PARKS AND RECREATION COMMITTEE

Chair: Dena O'Malley
Vice Chair: Sue Ann Reichard
Secretary: Tracy McLaughlin
Jill Ata
Maggie Dimino
Jeanne Marie Olache
Kelley Duell
Jennifer Widga-Kirby
Christine Samek-Yonge
Council Liaison: Mandy David
Assistant Town Manager / PW Director: Tonya Elliott-Moore

Agenda ***Agenda***

September 15, 2026
5:30 PM

PUBLIC WORKS CONFERENCE ROOM
614 MAIN STREET, BUILDING 200
WINDERMERE, FL 34786

PLEASE TURN OFF ALL CELL PHONES

PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.26: Person with disabilities needing assistance to participate in any such proceedings should contact the Office of the Clerk at least 48 hours beforehand at (407) 876-2563.

Pursuant to Resolution No. 2005-12 adopted on December 13, 2005, the following Civility Code shall govern all procedings before the Town of Windermere Parks and Recreation Committee:

1. All electronic devices, including cell phones, shall be either turned off or otherwise silenced.
2. Prolonged conversation shall be conducted outside Council meeting hall.
3. Whistling, heckling, gesturing, loud conversations, or other disruptive behavior is prohibited.
4. Only those individuals who have signed the speaker list and/or/who have been recognized by the Mayor (or Chair) may address comments to the Council.
5. Comments at public hearings shall be limited to the subject being considered by the Council
6. Comments at Open Forums shall be directed to Town issues.
7. All public comments shall avoid personal attacks and abusive language
8. No person attending a Parks and Recreation Committee meeting is to harass, annoy, or otherwise disturb any other person in the room.

Any member of the public whose behavior is disruptive and violates the Town of Windermere Civility Code is subject to removal from the Parks and Recreation Committee meeting by an officer and such other actions as may be appropriate. PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.0105: Any person who desires to appeal any decision at this meeting will need a record of this proceeding. For this, such person may need to ensure that a verbatim record of such proceedings is made, which includes the testimony and evidence upon which the appeal is to be based.

AGENDA

- **THE MEETING IS CALLED TO ORDER BY THE CHAIR/CO-CHAIR**

1. OPEN FORUM / PUBLIC COMMENT (3 Minute Limit)

2. OLD BUSINESS

a. LEGACY BENCH PROGRAM UPDATES

i. Bessie, Fernwood and Ward Trail are the last areas that need benches.

b. EVENTS

i. Annual Run Among the Lakes Saturday, October 10, 2026

a. Update on Shirts, Medals, Awards, Bibs, Posters, Banners
b. Update on Social Media and Advertising
c. Sponsor update – site map and race packet inserts
d. Race Sign up update
e. Volunteer update (including Sea Cadets)
f. Set up and staffing for all 3 days
g. Block Party
e. Logistics meeting scheduled for Sept 24th at 1pm

ii. Halloween Costume Parade and Hayride, Saturday October 24, 2026

a. Need headcount of committee members to attend
b. Order Hay and trailer
c. Contact Mayor to lead parade
d. Create site map

c. TENNIS

i. Tennis Keys and resolution for increasing fee for tennis/boat ramp update (Attachments)

ii. Begin collecting bids for WRC resurfacing

d. PICKLEBALL

e. PARKS

i. Pocket Park

ii. Central Park – Asphalt repair and Disk Golf tee box

iii. Lake Down Park – lighting and signage needed

iv. Palmer Park

v. WRC

vi. Lake Street – status of Vera Carter plaque/swing bench

vii. Lake Bessie – rain garden update and bench timeframe

viii. Fernwood – Update on Krens bench

3. NEW BUSINESS

a. MINUTES (Attachments)

i. Minutes from August 2026 meeting - to be approved.

