



CITY COMMISSION

REGULAR MEETING AGENDA

MONDAY, OCTOBER 12, 2026 - 6:30 PM

CITY HALL - COMMISSION CHAMBERS

1126 EAST STATE ROAD 434, WINTER SPRINGS, FLORIDA

CALL TO ORDER

Roll Call

Invocation

Pledge of Allegiance

Agenda Changes

AWARDS AND PRESENTATIONS

- 100. Presentation of Resolution 2026-12 recognizing the Retirement of Deputy Chief Kevin Presley from the Winter Springs Police Department
- 101. FSAWWA Region III 2026 Best Tasting Drinking Water Winner

INFORMATIONAL AGENDA

- 200. Notice of General Election - Tuesday, November 3, 2026
[2026 Election Notice_100626 Publish.pdf](#)

PUBLIC INPUT

Anyone who wishes to speak during Public Input on any Agenda Item or subject matter will need to fill out a "Public Input" form. Individuals will limit their comments to three (3) minutes, and representatives of groups or homeowners' associations shall limit their comments to five (5) minutes, unless otherwise determined by the City Commission.

CONSENT AGENDA

- 300. Resolution 2026-21 Recognizing the Retirement of Lieutenant Tracy Fugate from the Winter Springs Police Department.
[Resolution 2026-21 Fugate Retirement.pdf](#)
- 301. Resolution 2026-22: Approval of Elected Officials Travel Policy
[Resolution 2026-22 Travel Policy Mayor and City Commission.pdf](#)
[Elected_Official_Travel_Policy_Draft_10.12.26.pdf](#)
[APPENDIX A.pdf](#)
[APPENDIX B.pdf](#)
[Elected Official Credit Card Agreement.pdf](#)
- 302. Police Patrol Vehicle Purchase (3)
[City of Winter Springs Contract Lights N More.pdf](#)
[City of Sanford and Lights N More Contract.pdf](#)
[Alan Jay Quote 3 Police Patrol Interceptor Vehicles.pdf](#)
[ESTIMATE Lights N More Installations 3 Vehicles.pdf](#)
[Tallahassee_Contract_2027-5179_Extension_Amendment-.pdf](#)
- 303. Proposed 2027 Meeting and Holiday Calendar
[2027 Calendar for Meetings and Holidays.pdf](#)

304. Approval of the Minutes: Monday, September 28, 2026 City Commission Regular Meeting Minutes
[2026 09 28 City Commission Regular Meeting Minutes.pdf](#)

PUBLIC HEARINGS AGENDA

Pursuant to F.S. § 286.0115, if the mayor or any city commissioner receives and/or sends ex parte communications regarding any application filed with the city, the mayor or any city commissioner must publicly disclose such communications before or during the hearing at which a vote is taken on the quasi-judicial matter, so that persons who have opinions contrary to those expressed in the ex parte communications are given a reasonable opportunity to refute or respond to the communications.

400. First Reading of Ordinance 2026-08: Backyard Chickens

[Ordinance No. 2026-08- Backyard Chickens v2.pdf](#)
[Commissioner Baker Response to PZ recommendations\[14\].docx](#)
[Ord. 2026-08 Business Impact Statement v2.pdf](#)
[2026 09 21 Ordinance 2026-08 Display Ad \(First Reading\).pdf](#)
[2026 09 21 Ordinance 2026-08 \(First\) Affidavit.pdf](#)

REGULAR AGENDA

500. New Business

REPORTS

600. City Manager Kevin A. Sweet
601. City Attorney Anthony A. Garganese
602. City Clerk Erin O'Donnell
603. Seat One Commissioner Paul Diaz
604. Seat Two Commissioner Victoria Bruce
605. Seat Three Commissioner Sarah Baker
606. Seat Four Commissioner/Deputy Mayor Cade Resnick
607. Seat Five Commissioner Mark Caruso
608. Mayor Kevin McCann

PUBLIC INPUT

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ADJOURNMENT

PUBLIC NOTICE

This is a Public Meeting, and the public is invited to attend and this Agenda is subject to change. Please be advised that one (1) or more Members of any of the City's Advisory Boards and Committees may be in attendance at this

Meeting, and may participate in discussions.

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City of Winter Springs at (407) 327-1800 "at least 48 hours prior to meeting, a written request by a physically handicapped person to attend the meeting, directed to the chairperson or director of such board, commission, agency, or authority" - per Section 286.26 *Florida Statutes*.

"If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based" - per Section 286.0105 *Florida Statutes*.



AWARDS AND PRESENTATIONS ITEM 100

CITY COMMISSION AGENDA | OCTOBER 12, 2026 REGULAR MEETING

TITLE

Presentation of Resolution 2026-12 recognizing the Retirement of Deputy Chief Kevin Presley from the Winter Springs Police Department

SUMMARY

Deputy Chief Kevin Presley began his distinguished law enforcement career with the Winter Springs Police Department in November 1995 as a Patrol Officer. Throughout more than three decades of service, he demonstrated an unwavering commitment to the citizens of Winter Springs, the members of the Winter Springs Police Department, and the law enforcement profession.

Deputy Chief Presley served in, and provided leadership and supervision within, every bureau of the Winter Springs Police Department, gaining a span of experience and knowledge that made him an invaluable asset to the organization. Through his leadership, motivation, professionalism, and dedication, he earned successive promotions throughout his career, serving as Support Services Captain, Operations Captain, Criminal Investigations Captain, Patrol Lieutenant, and overseeing the Department's Professional Standards function only to mention a few.

He also served over five years in an undercover capacity with the City County Investigative Bureau (CCIB), representing the Winter Springs Police Department with distinction while conducting complex and sensitive investigations.

Deputy Chief Presley was a founding member of the Winter Springs Police Department's Special Weapons and Tactics (SWAT) Team, proudly serving for twenty years and ultimately rising to the position of SWAT Team Commander. During his tenure on the SWAT Team, he participated in and successfully executed hundreds of high-risk operations, including high-risk search warrants, arrest warrants, vehicle takedowns, barricaded-subject incidents, large-scale land searches, waterborne operations, and hostage rescue operations.

He distinguished himself as a highly skilled tactician who consistently remained calm and decisive under pressure, demonstrating exceptional judgment, leadership, and professionalism during some of the most challenging and dangerous circumstances faced by law enforcement officers.

Deputy Chief Presley also possesses numerous instructor-level certifications and played an instrumental role in advancing the training capabilities and professional development of the Winter Springs Police Department, helping elevate the Department's training programs to a higher standard of excellence.

Throughout his career, he has been recognized for exceptional service and performance, receiving numerous commendations and awards, including multiple Life Saving Awards, Meritorious Action Awards, Police Duty Medals, Investigator of the Year, Unit Citations, and the Chief's Award of Excellence.

Deputy Chief Presley has consistently exemplified the highest standards of courage, integrity, leadership, dedication, and service, serving as a mentor and role model to generations of officers and supervisors who had the privilege of working alongside him. His career has been defined not only by the positions he held or the awards he received, but by the countless lives he impacted, the officers he mentored, the citizens he served, and the lasting contributions he made to the Winter Springs Police Department.

After more than thirty years of dedicated and honorable service, Deputy Chief Kevin Presley concludes his career with the Winter Springs Police Department, leaving behind a legacy of professionalism, leadership, courage, and an enduring commitment to the City of Winter Springs.

The police department and City expresses its sincere appreciation to Deputy Chief Presley for his extraordinary contributions to the Winter Springs Police Department, his commitment to excellence, and his unwavering dedication to the law enforcement profession. His career and service stand as an example of the highest traditions of public service, and his legacy will continue to influence the men and women of the Winter Springs Police Department for years to come.

The City extends its heartfelt congratulations to Deputy Chief Kevin Presley on his retirement and wishes him and his family continued success, happiness, good health, and fulfillment in the years ahead.

FUNDING SOURCE

RECOMMENDATION

N/A



AWARDS AND PRESENTATIONS ITEM 101

CITY COMMISSION AGENDA | OCTOBER 12, 2026 REGULAR MEETING

TITLE

FSAWWA Region III 2026 Best Tasting Drinking Water Winner

SUMMARY

FUNDING SOURCE

RECOMMENDATION



INFORMATIONAL AGENDA ITEM 200

CITY COMMISSION AGENDA | OCTOBER 12, 2026 REGULAR MEETING

TITLE

Notice of General Election - Tuesday, November 3, 2026

SUMMARY

Staff is advising the Commission of proper advertising for the Tuesday, November 3, 2026 General Election pursuant to Section 2-82 of the City Code which states "The mayor shall issue a proclamation calling the municipal elections provided for in this article and at least sixty (60) days prior thereto. The proclamation shall be published in a newspaper of general circulation in this city once each week for four (4) consecutive weeks prior to the municipal election."

FUNDING SOURCE

RECOMMENDATION

Staff recommends the City Commission review the information provided.

PROCLAMATION
OFFICE OF THE MAYOR
WINTER SPRINGS, FLORIDA
ELECTION PROCLAMATION

NOW THEREFORE, I, KEVIN MCCANN, MAYOR OF THE CITY OF WINTER SPRINGS, FLORIDA, do hereby proclaim pursuant to Section 2-82 of the City Code as follows:

1. A municipal election of the City of Winter Springs will be held on Tuesday, November 3, 2026 in conjunction with the State of Florida general election conducted by the Seminole County Supervisor of Elections.
2. The municipal election shall be purposes of electing a Mayor, and a District Two (2) and District Four (4) City Commissioner each for a new four-year term of office.
3. The Seminole County Supervisor of Elections shall appoint an Election Board and determine voting places for the municipal election.

In Witness Whereof, I hereunto have set my hand and caused the Seal of the City of Winter Springs to be affixed this 24 th day of August, 2026.

KEVIN MCCANN, MAYOR
ATTEST: Erin ODonnell, City Clerk
PROCLAMACIN

OFICINA DEL ALCALDE DE WINTER SPRINGS. FLORIDA
PROCLAMACIN DE ELECCION

AHORA, POR LO TANTO, YO, KEVIN MCCANN, ALCALDE DE LA CIUDAD DE WINTER SPRINGS, FLORIDA, en virtud de la Seccin 2-82 del Cdigo de la Ciudad por la presente proclamo lo siguiente:

1. Una eleccin municipal de la Ciudad de Winter Springs se celebrar el martes 3 de noviembre de 2026 junto con las elecciones generales del Estado de Florida organizadas por el Supervisor de Elecciones del Condado de Seminole.
2. Las elecciones municipales tendrn como objetivo elegir a un alcalde, y a un comisionado municipal del Distrito Dos (2) y otro del Distrito Cuatro (4) para un nuevo mandato de cuatro aos.
3. El Supervisor de Eleccins del Condado de Seminole nombrar una Junta Electoral y determinar los lugares de votacin para las elecciones municipales.

En testimonio de lo cual, he puesto la mano y he mandado fijar el Sello de la Ciudad de Winter Springs este 24th da de agosto de 2026.

KEVIN MCCANN, ALCALDE
CERTIFICA: Erin ODonnell, Secretaria Municipal
156852

10/06/2026 10/13/2026 10/20/2026 10/27/2026



CONSENT AGENDA ITEM 300

CITY COMMISSION AGENDA | OCTOBER 12, 2026 REGULAR MEETING

TITLE

Resolution 2026-21 Recognizing the Retirement of Lieutenant Tracy Fugate from the Winter Springs Police Department.

SUMMARY

Lieutenant Tracy Fugate began her career with the Winter Springs Police Department in 1995. With more than three decades of distinguished service, she has held a wide range of assignments that demonstrate her versatility, leadership, and commitment to both the department and the Winter Springs community.

Tracy served as a School Resource Officer at Indian Trails Middle School and Winter Springs High School. She would then transition to the Property and Evidence Unit while also serving as the agency Quartermaster, Building and Fleet Manager, and, later, Crime Scene Investigator through 2001. Tracy was selected to the Criminal Investigations Bureau from 2006 to 2016, where she found her passion. After her tenure as a Detective, Lieutenant Fugate expanded her footprint within the organization, serving in the Community Relations Division from 2016 to 2021. She would then return to Road Patrol from 2021 to 2022 to share her knowledge. Still, she could not escape her calling as a Detective and returned to the Criminal Investigations Bureau, where she was ultimately promoted to Sergeant in 2024. Two years later, she would achieve the rank of Lieutenant within the Criminal Investigations Bureau.

Throughout her career, Lieutenant Fugate has directly managed or led several significant investigations, including embezzlement, missing persons, and Homicides. She has contributed to numerous specialty units, including the Winter Springs Police Department Explorer Program, the Hostage Negotiation Team, and the Honor Guard Unit. She holds designations as an Elder Practitioner and in Crime Prevention Through Environmental Design (CPTED) and was instrumental in developing and launching several major initiatives, including the annual Explorer Golf Tournament, Shop with a Cop, and the Backpack Program.

Lieutenant Fugate's unwavering service has earned her numerous awards throughout her career, including multiple Unit Citations, multiple Investigator of the Year recognitions, the Police Duty Award, the Meritorious Action Award, the Mark Messeguer Award, Officer of the Month, and the Chief's Award of Excellence.

As we look back on Lieutenant Fugate's exceptional career, we recognize her dedication to the Law Enforcement profession and her service to the citizens of Winter Springs.

The Winter Springs Police Department will forever be grateful to Lieutenant Fugate for her contributions. Her dedication to her craft and the continued success of the Winter Springs Police Department will be felt forever by the men and women she touched throughout her career.

Please join me in congratulating Lieutenant Tracy Fugate on her retirement and wishing her and her family the best in her future endeavors.

FUNDING SOURCE

RECOMMENDATION

Staff requests that the Commission review and approve Resolution 2026-21 for presentation to Lieutenant Tracy Fugate at the next scheduled Commission meeting.

RESOLUTION 2026-21

A RESOLUTION OF THE CITY OF WINTER SPRINGS, FLORIDA RECOGNIZING LIEUTENANT TRACY FUGATE FOR OVER 30 YEARS OF DEDICATED SERVICE AS AN EMPLOYEE OF THE CITY OF WINTER SPRINGS; AND EXPRESSING OUR APPRECIATION ON BEHALF OF THE CITIZENS OF THE CITY OF WINTER SPRINGS; AND PROVIDING FOR AN EFFECTIVE DATE.

Whereas, Lieutenant Tracy Fugate has provided the residents of the City of Winter Springs with over 30 years of distinguished service holding a wide range of assignments that demonstrate her versatility, leadership, and commitment to both the department and the Winter Springs community since joining the Police Department in November 1995; and

Whereas, Lieutenant Tracy Fugate throughout her service found her passion within the Criminal Investigations Bureau. She led significant investigations, contributed to specialty units, was instrumental in developing community outreach initiatives, and earned numerous awards recognizing her dedication and leadership such as multiple Unit Citations, multiple Investigator of the Year recognitions, the Police Duty Award, the Meritorious Action Award, the Mark Messeguer Award, Officer of the Month, and the Chief's Award of Excellence. Her dedication to her craft and the continued success of the Winter Springs Police Department will be felt forever by the men and women she touched throughout her career.

Whereas, Lieutenant Tracy Fugate served this City with distinction and honor for 31 years and will retire from service with the City of Winter Springs on November 13, 2026.

Now therefore, be it Resolved by the City Commission of the City of Winter Springs, Florida as follows:

Section I – Upon the occasion of Lieutenant Tracy Fugate retirement, the Mayor and Commission, City Manager, and City Staff, wish to recognize and honor her for the excellent level of distinguished service to the residents of Winter Springs through her 31 years of exemplary service.

Section II – That the Resolution commending the services of Lieutenant Tracy Fugate be recorded upon the official Public Records and Minutes of the City Commission of the City of Winter Springs, Florida

Section III – That a copy of the Resolution be forwarded to Lieutenant Tracy Fugate with our sincerest and heartfelt thanks and appreciation for her numerous and valued important contributions.

PASSED AND ADOPTED BY THE CITY COMMISSION OF THE
CITY OF WINTER SPRINGS, FLORIDA IN A REGULAR MEETING
ASSEMBLED ON OCTOBER 12, 2026

In witness whereof, I have hereunto by my hand and caused the seal to be affixed.

KEVIN McCANN, MAYOR

ATTEST:

ERIN O'DONNELL, CITY CLERK

**Kevin McCann
Mayor**

**Paul Diaz
Commissioner**

**Victoria Bruce
Commissioner**

**Sarah Baker
Commissioner**

**Cade Resnick
Commissioner**

**Mark Caruso
Commissioner**



CONSENT AGENDA ITEM 301

CITY COMMISSION AGENDA | OCTOBER 12, 2026 REGULAR MEETING

TITLE

Resolution 2026-22: Approval of Elected Officials Travel Policy

SUMMARY

At the April 13, 2026 Commission meeting, it was requested City Staff create a draft travel policy specifically for elected officials. At the June 22, 2026 Commission meeting, a draft was presented and motion was made to approve incorporating discussion and changes approved by the Commission.

Attached is the final policy for approval with the applicable appendices that are referenced within the policy and the revised Elected Officials Credit Card Agreement.

FUNDING SOURCE

RECOMMENDATION

Staff recommends approval of Resolution 2026-22 Elected Officials Travel Policy as presented.

RESOLUTION NO. 2026-22

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WINTER SPRINGS, FLORIDA, ADOPTING AN OFFICIAL TRAVEL POLICY FOR THE MAYOR AND CITY COMMISSION; PROVIDING FOR THE REPEAL OF PRIOR INCONSISTENT RESOLUTIONS, SEVERABILITY, AND AN EFFECTIVE DATE.

WHEREAS, the City Commission recognizes that official travel by the Mayor and City Commissioners may be necessary and appropriate to further the interests of the City, including attendance at conferences, meetings, training programs, legislative activities, and other events related to the performance of their official duties; and

WHEREAS, the City Commission desires to establish uniform standards governing the authorization, reimbursement, documentation, and payment of expenses associated with such official travel in order to promote accountability, fiscal responsibility, and compliance with applicable law; and

WHEREAS, the City Commission finds that this Resolution is in the best interests of the public health, safety, and welfare of the citizens of Winter Springs.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF WINTER SPRINGS, SEMINOLE COUNTY, FLORIDA, AS FOLLOWS:

Section 1. **Recitals.** The foregoing recitals are deemed true and correct and are hereby fully incorporated herein by this reference.

Section 2. **Official Travel Policy.** The Official Travel Policy for the Mayor and City Commission, attached hereto as **Exhibit “A”** and incorporated herein by reference, is hereby approved and adopted by the City Commission.

Section 3. **Repeal of Prior Inconsistent Resolutions.** All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of the conflict.

Section 4. **Severability.** If any section, subsection, sentence, clause, phrase, word, or portion of this resolution is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portion hereto.

Section 5. **Effective date.** This Resolution shall become effective immediately upon adoption by the City Commission of the City of Winter Springs, Florida.

DONE AND ADOPTED in regular session of the City Commission of the City of Winter Springs, Florida, this 12th day of October, 2026.

KEVIN McCANN, Mayor

ATTEST:

ERIN O'DONNELL, City Clerk

Approved as to legal form and sufficiency for
the City of Winter Springs only:

ANTHONY A. GARGANESE, City Attorney



City of Winter Springs

City Commission Travel Expense Policy – DRAFT

I. STATEMENT OF POLICY

This policy establishes a consistent and standardized process for reimbursement and prepayment of travel expenses incurred by City Commissioners and the Mayor while conducting authorized City business. Reimbursements constitute a use of public funds, and elected officials are expected to exercise good judgment in incurring and approving expenses. The City will reimburse reasonable, necessary, and properly documented travel expenses that comply with this policy and related personnel policies. Elected officials must substantiate all reimbursable expenses with original receipts and submit a detailed record on the City Travel/Expense form.

II. FUNDING FOR COMMISSIONER TRAVEL EXPENSES

- A. Each Commissioner's/Mayor annual travel and training budgets will be established and approved by the City Commission during the annual budget process. Each Commissioner's expenditure for travel and training is limited to the amount of those budgets.
- B. Any Commissioner/Mayor may present a request to the City Commission for additional funding for travel or training. Additional funding may only be granted by a majority vote of the City Commission.

III. TRAVEL EXPENSE REIMBURSEMENT AND ADVANCES

- A. Reimbursement. Travel expenses incurred by a City Commissioner will be reimbursed pursuant to Section 39.2 of the City's Personnel Policy and Sections III.C and III.D of this policy. Reimbursement must be coordinated through the City Clerk's Department. When travel is completed, officials should submit completed travel expense reports with backup, within (14) days or risk forfeiting reimbursement.
- B. City-Issued Credit Card. Travel expenses charged to a City-issued credit card must be consistent with allowable expenses under Section 39.2 of the Personnel Policy and Sections III.C and III.D of this policy. Cardholder responsibilities are set forth in Section 9 of Resolution 2023-20, except as modified by Section 9.6. Receipts must be submitted to the City Clerk's Department who will then process through the City's credit card portal. Pre-authorization of any individual expense exceeding 250 dollars must follow the procedures in Sections II.A and II.B of this policy.
- C. Lodging. The City will cover the cost of hotel accommodations at the standard room rate, government room rate, or conference attendee rate, whichever is less. Upgrades to accommodations are not covered and must be paid for directly by the elected official.
- D. Meals, Incidental, and Allowable Expenses. For trips requiring an overnight stay or all-day meetings/conferences, the allowable cost of meals at a hotel, restaurant, cafeteria, cafe or deli consumed by the elected official while on required business travel will be reimbursed when documented by appropriate receipts. The cost includes non-alcoholic beverages, taxes, and tips. Meals for spouses or guests must be paid for by the elected official and are not eligible for reimbursement. Alcoholic beverages are not allowable expenses and will not be reimbursed under this policy, whether purchased with meals, from a minibar, or separately. Any alcohol charge included on a receipt must be deducted before submitting for reimbursement.

