



PARKS AND RECREATION COMMITTEE

Chair: Dena O'Malley

Vice Chair: Sue Ann Reichard

Secretary: Tracy McLaughlin

Jill Ata

Stephen Dimino

Jeanne Marie Olache

Kelley Duell

Jennifer Widga-Kirby

Christine Samek-Yonge

Agenda

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Council Liaison: Mandy David

PW Director: Tonya Elliott-Moore

April 9, 2026

5:30 PM

COMMUNITY CONFERENCE ROOM

614 MAIN STREET, BUILDING 100

WINDERMERE, FL 34786

PLEASE TURN OFF ALL CELL PHONES

PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.26: Person with disabilities needing assistance to participate in any such proceedings should contact the Office of the Clerk at least 48 hours beforehand at (407) 876-2563.

Pursuant to Resolution No. 2005-12 adopted on December 13, 2005, the following Civility Code shall govern all proceedings before the Town of Windermere Parks and Recreation Committee:

1. All electronic devices, including cell phones, shall be either turned off or otherwise silenced.
2. Prolonged conversation shall be conducted outside Council meeting hall.
3. Whistling, heckling, gesturing, loud conversations, or other disruptive behavior is prohibited.
4. Only those individuals who have signed the speaker list and/or/who have been recognized by the Mayor (or Chair) may address comments to the Council.
5. Comments at public hearings shall be limited to the subject being considered by the Council
6. Comments at Open Forums shall be directed to Town issues.
7. All public comments shall avoid personal attacks and abusive language
8. No person attending a Parks and Recreation Committee meeting is to harass, annoy, or otherwise disturb any other person in the room.

Any member of the public whose behavior is disruptive and violates the Town of Windermere Civility Code is subject to removal from the Parks and Recreation Committee meeting by an officer and such other actions as may be appropriate. PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.0105: Any person who desires to appeal any decision at this meeting will need a record of this proceeding. For this, such person may need to ensure that a verbatim record of such proceedings is made, which includes the testimony and evidence upon which the appeal is to be based.

AGENDA

• THE MEETING IS CALLED TO ORDER BY THE CHAIR/CO-CHAIR

1. OPEN FORUM / PUBLIC COMMENT (3 Minute Limit)

2. OLD BUSINESS

a. LEGACY BENCH PROGRAM UPDATES

b. EVENTS

i. Annual Run Among the Lakes Saturday, October 10, 2026

- Sponsorship levels & future potential sponsors
- Graphics and medal updates
- Kick off date for Run signup?

ii. Halloween Costume Parade and Hayride, Saturday October 24, 2026

c. TENNIS

- i. DT Court resurfacing
- ii. Score Keeper for WRC
- iii. Confirm Summer Kids Program with MG Tennis

d. PARKS

- i. Pocket Park
- ii. Central Park – Walkway repairs, exercise equipment signage, railroad ties
- iii. Lake Down Park
- iv. Palmer Park – Electrical/Sprinkler update, Fence repair
- v. WRC - possible plan & statue, rust/pump filters, Shrubs for irrigation system
- vi. Lake Street – Gate realignment and possible camera
- vii. Lake Bessie – new signage – one on hold for construction

3. NEW BUSINESS

- a. MINUTES (Attachments)
 - i. Minutes from February 12, 2026 to be approved.
 - ii. Minutes from March 12, 2026 to be approved.
- b. Bocce ball court discussion
- c. Butterfly garden discussion
- d. Mahjong discussion

e. Financial

f. Liaison Reports

i. Mandy David

ii. Tonya Elliott-Moore

4. OTHER ITEMS FOR CONSIDERATION

a. Next P&R Meeting May 7th, 2026, at 5:30pm – Can we move it up one week?

5. ADJOURN

Town of Windermere
Parks and Recreation Committee
Meeting Minutes
February 12, 2026 at 5:30pm

Members present: Dena O'Malley, Sue Ann Reichard, Jill Ata, Stephen Dimino, Kelley Duell, Tracy McLaughlin, Jeanne-Marie Olache, Christine Samek-Yonge, Jennifer Widga-Kirby
Town Counsel Liaison: Mandy David
Public Works Administrative Assistant: Peter Balgobin

