



**CITY OF WOODINVILLE
PUBLIC SPACES COMMISSION MEETING
THURSDAY, MARCH 24, 2022 – 6:30 PM
COUNCIL CHAMBERS**

THIS MEETING WILL BE LIVE-STREAMED ON THE CITY'S WEBSITE. MEETINGS ARE ALSO BROADCAST ON WOODINVILLE TV AND ARE AVAILABLE ON BOTH COMCAST (CHANNEL 21) AND ZIPLY FIBER (CHANNEL 41). YOU MAY JOIN THE MEETING VIA TELEPHONE AS AN AUDIENCE MEMBER ONLY BY DIALING +1 206-397-0678 CONFERENCE ID: 740632242#

AGENDA

CALL TO ORDER 6:30 pm

ROLL CALL

FLAG SALUTE

APPROVAL OF AGENDA IN ORDER AND CONTENT

PUBLIC COMMENTS

Public Comments provide an opportunity for the public to address the Public Spaces Commission on any city related subject, which is not of a quasi-judicial nature or scheduled for a public hearing. Comments should be limited to three minutes per individual or if representing a group. Commissioners may or may not take action on public comments.

If you wish to provide public comments virtually, you may do so by submitting a written statement to PublicComments@ci.woodinville.wa.us. Any comments received by 4:00 pm the day of the meeting may be read during this time slot at the sole discretion of the Presiding Officer. Please see below for email requirements.

SPECIAL PRESENTATIONS - None

BUSINESS ITEMS

- 1 Consideration of February 24, 2022 Meeting Minutes
[Staff Report](#)

- 2 Discussion of 2022 Annual Comprehensive Plan Amendment Docket
[Staff Report](#)
- 3 Introduction to City Parks and Parks Maintenance
[Staff Report](#)

COMMENTS FROM COUNCIL LIAISON

REPORTS FROM STAFF

REPORTS OF COMMISSION MEMBERS

- General Comments and Reports
- Setting Future Meeting Agendas

ADJOURNMENT

If you wish to provide public comment virtually, you may do so by submitting a written statement to PublicComments@ci.woodinville.wa.us. Any comments received by 4:00 p.m. the day of the meeting may be read during the public comment period.

To ensure your comments are received and read at the proper meeting, your email must include:

- The group (Public Spaces Commission)
- Date of the meeting your comments are intended for
- Your name
- Whether or not you live in the City limits of Woodinville
- Agenda Item and/or subject your comments are related to

Emails without this information may not be read at the meeting. Three minutes are allowed for comment. And, in accordance with normal procedure, messages of an overly repetitive or inappropriate (vulgarity) nature may also not be read at the discretion of the meeting Chair.



Report to the Public Spaces Commission

Meeting Date: March 24, 2022

Agenda Item: Consideration of February 24, 2022 Meeting Minutes

Staff Contact: Alex Herzog

Issue: Shall the Public Spaces Commission approve the meeting minutes from the February 24, 2022, Commission meeting?

Recommended Motions: I MOVE THAT THE COMMISSION APPROVE THE MEETING MINUTES FROM THE FEBRUARY 24, 2022, PUBLIC SPACES COMMISSION AS PRESENTED (AMENDED).

[Staff Report](#)

Agenda Item Number: 1



City of Woodinville

Report to the Public Spaces Commission

To: Honorable Public Spaces Commission **Date:** March 24, 2022
From: Alex Herzog, Assistant to the City Manager
Subject: Meeting Minutes from February 24, 2022

ISSUE: Shall the Public Spaces Commission approve the meeting minutes from the February 24, 2022, Commission meeting?

RECOMMENDATION: Approve the meeting minutes from the Public Spaces Commission meeting held on February 24, 2022.

BACKGROUND/DISCUSSION: The Public Spaces Commission held a meeting on February 24, 2022. Pursuant to RCW 35A.39.010 and the City's rules of procedure, it is necessary to keep true and accurate records of the proceedings of commission meetings. The attached draft minutes were prepared by the City's transcriptionist to describe the discussions and decisions made by the commission at the above meeting.

