover County

Initiated By: Denise Stinagle, County Manager

Action Proposed: No Action Required

Description:

The NCACC 114th Annual Conference will be August 12-14, 2021 in New Hanover County at the Wilmington Convention Center. If you are interested in going to the conference, let us know and we will get you registered.

Wilson County Government

Board of Commissioners' Agenda Information Sheet

Date: June 7, 2021

Item: Closed Session

Initiated By: Denise Stinagle, County Manager

Action Proposed: No Action Required

Description:

A closed session pursuant to NCGS 143-318.11 (a)(4) -- to discuss matters relating to the location or expansion of business in the area served by this body.