



TOWN COUNCIL WORKSHOP

Agenda

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**January 6, 2026
6:00 PM**

**WINDERMERE TOWN HALL
520 MAIN STREET - WINDERMERE, FL 34786**

JOIN ZOOM MEETING: [HTTPS://WWW.ZOOM.COM/](https://www.zoom.com/)

**MEETING ID: 863 417 2453
PASSCODE: TOW2024**

ONE TAP MOBILE: +1(305)224-1968, 8634172453# US

PLEASE TURN OFF ALL CELL PHONES

PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.26: Person with disabilities needing assistance to participate in any such proceedings should contact the Office of the Clerk at least 48 hours beforehand at (407) 876-2563.

Pursuant to Resolution No. 2005-12 adopted on December 13, 2005, the following Civility Code shall govern all proceedings before the Town of Windermere Town Council Workshop:

1. All electronic devices, including cell phones, shall be either turned off or otherwise silenced.
2. Prolonged conversation shall be conducted outside Council meeting hall.
3. Whistling, heckling, gesturing, loud conversations, or other disruptive behavior is prohibited.
4. Only those individuals who have signed the speaker list and/or who have been recognized by the Mayor (or Chair) may address comments to the Council.
5. Comments at public hearings shall be limited to the subject being considered by the Council
6. Comments at Open Forums shall be directed to Town issues.
7. All public comments shall avoid personal attacks and abusive language
8. No person attending a Town Council Workshop meeting is to harass, annoy, or otherwise disturb any other person in the room.

Any member of the public whose behavior is disruptive and violates the Town of Windermere Civility Code is subject to removal from the Town Council Workshop meeting by an officer and such other actions as may be appropriate. PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.0105: Any person who desires to appeal any decision at this meeting will need a record of this proceeding. For this, such person may need to ensure that a verbatim record of such proceedings is made, which includes the testimony and evidence upon which the appeal is to be based.

AGENDA

- THE MEETING IS CALLED TO ORDER BY THE MAYOR
- FLAG SALUTE

1. OPEN FORUM / PUBLIC COMMENT (3-Minute Limit)

2. NEW BUSINESS

a. Town Square Restrooms (Attachments)

3. ADJOURN



**TOWN OF WINDERMERE
EXECUTIVE SUMMARY**

SUBJECT: Town Square by Library Restroom Facility – Review of Two Concept Options

REQUESTED ACTION: Approval

- ☐ Work Session (Report Only)
☐ Regular Meeting

DATE OF MEETING: January 6, 2026
☒ Special Meeting

CONTRACT: ☐ N/A

Effective Date:

Vendor/Entity: Tom Price Architects

Termination Date: _____

Managing Division / Dept:

Public Works

BUDGET IMPACT:

- ☐ Annual
☒ Capital
☐ N/A

FUNDING SOURCE:

Town Budget Funds

EXPENDITURE ACCOUNT:

N/A

HISTORY/FACTS/ISSUES:

Background:

At the November 11, 2025 Town Council meeting, Council provided design feedback on the proposed restroom facility near the Windermere Library. Residents subsequently submitted additional input on November 12, 2025. The purpose of this workshop is to review both concepts side-by-side and gather final direction before design development continues.

Overview of Options:

Option 1 – Town Council Concept:

Reflects feedback from the November 11 Town Council meeting, including:

- Removal of toddler fixtures in ADA stalls (retained only in the family restroom)
- Relocation of sinks to the front foyer and addition of two stalls to the women’s side
- Removal of dual side “wings” in favor of a single storage area or internal janitor’s closet
- Addition of a water bottle refill station under the covered porch
- Straightened center wall between men’s and women’s sides
- Reduction to one baby changing station per restroom and one in the family restroom (three total)
- Inclusion of touchless fixtures, ADA-accessible push-button entry, air conditioning, and full-height masonry walls

Option 2 – Resident Input Concept:

Suggests a modular-style approach with three to four single-user accessible units, each with an individual entrance from the outside.

- Units could be gender-specific or unisex
- Each includes its own baby-changing station
- Modular layout provides operational flexibility if one unit is out of service
- Porch optional; weather-protected doors recommended

Workshop Goal:

Town Council and residents will review both options displayed on easels during the workshop. Staff seeks direction on the preferred concept or a blended approach to guide the architect as Construction Documents are developed.

Option 1

240 SF PORCH
11/11



