



**City Council - Regular Session
The Chambers at City Center**

**8534 Main Street, Woodstock GA
(Main) 770.592.6000 (Fax) 770.926.1375
<http://www.woodstockga.gov>**

***Hearing Assistance Available Upon Request**

AGENDA

Monday, June 22, 2026

**City Council - Regular Session
7:00 PM**

ITEM 1. MEETING CALLED TO ORDER

7:00 PM Meeting called to order at The Chambers at City Center,
8534 Main Street, Woodstock, GA.

ITEM 2. RECOGNITION OF GUESTS AND VISITORS

- 1. Proclamation - America 250** (Michael Caldwell)
- 2. Recognition of Dwight Waggener (DDA Board Member)** (Brian Stockton)

ITEM 3. ANNOUNCEMENTS

- 1. Announcements** (Colin Ake)
City Offices will be closed on Friday, July 3rd.

The City of Woodstock is excited to partner with Visit Woodstock GA, Woodstock Arts, and the Georgia Symphony Orchestra to host a special America 250 concert on Friday, July 3. At 7:30 p.m. on the Woodstock Arts Event Green. The concert is free to attend, but attendees must reserve tickets at woodstockarts.org.

Join us Saturday July 4th for Woodstock's full Independence Day celebration with the Freedom Run, parade, festival, and the city's biggest fireworks show of the year! Full details at woodstockga.gov/250.

Applications to participate with a float in Woodstock's July 4th Spectacular Parade are available in the Special Events section of Woodstock Parks and Recreation's website. Vendor applications for the festival in the park after the parade are available as well at woodstockparksandrec.com.

On July 11th, legendary R&B and funk powerhouse Midnight Star will captivate the Woodstock Summer Concert Series with their signature blend of infectious grooves and soulful melodies. Full concert details at woodstockconcertseries.com.

ITEM 4. MEETING DECORUM

ITEM 5. PUBLIC COMMENT

ITEM 6. CONSENT AGENDA

1. **Approve Alcohol License - Cafe Restaurants Woodstock, LLC dba J. Christopher's** (Melissa Sigmund)
Request for approval of an alcohol license for Cafe Restaurants Woodstock, LLC dba J. Christopher's to permit on-premise sale and consumption of malt beverages and wine, including Sunday sales, at a restaurant located at 315 Chambers Street within the city limits of Woodstock. Cafe Restaurants Woodstock, LLC dba J. Christopher's is jointly owned by Jeffrey McCann and Connie Brogdon. The registered agent will be Jeffrey Jay McCann.
2. **Approve Cherokee County Community Development Block Grant and Home Programs Cooperation Agreement** (Robyn Adams)
Request for approval of a cooperation agreement by Cherokee County and the City of Woodstock for the Community Development Block Grant and Home Program.
3. **Approve Utility Billing AR Write-Offs** (Robyn Adams)
Request for approval to write-off the listed accounts that have been through a collection process and are now deemed uncollectible. This is an annual process to continue to operate at very low outstanding receivables in Water/Sewer Utility Billing.
4. **Adopt Resolution No. 2026-007 - Legacy Account Discrepancies** (Robyn Adams)
Request for approval to adopt Resolution No. 2026-007, formally resolving legacy account discrepancies relating to unbilled water usage on a limited number of water and sewer utility accounts due to a prior data transmission issue, thereby ensuring accurate and transparent account management.
5. **Approve UB Account Adjustments and Write-Offs** (Robyn Adams)
Request for approval authorizing the adjustment and write-off of charges inadvertently billed to a small number of accounts due to a data transmission issue, ensuring accurate and equitable bills for affected customers.
6. **Approve Business Property Tax Bill Write-Offs for the 2025 Property Tax Year** (Ron Shelby)
Request for approval to write-off the listed business property tax bills for the 2024 Property Tax Year.
7. **Approve Destruction of Records Per State Retention Schedule - Community Development and Finance** (Robyn Adams)
Request for approval of the destruction of records per the State Retention Schedule and as listed in the June 22, 2026 agenda materials for the Community Development and Finance Departments.
8. **Authorize Mayor to Sign Contract for Legal Representation** (Jeff Moon)
Request for approval to authorize the Mayor to sign a contract for representation and fee agreement between Conn Law, LLC, The Tillery Firm, P.C. and the City of Woodstock.
9. **Adopt Resolution No 2026-004 Granting Variance at 9026 Main Street & 105 Barnesdale Terrace** (Melissa Sigmund)
Request for approval to adopt Resolution No. 2026-004 granting variance at 9026 Main Street and 105 Barnesdale Terrace.

ITEM 7. PUBLIC HEARING

1. **Consideration of A#131-26: Faith Community Church - Rezoning (Public**

Hearing & Vote) (Niwana Ray)

Request for consideration of approval of the Annexation, Rezoning, and Conditional Use Permit for the ± 5.87 acre addition to Faith Community Church, located at 291 & 295 Rope Mill Road (A#131-26).

2. **Consideration of A#131-26: Faith Community Church - Annexation (Public Hearing & Vote)** (Niwana Ray)

Request for consideration for approval of the Annexation, Rezoning, and Conditional Use Permit for the ± 5.87 acre addition to Faith Community Church, located at 291 & 295 Rope Mill Road (A#131-26). All supporting documentation is included in the agenda packet under the rezoning item.

3. **Consideration of Resolution No. 2026-008 Adopting Amendment to Fee Schedule - Chapter 2 Community Development and Chapter 5 Parks and Recreation** (Robyn Adams)

Request for approval of Resolution No. 2026-008 adopting amendments to the fee schedule for Chapter 2 Community Development in Section 2.1.1 Alcohol Fees, Section 2.4.1 Occupational Tax, Section 2.5.2 Rezoning Application, Section 2.5.4 Other, and Section 2.5.5 Land Development Fees. In addition, staff is requesting approval for amendments in Chapter 5 Parks and Recreation in Section 5.1 Parks and Recreation Commemorative Item Fees, Section 5.2 Facility Rental Fees, Section 5.3 Park Rental Fees, Section 5.4 Recreation Program Fees, Section 5.5 William G. Long Senior Center Fees, Section 5.6 Event Vendor Fees (new proposed section name of Event/Program Vendor Fees) and Section 5.7 Sponsorship Fees.

ITEM 8. NEW BUSINESS

1. **Consideration to Adopt an Ordinance Amending Chapters 28, 32, & 42 - E-bikes/Personal Transportation Devices (1st Reading)** (Melissa Sigmund)

Request to approve adoption an Ordinance amending Chapters 28, 32, and 42 in regards to the use of e-bikes and other personal transportation devices. This will serve as the first reading with the second reading and final vote scheduled for the July 13, 2026 agenda.

ITEM 9. OLD BUSINESS

1. **Consideration of the Purchase of Samsara System** (Roland Castro)

Request for approval to purchase the cloud based Samsara platform to include hardware, cameras, and accessories for 40 Police vehicles. Licenses include: Telematics Premier Public Sector and Safety Premier (Dual Camera)

ITEM 10. MINUTES APPROVAL

1. **Consideration of Approval to Adopt Council Meeting Minutes - June 8, 2026** (Robyn Adams)

2. **Consideration of Approval to Adopt Special Called Meeting - June 15, 2026** (Robyn Adams)

3. **Consideration of Approval to Adopt Work Session Minutes - June 15, 2026** (Robyn Adams)

ITEM 11. DEPARTMENTAL REPORTS

1. **Fire Monthly Report (May 2026)** (Shane Dobson)

2. **Information Technology Monthly Report (May 2026)** (Katy Leggett)
3. **Parks and Recreation Monthly Report (May 2026)** (Brian Borden)
4. **Woodstock Investment Report (May 2026)** (Ron Shelby)
5. **Public Works Project Status Report (May & June 2026)** (Jeremy Parker)
6. **Community Development Hot Sheet (June 2026)** (Melissa Sigmund)

ITEM 12. MAYOR AND COUNCIL COMMENTS

ITEM 13. CITY MANAGER AND STAFF COMMENTS

ITEM 14. EXECUTIVE SESSION - Personnel, Litigation, Real Estate

ITEM 15. FINAL ADJOURNMENT

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: June 22, 2026

SUBMITTED BY: Stacy Brown, Communications

ITEM TYPE: Proclamation

AGENDA SECTION: RECOGNITION OF GUESTS AND VISITORS

SUBJECT: **Proclamation - America 250**

SUGGESTED ACTION:

ATTACHMENTS:

[PRO - America 250.pdf](#)



**A PROCLAMATION BY THE MAYOR AND COUNCIL
OF THE CITY OF WOODSTOCK, GEORGIA**

AMERICA 250

WHEREAS, July 4, 2026, marks the 250th anniversary of the signing of the Declaration of Independence and the birth of the United States of America; and

WHEREAS, this milestone offers an unparalleled opportunity for all Americans to reflect on our nation's past, celebrate our present achievements, and look forward to a future defined by the enduring promise of "life, liberty, and the pursuit of happiness"; and

WHEREAS, the U.S. Semiquincentennial Commission, established by Congress, and the "America 250" initiative aim to inspire the most inclusive and impactful commemoration in our nation's history, reaching every corner of our country; and

WHEREAS, the City of Woodstock is a community built upon the very principles of self-governance and civic virtue that were championed by our founding fathers two and a half centuries ago; and

WHEREAS, Woodstock recognizes that the American experiment is a continuous journey toward a more perfect union, and we honor the diverse generations of Georgians and Americans who have contributed to the progress, defense, and prosperity of our great nation; and

WHEREAS, as we approach this historic anniversary, the City of Woodstock joins with the State of Georgia and the United States of America in inviting all residents to participate in local programs, educational initiatives, and celebrations that honor our shared heritage and the revolutionary spirit of 1776.

NOW, THEREFORE, BE IT RESOLVED, I, Michael Caldwell, Mayor of the City of Woodstock, do hereby proclaim the City's official participation in the **AMERICA 250** commemoration. I call upon all citizens, businesses, and community organizations to join in this historic observance, to reflect on our national story, and to rededicate ourselves to the ideals of freedom and equality that remain the bedrock of our democracy.

Proclaimed this 22nd day of June 2026.

Michael Caldwell, Mayor

Attest _____
Robyn Adams, City Clerk

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CITY COUNCIL AGENDA ITEM REPORT

DATE: June 22, 2026

SUBMITTED BY: Brian Stockton, Economic Development

ITEM TYPE: Award, Recognition

AGENDA SECTION: RECOGNITION OF GUESTS AND VISITORS

SUBJECT: **Recognition of Dwight Waggener (DDA Board Member)**

SUGGESTED ACTION:

ATTACHMENTS:

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: June 22, 2026

SUBMITTED BY: Stacy Brown, Communications

ITEM TYPE: Announcements

AGENDA SECTION: ANNOUNCEMENTS

SUBJECT: **Announcements**

SUGGESTED ACTION: City Offices will be closed on Friday, July 3rd.

The City of Woodstock is excited to partner with Visit Woodstock GA, Woodstock Arts, and the Georgia Symphony Orchestra to host a special America 250 concert on Friday, July 3. At 7:30 p.m. on the Woodstock Arts Event Green. The concert is free to attend, but attendees must reserve tickets at woodstockarts.org.

Join us Saturday July 4th for Woodstock’s full Independence Day celebration with the Freedom Run, parade, festival, and the city’s biggest fireworks show of the year! Full details at woodstockga.gov/250.

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ATTACHMENTS:

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: June 22, 2026

SUBMITTED BY: Delana Price, Community Development

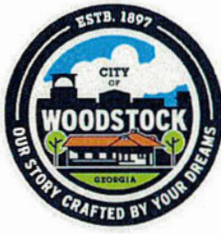
ITEM TYPE: License Approval

AGENDA SECTION: CONSENT AGENDA

SUBJECT: **Approve Alcohol License - Cafe Restaurants Woodstock, LLC dba J. Christopher's**

SUGGESTED ACTION: Request for approval of an alcohol license for Cafe Restaurants Woodstock, LLC dba J. Christopher's to permit on-premise sale and consumption of malt beverages and wine, including Sunday sales, at a restaurant located at 315 Chambers Street within the city limits of Woodstock. Cafe Restaurants Woodstock, LLC dba J. Christopher's is jointly owned by Jeffrey McCann and Connie Brogdon. The registered agent will be Jeffrey Jay McCann.

ATTACHMENTS:
[J CHRISTOPHER'S supporting docs_Redacted.pdf](#)



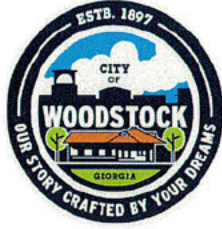
Development Services Division
 12453 Highway 92, Woodstock, GA 30188
 Office: (770) 592-6054
businesslicense@woodstockga.gov

ALCOHOL LICENSE APPLICATION **(For office use only)**

Business Name: Cafe Restaurants Woodstock LLC dba J Christopher's
 Street Location: 315 Chambers St
OFFICE USE ONLY: Date Received 4/27/20 Payment \$ 700.00
 Method of Payment Received: CK Fingerprint appointment: 5/11 @ 1:30pm
 Note: Office recommendation: Any office recommending denial shall attach written justification and any documents necessary to support the recommendation then forward to the next office for review.

Drisc 5/1/26 Requirements met Recommend denial
 Development Srv Rep Signature Date
 Comment: * Fingerprints: 5/11 @ 1:30pm
William McDermott 8 May 2026 Requirements met Recommend denial
 Community Development Signature Date
 Comment _____
[Signature] 6/3-12 Requirements met Recommend denial
 Records Clerk Signature Date
 Comment _____
[Signature] 18 May 26 Requirements met Recommend denial
 Police Signature Date
 Comment _____

- AD E-MAILED TO CHEROKEE TRIBUNE, DATE: 6/4 TO RUN ON THE FOLLOWING DATES: 6/11 & 6/18
- COMPLETED SIGNS; NOTIFIED APPLICANT OF HEARING AND TO PLACE SIGNS AT LOCATION.
- VERIFIED PUBLIC NOTICE SIGN IS PROPERLY POSTED BY: _____ DATE: _____
- COMPLETE AGENDA REQUEST AND FORWARD WITH APPLICATION TO LICENSE ADMINISTRATOR.
- CITY COUNCIL ACTION: APPROVED DENIED DATE: 6/22/26



Development Services Division
 12453 Highway 92, Woodstock, GA 30188
 Office: (770) 592-6054
businesslicense@woodstockga.gov

ALCOHOL LICENSE APPLICATION

New Application & Ad Fee, \$700

DISTILLED SPIRITS \$5,000/yr
Plus monthly excise tax

- Restaurant
- Bar/Lounge
- Private Club
- Package Store
- Live Entertainment
- Manufacturing

MALT BEVERAGE \$1,000/yr

- Restaurant
- Bar/Lounge
- Private Club
- Package Store
- Live Entertainment
- Convenience Store
- Grocery/Super Store
- Manufacturing

WINE \$1,000/yr

- Restaurant
- Bar/Lounge
- Private Club
- Package Store
- Live Entertainment
- Convenience Store
- Grocery/Super Store
- Manufacturing

Sunday Sales (Consumption only), \$500

Ancillary Tasting, no fee Circle all that apply: MALT BEVERAGE WINE DISTILLED SPIRITS*
*for manufacturing only

Ancillary Package, \$1,000 ea. Circle all that apply: MALT BEVERAGE WINE

Brown-Bagging, \$100 Circle all that apply: MALT BEVERAGE WINE DISTILLED SPIRITS

Special Event Facility License – separate application with applicable fees required

Change of Registered Agent, \$100

BUSINESS INFORMATION -If Business Owner is Different from Applicant – Fingerprint and Consent Form required for each

Sole Proprietorship Partnership Corporation LLC

Full Name of Business: Cafe Restaurants Woodstock, LLC ✓

D/B/A: J. Christopher's ✓

Street Address of Business: 315 Chambers St. Woodstock, GA 30188 ✓ since 2010

Location Phone Number: 404-788-2502

Name of Business Owner: Cafe Restaurants Woodstock, LLC

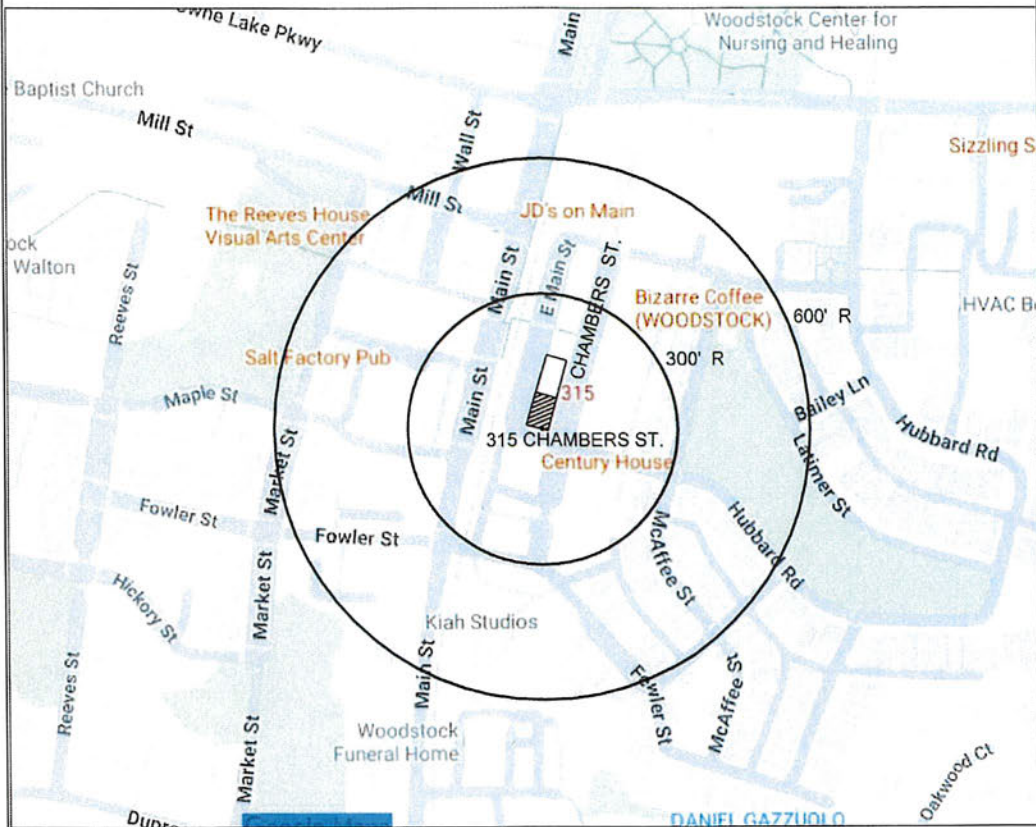
Mailing Address: [REDACTED]

FEDERAL TAX ID#: 26-1307742 GA SALES & USE TAX #: 305-519988

Owner Phone Number: [REDACTED] Fax Number: N/A

ATLANTA ENGINEERING SERVICES, INC. HAS NOT PERFORMED A BOUNDARY LINE SURVEY AS PER THE GEORGIA PLAT ACT O.C.G.A. 15-8-97.

ATLANTA ENGINEERING SERVICES
 918 HOLCOMB BRIDGE ROAD, SUITE 201
 ROSWELL, GEORGIA 30076
 PHONE: 770-316-1720



DISTANCE MEASUREMENTS:

SCHOOL / SCHOOL GROUND:
 WOODSTOCK ELEMENTARY SCHOOL
 230 ROPE MILL ROAD, WOODSTOCK, GA 30188
 3566' MEASURED IN A DIRECT ROUTE OF TRAVEL

CHURCH: THE WAY
 110 MILL STREET, WOODSTOCK, GA 30188
 1424' MEASURED IN A DIRECT ROUTE OF TRAVEL

COLLEGE: CHATTAHOOCHEE TECHNICAL COLLEGE
 8371 MAIL STREET, WOODSTOCK, GA 30188
 1934' MEASURED IN A DIRECT ROUTE OF TRAVEL

DAYCARE: PRIMROSE SCHOOL OF WOODSTOCK
 401 SHERWOOD DRIVE, WOODSTOCK, GA 30188
 3737' MEASURED IN A DIRECT ROUTE OF TRAVEL

ALCOHOLIC LICENSE SURVEY FOR:

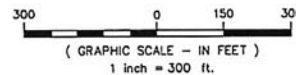
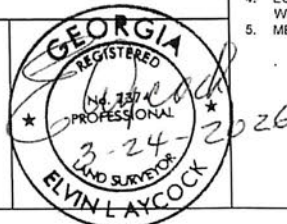
OWNER: CAFE RESTAURANTS WOODSTOCK LLC
 315 CHAMBERS STREET
 WOODSTOCK, GA 30188
 Business Name: J. CHRISTOPHER'S
 Site Address: 315 CHAMBERS STREET
 WOODSTOCK, GA 30188

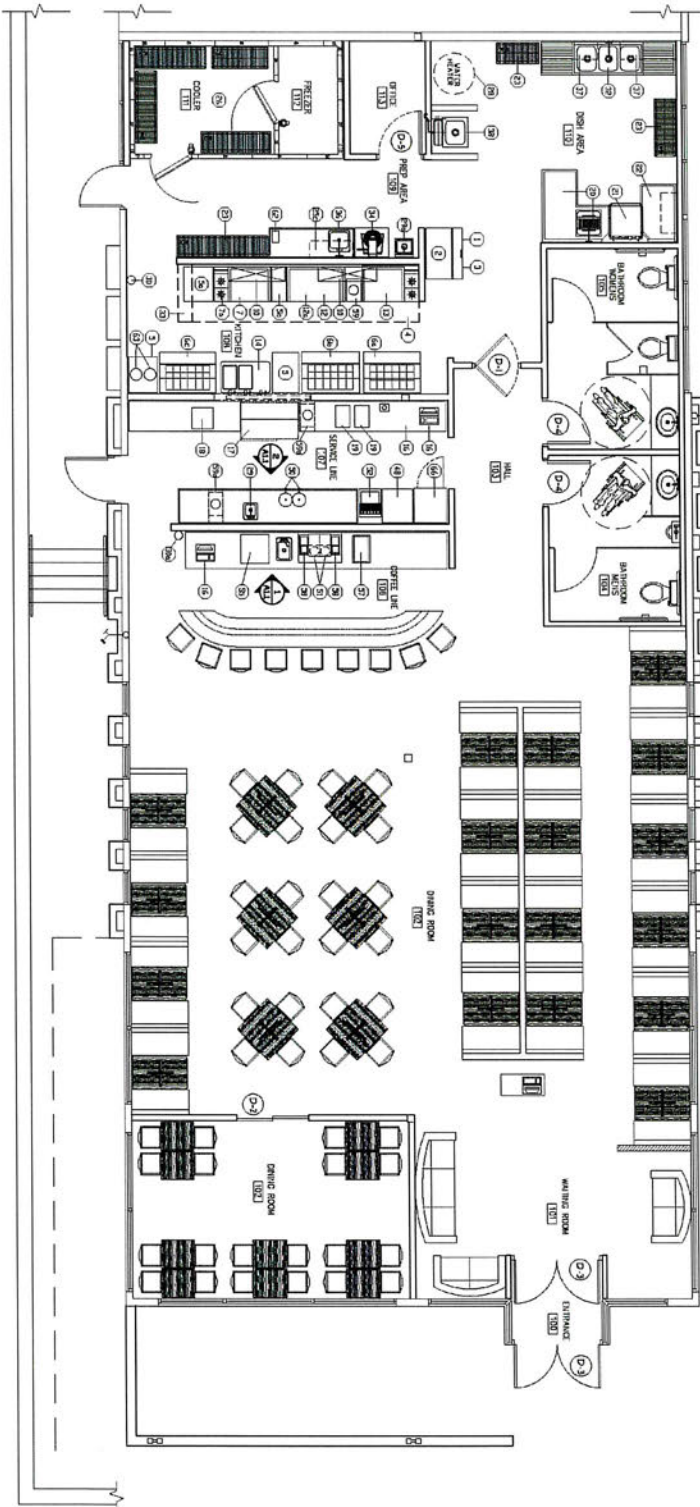
NO RESPONSIBILITY OR LIABILITY IS ASSUMED BY ATLANTA ENGINEERING SERVICES, INC. OR USE OF SURVEY FOR ANY OTHER PURPOSE INCLUDING, BUT NOT LIMITED TO USE OF SURVEY FOR SURVEY AFFIDAVIT, RESALE OF PROPERTY, OR TO ANY OTHER PERSON NOT LISTED IN CERTIFICATION, EITHER DIRECTLY OR INDIRECTLY.