IV. USE OF VEHICLES

- A. City-Owned Vehicles. City Commissioners may use City-owned vehicles, if available and approved by the City Manager, for authorized City business outside the city limits.
- B. Private Vehicles. City Commissioners will be reimbursed in accordance with Section 39.2 of the City Personnel Policy when using their private vehicles for authorized City business outside the city limits.

V. INTERPRETATION OF POLICY

The intent of this policy is to provide guidelines for covering reasonable and necessary costs associated with elected officials attending conferences and meetings for the benefit of the City of Winter Springs. In interpreting and applying this policy, fiscal prudence and the most cost-effective use of public funds shall prevail, recognizing that it is not possible to anticipate every unique situation that may arise.

APPENDIX A – City Personnel Policy Section 39

APPENDIX B – Resolution 2023-20 Section 9

SUBJECT: TRAVEL POLICY

39.1 Travel Policy

Each City officer and employee who wishes to travel to a convention, conference, meeting, or to otherwise conduct bona fide City business outside the City must submit a written request and approved prior to travel commencing.

39.2 Travel Expenses

Provided the City Manager approves the request, the City will reimburse travel expenses as outlined in the following paragraphs.

1. Transportation by common carrier is reimbursable when substantiated by a receipt therefore, or on an advanced basis provided it is approved by the City Manager. All such travel shall be the most economical class available and employees whose travel plans have been approved are responsible for making their own travel arrangements.
2. Transportation by privately owned vehicles, including an automobile allowance in lieu of use of City vehicles, must be authorized by the City Manager. A mileage allowance will be provided for privately owned vehicles at the rate equal to the current State Statute allowance for business travel.
3. The following other incidental travel related expenses may be reimbursed provided they are substantiated by a receipt.
 - Taxi fare;
 - Ferry fares, bridge, turnpike, and other tolls;
 - Storage and parking fees; and
 - Communication expenses.
4. Meals are compensated by an allowance in accordance with the current Florida State Statute (Ch. 112.016). Note: The City will not reimburse the cost of alcoholic beverages.
5. Actual expenses for lodging at a single occupancy rate, to be substantiated by paid bills.

If deemed appropriate, the City Manager may adjust payment amounts to compensation for special conditions.

39.3 Travel Advances

The City Manager may make or authorize advances to cover anticipated travel. If the amount of the advance is more than the amount actually spent, the City officer or employee shall return the difference to the City. If the advance is less than actually spent, the City will reimburse the difference to the employee.

SUBJECT: TRAVEL POLICY

39.4 Reimbursement Procedures

When travel is completed, employees should submit completed travel expense reports within seven (7) days or risk forfeiting reimbursement. Reports should be accompanied by receipts for all individual expenses when required. Employees shall contact their Department Head for guidance and assistance on procedures related to travel arrangements, expense reports, reimbursement for specific expenses, or any other business travel issues.

39.5 Accidents While Traveling

Employees who are involved in an accident while traveling on business must promptly report the incident to their immediate Department Head.

39.6 Abuse

Abuse of this travel policy, including falsifying expense reports to reflect costs not incurred by the employee, can be grounds for disciplinary action, up to and including termination of employment.

Please see AI2015-02 in the Appendix for further clarification

9. City Issued Credit Card

The City issued credit card is intended for use by an employee that has a frequent and/or recurring need to purchase small dollar supplies and services. Department Directors shall have a \$2,500.00 monthly limit on the City-issued credit card, and all other employees shall have a \$1,000.00 monthly limit. Additional authority not exceeding a \$5,000.00 monthly limit may be authorized in writing by the City Manager for specific purposes, such as summer camp expenses, City special events, and other emergencies. The City issued credit card program is designed to improve efficiency in processing purchases from any supplier that accepts credit cards.

Employees who have been issued a credit card ultimately bear responsibility for the card and are to only use it for official business on behalf of the City. Employees must ensure that the applicable budget is available and that the expense is pre-approved through their manager or supervisor. Pre-approval for individual credit card purchases exceeding \$250.00 shall be obtained from the manager or supervisor in writing (e-mail is sufficient) and shall be submitted no later than five (5) working days following the date of receipt of the monthly credit card statement with the receipts.

Authorized Purchases:

1. All city-issued credit card purchases must comply with the City's existing purchasing policies and be covered by the existing budget.
2. City-issued credit cards are to be used only for purchases authorized by the city
3. If a purchase is found by the City Finance Department to be unauthorized, the cardholder must immediately reimburse the City in full for the purchase

Authorized Card Holder: Only the person whose name appears on the city-issued credit card is authorized to use the credit card.

Card Holder Responsibilities:

1. The cardholder shall keep the credit card in a secure location.
2. If at any time, the credit card is lost or stolen, the cardholder shall report such immediately to the financial institution providing the credit card and to the City's Finance Department.
3. The cardholder shall review each credit card statement for the accuracy of the purchases.
4. If the cardholder disputes any purchases indicated on the credit card statement, the cardholder shall immediately notify the City Finance Department of the dispute.
5. The cardholder shall collect and save all receipts and written authorizations from the manager or supervisor, if applicable, of purchases made with the credit card and turn them into the City Finance Department no later than five (5) working days following the date of receipt of the monthly credit card statement.
6. The cardholder shall upload the receipts to the City's credit card portal and will assign applicable account codes in the portal.
7. The cardholder shall return the credit card to the City Finance Department at the end of their term unless re-elected or at the termination of their employment with the City.

City Finance Department Responsibilities:

1. The City Finance Department shall pay the credit card bills on a timely basis.
2. The City Finance Department shall resolve any issues with the financial institution providing the credit card regarding disputed purchases.
3. The City Finance Department shall review credit card bills, written authorizations, and receipts to the extent reasonable and necessary to ensure compliance with this Policy.

Sales Tax Exemption: Sales tax should not be added to purchases made with city-issued credit cards. Cardholders shall provide vendors with a copy of the city's sales tax exemption certificate to ensure the City's sales tax exempt status. If sales tax is inadvertently or mistakenly charged, the cardholder shall notify the Finance Department as soon as possible. The Finance Department shall deduct the inadvertent or mistaken sales tax charges against the City's sales tax liability.

Abuse of Credit Card Policy: Any abuse of the City's credit card policy may result in the cancellation of the credit card and possible disciplinary action authorized by City policy or law.



CITY OF WINTER SPRINGS, FLORIDA
FINANCE & ADMINISTRATIVE SERVICES

1126 EAST STATE ROAD 434
WINTER SPRINGS, FLORIDA 32708
T: (407) 327-1800 | F: (407) 324-4753
www.winterspringsfl.org

Employee Name: _____

Department: City Commission

I am receiving a City of Winter Springs corporate credit card.

I understand and agree that as a card holder:

- I bear ultimate responsibility for the card.
- I will not use the City credit card for personal expenses and will use it only for official business on behalf of the City. **No alcohol** is allowed to be purchased with the credit card.
- If a purchase is found by the City Finance Department to be unauthorized, the cardholder must immediately reimburse the City in full for the purchase.
- I will ensure the applicable budget is available and the expense has been approved during the budgeting process.
- I am the only person whose name appears on the city-issued credit card and I am the only one authorized to use the credit card.
- I shall keep the credit card in a secure location.
- I shall review each credit card transaction with the City Clerk's Department.
- If I dispute any purchases indicated on the statement, I shall immediately notify the City Finance Department of the dispute.
- I shall collect and save all receipts of purchases made with the credit card and turn them into the City Clerk Department no later than five (5) business days from the last business day of a month.
- If the City credit card is lost or stolen, I will report it immediately to the Financial Institution and to the City's Finance Department.
- If I resign or my term ends from the City, I will return the card with any outstanding receipts of all expenditures prior to departure.
- Sales tax should **not** be added to purchases made with city-issued credit cards. Cardholder should provide vendor a copy of the city's sales tax exemption certificate to ensure City's sales tax exemption is applied.

Continued or repeated non-conformance to this policy may result in cancellation of the card and such other actions as appropriate. If the card expenditures are not reconciled and submitted within a month of the statement date or a plausible explanation has not been received by Accounting/Finance Department, the City credit card may be cancelled.

Signature of cardholder

Date



CONSENT AGENDA ITEM 302

CITY COMMISSION AGENDA | OCTOBER 12, 2026 REGULAR MEETING

TITLE

Police Patrol Vehicle Purchase (3)

SUMMARY

The Police Department requests to purchase three (3) new Ford Police Patrol Interceptor fleet vehicles. Expenditures for these fully outfitted police patrol vehicles shall not exceed \$206,649. These new vehicles will replace three (3) current police patrol vehicles that are at the end of their service life. Alan Jay Ford Fleet Sales is authorized and approved to sell the units at the approved contracted prices.

FUNDING SOURCE

The funding source for the purchase of these vehicles and their accessories was approved by the commission within the FY 2027 budget, under 3rd Gen funds using line code 121-41-4130-560641.

RECOMMENDATION

Staff recommends that the City Commission approve the purchase of three (3) Fully Equipped 2026 Ford Police Interceptor vehicles from vendor Alan Jay Ford Fleet Sales under the City of Tallahassee contract #5179, and City of Winter Springs contract with Lights N More Installations for the installation and purchase of emergency equipment for a total purchase price of \$206,649.

PIGGYBACK RIDER FOR EMERGENCY LIGHTS AND ACCESSORIES

LIGHTS N MORE INSTALLATIONS, LLC.

THIS "PIGGYBACK" RIDER AGREEMENT FOR EMERGENCY LIGHTS AND ACCESSORIES ("Agreement") is made and entered into this 5 day of December, 2024, by and between the **CITY OF WINTER SPRINGS**, a Florida municipal corporation whose address is 1126 E. State Road 434, Winter Springs, Florida 32708 ("City"), and **LIGHTS N MORE INSTALLATIONS, LLC**, a Florida limited liability company authorized to transact business in the state, whose address is 958 Josiane Court, Altamonte Springs, Florida 32707 ("Contractor"). The City and Contractor agree as follows:

1. The Purchasing Policies of the City of Winter Springs allow for "piggybacking" contracts. Pursuant to this procedure, the City is allowed to "piggyback" an existing government contract, without the need to obtain formal or informal quotations, proposals, or bids. The parties agree that the Contractor has entered into a contract with the City of Sanford, Florida, (the "Original Government Agency") said contract being identified as Agreement Between the City of Sanford, Florida and Lights N More Installations, LLC - IRFQ 21-22-317 - Emergency Lights and Accessories, between the City Of Sanford, Florida, and Lights N More Installation, LLC., dated October 04, 2022 (said original contract being referred to as the "Original Government Contract").
2. The Original Government Contract, including all associated Contract Documents, Exhibits, Attachments, and Addenda thereto, as defined in the Original Government Contract, is incorporated herein by reference and is attached as **Exhibit "A"** to this Agreement. All terms and conditions set forth in the Original Government Contract (Exhibit "A") are fully binding on the parties, and said terms and conditions are incorporated herein except to the extent expressly modified herein.
3. Notwithstanding the requirements that the Original Government Contract are fully binding on the parties, the parties have agreed to modify certain provisions of the aforementioned Contract Documents as applied to this Agreement between the Contractor and the City of Winter Springs, as follows:
 - a. Notwithstanding anything in Exhibit "A" to the contrary, the following terms shall be substituted throughout the Original Government Contract. "City of Sanford" shall be substituted by "City of Winter Springs." All references to the "City" shall refer to the "City of Winter Springs."
 - b. The term of this Agreement with the City of Winter Springs shall take effect on the date of execution by the City and Contractor ("Effective Date") and shall continue for the duration of the Original Government Contract or until all outstanding Purchase, Release, or Task Orders issued prior to the expiration of this Agreement have been either completed or terminated.

c. The pricing under the Original Government Contract shall remain firm throughout the duration of this Agreement. Price increases agreed to by the Original Government Agency after the Effective Date of this Agreement shall not be binding upon the City of Winter Springs unless an Amendment to this Agreement is properly executed by an authorized representative of the City of Winter Springs.

d. Order of Precedence.

The Original Government Contract shall be amended to provide that the Contract Documents shall consist of: (1) this Rider; (2) the Original Government Contract, together with all exhibits, attachments, and duly executed amendments; and (3) any and all Specifications, Amendments, Task Orders, Change Orders, and Field Orders issued after the Effective Date of this Agreement by the City of Winter Springs. The order of precedence will be as follows in the event of a conflict among the Contract Documents: properly executed Change Orders, Field Orders, and Amendments issued after the Effective Date of this Agreement; this Rider; the Original Government Contract.

e. Insurance.

The City shall be named an additional insured under the Contractor's commercial general liability, umbrella liability, and business auto policies.

Certificate Holder address shall read:

City of Winter Springs
Attn: Finance Department
1126 East State Road 434
Winter Springs, FL 32708

The remainder of the insurance requirements presented in Exhibit "A."

f. Public Records.

Section 7(D) of Exhibit "A" is amended to provide as follows.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO ITS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT: City Clerk, City of Winter Springs, 1126 East State Road 434, Winter Springs, FL 32708 or City-Clerk-Department@winterspringsfl.org or (407) 327-6560.

Section 7(D) is further amended to provide as follows.

Piggyback Rider
City of Winter Springs and Lights N More Installations, LLC.
Page 2 of 6

If Contractor fails to comply with this Section, and the City must enforce this Section, or the City suffers a third party award of attorney's fees and/or damages for violating Chapter 119, Florida Statutes, due to Contractor's failure to comply with this Section, the City shall collect from Contractor prevailing party attorney's fees and costs, and any damages incurred by the City, for enforcing this Section against Contractor. And, if applicable, the City shall also be entitled to reimbursement of all attorneys' fees and damages which the City had to pay a third party because of the Contractor's failure to comply with this Article.

The remainder of the Section shall be unchanged.

g. Project Price.

The amount set forth in any individual Purchase Order/Release Order entered into under this Agreement shall not exceed fifty thousand dollars (\$50,000) without the prior authorization of the Winter Springs City Commission. The remainder of the Original Government Contract's price terms shall remain unchanged.

h. Section 6 of the Original Government Contract shall be stricken in its entirety and replaced with the following:

The parties shall be bound by the purchasing policies and procedures of the City of Winter Springs as well as the controlling provisions of all applicable local, state, and federal laws. Purchase/work/task orders shall be used, in accordance therewith, in the implementation of this Agreement to the extent deemed necessary by the City in its sole and absolute discretion.

i. Section 9 of the Original Government Contract shall be modified as follows: References to the City of Sanford's "Standard Contractual Terms and Conditions," shall be stricken. The City of Winter Springs shall not, under this Agreement, be bound by the City of Sanford's Standard Contractual Terms and Conditions.

j. Miscellaneous. The following provisions are hereby added to or modified from the Original Government Contract. To the extent the terms and conditions below may conflict with terms and conditions contained in Exhibit "A" the terms and conditions as set forth below shall control.

i. Notices to the City shall be delivered to:

City Manager
City of Winter Springs, Florida
1126 East State Road 434
Winter Springs, FL 32708

Piggyback Rider
City of Winter Springs and Lights N More Installations, LLC.
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Any Notice given as provided herein shall be deemed received as follows: if delivered by personal service, on the date so delivered; if delivered to an overnight courier service, on the business day immediately following delivery to such service; and if mailed, on the third business day after mailing.

ii. The City intends to avail itself of the benefits of Section 768.28, Florida Statutes and any other statutes and common law governing sovereign immunity to the fullest extent possible. Neither this provision nor any other provision of this Agreement shall be construed as a waiver of the City's right to sovereign immunity under Section 768.28, Florida Statutes, or other limitations imposed on the City's potential liability under state or federal law. Contractor agrees that City shall not be liable under this Agreement for punitive damages or interest for the period before judgment. Further, City shall not be liable for any claim or judgment, or portion thereof, to any one person for over two hundred thousand dollars (\$200,000.00), or any claim or judgment, or portion thereof, which, when totaled with all other claims or judgments paid by the State or its agencies and subdivisions arising out of the same incident or occurrence, exceeds three hundred thousand dollars (\$300,000.00). Nothing in this Agreement is intended to inure to the benefit of any third party for the purpose of allowing any claim which would otherwise be barred under the doctrine of sovereign immunity or by operation of law. This paragraph shall survive termination of this Agreement.

iii. Should either party bring an action to enforce any of the terms of this Agreement, each party shall bear its own costs and expenses of such action including, but not limited to, reasonable attorney's fees, whether at settlement, trial or on appeal.

iv. The parties agree that should any dispute arise between them regarding the terms or performance of this Agreement, both parties will participate in mediation. The parties agree to equally share the cost of the mediator. Should the parties fail to resolve their differences through mediation, any cause of action filed hereunder shall be filed in the Circuit or County Court for Seminole County, Florida.

v. Any delay or failure of either party in the performance of its required obligations hereunder shall be excused if and to the extent caused by acts of God, fire, flood, windstorm, explosion, riot, war, sabotage, strike (except involving Contractor's labor force), extraordinary breakdown of or damage to City's facilities, court injunction or order, federal and/or state law and/or regulation, or order by any other regulatory agency, provided that the prompt notice of such delay is given by such party to the other and each of the parties hereto shall be diligent in attempting to remove such cause or causes. If any circumstance of Force Majeure remains in effect for sixty (60) days or longer, either party may terminate this Agreement. Monetary damages will not be awarded to Contractor in the event of Force Majeure.

vi. The Contractor shall seek prior written approval from the City for any necessary lane closure requests before closing, blocking, or barricading any lanes of traffic on roadways within the City.

vii. In addition to any indemnity obligation required in the Original Government Contract and for purposes of Contractor's indemnification obligation only, Contractor shall indemnify the City for claims made by the employees of Contractor against the City, and Contractor hereby waives its entitlement, if any, to immunity under Section 440.11, Florida Statutes. This waiver has been specifically and mutually negotiated by the parties.

viii. Delivery shall be made to the Winter Springs Police Department, located at 300 N. Moss Road, Winter Springs, Florida 32708, between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday. Contractor shall coordinate the delivery of all products and services in a timely manner.

IN WITNESS WHEREOF, authorized representatives of the CITY and the CONTRACTOR have executed this Piggyback Rider to the Original Government Contract on the date below noted.

CITY:

LIGHTS N MORE INSTALLATIONS,
LLC.

B. Dunigan
Brian Dunigan, Interim City Manager

Crysty Mallozzi

Print Name: Crysty Mallozzi

Print Title: Office Manager

Date: 12/05/2024

Date: 12/05/2024

ATTEST:

Christian Gowan
Christian Gowan, City Clerk

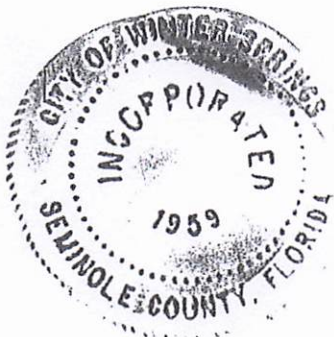


EXHIBIT A
ORIGINAL GOVERNMENT CONTRACT



CITY OF
SANFORD
FINANCE DEPARTMENT

June 18, 2024

Lights N More Installations, LLC
958 Josaine Court,
Altamonte Springs, Florida 32707

Subject: IRFQ 21/22-317 Emergency Lights and Accessories

Dear Mike Mallozzi,

The City of Sanford is requesting that this annual contract be renewed for an additional two-year period (**October 14, 2023 to October 14, 2025**). Therefore, we are requesting that you choose one of the following options and return this letter to The City of Sanford Procurement Department, Attn: Purchasing Manager, P.O. Box 1788, Sanford, FL 32772 or email to purchasing@sanfordfl.gov, within 15 calendar days from receipt.

X a. I want to continue performing under this annual contract for an additional two (2) year period under the same terms and conditions as agreed upon in the above – referenced quotation.

As a condition of this renewal, the vendor agrees to provide The City of Sanford with an updated insurance certificate upon expiration of the original certificate on file with the City.

