



**CITY OF WOODINVILLE
CITY COUNCIL MEETING
TUESDAY, JUNE 6, 2023 – 7:00 PM
COUNCIL CHAMBERS**

This meeting will be live-streamed on the City's website. Meetings are also broadcast on Woodinville TV and are available on both Comcast (channel 21) and Zply Fiber (channel 41). To join the MS Teams meeting on your computer or mobile app click here: <https://woodinville.cc/3N4SimQ>. Or call in (audio only) by dialing +1 206-397-0678 Phone Conference ID: 144 768 445#.

AGENDA

CALL TO ORDER 7:00 pm

ROLL CALL

FLAG SALUTE 7:03 pm

APPROVAL OF AGENDA ORDER AND CONTENT 7:04 pm

SPECIAL PRESENTATIONS

An Update from EvergreenHealth
7:05 pm

PUBLIC COMMENTS 7:20 pm

Public Comments provide an opportunity for the public to address Council on any city related subject, which is not of a quasi-judicial nature or scheduled for a public hearing. Comments should be limited to three minutes per individual or if representing a group. Councilmembers may or may not take action on public comments.

CONSENT CALENDAR 7:35 pm

These items are considered routine in nature or have been previously reviewed by the Council. The entire Consent Calendar is normally approved as a single item. A Councilmember may abstain or vote “no” on an individual Consent Calendar item without removing it from the calendar.

1. Approval of Invoices Dated June 1, 2023: Check Nos. 59410 -59476 and Wire Nos. 1066 &

1067 Totaling \$887,079.52: Fritts

[Staff Report](#)

2. Approval of Payroll Dated May 18, 2023: Check Nos. 31060-31066 and Electronic Fund Transfers 28357-28414 in the Amount of \$253,344.77: Fritts
[Staff Report](#)
3. 2023/2024 Biennial Treasury Report for April 2023: Fritts
[Staff Report](#)
4. Final Acceptance of Contract for the Public Works Shop Expansion Project No. PW 22-0265 at a Cost of \$161,560: D'Souza
[Staff Report](#)
5. 2023 National Pollinator Week Proclamation: Winston
[Staff Report](#)
6. 2023 Juneteenth Proclamation: Hanke
[Staff Report](#)

BUSINESS ITEMS

7. Discussion of SR 202 Pedestrian Bridge Design: Buchanan/D'Souza
7:40 pm
[Staff Report](#)
8. Consideration of Ordinance No. 754, Modifying the Multi-Family Tax Exemption (MFTE) Program: Buchanan/Grumbach
8:10 pm
[Staff Report](#)

PUBLIC COMMENTS 8:40 pm

REPORTS OF CITY MANAGER 8:55 pm

REPORTS OF COUNCILMEMBERS 9:00 pm

EXECUTIVE SESSION (If needed)

ADJOURNMENT 9:10 pm

PUBLIC COMMENTS

In-Person Public Comment

If you wish to provide public comment in person, please use the sign-in sheet in the City Council Chambers before the meeting begins.

Once at the podium, speakers may represent themselves or serve as the designated spokesperson for an organization. Speakers will be required to state their name and whether they live within Woodinville City limits. Public comments are limited to three minutes. Once every person who has signed up has had an opportunity to provide public comment, if the time allocated for public

comment has not elapsed, the Presiding Officer may call for any other person in the audience desiring to make a comment to do so. The Presiding Officer will determine speaking order of additional commentors by inviting each to the podium.

Virtual Public Comment

If you wish to provide a virtual public comment, please sign up to speak by accessing the form located on the City's website at: <https://www.ci.woodinville.wa.us/276/City-Council>.

Speakers must sign up by 6:30 pm the day of the meeting to be included in the public comment period. Any person desiring to make a virtual public comment must use the technology platform(s) designated by the City. Remote public comment will be permitted only if the speaker signs up prior to the meeting. Inability to participate virtually for any reason, including problems with remote participation technology, shall not interfere with the orderly conduct of the meeting and may result in the speaker losing their opportunity to provide public comment.

Written Public Comment

If you wish to provide written public comments, please submit a written statement by accessing the form located on the City's website at: <https://www.ci.woodinville.wa.us/276/City-Council>.

Written public comments must be received by 6:30 pm the day of the meeting. Time permitting and at the sole discretion of the Presiding Officer, written comments may be read aloud during the comment period if specifically requested. All written public comments will be distributed to City Council in a timely manner and will be entered into the meeting public record.

PUBLIC HEARINGS

Public Testimony

If you wish to provide virtual or written public testimony as part of a public hearing, please sign up to speak or submit written testimony by accessing the form located on the City's website at: <https://www.ci.woodinville.wa.us/276/City-Council>.

Virtual testimony sign-ups and written testimony must be received by 6:30 pm the day of the meeting to be included in the public hearing. If you are attending the meeting in person, please use the sign-in sheet in the Council Chambers before the meeting begins. Once at the podium, speakers may represent themselves or serve as the designated spokesperson for an organization. Speakers will be required to state their name and whether they live within Woodinville City limits. Public hearing testimony is limited to five minutes.

Please refer to Resolution No. 603 for Council Rules of Procedure.

Agenda items are subject to change, up to and including the day of the City Council meeting.



Report to the City Council

<u>Meeting Date:</u>	June 6, 2023
<u>Agenda Item:</u>	Approval of Invoices Dated June 1, 2023: Check Nos. 59410 -59476 and Wire Nos. 1066 & 1067 Totaling \$887,079.52: Fritts
<u>Staff Contact:</u>	Blaine Fritts, Finance Director

[Staff Report](#)

Agenda Item Number: 1.

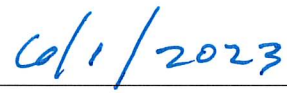
CITY OF WOODINVILLE

INVOICES

"As required by RCW 42.24.080 and by Ordinance 593 as Auditing Officer, I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and shown as check numbers 59410 – 59476 and wire numbers 1066 & 1067 totaling \$887,079.52, are just, due and unpaid obligation against the City of Woodinville, and that I am authorized to authenticate and certify to said invoice (claim)."



Finance Director



Date

City of Woodinville
Invoices and Payroll Expenditure Summary to Council
For Meeting of June 6, 2023

<u>No.</u>	<u>Fund Description</u>	2023	2023	2023	2023	2023-2024	2023-2024	% of
		15-May	24-May	31-May	6-Jun	Actual	Budgeted	2023-2024
		<u>Payroll</u>	<u>Claims</u>	<u>Claims</u>	<u>Claims</u>	<u>Payroll/Invoices</u>	<u>Payroll/Invoices</u>	<u>Budget</u>
						<u>(exclud. transfers)</u>	<u>(exclud. transfers)</u>	<u>Expended</u>
Operating Funds								
001	General	\$132,542		\$19,771	\$186,780	\$3,021,102	\$24,805,429	12%
101	Street	\$18,514		\$18,317	\$14,795	\$443,018	\$3,254,443	14%
104	Developmental Services	\$66,016		\$523	\$1,523	\$1,129,745	\$6,311,586	18%
111	Parks & Rec Special Revenue	\$20,879		\$4,114	\$4,106	\$449,975	\$2,447,102	18%
Other Restricted Funds								
110	Admission Tax	-				-	-	0%
112	System Replacement	-				-	\$35,000	0%
113	Strategic Budget Reserve	-				-	-	0%
114	Park Impact Fee	-				-	-	0%
115	Hotel/Motel Tax	-				-	\$250,000	0%
116	Traffic Impact Fees	-				-	-	0%
117	Utility Tax	-				\$18,891	\$2,809,062	1%
201	Debt Service	-				-	-	0%
C.I.P. Projects								
301	Capital Project	-				-	-	0%
302	Special Capital Project	-				-	-	0%
303	Capital Street Project/ Reserve	-		\$600,000	\$2,555	\$1,231,159	\$37,419,747	3%
354	Parks & Rec Capital Projects	-			\$246	\$29,457	\$2,699,000	1%
358	Facilities Capital Project	-			\$1,833	\$396,429	\$1,021,000	39%
361	Sammamish Bridge Repl.	-				-	-	0%
Enterprise Funds								
410	Surface Water Management	\$15,394		\$11,377	\$6,790	\$336,754	\$4,017,219	8%
412	Surface Water Capital Projects	-				-	\$1,694,000	0%
Internal Service								
501	Equipment Rental	-		\$1,348	\$1,133	\$81,816	\$392,576	21%
503	Equipment Replacement	-		\$3,416		\$65,666	\$147,500	45%
505	Unemployment Reserve	-	\$7,563			\$7,563	\$44,000	17%
Trust/Deposit Funds								
631	Deposit Fund	-		\$33	\$857	\$14,577	-	0%
		\$253,345	\$7,563	\$658,899	\$220,618	\$7,226,151	\$87,347,664	8%

A/P CASH DISBURSEMENTS JOURNAL
 CASH ACCOUNT: 00100000 111101 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

		INVOICE		INV DATE	PO	CHECK RUN	NET
		INVOICE DTL DESC					
59410	05/24/2023	PRTD	335 WA ST EMPLOYMENT SECURITY	Q1/2023	04/15/2023	ER052423	7,562.50
Invoice: Q1/2023				1st Quarter 2023 Unemployment			
		7,562.50 50551778 21010E		Employee Benefits			
				CHECK	59410	TOTAL:	7,562.50
				NUMBER OF CHECKS	1	*** CASH ACCOUNT TOTAL ***	7,562.50
						COUNT	AMOUNT
				TOTAL PRINTED CHECKS		1	7,562.50
						*** GRAND TOTAL ***	7,562.50

A/P CASH DISBURSEMENTS JOURNAL

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 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
59411	06/06/2023	PRTD	2176 AAA FIRE PROTECTION INC.	12478478	05/04/2023		06/06/23	360.03
Invoice: 12478478				360.03 00151830 48010E	Preventative Maintenance of CEC Hood & Duct Repairs & Maintenance			
							CHECK	59411 TOTAL: 360.03
59412	06/06/2023	PRTD	2553 AECOM TECHNICAL SERVICES INC.	2000759030	05/25/2023	20220125	06/06/23	701.14
Invoice: 2000759030				701.14	133rd Avenue NE Extension ROW Services			
				E ST-23-006 -Design 30359510 63010E	-Design - Other Improvements - Design			
							CHECK	59412 TOTAL: 701.14
59413	06/06/2023	PRTD	2664 ALL BATTERY SALES & SERV. INC	300-10114537	05/10/2023		06/06/23	214.52
Invoice: 300-10114537				214.52 00154420 41510E	Battery Recycling Service Prof Svc-Recycling			
							CHECK	59413 TOTAL: 214.52
59414	06/06/2023	PRTD	3720 ALPINE PRODUCTS INC.	TM-216125	05/08/2023		06/06/23	2,886.87
Invoice: TM-216125				2,886.87 10154230 31010E	Sign Posts For Streets Operating Supplies			
Invoice: TM-216203				886.01 10154230 31010E	Sign Post Base & Pavement Markers For Streets Operating Supplies			
							CHECK	59414 TOTAL: 3,772.88
59415	06/06/2023	PRTD	2214 AM TEST INC.	133260	04/30/2023	20230031	06/06/23	909.00
Invoice: 133260				909.00 41053110 41010E	On-Call water and Soils Testing Services Professional Services			
							CHECK	59415 TOTAL: 909.00
59416	06/06/2023	PRTD	4341 AMAZON CAPITAL SERVICES	16LC-X1RK-413F	05/02/2023		06/06/23	561.78
Invoice: 16LC-X1RK-413F				561.78 00154420 35010E	Standing Desk Converter & Mat Small Tool/Minor Equipment			
Invoice: 1HNN-L4C6-3KN7				31.66 11157680 31010E	Battery Adapter for Dewalt Tools Operating Supplies			
Invoice: 1QFV-KMRG-1HYW				10.52 00151310 31020E	Office Supplies City-wide Supplies			

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 CHECK NO CHK DATE TYPE VENDOR NAME

		INVOICE		INV DATE	PO	CHECK RUN	NET
		INVOICE DTL DESC					
		8.73 00151420 31020E	City-wide Supplies				
		2.91 00151880 31020E	City-wide Supplies				
		1.57 00152110 31020E	City-wide Supplies				
		11.41 00154420 31020E	City-wide Supplies				
		2.61 00155860 31020E	City-wide supplies				
		8.73 10154230 31020E	City-wide Supplies				
		11.93 10455850 31020E	City-wide Supplies				
		6.19 11157680 31020E	City-wide Supplies				
		9.99 41053110 31020E	City-wide Supplies				
Invoice: 1NYM-HGQ1-67ML	AMAZON CAPITAL SERVICES	1NYM-HGQ1-67ML	05/12/2023	06/06/23	65.97		
		65.97 11157680 31010E	Hand Soap for Park Restrooms				
			Operating Supplies				
Invoice: 174P-7GXT-3DWJ	AMAZON CAPITAL SERVICES	174P-7GXT-3DWJ	04/05/2023	06/06/23	33.00		
			Bandages & Stevia Sweetener For City Hall				
		4.66 00151310 31020E	City-wide Supplies				
		3.86 00151420 31020E	City-wide Supplies				
		1.29 00151880 31020E	City-wide Supplies				
		5.78 00152110 31020E	City-wide Supplies				
		4.49 00154420 31020E	City-wide Supplies				
		1.15 00155860 31020E	City-wide supplies				
		2.21 10154230 31020E	City-wide Supplies				
		5.28 10455850 31020E	City-wide Supplies				
		1.26 11157680 31020E	City-wide Supplies				
		3.02 41053110 31020E	City-wide Supplies				
Invoice: 1CMK-1R16-19LV	AMAZON CAPITAL SERVICES	1CMK-1R16-19LV	05/16/2023	06/06/23	33.88		
			Scotch Tape Runner				
		4.78 00151310 31020E	City-wide Supplies				
		3.96 00151420 31020E	City-wide Supplies				
		1.32 00151880 31020E	City-wide Supplies				
		.71 00152110 31020E	City-wide Supplies				
		5.18 00154420 31020E	City-wide Supplies				
		1.19 00155860 31020E	City-wide supplies				
		3.96 10154230 31020E	City-wide Supplies				
		5.42 10455850 31020E	City-wide Supplies				
		2.81 11157680 31020E	City-wide Supplies				
		4.55 41053110 31020E	City-wide Supplies				
Invoice: 13Q3-9WLC-44R1	AMAZON CAPITAL SERVICES	13Q3-9WLC-44R1	05/17/2023	06/06/23	246.40		
		246.40	Signs For Wood Trails				
		E P-21-001 -Constr	-Other -				
		35459476 63040E	Other Improvements - Other				
Invoice: 1GH7-L7DX-QY3F	AMAZON CAPITAL SERVICES	1GH7-L7DX-QY3F	05/20/2023	06/06/23	-10.95		
			Return Adhesive Rollers				
		-1.54 00151310 31020E	City-wide Supplies				
		-1.28 00151420 31020E	City-wide Supplies				
		-.43 00151880 31020E	City-wide Supplies				
		-.23 00152110 31020E	City-wide Supplies				

CASH ACCOUNT: 00100000 111101					Cash
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CASH ACCOUNT: 00100000 111101					Cash
CHECK NO	CHK	DATE	TYPE	VENDOR	NAME

Report generated: 05/31/2023 15:47
User: 6604tdelossantos
Program ID: apcshdsb

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 00100000 111101 Cash
CHECK NO CHK DATE TYPE VENDOR NAME

				INVOICE	INV DATE	PO	CHECK RUN	NET
				INVOICE DTL DESC				
				71.57 00151830 41010ECH	Professional Services			
Invoice: 2571475			EAGLE PEST ELIMINATORS INC.	2571475	05/05/2023	20210040	06/06/23	71.57
				71.57 11157680 41010E	Rodent Control Services at City Facilities			
					Professional Services			
					CHECK	59421	TOTAL:	214.71
59422 06/06/2023 PRD	4749	ECONOMIC CONSULTANTS OREGON LTD.	27398		04/30/2023	20220146	06/06/23	20,034.50
Invoice: 27398				20,034.50 00151310 41010E	Environmental Impact Analysis - NERTS			
					Professional Services			
					CHECK	59422	TOTAL:	20,034.50
59423 06/06/2023 PRD	3161	EGLICK & WHITED PLLC	5041-05-052323		05/23/2023	20230107	06/06/23	2,319.50
Invoice: 5041-05-052323				2,319.50 00151541 41010E	EASTSIDE TRANSFER STATION - LEGAL SERVICES			
					Professional Services			
					CHECK	59423	TOTAL:	2,319.50
59424 06/06/2023 PRD	4721	Emerald Aire Inc.	7572		05/15/2023	20220070	06/06/23	3,483.56
Invoice: 7572				3,483.56 00151830 48010EYMCA	HVAC Maintenance at the YMCA Daycare Center			
					Repairs & Maintenance			
					CHECK	59424	TOTAL:	3,483.56
59425 06/06/2023 PRD	4013	FEHR & PEERS	164871		05/12/2023	20200038	06/06/23	13,109.20
Invoice: 164871				13,109.20 00151310 41010E	On-Call Traffic Engineering Services			
					Professional Services			
					CHECK	59425	TOTAL:	13,109.20
59426 06/06/2023 PRD	4268	FIRST CHOICE COFFEE SERVICES	385355		05/02/2023		06/06/23	194.88
Invoice: 385355					EMPLOYEE COFFEE BENEFIT			
				27.48 00151310 31020E	City-wide Supplies			
				22.80 00151420 31020E	City-wide Supplies			
				7.60 00151880 31020E	City-wide Supplies			
				57.10 00152110 31020E	City-wide Supplies			
				23.97 00154420 31020E	City-wide Supplies			
				6.82 00155860 31020E	City-wide supplies			
				5.65 10154230 31020E	City-wide Supplies			
				31.18 10455850 31020E	City-wide Supplies			
				.78 11157680 31020E	City-wide Supplies			
				11.50 41053110 31020E	City-wide Supplies			
Invoice: 386087			FIRST CHOICE COFFEE SERVICES	386087	05/22/2023		06/06/23	632.95
					EMPLOYEE COFFEE BENEFIT			

A/P CASH DISBURSEMENTS JOURNAL

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 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
				89.25 00151310 31020E	City-wide Supplies			
				74.06 00151420 31020E	City-wide Supplies			
				24.69 00151880 31020E	City-wide Supplies			
				185.45 00152110 31020E	City-wide Supplies			
				77.85 00154420 31020E	City-wide Supplies			
				22.15 00155860 31020E	City-wide supplies			
				18.36 10154230 31020E	City-wide Supplies			
				101.27 10455850 31020E	City-wide Supplies			
				2.53 11157680 31020E	City-wide supplies			
				37.34 41053110 31020E	City-wide Supplies			
Invoice: 386636			FIRST CHOICE COFFEE SERVICES	386636	05/01/2023		06/06/23	-29.02
					EMPLOYEE COFFEE BENEFIT CREDIT			
				-4.09 00151310 31020E	City-wide Supplies			
				-3.40 00151420 31020E	City-wide Supplies			
				-1.13 00151880 31020E	City-wide Supplies			
				-8.50 00152110 31020E	City-wide Supplies			
				-3.57 00154420 31020E	City-wide Supplies			
				-1.02 00155860 31020E	City-wide supplies			
				-.84 10154230 31020E	City-wide Supplies			
				-4.64 10455850 31020E	City-wide Supplies			
				-.12 11157680 31020E	City-wide Supplies			
				-1.71 41053110 31020E	City-wide Supplies			
					CHECK		59426 TOTAL:	798.81
59427 06/06/2023 PRTD		2178	GRAINGER INC	9709053004	05/16/2023		06/06/23	453.34
Invoice: 9709053004					Light Bulb Recycling Kit For City Hall			
				453.34 00151830 35010ECH	Small Tool/Minor Equipment			
Invoice: 9712354241			GRAINGER INC	9712354241	05/18/2023		06/06/23	163.92
				163.92 00151830 35010ECH	Battery Pack For City Hall Light Fixture			
					Small Tool/Minor Equipment			
Invoice: 9712572198			GRAINGER INC	9712572198	05/18/2023		06/06/23	227.59
				185.78 00151830 31010ECH	Plastic Sheet For CH Light Fixture & Caliper			
				41.81 00151830 35010ECH	Operating Supplies			
					Small Tool/Minor Equipment			
					CHECK		59427 TOTAL:	844.85
59428 06/06/2023 PRTD		3822	GRAPHIC VISION LLC	4767	05/15/2023		06/06/23	125.00
Invoice: 4767					ScheduleFM June 2023			
				125.00 11157640 41010E	Professional Services			
					CHECK		59428 TOTAL:	125.00

A/P CASH DISBURSEMENTS JOURNAL

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 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
59429	06/06/2023	PRTD	2040 GUARDIAN SECURITY SYSTEMS INC	1347884-1	04/01/2023	20230004	06/06/23	661.27
Invoice: 1347884-1					Alarm Monitoring - Woodinville City Hall			
				661.27 00151830 41010ECH		Professional Services		
Invoice: 1363322			GUARDIAN SECURITY SYSTEMS INC	1363322	05/10/2023	20230004	06/06/23	-178.20
				-178.20 00151830 41010ECH	Alarm Monitoring - Woodinville City Hall			
					Professional Services			
					CHECK	59429	TOTAL:	483.07
59430	06/06/2023	PRTD	3784 HERMANSON COMPANY LLP	8038091REV	04/30/2023	20230043	06/06/23	374.34
Invoice: 8038091REV					Unit Price Plumbing Services			
				374.34 11157680 48010E	Repairs & Maintenance			
Invoice: 8038094REV			HERMANSON COMPANY LLP	8038094REV	04/30/2023	20230043	06/06/23	842.28
				842.28 00151830 48010ECH	Unit Price Plumbing Services			
					Repairs & Maintenance			
					CHECK	59430	TOTAL:	1,216.62
59431	06/06/2023	PRTD	1187 HOME DEPOT	3345737	05/09/2023		06/06/23	197.85
Invoice: 3345737					Potting Soil for Streets			
				197.85 10154230 31010E	Operating Supplies			
Invoice: 1611631			HOME DEPOT	1611631	05/11/2023		06/06/23	197.08
				197.08 11157680 35010E	Reciprocating Saw Kit			
					Small Tool/Minor Equipment			
Invoice: 2063982			HOME DEPOT	2063982	05/10/2023		06/06/23	118.87
				53.98 11157680 31010E	Parts & Tools for Wilmot Park Irrigation			
				64.89 11157680 35010E	Operating Supplies			
					Small Tool/Minor Equipment			
Invoice: 1050686			HOME DEPOT	1050686	05/11/2023		06/06/23	13.93
				7.67 00151830 31010ECEC	Brush for Sports Field Restroom & Glue For Trucks			
				6.26 50154860 31010E	Operating Supplies			
					Operating Supplies			
Invoice: 0611976			HOME DEPOT	0611976	05/12/2023		06/06/23	2.17
				2.17 11157680 31010E	Irrigation Parts For Wilmot Park			
					Operating Supplies			
Invoice: 2076255			HOME DEPOT	2076255	05/20/2023		06/06/23	25.26
				19.79 11157680 35010E	Staple Gun & Staples for Parks			
				5.47 11157680 31010E	Small Tool/Minor Equipment			
					Operating Supplies			
Invoice: 9334630			HOME DEPOT	9334630	05/23/2023		06/06/23	40.67
					Plants For Parks			