b. Bocce ball court discussion

c. **Mahjong**

d. **New Member application (Attachments)**

e. **Financial**

f. **Liaison Reports**

i. **Mandy David**

ii. **Tonya Elliott-Moore**

4. OTHER ITEMS FOR CONSIDERATION

a. **Next P&R Meeting October 15, 2026, at 5:30 pm | PD Conference Room**

5. ADJOURN

TOWN OF WINDERMERE

TENNIS COURT USE AND BOAT LAUNCH PASS FEE MARKET ANALYSIS

Prepared for: Parks and Recreation Committee

Prepared by: Public Works Department

Purpose: Supporting market analysis for Town Council consideration of tennis court use and boat launch pass fees

Council Meeting: September 8, 2026

This report is provided as supporting information for the September 8, 2026 Town Council agenda item. It is intended to introduce Council to the Parks and Recreation Committee's fee review, document the market information considered by the Committee, and provide context for the separate tennis court use and boat launch pass resolutions included in the agenda packet. The resolutions provide a mechanism for Council to adjust either or both fees at the September meeting if Council chooses to do so.

BACKGROUND

The Town of Windermere provides recreational amenities for Town residents and property owners, including six secured and lighted tennis courts and two resident-only boat launch facilities.

The Town's six tennis courts are located at two facilities: three courts at the Windermere Recreation Center on Park Avenue and three courts at the Park Among the Lakes on Main Street. The courts are gated, lighted, and accessed through the Town's annual tennis court use pass program.

The current annual family tennis court use pass is $25 and is valid from October 1 through September 30.

The Town also provides resident-only boat launch access at Fernwood Park on Lake Butler and the Lake Bessie Lakefront. The current annual boat launch/Park Pass fee is $35.

The Parks and Recreation Committee requested a review of the Town's current tennis court use and boat launch pass fees after expressing concern that the existing fees may be low in relation to comparable recreational fees and the ongoing costs associated with operating, maintaining, repairing, and improving these Town facilities. The Public Works Department prepared this analysis to provide regional market information and fiscal context for the Committee and Town Council.

Town Attorney review determined that the tennis court use pass and boat launch pass fees should be addressed in separate resolutions. Accordingly, the proposed Council action has been structured as one resolution applicable to tennis court use passes and a separate resolution applicable to boat launch passes.

CURRENT TOWN FEES

Pass	Current Annual Fee
Family Tennis Court Use Pass	$25
Boat Launch/Park Pass	$35

REGIONAL TENNIS FEE REVIEW

The Public Works Department reviewed tennis court fees and access practices in several nearby Central Florida jurisdictions, including Maitland, Altamonte Springs, Seminole County, Orange County, Winter Park, Oviedo, Winter Springs, Ocoee, and Winter Garden. Municipal tennis facilities operate under different models. Some jurisdictions provide neighborhood courts as a general park amenity, others charge hourly court rental fees, and communities operating more extensive tennis facilities may offer annual memberships.

The comparison is intended to provide a regional benchmark rather than suggest that every facility is directly comparable to Windermere.

Jurisdiction	Tennis Fee / Access Model	Comparison to Windermere
Town of Windermere - Current	$25 annually per eligible family	Current Town rate
City of Maitland	Annual resident adult membership	Strong membership comparison

	approximately $53 per individual; nonresident approximately $103 per individual	
City of Altamonte Springs	Approximately $5 per court, per hour	Strong municipal court comparison
Seminole County	Approximately $4 per hour during daytime hours and $6 per hour during evening hours	Strong public park comparison
Orange County	Approximately $5 per hour for outdoor tennis court rental, with separate lighting charges where applicable	Strong public park comparison
City of Winter Park	Higher membership and daily-use rates associated with a dedicated municipal tennis center	Useful upper-end benchmark
City of Oviedo	Recreation membership/reservation structure with separate charges for reserved or organized tennis use	Moderate comparison
City of Winter Springs	Municipal neighborhood recreation facilities and courts	Useful facility comparison
City of Ocoee	Tennis courts provided at several municipal parks for recreational use	Strong neighborhood municipal court comparison
City of Winter Garden	Municipal tennis courts and City-sponsored tennis programming	Strong West Orange County facility comparison

The regional review demonstrates that approximately $4 to $6 per hour is a common rate among nearby jurisdictions that charge for municipal tennis court use. Maitland also provides a useful annual membership comparison, with an annual resident adult membership of approximately $53 per individual compared with Windermere's current $25 pass covering an eligible family.

