City Council - Regular Session
The Chambers at City Center

8534 Main Street, Woodstock GA
(Main) 770.592.6000 (Fax) 770.926.1375
http://www.woodstockga.gov
***Hearing Assistance Available Upon Request**

AGENDA

Monday, April 13, 2026

City Council - Regular Session
7:00 PM

ITEM 1. MEETING CALLED TO ORDER

7:00 PM Meeting called to order at The Chambers at City Center,
8534 Main Street, Woodstock, GA.

ITEM 2. RECOGNITION OF GUESTS AND VISITORS

1. **Proclamation - Child Abuse Prevention Month** (Michael Caldwell)
2. **Proclamation - Safe Digging 2026** (Michael Caldwell)
3. **Proclamation - National Aphasia Awareness Month** (Michael Caldwell)
4. **Proclamation - Georgia US250** (Michael Caldwell)
5. **Proclamation - Georgia Cities Week 2026** (Michael Caldwell)

ITEM 3. APPOINTMENTS/OATH OF OFFICE

1. **Appointment of City Attorney - Dyer Rusbridge Argo, P.C.** (Jeff Moon)
   Appoint Dyer Rusbridge Argo, P.C. as City Attorney and Adopt Ordinance No. 2026-007.
2. **Swearing In of New City Attorney** (Michael Caldwell)

ITEM 4. ANNOUNCEMENTS

1. **Announcements** (Colin Ake)
   The April 20th Work Session of Mayor and Council is cancelled.

   The City-Wide Yard Sale will take place the weekend of April 25th. See the list of yard sales on woodstockparksandrec.com.

   The 2026 Season of the Woodstock Farm Fresh Market kicks off on Saturday, April 18th

on Market Street in downtown Woodstock. The market starts at 8:30 a.m. and goes until noon.

The City of Woodstock is proud to celebrate Georgia Cities Week 2026 with a full lineup of community events, all specially themed to honor the statewide Georgia US250 commemoration. As our state commemorates 250 years of history, culture, and shared identity, Woodstock's celebration highlights what makes our City strong: its people, its partnerships, and its vibrant civic spirit. Learn more at woodstockga.gov/250.

ITEM 5. MEETING DECORUM

ITEM 6. PUBLIC COMMENT

ITEM 7. CONSENT AGENDA

1. **Approve Revisions to Organizational Chart** (Jeff Moon)
   Request for approval of revisions to the City's Organizational Chart.

2. **Approve Alcohol License - Rreal Tacos Woodstock, LLC** (Melissa Sigmund)
   Request for approval of on-premise consumption with Sunday sale of distilled spirits, malt beverages, and wine at a restaurant located at 8558 Main Street, within the city limits of Woodstock. Rreal Tacos Woodstock, LLC is owned by Damian Otero Reggiori and Miguel Angel Hernandez. The registered agent will be Maria Jose Duffy. Damian Otero Reggiori has applied to the City of Woodstock on behalf of Rreal Tacos Woodstock, LLC.

3. **Approve Special Event Request for "Kentucky Derby/Cinco de Mayo" with Temporary Alcohol** (Melissa Sigmund)
   Request for approval of a Temporary Alcohol Permit to serve beer, wine, and mixed drinks for the Kentucky Derby/Cinco de Mayo Special Event. The event will be held May 1 - 5, 2026 at 8212 Main St, within the city limits of Woodstock, GA. The application and Committee Response Sheet for daily event times and various details of the event are included as part of the agenda packet. Jason Sheetz, the owner of Succulent Hospitality, LLC dba Paloma Tequila & Tacos applied for the permit.

4. **Approve MAJBA JE 20978 - To Recognize Additional Interest Revenue & Fund New UB Counter Project** (Robyn Adams)
   Request for approval of a major budget amendment to recognize interest revenue earned and to fund the purchase and installation of a new Utility Billing Department counter including the installation of safety glass between the lobby and staff area.

5. **Approve MAJBA JE 21006 - Additional Overtime Funding for Public Works Department (Building & Grounds)** (Jeremy Parker)
   Request for approval of a major budget amendment (MAJBA JE 21006) to fund additional overtime needed in the Building & Grounds Division of Public Works Department through the remainder of the fiscal year.

6. **Approve MAJBA JE 21007 - Additional Overtime Funding for Public Works Department (Stormwater)** (Jeremy Parker)
   Request for approval of a major budget amendment (MAJBA JE 21007) to fund additional overtime needed in the Stormwater Division of the Public Works Department through the remainder of the fiscal year.

7. **Approve Amendment to Master Services Agreement with EOM Public Works, LLC** (Coty Thigpen)
   Request for approval of Amendment No. 4 to the Master Services Agreement between the City of Woodstock and EOM Public Works, LLC. The details of the amendment are

included in the document as part of the agenda packet to include the renewal of the agreement for an additional 12 months beginning on October 1, 2026 and the renewal of the Task Order 1 for an additional 12 months beginning on October 1, 2026.

8. **Approve Professional Services Agreement with Dyer Rusbridge Argo, P.C.** (Jeff Moon)
Request for authorization to approve the professional services agreement with Dyer Rusbridge Argo, P.C. to serve as the City Attorneys.

9. **Approve Submittal of FY26 LRA LMIG Application (GDOT Local Maintenance & Improvement Grant)** (Jeremy Parker)
Request for approval of submittal of FY26 LRA LMIG Grant Application hosted by the Georgia Department of Transportation.

10. **Ratify the Purchase of 540 Industrial Drive** (Jeff Moon)
Request for approval to ratify the purchase of 540 Industrial Drive, Woodstock, GA 30189.

11. **Ratify Purchase of the Previously Completed Acquisition of Easements Associated with Parcel 8 for the Dobbs Road Multi-Use Trail Project** (Jeff Moon)
Request for approval to ratify the previously completed acquisition of easements associated with Parcel 8 for the Dobbs Road Multi-Use Trail project. The acquisition includes 2,391.31 square feet of required temporary construction easement. Temporary construction easement will terminate upon completion and acceptance of the same by the City.

12. **Ratify Purchase of the Previously Completed Acquisition of Easements Associated with Parcel 10 for the Dobbs Road Multi-Use Trail project** (Jeff Moon)
Request for approval to ratify the previously completed acquisition of easements associated with Parcel 10 for the Dobbs Road Multi-Use Trail project. The acquisition includes 1,895.52 square feet of required temporary construction easement.

13. **Ratify Purchase of the Previously Completed Acquisition of Easements Associated with Parcel 11 for the Dobbs Road Multi-Use Trail project** (Jeff Moon)
Request for approval to ratify the previously completed acquisition of easements associated with Parcel 11 for the Dobbs Road Multi-Use Trail project. The acquisition includes 1,577.71 square feet of required temporary construction easement and one required temporary driveway easement.

14. **Approve Temporary Access Easement with Daniel on Dupree, LLC** (Chris Luly)
Request for approval of a temporary access easement agreement. The agreement has the City provide Daniel on Dupree, LLC a temporary easement for the purpose of accessing the rear of adjacent residential lots from City property, until the time this City property is converted to public right-of-way. This City property is planned to be an extension of Goshen Lane and this street segment will be constructed by Daniel on Dupree, LLC in conjunction with the adjacent residential development. Following construction and acceptance of Goshen Lane on this City property, the property will be converted to public right-of-way which will void this temporary access easement.

15. **Approve ZTA#022-26: Administrative Variances for Fences (2nd Reading)** (Cameron Dunn)
Request for approval of a Zone Text Amendment that amends Chapter X (Administration and Enforcement) of the Land Development Ordinance to amend the duties and responsibilities of the Development Process Committee (DPC), allowing the DPC to

approve fences located within zoning buffers.

16. **Approve ZTA#021-26: Chapter VII Performance Zoning Standards and Density Allowances for GC-VMU Update (2nd Reading)** (Melissa Sigmund)
Request for approval of a Zone Text Amendment that amends ZTA#-21-26, a Zone Text Amendment that amends Chapter VII (Performance Zoning Standards and Use Districts and Regulations) of the Land Development Ordinance to update the use standards and density allowances for the GC-VMU Zoning District.

17. **Approve Change to Site Plan for CUP#083-24 - Woodpark Place** (Melissa Sigmund)
Request for approval of change to site plan for CUP#083-24 for Woodpark Place. This CUP was approved by Council on October 24, 2024. It included a condition of approval that modifications to the site plan not deemed minor or consistent with the site plan included in the CUP by the Community Development Director, shall be subject to Council review. The applicant has proposed a modification, that while not deemed inconsistent with the approved CUP site plan, has been deemed "not minor". As a result, the proposed modified site plan is being brought before the Council for conceptual approval. If Council agrees to the proposed site plan concept, it will continue through the technical plan review process to ensure compliance with all applicable standards and requirements.

ITEM 8. NEW BUSINESS

1. **Consideration of Amendment to the Council Policy Manual - Addition of Section 1100 - Technology and Transfer Sections 300-0004 and 300-0007 from General to Technology** (Robyn Adams)
Request for approval to amend the Council Policy Manual. The proposed amendment would create a new section - 1100 - Technology and would transfer Section 300-0004 Email Use Policy and Section 300-0007 Information Technology and Internet Appropriate Use Policy from the General section to the newly created Technology Section.

2. **Consideration of Amendment to Council Policy Manual - Administration and Government - Section 000-0007 Council Approval** (Robyn Adams)
Request for approval to amend the Council Policy Manual under Administration and Government. Amendment to Section 000-0007 Council Approval is identified in the redline document included in the agenda packet.

3. **Consideration to Adopt Ordinance No. 2026-005 Amending Chapter 2, Article II, Section 2-66 Expenses (1st Reading)** (Robyn Adams)
Request for approval to adopt Ordinance No. 2026-005 to amend Chapter 2 Administration, Article II. City Council, Division 2. Meetings, Section 2-66 - Expenses as identified in the document included in the agenda packet. This serves as the 1st Reading with the 2nd Reading and final vote scheduled for the April 27, 2026 agenda. This amendment updates the Code language to align with the revisions made to the Council Policy Manual - Council Approval Section, as referenced in the related agenda item.

4. **Consideration to Adopt Ordinance No. 2026-006 Amending Chapter 34, Article V, Section 34-139 Holidays - Addition of Federal Holiday Juneteenth as Recognized City Holiday** (Mindy Nobis)
Request for consideration to adopt Ordinance 2026-006 amending Chapter 34 Personnel, Article V Leave, Section 34-139 Holidays to add Juneteenth (June 19th) as a recognized city holiday. This would be an addition to the holiday list provided with pay for full-time employees.

5. **Consideration of 1099 Employee in Police Department - Hiring and Job**

Description Update/Modification for Departmental State and CALEA Certification Manager (Roland Castro)
Request for consideration of approval of a 1099 employee to oversee departmental state and CALEA Accreditation. Services Agreement is included as part of the agenda packet.

6. **Consideration of MAJBA JE 21010 - Funding for Police Accreditation Services Agreement** (Roland Castro)
Request for approval of MAJBA JE 21010 which funds the third-party police accreditation services agreement.

ITEM 9. OLD BUSINESS

1. **Consideration of Amendment to Administration and Government - Section 000-0002 Civility Code of the Council Policy Manual** (Robyn Adams)
Request for approval of revisions to the proposed amendment in the Council Policy Manual under Administration and Government. Revisions to the proposed amendment for Section 000-0002 Civility Code were suggested by Council at the March 23, 2026 meeting and are identified in the redline document included in the agenda packet.

2. **Consideration of Award of RFP 2026-09 & Contract for Residential Solid Waste Collection and Recycling Services** (Jeff Moon)
Request for approval to award RFP 2026-09 and a contract and authorize the Mayor to execute the contract. This item was tabled at the March 23, 2026 meeting.

ITEM 10. MINUTES APPROVAL

1. **Consideration of Approval to Adopt Council Meeting Minutes - March 23, 2026** (Robyn Adams)

ITEM 11. DEPARTMENTAL REPORTS

1. **Community Development Hot Sheet (March 2026)** (Melissa Sigmund)
2. **EOM Monthly Report (February 2026)** (Coty Thigpen)
3. **Police Monthly Report (February 2026)** (Roland Castro)
4. **Investment Report (March 2026)** (Ron Shelby)
5. **Fire Monthly Report (March 2026)** (Shane Dobson)

ITEM 12. MAYOR AND COUNCIL COMMENTS

ITEM 13. CITY MANAGER AND STAFF COMMENTS

ITEM 14. EXECUTIVE SESSION - Personnel, Litigation, Real Estate

ITEM 15. FINAL ADJOURNMENT

AGENDA ITEM NO. 2.1

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: April 13, 2026

SUBMITTED BY: Cassandra Henry, City Clerk

ITEM TYPE: Proclamation

AGENDA SECTION: RECOGNITION OF GUESTS AND VISITORS

SUBJECT: **Proclamation - Child Abuse Prevention Month**

SUGGESTED ACTION:

ATTACHMENTS:
PRO - Child Abuse Prevention Month Proclamation 2026 RLA.pdf

A PROCLAMATION BY THE MAYOR AND COUNCIL
OF THE CITY OF WOODSTOCK, GEORGIA

CHILD ABUSE PREVENTION MONTH

WHEREAS, Children are critical to the future success, prosperity, and quality of life in the City of Woodstock. While children are our most valuable resource, they are also our most vulnerable. Children have a right to be safe and an opportunity to thrive, learn, and grow in an environment that fosters healthy development; and

WHEREAS, Child abuse and neglect can be prevented by supporting and strengthening Woodstock families, thus preventing the far-reaching effects of maltreatment, and providing the opportunity for children to develop healthy, trusting family bonds, and consequently, building the foundation of our community; and

WHEREAS, Effectively intervening in the lives of children threatened by abuse is a shared responsibility, and the citizens of Woodstock must come together so that the voices of our children are heard by all. We must ensure that our community is extending a helping hand to children and families in need; and

WHEREAS, Effective child abuse prevention strategies succeed because of partnerships created among citizens, human service agencies, schools, faith communities, health care providers, civic organizations, law enforcement agencies, and the business community; and

WHEREAS, By providing a safe and nurturing environment for our children, free of violence, abuse, and neglect, we can ensure that the children in our community will grow to their full potential as the next generation of leaders, helping to secure the future of this city, state and nation; and

NOW THEREFORE, I, Michael Caldwell, Mayor of the City of Woodstock, do hereby proclaim the month of April 2026, as **Child Abuse Prevention Month** in Woodstock, Georgia and urge everyone to become involved in protecting our community's children.

Proclaimed this 13th day of April 2026.

_____
Michael Caldwell, Mayor

Attest _____
Robyn Adams, City Clerk

AGENDA ITEM NO. 2.2

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: April 13, 2026

SUBMITTED BY: Cassandra Henry, Administration

ITEM TYPE: Proclamation

AGENDA SECTION: RECOGNITION OF GUESTS AND VISITORS

SUBJECT: **Proclamation - Safe Digging 2026**

SUGGESTED ACTION:

ATTACHMENTS:
PRO - Safe Digging Month 2026.pdf

A PROCLAMATION BY THE MAYOR AND COUNCIL OF THE CITY OF WOODSTOCK, GEORGIA

SAFE DIGGING MONTH

WHEREAS, Thousands of times each year, the underground infrastructure in Georgia is damaged by those who do not have underground lines located prior to digging, resulting in service interruption, environmental damage, and threat to public safety; and

WHEREAS, In 2005, the Federal Communications Commission designated 811 to provide contractors and homeowners with a simple number to contact utility operators to request the location of underground lines at the intended dig site; and

WHEREAS, The Cherokee County Utility Coordinating Committee, a stakeholder-driven organization dedicated to the prevention of damage to underground utilities in Georgia, promotes the National 811 Notification System in an effort to reduce these damages; and

WHEREAS, Damage prevention is a shared responsibility; by using safe digging practices, the contractors and homeowners of the City of Woodstock can save time, money and help keep our infrastructure safe and connected.

NOW THEREFORE, I, Michael Caldwell, Mayor of the City of Woodstock, do hereby proclaim the month of April 2026, as **Safe Digging Month** and encourage contractors and homeowners throughout the City of Woodstock to always call 811 before digging. Safe digging is no accident.

As proclaimed this 13th day April 2026

_____
Michael Caldwell, Mayor

ATTEST: _____
Robyn Adams, City Clerk

AGENDA ITEM NO. 2.3

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	April 13, 2026
SUBMITTED BY:	Robyn Adams, City Clerk
ITEM TYPE:	Proclamation
AGENDA SECTION:	RECOGNITION OF GUESTS AND VISITORS
SUBJECT:	**Proclamation - National Aphasia Awareness Month**

SUGGESTED ACTION:

ATTACHMENTS:

PRO - National Aphasia Awareness Month 2026.pdf

A PROCLAMATION BY THE MAYOR AND COUNCIL OF THE CITY OF WOODSTOCK, GEORGIA

NATIONAL APHASIA AWARENESS MONTH

WHEREAS, Aphasia is an acquired language disorder that affects a person's ability to communicate through speaking, understanding language, reading, or writing, while leaving intelligence intact; and

WHEREAS, Aphasia is most commonly caused by stroke, but may also result from traumatic brain injury, brain tumors, or progressive neurological diseases; and

WHEREAS, Approximately two million people in the United States are living with Aphasia, including thousands of residents of the State of Georgia; and

WHEREAS, Individuals with Aphasia often face significant barriers to communication, employment, healthcare access, and community participation; and

WHEREAS, Increased public awareness and understanding of Aphasia can reduce stigma, promote inclusion, and support communication access for all individuals; and

WHEREAS, National Aphasia Awareness Month serves as an opportunity to recognize the resilience of people with Aphasia, honor their families and care partners, and highlight the importance of accessible communication in our communities.

NOW THEREFORE, I, Michael Caldwell, Mayor of the City of Woodstock, do hereby proclaim the month of June 2026, as **National Aphasia Awareness Month** in Woodstock, Georgia and encourage all residents to learn more about Aphasia and support individuals living with communication disabilities.

As proclaimed this 13th day April 2026

_____ **ATTEST:** _____

Michael Caldwell, Mayor Robyn Adams, City Clerk

AGENDA ITEM NO. 2.4

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	April 13, 2026
SUBMITTED BY:	Stacy Brown, Communications
ITEM TYPE:	Proclamation
AGENDA SECTION:	RECOGNITION OF GUESTS AND VISITORS
SUBJECT:	**Proclamation - Georgia US250**
SUGGESTED ACTION:	

ATTACHMENTS:
PRO - Georgia US250.pdf

A PROCLAMATION BY THE MAYOR AND COUNCIL OF THE CITY OF WOODSTOCK, GEORGIA

GEORGIA US250 PROCLAMATION

WHEREAS, the year 2026 marks the 250th anniversary of the signing of the Declaration of Independence and the founding of the United States of America; and

WHEREAS, Georgia, established in 1733 as the last of the thirteen original colonies, played a vital role in the American Revolution and the subsequent formation of our nation's democratic foundations; and

WHEREAS, Governor Brian Kemp has established the Georgia US250 Commission to lead our state's participation in this Semiquincentennial, encouraging all communities to join in a year-long celebration that honors our shared history, from the stories of the Revolution to the innovations that continue to shape our state today; and

WHEREAS, the City of Woodstock recognizes its place within this rich historical tapestry and remains dedicated to fostering a community that values civic engagement, historical education, and the preservation of the legacy left by those who fought for our independence; and

WHEREAS, all citizens of Woodstock are encouraged to reflect on our state's journey over the past 250 years and to participate in the local and state-wide events that will bring Georgia's stories to life for future generations.

NOW, THEREFORE, BE IT RESOLVED, I, Michael Caldwell, Mayor of the City of Woodstock, Georgia, do hereby proclaim the City's support and participation in the Georgia US250 commemoration. I urge all residents to join in observing this historic milestone by exploring our state's heritage and celebrating the spirit of independence that continues to define the Great State of Georgia.

Proclaimed this 13th day of April 2026.

_____
Michael Caldwell, Mayor

Attest _____
Robyn Adams, City Clerk

AGENDA ITEM NO. 2.5

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	April 13, 2026
SUBMITTED BY:	Stacy Brown, Communications
ITEM TYPE:	Proclamation
AGENDA SECTION:	RECOGNITION OF GUESTS AND VISITORS
SUBJECT:	**Proclamation - Georgia Cities Week 2026**
SUGGESTED ACTION:	

ATTACHMENTS:
PRO - Georgia Cities Week 2026.pdf

A PROCLAMATION BY THE MAYOR AND COUNCIL OF THE CITY OF WOODSTOCK, GEORGIA

GEORGIA CITIES WEEK 2026

WHEREAS, City government is the closest to most citizens, and the one with the most direct daily impact on its residents; and

WHEREAS, City government is administered for and by its citizens, and is dependent upon public commitment to and understanding of its many responsibilities; and

WHEREAS, City government officials and employees share the responsibility to pass along their understanding of public services and their benefits; and

WHEREAS, Georgia Cities Week is a very important time to recognize the important role played by city government in our lives; and

WHEREAS, this week offers an important opportunity to spread the word to all the citizens of Georgia that they can shape and influence this branch of government which is closest to the people; and

WHEREAS, the Georgia Municipal Association and its member cities have joined together to teach students and other citizens about municipal government through a variety of different projects and information; and

WHEREAS, Georgia Cities Week offers an important opportunity to convey to all the citizens of Georgia that they can shape and influence government through their civic involvement.

NOW, THEREFORE, BE IT RESOLVED, I, Michael Caldwell, Mayor of the City of Woodstock, do hereby proclaim that the City of Woodstock declares April 20 – 25, 2026 as Georgia Cities Week.

Proclaimed this 13th day of April 2026.

_____
Michael Caldwell, Mayor

Attest _____
Robyn Adams, City Clerk

AGENDA ITEM NO. 3.1

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	April 13, 2026
SUBMITTED BY:	Robyn Adams, City Clerk
ITEM TYPE:	Appointments to Boards, Committees, Oaths of Office
AGENDA SECTION:	APPOINTMENTS/OATH OF OFFICE
SUBJECT:	**Appointment of City Attorney - Dyer Rusbridge Argo, P.C.**
SUGGESTED ACTION:	Appoint Dyer Rusbridge Argo, P.C. as City Attorney and Adopt Ordinance No. 2026-007.

ATTACHMENTS:
Ordinance_2026-007 City Atty Appointment 4.13.26.pdf

ORDINANCE NO. 2026-007

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF WOODSTOCK, GEORGIA TO REPEAL THE APPOINTMENT OF HALL BOOTH SMITH, P.C. AS CITY ATTORNEY AND APPOINT DYER RUSBRIDGE ARGO, P.C. AS CITY ATTORNEY.

WHEREAS, Part I Charter and Related Laws, Subpart A Charter, Article III, Executive Branch, Section 3.30 City Attorney states the Council shall appoint the City Attorney, together with such Assistant City Attorneys as may be authorized by ordinance, and shall provide for the payment of such attorney or attorneys for services rendered to the city;

WHEREAS, the City Attorney shall be responsible for representing and defending the City in all litigation in which the city is a party; shall attend the meetings of the Council as directed; shall advise Council, Mayor and other officers and employees of the City concerning legal aspects of the City's affairs; and shall perform such other duties as may be required by virtue of position as City Attorney.

NOW, THEREFORE, the Mayor and City Council of the City of Woodstock, Georgia hereby ordains, as follows:

SECTION 1 – REPEAL:

Repeal the appointment of the firm Hall Booth Smith, P.C. as City Attorney as ordained in Ordinance No. 2025-001.

SECTION 2 – APPOINTMENT:

The firm of Dyer Rusbridge Argo, P.C. shall be appointed to represent the City as City Attorney and as designated in the Professional Services Agreement between Dyer Rusbridge Argo, P.C. and the City of Woodstock, Georgia.

SECTION 3 – EFFECTIVE DATE:

This ordinance shall be effective immediately upon adoption.

SO ORDAINED, this 13th day of April 2026

_____
Michael Caldwell, Mayor
City of Woodstock, Georgia

ATTEST:

_____
Robyn Adams, City Clerk
City of Woodstock, Georgia

AGENDA ITEM NO. 3.2

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	April 13, 2026
SUBMITTED BY:	Robyn Adams, City Clerk
ITEM TYPE:	Appointments to Boards, Committees, Oaths of Office
AGENDA SECTION:	APPOINTMENTS/OATH OF OFFICE
SUBJECT:	**Swearing In of New City Attorney**

SUGGESTED ACTION:

ATTACHMENTS:
Oath of Office 2026 - City Attorney.pdf

City of Woodstock, Georgia

Oath of Office

"I, S. Jeffrey Rusbridge, do solemnly affirm that I, together with my firm, will faithfully and impartially discharge the duties of City Attorney for the City of Woodstock, Georgia upholding the Constitution of the United States and the laws and the Charter of the City of Woodstock, the laws of the State of Georgia and in accordance with the State Bar of Georgia. To the best of my ability, I will always act with integrity, fairness, and professionalism in representing the interests of the city; so, help me God."

As sworn to this 13th day of April 2026

_____

Notary Public: _____

Notary Expires: _____

Oath of Office Administered by: _____
Michael Caldwell, Mayor

on this 13th day of April 2026.

AGENDA ITEM NO. 4.1

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: April 13, 2026

SUBMITTED BY: Stacy Brown, Communications

ITEM TYPE: Announcements

AGENDA SECTION: ANNOUNCEMENTS

SUBJECT: **Announcements**

SUGGESTED ACTION: The April 20th Work Session of Mayor and Council is cancelled.

The City-Wide Yard Sale will take place the weekend of April 25th. See the list of yard sales on woodstockparksandrec.com.

The 2026 Season of the Woodstock Farm Fresh Market kicks off on Saturday, April 18th on Market Street in downtown Woodstock. The market starts at 8:30 a.m. and goes until noon.

The City of Woodstock is proud to celebrate Georgia Cities Week 2026 with a full lineup of community events, all specially themed to honor the statewide Georgia US250 commemoration. As our state commemorates 250 years of history, culture, and shared identity, Woodstock's celebration highlights what makes our City strong: its people, its partnerships, and its vibrant civic spirit. Learn more at woodstockga.gov/250.

ATTACHMENTS:

AGENDA ITEM NO. 7.1

Item Cover Page

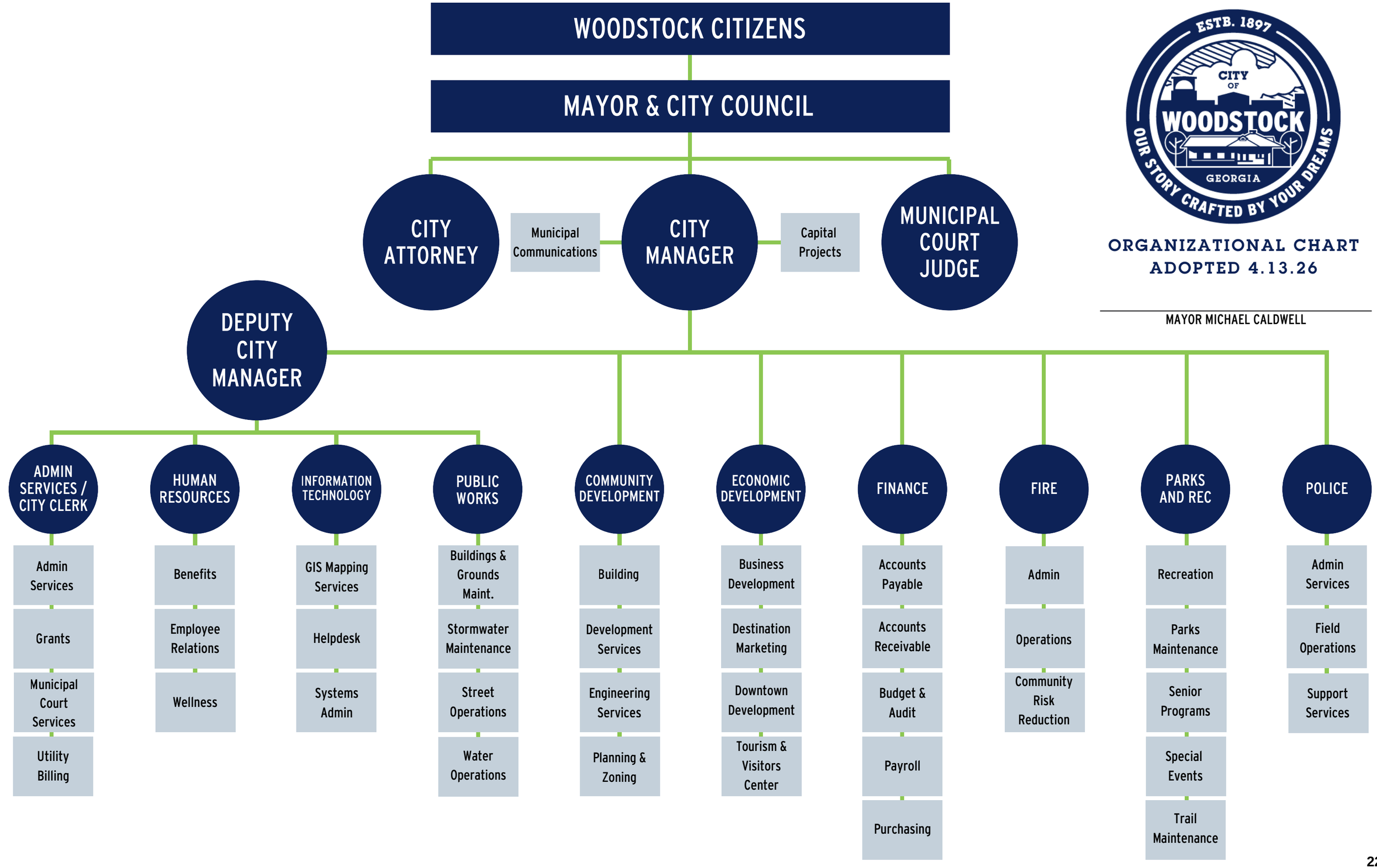
CITY COUNCIL AGENDA ITEM REPORT

DATE:	April 13, 2026
SUBMITTED BY:	Stacy Brown, Administration
ITEM TYPE:	Personnel
AGENDA SECTION:	CONSENT AGENDA
SUBJECT:	**Approve Revisions to Organizational Chart**
SUGGESTED ACTION:	Request for approval of revisions to the City's Organizational Chart.

ATTACHMENTS:
Org Chart Rev 04132026.pdf

ORGANIZATIONAL CHART
ADOPTED 4.13.26

MAYOR MICHAEL CALDWELL



AGENDA ITEM NO. 7.2

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	April 13, 2026
SUBMITTED BY:	Delana Price, Community Development
ITEM TYPE:	License Approval
AGENDA SECTION:	CONSENT AGENDA
SUBJECT:	**Approve Alcohol License - Rreal Tacos Woodstock, LLC**
SUGGESTED ACTION:	Request for approval of on-premise consumption with Sunday sale of distilled spirits, malt beverages, and wine at a restaurant located at 8558 Main Street, within the city limits of Woodstock. Rreal Tacos Woodstock, LLC is owned by Damian Otero Reggiori and Miguel Angel Hernandez. The registered agent will be Maria Jose Duffy. Damian Otero Reggiori has applied to the City of Woodstock on behalf of Rreal Tacos Woodstock, LLC.

ATTACHMENTS:

RREAL TACOS Supporting Docs.pdf

Development Services Division
12453 Highway 92, Woodstock, GA 30188
Office: (770) 592-6054
businesslicense@woodstockga.gov

ALCOHOL LICENSE APPLICATION **(For office use only)**

Business Name: Rreal Tacos Woodstock LLC

Street Location: 8558 Main St.

OFFICE USE ONLY: **Date Received** 100% complete 3/9/2026 **Payment $** 700.00

Method of Payment Received: web **Fingerprint appointment:** 3/16/26 x 3 people

Note: Office recommendation: Any office recommending denial shall attach written justification and any documents necessary to support the recommendation then forward to the next office for review.

Development Srv Rep Signature — Date 3/10/26 — ☑ Requirements met ☐ Recommend denial
Comment FP appointments 3/16/26

Community Development Signature — Date 12 March 2026 — ☑ Requirements met ☐ Recommend denial
Comment

Records Clerk Signature — Date 3/18/2026 — ☑ Requirements met ☐ Recommend denial
Comment

Police Signature — Date 3/18/26 — ☑ Requirements met ☐ Recommend denial
Comment

☑ AD E-MAILED TO CHEROKEE TRIBUNE, DATE: 3/24/26 TO RUN ON THE FOLLOWING DATES: 4/2 ; 4/9

☑ COMPLETED SIGNS; NOTIFIED APPLICANT OF HEARING AND TO PLACE SIGNS AT LOCATION.

☐ VERIFIED PUBLIC NOTICE SIGN IS PROPERLY POSTED BY: _____ DATE: _____

☑ COMPLETE AGENDA REQUEST AND FORWARD WITH APPLICATION TO LICENSE ADMINISTRATOR.

☐ CITY COUNCIL ACTION: ☐ APPROVED ☐ DENIED DATE: 4/13/26

Development Services Division
12453 Highway 92, Woodstock, GA 30188
Office: (770) 592-6054
businesslicense@woodstockga.gov

ALCOHOL LICENSE APPLICATION

☒ **New Application & Ad Fee, $700**

DISTILLED SPIRITS $5,000/yr Plus monthly excise tax	**MALT BEVERAGE $1,000/yr**	**WINE $1,000/yr**
☑ Restaurant	☑ Restaurant	☑ Restaurant
☐ Bar/Lounge	☐ Bar/Lounge	☐ Bar/Lounge
☐ Private Club	☐ Private Club	☐ Private Club
☐ Package Store	☐ Package Store	☐ Package Store
☐ Live Entertainment	☐ Live Entertainment	☐ Live Entertainment
☐ Manufacturing	☐ Convenience Store	☐ Convenience Store
	☐ Grocery/Super Store	☐ Grocery/Super Store
	☐ Manufacturing	☐ Manufacturing

☑ Sunday Sales (Consumption only), $500
☐ Ancillary Tasting, no fee Circle all that apply: MALT BEVERAGE WINE DISTILLED SPIRITS*
*for manufacturing only
☐ Ancillary Package, $1,000 ea. Circle all that apply: MALT BEVERAGE WINE
☐ Brown-Bagging, $100 Circle all that apply: MALT BEVERAGE WINE DISTILLED SPIRITS
☐ Special Event Facility License – separate application with applicable fees required
☐ Change of Registered Agent, $100

BUSINESS INFORMATION -If Business Owner is Different from Applicant – Fingerprint and Consent Form required for each

☐ Sole Proprietorship ☐ Partnership ☐ Corporation ☒ LLC

Full Name of Business: Rreal Tacos Woodstock LLC

D/B/A:

Street Address of Business: 8558 Main St, Woodstock, GA 30188

Location Phone Number: 404 409 7302

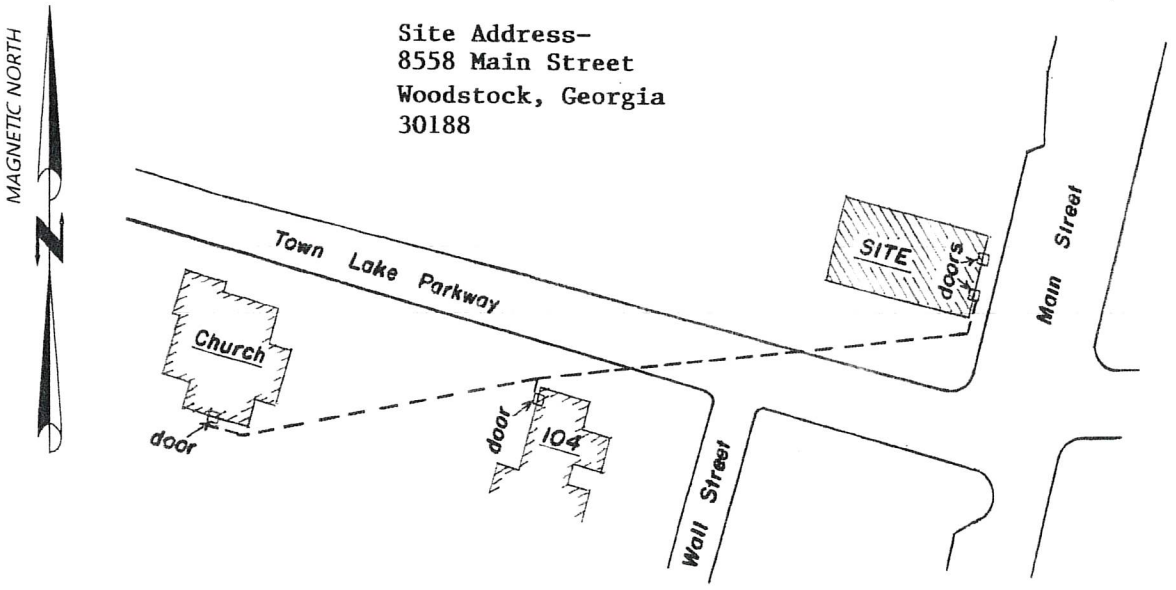
Name of Business Owner: Rreal Hospitality LLC

Mailing Address: 227 Sandy Springs Pl STE 520 Sandy Springs, GA 30328

FEDERAL TAX ID#: 39-3763975 GA SALES & USE TAX #: 309-120480

Owner Phone Number: 404 409 7302 Fax Number: N/A

Site Address-
8558 Main Street
Woodstock, Georgia
30188



The following distances were measured by the most direct route of travel on the ground, per City of Woodstock code:

CHURCH- 433' to The Way Woodstock, @ 110 Mill Street.
260' to 104 Towne Lake Parkway. (Building owned by church)

SCHOOL- 2360' to Woodstock Elementary School, @ 230 Rope Mill Road.

COLLEGE- 834' to Chattahoochee Technical College, @ 8371 Main Street.

There are no child care facilities within 600' of this site.

City of Woodstock Alcoholic Beverage Consumption on the Premises License Survey for:

RReal Tacos Woodstock LLC

DATE: 1/12/2026	SCALE: 1" = 100'	0 50 100 200 GRAPHIC SCALE IN FEET
DRAWN BY: GD		
LAND LOT 1021 & 1022	15th DISTRICT	SECTION
CHEROKEE COUNTY		GEORGIA

GEORGIA LAND SURVEYING CO.
155 CLIFTWOOD DRIVE, ATLANTA, GA 30328
PHONE (404)255-4671 FAX (404)255-6607
WWW.GEORGIALANDSURVEYING.COM

205888

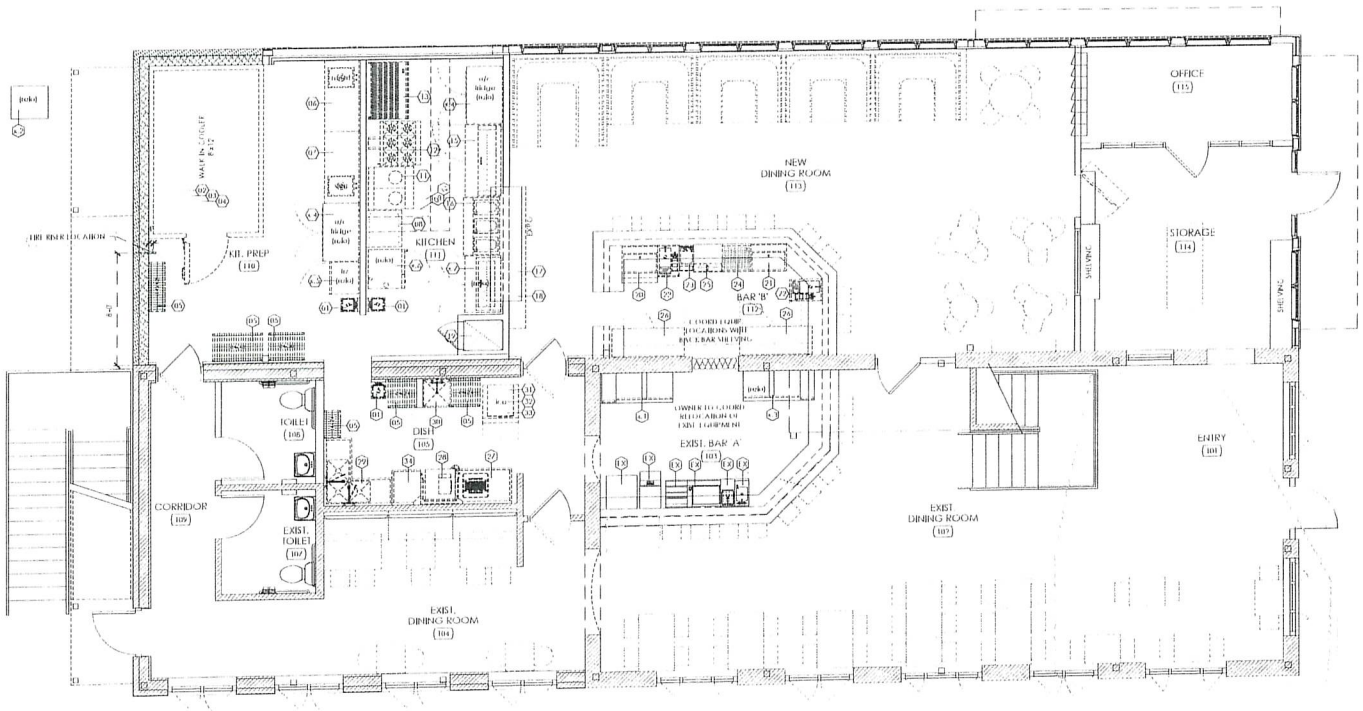
FOOD SERVICE EQUIPMENT NOTES

1. COORDINATE QUANTITY OF EACH PIECE OF EQUIPMENT WITH PLANS.
2. ALL PREP AND DISHWASHING TO HAVE SPLASH GUARDS. SEE PLUMBING DRAWINGS FOR HOT WATER SPLASH GUARDS.
3. ALL TRASH CANS TO HAVE LIDS.

EQUIPMENT SCHEDULE - MAIN LEVEL

#	DESCRIPTION	MFG/MODEL	NOTES
EX	EXISTING	NO CHANGE	NOT SHOWN
x.1	BACK BAR COOLER	EXISTING	RELOCATED
x.2	WIRE REFRIGERATOR	EXISTING	RELOCATED
x.3	BACK BAR COOLER	EXISTING	RELOCATED
x.4	UNDER COUNTER REFRIGERATOR	EXISTING	RELOCATED
x.5	REACH-IN FREEZER	EXISTING	RELOCATED
x.6	SELF COOKING CENTER	RATIONAL [EXISTING]	RELOCATED
x.7	SANDWICH PREP	EXISTING	RELOCATED
01	HAND SINK	UNIVERSAL STAINLESS CI5-5 [HORIZONTAL]	
02	WALK-IN COOLER	BAFFLIN BROWN [CUSTOM]	BY VENDOR
06	EVAPORATOR COIL	CIMARI CORROL [SCB06AE4-12B]	
04	CONDENSER	HEATCRAFT MATRIX6025HLA	INSTALL ATOP WALK-IN
05	SHELVING UNIT	VARIES	SEE PLAN FOR SIZES
06	CUSTOM 48"SS TABLE w/ 16x20 WELL-IN-M ATSINK	STAINLESS FABRICATOR [CUSTOM]	
07	CUSTOM 48"SS TABLE w/ 16x20 WELL-IN-V EG. SINK	STAINLESS FABRICATOR [CUSTOM]	
08	30"x30"SS WORK TABLE	STAINLESS FABRICATOR [CUSTOM]	NOT APPROVED
09	EXHAUST HOOD	CAPTIVE AIR	SEE MECHANICAL
10	AIR CURTAIN SHEET DOOR	AIRFLOW R-102	
11	RANGE		GAS
12	6-BURNER RANGE		GAS
13	48" CHARBROILER		GAS
14	NOT USED		
15	SANDWICH PREP TABLE	TRUE TSSU-60-16D-2-HC	
16	3 WELL STEAM TABLE		
17	HEAT LAMPS	TBD	
18			
19	DISHWARE		
20	ICE / BUCKET STATION	PERFECT SERVE	W/ DOUBLE SPEED FAN
21	ICE STATION	PERFECT SERVE	

#	DESCRIPTION	MFG/MODEL	NOTES
22	DUMP SINK	PERFECT SERVE [HORIZONTAL]	
23	HAND SINK	PERFECT SERVE	
24	DRAINBOARD	PERFECT SERVE	
25	GLASS WASHER	JACKSON DISHSTAR [OPTIONAL]	BY VENDOR
26	BACK BAR COOLER		
27	DISHTABLE, DIRTY	STAINLESS FABRICATOR [CUSTOM]	42" LONG
28	DISHWASHER HIGH TEMP	CMA DISHMACHINES CMA-180-W [OR EQUAL]	BY VENDOR
29	CORNER BIRD 3 COMPARTMENT SINK	KRINGLES TRADING [18-30-2D]	
30	MOP SINK		
31	WATER HEATER	A.O. SMITH [TBD]	
32	ICE BIN	HOSHIZAKI B-900SF	
33	ICE MAKER	HOSHIZAKI KM-1201SRJ	
34	DISHTABLE, CLEAN		24" LONG



01 MAIN LEVEL EQUIPMENT PLAN
A1.8 SCALE: 1/4" = 1'-0"

PLACE MAKER DESIGN

RREAL TACOS WOODSTOCK LLC
8556 MAIN STREET
WOODSTOCK, GEORGIA 30189

RREAL TACOS
WOODSTOCK LLC

STATE OF GEORGIA
12.09.2022
REGISTERED ARCHITECT

PLACE MAKER DESIGN
1600 PEACHTREE PARKWAY
SUITE 400
ATLANTA, GEORGIA 30339
404.549.4499

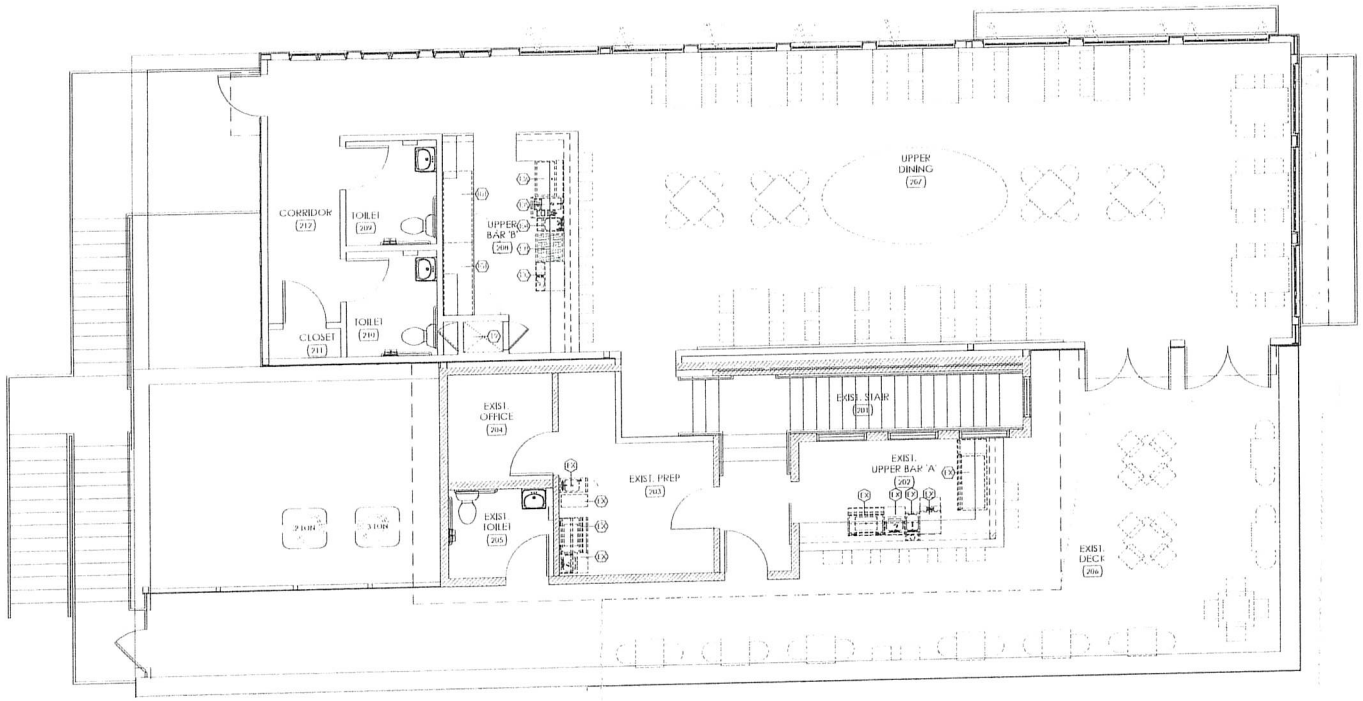
MAIN LEVEL EQUIPMENT PLAN

SHEET A1.8

EQUIPMENT SCHEDULE - UPPER LEVEL			
#	DESCRIPTION	MFG/MODEL	NOTES
EX	EXISTING - NO CHANGE		
101	BACK BAR COOLER	PERLICK BR6-48	
102	GLASS WASHER	BOEGEN [REGISTAR FOR 1 GALON]	BY VENDOR
103	DRAINBOARD	PERLICK IS124	
104	HAND SINK	PERLICK IST2HSS	
105	DUMP SINK	PERLICK IST3DSL-3D	
106	ICE / SODA/ JET STATION	PERLICK IST3ITL	

FOOD SERVICE EQUIPMENT NOTES

1. COORDINATE GRAVITY OF EACH PIECE OF EQUIPMENT WITH PLANS
2. ALL PREP AND DISHWASHING TO HAVE INDIRECT DRAINS. SEE PLUMBING DRAWINGS FOR FLOOR SINK LOCATIONS
3. ALL WASH CANS TO HAVE HDS



UPPER LEVEL EQUIPMENT PLAN
SCALE: 1/4" = 1'-0"

PLACE MAKER DESIGN

RREAL TACOS
WOODSTOCK LLC

RREAL TACOS
WOODSTOCK LLC

STATE OF GEORGIA
03.12.2020
REGISTERED ARCHITECT

PLACE MAKER DESIGN
1580 E. BELLS FERRY PARKWAY
SUITE 400
MARIETTA, GEORGIA 30139
404.549.4479

UPPER LEVEL EQUIPMENT PLAN

A1.9

AGENDA ITEM NO. 7.3

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	April 13, 2026
SUBMITTED BY:	Delana Price, Community Development
ITEM TYPE:	License Approval
AGENDA SECTION:	CONSENT AGENDA
SUBJECT:	**Approve Special Event Request for "Kentucky Derby/Cinco de Mayo" with Temporary Alcohol**
SUGGESTED ACTION:	Request for approval of a Temporary Alcohol Permit to serve beer, wine, and mixed drinks for the Kentucky Derby/Cinco de Mayo Special Event. The event will be held May 1 - 5, 2026 at 8212 Main St, within the city limits of Woodstock, GA. The application and Committee Response Sheet for daily event times and various details of the event are included as part of the agenda packet. Jason Sheetz, the owner of Succulent Hospitality, LLC dba Paloma Tequila & Tacos applied for the permit.

ATTACHMENTS:

APPLICATION 05-02-26 Kentucky Derby & Cinco de Mayo (Succulent Hospitality).pdf

COMMITTEE RESPONSE 05-02-26 Kentucky Derby Cinco de Mayo (Succulent Hospitality) (002).pdf

City of Woodstock
Special Event Permit Application

Application Instructions:

1. Please fill out all sections that apply to the special event. Indicate N/A any sections that are not applicable. **Applications will be deemed incomplete and returned to the responsible person if they are missing information or required documentation. TBD is not an acceptable answer.**

2. Submit your Special Event Permit Application to the City of Woodstock Community Development Department at least thirty (30) days prior to the first date the permit is required.

3. Road closures require approval of the Mayor and City Council and must be requested a minimum of ninety (90) days prior to the date of closure. All intersections to be closed must be indicated on the site map or on a separate map if needed.

4. Temporary alcohol license requests require approval of the Mayor and City Council and must be requested a minimum of sixty (60) days prior to the day of the event.

5. If the special event utilizes any City of Woodstock facility including parks, provide an approved rental agreement from the Parks and Recreation Department **prior** to submitting this application. They can be reached at 770.517.6788.

6. Provide a letter of permission from the property owner giving permission for the special event to be held at the location listed on the application. If the application is for multiple dates, include the permission for all the dates requested.

7. Any vendor engaged in any business, trade, profession or occupation within the City of Woodstock shall be required to display an Occupational Tax Certificate from the City of Woodstock. Pursuant to section 24-52(a), if a business, trade, profession or occupation does not have a permanent location within the City of Woodstock, they may be exempt from this requirement by displaying a business registration from another jurisdiction. Contact Development Services at 770.592.6054 for more information.

8. **If food or beverage is to be served or sold at the event, approval from the Cherokee County Health Department may be required. Contact the Cherokee County Health Department at 770.479.0444 to discuss food and beverage regulations before you submit your application.**

9. All applications are required to include a site plan showing the proposed event area and any/all items related to the event. This must include tents, signs, trash containers, portable restrooms, road closures, tables, chairs, etc.

received
34-26

Applicant Information

Application Date: 3-3 $50 non-refundable application fee due with application

Company/Organization: Succulent Hospitality / Paloma Tequila + Tacos

City License Number: 26-001159 (if applicable)

Non-Profit FEID: _____ (if applicable)

Street Address: 8184 Main Street

City, State, Zip: Woodstock, Ga. 30188

Responsible Person: Jason Sheetz

Contact Number: 678-207-9066

E-mail: jasone succulenthospitality.com

On-Site Person: Jason Sheetz

On-Site Number: 678-207-9066

Special Event Information

Name of Event: Kentucky Derby / Cinco De Mayo

Date/Time of Event: Provide the date(s) and time(s) associated with each aspect of the event:

Setup Date 5/1/26 Time (start/end) 12:00pm - 8:00p.m

Day 1 Date 5/2/26 Time (start/end) 4:00pm - 10:00 p.m

Day 2 Date 5/3/26 Time (start/end) 3:00pm - 11:00 p.m

Dismantle Date 5/5/26 5/6/26 Time (start/end) 3:00pm - 11:00 p.m 11:00am - 3:00 p.m

**If any element of your event schedule is longer than the space above, list the date and start/end time on a separate sheet of paper.

Is this a rain or shine event? Yes ✓ No ___

If no, list the rain date(s) and start/end time:

Description of Event: Describe the purpose of the proposed event:

Kentucky Derby Viewing party on the green
Cinco de Mayo Fiesta on the green

Type of Event: Circle all components of your event:

Festival	Outdoor Market	Foot Race
Parade	Race (Walk/Run/Bike)	March
Art Exhibit	Private Party	Concert/Performance
Carnival	Other: _____	

Anticipated Attendance: Total: 300

Day 1: 100

Day 2: 100

Day 3: 100

**If any element of your event schedule is longer than the space above, list the date and anticipated attendance on a separate sheet of paper.

Location Information

Location Name: Adair Park Green Space

Street Address: 8212 Main Street, Woodstock, Ga. 30188

Location Description: Circle all components of the location for the event:

City Park	Public Street	Private Property
Sidewalk	Other: _____	

Waste Management Plan

Describe permanent restroom facilities and/or portable restroom facilities provided during event (show location of each on site plan for event):

Allowed use of Public restroom space adjacent to green space

Describe trash removal plan during event (show location of dumpsters, if any, on site plan for event):

Allowed use of 4 dumpsters already onsite adjacent to green space

Road Closure Information

Does the event require a public road closure? Yes ___ No ✓

If yes, provide a written request and map showing the exact closures being requested to be approved by the City Council (must be requested a minimum of 90 days prior to the event date).

Food and Beverage Information

Will the event organizer serve or sell food or non-alcoholic beverages during the event? Yes ✓ No ___

If yes, describe the anticipated number of food service locations (show locations on site plan for event):

food delivered prepped and warm. Buffet service for food

Will the event organizer serve or sell alcohol during the event? Yes ✓ No ___

If yes, please complete the following (must be requested a minimum of 60 days prior to the event date):

Responsible Person: Jason Sheetz

Contact Number: 678-207-9066

Types of alcohol served:

Mint juleps, beer, wine, margaritas

Management plan for checking identifications and limiting open containers to event area:

All serving staff is trained in responsible service. Green space is already in the open container allowed area

Public Safety, Traffic and Parking Information

Describe plans for parking and traffic control, include any provisions made for off-site parking and/or shuttle service if necessary and required property owner permissions for those sites:

All parking will be onsite in existing parking spots

Will the event organizer require a permit to display fireworks during the event? Yes ___ No ✓

If yes, provide approval from the Fire Marshall's Office with the submission of this application.

Will the event organizer require the use of off-duty police officers, firefighters, public works staff or parks and recreation staff? Yes ___ No ✓

If yes, describe the proposed need:

***NOTE**: during the permit review process, the City of Woodstock will provide the applicant with a proposed event cost based on the required number of City staff the event will utilize. This payment is due at the time of permit issuance. If actual hours worked are greater than the estimated cost, the applicant is

responsible for paying the difference in estimated hours versus actual hours at the special duty rates as adopted in the fee schedule.

Temporary Signage Request

Note: A request for the approval for temporary signage may be submitted below, however all requested signs must be located on private properties and letters of permission for the temporary signage must be included as part of this application. No banner can be larger than 24 square feet in size, and no temporary sign can be larger than 32 square feet in size.

Will the event organizer request the use of temporary signs for this event? Yes ___ No ✓

If yes, describe the locations requested, type, size and days requested for the signs:

Sign 1:

Location: _____

_____

Type: _____

Size: _____

Sign 2:

Location: _____

_____

Type: _____

Size: _____

Sign 3:

Location: _____

_____

Type: _____

Size: _____

Sign 4:

Location: _____

_____

Type: _____

Size: _____

****Note:** The property owner's consent for each sign location must be attached with this application. If you need to request more than 4 signs, please attach the required information on a separate page.

Tents

If any event requires the use of tents, tent permit applications must be submitted for each tent that exceeds 400 square feet. Please either call 770-592-6054 to ask for information or visit www.woodstockga.gov – Building Department Forms to find the permit application. Any tent that exceeds 400 square feet must be permitted and inspected by the Building and Fire Departments prior to the start of the event. The tent(s) must be illustrated and labeled on the attached site plan.

Will this event require the use of tents? Yes ✓ No ___

Please list the square footage for all tents: TBD

_____

_____

Fees

The special event permit fee is $150.00. $50.00 must be paid at time of application and is non-refundable. The balance of $100.00 must be paid at time of permit issuance. If fees are applicable for other departments such as Police, EMS, Public Works, etc. a separate pay sheet will be required.

Hold Harmless Agreement

The application agrees to defend, pay and save harmless the City, its officers and employees from any and all claims or lawsuits for personal injury or property damage arising from or in any way connected to the special event; excepting any claims arising solely out of the negligent acts of the City, its officers and employees.

Approval of this application shall not be construed as imposing upon the City or its officials or employees any liability or responsibility for any injury or damage to any person in any way connected to the use for which this permit has been issued. The City and its officials and employees shall not be deemed to have assumed any liability or responsibility by reasons of inspections performed, the issuance of any permit, or the approval of any use of the right-of-way or other public property. Application assumes adherence to federal and state laws and local ordinances.

Signature of Applicant: _____ Date: 3-2-26

All information furnished shall be kept in strict confidence by the City, to the extent allowed by law, and shall be utilized only by the officials of the City responsible for administering the application. Any false statement in an application for a permit shall be ground for revocation, denial, and /or denial of future permit applications.

I agree that the person in charge or designated contact will keep the Special Event Permit issued, along with a copy of the Special Event Application form at the site available for inspection throughout the event.


Skin MD Woodstock
| Laser & Med Spa...
301
Adair Park Ice Rink
Temporarily closed
Prime Nail Lounge
Roberto's Deluxe
Oysters and Fine Fish
Seafood
Main St
Google Maps
Permanent Restrooms
2 * Dumpsters
2 * Dumpsters

Kentucky Derby / Cinco de Mayo by Succulent Hospitality / Paloma Tequila + Tacos
05-02-2026

Parks and Recreation

Department	Parks and Recreation Department
Name	Marybeth Stockdale/Brian Borden
Date	March 12, 2026
Approve/Deny	Approve
Conditions for the Permit	No special conditions, however, we usually see an approval letter from the owner of the property to use the green space. Also, applicant should notify the other businesses in the area about the event.

Public Works

Department	Public Works Department
Name	Jeremy Parker
Date	March 12, 2026
Approve/Deny	Approve
Conditions for the Permit	No comments.

Community Development

Department	Community Development Department
Name	DeLana Price
Date	March 12, 2026
Approve/Deny	Approve
Conditions for the Permit	No comments.

Building Department

Department	Building Department
Name	Duane Helton
Date	March 11, 2026
Approve/Deny	Approve
Conditions for the Permit	Tents over 400 square feet are required to be permitted and inspected. Application shows TBD on the tent size.

Police Department

Department	Police Department

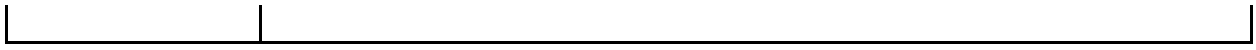
Name	Ron Sinfelt/Jeremy Cochran
Date	
Approve/Deny	Approve
Conditions for the Permit	No comments.
Number of Officers	0
Number of Vehicles	0
Fees	0

Fire Department

Department	Fire Department
Name	Jimmy Eley/Shane Tetterton
Date	March 12, 2026
Approve/Deny	Approve
Conditions for the Permit	No comments.
Number of Vehicles	0
Number of EMS/ Fire Personnel	0
Fees	0

Downtown Development Authority

Department	Downtown Development Authority
Name	Brian Stockton
Date	
Approve/Deny	
Conditions for the Permit	



AGENDA ITEM NO. 7.4

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	April 13, 2026
SUBMITTED BY:	Crystal Welch, City Clerk
ITEM TYPE:	Budget Approval/Amendment
AGENDA SECTION:	CONSENT AGENDA
SUBJECT:	**Approve MAJBA JE 20978 - To Recognize Additional Interest Revenue & Fund New UB Counter Project**
SUGGESTED ACTION:	Request for approval of a major budget amendment to recognize interest revenue earned and to fund the purchase and installation of a new Utility Billing Department counter including the installation of safety glass between the lobby and staff area.

ATTACHMENTS:

MAJBA JE 20978 - 1512 New UB Counter & Safety Glass Project.pdf

City of Woodstock, GA
Major Budget Amendment

Name of Department **1512 - UTILITY BILLING**
Budget Amendment # **MAJBA JE 20978**

Explanation of Request

This MAJBA is to recognize interest revenue earned and to fund the purchase and installation of a new Utility Billing counter including the installation of safety glass between the UB lobby and the staff area.

ACCOUNT NUMBER	ACCOUNT NAME	DEBIT	CREDIT
505-1522-521220-00	Contract Services	$ 25,000.00	
505-1510-361172-00	Use of Reserves		$ 25,000.00
TOTALS		**$ 25,000.00**	**$ 25,000.00**

AGENDA ITEM NO. 7.5

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	April 13, 2026
SUBMITTED BY:	Crystal Welch, Public Works
ITEM TYPE:	Budget Approval/Amendment
AGENDA SECTION:	CONSENT AGENDA
SUBJECT:	**Approve MAJBA JE 21006 - Additional Overtime Funding for Public Works Department (Building & Grounds)**
SUGGESTED ACTION:	Request for approval of a major budget amendment (MAJBA JE 21006) to fund additional overtime needed in the Building & Grounds Division of Public Works Department through the remainder of the fiscal year.

ATTACHMENTS:
MAJBA JE 21006 - 4121 Add'l PW Buildings & Grounds Overtime.pdf

City of Woodstock, GA
Major Budget Amendment

Name of Department **4121 - PW Buildings & Grounds**
Budget Amendment # **MAJBA JE 21006**

Explanation of Request

To reallocate existing operating budget to fund additional overtime needs in the PW - Building & Grounds department.

ACCOUNT NUMBER	ACCOUNT NAME	DEBIT	CREDIT
101-4121-511317-00	Overtime	$ 5,000.00	
101-4121-512215-00	Social Security Taxes	$ 383.00	
101-4121-512412-00	401 A - City Match	$ 250.00	
101-4121-522320-00	Rental Equipment		$ 5,000.00
101-4121-531725-00	Maintenance Supplies		$ 633.00
TOTALS		**$ 5,633.00**	**$ 5,633.00**

AGENDA ITEM NO. 7.6

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	April 13, 2026
SUBMITTED BY:	Crystal Welch, Public Works
ITEM TYPE:	Budget Approval/Amendment
AGENDA SECTION:	CONSENT AGENDA
SUBJECT:	**Approve MAJBA JE 21007 - Additional Overtime Funding for Public Works Department (Stormwater)**
SUGGESTED ACTION:	Request for approval of a major budget amendment (MAJBA JE 21007) to fund additional overtime needed in the Stormwater Division of the Public Works Department through the remainder of the fiscal year.

ATTACHMENTS:
MAJBA JE 21007 - 4325 Add'l PW Stormwater Overtime.pdf

City of Woodstock, GA
Major Budget Amendment

Name of Department **4325 - PW Stormwater**
Budget Amendment # **MAJBA JE 21007**

Explanation of Request

To reallocate professional services budget to fund additional overtime needs in the PW - Stormwater department.

ACCOUNT NUMBER	ACCOUNT NAME	DEBIT	CREDIT
507-4325-511317-00	Overtime	$ 5,000.00	
507-4325-512215-00	Social Security Taxes	$ 383.00	
507-4325-512412-00	401 A - City Match	$ 250.00	
507-4325-521210-00	Professional Services		$ 5,633.00
TOTALS		**$ 5,633.00**	**$ 5,633.00**

AGENDA ITEM NO. 7.7

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	April 13, 2026
SUBMITTED BY:	Coty Thigpen, Administration
ITEM TYPE:	Contracts, Agreements, Leases
AGENDA SECTION:	CONSENT AGENDA
SUBJECT:	**Approve Amendment to Master Services Agreement with EOM Public Works, LLC**
SUGGESTED ACTION:	Request for approval of Amendment No. 4 to the Master Services Agreement between the City of Woodstock and EOM Public Works, LLC. The details of the amendment are included in the document as part of the agenda packet to include the renewal of the agreement for an additional 12 months beginning on October 1, 2026 and the renewal of the Task Order 1 for an additional 12 months beginning on October 1, 2026.

ATTACHMENTS:
Amendment 4_2026-2027 Renewal.pdf

Amendment 4

CITY OF WOODSTOCK

This Amendment No. 4 (hereinafter referred to as "Amendment") is made by and between the **City of Woodstock** (herein after referred to as "Owner") and **EOM Public Works, LLC** (hereinafter reffered to as "EOM").

WHEREAS, the Owner and EOM entered into the Master Services Agreement dated September 13th, 2021 (hereinafter referred to as the "Agreement"); and

WHEREAS, the Owner and EOM entered into Task Order 1 dated September 13th, 2021 subject to the terms and conditions of the Agreement.

WHEREAS, the parties desire to amend the provisions of the Agreement and Task Order 1; and

NOW, THEREFORE, in consideration of the foregoing and the mutual promises in the Agreement and Task Order 1, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as set forth below.

1. This Amendment, subject to the Owners annual fiscal year budget allows for the renewal of the Agreement for an additional (12) months beginning on October 1, 2026, as specified in Section 5.1 of the Agreement.

2. This Amendment, subject to the Owners annual fiscal year budget allows for the renewal of the Task Order 1 for an additional (12) months beginning on October 1, 2026 as specified in Section 11.1 of Task Order 1.

3. The Base Fee will remain unchanged at Two Million One Hundred Twenty Nine Thousand Eight Hundred and Forty Eight Dollars ($2,129,848.00) for the contract year October 1, 2026 through September 30, 2027.

4. All other conditions set forth in the Agreement will remain.

5. In the event any conflict or inconsistency between the Agreement and this Amendment, this Amendment shall control.

6. This Amendment shall be effective and binding on the date that the last authorized signature is affixed below.

Both parties indicate their approval of this Amendment by their signatures below.

EOM PUBLIC WORKS, LLC

_____
Authorized Signature:

_____
Name:

_____
Title:

_____
Date:

CITY OF WOODSTOCK

_____
Authorized Signature:

_____
Name:

_____
Title:

_____
Date:

AGENDA ITEM NO. 7.8

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	April 13, 2026
SUBMITTED BY:	Robyn Adams, City Clerk
ITEM TYPE:	Contracts, Agreements, Leases
AGENDA SECTION:	CONSENT AGENDA
SUBJECT:	**Approve Professional Services Agreement with Dyer Rusbridge Argo, P.C.**
SUGGESTED ACTION:	Request for authorization to approve the professional services agreement with Dyer Rusbridge Argo, P.C. to serve as the City Attorneys.

ATTACHMENTS:

Professional Svcs Agreement Dyer Rusbridge Argo PC.pdf

PROFESSIONAL SERVICES AGREEMENT

THIS PROFESSIONAL SERVICES AGREEMENT (the "Agreement") is made and entered into as of the 13th day of April, 2026, by and between **Dyer Rusbridge Argo, P.C.,** located at 687 Marietta Highway, Canton, Georgia 30114, hereinafter the "Law Firm"), and **the City of Woodstock, Georgia,** a Georgia municipal corporation having its principal place of business at 12453 Highway 92, Woodstock, Georgia 30188 (hereinafter the "City").

W I T N E S S E T H:

WHEREAS, the City desires to hire the Law Firm, and the Law Firm desires to perform services for the City; and

WHEREAS, the Law Firm and the City desire to enter into this Agreement to establish the terms and conditions of the relationship between them.

NOW, THEREFORE, in consideration of the mutual promises, covenants and agreements set forth herein, and other good and valuable consideration, the receipt, sufficiency and adequacy of which are hereby acknowledged, the parties hereto do hereby agree as follows:

1. Engagement. The City hereby engages Dyer Rusbridge Argo, P.C. as the Law Firm, and the Law Firm accepts such engagement, to provide to City the following services:

Serve as the City Attorneys for the City in accordance with the City Charter, the ordinances of the City and the laws of the State of Georgia.

2. Place of Work. The Law Firm will perform the services as required by the City on a part-time basis at such times and places as the Law Firm and the City shall agree.

3. Duties. The Law Firm shall use its best efforts and judgment in performing services set forth in Section 1 of this Agreement on behalf of the City. The duties of the Law Firm shall include contact with the City's staff, customers and the general public and as such the Law Firm shall at all times perform its services in a professional manner in representing the interests of the City. The Law Firm shall be free to arrange the manner of performance of its duties hereunder and will not be expected to maintain a schedule of duties, except as necessary to comply with the reasonable assignments requested by City from time to time.

4. Manner of Performance. The Law Firm will determine the method, details and means of performing the services on behalf of City. City shall have no right to, and shall not, control the manner or determine the method of accomplishing the Law Firm's services. The Law Firm will be responsible for supplying all equipment and instrumentalities required to perform the services under this Agreement.

5. Compensation. For the services to be rendered and performed hereunder by the Law Firm, the Law Firm shall be paid $225 per hour for work performed by an attorney and $150 per hour for work performed by a paralegal. The Law Firm acknowledges that it is providing a professional service, and shall be responsible for payment of any and all taxes on the compensation paid to the Law Firm hereunder, and agrees to indemnify and hold harmless the City therefrom. As professionals, the Law Firm shall not be entitled to receive any fringe benefits that are generally available to the employees of the City, and shall only be entitled to receive the compensation specifically set forth herein.

6. Independent Contractor. The parties agree that the Law Firm will act as an independent contractor in performing its duties hereunder and is not an employee, agent, joint venturer or partner of City. The Law Firm shall comply with all federal, state and local laws in performing its duties hereunder. The Law Firm shall not incur any obligations on behalf of the City without the City's written consent. The employees of the Law Firm are not employees of the City and the Law Firm shall have the exclusive responsibility for appropriate withholding of the taxes relating to its remuneration hereunder and the City shall not withhold any federal, state or local taxes thereon. Further, the City is not obligated to and will not withhold FICA (Social Security) from payments made to the Law Firm and will not make state or federal unemployment insurance contributions on behalf of the Law Firm.

7. Term. This Agreement shall be an at will term, terminable upon notice by either party, provided however, the Law Firm agrees to give the City at least two weeks notice of the Law Firm's intent to terminate this Agreement.

8. **Expenses.** City shall only reimburse the Law Firm for expenditures if the Law Firm had prior authorization from City to incur such expenditures.

9. Construction. The parties acknowledge that each had a part in the preparation of this Agreement, and this Agreement shall not be strictly construed against either party.

10. Georgia Law. This Agreement shall be governed by and construed in accordance with the provisions of the laws of the State of Georgia.

11. Severability. Should any provision of this Agreement be held invalid by any court of competent jurisdiction, such invalidity shall not affect the validity of the remainder of this Agreement.

12. Captions. The captions or headings of the sections or other subdivision hereof are inserted only as a matter of convenience or for reference and shall have no effect on the meaning of the provisions hereof

IN WITNESS WHEREOF, the City has caused this Agreement to be executed by its duly authorized representative and the Law Firm has caused this Agreement to be executed as of the date first written above.

"Law Firm"

_____

"City"

_____
Michael Caldwell, Mayor

AGENDA ITEM NO. 7.9

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	April 13, 2026
SUBMITTED BY:	Karen Gammill, Public Works
ITEM TYPE:	Bids, Authorize, Solicit, Award, Reject, Rebid
AGENDA SECTION:	CONSENT AGENDA
SUBJECT:	**Approve Submittal of FY26 LRA LMIG Application (GDOT Local Maintenance & Improvement Grant)**
SUGGESTED ACTION:	Request for approval of submittal of FY26 LRA LMIG Grant Application hosted by the Georgia Department of Transportation.

ATTACHMENTS:
FY26_LRA_Application.pdf

GEORGIA DEPARTMENT OF TRANSPORTATION

LOCAL ROAD ASSISTANCE ADMINISTRATION (LRA)

APPLICATION FOR FISCAL YEAR 2026

COVER LETTER

CITY OF WOODSTOCK

I. Types of projects included: Road Resurfacing Maintenance – Project Plan Included Herein

II. Status of Previous LMIG Funding:

- **FY 24 LRA: Project is 100% complete; final documentation has been submitted to the District State Aid Coordinator.**
- **FY 25 LMIG: Project work is 100% complete. Currently awaiting final punch-list items before closeout is submitted to District State Aid Coordinator.**
- **FY 25 LRA: Project work is 100% complete, pending final punch-list items and repairs before closeout is submitted to the District State Aid Coordinator.**

_____

Michael Caldwell, Mayor

City of Woodstock

GEORGIA DEPARTMENT OF TRANSPORTATION LOCAL MAINTENANCE & IMPROVEMENT GRANT (LMIG) APPLICATION FOR FISCAL YEAR 2026 LRA Supplemental

TYPE OR PRINT LEGIBLY. ALL SECTIONS MUST BE COMPLETED.

LOCAL GOVERNMENT AFFIDAVIT AND CERTIFICATION

I, Michael Caldwell (Name), the Mayor (Title), on behalf of City of Woodstock (Local Government), who being duly sworn do swear that the information given herein is true to the best of his/her knowledge and belief. Local Government swears and certifies that it has read and understands the LMIG General Guidelines and Rules and that it has complied with and will comply with the same.

Local government further swears and certifies that it has read and understands the regulations for the Georgia Planning Act (O.C.G.A. § 45-12-200, et seq.), Service Delivery Strategy Act (O.C.G.A. § 36-70-20, et seq.), Immigration Sanctuary Policies; prohibition; penalties (O.C.G.A. § 36-80-23), and the Local Government Budgets and Audits Act (O.C.G.A. § 36-81-7 et seq.) and will comply in full with said provisions. Local government further swears and certifies that the roads or sections of roads described and shown on the local government's Project List are dedicated public roads and are part of the Public Road System in said county/city. Local government further swears and certifies that it complied with federal and/or state environmental protection laws and at the completion of the project(s), it met the match requirements as stated in the Transportation Investment Act (TIA) (O.C.G.A. § 48-8-240).

Further, the local government shall be responsible for any claim, damage, loss or expense that is attributable to negligent acts, errors, or omissions related to the designs, drawings, specifications, work and other services furnished by or on behalf of the local government pursuant to this Application ("Loss"). To the extent provided by law, the local government further agrees to hold harmless and indemnify the DEPARTMENT and the State of Georgia from all suits or claims that may arise from said Loss.

If the local government fails to comply with these General Guidelines and Rules, or fails to comply with its Application and Certification, or fails to cooperate with the auditor(s) or fails to maintain and retain sufficient records, the DEPARTMENT may, at its discretion, prohibit the local government from participating in the LMIG program in the future and may pursue any available legal remedy to obtain reimbursement of the LMIG funds. Furthermore, if in the estimation of the DEPARTMENT, a project shows evidence of failure(s) due to poor workmanship, the use of substandard materials, or the failure to follow the required design and construction guidelines as set forth herein, the Department may pursue any available legal remedy to obtain reimbursement of the allocated LMIG funds or prohibit local government from participating in the LMIG program until such time as corrections are made to address the deficiencies or reimbursement is made. All projects identified on the Project list shall be constructed in accordance with the Department's Standard Specifications of Transportation Systems (Current Edition), Supplemental Specifications (Current Edition), and Special Provisions.

Local Government:

_____ (Signature)

_____ (Print)
Mayor / Commission Chairperson

_____ (Date)

LOCAL GOVERNMENT SEAL (required):

_____
E-Verify Number

Sworn to and subscribed before me,

This _____ day of_____, 20____.
In the presence of:

NOTARY PUBLIC

_____
My Commission Expires:

NOTARY PUBLIC SEAL (required):

CERTIFICATION OF COMPLIANCE WITH
ANNUAL IMMIGRATION REPORTING REQUIREMENTS/
NO SANCTUARY POLICY/FEDERAL LAW ENFORCEMENT COOPERATION

By executing this document, the undersigned duly authorized representative of the Local Governing Body, certifies that the Local Governing Authority:

1) has filed a compliant Annual Immigration Compliance Report with the Georgia Department of Audits & Accounts ("GDA&A") for the preceding calendar year required by O.C.G.A. § 50-36-4(b), or has been issued a written exemption from GDA&A from doing so;

2) has not enacted a "Sanctuary Policy" in violation of O.C.G.A. § 36-80-23(b); and,

3) is in compliance with O.C.G.A. §§ 35-1-17 et seq. regarding its obligation to cooperate with federal immigration enforcement authorities to deter the presence of criminal illegal aliens.

As an ongoing condition to receiving funding from the Georgia Department of Transportation, the Local Governing Body shall continue to remain fully compliant with O.C.G.A. §§ 50-36-4, 36-80-23 and 35-1-17 et seq. for the duration of time the subject agreement is in effect.

_____
Signature of Authorized Officer or Agent

_____
Printed Name of Authorized Officer or Agent

_____
Title of Authorized Officer or Agent

_____
Date

Form Date - May 10, 2024

Previous Grant Completion Status

(for FY 2026 LRA Supplemental)

Fiscal Year	Grant Type	Percent Complete (%)	SFE Submitted (Y/N)	Comments
2026	LMIG	0%	N	Bid Opening: 04/06/2026.
2025	LRA	100%	N	Awaiting final punch-list items and repairs before SFE is submitted to State Aid Coordinator.
2025	LMIG	100%	N	Awaiting final punch-list items and pay-application before SFE is submitted to State Aid Coordinator.
2024	LRA	100%	Y	
2024	LMIG	100%	Y	
2023	LMIG	100%	Y	
2022	LMIG	100%	Y	
			N	

For the FY 2026 LRA Application: Please complete and attach this page with your Signature Page.

1. Grant Type: (LMIG or Local Road Assistance 'LRA')
2. Percent Complete: (0% - 100%)
3. SFE Submitted: For grants that are 100% complete, indicate whether the Statement of Final Expenditures (SFE), with supporting documents, has been submitted to the Georgia Department of Transportation, by a "Y" for yes or a "N" for no.

2026 **LRA Project Report**

COUNTY / CITY City of Woostock, Ga

ROAD NAME	BEGINNING	ENDING	LENGTH (Miles)	DESCRIPTION OF WORK	PROJECT COST	PROJECT LET DATE
Mill Park Chase	Rope Mill Rd	Cul-De-Sac	0.130	Milling, Overlay, Striping	$23,031.59	07/06/2026
Mill Park Chase	Cul-De-Sac	Cul-De-Sac	0.090	Milling, Overlay, Striping	$15,387.37	07/06/2026
Brentwood Ln	Neese Rd	Brentwood Ct	0.25	Milling, Overlay, Striping	$46,449.49	07/06/2026
Brentwood Ct	Dead End	Cul-De-sac	0.21	Milling, Overlay, Striping	$21,787.38	07/06/2026
Stoneforest Dr (Entrance)	Towne Lake Pkwy	120 Stoneforest Dr	0.15	Milling, Overlay, Striping	$83,955.82	07/06/2026
Stoneforest Dr	120 Stoneforest Dr	Cul-De-Sac	0.44	Milling, Overlay, Striping	$75,768.45	07/06/2026
Parkridge Dr	Stoneforest Dr	Cul-De-Sac	0.16	Milling, Overlay, Striping	$29,275.80	07/06/2026
Parkview Pl	Stoneforest Dr	Cul-De-Sac	0.11	Milling, Overlay, Striping	$19,895.80	07/06/2026
Parkview Ct	Parkview Pl	Cul-De-Sac	0.05	Milling, Overlay, Striping	$10,277.90	07/06/2026
Parkstone Ln	Stoneforest Dr	Cul-De-Sac	0.24	Milling, Overlay, Striping	$41,808.44	07/06/2026

2026 **LRA Project Report**

COUNTY / CITY City of Woostock, Ga

Sabrina Ct Driftwood Ln	Rivercrest Dr 105 Driftwood Ln	Cul-De-Sac Cristy Ln	0.95 0.39	Milling, Overlay, Striping Milling, Overlay, Striping	$164,480.07 $67,621.08	07/06/2026 07/06/2026
Summer Ct Doris Dr	Sabrina Ct Rivercrest Dr	Cul-De-Sac Sabrina Ct	0.13 0.21	Milling, Overlay, Striping Milling, Overlay, Striping	$22,294.75 $35,981.07	07/06/2026 07/06/2026
Ann Ct Audrey Dr	Rivercrest Dr Rivercrest Dr	Cul-De-Sac Cul-De-Sac	0.14 0.09	Milling, Overlay, Striping Milling, Overlay, Striping	$23,988.43 $15,387.37	07/06/2026 07/06/2026
Cristy Ln Randy Ct	Sabrina Ct Driftwood Ln	Cul-De-Sac Cul-De-Sac	0.13 0.07	Milling, Overlay, Striping Milling, Overlay, Striping	$22,294.75 $11,992.64	07/06/2026 07/06/2026
TOTALS			**3.88**	**Projected LET Date 07/06/2026**	**$731,678.20**	**07/06/2026**

AGENDA ITEM NO. 7.10

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	April 13, 2026
SUBMITTED BY:	Jeff Moon, Administration
ITEM TYPE:	Contracts, Agreements, Leases
AGENDA SECTION:	CONSENT AGENDA
SUBJECT:	**Ratify the Purchase of 540 Industrial Drive**
SUGGESTED ACTION:	Request for approval to ratify the purchase of 540 Industrial Drive, Woodstock, GA 30189.

ATTACHMENTS:
540 Industrial Drive.Final Closing Package_Redacted.pdf

AFTER RECORDING, PLEASE RETURN TO:
FRANK B PALLOTTA, PC
400 CREEKSTONE RIDGE
WOODSTOCK, GA 30188
FILE # 26-026
TIN # 15N06E 185

STATE OF GEORGIA
COUNTY OF CHEROKEE

LIMITED WARRANTY DEED

THIS INDENTURE is made as of March 24, 2026, between

GERARDO ENRIQUE OLVERA

of Cherokee County, Georgia, as party or parties of the first part, (hereinafter referred to as "Grantor") and

CITY OF WOODSTOCK, GEORGIA, A Municipal Corporation created and existing under the laws of the State of Georgia

(hereinafter referred to as "Grantee") ("Grantor" and "Grantee" to include their respective heirs, successors, executors, administrators, legal representatives and assigns where the context requires or permits).

W I T N E S S E T H

GRANTOR, for and in consideration of the sum of Ten and No/100 Dollars ($10.00) and other valuable consideration, the receipt and sufficiency whereof are hereby acknowledged, has granted, bargained, sold, aliened, conveyed, and confirmed, and by these presents does hereby grant, bargain, sell, alien, convey and confirm unto Grantee, and the successors-in-title and assigns of Grantee, all those tracts or parcels of land lying and being in Cherokee County, Georgia, and being more particularly described as follows (the "Property"):

ALL THAT TRACT OR PARCEL OF LAND LYING AND BEING IN LAND LOTS 1148 AND 1157 OF THE 15TH DISTRICT, 2ND SECTION, CHEROKEE COUNTY, GEORGIA, AND BEING LOT 1 OF SOUTH CHEROKEE INDUSTRIAL PARK, UNIT FOUR, AS MORE PARTICULARLY SHOWN AND DESCRIBED ON THAT CERTAIN PLAT OF SURVEY FILED AND RECORDED IN PLAT BOOK 38, PAGE 121, CHEROKEE COUNTY GEORGIA RECORDS, WHICH PLAT IS INCORPORATED HEREIN AND BY THIS REFERENCE MADE A PART HEREOF.

BEING KNOWN AS 540 INDUSTRIAL DRIVE, WOODSTOCK, GEORGIA, 30189, ACCORDING TO THE CURRENT SYSTEM OF NUMBERING HOUSES IN CHEROKEE COUNTY GEORGIA. TIN # 15N06E 185.

TO HAVE AND TO HOLD the said property, together with any and all improvements located thereon, and any and all of the easements, rights, members and appurtenances thereof to the same being, belonging, or in anywise appertaining to the only proper use, benefit and behoof of Grantee and the successors, successors-in-title and assigns of Grantee, forever in FEE SIMPLE.

AND GRANTOR SHALL WARRANT and forever defend the right and title to the Property unto Grantee and the successors, successors-in-title, legal representatives and assigns of Grantee, against the claims of all persons whomsoever claiming by, through or under Grantor, but not otherwise, subject to those matters listed as permitted title exceptions on Exhibit "A" attached hereto and by this reference made a part hereof.

EXECUTED under seal as of the date above.

Signed, sealed, and delivered in the presence of:

GERARDO ENRIQUE OLVERA

(SEAL)
Unofficial Witness

(SEAL)
Notary Public

FRANK BERNARD PALLOTTA NOTARY PUBLIC CHEROKEE COUNTY, GA MY COMMISSION EXPIRES OCTOBER 03 2029

EXHIBIT "A"
Property Description

Closing Date: **March 24, 2026**

Buyer(s): **THE CITY OF WOODSTOCK GEORGIA**

Property Address: **540 Industrial Drive, Woodstock, GA 30189**

PROPERTY DESCRIPTION:

ALL THAT TRACT OR PARCEL OF LAND LYING IN LAND LOTS 1148 AND 1157, OF THE 15TH DISTRICT, 2ND SECTION, CHEROKEE COUNTY, GEORGIA, BEING LOT 1, SOUTH CHEROKEE INDUSTRIAL PARK, UNIT FOUR, AS PER PLAT RECORDED IN PLAT BOOK 38, APGE 121, CHEROKEE COUNTY, GEORGIA RECORDS.

MAP PARCEL #15N06E-185

Exhibit "B"

PERMITTED ENCUMBRANCES

1. Easement to Gene Griffin, filed September 26, 1985, and recorded in Deed Book 483, Page 390, Cherokee County, Georgia records.

2. Easement to Louis J. Fortuna and James A. Hunter, filed January 20, 1986, in Deed Book 505, Page 220, Cherokee County, Georgia records.

3. Right-of-Way Deed to State Highway Department of Georgia, filed November 14, 1961, in Deed Book 63, Page 547, Cherokee County, Georgia records.

4. Declaration of Covenants and Restrictions South Cherokee Industrial Park-Phase III, filed July 30, 1986, in Deed Book 550, Page 394, Cherokee County, Georgia records.

5. Declaration of Covenants and Restrictions filed October 26, 1988, in Deed Book 748, Page 87, Cherokee County, Georgia records.

6. All matters affecting subject property as shown on Plat recorded in Plat Book 2, Page 130, Cherokee County, Georgia records.

7. All matters affecting subject property as shown on Plat recorded in Plat Book 23, Page 66, Cherokee County, Georgia records.

8. All matters affecting subject property as shown on Plat recorded in Plat Book 28, Page 62, Cherokee County, Georgia records.

9. All matters affecting subject property as shown on Plat recorded in Plat Book 31, Page 98, Cherokee County, Georgia records.

10. All matters affecting subject property as shown on Plat recorded in Plat Book 38, Page 121, Cherokee County, Georgia records.

11. All matters affecting subject property as shown on Plat recorded in Plat Book 38, Page 122, Cherokee County, Georgia records.

12. All matters affecting subject property as shown on Plat recorded in Plat Book 47, Page 90, Cherokee County, Georgia records.

COPY

OMB Approval No 2502-0265

A. Settlement Statement (HUD-1)

B. Type of Loan

1. ☐ FHA	2. ☐ RHS	3. ☐ Conv. Unins.	6. File No. 26-026	7. Loan No.	8. Mortgage Insurance Case No.
4. ☐ VA	5. ☐ Conv Ins.				

C. Note: This form is furnished to give you a statement of actual settlement costs. Amounts paid to and by the settlement agent are shown. Items marked "(p.o.c.)" were paid outside the closing; they are shown here for informational purposes and are not included in the totals.

D. Name & Address of Borrower:	E. Name & Address of Seller:	F. Name & Address of Lender:
THE CITY OF WOODSTOCK GEORGIA	GERARDO ENRIQUE OLVERA [redacted]	
G. Property Location: 540 Industrial Drive Woodstock, GA 30189	H. Settlement Agent: Frank B Pallotta, PC Place of Settlement: 400 Creekstone Ridge Woodstock, GA 30188	I. Settlement Date: 03/24/2026 Funding Date: 03/24/2026 Disbursement Date: 03/24/2026

J. Summary of Borrower's Transaction

100. Gross Amount Due from Borrower	
101. Contract sales price	$256,500.00
102. Personal property	
103. Settlement charges to borrower (line 1400)	$2,059.30
104.	
105.	
Adjustment for items paid by seller in advance	
106. City/Town Taxes	
107. County Taxes	
108. Assessments	
109.	
110.	
111.	
112.	
120. Gross Amount Due from Borrower	**$258,559.30**
200. Amount Paid by or in Behalf of Borrower	
201. Deposit	$5,000.00
202. Principal amount of new loan(s)	
203. Existing loan(s) taken subject to	
204.	
205.	
206.	
207.	
208.	
209.	
Adjustments for items unpaid by seller	
210. City/Town Taxes	
211. County Taxes 01/01/2026 to 03/24/2026	$473.09
212. Assessments	
213.	
214.	
215.	
216.	
217.	
218.	
219.	
220. Total Paid by/for Borrower	**$5,473.09**
300. Cash at Settlement from/to Borrower	
301. Gross amount due from borrower (line 120)	$258,559.30
302. Less amounts paid by/for borrower (line 220)	$5,473.09
303. Cash ☒ From ☐ To Borrower	$253,086.21

K. Summary of Seller's Transaction

400. Gross Amount Due to Seller	
401. Contract sales price	$256,500.00
402. Personal property	
403.	
404.	
405.	
Adjustment for items paid by seller in advance	
406. City/Town Taxes	
407. County Taxes	
408. Assessments	
409.	
410.	
411.	
412.	
420. Gross Amount Due to Seller	**$256,500.00**
500. Reductions in Amount Due to Seller	
501. Excess deposit (see instructions)	
502. Settlement charges to seller (line 1400)	$15,711.50
503. Existing loan(s) taken subject to	
504. Payoff of First Mortgage Loan	
505. Payoff of Second Mortgage Loan	
506.	
507.	
508.	
509.	
Adjustments for items unpaid by seller	
510. City/Town Taxes	
511. County Taxes 01/01/2026 to 03/24/2026	$473.09
512. Assessments	
513.	
514.	
515.	
516.	
517.	
518.	
519.	
520. Total Reduction Amount Due Seller	**$16,184.59**
600. Cash at Settlement to/from Seller	
601. Gross amount due to seller (line 420)	$256,500.00
602. Less reductions in amounts due seller (line 520)	$16,184.59
603. Cash ☒ To ☐ From Seller	$240,315.41

The Public Reporting Burden for this collection of information is estimated at 35 minutes per response for collecting, reviewing, and reporting the data. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number. No confidentiality is assured; this disclosure is mandatory. This is designed to provide the parties to a RESPA covered transaction with information during the settlement process.

L. Settlement Charges

		Paid From Borrower's Funds at Settlement	Paid From Seller's Funds at Settlement
700. Total Real Estate Broker Fees			
Division of commission (line 700) as follows :			
701. $7,695.00 to PEACHTREE REALTY GROUP LLC.			
702. $7,695.00 to PATH & POST			$15,390.00
703. Commission paid at settlement			
704.			
800. Items Payable in Connection with Loan			
801. Our origination charge	(from GFE #1)		
802. Your credit or charge (points) for the specific interest rate chosen	(from GFE #2)		
803. Your adjusted origination charges	(from GFE #A)		
804. Appraisal fee	(from GFE #3)		
805. Credit report	(from GFE #3)		
806. Tax service	(from GFE #3)		
807. Flood certification	(from GFE #3)		
808.			
809.			
810.			
811.			
900. Items Required by Lender to be Paid in Advance			
901. Daily interest charges from 03/24/2026 to 04/01/2026	(from GFE #10)		
902. Mortgage insurance premium	(from GFE #3)		
903. Homeowner's insurance	(from GFE #11)		
904.			
1000. Reserves Deposited with Lender			
1001. Initial deposit for your escrow account	(from GFE #9)		
1002. Homeowner's insurance			
1003. Mortgage insurance			
1004. Property taxes			
1005.			
1006.			
1007. Aggregate Adjustment $0.00			
1100. Title Charges			
1101. Title services and lender's title insurance	(from GFE #4)		
1102. Settlement or closing fee to Frank B Pallotta, PC			
1103. Owner's title insurance to Old Republic National Title Insurance Company	(from GFE #5)	$1,329.30	
1104. Lender's title insurance to Old Republic National Title Insurance Company			
1105. Lender's title policy limit $			
1106. Owner's title policy limit $256,500.00			
1107. Agent's portion of the total title insurance premium or title guarantee to Frank B Pallotta, PC $996.97			
1108. Underwriter's portion of the total title insurance premium or title guarantee to Old Republic National Title Insurance Company $332.33			
1109. Title Exam Fee to Frank B Pallotta, PC		$150.00	
1110. Title - Settlement Fee to Frank B Pallotta, PC		$500.00	
1111. TITLE - WIRE FEE to Frank B Pallotta, PC			$35.00
1112. TITLE - BINDER FEE to Frank B Pallotta, PC		$50.00	
1200. Government Recording and Transfer Charges			
1201. Government recording charges	(from GFE #7)	$25.00	
1202. Deed $25.00 Mortgage $ Release $25.00 to Cherokee County Clerk of Superior Court			$25.00
1203. Transfer taxes	(from GFE #8)		
1204. City/County tax/stamps Deed $0.00 Mortgage $0.00			
1205. State tax/stamps Deed $256.50 Mortgage $0.00 to Cherokee County Clerk of Superior Court			$256.50
1206. E-FILING FEES to FBP/CLERK OF COURT		$5.00	$5.00
1300. Additional Settlement Charges			
1301. Required services that you can shop for	(from GFE #6)		
1302.			
1303.			
1304.			
1305.			
1306.			
1307.			
1308.			
1309.			
1310.			
1400. Total Settlement Charges (enter on lines 103, Section J and 502, Section K)		$2,059.30	$15,711.50

See signature addendum

Signature Addendum

Jeffrey Moon, City Manager 3/23/2026
THE CITY OF WOODSTOCK GEORGIA Date

GERARDO ENRIQUE OLVERA 3-24-26
Date

The HUD-1 settlement statement which I have prepared is a true and accurate account of this transaction. I have caused or will cause the funds to be disbursed in accordance with this statement.

3.23.26
Settlement Agent Date

ACKNOWLEDGEMENT AND RECEIPT OF CLOSING DISCLOSURE

DATE: MARCH 24, 2026
LENDER:
PURCHASER/BORROWER: CITY OF WOODSTOCK, GEORGIA, A MUNICIPAL CORPORATION
SELLER: GERARDO ENRIQUE OLVERA
PROPERTY ADDRESS: 540 Industrial Drive, Woodstock, GA 30189

Purchaser and Seller acknowledge that they have carefully reviewed the Closing Disclosure and acknowledge receipt of same and, to the best of their knowledge and belief, it is a true and accurate statement of all receipts and disbursements made on behalf of the parties to this transaction. Purchaser further acknowledges receipt and disbursement on Purchaser's behalf of the loan proceeds in full. Seller acknowledges payment in full of all proceeds due Seller through this closing.

Purchaser and Seller acknowledge that Frank B. Pallotta, PC is serving solely as Closing Attorney for Lender, notwithstanding payment of attorney's fees by either party.

Taxes and assessments were prorated based upon the most recent available tax and assessment bills and/or any other pertinent information provided to Closing Attorney by the parties. On new construction, tax prorations are based upon a reasonable estimate of the improved Property's initial tax bill. Purchaser and Seller agree that taxes and assessments have been properly prorated as of the time of closing. Purchaser and Seller further agree to adjust these prorations between themselves should actual tax or assessment bills diverge from estimates at closing. The parties also agree that should any outstanding taxes or assessments that were not paid at closing subsequently come to light, either or both of them (whichever party is responsible) will pay such taxes or assessments in a timely fashion. In particular, Seller shall pay the portion Seller rightfully owes for any reassessments of current or prior years' taxes or for other delinquent tax amounts found to be owed subsequent to closing.

Further, if taxes are under appeal for the current year or a prior year, upon resolution of said appeal either additional tax amounts may be assessed against the property if the appeal fails or, alternatively, no additional taxes will be assessed if the appeal succeeds. Should the pending appeals(s) fail such that additional tax charges accrue to the property, Seller agrees, immediately upon request by Buyer, to pay to Buyer all amounts due that correspond to Seller's period of ownership of the property.

The parties shall indemnify and hold Closing Attorney harmless for any damages, claims, or expenses due to additional taxes or assessments hereafter levied against the Property.

Purchaser and Seller acknowledge that Closing Attorney and Lender make no representation as to the status of any outstanding or past due water, sewer, or other utility bills applicable to the Property. The status of such items shall be determined by and are the responsibility of Purchaser and Seller.

Purchaser hereby acknowledges that a real property tax return is required by law to be filed with the tax commissioner in the county where the Property is located. Moreover, if the Property is Purchaser's principal residence, it is Purchaser's responsibility to file an application for homestead exemption with the tax commissioner in the county where the Property is located. Such filings are the sole responsibility to of the Purchaser. Seller warrants that all required ad valorem tax returns and applicable exemption applications have been filed for the current tax year. Seller further agrees to reimburse Purchaser for any penalties levied against the Property due to Seller's failure to have filed a proper and timely tax return.

Purchaser and Seller agree that in the event any creditor receiving a payoff as set forth in Settlement Statement refuses to accept the amount tendered, the party who incurred the indebtedness and encumbered the property shall immediately after demand pay to the settlement agent sufficient additional funds to satisfy the creditor.

Purchaser and Seller agree that any inadvertent errors or omissions later be discovered in any documents executed at closing they shall promptly execute such corrective documents and remit such sums as may be required to adjust or correct this settlement so that is conforms to the contract between the parties and the lender's closing instructions.

Purchaser acknowledges that the Lender's title insurance policy does not protect Purchaser, and that Purchaser is hereby obtaining owner's coverage or declining coverage at his own risk.

The parties acknowledge that if the subject property is not the principal residence of Seller as defined in O.C.G.A. **48-7-128, there may be liability for withholding taxes to the State of Georgia; the parties release and hold harmless Frank B. Pallotta, PC. from any liability or obligation concerning such withholding.

If the undersigned Seller is subject to IRS Form 1099 reporting requirements, then this form shall serve as a substitute form 1099 in compliance with 26 C.F.R. **1.6045-4(M). This is important tax information and is being furnished to the Internal Revenue Service. If you are required to file a return, a negligence penalty or other sanction may be imposed on you if this item is required to be reported and the IRS determines that it has not been reported.

Purchaser and Seller understand that fees collected by Frank B. Pallotta, PC. to record closing documents in the Superior Court Clerk's Office for the country in which the Property lies may be estimates only. Actual costs may be higher or lower. Settlement Agent shall be responsible for any shortage in the recording fees and any overage in said fees shall become the property of the Settlement Agent as consideration for the preparation and recordation of the documents.

Purchaser/Borrower:

Jeffrey Moon City Manager

CITY OF WOODSTOCK, GEORGIA,
A MUNICIPAL CORPORATION

Seller:

GERARDO ENRIQUE OLVERA

The Closing Disclosure which I have prepared in conjunction with the Lender, is a true and accurate account of this transaction. I have caused or will cause the funds to be disbursed in accordance to this statement.

Frank B. Pallotta, PC.

By: Settlement Agent

WARNING:

It is a crime to knowingly make false statements to the United States on this or any other similar form. Penalties upon conviction can include a fine and imprisonment. For details see: Title 18 U.S. Code Section 1001 and Section 1010.

AGENDA ITEM NO. 7.11

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	April 13, 2026
SUBMITTED BY:	Karen Gammill, Public Works
ITEM TYPE:	Contracts, Agreements, Leases
AGENDA SECTION:	CONSENT AGENDA
SUBJECT:	**Ratify Purchase of the Previously Completed Acquisition of Easements Associated with Parcel 8 for the Dobbs Road Multi-Use Trail Project**
SUGGESTED ACTION:	Request for approval to ratify the previously completed acquisition of easements associated with Parcel 8 for the Dobbs Road Multi-Use Trail project. The acquisition includes 2,391.31 square feet of required temporary construction easement. Temporary construction easement will terminate upon completion and acceptance of the same by the City.

ATTACHMENTS:

Executed Option; Parcel 8_Redacted.pdf

AGREEMENT TO PURCHASE RIGHT-OF-WAY AND/OR EASEMENT(S)

Project: Dobbs Road Multi-Use Trail
Parcel No.: 8

GEORGIA, CHEROKEE COUNTY

For and in consideration of the sum of One Dollar ($1.00), receipt whereof being acknowledged, the undersigned grants to the City of Woodstock, Georgia, an option to acquire the following described real estate:

Right-of-way and/or easement rights upon that tract or parcel of land located in Land Lot 994 of the 15th District, 2nd Section of Cherokee County, Georgia, and being more particularly described on Exhibits "A" & "B" attached hereto and made a part hereof by reference.

For the sum of $ 1,375.00 the undersigned agrees to execute and deliver to the City of Woodstock, Georgia, easement rights upon the land owned by the undersigned as reflected below and on the attached Exhibits "A" & "B".

The following conditions are imposed upon the grant of this option:

1) This option shall extend for 90 days from this date.

2) The consideration recited is full payment for the rights conveyed.
2,391.31 square feet of Required Temporary Construction Easement

3) All Temporary Easements will terminate upon completion and acceptance of the same by the City.

4) Special Provisions, ~~if any, are listed on Exhibit "C"~~: City to repair the irrigation as needed & to install a new sprinkler head at the back of the sidewalk.