1. Call to Order: The meeting was called to order at 5:35pm by Dena O'Malley based on a quorum present to conduct business.
2. Open Forum/Public Comment (3-minute limit): Saachi M. and Maanya M. from Lake Highland Scout Troop are in attendance for a merit badge requirement to take notes.
3. Legacy Bench program updates: New bench arrival 2/16 will include five high priority benches including Lake Down and Retail Row. Tax letters have been sent out.
4. Events:
 - A. 25th Annual Run Among The Lakes will be Saturday October 10, 2026
Fee adjustments are being considered for both entries and sponsorships. Race company contract PO is in. 2025 event medal distribution is nearly complete. 2026 medal design ideas in the works, Kelley brought in medal samples for the committee to view.
 - B. Halloween Costume Parade and Hayride event will be held on October 24, 2026.
5. Tennis:
 - A. Downtown Courts – Nidy will begin the court resurface on February 23rd. Lighting repairs are done.
 - B. WRC – Gate repair (welding) was completed. Camera will be placed. Court 2 will need a new net.
6. Pickleball: Nets were broken (again) but have been repaired.
7. Parks:

- A. Pocket Park – meeting with church has been scheduled (mayor/Tonya)
- B. Lake Down Park – Swing benches have arrived and three out of four have been installed. The medallion is still in production with an anticipated arrival in two weeks.
- C. Central Park – Spinner was fixed. Water fountain valve was fixed.
- D. Palmer Park – New playground equipment has been installed. Mulch has been installed. New sod still needs to be installed, also considering shrub clean up.
- E. WRC –A plan is in the works for a new statue by John Neighbors.
- F. Lake Bessie and Lake Street signage update completed. Pedestrian gate not working, magnet issues need to be addressed.

Park walkthrough is planned for 2/19 at 9am. At this time, the committee will discuss the Butterfly Garden and Bocce Ball potential locations.

8. New Business:

- A. Minutes from November 2025 meeting: Christine made a motion for minutes to be approved, Jen seconded the motion, and it passed unanimously.
- B. Minutes from January 2026 meeting: Kelley made a motion for minutes to be approved, Jeanne seconded the motion, and it passed unanimously.
- C. Next Parks and Rec committee meeting will be on March 12, 2026. Park walk through to discuss needs and additions (bocce ball and butterfly garden) will take place February 19, 2026.
- D. Liaison Report from Mandy David. Town Council updates provided

The meeting was adjourned at 6:26pm.

Town of Windermere
Parks and Recreation Committee
Meeting Minutes
March 12, 2026, at 5:30pm

Members Present: Dena O'Malley, Sue Ann Reichard, Jeanne-Marie Olache, Kelley Duell, Mandy David, and Peter Balgobin

1. Call to Order: The meeting was called to order at 5:40pm by Dena O'Malley
2. Open Forum/Public Comment (3-minute limit): N/A
3. Legacy Bench Update: retail row park benches are all installed, except for potentially Ace. Lake Down and Lake Street are complete as well. Kelley to retake most recent family bench photo due to poor lighting conditions. Some of the benches at Town Hall were moved around during Wine and Dine and need to be relocated to their original locations
4. Run Among the Lakes: Starting to look at designs – leaning in to the 250th anniversary of America and Old Glory as inspiration. Kelley to start looking into medal designs. Discussion regarding sponsorship levels will be moved to a subcommittee.
5. Tennis:
 - a. Windermere Rec Center: court 2 net replaced, rollers have been replaced. Score keeper has not been replaced yet – Peter was waiting on clarification for desired score keeper
 - b. Downtown: resurfacing complete, questions arose regarding the painting of light posts. It was assumed they would be painted as part of the resurfacing, but they had not been.
6. Parks:
 - a. Pocket Park: no updates; Tonya to touch base with Mayor
 - b. Central Park: Some signs are missing on old exercise equipment, parts of the new path need to be repaired (Peter following up with Dave on this), and the parking railroad ties are very old, with some disintegrating – looking into options for new ones
 - c. Lake Down Park: bench will be receiving plaque on 3/13
 - d. Palmer Park: swing bench is complete, power is available for sprinklers, and plans are being made for fence repair around the well equipment. It was mentioned that this may be a potential spot for a butterfly garden
 - e. Windermere Rec Center: someone from Patterson is coming out to look at cleaning out the water filter for the drinking fountain
 - f. Lake Street: gate needs to be realigned, looking into potentially adding another camera to keep eyes on the gate due to people pushing it open
 - g. Lake Bessie: a sign update needed at 1st and Bessie is on hold due to construction

7. New Business:

- a. Minutes from February Meeting: quorum not met, vote could not be made

8. General Discussion:

- a. Bocce Ball: still trying to find an appropriate location, unable to move forward for now
- b. Butterfly Garden: Kelley to investigate potential location at Palmer Park
- c. Mahjong Discussion: Sue Anne looking into the idea of bringing a Mahjong open group play, potentially using Town Hall
- d. 2026 park walk through: Jeanne-Marie to talk with Tonya on associated costs of installing more split rail fencing at Palmer Park

9. Next Parks and Rec Meeting will be on April 9, 2026, at 5:30pm

The meeting was adjourned at 7:06pm.