TENNIS COURT FEE ANALYSIS

Windermere's annual family-pass model continues to provide a substantial benefit to eligible residents and property owners. Staff does not recommend converting the Town's tennis courts to an hourly rental system. The annual-pass model is simple to administer, provides predictable access for residents and property owners, and recognizes the courts as a community recreational amenity.

However, the current $25 annual family fee represents a limited user contribution toward the operation and maintenance of six secured and lighted tennis courts.

At a representative regional municipal rate of $5 per hour, a household would incur $50 in court-use charges after only 10 hours of tennis during an entire year. A household playing approximately once per week could otherwise incur approximately $260 annually in comparable hourly court-use fees.

Under the proposed Windermere structure, an eligible family would receive year-round access to all six Town tennis courts for $50 per year, or approximately $4.17 per month. Based on the regional comparison, the Committee believes a $50 annual family pass is a reasonable fee for Council to consider while continuing to provide significant value to eligible Town residents and property owners.

TENNIS COURT USE RULES AND ENFORCEMENT

Following its August 13, 2026 meeting, the Parks Committee identified a concern regarding tennis court keys and passes being used by adult children, extended family members, friends, guests, and other individuals who do not reside in the eligible resident's or property owner's household.

The Town Attorney reviewed this issue and advised that tennis court membership and guest-use requirements are currently regulated by Section 22-40 of the Town Code of Ordinances. The existing

ordinance already regulates use by members and guests, including the requirement that guests be accompanied by a member, and provides for a fine of up to $200 for violations.

Because these use requirements were established by ordinance, they cannot be amended through the proposed fee resolution. Any substantive change to the existing tennis court membership or guest-use regulations would require a separate ordinance amendment.

Accordingly, the proposed tennis fee resolution is limited to the annual tennis court use pass fee and related matters authorized to be established by resolution. No amendment to the existing tennis court use regulations is proposed as part of this agenda item.

To improve awareness and compliance with the existing rules, the Town may separately consider posting or updating signage at the tennis courts summarizing the applicable membership and guest-use requirements. The Town may also separately evaluate annual pass revocation provisions for violations, in consultation with the Town Attorney.

BOAT LAUNCH PASS ANALYSIS

The Town currently charges $35 annually for its resident boat launch/Park Pass. The pass provides eligible residents and property owners access to two resident-only Town boat launch facilities:

- Fernwood Park, providing access to Lake Butler; and
- Lake Bessie Lakefront, providing access to Lake Bessie.

The Town incurs ongoing costs associated with providing and maintaining these recreational assets, including ramp and shoreline maintenance, grounds maintenance, repairs, administration, and future capital improvements. One of the Town's boat launch facilities also includes a controlled-access system consisting of a gate, fencing, and access equipment that requires ongoing maintenance and repair.

Increasing the annual boat launch pass from $35 to $50 represents a $15 annual increase, or approximately $1.25 per month. At $50 annually, the pass would continue to provide eligible residents and property owners with year-round access to two resident-only Town boat launch facilities at a relatively modest annual cost.

PROPOSED FEE SCHEDULE

Annual Pass	Current Fee	Proposed Fee	Annual Increase
Family Tennis Court Use Pass	$25	$50	+$25
Boat Launch/Park Pass	$35	$50	+$15

The proposed changes represent a 100% increase in the tennis pass and an approximately 43% increase in the boat launch pass. In actual dollars, the annual household increase would be $25 for tennis and $15 for boat launch access.

ANNUAL RENEWAL DATE

No change is proposed to the existing annual renewal period. The October 1 annual renewal date would remain in effect for each pass.

FISCAL IMPACT

Additional revenue will depend upon the actual number of tennis and boat launch passes issued annually.