_____ b. I am not interested in extending this contract for an additional one-year period.
Why? _____

Vendor:

Mike Mallozzi
Signature

CEO
Title

6/18/2024
Date

City of Sanford:

Craig M. Bonaparte
Signature

Assistant City Manager

Title

06/17/2024

Date

Art Woodruff
Mayor

Sheena Britton
District 1

Kerry S. Wiggins, Sr.
District 2

Patrick Austin
District 3

Patty Mahany
District 4

Norton N. Bonaparte, Jr.
City Manager

City Hall, 2nd Floor • 300 N. Park Avenue • Sanford, FL 32771-1244 • PO Box 1788 • Sanford FL, 32772-1788

p. 407.688.5020 • f. 407.688.5021 • sanfordfl.gov

IRFQ 21_22-317 Renewal Option Letter #1 Vendor Executed

Final Audit Report

2024-06-18

Created:	2024-06-18
By:	Chase Kaiser (chase.kaiser@sanfordfl.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAhV4NloNKmUqN7bTAFWjF0H-iQUe-HRjm

"IRFQ 21_22-317 Renewal Option Letter #1 Vendor Executed" History

-  Document created by Chase Kaiser (chase.kaiser@sanfordfl.gov)
2024-06-18 - 5:46:49 PM GMT
-  Document emailed to Craig Radzak (craig.radzak@sanfordfl.gov) for signature
2024-06-18 - 5:46:56 PM GMT
-  Email viewed by Craig Radzak (craig.radzak@sanfordfl.gov)
2024-06-18 - 5:57:06 PM GMT
-  Document e-signed by Craig Radzak (craig.radzak@sanfordfl.gov)
Signature Date: 2024-06-18 - 5:58:50 PM GMT - Time Source: server
-  Agreement completed.
2024-06-18 - 5:58:50 PM GMT

**AGREEMENT BETWEEN THE CITY OF SANFORD, FLORIDA
AND LIGHTS N MORE INSTALLATIONS, LLC
IRFQ – 21/22-317 - EMERGENCY LIGHTS AND ACCESSORIES**

THIS AGREEMENT (hereinafter the “Agreement”) is made and entered into this 4 day of october 2022, by and between the City of Sanford, a Florida municipal corporation, (hereinafter referred to as the “City”), whose mailing address is 300 North Park Avenue, Sanford, Florida 32771, and Lights N More Installations, LLC, a Florida limited liability company, whose principal and mailing address is 958 Josiane Court, Altamonte Springs, Florida 32707 (hereinafter referred to as “Lights N More”). The City and Lights N More may hereinafter be referred to individually as “Party” and collectively as the “Parties.”

WITNESSETH:

WHEREAS, the City issued its Informal Request For Quote No. IRFQ – 21/22-317 dated September 1, 2022, entitled “**EMERGENCY LIGHTS AND ACCESSORIES**” (the “IRFQ”) pursuant to terms of which the City was seeking to establish a new solicitation for vendors; and

WHEREAS, in response to the IRFQ, Lights N More submitted a proposal to provide and install Emergency Lights and Accessories for City’s Police Department as described in the IRFQ; and

WHEREAS, the City has accepted the proposal submitted by Lights N More to provide the services as described in the Scope of Services outlined in the IRFQ and both Parties have agreed to enter into this Agreement setting forth the conditions, terms and agreements pursuant to which Lights N More will perform Emergency Lights and Accessories to and for the City’s Police Department as and when requested by the City’s Police Department.

NOW, THEREFORE, IN CONSIDERATION of the mutual covenants, promises, and representations contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereto agree as follows:

Section 1. Recitals. The above statements are true and form a material part of this Agreement upon which the Parties have relied.

Section 2. Authority. Each Party hereto represents to the other that it has undertaken all necessary actions to execute this Agreement, and that it has the legal authority to enter into this Agreement and to undertake all obligations imposed on it. The persons executing this Agreement for each Party certify that they are authorized to bind the Party fully to the terms of this Agreement.

Section 3. Scope of Agreement; Direction of the Provision of Goods and Services.

A. This Agreement is for the provision of goods and services set forth in the provisions of the City's solicitation relating to Informal Requests For Quotes (IRFQ) Number 21/22-317 and Lights N More's quote and response relating thereto, which are included in the Agreement by this reference, and Lights N More agrees to accomplish the provision of goods and services specified in the attachments hereto for the compensation set forth in the attachments relating to the provision of Emergency Lights and Accessories for the City's Police Department as and when directed by the City pursuant to purchase orders issued to Lights N More by the City, which services generally includes the provision of parts and services for the City's Police vehicles emergency equipment and related services as set forth in the attachments hereto.

B. It is recognized that Lights N More shall provide goods and services as directed by the City.

C. The City's contact/project manager for all purposes under this Agreement shall be the following:

Cecil Smith, Chief of Police
City of Sanford
Post Office Box 1788
Sanford, Florida 32772-1788
Phone: 407.688-5070

Section 4. Effective Date and Term of Agreement. This Agreement shall take effect on the date this Agreement is executed by or on behalf of the City. This Agreement shall be in effect for a term of one (1) year with the opportunity for additional one-year renewal periods when in the best interest of the City in its sole discretion. However, the total length of this Agreement, including all renewals, shall not exceed five (5) years. The decision to renew or extend this Agreement shall be at the discretion of the City. Lights N More shall review the quality and status of the provision of the goods and services pertaining to the provision of emergency lights and accessories to the City and related matters with the City on an annual basis at which time(s) the City may terminate this Agreement at its sole and absolute discretion. In any event, this Agreement shall remain in effect until the goods and services to be provided by Lights N More to the City under each purchase/work order have been fully provided in accordance with the requirements of the City; provided, however, that the indemnification provisions and insurance provisions of the standard contractual terms and conditions referenced herein shall not terminate and the protections afforded to the City shall continue in effect subsequent to such goods and services being provided by Lights N More. No goods, services or actions have been provided prior to the execution of this Agreement that would entitle Lights N More for any compensation therefor. Notwithstanding the foregoing, the City shall evaluate the performance of Lights N More within 90 days of the effective date of this Agreement, and in the

sole and exclusive discretion of the City, the City may determine that Lights N More has not satisfactorily performed the requirements of this Agreement with regard to the quality of services and terminate this Agreement by means of a letter issued by the City to Lights N More notifying Lights N More of the date to cease performance. The City shall pay Lights N More compensation due to Lights N More until the end of performance date established by the City.

Section 5. Compensation. The Parties agree to compensation as set forth in the attachments hereto in the amounts set forth in the attachments hereto and, subsequently, as may be agreed upon by the Parties as set forth in issued work/purchase orders.

Section 6. Standard Contractual Terms and Conditions. All "Standard Contractual Terms and Conditions," as provided on the City's website, apply to this Agreement. Such Terms and Conditions may be found at the City's website; which can be reached at: [Contract-Terms-And-Conditions-For-Web-Based-System-Revised-11.8.2021.pdf](#) ([sanfordfl.gov](#)) or [www.SanfordFL.gov](#)). The Parties shall also be bound by the purchasing policies and procedures of the City as well as the controlling provisions of Florida law. Purchase/work orders shall be used, in accordance therewith, in the implementation of this Agreement to the extent deemed necessary by the City in its sole and absolute discretion.

Section 7. Lights N More's Mandatory Compliance with Chapter 119, *Florida Statutes*, and Public Records Requests.

A. In order to comply with Section 119.0701, *Florida Statutes*, public records laws, Lights N More must:

1. Keep and maintain public records that ordinarily and necessarily would be required by the City in order to provide goods or perform services.
2. Provide the public with access to public records on the same terms and

conditions that the City would provide the records and at a cost that does not exceed the cost provided in Chapter 119, *Florida Statutes*, or as otherwise provided by law.

3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law.
4. Meet all requirements for retaining public records and transfer, at no cost, to the City all public records in possession of Lights N More upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the City in a format that is compatible with the information technology systems of the City.

B. If Lights N More does not comply with a public records request, the City shall enforce the contract provisions in accordance with this Agreement.

C. Failure by Lights N More to grant such public access and comply with public records requests shall be grounds for immediate unilateral cancellation of this Agreement by the City. Lights N More shall promptly provide the City with a copy of any request to inspect or copy public records in possession of Lights N More and shall promptly provide the City with a copy of Lights N More's response to each such request.

D. IF THE CONTRACTOR/VENDOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, *FLORIDA STATUTES*, TO THE CONTRACTOR'S (VENDOR'S) DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (407) 688-5012, TRACI HOUCHIN, CMC, FCRM, CITY CLERK, CITY OF SANFORD, CITY HALL, 300 NORTH PARK AVENUE, SANFORD, FLORIDA 32771, TRACI.HOUCHIN@SANFORDFL.GOV.

Section 8. Time is of the Essence. Time is hereby declared of the essence as to the lawful performance of all duties and obligations set forth in this Agreement.

Section 9. Entire Agreement/Modification. This Agreement, together with all “Standard Contractual Terms and Conditions”, as provided on the City’s website and the attachments hereto (the documents relative to the procurement activity of the City leading to the award of this Agreement), as well as the terms and conditions set out in the IRFQ, constitute the entire integrated agreement between the City and Lights N More and supersedes and controls over any and all prior agreements, understandings, representations, correspondence and statements whether written or oral in connection therewith and all the terms and provisions contained herein constitute the full and complete agreement between the Parties hereto to the date hereof. This Agreement may only be amended, supplemented or modified by a bilateral formal written amendment of equal dignity herewith. In the event that Lights N More issues a purchase order, memorandum, letter, or any other instrument addressing the goods or services, work, and materials to be provided and performed pursuant to this Agreement, it is hereby specifically agreed and understood that any such purchase order, memorandum, letter, or other instrument shall have no effect on this Agreement unless agreed to by the City, specifically and in writing in a document of equal dignity herewith, and any and all terms, provisions, and conditions contained therein, whether printed or written or referenced on a Website or otherwise, shall in no way modify the covenants, terms, and provisions of this Agreement and shall have no force or effect thereon.

Section 10. Severability. If any term, provision or condition contained in this Agreement shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, or the application of such term, provision or condition to persons or circumstances

other than those in respect of which it is invalid or unenforceable, shall not be affected thereby, and each term, provision and condition of this Agreement shall be valid and enforceable to the fullest extent permitted by law when consistent with equity and the public interest.

Section 11. Waiver. The failure of the City to insist in any instance upon the strict performance of any provision of this Agreement, or to exercise any right or privilege granted to the City hereunder shall not constitute or be construed as a waiver of any such provision or right and the same shall continue in force.

Section 12. Captions. The section headings and captions of this Agreement are for convenience and reference only and in no way define, limit, describe the scope or intent of this Agreement or any part thereof, or in any way affect this Agreement or construe any provision of this Agreement.

Section 13. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which, taken together, shall constitute one and the same document.

Section 14. Binding Effect. This Agreement shall be binding upon and inure to the benefit of the successors in interest, transferees and assigns of the Parties. Each Party hereto represents to the other that it has undertaken all necessary actions to execute this Agreement, and that it has the legal authority to enter into this Agreement and to undertake all obligations imposed on it. The signatories hereof represent that they have the requisite and legal authority to execute this Agreement and bind the respective Parties herein.

Section 15. Remedies. The rights and remedies of the Parties, provided for under this Agreement, are in addition to any other rights and remedies provided by law or otherwise necessary in the public interest.

Section 16. Governing Law, Venue and Interpretation. This Agreement is to be governed by the laws of the State of Florida. Venue for any legal proceeding related to this Agreement shall be in the Eighteenth Judicial Circuit Court in and for Seminole County, Florida. This Agreement is the result of *bona fide* arms length negotiations between the City and Lights N More, and all Parties have contributed substantially and materially to the preparation of the Agreement. Accordingly, this Agreement shall not be construed or interpreted more strictly against any one party than against any other party and all provisions shall be applied to fulfill the public interest.

Section 17. Conditions of Grants or Funding. Lights N More shall afford “Most Favored Nation” pricing to the City and, to the extent necessary for the City to comply with controlling law or the conditions of grants or funding from other governmental agencies or entities, agrees to abide by any contract terms and conditions required from or by said grants or funding sources. Lights N More agrees to perform, consistent with those provisions of controlling law as if mandatory, contractual provisions of grantor agencies or entities were a part of this Agreement.

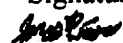
Section 18. American Rescue Plan Act. The following provisions shall apply to the provision of goods and services under the provisions of this Agreement, and shall prevail in the event of inconsistency when procuring goods or services as set forth relative to the *American Rescue Plan Act* (“ARPA”) in the event the City elects to use Federal assistance provided to the City by the US Department of Treasury under *ARPA*, Sections 602(b) and 603(b) of the *Social Security Act*, Public Law Number 117-2 (March 11, 2021). Accordingly, the following terms and conditions apply to Lights N More, as a contractor of the City according to the City’s Award Terms and Conditions agreed to by the City under

the *ARPA* and its implementing regulations; and as established by the Treasury Department: All provisions and requirements of Part 200, *Code of Federal Regulations*, entitled "Uniform Administrative Requirements, Cost Principles, And Audit Requirements For Federal Awards".

Section 19. E-Verify System. Lights N More shall utilize the United States Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by Lights N More during the term of its contractual obligations to the City. Lights N More shall expressly require any subcontractors performing work or providing services to likewise utilize the United States Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the term of Lights N More's contractual obligations to the City.

IN WITNESS WHEREOF, the City and Lights N More have executed this instrument for the purpose herein expressed and Lights N More represents and affirms that the signatories below have full and lawful authority to bind Lights N More in every respect.

ATTEST:

By: 
James Prior (Oct 4, 2022 15:50 EDT)
Signature

James Prior (Oct 4, 2022 15:50 EDT)
Printed Name
Title: Secretary

**LIGHTS N MORE INSTALLATIONS,
LLC, A Florida Limited Liability
Company**

By: 
Mike Mallozzi (Oct 4, 2022 15:51 EDT)
Michael Mallozzi, Manager
Date: Oct 4, 2022

[ADDITIONAL SIGNATURE BLOCK FOLLOWS]

ATTEST:

Traci Houchin
Traci Houchin (Oct 14, 2022 11:02 EDT)
By: City Clerk, MMC, FCRM
Traci Houchin, CMC, FCRM
City Clerk

CITY OF SANFORD

Art Woodruff
Art Woodruff (Oct 14, 2022 11:02 EDT)
By: Art Woodruff, Mayor
Date: Oct 14, 2022

Approved as to form and legal sufficiency.

David Hall
David Hall (Oct 10, 2022 16:29 EDT)
By: William L. Colbert City Attorney

ATTACHMENT 1

SCOPE OF SERVICES

2. Deliverables and Scope of Services.

Lights N More shall provide all necessary material, goods, labor, etcetera and shall at all times have a working knowledge of how Law Enforcement operates and at times has time-sensitive requests. Lights N More must be able to accommodate emergency same-day service for repairs and be available via phone call, text, or e-mail M-F 8 am - 5 pm and may occasionally on weekends. Lights N More will be required to have a close working relationship with the Fleet Superintendent, Records Support Service Supervisor, and members of the Command Staff. In addition, Lights N More must:

- Be within a 15-mile driving distance from 815 Historic Goldsboro Blvd Sanford FL 32771
- Have 10 + years of experience with Police vehicles
- Have EVT (Emergency Vehicle Technician) -certified technicians
- Be up to date on industry standards and emerging technology
- Provide demonstration of the latest technology
- Have equipment available for Test & Evaluation
- Know various Manufacturers and Police vehicle makes and models
- Be able to remove cages, Police Patrol lights, rifle racks, and other Police related equipment
- Be able to install cages, Police Patrol lights, rifle racks, and other Police related equipment
- Be able to repair cages, Police Patrol lights, rifle racks, and other Police related equipment
- Be able to program all Police Patrol lights
- Be able to do custom fabrications
- Be able to provide graphic services
- Be able to secure Police vehicles out of sight of the general public

- Be able to store Sanford Police Department equipment in a safe and isolated location while awaiting install
- Be able to deliver or pick up vehicles from 815 Historic Goldsboro Blvd Sanford FL 32771
- Be a Star Signal-approved supplier for the expedition of parts
- Be a Whelen authorized provider
- Have Star Signal and Whelen available in the shop
- Able to install agency-provided equipment if needed.
- Be available for onsite inspection upon the Sanford Police Department's request

Statement of Inspection: Lights N More personnel will be required to conduct a site inspection to familiarize themselves with Sanford Police Department to personally inspect the various areas and conditions associated with this project.

Existing Material Removal: Lights N More will be responsible for the safe removal, hauling, and appropriate disposal of existing material removed as a result of this project. Before any removal is to take place, Lights N More shall coordinate with the assigned City representative to ensure this activity does not interfere with any other events or projects in progress at the facility as applicable.

Delivery and Set-Up: Delivery shall be made to Sanford Police Department, located at 815 Historic Goldsboro Blvd Sanford FL 32771 between the hours of 8 A.M. and 5 P.M. Monday through Friday. Lights N More will be responsible for coordinating the delivery of all goods/services in a timely manner.

Partial deliveries or deliveries on any other date and time shall not be allowed unless written authorization has been obtained from the appropriate City authorized representative. The City will not pay for any storage charges, Cash on Delivery (C.O.D.) shipments, or packaging or drayage charges. Lights N More will be responsible for all risk of loss, any damage, and/or stolen materials and equipment while in transit to the Sanford Police Department.

Obligations of Lights N More: Lights N More will provide and pay for all labor, tools, materials, permits, equipment, transportation, supervision, and any and all other items or services, of any type whatsoever, which are necessary to fully complete and deliver the goods/services requested by the City, and shall not have the authority to create, or cause to be filed, any liens for labor and/or materials on, or against, the City, or any property owned by the City. Such lien, attachment, or encumbrance, until it is removed, shall preclude any and all claims or demands for any payment expected by virtue of this project. Lights N More will ensure that all of its employees, agents, sub-contractors, representatives, volunteers, and the like, fully comply with all of the terms and conditions set herein, when providing services for the City in accordance herewith. Lights N More will be solely responsible for the means, methods, techniques, sequences, safety programs, and procedures necessary to properly and fully complete the work set forth in the Scope of Services. Lights N More will use appropriate tools and/or equipment that are in good repair and proper working order, so as to enable Lights N More to complete the services required hereby.

Public Emergencies: It is hereby made a part of this Agreement that before, during, and after a public emergency, disaster, hurricane, tornado, flood, or other acts of God, the City will require a "First Priority" for goods and services. It is vital and imperative that the health, safety, and welfare of the citizens of Sanford are protected from any emergency situation that threatens public health and safety as determined by the City. Lights N More agrees to rent/sell/lease all goods and services to the City or governmental entities on a "first priority" basis. The City expects to pay contractual prices for all products and/or services under this Agreement in the event of a disaster, emergency, hurricane, tornado, flood, or other acts of God. Should Lights N More provide the City with products and/or services not under this Agreement, the City expects to pay a fair and reasonable price for all products and/or services rendered or contracted in the event of a disaster, emergency, hurricane, tornado, flood, or other acts of God.

ATTACHMENT 2
PRICING

VENDOR NAME		LIGHTS 'N MORE INSTALLATIONS, LLC	
Solicitation Evaluation Category	Unit Price	Quantity Required	Extended Price
Service Fee	No Charge	No Charge	No Charge
Diagnostic Fee	No Charge	No Charge	No Charge
Warranty	1 Year Labor	N/A	N/A
Length of Warranty	1 Year Labor (Parts Manufacturing Warranty)	N/A	N/A
Parts	10% over Cost	N/A	10% over Cost
Labor	\$53 Hour	N/A	\$53 Hour
Other Fees	N/A	N/A	N/A
Freight/Shipping Charge	N/A	N/A	Freight Invoice Cost
Remarks: Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.			
Shaded or circled total price indicates apparent low bidder subject to evaluation and review before an intent to award is made.			
NOTE:			
Rules: All bids accepted by City of Sanford are subject to the City's terms and conditions and any and all additional terms and conditions submitted by the bidders are rejected and shall have no force and effect unless receiving prior consideration and approval of the City in the form of Addenda to this bid.			
OPENED BY: Paul Smith, Purchasing Coordinator		VERIFIED BY: Marisol Ordoñez, Purchasing Manager	

ATTACHMENT 3

INSURANCE REQUIREMENTS

(1) The vendor shall obtain or possess and continuously maintain the following insurance coverage, from a company or companies, with a Best Rating of A- or better, authorized to do business in the State of Florida and in a form acceptable to the City and with only such terms and conditions as may be acceptable to the City unless the bid documents exclude or include certain types of insurance coverage or the level of coverage:

- (a) **Workers Compensation/Employer Liability:** The vendor shall provide Worker's Compensation for all employees. The limits will be statutory limits for Worker's Compensation insurance and \$3,000,000 for Employer's Liability.
- (b) **Comprehensive General Liability:** The vendor shall provide coverage for all operations including, but not limited to, contractual, products, complete operations, and personal injury. Commercial General Liability is to include premises/operations liability, products and completed operations coverage, and independent vendor's liability or owner's and vendor's protective liability. The limits will not be less than \$2,000,000 Combined Single Limit (CDL) or its equivalent.
- (c) **Comprehensive Automobile Liability:** The vendor shall provide complete coverage for owned and non-owned vehicles for limits not less than \$2,000,000 CSL or its equivalent.
- (d) **Professional Liability:** The vendor shall provide coverage for all professional services performed. The limits will not be less than \$2,000,000 CSL or its equivalent.
- (e) **Sex Abuse Liability:** The vendor shall provide coverage with limits not less than \$1,000,000 CDL or its equivalent.

(2) All insurance other than Workers Compensation to be maintained by the vendor shall specifically include the City as an additional insured.

(3) For additional insurance requirements reference is made to the requirements shown in the City's **CONTRACT TERMS AND CONDITIONS FOR ALL CITY PROCUREMENTS** ([Contract-Terms-And-Conditions-For-Web-Based-System-Revised-11.8.2021.pdf \(sanfordfl.gov\)](#)).