{For multiple sellers only}

Proceeds shall be allocated among the sellers as follows:

		1.	2.	3.
1. Jeremy BROE	$ 1375.00	(JB	(	)
2. Carmen BROE	$ 0	(CB	(	)

Print Name of Payee (s) and show allocated share of each — *Initials of all Sellers*

Signed, sealed and delivered
this 19th day of MARCH, 2025
in the presence of:

Witness

Jeremy Joseph Broe, Trustee of The Jeremy Joseph Broe Revocable Trust dated March 14, 2025

Jeremy Joseph Broe, as Trustee

Carmen Flores Broe, Trustee of The Carmen Flores Broe Revocable Trust dated March 14, 2025

Carmen Flores Broe, as Trustee

ACCEPTED BY:

City of Woodstock — Date: 3/24/26

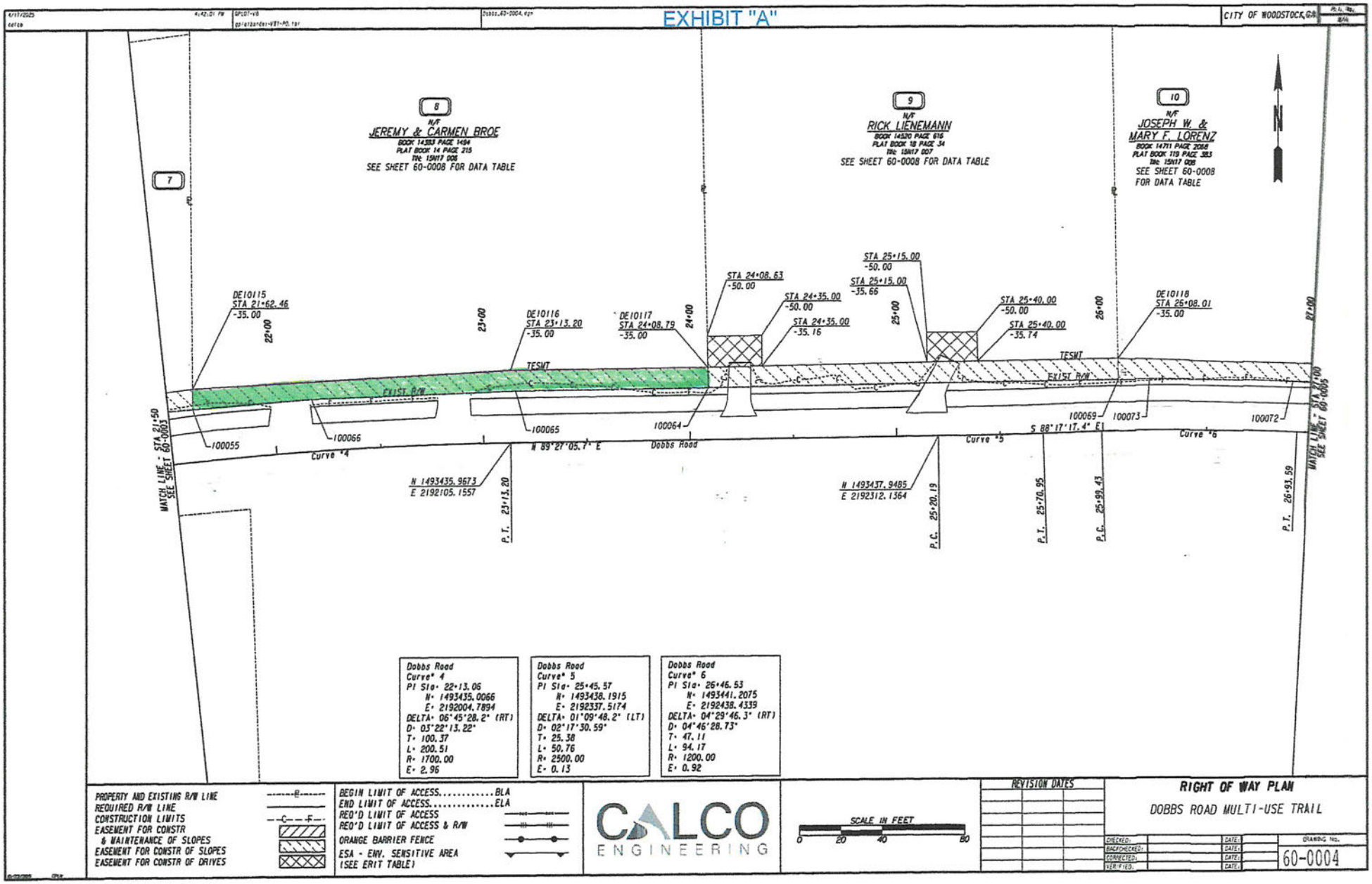

EXHIBIT "A"
CITY OF WOODSTOCK, GA
8
N/F
JEREMY & CARMEN BROE
BOOK 14333 PAGE 1494
PLAT BOOK 14 PAGE 215
TAX: 15N17 005
SEE SHEET 60-0008 FOR DATA TABLE
9
N/F
RICK LIENEMANN
BOOK 14530 PAGE 616
PLAT BOOK 18 PAGE 34
TAX: 15N17 007
SEE SHEET 60-0008 FOR DATA TABLE
10
N/F
JOSEPH W. & MARY F. LORENZ
BOOK 14711 PAGE 2058
PLAT BOOK 119 PAGE 283
TAX: 15N17 006
SEE SHEET 60-0008 FOR DATA TABLE
7
N
DE10115
STA 21+62.46
-35.00
DE10116
STA 23+13.20
-35.00
DE10117
STA 24+08.79
-35.00
STA 24+08.63
-50.00
STA 24+35.00
-50.00
STA 24+35.00
-35.16
STA 25+15.00
-50.00
STA 25+15.00
-35.66
STA 25+40.00
-50.00
STA 25+40.00
-35.74
DE10118
STA 26+08.01
-35.00
22+00
23+00
24+00
25+00
26+00
27+00
TESWT
EXIST R/W
100055
100066
100065
100064
100069
100073
100072
Curve #4
Curve #5
Curve #6
N 89°27'05.7" E
S 88°17'17.4" E
Dobbs Road
N 1493435.9673
E 2192105.1557
N 1493437.9485
E 2192312.1364
P.T. 23+13.20
P.C. 25+20.19
P.T. 25+70.95
P.C. 25+99.43
P.T. 26+91.59
MATCH LINE - STA 21+50
SEE SHEET 60-0003
MATCH LINE - STA 27+00
SEE SHEET 60-0005
Dobbs Road
Curve #4
PI Sta: 22+13.06
N: 1493435.0066
E: 2192004.7894
DELTA: 06°45'28.2" (RT)
D: 03°22'13.22"
T: 100.37
L: 200.51
R: 1700.00
E: 2.96
Dobbs Road
Curve #5
PI Sta: 25+45.57
N: 1493438.1915
E: 2192337.5174
DELTA: 01°09'48.2" (LT)
D: 02°17'30.59"
T: 25.38
L: 50.76
R: 2500.00
E: 0.13
Dobbs Road
Curve #6
PI Sta: 26+46.53
N: 1493441.2075
E: 2192438.4339
DELTA: 04°29'46.3" (RT)
D: 04°46'28.73"
T: 47.11
L: 94.17
R: 1200.00
E: 0.92
PROPERTY AND EXISTING R/W LINE
REQUIRED R/W LINE
CONSTRUCTION LIMITS
EASEMENT FOR CONSTR & MAINTENANCE OF SLOPES
EASEMENT FOR CONSTR OF SLOPES
EASEMENT FOR CONSTR OF DRIVES
BEGIN LIMIT OF ACCESS.....BLA
END LIMIT OF ACCESS.....ELA
REQ'D LIMIT OF ACCESS
REQ'D LIMIT OF ACCESS & R/W
ORANGE BARRIER FENCE
ESA - ENV. SENSITIVE AREA (SEE ERIT TABLE)
CALCO ENGINEERING
SCALE IN FEET
0 20 40 80
REVISION DATES
RIGHT OF WAY PLAN
DOBBS ROAD MULTI-USE TRAIL
CHECKED:
BACKCHECKED:
CORRECTED:
VERIFIED:
DATE:
DRAWING No.
60-0004

EXHIBIT "B"

CITY OF WOODSTOCK, GA

PAR 1 - TEMP ESMT REQ'D TEMP. EASM'T. DE101

PNT	OFFSET/		STATION/	ALIGNMENT
DE10101	15.06	R	11+00.00	Dobbs Road C/L
100013	14.94	R	11+43.00	Dobbs Road C/L
100000	14.66	R	11+78.55	Dobbs Road C/L
DE10102	30.00	R	11+79.21	Dobbs Road C/L
DE10103	30.00	R	11+00.00	Dobbs Road C/L
DE10101	15.06	R	11+00.00	Dobbs Road C/L

REQD EASMT AREA = 1190.90 SF

PAR 2 - REQD RW REQ'D R/W DE102

PNT	OFFSET/ DIST		STATION/ BEARING	ALIGNMENT
100000	14.66	R	11+78.55	Dobbs Road C/L
	31.34		S 86°58'49.5" E	
100028	14.67	R	12+09.77	Dobbs Road C/L
	39.46		S 87°37'09.0" E	
100029	14.64	R	12+49.07	Dobbs Road C/L
	10.36		S 1°05'09.1" W	
DE10104	25.00	R	12+49.25	Dobbs Road C/L

ARC LENGTH = 70.75
CHORD BEAR = N 87°19'44.8" W
LNTH CHORD = 70.74
RADIUS = 3625.00
DEGREE = 1°34'50.1"

DE10105	25.00	R	11+79.00	Dobbs Road C/L
	10.35		N 0°44'13.2" E	
100000	14.66	R	11+78.55	Dobbs Road C/L

REQD R/W = 733.94 SF
REQD R/W = 0.017 ACRES
REMAINDER = +/- 9.33 ACRES

PAR 3 - REQD RW REQ'D R/W DE103

PNT	OFFSET/ DIST		STATION/ BEARING	ALIGNMENT
100029	14.64	R	12+49.07	Dobbs Road C/L
	62.01		S 88°11'17.2" E	
100033	14.84	R	13+10.82	Dobbs Road C/L
	39.28		S 89°08'26.2" E	
100034	14.87	R	13+49.94	Dobbs Road C/L
	10.13		S 1°30'38.4" W	
DE10106	25.00	R	13+49.76	Dobbs Road C/L

ARC LENGTH = 101.21
CHORD BEAR = N 88°41'16.9" W
LNTH CHORD = 101.20
RADIUS = 3625.00
DEGREE = 1°34'50.1"

DE10104	25.00	R	12+49.25	Dobbs Road C/L
	10.36		N 1°05'09.1" E	
100029	14.64	R	12+49.07	Dobbs Road C/L

REQD R/W = 1040.85 SF
REQD R/W = 0.024 ACRES
REMAINDER = +/- 0.43 ACRES

PAR 3 - TEMP ESMT REQ'D TEMP. EASM'T. DE104

PNT	OFFSET/		STATION/	ALIGNMENT
DE10104	25.00	R	12+49.25	Dobbs Road C/L

ARC LENGTH = 101.21
CHORD BEAR = S 88°41'16.9" E
LNTH CHORD = 101.20
RADIUS = 3625.00
DEGREE = 1°34'50.1"

DE10106	25.00	R	13+49.76	Dobbs Road C/L
DE10107	35.00	R	13+49.59	Dobbs Road C/L
DE10108	35.00	R	12+49.43	Dobbs Road C/L
DE10104	25.00	R	12+49.25	Dobbs Road C/L

REQD EASMT AREA = 987.99 SF

PAR 4 - TEMP ESMT REQ'D TEMP. EASM'T. DE105

PNT	OFFSET/		STATION/	ALIGNMENT
100031	24.87	R	13+49.77	Dobbs Road C/L
100037	25.33	R	13+89.00	Dobbs Road C/L
100038	25.44	R	14+45.00	Dobbs Road C/L
100035	25.53	R	14+99.10	Dobbs Road C/L
DE10109	40.00	R	14+98.60	Dobbs Road C/L
DE10110	40.00	R	13+49.50	Dobbs Road C/L
100031	24.87	R	13+49.77	Dobbs Road C/L

REQD EASMT AREA = 2139.85 SF

PAR 5 - TEMP ESMT REQ'D TEMP. EASM'T. DE106

PNT	OFFSET/		STATION/	ALIGNMENT
100043	24.93	R	15+49.15	Dobbs Road C/L
100044	24.74	R	16+03.52	Dobbs Road C/L
100045	25.03	R	16+77.51	Dobbs Road C/L
100039	25.18	R	15+99.54	Dobbs Road C/L
DE10111	30.00	R	16+99.44	Dobbs Road C/L
DE10112	45.00	R	15+48.44	Dobbs Road C/L
100043	24.93	R	15+49.15	Dobbs Road C/L

REQD EASMT AREA = 1910.39 SF

PAR 6 - TEMP ESMT REQ'D TEMP. EASM'T. DE107

PNT	OFFSET/		STATION/	ALIGNMENT
100039	25.18	R	16+99.54	Dobbs Road C/L
100048	25.26	R	17+21.42	Dobbs Road C/L
100049	25.65	R	17+74.14	Dobbs Road C/L
100050	25.62	R	18+11.19	Dobbs Road C/L
100046	24.89	R	18+49.10	Dobbs Road C/L
DE10113	30.00	R	18+48.91	Dobbs Road C/L
DE10111	30.00	R	16+99.44	Dobbs Road C/L
100039	25.18	R	16+99.54	Dobbs Road C/L

REQD EASMT AREA = 683.09 SF

PAR 7 - TEMP ESMT REQ'D TEMP. EASM'T. DE108

PNT	OFFSET/		STATION/	ALIGNMENT
100061	25.30	L	19+20.23	Dobbs Road C/L
DE10114	35.00	L	19+21.40	Dobbs Road C/L
DE10115	35.00	L	21+62.46	Dobbs Road C/L
100055	25.05	L	21+61.59	Dobbs Road C/L
100056	25.35	L	21+49.00	Dobbs Road C/L
100057	25.24	L	20+77.63	Dobbs Road C/L
100058	24.99	L	20+26.07	Dobbs Road C/L
100059	24.64	L	19+86.67	Dobbs Road C/L
100060	24.82	L	19+34.53	Dobbs Road C/L
100061	25.30	L	19+20.23	Dobbs Road C/L

REQD EASMT AREA = 2343.50 SF
1 DRIVEWAY EASEMENT

PAR 8 - TEMP ESMT REQ'D TEMP. EASM'T. DE109

PNT	OFFSET/		STATION/	ALIGNMENT
100055	25.05	L	21+61.59	Dobbs Road C/L
DE10115	35.00	L	21+62.46	Dobbs Road C/L
DE10116	35.00	L	23+13.20	Dobbs Road C/L
DE10117	35.00	L	24+08.79	Dobbs Road C/L
100064	25.03	L	24+08.89	Dobbs Road C/L
100065	24.90	L	23+15.61	Dobbs Road C/L
100066	24.88	L	22+18.18	Dobbs Road C/L
100055	25.05	L	21+61.59	Dobbs Road C/L

REQD EASMT AREA = 2391.31 SF

PAR 9 - TEMP ESMT REQ'D TEMP. EASM'T. DE110

PNT	OFFSET/		STATION/	ALIGNMENT
100064	25.03	L	24+08.89	Dobbs Road C/L
DE10117	35.00	L	24+08.79	Dobbs Road C/L
DE10118	35.00	L	26+08.01	Dobbs Road C/L
100069	24.74	L	26+07.96	Dobbs Road C/L
100064	25.03	L	24+08.89	Dobbs Road C/L

REQD EASMT AREA = 2010.12 SF
2 DRIVEWAY EASEMENTS

PAR 10 - TEMP ESMT REQ'D TEMP. EASM'T. DE111

PNT	OFFSET/		STATION/	ALIGNMENT
100069	24.74	L	26+07.96	Dobbs Road C/L
DE10118	35.00	L	26+08.01	Dobbs Road C/L
DE10119	35.00	L	28+05.67	Dobbs Road C/L
100071	24.34	L	28+06.37	Dobbs Road C/L
100072	24.34	L	26+90.47	Dobbs Road C/L

ARC LENGTH = 69.13
CHORD BEAR = N 88°40'58.3" W
LNTH CHORD = 69.12
RADIUS = 1355.00
DEGREE = 4°13'42.5"

100073	24.70	L	26+22.73	Dobbs Road C/L
100069	24.74	L	26+07.96	Dobbs Road C/L

REQD EASMT AREA = 1895.52 SF

PAR 11 - TEMP ESMT REQ'D TEMP. EASM'T. DE112

PNT	OFFSET/		STATION/	ALIGNMENT
100071	24.34	L	28+06.37	Dobbs Road C/L
DE10119	35.00	L	28+05.67	Dobbs Road C/L
DE10120	35.00	L	28+50.00	Dobbs Road C/L
DE10121	35.00	L	29+00.00	Dobbs Road C/L
DE10122	35.00	L	29+81.31	Dobbs Road C/L
100075	25.20	L	29+86.65	Dobbs Road C/L
100076	26.20	L	29+42.69	Dobbs Road C/L

ARC LENGTH = 134.69
CHORD BEAR = N 70°02'29.9" W
LNTH CHORD = 132.55
RADIUS = 217.60
DEGREE = 26°19'51.2"

100077	24.58	L	28+22.56	Dobbs Road C/L
100071	24.34	L	28+06.37	Dobbs Road C/L

REQD EASMT AREA = 1577.71 SF
1 DRIVEWAY EASEMENT

PAR 12 - TEMP ESMT REQ'D TEMP. EASM'T. DE113

PNT	OFFSET/		STATION/	ALIGNMENT
100075	25.20	L	29+86.65	Dobbs Road C/L
DE10122	35.00	L	29+81.31	Dobbs Road C/L
DE10123	35.00	L	30+36.18	Dobbs Road C/L
100080	25.00	L	30+36.16	Dobbs Road C/L
100075	25.20	L	29+86.65	Dobbs Road C/L

REQD EASMT AREA = 522.46 SF

PAR 13 - TEMP ESMT REQ'D TEMP. EASM'T. DE114

PNT	OFFSET/		STATION/	ALIGNMENT
100080	25.00	L	30+36.16	Dobbs Road C/L
DE10123	35.00	L	30+36.18	Dobbs Road C/L
DE10124	40.29	L	31+07.74	Dobbs Road C/L
100083	25.05	L	30+86.80	Dobbs Road C/L
100084	25.11	L	30+73.50	Dobbs Road C/L
100080	25.00	L	30+36.16	Dobbs Road C/L

REQD EASMT AREA = 741.39 SF

CALCO ENGINEERING

REVISION DATES

RIGHT OF WAY PLAN

DOBBS ROAD MULTI-USE TRAIL

CHECKED:		DATE:
BACKCHECKED:		DATE:
CORRECTED:		DATE:
VERIFIED:		DATE:

DRAWING No.: 60-0008

CITY OF WOODSTOCK
TEMPORARY CONSTUCTION EASEMENT
Dobbs Road Multi-Use Trail – Parcel 8

STATE OF GEORGIA
COUNTY OF CHEROKEE

THIS CONVEYANCE made and executed the 19th day of MARCH, 2026.

WITNESSETH THAT, JEREMY JOSEPH BROE, TRUSTEE OF THE JEREMY JOSEPH BROE REVOCABLE TRUST DATED MARCH 14, 2025 and CARMEN FLORES BROE, TRUSTEE OF THE CARMEN FLORES BROE REVOCABLE TRUST DATED MARCH 14, 2025, the undersigned, are the owners of a tract of land in said county, along Dobbs Road being more particularly described on a map and drawing of said multi-use trail project in the office of The City of Woodstock to which reference is hereby made.

Now, therefore,in consideration of the benefit to said property by the construction of said multi-use trail, and in consideration of **ONE DOLLAR ($1.00)** in hand paid, the receipt whereof is hereby acknowledged, Grantors do hereby grant, bargain, and convey to said **CITY OF WOODSTOCK**, a temporary construction easement in **Land Lot 994** of the **15th District, 2nd Section,** of said County as surveyed and measured from the highway location as follows:

Said **Temporary Construction Easement(s)** hereby conveyed, consisting of **2,391.31** square feet within the area shown colored green on the attached plat marked Exhibits "A" and "B" for the construction of slopes, fills, and embankments as necessary, in order to support the multi-use trail project.

The Temporary Construction Easement becomes effective at the beginning of the construction of the above project and will expire upon completion and final acceptance of said project by The City of Woodstock.

Grantors hereby warrant to have the right to sell and convey said land or easements and bind themselves, their heirs, executors and administrators forever to defend by virtue of these presents.

IN WITNESS WHEREOF, Grantors have hereunto set their hands and seal the day above written.

Signed and Sealed before me
This 19th day of MARCH, 2025

WITNESS

NOTARY PUBLIC

JONATHAN R. GRAVES
My Commission Expires
NOTARY PUBLIC
August 21, 2028
CHEROKEE COUNTY, GEORGIA

Jeremy Joseph Broe, Trustee of The Jeremy Joseph Broe Revocable Trust dated March 14, 2025

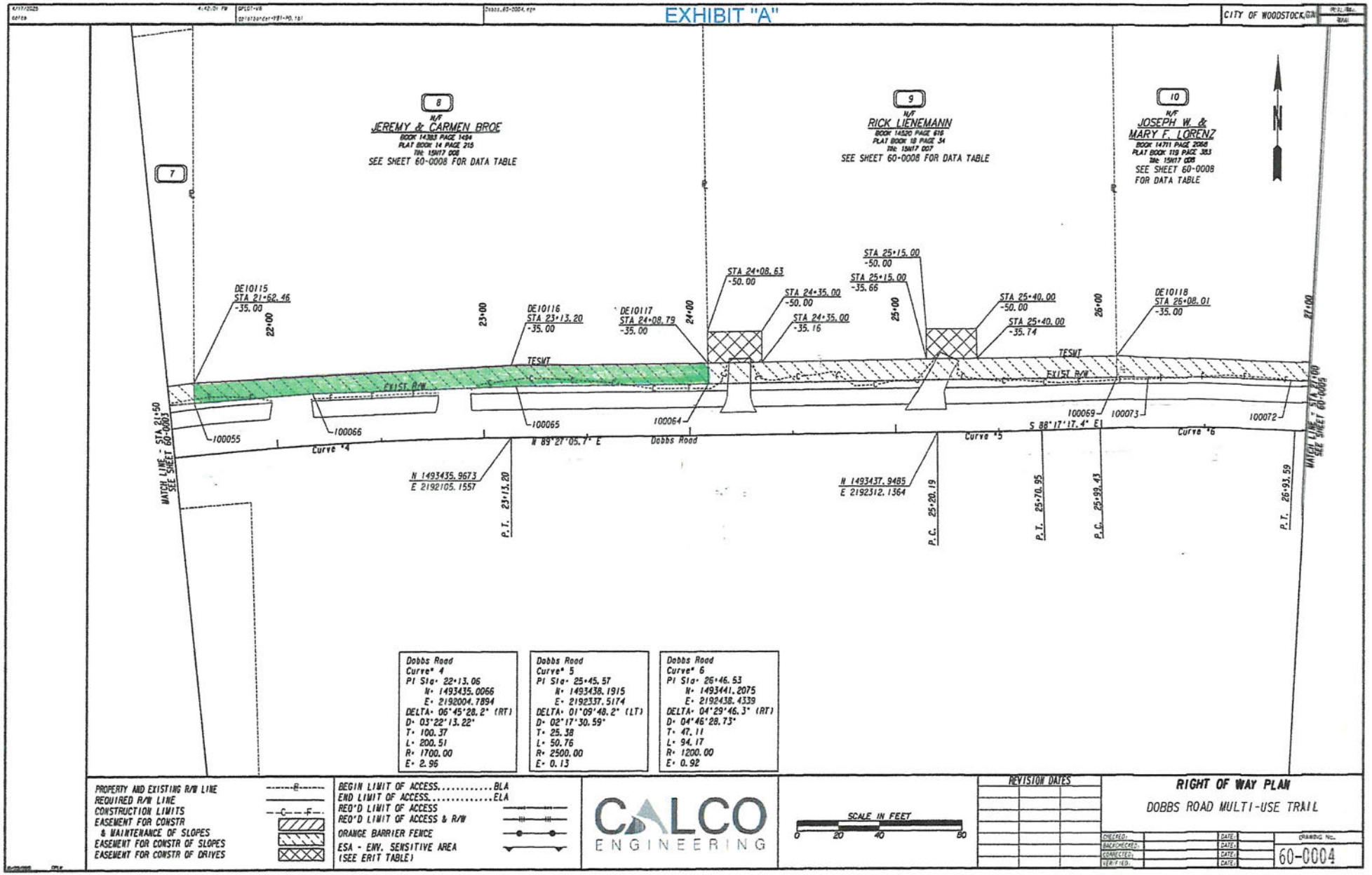
Jeremy Joseph Broe, as Trustee

Carmen Flores Broe, Trustee of The Carmen Flores Broe Revocable Trust dated March 14, 2025

Carmen Flores Broe, as Trustee

EXHIBIT "A"

CITY OF WOODSTOCK, GA



Dobbs Road Curve* 4
PI Sta* 22+13.06
N* 1493435.0066
E* 2192004.7894
DELTA* 06°45'28.2" (RT)
D* 03°22'13.22"
T* 100.37
L* 200.51
R* 1700.00
E* 2.96

Dobbs Road Curve* 5
PI Sta* 25+45.57
N* 1493438.1915
E* 2192337.5174
DELTA* 01°09'48.2" (LT)
D* 02°17'30.59"
T* 25.38
L* 50.76
R* 2500.00
E* 0.13

Dobbs Road Curve* 6
PI Sta* 26+46.53
N* 1493441.2075
E* 2192438.4339
DELTA* 04°29'46.3" (RT)
D* 04°46'28.73"
T* 47.11
L* 94.17
R* 1200.00
E* 0.92

PROPERTY AND EXISTING R/W LINE ----R----
REQUIRED R/W LINE
CONSTRUCTION LIMITS ---C---F---
EASEMENT FOR CONSTR & MAINTENANCE OF SLOPES
EASEMENT FOR CONSTR OF SLOPES
EASEMENT FOR CONSTR OF DRIVES

BEGIN LIMIT OF ACCESS.....BLA
END LIMIT OF ACCESS.....ELA
REQ'D LIMIT OF ACCESS
REQ'D LIMIT OF ACCESS & R/W
ORANGE BARRIER FENCE
ESA - ENV. SENSITIVE AREA (SEE ERIT TABLE)

CALCO ENGINEERING

SCALE IN FEET
0 20 40 80

REVISION DATES

RIGHT OF WAY PLAN
DOBBS ROAD MULTI-USE TRAIL

CHECKED: DATE:
BACKCHECKED: DATE:
CORRECTED: DATE:
VERIFIED: DATE:

DRAWING NO. 60-0004

EXHIBIT "B"

CITY OF WOODSTOCK, GA

PAR 1 - TEMP ESMT REQ'D TEMP. EASM'T. DE101

PNT	OFFSET/		STATION/	ALIGNMENT
DE10101	15.06	R	11+00.00	Dobbs Road C/L
100013	14.94	R	11+43.00	Dobbs Road C/L
100000	14.66	R	11+78.55	Dobbs Road C/L
DE10102	30.00	R	11+79.21	Dobbs Road C/L
DE10103	30.00	R	11+00.00	Dobbs Road C/L
DE10101	15.06	R	11+00.00	Dobbs Road C/L

REQD EASMT AREA = 1190.90 SF

PAR 2 - REQD RW REQ'D R/W DE102

PNT	OFFSET/ DIST		STATION/ BEARING	ALIGNMENT
100000	14.66	R	11+78.55	Dobbs Road C/L
	31.34		S 86°58'49.5" E	
100028	14.67	R	12+09.77	Dobbs Road C/L
	39.46		S 87°37'09.0" E	
100029	14.64	R	12+49.07	Dobbs Road C/L
	10.36		S 1°05'09.1" W	
DE10104	25.00	R	12+49.25	Dobbs Road C/L

ARC LENGTH = 70.75
CHORD BEAR = N 87°19'44.8" W
LNTH CHORD = 70.74
RADIUS = 3625.00
DEGREE = 1°34'50.1"

DE10105	25.00	R	11+79.00	Dobbs Road C/L
	10.35		N 0°44'13.2" E	
100000	14.66	R	11+78.55	Dobbs Road C/L

REQD R/W = 733.94 SF
REQD R/W = 0.017 ACRES
REMAINDER = +/- 9.33 ACRES

PAR 3 - REQD RW REQ'D R/W DE103

PNT	OFFSET/ DIST		STATION/ BEARING	ALIGNMENT
100029	14.64	R	12+49.07	Dobbs Road C/L
	62.01		S 88°11'17.2" E	
100033	14.84	R	13+10.82	Dobbs Road C/L
	39.28		S 89°08'26.2" E	
100034	14.87	R	13+49.94	Dobbs Road C/L
	10.13		S 1°30'38.4" W	
DE10106	25.00	R	13+49.76	Dobbs Road C/L

ARC LENGTH = 101.21
CHORD BEAR = N 88°41'16.9" W
LNTH CHORD = 101.20
RADIUS = 3625.00
DEGREE = 1°34'50.1"

DE10104	25.00	R	12+49.25	Dobbs Road C/L
	10.36		N 1°05'09.1" E	
100029	14.64	R	12+49.07	Dobbs Road C/L

REQD R/W = 1040.85 SF
REQD R/W = 0.024 ACRES
REMAINDER = +/- 0.43 ACRES

PAR 3 - TEMP ESMT REQ'D TEMP. EASM'T. DE104

PNT	OFFSET/		STATION/	ALIGNMENT
DE10104	25.00	R	12+49.25	Dobbs Road C/L

ARC LENGTH = 101.21
CHORD BEAR = S 88°41'16.9" E
LNTH CHORD = 101.20
RADIUS = 3625.00
DEGREE = 1°34'50.1"

DE10106	25.00	R	13+49.76	Dobbs Road C/L
DE10107	35.00	R	13+49.59	Dobbs Road C/L
DE10108	35.00	R	12+49.43	Dobbs Road C/L
DE10104	25.00	R	12+49.25	Dobbs Road C/L

REQD EASMT AREA = 987.99 SF

PAR 4 - TEMP ESMT REQ'D TEMP. EASM'T. DE105

PNT	OFFSET/		STATION/	ALIGNMENT
100031	24.87	R	13+49.77	Dobbs Road C/L
100037	25.33	R	13+89.00	Dobbs Road C/L
100038	25.44	R	14+45.00	Dobbs Road C/L
100035	25.53	R	14+99.10	Dobbs Road C/L
DE10109	40.00	R	14+98.60	Dobbs Road C/L
DE10110	40.00	R	13+49.50	Dobbs Road C/L
100031	24.87	R	13+49.77	Dobbs Road C/L

REQD EASMT AREA = 2139.85 SF

PAR 5 - TEMP ESMT REQ'D TEMP. EASM'T. DE106

PNT	OFFSET/		STATION/	ALIGNMENT
100043	24.93	R	15+49.15	Dobbs Road C/L
100044	24.74	R	16+03.52	Dobbs Road C/L
100045	25.03	R	16+77.51	Dobbs Road C/L
100039	25.18	R	16+99.54	Dobbs Road C/L
DE10111	30.00	R	16+99.44	Dobbs Road C/L
DE10112	45.00	R	15+48.44	Dobbs Road C/L
100043	24.93	R	15+49.15	Dobbs Road C/L

REQD EASMT AREA = 1910.39 SF

PAR 6 - TEMP ESMT REQ'D TEMP. EASM'T. DE107

PNT	OFFSET/		STATION/	ALIGNMENT
100039	25.18	R	16+99.54	Dobbs Road C/L
100048	25.26	R	17+21.42	Dobbs Road C/L
100049	25.65	R	17+74.14	Dobbs Road C/L
100050	25.62	R	18+11.19	Dobbs Road C/L
100046	24.89	R	18+49.10	Dobbs Road C/L
DE10113	30.00	R	18+48.91	Dobbs Road C/L
DE10111	30.00	R	16+99.44	Dobbs Road C/L
100039	25.18	R	16+99.54	Dobbs Road C/L

REQD EASMT AREA = 683.09 SF

PAR 7 - TEMP ESMT REQ'D TEMP. EASM'T. DE108

PNT	OFFSET/		STATION/	ALIGNMENT
100061	25.30	L	19+20.23	Dobbs Road C/L
DE10114	35.00	L	19+21.40	Dobbs Road C/L
DE10115	35.00	L	21+62.46	Dobbs Road C/L
100055	25.05	L	21+61.59	Dobbs Road C/L
100056	25.35	L	21+49.00	Dobbs Road C/L
100057	25.24	L	20+77.63	Dobbs Road C/L
100058	24.99	L	20+26.07	Dobbs Road C/L
100059	24.64	L	19+86.67	Dobbs Road C/L
100060	24.82	L	19+34.53	Dobbs Road C/L
100061	25.30	L	19+20.23	Dobbs Road C/L

REQD EASMT AREA = 2343.50 SF

1 DRIVEWAY EASEMENT

PAR 8 - TEMP ESMT REQ'D TEMP. EASM'T. DE109

PNT	OFFSET/		STATION/	ALIGNMENT
100055	25.05	L	21+61.59	Dobbs Road C/L
DE10115	35.00	L	21+62.46	Dobbs Road C/L
DE10116	35.00	L	23+13.20	Dobbs Road C/L
DE10117	35.00	L	24+08.79	Dobbs Road C/L
100064	25.03	L	24+08.89	Dobbs Road C/L
100065	24.90	L	23+15.61	Dobbs Road C/L
100066	24.88	L	22+18.18	Dobbs Road C/L
100055	25.05	L	21+61.59	Dobbs Road C/L

REQD EASMT AREA = 2391.31 SF

PAR 9 - TEMP ESMT REQ'D TEMP. EASM'T. DE110

PNT	OFFSET/		STATION/	ALIGNMENT
100064	25.03	L	24+08.89	Dobbs Road C/L
DE10117	35.00	L	24+08.79	Dobbs Road C/L
DE10118	35.00	L	26+08.01	Dobbs Road C/L
100069	24.74	L	26+07.96	Dobbs Road C/L
100064	25.03	L	24+08.89	Dobbs Road C/L

REQD EASMT AREA = 2010.12 SF

2 DRIVEWAY EASEMENTS

PAR 10 - TEMP ESMT REQ'D TEMP. EASM'T. DE111

PNT	OFFSET/		STATION/	ALIGNMENT
100069	24.74	L	26+07.96	Dobbs Road C/L
DE10118	35.00	L	26+08.01	Dobbs Road C/L
DE10119	35.00	L	28+05.67	Dobbs Road C/L
100071	24.34	L	28+06.37	Dobbs Road C/L
100072	24.34	L	26+90.47	Dobbs Road C/L

ARC LENGTH = 69.13
CHORD BEAR = N 88°40'58.3" W
LNTH CHORD = 69.12
RADIUS = 1355.00
DEGREE = 4°13'42.5"

100073	24.70	L	26+22.73	Dobbs Road C/L
100069	24.74	L	26+07.96	Dobbs Road C/L

REQD EASMT AREA = 1895.52 SF

PAR 11 - TEMP ESMT REQ'D TEMP. EASM'T. DE112

PNT	OFFSET/		STATION/	ALIGNMENT
100071	24.34	L	28+06.37	Dobbs Road C/L
DE10119	35.00	L	28+05.67	Dobbs Road C/L
DE10120	35.00	L	28+50.00	Dobbs Road C/L
DE10121	35.00	L	29+00.00	Dobbs Road C/L
DE10122	35.00	L	29+81.31	Dobbs Road C/L
100075	25.20	L	29+86.65	Dobbs Road C/L
100076	26.20	L	29+42.69	Dobbs Road C/L

ARC LENGTH = 134.69
CHORD BEAR = N 70°02'29.9" W
LNTH CHORD = 132.55
RADIUS = 217.60
DEGREE = 26°19'51.2"

100077	24.58	L	28+22.56	Dobbs Road C/L
100071	24.34	L	28+06.37	Dobbs Road C/L

REQD EASMT AREA = 1577.71 SF

1 DRIVEWAY EASEMENT

PAR 12 - TEMP ESMT REQ'D TEMP. EASM'T. DE113

PNT	OFFSET/		STATION/	ALIGNMENT
100075	25.20	L	29+86.65	Dobbs Road C/L
DE10122	35.00	L	29+81.31	Dobbs Road C/L
DE10123	35.00	L	30+36.18	Dobbs Road C/L
100080	25.00	L	30+36.16	Dobbs Road C/L
100075	25.20	L	29+86.65	Dobbs Road C/L

REQD EASMT AREA = 522.46 SF

PAR 13 - TEMP ESMT REQ'D TEMP. EASM'T. DE114

PNT	OFFSET/		STATION/	ALIGNMENT
100080	25.00	L	30+36.16	Dobbs Road C/L
DE10123	35.00	L	30+36.18	Dobbs Road C/L
DE10124	40.29	L	31+07.74	Dobbs Road C/L
100083	25.05	L	30+86.80	Dobbs Road C/L
100084	25.11	L	30+73.50	Dobbs Road C/L
100080	25.00	L	30+36.16	Dobbs Road C/L

REQD EASMT AREA = 741.39 SF

CALCO ENGINEERING

REVISION DATES

RIGHT OF WAY PLAN

DOBBS ROAD MULTI-USE TRAIL

CHECKED: DATE:
BACKCHECKED: DATE:
CORRECTED: DATE:
VERIFIED DATE:

DRAWING NO. 60-0008

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See ***Specific Instructions*** on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

Jeremy Black

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☑ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.

[redacted]

Requester's name and address (optional)

6 City, state, and ZIP code

[redacted]

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: *If the account is in more than one name, see the instructions for line 1. See also What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

[redacted]

or

Employer identification number

–

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person** [signature] **Date** March 19 - 2026

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

AGENDA ITEM NO. 7.12

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	April 13, 2026
SUBMITTED BY:	Karen Gammill, Public Works
ITEM TYPE:	Contracts, Agreements, Leases
AGENDA SECTION:	CONSENT AGENDA
SUBJECT:	**Ratify Purchase of the Previously Completed Acquisition of Easements Associated with Parcel 10 for the Dobbs Road Multi-Use Trail project**
SUGGESTED ACTION:	Request for approval to ratify the previously completed acquisition of easements associated with Parcel 10 for the Dobbs Road Multi-Use Trail project. The acquisition includes 1,895.52 square feet of required temporary construction easement.

ATTACHMENTS:
Executed Option; Parcel 10_Redacted.pdf

AGREEMENT TO PURCHASE RIGHT-OF-WAY AND/OR EASEMENT(S)

Project: Dobbs Road Multi-Use Trail
Parcel No.: 10

GEORGIA, CHEROKEE COUNTY

For and in consideration of the sum of One Dollar ($1.00), receipt whereof being acknowledged, the undersigned grants to the City of Woodstock, Georgia, an option to acquire the following described real estate:

Right-of-way and/or easement rights upon that tract or parcel of land located in Land Lots 993 & 994 of the 15th District, 2nd Section of Cherokee County, Georgia, and being more particularly described on Exhibits "A" & "B" attached hereto and made a part hereof by reference.

For the sum of $ 1,090.00 the undersigned agrees to execute and deliver to the City of Woodstock, Georgia, easement rights upon the land owned by the undersigned as reflected below and on the attached Exhibits "A" & "B".

The following conditions are imposed upon the grant of this option:

1) This option shall extend for 90 days from this date.

2) The consideration recited is full payment for the rights conveyed.

   1,895.52 square feet of Required Temporary Construction Easement

   -0- Required Temporary Driveway Easements

3) All Temporary Easements will terminate upon completion and acceptance of the same by the City.

4) Special Provisions, if any, are listed on Exhibit "C".

{For multiple sellers only}

Proceeds shall be allocated among the sellers as follows:

		1.	2.	3.
1. _____	$_____	( )	( )	( )
2. _____	$_____	( )	( )	( )

Print Name of Payee (s) and show allocated share of each

Initials of all Sellers

Signed, sealed and delivered
this 14 day of March, 2025
in the presence of:

_____
Witness

Joseph W. Lorenz and Mary F. Lorenz, as Trustees of The Lorenz Family 2012 Revocable Living Trust Under Agreement dated April 10, 2012

_____
Joseph W. Lorenz, as Trustee

_____
Mary F. Lorenz, as Trustee

ACCEPTED BY:

_____ Date: 3/24/25
City of Woodstock

EXHIBIT "B"

CITY OF WOODSTOCK, GA

PAR 1 - TEMP ESMT REQ'D TEMP. EASM'T. DE101

PNT	OFFSET/		STATION/	ALIGNMENT
DE10101	15.06	R	11+00.00	Dobbs Road C/L
100013	14.94	R	11+43.00	Dobbs Road C/L
100000	14.66	R	11+78.55	Dobbs Road C/L
DE10102	30.00	R	11+79.21	Dobbs Road C/L
DE10103	30.00	R	11+00.00	Dobbs Road C/L
DE10101	15.06	R	11+00.00	Dobbs Road C/L

REQD EASMT AREA = 1190.90 SF

PAR 2 - REQD RW REQ'D R/W DE102

PNT	OFFSET/ DIST		STATION/ BEARING	ALIGNMENT
100000	14.66	R	11+78.55	Dobbs Road C/L
	31.34		S 86°58'49.5" E	
100028	14.67	R	12+09.77	Dobbs Road C/L
	39.46		S 87°37'09.0" E	
100029	14.64	R	12+49.07	Dobbs Road C/L
	10.36		S 1°05'09.1" W	
DE10104	25.00	R	12+49.25	Dobbs Road C/L

ARC LENGTH = 70.75
CHORD BEAR = N 87°19'44.8" W
LNTH CHORD = 70.74
RADIUS = 3625.00
DEGREE = 1°34'50.1"

DE10105	25.00	R	11+79.00	Dobbs Road C/L
	10.35		N 0°44'13.2" E	
100000	14.66	R	11+78.55	Dobbs Road C/L

REQD R/W = 733.94 SF
REQD R/W = 0.017 ACRES
REMAINDER = +/- 9.33 ACRES

PAR 3 - REQD RW REQ'D R/W DE103

PNT	OFFSET/ DIST		STATION/ BEARING	ALIGNMENT
100029	14.64	R	12+49.07	Dobbs Road C/L
	62.01		S 88°11'17.2" E	
100033	14.84	R	13+10.82	Dobbs Road C/L
	39.28		S 89°08'26.2" E	
100034	14.87	R	13+49.94	Dobbs Road C/L
	10.13		S 1°30'38.4" W	
DE10106	25.00	R	13+49.76	Dobbs Road C/L

ARC LENGTH = 101.21
CHORD BEAR = N 88°41'16.9" W
LNTH CHORD = 101.20
RADIUS = 3625.00
DEGREE = 1°34'50.1"

DE10104	25.00	R	12+49.25	Dobbs Road C/L
	10.36		N 1°05'09.1" E	
100029	14.64	R	12+49.07	Dobbs Road C/L

REQD R/W = 1040.85 SF
REQD R/W = 0.024 ACRES
REMAINDER = +/- 0.43 ACRES

PAR 3 - TEMP ESMT REQ'D TEMP. EASM'T. DE104

PNT	OFFSET/		STATION/	ALIGNMENT
DE10104	25.00	R	12+49.25	Dobbs Road C/L

ARC LENGTH = 101.21
CHORD BEAR = S 88°41'16.9" E
LNTH CHORD = 101.20
RADIUS = 3625.00
DEGREE = 1°34'50.1"

DE10106	25.00	R	13+49.76	Dobbs Road C/L
DE10107	35.00	R	13+49.59	Dobbs Road C/L
DE10108	35.00	R	12+49.43	Dobbs Road C/L
DE10104	25.00	R	12+49.25	Dobbs Road C/L

REQD EASMT AREA = 987.99 SF

PAR 4 - TEMP ESMT REQ'D TEMP. EASM'T. DE105

PNT	OFFSET/		STATION/	ALIGNMENT
100031	24.87	R	13+49.77	Dobbs Road C/L
100037	25.33	R	13+89.00	Dobbs Road C/L
100038	25.44	R	14+45.00	Dobbs Road C/L
100035	25.53	R	14+99.10	Dobbs Road C/L
DE10109	40.00	R	14+98.60	Dobbs Road C/L
DE10110	40.00	R	13+49.50	Dobbs Road C/L
100031	24.87	R	13+49.77	Dobbs Road C/L

REQD EASMT AREA = 2139.85 SF

PAR 5 - TEMP ESMT REQ'D TEMP. EASM'T. DE106

PNT	OFFSET/		STATION/	ALIGNMENT
100043	24.93	R	15+49.15	Dobbs Road C/L
100044	24.74	R	16+03.52	Dobbs Road C/L
100045	25.03	R	16+77.51	Dobbs Road C/L
100039	25.18	R	16+99.54	Dobbs Road C/L
DE10111	30.00	R	16+99.44	Dobbs Road C/L
DE10112	45.00	R	15+48.44	Dobbs Road C/L
100043	24.93	R	15+49.15	Dobbs Road C/L

REQD EASMT AREA = 1910.39 SF

PAR 6 - TEMP ESMT REQ'D TEMP. EASM'T. DE107

PNT	OFFSET/		STATION/	ALIGNMENT
100039	25.18	R	16+99.54	Dobbs Road C/L
100048	25.26	R	17+21.42	Dobbs Road C/L
100049	25.65	R	17+74.14	Dobbs Road C/L
100050	25.62	R	18+11.19	Dobbs Road C/L
100046	24.89	R	18+49.10	Dobbs Road C/L
DE10113	30.00	R	18+48.91	Dobbs Road C/L
DE10111	30.00	R	16+99.44	Dobbs Road C/L
100039	25.18	R	16+99.54	Dobbs Road C/L

REQD EASMT AREA = 683.09 SF

PAR 7 - TEMP ESMT REQ'D TEMP. EASM'T. DE108

PNT	OFFSET/		STATION/	ALIGNMENT
100061	25.30	L	19+20.23	Dobbs Road C/L
DE10114	35.00	L	19+21.40	Dobbs Road C/L
DE10115	35.00	L	21+62.46	Dobbs Road C/L
100055	25.05	L	21+61.59	Dobbs Road C/L
100056	25.35	L	21+49.00	Dobbs Road C/L
100057	25.24	L	20+77.63	Dobbs Road C/L
100058	24.99	L	20+26.07	Dobbs Road C/L
100059	24.64	L	19+86.67	Dobbs Road C/L
100060	24.82	L	19+34.53	Dobbs Road C/L
100061	25.30	L	19+20.23	Dobbs Road C/L

REQD EASMT AREA = 2343.50 SF
1 DRIVEWAY EASEMENT

PAR 8 - TEMP ESMT REQ'D TEMP. EASM'T. DE109

PNT	OFFSET/		STATION/	ALIGNMENT
100055	25.05	L	21+61.59	Dobbs Road C/L
DE10115	35.00	L	21+62.46	Dobbs Road C/L
DE10116	35.00	L	23+13.20	Dobbs Road C/L
DE10117	35.00	L	24+08.79	Dobbs Road C/L
100064	25.03	L	24+08.89	Dobbs Road C/L
100065	24.90	L	23+15.61	Dobbs Road C/L
100066	24.88	L	22+18.18	Dobbs Road C/L
100055	25.05	L	21+61.59	Dobbs Road C/L

REQD EASMT AREA = 2391.31 SF

PAR 9 - TEMP ESMT REQ'D TEMP. EASM'T. DE110

PNT	OFFSET/		STATION/	ALIGNMENT
100064	25.03	L	24+08.89	Dobbs Road C/L
DE10117	35.00	L	24+08.79	Dobbs Road C/L
DE10118	35.00	L	26+08.01	Dobbs Road C/L
100069	24.74	L	26+07.96	Dobbs Road C/L
100064	25.03	L	24+08.89	Dobbs Road C/L

REQD EASMT AREA = 2010.12 SF
2 DRIVEWAY EASEMENTS

PAR 10 - TEMP ESMT REQ'D TEMP. EASM'T. DE111

PNT	OFFSET/		STATION/	ALIGNMENT
100069	24.74	L	26+07.96	Dobbs Road C/L
DE10118	35.00	L	26+08.01	Dobbs Road C/L
DE10119	35.00	L	28+05.67	Dobbs Road C/L
100071	24.34	L	28+06.37	Dobbs Road C/L
100072	24.34	L	26+90.47	Dobbs Road C/L

ARC LENGTH = 69.13
CHORD BEAR = N 88°40'58.3" W
LNTH CHORD = 69.12
RADIUS = 1355.00
DEGREE = 4°13'42.5"

100073	24.70	L	26+22.73	Dobbs Road C/L
100069	24.74	L	26+07.96	Dobbs Road C/L

REQD EASMT AREA = 1895.52 SF

PAR 11 - TEMP ESMT REQ'D TEMP. EASM'T. DE112

PNT	OFFSET/		STATION/	ALIGNMENT
100071	24.34	L	28+06.37	Dobbs Road C/L
DE10119	35.00	L	28+05.67	Dobbs Road C/L
DE10120	35.00	L	28+50.00	Dobbs Road C/L
DE10121	35.00	L	29+00.00	Dobbs Road C/L
DE10122	35.00	L	29+81.31	Dobbs Road C/L
100075	25.20	L	29+86.65	Dobbs Road C/L
100076	26.20	L	29+42.69	Dobbs Road C/L

ARC LENGTH = 134.69
CHORD BEAR = N 70°02'29.9" W
LNTH CHORD = 132.55
RADIUS = 217.60
DEGREE = 26°19'51.2"

100077	24.58	L	28+22.56	Dobbs Road C/L
100071	24.34	L	28+06.37	Dobbs Road C/L

REQD EASMT AREA = 1577.71 SF
1 DRIVEWAY EASEMENT

PAR 12 - TEMP ESMT REQ'D TEMP. EASM'T. DE113

PNT	OFFSET/		STATION/	ALIGNMENT
100075	25.20	L	29+86.65	Dobbs Road C/L
DE10122	35.00	L	29+81.31	Dobbs Road C/L
DE10123	35.00	L	30+36.18	Dobbs Road C/L
100080	25.00	L	30+36.16	Dobbs Road C/L
100075	25.20	L	29+86.65	Dobbs Road C/L

REQD EASMT AREA = 522.46 SF

PAR 13 - TEMP ESMT REQ'D TEMP. EASM'T. DE114

PNT	OFFSET/		STATION/	ALIGNMENT
100080	25.00	L	30+36.16	Dobbs Road C/L
DE10123	35.00	L	30+36.18	Dobbs Road C/L
DE10124	40.29	L	31+07.74	Dobbs Road C/L
100083	25.05	L	30+86.80	Dobbs Road C/L
100084	25.11	L	30+73.50	Dobbs Road C/L
100080	25.00	L	30+36.16	Dobbs Road C/L

REQD EASMT AREA = 741.39 SF

CALCO ENGINEERING

REVISION DATES

RIGHT OF WAY PLAN

DOBBS ROAD MULTI-USE TRAIL

CHECKED: DATE:
BACKCHECKED: DATE:
CORRECTED: DATE:
VERIFIED: DATE:

DRAWING No. 60-0008

CITY OF WOODSTOCK
TEMPORARY CONSTUCTION EASEMENT
Dobbs Road Multi-Use Trail – Parcel 10

STATE OF GEORGIA
COUNTY OF CHEROKEE

THIS CONVEYANCE made and executed the 16 day of MARCH, 2026.

WITNESSETH THAT, JOSEPH W. LORENZ AND MARY F. LORENZ, AS TRUSTEES OF THE LORENZ FAMILY 2012 REVOCABLE LIVING TRUST UNDER AGREEMENT DATED APRIL 10, 2012, the undersigned, are the owners of a tract of land in said county, along Dobbs Road being more particularly described on a map and drawing of said multi-use trail project in the office of The City of Woodstock to which reference is hereby made.

Now, therefore,in consideration of the benefit to said property by the construction of said multi-use trail, and in consideration of **ONE DOLLAR ($1.00)** in hand paid, the receipt whereof is hereby acknowledged, Grantors do hereby grant, bargain, and convey to said **CITY OF WOODSTOCK**, a temporary construction easement in **Land Lots 993 & 994** of the **15th District, 2nd Section,** of said County as surveyed and measured from the highway location as follows:

Said **Temporary Construction Easement(s)** hereby conveyed, consisting of **1,895.52** square feet within the area shown colored green on the attached plat marked Exhibits "A" and "B" for the construction of slopes, fills, and embankments as necessary, in order to support the multi-use trail project.

The Temporary Construction Easement becomes effective at the beginning of the construction of the above project and will expire upon completion and final acceptance of said project by The City of Woodstock.

Grantors hereby warrant to have the right to sell and convey said land or easements and bind themselves, their heirs, executors and administrators forever to defend by virtue of these presents.

IN WITNESS WHEREOF, Grantors have hereunto set their hands and seal the day above written.

Signed and Sealed before me
This 16 day of MARCH, 2026

Joseph W. Lorenz and Mary F. Lorenz, as Trustees of The Lorenz Family 2012 Revocable Living Trust Under Agreement dated April 10, 2012

WITNESS

Joseph W. Lorenz, as Trustee

NOTARY PUBLIC

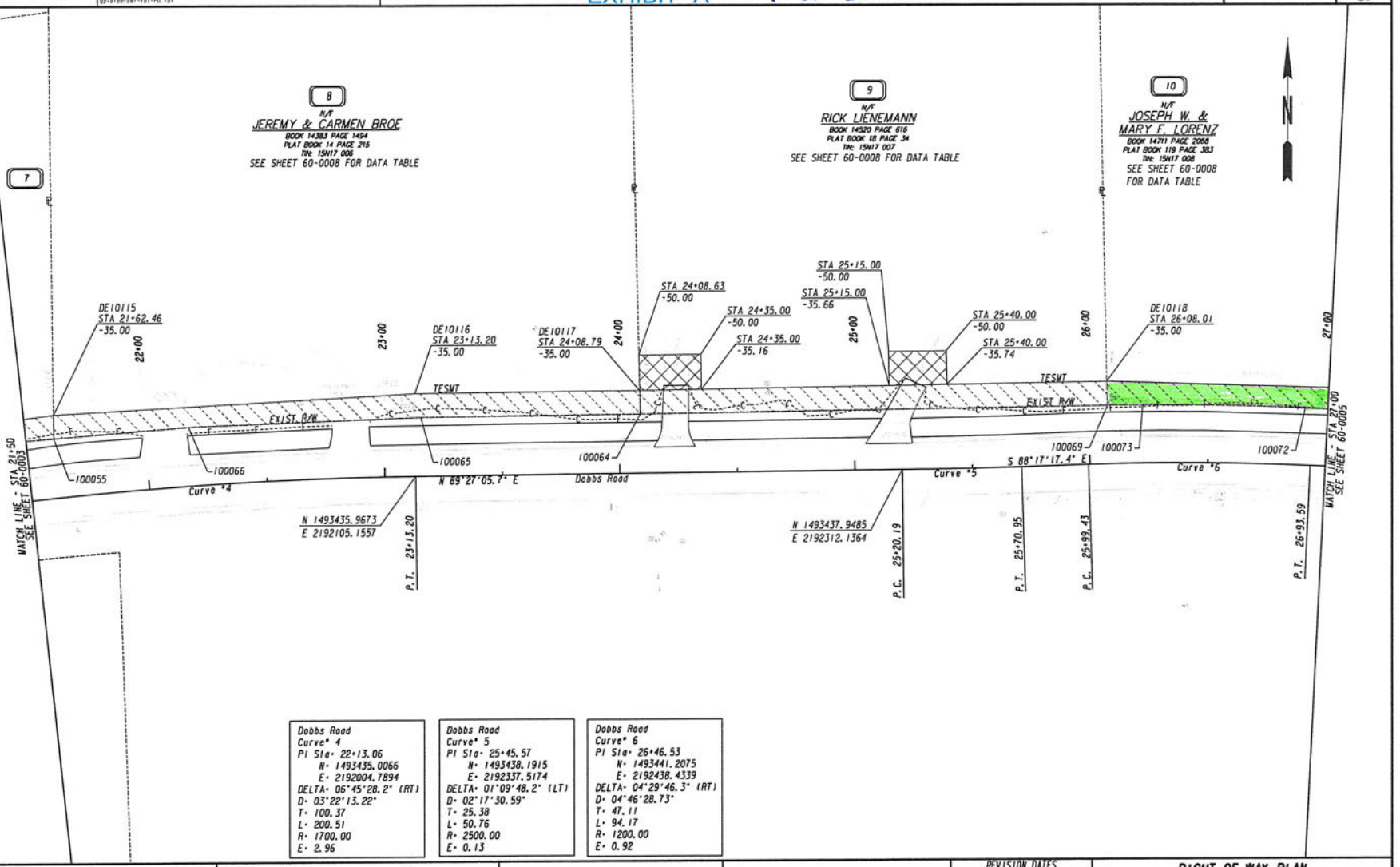
Mary F. Lorenz, as Trustee

JONATHAN R. GRAVES
My Commission Expires
NOTARY PUBLIC
August 21, 2028
CHEROKEE COUNTY, GEORGIA

EXHIBIT "A" 1 OF 2

CITY OF WOODSTOCK, GA

P.I. No. N/A



Dobbs Road Curve# 4	Dobbs Road Curve# 5	Dobbs Road Curve# 6
PI Sta: 22+13.06	PI Sta: 25+45.57	PI Sta: 26+46.53
N: 1493435.0066	N: 1493438.1915	N: 1493441.2075
E: 2192004.7894	E: 2192337.5174	E: 2192438.4339
DELTA: 06°45'28.2" (RT)	DELTA: 01°09'48.2" (LT)	DELTA: 04°29'46.3" (RT)
D: 03°22'13.22"	D: 02°17'30.59"	D: 04°46'28.73"
T: 100.37	T: 25.38	T: 47.11
L: 200.51	L: 50.76	L: 94.17
R: 1700.00	R: 2500.00	R: 1200.00
E: 2.96	E: 0.13	E: 0.92

PROPERTY AND EXISTING R/W LINE
REQUIRED R/W LINE
CONSTRUCTION LIMITS
EASEMENT FOR CONSTR & MAINTENANCE OF SLOPES
EASEMENT FOR CONSTR OF SLOPES
EASEMENT FOR CONSTR OF DRIVES

BEGIN LIMIT OF ACCESS.....BLA
END LIMIT OF ACCESS.....ELA
REQ'D LIMIT OF ACCESS
REQ'D LIMIT OF ACCESS & R/W
ORANGE BARRIER FENCE
ESA - ENV. SENSITIVE AREA (SEE ERIT TABLE)

CALCO ENGINEERING

SCALE IN FEET
0 20 40 60

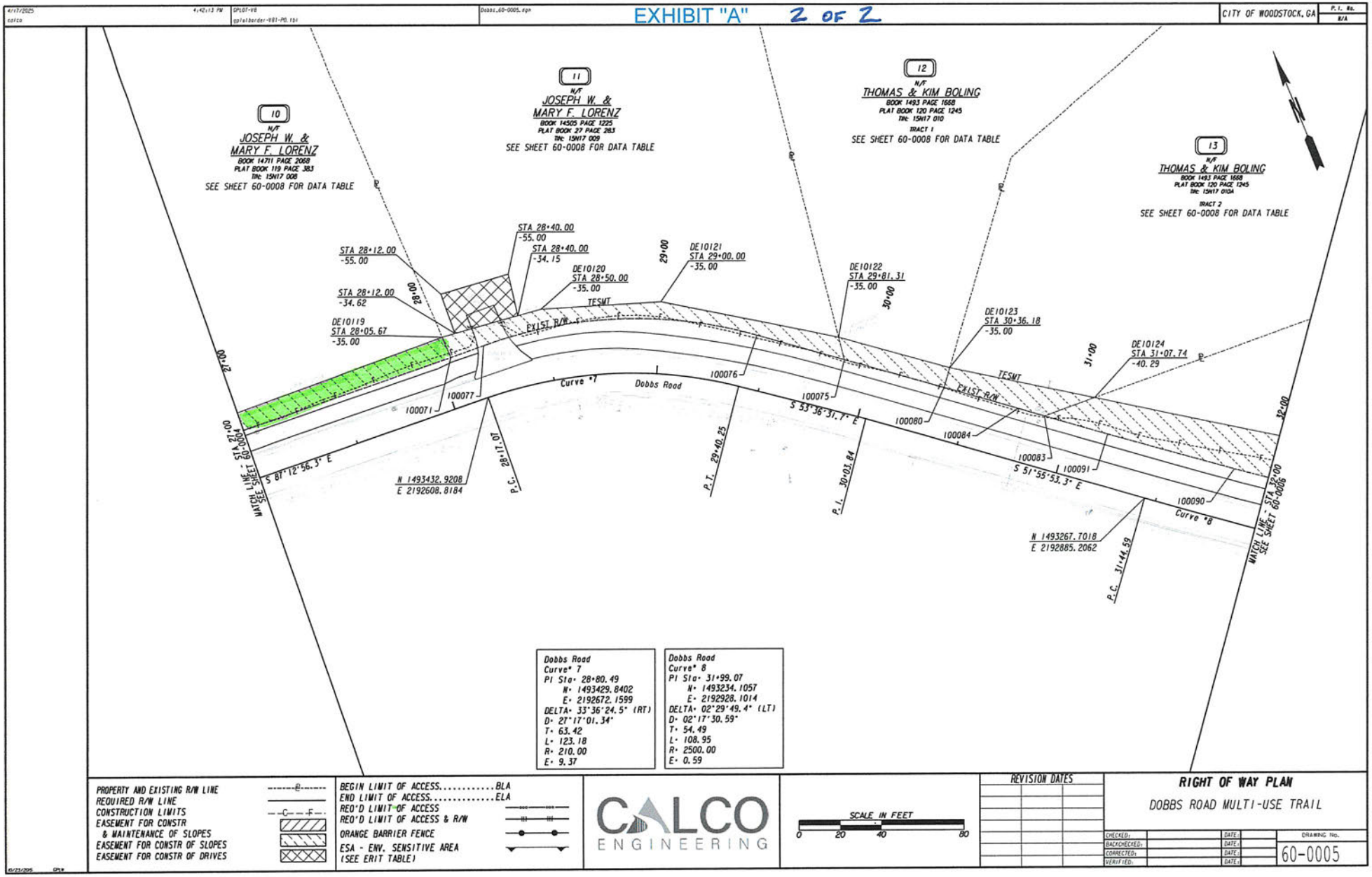
REVISION DATES

RIGHT OF WAY PLAN

DOBBS ROAD MULTI-USE TRAIL

CHECKED: DATE:
BACKCHECKED: DATE:
CORRECTED: DATE:
VERIFIED: DATE:

DRAWING No. 60-0004


EXHIBIT "A" 2 OF 2
CITY OF WOODSTOCK, GA
P.I. No. N/A
10
N/F
JOSEPH W. & MARY F. LORENZ
BOOK 14711 PAGE 2068
PLAT BOOK 119 PAGE 383
Tax: 15N17 008
SEE SHEET 60-0008 FOR DATA TABLE
11
N/F
JOSEPH W. & MARY F. LORENZ
BOOK 14505 PAGE 1225
PLAT BOOK 27 PAGE 283
Tax: 15N17 009
SEE SHEET 60-0008 FOR DATA TABLE
12
N/F
THOMAS & KIM BOLING
BOOK 1493 PAGE 1668
PLAT BOOK 120 PAGE 1245
Tax: 15N17 010
TRACT 1
SEE SHEET 60-0008 FOR DATA TABLE
13
N/F
THOMAS & KIM BOLING
BOOK 1493 PAGE 1668
PLAT BOOK 120 PAGE 1245
Tax: 15N17 010A
TRACT 2
SEE SHEET 60-0008 FOR DATA TABLE
STA 28+12.00 -55.00
STA 28+12.00 -34.62
DE10119 STA 28+05.67 -35.00
STA 28+40.00 -55.00
STA 28+40.00 -34.15
DE10120 STA 28+50.00 -35.00
DE10121 STA 29+00.00 -35.00
DE10122 STA 29+81.31 -35.00
DE10123 STA 30+36.18 -35.00
DE10124 STA 31+07.74 -40.29
29+00
28+00
30+00
31+00
32+00
27+00
TESMT
EXIST R/W
Curve #7
Dobbs Road
Curve #8
100071
100077
100076
100075
100080
100084
100083
100091
100090
S 87°12'56.3" E
S 53°36'31.7" E
S 51°55'53.3" E
N 1493432.9208
E 2192608.8184
P.C. 28+17.01
P.T. 29+40.25
P.I. 30+03.84
N 1493267.7018
E 2192885.2062
P.C. 31+44.59
MATCH LINE - STA 27+00 SEE SHEET 60-0004
MATCH LINE - STA 32+00 SEE SHEET 60-0006
Dobbs Road
Curve* 7
PI Sta: 28+80.49
N: 1493429.8402
E: 2192672.1599
DELTA: 33°36'24.5" (RT)
D: 27°17'01.34"
T: 63.42
L: 123.18
R: 210.00
E: 9.37
Dobbs Road
Curve* 8
PI Sta: 31+99.07
N: 1493234.1057
E: 2192928.1014
DELTA: 02°29'49.4" (LT)
D: 02°17'30.59"
T: 54.49
L: 108.95
R: 2500.00
E: 0.59
PROPERTY AND EXISTING R/W LINE
REQUIRED R/W LINE
CONSTRUCTION LIMITS
EASEMENT FOR CONSTR & MAINTENANCE OF SLOPES
EASEMENT FOR CONSTR OF SLOPES
EASEMENT FOR CONSTR OF DRIVES
BEGIN LIMIT OF ACCESS.....BLA
END LIMIT OF ACCESS.....ELA
REQ'D LIMIT OF ACCESS
REQ'D LIMIT OF ACCESS & R/W
ORANGE BARRIER FENCE
ESA - ENV. SENSITIVE AREA (SEE ERIT TABLE)
CALCO ENGINEERING
SCALE IN FEET
0 20 40 80
REVISION DATES
RIGHT OF WAY PLAN
DOBBS ROAD MULTI-USE TRAIL
CHECKED:
BACKCHECKED:
CORRECTED:
VERIFIED:
DATE:
DRAWING No.
60-0005

4/17/2025 4:42:40 PM GPLOT-V8 Dobbs_60-0008.dgn

EXHIBIT "B"

CITY OF WOODSTOCK, GA

P.I. No. N/A

PAR 1 - TEMP ESMT REQ'D TEMP. EASM'T. DE101

PNT	OFFSET/		STATION/	ALIGNMENT
DE10101	15.06	R	11+00.00	Dobbs Road C/L
100013	14.94	R	11+43.00	Dobbs Road C/L
100000	14.66	R	11+78.55	Dobbs Road C/L
DE10102	30.00	R	11+79.21	Dobbs Road C/L
DE10103	30.00	R	11+00.00	Dobbs Road C/L
DE10101	15.06	R	11+00.00	Dobbs Road C/L

REQD EASMT AREA = 1190.90 SF

PAR 2 - REQD RW REQ'D R/W DE102

PNT	OFFSET/ DIST		STATION/ BEARING	ALIGNMENT
100000	14.66	R	11+78.55	Dobbs Road C/L
	31.34		S 86°58'49.5" E	
100028	14.67	R	12+09.77	Dobbs Road C/L
	39.46		S 87°37'09.0" E	
100029	14.64	R	12+49.07	Dobbs Road C/L
	10.36		S 1°05'09.1" W	
DE10104	25.00	R	12+49.25	Dobbs Road C/L

ARC LENGTH = 70.75
CHORD BEAR = N 87°19'44.8" W
LNTH CHORD = 70.74
RADIUS = 3625.00
DEGREE = 1°34'50.1"

DE10105	25.00	R	11+79.00	Dobbs Road C/L
	10.35		N 0°44'13.2" E	
100000	14.66	R	11+78.55	Dobbs Road C/L

REQD R/W = 733.94 SF
REQD R/W = 0.017 ACRES
REMAINDER = +/- 9.33 ACRES

PAR 3 - REQD RW REQ'D R/W DE103

PNT	OFFSET/ DIST		STATION/ BEARING	ALIGNMENT
100029	14.64	R	12+49.07	Dobbs Road C/L
	62.01		S 88°11'17.2" E	
100033	14.84	R	13+10.82	Dobbs Road C/L
	39.28		S 89°08'26.2" E	
100034	14.87	R	13+49.94	Dobbs Road C/L
	10.13		S 1°30'38.4" W	
DE10106	25.00	R	13+49.76	Dobbs Road C/L

ARC LENGTH = 101.21
CHORD BEAR = N 88°41'16.9" W
LNTH CHORD = 101.20
RADIUS = 3625.00
DEGREE = 1°34'50.1"

DE10104	25.00	R	12+49.25	Dobbs Road C/L
	10.36		N 1°05'09.1" E	
100029	14.64	R	12+49.07	Dobbs Road C/L

REQD R/W = 1040.85 SF
REQD R/W = 0.024 ACRES
REMAINDER = +/- 0.43 ACRES

PAR 3 - TEMP ESMT REQ'D TEMP. EASM'T. DE104

PNT	OFFSET/		STATION/	ALIGNMENT
DE10104	25.00	R	12+49.25	Dobbs Road C/L

ARC LENGTH = 101.21
CHORD BEAR = S 88°41'16.9" E
LNTH CHORD = 101.20
RADIUS = 3625.00
DEGREE = 1°34'50.1"

DE10106	25.00	R	13+49.76	Dobbs Road C/L
DE10107	35.00	R	13+49.59	Dobbs Road C/L
DE10108	35.00	R	12+49.43	Dobbs Road C/L
DE10104	25.00	R	12+49.25	Dobbs Road C/L

REQD EASMT AREA = 987.99 SF

PAR 4 - TEMP ESMT REQ'D TEMP. EASM'T. DE105

PNT	OFFSET/		STATION/	ALIGNMENT
100031	24.87	R	13+49.77	Dobbs Road C/L
100037	25.33	R	13+89.00	Dobbs Road C/L
100038	25.44	R	14+45.00	Dobbs Road C/L
100035	25.53	R	14+99.10	Dobbs Road C/L
DE10109	40.00	R	14+98.60	Dobbs Road C/L
DE10110	40.00	R	13+49.50	Dobbs Road C/L
100031	24.87	R	13+49.77	Dobbs Road C/L

REQD EASMT AREA = 2139.85 SF

PAR 5 - TEMP ESMT REQ'D TEMP. EASM'T. DE106

PNT	OFFSET/		STATION/	ALIGNMENT
100043	24.93	R	15+49.15	Dobbs Road C/L
100044	24.74	R	16+03.52	Dobbs Road C/L
100045	25.03	R	16+77.51	Dobbs Road C/L
100039	25.18	R	16+99.54	Dobbs Road C/L
DE10111	30.00	R	16+99.44	Dobbs Road C/L
DE10112	45.00	R	15+48.44	Dobbs Road C/L
100043	24.93	R	15+49.15	Dobbs Road C/L

REQD EASMT AREA = 1910.39 SF

PAR 6 - TEMP ESMT REQ'D TEMP. EASM'T. DE107

PNT	OFFSET/		STATION/	ALIGNMENT
100039	25.18	R	16+99.54	Dobbs Road C/L
100048	25.26	R	17+21.42	Dobbs Road C/L
100049	25.65	R	17+74.14	Dobbs Road C/L
100050	25.62	R	18+11.19	Dobbs Road C/L
100046	24.89	R	18+49.10	Dobbs Road C/L
DE10113	30.00	R	18+48.91	Dobbs Road C/L
DE10111	30.00	R	16+99.44	Dobbs Road C/L
100039	25.18	R	16+99.54	Dobbs Road C/L

REQD EASMT AREA = 683.09 SF

PAR 7 - TEMP ESMT REQ'D TEMP. EASM'T. DE108

PNT	OFFSET/		STATION/	ALIGNMENT
100061	25.30	L	19+20.23	Dobbs Road C/L
DE10114	35.00	L	19+21.40	Dobbs Road C/L
DE10115	35.00	L	21+62.46	Dobbs Road C/L
100055	25.05	L	21+61.59	Dobbs Road C/L
100056	25.35	L	21+49.00	Dobbs Road C/L
100057	25.24	L	20+77.63	Dobbs Road C/L
100058	24.99	L	20+26.07	Dobbs Road C/L
100059	24.64	L	19+86.67	Dobbs Road C/L
100060	24.82	L	19+34.53	Dobbs Road C/L
100061	25.30	L	19+20.23	Dobbs Road C/L

REQD EASMT AREA = 2343.50 SF
1 DRIVEWAY EASEMENT

PAR 8 - TEMP ESMT REQ'D TEMP. EASM'T. DE109

PNT	OFFSET/		STATION/	ALIGNMENT
100055	25.05	L	21+61.59	Dobbs Road C/L
DE10115	35.00	L	21+62.46	Dobbs Road C/L
DE10116	35.00	L	23+13.20	Dobbs Road C/L
DE10117	35.00	L	24+08.79	Dobbs Road C/L
100064	25.03	L	24+08.89	Dobbs Road C/L
100065	24.90	L	23+15.61	Dobbs Road C/L
100066	24.88	L	22+18.18	Dobbs Road C/L
100055	25.05	L	21+61.59	Dobbs Road C/L

REQD EASMT AREA = 2391.31 SF

PAR 9 - TEMP ESMT REQ'D TEMP. EASM'T. DE110

PNT	OFFSET/		STATION/	ALIGNMENT
100064	25.03	L	24+08.89	Dobbs Road C/L
DE10117	35.00	L	24+08.79	Dobbs Road C/L
DE10118	35.00	L	26+08.01	Dobbs Road C/L
100069	24.74	L	26+07.96	Dobbs Road C/L
100064	25.03	L	24+08.89	Dobbs Road C/L

REQD EASMT AREA = 2010.12 SF
2 DRIVEWAY EASEMENTS

PAR 10 - TEMP ESMT REQ'D TEMP. EASM'T. DE111

PNT	OFFSET/		STATION/	ALIGNMENT
100069	24.74	L	26+07.96	Dobbs Road C/L
DE10118	35.00	L	26+08.01	Dobbs Road C/L
DE10119	35.00	L	28+05.67	Dobbs Road C/L
100071	24.34	L	28+06.37	Dobbs Road C/L
100072	24.34	L	26+90.47	Dobbs Road C/L

ARC LENGTH = 69.13
CHORD BEAR = N 88°40'58.3" W
LNTH CHORD = 69.12
RADIUS = 1355.00
DEGREE = 4°13'42.5"

100073	24.70	L	26+22.73	Dobbs Road C/L
100069	24.74	L	26+07.96	Dobbs Road C/L

REQD EASMT AREA = 1895.52 SF

PAR 11 - TEMP ESMT REQ'D TEMP. EASM'T. DE112

PNT	OFFSET/		STATION/	ALIGNMENT
100071	24.34	L	28+06.37	Dobbs Road C/L
DE10119	35.00	L	28+05.67	Dobbs Road C/L
DE10120	35.00	L	28+50.00	Dobbs Road C/L
DE10121	35.00	L	29+00.00	Dobbs Road C/L
DE10122	35.00	L	29+81.31	Dobbs Road C/L
100075	25.20	L	29+86.65	Dobbs Road C/L
100076	26.20	L	29+42.69	Dobbs Road C/L

ARC LENGTH = 134.69
CHORD BEAR = N 70°02'29.9" W
LNTH CHORD = 132.55
RADIUS = 217.60
DEGREE = 26°19'51.2"

100077	24.58	L	28+22.56	Dobbs Road C/L
100071	24.34	L	28+06.37	Dobbs Road C/L

REQD EASMT AREA = 1577.71 SF
1 DRIVEWAY EASEMENT

PAR 12 - TEMP ESMT REQ'D TEMP. EASM'T. DE113

PNT	OFFSET/		STATION/	ALIGNMENT
100075	25.20	L	29+86.65	Dobbs Road C/L
DE10122	35.00	L	29+81.31	Dobbs Road C/L
DE10123	35.00	L	30+36.18	Dobbs Road C/L
100080	25.00	L	30+36.16	Dobbs Road C/L
100075	25.20	L	29+86.65	Dobbs Road C/L

REQD EASMT AREA = 522.46 SF

PAR 13 - TEMP ESMT REQ'D TEMP. EASM'T. DE114

PNT	OFFSET/		STATION/	ALIGNMENT
100080	25.00	L	30+36.16	Dobbs Road C/L
DE10123	35.00	L	30+36.18	Dobbs Road C/L
DE10124	40.29	L	31+07.74	Dobbs Road C/L
100083	25.05	L	30+86.80	Dobbs Road C/L
100084	25.11	L	30+73.50	Dobbs Road C/L
100080	25.00	L	30+36.16	Dobbs Road C/L

REQD EASMT AREA = 741.39 SF

CALCO ENGINEERING

REVISION DATES		

RIGHT OF WAY PLAN

DOBBS ROAD MULTI-USE TRAIL

CHECKED:		DATE:	DRAWING No.
BACKCHECKED:		DATE:	
CORRECTED:		DATE:	60-0008
VERIFIED:		DATE:	

6/23/2025 GPLV

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

JOSEPH N LORENZ AND MARY F LORENZ TTEES LORENZ 2012 REV TR

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☒ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.) See instructions

[redacted]

Requester's name and address (optional)

6 City, state, and ZIP code

[redacted]

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

[redacted]

or

Employer identification number

–

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person** TTEE TTEE **Date** 3/14/26

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

AGENDA ITEM NO. 7.13

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	April 13, 2026
SUBMITTED BY:	Karen Gammill, Public Works
ITEM TYPE:	Contracts, Agreements, Leases
AGENDA SECTION:	CONSENT AGENDA
SUBJECT:	**Ratify Purchase of the Previously Completed Acquisition of Easements Associated with Parcel 11 for the Dobbs Road Multi-Use Trail project**
SUGGESTED ACTION:	Request for approval to ratify the previously completed acquisition of easements associated with Parcel 11 for the Dobbs Road Multi-Use Trail project. The acquisition includes 1,577.71 square feet of required temporary construction easement and one required temporary driveway easement.

ATTACHMENTS:

Executed Option; Parcel 11_Redacted.pdf

AGREEMENT TO PURCHASE RIGHT-OF-WAY AND/OR EASEMENT(S)

Project: Dobbs Road Multi-Use Trail
Parcel No.: 11

GEORGIA, CHEROKEE COUNTY

For and in consideration of the sum of One Dollar ($1.00), receipt whereof being acknowledged, the undersigned grants to the City of Woodstock, Georgia, an option to acquire the following described real estate:

Right-of-way and/or easement rights upon that tract or parcel of land located in Land Lot 993 of the 15th District, 2nd Section of Cherokee County, Georgia, and being more particularly described on Exhibits "A" & "B" attached hereto and made a part hereof by reference.

For the sum of $ 11,282.50 the undersigned agrees to execute and deliver to the City of Woodstock, Georgia, easement rights upon the land owned by the undersigned as reflected below and on the attached Exhibits "A" & "B".

The following conditions are imposed upon the grant of this option:

1) This option shall extend for 90 days from this date.

2) The consideration recited is full payment for the rights conveyed.

   1,577.71 square feet of Required Temporary Construction Easement

   1 Required Temporary Driveway Easements

3) All Temporary Easements will terminate upon completion and acceptance of the same by the City.

4) Special Provisions, if any, are listed on Exhibit "C".

{For multiple sellers only}

Proceeds shall be allocated among the sellers as follows:

		1.	2.	3.
1. _____	$_____	( )	( )	( )
2. _____	$_____	( )	( )	( )

Print Name of Payee (s) and show allocated share of each

Initials of all Sellers

Signed, sealed and delivered
this 16 day of March, 2026
in the presence of:

_____
Witness

Joseph W. Lorenz and Mary F. Lorenz, as Trustees of The Lorenz Family 2012 Revocable Living Trust Under Agreement dated April 10, 2012

_____
Joseph W. Lorenz, as Trustee

_____
Mary F. Lorenz, as Trustee

ACCEPTED BY:

_____ Date: 3/24/26
City of Woodstock

EXHIBIT "B"

CITY OF WOODSTOCK, GA

PAR 1 - TEMP ESMT REQ'D TEMP. EASM'T. DE101

PNT	OFFSET/		STATION/	ALIGNMENT
DE10101	15.06	R	11+00.00	Dobbs Road C/L
100013	14.94	R	11+43.00	Dobbs Road C/L
100000	14.66	R	11+78.55	Dobbs Road C/L
DE10102	30.00	R	11+79.21	Dobbs Road C/L
DE10103	30.00	R	11+00.00	Dobbs Road C/L
DE10101	15.06	R	11+00.00	Dobbs Road C/L

REQD EASMT AREA = 1190.90 SF

PAR 2 - REQD RW REQ'D R/W DE102

PNT	OFFSET/ DIST		STATION/ BEARING	ALIGNMENT
100000	14.66	R	11+78.55	Dobbs Road C/L
	31.34		S 86°58'49.5" E	
100028	14.67	R	12+09.77	Dobbs Road C/L
	39.46		S 87°37'09.0" E	
100029	14.64	R	12+49.07	Dobbs Road C/L
	10.36		S 1°05'09.1" W	
DE10104	25.00	R	12+49.25	Dobbs Road C/L

ARC LENGTH = 70.75
CHORD BEAR = N 87°19'44.8" W
LNTH CHORD = 70.74
RADIUS = 3625.00
DEGREE = 1°34'50.1"

DE10105	25.00	R	11+79.00	Dobbs Road C/L
	10.35		N 0°44'13.2" E	
100000	14.66	R	11+78.55	Dobbs Road C/L

REQD R/W = 733.94 SF
REQD R/W = 0.017 ACRES
REMAINDER = +/- 9.33 ACRES

PAR 3 - REQD RW REQ'D R/W DE103

PNT	OFFSET/ DIST		STATION/ BEARING	ALIGNMENT
100029	14.64	R	12+49.07	Dobbs Road C/L
	62.01		S 88°11'17.2" E	
100033	14.84	R	13+10.82	Dobbs Road C/L
	39.28		S 89°08'26.2" E	
100034	14.87	R	13+49.94	Dobbs Road C/L
	10.13		S 1°30'38.4" W	
DE10106	25.00	R	13+49.76	Dobbs Road C/L

ARC LENGTH = 101.21
CHORD BEAR = N 88°41'16.9" W
LNTH CHORD = 101.20
RADIUS = 3625.00
DEGREE = 1°34'50.1"

DE10104	25.00	R	12+49.25	Dobbs Road C/L
	10.36		N 1°05'09.1" E	
100029	14.64	R	12+49.07	Dobbs Road C/L

REQD R/W = 1040.85 SF
REQD R/W = 0.024 ACRES
REMAINDER = +/- 0.43 ACRES

PAR 3 - TEMP ESMT REQ'D TEMP. EASM'T. DE104

PNT	OFFSET/		STATION/	ALIGNMENT
DE10104	25.00	R	12+49.25	Dobbs Road C/L

ARC LENGTH = 101.21
CHORD BEAR = S 88°41'16.9" E
LNTH CHORD = 101.20
RADIUS = 3625.00
DEGREE = 1°34'50.1"

DE10106	25.00	R	13+49.76	Dobbs Road C/L
DE10107	35.00	R	13+49.59	Dobbs Road C/L
DE10108	35.00	R	12+49.43	Dobbs Road C/L
DE10104	25.00	R	12+49.25	Dobbs Road C/L

REQD EASMT AREA = 987.99 SF

PAR 4 - TEMP ESMT REQ'D TEMP. EASM'T. DE105

PNT	OFFSET/		STATION/	ALIGNMENT
100031	24.87	R	13+49.77	Dobbs Road C/L
100037	25.33	R	13+89.00	Dobbs Road C/L
100038	25.44	R	14+45.00	Dobbs Road C/L
100035	25.53	R	14+99.10	Dobbs Road C/L
DE10109	40.00	R	14+98.60	Dobbs Road C/L
DE10110	40.00	R	13+49.50	Dobbs Road C/L
100031	24.87	R	13+49.77	Dobbs Road C/L

REQD EASMT AREA = 2139.85 SF

PAR 5 - TEMP ESMT REQ'D TEMP. EASM'T. DE106

PNT	OFFSET/		STATION/	ALIGNMENT
100043	24.93	R	15+49.15	Dobbs Road C/L
100044	24.74	R	16+03.52	Dobbs Road C/L
100045	25.03	R	16+77.51	Dobbs Road C/L
100039	25.18	R	16+99.54	Dobbs Road C/L
DE10111	30.00	R	16+99.44	Dobbs Road C/L
DE10112	45.00	R	15+48.44	Dobbs Road C/L
100043	24.93	R	15+49.15	Dobbs Road C/L

REQD EASMT AREA = 1910.39 SF

PAR 6 - TEMP ESMT REQ'D TEMP. EASM'T. DE107

PNT	OFFSET/		STATION/	ALIGNMENT
100039	25.18	R	16+99.54	Dobbs Road C/L
100048	25.26	R	17+21.42	Dobbs Road C/L
100049	25.65	R	17+74.14	Dobbs Road C/L
100050	25.82	R	18+11.19	Dobbs Road C/L
100046	24.89	R	18+49.10	Dobbs Road C/L
DE10113	30.00	R	18+48.91	Dobbs Road C/L
DE10111	30.00	R	16+99.44	Dobbs Road C/L
100039	25.18	R	16+99.54	Dobbs Road C/L

REQD EASMT AREA = 683.09 SF

PAR 7 - TEMP ESMT REQ'D TEMP. EASM'T. DE108

PNT	OFFSET/		STATION/	ALIGNMENT
100061	25.30	L	19+20.23	Dobbs Road C/L
DE10114	35.00	L	19+21.40	Dobbs Road C/L
DE10115	35.00	L	21+62.46	Dobbs Road C/L
100055	25.05	L	21+61.59	Dobbs Road C/L
100056	25.35	L	21+49.00	Dobbs Road C/L
100057	25.24	L	20+77.63	Dobbs Road C/L
100058	24.99	L	20+26.07	Dobbs Road C/L
100059	24.64	L	19+86.67	Dobbs Road C/L
100060	24.82	L	19+34.53	Dobbs Road C/L
100061	25.30	L	19+20.23	Dobbs Road C/L

REQD EASMT AREA = 2343.50 SF
1 DRIVEWAY EASEMENT

PAR 8 - TEMP ESMT REQ'D TEMP. EASM'T. DE109

PNT	OFFSET/		STATION/	ALIGNMENT
100055	25.05	L	21+61.59	Dobbs Road C/L
DE10115	35.00	L	21+62.46	Dobbs Road C/L
DE10116	35.00	L	23+13.20	Dobbs Road C/L
DE10117	35.00	L	24+08.79	Dobbs Road C/L
100064	25.03	L	24+08.89	Dobbs Road C/L
100065	24.90	L	23+15.61	Dobbs Road C/L
100066	24.88	L	22+18.18	Dobbs Road C/L
100055	25.05	L	21+61.59	Dobbs Road C/L

REQD EASMT AREA = 2391.31 SF

PAR 9 - TEMP ESMT REQ'D TEMP. EASM'T. DE110

PNT	OFFSET/		STATION/	ALIGNMENT
100064	25.03	L	24+08.89	Dobbs Road C/L
DE10117	35.00	L	24+08.79	Dobbs Road C/L
DE10118	35.00	L	26+08.01	Dobbs Road C/L
100069	24.74	L	26+07.96	Dobbs Road C/L
100064	25.03	L	24+08.89	Dobbs Road C/L

REQD EASMT AREA = 2010.12 SF
2 DRIVEWAY EASEMENTS

PAR 10 - TEMP ESMT REQ'D TEMP. EASM'T. DE111

PNT	OFFSET/		STATION/	ALIGNMENT
100069	24.74	L	26+07.96	Dobbs Road C/L
DE10118	35.00	L	26+08.01	Dobbs Road C/L
DE10119	35.00	L	28+05.67	Dobbs Road C/L
100071	24.34	L	28+06.37	Dobbs Road C/L
100072	24.34	L	26+90.47	Dobbs Road C/L

ARC LENGTH = 69.13
CHORD BEAR = N 88°40'58.3" W
LNTH CHORD = 69.12
RADIUS = 1355.00
DEGREE = 4°13'42.5"

100073	24.70	L	26+22.73	Dobbs Road C/L
100069	24.74	L	26+07.96	Dobbs Road C/L

REQD EASMT AREA = 1895.52 SF

PAR 11 - TEMP ESMT REQ'D TEMP. EASM'T. DE112

PNT	OFFSET/		STATION/	ALIGNMENT
100071	24.34	L	28+06.37	Dobbs Road C/L
DE10119	35.00	L	28+05.67	Dobbs Road C/L
DE10120	35.00	L	28+50.00	Dobbs Road C/L
DE10121	35.00	L	29+00.00	Dobbs Road C/L
DE10122	35.00	L	29+81.31	Dobbs Road C/L
100075	25.20	L	29+86.65	Dobbs Road C/L
100076	26.20	L	29+42.69	Dobbs Road C/L

ARC LENGTH = 134.69
CHORD BEAR = N 70°02'29.9" W
LNTH CHORD = 132.55
RADIUS = 217.60
DEGREE = 26°19'51.2"

100077	24.58	L	28+22.56	Dobbs Road C/L
100071	24.34	L	28+06.37	Dobbs Road C/L

REQD EASMT AREA = 1577.71 SF
1 DRIVEWAY EASEMENT

PAR 12 - TEMP ESMT REQ'D TEMP. EASM'T. DE113

PNT	OFFSET/		STATION/	ALIGNMENT
100075	25.20	L	29+86.65	Dobbs Road C/L
DE10122	35.00	L	29+81.31	Dobbs Road C/L
DE10123	35.00	L	30+36.18	Dobbs Road C/L
100080	25.00	L	30+36.16	Dobbs Road C/L
100075	25.20	L	29+86.65	Dobbs Road C/L

REQD EASMT AREA = 522.46 SF

PAR 13 - TEMP ESMT REQ'D TEMP. EASM'T. DE114

PNT	OFFSET/		STATION/	ALIGNMENT
100080	25.00	L	30+36.16	Dobbs Road C/L
DE10123	35.00	L	30+36.18	Dobbs Road C/L
DE10124	40.29	L	31+07.74	Dobbs Road C/L
100083	25.05	L	30+86.80	Dobbs Road C/L
100084	25.11	L	30+73.50	Dobbs Road C/L
100080	25.00	L	30+36.16	Dobbs Road C/L

REQD EASMT AREA = 741.39 SF

CALCO ENGINEERING

REVISION DATES

RIGHT OF WAY PLAN

DOBBS ROAD MULTI-USE TRAIL

CHECKED: DATE:
BACKCHECKED: DATE:
CORRECTED: DATE:
VERIFIED: DATE:

DRAWING No. 60-0008

CITY OF WOODSTOCK
TEMPORARY CONSTUCTION EASEMENT
Dobbs Road Multi-Use Trail – Parcel 11

STATE OF GEORGIA
COUNTY OF CHEROKEE

THIS CONVEYANCE made and executed the 16 day of March, 2026.

WITNESSETH THAT, JOSEPH W. LORENZ AND MARY F. LORENZ, AS TRUSTEES OF THE LORENZ FAMILY 2012 REVOCABLE LIVING TRUST UNDER AGREEMENT DATED APRIL 10, 2012, the undersigned, are the owners of a tract of land in said county, along Dobbs Road being more particularly described on a map and drawing of said multi-use trail project in the office of The City of Woodstock to which reference is hereby made.

Now, therefore,in consideration of the benefit to said property by the construction of said multi-use trail, and in consideration of **ONE DOLLAR ($1.00)** in hand paid, the receipt whereof is hereby acknowledged, Grantors do hereby grant, bargain, and convey to said **CITY OF WOODSTOCK**, a temporary construction easement in **Land Lot 993** of the **15th District, 2nd Section,** of said County as surveyed and measured from the highway location as follows:

Said **Temporary Construction Easement(s)** hereby conveyed, consisting of **1,577.71** square feet within the area shown colored green on the attached plat marked Exhibits "A" and "B" for the construction of slopes, fills, and embankments as necessary, in order to support the multi-use trail project.

Also granted is a **Temporary Driveway Easement** to enter, repair, improve, and replace a portion of Grantor's driveway as needed to connect the existing driveway to the proposed multi-use trail, said area shown highlighted pink on the attached plat marked Exhibits "A" & "B".

The Temporary Construction Easement becomes effective at the beginning of the construction of the above project and will expire upon completion and final acceptance of said project by The City of Woodstock.

Grantors hereby warrant to have the right to sell and convey said land or easements and bind themselves, their heirs, executors and administrators forever to defend by virtue of these presents.

IN WITNESS WHEREOF, Grantors have hereunto set their hands and seal the day above written.

Signed and Sealed before me
This 16 day of March, 2026

Joseph W. Lorenz and Mary F. Lorenz, as Trustees of The Lorenz Family 2012 Revocable Living Trust Under Agreement dated April 10, 2012

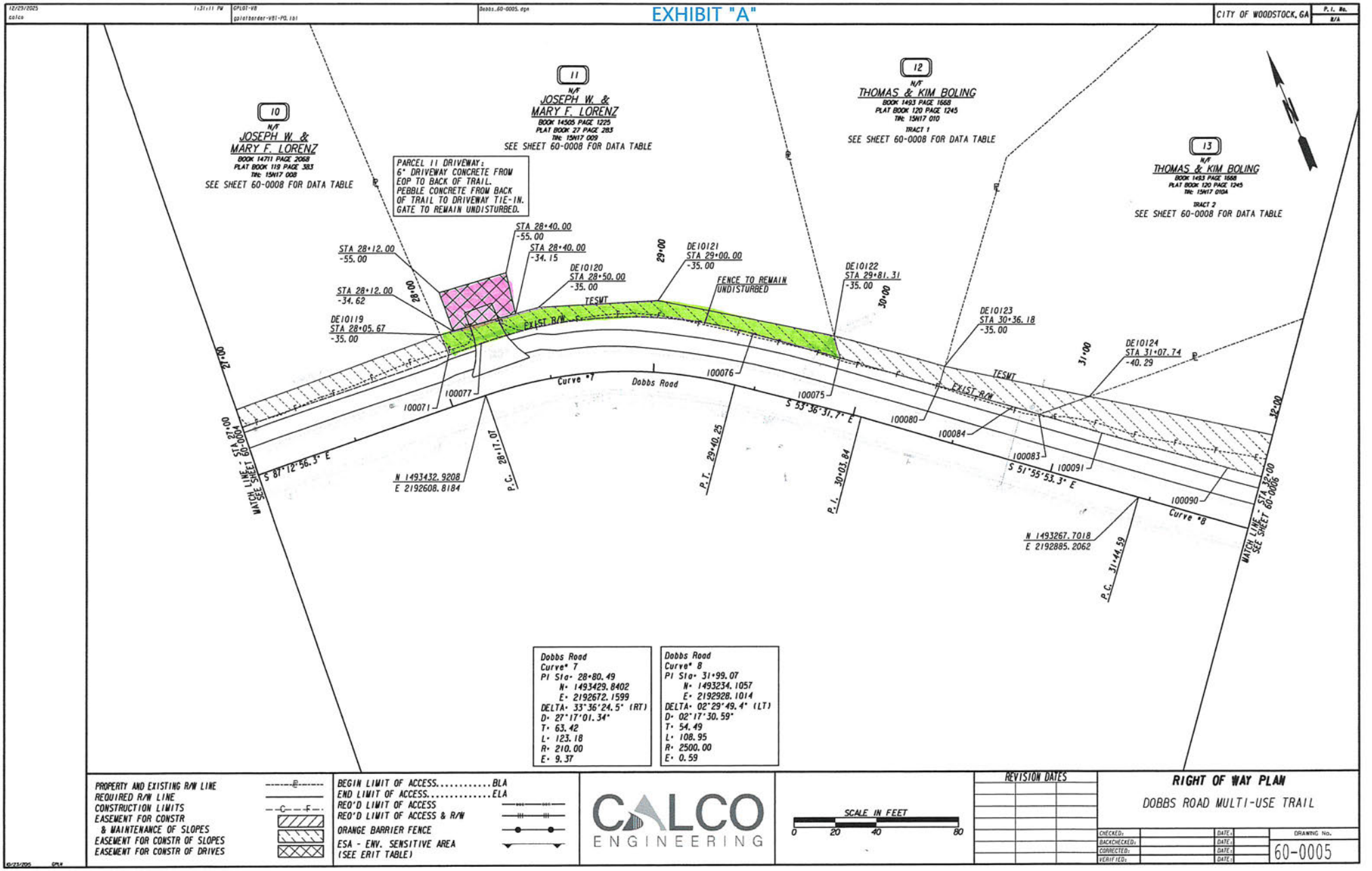
WITNESS

Joseph W. Lorenz, as Trustee

NOTARY PUBLIC

Mary F. Lorenz, as Trustee

JONATHAN R. GRAVES
My Commission Expires
NOTARY PUBLIC
August 21, 2028
CHEROKEE COUNTY, GEORGIA


EXHIBIT "A"
CITY OF WOODSTOCK, GA
10
N/F
JOSEPH W. & MARY F. LORENZ
BOOK 14711 PAGE 2058
PLAT BOOK 119 PAGE 383
TAX: 15N17 008
SEE SHEET 60-0008 FOR DATA TABLE
11
N/F
JOSEPH W. & MARY F. LORENZ
BOOK 14505 PAGE 1225
PLAT BOOK 27 PAGE 283
TAX: 15N17 009
SEE SHEET 60-0008 FOR DATA TABLE
12
N/F
THOMAS & KIM BOLING
BOOK 1493 PAGE 1668
PLAT BOOK 120 PAGE 1245
TAX: 15N17 010
TRACT 1
SEE SHEET 60-0008 FOR DATA TABLE
13
N/F
THOMAS & KIM BOLING
BOOK 1493 PAGE 1668
PLAT BOOK 120 PAGE 1245
TAX: 15N17 010A
TRACT 2
SEE SHEET 60-0008 FOR DATA TABLE
PARCEL 11 DRIVEWAY:
6" DRIVEWAY CONCRETE FROM EOP TO BACK OF TRAIL.
PEBBLE CONCRETE FROM BACK OF TRAIL TO DRIVEWAY TIE-IN.
GATE TO REMAIN UNDISTURBED.
STA 28+40.00
-55.00
STA 28+12.00
-55.00
STA 28+40.00
-34.15
DE10121
STA 29+00.00
-35.00
DE10120
STA 28+50.00
-35.00
STA 28+12.00
-34.62
FENCE TO REMAIN UNDISTURBED
TESMT
EXIST R/W
DE10119
STA 28+05.67
-35.00
DE10122
STA 29+81.31
-35.00
DE10123
STA 30+36.18
-35.00
DE10124
STA 31+07.74
-40.29
100071
100077
100076
100075
100080
100084
100083
100091
100090
Curve #7
Dobbs Road
S 87°12'56.3" E
S 53°36'31.7" E
S 51°55'53.3" E
N 1493432.9208
E 2192608.8184
P.C. 28+17.07
P.T. 29+40.25
P.I. 30+03.84
N 1493267.7018
E 2192885.2062
P.C. 31+44.59
Curve #8
MATCH LINE - STA 27+00
SEE SHEET 60-0004
MATCH LINE - STA 32+00
SEE SHEET 60-0006
29'00
28'00
30'00
31'00
32'00
21'00
Dobbs Road
Curve* 7
PI Sta- 28+80.49
N- 1493429.8402
E- 2192672.1599
DELTA- 33°36'24.5" (RT)
D- 27°17'01.34"
T- 63.42
L- 123.18
R- 210.00
E- 9.37
Dobbs Road
Curve* 8
PI Sta- 31+99.07
N- 1493234.1057
E- 2192928.1014
DELTA- 02°29'49.4" (LT)
D- 02°17'30.59"
T- 54.49
L- 108.95
R- 2500.00
E- 0.59
PROPERTY AND EXISTING R/W LINE
REQUIRED R/W LINE
CONSTRUCTION LIMITS
EASEMENT FOR CONSTR & MAINTENANCE OF SLOPES
EASEMENT FOR CONSTR OF SLOPES
EASEMENT FOR CONSTR OF DRIVES
BEGIN LIMIT OF ACCESS.....BLA
END LIMIT OF ACCESS.....ELA
REQ'D LIMIT OF ACCESS
REQ'D LIMIT OF ACCESS & R/W
ORANGE BARRIER FENCE
ESA - ENV. SENSITIVE AREA
(SEE ERIT TABLE)
CALCO ENGINEERING
SCALE IN FEET
0 20 40 80
REVISION DATES
RIGHT OF WAY PLAN
DOBBS ROAD MULTI-USE TRAIL
CHECKED:
BACKCHECKED:
CORRECTED:
VERIFIED:
DRAWING No.
60-0005

4/17/2025 | 4.42x40 PW | PLOT-V8 | plotborder-V81-PO.tbl | Dobbs_60-0008.dgn

EXHIBIT "B"

CITY OF WOODSTOCK, GA | P.I. No. N/A

PAR 1 - TEMP ESMT REQ'D TEMP. EASM'T. DE101

PNT	OFFSET/		STATION/	ALIGNMENT
DE10101	15.06	R	11+00.00	Dobbs Road C/L
100013	14.94	R	11+43.00	Dobbs Road C/L
100000	14.66	R	11+78.55	Dobbs Road C/L
DE10102	30.00	R	11+79.21	Dobbs Road C/L
DE10103	30.00	R	11+00.00	Dobbs Road C/L
DE10101	15.06	R	11+00.00	Dobbs Road C/L

REQD EASMT AREA = 1190.90 SF

PAR 2 - REQD RW REQ'D R/W DE102

PNT	OFFSET/ DIST		STATION/ BEARING	ALIGNMENT
100000	14.66	R	11+78.55	Dobbs Road C/L
	31.34		S 86°58'49.5" E	
100028	14.67	R	12+09.77	Dobbs Road C/L
	39.46		S 87°37'09.0" E	
100029	14.64	R	12+49.07	Dobbs Road C/L
	10.36		S 1°05'09.1" W	
DE10104	25.00	R	12+49.25	Dobbs Road C/L

ARC LENGTH = 70.75
CHORD BEAR = N 87°19'44.8" W
LNTH CHORD = 70.74
RADIUS = 3625.00
DEGREE = 1°34'50.1"

DE10105	25.00	R	11+79.00	Dobbs Road C/L
	10.35		N 0°44'13.2" E	
100000	14.66	R	11+78.55	Dobbs Road C/L

REQD R/W = 733.94 SF
REQD R/W = 0.017 ACRES
REMAINDER = +/- 9.33 ACRES

PAR 3 - REQD RW REQ'D R/W DE103

PNT	OFFSET/ DIST		STATION/ BEARING	ALIGNMENT
100029	14.64	R	12+49.07	Dobbs Road C/L
	62.01		S 88°11'17.2" E	
100033	14.84	R	13+10.82	Dobbs Road C/L
	39.28		S 89°08'26.2" E	
100034	14.87	R	13+49.94	Dobbs Road C/L
	10.13		S 1°30'38.4" W	
DE10106	25.00	R	13+49.76	Dobbs Road C/L

ARC LENGTH = 101.21
CHORD BEAR = N 88°41'16.9" W
LNTH CHORD = 101.20
RADIUS = 3625.00
DEGREE = 1°34'50.1"

DE10104	25.00	R	12+49.25	Dobbs Road C/L
	10.36		N 1°05'09.1" E	
100029	14.64	R	12+49.07	Dobbs Road C/L

REQD R/W = 1040.85 SF
REQD R/W = 0.024 ACRES
REMAINDER = +/- 0.43 ACRES

PAR 3 - TEMP ESMT REQ'D TEMP. EASM'T. DE104

PNT	OFFSET/		STATION/	ALIGNMENT
DE10104	25.00	R	12+49.25	Dobbs Road C/L

ARC LENGTH = 101.21
CHORD BEAR = S 88°41'16.9" E
LNTH CHORD = 101.20
RADIUS = 3625.00
DEGREE = 1°34'50.1"

DE10106	25.00	R	13+49.76	Dobbs Road C/L
DE10107	35.00	R	13+49.59	Dobbs Road C/L
DE10108	35.00	R	12+49.43	Dobbs Road C/L
DE10104	25.00	R	12+49.25	Dobbs Road C/L

REQD EASMT AREA = 987.99 SF

PAR 4 - TEMP ESMT REQ'D TEMP. EASM'T. DE105

PNT	OFFSET/		STATION/	ALIGNMENT
100031	24.87	R	13+49.77	Dobbs Road C/L
100037	25.33	R	13+89.00	Dobbs Road C/L
100038	25.44	R	14+45.00	Dobbs Road C/L
100035	25.53	R	14+99.10	Dobbs Road C/L
DE10109	40.00	R	14+98.60	Dobbs Road C/L
DE10110	40.00	R	13+49.50	Dobbs Road C/L
100031	24.87	R	13+49.77	Dobbs Road C/L

REQD EASMT AREA = 2139.85 SF

PAR 5 - TEMP ESMT REQ'D TEMP. EASM'T. DE106

PNT	OFFSET/		STATION/	ALIGNMENT
100043	24.93	R	15+49.15	Dobbs Road C/L
100044	24.74	R	16+03.52	Dobbs Road C/L
100045	25.03	R	16+77.51	Dobbs Road C/L
100039	25.18	R	16+99.54	Dobbs Road C/L
DE10111	30.00	R	16+99.44	Dobbs Road C/L
DE10112	45.00	R	15+48.44	Dobbs Road C/L
100043	24.93	R	15+49.15	Dobbs Road C/L

REQD EASMT AREA = 1910.39 SF

PAR 6 - TEMP ESMT REQ'D TEMP. EASM'T. DE107

PNT	OFFSET/		STATION/	ALIGNMENT
100039	25.18	R	16+99.54	Dobbs Road C/L
100048	25.26	R	17+21.42	Dobbs Road C/L
100049	25.65	R	17+74.14	Dobbs Road C/L
100050	25.62	R	18+11.19	Dobbs Road C/L
100046	24.89	R	18+49.10	Dobbs Road C/L
DE10113	30.00	R	18+48.91	Dobbs Road C/L
DE10111	30.00	R	16+99.44	Dobbs Road C/L
100039	25.18	R	16+99.54	Dobbs Road C/L

REQD EASMT AREA = 683.09 SF

PAR 7 - TEMP ESMT REQ'D TEMP. EASM'T. DE108

PNT	OFFSET/		STATION/	ALIGNMENT
100061	25.30	L	19+20.23	Dobbs Road C/L
DE10114	35.00	L	19+21.40	Dobbs Road C/L
DE10115	35.00	L	21+62.46	Dobbs Road C/L
100055	25.05	L	21+61.59	Dobbs Road C/L
100056	25.35	L	21+49.00	Dobbs Road C/L
100057	25.24	L	20+77.63	Dobbs Road C/L
100058	24.99	L	20+26.07	Dobbs Road C/L
100059	24.64	L	19+86.67	Dobbs Road C/L
100060	24.82	L	19+34.53	Dobbs Road C/L
100061	25.30	L	19+20.23	Dobbs Road C/L

REQD EASMT AREA = 2343.50 SF
1 DRIVEWAY EASEMENT

PAR 8 - TEMP ESMT REQ'D TEMP. EASM'T. DE109

PNT	OFFSET/		STATION/	ALIGNMENT
100055	25.05	L	21+61.59	Dobbs Road C/L
DE10115	35.00	L	21+62.46	Dobbs Road C/L
DE10116	35.00	L	23+13.20	Dobbs Road C/L
DE10117	35.00	L	24+08.79	Dobbs Road C/L
100064	25.03	L	24+08.89	Dobbs Road C/L
100065	24.90	L	23+15.61	Dobbs Road C/L
100066	24.88	L	22+18.18	Dobbs Road C/L
100055	25.05	L	21+61.59	Dobbs Road C/L

REQD EASMT AREA = 2391.31 SF

PAR 9 - TEMP ESMT REQ'D TEMP. EASM'T. DE110

PNT	OFFSET/		STATION/	ALIGNMENT
100064	25.03	L	24+08.89	Dobbs Road C/L
DE10117	35.00	L	24+08.79	Dobbs Road C/L
DE10118	35.00	L	26+08.01	Dobbs Road C/L
100069	24.74	L	26+07.96	Dobbs Road C/L
100064	25.03	L	24+08.89	Dobbs Road C/L

REQD EASMT AREA = 2010.12 SF
2 DRIVEWAY EASEMENTS

PAR 10 - TEMP ESMT REQ'D TEMP. EASM'T. DE111

PNT	OFFSET/		STATION/	ALIGNMENT
100069	24.74	L	26+07.96	Dobbs Road C/L
DE10118	35.00	L	26+08.01	Dobbs Road C/L
DE10119	35.00	L	28+05.67	Dobbs Road C/L
100071	24.34	L	28+06.37	Dobbs Road C/L
100072	24.34	L	26+90.47	Dobbs Road C/L

ARC LENGTH = 69.13
CHORD BEAR = N 88°40'58.3" W
LNTH CHORD = 69.12
RADIUS = 1355.00
DEGREE = 4°13'42.5"

100073	24.70	L	26+22.73	Dobbs Road C/L
100069	24.74	L	26+07.96	Dobbs Road C/L

REQD EASMT AREA = 1895.52 SF

PAR 11 - TEMP ESMT REQ'D TEMP. EASM'T. DE112

PNT	OFFSET/		STATION/	ALIGNMENT
100071	24.34	L	28+06.37	Dobbs Road C/L
DE10119	35.00	L	28+05.67	Dobbs Road C/L
DE10120	35.00	L	28+50.00	Dobbs Road C/L
DE10121	35.00	L	29+00.00	Dobbs Road C/L
DE10122	35.00	L	29+81.31	Dobbs Road C/L
100075	25.20	L	29+86.65	Dobbs Road C/L
100076	26.20	L	29+42.69	Dobbs Road C/L

ARC LENGTH = 134.69
CHORD BEAR = N 70°02'29.9" W
LNTH CHORD = 132.55
RADIUS = 217.60
DEGREE = 26°19'51.2"

100077	24.58	L	28+22.56	Dobbs Road C/L
100071	24.34	L	28+06.37	Dobbs Road C/L

REQD EASMT AREA = 1577.71 SF
1 DRIVEWAY EASEMENT

PAR 12 - TEMP ESMT REQ'D TEMP. EASM'T. DE113

PNT	OFFSET/		STATION/	ALIGNMENT
100075	25.20	L	29+86.65	Dobbs Road C/L
DE10122	35.00	L	29+81.31	Dobbs Road C/L
DE10123	35.00	L	30+36.18	Dobbs Road C/L
100080	25.00	L	30+36.16	Dobbs Road C/L
100075	25.20	L	29+86.65	Dobbs Road C/L

REQD EASMT AREA = 522.46 SF

PAR 13 - TEMP ESMT REQ'D TEMP. EASM'T. DE114

PNT	OFFSET/		STATION/	ALIGNMENT
100080	25.00	L	30+36.16	Dobbs Road C/L
DE10123	35.00	L	30+36.18	Dobbs Road C/L
DE10124	40.29	L	31+07.74	Dobbs Road C/L
100083	25.05	L	30+86.80	Dobbs Road C/L
100084	25.11	L	30+73.50	Dobbs Road C/L
100080	25.00	L	30+36.16	Dobbs Road C/L

REQD EASMT AREA = 741.39 SF

CALCO ENGINEERING

REVISION DATES

RIGHT OF WAY PLAN

DOBBS ROAD MULTI-USE TRAIL

CHECKED: DATE:
BACKCHECKED: DATE:
CORRECTED: DATE:
VERIFIED: DATE:

DRAWING No. 60-0008

6/23/2025 CPLW

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

JOSEPH N LORENZ AND MARY F LORENZ TTEES LORENZ 2012 REV TR

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☒ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

5 Address (number, street, and apt. or suite no.). See instructions.

[redacted]

Requester's name and address (optional)

6 City, state, and ZIP code

[redacted]

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

[redacted]

or

Employer identification number

–

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person** TTEE TTEE **Date** 3/14/26

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

AGENDA ITEM NO. 7.14

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	April 13, 2026
SUBMITTED BY:	Chris Luly, Special Projects
ITEM TYPE:	Deeds, Easements, ROW Abandonments
AGENDA SECTION:	CONSENT AGENDA
SUBJECT:	**Approve Temporary Access Easement with Daniel on Dupree, LLC**
SUGGESTED ACTION:	Request for approval of a temporary access easement agreement. The agreement has the City provide Daniel on Dupree, LLC a temporary easement for the purpose of accessing the rear of adjacent residential lots from City property, until the time this City property is converted to public right-of-way. This City property is planned to be an extension of Goshen Lane and this street segment will be constructed by Daniel on Dupree, LLC in conjunction with the adjacent residential development. Following construction and acceptance of Goshen Lane on this City property, the property will be converted to public right-of-way which will void this temporary access easement.