Annual Tennis Passes	Revenue at $25	Revenue at $50	Additional Revenue
100	$2,500	$5,000	+$2,500
200	$5,000	$10,000	+$5,000
300	$7,500	$15,000	+$7,500
400	$10,000	$20,000	+$10,000
500	$12,500	$25,000	+$12,500

Annual Boat Launch Passes	Revenue at $35	Revenue at $50	Additional Revenue
100	$3,500	$5,000	+$1,500
200	$7,000	$10,000	+$3,000
300	$10,500	$15,000	+$4,500
400	$14,000	$20,000	+$6,000
500	$17,500	$25,000	+$7,500

For example, if the Town issued 300 passes under each program, the proposed fees would generate approximately $12,000 in additional annual revenue compared with the current fee structure. Actual fiscal impact should be calculated using the Town's most recent annual pass issuance data.

USE OF REVENUE

The proposed pass adjustments are not intended to make either recreational facility financially self-supporting. Rather, the fees represent a reasonable user contribution toward the costs of providing and maintaining specialized recreational facilities that directly benefit the households utilizing them.

Revenue associated with the tennis court use pass is intended to help offset costs such as:

- Court resurfacing and repairs;
- Nets and court equipment;
- Fencing and gates;
- Court lighting;
- Access controls;
- Routine maintenance; and
- Future tennis facility improvements.

Revenue associated with the boat launch pass is intended to help offset costs such as:

- Boat ramp maintenance and repairs;
- Gate, fencing, and access system maintenance and repairs at the controlled-access boat ramp;
- Shoreline and waterfront maintenance;
- Grounds and landscape maintenance;
- Routine inspections and upkeep;
- Administrative costs associated with the boat launch pass program; and
- Future capital repairs and improvements associated with Town boat access facilities.

POLICY CONSIDERATIONS

Town residents and property owners already support parks and recreational facilities through general Town revenues. The proposed fees are not intended to recover the full cost of these facilities. Instead, they represent a shared-cost approach under which the Town continues to subsidize the facilities while households choosing to use the secured tennis courts or resident-only boat launch facilities make an additional contribution toward those facilities.

Although both proposed annual fees are $50, the Town Attorney has advised that the tennis court use pass and boat launch pass should be established through separate resolutions. The Council may therefore consider and act on each fee independently.

COMMITTEE CONSIDERATION

Based on the market review, the Parks and Recreation Committee believes the current fees are low in relation to comparable recreational fees and presents the following fee adjustments for Town Council's consideration:

- Tennis Court Use Pass Resolution - Increase the annual family tennis court use pass from $25 to $50 and maintain the existing October 1 annual renewal date.

- Boat Launch Pass Resolution - Increase the annual boat launch/Park Pass from $35 to $50 and maintain the existing October 1 annual renewal date.

No change to the tennis court membership or guest-use regulations contained in Section 22-40 of the Town Code is proposed through the tennis fee resolution.

IMPLEMENTATION OPTIONS

Tennis Court Use Pass Resolution: If Council desires to increase the fee, a separate resolution has been prepared establishing the annual family tennis court use pass fee at $50 and maintaining October 1 as the annual renewal date.

Boat Launch Pass Resolution: If Council desires to increase the fee, a separate resolution has been prepared establishing the annual boat launch/Park Pass fee at $50 and maintaining October 1 as the annual renewal date.