Agreement - Lights N More Installations LLC

Final Audit Report

2022-10-04

Created:	2022-10-04
By:	Jennifer Caldwell (jennifer.caldwell@sanfordfl.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAA_gFRQ_WJEhrXifjsTEl70ynAeFcFIRB6

"Agreement - Lights N More Installations LLC" History

-  Document created by Jennifer Caldwell (jennifer.caldwell@sanfordfl.gov)
2022-10-04 - 7:47:25 PM GMT
-  Document emailed to lightsnmoreinstallations@gmail.com for signature
2022-10-04 - 7:48:52 PM GMT
-  Email viewed by lightsnmoreinstallations@gmail.com
2022-10-04 - 7:48:59 PM GMT
-  Signer lightsnmoreinstallations@gmail.com entered name at signing as James Prior
2022-10-04 - 7:50:15 PM GMT
-  Document e-signed by James Prior (lightsnmoreinstallations@gmail.com)
Signature Date: 2022-10-04 - 7:50:16 PM GMT - Time Source: server
-  Document emailed to mike@lnminstallations.com for signature
2022-10-04 - 7:50:18 PM GMT
-  Email viewed by mike@lnminstallations.com
2022-10-04 - 7:50:59 PM GMT
-  Signer mike@lnminstallations.com entered name at signing as Mike Mallozzi
2022-10-04 - 7:51:33 PM GMT
-  Document e-signed by Mike Mallozzi (mike@lnminstallations.com)
Signature Date: 2022-10-04 - 7:51:34 PM GMT - Time Source: server
-  Agreement completed.
2022-10-04 - 7:51:34 PM GMT



Adobe Acrobat Sign

IRFQ 21_22-317 Emergency Lights and Accessories Vendor executed

Final Audit Report

2022-10-17

Created:	2022-10-10
By:	Paul Smith (paul.smith@sanfordfl.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAAdWMvQ1YyEu0T8ZVBRehPcUgfBaN9LEJl

"IRFQ 21_22-317 Emergency Lights and Accessories Vendor executed" History

-  Document created by Paul Smith (paul.smith@sanfordfl.gov)
2022-10-10 - 7:43:48 PM GMT
-  Document emailed to David Hall (dwhall@stenstrom.com) for signature
2022-10-10 - 7:44:59 PM GMT
-  Email viewed by David Hall (dwhall@stenstrom.com)
2022-10-10 - 8:28:35 PM GMT
-  Document e-signed by David Hall (dwhall@stenstrom.com)
Signature Date: 2022-10-10 - 8:29:48 PM GMT - Time Source: server
-  Document emailed to art.woodruff@sanfordfl.gov for signature
2022-10-10 - 8:29:49 PM GMT
-  Email viewed by art.woodruff@sanfordfl.gov
2022-10-11 - 2:17:14 AM GMT
-  Email viewed by art.woodruff@sanfordfl.gov
2022-10-14 - 9:01:35 PM GMT
-  Signer art.woodruff@sanfordfl.gov entered name at signing as Art Woodruff
2022-10-14 - 9:02:39 PM GMT
-  Document e-signed by Art Woodruff (art.woodruff@sanfordfl.gov)
Signature Date: 2022-10-14 - 9:02:41 PM GMT - Time Source: server
-  Document emailed to Cathy Lotempio (cathy.lotempio@sanfordfl.gov) for signature
2022-10-14 - 9:02:44 PM GMT

 Paul Smith (paul.smith@sanfordfl.gov) added alternate signer Traci Houchin (traci.houchin@sanfordfl.gov). The original signer Cathy Lotempio (cathy.lotempio@sanfordfl.gov) can still sign.

2022-10-17 - 6:27:02 PM GMT

 Document emailed to Traci Houchin (traci.houchin@sanfordfl.gov) for signature

2022-10-17 - 6:27:03 PM GMT

 Email viewed by Traci Houchin (traci.houchin@sanfordfl.gov)

2022-10-17 - 6:30:14 PM GMT

 Document e-signed by Traci Houchin (traci.houchin@sanfordfl.gov)

Signature Date: 2022-10-17 - 6:30:59 PM GMT - Time Source: server

 Agreement completed.

2022-10-17 - 6:30:59 PM GMT



Adobe Acrobat Sign

Lights N More Requisition Packet FY 24

Final Audit Report

2023-09-30

Created:	2023-09-29
By:	Bianca Gillett (bianca.gillett@Sanfordfl.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAA9ykrqp58Tia4f2-z8-644PeGZZbXgmYN

"Lights N More Requisition Packet FY 24" History

-  Document created by Bianca Gillett (bianca.gillett@Sanfordfl.gov)
2023-09-29 - 7:59:42 PM GMT- IP address: 97.71.190.2
-  Document emailed to Trekelle Perkins (trekelle.perkins@sanfordfl.gov) for signature
2023-09-29 - 8:00:14 PM GMT
-  Email viewed by Trekelle Perkins (trekelle.perkins@sanfordfl.gov)
2023-09-30 - 8:32:11 PM GMT- IP address: 97.71.190.2
-  Document e-signed by Trekelle Perkins (trekelle.perkins@sanfordfl.gov)
Signature Date: 2023-09-30 - 8:33:07 PM GMT - Time Source: server- IP address: 97.71.190.2
-  Agreement completed.
2023-09-30 - 8:33:07 PM GMT

039653

Final Audit Report

2023-10-11

Created:	2023-10-09
By:	Chase Kaiser (chase.kaiser@sanfordfl.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAACRSzCc9-kT1IN15RH7PtusQsMnqHdv1

"039653" History

-  Document created by Chase Kaiser (chase.kaiser@sanfordfl.gov)
2023-10-09 - 2:35:22 PM GMT
-  Document emailed to MARISOL ORDONEZ (marisol.ordonez@sanfordfl.gov) for signature
2023-10-09 - 2:36:10 PM GMT
-  Email sent to Chase Kaiser (chase.kaiser@sanfordfl.gov) bounced and could not be delivered
2023-10-09 - 2:39:51 PM GMT
-  Email viewed by MARISOL ORDONEZ (marisol.ordonez@sanfordfl.gov)
2023-10-11 - 1:50:44 PM GMT
-  Document e-signed by MARISOL ORDONEZ (marisol.ordonez@sanfordfl.gov)
Signature Date: 2023-10-11 - 1:51:23 PM GMT - Time Source: server
-  Document emailed to Craig Radzak (craig.radzak@sanfordfl.gov) for signature
2023-10-11 - 1:51:27 PM GMT
-  Email viewed by Craig Radzak (craig.radzak@sanfordfl.gov)
2023-10-11 - 2:17:06 PM GMT
-  Document e-signed by Craig Radzak (craig.radzak@sanfordfl.gov)
Signature Date: 2023-10-11 - 2:17:37 PM GMT - Time Source: server
-  Agreement completed.
2023-10-11 - 2:17:37 PM GMT

ALAN JAY FLEET SALES

Contract Number: 5179 - 2027 CITY OF TALLAHASSEE

Quote ID: 75394

Agency: WINTER SPRINGS POLICE DEPARTMENT

Date: 10/5/2026

Thank you from the Alan Jay Fleet Team for the opportunity to provide this quotation for (3) 2026 FORD POLICE INTERCEPTOR UTILITY AWD 3.0L ECOBOOST (99C 44U), please review carefully and contact us with any errors or changes.

MSRP: \$53,675.00

Base Price: \$46,929.00

Factory Options: \$3,415.00

Aftermarket Options: (\$3,000.00)

Vehicle Price: \$47,344.00

Purchase Total: Qty (3) \$142,032.00

Per attached vehicle specifications.

This quotation is valid as long as the manufacturer is accepting orders for the model year specified. Purchase orders received after factory order cutoff may not be honorable. The vehicle(s) offered on this quotation will be ordered in the color(s) listed. Please contact your Alan Jay sales representative with any questions you have on this quote.

Quoted By: SCOTT WILSON / 863-991-4693 / Scott.Wilson@AlanJay.com

Call Us first, for all of your Fleet Automotive, & Light Truck needs.

PHONE (800) ALANJAY (252-6529)		DIRECT 863-402-4234	WWW.ALANJAY.COM	Quote 75394-2
Corporate Office	2003 U.S. 27 South Sebring, FL 33870	MOBILE 863-991-4693	Mailing Address	P.O. BOX 9200 Sebring, FL 33871-9200
		FAX 863-402-4221		

ORIGINAL QUOTE DATE
9/28/2026

QUICK QUOTE SHEET

REVISED QUOTE DATE
10/5/2026

REQUESTING AGENCY	WINTER SPRINGS POLICE DEPARTMENT			
CONTACT PERSON	CHIEF MATT TRACHT	EMAIL	mtracht@winterspringsfl.org	
PHONE	407-327-7997	MOBILE	FAX 407-327-6652	

CONTRACT NUMBER 5179 - 2027 CITY OF TALLAHASSEE

MODEL	K8A 500A	MSRP	\$53,675.00
2026 FORD POLICE INTERCEPTOR UTILITY AWD 3.0L ECOBOOST (99C 44U)			

CUSTOMER ID	GOVERNMENT PRICE	\$46,929.00
-------------	------------------	-------------

BED LENGTH	
------------	--

** All vehicles will be ordered white w/ darkest interior unless clearly stated otherwise on purchase order.

FACTORY OPTIONS	DESCRIPTION	
UM	Agate Black Exterior	\$0.00
9W	EBONY CLOTH FRT/VINYL REAR	\$0.00
99C	3.0L ECOBOOST V6 ENGINE	\$2,845.00
44U	10-SPEED AUTO TRANSMISSION	\$0.00
INCLUDED ON THIS VEHICLE	INCLUDED ON THIS VEHICLE	\$0.00
EQUIPMENT GROUP 500A	EQUIPMENT GROUP 500A	\$0.00
OPTIONAL EQUIPMENT/OTHER	OPTIONAL EQUIPMENT/OTHER	\$0.00
.FM STEREO	.FM STEREO	\$0.00
52P	HID PLUNG W/R HNDL INOPERABLE	\$155.00
425	50 State Emissions	\$0.00
51T	SPOT LAMP LED DR - WHELEN	\$415.00
68G	REAR DR HNDL AND LOCKS INOPR	\$0.00
153	FRONT LICENSE PLATE BRACKET	\$0.00

FACTORY OPTIONS **\$3,415.00**

AFTERMARKET OPTIONS	DESCRIPTION	
RE-PDI	RE PDI OF DEALER TRADE VEHICLE TO ENSURE PROPER FLUIDS & FUNCTION.	\$0.00
TFG	Transportation from Regional Dealer Inventory	\$0.00
WRD	REGIONAL INVENTORY REDUCTION DISCOUNT	(\$3,000.00)

AFTERMARKET OPTIONS **(\$3,000.00)**

CONTRACT NUMBER 5179 - 2027 CITY OF TALLAHASSEE

TRADE IN

TOTAL COST

\$47,344.00

YES WE TAKE TRADE INS ~~~ ASK ABOUT MUNICIPAL FINANCING ~~~

TOTAL COST LESS TRADE IN(S)

QTY

3

\$142,032.00

Estimated Annual payments for 60 months paid in advance: \$10,885.36

Extended: \$32,656.09

Municipal finance for any essential use vehicle, requires lender approval, WAC.

Comments

QUOTE SUBJECT TO FACTORY ORDER ACCEPTANCE or 30 DAYS

VEHICLE QUOTED BY

SCOTT WILSON

FLEET SALES MANAGER

Scott.Wilson@AlanJay.com

"I Want to be Your Fleet Provider"

I appreciate the opportunity to submit this quotation. Please review it carefully. If there are any errors or changes, please feel free to contact me at any time.
I am always happy to be of assistance.

CHI-006120

GA

9-NORMAL, NB, 006120, SH031

16038

120251214

6649

CERT CERT ADD TRD RAMP BUMP CAMP BOOK EXPL ROT BATT

033090
353/602

1FM5K8AC0

TGA62870 NB

GU13



ford.com

VEHICLE DESCRIPTION

POLICE INTERCEPTORTM A62870

2026 UTILITY AWD
119" WHEELBASE
3.0L ECOBOOST V6 ENGINE
10-SPEED AUTO TRANSMISSION

EXTERIOR
SILVER GREY METALLIC
INTERIOR
EBONY CLOTH FRT/VINYL REAR

STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE

EXTERIOR

- 18" H.D. STEEL WHEELS
- 255/60R18 A/S BSW POLICE TIRES
- CLASS III HITCH RECEIVER
- DUAL EXHAUST SYSTEM
- DUAL POWER MIRRORS
- FULL SIZE 18" SPARE W/TPMS
- HEADLAMPS - AUTO, LED LOW/HIGH INCLUDES FRONT HOUSING (W/ LED WIG-WAG)
- KEY LOCKS (DR/PASS/LFTGT)
- PRIVACY GLASS 2ND/3RD ROW

INTERIOR

- 35/30/35 SPLIT VINYL REAR
- A/C W/AUTOMATIC CLIMATE CONTROL, DUAL ZONE
- BLACK VINYL FLOOR COVERING
- CERTIFIED SPEEDOMETER
- CLOTH BUCKET FRONT SEATS
- CONSOLE MOUNTING PLATE
- ENGINE HOUR / IDLE METER
- RED/WHITE TASK LIGHTING
- PWR DR/PASS SEAT W/LUMBAR
- SEATBACK INTRUSION PLATES
- TILT/TELESCOPING STEERING WHL W/ 4 CONFIGURABLE LATCHING SWITCHES
- UNIVERSAL TOP TRAY

FUNCTIONAL

- AM/FM STEREO
- COLUMN MOUNTED SHIFTER
- ENGINE OIL COOLER
- FULL-TIME ALL WHEEL DRIVE SYSTEM
- HEAVY DUTY SUSPENSION
- HEAVY-DUTY 80-AMP BATTERY
- INTERIOR TRUNK/LIFTGATE RELEASE
- POLICE BRAKES: 4 WHL DISC W/ ABS & TRACTION CONTROL
- POWER STEERING W/EPAS
- REAR VIEW CAMERA
- TRANSMISSION OIL COOLER
- TRANSMISSION-10-SPEED AUTO

SAFETY/SECURITY

- 75 MPH REAR-CRASH TESTED
- ADVANCETRACTM WITH RSC[®]
- AIRBAGS - FRONT AND SIDE
- AIRBAGS - SAFETY CANOPY
- SOS POST CRASH ALERT SYS
- TIRE PRESSURE MONITOR SYS

WARRANTY

- 3 YR/36K MILE BUMPER-TO-BUMPER WARRANTY
- 5 YR/100K MILE POWERTRAIN CARE EXTENDED SERVICE PLAN (ZERO DEDUCTIBLE)

INCLUDED ON THIS VEHICLE

(MSRP)

EQUIPMENT GROUP 500A

OPTIONAL EQUIPMENT/OTHER

- FM STEREO
- 3.0L ECOBOOST V6 ENGINE
- 10-SPEED AUTO TRANSMISSION
- HID PLUNG W/R HNDL. INOPERABLE
- 50 STATE EMISSIONS
- SPOT LAMP LED DR - WHELEN
- REAR DR HNDL AND LOCKS INOPR
- FRONT LICENSE PLATE BRACKET

- 2,850.00
- NO CHARGE
- 160.00
- NO CHARGE
- 420.00
- NO CHARGE
- NO CHARGE

PRICE INFORMATION

BASE PRICE	\$48,550.00
TOTAL OPTIONS/OTHER	3,430.00
TOTAL VEHICLE & OPTIONS/OTHER	51,980.00
DESTINATION & DELIVERY	1,695.00

(MSRP)

TOTAL MSRP \$53,675.00

Scan The QR Code to get more details about this vehicle



SPECIAL ORDER

SM031 N RB 2X 615 006120 12 03 25

This label is affixed pursuant to the Federal Automobile Information Disclosure Act. Gasoline, License, and Title Fees, State and Local taxes are not included. Dealer installed options or accessories are not included unless listed above.

EPA DOT Fuel Economy and Environment

Gasoline Vehicle

Fuel Economy

20 MPG
combined city/hwy

17 city

24 highway

5.0 gallons per 100 miles

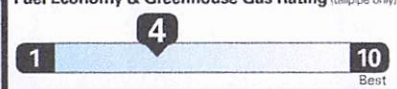
Standard SUVs range from 12 to 115 MPG. The best vehicle rates 146 MPG.

You spend
\$4,000

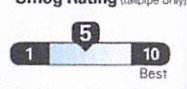
more in fuel costs over 5 years compared to the average new vehicle.

Annual fuel cost
\$2,500

Fuel Economy & Greenhouse Gas Rating (tailpipe only)



Smog Rating (tailpipe only)



This vehicle emits 447 grams CO₂ per mile. The best emits 0 grams per mile (tailpipe only). Producing and distributing fuel also create emissions; learn more at fuelconomy.gov.

Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 29 MPG and costs \$8,500 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at \$3.30 per gallon. MPG is miles per gallon equivalent. Vehicle emissions are a significant cause of climate change and smog.

fuelconomy.gov

Calculate personalized estimates and compare vehicles



Smartphone QR Code



GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score

★★★★★

Based on the combined ratings of frontal, side and rollover. Should ONLY be compared to other vehicles of similar size and weight.

Frontal Crash

Driver Passenger

★★★★★

Based on the risk of injury in a frontal impact. Should ONLY be compared to other vehicles of similar size and weight.

Side Crash

Front seat Rear seat

★★★★★

Based on the risk of injury in a side impact.

Rollover

★★★★

Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★★★★★), with 5 being the highest.

Source: National Highway Traffic Safety Administration (NHTSA).

www.safercar.gov or 1-888-327-4236

1FM5K8AC0TGA62870



WARNING: Operating, servicing and maintaining a passenger vehicle, pickup truck, van, or off-road vehicle can expose you to chemicals including engine exhaust, carbon monoxide, phthalates, and lead, which are known to the State of California to cause cancer and birth defects or other reproductive harm. To minimize exposure, avoid breathing exhaust, do not idle the engine except as necessary, service your vehicle in a well-ventilated area and wear gloves or wash your hands frequently when servicing your vehicle. For more information go to www.P65Warnings.ca.gov/passenger-vehicle.



The modem is active and sending vehicle data (e.g., diagnostics) to Ford. See in-vehicle settings for connectivity options.

FordPass[®] Connect (optional on select vehicles), the FordPass App and complimentary Connected Service are required for remote features (see FordPass Terms for details). Connected service and features depend on compatible network availability. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. Connected service excludes Wi-Fi hotspot. See your local Ford website for our privacy policy.

Ford Protect[™]

Insist on Ford Protect! The only extended service plan fully backed by Ford and honored at every Ford dealership in the U.S., Canada and Mexico. See your Ford dealer or visit www.FordOwner.com.



Credit

Get Prequalified now at www.ford.com/finance

1202512146649



Alan Jay Fleet Sales

Chris Wilson | 863-402-4234 | chris.wilson@alanjay.com

Vehicle: [Fleet] 2026 Ford Police Interceptor Utility (K8A) AWD (✔ Complete)



Note:Photo may not represent exact vehicle or selected equipment.

Window Sticker

SUMMARY

[Fleet] 2026 Ford Police Interceptor Utility (K8A) AWDMSRP:\$48,550.00

Interior:Charcoal Black, Unique HD Cloth Front Bucket Seats w/Vinyl Rear

Exterior 1:Agate Black

Exterior 2:No color has been selected.

(DISCONTINUED) Engine: 3.0L V6 EcoBoost

Transmission: 10-Speed Automatic (44U)

OPTIONS

CODE	MODEL	MSRP
K8A	[Fleet] 2026 Ford Police Interceptor Utility (K8A) AWD	\$48,550.00
OPTIONS		
44U	Transmission: 10-Speed Automatic (44U)	\$0.00
500A	Order Code 500A	\$0.00
51T	Driver Only LED Bulb Spot Lamp (Whelen)	\$420.00
52P	Hidden Door-Lock Plunger	\$160.00
68G	Rear-Door Controls Inoperable	Inc.
99C	(DISCONTINUED) Engine: 3.0L V6 EcoBoost	\$2,850.00

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.
Data Version: 29378. Data Updated: Aug 23, 2026 1:49:00 AM UTC.



Vehicle: [Fleet] 2026 Ford Police Interceptor Utility (K8A) AWD (Complete)

9W	Charcoal Black, Unique HD Cloth Front Bucket Seats w/Vinyl Rear	\$0.00
UM	Agate Black	\$0.00
—	(DISCONTINUED) 3.31 Axle Ratio	Inc.
SUBTOTAL		\$51,980.00
Adjustments Total		\$0.00
Destination Charge		\$1,795.00
TOTAL PRICE		\$53,775.00

FUEL ECONOMY

Est City:N/A
Est Highway:N/A
Est Highway Cruising Range:N/A

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Data Version: 29378. Data Updated: Aug 23, 2026 1:49:00 AM UTC.