GENERAL NOTES:

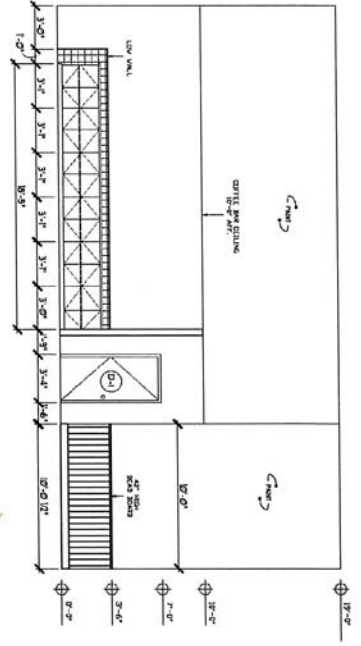
1. THIS MAP IS A SPECIAL PURPOSE MAP INTENDED FOR SOLE USE OF THE OWNER.
2. ALL MATTERS OF TITLE ARE EXCEPTED.
3. THIS PLAT IS NOT FOR RECORDING.
4. EQUIPMENT USED FOR MEASUREMENTS: SURVEY MEASURING WHEEL AND GOOGLE EARTH.
5. MEASUREMENTS MADE IN A DIRECT ROUTE OF TRAVEL

CHEROKEE COUNTY
 STATE OF GEORGIA
 JOB. NO. 2026-3751
 SCALE: AS NOTED
 DWN. BY: ELA
 FIELD WORK: 03-23-2026
 DATE DRAFTED: 03-24-2026
 REVISION:

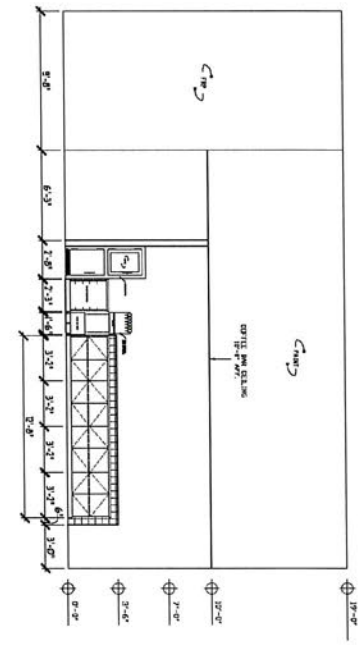




1 COFFEE LINE ELEVATION
SCALE: 1/2"=1'-0"



2 SERVICE LINE ELEVATION
SCALE: 1/2"=1'-0"



SEATING & EQUIPMENT PLAN
SCALE: 1/4" = 1'-0"

Project No.	SS-2007
Date	12/14/07
Checked	CSJ
Drawn	AV

Sheet Title
A1.1
SEATING & EQUIP.
FLOOR PLAN

Project Name and Address
**J. CHRISTOPHER'S
WOODSTOCK
315 CHAMBERS STREET
WOODSTOCK, GA. 30188**

**RESTAURANTS
CONSULTING GROUP, INC.**
CONSULTING DESIGN AND CONSTRUCTION
480 PROVIDENCE ROAD
MARIETTA, GA. 30067
TEL: 770-671-4408 FAX: 770-678-6788

No.	Revision/Issue	Date

General Notes
COPYRIGHT OWNERSHIP:
This drawing is the property of
Restaurants Consulting Group Inc.
and may not be used, copied or
revised without expressed written
permission.
CONTRACTOR SHALL NOT SCALE DRAWING.

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: June 22, 2026

SUBMITTED BY: Robyn Adams, City Clerk

ITEM TYPE: Agreement/Memorandum of Understanding

AGENDA SECTION: CONSENT AGENDA

SUBJECT: **Approve Cherokee County Community Development Block Grant and Home Programs Cooperation Agreement**

SUGGESTED ACTION: Request for approval of a cooperation agreement by Cherokee County and the City of Woodstock for the Community Development Block Grant and Home Program.

ATTACHMENTS:
[Urban County Cooperation Agreement 2027-2029.pdf](#)

**CHEROKEE COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT AND HOME
PROGRAMS
COOPERATION AGREEMENT**

[AUTHORITY: CPD NOTICE 26-08; May 15, 2026]
FFY 2027-2029 (Auto Renewal FFY 2030-2032)
STATE OF GEORGIA -- COUNTY OF CHEROKEE

This Cooperation Agreement made this day of June 22, 2026 by Cherokee County, a political subdivision of the State of Georgia (hereinafter referred to as the "County") and the City of Woodstock a political subdivision of the State of Georgia (hereinafter referred to as the "City").

The United States Department of Housing and Urban Development (hereinafter referred to as "HUD") has determined that the County is eligible, as an "Urban County", to receive Entitlement Community Development Block Grant (CDBG) and HOME Investment Partnership Program funds under Title I of the Housing and Community Development Act of 1974, as amended, to address certain needs of predominantly low and moderate income persons with CDBG-HOME funds [and any program income derived from the expenditure of CDBG-HOME funds] to be made available during the period beginning with Federal Fiscal Year [hereinafter referred to as "FFY"] 2027 and continuing in place and in full effect until such time in the future as the City shall elect to exclude itself, in accordance with HUD instructions and schedules. The County agrees to provide written notice to the City of its rights of future exclusion from the County CDBG-HOME Programs for each successive three-year qualification period, in compliance with HUD-required notification dates.

This Agreement covers the following formula funding programs administered by HUD where the County is awarded and accepts funding directly from HUD: the CDBG Program, and the HOME Program.

The participating Municipality understands and agrees that it may receive a formula allocation under the HOME Program, only through the Urban County. This does not preclude the Urban County or the Municipality from applying for HOME funds from the State, if the State allows.

This Agreement shall remain in effect for the three-year program period of **FFY 2027, 2028 and 2029**, and until funds granted and program income received during the three-year period are expended and the funded activities completed. Neither the County nor the Municipality may terminate, withdraw, or be removed from the program during the three-year program.

This Agreement will renew automatically for participation in one successive three-year Urban County qualification period (**FFY 2030, 2031, 2032**), unless the Municipality or the County provides written notice to the other party that it elects not to participate in a new qualification period. The terminating party shall send a copy of the notice of termination to the HUD field office by the date specified on the HUD Exchange Urban Counties website. The County will notify the Municipality in writing of the Municipality's right to make this election. A copy of the County's notification must be sent to the HUD field office by the date specified on the HUD Exchange Urban Counties website.

The Parties agree to adopt amendment(s) to this Agreement as may be required by HUD to meet any new Urban County Qualification requirement(s), when applicable. Failure by either Party to adopt such amendment, and to submit such amendment to HUD, will void the agreement for such qualification period.

The funds received by the County under this Agreement will be used to improve the quality of housing, public facilities, certain public service needs, certain capital projects, and to create and/or retain jobs, predominantly for low- and moderate-income persons. These funds will benefit low- and moderate-income citizens of the County's incorporated municipalities, if the needs of such persons in these municipalities are included in the Cherokee County CDBG-HOME Programs.

Participation in this Agreement covers participation in the Community Development Block Grant [CDBG] Program and HOME Investment Partnership Program, per HUD requirements. The County invites the participation of the incorporated municipalities located in Cherokee County in the Community Development Block Grant and HOME Programs, upon the respective municipalities dedicating their population counts in support of the County's allocation of funds, and the County agrees to carry out the objectives of the Housing and Community Development Act, as amended, throughout the unincorporated areas of the County and in the City.

The County agrees to make CDBG funds available for eligible projects within the City based on an assessment of needs and priorities with the County and the City, the availability of CDBG and HOME funds each year, and consideration of the share of the City's population within Cherokee County.

During each Program Year, the City agrees to make priority decisions and to submit a list of eligible CDBG-HOME activities to the County. The CDBG-HOME activities shall be submitted to the County in accordance with the County's schedule for the preparation of the Consolidated Plan(s), which must be approved by HUD. The list of CDBG-HOME activities will be considered by the County, based on eligibility under the federal CDBG-HOME Program regulations. The County and the City acknowledge that neither party shall obstruct the implementation of the HUD-approved Consolidated Plan(s) during the period covered by this Agreement. The County and City jointly agree to work cooperatively each program year to establish a schedule of implementation, which is responsive to the City's needs, while complying with all federal requirements. The County agrees to submit to the City, for review and comment, any plans which would affect the City, which will involve the use of CDBG-HOME funds for implementation.

This Agreement remains in effect until the CDBG-HOME funds and program income received with respect to the qualification period (and any successive qualification periods) are expended and the funded activities completed. Neither the County nor the City may terminate or withdraw from the Cooperation Agreement while it remains in effect.

The City pledges its willingness to undertake or assist in the undertaking of eligible CDBG-HOME activities funded by the Cherokee County CDBG-HOME Program. The City understands that it remains a part of the County CDBG-HOME Program beginning with FFY 2027 and shall remain a member until such time, at the end of any HUD-designated three-year period, as the County provides to the City written notice, in accordance with the HUD-established instructions and schedule, and the City elects not to participate in a new qualification period. The failure of either party to adopt an amendment to the Agreement incorporating all changes necessary to meet the requirements for Cooperation Agreements set forth by HUD for a subsequent three-year Urban County qualification period and to submit the amendment(s) to HUD, as required by HUD, will void the automatic renewal of such qualification period. The County will notify the City, by HUD prescribed dates, of the next and all subsequent three-year qualification periods, of the City's rights to remain a party to the Agreement or elect to choose exclusion from the County CDBG-HOME Program.

The City understands that it may not sell, trade, or otherwise transfer all or any portion of such funds to a metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that directly or indirectly receives CDBG-HOME funds in exchange for any other funds, credits, or non-

Federal considerations, but must use such funds for activities eligible under Title I of the Housing and Community Development Act of 1974, as amended.

The City understands that it may not apply for grants under the Small Cities or State CDBG-HOME Programs from appropriations for fiscal years during the period in which it is participating in the County's CDBG-HOME Program.

The County agrees to actively request the City's involvement in the Community Development Block Grant Program and HOME Program, and the County agrees to accept the City's interest in undertaking eligible CDBG-HOME activities. The City and the County agree to cooperate to undertake, or assist in undertaking, community renewal and lower income housing assistance activities, specifically urban renewal and publicly-assisted housing within the municipal limits of said City.

The City understands that it may receive a formula allocation under the HOME Program only through Cherokee County. Thus, even if Cherokee County does not receive a HOME formula allocation, the City cannot form a HOME consortium with other local governments.

The City acknowledges that it has adopted and is enforcing a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations. The City acknowledges that it has adopted and is enforcing a policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location, which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

The County will have the responsibility for approving projects as eligible for funding, after their recommendation by the Mayor and Council of the City. The County will also have the responsibility for preparing the Consolidated Plan and for other documents and reports to be submitted to HUD. The City will provide the necessary documentation, with technical assistance from the County, for projects funded with CDBG-HOME funds. Pursuant to the requirements of 24 CFR 570.501(b), the City agrees that it may enter into a CDBG-HOME Subrecipient Agreement [as do all Subrecipients, as set forth in 24 CFR 570.503] for each of the years during which the City remains as a participating municipality in the County CDBG-HOME Program for the use of such funds as are approved by the County for the City for each of the respective years.

The Mayor of the City is hereby authorized to execute any and all documents necessary as a condition for the City's participation under the terms of the aforementioned Housing and Community Development Act of 1974, as amended. It is hereby agreed by the parties signed hereto that neither party shall terminate this Cooperation Agreement after the date first written prior to the end of any three-year qualifying period. The City may choose to exclude itself from the County CDBG Program only at the beginning of each three-year qualifying period. Unless the City has exercised its option to exclude itself from the County CDBG-HOME Program -established under the terms of the Housing and Community Development Act of 1974, as amended, the only other options for termination of this Agreement are the cancellation by HUD of its obligation to the County under the aforementioned Act, or if the County fails to qualify as an Urban County, or if the County does not receive a CDBG grant in any year of the three-year period previously identified. It is also agreed by the parties signed hereto that this Agreement shall remain valid until such time as: (1) HUD requires changes in the Agreement; or (2) the City shall choose to exclude itself from the County CDBG-HOME Program; or (3) the County shall no longer qualify to receive CDBG-HOME funds.

The County and the Municipality shall take all actions necessary to assure compliance with the County's certification under Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended, that the grant will be conducted and administered in conformity with:

- Title VI of the Civil Rights Act of 1964, and the implementing regulations at 24 CFR Part 1;

- the Fair Housing Act, and the implementing regulations at 24 CFR Part 100, and will comply with the obligation to affirmatively further fair housing; and
- Section 109 of Title I of the Housing and Community Development Act of 1974, and the implementing regulations at 24 CFR Part 6, which incorporates: Section 504 of the Rehabilitation Act of 1973, and the implementing regulations at 24 CFR Part 8; Title II of the Americans with Disabilities Act of 1974, and the implementing regulations at 28 CFR Part 35; the Age Discrimination Act of 1975, and the implementing regulations at 24 CFR Part 146; Section 3 of the Housing and Urban Development Act of 1968; Uniform Relocation and Real Property Policies Act of 1970 and the implementing regulations at 49 CFR Part 24; Section 104(d) of the Housing and Community Development Act of 1974 and the implementing regulations at 24 CFR Part 42; and all other applicable laws and regulations. The Parties agree that Urban County funding in no event will be used for activities in, or in support of, any cooperating unit of general local government that impedes the County's actions to comply with the County's fair housing certification and duty to affirmatively further fair housing.

The City agrees to affirmatively further fair housing within its jurisdiction and to assist the County in the implementation of its HUD approved Consolidated Plan covering the County and the City throughout the effective term of this Agreement.

Pursuant to 24 CFR 570.501(b), the Municipality is subject to the same requirements applicable to subrecipients, including the requirement of a written agreement as described in 24 CFR 570.503.

Parties to this Agreement understand and agree that they may not sell, trade, or otherwise transfer all or any portion of CDBG funds to a Metropolitan City, Urban County, unit of general local government, or insular area that directly or indirectly receives CDBG funds in exchange for any funds, credits, or non-Federal considerations, but must use such funds for activities eligible under Title I of the Housing and Community Development Act of 1974, as amended.

If the City generates any program income as a result of the expenditure of CDBG-HOME funds, the provisions of 24 CFR 570.504(c), as well as the following specific stipulations, shall apply:

- a. The City acknowledges that it must notify the County of any program income generated through the expenditure of CDBG funds during the calendar month that such program income is generated.
- b. The City acknowledges that any such program income must be expended by the City or paid to the County at the end of the month in which the program income is generated.
- c. The City further acknowledges that the County has the responsibility for monitoring and reporting to the U.S. Department of Housing and Urban Development (HUD) on the generation of any such program income. The responsibility for appropriate recordkeeping by the City and reporting to the County by the City on the generation of such program income is hereby acknowledged by the City. The County agrees, herein, to provide technical assistance to the City in establishing an appropriate and proper recordkeeping and reporting system, as required by HUD.
- d. In the event of close-out or change in status of the City, any program income that is on hand or received subsequent to the close-out or change in status shall be paid to the County within 30 calendar days following the official date of the close-out or change in status. The County agrees to notify the City, in writing, should close-out or change in status of the City occur as a result of changes in CDBG-HOME Program statutes, regulations and/or instructions.

The following standards shall apply to real property (within the control of the City) acquired or improved, in whole or in part, using CDBG-HOME funds. The standards are:

- a. The City shall inform the County in writing at least thirty (30) calendar days prior to any modification or change in the use of the real property from that planned at the time of acquisition or improvements, including disposition;

- b. The City shall reimburse the County in an amount equal to the current fair market value (less any portion thereof attributable to expenditures of non-CDBG-HOME funds) of property acquired or improved with CDBG-HOME funds that is sold or transferred for a use which does not qualify under the CDBG-HOME regulations. Said reimbursement shall be provided to the County at the time of sale or transfer of the property referenced, herein.

Any program income generated from the disposition or transfer of property prior to or after the close-out, change of status or termination of the Cooperation Agreement between the County and the City shall be repaid to the County at the time of disposition or transfer of the property.

FOR THE CITY OF Woodstock GEORGIA

FOR CHEROKEE COUNTY, GEORGIA

BY: _____
Mayor Signature

BY: _____
Harry B. Johnston, Chairman, Board of Commissioners
of Cherokee County, Georgia

Name (Printed)

Date of Signature

Date of Signature

Said signature pursuant to an authorization of approval
by said Board on

Pursuant to an authorization of approval by City
Council on

_____, 2026
Date

_____, 2026
Date

ATTEST:

ATTEST:

Signature

Signature

Name/Title (Printed)

Name/Title (Printed)

Date of Signature

Date of Signature

[AFFIX COUNTY SEAL HERE]

Approved: _____
Signature of County Attorney

[AFFIX CITY SEAL HERE]

Name of County Attorney (Printed)

I do hereby certify that the above Cooperation Agreement, to the best of my knowledge and belief, complies with all laws of the State of Georgia and of Cherokee County. This Agreement provides full legal authority for the County to undertake or assist in undertaking essential community development and housing activities, specifically urban renewal and publicly assisted housing.

Name of City: Woodstock

This is to certify that the authority to execute the attached Cooperation Agreement with Cherokee County Board of Commissioners for participation in the Cherokee County Community Development Block Grant Program, for Urban County qualification beginning in FFY 2027 and continuing until such time for future Urban County qualification periods as the City might choose to exclude itself from the Cherokee County Community Development Block Grant Program, was approved and adopted in the regular meeting of City Council held on:

_____, 2026
DATE

This is to further certify that the attached is a true and correct copy of said "Cooperation Agreement", as approved at the City Council meeting held on the date written above.

Signature of City Clerk

Printed Name of City Clerk

Date of Signature

ATTEST:

Signature

Print Name of Attestor

Date of Signature

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CITY COUNCIL AGENDA ITEM REPORT

DATE: June 22, 2026

SUBMITTED BY: Robyn Adams, Administration

ITEM TYPE: Bids, Authorize, Solicit, Award, Reject, Rebid

AGENDA SECTION: CONSENT AGENDA

SUBJECT: **Approve Utility Billing AR Write-Offs**

SUGGESTED ACTION: Request for approval to write-off the listed accounts that have been through a collection process and are now deemed uncollectible. This is an annual process to continue to operate at very low outstanding receivables in Water/Sewer Utility Billing.

ATTACHMENTS:
[Approve Utility Billing AR Write-Offs.pdf](#)

Approve Utility Billing AR Write-Offs

Request for approval to write off the listed accounts that have been through a collection process and are now deemed uncollectible. This is an annual process to continue to operate at very low outstanding receivables in Water/Sewer Utility Billing.

Amount	Account #	Address	Customer Name
1,552.10	48573	101 LYNDEE LN	JAY MILLER
318.51	49479	106 ROBINHOOD DR	RICKY SCOGGINS
1,358.78	48903	1062 DUNEDIN TR	JUAN CARLOS
75.94	50915	110 BRENTWOOD LN	DAVID K SHUGART
1,001.73	47854	110 FRANKLIN RD	AMY AVILA
200.87	44421	110 LOVE LN	CHAD CASTLE
327.71	49429	130 VILLAGE TRCE	EARLINE MATNEY
406.58	48696	138 BENTLEY PKWY B	DAWN WHITNEY
75.84	49072	140 LOVE LN	JAMES NACHTSHEIM
149.35	44366	153 BENTLEY PKWY	ANDRE DEJARNETT
1,778.62	47036	157 WALLNUT HALL CIR	CALNIESHA LOVE
76.25	49627	176 WALLNUT HALL CIR	TAWNYA CALDWELL
3,175.85	49065	179 VILLAGE TRCE	LASONDRA DAVIS
233.60	15796	183 FOWLER ST	JANET LYNN COLEMAN
1,574.07	48526	207 GOSHEN LN	SAWYER BROWN
266.57	43492	207 MANLEY CT	CRISTINA CHILES
2,045.79	43684	209 WEATHERSTONE XING	NORA A LEDESMA
80.60	47175	222 WHEELER ST	PATRICIA BENNETT
163.04	46263	240 WEATHERSTONE POINTE DR	GARY LONG
346.21	44455	249 MANLEY CT	DERRICK OWENS
1,914.24	43906	260 REGENT SQ	CHERYL SOUTH DOBSON
309.28	50193	270 ARNOLD MILL RD	VICTOR GLENN
443.18	46732	281 SABRINA CT	JADA KUECHER
1,320.42	47910	308 LAKESIDE LN	JULIA EVANS
1,783.78	47723	316 SANTA ANITA AV	ELIZABETH ROBERTS
311.27	50125	324 GRAY SHINGLE WAY	ELIZABETH THOMPSON
1,450.19	04542	352 SANTA ANITA AV	STEPHEN KLEIN
222.07	47091	404 NORTON XING	PATRICK CULLIGAN
919.90	47303	431 VILLAGE VIEW	JEWEL NUNLEY
134.12	45166	509 FRIAR TUCK RD	EMILY WORRELL
5,229.05	46633	515 KEENELAND AV	MORNINGSTAR SENDRA
156.58	43123	602 IVEY CT E	STEVE PEARSON
181.16	43824	637 BEDFORD CT	ASHLEY TAYLOR & COREY LEWIS
165.52	44244	9500 HWY 92	US STAR 5, LLC
29,748.77			
TOTAL			

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: June 22, 2026

SUBMITTED BY: Robyn Adams, Administration

ITEM TYPE: Resolution

AGENDA SECTION: CONSENT AGENDA

SUBJECT: **Adopt Resolution No. 2026-007 - Legacy Account Discrepancies**

SUGGESTED ACTION: Request for approval to adopt Resolution No. 2026-007, formally resolving legacy account discrepancies relating to unbilled water usage on a limited number of water and sewer utility accounts due to a prior data transmission issue, thereby ensuring accurate and transparent account management.

