CITY OF WOODINVILLE
CITY COUNCIL MEETING
TUESDAY, APRIL 7, 2026 – 7:00 PM
COUNCIL CHAMBERS

This meeting will be live streamed on the City's website. Meetings are also broadcast on Woodinville TV and is available on Comcast (channel 21). To join the MS Teams meeting on your computer or mobile app click here: https://woodinville.cc/3PxLulJ. Or call in (audio only) by dialing +1 206-397-0678, Phone Conference ID: 869 801 864#.

AGENDA

CALL TO ORDER 7:00 pm

ROLL CALL 7:01 pm

FLAG SALUTE 7:03 pm

APPROVAL OF AGENDA ORDER AND CONTENT 7:04 pm

SPECIAL PRESENTATIONS (None)

PUBLIC COMMENTS 7:05 pm

CONSENT CALENDAR 7:20 pm

These items are considered routine in nature or have been previously reviewed by the Council.

1. Approval of Meeting Minutes for February 3, 2026: Hanke
   Staff Report

2. Approval of Invoices Dated March 31, 2026: Check Nos. 63690-63767 and Wire Nos. 1153-1155 Totaling $5,106,285.32: Fritts
   Staff Report

3. Approval of Payroll Dated March 27, 2026: Check Nos. 31509-31511 and Electronic Fund Transfers 32650-32713 in the Amount of $303,437.38: Fritts
   Staff Report

4. 2025/2026 Biennial Treasury Report for February 2026: Fritts
   Staff Report

5. Approval of Grant Agreement for $32,382 with the King County 2026-27 Waste Reduction & Recycling Grant Program for recycling efforts by the Woodinville Chamber of Commerce: Hill
   Staff Report

6. Approval of ILA with King County Metro for the SR 202 Widening and Trestle Replacement Project: D'Souza
   Staff Report

7. Award of Contract to All Stripes LLC for Unit Price Traffic Channelization Services: D'Souza
   Staff Report

8. Approval of Agreement 26-307, transferring ownership of art sculpture to Woodin Creek Village Associates: Buchanan/D'Souza
   Staff Report

9. Resolution No. 684, Reject All Bids for the 124th Avenue Improvements Project (ST-21-010) : D'Souza
   Staff Report

10. Authorize Change Order 1 to the City Hall Roof Restoration Project contract with Garland/DBS, Inc. in the amount of $50,661 for the gutter replacement work: D'Souza
    Staff Report

11. 2026 Khalsa Day Proclamation: Buchanan
    Staff Report

BUSINESS ITEMS

12. First Reading, Waive Second Reading, and Adoption of Ordinance No. 806 Establishing a Moratorium on Accepting Applications for Detention and Correctional Institutions: Buchanan/Ganson/Grumbach
    7:25 pm
    Staff Report

13. First Reading of Ordinance No. 807: Amending Chapter 21.14 WMC allowing the floor area of nonconforming Single-family Dwellings to be increased: Grumbach
    7:45 pm
    Staff Report

14. Discussion of potential Northshore Parks and Recreation Service Area (NPRSA) partnership for recreation/aquatic facility property: Buchanan
    7:55 pm
    Staff Report

PUBLIC COMMENTS 8:25 pm

REPORTS OF CITY MANAGER 8:40 pm

REPORTS OF COUNCILMEMBERS 8:45 pm

EXECUTIVE SESSION (If needed)

ADJOURNMENT 8:55 pm

PUBLIC COMMENTS

In-Person Public Comment

If you wish to provide public comments in person, please use the sign-in sheet in the Council Chambers before the meeting begins. Once called to the podium, speakers may represent themselves or serve as the designated spokesperson for an organization. Speakers will be required to state their name and whether they live within Woodinville City limits. Public comments are limited to three minutes. Once every person who has signed up has had an opportunity to provide public comment, if the time allocated for public comment has not elapsed, the Presiding Officer may call for any other person in the audience desiring to make a comment to do so. The Presiding Officer will determine speaking order of additional commentors by inviting each to the podium.

Virtual Public Comment

If you wish to provide a virtual public comment, please sign up to speak by accessing the form located on the City's website at: https://www.woodinville.gov/276/City-Council. Speakers must sign up 1 hour before the meeting starts to be included in the public comment period. Any person desiring to make a virtual public comment must use the technology platform(s) designated by the city. Remote public comment will be permitted only if the speaker signs up prior to the meeting. Inability to participate virtually for any reason, including problems with remote participation technology, shall not interfere with the orderly conduct of the meeting and may result in the speaker losing their opportunity to provide public comment.

Written Public Comment

If you wish to provide written public comments, please submit a written statement by accessing the form located on the City's website at: https://www.woodinville.gov/276/City-Council. Written public comments must be received 1 hour before the meeting starts. Time permitting and at the sole discretion of the Presiding Officer, written comments may be read aloud during the comment period if specifically requested. All written public comments will be distributed to City Council in a timely manner and will be entered into the meeting's public record.

PUBLIC HEARINGS

Public Testimony

If you wish to provide virtual or written public testimony as part of a public hearing, please sign up to speak or submit written testimony by accessing the form located on the City's website at: https://www.woodinville.gov/276/City-Council. Virtual testimony sign-ups and written testimony must be received 1 hour before the meeting starts to be included in the public hearing. If you are attending the meeting in person, please use the sign-in sheet in the Council Chambers before the meeting begins. Once called to the podium, speakers may represent themselves or serve as the designated spokesperson for an organization. Speakers will be required to state their name and whether they live within Woodinville City limits. Public hearing testimony is limited to five minutes.

Please refer to Resolution No. 639 for Council Rules of Procedure.

Report to the City Council

Meeting Date:	April 7, 2026
Agenda Item:	Approval of Meeting Minutes for February 3, 2026: Hanke
Staff Contact:	Katie Hanke, City Clerk

Issue:	Shall the City Council approve the Minutes for February 3, 2026?
Recommended Motions:	I MOVE THAT THE CITY COUNCIL APPROVE THE CITY COUNCIL MEETING MINUTES OF FEBRUARY 3, 2026, AS PRESENTED.

Staff Report

Agenda Item Number: 1.

CITY OF WOODINVILLE, WA

REPORT TO THE CITY COUNCIL

17301 133rd Avenue NE, Woodinville, WA 98072
WWW.CI.WOODINVILLE.WA.US

To: Honorable City Council **Date:** May 7, 2026
By: Katie Hanke, City Clerk
Subject: Approval of Meeting Minutes for February 3, 2026

FINANCIAL ACTION SUMMARY		
Expenditure Required	**Amount Budgeted/Approved**	**Additional Amount Required**
		$0

ISSUE: Shall the City Council approve the Minutes for February 3, 2026?

RECOMMENDATION: To approve the Minutes for February 3, 2026 as presented.

POLICY DECISION: Pursuant to RCW 35A.39.010 and our rules of procedure, it is necessary to keep true and accurate records of the proceedings of the Woodinville City Council Meetings. The attached draft Meeting Minutes were prepared by the City Clerk to describe the discussions and decisions made by the City Council at the above meeting(s).

Prior to entering the Meeting Minutes into the permanent record, the City Council is required to review the Minutes, make any necessary corrections, and to approve the Minutes.

ALTERNATIVES:

1. Approve the Minutes for February 3, 2026, as presented.

2. Approve the Minutes for February 3, 2026, as amended.

3. Abstain from voting for those meeting(s) a Councilmember was absent.

RECOMMENDED MOTION:

I MOVE THAT THE CITY COUNCIL APPROVE THE CITY COUNCIL MEETING MINUTES OF FEBRUARY 3, 2026, AS PRESENTED.

Attachments:

1) Regular Meeting Minutes for February 3, 2026

City of Woodinville, Washington

CITY COUNCIL REGULAR MEETING MINUTES OF FEBRUARY 3, 2026

Woodinville City Hall City Council Chambers, 17301 133rd Avenue NE, Woodinville, WA

CALL TO ORDER	**The regular meeting of the Woodinville City Council was called to order at 7:01 pm.**
ROLL CALL	**City Council Present: Councilmember Evans, Councilmember Edwards, Councilmember Wise, Councilmember Millman, Mayor Arndt, and Deputy Mayor Randolph.** **Absent: Councilmember Taylor.** **City Staff Present: Brandon Buchanan, City Manager, Jeff Ganson, City Attorney, Blaine Fritts, Finance Director, Asha D'Souza, Public Works Director, BJ Myers, Police Chief, D. Thomas, Police Sergeant, Robert Grumbach, Development Services Director, Alex Herzog, Assistant City Manager, Jared Hill, Intergovernmental Affairs Program Manager, Katie Hanke, City Clerk, Andrea McCullough, Community Engagement Coordinator, Reghan Worley, Management Analyst, and Michael Blood, Utter Associates.** **MAIN MOTION: to excuse Councilmember Taylor. (00:02:41)** **Motion by: Deputy Mayor Randolph** **Second by: Councilmember Edwards** **Action for the Main Motion: PASSED 6 - 0 (00:02:56)** **Vote: Ayes: Councilmember Evans, Councilmember Edwards, Councilmember Wise, Councilmember Millman, Mayor Arndt, and Deputy Mayor Randolph.** **Nayes: None.** **Abstain: None.**
FLAG SALUTE	**Mayor Arndt led the flag salute.**

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APPROVAL OF AGENDA ORDER AND CONTENT	**MAIN MOTION:** to approve the agenda in order and content. (00:03:39) **Motion by:** Deputy Mayor Randolph **Second by:** Councilmember Wise **Action for the Main Motion:** PASSED 6 - 0 (00:04:01) **Vote: Ayes:** Councilmember Evans, Councilmember Edwards, Councilmember Wise, Councilmember Millman, Mayor Arndt, and Deputy Mayor Randolph. **Nayes:** None. **Abstain:** None.
SPECIAL PRESENTATIONS - N/A	
PUBLIC COMMENTS	**Philippa Sonnichsen (inside city limits), expressed support for Resolution No. 681, Affirming Local Authority to Protect Constitutional Rights and Requesting Public Guidance from the King County Prosecuting Attorney Regarding Unlawful Federal Immigration Enforcement Actions (Agenda Item 9).**
CONSENT CALENDAR	**MAIN MOTION:** to approve Consent Calendar Items 1, 2, 3, 4, 5, 6, 7, and 8. (00:06:57) **Motion by:** Deputy Mayor Randolph **Second by:** Councilmember Edwards **Action for the Main Motion:** PASSED 6 - 0 (00:07:08) **Vote: Ayes:** Councilmember Evans, Councilmember Edwards, Councilmember Wise, Councilmember Millman, Mayor Arndt, and Deputy Mayor Randolph. **Nayes:** None. **Abstain:** None.
Approval of Invoices Dated January 27, 2026: Check Nos. 63434-63497 and Wire Nos.	**Staff Report**

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1145 & 1146 Totaling $711,256.18: Fritts	
Approval of Payroll Dated January 20, 2026: Check Nos. 31487-31490 and Electronic Fund Transfers 32390-32453 in the Amount of $304,826.07: Fritts	**Staff Report**
2026 Black History Month Proclamation: Buchanan	**Staff Report**
Approve Addendum 1 for Document Digitizing Services in the amount of $30,000: Grumbach	**Staff Report**
Approval of Resolution No. 676, ARCH 2025 Housing Trust Fund Recommendation: Hill	**Staff Report**
Resolution No. 677, Approval of the ARCH 2026 Housing Work Program and Administrative Budget in the Amount of $49,440: Hill	**Staff Report**
Resolution No. 678, Approval of Revisions to the ARCH East King County Down Payment Assistance Program: Hill	**Staff Report**
Resolution No. 679, Approval of the designation of ARCH administering agency, for ARCH housing trust fund financing agreements executed by the City of Woodinville prior to July 10, 2010: Hill	**Staff Report**
BUSINESS ITEMS	

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Resolution No. 681, Affirming Local Authority to Protect Constitutional Rights and Requesting Public Guidance from the King County Prosecuting Attorney Regarding Unlawful Federal Immigration Enforcement Actions: Buchanan	Staff Report Mayor Arndt advised this item was added to the agenda by Councilmembers in light of recent activity by immigration enforcement. Discussion followed regarding whether the resolution is necessary in light of the King County Prosecutor's statement reaffirming her commitment to upholding constitutional rights and prosecuting violators, Councilmembers' oath of office that requires upholding the constitution, and a suggestion to remove the "Be It Further Resolve" section in light of the King County Prosecuting Attorney's statement. MAIN MOTION: that the City of Woodinville pass Resolution No. 681, Affirming Local Authority to Protect Constitutional Rights as revised, removing the "Be It Further Resolved" section of the resolution and removing that aspect from the resolution title. (00:12:30) Motion by: Councilmember Edwards Second by: Deputy Mayor Randolph Action for the Main Motion: PASSED 6 - 0 (00:13:03) Vote: Ayes: Councilmember Evans, Councilmember Edwards, Councilmember Wise, Councilmember Millman, Mayor Arndt, and Deputy Mayor Randolph. Nayes: None. Abstain: None.
Discussion and Possible Position for Northshore School District Ballot Measures Proposition No. 1, Renewal of Educational Programs and Operations Levy; Proposition No. 2, General Obligation Bonds - $698,000,000; and Proposition No. 3, Renewal Capital Projects (Technology) Levy the ballot title for which reads in full: Northshore School District No. 417 Proposition No. 1 Renewal of Expiring Educational Programs and Operations Levy The Board of Directors adopted Resolution No. 911 concerning a renewal educational programs levy.	Staff Report City Manager Brandon Buchanan advised this item was added to the agenda at the Council's request. He reviewed the NSD ballot measures: Proposition 1, Replacement for Education Programs and Operations Levy; Proposition 2, General Obligation Bonds; and Proposition 3, Renewal Capital Projects (Technology) Levy. He described the State requirements for Council to take a position on a ballot measure. Discussion followed regarding support for the Propositions 1, 3 and 3 and consequences if the

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This proposition authorizes the District to renew an expiring levy for educational programs and eligible activities that are not state funded by levying the following excess taxes upon all taxable property within the District:

Collection Year	Estimated Levy Rate/$1,000 Assessed Value	Levy Amount
2027	$1.40	$92,000,000
2028	$1.44	$99,000,000
2029	$1.48	$107,000,000
2030	$1.53	$115,000,000

all as provided in Resolution No. 911. Should this proposition be approved?
Yes [] No []

Northshore School District No. 417
Proposition No. 2
General Obligation Bonds
The Board of Directors of Northshore School District No. 417 has approved Resolution No. 912, concerning a proposition for bonds. This proposition would authorize the District to renovate and construct school facilities; decrease portable classrooms; improve seismic safety and athletic facilities; construct an addition to and renovate Kokanee Elementary; replace Shelton View Elementary; plan for additional replacements and construction at Leota Middle and Inglemoor High Schools; by issuing up to $698,000,000 of general obligation bonds maturing within 21 years, and levying annual excess property taxes to repay the bonds, all as described in Resolution No. 912. Should this proposition be:
Approved [] Rejected []

Northshore School District No. 417
Proposition No. 3
Renewal of Expiring Technology and Capital Projects Levy

propositions are not approved.

As the Council is required by State law to provide equal opportunity for discussion of pro/con and Council discussion did not result in expression of both viewpoints, Mayor Arndt invited public comment.

Bobby Amiri (inside city limits), expressed support for the NSD propositions.

MAIN MOTION:	**that the City Council pass Resolution No. 680, supporting the Northshore School District Propositions 1, 2, and 3. (00:20:54)**
Motion by:	**Deputy Mayor Randolph**
Second by:	**Councilmember Evans**

Discussion followed regarding support for the NSD propositions, acknowledgement of the financial impacts of the propositions, and a request for the City to advertise via social media how to apply for a property tax exemption.

Action for the Main Motion:	**PASSED 6 - 0 (00:22:02)**
Vote: Ayes:	**Councilmember Evans, Councilmember Edwards, Councilmember Wise, Councilmember Millman, Mayor Arndt, and Deputy Mayor Randolph.**
Nayes:	**None.**
Abstain:	**None.**

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The Board of Directors adopted Resolution No. 913 concerning a renewal technology and capital projects levy. To modernize technology systems, enhance infrastructure and data security, support student learning through curriculum and instructional software, acquire hardware, including student devices, and provide training for students and staff, this proposition authorizes the District to levy the following excess taxes upon all taxable property within the District:

Collection Year	Estimated Levy Rate/$1,000 Assessed Value	Levy Amount
2027	$0.54	$35,500,000
2028	$0.52	$35,500,000
2029	$0.49	$35,500,000
2030	$0.47	$35,500,000

all as provided in Resolution No. 913. Should this proposition be approved?
Yes [] No []

Presentation of 2026 Legislative Session Update: Hill	**Staff Report** **Intergovernmental Affairs Program Manager Jared Hill reviewed the legislative process, the 2026 Session Cutoff Calendar, and provided an update on City Action Days. He reviewed the four key objectives in Woodinville's 2026 Legislative Agenda, Representative Duerr's sponsoring of the City's request for local community project funds, and bill information for the week of February 2nd.** **Discussion followed regarding appreciation to staff for the quick turnaround in submitting the application for an emergency power source and to representatives for their time and effort, and appreciation for the opportunity to attend City Action Days and speak to representatives.**
2025 Community Engagement Update: McCullough	**Staff Report** **Community Engagement Coordinator Andrea McCullough provided information on the City's Engagement Plan, engagement toolkit, ways the City connects with the community, 2025 highlights, community**

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	conversations, resident newsletter, Project.Woodinville.Gov, City website redesign, expanded social media engagement, expanded digital engagement, expanded print opportunities, milestones celebrated with the community, next steps and future focus. **Questions and discussion followed regarding making Council meetings more accessible to the public via streaming on YouTube, current practice of uploading meeting videos on YouTube the day following meetings, benefits of providing meetings on YouTube, appreciation for updating the City's to the new .gov domain, data collection, analog communication such as the mailed City newsletter and community conversations, dates for community conversations, and improving engagement with under-represented communities.**
Approval of the 2026 Planning Commission and Public Spaces Commission Workplans: Grumbach/Herzog	**Staff Report** **Development Services Director Robert Grumbach described the process for updating the Planning Commission and Public Spaces Commission Workplans, and reviewed the proposed 2026 Planning Commission Workplan.** **Assistant City Manager Alex Herzog reviewed the proposed Public Spaces Commission Workplan.** **Mr. Grumbach responded to a Council question regarding the Planning Commission Workplan Item, Affordable Housing Amendment.** **MAIN MOTION: to approve the 2026 Planning Commission Workplan as presented. (00:58:09)** **Motion by: Deputy Mayor Randolph** **Second by: Councilmember Wise** **Action for the Main Motion: PASSED 6 - 0 (00:58:29)** **Vote: Ayes: Councilmember Evans, Councilmember Edwards, Councilmember Wise, Councilmember Millman, Mayor Arndt, and Deputy Mayor Randolph.** **Nayes: None.** **Abstain: None.**

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	MAIN MOTION: **to approve the Public Spaces Commission Workplan as presented. (00:58:44)** **Motion by:** **Deputy Mayor Randolph** **Second by:** **Councilmember Wise** **Discussion followed regarding potentially adding to the PSC Workplan during the year.** **Action for the Main Motion:** **PASSED 6 - 0 (00:59:35)** **Vote: Ayes:** **Councilmember Evans, Councilmember Edwards, Councilmember Wise, Councilmember Millman, Mayor Arndt, and Deputy Mayor Randolph.** **Nayes:** **None.** **Abstain:** **None.**
Salary Commission Code update: Buchanan/Ganson	**Staff Report** **Mr. Buchanan provided background on the Salary Commission and a proposal to amend the current ordinance to mandate the constitution of the Salary Commission on a pre-determined periodic basis versus the current code in which the Commission is only reconstituted irregularly when the Council determines the need. He referred to a proposed ordinance, highlighting decisions to be made such as the interval for constituting the Commission.** **Questions and discussion followed regarding the most recent constituting of the Salary Commission, motivation for keeping the ordinance current, what is a fair interval for constituting the Commission, support for a 2-year reoccurring interval, support for a cycle that differs from Council elections, 2-year interval aligning with the budget process, effective date of the Salary Commission's recommendations, and a suggestion to avoid constituting the Commission in January.**
PUBLIC COMMENTS	**Ian Weste (inside city limits), questioned why Councilmember Arndt was elected mayor instead of Councilmember Randolph who has previously served as deputy mayor. Deputy Mayor Randolph advised it was his personal decision and he endorsed Mayor Arndt.**

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REPORTS OF CITY MANAGER	**Mr. Buchanan reported staff is working on a process in response to a recent change in state law to allow expanded alcohol service for FIFA World Cup events this summer.**
REPORTS OF COUNCILMEMBERS	**Councilmember Evans reported on a Chamber of Commerce meeting with business members in the area regarding FIFA World Cup watch areas and HB 1515 related to expanded alcohol service.** **Councilmember Wise recognized February is Black History Month and reminded voters to turn in ballots by February 10th.** **Councilmember Millman apologized he was unable to attend the February 25 Planning Commission meeting which included discussion regarding the Midtown development. In response to a resident's suggestion, TRF and the Chamber agreed to change the lights on Garden Way to blue and green to honor the Seahawks playing in the Superbowl this Sunday.** **Mayor Arndt reported on City Action Days and introductory meetings with federal representatives and other agency leaders. She relayed the Northshore Parks and Recreation Service Area's survey regarding a community center has received 1500 responses to date. The most popular option is C which includes all the amenities.**
EXECUTIVE SESSION	
Council will adjourn to a closed session for approximately 10 minutes to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the	**At 8:21 pm, Mayor Arndt recessed Council to a 10-minute executive session regarding the item listed.** **At 8:33 pm, the executive session was extended for 5 minutes.** **The meeting reconvened at 8:39 pm. No action was taken.**

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agency. RCW 42.30.110(1)(i), and to consider the acquisition of real estate when public knowledge regarding such consideration would cause a likelihood of increased price. RCW 42.30.110(1)(b). Formal action may be taken regarding the item listed.	
ADJOURNMENT	**With no further business, Mayor Arndt adjourned the meeting at 8:40 pm.**
Please refer to Resolution No. 639 for Council Rules of Procedure.	

/Katie Hanke/
City Clerk

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Report to the City Council

Meeting Date:	April 7, 2026
Agenda Item:	Approval of Invoices Dated March 31, 2026: Check Nos. 63690-63767 and Wire Nos. 1153-1155 Totaling $5,106,285.32: Fritts
Staff Contact:	Blaine Fritts, Finance Director

Staff Report

Agenda Item Number: 2.

CITY OF WOODINVILLE

INVOICES

As required by RCW 42.24.080 and by Ordinance 593 as Auditing Officer, I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and shown as check numbers 63690-63767 and wire numbers 1153-1155 totaling $5,106,285.32 are just, due and unpaid obligation against the City of Woodinville, and that I am authorized to authenticate and certify to said invoice (claim).

Blaine Smith
Finance Director

3/31/2026
Date

City of Woodinville
Claims and Payroll Expenditure Summary to Council
For Meeting of April 7, 2026

No.	Fund Description	2026 15-Mar Payroll	2026 30-Mar Claims	2026 7-Apr Claims	2025-2026 Actual Payroll/Invoices (excluding transfers and interfund charges)	2025-2026 Amended Budgeted Expenditures (excluding transfers and interfund charges)	% of 2025-2026 Budget Expended
	Operating Funds						
001	General	$ 169,465	$4,131,710	$208,517	$24,440,888	$36,710,599	67%
101	Street	$ 19,225	$27,980	$68,754	$2,213,939	$3,925,090	56%
104	Developmental Services	$ 68,927		$52,582	$3,512,621	$6,635,404	53%
111	Parks & Rec Special Revenue	$ 22,912	$7,639	$11,677	$1,504,163	$2,886,290	52%
	Other Restricted Funds						
110	Admission Tax				-	-	0%
112	System Replacement				$0	-	0%
113	Strategic Budget Reserve				-	-	0%
114	Park Impact Fee				-	-	0%
115	Hotel/Motel Tax				$196,910	$392,000	50%
116	Traffic Impact Fees				$302,720	$2,000,000	15%
117	School Impact Fees				$431,978	$517,400	83%
201	**Debt Service**				$0	-	0%
	C.I.P. Funds						
301	Capital Project				$0	-	0%
302	Special Capital Project				$0	-	0%
303	Capital Street Project/ Reserve		$44,925	$393,370	$8,248,214	$41,987,303	20%
354	Parks & Rec Capital Projects			$127,677	$314,859	$8,450,624	4%
358	Facilities Capital Project				$311,374	$1,057,412	29%
	Enterprise Funds						
410	Surface Water Management	$ 22,909	$259	$1,083	$1,356,325	$4,410,040	31%
412	Surface Water Capital Projects			$20,592	$129,553	$9,417,796	1%
	Internal Service						
501	Equipment Rental		$1,204	$81	$125,964	$257,250	49%
503	Equipment Replacement		$2,639	$5,407	$363,089	$501,400	72%
505	Unemployment Reserve				$16,228	$44,000	37%
	Trust/Deposit Funds						
631	Deposit Fund		$53	$140	$51,734	-	0%
		$303,437	**$4,216,408**	**$889,878**	**$43,520,559**	**$119,192,608**	**37%**

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 00100000 111101 Cash

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
1153	03/25/2026	MANL	462	WA ST DEPT OF REVENUE	FEBRUARY 2026	03/13/2026		ER033026	377.38
Invoice: FEBRUARY 2026					FEBRUARY 2026 EXCISE TAX RETURN				
					52.74 63158930 00233E Sales Tax Payable				
					2.41 00152110 41710E Intergov Professional Services				
					190.44 11157640 41710E Intergov Professional Services				
					131.79 41053110 41710E Intergov Professional Services				
						CHECK	1153 TOTAL:		377.38
1154	03/27/2026	MANL	4484	Microsoft Corporation	14529217122	02/25/2026	20260019	ER033026	333.54
Invoice: 14529217122					MS Surface & Peripherals (New Employee)				
					333.54 50359418 64010E Machinery & Equipment				
						CHECK	1154 TOTAL:		333.54
1155	03/24/2026	MANL	4954	WHITESCARVER PROPERTIES LLC	9517100195 LAND	03/24/2026		ER033026	4,100,750.00
Invoice: 9517100195 LAND					Purchase of Land for Northshore Recreation Center				
					4,100,750.00				
					E PA-25-001 -Land - -				
					00159475 61010E Capital Outlays - Land				
						CHECK	1155 TOTAL:		4,100,750.00
63690	03/30/2026	PRTD	4641	ALOHA CAR WASH INVESTMENT CO LLC	7269100094	03/25/2026		ER033026	9,550.00
Invoice: 7269100094					Payment for Temporary Construction Easements				
					9,550.00				
					E ST-13-002 -Land -ROW -				
					30359520 61010E Capital Outlays - Land				
						CHECK	63690 TOTAL:		9,550.00
63691	03/30/2026	PRTD	3415	COMCAST	0400868-032126	03/21/2026		ER033026	9.95
Invoice: 0400868-032126					HD Tech Fee				
					9.95 00155720 42010E Communication				
						CHECK	63691 TOTAL:		9.95
63692	03/30/2026	PRTD	5019	HSIU SHAN JU	0426059060	03/26/2026		ER033026	5,900.00
Invoice: 0426059060					ROW Purchase Sidewalk 132nd Ave NE				
					5,900.00				
					E ST-17-003 -Land -ROW -				
					30359520 61010E Capital Outlays - Land				
						CHECK	63692 TOTAL:		5,900.00

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 00100000 111101 Cash

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
63693	03/30/2026	PRTD	5020	KENNETH LOVIS STODOLA	0426059031	03/26/2026		ER033026	29,475.00
Invoice: 0426059031						ROW Purchase Sidewalk 132nd Ave NE			
					29,475.00	E ST-17-003 -Land -ROW -			
						30359520 61010E Capital Outlays - Land			
							CHECK	63693 TOTAL:	29,475.00
63694	03/30/2026	PRTD	4972	LAMARKUS GILLIARD	02-11-2026	03/09/2026		ER033026	35.80
Invoice: 02-11-2026						WA L&I DOSH OSHA Training			
					35.80	00151310 43010E Travel and Food Expense			
							CHECK	63694 TOTAL:	35.80
63695	03/30/2026	PRTD	4911	NICOLE MCKENNA	02-18-2026	03/17/2026		ER033026	34.95
Invoice: 02-18-2026						City Logo Wear Shirts			
					34.95	00151880 31010E Operating Supplies			
							CHECK	63695 TOTAL:	34.95
63696	03/30/2026	PRTD	3567	PETROCARD	C986993	03/15/2026		ER033026	1,203.81
Invoice: C986993						Fuel For City Vehicles			
					181.63	50154860 31010E46673 Operating Supplies			
					118.88	50154860 31010E51329 Operating Supplies			
					32.20	50154860 31010E62190 Operating Supplies			
					61.24	50154860 31010E62191 Operating Supplies			
					108.09	50154860 31010E64311 Operating Supplies			
					64.24	50154860 31010E65234 Operating Supplies			
					372.21	50154860 31010E65235 Operating Supplies			
					71.19	50154860 31010E67656 Operating Supplies			
					59.63	50154860 31010E72738 Operating Supplies			
					134.50	50154860 31010E Operating Supplies			
							CHECK	63696 TOTAL:	1,203.81
63697	03/30/2026	PRTD	4093	PRINTWEST INC.	267606	03/20/2026		ER033026	2,191.49
Invoice: 267606						Q2 2026 Newsletter Postage			
					2,191.49	00155720 42010E Communication			
							CHECK	63697 TOTAL:	2,191.49
63698	03/30/2026	PRTD	151	PUGET SOUND ENERGY	220036569527-030426	03/04/2026		ER033026	51.38
Invoice: 220036569527-030426						Street Lights at 12625 NE Woodinville Dr			
					51.38	10154230 47020E Utility Services Electricity			
				PUGET SOUND ENERGY	200006262618-031726	03/17/2026		ER033026	305.49

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CASH ACCOUNT: 00100000 111101 Cash

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
Invoice: 200006262618-031726					Electricity at Rotary Park				
					305.49 11157680 47020E Utility Services Electricity				
			PUGET SOUND ENERGY		200006262782-031626	03/16/2026	ER033026		2,380.64
Invoice: 200006262782-031626					Electricity & Gas at PW Shop				
					1,598.54 00154350 47020E Utility Services Electricity				
					782.10 00154350 47040E Utility Services Natural Gas				
			PUGET SOUND ENERGY		200006263780-031626	03/16/2026	ER033026		78.12
Invoice: 200006263780-031626					Street Lights at 13109 NE 175th St				
					78.12 10154230 47020E Utility Services Electricity				
			PUGET SOUND ENERGY		200006263970-031626	03/16/2026	ER033026		93.79
Invoice: 200006263970-031626					Street Lights at 13098 NE 177th Pl				
					93.79 10154230 47020E Utility Services Electricity				
			PUGET SOUND ENERGY		200006264119-031626	03/16/2026	ER033026		413.76
Invoice: 200006264119-031626					Street Lights at 14430 Wood-Red Rd NE				
					413.76 10154230 47020E Utility Services Electricity				
			PUGET SOUND ENERGY		200006264283-031626	03/16/2026	ER033026		13.10
Invoice: 200006264283-031626					X-Walk at 15600 NE 195th St				
					13.10 10154230 47020E Utility Services Electricity				
			PUGET SOUND ENERGY		200015226091-031626	03/16/2026	ER033026		165.57
Invoice: 200015226091-031626					Street Lights at 20000 Wood-Snoho Rd NE				
					165.57 10154230 47020E Utility Services Electricity				
			PUGET SOUND ENERGY		200015227321-031726	03/16/2026	ER033026		211.87
Invoice: 200015227321-031726					Traffic Signal at 13820 NE 195th St				
					211.87 10154230 47020E Utility Services Electricity				
			PUGET SOUND ENERGY		200015227479-031626	03/16/2026	ER033026		7,158.24
Invoice: 200015227479-031626					Electricity at City Hall				
					7,158.24 00151830 47020ECH Utility Services Electricity				
			PUGET SOUND ENERGY		220004190512-031626	03/16/2026	ER033026		409.43
Invoice: 220004190512-031626					Wilmot Park				
					409.43 11157680 47020E Utility Services Electricity				
			PUGET SOUND ENERGY		220005627173-031626	03/16/2026	ER033026		183.27
Invoice: 220005627173-031626					Signal at 15606 NE Wood-Duv Rd				
					183.27 10154230 47020E Utility Services Electricity				
			PUGET SOUND ENERGY		220005627603-031626	03/16/2026	ER033026		64.96
Invoice: 220005627603-031626					Signal at 17022 NE Wood-Duv Rd				
					64.96 10154230 47020E Utility Services Electricity				
			PUGET SOUND ENERGY		220005627645-031626	03/16/2026	ER033026		110.44
Invoice: 220005627645-031626					Signal at 18515 168th Ave NE				
					110.44 10154230 47020E Utility Services Electricity				

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CASH ACCOUNT: 00100000 111101 Cash

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
				PUGET SOUND ENERGY	220005627660-031626	03/16/2026		ER033026	143.97
Invoice: 220005627660-031626					Signal at 16014 NE Wood-Duv Rd				
					143.97 10154230 47020E Utility Services Electricity				
				PUGET SOUND ENERGY	220020196444-031626	03/16/2026		ER033026	316.26
Invoice: 220020196444-031626					Street Lights at 13400 NE 171st St				
					316.26 10154230 47020E Utility Services Electricity				
				PUGET SOUND ENERGY	220024032561-031626	03/16/2026		ER033026	93.33
Invoice: 220024032561-031626					RR Crossing 12740 Woodinville Way				
					93.33 10154230 47020E Utility Services Electricity				
				PUGET SOUND ENERGY	220024032587-031626	03/16/2026		ER033026	29.19
Invoice: 220024032587-031626					RR Crossing 17300 Woodinville Redmond Rd NE				
					29.19 10154230 47020E Utility Services Electricity				
				PUGET SOUND ENERGY	220024033015-031626	03/16/2026		ER033026	78.31
Invoice: 220024033015-031626					RR Crossing 13629 NE 177th Pl				
					78.31 10154230 47020E Utility Services Electricity				
				PUGET SOUND ENERGY	220024033023-031626	03/16/2026		ER033026	27.39
Invoice: 220024033023-031626					RR Crossing Wood-Sno Hwy & NE 190 St				
					27.39 10154230 47020E Utility Services Electricity				
				PUGET SOUND ENERGY	220024033049-031626	03/16/2026		ER033026	26.20
Invoice: 220024033049-031626					RR Crossing NE 200 St & Sno-Wood RD				
					26.20 10154230 47020E Utility Services Electricity				
				PUGET SOUND ENERGY	220024033064-031626	03/16/2026		ER033026	26.60
Invoice: 220024033064-031626					RR Crossing NE 195 St & Hwy 9				
					26.60 10154230 47020E Utility Services Electricity				
				PUGET SOUND ENERGY	220029279746-031626	03/16/2026		ER033026	220.04
Invoice: 220029279746-031626					Street Lights Eastside Rail Corridor NE 145th				
					220.04 10154230 47020E Utility Services Electricity				
				PUGET SOUND ENERGY	220033445549-031626	03/16/2026		ER033026	4,404.03
Invoice: 220033445549-031626					Sports Field Lights				
					4,404.03 11157640 47020E Utility Services Electricity				
				PUGET SOUND ENERGY	220033771308-031626	03/16/2026		ER033026	825.05
Invoice: 220033771308-031626					13203 NE 175th St - CEC				
					825.05 00151830 47020ECEC Utility Services Electricity				
				PUGET SOUND ENERGY	220034217368-031626	03/16/2026		ER033026	13.02
Invoice: 220034217368-031626					Radar at 15610 124th Pl NE				
					13.02 10154230 47020E Utility Services Electricity				
				PUGET SOUND ENERGY	300000004295-031626	03/16/2026		ER033026	6,219.38
Invoice: 300000004295-031626					Street Lights				
					6,219.38 10154230 47020E Utility Services Electricity				

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CASH ACCOUNT: 00100000 111101 Cash

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
				PUGET SOUND ENERGY	300000005599-031626	03/16/2026		ER033026	252.20
				Invoice: 300000005599-031626				Street Lights	
					252.20 10154230 47020E			Utility Services Electricity	
				PUGET SOUND ENERGY	300000006456-031626	03/16/2026		ER033026	16,596.33
				Invoice: 300000006456-031626				Street Lights	
					16,596.33 10154230 47020E			Utility Services Electricity	
				PUGET SOUND ENERGY	300000006456-031326	03/13/2026		ER033026	1,487.92
				Invoice: 300000006456-031326				Street Lights	
					1,487.92 10154230 47020E			Utility Services Electricity	
				PUGET SOUND ENERGY	220036569527-032026	03/20/2026		ER033026	50.86
				Invoice: 220036569527-032026				Street Lights at 12625 NE Woodinville Dr	
					50.86 10154230 47020E			Utility Services Electricity	
								CHECK 63698 TOTAL:	42,450.14
63699	03/30/2026	PRTD	3641	US BANK PURCHASING CARD	MARCH 2026	03/20/2026		ER033026	17,237.32
				Invoice: MARCH 2026				PURCHASING CARD ACTIVITY MARCH 2026	
					17,237.32 00100000 213101			ACI Liability	
								CHECK 63699 TOTAL:	17,237.32
63700	03/30/2026	PRTD	3569	VERIZON WIRELESS	6137989906	03/08/2026		ER033026	2,305.53
				Invoice: 6137989906				Cell Phone Service	
					2,305.53 50353200 42010E			Communication	
								CHECK 63700 TOTAL:	2,305.53
63701	03/30/2026	PRTD	116	WOODINVILLE WATER DISTRICT	3135	03/05/2026		ER033026	127.43
				Invoice: 3135				HYDRANT METER RENTAL	
					127.43 41053110 47030E			Utility Services Water/Sewer	
				WOODINVILLE WATER DISTRICT	5101200.01-030926	03/09/2026		ER033026	174.28
				Invoice: 5101200.01-030926				14290 NE 145TH ST IRRIGATION	
					174.28 10154230 47030E			Utility Services Water/Sewer	
				WOODINVILLE WATER DISTRICT	5107022.01-030926	03/09/2026		ER033026	69.30
				Invoice: 5107022.01-030926				NE 145TH ST & WOOD-RED RD IRRIGATION	
					69.30 10154230 47030E			Utility Services Water/Sewer	
				WOODINVILLE WATER DISTRICT	5260010.01-030926	03/09/2026		ER033026	174.28
				Invoice: 5260010.01-030926				124TH PL NE IRRIGATION	
					174.28 10154230 47030E			Utility Services Water/Sewer	
				WOODINVILLE WATER DISTRICT	5340000.01-030926	03/09/2026		ER033026	69.30
				Invoice: 5340000.01-030926				LOCKED METER AT 128TH AVE NE & WOOD-RED RD	
					69.30 11157680 47030E			Utility Services Water/Sewer	

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CASH ACCOUNT: 00100000 111101 Cash

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
			WOODINVILLE WATER DISTRICT		5340260.01-030926	03/09/2026		ER033026	350.82
Invoice: 5340260.01-030926						WILMOT GATEWAY PARK IRRIGATION			
				350.82	11157680 47030E	Utility Services Water/Sewer			
			WOODINVILLE WATER DISTRICT		5340270.01-030926	03/09/2026		ER033026	789.76
Invoice: 5340270.01-030926						WILMOT GATEWAY PARK SEWER			
				789.76	11157680 47030E	Utility Services Water/Sewer			
			WOODINVILLE WATER DISTRICT		5341030.01-030926	03/09/2026		ER033026	350.82
Invoice: 5341030.01-030926						WOODIN CREEK PARK IRRIGATION			
				350.82	11157680 47030E	Utility Services Water/Sewer			
			WOODINVILLE WATER DISTRICT		5341078.01-030926	03/09/2026		ER033026	350.82
Invoice: 5341078.01-030926						SPORTS FIELD IRRIGATION			
				350.82	11157640 47030E	Utility Services Water			
			WOODINVILLE WATER DISTRICT		5341610.01-030926	03/09/2026		ER033026	174.28
Invoice: 5341610.01-030926						NE 175TH ST IRRIGATION			
				174.28	11157680 47030E	Utility Services Water/Sewer			
			WOODINVILLE WATER DISTRICT		5350603.01-030926	03/09/2026		ER033026	174.28
Invoice: 5350603.01-030926						CITY HALL IRRIGATION			
				174.28	00151830 47030ECH	Utility Services Water/Sewer			
			WOODINVILLE WATER DISTRICT		5350604.01-030926	03/09/2026		ER033026	909.48
Invoice: 5350604.01-030926						CITY HALL WATER SEWER			
				909.48	00151830 47030ECH	Utility Services Water/Sewer			
			WOODINVILLE WATER DISTRICT		5352245.01-030926	03/09/2026		ER033026	174.28
Invoice: 5352245.01-030926						NE 171ST ST & 135TH AVE NE			
				174.28	10154230 47030E	Utility Services Water/Sewer			
			WOODINVILLE WATER DISTRICT		5367260.01-030926	03/09/2026		ER033026	69.38
Invoice: 5367260.01-030926						DEYOUNG PARK DRINKING FOUNTAIN			
				69.38	11157680 47030E	Utility Services Water/Sewer			
			WOODINVILLE WATER DISTRICT		5370210.01-030926	03/09/2026		ER033026	69.30
Invoice: 5370210.01-030926						NE 175TH ST WATER SERVICE			
				69.30	10154230 47030E	Utility Services Water/Sewer			
			WOODINVILLE WATER DISTRICT		5454908.01-032326	03/23/2026		ER033026	174.28
Invoice: 5454908.01-032326						Wood Heights Park Irrigation			
				174.28	11157680 47030E	Utility Services Water/Sewer			
			WOODINVILLE WATER DISTRICT		5560100.01-032326	03/23/2026		ER033026	350.82
Invoice: 5560100.01-032326						Irrigation @ Roundabouts			
				350.82	10154230 47030E	Utility Services Water/Sewer			
						CHECK 63701 TOTAL:			4,552.91

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NUMBER OF CHECKS 15 *** CASH ACCOUNT TOTAL *** 4,216,407.82

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	12	114,946.90
TOTAL MANUAL CHECKS	3	4,101,460.92