Alan Jay Fleet Sales

Chris Wilson | 863-402-4234 | chris.wilson@alanjay.com

Vehicle: [Fleet] 2026 Ford Police Interceptor Utility (K8A) AWD (✔ Complete)

Standard Equipment

Mechanical

- Engine: 3.3L V6 Direct-Injection Hybrid System -inc: 136-MPH top speed, Police-calibrated (STD)
- Transmission: 10-Speed Automatic -inc: manual police pursuit mode (steering wheel execution) (STD)
- 3.73 Axle Ratio (STD)
- 50-State Emissions System
- Transmission w/Driver Selectable Mode and Oil Cooler
- Automatic Full-Time All-Wheel
- Engine Oil Cooler
- 92-Amp/Hr 850CCA Maintenance-Free Battery
- Hybrid Electric Motor 220 Amp Alternator
- Class III Towing Equipment -inc: Hitch
- Trailer Wiring Harness
- Police/Fire
- 6840# Gvwr 1500# Maximum Payload
- Gas-Pressurized Shock Absorbers
- Front And Rear Anti-Roll Bars
- Electric Power-Assist Steering
- 19 Gal. Fuel Tank
- Dual Stainless Steel Exhaust
- Permanent Locking Hubs
- Strut Front Suspension w/Coil Springs
- Multi-Link Rear Suspension w/Coil Springs
- Regenerative 4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist and Hill Hold Control
- Lithium Ion (li-Ion) Traction Battery 1.5 kWh Capacity

Exterior

- Wheels w/Hub Covers
- Wheels: 18" x 8" 5-Spoke Painted Black Steel -inc: black wheel-lip molding, polished stainless steel hub cover and center caps
- Tires: 255/60R18 AS BSW
- Steel Spare Wheel

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Data Version: 29378. Data Updated: Aug 23, 2026 1:49:00 AM UTC.



Alan Jay Fleet Sales

Chris Wilson | 863-402-4234 | chris.wilson@alanjay.com

Vehicle: [Fleet] 2026 Ford Police Interceptor Utility (K8A) AWD (Complete)

Exterior

- Full-Size Spare Tire Mounted Inside Under Cargo
- Body-Colored Front Bumper w/Black Rub Strip/Fascia Accent and 1 Tow Hook
- Body-Colored Rear Bumper w/Black Rub Strip/Fascia Accent
- Body-Colored Bodyside Cladding and Black Wheel Well Trim
- Black Side Windows Trim and Black Front Windshield Trim
- Black Door Handles
- Black Power Side Mirrors w/Convex Spotter and Manual Folding
- Fixed Rear Window w/Wiper, Heated Wiper Park and Defroster
- Deep Tinted Glass
- Speed Sensitive Variable Intermittent Wipers
- Galvanized Steel/Aluminum Panels
- Lip Spoiler
- Black Grille
- Liftgate Rear Cargo Access
- Tailgate/Rear Door Lock Included w/Power Door Locks
- Auto On/Off Projector Beam Led Low/High Beam Headlamps
- LED Brakelights

Entertainment

- Radio w/Seek-Scan, Clock, Speed Compensated Volume Control and External Memory Control
- Radio: AM/FM/MP3 Capable -inc: 100 watt siren/speaker prep kit, clock, 4 speakers, 1 USB port, 8" color LCD screen center-stack smart display, supports Android Auto and Apple CarPlay and fleet telematics modem, Allows data to be provided to support Ford Pro telematics and data services via optional subscription, including but not limited to vehicle location, speed, idle time, fuel, vehicle diagnostics and maintenance alerts, Device enables optional telematics services through Ford or authorized providers via paid subscription, Subscribe at <https://fordpro.com/en-us/telematics/> or call 1-833-811-FORD (3673)
- SYNC Phoenix Communication & Entertainment System -inc: hands-free voice command support compatible w/most Bluetooth connected mobile devices, 911 Assist, VHR, SYNC Services, AppLink, Bluetooth, steering wheel controls, USB port and auxiliary input jack
- 4 Speakers
- Integrated Roof Antenna
- Wireless Phone Connectivity
- 1 LCD Monitor In The Front

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Alan Jay Fleet Sales

Chris Wilson | 863-402-4234 | chris.wilson@alanjay.com

Vehicle: [Fleet] 2026 Ford Police Interceptor Utility (K8A) AWD (Complete)

Interior

- Driver Seat
- Passenger Seat
- 35-30-35 Folding Split-Bench Front Facing Fold Forward Seatback Rear Seat
- Manual Tilt/Telescoping Steering Column
- Gauges -inc: Speedometer, Odometer, Engine Coolant Temp, Tachometer, Engine Hour Meter, Traction Battery Level, Trip Odometer and Trip Computer
- Power Rear Windows and Fixed 3rd Row Windows
- Selective Service Internet Access
- Compass
- Remote Keyless Entry
- Remote Releases -Inc: Power Cargo Access
- Cruise Control w/Steering Wheel Controls
- Dual Zone Front Automatic Air Conditioning
- Rear HVAC
- HVAC -inc: Underseat Ducts
- Locking Glove Box
- Driver Foot Rest
- Unique HD Cloth Front Bucket Seats w/Vinyl Rear -inc: reduced bolsters, driver 6-way power track (fore/aft, up/down, tilt w/manual recline, 2-way power lumbar), passenger 8-way power track w/2-way power recline and 2-way power lumbar and built-in steel intrusion plates in both driver/passenger seatbacks
- Interior Trim -inc: Metal-Look Instrument Panel Insert, Metal-Look Door Panel Insert and Metal-Look Interior Accents
- Full Cloth Headliner
- Urethane Gear Shifter Material
- Day-Night Rearview Mirror
- Driver And Passenger Visor Vanity Mirrors
- Mini Overhead Console w/Storage and 2 12V DC Power Outlets
- Front And Rear Map Lights
- Fade-To-Off Interior Lighting
- Full Vinyl/Rubber Floor Covering
- Carpet Floor Trim
- Cargo Features -inc: Cargo Tray/Organizer

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Alan Jay Fleet Sales

Chris Wilson | 863-402-4234 | chris.wilson@alanjay.com

Vehicle: [Fleet] 2026 Ford Police Interceptor Utility (K8A) AWD (✔ Complete)

Interior

- Cargo Space Lights
- Smart Device Remote Engine Start
- Fleet Telematics Modem Tracker System
- Smart Device Integration
- Dashboard Storage, Driver And Passenger Door Bins
- Power 1st Row Windows w/Driver And Passenger 1-Touch Up/Down
- Delayed Accessory Power
- Power Door Locks
- Driver Information Center
- Redundant Digital Speedometer
- Trip Computer
- Digital/Analog Appearance
- Seats w/Vinyl Back Material
- Manual Adjustable Front Head Restraints and Manual Adjustable Rear Head Restraints
- Perimeter Alarm
- 2 12V DC Power Outlets
- Air Filtration

Safety-Mechanical

- Electronic Stability Control (ESC) And Roll Stability Control (RSC)
- ABS And Driveline Traction Control

Safety-Exterior

- Side Impact Beams

Safety-Interior

- Dual Stage Driver And Passenger Seat-Mounted Side Airbags
- Emergency Sos Capability
- Reverse Sensing System Rear Parking Sensors
- BLIS (Blind Spot Information System) Blind Spot
- Pre-Collision Assist with Pedestrian Detection
- Rear Cross-Traffic Braking
- Collision Mitigation-Front
- Tire Specific Low Tire Pressure Warning

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Alan Jay Fleet Sales

Chris Wilson | 863-402-4234 | chris.wilson@alanjay.com

Vehicle: [Fleet] 2026 Ford Police Interceptor Utility (K8A) AWD (Complete)

Safety-Interior

- Dual Stage Driver And Passenger Front Airbags
- Curtain 1st And 2nd Row Airbags
- Airbag Occupancy Sensor
- Passenger Knee Airbag
- Rear Child Safety Locks
- Outboard Front Lap And Shoulder Safety Belts -inc: Rear Center 3 Point, Height Adjusters and Pretensioners
- Back-Up Camera w/Washer

WARRANTY

- Basic Years: 3
- Basic Miles/km: 36,000
- Drivetrain Years: 5
- Drivetrain Miles/km: 100,000
- Corrosion Years: 5
- Corrosion Miles/km: Unlimited
- Hybrid/Electric Components Years: 8
- Hybrid/Electric Components Miles/km: 100,000
- Roadside Assistance Years: 5
- Roadside Assistance Miles/km: 60,000

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ESTIMATE

Lights N More Installations LLC
987 Josiane Ct Ste 1052
Altamonte Springs, FL 32701-3665

MIKE@LNMINSTALLATIONS.COM
+1 (407) 668-9962



Bill to

City of Winter Springs

Estimate details

Estimate no.: 1276

Estimate date: 09/22/2026

#	Date	Product or service	Description	Qty	Rate	Amount
1.			Winter Springs contract pricing			\$0.00
2.		Services	UNDERCOVER PACKAGE FRONT VISOR REAR VISOR CORE V2V SYNC, SIREN SPEAKER CONTROL HEAD AND COMMUNICATION CABLE	3	\$2,795.00	\$8,385.00
3.		Services	WECANX EXTERNAL AMP	3	\$225.00	\$675.00
4.		Services	SA315U 100 WATT SIREN SPEAKER	3	\$169.00	\$507.00
5.		Services	EXPANSION MODULE 8 output	3	\$145.00	\$435.00
6.		Services	TRACERS BLUE WHITE	3	\$1,295.00	\$3,885.00
7.		Services	TION DUO QTY 4 PER VEHICLE BLUE WHITE	3	\$419.80	\$1,259.40
8.		Services	CC-20-UV10-L8 PI Utility 18" Sloped console, 10" slope, 8" level faceplate area.	3	\$396.99	\$1,190.97
9.		Services	FP-USBC2-2DC 2" faceplate with (1) dual USB-C /USB port and (2) DC outlets.	3	\$55.46	\$166.38
10.		Services	AC-INBHG 4" internal dual-cup beverage holder.	3	\$41.02	\$123.06
11.		Services	FP-SGTRAY 4" console tray for cell phone, keys, etc.	3	\$29.70	\$89.10
12.		Services	AC-TB-ARMMNT-58 Height-adjustable rotating arm rest, bolts to rear of console.	3	\$146.52	\$439.56

13.	Services	CM-SDMT-SL-LED Side-mount computer mount. Includes Troy's unique slide-arm feature.	3	\$389.87	\$1,169.61
14.	Services	CM-LT-1600 Theft-deterrent deluxe laptop tray for computers up to 15"W x 11.5H.	3	\$275.83	\$827.49
15.	Services	TP-E-SL6-US-SS Front partition with sliding window, square-hole crawl-thru barrier, weapon recess panel.	3	\$659.64	\$1,978.92
16.	Services	KP-20-FDUV-SS Ford PI Utility partition kick panel w/big-foot pockets.	3	\$146.03	\$438.09
17.	Services	WG-20-FDUV-SET PI Utility driver/passenger side window guards, welded bars, vertical design.	3	\$213.74	\$641.22
18.	Services	PS-20-UV-OS-RL PI Utility plastic seat with OS belts, rear partition poly window, square-hole side walls.	3	\$1,490.55	\$4,471.65
19.	Services	CP-UV20-MNT-EB PI Utility cargo elevated box mount.	3	\$231.46	\$694.38
20.	Services	AC-EB-SL-TRAY PI Utility electronics tray, 37.5" wide x 23.6" long.	3	\$239.28	\$717.84
21.	Services	CP-GB44248-T3 Storage vault, 44" W x 24" L x 8" H w/1.5" trim, 2 draw-tight locking handles.	3	\$999.88	\$2,999.64
22.	Services	INSTALLATION	3	\$2,650.00	\$7,950.00
23.	Services	BLAC RAK GUN LOCK	3	\$675.00	\$2,025.00
24.	Services	qty 2 vertex blue white per vehicle	3	\$150.00	\$450.00
25.	Services	mini tions for under hatch	3	\$175.00	\$525.00
26.	Services	strip lights with brackets for cargo windows	3	\$275.00	\$825.00
27.	Services	under mirror lights with bracket	3	\$290.00	\$870.00
28.	Services	stalker radar dual antenna	3	\$3,200.00	\$9,600.00
29.	Services	stop stix	3	\$599.00	\$1,797.00
30.	Services	duo tions with wedge kit	3	\$275.00	\$825.00
31.	Services	freight	3	\$475.00	\$1,425.00
32.	Services	tint	3	\$125.00	\$375.00
33.	Services	graphics	3	\$605.00	\$1,815.00

34.	Services	door handle covers for rear doors	3	\$55.00	\$165.00
35.	Services	streamlight flash light	3	\$215.00	\$645.00
36.	Services	STALKER RADAR MOUNTS	3	\$125.00	\$375.00
37.	Services	RADIO ANTENNA	3	\$150.00	\$450.00
38.	Services	TAG LIGHTS RED/BLUE	3	\$209.90	\$629.70
39.	Services	CEM16	3	\$175.00	\$525.00
40.	Services	push bumper	3	\$750.00	\$2,250.00
Total					\$64,616.01

Accepted date

Accepted by



**CITY OF
TALLAHASSEE**

**AMENDMENT 1 TO AGREEMENT NO. 5179
A CONTRACT FOR NEW MUNICIPAL VEHICLES, CARS
VANS, SPORT UTILITY VEHICLES, AND LIGHT TRUCKS**

THIS AMENDMENT is made this 01/16/2025, between the **CITY OF TALLAHASSEE**, a Florida municipal corporation (the "City"), and **ALAN JAY AUTOMOTIVE MANAGEMENT, INC., d/b/a Alan Jay Fleet Sales**, a Florida profit corporation (the "Vendor"). The City and the Vendor may be referred to individually as a "Party" and together as the "Parties."

RECITALS

WHEREAS, the Parties entered into Agreement No. 5179 ("Agreement") dated January 13, 2022, for the purchase of New Municipal Vehicles, Cars, Vans, Sport Utility Vehicles, and Light Trucks, under RFP No. 096-21-KM; and,

WHEREAS, the Parties desire to amend the Agreement to address changes to Section 3, Purchases Made by Other Public Agencies, and to extend the Agreement term pursuant to Section 7, Term.

NOW, THEREFORE, in consideration of the following mutual covenants set forth herein and other good and valuable considerations, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree to amend the Agreement as follows:

1. **Section 3. PURCHASES MADE BY OTHER PUBLIC AGENCIES**, is hereby deleted, and replaced with the following:
 - A. With the consent and agreement of the Vendor and the City, purchases may be made by other local, state, or national governmental agencies, political subdivisions, or other public entities under this Agreement. Potential purchaser(s) **MUST** submit their request for utilization to Fleet Contract Manager, Kathy Crum via email at kathy.crum@talgov.com prior to purchasing under this Agreement. These purchases shall be governed by the same terms and conditions stated herein.

(1) The City charges an administrative fee of \$200.00 per vehicle sold. The Vendor shall be responsible for reporting, collecting, and remitting the administrative fee(s) to the City for purchase(s) made by other local, state, or national governmental agencies, political subdivisions, or other public entities pursuant to this Agreement. Should any such purchases be made, the Vendor is responsible for submitting a quarterly report identifying all sales made during the applicable quarter via email to the Fleet Financial Team at fleetadmin@talgov.com, with a copy to Fleet Contract Manager, Kathy Crum at kathy.crum@talgov.com. The subject line of the email should reference: **Reporting Administrative Fees - Agreement No. 5179.**

(2) The Vendor shall remit all administrative fees to the City at the end of the quarter in which payment is received from the purchaser. An email identifying the amount(s) and check number(s) **MUST** also be submitted to the Fleet Financial Team, with a copy to Fleet Contract Manager, Kathy Crum prior to mailing. For questions or requests for Agreement Documents, please contact Kathy Crum at (850) 891-5229.

(3) Administrative fee payments shall be made by check with **Payment Administrative Fees - Agreement No. 5179** referenced on the check. Administrative fees should be mailed to the following address:

Fleet Management Administration
Attn: Fleet Financial Team
400 Dupree Street
Tallahassee, FL 32304

B. This Agreement in no way restricts or interferes with the right of any local, state, or national governmental agency or political subdivision or other public entity to independently address any or all these terms as required by law or to supplement the Agreement if a specific term is not addressed herein.

2. **Section 7.B. Extension Term**, is hereby deleted, and replaced with the following:

B. Extension Term. Upon written, mutual agreement by the Vendor and the City, this Agreement may be extended at the conclusion of the Initial Term for an additional two (2) years (the "Extension").

3. The term of the Agreement is hereby extended for two (2) additional years through January 12, 2027, unless earlier terminated in accordance with the original terms of the Agreement. This is the final extension permitted under this Agreement.
4. Except as specifically amended hereby, the terms and conditions of the Agreement shall continue in full force and effect.

IN WITNESS WHEREOF, the Parties have caused this Amendment to be executed by their duly authorized representatives as of the date set forth in the introductory clause.

ALAN JAY AUTOMOTIVE MANAGEMENT, INC.

CITY OF TALLAHASSEE

By: Chris Wilson
Chris Wilson (Jan 13, 2025 07:03 EST)
Name: Chris Wilson
Title: Fleet Sales Manager

By: Veronica McCrackin
Veronica McCrackin, Procurement Manager

Attest:

By: James O. Cooke, IV
James O. Cooke, IV, City Treasurer-Clerk



Approved as to form:

By: Kristen McRae for
Kristen McRae for (Jan 16, 2025 17:25 EST)
Breanna Green, Assistant City Attorney



Legal Routing Memo

Date: 1/7/2025

To: City Attorney's Office

From: Fleet

Subject: Legal Review of

☐ CONTRACT NO. 5179

☒ AMENDMENT NO. 1

☐ MEMORANDUM OF UNDERSTANDING OR AGREEMENT

☐ OTHER

This document relates to solicitation RFP-096-21-KM Municipal Vehicles, Cars Vans, Sport Utility Vehicles, And Light Trucks

Document has been reviewed and considered ready for execution by either or both:

Procurement Signature: Keith Milton

Department Signature: Kathy Crum

TO BE COMPLETED BY LEGAL

Legal review completed on: 1/9/2025

Legal review performed by: Breanna Green

Approved for execution: ☒ yes ☐ no



CONSENT AGENDA ITEM 303

CITY COMMISSION AGENDA | OCTOBER 12, 2026 REGULAR MEETING

TITLE

Proposed 2027 Meeting and Holiday Calendar

SUMMARY

Staff brings the proposed calendar forward each year with meeting dates for the City Commission and Advisory Boards as well as dates for City Holidays. The approval of this calendar does not limit the Commission's ability to schedule additional Special Meetings, Workshops, and/or holidays as outlined in the City Charter.

Additionally, one City Commission Regular Meeting is scheduled for the months of July, November, and December.

FUNDING SOURCE

RECOMMENDATION

Staff recommends the City Commission review and approve the proposed 2027 meeting and holiday calendar as presented.

January

2027

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
27	28	29	30	31	01 CITY HOLIDAY New Year's Day	02
03	04	05	06	07 Planning and Zoning Board Regular Meeting - 5:30 PM	08	09
10	11 City Commission Regular Meeting - 6:30 PM	12	13	14 Veterans and Veteran Families Advisory Committee Meeting - 5:30 PM	15	16
17	18 CITY HOLIDAY Martin Luther King, Jr. Day	19	20	21 Charter Review Committee Meeting - 5:30 PM	22	23
24	25 City Commission Regular Meeting - 6:30 PM	26 Code Enforcement Board Regular Meeting - 5:30 PM	27	28	29	30
31	01	Notes:				

February

2027

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
31	01	02	03 Parks, Recreation, & Mobility Advisory Committee Regular Meeting - 5:30 PM	04 Planning and Zoning Board Regular Meeting - 5:30 PM	05	06
07	08 City Commission Regular Meeting - 6:30 PM	09	10	11 Board of Trustees Regular Meeting - 5:30 PM	12	13
14	15 CITY HOLIDAY <i>President's Day</i>	16	17 Tuscawilla Lighting & Beautification District Cmte Meeting - 5:15 PM	18 Charter Review Committee Meeting - 5:30 PM	19	20
21	22 City Commission Regular Meeting - 6:30 PM	23 Code Enforcement Board Regular Meeting - 5:30 PM	24	25	26	27
28	01	02	03	04	05	06
Notes: February 7-March 5: Ramadan						

March

2027

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	01	02	03	04 Planning and Zoning Board Regular Meeting - 5:30 PM	05	06
07	08 City Commission Regular Meeting - 6:30 PM	09	10	11	12	13
14	15	16	17	18 Charter Review Committee Meeting - 5:30 PM	19	20
21	22 City Commission Regular Meeting - 6:30 PM	23 Code Enforcement Board Regular Meeting - 5:30 PM	24	25	26 CITY HOLIDAY <i>Spring Holiday</i>	27
28	29	30	31	01	02	03
04	05	Notes: February 7-March 5: Ramadan, March 9-11: Eid al-Fitr, March 26: Good Friday, March 28: Easter				

April

2027

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	29	30	31	01 Planning and Zoning Board Regular Meeting - 5:30 PM	02	03
04	05	06	07	08 Veterans and Veteran Families Advisory Committee Meeting - 5:30 PM	09	10
11	12 City Commission Regular Meeting - 6:30 PM	13	14	15 Charter Review Committee Meeting - 5:30 PM	16	17
18	19	20	21	22	23	24
25	26 City Commission Regular Meeting - 6:30 PM	27 Code Enforcement Board Regular Meeting - 5:30 PM	28	29	30	01
02	03	Notes:				

May

2027

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
25	26	27	28	29	30	01
02	03	04	05 Parks, Recreation, & Mobility Advisory Committee Regular Meeting - 5:30 PM	06 Planning and Zoning Board Regular Meeting - 5:30 PM	07	08
09	10 City Commission Regular Meeting - 6:30 PM	11	12	13 Board of Trustees Regular Meeting - 5:30 PM	14	15
16	17	18	19 Tuscawilla Lighting & Beautification District Cmte Meeting - 5:15 PM Oak Forest Wall District Cmte Mtg - 6:30 PM	20 Charter Review Committee Meeting - 5:30 PM	21	22
23	24 City Commission Regular Meeting - 6:30 PM	25 Code Enforcement Board Regular Meeting - 5:30 PM	26	27	28	29
30	31 CITY HOLIDAY Memorial Day	Notes: May 16-19: Eid al-Adha				

June

2027

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
30	31	01	02	03 Planning and Zoning Board Regular Meeting - 5:30 PM	04	05
06	07 City Commission Regular Meeting - 6:30 PM	08	09	10	11	12
13	14	15	16	17 Charter Review Committee Meeting - 5:30 PM	18 CITY HOLIDAY <i>Juneteenth</i> (observed)	19
20	21 City Commission Regular Meeting - 6:30 PM	22 Code Enforcement Board Regular Meeting - 5:30 PM	23	24	25	26
27	28	29	30	01	02	03
04	05	Notes:				

July

2027

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
27	28	29	30	01 Planning and Zoning Board Regular Meeting - 5:30 PM	02	03
04	05 CITY HOLIDAY <i>Independence Day (observed)</i>	06	07	08 Veteran and Veteran Families Advisory Committee Regular Meeting - 5:30 PM	09	10
11	12	13	14	15 Charter Review Committee Meeting - 5:30 PM	16	17
18	19 City Commission Budget Workshop - 4:30 PM City Commission Regular Meeting - 6:30 PM	20	21	22	23	24
25	26	27 Code Enforcement Board Regular Meeting - 5:30 PM	28	29	30	31
01	02	Notes:				

August

2027

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
01	02	03	04 Parks, Recreation, & Mobility Advisory Committee Regular Meeting - 5:30 PM	05 Planning and Zoning Board Regular Meeting - 5:30 PM	06	07
08	09 City Commission Regular Meeting - 6:30 PM	10	11	12 Board of Trustees Regular Meeting - 5:30 PM	13	14
15	16	17	18 Tusawilla Lighting & Beautification District Committee Meeting - 5:15 PM	19 Charter Review Committee Meeting - 5:30 PM	20	21
22	23 City Commission Regular Meeting - 6:30 PM	24 Code Enforcement Board Regular Meeting - 5:30 PM	25	26	27	28
29	30	31	01	02	03	04
05	06	Notes:				

September

2027

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
29	30	31	01	02 Planning and Zoning Board Regular Meeting - 5:30 PM	03	04
05	06 CITY HOLIDAY <i>Labor Day</i>	07	08	09	10	11
12	13 City Commission Regular Meeting* - 6:30 PM (<i>1st Public Budget Hearing</i>)	14	15	16 Charter Review Committee Meeting - 5:30 PM	17	18
19	20	21	22	23	24	25
26	27 City Commission Regular Meeting* - 6:30 PM (<i>2nd Public Budget Hearing</i>)	28 Code Enforcement Board Regular Meeting - 5:30 PM	29	30	01	02
03	04	Notes: Dates subject to change based on public hearing schedules set by the School Board and Seminole County.				

