VETERAN AND VETERAN FAMILY ADVISORY COMMITTEE

REGULAR MEETING AGENDA

THURSDAY, JULY 10, 2025 - 5:30 PM

CITY HALL - COMMISSION CHAMBERS

1126 EAST STATE ROAD 434, WINTER SPRINGS, FLORIDA

CALL TO ORDER

Roll Call
Invocation
Pledge of Allegiance
Agenda Changes

AWARDS AND PRESENTATIONS

INFORMATIONAL AGENDA

PUBLIC INPUT

Anyone who wishes to speak during Public Input on any Agenda Item or subject matter will need to fill out a "Public Input" form. Individuals will limit their comments to three (3) minutes, and representatives of groups or homeowners' associations shall limit their comments to five (5) minutes, unless otherwise determined by the City Commission.

CONSENT AGENDA

300. Approval of the April 10, 2025 Veteran and Veteran Family Advisory Committee Regular Meeting Minutes
2025 04 10 Veteran and Veteran Family Regular Meeting Minutes.pdf

301. Approval of the April 22, 2025 Veteran and Veteran Family Advisory Committee Regular Meeting Minutes
2025 04 22 Veteran and Veteran Family Regular Meeting Minutes.pdf

PUBLIC HEARINGS AGENDA

REGULAR AGENDA

500. Veteran Banner Program Update
Winter Springs Veteran Banner Program Outline.pdf
Winter Springs Veteran Banner Program Presentation.pdf

501. Recommendation for 2025 Hometown Hero
Hometown Hero Nomination - Matthew Gallant.pdf
Hometown Hero Nomination - Art Gallo.pdf
Hometown Hero Nomination - Sean Richards.pdf

502. Liaision Selection: Veterans Day

503. Winter Springs Veterans Memorial Update

504. Newsletter Items: August - October 2025

REPORTS

PUBLIC INPUT

Anyone who wishes to speak during Public Input on any Agenda Item or subject matter will need to fill out a "Public Input" form. Individuals will limit their comments to three (3) minutes, and representatives of groups or homeowners' associations shall limit their comments to five (5) minutes, unless otherwise determined by the City Commission.

ADJOURNMENT

PUBLIC NOTICE

This is a Public Meeting, and the public is invited to attend and this Agenda is subject to change. Please be advised that one (1) or more Members of any of the City's Advisory Boards and Committees may be in attendance at this Meeting, and may participate in discussions.

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City of Winter Springs at (407) 327-1800 "at least 48 hours prior to meeting, a written request by a physically handicapped person to attend the meeting, directed to the chairperson or director of such board, commission, agency, or authority" - per Section 286.26 *Florida Statutes*.

"If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based" - per Section 286.0105 Florida Statutes.

CONSENT AGENDA ITEM 300

VETERAN AND VETERAN FAMILY ADVISORY COMMITTEE AGENDA | JULY 10, 2025 REGULAR MEETING

TITLE

Approval of the April 10, 2025 Veteran and Veteran Family Advisory Committee Regular Meeting Minutes

SUMMARY

FUNDING SOURCE

RECOMMENDATION

Staff recommends approval of the April 10, 2025 Veteran and Veteran Family Advisory Committee Regular Meeting Minutes as presented

CITY OF WINTER SPRINGS, FLORIDA
MINUTES
VETERAN AND VETERAN FAMILY ADVISORY COMMITTEE
REGULAR MEETING
APRIL 10, 2025

CALL TO ORDER

Committee Member Scott Sims called to order the Tuesday, April 10, 2025 Regular Meeting of the Veteran and Veteran Family Advisory Committee at 5:33 p.m. in the Commission Chambers of the Municipal Building (City Hall, 1126 East State Road 434, Winter Springs, Florida 32708).

Roll Call:
Committee Member Scott Sims, present
Committee Member Laurel Ross, present
Committee Member Robert Miller, present
Committee Member Wayne Douglas, absent
Committee Member Kim Bean, absent
Assistant City Clerk Tristin Tarrant, present

Also present:
Mr. Christian Gowan, MPA, CMC, City Clerk
Mr. Brian Dunigan, Director, Operations Department

City Clerk Christian Gowan advised that no quorum was present and explained allowable actions in the absence of a quorum.

Discussion followed on quorum requirements, scheduling, and the availability for a new meeting date.

"MOTION TO SET THE MEETING ADJOURNMENT DATE TO APRIL 22, 2025 AT 4:00PM." MOTION BY COMMITTEE MEMBER SIMS. SECONDED BY COMMITTEE MEMBER MILLER.

VOTE: MILLER (AYE); ROSS (AYE); SIMS (AYE)
MOTION CARRIED 3-0

Brief discussion followed on the need to clarify the quorum requirements.

THE AGENDA BELOW WAS NOT DISCUSSED DUE TO THE ABSENCE OF A QUORUM

REGULAR AGENDA - PART I

500) Election for Chairperson of the Veteran and Veteran Family's Advisory Committee for Calendar Year 2025

501) Election for Vice-Chairperson of the Veteran and Veteran Family's Advisory Committee for Calendar Year 2025

UNAPPROVED

AWARDS AND PRESENTATIONS

100) Committee Training

INFORMATIONAL AGENDA

200. Not Used

PUBLIC INPUT

CONSENT AGENDA

300) Approval of the Thursday, July 11, 2024, Veteran and Veteran Family Advisory Committee Regular Meeting Minutes.

PUBLIC HEARINGS AGENDA

400. Not Used

REGULAR AGENDA - PART II

502) Discussion on Proposed Resolution 2025-05: Amending and Restating the Purpose and Function of the Veteran and Veteran Family Advisory Committee

REPORTS

PUBLIC INPUT

ADJOURNMENT

The Regular Meeting of the Veteran and Veteran Family Advisory Committee was adjourned at 5:38 p.m.

RESPECTFULLY SUBMITTED:

_____
CHRISTIAN D. GOWAN, MPA, CMC
CITY CLERK

NOTE: These Minutes were approved at the_____, 2025 Veteran and Veteran Family Advisory Committee.