ATTACHMENTS:

- [RES 2026-007 UB Legacy Accounts 06.22.26.pdf](#)
- [Adopt Resolution No. 2026-007 - Legacy Account Discrepancies.pdf](#)



CITY OF WOODSTOCK
STATE OF GEORGIA

RESOLUTION NO. 2026-007

**A RESOLUTION BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WOODSTOCK,
GEORGIA APPROVING THE FORMAL RESOLUTION OF LEGACY ACCOUNT
DISCREPANCIES RELATED TO UNBILLED WATER USAGE**

WHEREAS, the City maintains water and sewer utility accounts for all customers and strives to ensure accurate, transparent, and reliable billing practices; and

WHEREAS, a limited number of legacy accounts, documented in the June 22nd agenda materials, were identified as having unbilled water usage due to a data transmission issue, and

WHEREAS, the Mayor and Council find that formally resolving these discrepancies is necessary to maintain the integrity of the City's utility billing system and to ensure proper account management, and

WHEREAS, staff has reviewed the affected accounts and provided a listing as documented in the June 22nd agenda materials.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Woodstock, Georgia that City staff is hereby authorized to forgo billing the legacy accounts identified in the June 22nd agenda materials for the specific period.

Adopted this 22nd day of June 2026

Michael Caldwell, Mayor

Attest: _____
Robyn Adams, City Clerk

Adopt Resolution No. 2026-007 - Legacy Account Discrepancies

Request for approval to adopt Resolution No. 2026-007, formally resolving legacy account discrepancies related to unbilled water usage on a limited number of water and sewer accounts due to a prior data transmission issue and authorization to forgo billing these accounts identified below as part of the June 22, 2026 agenda packet.

Account	Address	From	To
----	49906 211 SNAPDRAGON ST	1/1/2025	6/30/2025
----	27 117 TOWNE LAKE PKWY	10/1/2023	6/30/2025
----	54653 103 PEARL ST	5/1/2024	6/30/2025
----	4305 503 MELODY PL	1/1/2025	6/30/2025
----	4453 302 GAINESWAY TRL	12/1/2023	6/30/2025
----	12858 312 GAINESWAY TRL	3/1/2025	6/30/2025
----	51489 208 GAINESWAY PARK	1/1/2025	6/30/2025
----	14046 305 GAINESWAY TRL	4/1/2024	6/30/2025
----	52330 200 VIA LUCCA	4/1/2024	6/30/2025
----	49410 924 SANTA ANITA DR	1/1/2025	6/30/2025
----	50050 258 KIGIAN TRL	12/1/2024	6/30/2025
----	54850 213 KIGIAN TRL	11/1/2024	6/30/2025
----	51078 353 COMMONS AVE	4/1/2024	6/30/2025
----	50519 333 COMMONS AVE	5/1/2024	6/30/2025
----	51232 349 COMMONS AVE	6/1/2024	6/30/2025
----	53230 102 MIDDLETON PASS	1/1/2024	6/30/2025
----	54886 1335 YORKSHIRE LN	1/1/2024	6/30/2025
----	53802 230 SABRINA CT	11/1/2024	6/30/2025
----	44754 209 JOHNSTON FARM LN	9/1/2024	9/30/2025
----	12054 608 OAKBOURNE WAY	12/1/2024	5/31/2025
----	687 450 DOBBS RD	1/1/2024	6/30/2025
----	814 7083 MAIN ST	11/1/2023	6/30/2025
----	49450 7337 MAIN ST	8/1/2024	5/30/2025
----	55570 441 BISHOP LN	1/1/2025	6/30/2025
----	54262 449 BISHOP LN	1/1/2025	6/30/2025
----	55683 308 LIBERTY WAY	1/1/2025	6/30/2025
----	11556 9740 MAIN 170-296 ST	10/1/2024	6/30/2025
----	55653 767 NEESE RD	12/1/2024	6/30/2025
----	14403 56234 106 ARNOLD MILL RD A	4/1/2024	7/30/2025
	119 ARNOLD MILL PARK		
----	54630 55004 300	10/1/2023	6/30/2025
----	56079 56571 300 MARIGOLD LN	11/1/2024	6/30/2025

----	56274	56729	324 MARIGOLD LN	2/1/2025	6/30/2025
----	56225	56579	112 WINSOME WAY	12/1/2024	6/30/2025
----	----	56344	108 WINSOME WAY	2/1/2025	6/30/2025
55394	56259	56409	216 DAHLIA DR	5/1/2024	6/30/2025
----	55448	56623	312 THISTLE CT	5/1/2024	6/30/2025
----	55447	56496	308 THISTLE CT	5/1/2024	6/30/2025
----	55445	56253	300 THISTLE CT	5/1/2024	6/30/2025
----	----	48840	134 BENTLEY PKWY E	1/1/2025	6/30/2025
----	----	54194	808 CASTILE LN	5/1/2024	6/30/2025
----	----	54156	806 CASTILE LN	4/1/2024	6/30/2025
----	54817	55985	358 DAWSON DR	12/15/2023	6/30/2025
----	----	53288	583 SOUTH CLUB DR	4/1/2024	6/30/2025
----	----	53311	238 YELLOWWOOD WAY	4/1/2024	6/30/2025
----	----	54175	927 SOUTH ON MAIN DR	4/1/2024	6/30/2025
----	----	56219	572 BRASHY ST	12/1/2024	6/30/2025
----	54937	55799	579 BRASHY ST	2/1/2024	6/30/2025
----	----	54828	626 BRASHY ST	2/1/2025	6/30/2025
----	----	54687	1002 FENDLEY ST	1/1/2025	6/30/2025
----	----	54919	1004 FENDLEY ST	1/1/2025	6/30/2025
----	----	54745	909 BINGHAM ST	1/1/2025	6/30/2025
----	----	54831	903 BINGHAM ST	1/1/2025	6/30/2025
----	----	55035	248 DAWSON DR	3/1/2025	6/30/2025
----	----	55092	901 BINGHAM ST	1/1/2025	6/30/2025
----	----	54835	1010 FENDLEY ST	1/1/2025	6/30/2025
----	----	55948	4007 Moody Ln	3/1/2025	6/30/2025
----	----	55040	346 WATSON AVE	1/1/2025	6/30/2025
----	----	54291	504 GARVIN DR	1/1/2025	6/30/2025
----	----	54223	509 GARVIN DR	1/1/2025	6/30/2025
----	----	43989	208 MCAFFEE ST	4/1/2024	6/30/2025
----	55770	56428	409 NETTLE CT	9/1/2024	6/30/2025
----	----	45695	215 MCAFFEE ST	1/1/2025	6/30/2025
----	----	54717	411 FALLING WATER AVE	11/1/2024	6/30/2025
----	----	16743	213 TWISTED TIMBER CT	4/1/2024	6/30/2025
----	----	55703	122 VILLAGE GREEN AVE	4/1/2025	6/30/2025
----	----	52659	207 PRAIRIE LN	5/1/2024	6/30/2025
----	----	54871	224 TWISTED TIMBER CT	5/1/2025	6/30/2025
----	55809	56046	807 STICKLEY OAK WAY	9/1/2024	6/30/2025
----	53317	55759	718 STICKLEY OAK WAY	9/1/2022	6/30/2025
----	56047	56047	722 STICKLEY OAK WAY	11/1/2024	6/30/2025
----	52386	54488	758 STICKLEY OAK WAY	3/1/2022	7/31/2025
----	----	54213	156 VILLAGE GREEN AVE	1/1/2025	6/30/2025
----	----	52509	110 BATTEN BOARD WAY	12/1/2024	6/30/2025
----	----	54700	760 STICKLEY OAK WAY	1/1/2025	6/30/2025

----	----	54492	158 VILLAGE GREEN AVE	1/1/2025	6/30/2025
----	54636	55494	719 STICKLEY OAK WAY	10/1/2023	6/30/2025
----	----	52536	300 VILLAGE CENTER DR	1/1/2024	6/30/2025
----	----	55757	1005 STONECROFT LN	8/1/2024	6/30/2025
----	----	3648	3305 TRICKUM RD	3/1/2025	6/30/2025
----	----	53595	107 PEARL ST	4/1/2024	6/30/2025
----	----	53692	411 LINCOLN ST	1/1/2024	6/30/2025
----	----	55683	308 LIBERTY WAY	1/1/2025	6/30/2025
----	----	55137	1001 FENDLEY ST	5/1/2023	6/30/2025
----	----	56181	402 FALLING WATER AVE	12/1/2024	6/30/2025
----	----	48901	832 SOCIETY CT	1/1/2024	6/30/2025
----	----	5240	118 LEXINGTON PARKE DR	4/1/2025	6/30/2025
----	----	44839	500 ELKHORN PL	3/1/2025	7/31/2025
----	----	56443	220 REGENT SQ	3/1/2025	10/31/2025
----	----	45048	100 PARKS CIR	6/1/2024	8/1/2025
----	----	56315	LINCOLN @ REAGAN IRR	12/24/2025	6/30/2025
----	56478	56971	112 LINTON STREET	8/1/2025	6/30/2025
----	----	56684	1301 SAPELO ST A	12/1/2024	8/1/2025
----	53320	55761	724 STICKLEY OAK WAY	9/1/2022	8/31/2025
----	----	56733	132 NEESE FARM DR	5/1/2025	7/31/2025
----	56213	56898	4000 MOODY LN	12/1/2024	8/31/2025
----	52773	56675	222 ELLIS LN	5/1/2025	7/31/2025
----	48012	56467	315 EDINBURGH LN	3/1/2025	7/31/2025
07913	56270	56565	1836 COMMONWEALTH DR	1/1/2025	7/31/2025
----	46362	56483	345 SPOTTED RIDGE CIR	3/1/2025	7/31/2025
----	----	56414	416 HATHAWAY AVE	3/1/2025	7/31/2025
----	52798	54942	701 STICKLEY OAK WAY	6/1/2022	8/31/2025
----	53620	56469	1342 YORKSHIRE LN	3/1/2025	7/31/2025
----	----	50636	202 BIG ROCK WAY	1/1/2025	7/31/2025
----	----	56386	383 LINCOLN ST	3/1/2025	7/31/2025
----	----	56487	241 KIGIAN TRL	4/1/2025	7/31/2025
----	----	15894	615 WATERMILL CT	1/1/2025	7/31/2025
----	----	56616	4008 MOODY LN	5/1/2025	7/31/2025
----	15967	56492	148 LOVE LN	3/1/2025	7/31/2025
----	----	56327	732 MULBERRY WALK	2/1/2025	7/31/2025
----	----	56260	671 BEDFORD CT	1/1/2025	7/31/2025
----	54433	55920	705 STICKLEY OAK	7/31/2023	8/31/2025
----	01244	56967	268 SABRINA COURT	7/1/2025	11/30/2025
----	06009	56258	375 WINDSONG WAY	1/1/2025	7/31/2025
55095	56364	56374	417 ISLANDORA CV	2/1/2025	7/31/2025
----	----	56138	4005 MOODY LN	2/29/2024	7/31/2025
----	16172	56352	319 SPOTTED RIDGE CIR	2/1/2025	7/31/2025
----	----	56273	159 HUBBARD RD	11/1/2024	7/31/2025

----	08080	56361	329 WINDSONG WAY	2/1/2025	7/31/2025
----	----	56311	657 STICKLEY OAK WAY	2/1/2025	7/31/2025
----	----	56343	324 VILLAGE CIR	1/1/2025	7/31/2025
----	----	56263	220 GOSHEN LN	1/1/2025	7/31/2025
----	56186	56380	265 DAHLIA DR	2/1/2025	7/31/2025
----	----	54786	111 CLAY ST UNIT 200	4/1/2025	9/30/2025
----	----	56278	319 WINDSONG WAY	2/1/2025	7/31/2025
----	52363	56602	511 COOPER LN	4/1/2025	7/31/2025
----	49333	56240	131 BATTEN BOARD WAY	12/1/2025	7/31/2025
----	56141	56643	1308 TIMUQUANA TRL	5/1/2025	7/31/2025
----	06863	56304	242 EDINBURGH LN	1/1/2025	7/31/2025
----	51841	56287	514 HAMPTON XING	2/1/2024	7/31/2025
53191	56590	56673	235 COMMONS AVE	4/1/2025	7/31/2025
----	----	56439	615 KEENELAND TER	3/1/2025	7/31/2025
----	----	56489	617 OAKBOURNE WAY	4/1/2025	7/31/2025
----	----	56489	617 OAKBOURNE WAY	4/1/2025	7/31/2025
----	48310	56262	167 VILLAGE TRCE	1/1/2025	7/31/2025
50023	56585	56701	405 ELKHORN CV	4/1/2025	7/31/2025
----	55489	56771	302 HERRINGTON COURT	6/1/2025	7/31/2025
----	----	56403	501 BLOSSOM WAY	1/1/2025	7/31/2025
----	55694	56356	311 TUGGLE CT	12/1/2024	7/31/2025
----	55670	56388	336 MARIGOLD LN	2/1/2025	7/31/2025
----	55584	56706	400 LINCOLN ST	1/1/2025	8/31/2025
----	12985	56636	221 EDINBURGH LN	5/1/2025	7/31/2025
----	55050	56341	601 IVEY CT B	12/1/2024	7/31/2025
----	46573	56318	605 RAVENWOOD DR	2/1/2025	7/31/2025
----	48437	56655	647 RADFORD CIR	5/1/2025	7/31/2025
----	55438	56261	378 DAWSON DR	5/1/2024	7/31/2025
----	56224	56298	327 COMMONS AVE	12/31/2024	7/31/2025
53940	56586	56654	260 WEATHERSTONE POINTE DR	4/1/2025	7/31/2025
----	52590	56052	651 MARKET ST	4/1/2022	8/31/2025
----	----	56324	218 WHEELER ST	2/1/2025	7/31/2025
----	----	56512	665 BEDFORD CT	4/1/2025	7/31/2025
57719	56203	56631	415 LINCOLN ST	2/1/2025	7/31/2025
----	49086	56393	1419 ANONA PL	3/1/2025	7/31/2025
----	54031	56312	209 MORRIS LN	11/1/2025	7/31/2025
----	44623	56775	241 HANEY RD	6/1/2025	7/31/2025
----	54573	56280	1091 KNOXBORO LN	11/20/2024	7/31/2025
----	44050	56446	539 ROKEBY DR	3/1/2025	7/31/2025
----	56025	56350	403 LINCOLN ST	1/1/2025	7/31/2025
----	55691	56243	273 DAHLIA DR	8/1/2024	7/31/2025
----	02704	56471	414 CITRONELLE DR	3/1/2025	7/31/2025
----	54743	56527	256 COMMONS AVE	4/1/2025	7/31/2025

----	55661	56363	328 MARIGOLD LN	2/1/2025	7/31/2025
----	42994	56465	206 VILLAGE SQUARE DR	3/1/2025	7/31/2025
54311	55865	56525	1096 KNOXBORO LN	10/1/2024	7/31/2025
----	52940	56395	1834 GRAND OAKS DR	3/1/2025	7/31/2025
----	01866	56513	627 RADFORD CIRCLE	4/1/2025	7/31/2025
----	53177	56335	211 MORRIS LN	2/1/2025	7/31/2025
55172	56097	56252	304 BOOTH ST	11/1/2024	7/31/2025
----	55482	56580	737 WOODSTOCK GROVE DR	4/1/2025	7/31/2025
----	48365	56711	372 WINDSONG WAY	5/1/2025	7/31/2025
----	54049	56801	519 ROCKING PORCH WAY	6/1/2025	7/31/2025
----	55609	56279	115 INDIAN VALLEY DR	12/1/2024	7/31/2025
----	56303	56337	642 DAHOMA TRL	2/1/2025	7/31/2025
----	56078	56246	1902 BRITANNIA CIR	1/1/2025	7/31/2025
----	54177	56359	1070 DUNEDIN TRL	2/1/2025	7/31/2025
54490	55913	56417	646 STICKLEY OAK WAY	9/1/2024	7/31/2025
----	43494	56431	323 HARVEST VIEW TER	9/1/2024	7/31/2025
----	56038	56329	261 SABRINA CT	2/1/2025	7/31/2025
----	49781	56285	203 VILLAGE SQUARE DR	1/1/2025	1/1/2025
----	53115	56368	845 SOCIETY CT	2/1/2025	7/31/2025
50239	56292	56699	115 LOVE DR	1/1/2025	7/31/2025
54013	56362	56445	1042 DUNEDIN TRL	2/1/2025	7/31/2025
55101	56170	56413	420 LINCOLN ST	12/1/2024	7/31/2025
----	54610	56330	440 BISHOP LN	2/1/2025	7/31/2025
----	49001	56666	515 QUINN DR	5/1/2025	7/31/2025
----	48109	56257	132 ABBEY CIR	1/1/2025	7/31/2025
----	54845	56398	813 UPPER DOVE CT	3/1/2025	7/31/2025
55157	56293	56702	454 VILLAGE VW	1/1/2025	7/31/2025
----	56190	56251	400 DELANCY DR	12/1/2024	7/31/2025
----	14765	56504	319 GAINESWAY TRL	4/1/2025	7/31/2025
----	52379	56486	153 INWOOD WALK	3/1/2025	7/31/2025
----	53625	56436	312 GRAY SHINGLE LN	10/1/2024	7/31/2025
----	55436	56332	374 DAWSON DR	5/24/2024	7/31/2025
----	----	56384	122 CREEKWOOD DRIVE	3/1/2025	0731/2025
----	53585	56296	110 FRANKLIN RD	1/1/2025	7/31/2025
52460	56473	56493	121 PEARL ST	3/1/2025	7/31/2025
----	52852	56448	105 REMINGTON CT	3/1/2025	7/31/2025
----	56027	56249	823 STICKLEY OAK WAY	11/1/2024	7/31/2025
----	55707	56444	103 ANGELA CT	3/1/2025	7/31/2025
----	52591	56254	655 MARKET ST	9/1/2024	7/31/2025
----	47599	56406	113 WALLNUT HALL CIR	1/1/2025	7/31/2025
52298	56528	56906	310 TUGGLE CT	4/1/2025	7/31/2025
----	55437	56266	376 DAWSON DR	5/24/2024	7/31/2025
----	00817	56286	7230 MAIN ST	1/1/2025	7/31/2025

----	53710	56271	315 BOOTH ST	11/1/2024	7/31/2025
----	----	56377	217 BLUESTONE DR	3/1/2025	7/31/2025
----	55534	56457	731 STICKLEY OAK WAY	3/1/2025	7/31/2025
----	45860	56484	205 VILLAGE SQUARE DR	3/1/2025	7/31/2025
----	54252	56434	400 HAWKINS WAY #200	12/1/2024	7/31/2025
----	44842	56755	626 OAKBOURNE WAY	6/1/2025	7/31/2025
----	----	56755	626 OAKBOURNE WAY irr	6/1/2025	7/31/2025
----	47649	56477	716 BREEZE LN	3/1/2025	7/31/2025
----	----	56511	140 AUCILLA LN	4/1/2025	7/31/2025
----	56189	56336	217 ASHLAND DR	2/1/2025	7/31/2025
----	51888	56495	126 MAPLE CREEK WAY	3/1/2025	7/31/2025
----	56028	56250	406 HERITAGE ROW	11/1/2024	7/31/2025
55067	56244	56532	117 NOCATEE TRL	1/1/2025	7/31/2025
----	56006	56860	142 NOCATEE TRL	6/1/2025	7/31/2025
----	56099	56321	369 COMMONS AVE	2/1/2025	7/31/2025
----	52032	56607	202 BROADLEAF WAY	4/1/2025	7/31/2025
----	----	56721	216 ELLIS LN	6/1/2025	7/31/2025
----	43415	56316	1008 PINETREE CT	2/1/2025	7/31/2025
----	56277	56635	1022 WASHINGTON AVE	12/1/2024	7/31/2025
----	53828	56411	487 BISHOP LN	2/1/2025	7/31/2025
----	49285	56449	117 NEESE FARM DR	3/1/2025	7/31/2025
56001	52869	56507	217 WOODGLEN DR	10/1/2025	7/31/2025
----	55849	56241	315 TUGGLE CT	11/1/2024	7/31/2025
----	----	56382	118 VILLAGE TRCE	3/1/2025	7/31/2025
----	54038	56698	613 EVERETT LN	5/1/2025	7/31/2025
----	52804	56269	509 BLOSSOM WAY	10/1/2024	7/31/2025
----	52716	56470	734 STICKLEY OAK WAY	5/1/2022	7/31/2025
----	44702	56667	115 BATTEN BOARD WAY	5/1/2025	7/31/2025
----	56081	56864	4002 MOODY LN	6/1/2025	7/31/2025
----	56310	56506	132 REGENT PL	2/1/2025	7/31/2025
54361	56460	56515	801 UPPER DOVE CT	3/1/2025	7/31/2025
----	55789	56661	601 BRASHY ST	5/1/2025	7/31/2025
----	----	56307	304 THISTLE CT	2/1/2025	7/31/2025
----	56143	56421	556 RIVERCREST DR	2/1/2025	7/31/2025
----	04122	56351	701 BEDFORD CT	1/1/2025	7/31/2025
----	55787	56716	4006 MOODY LN	5/1/2025	7/31/2025
----	44266	56503	111 FRANKLIN RD	4/1/2025	7/31/2025
----	56127	56248	3002 CLAYTON ST	12/1/2025	7/31/2025
46382	56430	56707	289 REGENT SQ	3/1/2025	7/31/2025
----	44971	56463	1368 CHATLEY WAY	2/1/2025	7/31/2025
----	----	56617	452 SPRINGFIELD DR	5/1/2025	7/31/2025
----	05454	56526	512 QUINN DR	4/1/2025	7/31/2025
46974	56301	56630	1934 BRITANNIA CIR	1/1/2025	7/31/2025

----	50238	56788	561 S CLUB DR	5/1/2025	7/31/2025
----	14428	56412	248 FOWLER ST	2/1/2025	7/31/2025
----	48444	56663	204 DAWSON DR	5/1/2025	7/31/2025
----	54609	56686	331 SPOTTED RIDGE CIR	5/1/2025	7/31/2025
----	55533	56641	729 STICKLEY OAK WAY	6/1/2024	7/31/2025
50955	56529	56671	902 FLORAL BANK PT	4/1/2025	7/31/2025
----	50564	56692	1105 REEVES ST	5/1/2025	7/31/2025
----	51833	56799	1030 DUNEDIN TRL	6/1/2025	7/31/2025
----	51896	56432	262 COMMONS AVE	3/1/2025	7/31/2025
----	55868	56714	791 STICKLEY OAK WAY	5/1/2025	7/31/2025
----	54103	56416	258 SABRINA CT	3/1/2025	7/31/2025
----	55772	56514	401 NETTLE CT	4/1/2025	7/31/2025
----	45790	56501	716 BEDFORD COURT	4/1/2025	7/31/2025
----	----	56494	705 BRECKLIN LN	4/1/2025	7/31/2025
----	55665	56624	363 COMMONS AVE	4/1/2025	7/31/2025
----	55879	56397	124 PEARL ST	3/1/2025	7/31/2025
----	55568	56510	417 DELANCY DR	4/1/2025	7/31/2025
----	54961	56615	706 STICKLEY OAK WAY	2/1/2025	7/31/2025
----	50964	56798	1359 CHATLEY WAY	6/1/2025	7/31/2025
----	56238	56328	820 MACKAY CRK	2/1/2025	7/31/2025
----	53787	56850	1403 ANONA PL	6/1/2025	7/31/2025
----	54902	56365	726 WOODSTOCK GROVE DR	2/1/2025	7/31/2025
----	56226	56453	736 MULBERRY WALK	1/1/2025	7/31/2025
----	54146	56672	727 CARPENTER WAY	5/1/2025	7/31/2025
----	43894	56783	503 BONNIE DR	6/1/2025	7/31/2025
----	43635	56561	355 SANTA ANITA AVE	9/1/2024	7/31/2025
----	46336	56646	144 NOCATEE TRL	5/1/2025	7/31/2025
----	----	56665	118 VILLAGE GREEN AVE	5/1/2025	7/31/2025
----	49041	56485	414 MONTCLAIR CT	7/1/2024	7/31/2025
----	14414	56400	191 HUBBARD RD	3/1/2025	7/31/2025
----	----	56518	804 CATAYA CV	4/1/2025	7/31/2025
----	----	56911	307 ASHGROVE CT	7/1/2025	7/31/2025
----	56229	56297	101 DUPREE RD APT D	1/1/2025	7/31/2025
----	54438	56639	733 STICKLEY OAK WAY	5/1/2025	7/31/2025
56132	53939	56447	431 LINCOLN ST	10/1/2024	7/31/2025
----	45567	56800	338 SANTA ANITA AVE	6/1/2025	7/31/2025
----	16297	56392	509 KEENELAND AVE	12/1/2024	7/31/2025
14912	56442	56705	620 DAHOMA TRL	3/1/2025	7/31/2025
----	----	56743	1397 CHATLEY WAY	6/1/2025	7/31/2025
----	----	56858	145 VILLAGE TRCE	2/1/2025	7/31/2025
----	54894	56524	106 WEATHERSTONE SQUARE DR	4/1/2025	7/31/2025
----	56133	56789	128 WEATHERSTONE SQUARE DR	12/1/2024	7/31/2025