RESOLUTION NO. 2026-05

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WINDERMERE, FLORIDA, ESTABLISHING THE ANNUAL BOAT LAUNCH PASS FEE; MAINTAINING THE ANNUAL RENEWAL DATE FOR BOAT LAUNCH PASSES; SUPERSEDING RESOLUTION NO. 2010-14; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on August 14, 2001, the Town Council adopted Ordinance No. 2001-09 creating a pass to allow residents and property owners to launch and recover boats or watercraft from property owned by the Town of Windermere (the "Town"); and

WHEREAS, on July 11, 2006, the Town Council adopted Ordinance No. 2006-07, authorizing the Town Council to establish and amend by resolution provisions relating to boat launch passes; and

WHEREAS, on November 9, 2010, the Town Council adopted Resolution No. 2010-14 addressing boat launch passes and establishing October 1 as the annual renewal date for both passes; and

WHEREAS, the Town Council desires to maintain October 1 as the annual renewal date for boat launch passes; and

WHEREAS, the Town currently charges an annual boat launch pass fee of Thirty-Five Dollars ($35.00); and

WHEREAS, the Town provides and maintains boat access facilities for eligible Town residents and property owners, which require ongoing maintenance, repairs, shoreline and waterfront maintenance, grounds maintenance, and future capital improvements; and

WHEREAS, one of the Town's boat access facilities includes controlled access infrastructure consisting of a gate, fencing, and an access system that requires ongoing maintenance, repair, and eventual replacement; and

WHEREAS, the Town Council finds that users of the Town's boat access facilities should provide a reasonable contribution toward the costs associated with operating, maintaining, repairing, and improving those facilities while the Town continues to subsidize these recreational amenities for the benefit of eligible residents and property owners; and

WHEREAS, the Town Council finds that increasing the annual boat launch pass fee from Thirty-Five Dollars ($35.00) to Fifty Dollars ($50.00) is reasonable and appropriate; and

WHEREAS, the Town Council finds that the fees established herein are reasonable, serve a valid municipal purpose, and are in the best interests of the Town of Windermere and its residents and property owners.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF WINDERMERE, FLORIDA, AS FOLLOWS:

SECTION 1. RECITALS.

The foregoing recitals are hereby ratified and confirmed as true and correct and are incorporated herein by reference.

SECTION 2. ANNUAL BOAT LAUNCH PASS FEE.

The annual boat launch pass fee for eligible Town residents and property owners shall be Fifty Dollars ($50.00) per year.

The boat launch pass shall provide access to authorized Town boat access facilities in accordance with the eligibility requirements, regulations, restrictions, and other requirements established by the Town Code and applicable Town policies.

SECTION 3. ANNUAL RENEWAL DATE.

Boat launch passes shall be renewable annually by October 1 of each year unless and until the Town Council establishes a different renewal date by resolution.

SECTION 4. FEE DIRECTORY.

The Town Clerk is hereby authorized and directed to update the Town of Windermere Fee Directory to reflect the annual fees established herein.

SECTION 5. USE AND PURPOSE OF FEES.

Revenue generated through the boat launch pass program shall help offset the costs associated with the operation, maintenance, repair, and improvement of the Town's boat access facilities.

Boat launch pass revenue may help offset costs associated with boat ramp maintenance and repairs; gate, fencing, and access system maintenance and repairs at the controlled-access boat ramp; shoreline and waterfront maintenance; grounds and landscape maintenance; routine inspections and upkeep; administration of the boat launch pass program; and future capital repairs and improvements associated with Town boat access facilities.

SECTION 6. OTHER REQUIREMENTS.

Except for the fees established by this Resolution, nothing herein shall be construed to modify other eligibility requirements, operating regulations, restrictions, access requirements, or provisions contained in the Town of Windermere Code of Ordinances or applicable Town policies governing the use of Town boat access facilities.

SECTION 7. SUPERSEDING RESOLUTION.

Resolution No. 2010-14 is hereby superseded and replaced by this Resolution.

SECTION 8. SEVERABILITY.

If any section, sentence, clause, phrase, word, or provision of this Resolution is held invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of the remaining portions of this Resolution.

SECTION 9. EFFECTIVE DATE.

This Resolution shall become effective October 1, 2026, and the fees established herein shall apply to boat launch passes issued or renewed on or after that date.

RESOLVED AND ADOPTED by the Town Council of the Town of Windermere, Florida, this ___ day of _____, 2026.