ATTACHMENTS:

FinalDraft-Access Easement-City of Woodstock to Daniel on Dupree LLC -20260326.pdf

After recording return to:

Sellers & Warren, P.C.
115 Woodland Way
Suite 100
Canton, Ga 30114

Cross Reference:

Deed Book 14535, Page 2460,
Cherokee County, Georgia records
C257002

TEMPORARY ACCESS EASEMENT AGREEMENT

This Access Easement Agreement (this "Agreement") is effective _____, 2026, by and between City of Woodstock, Georgia, as Grantor and Daniel On Dupree, LLC, a Georgia limited liability company as Grantee herein.

WHEREAS, the City is the owner of all of that certain tract or parcel of real property (hereafter referred to as the "City Property"), identified as a Cherokee County Tax Parcel Number 92N06 018 A, consisting of a total of 0.423 acres depicted on Exhibit A attached hereto and located in the municipal limits of the City of Woodstock; and

WHEREAS, the Developer is the owner of all of that certain tract or parcel of real property (hereafter referred to as the "Townhome Property"), identified as a Cherokee County Tax Parcel Numbers 92N06 251, 92N06 252, 92N06 253, 92N06 254, 92N06 255, 92N06 251 A, consisting of a total of 0.602 acres depicted on Exhibit A attached hereto and located in the municipal limits of the City of Woodstock; and,

WHEREAS, the Goshen Lane Roadway Extension will be constructed on the City Property;

WHEREAS, for good and valuable consideration, City of Woodstock, Georgia agrees to grant Daniel on Dupree, LLC, a temporary access easement burdening the City of Woodstock, Georgia property and benefitting the Daniel on Dupree, LLC, property in order to provide access to the Daniel on Dupree, LLC property until the Goshen Lane Roadway Extension is accepted by the City and on the terms and conditions set forth below;

NOW, THEREFORE, for and in consideration of the sum of Ten and No/100 Dollars ($10.00), and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree as follows:

1. Recitals. The recitals set forth above are true and correct and are incorporated into this Agreement.

2. Temporary Access Easement. City of Woodstock, Georgia, grants a temporary access easement over the property identified on Exhibit A hereto for the purpose of vehicular and pedestrian access to the Daniel on Dupree, LLC property. Grantee agrees to maintain said easement at its expense and Grantor consents to Grantee improving said easement area per the Development Agreement approved by the Mayor on Council on March 9, 2026. The Temporary Access Easement will expire at such time that the Goshen Lane Roadway Extension is accepted by the City.

3. Miscellaneous.

a. Georgia law shall govern this Agreement.

b. Time is of the essence.

c. This Agreement may only be modified upon the recorded, written consent of the parties.

d. This Agreement shall be binding upon and inure to the benefit of Daniel on Dupree, LLC and their respective successors and assigns. All terms of this Agreement shall run with the land.

e. This Agreement may be executed in multiple counterparts that, when taken together, shall constitute a single document.

f. This Agreement represents the entire agreement of the parties with respect to the access easements referenced above.

[signature page follows]

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first above written.

Signed, sealed and delivered this _____ day of _____, 2026, in the presence of:

_____
Witness

_____
Notary Public

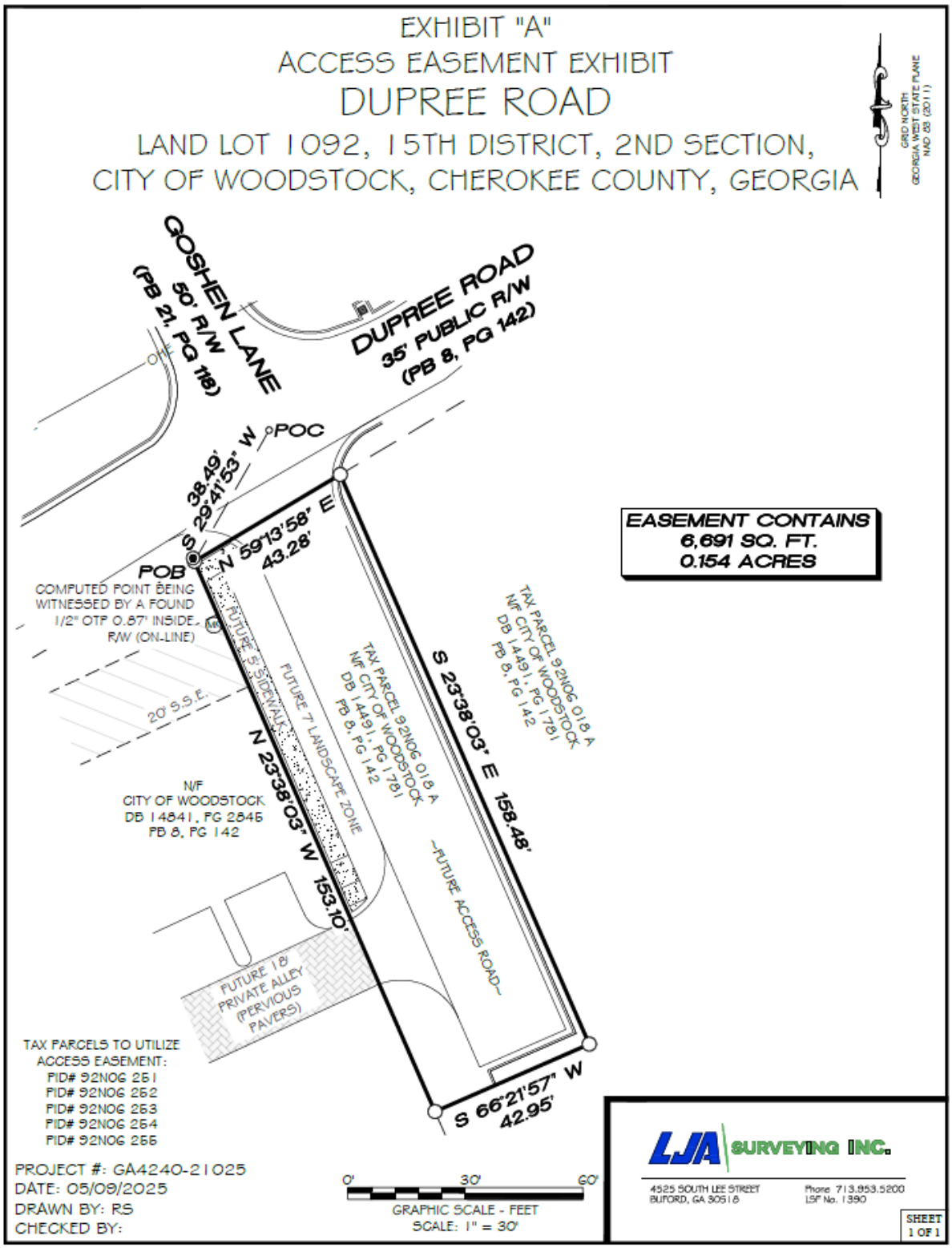
[NOTARY SEAL]

GRANTOR
CITY OF WOODSTOCK, GEORGIA

By:_____

Name:
_____

Exhibit A
Easement Description



Access Easement

An easement over and across a parcel of land lying in Land Lot 1092 of the 15th District, 2nd Section, City of Woodstock, Cherokee County, Georgia and being more particularly described as follows:

Commence at the centerline intersection of Goshen Lane (having a 50' right-of-way) and Dupree Road (having a 35' right-of-way), Thence run South 29 Degrees 41 Minutes 53 Seconds West for a distance of 38.49 feet to a point on the southeasterly right-of-way of Dupree Road and being the POINT OF BEGINNING of the parcel of land herein described (said point being witnessed by a found 1/2-inch open top pipe lying 0.87' northwest inside of the right-of-way of Dupree Road); Thence run North 59 Degrees 13 Minutes 58 Seconds East along said southeasterly right-of-way for a distance of 43.28 feet to a point; Thence leaving said right-of-way run South 23 Degrees 38 Minutes 03 Seconds East for a distance of 158.48 feet to a point; Thence run South 66 Degrees 21 Minutes 57 Seconds West for a distance of 42.95 feet to a point; Thence run North 23 Degrees 38 Minutes 03 Seconds West for a distance of 153.10 feet to the POINT OF BEGINNING.

Said easement containing 6,691 Square Feet, or 0.154 Acres

AGENDA ITEM NO. 7.15

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	April 13, 2026
SUBMITTED BY:	Cameron Dunn, Community Development
ITEM TYPE:	Ordinance 1st or 2nd Reading
AGENDA SECTION:	CONSENT AGENDA
SUBJECT:	**Approve ZTA#022-26: Administrative Variances for Fences (2nd Reading)**
SUGGESTED ACTION:	Request for approval of a Zone Text Amendment that amends Chapter X (Administration and Enforcement) of the Land Development Ordinance to amend the duties and responsibilities of the Development Process Committee (DPC), allowing the DPC to approve fences located within zoning buffers.

ATTACHMENTS:
Attachment_A_Ordinance_FINAL_DRAFT.pdf

CITY OF WOODSTOCK, GEORGIA
ORDINANCE 2026-00_

AN ORDINANCE AMENDING CHAPTER X (ADMINISTRATION AND ENFORCEMENT) OF THE WOODSTOCK LAND DEVELOPMENT ORDINANCE TO AMEND THE AUTHORITIES OF THE DEVELOPMENT PROCESS COMMITTEE.

(ZONE TEXT AMENDMENT #022-26 – CITYWIDE)

WHEREAS, the City of Woodstock, Georgia (hereinafter referred to as the "City" is a municipality duly formed and existing pursuant to Georgia Law; and

WHEREAS, the 1983 Constitution of the State of Georgia provides for the self-government of municipalities without the necessity of action by the Georgia General Assembly, and

WHEREAS, the City of Woodstock, Georgia has the legislative power to adopt clearly reasonable ordinance, resolutions, or regulations relating to its property, affairs, and local government for which no provision has been made by general law, and which are not inconsistent with the Constitution or any charter provision applicable thereto; and

WHEREAS, the City Council of Woodstock, Georgia desires to amend Chapter X, Article I of the Land Development Code of the City of Woodstock, Georgia as set forth herein.

NOW, THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE CITY OF WOODSTOCK HEREBY ORDAINS, by the lawful authority vested in them as follows:

Section 1. That Chapter X (Administration and Enforcement), Article I (Administration), Section 10.140 (Development Process Committee), subsection 2 (Powers and Duties), be amended to add the following provision as number 9 under subsubsection c:

9. To allow fences to encroach into zoning buffers as defined in Chapter VII, Article VI of this Ordinance.

Section 2. Should any provision of this Ordinance be declared invalid by a Court of competent jurisdiction, such decision shall not affect the validity of this Ordinance as a whole or any provision thereof other than the provision specifically declared to be invalid. The Mayor and City Council hereby declare that it would have passed this Ordinance and each section, sentence, clause, and phrase thereof, irrespective of the fact that one or more sections, sentences, clauses, or phrases may be declared illegal, invalid, or unconstitutional.

Section 3. This Ordinance shall take effect immediately upon its adoption.

Section 4. This Ordinance shall not apply to any projects that have been deemed complete by the City of Woodstock as of the effective date of this Ordinance.

PASSED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE CITY OF WOODSTOCK, GEORGIA, THIS 9th DAY OF APRIL, 2026.

Advertisement run in the Cherokee Tribune: February 12, 2026

First Reading Date: March 23, 2026

Second Reading Date: April 13, 2026

_____
MICHAEL CALDWELL, MAYOR
CITY OF WOODSTOCK, GEORGIA

_____ (Municipal Seal)
ROBYN ADAMS, CITY CLERK
CITY OF WOODSTOCK, GEORGIA

REVIEWED FOR LEGAL CONTENT

_____
S. JEFFREY RUSBRIDGE, CITY ATTORNEY

AGENDA ITEM NO. 7.16

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	April 13, 2026
SUBMITTED BY:	Melissa Sigmund, Community Development
ITEM TYPE:	Ordinance 1st or 2nd Reading
AGENDA SECTION:	CONSENT AGENDA
SUBJECT:	**Approve ZTA#021-26: Chapter VII Performance Zoning Standards and Density Allowances for GC-VMU Update (2nd Reading)**
SUGGESTED ACTION:	Request for approval of a Zone Text Amendment that amends ZTA#-21-26, a Zone Text Amendment that amends Chapter VII (Performance Zoning Standards and Use Districts and Regulations) of the Land Development Ordinance to update the use standards and density allowances for the GC-VMU Zoning District.

ATTACHMENTS:
ZTA-21-2026_Ordinance_rev_FINAL_DRAFT.pdf

CITY OF WOODSTOCK, GEORGIA
ORDINANCE 2026-00_

AN ORDINANCE AMENDING CHAPTER VII (PERFORMANCE STANDARDS) OF THE WOODSTOCK LAND DEVELOPMENT ORDINANCE TO AMEND THE ZONE DISTRICT PERFORMANCE STANDARDS AND USE DISTRICTS AND REGULATIONS.

(ZONE TEXT AMENDMENT #021-26 – CITYWIDE)

WHEREAS, the City of Woodstock, Georgia (hereinafter referred to as the "City" is a municipality duly formed and existing pursuant to Georgia Law; and

WHEREAS, the 1983 Constitution of the State of Georgia provides for the self-government of municipalities without the necessity of action by the Georgia General Assembly, and

WHEREAS, the City of Woodstock, Georgia has the legislative power to adopt clearly reasonable ordinance, resolutions, or regulations relating to its property, affairs, and local government for which no provision has been made by general law, and which are not inconsistent with the Constitution or any charter provision applicable thereto; and

WHEREAS, the City Council of Woodstock, Georgia desires to amend Chapter VII, Article IV Zone District Performance Standards and Article V, Use Districts and Regulations of the Land Development Code of the City of Woodstock, Georgia as set forth herein.

NOW, THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE CITY OF WOODSTOCK HEREBY ORDAINS, by the lawful authority vested in them as follows with additions double underlined and deletions with ~~strikethrough~~:

Section 1. City of Woodstock Land Development Ordinance (LDO), amending Chapter VII as follows:

LDO Sec 7.4 shall be amended to read as follows:

ARTICLE IV. ZONE DISTRICT PERFORMANCE STANDARDS

Development Standards Table							
Zoning District	**Maximum Density (units/ac)**	**Minimum Heated Area (sq. ft.)**	**Minimum Lot Size (sq. ft.)**	**Minimum project size**	**Minimum Setbacks (feet)**		
					Front	Side	Rear

R1	2	1,500	21,780		35	15	25
R2	3	1,300	12,000		25	15	25
R3-A (Single-family Detached)	4	1,200	7,500		25	10	25
R3-B (Duplex)	4	1,200	7,500[1]		25[1]	15[1]	25[1]
R3-C (Townhome)	7	1,000	N/A	8 acres[2]	25[1]	15[1]	25[1]
R4	4	1,000	5,500		15	5	15
R5	12	800	N/A	8 acres[2]	40[1]	25[1]	35[1]
GC			21,780		40	15	30
GC-VMU	12[4]	800	N/A		40	15	30
NC			7,500		40	15	30
LI			21,780		50	25	25
HI			sewer - 21,780 no sewer - 43,560		50	25	25
OSI			21,780		35	15	25
RD	0.2	1,500	5 acres		35	25	35
RR							
DT	refer to the Downtown District Standards						
SL	refer to the Specific Standards for Senior Living						

1. For the purposes of site planning, minimum setback requirements for R-3B, R-3C, and R-5 zoning categories, which are intended for attached and multi-family residential product, are to be applied per building, so that buildings may be setback from public or private rights-of-way and other buildings. Units within buildings may be ultimately platted with buildings subdivided into individual unit lots which may or may not include yard area in the lot area to be sold.

2. Refer to Section 7.304(1)(b), Conditional Use Permit.

3. The minimum Dwelling Unit Floor Area in a platted subdivision or common development is established at 1,000 sq. ft. or as follows:

a. No less than the Dwelling Unit Floor Area of any Dwelling Unit issued a Model Home Permit in accordance with Chapter 18 of the Code of Ordinances of the City of Woodstock; or

b. Without a Model Home Permit, no less than the Dwelling Unit Floor Area of the first Dwelling Unit issued a Certificate of Occupancy in the platted subdivision; or

c. Established with a zoning decision; or

d. Otherwise set forth by the Land Development Ordinance.

A reduction in the minimum Dwelling Unit Floor Area can be requested with direct appeal to the City Council.

Note: Setbacks are required whether the right-of-way is public or private. For the purposes of this provision a private right-of-way shall run to the adjacent property or

lot and the setbacks shall be determined from the property line of the adjacent property or lot unless the private right-of-way is by easement, in which event the setback shall begin at the paved area of the private right-of-way.
4. Within the Parkway and Ridgewalk Corridor Overlays, GC-VMU density can be increased up to 25 units per acre by City Council as part of a Zoning Amendment.

LDO Sec 7.506.23 shall be amended to read as follows:

P/C*23—Residential uses are not allowed by-right on the ground floor of buildings in the GC-VMU district. In the Ridgewalk and Parkway Overlay Districts, all ground floor residential uses are permissible with a Conditional Use Permit that includes a Master Plan. The Master Plan shall include a conceptual site layout illustrating the integration of all uses proposed for the site, architectural design concepts for all buildings and uses, and minimum architectural standards for the development that meet or exceed those required by the applicable zoning district and overlay. Preliminary grading and utility design may be required to be included in the Master Plan by the Public Works Director or Community Development Director.

Section 2. Should any provision of this Ordinance be declared invalid by a Court of competent jurisdiction, such decision shall not affect the validity of this Ordinance as a whole or any provision thereof other than the provision specifically declared to be invalid. The Mayor and City Council hereby declare that it would have passed this Ordinance and each section, sentence, clause, and phrase thereof, irrespective of the fact that one or more sections, sentences, clauses, or phrases may be declared illegal, invalid, or unconstitutional.

Section 3. This Ordinance shall take effect immediately upon its adoption.

Section 4. This Ordinance shall not apply to any projects that have been deemed complete by the City of Woodstock as of the effective date of this Ordinance.

PASSED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE CITY OF WOODSTOCK, GEORGIA, THIS 13th DAY of APRIL, 2026.

Advertisement run in the Cherokee Tribune: February 12, 2026

First Reading Date: March 23, 2026

Second Reading Date: April 13, 2026

_____

MICHAEL CALDWELL, MAYOR
CITY OF WOODSTOCK, GEORGIA

_____ (Municipal Seal)

ROBYN ADAMS, CITY CLERK
CITY OF WOODSTOCK, GEORGIA

REVIEWED FOR LEGAL CONTENT

_____

S. JEFFREY RUSBRIDGE, CITY ATTORNEY

AGENDA ITEM NO. 7.17

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	April 13, 2026
SUBMITTED BY:	Melissa Sigmund, Community Development
ITEM TYPE:	Request Council Direction
AGENDA SECTION:	CONSENT AGENDA
SUBJECT:	**Approve Change to Site Plan for CUP#083-24 - Woodpark Place**
SUGGESTED ACTION:	Request for approval of change to site plan for CUP#083-24 for Woodpark Place. This CUP was approved by Council on October 24, 2024. It included a condition of approval that modifications to the site plan not deemed minor or consistent with the site plan included in the CUP by the Community Development Director, shall be subject to Council review. The applicant has proposed a modification, that while not deemed inconsistent with the approved CUP site plan, has been deemed "not minor". As a result, the proposed modified site plan is being brought before the Council for conceptual approval. If Council agrees to the proposed site plan concept, it will continue through the technical plan review process to ensure compliance with all applicable standards and requirements.

ATTACHMENTS:

The Manor at SOM Site Plan Revision Request Letter.pdf
The Manor at SOM Site Plan Revision.pdf
CUP#083-24 Ordinance w/ Conditions of Approval.pdf

JW
COLLECTION

March 27, 2026

Dear Woodstock City Council and Staff,

The JW Collection respectfully submits for consideration the attached site plan revision for the Manor at South on Main Condominium parcel. The purpose of the revision is to add fourteen parking spaces for the shared commercial and residential condominiums. By relocating the garages, we are able to use the internal space for parking. In addition to the parking spaces, we gain small green spaces between the condominium buildings and the garage buildings which we believe is a design improvement. Additionally, we feel the three smaller garage buildings will present better to Woodpark Blvd than the two larger buildings.

We have found that maximizing parking relieves many of the grievances our owners, both residential and commercial, have when living and working in mixed-use environments. To be honest, this concept was originally suggested by staff in our early design stages. At that time, we could not visualize the garages being separated into buildings that did not strictly align with the condo buildings both in unit count and geographically.

We believe this revision meets the intention of the mixed-use designation for the site and is an enhancement with the parking and internal green spaces. Further, we believe it meets all Woodstock development guidelines. We respectfully request your approval of our revision for this parcel.

Respectfully submitted,

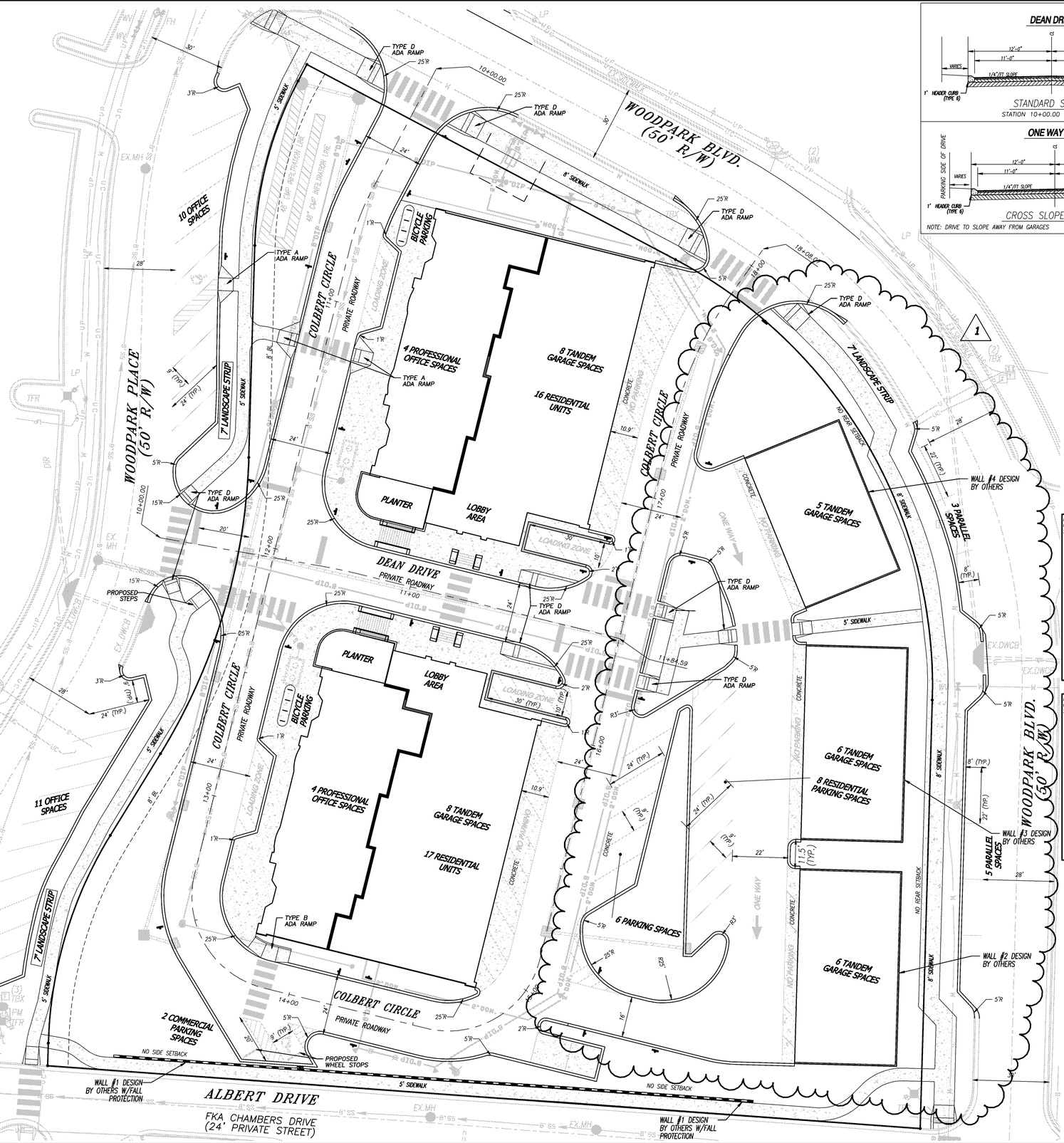
Michelle

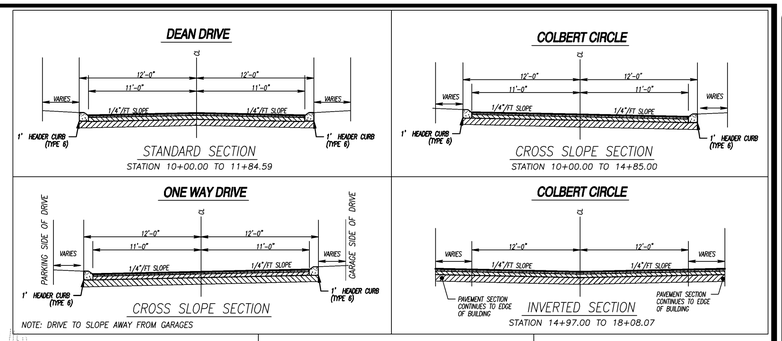
Michelle Horstemeyer
Chief Operating Officer
JW Collection

GRID NORTH
GEORGIA WEST ZONE

LEGEND

AIF	-	ANGLE IRON FOUND
BFF	-	BASEMENT FINISH FLOOR ELEV.
CGG	-	CURB AND GUTTER
CI	-	CURB INLET
CT	-	CRIMP TOP PIPE
CMF	-	CONCRETE MONUMENT FOUND
DI	-	DROP INLET
DWCB	-	DOUBLE WING CATCH BASIN
DB, PG	-	DEED BOOK, PAGE
EP	-	EDGE OF PAVEMENT
EA	-	EDGE OF ASPHALT
FF	-	FINISH FLOOR ELEV.
FH	-	FIRE HYDRANT
-G-	-	GAS LINE
GV	-	GAS VALVE
GW	-	GUY WIRE
HW	-	HEAD WALL
HWF	-	HOG WIRE FENCE
JB	-	JUCTION BOX
IPF	-	IRON PIN FOUND
IPS	-	IRON PIN SET (1/2" R/B)
LL	-	LAND LOT
LLL	-	LAND LOT LINE
LP	-	LIGHT POLE
MH	-	MANHOLE
N/F	-	NOW OR FORMERLY
OT	-	OPEN TOP PIPE
OCS	-	OUTLET CONTROL STRUCTURE
-P-	-	POWER LINE
-P/T-	-	POWER & TELEPHONE LINE
PBX	-	POWER BOX
PL	-	PROPERTY LINE
POB	-	POINT OF BEGINNING
PP	-	POWER POLE
PTP	-	POWER & TELEPHONE POLE
R/B	-	REBAR
R/W	-	RIGHT OF WAY
SNCB	-	SINGLE WING CATCH BASIN
-SS-	-	SANITARY SEWER LINE
SSE	-	SANITARY SEWER EASEMENT
TBX	-	TELEPHONE BOX
TMH	-	TELEPHONE MANHOLE
TPOB	-	TRUE POINT OF BEGINNING
-T-	-	TELEPHONE LINE
-W-	-	WATER LINE
WI	-	WEIR INLET
WM	-	WATER METER
WV	-	WATER VALVE
YI	-	YARD INLET





PAVING SPECIFICATIONS

- 1.50" ASPHALTIC CONCRETE TYPE "F" (9.5 MM)
- TACK COAT REQUIRED ON ALL PAVING
- 2" ASPHALTIC CONCRETE TYPE "E" (12.5 MM)
- 8" GRADED AGGREGATE BASE COURSE

* ALL ASPHALT MIX MUST HAVE A MINIMUM 5% ASPHALT CEMENT CONTENT.

WALL #1 DATA TABLE

WALL LENGTH	252 LF
WALL HEIGHT	9.95' (HIGHTEST POINT)
WALL AREA (FACE)	1,526 SF
WALL MATERIAL	CONCRETE (CIP)
WALL TREATMENT	UNKNOWN

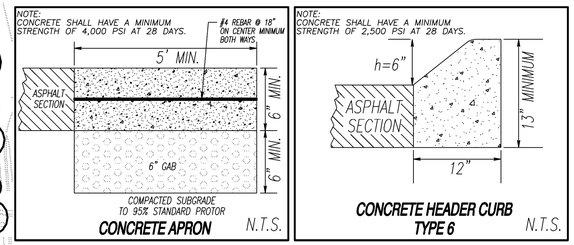
NOTE:
WALLS & FALL PROTECTION RAILING TO BE DESIGNED BY OTHERS.

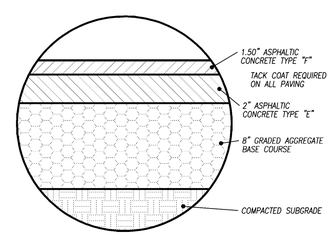
NOTE:
WALLS #2, #3 & #4 TO BE DESIGNED BY THE ARCHITECT AND ENGINEER ASSOCIATED WITH THE BUILDING/GARAGE DESIGN

CURB TYPES

HEADER CURB

RIBBON CURB





PAVING AND PARKING SECTION

Rochester | DCCM
Rochester and Associates, LLC
425 Oak St NW, Gainesville, GA 30501
770.718.0600 p | rochester.dccm.com

SITE PLAN
FOR :

THE MANOR AT SOUTH ON MAIN

LOCATED IN
LAND LOT 165
14th DISTRICT, 2nd SECTION
CHEROKEE COUNTY, GEORGIA

NO.	DATE	REVISIONS
1	2/16/26	REVISION #1 (SEE NOTE ON COVER)

ANY CHANGES OR ALTERATIONS MADE TO THESE PLANS WITHOUT WRITTEN APPROVAL OF THE WRITTEN APPROVAL OF ROCHESTER & ASSOCIATES, LLC VOIDS THE SEAL SHOWN HEREON AND RELEASES ALL RESPONSIBILITY WITH THIS PROJECT. THE ORIGINAL PROFESSIONAL MUST BE CONTACTED FOR VERIFICATION OF ANY CHANGES.

GRAPHIC SCALE
10' 0' 20' 40'

GEORGIA REGISTERED PROFESSIONAL ENGINEER
2/23/26
KEDRICK C. SCOTT

SHEET 8 OF 39

DATE : 2/23/26
SCALE : 1" = 20'
JOB NO. : G2170112.WPP
FILE NO. : *CNST.PRO
DRAWN BY: CJC

CITY OF WOODSTOCK ORDINANCE

CUP#083-24

REZONING property within the corporate limits of the City of Woodstock, Georgia to allow a Conditional Use Permit (CUP) for Residential Single Family Attached (Townhomes) on a certain property zoned DT-CMU (Downtown-Commercial Mixed Use), said property being ± 3.89 acres located in Land Lot 1165 of the 15th District, 2nd Section, Cherokee County Georgia, and being Tax Map and Parcel Number 15N12 245, located on the east side of Woodpark Place, Woodstock, Georgia, and being more particularly described on Exhibit "A" attached hereto and made a part hereof by reference (the "Property")

WHEREAS, the City of Woodstock (hereinafter sometimes referred to as the "City") is a municipality duly formed and existing pursuant to Georgia law; and

WHEREAS, the 1983 Constitution of the State of Georgia provides for the self government of municipalities without the necessity of action by the General Assembly[1]; and

WHEREAS, the City of Woodstock, Georgia, has the legislative power to adopt clearly reasonable ordinances, resolutions or regulations relating to its property, affairs and local government for which no provision has been made by general law, and which are not inconsistent with the Constitution or any charter provision applicable thereto[2]; and

WHEREAS, the Mayor and Council of the City of Woodstock have determined that rezoning the above identified property would be in the best of interest of the property owners of the area and of the citizens of the City of Woodstock; and

---

[1] Ga. Const., 1983, Article IX, Section II, Paragraph II provides in pertinent part as follows:

> "The General Assembly may provide by law for the self government of municipalities and to that end is expressly given the authority to delegate its power so that matters pertaining to the municipalities may be dealt with without the necessity of action by the General Assembly."

[2] **O.C.G.A**. §36-35-3(a) provides the following:

"(a) The governing authority of each municipal corporation shall have legislative power to adopt clearly reasonable ordinances, resolutions, or regulations relating to its property, affairs, and local government for which no provision has been made by general law and which are not consistent with the Constitution or any charter provision applicable thereof. Any such charter provision shall remain in force and effect until amended or repealed as provided in subsection (b) of this Code section. This Code section, however, shall not restrict the authority of the General Assembly, by general law, to define this home rule power further or to broaden, limit, or otherwise regulate the exercise thereof. The General Assembly shall not pass any local law to appeal, modify or supersede any action taken by a municipal authority under this Code section, except as authorized under Code Section 36-36-6".

WHEREAS, Section 7.502 of the Land Development Ordinances of the City of Woodstock, Georgia states that a Conditional Use Permit may be applied for a use that generally would not be appropriate without a zoning condition, but which, if controlled as to the visual appearance, number, area, height, location or relation to abutting or nearby uses, would not be injurious to the public's health, safety, appearance or welfare; and

WHEREAS, in accordance with Section 7.503 of the Land Development Ordinances for the City of Woodstock, Georgia, the Mayor and City Council may grant a Conditional Use Permit for the uses enumerated in Section 7.505 of the Land Development Ordinances of the City of Woodstock, Georgia. In addition to district regulations, the Mayor and City Council shall consider, at a minimum, the following in its determination of whether or not to grant a Conditional Use Permit, whether to limit the time such conditional use is allowed and whether to restrict the conditional use to a particular owner or party:

(a) Whether or not there will be significant effect on the surrounding area in which the proposed use will be located;

(b) Whether or not the use is otherwise compatible with the surrounding area;

(c) Whether or not the use proposed will result in a nuisance as defined under state law;

(d) Whether or not quiet enjoyment of surrounding property will be adversely affected;

(e) Whether or not property values of surrounding property will be adversely affected;

(f) Whether or not adequate provisions are made for parking and traffic considerations;

(g) Whether or not the site or intensity of the use is appropriate;

(h) Whether or not special or unique conditions created by the use are consistent with the purpose, intent and goals of the Comprehensive Town Plan;

(i) Whether or not adequate provisions are made regarding hours of operation;

(j) Whether or not adequate controls and limits are placed on commercial and business deliveries;

(k) Whether or not adequate landscape plans are incorporated to ensure appropriate transition between adjacent or nearby properties;

(l) Whether or not the public health, safety, welfare or moral concerns of the surrounding neighborhood will be adversely effected;

(m) Whether the application complies with any applicable specific requirements set forth in this chapter for Conditional Use Permits for particular types of uses;

(n) Whether the applicant has provided sufficient information to allow a full consideration of all relevant factors;

(o) Whether the Conditional Use requested emits or creates unusual odors which would warrant use of an order elimination/attenuation system as recommended by industry standards.

WHEREAS, the Mayor and Council of the City of Woodstock, using the criteria enumerated above, have determined that granting the Conditional Use Permit as set forth herein would be in the best interest of the property owners of the area and of the citizens of the City of Woodstock, Georgia.

WHEREAS, said amendments are and have been accessible to members of the public who are, or may be, affected by them, said amendments having been kept and maintained for public inspection during the normal business hours at Woodstock City Hall, and notice of intent to take action having been published in the Cherokee Tribune, a newspaper of general circulation within the territorial boundaries of the municipality of the City of Woodstock, for a period of at least fifteen (15) days prior to but no more than forty-five days prior to the public hearing date; and

WHEREAS, the governing authority of the City of Woodstock has read and considered the proposed amendments;

NOW THEREFORE, BE IT RESOLVED AND ORDAINED by the Mayor and Council of the City of Woodstock that the aforesaid amendments shall now and hereafter be maintained for public inspection during the normal business hours at the City Hall under the custody of the City Clerk of the City of Woodstock; and

NOW THEREFORE, BE IT RESOLVED AND ORDAINED by the City of Woodstock, Georgia, by the lawful authority vested in them that the property more particularly described on Exhibit "A" attached hereto and made a part hereof by reference, which is designated as zoning designation DT-CMU (Downtown-Commercial Mixed Use) is granted a Conditional Use Permit for Attached Residential (Townhomes). Said conditional use is defined and regulated by the City of Woodstock Land Development Ordinance and is subject to the Conditions of Zoning attached hereto as Exhibit "B" and made a part hereof by reference.

Date of Public Hearing: October 28, 2024

Advertisement: Cherokee Tribune: September 9 & 16, 2024

APPROVED, ADOPTED, AND ENACTED this 28th day of October, 2024.

Michael Caldwell, Mayor
City of Woodstock, Georgia

Robyn Adams, City Clerk
City of Woodstock, Georgia

(Municipal Seal)

Exhibit A

Legal Description
Shown as Cain East

Woodpark – Lot 7

All that tract or parcel of land lying and being in Land Lot 1165, 15th District, 2nd Section, City of Woodstock, Cherokee County, Georgia, and being more particularly described as follows:

BEGINNING at a 1/2 inch rebar set on the easterly right of way of Woodpark Place (50 foot right of way), said point being the southwest corner of Lot 7 of Woodpark, per Plat Book 36, Page 103; thence continuing along said right of way for the following courses and distances: along a curve to the left, following the curvature thereof for an arc distance of 54.76 feet, said curve having a radius of 249.69 feet and being subtended by a chord of N06°19'35"E 54.65 feet to a point; thence N00°02'37"E a distance of 66.77 feet to a point; thence along a curve to the right, following the curvature thereof for an arc distance of 37.07 feet, said curve having a radius of 75.23 feet and being subtended by a chord of N14°19'36"E 36.70 feet to a point; thence N28°28'45"E a distance of 40.71 feet to a point; thence along a curve to the left, following the curvature thereof for an arc distance of 44.24 feet, said curve having a radius of 125.00 feet and being subtended by a chord of N18°19'43"E 44.01 feet to a point; thence N08°11'24"E a distance of 130.45 feet to a point; thence along a curve to the left, following the curvature thereof for an arc distance of 103.19 feet, said curve having a radius of 225.00 feet and being subtended by a chord of N04°56'56"W 102.29 feet to a point at the intersection of said easterly right of way of Woodpark Place and the north line of Land Lot 1165; thence leaving said right of way and continuing along said Land Lot line N89°23'20"E a distance of 343.77 feet to a 1/2 inch rebar found; thence leaving said Land Lot line S00°05'10"W a distance of 469.13 feet to a 1/2 inch rebar found; thence N89°57'59"W a distance of 401.21 feet to the POINT OF BEGINNING. Said tract contains 169,641 square feet or 3.894 acres and is shown on a survey for JWC Atlanta Holdings, LLC, prepared by Barton Surveying, Inc., dated October 25, 2021.

Exhibit "B"

Conditions of Zoning for CUP#083-24

1. Development shall develop and remain in substantial compliance with the conceptual plan prepared by Rochester dated September 19, 2024, attached hereto as Exhibit "C", and hereinafter referred to as "Site Plan". Where the zoning code conflicts with the substantial compliance requirement, the zoning code will be enforced – except where explicit variance or administrative relief has been granted in writing by Mayor and City Council or the DPC. The aforementioned notwithstanding, each site plan submitted to the City for review shall comply with all adopted fire safety requirements.

   If amendments or modifications to the development are requested by the developer:

   a) Upon the written request of the Developer, the Community Development Director shall determine at their sole discretion: (1) whether the requested amendment or modification is minor; and (2) whether the requested amendment or modification is consistent with the approved project. If the Director finds that it is both minor and consistent, the amendment shall be determined to be an "Administrative Amendment," subject to review and approval by the DPC.

      No administrative amendment will be effective until after thirty (30) days' notice to the City Council and posting in the same manner as agendas. If any member of the City Council requests consideration of such amendment within the 30-day notice period, then the administrative amendment will not be effective unless there is a final determination by the City Council approving it. In the event Council requests consideration of an administrative amendment, staff will agendize the matter for Council discussion and consideration.

   b) Any written request by the Developer for an amendment that is determined by the Community Development Director to be either: (1) not minor, or (2) inconsistent with the approved project, shall be determined not to be an Administrative Amendment and shall be subject to review by the City Council.

   c) If applicant disagrees with decision by Community Development Director, applicant may appeal said decision to City Council in accordance with LDO section 10.162.

2. The project site shall be developed with a mix of uses as depicted on Site Plan. A Conditional Use Permit shall be granted to allow the construction of no more than 8 townhomes on the "Cain East" parcel as designed on the Site Plan. The total number of residential units across all three parcels shown on the Site Plan shall not exceed 112 units. At least 21,500 SF of commercial space shall be provided and may be spread across the three parcels as shown on the Site Plan. Applicant shall demonstrate that a grease trap is readily available on each site. The maximum

residential / minimum commercial development capacity for each parcel shown on the Site Plan shall be as follows:

CAIN EAST	24 condo & 8 TH units max	3500 SF commercial min
CAIN WEST	42 condo units max	10,000 SF commercial min
COLBERT	38 condo units max	8000 SF commercial min

a) Timing for completion of commercial / residential
   i. Colbert and Cain East – the exterior of Woodpark Place facing buildings shall be completed to the satisfaction of the Building Official prior to issuance of CO on smaller buildings.
   ii. Cain West – sports courts shall be completed to the satisfaction of the Community Development Director before first CO issued on any residential parcel.
b) Applicant shall provide phasing plan at LDP submittal.

3. The project shall be substantially similar to the renderings prepared for JW Collection, attached hereto as Exhibit "D".
4. Variance is granted to LDO 7.729.9: Street Façade Requirements to allow the use of sliding doors for balcony access on the residential units on floors 2 – 4 of the mixed-use buildings on all 3 parcels.
5. Applicant shall be required to construct the 8'-10' wide trail connection along Cain West parcel frontage on west side of Woodpark Place. Design and location to be approved by City engineer during site plan review.
6. The detention pond shown on Cain East parcel shall be a wet detention with fountain, enhanced with native plantings and grasses and shall be subject to the review of a landscape architect, which shall be a separate entity from the applicant's own landscape architect/design professional. The cost for said review of pond design shall be borne by the applicant.
   a) If a trail is installed around the detention pond, trail may not be mulch. Other materials, such as crushed rock, slate chips, etc., shall be used, and trail shall be designed to the satisfaction of staff.
7. Applicant shall install "Future Street Connection" signs at the end of all streets that terminate at the property line.
8. Construction activities by the applicant shall not encroach into the Critical Root Zone of the tree located on the Colbert Square parcel (parcel 15N12 244, north of Cain West parcel). Applicant shall show proposed tree protection with root barrier on site plan submittal.
9. In the event of any damage to public streets, sidewalks, underground infrastructure, etc. during construction, the developer shall be liable for immediate repair.
10. Applicant shall provide a project plan for Colbert parcel for once land disturbance permits are issued. Plan shall document how parcel will be secured from non-construction activities, including overflow restaurant parking.
11. Project-wide (for this application) – No more than 15% of the Residential condominium units can be rentals at any one time. No single entity shall own more than 15% of

residential units. These restrictions shall be documented in the CCRs for the development.

12. Prior to site plan submittal, the Applicant shall provide to city staff a document that details the HOA structure for parcels 15N12 242, 15N12 243, 15N12 245, and 15N12 252.
13. All residential driveways shall be a minimum length of 18' as measured from back of sidewalk to the front of the structure. Any tandem spaces parked front to back shall be a minimum length of 36' from back of sidewalk.

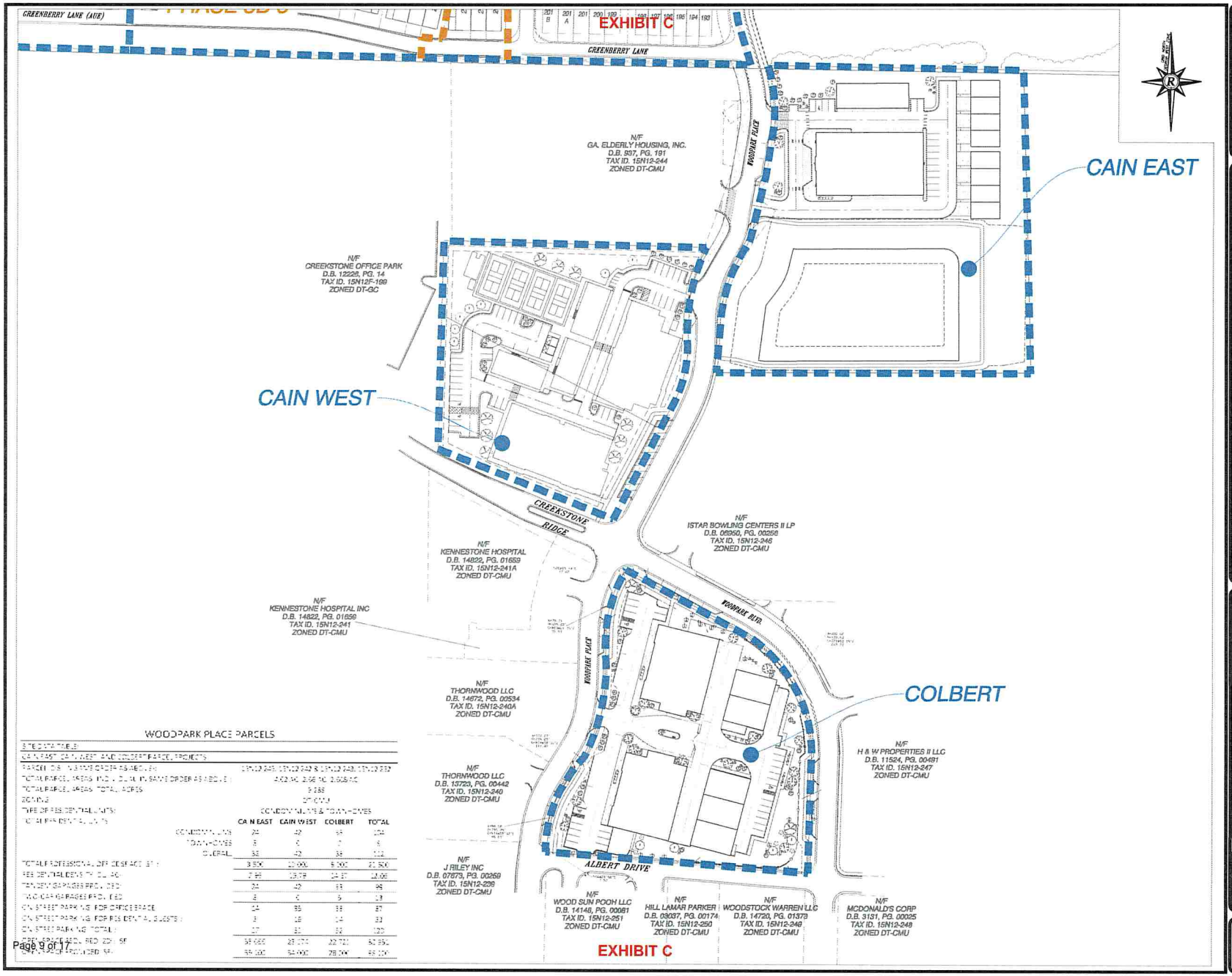
These conditions of approval are consented to and approved by Applicant.

Applicant's Signature _____

Date 12-9-24

Printed Name Michelle Horstemeyer

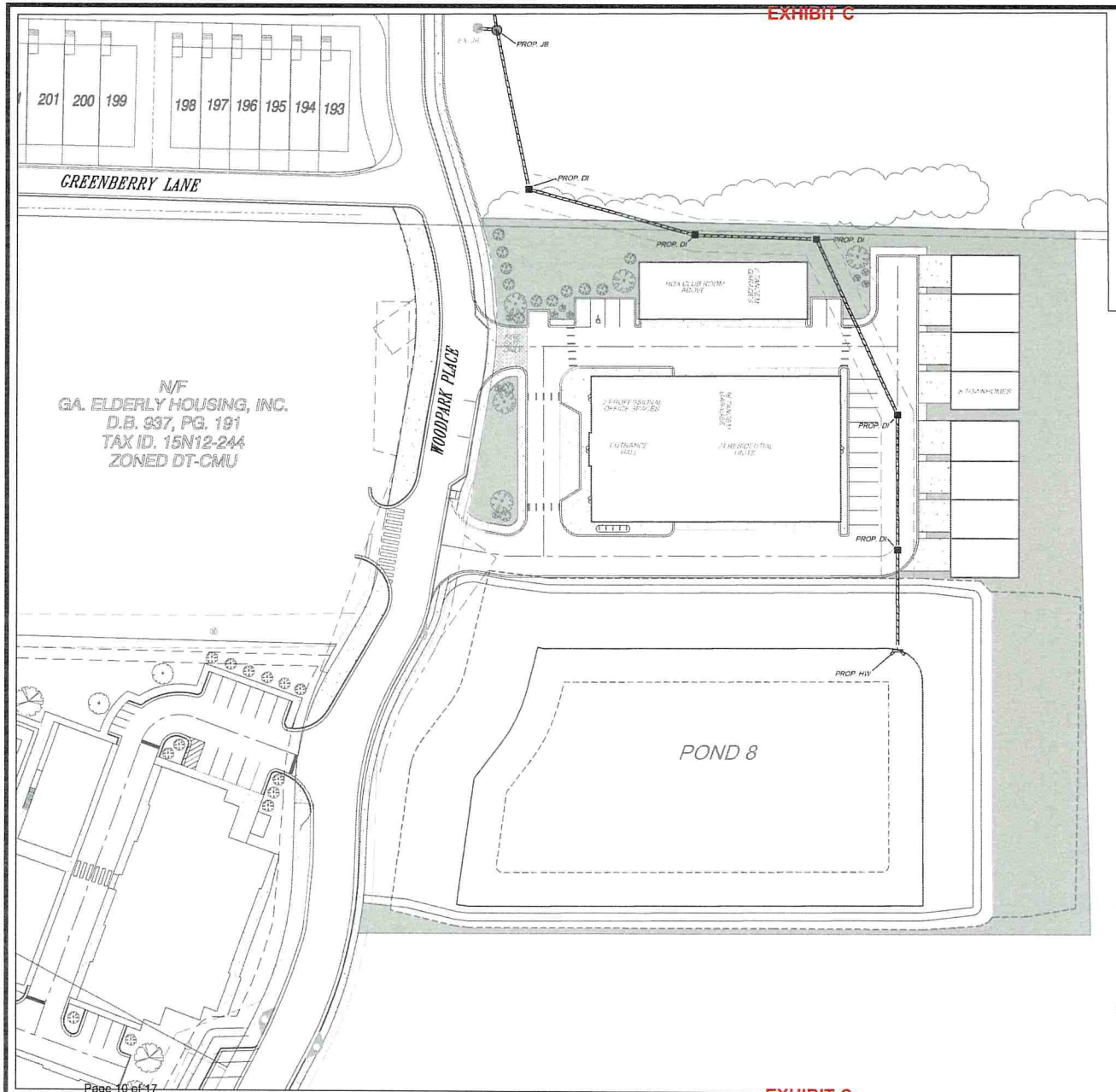
Company/Title South on Main LLC, JFW Holdings LLC, Manager



WOODPARK PLACE PARCELS

	CAIN EAST	CAIN WEST	COLBERT	TOTAL
CONDOMINIUMS	24	42	68	134
TOWNHOMES	6	6	7	19
TOTAL	30	48	75	153
TOTAL PROFESSIONAL OFFICE SPACE	9,500	20,000	9,500	39,000
RESIDENTIAL DENSITY (DU/AC)	7.89	15.79	14.87	14.06
TOWNHOME PARKING PROVIDED	24	42	68	134
CONDOMINIUM PARKING PROVIDED	6	6	7	19
ON STREET PARKING FOR OFFICE SPACE	34	85	38	157
ON STREET PARKING FOR RESIDENTIAL GUESTS	9	18	14	41
ON STREET PARKING TOTAL	43	83	52	198
GREEN SPACE REQUIRED (20%) SF	58,686	28,774	32,721	82,854
GREEN SPACE PROVIDED SF	69,400	52,400	78,500	89,100

EXHIBIT C



SITE DATA TABLE	
CAIN EAST PARCEL PROJECT	
PARCEL ID:	15N12 245
TOTAL PARCEL AREA:	APROX. 4.02 AC
ZONING:	DT-CMU
TYPE OF RESIDENTIAL UNITS:	CONDOMINIUMS & TOWNHOMES
TOTAL RESIDENTIAL UNITS:	32
TOTAL PRO. OFFICE S.F.:	APPROX. 3,500 S.F.
RESIDENTIAL DENSITY:	7.96 DU/AC
PARKING SPACES PROVIDED (COVERED, ALL RESIDENTIAL):	TANDEM GARAGE = 24 FRONT ENTRY (2 CAR) = 8
ON-STREET PARKING SPACES PROVIDED (UNCOVERED):	OFFICE = 12 RESIDENTIAL = 3 (TOTAL = 15)
OPEN SPACE REQUIRED:	35,056 SF (20%)
OPEN SPACE PROVIDED:	APPROX. 36,100 SF (21%)

OWNER & DEVELOPER:
CHATTAHOOCHEE ENTERPRISES
2355 LOG CABIN DRIVE
SMYRNA, GEORGIA 30080
(404) 456-3649

ENGINEERING CONTACT:
Rochester | DCCM
KEDRICK C. SCOTT, PE, PLS
425 OAK STREET N.W.
GAINESVILLE, GEORGIA 30501
(770) 718-0600

24 HOUR CONTACT:
MICHELLE HORSTEMEYER
(770) 809-6039
EMAIL: mhorstemeyer@jwcatlanta.com

SURVEY CONTACT:
Rochester | DCCM
RICHARD E. MILLARD, PLS
425 OAK STREET N.W.
GAINESVILLE, GEORGIA 30501
(770) 718-0600

Rochester | DCCM
Rochester & Associates, LLC
425 Oak Street N.W. Gainesville, GA 30501
770.718.0600 | rochester-dccm.com

CAIN EAST SITE PLAN
FOR:
WOODPARK PLACE PARCELS
SOUTH ON MAIN
LOCATED IN:
LAND LOTS 1140, 1141 & 1142
CITY OF WOODSTOCK
CHEROKEE COUNTY, GEORGIA

NO.	DATE	DESCRIPTION
		REVISIONS

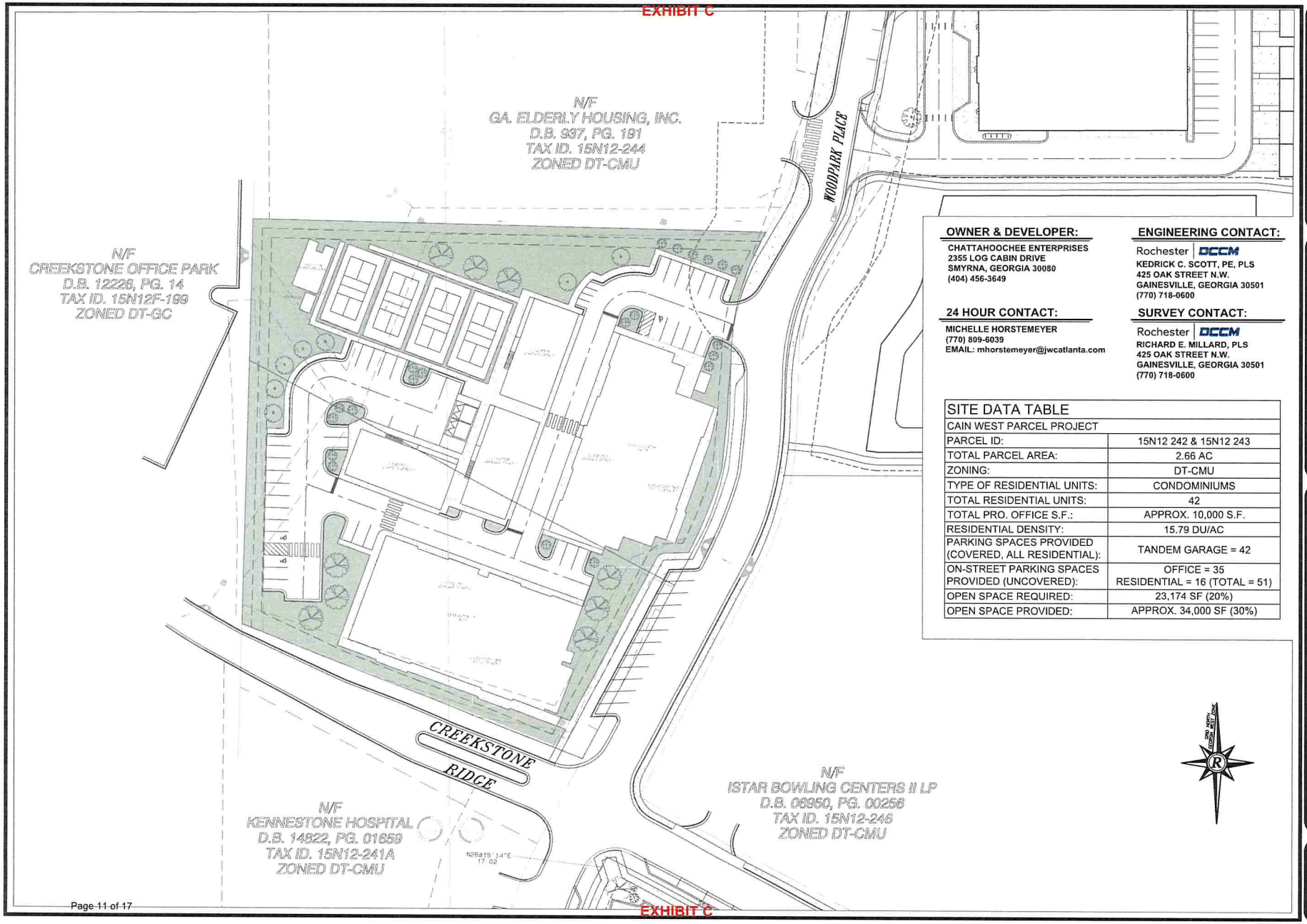
GRAPHIC SCALE
15' 0' 30' 60'

SHEET 1 OF 1
DATE 09/19/24
SCALE 1"=30'
JOB NO. C21701J.UPM*
DWG NO. SITE.dwg
DRAWN BY WCD/ABJ

Page 10 of 17

EXHIBIT C

EXHIBIT C



OWNER & DEVELOPER:

CHATTAHOOCHEE ENTERPRISES
2355 LOG CABIN DRIVE
SMYRNA, GEORGIA 30080
(404) 456-3649

ENGINEERING CONTACT:

Rochester | DCCM
KEDRICK C. SCOTT, PE, PLS
425 OAK STREET N.W.
GAINESVILLE, GEORGIA 30501
(770) 718-0600

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GAINESVILLE, GEORGIA 30501
(770) 718-0600

SITE DATA TABLE	
CAIN WEST PARCEL PROJECT	
PARCEL ID:	15N12 242 & 15N12 243
TOTAL PARCEL AREA:	2.66 AC
ZONING:	DT-CMU
TYPE OF RESIDENTIAL UNITS:	CONDOMINIUMS
TOTAL RESIDENTIAL UNITS:	42
TOTAL PRO. OFFICE S.F.:	APPROX. 10,000 S.F.
RESIDENTIAL DENSITY:	15.79 DU/AC
PARKING SPACES PROVIDED (COVERED, ALL RESIDENTIAL):	TANDEM GARAGE = 42
ON-STREET PARKING SPACES PROVIDED (UNCOVERED):	OFFICE = 35 RESIDENTIAL = 16 (TOTAL = 51)
OPEN SPACE REQUIRED:	23,174 SF (20%)
OPEN SPACE PROVIDED:	APPROX. 34,000 SF (30%)

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CAIN WEST SITE PLAN
FOR
WOODPARK PLACE PARCELS
SOUTH ON MAIN
LOCATED IN:
LAND LOTS 1140, 1141 & 1142
CITY OF WOODSTOCK
CHEROKEE COUNTY, GEORGIA

NO.	DATE	REVISIONS	DESCRIPTION

GRAPHIC SCALE
15' 0' 30' 60'

SHEET 1 OF 1
DATE 09/19/24
SCALE 1"=30'
JOB NO. 221013.UPR*
DRAWING NO. SITE
DRAWN BY WCD / GBJ

Page 11 of 17

EXHIBIT C

EXHIBIT C



SITE DATA TABLE	
COLBERT PARCEL PROJECT	
PARCEL ID:	15N12 252
TOTAL PARCEL AREA:	2.608 AC
ZONING:	DT-CMU
TYPE OF RESIDENTIAL UNITS:	CONDOMINIUMS
TOTAL RESIDENTIAL UNITS:	38
TOTAL PRO. OFFICE S.F.:	APPROX. 8,000 S.F.
RESIDENTIAL DENSITY:	14.57 DU/AC
PARKING SPACES PROVIDED (COVERED, ALL RESIDENTIAL):	TANDEM GARAGE = 33 TWO-CAR GARAGE = 5
ON-STREET PARKING SPACES PROVIDED (UNCOVERED):	OFFICE = 38 RESIDENTIAL = 14 (TOTAL = 52)
OPEN SPACE REQUIRED:	22,721 SF (20%)
OPEN SPACE PROVIDED:	APPROX. 28,000 SF (25%)

OWNER & DEVELOPER:

CHATTAHOOCHEE ENTERPRISES
2355 LOG CABIN DRIVE
SMYRNA, GEORGIA 30080
(404) 456-3649

24 HOUR CONTACT:

MICHELLE HORSTEMEYER
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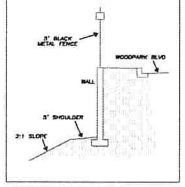
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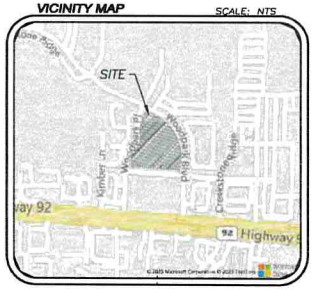
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(770) 718-0600

WALL DETAIL



ACCORDING TO THE CURENT "F.I.A. OFFICIAL FLOOD HAZARD MAP", COMMUNITY PANEL NO. 13057C 0334 E, DATED JUNE 7, 2019, THIS PROPERTY IS NOT IN AN AREA HAVING SPECIAL FLOOD HAZARDS.

VICINITY MAP SCALE: NTS



Rochester | DCCM
Rochester & Associates, LLC
425 Oak Street N.W. Gainesville, GA 30501
770.718.0600 | rochesterdccm.com

COLBERT SITE PLAN FOR
LOT 14 WOODPARK PLACE
SOUTH ON MAIN
LOCATION
LAND LOT 1141
15TH DISTRICT, CITY OF WOODSTOCK
CHEROKEE COUNTY, GEORGIA

NO	DATE	DESCRIPTION
		REVISIONS

ANY CHANGES OR ALTERATIONS MADE TO THESE PLANS WITHOUT THE WRITTEN APPROVAL OF ROCHESTER & ASSOCIATES, LLC SHALL RELIEVE THEM OF ANY LIABILITY ASSOCIATED WITH THIS PROJECT AND SHALL REQUIRE THEM TO INDEMNIFY US AGAINST VERIFICATION OF ANY CHANGES.

GRAPHIC SCALE
15' 0' 30' 60'

SHEET 1 OF 1
DATE 05/10/24
SCALE 1"=30'
JOB NO 021012.SMJ
PHASE SP2
DRAWN BY ABJ / ABJ

EXHIBIT C

EXHIBIT D



Cain East

EXHIBIT D

EXHIBIT D



Woodpark Place lot 4/5

EXHIBIT D

JW COLLECTION

EXHIBIT D



Woodpark Place lot 4/5

EXHIBIT D

JW COLLECTION

EXHIBIT D



Woodpark Place lot 14
One of two identical buildings

EXHIBIT D

JW COLLECTION

EXHIBIT D



Woodpark Place lot 14
Condos above tandem garages

JW COLLECTION

EXHIBIT D

AGENDA ITEM NO. 8.1

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	April 13, 2026
SUBMITTED BY:	Robyn Adams, City Clerk
ITEM TYPE:	Policy
AGENDA SECTION:	NEW BUSINESS
SUBJECT:	**Consideration of Amendment to the Council Policy Manual - Addition of Section 1100 - Technology and Transfer Sections 300-0004 and 300-0007 from General to Technology**
SUGGESTED ACTION:	Request for approval to amend the Council Policy Manual. The proposed amendment would create a new section - 1100 - Technology and would transfer Section 300-0004 Email Use Policy and Section 300-0007 Information Technology and Internet Appropriate Use Policy from the General section to the newly created Technology Section.
ATTACHMENTS:	

AGENDA ITEM NO. 8.2

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	April 13, 2026
SUBMITTED BY:	Robyn Adams, City Clerk
ITEM TYPE:	Policy
AGENDA SECTION:	NEW BUSINESS
SUBJECT:	**Consideration of Amendment to Council Policy Manual - Administration and Government - Section 000-0007 Council Approval**
SUGGESTED ACTION:	Request for approval to amend the Council Policy Manual under Administration and Government. Amendment to Section 000-0007 Council Approval is identified in the redline document included in the agenda packet.

ATTACHMENTS:

Section 000 0007 Council Approval.pdf
000-0007 Council Approval Revised 4.13.26.pdf
Final Amended 000-0007 Council Approval 4.13.26.pdf

000-0007 Council Approval - What Requires Council Approval

Effective Date: 12/14/2020

Background: The City of Woodstock operates under a Council-Manager form of Government. Under this form of Government, the City Council provides the primary policy-making role and an appointed City Manager provides the primary executive role. It combines the strong political leadership of the elected Mayor and Council with the strong managerial experience of an appointed Local Government Manager. The City Council establishes the City's policies, while a professional City Manager, hired by the City Council, is charged with implementing the Council's policies.

The following is a "snap-shot" list of general matters that shall be submitted to Council for consideration or approval prior to implementation, action or enforcement by City staff. The list includes, ***but is not limited to***:

1. **FINANCE MATTERS (Cross Reference Purchasing Policy CPM #200-0006)**
    a. Annual Operating Budget
    b. Major Budget Amendments
    c. Millage Rate
    d. Implementation of Grants that Impact the Budget or Services
    e. Lawsuit Settlements – Council notified upon service of lawsuit
    f. Fee Schedule and Amendments to Fee Schedule
    g. Water, Sewer or Stormwater Rate Increases.

    Waiver of Fees in Fee Schedule. (i.e., tap fees, stormwater fees, etc.)

2. **PLANNING AND ZONING/PUBLIC WORKS/PUBLIC SAFETY MATTERS**
    a. Annexation and Zoning Requests
    b. Zoning Variances, Conditional Use Permits, Sign Waivers
    c. City Charter, General Code of Ordinances and Land Development Ordinances and Amendments
    d. Zoning Map
    e. Easements. (ROW, W/S, Ingress/Egress, Temporary Construction, Construction, etc. and Vacating of Easements.) (Council must approve all easements not covered by the Land Development Ordinance platting approval process per City Attorney.)
    f. Right of Way Acquisitions. (Agreements/Payment of)
    g. Vacating/Abandonment of Right-of-Ways.
    h. Warranty, Quit-Claim, ROW Deeds.
    i. Street Name Changes
    j. Local Maintenance and Improvement Grant Requests Submitted to the Department of Transportation. (LMIG Program)

k. Speed Limits on City Streets.

l. Watering Ban Restrictions. (Emergency)

m. Adoption of Building, Plumbing, Fire, Life Safety and Other Codes.

n. Acceptance of Streets and Right-of-Ways for Public Safety, Maintenance or Jurisdictional Purposes.

3. **HUMAN RESOURCE MATTERS**

a. Pay Scale for City Employees, Amendments to Pay Scale.

b. Salary Increases (COLA).

c. Salary Increases – Above and beyond the General Merit Increase of 2.5% or an increase that was **not** requested **and** approved during the budget process. All of these type requests will be made through the City Manager as a recommendation to the Mayor and Council for approval.

d. Creation of New Positions. (Not to include changes in job descriptions.)

e. Confirmation of Hiring/Firing of Department Directors.

f. Salaries and Salary Increases for Department Directors (Can be done in budget process. If not done in budget process, the City Manager shall make a recommendation to Council for approval of change.)

g. Appointment and Salary of City Manager/Annual Performance Evaluation.

h. Appointment and Salary of City Clerk

i. Appointment of City Attorney.

j. Grievance Appeals. (Council's discretion as to whether or not to hear an appeal.)

k. Organizational Structure or Changes to the Organizational Structure.

l. Additional Compensation for Services Rendered. (End of Year)

m. Employee Benefits and Percentage the City Will Pay.

n. Position Control Amendments (except for amendments that **do not** require a budget amendment. These can be approved solely by the City Manager.)

4. **GENERAL ADMINISTRATION**

a. All Contracts, Agreements, or Change Orders that Change the Scope of Work, or Affect the Amount Approved in the Original Contract. Charter Amendment Requests Sent to State Legislators. (Pursuant to Guidelines in the Purchasing Policy – CPM #200-0006)

b. Ward Districts.

c. Alcohol License Requests.

d. Creation of Committees/Boards and Appointment/Removal of Members.

e. Appointment of Mayor Pro-tem and Other Council Committee Appointments.

f. Mayor and Council Expense Reimbursement.

g. Mayor and Council Request for Travel Outside of State.

h. Records Retention Schedule.

i. Records Destruction.

j. Intergovernmental Agreements and Memorandums of Understanding

k. Legal Organ for City of Woodstock.

l. Council Policy Manual and Amendments.

m. Call for Municipal General and Special Election or Requests for Referendums.

n. City Logo, Branding.

o. Confirmation or Agreement with New Services/Programs/Fees for Constituents or Changes to Existing Services/Programs/Fees for Constituents.

5. **Any other item not included in this list but addressed in the form of an Ordinance, Resolution or by City Charter or State/Federal Law.**

6. **Exceptions to This Policy**: When the City experiences unpermitted discharges (i.e. sewer spills) we are required by law to notify the State EPD. Upon doing so, a "Proposed Expedited Enforcement Compliance Order" (EECO) is issued along with a Settlement Agreement that informs us of our fines. The fines and agreement to correct the violations are due back to the State within 30 days of receipt. Failure to do so leads to further enforcement actions and possible pulling of our permit to discharge.

   Because of the possibility that we cannot make the deadline due to timing of Council Meetings and the time it takes to process checks, the City Manager is authorized to have the Mayor execute these agreements and for fines to be issued upon receipt. The conditions are as follows:

   a. ALL EPD settlement agreements (no matter the amount) will be placed on the next available agenda as an informational item; and

   b. Only fines up to $5000 will be sent through without Council's prior approval. Should a fine/agreement be issued over the $5000 threshold, the City Manager will put on the next available agenda as an emergency item or I will ask for a called meeting to be held so that approval can be obtained; and

   c. The Public Works Director shall notify the Mayor, Council and City Manager at the same time EPD is notified of any and all spills that occur.

000-0007 Council Approval – What Requires Council Approval

Effective Date: 12/14/2020

Revised Date: 04/13/2026

Background: The City of Woodstock operates under a Council-Manager form of Government. Under this form of Government, the City Council provides the primary policy-making role, and an appointed City Manager provides the primary executive role. It combines the strong political leadership of the elected Mayor and Council with the strong managerial experience of an appointed Local Government Manager. The City Council establishes the City's policies, while a professional City Manager, hired by the City Council, is charged with implementing the Council's policies.

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    f. Fee Schedule and Amendments to Fee Schedule or Waiver of Fees

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~~Waiver of Fees in Fee Schedule. (i.e., tap fees, stormwater fees, etc.)~~

2. **PLANNING AND ZONING/PUBLIC WORKS/PUBLIC SAFETY MATTERS**

    a. Annexation and Zoning Requests

    b. Zoning Variances, Conditional Use Permits, Sign Waivers

    c. City Charter, General Code of Ordinances and Land Development Ordinances and Amendments

    d. Zoning Map

e. Easements. (ROW, W/S, Ingress/Egress, Temporary Construction, Construction, etc. and Vacating of Easements.) (Council must approve all easements not covered by the Land Development Ordinance platting approval process per City Attorney.)

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i. Street Name Changes

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k. Speed Limits on City Streets

l. Watering Ban Restrictions. (Emergency)

m. Adoption of Building, Plumbing, Fire, Life Safety and Other Codes.

n. Acceptance of Streets and Right-of-Ways for Public Safety, Maintenance or Jurisdictional Purposes.

3. HUMAN RESOURCE MATTERS

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c. The Public Works Director shall notify the Mayor, Council and City Manager at the same time EPD is notified of any and all spills that occur.

AGENDA ITEM NO. 8.3

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	April 13, 2026
SUBMITTED BY:	Robyn Adams, City Clerk
ITEM TYPE:	Ordinance 1st or 2nd Reading
AGENDA SECTION:	NEW BUSINESS
SUBJECT:	**Consideration to Adopt Ordinance No. 2026-005 Amending Chapter 2, Article II, Section 2-66 Expenses (1st Reading)**
SUGGESTED ACTION:	Request for approval to adopt Ordinance No. 2026-005 to amend Chapter 2 Administration, Article II. City Council, Division 2. Meetings, Section 2-66 - Expenses as identified in the document included in the agenda packet. This serves as the 1st Reading with the 2nd Reading and final vote scheduled for the April 27, 2026 agenda. This amendment updates the Code language to align with the revisions made to the Council Policy Manual - Council Approval Section, as referenced in the related agenda item.

ATTACHMENTS:
Ordinance_2026-005 Amend Ch 2 Art II Sect 2-66 Final.pdf

ORDINANCE NO. 2026-005

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF WOODSTOCK, GEORGIA AMENDING CHAPTER 2 ADMINISTRATION, ARTICLE II CITY COUNCIL, DIVISION 2 MEETINGS, SECTION 2-66 EXPENSES.

WHEREAS, the City of Woodstock, Georgia (hereinafter sometimes referred to as the "City") is a municipality duly formed and existing pursuant to Georgia law; and

WHEREAS, O.C.G.A.§ 36-35-3(a) provides that the governing authority of each municipal corporation shall have the power to adopt clearly reasonable ordinances, resolutions and regulations relating to its property, affairs, and local government for which no provision has been made by general law and which are not consistent with the Constitution or any charter provision applicable thereto; and

WHEREAS, the Mayor and City Council for the City of Woodstock, Georgia ("Mayor and City Council") previously adopted an ordinance establishing regulations for expenses; and

WHEREAS, the Mayor and City Council desire to amend Chapter 2, Article II, Division 2, Section 2-66 to remove the requirement of City Council approval of expense reimbursements and to replace the referenced administrative policy and procedures section with the section included in the Council Policy Manual.

NOW, THEREFORE, The Mayor and City Council of the City of Woodstock, Georgia hereby ordains, as follows:

Section 1. The sentence within (b) of Chapter 2, Article II, Division 2, Section 2-66 that reads "Elected officials will adhere to the same policy guidelines as outlined in the administrative policy and procedures of HRM-5 Travel While on City Business, as now or hereafter amended with the exception of approval procedures for reimbursements." is hereby repealed and replaced with "Elected officials will adhere to the same policy guidelines as outlined in the Council Policy Manual – Section 500 Human Resources, 500-0001 Travel While on City Business, as now or hereafter amended with the exception of approval procedures for reimbursements."

Section 2. The sentence within (b) (2) of Chapter 2, Article II, Division 2, Section 2-66 that reads "Expenses may be reimbursed only after the submission of receipts for such expenses to the City Manager and the approval by majority vote of the City Council at a regularly scheduled meeting." is hereby repealed and replaced with "Expenses may be reimbursed only after the submission of receipts for such expenses to the City Manager."

Sec. 2-66. Expenses.

(a) The Mayor and Councilmembers shall be entitled to receive their actual and necessary expenses incurred in the performance of their duties of office.

(b) The Mayor and Councilmembers may be reimbursed for reasonable expenses incurred in carrying out their duties. Elected officials will adhere to the same policy guidelines as outlined in the Council Policy Manual – Section 500 Human Resources, 500-0001 Travel While on City Business, as now or hereafter amended with the exception of approval procedures for reimbursements. Such expenses shall include, without limitation, the following:

(1) Mileage reimbursement for the use of a personal automobile while conducting City business.

(2) Travel and lodging expenses and fees incurred in conjunction with training seminars, conventions or City business or City business conducted outside the City. Expenses may be reimbursed only after the submission of receipts for such expenses to the City Manager.

(c) No elected official may request disbursement of City funds for any advertisement, club dues, charities or other projects, functions or entities without first submitting the request in writing to the City Manager and the approval by majority vote of the City Council at a regularly scheduled meeting.

(Code 1989, § 2-1-7; Code 2005, § 2-187; Ord. No. 02-01-09, 1-9-2002; Ord. No. 8202-2022, 10-24-2022)

Section 3. Effective Date

This ordinance shall be effective immediately upon adoption.

SO ORDAINED, this 27th day of April, 2026.

FIRST READING: April 13, 2026

SECOND READING & ADOPTION: April 27, 2026

_____

Michael Caldwell, Mayor
City of Woodstock, Georgia

ATTEST:

_____

Robyn Adams, City Clerk
City of Woodstock, Georgia

AGENDA ITEM NO. 8.4

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	April 13, 2026
SUBMITTED BY:	Mindy Nobis, Human Resources
ITEM TYPE:	Ordinance 1st or 2nd Reading
AGENDA SECTION:	NEW BUSINESS
SUBJECT:	**Consideration to Adopt Ordinance No. 2026-006 Amending Chapter 34, Article V, Section 34-139 Holidays - Addition of Federal Holiday Juneteenth as Recognized City Holiday**
SUGGESTED ACTION:	Request for consideration to adopt Ordinance 2026-006 amending Chapter 34 Personnel, Article V Leave, Section 34-139 Holidays to add Juneteenth (June 19th) as a recognized city holiday. This would be an addition to the holiday list provided with pay for full-time employees.

ATTACHMENTS:

Sec._34_139.___Holidays._add_Juneteenth_04.13.26__2_.pdf

Ordinance_2026-006 Amend Ch 34 Sect 34-139 Final 4.27.26.pdf

Sec. 34-139. Holidays.

(a) The City shall celebrate the following holidays off with pay for full-time employees:

New Year's Day	January 1
Martin Luther King Day	Third Monday in January
Memorial Day	Last Monday of May
Juneteenth	June 19
Independence Day	July 4
Labor Day	First Monday of September
Veterans Day	November 11
Thanksgiving Day	Fourth Thursday of November
Day after Thanksgiving	
Christmas Eve	December 24
Christmas Day	December 25
Personal Day	

ORDINANCE NO. 2026-006

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF WOODSTOCK, GEORGIA AMENDING CHAPTER 34 PERSONNEL, ARTICLE V LEAVE, SECTION 34-139 HOLIDAYS.

WHEREAS, the City of Woodstock, Georgia (hereinafter sometimes referred to as the "City") is a municipality duly formed and existing pursuant to Georgia law; and

WHEREAS, O.C.G.A.§ 36-35-3(a) provides that the governing authority of each municipal corporation shall have the power to adopt clearly reasonable ordinances, resolutions and regulations relating to its property, affairs, and local government for which no provision has been made by general law and which are not consistent with the Constitution or any charter provision applicable thereto; and

WHEREAS, the Mayor and City Council for the City of Woodstock, Georgia ("Mayor and City Council") previously adopted an ordinance establishing regulations for expenses; and

WHEREAS, the Mayor and City Council desire to amend Chapter 34 Personnel, Article V Leave, Section 34-139 Holidays in the City's Code to include the federal holiday, Juneteenth (June 19), as an official holiday within the City's designated holiday schedule.

NOW, THEREFORE, The Mayor and City Council of the City of Woodstock, Georgia hereby ordains, as follows:

Sec. 34-139. Holidays.

(a) The City shall celebrate the following holidays off with pay for full-time employees:

New Year's Day	January 1
Martin Luther King Day	Third Monday in January
Memorial Day	Last Monday of May
Juneteenth	June 19
Independence Day	July 4
Labor Day	First Monday of September
Veterans Day	November 11
Thanksgiving Day	Fourth Thursday of November
Day after Thanksgiving	
Christmas Eve	December 24
Christmas Day	December 25
Personal Day	

(b) If a holiday falls upon a Sunday, the following Monday shall be deemed to be the legal holiday. If the legal holiday falls on a Saturday, the preceding Friday shall be deemed to be the legal holiday.

(c) To receive pay for an official holiday, the employee must either:

(1) Work the days immediately before and after the holiday; or

(2) Be on approved paid leave on those days.

(d) Employees working flexible hours who are not scheduled to work on the day of a holiday will not have their holiday hours included in any calculations of overtime. Rather, they will be paid holiday hours in the amount proportionate to their daily flex time work hours. For example, if an employee is scheduled to work four ten-

hour days and the following day off coincides with a Council-designated holiday, then the flex time employee will receive ten hours of holiday pay. For the non-exempt flex time employee who is scheduled to work on a holiday, the individual will be paid for the hours worked in addition to the holiday hours granted in a proportional manner to the normal daily flex hours. Only the hours actually worked will be eligible for inclusion in the calculation of overtime.

(e) Firefighters and uniform sworn police officers (207(k) employees), and non-exempt employees that are not on flex schedules and authorized to work during any Council-designated holiday as defined in Subsection (a) of this section shall receive holiday pay for the Council-designated holiday at their normal hourly rates as well as pay for actual hours worked. Only the actual hours worked will be factored into the calculation of overtime pay. Holiday pay is not to be considered hours worked in the computation of overtime.

(1) Holiday pay for fire: 12 hours.

(2) Holiday pay for police patrol: 12.25 hours.

(3) Holiday pay for police administration: 8.5 hours.

(4) Holiday pay for general employees: 8 hours.

(f) Any employee who has accrued holiday hours shall use such holiday hours earned prior to using vacation hours.

(Code 1989, § 2-5-63; Code 2005, § 70-173; Ord. No. 98-11-24, 11-24-1998; Ord. No. 01-02-27, 2-27-2001; Ord. No. 2008-0016, exhs. A, B, 7-28-2008; Ord. of 9-25-2017, att. A)

Section 3. Effective Date

This ordinance shall be effective immediately upon adoption.

SO ORDAINED, this 27th day of April 2026.

FIRST READING: April 13, 2026

SECOND READING & ADOPTION: April 27, 2026

_____

Michael Caldwell, Mayor
City of Woodstock, Georgia

ATTEST:

_____

Robyn Adams, City Clerk
City of Woodstock, Georgia

AGENDA ITEM NO. 8.5

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	April 13, 2026
SUBMITTED BY:	Valerie Williams, Police Department
ITEM TYPE:	Presentation and Discussion Items
AGENDA SECTION:	NEW BUSINESS
SUBJECT:	**Consideration of 1099 Employee in Police Department - Hiring and Job Description Update/Modification for Departmental State and CALEA Certification Manager**
SUGGESTED ACTION:	Request for consideration of approval of a 1099 employee to oversee departmental state and CALEA Accreditation. Services Agreement is included as part of the agenda packet.

ATTACHMENTS:
Accreditiation_and_Compliance_Coordinator.pdf
Service Agreement.pdf

ACCREDITATION AND COMPLIANCE COORDINATOR:

A. Supervisor:

The Accreditation and Compliance Coordinator reports directly to the Assistant Chief of Police.

B. Job Summary:

Ensures the department's managerial and operational policies are in accordance with the standards of the State certification program as applicable to the Georgia Association of Chiefs of Police (GACP) and the Commission on Accreditation for Law Enforcement Agencies (CALEA).

C. Essential Job Functions:

- Performs a variety of complex administrative and professional assistance work in the planning, coordinating, and managing the implementation, maintenance, and adherence to the police department state certification and national accreditation programs.
- Conducts research for the development of agency directives to ensure compliance with applicable legal and Georgia Peace Officers Standards and Training (POST) requirements and best "professional practices."
- Acts as liaison between the department, other City administrators, and external organizations that contribute or in some way affect accreditation/certification efforts.
- Maintains files for compliance with the accreditation/certification process.
- Collects relative documentation and data to demonstrate accreditation compliance.
- Monitors all pertinent information relative to accreditation and certification programs.
- Conducts physical inspection of vehicles, facilities, cameras, and equipment for compliance with accreditation/certification standards as needed.
- Conducts orientation for department personnel regarding the certification process as needed.

- Conducts spot audits of the Records Management System to verify supervisory review and approval of all incident reports, accident reports, and traffic citations.
- Coordinates on-site preparatory and scheduled assessments by GACP and CALEA assessors.
- Prepares and submits annual agency reports to the Director of the Georgia Association of Chiefs of Police and CALEA as required.
- Submits advisory notification of observations and/or any suggestions or concerns noted regarding reporting issues.
- Determines whether a deficiency is isolated or agency wide; recommends whether additional training or policy revision is necessary.
- Represents the Police Department at conferences, related training sessions, and meetings for the accreditation/certification process including but not limited to GACP and CALEA conferences.
- Presents training for department personnel regarding the accreditation and certification process and regarding video collection and storage matters annually.
- Reviews legislation, court decisions, and recommendations from professional oriented organizations for information that requires or suggests policy or procedural alterations.
- Reviews new or proposed policies premised on operational or administrative needs for compliance with applicable standard and/or certifications; coordinates with the department command staff, training units, and other City departments as needed for input on new and revised policies; and routinely reviews, updates, and disseminates the department's policies.
- Prepares a monthly report on activity as prescribed.
- Performs other duties as assigned.

D. Minimum Qualifications:

1. Education and Experience:

Three (3) years of related work experience; or equivalent combination of education and experience. A degree in criminal justice, public administration, criminology, or a related field is preferred. Also, prior experience formulating policies/procedures is preferred.

2. Licenses or Certifications:

Requires a valid State of Georgia driver's license or ability to obtain one within required time frame. Requires certification by the GACP as a Certification Manager and CALEA Certification Assessor (or the ability to obtain within required time frame of hire).

3. Special Requirements:

None.

4. Knowledge, Skills, and Abilities:

- Knowledge of laws, ordinances, and basic law enforcement procedures.
- Knowledge of general systems and business software.
- Knowledge of various law enforcement software and hardware applications including video management systems.
- Skill in organizing.
- Skill in communicating, both verbally and in writing.
- Ability to perform multiple projects at the same time.
- Ability to successfully communicate with a variety of people.
- Ability to gather information and interpret it correctly.
- Ability to operate assigned computer and assigned office equipment.

E. Physical Demands:

The work is light work and requires exerting up to 20 pounds of force occasionally and/or up to 10 pounds of force to move objects. Additionally, the following physical abilities are required: feeling, hearing, mental acuity, reaching, repetitive motion, speaking, and visual acuity.

F. Work Environment:

The noise level in the work environment is usually quiet to moderate as appropriate to an office environment.

Services Agreement

THIS SERVICES AGREEMENT (the "Agreement") is made effective as of _____ (the "Effective Date"), by and between: (1) Fierce Compliance: Policy, Standards & Accreditation (hereinafter the "Contractor") and (2) Woodstock Police Department (hereinafter the "Client"), (collectively referred to herein as the "Parties," and individually as a "Party").

WHEREAS, Contractor possesses professional expertise in the field of Law Enforcement Accreditation and Certification Compliance, and offers its clients certain Consultation and Accreditation Management services; and

WHEREAS, Client desires to engage Contractor and Contractor accepts the engagement to perform certain professional Law Enforcement Accreditation and Certification Compliance Consultation and Accreditation Management services for Client in accordance with the terms and conditions set forth in this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and agreements set forth herein, the Parties agree as follows:

1. PURPOSE OF ENGAGEMENT.

Client hereby retains the services of Contractor to provide certain Law Enforcement Accreditation and Certification Compliance Consultation and Accreditation Management services as defined herein (collectively the "Services").

2. DESCRIPTION OF THE SERVICES.

Contractor will provide the Services as defined below for Client in accordance with the defined compensation rates provided in Paragraph 4.

2.1 Client Contact.

Contractor's principal Client contact during the term of this Agreement will be:

Name: Roland Castro, Chief of Police
Email: rcastro@woodstockga.gov

2.2 Services Description.

Contractor shall provide Services outlined in Appendix A: Services Description to Client.

2.3 Support Services.

Client will provide office supplies, software and hardware as described in Appendix A: Services Description.

3. TERM AND RENEWAL.

This Agreement shall commence on the Effective Date and shall remain in full force and effect for a period of one (1) year ("Initial Term"), unless earlier terminated in accordance with the provisions of this Agreement.

Upon expiration of the Initial Term, this Agreement shall automatically renew for successive one (1) year terms ("Renewal Term(s)") unless either party provides written notice of non-renewal at least thirty (30) days prior to the end of the then-current term.

The total annual compensation for services during the Initial Term shall be Fifty-Six Thousand Eight Hundred Dollars ($56,800), payable in equal monthly installments.

Beginning with the first Renewal Term, and for each subsequent Renewal Term, the annual compensation shall be increased in accordance with the cost-of-living adjustment rate approved by the City for that year. By way of example, if the approved cost-of-living adjustment is three percent (3%), the annual compensation for the following year shall be increased by three percent (3%) over the prior year's amount.

4. COMPENSATION OF COMPANY.

In consideration for the Services, Client shall pay Contractor as follows: The total annual compensation shall be disbursed in twelve (12) equal monthly installments. All fees paid by Client to Contractor are non-refundable. All fees paid by Client to Contractor shall be paid via Check or Electronic Deposit.

4.1 Authorized Expenses.

The Contractor shall be responsible for all costs and expenses incurred in connection with travel to and from on-site work visits.

The Client shall be responsible for all costs associated with training that is pre-approved and sponsored by the Department, including registration fees, lodging, and per diem expenses. Any mileage reimbursement, if applicable, shall be calculated based on the distance between the Woodstock Police Department headquarters and the training location.

4.2 Contingencies.

Client acknowledges and agrees that fees and/or costs for Services are NOT contingent upon achieving any particular goals, metrics, and/or operating results.

4.3 Payments.

Client shall pay all authorized expense invoices upon receipt of a submitted invoice from Contractor within 30 days of receipt of the invoice.

5. WORK CHANGES.

If the Client wishes to change the services that Contractor is providing hereunder, or wants to obtain additional services not covered by this Agreement, then the Client shall advise Contractor and Contractor shall submit a new services agreement for Client's approval. No such service request shall be binding unless and until it has been approved and has been signed by Contractor and Client.

6. INDEPENDENT CONTRACTOR STATUS.

Contractor is an independent contractor with respect to its relationship to Client. Neither Contractor nor Contractor's employees and/or agents are or shall be deemed for any purpose to be employees of Client. Client shall not be responsible to Contractor, Contractor's employees and/or agents, or any governing body for any payroll taxes related to the performance of the Services. Client will not provide fringe benefits, including health insurance benefits, paid vacation, or any other employee benefit, for the benefit of Contractor.

7. LIMITATION OF LIABILITY.

Under no circumstances shall Contractor be liable to Client or any third party for indirect, incidental, consequential, special or exemplary damages (even if that party has been advised of the possibility of such damages), arising from the Services herein contemplated or any provision of this Agreement, such as, but not limited to, loss of revenue or anticipated profit or lost business, costs of delay or failure of delivery, or liabilities to third-parties arising from any source. Contractor's total liability hereunder shall be limited to the fees paid by Client to Contractor for the Services (excluding any amounts paid by Client to Contractor which were utilized to pay for third-party services).

7.1 Limits on Responsibility of Contractor.

Contractor represents that it will provide good-faith recommendations and consultation related to policies, procedures, software and hardware, processes, and other practices rooted in accepted best practices; but demands -and Client concedes- that Client is inherently responsible for the decision to implement, or not, these recommendations and in such a manner that they substantially conform to GLECP and CALEA program requirements.

Contractor shall not be responsible for the failure of Client to maintain Accreditation or Certification status except when such failure results from an explicit, erroneous act by Contractor which is the singular, demonstrable cause of such failure. In all

other instances Client is responsible for successful Accreditation or Certification maintenance.

8. INDEMNITY.

The Contractor shall indemnify, defend, and hold harmless the Woodstock Police Department, the City of Woodstock, and their respective officers, officials, employees, and agents from and against any and all claims, damages, losses, liabilities, costs, and expenses, including reasonable attorney's fees, arising out of or resulting from the negligent acts, errors, or omissions, or willful misconduct of the Contractor in the performance of services under this Agreement.

The Woodstock Police Department and the City of Woodstock shall indemnify, defend, and hold harmless the Contractor from and against any and all claims, damages, losses, liabilities, costs, and expenses, including reasonable attorney's fees, arising out of or resulting from the negligent acts or willful misconduct of the Woodstock Police Department or the City of Woodstock, or their respective officers, officials, employees, and agents.

9. DISCLAIMER OF WARRANTIES.

Notwithstanding anything to the contrary in this Agreement, Contractor makes no and disclaims all warranties, express or implied, including the implied warranties of merchantability, fitness for a particular purpose with respect to the Services to the extent permitted by applicable law. Client hereby disclaims that it is relying upon or has relied upon any representations or warranty not included in this Agreement that may have been made by any person, and acknowledges and agrees that Consultant disclaims any such other representations and warranties.

10. ASSIGNMENT.

This Agreement is not assignable, in whole or in part, by Client without the prior written consent of Contractor. Any attempt to make such an assignment shall be void.

11. ATTORNEYS' FEES.

In any legal action between the Parties concerning this Agreement, the prevailing party shall be entitled to recover reasonable attorneys' fees and costs.

12. SEVERABILITY.

If any provision of this Agreement is held to be invalid, illegal or unenforceable, the remaining portions of this Agreement shall remain in full force and effect and construed so as to best effectuate the original intent and purpose of this Agreement.

13. GOVERNING LAW & FORUM.

This Agreement shall be construed in accordance with the laws of the State of Georgia, without regard to conflict of laws rules. Venue shall be in a court of competent jurisdiction in the State of Georgia, and both Parties expressly consent to jurisdiction in such courts.

14. COMPLETE AGREEMENT & AMENDMENT.

This Agreement supersedes all prior agreements and understandings between the Parties for performance of the Services and constitutes the complete agreement and understanding between the Parties. The Parties may only amend this Agreement in a written document signed by both Parties.

15. COUNTERPARTS & ELECTRONIC SIGNATURES.

This Agreement may be executed in one or more counterparts, each of which shall be deemed an original but all of which shall constitute one and the same instrument. For purposes of this Agreement, use of a facsimile, e-mail, or other electronic medium shall have the same force and effect as an original signature.

16. FORCE MAJEURE.

A Party shall not be considered in breach of or in default under this Agreement on account of, and shall not be liable to the other Party for, any delay or failure to perform its obligations hereunder by reason of fire, earthquake, flood, explosion, strike, riot, war, terrorism, or similar event beyond that Party's reasonable control (each a "Force Majeure Event"); provided, however, if a Force Majeure Event occurs, the affected Party shall, as soon as practicable: (a) notify the other Party of the Force Majeure Event and its impact on performance under this Agreement; and (b) use reasonable efforts to resolve any issues resulting from the Force Majeure Event and perform its obligations hereunder.

THE PARTIES HERETO AGREE TO THE FOREGOING AS EVIDENCED BY THEIR SIGNATURES BELOW.

Fierce Compliance: Policy, Standards & Accreditation
Valerie Richeson, Owner

Woodstock Police Department

Appendix A: Services Description

Schedule and Structure

- The majority of work will be performed remotely using Department-issued technology and secure systems.
- The Contractor will utilize the City of Woodstock-issued laptop and approved platforms to access necessary files, systems, and database.
- Contractor will be available during normal business hours (Monday-Friday) as well as after-hours response for time-sensitive needs.
- Vacation periods will be communicated in advance.
- System requests for PowerDMS and Guardian Tracking often occur during nights and weekends, when patrol personnel are on duty, so contractor will be available for personnel assistance.