A/P CASH DISBURSEMENTS JOURNAL

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				INVOICE	INV DATE	PO	CHECK RUN	NET
				INVOICE DTL DESC				
				40.67 11157680 31010E				
					Operating Supplies			
Invoice: 7302779		HOME DEPOT		7302779	05/25/2023		06/06/23	-197.08
				-197.08 11157680 35010E	Reciprocating Saw Kit Returned			
					Small Tool/Minor Equipment			
Invoice: 7302783		HOME DEPOT		7302783	05/25/2023		06/06/23	303.85
				19.80 11157680 31010E	Turn Valve, Jump Starter & Reciprocating Saw Kit			
				284.05 11157680 35010E	Operating Supplies			
					Small Tool/Minor Equipment			
					CHECK	59431	TOTAL:	702.60
59432 06/06/2023 PRD		4510 HydroPoint Data Systems Inc		141730	05/09/2023		06/06/23	1,164.31
Invoice: 141730					Irrigation System Software Licensing			
				1,164.31 10154230 49030E	Licenses & Subscriptions			
					CHECK	59432	TOTAL:	1,164.31
59433 06/06/2023 PRD		271 JEANNIE DINES		23-4219	05/05/2023 20230015		06/06/23	352.00
Invoice: 23-4219					Meeting Minutes Preparation			
				352.00 00151160 41010E	Professional Services			
					CHECK	59433	TOTAL:	352.00
59434 06/06/2023 PRD		4792 KING COUNTY REGIONAL HOMELESSNESS INV1-COW2023			05/11/2023 20230081		06/06/23	58,000.00
Invoice: INV1-COW2023					2023-2024 Human Services Grant			
				58,000.00 00155720 41010E	Professional Services			
					CHECK	59434	TOTAL:	58,000.00
59435 06/06/2023 PRD		1300 KING COUNTY FINANCE DEPT		126600	06/01/2023		06/06/23	3,404.43
Invoice: 126600					Surface Water Management 2023 Billing Costs			
				3,404.43 41053110 41710E	Intergov Professional Services			
					CHECK	59435	TOTAL:	3,404.43
59436 06/06/2023 PRD		4518 LAND DEVELOPMENT CONSULTANTS INC. 31343			05/17/2023 20220055		06/06/23	6,935.49
Invoice: 31343					Housing Action Plan			
				6,935.49 00155860 41010E	Professional Services			
					CHECK	59436	TOTAL:	6,935.49
59437 06/06/2023 PRD		51 MCLENDON HARDWARE-WOODINVILLE		F51724/4	05/09/2023		06/06/23	51.90
Invoice: F51724/4					Hanging Basket Supplies For CH & Mole Control			
				51.90 11157680 31010E	Operating Supplies			

A/P CASH DISBURSEMENTS JOURNAL

 CASH ACCOUNT: 00100000 111101 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

		INVOICE	INV DATE	PO	CHECK RUN	NET
		INVOICE DTL DESC				
Invoice: X95514/4	MCLENDON HARDWARE-WOODINVILLE	X95514/4	05/10/2023		06/06/23	26.69
		26.69 11157680 35010E	Pliers for Parks			
			Small Tool/Minor Equipment			
Invoice: F53953/4	MCLENDON HARDWARE-WOODINVILLE	F53953/4	05/11/2023		06/06/23	3.30
		3.30 00154350 31010E	Air Freshener			
			Operating Supplies			
Invoice: F53233/4	MCLENDON HARDWARE-WOODINVILLE	F53233/4	05/10/2023		06/06/23	5.76
		5.76 00154350 31010E	Pipe Strap for HVAC Repair at PW Shop			
			Operating Supplies			
Invoice: F53013/4	MCLENDON HARDWARE-WOODINVILLE	F53013/4	05/10/2023		06/06/23	497.60
		497.60 10154230 35010E	Grass Trimmer for Streets			
			Small Tool/Minor Equipment			
Invoice: F55582/4	MCLENDON HARDWARE-WOODINVILLE	F55582/4	05/12/2023		06/06/23	14.80
		14.80 00151830 31010ECEC	Parts & Supplies for CEC Kitchen Plumbing Repair			
			Operating Supplies			
Invoice: F59634/4	MCLENDON HARDWARE-WOODINVILLE	F59634/4	05/15/2023		06/06/23	3.19
		3.19 11157680 31010E	Hardware to Repair Hose Bib on Festival Street			
			Operating Supplies			
Invoice: F59689/4	MCLENDON HARDWARE-WOODINVILLE	F59689/4	05/15/2023		06/06/23	44.02
		44.02 10154230 31010E	Batteries for Street Irrigation Controllers			
			Operating Supplies			
Invoice: F62147/4	MCLENDON HARDWARE-WOODINVILLE	F62147/4	05/17/2023		06/06/23	45.91
		45.91 11157680 35010E	Hose For Watering Flower Pots			
			Small Tool/Minor Equipment			
Invoice: F61715/4	MCLENDON HARDWARE-WOODINVILLE	F61715/4	05/17/2023		06/06/23	170.83
		170.83 10154230 31010E	Hanging Flower Baskets For NE 175th St			
			Operating Supplies			
Invoice: F62589/4	MCLENDON HARDWARE-WOODINVILLE	F62589/4	05/18/2023		06/06/23	79.19
		33.28 11157680 31010E	Plant Food & Pest Control For Wilmot & Hose For CH			
		45.91 00151830 35010ECH	Operating Supplies			
			Small Tool/Minor Equipment			
Invoice: F62204/4	MCLENDON HARDWARE-WOODINVILLE	F62204/4	05/17/2023		06/06/23	73.63
		52.30 00154350 31010E	Supplies for PW Shop Repairs & Tools For CH			
		21.33 00151830 35010ECH	Operating Supplies			
			Small Tool/Minor Equipment			
Invoice: F63769/4	MCLENDON HARDWARE-WOODINVILLE	F63769/4	05/19/2023		06/06/23	5.33
		5.33 11157680 31010E	Gloves for T. Campbell			
			Operating Supplies			
	MCLENDON HARDWARE-WOODINVILLE	F63811/4	05/19/2023		06/06/23	79.25

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 CASH ACCOUNT: 00100000 111101 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

				INVOICE	INV DATE	PO	CHECK RUN	NET
				INVOICE DTL DESC				
Invoice: F63811/4				79.25 11157680 31010E	Irrigation Part & Flowers For Wilmot Park Planters Operating Supplies			
Invoice: F64016/4				MCLENDON HARDWARE-WOODINVILLE F64016/4	05/19/2023		06/06/23	9.80
				9.80 10154230 31010E	Irrigation Hose Parts For Streets Operating Supplies			
Invoice: F67114/4				MCLENDON HARDWARE-WOODINVILLE F67114/4	05/22/2023		06/06/23	183.20
				140.49 10154230 31010E	Irrigation Repair Parts & Supplies and Tube Cutter Operating Supplies			
				42.71 10154230 35010E	Small Tool/Minor Equipment			
Invoice: F69749/4				MCLENDON HARDWARE-WOODINVILLE F69749/4	05/25/2023		06/06/23	17.37
				13.86 00151830 31010E	Paint Brush For Graffiti Removal & Tape for Chevy Operating Supplies			
				3.51 50154860 31010E	Operating Supplies			
Invoice: F70694/4				MCLENDON HARDWARE-WOODINVILLE F70694/4	05/26/2023		06/06/23	7.45
				7.45 11157680 31010E	Plant Food For Wilmot Park Operating Supplies			
Invoice: F70973/4				MCLENDON HARDWARE-WOODINVILLE F70973/4	05/26/2023		06/06/23	10.67
				10.67 00151830 31010E	wires for Electrical Repair at CEC - YMCA Kitchen Operating Supplies			
				CHECK 59437 TOTAL:				1,329.89
59438 06/06/2023 PRD	4731 MOORE IACOFANO GOLTSMAN INC.	0081041			05/22/2023	20220097	06/06/23	5,587.50
Invoice: 0081041				5,587.50 00151310 41010E	Downtown District Streetscapes Plan Professional Services			
				CHECK 59438 TOTAL:				5,587.50
59439 06/06/2023 PRD	4534 NORTHWEST ENVIRONMENTAL TRAINING	AR-28641			04/04/2023		06/06/23	2,250.00
Invoice: AR-28641				750.00 10455851 49010E	Certified Erosion & Sediment Control Lead Training Education/Training			
				1,500.00 41053110 49010E	Education/Training			
				CHECK 59439 TOTAL:				2,250.00
59440 06/06/2023 PRD	3732 O'REILLY AUTO PARTS	3709-390374			05/18/2023		06/06/23	62.67
Invoice: 3709-390374				62.67 50154860 31010E	Fleet Equipment Supplies Operating Supplies			
				CHECK 59440 TOTAL:				62.67

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 CHECK NO CHK DATE TYPE VENDOR NAME

				INVOICE	INV DATE	PO	CHECK RUN	NET
				INVOICE DTL DESC				
59441	06/06/2023	PRTD	3772	OFFICE OF THE STATE TREASURER	APRIL 2023			
				Invoice: APRIL 2023				
				856.63	63158600	00262E	05/24/2023	06/06/23
							April 2023 Municipal Court Proceeds	
							Court Dist - State of WA	856.63
							CHECK	59441 TOTAL:
								856.63
59442	06/06/2023	PRTD	58	OTAK INC.				
				Invoice: 000052300178				
				581.00	10455850	41010E	05/11/2023	06/06/23
							20200053	
							On-Call Professional Environmental Review	581.00
							Professional Services	
							CHECK	59442 TOTAL:
								581.00
59443	06/06/2023	PRTD	1510	BEN-KO-MATIC CO				
				Invoice: 00110602				
				917.49	50154860	31010E65235	05/10/2023	06/06/23
							Replacement Brooms For Street Sweeper	917.49
							Operating Supplies	
							CHECK	59443 TOTAL:
								917.49
59444	06/06/2023	PRTD	2692	PACIFIC AIR CONTROL INC.	37318A			
				Invoice: 37318A				
				374.34	00151830	48010ECH	05/09/2023	06/06/23
							20230044	
							HVAC Maintenance and Unit Price Repair Services	374.34
							Repairs & Maintenance	
							CHECK	59444 TOTAL:
								374.34
59445	06/06/2023	PRTD	1747	Parametrix Inc.	44614			
				Invoice: 44614				
				5,356.54	00154420	41010E	05/03/2023	06/06/23
							20230075	
							Woodin Creek Bridge Biennial Inspection	5,356.54
							Professional Services	
							CHECK	59445 TOTAL:
								5,356.54
59446	06/06/2023	PRTD	2304	PITNEY BOWES	3317448443			
				Invoice: 3317448443				
				22.87	00151310	71010E	05/17/2023	06/06/23
				18.96	00151420	71010E	Postage Meter Rental 3/16/23-6/15/23	206.07
				6.39	00151880	71010E	Debt Service - Principal	
				47.40	00152110	71010E	Debt Service - Principal	
				24.73	00154420	71010E	Debt Service - Principal	
				5.77	00155860	71010E	Debt Service - Principal	
				18.96	10154230	71010E	Debt Service - Principal	
				25.96	10455850	71010E	Debt Service - Principal	
				13.39	11157680	71010E	Debt Service - Principal	
				21.64	41053110	71010E	Debt Service - Principal	
							CHECK	59446 TOTAL:
								206.07

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 CASH ACCOUNT: 00100000 111101 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
59447	06/06/2023	PRTD	2207 REXEL USA INC	3274649	05/09/2023		06/06/23	241.69
Invoice: 3274649				241.69 00151830 31010ECH	LED Light Bulbs For CH Flood Lights Operating Supplies			
							CHECK 59447 TOTAL:	241.69
59448	06/06/2023	PRTD	4797 QUENCH USA INC	INV05842633	06/01/2023		06/06/23	88.53
Invoice: INV05842633				88.53 00152110 31010E	water Delivery 04/24/23-06/30/23 Operating Supplies			
							CHECK 59448 TOTAL:	88.53
59449	06/06/2023	PRTD	4761 Shea Carr & Jewell Inc	72073	05/09/2023	20230011	06/06/23	8,461.39
Invoice: 72073				8,461.39 00155860 41010E	Comprehensive Plan Periodic Update Professional Services			
							CHECK 59449 TOTAL:	8,461.39
59450	06/06/2023	PRTD	1617 SHERWIN-WILLIAMS CO.	2158-4	05/04/2023		06/06/23	102.01
Invoice: 2158-4				102.01 11157680 31010E	Paint for Deyoung Park's Treehouse Operating Supplies			
							CHECK 59450 TOTAL:	102.01
59451	06/06/2023	PRTD	4228 SITEONE	129806644-001	05/10/2023		06/06/23	202.55
Invoice: 129806644-001				202.55 11157680 31010E	Irrigation Valves For Deyoung Park Operating Supplies			
Invoice: 129809626-001				204.65 11157680 31010E	Irrigation Valves for Deyoung Park Operating Supplies			204.65
Invoice: 130299981-001				-203.61 11157680 31010E	Return Valves & Purchase Irrigation Supplies Operating Supplies			-172.33
				31.28 10154230 31010E	Operating Supplies			
							CHECK 59451 TOTAL:	234.87
59452	06/06/2023	PRTD	4478 Skagit Horticulture LLC	INV00053405	05/15/2023		06/06/23	1,146.49
Invoice: INV00053405				1,146.49 10154230 31010E	Plants for Flower Pots Along NE 175th operating Supplies			
Invoice: INV00053907				2,597.64 10154230 31010E	Plants for Flower Pots Along NE 175th Operating Supplies			2,597.64

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 CASH ACCOUNT: 00100000 111101 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

				INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
					CHECK	59452	TOTAL:	3,744.13
59453	06/06/2023	PRTD	4561 Smith Fire Systems Inc	74003	05/12/2023	20230086	06/06/23	992.00
Invoice: 74003				992.00	00151830	48010E	Annual Cert & Confidence Test of CEC Fire System Repairs & Maintenance	
					CHECK	59453	TOTAL:	992.00
59454	06/06/2023	PRTD	3869 SNOHOMISH COUNTY	I000611264	04/30/2023	20230079	06/06/23	2,456.57
Invoice: I000611264				2,456.57	10154230	41710E	Snohomish County Signal Maintenance Services Intergov Professional Services	
					CHECK	59454	TOTAL:	2,456.57
59455	06/06/2023	PRTD	4542 South Correctional Entity (SCORE) 6920	6920	05/15/2023	20230040	06/06/23	22,899.00
Invoice: 6920				22,899.00	00152360	41710E	Jail Services Intergov Professional Services	
					CHECK	59455	TOTAL:	22,899.00
59456	06/06/2023	PRTD	2062 STAPLES ADVANTAGE	3538089614	05/13/2023		06/06/23	66.56
Invoice: 3538089614				66.56	00151830	31010ECH	Disposal Liners & Paper Towels For City Hall Operating Supplies	
Invoice: 3538089615				89.94	00151830	31010ECH	05/13/2023 06/06/23 Toilet Paper For City Hall Restroom Operating Supplies	89.94
Invoice: 3539197500				107.75	00151830	31010ECH	05/27/2023 06/06/23 Toilet Paper & Hand Soap For City Hall Restrooms Operating Supplies	107.75
Invoice: 3539197501				120.26	00151830	31010ECH	05/27/2023 06/06/23 Paper Towels For City Hall Restrooms Operating Supplies	120.26
					CHECK	59456	TOTAL:	384.51
59457	06/06/2023	PRTD	2848 STATE OF WASHINGTON	Q1-2023	05/18/2023		06/06/23	150.23
Invoice: Q1-2023				150.23	00151420	49030E	Leasehold Excise Tax Return Q1 2023 Licenses & Subscriptions	
					CHECK	59457	TOTAL:	150.23

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 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
59458	06/06/2023	PRTD	1900 SUNBELT RENTALS INC.	138669334-0001	04/24/2023		06/06/23	41.18
Invoice: 138669334-0001				41.18 10154230 31010E	Propane For Weed Burner Operating Supplies			
			SUNBELT RENTALS INC.	139376267-0001	05/16/2023		06/06/23	794.34
Invoice: 139376267-0001				794.34 11157680 45010E	Scissorlift Rental To Install Wilmot Irrigation Operating Rentals			
							CHECK 59458 TOTAL:	835.52
59459	06/06/2023	PRTD	1382 T & L NURSERY	587289	05/18/2023		06/06/23	196.53
Invoice: 587289				196.53 11157680 31010E	Plants for Pots at Wilmot Park Operating Supplies			
			T & L NURSERY	572505	05/19/2023		06/06/23	1,294.78
Invoice: 572505				1,294.78 10154230 31010E	Hanging Baskets For Roundabouts Operating Supplies			
			T & L NURSERY	588073	05/22/2023		06/06/23	314.30
Invoice: 588073				314.30 00151830 31010ECH	Plants for City Hall Operating Supplies			
							CHECK 59459 TOTAL:	1,805.61
59460	06/06/2023	PRTD	4733 WESTERN EQUIPMENT DISTRIBUTORS IN	7269854-00	03/29/2023		06/06/23	118.53
Invoice: 7269854-00				118.53 50154860 31010E00761	Parts for Toro Groundmaster Mower Operating Supplies			
							CHECK 59460 TOTAL:	118.53
59461	06/06/2023	PRTD	4425 UTTER ASSOCIATES INC	1922	05/10/2023	20220143	06/06/23	4,107.00
Invoice: 1922				4,107.00 00151160 41010E	AUDIO/VIDEO PRODUCTION SERVICES Professional Services			
			UTTER ASSOCIATES INC	1923	05/12/2023		06/06/23	1,833.17
Invoice: 1923				1,833.17	A/V Service Support for Solar Project			
				E F-23-001 -Constr 35859448 62040E	-Other Buildings	- - Other		
							CHECK 59461 TOTAL:	5,940.17
59462	06/06/2023	PRTD	3947 VALLEY DEFENDERS LLC	03/30/2023	03/30/2023	20210026	06/06/23	7,400.00
Invoice: 03/30/2023				7,400.00 00151593 41420E	PUBLIC DEFENSE SERVICES Public Defense			

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 CASH ACCOUNT: 00100000 111101 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
CHECK							59462 TOTAL:	7,400.00
59463	06/06/2023	PRTD	384 WA ST DEPT OF TRANSPORTATION	RE 41 JZ1577 L007	05/15/2023	20220120	06/06/23	1,854.17
Invoice: RE 41 JZ1577 L007				SR 202 Trestle Project - JZ 1577				
1,854.17								
E ST-13-002 -Design				-Design		-		
30359510 63010E				Other Improvements - Design				
CHECK							59463 TOTAL:	1,854.17
59464	06/06/2023	PRTD	148 WABO	44839	05/11/2023		06/06/23	50.00
Invoice: 44839				Job Ad For Plans Examiner/Building Inspector Advertising				
50.00				00151310 44010E				
CHECK							59464 TOTAL:	50.00
59465	06/06/2023	PRTD	1383 WETLANDS & WOODLANDS INC.	38336	05/11/2023		06/06/23	241.16
Invoice: 38336				Replacement Plants for Streetscapes on 171st Operating Supplies				
241.16				10154230 31010E				
CHECK							59465 TOTAL:	241.16
59466	06/06/2023	PRTD	1816 WOODINVILLE AUTO PARTS INC.	3998-953080	05/18/2023		06/06/23	17.05
Invoice: 3998-953080				Fleet Equipment Supplies Operating Supplies				
17.05				50154860 31010E				
Invoice: 3998-950396				WOODINVILLE AUTO PARTS INC.		3998-950396	04/20/2023	06/06/23
7.70				50154860 31010E72737	License Plate Fasteners For 2022 Chevy 3500 Operating Supplies			7.70
CHECK							59466 TOTAL:	24.75
59467	06/06/2023	PRTD	4378 ZIONS BANK	9533655-22	05/23/2023		06/06/23	935.00
Invoice: 9533655-22				Custodian/Safekeeping Fee 05/23/23 to 08/22/23 Bank Fees				
935.00				00151420 49040E				
CHECK							59467 TOTAL:	935.00
59468	06/06/2023	PRTD	4087 ZIPPER GEO ASSOCIATES LLC	5281	05/10/2023	20230063	06/06/23	3,714.25
Invoice: 5281				Alexan Development, SDL22010 - Geotech Review Prof Svc - Geo Tech Support				
3,714.25				00154420 41520E				
CHECK							59468 TOTAL:	3,714.25

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NUMBER OF CHECKS 58 *** CASH ACCOUNT TOTAL *** 220,618.03

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	58	220,618.03

*** GRAND TOTAL *** 220,618.03

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 CASH ACCOUNT: 00100000 111101 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

				INVOICE	INV DATE	PO	CHECK RUN	NET
				INVOICE DTL DESC				
1066	05/23/2023	MANL	462 WA ST DEPT OF REVENUE	APRIL 2023	05/23/2023		ER053123	11,278.53
			Invoice: APRIL 2023		APRIL 2023 TAXES			
			4.55	50100000 237080	Use Tax Payable			
			1.77	41000000 237080	Use Tax Payable			
			6.76	00100000 237080	Use Tax Payable			
			32.68	63158930 00233E	Sales Tax Payable			
			1.52	00152110 41710E	Intergov Professional Services			
			59.94	11157640 41710E	Intergov Professional Services			
			11,171.31	41053110 41710E	Intergov Professional Services			
					CHECK	1066 TOTAL:		11,278.53
1067	05/31/2023	MANL	4813 SCAFCO Corporation	05-30-2023	05/30/2023		ER053123	600,000.00
			Invoice: 05-30-2023		CONTRACT 22-007 RAILBANKING - EASTRAIL/TRESTLE			
			600,000.00					
				E ST-13-002 -Constr	-Other -			
				30359530 63040E	Other Improvements - Other			
					CHECK	1067 TOTAL:		600,000.00
59469	05/31/2023	PRTD	2584 ALLSTREAM	19498204	05/08/2023		ER053123	388.47
			Invoice: 19498204		City Hall Phones & Backup Internet			
			76.53	00151310 42010E	Communication			
			57.42	00151420 42010E	Communication			
			28.71	00151880 42010E	Communication			
			28.71	00152110 42010E	Communication			
			56.44	00154420 42010E	Communication			
			17.21	00155860 42010E	Communication			
			14.33	10154230 42010E	Communication			
			78.47	10455850 42010E	Communication			
			1.90	11157680 42010E	Communication			
			28.75	41053110 42010E	Communication			
					CHECK	59469 TOTAL:		388.47
59470	05/31/2023	PRTD	3415 COMCAST	0400868-052123	05/21/2023		ER053123	9.95
			Invoice: 0400868-052123		HD TECH FEE			
			9.95	00155720 42010E	Communication			
					CHECK	59470 TOTAL:		9.95
59471	05/31/2023	PRTD	4075 COMCAST BUSINESS	172165927	05/01/2023		ER053123	2,556.92
			Invoice: 172165927		Citywide Internet Service			
			434.68	00151310 42010E	Communication			
			380.98	00151420 42010E	Communication			
			488.37	00151880 42010E	Communication			
			109.95	00152110 42010E	Communication			
			600.88	00154420 42010E	Communication			

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 CHECK NO CHK DATE TYPE VENDOR NAME

				INVOICE	INV DATE	PO	CHECK RUN	NET
				INVOICE DTL DESC				
				97.16	00155860	42010E	Communication	
				444.90	10455850	42010E	Communication	
				CHECK 59471 TOTAL:				
				2,556.92				
59472	05/31/2023	PRTD	3567 PETROCARD	C176572	05/15/2023		ER053123	1,343.84
				Invoice: C176572 Fuel for City Vehicles				
				111.18	50154860	31010E29944	operating Supplies	
				113.11	50154860	31010E51329	operating Supplies	
				63.15	50154860	31010E62191	operating Supplies	
				29.56	50154860	31010E62192	operating Supplies	
				204.90	50154860	31010E64311	operating Supplies	
				62.56	50154860	31010E65234	operating Supplies	
				84.29	50154860	31010E65235	operating Supplies	
				186.24	50154860	31010E65236	operating Supplies	
				67.82	50154860	31010E67656	operating Supplies	
				232.07	50154860	31010E72737	operating Supplies	
				49.02	50154860	31010E72738	operating Supplies	
				139.94	50154860	31010E	operating Supplies	
				CHECK 59472 TOTAL:				
				1,343.84				
59473	05/31/2023	PRTD	151 PUGET SOUND ENERGY	200006262618-051623	05/15/2023		ER053123	220.03
				Invoice: 200006262618-051623 Electricity at Rotary Park Restroom				
				220.03	11157680	47020E	Utility Services Electricity	
				PUGET SOUND ENERGY 200006262782-051523 05/15/2023 ER053123				
				Invoice: 200006262782-051523 Electricity & Gas at PW Shop				
				878.26	00154350	47020E	Utility Services Electricity	
				316.78	00154350	47040E	Utility Services Natural Gas	
				PUGET SOUND ENERGY 200006263780-051523 05/15/2023 ER053123				
				Invoice: 200006263780-051523 Street Lights at 13109 NE 175th St				
				39.36	10154230	47020E	Utility Services Electricity	
				PUGET SOUND ENERGY 200006263970-051523 05/15/2023 ER053123				
				Invoice: 200006263970-051523 Street Lights at 13098 NE 177th Pl				
				97.65	10154230	47020E	Utility Services Electricity	
				PUGET SOUND ENERGY 200006264119-051523 05/15/2023 ER053123				
				Invoice: 200006264119-051523 Street Lights at 14430 Wood-Red Rd				
				191.27	10154230	47020E	Utility Services Electricity	
				PUGET SOUND ENERGY 200006264283-051523 05/15/2023 ER053123				
				Invoice: 200006264283-051523 X-walk at 15600 NE 195th St.				
				13.19	10154230	47020E	Utility Services Electricity	
				PUGET SOUND ENERGY 200015226091-051523 05/15/2023 ER053123				
				Invoice: 200015226091-051523 Street Lights at 20000 Wood-Snoho Rd NE				
				81.96	10154230	47020E	Utility Services Electricity	

