WINDERMERE
-HISTORIC-
PRESERVATION
—BOARD—

HISTORIC PRESERVATION BOARD

Chair: Joan Foglia
Co-Chair: Hannah Ammar
Liz Andert
Frank Krens
Town Council Liaison: Tony Davit

Agenda ***Agenda***

February 16, 2026
5:00 PM

COMMUNITY CONFERENCE ROOM
614 MAIN STREET, BUILDING 100
WINDERMERE, FL 34786

PLEASE TURN OFF ALL CELL PHONES

PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.26: Person with disabilities needing assistance to participate in any such proceedings should contact the Office of the Clerk at least 48 hours beforehand at (407) 876-2563.

Pursuant to Resolution No. 2005-12 adopted on December 13, 2005, the following Civility Code shall govern all procedings before the Town of Windermere Historic Preservation Board:

1. All electronic devices, including cell phones, shall be either turned off or otherwise silenced.
2. Prolonged conversation shall be conducted outside Council meeting hall.
3. Whistling, heckling, gesturing, loud conversations, or other disruptive behavior is prohibited.
4. Only those individuals who have signed the speaker list and/or/who have been recognized by the Mayor (or Chair) may address comments to the Council.
5. Comments at public hearings shall be limited to the subject being considered by the Council
6. Comments at Open Forums shall be directed to Town issues.
7. All public comments shall avoid personal attacks and abusive language
8. No person attending a Historic Preservation Board meeting is to harass, annoy, or otherwise disturb any other person in the room.

Any member of the public whose behavior is disruptive and violates the Town of Windermere Civility Code is subject to removal from the Historic Preservation Board meeting by an officer and such other actions as may be appropriate. PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.0105: Any person who desires to appeal any decision at this meeting will need a record of this proceeding. For this, such person may need to ensure that a verbatim record of such proceedings is made, which includes the testimony and evidence upon which the appeal is to be based.

AGENDA

- **THE MEETING IS CALLED TO ORDER BY THE CHAIR**

1. OPEN FORUM / PUBLIC COMMENT (3-Minute Limit)

2. OLD BUSINESS

a. Defer Town Square Improvement Plan-Walk Town Square until March when all new members can attend.

b. Follow-up of old historic photos to be given to Windermere Elementary

c. Update on repairs to Cal Palmer building and 1880's Schoolhouse with Tonya Elliott-Moore.

3. NEW BUSINESS

a. Minutes of October 27, 2025, to be approved (Attachments).

b. Board Member Liz Andert resignation letter (Attachments)

c. Vote on new member application for Shaman Foradi and any other applications submitted.

d. Discuss current Town Hall renovations plans with Tonya and possibly John Fitzgibbon, if available.

e. Delegate social media platforms to inform residents of Historic Board activities and Town's improvements to Historic Structures.

f. Kim Head will attend to speak about the town's oral history project and how the board can assist and Hannah Ammar will follow up with her ideas on how to provide a video history.

g. Discuss the idea of painting the Cal Palmer Building its original colors after all necessary improvements are completed in January.

h. Joan Foglia will update committee on discussions with Jeff Wilson and David Reagan who have both agreed to help with fundraising efforts for the Town Hall.

4. LIASON REPORTS

a. Council Member Tony Davit

5. OTHER ITEMS FOR CONSIDERATION

6. ADJOURN

Historic Preservation Board

Meeting Minutes (DRAFT)
October 27, 2025

Mission Statement: As advisors to the Town Council, the Historic Preservation Board heightens awareness and safeguards our historic buildings, natural, and cultural resources. We strengthen the historic bond between the resident community and our Town's heritage.