On-site Work

- The Contractor will conduct on-site visits at Woodstock Police Department at a minimum during the following months:
    - February
    - April
    - August
    - October
    - December
- Additional on-site visits may be scheduled as needed to support:
    - Accreditation assessments
    - Audits or inspections
    - Policy implementation or training
    - Other operational needs identified by the Department
- On-site work dates will be scheduled in advance with notifications to the Chief of Police.

Accountability

- During remote work periods, virtual meetings with applicable command personnel will be conducted. These meetings will serve to ensure accountability and facilitate continued open communication about ongoing projects and deadlines. These meetings occur in person during on-site work periods.
- Contractor will remain available via phone and email during designated availability times.
- Monthly one-on-one meetings with the Chief of Police will occur via virtual meeting platforms to facilitate open communication regarding agency objectives.
- Meetings with Unit Commanders will occur via via virtual meeting platforms to ensure open communication regarding agency objectives.

Appendix A: Services Description

Travel Expenses

- Expenses related to travel to and from on-site work visits are the responsibility of the contractor.
- Approved, agency-sponsored and approved training registration, lodging, and per diem expenses will be the responsibility of the Woodstock Police Department. Mileage reimbursement, if applicable, will be calculated from the Woodstock Police Department HQ to the training location.

Equipment & Remote Access

Laptop Computer:

- Work will be conducted utilizing a Woodstock Police Department- issued laptop equipped with applicable VPN or other secure remote-connection applications.
- Laptop will be equipped with all necessary applications (Network access, RMS, web-based applications, etc.) for remotely accessing required documents and information.

Communications:

- Contractor will be available via phone and email.
- Meetings will be conducted utilizing virtual meeting platforms, during remote work periods.

Areas of Responsibility

The following section describes the process for completion of assigned duties.

Woodstock Police Department Policy Manual

- Conduct systematic review of agency policies for compliance with CALEA and state standards
- Draft, revise, and recommend policy updates as needed
- Ensure policies reflect current legal requirements, best practices, and agency operations
- Maintain documentation of policy updates and approval processes

PowerDMS

- Maintenance of the PowerDMS System is a web-based activity. Contractor will be available during business hours, as well as after-hours for employee assistance requests.

Guardian Tracking System

- Maintenance of the Guardian Tracking System is a web-based activity. Contractor will maintain the hierarchy and provide support for personnel. Contractor will be available during business hours, as well as after-hours for employee assistance requests.

Appendix A: Services Description

CALEA Accreditation & GLECP State Certification

- GLECP State Certification Assessments occur on-site every 4 years. Contractor will be on-site at Woodstock Police Department during on-site assessments.
- CALEA Remote Assessments occur virtually via PowerDMS on an annual basis. CALEA Compliance Service Members (CSM) log in to assess approximately 25% of the agency's compliance files. The CSM gains access to the agency's Assessment module on Friday and has access for one week. Contractor will work remotely during web-based assessments.
- CALEA On-site Assessments occur on Year 4 of the cycle. Contractor will be on-site at Woodstock Police Department during on-site assessments.
- CALEA On-site and Remote assessments require schedule and preparation of personnel for interviews and inspections. These preparation activities will occur via phone/email/ and virtual meeting platforms, as needed.

Proof Collection and Compliance File Maintenance

- Accreditation/Certification compliance files are maintained in the Assessment module on PowerDMS. Collection and entry of proofs and policies will be conducted via access to appropriate City Network, Drives, RMS and other applications which are accessible remotely.
- A master list of required proofs will be maintained on an excel spreadsheet which is broken down into proof lists specific to each division and unit throughout the agency.
- Proofs lists are sent out periodically (at a frequency agreed upon by the agency) to Division Commanders who will delegate responsibility within their divisions for collection of the requested documentation.
- Proofs lists will be distributed with clearly communicated deadlines and instructions for turning in proofs.
- Folders (saved in an accessible location) will be created for each unit. When proofs are collected, they can be saved directly to the appropriate folder, where contractor can access and upload the documents into the CALEA or GLECP compliance files in PowerDMS. Proofs may also be submitted via email or other electronic platform.

Administrative Reporting

- Annual report templates will be sent out to Division and Unit commanders along with instructions and deadlines for completion. The reports will be completed and sent to contractor via email.
- Contractor will be responsible for drafting reports as directed by the Chief of Police.

Goals & Objectives

Appendix A: Services Description

- Meetings regarding the annual formulation of the agency's Goals & Objectives will occur via virtual meeting platforms.
- Drafts, approvals and publishing of Goals & Objectives will occur via email and PowerDMS.

Staff Meetings

- Contractor will attend Staff Meetings via virtual meeting platform.

AGENDA ITEM NO. 8.6

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	April 13, 2026
SUBMITTED BY:	Crystal Welch, Police Department
ITEM TYPE:	Budget Approval/Amendment
AGENDA SECTION:	NEW BUSINESS
SUBJECT:	**Consideration of MAJBA JE 21010 - Funding for Police Accreditation Services Agreement**
SUGGESTED ACTION:	Request for approval of MAJBA JE 21010 which funds the third-party police accreditation services agreement.

ATTACHMENTS:
MAJBA JE 21010 - 3210 Fund Accreditation Services Agreement.pdf

City of Woodstock, GA
Major Budget Amendment

Name of Department	**3210 Police**
Budget Amendment #	**MAJBA JE 21010**

Explanation of Request

To fund a contract for police accreditation services for FY 2026. The Accreditation Manager position is currently vacant. The department would like to transition these tasks to a third party using a professional services contract for these services rather than a full-time position.

This MAJBA reallocates the remaining salary for this vacant position to Professional Services for the funding of the third party contract. Total amount to be reallocated is $14,055. The Accreditation Manager position would remain unfunded and vacant for the remainder of this fiscal year.

ACCOUNT NUMBER	ACCOUNT NAME	DEBIT	CREDIT
101-3210-521210-00	Professional Services	$ 14,055.00	
101-3210-511110-00	Salary and Wages		$ 14,055.00
TOTALS		**$ 14,055.00**	**$ 14,055.00**

AGENDA ITEM NO. 9.1

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	April 13, 2026
SUBMITTED BY:	Robyn Adams, City Clerk
ITEM TYPE:	Policy
AGENDA SECTION:	OLD BUSINESS
SUBJECT:	**Consideration of Amendment to Administration and Government - Section 000-0002 Civility Code of the Council Policy Manual**
SUGGESTED ACTION:	Request for approval of revisions to the proposed amendment in the Council Policy Manual under Administration and Government. Revisions to the proposed amendment for Section 000-0002 Civility Code were suggested by Council at the March 23, 2026 meeting and are identified in the redline document included in the agenda packet.

ATTACHMENTS:

Section 000 0002 Civility Code.pdf
000-0002 Civility Code Revised 4.13.26.pdf
Final Proposed Amended 000-0002 Civility Code 4.13.26.pdf

000-0002 Civility Code

Effective Date: 12/14/2020

CITY OF WOODSTOCK CIVILITY CODE

As adopted by the Mayor and Council on February 8, 2005, as now or hereafter revised, the following Civility Code shall govern proceedings and conduct of matters brought before the City of Woodstock City Council and Boards:

1. All electronic devices, including cell phones and pagers, shall be either turned off or otherwise silenced.
2. Prolonged conversations shall be conducted outside Council Chambers.
3. Clapping, whistling, heckling, gesturing, loud conversations, or other disruptive behavior is prohibited .
4. Only those individuals who have submitted speaker forms and who have been recognized by the Mayor (or Chair) may address comments to the Council (or Board).
5. Public Comment (Not Public Hearings): Comments under public comment shall be limited to subjects not being considered by the Council or Board as listed on the Meeting Agenda.
6. Public Hearings (Not Public Comment): The public will be expected to follow the same rules outlined in the Civility Code when addressing the Council or Board during an advertised Public Hearing and will be subject to the additional rules and regulations outlined in the “Public Hearings and Participation Policy” adopted by the City Council of the City of Woodstock, GA.
7. Citizens Comments shall be directed to City issues and to the Council or Board.
8. All public comments shall avoid personal attacks, abusive language and redundancy.
9. No person attending a Council or Board meeting is to harass, annoy or otherwise disturb any other person.
10. Proponents or Opponents to matters concerning the City should not invade Council Members, Employees, or Committee Members personal residences but should express their feelings through the methods provided by the City, i.e., Public Hearings or Correspondence sent to City Hall or via E-Mail addressed to the party they desire to receive their communication.

Any member of the public whose behavior is disruptive and violates the City of Woodstock Civility Code is subject to removal from the Council (or Board) meeting by an officer and may be fined to be enforced by the City of Woodstock Police Department and the Woodstock Municipal Court.

Click to view the PUBLIC COMMENT FORM.

REDLINE POLICY SHOWING MARK UPS

000-0002 Civility Code

Effective Date: 12/14/2020

Revised Date: 04/13/2026

CITY OF WOODSTOCK CIVILITY CODE

As adopted by the Mayor and Council on February 8, 2005, as now or hereafter revised, the following Civility Code shall govern proceedings and conduct of matters brought before the City of Woodstock City Council and Boards:

1. All electronic devices, including cell phones ~~and pagers~~, shall be ~~either~~ turned off or placed in silent mode. ~~otherwise silenced~~.

2. Prolonged conversations shall be conducted outside the Council Chambers.

3. Disruptive conduct including clapping, whistling, heckling, gesturing, or loud conversation, ~~or other disruptive behavior~~ is prohibited.

4. Only ~~those~~ individuals who have submitted a speaker form and ~~who~~ have been formally recognized by the Mayor or Chair may address ~~comments to~~ the Council or Board.

5. Public Comments may be offered on matters not subject to a Public Hearing, and only by parties who have completed and submitted a Public Comment Card. Each meeting provides three designated times for public comment, with up to five minutes allotted per party. Any additional speakers or extended time may be permitted at the discretion of the Mayor and Council. ~~(Not Public Hearings): Comments under public comment shall be limited to subjects not being considered by the Council or Board as listed on the Meeting Agenda~~.

6. Public Hearing Comments may be offered only on matters designated for a Public Hearing and only by individuals who have signed up on the required form before the hearing begins. Proponents and opponents are each allotted fifteen (15) minutes to present their information, which may be divided among multiple speakers as they choose. Speakers will be called in the order listed on the sign-up form. Any additional speakers or extended time may be permitted at the discretion of the Mayor and Council. ~~must~~ (~~Not Public Comment~~): ~~the public will be expected to follow the same rules outlined in the Civility Code when addressing the Council or Board during an advertised Public Hearing and will be subject to the additional rules and regulations outlined in the~~ Speakers are expected to comply with all additional procedures established in the Public Hearings and Participation Policy adopted by the City Council ~~of the City of Woodstock, GA~~.

7. ~~Citizen~~ All comments must pertain to City matters, ~~shall~~ be directed to ~~City issues and to~~ the Council or Board, and must avoid personal attacks, abusive language, and unnecessary repetition.

8. ~~All public comments shall avoid personal attacks, abusive language and redundancy~~.

8. No person attending a Council or Board meeting ~~is to~~ may harass, annoy or otherwise disturb any other person.

9. Proponents or Opponents of City matters shall not contact ~~to matters concerning the City should not invade~~ Council Members, City Employees, or Committee Members at their personal residences. Concerns should be expressed through official channels, including Public Hearings, Public Comments or written correspondence submitted to the City Annex or via email to the appropriate recipient. ~~but should express their feelings through the methods provided by the City, i.e., Public Hearings or Correspondence sent to City Hall or via E-Mail addressed to the party they desire to receive their communication~~.

10. Any member of the public who engages in ~~whose behavior is~~ disruptive conduct in violation of ~~and violates~~ the City of Woodstock Civility Code may be removed from ~~is subject to removal from~~ the Council or Board meeting by an officer and may be subject to fines ~~to be~~ enforced by the City of Woodstock Police Department and the Woodstock Municipal Court.

FINAL PROPOSED AMENDEDED POLICY

000-0002 Civility Code

Effective Date: 12/14/2020
Revised Date: 04/13/2026 APPROVED: Michael Caldwell, Mayor

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6. Public Hearing Comments may be offered only on matters designated for a Public Hearing item and only by individuals who have signed up on the required form before the hearing begins. Proponents and opponents are each allotted fifteen (15) minutes to present their information, which may be divided among multiple speakers as they choose. Speakers will be called in the order listed on the sign-up form. Any additional speakers or extended time may be permitted at the discretion of the Mayor and Council. Speakers are expected to comply with all additional procedures established in the Public Hearings and Participation Policy adopted by the City Council.

7. All comments must pertain to City matters, be directed to the Council or Board and must avoid personal attacks, abusive language, and unnecessary repetition.

8. No person attending a Council or Board meeting may harass, annoy or otherwise disturb any other person.

9. Proponents or Opponents of City matters shall not contact Council Members, City Employees, or Committee Members at their personal residences. Concerns should be expressed through official channels, including Public Hearings, Public Comments or written correspondence submitted to the City Annex or via email to the appropriate recipient.

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and may be subject to fines enforced by the City of Woodstock Police Department and the Woodstock Municipal Court.

AGENDA ITEM NO. 9.2

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	April 13, 2026
SUBMITTED BY:	Crystal Welch, Administration
ITEM TYPE:	Contracts, Agreements, Leases
AGENDA SECTION:	OLD BUSINESS
SUBJECT:	**Consideration of Award of RFP 2026-09 & Contract for Residential Solid Waste Collection and Recycling Services**
SUGGESTED ACTION:	Request for approval to award RFP 2026-09 and a contract and authorize the Mayor to execute the contract. This item was tabled at the March 23, 2026 meeting.

ATTACHMENTS:

CON 2026 - 09 - Residential Solid Waste Collection and Recycling Services - Red Oak - Pending City Attorney Review.pdf

CON 2026 - 09 - Residential Solid Waste Collection and Recycling Services - Waste Management - Pending City Attorney Review.pdf

Email - Red Oak (John Spagnuolo) - Franchise Fee Offer Adjustment & Agreement Lanuange Requests 04.07.2026.pdf

Email - Waste Management (Vic Knight) - Franchise Fee Offer Adjustment 04.07.2026.pdf

This is the Standard Professional Services Agreement of the City of Woodstock, Georgia. Any Contractor doing business with the City must enter into this Agreement.

PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT is effective as of this_____ day of _____, 2026, by and between **CITY OF WOODSTOCK, GEORGIA,** a political subdivision of the State of Georgia, acting by and through its governing authority, the City Council ("City"), and Red Oak Sanitation, LLC, ("Contractor"), collectively referred to as the "Parties."

WITNESSETH THAT:

WHEREAS, the City desires to retain Contractor to provide certain services generally described as Residential Solid Waste Collection and Recycling Services (the "Work"); and

WHEREAS, the City finds that specialized knowledge, skills, and training are necessary to perform the Work contemplated under this Agreement; and

WHEREAS, the Contractor has represented that it is qualified by training and experience to perform the Work; and

WHEREAS, the Contractor desires to perform the Work under the terms and conditions set forth in this Agreement; and

WHEREAS, the public interest will be served by this Agreement;

NOW, THEREFORE, the Parties hereto do mutually agree as follows:

I. SCOPE OF SERVICES AND TERMINATION DATE

A. Project Description

The project generally entails solid waste collection, disposal, recycling and yard waste services for the City's residential customers and downtown businesses as specified in Section I (B).

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B. The Work

The Work to be completed under this Agreement (the "Work") consists of the below listed goods and services which shall meet or exceed the specifications below. Goods and services shall meet or exceed the following guidelines:

Service Specifications

Contractors shall provide services for solid waste collection, recycling, and yard waste as follows:

Contractor shall notify all customers about the "scheduled day of service" and provide each customer that receives a Roll Out Cart and Recycling Cart with a notice card and a Contractor-provided and City-approved brochure describing the operations of the service and the requirements for each Roll Out Cart user including items that may not be included for pickup.

The services to be provided by the Contractor shall be for once per week curbside collection of residential household garbage/municipal solid waste (MSW) from all Residential Units located in the City. The City estimates that the initial number of homes is 12,076. The Contractor will provide each Residential Unit with one (1) ninety-five (95) gallon Roll Out Cart for the storage and collection of MSW. Additional Roll Out Carts for Residential Units and small businesses will be by mutual agreement of the parties hereto, however the charge shall be on a per Cart basis as herein described. Should a location generate on a continuing basis more volume than the capacity of one (1) Cart will accommodate, the City will authorize the Contractor to provide an additional Cart for servicing at the then current per Cart rate. Contractor also shall provide weekly collection of Bulky Waste materials.

Additionally, Contractor shall provide once a week curbside collection of Recyclable Materials. Recyclable Materials shall be placed in a sixty-four (64) gallon plastic recycling Cart provided by Contractor. Recyclables shall be collected on the same day of the week in which residential household garbage is collected. The Recyclable Materials will be placed in the container unsorted. When improper materials are co-mingled with the proper materials by the customer, the Contractor shall collect the proper material and leave the improper materials in the container with an explanatory note.

Approved Containers shall be placed in a location that is readily accessible to the Contractor and its equipment, not to exceed five (5) feet from the curb or edge of the traveled portion of road or street. The City will aid the Contractor in resolving problems of Cart location for servicing.

The Contractor shall be responsible for sorting, handling, processing, storage, and marketing of the Recyclable Materials. The Contractor shall ensure that the Recyclable Materials collected are recycled for reuse and shall prevent the material from being deposited in any landfill.

Should the market for a recyclable material covered by the terms of this Contract/Bid collapse and render the product worthless (i.e. - local recycling processors will not accept the material without charge), the collection of such recyclable material shall be suspended until the markets improve unless the City is willing to reimburse Contractor for marketing the materials at a negative value.

The Contractor shall maintain records on the weight of Recyclable Materials collected by type (preferably) but may report weights for single stream (total of all commodities). The Contractor also shall maintain records on the set-out rate (percentage of eligible households which put out a container on each collection day) and shall furnish an accurate estimate of the participation rate (percentage of eligible households which set out a container at least once per month). These records shall be furnished to the City on a monthly basis. Monthly and year-to-date information shall be included in each report.

The Contractor shall maintain records on the weight of MSW collected. These records shall be furnished to the City on a monthly basis. Monthly and year-to-date information shall be included in each report.

Backdoor service will be provided to residents who are determined by the City to live in a residence in which no individual is physically capable of taking recyclables or garbage to the curb.

The contractor shall obtain a certified weight ticket at the location of the contractor's choosing prior to disposal and provide a copy of said weight ticket to the City of Woodstock. Contractor shall maintain all appropriate insurance, permits, and approvals as may be required to haul waste to appropriate disposal locations.

The Contractor shall provide an adequate number of vehicles for regular collection services. All vehicles and other equipment shall be kept in good repair appearance and in a sanitary condition. Each vehicle shall have clearly visible on each side the identity and telephone number of the Contractor. All Municipal Solid Waste hauled by the Contractor shall be so contained, tied, covered or enclosed such that leaking, spilling or blowing are prevented.

The services described herein do not include the collection and disposal of any increased volume of waste resulting from a flood, hurricane or similar or different acts of God over which the Contractor has no control. In the event of such a flood, hurricane or other acts of God, Contractor and the City shall negotiate the payment to be made to Contractor for additional services, if the Contractor and City agree that the increased volume is to be handled by the Contractor. Further, if the City and Contractor reach such agreement, the City shall grant the Contractor variances in routes and schedules as deemed necessary by the Contractor.

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Approved Containers

Garbage and allowable solid waste generated for collection shall be stored in Approved Containers as described in RFP document (Exhibit E). The Contractor shall not be required to collect such materials unless they are in Approved Containers. Only approved plastic bags may be used to supplement the capacity of the Roll Out Carts on those occasions when excess waste is generated as herein described. Yard Waste shall be bagged or bundled according to the specifications in Section I(B) Trash and Yard Waste Requirements herein. Residents may place up to eight (8) bags or bundles of MSW, Yard Waste or a combination of the bags/bundles without exceeding eight (8) bags in total.

Trash and Yard Waste Requirements

The Contractor will not be responsible to collect and dispose of more than eight bags of leaves, waste or yard trimmings per Residential Unit per collection in addition to the waste placed in the Carts.

The Contractor will not be responsible for removal of Construction Debris or contractor-generated construction debris nor waste generated by a professional tree surgeon.

The Contractor will not be responsible for removal of leaves or yard trimmings unless they are bagged.

The Contractor will not be responsible for removal of limbs and lumber unless it has been cut to lengths of four feet or less and bundled.

Trash collection will be located as provided for in Section I(B) Service Specifications herein, so that the Contractor will have adequate access to trash.

The Contractor will notify the City Manager, or his designee should it encounter problems with compliance to any of the provisions.

Continual radio dispatched collection for large items too heavy or bulky to go in Contractor's regular vehicles will be provided by Contractor. If a Residential Unit requires more than two items of bulky waste for pick up during a single collection, the Resident must notify Contractor in advance.

The Contractor will notify the City Manager, or his designee should it encounter problems with compliance with the aforesaid sections.

The method of trash collection will be uniform across the City.

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Extraordinary Waste Material

Hazardous wastes, body wastes, abandoned vehicles, vehicle parts, construction and demolition waste, tires, batteries, paints, oils, chemicals of any kind, rocks, sand, gravel, dirt, logs, carpet, medical waste, Large equipment and their parts, Freon containing devices, devices containing gasoline and/or propane, and dead animals will not be collected by the Contractor under the terms of this RFP/Contract.

Newly Developed and Annexed Areas

The Contractor will, within thirty (30) days or less of notification by the City, provide solid waste collection services of the same frequency and quality required by the Contractor to newly developed and annexed areas. As new homes are constructed and occupied in the City, the Contractor shall, after proper notification by the City, provide solid waste services as required by the Contract on the next scheduled day of collection following notification. The Contractor shall be responsible for notifying the City of all locations being serviced which do not appear on the billing register.

Collection Service Schedule: Hours and Days of Operation

The services to be provided by the Contractor shall be for once per week curbside collection of residential household garbage (MSW) from all Residential Units located in the City. Additionally, Contractor shall provide once a week curbside collection of Recyclable Materials.

Residential route collection shall not begin prior to 7:00 a.m. each day or continue after 7:00 p.m. Exceptions to collection hours shall be affected only upon the mutual agreement of the City and Contractor, or when Contractor reasonably determines an exception is necessary in order to complete collection on an existing collection route due to unusual circumstances.
The Contractor may elect to observe the following holidays:

New Year's Day	Memorial Day	Independence Day
Labor Day	Thanksgiving Day	Christmas Day

The Contractor may decide to observe a holiday by suspending and delaying the pickup day. The Contractor shall be responsible for publicizing (and the expense of publishing) any changes in collection schedules due to holiday observance. Proper publicizing will include the placement of advertisements or public service announcements serving the affected area and notice to the City Manager or his designee.

Contractor shall submit a map designating the collection routes with days of pick up to the City Manager or his designee for approval which approval shall not be unreasonably withheld. Any

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changes to the route shall also be submitted to the City Manager or his designee for approval which approval shall not be unreasonably withheld.

Landfill/Disposal Site(s)

Contractor shall use the disposal site or sites indicated (name and location) in the RFP submittal (Exhibit E) in which it intends to use to perform the contract and the Contractor's disposal rate at the disposal site. Further, the Contractor shall provide evidence satisfactory to the City that the Contractor has the right to use said disposal site or sites under and for the duration of the contract.

All changes in the diesel fuel surcharges must be made in writing to the City of Woodstock and attached to the monthly invoice.

Contractor's Personnel

The Contractor shall assign a qualified person to be in charge of its performance of this Contract. The City shall be provided the name, work phone number, cell phone number and email address of the person in charge at all times.

The Contractor's collection employees shall wear a uniform and shirt bearing the Contractor's name and the name of the individual employee.

Each employee shall, at all times, carry a valid driver's license for the type of vehicle he is driving.

The Contractor shall provide operating and safety training for all personnel.

No person shall be denied employment by the Contractor for reasons of age, race, sex, creed, or religion or national origin.

Additional Services

In addition to the services set forth in the above sections, Contractor shall provide the following additional services:

- Free dumpster service for routine trash and recycling at all City buildings. At least one electronic recycling day event each year.

- Annual metal recycling collection sweep throughout the City in conjunction with Earth Week, as well as drop off sites for metal recycling during Earth Week.

- Roll off containers for all City sponsored events and concerts plus special event boxes for events in the City at no additional charge.

- Recycling containers and collection at Cherokee County schools located in the City.

- Town Hall meetings with education and training for residents on transition, handouts, and educational materials provided with Cart delivery to each home.

Any additional services and/or products must be approved by City Council prior to being offered to City's residents/customers. Furthermore, any modifications or deletions to the services covered in this agreement shall be approved by the City prior to offering the change to customers.

Exceptions for Recycling Specifications, Contamination and Changing Market Conditions

(a) Single Stream Materials Containers may not contain more than 5% Non-Recyclables or any Excluded Materials. For purposes of this Agreement, a Container is "Contaminated" when, based on visual inspection, it has more than 5% Non-Recyclables (volume or weight) or any amount of Excluded Materials.

- Company is not obligated to collect Single Stream Materials Containers which are Contaminated.
- If Company elects to not collect a Contaminated Container, it shall notify the Customer by Container tag, mail, email, text or telephone call. **Company has the right to change communication channels as technology advances.*
- Company may dispose of the contents of a Contaminated Container it elects to collect. If there have been more than three (3) instances of a Contaminated Container in any 12-month period, and Company has record of this, Company may (i) discontinue such service and remove the Container, (ii) deliver additional or larger Refuse Container(s) or increase the frequency of collection, and (iii) charge the Customer the Rate for the additional or larger Refuse Container(s) or increased service frequency. After one year, if service has been discontinued, the Customer may petition Customer to reinstate such service, in which case they must pay the Container redelivery fee set forth in the rate exhibit.
- Company reserves the right upon notice to discontinue acceptance of any category of Recyclable Materials set forth herein as a result of market conditions related to such materials and makes no representations as to the recyclability of the materials. Collected Recyclable Materials for which no commercially reasonable market exists may be landfilled as contamination.

(b) Company may reject in whole or in part, or may process, in its sole discretion, Single Stream Materials not meeting the specifications, including wet materials, and Customer

shall pay Company for all costs, losses and expenses incurred with respect to such non-conforming Single Stream Materials, including costs for handling, processing, transporting and/or disposing of such non-conforming materials which charges may include an amount for Company's operating or profit margin. Without limiting the foregoing, and Customer shall pay a contamination charge for additional handling, processing, transporting and/or disposing of Non-Recyclables, Excluded Materials, and/or all or part of non-conforming loads and additional charges may be assessed for bulky items such as appliances, concrete, furniture, mattresses, tires, electronics, pallets, yard waste, propane tanks, etc.

C. <u>Schedule, Completion Date, and Term of Agreement</u>

Contractor warrants and represents that it will perform its services in a prompt and timely manner, which shall not impose delays on the progress of the Work. This Agreement shall commence as of July 1st, 2026. The annual agreement terms will be July 1 – June 30. This Agreement is for a three (3) year term with optional one (1) year extensions, at the discretion of the City, not to exceed a total contract period of five (5) consecutive years. Renewal will depend upon annual budget funding appropriations by the City Council and Contractor's performance.

The resident's/customer's contractual period with the Contractor must be further coordinated with the City's agreement and end upon termination of this agreement.

The Agreement will be subject to the terms and conditions included the Service Agreement. The City reserves the right to cancel with cause, due to nonperformance or violation of contract terms.

This Agreement shall not be deemed to create a debt of the City for the payment of any sum beyond the fiscal year. In which the budget appropriations have been made. If an annual budget appropriation is not made by the City Council, the Agreement is deemed to be terminated between all parties without recourse related to non-appropriation.

II. WORK CHANGES

A. The City reserves the right to order changes in the Work to be performed under this Agreement by altering, adding to, or deducting from the Work. All such changes shall be incorporated in written change orders executed by the Contractor and the City. Such change orders shall specify the changes ordered and any necessary adjustment of compensation and completion time. If the Parties cannot reach an agreement on the terms for performing the changed work within a reasonable time to avoid delay or other unfavorable impacts as determined by the City in its sole discretion, the City shall have the right to determine reasonable terms and the Contractor shall proceed with the changed work.

B. Any work added to the scope of this Agreement by a change order shall be executed under all the applicable conditions of this Agreement. No claim for additional

compensation or extension of time shall be recognized, unless contained in a written change order duly executed on behalf of the City and the Contractor.

C. The City Manager has authority to execute without further action of the City Council, any number of change orders so long as their total effect does not materially alter the terms of this Agreement or materially increase the total amount to be paid under this Agreement, as set forth in Section III(B) below. Any such change orders materially altering the terms of this Agreement or increasing the total amount to be paid under this Agreement in excess of $150,000 must be approved by resolution of the City Council.

III. COMPENSATION AND METHOD OF PAYMENT

A. As compensation for this service, the Contractor shall invoice each Resident in the City eligible to receive garbage and recycling collection service the amount of Sixteen and 00/100 Dollars ($16.00) per Residential Unit per month. The current cost of disposal tipping fees is included in these fees.

This agreement will allow the Contractor to increase rates for Consumer Price Index (CPI) increases via the WST Index. The Contractor may increase the rate annually to capture normal annual cost escalations, not to exceed 3% annually.

The City and residents/customers must be notified in writing of any CIP (WST) increases 90 days prior to the increase taking effect. Any non-CPI rate increase must be approved by Council prior to the increase taking effect.

This agreement will allow for recycling cost escalation due to contamination or market fluctuations beyond Contractor control as per Section I(B) herein.

Governmental, state or local fees or taxed charges to Contractor may be passed through to customers.

The City shall cooperate with Contractor to resolve any payment issues with City Residents. If a Resident's bill is unpaid for 60 or more days after the date of the invoice, Contractor may suspend service to the Resident until the account has been paid in full. After 60 days of non-payment, service will be suspended. After 90 days of non-payment, service will be cancelled, and a $35.00 fee will be assessed to the delinquent account. Delinquent accounts must be paid in full, including any assessed fees, in order for service to re-start.

The Contractor shall bill Residents for service rendered within ten (10) days following the end of the calendar quarter end.

B. The Contractor agrees to the services to be performed and costs as outlined in Section I(B) above and Exhibit C Contractor Price Proposal (i.e., rate schedule) and shall not

exceed the agreed upon rate, except as outlined in Section II(C) above. The compensation for services performed shall be based upon the schedule as detailed in Exhibit C Contractor's Price Proposal.

C. Furthermore, the Contractor shall pay to the City a $5.00 per ton franchise fee on the total number of tons of any and all Municipal Solid Waste, Bulky Waste, Commercial Solid Waste, Construction and Demolition Waste, Garbage, Refuse, Rubbish/Trash, White Goods, Yard Debris or waste of any kind whatsoever, and as detailed in Exhibit C accepted at the Woodstock Transfer Station for transfer for the term of this Agreement. Payment shall be made on a quarterly basis. Contractor shall maintain accurate records to support the tonnage and such records shall be available to City staff at all times during normal business hours. All residential Municipal Solid Waste collected by Contractor from Residential Units pursuant to this Agreement shall be channeled through Contractor's Woodstock Transfer Station.

IV. COVENANTS OF CONTRACTOR

A. Expertise of Contractor

Contractor accepts the relationship of trust and confidence established between it and the City, recognizing that the City's intention and purpose in entering into this Agreement is to engage an entity with the requisite capacity, experience, and professional skill and judgment to provide the services in pursuit of the timely and competent completion of the Work undertaken by Contractor under this Agreement.

B. Budgetary Limitations

Contractor agrees and acknowledges that budgetary limitations are not a justification for breach of sound principals of Contractor's profession and industry. Contractor shall take no calculated risk in the performance of the Work. Specifically, Contractor agrees that, in the event it cannot perform the Work within the budgetary limitations established without disregarding sound principals of Contractor's profession and industry, Contractor will give written notice immediately to the City.

C. City's Reliance on the Work

The Contractor acknowledges and agrees that the City does not undertake to approve or pass upon matters of expertise of the Contractor and that, therefore, the City bears no responsibility for Contractor's services performed under this Agreement. The Contractor acknowledges and agrees that the acceptance of designs, plans, and specifications by the City is limited to the function of determining whether there has been compliance with what is required to be produced under this Agreement. The City will not, and need not, inquire into adequacy, fitness, suitability or correctness of Contractor's performance. Contractor further agrees that no approval of designs, plans, or specifications by any person, body or agency shall relieve Contractor of the responsibility for adequacy, fitness, suitability, and correctness of

Contractor's professional and industry standards or for performing services under this Agreement in accordance with sound and accepted professional and industry principals.

D. Contractor's Reliance of Submissions by the City

Contractor must have timely information and input from the City in order to perform the services required under this Agreement. Contractor is entitled to rely upon information provided by the City, but Contractor shall be required to provide immediate written notice to the City if Contractor knows or reasonably should know that any information provided by the City is erroneous, inconsistent, or otherwise problematic.

E. Contractor's Representative

John Spagnuolo shall be authorized to act on Contractor's behalf with respect to the Work as Contractor's designated representative.

F. Assignment of Agreement

The Contractor covenants and agrees not to assign or transfer any interest in, nor delegate any duties of this Agreement, without the prior express written consent of the City. As to any approved subcontractors, the Contractor shall be solely responsible for reimbursing them and the City shall have no obligation to them.

G. Responsibility of Contractor and Indemnification of City

The Contractor covenants and agrees to take and assume all responsibility for the services rendered in connection with this Agreement. The Contractor shall bear all losses and damages directly or indirectly resulting to it on account of the performance or character of the services rendered pursuant to this Agreement. Contractor shall defend, indemnify and hold harmless the City, its officers, boards, commissions, elected officials, employees and agents from and against any and all claims, suits, actions, liability, judgments, damages, losses, and expenses, including but not limited to, attorney's fees, which may be the result of willful, negligent or tortious conduct arising out of the Work, performance of contracted services, or operations by the Contractor, any subcontractor, anyone directly or indirectly employed by the Contractor or subcontractor or anyone for whose acts the Contractor or subcontractor may be liable, regardless of whether or not the negligent act is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this provision. In any and all claims against the City or any of its agents or employees, by any employee of the Contractor, any subcontractor, anyone directly or indirectly employed by the Contractor or subcontractor or anyone for whose acts the Contractor or subcontractor may be liable, the indemnification obligation set forth in this provision shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the Contractor or any subcontractor under workers' or workmen's

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compensation acts, disability benefit acts or other employee benefit acts. This obligation to indemnify and defend the City, its members, officers, agents, employees and volunteers shall survive termination of this Agreement.

H. Independent Contractor

Contractor hereby covenants and declares that it is engaged in an independent business and agrees to perform the services as an independent contractor and not as the agent or employee of the City. The Contractor agrees to be solely responsible for its own matters relating to the time and place the services are performed; the instrumentalities, tools, supplies and/or materials necessary to complete the services; hiring of Contractors, agents or employees to complete the services; and the payment of employees, including compliance with Social Security, withholding and all other regulations governing such matters. The Contractor agrees to be solely responsible for its own acts and those of its subordinates, employees, and subcontractors during the life of this Agreement. Any provisions of this Agreement that may appear to give the City the right to direct Contractor as to the details of the services to be performed by Contractor or to exercise a measure of control over such services will be deemed to mean that Contractor shall follow the directions of the City with regard to the results of such services only.

Furthermore, Contractor certifies that contractor is not currently engaged in, and agrees for the duration of the Contract not to engage in, a boycott of Israel, as defined in O.C.G.A. §50-5-85

I. Insurance

(1) Requirements:

The Contractor shall have and maintain in full force and effect for the duration of this Agreement, insurance insuring against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Work by the Contractor, its agents, representatives, employees or subcontractors. All policies shall be subject to approval by the City Attorney to form and content. These requirements are subject to amendment or waiver if so approved in writing by the City Manager.

(2) Minimum Limits of Insurance:

Contractor shall maintain limits no less than:

Coverage	Limits of Liability

Workers' Compensation	Statutory
Employer's Liability	$500,000.00
Bodily Injury Liability	$1,000,000.00 each occurrence
Except Automobile	$2,000,000.00 aggregate
Property Damage Liability	$1,000,000.00 each occurrence
Except automobile	$1,000,000.00 aggregate
Automobile Bodily Injury	$1,000,000.00 each person
Liability	$2,000,000.00 each occurrence
Automobile Property	
Damage Liability	$1,000,000.00 each occurrence
Excess Umbrella Liability	$5,000,000.00 each occurrence

The selected firm, prior to commencing work, shall provide at their own expense, the following insurance to the City of Woodstock evidenced by certificates of insurance. Each insurance certificate, where applicable, must be endorsed with the following affirmative statement: *"Coverage afforded will not be cancelled, materially changed or renewal refused until at least thirty (30) days prior written notice, return receipt requested, has been given to Owner and to each other additional insured to whom a certificate of insurance has been issued."* Furthermore, the City shall also be included as an additional insured on the comprehensive general liability and automobile liability policies.

(3) Deductibles and Self-Insured Retentions:

Any deductibles or self-insured retentions must be declared to and approved by the City.

(4) Other Insurance Provisions:

The policy is to contain, or be endorsed to contain, the following provisions:

(a) General Liability and Automobile Liability Coverage.

(i) The City, its officials, employees, agents and volunteers are to be covered as insured as respects: liability arising out of activities performed by or on behalf of the Contractor; products and completed operations of the Contractor; premises owned, leased, or used by the Contractor; automobiles owned, leased, hired, or

borrowed by the Contractor. The coverage shall contain no special limitations on the scope of protection afforded to the City, its officials, employees, agents or volunteers.

(ii) The Contractor's insurance coverage shall be primary noncontributing insurance as respects to any other insurance or self-insurance available to the City, its officials, employees, agents or volunteers. Any insurance or self-insurance maintained by the City, its officials, employees or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.

(iii) Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the City, its officials, employees, agents or volunteers.

(iv) Coverage shall state that the Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

(v) Coverage shall be provided on a "pay on behalf" basis, with defense costs payable in addition to policy limits. There shall be no cross-liability exclusion.

(vi) The insurer agrees to waive all rights of subrogation against the City, its officials, employees, agents and volunteers for losses arising from work performed by the Contractor for the City.

(vii) All endorsements to policies shall be executed by an authorized representative of the insurer.

(b) Workers' Compensation Coverage.

The insurer will agree to waive all rights of subrogation against the City, its officials, employees, agents and volunteers for losses arising from work performed by the Contractor for the City.

(c) All Coverages.

(i) Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the City.

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(ii) Policies shall have concurrent starting and ending dates.

(5) Acceptability of Insurers:

Insurance is to be placed with insurers with an A.M. Bests' rating of no less than A:VII.

(6) Verification of Coverage:

Contractor shall furnish the City with certificates of insurance and endorsements to the policies evidencing coverage required by this clause prior to the start of work. The certificates of insurance and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificate of insurance and endorsements shall be on a form utilized by Contractor's insurer in its normal course of business and shall be received and approved by the City prior to execution of this Agreement by the City. The City reserves the right to require complete, certified copies of all required insurance policies, at any time. The Contractor shall provide proof that any expiring coverage has been renewed or replaced at least two (2) weeks prior to the expiration of the coverage.

(7) Subcontractors:

Contractor shall include all subcontractors as insured under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverage for subcontractors shall be subject to all of the requirements stated in this Agreement, including but not limited to naming the parties as additional insured.

(8) Claims-Made Policies:

Contractor shall extend any claims-made insurance policy for at least six (6) years after termination or final payment under the Agreement, whichever is later.

(9) City as Additional Insured and Loss Payee:

The City shall be named as an additional insured and loss payee on all policies required by this Agreement.

J. Employment of Unauthorized Aliens Prohibited

It is the policy of City that unauthorized aliens shall not be employed to perform work on City contracts involving the physical performance of services. Therefore, the City shall not enter into a contract for the physical performance of services within the State of Georgia,

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unless the Contractor shall provide evidence on City-provided forms, attached hereto as Exhibits "A" and "B" (affidavits regarding compliance with the E-Verify program to be sworn under oath under criminal penalty of false swearing pursuant to O.C.G.A. § 16-10-71) that it and Contractor's subcontractors have within the previous twelve (12) month period conducted a verification, under the federal Employment Eligibility Verification ("EEV" or "E-Verify") program of the social security numbers, or other identifying information now or hereafter accepted by the E-Verify program, of all employees who will perform work on the City contract to ensure that no unauthorized aliens will be employed. The City Manager or his/her designee shall be authorized to conduct an inspection of the Contractor's and Contractor's subcontractors' verification process to determine that the verification was correct and complete. The Contractor and Contractor's subcontractors shall retain all documents and records of its verification process for a period of three (3) years following completion of the contract. This requirement shall apply to all contracts for the physical performance of services where more than three (3) persons are employed on the City contract.

The City Manager or his/her designee shall further be authorized to conduct periodic inspections to ensure that no City Contractor or Contractor's subcontractors employ unauthorized aliens on City contracts. By entering into a contract with the City, the Contractor and Contractor's subcontractors agree to cooperate with any such investigation by making its records and personnel available upon reasonable notice for inspection and questioning. Where a Contractor or Contractor's subcontractors are found to have employed an unauthorized alien, the City Manager or his/her designee may report same to the Department of Homeland Security. The Contractor's failure to terminate the employee, or otherwise cooperate with the investigation may be sanctioned by termination of the contract, and the Contractor shall be liable for all damages and delays occasioned by the City thereby.

Compliance with the requirements of the federal Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603, O.C.G.A. § 13-10-91 and Rule 300-10-1-.02 is mandatory.

Contractor agrees that the employee-number category designated below is applicable to the contractor.

___ 500 or more employees.

___ 100 or more employees.

___ Fewer than 100 employees.

The above requirements shall be in addition to the requirements of State and Federal law and shall be construed to be in conformity with those laws.

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K. Records, Reports and Audits

(1) Records:

(a) Records shall be established and maintained by the Contractor in accordance with requirements prescribed by the City with respect to all matters covered by this Agreement. Except as otherwise authorized, such records shall be maintained for a period of three years from the date that final payment is made under this Agreement. Furthermore, records that are the subject of audit findings shall be retained for three years or until such audit findings have been resolved, whichever is later.

(b) All costs shall be supported by properly executed payrolls, time records, invoices, contracts, or vouchers, or other official documentation evidencing in proper detail the nature and propriety of the charges. All checks, payrolls, invoices, contracts, vouchers, orders or other accounting documents pertaining in whole or in part to this Agreement shall be clearly identified and readily accessible.

(2) Reports and Information:

Upon request, the Contractor shall furnish to the City any and all statements, records, reports, data and information related to matters covered by this Agreement in the form requested by the City.

(3) Audits and Inspections:

At any time during normal business hours and as often as the City may deem necessary, there shall be made available to the City for examination all records with respect to all matters covered by this Agreement. The Contractor will permit the City to audit, examine, and make excerpts or transcripts from such records, and to audit all contracts, invoices, materials, payrolls, records of personnel, conditions of employment and or data relating to all matters covered by this Agreement.

L. Contractor Compliance Certifications

Contractor must comply with Title VI of the Civil Rights Act of 1964, the Anti-Kickback Act, the Contract Work Hour Standard Act, and the National Occupational Safety and Health Act of 1970.

Contractor must certify that they do not and will not maintain or provide for their employees any facilities which are segregated on a basis of race, color, creed, or national origin.

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Contractor must certify that they have a drug-free workplace, if applicable.

Contractor agrees that it shall not engage in any activity or conduct that would result in a violation of the City of Woodstock, Georgia Code of Ethics.

M. Confidentiality

Contractor acknowledges that it may receive confidential information of the City and that it will protect the confidentiality of any such confidential information and will require any of its subcontractors, Contractors, and/or staff to likewise protect such confidential information. The Contractor agrees that confidential information it receives or such reports, information, opinions or conclusions that Contractor creates under this Agreement shall not be made available to, or discussed with, any individual or organization, including the news media, without prior written approval of the City. The Contractor shall exercise reasonable precautions to prevent the unauthorized disclosure and use of City information whether specifically deemed confidential or not.

N. Licenses, Certifications and Permits

The Contractor covenants and declares that it has obtained all diplomas, certificates, licenses, permits or the like required of the Contractor by any and all national, state, regional, City, local boards, agencies, commissions, committees or other regulatory bodies in order to perform the services contracted for under this Agreement. All work performed by Contractor under this Agreement shall be in accordance with applicable legal requirements and shall meet the standard of quality ordinarily expected of competent professionals.

O. Key Personnel

All of the individuals identified are necessary for the successful prosecution of the Work due to their unique expertise and depth and breadth of experience. There shall be no change in Contractor's Project Manager or members of the project team without written notice to the City. Contractor recognizes that the composition of this team was instrumental in the City's decision to award the work to Contractor and that compelling reasons for substituting these individuals must be demonstrated for the City's consent to be granted. Any substitutes shall be persons of comparable or superior expertise and experience. Failure to comply with the provisions of this section shall constitute a material breach of Contractor's obligations under this Agreement and shall be grounds for termination. Contractor shall not subcontract with any third party for the performance of any portion of the Work without the prior written consent of the City. Contractor shall be solely responsible for any such subcontractors in terms of performance and compensation.

P. Authority to Contract

The Contractor covenants and declares that it has obtained all necessary approvals of its board of directors, stockholders, general partners, limited partners or similar authorities to

simultaneously execute and bind Contractor to the terms of this Agreement, if applicable.

Q. Ownership of Work

All reports, designs, drawings, plans, specifications, schedules, work product and other materials prepared or in the process of being prepared for the services to be performed by the Contractor ("materials") shall be the property of the City and the City shall be entitled to full access and copies of all such materials. Any such materials remaining in the hands of the Contractor or subcontractor upon completion or termination of the work shall be delivered immediately to the City. The Contractor assumes all risk of loss, damage or destruction of or to such materials. If any materials are lost, damaged or destroyed before final delivery to the City, the Contractor shall replace them at its own expense. Any and all copyrightable subject matter in all materials is hereby assigned to the City and the Contractor agrees to execute any additional documents that may be necessary to evidence such assignment.

V. COVENANTS OF THE CITY

A. Right of Entry

The City shall provide for right of entry for Contractor to project areas, in order for Contractor to complete the Work.

B. City's Representative

Robyn Adams, Administrative Services Director, shall be authorized to act on the City's behalf with respect to the Work as the City's designated representative

VI. TERMINATION

A. The Except as otherwise provided herein, if either party breaches this Agreement or defaults in the performance of any of the covenants or conditions herein, written notice of default shall be provided to the defaulting party. After notice of default, each party has fifteen (15) days to cure the default (or begin if it cannot be cured in fifteen (15) days). If the defaulting party does not cure within fifteen (15) days, then the contract can be terminated thirty (30) days after the 15-day cure period expires. The non-breaching party also has the option to cure the default at the breaching party's expense or to pursue other rights and remedies available.

B. Upon termination, City shall provide for payment to the Contractor for services rendered and expenses incurred, if any, prior to the termination date.

C. Upon termination, the Contractor shall: (1) promptly discontinue all services affected, unless the notice directs otherwise; and (2) promptly deliver to the City all data,

drawings, reports, summaries, and such other information and materials as may have been generated or used by the Contractor in performing this Agreement, whether completed or in process, in the form specified by the City.

D. The rights and remedies of the City and the Contractor provided in this Section are in addition to any other rights and remedies provided under this Agreement or at law or in equity.

E. If Contractor sells the company during the term of this agreement, the purchasing company (new contractor) must honor the terms and conditions of this agreement. The City may elect to terminate the agreement immediately, at its sole discretion, whether or not the acquiring company agrees to honor the existing agreement or not.

F. If Contractor ceases to service the agreement, at any point during the term of this agreement, the City has the option to purchase all containers for $1.00 in total.

VII. NO PERSONAL LIABILITY

No member, official or employee of the City shall be personally liable to the Contractor or any successor in interest in the event of any default or breach by the City or for any amount which may become due to the Contractor or successor or on any obligation under the terms of this Agreement. Likewise, Contractor's performance of services under this Agreement shall not subject Contractor's individual employees, officers or directors to any personal liability. The Parties agree that their sole and exclusive remedy, claim, demand or suit shall be directed and/or asserted only against Contractor or the City, respectively, and not against any employee, officer, director, or elected or appointed official.

VIII. ENTIRE AGREEMENT

This Agreement constitutes the complete agreement between the Parties and supersedes any and all other agreements, either oral or in writing, between the Parties with respect to the subject matter of this Agreement. No other agreement, statement or promise relating to the subject matter of this Agreement not contained in this Agreement shall be valid or binding. This Agreement may be modified or amended only by a written document signed by representatives of both Parties with appropriate authorization.

IX. SUCCESSORS AND ASSIGNS

Subject to the provision of this Agreement regarding assignment, this Agreement shall be binding on the heirs, executors, administrators, successors and assigns of the respective Parties.

X. APPLICABLE LAW

If any action at law or in equity is brought to enforce or interpret the provisions of this Agreement, the rules, regulations, statutes and laws of the State of Georgia will control.

XI. CAPTIONS AND SEVERABILITY

The caption or headnote on articles or sections of this Agreement are intended for convenience and reference purposes only and in no way define, limit or describe the scope or intent thereof, or of this Agreement nor in any way affect this Agreement. Should any article(s) or section(s), or any part thereof, later be deemed unenforceable by a court of competent jurisdiction, the offending portion of the Agreement should be severed, and the remainder of this Agreement shall remain in full force and effect to the extent possible.

XII. NOTICES

A. Communications Relating to Daily Activities

All communications relating to the day-to-day activities of the Work shall be exchanged between Robyn Adams, Administrative Services Director, for the City and John Spagnuolo, for the Contractor.

B. Official Notices

All other notices, writings or correspondence as required by this Agreement shall be in writing and shall be deemed received, and shall be effective, when: (1) personally delivered, or (2) on the third day after the postmark date when mailed by certified mail, postage prepaid, return receipt requested, or (3) upon actual delivery when sent via national overnight commercial carrier to the Parties at the addresses given below, unless a substitute address shall first be furnished to the other Parties by written notice in accordance herewith:

NOTICE TO THE CITY shall be sent to:

City of Woodstock, Georgia
Attn: City Manager
12453 Hwy 92
Woodstock, GA 30188

NOTICE TO THE CONTRACTOR shall be sent to:

Red Oak Sanitation, LLC
Attn: John Spagnuolo
4405 Cumming Hwy
Cumming, GA 30040

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XIV. WAIVER OF AGREEMENT

The City's failure to enforce any provision of this Agreement or the waiver in a particular instance shall not be construed as a general waiver of any future breach or default.

XV. SOVEREIGN IMMUNITY

Nothing contained in this Agreement shall be construed to be a waiver of the City's sovereign immunity or any individual's qualified good faith or official immunities.

XVI. FORCE MAJEURE

Neither the City nor Contractor shall be liable for their respective non-negligent or non-willful failure to perform or shall be deemed in default with respect to the failure to perform (or cure a failure to perform) any of their respective duties or obligations under this Agreement or for any delay in such performance due to: (a) any cause beyond their respective reasonable control; (b) any act of God; (c) any change in applicable governmental rules or regulations rendering the performance of any portion of this Agreement legally impossible; (d) earthquake, fire, explosion or flood; (e) strike or labor dispute, excluding strikes or labor disputes by employees and/or agents of CONTRACTOR; (f) delay or failure to act by any governmental or military authority; or (g) any war, hostility, embargo, sabotage, civil disturbance, riot, insurrection or invasion. In such event, the time for performance shall be extended by an amount of time equal to the period of delay caused by such acts and all other obligations shall remain intact.

XVII. NO THIRD PARTY BENEFICIARIES

This agreement is for the benefit only of the parties hereto. No provision in this Agreement, including, but not limited to, any provision relating to insurance requirements herein, is intended for the benefit of any third party.

IN WITNESS WHEREOF the City and the Contractor have executed this Agreement effective as of the date the City Manager executes this Agreement on behalf of the City.

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[SIGNATURES ON FOLLOWING PAGE]

DRAFT

CONTRACTOR:

Red Oak Sanitation, LLC

By: _____

Its: _____

[CORPORATE SEAL]

SIGNED, SEALED, AND DELIVERED
in the presence of:

_____
Witness

_____
Notary Public

[NOTARY SEAL]

My Commission Expires:

_____

CITY OF WOODSTOCK, GEORGIA

_____

By: _____

Its: _____

[CITY SEAL]

SIGNED, SEALED, AND DELIVERED
in the presence of:

_____
Witness

_____
Notary Public
[NOTARY SEAL]

My Commission Expires:

_____

DRAFT

EXHIBIT A

STATE OF GEORGIA
CITY OF WOODSTOCK, GEORGIA

GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT

1. Compliance with the requirements of O.C.G.A. § 13-10-91 and Rule 300-10-1-.02 of the Georgia Department of Labor (said Rules being hereinafter referred to as "Rule 300-10-1-.02") are conditions of this contract.

2. In the event Contractor employs or contracts with any subcontractor in connection with this contract, Contractor will secure from the subcontractor such subcontractor's indication of the employee-number category (as set forth above) applicable to the subcontractor; and

3. Contractor's compliance with the requirements of O.C.G.A. § 13-10-91 and Rule 300-10-1-.02 shall be attested by the execution of the contractor affidavit as shown in Rule 300-10-1-.07, or a substantially similar contractor affidavit, which document is attached hereto and shall be a part of this Contract.

4. In the event Contractor employs or contracts with any subcontractor in connection with this contract, Contractor will secure from such subcontractor attestation of the subcontractor's compliance with O.C.G.A. § 13-10-91 and Rule 300-10-1-.08 or a substantially similar subcontractor affidavit, and maintain records of such attestation for inspection by the City at any time. Such subcontractor affidavit shall become a part of the agreement between Contractor and the subcontractor.

Acceptance

By signing you agree to the terms and conditions as presented for the locations listed above.

_____ _____

Signature of Authorized Officer or Agent Date

_____

Printed Name and Title of Authorized Officer or Agent.

DRAFT

EXHIBIT B

CONTRACTOR AFFIDAVIT AND AGREEMENT

See following page.

DRAFT

EXHIBIT B

City of Woodstock

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with the City of Woodstock, Georgia (the "City") has registered with and is participating in a federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontract who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

522590
Federal Work Authorization User Identification Number

3/18/2012
Date of Authorization

Red Oak Sanitation, LLC
Name of Contractor

RESIDENTIAL SOLID WASTE COLLECTION & RECYCLING SERVICES (RFP 2026-09)
Name of Project

City of Woodstock, Georgia
Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on February 1st, 2026 in Cumming (city), GA (state).

Signature of Authorized Officer or Agent

John Spagnuolo Business Developement / Municipal Manager
Printed Name and Title of Authorized Officer or Agent

Subscribed and Sworn before me this the 28 day of January, 2026.

RONALD COWART NOTARY PUBLIC FORSYTH COUNTY, GEORGIA COMMISSION EXPIRES FEBRUARY 13, 2028

Notary Public

February 13, 2028
My Commission Expires

EXHIBIT C

CONTRACTOR'S PRICE PROPOSAL

See following page.

DRAFT



RFP 2026 - 09 Residential Solid Waste Collection & Recycling Services

Proposed Contract Fees

Price per Residential Unit per Month (Solid Waste Collection)	Price per Residential Unit per Month (Recycling Services)	Price per Residential Unit per Month	Price per Residential Unit Quarterly	Franchise Fee (per ton)	Notes/Comments	
$12.00	$4.00	$16.00	$48.00	$5.00		Please reference what page of proposal pricing information can be found.

RED OAK
SANITATION & RECYCLING
678.455.7819
RedOakSanitation.com

ESTB. 1897
CITY OF WOODSTOCK
GEORGIA
OUR STORY CRAFTED BY YOUR DREAMS

EXHIBIT D

CONTRACTOR'S SUBMITTED PROPOSAL

See following page.

DRAFT

SUBMITTED BY:

RED OAK SANITATION & RECYCLING

4405 Canton Hwy
Cumming, GA 30040

Request For Proposal

"Residential Solid Waste Collection & Recycling Services"



Contact: John Spagnuolo
Business Development/Municipal Manager
770-670-3422
john@redoaksanitation.com

EXHIBIT A

City of Woodstock

CONTRACTOR INFORMATION

Firm Name: Red Oak Sanitation, LLC

Contact Person: John Spagnuolo

Firm Address: 4405 Canton Hwy

Cumming, GA 30040

Phone: 770-670-3422

Fax:

Email: john@redoaksanitation.com

With this packet, please also provide a W-9 and Certificate of Insurance for the company/firm.

Signature – Authorized Officer or Agent

2/1/2026

Date

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Red Oak Sanitation
4405 Canton Hwy Ste. 100
Cumming, GA 30040-4342

RE: RFP 2026 - 09 (Residential Solid Waste Collection & Recycling Services)

February 15th, 2026

Dear Mr. Detz:

Red Oak Sanitation is pleased to submit our proposal for Residential Solid Waste Collection and Recycling Services for the City of Woodstock. To us, this is more than just a contract, it's a partnership with the community. Our team members aren't just service providers; they're neighbors who care about the wellbeing of the families and businesses we serve.

Red Oak is fully prepared to perform all required work in a professional and workmanlike manner, supported by a proven track record of reliable service, experienced personnel, and a commitment to doing things the right way, every day.

Red Oak approaches municipal partnerships proactively, going beyond basic hauling to deliver dependable service, responsive customer support, and sustainable solutions that benefit residents and the community.

As outlined in this proposal, Red Oak offers:

- Modern split-body collection reduces truck traffic by servicing waste and recycling in a single pass, improving neighborhood safety, lowering emissions, operational, environmental efficiency and minimizing disruption to Woodstock residents.
- Competitive pricing
- Proven resources and exceptional customer service
- Seamless continuation of service through established and tested implementation practices

Red Oak Sanitation has successfully partnered with municipalities across Georgia for many years, managing contracts of equal or greater scope with consistency and care. Our experience and resources position us well to meet the current and future needs of the City of Woodstock.

We appreciate the opportunity to submit this proposal and welcome any questions. Enclosed is our complete response to the RFP, including all required documentation and pricing.

Sincerely,

John Spagnuolo

John Spagnuolo, Business Development/Municipal Manager
john@redoaksanitation.com
770-670-3422

Statement of Qualifications

Founded in 2001, Red Oak Sanitation, LLC is a locally owned and operated solid waste and recycling company proudly serving communities across Georgia. What began as a single operation in Gainesville, Georgia has grown into a trusted regional service provider with four strategically located facilities throughout Metro Atlanta. With more than two decades of experience, Red Oak Sanitation brings proven operational expertise, modern collection equipment, trained personnel, and a strong safety culture to every contract.





Lynn Luce	**lynn@redoaksanitation.com 678-618-7644**
Position Title	**Owner/CEO**
Experience	With 30+ years of experience, Lynn has built a thriving, respected, and highly successful business through hard work and dedication. She remains deeply involved in daily operations, safety meetings, and especially company outreach/community programs.
Anthony Grutadaurio	**anthony@redoaksanitation.com 678-409-5867**
Position Title	**Owner/President**
Experience	With 40+ years in the solid waste industry and more than 35 years as a successful owner-operator, he has built his reputation on hard work and reliability. Like his business partner, he dedicates countless hours to ensuring that operations, maintenance, and safety remain fully compliant and running smoothly.

If selected, the local division that will oversee hauling operations, and fleet maintenance will be based at:
4405 Canton Hwy, Cumming, GA 30040 - (678) 455-7819

Red Oak provides comprehensive solid waste and recycling services, including collection and disposal solutions for both residential and commercial customers.

Introducing our Team

At Red Oak Sanitation, Our management teams have extensive industry experience operating and leading solid waste organizations. We also share and implement best practices across our operations, allowing us to continuously improve efficiency and service.

Primary Contact:

John Spagnuolo	john@redoaksanitation.com 770-670-3422
Position Title	**Business Development Executive/Municipal Manager**
Experience	27 years in the solid waste industry, specializes in operations, municipal partnerships, and team development. John, will be one of the cities primary contacts, he will lead implementation, and ongoing performance monitoring.

Justin Cone	justin@redoaksanitation.com 770-617-6393
Position Title	**VP of Operations**
Experience	10+ years in the solid waste industry. VP of operations Justin's direct responsibilities include overseeing safety and consistent collection at all four service locations, maintaining operational efficiency, coordinating closely with maintenance staff, and overseeing service performance to ensure all collection activities meet contract requirements. His focus and proactive communication, team development, and operational discipline ensures service requirements are consistently met.

Jimmy McHugh	jimmy@redoaksanitation.com 978-404-9178
Position Title	**Operations Manager/Cumming**
Experience	With more than twelve (12) years of experience in the solid waste industry, including three (3) years as Operations Manager with Red Oak Sanitation, Jimmy will serve as the lead manager responsible for oversight of this contract. He provides strong, hands-on leadership and leads by example, setting the standard for safety, accountability, and performance across his team. Jimmy oversees daily route execution, fleet coordination, and field supervision to ensure operations run smoothly and efficiently.

Jessika Aloui	jessika@redoaksanitation.com 404-942-7465
Position Title	**Sales & Marketing Manager**
Experience	Jessika brings over 17 years of experience in the solid waste industry. She oversees all social media strategy, customer relations, and the development of educational resources for residents and businesses. In her role, she is responsible for ensuring customer satisfaction and addressing sanitation needs for both residential and commercial accounts, while also leading digital marketing initiatives that strengthen brand presence and expand service outreach.

Ron Cowart	ron@redoaksanitation.com 770-530-0091
Position Title	**Human Resources Manager**
Experience	13+ years working at Red Oak, Human Resources ensures we hire qualified, reliable, and safety-focused employees who positively contribute to the company. We manage the full hiring process—from reviewing resumes and conducting interviews to coordinating onboarding. HR oversees all Pre-employment screenings, including background checks, drug tests, and Motor Vehicle Record (MVR) checks for anyone operating company vehicles or equipment. CDL and DOT-regulated drivers receive federal DOT drug tests, while non-DOT employees receive standard screenings. HR also ensures all paperwork, policies, and requirements are completed so new hires are fully prepared, compliant, and set up for success.





Onboarding and Setting Employees Up for Success:

Red Oak drivers are certified in our SAFETY Defensive Driving Class, a training program focused on developing the crucial skills required for safe, responsible operation. Core safety standards are reinforced through monthly video training tailored to real-world collection environments, Focusing on intersection awareness, pedestrian and bicyclist safety, rollover prevention, safe following distances, and controlled braking practices. This training is supported by regular safety discussions, field observations, and ongoing coaching to ensure lessons translate into daily performance.

At Red Oak Sanitation, training is more than a requirement, it is a continuous investment in our people. Our interactive programs combine hands-on coaching, real-time feedback, and supportive performance reviews to build confidence, strengthen skills, and promote accountability. The foundation of this approach begins with a comprehensive onboarding process, which industry research consistently shows is essential to employee retention, productivity, and long-term safety. Together, these efforts ensure consistent, high-quality service while protecting our employees, residents, and the communities we serve.

Red Oak Sanitation requires all driver candidates to hold a valid Class B (or higher) CDL and successfully complete drug testing and criminal background checks before employment. But licensing alone isn't enough. Every new driver regardless of experience completes our comprehensive onboarding and training program to ensure they understand our operational standards and embrace our deeply rooted safety-first culture from day one. By continually investing in our team's growth and development, we build a workforce that is safer, more professional, and better prepared to serve our communities.





Municipal Contracts, Cities, Counties, & References

As a proven service partner serving communities throughout Georgia, Red Oak Sanitation understands the unique needs, expectations, and regulatory requirements of Georgia municipalities better than any other provider. We proudly serve many of Woodstock's neighboring communities and have included those municipalities in the following list of references. We encourage the City to contact these references directly to learn firsthand about our consistent performance, reliability, and commitment to service excellence.

City of Jefferson
Start Date: 1/1/2025

5,200 Homes
Curbside Residential Trash & Recycling
Contact Priscilla Murphy
City Manager
(706) 367-5121
pmurphy@cityofjeffersonga.com

Gwinnett County
Start Date: 7/1/2021

13,000 Homes
Curbside Residential Trash & Recycling
Contact Jessica Coral
Supervisor/Support Services Department
(678) 518-6191
jessica.coral@gwinnettcounty.com

Forsyth County
Start Date: 1/8/2024

Commercial Dumpsters

Contact Dan Callahan
Director
(678) 965-7148
DBcallahan@forsythco.com

City of Cumming
Start Date: 4/1/2018

3,200 Homes
Curbside Residential Trash & Recycling
Contact Barbara Pitts
Billing Division Manager
(770) 781-2020
barbara@cityofcumming.net

City of Dawsonville/Dawson County
Start Date: 1/1/2019

Curbside Trash/Recycling & Commercial Dumpsters
Contact Jacob Evans
City Manager
(706) 203-4915
citymanager@dawsonville-ga.gov

Hall County
Start Date: 7/1/2025

Commercial Dumpsters

Contact Julie Dorough
Buyer
(770) 536-4215
jdorough@hallcounty.org

Forsyth County Department of Public Facilities

DANIEL CALLAHAN, Director of Public Facilities

December 1, 2025

Subject: Letter of Recommendation – Red Oak Sanitation

To Whom it May Concern:

I am writing this letter of recommendation on behalf of Red Oak Sanitation who have been providing sanitation services for Forsyth County since 2024.

They provide service to over 80 locations throughout Forsyth County with a variety of weekly schedules and containers. They have always been very responsive to any requests and we have not received any complaints or concerns about their services.

During the transition period when they assumed services from the previous provider, they maintained the schedule to replace the all the dumpsters with equal sized containers and did so with minimal disruption to service. They were in constant communication with us during the transition period to ensure everything went as planned.

Red Oak Sanitation provides excellent customer service and communicates any changes in advance. They are always available and responsive to any requests.

Based on their performance and customer service it is my pleasure to recommend Red Oak Sanitation.

Daniel B. Callahan

Dan Callahan | Director
Forsyth County Department of Public Facilities
514 West Maple Street, Suite 1201 | Cumming, Georgia 30040
(678) 965 7148 | (678) 618 2137 mobile
forsythco.com | Your Community. Your Future

Hall County Government

FINANCIAL SERVICES
PURCHASING DIVISION

POST OFFICE DRAWER 1435
GAINESVILLE, GA 30503

t: 770.535.8270 | f: 770.531.6711

FINANCIAL SERVICES DIRECTOR
Taylor Samples, CPA

ASSISTANT FINANCE DIRECTOR
Elizabeth White

PURCHASING MANAGER
Andy Youngblood

December 8, 2025

To Whom it May Concern,

I am writing on behalf of Lydia Grenier and Red Oak Sanitation & Recycling. Red Oak Sanitation won the contract for Waste Refuse Collection Services Annual Contact to begin July 1, 2025. Lydia and her team worked diligently to have a smooth transition as they changed out over 45 dumpsters from the old vendor to their new cans with no interruption in our services.

Of course, there were a few hiccups in the beginning, however all issues were immediately resolved either the same day or within 24 hours. Alma Lopes, the Commercial Account Manager, set up a meeting with many of the Red Oak team once all the new dumpsters were delivered to go over schedules, routes etc. There is wonderful communication on their part, and we have had zero complaints with Red Oak once all of the kinks were worked out.

After the initial contract was awarded, we have added many new sites to the contract and Red Oak quickly responded with delivery of new dumpsters and adding pickups to their routes.

Hall County is very pleased with the services provided to us from Red Oak Sanitation & Recycling. This contract is awarded for an initial one year with the possibility of four additional one-year renewals. There is no doubt Red Oak's contract will be renewed for the entirety of the contract cycle.

If you have any questions, please do not hesitate to give me a call at (770) 536-4215.

Julie Dorough
Buyer
Hall County Financial Services
Purchasing Division
jdorough@hallcounty.org

415 Highway 53 E. Suite 100
Dawsonville, Georgia 30534

(706) 265-3256
Fax (706) 265-4214
www.dawsonville-ga.gov

October 9, 2025

To whom it may concern:

I am writing on behalf of the City of Dawsonville to provide a letter of recommendation for Red Oak Sanitation. Our partnership with Red Oak spans several years, during which they have provided solid waste collection services to our community.

Like many long-term service relationships, ours has experienced its share of challenges. However, Red Oak has consistently demonstrated a willingness to address concerns and improve operations when needed. Their responsiveness and commitment to serving our citizens have been evident, and we appreciate their efforts to maintain a high standard of service.

Red Oak Sanitation has shown a genuine desire to do a good job for our residents, and we remain satisfied with their overall performance. Their team has been professional, communicative, and dedicated to meeting the needs of our growing city.

We believe Red Oak would be a valuable partner to any municipality seeking reliable sanitation services. While no provider is perfect, Red Oak has proven themselves to be a capable and committed organization.

Sincerely,

Jacob Evans

Jacob Evans | City Manager
City of Dawsonville
415 Hwy 53 E, Suite 100 | Dawsonville, GA 30534
Phone: (706) 203-4915

Jon Howell
Mayor

Priscilla A. Murphy
City Manager

Council Members

Cody Cain
Alex Crawford
Steve Kinney
Mark Mobley
Annette Studivant

September 16, 2025

RE: Red Oak Sanitation

To whom it may concern:

I am pleased to provide this letter of reference for Red Oak Sanitation, with whom the City of Jefferson has partnered to provide sanitation services to our community of just over 5,000 customers.

Over the course of our working relationship, Red Oak Sanitation has consistently demonstrated professionalism, reliability, and a strong commitment to customer service. Their team has maintained timely and efficient waste collection schedules, responded promptly to service inquiries, and worked collaboratively with city staff to address operational challenges with transparency and care.

What sets Red Oak Sanitation apart is their proactive communication and willingness to adapt to the evolving needs of our municipality. Whether coordinating special pickups or navigating weather-related disruptions, they have proven to be a dependable and responsive partner.

I confidently recommend Red Oak Sanitation to any municipality seeking a sanitation provider that values integrity, operational excellence, and community partnership experience.

Sincerely,

Priscilla A. Murphy

Priscilla A. Murphy, City Manager
147 Athens Street
Jefferson, GA 30549
706-367-5121
pmurphy@cityofjeffersonga.com

CITY OF CUMMING
(CHARTERED 1845)
DEPARTMENT OF UTILITIES

MAYOR
Troy Brumbalow

COUNCIL MEMBERS
Joey Cochran
Chad Crane
Jason Evans
Linda Ledbetter
Christopher Light

CITY ADMINISTRATOR
Phil Higgins

CITY ATTORNEY
Kevin Tallant

CITY CLERK
Jeffery Honea

DIRECTOR OF UTILITIES
Jonathon W. Heard

10-06-2025

Re: Letter of Recommendation for Red Oak Sanitation

To Whom It May Concern:

On behalf of the City of Cumming Department of Utilities it is my pleasure to recommend Red Oak Sanitation.

Red Oak Sanitation has provided sanitation services and recycling for residents inside the City limits of Cumming, Georgia since April 1, 2018. They provide carts for both domestic trash and recycling. If we have an issue they are quick to respond and get the customer taken care of. They are pleasant and friendly and have made my job so much easier.

Sincerely,

Barbara J Pitts
Utility Billing Manager

100 MAIN STREET • CUMMING, GEORGIA 30040 • (770) 781-2020 • FAX (770) 781-3482
www.cummingutilities.com

APPROACH:

Local Experience and Commitment to the City of Woodstock

Red Oak Sanitation is a leading Georgia-based provider of waste and recycling services, proudly serving more than 225,000 customers and completing approximately 1.3 million collections each month throughout Metro Atlanta and surrounding communities. With over 100 HOA endorsements and numerous residential and commercial municipal contracts, Red Oak has built a strong reputation for dependable, efficient, and community-focused service.

Today, Red Oak employs more than 300 dedicated professionals across operations, management, maintenance, and customer support. Our team members are thoroughly trained to meet the specific requirements of each municipal agreement while delivering safe, consistent, and high-quality service to every community we serve.

Red Oak Sanitation is not a national corporation operating from afar. We live and work in the communities we serve and approach municipal contracts as long-term partnerships. What sets Red Oak apart is our local presence, community-first culture, and hands-on management model. Unlike large national providers, Red Oak offers direct access to decision-makers, faster response times, flexible service adjustments, and a personalized approach tailored specifically to Woodstock. Our operators live and work locally, and our leadership team remains actively involved and readily accessible, positioning Red Oak Sanitation to deliver superior service, accountability, and a true long-term partnership with the City.



Next Generation Fleet:

Red Oak Sanitation operates a modern, well-maintained fleet designed to deliver safe, efficient, and reliable collection services. The average age of our fleet is approximately **3.5 years**, reflecting our ongoing commitment to phasing out older equipment and continually integrating newer, more advanced trucks into service. This proactive reinvestment strategy ensures improved performance, reduced downtime, enhanced safety features, and lower emissions. Our municipalities, HOAs, and customers consistently take notice of the quality and appearance of our newer fleet, which reinforces professionalism and community pride.

All vehicles are fully enclosed, leak-resistant, and equipped with self-contained compaction systems to ensure clean, secure transport of collected materials. Each truck is clearly branded, uniformly maintained, and identified with unique unit numbers for accountability and tracking. Red Oak maintains detailed maintenance and inspection records for every vehicle, ensuring equipment reliability, regulatory compliance, and consistent operational performance.



Split Body Video
QR CODE



Red Oak Sanitation's Split-Body Collection Advantage:

Red Oak Sanitation is committed to investing in modern, proven collection technologies that deliver measurable benefits to the communities we serve. Through the strategic use of advanced split-body collection vehicles and data-driven operations, Red Oak provides safer, quieter, more efficient, and more cost-effective waste and recycling services, without compromising reliability or service quality. Our technology-forward approach allows us to meet today's operational demands while supporting long-term community, safety, and sustainability objectives.

Safety Advantages

Fewer trucks, Fewer Risks, Safer Communities: Reducing the number of collection vehicles on the road directly lowers exposure to ***traffic incidents***, pedestrian interactions, and roadside hazards particularly in residential neighborhoods.

Reduced accident potential: Fewer vehicle miles traveled (VMT) ***decreases the likelihood*** of collisions, backing incidents, and property damage.

Lower environmental risk: With fewer trucks in operation, the potential for fuel, oil, or hydraulic fluid leaks is significantly reduced, ***minimizing the risk of roadway contamination.***

Red Oak Sanitation uses on-truck camera systems: to enhance safety and accountability across our operations. These cameras **encourage safe driving**, provide objective documentation when incidents occur, and support continuous driver coaching.

Environmental & Community Impact

Reduced neighborhood traffic and noise: Collecting multiple waste streams in a single pass minimizes heavy-truck traffic in residential areas, ***less wear and tear on neighborhood streets***, noise reduction, and overall disruption to neighborhoods.

50%

Reduced Environmental footprint: Fewer collection vehicles on the road result in reduced fuel consumption, lower emissions, and improved air quality, ***supporting the City's environmental and sustainability goals.***

Improved recycling integrity: Split-body collection maintains separation between waste and recyclables, ***preventing contamination*** and ensuring materials are properly processed and recovered.

Onboard Technology:

Red Oak Sanitation deploys advanced safety technology across its fleet, including digital on-truck cameras, real-time dispatching and driver assistance, ***backup braking assist technology***, and AI-powered monitoring systems. These tools detect distracted driving behaviors such as eyes off the road, speeding, and harsh braking, providing immediate alerts to both the driver and dispatch. This layered approach enhances situational awareness, reinforces safe driving habits, and creates real-time accountability to help prevent incidents before they occur.

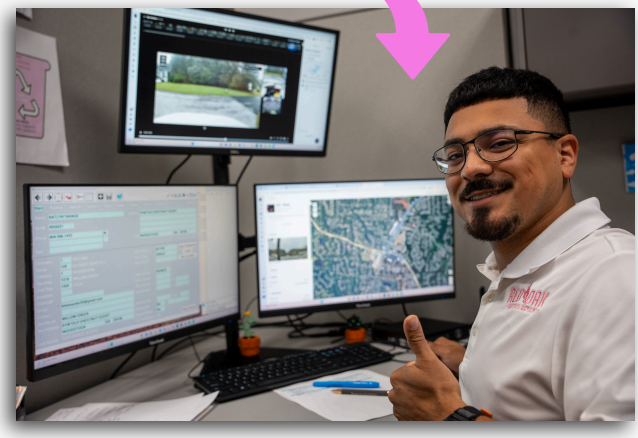
24/7 MONITOR ✓
REAL TIME VIDEO ✓
SAFETY ✓
SPEED ALERTS ✓
MISSED P/U ✓

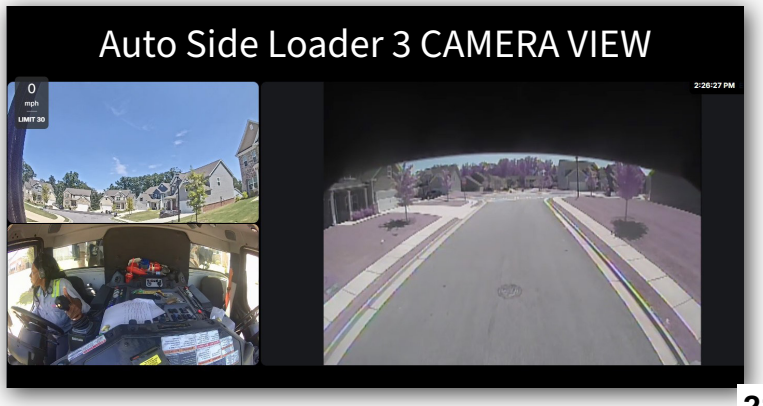






Dispatch Team





The Samsara Difference

30+ AI risk detections

Get the most complete visibility of your fleet safety risk with AI that sees 30+ risky behaviors, blind spots, weather hazards, road conditions, patterns, and more.

Automated AI coaching

World-class coaching without extra resources. AI and automation ensures every driver gets timely feedback, while managers focus on high-risk drivers and recognizing top performers.

Worker safety

One-click SOS, proactive check-ins, and real-time incident response protect workers wherever they operate.

Full lifecycle protection

End-to-end coverage spanning detection, coaching, training, emergency response, driver qualifications, incident management, and exoneration.

Capture, review, and coach for better performance

HD video

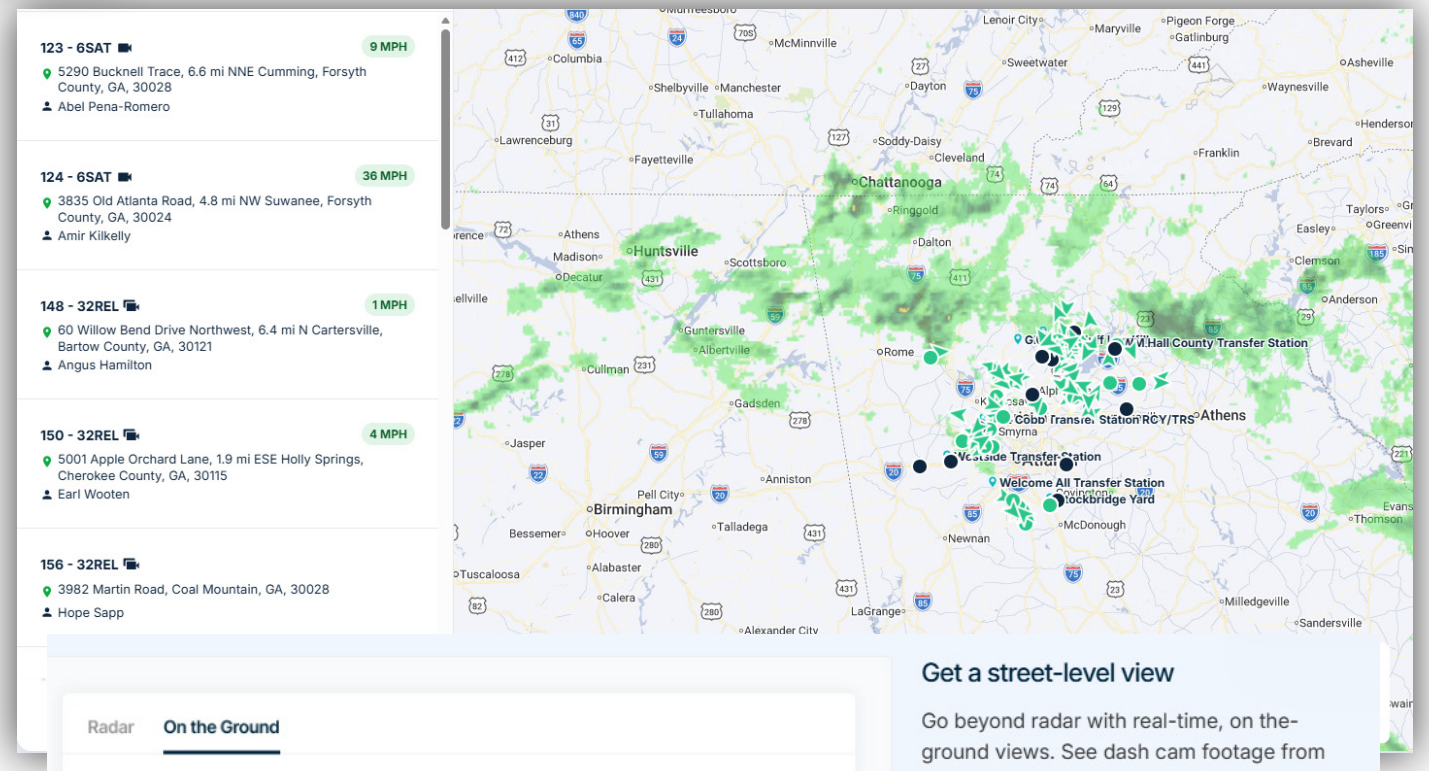
Protect drivers in the moments that matter with AI-powered safety detections and on-demand video retrieval.

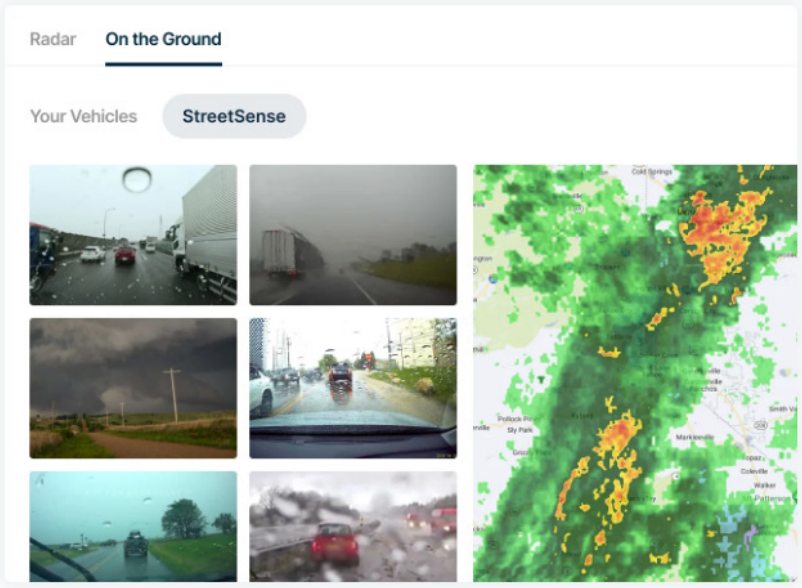
Real time alerts

Flag risky behavior in-the-moment and empower drivers to self-coach before a safety event is sent to a manager.

Coaching and training

Coach drivers at scale with custom workflows. Use robust coaching tools and gamification to incentivize safer driving.

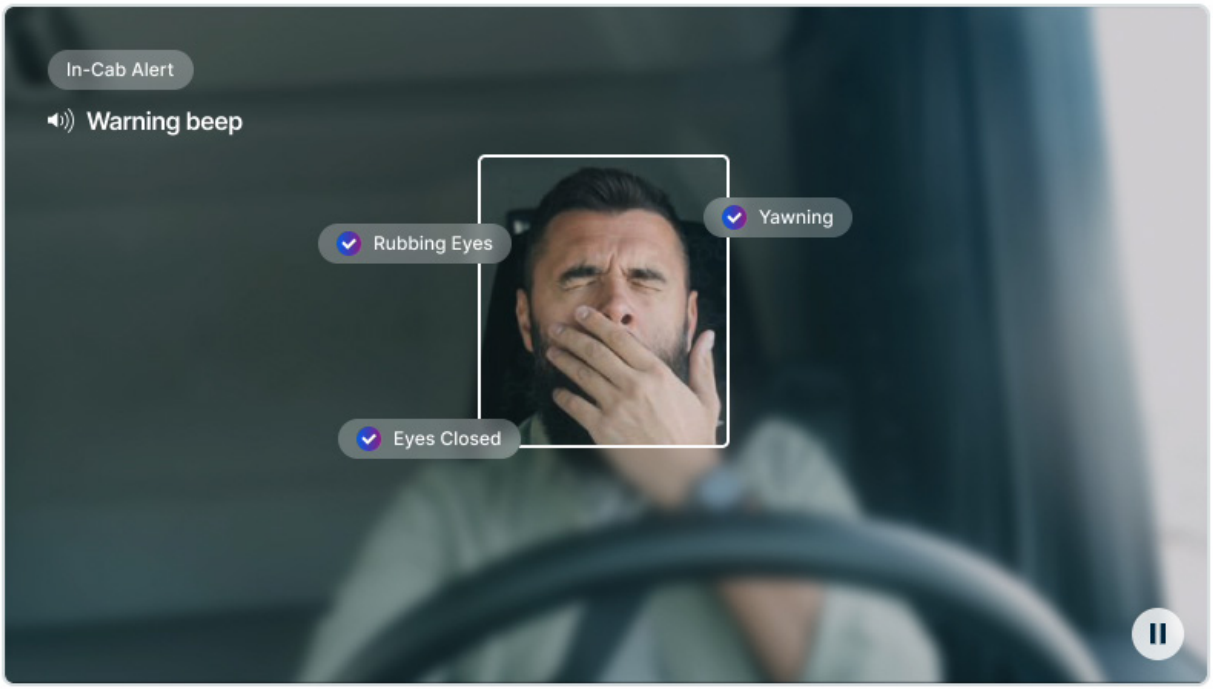




Get a street-level view

Go beyond radar with real-time, on the-ground views. See dash cam footage from your vehicles in severe weather zones, or access anonymized stills from nearby connected vehicles in the Samsara community via Samsara StreetSense. Get eyes on real-time road conditions so you can act quickly with the most accurate picture of what's happening on the ground.





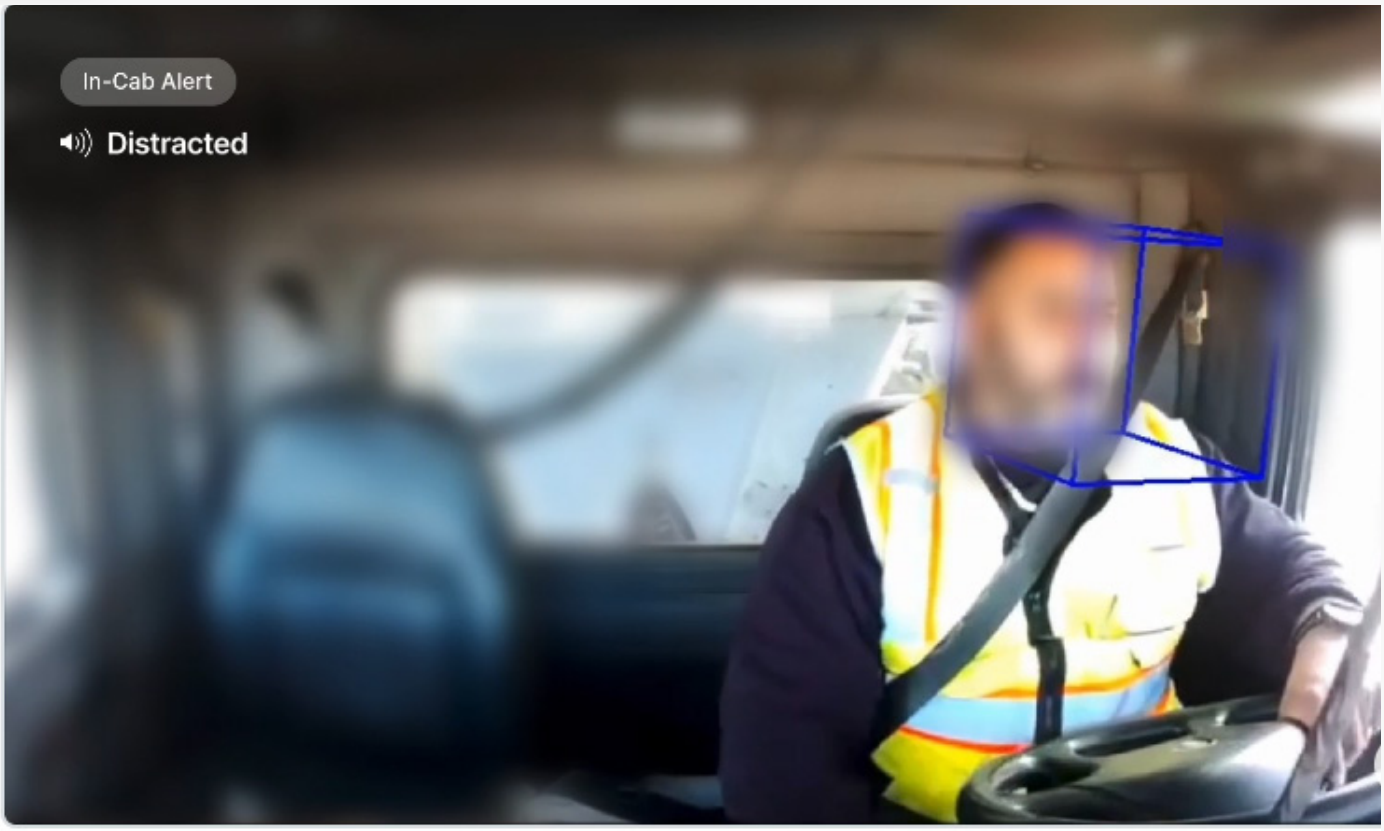
Drowsiness detection

Alert managers of fatigue-related risks and help drivers stay alert on the road.



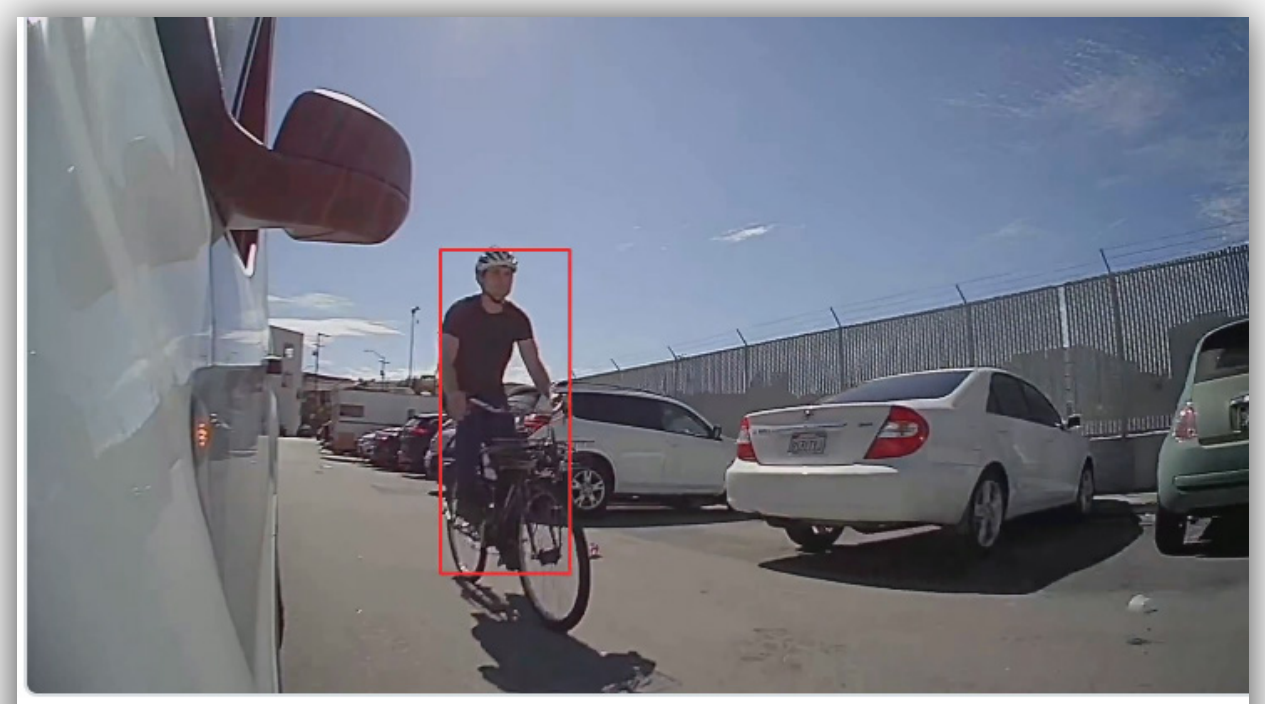
Forward collision warning

Detect and alert drivers to potential forward collisions.



Inattentive driving

Remind drivers to focus on the road when they become distracted.



Pedestrian collision warning

Detect and alert driver to vulnerable road users at risk of collision around the vehicle.

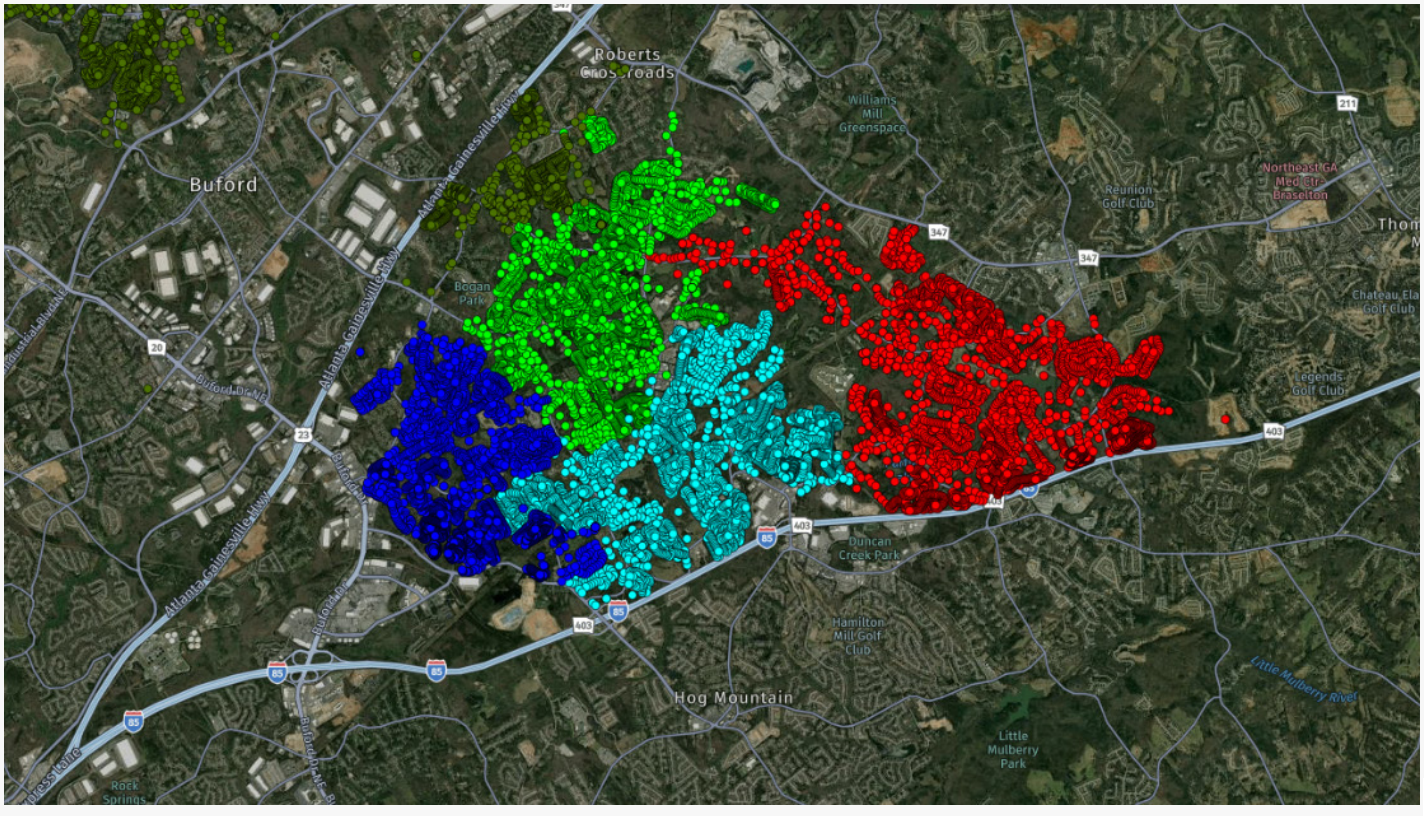
Advanced Routing & Real-Time Operational Visibility:

Red Oak Sanitation utilizes advanced route management software to design, monitor, and continuously optimize our collection routes. This system is used daily by our operations team to ensure routes remain efficient and accurately reflect new developments, customer additions, service level adjustments, and evolving traffic patterns throughout the community.

Our routing platform provides real-time visibility into every truck and every stop. Customer locations are displayed through a dynamic mapping interface that allows route managers, dispatchers, and supervisors to visualize both current and future routing scenarios. When a resident calls with a question about service, our team can see in real time whether the cart was serviced, not out, blocked, or otherwise noted by the driver. This eliminates guesswork, reduces repeat calls, and significantly minimizes missed collections. Real-Time Flexibility for On-Time Service.

We understand that field operations are dynamic. Traffic delays, weather events, equipment issues, or unexpected staffing changes can impact the day's plan. Our route management technology allows supervisors to instantly reassign portions of a route or an entire route to other trucks in the field ensuring uninterrupted service and protecting on-time performance standards.

From the office, management can view truck locations, completed stops, remaining work, and overall route progress throughout the day. If a service issue arises, an electronic service ticket can be dropped directly onto the route map and dispatched to the closest available truck, allowing for rapid response and resolution.



Understanding Scope of Service: Red Oak, will provide comprehensive residential curbside solid waste, recycling, and yard waste collection services for customers within the City of Woodstock. Red Oak Sanitation will serve as the primary point of contact for all residential sanitation services and will be responsible for billing, payment processing, fee collection, and customer service support. A staffed office will be maintained and available to residents toll-free Monday through Friday between 8:00 a.m. and 5:00 p.m.

Residential Solid Waste Collection: Red Oak will provide once-per-week curbside collection of residential municipal solid waste (MSW) for all eligible Residential Units within the City. The City estimates approximately 12,076 homes, with roughly 12,200 refuse carts in service. Each Residential Unit will be provided one (1) ninety-five (95) gallon rollout cart, supplied and maintained by Red Oak Sanitation. Additional carts may be provided with City authorization and billed on a per-cart basis.

Red Oak Sanitation understands this requirement and acknowledges that single-axle collection vehicles are necessary in certain service areas due to street width and access limitations. The approximately 1,281 customers serviced by single-axle trucks are primarily located in the downtown area and other locations with narrow streets, tight turning radii, or constrained access conditions where standard collection vehicles are not feasible.

Recycling Service: Red Oak shall provide once-per-week curbside collection of recyclable materials for all Residential Units on the same service day as municipal solid waste collection. Recyclables shall be collected using a single-stream system and placed unsorted by residents into a Contractor provided sixty-four (64) gallon recycling cart.

Yard Waste: Red Oak shall collect yard waste and excess bagged household waste in accordance with City requirements. Residents may place up to eight (8) bags or bundles per week, consisting of yard waste, household waste, or a combination thereof, provided that the total does not exceed eight (8) bags or bundles. Each bag shall not exceed thirty (30) pounds in weight. Yard waste must be bagged or bundled, and limbs must be cut to lengths of four (4) feet or less and securely bundled.

Bulky Pick-Ups: Red Oak will provide once a week bulky pick ups.

Backdoor Services: Red Oak Sanitation will provide backdoor collection service for elderly and disabled residents, as approved by the City, in homes where no occupant is physically capable of placing garbage or recyclables at the curb.

Additional Services:

In addition to residential services, Red Oak shall provide dumpster, cart, and recycling service at designated City buildings, parks, and facilities at no charge unless otherwise noted in the RFP. Red Oak shall also support two (2) annual City recycling events, an annual Earth Week metal recycling sweep, and provide roll-off containers and event waste services for City-sponsored concerts, parades, and special events at no additional cost. Recycling service shall also be provided to designated schools within the City, including Woodstock Elementary School. The Contractor shall assist with transition support, including town hall meetings, resident education, and distribution of educational materials.





Recycling Events

- Two (2) annual City recycling events
- Earth Week metal recycling sweep
- Contractor responsible for hauling materials post-event

City Events & Concerts

- Roll-offs and event containers for:
- Five (5) annual concerts

Two (2) parades

- Approx. 30 roll-off containers annually
- **Provided at no additional charge**

Holiday Service: Red Oak Sanitation recognizes the importance of maintaining reliable service during holiday weeks. Red Oak will provide the City with an annual holiday schedule in advance. When a scheduled collection day falls on a recognized holiday, service will occur on the next regularly scheduled business day unless otherwise coordinated with the City. Red Oak typically observes the following holidays:

New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day.

Residents will be notified in advance of any holiday service adjustments through multiple communication channels.

Labor and Personnel: Red Oak's workforce consists of experienced, uniformed, and safety-certified collection crews, each trained in OSHA standards, spill response, and community courtesy practices. Every collection route will be supervised by a Route Supervisor, with oversight provided by a dedicated City Operations Manager, whose contact information (phone and email) will be provided to City staff prior to contract start. Our dispatch and Customer Care Center are staffed locally and accessible during business hours (8am- 5pm) to respond promptly to all inquiries or service issues.



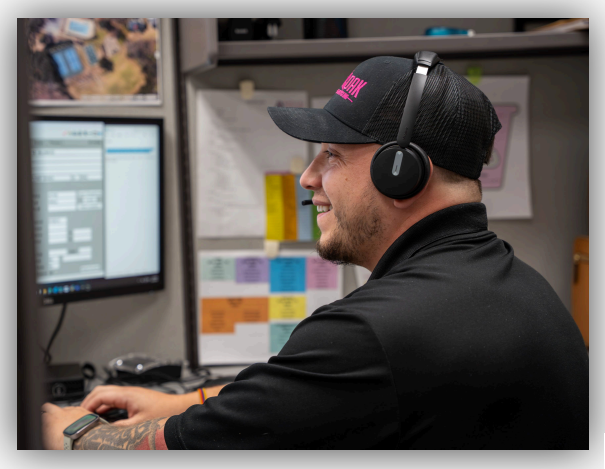
Customer Service Philosophy and Support:

At Red Oak Sanitation, customer service is a core operating principle, not a standalone function. Red Oak serves as the primary point of contact for all residential sanitation services, including billing, payment processing, service requests, and issue resolution. Every customer interaction is recorded and treated as an opportunity to reinforce accountability, responsiveness, and trust.

Service inquiries are handled by knowledgeable representatives familiar with the City's routes, service standards, and operational requirements. All calls, emails, and requests are logged through a centralized ticketing system and monitored by management to ensure timely resolution. Verified missed collections are investigated and corrected within twenty-four (24) hours.

Red Oak utilizes a centralized customer service platform that allows issues to be tracked from initial contact through final resolution. Requests requiring immediate attention are escalated directly to field supervisors or management, ensuring prompt response and coordination. Recurring issues are reviewed to identify root causes and implement corrective actions, reducing repeat concerns.

Red Oak's operational structure provides built-in redundancy, allowing personnel and resources to be shifted as needed during peak demand, severe weather, or unforeseen events. This approach ensures uninterrupted customer support and consistent service delivery while maintaining transparency and accountability for the City.