A/P CASH DISBURSEMENTS JOURNAL

 CASH ACCOUNT: 00100000 111101 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

		INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC						
Invoice: 200015226687-051523	PUGET SOUND ENERGY	200015226687-051523	05/15/2023		ER053123	12.17
		12.17 10154230 47020E	Radar at 15610 124th Pl NE		Utility Services Electricity	
Invoice: 200015227321-051623	PUGET SOUND ENERGY	200015227321-051623	05/15/2023		ER053123	337.53
		337.53 10154230 47020E	Traffic Signal at 13820 NE 195th St		Utility Services Electricity	
Invoice: 200015227479-051523	PUGET SOUND ENERGY	200015227479-051523	05/15/2023		ER053123	4,180.23
		4,180.23 00151830 47020ECH	Electricity at City Hall		Utility Services Electricity	
Invoice: 200015227917-051523	PUGET SOUND ENERGY	200015227917-051523	05/15/2023		ER053123	64.15
		64.15 10154230 47020E	Signal at 17401 133rd Ave NE		Utility Services Electricity	
Invoice: 220004190512-051523	PUGET SOUND ENERGY	220004190512-051523	05/15/2023		ER053123	147.00
		147.00 11157680 47020E	Wilmot Park		Utility Services Electricity	
Invoice: 220005627173-051523	PUGET SOUND ENERGY	220005627173-051523	05/15/2023		ER053123	87.84
		87.84 10154230 47020E	Signal at 15606 NE Wood-Duv Rd		Utility Services Electricity	
Invoice: 220005627603-051523	PUGET SOUND ENERGY	220005627603-051523	05/15/2023		ER053123	38.47
		38.47 10154230 47020E	Signal at 17022 NE Wood-Duv Rd		Utility Services Electricity	
Invoice: 220005627645-051523	PUGET SOUND ENERGY	220005627645-051523	05/15/2023		ER053123	59.16
		59.16 10154230 47020E	Signal at 18515 168th Ave NE		Utility Services Electricity	
Invoice: 220005627660-051523	PUGET SOUND ENERGY	220005627660-051523	05/15/2023		ER053123	73.31
		73.31 10154230 47020E	Signal at 16014 NE Wood-Duv Rd		Utility Services Electricity	
Invoice: 220020196444-051523	PUGET SOUND ENERGY	220020196444-051523	05/15/2023		ER053123	122.06
		122.06 10154230 47020E	Street Lights at 13400 NE 171st St		Utility Services Electricity	
Invoice: 220024032561-051523	PUGET SOUND ENERGY	220024032561-051523	05/15/2023		ER053123	51.47
		51.47 10154230 47020E	RR Crossing 12740 Woodinville Way		Utility Services Electricity	
Invoice: 220024032587-051523	PUGET SOUND ENERGY	220024032587-051523	05/15/2023		ER053123	22.36
		22.36 10154230 47020E	RR Crossing 17300 Woodinville Redmond Rd NE		Utility Services Electricity	
Invoice: 220024033015-051523	PUGET SOUND ENERGY	220024033015-051523	05/15/2023		ER053123	21.74
		21.74 10154230 47020E	RR Crossing 13629 NE 177th Pl		Utility Services Electricity	

A/P CASH DISBURSEMENTS JOURNAL

 CASH ACCOUNT: 00100000 111101 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

		INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC						
Invoice: 220024033023-051523	PUGET SOUND ENERGY	220024033023-051523	05/15/2023		ER053123	22.59
		22.59 10154230 47020E	RR Crossing Wood-Sno Hwy & NE 190 St		Utility Services Electricity	
Invoice: 220024033049-051523	PUGET SOUND ENERGY	220024033049-051523	05/15/2023		ER053123	18.17
		18.17 10154230 47020E	RR Crossing NE 200 St & Sno-Wood RD		Utility Services Electricity	
Invoice: 220024033064-051523	PUGET SOUND ENERGY	220024033064-051523	05/15/2023		ER053123	26.15
		26.15 10154230 47020E	RR Crossing NE 195 St & Hwy 9		Utility Services Electricity	
Invoice: 220024688628-051523	PUGET SOUND ENERGY	220024688628-051523	05/15/2023		ER053123	1,649.56
		1,649.56 11157640 47020E	Sports Field Lights		Utility Services Electricity	
Invoice: 220029279746-051523	PUGET SOUND ENERGY	220029279746-051523	05/15/2023		ER053123	115.37
		115.37 10154230 47020E	Street Lights Eastside Rail Corridor NE 145th		Utility Services Electricity	
Invoice: 220029279761-051523	PUGET SOUND ENERGY	220029279761-051523	05/15/2023		ER053123	26.99
		26.99 10154230 47020E	WSDOT Hawk Signal Eastside Rail Corridor NE 145th		Utility Services Electricity	
Invoice: 300000004295-051823	PUGET SOUND ENERGY	300000004295-051823	05/18/2023		ER053123	3,844.62
		3,844.62 10154230 47020E	Street Lights		Utility Services Electricity	
Invoice: 300000005599-051823	PUGET SOUND ENERGY	300000005599-051823	05/18/2023		ER053123	203.40
		203.40 10154230 47020E	Street Lights		Utility Services Electricity	
Invoice: 300000006456-051823	PUGET SOUND ENERGY	300000006456-051823	05/18/2023		ER053123	10,830.24
		10,830.24 10154230 47020E	Street Lights		Utility Services Electricity	
CHECK 59473 TOTAL:						23,793.08
59474 05/31/2023 PRD	3641 US BANK PURCHASING CARD	MAY 2023	05/22/2023		ER053123	11,181.47
Invoice: MAY 2023		11,181.47 00100000 213101	Purchasing Card Activity - May 2023		ACI Liability	
CHECK 59474 TOTAL:						11,181.47
59475 05/31/2023 PRD	3569 VERIZON WIRELESS	9934358255	05/08/2023		ER053123	3,415.83
Invoice: 9934358255		1,135.89 50353200 35010E	Cell Phone Service & Equipment			
		2,279.94 50353200 42010E	Small Tool/Minor Equipment		Communication	

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 00100000 111101 Cash
CHECK NO CHK DATE TYPE VENDOR NAME

				INVOICE	INV DATE	PO	CHECK RUN	NET
				INVOICE DTL DESC				
					CHECK	59475	TOTAL:	3,415.83
59476	05/31/2023	PRTD	116	WOODINVILLE WATER DISTRICT	5101200.01-050823	05/08/2023	ER053123	156.40
Invoice: 5101200.01-050823				156.40	10154230	47030E	14290 NE 145TH ST IRRIGATION	
							Utility Services Water/Sewer	
				WOODINVILLE WATER DISTRICT	5107022.01-050823	05/08/2023	ER053123	62.20
Invoice: 5107022.01-050823				62.20	10154230	47030E	NE 145TH ST & WOOD-RED RD IRRIGATION	
							Utility Services Water/Sewer	
				WOODINVILLE WATER DISTRICT	5260010.01-050823	05/08/2023	ER053123	156.40
Invoice: 5260010.01-050823				156.40	10154230	47030E	124TH PL NE IRRIGATION	
							Utility Services Water/Sewer	
				WOODINVILLE WATER DISTRICT	5340000.01-050823	05/08/2023	ER053123	62.20
Invoice: 5340000.01-050823				62.20	11157680	47030E	LOCKED METER AT 128TH AVE NE & WOOD-RED RD	
							Utility Services Water/Sewer	
				WOODINVILLE WATER DISTRICT	5340260.01-050823	05/08/2023	ER053123	314.80
Invoice: 5340260.01-050823				314.80	11157680	47030E	WILMOT GATEWAY PARK IRRIGATION	
							Utility Services Water/Sewer	
				WOODINVILLE WATER DISTRICT	5340270.01-050823	05/08/2023	ER053123	641.23
Invoice: 5340270.01-050823				641.23	11157680	47030E	WILMOT GATEWAY PARK SEWER	
							Utility Services Water/Sewer	
				WOODINVILLE WATER DISTRICT	5341030.01-050823	05/08/2023	ER053123	314.80
Invoice: 5341030.01-050823				314.80	11157680	47030E	WOODIN CREEK PARK IRRIGATION	
							Utility Services Water/Sewer	
				WOODINVILLE WATER DISTRICT	5341078.01-050823	05/08/2023	ER053123	314.80
Invoice: 5341078.01-050823				314.80	11157640	47030E	SPORTS FIELD IRRIGATION	
							Utility Services Water	
				WOODINVILLE WATER DISTRICT	5341610.01-050823	05/08/2023	ER053123	156.40
Invoice: 5341610.01-050823				156.40	11157680	47030E	NE 175TH ST IRRIGATION	
							Utility Services Water/Sewer	
				WOODINVILLE WATER DISTRICT	5350603.01-050823	05/08/2023	ER053123	156.40
Invoice: 5350603.01-050823				156.40	00151830	47030ECH	CITY HALL IRRIGATION	
							Utility Services Water/Sewer	
				WOODINVILLE WATER DISTRICT	5350604.01-050823	05/08/2023	ER053123	662.86
Invoice: 5350604.01-050823				662.86	00151830	47030ECH	CITY HALL WATER/SEWER	
							Utility Services Water/Sewer	
				WOODINVILLE WATER DISTRICT	5352245.01-050823	05/08/2023	ER053123	156.40
Invoice: 5352245.01-050823				156.40	10154230	47030E	NE 171ST ST & 135TH AVE NE	
							Utility Services Water/Sewer	
				WOODINVILLE WATER DISTRICT	5367260.01-050823	05/08/2023	ER053123	62.20

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 00100000 111101 Cash
CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
				INVOICE DTL DESC				
Invoice: 5367260.01-050823				62.20 11157680 47030E	DEYOUNG PARK DRINKING FOUNTAIN Utility Services Water/Sewer			
Invoice: 5370210.01-050823				WOODINVILLE WATER DISTRICT	5370210.01-050823	05/08/2023	ER053123	62.20
				62.20 10154230 47030E	NE 175TH ST WATER SERVICE Utility Services Water/Sewer			
Invoice: 2363				WOODINVILLE WATER DISTRICT	2363	05/18/2023	ER053123	174.68
				174.68 41053110 47030E	HYDRANT METER RENTAL APRIL 2023 Utility Services Water/Sewer			
Invoice: 5560100.01-052223				WOODINVILLE WATER DISTRICT	5560100.01-052223	05/22/2023	ER053123	1,307.67
				1,307.67 10154230 47030E	Irrigation @ Roundabouts Utility Services Water/Sewer			
Invoice: 5454908.01-052223				WOODINVILLE WATER DISTRICT	5454908.01-052223	05/22/2023	ER053123	169.26
				169.26 11157680 47030E	Wood Heights Park Irrigation Utility Services Water/Sewer			
							CHECK 59476 TOTAL:	4,930.90
NUMBER OF CHECKS 10					*** CASH ACCOUNT TOTAL ***			658,898.99
					COUNT	AMOUNT		
TOTAL PRINTED CHECKS					8	47,620.46		
TOTAL MANUAL CHECKS					2	611,278.53		
							*** GRAND TOTAL ***	658,898.99



Report to the City Council

<u>Meeting Date:</u>	June 6, 2023
<u>Agenda Item:</u>	Approval of Payroll Dated May 18, 2023: Check Nos. 31060-31066 and Electronic Fund Transfers 28357-28414 in the Amount of \$253,344.77: Fritts
<u>Staff Contact:</u>	Blaine Fritts, Finance Director

[Staff Report](#)

Agenda Item Number: 2.

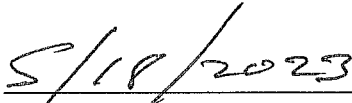
CITY OF WOODINVILLE

PAYROLL

As required by RCW 42.24.080 and by Ordinance 593 as Auditing Officer, I, the undersigned, do hereby certify under penalty of perjury that the services rendered, or labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and shown as check numbers 31060-31066, and Electronic Fund Transfers 28357-28414 are just, due, and unpaid obligations against the City of Woodinville, and that I am authorized to authenticate and certify to said invoice (claim).

I approve the payroll in the amount of \$253,344.77


Finance Director


Date

Salaries and Benefits

2023/2024 Budget	Biennium to Date	Percent of Budget Expended	% of Biennium Elapsed
\$15,351,570	\$2,535,997	17%	19%



Report to the City Council

<u>Meeting Date:</u>	June 6, 2023
<u>Agenda Item:</u>	2023/2024 Biennial Treasury Report for April 2023: Fritts
<u>Staff Contact:</u>	Blaine Fritts, Finance Director
<u>Additional Submitted by:</u>	Kim Auman, Accounting Supervisor

Issue: Shall the City Council receive the Treasury Report for April 2023?

[Staff Report](#)

Agenda Item Number: 3.



CITY OF WOODINVILLE, WA
REPORT TO THE CITY COUNCIL
17301 133rd Avenue NE, Woodinville, WA 98072
WWW.CI.WOODINVILLE.WA.US

To: Honorable City Council **Date:** June 6, 2023
By: Blaine Fritts, Finance Director; Kim Auman, Accounting Supervisor
Subject: 2023/2024 Biennial Treasury Report for April 2023

FINANCIAL ACTION SUMMARY		
Expenditure Required	Amount Budgeted/Approved	Additional Amount Required
		\$0

ISSUE: Shall the City Council receive the Treasury Report for April 2023?

RECOMMENDATION: To receive the Treasury Report for the month of April 2023.

BACKGROUND/DISCUSSION:

Information reported is through April 2023, which is 16.6% of the biennium. The attached report provides an overall financial picture of the City. The information provided includes:

- Budget Overview
- Major Sources of Operating Revenue
- Surface Water Revenues and Expenditures
- Operating Revenue and Expenditures
- Capital Project and Capital Overlay Expenditures
- Capital Project Revenues
- Budget to Actual by Fund
- Cash and Investments

RECOMMENDED ACTION:

Receive the April 2023 Treasury Report.

Attachments:

- 1) April 2023 Treasury Report

TREASURY REPORT

April 2023



City of Woodinville, Washington
17301 133rd Avenue NE
Woodinville, Washington, 98072

Budget Overview

2023/2024 Biennium Revenue and Expenditure Snapshot

Operating Revenue and Expenditures

	Revised Budget	April 2023	Biennium to Date	BTD %
Operating Revenues	\$40,709,182	\$3,420,049	\$8,395,278	20.6%
Operating Expenditures	\$41,499,114	\$1,088,951	\$4,504,132	10.9%

April Operating Revenue Highlights:

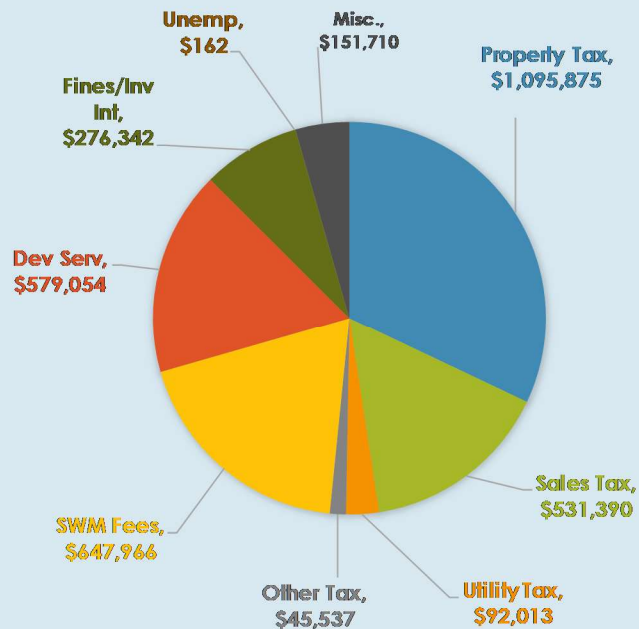
The City received \$1.095 million in **property tax**, \$92,000 in **utility tax** revenues, \$35,300 in **criminal justice tax**, \$16,700 in **motor vehicle fuel tax**, and \$24,900 in **liquor excise tax** revenue. The City also received \$60,000 in grant funds from the Department of Commerce for the **Housing Action Plan**.

Sales tax was \$22,700 higher overall than the same month in the prior year. For April **accommodation and food services** is up 23% or \$16,600, and **manufacturing** is up 7% or \$3,800.

Development Services received \$295,000 in **licensing and permitting** revenue, and \$284,100 in **inspection, planning, and zoning fees**.

Surface Water Management revenues for April were \$638,400.

Investment interest for the month of April was \$133,700.



April Operating Expenditure Highlights (excluding salaries and benefits):

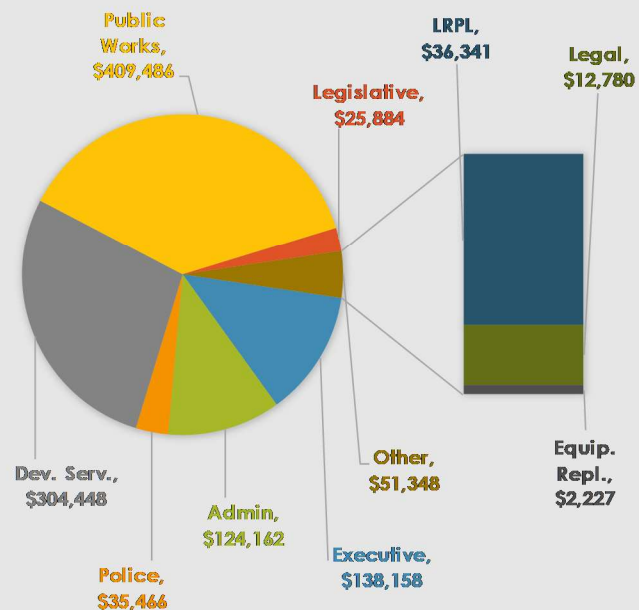
Executive - \$8,800 was paid for consulting services relating to NERTS, and \$4,300 for the downtown streetscape plan.

Administration - \$6,375 was paid for investment advisory services, and \$6,000 for on-call IT services.

Law Enforcement - \$21,200 was paid for jail services.

Public Works - \$7,000 was paid for landscape maintenance services, \$5,100 was paid to Snohomish County for signal maintenance, \$12,300 was paid for fence replacement, and \$6,100 was paid for traffic signal maintenance. The City also paid \$8,400 for phase II of the Greenbrier Trail, \$33,000 for the transportation plan, and \$40,900 for federal grant application support.

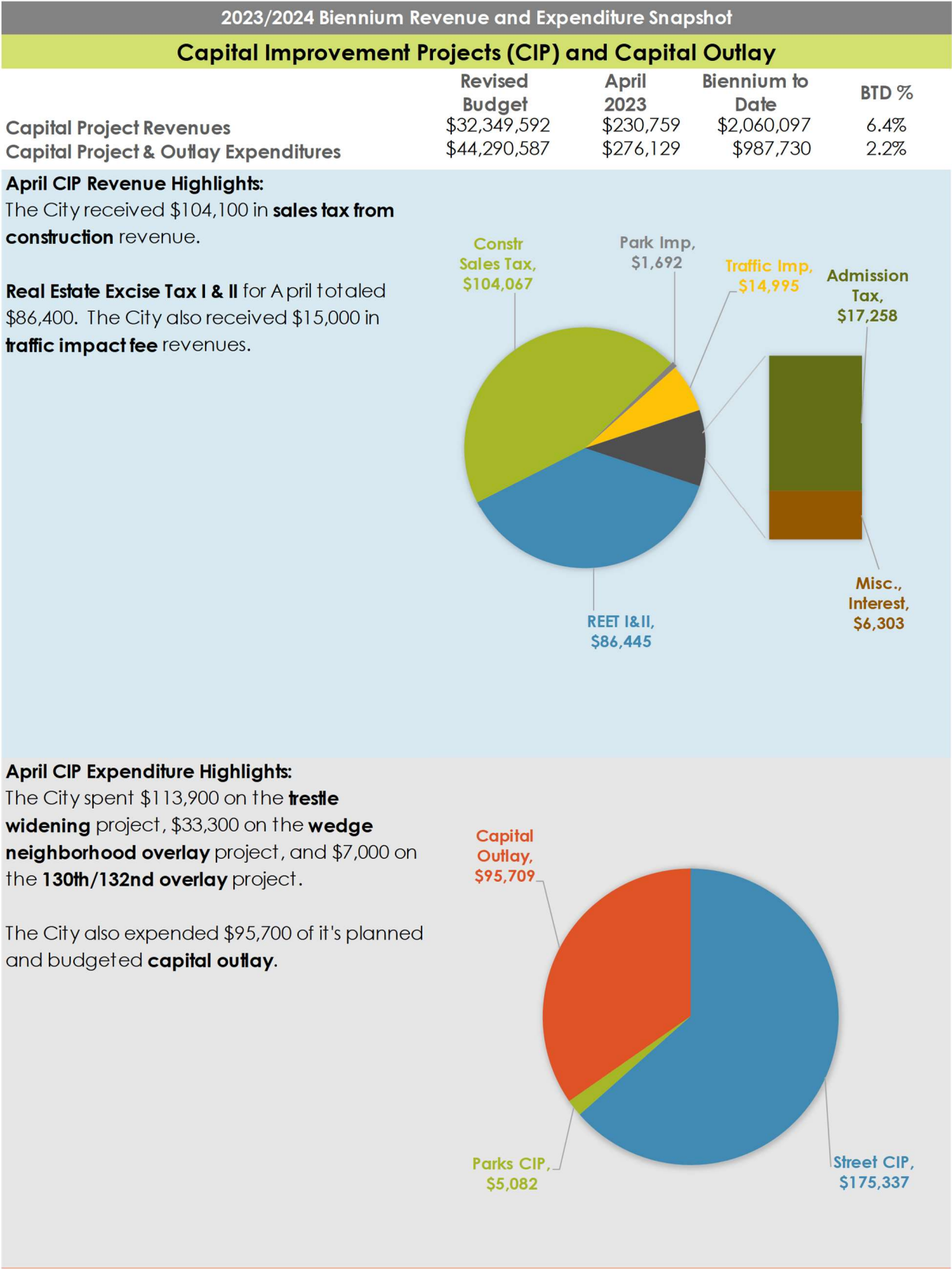
Development Services - \$117,300 was paid for on-call consulting services.



April Investment Summary

The City purchased \$500,000 of Corporate Bonds with April maturities.