Board Members: Joan Foglia (Chair) Hanna Ammar (Co-Chair), Liz Andert, Frank Krens
Town Council Liaison: Tony Davit

1. **CALL TO ORDER –** Chair Joan Foglia called the meeting to order with a quorum at 5:04pm
    a. **Board Members prese**nt: Joan Foglia, Liz Andert, Frank Krens
    b. **Town Council Liaison:** Tony Davit was present
    c. Public Works: PW Director and Assistant Town Manager Tonya Elliott-Moore was present
    d. Others: Layla Ruffner of the WAYS committee, Town resident Temple Anderson

2. **OPEN FORUM / PUBLIC COMMENT (3-Minute limit) –** Town resident Temple Anderson described her interest in obtaining a tour of TOW historic sites and other areas of interest for her women's club, she referred to as the Rosslyn Club. Her group would include as many as 50 or so women and they would cruise the Butler Chain after their walking tour of downtown Windermere sites. Joan Foglia offered to share contact information and help coordinate the tour.

3. **OLD BUSINESS**

    a. **Follow-up on Geocaching request at School House - Frank Krens** – Tonya has taken the lead on this with the goal of providing permanent guidance for this activity. She said she would draft an official policy document for approval by Town Manager Robert Smith and the Town attorney.
    b. Report on success of Historic Board 1st annual pumpkin carving event – Joan reported that the event was a success, that she received about 70 responses and about 60 attended. She said that the WAYS committee helped make it a success.
    c. Follow-up with Tonya Elliott-Moore on the status of the Wine and Dine move from the Cal Palmer Building – Tonya said that she is working with CT Allen to complete the move out by the end of 2025.
    d. Follow-up with Tonya Elliott-Moore on the status of the rehabilitation of the 1880's Schoolhouse and the Cal Palmer Building – There was discussion of various fund-raising approaches including applying for grants and approaching local businesses who have a stake in the community, such as Disney. Joan offered to take the lead on this.
    e. We will defer Strategic Plan until new members are voted in by Town Council
    f**. Follow-up with Liz Andert on the turnover of the Town's Audio History to the Historic Board utilizing students from Dr. Phillip's High School's Film and Television Program –** Liz said that Full Sail might be more likely to be able to help with this and volunteered to make the connection.

g. Follow-up on ways to showcase Historic Homes in Windermere - deferred
h. Follow-up on Town Square Improvement Plan-Walk Town Square - deferred
i. Follow-up on clean-up at the 1880's schoolhouse – Tonya said she has received three quotes for this work.

4. NEW BUSINESS

a. Minutes of September 08, 2025, to be approved – Frank made a motion to approve as written, Liz seconded, the motion passed.
b. Vote on new member application for Tracy Mitchell – Liz made a motion to recommend approval, Frank seconded, and the motion passed.
c. Discuss ways to attract qualified members to serve on board – Given receipt of Tracy's application, and interest expressed by Shaman Forati, the board will soon be well staffed.
d. Town Hall Improvements – see item 3.d above
i. Discuss anticipated costs - see item 3.d above
ii. Discuss Fundraising for improvements to Town Hall – see item 3.d above
e. Discuss adapting social media platforms to keep residents informed of Historic Board activities and Town's improvements to Historic Structures – Make better use of the Town's Facebood site and other Town communication methods
f. Obtain database of all town residents and addresses for mailing publications – ask Lilian, she has it.

5. LIAISON REPORTS – TC Liaison Tony Davit said the Town Council is interested and supportive in revical and strengthening the Town's volunteer committees.

6. OTHER ITEMS FOR CONSIDERATION

a. HPB Meetings Schedule
i. Keep meetings on the 1st Monday of every month or changed meetings to the 3rd Monday of every month
ii. **Next HPB meeting date and time –** Next meeting is planned for Monday November 3, at 5pm

7. ADJOURN – As there was no further business, Frank moved to adjourn, Liz seconded and the meeting was adjourned at 5:45pm.

January 5, 2026

Dear Members of the Town of Windermere Historic Preservation Board,

Please accept this letter as my official resignation from the Board, with my service ending at the close of our scheduled meeting on Monday, January 5, 2026.

I am deeply and genuinely grateful for you and all of our neighbors before you who have served on this Board and who have in any other capacity supported the preservation and celebration of our Town's history. I will continue to seek ways to do the same, although no longer in a Town Council advisory position.

Very best of everything to you, your families and to the HPB in all the years to come.
~ Liz Andert

Elizabeth Andert