-----	55735	56323	166 BENTLEY PKWY	10/1/2024	7/31/2025
-----	55473	56408	444 VILLAGE VW	3/1/2025	7/31/2025
01638	56294	56464	209 PARK AVE	1/1/2025	7/31/2025
-----	54575	56499	2800 STONECREST ALY	3/1/2025	7/31/2025
-----	54583	56662	2004 HALEY WALK	5/1/2025	7/31/2025
-----	-----	56885	203 HUBBARD RD	6/1/2025	7/31/2025
-----	52749	56367	320 DAWSON DR	2/1/2025	7/31/2025
-----	54744	56516	906 BINGHAM ST	4/1/2025	7/31/2025
-----	52488	56517	800 MACKAY CRK	4/1/2025	7/31/2025
-----	55100	56670	213 PRAIRIE LN	5/1/2025	7/31/2025
-----	56082	56883	4004 MOODY LN	7/11/2025	7/31/2025
-----	52690	56676	630 STICKLEY OAK WAY	5/1/2025	7/31/2025
	49224	56543	505 ROCKING PORCH WAY	4/1/2025	7/31/2025
-----	-----	56895	315 LAKESIDE LN	7/1/2025	7/31/2025
-----	54987	56194	663 DOBBS RD	2/1/2025	8/31/2025
-----	47472	56521	200 WEATHERSTONE XING	4/1/2025	7/31/2025
-----	52632	56407	279 COMMONS AVE	3/1/2025	7/31/2025
-----	54457	56644	247 REGENT SQ	1/1/2025	7/31/2025
-----	03769	56611	183 REGENT PL	3/1/2025	7/31/2025
-----	14859	56872	110 VILLAGE TRL	7/9/2025	7/31/2025
-----	55253	56787	409 NORTON XING	6/1/2025	7/31/2025
-----	55672	56582	1421 BAY OVERLOOK DR	3/1/2025	7/31/2025
-----	56222	56373	415 HERITAGE ROW	2/1/2025	7/31/2025
-----	44463	56677	537 QUINN DR	5/1/2025	7/31/2025
54724	56433	56461	401 BURGUNDY WAY	8/1/2024	7/31/2025
-----	52512	56576	210 MITCHELL LN	4/1/2025	7/31/2025
-----	52718	56570	738 STICKLEY OAK WAY	5/1/2022	8/31/2025
-----	48783	56680	163 NEESE FARM DR	5/1/2025	7/31/2025
55539	56784	56880	373 LINCOLN ST	6/1/2026	7/31/2025
-----	54451	56744	1112 KNOXBORO LN	1/1/2025	7/31/2025
-----	55652	56632	121 BENTLEY PKWY	1/1/2025	7/31/2025
-----	45643	56745	551 ROKEBY DR	6/1/2025	7/31/2025
-----	49509	56353	717 WOODSTOCK GROVE DR	11/1/2024	7/31/2025
53796	56578	56682	904 SWEETWATER GRV	4/1/2025	7/31/2025
-----	55827	56660	155 WEATHERSTONE DR	5/1/2025	7/31/2025
-----	57788	56681	603 BRASHY ST	4/1/2025	7/31/2025
-----	51079	56378	345 COMMONS AVE	3/7/2025	7/31/2025
-----	54305	56420	600 STATIONS DR	3/1/2025	7/31/2025
54859	56366	56776	401 FALCON CT	1/1/2025	7/31/2025
-----	52957	56385	340 CHERRYHILL LN	3/11/2025	7/31/2025
-----	54391	56621	777 STICKLEY OAK WAY	5/1/2025	7/31/2025
53351	56584	56687	208 WEATHERSTONE POINTE DR	4/1/2025	7/31/2025
-----	13927	56637	1037 DUNEDIN TRL	5/1/2025	7/31/2025

----	53617	56756	721 BRECKLIN LN	6/1/2025	7/31/2025
----	47278	56751	134 JOHNSTON FARM LN	3/1/2025	7/31/2025
----	04682	56334	936 SANTA ANITA DR	2/1/2025	7/31/2025
----	53573	56867	609 STATIONS DR	6/1/2025	7/31/2025
----	50060	56354	217 ELLIS LN	2/1/2025	7/31/2025
----	53067	56786	912 SANTA ANITA DR	6/1/2025	7/31/2025
----	55559	56777	129 PEARL ST	4/1/2025	7/31/2025
----	54588	56594	632 BRASHY ST	4/1/2025	7/31/2025
----	55435	56370	372 DAWSON DR	2/1/2025	7/31/2025
----	55861	56653	124 RUSK ST	3/1/2025	7/31/2025
----	47272	56726	147 JOHNSTON FARM LN	6/6/2025	7/31/2025
----	52944	56564	501 FRIAR TUCK RD	4/1/2025	7/31/2025
----	50351	56245	129 NEESE FARM DR	1/1/2025	7/31/2025
----	49591	56452	295 KIGIAN TRL	3/1/2025	7/31/2025
----	54304	56650	701 MULBERRY WALK	5/1/2025	7/31/2025
----	56070	56593	261 DAHLIA DR	12/31/2024	7/31/2025
----	----	56723	531 ROKEBY DR	6/1/2025	7/31/2025
----	----	56640	158 WEATHERSTONE DR	5/1/2025	7/31/2025
04646	56523	56708	916 SANTA ANITA DRIVE	4/1/2025	7/31/2025
----	53907	56810	635 STICKLEY OAK WAY	6/1/2025	7/31/2025
52836	56402	56752	143 REGENT PL	3/1/2025	7/31/2025
----	----	55700	1350 LONDONDERRY DR	1/1/2025	7/31/2025
----	----	56732	288 KIGIAN TRL	6/1/2025	7/31/2025
----	44732	56691	112 LOVE LN	5/1/2025	7/31/2025
01961	56338	56697	1358 YORKSHIRE LN	12/1/2024	7/31/2025
----	----	56879	176 WEATHERSTONE DR	6/1/2025	7/31/2025
----	55706	56358	704 STICKLEY OAK WAY	9/1/2024	7/31/2025
----	50618	56669	703 HAMMOND DR	5/1/2025	7/31/2025
----	51971	56375	1120 COUSINS RD	12/1/2024	7/31/2025
----	54678	56595	413 BISHOP LN	4/1/2025	7/31/2025
----	45097	56852	167 WEATHERSTONE DR	6/1/2025	7/31/2025
----	50482	56725	106 ROBINHOOD DR	8/1/2024	7/31/2025
----	49407	56505	251 MANLEY CT	4/1/2025	7/31/2025
55708	56474	56915	1079 DUNEDIN TRL	3/1/2025	7/31/2025
----	52867	56935	607 CALIBER CT	6/1/2025	7/31/2025
----	43198	56664	1152 DUNEDIN TRL	5/1/2025	7/31/2025
----	49447	56746	631 OAKBOURNE WAY	6/1/2025	7/31/2025
----	54486	56802	209 PRAIRIE LN	6/1/2025	7/31/2025
51972	56355	56695	103 E DUPREE APT RD	2/1/2025	7/31/2025
----	51266	56509	133 PEARL ST	4/1/2025	7/31/2025
----	49546	56519	1091 DUNEDIN TRL	4/1/2025	7/31/2025
----	16187	56472	325 ANTEBELLUM PL	11/1/2024	7/31/2025
----	54397	56544	539 DRIFTON WAY	4/1/2025	7/31/2025

-----	47170	56569	1018 DUNEDIN TRL	3/1/2024	7/31/2025
-----	55355	56325	114 BENTLEY PKWY A	8/1/2024	7/31/2025
-----	55769	56387	413 NETTLE CT	8/1/2024	7/31/2025
-----	05556	56713	215 KIGIAN TRL	5/1/2025	7/31/2025
-----	56022	56773	425 VILLAGE VW	6/1/2025	7/31/2025
-----	49732	56415	613 STATIONS DR	6/1/2025	7/31/2025
-----	56221	56346	331 ANTEBELLUM PL	11/1/2024	7/31/2025
-----	56299	56577	679 STICKLEY OAK WAY	4/1/2025	7/31/2025
-----	52599	56575	405 GRAFTON WALK	1/1/2025	7/31/2025
53714	56649	56679	204 SESSIONS ST	5/1/2025	7/31/2025
-----	54195	56688	297 MANLEY CT	3/1/2025	7/31/2025
-----	54389	56806	1041 KNOXBORO LN	6/1/2025	7/31/2025
-----	54221	56633	458 BISHOP LN	1/1/2025	7/31/2025
-----	50633	56645	413 DELANCY DR	5/1/2025	7/31/2025
-----	55881	56634	1107 COUSINS RD	5/1/2025	7/31/2025
-----	52780	56490	1108 COUSINS RD	3/1/2025	7/31/2025
-----	56236	56530	268 REGENT SQ	4/1/2025	7/31/2025
-----	50735	56600	230 REGENT SQ	3/1/2025	7/31/2025
-----		1701	324 JUSTIN DR	9/1/2024	6/30/2025
-----	-----	52923	295 MOLLY STE 140 LN	1/1/2025	8/31/2025
-----	-----	48726	583 ASHLAND PKWY	6/1/2025	8/31/2025

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CITY COUNCIL AGENDA ITEM REPORT

DATE: June 22, 2026

SUBMITTED BY: Robyn Adams, City Clerk

ITEM TYPE: Budget Approval/Amendment

AGENDA SECTION: CONSENT AGENDA

SUBJECT: **Approve UB Account Adjustments and Write-Offs**

SUGGESTED ACTION: Request for approval authorizing the adjustment and write-off of charges inadvertently billed to a small number of accounts due to a data transmission issue, ensuring accurate and equitable bills for affected customers.

ATTACHMENTS:

[Approve UB Account Adjustments and Write-Offs.pdf](#)

Approve UB Account Adjustments and Write-Offs

Request for approval authorizing the adjustment and write-off of charges inadvertently billed to a small number of accounts due to a data transmission issue, ensuring accurate and equitable bills for affected customers.

		Account	Address	Amount	To	From
----	----	52412	10262 MAIN ST	\$237.64	12/1/2024	5/31/2025
----	----	55760	720 STICKLEY OAK WAY	\$272.03	11/1/2024	5/31/2025
----	54980	55798	801 STICKLEY OAK WAY	\$167.70	2/1/2024	5/31/2025
----	----	49641	304 HARVEST VIEW TER	\$722.00	6/1/2024	8/31/2025
----	----	46002	517 WALLNUT HALL CV	\$727.48	1/1/2025	5/31/2025
----	55976	56247	2013 BRITTANIA CIR	\$329.84	1/1/2025	5/31/2025
----	----	56612	203 GOSHEN LN	\$58.00	5/1/2025	7/31/2025
----	54740	56700	698 STICKLEY OAK WAY	\$52.49	3/1/2025	7/31/2025
				\$2,567.18		

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CITY COUNCIL AGENDA ITEM REPORT

DATE: June 22, 2026

SUBMITTED BY: Ron Shelby, Finance Department

ITEM TYPE: Bids, Authorize, Solicit, Award, Reject, Rebid

AGENDA SECTION: CONSENT AGENDA

SUBJECT: **Approve Business Property Tax Bill Write-Offs for the 2025 Property Tax Year**

SUGGESTED ACTION: Request for approval to write-off the listed business property tax bills for the 2024 Property Tax Year.

ATTACHMENTS:
[Personal Property Tax Write Off List for Council 2025 Property Tax Year.pdf](#)

Parcel	Taxpayer	Notes	Grand Total	Year	Tax	Interest	Penalty	Total	Year	Tax	Interest	Penalty	Total
71581	PILLOW PERFECT INC	Permenatly Closed	\$3,475.31	2025	\$3,186.53	\$129.45	\$159.33	\$3,475.31					
118516	SUMMIT SUPPLY GROUP LLC	Permenatly Closed	\$8,904.23	2025	\$8,164.33	\$331.68	\$408.22	\$8,904.23					
123864	INLINE CONSULTING LLC	Permenatly Closed	\$151.60	2025	\$139.00	\$5.65	\$6.95	\$151.60					
130450	MEDIBASE GROUP INC THE	Permenatly Closed	\$178.33	2025	\$72.39	\$2.94	\$3.62	\$78.95	2024	\$73.86	\$10.76	\$14.76	\$99.38
133853	GHIRARDELLI CHOCOLATE	Permenatly Closed	\$452.97	2025	\$415.33	\$16.87	\$20.77	\$452.97					
134912	UNLIMITED LTE INC	Permenatly Closed	\$67.32	2025	\$61.72	\$2.51	\$3.09	\$67.32					
138265	EXPRESS FASHION OPERATIONS LLC	Permenatly Closed	\$1,485.79						2024	\$1,104.15	\$160.80	\$220.84	\$1,485.79
138844	SERVICE ACCESS LLC	Permenatly Closed	\$122.75	2025	\$112.55	\$4.57	\$5.63	\$122.75					
138901	FRANCESCA'S OPERATIONS	Permenatly Closed	\$250.13	2025	\$229.34	\$9.32	\$11.47	\$250.13					
139732	TAPOUT FITNESS	Permenatly Closed	\$157.32	2025	\$144.25	\$5.86	\$7.21	\$157.32					
139887	VINTNERS ENTERTAINMENT GRP LLC (ROOTSTOCK)	Permenatly Closed	\$996.58	2025	\$913.77	\$37.12	\$45.69	\$996.58					
145960	WEALTH OF HEALTH OF ATLANTA LLC	Permenatly Closed	\$49.04	2025	\$44.96	\$1.83	\$2.25	\$49.04					
145961	ACOPIA LLC	Permenatly Closed	\$87.36	2025	\$80.10	\$3.25	\$4.01	\$87.36					
145972	FALCONS BURGER (CHECKER'S) LLC	Permenatly Closed	\$107.50	2025	\$98.57	\$4.00	\$4.93	\$107.50					
146047	TABLE TOP DAN LLC	Permenatly Closed	\$54.68	2025	\$50.13	\$2.04	\$2.51	\$54.68					
146206	CHILL WOODSTOCK LLC	Permenatly Closed	\$96.17	2025	\$88.18	\$3.58	\$4.41	\$96.17					
146723	MRS. MOSQUITO LLC	Permenatly Closed	\$36.11						2024	\$26.84	\$3.91	\$5.36	\$36.11
146727	A&M (AERO) AUTOMOTIVE LLC	Permenatly Closed	\$112.20	2025	\$102.88	\$4.18	\$5.14	\$112.20					
146756	CAPSTONE DESIGN SOLUTIONS INC	Permenatly Closed	\$247.53	2025	\$226.96	\$9.22	\$11.35	\$247.53					
146805	IGNITE DANCE COMPANY LLC	Permenatly Closed	\$128.78	2025	\$52.28	\$2.12	\$2.61	\$57.01	2024	\$53.32	\$7.77	\$10.68	\$71.77
146808	LOCKLEAR PLUMBING SERVICES INC	Permenatly Closed	\$58.88	2025	\$53.99	\$2.19	\$2.70	\$58.88					
150254	UNITED TELECOM SYSTEMS LLC	Permenatly Closed	\$620.79	2025	\$215.70	\$8.76	\$10.79	\$235.25	2024	\$286.50	\$41.72	\$57.32	\$385.54
150259	SRM WOODSTOCK, LLC	Permenatly Closed	\$243.98	2025	\$223.70	\$9.09	\$11.19	\$243.98					
151756	Alpha Main LLC	Permenatly Closed	\$171.73	2025	\$69.70	\$2.83	\$3.49	\$76.02	2024	\$71.11	\$10.36	\$14.24	\$95.71
152001	HOSKINS FAMILY CHRIOPRACTICPC	Permenatly Closed	\$109.26	2025	\$100.18	\$4.07	\$5.01	\$109.26					
152070	RGI RECONSTRUCTION GROUP INC	Permenatly Closed	\$61.72	2025	\$56.59	\$2.30	\$2.83	\$61.72					
153701	626 OPCO LLC	Permenatly Closed	\$12,101.82						2024	\$8,993.47	\$1,309.67	\$1,798.68	\$12,101.82
154237	Vanderbilt Mortgage and Finance, Inc.	Permenatly Closed	\$161.94	2025	\$148.49	\$6.03	\$7.42	\$161.94					
154243	ONTHRIVE FOUNDATION INC	Permenatly Closed	\$53.19	2025	\$48.77	\$1.98	\$2.44	\$53.19					
			\$30,745.01										

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CITY COUNCIL AGENDA ITEM REPORT

DATE: June 22, 2026

SUBMITTED BY: Robyn Adams, City Clerk

ITEM TYPE: Destruction of Records

AGENDA SECTION: CONSENT AGENDA

SUBJECT: **Approve Destruction of Records Per State Retention Schedule - Community Development and Finance**

SUGGESTED ACTION: Request for approval of the destruction of records per the State Retention Schedule and as listed in the June 22, 2026 agenda materials for the Community Development and Finance Departments.

ATTACHMENTS:

- [2026 Records Management Form Page 1 MS.pdf](#)
- [2026 Records Management Form Page 2 MS.pdf](#)
- [2026 Records Management Form Page 3 MS.pdf](#)
- [2026 Records Management Form Page 4 MS.pdf](#)
- [Records Management Form - Finance CR 2026.pdf](#)
- [Records Management Form - Finance PT 2026.pdf](#)


WOODSTOCK RECORDS MANAGEMENT FORM

Department	Date	Submitted by:				
BOX #	RECORDS RETENTION	BOX/RECORD DESCRIPTION	ACTION			
			New	Retrieve	Return	Destroy
Department Director Approval		Signatures <i>Melissa Sigmond</i>	Date 6/12/26			
Records Manager Approval						
City Council Approval						


WOODSTOCK RECORDS MANAGEMENT FORM

Department	Date	Submitted by:				
BOX #	RECORDS RETENTION	BOX/RECORD DESCRIPTION	ACTION			
			New	Retrieve	Return	Destroy
Department Director Approval		Signatures <i>Melissa J. Gammone</i>	Date 6/12/26			
Records Manager Approval						
City Council Approval						

WOODSTOCK RECORDS MANAGEMENT FORM

Department	Date	Submitted by:				
BOX #	RECORDS RETENTION	BOX/RECORD DESCRIPTION	ACTION			
			New	Retrieve	Return	Destroy
Department Director Approval		Signatures 	Date 6/12/26			
Records Manager Approval						
City Council Approval						

WOODSTOCK RECORDS MANAGEMENT FORM

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Records Manager Approval						
City Council Approval						

WOODSTOCK RECORDS MANAGEMENT FORM

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		Signatures	Date			
Department Director Approval						
Records Manager Approval						
City Council Approval						

WOODSTOCK RECORDS MANAGEMENT FORM

Department	Date	Submitted by:				
BOX #	RECORDS RETENTION	BOX/RECORD DESCRIPTION	ACTION			
			New	Retrieve	Return	Destroy
		Signatures	Date			
Department Director Approval						
Records Manager Approval						
City Council Approval						

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CITY COUNCIL AGENDA ITEM REPORT

DATE: June 22, 2026

SUBMITTED BY: Jeff Moon, Administration

ITEM TYPE: Contracts, Agreements, Leases

AGENDA SECTION: CONSENT AGENDA

SUBJECT: **Authorize Mayor to Sign Contract for Legal Representation**

SUGGESTED ACTION: Request for approval to authorize the Mayor to sign a contract for representation and fee agreement between Conn Law, LLC, The Tillery Firm, P.C. and the City of Woodstock.

ATTACHMENTS:
[Woodstock Firetruck Antitrust Fee Agreement. The Tillery Firm. The Conn Firm.pdf](#)



THE TILLERY FIRM
A PROFESSIONAL CORPORATION

CONTRACT FOR REPRESENTATION AND FEE AGREEMENT

1. It is hereby agreed by and between CONN LAW, LLC, a limited liability law firm, and The Tillery Firm, P.C. (the “Firms”) and The City of Woodstock (“Client”), that the Firms will represent the Client in its claims for damages against, for potential claims against REV Group, Inc., Oshkosh Corporation/Pierce Manufacturing, Rosenbauer America or other potential Defendants related to antitrust violations in the fire apparatus market and/or other emergency vehicle antitrust claims (In re Fire Apparatus Antitrust Litigation and/or Other Emergency Vehicle Antitrust Litigation). Client represents to the Firms that it has not signed a contract with and is not represented by any other attorney(s). Further, Client shall be responsible for any income/estate tax/estate filing requirements related to said claim.

2. **ATTORNEYS’ FEES.** The Client hereby agrees to pay the Firms attorneys’ fees equal to One Third (1/3) of the gross proceeds of recovery if resolved prior to the filing of a lawsuit. **NO RECOVERY – NO ATTORNEYS’ FEES.** It is agreed and understood that this employment is upon a contingent fee basis and, if no recovery is made, the Client will not owe the Firms any attorneys’ fees.

3. **CASE EXPENSES.** It is understood and agreed that the Client will be responsible for all case expenses, including but not limited to, long distance telephone calls, facsimile expenses, filing costs, investigative expenses, photocopy, printing and scanning costs, postage, travel expenses, including use of automobiles and private or commercial aircraft, court reporting expenses, express charges and any other expenses incurred in representing the Client regarding the claims referenced herein. The Firms may borrow amounts necessary to fund costs and expenses and may assess interest as a case expense. These expenses will be paid out of the Client’s share of the recovery after the attorneys’ fees are calculated on and subtracted from the gross recovery. In addition, the Firms will retain five (5%) percent of the gross proceeds from recovery not to exceed ten thousand (\$10,000.00) dollars, for a period of time not to exceed sixty (60) days after recovery. These funds shall be applied toward any outstanding case expense(s). After the sixty (60) day period, any remaining funds shall be disbursed to Client. **In the event that there is no recovery in this case, the client will not be responsible for reimbursing advanced expenses.**

4. **ADVANCES BY ATTORNEY.** In the event the Firms advance expenses on behalf of the Client, said advances shall bear interest at the rate of eight percent (8%) per annum and the Firms shall provide the Client with a detailed itemization of the expenses advanced on the Client’s behalf. It is agreed by the Client that the Firms are granted a lien on any proceeds to secure reimbursement for expenses and interest accumulations.