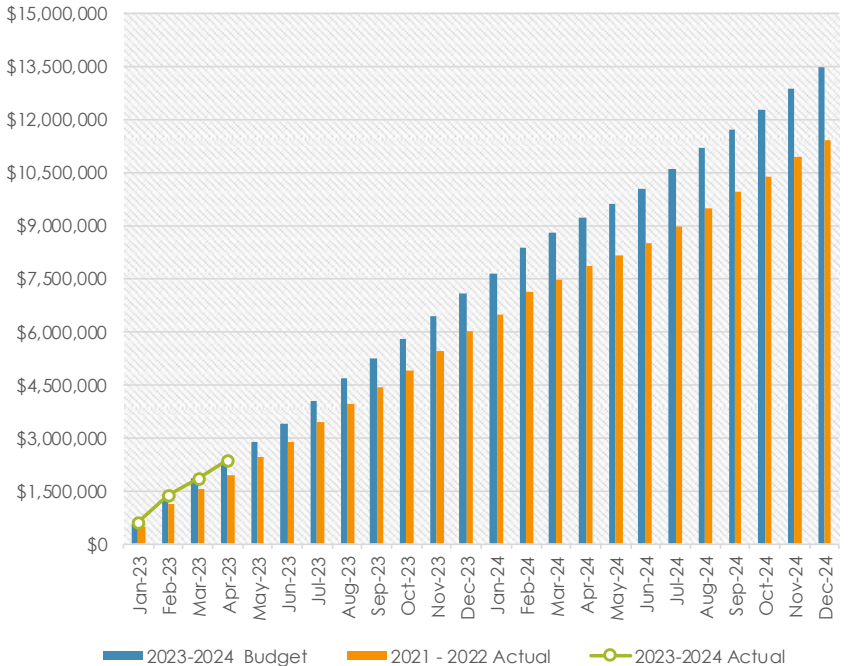
Budget Overview



Major Sources of Operating Revenue

	2023-2024 Budget	2023-2024 Actual
Jan-23	\$565,098	\$584,755
Feb-23	\$1,302,757	\$1,361,069
Mar-23	\$1,834,579	\$1,838,968
Apr-23	\$2,270,491	\$2,370,358
May-23	\$2,869,511	
Jun-23	\$3,397,376	
Jul-23	\$4,026,724	
Aug-23	\$4,668,607	
Sep-23	\$5,215,018	
Oct-23	\$5,777,451	
Nov-23	\$6,434,152	
Dec-23	\$7,061,198	
Jan-24	\$7,647,299	
Feb-24	\$8,362,536	
Mar-24	\$8,786,944	
Apr-24	\$9,225,183	
May-24	\$9,619,822	
Jun-24	\$10,021,240	
Jul-24	\$10,580,444	
Aug-24	\$11,179,984	
Sep-24	\$11,700,789	
Oct-24	\$12,237,820	
Nov-24	\$12,879,190	
Dec-24	\$13,440,000	

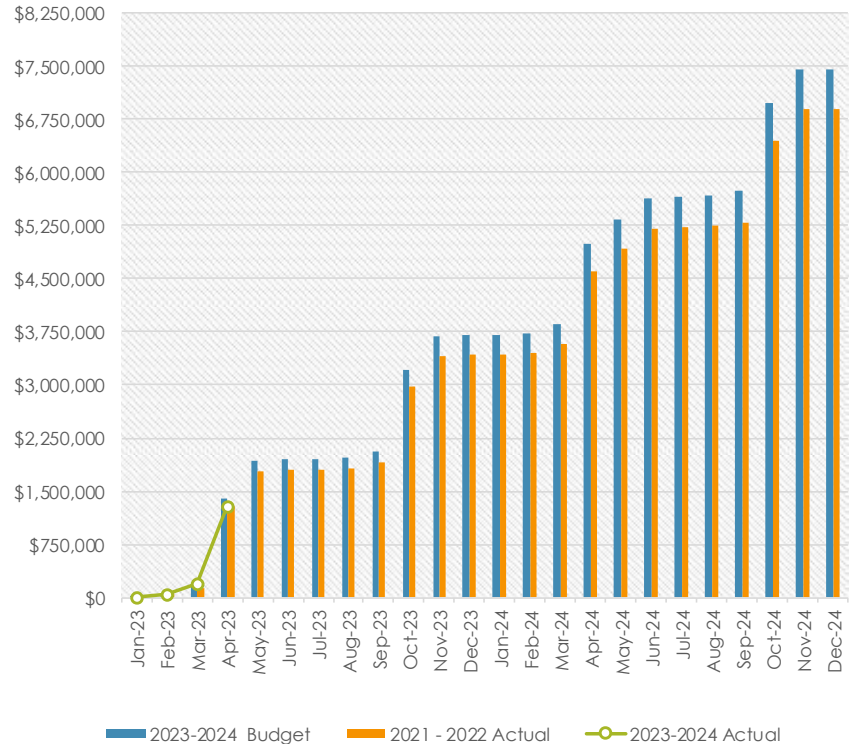
Sales Tax Revenue (Excluding Sales Tax from Construction)



* Does not include revenue from sales tax from construction or streamlined sales tax mitigation which is designated for capital improvement projects (CIP).

	2023-2024 Budget	2023-2024 Actual
Jan-23	\$3,602	\$3,237
Feb-23	\$38,487	\$35,547
Mar-23	\$142,686	\$186,560
Apr-23	\$1,401,614	\$1,282,434
May-23	\$1,928,799	
Jun-23	\$1,943,830	
Jul-23	\$1,952,726	
Aug-23	\$1,961,842	
Sep-23	\$2,063,652	
Oct-23	\$3,219,927	
Nov-23	\$3,692,837	
Dec-23	\$3,699,812	
Jan-24	\$3,698,715	
Feb-24	\$3,732,088	
Mar-24	\$3,863,245	
Apr-24	\$4,984,373	
May-24	\$5,331,581	
Jun-24	\$5,624,837	
Jul-24	\$5,651,996	
Aug-24	\$5,672,025	
Sep-24	\$5,730,136	
Oct-24	\$6,984,690	
Nov-24	\$7,453,023	
Dec-24	\$7,463,000	

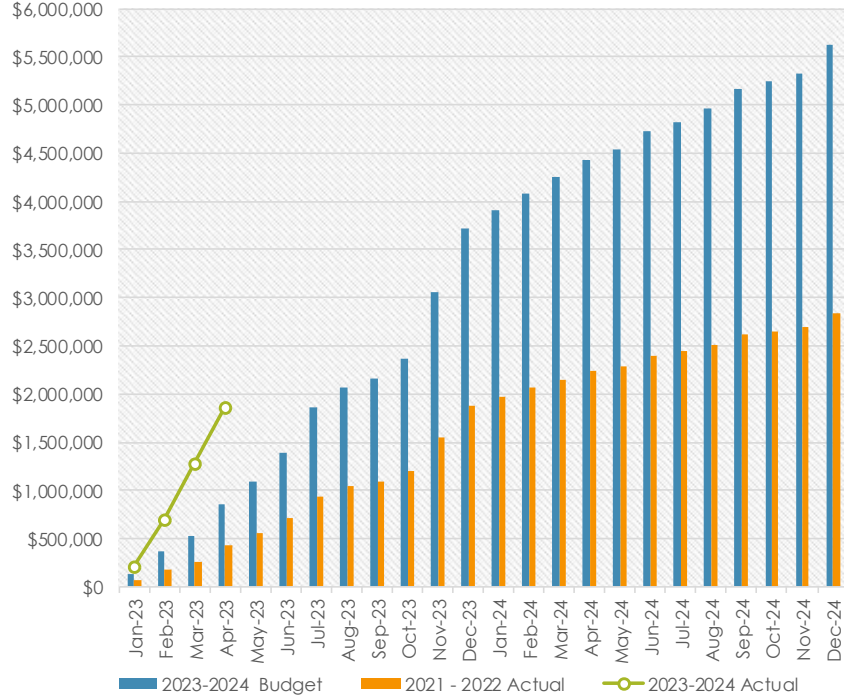
Property Tax Revenue



Major Sources of Operating Revenue

	2023-2024 Budget	2023-2024 Actual
Jan-23	\$135,944	\$204,941
Feb-23	\$364,492	\$694,102
Mar-23	\$521,505	\$1,287,657
Apr-23	\$851,779	\$1,866,711
May-23	\$1,096,052	
Jun-23	\$1,395,913	
Jul-23	\$1,860,833	
Aug-23	\$2,068,076	
Sep-23	\$2,165,007	
Oct-23	\$2,365,154	
Nov-23	\$3,056,919	
Dec-23	\$3,726,336	
Jan-24	\$3,905,409	
Feb-24	\$4,083,661	
Mar-24	\$4,249,536	
Apr-24	\$4,431,867	
May-24	\$4,532,011	
Jun-24	\$4,724,632	
Jul-24	\$4,817,003	
Aug-24	\$4,965,173	
Sep-24	\$5,166,375	
Oct-24	\$5,249,356	
Nov-24	\$5,318,220	
Dec-24	\$5,618,010	

Development Services Revenue from Permitting

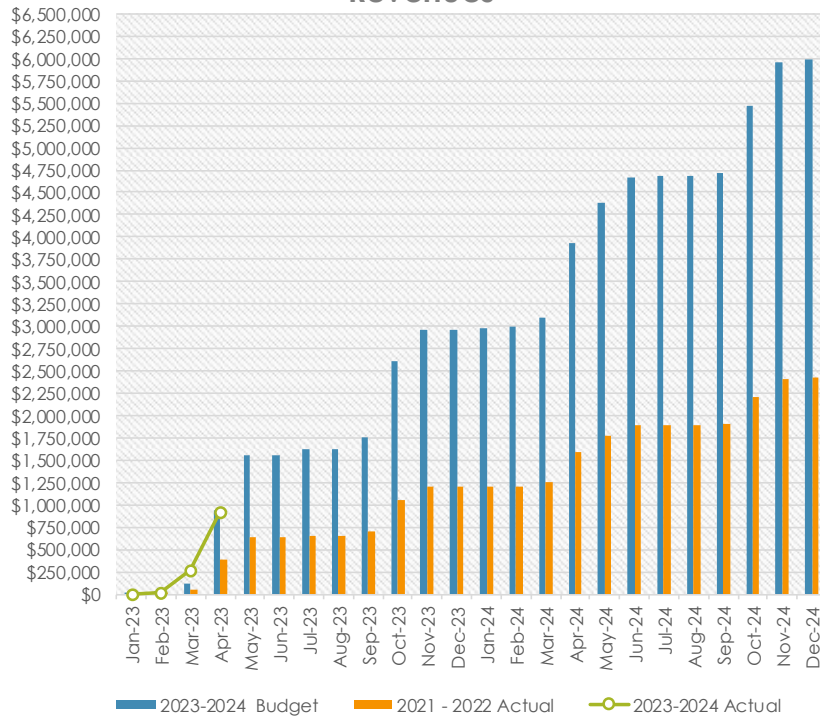


*Does not include revenue received for tree mitigation which is budgeted for use on capital projects.

Surface Water Revenue and Expenditures

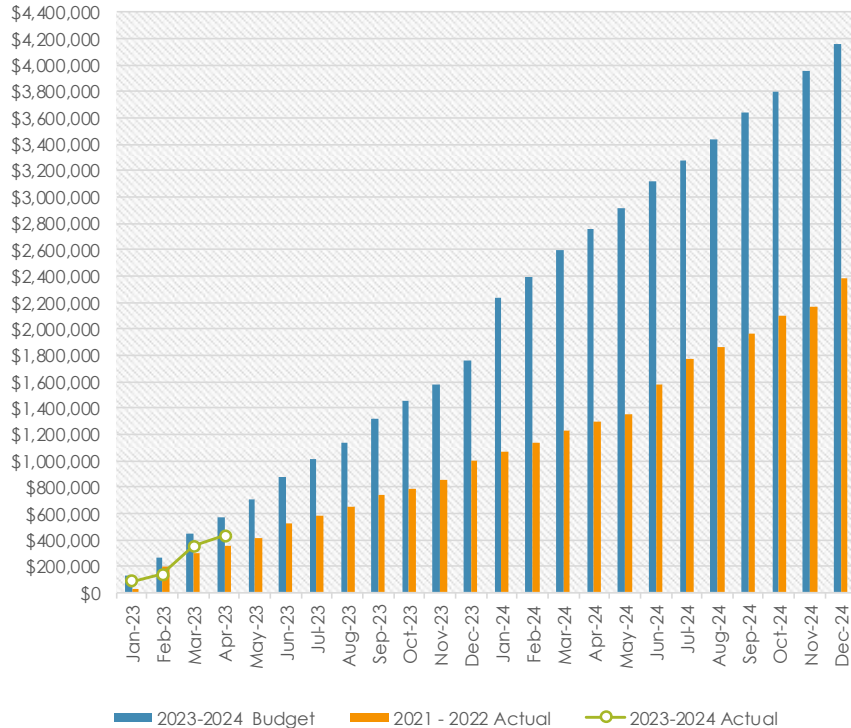
	2023-2024 Budget	2023-2024 Actual
Jan-23	\$8,186	\$6,052
Feb-23	\$32,396	\$24,979
Mar-23	\$111,270	\$267,575
Apr-23	\$937,524	\$915,541
May-23	\$1,550,462	
Jun-23	\$1,558,706	
Jul-23	\$1,619,551	
Aug-23	\$1,626,414	
Sep-23	\$1,752,627	
Oct-23	\$2,617,367	
Nov-23	\$2,955,303	
Dec-23	\$2,964,284	
Jan-24	\$2,980,893	
Feb-24	\$2,992,750	
Mar-24	\$3,093,927	
Apr-24	\$3,930,299	
May-24	\$4,374,263	
Jun-24	\$4,662,821	
Jul-24	\$4,679,118	
Aug-24	\$4,686,574	
Sep-24	\$4,724,893	
Oct-24	\$5,469,793	
Nov-24	\$5,947,023	
Dec-24	\$5,993,925	

Surface Water Management Fund -
Revenues



	2023-2024 Budget	2023-2024 Actual
Jan-23	\$130,104	\$86,143
Feb-23	\$260,209	\$144,336
Mar-23	\$440,313	\$360,585
Apr-23	\$570,417	\$437,859
May-23	\$700,521	
Jun-23	\$880,626	
Jul-23	\$1,010,730	
Aug-23	\$1,140,834	
Sep-23	\$1,320,939	
Oct-23	\$1,451,043	
Nov-23	\$1,581,147	
Dec-23	\$1,761,252	
Jan-24	\$2,235,213	
Feb-24	\$2,390,132	
Mar-24	\$2,600,369	
Apr-24	\$2,755,287	
May-24	\$2,910,206	
Jun-24	\$3,120,442	
Jul-24	\$3,275,361	
Aug-24	\$3,430,279	
Sep-24	\$3,640,516	
Oct-24	\$3,795,435	
Nov-24	\$3,950,353	
Dec-24	\$4,160,590	

Surface Water Management Fund -
Expenditures



Operating Revenues and Expenditures

Operating Revenues and Expenditures - Revised Budget to Actual

Operating Revenue	2023-2024 Budget	Thru April 2023	% of Budget
General Fund			
Property Tax	\$ 7,463,000	\$ 1,282,434	17.2%
Sales Tax*	\$ 13,440,000	\$ 2,370,358	17.6%
Utility Tax	\$ 1,780,000	\$ 387,204	21.8%
Other Taxes	\$ 1,095,593	\$ 192,119	17.5%
Cable TV/Licenses	\$ 660,400	\$ 97,081	14.7%
Grants/Intergovernmental	\$ 815,000	\$ 236,006	29.0%
Charges for Services	\$ 951,000	\$ 136,087	14.3%
Fines/Investment Interest/Misc.	\$ 2,240,334	\$ 602,010	26.9%
Subtotal General Fund	\$ 28,445,327	\$ 5,303,299	18.6%
Other Operating Sources			
Surface Water Fees	\$ 4,543,925	\$ 915,541	20.1%
Gas & Multimodal Transportation Tax	\$ 555,000	\$ 93,231	16.8%
Development Services**	\$ 5,618,010	\$ 1,866,711	33.2%
Parks & Recreation	\$ 500,000	\$ 79,846	16.0%
Hotel Motel	\$ 255,800	\$ 37,829	14.8%
Fleet Services	\$ 173,863	\$ 25,723	14.8%
Equipment Rental & Replacement	\$ 595,657	\$ 72,482	12.2%
Unemployment	\$ 21,600	\$ 617	2.9%
Admission Tax**	\$ -	\$ -	0.0%
Subtotal Other Op Funds	\$ 12,263,855	\$ 3,091,979	25.2%
Total Operating Revenue	\$ 40,709,182	\$ 8,395,278	20.6%

Operating Expenditures	2023-2024 Budget	Thru April 2023	% of Budget
General Fund***	\$ 25,159,738	\$ 2,346,786	9.3%
Street Fund***	\$ 3,081,698	\$ 386,976	12.6%
Development Services	\$ 6,289,672	\$ 945,482	15.0%
Surface Water Management***	\$ 4,160,590	\$ 438,346	10.5%
Parks & Recreation	\$ 2,378,866	\$ 357,679	15.0%
Fleet Services***	\$ 134,550	\$ 20,036	14.9%
Equipment Replacement***	\$ -	\$ 8,826	0.0%
Unemployment	\$ 44,000	\$ -	0.0%
Lodging Tax Tourism Promotion	\$ 250,000	\$ -	0.0%
Total Operating Expenditures	\$ 41,499,114	\$ 4,504,132	10.9%

*Excludes sales tax from construction and streamlined sales tax mitigation revenue which has been designated for capital projects.

**Excludes revenue restricted for capital projects.

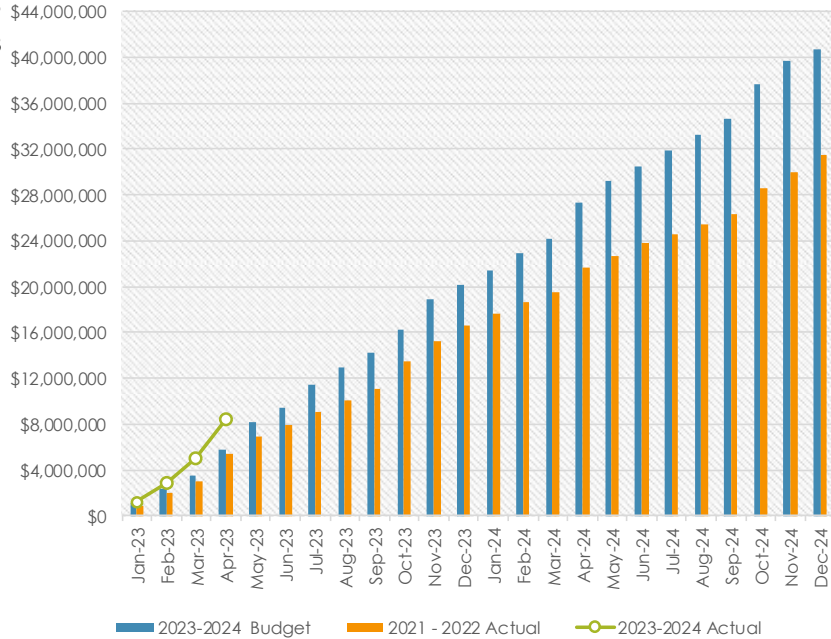
***Excludes transfers out and/or expenditures for capital outlay and property acquisition.

Operating Revenues and Expenditures

	2023-2024 Budget	2023-2024 Actual
Jan-23	\$1,119,334	\$1,233,043
Feb-23	\$2,354,205	\$2,878,836
Mar-23	\$3,518,903	\$4,975,229
Apr-23	\$5,781,477	\$8,395,278
May-23	\$8,181,433	
Jun-23	\$9,372,853	
Jul-23	\$11,467,037	
Aug-23	\$12,904,583	
Sep-23	\$14,179,686	
Oct-23	\$16,283,573	
Nov-23	\$18,891,685	
Dec-23	\$20,104,862	
Jan-24	\$21,442,425	
Feb-24	\$22,878,028	
Mar-24	\$24,127,828	
Apr-24	\$27,325,838	
May-24	\$29,216,349	
Jun-24	\$30,404,192	
Jul-24	\$31,872,607	
Aug-24	\$33,281,457	
Sep-24	\$34,555,743	
Oct-24	\$37,664,611	
Nov-24	\$39,639,596	
Dec-24	\$40,709,182	

Operating Revenue

Revenue from the General*, Street, Park & Recreation, Development Services**, Admissions Tax**, Hotel Motel, Surface Water Management &

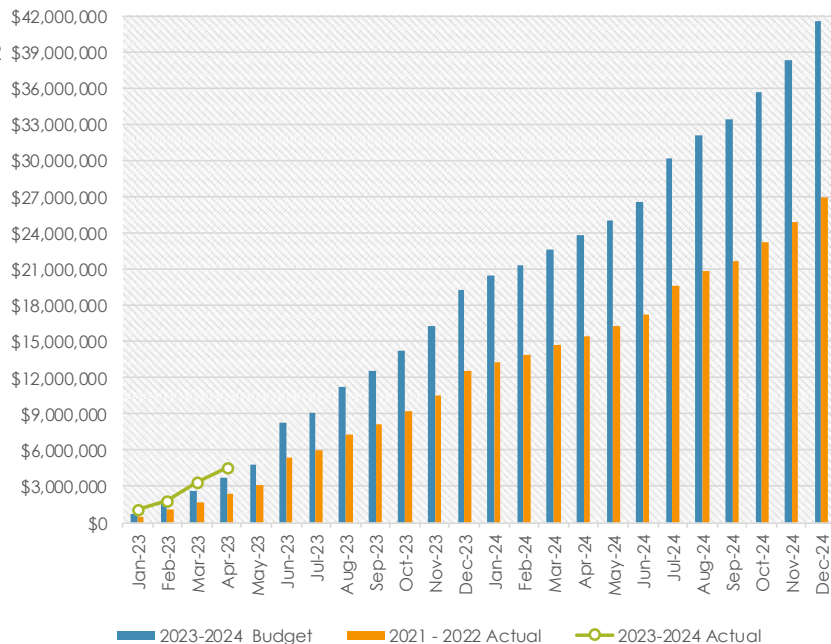


*Does not include revenues from sales tax from construction or streamlined sales tax mitigation.
**Does not include revenue restricted for use on capital projects.

	2023-2024 Budget	2023-2024 Actual
Jan-23	\$670,778	\$1,095,766
Feb-23	\$1,705,577	\$1,857,934
Mar-23	\$2,679,528	\$3,415,181
Apr-23	\$3,695,222	\$4,504,132
May-23	\$4,829,837	
Jun-23	\$8,269,472	
Jul-23	\$9,149,977	
Aug-23	\$11,260,868	
Sep-23	\$12,564,851	
Oct-23	\$14,256,851	
Nov-23	\$16,249,359	
Dec-23	\$19,336,328	
Jan-24	\$20,456,356	
Feb-24	\$21,355,077	
Mar-24	\$22,607,643	
Apr-24	\$23,792,166	
May-24	\$25,053,034	
Jun-24	\$26,539,876	
Jul-24	\$30,154,145	
Aug-24	\$32,123,637	
Sep-24	\$33,457,604	
Oct-24	\$35,676,713	
Nov-24	\$38,309,066	
Dec-24	\$41,499,114	

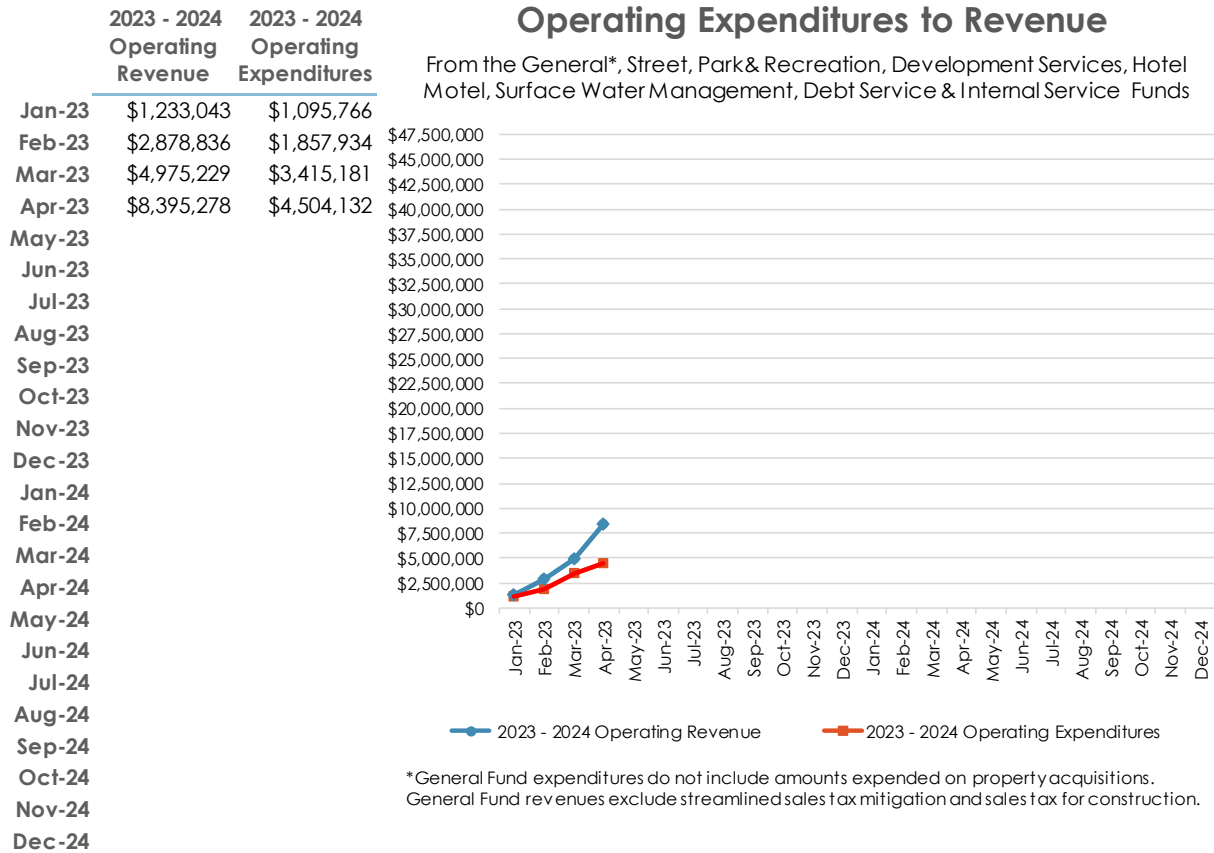
Operating Expenditures

Expenditures from the General*, Street, Park & Recreation, Development Services, Admissions Tax**, Hotel Motel, Surface Water Management, Debt



*General Fund expenditures do not include amount expended on property acquisitions.
**Admissions Tax amounts do not include \$300,000 budgeted for sports field replacement.