Red Oak - Planning a Head:

At Red Oak, we manage equipment failures and personnel shortages by staying ahead of them. We maintain sufficient staff, keep a well-stocked inventory of parts and equipment, and ensure we have spare trucks and drivers ready to step in. Before starting any new contract or route, we use an analytic formula to calculate the exact number of personnel, vehicles, and backups needed. This proactive approach ensures we always have the resources to deliver uninterrupted service. Our commitment to equipment reliability begins with preventative care. We operate four in-house, state-of-the-art maintenance facilities staffed by Master Diesel Technicians. These technicians perform everything from routine oil changes and engine work to welding and major repairs. By handling repairs in-house and maintaining over 100,000 spare parts in inventory, we achieve much faster turnaround times than outside mechanics—ensuring service remains on schedule.

We also build redundancies into our staffing. Red Oak hires additional drivers as relief staff and requires managers and supervisors to hold CDL certifications so they can step in if needed. This flexible approach guarantees that routes are fully staffed, even when unexpected absences occur.

Our backup systems were tested during the COVID-19 pandemic, when many haulers across the country faced widespread labor shortages and repair delays. Thanks to our staffing redundancies, in-house maintenance, and large parts inventory, we provided uninterrupted service throughout the crisis. Customers continued to receive the same high-quality service they expected, and our communities remained clean and well-served.



Disposal Facilities

WM - Forsyth County Recycling	GFL - County Services
5680 Shirlee Industrial Way Alpharetta, GA 30004	1897 County Services Pkwy Marietta, GA 30008
WM - Woodstock Transfer	**GFL - Eagle Point Landfill**
6970 Main Street Woodstock, GA 30188	8880 Old Federal Rd Ball Ground, GA 30107

West Rock Recycling
1775 County Services Pkwy Marietta, GA 30008 (678) 403-3900

GFL - Brandie Edwards/General Manager. (404) 925-6650. brandie.edwards@gflenv.com

WM - Tony Hardy/Manager (678) 230-2502

WM - Andy Adams/Manager (770) 616-0663. AAdams@wm.com

Education & Community

At Red Oak Sanitation, being part of the community means showing up, staying engaged, and giving back in meaningful ways. We are active members of local chambers of commerce, support community food drives, and partner with schools to deliver age-appropriate recycling curriculum that helps educate the next generation on environmental responsibility. We bring this same commitment to our customers by providing clear, thoughtful onboarding materials that explain service details, schedules, and policies in a way that is easy to understand—without being overwhelming.

Where business meets community, Red Oak Sanitation shows up as a neighbor, not just a service provider. We proudly serve thousands of households and businesses each week with dependable, professional waste and recycling services. From curbside collection for families to customized solutions for local businesses, our team works closely with municipalities and chamber partners to deliver efficient routes, responsive service, and community-focused care—supporting local vendors, creating jobs, and strengthening the communities we serve.











COBB CHAMBER

FORSYTH COUNTY CHAMBER

JACKSON COUNTY AREA CHAMBER OF COMMERCE

HENRY COUNTY CHAMBER of COMMERCE
PROUD MEMBER

CLAYTON CHAMBER OF COMMERCE

CHEROKEE COUNTY CHAMBER OF COMMERCE
connecting • creating • cultivating

















Welcome to Red Oak Sanitation & Recycling

Dear Resident,

We're excited to announce our new partnership with the City of Woodstock and thrilled to welcome you to the Red Oak Sanitation family! At Red Oak, we're committed to providing safe, dependable, and environmentally responsible waste and recycling services. Our goal is to make this transition as smooth as possible and ensure your community receives the high-quality service you deserve.

This welcome letter includes important information about your collection schedule, cart placement, recycling guidelines, and customer support options. Please take a few moments to review the details below so we can work together to provide you with a seamless start to your new service.

Customer Support

Call or Text: 678-455-7819
Email: info@redoaksanitation.com
Live Chat: sanitation-services.com



Stay Informed with Text Alerts

Sign up for text updates about holiday schedules and service changes by texting "Redoak [Your Account Number]" to 678-455-7819.
(Example: Redoak 1234567)

Holiday Schedule:

Please note that we do not provide trash collection on the following holidays due to landfill closures:
New Year's Day, Memorial Day, July 4th, Labor Day, Thanksgiving Day, and Christmas Day.

When a holiday falls on a weekday, collection will be **delayed by one day** for the rest of that week. If the holiday falls on a weekend, service **remains unchanged**.

We operate on **Saturday** during holiday weeks to stay on schedule.
Example: During Thanksgiving week, Thursday pickups move to Friday, and Friday pickups move to Saturday.

4405 Canton Hwy
Cumming, GA 30040

Weekly Curbside:

- Set Out the Night Before: Place carts curbside the evening before your collection day.
- Cart-Only Service: Each home receives one 95-gallon trash cart. Please keep the lid closed and avoid overfilling.
- Bag All Trash: All household waste must be bagged and placed inside the cart to prevent litter.
- Cart Placement: Leave at least 3 feet between carts, 6 feet from vehicles or mailboxes, and face the cart handle toward your home.
- Extra Waste: Need more room? Additional carts are available upon request.
- Prohibited Items: Construction debris, tires, paint, batteries, oils, chemicals, or hazardous waste are not accepted.



With appreciation,

The Red Oak Sanitation Team
www.redoaksanitation.com

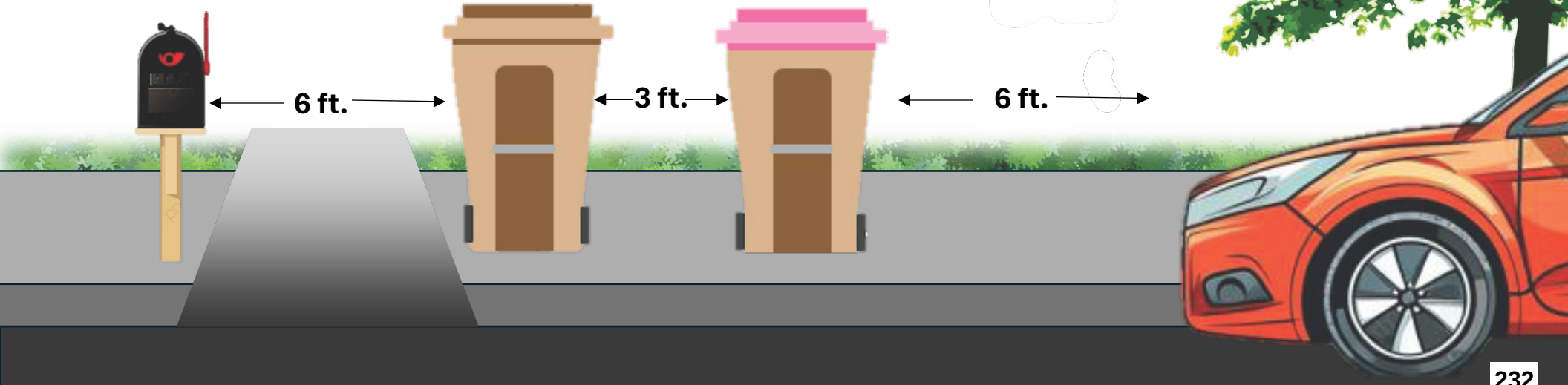
Placing Your Cart

Video QR Code On Cart Placement

1. Place each cart within 3 feet of the curb
2. Allow 6 feet from mailboxes, cars, or other objects, 3 feet between each cart
3. Face the metal bar toward the street
4. Make sure the lid is closed

Our trucks are automated with an electronic arm that grabs the cart

Do not place cart underneath low, overhanging tree limbs or utility lines





RECYCLING SERVICES:

As one of Georgia's largest independent recyclers, Red Oak partners with cities to design recycling programs that maximize the recovery of paper, plastic, metal, glass, and more. Single-Stream Recycling simplifies the process by allowing all recyclables in one container, improving participation and collection efficiency while reducing the number of trucks on the road.
Key Benefits of Single-Stream Recycling:
Convenient and user-friendly for residents
higher recycling participation



Contamination remains one of the most significant challenges facing recycling programs nationwide. As recycling markets adopt stricter standards, even minor levels of contamination —once considered acceptable—can now cause entire bales of material to be deemed non-compliant and unmarketable. This not only drives up processing costs but also threatens the overall sustainability and credibility of recycling programs.

At Red Oak Sanitation, we take a proactive approach to protecting material quality. When contamination is identified, it is documented with photos and notes using our onboard computing system. When action is required, drivers may also leave informative tags to notify residents of the specific items that were improperly placed in their cart.

While we are committed to educating and assisting customers through outreach and awareness, we also recognize the importance of protecting the integrity of the recycling stream. By addressing contamination at the source, we help preserve the long-term success and sustainability of our recycling program for our customers, our communities, and the environment.

Trash vs Recycling

Know the Difference
Keep it Simple!

Recycling



Aluminum food and beverage cans



Clean plastic bottles, containers, and lids.



Newspapers, magazines, office paper, cardboard boxes, and cartons.

Trash



Glass bottles and jars.



Styrofoam



Plastic bags and utensils



Soiled or wax-coated paper, napkins, and tissues.



Leftover food, food scraps, and peels.

Visit our website
www.redoaksanitation.com

RED OAK
SANITATION & RECYCLING

RECYCLING CONTAMINATION NOTICE

Your recycling cart contained items that are not accepted.

To protect the recycling process and prevent entire loads from being rejected, items listed below CANNOT be placed in your recycling cart. Our driver marked what was found during collection.

ITEM(S) FOUND IN YOUR RECYCLING CART:

- [x] **Plastic bags or** bagged recyclables
- [ ] **Food waste or liquids**
- [ ] **Furniture, carpet,** or bulky items
- [ ] **Yard waste** or grass clippings
- [ ] **Styrofoam**
- [ ] **Glass**
- [ ] **Other:** _____







WHAT THIS MEANS

Contamination reduces recycling quality and can cause recyclable material to be diverted to disposal. Continued contamination may result in **NON-COLLECTION** of the recycling cart until corrected.

When in doubt—leave it out.

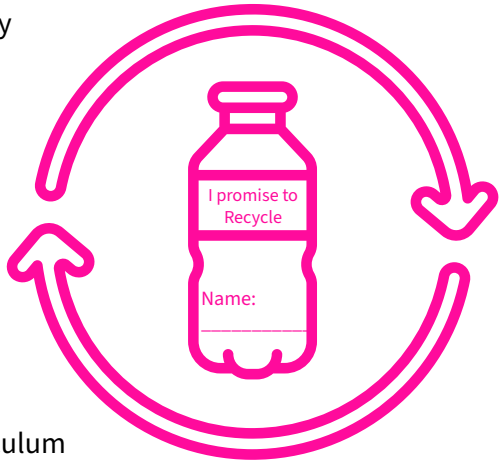
QUESTIONS OR NEED HELP?

678-455.7819
RedOakSanitation.com

Route: _____
Date: _____
Driver Initials: _____



Red Oak's "***Recycling Champions***" curriculum is a series of grade-appropriate lessons and activities that teach students in Kindergarten through 2nd grade about best recycling practices. By the end of the course, students will be able to confidently answer questions like:



What is recycling?

Why is recycling important to the community and the environment?

What items can be recycled?

Why does successful recycling depend on Recycling like a Champion?

RECYCLING THE RIGHT WAY ELEMENTARY CURRICULUM

To strengthen the recycling message and boost student engagement, the curriculum features "***Promise Bottle Stickers***" cards used in hands-on activities. Red Oak is proud to offer this unique program, empowering young learners to become true ***Recycling Champions*** in their schools and communities.

Add some fun to Recycling like a pro!

Standards-based lesson plans for grades K through 2nd

Student worksheets and lesson extensions

©2025 Red Oak Intellectual Property





Eco-Friendly Tips:

1. Rinse containers before placing them in recycling.
2. Remove plastic lids and caps before recycling bottles.
3. Flatten cardboard boxes to maximize space.
4. Choose reusable items to minimize waste.



Remember these three simple rules each time you recycle:



Recycle clean bottles, cans, paper, and cardboard



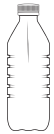
Keep food and liquid out of recycling



No loose plastic bags, glass bottles, and no bagged recyclables

RED OAK
SANITATION & RECYCLING

Check out these other items that got a chance at a second career.



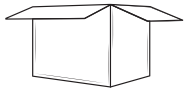
That bottle in your cup holder today could become a park bench.



Recycle that newspaper today, and it could return to your home in the form of a cereal box.



Recycle that aluminum today, and it could be back on the shelf as a new one in just 60 days!



And this piece of box? Recycle it today, and who knows what story it might tell later.

The Red Oak Way:

We partner with our customers and communities to manage and reduce waste from collection to disposal while recovering valuable resources and creating clean, renewable energy.



Elementary Recycling Curriculum

This recycling initiative comprises a collection of lessons and activities tailored to different grade levels, educating students on optimal recycling methods. By the conclusion of each course, students should be equipped to respond to questions below:

- WHAT IS RECYCLING?
- WHY IS RECYCLING IMPORTANT TO THE ENVIRONMENT?
- WHAT ITEMS CAN BE RECYCLED?

Join the Movement

Meet Oakley in person! Red Oak Sanitation's beloved company mascot enjoys visiting schools, Touch-A-Truck events, and community gatherings to educate and inspire youth about the importance and benefits of recycling. Sign up today and let Oakley help make recycling fun, engaging, and memorable for the next generation.



"Why Recycle"

Sure, it's good for the environment, but there's more to it than that. Every day we encounter hundreds of recyclable items. By recycling properly, we can save tons of raw materials, which in turn can save time, energy and expense.



jessika@redoaksanitation.com

RED OAK
SANITATION & RECYCLING

www.redoaksanitation.com

CHEROKEE COUNTY
CHAMBER OF COMMERCE
connecting • creating • cultivating



Red Oak- **"Team Spirit That Fuels Service."** At Red Oak, our work culture is built on teamwork, camaraderie, and shared pride in what we do. Every service location isn't just a job site, it's a place where our employees feel valued, connected, and supported. We believe that people perform their best when they're part of a team that enjoys working together. While our crews work hard day to day, our owners also host workplace events at each facility to bring people closer together. Whether it's sharing a meal, tossing a football, or playing a game of corn-hole, these moments of connection help build an atmosphere where employees genuinely enjoy coming to work and supporting one another.

That strong sense of teamwork and positive energy carries into the way we serve our communities. When our people are engaged and having fun, it shows in the quality of our service and the relationships we build with the neighborhoods, HOAs, cities, and counties we support.














Award-Winning Excellence

Honored across Forsyth, Hall, and Dawson counties, Red Oak Sanitation stands as the trusted, award-winning leader in local waste services. Our reputation is built on years of consistent performance, community engagement, and a customer-first approach that has earned us multiple accolades from municipal partners and civic organizations. From being named the exclusive hauler for the City of Cumming and the City of Dawsonville to receiving recognition for service reliability and operational excellence, our track record reflects a deep-rooted commitment to the communities we serve.

These awards are more than milestones—they're a reflection of the trust placed in us by local governments, residents, and businesses alike.



RED OAK
SANITATION & RECYCLING

Exclusive Cart Cleaning & Sanitization Benefit for City Customers:

As part of its commitment to delivering top-tier service and exceeding municipal expectations, Red Oak Sanitation provides an ***exclusive trash cart cleaning*** and sanitization service available only to Red Oak customers. This program is not marketed to the general public and is offered solely as a value-added benefit to demonstrate Red Oak's willingness to go above and beyond standard collection services in support of resident health, cleanliness, and satisfaction.

By offering this service to City customers at approximately one-quarter of the typical market cost, Red Oak delivers exceptional added value without placing an additional burden on residents. This ***significantly reduced pricing*** reflects Red Oak's customer-first approach and reinforces our belief that premium service should be accessible, not upsold. The program demonstrates Red Oak's investment in the community and its long-term partnership with the City.



We provide service once a month on your regular trash and recycling day. For specific schedule information, please contact our office.

PER MONTH
$7
INCREDIBLE PRICE!

PRICE IS FOR A SINGLE CART

ADD $3 FOR EACH ADDITIONAL CART

QR CODE
See Truck in Action

CLEANED SANITIZED DEODORIZED

678-455-7819
WWW.SANITATION-SERVICES.COM

WHAT ARE YOU WAITING FOR? OUR ECO-FRIENDLY SERVICE IS GUARANTEED TO MAKE YOUR CARTS HAPPY!



RFP 2026 - 09 Residential Solid Waste Collection & Recycling Services Proposed Contract Fees						
Price per Residential Unit per Month (Solid Waste Collection)	Price per Residential Unit per Month (Recycling Services)	Price per Residential Unit per Month	Price per Residential Unit Quarterly	Franchise Fee (per ton)	Notes/Comments	
$12.00	$4.00	$16.00	$48.00	$5.00		Please reference what page of proposal pricing information can be found.

RED OAK
SANITATION & RECYCLING
678.455.7819
RedOakSanitation.com

ESTB. 1897
CITY OF WOODSTOCK
GEORGIA
OUR STORY CRAFTED BY YOUR DREAMS

EXHIBIT B

City of Woodstock

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with the City of Woodstock, Georgia (the "City") has registered with and is participating in a federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontract who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

522590
Federal Work Authorization User Identification Number

3/18/2012
Date of Authorization

Red Oak Sanitation, LLC
Name of Contractor

RESIDENTIAL SOLID WASTE COLLECTION & RECYCLING SERVICES (RFP 2026-09)
Name of Project

City of Woodstock, Georgia
Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on February 1st, 2026 in Cumming (city), GA (state).

Signature of Authorized Officer or Agent

John Spagnuolo Business Developement / Municipal Manager
Printed Name and Title of Authorized Officer or Agent

Subscribed and Sworn before me this the 28 day of January, 2026.

Notary Public

February 13 2029
My Commission Expires

RONALD COWART NOTARY PUBLIC FORSYTH COUNTY, GEORGIA COMMISSION EXPIRES FEBRUARY 13, 2029

EXHIBIT C CONTRACTOR COMPLIANCE CERTIFICATIONS

C1 ✓ NON-COLLUSION AFFIDAVIT OF PRIME CONTRACTOR

C2 ✓ CERTIFICATION BY CONTRACTOR REGARDING NON-SEGREGATED FACILITIES

C3 ✓ DRUG FREE WORKPLACE CERTIFICATION

C4 ✓ DEBARMENT AND SUSPENSION FORM

See following pages

EXHIBIT C1

NON-COLLUSION AFFIDAVIT OF PRIME CONTRACTOR

State of Georgia

County of Forsyth

John spagnuolo, being first duly sworn, deposes and says that:

(1) He is REPRESENTATIVE (Owner, Partner, Officer, Representative, or Agent) of the **CONTRACTOR** that has submitted the attached Bid;

(2) He is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid;

(3) Such Bid is genuine and is not a collusive or sham Bid;

(4) Neither the said **CONTRACTOR** nor any of its officers, partners, owners, agents, representatives, employees, or parties in interest, including this affiant, has in any way colluded, conspired, connived, or agreed, directly or indirectly, with any other Bidder, firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted to or refrain from bidding in connection with such Contract, or has in any collusion or communication or conference with any other Bidder, firm or person to fix the price or prices in the attached Bid or of any other Bidder, or to fix any overhead, profit or cost element of the Bid price or the Bid price of any other Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against The City of Woodstock, Georgia or any person interested in the proposed Contract; and,

(5) The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the **CONTRACTOR** or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

Signed _____

Name John spagnuolo

Title Business Development/Municipal Manager

Subscribed and Sworn to before me this 28 day of January, 20 24.

_____ (SEAL)

RONALD COWART NOTARY PUBLIC FORSYTH COUNTY GEORGIA COMMISSION EXPIRES FEBRUARY 13, 2026

Title

My Commission expires February 13 2026
Date

EXHIBIT C2

CERTIFICATION BY CONTRACTOR REGARDING NON-SEGREGATED FACILITIES

The **CONTRACTOR** certifies that he does not, and will not, provide and maintain segregated facilities for his employees at his establishments and, further that he does not, and will not, permit his employees to perform their services at those locations, under his control, where segregated facilities are provided and maintained. Segregated facilities include, but are not necessarily limited to, drinking fountains, transportation, parking, entertainment, recreation, and housing facilities; waiting, rest, wash, dressing, and locker rooms, and time clock, work, storage, restaurant, and other eating areas which are set apart in fact, or by explicit directive, habit, local custom, or otherwise, on the basis of color, creed, national origin, and race.

The **CONTRACTOR** agrees that, except where he has obtained identical certifications from proposed subcontractors for specific time periods, he will obtain identical certifications from proposed subcontractors prior to the award of subcontracts exceeding $10,000.00 which are not exempt from the provisions of the Equal Opportunity clause, and that he will retain such certifications in his files.

The **CONTRACTOR** agrees that a breach of this certification is a violation of the Equal Opportunity clause in this Contract. The penalty for making false statements is prescribed in 18 U.S.C. 1001.

Red Oak Sanitation, LLC

Contractor

Signature

John Spagnuolo Business Developement / Municipal Manager

Printed Name and Title of Signer

2/1/2026

Date

EXHIBIT C3

DRUG FREE WORKPLACE CERTIFICATION

CONTRACTOR certifies that they are a drug free workplace as described below and will maintain compliance with such for the duration of the agreement.

In order to have a drug-free workplace, a business shall:

1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of controlled substances is prohibited in the workplace and specifying the actions that shall be taken against employees for violation of such prohibition.

2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

3) Give each employee engaged in providing the commodities of contractual services that are under proposal a copy of the statement specified in the subsection (1).

4) In the statement specified in subsection (1), notify the employee that, as a condition of working on the commodities or contractual services that are under proposal, the employee shall abide by the terms of the statement and shall notify the employer of any conviction of, or plea of guilty or nolo contender to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.

5) Impose a sanction on or require that satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.

6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign this statement, I certify that this firm complies fully with the above requirements.

Red Oak Sanitation, LLC

Contractor

Authorized Representative Signature

2/1/2026

Date

EXHIBIT C4

DEBARMENT AND SUSPENSION CERTIFICATION

The undersigned Proposer certifies on behalf of itself, and all Participating Members, Major Non-Participating Members and Contractors identified by such Proposer as of the date hereof, as follows:

The undersigned certifies to the best of its knowledge and belief, that it and its principals:

a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency.

b. Have not within a 3-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, State or local) transaction or contract under a public transaction; violation of federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, State or local) with commission of any of the offenses enumerated in paragraph 1b of this certification; and

d. Have not within a three (3) year period preceding this application/proposal had one or more public transactions (federal, State or local) terminated for cause or default.

Where the Proposer is unable to certify to any of the statements in this certification, it shall attach a certification to its proposal or bid stating that it is unable to provide the certification and explaining the reasons for such inability.

Signature of Contractor's Authorized Official

John Spagnuolo Business Developement / Municipal Manager

Name and Title of Contractor's Authorized Official

2/1/2026

Date

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 02/04/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Joseph Long, CRIS
Patriot Growth Insurance Services, LLC The Safegard Group 100 Granite Drive, Suite 205 Media PA 19063	PHONE (A/C, No, Ext): (610) 892-7688 FAX (A/C, No): (610) 892-7695 E-MAIL ADDRESS: jlong@safegardgroup.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : National Union Fire Ins. Co. of Pgh. PA	19445
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Red Oak Sanitation, LLC
4405 Canton Highway
Cumming GA 30040

COVERAGES **CERTIFICATE NUMBER:** 2025 Master **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [X] PRO-JECT [X] LOC [ ] OTHER:			3960929	03/01/2025	03/01/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 2,000,000 $ 300,000 $ 25,000 $ 2,000,000 $ 4,000,000 $ 4,000,000
A	AUTOMOBILE LIABILITY [X] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY			6586169	03/01/2025	03/01/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 2,000,000 $ $ $
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N: Y If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		11957524	03/01/2025	03/01/2026	[X] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 2,000,000 $ 2,000,000 $ 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE:REQUEST FOR PROPOSAL For RESIDENTIAL SOLID WASTE COLLECTION & RECYCLING SERVICES

RFP NUMBER
2026 – 09

Certificate issued as Evidence of Insurance.

CERTIFICATE HOLDER

City of Woodstock
12453 Highway 92
Woodstock GA 30188

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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REDOA-1 OP ID: JC

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 02/04/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Southeastern Agency Group,Inc. 1501 Highwoods Blvd., St # 402 Greensboro, NC 27410 Brice Crigler 336-218-7470	CONTACT NAME: Jesse Carr PHONE (A/C, No, Ext): 336-218-7470 FAX (A/C, No): 336-218-7487 ADDRESS: jcarr@sagnc.com
INSURED Red Oak Sanitation LLC DBA Cycle Works Sanitation & Recycling ROS Holdings LLC 4405 Canton Highway Cumming, GA 30040	INSURER(S) AFFORDING COVERAGE / NAIC # INSURER A : Frankenmuth 13986 INSURER B : Starstone Specialty Insurance INSURER C : RSUI Indemnity Company INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$
	CLAIMS-MADE OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
B	X UMBRELLA LIAB X OCCUR			AXS00282726P-00	03/01/2025	03/01/2026	EACH OCCURRENCE	$ 2,000,000
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$ 2,000,000
	DED RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER OTH-STATUTE ER	
	Y / N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	N / A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$
A	Property			6622567	05/15/2025	05/15/2026	ExcessUmb	3,000,000
C	Excess Umbrella			NHA605483	03/01/2025	03/01/2026		

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Insurance Policy will not be cancelled or non-renewed without a thirty (30) day written notice to the City of Woodstock, GA prior to cancellation.

CERTIFICATE HOLDER

CITYOGF

City of Woodstock
12453 Highway 92
Woodstock, GA 30188

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Brice Crigler

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The ACORD name and logo are registered marks of ACORD

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. *Specific Instructions on page 3.*

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

Red Oak Sanitation, LLC

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☑ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) S

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions ☐

4 Exemptions (codes apply only to **certain entities, not individuals;** see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

5 Address (number, street, and apt. or suite no.). See instructions.

4405 Canton Highway

Requester's name and address (optional)

6 City, state, and ZIP code

Cumming, GA 30040

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			-			-				

or

Employer identification number

5 8 2 6 0 9 0 4 8

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here **Signature of U.S. person** Teresa M Martin **Date** 01/07/26

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

EXHIBIT E

City of Woodstock, Georgia

VENDOR CONFLICT OF INTEREST DISCLOSURE FORM

All vendors interested in conducting business with the City of Woodstock, Georgia must complete and return the Vendor Conflict of Interest Disclosure Form in order to be eligible to be awarded a contract. Please note that all vendors are subject to comply with the City's conflict interest policies as stated within the certification section below. If a vendor has a relationship with a City official or employee, an immediate family member of a City official or employee, the vendor shall disclose the information required below.

Certification: I hereby certify that to my knowledge, there is no conflict of interest involving the vendor named below:

1. No City official or employee or City employee's immediate family member has an ownership interest in vendor's company or is deriving personal financial gain from this contract.
2. No retired or separated City official or employee who has been retired or separated from the City for less than one (1) year has an ownership interest in vendor's Company.
3. No City employee is contemporaneously employed or prospectively to be employed with the vendor.
4. Vendor hereby declares it has not and will not provide gifts or hospitality of any dollar value or any other gratuities to any City employee or elected official to obtain or maintain a contract.
5. Please note any exceptions below:

Vendor Name	Vendor Phone Number
Red Oak Sanitation, LLC	770-670-3422
Conflict of Interest Disclosure*	
Name of City of Woodstock, Georgia employees, elected officials, or immediate family members with whom there may be a potential conflict of interest.	☐ Relationship to employee N/A ☐ Interest in vendor's company Cumming, GA 30040 ☐ Other N/A
*Disclosing a potential conflict of interest does not disqualify vendors. In the event vendors do not disclose potential conflicts of interest and they are detected by the City; vendor will be exempt from doing business with the City.	

I certify that the information provided is true and correct by my signature below.

Signature of Authorized Representative	Date	Printed Name and Title of Authorized Representative
	2/1/2026	JOHN SPAGNUOLO BUSINESS DEVELOPMENT

PROCUREMENT USE ONLY

___ Yes, named employee was involved in Bid/ Proposal process.

___ No, named employee was not involved in procurement process or decision.

Vendor References

Global Parts	North Georgia Tire	Smith-Bell Petroleum
Vince Mayfield (404) 363-4267 2952 Moreland Ave Conley, GA 30288 vince_mayfield@genpt.com.com	Joe Higgins (404) 392-6032 161 Chris Black Rd Cartersville, GA 30120 jhiggins@actire.com.com	Lesley Miller 770-532-9663 333 Boulevard Gainesville, GA 30501 lmiller@smithbell.net

Municipal Contracts, Cities, Counties, & References

City of Jefferson Start Date: 1/1/2025	Gwinnett County Start Date: 7/1/2021	Forsyth County Start Date: 1/8/2024
5,200 Homes **Curbside Residential Trash & Recycling** Contact Priscilla Murphy City Manager (706) 367-5121 pmurphy@cityofjeffersonga.com	**13,000 Homes** **Curbside Residential Trash & Recycling** Contact Jessica Coral Supervisor/Support Services Department (678) 518-6191 jessica.coral@gwinnettcounty.com	**Commercial Dumpsters** Contact Dan Callahan Director (678) 965-7148 DBcallahan@forsythco.com

City of Cumming Start Date: 4/1/2018	City of Dawsonville/Dawson County Start Date: 1/1/2019	Hall County Start Date: 7/1/2025
3,200 Homes **Curbside Residential Trash & Recycling** Contact Barbara Pitts Billing Division Manager (770) 781-2020 barbara@cityofcumming.net	**Curbside Trash/Recycling & Commercial Dumpsters** Contact Jacob Evans City Manager (706) 203-4915 citymanager@dawsonville-ga.gov	**Commercial Dumpsters** Contact Julie Dorough Buyer (770) 536-4215 jdorough@hallcounty.org

FORSYTH COUNTY BUSINESS LICENSE

Issue Date:
January 1, 2026

Expiration Date:
December 31, 2026

Business Name:
Red Oak Sanitation, LLC

License #: BL02559

Business Location:
4405 CANTON HWY SUITE 200/300
CUMMING, GA 30040

NAICS Code #: 561110

Business Owner:
Sheryl Luce

Business Description: Office Administrative Services

Jaude Hill

LICENSE OFFICIAL

Addendum 1

RFP NUMBER
2026 – 09

Residential Solid Waste Collection & Recycling Services

January 27, 2026

Creating a virtual pre-proposal meeting option given the weather.

For any further questions about this RFB addendum contact:

Martyn Detz, Financial Analyst Purchasing
770-592-6000 Ext 1205 or Vendor Registry

Please note the following clarifications and additional information for the above titled RFP with the appropriate sections listed for reference where applicable.

RFP 2026 - 09 - Pre Proposal Meeting
Jan 27, 2026, 10:00 – 11:00 AM (America/New_York)

Please join my meeting from your computer, tablet or smartphone.
https://meet.goto.com/971905869

You can also dial in using your phone.
Access Code: 971-905-869
United States: +1 (571) 317-3122

Join from a video-conferencing room or system.
Meeting ID: 971-905-869
Dial in or type: 67.217.95.2 or inroomlink.goto.com
Or dial directly: 971905869@67.217.95.2 or 67.217.95.2##971905869

Get the app now and be ready when your first meeting starts:
https://meet.goto.com/install

RFP 2026 - 09 Residential Solid Waste Collection & Recycling Services
Non-Mandatory Pre-Proposal Meeting Sign In Sheet
January 27, 2026, 10:00 A.M.

	Company	Attendee Name	Street Address	City, State, Zip	Phone	Email
1	City of Woodstock, Georgia	Martyn Detz	12453 Hwy 92	Woodstock, GA 30188	770-592-6000	mdetz@woodstockga.gov
2	Amwaste	Mandy Kenna	470 W 7th St West Point GA 31833	—	770-856-4634	mkenna@amwasteusa.com
3	WASTEPRO	BOB WOLK	351204 Kelley Rd Dawsonville GA	—	3865472350	RWOLK@WASTEPROUSA.COM
4	Curtis 1 Enterprises	George Davis	3850 Wendell Dr Atlanta GA 30336	—	470-587-2715	george@onestopcommercialservices.com
5	GFL Environmental	Luke Ewing	8880 Old Federal Rd. Ball Ground, GA 30107	Ball Ground, GA	770 298 0844	lewing@gflenv.com
6	Waste Management	Vic Knight	13809 East Cherokee Dr. Ball Ground	30107 Ball Ground	470-542-3513	VKNIGHT@WM.com
7	SEEGREEN SERVICES	BRIAN SEALOCK	2055 HEMBREE RD ALPHA GA 30809		770-608-9771	BSEALOCK@GMAIL.COM
8	Red Oak Sanitation	John Spagnuolo	4405 canton Hwy Cumming GA 30040	—	770 670 3422	John@Redoaksanitation.com
9	121 Disposal Co.	Tyler Hearin	7045 US Hwy 280W Auburn AL 36830	—	205-790-6173	tyler@121disposal.com
10	Redoak Sanitation	Jessica Alavi	[illegible]	—	—	[illegible]
11	Waste Management	Kevin May	[illegible]	—	404 557 7419	KMAY6@WM.COM
12	CHARLES SLADE	SeeGreen	404.702.7980	—		
13	Waste Pro	Joshua Beck	301 Harmony school rd		678-720-2000	JBeck@wasteprousa.com
14	City of Woodstock GA	Connor Jenkins				
15	" "	Chris Luly				
16	Waste Pro	Jerry Harrison				Jharrison@wasteprousa.com
17	121 Disposal	[illegible]				Residential@121disposal.com
18	Redoak Sanitation	Jessika Alavi	—	—	404-942-7465	Jessika@Redoaksanitation.com
19						
20						

SEEGREEN services

Brian Sealock
info@seegreenservices.com

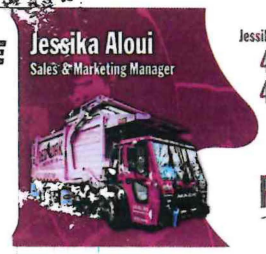
770.608.4771
www.seegreenservices.com

AMWASTE

Mandy Renova
Director of Public Sector

C: 770-856-4634

420 W Seventh Street
West Point, GA 31833
mrenova@amwasteusa.com
www.amwasteusa.com



Jessika@RedOakSanitation.com
404.455.7819
404.942.7465

RED OAK SANITATION & RECYCLING

121 DISPOSAL CO

Tyler Hearin

205-790-6173
tyler@121disposal.com
www.121disposal.com

WASTE PRO
Caring For Our Communities

Bob Wolk
Municipal Account Manager

C 386-547-2350
T 770-777-1447
rwolk@wasteprousa.com

3512 Oakcliff Road
Doraville, Ga. 30340
F 678-240-4250
www.wasteprousa.com

WM

Kevin May
District Manager II

C: 770.797.8851
kmay6@wm.com

13805 East Cherokee Drive
Ball Ground, GA 30107

GFL environmental

Luke Ewing
Government Contracts Manager

C 678.725.3817
T 770.288.7846
lewing@gflenv.com
gflenv.com

GFL Environmental
5680 Old Federal Rd
Ball Ground, GA 30107



John@RedOakSanitation.com
678.455.7819
770.670.3422

RED OAK SANITATION & RECYCLING

Addendum 3

RFP NUMBER
2026 – 09

Residential Solid Waste Collection and Recycling Services
Addendum – Q/A

February 9, 2026

For any further questions about this RFB addendum contact:

Martyn Detz, Financial Analyst: Purchasing
770-592-6000 Ext 1205 or Bid Net Direct

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WWTP Bills – Pg 5
Pricing Sheet – Pg 6
Draft Agreement – Pg 7

Please note the following responses, clarifications and/or additional information for the above titled RFP with the appropriate sections listed for reference where applicable. City responses are in blue text.

Questions and Answers

1. Page 11, Residential Recycling: This provision states that residents can opt out of participating in recycling. Will the City please confirm that residents may choose not to participate in recycling, but cannot opt out of paying for the service whether used or not?
    a. Yes, the resident's may choose not to participate. However, the resident's pay one fee. There is no different rate schedule if they opt out.

2. Page 12, 2.1.3, Trash and Yard Waste Requirements: This provision states that the Contractor is not responsible for collecting C&D, which typically includes lumber. The provision also states that "Contractor will not be responsible for removal…of lumber unless it has been cut…" Will the City please remove the allowance of cut lumber, as lumber is classified as C&D?
    a. No

3. Page 16, Section 2.1.10, Price Proposal: This provision states that rates shall remain fixed for the initial term, and the Contractor may petition a rate increase "if taxes and/or surcharges are imposed upon the collection…" Fixed rates will result in higher initial residential rates as industry costs continue to rise every year. To provide for the lowest possible initial rates, will the City consider a requested annual adjustment based on a U.S. Bureau of Labor Statistics index that adequately reflects solid waste industry trends, such as the CPI-Water, Sewer, & Trash index ("CPI-WST")?
    a. This can be proposed as an add-alternate for the City to consider.

4. Page 16, Section 2.1.10, Price Proposal: This provision states that "...any increase shall be subject to the approval of the City in its sole discretion." Will the City revise this language to "...any requested rate adjustment related to the cost of doing business shall be subject to the approval of the City in its sole discretion, but the City shall not unduly deny such a request?"
    a. The request will be considered as part of final contract negotiations, if deemed the highest scored proposal.

5. Page 16, Section 2.1.10, Price Proposal: Will the City please include Extraordinary Increase language that allows the Contractor to petition the City in the event of cost increases beyond the Contractor's control?
    a. The contractor can propose language for review during contract negotiations.

6. Page 17, Section 2.4, Contract Term: This provision allows for optional one (1) year extensions. Will the City please clarify that any contract extensions shall be at mutual agreement in writing?
    a. Contract extensions will be the City's option.

7. Sample Agreement: Will the City please provide a draft solid waste franchise agreement for review?
    a. Please see attached draft agreement.

8. RFP language at the bottom of page 10 describes suspending recycle if processors do not accept it without charging. Please clarify as all processors now charge for recycling.
    a. Factor this price into bid

9. Please clarify page 11 description regarding recycle. Is recycling an elective service? Will all residents be billed for the service?
    a. It is elective. It is one bill for all services whether use or not.

10. Please provide info on the 1281 units collected by single axle trucks such as general locations & conditions. (Page 11)
    a. It is based on width of certain streets, primarily in the downtown area.

11. Please clarify the (8) bag limit. Can residents put out (8) extra bags of actual Garbage or just yard waste?
    a. Yes

12. Are there any multi-family locations included in this service?
    a. No. They are treated as commercial.

13. What are the current rates for these services?
    a. See attached bill.

14. Who will own the carts provided at the end of this contract?
    a. Contractor

15. How many homes currently participate in the recycle collection service?
    a. The City does not have this information. All pay one flat fee. All have the option for it.

16. Please provide current routing information by day of week & address.
    a. This is up to the company to develop schedule. The City does not set the schedule.

17. Could you please provide the current rates for residential services (trash and recycling)? A prior invoice or bill would work just fine.
    a. See attached bill.

18. How many residents currently subscribe for yard waste service?
    a. No subscription required. This City does not have this information.

19. What is the current recycling participation rate/number?
    a. The City does not have this information. All pay one bill whether they use the service or not.

20. How many commercial customers are using 95-gallon cans.
    a. The City does not have this information. Commercial is not included.

21. Can you confirm the franchise fee is $0.45 per ton currently?
    a. Yes

22. Can you elaborate on the Transfer Station royalty $60,000 per year. If the city chooses to go with another trash hauler will that cease to exist?
    a. This depends on the location of the transfer station.

23. Is the City requesting a 2 million auto liability limit plus a 5 million auto excess auto liability for a total of 7 million? What policies need to be included in the 5 million excess policy?
    a. This is separating out between bodily injury liability and property liability

24. How many times per month are the 6 dumpsters at at the WWTF serviced? What is average weight per dumpster?
    a. See most recent bills attached from January. The City does not have the average weight per dumpster information. Some dumpsters are twice a month. Others are once a month.

25. What is the current franchise fee?
    a. $0.45 per ton

26. Will the pricing sheet include lines for the dumpsters and disposal or is that cost to be included in the per house cost?
    a. Price to be included.

27. Single axle trucks are referenced in the RFP but are they required?
    a. They are for the Downtown Woodstock area.

28. Can weekly bulk service be scheduled for a specific day?
    a. Yes

29. What is the franchise fee for tonnage?
    a. $0.45 per ton

30. Are yard waste and MSW intended to be collected separately or combined?
    a. Either

Questions & Answers - 1

Solicitation 2026 - 09 - Residential Solid Waste Collection and Recycling Services
Buying Organization City of Woodstock

No	Question/Answer	Question Date
Q1	**Question: City of Woodstock RFP # 2026-09** Martyn, questions related to Woodstock's RFP: 1.Page 11, Residential Recycling: This provision states that residents can opt out of participating in recycling. Will the City please confirm that residents may choose to not participate in recycling, but cannot opt out of paying for the service whether used or not? 2.Page 12, 2.1.3, Trash and Yard Waste Requirements: This provision states that the Contractor is not responsible for collecting C&D, which typically includes lumber. The provision also states that "Contractor will not be responsible for removal…of lumber unless it has been cut…" Will the City please remove the allowance of cut lumber, as lumber is classified as C&D? 3.Page 16, Section 2.1.10, Price Proposal: This provision states that rates shall remain fixed for the initial term, and the Contractor may petition a rate increase "if taxes and/or surcharges are imposed upon the collection…" Fixed rates will result in higher initial residential rates as industry costs continue to rise every year. To provide for the lowest possible initial rates, will the City consider a requested annual adjustment based on a U.S. Bureau of Labor Statistics index that adequately reflects solid waste industry trends, such as the CPI-Water, Sewer, & Trash index ("CPI-WST")? 4.Page 16, Section 2.1.10, Price Proposal: This provision states that "…any increase shall be subject to the approval of the City in its sole discretion." Will the City revise this language to "…any requested rate adjustment related to the cost of doing business shall be subject to the approval of the City in its sole discretion, but the City shall not unduly deny such a request?" **Answer:** a.Yes, the resident's may choose not to participate. However, the resident's pay one fee. There is no different rate schedule if they opt out. a.No a.This can be proposed as an add-alternate for the City to consider. a.The request will be considered as part of final contract negotiations, if deemed the highest scored proposal.	01/26/2026
Q2	**Question: City of Woodstock RFP # 2026-09** Martyn, additional questions: 1.Page 16, Section 2.1.10, Price Proposal: Will the City please include Extraordinary Increase language that allows the Contractor to petition the City in the event of cost increases beyond the Contractor's control? 2.Page 17, Section 2.4, Contract Term: This provision allows for optional one (1) year extensions. Will the City please clarify that any contract extensions shall be at mutual agreement in writing? 3.Sample Agreement: Will the City please provide a draft solid waste franchise agreement for review? **Answer:** a.The contractor can propose language for review during contract negotiations. a.Contract extensions will be the City's option. a.Please see attached draft agreement.	01/26/2026
Q3	**Question: Recycle Service** RFP language at the bottom of page 10 describes suspending recycle if processors do not accept it without charging. Please clarify as all processors now charge for recycling. **Answer:** a.Factor this price into bid	01/31/2026

No	Question/Answer	Question Date
Q4	**Question: Recycle Service** Please clarify page 11 description regarding recycle. Is recycling an elective service? Will all residents be billed for the service? **Answer:** a.It is elective. It is one bill for all services whether use or not.	01/31/2026
Q5	**Question: Single Axle Trucks** Please provide info on the 1281 units collected by single axle trucks such as general locations & conditions. (Page 11) **Answer:** a.It is based on width of certain streets, primarily in the downtown area.	01/31/2026
Q6	**Question: Extra Bags** Please clarify the (8) bag limit. Can residents put out (8) extra bags of actual Garbage or just yard waste? **Answer:** a.Yes, residents can put out (8) extra bags	01/31/2026
Q7	**Question: Multi Family Locations** Are there any multi-family locations included in this service? **Answer:** a.No. They are treated as commercial.	01/31/2026
Q8	**Question: Current Rates** What are the current rates for these services? **Answer:** a.See attached bill.	01/31/2026
Q9	**Question: Cart Ownership** Who will own the carts provided at the end of this contract? **Answer:** a.Contractor	01/31/2026
Q10	**Question: Recycle Service** How many homes currently participate in the recycle collection service? **Answer:** a.The City does not have this information. All pay one flat fee. All have the option for it.	01/31/2026
Q11	**Question: Route Days** Please provide current routing information by day of week & address. **Answer:** a.This is up to the company to develop schedule. The City does not set the schedule.	01/31/2026
Q12	**Question: Current Rates** Good morning, Could you please provide the current rates for residential services (trash and recycling)? A prior invoice or bill would work just fine. Thanks again, Luke **Answer:** a.See attached bill.	02/02/2026

No	Question/Answer	Question Date
Q13	**Question: Operations** How many residents currently subscribe for yard waste service? **Answer:** a.No subscription required. This City does not have this information.	02/02/2026
Q14	**Question: Attn: Mr. Martyn Detz Questions: RFP 2026 - 09** 1. What is the current recycling participation rate/number? 2. How many commercial customers are using 95-gallon cans. 3. Can you confirm the franchise fee is $0.45 per ton currently? 4. Can you elaborate on the Transfer Station royalty $60,000 per year. If the city chooses to go with another trash hauler will that cease to exist? Thank you, John Spagnuolo Business Development/Municipal Manager Red Oak Sanitation **Answer:** a.The City does not have this information. All pay one bill whether they use the service or not. a.The City does not have this information. Commercial is not included. a.Yes. a.This depends on the location of the transfer station.	02/02/2026
Q15	**Question: Insurance requirements** Is the City requesting a 2 million auto liability limit plus a 5 million auto excess auto liability for a total of 7 million? What policies need to be included in the 5 million excess policy? **Answer:** a.This is separating out between bodily injury liability and property liability	02/02/2026
Q16	**Question: Waste water treatment facility** How many times per month are the 6 dumpsters at at the WWTF serviced? What is average weight per dumpster? **Answer:** a.See most recent bills attached from January. The City does not have the average weight per dumpster information. Some dumpsters are twice a month. Others are once a month.	02/02/2026
Q17	**Question: Franchise fee** What is the current franchise fee? **Answer:** a.$0.45 per ton	02/02/2026
Q18	**Question: Pricing sheet** Will the pricing sheet include lines for the dumpsters and disposal or is that cost to be included in the per house cost? **Answer:** a.Price to be included.	02/02/2026
Q19	**Question: Equipment used** Single axle trucks are referenced in the RFP but are they required? **Answer:** a.They are for the Downtown Woodstock area.	02/02/2026

No	Question/Answer	Question Date
Q20	**Question: Bulk Service** Can weekly bulk service be scheduled for a specific day? **Answer:** a.Yes, it can be scheduled for a specific day	02/02/2026
Q21	**Question: Franchise Fee** What is the franchise fee for tonnage? **Answer:** a.$0.45 per ton	02/02/2026
Q22	**Question: Combining material** Are yard waste and MSW intended to be collected separately or combined? **Answer:** a.Either are an option	02/02/2026

Addendum 4

RFP 2026 – 09 Residential Sanitation Collection & Recycling Services

Price Proposal Clarification

The only pricing being assessed in the proposal is the waste services + recycling = total monthly bill, alongside the franchise fee per ton. These are the items that make up the pricing evaluation portion of the proposal. See section 2.1.10. This RFP is for residential solid waste collection and recycling services for the citizens of Woodstock.

Referring to section 2.1.9.1 VII, the City services are NOT part of the evaluated pricing. To clarify, the City does get charged for the WWTP; however, the City is NOT asking respondents to provide pricing for this facility as part of this proposal. Please do NOT include pricing for those rolloffs inside the resident pricing for waste services and recycling services.

The WWTP pricing can be discussed after award to the highest scored respondent.

The proposal deadline to submit is still for Monday, February 16th at 2 pm. This is a clarification, not a change to scope of the proposal.

EXHIBIT E

RFP 2026 – 03 RESIDENTIAL SOLID WASTE COLLECTION AND RECYCLING SERVICES

See following page.

DRAFT

CITY OF
WOODSTOCK
GEORGIA

12453 Highway 92, Woodstock, GA 30188
770-592-6000 · www.woodstockga.gov

REQUEST FOR PROPOSAL
For
RESIDENTIAL SOLID WASTE COLLECTION & RECYCLING SERVICES

RFP NUMBER
2026 – 09

RELEASED:

January 15, 2026

DUE:

February 16, 2026 2:00 P.M. EST

For all questions about this RFP contact:

Martyn Detz
Financial Analyst: Purchasing
770-592-6000 Ext 1205
www.bidnetdirect.com//cityofwoodstock

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1.0 PURPOSE OF SOLICITATION

1.1 Purpose of Proposal

The City of Woodstock, Georgia, herein referred to as the City, is accepting proposals from qualified firms for the purpose of providing solid waste collection, disposal, recycling and yard waste services for the City of Woodstock's residential customers and downtown businesses.

1.2 RFP Submission

Interested parties must submit proposals electronically through Bid Net Direct to the City of Woodstock, Georgia by the due date for their proposals to be considered. Bid Net Direct can be found directly at www.bidnetdirect.com//cityofwoodstock or by visiting the City of Woodstock's website.

Fax and e-mail responses are not acceptable.

Responses to this RFP will be accepted until 2:00 p.m. (EST) on February 16, 2026 through Bid Net Direct.

The City of Woodstock, Georgia reserves the right to reject any and all responses resulting from this RFP. Late responses will not be accepted. If company response is sent or routed to City offices, the submission requirement has not been met and any such response will not be evaluated and will be disqualified from consideration.

1.3 Schedule Overview

This Request for Proposals is scheduled as follows:

January 15, 2026	Release of RFP
January 27, 2026, 10:00 A.M.	Pre-Proposal Meeting (Non-Mandatory)
February 2, 2026, 5:00 P.M	Question Deadline
February 9, 2026, 5:00 P.M	City Responses Posted
February 16, 2026, 2:00 P.M.	Proposals Due Date
February 16, 2026, 2:01 P.M.	Public Opening
February 2026	RFP and Contract Award

1.4 Pre-Proposal Meeting

A pre-proposal conference (non-mandatory) for all respondents will be held at the City Annex located at 12453 Highway 92, Woodstock, GA 30188 on Tuesday, January 27th, 2026, at 10 am.

1.5 RFP Costs

All costs incurred in the preparation and presentation of responses to the RFP shall be completely absorbed by the RFP respondent. All documents submitted as part of the RFP will

become property of the City. Requests for specific material to be returned will be considered. Any material submitted that is confidential must be clearly marked as such.

1.6 RFP Questions/Communications

All questions about this RFP and submission requirements must be submitted in writing through Bid Net Direct. The City's representative listed in this section will serve as the primary contact for this RFP.

Martyn Detz
Financial Analyst: Purchasing
12453 Highway 92
Woodstock, Georgia 30188
770-592-6000 ext. 1205
www.bidnetdirect.com//cityofwoodstock

Any unauthorized contact shall not be responded to and may result in the disqualification of the responder's submittal. Answers to questions submitted via Bid Net Direct will be communicated to respondents via Bid Net Direct.

Communications by companies, its agents, employees, and/or representatives regarding its proposals or intention to submit a proposal in response to this RFP with any employee, agent, or representative of the City of Woodstock, other than the representative listed in Section 1.5, may be considered inappropriate communications.

If any such inappropriate communications are deemed to hinder, influence and/or alter the competitive proposal process, the City, in an effort to ensure a fair and equitable review and selection process, reserves the right to decline consideration of the offender's sealed proposal.

1.7 RFP Amendments

It is the responsibility of respondents to check Bid Net Direct for RFP information and addendums.

1.8 Non-Collusion Affidavit

By submitting a proposal, the respondent represents and warrants that no official or employee of the City has an interest, directly or indirectly, in the proposal or in the final contract award. The respondent further understands proposals will be rejected if there is any evidence of collusion with another respondent.

Respondent agrees that it shall not engage in any activity or conduct that would result in a violation of the City of Woodstock, Georgia Code of Ethics. See contractor compliance forms in **Exhibit C1 –** Certification of Non-Collusion**.**

Respondent certifies that this qualification, offer, or proposal is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a qualification, offer, or proposal for the same materials, supplies, services, or equipment and is

in all respects fair and without collusion or fraud. Respondent understands collusive proposal is a violation of state and federal law and can result in fines, prison sentences, and civil damage awards. Respondent agrees to abide by all conditions of this qualification, offer, or proposal.

Furthermore, the respondent certifies that the firm has not divulged to, discussed or compared his proposal with other respondents and has not colluded with any other respondent or parties to this proposal whatsoever. Also, respondent certifies, and in the case of a joint proposal each party thereto certifies as to his/her own organization, that in connection with this proposal:

- Any prices and/or cost data submitted have been arrived at independently, without consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices and or cost data, with any other respondent or with any competitor;

- Any prices and/or cost data quoted for this proposal have not been knowingly disclosed by the respondent and shall not knowingly be disclosed by the respondent prior to the scheduled opening directly or indirectly to any other respondent or to any competitor;

- No attempt has been made or shall be made by the qualifier to induce any other person or firm to submit a proposal for the purpose of restricting competition;

- The only person or persons interested in this proposal, principal/principals is/are named therein and that no person other than therein mentioned has any interest in his proposal or in the contract to be entered into; and

- No person or agency has employed or retained to solicit or secure this contract upon an agreement or understanding for a commission, percentage, brokerage, or established commercial agencies maintained by the Purchaser for the purpose of doing business

1.9 Contractor Compliance Certifications

Respondents agree to be bound by applicable Federal, State and Local laws, regulations and directives. See **Exhibit C** for all Contractor Compliance Certification forms.

Respondents must comply with Title VI of the Civil Rights Act of 1964, the Anti-Kickback Act, the Contract Work Hour Standard Act, and the National Occupational Safety and Health Act of 1970.

Respondents must certify that they do not and will not maintain or provide for their employees any facilities which are segregated on a basis of race, color, creed, or national origin. See contractor compliance forms in **Exhibit C2 –** Certification of Non-Segregated Facilities**.**

Respondents must certify that they have a drug-free workplace, if applicable. See contractor compliance forms in **Exhibit C3 –** Certification of Drug-Free Workplace**.**

Respondent certifies on behalf of itself, and all Participating Members, Major Non-Participating Members and Contractors identified by such Respondent as of the date hereof, as follows, are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily

excluded from covered transactions by any local, state or federal department or agency. See contractor compliance forms in **Exhibit C4 –** Debarment and Suspension**.**

1.10 Proposal & Award Basis

The City reserves the right to accept or reject any and all proposals or any or parts of a proposal wherein its judgment, it will be in the best interest of the City; waive any technicalities/informalities in the RFP document and proposal process; and to qualify and award any or all of this contract in any manner in which the City, acting in the sole and exclusive exercise of its discretion, deems to be in the City's best interest. If no acceptable proposal is received, the City also reserves the right to re-solicit proposals, at its sole discretion.

1.11 Required Insurance

No proposal may be withdrawn for a period of sixty (60) days after time has been called on the date of opening.

Upon the award of this RFP, the contractor shall provide the City with:

Coverage	**Limits of Liability**
Workers' Compensation	Statutory
Employer's Liability	$500,000.00
Bodily Injury Liability	$1,000,000.00 each occurrence
Except Automobile	$2,000,000.00 aggregate
Property Damage Liability	$1,000,000.00 each occurrence
Except automobile	$1,000,000.00 aggregate
Automobile Bodily Injury	$1,000,000.00 each person
Liability	$2,000,000.00 each occurrence
Automobile Property	
Damage Liability	$1,000,000.00 each occurrence
Excess Umbrella Liability	$5,000,000.00 each occurrence

Evidence of required insurance shall be presented prior to the execution of the Contract. Insurance policies to be carried under the agreement shall not be changed or canceled without a thirty (30) day written notification to the City of Woodstock, Georgia prior to change or cancellation.

1.12 Time of Completion

Respondent hereby agrees to commence work under this contract on or before a date to be specified in a written "Notice to Proceed" of the City.

1.13 Taxes, Fees, Code Compliance and Licensing

The firm shall be responsible for the payment of any required taxes or fees associated with the execution of this contract. The firm shall also be responsible for compliance with all applicable codes and statutes.

1.14 References and Proprietary Information

Submission of a proposal authorizes the City to make inquiries concerning the respondent and its officers to any persons or firms deemed appropriate by the City. Any proprietary information that the respondent does not want disclosed to the public shall be so identified on each page in which it is found. Data or information so identified will be used by the City solely for the purpose of evaluation and contract negotiations only.

1.15 Illegal Immigration Reform and Enforcement Act of 2011

By providing a qualification or proposal, qualifier/respondent certifies that he/she is in compliance with O.C.G.A. § 13-10-90 and 91, et seq. No qualification or proposal will be considered by the City unless it is accompanied with a signed, notarized affidavit (**EXHIBIT B**) from the qualifier/respondent attesting to the following:

a) The affiant has registered with and is authorized to use and uses the federal work authorization program

b) The user identification number and date of authorization for the affiant; and

c) The affiant will continue to use the federal work authorization program throughout the contract period; and

The affiant will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the same information required in subparagraphs (a), (b) and (c) of this paragraph.

1.16 Anti-Boycott of Israel

By signing and submitting this proposal and pursuant to O.C.G.A. § 50-5-85, respondent/respondent certifies that it is not currently engaged in, and agrees that for the duration of this agreement, it will not engage in a boycott of Israel.

1.17 Indemnity

The successful respondent shall indemnify and hold harmless the City, its officers and employees from and against any and all claims, demands, actions, suits and proceedings by others resulting from the negligence of willful misconduct in the performance of the agreement, including but not limited to any liability for damages by reason or arising out of any failure of the successful respondent to secure proper licenses, bonds, insurance coverage or the like, and against any loss, cost, expense, and damages resulting there from, including reasonable attorney's fees.

2.0 SCOPE OF WORK

2.1 Type of Good/Service and Objectives:

The City of Woodstock, Georgia, herein referred to as the City, is accepting proposals from qualified firms to provide solid waste collection, disposal recycling and yard waste services for the City of Woodstock's residential customers and downtown businesses.

Goods and services shall meet or exceed the following guidelines:

The Contractor shall perform the quarterly billings, be primary contact, and collect all fees and handle all complaints from City residents and businesses. The Contractor shall maintain an office and service facilities through which it may be contacted without charge by telephone. The office shall be equipped with sufficient telephones and shall have responsible personnel in charge from 8:00 a.m. until 5:00 p.m., Monday through Friday.

All complaints shall be made directly to the Contractor. The Contractor shall give all complaints prompt and courteous attention. In the case of an alleged missed schedule collection, the Contractor shall investigate and if such allegations are verified, shall arrange for collection within twenty-four (24) hours of the time the complaint was received.

The Contractor shall maintain forms or a log indicating the time a complaint or request is received, the nature of the complaint or request, and the disposition of same. Such records shall be available for the City's inspection at all times during normal working hours.

The Contractor shall be responsible for billing customers and handling payments/collection processing.

The Contractor will designate a service representative to the City of Woodstock. The Designated Service Representative will be the contract manager for the vendor that will be the main point of contact as well as work with the City for the duration of the contract.

The successful contractor shall have sole and exclusive right to provide residential solid waste collection and recycling services for and on behalf of the City. This RFP/Contract shall not constitute a franchise or exclusive right to collect solid waste from commercial, institutional and industrial units within the City.

The successful contractor must supply the customers of the City of Woodstock with the appropriate number of garbage carts and recycling bins by June 26th, 2026.

Quarterly reports shall be provided to the city with a listing of the tonnage of all residential waste and recycling collected pursuant to the city's sanitation ordinance.

All Definitions can be found in **Exhibit D.**

2.1.1 Service Specifications

Contractors shall provide proposals on solid waste collection, recycling, and yard waste as follows:

Contractor shall notify all customers about the "scheduled day of service" and provide each customer that receives a Roll Out Cart and Recycling Cart with a notice card and a Contractor-provided and City-approved brochure describing the operations of the service and the requirements for each Roll Out Cart user including items that may not be included for pickup. Days vary for current customers.

The services to be provided by the Contractor shall be for once per week curbside collection of residential household garbage (MSW) from all Residential Units located in the City. The City estimates that the total number of homes is 12,076; therefore the number of carts needed City-wide should be approximately 12,200, plus recycle bins as new developments become active. The quantity of business customers that use residential carts downtown is not known. The Contractor will provide each Residential Unit with one (1) ninety-five (95) gallon Roll Out Cart for the storage and collection of MSW.

Additional Roll Out Carts for Residential Units and small businesses will be by mutual agreement of the parties hereto, however the charge shall be on a per Cart basis as herein described. Should a location generate on a continuing basis more volume than the capacity of one (1) Cart will accommodate, the City will authorize the Contractor to provide an additional Cart for servicing at the then current per Cart rate. Contractor also shall provide weekly collection of Bulky Waste materials.

Furthermore, Contractor shall provide once a week curbside collection of Recyclable Materials. Recyclable Materials shall be placed in a sixty-four (64) gallon plastic recycling Cart provided by Contractor. Recyclables shall be collected on the same day of the week in which residential household garbage is collected. The Recyclable Materials will be placed in the container unsorted. When improper materials are co-mingled with the proper materials by the customer, the Contractor shall collect the proper material and leave the improper materials in the container with an explanatory note.

Approved Containers shall be placed in a location that is readily accessible to the Contractor and its equipment, not to exceed five (5) feet from the curb or edge of the traveled portion of road or street. The City will aid the Contractor in resolving problems of Cart location for servicing.

The Contractor shall be responsible for sorting, handling, processing, storage, and marketing of the Recyclable Materials. The Contractor shall ensure that the Recyclable Materials collected are recycled for reuse and shall prevent the material from being deposited in any landfill. Should the market for a recyclable material covered by the terms of this Contract/Proposal collapse and render the product worthless (i.e. - local recycling processors will not accept the material without charge), the collection of such recyclable material shall be suspended until the markets improve unless the City is willing to reimburse Contractor for marketing the materials at a negative value.

The Contractor shall maintain records on the weight of Recyclable Materials collected by type (preferably) but may report weights for single stream (total of all commodities). The Contractor also shall maintain records on the set-out rate (percentage of eligible households which put out a container on each collection day) and shall furnish an accurate estimate of the participation rate (percentage of eligible households which set out a container at least once per month). These records shall be furnished to the City on a monthly basis. Monthly and year-to-date information shall be included in each report.

The Contractor shall maintain records on the weight of MSW collected. These records shall be furnished to the City on a monthly basis. Monthly and year-to-date information shall be included in each report.

Each Resident in the City eligible to receive garbage and recycling collection service will be invoiced by contractor per Residential Unit per month. It is anticipated that all customers covered by this proposal and awarded contract will receive a recycling bin. A customer may choose not to use the proposal and may request the vendor to pick the bin up for non-use purposes.

Backdoor service will be provided to residents who are determined by the City to live in a residence in which no individual is physically capable of taking recyclables or garbage to the curb. The number of all backdoor customers is 31 customers. There is an application process with the City. A doctor signature is required on the backdoor application.

The contractor shall obtain a certified weight ticket at the location of the contractor's choosing prior to disposal and provide a copy of said weight ticket to the City of Woodstock. Respondent shall maintain all appropriate insurance, permits, and approvals as may be required to haul waste to appropriate disposal locations.

The Contractor shall provide an adequate number of vehicles for regular collection services. There are 1,281 customers serviced by single axle trucks. All vehicles and other equipment shall be kept in good repair appearance and in a sanitary condition. Each vehicle shall have clearly visible on each side the identity and telephone number of the Contractor. The customer service number shall be on the truck. The service provider is to handle all complaints. All Municipal Solid Waste hauled by the Contractor shall be so contained, tied, covered or enclosed such that leaking, spilling or blowing are prevented.

The services described herein do not include the collection and disposal of any increased volume of waste resulting from a flood, hurricane or similar or different acts of God over which the Contractor has no control. In the event of such a flood, hurricane or other acts of God, Contractor and the City shall negotiate the payment to be made to Contractor for additional services, if the Contractor and City agree that the increased volume is to be handled by the Contractor. Further, if the City and Contractor reach such agreement, the City shall grant the Contractor variances in routes and schedules as deemed necessary by the Contractor.

2.1.2 Approved Containers

Garbage and allowable solid waste generated for collection shall be stored in Approved Containers as described in **Exhibit D** Definitions. The Contractor shall not be required to collect such materials unless they are in Approved Containers. Only approved plastic bags may be used to supplement the capacity of the Roll Out Carts on those occasions when excess waste is generated as herein described. Yard Waste shall be bagged or bundled according to the specifications in Section 2.1.4 herein. Residents may place up to eight (8) bags or bundles of MSW, Yard Waste or a combination of the bags/bundles without exceeding eight (8) bags in total.

2.1.3 Trash and Yard Waste Requirements

The Contractor will not be responsible to collect and dispose of more than eight bags of leaves, waste or yard trimmings per Residential Unit per collection in addition to the waste placed in the Carts. Eight bags is the maximum number of additional bags of household waste, yard waste or the combination of the two is allowed. The weight limit is 30 lbs.

The Contractor will not be responsible for removal of Construction Debris or contractor-generated construction debris nor waste generated by a professional tree surgeon.

The Contractor will not be responsible for removal of leaves or yard trimmings unless they are bagged.

The Contractor will not be responsible for removal of limbs and lumber unless it has been cut to lengths of four feet or less and bundled.

Trash collection will be located as provided for in Section 2.1.2, so that the Contractor will have adequate access to trash.

The Contractor will notify the City Manager, or his designee should it encounter problems with compliance to any of the provisions.

Continual radio dispatched collection for large items too heavy or bulky to go in Contractor's regular vehicles will be provided by Contractor. If a Residential Unit requires more than two items of bulky waste for pick up during a single collection, the Resident must notify Contractor in advance. Anything over two requires a call-in service for pick up outside weekly standard service. There is a 2 bulk waste items per home limit for household waste, collected on service day. The contractor may bill for overages over the 2-item limit.

The Contractor will notify the City Manager, or his designee should it encounter problems with compliance with the aforesaid sections.

The method of trash collection will be uniform across the City.

2.1.4 Extraordinary Waste Material

Hazardous wastes, body wastes, abandoned vehicles, vehicle parts, construction and demolition waste, tires, batteries, paints, oils, chemicals of any kind, rocks, sand, gravel, dirt, logs, carpet, medical waste, Large equipment and their parts, Freon containing devices, devices containing gasoline and/or propane, and dead animals will not be collected by the Contractor under the terms of this RFP/Contract.

2.1.5 Newly Developed and Annexed Areas

The Contractor will, within thirty (30) days or less of notification by the City, provide solid waste collection services of the same frequency and quality required by the Contractor to newly developed and annexed areas. As new homes are constructed and occupied in the City, the Contractor shall, after proper notification by the City, provide solid waste services as required by the Contract on the next scheduled day of collection following notification. The Contractor shall be responsible for notifying the City of all locations being serviced which do not appear on the billing register.

2.1.6 Collection Service Schedule: Hours and Days of Operation

The services to be provided by the Contractor shall be for once per week curbside collection of residential household garbage (MSW) from all Residential Units located in the City. Additionally, Contractor shall provide once a week curbside collection of Recyclable Materials.

Residential route collection shall not begin prior to 7:00 a.m. each day or continue after 7:00 p.m. Exceptions to collection hours shall be affected only upon the mutual agreement of the City and Contractor, or when Contractor reasonably determines an exception is necessary in order to complete collection on an existing collection route due to unusual circumstances.
The Contractor may elect to observe the following holidays:

New Year's Day	Memorial Day	Independence Day
Labor Day	Thanksgiving Day	Christmas Day

The Contractor may decide to observe a holiday by suspending and delaying the pickup day. The Contractor shall be responsible for publicizing (and the expense of publishing) any changes in collection schedules due to holiday observance. Proper publicizing will include the placement of advertisements or public service announcements serving the affected area and notice to the City Manager or his designee.

Contractor shall submit a map designating the collection routes with days of pick up to the City Manager or his designee for approval which approval shall not be unreasonably withheld. Any changes to the route shall also be submitted to the City Manager or his designee for approval which approval shall not be unreasonably withheld.

2.1.7 Landfill/Disposal Site(s)

Respondent shall indicate on the proposal the name and location of the disposal site or sites which the respondent intends to use to perform the contract and the respondent's disposal rate at the disposal site. Furthermore, the respondent shall provide evidence satisfactory to the City that the respondent, if awarded the contract, will have the right to use said disposal site or sites under and for the duration of the contract.

All changes in the diesel fuel surcharges must be made in writing to the City of Woodstock and attached to the monthly invoice.

2.1.8 Contractor's Personnel

The Contractor shall assign a qualified person to be in charge of its performance of this Contract. The City shall be provided the name, work phone number, cell phone number and email address of the person in charge at all times.

The Contractor's collection employees shall wear a uniform and shirt bearing the Contractor's name and the name of the individual employee.

Each employee shall, at all times, carry a valid driver's license for the type of vehicle he is driving. The Contractor shall provide operating and safety training for all personnel.

No person shall be denied employment by the Contractor for reasons of age, race, sex, creed, or religion or national origin.

2.1.9 Additional Services

In addition to the services set forth in the above sections, Contractor shall provide the following additional services:

2.1.9.1 City Buildings

Free dumpster service for routine trash and recycling at all City buildings.

I. 12453 Hwy 92 Annex: (1) 8-yard with 1 service per week, (1) 8-yard with service per week single stream, and (2) 65-gallon recycle carts with 1 service each per week.

II. 108 Wigley Rd FS 10: (3) 96-gallon trash with 1 service per week. 64-gal rolling recycle.

III. 223 Arnold Mill Rd Senior Center: (3) 96-gal rolling cans & 64-gal rolling recycle

IV. 108 Arnold Mill Rd Community Center: Front load dumpster & 64-gal rolling recycle

V. 209 Bell PL Parks & Recreation: 96-gal rolling can & 64 gal rolling recycle

VI. 225 Arnold Mill Rd FS 14: (10) 96-gal rolling cans & 64-gal rolling recycle

VII. 228 Arnold Mill Rd WWTP: (5) 20-yard open top containers, (1) 30-yard open top. Current vendor owns 4, City owns 2.

a. These roll offs are not currently provided at no charge due to the type of waste being collected.

VIII. 210 Bell PL Public Works Shop: (1) 20-yard open top, average 2 hauls per month

a. No charge to City.

IX. City Parks (Dupree on Neese Rd): (1) 8-yard with 2 services per week at no charge to City.

The City anticipates three new facilities coming online in the next two years: Little River Park, Fire Station 28, and Fire Station 34

2.1.9.2 Recycling Events

The City has 2 sponsored recycle events each year, April and November.

Annual metal recycling collection sweep throughout the City in conjunction with Earth Week, as well as drop off sites for metal recycling during Earth Week.

The scrap metal collection occurs at two City recycle events each year. One in April and one in November. We do not have drop boxes year-round. The weight/tonnage from the sweep and drop-boxes is not available. Multiple vendors partner with the City for these events (e.g., metal recycling, paper shredding, etc.) Individuals who would like to recycle scrap metal or any of the other items accepted, come through the event with their vehicle. City staff will unload their items for them and sort them in various containers in the parking lot. Once we receive an item from an event participant, it is sorted by type into various containers. At the end of the event, the items are taken off site by Contractor to the recycling plant.

2.1.9.3 Concerts/Events

Roll off containers for all City sponsored events and concerts plus special event boxes for events in the City at no additional charge. For events, on average 30 20-yard garbage carts and recycling carts per year are needed for events.

There are five (5) concerts each year, May through September.

There are two (2) parades (July and December).

2.1.9.4 Schools

Recycling containers and collection at Cherokee County schools located in the City. This includes Woodstock Elementary School: (1) 6-yard with 2 services per week single stream recycling, no charge.

2.1.9.5 Other

I. Town Hall meetings with education and training for residents on transition, handouts, and educational materials provided with Cart delivery to each home.

2.1.10 Price Proposal Format

Sealed Proposals must contain itemized pricing per Residential Unit per month for garbage and recycling collection services. The current cost of disposal tipping fees should be included in these fees. The amount shall remain fixed for the initial term, however, if taxes and /or surcharges are imposed upon the collection and/or disposal of the waste collected under the terms of the contract, Contractor may petition the City for an increase in rates to offset the increased costs to Contractor but any increase shall be subject to the approval of the City in its sole discretion.

Sealed Proposals must further contain an itemized per ton pricing franchise fee as described in Section 2.1.11 below.

2.1.11 Franchise Fee

Contractor shall pay to the City a per ton franchise fee on the total number of tons of any and all Municipal Solid Waste, Bulky Waste, Commercial Solid Waste, Construction and Demolition Waste, Garbage, Refuse, Rubbish/Trash, White Goods, Yard Debris or waste of any kind whatsoever, whether or not such waste comes from the City, accepted at the disposal site(s) beginning July 1st, 2026 and continuing for the term of the Agreement. Payment shall be made on a quarterly basis. Contractor shall maintain accurate records to support the tonnage* and such records shall be available to City staff at all times during normal business hours. All residential Municipal Solid Waste collected by Contractor from Residential Units pursuant to the Agreement shall be channeled through Contractor's disposal site(s). Recyclables shall not be subject to the franchise fee.

Tonnage for the 12-month period ending 12/31/2025 = 12,400 Solid Waste and 2,200 Recycle. Assuming the residential customer # of 12,076, this equals 1.02683 tons Solid Waste per location and 0.18218 tons Recycle per location. City has no confirmation that Yard Waste is included within the Solid Waste number and does not have data on Yard Waste separately. The Franchise fee for tonnage is not available at the time of this solicitation.

2.2 Delivery Time

This is a time sensitive project. *All waste and recycle receptacles must be delivered to customers no later than June 26th 2026, pending any unnatural weather occurrence.*

2.3 Award and Pricing Information

The City intends to award to a single Contractor. The City may award the entire project or portions of the project to a single Contractor. The Contract will be awarded to the lowest, responsive, responsible Respondent as determined by the review committee and as approved by City Council.

RFPs and pricing shall be valid for a period of 60 days after submission date.

2.4 Contract Term

The contract term shall be a three (3) consecutive fiscal year contract beginning July 1st, 2026 through June 30, 2029, with optional one (1) year extensions/renewals not to exceed a total contract period of five (5) consecutive years.

Renewal will depend upon annual budget funding appropriation by the City Council and Contractor's performance. The contract will be subject to the terms and conditions included in the Service Agreement. The City of Woodstock reserves the right to cancel with cause, due to nonperformance or violation of contract terms.

This Contract shall not be deemed to create a debt of the City for the payment of any sum beyond the fiscal year in which the budget appropriations have been made. If an annual budget appropriation is not made by City Council, the contract is deemed to be terminated between all parties without recourse related to non-appropriation.

2.5 Evaluation Procedure

The City of Woodstock, at its sole discretion, following an objective evaluation, will award this contract to the most responsible, responsive Contractor. The proposals will be evaluated on a "Best Overall Value" basis. The following factors will be used to evaluate the proposals:

1. Price (50 pts)
    a. The price will be compared against the values assigned the various elements of the technical proposal. The evaluators will determine whether additional technical merit in a proposal justifies a higher price. The objective of this process is to obtain the best available combination of technical capability and price.
2. Firm's Qualifications and Resources (25 pts)
    a. Respondent's integrity, knowledge, experience, expertise and demonstrated ability to satisfactorily perform the full range of tasks

associated with services described in this RFP; and the ability to provide a team of skilled, trained employees along with the necessary equipment.

3. References (15 pts)

   a. This factor considers the firm's prior success in such assignments and any problems encountered. The respondent should provide a minimum of three relevant references, including the entity name, contact person's name, title, mailing address, email address and telephone number.

4. General Performance History and Experience (10 pts)

   a. This factor considers the firm's general history and background, including the degree to which this type of assignment is a significant part of the firm's overall business.

5. Additional Services/Information Beneficial to the City

   a. This factor considers any other information or additional services that will benefit and assist the City in evaluating the capabilities of the Contractor. There are not any direct points associated with this item. However, the information contained herein will have an effect on the scoring and evaluation of other items.

In addition to these considerations, the evaluators may request additional information, oral presentations or discussions with any or all of the responding Contractors to clarify elements of their proposal or to amplify the materials presented in any part of the proposal. However, Contractors are cautioned that the evaluators are not required to request clarification; therefore, all proposals should be complete and reflect the most favorable terms available from the Contractor.

The City of Woodstock reserves the right to make independent investigations as to the qualifications of the Contractor. Such investigations may include contacting existing customers. Contractors should keep in mind that this is a Request for Proposals and not a request to contract. The City reserves the right to accept or reject any and all proposals, and to waive any irregularities as may be permitted by law when it is deemed that such action will be in the best interest of the City.

It is also within the right of the City to reject proposals **that do not contain all elements and information requested in this document**. The City reserves the right to cancel this RFP at any time. The City will not be liable for any cost/losses incurred by the Offerors throughout this process.

3.0 PROPOSAL FORMAT

1. **Exhibit A**: Contractor Information Sheet - If the firm has branch offices, state the office that will have management responsibility for the work to be carried out.
2. Table of Contents: Include a clear identification of the material included in the proposal by page number.
3. Letter of Transmittal: Make a positive commitment to perform the required work in a professional and workmanlike manner. Also give the name(s) of the person(s) who will be authorized to represent the firm, their title, telephone number and email.
4. Statement of Qualifications:
    a. Name, address, and telephone number of the firm's owners, and full information about the corporate structure of the submitting firm.
    b. Location of the firm's primary place of business for legal purposes and any subsidiary offices, years of business, types of services offered, and number of people employed on a regular basis.
    c. Names and qualifications of personnel to be assigned to the project.
    d. Description of similar project experience and the names, addresses, and telephone number of owners for all projects described (references will be checked). This is requesting similar project/contracts the vendor has held.
    e. Curriculum vitae of principal associates and key personnel proposed to have primary responsibility for the project.
    f. List at least three (3) references in which your Contractor has provided the services requested within the past two (2) years. This specifically is asking for references that may be contacted.
5. Approach: Indicate your understanding of the scope of work by describing your firm's approach, including specific illustrations of the procedures to be followed. Tell us about your firm's experience, background, and examples of work, and why the City should select your firm.
6. Proposed Contract Fees: Proposed contract fees shall be submitted containing a breakdown of each item listed in section 2.1.10 separately.
7. **Exhibit B**: E-Verify Affidavit with Instructions.
8. **Exhibit C**: Contractor Compliance including the Certification of Non-Collusion **(C1),** Certification of Non-Segregated Facilities **(C2),** Certification of Drug-Free Workplace **(C3), and** Debarment and Suspension Form **(C4).**
9. A copy of the firm's certificates of insurance as listed in section 1.11.
10. A copy of the firm's W9
11. Vendor Conflict of Interest Form **Exhibit E**
12. Annotated list of references (with addresses and telephone numbers).
13. Copy of Georgia Business License

3.1 Proposal Opening Link

A clear, concise proposal in the specified proposal format is requested with all the necessary information included. Responses to this RFP will be accepted until **2:00 p.m. (EST) on February 16, 2026** through Bid Net Direct. Proposals will be publicly opened and read aloud via GoTo Meetings on February 16, 2026, 2:01 P.M.
RFP 2026 - 09 - Proposal Opening
Feb 16, 2026, 2:00 – 2:15 PM (America/New_York)

Please join my meeting from your computer, tablet or smartphone.
https://meet.goto.com/766422541

You can also dial in using your phone.
Access Code: 766-422-541
United States: +1 (224) 501-3412

Join from a video-conferencing room or system.
Meeting ID: 766-422-541
Dial in or type: 67.217.95.2 or inroomlink.goto.com
Or dial directly: 766422541@67.217.95.2 or 67.217.95.2##766422541

Get the app now and be ready when your first meeting starts:
https://meet.goto.com/install

4.0 OTHER ITEMS

4.1 Terms and Conditions

1. The City of Woodstock, Georgia hereby requests proposals for the goods and services inclusive of the services requested in the RFP.

2. City of Woodstock, Georgia reserves the right to evaluate the firm's proposals. Only those firms who, in the opinion of the City, meet the minimum necessary proposals will have their price and contract/agreement evaluated.

3. All proposals, fee schedules and other documents furnished to the City of Woodstock, Georgia are subject to the Georgia Open Records Act.
4. Termination: The contract will be subject to the terms and conditions included in the Service Agreement. The City of Woodstock, Georgia reserves the right to cancel the agreement with cause, due to nonperformance and/or violation of contract terms.

5. The City shall be notified of business name change(s) in writing within thirty (30) days of changes.

6. The City shall be notified and approve of key personnel change(s) in writing prior to any changes.

4.2 Rejection of Proposals/Cancellation of RFP

The City of Woodstock, Georgia reserves the right to reject any or all proposals, to waive any irregularity or informality in a proposal, and to accept or reject any item or combination of items, when to do so would be to the advantage of the City.

It is also within the right of the City to reject proposals **that do not contain all elements and information requested in this document**. The City reserves the right to cancel this RFP at any time. The City will not be liable for any cost/losses incurred by the Offerors throughout this process.

4.3 Proposal Withdrawal

A submitted proposal may be withdrawn prior to the due date by a written request to the City representative listed in Section 1.6. A request to withdraw a proposal must be signed by an authorized individual of the submitting company.

4.4 Miscellaneous

This RFP and any agreements related thereto must comply, inter alia, with all City laws and charters and are subject to all requisite City approvals including, but not limited to, City Management and City Council.

The City reserves the right to release modifications to this RFP or supplements to it from time to time. Firms are responsible for periodically checking Bid Net Direct or the Georgia Procurement Registry for such modifications or supplements.

This Section Intentionally Left Blank

EXHIBIT A CONTRACTOR INFORMATION FORM

See following page(s).

City of Woodstock

CONTRACTOR INFORMATION

Firm Name: _____

Contact Person: _____

Firm Address: _____

_____

Phone: _____

Fax: _____

Email: _____

With this packet, please also provide a W-9 and Certificate of Insurance for the company/firm.

_____ _____

Signature – Authorized Officer or Agent Date

EXHIBIT B E-VERIFY AFFIDAVIT WITH INSTRUCTIONS

See following page(s).

City of Woodstock

INSTRUCTIONS

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with the City of Woodstock, Georgia (the "City") has registered with and is participating in a federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontract who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

E-Verify/Company ID Issued by the E-Verify Program
_____
Federal Work Authorization User Identification Number

Date E-Verify/Company ID was issued by E-Verify
Date of Authorization

Contractor's Company/Firm Name
Name of Contractor

Name of project or type of service provided
Name of Project

City of Woodstock, Georgia
Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.
Executed on _____, 201____ in _____ (city), _____ (state).

_____
Signature of Authorized Officer or Agent

_____
Printed Name and Title of Authorized Officer or Agent

Subscribed and Sworn before me this the_____ day of _____, 201____,

_____ _____
Notary Public My Commission Expires

INSTRUCTIONS ONLY - COMPLETE FOLLOWING PAGE

City of Woodstock

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with the City of Woodstock, Georgia (the "City") has registered with and is participating in a federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontract who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

_____
Federal Work Authorization User Identification Number

_____
Date of Authorization

_____
Name of Contractor

_____
Name of Project

City of Woodstock, Georgia
Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, 202____ in _____ (city), _____ (state).

_____
Signature of Authorized Officer or Agent

_____
Printed Name and Title of Authorized Officer or Agent

Subscribed and Sworn before me this the_____ day of _____, 202____,

_____ _____
Notary Public My Commission Expires

EXHIBIT C CONTRACTOR COMPLIANCE CERTIFICATIONS

C1 ____ NON-COLLUSION AFFIDAVIT OF PRIME CONTRACTOR

C2 ____ CERTIFICATION BY CONTRACTOR REGARDING NON-SEGREGATED FACILITIES

C3 ____ DRUG FREE WORKPLACE CERTIFICATION

C4 ____ DEBARMENT AND SUSPENSION FORM

See following pages

EXHIBIT C1
NON-COLLUSION AFFIDAVIT OF PRIME CONTRACTOR

State of _____

County of _____

_____, being first duly sworn, deposes and says that:

(1) He is _____ (Owner, Partner, Officer, Representative, or Agent) of the **CONTRACTOR** that has submitted the attached Bid;

(2) He is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid;

(3) Such Bid is genuine and is not a collusive or sham Bid;

(4) Neither the said **CONTRACTOR** nor any of its officers, partners, owners, agents, representatives, employees, or parties in interest, including this affiant, has in any way colluded, conspired, connived, or agreed, directly or indirectly, with any other Bidder, firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted to or refrain from bidding in connection with such Contract, or has in any collusion or communication or conference with any other Bidder, firm or person to fix the price or prices in the attached Bid or of any other Bidder, or to fix any overhead, profit or cost element of the Bid price or the Bid price of any other Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against The City of Woodstock, Georgia or any person interested in the proposed Contract; and,

(5) The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the **CONTRACTOR** or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

Signed _____

Name _____

Title _____

Subscribed and Sworn to before me this ____ day of_____, 20 _____.

_____ (SEAL)

_____
Title

My Commission expires_____
Date

EXHIBIT C2

CERTIFICATION BY CONTRACTOR REGARDING NON-SEGREGATED FACILITIES

The **CONTRACTOR** certifies that he does not, and will not, provide and maintain segregated facilities for his employees at his establishments and, further that he does not, and will not, permit his employees to perform their services at those locations, under his control, where segregated facilities are provided and maintained. Segregated facilities include, but are not necessarily limited to, drinking fountains, transportation, parking, entertainment, recreation, and housing facilities; waiting, rest, wash, dressing, and locker rooms, and time clock, work, storage, restaurant, and other eating areas which are set apart in fact, or by explicit directive, habit, local custom, or otherwise, on the basis of color, creed, national origin, and race.

The **CONTRACTOR** agrees that, except where he has obtained identical certifications from proposed subcontractors for specific time periods, he will obtain identical certifications from proposed subcontractors prior to the award of subcontracts exceeding $10,000.00 which are not exempt from the provisions of the Equal Opportunity clause, and that he will retain such certifications in his files.

The **CONTRACTOR** agrees that a breach of this certification is a violation of the Equal Opportunity clause in this Contract. The penalty for making false statements is prescribed in 18 U.S.C. 1001.

_____

Contractor

_____

Signature

_____

Printed Name and Title of Signer

_____

Date

EXHIBIT C3

DRUG FREE WORKPLACE CERTIFICATION

CONTRACTOR certifies that they are a drug free workplace as described below and will maintain compliance with such for the duration of the agreement.

In order to have a drug-free workplace, a business shall:

1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of controlled substances is prohibited in the workplace and specifying the actions that shall be taken against employees for violation of such prohibition.

2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

3) Give each employee engaged in providing the commodities of contractual services that are under proposal a copy of the statement specified in the subsection (1).

4) In the statement specified in subsection (1), notify the employee that, as a condition of working on the commodities or contractual services that are under proposal, the employee shall abide by the terms of the statement and shall notify the employer of any conviction of, or plea of guilty or nolo contender to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.

5) Impose a sanction on or require that satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.

6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign this statement, I certify that this firm complies fully with the above requirements.

_____ _____

Contractor Authorized Representative Signature

_____

Date

EXHIBIT C4

DEBARMENT AND SUSPENSION CERTIFICATION

The undersigned Proposer certifies on behalf of itself, and all Participating Members, Major Non-Participating Members and Contractors identified by such Proposer as of the date hereof, as follows:

The undersigned certifies to the best of its knowledge and belief, that it and its principals:

a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency.

b. Have not within a 3-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, State or local) transaction or contract under a public transaction; violation of federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, State or local) with commission of any of the offenses enumerated in paragraph 1b of this certification; and

d. Have not within a three (3) year period preceding this application/proposal had one or more public transactions (federal, State or local) terminated for cause or default.

Where the Proposer is unable to certify to any of the statements in this certification, it shall attach a certification to its proposal or bid stating that it is unable to provide the certification and explaining the reasons for such inability.

_____

Signature of Contractor's Authorized Official

_____

Name and Title of Contractor's Authorized Official

_____

Date

EXHIBIT D DEFINITIONS

1. **APPROVED CONTAINERS** - An approved container for the collection of solid waste shall be a Contractor provided 95 gallon Roll Out Cart Receptacle with two wheels and a properly designed axle and fittings constructed of heavy duty plastic and having the strength to store normal household garbage and refuse and equipped with proper attachments for hydraulic loading into the Contractor's collection vehicle by the hydraulic lifts affixed to such vehicle body. Bags, as described in item 2 below, may also serve as approved containers when the Cart is full and periodic excess volume is generated and such bags are placed adjacent to or on top of the Cart.

   An approved container for the collection of recyclables shall be a Contractor provided 65 gallon Roll Out Cart with two wheels constructed of heavy-duty plastic. Contractor provided Carts are to be used by Residents during the term of this Agreement but shall be returned to Contractor at the conclusion of this Agreement.

2. **BAGS** - Plastic sacks designed to store and enclose Refuse with sufficient wall strength to maintain physical integrity when lifted by top. Total weight of a bag with contents shall not exceed forty (40) pounds.

3. **BULKY WASTE** - Large items of solid waste such as furniture, white goods, mattresses, and other oversize wastes whose large size precludes or complicates their handling by normal solid waste collection, processing, or disposal methods. Bulky Waste shall not contain refrigerators, air conditioning units, or freezers unless they are certified that all Freon has been removed. Gas grills will be collected as Bulky Waste if the propane tank has been removed. Lawn mowers will be collected so long as all gasoline has been removed.

4. **COLLECTION** - The act of removing solid waste (or materials that have been separated for the purpose of recycling) to a transfer station, processing facility, or disposal facility.

5. **COMMERCIAL SOLID WASTE** - All types of solid waste generated by stores, offices, restaurants, warehouses, and other non-manufacturing activities, excluding residential and industrial waste.

6. **CONSTRUCTION AND DEMOLITION WASTE** - Solid waste resulting solely from construction, remodeling, repair, or demolition operations on buildings, or other structures, but does not include inert debris, land-clearing debris, yard debris, or used asphalt, asphalt mixed with dirt, sand, gravel, rock, concrete, or similar nonhazardous material.

7. **GARBAGE** - All putrescible waste, including animal offal and carcasses of less than ten (10) pounds in weight except those slaughtered for human consumption; every accumulation of waste (animal, vegetable and/or other matter) that results from the preparation, processing, consumption, dealing in, handling, packing, canning, storage, transportation, decay or decomposition of meats, fish, fowl, birds, fruits, grains or other animal or vegetable matter, including, but by no way of limitation, used tin cans and other food containers; and all putrescible or decomposable waste animal or vegetable matter which is likely to attract flies or rodent, but excluding sewage and human waste.

8. **HAZARDOUS WASTE** - Any chemical, compound, mixture, substance or article which is designated by the United States Environmental Protection Agency or appropriate agency of the State to be "hazardous" as that term is defined by or pursuant to Federal or State law or regulations.

9. **LANDFILL** - A disposal facility or part of a disposal facility where waste is placed in or on land and that is not a land treatment facility, a surface impoundment, an injection well, a hazardous waste long-term storage facility or a surface storage facility.

10. **MUNICIPAL SOLID WASTE** - Solid waste resulting from the operation of residential, commercial, industrial, governmental, or institutional establishments that would normally be collected, processed, and disposed of through a public or private solid waste management service. Municipal solid waste does not include hazardous waste, sludge, or solid waste from mining or agricultural operations.

11. **PERSON** - Any individual, corporation, Contractor, association, partnership, unit of government, state agency, federal agency, or other legal entity.

12. **RECYCLABLES** - Newspapers and inserts, HDPE and PET plastic containers, aluminum, bimetal, and ferrous beverage and food cans, all of which have been separated from the waste at the point of collection. Additional materials may be added to the definition of Recyclables upon mutual agreement of the parties.

13. **REFUSE** - This term shall refer to Garbage and Rubbish generated at a Residential Unit unless the context otherwise requires.

14. **RESIDENTIAL UNIT** - A dwelling within the Service Area as hereinafter defined, occupied by a person or group of persons. A Residential Unit shall be deemed occupied when water services, either public or private, are being supplied thereto. Each unit of an apartment or condominium dwelling consisting of four (4) or less living units, whether single or multi-level construction, shall be treated as a Residential Unit. On any one collection day, the Contractor will collect from each Residential Unit (and City-approved small business) all garbage in approved containers.

15. **RUBBISH/TRASH** - All waste materials not included in the definition of Bulky Waste, Construction Debris, Garbage, Hazardous Waste, Yard Waste or Stable matter.

16. **SANITARY LANDFILL** - A facility for disposal of solid waste on land in a sanitary manner in accordance with the laws and regulations concerning sanitary landfills adopted by the State of Georgia.

17. **SERVICE AREA** - All Residential Units in the City.

18. **SOLID WASTE DISPOSAL SITE** - A location at which solid waste is disposed of by incineration, sanitary landfill, or other approved method.

19. **TRANSFER STATION** - A site at which solid waste is concentrated for transport to a processing facility or disposal site. A transfer station may be fixed or mobile.

20. WHITE GOODS - Inoperative and discarded refrigerators, ranges, water heaters, freezers, and other similar domestic and commercial large appliances. Refrigerators, air conditioning units and freezers must be certified as Freon free to be eligible for collection under this Agreement.

21. **YARD DEBRIS** - Solid waste consisting solely of vegetative matter resulting from landscaping maintenance.

EXHIBIT E VENDOR CONFLICT OF INTEREST

See following page(s).

City of Woodstock, Georgia

VENDOR CONFLICT OF INTEREST DISCLOSURE FORM

All vendors interested in conducting business with the City of Woodstock, Georgia must complete and return the Vendor Conflict of Interest Disclosure Form in order to be eligible to be awarded a contract. Please note that all vendors are subject to comply with the City's conflict interest policies as stated within the certification section below. If a vendor has a relationship with a City official or employee, an immediate family member of a City official or employee, the vendor shall disclose the information required below.

Certification: I hereby certify that to my knowledge, there is no conflict of interest involving the vendor named below:

1. No City official or employee or City employee's immediate family member has an ownership interest in vendor's company or is deriving personal financial gain from this contract.
2. No retired or separated City official or employee who has been retired or separated from the City for less than one (1) year has an ownership interest in vendor's Company.
3. No City employee is contemporaneously employed or prospectively to be employed with the vendor.
4. Vendor hereby declares it has not and will not provide gifts or hospitality of any dollar value or any other gratuities to any City employee or elected official to obtain or maintain a contract.
5. Please note any exceptions below:

Vendor Name	Vendor Phone Number
Conflict of Interest Disclosure*	
Name of City of Woodstock, Georgia employees, elected officials, or immediate family members with whom there may be a potential conflict of interest.	☐ Relationship to employee _____ ☐ Interest in vendor's company _____ ☐ Other _____
*Disclosing a potential conflict of interest does not disqualify vendors. In the event vendors do not disclose potential conflicts of interest and they are detected by the City; vendor will be exempt from doing business with the City.	

I certify that the information provided is true and correct by my signature below.

_____ _____ _____

Signature of Authorized Representative | Date | Printed Name and Title of Authorized Representative

PROCUREMENT USE ONLY

___ Yes, named employee was involved in Bid/ Proposal process.

___ No, named employee was not involved in procurement process or decision.

EXHIBIT F LEGAL AD – Notice to Respondents

See following page(s).

City of Woodstock, GA · Finance Department
12453 Highway 92 · Woodstock, GA 30188
(770) 770-592-6000

REQUEST FOR ADVERTISEMENT

ATTN: Legal Advertising, Cherokee Tribune
FROM: Martyn Detz, Financial Analyst: Purchasing
CC: Crystal L. Welch, Deputy CFO
DATE: January 12, 2026
ACCT #: 110581

TYPE OF AD: LEGAL/REGULAR
RUN DATE: Thursday, January 15, 2026
Thursday, January 22, 2026
Thursday, January 29, 2026

REF. NO: RFP 2026 – 09 Residential Solid Waste Collection and Recycling Services

CITY OF WOODSTOCK, GEORGIA
RFP 2026 – 06 – Residential Solid Waste Collection and Recycling Services

PROPOSAL ADVERTISEMENT

The City of Woodstock, Georgia (CITY) hereby issues a request for proposals (RFP) from qualified firms to provide solid waste collection, disposal, recycling, and yard waste services for the City of Woodstock's residential customers and downtown businesses.

A pre-proposal conference (non-mandatory) for all proposers will be held at the City Annex located at 12453 Highway 92, Woodstock, GA 30188 on Tuesday, January 27th, 2025, at 10 am.

RFP details and document information may be found by visiting Bid Net Direct or Georgia Procurement Registry. A complete set of proposal documents may only be obtained by downloading here: www.bidnetdirect.com//cityofwoodstock. All questions must be submitted through Bid Net Direct. The deadline to submit questions is February 2nd, 2026 at 5:00 pm.

All responses to this RFP will be received electronically through Bid Net Direct to the City of Woodstock, Georgia, City no later than **2:00 PM** on Monday, February 16th, 2026. Proposals will be publicly opened and read aloud via GoTo Meetings at 2:01 P.M. Proposals received after the designated time will not be considered. Bid Net Direct may be found by visiting the City of Woodstock's website or directly at www.bidnetdirect.com//cityofwoodstock.

The services to be provided consists of furnishing all materials, labor, tools, skills, equipment, and incidentals for the services of the aforementioned project. The Proposer shall not subcontract, transfer, assign, or otherwise dispose of the contract or any portion thereof, without the prior written consent of the City.

Proposals will be evaluated as follows:

Price	50 points
Qualifications and Resources	25 points
References	15 points
General Performance History & Experience	10 points

The successful proposer shall secure and pay for necessary approvals, permits, insurance, workman's compensation insurance, assessments, and charges required for this project as required by local, state, and federal regulations.

All proposals will be evaluated by the City and the project will be awarded, if it is awarded, within 60 days of the proposal opening. The Contract will be awarded to the highest scored Submittal as determined by the review committee and as approved by City Council.

The City reserves the right to accept or reject any and all proposals or any or parts of a proposal wherein its judgment, it will be in the best interest of the City; waive any technicalities/informalities in the RFP document and bid process; and to qualify and award any or all of this contract in any manner in which the City, acting in the sole and exclusive exercise of its discretion, deems to be in the City's best interest. If no acceptable bid is received, the City also reserves the right to re-solicit bids, at its sole discretion. Any claims for cost incurred by any Proposers in preparation of any part of or total package for this project will not be considered for reimbursement by The City of Woodstock, Georgia.

For further information regarding this RFP, please call 770-592-6000 ext. 1205 or email mdetz@woodstokga.gov

Please acknowledge the receipt of this notice and forward a copy from the newspaper. Thanks.

This is the Standard Professional Services Agreement of the City of Woodstock, Georgia. Any Contractor doing business with the City must enter into this Agreement.

PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT is effective as of this_____ day of _____, 2026, by and between **CITY OF WOODSTOCK, GEORGIA,** a political subdivision of the State of Georgia, acting by and through its governing authority, the City Council ("City"), and Georgia Waste Systems, LLC dba Waste Management, ("Contractor"), collectively referred to as the "Parties."

WITNESSETH THAT:

WHEREAS, the City desires to retain Contractor to provide certain services generally described as Residential Solid Waste Collection and Recycling Services (the "Work"); and

WHEREAS, the City finds that specialized knowledge, skills, and training are necessary to perform the Work contemplated under this Agreement; and

WHEREAS, the Contractor has represented that it is qualified by training and experience to perform the Work; and

WHEREAS, the Contractor desires to perform the Work under the terms and conditions set forth in this Agreement; and

WHEREAS, the public interest will be served by this Agreement;

NOW, THEREFORE, the Parties hereto do mutually agree as follows:

I. SCOPE OF SERVICES AND TERMINATION DATE

A. Project Description

The project generally entails solid waste collection, disposal, recycling and yard waste services for the City's residential customers and downtown businesses as specified in Section I (B).

B. The Work

The Work to be completed under this Agreement (the "Work") consists of the below listed goods and services which shall meet or exceed the specifications below. Goods and services shall meet or exceed the following guidelines:

Service Specifications

Contractors shall provide services for solid waste collection, recycling, and yard waste as follows:

Contractor shall notify all customers about the "scheduled day of service" and provide each customer that receives a Roll Out Cart and Recycling Cart with a notice card and a Contractor-provided and City-approved brochure describing the operations of the service and the requirements for each Roll Out Cart user including items that may not be included for pickup.

The services to be provided by the Contractor shall be for once per week curbside collection of residential household garbage/municipal solid waste (MSW) from all Residential Units located in the City. The City estimates that the initial number of homes is 12,076. The Contractor will provide each Residential Unit with one (1) ninety-five (95) gallon Roll Out Cart for the storage and collection of MSW. Additional Roll Out Carts for Residential Units and small businesses will be by mutual agreement of the parties hereto, however the charge shall be on a per Cart basis as herein described. Should a location generate on a continuing basis more volume than the capacity of one (1) Cart will accommodate, the City will authorize the Contractor to provide an additional Cart for servicing at the then current per Cart rate. Contractor also shall provide weekly collection of Bulky Waste materials.

Additionally, Contractor shall provide once a week curbside collection of Recyclable Materials. Recyclable Materials shall be placed in a sixty-four (64) gallon plastic recycling Cart provided by Contractor. Recyclables shall be collected on the same day of the week in which residential household garbage is collected. The Recyclable Materials will be placed in the container unsorted. When improper materials are co-mingled with the proper materials by the customer, the Contractor shall collect the proper material and leave the improper materials in the container with an explanatory note.

Approved Containers shall be placed in a location that is readily accessible to the Contractor and its equipment, not to exceed five (5) feet from the curb or edge of the traveled portion of road or street. The City will aid the Contractor in resolving problems of Cart location for servicing.

The Contractor shall be responsible for sorting, handling, processing, storage, and marketing of the Recyclable Materials. The Contractor shall ensure that the Recyclable Materials collected are recycled for reuse and shall prevent the material from being deposited in any landfill.

Should the market for a recyclable material covered by the terms of this Contract/Bid collapse and render the product worthless (i.e. - local recycling processors will not accept the material without charge), the collection of such recyclable material shall be suspended until the markets improve unless the City is willing to reimburse Contractor for marketing the materials at a negative value.

The Contractor shall maintain records on the weight of Recyclable Materials collected by type (preferably) but may report weights for single stream (total of all commodities). The Contractor also shall maintain records on the set-out rate (percentage of eligible households which put out a container on each collection day) and shall furnish an accurate estimate of the participation rate (percentage of eligible households which set out a container at least once per month). These records shall be furnished to the City on a monthly basis. Monthly and year-to-date information shall be included in each report.

The Contractor shall maintain records on the weight of MSW collected. These records shall be furnished to the City on a monthly basis. Monthly and year-to-date information shall be included in each report.

Backdoor service will be provided to residents who are determined by the City to live in a residence in which no individual is physically capable of taking recyclables or garbage to the curb.

The contractor shall obtain a certified weight ticket at the location of the contractor's choosing prior to disposal and provide a copy of said weight ticket to the City of Woodstock. Contractor shall maintain all appropriate insurance, permits, and approvals as may be required to haul waste to appropriate disposal locations.

The Contractor shall provide an adequate number of vehicles for regular collection services. All vehicles and other equipment shall be kept in good repair appearance and in a sanitary condition. Each vehicle shall have clearly visible on each side the identity and telephone number of the Contractor. All Municipal Solid Waste hauled by the Contractor shall be so contained, tied, covered or enclosed such that leaking, spilling or blowing are prevented.

The services described herein do not include the collection and disposal of any increased volume of waste resulting from a flood, hurricane or similar or different acts of God over which the Contractor has no control. In the event of such a flood, hurricane or other acts of God, Contractor and the City shall negotiate the payment to be made to Contractor for additional services, if the Contractor and City agree that the increased volume is to be handled by the Contractor. Further, if the City and Contractor reach such agreement, the City shall grant the Contractor variances in routes and schedules as deemed necessary by the Contractor.

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Approved Containers

Garbage and allowable solid waste generated for collection shall be stored in Approved Containers as described in RFP document (Exhibit E). The Contractor shall not be required to collect such materials unless they are in Approved Containers. Only approved plastic bags may be used to supplement the capacity of the Roll Out Carts on those occasions when excess waste is generated as herein described. Yard Waste shall be bagged or bundled according to the specifications in Section I(B) Trash and Yard Waste Requirements herein. Residents may place up to eight (8) bags or bundles of MSW, Yard Waste or a combination of the bags/bundles without exceeding eight (8) bags in total.