5. **ASSOCIATION OF COUNSEL.** The Firms may associate other counsel to assist in the prosecution of the Client's claim so long as such association is disclosed to the Client. Fees will be divided between the Firms and associated counsel in accordance with the services provided, and attorneys' fees shall be the same as provided in this Contract, unless otherwise agreed to in writing by the Client, the Firms and the associated counsel.

6. **AUTHORITY TO COMPROMISE/SETTLE CLAIMS.** The Firms and the Client both agree that the case may not be settled without the consent of the Client and the Firms.

7. **STRUCTURED SETTLEMENT.** Should Client's case be resolved through a structured settlement whereby the defendant or its insurer makes a lump sum payment followed by periodic payments over a term of years or for life of the Client, the attorneys' fees shall be computed in accordance with the percentage agreed to herein, which shall then be applied either to the present cash value of the lump sum payment plus the present cash value of any such future benefits or to the cost to the defendant or the defendant's insurer(s) of all such payments, at the option of the Firms.

8. **POWER OF ATTORNEY.** Client expressly grants to the Firms a power of attorney to endorse and deposit into the client trust account any drafts or checks received by the Firms and made payable to Client in whole or part, and Client hereby authorizes the Firms to deduct fees, as well as Client's costs and expenses from Client's share of any such sums recovered.

9. **RIGHT TO WITHDRAW FROM REPRESENTATION.** If, after investigating this matter or at any stage in the litigation, the Firms determine that they wish to withdraw from representation, Firms may withdraw as counsel for the Client after giving written notice to the Client. If the Firms withdraw from representation, Client shall owe the Firms only those case expenses incurred up to that time but shall not owe the Firms any attorneys' fees.

10. **QUANTUM MERUIT.** In the event this agreement is terminated at the instance of the Client, the Firms shall be entitled to recover from the Client all reasonable attorneys' fees for the work performed to the time of termination based upon the doctrine of quantum meruit or the contingency fee percentage, as agreed to herein, of any offers made at the time of termination.

11. **NO GUARANTEES.** It is understood that the Firms have made no guarantees or representations whatsoever to the Client as to what amount, if any, will be recovered as a result of the Firms' efforts in this case.

12. **CHANGES TO AGREEMENT MUST BE IN WRITING.** This Agreement and its terms set forth herein may not be changed except by written amendment.

I, the undersigned individual or corporation, have read completely and fully understand this contract and I do hereby bind my heirs, executors, administrators, successors and assigns to the terms and conditions set forth herein. Receipt of a copy of the within and foregoing contract is hereby acknowledged.

This ____ day of _____, 2026.

CITY OF WOODSTOCK

Michael Caldwell, Mayor – For the Client

ACCEPTED this ____ day of _____, 2026.

CONN LAW, LLC

Andrew J. Conn, Esq.- For the Firm

ACCEPTED this ____ day of _____, 2026.

THE TILLERY FIRM, P.C.

Blake Tillery, Esq.- For the Firm

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CITY COUNCIL AGENDA ITEM REPORT

DATE: June 22, 2026

SUBMITTED BY: Cassandra Henry, City Clerk

ITEM TYPE: Resolution

AGENDA SECTION: CONSENT AGENDA

SUBJECT: **Adopt Resolution No 2026-004 Granting Variance at 9026 Main Street & 105 Barnesdale Terrace**

SUGGESTED ACTION: Request for approval to adopt Resolution No. 2026-004 granting variance at 9026 Main Street and 105 Barnesdale Terrace.

ATTACHMENTS:

[RES - 2026-004 9026 Main Street & 105 Barnesdale Terrace.pdf](#)

**CITY OF WOODSTOCK, GEORGIA
RESOLUTION NO. 2026-004**

**GRANTING OF A VARIANCE AT
9026 MAIN STREET & 105 BARNESDALE TERRACE**

WHEREAS, the City of Woodstock is a municipality duly formed and existing pursuant to Georgia law: and

WHEREAS, the 1983 Constitution of the State of Georgia provides for the self-government of municipalities without the necessity of action by the General Assembly; and

WHEREAS, the City of Woodstock has the legislative power to adopt clearly reasonable ordinances, resolution, or regulation relating to its property, affairs, and local government for which no provision has been made by general law, and which are not inconsistent with the Constitution or any charter provision applicable thereto: and

WHEREAS, in accordance with Section 11.216 of the Land Development Ordinance of the City of Woodstock, Georgia, the government authority of the City of Woodstock has read and evaluated the proposed concurrent Variance requests using the following criteria:

- a) That the special circumstances or conditions applying to the building or land or building and land in question are peculiar to such premises and do not apply generally to other land or buildings in the vicinity; and
- b) That the granting of the application is necessary or the preservation and enjoyment of a property right and not merely to serve as a convenience to the Applicant; and
- c) That the condition from which relief or a variance is sought did not result from willful action by the Applicant; and
- d) That the authorizing of the variance will not impair an adequate supply of light and air to adjacent property or unreasonably increase the congestion of public streets, increase the danger of fire, imperil the public safety, unreasonably diminish or impair established property values within the surrounding areas or in any other respect impair the health, safety, comfort, morals, or general welfare of the inhabitants of the City.

WHEREAS, the Mayor and Council of the City of Woodstock have determined, using the criteria above, that development cannot occur in accordance with the provisions of the Land Development Ordinance: and

WHEREAS, the Mayor and Council of the City of Woodstock have heard and considered this request as part of a noticed public hearing on May 18, 2026.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Woodstock, Georgia that the property at 9026 Main Street and 105 Barnesdale Terrace shall be granted a Variance to the following Land Development Ordinance provision:

1. Variance to LDO Section 7.726.4 and Downtown Design Standards Policy to allow angled on-street parking spaces rather than parallel parking spaces.

NOW THEREFORE, BE IT RESOLVED AND ORDAINED by the City of Woodstock, Georgia, by the lawful authority vested in them that the property more particularly described on "Exhibit A" attached hereto and made a part hereof by reference is hereby granted the Variances requested request granted under project V#221-26.

Adopted this 22nd day of June, 2026.

Michael Caldwell. Mavor

ATTEST

Robyn Adams, City Clerk

**EXHIBIT A
PROPERTY DESCRIPTION**

ALL THAT TRACT OR PARCEL OF LAND LYING AND BEING IN Land Lot 1093, 15th District, 2nd Section, Cherokee County, Georgia, being that tract of land shown in a survey authorized by Little House Builders, LLC on October 28, 2013 by Barton Surveying Inc., David Barton, RLS no. 2533, said tract of land containing approximately .919 acres and being more particularly described as follows:

To find the POINT OF BEGINNING, commencing at an iron pin found at the intersection of Main Street and Barnesdale Terrace, due West a distance of 150.03 feet along the south line of the 30 right of way on Barnesdale Terrace to an iron pin found and the POINT OF BEGINNING.

FROM THE POINT OF BEGINNING, on a bearing South 9°23'54" East a distance of 89.94 feet to an iron pin found; thence North 88°20'28" East a distance of 149.97 feet to an iron pin found; thence South 9°26'39" East a distance of 14.94 feet to a point; thence South 10°27'25" East a distance of 74.64 feet to a ½ in. open top pin found; thence South 88°16'36" West a distance of 301.46 feet to an iron pin found; thence North 9°19'26" West a distance of 179.79 feet to an iron pin found; thence North 88°24'13" East a distance of 149.92 feet to an iron pin found and the POINT OF BEGINNING

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CITY COUNCIL AGENDA ITEM REPORT

DATE: June 22, 2026

SUBMITTED BY: Niwana Ray, Community Development

ITEM TYPE: Ordinance 1st or 2nd Reading

AGENDA SECTION: PUBLIC HEARING

SUBJECT: **Consideration of A#131-26: Faith Community Church - Rezoning (Public Hearing & Vote)**

SUGGESTED ACTION: Request for consideration of approval of the Annexation, Rezoning, and Conditional Use Permit for the ± 5.87 acre addition to Faith Community Church, located at 291 & 295 Rope Mill Road (A#131-26).

ATTACHMENTS:

- [A131-26 CC Memo 2026-06-22.pdf](#)
- [ATT A Applicant Response Statements.pdf](#)
- [ATT B Proposed Site Plan.pdf](#)
- [ATT C County Response Packet.pdf](#)
- [ATT D A131 PI Report_Redacted.pdf](#)
- [ATT E Rope Mill RW Plan.pdf](#)
- [A131-26 DRAFT ORDS.pdf](#)



DATE: June 22, 2026
TO: Woodstock City Council
FROM: Niwana Ray, AICP, Senior Planner
SUBJECT: Project No. A#131-26 Faith Community Church, Rope Mill Road

EXECUTIVE SUMMARY

The Applicant, Richard Goff on behalf of Faith Community Church, Incorporated, has submitted an application to annex and rezone two parcels from Cherokee County R-40 (Single-Family Residential) and NC (Neighborhood Commercial) to City of Woodstock OSI (Office Space/Institutional). A Conditional Use Permit (CUP) is requested, which would allow the expansion of the existing use. Faith Community Church plans to build additional buildings and expand programming on their campus in the future.

PLANNING COMMISSION RECOMMENDATION

On May 7, 2026, the Planning Commission considered the project. The link to the Planning Commission agenda and video can be found online at:

https://www.woodstockga.gov/your-government/meetings_agendas_and_minutes.php

Planning staff provided an overview of the Applicant's requests and the Development Process Committee's recommendation. The Applicant provided a brief presentation to the Commission describing the existing campus and buildings, as well as future plans for expansion.

Following discussion, the Planning Commission voted unanimously to recommend approval of the annexation, rezoning, and conditional use permit requests, with staff's recommended conditions of approval. COA #10 regarding a city sidewalk project along the site's Rope Mill Road frontage has been revised to reflect discussions between city staff and the applicant after the Planning Commission meeting, with revisions noted in red text.

The following entitlements are recommended for approval:

1. Approve annexation of parcels 15N11 038 and 15N11 038B and rezone to City OSI (Office Space/Institutional).
2. Approve Conditional Use Permit for Church/Place of Worship use.

Pursuant to the following Conditions of Approval:

1. Development shall develop and remain in substantial compliance with the conceptual plan prepared by Ingenium dated December 5, 2025, attached hereto as Exhibit "C", and hereinafter referred to as "Site Plan". Where the zoning code conflicts with the substantial compliance requirement, the zoning code will be enforced – except where explicit variance or administrative relief has been granted in writing by Mayor and City Council or the DPC. The aforementioned notwithstanding, each site plan submitted to the City for review shall comply with all adopted fire safety requirements.

If amendments or modifications to the development are requested by the developer:

- a) Upon the written request of the Developer, the Community Development Director shall determine at their sole discretion: (1) whether the requested amendment or modification is minor; and (2) whether the requested amendment or modification is consistent with the approved project. If the Director finds that it is both minor and consistent, the amendment shall be determined to be an "Administrative Amendment," subject to review and approval by the DPC.

No administrative amendment will be effective until after thirty (30) days' notice to the City Council and posting in the same manner as agendas. If any member of the City Council requests consideration of such amendment within the 30-day notice period, then the administrative amendment will not be effective unless there is a final determination by the City Council approving it. In the event Council requests consideration of an administrative amendment, staff will agendize the matter for Council discussion and consideration.

- b) Any written request by the Developer for an amendment that is determined by the Community Development Director to be either: (1) not minor, or (2) inconsistent with the approved project, shall be determined not to be an Administrative Amendment and shall be subject to review by the City Council.
 - c) If applicant disagrees with decision by Community Development Director, applicant may appeal said decision to City Council in accordance with LDO section 10.162.
2. All campus parcels shall be consolidated under one combination plat to be approved by the City prior to site plan submittal. The applicant shall submit the plat to the Cherokee County Clerk of Superior Court to be recorded prior to the issuance of an LDP for the first building.
 3. All buildings must be maintained under same ownership to qualify as accessory uses to Church/Place of Worship use.
 4. The original stormwater exemption found in ordinance A#093-18 applies to buildings and improvements constructed prior to the adoption of this ordinance.

5. A site plan shall be submitted within five (5) years of CUP approval. Once a site plan has been approved for the first phase of construction, the CUP is vested for the entire master plan.
6. Applicant shall have a traffic study prepared and submitted at such time that a site plan is submitted for review with next phase of construction.
7. With first site plan applicable to the CUP, applicant shall provide a full master tree plan and campus plan, to include defined grading.
8. Any future phases not immediately developed shall be stabilized and maintained.
9. No parking shall be allowed on non-paved surfaces without formal approval.
10. Applicant agrees to convey to the City certain land from Parcel 7 (Faith Community Church Inc., former Rope Mill Land Acquisition, LLC) associated with the Rope Mill Road Trail project, for an amount to be determined through separate agreement.
11. A year-round, opaque buffer shall be provided in the 15-foot setback against parcel 15N11 035 to the south at 285 Rope Mill Road, now or formerly owned by A. Schneider.
12. Applicant shall anticipate any grease traps and/or dumpster drains for future buildings. No service for any dumpster drain or grease trap shall occur between the hours of 10:00 pm and 6:00 am.

APPLICANT RESPONSE STATEMENT - ANNEXATIONS AND REZONINGS

The applicant finds that the following standards are relevant in balancing the interest in promoting public health, safety, morality, or general welfare against the right to unrestricted use of property and shall govern the exercise of the zoning power.

If this application is in response to an annexation and/or rezoning, please respond to the following standards in the form of a written narrative:

1. Explain the intent of the requested zoning.

The applicant is seeking Annexation to the City of Woodstock with the intended Zoning of Office Space Institutional Zoning to accommodate the expansion of the existing Faith Community Church on the adjacent parcel to the west.

2. Whether the zoning proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property.

The use of a church is a conditionally approved use for the Office Space Institutional Zoning District. Furthermore, the adjacent property to the west of the two parcels is currently zoned as Office Space Institutional Zoning District, and the current use is a church. It is anticipated that the zoning proposal will provide a cohesive addition to the adjacent properties.

3. Whether the zoning proposal will adversely affect the existing use or usability of adjacent or nearby property.

The zoning proposal is not anticipated to adversely affect the existing use of the adjacent properties. The adjacent property to the west of the two parcels is currently zoned as Office Space Institutional Zoning District, and the current use is a church. The adjacent property to the north is zoned General Commercial (City of Woodstock Zoning), and it is currently vacant. The adjacent property to the south is zoned R40 (Cherokee County Zoning), and the current use is the Rope Mill Baptist Church. Therefore, it is not anticipated that the zoning proposal will adversely impact the adjacent properties.

4. Whether the property to be affected by a proposed zoning has a reasonable economic use as currently zoned.

The existing zoning district of NC (Cherokee County) restricts the use of Religious Institutions, and with the intention to expand Faith Community Church, it is not feasible due to the current zoning. With the annexation to the City of Woodstock, the rezoning to the Office Space Institutional Zoning District and the request of the conditional use permit, the use of a church would be allowed.

5. Whether the proposed zoning will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.

It is not anticipated that the proposed use as a Church would cause excessive or burdensome use of the existing streets, transportation facilities, utilities or schools. The master site plan has been designed to anticipate any increase in vehicular traffic by providing sufficient parking space, ensuring interparcel connectivity, and preserving driveway connectivity to Rope Mill Road. The proposed use is not a residential use, and it is not anticipated that there will be a permanent increase in vehicular traffic due to residential growth.

6. Whether the proposed zoning is in conformity with the policy and interest of the land use plan.

Per the 2023 City of Woodstock Comprehensive Plan, the site is located in the "Urban Village" area which is to serve as a transition area by providing a mix of uses in order to encourage an "in-town city neighborhood." The proposed zoning of Office Space Institutional Zoning District conforms with the intent of the "Urban Village" and overall City of Woodstock land use plan.

7. Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approved or disapproval of the proposed zoning.

It is not anticipated that the proposed use as a Church would negatively impact the development of the property. Given the existing Faith Community Church on the adjacent parcel and the existing roads to the Faith Community Church, granting the proposed zoning to allow the expansion of the Faith Community Church will encourage the continuous and cohesive development of the property.

APPLICANT RESPONSE STATEMENT CONDITIONAL USE PERMITS

The applicant finds that the following standards are relevant in balancing the interest in promoting the public health, safety, morality, or general welfare against the right to unrestricted use of property and shall govern the exercise of the zoning power.

If this application is in response to a conditional use permit, please respond to the following standards in the form of a written narrative:

1. Explain requested conditional use permit.

The proposed zoning of Office Space Institutional Zoning District allows the use of a church, place of worship, given the conditional use permit. Faith Community Church is an existing church on the adjacent parcel to the west and intends to expand on the proposed property.

2. Whether or not there will be significant adverse effect on the surrounding area in which the proposed use will be located.

There is not any anticipated significant adverse effect impact on the surrounding areas of the proposed use of the church.

3. Whether or not the use is otherwise compatible with the surrounding area.

The adjacent parcel to the west is the existing Faith Community Church, and the parcel to the south is the Roper Mill Baptist Church. The adjacent parcel to the north is currently vacant. The proposed use of the expansion of the Faith Community Church is compatible with the surrounding areas.

4. Whether or not the use proposed will result in a nuisance as defined under state law.

The proposed use will not result in a nuisance.

5. Whether or not quiet enjoyment of surrounding property will be adversely affected.

The proposed use will not adversely affect the quiet enjoyment of surrounding property.

6. Whether or not property values of surrounding property will be adversely affected.

It is not anticipated that the proposed use of the church will adversely affect the property values of the surrounding areas.

7. Whether or not adequate provisions are made for parking and traffic considerations.

The proposed site plan has provided adequate parking spaces, interconnectivity to the existing Faith Community Church, and preservation of access to Roper Mill

Road. The proposed site plan has been designed to consider the parking and traffic impacts by providing sufficient provisions.

8. Whether or not the site or intensity of the use is appropriate

Based on the Zoning District of the Office Space/Institutional, the proposed use of the church (place of worship) is an appropriate use given the conditional permit request. It is not a prohibited use of the proposed zoning of Office Space/Institutional.

9. Whether or not special or unique conditions created by the use are consistent with the purpose, intent and goals of the Comprehensive Town Plan.

The proposed use of the church is consistent with the City of Woodstock Comprehensive Town Plan.

10. Whether or not adequate provisions are made regarding hours of operation.

The proposed use of the church will conduct reasonable hours of operation, and the site plan layout is not anticipated to impact the adjacent properties during the hours of operation.

11. Whether or not adequate controls and limits are placed on commercial and business deliveries.

The proposed use of the church will not impact the commercial or business deliveries of nearby uses.

12. Whether or not adequate landscape plans are incorporated to ensure appropriate transition between adjacent or nearby properties.

The proposed site plan respects the landscape buffers and setbacks to allow the transition between adjacent properties.

13. Whether or not the public health, safety, welfare or moral concerns of the surrounding neighborhood will be adversely affected.

The proposed use of the church is not anticipated to adversely impact the public health, safety, welfare, or moral concerns of the surrounding neighborhood.

14. Whether the application complies with any applicable specific requirements set forth in this chapter for conditional use permits for particular types of uses.

There are no specific requirements set forth in the City of Woodstock Zoning Ordinance that would be applicable to the proposed use of the church. The current request for a conditional use permit is in alignment with the existing use of the adjacent parcel and the intent of the dedication and master plan.

15. Whether the applicant has provided sufficient information to allow full consideration of all relevant factors.

Faith Community Church has thoughtfully considered all relevant factors of the existing property and believes that the expansion of the church will allow the cohesive development of the site without adversely impacting the community.

16. Whether the conditional use requested emits or creates unusual odors which would warrant use of an odor elimination/attenuation system as recommended by industry standards.

The request for the conditional use for the allowance of a church is not anticipated to create any unusual odors; therefore, there is no need for an odor elimination system.



INGENIUM ENTERPRISES, INC.
5995 PARKWAY NORTH BLVD.
SUITE B
CUMMING, GEORGIA 30040
PHONE: (770) 437-8850

GA CERT. OF AUTHORITY #PEF006172
INGENIUM PROJECT: 250028
PROJECT PM: JN
PROJECT RE: AB
ISSUE DATE: 12/05/2025
DWG NAME: 250028 C03 - ANNEXATION EXHIBIT DW

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CLIENT:
PLACE SERVICES, INC.
201 GATEWAY DRIVE
CANTON, GA 30115
PHONE: 305-281-3480

FAITH COMMUNITY CHURCH
FAITH COMMUNITY CHURCH
PHASE II BUILDING 200
1100 WOODSTOCK PKWY
WOODSTOCK, GA 30188

REV.	DATE	DESCRIPTION

THIS ITEM HAS BEEN ELECTRONICALLY SIGNED AND SEALED BY NAME, PER ON THE DATE ADJACENT TO THE SEAL ON THE COVER SHEET (C03.1) USING A 304 AUTHENTICATION CODE.
PRINTED COPIES OF THIS DOCUMENT ARE NOT CONSIDERED SIGNED AND SEALED AND THE SIGN AUTHENTICATION CODE MUST BE VERIFIED ON ANY ELECTRONIC COPIES.