Operating Revenues and Expenditures



The operating margin shown in the graph above includes three major activities - Permitting and Surface Water Management, both fee for service operating activities, and All other operating activities, which are funded by taxes. The table below provides a summary of the operating margins for all three activities.

Biennium-to-Date Operating Margin

	Permitting Operations	SWM Operations	All Other Operating Activities	Total Operating
Revenue	\$ 1,866,711	\$ 915,541	\$ 5,613,027	\$ 8,395,278
Expenditure	\$ 945,482	\$ 438,346	\$ 3,120,304	\$ 4,504,132
Operating Margin	\$ 921,229	\$ 477,195	\$ 2,492,723	\$ 3,891,146

Capital Project and Capital Outlay Expenditures

Capital Project Expenditures - Budgeted Uses to Actual

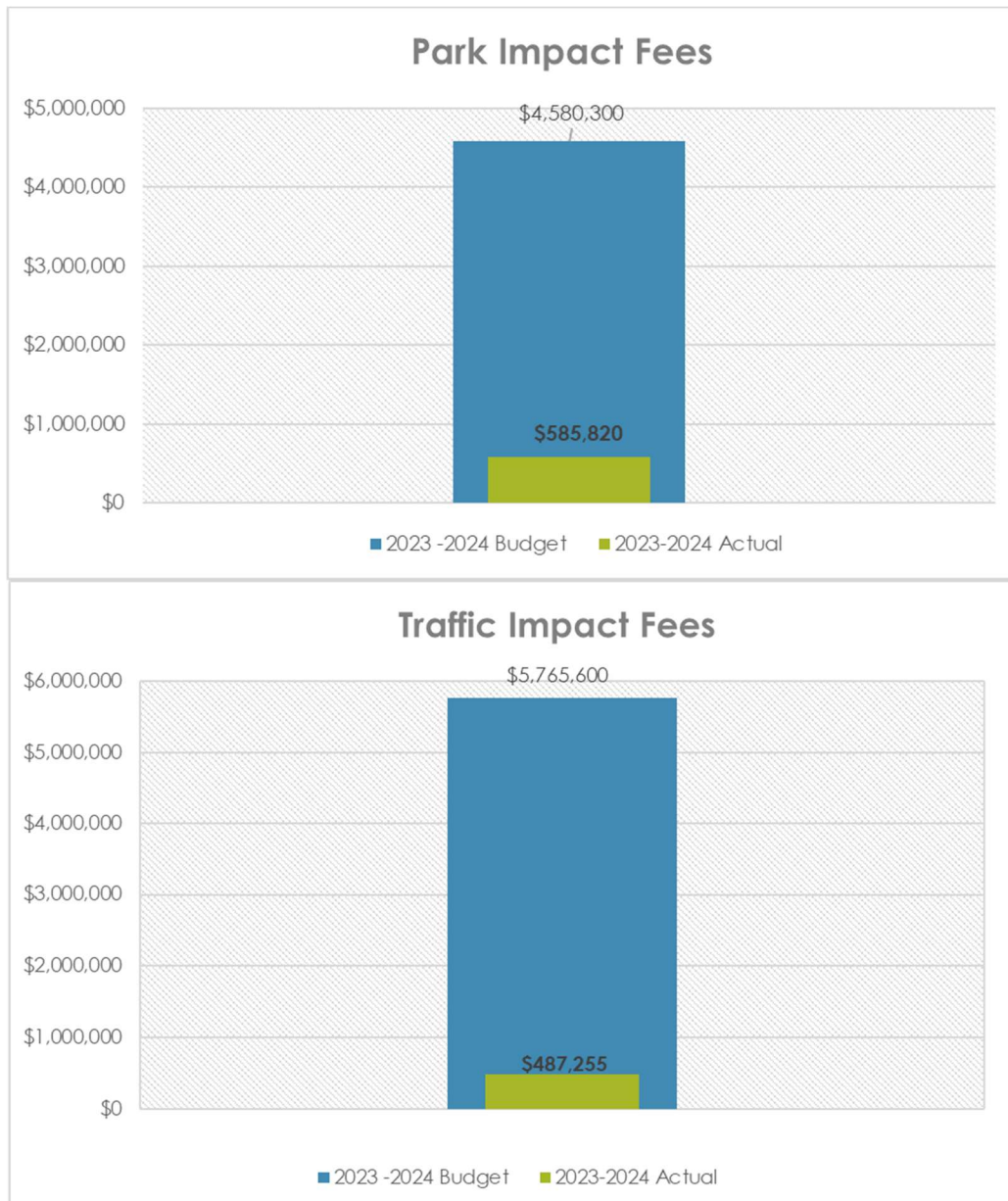
Project		2023 - 2024 Budget	Biennium to Date	% of Budget
Street & Sidewalk Projects				
2021/2022 Carryover	Overlay - Wood-Sno Rd/NE 195th St	\$42,000	\$0	0.0%
	Grid Road - 138th Ave NE	\$631,520	\$0	0.0%
	Woodinville-Redmond Road at NE 145th St Intersection	\$4,774,200	\$0	0.0%
	SR 522/NE 195th Interim Interchange Improvements	\$46,000	\$0	0.0%
	Roundabout - 138th Ave NE at 171st	\$4,194,713	\$0	0.0%
	Overlay - Arterial-Winery Hill	\$15,000	\$991	6.6%
	Overlay - Woodinville-Snohomish Road	\$272,800	\$0	0.0%
	Overlay - Wedge Neighborhood	\$164,000	\$98,240	59.9%
	Overlay - 130th/132nd Arterial	\$161,000	\$63,075	39.2%
	SR 202 Corridor Widening + Trestle Replacement	\$17,261,514	\$274,342	1.6%
2023/2024 Projects	124th Ave NE Sidewalk from 171st Pl to 160th	\$2,357,000	\$0	0.0%
	133rd Grid Rd Exentsion from NE 175th St to Wood-Sno Rd	\$2,000,000	\$3,733	0.2%
	133rd Grid Rd Extension from Wood-Sno Rd to Little Bear Ck Pkwy	\$3,500,000	\$0	0.0%
	Overlay Program - Remaining Wedge Neighborhood	\$1,000,000	\$35,041	3.5%
	Overlay Program - Winery Hill Portion	\$600,000	\$0	0.0%
	Overlay Program - 175th (131st to 133rd)	\$400,000	\$0	0.0%
Total Street & Sidewalk Projects		\$37,419,747	\$475,423	1%
Parks Projects				
2021/2022 Carryover	Eastside Rail Cooridor - Study & Improvements	\$1,685,000	\$5,577	0.3%
	Woods Trail - Hiking Trail	\$450,000	\$1,202	0.3%
	NE 145th Street Pedestrian Path	\$74,000	\$19,627	26.5%
2023/2024 Projects	Feasibility & Conceptual Plan - Wilmot Gateway Stage & Boatlaunch	\$100,000	\$0	0.0%
	Eastrail Phase 1 - Rail and Tie Removal, Initial Grading	\$390,000		
Total Parks Projects		\$2,699,000	\$26,406	1%
Surface Water Projects				
2023/2024 Projects	Culvert Removal - Little Bear Creek/134th Ave	\$1,694,000	\$0	0.0%
Total Surface Water Projects		\$1,694,000	\$0	0%
Facility Projects				
2021/2022 Carryover	Public Works Shop Expansion (Interior Improvements)	\$92,000	\$0	0.0%
	City Hall Solar Panel Project	\$385,000	\$230,220	59.8%
	City Hall HVAC Upgrade	\$297,000	\$86,121	29.0%
	Public Works Facility Expansion	\$150,000	\$0	0.0%
	Parking Lot Overlay - City Hall & Sports Fields	\$15,000	\$0	0.0%
2023/2024 Projects	City Facility Car Chargers - City Hall & Public Works Shop	\$82,000	\$0	0.0%
Total Facility Projects		\$1,021,000	\$316,341	31%
Capital Outlay		\$1,456,840	\$169,560	11.6%
Total Capital Project/Outlay Expenditures		\$44,290,587	\$987,730	2%

Capital Project Revenues

Capital Project Revenue Sources - Budgeted Receipts to Actual

Source	2023 - 2024 Budget	Biennium to Date	% of Budget
Real Estate Excise Tax I & II	\$3,195,100	\$506,708	15.9%
Sales Tax from Construction	\$3,642,000	\$397,217	10.9%
Streamlined Sales Tax Mitigation	\$359,114	\$55,419	0.0%
Tree Mitigation	\$0	\$0	0.0%
Admissions Tax	\$510,800	\$57,821	11.3%
Parks Levy	\$272,000	\$0	0.0%
Flood Levy	\$0	\$0	0.0%
Park Impact Fees	\$4,580,300	\$586,309	12.8%
Traffic Impact Fees	\$5,765,600	\$368,331	6.4%
Grants	\$11,825,000	\$0	0.0%
Contributions from Private Sources	\$1,623,000	\$0	0.0%
Miscellaneous CIP Revenue/Interfund Chgs for Services	\$576,678	\$88,291	15.3%
Total Capital Projects Revenues	\$32,349,592	\$2,060,097	6.4%

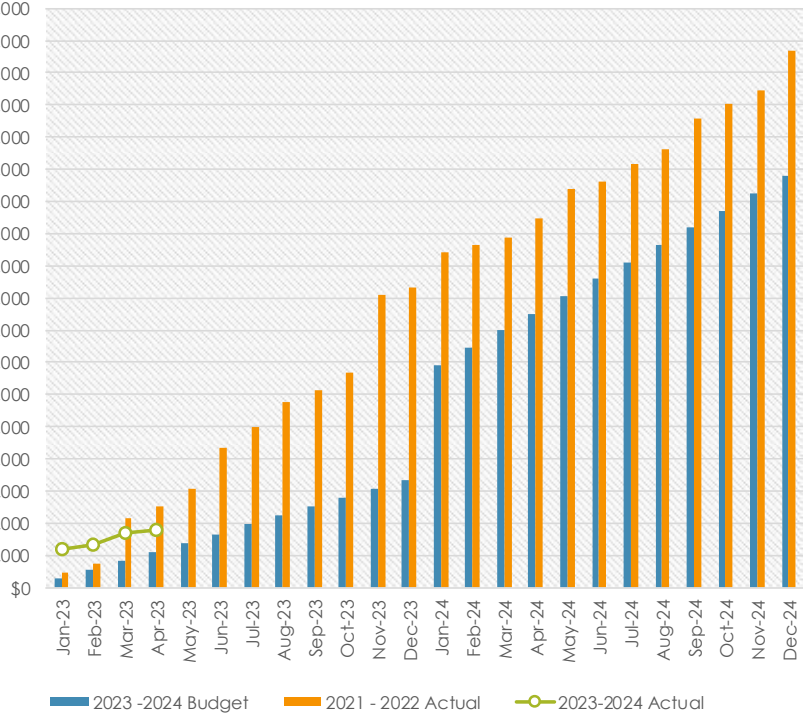
Note: Target "% of Budget" is % of biennium completed. For April 2023, this is >12.5%



Capital Project Revenues

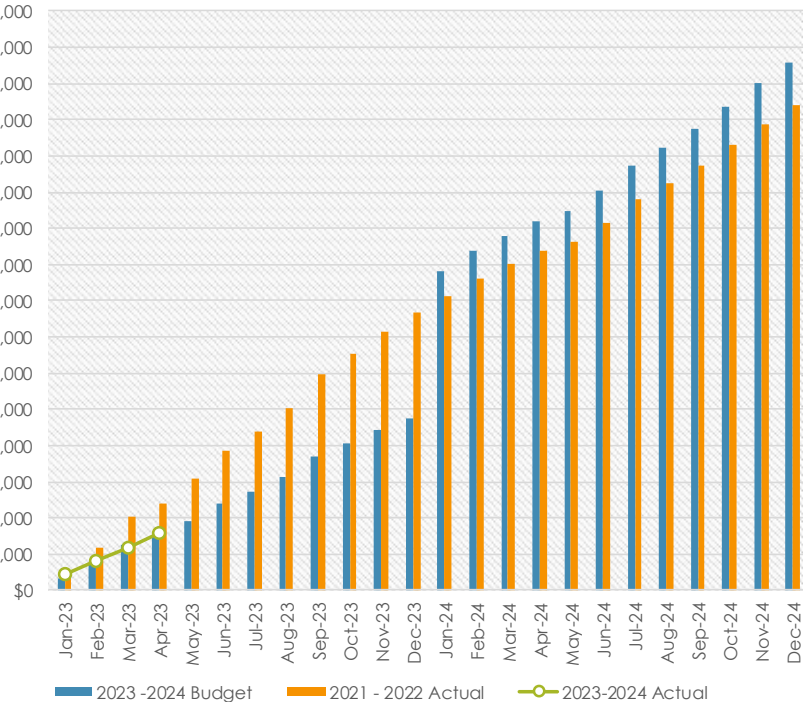
	2023 -2024 Budget	2023-2024 Actual	
Jan-23	\$69,722	\$302,715	
Feb-23	\$139,445	\$336,797	\$4,500,000
Mar-23	\$209,167	\$420,263	\$4,250,000
Apr-23	\$278,890	\$453,540	\$4,000,000
May-23	\$348,612		\$3,750,000
Jun-23	\$418,334		\$3,500,000
Jul-23	\$488,057		\$3,250,000
Aug-23	\$557,779		\$3,000,000
Sep-23	\$627,502		\$2,750,000
Oct-23	\$697,224		\$2,500,000
Nov-23	\$766,946		\$2,250,000
Dec-23	\$836,669		\$2,000,000
Jan-24	\$1,732,064		\$1,750,000
Feb-24	\$1,865,299		\$1,500,000
Mar-24	\$1,998,535		\$1,250,000
Apr-24	\$2,131,771		\$1,000,000
May-24	\$2,265,006		\$750,000
Jun-24	\$2,398,242		\$500,000
Jul-24	\$2,531,478		\$250,000
Aug-24	\$2,664,713		\$0
Sep-24	\$2,797,949		
Oct-24	\$2,931,185		
Nov-24	\$3,064,420		
Dec-24	\$3,195,100		

Real Estate Excise Tax I & II



	2023 -2024 Budget	2023-2024 Actual	
Jan-23	\$78,985	\$111,492	
Feb-23	\$182,380	\$202,844	\$4,000,000
Mar-23	\$310,675	\$293,150	\$3,750,000
Apr-23	\$373,297	\$397,217	\$3,500,000
May-23	\$477,830		\$3,250,000
Jun-23	\$598,171		\$3,000,000
Jul-23	\$678,455		\$2,750,000
Aug-23	\$780,888		\$2,500,000
Sep-23	\$923,134		\$2,250,000
Oct-23	\$1,010,360		\$2,000,000
Nov-23	\$1,101,950		\$1,750,000
Dec-23	\$1,188,695		\$1,500,000
Jan-24	\$2,202,889		\$1,250,000
Feb-24	\$2,341,012		\$1,000,000
Mar-24	\$2,441,677		\$750,000
Apr-24	\$2,546,132		\$500,000
May-24	\$2,613,789		\$250,000
Jun-24	\$2,758,993		\$0
Jul-24	\$2,936,758		
Aug-24	\$3,058,366		
Sep-24	\$3,189,819		
Oct-24	\$3,336,005		
Nov-24	\$3,498,953		
Dec-24	\$3,642,000		

Sales Tax from Construction



Budget to Actual

2023-2024 Budget to Actual Appropriated Expenditures - 17% of Biennium

Fund	Revised Biennial Budget	April 2023 Expenditures	Biennium to Date Expenditures	Remaining Budget Remaining	% of Budget Remaining
001 General Fund					
General Fund Operating Expenditures					
Council	\$ 527,949	\$ 25,884	\$ 72,078	\$ 455,871	86%
Executive	\$ 4,824,430	\$ 138,158	\$ 685,295	\$ 4,139,135	86%
Legal	\$ 376,800	\$ 12,780	\$ 37,443	\$ 339,357	90%
Administration	\$ 3,588,039	\$ 124,162	\$ 615,110	\$ 2,972,929	83%
Law Enforcement	\$ 11,233,373	\$ 35,466	\$ 181,917	\$ 11,051,456	98%
Long Range Planning	\$ 1,161,065	\$ 36,341	\$ -	\$ 1,161,065	100%
Public Works	\$ 3,448,083	\$ 160,402	\$ 576,260	\$ 2,871,823	83%
Total General Fund Operating Expenditures	\$ 25,159,739	\$ 533,192	\$ 2,168,103	\$ 22,991,636	91%
Property Purchases/Capital Outlay	\$ 98,500	\$ 22,534	\$ 22,534	\$ 75,966	77%
CIP Transfers	\$ 16,009,500	\$ 8,143	\$ 501,017	\$ 15,508,483	97%
Operating Transfers	\$ 4,535,524	\$ 271,000	\$ 670,000	\$ 3,865,524	85%
Total General Fund	\$ 45,803,262	\$ 834,869	\$ 3,361,654	\$ 42,441,609	93%
101 Street Fund	\$ 3,484,013	\$ 96,342	\$ 404,002	\$ 3,080,011	88%
104 Development Services	\$ 6,439,672	\$ 304,448	\$ 945,482	\$ 5,494,190	85%
110 Admission Tax	\$ -	\$ -	\$ -	\$ -	0%
111 Parks & Recreation Special Revenue	\$ 2,580,366	\$ 146,977	\$ 437,637	\$ 2,142,729	83%
112 System Replacement	\$ 35,000	\$ -	\$ -	\$ 35,000	0%
113 Strategic Budget Reserve	\$ -	\$ -	\$ -	\$ -	0%
114 Park Impact Fee	\$ 586,000	\$ 1,202	\$ 1,202	\$ 584,798	100%
115 Hotel/Motel Tax					
Operating Expenditures	\$ 250,000	\$ -	\$ -	\$ 250,000	100%
CIP Expenditures/Transfers	\$ -	\$ -	\$ -	\$ -	0%
Total Hotel/Motel Tax	\$ 250,000	\$ -	\$ -	\$ 250,000	100%
116 Traffic Impact Fees	\$ 2,454,000	\$ 133,918	\$ 274,342	\$ 2,179,658	89%
117 School Impact Fees	\$ 2,809,062	\$ -	\$ 18,891	\$ 2,790,171	99%
201 Debt Service	\$ -	\$ -	\$ -	\$ -	0%
301 Capital Project	\$ 4,884,000	\$ (1,765)	\$ -	\$ 4,884,000	100%
302 Special Capital Project	\$ 4,628,000	\$ 35,041	\$ 36,032	\$ 4,591,968	99%
303 Capital Street Reserve	\$ 37,419,747	\$ 175,337	\$ 475,423	\$ 36,944,324	99%
354 Parks and Recreation Capital Projects	\$ 2,699,000	\$ 5,082	\$ 26,406	\$ 2,672,594	99%
358 Facilities Capital Project	\$ 1,021,000	\$ -	\$ 316,341	\$ 704,659	69%
410 Surface Water Management					
Operating Expenditures	\$ 4,160,590	\$ 77,274	\$ 438,346	\$ 3,722,244	89%
CIP Transfers/Capital Outlay	\$ 1,614,000	\$ -	\$ -	\$ 1,614,000	100%
Total Surface Water Management	\$ 5,774,590	\$ 77,274	\$ 438,346	\$ 5,336,244	92%
412 Surface Water Capital Projects					
CIP Expenditures	\$ 1,694,000	\$ -	\$ -	\$ 1,694,000	100%
CIP Transfers	\$ -	\$ -	\$ -	\$ -	0%
Total Surface Water Capital Projects	\$ 1,694,000	\$ -	\$ -	\$ 1,694,000	100%
501 Fleet Services & Replacement					
Operating Expenditures	\$ 134,550	\$ 1,602	\$ -	\$ 134,550	0%
Capital Outlay	\$ 258,026	\$ 63	\$ -	\$ 258,026	0%
Total Fleet Services & Replacement	\$ 392,576	\$ 1,665	\$ -	\$ 392,576	0%
503 Equipment Rental & Replacement					
Operating Expenditures	\$ -	\$ 2,227	\$ 8,826	\$ (8,826)	0%
Capital Outlay	\$ 147,500	\$ -	\$ 49,980	\$ 97,520	66%
Total Equipment Rental & Replacement	\$ 147,500	\$ 2,227	\$ 58,806	\$ 88,694	66%
505 Unemployment Reserve	\$ 44,000	\$ -	\$ -	\$ 44,000	100%
Total All Funds	\$ 123,145,787	\$ 1,812,618	\$ 6,794,563	\$ 116,351,226	94%

Cash and Investments

Cash and Investment Activity

	2023 Apr	2023 Mar	2023 Feb
Beginning Cash & Investments	\$ 63,265,487	62,518,913	\$ 60,799,107
Receipts			
Deposits	\$ 3,508,882	\$ 2,027,527	\$ 2,599,237
Investment Interest Revenue	\$ 133,731	\$ 155,935	\$ 79,933
Total Receipts	\$ 3,642,613	\$ 2,183,462	\$ 2,679,169
Disbursements			
Claims	\$ 721,144	\$ 877,529	\$ 422,553
Payroll	\$ 641,084	\$ 559,360	\$ 536,811
Total Disbursements	\$ 1,362,228	\$ 1,436,889	\$ 959,364
Ending Cash & Investments	65,545,871	\$ 63,265,487	62,518,913

Cash and Investments Balances

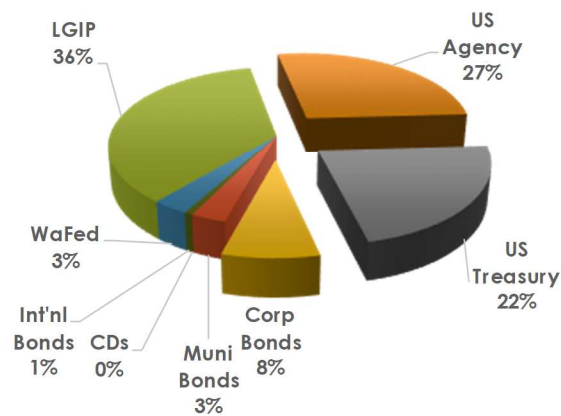
	2023 Apr	2023 Mar	2023 Feb
Cash Bank Accounts ⁽¹⁾	\$ 450,084	\$ 299,771	\$ 648,876
Washington Federal Public Funds Account	\$ 1,587,055	\$ 2,987,268	\$ 2,739,146
State Local Government Investment Pool (LGIP)	\$ 23,578,787	\$ 20,043,767	\$ 19,172,420
Marketable CDs ⁽²⁾	\$ -	\$ -	\$ -
Corporate Bonds ⁽²⁾	\$ 5,216,365	\$ 5,221,100	\$ 5,221,100
International Bonds ⁽²⁾	\$ 468,150	\$ 468,150	\$ 468,150
Municipal Bonds ⁽²⁾	\$ 1,965,310	\$ 1,965,310	\$ 1,000,000
US Agency ⁽²⁾	\$ 17,683,285	\$ 17,683,285	\$ 17,683,285
US Treasury ⁽²⁾	\$ 14,596,836	\$ 14,596,836	\$ 15,585,938
Total Cash and Investment Holdings	65,545,871	\$ 63,265,487	62,518,913

(1) Reflects General Ledger balances, not actual bank cash balances.