_____
Loren "Andy" Williams, Mayor

ATTEST:

_____
Dorothy Burkhalter, MMC, FCRM
Town Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

_____
Heather Ramos, Town Attorney

RESOLUTION NO. 2026-06

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WINDERMERE, FLORIDA, ESTABLISHING THE ANNUAL TENNIS COURT USE PASS FEE; MAINTAINING THE ANNUAL RENEWAL DATE FOR TENNIS COURT USE; SUPERSEDING RESOLUTION NO. 2010-14; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on October 12, 1999, the Town Council of the Town of Windermere, Florida, adopted Ordinance No. 99-6 creating a pass to allow residents and property owners to access tennis courts owned by the Town of Windermere (the "Town"); and

WHEREAS, on June 13, 2006, the Town Council adopted Ordinance No. 2006-02, authorizing the Town Council to establish and amend by resolution provisions relating to tennis court use passes; and

WHEREAS, on November 9, 2010, the Town Council adopted Resolution No. 2010-14 addressing tennis court use passes and establishing October 1 as the annual renewal date for both passes; and

WHEREAS, the Town Council desires to maintain October 1 as the annual renewal date for tennis court use passes; and

WHEREAS, the Town currently charges an annual family tennis court use pass fee of Twenty-Five Dollars ($25.00); and

WHEREAS, the Town provides and maintains tennis facilities for the recreational use of eligible Town residents and property owners, which require ongoing operation, maintenance, repair, and periodic capital improvements, including court resurfacing, nets and court equipment, fencing, lighting, access controls, and related facility improvements; and

WHEREAS, the Town has reviewed tennis court fees and access practices of other local governments in Central Florida and has determined that an adjustment to the Town's annual tennis court use pass fee is reasonable and appropriate; and

WHEREAS, the Town Council finds that users of the Town's tennis facilities should provide a reasonable contribution toward the costs associated with operating, maintaining, repairing, and improving those facilities while the Town continues to subsidize these recreational amenities for the benefit of eligible residents and property owners; and

WHEREAS, the Town Council finds that increasing the annual family tennis court use pass fee from Twenty-Five Dollars ($25.00) to Fifty Dollars ($50.00) is reasonable and appropriate; and

WHEREAS, the Town Council finds that the fees established herein are reasonable, serve a valid municipal purpose, and are in the best interests of the Town of Windermere and its residents and property owners.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF WINDERMERE, FLORIDA, AS FOLLOWS:

SECTION 1. RECITALS.

The foregoing recitals are hereby ratified and confirmed as true and correct and are incorporated herein by reference.

SECTION 2. ANNUAL TENNIS COURT USE PASS FEE.

The annual tennis court use pass fee for eligible Town residents and property owners shall be Fifty Dollars ($50.00) per family, per year.

The tennis court use pass shall provide access to Town tennis facilities in accordance with the eligibility requirements, regulations, restrictions, and other requirements established by the Town Code and applicable Town policies.

SECTION 3. ANNUAL RENEWAL DATE.

Tennis court use passes shall be renewable annually by October 1 of each year unless and until the Town Council establishes a different renewal date by resolution.

SECTION 4. FEE DIRECTORY.

The Town Clerk is hereby authorized and directed to update the Town of Windermere Fee Directory to reflect the annual fees established herein.

SECTION 5. USE AND PURPOSE OF FEES.

Revenue generated through the tennis court use pass program shall help offset the costs associated with the operation, maintenance, repair, and improvement of the Town tennis facilities.

Tennis court use pass revenue may help offset costs associated with court resurfacing and repairs, nets and court equipment, fencing and gates, lighting, access controls, routine maintenance, and future capital improvements to Town tennis facilities.

SECTION 6. OTHER REQUIREMENTS.

Except for the fees established by this Resolution, nothing herein shall be construed to modify other eligibility requirements, operating regulations, restrictions, access requirements, or provisions contained in the Town of Windermere Code of Ordinances or applicable Town policies governing the use of Town tennis courts.

SECTION 7. SUPERSEDING RESOLUTION.

Resolution No. 2010-14 is hereby superseded and replaced by this Resolution.