SEAL

SHEET NAME
OVERALL FUTURE
CONDITIONS PLAN

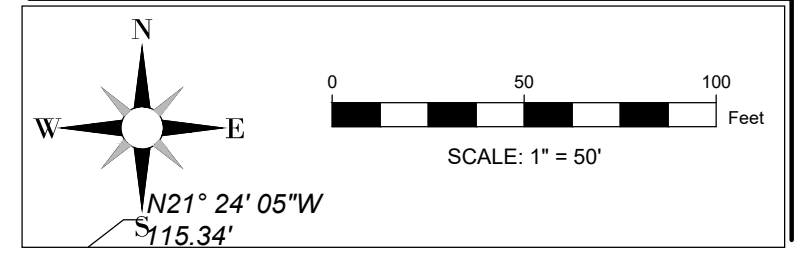
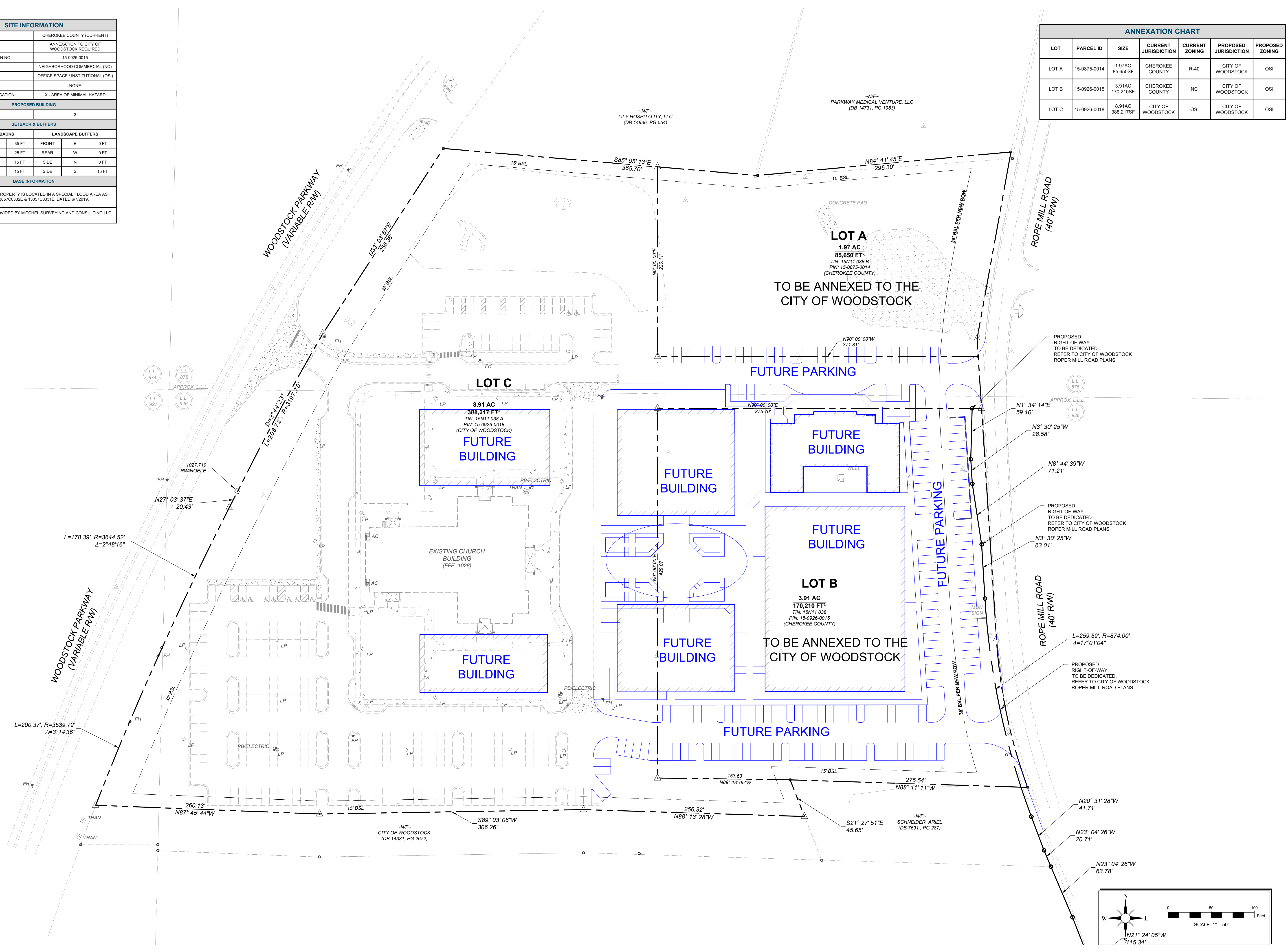
SHEET NUMBER

C03.1

ANNEXATION PLAN

SITE INFORMATION	
JURISDICTION:	CHEROKEE COUNTY (CURRENT)
	ANNEXATION TO CITY OF WOODSTOCK REQUIRED
PARCEL IDENTIFICATION NO.:	15-0926-0015
CURRENT ZONING:	NEIGHBORHOOD COMMERCIAL (NC)
PROPOSED ZONING:	OFFICE SPACE / INSTITUTIONAL (OSI)
OVERLAY DISTRICT:	NONE
FLOOD ZONE CLASSIFICATION:	X - AREA OF MINIMAL HAZARD
PROPOSED BUILDING	
NUMBER OF STORES +	3
SETBACK & BUFFERS	
BUILDING SETBACKS	
FRONT	E 35 FT
REAR	W 25 FT
SIDE	N 15 FT
SIDE	S 15 FT
LANDSCAPE BUFFERS	
FRONT	E 0 FT
REAR	W 0 FT
SIDE	N 0 FT
SIDE	S 15 FT
BASE INFORMATION	
NO PORTION OF THIS PROPERTY IS LOCATED IN A SPECIAL FLOOD AREA AS PER F.I.R.M. MAP NO. 13057C0332E & 13057C0331E, DATED 8/7/2019.	
BASE CONDITIONS PROVIDED BY MITCHELL SURVEYING AND CONSULTING LLC, DATED 09/02/2025	

ANNEXATION CHART						
LOT	PARCEL ID	SIZE	CURRENT JURISDICTION	CURRENT ZONING	PROPOSED JURISDICTION	PROPOSED ZONING
LOT A	15-0875-0014	1.97AC 85,650SF	CHEROKEE COUNTY	R-40	CITY OF WOODSTOCK	OSI
LOT B	15-0926-0015	3.91AC 170,210SF	CHEROKEE COUNTY	NC	CITY OF WOODSTOCK	OSI
LOT C	15-0926-0018	8.91AC 388,217SF	CITY OF WOODSTOCK	OSI	CITY OF WOODSTOCK	OSI



ATTACHMENT C1



March 25, 2026

Melissa Sigmund
Community Development Director
Woodstock City Hall
12453 Highway 92
Woodstock, GA 30188

RE: A#131-26 – 291 and 295 Rope Mill Road

Dear Ms. Sigmund:

The annexation case A#131-26 was on the agenda of the regular meeting of the Cherokee County Board of Commissioners on March 17, 2026. The applicant is requesting to annex and rezone two parcels totaling 5.87 +/- acres (15N11 038, 15N11 038B) along Rope Mill Road. The applicant is requesting to rezone from R-40 and NC (Cherokee County) to OSI Office Space/Institutional (City of Woodstock). The applicant indicated that there will be a future expansion of the church campus and facilities.

The Board of Commissioners voted unanimously (5-0) to express that they have no objections to the proposed annexation. The staff analysis is included as an attachment and provides further details.

Sincerely,

A handwritten signature in blue ink that reads "Catherine Long".

Catherine Long
Planning Division Manager

ATTACHMENT C2



STAFF REVIEW AND ANALYSIS OF ANNEXATION REQUEST

FINAL 03/2026

Per O.C.G.A. § 36-3613 (set forth in full at the end of this document for your ease of reference), a land use objection can be made by majority vote of the Board of Commissioners in the event of a material increase in burden upon the County which is quantifiable and otherwise meets the requirements of the statute. In order for a land use objection to be considered timely, it must be completed in time for the BOC to vote upon it in open session and served upon the annexing municipality within 45 days of receipt of notice of annexation via statutory overnight delivery or certified mail, return receipt requested.

City	Woodstock		
Case Number	A#131-26	Applicant	Faith Community Church, Inc.
Receipt of Certified Annexation Notice		02/20/2026	
Woodstock Planning Commission		05/07/2026	
End of 45-day review period		04/05/2026	
Woodstock City Council Decision		05/18/2026	

Staff is requested to review the application for annexation and provide a response to the following questions.

	Yes	No
Is the property to be annexed contiguous to city jurisdictional boundary?	X	
Future Development Map designation	Urban Core	
Surrounding / Contiguous City Future Development Map	Urban Village	
Surrounding County Future Development Map	Urban Core	
Does this annexation create an "island" of unincorporated land?		X

1) If the application is granted will there be a material increase in burden upon the County directly related to:		
	Yes	No
a) the proposed change in zoning or land use?		X
b) the proposed increase in density?		X
c) infrastructure demands related to the proposed change in zoning or land use?		X
2) Will delivery of services be affected by the annexation?		
	Yes	No
		X

ATTACHMENT C3



STAFF REVIEW AND ANALYSIS OF ANNEXATION REQUEST FINAL 03/2026

If the answer to (2) is yes, is the affect on delivery of services directly related to

a) the proposed change in zoning or land use?

b) the proposed increase in density?

c) infrastructure demands related to the proposed change in zoning or land use?

Note: Delivery of services may not be a basis for a valid objection but may be used in support of a valid objection if directly related to one or more of the subjects enumerated in items (a), (b), and/or (c) of Section 1 above.

	Yes	No
3) If there is a material increase in burden caused by items (a), (b), and/or (c) of Section 1 above, can your department provide evidence of any financial impact?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If the answer to (3) is yes, please provide the evidence		

	Yes	No
4) Does the proposed change in zoning or land use result in a substantial change in the intensity of the allowable use of the property or a change to a significantly different allowable use?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If the answer to (4) is no, does the proposed change in zoning or land use result in:		
a) a use which significantly increases the net cost of infrastructure?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) a use which significantly diminishes the value or useful life of a capital outlay project, as such term is defined in O.C.G.A. 48-8-110, which is furnished by the county to the area to be annexed?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If the answer to 4(a) or 4(b) is yes, then:	<input type="checkbox"/>	<input type="checkbox"/>

ATTACHMENT C4



STAFF REVIEW AND ANALYSIS OF ANNEXATION REQUEST

FINAL 03/2026

c) Does the proposed change in zoning or land use differ substantially from the existing uses suggested for the property by the county's comprehensive land use plan?

d) Does the proposed change in zoning or land use differ substantially from the existing uses permitted for the property pursuant to the county's zoning ordinance or its land use ordinances?

Comments:

Planning and Zoning

- The subject properties are within the Growth Boundary.
- The subject properties are within a preexisting island; the annexation would address the island by shrinking the island.

Transportation

- Driveways will be permitted by the City.

Fire and Emergency Services

- All permits will be approved by the City.

ATTACHMENT C5



STAFF REVIEW AND ANALYSIS OF ANNEXATION REQUEST

FINAL 03/2026

O.C.G.A. § 36-36-113. Reasons for objection to annexation

(a) The county governing authority may by majority vote object to the annexation because of a material increase in burden upon the county directly related to any one or more of the following:

- (1) The proposed change in zoning or land use;
- (2) Proposed increase in density; and
- (3) Infrastructure demands related to the proposed change in zoning or land use.

(b) Delivery of services may not be a basis for a valid objection but may be used in support of a valid objection if directly related to one or more of the subjects enumerated in paragraphs (1), (2), and (3) of subsection (a) of this Code section.

(c) The objection provided for in subsection (a) of this Code section shall document the nature of the objection specifically providing evidence of any financial impact forming the basis of the objection and shall be delivered to the municipal governing authority by certified mail or statutory overnight delivery to be received not later than the end of the thirtieth calendar day following receipt of the notice provided for in [Code Section 36-36-111](#).

(d) In order for an objection pursuant to this Code section to be valid, the proposed change in zoning or land use must:

(1) Result in:

(A) A substantial change in the intensity of the allowable use of the property or a change to a significantly different allowable use; or

(B) A use which significantly increases the net cost of infrastructure or significantly diminishes the value or useful life of a capital outlay project, as such term is defined in [Code Section 48-8-110](#), which is furnished by the county to the area to be annexed; and

(2) Differ substantially from the existing uses suggested for the property by the county's comprehensive land use plan or permitted for the property pursuant to the county's zoning ordinance or its land use ordinances.

PUBLIC INPUT REPORT: Case # A #131-26

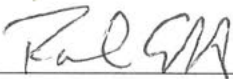
Applicant Name: Faith Community Church

Phone #: 770 516 1996 Email: [REDACTED]@faithcommunitychurch.org

Subject Property Address/Parcel #: _____

Public Input Meeting date, time, location: 3/31/2026 7:00 pm Faith Community Church

- I. Summary of concerns:
applicant shared concerns about misinformation regarding the future status of Never Alone Food Pantry.
- II. How the applicant addressed concerns:
Applicant explained historical, long term relationship between church and Never Alone and affirmed commitment to work with Never Alone.
- III. Concerns the applicant was unable or unwilling to address and why:
none
- IV. Concerns or topics of discussion unrelated to the proposal:
Discussion concerning amount of access the new building would bring for the public coming to the primary church building. Discussion about types of "shops" that might be
- V. Agreements made by the applicant to property owners at the meeting: included. Discussion about beverages to be served at possible event venue.
None.

Applicant's Signature: 

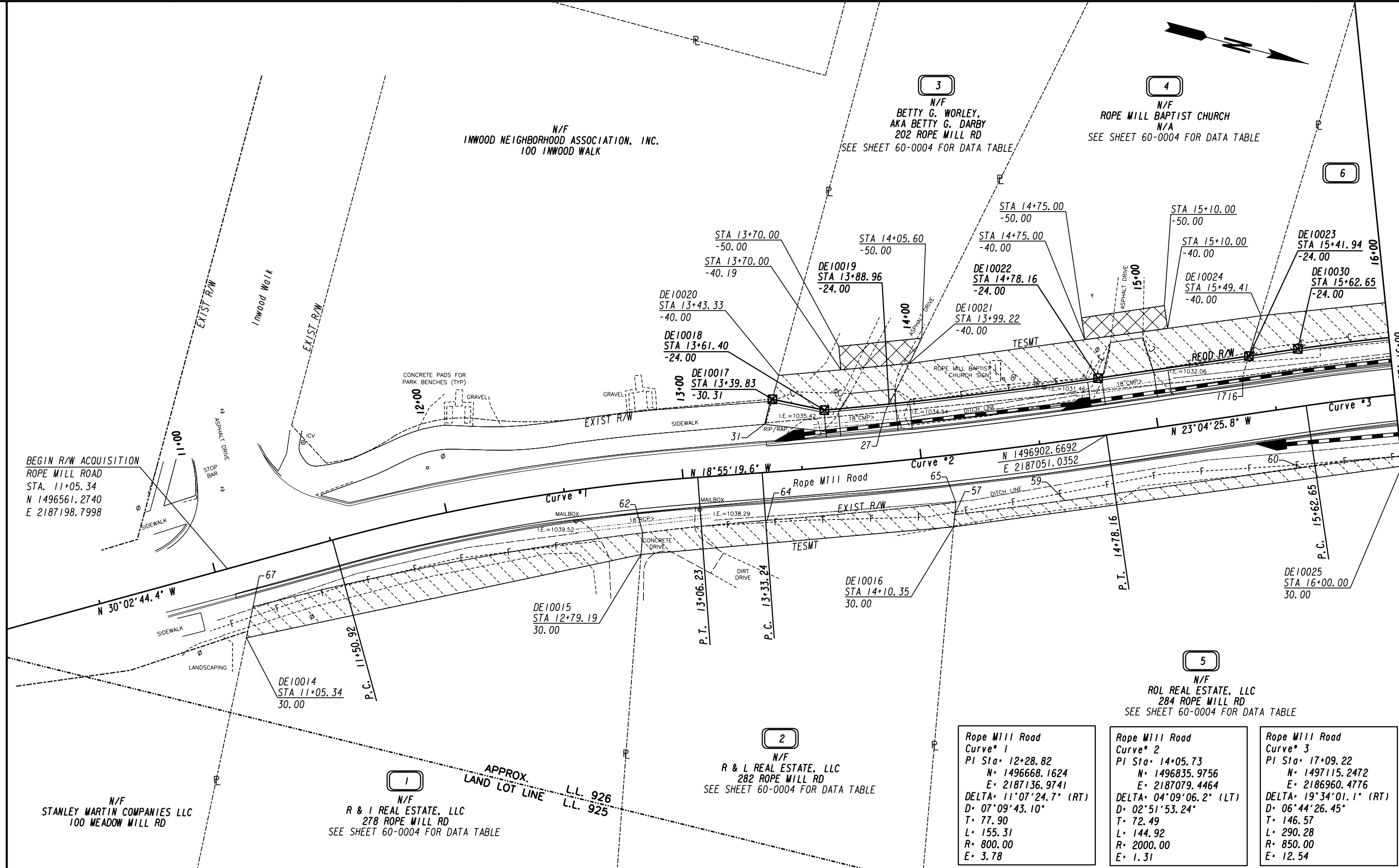
Applicant: Attach sign-in sheet(s) from the meeting and return with this form to your case manager by the date shown on the Public Hearing Schedule. Thank you!

CASE # A # 131-26 Meeting Date 2/31/2026 Meeting Location FCC

1100 Woodstock Parkway

PUBLIC INPUT MEETING SIGN-IN SHEET

Name	Address	Email or Phone
Jonathan Cummings	330 Davis Ln Woodstock Ga	
Ronnie Smith	523 Augusta Dr. Canton Ga	
Ray Turner	1485 Scarlett Trl Kennesaw GA	
Megann Davenport	735 Market St #1301, Woodstock	
Suzie Thomas	181 Chrysothos Dr Woodstock	
Elizabeth Dr. Thomas	" " " "	
Lee Parker	132 Glen Mill Way Woodstock	
Lesa Parker	" " " "	
Shane Koehler	126 Copper Ridge Dr. Woodstock	
Tara Koehler	" " " "	
Sharon Kinyon	417 Falcon Ct Wdst	
BRIAN IRBY	301 Hillpine Dr. Woodstock	
Stephen Kinyon	417 Falcon Ct, Woodstock	



BEGIN R/W ACQUISITION
ROPE MILL ROAD
STA. 11+05.34
N 1496561.2740
E 2187198.7998

N/F
STANLEY MARTIN COMPANIES LLC
100 MEADOW MILL RD

N/F
R & I REAL ESTATE, LLC
278 ROPE MILL RD
SEE SHEET 60-0004 FOR DATA TABLE

N/F
R & L REAL ESTATE, LLC
282 ROPE MILL RD
SEE SHEET 60-0004 FOR DATA TABLE

N/F
ROL REAL ESTATE, LLC
284 ROPE MILL RD
SEE SHEET 60-0004 FOR DATA TABLE

Rope Mill Road
Curve # 1

PI Sta	12+28.82
N	1496668.1624
E	2187136.9741
DELTA	11°07'24.7" (RT)
D	07°09'43.10"
T	77.90
L	155.31
R	800.00
E	3.78

Rope Mill Road
Curve # 2

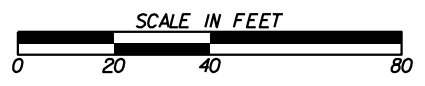
PI Sta	14+05.73
N	1496835.9756
E	2187079.4464
DELTA	04°09'06.2" (LT)
D	02°51'53.24"
T	72.49
L	144.92
R	2000.00
E	1.31

Rope Mill Road
Curve # 3

PI Sta	17+09.22
N	1497115.2472
E	2186960.4776
DELTA	19°34'01.1" (RT)
D	06°44'26.45"
T	146.57
L	290.28
R	850.00
E	12.54

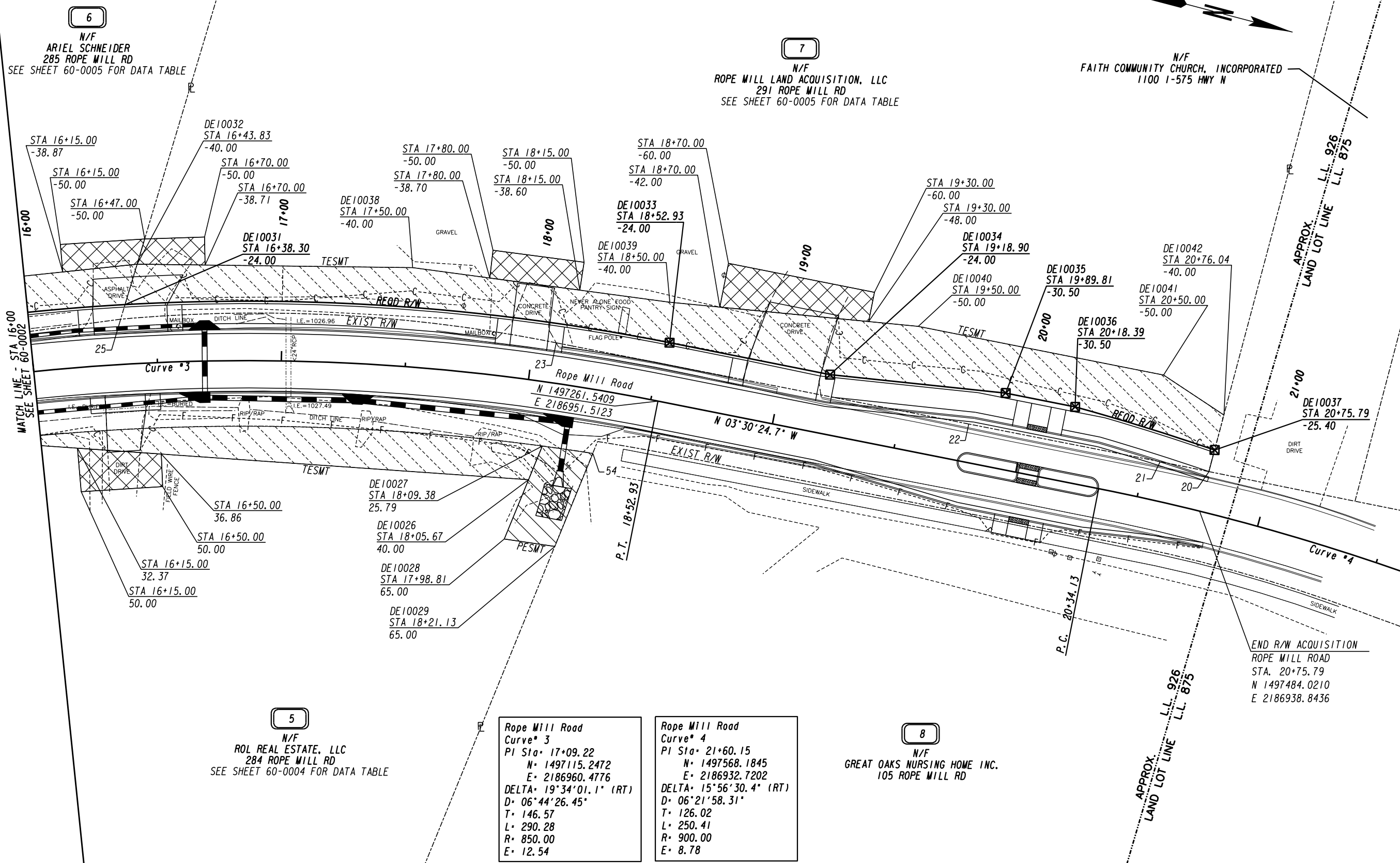
PROPERTY AND EXISTING R/W LINE	---
REQUIRED R/W LINE	---
CONSTRUCTION LIMITS	---
EASEMENT FOR CONSTR & MAINTENANCE OF SLOPES	---
EASEMENT FOR CONSTR OF SLOPES	---
EASEMENT FOR CONSTR OF DRIVES	---

BEGIN LIMIT OF ACCESS.....BLA	---
END LIMIT OF ACCESS.....ELA	---
REQ'D LIMIT OF ACCESS	---
REQ'D LIMIT OF ACCESS & R/W	---
ORANGE BARRIER FENCE	---
ESA - ENV. SENSITIVE AREA (SEE ERIT TABLE)	---



REVISION DATES	

RIGHT OF WAY PLAN	
ROPE MILL ROAD	
STORMWATER IMPROVEMENTS	
CHECKED:	DATE:
BACKCHECKED:	DATE:
CORRECTED:	DATE:
VERIFIED:	DATE:
DRAWING No.	
60-0002 73	



5

N/F
ROL REAL ESTATE, LLC
 284 ROPE MILL RD
 SEE SHEET 60-0004 FOR DATA TABLE

Rope Mill Road
 Curve* 3
 PI Sta: 17+09.22
 N: 1497115.2472
 E: 2186960.4776
 DELTA: 19°34'01.1" (RT)
 D: 06°44'26.45"
 T: 146.57
 L: 290.28
 R: 850.00
 E: 12.54

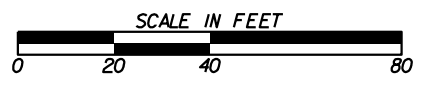
Rope Mill Road
 Curve* 4
 PI Sta: 21+60.15
 N: 1497568.1845
 E: 2186932.7202
 DELTA: 15°56'30.4" (RT)
 D: 06°21'58.31"
 T: 126.02
 L: 250.41
 R: 900.00
 E: 8.78

8

N/F
GREAT OAKS NURSING HOME INC.
 105 ROPE MILL RD

PROPERTY AND EXISTING R/W LINE	---
REQUIRED R/W LINE	---
CONSTRUCTION LIMITS	---
EASEMENT FOR CONSTR & MAINTENANCE OF SLOPES	---/---
EASEMENT FOR CONSTR OF SLOPES	---/---
EASEMENT FOR CONSTR OF DRIVES	---/---

BEGIN LIMIT OF ACCESS.....BLA	---
END LIMIT OF ACCESS.....ELA	---
REQ'D LIMIT OF ACCESS	---
REQ'D LIMIT OF ACCESS & R/W	---
ORANGE BARRIER FENCE	---
ESA - ENV. SENSITIVE AREA (SEE ERIT TABLE)	---



REVISION DATES	

RIGHT OF WAY PLAN		
ROPE MILL ROAD		
STORMWATER IMPROVEMENTS		
CHECKED:	DATE:	DRAWING No.
BACKCHECKED:	DATE:	60-0003
CORRECTED:	DATE:	74
VERIFIED:	DATE:	

**CITY OF WOODSTOCK ORDINANCES AND AMENDMENTS
TO THE CHARTER OF THE CITY OF WOODSTOCK, GEORGIA**

ORDINANCE # _____-2026

CASE A#131-26 – 291 & 295 ROPE MILL ROAD

ANNEXING property into the corporate limits of the City of Woodstock, Georgia, consisting of Tax Map and Parcels 15N11 038 and 15N11 038B in Land Lots 0875 and 0926 of the 15th District, 2nd Section, Cherokee County, Georgia, totaling ± 5.87 acres, located at 291 and 295 Rope Mill Road, in Woodstock, Georgia, 30188 as further defined herein.