ALTERNATIVES:

1. Approve the meeting minutes as presented.
2. Approve the meeting minutes as amended.

RECOMMENDED MOTIONS:

I MOVE THAT THE COMMISSION APPROVE THE MEETING MINUTES FROM THE FEBRUARY 24, 2022, PUBLIC SPACES COMMISSION AS PRESENTED (AMENDED).

ATTACHMENT:

A – Draft Meeting Minutes from February 24, 2022, Public Spaces Commission Meeting.

**CITY OF WOODINVILLE
Public Spaces Commission**



**Thursday
February 24, 2022**

**6:30 P.M.
Council Chambers**

CALL TO ORDER

The meeting was called to order at 6:34 p.m. by Chair Evans.

ROLL CALL

PRESENT: Commissioner Anne Grill, Vice Chair Dan Carey, Commissioner Kristin Gulledge, Commissioner Roy Ghazimorad, Commissioner Charles Vendley, Chair Shan Evans, and Commissioner Sandra White.

Also present were: Alex Herzog, Assistant to the City Manager; Kevin O'Neill, Assistant to the City Manager; Asha D'Souza, Public Works Director; Brandon Buchanan, City Manager; Sarah Arndt, Council Liaison; and Rachel Best-Campbell, Council Liaison Alternate.

FLAG SALUTE

The flag salute was led by Chair Evans.

APPROVAL OF AGENDA IN ORDER AND CONTENT

Chair Shan Evans moved to move Comments from Council Liaison after Public Comments. Vice Chair Dan Carey seconded the motion.

VOTE: All voted in favor of the motion and the motion carried (7-0).

PUBLIC COMMENTS - None

COMMENTS FROM COUNCIL LIAISON

Councilmember Arndt provided an update on recent Council meetings:

- Secured access to the train trestle
- Following a potential transportation package in the state legislature with the goal of widening

the trestle to extend the Eastrail project

- Approved the Planning Commission and Public Spaces Commission Work Plans
- Passed an ordinance increasing height limits in the East Frame Design District
- Updated Council rules to allow virtual participation by Councilmembers and the public

Councilmember Arndt responded to questions regarding public comments at hybrid Council meetings, timeline for the trestle project, and the Molbak's (Green Partners) project.

SPECIAL PRESENTATIONS - None

BUSINESS ITEMS

- 1) Consideration of January 27, 2022 Meeting Minutes

Staff Report

Commissioner Roy Ghazimorad moved to approve the minutes of January 27, 2022. Commissioner Sandra White seconded the motion.

VOTE: All voted in favor of the motion and the motion carried (7-0).

- 2) Potential Revisions to 2012 Streetscape Master Plan

Staff Report

PowerPoint Presentation

Assistant to the City Manager Alex Herzog described the process for updating the plan and provided background on anticipated housing units and new residents, the existing 2012 Streetscape Plan, and characterization of street elements.

Assistant to the City Manager Kevin O'Neill reviewed elements that the existing plan addresses well such as bicycle improvements, intersections and crosswalks, and tree selection. He highlighted items for the update related to forming an aesthetic and identity for Woodinville such as bicycle parking, street lighting and decorative lighting, intersections and crosswalks, and other design concepts.

Mr. O'Neill invited Commissioners to identify items to be included, areas of concern, key characteristics of downtown Woodinville, priorities, etc.

Councilmember Best-Campbell invited Commissioners to think about what gives Woodinville a special and unique feeling such as plantings, benches, sidewalk dining, etc. She encouraged Commissioners to be creative and to take pictures of things they like in other cities.