UNAPPROVED

CONSENT AGENDA ITEM 301

VETERAN AND VETERAN FAMILY ADVISORY COMMITTEE AGENDA | JULY 10, 2025 REGULAR MEETING

TITLE

Approval of the April 22, 2025 Veteran and Veteran Family Advisory Committee Regular Meeting Minutes

SUMMARY

FUNDING SOURCE

RECOMMENDATION

Staff recommends approval of the April 22, 2025 Veteran and Veteran Family Advisory Committee Regular Meeting Minutes as presented

CITY OF WINTER SPRINGS, FLORIDA
MINUTES
VETERAN AND VETERAN FAMILY ADVISORY COMMITTEE
REGULAR MEETING
APRIL 22, 2025

CALL TO ORDER

Committee Member Scott Sim called to order the Tuesday, April 22, 2025 Regular Meeting of the Veteran and Veteran Family Advisory Committee at 4:00 p.m. in the Commission Chambers of the Municipal Building (City Hall, 1126 East State Road 434, Winter Springs, Florida 32708).

Roll Call:
Committee Member Scott Sims, present
Committee Member Laurel Ross, present
Committee Member Robert Miller, present
Committee Member Wayne Douglas, present
Committee Member Kim Bean, present
Assistant City Clerk Tristin Tarrant, present

Also present:
Mr. Christian Gowan, MPA, CMC, City Clerk
Mr. Brian Dunigan, Director of Operations

A moment of silence was followed by the Pledge of Allegiance.
No changes were made to the agenda.

REGULAR AGENDA - PART I

500) Election for Chairperson of the Veteran and Veteran Family's Advisory Committee for Calendar Year 2025

Assistant City Clerk Tarrant opened the nominations for Chairperson.

COMMITTEE MEMBER SIMS NOMINATED COMMITTEE MEMBER ROSS TO BE CHAIRPERSON. COMMITTEE MEMBER BEAN SECONDED. COMMITTEE MEMBER ROSS ACCEPTED THE NOMINATION.
NO OTHER NOMINATIONS WERE MADE.

MOTION PASSED WITH UNANIMOUS CONSENT

COMMITTEE MEMBER ROSS WAS ELECTED CHAIRPERSON FOR CALENDAR YEAR 2025.

501) Election for Vice-Chairperson of the Veteran and Veteran Family's Advisory Committee for Calendar Year 2025

Chairperson Ross opened the nominations for Vice-Chairperson.

CHAIRPERSON ROSS NOMINATED COMMITTEE MEMBER MILLER FOR VICE-CHAIRPERSON. COMMITTEE MEMBER MILLER ACCEPTED THE NOMINATION. NO OTHER NOMINATIONS WERE MADE.

MOTION PASSED WITH UNANIMOUS CONSENT

COMMITTEE MEMBER MILLER WAS ELECTED VICE-CHAIRPERSON FOR CALENDAR YEAR 2025.

AWARDS AND PRESENTATIONS

100) Committee Training

City Clerk Gowan gave a review of the Florida Sunshine law, Code of Ethics, and public records request policy as it pertains to the Committee. Clarification was provided on the appropriate avenues on how the members could have information distributed among themselves without violating the Sunshine laws.

INFORMATIONAL AGENDA

200. Not Used

PUBLIC INPUT

Chairperson Ross opened Public Input.

Mr. Matt Smith, 251 Michael Blake Blvd, Winter Springs inquired about the normal time and scheduled dates for the Veterans meeting.

Chairperson Ross closed Public Input.

CONSENT AGENDA

300) Approval of the Thursday, July 11, 2024, Veteran and Veteran Family Advisory Committee Regular Meeting Minutes.

"MOTION TO APPROVE." MOTION BY COMMITTEE MEMBER SIMS. SECONDED BY COMMITTEE MEMBER MILLER.

MOTION PASSED WITH UNANIMOUS CONSENT

PUBLIC HEARINGS AGENDA

400. Not Used

REGULAR AGENDA - PART II

502) Discussion on Proposed Resolution 2025-05: Amending and Restating the Purpose and Function of the Veteran and Veteran Family Advisory Committee

Christian Gowan City Clerk opened the item, gave background, and reviewed the original resolution and proposed amendments. Clarification on was asked for the current vacancies, seats associated with said vacancies and the terms for all seats. Staff responded in kind. Discussion ensued on the quantity of scheduled meetings in a year and the regularly scheduled time of the meeting was clarified.

Discussion shifted to the staff recommended changes for the Resolution and the committee suggested keeping the original quantity of members, seven (7) members and an established quorum be four (4) members, instead of the proposed change of five (5) members and three (3) being a quorum.

"MOTION TO RECOMMEND THE COMMITTEE BE MADE OF SEVEN (7) MEMBERS WITH FOUR (4) MEMBERS REQUIRED FOR A QUORUM." MOTION BY CHAIRPERSON ROSS. SECONDED BY COMMITTEE MEMBER SIMS.

MOTION PASSED WITH UNANIMOUS CONSENT

Discussion continued, led by Chairperson Ross, with the suggestion that the Committee should have appointed member liaisons for the various city functions to work to city staff regarding Military protocols. Mr. Dunigan addressed the Committee relaying that the suggestion was already taken into consideration and was going to be brought up at a future meeting.

City Clerk Gowan proposed for the next meeting the Committee bring ideas regarding the Hometown hero nomination process. Questions on the deadlines ensued for the process and submittal for the City Newsletter. Staff relayed the deadline as two weeks before the letter goes out at the first of the month. Further clarification of the format and additional information needed was requested. Conversation regarding suggestions for the June and July newsletter were as follows. For June including hometown hero submissions and July either mention of Honor Flight or the Veteran Service Officers schedule, and cross-sharing Seminole county Veteran information. The Committee additionally requested a standing item for the Newsletter discussion to be added to every agenda.

Brief discussion ensued in the tentative schedule for when the Banner presentation would be presented to the City Commission.

REPORTS

PUBLIC INPUT

Chairperson Ross opened Public Input.

Mr. Paul Dollman, 388 Twelve Oaks Drive, Winter Springs gave the suggestion to add information about the Seminole County Veterans Service officer to the Newsletter.

Chairperson Ross closed Public Input.

ADJOURNMENT

Chairperson Ross adjourned the Regular Meeting at 5:02 p.m.

RESPECTFULLY SUBMITTED:

_____

TRISTIN TARRANT
ASSISTANT CITY CLERK

NOTE: These Minutes were approved at the_____, 2025 Veteran and Veteran Family Advisory Committee.