SECTION 8. SEVERABILITY.

If any section, sentence, clause, phrase, word, or provision of this Resolution is held invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of the remaining portions of this Resolution.

SECTION 9. EFFECTIVE DATE.

This Resolution shall become effective October 1, 2026, and the fees established herein shall apply to tennis court use passes issued or renewed on or after that date.

RESOLVED AND ADOPTED by the Town Council of the Town of Windermere, Florida, this ___ day of _____, 2026.

_____
Loren "Andy" Williams, Mayor

ATTEST:

_____
Dorothy Burkhalter, MMC, FCRM
Town Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

_____
Heather Ramos, Town Attorney

Parks and Recreation Committee

Meeting Minutes

August 13, 2026, at 5:30 p.m.

Members Present: Dena O'Malley, Jill Ata, Jen Kirby, Sue Ann Reichard, Jeanne-Marie Olache, and Kelley Duell, Tracy McLaughlin
Public Works Administrative Assistant: Peter Balgobin
Special Guest: Maggie Dimino

The meeting was called to order by the Chair/Co-Chair at 5:32 p.m.

1. Open Forum/Public Comment

Darrel Nunnelly met with the committee to discuss adding pickleball courts or pickleball striping to the new courts. The committee will begin discussing these possibilities after the Run Among the Lakes is completed.

2. Old Business

A. Legacy Bench Program

One bench has arrived and needs to be installed. There has been a personnel change and a new representative has been assigned our accout from the bench company, We have been advised that the remaining benches will arrive in late September.

B. Events

Annual Run Among the Lakes — Saturday, October 10, 2026

1. **Medals:** Medals have been ordered. Design No. 1 won the community vote by a landslide.
2. **Shirts:** Sponsor logos have been added to the back of the shirts. The logos will be printed in navy on the light-blue shirts and white on the red and royal-blue shirts.
3. **Sponsors:** The race currently has 48 sponsors, including in-kind sponsors, with approximately $52,000 raised to date. Race codes will be created soon for all sponsors and all sponsor bag items are due September 19. Sponsors should provide 1,200 pieces for each race bags.

   Rivian is a new sponsor and will bring vehicles to display at the event.

   A special ticketed block party is being planned in partnership with Solvino, Pistil, Jeff's Bagel Run, Fresco, Penelopes, and more.

4. **Advertising and Website:** Advertising and website preparations are on schedule and going well.
5. **Registrations:** There are currently 410 registered participants.
6. **Flyers, Posters, and Banners:** Three banners are planned. Posters and flyers will be ready for production this week.
7. **Awards:** Medal slides have been ordered for the age-division winners. Top prizes awards will be gift certificates from DASH valued at $30, and age-group prizes will be valued at $15.
8. **Vendors and Services:** Photographer, DJ, videographer, and portable restrooms have all been secured. The committee has decided to eliminate TOW merchandise sales this year.

Halloween Costume Parade and Hayride — Saturday, October 24, 2026

Planning is underway.

C. Tennis

1. Two cameras have been installed at the downtown courts.
2. One new scorekeeper has been installed at the downtown courts. Public Works will add reinforcement to the posts.
3. Tonya provided a detailed tennis court cost comparison/analysis for the committee to review. The committee discussed the suggested resolutions.
4. Jill Ata made a motion to adopt Resolution No. 2026 to approve Resolution No. 2026-___ establishing the annual family tennis court use pass fee at $50, establishing the annual boat ramp/Park Pass fee at $50, maintaining October 1 as the annual renewal date for both passes, and superseding Resolution No. 2010-14. Tracy McLaughlin seconded the motion. The motion passed.
5. Jen Kirby made a motion to add a clause to the contract stating that anyone possessing a key must be a Town of Windermere resident and must be present while the key is being used. Keys may not be passed along to other family members. The motion passed.
6. The committee discussed the side door and lock at WRC Court 1.

D. Pickleball

The committee will discuss pickleball court options after the Run Among the Lakes.