Trash and Yard Waste Requirements

The Contractor will not be responsible to collect and dispose of more than eight bags of leaves, waste or yard trimmings per Residential Unit per collection in addition to the waste placed in the Carts.

The Contractor will not be responsible for removal of Construction Debris or contractor-generated construction debris nor waste generated by a professional tree surgeon.

The Contractor will not be responsible for removal of leaves or yard trimmings unless they are bagged.

The Contractor will not be responsible for removal of limbs and lumber unless it has been cut to lengths of four feet or less and bundled.

Trash collection will be located as provided for in Section I(B) Service Specifications herein, so that the Contractor will have adequate access to trash.

The Contractor will notify the City Manager, or his designee should it encounter problems with compliance to any of the provisions.

Continual radio dispatched collection for large items too heavy or bulky to go in Contractor's regular vehicles will be provided by Contractor. If a Residential Unit requires more than two items of bulky waste for pick up during a single collection, the Resident must notify Contractor in advance.

The Contractor will notify the City Manager, or his designee should it encounter problems with compliance with the aforesaid sections.

The method of trash collection will be uniform across the City.

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Extraordinary Waste Material

Hazardous wastes, body wastes, abandoned vehicles, vehicle parts, construction and demolition waste, tires, batteries, paints, oils, chemicals of any kind, rocks, sand, gravel, dirt, logs, carpet, medical waste, Large equipment and their parts, Freon containing devices, devices containing gasoline and/or propane, and dead animals will not be collected by the Contractor under the terms of this RFP/Contract.

Newly Developed and Annexed Areas

The Contractor will, within thirty (30) days or less of notification by the City, provide solid waste collection services of the same frequency and quality required by the Contractor to newly developed and annexed areas. As new homes are constructed and occupied in the City, the Contractor shall, after proper notification by the City, provide solid waste services as required by the Contract on the next scheduled day of collection following notification. The Contractor shall be responsible for notifying the City of all locations being serviced which do not appear on the billing register.

Collection Service Schedule: Hours and Days of Operation

The services to be provided by the Contractor shall be for once per week curbside collection of residential household garbage (MSW) from all Residential Units located in the City. Additionally, Contractor shall provide once a week curbside collection of Recyclable Materials.

Residential route collection shall not begin prior to 7:00 a.m. each day or continue after 7:00 p.m. Exceptions to collection hours shall be affected only upon the mutual agreement of the City and Contractor, or when Contractor reasonably determines an exception is necessary in order to complete collection on an existing collection route due to unusual circumstances.
The Contractor may elect to observe the following holidays:

New Year's Day	Memorial Day	Independence Day
Labor Day	Thanksgiving Day	Christmas Day

The Contractor may decide to observe a holiday by suspending and delaying the pickup day. The Contractor shall be responsible for publicizing (and the expense of publishing) any changes in collection schedules due to holiday observance. Proper publicizing will include the placement of advertisements or public service announcements serving the affected area and notice to the City Manager or his designee.

Contractor shall submit a map designating the collection routes with days of pick up to the City Manager or his designee for approval which approval shall not be unreasonably withheld. Any

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changes to the route shall also be submitted to the City Manager or his designee for approval which approval shall not be unreasonably withheld.

Landfill/Disposal Site(s)

Contractor shall use the disposal site or sites indicated (name and location) in the RFP submittal (Exhibit E) in which it intends to use to perform the contract and the Contractor's disposal rate at the disposal site. Further, the Contractor shall provide evidence satisfactory to the City that the Contractor has the right to use said disposal site or sites under and for the duration of the contract.

All changes in the diesel fuel surcharges must be made in writing to the City of Woodstock and attached to the monthly invoice.

Contractor's Personnel

The Contractor shall assign a qualified person to be in charge of its performance of this Contract. The City shall be provided the name, work phone number, cell phone number and email address of the person in charge at all times.

The Contractor's collection employees shall wear a uniform and shirt bearing the Contractor's name and the name of the individual employee.

Each employee shall, at all times, carry a valid driver's license for the type of vehicle he is driving.

The Contractor shall provide operating and safety training for all personnel.

No person shall be denied employment by the Contractor for reasons of age, race, sex, creed, or religion or national origin.

Additional Services

In addition to the services set forth in the above sections, Contractor shall provide the following additional services:

- Free dumpster service for routine trash and recycling at all City buildings. At least one electronic recycling day event each year.

- Annual metal recycling collection sweep throughout the City in conjunction with Earth Week, as well as drop off sites for metal recycling during Earth Week.

- Roll off containers for all City sponsored events and concerts plus special event boxes for events in the City at no additional charge.

- Recycling containers and collection at Cherokee County schools located in the City.

- Town Hall meetings with education and training for residents on transition, handouts, and educational materials provided with Cart delivery to each home.

Any additional services and/or products must be approved by City Council prior to being offered to City's residents/customers. Furthermore, any modifications or deletions to the services covered in this agreement shall be approved by the City prior to offering the change to customers.

Exceptions for Recycling Specifications, Contamination and Changing Market Conditions

(a) Single Stream Materials Containers may not contain more than 5% Non-Recyclables or any Excluded Materials. For purposes of this Agreement, a Container is "Contaminated" when, based on visual inspection, it has more than 5% Non-Recyclables (volume or weight) or any amount of Excluded Materials.

- Company is not obligated to collect Single Stream Materials Containers which are Contaminated.
- If Company elects to not collect a Contaminated Container, it shall notify the Customer by Container tag, mail, email, text or telephone call. **Company has the right to change communication channels as technology advances.*
- Company may dispose of the contents of a Contaminated Container it elects to collect. If there have been more than three (3) instances of a Contaminated Container in any 12-month period, and Company has record of this, Company may (i) discontinue such service and remove the Container, (ii) deliver additional or larger Refuse Container(s) or increase the frequency of collection, and (iii) charge the Customer the Rate for the additional or larger Refuse Container(s) or increased service frequency. After one year, if service has been discontinued, the Customer may petition Customer to reinstate such service, in which case they must pay the Container redelivery fee set forth in the rate exhibit.
- Company reserves the right upon notice to discontinue acceptance of any category of Recyclable Materials set forth herein as a result of market conditions related to such materials and makes no representations as to the recyclability of the materials. Collected Recyclable Materials for which no commercially reasonable market exists may be landfilled as contamination.

(b) Company may reject in whole or in part, or may process, in its sole discretion, Single Stream Materials not meeting the specifications, including wet materials, and Customer

shall pay Company for all costs, losses and expenses incurred with respect to such non-conforming Single Stream Materials, including costs for handling, processing, transporting and/or disposing of such non-conforming materials which charges may include an amount for Company's operating or profit margin. Without limiting the foregoing, and Customer shall pay a contamination charge for additional handling, processing, transporting and/or disposing of Non-Recyclables, Excluded Materials, and/or all or part of non-conforming loads and additional charges may be assessed for bulky items such as appliances, concrete, furniture, mattresses, tires, electronics, pallets, yard waste, propane tanks, etc.

C. <u>Schedule, Completion Date, and Term of Agreement</u>

Contractor warrants and represents that it will perform its services in a prompt and timely manner, which shall not impose delays on the progress of the Work. This Agreement shall commence as of July 1st, 2026. The annual agreement terms will be July 1 – June 30. This Agreement is for a three (3) year term with optional one (1) year extensions, at the discretion of the City, not to exceed a total contract period of five (5) consecutive years. Renewal will depend upon annual budget funding appropriations by the City Council and Contractor's performance.

The resident's/customer's contractual period with the Contractor must be further coordinated with the City's agreement and end upon termination of this agreement.

The Agreement will be subject to the terms and conditions included the Service Agreement. The City reserves the right to cancel with cause, due to nonperformance or violation of contract terms.

This Agreement shall not be deemed to create a debt of the City for the payment of any sum beyond the fiscal year. In which the budget appropriations have been made. If an annual budget appropriation is not made by the City Council, the Agreement is deemed to be terminated between all parties without recourse related to non-appropriation.

II. WORK CHANGES

A. The City reserves the right to order changes in the Work to be performed under this Agreement by altering, adding to, or deducting from the Work. All such changes shall be incorporated in written change orders executed by the Contractor and the City. Such change orders shall specify the changes ordered and any necessary adjustment of compensation and completion time. If the Parties cannot reach an agreement on the terms for performing the changed work within a reasonable time to avoid delay or other unfavorable impacts as determined by the City in its sole discretion, the City shall have the right to determine reasonable terms and the Contractor shall proceed with the changed work.

B. Any work added to the scope of this Agreement by a change order shall be executed under all the applicable conditions of this Agreement. No claim for additional

compensation or extension of time shall be recognized, unless contained in a written change order duly executed on behalf of the City and the Contractor.

C. The City Manager has authority to execute without further action of the City Council, any number of change orders so long as their total effect does not materially alter the terms of this Agreement or materially increase the total amount to be paid under this Agreement, as set forth in Section III(B) below. Any such change orders materially altering the terms of this Agreement or increasing the total amount to be paid under this Agreement in excess of $150,000 must be approved by resolution of the City Council.

III. COMPENSATION AND METHOD OF PAYMENT

A. As compensation for this service, the Contractor shall invoice each Resident in the City eligible to receive garbage and recycling collection service the amount of Twenty Five and 50/100 Dollars ($25.50) per Residential Unit per month. The current cost of disposal tipping fees is included in these fees.

This agreement will allow the Contractor to increase rates for Consumer Price Index (CPI) increases via the WST Index. The Contractor may increase the rate annually to capture normal annual cost escalations, not to exceed 3% annually.

The City and residents/customers must be notified in writing of any CIP (WST) increases 90 days prior to the increase taking effect. Any non-CPI rate increase must be approved by Council prior to the increase taking effect.

This agreement will allow for recycling cost escalation due to contamination or market fluctuations beyond Contractor control as per Section I(B) herein.

Governmental, state or local fees or taxed charges to Contractor may be passed through to customers.

The City shall cooperate with Contractor to resolve any payment issues with City Residents. If a Resident's bill is unpaid for 60 or more days after the date of the invoice, Contractor may suspend service to the Resident until the account has been paid in full. After 60 days of non-payment, service will be suspended. After 90 days of non-payment, service will be cancelled, and a $35.00 fee will be assessed to the delinquent account. Delinquent accounts must be paid in full, including any assessed fees, in order for service to re-start.

The Contractor shall bill Residents for service rendered within ten (10) days following the end of the calendar quarter end.

B. The Contractor agrees to the services to be performed and costs as outlined in Section I(B) above and Exhibit C Contractor Price Proposal (i.e., rate schedule) and shall not

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exceed the agreed upon rate, except as outlined in Section II(C) above. The compensation for services performed shall be based upon the schedule as detailed in Exhibit C Contractor's Price Proposal.

C. Furthermore, the Contractor shall pay to the City a $0.45 per ton franchise fee on the total number of tons of any and all Municipal Solid Waste, Bulky Waste, Commercial Solid Waste, Construction and Demolition Waste, Garbage, Refuse, Rubbish/Trash, White Goods, Yard Debris or waste of any kind whatsoever, whether or not such waste comes from the City, and as detailed in Exhibit C accepted at the Woodstock Transfer Station for transfer for the term of this Agreement. Payment shall be made on a quarterly basis. Contractor shall maintain accurate records to support the tonnage and such records shall be available to City staff at all times during normal business hours. All residential Municipal Solid Waste collected by Contractor from Residential Units pursuant to this Agreement shall be channeled through Contractor's Woodstock Transfer Station.

IV. COVENANTS OF CONTRACTOR

A. Expertise of Contractor

Contractor accepts the relationship of trust and confidence established between it and the City, recognizing that the City's intention and purpose in entering into this Agreement is to engage an entity with the requisite capacity, experience, and professional skill and judgment to provide the services in pursuit of the timely and competent completion of the Work undertaken by Contractor under this Agreement.

B. Budgetary Limitations

Contractor agrees and acknowledges that budgetary limitations are not a justification for breach of sound principals of Contractor's profession and industry. Contractor shall take no calculated risk in the performance of the Work. Specifically, Contractor agrees that, in the event it cannot perform the Work within the budgetary limitations established without disregarding sound principals of Contractor's profession and industry, Contractor will give written notice immediately to the City.

C. City's Reliance on the Work

The Contractor acknowledges and agrees that the City does not undertake to approve or pass upon matters of expertise of the Contractor and that, therefore, the City bears no responsibility for Contractor's services performed under this Agreement. The Contractor acknowledges and agrees that the acceptance of designs, plans, and specifications by the City is limited to the function of determining whether there has been compliance with what is required to be produced under this Agreement. The City will not, and need not, inquire into adequacy, fitness, suitability or correctness of Contractor's performance. Contractor further agrees that no approval of designs, plans, or specifications by any person, body or agency shall

relieve Contractor of the responsibility for adequacy, fitness, suitability, and correctness of Contractor's professional and industry standards or for performing services under this Agreement in accordance with sound and accepted professional and industry principals.

D. Contractor's Reliance of Submissions by the City

Contractor must have timely information and input from the City in order to perform the services required under this Agreement. Contractor is entitled to rely upon information provided by the City, but Contractor shall be required to provide immediate written notice to the City if Contractor knows or reasonably should know that any information provided by the City is erroneous, inconsistent, or otherwise problematic.

E. Contractor's Representative

Vic Knight shall be authorized to act on Contractor's behalf with respect to the Work as Contractor's designated representative.

F. Assignment of Agreement

The Contractor covenants and agrees not to assign or transfer any interest in, nor delegate any duties of this Agreement, without the prior express written consent of the City. As to any approved subcontractors, the Contractor shall be solely responsible for reimbursing them and the City shall have no obligation to them.

G. Responsibility of Contractor and Indemnification of City

The Contractor covenants and agrees to take and assume all responsibility for the services rendered in connection with this Agreement. The Contractor shall bear all losses and damages directly or indirectly resulting to it on account of the performance or character of the services rendered pursuant to this Agreement. Contractor shall defend, indemnify and hold harmless the City, its officers, boards, commissions, elected officials, employees and agents from and against any and all claims, suits, actions, liability, judgments, damages, losses, and expenses, including but not limited to, attorney's fees, which may be the result of willful, negligent or tortious conduct arising out of the Work, performance of contracted services, or operations by the Contractor, any subcontractor, anyone directly or indirectly employed by the Contractor or subcontractor or anyone for whose acts the Contractor or subcontractor may be liable, regardless of whether or not the negligent act is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this provision. In any and all claims against the City or any of its agents or employees, by any employee of the Contractor, any subcontractor, anyone directly or indirectly employed by the Contractor or subcontractor or anyone for whose acts the Contractor or subcontractor may be liable, the indemnification obligation set forth in this provision shall not be limited in any way by any limitation on the amount or type of damages, compensation or

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benefits payable by or for the Contractor or any subcontractor under workers' or workmen's compensation acts, disability benefit acts or other employee benefit acts. This obligation to indemnify and defend the City, its members, officers, agents, employees and volunteers shall survive termination of this Agreement.

H. Independent Contractor

Contractor hereby covenants and declares that it is engaged in an independent business and agrees to perform the services as an independent contractor and not as the agent or employee of the City. The Contractor agrees to be solely responsible for its own matters relating to the time and place the services are performed; the instrumentalities, tools, supplies and/or materials necessary to complete the services; hiring of Contractors, agents or employees to complete the services; and the payment of employees, including compliance with Social Security, withholding and all other regulations governing such matters. The Contractor agrees to be solely responsible for its own acts and those of its subordinates, employees, and subcontractors during the life of this Agreement. Any provisions of this Agreement that may appear to give the City the right to direct Contractor as to the details of the services to be performed by Contractor or to exercise a measure of control over such services will be deemed to mean that Contractor shall follow the directions of the City with regard to the results of such services only.

Furthermore, Contractor certifies that contractor is not currently engaged in, and agrees for the duration of the Contract not to engage in, a boycott of Israel, as defined in O.C.G.A. §50-5-85

I. Insurance

(1) Requirements:

The Contractor shall have and maintain in full force and effect for the duration of this Agreement, insurance insuring against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Work by the Contractor, its agents, representatives, employees or subcontractors. All policies shall be subject to approval by the City Attorney to form and content. These requirements are subject to amendment or waiver if so approved in writing by the City Manager.

(2) Minimum Limits of Insurance:

Contractor shall maintain limits no less than:

Coverage	Limits of Liability
Workers' Compensation	Statutory
Employer's Liability	$500,000.00
Bodily Injury Liability	$1,000,000.00 each occurrence
Except Automobile	$2,000,000.00 aggregate
Property Damage Liability	$1,000,000.00 each occurrence
Except automobile	$1,000,000.00 aggregate
Automobile Bodily Injury	$1,000,000.00 each person
Liability	$2,000,000.00 each occurrence
Automobile Property	
Damage Liability	$1,000,000.00 each occurrence
Excess Umbrella Liability	$5,000,000.00 each occurrence

The selected firm, prior to commencing work, shall provide at their own expense, the following insurance to the City of Woodstock evidenced by certificates of insurance. Each insurance certificate, where applicable, must be endorsed with the following affirmative statement: *"Coverage afforded will not be cancelled, materially changed or renewal refused until at least thirty (30) days prior written notice, return receipt requested, has been given to Owner and to each other additional insured to whom a certificate of insurance has been issued."* Furthermore, the City shall also be included as an additional insured on the comprehensive general liability and automobile liability policies.

(3) Deductibles and Self-Insured Retentions:

Any deductibles or self-insured retentions must be declared to and approved by the City.

(4) Other Insurance Provisions:

The policy is to contain, or be endorsed to contain, the following provisions:

(a) General Liability and Automobile Liability Coverage.

(i) The City, its officials, employees, agents and volunteers are to be covered as insured as respects: liability arising out of activities performed by or on behalf of the Contractor; products and completed operations of the Contractor; premises owned, leased,

or used by the Contractor; automobiles owned, leased, hired, or borrowed by the Contractor. The coverage shall contain no special limitations on the scope of protection afforded to the City, its officials, employees, agents or volunteers.

(ii) The Contractor's insurance coverage shall be primary noncontributing insurance as respects to any other insurance or self-insurance available to the City, its officials, employees, agents or volunteers. Any insurance or self-insurance maintained by the City, its officials, employees or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.

(iii) Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the City, its officials, employees, agents or volunteers.

(iv) Coverage shall state that the Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

(v) Coverage shall be provided on a "pay on behalf" basis, with defense costs payable in addition to policy limits. There shall be no cross-liability exclusion.

(vi) The insurer agrees to waive all rights of subrogation against the City, its officials, employees, agents and volunteers for losses arising from work performed by the Contractor for the City.

(vii) All endorsements to policies shall be executed by an authorized representative of the insurer.

(b) Workers' Compensation Coverage.

The insurer will agree to waive all rights of subrogation against the City, its officials, employees, agents and volunteers for losses arising from work performed by the Contractor for the City.

(c) All Coverages.

(i) Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the City.

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(ii) Policies shall have concurrent starting and ending dates.

(5) Acceptability of Insurers:

Insurance is to be placed with insurers with an A.M. Bests' rating of no less than A:VII.

(6) Verification of Coverage:

Contractor shall furnish the City with certificates of insurance and endorsements to the policies evidencing coverage required by this clause prior to the start of work. The certificates of insurance and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificate of insurance and endorsements shall be on a form utilized by Contractor's insurer in its normal course of business and shall be received and approved by the City prior to execution of this Agreement by the City. The City reserves the right to require complete, certified copies of all required insurance policies, at any time. The Contractor shall provide proof that any expiring coverage has been renewed or replaced at least two (2) weeks prior to the expiration of the coverage.

(7) Subcontractors:

Contractor shall include all subcontractors as insured under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverage for subcontractors shall be subject to all of the requirements stated in this Agreement, including but not limited to naming the parties as additional insured.

(8) Claims-Made Policies:

Contractor shall extend any claims-made insurance policy for at least six (6) years after termination or final payment under the Agreement, whichever is later.

(9) City as Additional Insured and Loss Payee:

The City shall be named as an additional insured and loss payee on all policies required by this Agreement.

J. Employment of Unauthorized Aliens Prohibited

It is the policy of City that unauthorized aliens shall not be employed to perform work on City contracts involving the physical performance of services. Therefore, the City shall not enter into a contract for the physical performance of services within the State of Georgia,

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unless the Contractor shall provide evidence on City-provided forms, attached hereto as Exhibits "A" and "B" (affidavits regarding compliance with the E-Verify program to be sworn under oath under criminal penalty of false swearing pursuant to O.C.G.A. § 16-10-71) that it and Contractor's subcontractors have within the previous twelve (12) month period conducted a verification, under the federal Employment Eligibility Verification ("EEV" or "E-Verify") program of the social security numbers, or other identifying information now or hereafter accepted by the E-Verify program, of all employees who will perform work on the City contract to ensure that no unauthorized aliens will be employed. The City Manager or his/her designee shall be authorized to conduct an inspection of the Contractor's and Contractor's subcontractors' verification process to determine that the verification was correct and complete. The Contractor and Contractor's subcontractors shall retain all documents and records of its verification process for a period of three (3) years following completion of the contract. This requirement shall apply to all contracts for the physical performance of services where more than three (3) persons are employed on the City contract.

The City Manager or his/her designee shall further be authorized to conduct periodic inspections to ensure that no City Contractor or Contractor's subcontractors employ unauthorized aliens on City contracts. By entering into a contract with the City, the Contractor and Contractor's subcontractors agree to cooperate with any such investigation by making its records and personnel available upon reasonable notice for inspection and questioning. Where a Contractor or Contractor's subcontractors are found to have employed an unauthorized alien, the City Manager or his/her designee may report same to the Department of Homeland Security. The Contractor's failure to terminate the employee, or otherwise cooperate with the investigation may be sanctioned by termination of the contract, and the Contractor shall be liable for all damages and delays occasioned by the City thereby.

Compliance with the requirements of the federal Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603, O.C.G.A. § 13-10-91 and Rule 300-10-1-.02 is mandatory.

Contractor agrees that the employee-number category designated below is applicable to the contractor.

___ 500 or more employees.

___ 100 or more employees.

___ Fewer than 100 employees.

The above requirements shall be in addition to the requirements of State and Federal law and shall be construed to be in conformity with those laws.

K. <u>Records, Reports and Audits</u>

(1) Records:

(a) Records shall be established and maintained by the Contractor in accordance with requirements prescribed by the City with respect to all matters covered by this Agreement. Except as otherwise authorized, such records shall be maintained for a period of three years from the date that final payment is made under this Agreement. Furthermore, records that are the subject of audit findings shall be retained for three years or until such audit findings have been resolved, whichever is later.

(b) All costs shall be supported by properly executed payrolls, time records, invoices, contracts, or vouchers, or other official documentation evidencing in proper detail the nature and propriety of the charges. All checks, payrolls, invoices, contracts, vouchers, orders or other accounting documents pertaining in whole or in part to this Agreement shall be clearly identified and readily accessible.

(2) Reports and Information:

Upon request, the Contractor shall furnish to the City any and all statements, records, reports, data and information related to matters covered by this Agreement in the form requested by the City.

(3) Audits and Inspections:

At any time during normal business hours and as often as the City may deem necessary, there shall be made available to the City for examination all records with respect to all matters covered by this Agreement. The Contractor will permit the City to audit, examine, and make excerpts or transcripts from such records, and to audit all contracts, invoices, materials, payrolls, records of personnel, conditions of employment and or data relating to all matters covered by this Agreement.

L. Contractor Compliance Certifications

Contractor must comply with Title VI of the Civil Rights Act of 1964, the Anti-Kickback Act, the Contract Work Hour Standard Act, and the National Occupational Safety and Health Act of 1970.

Contractor must certify that they do not and will not maintain or provide for their employees any facilities which are segregated on a basis of race, color, creed, or national origin.

Contractor must certify that they have a drug-free workplace, if applicable.

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Contractor agrees that it shall not engage in any activity or conduct that would result in a violation of the City of Woodstock, Georgia Code of Ethics.

M. Confidentiality

Contractor acknowledges that it may receive confidential information of the City and that it will protect the confidentiality of any such confidential information and will require any of its subcontractors, Contractors, and/or staff to likewise protect such confidential information. The Contractor agrees that confidential information it receives or such reports, information, opinions or conclusions that Contractor creates under this Agreement shall not be made available to, or discussed with, any individual or organization, including the news media, without prior written approval of the City. The Contractor shall exercise reasonable precautions to prevent the unauthorized disclosure and use of City information whether specifically deemed confidential or not.

N. Licenses, Certifications and Permits

The Contractor covenants and declares that it has obtained all diplomas, certificates, licenses, permits or the like required of the Contractor by any and all national, state, regional, City, local boards, agencies, commissions, committees or other regulatory bodies in order to perform the services contracted for under this Agreement. All work performed by Contractor under this Agreement shall be in accordance with applicable legal requirements and shall meet the standard of quality ordinarily expected of competent professionals.

O. Key Personnel

All of the individuals identified are necessary for the successful prosecution of the Work due to their unique expertise and depth and breadth of experience. There shall be no change in Contractor's Project Manager or members of the project team without written notice to the City. Contractor recognizes that the composition of this team was instrumental in the City's decision to award the work to Contractor and that compelling reasons for substituting these individuals must be demonstrated for the City's consent to be granted. Any substitutes shall be persons of comparable or superior expertise and experience. Failure to comply with the provisions of this section shall constitute a material breach of Contractor's obligations under this Agreement and shall be grounds for termination. Contractor shall not subcontract with any third party for the performance of any portion of the Work without the prior written consent of the City. Contractor shall be solely responsible for any such subcontractors in terms of performance and compensation.

P. Authority to Contract

The Contractor covenants and declares that it has obtained all necessary approvals of its board of directors, stockholders, general partners, limited partners or similar authorities to simultaneously execute and bind Contractor to the terms of this Agreement, if applicable.

Q. Ownership of Work

All reports, designs, drawings, plans, specifications, schedules, work product and other materials prepared or in the process of being prepared for the services to be performed by the Contractor ("materials") shall be the property of the City and the City shall be entitled to full access and copies of all such materials. Any such materials remaining in the hands of the Contractor or subcontractor upon completion or termination of the work shall be delivered immediately to the City. The Contractor assumes all risk of loss, damage or destruction of or to such materials. If any materials are lost, damaged or destroyed before final delivery to the City, the Contractor shall replace them at its own expense. Any and all copyrightable subject matter in all materials is hereby assigned to the City and the Contractor agrees to execute any additional documents that may be necessary to evidence such assignment.

V. COVENANTS OF THE CITY

A. Right of Entry

The City shall provide for right of entry for Contractor to project areas, in order for Contractor to complete the Work.

B. City's Representative

Robyn Adams, Administrative Services Director, shall be authorized to act on the City's behalf with respect to the Work as the City's designated representative

VI. TERMINATION

A. The Except as otherwise provided herein, if either party breaches this Agreement or defaults in the performance of any of the covenants or conditions herein, written notice of default shall be provided to the defaulting party. After notice of default, each party has fifteen (15) days to cure the default (or begin if it cannot be cured in fifteen (15) days). If the defaulting party does not cure within fifteen (15) days, then the contract can be terminated thirty (30) days after the 15-day cure period expires. The non-breaching party also has the option to cure the default at the breaching party's expense or to pursue other rights and remedies available.

B. Upon termination, City shall provide for payment to the Contractor for services rendered and expenses incurred, if any, prior to the termination date.

C. Upon termination, the Contractor shall: (1) promptly discontinue all services affected, unless the notice directs otherwise; and (2) promptly deliver to the City all data, drawings, reports, summaries, and such other information and materials as may have been

generated or used by the Contractor in performing this Agreement, whether completed or in process, in the form specified by the City.

D. The rights and remedies of the City and the Contractor provided in this Section are in addition to any other rights and remedies provided under this Agreement or at law or in equity.

E. If Contractor sells the company during the term of this agreement, the purchasing company (new contractor) must honor the terms and conditions of this agreement. The City may elect to terminate the agreement immediately, at its sole discretion, whether or not the acquiring company agrees to honor the existing agreement or not.

F. If Contractor ceases to service the agreement, at any point during the term of this agreement, the City has the option to purchase all containers for $1.00 in total.

VII. NO PERSONAL LIABILITY

No member, official or employee of the City shall be personally liable to the Contractor or any successor in interest in the event of any default or breach by the City or for any amount which may become due to the Contractor or successor or on any obligation under the terms of this Agreement. Likewise, Contractor's performance of services under this Agreement shall not subject Contractor's individual employees, officers or directors to any personal liability. The Parties agree that their sole and exclusive remedy, claim, demand or suit shall be directed and/or asserted only against Contractor or the City, respectively, and not against any employee, officer, director, or elected or appointed official.

VIII. ENTIRE AGREEMENT

This Agreement constitutes the complete agreement between the Parties and supersedes any and all other agreements, either oral or in writing, between the Parties with respect to the subject matter of this Agreement. No other agreement, statement or promise relating to the subject matter of this Agreement not contained in this Agreement shall be valid or binding. This Agreement may be modified or amended only by a written document signed by representatives of both Parties with appropriate authorization.

IX. SUCCESSORS AND ASSIGNS

Subject to the provision of this Agreement regarding assignment, this Agreement shall be binding on the heirs, executors, administrators, successors and assigns of the respective Parties.

X. APPLICABLE LAW

If any action at law or in equity is brought to enforce or interpret the provisions of this Agreement, the rules, regulations, statutes and laws of the State of Georgia will control.

XI. CAPTIONS AND SEVERABILITY

The caption or headnote on articles or sections of this Agreement are intended for convenience and reference purposes only and in no way define, limit or describe the scope or intent thereof, or of this Agreement nor in any way affect this Agreement. Should any article(s) or section(s), or any part thereof, later be deemed unenforceable by a court of competent jurisdiction, the offending portion of the Agreement should be severed, and the remainder of this Agreement shall remain in full force and effect to the extent possible.

XII. NOTICES

A. Communications Relating to Daily Activities

All communications relating to the day-to-day activities of the Work shall be exchanged between Robyn Adams, Administrative Services Director, for the City and Vic Knight, for the Contractor.

B. Official Notices

All other notices, writings or correspondence as required by this Agreement shall be in writing and shall be deemed received, and shall be effective, when: (1) personally delivered, or (2) on the third day after the postmark date when mailed by certified mail, postage prepaid, return receipt requested, or (3) upon actual delivery when sent via national overnight commercial carrier to the Parties at the addresses given below, unless a substitute address shall first be furnished to the other Parties by written notice in accordance herewith:

NOTICE TO THE CITY shall be sent to:

City of Woodstock, Georgia
Attn: City Manager
12453 Hwy 92
Woodstock, GA 30188

NOTICE TO THE CONTRACTOR shall be sent to:

Waste Management, Inc.
Attn: Vic Knight
13805 E. Cherokee Dr.
Ball Ground, GA 30107

DRAFT

XIV. WAIVER OF AGREEMENT

The City's failure to enforce any provision of this Agreement or the waiver in a particular instance shall not be construed as a general waiver of any future breach or default.

XV. SOVEREIGN IMMUNITY

Nothing contained in this Agreement shall be construed to be a waiver of the City's sovereign immunity or any individual's qualified good faith or official immunities.

XVI. FORCE MAJEURE

Neither the City nor Contractor shall be liable for their respective non-negligent or non-willful failure to perform or shall be deemed in default with respect to the failure to perform (or cure a failure to perform) any of their respective duties or obligations under this Agreement or for any delay in such performance due to: (a) any cause beyond their respective reasonable control; (b) any act of God; (c) any change in applicable governmental rules or regulations rendering the performance of any portion of this Agreement legally impossible; (d) earthquake, fire, explosion or flood; (e) strike or labor dispute, excluding strikes or labor disputes by employees and/or agents of CONTRACTOR; (f) delay or failure to act by any governmental or military authority; or (g) any war, hostility, embargo, sabotage, civil disturbance, riot, insurrection or invasion. In such event, the time for performance shall be extended by an amount of time equal to the period of delay caused by such acts and all other obligations shall remain intact.

XVII. NO THIRD PARTY BENEFICIARIES

This agreement is for the benefit only of the parties hereto. No provision in this Agreement, including, but not limited to, any provision relating to insurance requirements herein, is intended for the benefit of any third party.

IN WITNESS WHEREOF the City and the Contractor have executed this Agreement effective as of the date the City Manager executes this Agreement on behalf of the City.

DRAFT

[SIGNATURES ON FOLLOWING PAGE]

DRAFT

CONTRACTOR:

Georgia Waste Systems, LLC dba Waste Management

By: _____

Its: _____

[CORPORATE SEAL]

SIGNED, SEALED, AND DELIVERED
in the presence of:

_____
Witness

_____
Notary Public

[NOTARY SEAL]

My Commission Expires:

_____

CITY OF WOODSTOCK, GEORGIA

_____

By: _____

Its: _____

[CITY SEAL]

SIGNED, SEALED, AND DELIVERED
in the presence of:

_____
Witness

_____
Notary Public
[NOTARY SEAL]

My Commission Expires:

_____

DRAFT

EXHIBIT A

STATE OF GEORGIA
CITY OF WOODSTOCK, GEORGIA

GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT

1. Compliance with the requirements of O.C.G.A. § 13-10-91 and Rule 300-10-1-.02 of the Georgia Department of Labor (said Rules being hereinafter referred to as "Rule 300-10-1-.02") are conditions of this contract.

2. In the event Contractor employs or contracts with any subcontractor in connection with this contract, Contractor will secure from the subcontractor such subcontractor's indication of the employee-number category (as set forth above) applicable to the subcontractor; and

3. Contractor's compliance with the requirements of O.C.G.A. § 13-10-91 and Rule 300-10-1-.02 shall be attested by the execution of the contractor affidavit as shown in Rule 300-10-1-.07, or a substantially similar contractor affidavit, which document is attached hereto and shall be a part of this Contract.

4. In the event Contractor employs or contracts with any subcontractor in connection with this contract, Contractor will secure from such subcontractor attestation of the subcontractor's compliance with O.C.G.A. § 13-10-91 and Rule 300-10-1-.08 or a substantially similar subcontractor affidavit, and maintain records of such attestation for inspection by the City at any time. Such subcontractor affidavit shall become a part of the agreement between Contractor and the subcontractor.

Acceptance

By signing you agree to the terms and conditions as presented for the locations listed above.

_____ _____

Signature of Authorized Officer or Agent Date

_____

Printed Name and Title of Authorized Officer or Agent.

DRAFT

EXHIBIT B

CONTRACTOR AFFIDAVIT AND AGREEMENT

See following page.

DRAFT

Required Documents

Exhibit B: E-Verify Affidavit

City of Woodstock

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with the City of Woodstock, Georgia (the "City") has registered with and is participating in a federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontract who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

102444
Federal Work Authorization User Identification Number

2/22/2008
Date of Authorization

Georgia Waste Systems, LLC
Name of Contractor

Residential Solid Waste Collection & Recycling Services
Name of Project

City of Woodstock, Georgia
Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on February 9, 2026 in Charlotte (city), NC (state).

Signature of Authorized Officer or Agent

Tracey Shrader AVP
Printed Name and Title of Authorized Officer or Agent

Subscribed and Sworn before me this the 9th day of February, 2026,

Notary Public

September 4, 2028
My Commission Expires

Nora Bolty
NOTARY PUBLIC
Mecklenburg County, NC
My Commission Expires September 04, 2028

12453 Hwy 92 • Woodstock, GA • 30188 • 770-592-6000 • www.woodstockga.gov

EXHIBIT C

CONTRACTOR'S PRICE PROPOSAL

See following page.

DRAFT

Proposed Contract Fees

RFP 2026 - 09 Residential Solid Waste Collection & Recycling Services Proposed Contract Fees						
Price per Residential Unit per Month (Solid Waste Collection)	Price per Residential Unit per Month (Recycling Services)	Price per Residential Unit per Month	Price per Residential Unit Quarterly	Franchise Fee (per ton)	Notes/Comments	
$25.50/month	included	$25.50	$76.50	$0.45 per ton	monthly rate includes weekly yard waste and bulk pick up	*Please reference what page of proposal pricing information can be found.*

Franchise Fee for the City of Woodstock

As part of our collaboration, WM will continue to pay the City of Woodstock a franchise fee of $0.45 per ton on all volume delivered for disposal at WM's Woodstock Transfer Station. Last year, the Transfer Station received 124,437 tons. The approximate annual franchise fee to the City would be $55,997.00 based on current volumes.

Value Added Services

Two annual Shred-it® document shredding events	No charge to the City
A dedicated, localized WM Website designed specifically for the City	No charge to Woodstock

WM's proposal is contingent upon the negotiation of a mutually agreeable contract.

EXHIBIT D

CONTRACTOR'S SUBMITTED PROPOSAL

See following page.

DRAFT



CITY OF WOODSTOCK

Residential Solid Waste Collection and Recycling Services
RFP 2026 – 09 | February 16, 2026, 2:00 PM

SUBMITTED BY

Georgia Waste Systems, LLC, dba Waste Management

CONTACT

Vic Knight | Senior Account Executive
(470) 542-3513 | vknight@wm.com

Exhibit A: Contractor Information Sheet

City of Woodstock

CONTRACTOR INFORMATION

Firm Name: Georgia Waste Systems, LLC

Contact Person: Vic Knight

Firm Address: 13805 E Cherokee Drive

Ball Ground, GA 30107

Phone: 470.542.3513

Fax: N/A

Email: vknight@wm.com

With this packet, please also provide a W-9 and Certificate of Insurance for the company/firm.

Signature – Authorized Officer or Agent

2/9/2026

Date

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Georgia Waste Systems, LLC
13805 East Cherokee Dr.
Ball Ground, GA. 30107

February 16, 2026

City of Woodstock
12453 Highway 92
Woodstock, GA 30188
Attn: Martyn Detz, Financial Analyst: Purchasing

Dear Mr. Detz:

On behalf of Georgia Waste Systems, LLC (WM), it is my pleasure to present our proposal to the City of Woodstock (the City), in response to RFP 2026 – 09 for Residential Solid Waste Collection and Recycling Services. As your current provider, we want to first thank you for your business and assure you that we remain committed to this next contract and to continuing as your provider for the full five (5) years.

Thanks to our history with Woodstock, we know the City and the surrounding residential customers and downtown businesses. We are committed to this opportunity to continue to work with you and the Woodstock community. WM is uniquely positioned to provide uninterrupted services, with equipment already in place, and optimized, proven collection routines across your facilities. Additionally, we bring the established expertise that our trusted professionals have developed over over10 years of servicing the City.

We confirm that our team has carefully reviewed the City's proposed Collection Agreement in its entirety and fully understands the obligations, performance standards, and operational expectations outlined within it. All components of the RFP - including Addenda 1-4 and attachments and any subsequent updates - have been evaluated in detail, and we have completed the necessary due diligence to ensure our proposal is based on accurate and complete information.

We are pleased to introduce the City to our Shred-it® services for document destruction, and WM's localized WM/Woodstock website – both offered at no cost to Woodstock.

The commitments and pricing presented in this proposal will remain firm for 60 days. Should the City select us to continue as its provider, we are prepared to promptly enter into an agreement and intend to perform all services outlined under the terms and conditions prescribed by RFP 2026 – 09, the associated insurance requirements, and the Collection Agreement.

On behalf of WM, our ten employees including myself, that are proud Woodstock residents, and your WM team from WM's Pine Bluff Hauling District, we are committed to Woodstock. I will remain your point of contact and am joined by the following who are authorized to represent WM to finalize an agreement.

Tracey Shrader, President, Waste Management of Carolinas Inc , (704) 544-0554, TShrader@wm.com
Dina Reider-Hicks, Area Director, Public Sector, (321) 537-4273, dreider@wm.com
13850 Ballantyne Corporate Place, Suite 225, Charlotte, NC 28277

Sincerely,

Vic Knight, Senior Account Executive
(470) 542-3513, vknight@wm.com

Statement of Qualifications

a. Name, address, and telephone number of the firm's owners, and full information about the corporate structure of the submitting firm.

Locally Based. Nationally Backed.

WM will continue to bring reliable, responsive service to the City of Woodstock through our Pine Bluff Hauling operations. With more than 50 years of experience in the WM South Atlantic Area we proudly serve residential, municipal, commercial, and industrial customers – and we are ready to support Woodstock with the same level of care and consistency we have for more than a decade.

Your service will continue to be managed locally from our office in Ball Ground, giving you direct access to experienced teams and the full strength of WM's operational, financial, and technical resources. That means speedy support, smooth service, and a team that understands your needs from the ground up.

Georgia Waste Systems, LLC , dba Waste Management

Corporate Structure: Indirect subsidiary of Waste Management, Inc.

State of Incorporation: Georgia

Date of Incorporation: June 7, 1968

Hauling District: Pine Bluff Hauling

Address: 13805 East Cherokee Dr.
Ball Ground, GA. 30107

Our strong safety record, regulatory compliance, and proven performance reflect our commitment to doing things right – for you and for the environment we share. As a leading environmental services provider, we are ready to deliver reliable, uninterrupted service that helps your City operate efficiently, in compliance, and with confidence.

WM and the Pine Bluff Hauling team, including our 10 Woodstock residents, look forward to delivering service that is local, responsive, and built around our in depth experience in the City.

Waste Management, Inc. ("WMI") is a Delaware corporation with its principal place of business at 800 Capitol St., Suite 3000, Houston, TX 77002. WMI is a publicly traded company listed on the New York Stock Exchange. Changes of ownership in WMI's stock is recorded electronically through the Depository Trust Company ("DTC") book-entry system. Under this system, WMI stock is issued to Cede & Co., which is the nominee of DTC and appears as the record owner of more than 10% of WMI's common stock. However, Cede & Co. is not an actual party in interest and has no aspects of beneficial ownership; rather, Cede & Co. serves only as an intermediary for administrative purposes.

b. Location of the firm's primary place of business for legal purposes and any subsidiary offices, years of business, types of services offered, and number of people employed on a regular basis.

Georgia Waste Systems, LLC, dba Waste Management

Georgia Waste Systems, LLC, is a Georgia corporation with its principal place of business at 13805 East Cherokee Dr., Ball Ground, GA. 30107, and is a wholly owned subsidiary of Waste Management Holdings, Inc.

Waste Management Holdings, Inc.:

Waste Management Holdings, Inc., is a Delaware corporation with its principal place of business at 800 Capitol St., Suite 3000, Houston, TX 77002, and is a wholly owned subsidiary of Waste Management, Inc.

Waste Management, Inc.:

Waste Management, Inc., is a Delaware corporation with its principal place of business at 800 Capitol St., Suite 3000, Houston, TX 77002.

c. Names and qualifications of personnel to be assigned to the project.

Anthony Iracane, Senior District Manager, (404) 557-8889 | airacane@wm.com



Anthony Iracane brings decades of operational leadership and frontline experience to his role at WM. From 1995 to 2013, he served as a Senior Route Manager for the Atlanta East District, where he built a strong foundation in team leadership, safety, and customer service. From 2013 to 2016, he continued to expand his operational expertise as Operations Manager for the Woodstock Hauling District.

In 2016, he advanced into his current role as Senior District Manager overseeing both the Atlanta West Hauling and Pine Bluff Hauling districts. In this capacity, he leads a team of 165 employees and 10 managers, directing a fleet of 155 trucks that provide roll-off, commercial, and residential services across the metro and north-metro Atlanta region. His deep industry knowledge, steady leadership style, and commitment to operational excellence have made him a trusted and respected leader within WM.

Kevin May, District Manager, Pine Bluff Hauling, (770) 797-8851 | kmay6@wm.com



Kevin May joined WM in 2018 and has built a strong track record of operational leadership and frontline team development. He currently serves as the District Manager for the WM Pine Bluff Hauling Facility, where he oversees a workforce of 84 employees and five managers. Under his leadership, the district operates a fleet of 71 trucks providing roll-off, commercial, and residential collection services throughout the North Metro Atlanta area.

Prior to stepping into his current role, he gained extensive operations experience across multiple functions within WM, including serving as a Commercial Dispatcher, Roll-Off Router, Operations Management Trainee, Route Manager, District Operations Manager, and District Manager I. His broad background and hands-on operational expertise position him as a highly effective leader committed to service excellence, employee engagement, and continuous improvement across the district.

Vic Knight, Senior Public Sector Account Manager, (470) 542-3513 | vknight@wm.com



With more than 20 years at WM and over 36 years of experience in the waste and recycling industry, Vic Knight brings extensive operational and public-sector expertise to the organization. His career began as a sales representative, followed by a promotion to sales manager, before transitioning to the public sector in 2008.

Since that time, he has focused on developing and managing municipal partnerships throughout North Georgia. He currently oversees a diverse portfolio of municipal accounts, supporting community leaders with reliable service, strategic guidance, and long-term program sustainability.

d. Description of similar project experience and the names, addresses, and telephone number of owners for all projects described (references will be checked). This is requesting similar project/contracts the vendor has held.

These governmental organizations of like size and scope have been carefully selected for your review.

City of Peachtree Corners | ***310 Technology Parkway, Peachtree Corners, GA 30092***	
A. Client name, address, phone number, and email address	**Brian Johnson, City Manager** **(678) 691-1202 | bjohnson@peachtreecornersga.gov**
B. Description of all services provided	WM manages franchise collections and transportation for 10,254 residential accounts, 664 commercial customers, and 173 roll off collection locations.
C. Performance period	1/1/2019 and ongoing

City of Sugar Hill | *5039 West Broad Street, Sugar Hill, GA 30518*	
A. Client name, address, phone number, and email address	**Troy Besseche, Assistant City Manager,** **o: (770) 945-6716, m: (404) 488-4269 | tbesseche@cityofsugarhill.com**
B. Description of all services provided	WM manages all aspects of franchise collections and transportation for residential garbage, residential recycling, 250 commercial customers, and 75 roll off collection locations.
C. Performance period	9/1/2004 and ongoing

City of Berkeley Lake - *4040 S. Berkeley Lake Road NW, Berkeley Lake, GA 3009*	
A. Client name, address, phone number, and email address	**Leigh Threadgill, City Administrator** **(770) 368 9484 ext. 102 | leigh.threadgill@berkeleylake.com**
B. Description of all services provided	WM manages all aspects of franchise collections and transportation for residential garbage, residential recycling, 75 commercial customers, and 15 roll off collection locations.
C. Performance period	1/1/2005 and ongoing

e. Curriculum vitae of principal associates and key personnel proposed to have primary responsibility for the project.

Please refer to the biographies above.

f. List at least three (3) references in which your Contractor has provided the services requested within the past two (2) years. This specifically is asking for references that may be contacted.

For all of our references listed above, WM has provided the services requested within the past two (2) years and each welcome you to contact them. If any further information is required, please just let us know.

WM: Who We Are and What We Bring to Woodstock

When you work with WM, you tap into more than just waste collection – you gain access to a powerful network of resources backed by decades of experience serving various industries across the U.S. and Canada. From collection to disposal, our technology and infrastructure are built to handle all your environmental services needs – efficiently and responsibly.

With a global team of ~61,700 professionals and the industry's largest network of facilities, WM brings unmatched technical capability to Woodstock. Leveraging our local know-how, we help you reduce waste, improve operations, and work toward your environmentally focused goals with practical, proven offerings.

Let us help you turn today's waste into tomorrow's opportunity.

WM At-A-Glance

People	Operations		
~61,700 team members	**$22 billion** revenue	**262** operating landfills	**18,860** collection vehicles

Material is Repurposed	Energy is Renewable	Communities are Thriving
105 recycling facilities **49** organics processing facilities **16 million tons** of material recovered in 2024 **3** CORe® facilities processing organics into bio slurry	**13,170** alternative-fuel vehicles **18** landfill gas-to-energy facilities **213** natural gas fueling stations **151** renewable energy projects owned or hosted at WM landfills	**2.6 million** people positively impacted since 2022 **13,500** acres actively managed for wildlife preservation **~70** Wildlife Habitat Council-certified programs across North America

Data represents information published in the WM 2025 Sustainability Report.

WM is Innovating Today, For Tomorrow®

At WM, we bring local insight and industry-leading resources to help you manage waste in ways that are cleaner, smarter, and more forward-thinking. For over 55 years, we have supported communities by providing dependable environmental services that help keep streets clean and neighborhoods safe.

Today, we are focused on helping you get more value from your materials while reducing the environmental impact to Woodstock. Whether you are looking to improve recycling, divert more waste, or explore new ways to operate more efficiently, WM is here with practical solutions and expert guidance.

As demand grows for recycled content and lower-emission energy sources, we are investing more than $3 billion between 2022 and 2026 to expand access to circular solutions – turning today's waste into tomorrow's resources. Our sustainability strategy is built around three core ambitions that guide this work:

Material is REPURPOSED - WM plays an essential role in the circular economy by investing in and operating innovative recycling solutions that help you get more value from your materials.

Energy is RENEWABLE - WM is reimagining the modern landfill to do more for you and your City.

Communities are THRIVING - WM shows up for your City by investing in the people who help keep it running – our employees. Our safety vision – Get Home Safe Every Day – guides how we work, because we know that when our team is safe, your service is too.

Financial Strength: The Foundation of Our Commitment to Woodstock

WM's financial strength is the foundation for our commitment to serve our customers, perform our obligations, and protect the environment in conducting our broad services. Our industry leadership and strong financial position gives Woodstock assurance that we can and will fulfill our obligations.

- As North America's leading provider of comprehensive environmental services, WM's revenue in 2024 was $22 billion. Our business performs well in any economic environment given the essential nature of the services we provide and the recurring nature of our revenue. This results in strong and consistent earnings and cash flow to fund growth investments.
- WM has a very secure financial position, with a strong balance sheet, investment grade credit rating, and ample liquidity.
- WM is committed and financially able to perform all operations for Woodstock in full compliance with applicable federal, state, provincial, and local regulations.



Investor Relations | WM

- WM has experienced and dedicated management and team members.
- WM has the largest and most diverse asset and customer bases in North America, including transportation, disposal, treatment, recovery, remediation, waste identification, and several other specialty services. This network enables us to provide a single source of responsibility, from transportation through disposal of waste.
- Typically, capital requirements are internally financed by WM using cash flow from existing operations – freeing our new trucks, carts, containers, and facility investments from the timelines and terms of third-party creditors.

Financial Leverage

WM's financial strength gives us leverage to continually innovate and invest in technologies and solutions for all the customers we serve, including Woodstock, and we are committed to maintaining that strength. We are well positioned to allocate capital to increasing shareholder returns while at the same time investing in organic growth, including high-return sustainability growth projects that expand the value of our services while improving the environment and economy of the places where we live and work.

Audited Financial Statements

For your convenience, please refer to the following link for the WM Annual Report to supplement our current financial information.

2024: https://investors.wm.com/static-files/3bee1bb7-30e3-44e2-a398-127b7d1f38e4

Waste Management, Inc. (WMI) is a holding company, and all operations are conducted by its subsidiaries. Please see: https://www.sec.gov/Archives/edgar/data/823768/000119312517046480/d252547d10k.htm

All subsidiaries of WMI are affiliates of each other, pursuant to the SEC/ Rule 144 definition.

A Note About Recycling

As an established customer you are familiar with WM's Recycle Right® suite of resources. Following is brief review with the announcement of our newest recyclable content that attests to our ongoing focus on and investment in Recycle Right®.

WM Recycle Right®: Education and Outreach Overview

The foundation of WM's focus on recycling, education, and outreach is our ongoing Recycle Right® campaign. Our goal is to provide clear guidance for better recycling practices. Linking directly to our Recycle Right® program ensures access to the most current information.

Recycling works best when everyone knows what belongs in the bin. Through our **Recycle Right®** campaign, WM helps your residential customers and downtown businesses feel confident in their recycling efforts, so Woodstock can reduce contamination and get the most out of your recycling program.

From Education to Innovation: WM is Driving Recycling Growth

At WM, we are here to help you boost the value of your recycling program. Through the following multi-faceted approach, the backbone of the design and our implementation of our proven education and outreach program, we are making it easier for your residents to **Recycle Right®** and keep valuable materials in use, so together we can build a stronger, more impactful recycling system.

Investing in Innovation

We are investing in advanced infrastructure to boost efficiency, lower operating costs, and adapt to changes in packaging and markets – so you can keep more materials in use and out of landfills.

Designing for Recyclability

WM works with brands and packaging designers to improve recyclability at the source – helping reduce waste before it starts. When more packaging is recyclable, your Woodstock residents and businesses can recycle more.

Supporting Stronger Recycling Systems

We support national, regional, and local efforts to raise recycling rates, including advocating for policies that encourage the use of recycled content, so when you **Recycle Right®**, those items are most likely to have a second life.

Buying Recycled to Close the Loop

As part of the Association of Plastic Recyclers Demand Champions program, WM commits to purchasing items like carts and uniforms made from post-consumer materials. We are doing our part to signal to the markets that we want recycled items to have a second life, so your materials become part of a more circular economy.

> *"Advance notice given when service is delayed due to holidays. Robotic trucks are great - complete emptying of trash; trash cans are returned neatly to same spot. Recycling service included at no extra charge."*
>
> ***Ron S.***

Simplifying Recycling Education to Recycle Right®

WM firmly believes in education – it is the foundation of everything we do regarding recycling. WM's **Recycle Right®** campaign leverages social science principles and design theory to make recycling both simple and convenient, encouraging residential customers and downtown businesses behavior change.

Traditional marketing methods with broad reach have been shown to raise awareness or change perceptions but not to lead to behavior change. Interventions that are more direct, like a personalized tag left at the source of the behavior (on a contaminated cart), cause a consumer to change their actions.

Recycle Right® has proven successful at getting customers to change their recycling habits and reduce contamination because we:

1. **Clearly define the problem (recycling confusion and contamination).**
2. **Simplify the message with 3 simple rules.**
3. **Give consumers a reason why they should do something.**



All customers have full access to our **Recycle Right®** website that contains campaign materials, tools, and downloadable resources. The program is open source, with fresh materials and content appearing regularly.

Recycling presents different challenges in different environments. The comprehensive materials on the **Recycle Right®** website provide tailored tools for everyone, from residents to businesses, educators to property managers, and our municipal customers.

For example, the multifamily property managers tools make it easy to educate residents with a "what goes where" doorhanger and a new resident welcome letter, while Woodstock may find the **Recycle Right®** MythBusters packet useful to answer the questions of enthusiastic recyclers.

Working together with Woodstock we aim to drive greater recycling participation, increase confidence in recycling, increase diversion, and positively impact your City's sustainability goals using the WM **Recycle Right®** campaign.

To learn more, go to wm.com/us/en/recycle-right

Demystifying the Recycling Process

Based on surveys and focus-group feedback, we are working to communicate the recycling process more clearly to customers. Instead of using more technical recycling language, WM uses the terminology "curbside mixed recycling" in our education and outreach materials. This is just one way we are working toward demystifying the recycling process and making it easier for our customers to recycle right.

More to Recycle, More to Celebrate: WM Leads the Way

NEW!

WM Is Expanding What Woodstock Residents Can Recycle



At WM, we are proud to be your local recycling provider – helping your residential customers and downtown businesses contribute to a circular economy, right from the curb. Thanks to upgrades at our recycling facilities, we are expanding what we can accept – and that means more everyday items can now be recycled with the confidence that WM will get them on their way to be transformed to new products again and again.

What's New?

Your residents can now recycle

Paper coffee and drink cups	**Plastic fast food to-go cups**	**Yogurt and dairy tubs**	**Clear plastic to-go containers**

What's Still In?

We are also continuing to collect items your Woodstock residents and businesses already recycle on a daily basis, including:

Pizza boxes	**Plastic bottles**	**Aluminum cans**	**Other common recyclables**

Why It Matters

Recycling more means sending less to the landfill - and that is a win for everyone. With WM's advanced sorting technology and upgraded facilities, we are making it easier to keep valuable materials in use and out of the waste stream. It is all part of our commitment to helping build a more circular economy - right here at home.

The WM Difference

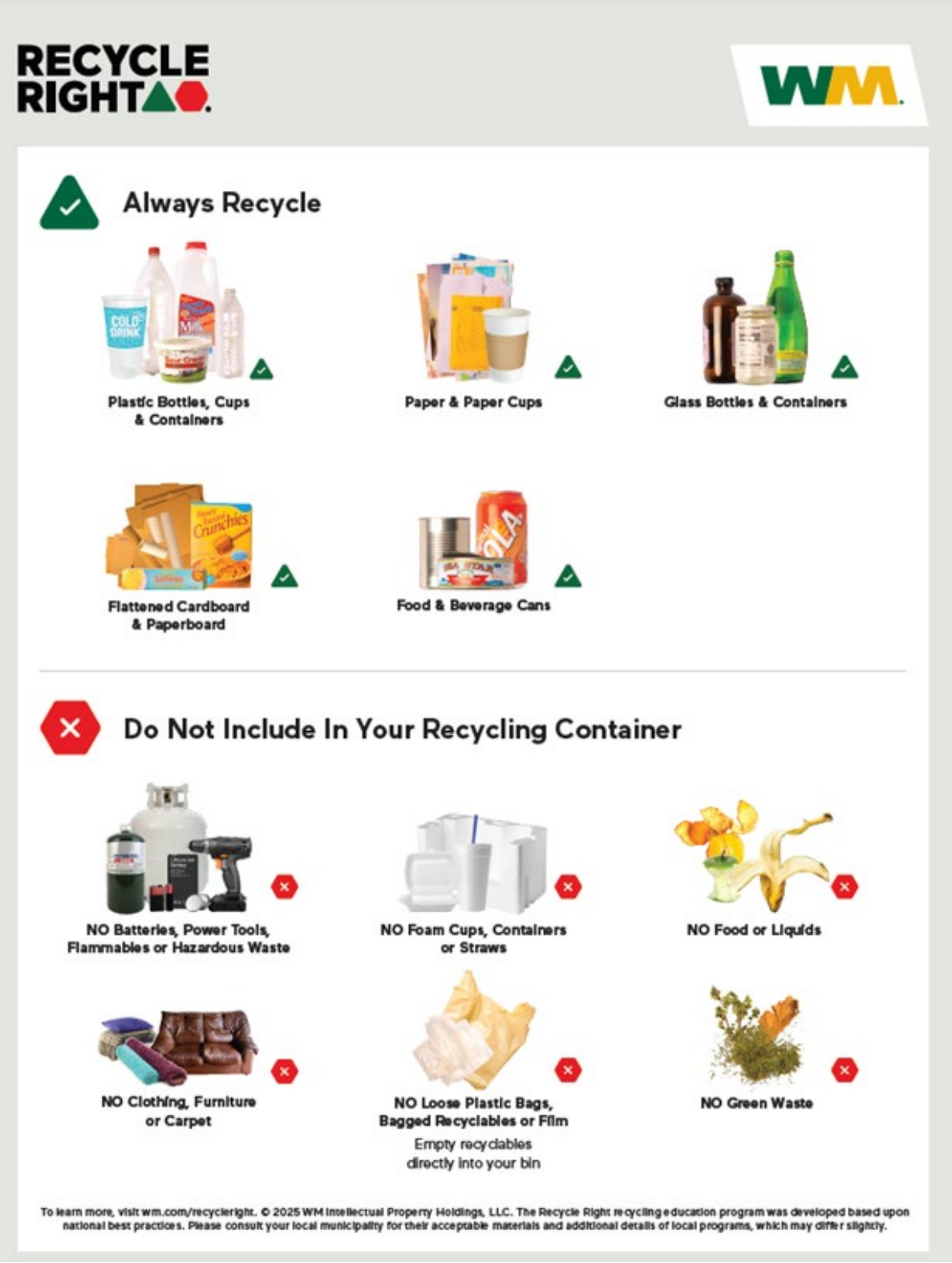
When you work with WM, you are working with a trusted leader in recycling innovation. We are constantly improving what is possible – so your community can do more with less effort. Together, we are turning everyday items into tomorrow's resources.

Recently, we released WM's 2025 Sustainability Report, which shares our progress toward our sustainability goals and highlights the work of our team. The report shows how we're leading the way by growing our sustainability business while operating our company in a sustainable way.

SCAN ME

To view WM's 2025 Sustainability Report, scan the above QR code or visit **www.sustainabilty.wm.com**

Below is an example of a WM **Recycle Right®** campaign poster available to you on **wm.com/recycleright**:



Approach

Brand Protection

The City's brand is a valued asset, and protecting that value is imperative. Cities like Woodstock with such a reputation, seek partners that are committed to providing authentic levels of environmental indemnification, the highest compliance and ethical standards, strong safety practices, and the respect of relevant regulatory agencies. As North America's leading environmental services company, these very traits are the cornerstone of our brand.

We stake our brand on protecting yours.

Indicate your understanding of the scope of work by describing your firm's approach, including specific illustrations of the procedures to be followed. Tell us about your firm's experience, background, and examples of work, and why the City should select your firm.

As your current service provider, we sincerely thank you for the opportunity to continue serving the City of Woodstock. We emphasize the quantifiable value only WM can deliver through our boots on the ground Woodstock experience, but recognize that your continued confidence must be earned, and we have approached this proposal with the same diligence, care, and thoughtfulness as if it were our first presentation to the City.

Woodstock's Service Summary

WM aims to differentiate itself through our proven communications and collaboration with the City, and our ongoing investments in technology to enhance service solutions for your residential customers and downtown businesses. Our proposal is built on a customer-first philosophy: delivering a better support experience, ensuring seamless service continuity, and meeting the community's evolving needs for additional – and sustainable – waste solutions.

This proposal reflects an in-depth assessment of what's working today and a commitment to evolving our collaboration - not only to meet Woodstock's waste management needs but also to actively advance the community's sustainability and social impact objectives.

It is strengthened by trustworthy client references and equally important, our firsthand operational experience within Woodstock. This local knowledge and data enable us to commit to keeping all existing schedules, deliver uninterrupted service, anticipate challenges, and provide informed, practical operational recommendations if/when needed.

Our goal is to serve as the City's single, accountable source for comprehensive environmental solutions while delivering enhanced diversion outcomes and an elevated customer experience. Our shared commitment to sustainability, paired with WM's advanced and proven tools for customized outreach and targeted communications, positions us as a strong and collaborative partner. We are equally committed to working with the City to help establish Woodstock as a recognized sustainability leader in the Carolinas.

We are committed to providing even better services through consistent WM account management, local customer support, and the reliable collection services you already know. We aim to enhance the service experience while preserving all the elements you value about our longstanding collaboration. If awarded this contract, WM commits to uninterrupted services that will commence July 1, 2026. With our established firsthand account knowledge, WM is ready to ready to roll!

WM is proud to continue delivering reliable, high-quality solid waste and recycling services to the City of Woodstock. As a long-standing service provider for the community, WM supports more than 12,000 households with comprehensive curbside collection, recycling, yard waste management, bulky-item service, and specialized municipal support. Our operations are designed to deliver exceptional service, maintain cleanliness across the community, and ensure environmental responsibility through effective recycling and sustainable disposal practices.

WM will continue to provide once-per-week curbside collection of municipal solid waste and single-stream recycling for all residential units, with each household supplied with a 95-gallon waste cart and a 64-gallon recycling cart. Residents may set out up to eight additional bags of household or yard waste per week, and WM provides collection of properly prepared yard waste and up to two bulky items per home on the scheduled service day. All collection activities occur between 7:00 a.m. and 7:00 p.m., with holiday adjustments communicated broadly and proactively. Monthly reporting - covering tonnage, recycling participation, set-out rates, and disposal documentation - supports transparency and City oversight.

In addition to residential curbside services, WM will continue to provide a wide range of value-added services at no additional charge, including routine trash and recycling service for City facilities, support for major community events, education and outreach, school recycling programs, as well as our new offering of two annual Shred-it® document shredding events.

WM services the specified multiple City buildings with a mix of front-load dumpsters, rolling carts, and open-top containers, and will continue to support upcoming facility expansions with readiness to onboard new locations as they come online. WM will also supply roll-off containers and event boxes for the specified City-sponsored concerts, festivals, and parades, representing more than 30 event units deployed each year.

Additionally, WM proudly supports two major City-sponsored recycling events annually, including scrap metal collection and Earth Week activities. WM transports and processes materials collected at these events, reinforcing the City's sustainability goals. Additionally, WM provides no-charge recycling collection to Woodstock Elementary School located within Woodstock city limits, supporting waste diversion and environmental education for local students.

Community engagement remains a core part of WM's continuing service model. WM supports the City through town halls, transition briefings, resident education, and distribution of materials delivered alongside new carts or program updates. A dedicated WM representative serves as the City's primary point of contact, ensuring ongoing communication, rapid issue resolution, and alignment on service expectations. WM also integrates newly annexed and developed neighborhoods into service routes within 30 days of City notification, ensuring seamless expansion as Woodstock continues to grow.







WM's Woodstock Fleet

WM's collection fleet for the City of Woodstock, illustrated below, is allocated and ready to continue rolling for all specified City services.

City of Woodstock Service Plan	
Automated Can Collection Vehicle- **~10** – MSW	
Automated Side Loaders for RECY **~10** – Recycle	
Rear Load Trucks As needed	
Front-End Load As needed	
Roll-Off As needed	
Single-axel trucks are also assigned for narrow streets and alleys for both MSW and recycling services.	

The Automated FEL-Can System: Quicker, More Efficient Service

Woodstock collection trucks will be equipped with the Auto-Can system, which has the fastest load time of any automated system on the market and delivers a proven 25 to 30% productivity advantage over automated side loaders. Utilizing the Auto-Can with our front load trucks, we can service our stops quicker and more efficiently. Spending less time on your streets performing collection means safer service, quieter neighborhoods, and less wear and tear on your streets.

A key factor in providing efficient service to your City is how long a truck is stopped for service. The longer the loading cycle, the lower the productivity. With a front loader equipped with an Auto-Can automated carry can, stop time (as measured from wheel stop to wheel go) is four to five seconds as compared to 12 to 18 seconds for an automated side loader.



A WM truck equipped with the Auto-Can automated system.

The Auto-Can is the only automated system that provides an “eyes-forward” working environment and results in improved operator and public safety. Because the arm is forward of the cab and steer axle, it behaves like a boom. This unique feature enables the Auto-Can to easily move around parked cars and cul-de-sacs – up to 20% faster in an independent comparison. Eyes-forward collection improves driver awareness and focus, reducing the chance of private property damage to mailboxes, etc., and general public injury due to potential driver error. Better maneuverability means fewer backing events resulting in improved productivity and enhanced safety for Woodstock.

Key Benefits of the Auto-Can Automated System	
✓ Fastest load time available – 4 to 5 seconds from wheel stop to wheel go	✓ 20% greater fuel efficiency due to less packing and idling
✓ Load bulk material with easier access to container	✓ Navigate cul-de-sacs up to 25% faster
✓ Eyes-forward operation enhances safety	✓ Low 108” cart dump height for safe operation well below typical overhead obstructions (wires, trees)

The Auto-Can system also mitigates damage to carts. It dumps carts lower and with a smooth action, which means fewer damaged lids, wheels, and axles. The unique gripper design means that no metal contacts the cart while gently applying pressure to the cart body, resulting in extended cart life.

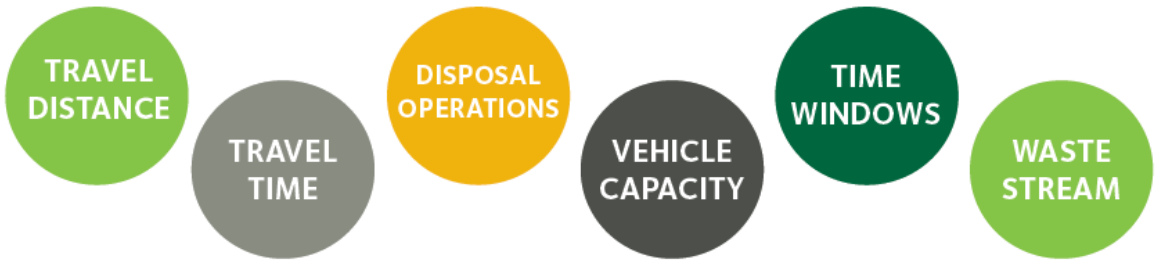
The Auto-Can system allows our drivers to see the material before it is packed, which means we can stop contamination in any stream at its source – the curb. Identifying and safely removing contamination while recording violations cleans waste streams. Collecting clean material is a major cost avoidance and mitigates the risk of culling, handling, and disposing of contamination.

> *“Appreciate back-door service.”*
> ***March P.***

eRouteLogistics®: Smart Routing Software Driving Real-Time Results

While Woodstock’s routes are tested, proven and trusted, routing is important to review because it is the backbone of timley, reliable service delivery. We know that efficient service starts with smart planning – and that means staying flexible and adapting quickly as things change. That is why we use **eRouteLogistics®**, a powerful routing system that helps us build, manage, and adjust collection routes in real-time.

Whether your needs shift due to new service levels, growing customer counts, or changing traffic patterns, eRouteLogistics® helps us respond quickly and keep your service running smoothly.



Additionally, our dynamic routing helps reduce VMT (Vehicle miles traveled), adding to GHG reductions and climate initiatives.

Here is how WM's routing software continues to work for Woodstock:

1) **Real-Time Adaptability:** Our operations team uses eRouteLogistics® daily to fine-tune routes based on the latest data – so pickups stay on schedule, even when conditions change.
2) **Connected to Your Service:** eRouteLogistics® integrates with our billing and customer database, Mid-Atlantic Services (MAS). These systems update daily to reflect new accounts and service changes – so nothing gets missed.
3) **Built to Evolve:** As roads evolve and expand, our mapping technology keeps up. Regular updates ensure our routes reflect the latest developments in your area.
4) **Clear, Visual Routing:** The system displays routes and pickup locations on an easy-to-read, color-coded map (Woodstock's provided upon request). This helps our drivers, dispatchers, and customer service teams quickly answer questions and resolve concerns.

WM is a logistics leader delivering service that adapts to the City of Woodstock.

Onboard Technology Advancements

Investing in advanced truck technology is about more than driving efficiency in our business – it is about ensuring that we provide your City with top-notch safe and reliable service today, and **For Tomorrow®**. While these investments may initially increase costs, the long-term benefits are substantial. Innovation in truck technology improves the following areas of your WM service delivery:

- **Safety:** Enhanced safety features protect both drivers and pedestrians, reducing the likelihood of accidents.
- **Efficiency:** Streamlined truck operations and improved decision-making processes lead to better logistics, minimizing delays and enhancing overall service.
- **Workplace:** Onboard technological features create safer working environments and reduce physical strain for employees – when we take care of them, they take care of your City.
- **Environment:** Focus on reducing emissions and enhancing fuel efficiency contributes to a clean environment.
- **Navigation:** Cutting-edge AI and technology assist drivers in navigating complex routes and traffic conditions – for optimized service during any conditions.

WM's investments in the following AI and technology foster a safe and environmentally conscious future by increasing visibility, prioritizing safety, and reducing emissions.

Artificial Intelligence and Technology	
Advanced Driver Assistance System (ADAS)	Utilizes radar and cameras for autonomous emergency braking, lane departure warning, following distance alert, stationary object alert, impact alert, side object detection, and vulnerable road user (VRU) protection.

Intelligent Dash Camera	Combines machine vision with AI to help detect and deter distracted driving. Provides driver coaching and automatic incident reporting using accelerometer sensors and integration with Advanced Driver Assistance System (ADAS).
WM Smart Truck®	An automated service confirmation system with safety cameras that monitor the container collection and hopper dumping to identify unauthorized materials or contaminants that can cause harm to the truck, driver, and environment.
Fuel Efficiency and Emission Reduction	
Dynamic Shift Transmissions	A unique set of software and electronic controls for the transmission that provides emission reductions and fuel savings while providing full performance, reliability, and durability. The software enhances the driver's experience with algorithm-controlled shifting, neutral at stop, and acceleration rate management to provide the best performance while reducing fuel consumption.
Electronic Fuel Management	A proprietary link between the engine and the Compressed Natural Gas (CNG) fuel system to optimize fuel consumption and reduce emissions. Provides the driver with accurate fuel levels with on-dash information for active driver feedback, distance to empty (DTE), Eco Mode for increased fuel efficiency, low-fuel derate mode permits safe exit from traffic at extremely low fuel levels, and over-temperature warnings to alert the driver of a possible load fire or unsafe operating conditions.
Renewable Natural Gas Fuel (RNG)	By deploying advanced technologies that use waste to produce energy, we are both powering communities and reducing our footprint. More than 75% of WM's routed collection fleet runs on lower-emission CNG rather than diesel. The use of natural gas-powered trucks not only benefits the environment with lower exhaust emissions, but the engines are also 50% quieter which lowers the in-cab noise for the driver as well as reduces noise the truck makes while servicing our customers.
Maximum Idle Time Limit	After five minutes, engines turn off to reduce fuel consumption and exhaust emissions.
Safety, Health, and Fire Reduction	
Battery Cables and Wiring Protection	Industry leading battery cable technology, pioneered and installed by WM, provides extreme resistance to insulation degradation with enhanced oil resistance and abrasion protection to reduce the risk of electrical fires. The addition of fire-retardant wire loom reduces the severity of fires when electrical systems become involved.
Exhaust Thermal Blankets	Reduces the risk of fire in the engine compartment from loose trash and debris due to the increased heat created by today's emission standards. Insulates key exhaust components, which improves emissions by maintaining temperatures within the exhaust system and lowers the cab temperatures to improve driver comfort.

Heavy Duty Disc Brakes	Provides the best stopping distance for heavy trucks in the industry. Exceeds all applicable Federal Motor Vehicle Safety Administration requirements.
Four Braid Hydraulic Hoses	Part of WM's standard truck body specification, four braid hydraulic hoses double the safety margin against high-pressure hydraulic leakage.
Sears Air Ride Drivers Seat	Provides WM's drivers added comfort and excellent ergonomics. Includes eight-way adjustability including lumbar support to help reduce driver fatigue and improve their overall performance on the road.
Vehicle Safety Features	
LED Headlights	Produces a brighter, more natural-looking light that better illuminates the road compared to halogen headlights, allowing our drivers to distinguish objects and road hazards faster, which reduces the risk of accidents.
Strobing Center Brake Light	A strobing brake warning light provides greater visibility and increased reaction time to approaching motorists during critical moments when collection vehicles are braking. A flashing brake light can help reduce the frequency of rear-end collisions by more than 33%.
LED Strobe Lights and Flashers	Enhances rear of truck visibility for approaching motorists. Improves safety for helpers while working at the rear of service trucks.
Bus Boy Mirrors	Angled convex mirrors allow the driver an unrestricted view of the area in front of the truck - especially valuable when children and/or adult pedestrians are present.
Electric Heated Rear View Mirrors	Provides fog and frost-free view of both sides of the truck. Mirrors are adjustable electronically from the driver's seat to provide an unrestricted view of the sides and rear of the truck.
Reflective Signage/Striping	Brightly colored "yellow tail" rear markings and highly reflective DOT vehicle striping and signage to provide exceptional visibility for motorists when approaching trucks from the rear during early morning and nighttime hours.
Trapezoidal Side Lights	Floodlights located halfway down the side of the body come on automatically when the truck is in reverse. Bright flood lighting illuminates both sides of the truck and roadway providing added safety.

"Thank you so much for always being on time. We really appreciated you for all your hard work."

Ernesto & Xiomara M.

WM Facilities for Woodstock

Operations Yard	**WM's Pine Bluff Hauling** 13805 East Cherokee Dr. Ball Ground, GA. 30107
Transfer Station	**WM Woodstock Transfer Station** 6970 Main Street Woodstock, Ga. 30188
Recycled Materials Facility	**WM Alpharetta Recycled Materials Facility** 5680 Shirlee Industrial Way Alpharetta, GA. 30004
Landfill	**WM - Pine Bluff Landfill** 13809 E Cherokee Dr. Ball Ground, GA 30107

WM FOR TOMORROW

This network enables us to provide a single source of responsibility, from collection and transportation through processing and/or disposal of Woodstock's waste.

With a well-maintained fleet, uniformed and professionally trained personnel, and a commitment to dependable service, WM remains fully prepared to continue supporting the City of Woodstock with safe, efficient, and environmentally responsible waste and recycling management.

WM's Local Fleet Facility

Our Pine Bluff Hauling facility is home to the following fleet:

- 71 total trucks of which 48 are CNG-fueled and 23 are diesel
- 32 residential collection vehicles, 20 commercial front loaders, and 19 roll off trucks
- 42 vehicles are equipped to deliver WM Smart Truck® services with plans for expansion as needed

WM's Pine Bluff Hauling facility has its own maintenance center to support our fleet. The maintenance property includes:

- A local maintenance shop that services 71 collection vehicles with six (6) repair bays inside and one (1) outside
- 10 certified technicians with an expanded operations schedule to accommodate service 17-19 hours per day

WM's comprehensive fleet maintenance program leads the industry and exceeds local, state, and federal DOT/OSHA standards. We pride ourselves on providing routine, scheduled preventive maintenance, including hour- and time-based inspections and repairs, to ensure we deliver safe, dependable, and cost-effective collection units. Our preventive maintenance inspections are performed every 200 hours of operation, and any deficiencies identified are addressed immediately. In addition, we conduct the most thorough pre- and post-trip inspections daily, performed by our drivers. Any issues noted during these processes are addressed the same day. WM requires washing all vehicles at least once per week to ensure we have clean vehicles that reflect the pride we take in providing service to our customers and the communities we serve.

NEW!

WM Now Expanding Disposal Options with Shred-it®

WM is pleased to introduce a new service opportunity through our Shred-it® services for document destruction. As part of our proposal, WM is pleased to offer two annual Shred-it® document shredding events as part of the City's recycling events at no charge to the City. We are confident that Woodstock residents will find tremendous value in securely disposing of sensitive documents.

Shred-it® Solutions – Secure Document Destruction

Established in 1989, Shred-it® is the leader in secure information destruction. For more than 35 years, Shred-it® has built its success and growth on its uncompromising commitment to compliance with the highest security standards, responsive service, and customer satisfaction. Shred-it® is the trusted choice of more than 400,000 global, national, and local organizations, keeping private information private while ensuring compliance with all current regulations and government legislation.

Shred-it® offers a full suite of services:

Scheduled Shredding Service: With recurring Document Destruction, your confidential information stays protected every day, not just on shredding day.

- On-site and off-site destruction options
- Secure, locked containers placed in high paper production areas
- Consistent, scheduled pick-ups to prevent overflow
- Secure collection using locked, GPS-tracked trucks and monitored facilities
- Proof of Service certification provided after material pick-up

One-Time Pick-Up Shredding Service: For occasional clean-outs or special projects, our on-demand service offers the same level of security and convenience when and where you need it.

Hard Drive Destruction Service: Hard drives contain a significant amount of sensitive data that should be securely destroyed to prevent unauthorized access. Our NAID-certified Hard Drive Destruction services help ensure the complete physical destruction of hard drives from outdated computers and printers.

Product and Specialty Destruction: We apply the same proven, state-of-the-art, security protocols and leading shredding technologies for our specialty shreds, such as vaccine packaging and other branded materials, employee ID badges, building entry cards, uniforms, or prescription pill bottles, expired medication containers, X-rays, MRIs, and medical recordings.

Customer Service and Billing

WM remains committed to investing the resources needed to support Woodstock's ongoing operational success. Only our team has the data and infrastructure, to maintain uninterrupted, responsive customer service. We are also offering a localized, Woodstock WM Website as an additional, no cost proven resource for your residents.

For the City of Woodstock, exceptional customer service means meeting Woodstock residents and businesses where they are – and driving service forward to where they are going. Our flexible, multi-channel customer experience model makes it easy for them to connect with WM through the channel of their choice. With WM, they can also access self-service tools and digital resources at their convenience.

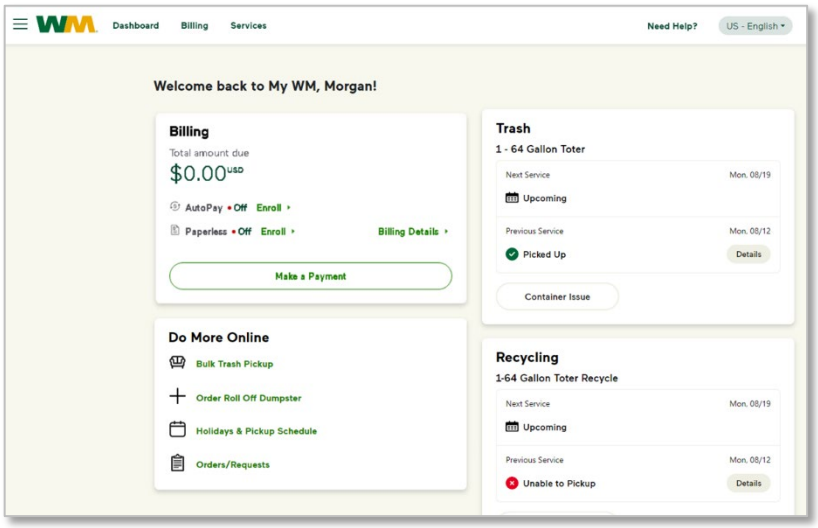
Backed by smart technology and knowledgeable teams, we deliver fast, consistent, and personalized service. This section highlights the full range of services and support we offer to keep your City connected and informed today – and the feedback-driven tools that will help us evolve with Woodstock into the future.

> *"Had a missed pickup, and I made a call, and it was picked up the next day. Very polite and efficient response."*
>
> ***ROXANNE S.***

Self-Service Online Capabilities

Every feature on wm.com is designed for an easy, efficient, and transparent experience. These tools go beyond traditional call center support, giving Woodstock residents and businesses the freedom to manage services at their convenience – with an exceptional experience at every touchpoint.

We empower your residents to choose how they want to work with us through self-service capabilities that enable them to set up their accounts, customize their preferences, and personalize their interactions. residential customers and downtown businesses also have the flexibility to request extra services they may require, all at their convenience.



The My WM dashboard above is loaded with self-service features for customers to view and access upon logging in.

Furthermore, they can stay informed by easily requesting updates or tracking the status of their service requests, ensuring timely resolution and peace of mind. Once logged into their My WM account, residential customers and downtown businesses can access the following features:

- **Manage Communication Preferences:** Woodstock residents and businesses can stay informed by receiving the type of information they want and can set and manage how they prefer to receive communications.

- **AutoPay & Paperless:** Woodstock residents and participating businesses can save time by receiving bills electronically and setting up AutoPay. If they currently see an "Administrative Charge" on their invoice, signing up for both AutoPay and paperless billing can save them some money.
- **Make Payments:** If residents are not signed up for AutoPay, they can make a payment online at any time.
- **Pending Charges:** Woodstock's specified City buildings and/or downtown businesses can be informed of one-time charges if applicable before receiving their invoice.
- **My Billing:** With My Billing, participating Woodstock customers have access to current and past invoices, they can save or update payment methods, and they can even make partial payments or pay multiple invoices in one.
- **Manage Contacts:** Woodstock residents and businesses can assign themselves and/or others as the Service Contact or Billing Contact or both. They can easily make changes at any time to ensure the right people are contacted with the right information.
- **Extra Pickup:** Woodstock's specified City buildings and/or downtown businesses can avoid the hassles of an overloaded container by completing an online request for a visit before their service day.
- **Bulk Item Pickup:** What do residents do with extra, large trash items that cannot be recycled or repaired? They can schedule a time for us to come by and pick them up.
- **Cart Repair or Replacement:** Sometimes life is hard – on carts! When their cart needs a little care, participating Woodstock customers can visit us online where they can quickly give us information on the damage, then pick a date for us to come out to their place to either replace it or repair it.
- **Roll-Off Requests:** If/when specified City buildings and/or downtown businesses are ready to exchange their full roll-off for an empty one or they have finished their project/event and need a temporary roll-off dumpster removed, they can schedule it online where they can choose a date and see estimated costs if applicable.
- **View Order History:** Woodstock residents and businesses can easily view their previous requests online to check their scheduled date of service and any updates to the status.
- **View ETA & Schedule:** Woodstock residential customers and downtown businesses can stay informed of when we will be performing their collection – including holidays, weather events, or other service schedule changes.
- **View Service Visuals:** If residential customers and downtown businesses want to know when we were there, they will not only know the date and time, but they can see their service the way our drivers see it, with photos and videos.
- **Report Missed Pickup:** If we missed a pickup, participating Woodstock customers can easily report a missed pickup and we enter a ticket to collect.
- **Request Contact Back:** If residential customers and downtown businesses are unable to complete a self-service action, they can request a Contact Back and we will be in touch to help them.

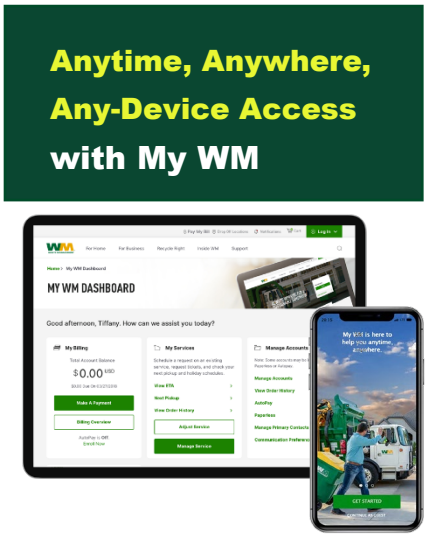
My WM Mobile App: Stay Connected to Woodstock Service, Securely

For Woodstock residents and businesses that prefer to use their phone or tablet, the My WM Mobile App makes it easier than ever for to manage their collection service needs – right from the app

Designed with residential customers and downtown businesses in mind, the app offers a clean, modern experience that puts control at their fingertips. Whether they are checking their pickup schedule or making a payment, everything residential customers and downtown businesses need is in one place – secure, simple, and always accessible.

What You Can Do with the My WM Mobile App:

- **Stay on Schedule:** View your service calendar, request pickups, and get updates in real time.
- **Get Notified, Your Way:** Choose how you want to hear from us – set alerts for estimated arrival times, service delays, or missed pickups.
- **Track Roll-Off Services Live:** Watch your roll-off hauling truck approach so you can be ready when it arrives.
- **Pay with Ease:** Use Apple Pay, enroll in AutoPay, or go paperless with just a few taps.
- **Log In Securely:** Enjoy peace of mind with facial recognition and fingerprint login technology.



For a video tour of the app in action, visit www.wm.com/us/en/my-wm-mobile-app. The My WM Mobile App is available for download on iOS (iTunes App Store) or Android (Google Play).

With the My WM Mobile App, WM delivers more than waste collection – we offer smart, secure technology that keeps your City informed, in control, and connected to dependable local service.

> *"We have been very pleased with Waste Management not just at my location but the neighborhood in general. Cans are always back in there original location after pick and not thrown down in the streets as other company's do. Your on time and keep us informed thru the app. when holiday schedules change. WM also picks up waste next to my receptacle when others don't. It very appreciated and doesn't go unnoticed. Thanks for everything WM does!"*
>
> ***Anthony V.***

Payment Programs and Options

To ensure a smooth transition and provide flexibility for customers, WM offers several convenient and secure payment methods. The following options will be available to all U.S. customers upon onboarding:

- **ACH (Automated Clearing House):** Customers may enter their routing and checking or savings account information directly into the WM system via **WM.com**, **WM Connect**, or the **Employee Console**.
- **Credit / Debit Card*:** Customers can pay using major credit or debit cards. *Please note:* Card transactions are limited to **$50,000 per payment**.

- **EFT Payment (Electronic Funds Transfer):** For customers who prefer to initiate payments through their own banking portal, WM can provide banking details. Complete the **EFT Enrollment Form** on the customer's behalf. If the customer has their own form requiring WM's information, please attach it to the ticket.
- **Check:** Customers may mail a paper check along with remittance details to the address indicated on their invoice.

***Enhancements to the Payment Experience**

In addition to the free payment options, WM has enhanced the payment experience, so your customers now have access to more flexible and comprehensive online bill-management capabilities. Powered by Paymentus, a best-in-class electronic bill payment solutions provider, we are excited to offer additional payment methods, including popular digital wallet services like Venmo, PayPal, Apple Pay and Google Wallet. In addition to these new ways to pay, customers will still be able to pay by electronic debit from a bank account (ACH network in the U.S. and PAD in Canada) and credit or debit card. Accounts may be subject to a convenience fee ($1.99 USD/$2.75 CAD per transaction for residential service; $9.99 USD/$13.75 CAD per transaction for commercial service; fee amount subject to change) for payments made using credit cards, debit cards, and digital wallets. If a customer's payment is subject to the convenience fee, it will be disclosed during the online bill payment process. We will also continue to offer a free way to pay invoices – by ACH debit from a bank account – if customers do not wish to pay a convenience fee.

WM Offers a Localized WM Website: Woodstock's Digital Service Hub

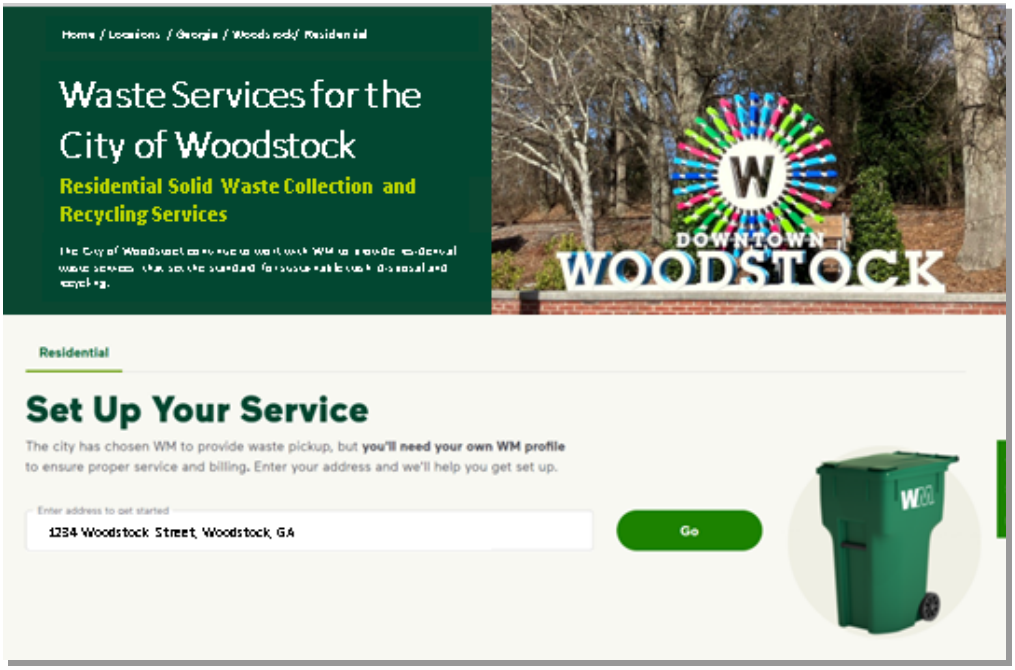
In addition to the many tools available through wm.com – our company website serving all types of customers across North America – **WM offers Woodstock a localized website designed specifically for your City.** This dedicated site brings together all the relevant service information, tools, and resources your residential customers and downtown businesses need in one easy-to-navigate place.

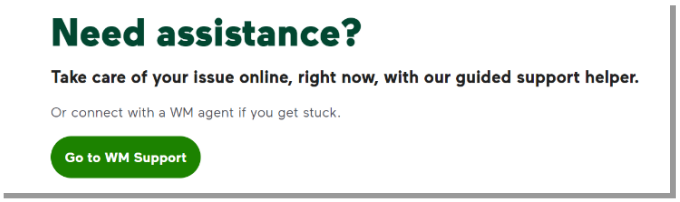
Quick Access Tools

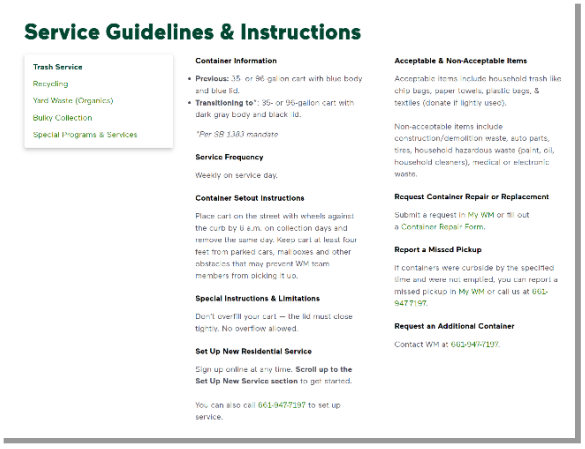
Your local City's website is the digital gateway for residential customers and downtown businesses to access self-service features through **wm.com.** They can manage service, learn about programs, get in touch with WM, and more.

In collaboration, we can develop customized content for a Woodstock website that provides:

- **Local Focus:** The site is tailored to reflect your City's services, schedules, and special programs – making it easy for residential customers and downtown businesses to find what is relevant to them.
- **Self-Service Tools:** Customers can access information, request services, and manage their accounts without needing to call – saving time and streamlining service.
- **Helpful Resources:** Your WM customer website is the information hub for all local services – from collection schedules to service guidelines and special events to bulk item collection information (if applicable). Communications and newsletters that we co-create can also be posted.
- **Sustainability-Focused Support:** The site can link directly to WM's Recycle Right® education program, helping residential customers and downtown businesses recycle more effectively and reduce contamination – helping Woodstock stay compliant with environmental guidelines.







Shown here is a sampling of quick access links to make payments, report missed pickups, get general assistance, and more, as well as general Service Guidelines & Instructions.

Make service even simpler for your City with a localized WM website – delivering clear, accessible support tailored to Woodstock residential customers and downtown businesses.

Voice of the Customer (VoC) Survey

Closing a loop on Customer Service, WM's VoC program is a structured, ongoing initiative designed to capture customer feedback at critical touchpoints. Through monthly surveys and post-contact evaluations, we measure key indicators such as Net Promoter Score (NPS) and Overall Satisfaction (OSAT) across all service lines - residential, commercial, roll-off, and industrial. This continuous feedback loop enables WM to identify priorities, address concerns promptly, and implement improvements that strengthen reliability, trust, and partnership.

VoC insights drive actionable improvements and fuel innovation. By analyzing trends and customer sentiment, WM proactively enhances processes, introduces new technologies, and develops solutions that anticipate future needs—ensuring we consistently deliver exceptional service and sustainable outcomes.

These voices of Woodstock residents offer invaluable clarity about what's working and what needs attention. Their candid feedback - reflecting both appreciation and frustration - helps WM pinpoint operational gaps, refine communication, and focus our efforts where they matter most. These insights fuel the continuous improvement and innovation that define our customer-first approach. Actual, recent Woodstock responses are provided here as examples, and have been placed throughout our proposal.

"Thank you so much for always being on time. We really appreciated you for all your hard work."

Ernesto & Xiomara M.

"Consistent and good communication."

Brianna B.

"Folks are prompt on time and do things seamlessly. The machines they have are top notch, highly recommended."

Navdeep B. S.

"To date, Waste Management has given us very good service. We are pleased that they always put our cans back in our driveway. Therefore when they pick up and we are away from our house, we don't have to be concerned that they could be in the street."

Joan M.

"We appreciate that WM, with one exception in seven months, always pick up on the scheduled day. In addition, if they are going to be delayed, they let you know. WM seems like a reliable, professional service that does a good job and is interested in their customers.!"

George A.

"Waste Management has been excellent with emptying the trash on time putting the lids back on and putting them back where they were when they picked them up. I'm very pleased. Many thanks to the hard working crews that cover the Cherokee area in Woodstock! They are amazing!

Pamela B.

"We live in your single largest subdivision, in GA, I think, over 1,000 single family homes…I mention this because we have lived here basically since it was built, over 20 years…We and, our neighbors appreciate WM so much. We (our immediate neighbors too), more than anything else, really like how friendly, careful and courteous our main weekly driver is… He waves, smiles, laughs a lot, obviously loves working with WM…The children (and us young adults, lol) enjoy watching him maneuver that big monster-truck and its modern robot-like arms that reach for the trash containers… It's sort of an event, a tradition where, as we all leave for work, take the kids, just the usual morning things…we have that extra sense of knowing we all have a friendly person every week to give a big warm smile to as he's working like a champion to take care of us all…So, there you go… it's ultimately the people who have made the biggest impact….Thank You!!!"

George R., Jr.

This proposal reflects WM's commitment to meeting the City's needs today and long into the future.

Proposed Contract Fees

RFP 2026 - 09 Residential Solid Waste Collection & Recycling Services Proposed Contract Fees						
Price per Residential Unit per Month (Solid Waste Collection)	Price per Residential Unit per Month (Recycling Services)	Price per Residential Unit per Month	Price per Residential Unit Quarterly	Franchise Fee (per ton)	Notes/Comments	
$25.50/month	included	$25.50	$76.50	$0.45 per ton	monthly rate includes weekly yard waste and bulk pick up	*Please reference what page of proposal pricing information can be found.*

Franchise Fee for the City of Woodstock

As part of our collaboration, WM will continue to pay the City of Woodstock a franchise fee of $0.45 per ton on all volume delivered for disposal at WM's Woodstock Transfer Station. Last year, the Transfer Station received 124,437 tons. The approximate annual franchise fee to the City would be $55,997.00 based on current volumes.

Value Added Services

Two annual Shred-it® document shredding events	No charge to the City
A dedicated, localized WM Website designed specifically for the City	No charge to Woodstock

WM's proposal is contingent upon the negotiation of a mutually agreeable contract.

Required Documents

Exhibit B: E-Verify Affidavit

City of Woodstock

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with the City of Woodstock, Georgia (the "City") has registered with and is participating in a federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontract who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

102444
Federal Work Authorization User Identification Number

2/22/2008
Date of Authorization

Georgia Waste Systems, LLC
Name of Contractor

Residential Solid Waste Collection & Recycling Services
Name of Project

City of Woodstock, Georgia
Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on February 9, 2026 in Charlotte (city), NC (state).

Signature of Authorized Officer or Agent

Tracey Shrader AVP
Printed Name and Title of Authorized Officer or Agent

Subscribed and Sworn before me this the 9th day of February, 2026,

Notary Public

September 4, 2028
My Commission Expires

Nora Bolty
NOTARY PUBLIC
Mecklenburg County, NC
My Commission Expires September 04, 2028

12453 Hwy 92 • Woodstock, GA • 30188 • 770-592-6000 • www.woodstockga.gov

C1: Non-Collusion Affidavit of Prime Contractor

EXHIBIT C1

NON-COLLUSION AFFIDAVIT OF PRIME CONTRACTOR

State of North Carolina

County of _____

Tracey Shrader, being first duly sworn, deposes and says that:

(1) He is Vice President, Area (Owner, Partner, Officer, Representative, or Agent) of the **CONTRACTOR** that has submitted the attached Bid;

(2) He is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid;

(3) Such Bid is genuine and is not a collusive or sham Bid;

(4) Neither the said **CONTRACTOR** nor any of its officers, partners, owners, agents, representatives, employees, or parties in interest, including this affiant, has in any way colluded, conspired, connived, or agreed, directly or indirectly, with any other Bidder, firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted to or refrain from bidding in connection with such Contract, or has in any collusion or communication or conference with any other Bidder, firm or person to fix the price or prices in the attached Bid or of any other Bidder, or to fix any overhead, profit or cost element of the Bid price or the Bid price of any other Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against The City of Woodstock, Georgia or any person interested in the proposed Contract; and,

(5) The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the **CONTRACTOR** or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

Signed _____

Name Tracey Shrader

Title Vice President, Area

Subscribed and Sworn to before me this 9th day of February, 20 26.

_____ (SEAL)

Notary Public
Title

Nora Bolty
NOTARY PUBLIC
Mecklenburg County, NC
My Commission Expires September 04, 2028

My Commission expires September 4, 2028
Date

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C2: Certification by Contractor Regarding Non-Segregated Facilities

EXHIBIT C2

CERTIFICATION BY CONTRACTOR REGARDING NON-SEGREGATED FACILITIES

The **CONTRACTOR** certifies that he does not, and will not, provide and maintain segregated facilities for his employees at his establishments and, further that he does not, and will not, permit his employees to perform their services at those locations, under his control, where segregated facilities are provided and maintained. Segregated facilities include, but are not necessarily limited to, drinking fountains, transportation, parking, entertainment, recreation, and housing facilities; waiting, rest, wash, dressing, and locker rooms, and time clock, work, storage, restaurant, and other eating areas which are set apart in fact, or by explicit directive, habit, local custom, or otherwise, on the basis of color, creed, national origin, and race.

The **CONTRACTOR** agrees that, except where he has obtained identical certifications from proposed subcontractors for specific time periods, he will obtain identical certifications from proposed subcontractors prior to the award of subcontracts exceeding $10,000.00 which are not exempt from the provisions of the Equal Opportunity clause, and that he will retain such certifications in his files.

The **CONTRACTOR** agrees that a breach of this certification is a violation of the Equal Opportunity clause in this Contract. The penalty for making false statements is prescribed in 18 U.S.C. 1001.

Georgia Waste Systems, LLC
Contractor


Signature

Tracey Shrader, Vice President, Area
Printed Name and Title of Signer

2/9/2026
Date

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C3: Drug Free Workplace Certification

EXHIBIT C3

DRUG FREE WORKPLACE CERTIFICATION

CONTRACTOR certifies that they are a drug free workplace as described below and will maintain compliance with such for the duration of the agreement.

In order to have a drug-free workplace, a business shall:

1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of controlled substances is prohibited in the workplace and specifying the actions that shall be taken against employees for violation of such prohibition.

2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

3) Give each employee engaged in providing the commodities of contractual services that are under proposal a copy of the statement specified in the subsection (1).

4) In the statement specified in subsection (1), notify the employee that, as a condition of working on the commodities or contractual services that are under proposal, the employee shall abide by the terms of the statement and shall notify the employer of any conviction of, or plea of guilty or nolo contender to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.

5) Impose a sanction on or require that satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.

6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign this statement, I certify that this firm complies fully with the above requirements.

Georgia Waste Systems, LLC
Contractor

Authorized Representative Signature

2/9/2026
Date

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C4: Debarment and Suspension Certification

EXHIBIT C4

DEBARMENT AND SUSPENSION CERTIFICATION

The undersigned Proposer certifies on behalf of itself, and all Participating Members, Major Non-Participating Members and Contractors identified by such Proposer as of the date hereof, as follows:

The undersigned certifies to the best of its knowledge and belief, that it and its principals:

a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency.

b. Have not within a 3-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, State or local) transaction or contract under a public transaction; violation of federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, State or local) with commission of any of the offenses enumerated in paragraph 1b of this certification; and

d. Have not within a three (3) year period preceding this application/proposal had one or more public transactions (federal, State or local) terminated for cause or default.

Where the Proposer is unable to certify to any of the statements in this certification, it shall attach a certification to its proposal or bid stating that it is unable to provide the certification and explaining the reasons for such inability.

Signature of Contractor's Authorized Official

Tracey Shrader, Vice President, Area

Name and Title of Contractor's Authorized Official

2/9/2026

Date

Insurance

Certificate of Insurance

WM secures comprehensive insurance coverage to protect our customers. Woodstock can feel confident knowing WM delivers solid, dependable coverage designed to keep you protected. A copy of our certificate of insurance is included here.