Commissioners' input included:

- What makes a beautiful street
- Lighting, arches, materials, textures, plantings
- Innovative bike parking
- Iconic mural for photo op
- Wayfinding
- Add height to landscaping downtown
- Get input from students regarding update
- Painted crosswalks
- Benches
- Lighted crossings including at roundabouts
- Connect Bear Creek Parkway to downtown
- Family friendly imagery beyond wine and hot air balloons
- Continuity throughout downtown such as consistent landscaping
- Think beyond existing murals, add modern flair
- Avoid things looking random
- Good things in Woodin Creek and Schoolhouse District such as lights in trees, wider sidewalks, public spaces
- Metal benches and trash receptacles
- Convertible wood bench
- Key identity points of Woodinville (agriculture, grapes and balloons, sports, classic cars and nostalgic Americana, history)
- Woodinville as a destination
- Family friendly
- Community feeling
- Walkability, connections and bringing people together
- Lighting, crosswalks, walkability, interesting benches

Questions and discussion included the process for updating the plan, how decisions regarding aesthetics are made, public engagement for this update, status of the mural on Big Fish, and updating the City's logo.

REPORTS FROM STAFF - None

REPORTS OF COMMISSION MEMBERS - None

ADJOURNMENT

With no further business, the meeting was adjourned at 7:28 p.m.

Brenda Eriksen
Executive Assistant/Deputy City Clerk



Report to the Public Spaces Commission

<u>Meeting Date:</u>	March 24, 2022
<u>Agenda Item:</u>	Discussion of 2022 Annual Comprehensive Plan Amendment Docket
<u>Staff Contact:</u>	Robert Grumbach

<u>Issue:</u>	Shall the Public Spaces Commission discuss the 2022 Annual Comprehensive Plan Amendment Docket?
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<u>Recommended Motions:</u>	None. This item is for discussion only.
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[Staff Report](#)

Agenda Item Number: 2



City of Woodinville

Report to the Public Spaces Commission

To:	Honorable Public Spaces Commission	Date: March 24, 2022
From:	Robert J. Grumbach, AICP, Director of Development Services	
Subject:	Discussion of 2022 Annual Comprehensive Plan Amendment Docket	

ISSUE: Shall the Public Spaces Commission discuss the 2022 Annual Comprehensive Plan Amendment Docket?

RECOMMENDATION: The Public Spaces Commission should discuss the 2022 Annual Comprehensive Plan Amendment Docket.

BACKGROUND/DISCUSSION:

The City proposes, via an application submitted by the City for the 2022 docket, to amend the Comprehensive Plan changing several parcels from their current designation to a 'Park' designation. Currently, there are five parcels designated as 'Open Space'; one parcel designated as 'Woodland Residential'; and two parcels designated as 'Moderate Density Residential' proposed to be redesignated to Park zoning.

1. The future land use map amendment involves land that is designated under the 2020 Woodinville Parks, Recreation & Open Space Plan as Wood Trails Limited Use Area, and Greenbrier Park & Greenbrier Open Space.

- The Wood Trails site contains five parcels having an Open Space Land Use designation and one parcel having a Woodland Residential Land Use designation. The total area of the site is 50.51 acres.

The Wood Trails site is predominately forested land with steep slopes.

- The Greenbrier site contains two parcels – one is Greenbrier Park, and the other is Greenbrier Open Space with both having a Moderate Density Residential Land Use designation. The total area of the two parcels is 12.8 acres.

Greenbrier Open Space has existing trails; there are a couple of wetlands on site, and the area is set aside in a Native Growth Protection Area.



2. The Comprehensive Plan defines the Park Land Use designation as:

Purpose: This designation is applied to all existing and planned publicly owned parks.

Allowed uses & density: Public parks.

The zoning code describes Park zoning as (WMC 21.20.110):

The purpose of the Park zone (P) is to provide opportunities for public parks and other recreation facilities, such as playgrounds, trails, publicly accessible open space, or as meet the definition of parks in WMC 21.11.180. Only facilities providing such public recreation shall be allowed to locate in the Park zones.

3. Additionally, the following are approval criteria for evaluating comprehensive plan amendments including changes to the Future Land Use Map.