REGULAR AGENDA ITEM 500

VETERAN AND VETERAN FAMILY ADVISORY COMMITTEE AGENDA | JULY 10, 2025 REGULAR MEETING

TITLE

Veteran Banner Program Update

SUMMARY

FUNDING SOURCE

RECOMMENDATION

N/A

Winter Springs Veteran Banner Program

Program Overview

The Winter Springs Veteran Banner Program honors local veterans by displaying commemorative banners along designated city streets on right of way street lights. This annual initiative recognizes the service and sacrifice of Winter Springs residents who have served in the U.S. Armed Forces. Banners are displayed each year from early January through early June.

Display Time Frame

- **Start Date:** Early January
- **End Date:** Early June
- **Annual Renewal:** Banners may be renewed each year for an additional fee.

Program Cost

- **Initial Banner Fee:** $200
  Includes design approval, banner production, installation, and removal.
- **Renewal Fee:** $100 per year
  Applies to banners stored by the City and reinstalled the following year.

Key City Personnel and Responsibilities

Role	Staff Member	Responsibilities
Program Administrator	Recreation & Events Manager	Oversees operations, coordinates with applicants, manages scheduling
Design & Communications	Communications Director	Creates banner designs, ensures branding compliance, promotes the program
Installation Coordinator	Parks Manager	Oversees the installation, removal, and storage of banners with maintenance staff

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Application and Approval Process

1. **Application Submission:**
   Applicants must be Winter Springs residents or immediate family members of a veteran who resided in Winter Springs. The application must include:
   - Applicant's contact information
   - Branch of Service
   - Years of Service
   - Awards and Commendations received during time of service
   - Proof of residency or relationship
   - Proof of military service (e.g., DD-214, military ID)
   - High-resolution photo of the veteran
2. **Review and Approval:**
   Applications are reviewed by the City Staff and a designated liaison from the Veteran & Veteran Family Advisory Committee (VAVFA) for eligibility and service verification.
3. **Payment:**
   Upon approval, a $200 fee is collected by the City, renewal fee is $100
4. **Banner Production and Installation:**
   Approved banner designs are sent to a city-approved vendor. Once produced, the Parks team installs banners at designated locations.
5. **Display Period:**
   Banners are displayed from early January through early June annually.
6. **Post-Display:**
   Banners are returned to the applicant or stored by the City for future display (if renewing). Applicants are notified when banners are available for pickup.

Display Locations

- **Blumberg Avenue:** 22 poles (44 Banners)
- **North Tuskawilla Road in the Town Center:** 14 poles (28 Banners)

Banner Specifications

- **Size:** Standard size will be 17X36
- **Material:** Double-sided, weather-resistant vinyl
- **Design Elements:**
    - Veteran's name
    - Military branch
    - Photo
    - Rank, years of service
    - Awards and Commendations

Designs will be created by the Communications Director to meet city branding and formatting standards.

Eligibility Criteria

- **Veteran Status:** Must have served in any branch of the United States Armed Forces (Active Duty, Reserves, or National Guard).
- **Residency:** Veteran must be a current or former Winter Springs resident, or the applicant must be an immediate family member of such a veteran.
- **Verification:** Documentation confirming military service is required.

Renewal Process

- Banners may be renewed annually for $100 if still in displayable condition.
- The City will inspect stored banners prior to reinstallation.
- If banners are damaged or worn, a replacement may be required at the applicant's expense of $100

Program Promotion

The City's Communications Director will oversee outreach and promotion through:

- City website and social media channels
- Community newsletters and email campaigns
- Local press releases

Contact Information

For questions or to submit an application, contact:

Hannah Kirsch
Recreation and Events Manager
Email: hkirsch@winterspringsfl.org

CITY OF WINTER SPRINGS

VETERAN BANNER PROGRAM

PROGRAM OVERVIEW

THE WINTER SPRINGS VETERAN BANNER PROGRAM HONORS LOCAL VETERANS BY DISPLAYING COMMEMORATIVE BANNERS ALONG DESIGNATED CITY STREETS ON RIGHT OF WAY STREET LIGHTS. THIS ANNUAL INITIATIVE RECOGNIZES THE SERVICE AND SACRIFICE OF WINTER SPRINGS RESIDENTS WHO HAVE SERVED IN THE U.S. ARMED FORCES. BANNERS ARE DISPLAYED EACH YEAR FROM EARLY JANUARY THROUGH EARLY JUNE. BANNERS MAY BE RENEWED EACH YEAR FOR AN ADDITIONAL FEE.

PROGRAM COST

INITIAL BANNER FEE: $200

- INCLUDES DESIGN APPROVAL, BANNER PRODUCTION, INSTALLATION, AND REMOVAL.