*** GRAND TOTAL *** 4,216,407.82

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CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
63702	04/07/2026	PRTD	2553	AECOM TECHNICAL SERVICES INC.	2001116428	02/24/2026	20250121	04/07/26	776.02
Invoice: 2001116428						TO 2025-19 Wdvl Street Light Foundation Design			
				776.02	00154420 41010E	Professional Services			
				AECOM TECHNICAL SERVICES INC.	2001117896	02/27/2026	20260017	04/07/26	7,516.59
Invoice: 2001117896						TO 2026-1 SR202 Widening Trestle Replmnt Grant Sup			
				7,516.59	00154420 41010E	Professional Services			
				AECOM TECHNICAL SERVICES INC.	2001118517	03/02/2026	20250185	04/07/26	4,312.64
Invoice: 2001118517						TO 2025-43 133rd Roundabout Fair Share Calculation			
				4,312.64	10455851 41010E	Professional Services			
				AECOM TECHNICAL SERVICES INC.	2001118521	03/02/2026	20240073	04/07/26	18,814.21
Invoice: 2001118521						TO 2024-9 Wilmot Park Boat Launch & Stage			
				5,641.16	E P-13-005A -Design	-Design	-		
					35459476 63010E	Other Improvements - Design			
				13,173.05	E P-13-005B -Design	-Design	-		
					35459476 63010E	Other Improvements - Design			
				AECOM TECHNICAL SERVICES INC.	2001125052	03/20/2026	20260017	04/07/26	3,358.75
Invoice: 2001125052						TO 2026-1 SR202 Widening Trestle Replmnt Grant Sup			
				3,358.75	00154420 41010E	Professional Services			
				AECOM TECHNICAL SERVICES INC.	2001125506	03/23/2026	20250174	04/07/26	23,396.45
Invoice: 2001125506						TO 2025-40 2026 Overlay Project			
				23,396.45	E ST-25-011 -Design	-Design	-		
					30359510 63010E	Other Improvements - Design			
				AECOM TECHNICAL SERVICES INC.	2001125533	03/23/2026	20240073	04/07/26	19,816.46
Invoice: 2001125533						TO 2024-9 Wilmot Park Boat Launch & Stage			
				9,436.11	E P-13-005A -Design	-Design	-		
					35459476 63010E	Other Improvements - Design			
				10,380.35	E P-13-005B -Design	-Design	-		
					35459476 63010E	Other Improvements - Design			
				AECOM TECHNICAL SERVICES INC.	2001125539	03/23/2026	20230173	04/07/26	1,215.79
Invoice: 2001125539						TO 2023-2 Culvert-Dam Removal Services			
				1,215.79	E SW-13-001 -Design	-Design	-		
					41259431 63010E	Other Improvements - Design			
				AECOM TECHNICAL SERVICES INC.	2001125540	03/23/2026	20230174	04/07/26	14,834.08
Invoice: 2001125540						TO 2023-28, 2024-11-124th Ave NE Sidewalk Impr			
				14,834.08	E ST-21-010 -Design	-Design	-		
					30359510 63010E	Other Improvements - Design			

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CASH ACCOUNT: 00100000 111101 Cash

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
				AECOM TECHNICAL SERVICES INC.	2001119586	03/05/2026	20220067	04/07/26	57,019.82
Invoice: 2001119586						SR 202 near SR 522/SR 202 Interchange #ST-13-002			
				57,019.82					
					E ST-13-002 -Design	-Design	-		
					30359510 63010E	Other Improvements - Design			
				AECOM TECHNICAL SERVICES INC.	2001125535	03/23/2026	20220067	04/07/26	78,609.48
Invoice: 2001125535						SR 202 near SR 522/SR 202 Interchange #ST-13-002			
				78,609.48					
					E ST-13-002 -Design	-Design	-		
					30359510 63010E	Other Improvements - Design			
						CHECK	63702 TOTAL:		229,670.29
63703	04/07/2026	PRTD	5006	AED Brands LLC	194709	03/11/2026	20260041	04/07/26	1,263.82
Invoice: 194709						AED Battery and Pads			
				52.76	00151830 35010ECEC	Small Tool/Minor Equipment			
				105.54	00151830 35010ECH	Small Tool/Minor Equipment			
				1,000.00	00152560 35010E	Small Tool/Minor Equipment			
				52.76	00154350 35010E	Small Tool/Minor Equipment			
				52.76	11157640 35010E	Small Tool/Minor Equipment			
						CHECK	63703 TOTAL:		1,263.82
63704	04/07/2026	PRTD	2664	ALL BATTERY SALES & SERV. INC	300-10186879	03/18/2026		04/07/26	334.71
Invoice: 300-10186879						Battery Recycling Service			
				334.71	00154420 41510E	Prof Svc-Recycling			
						CHECK	63704 TOTAL:		334.71
63705	04/07/2026	PRTD	4341	AMAZON CAPITAL SERVICES	1L99-39JJ-3QN4	02/11/2026		04/07/26	29.43
Invoice: 1L99-39JJ-3QN4						Carpet Cord Cover			
				29.43	00151310 31010E	Operating Supplies			
				AMAZON CAPITAL SERVICES	1XQX-3DCV-DC17	03/06/2026		04/07/26	-110.28
Invoice: 1XQX-3DCV-DC17						Uniform pants for A. Thompson			
				-110.28	10154230 31010E	Operating Supplies			
				AMAZON CAPITAL SERVICES	1X6V-11MT-GY63	03/11/2026		04/07/26	25.62
Invoice: 1X6V-11MT-GY63						Name Plate Holder for GIS Tech - N. Conway			
				25.62	00151880 31010E	Operating Supplies			
				AMAZON CAPITAL SERVICES	1CG1-HKPT-9QN4	03/12/2026		04/07/26	39.81
Invoice: 1CG1-HKPT-9QN4						Portable Charger for Surface Water Inspections			
				39.81	41053110 35010E	Small Tool/Minor Equipment			
				AMAZON CAPITAL SERVICES	11X7-HY71-DN99	03/12/2026		04/07/26	54.98
Invoice: 11X7-HY71-DN99						8.5" X 11" PAPER			
				5.77	00151310 31020E	City-wide Supplies			

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CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
					4.84 00151420 31020E City-wide Supplies				
					2.58 00151880 31020E City-wide Supplies				
					12.81 00152110 31020E City-wide Supplies				
					6.38 00154420 31020E City-wide Supplies				
					1.65 00155860 31020E City-wide supplies				
					3.68 10154230 31020E City-wide Supplies				
					6.43 10455850 31020E City-wide Supplies				
					2.53 10455851 31020E City-wide supplies				
					4.45 11157680 31020E City-wide Supplies				
					3.86 41053110 31020E City-wide Supplies				
			AMAZON CAPITAL SERVICES		1NLM-YCQG-J3VY	03/12/2026		04/07/26	135.20
Invoice: 1NLM-YCQG-J3VY					Hanging Wall File Organizers				
					135.20 00152110 35010E Small Tool/Minor Equipment				
			AMAZON CAPITAL SERVICES		1CKW-J4V7-KWCL	03/16/2026		04/07/26	255.90
Invoice: 1CKW-J4V7-KWCL					Passport Printing Supplies				
					255.90 00152110 31010E Operating Supplies				
			AMAZON CAPITAL SERVICES		1VNH-XYPW-PR44	03/18/2026		04/07/26	30.87
Invoice: 1VNH-XYPW-PR44					8.5" x 8.5" Envelopes for Fingerprint Cards				
					30.87 00152110 31010E Operating Supplies				
			AMAZON CAPITAL SERVICES		1999-WN4G-KYDN	03/19/2026		04/07/26	44.11
Invoice: 1999-WN4G-KYDN					Snowplow Kickstand for 2019 Ford F550				
					44.11 50154860 35010E67159 Small Tool/Minor Equipment				
			AMAZON CAPITAL SERVICES		1NP6-P4H3-D3TD	03/20/2026		04/07/26	70.54
Invoice: 1NP6-P4H3-D3TD					Chest Harness for Tablet				
					70.54 41053110 31010E Operating Supplies				
			AMAZON CAPITAL SERVICES		1Q9F-CN6D-JJTW	03/19/2026		04/07/26	512.64
Invoice: 1Q9F-CN6D-JJTW					Respirators & Cartridges for Maintenance Staff				
					170.88 10154230 31010E Operating Supplies				
					170.88 11157680 31010E Operating Supplies				
					170.88 41053110 31010E Operating Supplies				
			AMAZON CAPITAL SERVICES		1X9C-QJFP-43PM	03/23/2026		04/07/26	52.83
Invoice: 1X9C-QJFP-43PM					Punch Replacements for Saw Chains				
					17.61 10154230 31010E Operating Supplies				
					17.61 11157680 31010E Operating Supplies				
					17.61 41053110 31010E Operating Supplies				
			AMAZON CAPITAL SERVICES		1CJM-QWND-9TJ9	03/24/2026		04/07/26	77.76
Invoice: 1CJM-QWND-9TJ9					Maintenance Repair & Status Record Tags				
					25.92 10154230 31010E Operating Supplies				
					25.92 11157680 31010E Operating Supplies				
					25.92 41053110 31010E Operating Supplies				
			AMAZON CAPITAL SERVICES		1K3M-QJY3-FXCV	03/24/2026		04/07/26	79.76
Invoice: 1K3M-QJY3-FXCV					April Wellness Event Supplies				
					79.76 00151790 43010E Travel and Food Expense				

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CASH ACCOUNT: 00100000 111101 Cash

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
				AMAZON CAPITAL SERVICES	1Y9L-NLMT-V6YJ	03/25/2026		04/07/26	62.03
Invoice: 1Y9L-NLMT-V6YJ						Rack Shelves			
					62.03 00151880 35010E	Small Tool/Minor Equipment			
				AMAZON CAPITAL SERVICES	16WC-JYQH-VMF6	03/25/2026		04/07/26	59.70
Invoice: 16WC-JYQH-VMF6						Lightning & USB C 2-in-1 Charging Cables			
					59.70 00152560 31010E	Operating Supplies			
				AMAZON CAPITAL SERVICES	1VY1-L16Q-N49F	03/25/2026		04/07/26	30.87
Invoice: 1VY1-L16Q-N49F						Power Strips for Council Chamber Desks			
					30.87 00151160 35010E	Small Tool/Minor Equipment			
				AMAZON CAPITAL SERVICES	1CJ3-YDP7-D6CT	03/26/2026		04/07/26	123.48
Invoice: 1CJ3-YDP7-D6CT						Power Strips for Council Chamber Desks			
					123.48 00151160 35010E	Small Tool/Minor Equipment			
				AMAZON CAPITAL SERVICES	16PV-V3YH-LD7T	03/27/2026		04/07/26	80.08
Invoice: 16PV-V3YH-LD7T						3M Particulate Respirators			
					26.69 10154230 31010E	Operating Supplies			
					26.69 11157680 31010E	Operating Supplies			
					26.70 41053110 31010E	Operating Supplies			
						CHECK	63705 TOTAL:		1,655.33
63706	04/07/2026	PRTD	4699	Applied Organics Landscape Supply	260325-001	03/25/2026		04/07/26	108.37
Invoice: 260325-001						Dark Fine Bark for DeYoung Park			
					108.37 11157680 31010E	Operating Supplies			
				Applied Organics Landscape Supply	260326-001	03/26/2026		04/07/26	108.37
Invoice: 260326-001						Dark Fine Bark for DeYoung Park			
					108.37 11157680 31010E	Operating Supplies			
						CHECK	63706 TOTAL:		216.74
63707	04/07/2026	PRTD	4460	ATWORK COMMERCIAL ENTERPRISES LLC	PS-INV106442	02/28/2026	20220114	04/07/26	7,180.09
Invoice: PS-INV106442						Landscape Maint Services of Public Right-of-Ways			
					7,180.09 10154230 41010E	Professional Services			
						CHECK	63707 TOTAL:		7,180.09
63708	04/07/2026	PRTD	4977	BERGER PARTNERSHIP PS	0000038438	03/20/2026	20250175	04/07/26	89,046.43
Invoice: 0000038438						Eastrail Woodinville Multi-Use Trail Plan			
					89,046.43				
					E P-25-003 -Design -Design -				
					35459476 63010E	Other Improvements - Design			

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CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
						CHECK	63708 TOTAL:		89,046.43
63709	04/07/2026	PRTD	3735	BUENAVISTA SERVICES INC.	13472	03/01/2026	20230045	04/07/26	3,271.30
	Invoice: 13472					Janitorial Services			
					2,009.20 00151830 41010ECH	Professional Services			
					1,262.10 00154350 41010E	Professional Services			
						CHECK	63709 TOTAL:		3,271.30
63710	04/07/2026	PRTD	3639	CEDAR GROVE COMPOSTING	0000915888	03/03/2026		04/07/26	124.00
	Invoice: 0000915888					Dirt Disposal			
					124.00 11157680 41010E	Professional Services			
						CHECK	63710 TOTAL:		124.00
63711	04/07/2026	PRTD	4298	CEIBA CONSULTING INC	2026-02 Woodinville	03/01/2026	20250014	04/07/26	3,000.00
	Invoice: 2026-02 Woodinville					Legislative Strategic Advice 2025-2026			
					3,000.00 00151160 41010E	Professional Services			
						CHECK	63711 TOTAL:		3,000.00
63712	04/07/2026	PRTD	2441	CITY OF KIRKLAND	KPD2026-019	03/26/2026	20250049	04/07/26	7,056.00
	Invoice: KPD2026-019					Jail Services			
					7,056.00 00152360 41710E	Intergov Professional Services			
						CHECK	63712 TOTAL:		7,056.00
63713	04/07/2026	PRTD	2406	CONSOLIDATED ELECTRICAL INC.	2340-1049333	03/17/2026	20260033	04/07/26	11,742.94
	Invoice: 2340-1049333					Qty 2 - Spare Decorative Light Poles for inventory			
					11,742.94 10159442 64010E	Machinery & Equipment			
						CHECK	63713 TOTAL:		11,742.94
63714	04/07/2026	PRTD	4916	CRISP IMAGING	INVB-94919	03/09/2026	20250091	04/07/26	6,872.68
	Invoice: INVB-94919					Document Digitization			
					6,872.68 10455850 41010E	Professional Services			
						CHECK	63714 TOTAL:		6,872.68
63715	04/07/2026	PRTD	3957	EAGLE PEST ELIMINATORS INC.	40304	03/11/2026	20210040	04/07/26	71.70
	Invoice: 40304					Rodent Control Services PW Shop			
					71.70 00154350 41010E	Professional Services			
				EAGLE PEST ELIMINATORS INC.	40305	03/11/2026	20210040	04/07/26	71.70
	Invoice: 40305					Rodent Control Services DeYoung Park			

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CASH ACCOUNT: 00100000 111101 Cash

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
					71.70 11157680 41010E Professional Services				
				EAGLE PEST ELIMINATORS INC.	40306	03/11/2026	20210040	04/07/26	71.70
	Invoice: 40306				Rodent Control Services City Hall				
					71.70 00151830 41010ECH Professional Services				
				EAGLE PEST ELIMINATORS INC.	40309	03/11/2026	20210040	04/07/26	71.70
	Invoice: 40309				Rodent Control Services Wilmot Park				
					71.70 11157680 41010E Professional Services				
						CHECK	63715 TOTAL:		286.80
63716	04/07/2026	PRTD	4550	Financial Consulting Solutions Gr	4248-22602066	02/27/2026	20250160	04/07/26	1,317.50
	Invoice: 4248-22602066				Park Impact Fee Schedule Update				
					1,317.50 00155860 41010E Professional Services				
						CHECK	63716 TOTAL:		1,317.50
63717	04/07/2026	PRTD	4268	FIRST CHOICE COFFEE SERVICES	SE-1150910	03/18/2026		04/07/26	738.91
	Invoice: SE-1150910				EMPLOYEE COFFEE BENEFIT				
					77.59 00151310 31020E City-wide Supplies				
					65.02 00151420 31020E City-wide Supplies				
					34.73 00151880 31020E City-wide Supplies				
					172.17 00152110 31020E City-wide Supplies				
					85.71 00154420 31020E City-wide Supplies				
					22.17 00155860 31020E City-wide supplies				
					49.51 10154230 31020E City-wide Supplies				
					86.45 10455850 31020E City-wide Supplies				
					33.99 10455851 31020E City-wide supplies				
					59.85 11157680 31020E City-wide Supplies				
					51.72 41053110 31020E City-wide Supplies				
						CHECK	63717 TOTAL:		738.91
63718	04/07/2026	PRTD	4920	FOSTER GARVEY PC	2946340	03/05/2026		04/07/26	771.49
	Invoice: 2946340				Condemnation Legal Services				
					771.49				
					E PA-25-001 -Other CIP -Other -				
					00159475 63040E Other Improvements - Other				
						CHECK	63718 TOTAL:		771.49
63719	04/07/2026	PRTD	4987	GARLAND INC	427852418497	01/31/2026	20250165	04/07/26	115,599.80
	Invoice: 427852418497				City Hall Roof Restoration				
					115,599.80 00159448 64010ECH Machinery & Equipment				

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CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
						CHECK	63719 TOTAL:		115,599.80
63720	04/07/2026	PRTD	2178	GRAINGER INC	9830185303	03/04/2026		04/07/26	208.73
Invoice: 9830185303						HVAC Parts for City Hall			
					208.73 00151830 35010ECH	Small Tool/Minor Equipment			
						CHECK	63720 TOTAL:		208.73
63721	04/07/2026	PRTD	3822	GRAPHIC VISION LLC	6411	03/15/2026		04/07/26	125.00
Invoice: 6411						ScheduleFM April 2026			
					125.00 11157640 49030E	Licenses & Subscriptions			
						CHECK	63721 TOTAL:		125.00
63722	04/07/2026	PRTD	4613	Haggard & Ganson LLP	757	03/02/2026	20210029	04/07/26	12,780.00
Invoice: 757						LEGAL SERVICES			
					12,780.00 00151541 41010E	Professional Services			
						CHECK	63722 TOTAL:		12,780.00
63723	04/07/2026	PRTD	3784	HERMANSON COMPANY LLP	INV-WO-56408	03/19/2026	20230043	04/07/26	1,301.90
Invoice: INV-WO-56408						Sports Field Drinking Fountain Repair			
					1,301.90 11157640 48010E	Repairs & Maintenance			
						CHECK	63723 TOTAL:		1,301.90
63724	04/07/2026	PRTD	4937	ADAM HEYMAN AND MICHAEL SCHUELER	257	03/24/2026		04/07/26	275.00
Invoice: 257						Public Defense Services - Conflict of Interest			
					275.00 00151593 41420E	Public Defense			
						CHECK	63724 TOTAL:		275.00
63725	04/07/2026	PRTD	1187	HOME DEPOT	1542565	03/06/2026		04/07/26	14.32
Invoice: 1542565						Screws for City Hall Pantry Install			
					14.32 00151830 31010ECH	Operating Supplies			
				HOME DEPOT	2513262	03/05/2026		04/07/26	27.54
Invoice: 2513262						Fiberglass Engineer Hammer			
					27.54 41053110 35010E	Small Tool/Minor Equipment			
				HOME DEPOT	3022216	03/04/2026		04/07/26	10.64
Invoice: 3022216						Outlet Box For City Hall			
					10.64 00151830 31010ECH	Operating Supplies			
				HOME DEPOT	8543099	03/09/2026		04/07/26	17.58
Invoice: 8543099						Utility Knife & Screws for 2nd Fl Tenant Space			

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CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
					17.58 00154350 31010E Operating Supplies				
			HOME DEPOT		4532972	03/13/2026	04/07/26		209.91
Invoice: 4532972					Shovels, Pruner, Towels & Rat Glue				
					25.34 10154230 35010E Small Tool/Minor Equipment				
					69.45 11157680 35010E Small Tool/Minor Equipment				
					25.35 41053110 35010E Small Tool/Minor Equipment				
					89.77 11157680 31010E Operating Supplies				
			HOME DEPOT		0023790	03/17/2026	04/07/26		14.32
Invoice: 0023790					Drywall T-Knife				
					14.32 00151830 35010ECH Small Tool/Minor Equipment				
			HOME DEPOT		1334277	03/16/2026	04/07/26		119.17
Invoice: 1334277					Peat Moss for Wilmot & Ball Valve for Dog Park				
					119.17 11157680 31010E Operating Supplies				
			HOME DEPOT		7334466	03/20/2026	04/07/26		77.08
Invoice: 7334466					Peat Moss for Wilmot Park				
					77.08 11157680 31010E Operating Supplies				
			HOME DEPOT		4334987	03/23/2026	04/07/26		134.89
Invoice: 4334987					Peat Moss for DeYoung Park				
					134.89 11157680 31010E Operating Supplies				
			HOME DEPOT		6614090	03/21/2026	04/07/26		15.19
Invoice: 6614090					Carpet Tape for 2017 Ford 250 Truck				
					15.19 50154860 31010E64311 Operating Supplies				
			HOME DEPOT		3342961	03/24/2026	04/07/26		77.08
Invoice: 3342961					Peat Moss for Wilmot & City Hall				
					77.08 11157680 31010E Operating Supplies				
			HOME DEPOT		2534964	03/25/2026	04/07/26		85.07
Invoice: 2534964					Wilmot Flower Pot Drip Irrigation Parts				
					85.07 11157680 31010E Operating Supplies				
			HOME DEPOT		2511831	03/25/2026	04/07/26		16.52
Invoice: 2511831					Wilmot Basket Irrigation Tubing				
					16.52 11157680 31010E Operating Supplies				
			HOME DEPOT		3534889	03/24/2026	04/07/26		31.46
Invoice: 3534889					Repair Pipe Parts for Storm Facility 71				
					31.46 41053110 31010E Operating Supplies				
			HOME DEPOT		9024035	03/18/2026	04/07/26		9.07
Invoice: 9024035					Drywall Patch for Tenant Space				
					9.07 00154350 31010E Operating Supplies				
								CHECK 63725 TOTAL:	859.84

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CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
63726	04/07/2026	PRTD	4877	HORIZON DISTRIBUTORS INC	7E049212	03/26/2026		04/07/26	13.03
Invoice: 7E049212						Nitrile Gloves			
				13.03	11157680 31010E	Operating Supplies			
						CHECK	63726	TOTAL:	13.03
63727	04/07/2026	PRTD	4016	IK CONSULTING LLC	IK-COW0226	03/08/2026	20190064	04/07/26	1,450.00
Invoice: IK-COW0226						On-Call Accela Support Services			
				1,450.00	10455850 41010E	Professional Services			
						CHECK	63727	TOTAL:	1,450.00
63728	04/07/2026	PRTD	5015	J & A Auto Sales	SIG26005 REFUND	03/05/2026		04/07/26	479.00
Invoice: SIG26005 REFUND						Sign Permit SIG26005 Withdrawn			
				479.00	10432003 229300	Permit-Sign			
						CHECK	63728	TOTAL:	479.00
63729	04/07/2026	PRTD	4926	JODY J. INGRAM	17170	03/09/2026		04/07/26	165.45
Invoice: 17170						City Hall Logo, Hours & URL Door Graphics			
				165.45	00151830 41010ECH	Professional Services			
						CHECK	63729	TOTAL:	165.45
63730	04/07/2026	PRTD	4697	Johnston Group LLC	2085	03/01/2026	20220048	04/07/26	4,725.00
Invoice: 2085						Government Relations Services			
				4,725.00	00151160 41010E	Professional Services			
						CHECK	63730	TOTAL:	4,725.00
63731	04/07/2026	PRTD	4303	KBA INC.	3010280	03/10/2026	20250051	04/07/26	57,160.09
Invoice: 3010280						CM Services - 133rd Grid Rd Ext/Roundabout Project			
				57,160.09					
					E ST-23-007 -Constr -ConstMgmt -				
					30359590 63020E	Other Imp - Construction Mgmt			
						CHECK	63731	TOTAL:	57,160.09
63732	04/07/2026	PRTD	47	KING COUNTY FINANCE	2171385	03/06/2026		04/07/26	7,697.71
Invoice: 2171385						2025 General Election			
				7,697.71	00151440 41710E	Intergov Professional Services			
				KING COUNTY FINANCE	2171143	02/20/2026		04/07/26	647.32
Invoice: 2171143						2025 General Election Voter Pamphlet			
				647.32	00151440 41710E	Intergov Professional Services			

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CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
				INVOICE DTL DESC					
						CHECK	63732 TOTAL:		8,345.03
63733	04/07/2026	PRTD	3773	KING COUNTY PET LICENSING	FEBRUARY 2026	03/11/2026		04/07/26	140.00
Invoice: FEBRUARY 2026					FEBRUARY 2026 ANIMAL LICENSES				
				140.00	63158930 00235E	King County - Animal Licenses			
						CHECK	63733 TOTAL:		140.00
63734	04/07/2026	PRTD	3820	KLB CONSTRUCTION INC.	25-078-6	03/13/2026	20250112	04/07/26	136,610.14
Invoice: 25-078-6					133rd Grid Rd Extension & RAB Project No. ST-23-00				
				136,610.14	E ST-23-007 -Constr -Constr -				
					30359530 63030E	Other Imp - Construction			
						CHECK	63734 TOTAL:		136,610.14
63735	04/07/2026	PRTD	4607	KPFF INC	600606	03/04/2026	20240017	04/07/26	621.44
Invoice: 600606					Task Order 2024-1 - NE 145th Street RAB				
				621.44	E ST-21-001 -Design -Design -				
					30359510 63010E	Other Improvements - Design			
				KPFF INC	601576	03/10/2026	20250147	04/07/26	12,179.18
Invoice: 601576					TO 2025-30 136th Ave NE Safety Improvements				
				12,179.18	E ST-19-004 -Design -Design -				
					30359510 63010E	Other Improvements - Design			
						CHECK	63735 TOTAL:		12,800.62
63736	04/07/2026	PRTD	4859	PEREGRIN SORTER	1133	03/06/2026	20260040	04/07/26	3,300.00
Invoice: 1133					conduct quasi-judicial hearings on land use matter				
				3,300.00	10455850 41010E	Professional Services			
						CHECK	63736 TOTAL:		3,300.00
63737	04/07/2026	PRTD	4790	LASTPASS US LP	INV-811-3023336961	02/20/2026	20260035	04/07/26	5,406.91
Invoice: INV-811-3023336961					Password Manager Software Renewal 2026				
				5,406.91	50351880 49030E	Licenses & Subscriptions			
						CHECK	63737 TOTAL:		5,406.91
63738	04/07/2026	PRTD	2982	MALLORY PAINT STORE INC.	BLD18008 REFUND	03/09/2026		04/07/26	1,641.29
Invoice: BLD18008 REFUND					Refund of Cash Bond Held for Mitigation				
				1,641.29	10458210 00214E	Other Deposit Refund			

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CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
						CHECK 63738 TOTAL:			1,641.29
63739	04/07/2026	PRTD	4943	CENTRAL NETWORK RETAIL GROUP	619655/4	03/07/2026		04/07/26	79.68
	Invoice: 619655/4					Graffiti Removal Supplies for Rotary Park			
					79.68 11157680 31010E	Operating Supplies			
				CENTRAL NETWORK RETAIL GROUP	619697/4	03/11/2026		04/07/26	17.11
	Invoice: 619697/4					Connector for 2013 F550 Sander			
					17.11 50154860 31010E46673	Operating Supplies			
				CENTRAL NETWORK RETAIL GROUP	619684/4	03/10/2026		04/07/26	149.63
	Invoice: 619684/4					Gloves, Screws, Drill Bit, Flower Seeds & Keys			
					38.59 41053110 31010E	Operating Supplies			
					111.04 11157680 31010E	Operating Supplies			
				CENTRAL NETWORK RETAIL GROUP	619719/4	03/12/2026		04/07/26	69.50
	Invoice: 619719/4					Drill Bits, Potting Soil & Tap Wrench			
					28.86 11157680 31010E	Operating Supplies			
					20.32 10154230 35010E	Small Tool/Minor Equipment			
					20.32 11157680 35010E	Small Tool/Minor Equipment			
				CENTRAL NETWORK RETAIL GROUP	619682/4	03/10/2026		04/07/26	28.03
	Invoice: 619682/4					Coupling Nut, Threaded Rod & Gloves			
					28.03 41053110 31010E	Operating Supplies			
				CENTRAL NETWORK RETAIL GROUP	619781/4	03/19/2026		04/07/26	38.49
	Invoice: 619781/4					Drain Opener Liquid for Wilmot Restrooms			
					38.49 11157680 31010E	Operating Supplies			
				CENTRAL NETWORK RETAIL GROUP	619604/4	03/03/2026		04/07/26	50.79
	Invoice: 619604/4					Door Combo Lockset & Center Punch Tools			
					37.43 00154350 31010E	Operating Supplies			
					13.36 11157680 35010E	Small Tool/Minor Equipment			
				CENTRAL NETWORK RETAIL GROUP	619795/4	03/19/2026		04/07/26	4.41
	Invoice: 619795/4					Fasteners for the Excavator			
					4.41 50154860 31010E11505	Operating Supplies			
				CENTRAL NETWORK RETAIL GROUP	619822/4	03/23/2026		04/07/26	39.42
	Invoice: 619822/4					Utility Knife & Gloves for J. Mennie			
					39.42 11157680 31010E	Operating Supplies			
				CENTRAL NETWORK RETAIL GROUP	619841/4	03/25/2026		04/07/26	18.75
	Invoice: 619841/4					Stake Flags			
					18.75 11157680 31010E	Operating Supplies			
				CENTRAL NETWORK RETAIL GROUP	619850/4	03/25/2026		04/07/26	13.36
	Invoice: 619850/4					Air Fresheners & Fasteners for PW Shop Tablesaw			
					13.36 00154350 31010E	Operating Supplies			

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CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
				CENTRAL NETWORK RETAIL GROUP	619852/4	03/25/2026		04/07/26	3.29
Invoice: 619852/4						Fasteners for PW Shop Tablesaw Repair			
					3.29 00154350 31010E	Operating Supplies			
				CENTRAL NETWORK RETAIL GROUP	619836/4	03/24/2026		04/07/26	320.86
Invoice: 619836/4						Repair Pipe Parts for Storm Facility 71			
					320.86 41053110 31010E	Operating Supplies			
				CENTRAL NETWORK RETAIL GROUP	619837/4	03/24/2026		04/07/26	-288.78
Invoice: 619837/4						Repair Pipe Parts for Storm Facility 71			
					-288.78 41053110 31010E	Operating Supplies			
				CENTRAL NETWORK RETAIL GROUP	619873/4	03/26/2026		04/07/26	7.48
Invoice: 619873/4						Irrigation Hose Fittings for Wilmot			
					7.48 11157680 31010E	Operating Supplies			
				CENTRAL NETWORK RETAIL GROUP	619883/4	03/27/2026		04/07/26	47.02
Invoice: 619883/4						Fire Sprinkler Repair Parts at CH			
					47.02 00151830 31010ECH	Operating Supplies			
				CENTRAL NETWORK RETAIL GROUP	619895/4	03/30/2026		04/07/26	177.48
Invoice: 619895/4						Marking Wand & White Spray Paint for Locates			
					49.20 11157680 35010E	Small Tool/Minor Equipment			
					128.28 11157680 31010E	Operating Supplies			
						CHECK	63739 TOTAL:		776.52
63740	04/07/2026	PRTD	2855	MOBERLY & ROBERTS PLLC	1292	03/01/2026	20210015	04/07/26	16,219.70
Invoice: 1292						PROSECUTION SERVICES			
					16,219.70 00151252 41610E	Prosecution			
						CHECK	63740 TOTAL:		16,219.70
63741	04/07/2026	PRTD	4849	MORSE DISTRIBUTION INC	463309	03/10/2026		04/07/26	147.71
Invoice: 463309						DeYoung Park Lighting Repair Parts			
					147.71 11157680 31010E	Operating Supplies			
						CHECK	63741 TOTAL:		147.71
63742	04/07/2026	PRTD	754	NATIONAL BARRICADE CO LLC	320864	01/31/2026		04/07/26	382.94
Invoice: 320864						EV Charger Project Signs & 25 mph Signs			
					150.56 00151830 31010ECH	Operating Supplies			
					232.38 10154230 31010E	Operating Supplies			
						CHECK	63742 TOTAL:		382.94

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 00100000 111101 Cash

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
63743	04/07/2026	PRTD	3732	O'REILLY AUTO PARTS	3709-184390	03/18/2026		04/07/26	38.57
Invoice: 3709-184390						Hand Cleaner Wipes & Parts Cleaner & Degreaser			
					12.86 10154230 31010E	Operating Supplies			
					12.85 11157680 31010E	Operating Supplies			
					12.86 41053110 31010E	Operating Supplies			
						CHECK	63743 TOTAL:		38.57
63744	04/07/2026	PRTD	58	OTAK INC.	000032600125	03/11/2026	20200053	04/07/26	419.00
Invoice: 000032600125						Environmental Review Services			
					419.00 10455850 41010E	Professional Services			
						CHECK	63744 TOTAL:		419.00
63745	04/07/2026	PRTD	2692	PACIFIC AIR CONTROL INC.	56877	03/06/2026	20230044	04/07/26	463.26
Invoice: 56877						HVAC Repair Services City Hall			
					463.26 00151830 48010ECH	Repairs & Maintenance			
						CHECK	63745 TOTAL:		463.26
63746	04/07/2026	PRTD	4780	PACIFIC TREE MANAGEMENT LLC	7517	03/18/2026	20230146	04/07/26	2,779.56
Invoice: 7517						Tree Removal for Rotary Park			
					2,779.56 11157680 41010E	Professional Services			
						CHECK	63746 TOTAL:		2,779.56
63747	04/07/2026	PRTD	1747	Parametrix Inc.	75930	02/16/2026	20250131	04/07/26	175.93
Invoice: 75930						TO 2025-24 City's Site Dev Bond Worksheet Update			
					175.93 10455851 41010E	Professional Services			
				Parametrix Inc.	75965	02/17/2026	20260016	04/07/26	574.18
Invoice: 75965						Task Order 2026-2 Harvest Inspections - SDL 19013			
					574.18 10455851 41010E	Professional Services			
				Parametrix Inc.	76682	03/09/2026	20260018	04/07/26	5,739.87
Invoice: 76682						TO 2026-3 X-walk Addn @ NE 198th across 156th Ave			
					5,739.87				
					E ST-23-008 -Design	-Design	-		
					30359510 63010E	Other Improvements - Design			
				Parametrix Inc.	76938	03/17/2026	20250120	04/07/26	3,019.90
Invoice: 76938						TO 2025-20 Swan Short Plat SDL - SDL23002			
					3,019.90 10455851 41010E	Professional Services			
				Parametrix Inc.	76952	03/17/2026	20230108	04/07/26	3,147.71
Invoice: 76952						TO 2023-14 133rd Ave NE Grid Rd Ext Intersection			
					3,147.71				

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CASH ACCOUNT: 00100000 111101 Cash

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
					E ST-23-007 -Design -Design -				
					30359510 63010E Other Improvements - Design				
				Parametrix Inc.	76957	03/17/2026	20260036	04/07/26	8,478.48
Invoice: 76957					Task Order 2026-6 133rd Avenue NE Signal Estimate				
					8,478.48 10455851 41010E Professional Services				
				Parametrix Inc.	76958	03/17/2026	20260026	04/07/26	11,528.31
Invoice: 76958					Task Order 2026-4 West Ridge - Downtown Connection				
					11,528.31 00154420 41010E Professional Services				
				Parametrix Inc.	77230	03/24/2026	20260032	04/07/26	19,375.76
Invoice: 77230					171st Slope Stability-Woodin Ck Bypass Design & En				
					19,375.76				
					E SW-25-001 -Design -Design -				
					41259431 63010E Other Improvements - Design				
				Parametrix Inc.	77250	03/25/2026	20260016	04/07/26	249.57
Invoice: 77250					Task Order 2026-2 Harvest Inspections - SDL 19013				
					249.57 10455851 41010E Professional Services				
				Parametrix Inc.	77247	03/25/2026	20250150	04/07/26	754.98
Invoice: 77247					TO 2025-31 168th Avenue (SFR) - SDL25010				
					754.98 10455851 41010E Professional Services				
						CHECK	63747 TOTAL:		53,044.69
63748	04/07/2026	PRTD	3920	PRECISION TURF EQUIPMENT LLC	12088-63911	03/11/2026		04/07/26	99.82
Invoice: 12088-63911					Oil for Trimmer, Blower & Chainsaws				
					33.27 10154230 31010E Operating Supplies				
					33.27 11157680 31010E Operating Supplies				
					33.28 41053110 31010E Operating Supplies				
				PRECISION TURF EQUIPMENT LLC	12088-63932	03/12/2026		04/07/26	591.23
Invoice: 12088-63932					Service Kits & Filters for Trimmers & Pole Saws				
					197.08 10154230 31010E Operating Supplies				
					197.07 11157680 31010E Operating Supplies				
					197.08 41053110 31010E Operating Supplies				
				PRECISION TURF EQUIPMENT LLC	12088-63951	03/16/2026		04/07/26	190.87
Invoice: 12088-63951					MS 260 Chain Saw Parts				
					63.62 10154230 31010E Operating Supplies				
					63.62 11157680 31010E Operating Supplies				
					63.63 41053110 31010E Operating Supplies				
				PRECISION TURF EQUIPMENT LLC	12088-63977	03/18/2026		04/07/26	45.76
Invoice: 12088-63977					Hedge Trimmer Blade Cleaner				
					15.25 10154230 31010E Operating Supplies				
					15.25 11157680 31010E Operating Supplies				
					15.26 41053110 31010E Operating Supplies				

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CASH ACCOUNT: 00100000 111101 Cash

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
				PRECISION TURF EQUIPMENT LLC	12088-63794	02/26/2026		04/07/26	27.28
	Invoice: 12088-63794					Stihl Blower Repair			
					13.64 10154230 48010E	Repairs & Maintenance			
					13.64 11157680 48010E	Repairs & Maintenance			
				PRECISION TURF EQUIPMENT LLC	12088-64016	03/20/2026		04/07/26	49.08
	Invoice: 12088-64016					Parks Red Max Blower Part			
					49.08 11157680 31010E	Operating Supplies			
				PRECISION TURF EQUIPMENT LLC	12088-64036	03/24/2026		04/07/26	17.94
	Invoice: 12088-64036					Air Cleaner Element for Honda Generator			
					17.94 10154230 31010E	Operating Supplies			
						CHECK 63748 TOTAL:			1,021.98
63749	04/07/2026	PRTD	4728	PRISMA INTERNATIONAL INC	168304-P	03/05/2026		04/07/26	106.32
	Invoice: 168304-P					Translation Services - Application Letter			
					106.32 10455850 41010E	Professional Services			
						CHECK 63749 TOTAL:			106.32
63750	04/07/2026	PRTD	4945	SIERRA TRANSPORTATION & TECHNOLOG	9743	03/24/2026	20260034	04/07/26	36,391.67
	Invoice: 9743					Traffic Signal Replacement Controllers & Hardware			
					36,391.67 10159442 64010E	Machinery & Equipment			
						CHECK 63750 TOTAL:			36,391.67
63751	04/07/2026	PRTD	3869	SNOHOMISH COUNTY	I000702937	02/28/2026	20250102	04/07/26	2,636.47
	Invoice: I000702937					Snohomish County Signal Maintenance Services			
					2,636.47 10154230 41710E	Intergov Professional Services			
						CHECK 63751 TOTAL:			2,636.47
63752	04/07/2026	PRTD	4542	South Correctional Entity (SCORE)	9308	03/10/2026	20230040	04/07/26	1,756.81
	Invoice: 9308					Jail Services			
					1,756.81 00152360 41710E	Intergov Professional Services			
				South Correctional Entity (SCORE)	9347	03/10/2026	20230040	04/07/26	150.00
	Invoice: 9347					Virtual Court Admin Fee			
					150.00 00152360 41710E	Intergov Professional Services			
						CHECK 63752 TOTAL:			1,906.81
63753	04/07/2026	PRTD	2062	STAPLES ADVANTAGE	6058188394	03/11/2026		04/07/26	208.17
	Invoice: 6058188394					Restroom Supplies, Batteries & Kleenex			
					208.17 00151830 31010ECH	Operating Supplies			

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CASH ACCOUNT: 00100000 111101 Cash

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
				STAPLES ADVANTAGE	6058188395	03/11/2026		04/07/26	28.55
Invoice: 6058188395					Urinal Fresheners for PW Shop Restrooms				
					28.55 00154350 31010E Operating Supplies				
				STAPLES ADVANTAGE	6058259886	03/12/2026		04/07/26	154.93
Invoice: 6058259886					8.5" X 11" PAPER				
					16.27 00151310 31020E City-wide Supplies				
					13.63 00151420 31020E City-wide Supplies				
					7.28 00151880 31020E City-wide Supplies				
					36.10 00152110 31020E City-wide Supplies				
					17.97 00154420 31020E City-wide Supplies				
					4.65 00155860 31020E City-wide supplies				
					10.38 10154230 31020E City-wide Supplies				
					18.13 10455850 31020E City-wide Supplies				
					7.13 10455851 31020E City-wide supplies				
					12.55 11157680 31020E City-wide Supplies				
					10.84 41053110 31020E City-wide Supplies				
				STAPLES ADVANTAGE	6058337764	03/13/2026		04/07/26	358.68
Invoice: 6058337764					Baby Changing Station for Wilmot Restroom				
					358.68 11157680 35010E Small Tool/Minor Equipment				
				STAPLES ADVANTAGE	6058607565	03/17/2026		04/07/26	156.31
Invoice: 6058607565					Compostable Spoons, Plates & Bowls				
					16.41 00151310 31020E City-wide Supplies				
					13.76 00151420 31020E City-wide Supplies				
					7.35 00151880 31020E City-wide Supplies				
					36.42 00152110 31020E City-wide Supplies				
					18.13 00154420 31020E City-wide Supplies				
					4.69 00155860 31020E City-wide supplies				
					10.47 10154230 31020E City-wide Supplies				
					18.29 10455850 31020E City-wide Supplies				
					7.19 10455851 31020E City-wide supplies				
					12.66 11157680 31020E City-wide Supplies				
					10.94 41053110 31020E City-wide Supplies				
				STAPLES ADVANTAGE	6058607567	03/17/2026		04/07/26	154.41
Invoice: 6058607567					Gloves for Parks				
					154.41 11157680 31010E Operating Supplies				
				STAPLES ADVANTAGE	6058607570	03/17/2026		04/07/26	158.75
Invoice: 6058607570					Toliet Paper & Trash Bags for City Hall				
					158.75 00151830 31010ECH Operating Supplies				
				STAPLES ADVANTAGE	6058899710	03/21/2026		04/07/26	68.41
Invoice: 6058899710					Tylenol, Post It Notes & Tabs				
					7.18 00151310 31020E City-wide Supplies				
					6.02 00151420 31020E City-wide Supplies				
					3.22 00151880 31020E City-wide Supplies				
					15.94 00152110 31020E City-wide Supplies				
					7.94 00154420 31020E City-wide Supplies				
					2.05 00155860 31020E City-wide supplies				