(1) The amendment is consistent with the Growth Management Act

Comment. The Growth Management Act delegates to local government the distribution and general location and extent of the uses of land including housing, commerce, industry, etc. It is more of a local policy question whether to support the land use map amendment since this is not anticipated to affect the City's obligations under the Growth Management Act.

(2) The amendment is consistent with County-wide planning policies

Comment. The following Countywide Planning Policies are relevant as they pertain to Parks in Woodinville:

EN-24: Provide parks, trails, and open space within walking distance of urban area residents. Prioritize historically underserved communities for open space improvements and investments.

(3) The amendment does not conflict with other goals, policies, and provisions of the Woodinville Comprehensive Plan

Comment. Redesignating the properties to Park does not conflict with other goals, policies, or provisions of the Woodinville Comprehensive Plan. The properties are already categorized as park and open spaces per the Parks, Recreation, and Open Space Plan. The following Woodinville Comprehensive Plan goals and policies are relevant to considering a Park land use designation/ uses:

GOAL PROS-1. To provide quality parks for Woodinville's residents and visitors.

Policy PROS-1.1. Develop and maintain a public park system containing a variety of larger community-scale parks that serve a wide-range of active and passive activities, neighborhood-scale passive parks, and open space that preserves the natural environment.

GOAL PROS-7. To develop and maintain a robust system of multi-use trails.

Policy PROS-7.1. Plan multi-use trails to improve access to parks, recreational facilities, residential neighborhoods, employment centers, downtown, and other local and regional systems.

Policy PROS-7.3. Develop multi-use trails on City-owned parcels that have been identified as unsuitable for other uses based on topography or critical areas.

(4) The amendment is compatible with existing or planned land uses and the surrounding development pattern

The sites are already being used as parks with plans for trail improvements and accessibility. Changing the Comprehensive Plan Land Use designation to Parks for these sites will create better consistency with the current uses; particularly as this pertains to the parcels currently designated as Woodland Residential and Moderate Residential Densities.

(5) The amendment will result in long-term benefit to the community as a whole and advances the public interest of the community

The preservation and development of parks contribute to the long-term benefit of the community by providing recreational opportunities and green space for residents and visitors alike.

The City's Planning Commission may recommend to the City Council changes to some or all the designations as proposed. The City Council will consider final approval of parcel designations.

