

PARKS AND RECREATION COMMITTEE

Chair: Dena O'Malley
Vice Chair: Sue Ann Reichard
Secretary: Tracy McLaughlin
Jill Ata
Stephen Dimino
Jeanne Marie Olache
Kelley Duell
Jennifer Widga-Kirby
Christine Samek-Yonge

Agenda ***Agenda***

Council Liaison: Mandy David
PW Director: Tonya Elliott-Moore

September 11, 2025
5:00 PM

COMMUNITY CONFERENCE ROOM
614 MAIN STREET, BUILDING 100
WINDERMERE, FL 34786

PLEASE TURN OFF ALL CELL PHONES AND PAGERS

PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.26: Person with disabilities needing assistance to participate in any such proceedings should contact the Office of the Clerk at least 48 hours beforehand at (407) 876-2563.

Pursuant to Resolution No. 2005-12 adopted on December 13, 2005, the following Civility Code shall govern all procedings before the Town of Windermere Parks and Recreation Committee:

1. All electronic devices, including cell phones and pagers. shall be either turned off or otherwise silenced.
2. Prolonged conversation shall be conducted outside Council meeting hall.
3. Whistling, heckling, gesturing, loud conversations, or other disruptive behavior is prohibited.
4. Only those individuals who have signed the speaker list and/or/who have been recognized by the Mayor (or Chair) may address comments to the Council.
5. Comments at public hearings shall be limited to the subject being considered by the Council
6. Comments at Open Forums shall be directed to Town issues.
7. All public comments shall avoid personal attacks and abusive language
8. No person attending a Parks and Recreation Committee meeting is to harass, annoy, or otherwise disturb any other person in the room.

Any member of the public whose behavior is disruptive and violates the Town of Windermere Civility Code is subject to removal from the Parks and Recreation Committee meeting by an officer and such other actions as may be appropriate. PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.0105: Any person who desires to appeal any decision at this meeting will need a record of this proceeding. For this, such person may need to ensure that a verbatim record of such proceeding is made which includes the

AGENDA

1. THE MEETING IS CALLED TO ORDER BY THE CHAIR/CO-CHAIR

2. OPEN FORUM / PUBLIC COMMENT (3 Minute Limit)

3. OLD BUSINESS

a. LEGACY BENCH PROGRAM UPDATES

b. EVENTS

i. Annual Run Among the Lakes Saturday, October 11, 2025

- **Sponsors – update sponsors on packet deadline**
- **Sub-committee updates (Portlets, Photographers/Video, DJ, Awards, Food, Packet PU, Volunteers, Merch Sales, Thank Yous)**
- **Route update / Neighborhood support**
- **Poster/Postcard Distribution**
- **T-shirts, Medals, Bibs**
- **Logistic meeting**
- **Windermere Brewery Night – Sept 18th 5:30-8:30pm**
- **Parking – reach out**

ii. Halloween Costume Parade and Hayride, Saturday October 25, 2025

- **Sponsors – Title sponsor – PremierMED**
- **Beerfest logistics – meeting**
- **Supplies needed? Hay, candy, etc.**

c. TENNIS

i. DT court resurfacing conversation

ii. Oct 1st tennis gate/pickle ball net rekey

iii. Pickleball Net solution

d. PARKS

i. Pocket Park - update

ii. Central Park – dedication complete, Install update

iii. Lake Down Park – swing benches

iv. Palmer Park – swing height update & Playground Install update

v. WRC – grill boxes/Volleyball post removal

vi. Lake Street – Signage replaced

4. NEW BUSINESS

a. MINUTES (Attachments)

i. Minutes from August 2025 meeting - to be approved.

b. Financial

c. Liaison Reports

i. Mandy David

ii. Tonya Elliott-Moore

5. OTHER ITEMS FOR CONSIDERATION

a. **Next P&R Meetings**

i. **Special Meeting (RATL Windermere Brewing Night) September 18, 2025 - at 5:30 pm**

ii. **Regular Meeting October 9, 2025, at 5:30 pm**

6. **ADJOURN**

Town of Windermere

Parks and Recreation Committee

Meeting Minutes

August 14, 2025, at 5:30pm

Members present: Dena O'Malley, Jill Ata, Tracy McLaughlin, Jeanne-Marie Olache, Kelley Duell, Jennifer Widga-Kirby, Stephen Dimino, Christine Samek-Yonge

Town Council Liaison: Mandy David

Public Works Administrative Assistant: Peter Balgobin

1. Call to Order: The meeting was called to order at 5:33pm by Dena O'Malley based on a quorum present to conduct business.

2. Open Forum/Public Comment (3-minute limit): N/A

3. Legacy Bench Program: So far, 38 benches have been purchased, $98K worth of benches for our town. Thank you to Kelley for helping to take photos.

4. Events:
    A. Annual Run Among the Lakes (RATL) will be held on Saturday, October 11, 2025
        - Sub-committee updates provided: 37 sponsorships so far, portable toilets reserved, race route confirmed (back to original route), t-shirts reviewed and ordered (participants will be in blue and volunteers will be in red), medal designs reviewed (metal color decided - gold)

    B. Halloween Costume Parade and Hayride will take place on October 25, 2025, at 9:30 am. We are excited to have a title sponsor this year. There is a concern with Beer Fest being held in the same location later that day, with possible set-up overlap. The committee reviewed last year's Beer Fest map and discussed possible challenges with the layout.

2. Tennis:
    A. Downtown Courts – The current surface deteriorated faster than expected, especially compared to the WRC courts, underlying causes and potential solutions

are still being discussed. We are reviewing 3 quotes to resurface the courts from Ace Courts, Coastal, and Varsity.

3. Parks:
    A. Lake Down Park – Signs are on the list for installation
    B. Central Park
        i. Centennial walkway – dedication will take place 8/20
        ii. Additional small playground equipment options reviewed. The committee selected the *Spin With Me* option from GameTime as a top choice. Jill made a motion to spend no more than 15K on small playground equipment upgrade at Central Park. Steve seconded the motion. All voted in favor to forward the proposal to town council for approval.

    C. Palmer Park – swing height options discussed within safety parameters for all parks
    D. WRC – grill box update provided from Peter
    E. Lake Street - Swing Bench photos/quotes were reviewed and options discussed.
    F. Pocket Park - Kick off meeting will be held on **August 20, 2025 at 6:30pm**. Dena and Sue Ann will attend.

4. New Business:
    A. Minutes from July 2025 meeting: Jeanne Marie motioned for minutes to be approved, Kelley seconded the motion, and it passed unanimously.

    B. Mandy provided Town Council updates: new bathroom location and pocket park information.

    C. Next Parks and Rec committee meeting will be on **September 11, 2025 at 5:30pm.**

    D. Central Park Centennial Walkway Dedication will be on **August 20, 2025 at 6:00pm.**

    E. RATL Windermere Brewery night will be on **September 18, 2025 from 5:30-8:30pm.**

The meeting was adjourned at 7:10pm.