(2) Investments are reported at original cost

Investment Summary

Investment by Category



Security Type

Marketable CDs	\$ -
Corporate Bonds	\$ 5,216,365
Municipal Bonds	\$ 1,965,310
US Agency - Original Cost	\$ 17,683,285
US Treasury - Original Cost	\$ 14,596,836
Local Government Investment Pool (LGIP)	\$ 23,578,787
WaFed Checking	\$ 450,084
WaFed Public Funds	\$ 1,587,055
International Bonds	\$ 468,150
Total Investment Portfolio	\$ 65,545,871

Weighted Averages

Book Yield	2.98%
Maturity	1.24
Coupon	2.94%
Moody	Aa1
S&P	AA+

Cash and Investments

US Treasury/Agency Portfolio Market Value Summary

Beginning Original Cost	39,934,681
Purchases	498,710
Matured or Sold Investments	(503,445)
Change in Portfolio Market Value	(1,471,987)
Ending Market Value	\$38,457,959

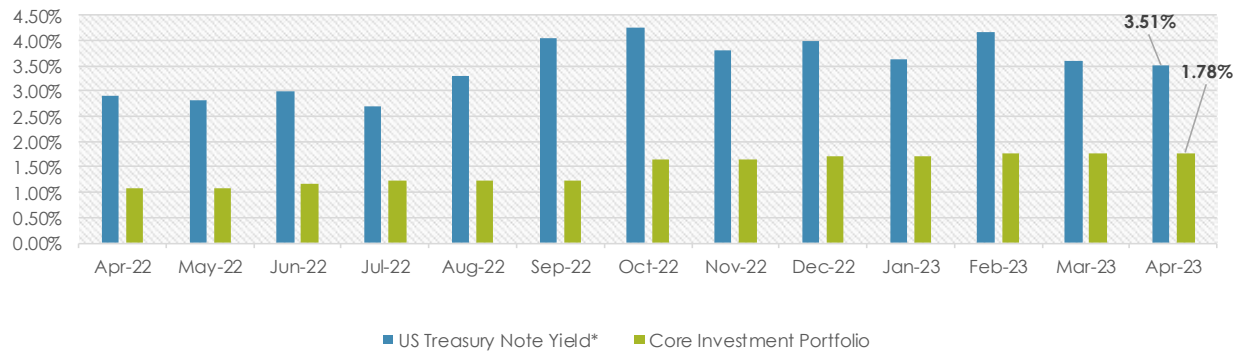
Liquidity/Duration of US Treasury/Agency Portfolio

The City's benchmark duration is based on the Bank of America Merrill 0-5 year Treasury, which is currently 2.07 years. The effective duration of the City's current investments in US Treasury/Agency securities is 1.91 years. The effective duration of the City's entire portfolio is 1.16 years.

US Treasury/Agency Portfolio Distribution by Duration

Duration	Market Value	% Holdings	Avg. Duration
< 1 Yr	\$ 9,159,446	24%	0.0
1 Yr - 2 Yrs	11,087,797	29%	1.5
2 Yrs - 3 Yrs	6,770,658	18%	2.5
3 Yrs - 4 Yrs	5,582,742	15%	3.5
4 Yrs - 5 Yrs	5,857,316	15%	4.4
5 Yrs - 6 Yrs	-	0%	4.5
Total	\$38,457,959	100%	

Core Investment Yield Comparison

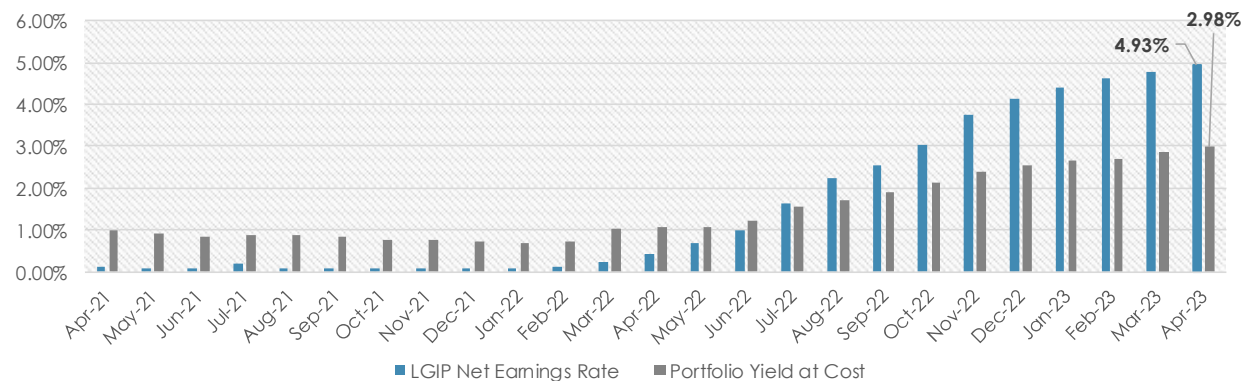


*The City revised its investment policy to include longer durations in 2019. Prior to November 2019, the 0-3 year Treasury Note was used for comparison. After November 2019, the 0-5 year Treasury Note is used.

Yield Performance Comparison

The Local Government Investment Pool (LGIP) rate is used as performance benchmarks for the City's entire investment portfolio. The LGIP's rate of return was **4.93%** and the yield at cost, or book yield, for the City's Investment Portfolio was **1.78%** at month end April.

Yield Performance Comparison



Cash and Investments

Core Investment Holdings Report

Security Description	Par Amount	Book Yield	Purchase Date	Maturity Date	Purchase Price	Market Value	Change in Value
Apple Inc	500,000	1.13%	5/6/2021	5/11/2025	507,150	469,847	(37,303)
Toronto Dominion Bank	500,000	0.75%	5/6/2021	6/12/2023	504,285	497,369	(6,916)
Inter-American Dev Bank	500,000	1.50%	1/13/2022	1/13/2027	497,655	460,211	(37,444)
Oregon State Municipal	1,000,000	1.78%	11/5/2019	5/1/2024	1,000,000	969,050	(30,950)
Asian Development Bank	750,000	0.38%	6/11/2021	6/11/2024	750,395	716,060	(34,335)
Royal Bank of Canada	500,000	2.05%	4/12/2022	1/21/2027	468,150	456,463	(11,687)
Bank of America	500,000	5.08%	4/24/2023	1/20/2027	498,710	498,994	284
Toyota Motor CRD	500,000	3.95%	10/18/2022	6/30/2025	487,070	494,255	7,185
Amazon Com Inc	750,000	4.55%	12/15/2022	12/1/2027	753,915	762,307	8,392
Walmart	500,000	3.95%	10/18/2022	9/9/2027	483,040	501,216	18,176
Proctor Gamble	750,000	3.95%	2/28/2023	1/26/2028	734,145	751,832	17,687
Wells Fargo	1,000,000	3.46%	3/31/2023	4/1/2028	965,310	959,190	(6,120)
Fanny Mae	1,000,000	0.54%	6/15/2020	4/22/2025	1,003,990	932,287	(71,703)
Fanny Mae	750,000	0.38%	8/31/2020	8/25/2025	746,746	689,036	(57,710)
Fanny Mae	1,000,000	0.25%	10/15/2020	5/22/2023	1,000,900	996,959	(3,941)
Fanny Mae	750,000	0.50%	12/11/2020	11/7/2025	750,030	688,286	(61,744)
Federal Home Ln Mtg Corp	750,000	0.38%	8/31/2020	7/21/2025	747,533	691,008	(56,525)
Federal Home Ln Mtg Corp	2,000,000	1.75%	10/21/2019	7/2/2024	2,011,240	1,935,142	(76,098)
Federal Home Ln Mtg Corp	500,000	0.38%	10/15/2020	9/23/2025	997,234	915,851	(81,383)
Federal Home Ln Mtg Corp	500,000	0.25%	10/5/2020	8/24/2023	500,368	492,305	(8,063)
Federal Home Ln Mtg Corp	750,000	0.25%	12/11/2020	11/6/2023	750,023	731,435	(18,587)
Federal Home Ln Mtg Corp	500,000	0.25%	3/12/2021	4/12/2023	498,875	486,105	(12,770)
Federal Home Loan Banks	1,000,000	2.13%	10/21/2019	6/9/2023	1,018,390	996,933	(21,457)
Federal Home Loan Banks	2,000,000	2.38%	10/21/2019	9/8/2023	2,056,780	1,979,961	(76,819)
Federal Home Loan Banks	1,000,000	2.75%	2/18/2020	12/13/2024	1,057,310	973,360	(83,950)
Federal Home Loan Banks	750,000	3.50%	7/19/2022	6/11/2027	760,358	742,181	(18,176)
Federal Home Loan Banks	1,000,000	4.25%	10/18/2022	9/11/2026	992,300	1,012,410	20,110
Federal Farm Credit Bank	1,000,000	2.88%	10/21/2019	7/17/2023	1,045,710	994,394	(51,316)
Federal Farm Credit Bank	750,000	0.20%	2/16/2021	2/12/2024	749,940	721,848	(28,092)
Federal Farm Credit Bank	1,000,000	4.38%	10/18/2022	10/17/2024	995,560	995,697	137
United States Treas Nts	1,000,000	1.63%	10/18/2022	4/30/2023	986,250	1,000,000	13,750
United States Treas Nts	750,000	1.75%	7/19/2022	3/15/2025	721,201	717,480	(3,721)
United States Treas Nts	750,000	0.38%	6/3/2022	4/15/2024	719,766	718,916	(850)
United States Treas Nts	500,000	2.75%	6/3/2022	5/15/2025	498,848	486,973	(11,875)
United States Treas Nts	750,000	2.75%	6/3/2022	4/30/2027	743,789	724,922	(18,867)
United States Treas Nts	1,000,000	0.13%	1/13/2022	1/5/2024	984,453	966,914	(17,539)
United States Treas Nts	750,000	1.25%	12/10/2021	11/30/2026	749,971	689,004	(60,967)
United States Treas Nts	750,000	0.75%	12/10/2021	11/15/2024	745,459	709,717	(35,742)
United States Treas Nts	750,000	0.38%	10/12/2021	8/15/2024	746,514	710,801	(35,713)
United States Treas Nts	750,000	0.88%	10/12/2021	9/30/2026	744,375	682,588	(61,787)
United States Treas Nts	1,000,000	1.63%	12/16/2019	10/31/2023	997,109	983,984	(13,125)
United States Treas Nts	750,000	0.75%	6/11/2021	4/30/2026	751,084	686,221	(64,863)
United States Treas Nts	500,000	0.75%	4/15/2021	3/31/2026	497,031	458,984	(38,047)
United States Treas Nts	750,000	0.38%	9/30/2021	9/15/2024	746,133	709,277	(36,855)
United States Treas Nts	750,000	0.88%	9/30/2021	6/30/2026	747,305	686,719	(60,586)
United States Treas Nts	750,000	0.38%	2/16/2021	1/31/2026	747,129	682,939	(64,189)
United States Treas Nts	750,000	0.38%	3/12/2021	12/31/2025	734,883	685,635	(49,248)
United States Treas Nts	1,000,000	0.25%	4/15/2021	3/15/2024	997,461	961,016	(36,445)
United States Treas Nts	750,000	0.50%	3/12/2021	2/28/2026	738,076	683,877	(54,199)
\$ 39,500,000	2.52%				39,929,946	\$ 38,457,959	\$(1,471,987)



Report to the City Council

Meeting Date: June 6, 2023

Agenda Item: Final Acceptance of Contract for the Public Works Shop Expansion Project No. PW 22-0265 at a Cost of \$161,560: D'Souza

Staff Contact: Asha D'Souza, Public Works Director

Issue: Shall the City Council accept as complete the contract with Moon Construction Company for the Public Works Shop Expansion Project No. PW 22-0265 at a final contract cost of \$161,560?

Recommended Motions: I MOVE THAT THE CITY COUNCIL ACCEPT THE CONTRACT WITH MOON CONSTRUCTION COMPANY IN THE AMOUNT OF \$161,560 FOR THE PUBLIC WORKS SHOP EXPANSION PROJECT AND BEGIN THE 45-DAY LIEN PERIOD AND AUTHORIZE THE CITY MANAGER TO TAKE ANY STEPS NECESSARY TO IMPLEMENT THIS DECISION.

[Staff Report](#)

Agenda Item Number: 4.



CITY OF WOODINVILLE, WA
REPORT TO THE CITY COUNCIL
17301 133rd Avenue NE, Woodinville, WA 98072
WWW.CI.WOODINVILLE.WA.US

To: Honorable City Council **Date:** June 6, 2023
By: Asha D'Souza P.E., Public Works Director
Subject: Final Acceptance of Contract for the Public Works Shop Expansion Project No. PW 22-0265 at a Cost of \$161,560

FINANCIAL ACTION SUMMARY					
Expenditure Required		Amount Budgeted/Approved		Remaining Budget	
Design	\$76,100	Design	\$76,100	Design	\$0
Construction	\$161,560	Construction	\$169,152	Construction	(\$7,592)
Total	\$237,660	Total	\$245,252	Total	(\$7,592)

ISSUE: Shall the City Council accept as complete the contract with Moon Construction Company for the Public Works Shop Expansion Project No. PW 22-0265 at a final contract cost of \$161,560?

RECOMMENDATION: To accept the work as complete and begin the 45-day lien period.

POLICY DECISIONS: Best practices have been implemented by the City to formally accept as complete, work performed under a public works contract prior to final release of retainage funds or payment and performance bonds. The City Council needs to accept the project work as completed by formal motion. This begins a 45-day lien period and documents the final acceptance date of a project.

DISCUSSION: On February 15, 2022, the City awarded a public works contract to Moon Construction Company in the amount of \$149,147 for the Public Works Shop Expansion Project. Change Order 1, a zero-value change, was awarded to revise the Notice to Proceed/Completion Time. Change Order 2 was awarded to include additional work to the original scope for an additional \$12,412 for a revised total contract of \$161,560.

This project addressed items related to safety, code requirements and a need to provide a functional space for both the City and future tenant at the Public Works Maintenance Shop. The main work included installing a vehicle exhaust venting system in the shop garage area, new separation walls on the first and second floors and separation of the HVAC and fire systems. Other minor work included installing new flooring, replacing security doors with new locks/fixtures/panic bars, removing and disposing of old office furnishings, and moving the washing/dryer from one area to another, which included routing/connecting plumbing and venting.

The work under the contract was substantially completed on April 13, 2023. Staff recommends acceptance of the work and contract as complete.

ALTERNATIVES:

1. Accept the contract work performed by Moon Construction Company and begin the 45-day lien period.
2. Do not accept the public works contract and direct staff on how to proceed.

RECOMMENDED MOTION:

I MOVE THAT THE CITY COUNCIL ACCEPT THE CONTRACT WITH MOON CONSTRUCTION COMPANY IN THE AMOUNT OF \$161,560 FOR THE PUBLIC WORKS SHOP EXPANSION PROJECT AND BEGIN THE 45-DAY LIEN PERIOD AND AUTHORIZE THE CITY MANAGER TO TAKE ANY STEPS NECESSARY TO IMPLEMENT THIS DECISION.



Report to the City Council

Meeting Date: June 6, 2023

Agenda Item: 2023 National Pollinator Week Proclamation: Winston

Staff Contact: Alana Winston, Community Engagement Coordinator

Issue: Shall the City Council proclaim June 19th-25th to be National Pollinator Week in Woodinville?

Recommended Motions: I MOVE THAT THE MAYOR SIGN THE 2023 NATIONAL POLLINATOR WEEK PROCLAMATION.

[Staff Report](#)

Agenda Item Number: 5.



To: Honorable City Council
By: Alana Winston, Community Engagement Coordinator
Subject: 2023 National Pollinator Week Proclamation

Date: June 6, 2023

ISSUE: Shall the City Council proclaim June 19th – 25th to be National Pollinator Week in Woodinville?

RECOMMENDATION: Approve the Mayor to sign the 2023 National Pollinator Week proclamation.

BACKGROUND/DISCUSSION:

[National Pollinator Week](#) is an annual celebration that is observed during the week of June 19th – 25th and aims to promote awareness and appreciation for the importance of pollinators and their habitats. By formally acknowledging National Pollinator Week, the City would join in a nationwide effort to protect and preserve pollinating organisms that support the biological diversity in our natural ecosystem.

Pollinating agents, such as birds, bats, various insects (e.g., bees, beetles, butterflies), and even some plant species are essential for the sustainability of both natural and agricultural environments. They facilitate pollination, leading to the formation of seeds, fruits, and new plant growth. Without pollinators, our food supply would be at risk, and biodiversity would decline. To learn more about the importance of pollination, please visit the [USDA Forest Service website](#).

The City Council has supported efforts that aim to enhance the health and wellbeing of the community and our environment. A recent example includes awarding [Pollinator Pathway Northwest](#) with \$1,000 of community grant funding for “Pollinator Fest!”, a free, family-friendly, educational event that was designed to increase public awareness on the importance of pollinators and provide people with tools, information, and resources on how to support pollinators in our outdoor areas.

Furthermore, proclaiming National Pollinator Week in the City would reinforce our commitment to care for the natural environment and ecosystems, as explained in *Initiative 7* of the [2022-2026 Strategic Plan](#). It would be a display of environmental stewardship, advocating for pollinators and the long-term health and resilience of our local ecosystems.

ALTERNATIVES:

1. Choose not to proclaim June 19th – 25th as National Pollinator Week.

RECOMMENDED MOTION:

I MOVE THAT THE MAYOR SIGN THE 2023 NATIONAL POLLINATOR WEEK PROCLAMATION.

Attachments:

- 1) 2023 National Pollinator Week Proclamation



CITY OF WOODINVILLE PROCLAMATION

WHEREAS, pollinators such as bees, butterflies, bats and any agent that conveys pollen are essential partners in producing much of our food supply; and

WHEREAS, pollinators provide significant environmental benefits that are necessary for maintaining healthy, diverse ecosystems in towns and cities; and

WHEREAS, pollination plays a vital role for the trees and plants of our community, enhancing our quality of life, and creating recreational and economic development opportunities; and

WHEREAS, the City of Woodinville manages parks, public landscaping, and other public lands that may include greenways and wildlife habitats; and

WHEREAS, the City of Woodinville provides recommendations to developers and residents regarding landscaping to promote wise conservation stewardship, including the protection of pollinators and maintenance of their habitats; and

WHEREAS, the City of Woodinville strives to be a partner in pollination, by sincerely supporting pollinators through serving the community, stewardship, and open-mindedness to uplifting pollinator habitats within the city.

NOW, THEREFORE, I, Mike Millman, Mayor of the City of Woodinville, Washington, on behalf of the Woodinville City Council do hereby proclaim June 19 through 25, 2023 as:

National Pollinator Week

Signed this 6th day of June 2023.

Mayor Mike Millman



Report to the City Council

Meeting Date: June 6, 2023

Agenda Item: 2023 Juneteenth Proclamation: Hanke

Staff Contact: Katie Hanke, City Clerk

Issue: Shall the City Council proclaim June 19, 2023 as Juneteenth?

Recommended Motions: I MOVE THAT THE MAYOR SIGN THE 2023 JUNETEENTH PROCLAMATION.

[Staff Report](#)

Agenda Item Number: 6.



To: Honorable City Council
By: Katie Hanke, City Clerk
Subject: 2023 Juneteenth Proclamation

Date: June 6, 2023

FINANCIAL ACTION SUMMARY		
Expenditure Required	Amount Budgeted/Approved	Additional Amount Required
\$0	\$0	\$0

ISSUE: Shall the City Council proclaim June 19, 2023 as Juneteenth?

RECOMMENDATION: Direct the Mayor to sign the 2023 Juneteenth Proclamation.

BACKGROUND/DISCUSSION:

Juneteenth is the celebration of the end of more than two centuries of bondage of Americans of African descent in the United States. Texas was the first state to officially recognize Juneteenth as a state holiday in 1979. In the years since then, many other states have formally recognized Juneteenth as a holiday or ceremonial observance. In May 2021, Washington State declared Juneteenth an official state holiday.

Two years after President Abraham Lincoln issued the Emancipation Proclamation, two months after Robert E. Lee surrendered his Confederate forces, and one month after the last official battle of the Civil War, the last Africans and African Americans in bondage were told of their freedom by Union forces. That date, June 19, 1865, became a day of celebration for the African American descendants of those freed slaves. As those descendants left Texas and spread throughout the United States, they took the celebration with them, a recognition and remembrance of the challenges they faced then and today.

By formally recognizing Juneteenth, cities invite their residents and visitors to understand the significance of the holiday. Signing the Juneteenth proclamation provides an opportunity for the City of Woodinville to spotlight the historic injustice of slavery and join with local communities of African descent to commemorate their freedom and celebrate continued success.

ALTERNATIVES:

1. Choose not to proclaim June 19, 2023 as Juneteenth

RECOMMENDED MOTION:

I MOVE THAT THE MAYOR SIGN THE 2023 JUNETEENTH PROCLAMATION.

Attachments:

- 1) 2023 Juneteenth Proclamation



The City of Woodinville PROCLAMATION

WHEREAS, On January 1, 1863, President Abraham Lincoln issued the Emancipation Proclamation, setting in motion the end of slavery in the United States; and

WHEREAS, The Civil War ended with the surrender of General Lee at Appomattox Court House on April 9, 1865; and

WHEREAS, This news reached Texas when Union General Gordon Granger arrived in Galveston Bay with Union troops. It was on June 19, 1865, that he announced “The people of Texas are informed that, in accordance with a proclamation from the Executive of the United States, all slaves are free”; and

WHEREAS: Celebration of the end of slavery, which became known as Juneteenth, is the oldest known public celebration of the end of slavery in the United States; and

WHEREAS: The state of Texas became the first state in our nation to make Juneteenth an official holiday in 1979 and the state of Washington officially declared Juneteenth a state holiday in 2021; and

WHEREAS: Juneteenth commemorates African American freedom and celebrates the successes gained through education and greater opportunity; and

WHEREAS: On a larger scale, celebration of Juneteenth reminds each of us of the precious promises of freedom, equality, and opportunity which are at the core of the American Dream.

NOW, THEREFORE, I, Mayor Mike Millman, Mayor of the City of Woodinville, Washington, on behalf of the Woodinville City Council, do hereby proclaim June 19 as:

Juneteenth

in the **CITY OF WOODINVILLE**, recognize its historic importance, and urge that all citizens and community organizations join in this observance.

Signed this 6th day of June 2023.

Mayor Mike Millman



Report to the City Council

<u>Meeting Date:</u>	June 6, 2023
<u>Agenda Item:</u>	Discussion of SR 202 Pedestrian Bridge Design: Buchanan/D'Souza
<u>Staff Contact:</u>	Brandon Buchanan, City Manager
<u>Additional Submitted by:</u>	Asha D'Souza, Public Works Director

<u>Issue:</u>	Shall the City Council discuss concepts for the new SR 202 Pedestrian Bridge?
<u>Recommended Motions:</u>	None; this item is for presentation and discussion only.

[Staff Report](#)

Agenda Item Number: 7.



To: Honorable City Council
By: Brandon Buchanan, City Manager
Asha D'Souza, P.E., Public Works Director
Subject: Discussion of SR 202 Pedestrian Bridge Design

Date: June 6, 2023

ISSUE: Shall the City Council discuss concepts for the new SR 202 Pedestrian Bridge?

RECOMMENDATION: Discuss concepts for the new SR 202 Pedestrian Bridge.

BACKGROUND/DISCUSSION: Starting in July 2022, the City Council and the Public Spaces Commission have been working on a design for the new SR202 trestle that will be constructed when the corridor is widened, and the current train trestle is removed. While serving as a mode of transportation, an early input highlighted a desire for the bridge design to also represent non-utility elements like being a gateway into Woodinville, City's rail history, art, native landscaping and a place of pause for trail users. Early work included identifying preferred design attributes and program requirements, which ultimately resulted in:

Design Attributes:

- Contemporary aesthetic
- Open to the sky
- Asymmetrical profile (north-facing 'façade' and south-facing 'overlooks')
- Text, pattern, and/or graphic opportunity at north-facing façade

Program Requirements:

- Pedestrian circulation
- Bicycle circulation
- South-facing overlook seating areas protected from bicycle traffic
- Planting areas at overlooks

Based on those design attributes, program requirements, and input from the public, the Public Spaces Commission, and Council, the City Council selected the louvered concept as the preferred concept at its October 18, 2022 meeting. Based on additional feedback from various parties, the consultant team continued to refine the elements and, working with Staff, eventually arrived at a preferred alternative design. The refined design and the preferred alternative were presented to PSC on April 27, 2023 for final input. PSC input from that meeting was incorporated into the presentation of the "preferred alternative" for City Council review at its May 16, 2023 meeting.

