CITY COMMISSION

REGULAR MEETING AGENDA

MONDAY, OCTOBER 27, 2025 - 6:30 PM

CITY HALL - COMMISSION CHAMBERS

1126 EAST STATE ROAD 434, WINTER SPRINGS, FLORIDA

CALL TO ORDER
Roll Call
Invocation
Pledge of Allegiance
Agenda Changes

AWARDS AND PRESENTATIONS
100. Not Used

INFORMATIONAL AGENDA
200. Not Used

PUBLIC INPUT
Anyone who wishes to speak during Public Input on any Agenda Item or subject matter will need to fill out a "Public Input" form. Individuals will limit their comments to three (3) minutes, and representatives of groups or homeowners' associations shall limit their comments to five (5) minutes, unless otherwise determined by the City Commission.

CONSENT AGENDA

300. Approval of the Minutes: Monday, October 13, 2025 City Commission Regular Meeting
2025 10 13 City Commission Regular Meeting Minutes.pdf

PUBLIC HEARINGS AGENDA
Pursuant to F.S. § 286.0115, if the mayor or any city commissioner receives and/or sends ex parte communications regarding any application filed with the city, the mayor or any city commissioner must publicly disclose such communications before or during the hearing at which a vote is taken on the quasi-judicial matter, so that persons who have opinions contrary to those expressed in the ex parte communications are given a reasonable opportunity to refute or respond to the communications.

400. Not Used

REGULAR AGENDA

500. 2026 Capital Budget Items

501. Consideration of Creating a Charter Review Committee

502. New Business

REPORTS
600. City Manager Kevin A. Sweet
601. City Attorney Anthony A. Garganese
602. City Clerk Christian Gowan
603. Seat Five Commissioner Mark Caruso
604. Mayor Kevin McCann

605. Seat One Commissioner Paul Diaz
606. Seat Two Commissioner Victoria Bruce
607. Seat Three Commissioner Sarah Baker
608. Seat Four Commissioner/Deputy Mayor Cade Resnick

PUBLIC INPUT

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ADJOURNMENT

PUBLIC NOTICE

This is a Public Meeting, and the public is invited to attend and this Agenda is subject to change. Please be advised that one (1) or more Members of any of the City's Advisory Boards and Committees may be in attendance at this Meeting, and may participate in discussions.

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City of Winter Springs at (407) 327-1800 "at least 48 hours prior to meeting, a written request by a physically handicapped person to attend the meeting, directed to the chairperson or director of such board, commission, agency, or authority" - per Section 286.26 *Florida Statutes*.

"If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based" - per Section 286.0105 Florida Statutes.

CONSENT AGENDA ITEM 300

CITY COMMISSION AGENDA | OCTOBER 27, 2025 REGULAR MEETING

TITLE

Approval of the Minutes: Monday, October 13, 2025 City Commission Regular Meeting

SUMMARY

FUNDING SOURCE

RECOMMENDATION

Staff recommends the City Commission approve the Monday, October 13, 2025 City Commission Regular Meeting Minutes as presented.

CITY COMMISSION
REGULAR MEETING MINUTES

UNAPPROVED

MONDAY, OCTOBER 13, 2025 AT 6:30 PM

CITY HALL – COMMISSION CHAMBERS
1126 EAST STATE ROAD 434, WINTER SPRINGS, FLORIDA

CALL TO ORDER
Mayor Kevin McCann called the Regular Meeting of Monday, October 13, 2025 of the City Commission to order at 6:32 p.m. in the Commission Chambers of the Municipal Building (City Hall, 1126 East State Road 434, Winter Springs, Florida 32708).

Roll Call:
Mayor Kevin McCann, present
Deputy Mayor Cade Resnick, present
Commissioner Paul Diaz, present
Commissioner Victoria Bruce, present
Commissioner Sarah Baker, present
Commissioner Mark Caruso, present
City Manager Kevin Sweet, present
City Attorney Anthony Garganese, present
City Clerk Christian Gowan, present

Pastor Kyle Stewart provided the invocation which was followed by the Pledge of Allegiance.

Mayor McCann asked if there were any agenda changes. Deputy Mayor Resnick requested that Consent Agenda item 304 be discussed prior to approval. There was no objection and the agenda was adopted.