ACORD

CERTIFICATE OF LIABILITY INSURANCE 1/1/2027

DATE (MM/DD/YYYY): 12/11/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	Lockton Companies, LLC DBA as Lockton Insurance Brokers, LLC in CA CA license #0F15767 3657 Briarpark Dr., Ste. 700 Houston TX 77042 (866) 260-3538 TXClientSrvUT@lockton.com	CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS:
INSURED 1300299	WASTE MANAGEMENT HOLDINGS, INC. & ALL AFFILIATED RELATED & SUBSIDIARY COMPANIES INCLUDING: WASTE MANAGEMENT, INC. 800 CAPITOL STREET, SUITE 3000 HOUSTON TX 77002	INSURER(S) AFFORDING COVERAGE / NAIC # INSURER A : Indemnity Insurance Co of North America 43575 INSURER B : ACE American Insurance Company 22667 INSURER C : ACE Fire Underwriters Insurance Company 20702 INSURER D : ACE Property and Casualty Insurance Company 20699 INSURER E : INSURER F :

COVERAGES CERTIFICATE NUMBER: 19287819 REVISION NUMBER: XXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
B	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE [X] OCCUR X XCU INCLUDED X ISO FORM CG00010413 GEN'L AGGREGATE LIMIT APPLIES PER: POLICY [X] PRO-JECT [X] LOC OTHER:	Y	Y	HDO G48959064	1/1/2026	1/1/2027	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 5,000,000 $ 5,000,000 $ XXXXXXX $ 5,000,000 $ 6,000,000 $ 6,000,000
B	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY / SCHEDULED AUTOS HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY X MCS-90	Y	Y	MMT H11435154	1/1/2026	1/1/2027	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ XXXXXXX $ XXXXXXX $ XXXXXXX
D	X UMBRELLA LIAB [X] OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $	Y	Y	XEU G27929242 011	1/1/2026	1/1/2027	EACH OCCURRENCE AGGREGATE	$ 15,000,000 $ 15,000,000
A B C B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N: N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	Y	WLR C72631857 (AOS) WLR C7263181A (AZ,CA & MA) SCF C72631894 (WI) WCU C72631778 (OH, WA)	1/1/2026 1/1/2026 1/1/2026 1/1/2026	1/1/2027 1/1/2027 1/1/2027 1/1/2027	X PER STATUTE / OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 3,000,000 $ 3,000,000 $ 3,000,000
B	EXCESS AUTO LIABILITY	Y	Y	XSA H11435282	1/1/2026	1/1/2027	COMBINED SINGLE LIMIT $9,000,000 (EACH ACCIDENT)	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
BLANKET WAIVER OF SUBROGATION IS GRANTED IN FAVOR OF CERTIFICATE HOLDER ON ALL POLICIES WHERE AND TO THE EXTENT REQUIRED BY WRITTEN CONTRACT WHERE PERMISSIBLE BY LAW. CERTIFICATE HOLDER IS NAMED AS AN ADDITIONAL INSURED ON ALL POLICIES (EXCEPT FOR WORKERS' COMP/EMPLOYER'S LIABILITY) WHERE AND TO THE EXTENT REQUIRED BY WRITTEN CONTRACT.

CERTIFICATE HOLDER	CANCELLATION
19287819 FOR INFORMATION PURPOSES ONLY	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE

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W9

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See ***Specific Instructions*** on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

Advanced Disposal Services, Inc.

2 Business name/disregarded entity name, if different from above.

Georgia Waste Systems, LLC

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☒ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) 5

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.

800 Capitol Street, Suite 3000

Requester's name and address (optional)

6 City, state, and ZIP code

Houston, TX 77002

7 List account number(s) here (optional)

Remit to: WM CORPORATE SERVICES, INC., AS PAYMENT AGENT, PO BOX 4648, CAROL STREAM, IL 60197-4648

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

9	0	–	0	8	7	5	8	4	5

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here **Signature of U.S. person** Rachel Spears **Date** 2/24/2025

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

Cat. No. 10231X Form **W-9** (Rev. 3-2024)

Exhibit E: Vendor Conflict of Interest Form

City of Woodstock, Georgia

VENDOR CONFLICT OF INTEREST DISCLOSURE FORM

All vendors interested in conducting business with the City of Woodstock, Georgia must complete and return the Vendor Conflict of Interest Disclosure Form in order to be eligible to be awarded a contract. Please note that all vendors are subject to comply with the City's conflict interest policies as stated within the certification section below. If a vendor has a relationship with a City official or employee, an immediate family member of a City official or employee, the vendor shall disclose the information required below.

Certification: I hereby certify that to my knowledge, there is no conflict of interest involving the vendor named below:

1. No City official or employee or City employee's immediate family member has an ownership interest in vendor's company or is deriving personal financial gain from this contract.
2. No retired or separated City official or employee who has been retired or separated from the City for less than one (1) year has an ownership interest in vendor's Company.
3. No City employee is contemporaneously employed or prospectively to be employed with the vendor.
4. Vendor hereby declares it has not and will not provide gifts or hospitality of any dollar value or any other gratuities to any City employee or elected official to obtain or maintain a contract.
5. Please note any exceptions below:

Vendor Name	Vendor Phone Number
Conflict of Interest Disclosure*	
Name of City of Woodstock, Georgia employees, elected officials, or immediate family members with whom there may be a potential conflict of interest.	☐ Relationship to employee _____ ☐ Interest in vendor's company _____ ☐ Other _____
*Disclosing a potential conflict of interest does not disqualify vendors. In the event vendors do not disclose potential conflicts of interest and they are detected by the City; vendor will be exempt from doing business with the City.	

I certify that the information provided is true and correct by my signature below.

Tracy Shrader — Signature of Authorized Representative

2/9/2026 — Date

Tracey Shrader, Vice President, Area — Printed Name and Title of Authorized Representative

PROCUREMENT USE ONLY

___ Yes, named employee was involved in Bid/ Proposal process.

___ No, named employee was not involved in procurement process or decision.

12453 Hwy 92 • Woodstock, GA • 30188 • 770-592-6000 • www.woodstockga.gov

Annotated List of References

These governmental organizations of like size and scope have been carefully selected for your review.

City of Peachtree Corners | ***310 Technology Parkway, Peachtree Corners, GA 30092***	
A. Client name, address, phone number, and email address	**Brian Johnson, City Manager** **(678) 691-1202 | bjohnson@peachtreecornersga.gov**
B. Description of all services provided	WM manages franchise collections and transportation for 10,254 residential accounts, 664 commercial customers, and 173 roll off collection locations.
C. Performance period	1/1/2019 and ongoing

City of Sugar Hill | *5039 West Broad Street, Sugar Hill, GA 30518*	
A. Client name, address, phone number, and email address	**Troy Besseche, Assistant City Manager,** **o: (770) 945-6716, m: (404) 488-4269 | tbesseche@cityofsugarhill.com**
B. Description of all services provided	WM manages all aspects of franchise collections and transportation for residential garbage, residential recycling, 250 commercial customers, and 75 roll off collection locations.
C. Performance period	9/1/2004 and ongoing

City of Berkeley Lake - *4040 S. Berkeley Lake Road NW, Berkeley Lake, GA 3009*	
A. Client name, address, phone number, and email address	**Leigh Threadgill, City Administrator** **(770) 368 9484 ext. 102 | leigh.threadgill@berkeleylake.com**
B. Description of all services provided	WM manages all aspects of franchise collections and transportation for residential garbage, residential recycling, 75 commercial customers, and 15 roll off collection locations.
C. Performance period	1/1/2005 and ongoing

Copy of Cherokee County Business License

2026
Cherokee County Occupation Tax Certificate

This certifies that the business or individual listed below is hereby authorized to conduct business within the Unincorporated Areas of Cherokee County.

LC20210000834
Georgia Waste Systems, LLC-Pine Bluff Hauling

13805 East Cherokee Dr, Ball Ground, GA 30107

This certificate is to be displayed conspicuously at the location of business, and is not transferable or assignable.

OTC20260002383 (Issuance Number)	Cherokee County 1831	January 29, 2026 (Date Issued)
562111 (NAICS Code) / Commercial (TYPE)		Occupation tax is payable annually starting January 1 (Date Due)

Shannon Griffith
License Officer

FireRMS:
OccNum:

Cherokee County 1831 GEORGIA

2026 Occupation Tax Certificate
Development Service Center
1130 Bluffs Parkway
Canton, GA 30114

Georgia Waste Systems, LLC-Pine Bluff Hauling
13805 E Cherokee Dr
Ball ground, GA 30107

State of Georgia Certificate of Existence

Control Number : J303265

STATE OF GEORGIA

Secretary of State
Corporations Division
313 West Tower
2 Martin Luther King, Jr. Dr.
Atlanta, Georgia 30334-1530

CERTIFICATE OF EXISTENCE

I, **Brad Raffensperger**, the Secretary of State of the State of Georgia, do hereby certify under the seal of my office that

Georgia Waste Systems, LLC
a **Domestic Limited Liability Company**

was formed in the jurisdiction stated below or was authorized to transact business in Georgia on the below date. Said entity is in compliance with the applicable filing and annual registration provisions of Title 14 of the Official Code of Georgia Annotated and has not filed articles of dissolution, certificate of cancellation or any other similar document with the office of the Secretary of State.

This certificate relates only to the legal existence of the above-named entity as of the date issued. It does not certify whether or not a notice of intent to dissolve, an application for withdrawal, a statement of commencement of winding up or any other similar document has been filed or is pending with the Secretary of State.

This certificate is issued pursuant to Title 14 of the Official Code of Georgia Annotated and is prima-facie evidence that said entity is in existence or is authorized to transact business in this state.

Docket Number	: 21858605
Date Inc/Auth/Filed	: 06/07/1968
Jurisdiction	: Georgia
Print Date	: 09/23/2021
Form Number	: 211

Brad Raffensperger

Brad Raffensperger
Secretary of State

Conclusion

Georgia Waste Systems, LLC (WM) is proud to serve Woodstock with reliable, forward-thinking environmental services. You know our team, our commitment, and our ability to get the job done right – and we are ready to keep delivering for the City.

This proposal responds directly to the requirements outlined in your RFP. Every section has been carefully prepared to reflect your goals and how WM can help you achieve them.

Why WM?

You benefit from more than just our experience. You maintain access to local resources, advanced infrastructure, and a team that understands Woodstock – how you work, what you value, and where you are headed. That insight allows us to provide services that are not only efficient but also aligned with your operational needs and environmental priorities.

We are ready to continue delivering dependable service throughout the new agreement term. Our track record shows that we respond quickly, adapt when needed, and stay focused on caring for your residential customers and downtown businesses and ensuring your operations run smoothly.

What You Can Expect

- **No Disruptions**: Because we already know your systems and staff, there is no learning curve or transition risk. Service continues without interruption.
- **Reliable Compliance**: WM's facilities and practices meet or exceed all applicable environmental and safety regulations. You can be confident your waste is managed responsibly and in full compliance with regulatory standards.
- **Proven Value**: Our pricing reflects the value we bring Woodstock – reliable service, innovative solutions, a commitment to continuous improvement, and ongoing community involvement.







Looking Ahead

WM is not just maintaining the status quo. We are continuously evolving our services to support your future goals – by investing in innovation, enhancing operational efficiency, and delivering environmentally-focused offerings that put Woodstock at the center of everything we do.

WM's proposal delivers reliable, high-value service built on proven local experience, disciplined operations, and a shared commitment to sustainability outcomes for the City of Woodstock. This demonstrated by highlighting the City's evaluation criteria and WM's qualifications.

- **Price & Value:** WM offers competitive, carefully structured rates supported by verified service delivery, and operational efficiencies that reduce risk, control long-term costs, and protect rate stability throughout the contract term.
- **Firm's Qualifications and Resources:** As the City's current provider, WM brings continuity of experienced local staff, demonstrated performance in Woodstock, and a proven record of safety, responsiveness, and customer satisfaction.
- **General Performance History and Experience & References:** WM's operations are supported by multiple nearby facilities, industry-leading fleet maintenance and safety programs, and technology-enabled oversight that ensures uninterrupted, resilient service and rapid issue resolution across all customer types - all validated through long-standing community relationships and our included local references.
- **Additional Services/Information Beneficial to the City**
  - The addition of **WM's Shred-it® document destruction** expands our ability to offer additional services for the City. We look forward to adding Shred-it® secure document destruction to the City's recycling events at no charge to the City.
  - **WM's Localized Website**, offered at no charge, expands Woodstock's digital service offerings, enhances customer service, and can be used as a community hub for relevant announcements.
- WM's education-first approach - supported by targeted outreach research, local customer service teams, and real-world data - drives higher diversion, cleaner streets, regulatory compliance, and broad adoption of sustainable practices throughout the community.

WM offers value-added services, competitive, carefully structured service rates supported by established billing procedures, verified service delivery, and operational efficiencies that reduce risk, control long-term costs, and protect rate stability throughout the contract term. These value-driven approaches ensure public resources are used responsibly while maintaining consistent and dependable service.

TESTED.
PROVEN.
TRUSTED.







ALWAYS WORKING FOR A SUSTAINABLE TOMORROW®

EXHIBIT E

RFP 2026 – 03 RESIDENTIAL SOLID WASTE COLLECTION AND RECYCLING SERVICES

See following page.

DRAFT

CITY OF
WOODSTOCK
GEORGIA

12453 Highway 92, Woodstock, GA 30188
770-592-6000 · www.woodstockga.gov

REQUEST FOR PROPOSAL
For
RESIDENTIAL SOLID WASTE COLLECTION & RECYCLING SERVICES

RFP NUMBER
2026 – 09

RELEASED:

January 15, 2026

DUE:

February 16, 2026 2:00 P.M. EST

For all questions about this RFP contact:

Martyn Detz
Financial Analyst: Purchasing
770-592-6000 Ext 1205
www.bidnetdirect.com//cityofwoodstock

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1.0 PURPOSE OF SOLICITATION

1.1 Purpose of Proposal

The City of Woodstock, Georgia, herein referred to as the City, is accepting proposals from qualified firms for the purpose of providing solid waste collection, disposal, recycling and yard waste services for the City of Woodstock's residential customers and downtown businesses.

1.2 RFP Submission

Interested parties must submit proposals electronically through Bid Net Direct to the City of Woodstock, Georgia by the due date for their proposals to be considered. Bid Net Direct can be found directly at www.bidnetdirect.com//cityofwoodstock or by visiting the City of Woodstock's website.

Fax and e-mail responses are not acceptable.

Responses to this RFP will be accepted until 2:00 p.m. (EST) on February 16, 2026 through Bid Net Direct.

The City of Woodstock, Georgia reserves the right to reject any and all responses resulting from this RFP. Late responses will not be accepted. If company response is sent or routed to City offices, the submission requirement has not been met and any such response will not be evaluated and will be disqualified from consideration.

1.3 Schedule Overview

This Request for Proposals is scheduled as follows:

January 15, 2026	Release of RFP
January 27, 2026, 10:00 A.M.	Pre-Proposal Meeting (Non-Mandatory)
February 2, 2026, 5:00 P.M	Question Deadline
February 9, 2026, 5:00 P.M	City Responses Posted
February 16, 2026, 2:00 P.M.	Proposals Due Date
February 16, 2026, 2:01 P.M.	Public Opening
February 2026	RFP and Contract Award

1.4 Pre-Proposal Meeting

A pre-proposal conference (non-mandatory) for all respondents will be held at the City Annex located at 12453 Highway 92, Woodstock, GA 30188 on Tuesday, January 27th, 2026, at 10 am.

1.5 RFP Costs

All costs incurred in the preparation and presentation of responses to the RFP shall be completely absorbed by the RFP respondent. All documents submitted as part of the RFP will

become property of the City. Requests for specific material to be returned will be considered. Any material submitted that is confidential must be clearly marked as such.

1.6 RFP Questions/Communications

All questions about this RFP and submission requirements must be submitted in writing through Bid Net Direct. The City's representative listed in this section will serve as the primary contact for this RFP.

Martyn Detz
Financial Analyst: Purchasing
12453 Highway 92
Woodstock, Georgia 30188
770-592-6000 ext. 1205
www.bidnetdirect.com//cityofwoodstock

Any unauthorized contact shall not be responded to and may result in the disqualification of the responder's submittal. Answers to questions submitted via Bid Net Direct will be communicated to respondents via Bid Net Direct.

Communications by companies, its agents, employees, and/or representatives regarding its proposals or intention to submit a proposal in response to this RFP with any employee, agent, or representative of the City of Woodstock, other than the representative listed in Section 1.5, may be considered inappropriate communications.

If any such inappropriate communications are deemed to hinder, influence and/or alter the competitive proposal process, the City, in an effort to ensure a fair and equitable review and selection process, reserves the right to decline consideration of the offender's sealed proposal.

1.7 RFP Amendments

It is the responsibility of respondents to check Bid Net Direct for RFP information and addendums.

1.8 Non-Collusion Affidavit

By submitting a proposal, the respondent represents and warrants that no official or employee of the City has an interest, directly or indirectly, in the proposal or in the final contract award. The respondent further understands proposals will be rejected if there is any evidence of collusion with another respondent.

Respondent agrees that it shall not engage in any activity or conduct that would result in a violation of the City of Woodstock, Georgia Code of Ethics. See contractor compliance forms in **Exhibit C1 –** Certification of Non-Collusion**.**

Respondent certifies that this qualification, offer, or proposal is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a qualification, offer, or proposal for the same materials, supplies, services, or equipment and is

in all respects fair and without collusion or fraud. Respondent understands collusive proposal is a violation of state and federal law and can result in fines, prison sentences, and civil damage awards. Respondent agrees to abide by all conditions of this qualification, offer, or proposal.

Furthermore, the respondent certifies that the firm has not divulged to, discussed or compared his proposal with other respondents and has not colluded with any other respondent or parties to this proposal whatsoever. Also, respondent certifies, and in the case of a joint proposal each party thereto certifies as to his/her own organization, that in connection with this proposal:

- Any prices and/or cost data submitted have been arrived at independently, without consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices and or cost data, with any other respondent or with any competitor;

- Any prices and/or cost data quoted for this proposal have not been knowingly disclosed by the respondent and shall not knowingly be disclosed by the respondent prior to the scheduled opening directly or indirectly to any other respondent or to any competitor;

- No attempt has been made or shall be made by the qualifier to induce any other person or firm to submit a proposal for the purpose of restricting competition;

- The only person or persons interested in this proposal, principal/principals is/are named therein and that no person other than therein mentioned has any interest in his proposal or in the contract to be entered into; and

- No person or agency has employed or retained to solicit or secure this contract upon an agreement or understanding for a commission, percentage, brokerage, or established commercial agencies maintained by the Purchaser for the purpose of doing business

1.9 Contractor Compliance Certifications

Respondents agree to be bound by applicable Federal, State and Local laws, regulations and directives. See **Exhibit C** for all Contractor Compliance Certification forms.

Respondents must comply with Title VI of the Civil Rights Act of 1964, the Anti-Kickback Act, the Contract Work Hour Standard Act, and the National Occupational Safety and Health Act of 1970.

Respondents must certify that they do not and will not maintain or provide for their employees any facilities which are segregated on a basis of race, color, creed, or national origin. See contractor compliance forms in **Exhibit C2 –** Certification of Non-Segregated Facilities**.**

Respondents must certify that they have a drug-free workplace, if applicable. See contractor compliance forms in **Exhibit C3 –** Certification of Drug-Free Workplace**.**

Respondent certifies on behalf of itself, and all Participating Members, Major Non-Participating Members and Contractors identified by such Respondent as of the date hereof, as follows, are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily

excluded from covered transactions by any local, state or federal department or agency. See contractor compliance forms in **Exhibit C4 –** Debarment and Suspension**.**

1.10 Proposal & Award Basis

The City reserves the right to accept or reject any and all proposals or any or parts of a proposal wherein its judgment, it will be in the best interest of the City; waive any technicalities/informalities in the RFP document and proposal process; and to qualify and award any or all of this contract in any manner in which the City, acting in the sole and exclusive exercise of its discretion, deems to be in the City's best interest. If no acceptable proposal is received, the City also reserves the right to re-solicit proposals, at its sole discretion.

1.11 Required Insurance

No proposal may be withdrawn for a period of sixty (60) days after time has been called on the date of opening.

Upon the award of this RFP, the contractor shall provide the City with:

Coverage	**Limits of Liability**
Workers' Compensation	Statutory
Employer's Liability	$500,000.00
Bodily Injury Liability	$1,000,000.00 each occurrence
Except Automobile	$2,000,000.00 aggregate
Property Damage Liability	$1,000,000.00 each occurrence
Except automobile	$1,000,000.00 aggregate
Automobile Bodily Injury	$1,000,000.00 each person
Liability	$2,000,000.00 each occurrence
Automobile Property	
Damage Liability	$1,000,000.00 each occurrence
Excess Umbrella Liability	$5,000,000.00 each occurrence

Evidence of required insurance shall be presented prior to the execution of the Contract. Insurance policies to be carried under the agreement shall not be changed or canceled without a thirty (30) day written notification to the City of Woodstock, Georgia prior to change or cancellation.

1.12 Time of Completion

Respondent hereby agrees to commence work under this contract on or before a date to be specified in a written "Notice to Proceed" of the City.

1.13 Taxes, Fees, Code Compliance and Licensing

The firm shall be responsible for the payment of any required taxes or fees associated with the execution of this contract. The firm shall also be responsible for compliance with all applicable codes and statutes.

1.14 References and Proprietary Information

Submission of a proposal authorizes the City to make inquiries concerning the respondent and its officers to any persons or firms deemed appropriate by the City. Any proprietary information that the respondent does not want disclosed to the public shall be so identified on each page in which it is found. Data or information so identified will be used by the City solely for the purpose of evaluation and contract negotiations only.

1.15 Illegal Immigration Reform and Enforcement Act of 2011

By providing a qualification or proposal, qualifier/respondent certifies that he/she is in compliance with O.C.G.A. § 13-10-90 and 91, et seq. No qualification or proposal will be considered by the City unless it is accompanied with a signed, notarized affidavit (**EXHIBIT B**) from the qualifier/respondent attesting to the following:

a) The affiant has registered with and is authorized to use and uses the federal work authorization program

b) The user identification number and date of authorization for the affiant; and

c) The affiant will continue to use the federal work authorization program throughout the contract period; and

The affiant will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the same information required in subparagraphs (a), (b) and (c) of this paragraph.

1.16 Anti-Boycott of Israel

By signing and submitting this proposal and pursuant to O.C.G.A. § 50-5-85, respondent/respondent certifies that it is not currently engaged in, and agrees that for the duration of this agreement, it will not engage in a boycott of Israel.

1.17 Indemnity

The successful respondent shall indemnify and hold harmless the City, its officers and employees from and against any and all claims, demands, actions, suits and proceedings by others resulting from the negligence of willful misconduct in the performance of the agreement, including but not limited to any liability for damages by reason or arising out of any failure of the successful respondent to secure proper licenses, bonds, insurance coverage or the like, and against any loss, cost, expense, and damages resulting there from, including reasonable attorney's fees.

2.0 SCOPE OF WORK

2.1 Type of Good/Service and Objectives:

The City of Woodstock, Georgia, herein referred to as the City, is accepting proposals from qualified firms to provide solid waste collection, disposal recycling and yard waste services for the City of Woodstock's residential customers and downtown businesses.

Goods and services shall meet or exceed the following guidelines:

The Contractor shall perform the quarterly billings, be primary contact, and collect all fees and handle all complaints from City residents and businesses. The Contractor shall maintain an office and service facilities through which it may be contacted without charge by telephone. The office shall be equipped with sufficient telephones and shall have responsible personnel in charge from 8:00 a.m. until 5:00 p.m., Monday through Friday.

All complaints shall be made directly to the Contractor. The Contractor shall give all complaints prompt and courteous attention. In the case of an alleged missed schedule collection, the Contractor shall investigate and if such allegations are verified, shall arrange for collection within twenty-four (24) hours of the time the complaint was received.

The Contractor shall maintain forms or a log indicating the time a complaint or request is received, the nature of the complaint or request, and the disposition of same. Such records shall be available for the City's inspection at all times during normal working hours.

The Contractor shall be responsible for billing customers and handling payments/collection processing.

The Contractor will designate a service representative to the City of Woodstock. The Designated Service Representative will be the contract manager for the vendor that will be the main point of contact as well as work with the City for the duration of the contract.

The successful contractor shall have sole and exclusive right to provide residential solid waste collection and recycling services for and on behalf of the City. This RFP/Contract shall not constitute a franchise or exclusive right to collect solid waste from commercial, institutional and industrial units within the City.

The successful contractor must supply the customers of the City of Woodstock with the appropriate number of garbage carts and recycling bins by June 26th, 2026.

Quarterly reports shall be provided to the city with a listing of the tonnage of all residential waste and recycling collected pursuant to the city's sanitation ordinance.

All Definitions can be found in **Exhibit D.**

2.1.1 Service Specifications

Contractors shall provide proposals on solid waste collection, recycling, and yard waste as follows:

Contractor shall notify all customers about the "scheduled day of service" and provide each customer that receives a Roll Out Cart and Recycling Cart with a notice card and a Contractor-provided and City-approved brochure describing the operations of the service and the requirements for each Roll Out Cart user including items that may not be included for pickup. Days vary for current customers.

The services to be provided by the Contractor shall be for once per week curbside collection of residential household garbage (MSW) from all Residential Units located in the City. The City estimates that the total number of homes is 12,076; therefore the number of carts needed City-wide should be approximately 12,200, plus recycle bins as new developments become active. The quantity of business customers that use residential carts downtown is not known. The Contractor will provide each Residential Unit with one (1) ninety-five (95) gallon Roll Out Cart for the storage and collection of MSW.

Additional Roll Out Carts for Residential Units and small businesses will be by mutual agreement of the parties hereto, however the charge shall be on a per Cart basis as herein described. Should a location generate on a continuing basis more volume than the capacity of one (1) Cart will accommodate, the City will authorize the Contractor to provide an additional Cart for servicing at the then current per Cart rate. Contractor also shall provide weekly collection of Bulky Waste materials.

Furthermore, Contractor shall provide once a week curbside collection of Recyclable Materials. Recyclable Materials shall be placed in a sixty-four (64) gallon plastic recycling Cart provided by Contractor. Recyclables shall be collected on the same day of the week in which residential household garbage is collected. The Recyclable Materials will be placed in the container unsorted. When improper materials are co-mingled with the proper materials by the customer, the Contractor shall collect the proper material and leave the improper materials in the container with an explanatory note.

Approved Containers shall be placed in a location that is readily accessible to the Contractor and its equipment, not to exceed five (5) feet from the curb or edge of the traveled portion of road or street. The City will aid the Contractor in resolving problems of Cart location for servicing.

The Contractor shall be responsible for sorting, handling, processing, storage, and marketing of the Recyclable Materials. The Contractor shall ensure that the Recyclable Materials collected are recycled for reuse and shall prevent the material from being deposited in any landfill. Should the market for a recyclable material covered by the terms of this Contract/Proposal collapse and render the product worthless (i.e. - local recycling processors will not accept the material without charge), the collection of such recyclable material shall be suspended until the markets improve unless the City is willing to reimburse Contractor for marketing the materials at a negative value.

The Contractor shall maintain records on the weight of Recyclable Materials collected by type (preferably) but may report weights for single stream (total of all commodities). The Contractor also shall maintain records on the set-out rate (percentage of eligible households which put out a container on each collection day) and shall furnish an accurate estimate of the participation rate (percentage of eligible households which set out a container at least once per month). These records shall be furnished to the City on a monthly basis. Monthly and year-to-date information shall be included in each report.

The Contractor shall maintain records on the weight of MSW collected. These records shall be furnished to the City on a monthly basis. Monthly and year-to-date information shall be included in each report.

Each Resident in the City eligible to receive garbage and recycling collection service will be invoiced by contractor per Residential Unit per month. It is anticipated that all customers covered by this proposal and awarded contract will receive a recycling bin. A customer may choose not to use the proposal and may request the vendor to pick the bin up for non-use purposes.

Backdoor service will be provided to residents who are determined by the City to live in a residence in which no individual is physically capable of taking recyclables or garbage to the curb. The number of all backdoor customers is 31 customers. There is an application process with the City. A doctor signature is required on the backdoor application.

The contractor shall obtain a certified weight ticket at the location of the contractor's choosing prior to disposal and provide a copy of said weight ticket to the City of Woodstock. Respondent shall maintain all appropriate insurance, permits, and approvals as may be required to haul waste to appropriate disposal locations.

The Contractor shall provide an adequate number of vehicles for regular collection services. There are 1,281 customers serviced by single axle trucks. All vehicles and other equipment shall be kept in good repair appearance and in a sanitary condition. Each vehicle shall have clearly visible on each side the identity and telephone number of the Contractor. The customer service number shall be on the truck. The service provider is to handle all complaints. All Municipal Solid Waste hauled by the Contractor shall be so contained, tied, covered or enclosed such that leaking, spilling or blowing are prevented.

The services described herein do not include the collection and disposal of any increased volume of waste resulting from a flood, hurricane or similar or different acts of God over which the Contractor has no control. In the event of such a flood, hurricane or other acts of God, Contractor and the City shall negotiate the payment to be made to Contractor for additional services, if the Contractor and City agree that the increased volume is to be handled by the Contractor. Further, if the City and Contractor reach such agreement, the City shall grant the Contractor variances in routes and schedules as deemed necessary by the Contractor.

2.1.2 Approved Containers

Garbage and allowable solid waste generated for collection shall be stored in Approved Containers as described in **Exhibit D** Definitions. The Contractor shall not be required to collect such materials unless they are in Approved Containers. Only approved plastic bags may be used to supplement the capacity of the Roll Out Carts on those occasions when excess waste is generated as herein described. Yard Waste shall be bagged or bundled according to the specifications in Section 2.1.4 herein. Residents may place up to eight (8) bags or bundles of MSW, Yard Waste or a combination of the bags/bundles without exceeding eight (8) bags in total.

2.1.3 Trash and Yard Waste Requirements

The Contractor will not be responsible to collect and dispose of more than eight bags of leaves, waste or yard trimmings per Residential Unit per collection in addition to the waste placed in the Carts. Eight bags is the maximum number of additional bags of household waste, yard waste or the combination of the two is allowed. The weight limit is 30 lbs.

The Contractor will not be responsible for removal of Construction Debris or contractor-generated construction debris nor waste generated by a professional tree surgeon.

The Contractor will not be responsible for removal of leaves or yard trimmings unless they are bagged.

The Contractor will not be responsible for removal of limbs and lumber unless it has been cut to lengths of four feet or less and bundled.

Trash collection will be located as provided for in Section 2.1.2, so that the Contractor will have adequate access to trash.

The Contractor will notify the City Manager, or his designee should it encounter problems with compliance to any of the provisions.

Continual radio dispatched collection for large items too heavy or bulky to go in Contractor's regular vehicles will be provided by Contractor. If a Residential Unit requires more than two items of bulky waste for pick up during a single collection, the Resident must notify Contractor in advance. Anything over two requires a call-in service for pick up outside weekly standard service. There is a 2 bulk waste items per home limit for household waste, collected on service day. The contractor may bill for overages over the 2-item limit.

The Contractor will notify the City Manager, or his designee should it encounter problems with compliance with the aforesaid sections.

The method of trash collection will be uniform across the City.

2.1.4 Extraordinary Waste Material

Hazardous wastes, body wastes, abandoned vehicles, vehicle parts, construction and demolition waste, tires, batteries, paints, oils, chemicals of any kind, rocks, sand, gravel, dirt, logs, carpet, medical waste, Large equipment and their parts, Freon containing devices, devices containing gasoline and/or propane, and dead animals will not be collected by the Contractor under the terms of this RFP/Contract.

2.1.5 Newly Developed and Annexed Areas

The Contractor will, within thirty (30) days or less of notification by the City, provide solid waste collection services of the same frequency and quality required by the Contractor to newly developed and annexed areas. As new homes are constructed and occupied in the City, the Contractor shall, after proper notification by the City, provide solid waste services as required by the Contract on the next scheduled day of collection following notification. The Contractor shall be responsible for notifying the City of all locations being serviced which do not appear on the billing register.

2.1.6 Collection Service Schedule: Hours and Days of Operation

The services to be provided by the Contractor shall be for once per week curbside collection of residential household garbage (MSW) from all Residential Units located in the City. Additionally, Contractor shall provide once a week curbside collection of Recyclable Materials.

Residential route collection shall not begin prior to 7:00 a.m. each day or continue after 7:00 p.m. Exceptions to collection hours shall be affected only upon the mutual agreement of the City and Contractor, or when Contractor reasonably determines an exception is necessary in order to complete collection on an existing collection route due to unusual circumstances.
The Contractor may elect to observe the following holidays:

New Year's Day	Memorial Day	Independence Day
Labor Day	Thanksgiving Day	Christmas Day

The Contractor may decide to observe a holiday by suspending and delaying the pickup day. The Contractor shall be responsible for publicizing (and the expense of publishing) any changes in collection schedules due to holiday observance. Proper publicizing will include the placement of advertisements or public service announcements serving the affected area and notice to the City Manager or his designee.

Contractor shall submit a map designating the collection routes with days of pick up to the City Manager or his designee for approval which approval shall not be unreasonably withheld. Any changes to the route shall also be submitted to the City Manager or his designee for approval which approval shall not be unreasonably withheld.

2.1.7 Landfill/Disposal Site(s)

Respondent shall indicate on the proposal the name and location of the disposal site or sites which the respondent intends to use to perform the contract and the respondent's disposal rate at the disposal site. Furthermore, the respondent shall provide evidence satisfactory to the City that the respondent, if awarded the contract, will have the right to use said disposal site or sites under and for the duration of the contract.

All changes in the diesel fuel surcharges must be made in writing to the City of Woodstock and attached to the monthly invoice.

2.1.8 Contractor's Personnel

The Contractor shall assign a qualified person to be in charge of its performance of this Contract. The City shall be provided the name, work phone number, cell phone number and email address of the person in charge at all times.

The Contractor's collection employees shall wear a uniform and shirt bearing the Contractor's name and the name of the individual employee.

Each employee shall, at all times, carry a valid driver's license for the type of vehicle he is driving. The Contractor shall provide operating and safety training for all personnel.

No person shall be denied employment by the Contractor for reasons of age, race, sex, creed, or religion or national origin.

2.1.9 Additional Services

In addition to the services set forth in the above sections, Contractor shall provide the following additional services:

2.1.9.1 City Buildings

Free dumpster service for routine trash and recycling at all City buildings.

I. 12453 Hwy 92 Annex: (1) 8-yard with 1 service per week, (1) 8-yard with service per week single stream, and (2) 65-gallon recycle carts with 1 service each per week.

II. 108 Wigley Rd FS 10: (3) 96-gallon trash with 1 service per week. 64-gal rolling recycle.

III. 223 Arnold Mill Rd Senior Center: (3) 96-gal rolling cans & 64-gal rolling recycle

IV. 108 Arnold Mill Rd Community Center: Front load dumpster & 64-gal rolling recycle

V. 209 Bell PL Parks & Recreation: 96-gal rolling can & 64 gal rolling recycle

VI. 225 Arnold Mill Rd FS 14: (10) 96-gal rolling cans & 64-gal rolling recycle

VII. 228 Arnold Mill Rd WWTP: (5) 20-yard open top containers, (1) 30-yard open top. Current vendor owns 4, City owns 2.

a. These roll offs are not currently provided at no charge due to the type of waste being collected.

VIII. 210 Bell PL Public Works Shop: (1) 20-yard open top, average 2 hauls per month

a. No charge to City.

IX. City Parks (Dupree on Neese Rd): (1) 8-yard with 2 services per week at no charge to City.

The City anticipates three new facilities coming online in the next two years: Little River Park, Fire Station 28, and Fire Station 34

2.1.9.2 Recycling Events

The City has 2 sponsored recycle events each year, April and November.

Annual metal recycling collection sweep throughout the City in conjunction with Earth Week, as well as drop off sites for metal recycling during Earth Week.

The scrap metal collection occurs at two City recycle events each year. One in April and one in November. We do not have drop boxes year-round. The weight/tonnage from the sweep and drop-boxes is not available. Multiple vendors partner with the City for these events (e.g., metal recycling, paper shredding, etc.) Individuals who would like to recycle scrap metal or any of the other items accepted, come through the event with their vehicle. City staff will unload their items for them and sort them in various containers in the parking lot. Once we receive an item from an event participant, it is sorted by type into various containers. At the end of the event, the items are taken off site by Contractor to the recycling plant.

2.1.9.3 Concerts/Events

Roll off containers for all City sponsored events and concerts plus special event boxes for events in the City at no additional charge. For events, on average 30 20-yard garbage carts and recycling carts per year are needed for events.

There are five (5) concerts each year, May through September.

There are two (2) parades (July and December).

2.1.9.4 Schools

Recycling containers and collection at Cherokee County schools located in the City. This includes Woodstock Elementary School: (1) 6-yard with 2 services per week single stream recycling, no charge.

2.1.9.5 Other

I. Town Hall meetings with education and training for residents on transition, handouts, and educational materials provided with Cart delivery to each home.

2.1.10 Price Proposal Format

Sealed Proposals must contain itemized pricing per Residential Unit per month for garbage and recycling collection services. The current cost of disposal tipping fees should be included in these fees. The amount shall remain fixed for the initial term, however, if taxes and /or surcharges are imposed upon the collection and/or disposal of the waste collected under the terms of the contract, Contractor may petition the City for an increase in rates to offset the increased costs to Contractor but any increase shall be subject to the approval of the City in its sole discretion.

Sealed Proposals must further contain an itemized per ton pricing franchise fee as described in Section 2.1.11 below.

2.1.11 Franchise Fee

Contractor shall pay to the City a per ton franchise fee on the total number of tons of any and all Municipal Solid Waste, Bulky Waste, Commercial Solid Waste, Construction and Demolition Waste, Garbage, Refuse, Rubbish/Trash, White Goods, Yard Debris or waste of any kind whatsoever, whether or not such waste comes from the City, accepted at the disposal site(s) beginning July 1st, 2026 and continuing for the term of the Agreement. Payment shall be made on a quarterly basis. Contractor shall maintain accurate records to support the tonnage* and such records shall be available to City staff at all times during normal business hours. All residential Municipal Solid Waste collected by Contractor from Residential Units pursuant to the Agreement shall be channeled through Contractor's disposal site(s). Recyclables shall not be subject to the franchise fee.

Tonnage for the 12-month period ending 12/31/2025 = 12,400 Solid Waste and 2,200 Recycle. Assuming the residential customer # of 12,076, this equals 1.02683 tons Solid Waste per location and 0.18218 tons Recycle per location. City has no confirmation that Yard Waste is included within the Solid Waste number and does not have data on Yard Waste separately. The Franchise fee for tonnage is not available at the time of this solicitation.

2.2 Delivery Time

This is a time sensitive project. *All waste and recycle receptacles must be delivered to customers no later than June 26th 2026, pending any unnatural weather occurrence.*

2.3 Award and Pricing Information

The City intends to award to a single Contractor. The City may award the entire project or portions of the project to a single Contractor. The Contract will be awarded to the lowest, responsive, responsible Respondent as determined by the review committee and as approved by City Council.

RFPs and pricing shall be valid for a period of 60 days after submission date.

2.4 Contract Term

The contract term shall be a three (3) consecutive fiscal year contract beginning July 1st, 2026 through June 30, 2029, with optional one (1) year extensions/renewals not to exceed a total contract period of five (5) consecutive years.

Renewal will depend upon annual budget funding appropriation by the City Council and Contractor's performance. The contract will be subject to the terms and conditions included in the Service Agreement. The City of Woodstock reserves the right to cancel with cause, due to nonperformance or violation of contract terms.

This Contract shall not be deemed to create a debt of the City for the payment of any sum beyond the fiscal year in which the budget appropriations have been made. If an annual budget appropriation is not made by City Council, the contract is deemed to be terminated between all parties without recourse related to non-appropriation.

2.5 Evaluation Procedure

The City of Woodstock, at its sole discretion, following an objective evaluation, will award this contract to the most responsible, responsive Contractor. The proposals will be evaluated on a "Best Overall Value" basis. The following factors will be used to evaluate the proposals:

1. Price (50 pts)
    a. The price will be compared against the values assigned the various elements of the technical proposal. The evaluators will determine whether additional technical merit in a proposal justifies a higher price. The objective of this process is to obtain the best available combination of technical capability and price.
2. Firm's Qualifications and Resources (25 pts)
    a. Respondent's integrity, knowledge, experience, expertise and demonstrated ability to satisfactorily perform the full range of tasks

associated with services described in this RFP; and the ability to provide a team of skilled, trained employees along with the necessary equipment.

3. References (15 pts)

   a. This factor considers the firm's prior success in such assignments and any problems encountered. The respondent should provide a minimum of three relevant references, including the entity name, contact person's name, title, mailing address, email address and telephone number.

4. General Performance History and Experience (10 pts)

   a. This factor considers the firm's general history and background, including the degree to which this type of assignment is a significant part of the firm's overall business.

5. Additional Services/Information Beneficial to the City

   a. This factor considers any other information or additional services that will benefit and assist the City in evaluating the capabilities of the Contractor. There are not any direct points associated with this item. However, the information contained herein will have an effect on the scoring and evaluation of other items.

In addition to these considerations, the evaluators may request additional information, oral presentations or discussions with any or all of the responding Contractors to clarify elements of their proposal or to amplify the materials presented in any part of the proposal. However, Contractors are cautioned that the evaluators are not required to request clarification; therefore, all proposals should be complete and reflect the most favorable terms available from the Contractor.

The City of Woodstock reserves the right to make independent investigations as to the qualifications of the Contractor. Such investigations may include contacting existing customers. Contractors should keep in mind that this is a Request for Proposals and not a request to contract. The City reserves the right to accept or reject any and all proposals, and to waive any irregularities as may be permitted by law when it is deemed that such action will be in the best interest of the City.

It is also within the right of the City to reject proposals **that do not contain all elements and information requested in this document**. The City reserves the right to cancel this RFP at any time. The City will not be liable for any cost/losses incurred by the Offerors throughout this process.

3.0 PROPOSAL FORMAT

1. **Exhibit A**: Contractor Information Sheet - If the firm has branch offices, state the office that will have management responsibility for the work to be carried out.
2. Table of Contents: Include a clear identification of the material included in the proposal by page number.
3. Letter of Transmittal: Make a positive commitment to perform the required work in a professional and workmanlike manner. Also give the name(s) of the person(s) who will be authorized to represent the firm, their title, telephone number and email.
4. Statement of Qualifications:
    a. Name, address, and telephone number of the firm's owners, and full information about the corporate structure of the submitting firm.
    b. Location of the firm's primary place of business for legal purposes and any subsidiary offices, years of business, types of services offered, and number of people employed on a regular basis.
    c. Names and qualifications of personnel to be assigned to the project.
    d. Description of similar project experience and the names, addresses, and telephone number of owners for all projects described (references will be checked). This is requesting similar project/contracts the vendor has held.
    e. Curriculum vitae of principal associates and key personnel proposed to have primary responsibility for the project.
    f. List at least three (3) references in which your Contractor has provided the services requested within the past two (2) years. This specifically is asking for references that may be contacted.
5. Approach: Indicate your understanding of the scope of work by describing your firm's approach, including specific illustrations of the procedures to be followed. Tell us about your firm's experience, background, and examples of work, and why the City should select your firm.
6. Proposed Contract Fees: Proposed contract fees shall be submitted containing a breakdown of each item listed in section 2.1.10 separately.
7. **Exhibit B**: E-Verify Affidavit with Instructions.
8. **Exhibit C**: Contractor Compliance including the Certification of Non-Collusion **(C1),** Certification of Non-Segregated Facilities **(C2),** Certification of Drug-Free Workplace **(C3), and** Debarment and Suspension Form **(C4).**
9. A copy of the firm's certificates of insurance as listed in section 1.11.
10. A copy of the firm's W9
11. Vendor Conflict of Interest Form **Exhibit E**
12. Annotated list of references (with addresses and telephone numbers).
13. Copy of Georgia Business License

3.1 Proposal Opening Link

A clear, concise proposal in the specified proposal format is requested with all the necessary information included. Responses to this RFP will be accepted until **2:00 p.m. (EST) on February 16, 2026** through Bid Net Direct. Proposals will be publicly opened and read aloud via GoTo Meetings on February 16, 2026, 2:01 P.M.
RFP 2026 - 09 - Proposal Opening
Feb 16, 2026, 2:00 – 2:15 PM (America/New_York)

Please join my meeting from your computer, tablet or smartphone.
https://meet.goto.com/766422541

You can also dial in using your phone.
Access Code: 766-422-541
United States: +1 (224) 501-3412

Join from a video-conferencing room or system.
Meeting ID: 766-422-541
Dial in or type: 67.217.95.2 or inroomlink.goto.com
Or dial directly: 766422541@67.217.95.2 or 67.217.95.2##766422541

Get the app now and be ready when your first meeting starts:
https://meet.goto.com/install

4.0 OTHER ITEMS

4.1 Terms and Conditions

1. The City of Woodstock, Georgia hereby requests proposals for the goods and services inclusive of the services requested in the RFP.

2. City of Woodstock, Georgia reserves the right to evaluate the firm's proposals. Only those firms who, in the opinion of the City, meet the minimum necessary proposals will have their price and contract/agreement evaluated.

3. All proposals, fee schedules and other documents furnished to the City of Woodstock, Georgia are subject to the Georgia Open Records Act.
4. Termination: The contract will be subject to the terms and conditions included in the Service Agreement. The City of Woodstock, Georgia reserves the right to cancel the agreement with cause, due to nonperformance and/or violation of contract terms.

5. The City shall be notified of business name change(s) in writing within thirty (30) days of changes.

6. The City shall be notified and approve of key personnel change(s) in writing prior to any changes.

4.2 Rejection of Proposals/Cancellation of RFP

The City of Woodstock, Georgia reserves the right to reject any or all proposals, to waive any irregularity or informality in a proposal, and to accept or reject any item or combination of items, when to do so would be to the advantage of the City.

It is also within the right of the City to reject proposals **that do not contain all elements and information requested in this document**. The City reserves the right to cancel this RFP at any time. The City will not be liable for any cost/losses incurred by the Offerors throughout this process.

4.3 Proposal Withdrawal

A submitted proposal may be withdrawn prior to the due date by a written request to the City representative listed in Section 1.6. A request to withdraw a proposal must be signed by an authorized individual of the submitting company.

4.4 Miscellaneous

This RFP and any agreements related thereto must comply, inter alia, with all City laws and charters and are subject to all requisite City approvals including, but not limited to, City Management and City Council.

The City reserves the right to release modifications to this RFP or supplements to it from time to time. Firms are responsible for periodically checking Bid Net Direct or the Georgia Procurement Registry for such modifications or supplements.

This Section Intentionally Left Blank

EXHIBIT A CONTRACTOR INFORMATION FORM

See following page(s).

City of Woodstock

CONTRACTOR INFORMATION

Firm Name: _____

Contact Person: _____

Firm Address: _____

_____

Phone: _____

Fax: _____

Email: _____

With this packet, please also provide a W-9 and Certificate of Insurance for the company/firm.

_____ _____

Signature – Authorized Officer or Agent Date

EXHIBIT B E-VERIFY AFFIDAVIT WITH INSTRUCTIONS

See following page(s).

City of Woodstock

INSTRUCTIONS

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with the City of Woodstock, Georgia (the "City") has registered with and is participating in a federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontract who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

E-Verify/Company ID Issued by the E-Verify Program
_____
Federal Work Authorization User Identification Number

Date E-Verify/Company ID was issued by E-Verify
_____
Date of Authorization

Contractor's Company/Firm Name
_____
Name of Contractor

Name of project or type of service provided
_____
Name of Project

City of Woodstock, Georgia
_____
Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.
Executed on _____, 201____ in _____ (city), _____ (state).

_____
Signature of Authorized Officer or Agent

_____
Printed Name and Title of Authorized Officer or Agent

Subscribed and Sworn before me this the_____ day of _____, 201____,

_____ _____
Notary Public My Commission Expires

INSTRUCTIONS ONLY - COMPLETE FOLLOWING PAGE

City of Woodstock

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with the City of Woodstock, Georgia (the "City") has registered with and is participating in a federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontract who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

_____
Federal Work Authorization User Identification Number

_____
Date of Authorization

_____
Name of Contractor

_____
Name of Project

City of Woodstock, Georgia
Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, 202____ in _____ (city), _____ (state).

_____
Signature of Authorized Officer or Agent

_____
Printed Name and Title of Authorized Officer or Agent

Subscribed and Sworn before me this the_____ day of _____, 202____,

_____ _____
Notary Public My Commission Expires

EXHIBIT C CONTRACTOR COMPLIANCE CERTIFICATIONS

C1 ____ NON-COLLUSION AFFIDAVIT OF PRIME CONTRACTOR

C2 ____ CERTIFICATION BY CONTRACTOR REGARDING NON-SEGREGATED FACILITIES

C3 ____ DRUG FREE WORKPLACE CERTIFICATION

C4 ____ DEBARMENT AND SUSPENSION FORM

See following pages

EXHIBIT C1
NON-COLLUSION AFFIDAVIT OF PRIME CONTRACTOR

State of _____

County of _____

_____, being first duly sworn, deposes and says that:

(1) He is _____ (Owner, Partner, Officer, Representative, or Agent) of the **CONTRACTOR** that has submitted the attached Bid;

(2) He is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid;

(3) Such Bid is genuine and is not a collusive or sham Bid;

(4) Neither the said **CONTRACTOR** nor any of its officers, partners, owners, agents, representatives, employees, or parties in interest, including this affiant, has in any way colluded, conspired, connived, or agreed, directly or indirectly, with any other Bidder, firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted to or refrain from bidding in connection with such Contract, or has in any collusion or communication or conference with any other Bidder, firm or person to fix the price or prices in the attached Bid or of any other Bidder, or to fix any overhead, profit or cost element of the Bid price or the Bid price of any other Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against The City of Woodstock, Georgia or any person interested in the proposed Contract; and,

(5) The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the **CONTRACTOR** or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

Signed _____

Name _____

Title _____

Subscribed and Sworn to before me this ____ day of_____, 20 _____.

_____ (SEAL)

_____
Title

My Commission expires_____
Date

EXHIBIT C2

CERTIFICATION BY CONTRACTOR REGARDING NON-SEGREGATED FACILITIES

The **CONTRACTOR** certifies that he does not, and will not, provide and maintain segregated facilities for his employees at his establishments and, further that he does not, and will not, permit his employees to perform their services at those locations, under his control, where segregated facilities are provided and maintained. Segregated facilities include, but are not necessarily limited to, drinking fountains, transportation, parking, entertainment, recreation, and housing facilities; waiting, rest, wash, dressing, and locker rooms, and time clock, work, storage, restaurant, and other eating areas which are set apart in fact, or by explicit directive, habit, local custom, or otherwise, on the basis of color, creed, national origin, and race.

The **CONTRACTOR** agrees that, except where he has obtained identical certifications from proposed subcontractors for specific time periods, he will obtain identical certifications from proposed subcontractors prior to the award of subcontracts exceeding $10,000.00 which are not exempt from the provisions of the Equal Opportunity clause, and that he will retain such certifications in his files.

The **CONTRACTOR** agrees that a breach of this certification is a violation of the Equal Opportunity clause in this Contract. The penalty for making false statements is prescribed in 18 U.S.C. 1001.

_____
Contractor

_____
Signature

_____
Printed Name and Title of Signer

_____
Date

EXHIBIT C3

DRUG FREE WORKPLACE CERTIFICATION

CONTRACTOR certifies that they are a drug free workplace as described below and will maintain compliance with such for the duration of the agreement.

In order to have a drug-free workplace, a business shall:

1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of controlled substances is prohibited in the workplace and specifying the actions that shall be taken against employees for violation of such prohibition.

2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

3) Give each employee engaged in providing the commodities of contractual services that are under proposal a copy of the statement specified in the subsection (1).

4) In the statement specified in subsection (1), notify the employee that, as a condition of working on the commodities or contractual services that are under proposal, the employee shall abide by the terms of the statement and shall notify the employer of any conviction of, or plea of guilty or nolo contender to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.

5) Impose a sanction on or require that satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.

6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign this statement, I certify that this firm complies fully with the above requirements.

_____ _____

Contractor Authorized Representative Signature

_____

Date

EXHIBIT C4

DEBARMENT AND SUSPENSION CERTIFICATION

The undersigned Proposer certifies on behalf of itself, and all Participating Members, Major Non-Participating Members and Contractors identified by such Proposer as of the date hereof, as follows:

The undersigned certifies to the best of its knowledge and belief, that it and its principals:

a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency.

b. Have not within a 3-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, State or local) transaction or contract under a public transaction; violation of federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, State or local) with commission of any of the offenses enumerated in paragraph 1b of this certification; and

d. Have not within a three (3) year period preceding this application/proposal had one or more public transactions (federal, State or local) terminated for cause or default.

Where the Proposer is unable to certify to any of the statements in this certification, it shall attach a certification to its proposal or bid stating that it is unable to provide the certification and explaining the reasons for such inability.

_____

Signature of Contractor's Authorized Official

_____

Name and Title of Contractor's Authorized Official

_____

Date

EXHIBIT D DEFINITIONS

1. **APPROVED CONTAINERS** - An approved container for the collection of solid waste shall be a Contractor provided 95 gallon Roll Out Cart Receptacle with two wheels and a properly designed axle and fittings constructed of heavy duty plastic and having the strength to store normal household garbage and refuse and equipped with proper attachments for hydraulic loading into the Contractor's collection vehicle by the hydraulic lifts affixed to such vehicle body. Bags, as described in item 2 below, may also serve as approved containers when the Cart is full and periodic excess volume is generated and such bags are placed adjacent to or on top of the Cart.

   An approved container for the collection of recyclables shall be a Contractor provided 65 gallon Roll Out Cart with two wheels constructed of heavy-duty plastic. Contractor provided Carts are to be used by Residents during the term of this Agreement but shall be returned to Contractor at the conclusion of this Agreement.

2. **BAGS** - Plastic sacks designed to store and enclose Refuse with sufficient wall strength to maintain physical integrity when lifted by top. Total weight of a bag with contents shall not exceed forty (40) pounds.

3. **BULKY WASTE** - Large items of solid waste such as furniture, white goods, mattresses, and other oversize wastes whose large size precludes or complicates their handling by normal solid waste collection, processing, or disposal methods. Bulky Waste shall not contain refrigerators, air conditioning units, or freezers unless they are certified that all Freon has been removed. Gas grills will be collected as Bulky Waste if the propane tank has been removed. Lawn mowers will be collected so long as all gasoline has been removed.

4. **COLLECTION** - The act of removing solid waste (or materials that have been separated for the purpose of recycling) to a transfer station, processing facility, or disposal facility.

5. **COMMERCIAL SOLID WASTE** - All types of solid waste generated by stores, offices, restaurants, warehouses, and other non-manufacturing activities, excluding residential and industrial waste.

6. **CONSTRUCTION AND DEMOLITION WASTE** - Solid waste resulting solely from construction, remodeling, repair, or demolition operations on buildings, or other structures, but does not include inert debris, land-clearing debris, yard debris, or used asphalt, asphalt mixed with dirt, sand, gravel, rock, concrete, or similar nonhazardous material.

7. **GARBAGE** - All putrescible waste, including animal offal and carcasses of less than ten (10) pounds in weight except those slaughtered for human consumption; every accumulation of waste (animal, vegetable and/or other matter) that results from the preparation, processing, consumption, dealing in, handling, packing, canning, storage, transportation, decay or decomposition of meats, fish, fowl, birds, fruits, grains or other animal or vegetable matter, including, but by no way of limitation, used tin cans and other food containers; and all putrescible or decomposable waste animal or vegetable matter which is likely to attract flies or rodent, but excluding sewage and human waste.

8. **HAZARDOUS WASTE** - Any chemical, compound, mixture, substance or article which is designated by the United States Environmental Protection Agency or appropriate agency of the State to be "hazardous" as that term is defined by or pursuant to Federal or State law or regulations.

9. **LANDFILL** - A disposal facility or part of a disposal facility where waste is placed in or on land and that is not a land treatment facility, a surface impoundment, an injection well, a hazardous waste long-term storage facility or a surface storage facility.

10. **MUNICIPAL SOLID WASTE** - Solid waste resulting from the operation of residential, commercial, industrial, governmental, or institutional establishments that would normally be collected, processed, and disposed of through a public or private solid waste management service. Municipal solid waste does not include hazardous waste, sludge, or solid waste from mining or agricultural operations.

11. **PERSON** - Any individual, corporation, Contractor, association, partnership, unit of government, state agency, federal agency, or other legal entity.

12. **RECYCLABLES** - Newspapers and inserts, HDPE and PET plastic containers, aluminum, bimetal, and ferrous beverage and food cans, all of which have been separated from the waste at the point of collection. Additional materials may be added to the definition of Recyclables upon mutual agreement of the parties.

13. **REFUSE** - This term shall refer to Garbage and Rubbish generated at a Residential Unit unless the context otherwise requires.

14. **RESIDENTIAL UNIT** - A dwelling within the Service Area as hereinafter defined, occupied by a person or group of persons. A Residential Unit shall be deemed occupied when water services, either public or private, are being supplied thereto. Each unit of an apartment or condominium dwelling consisting of four (4) or less living units, whether single or multi-level construction, shall be treated as a Residential Unit. On any one collection day, the Contractor will collect from each Residential Unit (and City-approved small business) all garbage in approved containers.

15. **RUBBISH/TRASH** - All waste materials not included in the definition of Bulky Waste, Construction Debris, Garbage, Hazardous Waste, Yard Waste or Stable matter.

16. **SANITARY LANDFILL** - A facility for disposal of solid waste on land in a sanitary manner in accordance with the laws and regulations concerning sanitary landfills adopted by the State of Georgia.

17. **SERVICE AREA** - All Residential Units in the City.

18. **SOLID WASTE DISPOSAL SITE** - A location at which solid waste is disposed of by incineration, sanitary landfill, or other approved method.

19. **TRANSFER STATION** - A site at which solid waste is concentrated for transport to a processing facility or disposal site. A transfer station may be fixed or mobile.

20. WHITE GOODS - Inoperative and discarded refrigerators, ranges, water heaters, freezers, and other similar domestic and commercial large appliances. Refrigerators, air conditioning units and freezers must be certified as Freon free to be eligible for collection under this Agreement.

21. **YARD DEBRIS** - Solid waste consisting solely of vegetative matter resulting from landscaping maintenance.

EXHIBIT E VENDOR CONFLICT OF INTEREST

See following page(s).

City of Woodstock, Georgia

VENDOR CONFLICT OF INTEREST DISCLOSURE FORM

All vendors interested in conducting business with the City of Woodstock, Georgia must complete and return the Vendor Conflict of Interest Disclosure Form in order to be eligible to be awarded a contract. Please note that all vendors are subject to comply with the City's conflict interest policies as stated within the certification section below. If a vendor has a relationship with a City official or employee, an immediate family member of a City official or employee, the vendor shall disclose the information required below.

Certification: I hereby certify that to my knowledge, there is no conflict of interest involving the vendor named below:

1. No City official or employee or City employee's immediate family member has an ownership interest in vendor's company or is deriving personal financial gain from this contract.
2. No retired or separated City official or employee who has been retired or separated from the City for less than one (1) year has an ownership interest in vendor's Company.
3. No City employee is contemporaneously employed or prospectively to be employed with the vendor.
4. Vendor hereby declares it has not and will not provide gifts or hospitality of any dollar value or any other gratuities to any City employee or elected official to obtain or maintain a contract.
5. Please note any exceptions below:

Vendor Name	Vendor Phone Number
Conflict of Interest Disclosure*	
Name of City of Woodstock, Georgia employees, elected officials, or immediate family members with whom there may be a potential conflict of interest.	☐ Relationship to employee _____ ☐ Interest in vendor's company _____ ☐ Other _____
*Disclosing a potential conflict of interest does not disqualify vendors. In the event vendors do not disclose potential conflicts of interest and they are detected by the City; vendor will be exempt from doing business with the City.	

I certify that the information provided is true and correct by my signature below.

_____ _____ _____

Signature of Authorized Representative | Date | Printed Name and Title of Authorized Representative

PROCUREMENT USE ONLY

___ Yes, named employee was involved in Bid/ Proposal process.

___ No, named employee was not involved in procurement process or decision.

EXHIBIT F LEGAL AD – Notice to Respondents

See following page(s).

City of Woodstock, GA · Finance Department
12453 Highway 92 · Woodstock, GA 30188
(770) 770-592-6000

REQUEST FOR ADVERTISEMENT

ATTN: Legal Advertising, Cherokee Tribune
FROM: Martyn Detz, Financial Analyst: Purchasing
CC: Crystal L. Welch, Deputy CFO
DATE: January 12, 2026
ACCT #: 110581

TYPE OF AD: LEGAL/REGULAR
RUN DATE: Thursday, January 15, 2026
Thursday, January 22, 2026
Thursday, January 29, 2026

REF. NO: RFP 2026 – 09 Residential Solid Waste Collection and Recycling Services

CITY OF WOODSTOCK, GEORGIA
RFP 2026 – 06 – Residential Solid Waste Collection and Recycling Services

PROPOSAL ADVERTISEMENT

The City of Woodstock, Georgia (CITY) hereby issues a request for proposals (RFP) from qualified firms to provide solid waste collection, disposal, recycling, and yard waste services for the City of Woodstock's residential customers and downtown businesses.

A pre-proposal conference (non-mandatory) for all proposers will be held at the City Annex located at 12453 Highway 92, Woodstock, GA 30188 on Tuesday, January 27th, 2025, at 10 am.

RFP details and document information may be found by visiting Bid Net Direct or Georgia Procurement Registry. A complete set of proposal documents may only be obtained by downloading here: www.bidnetdirect.com//cityofwoodstock. All questions must be submitted through Bid Net Direct. The deadline to submit questions is February 2nd, 2026 at 5:00 pm.

All responses to this RFP will be received electronically through Bid Net Direct to the City of Woodstock, Georgia, City no later than **2:00 PM** on Monday, February 16th, 2026. Proposals will be publicly opened and read aloud via GoTo Meetings at 2:01 P.M. Proposals received after the designated time will not be considered. Bid Net Direct may be found by visiting the City of Woodstock's website or directly at www.bidnetdirect.com//cityofwoodstock.

The services to be provided consists of furnishing all materials, labor, tools, skills, equipment, and incidentals for the services of the aforementioned project. The Proposer shall not subcontract, transfer, assign, or otherwise dispose of the contract or any portion thereof, without the prior written consent of the City.

Proposals will be evaluated as follows:

Price	50 points
Qualifications and Resources	25 points
References	15 points
General Performance History & Experience	10 points

The successful proposer shall secure and pay for necessary approvals, permits, insurance, workman's compensation insurance, assessments, and charges required for this project as required by local, state, and federal regulations.

All proposals will be evaluated by the City and the project will be awarded, if it is awarded, within 60 days of the proposal opening. The Contract will be awarded to the highest scored Submittal as determined by the review committee and as approved by City Council.

The City reserves the right to accept or reject any and all proposals or any or parts of a proposal wherein its judgment, it will be in the best interest of the City; waive any technicalities/informalities in the RFP document and bid process; and to qualify and award any or all of this contract in any manner in which the City, acting in the sole and exclusive exercise of its discretion, deems to be in the City's best interest. If no acceptable bid is received, the City also reserves the right to re-solicit bids, at its sole discretion. Any claims for cost incurred by any Proposers in preparation of any part of or total package for this project will not be considered for reimbursement by The City of Woodstock, Georgia.

For further information regarding this RFP, please call 770-592-6000 ext. 1205 or email mdetz@woodstokga.gov

Please acknowledge the receipt of this notice and forward a copy from the newspaper. Thanks.

Crystal L. Welch

From: John Spagnuolo <john@redoaksanitation.com>
Sent: Tuesday, April 7, 2026 4:33 PM
To: Crystal L. Welch
Cc: Connor Jenkins; Martyn Detz
Subject: Re: RFP 2026-09 - DRAFT Agreement

CAUTION: This message originated outside of the City of Woodstock mail system -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.
Hi Crystal,

To help offset any potential revenue impacts associated with not utilizing the Woodstock Transfer Station, we are willing to increase the franchise fee from $5.00 to $5.50 per ton. This adjustment reflects our commitment to working collaboratively with the City while maintaining an efficient and cost-effective disposal strategy.

- **Section III. C** (Franchise Fee) - As stated in email dated [3/17/2026], our pricing is dependent on the disposal rates that we have secured at two different disposal facilities (one for waste and another for recycling). Should we be able to secure a comparable rate with WM, we would fully transition disposal to their facility without issue. As such, we would use *"any licensed transfer station or disposal facility designated by Contractor".*
- **Strike out** *"All residential Municipal Solid Waste collected by Contractor from Residential Units pursuant to this Agreement shall be channeled through Contractor's Woodstock Transfer Station." and "Accepted at Woodstock Transfer Station"*

- **Section I.C** - with regards to the two 1-year extensions, our preference is maintain the language consistent with the prior agreement such that extensions will be agreed to mutually by the City and Red Oak, i.e., modify it to say *"optional one (1) year extensions not to exceed a total contract period of five (5) consecutive years"*

- **Section IV.O** Key Personnel. We propose a modification to this clause, which we believe would better reflect the collaborative leadership structure of our team while continuing to protect the City's interests. We propose to amend the clause to recognize three designated Project Managers (instead of 1 Project Manager and a project team) — Anthony Grutadaurio, John Spagnuolo, and Justin Cone — each of whom have substantial expertise and experience. Under the proposed amendment, the continuity obligation would be satisfied so long as at least one of these three individuals remains actively involved in the project. A breach would only be triggered if all three were removed without the City's prior written consent. Thus, the modified language would read as follows:
    - *"All of the individuals identified are necessary for the successful prosecution of the Work due to their unique expertise and depth and breadth of experience. Contractor has designated the following three Project Managers: Anthony Grutadaurio, John Spagnuolo, and Justin Cone. There shall be no change in all three of Contractor's Project Managers without written notice to the City. Contractor recognizes that the composition of this team was instrumental in the City's decision to award the work to Contractor and that compelling reasons for substituting these individuals must*

be demonstrated for the City's consent to be granted. Notwithstanding the foregoing, the removal or substitution of one or two of the designated Project Managers shall not constitute a breach of this section, provided that at least one of the three designated Project Managers remains actively involved in the performance of the Work. Any substitutes shall be persons of comparable or superior expertise and experience. Failure to comply with the provisions of this section shall constitute a material breach of Contractor's obligations under this Agreement and shall be grounds for termination. Contractor shall not subcontract with any third party for the performance of any portion of the Work without the prior written consent of the City. Contractor shall be solely responsible for any such subcontractors in terms of performance and compensation."

Warm Regards,
John Spagnuolo
Business Development, M&A
770-670-3422 (cell)
john@redoaksanitation.com
www.redoaksanitation.com



From: Crystal L. Welch <welchcl@woodstockga.gov>
Sent: Friday, April 3, 2026 2:47 PM
To: John Spagnuolo <john@redoaksanitation.com>
Cc: Connor Jenkins <cjenkins@woodstockga.gov>; Martyn Detz <mdetz@woodstockga.gov>
Subject: RFP 2026-09 - DRAFT Agreement

This message was sent from outside your organization. Please proceed with caution.

Good afternoon John,

Please find attached a DRAFT agreement with Red Oak Sanitation for RFP 2026 – 09 Residential Solid Waste & Recycling Services. This is a preliminary draft of the agreement and is pending City Attorney review. The review is pending due to change in City Attorney (effective this week).

This is schedule for 04/13/26 for Council consideration.

A couple items to note regarding this draft agreement:

1. The City reserves the right to:
    a. Add the requirement for a performance bond language (pending City Attorney review).
    b. Make adjustments, additions, deletions, etc. based on City Attorney review.
2. Any changes requested by Red Oak Sanitation will be subject to City and City Attorney review.

Please feel free to reach out with any questions.

Crystal L. Welch, CPFO
City of Woodstock
Deputy Chief Financial Officer

O) 770-592-6000 ext. 1203
C) 678-414-5673
12453 Highway 92, Woodstock, GA 30188
www.woodstockga.gov

This email has been scanned for email related threats and delivered safely by Mimecast.
For more information please visit http://www.mimecast.com

Crystal L. Welch

From: Knight, Vic <VKnight@wm.com>
Sent: Tuesday, April 7, 2026 12:01 PM
To: Crystal L. Welch
Subject: FW: Update, Woodstock RFP 2026-09 - DRAFT Agreement
Attachments: Woodstock WM Franchise Fee Adjustment Offer_April 7, 2026.pdf

CAUTION: This message originated outside of the City of Woodstock mail system -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.

Good afternoon, Crystal,

Thank you for forwarding the draft agreement and for the context regarding the City Attorney review and Council schedule.

Consistent with Council's direction to negotiate agreements with both finalists, and in the interest of providing additional value to the City without expanding the scope of services, WM would like to propose a voluntary enhancement for the City's consideration as part of the negotiated agreement.

WM is willing to increase the franchise fee from the amount included in its proposal to **$0.75 per ton for all volume received at the WM Woodstock Transfer Station**, subject to incorporation into the final Agreement approved by City Council. Based on last year's total volume, the annual franchise fee payable to the City would rise from the current $55,997.00 to approximately **$93,328.00** to further support the City's ongoing Sustainability initiatives or be allocated in any manner the City sees fit to best address its priorities.

This enhancement:

- Provides a direct financial benefit to the City;
- Does not change service scope, customer rates, or operational requirements;
- Can be cleanly documented in the Agreement for transparency and Council review; and
- Is offered as part of the City's current negotiation process, not as a side commitment.

WM understands that any proposed changes are subject to City and City Attorney review, and we appreciate the City's need to manage the process consistently with applicable procurement requirements. We are offering this enhancement to assist the City in evaluating best overall value as it prepares materials for Council consideration.

Please let us know if the City would like this reflected directly in the draft Agreement or if you prefer to discuss the mechanics further before incorporating it.

We appreciate the opportunity to continue working collaboratively with the City through this process.

Best regards,

Vic

Vic Knight
Public Affairs Manager



April 7, 2026

Ms. Crystal L. Welch, CPFO
City of Woodstock
Deputy Chief Financial Officer
12453 Highway 92, Woodstock, GA 30188

Dear Crystal:

Thank you for forwarding the draft agreement and for the context regarding the City Attorney review and Council schedule.

Consistent with Council's direction to negotiate agreements with both finalists, and in the interest of providing additional value to the City without expanding the scope of services, WM would like to propose a voluntary enhancement for the City's consideration as part of the negotiated agreement.

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Best regards,

Vic Knight
Public Affairs Manager

AGENDA ITEM NO. 10.1

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	April 13, 2026
SUBMITTED BY:	Robyn Adams, City Clerk
ITEM TYPE:	Minutes
AGENDA SECTION:	MINUTES APPROVAL
SUBJECT:	**Consideration of Approval to Adopt Council Meeting Minutes - March 23, 2026**

SUGGESTED ACTION:

ATTACHMENTS:
Council Meeting Minutes 3.23.26 Final.pdf

City Council Meeting
The Chambers at City Center
8534 Main Street
(Main) 770 592-6000 (Fax) 770 926-1375
http://www.woodstockga.gov

~MINUTES~

Monday, March 23, 2026

City Council ~ 7:00 PM

Attendees: Mayor Michael Caldwell, Mayor Pro Tem Colin Ake, Council Member Warren Johnson, Council Member David Potts, Council Member Brian Wolfe, Council Member Tracy Collins, City Manager Jeff Moon, Deputy City Manager Coty Thigpen, City Clerk Robyn Adams, City Attorney Phil Friduss, Assistant Police Chief Brian Aligood, Police Captain Ron Sinfelt, Police Captain Ron Hughes, Officer Fields, Fire Chief Shane Dobson, Chief Financial Officer Ron Shelby, Chief Information Officer Katy Leggett, IT Engineer Caleb Fox, Community Development Director Melissa Sigmund, Deputy Community Development Director Duane Helton, Senior Planner Niwana Ray, City Planner Cameron Dunn, Economic Development Director Brian Stockton, Public Works Director Jeremy Parker, Human Resources Director Mindy Nobis, Capital Improvement Plan Administrator Chris Luly, Marketing & Communications Manager Stacy Brown, Special Projects Manager Amanda Sutter.

Absent: Council Member Rob Usher

ITEM 1) MEETING CALLED TO ORDER

- 7:00 PM Meeting called to order at The Chambers at City Center, 8534 Main Street, Woodstock, GA.
- City Clerk Robyn Adams led the group in The Pledge of Allegiance and City Manager Jeff Moon led the group in prayer.

ITEM 2) RECOGNITION OF GUESTS AND VISITORS

2.1) CALEA and State Reaccreditation (Police)

- Mayor Michael Caldwell recognized the Police Department for their diligence and outstanding work in obtaining this honorable reaccreditation. Assistant Chief Brian Aligood, Captain Ron Sinfelt, and Captain Ron Hughes were in attendance to accept the recognition.

ITEM 3) ANNOUNCEMENTS

3.1) Announcements (Administration)

Mayor Pro Tem Colin Ake read the announcements.

- TrailStory offers a fun, active way for children and families to enjoy a story while exploring the Park at City Center. Throughout April, signs will be placed through the park featuring pages from The Day the Crayons Quit along with interactive QR code activities. Families can enjoy the book and the park at their own pace all month long.
- The Therapeutic Recreation Walk/Roll/Run Club is for adults with disabilities and their caregivers to enjoy the health benefits of walking, wheelchair rolling, or running. The club meets Wednesdays at the Dupree Park Track to focus on stretching, technique, cooldown, and participants' personal fitness goals. Register at woodstockparksandrec.com.

ITEM 4) MEETING DECORUM

- City Clerk Robyn Adams read the Meeting Decorum.

Mayor Michael Caldwell stated he would like to request a motion to amend the agenda to add one item under New Business - Item 8.3 Special Event Permit - Rreal Tacos.

- *Council Member Brian Wolfe made a motion to amend the agenda to add Item 8.3 Special Event Permit – Rreal Tacos to agenda.*
- *Mayor Pro Tem Colin Ake seconded the motion.*
- *Motion carried (5-0), Council Member Rob Usher.*

ITEM 5) PUBLIC COMMENT

- *Mayor Michael Caldwell opened the Public Comment portion of the meeting.*
- *City Clerk Robyn Adams stated Michael Daniel signed up to speak.*
- *Mr. Daniel spoke about his concerns regarding Cardinal Woods.*
- *Mayor Michael Caldwell closed the Public Comment portion of the meeting.*

ITEM 6) CONSENT AGENDA

6.1) Waive Public Input Meeting for Street Frontage Variance - Paragon Accounting 9026 Main Street (Community Development)

- Request for approval to waive the requirement for a public input meeting. The applicant for the Paragon Accounting proposed development has been advised by staff that a Variance process will be required in order to continue the existing street frontage design along Main Street including the design and placement of on-street parking. Continuing the current street frontage configuration is recommended by staff. Given the fact that the Variance is being driven by City interest in right-of-way design continuity, staff recommends granting the requested waiver of public input meeting.

6.2) Approve IGA with Cherokee County - Resurfacing Project (LMIG) (Administration)

- Request for approval of the 2026 IGA Resurfacing LMIG paving project Phase I. This is the County's Phase I program and they are including work within the city of Woodstock and Canton.

6.3) Approve MAJBA JE 20884 - Additional Overtime Funding for Public Works Department (Street Division (Public Works)

- Request for approval of this major budget amendment (MAJBA JE 20884) to fund additional overtime needed in the Street Division of the Public Works Department through the remainder of the fiscal year.

6.4) Approve MAJBA JE 20921 - Funding for Construction of Goshen Lane Extension Developers Agreement (Administration)

- Request for approval of MAJBA JE 20921 which funds the construction of the Goshen Lane Extension Developers Agreement which was approved by Council on 03/09/2026. The City will reimburse the developer as per the agreement.

6.5) Approve FY 2026 Merit Increase & MAJBA JE 20927 (Administration)

- Request for approval of the FY 2026 merit increase as approved in FY 2026 budget and approval of related MAJBA JE 20927. The merit increase is for eligible employees (non-probationary) and in recognition of their performance over the 2025 calendar year as reflected in their most recent employee performance evaluation. The increase is effective in the first full pay period in April.

6.6) Approve Surplus & Disposal of Police Department Vehicle (Police)

- Request for approval to surplus police vehicle # 1916 - a 2019 Ford F-150. This vehicle is no longer in use.

6.7) Approve Arcadis Work Authorization #57A for Construction Review Submittal and RFI Services (Neese North) (Administration)

- Request for approval of Arcadis Work Authorization #57A to provide on-call miscellaneous construction review submittals and RFI services related to the Neese North project from March 31, 2026 to July 31, 2026. The agreement contemplates Arcadis performing specified activities related to the project at certain hourly rates with the total cost not to exceed $10,000 unless otherwise directed by the City. This is a time extension of a previous agreement that was approved by Mayor and City Council on 12/8/2025.

6.8) Approve Amendment to Sewer Easement with SSP Woodstock, LLC for Sanitary Sewer Infrastructure (Woodstock Mill) (Administration)

- Request for approval of an amendment to a previously approved sewer easement agreement with SSP Woodstock, LLC. The original approval was given by Mayor and City Council on 10/13/2025. The purpose of the agreement is to accept an easement from SSP Woodstock, LLC, for a public sanitary sewer "trunk line" currently running internal to SSP Woodstock, LLC's shopping center site. The original agreement contemplated the need to adopt an amendment following the sewer line relocation. The easement area has been modified slightly from the area given in the original approved easement.

- *Mayor Pro Tem Colin Ake made a motion to approve Consent Agenda Items 6.1 - 6.8.*
- *Council Member Tracy Collins seconded the motion.*
- *Motion carried (5-0), Council Member Rob Usher Absent.*

ITEM 7) PUBLIC HEARING

7.1) Consideration of CUP#093-25: 706 Robin Court (Public Hearing & Vote) (Community Development)

- Request for consideration for Council to remand the case back to Planning Commission to allow for consideration of new entitlements that have arisen from updated site designs for a proposed single-family residential development at 706 Robin Court. City Planner Cameron Dunn presented the case. On January 21, the Development Process Committee (DPC) voted unanimously (7-0) to recommend denial of the CUP and Variance, pending the preparation of a small area plan for the Cardinal Woods subdivision. Staff recommends this plan could be undertaken by the Applicant with parameters and criteria set by the DPC or the plan will be undertaken as part of the 2028 Comprehensive Plan. Mr. Dunn stated staff originally recommended denial of the CUP and concurrent variance request. He stated staff has updated their recommendation for Council to remand this case and the next two related cases listed on the agenda - V#220-25 and V#219-25 - back to Planning Commission for additional consideration and the case would be expected to return to Council at the April 27, 2026 Council Meeting. The Applicants representative, Parks Huff, spoke to the group about additional details. City Attorney Phil Friduss stated if they decided to vote this way, the vote would need to reflect the cases were remanded and not tabled.

- *Mayor Michael Caldwell opened the Public Hearing.*
- *City Clerk Robyn Adams stated Chris Rogers signed up to speak in favor of the case.*
- *Mr. Rogers spoke in favor of the one of the specific plans for the project but addressed some of his concerns.*
- *Mayor Michael Caldwell closed the Public Hearing.*

- *Mayor Pro Tem Colin Ake made a motion to remand Item 7.1 back to Planning Commission.*
- *Council Member Brian Wolfe seconded the motion.*
- *Motion carried (5-0), Council Member Rob Usher Absent.*

7.2) Consideration of V#220-25: 704 Robin Court (Public Hearing & Vote) (Community Development)

- Request for consideration that Council remand the Variance case back to Planning Commission to allow for consideration of new entitlements that have arisen from updated site designs for a proposed single-family residential development at 704 Robin Court. City Planner Cameron Dunn presented the case. He stated the Development Process Committee voted unanimously to recommend approval of the variances, subject to the 7 conditions shared during the presentation. He stated staff originally recommended approval of the variance request subject to staff-recommended conditions. Mr. Dunn stated staff updated their recommendation for Council to remand this case along with the other two related cases – CUP#093-25 and V#219-25 - back to Planning Commission for additional consideration and the case would be expected to return to Council at the April 27, 2026 Council Meeting.
- *Mayor Michael Caldwell opened the Public Hearing.*
- *City Clerk Robyn Adams stated Matthew McCabe signed up to speak in opposition of the case.*
- *Mr. McCabe stated he would leave his comments for the upcoming meeting.*
- *Mayor Michael Caldwell closed the Public Hearing.*
- *Mayor Pro Tem Colin Ake made a motion to remand Item 7.2 back to Planning Commission.*
- *Council Member Warren Johnson seconded the motion.*
- *Motion carried (5-0), Council Member Rob Usher Absent.*

7.3) Consideration of V#219-25: 702 Ravenwood Drive (Public Hearing & Vote) (Community Development)

- Request for consideration of approval with conditions of a Variance at 702 Ravenwood Drive to allow encroachment and development within the seventy-five-foot impervious stream setback and limited disturbance to the fifty-foot undisturbed stream buffer, subject to the staff-recommended conditions of approval. City Planner Cameron Dunn presented the case. He stated staff originally recommended approval of the variance request subject to staff-recommended conditions. Mr. Dunn stated staff updated their recommendation for Council to remand this case along with the other two related cases – CUP#093-25 and V#220-25 - back to Planning Commission for additional consideration and the case would be expected to return to Council at the April 27, 2026 Council Meeting. Council Member Brian Wolfe stated he would like to have the property dedicated to installing the sidewalk when the appropriate time comes. Council Member David Potts stated he agrees with Council Member Wolfe's comment.
- *Mayor Michael Caldwell opened the Public Hearing.*
- *City Clerk Robyn Adams stated Scott McClain signed up to speak in favor of the case and Jamie Poss and Rayven Van Pass signed up to speak in opposition of the case.*
- *Mr. McClain stated he was not an opponent or proponent of the project but spoke about his concerns on the gate.*
- *Ms. Poss stated she plans to hold her comments for the upcoming meeting.*
- *Ms. Van Pass stated she plans to hold her comments for the upcoming meeting and spoke about her concerns on the gate.*
- *Mayor Michael Caldwell closed the Public Hearing.*

- *Council Member Brian Wolfe made a motion to remand Item 7.3 back to Planning Commission.*
- *Council Member Warren Johnson seconded the motion.*
- *Motion carried (5-0), Council Member Rob Usher Absent.*

7.4) Consideration of ZTA#022-26: Administrative Variances for Fences (Public Hearing & Vote) (Community Development)

- Request for consideration of a Zone Text Amendment that amends Chapter X (Administration and Enforcement) of the Land Development Ordinance to amend the duties and responsibilities of the Development Process Committee (DPC), allowing the DPC to approve fences located within zoning buffers. City Planner Cameron Dunn presented the item. Mr. Dunn stated on February 26, 2026, the DPC voted unanimously to recommend approval of the proposed zone text amendment. On March 5, 2026, the Planning Commission voted to unanimously recommend approval of the proposed zone text amendment. Staff recommends approval. Mayor Pro Tem Colin Ake stated this is a great idea.
- *Mayor Michael Caldwell opened the Public Hearing.*
- *City Clerk Robyn Adams stated no one signed up to speak.*
- *Mayor Michael Caldwell closed the Public Hearing.*
- *Council Member Warren Johnson made a motion to approve Item 7.4.*
- *Council Member Tracy Collins seconded the motion.*
- *Motion carried (5-0), Council Member Rob Usher Absent.*

7.5) Consideration of ZTA#021-26: GC-VMU Update (Public Hearing/Vote) (Community Development)

- Request for consideration of ZTA#-21-26, a Zone Text Amendment that amends Chapter VII (Performance Zoning Standards and Use Districts and Regulations) of the Land Development Ordinance to update the use standards and density allowances for the GCVMU Zoning District. Community Development Director Melissa Sigmund presented the case. She provided the details of the proposed changes and stated staff recommends approval. Council Member Warren Johnson asked for clarification that this would not open the door for rental. Ms. Sigmund stated it would not.
- *Mayor Michael Caldwell opened the Public Hearing.*
- *City Clerk Robyn Adams stated no one signed up to speak.*
- *Mayor Michael Caldwell closed the Public Hearing.*
- *Mayor Pro Tem Colin Ake made a motion to approve Item 7.5.*
- *Council Member Brian Wolfe seconded the motion.*
- *Motion carried (5-0), Council Member Rob Usher Absent.*

ITEM 8) NEW BUSINESS

8.1) Consideration of Amendment to the Administration and Government Chapter - Section 000-0002 Civility Code of the Council Policy Manual (City Clerk)

- Request for approval of amendment to the Council Policy Manual under Administration and Government. Revisions to Section 000-0002 Civility Code are identified in the redline document included in the agenda packet. City Clerk Robyn Adams presented the details of the amendment. Council Member Warren Johnson stated he would like to see #5 in the Civility Code to clarify the public comment section. He stated he thought the word opportunities may not be clear. City Moon Jeff Moon

shared the reason why we used the word opportunities. Mayor Pro Tem Colin Ake and Council Member Brian Wolfe provided suggestions as well. Mayor Pro Tem Ake stated he would like to see staff make the changes and bring back to Council. City Manager Moon suggested Council vote on the remainder of the language and come back with revisions to #5.

- *Mayor Pro Tem Colin Ake made a motion to approve Item 8.1 as presented tonight with the clarification that public comment should be 3 comments at 5 minutes each and that those commenters should be unique. He amended his motion to align with City Manager Moon's suggestion of staff making additional revisions to ensure it is clear and concise.*
- *Council Member Brian Wolfe seconded the motion.*
- *Motion carried (5-0), Council Member Rob Usher Absent.*

8.2) Consideration of Award of RFP 2026-09 for Residential Solid Waste Collection and Recycling Services (Administration)

- Request for approval to award RFP 2026-09 to Waste Management or Red Oak Sanitation for the Residential Solid Waste Collection and Recycling Services. The City received seven (7) submittals. Waste Management and Red Oak Sanitation were the two highest scored bidders. At the March 16, 2026 Work Session, Council was presented with four options. Council directed staff to bring Option 1 (Red Oak Sanitation) and Option 2 (Waste Management) back for a vote at this meeting. The company selected at this meeting will be awarded, and a finalized contract will be brought back to Council at a future meeting for approval. City Manager Jeff Moon presented the details of the item. He stated he forwarded the additional information Council requested at the last meeting. Council Member David Potts and Council Member Brian Wolfe asked a few service questions. John Spagnuolo representing Red Oak addressed the questions and provided a few details. Steve Edwards representing Waste Management in Vic Knights absence provided some details and additional information about their services. Mayor Pro Tem Colin Ake stated he would like to see an understanding of specific service levels encapsulated in the contract and suggested a negotiation of a contract. Council Member Warren Johnson stated he agreed and is open to this idea as well and asked that it would be clear of what customers would see on their bill.
- *Mayor Pro Tem Colin Ake made a motion to table Item 8.2 and directed staff to enter into contract negotiations and present options to Council at the April 13, 2026 meeting.*
- *Council Member Warren Johnson seconded the motion.*
- *Motion carried (5-0), Council Member Rob Usher Absent.*

8.3) Consideration of Special Event Permit – Rreal Tacos (Community Development)

- Request for approval to issue a Special Event Permit to Rreal Tacos to support temporary alcohol sales from April 1st – April 15th for their Friends and Family and other opening events during this time period. Community Development Director Melissa Sigmund presented the details.
- *Mayor Pro Tem Colin Ake made a motion to approve Item 8.3.*
- *Council Member Tracy Collins seconded the motion.*
- *Motion carried (5-0), Council Member Rob Usher Absent.*

ITEM 9) MINUTES APPROVAL

9.1) Consideration of Approval to Adopt Council Meeting Minutes - March 9, 2026 (City Clerk)

- *Council Member Tracy Collins made a motion to approve Item 9.1 adopting the March 9, 2026, Council Meeting Minutes.*
- *Council Member Brian Wolfe seconded the motion.*
- *Motion carried (4-0), Mayor Pro Tem Colin Ake Abstained, Council Member Rob Usher Absent.*

9.2) Consideration of Approval to Adopt Council Work Session Meeting Minutes - March 16, 2026 (City Clerk)

- *Mayor Pro Tem Colin Ake made a motion to approve Item 9.2 adopting the March 16, 2026, Work Session Minutes.*
- *Council Member Tracy Collins seconded the motion.*
- *Motion carried (5-0), Council Member Rob Usher Absent.*

ITEM 10) DEPARTMENTAL REPORTS

10.1) Information Technology Monthly Report (February 2026) (IT)

ITEM 11) MAYOR AND COUNCIL COMMENTS

- Mayor Pro Tem Colin Ake welcomed Rreal Tacos to town.

ITEM 12) CITY MANAGER STAFF COMMENTS

- City Manager Jeff Moon stated he is requesting an Executive Session; however, he will not be asking Council to take action following the session.

ITEM 13) EXECUTIVE SESSION – PERSONNEL, LITIGATION, REAL ESTATE

- *Council Member Tracy Collins made a motion to retreat into Executive Session.*
- *Council Member Warren Johnson seconded the motion.*
- *Motion carried (5-0), Council Member Rob Usher Absent.*

- *Council Member Warren Johnson made a motion to return from Executive Session.*
- *Council Member Tracy Collins seconded the motion.*
- *Motion carried (5-0), Council Member Rob Usher Absent.*

ITEM 14) FINAL ADJOURNMENT

- *Council Member Brian Wolfe made a motion to adjourn.*
- *Council Member Tracy Collins seconded the motion.*
- *Motion carried (5-0), Council Member Rob Usher Absent.*

_____
Michael Caldwell, Mayor

_____
Robyn Adams, City Clerk

AGENDA ITEM NO. 11.1

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	April 13, 2026
SUBMITTED BY:	Maria Chang, Community Development
ITEM TYPE:	Departmental Reports
AGENDA SECTION:	DEPARTMENTAL REPORTS
SUBJECT:	**Community Development Hot Sheet (March 2026)**
SUGGESTED ACTION:	

ATTACHMENTS:
2026 CD Hot Sheet 03_18 Rev. 03.pdf

COMMUNITY DEVELOPMENT HOTSHEET

UPDATED THROUGH MARCH 18, 2026

OVERVIEW

Public Hearing Cases in Progress: 16
Business Licenses Issued: 59
Development Projects Under Review: 17

LOOKING AHEAD

Next Council Meeting: March 23, 2026
Next Planning Commission Meeting: April 2, 2026
Next Public Hearing Application Deadline: April 3, 2026

CONSTRUCTION HEALTH INDICATOR

	SFR BUILDING PERMITS	SFR COS	SFR BLG PERMITS AS A % OF SFR COS
CY 2025	221	222	99.5%
2026 YTD	45	20	225%

If the number of permits issued gets too far ahead of COs issued, it could mean that sales are waning; conversely, if COs get too far ahead of permits and unit inventory is declining, it could mean the builders are preparing for a demand slowdown.

*COs updated monthly

BUSINESS LICENSES ISSUED JANUARY 1 - MARCH 13, 2026

COMMERCIAL

1. Lou Counseling
2. UYHYDE LLC dba The Little Sober Bar
3. FAC 9755 Hwy 92 LLC dba Dunkin Donu
4. Ding Feng Inc dba Sushi Bros
5. Studio 73, A Hair Salon LLC
6. FAC 8000 Ga Hwy 92 LLC dba Dunkin D
7. FAC 600 Claremore LLC dba Dunkin Donu
8. The Nix Generation Inc
9. Ann Pauley Ventures LLC
10. Jim Ellis Motors Inc
11. Shawna Indahl
12. 3LP Management LLC
13. Alexis Camara
14. Hair by Canaan LLC
15. Speech Teachers of North Georgia LLC
16. Honeysuckle Aesthetics Co LLC
17. Talking Works Marriage & Family Thera
18. Providence Dental LLC
19. ML Foreman LLC
20. Freeway Insurance Services America LL
21. Carter-Hazel & Associates Inc
22. MR Bowman Enterprises LLC
23. Larkin Lawn Care LLC
34. Renach Autos LLC
34. City Ride Automotive LC
34. H2 Nails LLC
34. Pandora Ventures LLC dba Pandora
34. MN Nails Salon LLC
34. Dapper Duck Cuts & Shaves LLC
34. MR Bowman Enterprises Woodstock LLC
34. Anthem Construction and Pools LLC
34. PCS Land Holdings LLC
34. Woodstock Center for Nursing & Healing LLC
34. Rebecca Brown Salon LLC
35. Zaine Motors LLC
36. Supreme Arbor LLC
37. Osaka Sushi & Ramen LLC
38. AKA Demos Kids LLC
39. Hair by Rae LLC
40. Cynthia Schaub
41. Lokma Mediterranean Kitchen LLC
42. IBR Real Estate LLC
43. Peachtree Womens Health Care of Northside

HOME

1. M Vathada MD LLC
2. Kelly Reeves
3. Lift Crew LLC
4. Lokl Enterprises LLC
5. Ramachandran Sankaran
6. DR Townsend Construction LLC
7. Geng Bookkeeping LLC
8. Legacy Vision Collective LLC
9. Elevate Performance & Nutrition LLC
10. The Green Almirah LLC
11. Gary Steven Redgers
12. Southern Sparkle Company LLC
13. Housmans Inspections Corp dba Morrison Plus Property Inspection North Atlanta
14. Red Oak Landscaping LLC
15. Zakaria Auto Group LLC
16. Roverwise LLC

PUBLIC HEARING CASES

AT BAT - MARCH 2026

CUP#093-25 706 Robin Ct

Parks F. Huff, on behalf of Dossey Investments, LLC, has requested a Conditional Use Permit to allow residential development on less than five acres in the Downtown District, with a concurrent variance to allow an increased supplemental zone. The applicant is proposing to develop five single-family residential homes. The site is currently zoned DT-LR (Low-Density Residential).

Planning Commission: February 5, 2026 City Council: March 23, 2026
Project Planner: Cameron Dunn

V#219-25 702 Ravenwood Dr

Parks F. Huff, on behalf of Dossey Investments, LLC, has requested variances to the buffer and setback requirements. The applicant is proposing to develop a single-family residential home. The site is currently zoned DT-LR (Low-Density Residential).

Planning Commission: February 5, 2026 City Council: March 23, 2026
Project Planner: Cameron Dunn

V#220-25 704 Robin Ct

Parks F. Huff, on behalf of Dossey Investments, LLC, has requested a variance to increase the minimum supplemental zone. The applicant is proposing to develop a single-family residential home. The site is currently zoned DT-LR (Low-Density Residential).

Planning Commission: February 5, 2026 City Council: March 23, 2026
Project Planner: Cameron Dunn

ON DECK - APRIL 2026

CUP#094-26 Reagan & Ridgewalk Mixed-Use

Joe Knight, has requested a Conditional Use Permit. They are proposing not having a commercial use on the ground floor. The site is currently zoned NC (Neighborhood Commercial) with Ridgewalk Corridor Overlay.

Planning Commission: April 2, 2026 City Council: April 27, 2026
Project Planner: Melissa Sigmund

Z#167-26 Reagan & Ridgewalk Mixed-Use

Joe Knight, has requested a rezoning to GC-VMU (General Commercial - Vertical Mixed-Use District). The applicant proposes to develop a mixed-use project that includes commercial retail, restaurants, a soccer stadium, and multifamily residential units. The site is currently zoned NC (Neighborhood Commercial) with Ridgewalk Corridor Overlay.

Planning Commission: April 2, 2026 City Council: April 27, 2026
Project Planner: Melissa Sigmund

PUBLIC HEARING CASES

ON DECK - APRIL 2026 (CONTINUED)

Z#168-26 Barnesdale Terrace Redevelopment

J. Kevin Moore, Esq., on behalf of Toll Southeast LP Company, Inc., is requesting a Rezoning, a Conditional Use Permit, and Variances. The applicant proposes the assemblage of individual parcels and their rezoning to DT-MR-A for the development of a single-family residential community consisting of both attached and detached residences. The requested variances relate to the site development standards of the Downtown District and Chapter XVIII. The site is currently zoned DT-LR - Low-Density Residential.

Planning Commission: April 2, 2026 City Council: April 27, 2026
Project Planner: Natalie Faustine

Z#169-26 8261 Main St

Dinesh Vudutha is requesting Condition Amendments and Variances for a project already approved under the provisions of Project Z#162-24. The proposed Condition Amendments would allow additional parking spaces and permit a new architect to work on the project. The requested Variances are to site development standards of the Downtown District.

Planning Commission: April 2, 2026 City Council: April 27, 2026
Project Planner: Cameron Dunn

IN THE HOLE - MAY 2026

A#131-26 291 Rope Mill Rd & 295 Rope Mill Rd

Richard Goff, on behalf of Faith Community Church, Incorporated, is requesting annexation, rezoning, and a conditional use permit to rezone the property to Office Institutional in order to expand the church. The request for the conditional use permit is consistent with the existing use of the adjacent parcel.

Planning Commission: May 7, 2026 City Council: May 18, 2026
Project Planner: Niwana Ray

Z#170-26 125 Lorraine Prwy

Parks F. Huff, on behalf of Hickory Real Estate Partners, LLC, is requesting a rezoning from General Commercial (GC) to Light Industrial (LI). The property is subject to multiple zoning overlays. The rezoning request would not affect the boundaries of the existing zoning overlays present on the property. A conditional use permit to allow a warehouse distribution use in LI zoning with concurrent variances to reduce the front setback and to allow tilt wall (non-brick). The project sites are located in GC - General Commercial with Technology Park Overlay.

Planning Commission: May 7, 2026 City Council: May 18, 2026
Project Planner: Cameron Dunn

PUBLIC HEARING CASES

IN THE HOLE - MAY 2026 (CONTINUED)

CUP#095-26 9845 Main St

Tejas Patel, is requesting is requesting a Conditional Use Permit to restore the site's original use as a gas station with retail, along with concurrent variances for the setbacks and parking requirements. The project site is located in GC (General Commercial) with Gateway Overlay.

Planning Commission: May 7, 2026 City Council: May 18, 2026
Project Planner: Natalie Faustine

V#221-26 9026 Main St & 105 Barnesdale Terrace

Parks F. Huff, on behalf of Paragon Accounting & Tax Solutions LLC, is requesting is requesting a variance to allow angled parking on Main Street. The project sites are located in DT-RO (Residential/Office) with Historic Overlay.

Planning Commission: May 7, 2026 City Council: May 18, 2026
Project Planner: Niwana Ray

ON THE BENCH - TABLED

V#217-25 117 Mill St

Parks Huff, on behalf of DMC Towne Lake, LLC, is requesting five variances. The request includes Variances related to parking location; allowing three curb cuts; open space; street and sidewalk area requirements; and the applicability criteria for stormwater management standards. The project site is located in the DT-CBD (Central Business District) zoning district.

Planning Commission: TBD City Council: TBD
Project Planner: Niwana Ray

CUP#085-24 7950 Main St

Eric Richards, on behalf of Adair Park Holding Company, has applied for a Conditional Use Permit and concurrent Variances to develop 9 single family detached homes at 7950 Main St. The proposed development would additionally include nine detached garage units, three accessory dwelling units, and two rooftop amenities. The Applicant has proposed to extend Short St through the subject parcel with this project.

Planning Commission: TBD
Project Planner: Cameron Dunn City Council: TBD

V#218-25 64/68 Linton St

Eric Richards, on behalf of Adair Park West, has applied for variances. Requesting Variance to allow two residential units in one building in Historic Overlay. The project site is located in the DT-CBD (Central Business District) zoning district and Historic Overlay.

Planning Commission: TBD City Council: TBD
Project Planner: Natalie Faustine

PUBLIC HEARING CASES

WARMING UP – COMING SOON

CUP#086-24 216 & 218 Rope Mill Rd (Adair Park West)

Eric Richards, on behalf of Adair Park West, has applied for a Conditional Use Permit and concurrent Variances to develop 30 single family attached homes (townhomes) at 216 & 218 Rope Mill Rd. The Applicant requests variances to allow a density increase to 9.38 u/ac and to allow units to face open space. The Applicant has proposed to use the City owned parcel (218 Rope Mill Rd) for a new roadway across the railroad to connect Rope Mill Rd to Main St through the Adair Park street network.

Planning Commission: TBD
City Council: TBD
Project Planner: Cameron Dunn

CUP#087-24 8104 Main St (Adair Park - Johnson)

Eric Richards, on behalf of Adair Park, has applied for a Conditional Use Permit and concurrent Variances to develop 22 single family attached homes (townhomes), a multi-family residential building with 56 units, and ground floor retail, including a grocery store. The Applicant requests variances to allow increased density, to allow units to face open space, and to pipe the stream. Access to the parcel will be achieved via the Main St roundabout and through the existing Adair Park street network.

Planning Commission: TBD
City Council: TBD
Project Planner: Cameron Dunn

AGENDA ITEM NO. 11.2

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: April 13, 2026

SUBMITTED BY: Robyn Adams, City Clerk

ITEM TYPE: Departmental Reports

AGENDA SECTION: DEPARTMENTAL REPORTS

SUBJECT: **EOM Monthly Report (February 2026)**

SUGGESTED ACTION:

ATTACHMENTS:
EOM Monthly Report_WOODSTOCK_FEB26.pdf
Monthly Lift Station Report.pdf
BUDGET.pdf

FEBRUARY
2026

Monthly Report



PO BOX 1648
Richmond Hill, GA 31324
912.445.0050
www.eomworx.com

TABLE OF CONTENTS

Content	Section
Executive Summary	1.0
WRF & Pumping Stations	2.0
Appendix	3.0

SECTION 1.0
EXECUTIVE SUMMARY

EOM is pleased to provide this monthly report to the City of Woodstock for review. Departmental reports and requested supplemental data can be found enclosed.