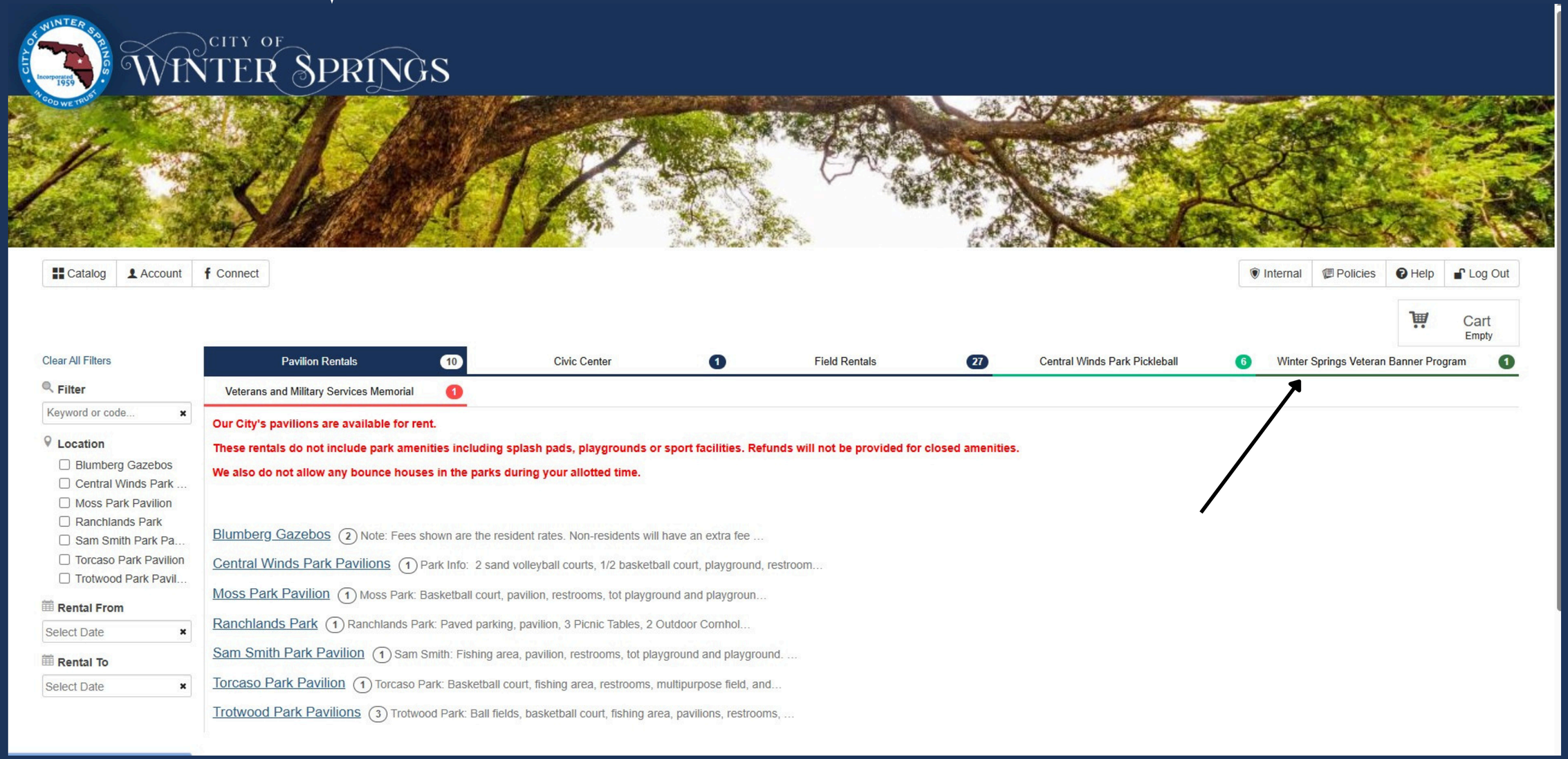
RENEWAL FEE: $100 PER YEAR

- APPLIES TO BANNERS STORED BY THE CITY AND REINSTALLED THE FOLLOWING YEAR.

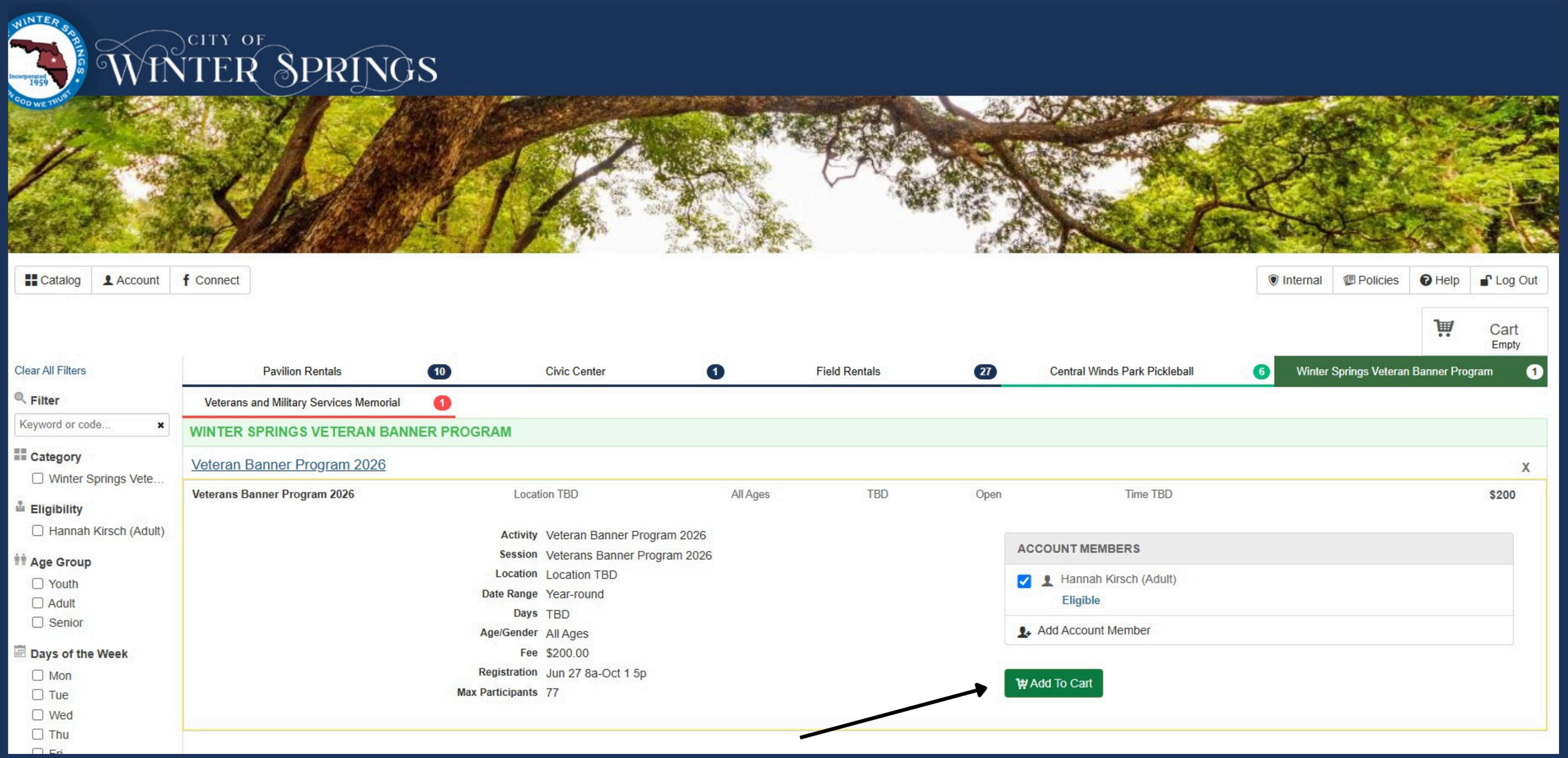
KEY ROLES & RESPONSIBILITIES

ROLE	POSITION	RESPONSIBILITIES
PROGRAM ADMINISTRATOR	RECREATION & EVENTS MANAGER	OVERSEES OPERATIONS, COORDINATES WITH APPLICANTS, MANAGES SCHEDULING
DESIGN & COMMUNICATIONS	COMMUNICATIONS DIRECTOR	CREATES BANNER DESIGNS, ENSURES BRANDING COMPLIANCE, PROMOTES THE PROGRAM
INSTALLATION COORDINATOR	PARKS MANAGER	OVERSEES THE INSTALLATION, REMOVAL, AND STORAGE OF BANNERS WITH MAINTENANCE STAFF