E. Parks

1. **Pocket Park:** No update was reported.
2. **Central Park:** Asphalt repairs will be completed in-house. The committee will research tee boxes for the disc golf course.
3. **Lake Down Park:** Signage and posts or lighting are needed to mark the path.
4. **Palmer Park:** The garden box looks great. Florida native plants were planted specifically to attract butterflies. We would like to consider a second location. Possibly Pocket Park.

5. **WRC:** The committee needs to begin planning for court resurfacing this winter. The new scorekeepers needs metal reinforcement for the wooden posts, and the locks also need reinforcement. Public Works will add this to their list.
6. **Lake Street:** Permission was granted to move Vera Carter's plaque. Public Works will complete the relocation.
7. **Lake Bessie:** The rain garden project should be completed by the end of August.
8. **Fernwood Park:** Installation of the Kern and Hobbs benches is expected to be completed by the end of August.

3. New Business

A. New Member Update

Maggie Dimino's name will be submitted to the Town Council for consideration as a new member. The Town Council vote will take place in August.

Sue Ann Reichard made a motion to purchase a thank-you gift for Jeanne-Marie Olache in an amount not to exceed $200. Jen Kirby seconded the motion. The motion passed.

B. Approval of Minutes

The July 2026 meeting minutes were approved. Jeanne-Marie Olache made the motion, and Jill Ata seconded it.

C. Bocce Ball Court

The committee tabled the bocce ball court discussion

D. Mahjong

The committee discussed Mahjong programming and will continue talks about holding TOW events.

E. Financial Report

No additional information was reported.

F. Liaison Reports

Mandy David and Tonya Elliott-Moore

The sidewalks are scheduled for completion by the end of November. This will complete the first section of the Ward Trail.

4. Other Items for Consideration

The next Parks and Recreation Committee meeting will be held on **Tuesday, September 15, 2026, at 5:30 p.m.** This date was changed to accommodate race-planning activities.

5. Adjournment

The meeting was adjourned at 7:34

Mayor
LOREN "ANDY" WILLIAMS

THE TOWN OF
Windermere

Town Manager
ROBERT SMITH

Clerk
DOROTHY BURKHALTER

614 Main Street, Windermere, FL 34786
Office: (407) 876-2563

COMMITTEE MEMBER APPLICATION FORM

1. Name: Louis Tavares Phone: 617 921-2931
2. Home Address: 11018 Lake Butler Blvd, Windermere, FL 34786
3. Business: Red Beacon Strategies, LLC / Right Choice Lists, LLC Business' Phone: 617-921-2931
4. Business Address: 9100 Conroy Windermere Rd. Ste 200, Windermere, FL 34786
5. Email: Louis.Tavares@gmail.com Brief Summary of Education and Experience:
BA from Tufts University in Political Science and Economics. JD from Boston College Law School. Former Associate Legal Counsel to MA Governor.

6.	Are you a U.S. Citizen?	Yes ✓ No ___
7.	Are you a registered voter?	Yes ✓ No ___
8.	Resident of the Town for 6 Months or longer?	Yes ✓ No ___
9.	Do you hold public office?	Yes ___ No ✓
10.	Are you employed by the Town?	Yes ___ No ✓
11.	Do you now serve on a Town Board or Committee?	Yes ___ No ✓

12. Indicate which Board(s) or Committee(s) you are interested in:

Development Review Board	___	Elder Affairs Committee	___
Historical Preservation Committee	___	Long Range Planning Committee	___
Parks and Recreation Committee	✓	Windermere Active Youth Committee	___
Windermere Tree Board	___	Other: ___	___

13. Why do you think you are qualified to serve on this board?
Dedication to / past experience in public service and a desire to help our town thrive.

*** FOLLOWING APPOINTMENT, FINANCIAL DISCLOSURE FORMS MAY BE REQUIRED**

Signature: _____ Date: 8/18/26

Note: If you have any questions, please call the Town Clerk, Ms. Dorothy Burkhalter at (407) 909-5323