MONTH HIGHLIGHT

WASTEWATER TREATMENT PLANT

- **WO-WW-MB-53** Air Compressor 1- Replaced hose
- **WO-WW-SP-41** POLYMER PREP STSTEM- Replaced ASCO
- valve
- **WO-WW-CH-08** Phozorb Pump 1- Replaced pump
- **WO-WW-AS-24** Motor Scum Pump 1- Repair leak
- **WO-WW-MB-23** MBR- Completed membrane maintenance

Lift Stations

Completed Weekly Inspections
Completed (4) Quarterly Inspections

- **WO-LS-.08.05** CREEKVIEW/WINCHASE- Replaced phase monitor



Section 2.0

WRF & Pumping Stations

SECTION 2.0

WRF & Pumping Stations

Table 1 – WASTEWATER TREATED PERMIT COMPARISON

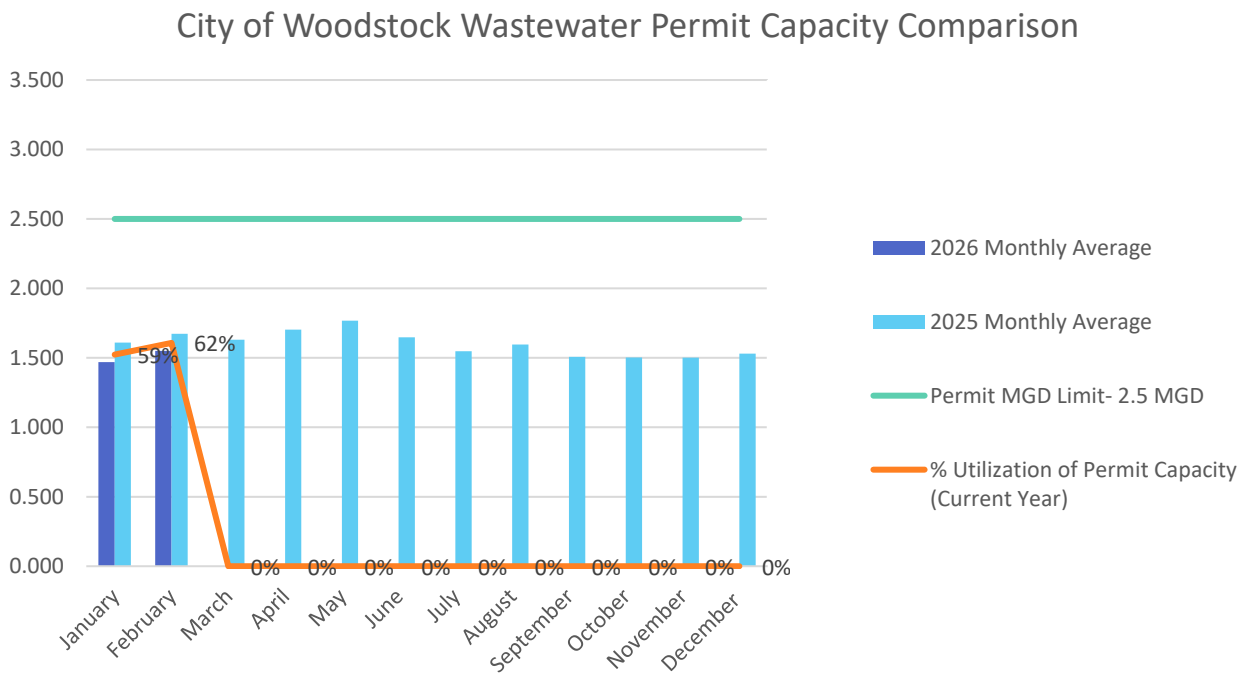
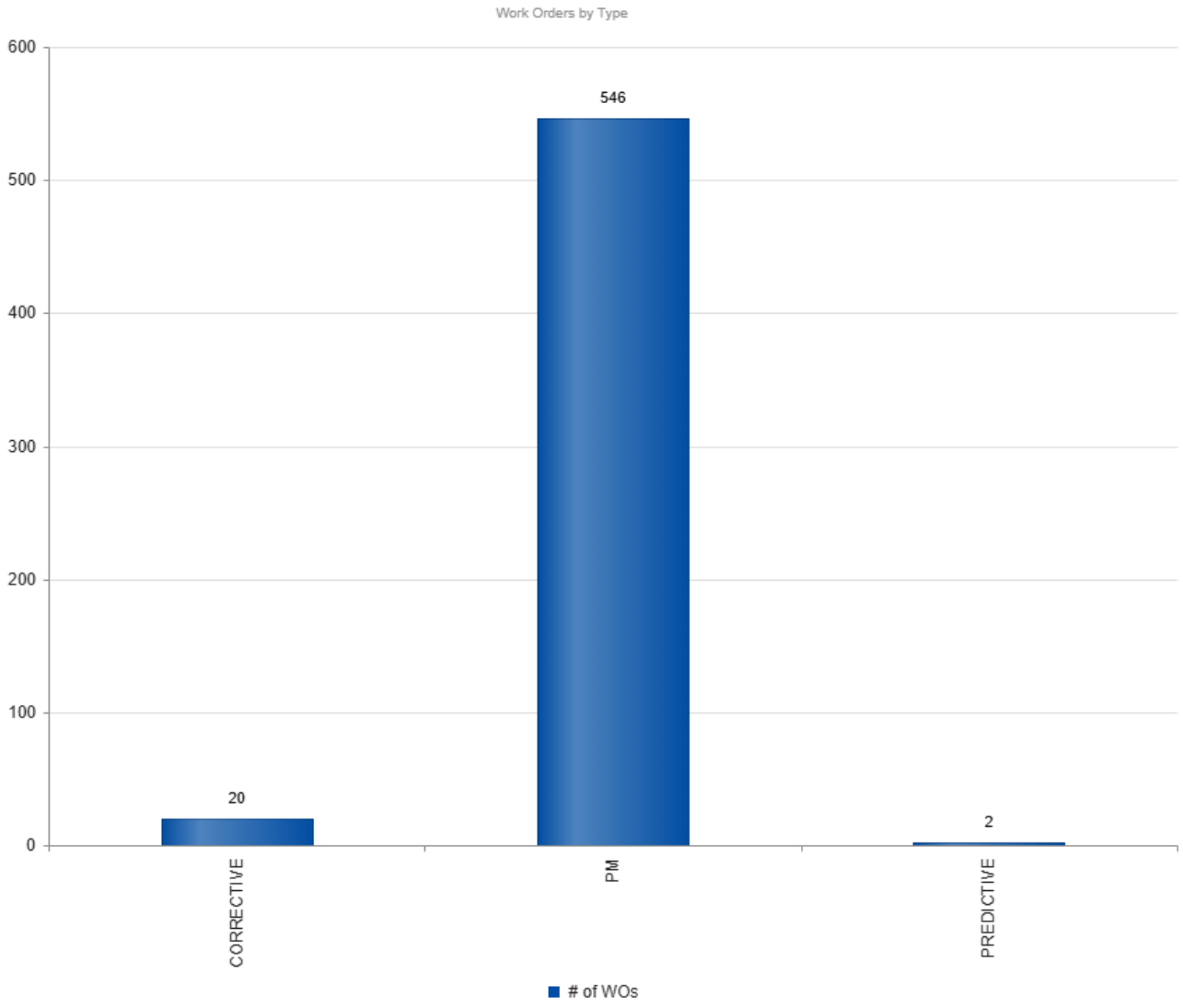


Table 2 – WORK ORDER REPORT





Section 3.0

APPENDIX

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)

DISCHARGE MONITORING REPORT (DMR)

Form Approved
OMB No. 2040-0004

PERMITTEE NAME/ADDRESS *(Include Facility Name/Location if Different)*

NAME: City of Woodstock
ADDRESS: 12453 Highway 92
Woodstock, Georgia 30188
FACILITY: Rubes Creek WPCP
LOCATION: 228 Arnold Mill Rd
Woodstock, GA 30188

GA0026263	001
PERMIT NUMBER	**DISCHARGE NUMBER**

DMR MAILING ZIP CODE: 30188

MONITORING PERIOD							
	YEAR	MO	DAY		YEAR	MO	DAY
FROM	26	02	01	TO	26	02	28

No Discharge ☐

PARAMETER		QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		VALUE	VALUE	UNITS	VALUE	VALUE	VALUE	UNITS			
OXYGEN, DISSOLVED (DO)	SAMPLE MEASUREMENT	****	****	=	6.4	****	****	mg/L	0	01/01	GR GRAB
00300 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT		****	>=	6.0 MINIMUM	****	****	mg/L		01/01	GR GRAB
BOD, 5-DAY (20 DEG. C)	SAMPLE MEASUREMENT	19.2	42.6	kg/d	****	3.3	7.3	mg/L	0	03/DW	CP COMPOS
00310 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	47.4 MO AVG	59.2 WKLY AVG	kg/d	****	5.0 MO AVG	7.5 WKLY AVG	mg/L		03/DW	CP COMPOS
BOD, 5-DAY (20 DEG. C)	SAMPLE MEASUREMENT	2514.4	3479.2	kg/d	****	438.3	570.0	mg/L	0	03/DW	CP COMPOS
00310 G 0 0 RAW SEW/INFLUENT	PERMIT REQUIREMENT	Req Mon MO AVG	Req Mon WKLY AVG	kg/d		Req Mon MO AVG	Req Mon WKLY AVG	mg/L		03/DW	CP COMPOS
PH	SAMPLE MEASUREMENT	****	****	=	6.4	****	7.4	SU	0	01/01	GR GRAB
00400 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	****	****	>=	6.0 MINIMUM	****	8.5 MAXIMUM	SU		01/01	GR GRAB
SOLIDS, TOTAL SUSPENDED	SAMPLE MEASUREMENT	16.5	48.7	kg/d	****	2.8	8.3	mg/L	0	03/DW	CP COMPOS
00530 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	95.0 MO AVG	118.0 WKLY AVG	kg/d	****	10.0 MO AVG	15.0 WKLY AVG	mg/L		03/DW	CP COMPOS
SOLIDS, TOTAL SUSPENDED	SAMPLE MEASUREMENT	3859.9	5452.0	kg/d	****	658.3	916.7	mg/L	0	03/DW	CP COMPOS
00530 G 0 0 RAW SEW/INFLUENT	PERMIT REQUIREMENT	Req Mon MO AVG	Req Mon WKLY AVG	kg/d	****	Req Mon MO AVG	Req Mon WKLY AVG	mg/L		03/DW	CP COMPOS
NITROGEN, ORGANIC TOTAL (AS N)	SAMPLE MEASUREMENT	****	****	****	****	0.5	****	mg/L	0	01/30	CP COMPOS
00605 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	****	****	****	****	Req Mon MO AVG	****	mg/L		01/30	CP COMPOS

NAME/TITLE PRINCIPAL EXECUTIVE OFFICER			TELEPHONE		DATE		
Michael Rhoads / Regional Director	I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.	*Michael Rhoads*	912	445-0050	26	03	09
TYPED OR PRINTED		SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT	AREA Code	NUMBER	YEAR	MO	DAY

COMMENTS AND EXPLANATION OF ANY VIOLATIONS (Reference all attachments here)

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)

DISCHARGE MONITORING REPORT (DMR)

Form Approved
OMB No. 2040-0004

PERMITTEE NAME/ADDRESS *(Include Facility Name/Location if Different)*

NAME: City of Woodstock
ADDRESS: 12453 Highway 92
Woodstock, Georgia 30188
FACILITY: Rubes Creek WPCP
LOCATION: 228 Arnold Mill Rd
Woodstock, GA 30188

GA0026263	001
PERMIT NUMBER	**DISCHARGE NUMBER**

DMR MAILING ZIP CODE: 30188

MONITORING PERIOD	YEAR	MO	DAY		YEAR	MO	DAY
FROM	26	02	01	**TO**	26	02	28

No Discharge ☐

PARAMETER		QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		VALUE	VALUE	UNITS	VALUE	VALUE	VALUE	UNITS			
NITROGEN, AMMONIA TOTAL (AS N)	SAMPLE MEASUREMENT	22.8	62.4	kg/d	****	4.1	11.13	mg/L	7	03/DW	CP COMPOS
00610 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	9.5 MO AVG	11.8 WKLY AVG	kg/d	****	1.0 MO AVG	1.5 WKLY AVG	mg/L		03/DW	CP COMPOS
NITROGEN, KJELDAHL TOTAL (AS N)	SAMPLE MEASUREMENT	****	****	****	****	0.5	****	mg/L	0	01/30	CP COMPOS
00625 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	****	****	****	****	Req Mon MO AVG	****	mg/L		01/30	CP COMPOS
NITRITE PLUS NITRATE	SAMPLE MEASUREMENT	****	****	****	****	14.0	****	mg/L	0	01/30	CP COMPOS
51450 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	****	****	****	****	Req Mon MO AVG	****	mg/L		01/30	CP COMPOS
PHOSPHORUS, TOTAL (AS P)	SAMPLE MEASUREMENT	0.45	0.8	kg/d	****	0.1	0.1	mg/L	0	03/DW	CP COMPOS
00665 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	0.95 MO AVG	1.2 WKLY AVG	kg/d	****	Req Mon MO AVG	Req Mon WKLY AVG	mg/L		03/DW	CP COMPOS
PHOSPHORUS, ORTHO	SAMPLE MEASUREMENT	****	****		****	0.010	****	mg/L	0	03/DW	CP COMPOS
50785 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT		****		****	Req Mon MO AVG		mg/L		03/DW	CP COMPOS
FLOW, IN CONDUIT OR THRU TREATMENT PLANT	SAMPLE MEASUREMENT	1.6	1.9	MGD	****	****	****	****	0	01/01	CN CONTIN
50050 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	2.5 MO AVG	3.1 WKLY AVG	MGD	****	****	****	****		01/01	CN CONTIN
COLIFORM, FECAL GENERAL	SAMPLE MEASUREMENT	****	****	****	****	1.8	3.0	#/100mL	0	02/DA	GR GRAB
74055 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	****	****	****	****	200.0 MO GEO	400.0 WKLY GEO	#/100mL		02/DA	GR GRAB

NAME/TITLE PRINCIPAL EXECUTIVE OFFICER			TELEPHONE		DATE		
Michael Rhoads / Regional Director	I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.	*Michael Rhoads*	912	445-0050	26	03	09
TYPED OR PRINTED		**SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT**	**AREA Code**	**NUMBER**	**YEAR**	**MO**	**DAY**

COMMENTS AND EXPLANATION OF ANY VIOLATIONS (Reference all attachments here)

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)

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FROM	26	02	01	**TO**	26	02	28

No Discharge ☐

PARAMETER		QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		VALUE	VALUE	UNITS	VALUE	VALUE	VALUE	UNITS			
SOLIDS, SLUDGE, TOT, DRY WEIGHT	SAMPLE MEASUREMENT	22.1	****	dry ton	****	****	****	****	0	01/30	CA CALCTD
78477 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	Req Mon MO TOTAL	****	dry ton	****	****	****	****		01/30	CA CALCTD
SOLIDS, SUSPENDED PERCENT REMOVAL	SAMPLE MEASUREMENT	****	****	****	99	****	****	%	0	01/30	CA CALCTD
81011 K 0 0 PERCENTREMOVAL	PERMIT REQUIREMENT	****	****	****	>85.0 MINIMUM	****	****	%		01/30	CA CALCTD
BOD, 5-DAY PERCENT REMOVAL	SAMPLE MEASUREMENT	****	****	****	99	****	****	%	0	01/30	CA CALCTD
81010 K 0 0 PERCENTREMOVAL	PERMIT REQUIREMENT	****	****	****	>85.0 MINIMUM	****	****	%		01/30	CA CALCTD
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										

NAME/TITLE PRINCIPAL EXECUTIVE OFFICER			TELEPHONE		DATE		
Michael Rhoads / Regional Director	I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.	*Michael Rhoads*	912	445-0050	26	03	09
TYPED OR PRINTED		SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT	AREA Code	NUMBER	YEAR	MO	DAY

COMMENTS AND EXPLANATION OF ANY VIOLATIONS (Reference all attachments here)

City of Woodstock Monthly Permit Data

Data Entry Daily 2/1/2026 - 2/28/2026	Rubes Creek WPCP Effluent Flow Mgd MGD	Rubes Creek WPCP Influent Bod 5 MG/L	Rubes Creek WPCP Influent Solids TSS MG/L	Rubes Creek WPCP Effluent Bod 5 MG/L	Rubes Creek WPCP Effluent Solids TSS MG/L	Rubes Creek WPCP Effluent Ammonia MG/L	Rubes Creek WPCP Effluent Phosphorus MG/L
2/1/2026 - Sunday	1.28						
2/2/2026 - Monday	1.66	410	470	2	1	0.2	0.13
2/3/2026 - Tuesday	1.66	720	580	2	1	0.2	0.062
2/4/2026 - Wednesday	1.52	580	440	2	1	0.2	0.05
2/5/2026 - Thursday	1.12						
2/6/2026 - Friday	1.44						
2/7/2026 - Saturday	1.3						
2/8/2026 - Sunday	1.49						
2/9/2026 - Monday	1.64	320	780	2	1	4.1	0.05
2/10/2026 - Tuesday	1.55	390	940	2	1	1.3	0.05
2/11/2026 - Wednesday	1.24	490	540	2	1	4.7	0.05
2/12/2026 - Thursday	1.43						
2/13/2026 - Friday	1.47						
2/14/2026 - Saturday	1.31						
2/15/2026 - Sunday	1.7						
2/16/2026 - Monday	1.52	440	490	2	1	8.2	0.05
2/17/2026 - Tuesday	1.55	490	470	18	23	9.2	0.29
2/18/2026 - Wednesday	1.42	120	440	2	1	16	0.05
2/19/2026 - Thursday	1.36						
2/20/2026 - Friday	1.47						
2/21/2026 - Saturday	1.43						
2/22/2026 - Sunday	1.51						
2/23/2026 - Monday	1.38	400	160	2	1	4.8	0.05
2/24/2026 - Tuesday	1.29	400	290	2	1	0.3	0.05
2/25/2026 - Wednesday	1.62	500	2300	2	1	0.2	0.05
2/26/2026 - Thursday	2.63						
2/27/2026 - Friday	2.47						
2/28/2026 - Saturday	2.11						
Sum	43.57	5,260.00	7,900.00	40	34	49.4	0.93
Avg	1.556	438.33	658.33	3.33	2.83	4.12	0.08
Max	2.63	720	2,300.00	18	23	16	0.29
Min	1.12	120	160	2	1	0.2	0.05
GMean							

City of Woodstock Monthly Permit Data

Rubes Creek WPCP Effluent Fecal Coliform #/100ML	Rubes Creek WPCP Effluent Ortho Phosphat MG/L	Rubes Creek WPCP Effluent NO2 & NO3 MG/L	Rubes Creek WPCP Effluent Org Nitrogen MG/L	Rubes Creek WPCP Effluent TKN MG/L	Rubes Creek WPCP Effluent Diss Oxygen MG/L	Rubes Creek WPCP Effluent pH SU	Rubes Creek WPCP SLSludge SolidsSldgdry Dry Tons
					7.1	6.72	
					6.44	6.85	
9					7.58	6.65	
1					6.89	6.81	
					7.36	6.83	
					6.96	7.06	
					7.07	7.1	
					7.68	6.38	
					6.94	7	
1					6.68	6.99	
2					6.5	7.22	
					6.37	7.17	
					6.91	6.76	0.636
					6.87	6.82	
					6.63	6.9	
					7.39	7.35	
1					9.37	7.2	
1					8.8	7.41	
					8.08	7.31	1.035
					7.83	7.37	1.8225
					7.74	7.25	
					7.68	7.29	
					6.63	7.22	3.903
2					6.35	7.09	4.029
3	0.01	14	0.5	0.5	7.22	7.19	2.2275
					7.44	7.19	2.268
					6.83	6.85	4.1175
					6.97	7.04	2.0355
20	0.01	14	0.5	0.5	202.31	197.02	22.07
1.8	0.01	14	0.5	0.5	7.23	7.04	2.45
9	0.01	14	0.5	0.5	9.37	7.41	4.12
1	0.01	14	0.5	0.5	6.35	6.38	0.64
1.8							

WO No.	Completed Date	Asset ID	Asset Description	Brief Description	Work Description	Comments	WO Type
411668	2/4/2026	WO-LS-01	ALTA WOODS APTS	Pump Station Inspection_Weekly	Routine Check		PM
413327	2/11/2026	WO-LS-01	ALTA WOODS APTS	Pump Station Inspection_Weekly	Routine Check		PM
414986	2/18/2026	WO-LS-01	ALTA WOODS APTS	Pump Station Inspection_Weekly	Routine Check		PM
416724	2/25/2026	WO-LS-01	ALTA WOODS APTS	Pump Station Inspection_Weekly	Routine Check		PM

WO No.	Completed Date	Asset ID	Asset Description	Brief Description	Work Description	Comments	WO Type
411029	2/2/2026	WO-LS-02	BELL PARK #2	Pump Station Inspection_Weekly	Routine Check		PM
412691	2/9/2026	WO-LS-02	BELL PARK #2	Pump Station Inspection_Weekly	Routine Check		PM
414334	2/16/2026	WO-LS-02	BELL PARK #2	Pump Station Inspection_Weekly	Routine Check		PM
416078	2/23/2026	WO-LS-02	BELL PARK #2	Pump Station Inspection_Weekly	Routine Check		PM

WO No.	Completed Date	Asset ID	Asset Description	Brief Description	Work Description	Comments	WO Type
411030	2/2/2026	WO-LS-03	BELL PARK #1	Pump Station Inspection_Weekly	Routine Check		PM
412692	2/9/2026	WO-LS-03	BELL PARK #1	Pump Station Inspection_Weekly	Routine Check		PM
414335	2/16/2026	WO-LS-03	BELL PARK #1	Pump Station Inspection_Weekly	Routine Check		PM
416079	2/23/2026	WO-LS-03	BELL PARK #1	Pump Station Inspection_Weekly	Routine Check		PM

WO No.	Completed Date	Asset ID	Asset Description	Brief Description	Work Description	Comments	WO Type
411031	2/2/2026	WO-LS-04	BROOKSHIRE #1	Pump Station Inspection_Weekly	Routine Check		PM
412693	2/9/2026	WO-LS-04	BROOKSHIRE #1	Pump Station Inspection_Weekly	Routine Check		PM
414336	2/16/2026	WO-LS-04	BROOKSHIRE #1	Pump Station Inspection_Weekly	Routine Check		PM
416080	2/23/2026	WO-LS-04	BROOKSHIRE #1	Pump Station Inspection_Weekly	Routine Check		PM

WO No.	Completed Date	Asset ID	Asset Description	Brief Description	Work Description	Comments	WO Type
411032	2/2/2026	WO-LS-05	BROOKSHIRE #3	Pump Station Inspection_Weekly	Routine Check		PM
412694	2/9/2026	WO-LS-05	BROOKSHIRE #3	Pump Station Inspection_Weekly	Routine Check		PM
414337	2/16/2026	WO-LS-05	BROOKSHIRE #3	Pump Station Inspection_Weekly	Routine Check		PM
416081	2/23/2026	WO-LS-05	BROOKSHIRE #3	Pump Station Inspection_Weekly	Routine Check		PM

WO No.	Completed Date	Asset ID	Asset Description	Brief Description	Work Description	Comments	WO Type
411033	2/2/2026	WO-LS-06	BROOKSHIRE #2	Pump Station Inspection_Weekly	Routine Check		PM
412695	2/9/2026	WO-LS-06	BROOKSHIRE #2	Pump Station Inspection_Weekly	Routine Check		PM
414338	2/16/2026	WO-LS-06	BROOKSHIRE #2	Pump Station Inspection_Weekly	Routine Check		PM
416082	2/23/2026	WO-LS-06	BROOKSHIRE #2	Pump Station Inspection_Weekly	Routine Check		PM

WO No.	Completed Date	Asset ID	Asset Description	Brief Description	Work Description	Comments	WO Type
411034	2/2/2026	WO-LS-07	BROOKSHIRE #4	Pump Station Inspection_Weekly	Routine Check		PM
412696	2/9/2026	WO-LS-07	BROOKSHIRE #4	Pump Station Inspection_Weekly	Routine Check		PM
414339	2/16/2026	WO-LS-07	BROOKSHIRE #4	Pump Station Inspection_Weekly	Routine Check		PM
416083	2/23/2026	WO-LS-07	BROOKSHIRE #4	Pump Station Inspection_Weekly	Routine Check		PM

WO No.	Completed Date	Asset ID	Asset Description	Brief Description	Work Description	Comments	WO Type
411035	2/3/2026	WO-LS-08	CREEKVIEW/ WINCHASE	Pump Station Inspection_Weekly	Routine Check		PM
412697	2/10/2026	WO-LS-08	CREEKVIEW/ WINCHASE	Pump Station Inspection_Weekly	Routine Check		PM
414340	2/17/2026	WO-LS-08	CREEKVIEW/ WINCHASE	Pump Station Inspection_Weekly	Routine Check		PM
416084	2/24/2026	WO-LS-08	CREEKVIEW/ WINCHASE	Pump Station Inspection_Weekly	Routine Check		PM
411277	2/3/2026	WO-LS-08.05	Control Panel	Replace Phase Monitor	Phase monitor burned up and needed to be	02/03/2026: GSR-Phase monitors have been	CORRECTIVE

WO No.	Completed Date	Asset ID	Asset Description	Brief Description	Work Description	Comments	WO Type
412105	2/6/2026	WO-LS-09	HANEY	Pump Station Inspection_Weekly	Routine Check		PM
413778	2/13/2026	WO-LS-09	HANEY	Pump Station Inspection_Weekly	Routine Check		PM
415535	2/20/2026	WO-LS-09	HANEY	Pump Station Inspection_Weekly	Routine Check		PM
417157	2/27/2026	WO-LS-09	HANEY	Pump Station Inspection_Quarterly	Routine Check		PM

WO No.	Completed Date	Asset ID	Asset Description	Brief Description	Work Description	Comments	WO Type
411669	2/4/2026	WO-LS-10	KINGSGATE #1	Pump Station Inspection_Weekly	Routine Check		PM
413328	2/11/2026	WO-LS-10	KINGSGATE #1	Pump Station Inspection_Weekly	Routine Check		PM
414987	2/18/2026	WO-LS-10	KINGSGATE #1	Pump Station Inspection_Weekly	Routine Check		PM
416725	2/25/2026	WO-LS-10	KINGSGATE #1	Pump Station Inspection_Weekly	Routine Check		PM

WO No.	Completed Date	Asset ID	Asset Description	Brief Description	Work Description	Comments	WO Type
411670	2/4/2026	WO-LS-11	KINGSGATE #2	Pump Station Inspection_Weekly	Routine Check		PM
413329	2/11/2026	WO-LS-11	KINGSGATE #2	Pump Station Inspection_Weekly	Routine Check		PM
414988	2/18/2026	WO-LS-11	KINGSGATE #2	Pump Station Inspection_Weekly	Routine Check		PM
416726	2/25/2026	WO-LS-11	KINGSGATE #2	Pump Station Inspection_Weekly	Routine Check		PM

WO No.	Completed Date	Asset ID	Asset Description	Brief Description	Work Description	Comments	WO Type
411671	2/4/2026	WO-LS-12	OAKHURST	Pump Station Inspection_Weekly	Routine Check		PM
413330	2/11/2026	WO-LS-12	OAKHURST	Pump Station Inspection_Weekly	Routine Check		PM
414989	2/18/2026	WO-LS-12	OAKHURST	Pump Station Inspection_Weekly	Routine Check		PM
416727	2/24/2026	WO-LS-12	OAKHURST	Pump Station Inspection_Weekly	Routine Check		PM

WO No.	Completed Date	Asset ID	Asset Description	Brief Description	Work Description	Comments	WO Type
411036	2/3/2026	WO-LS-13	PINEHILL	Pump Station Inspection_Weekly	Routine Check		PM
412698	2/10/2026	WO-LS-13	PINEHILL	Pump Station Inspection_Weekly	Routine Check		PM
414341	2/17/2026	WO-LS-13	PINEHILL	Pump Station Inspection_Weekly	Routine Check		PM
416085	2/24/2026	WO-LS-13	PINEHILL	Pump Station Inspection_Weekly	Routine Check		PM

WO No.	Completed Date	Asset ID	Asset Description	Brief Description	Work Description	Comments	WO Type
412106	2/6/2026	WO-LS-14	SPRINGFIELD	Pump Station Inspection_Weekly	Routine Check		PM
413779	2/13/2026	WO-LS-14	SPRINGFIELD	Pump Station Inspection_Weekly	Routine Check		PM
415536	2/20/2026	WO-LS-14	SPRINGFIELD	Pump Station Inspection_Weekly	Routine Check		PM
417158	2/27/2026	WO-LS-14	SPRINGFIELD	Pump Station Inspection_Quarterly	Routine Check		PM

WO No.	Completed Date	Asset ID	Asset Description	Brief Description	Work Description	Comments	WO Type
411672	2/4/2026	WO-LS-15	WAL-MART	Pump Station Inspection_Weekly	Routine Check		PM
413331	2/11/2026	WO-LS-15	WAL-MART	Pump Station Inspection_Weekly	Routine Check		PM
414990	2/18/2026	WO-LS-15	WAL-MART	Pump Station Inspection_Weekly	Routine Check		PM
416728	2/25/2026	WO-LS-15	WAL-MART	Pump Station Inspection_Weekly	Routine Check		PM

WO No.	Completed Date	Asset ID	Asset Description	Brief Description	Work Description	Comments	WO Type
411037	2/3/2026	WO-LS-16	WEATHERSTONE	Pump Station Inspection_Weekly	Routine Check		PM
412699	2/10/2026	WO-LS-16	WEATHERSTONE	Pump Station Inspection_Weekly	Routine Check		PM
414342	2/17/2026	WO-LS-16	WEATHERSTONE	Pump Station Inspection_Weekly	Routine Check		PM
416086	2/24/2026	WO-LS-16	WEATHERSTONE	Pump Station Inspection_Weekly	Routine Check		PM

WO No.	Completed Date	Asset ID	Asset Description	Brief Description	Work Description	Comments	WO Type
412107	2/6/2026	WO-LS-17	WOODSTOCK FIRST BAPTIST (WFBC)	Pump Station Inspection_Weekly	Routine Check		PM
413780	2/13/2026	WO-LS-17	WOODSTOCK FIRST BAPTIST (WFBC)	Pump Station Inspection_Weekly	Routine Check		PM
415537	2/20/2026	WO-LS-17	WOODSTOCK FIRST BAPTIST (WFBC)	Pump Station Inspection_Weekly	Routine Check		PM
417159	2/27/2026	WO-LS-17	WOODSTOCK FIRST BAPTIST (WFBC)	Pump Station Inspection_Quarterly	Routine Check		PM

WO No.	Completed Date	Asset ID	Asset Description	Brief Description	Work Description	Comments	WO Type
411038	2/3/2026	WO-LS-18	WOODSTOCK KNOLL	Pump Station Inspection_Weekly	Routine Check		PM
412700	2/10/2026	WO-LS-18	WOODSTOCK KNOLL	Pump Station Inspection_Weekly	Routine Check		PM
414343	2/17/2026	WO-LS-18	WOODSTOCK KNOLL	Pump Station Inspection_Weekly	Routine Check		PM
416087	2/24/2026	WO-LS-18	WOODSTOCK KNOLL	Pump Station Inspection_Weekly	Routine Check		PM

WO No.	Completed Date	Asset ID	Asset Description	Brief Description	Work Description	Comments	WO Type
412108	2/6/2026	WO-LS-19	GUNNING	Pump Station Inspection_Weekly	Routine Check		PM
413781	2/13/2026	WO-LS-19	GUNNING	Pump Station Inspection_Weekly	Routine Check		PM
415538	2/20/2026	WO-LS-19	GUNNING	Pump Station Inspection_Weekly	Routine Check		PM
417160	2/27/2026	WO-LS-19	GUNNING	Pump Station Inspection_Quarterly	Routine Check		PM

WO No.	Completed Date	Asset ID	Asset Description	Brief Description	Work Description	Comments	WO Type
412161	2/6/2026	WO-LS-20	ROUSSEAU (Dobbs)	Pump Station Inspection_Weekly	Routine Check		PM
413836	2/13/2026	WO-LS-20	ROUSSEAU (Dobbs)	Pump Station Inspection_Weekly	Routine Check		PM
415589	2/20/2026	WO-LS-20	ROUSSEAU (Dobbs)	Pump Station Inspection_Weekly	Routine Check		PM
417216	2/27/2026	WO-LS-20	ROUSSEAU (Dobbs)	Pump Station Inspection_Weekly	Routine Check		PM

WO No.	Completed Date	Asset ID	Asset Description	Brief Description	Work Description	Comments	WO Type
411719	2/4/2026	WO-LS-21	CAMDEN PARK	Pump Station Inspection_Weekly	Routine Check		PM
413379	2/11/2026	WO-LS-21	CAMDEN PARK	Pump Station Inspection_Weekly	Routine Check		PM
415038	2/18/2026	WO-LS-21	CAMDEN PARK	Pump Station Inspection_Weekly	Routine Check		PM
416778	2/25/2026	WO-LS-21	CAMDEN PARK	Pump Station Inspection_Weekly	Routine Check		PM

APPENDIX
ADMINISTRATION

BUDGET EXPENSES
10/25 to 02/26

Description		Expenses
Chemicals	$	177,323.48
Sewer Expenses	$	35,746.74
Sewer Capital Projects	$	120,271.56
Fleet Expenses	$	6,517.66
WWTP Expenses	$	104,746.10
WWTP Capital Projects	$	267,987.05
TOTAL	$	712,592.59

CITY OF

WOODSTOCK

POLICE DEPARTMENT

Supervisor Report

Febuary 2026

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Vision Statement

To be the most professional law enforcement agency in the state of Georgia.

Mission Statement

It is the mission of the Woodstock Police Department to improve public safety by working with the citizens of our city for the advancement of the community we serve, to prevent crime, and to protect the lives and property of our citizens, businesses, and visitors. While doing so, we will always hold ourselves accountable and to the highest ethical and moral standards to maintain public trust.

Departmental Updates

MARCH WORK ANNIVERSARIES	
Denis Godfrey	1 Year
Justin Reynolds	3 years
Joan Willingham	7 years

JAN-FEB Gaurdian Entries	
Officer Fields	Officer Reed
A/C Aligood	Cpl. Haile
Det. Godfrey	Det. Mutasa
Sgt. LeCour	Sgt. Hornes

Woodstock Police Department Monthly Reporting Summary
Field Services/Patrol Operations 2026

Current Type of Activity	Alpha Watch	Bravo Watch	Charlie Watch	Delta Watch	HEAT	Traffic Unit	Nghd. Services	Jan & Feb 26	YTD: 2026
Case #'s	182	241	120	159	18	29	7	**756**	**756**
Foot Patrols	576	731	260	416	20	38	94	**2,135**	**2,135**
Bike Patrols	20	5	-	-	-	-	-	**25**	**25**
Suspicious Persons	25	26	45	83	3	-	6	**188**	**188**
FI Card	-	-	-	-	-	-	-	**-**	**-**
Unoccupied Suspicious Vehicles	1	5	27	31	-	-	-	**64**	**64**
Alarms	84	75	35	71	-	-	4	**269**	**269**
Open Door	5	6	7	4		-	-	**22**	**22**
Incident Reports (non crash)	79	104	147	91	14	11	4	**450**	**450**
Traffic Crash W/ Injury	8	14	4	9	2	2	-	**39**	**39**
Traffic Crash W/O Injury	66	60	7	17	2	1	2	**155**	**155**
DUI Arrests	1	-	6	20	4	23	-	**54**	**54**
Other Traffic Arrests	15	21	12	2	3	3	-	**56**	**56**
Fatality Crashes	-	-	-	-	-	-	-	**-**	**-**
Hit and Run Crashes	6	8	2	8	1	-	-	**25**	**25**
Traffic Crashes Roadway	68	60	8	24	3	5	2	**170**	**170**
Traffic Crashes Private Property	19	12	9	7	1	-	-	**48**	**48**
Traffic Citations	104	89	108	67	45	117	13	**543**	**543**
Tag Reader Citations	5	4	-	-	-	-	-	**-**	**9**
Parking Citations	2	4	-	-	-	-	-	**-**	**6**
Traffic Written Warnings	34	70	60	1	47	92	4	**308**	**308**
Traffic Verbal Warnings	139	257	306	273	21	7	30	**1,033**	**1,033**
Drug Arrests	1	7	22	16	1	8	-	**55**	**55**
Fugitive Arrests	2	5	6	3	3	-	-	**19**	**19**
Ordinance Citations	-	-	8	-	-	-	-	**8**	**8**
D-Runs	2,945	1,537	3,395	1,215	72	5	130	**9,299**	**6,629**
Courtesy Rides	2	8	-	4	-	-	-	**14**	**14**
Other Arrests	15	7	6	9	2	-	-	**39**	**39**

Group A Offense Report

Printed On: 03/19/2026

Beginning Date: 01/01/2026 **Ending Date:** 01/31/2026

Agency: WOODSTOCK POLICE DEPARTMENT

Offense	Reported In 2026	Reported In 2025	Percent Change	Offenses Cleared	Percent Cleared	Percent Of Category	Rate Per 100,000*
Murder	1	0	NA	0	0.00%	10.00%	2.52
Negligent Manslaughter	0	0	NA	0	0.00%	0.00%	0.00
Justifiable Homicide	0	0	NA	0	0.00%	0.00%	0.00
Non-consensual Sex Offenses:							
Rape	0	0	NA	0	0.00%	0.00%	0.00
Sodomy	0	0	NA	0	0.00%	0.00%	0.00
Sexual Assault with Object	0	0	NA	0	0.00%	0.00%	0.00
Fondling	0	2	-100.00%	0	0.00%	0.00%	0.00
Aggravated Assault	0	3	-100.00%	0	0.00%	0.00%	0.00
Simple Assault	5	3	66.67%	2	40.00%	50.00%	12.62
Intimidation	3	3	0.00%	2	66.67%	30.00%	7.57
Kidnapping/Abduction	0	0	NA	0	0.00%	0.00%	0.00
Consensual Sex Offenses:							
Incest	0	0	NA	0	0.00%	0.00%	0.00
Statutory Rape	1	0	NA	1	100.00%	10.00%	2.52
Human Trafficking, Commercial Sex Acts	0	0	NA	0	0.00%	0.00%	0.00
Human Trafficking, Involuntary Servitude	0	0	NA	0	0.00%	0.00%	0.00
Crimes Against Persons Total	**10**	**11**	**-9.09%**	**5**	**50%**	**10.84%**	**25.24**
Robbery	0	0	NA	0	0.00%	0.00%	0.00
Burglary/Breaking & Entering	1	2	-50.00%	0	0.00%	2.13%	2.52
Larceny/Theft Offenses	27	34	-20.59%	11	40.74%	57.45%	68.16
Motor Vehicle Theft	1	1	0.00%	0	0.00%	2.13%	2.52
Arson	0	0	NA	0	0.00%	0.00%	0.00
Destruction Of Property	6	2	200.00%	2	33.33%	12.77%	15.15
Counterfeiting/Forgery	4	1	300.00%	0	0.00%	8.51%	10.10
Fraud Offense	8	8	0.00%	0	0.00%	17.02%	20.20
Embezzlement	0	0	NA	0	0.00%	0.00%	0.00
Extortion/Blackmail	0	0	NA	0	0.00%	0.00%	0.00
Bribery	0	0	NA	0	0.00%	0.00%	0.00
Stolen Property Offenses	0	0	NA	0	0.00%	0.00%	0.00
Crimes Against Property Total	**47**	**48**	**-2.08%**	**13**	**27.66%**	**50%**	**118.85**
Drug/Narcotic Violations	23	9	155.56%	21	91.30%	62.16%	58.06
Drug Equipment Violations	11	8	37.50%	10	90.91%	29.73%	27.77
Gambling Offenses	0	0	NA	0	0.00%	0.00%	0.00
Pornography/Obscene Material	1	1	0.00%	1	100.00%	2.70%	2.52
Prostitution	0	0	NA	0	0.00%	0.00%	0.00
Weapons Law Violation	2	0	NA	2	100.00%	5.41%	5.05
Animal Cruelty	0	0	NA	0	0.00%	0.00%	0.00
Crimes Against Society Total	**37**	**18**	**105.56%**	**34**	**91.89%**	**39.39%**	**93.4**
Total Group "A" Offenses	**84**	**77**	**22.08%**	**52**	**65.32%**	**100%**	**237.3**

Group A Offense Report

Printed On: 03/31/2026

Beginning Date: 02/01/2026 **Ending Date:** 02/28/2026

Agency: WOODSTOCK POLICE DEPARTMENT

Offense	Reported In 2026	Reported In 2025	Percent Change	Offenses Cleared	Percent Cleared	Percent Of Category	Rate Per 100,000*
Murder	0	0	NA	0	0.00%	0.00%	0.00
Negligent Manslaughter	0	0	NA	0	0.00%	0.00%	0.00
Justifiable Homicide	0	0	NA	0	0.00%	0.00%	0.00
Non-consensual Sex Offenses:							
Rape	0	0	NA	0	0.00%	0.00%	0.00
Sodomy	0	0	NA	0	0.00%	0.00%	0.00
Sexual Assault with Object	0	0	NA	0	0.00%	0.00%	0.00
Fondling	2	0	NA	1	50.00%	14.29%	5.05
Aggravated Assault	3	1	200.00%	2	66.67%	21.43%	7.57
Simple Assault	7	8	-12.50%	4	57.14%	50.00%	17.67
Intimidation	2	1	100.00%	0	0.00%	14.29%	5.05
Kidnapping/Abduction	0	0	NA	0	0.00%	0.00%	0.00
Consensual Sex Offenses:							
Incest	0	0	NA	0	0.00%	0.00%	0.00
Statutory Rape	0	0	NA	0	0.00%	0.00%	0.00
Human Trafficking, Commercial Sex Acts	0	0	NA	0	0.00%	0.00%	0.00
Human Trafficking, Involuntary Servitude	0	0	NA	0	0.00%	0.00%	0.00
Crimes Against Persons Total	**14**	**10**	**40%**	**7**	**50%**	**20%**	**35.34**
Robbery	1	0	NA	1	100.00%	3.45%	2.52
Burglary/Breaking & Entering	1	1	0.00%	0	0.00%	3.45%	2.52
Larceny/Theft Offenses	16	23	-30.43%	1	6.25%	55.17%	40.39
Motor Vehicle Theft	2	1	100.00%	0	0.00%	6.90%	5.05
Arson	0	0	NA	0	0.00%	0.00%	0.00
Destruction Of Property	3	4	-25.00%	1	33.33%	10.34%	7.57
Counterfeiting/Forgery	0	1	-100.00%	0	0.00%	0.00%	0.00
Fraud Offense	6	12	-50.00%	4	66.67%	20.69%	15.15
Embezzlement	0	0	NA	0	0.00%	0.00%	0.00
Extortion/Blackmail	0	1	-100.00%	0	0.00%	0.00%	0.00
Bribery	0	0	NA	0	0.00%	0.00%	0.00
Stolen Property Offenses	0	1	-100.00%	0	0.00%	0.00%	0.00
Crimes Against Property Total	**29**	**44**	**-34.09%**	**7**	**24.14%**	**41.43%**	**73.21**
Drug/Narcotic Violations	18	21	-14.29%	18	100.00%	66.67%	45.44
Drug Equipment Violations	5	2	150.00%	4	80.00%	18.52%	12.62
Gambling Offenses	0	0	NA	0	0.00%	0.00%	0.00
Pornography/Obscene Material	1	0	NA	1	100.00%	3.70%	2.52
Prostitution	0	0	NA	0	0.00%	0.00%	0.00
Weapons Law Violation	3	0	NA	3	100.00%	11.11%	7.57
Animal Cruelty	0	0	NA	0	0.00%	0.00%	0.00
Crimes Against Society Total	**27**	**23**	**17.39%**	**26**	**96.3%**	**38.57%**	**68.18**
Total Group "A" Offenses	**70**	**77**	**-9.09%**	**40**	**57.14%**	**100%**	**176.**

Group A Offense Report

Printed On: 03/19/2026

Beginning Date: 01/01/2026 **Ending Date:** 02/28/2026

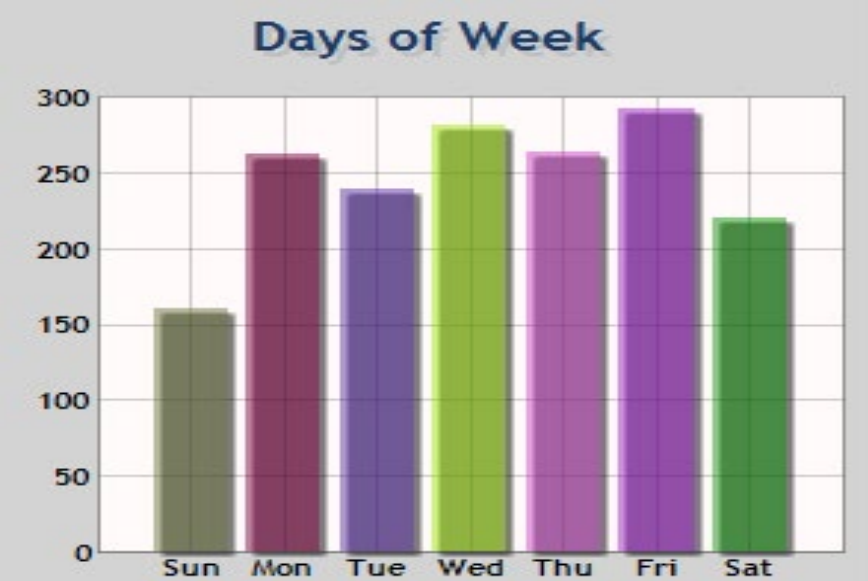
Agency: WOODSTOCK POLICE DEPARTMENT

Offense	Reported In 2026	Reported In 2025	Percent Change	Offenses Cleared	Percent Cleared	Percent Of Category	Rate Per 100,000*
Murder	1	0	NA	0	0.00%	4.17%	2.52
Negligent Manslaughter	0	0	NA	0	0.00%	0.00%	0.00
Justifiable Homicide	0	0	NA	0	0.00%	0.00%	0.00
Non-consensual Sex Offenses:							
Rape	0	0	NA	0	0.00%	0.00%	0.00
Sodomy	0	0	NA	0	0.00%	0.00%	0.00
Sexual Assault with Object	0	0	NA	0	0.00%	0.00%	0.00
Fondling	2	2	0.00%	1	50.00%	8.33%	5.05
Aggravated Assault	3	4	-25.00%	2	66.67%	12.50%	7.57
Simple Assault	12	11	9.09%	6	50.00%	50.00%	30.29
Intimidation	5	4	25.00%	2	40.00%	20.83%	12.62
Kidnapping/Abduction	0	0	NA	0	0.00%	0.00%	0.00
Consensual Sex Offenses:							
Incest	0	0	NA	0	0.00%	0.00%	0.00
Statutory Rape	1	0	NA	1	100.00%	4.17%	2.52
Human Trafficking, Commercial Sex Acts	0	0	NA	0	0.00%	0.00%	0.00
Human Trafficking, Involuntary Servitude	0	0	NA	0	0.00%	0.00%	0.00
Crimes Against Persons Total	**24**	**21**	**14.29%**	**12**	**50%**	**14.63%**	**60.59**
Robbery	1	0	NA	1	100.00%	1.32%	2.52
Burglary/Breaking & Entering	2	3	-33.33%	0	0.00%	2.63%	5.05
Larceny/Theft Offenses	43	57	-24.56%	12	27.91%	56.58%	108.55
Motor Vehicle Theft	3	2	50.00%	0	0.00%	3.95%	7.57
Arson	0	0	NA	0	0.00%	0.00%	0.00
Destruction Of Property	9	6	50.00%	3	33.33%	11.84%	22.72
Counterfeiting/Forgery	4	2	100.00%	0	0.00%	5.26%	10.10
Fraud Offense	14	20	-30.00%	4	28.57%	18.42%	35.34
Embezzlement	0	0	NA	0	0.00%	0.00%	0.00
Extortion/Blackmail	0	1	-100.00%	0	0.00%	0.00%	0.00
Bribery	0	0	NA	0	0.00%	0.00%	0.00
Stolen Property Offenses	0	1	-100.00%	0	0.00%	0.00%	0.00
Crimes Against Property Total	**78**	**92**	**-17.39%**	**20**	**28.32%**	**48.34%**	**181.58**
Drug/Narcotic Violations	41	30	36.67%	39	95.12%	64.06%	103.50
Drug Equipment Violations	16	10	60.00%	14	87.50%	25.00%	40.39
Gambling Offenses	0	0	NA	0	0.00%	0.00%	0.00
Pornography/Obscene Material	2	1	100.00%	2	100.00%	3.13%	5.05
Prostitution	0	0	NA	0	0.00%	0.00%	0.00
Weapons Law Violation	5	0	NA	5	100.00%	7.81%	12.62
Animal Cruelty	0	0	NA	0	0.00%	0.00%	0.00
Crimes Against Society Total	**64**	**41**	**56.1%**	**60**	**93.75%**	**39.02%**	**161.68**
Total Group "A" Offenses	**184**	**154**	**8.49%**	**92**	**58.1%**	**100%**	**414.01**

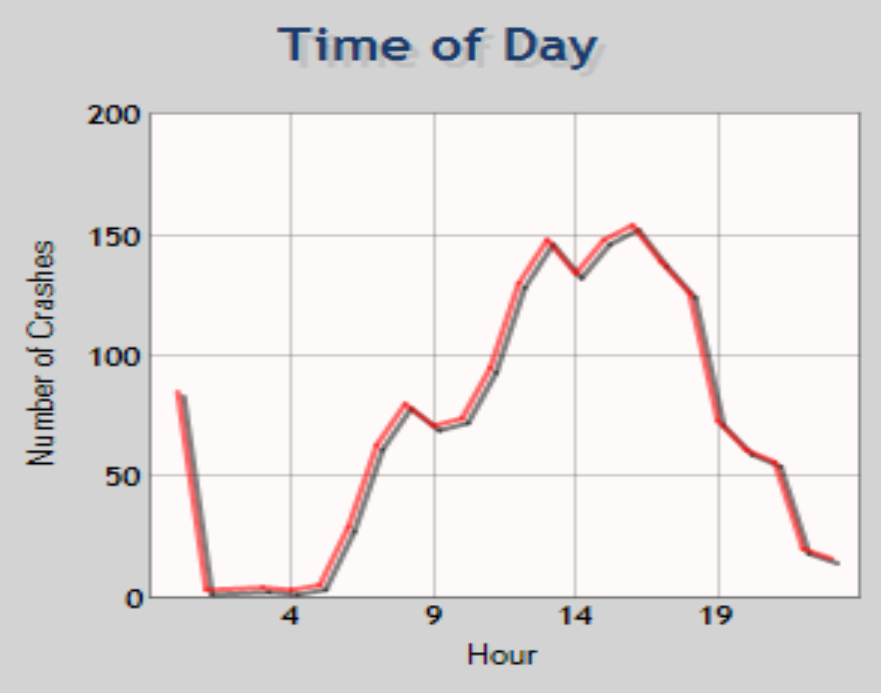
Roadway Crash Analysis

2026 Total - 286

Most Prevalent Day of Week



Most Prevalent Time of Day

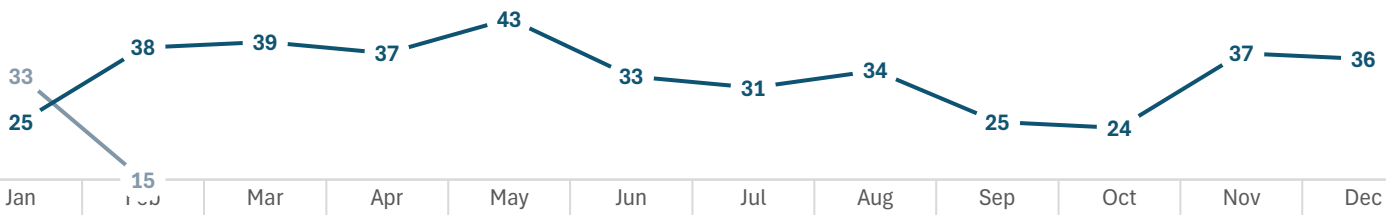


REPORTED ROADWAY TRAFFIC CRASHES 2025-2026



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2026	82	88										
2025	97	89	103	115	108	91	97	124	105	135	109	117

REPORTED PRIVATE PROPERTY CRASHES 2025 - 2026



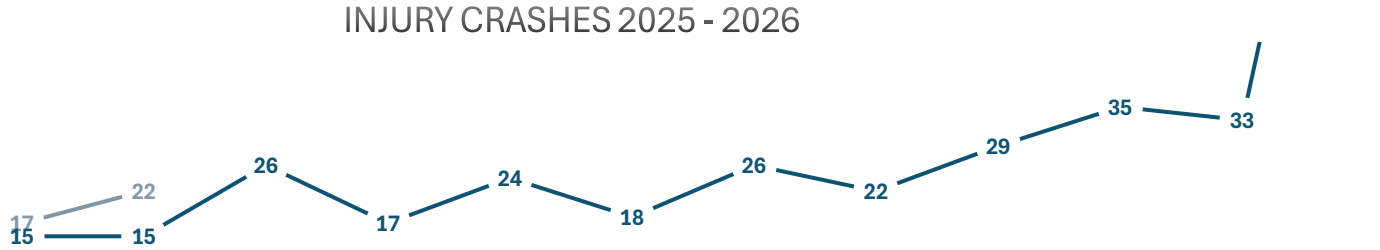
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2026	33	15										
2025	25	38	39	37	43	33	31	34	25	24	37	36

All Reported Crashes 2025 - 2026



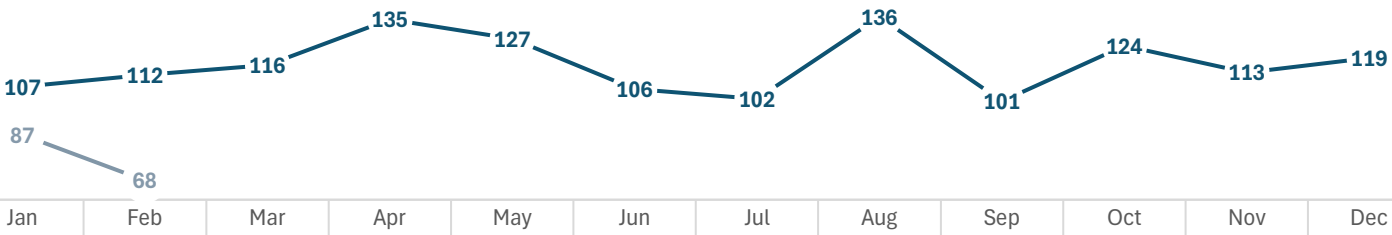
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2026	115	103										
2025	122	127	142	152	151	124	128	158	130	159	146	153

INJURY CRASHES 2025 - 2026



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2026	17	22										
2025	15	15	26	17	24	18	26	22	29	35	33	119

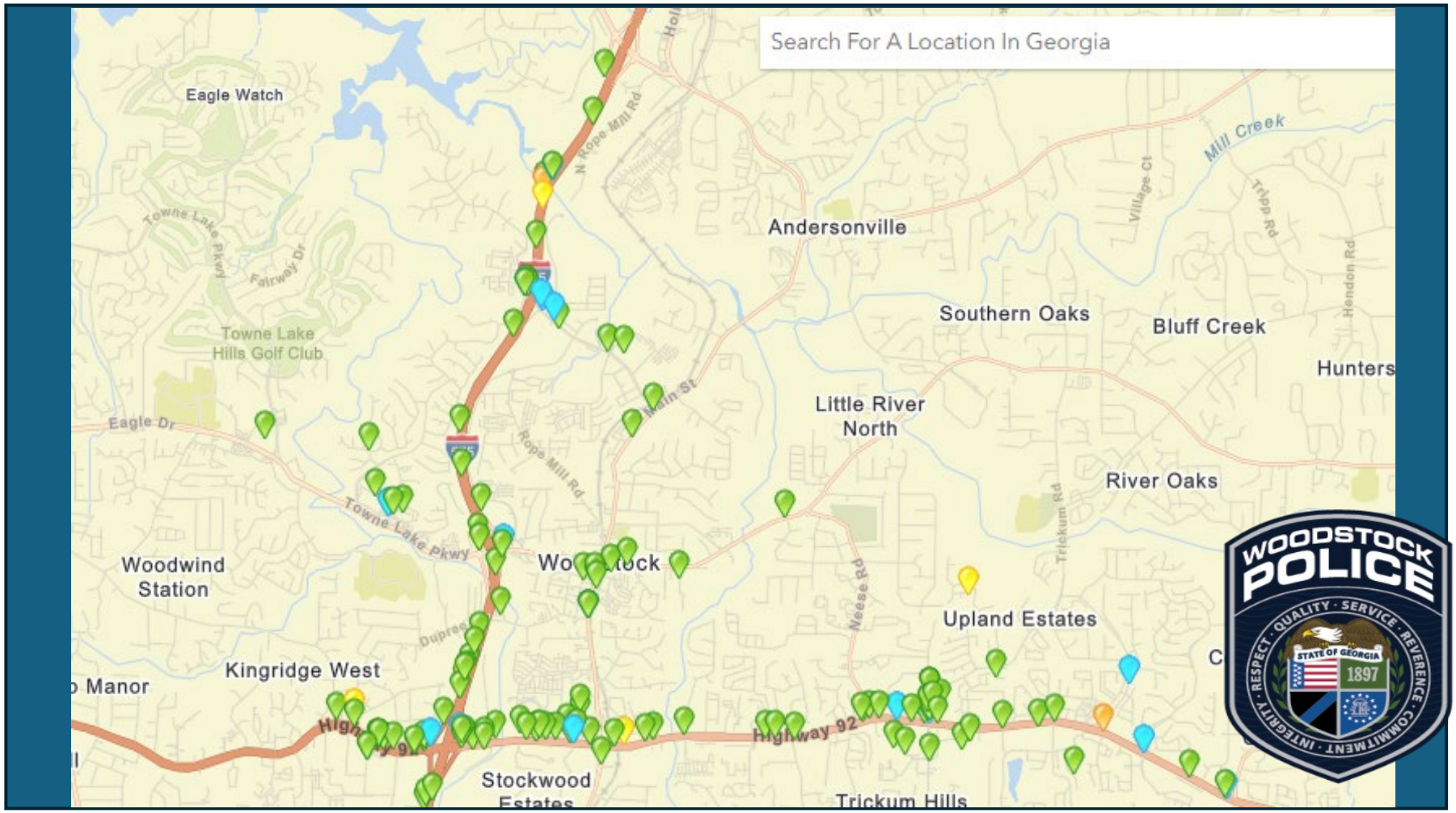
NON INJURY CRASHES 2025- 2026



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2026	87	68										
2025	107	112	116	135	127	106	102	136	101	124	113	119

February 2026

Crash Map



H.E.A.T./DUI Unit

Sgt. Jeremy Cochran

2026						
Description of Activities	Feb	Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4	YTD 2026
DUI Arrests	9	24				24
DUI Contacts	19	32				32
Speeding Citations	44	86				86
Speeding Written Warnings	38	83				83
Dist Driving Hands Free Citations	19	30				30
Dist Driving Hands Free Warnings	24	35				35
Seatbelt Citations	5	21				21
Seatbelt Warnings	22	44				44
Community Events	2	2				2

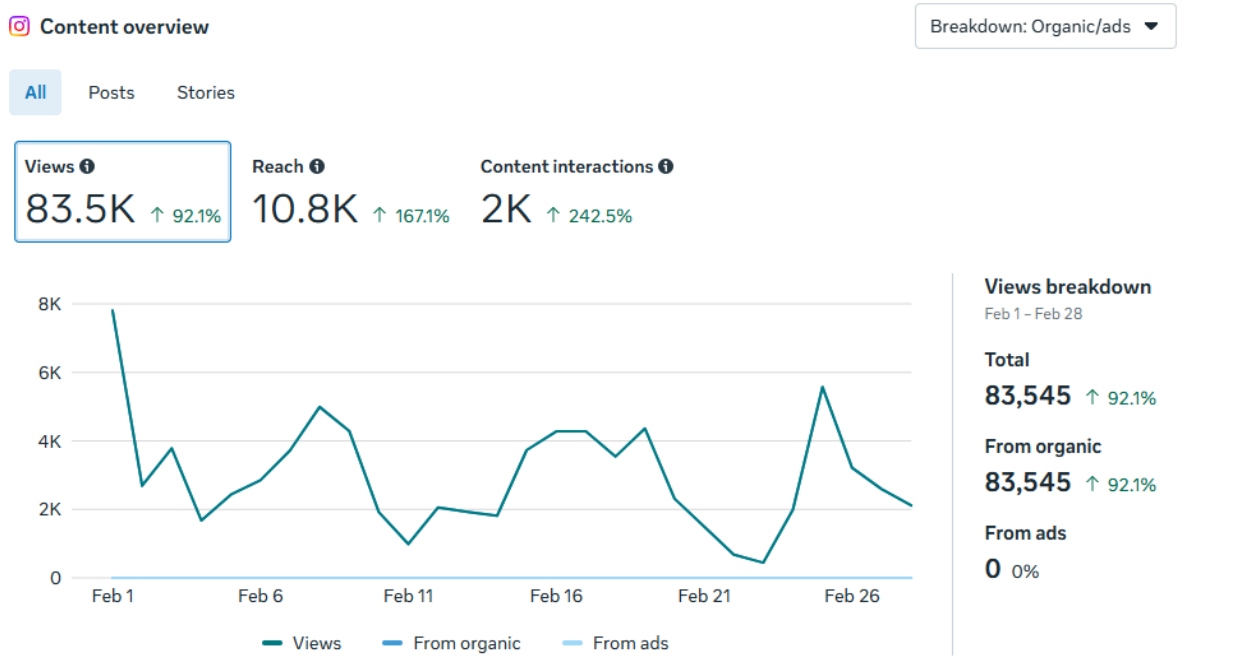
Traffic Unit

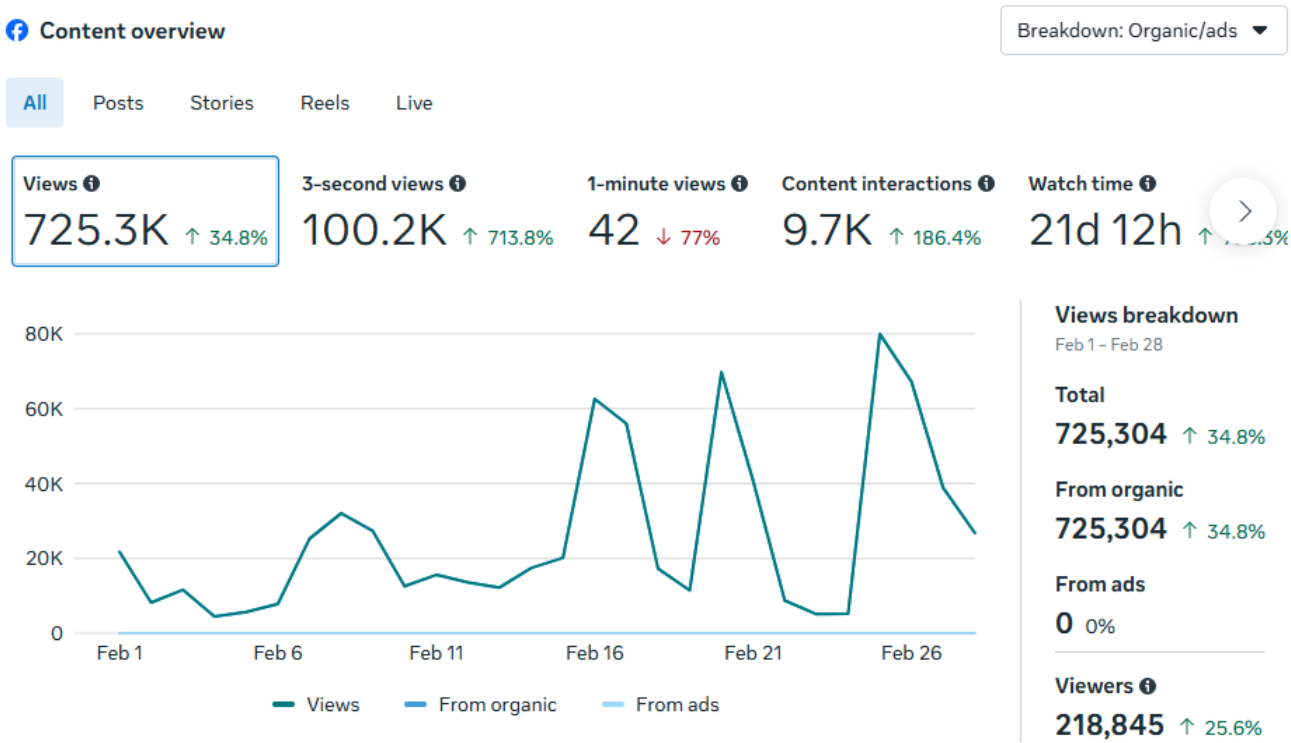
Sgt. Jeremy Cochran

2026						
Description of Activities	Feb	Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4	YTD 2026
Crashes Without Injury	1	3				3
Crashes With Injury	0	1				1
Hit and Runs	0	1				1
DUI	2	4				4
Arrests	2	6				6
Arrest Warrants Taken	21	31				31
Traffic Stops	174	203				203
Cases Closed	3	7				7
Search Warrants	1	1				1
Other Unit Assists	29	32				32
Extra Partol Requests/Details	3	7				7

Social Media

Audience and Audience Engagement





Criminal Investigations Division

2026						
Febuary		Jan/Feb/Mar 2026	Apr/May/June 2026	July/Aug/Sept 2026	Oct/Nov/Dec 2026	YTD 2026
Active Cases	21	33				33
Call Outs	1	7				7
Interviews	22	34				34
Search Warrants	17	29				29
Arrests and Arrest Warrants	6	12				12

Canine Unit

2026						
January & Febuary		Jan/Feb/Mar 2026	Apr/May/June 2026	July/Aug/Sept 2026	Oct/Nov/Dec 2026	YTD 2026
Training Hours	138	138				138
Deployments	96	96				96
Arrests	36	36				36
People Found	4	4				4

Community Outreach

- Fundraisers for PSF
- CWC Einstein Bagles
- WHS Career Fair





Technical Services

2026						
Terminal	Feb	Jan/Feb/Mar 2026	Apr/May/June 2026	July/Aug/Sept 2026	Oct/Nov/Dec 2026	YTD 2026
Wanted persons entries	19	34				34
Cleared wanted persons	9	13				13
Gun entries	0	1				1
Cleared guns	0	0				0
Vehicle entries	2	3				3
Cleared vehicles	0	1				1
License plates entries	0	1				1
Cleared License Plates	0	1				1
Manager Permits	10	22				22
Background Requests	99	166				166
Fingerprints	11	26				26

Erika Calderon, Terminal Agency Coordinator

2026						
Records	Feb	Jan/Feb/Mar 2026	Apr/May/June 2026	July/Aug/Sept 2026	Oct/Nov/Dec 2026	YTD 2026
Open Records Requests	233	411				411

Amber Massey, Records Specialist

Accreditation and Compliance

2026						
2026	Feb	Jan/Feb/Mar 2026	Apr/May/June 2026	July/Aug/Sept 2026	Oct/Nov/Dec 2026	YTD 2026
New Policies	2	2	0	0	0	4
Policies Reviewed	4	7	0	0	0	11
Policies Updated	3	6	0	0	0	9
Forms Created or Revised	0	0	0	0	0	0
CALEA Files Completed	12	34	0	0	0	46
GLECP Files Completed	0	0	0	0	0	0
Policy Signatures	223	376	0	0	0	599

Stephanie Mari, Accreditation & Compliance Coordinator

Training and Recruiting

Commander: Sgt. Dennis Hornes

2026								
Description of Activities	Commander Sgt. Hornes	Certified Instructors	Feb	Jan/Feb/Mar 2026	Apr/May/June 2026	July/Aug/Sept 2026	Oct/Nov/Dec 2026	YTD 2026
Open Positions	5		5	11	0	0	0	11
Recruiting Events/Trips	0		0	0	0	0	0	0
Recruiting Hours	30		30	30	0	0	0	30
Applicant Interviews	0		0	0	0	0	0	0
Offer Letters Extended	0		0	0	0	0	0	0
PTO Meetings	0		0	0	0	0	0	0
Number of Recruits in Field Training	3		3	6	0	0	0	6
Training Requests Received	11		11	19	0	0	0	19
Training Requests Approved	9		9	17	0	0	0	17
Training Requests Denied	2		2	2	0	0	0	2
Officers Attending Training Classes	53		53	90	0	0	0	90
Roll Call Training Hours	0		0	0	0	0	0	0
Innerdepartmental Training Hours	479		479	720	0	0	0	720
Outsourced Training Hours	227		227	603	0	0	0	603
Canine Training Hours	138.3		138	202.3	0	0	0	202.3
Total Departmental Training Hours	797		797	1478	0	0	0	1478
Departmental Instructional Hours	26	76	102	144	0	0	0	144
Academy Hours	480		480	960	0	0	0	3051

Sophia Mendoza, Training Division

WOODSTOCK POLICE DEPARTMENT

WATCH ADMINISTRATION

ALPHA	February	2026

OPERATIONS

	New	Previous	% Change
INCIDENT #'s ISSUED	111	117	-5%
TRAFFIC CITATIONS	77	68	13%
WRITTEN WARNINGS	34	42	-19%
VERBAL WARNINGS	168	143	17%

ADMINISTRATION

	Authorized	Assigned	Available
CURRENT STAFFING	8	6	6

AIC'S	New	YTD
ALLEGATION.....	0	0
INQUIRY.....	0	0
COMMENDATION.....	0	0
EMPLOYEE TRAFFIC ACCIDENTS.....	0	0
EMPLOYEE INJURIES.....	0	0
USE OF FORCE REPORTS.....	0	2

FOLLOW-UP TASKING (FROM PREVIOUS MEETING)

NOTABLE EVENTS/ISSUES

Incident reports- 88
Accident reports- 37
D-Druns-1571
Foot-202

UPCOMING SIGNIFICANT EVENTS

K9 Lukaszewics
Calls for service-37
Arrests-8
Citations-6
Written-3
Verbal-29
K9 Searches-11
Call Outs-3

WOODSTOCK POLICE DEPARTMENT

WATCH ADMINISTRATION

BRAVO	Febuary	2026

OPERATIONS

	New	Previous	% Change
INCIDENT #'s ISSUED	86	102	-16%
TRAFFIC CITATIONS	45	35	29%
WRITTEN WARNINGS	15	20	-25%
VERBAL WARNINGS	104	117	-11%

ADMINISTRATION

	Authorized	Assigned	Available
CURRENT STAFFING	8	7	7

AIC'S	New	YTD
ALLEGATION……..	0	0
INQUIRY……..	0	0
COMMENDATION……..	0	0
EMPLOYEE TRAFFIC ACCIDENTS……	0	0
EMPLOYEE INJURIES……..	0	0
USE OF FORCE REPORTS……..	0	7

FOLLOW-UP TASKING (FROM PREVIOUS MEETING)

NOTABLE EVENTS/ISSUES

Sgt. Thorpe back from FMLA.

Ofc. Goodwin assigned to the shift.

Ofc. Marotta is released from Bravo and is an independent K9.

UPCOMING SIGNIFICANT EVENTS

Ofc. Parker has a week of military training.

WOODSTOCK POLICE DEPARTMENT

WATCH ADMINISTRATION

CHARLIE	Febuary	2026

OPERATIONS

	New	Previous	% Change
INCIDENT #'s ISSUED	97	92	5%
TRAFFIC CITATIONS	94	93	1%
WRITTEN WARNINGS	77	87	-11%
VERBAL WARNINGS	205	194	6%

ADMINISTRATION

	Authorized	Assigned	Available
CURRENT STAFFING	8	7	5

AIC'S	New	YTD
ALLEGATION.....	0	0
INQUIRY.....	0	0
COMMENDATION.....	0	0
EMPLOYEE TRAFFIC ACCIDENTS.....	1	1
EMPLOYEE INJURIES.....	0	0
USE OF FORCE REPORTS.....	1	5

FOLLOW-UP TASKING (FROM PREVIOUS MEETING)

Incident Reports-75
Accident reports-13
Arrests-46
D-Runs-1,870
Bike-0
Foot Patrols-151
Tag Reader Citations-0

NOTABLE EVENTS/ISSUES

UoF
Ofc. Woods dispatched an injured deer to ends it suffering.

Ofc Fields was involved in a motor vehicle crash responding to an Officer asking for backup involved in a fight with a suspect.

UPCOMING SIGNIFICANT EVENTS

WOODSTOCK POLICE DEPARTMENT

WATCH ADMINISTRATION

DELTA	FEBRUARY	2026

OPERATIONS

	New	Previous	% Change
INCIDENT #'s ISSUED	77	60	28%
TRAFFIC CITATIONS	36	48	-25%
WRITTEN WARNINGS	25	36	-31%
VERBAL WARNINGS	91	149	-39%

ADMINISTRATION

	Authorized	Assigned	Available
CURRENT STAFFING	8	7	7

AIC'S	New	YTD
ALLEGATION.....	0	0
INQUIRY.....	0	0
COMMENDATION.....	0	0
EMPLOYEE TRAFFIC ACCIDENTS.....	0	0
EMPLOYEE INJURIES.....	0	0
USE OF FORCE REPORTS.....	0	1

FOLLOW-UP TASKING (FROM PREVIOUS MEETING)

DELTA PAGE 2

NOTABLE EVENTS/ISSUES

Ofc. Montenegro made an arrest on man wanted out of Canton who was possibly going to kill his wife.

Cpl. Buckner arrested a Los Surenos member.

Ofc. Potts on military duty a week in February.

UPCOMING SIGNIFICANT EVENTS

Sgt. Alleyne to go to IT School in March.

Ofc. Potts has a week of military leave in March.

WOODSTOCK POLICE DEPARTMENT

SPECIAL OPERATIONS

FEBRUARY 2026

ADMINISTRATION

	Authorized	Assigned	Available
TOTAL STAFFING	8	7	1
CURRENT STAFFING			
TRAFFIC UNIT	2	1	1
HEAT/DUI UNIT	2	2	-
NEIGHBORHOOD SERVICES	4	4	-

AIC'S	New	YTD
ALLEGATION	-	-
INQUIRY	-	-
COMMENDATION	2	3
EMPLOYEE TRAFFIC ACCIDENTS	-	-
EMPLOYEE INJURIES	-	-
USE OF FORCE REPORTS	2	3

FOLLOW-UP TASKING (FROM PREVIOUS MEETING)

Began updating Ops plan for concert
SOG HEAT & Traffic Officers attended ATTEN meeting & checkpoint in McCaysville.
Godfrey attended Merrill Gardens for breakfast
You've Been Egged began- (Eggs separated and packaged)
Submitted GOHS HEAT progress report
CWAC @ Einstein Bagels
Brick install for Culpepper
WHS Career Fair
School Break Fun Day
In-service TTT for baton & OC
Mission Pt
TIM Meeting
Governor's Initiative Training
Budgeting for Unit
InWodostock meeting
Atlanta North Derm Safety & Security Assessment
WPSF Fund Raiser Buffalos

OPERATIONS

	February 2026	January 2026	% Change	Total 2025	YTD 2026
FATALITIES (ALL CITY)	-	-	0%	1	-
INJURY ACCIDENTS (ALL CITY)	21	12	75%	227	33
INJURY ACCIDENTS (SOG)	1	2	-50%	28	3
NON-INJURY ACCIDENTS (ALL CITY)	80	97	-18%	1,546	177
NON-INJURY ACCIDENTS (SOG)	1	4	-75%	95	5
HIT & RUN ACCIDENTS (ALL CITY)	12	11	9%	13	23
HIT & RUN ACCIDENTS (SOG)	1	1	0%	13	2
DUI'S (ALL CITY)	-	-	0%	-	-
DUI'S (SOG)	11	16	-31%	71	27
TRAFFIC CITATIONS (SOG)	108	134	-19%	1,012	242
WRITTEN WARNINGS (SOG	100	101	-1%	592	201
ARRESTS (SOG)	8	7	14%	52	15
VGCSA ARRESTS (SOG)	7	2	250%	15	9

NEIGHBORHOOD SERVICES

	Febuary 2026	January 2026	% Change	Total 2025	YTD 2026
COMMUNITY EVENTS	12	4	200%	81	16
HOA MEETINGS	-	-	0%	-	-

EDUCATIONAL CLASSES TAUGHT	3	-	300%	29	3
CRIME PREVENTION CLASSES	1	3	-67%	5	4
SAFETY EDUCATION CLASSES	-	-	0%	6	5
# OF CITIZENS EDUCATED	10	37	-73%	538	47
SCHOOL VISITS	1	5	-80%	21	67
# OF STUDENTS EDUCATED	107	-	10700%	1,220	107
EXPLORER MEETINGS / FUNCTIONS	-	-	0%	14	2
	Previous	**Lost**	**Gained**	**Total 2025**	**Members 2026**
EXPLORER UNIT MEMBERSHIP	0	0	0	0	0
RESERVE MEMBERSHIP	0	0	0	2	0
AUXILIARY MEMBERSHIP	0	0	0	6	0

AGENDA ITEM NO. 11.4

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: April 13, 2026

SUBMITTED BY: Ron Shelby, Finance Department

ITEM TYPE: Departmental Reports

AGENDA SECTION: DEPARTMENTAL REPORTS

SUBJECT: **Investment Report (March 2026)**

SUGGESTED ACTION:

ATTACHMENTS:
Investment Report 03-31-2026.pdf

Investment Report to Mayor and Council

March 1, 2026- March 31, 2026

OVERVIEW

This financial report reflects the City's Investment balances for the 2026 fiscal year through **March 31, 2026**.

During the past year, the City of Woodstock has held its excess funds in short term, liquid instruments such as bank money market accounts and Georgia Fund 1, as the bond market hasn't been paying rates high enough to motivate investing further out on the yield curve and tying up liquidity needed for current capital projects.

On March 11, 2026, inflation (CPI) for the 12-month period ended February was reported at 2.4%, matching the 2.4% reported for the 12-month period ended January. On September 17, the Federal Reserve decreased the Fed Funds rate by 25 basis points (bp), followed by another 25 bp cut on October 29, and one more 25 bp interest rate cut on December 10, 2025. No more changes have occurred since. War with Iran started on Saturday February 28th and continues on currently. This has had a dramatic impact on Fuel prices and may trickle into other areas of the CPI, going forward, if the situation is not quickly resolved.

On Tuesday, March 31st , the 30-day US Treasury Bill closed at 3.74%, equal to the 3.74% from February 27th. The 10-year Treasury increased from 4.02% (2/27) to 4.30% (3/31). This market is no longer in an inverted yield curve (an indicator of an economy moving towards recession). The spread between the 90-Day and 10-year Treasuries is still an upward slope of 30 bp (versus 34bp on 2/27), with the 90-day at 3.70% and the 10-year at 4.00%.

The 90 Day US Treasury increased slightly to 3.70% (3/31), vs 3.68% the month previous. Market expectations are all over the place based upon speculation as to when the war will end. In comparison, Woodstock closed the month of March earning a variable rate of 3.68381% APY at Georgia Fund 1, down from 3.759% earned in February. In September 2024, Ameris bank renegotiated the City's MMKT rate going forward as a spread of .58% off of the Federal Funds rate, giving us a current rate of 3.21%. Subsequently, we continue to utilize that account type with $52,558,420 in deposits due to its immediate liquidity profile, paired with investment restrictions on bond proceeds, while providing investment diversity from Georgia Fund 1. In FY26, Woodstock has earned a total of $1,212,433 in interest at Ameris Bank alone. The Weighted Average Maturity (WAM) of the entire Woodstock Portfolio is currently less than 1 day.

As good stewards of public funds, Woodstock is prudently looking to maximize these earnings while keeping assets safe. It is not seeking to tie up funds for long periods of time due to nearby cash flow needs and market volatility. Woodstock continues investing operating cash in Georgia Fund 1, as the public investment pool can go further out on the yield curve and earn higher rates than the City can purchasing securities directly, and at higher rates than at Ameris, and yet it still accommodates our liquidity needs for significant near-term projects and other expenditures. Our cash position peaked due to Property Tax collections ending December 31, and a new $14,685,000 URA Bond issue in December for two new fire stations. Meanwhile significant construction project expenditures continue on all fronts. As a result, lower interest rates and significant spending will put pressure on interest earnings in FY 2026 going forward.

Recent Arbitrage calculations on the City's bond earnings resulted in an IRS liability of $290,775.92, which is not due for payment until the 5th year after issuance on April 10, 2029. These funds have been segregated into a separate Money Market account where they continue to earn interest as well.

GEORGIA FUND 1

Pursuant to OCGA 36-83-1 to 36-83-8; Georgia Fund 1 is able to offer to counties, municipalities, public colleges and universities, boards of education, special districts, state agencies, and other authorized entities as a conservative, efficient, and liquid investment alternative. The primary investment objectives of Georgia 1 Fund are safety of capital and liquidity. Georgia Fund 1 has a credit rating of AAAf by S&P Global.

GF1 ACCOUNT BALANCES

As of **March 31, 2026**, Georgia Fund 1 paid 3.68381% annualized, which is down from the 3.759% paid the month previous. The City of Woodstock had on deposit at **Georgia Fund 1** the following amounts:

Fund	Feb 28, 2026 BALANCE	Net DEPOSIT/ (WITHDRAWAL)	Mar 2026 INTEREST	March % Yield**	Management Fee Withheld *	Mar 31, 2026 BALANCE
GENERAL FUND	$ 12,100,686.28	$ 0.00	$ 37,859.55	3.68381	($ 565.25)	$ 12,138,545.97
WATER – SEWER	$ 4,029,801.71	$ 0.00	$ 12,608.09	3.68381	($ 188.24)	$ 4,042,409.80
TOTAL	**$ 16,130,487.99**	**$ 0.00**	**$ 50,467.64**		**($ 753.49)**	**$ 16,180,955.77**

*Management Fee Withheld by Georgia Fund 1 has been netted out of the full INTEREST distribution.
** Current Yield (Annualized)

MONEY MARKET BALANCES

As of **March 31, 2026,** the City of Woodstock had **Money Market** deposits at Ameris bank in the following amounts. (Rates dropped 25bp in December due to the equal drop in the Fed Funds rate. No change since.):

FUND	February 28, 2026 BALANCE	Net Deposit/ (Withdrawal)	Mar 2026 INTEREST	Mar % APYield	March 31, 2026 BALANCE
POOL-MMKT Ameris	$ 11,334,686.46	($ 300,000.00)	$ 29,731.92	3.21	$ 11,064,418.38
24 Parks Bond MMKT Ameris	$ 24,972,860.73	($ 905,608.04)	$ 67,708.60	3.21	$ 24,134,961.30
24 Parks Bond Arbitrage	$ 294,713.93	$ 0.00	$ 814.99	3.21	$ 295,528.92
25 Fire Statn MMKT Ameris	$ 12,943,196.40	($ 917,515.22)	$ 33,748.28	3.21	$ 12,059,429.46
SPLOST V-MMKT Ameris	$ 2,752,112.26	($ 1,596,333.06)	$ 4,868.38	3.21	$ 1,160,333.06
SPLOST VII-MMKT Ameris	$ 5,144,000.82	($ 1,312,026.95)	$ 11,775.49	3.21	$ 3,843,749.36
TOTAL	**$ 57,441,570.60**	**($ 5,031,483.27)**	**$148,647.66**		**$ 52,558,420.48**

CD ACCOUNT BALANCES

As of **March 31, 2026,** the City of Woodstock had no **CD** accounts:

FUND	Dec 31, 2025 BALANCE	Sept Interest Received	Annualized Yield (APY)	Total Received at Maturity	Mar 31, 2026 BALANCE
	$ 0	$ 0	0.00%	$ 0	$ 0
TOTAL	**$ 0**	**$ 0**		**$ 0**	**$ 0**

SECURITY ACCOUNT BALANCES

The City of Woodstock periodically invests in securities as allowed by the City of Woodstock Investment Policy. These securities are purchased with the intent to hold until maturity. As of **March 31, 2026**, the City of Woodstock held the following **US Treasury** and **Agency Securities** at Multi-Bank Securities, Piper Sandler and Raymond James:

Total Current Portfolio Holdings by Purchase Value (PV) as of March 31, 2026:

General Fund Total PV:	**$ 0.00**
City Center Fund Total PV:	**$ 0.00**
Grand Total (PV):	**$ 0.00**
Weighted Average Yield To Maturity (YTM):	**0.00%**

Holdings/Purchase Transaction History:

Piper Sandler & Co.:

Purchase Date	Security	Maturity	PAR Value	Principal Purchase Price / Fund ***	Accrued Interest Paid To Seller*	Issued Coupon Amount**	Yield To Maturity (YTM)	CUSIP
TOTAL				**$ 0**	**$ 0**			

* Accrued Interest Paid to Seller is in addition to the Principal Purchase Price paid at closing. It compensates the seller for the days the security was owned by them since the previous coupon payment date. It will be repaid to Woodstock upon receipt of the next coupon payment.

** Treasury Notes have coupons. Treasury Bills are purchased at a discounted face value with no coupons.

***All Totals exclude any matured securities.

Multi-Bank Securities, Inc.:

Purchase Date	Security	Maturity	PAR Value	Principal Purchase Price / Fund ***	Accrued Interest Paid To Seller*	Issued Coupon Amount**	Yield To Maturity (YTM)	CUSIP
TOTAL				**$0**	**$ 0**			

* Accrued Interest Paid to Seller is in addition to the Principal Purchase Price paid at closing. It compensates the seller for the days the security was owned by them since the previous coupon payment date. It will be repaid to Woodstock upon receipt of the next coupon payment.
** Treasury Notes have coupons. Treasury Bills are purchased at a discounted face value with no coupons.
***All Totals exclude any matured securities.

Raymond James:

Purchase Date	Security	Maturity	PAR Value	Principal Purchase Price / Fund ***	Accrued Interest Paid To Seller*	Issued Coupon Amount**	Yield To Maturity (YTM)	CUSIP
TOTAL				**$0**	**$ 0**			

* Accrued Interest Paid to Seller is in addition to the Principal Purchase Price paid at closing. It compensates the seller for the days the security was owned by them since the previous coupon payment date. It will be repaid to Woodstock upon receipt of the next coupon payment.
** Treasury Notes have coupons. Treasury Bills are purchased at a discounted face value with no coupons.
***All Totals exclude any matured securities.

March 31, 2026 Market Pricing (All Firms, excluding matured securities):

Security	CUSIP	Maturity	Principal Purchase Price **	March 31, 2026, Market Price	TTL Market Gain/(Loss) *	March Interest /Coupons Received ***
TOTAL			**$0**	**$0**	**$0.00**	**$ 0.00**

* Market Gain or Loss is considered "unrealized" since the security is held until maturity. Market Value is expected to fluctuate on a daily basis. Securities purchased at a premium (e.g. Bonds and Notes) are expected to lose the premium principal value (Purchase Price minus PAR Value) by the time they reach maturity. This loss is compensated for through the receipt of a Coupon Amount, which exceeds the purchased Yield To Maturity (YTM). Securities purchased at a discount are expected to gain the discount over time and mature at PAR Value.

** Total Principal Purchase Price Excludes Matured Securities. Principal Purchase Price excludes Accrued Interest paid to seller.
*** Interest Coupon received includes the amount of Accrued Interest paid to Seller from the original purchase.

March Sale/Maturity Transactions (All Firms):

Sale or Maturity Date	Security	CUSIP	Principal Purchase Price	Principal Sale or Maturity (PAR) Proceeds	Principal Gain/(Loss) (Amortized Premium, Accrued Discount)	Total Interest Coupons Received (Notes)	Total Interest Received (Net of Accrued Int due seller)	Net Interest and Principal Gain/(Loss)
TOTAL				**$0.00**			**$ 0**	**$ 0**

SUMMARY

Combined Investment Interest Earnings received across all accounts during Fiscal Year:

Month/Year	GA Fund 1	MMKT	CD	Securities *	Grand Total
July/2025	$ 48,667.54	$ 142,683.21	$ 0	$ 0	$ 191,350.75
August/2025	$ 46,774.52	$ 128,767.84	$ 0	$ 0	$ 175,542.36
September/2025	$ 36,241.29	$ 133,922.46	$ 0	$ 0	$ 170,163.75
October/2025	$ 28,730.27	$ 120,907.05	$ 0	$ 0	$ 149,637.32
November/2025	$ 31,774.38	$ 105,446.71	$ 0	$ 0	$ 137,221.09
December/2025	$ 39,321.72	$ 143,446.79	$ 0	$ 0	$ 182,768.51
January/2026	$ 43,667.67	$ 149,536.68	$ 0	$ 0	$ 193,204.35
February/2026	$ 44,347.13	$ 139,074.86	$	$	$ 183,421.99
March/2026	$ 50,467.64	$ 148,647.66	$	$	$ 199,115.30
April/2026	$	$	$	$	$
May/2026	$	$	$	$	$
June/2026	$	$	$	$	$
Sub Total	**$ 369,992.16**	**$1,212,433.26**	**$ 0**	**$ 0**	**$ 1,582,425.42**

*Security Interest Earnings are only recognized upon the actual receipt of a coupon, and/or maturity of an investment.

Respectfully submitted,

Ronald C Shelby, CFO

AGENDA ITEM NO. 11.5

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: April 13, 2026

SUBMITTED BY: Faye Doss, Fire Department

ITEM TYPE: Departmental Reports

AGENDA SECTION: DEPARTMENTAL REPORTS

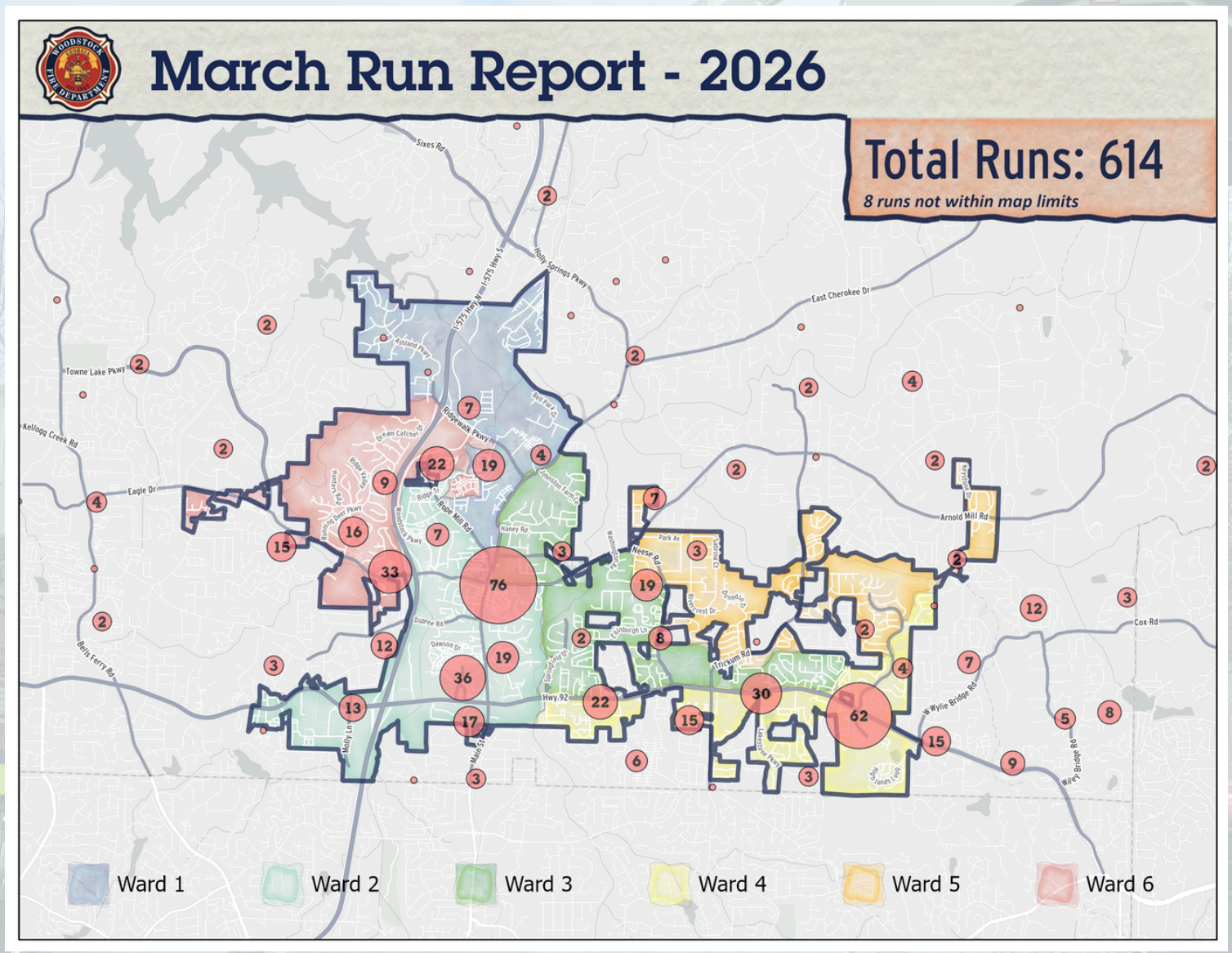
SUBJECT: **Fire Monthly Report (March 2026)**

SUGGESTED ACTION:

ATTACHMENTS:
March Canva Monthly report 26-1.pdf

Monthly Report March 2026

Where Did We Respond This Month?



Total Number of Calls

614

Calls Inside the City

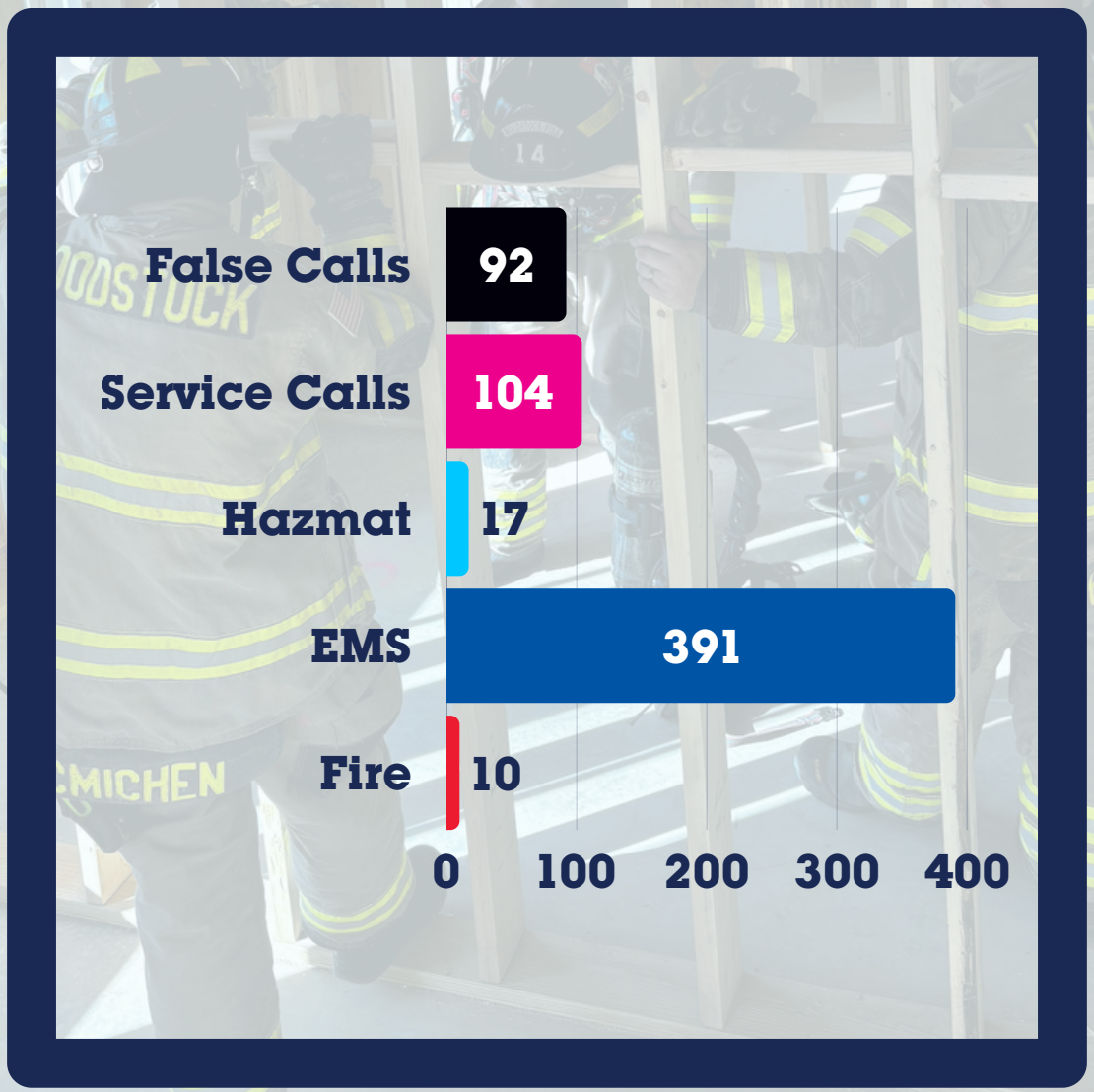
452

Calls Outside the City

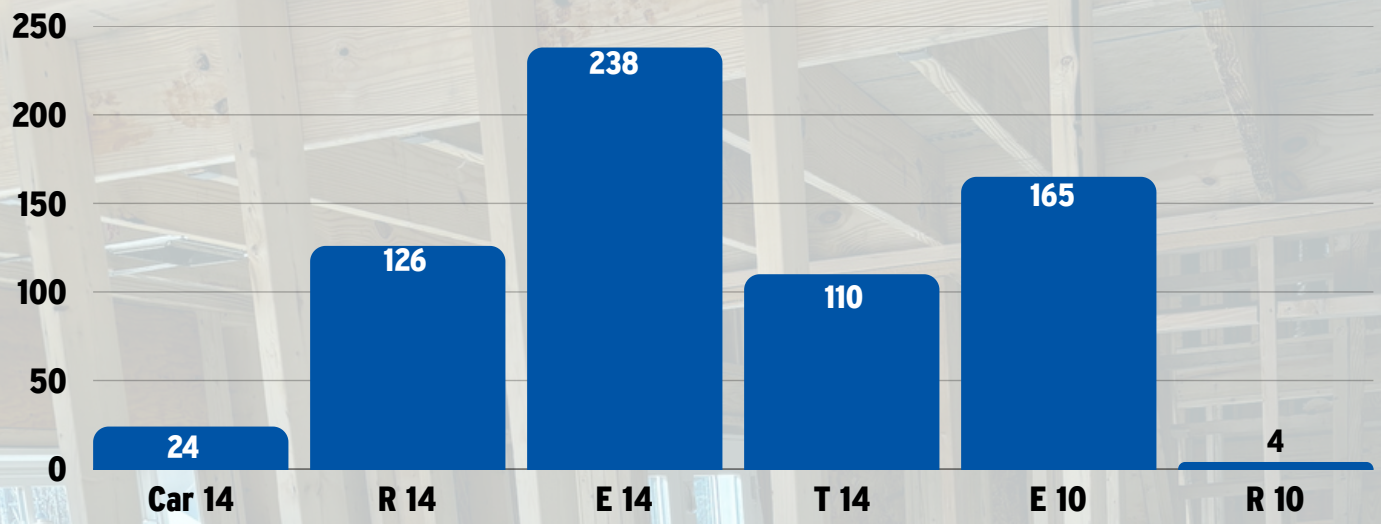
162

90th Percentile Response Times
City Wide
9 minutes 18 seconds

Calls by Type



Calls by Apparatus



Departmental Physical Fitness

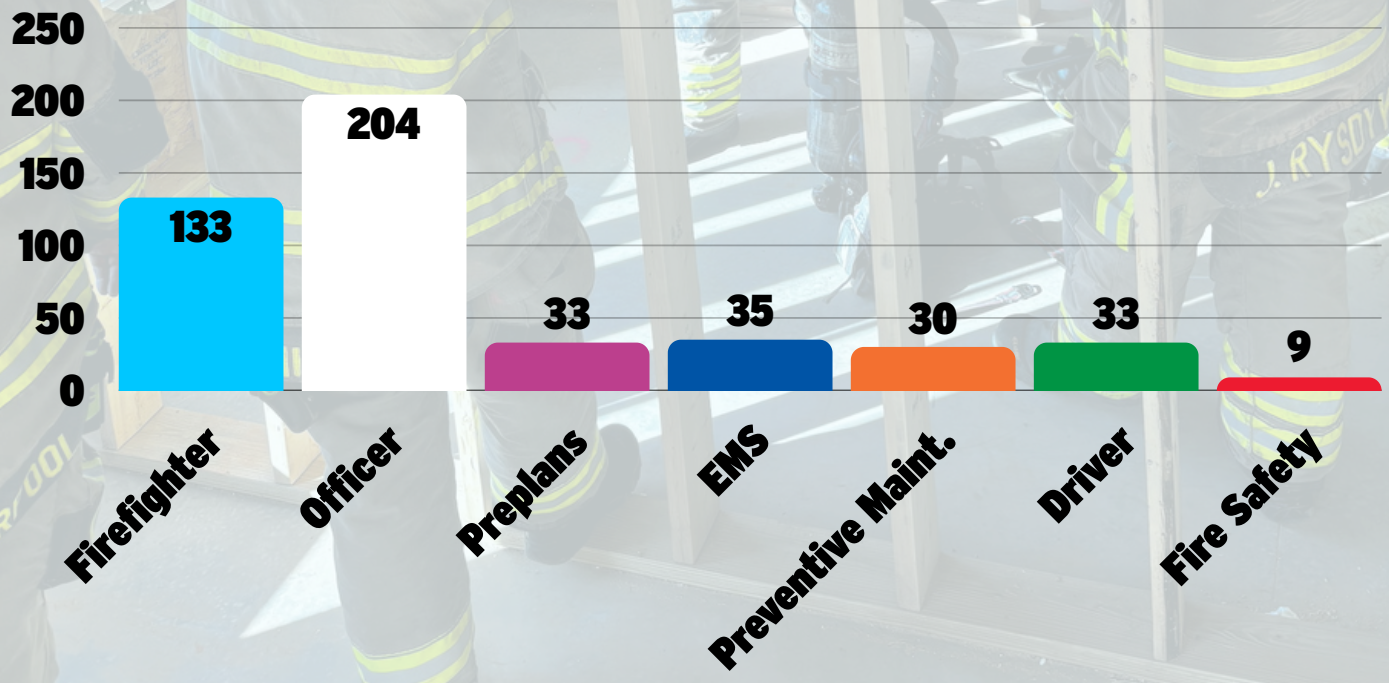
Participation : 96%

Departmental Goal : 85%

MONTHLY TRAINING REPORT FOR MARCH

TOTAL TRAINING HOUR: 477

TRAINING HOURS BY TOPIC



Community Risk Reduction Division

Citizens Reached this Month: 1517

Public Participation Citizens reached: 100

- Direct Impact
  - Read Across America: 100
  - The Glens Smoke Alarm Blitz - 1 Day

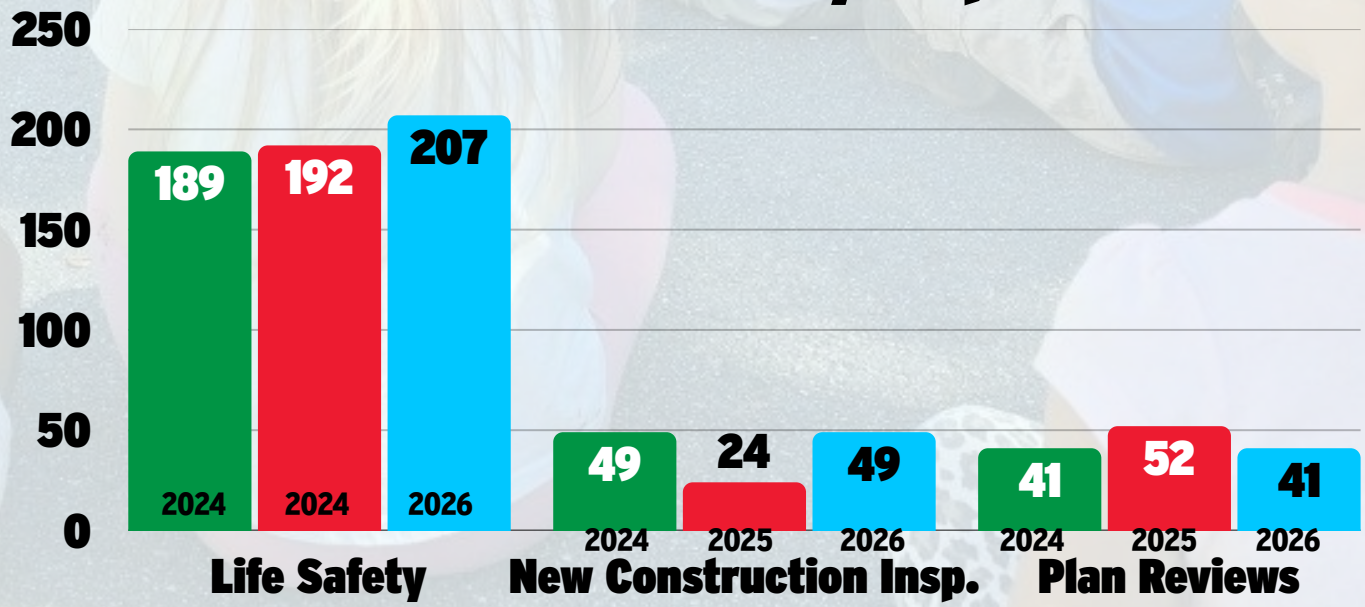
Educational Programs Citizens Reached : 205

- Children's Education
  - WEE School Touch a Truck: 150
- Adult Education
  - The Gathering Fire Safety Class: 15
  - Mason Main HOA Fire Safety: 40

Community Assistance Citizens Reached: 1212

- Car Seat Inspections - 3 Care Seat Installs: 1
  - Care takers attending - 6
- Smoke Alarms Installed: 105
  - Donated-2 Smoke
    - Occupants: 36
- Fire Drills
  - Woodstock Elementary: 1166

Fire Marshal Monthly Inspections



Congratulations



Coleman Harris was promoted to Senior Firefighter.





And in Other News

- Woodstock Public Safety Foundation has purchased a Treadmill for Station 10.
- Continuing to work through the State's NERIS transition for our reporting system.
- We have 2 new applicants going through the new hire testing.
- Met with the Budget Committee for our first budget review.
- Our newest apparatus is almost complete, and is in the final-stage of being out-fitted with equipment.
- The new fire stations are making good progress.