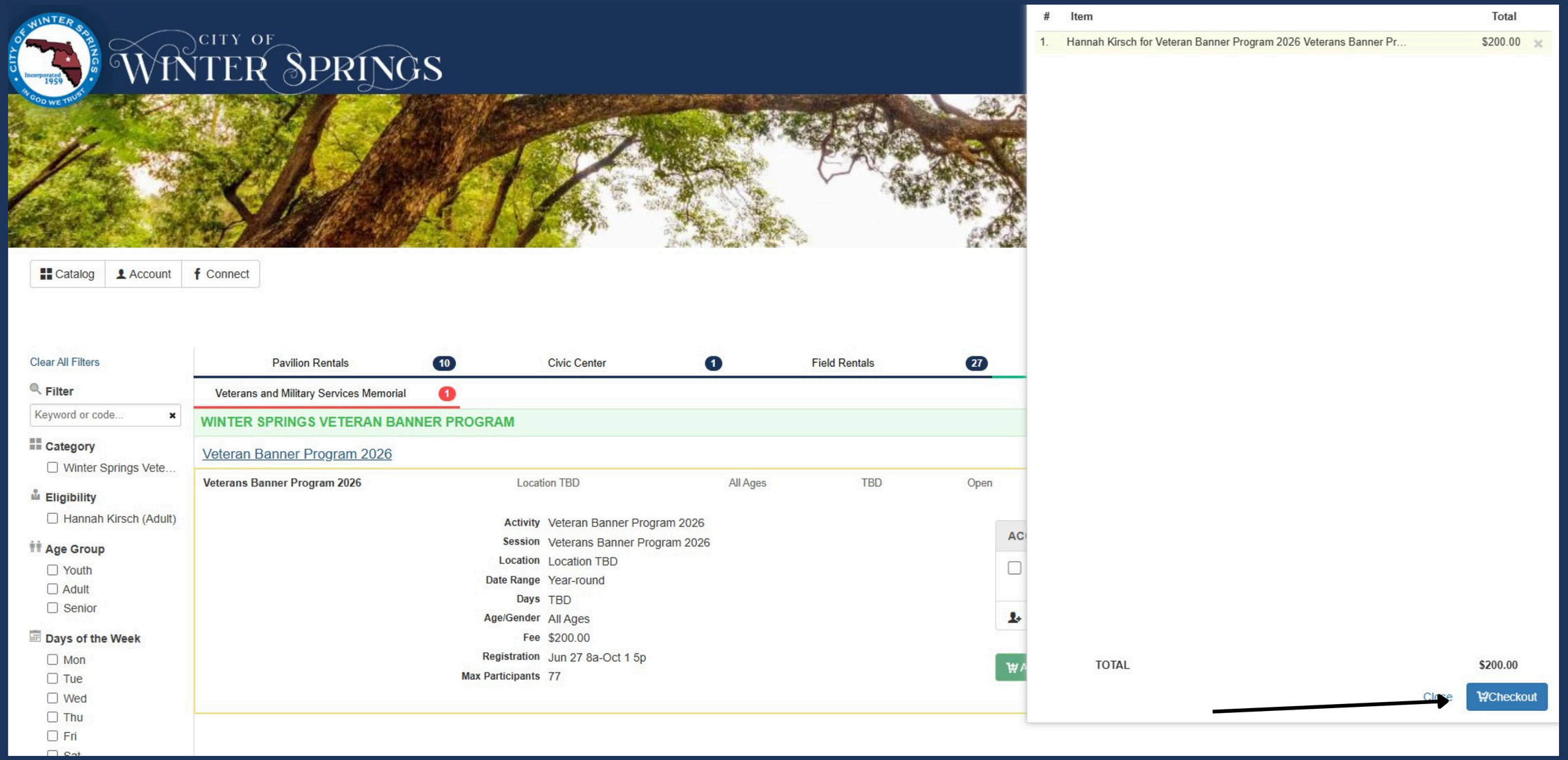
APPLICATION PROCESS *CREDIT CARD



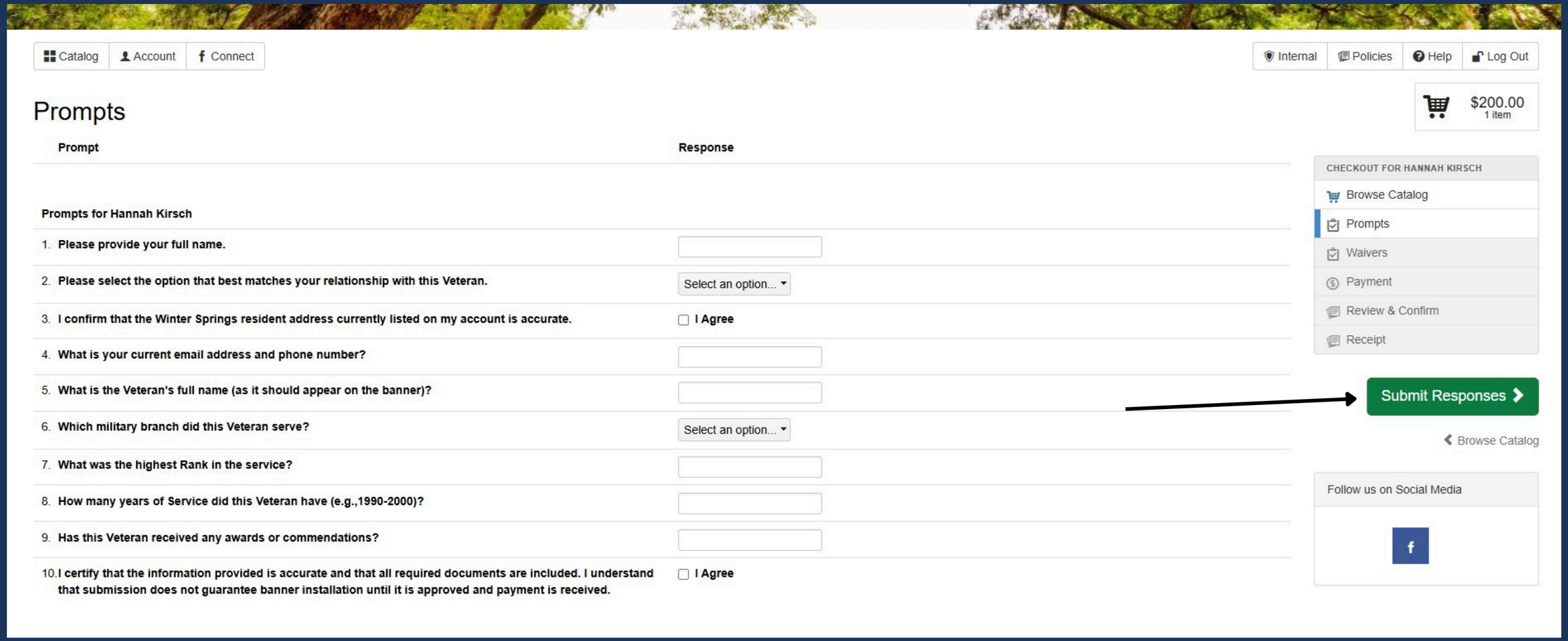
APPLICATION PROCESS *CREDIT CARD



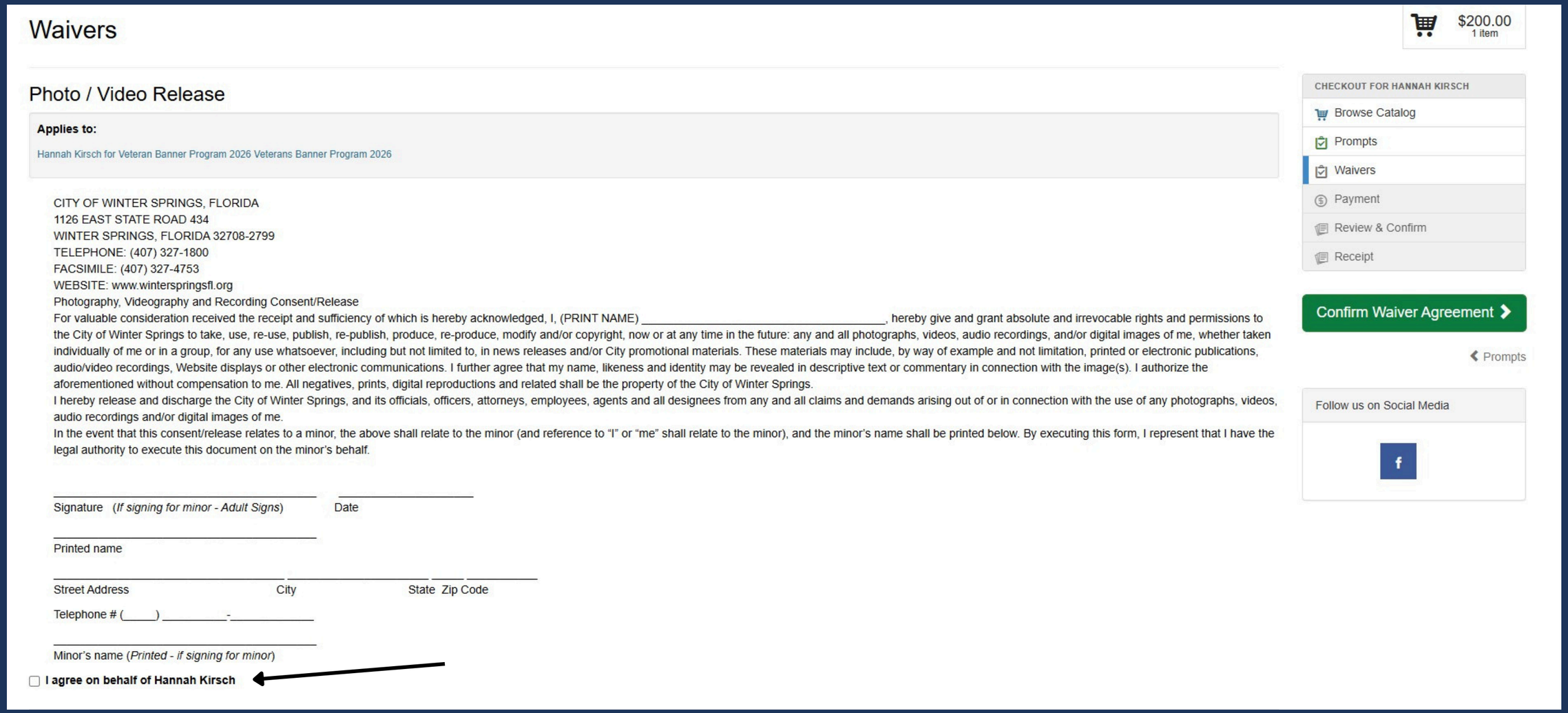
APPLICATION PROCESS *CREDIT CARD



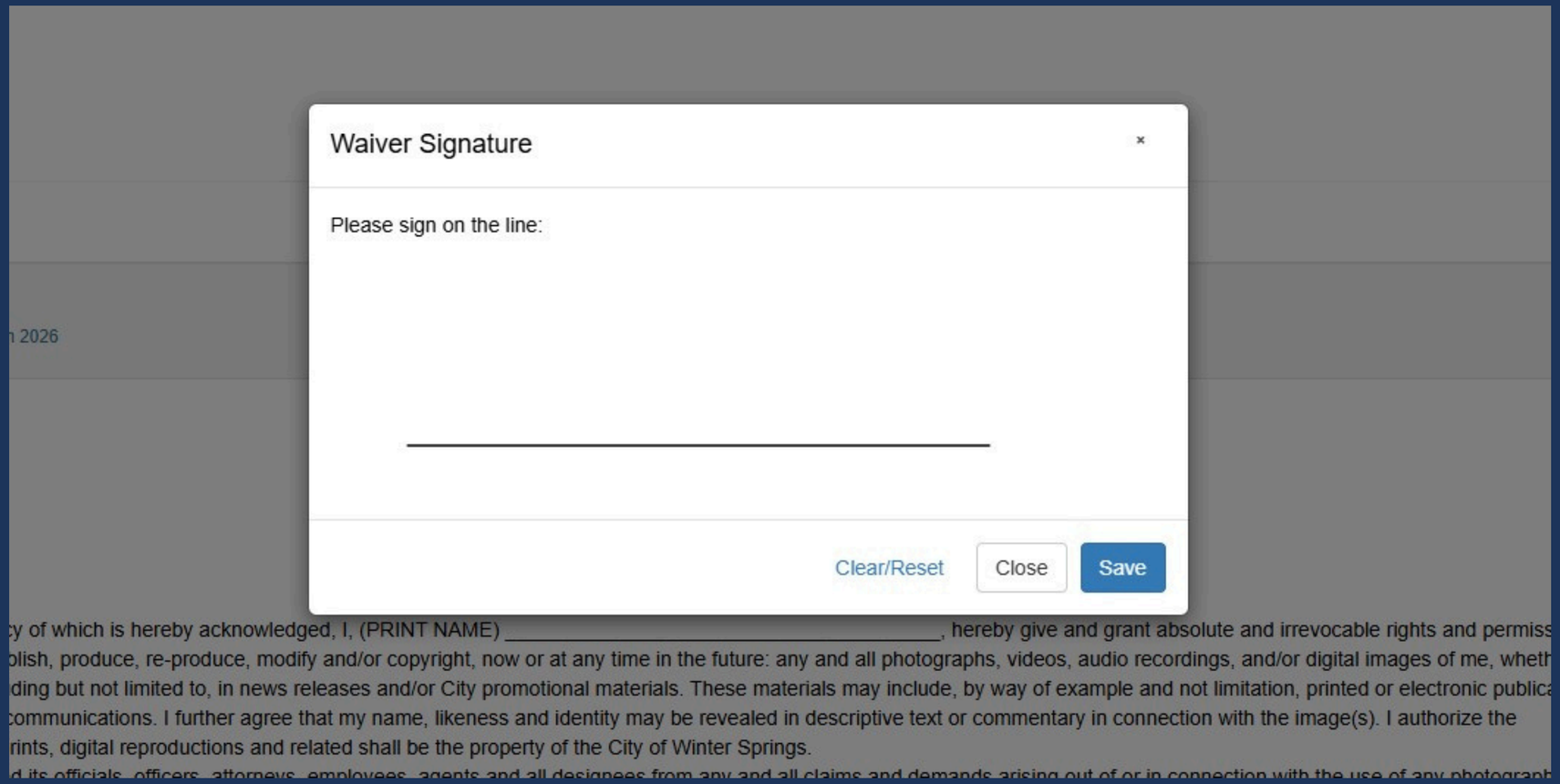
APPLICATION PROCESS



APPLICATION PROCESS



APPLICATION PROCESS *CREDIT CARD



APPLICATION PROCESS *CREDIT CARD



APPLICATION PROCESS

- ONCE PAYMENT IS COLLECTED, THE RECREATION & EVENT MANAGER WILL BE NOTIFIED
- THE RECREATION & EVENT MANAGER WILL REACH OUT TO THE APPLICANT TO COLLECT PROOF OF RESIDENCY AND PROOF OF MILITARY SERVICE

APPLICATION PROCESS *CASH OR CHECK

- AN APPLICANT WILL NEED TO REACH OUT DIRECTLY TO THE RECREATION & EVENT MANAGER TO SCHEDULE A DATE AND TIME TO MEET TO PROCESS ANY CASH OR CHECK PAYMENTS
- ALL CHECKS WOULD BE MADE OUT TO, “THE CITY OF WINTER SPRINGS”
- PROOF OF RESIDENCY AND PROOF OF MILITARY SERVICE WILL NEED TO BE PROVIDED AT THE TIME OF REGISTRATION