AWARDS AND PRESENTATIONS
100) Waste Pro Annual Performance Review

Tim Dolan, VP of Governmental Affairs for Waste Pro, commented on the annual performance review in which Waste Pro achieved a 90.7% approval rating. Mr. Dolan acknowledged areas within the company's control that could be improved, including container placement, missed pickups, and route consistency.

Mayor McCann thanked Waste Pro for their continued partnership and noted that residents have gotten to know and appreciate the collection staff as part of the community. The Commission expressed satisfaction with the service and encouraged Waste Pro to keep up the good work.

INFORMATIONAL AGENDA
200) Not Used

PUBLIC INPUT
Mayor McCann opened Public Input.

Jefferey Cuddy, owner of Metal Mayhem Welding Fabrication LLC, addressed the Commission regarding unpaid work totaling $8,500 completed for Robin Nielen at the Clubhouse Deli and another property and expressed concerns about a pattern experienced by other tradesmen.

Gladys Sherpa, owner of Valor Air Group, reported that Robin Nielen hired her company for work at Clubhouse Deli but paid with a fraudulent check, discussed legal proceedings she was pursuing, and stated that every trade that worked at the location had not been paid.

Ken Spalthoff, Winter Springs noted he was opposed to any consideration of giving former Mayor Charles Lacey a key to the city and discussed concerns about events that occurred during Mayor Lacey's tenure and in his campaigns.

UNAPPROVED

Karen Meyer encouraged commissioners to thoroughly research topics before proposing changes to policies and expenditures to improve meeting time management.

Zaya Givargidze, the property owner of proposed Clubhouse Deli, apologized for the condition of his property, noted he had been unable to address violations due to the triple net lease arrangement, shared concerns about an unpermitted propane tank installation and requested guidance from the Commission.

James Miller of Ohana Custom Builders detailed his experience with Robin Nielen, including unpermitted work, refused progress payments, and an illegally buried 500-gallon propane tank. He recommended requiring a local general contractor on-site if work continues.

Gina Shafer, Winter Springs Village reported that bungalow residents faced increased assessments related to irrigation and emphasized the need for reclaimed water for irrigation. Ms. Shafer further questioned Paul Partyka's term as exclusive city realtor and opposed giving former Mayor Lacey a key to the city.

Robin Nielen, Winter Springs defended himself against allegations, stated he had paid contractors and that the propane tank installation was properly permitted.

Art Gallo discussed stormwater management issues and shared a letter he had wrote to state legislators in which he requested that representatives investigate treating creeks as utilities requiring coordinated maintenance and funding rather than assigning responsibility to individual property owners.

Mayor McCann closed Public Input.

CONSENT AGENDA

300) Surplus Assets

No discussion.

301) Police Vehicle Purchase

No discussion.

302) Purchase of the MVB3X Modular Vehicle Barrier System with Storage Solution

No discussion.

303) Resolution No. 2025-08 Updating the Parks & Recreation Fee Schedule and Establishing a Veterans Banner Program

No discussion.

304) Proposed 2026 Meeting and Holiday Calendar

Deputy Mayor Resnick confirmed dates for the 2026 holiday calendar, specifically checking Jewish holidays against meeting dates. He suggested considering a tentative second meeting in July or an earlier August meeting for budget discussions to provide ample time for public notice. City Manager Sweet acknowledged the timing concerns and agreed to look at additional opportunities for budget conversations.

305) Approval of the Minutes: Monday, September 8, 2025 City Commission Regular Meeting

No discussion.

UNAPPROVED

306) Approval of the Minutes: Tuesday, September 9, 2025 City Commission Special Meeting

No discussion.

307) Approval of the Minutes: Monday, September 22, 2025 City Commission Regular Meeting

No discussion.

PUBLIC HEARINGS AGENDA

400) Wawa at Winter Springs Marketplace, SR 434 and Tuskawilla Road – Conditional Use Application, Site Plan/Final Engineering, Aesthetic Review, Waivers, and Development Agreement

Ms. Jenale Garnett, Senior Planner, Community Development Department presented the staff report and reviewed the proposed Wawa convenience store with gas canopy containing 6 pump stations (12 dispensers total) at State Road 434 and Tuskawilla Road. Ms. Garnett further reviewed the Planning and Zoning Board's discussions and unanimous vote to recommend denial of the conditional use application due to inconsistencies with the City Code especially related to setbacks.