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CASH ACCOUNT: 00100000 111101 Cash

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
					4.58 10154230 31020E City-wide Supplies				
					8.00 10455850 31020E City-wide Supplies				
					3.15 10455851 31020E City-wide supplies				
					5.54 11157680 31020E City-wide Supplies				
					4.79 41053110 31020E City-wide Supplies				
				STAPLES ADVANTAGE	6058805656	03/20/2026		04/07/26	52.05
				Invoice: 6058805656	Eyewash Station Additive				
					52.05 00151830 31010ECH Operating Supplies				
				STAPLES ADVANTAGE	6059051907	03/24/2026		04/07/26	141.49
				Invoice: 6059051907	Paper Towels for Sports Field Restrooms				
					141.49 11157640 31010E Operating Supplies				
				STAPLES ADVANTAGE	6058607571	03/17/2026		04/07/26	300.91
				Invoice: 6058607571	Vacuum for City Hall First Floor				
					300.91 00151830 35010ECH Small Tool/Minor Equipment				
				STAPLES ADVANTAGE	6059476992	03/27/2026		04/07/26	63.31
				Invoice: 6059476992	Adhesive Rollers and Pens				
					6.65 00151310 31020E City-wide Supplies				
					5.57 00151420 31020E City-wide Supplies				
					2.98 00151880 31020E City-wide Supplies				
					14.75 00152110 31020E City-wide Supplies				
					7.34 00154420 31020E City-wide Supplies				
					1.90 00155860 31020E City-wide supplies				
					4.24 10154230 31020E City-wide Supplies				
					7.41 10455850 31020E City-wide Supplies				
					2.91 10455851 31020E City-wide supplies				
					5.13 11157680 31020E City-wide Supplies				
					4.43 41053110 31020E City-wide Supplies				
						CHECK	63753 TOTAL:		1,845.97
63754	04/07/2026	PRTD	1900	SUNBELT RENTALS INC.	181470788-0001	03/19/2026		04/07/26	157.43
				Invoice: 181470788-0001	Ride on Aerator Rental for Parks				
					157.43 11157680 45010E Operating Rentals				
				SUNBELT RENTALS INC.	181592214-0001	03/24/2026		04/07/26	235.02
				Invoice: 181592214-0001	Lawn Overseeder Rental				
					235.02 11157680 45010E Operating Rentals				
						CHECK	63754 TOTAL:		392.45
63755	04/07/2026	PRTD	4444	SWARCO MCCAIN INC	INV0292716	03/13/2026	20260029	04/07/26	9,779.18
				Invoice: INV0292716	Traffic Signal Replacement Controllers & Hardware				
					9,779.18 10159442 64010E Machinery & Equipment				

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CASH ACCOUNT: 00100000 111101 Cash

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
						CHECK	63755 TOTAL:		9,779.18
63756	04/07/2026	PRTD	1382	T & L NURSERY	699194	03/09/2026		04/07/26	581.06
	Invoice: 699194					Plants for Wilmot Park			
					581.06 11157680 31010E	Operating Supplies			
				T & L NURSERY	700162	03/17/2026		04/07/26	215.88
	Invoice: 700162					Plants for DeYoung & Wilmot Parks			
					215.88 11157680 31010E	Operating Supplies			
				T & L NURSERY	700261	03/18/2026		04/07/26	15.42
	Invoice: 700261					Plants for DeYoung Park			
					15.42 11157680 31010E	Operating Supplies			
				T & L NURSERY	700382	03/19/2026		04/07/26	123.36
	Invoice: 700382					Plants for DeYoung Park			
					123.36 11157680 31010E	Operating Supplies			
						CHECK	63756 TOTAL:		935.72
63757	04/07/2026	PRTD	4885	TIERRA RIGHT OF WAY SERVICES LTD.	2600304	03/09/2026	20240091	04/07/26	4,338.00
	Invoice: 2600304					Recreation Center Property Acquisitions			
					4,338.00 E PA-25-001 -Land	-	-		
					00159475 61010E	Capital Outlays - Land			
						CHECK	63757 TOTAL:		4,338.00
63758	04/07/2026	PRTD	2332	TOPSOILS NORTHWEST INC	T130449	03/09/2026		04/07/26	490.95
	Invoice: T130449					Bark for Wilmot Park Raised Beds			
					490.95 11157680 31010E	Operating Supplies			
						CHECK	63758 TOTAL:		490.95
63759	04/07/2026	PRTD	4539	TRANSPO GROUP USA	37035	02/27/2026	20250113	04/07/26	195.00
	Invoice: 37035					TO 2025-4 Taco Time Short Plat-TIA Review(SPA25001			
					195.00 10455851 41010E	Professional Services			
				TRANSPO GROUP USA	37037	02/27/2026	20250152	04/07/26	240.00
	Invoice: 37037					TO 2025-7 Jacksons Food Store No. 616 - LUA2205			
					240.00 10455851 41010E	Professional Services			
						CHECK	63759 TOTAL:		435.00
63760	04/07/2026	PRTD	4028	UTILITIES UNDERGROUND LOC CTR	6020258	02/28/2026		04/07/26	139.38
	Invoice: 6020258					FEBRUARY 2026 EXCAVATION NOTIFICATION			
					139.38 41053110 41010E	Professional Services			

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CASH ACCOUNT: 00100000 111101 Cash

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
				INVOICE DTL DESC					
								CHECK 63760 TOTAL:	139.38
63761	04/07/2026	PRTD	384	WA ST DEPT OF TRANSPORTATION	RE 41 JZ1577 L025	01/20/2026	20220120	04/07/26	2,119.25
Invoice: RE 41 JZ1577 L025						SR 202 Trestle Project - JZ 1577			
				2,119.25	E ST-13-002 -Design -Design -				
					30359510 63010E	Other Improvements - Design			
								CHECK 63761 TOTAL:	2,119.25
63762	04/07/2026	PRTD	3797	WATSON SECURITY GROUP LLC	0000103680	03/02/2026		04/07/26	540.41
Invoice: 0000103680						CEC YMCA Front Door Lock Troubleshooting			
				540.41	00151830 48010ECEC	Repairs & Maintenance			
								CHECK 63762 TOTAL:	540.41
63763	04/07/2026	PRTD	5017	WESLEY & JULIE BATES	CAA23003 REFUND	03/24/2026		04/07/26	12,281.00
Invoice: CAA23003 REFUND						CAA23003 Performance Bond Refund			
				12,281.00	10458210 00214E	Other Deposit Refund			
								CHECK 63763 TOTAL:	12,281.00
63764	04/07/2026	PRTD	4022	WEST COAST CODE CONSULTANTS	2026-626-FEB	03/10/2026	20240100	04/07/26	7,232.30
Invoice: 2026-626-FEB						On-Call Building Inspections			
				7,232.30	10455850 41010E	Professional Services			
								CHECK 63764 TOTAL:	7,232.30
63765	04/07/2026	PRTD	1383	WETLANDS & WOODLANDS INC.	44033	03/05/2026		04/07/26	2,235.26
Invoice: 44033						Trees for 190th			
				2,235.26	11157680 31010E	Operating Supplies			
								CHECK 63765 TOTAL:	2,235.26
63766	04/07/2026	PRTD	4143	GCP WW HOLDCO LLC	INV2010024020	02/13/2026		04/07/26	187.93
Invoice: INV2010024020						Work boots for A. Thompson			
				187.93	10154230 31010E	Operating Supplies			
				GCP WW HOLDCO LLC	INV2010024572	02/19/2026		04/07/26	133.53
Invoice: INV2010024572						Work boots for D. Schmitt			
				133.53	11157680 31010E	Operating Supplies			
				GCP WW HOLDCO LLC	CM2010001263	03/04/2026		04/07/26	-9.89
Invoice: CM2010001263						Work boots for A. Thompson			
				-9.89	10154230 31010E	Operating Supplies			

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CASH ACCOUNT: 00100000 111101 Cash

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
						CHECK	63766 TOTAL:		311.57
63767	04/07/2026	PRTD	4087	ZIPPER GEO ASSOCIATES LLC	6276	02/23/2026	20200051	04/07/26	598.00
	Invoice: 6276				Geotech Consulting-Chateau Ste Michelle				
				598.00	10455850 41010E Professional Services				
				ZIPPER GEO ASSOCIATES LLC	6285	03/17/2026	20260039	04/07/26	1,932.00
	Invoice: 6285				TO 2026-1 SR 202 Widening and Trestle Replacement				
				1,932.00	E ST-13-002 -Design -Design - 30359510 63010E Other Improvements - Design				
						CHECK	63767 TOTAL:		2,530.00
					NUMBER OF CHECKS 66	*** CASH ACCOUNT TOTAL ***			889,877.50

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	66	889,877.50

*** GRAND TOTAL *** 889,877.50

Report to the City Council

Meeting Date:	April 7, 2026
Agenda Item:	Approval of Payroll Dated March 27, 2026: Check Nos. 31509-31511 and Electronic Fund Transfers 32650-32713 in the Amount of $303,437.38: Fritts
Staff Contact:	Blaine Fritts, Finance Director

Staff Report

Agenda Item Number: 3.

CITY OF WOODINVILLE

PAYROLL

As required by RCW 42.24.080 and by Ordinance 768 as Auditing Officer, I, the undersigned, do hereby certify under penalty of perjury that the services rendered, or labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and shown as check numbers 31509-31511, and Electronic Fund Transfers 32650-32713 are just, due, and unpaid obligations against the City of Woodinville, and that I am authorized to authenticate and certify to said invoice (claim).

I approve the payroll in the amount of $303,437.38

Elaine Griffith
Finance Director

3/27/2026
Date

Salaries and Benefits

2025/2026 Budget	Biennium to Date	Percent of Budget Expended	% of Biennium Elapsed
$17,452,397	$9,824,314	56%	60%

M:\ADM DEPT\Acct\Payroll (Supporting Documents)\2026\03-15-2026\260315 Council Letter

Report to the City Council

Meeting Date:	April 7, 2026
Agenda Item:	2025/2026 Biennial Treasury Report for February 2026: Fritts
Staff Contact:	Blaine Fritts, Finance Director
Additional Submitted by:	Kim Auman, Accounting Supervisor

Issue: Shall the City Council receive the Treasury Report for February 2026?

Staff Report

Agenda Item Number: 4.

CITY OF WOODINVILLE, WA

REPORT TO THE CITY COUNCIL

17301 133rd Avenue NE, Woodinville, WA 98072
WWW.CI.WOODINVILLE.WA.US

To: Honorable City Council **Date:** April 7, 2026
By: Blaine Fritts, Finance Director; Kim Auman, Accounting Supervisor
Subject: 2025/2026 Biennial Treasury Report for February 2026

FINANCIAL ACTION SUMMARY		
Expenditure Required	**Amount Budgeted/Approved**	**Additional Amount Required**
		$0

ISSUE: Shall the City Council receive the Treasury Report for February 2026?

RECOMMENDATION: To receive the Treasury Report for the month of February 2026.

BACKGROUND/DISCUSSION:
Information reported is through February 2026, which is 58.3% of the biennium. Budgeted amounts have been updated to reflect Council approved mid biennium adjustments. The attached report provides an overall financial picture of the City. The information provided includes:

- Budget Overview
- Major Sources of Operating Revenue
- Surface Water Revenues and Expenditures
- Operating Revenue and Expenditures
- Capital Project and Capital Overlay Expenditures
- Capital Project Revenues
- Budget to Actual by Fund
- Cash and Investments

RECOMMENDED ACTION:
Receive the February 2026 Treasury Report.

Attachments:
1) February 2026 Treasury Report

TREASURY REPORT

February 2026

City of Woodinville, Washington
17301 133rd Avenue NE
Woodinville, Washington, 98072

Budget Overview

2025/2026 Biennium Revenue and Expenditure Snapshot

Operating Revenue and Expenditures

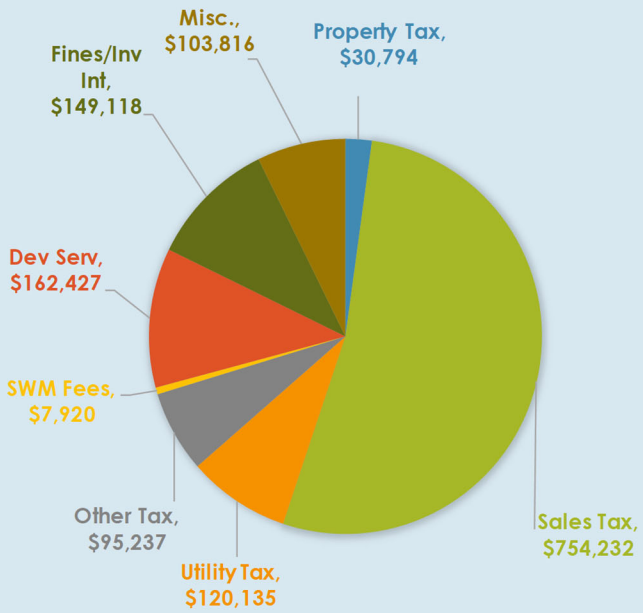
	Revised Budget	February 2026	Biennium to Date	BTD %
Operating Revenues	$45,889,002	$1,423,678	$25,465,879	55.5%
Operating Expenditures	$46,566,102	$1,285,072	$22,773,422	48.9%

February Operating Revenue Highlights:
The City received $30,800 in **property tax**, $120,100 in **utility tax** revenues, $52,700 in **criminal justice tax**, $18,500 in **motor vehicle fuel tax**, $45,200 in **franchise fees and business license** revenues, and $11,500 in **field use** revenues.

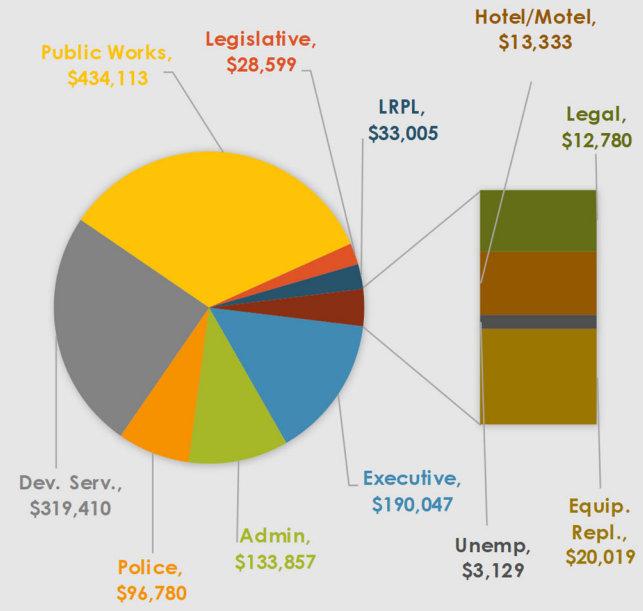
Overall trends show that sales tax revenue was $36,800 higher compared to the same month in the prior year. For February **accommodation & food services** was up 8% or $9,500, **manufacturing** was up 25% or $9,600, and **retail trade** was up 5% or $16,800. **Wholesale trade** was down by 17% or $10,600.

Development Services received $114,800 in **permitting** revenue, and $47,600 in **inspection, planning, and zoning fees**.

Investment interest for the month of February was $192,600.



February Operating Expenditure Highlights (excluding salaries and benefits):
Legislative - The City paid $9,500 for government relations services, and $5,800 for audio visual services.
Executive - The City paid $17,000 for human services grants, $18,300 for the Puget Sound clean air assessment for 2026, $12,000 for ARCH contributions for quarter four of 2025, and $8,600 for annual public records request management software licensing.
Admin - the City paid $8,100 for quarterly investment management services.
Law Enforcement - The City paid $4,200 for court services, $42,400 for the City's 2025 share of body worn and vehicle cameras, $18,900 for police overtime, and $13,300 for jail services.
Development Services - The City paid $5,600 for on-call building inspection services, and $109,900 for permitting software annual licensing.
Public Works - The City paid $8,500 for landscape maintenance services, $23,800 for on-call tree services, $9,100 for signal maintenance, $6,600 for machinery rental, and $6,400 for wayfinding and street signs.



February Investment Summary

The City purchased $1.5 milliion of United States Treasury Notes, with February maturities.

Budget Overview

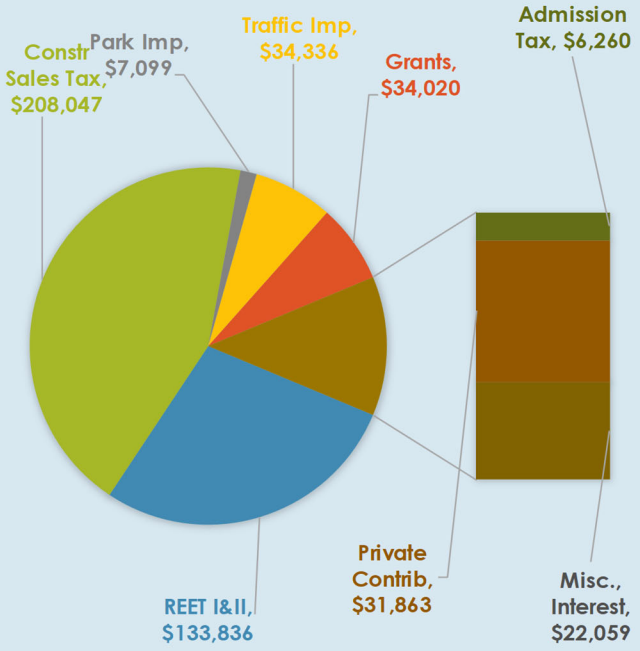
2025/2026 Biennium Revenue and Expenditure Snapshot				
Capital Improvement Projects (CIP) and Capital Outlay				
	Revised Budget	February 2026	Biennium to Date	BTD %
Capital Project Revenues	$40,297,650	$477,520	$10,056,336	25.0%
Capital Project & Outlay Expenditures	$71,514,408	$5,142,252	$13,605,188	19.0%

February CIP Revenue Highlights:
The City received $208,000 in **sales tax from construction** revenue.

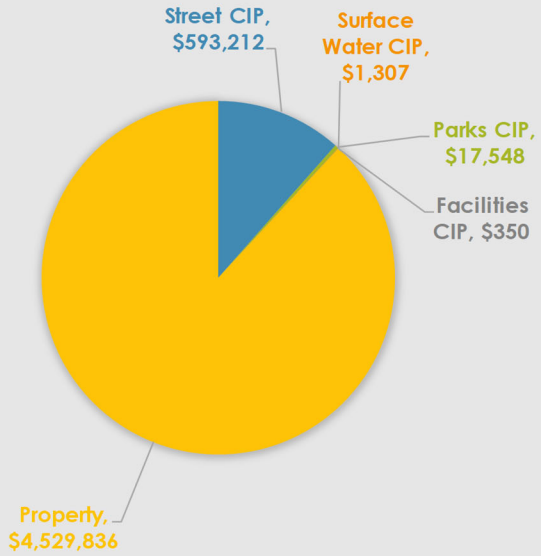
Real Estate Excise Tax I & II for February totaled $133,800.

The City also received $34,300 in **traffic impact fee** revenues.

During February, the City was reimbursed $25,600 from King County for the **Wilmot Gateway boat ramp** project, and $7,200 from the Transportation Improvement Board for the **124th Ave NE sidewalk** project. The City also received a $31,900 contribution from Woodinville Water District for the **SR 202 corridor widening and trestle replacement** project.



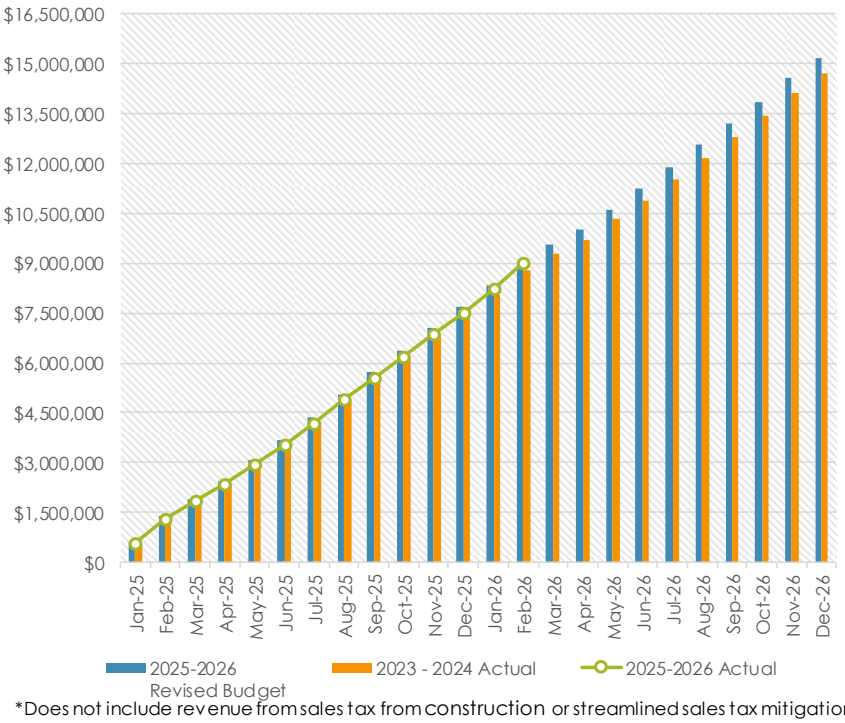
February CIP Expenditure Highlights:
The City spent $42,900 for the **SR 202 corridor widening and trestle replacement**, $15,400 for the **124th Ave NE sidewalk** project, $17,500 for the **Wilmot Gateway stage and boat launch** project, $408,800 on the **133rd grid road extension** project, $85,600 on the **132nd Avenue NE sidewalk** project, and $33,800 on the **136th Avenue NE sidewalk** project. The City paid $4.5 million to purchase property for the **Northshore Community Center** project during February.



Major Sources of Operating Revenue

	2025-2026 Revised Budget	2025-2026 Actual
Jan-25	$602,692	$591,749
Feb-25	$1,402,820	$1,305,775
Mar-25	$1,895,378	$1,852,279
Apr-25	$2,443,068	$2,366,269
May-25	$3,088,694	$2,971,636
Jun-25	$3,682,878	$3,551,153
Jul-25	$4,350,870	$4,201,749
Aug-25	$5,065,971	$4,899,871
Sep-25	$5,717,396	$5,543,013
Oct-25	$6,364,201	$6,178,075
Nov-25	$7,058,467	$6,862,885
Dec-25	$7,693,335	$7,529,303
Jan-26	$8,312,563	$8,248,899
Feb-26	$9,033,663	$9,003,131
Mar-26	$9,560,931	
Apr-26	$9,996,831	
May-26	$10,632,438	
Jun-26	$11,229,780	
Jul-26	$11,882,976	
Aug-26	$12,556,162	
Sep-26	$13,212,761	
Oct-26	$13,850,416	
Nov-26	$14,576,425	
Dec-26	$15,183,063	

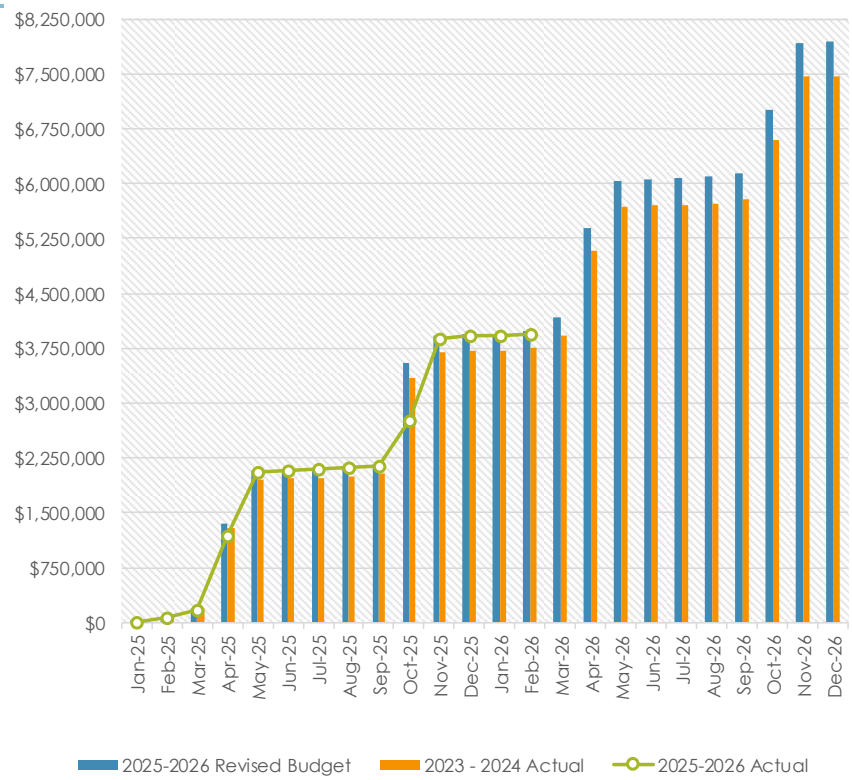
Sales Tax Revenue (Excluding Sales Tax from Construction)



*Does not include revenue from sales tax from construction or streamlined sales tax mitigation which is designated for capital improvement projects (CIP).

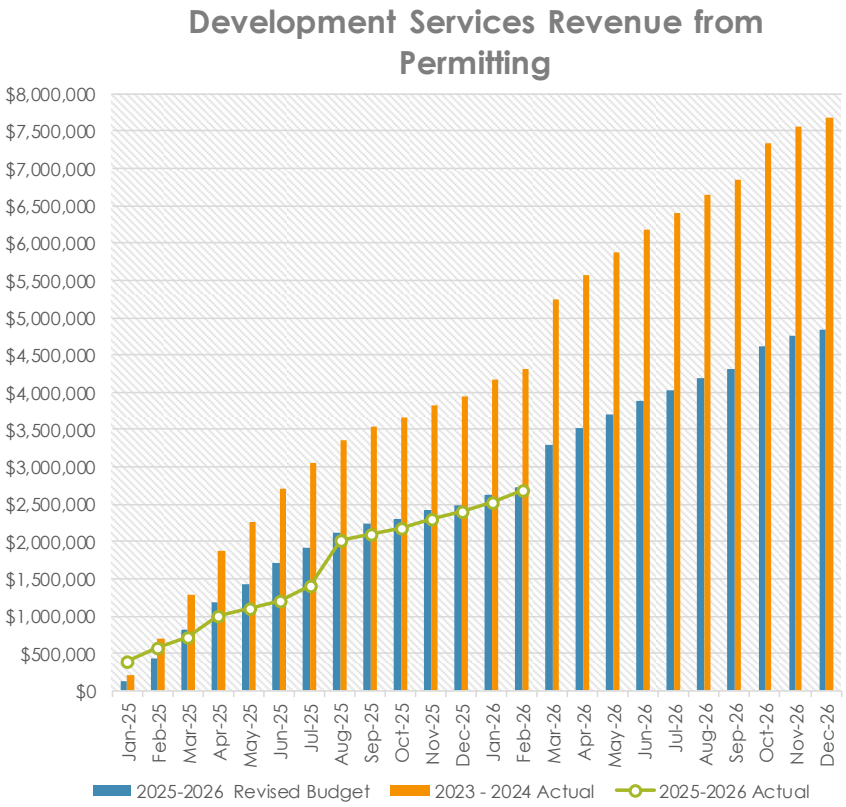
	2025-2026 Revised Budget	2025-2026 Actual
Jan-25	$3,442	$14,950
Feb-25	$37,798	$66,165
Mar-25	$198,374	$177,805
Apr-25	$1,363,646	$1,193,137
May-25	$2,081,949	$2,064,922
Jun-25	$2,101,765	$2,080,760
Jul-25	$2,103,138	$2,091,606
Aug-25	$2,122,189	$2,115,825
Sep-25	$2,157,811	$2,149,767
Oct-25	$3,546,208	$2,764,243
Nov-25	$3,929,847	$3,886,944
Dec-25	$3,942,208	$3,915,519
Jan-26	$3,948,591	$3,922,119
Feb-26	$3,988,514	$3,952,913
Mar-26	$4,167,755	
Apr-26	$5,396,177	
May-26	$6,036,983	
Jun-26	$6,059,143	
Jul-26	$6,072,236	
Aug-26	$6,095,092	
Sep-26	$6,144,894	
Oct-26	$7,017,984	
Nov-26	$7,928,919	
Dec-26	$7,936,990	

Property Tax Revenue



Major Sources of Operating Revenue

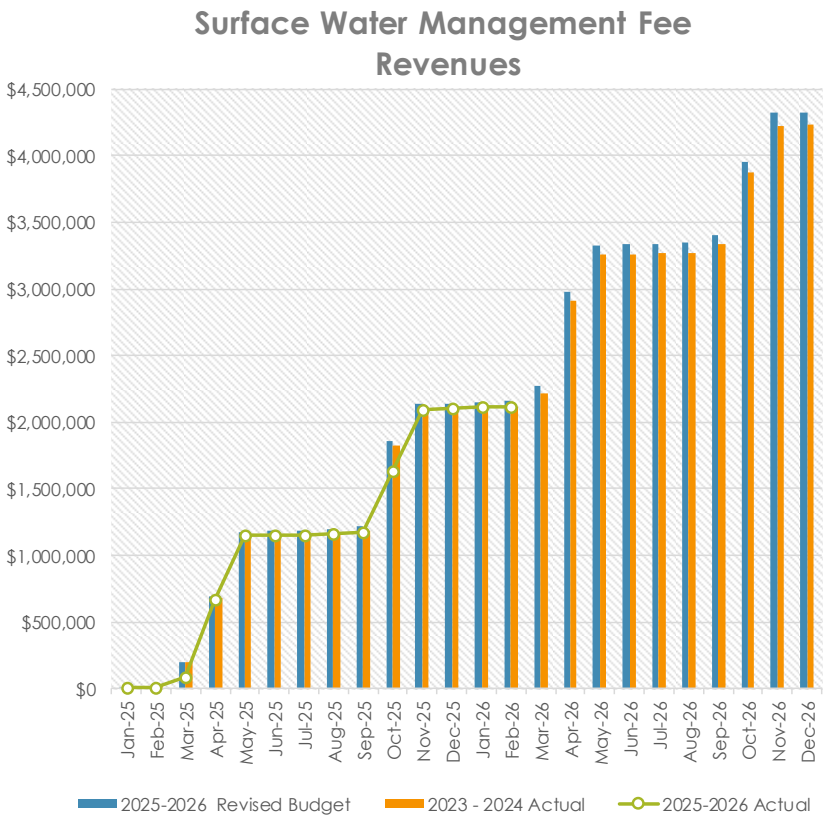
	2025-2026 Revised Budget	2025-2026 Actual
Jan-25	$129,284	$393,721
Feb-25	$437,862	$572,855
Mar-25	$812,295	$710,453
Apr-25	$1,177,581	$1,006,683
May-25	$1,429,723	$1,105,172
Jun-25	$1,703,995	$1,202,232
Jul-25	$1,920,165	$1,404,106
Aug-25	$2,114,018	$2,023,056
Sep-25	$2,234,802	$2,108,267
Oct-25	$2,304,826	$2,177,458
Nov-25	$2,418,352	$2,304,987
Dec-25	$2,483,816	$2,396,723
Jan-26	$2,633,283	$2,526,290
Feb-26	$2,725,881	$2,688,717
Mar-26	$3,303,581	
Apr-26	$3,510,106	
May-26	$3,704,837	
Jun-26	$3,893,838	
Jul-26	$4,035,752	
Aug-26	$4,198,174	
Sep-26	$4,316,310	
Oct-26	$4,625,023	
Nov-26	$4,766,641	
Dec-26	$4,845,846	



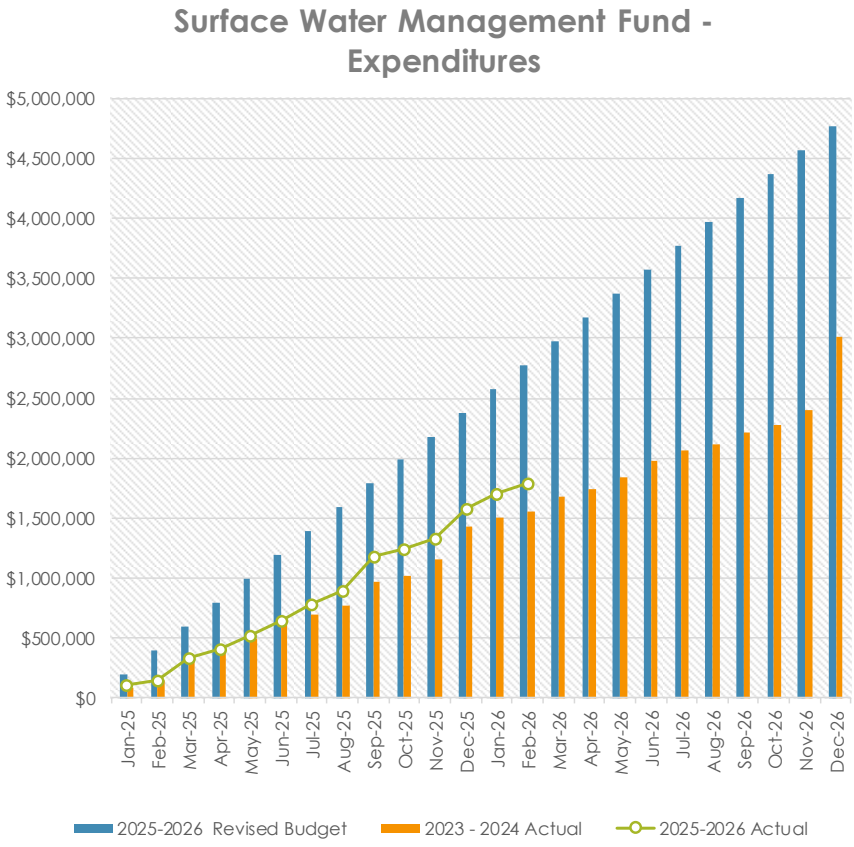
*Does not include revenue received for tree mitigation which is budgeted for use on capital projects.

Surface Water Revenue and Expenditures

	2025-2026 Revised Budget	2025-2026 Actual
Jan-25	$3,438	$7,232
Feb-25	$17,556	$14,207
Mar-25	$202,529	$88,194
Apr-25	$691,277	$668,244
May-25	$1,172,241	$1,147,118
Jun-25	$1,191,019	$1,151,419
Jul-25	$1,191,368	$1,157,198
Aug-25	$1,195,360	$1,161,888
Sep-25	$1,214,294	$1,177,940
Oct-25	$1,861,946	$1,637,819
Nov-25	$2,133,346	$2,094,145
Dec-25	$2,139,002	$2,102,496
Jan-26	$2,144,802	$2,109,931
Feb-26	$2,157,009	$2,115,269
Mar-26	$2,267,210	
Apr-26	$2,975,795	
May-26	$3,324,696	
Jun-26	$3,332,637	
Jul-26	$3,341,640	
Aug-26	$3,346,608	
Sep-26	$3,407,759	
Oct-26	$3,957,259	
Nov-26	$4,319,308	
Dec-26	$4,324,300	



	2025-2026 Revised Budget	2025-2026 Actual
Jan-25	$198,478	$105,805
Feb-25	$396,956	$150,962
Mar-25	$595,435	$341,009
Apr-25	$793,913	$407,543
May-25	$992,391	$528,022
Jun-25	$1,190,869	$649,368
Jul-25	$1,389,347	$787,820
Aug-25	$1,587,825	$900,691
Sep-25	$1,786,304	$1,179,527
Oct-25	$1,984,782	$1,247,178
Nov-25	$2,183,260	$1,334,869
Dec-25	$2,381,738	$1,582,098
Jan-26	$2,580,216	$1,702,985
Feb-26	$2,778,694	$1,797,105
Mar-26	$2,977,173	
Apr-26	$3,175,651	
May-26	$3,374,129	
Jun-26	$3,572,607	
Jul-26	$3,771,085	
Aug-26	$3,969,563	
Sep-26	$4,168,042	
Oct-26	$4,366,520	
Nov-26	$4,564,998	
Dec-26	$4,763,476	



Operating Revenues and Expenditures

Operating Revenues and Expenditures - Revised Budget to Actual

Operating Revenue	2025-2026 Revised Budget	Thru February 2026	% of Budget
General Fund			
Property Tax	$ 7,936,990	$ 3,952,913	49.8%
Sales Tax*	$ 15,183,063	$ 8,863,710	58.4%
Utility Tax	$ 2,280,000	$ 1,414,240	62.0%
Other Taxes	$ 1,195,160	$ 721,520	60.4%
Cable TV/Licenses	$ 616,520	$ 374,751	60.8%
Grants/Intergovernmental	$ 571,473	$ 318,284	55.7%
Charges for Services	$ 248,700	$ 106,564	42.8%
Fines/Investment Interest/Misc.	$ 5,244,084	$ 3,038,653	57.9%
Subtotal General Fund	**$ 33,275,990**	**$ 18,790,636**	**56.5%**
Other Operating Sources			
Surface Water Revenues	$ 4,732,382	$ 2,344,032	49.5%
Gas & Multimodal Transportation Tax	$ 587,955	$ 298,896	50.8%
Development Services**	$ 4,845,846	$ 2,688,714	55.5%
Parks & Recreation	$ 531,125	$ 323,661	60.9%
Hotel Motel	$ 349,136	$ 186,278	53.4%
Fleet Services	$ 349,522	$ 196,796	56.3%
Equipment Rental & Replacement	$ 694,535	$ 310,555	44.7%
Unemployment	$ 62,511	$ 26,184	41.9%
Admission Tax	$ 460,000	$ 300,125	65.2%
Subtotal Other Op Funds	**$ 12,613,012**	**$ 6,675,243**	**52.9%**
Total Operating Revenue	**$ 45,889,002**	**$ 25,465,879**	**55.5%**
School Impact Fees	**$ 518,354**	**$423,805**	**81.8%**

Operating Expenditures	2025-2026 Revised Budget	Thru February 2026	% of Budget
General Fund***	$ 27,733,111	$ 13,623,010	49.1%
Street Fund***	$ 3,628,853	$ 1,741,593	48.0%
Development Services	$ 6,513,946	$ 3,582,114	55.0%
Surface Water Management***	$ 4,787,096	$ 1,725,843	36.1%
Parks & Recreation	$ 2,825,546	$ 1,451,296	51.4%
Fleet Services***	$ 257,250	$ 143,416	55.7%
Equipment Replacement***	$ 384,300	$ 293,013	76.2%
Unemployment	$ 44,000	$ 16,228	36.9%
Lodging Tax Tourism Promotion	$ 392,000	$ 196,910	50.2%
Total Operating Expenditures	**$ 46,566,102**	**$ 22,773,422**	**48.9%**
Debt Service	**$ -**	**$0**	**0.0%**
School Impact Fees	**$ 517,400**	**$400,949**	**77.5%**

*Excludes sales tax from construction and streamlined sales tax mitigation revenue which has been designated for capital projects.

**Excludes revenue restricted for capital projects.

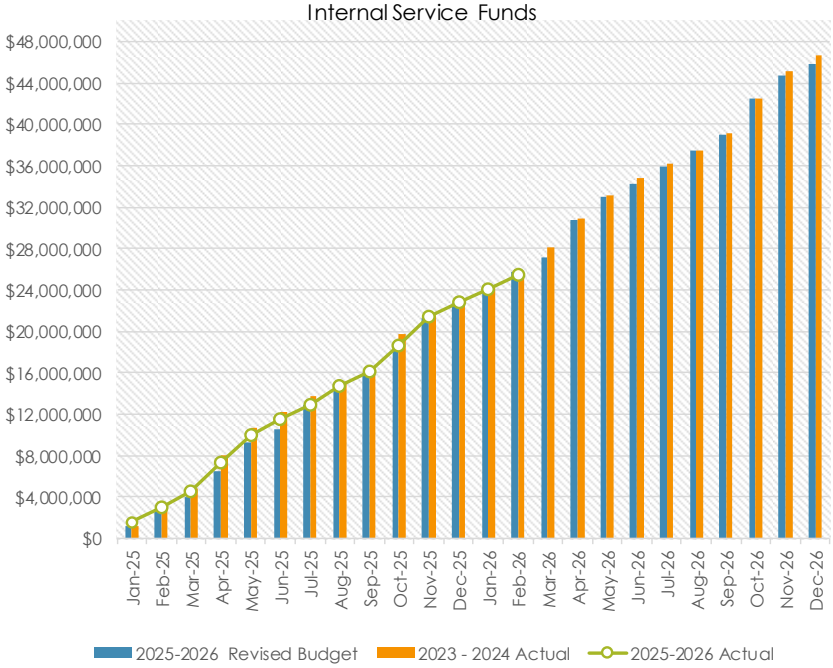
***Excludes transfers out and/or expenditures for capital outlay and property acquisition.