- PHOTOS WILL NEED TO BE SENT IN PRIOR TO OCTOBER 1ST
- APPLICATIONS WILL CLOSE ON OCTOBER 1ST AT 5 PM

BANNER SPECIFICATIONS

- SIZE: STANDARD SIZE WILL BE 17X36
- MATERIAL: DOUBLE-SIDED, WEATHER-RESISTANT VINYL
- DESIGN ELEMENTS:
  - VETERAN'S NAME
  - MILITARY BRANCH
  - PHOTO
  - RANK, YEARS OF SERVICE
  - AWARDS AND COMMENDATIONS

DESIGNS WILL BE CREATED BY THE COMMUNICATIONS DIRECTOR TO MEET CITY BRANDING AND FORMATTING STANDARDS.

ELIGABILITY

- VETERAN STATUS: MUST HAVE SERVED IN ANY BRANCH OF THE UNITED STATES ARMED FORCES (ACTIVE DUTY, RESERVES, OR NATIONAL GUARD).
- RESIDENCY: VETERAN MUST BE A CURRENT OR FORMER WINTER SPRINGS RESIDENT, OR THE APPLICANT MUST BE AN IMMEDIATE FAMILY MEMBER OF SUCH A VETERAN.
- VERIFICATION: DOCUMENTATION CONFIRMING MILITARY SERVICE IS REQUIRED AS WELL AS PROOF OF RESIDENCY.

RENEWALS

- BANNERS MAY BE RENEWED ANNUALLY FOR $100 IF STILL IN DISPLAYABLE CONDITION.