Ryan Stahl, Equinox Development, presented for the applicant and highlighted the reduced number of gas pumps, unique smaller building footprint, matching color to the ALDI in the marketplace, the addition of outdoor seating, provision of additional sidewalks for pedestrian access, a proposed knee wall at the corner, and planned modifications on Roberts Family Lane to address traffic concerns.

Mr. Craig Green from Wawa spoke the company's potential community benefits, including hiring 30-40 employees with top-tier wages and benefits and community involvement in events and first responder support.

Commissioners were asked to disclose any ex-parte communications prior to beginning their discussion of the item. Deputy Mayor Resnick noted that he had significant conversations with Mr. Stahl, as well as a representative from Wawa, while accompanied by city staff. Commissioner Caruso mentioned having a conversation with Mr. Stahl concerning traffic observations on the property, Mayor McCann noted conversations with Mr. Stahl which he thought occurred prior to any application being on file, and Commissioner Diaz disclosed he had conversations related to the potential for Tesla superchargers on the site.

Discussion followed regarding the site layout, the potential of flipping the building orientation, associated traffic concerns, the Town Center code, the need to potentially update Code language, concerns about the city being hostile to business, and the desire to have Wawa in the city.

Planning and Zoning Board Chair Kok Wan Mah was invited by the Mayor to speak and he explained the Board's unanimous denial recommendation based on the setback variance (182 feet versus 50 feet maximum) and failure to meet Town Center design requirements.

Mayor McCann opened the Public Hearing for Item 400.

Brittany Crowley, Winter Springs, expressed support for the Wawa project, highlighting its potential convenience for the city and voicing excitement over the company's community involvement and employee benefits.

Karen Meyer, Winter Springs, shared concerns about the project's scale, suggesting that there is a need to revisit and adjust the project's dimensions to better fit the property.

Mark Roppella, Winter Springs, indicated his support for Wawa as part of the community outreach and improvements to Roberts Family Lane, having been involved since the project's inception.

UNAPPROVED

Lou Atti, Winter Springs, noted support for Wawa but emphasized improvements needed for safety and urban planning, particularly concerning pedestrian and neighborhood traffic.

Jonathan Obear, Winter Springs, noted support for Wawa, citing its reputable brand and the community's desire for more amenities.

Crystal Kearney spoke in support of Wawa based on its community contributions and family-oriented employment practices. She further addressed safety concerns with proposed redesign positions and high school students' awareness.

Pia Valenciano, Winter Springs, emphasized her advocacy for maintaining city codes and believed Wawa could be a positive addition given certain promised site improvements, including the sidewall proposal.

Machaela Rivera, Winter Springs, expressed her support for Wawa based on the amenities and safety enhancements.

Rachel Hood, Winter Springs, raised concerns over the proposal, emphasizing the importance of adhering to established city codes to maintain community standards and agreed with the Planning and Zoning Board Chair and the board's rationale for recommending denial.

Art Gallo, Winter Spring, highlighted his positive past experiences with Wawa and supported the addition, noting community desire for Wawa, while also agreeing that the site seemed like a tight fit.

Ken Greenberg, Winter Springs Community Association, expressed support due to Wawa being a well-run company and providing community benefits such as job creation.

Mayor McCann closed the Public Hearing for Item 400.

Community Development Director Terrilyn Rolle clarified that many offerings presented were not in the formal application and would need to be incorporated into revised plans. She emphasized the applicant had not changed the site layout since initial submission despite multiple staff meetings identifying deficiencies.

MOTION TO APPROVE ALL APPLICATIONS WITH THE CONDITION OF ONE SIGN AND THAT ITEM 401 MEETS ALL REQUIREMENTS, AUTHORIZATION FOR THE CITY MANAGER TO VALIDATE THAT ADDITIONAL OFFERINGS (OUTDOOR SEATING, CONNECTING SIDEWALK FROM STATE ROAD 434, KNEE WALL AT INTERSECTION, ROBERTS FAMILY LANE MODIFICATIONS) ARE INCORPORATED INTO FINAL PLANS. MOTION BY COMMISSIONER BAKER. SECONDED BY COMMISSIONER DIAZ.

VOTE: BAKER (AYE); BRUCE (AYE); CARUSO (AYE); DIAZ (AYE); RESNICK (AYE)
MOTION CARRIED: 5-0

401) Winter Springs Marketplace Additional Parking – Site/Final Engineering and Development Agreement

Mr. John Rabon, Senior Planner, Community Development Department reiterated that this item was contingent upon a St. Johns Water Management District permit approval, with an outstanding response needed to their August 29 letter requiring pond redesign to current standards.