Operating Revenues and Expenditures

	2025-2026 Revised Budget	2025-2026 Actual
Jan-25	$1,261,757	$1,583,760
Feb-25	$2,653,753	$2,954,670
Mar-25	$3,966,647	$4,479,807
Apr-25	$6,517,110	$7,337,757
May-25	$9,222,436	$10,004,236
Jun-25	$10,565,451	$11,552,506
Jul-25	$12,926,098	$12,905,756
Aug-25	$14,546,557	$14,730,299
Sep-25	$15,983,903	$16,139,841
Oct-25	$18,355,488	$18,595,168
Nov-25	$21,295,456	$21,356,397
Dec-25	$22,662,997	$22,861,606
Jan-26	$24,170,751	$24,042,200
Feb-26	$25,789,019	$25,465,879
Mar-26	$27,197,843	
Apr-26	$30,802,767	
May-26	$32,933,825	
Jun-26	$34,272,809	
Jul-26	$35,928,065	
Aug-26	$37,516,176	
Sep-26	$38,952,602	
Oct-26	$42,457,041	
Nov-26	$44,683,323	
Dec-26	$45,889,002	

Operating Revenue

Revenue from the General*, Street, Park & Recreation, Development Services**, Admissions Tax**, Hotel Motel, Surface Water Management & Internal Service Funds

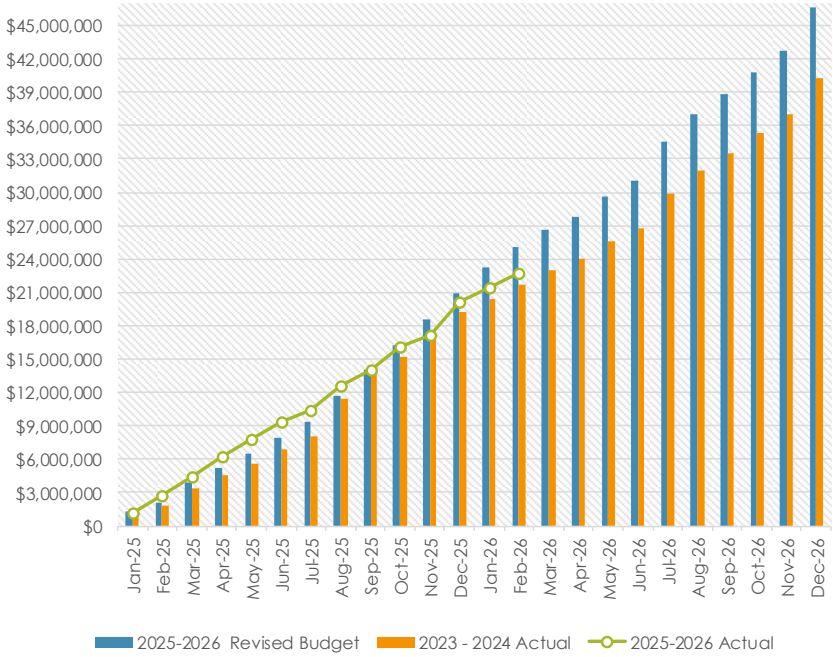


*Does not include revenues from sales tax from construction or streamlined sales tax mitigation.
**Does not include revenue restricted for use on capital projects.

	2025-2026 Revised Budget	2025-2026 Actual
Jan-25	$1,267,606	$1,147,343
Feb-25	$2,149,298	$2,688,823
Mar-25	$3,950,755	$4,461,992
Apr-25	$5,210,476	$6,235,413
May-25	$6,531,934	$7,858,687
Jun-25	$7,986,253	$9,304,335
Jul-25	$9,301,280	$10,363,212
Aug-25	$11,641,526	$12,583,863
Sep-25	$13,969,831	$13,982,407
Oct-25	$16,298,136	$16,074,090
Nov-25	$18,626,441	$17,139,545
Dec-25	$20,954,746	$20,186,011
Jan-26	$23,283,051	$21,488,349
Feb-26	$25,082,377	$22,773,422
Mar-26	$26,585,229	
Apr-26	$27,849,843	
May-26	$29,614,576	
Jun-26	$31,021,118	
Jul-26	$34,522,949	
Aug-26	$36,964,237	
Sep-26	$38,828,289	
Oct-26	$40,830,785	
Nov-26	$42,780,775	
Dec-26	$46,566,102	

Operating Expenditures

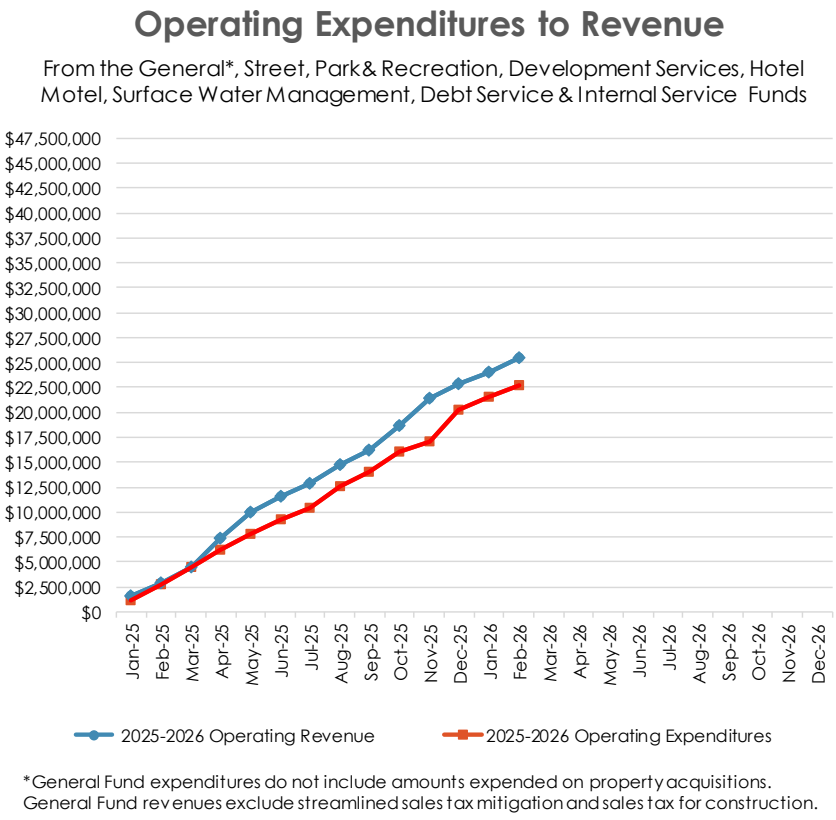
Expenditures from the General*, Street, Park& Recreation, Development Services, Admissions Tax**, Hotel Motel, Surface Water Management, Debt



*General Fund expenditures do not include amount expended on property acquisitions

Operating Revenues and Expenditures

	2025-2026 Operating Revenue	2025-2026 Operating Expenditures
Jan-25	$1,583,760	$1,147,343
Feb-25	$2,954,670	$2,688,823
Mar-25	$4,479,807	$4,461,992
Apr-25	$7,337,757	$6,235,413
May-25	$10,004,236	$7,858,687
Jun-25	$11,552,506	$9,304,335
Jul-25	$12,905,756	$10,363,212
Aug-25	$14,730,299	$12,583,863
Sep-25	$16,139,841	$13,982,407
Oct-25	$18,595,168	$16,074,090
Nov-25	$21,356,397	$17,139,545
Dec-25	$22,861,606	$20,186,011
Jan-26	$24,042,200	$21,488,349
Feb-26	$25,465,879	$22,773,422
Mar-26		
Apr-26		
May-26		
Jun-26		
Jul-26		
Aug-26		
Sep-26		
Oct-26		
Nov-26		
Dec-26		



*General Fund expenditures do not include amounts expended on property acquisitions. General Fund revenues exclude streamlined sales tax mitigation and sales tax for construction.

The operating margin shown in the graph above includes three major activities - Permitting and Surface Water Management, both fee for service operating activities, and All other operating activities, which are funded by taxes. The table below provides a summary of the operating margins for all three activities.

Biennium-to-Date Operating Margin

	Permitting Operations	SWM Operations	All Other Operating Activities	Total Operating
Revenue	$ 2,688,714	$ 2,344,032	$ 20,433,132	$ 25,465,879
Expenditure	$ 3,582,114	$ 1,725,843	$ 17,465,465	$ 22,773,422
Operating Margin	**$ (893,400)**	**$ 618,189**	**$ 2,967,668**	**$ 2,692,457**

Capital Project and Capital Outlay Expenditures

Capital Project Expenditures - Budgeted Uses to Actual

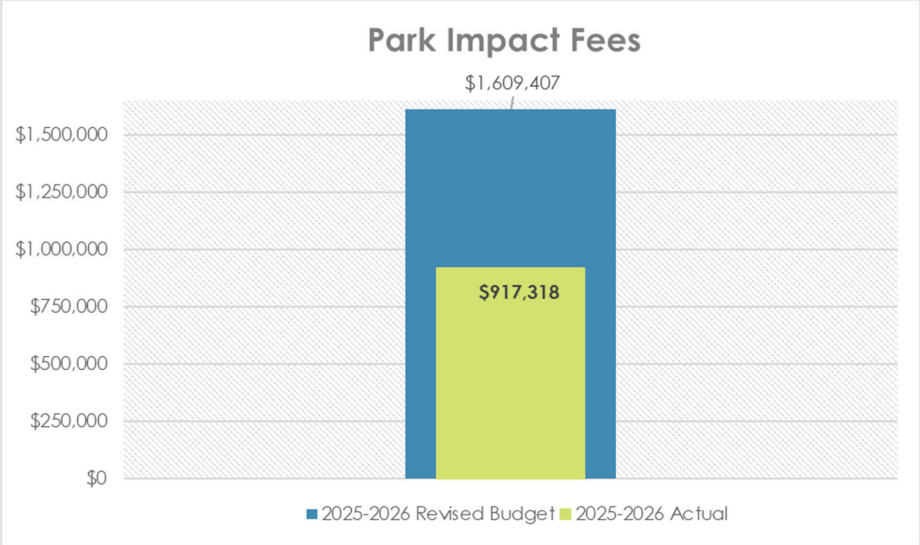
	Project	2025-2026 Revised Budget	Biennium to Date	% of Budget
Street & Sidewalk Projects				
2023/2024 Carryover	Woodinville-Redmond Road at NE 145th St Intersection	$4,765,490	$7,091	0.1%
	124th Ave NE Sidewalk from 171st Pl to 160th	$2,794,000	$150,102	5.4%
	Overlay - 130th/132nd Arterial	$53,000	$52,233	98.6%
	133rd Grid Rd Extension from Wood-Sno Rd to Little Bear Ck Pkwy	$10,865,000	$5,019,904	46.2%
	SR 202 Corridor Widening + Trestle Replacement	$18,537,813	$1,147,262	6.2%
2025/2026 Projects	Sidewalk - 132nd Ave NE (between NE 186th/NE 192nd)	$1,300,000	$171,592	13.2%
	Sidewalk - 136th Ave NE (between NE 186th/NE 195th)	$1,185,000	$77,701	6.6%
	Street Lights along NE 181st Place	$40,000	$8,544	21.4%
	Crosswalk addition at NE 198th St across 156th Ave NE	$150,000	$0	0.0%
	Removal of Rail and Signals	$380,000	$0	0.0%
	2025 Overlay Program	$1,917,000	$1,101,642	57.5%
	Total Street & Sidewalk Projects	**$41,987,303**	**$7,736,072**	**18%**
Parks Projects				
2023/2024 Carryover	Woods Trail - Hiking Trail	$48,624	$48,616	100.0%
	Eastrail Phase 1 - Rail & Tie Removal	$21,000	$0	
	Feasibility & Conceptual Plan - Wilmot Gateway Stage & Boatlaunch	$581,000	$126,040	21.7%
2025/2026 Projects	Rotary Park Refurbishment	$600,000	$0	0.0%
	Woodin Creek Tennis Court Refurbishment	$100,000		
	Eastrail Multimodal Trail and Linear Park	$7,100,000	$11,336	0.2%
	Total Parks Projects	**$8,450,624**	**$185,992**	**2%**
Surface Water Projects				
2023/2024 Carryover	Culvert Removal - Little Bear Creek/134th Ave	$2,167,796	$101,470	4.7%
2025/2026 Projects	Sediment Vault - Woodin Creek	$1,100,000	$0	0.0%
	NE 171st St Slope Stability and Woodin Creek Flow	$6,150,000	$5,021	0.1%
	Total Surface Water Projects	**$9,417,796**	**$106,491**	**1%**
Facility Projects				
2023/2024 Carryover	City Facility Car Chargers - City Hall & Public Works Shop	$266,512	$0	0.0%
2025/2026 Projects	Tourst District Parking Lot	$550,000	$0	0.0%
	Safety Improvements to City Hall Front Desks	$240,900	$193,077	80.1%
	Total Facility Projects	**$1,057,412**	**$193,077**	**18%**
Land Acquisition				
2025/2026 Projects	Northshore Community Center Property	$8,578,000	$4,641,304	54.1%
	Total Land Acquisition Projects	**$8,578,000**	**$4,641,304**	**54%**
Capital Outlay		**$2,023,273**	**$742,252**	36.7%
	Total Capital Project/Outlay Expenditures	**$71,514,408**	**$13,605,188**	**19%**

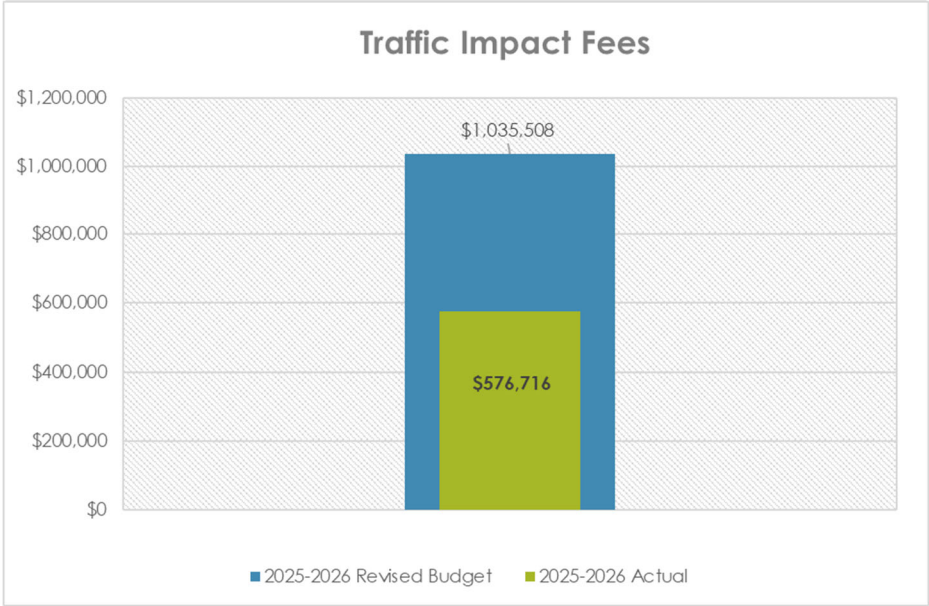
Capital Project Revenues

Capital Project Revenue Sources - Budgeted Receipts to Actual

Source	2025-2026 Revised Budget	Biennium to Date	% of Budget
Real Estate Excise Tax I & II	$5,123,448	$3,782,860	73.8%
Sales Tax from Construction	$3,335,673	$2,874,800	86.2%
Streamlined Sales Tax Mitigation	$172,134	$127,685	74.2%
Tree Mitigation	$0	$0	0.0%
Admissions Tax	$160,632	$100,196	62.4%
Parks Levy	$440,000	$169,647	38.6%
Flood Levy	$0	$0	0.0%
Park Impact Fees	$1,609,407	$917,138	57.0%
Traffic Impact Fees	$1,035,508	$585,152	56.5%
Grants	$23,198,475	$720,257	3.1%
Contributions from Private Sources	$1,392,000	$128,515	9.2%
Miscellaneous CIP Revenue/Interfund Chgs for Services	$3,830,373	$650,085	17.0%
Total Capital Projects Revenues	**$40,297,650**	**$10,056,336**	**25.0%**

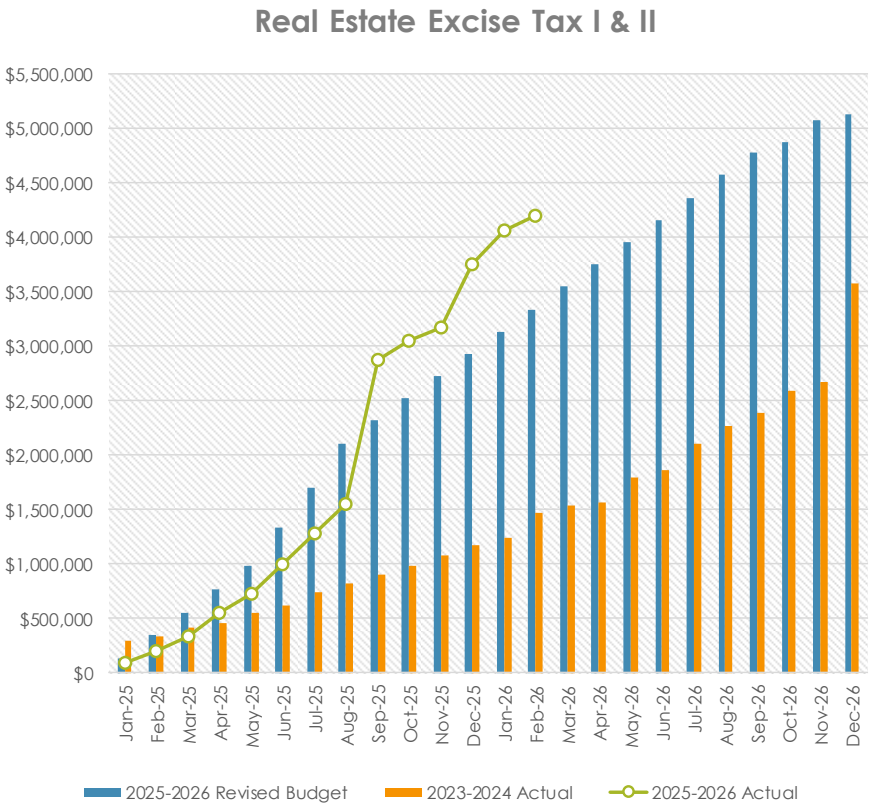
Note: Target "% of Budget" is % of biennium completed. For February, this is >58.3%



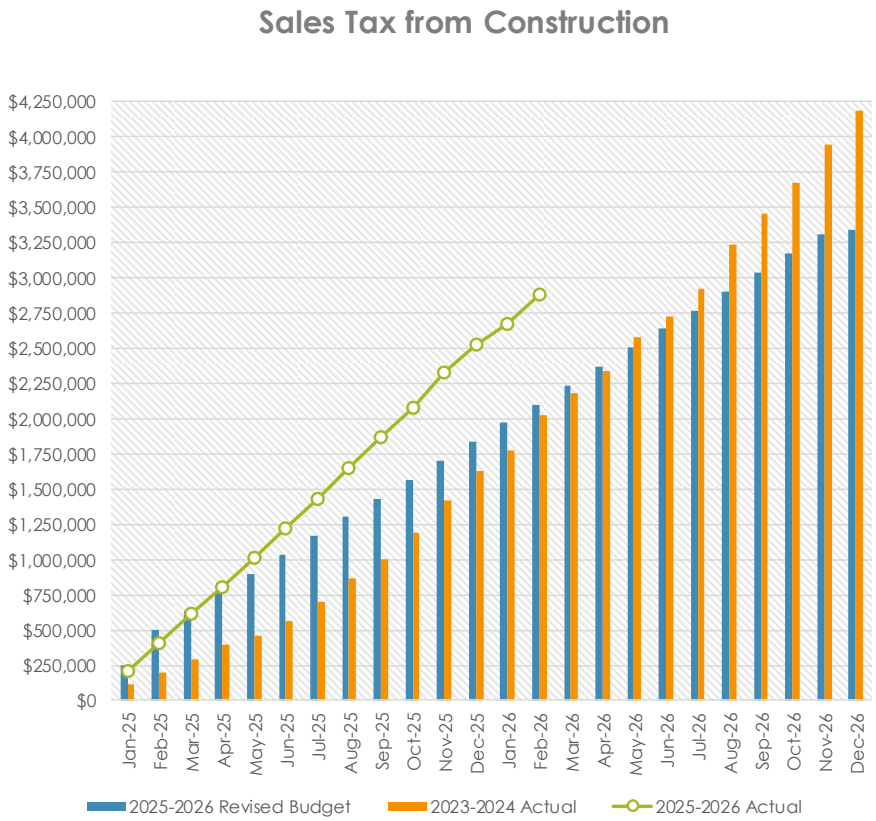


Capital Project Revenues

	2025-2026 Revised Budget	2025-2026 Actual
Jan-25	$130,648	$90,455
Feb-25	$343,783	$200,158
Mar-25	$556,919	$332,838
Apr-25	$770,054	$559,558
May-25	$983,190	$730,975
Jun-25	$1,341,831	$998,389
Jul-25	$1,700,472	$1,280,622
Aug-25	$2,110,348	$1,557,736
Sep-25	$2,315,286	$2,873,160
Oct-25	$2,520,224	$3,050,941
Nov-25	$2,725,162	$3,174,560
Dec-25	$2,930,100	$3,757,554
Jan-26	$3,135,038	$4,066,136
Feb-26	$3,339,976	$4,199,972
Mar-26	$3,544,914	
Apr-26	$3,749,852	
May-26	$3,954,790	
Jun-26	$4,159,727	
Jul-26	$4,364,665	
Aug-26	$4,569,603	
Sep-26	$4,774,541	
Oct-26	$4,877,010	
Nov-26	$5,081,948	
Dec-26	$5,123,448	



	2025-2026 Revised Budget	2025-2026 Actual
Jan-25	$253,511	$204,993
Feb-25	$500,351	$404,851
Mar-25	$633,778	$611,911
Apr-25	$767,205	$799,665
May-25	$900,632	$1,016,291
Jun-25	$1,034,059	$1,221,302
Jul-25	$1,167,486	$1,427,184
Aug-25	$1,300,912	$1,644,313
Sep-25	$1,434,339	$1,868,690
Oct-25	$1,567,766	$2,076,600
Nov-25	$1,701,193	$2,326,171
Dec-25	$1,834,620	$2,527,331
Jan-26	$1,968,047	$2,666,753
Feb-26	$2,101,474	$2,874,800
Mar-26	$2,234,901	
Apr-26	$2,368,328	
May-26	$2,501,755	
Jun-26	$2,635,182	
Jul-26	$2,768,609	
Aug-26	$2,902,036	
Sep-26	$3,035,462	
Oct-26	$3,168,889	
Nov-26	$3,302,316	
Dec-26	$3,335,673	



Budget to Actual

2025-2026 Budget to Actual Appropriated Expenditures - 58% of Biennium

Fund	Revised Biennial Budget	February 2026 Expenditures	Biennium to Date Expenditures	Remaining Budget Remaining	% of Budget Remaining
001 General Fund					
General Fund Operating Expenditures					
Council	$ 561,790	$ 28,599	$ 281,870	$ 279,920	50%
Executive	$ 4,341,894	$ 190,047	$ 2,490,576	$ 1,851,318	43%
Legal	$ 340,800	$ 12,780	$ 193,469	$ 147,331	43%
Administration	$ 3,834,868	$ 133,857	$ 1,933,026	$ 1,901,842	50%
Law Enforcement	$ 12,996,475	$ 96,780	$ 5,984,432	$ 7,012,043	54%
Long Range Planning	$ 1,158,060	$ 33,005	$ 588,140	$ 569,920	49%
Public Works	$ 4,499,224	$ 126,592	$ 2,151,497	$ 2,347,727	52%
Total General Fund Operating Expenditures	**$ 27,733,111**	**$ 621,660**	**$ 13,623,010**	**$ 14,110,101**	**51%**
Property Purchases/Capital Outlay	$ 9,411,258	$ 4,529,836	$ 4,779,944	$ 4,631,314	49%
CIP Transfers	$ 11,917,546	$ 350	$ 1,402,593	$ 10,514,953	88%
Operating Transfers	$ 5,191,570	$ 98,000	$ 2,975,900	$ 2,215,670	43%
Total General Fund	**$ 54,253,484**	**$ 5,249,846**	**$ 22,781,447**	**$ 31,472,038**	**58%**
101 Street Fund	**$ 4,183,079**	**$ 125,784**	**$ 2,173,456**	**$ 2,009,623**	**48%**
104 Development Services	**$ 6,763,946**	**$ 319,410**	**$ 3,582,114**	**$ 3,181,832**	**47%**
110 Admission Tax	**$ 460,000**	**$ -**	**$ -**	**$ 460,000**	**0%**
111 Parks & Recreation Special Revenue	**$ 3,038,585**	**$ 81,142**	**$ 1,500,335**	**$ 1,538,250**	**51%**
112 System Replacement	**$ 150,000**	**$ -**	**$ -**	**$ 150,000**	**0%**
113 Strategic Budget Reserve	**$ -**	**$ -**	**$ -**	**$ -**	**0%**
114 Park Impact Fee	**$ 1,288,000**	**$ 6,620**	**$ 96,711**	**$ 1,191,289**	**92%**
115 Hotel/Motel Tax					
Operating Expenditures	$ 392,000	$ 13,333	$ 196,910	$ 195,090	50%
CIP Expenditures/Transfers	$ -	$ -	$ -	$ -	0%
Total Hotel/Motel Tax	**$ 392,000**	**$ 13,333**	**$ 196,910**	**$ 195,090**	**50%**
116 Traffic Impact Fees	**$ 3,849,000**	**$ -**	**$ 1,302,720**	**$ 2,546,280**	**66%**
117 School Impact Fees	**$ 517,400**	**$ 15,215**	**$ 400,949**	**$ 116,451**	**23%**
201 Debt Service	**$ -**	**$ -**	**$ -**	**$ -**	**0%**
301 Capital Project	**$ 6,687,000**	**$ 123,660**	**$ 3,719,346**	**$ 2,967,654**	**44%**
302 Special Capital Project	**$ 7,101,000**	**$ 444,599**	**$ 1,736,007**	**$ 5,364,993**	**76%**
303 Capital Street Reserve	**$ 42,422,749**	**$ 593,212**	**$ 8,233,843**	**$ 34,188,906**	**81%**
354 Parks and Recreation Capital Projects	**$ 8,491,072**	**$ 17,548**	**$ 261,933**	**$ 8,229,139**	**97%**
358 Facilities Capital Project	**$ 1,057,412**	**$ 350**	**$ 193,077**	**$ 864,335**	**82%**
410 Surface Water Management					
Operating Expenditures	$ 4,787,096	$ 94,120	$ 1,725,843	$ 3,061,253	64%
CIP Transfers/Capital Outlay	$ 2,742,900	$ -	$ 1,061,262	$ 1,681,638	61%
Total Surface Water Management	**$ 7,529,996**	**$ 94,120**	**$ 2,787,105**	**$ 4,742,891**	**63%**
412 Surface Water Capital Projects					
CIP Expenditures	$ 9,417,796	$ 1,307	$ 106,491	$ 9,311,305	99%
CIP Transfers	$ -	$ -	$ -	$ -	0%
Total Surface Water Capital Projects	**$ 9,417,796**	**$ 1,307**	**$ 106,491**	**$ 9,311,305**	**99%**
501 Fleet Services & Replacement					
Operating Expenditures	$ 257,250	$ 6,475	$ 143,416	$ 113,834	0%
Capital Outlay	$ -	$ -	$ -	$ -	0%
Total Fleet Services & Replacement	**$ 257,250**	**$ 6,475**	**$ 143,416**	**$ 113,834**	**0%**
503 Equipment Rental & Replacement					
Operating Expenditures	$ 384,300	$ 20,019	$ 293,013	$ 91,287	24%
Capital Outlay	$ 117,100	$ -	$ 51,448	$ 65,652	56%
Total Equipment Rental & Replacement	**$ 501,400**	**$ 20,019**	**$ 344,461**	**$ 156,939**	**80%**
505 Unemployment Reserve	**$ 44,000**	**$ 3,129**	**$ 16,228**	**$ 27,772**	**63%**
Total All Funds	**$ 158,405,170**	**$ 7,115,768**	**$ 49,576,548**	**$ 108,828,622**	**69%**

Cash and Investments

Cash and Investment Activity

	2026 February	2026 January	2025 December
Beginning Cash & Investments	**$ 79,789,700**	**79,454,955**	**82,074,423**
Receipts			
Deposits	$ 1,699,591	$ 1,529,685	$ 1,567,841
Investment Interest Revenue	$ 192,639	$ 208,224	$ 290,790
Total Receipts	**$ 1,892,230**	**$ 1,737,909**	**$ 1,858,631**
Disbursements			
Claims	$ 5,718,378	$ 707,139	$ 3,788,599
Payroll	$ 699,274	$ 696,025	$ 689,501
Total Disbursements	**$ 6,417,652**	**$ 1,403,164**	**$ 4,478,099**
Ending Cash & Investments	**75,264,278**	**$ 79,789,700**	**79,454,955**

Cash and Investments Balances

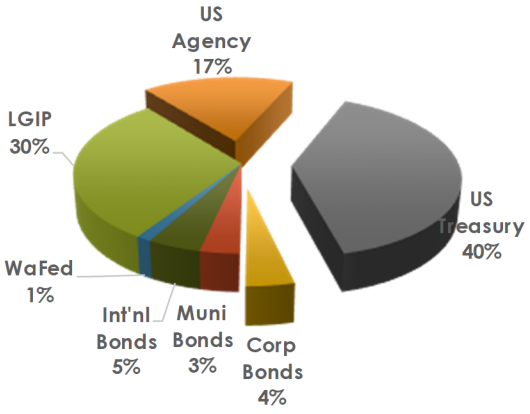
	2026 February	2026 January	2025 December
Cash Bank Accounts [1]	$ 157,146	$ 224,423	$ 119,710
Washington Federal Public Funds Account	$ 813,674	$ 419,854	$ 1,167,848
State Local Government Investment Pool (LGIP)	$ 22,580,820	$ 27,445,873	$ 26,504,819
Corporate Bonds [2]	$ 2,969,160	$ 2,969,160	$ 2,968,760
International Bonds [2]	$ 3,415,288	$ 3,415,288	$ 3,415,288
Municipal Bonds [2]	$ 2,481,370	$ 2,481,370	$ 2,481,370
US Agency [2]	$ 12,885,603	$ 14,387,808	$ 14,387,808
US Treasury [2]	$ 29,961,217	$ 28,445,924	$ 28,409,352
Total Cash and Investment Holdings	**75,264,278**	**$ 79,789,700**	**79,454,955**

(1) Reflects General Ledger balances, not actual bank cash balances.

(2) Investments are reported at original cost

Investment Summary

Investment by Category



Security Type		
Corporate Bonds	$	2,969,160
Municipal Bonds	$	2,481,370
US Agency - Original Cost	$	12,885,603
US Treasury - Original Cost	$	29,961,217
Local Government Investment Pool (LGIP)	$	22,580,820
WaFed Checking	$	157,146
WaFed Public Funds	$	813,674
International Bonds	$	3,415,288
Total Investment Portfolio	**$**	**75,264,278**

Weighted Averages	
Book Yield	3.95%
Maturity	1.6
Coupon	3.59%
Moody	Aa1
S&P	AA+

Cash and Investments

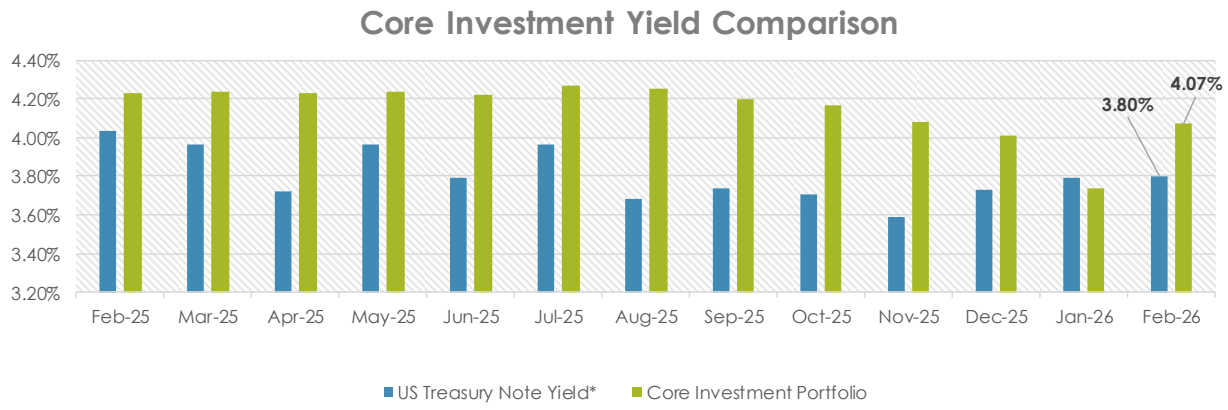
US Treasury/Agency Portfolio Market Value Summary	
Beginning Original Cost	**51,699,550**
Purchases	1,515,293
Matured or Sold Investments	(1,502,205)
Change in Portfolio Market Value	922,115
Ending Market Value	**$52,634,753**

Liquidity/Duration of US Treasury/Agency Portfolio

The City's benchmark duration is based on the Bank of America Merrill 0-5 year Treasury, which is currently 2.11 years. The effective duration of the City's current investments in US Treasury/Agency securities is 2.14 years. The effective duration of the City's entire portfolio is 1.49 years.

US Treasury/Agency Portfolio Distribution by Duration

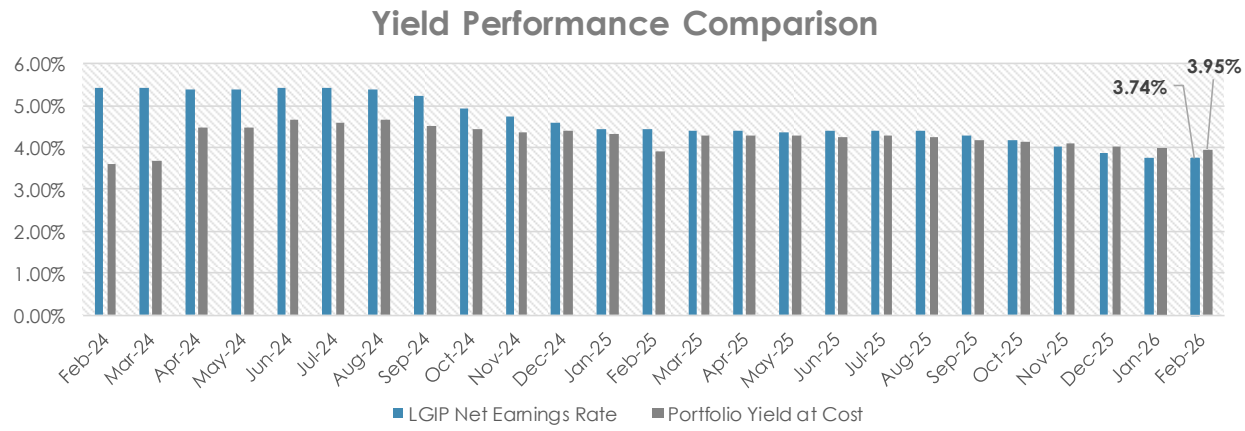
Duration	Market Value	% Holdings	Avg. Duration
< 1 Yr	$ -	0%	0.0
1 Yr - 2 Yrs	-	0%	0.0
2 Yrs - 3 Yrs	12,730,353	24%	2.6
3 Yrs - 4 Yrs	9,768,988	19%	3.5
4 Yrs - 5 Yrs	14,667,920	28%	4.4
5 Yrs - 6 Yrs	4,144,740	8%	4.8
6 Yrs - 7 Yrs	11,322,753	22%	5.2
Total	**$52,634,753**	**100%**	



**The City revised its investment policy to include longer durations in 2019. Prior to November 2019, the 0-3 year Treasury Note was used for comparison. After November 2019, the 0-5 year Treasury Note is used.*

Yield Performance Comparison

The Local Government Investment Pool (LGIP) rate is used as performance benchmarks for the City's entire investment portfolio. The LGIP's rate of return was **3.74%** and the yield at cost, or book yield, for the City's Total Investment Portfolio, including LGIP, was 3.95**%** at month end February.



Cash and Investments

Core Investment Holdings Report

Security Description	Par Amount	Book Yield	Purchase Date	Maturity Date	Purchase Price	Market Value	Change in Value
John Deere Cap	500,000	4.75%	6/12/2023	6/8/2026	498,950	500,990	2,040
Inter-American Dev Bank	500,000	1.50%	1/13/2022	1/13/2027	497,655	491,275	(6,380)
Inter-American Dev Bank	1,000,000	4.50%	7/17/2023	5/15/2026	1,002,140	1,001,300	(840)
IBRD	750,000	3.50%	2/12/2024	7/12/2028	727,778	751,590	23,813
IBRD	750,000	3.50%	6/11/2024	7/12/2028	719,565	751,590	32,025
Royal Bank of Canada	500,000	2.05%	4/12/2022	1/21/2027	468,150	492,545	24,395
Toyota Motor CRD	500,000	4.20%	1/20/2026	1/10/2031	499,110	503,735	4,625
Amazon Com Inc	750,000	4.55%	12/15/2022	12/1/2027	753,915	761,940	8,025
Walmart	500,000	3.95%	10/18/2022	9/9/2027	483,040	502,650	19,610
Proctor Gamble	750,000	3.95%	2/28/2023	1/26/2028	734,145	756,090	21,945
New York City	1,000,000	3.46%	3/31/2023	4/1/2028	965,310	996,460	31,150
State of Connecticut	500,000	3.85%	5/11/2023	9/15/2027	498,080	502,260	4,180
State of California	1,000,000	5.13%	7/2/2024	9/1/2029	1,017,980	1,050,600	32,620
Federal Home Loan Banks	750,000	3.50%	7/19/2022	6/11/2027	760,358	749,183	(11,175)
Federal Home Loan Banks	1,000,000	4.25%	10/18/2022	9/11/2026	992,300	1,002,710	10,410
Federal Home Loan Banks	1,250,000	4.50%	5/22/2023	3/12/2027	1,278,043	1,262,163	(15,880)
Federal Home Loan Banks	1,250,000	3.75%	5/22/2023	6/9/2028	1,250,925	1,259,625	8,700
Federal Home Loan Banks	1,000,000	4.50%	5/11/2023	3/10/2028	1,038,460	1,021,310	(17,150)
Federal Home Loan Banks	1,000,000	4.00%	7/17/2023	6/30/2028	999,160	1,014,390	15,230
Federal Home Loan Banks	1,000,000	4.75%	1/16/2024	12/8/2028	1,031,890	1,033,110	1,220
Federal Home Loan Banks	250,000	4.63%	7/17/2024	6/11/2027	252,202	253,128	926
Federal Farm Credit Bank	1,000,000	4.38%	10/17/2024	3/15/2030	1,021,130	1,029,900	8,770
Federal Farm Credit Bank	1,000,000	3.88%	5/1/2023	4/25/2028	1,010,450	1,009,670	(780)
Federal Farm Credit Bank	500,000	4.50%	8/24/2023	8/14/2026	495,545	501,715	6,170
Federal Farm Credit Bank	1,000,000	4.50%	9/8/2023	8/28/2028	1,001,756	1,023,750	21,994
Federal Farm Credit Bank	750,000	4.75%	11/6/2023	10/13/2027	748,035	764,633	16,598
Federal Farm Credit Bank	1,000,000	3.87%	6/30/2025	10/23/2029	1,005,350	1,020,640	15,290
US Treasury Bond	1,250,000	0.00%	8/15/2025	8/15/2030	1,032,288	1,067,363	35,075
United States Treasury	1,250,000	4.22%	2/28/2025	11/15/2029	1,026,975	1,098,850	71,875
United States Treas Nts	1,500,000	3.88%	2/23/2026	6/30/2030	1,515,293	1,523,385	8,092
United States Treas Nts	1,000,000	4.38%	12/8/2025	11/30/2030	1,033,359	1,037,190	3,831
United States Treas Nts	1,000,000	4.63%	10/10/2025	9/30/2030	1,040,430	1,046,990	6,560
United States Treas Nts	1,000,000	3.50%	12/13/2024	1/31/2030	971,602	1,001,480	29,878
United States Treas Nts	1,250,000	0.00%	5/15/2025	5/15/2030	1,012,463	1,077,725	65,263
United States Treas Nts	1,250,000	3.63%	11/17/2025	10/31/2030	1,247,510	1,256,150	8,640
United States Treas Nts	500,000	3.63%	11/13/2025	9/30/2030	498,379	502,560	4,181
United States Treas Nts	1,000,000	2.38%	9/17/2024	3/31/2029	954,766	970,120	15,354
United States Treas Nts	1,000,000	2.63%	7/17/2024	7/31/2029	931,133	974,650	43,517
United States Treas Nts	750,000	2.75%	6/3/2022	4/30/2027	743,789	743,670	(119)
United States Treas Nts	750,000	1.25%	12/10/2021	11/30/2026	749,971	737,160	(12,811)
United States Treas Nts	750,000	0.88%	10/12/2021	9/30/2026	744,375	738,180	(6,195)
United States Treas Nts	1,000,000	2.63%	3/15/2024	2/15/2029	930,742	978,440	47,698
United States Treas Nts	1,000,000	4.25%	2/28/2025	11/30/2026	1,001,992	1,004,710	2,718
United States Treas Nts	1,500,000	4.63%	2/28/2025	9/30/2028	1,525,547	1,545,645	20,098
United States Treas Nts	1,500,000	4.88%	2/28/2025	10/31/2028	1,538,555	1,556,130	17,575
United States Treas Nts	1,250,000	0.88%	2/28/2025	9/30/2026	1,188,086	1,230,300	42,214
United States Treas Nts	1,250,000	2.38%	4/19/2024	4/30/2026	1,189,258	1,247,263	58,005
United States Treas Nts	1,750,000	2.75%	4/19/2024	7/31/2027	1,645,205	1,733,183	87,977
United States Treas Nts	1,250,000	4.00%	1/15/2026	1/31/2031	1,263,477	1,276,275	12,798
United States Treas Nts	1,500,000	3.88%	4/19/2024	12/31/2027	1,458,105	1,512,360	54,255
United States Treas Nts	1,500,000	4.50%	4/19/2024	3/31/2026	1,488,223	1,500,855	12,632
United States Treas Nts	1,500,000	4.50%	4/19/2024	7/15/2026	1,488,105	1,504,635	16,530
United States Treas Nts	1,750,000	4.63%	4/19/2024	10/15/2026	1,741,592	1,760,535	18,943
	$ 52,750,000	**2.52%**			**51,712,638**	**52,634,753**	**922,115**

Report to the City Council

Meeting Date:	April 7, 2026
Agenda Item:	Approval of Grant Agreement for $32,382 with the King County 2026-27 Waste Reduction & Recycling Grant Program for recycling efforts by the Woodinville Chamber of Commerce: Hill
Staff Contact:	Jared Hill, Intergovernmental Affairs Coordinator

Issue:	Shall the City Council approve an agreement with the King County Solid Waste Division to accept a grant for $32,382.00 over two years to fund recycling efforts at Woodinville Chamber of Commerce events?
Recommended Motions:	I MOVE THAT THE CITY COUNCIL APPROVE THE AGREEMENT WITH KING COUNTY TO RECEIVE $32,382 WASTE REDUCTION AND RECYLCYING GRANT, SUBSTANTIALLY IN THE FORM PRESENTED; AND AUTHORIZE THE CITY MANAGER TO TAKE OTHER ACTIONS NECESSARY TO IMPLEMENT THIS ACTION.

Staff Report

Agenda Item Number: 5.