Upon presentation of the preferred alternative at the May 16 meeting, it was abundantly clear that the proposed design was not well received by Council. A significant amount of concerns ranging from color to it looking "like a billboard" were raised, indicating a significant redesign, rather than minor tweaks, is in order.

To start that redesign work, the City Manager requested Councilmembers each provide examples of pedestrian bridges that appeal to them from searches of precedent imagery and be prepared to discuss the attributes that are appealing in each of the submitted examples at the June 6 meeting. The design team will be present to hear that discussion and ask any clarifying questions.

The intent is to get the design team a better understanding of what the Council is looking for from the design of the bridge. With that input, the design team can work to create an alternative design for future Council consideration.

It is important to note that there is some growing urgency around this design work. Design should be wrapped up by the end of 2023 to accommodate the expected 2-year permitting process, which needs to be complete so construction can begin in late 2025/early 2026. This construction deadline is driven by hard deadlines on Federal and State money that has been secured for this project. Extending completion of design for a significant period will snowball the schedule and threaten secured funding. Accordingly, it is critical that Council provide clear and succinct input to the design consultant so that the redesign process can proceed expeditiously. Similarly, the amount of redesign required is an important consideration. Changes to aesthetic components such as the railing on either side of the bridge, for example, is much easier to accommodate than a change that mandates a complete structural design of the bridge deck itself because that bridge deck design has already proceeded well into design. From a financial perspective, the amount of redesign called for will also have varying impacts on the project budget.

ALTERNATIVES:

1. Discuss desired bridge attributes/design
2. Do not discuss, and provide further direction to Staff

RECOMMENDED MOTION: *None; this item is for presentation and discussion only.*



Report to the City Council

<u>Meeting Date:</u>	June 6, 2023
<u>Agenda Item:</u>	Consideration of Ordinance No. 754, Modifying the Multi-Family Tax Exemption (MFTE) Program: Buchanan/Grumbach
<u>Staff Contact:</u>	Brandon Buchanan, City Manager
<u>Additional Submitted by:</u>	Robert Grumbach, Development Services Director

<u>Issue:</u>	Shall the City Council discuss and pass First Reading of Ordinance No. 754, modifying the Multi-Family Tax Exemption program?
<u>Recommended Motions:</u>	I MOVE TO PASS FIRST READING OF ORDINANCE NO. 754, MODIFYING THE MULTI-FAMILY TAX EXEMPTION PROGRAM.

[Staff Report](#)

Agenda Item Number: 8.



To: Honorable City Council **Date:** June 6, 2023
By: Brandon Buchanan, City Manager
Subject: Discussion of draft Ordinance No. 754, modifying the Multi-Family Tax Exemption (MFTE) program

ISSUE: Shall the City Council discuss and pass First Reading of Ordinance No. 754, modifying the Multi-Family Tax Exemption program?

STAFF RECOMMENDATION: Discuss and pass First Reading of Ordinance No. 754, modifying the Multi-Family Tax Exemption program.

BACKGROUND:

With the adoption of [Ordinance No. 664](#) in 2018, Council created the City's current MFTE program. This program is intended to incentivize developers to include affordable housing units in their projects by exempting new housing components of a project from property taxes. There are many conditions set forth in Ordinance No. 664 (and later expanded by [Ordinance No. 679](#)), but highlights include:

- Only the valuation around new housing units, which includes all residential (both market rate and affordable units), is exempt. Valuation related land or non-residential components is not exempt.
- The property tax exemption lasts for 8 years
- The program is only available within a designated target area. Currently this covers the entire CBD zone
- To qualify for the exemption, a project must:
 - Renovate or preserve a facility listed on the National Register of Historic Places or
 - Provide a prescribed amount of affordable housing at specific affordability levels as shown in the table below:

Occupancy Type	Percentage of Affordable Units	Affordability Level
Owner-occupied	8%	50%
	20%	80%
Renter-occupied	12%	50%
	20%	70%

- Affordable unit mix (studio, one-bedroom, two-bedroom, etc.) must match overall project unit mix
- Affordable units must be of the same quality as market-rate units and must be distributed throughout the larger project
- Rental units must remain affordable for life of project; ownership units for 50 years
- The property owner is required to submit annual reports and undergo annual compliance review (administered by the City)

Two projects, the Schoolhouse District (Civic Campus) and the Eastrail Flats (Woodgate), have made use of the program (one qualified by renovating/preserving a historically designated building while the other qualified by providing the requisite affordable housing).

At the May 16, 2023 Council meeting, the Council discussed possibly changing the MFTE program. That discussion was prompted for two reasons:

1. Recognizing that utilization rates have been low, and the Council's priority for the creation of additional affordable units, the Council recently adopted the Housing Action Plan, which includes Strategy 1, "Incentivize New Housing" that recommended action to "Modify the Multi-Family Tax Exemption (MFTE) Program" (See Attachment 2). Within that action item, several options for modifications are provided:
 - Expand the MFTE program to include a twelve-year exemption option
 - Reduce the percentage of affordable units at 50 percent/80 percent affordability level
 - Reduce the terms of providing affordable units in some circumstances
 - Reduce or incentivize the eligibility requirements
2. Both the Planning Commission and the City Council had conducted preliminary study sessions on the proposed Green Partners Development Agreement. A primary takeaway from both those sessions was the inadequacy of the amount of affordable housing proposed to be included in the project. Hearing that feedback, Staff engaged in extensive conversation with Green Partners about how the amount of affordable housing could be increased for the project. After much deliberation, Green Partners offered that if the 12-year exemption provided for under [RCW 84.14.020](#) (20% of units at 80%-115% AMI. See Attachment 3), Green Partners could utilize such a program and significantly increase the amount of affordable units it could provide. Rather than creating 27-45 units under the current program, GP could commit to utilizing a 12-year program for at least two phases of its projects, creating approximately 120 affordable units (10% of overall project units, and at least 20% of units in at least two of the phases). Planning Commission reviewed a revised Green Partner Development Agreement at its May 24th meeting, which had been modified to include approximately 120 affordable units predicated on changing the MFTE program to align with Option 2 below, and ultimately forwarded a "Pass Recommendation" to Council based on the inclusion of that increased amount of affordable housing.

At that May 16, 2023 meeting, Council reviewed the MFTE programs of other ARCH member jurisdictions and discussed several potential options for modifying Woodinville's MFTE program. Those options were proposed by Staff after working with ARCH staff (who have experience in evaluating various iterations of MFTE programs and the resulting developer/community benefit ratio for each iteration). Both options added a 12-year program per the HAP recommendation, proposed simplifying the program by removing options for developers to choose at various

affordability levels, and moving away from differentiating between owner vs renter occupied units. Those options were:

Option 1:

Using the State requirements for a 12-year program (20% of units at 80%-115% AMI, but limiting it to just 80% AMI), ARCH and City staff worked to identify what a comparable 8-year program mix of number of units and % AMI would look like. Keeping all other variables the same in a sample hypothetical project, a 12-year program with 20% of units @ 80% AMI has approximately the same split of value to the developer and the community as an 8-year program with 12% of the units @ 70% AMI. This closely resembles the currently adopted program for renter-occupied units but modifies it in a way that is more attractive for developers to utilize by slightly moving the needle on the balance of benefit between the City and the developer. In either case, the value benefit to the City is greater than to the developer. Moving that needle slightly closer to equally balanced should increase the utilization of the program.

This option would look like this:

Occupancy Type	<u>Length of Exemption</u>	Percentage of Affordable Units	Affordability Level
Owner-occupied	-----	8%	50%
	-----	20%	80%
Renter-occupied	<u>8 years</u>	12%	50% <u>70%</u>
	<u>12 years</u>	20%	70% <u>80%</u>

Option 2:

Building off the Redmond model, the City could implement a more blended-step program while adding a 12-year option. This program would break up the 20% of units required for a 12-year program to serve different AMI levels, creating affordability at different income levels. It offsets deeper affordability by moving the upper affordability level up slightly from the 80%. Its attractive from the perspective of making housing available for a wider range of people, but balances the needs of the developer to pencil a project. Based on the number of units created in communities where this approach is utilized, it also has been successful in actually creating affordable units. For the 8-year option, it would create less units but deeper affordability as compared to Option 1. For the 12-year option, it would make more of the units more affordable than Option 1, but allows half of the units to be slightly higher AMI (85% vs. 80%) than Option 1.

This program would look like this:

Occupancy Type	<u>Length of Exemption</u>	Percentage of Affordable Units	Affordability Level
Owner-occupied	-----	8%	50%
	-----	20%	80%
Renter-occupied	<u>8 years</u>	12% <u>10%</u>	50% <u>60%</u>
	<u>12 years</u>	20% <u>10% units @ 65% AMI AND 10% units @ 85% AMI</u>	

After robust Council discussion, there appeared to be a consensus that Option 2, with a layered affordability structure, seemed to be the preferred option for a majority of Councilmembers. As such, Staff and Counsel have prepared draft Ordinance No. 754 for Council discussion and possible First Reading if the Council sees fit to do so.

DISCUSSION:

ALTERNATIVES:

- 1) Discuss and pass First Reading of Ordinance No. 754
- 2) Discuss and continue discussion to future meeting
- 3) Do not discuss

RECOMMENDED MOTIONS:

I MOVE TO PASS FIRST READING OF ORDINANCE NO. 754, MODIFYING THE MULTI-FAMILY TAX EXEMPTION PROGRAM.

ATTACHMENTS:

- 1) Draft Ordinance No. 754
- 2) Excerpt of Adopted Housing Action Plan- MFTE action item
- 3) RCW 84.14.020 (MFTE- see highlighted portion for 12-year exemption)
- 4) Summary of ARCH members MFTE programs
- 5) Current ARCH Income and Rent Limits

ORDINANCE NO. 754

AN ORDINANCE OF THE CITY OF WOODINVILLE, WASHINGTON, RELATING TO THE MULTIFAMILY HOUSING PROPERTY TAX EXEMPTION; AMENDING CHAPTER 3.43 OF THE WOODINVILLE MUNICIPAL CODE AND ORDINANCE NOS. 664 AND 679; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE AND SUMMARY PUBLICATION BY ORDINANCE TITLE ONLY.

WHEREAS, the City Council has previously adopted, in Chapter 3.43 WMC, the eight-year multifamily housing property tax exemption authorized by Chapter 84.14 RCW; and

WHEREAS, the City Council has determined that it would be in the best interests of the City, citizens and community to adopt the additional twelve-year multifamily housing property tax exemption authorized by Chapter 84.14 RCW;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF WOODINVILLE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Woodinville Municipal Code section 3.43.010 and the corresponding portion of Ordinance No. 664 § 1 are hereby amended to read as follows (new text is shown by underline; deletions of text are shown by ~~striketthrough~~); all other provisions of this section shall remain unchanged and in full force:

3.43.010 Purpose.

As provided for in Chapter 84.14 RCW, the purpose of this chapter is to provide limited eight- and twelve-year exemptions from ad valorem property taxation for qualified new multifamily housing located in designated residential targeted areas.

Section 2. Woodinville Municipal Code section 3.43.030 and the corresponding portion of Ordinance No. 664 § 1 are hereby amended to read as follows (new text is shown by underline; deletions of text are shown by ~~striketthrough~~); all other provisions of this section shall remain unchanged and in full force:

3.43.030 Tax exemption.

(1) The value of improvements qualifying under this chapter shall be exempt from ad valorem property taxation for eight or twelve successive years, as provided in WMC 3.42.050(7), beginning January 1st of the year immediately following the calendar year after issuance of the final certification of tax exemption.

(2) The exemption does not apply to the value of land or to the value of non-housing-related improvements not qualifying under this chapter, nor does the exemption apply to increases in assessed valuation of land or nonqualifying improvements. The exemption does not apply to increases made by lawful order of the King County Board of Equalization, Washington State Department of Revenue, State Board of Tax Appeals, or King County, to a class of property

throughout the County or a specific area of the County to achieve uniformity of assessment or appraisal as required by law. In the case of rehabilitation of existing buildings, the exemption does not include the value of improvements constructed prior to submission of the completed application required under this chapter.

Section 3. Woodinville Municipal Code section 3.43.050 and the corresponding portions of Ordinance Nos. 664 § 1 and 679 § 2 are hereby amended to read as follows (new text is shown by underline; deletions of text are shown by ~~strike through~~); all other provisions of this section shall remain unchanged and in full force:

3.43.050 Project eligibility.

The property owner applying under this chapter must meet the following requirements:

- (1) The new or rehabilitated multiple-unit housing must be located in a residential targeted area as designated by the City.
- (2) The multiple-unit housing must meet guidelines as adopted by the governing authority that may include height, density, public benefit features, number and size of proposed development, parking, income limits for occupancy, limits on rents or sale prices, and other adopted requirements indicated necessary by the City.
- (3) The new, converted, or rehabilitated multiple-unit housing must provide for a minimum of 50 percent of the space for permanent residential occupancy. In the case of existing occupied multifamily development, the multifamily housing must also provide for a minimum of four additional multifamily units. Existing multifamily vacant housing that has been vacant for 12 months or more does not have to provide additional multifamily units.
- (4) New construction multifamily housing and rehabilitation improvements must be completed within three years from the date of approval of the application.
- (5) Property proposed to be rehabilitated must fail to comply with one or more standards of the applicable State or local building or housing codes on or after July 23, 1995. If the property proposed to be rehabilitated is not vacant, an applicant must provide each existing tenant housing of comparable size, quality, and price and a reasonable opportunity to relocate.
- (6) The applicant must enter into a contract with the City approved by the City Council, under which the applicant has agreed to the implementation of the development on terms and conditions satisfactory to the City Council, including compliance with this chapter.
- (7) The project must:
 - (a) Have as a component the renovation and preservation of facilities listed on the National Register of Historic Places, in which case the ad valorem property tax exemption shall be limited to eight years; and/or
 - (b) Provide affordable housing as provided herein.
 - (i) For ~~each occupancy type~~ either length of exemption identified in Table 3.43.050, the project must meet ~~one of the identified~~ specified combination(s) of minimum percentage of affordable units and minimum affordability level by reference to percentage of the King County median household income as specified in subsection (7)(b)(ii) of this section.

Table 3.43.050

Occupancy Type Length of Exemption	Percentage of Affordable Units	Affordability Level
<u>Owner-occupied 8 Years</u>	<u>8%</u> <u>20%</u> <u>10%</u>	<u>50%</u> <u>80%</u> <u>60%</u>
<u>Renter-occupied 12 Years</u>	<u>12%</u> <u>First 10%</u>	<u>50%</u> <u>65%</u>
	<u>20%</u> <u>Second 10%</u>	<u>70%</u> <u>85%</u>

(ii) As used in this subsection (7)(b), “affordable” means housing reserved for occupancy by eligible households and affordable to households whose household annual income meets the applicable percentage of the King County median household income identified in Table 3.43.050, adjusted for household size, as determined by the United States Department of Housing and Urban Development (HUD), and no more than 30 percent of monthly household income is paid for monthly housing expenses:

(A) In the event that HUD no longer publishes median income figures for King County, the City may use another method to determine the King County median income, adjusted for household size.

(B) “Monthly housing expenses” includes rent, parking and an appropriate utility allowance for renter-occupied dwelling units. It includes mortgage, mortgage insurance, property taxes, property insurance, parking, and homeowners’ dues for owner-occupied dwelling units.

(C) If the percentage of affordable units in the project required to qualify for an exemption pursuant to this subsection (7)(b) is a fraction, then the number of required affordable units shall be rounded up to the next whole number (unit) if the fraction of the whole number is at least 0.50.

(iii) For any affordable units required in this section, the following shall apply:

(A) The mix and configuration of affordable units (e.g., very small units, studio, one bedroom, two bedroom, etc.) at each affordability level shall be substantially proportional to the mix and configuration of the total housing units in the project unless otherwise approved by the Director.

(B) The location of the affordable housing units shall be approved by the Director, with the intent that they generally be intermingled with all other units in the development.

(C) The quality of construction and finish materials in those affordable units used to qualify for the exemption shall be the same as other housing units in the project.

(iv) If a project provides affordable housing as described in this subsection (7)(b), prior to issuing a certificate of occupancy, an agreement in a form acceptable to the City Attorney that addresses price restrictions, eligible household qualifications, long-term affordability, and any other applicable topics of the affordable housing units shall be recorded with the King County Recorder’s Office.

This agreement shall be a covenant running with the land and shall be binding on the assigns, heirs, and successors of the applicant. Housing units identified for households with household annual income restrictions that are provided under this section shall continue to be made available to households with the identified household annual income restrictions for a minimum of 50 years from the date of initial owner occupancy for ownership of affordable housing units and for the life of the project for rental affordable housing units.

(8) The project shall be designed in a manner generally consistent with the City's Downtown Vision and Illustrative Guide.

(9) The project shall be designed to meet the LEED Certified Standard or higher, as established by the U.S. Green Building Council, unless the City Council specifically grants the project an exemption from this requirement.

(10) No application may result in the net loss of existing affordable housing which receives housing assistance through Federal low or moderate income housing programs (e.g., HUD Section 8 program).

Section 4. Severability. Should any section, paragraph, sentence, clause, or phrase of this Ordinance be held invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, or phrase of this Ordinance.

Section 5. Effective date. This Ordinance concerning powers vested solely in the Council, it is not subject to referendum, and shall become effective five (5) days after its passage and publication as required by law. The City Clerk is directed to publish a summary of this ordinance at the earliest possible publication date by publication of the ordinance title.

ADOPTED BY THE CITY COUNCIL AND SIGNED IN AUTHENTICATION OF ITS PASSAGE THIS _____ DAY OF JUNE 2023.

Mike Millman, Mayor

ATTEST/AUTHENTICATED:

Katie Hanke, City Clerk

APPROVED AS TO FORM:
OFFICE OF THE CITY ATTORNEY

Jeffrey Ganson, City Attorney

PASSED BY THE CITY COUNCIL:
PUBLISHED:
EFFECTIVE DATE:
ORDINANCE NO. 754

Modify the Multi-Family Tax Exemption (MFTE) Program

[RCW 84.14](#) establishes the Multifamily Tax Exemption (MFTE) program. While there are several goals of this legislation, the focus is on incentivizing the development of multiple-unit housing, including creating affordable housing. When a project is approved under the MFTE program, the value of the eligible housing improvements is exempt from property taxes, typically for 8 or 12 years. To receive a 12-year exemption, the property owner must commit to renting or selling at least 20% of the units to low- and moderate-income households. Land, existing improvements, and non-residential improvements are not exempt and are subject to normal property taxes.

The City of Woodinville has adopted an MFTE program in [Chapter 3.43 WMC](#). The purpose of the program is to “...provide limited eight-year exemptions from ad valorem property taxation for qualified new multifamily housing located in designated residential targeted areas.” WMC 3.43.040 outlines where the program is applicable within the city.

The city could consider code changes that may make the MFTE program an option for future developments to provide affordable housing units. Options could include:

- ✓ **Expand the MFTE program (WMC 3.43.030) to include a twelve-year exemption option.** Currently, the city only provides for an eight-year tax exemption. In review of the affordable housing incentive programs information provided by ARCH in [Appendix 11](#), many cities have a twelve-year option. This includes Bellevue, Bothell, Kenmore, Kirkland, and Redmond. This could provide an additional incentive for developers.
- ✓ **Reduce the percentage of affordable units at 50 percent/80 percent affordability level.** Currently, WMC 3.43.50 requires the following:

Occupancy Type	Percentage of Affordable Units	Affordability Level
Owner-occupied	8%	50%
	20%	80%
Renter-occupied	12%	50%
	20%	70%

The city could consider adjusting the percentage of units aimed at the various income levels. As an example, for the eight-year tax exemption, Redmond only requires 10 percent affordable units at 60 percent AMI for the life of the project. Every jurisdiction employs different methodologies, but this is an option to explore.

- ✓ **Reduce the terms of providing affordable units in some circumstances.** Currently, [WMC 3.43.050\(7\)\(b\)\(iv\)](#) requires that the affordable units being built stay as affordable units for 50 years from the date of initial owner occupancy. Reducing the term of affordability could increase use of the program, but it would also pull units out for the affordability range faster.

Most cities in King County require the units to stay as affordable units in perpetuity, although the percentage of units devoted to affordable units is often smaller.

- ✓ **Reduce or incentivize the eligibility requirements.** The eligibility requirements for the program are in [WMC 3.43.050](#). While not overly onerous compared to requirements for projects not using the program, there are code requirements such as meeting the city's Downtown Vision and Illustrative Guide and LEED Certification standards. There could be ways to reduce eligibility requirements without compromising the standards for development the city would like to see. This could include fast-tracking projects, ensuring design standards are easy to implement, reducing fees, or other project elements that could incentivize the program and its utilization.

Impact of action	Changes to the existing MFTE program could increase utilization and create more affordable housing at various income levels. The program applicability could also be expanded to the General Business zone, if housing were to be allowed in all or a portion of the zone.
Could this action provide an option to assist with meeting the new Housing Element requirements associated with the 2024 Comprehensive Plan update?	Yes. While the city already has a strong program in place, modifications could increase utilization of the program and assist the city in meeting housing affordability goals.
Could this action provide an option to assist with meeting any new housing targets associated with the 2024 Comprehensive Plan?	Yes. Unless the target affordability levels are modified, the city can already highlight that it has an MFTE program aimed at providing affordable housing units at various income levels. Expanding the applicability area for the program, such as the General Business zone would certainly increase capacity for meeting housing targets.
Cities that have taken the same or similar actions and additional resources to consider	Numerous jurisdictions have enacted MFTE programs. Please see ARCH information on King County programs. Here are some other programs: <ul style="list-style-type: none"> ✓ Bellingham ✓ Tacoma ✓ Spokane
Advantages/ Disadvantages	Given the city already has an MFTE program, the key is to focus on strategic changes that will encourage greater use of the program to assist the city in meeting housing affordability goals.

RCW 84.14.020 Exemption—Duration—Valuation—Relocation

assistance. (1) (a) The value of new housing construction, conversion, and rehabilitation improvements qualifying under this chapter is exempt from ad valorem property taxation, as follows:

(i) For properties for which applications for certificates of tax exemption eligibility are submitted under this chapter before July 22, 2007, the value is exempt for ten successive years beginning January 1 of the year immediately following the calendar year of issuance of the certificate;

(ii) For properties for which applications for certificates of tax exemption eligibility are submitted under this chapter on or after July 22, 2007, the value is exempt:

(A) For eight successive years beginning January 1st of the year immediately following the calendar year of issuance of the certificate;

(B) For twelve successive years beginning January 1st of the year immediately following the calendar year of issuance of the certificate, if the property otherwise qualifies for the exemption under this chapter and meets the conditions in this subsection

(1) (a) (ii) (B). For the property to qualify for the twelve-year exemption under this subsection, the applicant must commit to renting or selling at least twenty percent of the multifamily housing units as affordable housing units to low and moderate-income households, and the property must satisfy that commitment and any additional affordability and income eligibility conditions adopted by the local government under this chapter. In the case of projects intended exclusively for owner occupancy, the minimum requirement of this subsection (1) (a) (ii) (B) may be satisfied solely through housing affordable to moderate-income households; or

(C) For 20 successive years beginning January 1st of the year immediately following the calendar year of issuance of the certificate, if the property otherwise qualifies for the exemption under this chapter and meets the conditions in this subsection

(1) (a) (ii) (C). For the property to qualify for the 20-year exemption under this subsection, the project must be located within one mile of high capacity transit of at least 15 minute scheduled frequency, in a city that has implemented, as of July 25, 2021, a mandatory inclusionary zoning requirement for affordable housing that ensures affordability of housing units for a period of at least 99 years and that has a population of no more than 65,000 as measured on July 25, 2021. To qualify for the exemption provided in this subsection

(1) (a) (ii) (C), the applicant must commit to renting at least 20 percent of the dwelling units as affordable to low-income households for a term of at least 99 years, and the property must satisfy that commitment and all required affordability and income eligibility conditions adopted by the local government under this chapter. A city must require the applicant to record a covenant or deed restriction that ensures the continuing rental of units subject to these affordability requirements consistent with the conditions in this subsection (1) (a) (ii) (C) for a period of no less than 99 years. The covenant or deed restriction must also address criteria and policies to maintain public benefit if the property is converted to a use other than which continues to provide for permanently affordable low-income housing consistent with this subsection (1) (a) (ii) (C); and

(iii) Until December 31, 2026, for a city as defined in RCW 84.14.010(3) (d), for 12 successive years beginning January 1st of the

year immediately following the calendar year of issuance of the certificate, if the property otherwise qualifies for the exemption under this chapter and meets the conditions in this subsection

(1)(a)(iii). For the property to qualify for the 12-year exemption under this subsection, the applicant must commit to renting or selling at least 20 percent of the multifamily housing units as affordable housing units to low and moderate-income households, the property must satisfy that commitment and any additional affordability and income eligibility conditions adopted by the local government under this chapter, and the area must be zoned to have an average minimum density equivalent to 15 dwelling units or more per gross acre, or for cities with a population over 20,000, the area must be zoned to have an average minimum density equivalent to 25 dwelling units or more per gross acre. In the case of projects intended exclusively for owner occupancy, the minimum requirement of this subsection (1)(a)(iii) may be satisfied solely through housing affordable to low-income or moderate-income households.