October

2027

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26	27	28	29	30	01	02
03	04	05	06	07 Planning and Zoning Board Regular Meeting - 5:30 PM	08	09
10	11 City Commission Regular Meeting - 6:30 PM	12	13	14 Veterans and Veteran Families Advisory Committee Meeting - 5:30 PM	15	16
17	18	19	20	21 Charter Review Committee Meeting - 5:30 PM	22	23
24	25 City Commission Regular Meeting - 6:30 PM	26 Code Enforcement Board Regular Meeting - 5:30 PM	27	28	29	30
31	01	Notes: October 1-3: Rosh Hashanah, October 10-11: Yom Kippur, October 11: Indigenous Peoples' Day/Columbus Day, October 29: Diwali				

November

2027

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
31	01	02	03 Parks, Recreation, & Mobility Advisory Committee Regular Meeting - 5:30 PM	04 Planning and Zoning Regular Meeting - 5:30 PM	05	06
07	08	09	10 <i>Tentative</i> - Board of Trustees Regular Meeting - 5:30 PM	11 CITY HOLIDAY <i>Veteran's Day</i>	12	13
14	15 City Commission Regular Meeting - 6:30 PM	16	17 Tusawilla Lighting & Beautification District Cmte Meeting - 5:15 PM Oak Forest Wall District Cmte Mtg - 6:30 PM	18 Charter Review Committee Meeting - 5:30 PM	19	20
21	22	23 Code Enforcement Board Regular Meeting - 5:30 PM	24	25	26 CITY HOLIDAY <i>Thanksgiving</i>	27
28	29	30	01	02	03	04
05	06	Notes: November 2: Election Day				

December

2027

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	29	30	01	02 Planning and Zoning Board Regular Meeting - 5:30 PM	03	04
05	06	07	08	09	10	11
12	13 City Commission Regular Meeting - 6:30 PM	14	15	16 Charter Review Committee Meeting - 5:30 PM	17	18
19	20	21 Code Enforcement Board Regular Meeting - 5:30 PM	22	23 24 CITY HOLIDAY Christmas Holiday		25
26	27	28	29	30 31 CITY HOLIDAY New Year's Holiday		01 New Year's Day (observed 12/31/27)

02

03

Notes:



CONSENT AGENDA ITEM 304

CITY COMMISSION AGENDA | OCTOBER 12, 2026 REGULAR MEETING

TITLE

Approval of the Minutes: Monday, September 28, 2026 City Commission Regular Meeting Minutes

SUMMARY

FUNDING SOURCE

RECOMMENDATION

Staff recommends the Commission review and approve the Monday, September 28, 2026 City Commission Regular Meeting minutes as presented.



CITY COMMISSION

REGULAR MEETING MINUTES
MONDAY, SEPTEMBER 28, 2026

CITY HALL – COMMISSION CHAMBERS
1126 EAST STATE ROAD 434, WINTER SPRINGS, FLORIDA

CALL TO ORDER

Mayor Kevin McCann called the Regular Meeting of Monday, September 28, 2026, of the City Commission to order at 6:32 p.m. in the Commission Chambers of the Municipal Building (City Hall, 1126 East State Road 434, Winter Springs, Florida 32708).

Roll Call:

Mayor Kevin McCann, present
Deputy Mayor Cade Resnick, present
Commissioner Paul Diaz, present
Commissioner Victoria Bruce, present
Commissioner Sarah Baker, present
(via telephone, arrived 7:10pm)
Commissioner Mark Caruso, present

City Manager Kevin Sweet, present
City Attorney Anthony Garganese, present
City Clerk Erin O'Donnell, present

The invocation was led by Pastor Bob Melhorn, followed by the Pledge of Allegiance.

Mayor McCann announced that the agenda order had been modified to address the Consent Agenda and Regular Agenda items prior to the Public Hearings Agenda, in order to accommodate Commissioner Baker's participation by telephone, as she had scheduling conflicts and would be delayed.

Prior to proceeding with the agenda, Deputy Mayor Resnick raised concerns about anonymous emails circulating among members and the community and asked that the Police Chief investigate. Police Chief Tracht confirmed that City Manager Sweet had already ordered an administrative investigation regarding alleged potential City policy violations that would be handled by Internal Affairs. Chief Tracht asked that the matter not be discussed further while the investigation remained active.

Additionally, Commissioner Bruce asked for an update on a recent police matter. Chief Tracht again explained as this was an active investigation, they could not discuss the matter further.

AWARDS AND PRESENTATIONS

100. Not Used

INFORMATIONAL AGENDA

200. Not Used

No discussion.

PUBLIC INPUT

Mayor McCann opened Public Input.

Rick Mould, a Winter Springs resident, addressed the Commission regarding stormwater pond maintenance in the Tuscawilla area, particularly Pond 59. He said aging hybrid ponds are experiencing more sediment buildup and drainage issues, and he asked that the proposed policy be delayed for additional resident input.

Jake Howard, a Winter Springs resident, spoke regarding Willa Lake and stated the lake had declined over time and asked for clarification on whether the proposed policy would provide ongoing maintenance or only address problems after conditions worsened.

Arun Joshi, a Winter Springs resident, thanked Commissioners Bruce, Caruso, and Resnick for their responsiveness, congratulated the city on its drinking water recognition, and expressed concern about apparent changes to the City's approach to sediment and vegetation maintenance. He asked for a collaborative forum with residents, staff, and experts to review the policy and funding options.

Marie Cashion, a Winter Springs resident and speaking on behalf of the Chelsea Parc and Fox Glen HOA, thanked the city for accommodating temporary parking during neighborhood repaving in Chelsea Woods. She also expressed concern that tree removal at the Sam Smith Wastewater Treatment Plant could increase flooding near nearby homes. She expressed her appreciation to several members of the Commission for their recent responsiveness to her concerns, and for visiting affected areas in person. Commissioner Caruso responded that he had visited the site and observed mitigation measures, including trenching and installation of a dry pond.

Steve Harper, a Winter Springs resident, commented that while residents understood they were responsible for mowing, landscaping, and shoreline upkeep, sediment maintenance and aquatic vegetation control should remain the City's responsibility because they are tied to the public drainage system. He asked that the resolution be delayed for additional public input.

Gina Schafer, a Winter Springs resident, spoke on Item 400 (Stormwater Pond Policy), saying it was too technical for residents to easily understand and had not received enough public input. She urged the Commission to delay action until the public had more opportunity to review it.

Leah Weisman, a Winter Springs resident, said the policy's use of the term "private" was confusing and requested clearer explanation of ownership, maintenance responsibilities, and impacts to creeks and Lake Jesup. She also raised concerns about ADA-related restroom repairs and asked whether accessibility issues would be properly corrected.

Linda Freeburn, a Winter Springs resident, urged the Commission to consider the long-term fiscal impact of any stormwater pond maintenance policy and to carefully define which responsibilities should remain with the City.

Mayor McCann closed Public Input.

CONSENT AGENDA

300. Resolution 2026-12 Recognizing the Retirement of Deputy Chief Kevin Presley from the Police Department

No discussion.

301. IT Hardware Lease Agreement

No discussion.

302. Surplus Assets

No discussion.

303. Approval of the Minutes: Monday, September 14, 2026 City Commission Regular Meeting

No discussion.

MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION BY DEPUTY MAYOR RESNICK. SECONDED BY COMMISSIONER BRUCE.

VOTE: DIAZ (AYE); BRUCE (AYE); BAKER (AYE); RESNICK (AYE); CARUSO (AYE)

MOTION CARRIED: 5-0.

REGULAR AGENDA

400. Resolution 2026-19 Stormwater Pond Classification and Maintenance Policy

Public Works and Utilities Director Clete Saunier presented Resolution 2026-19, which proposed the adoption of establishing a citywide stormwater pond classification and maintenance policy for more than 300 ponds. He said the policy would formalize how ponds are classified as public, hybrid, or private and clarify maintenance responsibilities. He explained that the city would maintain infrastructure such as pipes and control structures for public and hybrid ponds, while aquatic vegetation control on hybrid ponds would depend on recorded easements or overlays allowing lawful access.

Commissioners engaged in extended discussion. Commissioner Caruso supported the importance of obtaining easement agreements from property owners to enable higher levels of service. Commissioner Bruce sought clarification on which hybrid ponds would continue to receive aquatic vegetation control and requested that a pond inventory with easement status be published online. Director Saunier stated that such information could be provided in a proposed format but could not be finalized until the policy was adopted.

Commissioner Diaz raised concerns about the equitable distribution of stormwater utility fees and the appropriate scope of City responsibility for privately owned pond water bodies. City Attorney Garganese provided additional clarification on the legal distinctions between pond ownership categories and the significance of recorded easements and plat dedications. He confirmed that Pond 59 in Tuscawillia carried a public drainage easement overlay, while other hybrid ponds, such as Oak Forest Lake, did not have a comparable overlay and therefore presented more complex legal circumstances regarding access.

Mayor McCann said the proposed policy was intended as a first step in creating a legal and operational framework for the City's public, private, and hybrid ponds. He noted that broader issues such as dredging and expanded

maintenance would require future discussion, additional funding, and clearer information for residents about how individual ponds would be affected. Deputy Mayor Resnick supported the policy's overall purpose but expressed concern that it relied too heavily on discretionary language, renewed his request that the City pursue needed easements, and highlighted sediment buildup as an ongoing concern.

Commissioner Bruce moved to continue the resolution and direct staff to take preparatory steps in advance of a public workshop.

MOTION TO CONTINUE RESOLUTION 2026-19, DIRECT STAFF TO PUBLISH THE MASTER POND INVENTORY WITH EASEMENT LANGUAGE INDICATING WHICH PONDS WOULD RECEIVE AQUATIC VEGETATION CONTROL, NOTIFY AND HOLD A PUBLIC WORKSHOP WITH RESIDENTS, AND MAINTAIN CURRENT AQUATIC VEGETATION SERVICE LEVELS IN THE INTERIM. MOTION BY COMMISSIONER BRUCE. SECONDED BY DEPUTY MAYOR RESNICK.

VOTE: BRUCE (AYE); BAKER (AYE); RESNICK (AYE); CARUSO (AYE); DIAZ (AYE)
MOTION CARRIED: 5-0.

401. Matters Related to Boards and Committees

Code Enforcement Board:

DEPUTY MAYOR RESNICK MOVED TO APPOINT KOLTON MANAHAN TO SEAT 3 ON THE CODE ENFORCEMENT BOARD. MOTION BY SECONDED BY COMMISSIONER BRUCE. MOTION PASSED WITH UNANIMOUS CONSENT.

Tuscawilla Lighting and Beautification District (TLBD):

COMMISSIONER BRUCE MOVED TO APPOINT ANDREW PRESTON TO SEAT 1 OF THE TUSCAWILLA LIGHTING AND BEAUTIFICATION DISTRICT ADVISORY COMMITTEE. MOTION BY SECONDED BY DEPUTY MAYOR RESNICK. MOTION PASSED WITH UNANIMOUS CONSENT.

Commissioner Bruce requested clarification on the status sunsetting of the Parks, Recreation, and Mobility Advisory Committee. City Manager Sweet replied that this is being scheduled as an upcoming agenda item. City Clerk O'Donnell confirmed that the Code Enforcement Board and TLBD Board were now fully seated.

401. New Business

Commissioner Bruce raised the possibility of pursuing naming rights and sponsorship revenue for City parks facilities, including pickleball courts, the Senior Center, the Dog Park, athletic fields, and scoreboards. Brian Dunigan, Director of Administrative Services and Operations, reported that such efforts were already underway following the Advent Health naming rights agreement, and that staff were developing market analysis data for additional amenities.

Commissioner Caruso recommended that the city hold preparatory workshops similar to those being conducted by the City of Oviedo in anticipation of the potential passage of Amendment 3. City Manager Sweet confirmed that staff have already created a dedicated web page and were internally assessing fiscal impacts, noting that such conversations would increase following the conclusion of the current budget process.

Deputy Mayor Resnick reported that residents had received duplicate water bill mailings. Finance Director Holly Queen clarified that the duplication was a printing vendor error and that the billing amounts were not duplicated; customers had been notified not to pay the first mailing. No financial loss to the City resulted from the error. Deputy Mayor Resnick also requested a status update on ADA compliance in City bathroom facilities. City Manager

Sweet confirmed that the matter was being actively evaluated by the facilities team and that many identified issues had already been addressed.

Commissioner Diaz requested that a future agenda item be scheduled to present a side-by-side financial comparison of the cost of maintaining the City's Police Department versus contracting services through the Seminole County Sheriff's Office, as well as a similar analysis with respect to the Parks Department. An extended discussion followed among the Commission regarding the appropriateness, timing, and potential operational consequences of such an analysis. No formal motion was made; but this item will be brought back for future consideration as a formal agenda item.

PUBLIC HEARINGS AGENDA

500. 1626 Wood Duck Drive – Accessory Dwelling Unit (Conditional Use)

Community Development Director Terrilyn Rolle presented a conditional use request for an accessory dwelling unit at 1626 Wood Duck Drive. The applicant proposed converting an existing detached 662-square-foot accessory building into a two-bedroom, one-bath unit with a full kitchen. Staff confirmed the structure met applicable standards, was not in a flood zone, and recommended approval subject to standard restrictions, including owner-occupancy, no separate conveyance, and a minimum six-month lease term if rented.

Mayor McCann opened Public Input for Item 500.

Linda Freeburn, a Winter Springs resident, asked whether any Tusawilla homeowners' association rules limiting occupancy by non-family members would affect the proposed accessory dwelling unit. Director Rolle confirmed that the property was not subject to any deed restrictions or covenants governing accessory dwelling units and therefore no separate HOA approval was required for this application. The homeowner/applicant stated the unit was intended for elderly parents.

Mayor McCann closed Public Input for Item 500.

MOTION TO APPROVE THE CONDITIONAL USE APPLICATION FOR THE ACCESSORY DWELLING UNIT AT 1626 WOOD DUCK DRIVE AS PRESENTED. MOTION BY DEPUTY MAYOR RESNICK. SECONDED BY COMMISSIONER CARUSO.

VOTE: BAKER (AYE); RESNICK (AYE); CARUSO (AYE); DIAZ (AYE); BRUCE (AYE)

MOTION CARRIED: 5-0.

501. Second Reading of Ordinance 2026-07 Town Center District T5 Transect Setbacks

City Attorney Garganese read Ordinance 2026-07 by title and Community Development Director Terrilyn Rolle presented Ordinance 2026-07, which amends setback requirements in the Town Center District Transect T5 Urban Center Zone.

Mayor McCann opened Public Input for Item 501. None.

Mayor McCann closed Public Input for Item 501.

MOTION TO APPROVE STAFF RECOMMENDATIONS FOR ITEM 501. MOTION BY DEPUTY MAYOR RESNICK. SECONDED BY COMMISSIONER CARUSO.

VOTE: RESNICK (AYE); CARUSO (AYE); DIAZ (AYE); BRUCE (AYE); BAKER (AYE)

MOTION CARRIED: 5-0.

502. Final Millage Rate for Fiscal Year 2026-2027

Finance Director Holly Queen presented Resolution 2026-17, establishing the final millage rate for Fiscal Year 2026-2027 at 2.5160 mills, consistent with the rollback rate and matching the tentative millage rate adopted by the Commission on September 14, 2026. The required advertisement was published in the Orlando Sentinel on September 24, 2026.

Mayor McCann opened Public Input for Item 502. None.

Mayor McCann closed Public Input for Item 502.

MOTION TO ADOPT RESOLUTION 2026-17 ESTABLISHING THE FISCAL YEAR 2026-2027 FINAL OPERATING MILLAGE RATE FOR THE CITY OF WINTER SPRINGS AT 2.5160 MILLS, PUBLICLY ANNOUNCING THAT THE FINAL OPERATING MILLAGE RATE OF 2.5160 MILLS IS EQUAL THE COMPUTED ROLLBACK RATE. MOTION BY DEPUTY MAYOR RESNICK. SECONDED BY COMMISSIONER BRUCE.

VOTE: CARUSO (AYE); DIAZ (NAY); BRUCE (AYE); BAKER (AYE); RESNICK (AYE)

MOTION CARRIED: 4-1.

503. Final Budget for Fiscal Year 2026-2027

Finance Director Queen presented Resolution 2026-18, establishing the final budget for Fiscal Year 2026-2027. Total citywide expenditures were set at \$116,526,080. Two technical corrections were incorporated since the tentative budget adopted September 14, 2026: the removal of \$10,000 in magistrate expenses and a corresponding correction to the water and sewer fund transfer to net the transfers to zero. The required advertisement was published in the Orlando Sentinel on September 24, 2026.

In response to a question from Commissioner Bruce, Director Queen clarified that the water and sewer transfer issue was a setup error she had identified and corrected so the transfers now properly balanced.

Mayor McCann opened Public Input for Item 503. None.

Mayor McCann closed Public Input for Item 503.

MOTION TO APPROVE RESOLUTION 2026-18 ESTABLISHING THE FINAL BUDGET FOR THE CITY OF WINTER SPRINGS FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2026 AND ENDING SEPTEMBER 30, 2027. MOTION BY COMMISSIONER BRUCE. SECONDED BY COMMISSIONER DEPUTY MAYOR RESNICK.

VOTE: DIAZ (NAY); BRUCE (AYE); BAKER (AYE); RESNICK (AYE); CARUSO (NAY)

MOTION CARRIED: 3-2.

REPORTS

600. City Manager Kevin A. Sweet

City Manager Sweet thanked Finance Director Queen and department directors for their work on the budget and stated achieving a rollback millage rate without reducing service levels was a significant accomplishment. He added that staff were proud to present a balanced budget and thanked them for their patience despite a challenging process and differing viewpoints.

City Manager Sweet then read a prepared statement regarding governance roles and the proper channeling of Commission direction to staff. In summary, he stated that under City Code, Commissioners act collectively rather than individually in setting and revising City policy, that staff direction must come through action of the Commission as a governing body, and that individual requests should not be treated as operational directives or policy changes absent formal Commission action. He asked that operational concerns be routed through the City Manager's office and that proposed policy changes be brought forward for discussion and vote by the Commission. *A copy of the prepared statement is attached to these minutes.*

601. City Attorney Anthony A. Garganese

No report.

602. City Clerk Erin O'Donnell

No report.

603. Seat One Commissioner Paul Diaz

Commissioner Diaz reiterated his position that the Commission must be willing to examine the full scope of the City's budget and look for areas to cut. He looks forward to conversations surrounding major expenditure areas to address current and future fiscal pressures, including those that may result from Amendment 3. He stated that quantitative analysis and open inquiry were necessary elements of responsible governance and that the Commission had an obligation to consider all options before residents.