UNAPPROVED

MOTION TO APPROVE ITEM 401 PENDING ALL DOCUMENTS ARE IN COMPLIANCE AND ALLOWING THE CITY MANAGER TO OVERSEE COMPLETION IN CONNECTION WITH ITEM 400. MOTION BY DEPUTY MAYOR RESNICK MOTION SECONDED BY COMMISSIONER BAKER.

VOTE: BAKER (AYE); BRUCE (AYE); CARUSO (AYE); DIAZ (AYE); RESNICK (AYE)
MOTION CARRIED: 5-0

REGULAR AGENDA
500) Electric Vehicle Charging Discussion

Commissioner Bruce indicated the need for electric vehicle charging was satisfied with the Wawa approval, requiring no further discussion.

501) Consideration of Presenting Charles Lacey with a Key to the City

MOTION TO PRESENT FORMER MAYOR CHARLES LACEY WITH A KEY TO THE CITY. MOTION BY COMMISSIONER BRUCE. MOTION SECONDED BY COMMISSIONER CARUSO.

VOTE: BAKER (AYE); BRUCE (AYE); CARUSO (AYE); DIAZ (AYE); RESNICK (AYE)
MOTION CARRIED: 5-0

502) Matters Related to Boards and Committees

MOTION BY COMMISSIONER BAKER TO NOMINATE DOUG ATKINS TO THE OAK FOREST WALL AND BEAUTIFICATION DISTRICT ADVISORY COMMITTEE. SECONDED BY DEPUTY MAYOR RESNICK.

VOTE: BAKER (AYE); BRUCE (AYE); CARUSO (AYE); DIAZ (AYE); RESNICK (AYE)
MOTION CARRIED: 5-0

503) New Business

Deputy Mayor Resnick raised three stormwater-related items: (1) formally deciding to maintain stormwater ponds citywide, (2) obtaining easement documents for waterway access, and (3) continuing sediment removal efforts. City Manager Sweet indicated a comprehensive stormwater workshop with consultants was tentatively scheduled for December to address costs and technical aspects before making formal decisions.

REPORTS
600. City Manager Kevin A. Sweet

City Manager Sweet reported successful transition to Woodard & Curran for wastewater and potable water operations as of October 1, with smooth integration including weekly meetings and shared staff training opportunities. He congratulated the Police Department on a successful National Night Out event on October 7. He updated that Winding Hollow road improvements await final FDOT inspection after correcting mast arm assembly deficiencies, with opening expected by October 21.

601. City Attorney Anthony A. Garganese

No report.

602. City Clerk Christian Gowan

City Clerk Gowan reported on the Seminole 250 planning subcommittee's final report going to County Commission October 28, with informal celebrations potentially planned for Central Winds Park. He requested Commission response to November workshop dates for judicial procedures training.

UNAPPROVED

603. Seat Four Commissioner/Deputy Mayor Cade Resnick

Deputy Mayor Resnick reported on Tallahassee committee weeks beginning, upcoming Florida League of Cities meeting Friday, and the Rescue Outreach Mission luncheon supporting homeless services. He noted donation forms are available for those interested in supporting the mission.

604. Seat Five Commissioner Mark Caruso

Commissioner Caruso thanked the Chief for National Night Out, attended the Rescue Outreach Mission event, and requested future cost analysis on bringing landscaping in-house including maintenance, equipment, staff, and benefits.

605. Mayor Kevin McCann

Mayor McCann shared that WorldAtlas.com ranked Winter Springs among the 9 safest communities to settle in Florida, crediting the Police Department's work.

606. Seat One Commissioner Paul Diaz

Commissioner Diaz delivered remarks honoring Hispanic Heritage Month and Columbus Day, highlighting Hispanic contributions to American history, economy, and culture, particularly in Florida with its Spanish colonial heritage dating to 1565. He noted Hispanic-owned businesses grew 46% recently and invited attendance at Oviedo's Hispanic Heritage celebration October 19.

607. Seat Two Commissioner Victoria Bruce

Commissioner Bruce reported on League of Cities Natural Resources Committee legislative priorities including streamlining tree mitigation regulations and stormwater pond standards for existing HOAs. She thanked police for enforcement efforts with youth bicycle safety and acknowledged staff's work on the Wawa application.