WHEREAS, O.C.G.A. Sec. 36-36-21 provides that the governing bodies of the several municipal corporations of this State have authority to annex to the existing corporate limits thereof unincorporated areas contiguous to the existing corporate limits at the time of such annexation, upon the written and signed applications of all the owners of all the land, except the owners of any public street, road, highway, or right-of-way, proposed to be annexed, containing a complete description of the lands to be annexed; and

WHEREAS, O.C.G.A. Sec. 36-36-21 further provides that when such application is acted upon by the municipal authorities and the land is, by ordinance, annexed to the municipal corporation, an identification of the property so annexed shall be filed with the Secretary of State and with the governing authority of Cherokee County and that such lands shall constitute a part of the lands within the corporate limits of the municipal corporation as completely and fully as if the limits had been marked and defined by special act of the General Assembly; and

WHEREAS, the Mayor and Council conducted a public hearing, rezoning Tax Map and Parcels 15N11 038 and 15N11 038B from R-40 (Residential) and NC (Neighborhood Commercial) in unincorporated Cherokee County to OSI (Office Space/Institutional), said zoning ordinance being attached hereto as Exhibit "B" and made a part hereof by reference; and

WHEREAS, the Mayor and Council of the City of Woodstock, Georgia have determined that the annexation to the City of Woodstock of the area proposed in said application would be in the best interest of the residents and property owners of the area proposed for annexation and of the citizens of the City of Woodstock, Georgia; and

NOW, THEREFORE, the Mayor and Council of the City of Woodstock, Georgia, hereby ordain that the City Charter of the City of Woodstock, Georgia is hereby amended, as follows:

- Section 1: The following property to wit: All that tract and parcel of land lying and being in Land Lots 0875 and 0926 of the 15th District, 2nd Section, Cherokee County, Georgia, being tax map and parcel numbers 15N11 038 and 15N11 038B totaling ± 5.87 acres, said property being more particularly described in Exhibit “A” attached hereto and made a part hereof by reference (hereinafter referred to as the “Property”).
- Section 2: The Property is hereby annexed into the corporate limits of the City of Woodstock, Georgia.
- Section 3: The Property is hereby placed in Ward number 6 within the corporate limits of the City of Woodstock, Georgia.
- Section 4: The Property’s Character Area under the Woodstock Comprehensive Plan is being designated as Urban Village.
- Section 5: Upon annexation as provided above, the rezoning of the property as provided in the rezoning ordinance attached hereto as Exhibit “B” and made a part hereof by reference shall become effective.

It is hereby declared to be the intention of this Ordinance that its sections, paragraphs, sentences, clauses and phrases are severable, and if any section, paragraph, sentence, clause or phrase of this Ordinance is declared to be unconstitutional or invalid, it shall not affect any of the remaining sections, paragraphs, sentences, clauses or phrases of this Ordinance.

This Ordinance shall become effective on July 1, 2026, upon the approval of the Mayor and Council of the City of Woodstock, Georgia, as required by Georgia law.

APPROVED, ADOPTED, AND ENACTED this 22nd day of June, 2026.

 Michael Caldwell, Mayor
 City of Woodstock, Georgia

 Robyn Adams, City Clerk
 City of Woodstock, Georgia

(Municipal Seal)

Date of Adoption:	June 22, 2026
Public Hearing:	June 22, 2026
Public Hearing Advertisement:	June 4, 2026
Charter Amendment Advertisement:	Cherokee Tribune
	June 4, 2026
	June 11, 2026
	June 18, 2026

EXHIBIT "A"

Area to be Annexed into City of Woodstock

Tract 1

All that tract or parcel of land lying and being in Land Lot 875 of the 15th District, 2nd Section, Cherokee County, Georgia, and being shown as Tract 1 (1.97 acres) on Survey and Subdivision Plat for Bridgepointe Bridges, LLC, dated March 17, 2014, by Hardy Surveying Group, LLC, Steven M. Hardy, GRLS # 2662, which survey is incorporated into and made a part hereof by reference, and being more particularly described as follows:

Commencing at the intersection formed by the northerly right of way of Rope Mill Lane and the westerly right of way of Rope Mill Road (40 foot right of way); thence along said westerly right of way of Rope Mill Road in a northerly direction a distance of 249.76 feet to a point; thence along the arc of a curve having a radius of 610.43 feet and an arc length of 176.52 feet, said curve being subtended by a chord bearing of North 11 degrees 48 minutes 56 seconds West a chord distance of 175.91 feet; thence North 03 degrees 46 minutes 51 seconds West a distance of 169.53 feet to a point; thence continue North 03 degrees 46 minutes 51 seconds West a distance of 78.67 feet to a point; thence northwesterly a distance of 20.05 feet; thence North 03 degrees 28 minutes 09 seconds West a distance of 60.71 feet to a point located on the westerly right of way of Rope Mill Road, which is the Point of Beginning; thence leaving the westerly right of way of Rope Mill Road North 90 degrees 00 minutes 00 seconds West a distance of 371.80 feet to a point and corner; thence North 00 degrees 00 minutes 00 seconds East a distance of 220.09 feet to a point and corner; thence South 85 degrees 01 minutes 17 seconds East a distance of 116.30 feet to a 1 inch rod found; thence North 84 degrees 40 minutes 09 seconds East a distance of 295.30 feet to a point located on the westerly right of way of Rope Mill Road; thence turning and continuing along the westerly right of way of Rope Mill Road South 10 degrees 16 minutes 52 seconds West a distance of 220.36 feet to a 1 inch rod found; thence South 03 degrees 28 minutes 09 seconds East a distance of 20.05 feet to a point located on the westerly right of way of Rope Mill Road and the Point of Beginning.

Cherokee Co. Tax Parcel No.: 15N11 038 B

LEGAL DESCRIPTION CONTINUED

Tract 2

All that tract or parcel of land lying and being in Land Lot 926 of the 15th District, 2nd Section, Cherokee County, Georgia, and being shown as Tract 2 (3.90 acres) on Survey and Subdivision Plat for Bridgepointe Bridges, LLC, dated March 17, 2014, by Hardy Surveying Group, LLC, Steven M. Hardy, GRLS # 2662, which survey is incorporated into and made a part hereof by reference, and being more particularly described as follows:

Commencing at the intersection formed by the northerly right of way of Rope Mill Lane and the westerly right of way of Rope Mill Road (40 foot right of way); thence along said westerly right of way of Rope Mill Road in a northerly direction a distance of 249.76 feet to a point, which is the Point of Beginning; thence leaving said westerly right of way and continuing North 88 degrees 12 minutes 48 seconds West a distance of 275.48 feet to a point; thence North 89

degrees 10 minutes 54 seconds West a distance of 153.71 feet to a point and corner; thence North 00 degrees 00 minutes 00 seconds West a distance of 429.07 feet to a point and corner; thence North 90 degrees 00 minutes 00 seconds East a distance of 375.44 feet to a point located on the westerly right of way of Rope Mill Road; thence southeasterly along the westerly right of way of Rope Mill Road a distance of 20.05 feet to a point located on the westerly right of way of Rope Mill Road; thence continue South 03 degrees 46 minutes 51 seconds East a distance of 78.67 feet to a point; thence South 03 degrees 46 minutes 51 seconds East a distance of 169.53 feet to a point; thence along a curve to the left having a radius of 610.43 feet and an arc length of 176.52 feet, said curve being subtended by a chord bearing of South 11 degrees 48 minutes 56 seconds East a chord distance of 175.91 feet to the Point of Beginning.

Cherokee Co. Tax Parcel No.: 15N11 038

EXHIBIT "B"

< INCLUDE A#131-26 REZONING ORDINANCE >

DRAFT - UNDER LEGAL REVIEW

CITY OF WOODSTOCK, GEORGIA

ORDINANCE # _____-2026

CASE A#131-26 – 291 & 295 ROPE MILL ROAD

REZONING property consisting of Tax Map and Parcels 15N11 038 and 15N11 038B in Land Lots 0875 and 0926 of the 15th District, 2nd Section, Cherokee County, Georgia, totaling ± 5.87 acres, located at 291 and 295 Rope Mill Road, in Woodstock, Georgia, 30188, from R-40 (Residential) and NC (Neighborhood Commercial) in unincorporated Cherokee County to OSI (Office Space/Institutional) in the City of Woodstock upon annexation.

WHEREAS, the City of Woodstock (hereinafter sometimes referred to as the “City”) is a municipality duly formed and existing pursuant to Georgia law; and

WHEREAS, the 1983 Constitution of the State of Georgia provides for the self government of municipalities without the necessity of action by the General Assembly; and

WHEREAS, the City of Woodstock, Georgia, has the legislative power to adopt clearly reasonable ordinances, resolutions or regulations relating to its property, affairs and local government for which no provision has been made by general law, and which are not inconsistent with the Constitution or any charter provision applicable thereto; and

WHEREAS, the Mayor and Council of the City of Woodstock have determined that rezoning the above identified property would be in the best of interest of the property owners of the area and of the citizens of the City of Woodstock; and

WHEREAS, said rezoning request application is and has been accessible to members of the public who are, or may be, affected by it, having been kept and maintained for public inspection during the normal business hours at Woodstock City Hall, and notice of intent to take action having been published in the Cherokee Tribune, a newspaper of general circulation within the territorial boundaries of the municipality of the City of Woodstock, for a period of at least fifteen (15) days prior to but no more than forty-five (45) days prior to the public hearing date; and

WHEREAS, the governing authority of the City of Woodstock has read and considered the proposed rezoning request;

NOW THEREFORE, BE IT RESOLVED AND ORDAINED by the Mayor and Council of the City of Woodstock that the aforesaid rezoning request shall now and hereafter be maintained for public inspection during the normal business hours at the City Hall under the custody of the City Clerk of the City of Woodstock; and

NOW THEREFORE, BE IT RESOLVED AND ORDAINED by the City of Woodstock,

Georgia, by the lawful authority vested in them that the property more particularly described on Exhibit "A" attached hereto and made a part hereof by reference is hereby designated as zoning designation Office Space/Intuitional (OSI). Said rezoning is defined and regulated by the City of Woodstock Land Development Ordinance and is subject to the Conditions of Zoning attached hereto as Exhibit "B" and made a part hereof by reference. The rezoning of said property as provided herein shall take effect upon annexation of same by the City Council.

Date of Public Hearing: June 22, 2026

Advertisement: Cherokee Tribune: June 4, 2026

APPROVED, ADOPTED, AND ENACTED this 22nd day of June, 2026.

Michael Caldwell, Mayor
City of Woodstock, Georgia

Robyn Adams, City Clerk
City of Woodstock, Georgia

(Municipal Seal)

DRAFT - UNDER LEGAL REVIEW

EXHIBIT "A"

Area to be Rezoned

Tract 1

All that tract or parcel of land lying and being in Land Lot 875 of the 15th District, 2nd Section, Cherokee County, Georgia, and being shown as Tract 1 (1.97 acres) on Survey and Subdivision Plat for Bridgepointe Bridges, LLC, dated March 17, 2014, by Hardy Surveying Group, LLC, Steven M. Hardy, GRLS # 2662, which survey is incorporated into and made a part hereof by reference, and being more particularly described as follows:

Commencing at the intersection formed by the northerly right of way of Rope Mill Lane and the westerly right of way of Rope Mill Road (40 foot right of way); thence along said westerly right of way of Rope Mill Road in a northerly direction a distance of 249.76 feet to a point; thence along the arc of a curve having a radius of 610.43 feet and an arc length of 176.52 feet, said curve being subtended by a chord bearing of North 11 degrees 48 minutes 56 seconds West a chord distance of 175.91 feet; thence North 03 degrees 46 minutes 51 seconds West a distance of 169.53 feet to a point; thence continue North 03 degrees 46 minutes 51 seconds West a distance of 78.67 feet to a point; thence northwesterly a distance of 20.05 feet; thence North 03 degrees 28 minutes 09 seconds West a distance of 60.71 feet to a point located on the westerly right of way of Rope Mill Road, which is the Point of Beginning; thence leaving the westerly right of way of Rope Mill Road North 90 degrees 00 minutes 00 seconds West a distance of 371.80 feet to a point and corner; thence North 00 degrees 00 minutes 00 seconds East a distance of 220.09 feet to a point and corner; thence South 85 degrees 01 minutes 17 seconds East a distance of 116.30 feet to a 1 inch rod found; thence North 84 degrees 40 minutes 09 seconds East a distance of 295.30 feet to a point located on the westerly right of way of Rope Mill Road; thence turning and continuing along the westerly right of way of Rope Mill Road South 10 degrees 16 minutes 52 seconds West a distance of 220.36 feet to a 1 inch rod found; thence South 03 degrees 28 minutes 09 seconds East a distance of 20.05 feet to a point located on the westerly right of way of Rope Mill Road and the Point of Beginning.

Cherokee Co. Tax Parcel No.: 15N11 038 B

LEGAL DESCRIPTION CONTINUED

Tract 2

All that tract or parcel of land lying and being in Land Lot 926 of the 15th District, 2nd Section, Cherokee County, Georgia, and being shown as Tract 2 (3.90 acres) on Survey and Subdivision Plat for Bridgepointe Bridges, LLC, dated March 17, 2014, by Hardy Surveying Group, LLC, Steven M. Hardy, GRLS # 2662, which survey is incorporated into and made a part hereof by reference, and being more particularly described as follows:

Commencing at the intersection formed by the northerly right of way of Rope Mill Lane and the westerly right of way of Rope Mill Road (40 foot right of way); thence along said westerly right of way of Rope Mill Road in a northerly direction a distance of 249.76 feet to a point, which is the Point of Beginning; thence leaving said westerly right of way and continuing North 88 degrees 12 minutes 48 seconds West a distance of 275.48 feet to a point; thence North 89

degrees 10 minutes 54 seconds West a distance of 153.71 feet to a point and corner; thence North 00 degrees 00 minutes 00 seconds West a distance of 429.07 feet to a point and corner; thence North 90 degrees 00 minutes 00 seconds East a distance of 375.44 feet to a point located on the westerly right of way of Rope Mill Road; thence southeasterly along the westerly right of way of Rope Mill Road a distance of 20.05 feet to a point located on the westerly right of way of Rope Mill Road; thence continue South 03 degrees 46 minutes 51 seconds East a distance of 78.67 feet to a point; thence South 03 degrees 46 minutes 51 seconds East a distance of 169.53 feet to a point; thence along a curve to the left having a radius of 610.43 feet and an arc length of 176.52 feet, said curve being subtended by a chord bearing of South 11 degrees 48 minutes 56 seconds East a chord distance of 175.91 feet to the Point of Beginning.

Cherokee Co. Tax Parcel No.: 15N11 038

EXHIBIT "B"

Conditions of Zoning

The following entitlements are recommended for approval:

1. Approve annexation of parcels 15N11 038 and 15N11 038B and rezone to City OSI (Office Space/Institutional).
2. Approve Conditional Use Permit for Church/Place of Worship use.

Pursuant to the following Conditions of Approval:

1. Development shall develop and remain in substantial compliance with the conceptual plan prepared by Ingenium dated December 5, 2025, attached hereto as Exhibit "C", and hereinafter referred to as "Site Plan". Where the zoning code conflicts with the substantial compliance requirement, the zoning code will be enforced – except where explicit variance or administrative relief has been granted in writing by Mayor and City Council or the DPC. The aforementioned notwithstanding, each site plan submitted to the City for review shall comply with all adopted fire safety requirements.

If amendments or modifications to the development are requested by the developer:

- a) Upon the written request of the Developer, the Community Development Director shall determine at their sole discretion: (1) whether the requested amendment or modification is minor, and (2) whether the requested amendment or modification is consistent with the approved project. If the Director finds that it is both minor and consistent, the amendment shall be determined to be an "Administrative Amendment," subject to review and approval by the DPC.

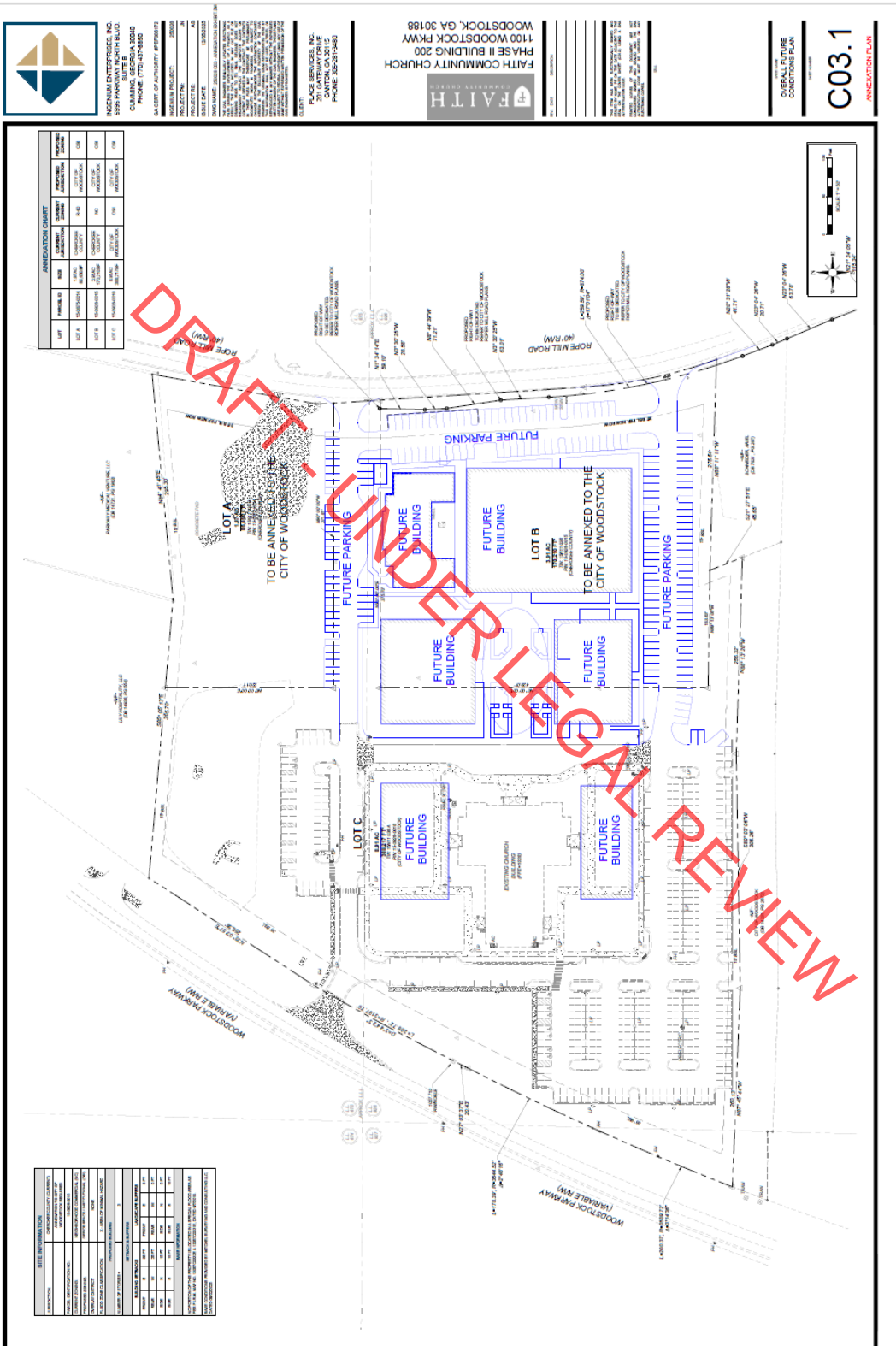
No administrative amendment will be effective until after thirty (30) days' notice to the City Council and posting in the same manner as agendas. If any member of the City Council requests consideration of such amendment within the 30-day notice period, then the administrative amendment will not be effective unless there is a final determination by the City Council approving it. In the event Council requests consideration of an administrative amendment, staff will agendize the matter for Council discussion and consideration.

- b) Any written request by the Developer for an amendment that is determined by the Community Development Director to be either: (1) not minor, or (2) inconsistent with the approved project, shall be determined not to be an

Administrative Amendment and shall be subject to review by the City Council.

- c) If applicant disagrees with decision by Community Development Director, applicant may appeal said decision to City Council in accordance with LDO section 10.162.
2. All campus parcels shall be consolidated under one combination plat to be approved by the City prior to site plan submittal. The applicant shall submit the plat to the Cherokee County Clerk of Superior Court to be recorded prior to the issuance of an LDP for the first building.
 3. All buildings must be maintained under same ownership to qualify as accessory uses to Church/Place of Worship use.
 4. The original stormwater exemption found in ordinance A#093-18 applies to buildings and improvements constructed prior to the adoption of this ordinance.
 5. A site plan shall be submitted within five (5) years of CUP approval. Once a site plan has been approved for the first phase of construction, the CUP is vested for the entire master plan.
 6. Applicant shall have a traffic study prepared and submitted at such time that a site plan is submitted for review with next phase of construction.
 7. With first site plan applicable to the CUP, applicant shall provide a full master tree plan and campus plan, to include defined grading.
 8. Any future phases not immediately developed shall be stabilized and maintained.
 9. No parking shall be allowed on non-paved surfaces without formal approval.
 10. Applicant agrees to convey to the City certain land from Parcel 7 (Faith Community Church Inc., former Rope Mill Land Acquisition, LLC) associated with the Rope Mill Road Trail project, for an amount to be determined through separate agreement.
 11. A year-round, opaque buffer shall be provided in the 15-foot setback against parcel 15N11 035 to the south at 285 Rope Mill Road, now or formerly owned by A. Schneider.
 12. Applicant shall anticipate any grease traps and/or dumpster drains for future buildings. No service for any dumpster drain or grease trap shall occur between the hours of 10:00 pm and 6:00 am.