CITY OF WOODINVILLE, WA

REPORT TO THE CITY COUNCIL

17301 133rd Avenue NE, Woodinville, WA 98072

WWW.CI.WOODINVILLE.WA.US

To:	Honorable City Council	**Date:**	April 7, 2026
By:	Jared Hill, Intergovernmental Affairs Program Manager		
Subject:	Approval of Grant Agreement for $32,382 with the King County 2026-27 Waste Reduction & Recycling Grant Program for recycling efforts by the Woodinville Chamber of Commerce		

ISSUE: Shall the City Council approve an agreement with the King County Solid Waste Division to accept a grant for $32,382.00 over two years to fund recycling efforts at Woodinville Chamber of Commerce events?

RECOMMENDATION: To approve the agreement, substantially in the form presented; and authorize the City Manager to take the actions necessary to implement this decision.

BACKGROUND/DISCUSSION: The City of Woodinville has been selected for an Interagency Agreement with King County for the 2026–2027 Waste Reduction & Recycling (WRR) Grant Program. This reimbursement-based program, administered by the King County Solid Waste Division, provides funding to cities to support waste reduction, recycling, and resource conservation initiatives consistent with the King County Comprehensive Solid Waste Management Plan. The City has been allocated up to $32,382 in grant funding over the two-year period, with funds available beginning January 1, 2026.

For this grant cycle, staff proposed implementing a “Community Event Waste Diversion” project focused on the City’s largest annual events, including the Celebrate Woodinville Summer Concert Series and Winterfest. These events currently generate significant waste with high contamination rates across garbage, recycling, and compost streams. Grant funding will be used to deploy trained “Waste Attendants” at waste stations to provide on-site education, assist attendees with proper sorting, and ensure materials are correctly diverted from landfill.

In addition to staffing, the City will support waste reduction efforts by distributing reusable water bottles and other diversion tools at community events, building upon prior investments in water bottle refill stations funded through the 2025 WRR grant. This integrated approach promotes long-term behavior change, increases public awareness of proper waste sorting practices, and supports the City’s and King County’s shared sustainability goals.

Staff will coordinate with event partners, including the Woodinville Chamber of Commerce, to implement the program, track performance metrics such as diversion and contamination rates, and provide required progress reports to King County throughout the grant term. The agreement will remain in effect through June 30, 2028, with all project costs incurred by December 31, 2027.

ALTERNATIVES:

1. To approve the agreement as presented.
2. To not approve the agreement and direct staff on how to proceed.

RECOMMENDED MOTION:

I MOVE THAT THE CITY COUNCIL APPROVE THE AGREEMENT WITH KING COUNTY TO RECEIVE $32,382 WASTE REDUCTION AND RECYLCYING GRANT, SUBSTANTIALLY IN THE FORM PRESENTED; AND AUTHORIZE THE CITY MANAGER TO TAKE OTHER ACTIONS NECESSARY TO IMPLEMENT THIS ACTION.

Attachments:

1) King County 2026-27 Waste Reduction and Recycling Grant Agreement for Event Recycling Efforts

CPA # 6610329

INTERAGENCY AGREEMENT FOR THE 2026-2027 WASTE REDUCTION & RECYCLING GRANT PROGRAM

Between

KING COUNTY and the CITY OF WOODINVILLE

This two-year Interagency Agreement "Agreement" is executed between King County, a Charter County and political subdivision of the State of Washington, and the City of Woodinville, a municipal corporation of the State of Washington, hereinafter referred to as "County" and "City" respectively. Collectively, the County and City will be referred to as "Party" or "Parties."

PREAMBLE

King County and the City of Woodinville adopted the 2024 King County Comprehensive Solid Waste Management Plan (Comp Plan), which includes waste reduction and recycling goals. In order to help meet these goals, the King County Solid Waste Division has established a waste reduction and recycling grant program for the cities that operate under the Comp Plan. This program provides funding to further the development and/or enhancement of local waste reduction and recycling projects and for broader resource conservation projects that integrate with waste reduction and recycling programs and services. This grant program does not fund household hazardous waste collection activities. Program eligibility and grant administration terms are discussed in the Grant Guidelines, attached to this Agreement as Exhibit B and incorporated herein by reference. Grant funding for this program is subject to the budget approval process of the King County Council.

Grant funding approved by the King County Council is available to all King County cities that operate under the Comp Plan. The City will spend its grant funds to fulfill the terms and conditions set forth in the scope of work, which is attached hereto as Exhibit A and incorporated herein by reference. The County expects that any information and/or experience gained through the grant program by the City will be shared with the County and other King County cities.

I. PURPOSE

The purpose of this Agreement is to define the terms and conditions for funding to be provided to the City by the County for waste reduction and recycling programs and/or services as outlined in the scope of work and budget attached as Exhibit A.

II. RESPONSIBILITIES OF THE PARTIES

The responsibilities of the Parties to this Agreement shall be as follows:

A. The City

1. Funds provided to the City by the County pursuant to this Agreement shall be used to provide waste reduction and recycling programs and/or services as outlined in Exhibit A. The total amount of funds available from this grant in 2026-2027 shall not exceed **$32,382.00**

2. This Agreement provides for distribution of 2026-2027 grant funds to the City. However, grant funds are not available until January 1, 2026.

3. During this two-year grant program, the City will submit a minimum of two (2), but no more than eight (8), progress reports to the County in a form determined by the County. Reports must be signed by a City official. These reports will include:

   a. a description of each activity accomplished pertaining to the scope of work; and

   b. reimbursement requests with both a Budget Summary Report Form, which is attached hereto as Exhibit D and incorporated herein by reference, and an Expense Summary Form, which is attached hereto as Exhibit E and incorporated herein by reference, unless the City has a spreadsheet similar to the Expense Summary Form already in use, in which case the City is free to use that spreadsheet instead of the Expense Summary Form. The City will submit the form or similar spreadsheet and not submit backup documentation for grant expenses. If backup documentation is submitted, SWD will not retain it. The City shall maintain this documentation in its records.

   If the City chooses to submit up to the maximum of eight (8) progress reports and requests for reimbursement during the two-year grant program, they shall be due to the County on the last day of the month following the end of each quarter (April 30, July 31, October 31, January 31), except for the final progress report and request for reimbursement, which shall be due by March 31, 2028.

   If the City chooses to submit the minimum of two progress reports and requests for reimbursement during the two-year grant program, they shall be due to the County by March 31, 2027 and March 31st, 2028.

   Regardless of the number of progress reports the City chooses to submit, in order to secure reimbursement, the City must provide in writing to the County by the 5th working day of 2027 and December 2028, the dollar amount of outstanding expenditures for which the City has not yet submitted a reimbursement request.

4. If the City accepts funding through this grant program for the provision of waste reduction and recycling programs and projects for other incorporated areas of King County, the City shall explain the relationship with the affected adjacent city or cities that allows for acceptance of this funding and the specifics of the proposed programs and projects within the scope of work document related thereto.

5. The City shall be responsible for following all applicable Federal, state, and local laws, ordinances, rules, and regulations in the performance of work described herein. The City assures that its procedures are consistent with laws relating to public contract bidding procedures, and the County neither incurs nor assumes any responsibility for the City's bid, award, or contracting process.

6. During the performance of this Agreement, neither the City nor any Party subcontracting under the authority of this Agreement shall discriminate on the basis of race, color, sex, religion, nationality, creed, marital status, sexual orientation, age, or presence of any sensory, mental, or physical handicap in the employment or application for employment or in the administration or delivery of or access to services or any other benefits under this Agreement as defined by King County Code, Chapter 12.16.

7. During the performance of this Agreement, neither the City nor any Party subcontracting under the authority of this Agreement shall engage in unfair employment practices as defined by King County Code, Chapter 12.18. The City shall comply fully with all applicable federal, state, and local laws, ordinances, executive orders and regulations that prohibit such discrimination. These laws include, but are not limited to, RCW Chapter 49.60 and Titles VI and VII of the Civil Rights Act of 1964.

8. The City shall use recycled paper for the production of all printed and photocopied documents related to the fulfillment of this Agreement. The City shall use both sides of paper sheets for copying and printing and shall use recycled/recyclable products wherever practical.

9. The City shall maintain accounts and records, including personnel, financial, and programmatic records, and other such records as may be deemed necessary by the County, to ensure proper accounting for all project funds and compliance with this Agreement. All such records shall sufficiently and properly reflect all direct and indirect costs of any nature expended and service provided in the performance of this Agreement.

   These records shall be maintained for a period of six (6) years after termination hereof unless permission to destroy them is granted by the Office of the State Archivist in accordance with RCW Chapter 40.14. These accounts shall be subject to inspection, review, or audit by the County and/or by federal or state officials as so authorized by law.

10. The City shall maintain a record of the use of any equipment that costs more than $1,000 and is purchased with grant funds from King County for a total period of three (3) years. The records shall be compiled into a yearly evaluation report, a copy of which shall be submitted to King County by March 31 of each year through the year 2028.

11. The City agrees to credit King County on all printed materials provided by the County, which the City is duplicating, for distribution. Either King County's name and logo must appear on King County materials (including fact sheets, case studies, etc.), or, at a minimum, the City will credit King County for artwork or text provided by the County as follows: "artwork provided courtesy of King County Solid Waste Division" and/or "text provided courtesy of King County Solid Waste Division."

12. The City agrees to submit to the County copies of all written materials which it produces and/or duplicates for local waste reduction and recycling projects which have been funded through the waste reduction and recycling grant program. Upon request, the City agrees to provide the County with a reproducible copy of any such written materials and authorizes the County to duplicate and distribute any written materials so produced, provided that the County credits the City for the materials.

13. The City will provide the King County Project Manager with the date and location of each Recycling Collection Event provided by the City, as well as copies of any printed materials used to publicize each event, as soon as they are available but no later than thirty (30) days prior to the event. If there is any change in the date or the location of an event, the City will notify the County a minimum of thirty (30) days prior to the event. If the event brochure is required for admission to the City's event, the City is exempt from having to provide the brochure to King County.

14. If the City accepts funding through this grant program for the provision of recycling collection events for adjacent areas of unincorporated King County, the City shall send announcements of the events to all residences listed in the agreed upon areas listed in Exhibit A. The announcements and all other printed materials related to these events shall acknowledge King County as the funding source.

15. This project shall be administered by Jared Hill, Intergovernmental Affairs Program Manager, or designee.

B. <u>The County</u>:

1. The County shall administer funding for the waste reduction and recycling grant program. Funding is designated by the city and is subject to the King County Council's budget approval process. Provided that the funds are allocated through the King County Council's budget approval process, grant funding to the City will include a base allocation of $10,000 per year with the balance of funds to be allocated according to the City's percentage of King County's residential and employment population. However, if this population based allocation formula calculation would result in a city receiving less than $10,000 per year, that city shall receive an additional allocation that would raise their total grant funding to $10,000 per year.

2. Within forty-five (45) days of receiving a request for reimbursement from the City, the County shall either notify the City of any exceptions to the request which have been identified or shall process the request for payment. If any exceptions to the request are made, this shall be done by written notification to the City providing the reason for such exception. The County will not authorize payment for activities and/or expenditures which are not included in the scope of work and budget attached as Exhibit A, unless the scope has been amended according to Section V of this Agreement. King County retains the right to withhold all or partial payment if the City's report(s) and reimbursement request(s) are incomplete (i.e., do not include proper documentation of expenditures and/or adequate description of each activity described in the scope of work for which reimbursement is being requested), and/or are not consistent with the scope of work and budget attached as Exhibit A.

3. The County agrees to credit the City on all printed materials provided by the City to the County, which the County duplicates, for distribution. Either the City's name and logo will appear on such materials (including fact sheets, case studies, etc.), or, at a minimum, the County will credit the City for artwork or text provided by the City as follows: "artwork provided courtesy of the City of Woodinville" and/or "text provided courtesy of the City of Woodinville."

4. The County retains the right to share the written material(s) produced by the City which have been funded through this program with other King County cities for them to duplicate and distribute. In so doing, the County will encourage other cities to credit the City on any pieces that were produced by the City.

5. The waste reduction and recycling grant program shall be administered by Annie DeCosta-Klipa, Project Manager, King County Solid Waste Division, or designee.

III. DURATION OF AGREEMENT

This Agreement shall become effective on either January 1, 2026, or the date of execution of the Agreement by both the County and the City, if executed after January 1, 2026, and shall terminate on June 30, 2028. The City shall not incur any new charges after December 31, 2027. However, if execution by either Party does not occur until after January 1, 2026, this Agreement allows for disbursement of grant funds to the City for County-approved programs initiated between January 1, 2026 and the later execution of the Agreement provided that the City complies with the reporting requirements of Section II.A of the Agreement.

IV. TERMINATION

A. This Agreement may be terminated by King County, in whole or in part, for convenience without cause prior to the termination date specified in Section III, upon thirty (30) days advance written notice.

B. This Agreement may be terminated by either Party, in whole or in part, for cause prior to the termination date specified in Section III, upon thirty (30) days advance written notice. Reasons for termination for cause may include but not be limited to: nonperformance; misuse of funds; and/or failure to provide grant related reports/invoices/statements as specified in Section II.A.3. and Section II.A.4.

C. If the Agreement is terminated as provided in this section: (1) the County will be liable only for payment in accordance with the terms of this Agreement for services rendered prior to the effective date of termination; and (2) the City shall be released from any obligation to provide further services pursuant to this Agreement.

D. Nothing herein shall limit, waive, or extinguish any right or remedy provided by this Agreement or law that either Party may have in the event that the obligations, terms and conditions set forth in this Agreement are breached by the other Party.

V. AMENDMENTS

This Agreement may be amended only by written agreement of both Parties. Amendments to scopes of work will only be approved if the proposed amendment is consistent with the most recently adopted King County Comprehensive Solid Waste Management Plan. Amendments will only be approved if the proposed change(s) is (are) consistent with and/or achieves the goals stated in the scope and falls within the activities described in the scope. Funds may be moved between tasks in the scope of work, attached as Exhibit A, upon written notification by the City to King County.

VI. HOLD HARMLESS AND INDEMNIFICATION

The City shall protect, indemnify, and hold harmless the County, its officers, agents, and employees from and against any and all claims, costs, and/or issues whatsoever occurring from actions by the City and/or its subcontractors pursuant to this Agreement. The City shall defend at its own expense any and all claims, demands, suits, penalties, losses, damages, or costs of any kind whatsoever (hereinafter "claims") brought against the County arising out of or incident to the City's execution of, performance of, or failure to perform this Agreement. Claims shall include but not be limited to assertions that the use or transfer of any software, book, document, report, film, tape, or sound reproduction or material of any kind, delivered hereunder, constitutes an infringement of any copyright, patent, trademark, trade name, and/or otherwise results in unfair trade practice.

VII. INSURANCE

A. The City, at its own cost, shall procure by the date of execution of this Agreement and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with performance of work pursuant to this Agreement by the City, its agents, representatives, employees, and/or subcontractors. The minimum limits of this insurance shall be $1,000,000 general liability insurance combined single limit per occurrence for bodily injury, personal injury, and property damage. If the policy has an aggregate limit, a $2,000,000 aggregate shall apply. Any deductible or self-insured retentions shall be the sole responsibility of the City. Such insurance shall cover the County, its officers, officials, employees, and agents as additional insureds against liability arising out of activities performed by or on behalf of the City pursuant to this Agreement. A valid Certificate of Insurance and additional insured endorsement is attached to this Agreement as Exhibit C, unless Section VII.B. applies.

B. If the Agency is a Municipal Corporation or an agency of the State of Washington and is self-insured for any of the above insurance requirements, a written acknowledgement of self-insurance is attached to this Agreement as Exhibit C.

C. If the Agency is a Municipal Corporation or an agency of the State of Washington and is a member of the Washington Cities Insurance Authority (WCIA), a written acknowledgement/certification of current membership is attached to this Agreement as Exhibit C.

VIII. ENTIRE CONTRACT/WAIVER OF DEFAULT

This Agreement is the complete expression of the agreement of the County and City hereto, and any oral or written representations or understandings not incorporated herein are excluded. Waiver of any default shall not be deemed to be a waiver of any subsequent default. Waiver of breach of any provision of this Agreement shall not be deemed to be waiver of any other or subsequent breach and shall not be construed to be a modification of the terms of this Agreement unless stated to be such through written approval by the County, which shall be attached to the original Agreement.

IX. TIME IS OF THE ESSENCE

The County and City recognize that time is of the essence in the performance of this Agreement.

X. SEVERABILITY

If any section, subsection, sentence, clause or phrase of this Agreement is, for any reason, found to be unconstitutional or otherwise invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions.

XI. NOTICE

Any notice required or permitted under this Agreement shall be deemed sufficiently given or served if sent to the King County Solid Waste Division and the City at the addresses provided below:

Annie DeCosta-Klipa, Project Manager, or a provided designee
King County Solid Waste Division
Department of Natural Resources and Parks
adecostaklipa@kingcounty.gov

If to the City:

Jared Hill, Intergovernmental Affairs Program Manager, or a provided designee
City of Woodinville
17301 133rd Ave NE
Woodinville, WA 98072

IN WITNESS WHEREOF this Agreement has been executed by each Party on the date set forth below:

City of Woodinville

BY_____
Brandon Buchanan, City Manager

_____
Date

King County

BY_____
Christopher Stubbs, Deputy Division Director
Solid Waste Division

_____
Date

Scope of Work for the 2026-2027 Waste Reduction & Recycling Grant

City of Woodinville, WA

2026-2027 Waste Reduction & Recycling Grant: Scope of Work

City Name: City of Woodinville

Project Manager: Jared Hill, Intergovernmental Affairs Program Manager

Scope of Work Summary:

The City of Woodinville seeks funding for a "Community Event Waste Diversion" project to be implemented the Chamber of Commerce's two largest annual community events: the Celebrate Woodinville Summer Concert Series and Winterfest. Currently, these events utilize 38 unmonitored waste bins (15 garbage, 15 recycle, 8 compost), and high contamination rates are believed to result in all materials being landfilled.

This project will fund trained "Waste Attendants" to staff these waste stations. The project's primary objectives are to: (1) provide direct, on-site education to thousands of event attendees about proper waste sorting and (2) physically ensure the correct sorting of materials. This will significantly increase the City's waste diversion rate at these events, reduce landfill waste, and improve public awareness of sorting practices. The City will also utilize the funding to reduce waste by purchasing reusable water bottles or other trash diversion tools to disperse at the events using all appropriate branding. The City is currently installing water bottle refill stations from the 2025 WRR grant that will pair nicely with reusable water bottles.

Total Budget:

$32,383

Task 1: Event Waste Attendant Staffing and Public Education

Task Description:

This task is the core of the grant project, designed to intercept waste at the point of disposal. The key initiative is to fund trained attendants who will monitor all waste stations during the Celebrate Woodinville Summer Concert Series and Winterfest. The target audience is the general public attending these events, numbering in the thousands.

- **Strategies to Address Challenges:**

1. Attendants will be trained in friendly, positive, and efficient educational scripts.
2. The Project Manager will coordinate with event vendors beforehand to understand the types of service ware being used, so attendants can be trained on specific items.
3. Stations will be equipped with clear, simple, image-based signage to support the attendants' guidance.

This task directly supports the project's overall goal of reducing landfill waste by ensuring the recycling and compost streams are not contaminated, thereby making them viable for diversion.

Task Budget:

$16,000

2026 Solid Waste Diversion Staffing	Public Education and Diversion Methods
$10,000	$6,000

Task Work Plan:

- **1:** The City will apply for SWD grant funding to reduce solid waste and increase sorting at 2026 large scale community events in partnership with the Chamber of Commerce.
- **2:** The City will receive a calendar of 2026 large scale events, expected attendees, and needed services from the Chamber of Commerce.
- **3:** The City and Chamber will procure appropriate staffing to manage the trash diversion program.
- **4:** Staff will record logs and assist the public in education.
- **5:** A final report will be sent to King County.

Task Performance Objectives:

- **KPI 1:** Increase waste diversion rate (recycling and compost combined) by weight or volume for all waste generated at the targeted events.

- **KPI 2:** Reduce the contamination rate in recycle and compost streams (as measured by visual audit by attendants or hauler feedback).
- **KPI 3:** Provide direct educational assistance to event attendees who approach a waste station.
- **Tracking Methods:** The Project Manager will coordinate with the Chamber of Commerce to ensure contracting and solid waste management is within city policy.

Task Impact Objectives:

The long-term impact of this task is to foster a lasting behavioral change among Woodinville residents and visitors. By providing positive, in-person education, the project aims to demystify waste sorting and empower the public to correctly sort waste not only at events but also in their daily lives.

The environmental benefit is the direct reduction of material from the landfill, conserving resources and reducing greenhouse gas emissions. This project will also establish a new, sustainable standard for large-scale public events in Woodinville, creating a visible "culture of composting and recycling" and supporting King County's and the City's broader waste reduction goals.

Task Evaluation:

Project effectiveness will be evaluated using both quantitative and qualitative methods, which will be included in the final report.

- **Quantitative Evaluation:** The primary evaluation will be a comparison of waste diversion data and feedback of usefulness from attendees. Solid waste from the event is to be properly sorted and avoid contact with the abutting Sammamish River.
- **Qualitative Evaluation:** Waste Attendants will be required to keep brief logs of common public questions, frequently mis-sorted items, and general public reception. The events team will also conduct brief observational assessments of public-attendant interactions to gauge the effectiveness of the educational component.

Exhibit B

2026-2027 Waste Reduction & Recycling Grant Guidelines

Program Eligibility

The King County Solid Waste Division (SWD) has prepared a list of Re+ Action Ideas and Plug & Play Project Plans that expands on the Waste Reduction & Recycling (WRR) Case Studies shared in past grant cycles. These ideas include new creative and innovative project ideas that can be adopted for WRR Grant scopes of works (Attachment 3). The goal of this list is to offer additional ideas for waste reduction projects including, ideas for incorporating Equity and Social Justice into all of our work such as transcreating materials and signage into top spoken languages in King County.

The list offers ideas for influencing waste prevention and recycling consistent with Title 10 of King County Code, the King County Strategic Climate Action Plan, and the King County 2024 Comprehensive Solid Waste Management Plan (Comp Plan), all of which have policies to achieve Zero Waste of Resources by 2030. SWD strongly encourages consideration of these projects in the development of grant proposals and encourages Cities to leverage WRR grant funds with multi-city projects.

Grant funds may be used for a variety of WRR related programs consistent with the Comp Plan. Cities are encouraged to work together to leverage funds and have a greater influence on waste prevention and recycling. Cities may choose to use their funding on one program or a combination of programs. For WRR program ideas, please refer to the Re+ Action Ideas (Attachment 2), which includes the examples below.

Sample Re+ Actions

- Plug & Play Project Plans
- Food Waste – Food rescue infrastructure investment – supporting hunger relief organizations and food banks with resources like food storage, trucks, etc.
- Community - Establishing tool and other equipment libraries or other sharing initiatives, e.g., borrow party packs for picnics and birthday parties.
- Paper/Plastic Recycling - Multi-family - Technical assistance and in-person outreach to increase recycling in multifamily complexes, with an emphasis of a multicultural and multilingual approach such as through Spanish speaking Facilitators and or use of other regularly spoken languages for a particular housing community.
- Banning single-use items in dine-in restaurants and hotels, e.g., coffee cups, water bottles, mini personal care items, etc.
- Conduct food waste audits and implement customized food waste recycling programs in economically and culturally diverse communities.

The following are no eligible for funding:

- Collection of garbage, except for residential garbage related to collection of recyclables.
- Household Hazardous Waste (HHW) education programs.
- Collection of any household hazardous waste items including, but not limited to:
    - Treated wood, paint, lead batteries, oil, gasoline, fluorescent light, and antifreeze.

Cities should pursue funding for HHW collection or education programs through the King County Hazardous Waste Management Program (HazWaste) or the Washington State Department of Ecology Local Solid Waste Financial Assistance (LSWFA) Program.

For questions about specific program eligibility or alignment with the Comprehensive Plan, please contact Annie DeCosta-Klipa at (206) 477-4563 or adecostaklipa@kingcounty.gov. You may also refer to Attachment 5 for additional guidance.

Grant Administration

Requests for Reimbursement:

Cities must submit at least one request for reimbursement per year during the funding cycle, due no later than the last working day of February of the following year. Alternately, Cities may submit requests for reimbursement as frequently as quarterly. A Budget Summary Report Form, Expense Summary Report Form and Progress Report must be used when submitting requests for reimbursement and will be provided to Cities when the grant agreements are executed.

Accrual Reporting:

By the 2nd Friday of December, Cities must notify SWD of the amount of their total expenditures for work that has been completed in the previous year but for which a request for reimbursement has not yet been submitted so that SWD can accrue the amounts.

Progress Reports

Progress reports describing program activities, accomplishments, and evaluation results must accompany each request for reimbursement. All progress reports must be signed by a City official and be submitted via email.

Amendments

Amendments to grant Interagency Agreements (IAAs) are unnecessary unless the City wishes to significantly change its scope of work. In general, a significant change would be one in which the City wishes to add or delete a task from its scope of work. Amendments will only be approved if the proposed change(s) is/are consistent with and/or achieves the goals stated in the scope and falls within the activities described in the scope. A minor change, such as moving dollars between tasks, would only require written notification, which may be submitted via e-mail. However, the City should contact SWD when considering changes to their scopes to determine if an amendment is needed.

WA cities
Insurance Authority

P.O. Box 88030
Tukwila, WA 98138
Phone: 206-575-6046
Fax: 206-575-7426
www.wciapool.org

11/3/2025 **Ref#:** 16625

King County
Attn: Annie DeCosta-Klipa
201 S. Jackson St. Suite 6400
Seattle, WA 98010

Re: City of Woodinville
IAA for 2026 Waste Reduction & Recycling Grant

Evidence of Coverage

The City of Woodinville is a member of the Washington Cities Insurance Authority (WCIA), which is a self-insured pool of over 160 public entities in the State of Washington.

WCIA has at least $4 million per occurrence limit of liability coverage in its self-insured layer that may be applicable in the event an incident occurs that is deemed to be attributed to the negligence of the member. Liability coverage includes general liability, automobile liability, stop-gap coverage, errors or omissions liability, employee benefits liability and employment practices liability coverage.

WCIA provides contractual liability coverage to the City of Woodinville. The contractual liability coverage provides that WCIA shall pay on behalf of the City of Woodinville all sums which the member shall be obligated to pay by reason of liability assumed under contract by the member.

WCIA was created by an interlocal agreement among public entities and liability is self-funded by the membership. As there is no insurance policy involved and WCIA is not an insurance company, your organization cannot be named as an additional insured.

Sincerely,

Rob Roscoe
Deputy Director

cc: Blaine Fritts

BUDGET SUMMARY REPORT FORM **Exhibit D**

2026-2027 King County SWD Waste Reduction & Recycling Grant

City: _____ Date: _____

Address: _____ Phone: _____

_____ Invoice #: _____

_____ Report Period: _____

Preparer's Name: _____ Contract #: _____

Total amount requested this period: _____

Total amount previously invoiced: _____

Original contract amount: _____

Total amount charged to date: _____

Amount remaining for completion of interlocal: $ -

Task #	Scope of Work Description (Task/title)	Budget	Current Quarter Costs	Amount Previously Invoiced	Remaining Balance
1					$ -
2					$ -
3					$ -
4					$ -
5					$ -
6					$ -
7					$ -
	TOTALS	$ -	$ -	$ -	$ -

For King County Use

Contract # _____

Project 1126942 Org 720122 Exp.Account 54150 Task 22.000'

Purchase Order # _____ Requisition # _____ Receipt _____

Supplier # _____ Supplier Pay Site _____ Invoice # _____ Payment Type _____

Total charges this period are approved for payment: $ _____

Project Manager: _____ Date _____

Exhibit E

King County SWD Waste Reduction & Recycling Grant **Expense Summary Form**
2026-2027

City:
Reimbursement Request # _____
Date: _____
Contract #

Task Title & No.	Vendor	Date of Service	Item Description	Invoice No.	Amount Paid
Total					0

Report to the City Council

Meeting Date:	April 7, 2026
Agenda Item:	Approval of ILA with King County Metro for the SR 202 Widening and Trestle Replacement Project: D'Souza
Staff Contact:	Asha D'Souza, Public Works Director
Additional Submitted by:	Janet Loriz, Capital Projects Manager

Issue:	Shall the City Council approve an Interlocal Agreement (ILA) with King County Metro to reimburse the City for bus stop improvements on NE 175th Street as part of the SR 202 Widening and Trestle Replacement project?
Recommended Motions:	I MOVE THAT THE CITY COUNCIL APPROVE THE INTERLOCAL AGREEMENT WITH KING COUNTY METRO TO REIMBURSE THE CITY FOR BUS STOP IMPROVEMENTS AS PART OF THE SR 202 WIDENING AND TRESTLE REPLACEMENT PROJECT, SUBSTANTIALLY IN THE FORM PRESENTED; AND AUTHORIZE THE CITY MANAGER TO TAKE OTHER ACTIONS NECESSARY TO IMPLEMENT THE AGREEMENT.

Staff Report

Agenda Item Number: 6.

CITY OF WOODINVILLE, WA

REPORT TO THE CITY COUNCIL

17301 133rd Avenue NE, Woodinville, WA 98072

WWW.CI.WOODINVILLE.WA.US

To:	Honorable City Council	**Date:**	April 7, 2026
By:	Asha D'Souza, P.E., Director of Public Works Janet Loriz, P.E., Capital Projects Manager		
Subject:	Approval of ILA with King County Metro for the SR 202 Widening and Trestle Replacement Project		

ISSUE: Shall the City Council approve an Interlocal Agreement (ILA) with King County Metro to reimburse the City for bus stop improvements on NE 175th Street as part of the SR 202 Widening and Trestle Replacement project?

RECOMMENDATION: To approve the ILA, substantially in the form presented, and authorize the City Manager to take other action necessary to implement the Agreement.

POLICY DECISION: RCW Chapter 39.34 authorizes public agencies to enter into mutual agreements to perform any governmental service, activity, or undertaking. Such agreements shall be authorized by the governing bodies of each agency, in our case, this is the City Council.

BACKGROUND/DISCUSSION: The City of Woodinville's capital improvement project, SR 202 Widening and Trestle Replacement (Project), will widen the portion of State Route 202 that runs along NE 131st Street between NE 175th St and NE 177th Pl. Planned widening activities include constructing a new roadway surface as well as sidewalks improvements, replacement of the railroad trestle bridge with a post-tensioned box girder pedestrian bridge and constructing a section of the Eastrail Multi-use Trail.

King County Metro's (Metro) westbound bus stop at NE 175th St, west of NE 131st Ave, located within the project extents, does not meet ADA requirements or Metro guidelines for an accessible front door boarding and alighting area. To bring this bus stop into compliance, a front door landing pad will be constructed as part of the City's project. A bench will also be installed, by Metro, to provide seating for riders waiting for the bus. The plan for this work is included in the attached ILA No. 26-024.

The proposed ILA establishes that the City shall include King County Metro's bus stop improvement in its construction contract for the SR 202 Widening and Trestle Replacement project and that Metro shall reimburse the City for the actual direct construction costs, and all work specified in the schedule including City's design, contract administration costs, and construction management costs. It is currently estimated that these costs will total approximately $15,000, which includes a contingency of $5,893. Metro approved the agreement on March 9, 2026.

The approval of this ILA does not constitute approval of the construction contract or total budget for the project. Staff will bring to the City Council construction contract award and project budget once successful bids are received and reviewed for the project, anticipated for June 2026.

Including the Metro bus stop improvement scope within the City Project will bring the bus stop into compliance with ADA requirements, provides a cost-effective approach to the upgrade and will minimize construction-related impacts to the residents and motorists within the project area. For these reasons, Staff recommends approval of the proposed ILA with.

ALTERNATIVES:

1. To Approve the ILA as presented.
2. To not Approve the ILA and direct staff on how to proceed.

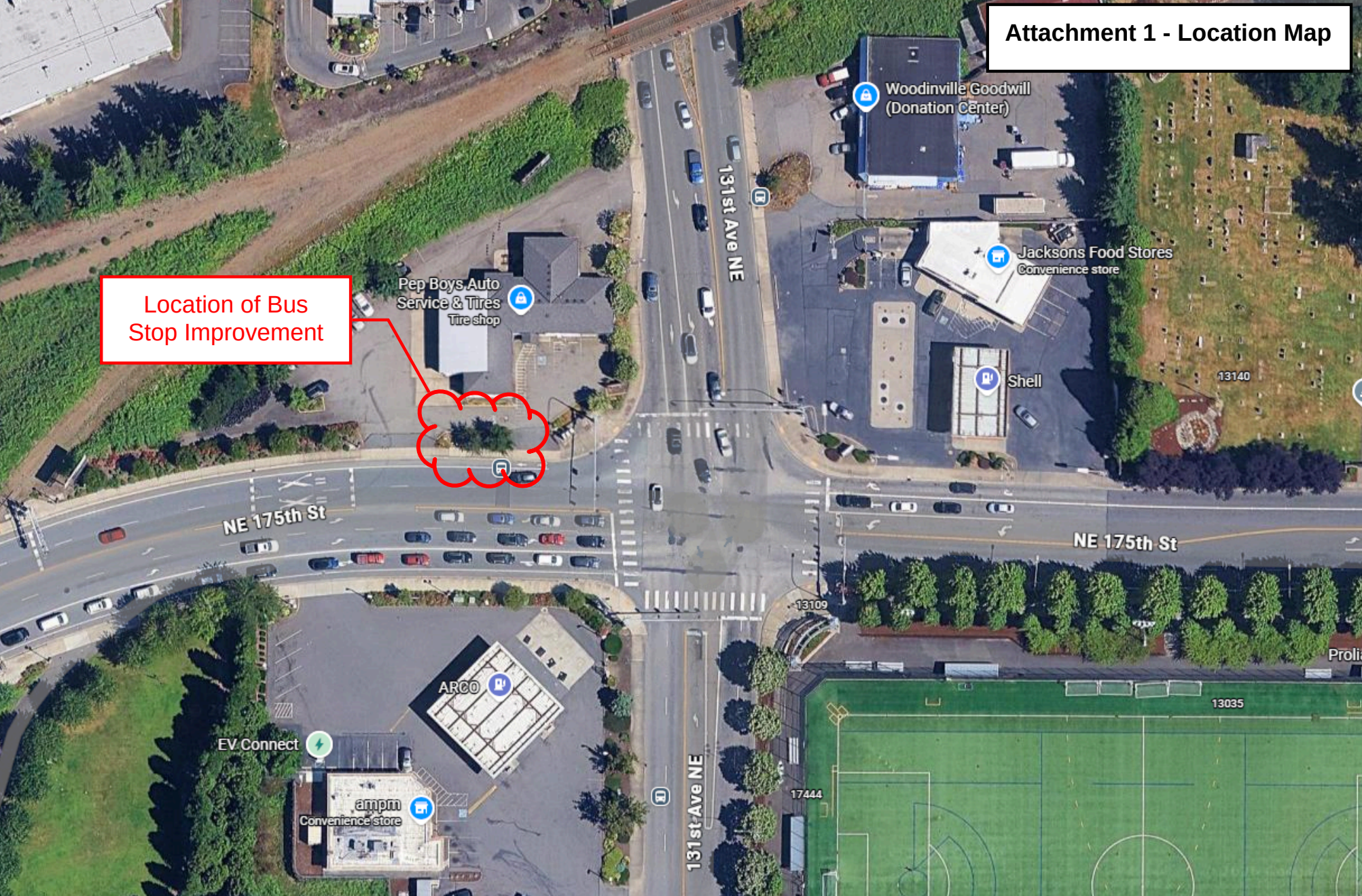
RECOMMENDED MOTION:

I MOVE THAT THE CITY COUNCIL APPROVE THE INTERLOCAL AGREEMENT WITH KING COUNTY METRO TO REIMBURSE THE CITY FOR BUS STOP IMPROVEMENTS AS PART OF THE SR 202 WIDENING AND TRESTLE REPLACEMENT PROJECT, SUBSTANTIALLY IN THE FORM PRESENTED; AND AUTHORIZE THE CITY MANAGER TO TAKE OTHER ACTIONS NECESSARY TO IMPLEMENT THE AGREEMENT.

ATTACHMENTS:

1) Location Map
2) Interlocal Agreement No. 26-024

Attachment 1 - Location Map



Docusign Envelope ID: EA341B73-F533-44D3-901D-115226452D64

AGREEMENT FOR SERVICES AND CONSTRUCTION

This Agreement (the "Agreement") is made by and between the City of Woodinville (the "City") and King County, a home rule charter county, a political subdivision of the state of Washington, and legal successor in interest to the Metropolitan Municipality of Seattle, which provides a regional system of public transportation pursuant to Chapter 35.58 RCW, Chapter 36.56 RCW, and other authorities ("King County Metro" or "Metro"). These entities may be referred to individually as "Party" or collectively as the "Parties."

RECITALS

A. The City of Woodinville is planning to widen the portion of State Route 202 that runs along NE 131st Street between NE 175th Street and NE 177th Street. Planned widening activities include a new roadway surface as well as sidewalk improvements and repairs.

B. The existing westbound bus stop located on NE 175th Street, west of NE 131st Ave does not meet ADA requirements or Metro guidelines for an accessible front door boarding and alighting area. Metro's Stop ID assigned to this stop is 76010.

C. To bring these bus stops into compliance with ADA requirements and Metro guidelines, a front door landing pad needs to be constructed (the "Improvement"). King County Metro's Transit Route Facilities Guidelines and Passenger Facilities Standard Details contain standards and construction details for landing pads at Metro bus stops.

D. Metro partnering with the City is the most cost-effective and expedient way to provide these improvements.

NOW, THEREFORE, in consideration of the mutual promises and other undertakings by and between the Parties and set forth in this Agreement, the sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. Term

This Agreement shall take effect once executed by both Parties ("Effective Date") and shall remain in effect until 11:59 PM Pacific Time, December 31, 2027. This Agreement also applies to costs incurred and actions taken prior to the "Effective Date" that specifically fall within the terms of this Agreement in the current biennium.

2. Responsibilities

2.1. Metro Responsibilities

2.1.1. Metro will reimburse the City of Woodinville for 100% of the reasonable and actual costs the City incurs to construct the Improvement at Metro bus stop 76010, estimated at $15,000, including

Docusign Envelope ID: EA341B73-F533-44D3-901D-115226452D64

contingency. Please refer to the scope of work (Attachment A) and cost estimate (Attachment B) for project details.

2.1.2. Metro will participate in design review up to and including the design that the City will present to any applicable permitting agency or authority and Metro will assist in resolving any permitting issues that arise.

2.2. City of Woodinville Responsibilities:

2.2.1. The City will complete the work described in Attachment A and all associated tasks, including design, permitting, and construction of the Improvement.

2.2.2. During Construction, the City will coordinate with Metro to allow Metro review of any designs. Any comments Metro provides during design review must be mutually resolved by the parties within ten (10) business days.

2.2.3. The City or the City's agents, contractors, or subcontractors will secure the necessary permits to construct and inspect the Improvement.

2.2.4. Within thirty (30) days of completion, the City will submit to Metro an invoice for this work. Invoices resulting from this project agreement should be addressed to the KCM project contact, Ryan Dooley, and should be sent electronically. Invoices should reference KCM project #1139394 to aid in tracking and timely processing. Contact information for Ryan Dooley is included in Section 7.2.

2.3. Inspection, Approval, Conveyance, Warranties, and Ownership of the Improvement Conveyed or Transferred to Metro after Construction.

2.3.1 Upon construction completion, the City will invite Metro to attend acceptance walk-through inspections, observe testing, and to participate in creating acceptance punch-lists for the Improvement Metro will own as identified under Attachment A. The City acknowledges that Metro's acceptance is conditioned on:

2.3.1.1 The City scheduling each acceptance walk-through inspection at a time that the Metro Designated Representative has agreed to be physically present or to send an authorized representative to be physically present on behalf of Metro; and

2.3.1.2 All punch-list items being adequately addressed according to the requirements of Improvement and to the Metro's reasonable satisfaction. Metro will not unreasonably withhold acceptance of the Improvement..

2.3.2 Warranties. After acceptance of the Improvement Metro will own as described in Attachment A and before assignment of warranties to King County Metro, during the applicable warranty period or periods, the City shall enforce any warranties or guarantees with respect to the

Docusign Envelope ID: EA341B73-F533-44D3-901D-115226452D64

Improvement upon King County Metro's request. Upon transfer or conveyance of the Improvement to King County Metro, the City shall assign all warranties and guarantees applicable to the Improvement. The City makes no other warranties, express or implied, with respect to the Improvement. The only warranties available to Metro are those provided to the City by its agent(s), contractor(s), or subcontractor(s) as later assigned to King County Metro.

2.3.3 Conveyance of Improvement to King County Metro. After King County Metro has issued written acceptance of the Improvement as built, the City will convey necessary ownership or use rights and will appropriately allocate responsibility for all use, operation, and maintenance of the Improvement to King County Metro by mutually negotiated agreements or other instruments. The City will grant, convey, or transfer and King County Metro will accept ownership or use rights and maintain the Improvement on completion of the following conditions:

2.3.1.1. Receipt by the City, of full payment of all amounts owed by King County Metro pursuant to this Agreement for the Improvement;

2.3.1.2. Transfer of the Improvement, as-built drawings, specifications, and documentation required to be submitted prior to acceptance pursuant to the Construction Contract, in PDF format and in CAD format, as appropriate. The Parties acknowledge the possibility that some as-built or record drawings, specifications, or documentation may not become available until after the City conveys the Improvement to King County Metro and in such instance the City will promptly transfer such materials to King County Metro when they become available to the City;

2.3.1.3. Provide Metro the originals (or copy of any posted at the Project office) of all permits, licenses, and other approvals necessary for the occupation, use, and operation of the Improvement;

2.3.1.4. Provide all operations and maintenance manuals and technical and service, instruction, procedure, or other manuals relating to the operation and maintenance of all systems or mechanical devices and equipment installed in the Improvement;

2.3.1.5. To the extent not provided prior to acceptance or as applicable, provide all test results and submittals related to the construction of the Improvement;

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2.3.1.6. Transfer or assignment to King County Metro of all warranties and guarantees provided pursuant to the Construction Contract for the Improvement;

2.3.2. Ownership of Engineering and Design Improvement Deliverables. The City will assign its rights to the engineering and design work related to the Improvement completed under this Agreement to Metro upon (i) conveyance of the Improvement to King County Metro pursuant the above; (ii) completion of all Metro responsibilities, and (iii) The City's receipt of payment from Metro in full of all amounts owed under this Agreement. This assignment and transfer is subject to the City's right to maintain copies of all such information and its right to use such information for valid City purposes.