608. Seat Three Commissioner Sarah Baker

Commissioner Baker reported attending the Base Camp Pediatric Cancer fundraiser, participating in Citizens Police Academy, and being invited to speak at a Seminole County League of Women Voters event on women in government.

PUBLIC INPUT

Mayor McCann opened Public Input.

Robin Nielen, Winter Springs returned to clarify that the LP tank is properly in permit drawings, he's following all permit procedures, passing inspections, and plans to install four EV chargers. He explained his master electrician license lapsed but he's scheduled to retake the exam in December.

Mayor McCann closed Public Input.

ADJOURNMENT

Mayor McCann adjourned the meeting at 10:26 p.m.

RESPECTFULLY SUBMITTED:

_____

CHRISTIAN D. GOWAN, MPA, CMC
CITY CLERK

UNAPPROVED

APPROVED:

_____

MAYOR KEVIN McCANN

UNAPPROVED

NOTE: These Minutes were approved at the *October 27, 2025* City Commission Regular Meeting.

REGULAR AGENDA ITEM 500

CITY COMMISSION AGENDA | OCTOBER 27, 2025 REGULAR MEETING

TITLE

2026 Capital Budget Items

SUMMARY

At the request of Commissioner Bruce the following capital items from the 2025-2026 Adopted Budget were requested to be brought back to the Commission for further consideration.

545270 R&M Grounds - Arbor #140:

- $850,000 (2025–26)

Governmental Funds (Special Revenue) – Arbor #140:

- $923,286 (2025–26)

Development Services Plans & Inspections #420:

- Building Services Inspections Vehicle — $35,000
- Counter Remodel — $125,000
- Lobby Kiosk — $200,000

Park Impact Fee Fund #153:

- Trotwood Lacrosse Wall — $100,000

Community Development (Urban Beautification Division):

- Two 60” Mowers — $28,000
- F250 4×4 (rebudget) — $70,000

Parks & Recreation:

- Admin Car Replacement — $35,000
- Two Gators— $30,000
- F150 (rebudget) — $50,000

Facilities Maintenance:

- F150 — $50,000

Water and Sewer Operating #410 Other Capital:

- Dump Truck — $90,000

Park Impact Fee 153-Trotwood Lacrosse Rebound Wall
As early as March 2011, a member of the Parks and Recreation Advisory Committee suggested the City consider adding a rebound wall at Trotwood Park. Discussions resumed in 2022, and in November 2024, the Parks and Recreation Advisory Committee unanimously recommended that City staff pursue the project. Based on this input, staff recommended including this project in the budget.

Fund 140-Arbor

The total operating budget for Fund 140 is currently set at $923,286. This includes $850,000 allocated to account number 545270 – R&M Grounds. Specific initiatives funded through Fund 140 include the Annual Arbor Day Tree Giveaway Program, the purchase of small tools used to maintain the City's tree canopy, landscaping renovations citywide along SR 434 from 417 west toward Tuskawilla Road, public facilities landscaping renovations at City Hall, the Street Tree Replacement Program in Tuskawilla Crossings, emergency tree removals from City rights-of-way, parks landscaping and tree enhancements, and ongoing maintenance of trees in City parks.

Staff recommends that any new installations related to these projects be selected from the list of desirable species in Appendix B of Chapter 5 of the City Code. The only exception would be the installation of Little Gem Magnolias for the Street Tree Replacement Program in Tuskawilla Crossings, as standard streetscape species are not suitable for that specific application. A waiver for the selection of this species was approved by the City Commission on September 9th, 2024.

It is further recommended that these projects continue to be funded through Fund 140, a restricted-use fund, in order to relieve the General Fund, which is funded by ad valorem revenues.

Development Services Plans & Inspections #420
The Counter Remodel and Lobby Kiosk are now being combined into a single project with a total budget of $325,000, rather than being treated as two separate initiatives. The kiosk will be integrated into the redesigned counter, and the project may also include minor lobby improvements as needed. This consolidation is aimed at improving overall service delivery, efficiency, and accessibility. Key justifications include compliance with ADA standards, enhanced customer service flow, safer and more secure public interaction points, and increased privacy through features such as separated staff workstations, protective glass, and one ADA-compliant service window. The remodel will also include a built-in self-service kiosk for customers requiring

assistance with permitting and licensing platforms, while ensuring the protection of sensitive information. Additionally, IT and technology upgrades are part of the project scope.