(b) The exemptions provided in (a)(i) through (iii) of this subsection do not include the value of land or nonhousing-related improvements not qualifying under this chapter.

(c) For properties receiving an exemption as provided in (a)(ii)(B) of this subsection that are in compliance with existing contracts and where the certificate of tax exemption is set to expire after June 11, 2020, but before December 31, 2021, the exemption is extended until December 31, 2021, provided that the property must satisfy any eligibility criteria or limitations provided in this chapter as a condition to the existing exemption for a given property continue to be met. For all properties eligible to receive an extension pursuant to this subsection (1)(c), the city or county that issued the initial certificate of tax exemption, as required in RCW 84.14.090, must notify the county assessor and the applicant of the extension of the certificate of tax exemption.

(2) When a local government adopts guidelines pursuant to RCW 84.14.030(2) and includes conditions that must be satisfied with respect to individual dwelling units, rather than with respect to the multiple-unit housing as a whole or some minimum portion thereof, the exemption may, at the local government's discretion, be limited to the value of the qualifying improvements allocable to those dwelling units that meet the local guidelines.

(3) In the case of rehabilitation of existing buildings, the exemption does not include the value of improvements constructed prior to the submission of the application required under this chapter. The incentive provided by this chapter is in addition to any other incentives, tax credits, grants, or other incentives provided by law.

(4) This chapter does not apply to increases in assessed valuation made by the assessor on nonqualifying portions of building and value of land nor to increases made by lawful order of a county board of equalization, the department of revenue, or a county, to a class of property throughout the county or specific area of the county to achieve the uniformity of assessment or appraisal required by law.

(5) At the conclusion of the exemption period, the value of the new housing construction, conversion, or rehabilitation improvements must be considered as new construction for the purposes of chapters 84.55 and 36.21 RCW as though the property was not exempt under this chapter.

(6) For properties that qualified for, satisfied the conditions of, and utilized the exemption under subsection (1)(a)(ii)(A) or (B)

of this section, following the initial exemption period or the extension period authorized in subsection (1)(c) of this section, the exemption period may be extended for an additional 12 years for projects that are within 18 months of expiration contingent on city or county approval. For the property to qualify for an extension under this subsection (6), the applicant must meet at a minimum the locally adopted requirements for the property to qualify for an exemption under subsection (1)(a)(ii)(B) of this section as applicable at the time of the extension application, and the applicant commits to renting or selling at least 20 percent of the multifamily housing units as affordable housing units for low-income households.

(7) At the end of both the tenth and eleventh years of an extension, for twelve-year extensions of the exemption, applicants must provide tenants of rent-restricted units with notification of intent to provide the tenant with rental relocation assistance as provided in subsection (8) of this section.

(8)(a) Except as provided in (b) of this subsection, for any 12-year exemption authorized under subsection (1)(a)(ii)(B) or (iii) of this section after July 25, 2021, or for any 12-year exemption extension authorized under subsection (6) of this section, at the expiration of the exemption the applicant must provide tenant relocation assistance in an amount equal to one month's rent to a qualified tenant within the final month of the qualified tenant's lease. To be eligible for tenant relocation assistance under this subsection, the tenant must occupy an income-restricted unit at the time the exemption expires and must qualify as a low-income household under this chapter at the time relocation assistance is sought.

(b) If affordability requirements consistent, at a minimum, with those required under subsection (1)(a)(ii)(B) or (iii) of this section remain in place for the unit after the expiration of the exemption, relocation assistance in an amount equal to one month's rent must be provided to a qualified tenant within the final month of a qualified tenant's lease who occupies an income-restricted unit at the time those additional affordability requirements cease to apply to the unit.

(9) No new exemptions may be provided under this section beginning on or after January 1, 2032. No extensions may be granted under subsection (6) of this section on or after January 1, 2046. [2021 c 187 § 3; 2020 c 237 § 2; 2007 c 430 § 4; 2002 c 146 § 2; 1999 c 132 § 1; 1995 c 375 § 5.]

Tax preference performance statement—2021 c 187 § 3: "(1) This section is the tax preference performance statement for the tax preferences contained in section 3, chapter 187, Laws of 2021. This performance statement is only intended to be used for subsequent evaluation of the tax preferences. It is not intended to create a private right of action by any party or be used to determine eligibility for preferential tax treatment.

(2) The legislature categorizes these tax preferences as ones intended to induce certain designated behavior by taxpayers, as indicated in RCW 82.32.808(2)(a).

(3) It is the legislature's specific public policy objective to:

(a) Incentivize developers to construct or rehabilitate multifamily housing;

(b) Incentivize local governments and multifamily housing owners to maintain or expand existing income-restricted unit stock that have

been incentivized through the tax exemption provided under chapter 84.14 RCW via new authority to renew the property tax abatement in exchange for continued or additional affordability; and

(c) Further encourage multifamily construction in cities and certain unincorporated urban growth areas by expanding access to the multifamily tax exemption program to a broader set of jurisdictions.

(4) It is the legislature's intent to provide the value of new housing construction, conversion, and rehabilitation improvements qualifying under chapter 84.14 RCW an exemption from ad valorem property taxation for eight to 12 years or more, as provided for in RCW 84.14.020, in order to provide incentives to developers to construct or rehabilitate multifamily housing thereby increasing the number of affordable housing units, or preserving the state's stock of income-restricted units, for low-income to moderate-income residents in certain urban growth areas.

(5) The legislature intends to extend the expiration date of the tax preferences in section 3, chapter 187, Laws of 2021, if a review finds that:

(a) Projects receiving an initial eight-year or 12-year exemption regularly enter into subsequent 12-year extensions in exchange for continued or increased income restrictions on affordable units; and

(b) At least 20 percent of the new housing is developed and occupied by households earning:

(i) At or below 80 percent of the area median income, at the time of occupancy, adjusted for family size for the county in which the project is located; or

(ii) Where the housing is intended exclusively for owner occupancy, up to 115 percent of the area median income, at the time of sale, adjusted for family size for the county in which the project is located.

(6) In order to obtain the data necessary to perform the review in subsection (4) [(5)] of this section, the joint legislative audit and review committee must refer to the annual reports compiled by the department of commerce under RCW 84.14.100 and may refer to data provided by counties or cities in which persons are utilizing the preferences, the office of financial management, the department of commerce, the United States department of housing and urban development, and any other data sources, as needed by the joint legislative audit and review committee." [2021 c 187 § 6.]

Tax preference performance statement—2020 c 237 § 2: "(1) This section is the tax preference performance statement for the tax preferences contained in section 2, chapter 237, Laws of 2020. This performance statement is only intended to be used for subsequent evaluation of the tax preferences. It is not intended to create a private right of action by any party or be used to determine eligibility for preferential tax treatment.

(2) The legislature categorizes these tax preferences as ones intended to induce certain designated behavior by taxpayers, as indicated in RCW 82.32.808(2)(a).

(3) It is the legislature's specific public policy objective to incentivize local governments and multifamily housing owners to maintain or expand existing income-restricted unit stock that have been incentivized through the tax exemption provided under chapter 84.14 RCW.

(4) It is the legislature's intent to provide the value of new housing construction, conversion, and rehabilitation improvements qualifying under chapter 84.14 RCW an exemption from ad valorem property taxation for eight to twelve years or more, as provided for in RCW 84.14.020, in order to provide incentives to developers to construct or rehabilitate multifamily housing thereby increasing the number of affordable housing units, or preserving the state's stock of income-restricted units, for low-income to moderate-income residents in certain urban growth areas.

(5) The legislature intends to extend the tax preferences in section 2, chapter 237, Laws of 2020, if a review finds that the stock of income-restricted units in the state is preserved as a result of the extensions provided in RCW 84.14.020(1)(c).

(6) In order to obtain the data necessary to perform the review in subsection (5) of this section, the joint legislative audit and review committee must refer to the annual reports compiled by the department of commerce under RCW 84.14.100 and may refer to data provided by counties or cities in which persons are utilizing the preferences, the office of financial management, the department of commerce, the United States department of housing and urban development, and any other data sources, as needed by the joint legislative audit and review committee." [2020 c 237 § 1.]

Affordable Housing Programs

ARCH-member cities

5/11/2023

(Note 1: Except in Bellevue as of 2021, affordable units qualifying for MFTE also satisfy land use requirements.)

(Note 2: affordable-units-created totals do not include fee-in-lieu units or units without resale restrictions.)

Location	Land Use Program	MFTE
BELLEVUE	139 unitsⁱ	84 unitsⁱⁱ
Downtown & Eastgate	Rental & Ownership—Voluntary 2.5 units (or sq ft) bonus (max 1.0 FAR): 1 unit (or sq ft) affordable @ 80% AMI for life of the project.	Effective July 2021: Rental only— 12-year tax exemption: 20% units affordable @ 80 AMI for 12 years, at least 15% of project is 2- or more bedroom units. If not, either the studio & 1-BR units @ 70 AMI, or 25% of all units affordable @ 80 AMI for 12 years. <i>Affordable units used both for MFTE and land use program 15% AMI deeper.</i>
Bel-Red	Rental—Voluntary 4.6 sq ft bonus (max 0.5 or 1.25 FAR): 1 sq ft affordable @ 80% AMI for life of the project.	
	Ownership—Voluntary 7.2 sq ft bonus (max 0.5 or 1.25 FAR): 1 sq ft affordable @ 100% AMI for life of the project.	
East Main	Rental & Ownership—Voluntary 3.2 units (or sq ft) bonus: 1 unit (or sq ft) affordable @ 80% AMI for life of the project.	
Crossroads Village and Wilburton Commercial	Rental & Ownership—Voluntary 1 unit (or sq ft) bonus: 1 unit (or sq ft) affordable @ 80% AMI for life of the project.	
BOTHELL		
Downtown Transition Overlay ⁱⁱⁱ	Rental—Mandatory 10% units affordable @ 60% AMI for life of project.	Rental only— 8-year exemption: 10% micro units affordable at 40 AMI, 15% other units affordable at 60 AMI; both for life of the project.
	Ownership—Mandatory 10% units affordable @ 80% AMI for 50 years.	
General Downtown Corridor (GDC) Overlay ^{iv}	Rental—Mandatory 10% micro units affordable at 50% AMI, 10% other units affordable @ 60% AMI for life of project.	12-year exemption: 20% micro units affordable at 50 AMI, 20% other units affordable at 60 AMI; both for life of the project.
	Ownership—Mandatory 10% units affordable @ 70% AMI for 50 years.	

Location	Land Use Program	MFTE
SR 522 Overlay ^v	Rental—Mandatory 5% units affordable @ 60% AMI for life of project.	
	Ownership—Mandatory 5% units affordable @ 80% AMI for 50 years.	
Canyon Park	Rental—Mandatory 10% units affordable @ 70% AMI for life of project.	
	Ownership—Mandatory 10% units affordable @ 80% AMI for life of project.	
Other sub-areas	n/a	Rental only— 12-year exemption only: 20% micro units affordable at 50 AMI, 10% other units affordable at 60 AMI <u>plus</u> 10% affordable at 70 AMI; both for life of the project.
ISSAQUAH^{vi}	11 units	
Central Issaquah, Mixed-Use ^{vii}	Rental—Mandatory 7.5% units in base density affordable @ 70% AMI (or 5% @ 50% AMI) for life of the project.	n/a
	Ownership—Mandatory 7.5% units in base density affordable @ 80% AMI (or 5% @ 60% AMI) for 50 years.	n/a
Central Issaquah, Vertical Mixed-Use Overlay ^{viii}	Rental—Mandatory 10% units in base density affordable @ 70% AMI <u>and</u> 5% @ 50% AMI (or 10% @ 50% AMI) for life of the project.	n/a
	Ownership—Mandatory 10% units in base density affordable @ 80% AMI <u>and</u> 5% @ 60% AMI (or 10% @ 60% AMI) for 50 years.	n/a
Central Issaquah, remaining Urban Core ^{ix}	Rental—Mandatory 12.5% units in base density affordable @ 60% AMI (or 10% @ 50% AMI) for life of the project.	n/a
	Ownership—Mandatory 12.5% units in base density affordable @ 70% AMI (or 10% @ 60% AMI) for 50 years.	n/a

Location	Land Use Program	MFTE
KENMORE	13 units	56 units
TOD	Rental—Voluntary 3 units bonus: 1 unit affordable @ 70% AMI, not to exceed 10% of all units in a project. Change 1 affordable unit to 50% AMI, not to exceed 33% of the affordable units, for every 4 bonus units in excess of 30% of the total project. If project exceeds 120 units/acre, add affordable units @ 35% AMI to maintain 10% affordable. All affordable units for life of the project.	Rental— 12-year tax exemption: 25% units affordable @ 60% AMI for life of the project.
	Ownership—Voluntary Same as above, except affordability @ 80% AMI, 65% AMI, and 50% AMI, respectively.	n/a
CB zone, Juanita ^x	Rental—Voluntary 4 bonus units: 1 unit affordable @ 70% AMI for life of the project, with a maximum density of 36 units per acre.	n/a
R-4 – R-24, downtown residential zones, DC, UC, WC, and RB zones. ^{xi}	Rental—Voluntary 2 bonus units: 1 unit affordable @ 50% AMI, (<u>or</u> 1:1 @ 70% AMI) for life of the project with a maximum density 1.5 times the Base Density of the underlying zone.	n/a
	Ownership—Voluntary 2 bonus units: 1 unit affordable @ 50% AMI (<u>or</u> 1:1 @ 80% AMI) for 30 years with a maximum density 1.5 times the Base Density of the underlying zone.	n/a
NB zones ^{xii}	Rental—Voluntary 2 bonus units: 1 unit affordable @ 50% AMI (<u>or</u> 1:1 @ 70% AMI) for life of the project with a maximum density of 24 units per acre.	n/a
	Ownership—Voluntary 2 bonus units: 1 unit affordable @ 50% AMI (<u>or</u> 1:1 @ 80% AMI) for 30 years with a maximum density of 24 units per acre.	n/a
KIRKLAND	32 units^{xiii}	183 units
Height-limited zones (Totem Lake, North Rose Hill, CBD 5)	Rental—Mandatory 10% units affordable @ 50% AMI for life of project.	Rental—Voluntary 8-year tax exemption: 10% units affordable @ 50% AMI for life of the project. 12-year tax exemption: 10% units affordable @ 50% AMI <u>and</u> 10% @ 80% AMI for life of the project.

Location	Land Use Program	MFTE
	Ownership—Mandatory 10% units affordable @ 80% AMI for 50 years.	Ownership—Voluntary 8-year tax exemption: 10% units affordable @ 80% AMI for life of the project. 12-year tax exemption: 10% units affordable @ 80% AMI <u>and</u> 10% @ 110% AMI for life of the project.
Density-limited zones	Rental—Mandatory 2 units bonus: 1 unit affordable @ 50% AMI for life of project, and at least 10% units affordable.	Rental—Voluntary 8-year tax exemption: 10% units affordable @ 50% AMI for life of the project. 12-year tax exemption: 10% units affordable @ 50% AMI <u>and</u> 10% @ 80% AMI for life of the project.
	Ownership—Mandatory 2 units bonus: 1 unit affordable @ 100% AMI for 50 years, and at least 10% units affordable.	Ownership—Voluntary 8-year tax exemption: 10% units affordable @ 100% AMI for life of the project. 12-year tax exemption: 10% units affordable @ 100% AMI <u>and</u> 10% @ 130% AMI for life of the project.
Zones where affordable housing isn't required	n/a	Rental & Ownership—Voluntary 8-year tax exemption: 10% units affordable @ 80% AMI for life of the project. 12-year tax exemption: 10% units affordable @ 50% AMI <u>and</u> 10% @ 80% AMI for life of the project.
MERCER ISLAND	13 units	0 units
Town Center	Rental—Voluntary 3 rd floor bonus: 10% of all units affordable @ 70% AMI for life of the project. 4 th or 5 th floor bonus: 10% of all units affordable @ 60% AMI for life of the project.	n/a
	Ownership—Voluntary Same as above, except affordability @ 90% AMI for all bonus floors for 30 years.	

Location	Land Use Program	MFTE
NEWCASTLE	52 units	
Commercial Business Center	Rental—Mandatory 2 sq ft bonus: 1 sq ft affordable @ 70% AMI, and 10% units affordable, for life of the project.	n/a
	Ownership—Mandatory 2 sq ft bonus: 1 sq ft affordable @ 80% AMI, and 10% units affordable, for 50 years.	n/a
REDMOND	617 units^{xiv}	227 units
Outside Marymoor & Overlake urban center (incl Downtown)	Rental—Mandatory 1 unit (or sq ft) bonus: 1 unit (or sq ft) affordable @ 80% AMI, and 10% units affordable, for life of the project.	8-year tax exemption: 10% units affordable @ 60% AMI for life of the project. 12-year tax exemption: 10% units affordable @ 65% AMI <u>and</u> 10% @ 85% AMI for life of the project.
	Ownership—Mandatory 1 unit (or sq ft) bonus: 1 unit (or sq ft) affordable @ 80% AMI, and 10% units affordable, for 50 years.	n/a
Overlake urban center	Rental—Mandatory 2 units (or sq ft) bonus: 1 unit (or sq ft) affordable @ 80% AMI, and 10% units affordable, for life of the project.	8-year tax exemption: 10% units affordable @ 60% AMI for life of the project.
	Rental-Voluntary 2.5 sq ft bonus (up to one additional story; max total 3.75 FAR): 1.0 sq ft affordable beyond the mandatory @ 80 AMI, for life of the project.	12-year tax exemption: 10% units affordable @ 65% AMI <u>and</u> 10% @ 85% AMI for life of the project.
	Ownership—Mandatory 2 units (or sq ft) bonus: 1 unit (or sq ft) affordable @ 80% AMI, and 10% units affordable, for 50 years.	n/a
	Ownership-Voluntary 2.5 sq ft bonus (up to one additional story; max total 3.75 FAR): 1.0 sq ft affordable beyond the mandatory @ 80 AMI, for 50 years.	n/a
MDD3 zone	Rental—Mandatory 0.09 FAR bonus: 10% units affordable @ 80% AMI for life of the project.	n/a
	Ownership—Mandatory 0.09 FAR bonus: 10% units affordable @ 80% AMI for 50 years.	n/a

Location	Land Use Program	MFTE
Other MDD zones	Rental—Mandatory 10% units affordable @ 50% AMI for life of the project.	8-year tax exemption: 10% units affordable @ 50% AMI for life of the project. 12-year tax exemption: 10% units affordable @ 60% AMI <u>and</u> 10% @ 80% AMI for life of the project.
	Ownership—Mandatory 10% units affordable @ 70% AMI for 50 years.	n/a
SAMMAMISH	55 units	
Town Center	Rental & Ownership—Mandatory 10% units in base density affordable @ 80% AMI for 50 years.	n/a
	Rental & Ownership—Voluntary 3 units bonus: 1 unit affordable @ 80% AMI for 50 years.	n/a
WOODINVILLE		
Residential Targeted Areas A, B, and C	n/a	8-year tax exemption: Renovate and preserve facilities listed on the National Register of Historic Places, <u>and/or</u> Owner-occupied: 8% units affordable @ 50% AMI <u>or</u> 20% units affordable @ 80% AMI, for 50 years. Renter-occupied: 12% units affordable @ 50% AMI <u>or</u> 20% units affordable @ 70% AMI, for life of the project.

History

Bellevue		
1991	Adopted mandatory affordability with density bonuses for all new residential of 10 or more units, requiring 10% at 80 AMI; rezones required an additional 10% at 80 AMI from the increased density. Allowed bonuses up to 15% above base density, off-site compliance, and fees-in-lieu.	Ord 4269
1995	Repealed extra set-aside in rezones from mandatory program.	Ord 4829
1996	Repealed mandatory affordability; left as voluntary bonus, only in multifamily development.	Ord 4855C
2009	Adopted voluntary FAR bonus in Bel-Red (described above).	Ord 5874
2015	Adopted MFTE in Downtown, Eastgate, Crossroads, and Wilburton residential targeted areas, offering 12-year exemptions for 12-year affordability of 10% at 60 AMI plus 10% at 70 AMI (Downtown, Eastgate, Crossroads, and Wilburton) or 10% at 50 AMI plus 10% at 70 AMI (Bel-Red).	Ord 6231
2017	Adopted voluntary FAR bonus in Eastgate subarea (described above).	Ord 6366
2017	Adopted voluntary FAR bonus in Downtown Livability subarea (described above).	Ord 6377
2018	Amended MFTE in Downtown area to 12-year affordability of 20% at 70 AMI.	Ord 6400

2021	Expanded MFTE to all multifamily areas with affordability as described above and additional features: parking excluded from affordable housing costs, 3% maximum annual increase to rent limits.	Ord 6582
2021	Adopted voluntary FAR bonus in East Main subarea (described above).	Ord 6627
Kirkland		
2004	Adopted 10-year MFTE for 4 residential targeted areas, requiring 12.5% of a project's units to be affordable—70 AMI affordability in homeownership projects and 50 AMI in rental projects.	Ord 3937
2004	Adopted voluntary bonus density/FAR incentives (2:1) for housing affordable at 70 AMI for homeownership and 50 AMI for rental, along with “dimensional standards modifications” for lot coverage, parking, structure height, setbacks, and common recreation space.	Ord 3937
2008	Amended MFTE program to replace 10-year exemption with an 8-year and a 12-year exemption options and affordability as shown in first table, above (current program).	Ord 4128
2009	Rezoned most multi-family areas with density or height increases and corresponding mandatory affordable housing, as shown in first table, above (current program)	Ord 4222
	Amended MFTE to include YBD zone.	
Redmond		
1993	Adopted inclusionary ...	Ord 1756
	Expanded inclusionary zoning to ...	
2017	Marymoor rezones	Ord 2883
2017	Adopted MFTE ...	Ord 2892 (AM)

ⁱ Excludes about 220 units created under other programs before 2003.

ⁱⁱ Eighty-four (84) units created under previous versions of the MFTE program.

ⁱⁱⁱ Chapter 12.07 BMC and BMC 12.64.103(B)(3).

^{iv} Chapter 12.07 BMC and BMC 12.64.105(B)(4).

^v Chapter 12.07 BMC and BMC 12.64.104(B)(4).

^{vi} In addition to these programs, Issaquah's zoning code requires all development agreements to include affordable housing (creating approximately 400 affordable units to date).

^{vii} IMC 18.21.070.C.

^{viii} IMC 18.21.070.B.

^{ix} IMC 18.21.070.A.

^x Chapters 18.77 and 18.80 KMC, and KMC 18.23.040.

^{xi} Chapters 18.77 and 18.80 KMC, and KMC 18.21.050, 18.24.040, 18.25.040, 18.25A.060, 18.25B.040, and 18.26.070.

^{xii} Chapters 18.77 and 18.80 KMC, and KMC 18.22.020.

^{xiii} Excludes about 28 units created through other programs before 2010.

^{xiv} Excludes about 11 units created through other programs before 2005.

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