3. Dispute Resolution

3.1 The Parties agree to negotiate in good faith to resolve any disputes arising under this Agreement. The Parties shall designate representatives for purposes of managing this Agreement and the dispute resolution process under this Section 3. The Parties' Agreement administrators are the persons identified in Section 7 to receive notice for Metro or the City or such other persons as they may designate in writing. Except as otherwise provided in this Agreement, the Parties shall use the following dispute resolution process:

Step One: The Parties' Agreement administrators shall confer and attempt to resolve the dispute within ten (10) business days of written notification by any Party.

Step Two: If the Agreement administrators are unable to resolve the dispute within ten (10) business days, any Party may refer the dispute to the King County Metro Transit Division Director or designee and the superior to the contract administrator for the City.

3.2 No Party may seek relief in a court of law until and unless the two-step process in Paragraph 3.1 is completed in good faith.

3.3 If the Parties cannot resolve the dispute using the process in Section 3.1, the Parties may, by agreement, submit the matter to non-binding mediation. The Parties shall share equally in the cost of the mediation. If additional parties participate in the mediation then each participant shall pay a share of the cost of the mediation, such share to be calculated by dividing the total cost of the mediation by the number of parties participating. Mediation shall not be a prerequisite to litigation.

3.4 The Parties agree that during any conflict or dispute resolution process they shall continue to diligently perform their respective responsibilities under this Agreement.

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4. No Preclusion of Separate but Related Activities or Projects

4.1 Nothing in this Agreement shall preclude any Party from choosing or agreeing to fund or implement any work activities or projects associated with any of the purposes hereunder by separate agreement or action, provided that any such decision or agreement shall not impose any funding, participation, or other obligation of any kind on the other Parties.

5. Hold Harmless and Indemnification

5.1 To the extent permitted by state law, and for the limited purposes set forth in this Agreement, each Party shall protect, defend, hold harmless, and indemnify the other Parties, their officers, elected officials, agents and employees, while acting within the scope of their duties as such, from and against any and all claims (including demands, suits, penalties liabilities, damages, costs, expenses, or losses of any kind or nature whatsoever) ("Damages") resulting from such Party's own negligent acts or omissions related to such Party's participation and obligations under this Agreement. Each Party agrees that its obligations under this subsection extend to any claim, demand, and/or cause of action brought by or on behalf of any of its employees or agents. For this purpose, each Party, by mutual negotiation, hereby waives, with respect to the other Party only, any immunity that would otherwise be available against such claims under the industrial insurance act provision of Title 51 RCW. The Parties acknowledge that this Section 5 was expressly negotiated and agreed to by them. The provisions of this Section 5 shall survive and continue to be applicable to any Party exercising the right of termination pursuant to Section 10.

6. Insurance Requirements

6.1 The City must procure and maintain for the duration of this Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the Improvement, by its agents, representatives, subconsultants, employees, or subcontractors. The cost of such insurance must be paid by the City or its contractors.

6.2 Minimum Insurance shall meet or exceed the following:

- 6.2.1 Commercial General Liability coverage with limits not less than $1,000,000 per occurrence / $2,000,000 annual aggregate.
- 6.2.2 Commercial Automobile Liability coverage with limits not less than $1,000,000 per accident for any automobile.
- 6.2.3 Stop Gap/Employer's Liability coverage with limits not less than $1,000,000 per accident/disease.
- 6.2.4 Workers' Compensation coverage as required by the Industrial Insurance Laws of the State of Washington.

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6.3 Additional Insurance:

6.3.1 Consultant's Errors & Omissions or Professional Liability with limits not less than $1,000,000 per claim and as an annual aggregate.

6.4 Other Provisions

6.4.1 Commercial General Liability and Automobile Liability policies shall be endorsed to include the County, its officials, employees and volunteers and the County, its officers, officials, employees, and agents as additional insureds for full coverage and policy limits,

6.4.2 Provide that such insurance shall be primary as respects any insurance or self-insurance maintained by the County,

6.4.3 Consultant or its Insurance Agent/Broker must notify the County of any cancellation, or reduction in coverage or limits, of any insurance within seven (7) days of receipt of insurers' notification to that effect.

6.5 *Acceptability of Insurers*. Insurance shall be placed with insurers with a rating of A or better.

6.6 *Self-Insurance or Risk Pool Participation.* If the City is a governmental entity or municipal corporation, then the City may maintain a fully funded self-insurance program or participate in an insurance pool for the protection and handling of its liabilities including injuries to persons and damage to property. Further, if the City maintains a self-insurance program or participates in an insurance pool, the additional insured requirement shall not apply to the coverage provided by the self-insured program or insurance pool.

6.7 *Verification of Coverage.* The City may provide County evidence of its insurance coverage under Washington Cities Insurance Authority (WCIA) as verification of coverage. Any consultants or contractors shall furnish the County with certificates of insurance required by this clause. The certificates are to be received and approved by the County before Improvement work commences. The County reserves the right to require complete, certified copies of all required insurance policies at any time.

6.8 *Subcontractors*. All consultants shall require subconsultants to provide coverage which complies with the requirements stated herein.

6.9 The City shall include all agents, representatives, consultants, subconsultants, employees, contractors, or subcontractors under its policies, or alternatively, the City must require each of its agents, representatives, consultants, subconsultants, employees, contractors, or subcontractors to procure and maintain appropriate and reasonable insurance coverage and minimum insurance limits to cover each of the agents, representatives, consultants, subconsultants, employees, contractors, or subcontractors' liabilities given the scope of the Work and the services being provided herein. All liability insurance policies (except Professional Liability and Workers Compensation) provided by the agents.

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7. Notice; Designation of Agreement Administrators; Signature Authority

7.1 Any notice permitted or required to be given by any Party shall be given in writing and may sent by certified United States mail, with return receipt requested, properly addressed, postage prepaid; or by reputable overnight delivery service; or by personal service. Notice shall be deemed given two (2) days after deposit in the U.S. mail as specified in the preceding sentence; or upon delivery (or refusal of delivery) by an overnight delivery service or by personal service. Notwithstanding anything in this Section 7 to the contrary, a Party may provide notice by email or other electronic means with delivery confirmation or read receipt (or both) but the Party providing electronic notice shall bear the burden to prove the date that notice was delivered.

7.2 All notices, invoices, correspondence, or other materials, including Dispute Resolution Notices, shall be provided to the Agreement administrators electronically. A Party may change their Agreement administrators by providing notice to the other Party. The initial Agreement administrators are as follows:

Ryan Dooley
Metro Transit Department
201 S. Jackson St. KSC-TR-0413
Seattle, WA
206-698-2536
rdooley@kingcounty.gov

Janet Loriz
City of Woodinville
17301 133rd Avenue NE
Woodinville, WA 98072
425-984-2341
janetl@woodinville.gov

8. Records and Audit

8.1 For a period not less than six (6) years from the date of completion of the Improvement or for such retention period as may be required by law, whichever is longer, records and accounts pertaining to the Improvement of this Agreement shall be kept available for inspection and audit by representatives of the Parties. Copies of the records shall be furnished upon request. Records and accounts shall be maintained in accordance with applicable state law and regulations.

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9. Extension; Amendments

9.1 The Parties may agree in writing to extend or renew the term of this Agreement at any time prior to its expiration date as specified in Section 1.

9.2 This Agreement may only be amended or extended by the mutual written consent of all Parties.

10. Termination

10.1 This Agreement can only be terminated by mutual written agreement of the Parties.

10.2 The County reserves its right to reallocate funds from this Agreement to other County project(s) if invoices for Work are not received 120 days after final completion or the Improvement is on hold more than eighteen (18) months. Prior to reallocation of funds, the County must provide thirty (30) days written notice to the City of any proposed reallocation of County funds to allow time to request payment of outstanding project expenses.

11. General Terms and Conditions

11.1 Entire Agreement; Recitals and Exhibits Incorporated. The Recitals and Exhibits to this Agreement are incorporated as if fully set forth herein. This document contains all of the terms, conditions, and provisions agreed upon by the Parties hereto, and shall not be modified except by written amendment. There are no other agreements between the Parties with respect to the matters described herein, whether in writing or otherwise, and all prior agreements and understandings are superseded with respect to the subject matter of this Agreement.

11.2 Legal Relations. This Agreement is solely for the benefit of the Parties hereto and creates no right, duty, privilege, or cause of action in any other person or entity not a party to it. No joint venture or partnership is formed as result of this Agreement. No employees or agents of one Party or its contractors shall be deemed, or represent themselves to be, employees of the other Party.

11.3 Compliance with Laws. The Parties shall comply and shall insure that their respective contractors and subcontractors comply, with all Federal, state, and local laws, regulations, and ordinances applicable to the Improvement to be performed under this Agreement, including but not limited to prevailing wages requirements under Chapter 39.12 RCW.

11.4 Remedies Cumulative. The Parties' rights and remedies in this Agreement are in addition to any other rights and remedies provided by law or equity.

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11.5 Nonwaiver. A Party's failure to require full and timely performance of any provision of this Agreement at any time shall not waive or reduce that Party's right to insist upon complete and timely performance of any other provision thereafter.

11.6 Choice of Law; Venue. Any and all claims relating to this Agreement shall be governed by and construed in accordance with the substantive and procedural laws of the State of Washington without giving effect to its conflicts of law rules or choice of law provisions. The sole and exclusive venue for any legal action arising from or related to this Agreement shall be in the Superior Court of King County, Washington; and the Parties hereby agree to the personal jurisdiction of such court.

11.7 Legal Fees. In any lawsuit between the Parties with respect to the matters covered by this Agreement, the prevailing party shall be entitled to its reasonable attorney's fees, costs and expenses to be paid by the other Party, in addition to any other relief it may be awarded.

11.8 Survival. The provisions of Section 5 (Indemnity) and this Section 11 shall survive the expiration or earlier termination of this Agreement.

11.9 Severability. If any term of this Agreement is to any extent illegal, otherwise invalid, or incapable of being enforced, such term shall be excluded to the extent of such invalidity or unenforceability; all other terms hereof shall remain in full force and effect; and, to the extent permitted and possible, the invalid or unenforceable term shall be deemed replaced by a term that is valid and enforceable and that comes closest to expressing the intention of such invalid or unenforceable term.

11.10 No Expenditure In Excess of Appropriation. Nothing in this Agreement shall be construed as obligating any Party to expend money in excess of appropriation authorized by law and administratively allocated for the Improvement in this Agreement.

11.11 No Assignment. Neither this Agreement nor any of the rights or obligations of any of the Parties arising under this Agreement may be assigned, without the other Parties' prior written consent. Subject to the foregoing, the Agreement will be biding upon, enforceable by, and inure to the benefit of the Parties and their successors and assigns.

11.12 No Third-Party Beneficiaries. There are no third-party beneficiaries to this Agreement, and this Agreement shall not impart any rights enforceable by any person or entity that is not a party hereto.

11.13 Counterparts. This Agreement may be executed by facsimile or any other electronically reproduced signature that is consistent with Chapter 19.360

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RCW in any number of current parts and signature pages hereof with the same effect as if all Parties had all signed the same document. All executed current parts shall be construed together, and shall, together with the text of this agreement, constitute one and the same instrument.

11.14 Force Majeure. Any Party shall be excused from performing its obligations under this Agreement during the time and to the extent that it is prevented from performing by a cause beyond its control, including, but not limited to: any incidence of fire, flood, earthquake or acts of nature; strikes or labor actions commandeering material, products, or facilities by the federal, state or local government; when satisfactory evidence of such cause is presented to the other Party, and provided further that such non-performance is beyond the control and is not due to the fault or negligence of the Party not performing. Upon any force majeure, all Parties may jointly elect to terminate this Agreement or suspend work upon written notice. In no event should this provision eliminate the need to make any payment to either Party to the extent any such payment is required pursuant to this Agreement.

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[Signatures-Proceed to Next Page]

Docusign Envelope ID: EA341B73-F533-44D3-901D-115226452D64

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date affixed to their signatures.

KING COUNTY

Signed by:
Jennifer Knauer
992C6F5D35BB4EC...

3/9/2026
Date

Printed Name Jennifer Knauer
Title Delivery Section Manager

Approved as to Form By:

Signed by:
AB4A5094D9C34AE...

3/6/2026
Date

King County, Senior Deputy Prosecuting Attorney

CITY OF WOODINVILLE

_____ _____
Date

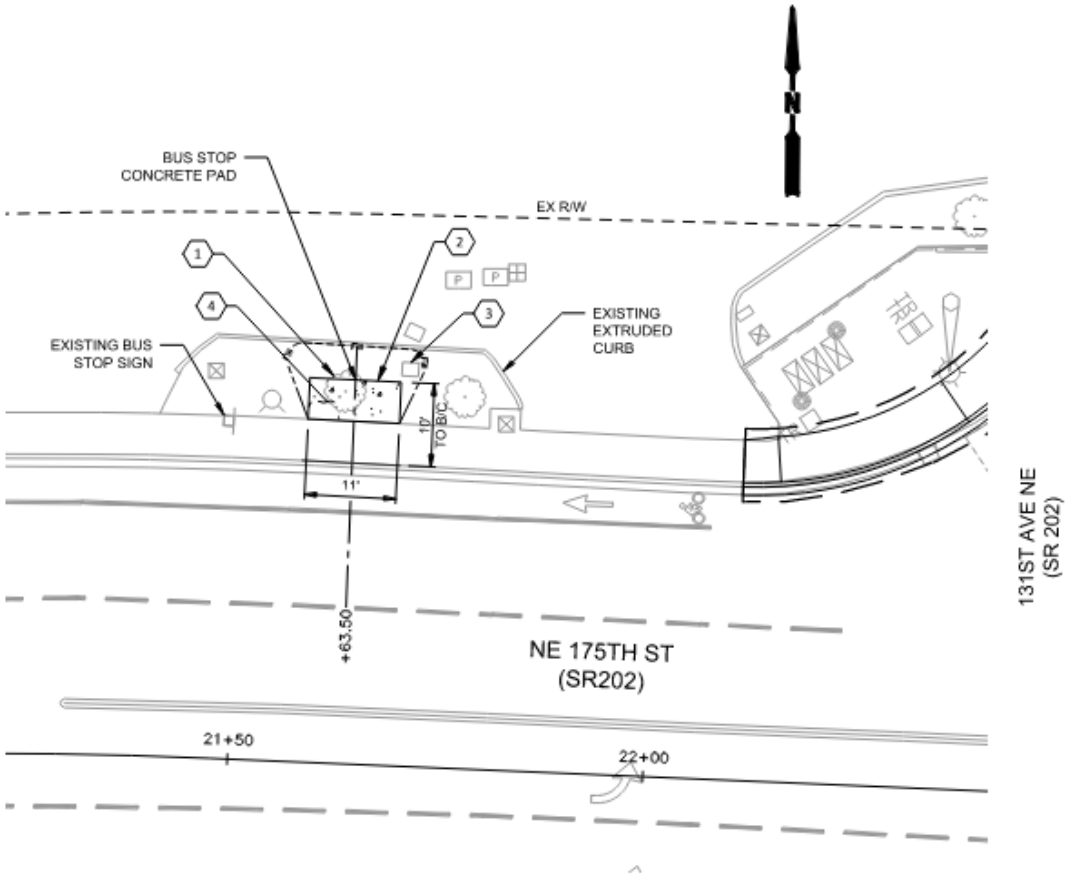
Printed Name _____
Title _____

Approved as to Form By:

_____ _____
Title _____ **Date**

Docusign Envelope ID: EA341B73-F533-44D3-901D-115226452D64

ATTACHMENT "A": Scope of Work



BUS STOP DETAIL

NOTES

1. CONTACT METRO 5 DAYS PRIOR TO BEGINNING WORK. RYAN DOOLEY @ 206-698-2536.
2. PROTECT FIRE HYDRANT, VALVE BOXES, AND TREE TO REMAIN IN PLACE.
3. FILL SLOPE TO CATCH AT BACK OF EXISTING EXTRUDED CURB.

CONSTRUCTION NOTES

1. REMOVE TREE
2. INSTALL CEMENT CONCRETE SIDEWALK OVER 2" CSTC
3. ADJUST CATCH BASIN TO GRADE
4. BENCH TO BE INSTALLED BY METRO

10 0 10 20
SCALE IN FEET

Docusign Envelope ID: EA341B73-F533-44D3-901D-115226452D64

ATTACHMENT "B": Cost Estimate

King County Metro Bus Stop Improvements

ITEM NO	STANDARD NO	SPEC. SECT.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL AMOUNT
			PREPARATION				
1	0001	1-09	Mobilization (8%)	1	LS	$230.12	$230.12
2	0025	2-01	Clearing and Grubbing	0.01	ACRE	$25,000.00	$250.00
			SURFACING				
3	5115	4-04	Crushed Surfacing Top Course	2	TON	$75.00	$150.00
			EROSION CONTROL AND ROADSIDE PLANTING				
4			Mulch	7	CY	$30.00	$210.00
5	6391	8-02	Topsoil Type A	2	CY	$45.00	$67.50
			OTHER ITEMS				
6		1-07	Adjust Catchbasin	1	EA	$1,500.00	$1,500.00
7	7038	1-05	Roadway Surveying	1	LS	$500.00	$500.00
8	7055	1-05	Cement Conc. Sidewalk	6.1	SY	$90.00	$549.00
9		1-05	Record Drawings (Min. Bid $50)	1	LS	$50.00	$50.00
			BASE BID TOTAL AMOUNT				**$3,506.62**
			10% Contigency				$350.66
			Design Fee (AECOM)				$4,500.00
			Admin and Management (COW)				$750.00
							.
			Total Cost				**$9,107.28**

Report to the City Council

Meeting Date:	April 7, 2026
Agenda Item:	Award of Contract to All Stripes LLC for Unit Price Traffic Channelization Services: D'Souza
Staff Contact:	Asha D'Souza, Public Works Director
Additional Submitted by:	Keith M. Elefson, Operations Manager Public Works

Issue:	Shall the City Council authorize the award of contract in the amount of $75,000 to All Stripes LLC of Buckley, WA for the Unit Price Traffic Channelization Services?
Recommended Motions:	I MOVE THAT THE CITY COUNCIL APPROVE THE AWARD FOR THE UNIT PRICE TRAFFIC CHANNELIZATION SERVICES TO ALL STRIPES LLC OF BUCKLEY, WA IN THE AMOUNT OF $75,000, ESSENTIALLY IN THE FORM AS PRESENTED, AND AUTHORIZE THE CITY MANAGER TO TAKE ANY STEPS NECESSARY TO EXECUTE SUCH ACTION.

Staff Report

Agenda Item Number: 7.

CITY OF WOODINVILLE, WA

REPORT TO THE CITY COUNCIL

17301 133rd Avenue NE, Woodinville, WA 98072

WWW.CI.WOODINVILLE.WA.US

To: Honorable City Council **Date:** April 7, 2026

By: Asha Pai D'Souza, P.E., Public Works Director
Keith M. Elefson, P.E., Operations Manager Public Works

Subject: Award of Contract to All Stripes LLC for Unit Price Traffic Channelization Services

FINANCIAL ACTION SUMMARY					
Amount Spent / Expenditure Required		**Approved Project Budget**		**Remaining Budget**	
Traffic Channelization	$75,000	Traffic Channelization	$100,000	Traffic Channelization	($25,000)
Total	**$75,000**	**Total**	**$100,000**	**Total**	**($25,000)**

ISSUE: Shall the City Council authorize the award of contract in the amount of $75,000 to All Stripes LLC of Buckley, WA for the Unit Price Traffic Channelization Services?

RECOMMENDATION: To approve the Contract as presented and authorize the City Manager to take other actions necessary to implement this action.

POLICY DECISIONS: Purchasing policies require the City Council to approve all contracts or contract amendments exceeding $50,000.

BACKGROUND/DISCUSSION: The City has a Interlocal Agreement (ILA) with King County since its incorporation for traffic channelization services such as re-striping travel lanes, crosswalks, etc. As the City and King County have grown over the years, striping activities by King County have taken longer to accomplish, leaving the City to go out to bid as needed. As a result, City staff requested funds in the 2025-2026 budget for this activity to supplement when King County cannot execute in a timely manner.

On February 20, 2026, the City went out to bid for Unit Price Traffic Channelization Services. Bid opening was on March 12, 2026, and the City received two complete responsive and responsible bids. The scope of work included unit pricing of markings in white and yellow (solid, double, broken lines), traffic marking symbols/letters, crosswalk bars using materials such as paint, MMA, and thermoplastic. The scope also included unit pricing for removal of old lines and markings. Work is to be released via approved task orders on an as-needed basis. While the approved budget for this activity is $100,000, the Contract will start with a not to exceed amount of $75,000 for a 3-year period.

All Stripes LLC submitted the lowest responsive and responsible bid. City staff recommends that the contract be awarded to All Stripes LLC for $75,000.

ALTERNATIVES:

1. To approve the award as presented.
2. To reject the award and provide direction to staff.

RECOMMENDED MOTION:

I MOVE THAT THE CITY COUNCIL APPROVE THE AWARD FOR THE UNIT PRICE TRAFFIC CHANNELIZATION SERVICES TO ALL STRIPES LLC OF BUCKLEY, WA IN THE AMOUNT OF $75,000, ESSENTIALLY IN THE FORM AS PRESENTED, AND AUTHORIZE THE CITY MANAGER TO TAKE ANY STEPS NECESSARY TO EXECUTE SUCH ACTION.

ATTACHMENT(S):

1. Unit Price Contract No. 26-026

Attachment 1

UNIT PRICED PUBLIC WORKS CONTRACT NO. 26-026

BETWEEN THE CITY OF WOODINVILLE AND ALL STRIPES LLC

THIS CONTRACT, is made this 8th day of April 2026, (hereinafter referred to as "Effective Date") by and between the **City of Woodinville** (hereinafter referred to as "City"), a Washington Municipal Corporation and, **All Stripes LLC** (hereinafter referred to as "Contractor"), doing business at 12506 232nd AVE E., Buckley, WA 98321.

WHEREAS, Contractor is in the business of providing certain professional services specified herein; and

WHEREAS, the City has heretofore determined that said offer was the lowest responsive and responsible bid submitted; and

WHEREAS, the City desires to contract with Contractor for the provision of such services for **Unit Price Traffic Channelization Services**, and Contractor agrees to contract with the City for same;

NOW, THEREFORE, in consideration of the mutual promises set forth herein, it is agreed by and between the parties as follows:

TERMS

1. **Description of Work**. Contractor shall perform Work as described in Attachment A, Scope of Work, which is attached hereto and incorporated herein by this reference, according to the existing standard of care for such services. Contractor shall not perform any additional services without the expressed permission of the City.

A. The terms "Work" and "Services" shall mean the same.

2. **Contract Documents and Order of Precedence.** The following list of documents shall be the sole documents that comprise this Contract. The documents have been listed in order of precedence in the event of a conflict. Any conflict arising in any single document shall be brought to the other party's attention as soon as practical. In the case of a conflict, the conflicting item(s) having the highest order of precedence shall prevail.

- Any Amendment to this Contract
- This Contract No. 26-026
- Attachment A – Scope of Work
- Attachment B - Work Order Form
- Title VI Assurances for Contractors
- Payment & Performance Bond
- All provisions required by law to be inserted in this Contract whether actually attached hereto or not.

3. **Payment**.

A. The City shall pay Contractor at the hourly/unit rates set forth in this Contract but not more than a total of **Seventy Five Thousand and 00/100 dollars ($75,000.00)** including applicable

WA state B&O and Use taxes (see Section 3D below), for the services described in Attachment A. Schedule 1 Unit Rates are further defined as follows:

Item	Description	UoM	Unit Price
1	Paint Markings (all lines 4" wide)		
1A	- Double Solid Lines (yellow)	LF	$1.50
1B	- Single Solid Lines (yellow)	LF	$1.00
1C	- Broken Lines (yellow)	LF	$1.00
1D	- Single Solid Lines (white)	LF	$1.00
1E	- Broken Lines (white)	LF	$1.00
1F	- Crosswalk	SF	$10.00
1G	- Stop Bar	LF	$20.00
1H	- Other traffic marking symbols or letters (yield, parking, arrows, etc.)	EA	$200.00
2	MMA Markings (Type D)		
2A	MMA Marking 4" wide	LF	$8.00
2B	MMA Crosswalk	SF	$25.00
2C	MMA traffic marking symbols or letters	EA	$300.00
3	Thermoplastic Markings (Type A)		
3A	Thermoplastic 4"	LF	$7.00
3B	Thermoplastic Crosswalk	SF	$20.00
3C	Thermoplastic traffic marking symbols or letters	EA	$200.00

B. The Schedule 2 – Unit Price Material Removal are as follows:

Description	UoM	Remove by grinding (per UoM)	Remove by hydro blasting (per UoM)
Removal painted lines	LF	$4.00	$10.00
Removal painted traffic markings (symbol or letter)	EA	$150.00	$350.00
Removal crosswalk lines	SF	$6.00	$20.00
Removal Thermoplastic lines	LF	$6.00	$15.00
Removal Thermoplastic markings (symbol or letter)	EA	$200.00	$400.00
Removal Thermoplastic crosswalk lines	SF	$18.00	$30.00

C. The Schedule 3 – Unit Price Labor Rates are as follows:

DESCRIPTION	HOURLY RATE
Traffic Control Striper (Standard time, M-F, 7:00 am – 5 pm)	$130.00
Traffic Control Striper (Overtime, M-F)	$220.00
Traffic Control Striper (Weekends)	$250.00

D. The Work under this Contract falls under WAC 458-20-171 (aka Rule 171) and as such, the unit rates are inclusive of all applicable B&O and Use taxes. Contractor will pay retail sales tax separately, as applicable. Under Rules 171, the City is exempt from retail sales tax.

E. This is the maximum amount to be paid under this Contract and shall not be exceeded without prior written authorization from the City in the form of a negotiated and executed supplemental Contract pursuant to Section 21.

F. Contractor shall submit payment invoices to the City after such services have been performed, and the City shall make payments within thirty (30) days after the submittal of each approved invoice. All invoices shall include a copy of the approved Work Order and identify and itemize any other expenses for that billing period and shall include a copy of all bills received from subcontractor and material suppliers, or Contractor's stock supplies. All bills received by the Contractor from subcontractors shall reference the City's Work Order number.

G. If the City objects to all or any portion of any invoice, it shall notify Contractor of the same within five (5) days from the date of receipt and shall pay that portion of the invoice not in dispute. The parties shall immediately make every effort to settle the disputed portion.

H. **Invoicing Instructions**: Please mail originals (or email copies) of invoices and applicable backup to the following address:

City of Woodinville
17301 133rd AVE NE
Woodinville, WA 98072
Attn: AP Clerk
Email: AP@woodinville.gov *(Note: confirm receipt of the emailed invoice)*

4. **Relationship of Parties**. The parties intend that an independent Contractor - client relationship will be created by this Contract. As Contractor is customarily engaged in an independently established trade which encompasses the specific service provided to the City hereunder, no agent, employee, representative or subcontractor of Contractor shall be or shall be deemed to be the employee, agent, representative or subcontractor of the City. None of the benefits provided by the City to its employees, including, but not limited to, compensation, insurance and unemployment insurance, are available from the City to the Contractor or its employees, agents, representatives or subcontractors. Contractor will be solely and entirely responsible for its acts and for the acts of Contractor's agents, employees, representatives and subcontractors during the performance of this Contract. The City may, during the term of this Contract, engage other independent Contractors to perform the same or similar work that Contractor performs hereunder.

5. **Project Name**. Unit Price Traffic Channelization Services.

6. **Duration of Work**. This Contract shall be valid through **December 31, 2029.** Prior to this expiry date the City may, at its option, extend the Duration for another 12-month period pursuant to Section 21 of this Contract.

7. **Termination**.

A. Termination Upon the City's Option. The City shall have the option to terminate this Contract at any time. Termination shall be effective upon ten (10) days written notice to the Contractor pursuant to Section 23 of this Contract.

B. Termination for Cause. If Contractor refuses or fails to complete the tasks described in Attachment A, or to complete such work in a manner unsatisfactory to the City, then the City may, by Written Notice to Contractor pursuant to Section 23 of this Contract, give notice of its intention to terminate this Contract. After such notice, Contractor shall have ten (10) days to cure, to the satisfaction of the City or its representative. If Contractor fails to cure to the satisfaction of the City, the City shall send Contractor a Written Notice of termination pursuant to Section 23 of this Contract.

C. Rights upon Termination. In the event of termination, the City shall only be responsible to pay for all services satisfactorily performed by Contractor to the effective date of termination, as described in the final invoice to the City. The City Manager shall make the final determination about what services have been satisfactorily performed.

8. **Nondiscrimination**. Contractor shall execute and comply with the attached "Title VI Assurances for Contractors" and agrees not to discriminate against any employee or applicant for employment or any other persons in the performance of this Contract because of race, creed, color, national origin, marital status, sex, sexual orientation, age or disability, or other circumstances as may be defined by federal, state or local law or ordinance, except for a bona fide occupational qualification.

9. **Prevailing Wage.** This Contract is subject to the requirements of Chapter 39.12 RCW, as it may be amended, relating to prevailing wages. Prevailing rate shall be paid on public works and building service maintenance contracts. No worker, laborer or mechanic employed in the performance of any part of this Contract shall be paid less than the prevailing rate of wage as determined by the Industrial Statistician of the Department of Labor and Industries for the State of Washington. The schedule of prevailing wage rates for this Contract is available online at https://secure.lni.wa.gov/wagelookup/ and by this reference made a part of this contract as though fully set forth herein. If the work is funded in part or in whole with Federal funds, Federal wage laws and regulations shall be applicable.

Prior to making any payment under this Contract, the City must receive an approved copy of the "Statement of Intent to Pay Prevailing Wages" from the Department of Labor and Industries. It is the Contractor's responsibility to obtain and file the Statement. The Contractor shall be responsible for all filing fees. Each invoice shall include a signed statement that prevailing wages have been paid by the Contractor and all subcontractors.

Intents and affidavits must be submitted annually for all Work completed during the previous 12 months, which must be certified by the Industrial Statistician of the Department of Labor and Industries.

In case any dispute arises as to what are the prevailing rates of wages for work of a similar nature and such dispute cannot be adjusted by the parties of interest, including labor and management representatives, the matter shall be referred for arbitration to the Director of the Department of Labor and Industries of the State and his/her decision therein shall be final and conclusive and binding on all parties involved in the dispute as provided for by RCW 39.12.060 as amended.

10. **Indemnification / Hold Harmless**. The Contractor shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages,

losses or suits including attorney fees, arising out of or in connection with the performance of this Contract, except for injuries and damages caused by the sole negligence of the City.

Should a court of competent jurisdiction determine that this Contract is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Contractor and the City, its officers, officials, employees, and volunteers, the Contractor's liability hereunder shall be only to the extent of the Contractor's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Contractor's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Contract.

11. Performance Bond and Retainage. (City must check one of the following boxes.)
The City waives all ☐ / partially waives ☒ / does not waive ☐ the bond/surety provisions of this paragraph pursuant to RCW 39.04.152(5).

If the City waives these provisions the Contractor need not complete this section.

If the City does not waive any or all of these provisions, the Contractor shall select an option below and provide the following:

☒ **OPTION 1: Performance & Payment Bond and Retainage.** A performance and payment bond in the amount of Contractor's bid must be accepted by the City prior to the execution of the Contract. The bond shall be released thirty (30) days after the date of final acceptance of the Work performed under this Contract and receipt of all necessary releases from the Department of Revenue, Department of Labor and Industries, and the Employment Security Department in settlement of any liens filed under Chapter 39.08 RCW, whichever is later.

RCW 60.28.011 requires the City to withhold 5% from the moneys earned by the Contractor on of all progress payments, excluding any applied tax, of the improvement or Work and shall be released forty-five (45) days after the date of final acceptance of the Work performed under this Contract and receipt of all necessary releases from the Department of Revenue, Department of Labor and Industries, and the Employment Security Department in settlement of any liens filed under Chapter 60.28 RCW, whichever is later. This money is set aside for the protection and payment of anyone who performs labor, provides materials, supplies equipment or subcontractors to the prime contractor. Both the Department of Revenue and the Department of Labor and Industry have lien rights against this fund.

☒ If this box is selected, the City waives the retainage requirements of RCW 60.28.011(1)(a).

☐ **OPTION 2: Retainage Only.** If this Contract is valued at $150,000 or less, under RCW 39.08.010, in lieu of retainage and a performance and payment bond, the City shall withhold 10% of all progress payments, excluding any applied tax, for the duration of the Work performed under this Contract. This retained amount shall be released thirty (30) days after the date of final acceptance by the City of all Work performed under this Contract and receipt of all necessary releases from the Department of Labor and Industries and the Department of Revenue and any liens filed under Chapter 60.28 RCW are settled whichever is later. Under this option, no interest

shall be accrued nor paid to the Contractor on the retained amount; and no escrow account option is available. The City may, at its option, attach and expend the retainage to cover any costs to complete any outstanding Work or Work deemed unacceptable under this Contract.

12. **Business License**. The Contractor shall obtain a City of Woodinville business license prior to the start of services.

13. **Insurance**. The Contractor shall procure and maintain for the duration of this Contract, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Contractor, their agents, representatives, employees or subcontractors.

14. **No Limitation**. The Contractor's maintenance of insurance as required by this Contract shall not be construed to limit the liability of the Contractor to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

A. Minimum Scope of Insurance. Contractor shall obtain insurance of the types described below:

1. *Automobile Liability* insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.

2. *Commercial General Liability* insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent Contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract. The Commercial General Liability insurance shall be endorsed to provide a per project general aggregate limit using ISO form CG 25 03 05 09 or an equivalent endorsement. There shall be no exclusion for liability arising from explosion, collapse or underground property damage. The City shall be named as an insured under the Contractor's Commercial General Liability insurance policy with respect to the work performed for the City using ISO additional insured endorsement CG 20 10 10 01 and CG 20 37 10 01 or substitute endorsements providing equivalent coverage.

3. *Workers' Compensation* coverage as required by the Industrial Insurance laws of the State of Washington.

B. Minimum Amounts of Insurance. Contractor shall maintain the following insurance limits:

1. *Automobile Liability* insurance with a minimum combined single limit for bodily injury and property damage of $1,000,000 per accident.

2. *Commercial General Liability* insurance shall be written with limits no less than $1,000,000 each occurrence and $2,000,000 general aggregate.

C. Other Insurance Provisions. The Contractor's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain, that they shall be primary insurance as respect the City. Any Insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Contractor's insurance and shall not contribute with it.

D. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

E. Verification of Coverage. Contractor shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Contractor before commencement of the work.

F. Notice of Cancellation. The Consultant shall provide the City with written notice of any policy cancellation, within two (2) business days of their receipt of such notice.

G. Failure to Maintain Insurance. Failure on the part of the Contractor to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five business days' notice to the Consultant to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the city, offset against funds due the Consultant from the City.

H. Subcontractors. Contractor shall include all subcontractors as insured under its policies or shall furnish separate certifications and endorsements for each subcontractor. All coverage shall be subject to all of the same insurance requirements as stated herein for the Contractor.

15. Entire Contract. The written provisions and terms of this Contract, together with all documents attached hereto, shall supersede all prior verbal statements of any officer or other representative of the City, and such statements shall not be effective or be construed as entering into or forming a part of, or altering in any manner whatsoever, this Contract.

16. City's Right of Supervision, Limitation of Work Performed by Contractor. Even though Contractor works as an independent Contractor in the performance of its duties under this Contract, the Work must meet the approval of the City and be subject to the City's general right of inspection and supervision to secure the satisfactory completion thereof. In the performance of Work under this Contract, Contractor shall comply with all federal, state and municipal laws, ordinances, rules and regulations that are applicable to Contractor's business, equipment, and personnel engaged in operations covered by this Contract or accruing out of the performance of such operations.

17. Work Performed at Contractor's Risk. Contractor shall be responsible for the safety of its employees, agents and subcontractors in the performance of the Work hereunder and shall take all protections reasonably necessary for that purpose. All Work shall be done at Contractor's own risk, and Contractor shall be responsible for any loss of or damage to materials, tools, or other articles used or held for use in connection with the Work.

18. Warranty. Without prejudice to any other remedy of the City, Contractor shall warrant repairs and parts provided under this Agreement for one year after installation, alteration, or repair.

Contractor shall be liable for any costs, losses, expenses or damages including consequential damages suffered by the City resulting from defects in the Contractor's work including, but not limited to, cost of materials and labor expended by the City in making emergency repairs and cost of engineering, inspection and supervision by the City. The Contractor shall hold the City harmless from any and all claims, which may be made against the City as a result of any defective work, and the Contractor shall defend any claims at its own expense. Where materials or procedures are not specified in the Contract, the City will rely on the professional judgment of the Contractor to make the appropriate selections.

19. **Correction of Defects.** Contractor shall be responsible for correcting all defects in workmanship and/or materials discovered after the acceptance of Work. When corrections of defects are made, Contractor shall be responsible for correcting all defects in workmanship and/or materials in the corrected Work for one (1) year after the acceptance of the corrections of the City. The Contractor shall remedy such defects within seven (7) days of written notice of discovery thereof by City and shall complete such Work within a reasonable time. In emergencies where damage may result in loss of service, such corrections may be made by the City, in which case the cost shall be borne by the Contractor. In the event the Contractor does not accomplish corrections within the time specified, the Work will be otherwise accomplished and the cost of same shall be paid by the Contractor.

20. **Ownership of Products and Premises Security**

A. All reports, plans, specifications, data maps, and documents produced by the Contractor in the performance of services under this Contract, whether in draft or final form and whether written, computerized, or in other form, shall be the property of the City.

B. While working on the City's premises, the Contractor agrees to observe and support the City's rules and policies relating to maintaining physical security of the City's premises.

21. **Modification**. No waiver, alteration or modification of any of the provisions of this Contract shall be binding unless in writing and signed by a duly authorized representative of the City and Contractor.

22. **Assignment**. Any assignment of this Contract by Contractor without the written consent of the City shall be void.

23. **Written Notice**. All communications regarding this Contract shall be sent to the parties at the addresses listed below, unless notified to the contrary. Any written notice hereunder shall become effective as of the date of mailing by registered or certified mail, or as of the date of electronic mail conveyance, and shall be deemed sufficiently given if sent to the addressee at the address stated in this Contract or such other address as may be hereafter specified in writing.

24. **Non-Waiver of Breach**. The failure of the City to insist upon strict performance of any of the covenants and Contracts contained herein, or to exercise any option herein conferred in one or more instances shall not be construed to be a waiver or relinquishment of said covenants, Contracts or options, and the same shall be and remain in full force and effect.

25. **Resolution of Disputes, Governing Law**. Should any dispute, misunderstanding or conflict arise as to the terms and conditions contained in this Contract, the matter shall be referred to the City Manager, whose decision shall be final. In the event of any litigation arising out of this Contract, the prevailing party shall be reimbursed for its reasonable attorney fees from the other party.

This Contract shall be governed by and construed in accordance with the laws of the State of Washington and the jurisdiction of any dispute under this Contract shall be the Superior Court of King County, Washington.

26. **Public Records Act.** The Contractor acknowledges that the City is a public agency subject to the Public Records Act codified in Chapter 42.56 of the Revised Code of Washington and documents, notes, emails, and other records prepared or gathered by the Contractor in its performance of this Contract may be subject to public review and disclosure, even if those records are not produced to or possessed by the City of Woodinville. As such, the Contractor agrees to cooperate fully with the City in satisfying the City's duties and obligations under the Public Records Act as allowable by law.

27. **Electronic Signatures:** A faxed or electronic copy of a signature is equivalent to an original signature. This Contract may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties have executed this Contract on the day and year above written.

CITY OF WOODINVILLE

By: _____

Name: Brandon Buchanan

Title: City Manager

CONTRACTOR

By: _____

Name: _____

Title: _____

Taxpayer ID #: _____

CITY CONTACT

City of Woodinville

17301 133rd Avenue NE

Woodinville, WA 98072

Phone: 425.899.2288

Chista Kouretchian, Contracts Manager

Email: chistak@woodinville.gov

CONTRACTOR CONTACT

_____

_____

_____

Phone: _____

Email: _____

APPROVED AS TO FORM

By: _____

Jeff Ganson, Office of the City Attorney

Report to the City Council

Meeting Date:	April 7, 2026
Agenda Item:	Approval of Agreement 26-307, transferring ownership of art sculpture to Woodin Creek Village Associates: Buchanan/D'Souza
Staff Contact:	Brandon Buchanan, City Manager
Additional Submitted by:	Asha D'Souza, Public Works Director

Issue:	Shall the City Council approve Agreement 26-307, transferring ownership of art sculpture to Woodin Creek Village Associates?
Recommended Motions:	I MOVE THAT CITY COUNCIL APPROVE AGREEMENT 26-307, SUBSTANTIALLY IN THE FORM PRESENTED, AND AUTHORIZE THE CITY MANAGER TO TAKE ALL NECESSARY ACTION TO EFFECTUATE SAID AGREEMENT.

Staff Report

Agenda Item Number: 8.

CITY OF WOODINVILLE, WA

REPORT TO THE CITY COUNCIL

17301 133rd Avenue NE, Woodinville, WA 98072
WWW.CI.WOODINVILLE.WA.US

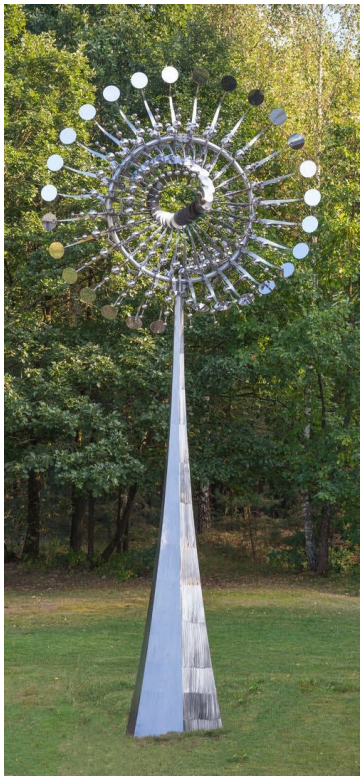
To: Honorable City Council **Date:** April 7, 2026
By: Brandon Buchanan, City Manager
Asha D'Souza, Public Works Director
Subject: Approval of Agreement 26-307, transferring ownership of art sculpture to Woodin Creek Village Associates

FINANCIAL ACTION SUMMARY		
Expenditure Required	**Amount Budgeted/Approved**	**Additional Amount Required**
$0	$0	$0

ISSUE: Shall the City Council approve Agreement 26-307, transferring ownership of art sculpture to Woodin Creek Village Associates?