604. Seat Two Commissioner Victoria Bruce

Commissioner Bruce thanked City staff for updating the City's online checkbook, acknowledged recent landscaping improvements at Oak Forest Monument, and expressed appreciation for City Manager Sweet's participation at a recent community town hall meeting where residents had the opportunity to ask questions about stormwater, Amendment 3, and economic development.

605. Seat Three Commissioner Sarah Baker

Commissioner Baker thanked the Commission for accommodating her remote participation and expressed appreciation for adjustments made to the meeting schedule.

606. Seat Four Commissioner/Deputy Mayor Cade Resnick

Deputy Mayor Resnick thanked City Manager Sweet, Director Saunier, and all department directors for their work on both the stormwater policy and the annual budget process. He acknowledged the Police Department's progress in community-oriented policing and expressed personal support for the Department. He thanked staff for addressing neighborhood concerns in areas including Alton Road and Fox Glen Court, noting that meetings with residents on site helped them feel heard and connected to the city. He also raised concerns regarding the performance of the prior aquatic vegetation management contractor and requested that future service contracts

include measurable performance metrics and termination provisions for non-performance. Finally, he reported he would be absent from the next Commission meeting due to a family medical matter.

607. Seat Five Commissioner Mark Caruso

Commissioner Caruso expressed support for the Police Department and thanked the Police Chief and officers for their service. He also requested that Mayor McCann provide him with an update regarding the Oak Forest Lake aerator and Duke Energy initiative, noting that he had not previously received information about it. Lastly, he returned to an earlier conversation regarding the anonymous emails. He inquired how the mayor came to possess specific information about the origin of the sender appearing to be connected to Europe, and why that information had not been shared with the Commission. Mayor McCann responded that the emails appeared to use an email-masking service associated with Europe, and the company obscures the sender's origin.

608. Mayor Kevin McCann

Mayor McCann reported on several recent community events, including a well-attended Meet the Candidates Night at the Tuscawilla Country Club, participation in a Babe Ruth League opening ceremony, and the Winter Springs Police Foundation fundraiser, which raised over \$10,000 to support officers and their families. Mayor McCann expressed strong personal support for the City's Police Department and stated his commitment to advocate on behalf of officers on matters of compensation, benefits, and operational continuity.

PUBLIC INPUT

Mayor McCann opened Public Input.

Marie Cashion, a Winter Springs resident, addressed the Commission regarding civility and decorum on the dais. She stated that she found certain remarks and tones used during Commission discussion to be disrespectful and offensive and urged Commissioners to treat one another and the public with respect and dignity consistent with the Commission's code of conduct.

Karen Meyer, a Winter Springs resident, spoke regarding the stormwater pond classification and maintenance policy. She noted the presentation was clear, and expressed disappointment that the policy was not adopted, describing it as a necessary first step and cautioned that any future public workshop would likely involve significant demands from residents regarding their specific ponds. She noted that extra pond maintenance would likely require additional community funding.

Leah Weisman, a Winter Springs resident, commented that hybrid pond terminology remained confusing and requested broad notice of any future workshop so all affected residents could participate. She also suggested that future meetings with lengthy agendas should be managed efficiently to avoid running too late for members of the public.

Gina Schafer, a Winter Springs resident, informed the Commission that Oviedo had held an e-bike workshop and raised concerns about an e-bike using a city trail at night where motorized vehicles are not permitted. She also noted that her HOA had installed pond bubblers, and suggested commercial areas draining into hybrid ponds should help fund maintenance. She concluded by expressing concern about the level of civility displayed during Commission meetings and said the conduct shown would not set a good example for children.

Art Gallo, a Winter Springs resident, urged civility on the dais and expressed agreement with the City Manager's remarks regarding adherence to the City's rules and governing structure. He thanked the Commission for adopting the budget and stated that any future review of police or parks alternatives should include service impacts as well as long-term costs and stated his support for maintaining the City's Police Department and preserving current service quality.

Maurice Kaprow, a Winter Springs resident, also commented on civility among Commissioners and urged the body to remain deliberative and respectful. He supported retaining the City's Police Department, said local control and service quality justified the cost, questioned whether previous fire service consolidation produced savings, and suggested Commissioners could forgo their salaries if additional cost-cutting measures were needed.

Sheri Dressler, a Winter Springs resident, said differing opinions, when expressed respectfully, can lead to better decisions. She stated that she appreciated seeing Commissioners work through disagreement and thanked the Commission for considering public input and diverse perspectives before moving forward with decisions.

Mayor McCann closed Public Input.

ADJOURNMENT

Mayor McCann adjourned the meeting at 9:42 p.m.

RESPECTFULLY SUBMITTED:

ERIN O'DONNELL, MMC
CITY CLERK

APPROVED:

MAYOR KEVIN McCANN

NOTE: These Minutes were approved at the October 12, 2026 City Commission Regular Meeting.

City Manager Report – Official Statement

“I want to address an issue that affects how we govern and how staff carries out the Commission’s policy decisions. I need to be direct about a governance issue that affects City operations, and individual direction being given on City matters. A matter that has continued despite findings noted in two Auditor General reports of elected officials acting unilaterally and rogue.

Section 2-29(a)(1) of the City Code says that the Mayor and Commissioners act collectively, rather than individually, to set, revise, and apply the City’s governing policies. The City Manager and staff administer those policies. Section 2-29(a)(2) is equally clear: individual elected officials do not manage the affairs of the City, intrude into daily operations, or undermine the City Manager’s lawful authority. My responsibility is to carry out policy direction established by a majority vote of this Commission.

Each of you has every right to raise concerns, ask questions, advocate for a position, and bring matters before the Commission. I welcome that engagement. But an individual Commissioner’s request or preference cannot become a directive to staff or a change in City policy without action by the governing body.

When staff receive conflicting directions from individual elected officials, it creates confusion about priorities and accountability. I am asking again that concerns about operations come through my office, and that proposed changes in policy be brought to the Commission for discussion and a vote.

I respect the role each of you serves and remain committed to working with all of you. I ask in return that we follow the rules established in our Code and Charter so that the public, this Commission, and City staff can be confident about who is making decisions and who is responsible for implementing them. I am asking every member of this body to respect that boundary. Bring concerns and proposals forward. Debate them openly. Give me direction through a Commission vote. I will then be accountable for carrying it out. I will continue to respond to each of you, but I cannot treat an individual instruction as direction from the governing body.”



PUBLIC HEARINGS AGENDA ITEM 400

CITY COMMISSION AGENDA | OCTOBER 12, 2026 REGULAR MEETING

TITLE

First Reading of Ordinance 2026-08: Backyard Chickens

SUMMARY

Commissioner Baker previously presented information to the City Commission about the possibility of the City adopting a chicken ordinance similar to Seminole County and other local jurisdictions. At the request of the City Commission, the Community Development Department subsequently worked with Commissioner Baker, City Manager's Office, Code Enforcement, and the City Attorney's Office to draft proposed changes to Chapter 20, Zoning, Article V, Supplemental District Regulations, Division 1, to revise Section 20-413, Animals, and add a new Section 20-415, Backyard Chickens, to allow keeping of backyard chickens on properties occupied with single-family homes. On October 1, 2026, the Planning and Zoning Board (Local Planning Agency) conducted a public hearing on Ordinance 2026-08 and recommended approval to City Commission with the following recommended modifications:

1. Require (rather than recommend) completion of the UF-IFAS course.
2. Include a permit process in the ordinance that must be followed prior to keeping chickens (reasons included ensuring compliance with ordinance requirements and having a list of those keeping chickens in the event there is a problem with chickens running at large or there is a public health emergency including Avian Flu which might require corrective actions).
3. Add specific minimum setbacks for chicken coops, which would be 5' from the side property line, 5' from the rear property line, and 20' from the closest exterior wall of the nearest neighboring residence.
4. Under 20-415(c)(5), include the following: "Geese, turkeys, peafowl, pigeons, male chickens/roosters, and all other types of fowl are not allowed under the provisions of this Section."
5. Revise Section 20-415(c)(7) to remove the prohibition on slaughtering chickens on the premises.

These recommendations are being presented to the Commission to evaluate and determine whether they should be included in the Ordinance prior to final consideration of the Ordinance. Following the Planning & Zoning Board meeting, Commissioner Baker provided detailed comments addressing the Planning & Zoning Board's recommendations. To assist the Commission with preparing for this item,

Commissioner Baker's comments are attached to this Agenda Item for the Commissioner's consideration in advance of the meeting.

FUNDING SOURCE

RECOMMENDATION

Staff recommends that the City Commission hold a Public Hearing for the first reading of Ordinance 2026-08.

ORDINANCE NO. 2026-08

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF WINTER SPRINGS, FLORIDA, AMENDING THE CITY OF WINTER SPRINGS CODE OF ORDINANCES CHAPTER 20, *ZONING*, ARTICLE V, *SUPPLEMENTAL DISTRICT REGULATIONS*, DIVISION 1, *GENERALLY*, TO REVISE SECTION 20-413, *ANIMALS*, AND ADD A NEW SECTION 20-415, *BACKYARD CHICKENS*, TO ALLOW THE KEEPING OF BACKYARD CHICKENS SUBJECT TO THE CODIFIED REGULATIONS ESTABLISHED HEREIN; PROVIDING FOR THE REPEAL OF PRIOR INCONSISTENT ORDINANCES AND RESOLUTIONS, SEVERABILITY, INCORPORATION INTO THE CODE, AND AN EFFECTIVE DATE.

WHEREAS, the City of Winter Springs is granted the authority, under Section 2(b), Article VIII, of the State Constitution, to exercise any power for municipal purposes, except when expressly prohibited by law; and

WHEREAS, Chapter 166, Florida Statutes, the Municipal Home Rule Powers Act, provides for the ability of the City of Winter Springs to enact legislation concerning any subject matter upon which the state Legislature may act, subject to limited exceptions as provided therein; and

WHEREAS, residents of the City of Winter Springs have expressed interest in establishing a backyard chicken program similar to those adopted by Seminole County and other local jurisdictions; and

WHEREAS, the City Commission wishes to allow the keeping of chickens on properties with occupied single-family homes, subject to the terms, conditions, and restrictions set forth in this Ordinance; and

WHEREAS, to balance the interests of chicken keepers, protect the welfare of the animals, and minimize potential impacts on neighboring residents, the City Commission finds it necessary to implement regulations governing the keeping of backyard chickens; and

WHEREAS, the City Commission of the City of Winter Springs, Florida, hereby finds this Ordinance to be in the best interest of the public health, safety, and welfare of the citizens Winter Springs.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF WINTER SPRINGS THAT:

Section 1. Recitals. The foregoing recitals are hereby fully incorporated herein by this reference as legislative findings and the intent and purpose of the City Commission of the City of Winter Springs.

Section 2. Amendment to Chapter 20, Zoning. Chapter 20, *Zoning*, of the Code of Ordinances of the City of Winter Springs, Florida, is hereby amended as follows (underlined type indicates additions to the City Code and ~~strikeout~~ type indicates deletions, while asterisks (* * *)) indicate a deletion from the Ordinance of text existing in Chapter 20. It is intended that the text in Chapter 20 denoted by the asterisks and set forth in this Ordinance shall remain unchanged from the language existing prior to adoption of this ordinance):

Chapter 20 – ZONING

* * *

ARTICLE V. – SUPPLEMENTAL DISTRICT REGULATIONS

DIVISION 1. – GENERALLY

* * *

Sec. 20-413. – Animals.

~~No one shall keep the following animals in R-1, R-1A and R-1AA residential zone areas: Horses, cows, pigs, chickens, geese, goats or any other fowl or livestock.~~

The keeping of horses, cows, pigs, geese, goats, or any other fowl or livestock is prohibited unless specifically authorized within a particular zoning district. The keeping of backyard chickens is regulated by Section 20-415 of the City Code.

* * *

~~Sec. 20-415. – Reserved.~~

~~Editor's note — Former section 20-415 pertained to the number of dogs or cats sufficient to be considered a kennel as derived from Ord. No. 44, § 44.79, adopted Jan. 1, 1968.~~

Sec. 20-415. – Backyard Chickens.

(a) Intent, definitions, and applicability.

- (1) The intent of this Section is to create and implement a Backyard Chicken Program within the jurisdictional limits of the City of Winter Springs.**
- (2) For the purpose of this Section, the term “chicken” refers to female chickens (or “hens”) only. The keeping of male chickens or “roosters” shall not be allowed under this Section.**
- (3) This Section does not authorize persons to violate applicable restrictive covenants or homeowners’ association rules and regulations. Persons keeping backyard**

chickens are completely and solely responsible for compliance with all applicable restrictive covenants and homeowners' association rules and regulations.

- (4) The term “predators” refers to carnivorous and omnivorous animals which may predate on chickens, including but not limited to, bears, raccoons, alligators, coyotes, bobcats, snakes, and hawks or other birds of prey.
- (5) The term “lot” or “subject property” refers to the occupied single-family lot keeping backyard chickens.

(b) Chickens allowed. Backyard chickens shall be allowed within the jurisdictional limits of the City of Winter Springs, subject to the conditions and restrictions outlined in this Section, on all lots which contain an occupied detached, single-family home.

(c) General conditions.

- (1) Persons keeping backyard chicken under this Section are recommended to successfully complete a University of Florida Agricultural Extension Service (UF IFAS) class, or an equivalent class on the best practices for health, care, raising, and safety of chickens.
- (2) Persons keeping backyard chickens pursuant to this Section: (a) agree to comply with the terms and conditions of this Section; and (b) upon reasonable verification of facts establishing a probable violation of this Section, grant the City, including its code enforcement officers and other authorized employees, a right of entry onto the subject property, including the rear yard, for the limited purpose of inspecting the property to determine compliance with this Section.
- (3) The maximum number of chickens which are allowed to be kept on one single-family residential lot are as follows:

<u>Lot Size</u>	<u>Maximum Number of Chickens Allowed</u>
<u>0.15 or less acres</u>	<u>Chickens not allowed</u>
<u>0.151 – 0.5 acres</u>	<u>4 chickens</u>
<u>0.51 – 1.0 acres</u>	<u>6 chickens</u>
<u>1.01 – 2.0 acres</u>	<u>12 chickens</u>
<u>Greater than 2.0 acres</u>	<u>20 chickens</u>

- (4) Backyard chickens must be kept within a coop or enclosure and may not be released or set free to roam unless under the direct supervision of their owner in

compliance with this Section. Such supervised roaming must be confined to the backyard of the subject property.

- (5) Geese, turkeys, peafowl, pigeons, and male chickens/roosters are not allowed under the provisions of this Section.
- (6) Backyard chickens must be kept for personal use only. Selling chickens, eggs, feathers, or chicken manure, or the breeding of chickens for commercial purposes is prohibited.
- (7) Backyard chickens may not be bred or slaughtered on premises. Backyard chickens shall not be used or trained for the purpose of fighting for amusement, sport, or financial gain.
- (8) The chicken coop and enclosure must be screened from the view of neighboring properties. Screening must be accomplished using an opaque fence and/or landscape screen (existing vegetation may be used if such existing vegetation is sufficient to create an opaque screen).
- (9) All applicable building permits must be obtained prior to constructing fences and enclosures to house chickens.
- (10) Deceased chickens must be properly disposed of within twenty-four (24) hours of expiring and in accordance with Florida law. Residents may contact a University of Florida Agricultural Extension Service office for requirements regarding proper disposal methods.
- (11) No manure may be allowed to accumulate on the floor of the coop or ground. Persons keeping backyard chickens must implement a manure management program, whereby the coop and enclosure are cleaned regularly. For example, a fly-tight bin for storage of manure could be utilized; the size of which must be sufficient to contain all accumulations of manure. A manure box inside the coop is recommended. The fly-tight bin must be kept at least twenty (20) feet away from all property lines. Composting of chicken manure may be allowed in the enclosed fly-tight bin. No perceptible odor shall emanate from the manure storage/composting bin.

(d) Location requirements for chicken coops and enclosures.

- (1) Chicken coops and fenced enclosures (“runs”) must be in the rear/back yard (behind the home). No coop or enclosure is allowed in any front or side yard. “Yard,” as used in this provision, references location, not building setback area.
- (2) If the coop structure exceeds one hundred and twenty (120) square feet in size, a building permit is required.

- (3) The coop must be covered and ventilated, and a fenced enclosure/run is required. The coop and enclosure must be completely secured from predators, including all openings, ventilation holes, doors, and gates. Fencing or roofing is required over the run/enclosure in addition to the coop. The coop must be tied down or otherwise secured to resist wind and severe weather.
- (4) All stored feed must be kept in a rodent and predator-proof container or otherwise stored inside of a secured structure.
- (5) The coop must provide a minimum of four (4) square feet per chicken. The run/enclosure must provide a minimum of ten (10) square feet of run per chicken, and must be of sufficient size to allow free movement of the chickens. The coop may not be taller than eight (8) feet, measured from the natural grade, and must be easily accessible for cleaning and maintenance. Coops may not exceed a maximum of two hundred forty (240) square feet.

(e) Health, sanitation, and nuisance.

- (1) Backyard chickens must be kept within a coop and run/enclosure and may not be allowed to roam outside the subject property. Backyard chickens may not be released or set free from such coop or enclosure unless the chickens are under the direct supervision of their owner. Chickens may be allowed to roam outside the coop and run within their owner's backyard under the immediate supervision of their owners for limited periods of time for purposes of socializing, interaction, and cleaning of the coop and run.
- (2) Chicken coops and runs/enclosures must always be maintained in a clean and sanitary condition. Coops and runs/enclosures must always be kept free of rodents and other pests. The keeping of chickens subject to this Section must be conducted in a manner that does not create any nuisance condition in the form of odor, noise, or pests, or contribute to any other nuisance condition. No objectionable odor which emanates from the chickens or coop/run/enclosure shall be perceptible to neighboring properties.
- (3) In a public health emergency declared by the Seminole County Health Department, including, but not limited to, an outbreak of Avian Flu or West Nile virus, immediate corrective action may be required in accordance with applicable public health regulations and procedures. Persons keeping backyard chickens must comply with required corrective action.

(f) Violations.

(1) In the event that a violation of this Section occurs, the City has the right to undertake one (1) or more of the following remedies or actions:

- a. Institute code enforcement proceedings and prosecute code violations against the violator and the property owner of the real property where the violation occurs;
- b. Issue a civil citation as a Class III violation to the violator for each violation in accordance with Section 2-69.3 of the City of Winter Springs Code of Ordinances;
- c. Take any other action or remedy authorized by law or in equity, including, but not limited to, instituting an action in court to enjoin violating actions, in which case the violating person shall be liable to the City for reimbursement of the City's attorneys' fees and costs concerning such action; and/or

(2) Each violation of this Section shall be considered a separate offense.

* * *

Section 3. **Repeal of Prior Inconsistent Ordinances and Resolutions.** All prior inconsistent ordinances and resolutions adopted by the City Commission, or parts of prior ordinances and resolutions in conflict herewith, are hereby repealed to the extent of the conflict.

Section 4. **Incorporation Into Code.** This Ordinance shall be incorporated into the Winter Springs City Code and any section or paragraph, number or letter, and any heading may be changed or modified as necessary to effectuate the foregoing. Grammatical, typographical, and like errors may be corrected and additions, alterations, and omissions, not affecting the construction or meaning of this Ordinance and the City Code may be freely made.

Section 5. **Severability.** If any section, subsection, sentence, clause, phrase, word or provision of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, whether for substantive, procedural, or any other reason, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions of this Ordinance.

Section 6. **Effective Date.** This Ordinance shall become effective immediately upon adoption by the City Commission of the City of Winter Springs, Florida, and pursuant to City Charter.

ADOPTED by the City Commission of the City of Winter Springs, Florida, in a regular meeting assembled on the _____ day of _____, 2026.

KEVIN McCANN, Mayor

ATTEST:

ERIN O'DONNELL, City Clerk

**Approved as to legal form and sufficiency for
the City of Winter Springs only:**

ANTHONY A. GARGANESE, City Attorney

Legal Ad:	_____
First Reading:	_____
Legal Ad:	_____
Second Reading:	_____
Effective Date:	_____

1. Require (rather than recommend) completion of the UF-IFAS course.

This will be difficult because the class is only offered outside of Seminole county and not online. For this reason, I included other helpful online videos people could watch but do not have a course certificate. Something should be noted as well, how long do we expect people to keep proof they completed the course?

2. Include a permit process in the ordinance that must be followed prior to keeping chickens (reasons included ensuring compliance with ordinance requirements and having a list of those keeping chickens in the event there is a problem with chickens running at large or there is a public health emergency including Avian Flu which might require corrective actions).

