THE TOWN OF
Windermere

LONG RANGE PLANNING COMMITTEE

Chair: Frank Krens
Secretary: Lloyd Woosley

Agenda

George Roat
Stephen Lewis
Paul Pantozzi
Council Liaison: Tom Stroup

Agenda

March 12, 2026
6:00 PM

ADMINISTRATION CONFERENCE ROOM
614 MAIN STREET - WINDERMERE, FL 34786

PLEASE TURN OFF ALL CELL PHONES

PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.26: Person with disabilities needing assistance to participate in any such proceedings should contact the Office of the Clerk at least 48 hours beforehand at (407) 876-2563.

Pursuant to Resolution No. 2005-12 adopted on December 13, 2005, the following Civility Code shall govern all procedings before the Town of Windermere Long Range Planning Committee:

1. All electronic devices, including cell phones, shall be either turned off or otherwise silenced.
2. Prolonged conversation shall be conducted outside Council meeting hall.
3. Whistling, heckling, gesturing, loud conversations, or other disruptive behavior is prohibited.
4. Only those individuals who have signed the speaker list and/or/who have been recognized by the Mayor (or Chair) may address comments to the Council.
5. Comments at public hearings shall be limited to the subject being considered by the Council
6. Comments at Open Forums shall be directed to Town issues.
7. All public comments shall avoid personal attacks and abusive language
8. No person attending a Long Range Planning Committee meeting is to harass, annoy, or otherwise disturb any other person in the room.

Any member of the public whose behavior is disruptive and violates the Town of Windermere Civility Code is subject to removal from the Long Range Planning Committee meeting by an officer and such other actions as may be appropriate. PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.0105: Any person who desires to appeal any decision at this meeting will need a record of this proceeding. For this, such person may need to ensure that a verbatim record of such proceedings is made, which includes the testimony and evidence upon which the appeal is to be based.

AGENDA

- **THE MEETING IS CALLED TO ORDER BY THE CHAIR**

1. OPEN FORUM/PUBLIC COMMENT (3-Minute Minimum)

2. OLD BUSINESS

a. TOW Long Range Plan and Framework – Review / Revise / Approve (Attachments)

b. Complete brainstorming for potential areas where the LRP committee should focus its efforts in the future that are achievable and realistic.

c. Identify Committee Leads for Each of the Priority Projects

3. NEW BUSINESS

a. Approval of the February 2026 Meeting Minutes (Attachments)

4. OTHER ITEMS FOR CONSIDERATION

a. Potential future agenda items

5. ADJOURN

Town of Windermere – Long Range Vision Plan and Framework (DRAFT)

I. Executive Summary

- **Purpose of the Plan** — a proactive plan is needed beyond the Comprehensive Plan to guide and inspire investment, collaboration, and innovation.
- **Planning Horizon** — 10- to 20-year outlook, reviewed and updated every 2–3 years.
- **Guiding Mission** — provide insight, coordination, and advice to Town Council.
- **Core Themes** — technology, environment, infrastructure, and preservation of community character.March 5, 2026

Key Distinction from the Comprehensive Plan

Comprehensive Plan	Long Range Vision Plan
Regulatory and legally binding	Strategic and aspirational
Land use–driven	Value and community–driven
Defines what *can* happen	Defines what *should* happen
Adopted under state law	Approved locally, flexible and iterative
Maintained by planning staff	Led by the LRP Committee and Town leadership

II. Vision Statement

Windermere will remain a lakeside community of exceptional natural beauty and historic charm — guided by environmental stewardship, resilient infrastructure, and technologies that enhance, rather than replace, its close-knit character.

III. Guiding Principles

1. Stewardship of natural and cultural resources
2. Resilience to environmental and economic change
3. Community engagement and transparency
4. Fiscal responsibility and resource efficiency
5. Regional coordination with Orange County and nearby municipalities
6. Innovation in technology and sustainability
7. Preservation of small-town identity

IV. Strategic Focus Areas

Each focus area includes:

- Desired Long-Term Outcomes (qualitative vision)
- Key Challenges
- Strategic Initiatives / Projects
- Potential Partners
- Milestones / Timeframe

V. Implementation Framework

- **Annual Action Plan:** Identify 3–5 priority projects each year.
- **Metrics:** Establish measurable indicators (e.g., % of infrastructure mapped digitally, miles of sidewalk improved, acres of canopy preserved).
- **Liaison Roles:** Assign committee members or Town staff leads for each focus area.
- **Coordination:** Define how the LRP Committee works with other boards and Town departments.

VI. Community Engagement Plan

- **Communication Tools:** Regular updates via Town website, newsletters, Town Government and administration, and public workshops.
- **Public Feedback Loop:** Mechanism to gather and integrate citizen priorities (surveys, open houses, online portals).
- **Partnership Outreach:** Engage with schools, civic groups, other Town volunteer committees, environmental organizations, and business owners.

VII. Review and Update Cycle

- **Annual Review:** Committee evaluates progress and recommends adjustments to the Town Council.
- **Comprehensive Update:** Every 3–5 years, refresh the plan based on emerging trends, technology, and community feedback.
- **Integration with Comp Plan:** Identify which proactive ideas should later be formalized into regulatory policy or capital planning.

VIII. Appendices (Optional)

- Background data, maps, inventories, or existing studies
- Summary of resident survey results
- Alignment table showing how this plan complements the Comprehensive Plan

Long Range Planning (LRP) Committee
Meeting Minutes
February 12, 2026

1. **THE MEETING WAS CALLED TO ORDER** – Chairman Frank Krens called the meeting to order at 6:08 pm with a quorum in place.

   Committee Members Present – Frank Krens, Stephen Lewis, and Lloyd Woosley

   Town Officials Present – Councilman Tom Stroup

2. **OPEN FORUM / PUBLIC COMMENT (3-Minute Maximum)** – None

3. **OLD BUSINESS**
   The minutes from the November 12, 2025, meeting were approved.

4. **NEW BUSINESS**
   a. Frank will contact George DuBois a second time to request that he submit a letter of resignation which is needed to remove him from the LRP Committee.
   b. The brainstorming session for potential areas where LRP could focus its efforts in the future continued.
      1. Monitor new and developing opportunities related to infrastructure
      2. Taking power lines underground, need a master plan to achieve the goal
      3. Improved mobile phone coverage within the town
      4. Making the town more friendly and safe for pedestrians, such as lighted crosswalks
      5. Long-term management of the tree canopy, such as right-of-way planting
      6. Visual barriers along selected reaches of Main Street right-of-ways
      7. Improved communications between town leadership and residents
      8. Esthetically appropriate entrance signs to the town
      9. Increased access to the lakes for residents not owning waterfront property
      10. Keeping residential areas residential, such as installing traffic diverters to block commuter vehicles from using dirt roads for short cuts

5. **TOPICS FOR NEXT MEETING** –
   a. Review LRP Vision and Framework for potential adoption by the committee
   b. Complete brainstorming for potential areas where the LRP committee should focus its efforts in the future that are achievable and realistic
   c. Identify committee leads for each of the priority project

6. **NEXT MEETING** – Thursday, March 12 @ 6:00pm

7. **ADJOURN** – With no further business, moved to adjourn, seconded, and the meeting was adjourned at 7:32 pm.