RECOMMENDATION: Approve Agreement 26-307 as presented

BACKGROUND/DISCUSSION:



With the adoption of Resolution No. 496 in March 2017, the City accepted the donation of a large art sculpture from Woodin Creek Village Associates, to be placed in the center of the roundabout at 135th Avenue NE and NE 171st Street. Titled In Cloud Light III, the piece was donated and has graced the roundabout since 2017. Per the terms of the donation agreement (See Attachment 1), the City assumed all responsibilities, including maintenance, when it assumed ownership.

Regular maintenance including cleaning and minor care of the mechanical elements of the piece has been performed by City Staff over the years. However, City Staff are not experts in maintenance of large art pieces and the City has used a contractor for a number of years to provide regular inspection and any necessary special maintenance on various art installations around the City. In mid-2025, significant age-related wear and tear on the bearings that facilitate movement of the piece was discovered. The repair work is beyond the capabilities of City Staff. Staff worked with the City's art maintenance contractor, Artech, to create a cost estimate for that contractor to make the necessary repairs. More than simple replacement of bearings, the piece must be carefully shipped to the contractors shop in Seattle, disassembled, repaired, and shipped back to Woodinville for its reinstallation. Given that scope, the estimated cost exceeds $115,000. The current budget does not provide for this scale of repair cost. While a long-term plan is created, Staff have temporarily immobilized the movement mechanism, locking the piece in a static state.

Given the significant and unfunded cost of repair, Council was asked at its March 17, 2026 meeting to provide direction as to how to proceed. Staff identified four options for Council discussion/direction:

1) The City covers the cost of repair (estimate from contractor is $102,790 + 12,000 for parts= $114,790).
2) The City crew has immobilized the movement feature for the time being to avoid further damage from the failed bearings. The piece could be maintained as immobile indefinitely or until such time that budgeting accommodates the necessary repair.
3) Utilizing the provisions of the donation agreement, the City could:
    a. Simply relinquish ownership of the piece back to Woodin Creek Village Associates, and remove it from the current location. Woodin Creek Village Associates would then be free to do whatever it likes with the piece.
    b. Relinquish ownership back to Woodin Creek Village Associates, with an agreement where Woodin Creek Village Associates is responsible for ownership and maintenance, but the City agrees to allow its continued installation at the current location on public property.

In discussions with representatives of Woodin Creek Village Associates, they have indicated their preference would be Option 3b above, wherein ownership is returned to WCVA and they become responsible for maintenance of the piece at its current location on City property per a new agreement to that end. Following discussion, City Council directed Staff to move forward with the option of returning the art piece to WCVA but allowing it to be continued to be displayed at its current location. Staff and legal counsel prepared Agreement 26-307 (Attachment 2) to effectuate this direction and is seeking approval of said agreement.

ALTERNATIVES:

1. Approve Agreement 26-307 as presented
2. Take no action, provide direction to Staff

RECOMMENDED MOTION:

I MOVE THAT CITY COUNCIL APPROVE AGREEMENT 26-307, SUBSTANTIALLY IN THE FORM PRESENTED, AND AUTHORIZE THE CITY MANAGER TO TAKE ALL NECESSARY ACTION TO EFFECTUATE SAID AGREEMENT.

Attachments:
1) Resolution No. 496, Donation Agreement
2) Agreement 26-307

RESOLUTION NO. 496

A RESOLUTION OF THE CITY OF WOODINVILLE, WASHINGTON ACCEPTING A DONATION OF A SCULPTURE FROM WOODIN CREEK VILLAGE ASSOCIATES, LLC. FOR THE ROUNDABOUT AT NE 171st ST AND 135th AVE NE.

WHEREAS, Revised Code of Washington 35.21.100 allows cities to accept donated money or property by Ordinance; and

WHEREAS, Woodinville Ordinance No. 521 provides for the acceptance of donations of value greater than $5,000 by City Council Resolution; and

WHEREAS, Woodin Creek Village Associates, LLC has made a generous offer to donate a sculpture to the City of Woodinville under specific conditions; and

WHEREAS, those conditions are specified in the attached Agreement; and

WHEREAS, the City is willing to fulfill the conditions of the Agreement in exchange for the sculpture;

NOW, THEREFORE THE CITY COUNCIL OF THE CITY OF WOODINVILLE, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. Approval of Agreement to Accept Donation. The Woodinville City Council accepts the donation of the sculpture from Woodin Creek Village Associates, LLC and approves the Agreement for the donation and acceptance of the sculpture, substantially in the form contained in the attached Agreement.

Section 2. Other Actions Authorized. The Woodinville City Council hereby authorizes the City Manager to take other actions necessary to implement this decision and to fulfill the City's obligations contained in the attached Agreement.

RESOLVED THIS 21st day of March 2017.

Bernard W. Talmas

Bernard W. Talmas, Mayor

ATTEST/AUTHENTICATED:

By: Jennifer Kuhn

Jennifer Kuhn, CMC, City Clerk

Passed by the City Council: 3-21-2017
Resolution No. 496

RECEIVING NO. 5397
DATE 5-3-2017
CITY CLERK SHL
CONTRACT NO. 17-064

AGREEMENT BETWEEN CITY OF WOODINVILLE AND WOODIN CREEK VILLAGE ASSOCIATES, LLC FOR DONATION AND ACCEPTANCE OF A SCULPTURE

RECITALS

THIS AGREEMENT ("Agreement"), is made this 20th day of April, 2017, by and between the City of Woodinville ("the City"), a Washington Municipal Corporation, and Woodin Creek Village Associates, LLC, a Limited Liability Corporation ("Donor"), for the purpose of establishing a contractual relationship under which Donor will procure, install and donate, and the City will accept, a Sculpture for display on City property in the roundabout at NE 171st St and 135th Ave NE, in Woodinville, Washington.

WHEREAS, Donor has purchased a sculpture and will install same and present it to the City as a gift; and

WHEREAS, the City and Donor (collectively "the Parties") desire to formalize their contractual relationship regarding the procurement, construction, installation and transfer of the sculpture, and to define their respective rights, obligations and liabilities therefore;

NOW, THEREFORE, in consideration of the mutual promises set forth herein, it is agreed by and between the parties as follows:

TERMS

1. **Donation of Sculpture**. Donor agrees to procure and donate the Sculpture to the City, and the City agrees to accept the Sculpture, per the terms of this Agreement. Upon acceptance of the Sculpture by the City, the Donor is relieved of any further responsibility for care, maintenance, liability, etc. of the Sculpture. Transfer of ownership of the Sculpture shall be by written transfer of ownership interest in personal property.

2. **Specifications of Sculpture.** The Sculpture, produced by artist Anthony Howe, is titled In Cloud Light III, and is represented in the drawings included as Exhibit 1, attached to this agreement and herein incorporated. The Sculpture shall be placed in the designated roundabout in the location shown and represented in the attached drawing(s) in Exhibit 1.

3. **Donor's Responsibilities.** Donor shall procure and install the Sculpture no later than six months after the signing of this agreement. Donor shall be solely and exclusively responsible for contacting, communicating with, and coordinating delivery and installation of the Sculpture. Donor shall be responsible for obtaining all permits required by the Woodinville Municipal Code.

4. **City's Responsibilities.** The City shall accept delivery, receipt and ownership of the Sculpture at a mutually acceptable time and place. The City shall allow Donor pedestrian and vehicle access to installation site for purposes of constructing and installing the Sculpture. The City shall be responsible for on-going costs to maintain the Sculpture as outlined in Exhibit 2, PROVIDED, the duration of the installation of the Sculpture on City property shall be at the sole discretion of the City. If the City determines that it no longer desires to own and maintain the sculpture, it will be offered to the Donor (Woodinville

Creek Village Associates, LLC) at no charge at least one hundred twenty days prior to disposal by other means.

5. **Risk of Loss or Damage.** Donor shall be solely responsible and assume all risk of loss or damage to the Sculpture until receipt and acceptance thereof by the City. At the point of acceptance by the City, the Donor will bear no further liability, ownership, or authority regarding the Sculpture. The City agrees to include the sculpture in its insurance policies to protect the value against all hazards.

6. **Relationship of Parties**. No agent, employee, representative or subcontractor of Donor shall be deemed to be the employee, agent, representative or subcontractor of the City. None of the benefits provided by the City to its employees, including, but not limited to, compensation, insurance and unemployment insurance, are available from the City to the Donor or its employees, agents, representatives or subcontractors. Donor will be solely and entirely responsible for its acts and for the acts of Donor's agents, employees, representatives and subcontractors during the performance of this Agreement.

7. **Indemnification / Hold Harmless.** Donor shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or in connection with the performance of this Agreement prior and up to the time of acceptance of the Sculpture by the City, except for injuries and damages caused by the sole negligence of the City. It is specifically and expressly understood that the indemnification provided herein constitutes the Donor's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

8. **Entire Agreement**. The written provisions and terms of this Agreement, together with all documents attached hereto, shall supersede all prior verbal statements of any officer or other representative of the City, and such statements shall not be effective or be construed as entering into or forming a part of, or altering in any manner whatsoever, this Agreement.

9. **Modification**. No waiver, alteration or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by a duly authorized representative of the City and Donor.

10. **Assignment.** Neither party may assign its rights or obligations granted by this agreement without the written consent of the other party.

11. **Written Notice**. All communications regarding this Agreement shall be sent to the parties at the addresses listed below, unless notified to the contrary. Any written notice hereunder shall become effective as of the date of mailing by registered or certified mail, and shall be deemed sufficiently given if sent to the addressee at the address stated in this Agreement or such other address as may be hereafter specified in writing.

12. **Non-Waiver of Breach**. The failure of the City to insist upon strict performance of any of the covenants and agreements contained herein, or to exercise any option herein conferred in one or more instances shall not be construed to be a waiver or relinquishment of said covenants, agreements or options, and the same shall be and remain in full force and effect.

13. **Resolution of Disputes, Governing Law**. Should any dispute, misunderstanding or conflict arise as to the terms and conditions contained in this Agreement, the matter shall be referred to the City Manager, whose decision shall be final. In the event of any litigation arising out of this Agreement, the prevailing party shall be reimbursed for its reasonable attorney fees from the other party. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year above written.

CITY OF WOODINVILLE

By: _____
Brandon Buchanan, City Manager

CITY CONTACT
City Manager
17301 133rd Avenue NE
Woodinville, WA 98072
Phone: 425-489-2700

WOODIN CREEK VILLAGE ASSOCIATES, LLC

By: _____
W. Dean Weidner, Member

DONOR CONTACT
W. Dean Weidner
Woodin Creek Village Associates, LLC
9757 Juanita Dr. NE, Suite 300
Kirkland, WA 98034
Phone: 425-821-3844

ATTEST/AUTHENTICATED

By: Jennifer L Kuhn
Jennifer L. Kuhn, City Clerk

APPROVED AS TO FORM

By: _____
Office of the City Attorney

RESOLUTION NO. 496

A RESOLUTION OF THE CITY OF WOODINVILLE, WASHINGTON ACCEPTING A DONATION OF A SCULPTURE FROM WOODIN CREEK VILLAGE ASSOCIATES, LLC. FOR THE ROUNDABOUT AT NE 171st ST AND 135th AVE NE.

WHEREAS, Revised Code of Washington 35.21.100 allows cities to accept donated money or property by Ordinance; and

WHEREAS, Woodinville Ordinance No. 521 provides for the acceptance of donations of value greater than $5,000 by City Council Resolution; and

WHEREAS, Woodin Creek Village Associates, LLC has made a generous offer to donate a sculpture to the City of Woodinville under specific conditions; and

WHEREAS, those conditions are specified in the attached Agreement; and

WHEREAS, the City is willing to fulfill the conditions of the Agreement in exchange for the sculpture;

NOW, THEREFORE THE CITY COUNCIL OF THE CITY OF WOODINVILLE, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. Approval of Agreement to Accept Donation. The Woodinville City Council accepts the donation of the sculpture from Woodin Creek Village Associates, LLC and approves the Agreement for the donation and acceptance of the sculpture, substantially in the form contained in the attached Agreement.

Section 2. Other Actions Authorized. The Woodinville City Council hereby authorizes the City Manager to take other actions necessary to implement this decision and to fulfill the City's obligations contained in the attached Agreement.

RESOLVED THIS 21st day of March 2017.

Bernard W. Talmas

Bernard W. Talmas, Mayor

ATTEST/AUTHENTICATED:

By: Jennifer Kuhn

Jennifer Kuhn, CMC, City Clerk

Passed by the City Council: 3-21-2017
Resolution No. 496

Agreement with Woodin Creek Village Associates, LLC for Donation of Sculpture
("In Cloud Light III by Anthony Howe)
Exhibit 1

LANDSCAPE PLAN - AREA B
PLANT SCHEDULE, ROUNDABOUT/BRIDGE
LANDSCAPE NOTES
NOT FOR CONSTRUCTION
PACE
LANDSCAPE PLAN - AREA B
SHEET
C8.1
SOUTH LEG ADDITION
135TH AVE NE
137TH AVE NE

Handbook

Kinetic Sculpture
In Cloud Light IV with Cauldron

This handbook is required to operate the kinetic sculpture.
Read this handbook before carrying out any work on the kinetic sculpture.

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1 Safety

Safety instructions help you to operate and maintain the kinetic sculpture safely.

1.1 Safety Instructions

Maintenance and Repair

Caution: Personnel who do not have the technical knowledge or experience must not attempt to dismantle, alter or repair the kinetic sculpture. If the kinetic sculpture is causing problems or is functioning incorrectly it must be taken out of service until a qualified technician can attend to it.

Flammable Gas

Danger: The kinetic sculpture contains flammable gas. Naked flames and smoking are prohibited when repairing the kinetic sculpture.

Risk of Entanglement

Caution: During maintenance work long hair, ties or scarves may become entangled in the fan.

Crushing

Caution: The mechanics have a number of potential pinch points. Care must be taken and the kinetic sculpture must not be operated or tested until technicians are clear about all the moving parts.

Servicing at Height

Caution: The kinetic sculpture has elements that require servicing at height. When working at height, secure yourself against falling. When working at height never work alone.

Hot Surfaces

Warning: The kinetic sculpture has a cauldron with a hot surface. Shut off the kinetic sculpture before any maintenance work and let the hot elements cool down first.

1.2 Explanation of Safety Instructions

Safety Instructions are marked with a sign and a signal word. The signal word indicates the level of danger.

Signal word: Danger
High level risk. Danger indicates an imminently hazardous situation which, if not avoided, will result in serious injury or death.

Signal word: Warning
Medium level risk. Warning indicates a potentially hazardous situation which, if not avoided, could result in serious injury or death.

Signal word: Caution
Low level risk. Caution indicates a potentially hazardous situation which, if not avoided, may result in minor or moderate injury or damage.

Important
Important for operation, maintenance or repair of the kinetic sculpture.

Note
Tips on use and information which may be useful.

1.3 Fault Procedure / Trouble Shooting

From time to time a component may become faulty. In this case the following procedure should be followed:

1. Secure the area around the kinetic sculpture.
2. Inspect the kinetic sculpture to identify the fault.
3. Re-tighten any loose screws or nuts etc. using a small amount of thread locker (like "loctite" medium strength/removable).

Do not bring the thread locker into contact with acrylic glass. Acrylic glass will crack.

4. If a component has physically been damaged it should be removed completely from the kinetic sculpture.
5. Before leaving the kinetic sculpture make it safe. Ensure that the public can not injure themselves or damage the kinetic sculpture. If necessary block the area around the kinetic sculpture.
6. Point out to the public the fact that the kinetic sculpture is temporarily out of operation.
7. Repair the component or contact Hüttinger for repair.

2 Introduction

This kinetic sculpture is a unique piece and has been produced specifically to comply with the requirements set out by the client.

The kinetic sculpture is prepared to receive a gas jet.

2.1 Identification

Kinetic Sculpture: In Cloud Light IV with Cauldron

Serial number: 8926

Year of manufacture: 2016

Operator:
Anthony Howe
P.O.Box 362
Eastsound
Washington 98245
U.S.A.

Manufacturer:
Kurt Hüttinger GmbH & Co. KG
Mittelbügweg 90
90571 Schwaig bei Nürnberg
Germany
Phone: +49 911 99533-0
Fax: +49 911 99533-99
E-mail: info@huettinger.de

Spare Parts and Service: Kurt Hüttinger GmbH & Co. KG

Handbook:
Creation date: 14.06.2016
Last update:
Author: Rolf Hoffmeyer

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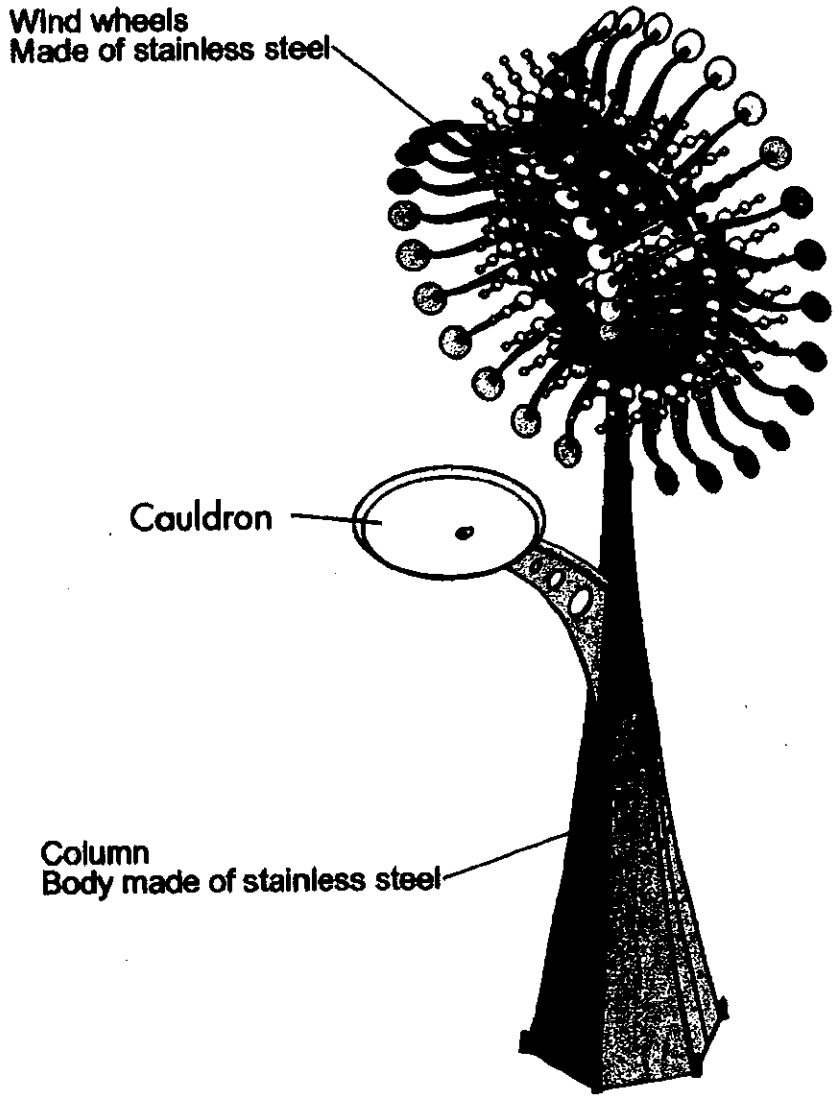
2.2 Overview of the Kinetic Sculpture



2.3 Visitor Experience

A phantastic sculpture that moves with the wind.
I like it, and I hope a lot of Cariocas as well.

2.4 Intended Use of the Kinetic Sculpture

This kinetic sculpture is designed for outdoor operation. It is designed for seismological zone 1 of Uniform Building Code.

This kinetic sculpture is designed for a maximum wind speed of **100 km/h** and a gust speed of maximum 144 km/h according to DIN EN 40-3-1.

This equals to **10** on the **Beaufort** wind scale.

If the forecast calls for violent weather such as hurricanes, tornadoes, and typhoons, it is advisable to take the piece down or block the area around the kinetic sculpture to make sure the public can not be injured.

The kinetic sculpture is prepared to receive a gas jet.

2.5 Operator's Duties

National and Local Regulations

The operator undertakes to observe the relevant provisions governing health and safety, such as those of accident prevention regulations.

3 Set Up

The kinetic sculpture is set up by Anthony Howe.

Use only stainless steel screws and nuts.

3.1 Ambient Temperatures for Operation, Transport and Storage

Ambient temperature for the operation	+1° C to 50 °C (+34°F to 120 °F)

3.2 Weight

approx 800 kg

4 Operation

If the forecast calls for violent weather such as hurricanes, tornadoes, and typhoons, it is sometimes advisable to take the piece down.

5 Maintenance

To ensure the longevity of this kinetic sculpture, the operator must regularly maintain and service the kinetic sculpture. Failure to comply with the maintenance schedule will effect the guarantee and the manufacturer shall not be liable for any resulting damage.

Qualification of Personnel for Maintenance and Repair

Only trained and skilled technicians may repair or maintain the kinetic sculpture.

- This handbook must be accessible to personnel maintaining or repairing the kinetic sculpture.
- The personnel must have read and understood this handbook.

Screws and Nuts

Coat nuts and screws always with copper paste. This ensures that the screw or nut can easily be untighten afterwards. Use only stainless steel screws.

5.1 Maintenance Schedule

As most of the pieces are mechanical in nature, a little bit of lubrication now and then goes a long way towards extending the kinetic sculpture's life, not unlike an automobile or a chain saw. Lubricate the sculpture at least one a year.

Re-tighten the base fastening screws after 8 weeks.

This kinetic sculpture is a unique piece. Observe carefully soiling and wear and tear and adapt the maintenance accordingly.

6 Cleaning and Care

General advice: Do not delay cleaning, react quickly.
The more time passes, the more difficult it is to clean.

Do a test where it won't show before applying an unknown cleaning agent.

6.1 Slight Soiling

In most cases a damp cloth is adequate for cleaning.

6.2 Heavy Soiling

Soak with lukewarm soapy water and wipe the surface with a lint-free soft cloth or sponge. Dry afterwards.

Soak **Moss** with cola. The moss dies within a few days, a regeneration is hampered.

6.3 Specific Soiling

Do not use tools made of iron or steel (e.g., spatula, wire-brush or steel wool.

Ball pen: Apply a little acetone (nail varnish remover), dab with a clean cloth, wipe using detergent foam

Grease, oil, lipstick, ink, shoe polish, lacquer, adhesive:
Spirit/alcohol, benzene, white spirit, acetone (nail varnish remover).

Chewing gum: Spray with WD-40 and allow to soak. Then scrape off.or steam-blast and scrape off.

Lime-scale Detergents containing 10% citric acid or 10% acetic acid.

Never use! Acids, de-scaler, formic acid, drain cleaner, hydrochloric acid, silver polish, polishing agents, wax, bleach.

7 Spare Parts and Wearing Parts

If you should not find a part in the list, make a photograph and send your request to info@huettinger.de.

Mechanical Parts

Description	Drawing no.	Specification	Wearing part*	Source	Total quantity
Stainless Steel Deep Groove Ball Bearing		S6010-2Z-HLC oiled, not greased	X	www.ina.com	56
Anchors		HIT-HY 200-A + HIT-V (8.8) M1		www.hilti.com	6

*) Wearing parts are excluded from warranty.

8 Disposal

The kinetic sculpture may be disposed of in normal garbage/waste.

9 EC Declaration of Conformity

This kinetic sculpture complies with the General Product Safety Directive 2001/95/EC

This kinetic sculpture complies with the following Construction Products Regulation EU/305/2011

The applied harmonized standards is EN 1090-1/2

Compilation of the technical documents:
Rolf Hoffmeyer, Kurt Hüttinger GmbH & Co. KG

9.1 CE Marking According to EN 1090-1 (Method: ZA3.3)

CE

Kurt Hüttinger GmbH & Co. KG Mittelbügweg 90
90571 Schwaig bei Nürnberg Deutschland

Jahr der Kennzeichnung: 2016

Zertifikat Nr. 0036-CPR-1090-1.00329
ausgestellt von: TÜV SÜD IS GmbH, Westendstr. 199,
80686 München, NoBo nr. 0036

Nach folgender Norm:	EN 1090-1
Für das Exponat:	In Cloud Light IV with Cauldron
mit der Serien-Nr.	8926
Geometrische Toleranzen:	EN 1090-2, D1
Schweißeignung:	1.4301nach Z 30.3-6
Bruchzähigkeit:	0 (Stahl)
Brandverhalten:	Klasse A1 für Stahl
Freisetzung von Cadmium:	NPD
Freisetzung von radioaktiver Strahlung:	NPD
Dauerhaftigkeit:	NPD
Tragfähigkeitsmerkmale	
Tragfähigkeit:	gemäß statischer Berechnung 21614-1 von Jörg Feichtmayr, vom 29.4.2016
Verformung im Grenzzustand der Gebrauchstauglichkeit:	NPD
Ermüdungsfestigkeit:	NPD
Feuerwiderstand:	NPD
Herstellung:	Nach Bauteilspezifikation und DIN EN 1090-2
Ausführungsklasse:	EXC2

9.2 Declaration of Performance According to EN 1090-1

Serial number: 8926

Purpose: In Cloud Light IV with Cauldron

Operator: Anthony Howe
P.O.Box 362
Eastsound
Washington 98245
U.S.A.

Manufacturer: Kurt Hüttinger GmbH & Co. KG
Mittelbügweg 90
90571 Schwaig bei Nürnberg
Germany

Systems of assessment and verification of constancy of performance: 2+

Certificate: No. 0036-CPR-1090-1.00329 issued by
TÜV SÜD IS GmbH, Westendstr. 199, 80686 München, NoBo nr. 0036

Declaration of Performance for the Steel Construction and Secondary Mechanical Engineering Components

Performance Characteristic	Declared Performance	Harmonised Technical Specification
Geometric data (Tolerances on dimension and shape)	EN 1090-2, D1	EN 1090-1: 2012-02
Weldability	1.4301 according to Z 30.3-6	EN 1090-1: 2012-02
Fracture toughness	NPD	EN 1090-1: 2012-02
Reaction to fire	Class A1 for steel	EN 1090-1: 2012-02
Release of cadmium	NPD	EN 1090-1: 2012-02
Emission of radioactivity	NPD	EN 1090-1: 2012-02
Durability	NPD	EN 1090-1: 2012-02
Structural characteristics		
Load bearing capacity	Static calculation 21614-1 of Jörg Feichtmayr, dated from 29.4.2016	EN 1090-1: 2012-02
Deformations at the serviceability limit state	NPD	EN 1090-1: 2012-02
Fatigue-strength	NPD	EN 1090-1: 2012-02
Resistance to fire	NPD	EN 1090-1: 2012-02

NPD: No performance determined

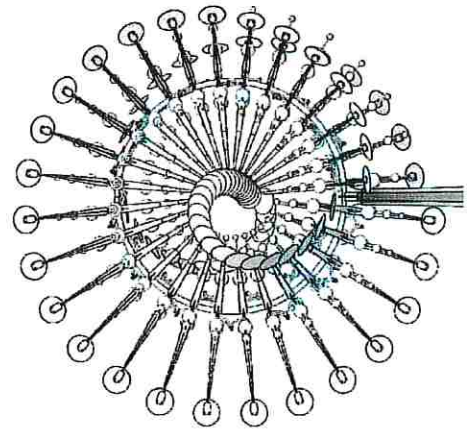
The declared performance of the steel product complies to the declared performance mentioned in the table above. The manufacturer is responsible for the declaration of performance in accordance with the EU regulation No. 305/2011

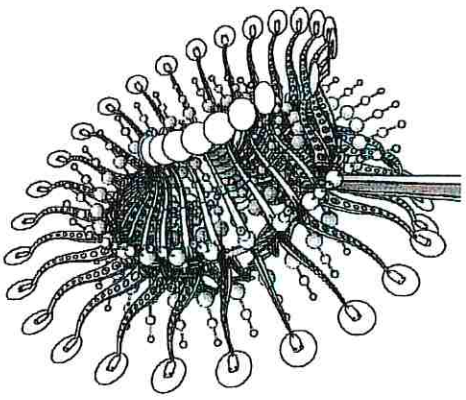
Signed for and on behalf of the manufacturer :

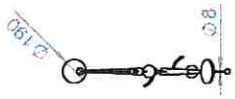
Schwaig, 08.06.2016

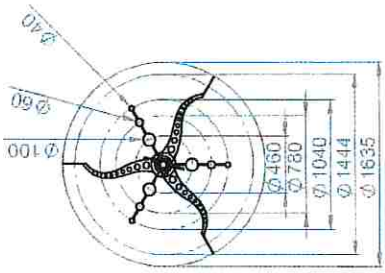
Axel Hüttinger

10 Production Drawings









Dimensions without tolerances to ISO 2768-1
Permissible deviations according to ranges of lengths, in mm for exterior radii of the angle concerned

from	over	bis	over	bis	over	bis	over	bis	over	bis
0,5	3	6	6	30	30	120	120	400	400	1000
3	6	30	30	120	120	400	400	1000	1000	2000
6	30	120	120	400	400	1000	1000	2000	2000	4000
30	120	400	400	1000	1000	2000	2000	4000	4000	8000
120	400	1000	1000	2000	2000	4000	4000	8000	8000	12000
400	1000	2000	2000	4000	4000	8000	8000	12000	12000	16000
1000	2000	4000	4000	8000	8000	12000	12000	16000	16000	20000
2000	4000	8000	8000	12000	12000	16000	16000	20000	20000	24000
4000	8000	12000	12000	16000	16000	20000	20000	24000	24000	28000
8000	12000	16000	16000	20000	20000	24000	24000	28000	28000	32000
12000	16000	20000	20000	24000	24000	28000	28000	32000	32000	36000
16000	20000	24000	24000	28000	28000	32000	32000	36000	36000	40000
20000	24000	28000	28000	32000	32000	36000	36000	40000	40000	44000
24000	28000	32000	32000	36000	36000	40000	40000	44000	44000	48000
28000	32000	36000	36000	40000	40000	44000	44000	48000	48000	52000
32000	36000	40000	40000	44000	44000	48000	48000	52000	52000	56000
36000	40000	44000	44000	48000	48000	52000	52000	56000	56000	60000
40000	44000	48000	48000	52000	52000	56000	56000	60000	60000	64000
44000	48000	52000	52000	56000	56000	60000	60000	64000	64000	68000
48000	52000	56000	56000	60000	60000	64000	64000	68000	68000	72000
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56000	60000	64000	64000	68000	68000	72000	72000	76000	76000	80000
60000	64000	68000	68000	72000	72000	76000	76000	80000	80000	84000
64000	68000	72000	72000	76000	76000	80000	80000	84000	84000	88000
68000	72000	76000	76000	80000	80000	84000	84000	88000	88000	92000
72000	76000	80000	80000	84000	84000	88000	88000	92000	92000	96000
76000	80000	84000	84000	88000	88000	92000	92000	96000	96000	100000
80000	84000	88000	88000	92000	92000	96000	96000	100000	100000	104000
84000	88000	92000	92000	96000	96000	100000	100000	104000	104000	108000
88000	92000	96000	96000	100000	100000	104000	104000	108000	108000	112000
92000	96000	100000	100000	104000	104000	108000	108000	112000	112000	116000
96000	100000	104000	104000	108000	108000	112000	112000	116000	116000	120000

Not specified surfaces Rz 63

Not specified edges -0,3

Weight: 791,71 kg

Description:

	Name
Date	
08.04.2016	GALL
08.04.2016	GALL

Drawing No.: S-08926

Revision: 1

Project: Anthony Howe - Kinetic Sculpture ICL4

Scale: 1:33

Sheet size: A3

Page: 2 of 2

Latest changes:
Ohne Vermerk

This drawing is the property of Kurt Hüttinger GmbH & Co. KG without registered date at all Messtechnik 90
D-82211 Bötzing. It may not be duplicated and disclosed to third parties without our consent and submitted in writing by Kurt Hüttinger GmbH & Co. KG.
www.huettinger.de

AGREEMENT NO. 26-37 BETWEEN
CITY OF WOODINVILLE AND WOODIN CREEK VILLAGE ASSOCIATES, LLC
FOR TRANSFER OF OWNERSHIP AND MAINTENANCE OF SCULPTURE

RECITALS

THIS AGREEMENT ("Agreement"), is made this __ day of April, 2026, by and between the **City of Woodinville** (the "City"), a Washington Municipal Corporation, and **Woodin Creek Village Associates, LLC** ("WCVA"), a Limited Liability Corporation, for the purpose of establishing a contractual relationship under which the City will relinquish ownership of ***In Cloud Light III*** (the "Sculpture") to WCVA, and WCVA will accept and assume all maintenance responsibilities while the Sculpture remains on display on City property in the roundabout at NE 171st ST and 135th AVE NE, in Woodinville, Washington (the "Premises").

WHEREAS, on March 21, 2017, City Council accepted the Donation of the Sculpture by Resolution No. 496; and

WHEREAS, the City has determined the regular maintenance requirements for the Sculpture are beyond the City's current capacity to provide for; and

WHEREAS, WCVA will assume ownership and regular maintenance obligations for the Sculpture; and

WHEREAS, the City intends to allow the continued display of Sculpture on City property; and

WHEREAS, the City and WCVA (collectively "the Parties") desire to formalize their contractual relationship and to define their respective rights, obligations and liabilities therefore;

NOW, THEREFORE, in consideration of the mutual promises set forth herein, it is agreed by and between the Parties as follows:

T E R M S

1. **Relinquishing of Sculpture**. Per the terms of Resolution No. 496, the City agrees to relinquish ownership of the Sculpture to WCVA, and WCVA agrees to accept the Sculpture, per the terms of this Agreement. Upon acceptance of the Sculpture by WCVA, the City is relieved of any further responsibility for care, maintenance, liability, etc. of the Sculpture except as provided for in Section 4. Transfer of ownership of the Sculpture from the City to WCVA will be effectuated by bill of sale or such other instrument that the Parties agree upon.

2. **Specifications of Sculpture.** The Sculpture is represented in the drawing included as Exhibit A, attached to this Agreement and herein incorporated.

3. **WCVA's Responsibilities.** WCVA shall accept ownership of the Sculpture and provide all maintenance activities of the Sculpture. Maintenance activities include all applicable costs for labor, tools, parts, materials, rental of equipment – everything and anything required to appropriately maintain the Sculpture on an on-going basis. WCVA shall coordinate access, including requesting and receiving permission from City prior to occupying the Right of Way ("ROW") for maintenance purposes and be responsible for conducting such maintenance in a safe and legal manner.

4. **City's Responsibilities.** The City shall relinquish ownership of the Sculpture. The City shall allow WCVA pedestrian access to the Premises for purposes of maintaining the Sculpture.

5. **Risk of Loss or Damage.** WCVA shall be solely responsible and assume all risk of loss or damage to the Sculpture and all risk of loss, injury, or damage during maintenance operations in public ROW or on City property. At the point of acceptance by WCVA, the City will bear no further liability, ownership, or authority

(except with respect to control of the Premises and ROW) regarding the Sculpture or resulting from any maintenance operations.

6. **Removal of sculpture from Premises.** WCVA shall have 90 days to remove Sculpture from Premises upon notice by the City to do so, which shall be at the sole discretion of the City. WCVA shall be responsible for all costs of removal.

7. **Removal of sculpture from Premises at the discretion of WCVA.** Should WCVA determine it no longer desires to maintain or display the Sculpture on the Premises, it shall provide notice of such at least 90 days prior to removal. WCVA shall be responsible for all costs of removal.

8. **Relationship of Parties**. No agent, employee, representative or subcontractor of WCVA shall be deemed to be the employee, agent, representative or subcontractor of the City. None of the benefits provided by the City to its employees, including, but not limited to, compensation, insurance and unemployment insurance, are available from the City to the WCVA or its employees, agents, representatives or subcontractors. WCVA will be solely and entirely responsible for its acts and for the acts of WCVA's agents, employees, representatives and subcontractors during the performance of this Agreement.

9. **Indemnification / Hold Harmless.** WCVA shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or in connection with the performance of this Agreement at the time of acceptance of the Sculpture by the WCVA, except for injuries and damages caused by the sole negligence of the City. It is specifically and expressly understood that the indemnification provided herein constitutes the WCVA's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

10. **Entire Agreement**. The written provisions and terms of this Agreement, together with all documents attached hereto, shall supersede all prior verbal statements of any officer or other representative of the Parties, and such statements shall not be effective or be construed as entering into or forming a part of, or altering in any manner whatsoever, this Agreement.

11. **Modification**. No waiver, alteration or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by a duly authorized representative of the City and WCVA.

12. **Assignment.** Neither Party may assign its rights or obligations granted by this Agreement without the written consent of the other Party.

13. **Written Notice**. All communications regarding this Agreement shall be sent to the Parties at the addresses listed below, unless notified to the contrary. Any written notice hereunder shall become effective as of the date of mailing by registered or certified mail, receipt of electronic mail (E-mail) and shall be deemed sufficiently given if sent to the addressee at the addresses stated in this Agreement or such other addresses as may be hereafter specified in writing.

14. **Non-Waiver of Breach**. The failure of the City to insist upon strict performance of any of the covenants and Agreements contained herein, or to exercise any option herein conferred in one or more instances shall not be construed to be a waiver or relinquishment of said covenants, agreements or options, and the same shall be and remain in full force and effect.

15. **Resolution of Disputes, Governing Law**. Should any dispute, misunderstanding or conflict arise as to the terms and conditions contained in this Agreement, the matter shall be referred to the City Manager, whose decision shall be final. In the event of any litigation arising out of this Agreement, the prevailing Party shall

be reimbursed for its reasonable attorney fees from the other Party. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the day and year above written.

CITY OF WOODINVILLE

By: _____

Name: Brandon Buchanan

Title: City Manager

WOODIN CREEK VILLAGE ASSOCIATES, LLC

By: _____

Name: _____

Title: _____

CITY CONTACT INFORMATION
City of Woodinville
17301 133rd Avenue NE
Woodinville, WA 98072
Brandon Buchanan, City Manager
Phone: 425-489-2700
Email: BrandonB@woodinville.gov
and
Chista Kouretchian, Contracts Manager
Phone: 425.877.2288
Email: chistak@woodinville.gov

WCVA CONTACT INFORMATION
_____
_____
_____

Phone: _____
Email: _____

ATTEST/AUTHENTICATED

By: _____

Katie Hanke, City Clerk

APPROVED AS TO FORM

By: _____

Jeff Ganson, Office of the City Attorney

EXHIBIT A

Report to the City Council

Meeting Date:	April 7, 2026
Agenda Item:	Resolution No. 684, Reject All Bids for the 124th Avenue Improvements Project (ST-21-010) : D'Souza
Staff Contact:	Asha D'Souza, Public Works Director

Issue:	Shall the City Council adopt Resolution No. 684, rejecting all bids for the 124th Avenue Improvements Project (ST-21-010)?
Recommended Motions:	I MOVE THAT THE CITY COUNCIL APPROVE RESOLUTION NO. 684 TO REJECT ALL BIDS AND RE-BID THE 124TH AVENUE IMPROVEMENTS PROJECT (ST-21-010) AND AUTHORIZE THE CITY MANAGER TO TAKE OTHER ACTIONS NECESSARY TO IMPLEMENT THIS ACTION.

Staff Report

Agenda Item Number: 9.

CITY OF WOODINVILLE, WA

REPORT TO THE CITY COUNCIL

17301 133rd Avenue NE, Woodinville, WA 98072

WWW.CI.WOODINVILLE.WA.US

To:	Honorable City Council	**Date:**	April 7, 2026
By:	Asha D'Souza P.E., Public Works Director		
Subject:	Resolution No. 684, Reject All Bids for the 124th Avenue Improvements Project (ST-21-010)		

ISSUE: Shall the City Council adopt Resolution No. 684, rejecting all bids for the 124th Avenue Improvements Project (ST-21-010)?

RECOMMENDATION: Adopt Resolution No. 684 as presented.

BACKGROUND/DISCUSSION: To better serve nearby neighborhoods, the City is constructing a continuous sidewalk and bike lane along the east side of 124th Ave NE between NE 171st Pl and NE 165th St. The purpose of the project is to close a key gap in pedestrian and bicycle facilities, improving safety and accessibility for students, residents, and other corridor users. The improvements will create a safer and more direct connection between nearby neighborhoods and major community destinations, including two schools, Brickyard park, and local transit services. Although the majority of work is located within the City of Bothell, the route is heavily used by Woodinville residents, and the project directly supports the City's goals for regional mobility, student safety, and active transportation.

The project is included in the 2025/2026 biennial budget with a total approved budget of $2,830,000. The project also includes ADA upgrades, roadway resurfacing, stormwater improvements, and installation of a pedestrian crossing beacon at 124th Ave NE and NE 169th St to enhance safety near Brickyard Road Park. Together, these elements improve the function and reliability of the corridor while supporting long-term needs.

On March 2, 2026, the City went out to bid for this project. Bid opening was on March 23, 2026 at 2 pm, and the City received six bids. On March 25, 2026 (48 hours after bid opening), City staff received a notice of formal protest from one bidder exercising their rights pursuant to RCW 39.04.105. The contractor's grounds for protest was that the two lowest bids should not be considered as responsive because the subcontractor list submitted by the two lowest bidders did not include proof of license for the stated electrical subcontractor as required under RCW 39.30.060. Based on legal review, this protest was considered potentially valid and as a result, only one out of the six bids received was deemed likely responsive and responsible (the third lowest bid).

The bid summary, including all bids received and the bid range, is provided in Table 1 below. Bids ranged from $805,141 to $1,413,686. The only responsive and responsible bid was the third-lowest bid in the amount of $920,329.54, which is approximately $115,000 (15 percent) higher than the lowest bid.

Due to the resulting budget impacts to the project, staff recommends rejecting all bids and re-bid the project for 13 days, which is the minimum advertisement period required under state law. Rejecting bids for a Public Works Contract requires a Council Resolution.

Table 1: Bid Summary

CONTRACTOR	CITY / STATE	TOTAL BID AMOUNT
A-1 Landscaping	Snohomish, WA	$1,277,086.00
Colacurcio Brother's Inc.	Blaine, WA	$920,329.54
EKM General Contractors	Duvall, WA	$1,120,247.00
Harkness Construction	Enumclaw, WA	$1,413,686.00
Kamins Construction	Bothell, WA	$805,141.25
R.W. Scott Construction	Auburn, WA	$814,409.32

ALTERNATIVES:

1. Approve Resolution No. 684 as presented, to reject all bids and re-bid the project for 13 days.
2. Direct staff to take other measures as determined by Council.