There were several discussions with the group of staff and myself regarding registration and permitting. Some of the reasons to NOT require either were:

1. *Staff time, resources and cost associating with setting up the permitting/registration page and maintaining the database.*
 2. *Not being able to track when a person no longer has chickens, moves, or otherwise is not the caregiver.*
 3. *The ordinance allows chickens with restrictions on no roosters, flock number based on lot size, etc. A permit allowing them to have chickens in unnecessary if our code says they can have them. It's an overreach of government. This code is being created to allow chickens where other livestock is not allowed. No permit should be needed (just like we can keep dogs, cats, etc)*
 4. *It was stated in meeting that permit would allow us to notify owners of widespread health alerts; this is not the job of the city and would be a liability for us.*
 5. *The state does not require backyard flocks to be registered for health reporting.*
3. Add specific minimum setbacks for chicken coops, which would be 5' from the side property line, 5' from the rear property line, and 20' from the closest exterior wall of the nearest neighboring residence.
 1. *While I understand this request, it puts us in a weird situation for are we going to require setbacks for dog houses, outdoor catios, pool supply bins, lawn furniture, bird houses/feeders, etc?*
 2. *Keep setbacks only to coops large enough to require a building permit with inspections and wind mitigation.*

4. Under 20-415(c)(5), include the following: “Geese, turkeys, peafowl, pigeons, male chickens/roosters, and all other types of fowl are not allowed under the provisions of this Section.”

Question: what about people in PUD's that are currently keeping ducks or other livestock because it was allowed/not referenced as not allowed before? I mention this because we were only writing a new code for R1, R2, R3 allowing backyard hens. However, the livestock code in 20-413 has now been amended stating livestock is only allowed in designated areas.

~~Sec. 20-413. – OLD Animals. * * * No one shall keep the following animals in R-1, R-1A and R-1AA residential zone areas: Horses, cows, pigs, chickens, geese, goats or any other fowl or livestock.~~

NEW: The keeping of horses, cows, pigs, geese, goats, or any other fowl or livestock is prohibited unless specifically authorized within a particular zoning district. The keeping of backyard chickens is regulated by Section 20-415 of the City Code.

This change wasn't discussed in our meetings and I think should be updated again to be more open for the homes that have existing livestock.

5. Revise Section 20-415(c)(7) to remove the prohibition on slaughtering chickens on the premises.

I recommend we revise this section to state **that slaughtering and processing chickens for consumption** is prohibited. Not slaughtering in general (because sometimes chickens do need a humane euthanasian on site.)



CITY OF WINTER SPRINGS, FLORIDA

1126 EAST STATE ROAD 434
WINTER SPRINGS, FLORIDA 32708-2799
TELEPHONE: (407) 327-1800
FACSIMILE: (407) 327-4753
WEBSITE: www.winterspringsfl.org

BUSINESS IMPACT ESTIMATE PURSUANT TO F.S. 166.041(4)

This form should be included in the agenda packet with the proposed ordinance to be considered. It must be posted on the City's website by the time notice of the proposed ordinance is published.

City Commission Meeting Dates: **First Reading: October 12, 2026**
Second Reading: October 26, 2026

Ordinance Number: **2026-08**

Posted To Webpage: Monday, September 21, 2026

Date of Publication: Monday, September 21, 2026

This Business Impact Estimate is given as it relates to the proposed ordinance titled:

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF WINTER SPRINGS, FLORIDA, AMENDING THE CITY OF WINTER SPRINGS CODE OF ORDINANCES CHAPTER 20, ZONING, ARTICLE V, SUPPLEMENTAL DISTRICT REGULATIONS, DIVISION 1, GENERALLY, TO REVISE SECTION 20-413, ANIMALS, AND ADD A NEW SECTION 20-415, BACKYARD CHICKENS, TO ALLOW THE KEEPING OF BACKYARD CHICKENS SUBJECT TO THE CODIFIED REGULATIONS ESTABLISHED HEREIN; PROVIDING FOR THE REPEAL OF PRIOR INCONSISTENT ORDINANCES AND RESOLUTIONS, SEVERABILITY, INCORPORATION INTO THE CODE, AND AN EFFECTIVE DATE.

Parts I-IV below are not required to be completed if the ordinance involves any one of the following types of exemptions. Please check if applicable:

- ☐ 1. Ordinances required for compliance with federal or state law or regulation;
- ☐ 2. Ordinances relating to the issuance or refinancing of debt;
- ☐ 3. Ordinances relating to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;
- ☐ 4. Ordinances required to implement a contract or an agreement, including, but not limited to, any federal, state, local, or private grant, or other financial assistance accepted by a municipal government;
- ☐ 5. Emergency ordinances;
- ☐ 6. Ordinances relating to procurement; or
- ☐ 7. Ordinances enacted to implement the following:
 - ☐ a. Development orders and development permits, as those terms are defined in s. 163.3164, and development agreements, as authorized by the Florida Local Government Development Agreement Act under ss. 163.3220-163.3243;

This Business Impact Estimate may be revised following its initial posting.

- ___ b. Comprehensive plan amendments and land development regulation amendments initiated by an application by a private party other than the municipality;
- ___ c. Sections 190.005 and 190.046;
- ___ d. Section 553.73, relating to the Florida Building Code; or
- ___ e. Section 633.202, relating to the Florida Fire Prevention Code.

Part I.

Summary of the proposed ordinance and statement of public purpose:

The proposed ordinance makes changes to Chapter 20, Zoning, Article V, Supplemental District Regulations, Division 1, to revise Section 20-413, Animals, and add a new Section 20-415, Backyard Chickens, to allow keeping of backyard chickens on properties occupied with single-family homes.

Part II.

Estimate of the direct economic impact of the proposed ordinance on private, for-profit businesses in the City of Winter Springs: (fill out subsections a-c as applicable, if not applicable write "not applicable")

(a) Estimate of direct compliance costs that businesses may reasonably incur if the proposed ordinance is enacted:

- Not applicable

(b) Identification of any new charges or fee on businesses subject to the proposed ordinance, or for which businesses will be financially responsible; and

- Not applicable

(c) An estimate of the City of Winter Springs' regulatory costs, including an estimate of revenues from any new charges or fees that will be imposed on businesses to cover such costs.

- Not applicable

Part III.

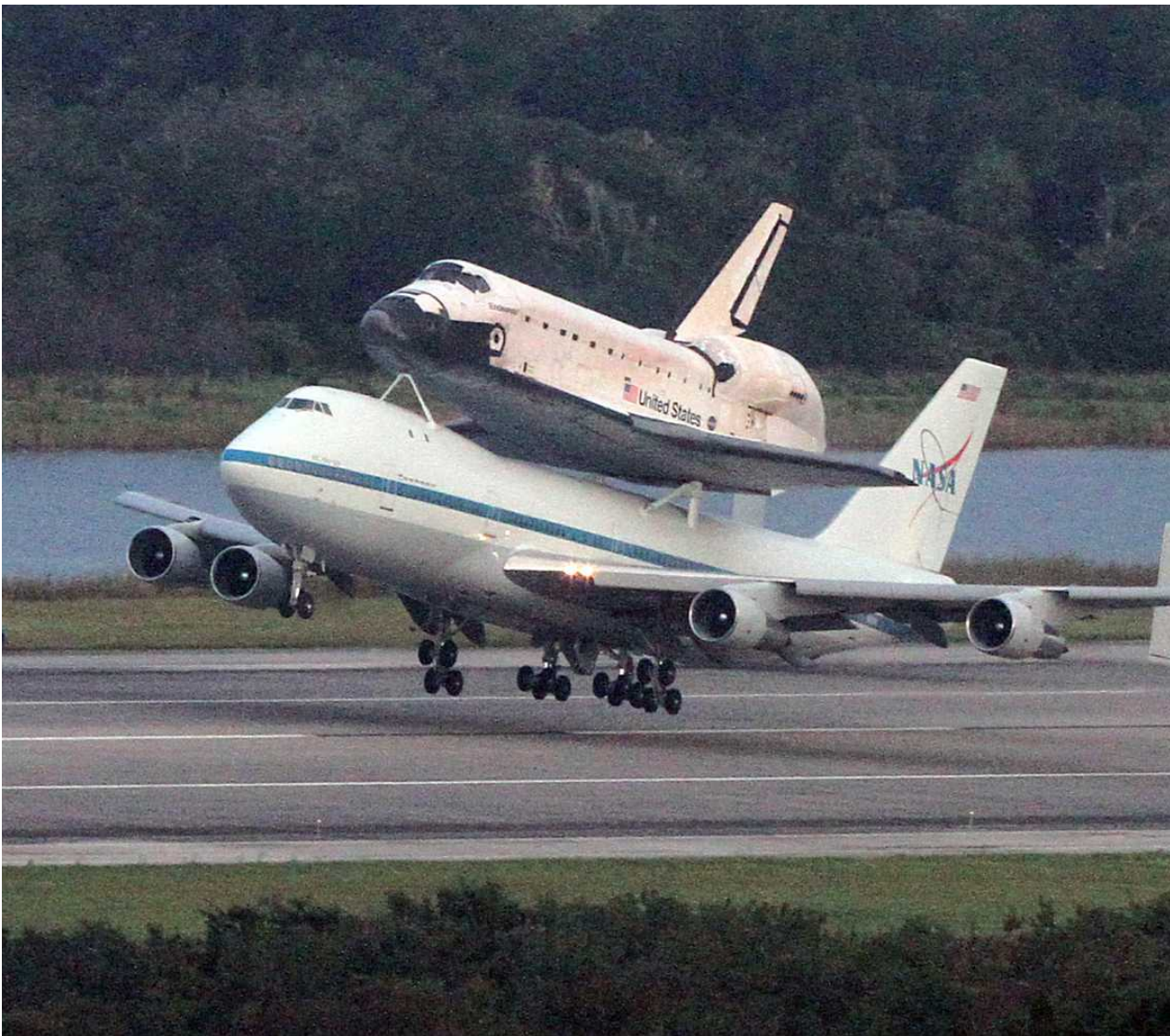
Good faith estimate of the number of businesses likely to be impacted by the ordinance:

- Not applicable

Part IV.

Additional Information the City Commission may find useful (if any):

- Not applicable



A modified 747 jumbo jet carrying Space Shuttle Endeavour piggyback takes off on Sept. 19, 2012, from Kennedy Space Center on its last flight ever going to its new home California. **ORLANDO SENTINEL FILE**

MEMORY

from Page A3

200,000-square-foot expansion allows for a full 20-story display of the shuttle in its launch position.

“Space Shuttle Endeavour captivated millions during its flight from Florida and around California and then its historic overland

journey from LAX to the California Science Center in 2012,” said the center’s president and CEO Jeffrey Rudolph. “It then went on to inspire millions more while on display for more than a decade.

With its display of Endeavour in launch position, the Samuel Oschin Air and Space Center will give us a greater platform than

ever to accomplish our mission, to stimulate curiosity and inspire science learning in everyone.”

More stories and features from the Orlando Sentinel’s 150th anniversary book of Central Florida can be found at OrlandoSentinel.com/150. Sign up for our free history newsletter at OrlandoSentinel.com/

newsletters Want more Orlando history? Buy a copy of the Orlando Sentinel’s 150th anniversary book with 150 front pages from our 150 years.

Get it OrlandoSentinel.com/150yearsbook and see more anniversary merchandise at OrlandoSentinel.com/150yearsmerch

STRONGEST

from Page A1

November and January.

This hurricane season, as El Niño has strengthened, has been the quietest in the “modern satellite era,” which began in the mid-1970s and allowed researchers to better monitor tropical cyclones, said Brian McNoldy, a senior research associate at the University of Miami.

Hurricane season’s peak was last week, and this is the first time in recorded weather history that the season has gone this long without a hurricane forming. So far, only a few tropical storms have developed.

But late season is when forecasters’ eyes turn to the Gulf of Mexico, where short-range storms can quickly gain strength over warm waters.

That could still be a concern in the waning weeks of hurricane season, McNoldy said.

“Could something pop up in the Gulf on a short fuse? Yeah, I think it could,” McNoldy said.

“That’s probably where we need to be watching.”

Even if the hurricane season ends with a whimper, episodes of winter weather could get rough.

At the very least, El Niño winters are typically wet and cool, said Emily Powell, the state climatologist housed at Florida State

University.

During El Niño years, the jet stream is typically stronger and farther south. That can lead to cold fronts and low pressure sagging into Florida, bringing a risk of stormier weather across the state.

Central and South Florida can expect nearly twice as many tornadoes during El Niño years compared to others, according to the National Weather Service’s Tallahassee office.

During particularly strong El Niño years in the past, an average of 20 tornadoes touched down across this part of the state. One week in fall 2023, six tornadoes spun up from Sarasota north to Crystal River, with one devastating a Dunedin mobile home community.

Two of the most extreme El Niño cycles in history — one in the early ‘80s, another in the late ‘90s — spawned the most significant and deadliest tornado outbreaks in Florida. Tornadoes across Central Florida killed 42 people in 1998, according to the weather service.

Whether a lot of tornadoes form or not, Florida is likely to be wet this fall and winter.

That may not be a bad thing. Florida has been in a drought since at least late 2025, when the Southwest Florida Water Management District declared a water shortage, and more rain this winter could relieve it.

Powell said Florida’s typical fall weather will kick in on schedule. The first real cold fronts reach Tampa Bay in November.

But cooler-than-average temperatures aren’t likely until around the end of the year.

“It’s not until December that we really see changes statewide for cooler than average temperatures,” Powell said.

Powell said model confidence becomes more solid in January for a below normal winter, and that could last until at least March.

Late season freezes could be something to watch out for, she said.

“The take home is just be prepared and keep an eye on forecasts,” Powell said. “We don’t know exactly where, when and how persistent those patterns will actually be.”

More cloud cover could mean cooler temperatures than normal, but without harsh cold snaps that brought snow to the Panhandle last year.

Jeff Berardelli, chief meteorologist for WFLA News Channel 8, said Tampa Bay can expect fronts nearly every week this winter, with some bringing severe storms.

The tornadoes those cold fronts may stir up could stay on the ground longer than usual, said Tampa chief meteorologist Jeff Berardelli.

“This is an unprecedented El Niño, so you should expect unprecedented things,” he said.

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NOTICE OF PUBLIC HEARING

CITY OF WINTER SPRINGS

NOTICE IS HEREBY GIVEN THAT THE PLANNING AND ZONING COMMISSION/ LOCAL PLANNING AGENCY AND THE CITY COMMISSION PROPOSE TO CONSIDER THE FOLLOWING:

ORDINANCE NO. 2026-08

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF WINTER SPRINGS, FLORIDA, AMENDING THE CITY OF WINTER SPRINGS CODE OF ORDINANCES CHAPTER 20, ZONING, ARTICLE V, SUPPLEMENTAL DISTRICT REGULATIONS, DIVISION 1, GENERALLY, TO REVISE SECTION 20-413, ANIMALS, AND ADD A NEW SECTION 20-415, BACKYARD CHICKENS, TO ALLOW THE KEEPING OF BACKYARD CHICKENS SUBJECT TO THE CODIFIED REGULATIONS ESTABLISHED HEREIN; PROVIDING FOR THE REPEAL OF PRIOR INCONSISTENT ORDINANCES AND RESOLUTIONS, SEVERABILITY, INCORPORATION INTO THE CODE, AND AN EFFECTIVE DATE.

PLANNING AND ZONING/LPA PUBLIC HEARINGS WILL BE HELD ON THURSDAY, OCTOBER 1ST, 2026 AT 5:30 P.M. OR SOON THEREAFTER IN THE COMMISSION CHAMBERS LOCATED AT WINTER SPRINGS CITY HALL, 1126 EAST STATE ROAD 434, WINTER SPRINGS, FLORIDA

CITY COMMISSION PUBLIC HEARINGS FOR FIRST READING WILL BE HELD ON MONDAY, OCTOBER 12TH, 2026 AT 6:30 PM OR SOON THEREAFTER IN THE COMMISSION CHAMBERS LOCATED AT WINTER SPRINGS CITY HALL, 1126 EAST STATE ROAD 434, WINTER SPRINGS, FLORIDA

THE CITY COMMISSION RESERVES THE RIGHT TO POSTPONE OR CONTINUE THE PUBLIC HEARING ON THIS ORDINANCE AT T HIS MEETING WITHOUT FURTHER NOTICE.

The proposed ordinance may be obtained by interested parties between 8 a.m. and 5 p.m., Monday through Friday, from the office of the City Clerk, located at 1126 E. SR 434, Winter Springs, Florida. For more information, call (407) 327-1800 #237. Persons with disabilities needing assistance to participate in any of these proceedings should contact the Employee Relations Department Coordinator, 48 hours in advance of the meeting at (407) 327-1800, #236. This is a public hearing. Interested parties are advised that they may appear at the meeting and be heard with respect to the proposed resolutions. If you decide to appeal any recommendation or decision made by the City Commission with respect to any matter considered at this meeting, you will need a record of the proceedings, and for such purposes, you may need to ensure that a verbatim record of the proceedings is made upon which the appeal is based.

KITS

from Page A3

“We encourage those interested in receiving a kit to submit a request sooner rather than later,” he said.

Using these kits, organizations hosting a voter registration drive do not have to worry about the risks associated with third-party voter registration organizations, such as

incurring \$250,000 fines for errors on registration forms. The increase in fines was implemented as part of 2023 anti-election fraud legislation passed by the Republican-led Florida Legislature, despite the lack of evidence of election fraud.

Castor Dentel explained organizations using the Election Outreach Kits will not be collecting registration forms from voters to

then turn in to the elections office as many third-party voter registration organizations do.

“(Volunteers) are giving those forms to the voters who are registering and (voters are) the ones who put them in the envelopes provided,” Castor Dentel said. “(Voters) are explicitly being told to mail them back in those envelopes, so there is no group that is handling them.”

LAUNCH

from Page A1

ton before flying to Kennedy Space Center about a week before their planned launch date, although an exact target date and time has yet to be announced.

They had recently left Florida having completed a crew equipment interface test, putting on spacesuits and entering the Dragon spacecraft where teams checked for suit leaks and

made sure the hatch fit with a good seal.

They will join Expedition 75 on board the station, which has been continuously crewed more than 25 years since 2000.

Awaiting their arrival is the quartet of Crew-12, which has been in orbit since February. They will make their return to Earth after a short handover period during which the population of the space station will climb to 11.

Crew-12 commander, NASA’s Jessica Meir, said this

week during a media call that she’s most looking forward to seeing her 3 ½-year-old daughter again.

“Our loved ones are the things that we miss the most,” she said. “I’m so looking forward to seeing nature again, feeling the breeze on my face, the wind rustling through the leaves, experiencing all those things that we don’t have up here. But I will very, very much miss being weightless all the time and the incredible views that we have.”

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	4-Day Bahamas round-trip Port Canaveral \$ 215* pp Fr.	5-Day Bahamas round-trip Miami \$ 323* pp Fr.
	10-Day Caribbean round-trip Miami \$ 588* pp Fr.	12-Day Caribbean round-trip Tampa \$ 686* pp Fr.

689-262-4575

Prices are per person, double occupancy, cruise-only, in U.S. dollars, and may reflect resident or promotional rates. Prices include NCFs where applicable and were accurate at time of printing but are subject to change without notice. Restrictions apply. Exclusive offers are per cabin on select sailings and are not redeemable for cash. Lowest Price Guarantee applies only to identical cruise-only bookings (ship, sail date, itinerary, category) that are publicly available and bookable at the time of request and meet all applicable cruise line eligibility requirements; excludes air, land, and onboard charges. Valid on CLIA member cruise lines only. Ships' Registry: Bahamas & Panama. CST #2015595-50.

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**State Of Florida
County Of Orange**

Before the undersigned authority personally appeared Rose Williams, who on oath says that he or she is a duly authorized representative of the ORLANDO SENTINEL, a DAILY newspaper published in Orange/Seminole-Lake-Osceola-Volusia County, Florida; that the attached copy of advertisement, being a Legal Notice in:

The matter of Ordinance 2026-08 Backyard Chickens Was published in said newspaper by print in the issues of, or by publication on the newspaper's website, if authorized on 21 Sep 2026.

Affiant further says that the newspaper complies with all legal requirements for publication in Chapter 50, Florida Statutes.



Rose Williams

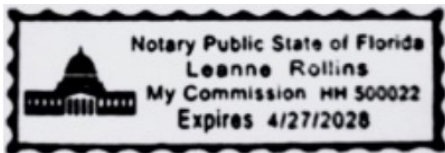
Signature of Affiant

Name of Affiant

Sworn to and subscribed before me on 21 Sep 2026,
by above Affiant, who is personally known to me (X) or who has produced identification ().



Signature of Notary Public



Name of Notary, Typed, Printed, or Stamped

139301

NOTICE OF PUBLIC HEARING CITY OF WINTER SPRINGS

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REGULAR AGENDA ITEM 500

CITY COMMISSION AGENDA | OCTOBER 12, 2026 REGULAR MEETING

TITLE

New Business

SUMMARY

Pursuant to Sec 2-27 (c)(2) of the City Code, "Unless otherwise determined by the city commission, each regular agenda shall include a new business section, placed in the order on the agenda approved by the city commission, which provides the mayor, any city commissioner, city manager or city attorney an opportunity to briefly introduce new issues not on the agenda solely for the purpose of requesting that the city commission direct the city manager to further evaluate and prepare the item for placement on a future agenda as a commission- directed item. The new business section shall not be used to present items requiring prior public notice or hearing, for reports allowed under subsection (m), or be used as a substitute for timely placing items on the agenda prior to the agenda packet being distributed or as an add-on item as required by subsection (b). The city commission will not take final action on any new business item other than deciding whether the item should be placed on a future agenda.

Persons introducing new business items are encouraged to provide background information regarding the item prior to or at the meeting in the same manner as permitted for reports under subsection (m)(4)."

FUNDING SOURCE

RECOMMENDATION