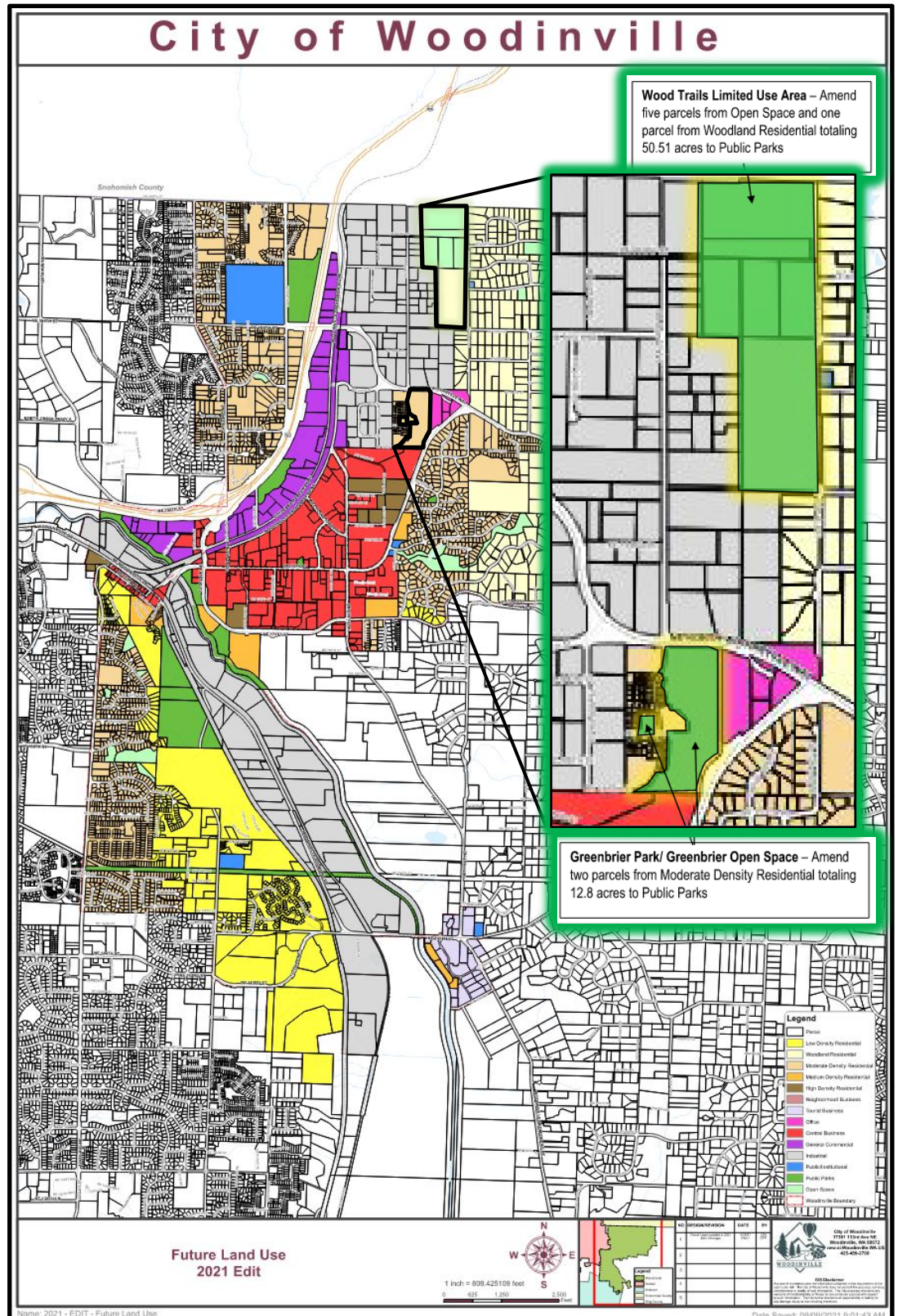
RECOMMENDED MOTION:

None. This item is for discussion only.

ATTACHMENTS:

ATTACHMENT 1: Comprehensive Plan Future Land Use Map Amendment

Exhibit 2-1. Comprehensive Plan Land Use Map & Designations





Report to the Public Spaces Commission

Meeting Date: March 24, 2022

Agenda Item: Introduction to City Parks and Parks Maintenance

Staff Contact: Asha D'Souza

Issue: Shall the Public Spaces Commission receive a presentation introducing City Parks and Open Spaces and associated maintenance performed by Public Works?

Recommended Motions: None. This item is for discussion only.

[Staff Report](#)

Agenda Item Number: 3



City of Woodinville

Report to the Public Spaces Commission

To:	Honorable Public Spaces Commission	Date: March 24, 2022
From:	Asha D'Souza, Public Works Director	
Subject:	Introduction to City Parks and Parks Maintenance	

ISSUE: Shall the Public Spaces Commission receive a presentation introducing City Parks and Open Spaces and associated maintenance performed by Public Works?

RECOMMENDATION: Receive a presentation introducing City Parks and Open Spaces and associated maintenance performed by Public Works.

BACKGROUND/DISCUSSION: As part of the Public Spaces Commission's 2022 Work Plan, Commissioners will be touring some of the City's Community and Neighborhood parks and designated open spaces later this year. The tour will provide an opportunity for the Commission to assess and provide recommendations for future improvements and/or maintenance needs at these facilities.

In preparation for this tour and to provide background to recently-appointed Commissioners, Staff will provide an overview of all City Parks and designated Open Spaces and summarize maintenance at these facilities performed by Public Works staff.

Staff will also solicit feedback and comments from the Commissioners on maintenance activities or improvements that can be implemented to provide a better experience to the community.

RECOMMENDED MOTION:

None. This item is for discussion only.