- THE CITY WILL INSPECT STORED BANNERS PRIOR TO REINSTALLATION.
- IF BANNERS ARE DAMAGED OR WORN, A REPLACEMENT MAY BE REQUIRED AT THE APPLICANT’S EXPENSE OF $100

PROGRAM PROMOTION

- THE CITY'S COMMUNICATIONS DIRECTOR WILL OVERSEE OUTREACH AND PROMOTION THROUGH:
  - CITY WEBSITE AND SOCIAL MEDIA CHANNELS
  - COMMUNITY NEWSLETTERS AND EMAIL CAMPAIGNS
  - LOCAL PRESS RELEASES

CONTACT

- CONTACT INFORMATION
  - FOR QUESTIONS OR TO SUBMIT AN APPLICATION, CONTACT:
    - HANNAH KIRSCH

      RECREATION AND EVENTS MANAGER

      EMAIL: HKIRSCH@WINTERSPRINGSFL.ORG

REGULAR AGENDA ITEM 501

VETERAN AND VETERAN FAMILY ADVISORY COMMITTEE AGENDA | JULY 10, 2025 REGULAR MEETING

TITLE

Recommendation for 2025 Hometown Hero

SUMMARY

FUNDING SOURCE

RECOMMENDATION

Staff recommends the Committee discuss the received nominations and recommend one individual to the Commission to be designated the 2025 Hometown Hero.