RECOMMENDED MOTION:

I MOVE THAT THE CITY COUNCIL APPROVE RESOLUTION NO. 684 TO REJECT ALL BIDS AND RE-BID THE 124TH AVENUE IMPROVEMENTS PROJECT (ST-21-010) AND AUTHORIZE THE CITY MANAGER TO TAKE OTHER ACTIONS NECESSARY TO IMPLEMENT THIS ACTION

ATTACHMENTS:

1) Resolution No. 684 – Rejecting All Bids for 124th Avenue Improvements Project

Attachment 1

RESOLUTION NO. 684

A RESOLUTION OF THE WOODINVILLE CITY COUNCIL REJECTING ALL BIDS FOR 124TH AVENUE IMPROVEMENTS PROJECT.

WHEREAS, the City of Woodinville called for bids for the 124th Avenue Improvements Project; and

WHEREAS, bid request packages were advertised as required by law and while six (6) bids were received on March 23, 2026, potential defects were identified in five (5), leaving one (1) responsive/responsible bid; and

WHEREAS, the third lowest bid was the only responsive and responsible bid out of the six bids received; and

WHEREAS, it is in the best interest of the citizens of Woodinville to update the bid documents and reissue the advertisement for bid request;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WOODINVILLE, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. Reject Bids. The City Council hereby rejects all bids submitted for the 124th Avenue Improvements Project to minimize project budget impacts.

Section 2. Effective Date. These actions shall become effective upon adoption of this Resolution.

RESOLVED this 7 day of April 2026.

_____
Sarah Arndt, Mayor

ATTEST/AUTHENTICATED:

_____
Katie Hanke, City Clerk

Passed by the City Council:
Resolution No. 684

Report to the City Council

Meeting Date:	April 7, 2026
Agenda Item:	Authorize Change Order 1 to the City Hall Roof Restoration Project contract with Garland/DBS, Inc. in the amount of $50,661 for the gutter replacement work: D'Souza
Staff Contact:	Asha D'Souza, Public Works Director
Additional Submitted by:	Keith Elefson, Operations Manager Public Works

Issue:	Shall the City Council authorize Change Order 1 to the City Hall Roof Restoration Project contract with Garland/DBS in the amount of $50,661, and authorize the City Manager to take other actions as necessary to implement this action?
Recommended Motions:	I MOVE THAT THE CITY COUNCIL APPROVE CHANGE ORDER 1 TO THE CONTRACT FOR THE CITY HALL ROOF RESTORATION PROJECT TO GARLAND/DBS, INC. OF CLEVELAND, OHIO IN THE AMOUNT OF $50,661, ESSENTIALLY IN THE FORM AS PRESENTED AND AUTHORIZE THE CITY MANAGER TO TAKE ANY STEPS NECESSARY TO EXECUTE SUCH ACTION.

Staff Report

Agenda Item Number: 10.

CITY OF WOODINVILLE, WA

REPORT TO THE CITY COUNCIL

17301 133rd Avenue NE, Woodinville, WA 98072

WWW.CI.WOODINVILLE.WA.US

To: Honorable City Council **Date:** April 7, 2026

By: Asha Pai D'Souza, P.E., Public Works Director
Keith Elefson, P.E., Operations Manager Public Works

Subject: Authorize Change Order 1 to the City Hall Roof Restoration Project contract with Garland/DBS, Inc. in the amount of $50,661 for the gutter replacement work

FINANCIAL ACTION SUMMARY					
Amount Spent/Expenditure Required		**Approved Project Budget**		**Remaining Budget**	
Analysis	$4,100	Analysis	$0	Analysis	$4,100
Construction	$115,600	Construction	$150,000	Construction	($34,400)
Change Order 1	$50,661	Change Order 1	$0	Change Order 1	$50,661
Contingency (10%)	$12,000	Contingency (10%)	$0	Contingency (10%)	$12,000
Total	**$182,361**	**Total**	**$150,000**	**Total**	**$32,361**

ISSUE: Shall the City Council authorize Change Order 1 to the City Hall Roof Restoration Project contract with Garland/DBS, Inc. of Cleveland, OH, in the amount of $50,661, and authorize the City Manager to take other actions as necessary to implement this action?

RECOMMENDATION: To approve the Change Order as presented and authorize the City Manager to take other actions necessary to implement this action.

POLICY DECISIONS: Purchasing policies require the City Council to approve all contracts or contract amendments exceeding $50,000.

BACKGROUND/DISCUSSION: In the 2025-2026 biennial budget, a $150,000 capital expenditure was approved to replace the City Hall roof membrane due to consistent leaks that spot patching could no longer prevent. To assess the status of the roof membrane, OAC Services Inc. was contracted for $4,100 to perform a diagnosis scan. The findings presented in a report along with a moisture map showed multiple locations of failure in the membrane.

Subsequently, the City contracted with Garland/DBS, Inc. ("Garland") for the City Hall Roof Restoration Project to complete the repair of the roof. Through OMNIA Contract No. PW1925, the City Council approved the Garland provided proposal for the replacement of the roof membrane for $115,600, with an added contingency of $12,000. Garland has completed the work as defined in the contract.

Prior to the project, City staff identified some sections of the gutters and downspouts that needed repair. During the roof restoration process, it was identified that the remaining sections of the gutters and downspouts attached to the roof were failing or nearing the end of their useful life. City staff requested that Garland provide a quote for replacement of all the gutters around the perimeter of City Hall, with the intent of issuing a change order for the proposed work. Garland provided a quote of $50,661, which staff propose the City accept and add to the overall cost of the project. This brings the overall cost of the project to $182,361, which is $32,361 above the original budgeted amount.

City staff recommend approving Change Order 1 for the amount of $50,661 and maintaining the $12,000 contingency.

ALTERNATIVES:

1. To approve Change Order 1 to the Contract as presented.
2. To reject Change Order 1 and provide direction to staff.

RECOMMENDED MOTION:

I MOVE THAT THE CITY COUNCIL APPROVE CHANGE ORDER 1 TO THE CONTRACT FOR THE CITY HALL ROOF RESTORATION PROJECT TO GARLAND/DBS, INC. OF CLEVELAND, OHIO IN THE AMOUNT OF $50,661, ESSENTIALLY IN THE FORM AS PRESENTED AND AUTHORIZE THE CITY MANAGER TO TAKE ANY STEPS NECESSARY TO EXECUTE SUCH ACTION.

ATTACHMENT(S):

1. Change Order 1 to Public Works Contract 25-105

CHANGE ORDER 1 TO CONTRACT NO. 25-105
BY AND BETWEEN THE CITY OF WOODINVILLE AND GARLAND

THIS CHANGE ORDER 1 is made by and between the **City of Woodinville** (hereinafter referred to as "City"), a Washington Municipal corporation, and **Garland/DBS, Inc.** (hereinafter referred to as "Contractor") collectively the "Parties".

WHEREAS, on November 6, 2025, the Parties entered into that certain Agreement for Services ("Agreement") for the provision of **City Hall Roof Restoration**; and

WHEREAS, the Contractor has provided said services; and

WHEREAS, the City desires to incorporate the replacement of existing gutters and downspouts at City Hall and increase the Contract value;

NOW, THEREFORE,

IN CONSIDERATION OF the mutual promises, terms and conditions set forth in the Contract and contained herein, the Parties hereby agree as follows:

Section 1. Amend Section 3, "Payment" of the Contract in its entirety as follows:

3. ***Payment****. Payment for the Work as described in the Contract shall not exceed* ***One Hundred Sixty-Six Thousand Two Hundred Sixty-One and 00/100 dollars ($166,261.00)*** *including applicable WSST.*

Section 2. Summary of Changes.

Original Contract Amount:	$115,600.00
Change Order 1 Amount:	$50,661.00
Revised Contract Amount:	$166,261.00

Section 3. Effect of Addendum. This Change Order is in addition to the Contract. Except as otherwise provided herein, the provisions of this Change Order modify, but do not supersede the provisions of the Contract. Except as otherwise provided herein, each provision of the Contract shall continue in full force and effect as if this Change Order did not exist. Except as otherwise provided herein, capitalized words and phrases shall have the meanings ascribed to them in the Contract.

A faxed or electronic copy of a signature is equivalent to an original signature. This Change Order may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties have caused this Change Order to be signed and executed this 8th day of April 2026.

CITY OF WOODINVILLE:

Signature: _____

Print Name: Brandon Buchanan

Title: City Manager

CONTRACTOR:

Signature: _____

Print Name: _____

Title: _____

Phone: _____

Email: _____

CITY CONTACT
City of Woodinville
17301 133rd Avenue NE
Woodinville, WA 98072
Chista Kouretchian, Contracts Manager
Phone: 425-877-2288
Email: chistak@woodinville.gov

APPROVED AS TO FORM:

Signature: Approved template; attorney review waived

Jeff Ganson, Office of the City Attorney

3800 E 91st Street
Cleveland, OH 44105
Ph : 800-762-8225

Change Request

To: City of Woodinville
17301 133rd Ave NE
Woodinville, WA 98072

Number: 1
Date: 2/10/26
Job: 25-WA-251049 Woodinville City Hall
Phone: King

Description: Gutters and Downspouts

We are pleased to offer the following specifications and pricing to make the following changes:

Remove existing gutters and downspouts.
Install new 6 Euro-Style Box gutters, 3 round galvanized downspouts, and all accessories.

The total amount to provide this work is ..... $45,930.00+WSST

Submitted by: EVAN CLARK

Approved by: _____
Date: _____

Report to the City Council

Meeting Date:	April 7, 2026
Agenda Item:	2026 Khalsa Day Proclamation: Buchanan
Staff Contact:	Brandon Buchanan, City Manager

Issue:	Shall the City Council proclaim April 14 to be Khalsa Day in Woodinville?
Recommended Motions:	I MOVE THAT THE MAYOR SIGN THE 2026 KHALSA DAY PROCLAMATION.

Staff Report

Agenda Item Number: 11.

CITY OF WOODINVILLE, WA

REPORT TO THE CITY COUNCIL

17301 133rd Avenue NE, Woodinville, WA 98072
WWW.CI.WOODINVILLE.WA.US

To: Honorable City Council **Date:** April 7, 2026
By: Brandon Buchanan, City Manager
Subject: 2026 Khalsa Day Proclamation

FINANCIAL ACTION SUMMARY		
Expenditure Required	**Amount Budgeted/Approved**	**Additional Amount Required**
$0	$0	$0

ISSUE: Shall the City Council proclaim April 14 to be Khalsa Day in Woodinville?

RECOMMENDATION: Direct the Mayor to sign the 2026 Khalsa Day Proclamation.

BACKGROUND/DISCUSSION:

A member of the community requested the City of Woodinville proclaim April 14th as Khalsa Day, recognizing one of the most significant observances in the Sikh calendar and honoring the contributions of Sikh residents in Woodinville and throughout our region.

Vaisakhi marks a momentous event in Sikh history. On Vaisakhi day in 1699, Guru Gobind Singh Ji, the tenth Sikh Guru, established the order of the Khalsa—"The Pure." The Khalsa embodies core Sikh principles such as service, courage, equality, and an unwavering commitment to justice and righteousness, even in the face of adversity
.
Sikhs across the world, including many families in our area, observe this day with deep devotion and community spirit. Celebrations often feature vibrant parades, traditional martial arts displays, devotional music, and the serving of langar—a free community meal open to all, regardless of background, faith, or status. These traditions reflect Sikh values of inclusivity, compassion, and community service that enrich and strengthen our broader community.

To highlight the broader significance of this day, here are examples of major Vaisakhi celebrations and educational resources:

- Surrey Vaisakhi Parade: https://604now.com/event/surrey-vaisakhi-parade/
- BBC – What is Vaisakhi?: https://www.bbc.co.uk/newsround/43737417

ALTERNATIVES:

1. Proclaim April 14 as Khalsa Day in Woodinville.
2. Take no action

RECOMMENDED MOTION:

I MOVE THAT THE MAYOR SIGN THE 2026 KHALSA DAY PROCLAMATION.

Attachments:

1) 2026 Khalsa Day Proclamation

The City of Woodinville
PROCLAMATION

WHEREAS, Vaisakhi is one of the most significant celebrations in the Sikh calendar, marking both the harvest festival and the establishment of the Khalsa in 1699 by Guru Gobind Singh Ji, a pivotal moment in Sikh history that symbolizes sovereignty, justice, and devotion;

WHEREAS, the creation of the Khalsa represents a commitment to truth, equality, and the protection of the vulnerable, embodying values that transcend time and inspire individuals to uphold justice and dignity for all;

WHEREAS, Vaisakhi is a day of reflection for Sikhs worldwide, serving as an opportunity to recommit to the principles of Sikhism, including selflessness, courage, and community service, while celebrating the vibrant heritage and contributions of Sikh communities;

WHEREAS, this day also highlights the importance of unity and resilience, reminding us of the sacrifices made by Sikh leaders and communities throughout history to protect their faith and identity;

WHEREAS, we, encourage all citizens to join in recognizing this important occasion by learning about Sikh history, participating in community celebrations, and fostering understanding and respect for diverse cultures.

NOW, THEREFORE, I, Mayor Sarah Arndt, Mayor of the City of Woodinville, Washington, on behalf of the Woodinville City Council proclaim April 14, 2026 as:

Khalsa Day

Signed this 7th day of April 2026.

_____

Mayor Sarah Arndt

Report to the City Council

Meeting Date:	April 7, 2026
Agenda Item:	First Reading, Waive Second Reading, and Adoption of Ordinance No. 806 Establishing a Moratorium on Accepting Applications for Detention and Correctional Institutions: Buchanan/Ganson/Grumbach
Staff Contact:	Brandon Buchanan, City Manager
Additional Submitted by:	Jeff Ganson, City Attorney Robert J Grumbach, Development Services Director

Issue:	Shall the City Council pass First Reading, Waive Second Reading and adopt Ordinance No. 806 establishing a moratorium on accepting applications for Detention and Correctional Institutions?
Recommended Motions:	I MOVE TO PASS FIRST READING, WAIVE SECOND READING, AND ADOPT ORDINANCE NO. 806 AS PRESENTED.

Staff Report

Agenda Item Number: 12.

CITY OF WOODINVILLE, WA

REPORT TO THE CITY COUNCIL

17301 133rd Avenue NE, Woodinville, WA 98072
WWW.CI.WOODINVILLE.WA.US

To: Honorable City Council **Date:** April 7, 2026

By: Brandon Buchanan, City Manager
Jeff Ganson, City Attorney
Robert J Grumbach, AICP, Development Services Director

Subject: First Reading, Waive Second Reading, and Adoption of Ordinance No. 806 Establishing a Moratorium on Accepting Applications for Detention and Correctional Institutions

FINANCIAL ACTION SUMMARY		
Expenditure Required	**Amount Budgeted/Approved**	**Additional Amount Required**
NA		

ISSUE: Shall the City Council pass First Reading, Waive Second Reading and adopt Ordinance No. 806 establishing a moratorium on accepting applications for Detention and Correctional Institutions?

RECOMMENDATION: Pass First Reading, Waive Second Reading, and adopt Ordinance No. 806 as presented.

DISCUSSION:

1. The proposed ordinance would enact a temporary moratorium for six months that would freeze acceptance of applications for the establishment or expansion of any facility involving the detention, transportation, and/or food services for people detained by state, local, or federal law enforcement. Pursuant to RCW 35A.63.220 and RCW 36.70A.390, the City Council shall cause appropriate notice to be given and shall hold a public hearing regarding the moratorium within 60 days after passage of an ordinance implementing a moratorium. For Ordinance No. 804 to be effective immediately, it must be passed by a majority plus one of the whole membership of the City Council (five affirmative ("yes") votes are required) pursuant to RCW 35A.12.130.

2. King County recently passed an emergency ordinance establishing a one-year moratorium on accepting permits for new or expanded detention facilities in unincorporated King County. Multiple other cities in King County have passed similar moratoriums. Last December, the Department of Homeland Security released a pre-solicitation notice for a service provider to create a facility close to Seattle with proximity to airport services providing comprehensive detention. While no permits are currently pending with the City for any federal or other government entity to operate a correctional facility, detention facility, or similar facility anywhere inside the City, new or expanded detention facilities are likely to draw significant public interest and would have significant impacts on water, sewage and wastewater, transportation and parking. The moratorium will allow the City time to review and update its development regulations as appropriate.

3. State law (RCW 36.70A.200) defines local and state facilities that are typically difficult to locate as "essential public facilities." Essential public facilities include but are not limited to airports, state education facilities and state or regional transportation facilities, correction facilities, solid waste handling facilities, etc. State law prohibits cities and counties from precluding the siting of an essential public facility. However, essential public facilities do not

appear to include private pre-adjudication detention facilities. Importantly, lease agreements for private properties are not regulated by the City and therefore do not require the City's approval. If tenant improvements are proposed, then this likely would require the City's review and approval and clarity on the zoning rules is needed.

4. Regarding next steps, a public hearing must be held within 60 days, and one will be scheduled soon. A moratorium may be effective for not longer than six months; however, it may be effective for up to one year if a work plan is developed for related studies providing for such a longer period. A moratorium ordinance may be renewed for one or more six-month periods if a subsequent public hearing is held and findings of fact are made prior to each renewal pursuant to RCW 35A.63.220.

ALTERNATIVES:

1) Pass First Reading, Waive Second Reading, and Adopt Ordinance No. 806, as presented;
2) Pass First Reading, Waive Second Reading, and Adopt Ordinance No. 806, as amended;
3) Do not pass Ordinance No. 806.

RECOMMENDED MOTIONS:

I MOVE TO PASS FIRST READING, WAIVE SECOND READING, AND ADOPT ORDINANCE NO. 806 AS PRESENTED

ATTACHMENTS:

1) Ordinance No. 806

ORDINANCE NO. 806

AN ORDINANCE OF THE CITY OF WOODINVILLE, WASHINGTON, ESTABLISHING A SIX-MONTH MORATORIUM ON THE ACCEPTANCE OR PROCESSING OF APPLICATIONS FOR THE CHANGE OF USE, ESTABLISHMENT, EXPANSION, OR DEVELOPMENT OF FACILITIES FOR THE DETENTION, TRANSPORTATION, OR FOOD SERVICES FOR PEOPLE DETAINED BY LOCAL, STATE, OR FEDERAL LAW ENFORCEMENT; AND PROVIDING FOR EFFECTIVE DATE AND SEVERABILITY.

WHEREAS, the City of Woodinville is incorporated as a non-charter optional municipal code city with the City Council having all powers possible for a city or town under the Washington Constitution and not specifically denied to code cities by law; and

WHEREAS, pursuant to RCW 36.70A.130, the City Council adopted the 2024 Woodinville Comprehensive Plan by Ordinance No. 781 establishing the City's vision, goals and policies affecting the community's physical and economic development; and

WHEREAS, the Woodinville Comprehensive Plan's stated vision for Woodinville includes that Woodinville is a safe, welcoming, family-friendly, and diverse community that supports a successful balance of neighborhoods, parks and recreation, businesses, and tourism; and

WHEREAS, Goal LU-2 seeks to ensure that decisions on land use designations and zoning are consistent with the City's vision and policies as articulated in the Woodinville Comprehensive Plan, including reducing and protecting disproportionate negative impacts from land development and exposure to environmental injustice; and

WHEREAS, the City is authorized to adopt and enforce land use regulations, including moratoria, pursuant to the authority granted by RCW 35A.63.220 and RCW 36.70A.390;

WHEREAS, the City has become aware of increased interest in establishing or expanding detention-related facilities in the Puget Sound Region; and

WHEREAS, WMC 21.11B.060 and RCW 36.70A.200 define essential public facilities as those local and state facilities that are typically difficult to site, but specifically exclude those facilities operated by a private entity in which people are detained in custody under process of law pending the outcome of legal proceedings; and

WHEREAS, the City Council finds that any detention or related facility may be incompatible with the Vision, Goals, and Policies of the Woodinville Comprehensive Plan; and

WHEREAS, the City's current land use regulations may not adequately address this emerging category of detention-related facilities use; and

WHEREAS, multiple jurisdictions within King County have recently adopted moratoria on detention-related facilities to study and develop appropriate permanent regulations governing such uses; and

WHEREAS, the City's current land use regulations do not specifically address or regulate non-qualifying essential public facilities that are dedicated to the detention, transportation, or

feeding of people detained by law enforcement agencies, which creates uncertainty about the permitting and land use approval for such facilities; and

WHEREAS, the establishment or expansion of detention-related facilities within the City could have significant impacts on the City's land use, transportation, public safety, and the health and welfare of its residents; and

WHEREAS, the City Council has determined that a moratorium is necessary to maintain the status quo while the City studies the potential impacts of detention-related facilities and develops appropriate regulatory standards to address such uses; and

WHEREAS, the City Council finds that the absence of regulations governing the contemplated detention-related facilities constitutes a circumstance requiring immediate action to protect the public health, safety, and welfare of the City's residents, and that the usual legislative procedures would result in an unreasonable delay during which applications for such unregulated uses could vest, undermining the City's ability to adopt appropriate permanent regulations; and

WHEREAS, this moratorium is adopted as a reasonable exercise of the City's police power and land use authority to preserve the status quo and allow for orderly planning consistent with the Growth Management Act and applicable state law.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF WOODINVILLE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Adoption of Findings of Fact. The foregoing recitals are hereby adopted as findings of fact supporting adoption of this Ordinance No. 806.

Section 2. Moratorium Established. A moratorium is hereby established on the acceptance or processing of any application, permit, license, or approval for the change of use, establishment, location, construction, expansion, operation, or development of facilities for the detention, transportation, or food services for people detained by local, state, or federal law enforcement within the City of Woodinville. This moratorium shall apply to all applications and permits, including but not limited to building permits, site development permits, land use permits, business licenses, site plan approvals, and any other regulatory approval necessary for such uses.

Section 3. Scope. For purposes of this ordinance, "facilities for the detention, transportation, or food services for people detained by local, state, or federal law enforcement" includes, but is not limited to, correctional institutions, detention centers, immigration detention facilities, processing centers, holding facilities, staging areas for the transportation of detained persons, and any commercial kitchen, commissary, or food preparation facility whose primary purpose is to provide meals or food services for detained persons. This moratorium does not apply to existing lawfully established uses or to any complete application that was vested under regulations in effect prior to the effective date of this ordinance.

Section 4. Duration. This ordinance establishing a moratorium shall be effective for a period of six (6) months from the effective date of this ordinance, unless repealed, extended, or modified by the City Council. Pursuant to RCW 35A.63.220, this moratorium may be renewed for one or more additional six-month periods if a subsequent public hearing is held and findings of fact are made prior to each renewal.

Section 5. Public Hearing. Pursuant to RCW 35A.63.220, the City Council shall hold a public hearing on this moratorium within sixty (60) days of its adoption. The City Council may adopt additional findings of fact justifying this moratorium at or immediately after the public hearing. Notice of the public hearing shall be provided as required by law.

Section 6. Severability. If any section, sentence, or phrase of this ordinance should be declared invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, or phrase of this ordinance.

Section 7. Declaration of Emergency and Effective Date. The City Council hereby declares that an emergency exists necessitating that this ordinance take effect immediately upon passage by a majority plus one of the whole membership of the City Council, and that this ordinance is necessary for the immediate preservation of the public peace, health, safety, and welfare of the City of Woodinville. This ordinance shall be in full force and effect immediately upon its passage and approval. The City Clerk is directed at publishing a summary of this ordinance in the City's official newspaper. The summary shall consist of this ordinance title.

ADOPTED BY THE CITY COUNCIL AND SIGNED IN AUTHENTICATION OF ITS PASSAGE THIS _____ DAY OF _____, 2026.

_____
Sarah Arndt, Mayor

ATTEST/AUTHENTICATED:

_____
Katie Hanke, City Clerk

APPROVED AS TO FORM: OFFICE OF THE CITY ATTORNEY

_____
Jeffrey Ganson, City Attorney

PASSED BY THE CITY COUNCIL:
PUBLISHED:
EFFECTIVE DATE:
ORDINANCE NO. 806

Report to the City Council

Meeting Date:	April 7, 2026
Agenda Item:	First Reading of Ordinance No. 807: Amending Chapter 21.14 WMC allowing the floor area of nonconforming Single-family Dwellings to be increased: Grumbach
Staff Contact:	Robert Grumbach, Development Services Director

Issue:	Shall the City Council pass First Reading of Ordinance No. 807, amending Chapter 21.14 WMC by allowing increases to the floor area of nonconforming single-family dwellings?
Recommended Motions:	I MOVE TO PASS THE FIRST READING OF ORDINANCE NO. 807, AMENDING CHAPTER 21.14 WMC BY ALLOWING INCREASES TO THE FLOOR AREA OF NONCONFORMING SINGLE-FAMILY DWELLINGS.

Staff Report

Agenda Item Number: 13.

CITY OF WOODINVILLE, WA

REPORT TO THE CITY COUNCIL

17301 133rd Avenue NE, Woodinville, WA 98072
WWW.CI.WOODINVILLE.WA.US

To:	Honorable City Council	**Date:** April 7, 2026
By:	Robert J Grumbach, AICP, Development Services Director	
Subject:	First Reading of Ordinance No. 807: Amending Chapter 21.14 WMC allowing the floor area of nonconforming Single-family Dwellings to be increased	

ISSUE: Shall the City Council pass First Reading of Ordinance No. 807, amending Chapter 21.14 WMC by allowing increases to the floor area of nonconforming single-family dwellings?

RECOMMENDATION: Pass First Reading of Ordinance No. 807.

BACKGROUND:

1. Table 21.21.050 lists one-unit dwellings (detached single-family homes) as prohibited use in the R-24, R-48, TB, and CBD zones. There are five known single-family homes remaining in the CBD zone and one single-family home in the R-24 zone. There are no known single-family homes in the R-48 and TB zones. The existing homes are believed to have been built prior to the Zoning Code prohibiting them and therefore these homes are considered nonconforming uses.

2. Patty and Dennis Trovato own one of these properties with a single-family home off 140th Avenue NE in the southeast part of the CBD zone. They submitted a building permit application last year to build a 333 square foot addition to their existing home. However, as a nonconforming use to the zone, their project is subject to WMC 21.14.040(2):

   *A nonconforming use **may not** be expanded, **have its floor area increased**, or any other element of the nonconforming use increased.*

   Because the building permit asked for an increase to the floor area of existing nonconforming use, their permit cannot be approved under the current zoning. They requested that the City Council consider changing the zoning laws to allow homes like theirs that are subject to nonconforming restrictions to be able to add additions and the City Council agreed by placing this on the Planning Commission's 2026 Workplan.

DISCUSSION:

3. WMC 21.11A.150 defines "nonconforming use" as:

   Any existing use, occupancy, or activity which was lawful at the time it was established and was continuously maintained consistent with WMC 21.73.080, but subsequently fails by reason of adoption, revision, or amendment to the Zoning Code to fully comply with the use regulations of the Zoning Code.

   The theory of nonconforming use is that they are deemed detrimental to some of the public interests that justify the adoption of the zoning regulation in the first place. Although found to be detrimental, nonconforming uses are allowed to continue because it would be unfair and in some cases unconstitutional to require an immediate cessation of the nonconforming use. Typically, nonconforming uses are subject to limitations such as no expansion, show

evidence the nonconforming use was legal, and risks regarding abandonment of the nonconforming use right.

The state does not regulate nonconforming uses, so local governments have considerable leeway within constitutional limits to establish the conditions upon which a nonconforming use may continue or cease operating.

4. The proposed ordinance would allow any single-family dwelling that is a nonconforming use to be allowed to expand regardless of the zone it is in provided all other requirements are followed. The 1,000 square feet standard comes from what the City previously authorized for single-family dwellings that were nonconforming with critical area regulations. September 24, 2022, is the effective date of Ordinance No. 737, which repealed Ordinance No. 539, which had allowed single-family dwellings on CBD zoned properties with existing single-family homes. Prior to Ordinance No. 539 and December 24, 2012, detached single-family dwelling units were prohibited in the CBD zone the same as today.

ALTERNATIVES:

1) Pass First Reading of Ordinance No. 807, as presented;
2) Pass First Reading of Ordinance No. 807, as amended; or
3) Do not pass First Reading of Ordinance No. 807.

RECOMMENDED MOTION:

I MOVE TO PASS THE FIRST READING OF ORDINANCE NO. 807, AMENDING CHAPTER 21.14 WMC BY ALLOWING INCREASES TO THE FLOOR AREA OF NONCONFORMING SINGLE-FAMILY DWELLINGS

ATTACHMENTS

1) Ordinance No. 807
2) Planning Commission Recommendation

Ordinance No. 807

AN ORDINANCE OF THE CITY OF WOODINVILLE, WASHINGTON, AMENDING SECTION 21.14.040 OF THE WOODINVILLE MUNICIPAL CODE (WMC); ADOPTING A NEW SECTION 21.14.045 WMC ALLOWING FOR AN INCREASE TO THE FLOOR AREA OF NONCONFORMING ONE-UNIT DWELLINGS; AMENDING ORDINANCE NO. 737; AND PROVIDING FOR AN EFFECTIVE DATE AND SEVERABILITY.

WHEREAS, the City of Woodinville is fully planning under Washington's Growth Management Act (GMA) pursuant to Chapter 36.70A RCW; and

WHEREAS, Table 21.21.050 Residential Use Table allows various residential type uses but prohibits one-unit dwelling uses (formerly referred to as detached single-family dwellings) in the R-24, R-48, TB, and CBD zones; and

WHEREAS, there are several known one-unit dwellings in the CBD and R-24 zones; and

WHEREAS, WMC 21.14.040 allows nonconforming uses when legally established to continue until their rights to the nonconformance are abandoned, but prohibits their expansion, having their floor area increased, or having any other element of the nonconforming use increased; and

WHEREAS, Policy H-4.2 of the 2024 Woodinville Comprehensive Plan encourages preservation, maintenance, and improvements to existing residential structures; and

WHEREAS, there is a desire to allow homeowners with a right to a legally established nonconforming one-unit dwelling to have greater flexibility improving their homes including increasing its size; and

WHEREAS, pursuant to RCW 36.70A.106(3)(a), a notice of intent to adopt requesting expedited review was transmitted to the Washington State Department of Commerce on March 4, 2026, (Submittal ID# 2026-S-11584) and expedited review was granted on March 18, 2026; and

WHEREAS, after providing notice consistent with WMC 21.86.090, the Planning Commission held a public hearing on proposed unit lot subdivision regulations on March 25, 2026, and voted to forward a recommendation to the City Council; and

WHEREAS, the City Council received and discussed the Planning Commission's recommendation at their April 7, 2026, meeting; and

WHEREAS, a State Environmental Policy Act (SEPA) threshold Determination of Nonsignificance (DNS) for the proposed code amendments was issued on March 25, 2026, using the procedures set forth in WAC 197-11-340(1).

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF WOODINVILLE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Amend WMC 21.14.040. Section 21.14.040 of the Woodinville Municipal Code and the corresponding portions of Ordinance No. 737 § 2 (Att. A) are hereby amended to read as follows (new text is shown by underline; deletions of text are shown by strikethrough); all other provisions of this section shall remain unchanged and in full force:

"Nonconforming uses" are defined in WMC 21.11A.150. The following ((~~apply~~))applies to all nonconforming uses:

(1) Any legally established nonconforming use may continue until such time that the rights to the nonconformance are abandoned pursuant to subsection (3) of this section;
(2) A nonconforming use may not be expanded, have its floor area increased, or any other element of the nonconforming use increased except as provided in WMC 21.14.045;
(3) A nonconforming use shall be determined abandoned and all rights to the nonconformance lost if one or more of the following apply:
    (a) The use is changed to a different use (this does not include changes involving only ownership where the use otherwise is not affected); or
    (b) The use is discontinued for a period of 12 consecutive months or more; or
    (c) The use is discontinued for a total of 12 months or more during any 24-consecutive-month period.

Section 2. New WMC 21.14.045. A new Section 21.14.045 of the Woodinville Municipal Code is adopted to read as follows:

WMC 21.14.045 Expansion of nonconforming uses.

A one-unit dwelling as defined in WMC 21.11B.050 that is legally established and meeting the definition of a nonconforming use in WMC 21.11A.150 may have its floor area increased provided:

(1) The total increase in floor area does not exceed 1,000 square feet excluding the floor area of the dwelling that legally existed on September 24, 2022; and
(2) The additional floor area does not increase any other, or cause a new, nonconformance.

Section 3. Copy to the Department of Commerce. Pursuant to RCW 36. 70A.106(3), the City Clerk is directed to send a copy of the amendments to the State Department of Commerce for its files within ten (10) days after adoption of this Ordinance.

Section 4. Effective date. This Ordinance concerning powers vested solely in the Council, it is not subject to referendum and shall become effective five (5) days after its passage and publication as required by law. The City Clerk is directed at publishing a summary of this ordinance at the earliest possible publication date by publication of the ordinance title.

ADOPTED BY THE CITY COUNCIL AND SIGNED IN AUTHENTICATION OF ITS PASSAGE THIS _____ DAY OF _____, 2026.

_____
Sarah Arndt, Mayor

ATTEST/AUTHENTICATED:

_____
Katie Hanke, City Clerk

APPROVED AS TO FORM:
OFFICE OF THE CITY ATTORNEY

_____
Jeffrey Ganson, City Attorney

PASSED BY THE CITY COUNCIL:
PUBLISHED:
EFFECTIVE DATE:
ORDINANCE NO. 807

WOODINVILLE PLANNING COMMISSION RECOMMENDATION

A RECOMMENDATION OF THE WOODINVILLE PLANNING COMMISSION AMENDING SECTION 21.14.040 OF THE WOODINVILLE MUNICIPAL CODE (WMC) AND ADOPTING A NEW SECTION 21.14.045 WMC ALLOWING FOR AN INCREASE TO THE FLOOR AREA OF NONCONFORMING ONE-UNIT DWELLING USES

WHEREAS, the City of Woodinville is fully planning under Washington's Growth Management Act (GMA) pursuant to Chapter 36.70A RCW; and

WHEREAS, Table 21.21.050 Residential Use Table allows various residential type uses but prohibits one-unit dwelling uses (formerly referred to as detached single-family dwellings) in the R-24, R-48, TB, and CBD zones; and

WHEREAS, there are several known one-unit dwellings in the CBD and R-24 zones; and

WHEREAS, WMC 21.14.040 allows legally established nonconforming uses to continue until their rights to the nonconformance are abandoned, but prohibits their expansion, having their floor area increased, or having any other element of the nonconforming use increased; and

WHEREAS, Policy H-4.2 of the 2024 Woodinville Comprehensive Plan encourages preservation, maintenance, and improvements to existing residential structures; and

WHEREAS, there is a desire to allow homeowners with a right to a nonconforming one-unit dwelling use to have greater flexibility improving their homes including increasing its size; and

WHEREAS, the Planning Commission held a public meeting on February 25, 2026, to discuss the proposal; and

WHEREAS, pursuant to RCW 36.70A.106(3)(a), a notice of intent to adopt requesting expedited review was transmitted to the Washington State Department of Commerce on March 4, 2026, (Submittal ID# 2026-S-11584) and expedited review was granted on March 18, 2026; and

WHEREAS, after providing notice consistent with WMC 21.86.090, the Planning Commission held a public hearing on proposed unit lot subdivision regulations on March 25, 2026; and

WHEREAS, a State Environmental Policy Act (SEPA) threshold Determination of Nonsignificance (DNS) for the proposed code amendments was issued on March 25, 2026, using the procedures set forth in WAC 197-11-340(1).

NOW, THEREFORE, BE IT ADVISED THAT THE PLANNING COMMISSION RECOMMENDS THE FOLLOWING:

Section 1. Amend WMC 21.14.040. Section 21.14.040 of the Woodinville Municipal Code and the corresponding portions of Ordinance No. 737 § 2 (Att. A) are recommended to be amended as follows (new text is shown by underline; deletions of text are shown by ((~~strikethrough~~))):

"Nonconforming uses" are defined in WMC 21.11A.150. The following ((~~apply~~))applies to all nonconforming uses:

(1) Any legally established nonconforming use may continue until such time that the rights to the nonconformance are abandoned pursuant to subsection (3) of this section;
(2) A nonconforming use may not be expanded, have its floor area increased, or any other element of the nonconforming use increased except as provided in WMC 21.14.045;
(3) A nonconforming use shall be determined abandoned and all rights to the nonconformance lost if one or more of the following apply:
    (a) The use is changed to a different use (this does not include changes involving only ownership where the use otherwise is not affected); or
    (b) The use is discontinued for a period of 12 consecutive months or more; or
    (c) The use is discontinued for a total of 12 months or more during any 24-consecutive-month period.

Section 2. New WMC 21.14.045. A new Section 21.14.045 of the Woodinville Municipal Code is recommended to be adopted to read as follows:

WMC 21.14.045 Expansion of nonconforming uses.

A one-unit dwelling as defined in WMC 21.11B.050 that is legally established and meeting the definition of a nonconforming use in WMC 21.11A.150 may have its floor area increased provided:

(1) The total increase in floor area does not exceed 1,000 square feet of the floor area of the dwelling that legally existed on September 24, 2022; and
(2) The additional floor area does not increase any other, or cause a new, nonconformance.

APPROVED BY THE PLANNING COMMISSION ON THIS 25TH DAY OF MARCH 2026.

Planning Commission Chair

Attest:

Development Services Director

Report to the City Council

Meeting Date:	April 7, 2026
Agenda Item:	Discussion of potential Northshore Parks and Recreation Service Area (NPRSA) partnership for recreation/aquatic facility property: Buchanan
Staff Contact:	Brandon Buchanan, City Manager

Issue:	Shall the City Council discuss potential partnership options with NPRSA for the recreation/aquatic facility property?
Recommended Motions:	None- discussion only.

Staff Report

Agenda Item Number: 14.

CITY OF WOODINVILLE, WA

REPORT TO THE CITY COUNCIL

17301 133rd Avenue NE, Woodinville, WA 98072
WWW.CI.WOODINVILLE.WA.US

To:	Honorable City Council	**Date:** April 7, 2026
By:	Brandon Buchanan, City Manager	
Subject:	Discussion of potential Northshore Parks and Recreation Service Area (NPRSA) partnership for recreation/aquatic facility property	

ISSUE: Shall the City Council discuss potential partnership options with NPRSA for the recreation/aquatic facility property?

RECOMMENDATION: Discuss potential partnership options with NPRSA for the recreation/aquatic facility property.

BACKGROUND/DISCUSSION:

Since NPRSA began serious discussions of working to bring a aquatic/recreation facility to the service district, the City of Woodinville has been keenly interested in locating that facility in Woodinville. Council directed Staff, in early 2025, to identify a suitable site, ultimately landing on a collection of parcels near downtown (see Attachment 1). The City has now purchased two parcels that represent a collective 3.4 acres. The site is centrally located in the NPRSA service area, is easily accessible from major transportation routes, and is directly adjacent to downtown and the future Eastrail corridor.

The NPRSA has been working to move forward on the recreation/aquatic facility that will eventually be located on the site. Given that there is no stream of funding within NPRSA to undertake the major planning and design work, NPRSA has secured grant funding from King County to support those expenses. That grant has funded some very initial conceptual-level analysis of the site ("test-fit" level) and other important work such as a Phase 1 and Phase 2 Environmental Analysis of the property that was important because it gave all parties the confidence to continue moving forward with the project and property acquisition.

Before the project can eventually go to voters for funding approval, additional planning and design work must occur. Design must be advanced far enough to determine the actual project cost with a high level of certainty, which will drive the funding amount that will eventually be put before voters. While the goal had informally been to put that funding request to voters in November 2026, according to communication with NPRSA staff, that timing is unlikely at this point. Still, the planning and design work needs to continue so that the project can advance and the project funding request can be put before voters sooner than later.

According to NPRSA staff, King County has made grant funding for that necessary planning and design work available, but is requiring assurance that the City of Woodinville is willing to partner with NPRSA to bring the City's recently acquired property to the project. The City has been very clear about this intention since the conversation began, but understandably, the County is looking for a more formal commitment from the City before it is willing to release additional grant funds to NPRSA so it may continue its important planning and design work.

While there will need to be significant specifics discussed and negotiated before an actual transaction is settled on, it is probably appropriate for Council to discuss openness to various means by which the City's property would be included in the project. At this point, the focus should be more on potential structures or conveyance types rather than specifics. For example, the Council should discuss whether, at this point at least, the City's preference would be a long

term lease of the property to NPRSA or if the preference is a sale of the property to NPRSA. At this point, the specifics such as dollar figures related to each option are probably too specific and unnecessary to meet the needs of the County so it is comfortable releasing more planning and design funds to NPRSA; the County is looking for assurance that the City is a willing partner in the project. Its not looking for an executed conveyance agreement. Generally, there are two options by which the City would partner with NPRSA to bring the property to the project:

1) Long -term lease. It could be at market rate or any other mutually agreeable value. It could be for a long period, ranging from the expected life of the building to many years after. There would need to be close-out provisions that set forth what happens to the building when the lease eventually expires. This option would obviously take longer to recoup the City's costs of acquiring the property, but that goal should arguably be balanced against the benefit of bringing this much-demanded amenity to the City.
2) Sale. Again, could be at market rate or any other mutually agreeable value. The benefit is that the City would presumably recoup at least some of the costs of acquiring the property, but this should arguably be balanced against that cost driving up the cost of the overall project and potentially losing public support as a result.

NPRSA, through a specifically appointed sub-committee, and City Staff are working on a Memorandum of Understanding to document this initial partnership structure. Though non-binding, the purpose of the MOU is to demonstrate the commitment of the City to partner with NPRSA in bringing the City-owned property to the project. Before that draft MOU can be completed and brought to Council for consideration, Staff requests direction on conveyance method preferences. That preference will be reflected in the MOU when it comes to Council for consideration. It is important to note that the specifics of the conveyance method will be subject to discussion and negotiation in the future, and that the conveyance method itself can still change if Council deems it necessary in the future as those discussions and negotiations take place.

ALTERNATIVES:

1. Discuss potential partnership options
2. Decide not to partner with NPRSA on this project and identify other uses for this property
3. Take no action, provide direction (if any) to Staff

RECOMMENDED MOTION: None- discussion only

ATTACHMENTS:

1) Map of subject property

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