The building services inspection vehicle within fund #420 will **not** be pursued in FY26.

Equipment and Vehicles-Parks & Rec, Urban Beautification, Facilities Maintenance, Utilities

The below list of utility carts and vehicle replacements recommended for the Parks and Recreation Department, Urban Beautification Division, Facilities Maintenance Division, and Utilities Department was developed through a coordinated analysis of the existing departmental fleets in partnership with the City's Fleet Services Division. Using the Florida Department of Management Services, Division of Specialized Services' Minimum Equipment Replacement Criteria, the following vehicles were identified as eligible for replacement based on the Replacement Eligibility Factor (REF) calculation.

Parks and Recreation
2004 F-150 93K Miles
2006 F-150 192K Miles
2012 Ford Escape 61K Miles
2014 F-150 133K Miles
2014 F-150 102K Miles
2015 John Deere Gator 8000 Engine Hours
2015 John Deere Gator 5555 Engine Hours

Urban Beautification
1999 F-250 110K Miles
2006 F-150 105K Miles

Facilities Maintenance
2024 F-150 103K Miles

Utilities Dump Truck
2008 F-450 44K Miles/4000 Engine Hours

As noted in the FY 2026 budget book, some of these vehicles were identified as re-budgeted items. Following the adoption of the FY 2025 budget, staff determined that certain vehicles within the Public Works Right-of-Way Maintenance Division had a more urgent need for replacement and had not been included in the original budget for FY25. The reallocation of funds for the purchase of these vehicles for the Public Works Department in FY 2025 was approved by the City Commission through Resolution 2025-06 on May 12, 2025.

The recommended purchase of two mowers for the Urban Beautification Division is based on the department's current reliance on a mower with over 800 engine hours. Over the past 24 months, the City has seen a significant increase in the amount of right-of-way and other City owned property no longer being serviced by HOAs or other entities. These additional maintenance responsibilities have been absorbed by the Urban Beautification Division. As a result, the demand for year-round use of mowing equipment is expected to rise, while available subcontractor resources remain finite.

FUNDING SOURCE

All of the items detailed in this agenda item are currently budgeted for in the adopted FY 2025-2026 budget

RECOMMENDATION

City staff is requesting the the Commission review the presented information and provide further direction.

REGULAR AGENDA ITEM 501

CITY COMMISSION AGENDA | OCTOBER 27, 2025 REGULAR MEETING

TITLE

Consideration of Creating a Charter Review Committee

SUMMARY

The City Commission has previously established an ad hoc charter review committee on several occasions. The charter review and/or amendment process is an issue for the City Commission to decide in its discretion.

If the Commission would like to proceed, it is suggested that the City Commission appoint a Charter Review Committee based on the makeup of the Districting Commission as follows:

The City Commission shall appoint seven (7) city electors determined from the registration of the last regular election, one (1) to be appointed by each commissioner from their respective district, and two (2) appointed by the mayor from the city at large, who shall comprise the Charter Review Committee. Electors chosen shall not be employed by the city in any other capacity.

If approved by the Commission, a resolution will be prepared and brought back for approval.

FUNDING SOURCE

RECOMMENDATION

Staff recommends the Commission discuss and provide further direction.

REGULAR AGENDA ITEM 502

CITY COMMISSION AGENDA | OCTOBER 27, 2025 REGULAR MEETING

TITLE

New Business

SUMMARY

Pursuant to Sec 2-27 (c)(2) of the City Code, "Unless otherwise determined by the city commission, each regular agenda shall include a new business section, placed in the order on the agenda approved by the city commission, which provides the mayor, any city commissioner, city manager or city attorney an opportunity to briefly introduce new issues not on the agenda solely for the purpose of requesting that the city commission direct the city manager to further evaluate and prepare the item for placement on a future agenda as a commission- directed item. The new business section shall not be used to present items requiring prior public notice or hearing, for reports allowed under subsection (m), or be used as a substitute for timely placing items on the agenda prior to the agenda packet being distributed or as an add-on item as required by subsection (b). The city commission will not take final action on any new business item other than deciding whether the item should be placed on a future agenda.

Persons introducing new business items are encouraged to provide background information regarding the item prior to or at the meeting in the same manner as permitted for reports under subsection (m)(4)."

FUNDING SOURCE

RECOMMENDATION

N/A