From: Eduardo Cruz
To: City Clerk Department
Subject: Hometown Hero
Date: Wednesday, June 18, 2025 6:13:19 PM

EXTERNAL EMAIL:
[Caution: Do not click on links or open any attachments unless you trust the sender and know the content is safe.]

Hello City Clerk:

Please find nominated candidate:

Name: Matthew Gallant
Address: 535 Pleasant Grove Dr WINTER SPRINGS, FL 32708
Info: Veteran committed to support his community. HOA board member for over 4 years doing a great job keeping costs down. Always supporting our police officers and fire fighters.

My name is Benjamin Cruz

From: Christian Gowan
To: Tristin Tarrant
Subject: Fw: Hometown Hero 2025
Date: Thursday, June 26, 2025 3:30:42 PM
Attachments: V2VV2V2_3d6ce35a-edbd-4479-ae1e-dcdfd786dee7.png
fbookv3_15231ecf-ef76-4fb4-acfe-a0d8c45ac529.png
linkedinv3_ada14ec2-58bc-48bf-95ad-93afcd902817.png
youtubev3_f5679ea2-9e71-4c98-833c-957965e0cd13.png
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Christian Gowan, MPA, CMC
City Clerk
P: (407) 327-6560 **F:** (407) 327-4753

A: 1126 East State Road 434
Winter Springs, Florida 32708

From: Victoria Bruce <vbruce@winterspringsfl.org>
Sent: Friday, June 6, 2025 4:22 PM
To: Christian Gowan <cgowan@winterspringsfl.org>
Subject: Hometown Hero 2025

Christian,

I would like to nominate Art Gallo for Hometown Hero. He was a Navy Pilot from 1973-2004. He spent his time in the U.S. Navy flying helicopters and served as the air boss for a deployment aboard the U.S.S. Tripoli.

His address is 199 Nandina Terrace WS

Art is a advocate for all aspects of Winter Springs and Seminole County. From being involved with CALNO, almost every city meeting and speaking at public comment period on the regular; he has been a advocate for water conservation and was most recently featured with SJRWMD for his tireless efforts. We appreciate his participation, involvement and perspectives on all things Winter Springs!!!!

https://mynews13.com/orlando/news/2025/01/31/retired-navy-helicopter-pilot-art-gallo?cid=app_share

Victoria Bruce
Commissioner - District 2

P: (407) 327-7585 **F:** (407) 327-4753

A: 1126 East State Road 434
Winter Springs, Florida 32708

Outlook

Hometown Hero

From Keith Batchelder <keithbatch20@gmail.com>
Date Mon 6/30/2025 9:45 AM
To _City Clerk Department <City-Clerk-Department@winterspringsfl.org>

EXTERNAL EMAIL:
[**Caution:** Do not click on links or open any attachments unless you trust the sender and know the content is safe.**]**

For your consideration, please let me know if you have any questions...

Nominee Info:

SEAN RICHARDS

418 PARK LAKE DRIVE

WINTER SPRINGS, FL 32708

Cell: 931-206-8658

Nominee Bio:

Sean is a highly decorated and combat wounded military veteran who dedicated twenty years of service to the United States Army and ultimately served with the most elite special operations unit in the Department of Defense, Delta Force. While assigned to Delta Force, Sean deployed multiple times to various combat zones and participated in the most complex, covert, and dangerous national-level missions directed by the President of the United States and the Secretary of Defense.

Sean enlisted as an Infantryman and began his career at Fort Campbell, Kentucky with the 101st Airborne Division. During his time at Fort Campbell, his leadership selected Sean to attend the highly-demanding Ranger School. He successfully passed Ranger School and subsequently served as a Ranger Instructor at 6th Ranger Training Battalion at Eglin Air Force Base, Florida. During this period, the United States Army Special Operations Command invited Sean to attend a selection assessment course for Delta Force. Sean successfully passed the Operator Training Course and became a member of the elite unit.

During his deployments, Sean consistently displayed his courageous actions during fierce firefights and received two Bronze Star Medals with Valor Devices and the Purple Heart for wounds sustained during these dangerous missions. Sean rose through the ranks and retired as a Sergeant Major, the highest enlisted rank in the United States Army.

Following his military retirement in 2021, Sean and his wife, Sarah, along with daughter, Ashlynn, moved from Fort Bragg, North Carolina to Winter Springs, FL. Upon settling in Winter Springs, Sean demonstrated the same characteristics in his post-military life that made him one of the most elite members of the U.S. military as he embarked on a challenging entrepreneurial endeavor, building and growing a successful company that remains tied to the local community.

Sean successfully launched his own home inspection business, Tier-1 Pro Inspections, within Winter Springs and consistently and tirelessly donates time, services, and funds to multiple charitable organizations that are near and dear to his heart. These organizations include, but are not limited to:

Dave’s House, which provides permanent supportive housing that integrates affordable homes with essential mental health services, which empowers residents to thrive with dignity and purpose.

Seminole Kids House, which partners with law enforcement, the state attorney's office, medical personnel, child protection professionals, social workers, and licensed mental health counselors to break the cycle of violence often seen in child abuse cases.

Annabel’s Closet, which helps families who have left abusive situations start over by providing essential furniture and household items they can’t afford on their own.

Additionally, Sean and his wife regularly host several networking events within Seminole and Orange County that seek to strengthen relationships in the real estate / home improvement industries.

Nominator Info:

KEITH BATCHELDER

704 TIOGA COURT

WINTER SPRINGS, FL, 32708

Cell: 630-632-1400

REGULAR AGENDA ITEM 503

VETERAN AND VETERAN FAMILY ADVISORY COMMITTEE AGENDA | JULY 10, 2025 REGULAR MEETING

TITLE

Winter Springs Veterans Memorial Update

SUMMARY

FUNDING SOURCE

RECOMMENDATION

N/A

REGULAR AGENDA ITEM 504

VETERAN AND VETERAN FAMILY ADVISORY COMMITTEE AGENDA | JULY 10, 2025 REGULAR MEETING

TITLE

Newsletter Items: August - October 2025

SUMMARY

At the April 22, 2025 Veteran and Veteran Family Advisory Committee Regular Meeting the Committee requested a standing item for suggesting items to the upcoming newsletters for the City.

FUNDING SOURCE

RECOMMENDATION

Staff recommends the Committee have a discussion on protentional items for the next upcoming Newsletters and submit information to staff to be included.