EXHIBIT "C"



Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: June 22, 2026

SUBMITTED BY: Niwana Ray, Community Development

ITEM TYPE: Ordinance 1st or 2nd Reading

AGENDA SECTION: PUBLIC HEARING

SUBJECT: **Consideration of A#131-26: Faith Community Church - Annexation (Public Hearing & Vote)**

SUGGESTED ACTION: Request for consideration for approval of the Annexation, Rezoning, and Conditional Use Permit for the ± 5.87 acre addition to Faith Community Church, located at 291 & 295 Rope Mill Road (A#131-26). All supporting documentation is included in the agenda packet under the rezoning item.

ATTACHMENTS:
[A131-26 DRAFT ORDS.pdf](#)

**CITY OF WOODSTOCK ORDINANCES AND AMENDMENTS
TO THE CHARTER OF THE CITY OF WOODSTOCK, GEORGIA**

ORDINANCE # _____-2026

CASE A#131-26 – 291 & 295 ROPE MILL ROAD

ANNEXING property into the corporate limits of the City of Woodstock, Georgia, consisting of Tax Map and Parcels 15N11 038 and 15N11 038B in Land Lots 0875 and 0926 of the 15th District, 2nd Section, Cherokee County, Georgia, totaling ± 5.87 acres, located at 291 and 295 Rope Mill Road, in Woodstock, Georgia, 30188 as further defined herein.

WHEREAS, O.C.G.A. Sec. 36-36-21 provides that the governing bodies of the several municipal corporations of this State have authority to annex to the existing corporate limits thereof unincorporated areas contiguous to the existing corporate limits at the time of such annexation, upon the written and signed applications of all the owners of all the land, except the owners of any public street, road, highway, or right-of-way, proposed to be annexed, containing a complete description of the lands to be annexed; and

WHEREAS, O.C.G.A. Sec. 36-36-21 further provides that when such application is acted upon by the municipal authorities and the land is, by ordinance, annexed to the municipal corporation, an identification of the property so annexed shall be filed with the Secretary of State and with the governing authority of Cherokee County and that such lands shall constitute a part of the lands within the corporate limits of the municipal corporation as completely and fully as if the limits had been marked and defined by special act of the General Assembly; and

WHEREAS, the Mayor and Council conducted a public hearing, rezoning Tax Map and Parcels 15N11 038 and 15N11 038B from R-40 (Residential) and NC (Neighborhood Commercial) in unincorporated Cherokee County to OSI (Office Space/Institutional), said zoning ordinance being attached hereto as Exhibit "B" and made a part hereof by reference; and

WHEREAS, the Mayor and Council of the City of Woodstock, Georgia have determined that the annexation to the City of Woodstock of the area proposed in said application would be in the best interest of the residents and property owners of the area proposed for annexation and of the citizens of the City of Woodstock, Georgia; and

NOW, THEREFORE, the Mayor and Council of the City of Woodstock, Georgia, hereby ordain that the City Charter of the City of Woodstock, Georgia is hereby amended, as follows:

- Section 1: The following property to wit: All that tract and parcel of land lying and being in Land Lots 0875 and 0926 of the 15th District, 2nd Section, Cherokee County, Georgia, being tax map and parcel numbers 15N11 038 and 15N11 038B totaling ± 5.87 acres, said property being more particularly described in Exhibit “A” attached hereto and made a part hereof by reference (hereinafter referred to as the “Property”).
- Section 2: The Property is hereby annexed into the corporate limits of the City of Woodstock, Georgia.
- Section 3: The Property is hereby placed in Ward number 6 within the corporate limits of the City of Woodstock, Georgia.
- Section 4: The Property’s Character Area under the Woodstock Comprehensive Plan is being designated as Urban Village.
- Section 5: Upon annexation as provided above, the rezoning of the property as provided in the rezoning ordinance attached hereto as Exhibit “B” and made a part hereof by reference shall become effective.

It is hereby declared to be the intention of this Ordinance that its sections, paragraphs, sentences, clauses and phrases are severable, and if any section, paragraph, sentence, clause or phrase of this Ordinance is declared to be unconstitutional or invalid, it shall not affect any of the remaining sections, paragraphs, sentences, clauses or phrases of this Ordinance.

This Ordinance shall become effective on July 1, 2026, upon the approval of the Mayor and Council of the City of Woodstock, Georgia, as required by Georgia law.

APPROVED, ADOPTED, AND ENACTED this 22nd day of June, 2026.

 Michael Caldwell, Mayor
 City of Woodstock, Georgia

 Robyn Adams, City Clerk
 City of Woodstock, Georgia

(Municipal Seal)

Date of Adoption:	June 22, 2026
Public Hearing:	June 22, 2026
Public Hearing Advertisement:	June 4, 2026
Charter Amendment Advertisement:	Cherokee Tribune
	June 4, 2026
	June 11, 2026
	June 18, 2026

EXHIBIT "A"

Area to be Annexed into City of Woodstock

Tract 1

All that tract or parcel of land lying and being in Land Lot 875 of the 15th District, 2nd Section, Cherokee County, Georgia, and being shown as Tract 1 (1.97 acres) on Survey and Subdivision Plat for Bridgepointe Bridges, LLC, dated March 17, 2014, by Hardy Surveying Group, LLC, Steven M. Hardy, GRLS # 2662, which survey is incorporated into and made a part hereof by reference, and being more particularly described as follows:

Commencing at the intersection formed by the northerly right of way of Rope Mill Lane and the westerly right of way of Rope Mill Road (40 foot right of way); thence along said westerly right of way of Rope Mill Road in a northerly direction a distance of 249.76 feet to a point; thence along the arc of a curve having a radius of 610.43 feet and an arc length of 176.52 feet, said curve being subtended by a chord bearing of North 11 degrees 48 minutes 56 seconds West a chord distance of 175.91 feet; thence North 03 degrees 46 minutes 51 seconds West a distance of 169.53 feet to a point; thence continue North 03 degrees 46 minutes 51 seconds West a distance of 78.67 feet to a point; thence northwesterly a distance of 20.05 feet; thence North 03 degrees 28 minutes 09 seconds West a distance of 60.71 feet to a point located on the westerly right of way of Rope Mill Road, which is the Point of Beginning; thence leaving the westerly right of way of Rope Mill Road North 90 degrees 00 minutes 00 seconds West a distance of 371.80 feet to a point and corner; thence North 00 degrees 00 minutes 00 seconds East a distance of 220.09 feet to a point and corner; thence South 85 degrees 01 minutes 17 seconds East a distance of 116.30 feet to a 1 inch rod found; thence North 84 degrees 40 minutes 09 seconds East a distance of 295.30 feet to a point located on the westerly right of way of Rope Mill Road; thence turning and continuing along the westerly right of way of Rope Mill Road South 10 degrees 16 minutes 52 seconds West a distance of 220.36 feet to a 1 inch rod found; thence South 03 degrees 28 minutes 09 seconds East a distance of 20.05 feet to a point located on the westerly right of way of Rope Mill Road and the Point of Beginning.

Cherokee Co. Tax Parcel No.: 15N11 038 B

LEGAL DESCRIPTION CONTINUED

Tract 2

All that tract or parcel of land lying and being in Land Lot 926 of the 15th District, 2nd Section, Cherokee County, Georgia, and being shown as Tract 2 (3.90 acres) on Survey and Subdivision Plat for Bridgepointe Bridges, LLC, dated March 17, 2014, by Hardy Surveying Group, LLC, Steven M. Hardy, GRLS # 2662, which survey is incorporated into and made a part hereof by reference, and being more particularly described as follows:

Commencing at the intersection formed by the northerly right of way of Rope Mill Lane and the westerly right of way of Rope Mill Road (40 foot right of way); thence along said westerly right of way of Rope Mill Road in a northerly direction a distance of 249.76 feet to a point, which is the Point of Beginning; thence leaving said westerly right of way and continuing North 88 degrees 12 minutes 48 seconds West a distance of 275.48 feet to a point; thence North 89

degrees 10 minutes 54 seconds West a distance of 153.71 feet to a point and corner; thence North 00 degrees 00 minutes 00 seconds West a distance of 429.07 feet to a point and corner; thence North 90 degrees 00 minutes 00 seconds East a distance of 375.44 feet to a point located on the westerly right of way of Rope Mill Road; thence southeasterly along the westerly right of way of Rope Mill Road a distance of 20.05 feet to a point located on the westerly right of way of Rope Mill Road; thence continue South 03 degrees 46 minutes 51 seconds East a distance of 78.67 feet to a point; thence South 03 degrees 46 minutes 51 seconds East a distance of 169.53 feet to a point; thence along a curve to the left having a radius of 610.43 feet and an arc length of 176.52 feet, said curve being subtended by a chord bearing of South 11 degrees 48 minutes 56 seconds East a chord distance of 175.91 feet to the Point of Beginning.

Cherokee Co. Tax Parcel No.: 15N11 038

EXHIBIT "B"

< INCLUDE A#131-26 REZONING ORDINANCE >

DRAFT - UNDER LEGAL REVIEW

CITY OF WOODSTOCK, GEORGIA

ORDINANCE # _____-2026

CASE A#131-26 – 291 & 295 ROPE MILL ROAD

REZONING property consisting of Tax Map and Parcels 15N11 038 and 15N11 038B in Land Lots 0875 and 0926 of the 15th District, 2nd Section, Cherokee County, Georgia, totaling ± 5.87 acres, located at 291 and 295 Rope Mill Road, in Woodstock, Georgia, 30188, from R-40 (Residential) and NC (Neighborhood Commercial) in unincorporated Cherokee County to OSI (Office Space/Institutional) in the City of Woodstock upon annexation.

WHEREAS, the City of Woodstock (hereinafter sometimes referred to as the “City”) is a municipality duly formed and existing pursuant to Georgia law; and

WHEREAS, the 1983 Constitution of the State of Georgia provides for the self government of municipalities without the necessity of action by the General Assembly; and

WHEREAS, the City of Woodstock, Georgia, has the legislative power to adopt clearly reasonable ordinances, resolutions or regulations relating to its property, affairs and local government for which no provision has been made by general law, and which are not inconsistent with the Constitution or any charter provision applicable thereto; and

WHEREAS, the Mayor and Council of the City of Woodstock have determined that rezoning the above identified property would be in the best of interest of the property owners of the area and of the citizens of the City of Woodstock; and

WHEREAS, said rezoning request application is and has been accessible to members of the public who are, or may be, affected by it, having been kept and maintained for public inspection during the normal business hours at Woodstock City Hall, and notice of intent to take action having been published in the Cherokee Tribune, a newspaper of general circulation within the territorial boundaries of the municipality of the City of Woodstock, for a period of at least fifteen (15) days prior to but no more than forty-five (45) days prior to the public hearing date; and

WHEREAS, the governing authority of the City of Woodstock has read and considered the proposed rezoning request;

NOW THEREFORE, BE IT RESOLVED AND ORDAINED by the Mayor and Council of the City of Woodstock that the aforesaid rezoning request shall now and hereafter be maintained for public inspection during the normal business hours at the City Hall under the custody of the City Clerk of the City of Woodstock; and

NOW THEREFORE, BE IT RESOLVED AND ORDAINED by the City of Woodstock,

Georgia, by the lawful authority vested in them that the property more particularly described on Exhibit "A" attached hereto and made a part hereof by reference is hereby designated as zoning designation Office Space/Intuitional (OSI). Said rezoning is defined and regulated by the City of Woodstock Land Development Ordinance and is subject to the Conditions of Zoning attached hereto as Exhibit "B" and made a part hereof by reference. The rezoning of said property as provided herein shall take effect upon annexation of same by the City Council.

Date of Public Hearing: June 22, 2026

Advertisement: Cherokee Tribune: June 4, 2026

APPROVED, ADOPTED, AND ENACTED this 22nd day of June, 2026.

Michael Caldwell, Mayor
City of Woodstock, Georgia

Robyn Adams, City Clerk
City of Woodstock, Georgia

(Municipal Seal)

DRAFT - UNDER LEGAL REVIEW

EXHIBIT "A"

Area to be Rezoned

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Cherokee Co. Tax Parcel No.: 15N11 038 B

LEGAL DESCRIPTION CONTINUED

Tract 2

All that tract or parcel of land lying and being in Land Lot 926 of the 15th District, 2nd Section, Cherokee County, Georgia, and being shown as Tract 2 (3.90 acres) on Survey and Subdivision Plat for Bridgepointe Bridges, LLC, dated March 17, 2014, by Hardy Surveying Group, LLC, Steven M. Hardy, GRLS # 2662, which survey is incorporated into and made a part hereof by reference, and being more particularly described as follows:

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Cherokee Co. Tax Parcel No.: 15N11 038

EXHIBIT “B”

Conditions of Zoning

The following entitlements are recommended for approval:

1. Approve annexation of parcels 15N11 038 and 15N11 038B and rezone to City OSI (Office Space/Institutional).
2. Approve Conditional Use Permit for Church/Place of Worship use.

Pursuant to the following Conditions of Approval:

1. Development shall develop and remain in substantial compliance with the conceptual plan prepared by Ingenium dated December 5, 2025, attached hereto as Exhibit “C”, and hereinafter referred to as “Site Plan”. Where the zoning code conflicts with the substantial compliance requirement, the zoning code will be enforced – except where explicit variance or administrative relief has been granted in writing by Mayor and City Council or the DPC. The aforementioned notwithstanding, each site plan submitted to the City for review shall comply with all adopted fire safety requirements.

If amendments or modifications to the development are requested by the developer:

- a) Upon the written request of the Developer, the Community Development Director shall determine at their sole discretion: (1) whether the requested amendment or modification is minor, and (2) whether the requested amendment or modification is consistent with the approved project. If the Director finds that it is both minor and consistent, the amendment shall be determined to be an “Administrative Amendment,” subject to review and approval by the DPC.

No administrative amendment will be effective until after thirty (30) days’ notice to the City Council and posting in the same manner as agendas. If any member of the City Council requests consideration of such amendment within the 30-day notice period, then the administrative amendment will not be effective unless there is a final determination by the City Council approving it. In the event Council requests consideration of an administrative amendment, staff will agendize the matter for Council discussion and consideration.

- b) Any written request by the Developer for an amendment that is determined by the Community Development Director to be either: (1) not minor, or (2) inconsistent with the approved project, shall be determined not to be an

Administrative Amendment and shall be subject to review by the City Council.

- c) If applicant disagrees with decision by Community Development Director, applicant may appeal said decision to City Council in accordance with LDO section 10.162.
2. All campus parcels shall be consolidated under one combination plat to be approved by the City prior to site plan submittal. The applicant shall submit the plat to the Cherokee County Clerk of Superior Court to be recorded prior to the issuance of an LDP for the first building.
 3. All buildings must be maintained under same ownership to qualify as accessory uses to Church/Place of Worship use.
 4. The original stormwater exemption found in ordinance A#093-18 applies to buildings and improvements constructed prior to the adoption of this ordinance.
 5. A site plan shall be submitted within five (5) years of CUP approval. Once a site plan has been approved for the first phase of construction, the CUP is vested for the entire master plan.
 6. Applicant shall have a traffic study prepared and submitted at such time that a site plan is submitted for review with next phase of construction.
 7. With first site plan applicable to the CUP, applicant shall provide a full master tree plan and campus plan, to include defined grading.
 8. Any future phases not immediately developed shall be stabilized and maintained.
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 10. Applicant agrees to convey to the City certain land from Parcel 7 (Faith Community Church Inc., former Rope Mill Land Acquisition, LLC) associated with the Rope Mill Road Trail project, for an amount to be determined through separate agreement.
 11. A year-round, opaque buffer shall be provided in the 15-foot setback against parcel 15N11 035 to the south at 285 Rope Mill Road, now or formerly owned by A. Schneider.
 12. Applicant shall anticipate any grease traps and/or dumpster drains for future buildings. No service for any dumpster drain or grease trap shall occur between the hours of 10:00 pm and 6:00 am.

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: June 22, 2026

SUBMITTED BY: Robyn Adams, City Clerk

ITEM TYPE: Fees, Adoption, Amendment or Recission

AGENDA SECTION: PUBLIC HEARING

SUBJECT: **Consideration of Resolution No. 2026-008 Adopting Amendment to Fee Schedule - Chapter 2 Community Development and Chapter 5 Parks and Recreation**

SUGGESTED ACTION: Request for approval of Resolution No. 2026-008 adopting amendments to the fee schedule for Chapter 2 Community Development in Section 2.1.1 Alcohol Fees, Section 2.4.1 Occupational Tax, Section 2.5.2 Rezoning Application, Section 2.5.4 Other, and Section 2.5.5 Land Development Fees. In addition, staff is requesting approval for amendments in Chapter 5 Parks and Recreation in Section 5.1 Parks and Recreation Commemorative Item Fees, Section 5.2 Facility Rental Fees, Section 5.3 Park Rental Fees, Section 5.4 Recreation Program Fees, Section 5.5 William G. Long Senior Center Fees, Section 5.6 Event Vendor Fees (new proposed section name of Event/Program Vendor Fees) and Section 5.7 Sponsorship Fees.

ATTACHMENTS:
[RES 2026-008 Fee Sched Ch 2 & Ch 5 06.22.26.pdf](#)
[Redline Doc Fee Sched Amend Ch 2 Comm Dev 06.22.26.pdf](#)
[Redline Doc Fee Sched Amend Ch 5 Parks and Rec 06.22.26.pdf](#)



CITY OF WOODSTOCK
STATE OF GEORGIA

RESOLUTION NO. 2026-008

A RESOLUTION BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WOODSTOCK, GEORGIA TO FORMALLY ADOPT FEE SCHEDULE AMENDMENTS TO CHAPTER 2 COMMUNITY DEVELOPMENT: SECTIONS 2.1.1, 2.4.1, 2.5.2, 2.5.4, AND 2.5.5 AND CHAPTER 5 PARKS AND RECREATION: SECTIONS 5.1, 5.2, 5.3, 5.4, 5.5, 5.6, AND 5.7

WHEREAS, the Mayor and Council of the City of Woodstock, Georgia establishes the City’s Finance Matters, and;

WHEREAS, the Mayor and Council of the City of Woodstock, Georgia shall consider amendments to the Fee Schedule prior to implementation, action, or enforcement by city staff; and;

NOW, THEREFORE, BE IT RESOLVED the Mayor and Council of the City of Woodstock, Georgia do hereby formally adopt Fee Schedule revisions to:

Chapter 2 Community Development:

Section 2.1.1 Alcohol Fees, Section 2.4.1 Occupational Tax, Section 2.5.2 Rezoning Application, Section 2.5.4 Other, Section 2.5.5 Land Development Fees

Chapter 5 Parks and Recreation:

Section 5.1 Parks and Recreation Commemorative Item Fees, Section 5.2 Facility Rental Fees, Section 5.3 Park Rental Fees, Section 5.4 Recreation Program Fees, Section 5.5 William G. Long Senior Center Fees, Section 5.6 Event Vendor Fees, Section 5.7 Sponsorship Fees

Adopted this 22nd day of June 2026

Michael Caldwell, Mayor

Attest: _____
Robyn Adams, City Clerk

CHAPTER 2 COMMUNITY DEVELOPMENT

SECTION 2.1 ALCOHOL FEES

SECTION 2.2 BUILDING AND CONSTRUCTION

SECTION 2.4 OCCUPATIONAL TAX AND REGULATORY FEES

SECTION 2.5 PLANNING AND ZONING FEES

SECTION 2.1 ALCOHOL FEES

2.1.1 Alcohol Fees

2.1.1 Alcohol Fees

1. Alcohol Beverage Application	\$500.00
2. Public Notification by way of Legal Advertisement	\$200.00
3. Revisions to Manager/Registered Agent	\$100.00
a. Penalty for Not Renewing in (5) Days	\$200.00
4. Alcohol Beverage License	
a. Beer	\$1,000.00
b. Wine	\$1,000.00
c. Distilled	\$5,000.00
d. Sunday Sales	\$500.00
e. Ancillary Tasting and/or Package	no fee*
f. Bring Your Own Beverage (Non On-Premise Consumption Licensees Only, Ex. Art Studios)	\$100.00
g. Special Event Facility License	
Yearly	Beer \$1,000.00, Wine \$1,000.00, Liquor \$5,000.00
Per Event**	Beer \$50.00, Wine \$50.00, Liquor \$100.00
h. Alcoholic Beverage Caterer	
Resident Caterer	\$no fee

Non-resident Caterer	\$50.00
<u>i. Temporary Alcohol License/Permit</u>	<u>\$100.00</u>
5. Alcoholic Beverage License fees shall be prorated for new licenses issued after January of each year. The fee shall be determined by dividing the license fee by 12 and applying 1/12th of the fee for each month including the month of issue through December of the license year.	
6. Renewals: Licensees whose license fee is \$2000 or more may apply to pay the licensing fee in equal installments in the case of financial hardship on or before December 31st of the year for which the renewal license has been approved. The payments will be due January 31st, April 30th, July 30th and October 31st and is not applicable to the Sunday Sales permits. If the existing licensee fails to pay any of the installment payments within (10) days after they become due, a penalty of five percent will be added. Moreover, if the existing licensee fails to pay any of the installment payments within thirty (30) days after they become due, the licenses shall be revoked.	
7. Alcohol Beverage Excise Taxes	
a. 3% of Gross Receipts	
b. \$.22/liter – wine/distilled spirits retail package	
8. (Alcohol) Fingerprinting Fee	\$50.00

* No additional fee for these, as they are included with the principal license. Chapter 6, Sec. 6-120(c) & 6-121.

** For the Per Event option, a monthly report with payment will be required by the 20th of the following month. A 10% late fee will apply if payment not received by said date.

SECTION 2.4 OCCUPATIONAL TAX AND REGULATORY FEES

[2.4.1 Occupational Tax](#)

[2.4.2 Home Occupational Tax](#)

[2.4.3 Regulatory Fees](#)

[2.4.4 Professional Fees](#)

[2.4.5 Insurer And Investment Broker Fees](#)

[2.4.6 Massage Establishment License Fees And Work Permits](#)

[2.4.7 Pedicabs And Nonmotorized Vehicles For Hire](#)

[2.4.8 Local Business License Tax On Depository Financial Institutions](#)

[2.4.9 Change Of Occupancy](#)

[2.4.10 License Revisions](#)

[2.4.11 PTV Registration \(Personal Transportation Vehicle\)](#)

2.4.1 Occupational Tax

Occupational Tax is determined by annual Gross Receipt amount, as said term is defined in Chapter 86 (Taxation), business class number according to NAICS code, and Gross Receipt brackets, plus a \$30.00 administration fee. The minimum total fee is \$60.00 per business. New businesses applying for an occupational tax license will estimate Gross Receipts for the remainder of the calendar year from the date the business opens in the City. For the second license year, the Gross Receipt amount for the entire second year will also be estimated. For the third license year renewal, the tax return showing the Gross Receipts from the portion of the first calendar year of business will be prorated over 12 months for use in calculating the third license year occupational tax. No refunds or credits will be given for overestimations nor will back charges be assessed for underestimations.

All occupational tax license renewals will require submittal of the tax return from the calendar year which occurred two years prior to the new license year. Ex: To renew a 2014 Occupational Tax License and receive a 2015 Occupational Tax License, Business A will need to submit the tax return from 2013. Business class number is determined by using the first four digits of the business's NAICS code. For businesses with multiple NAICS codes, the NAICS code which describes the majority of the business's operations should be used. The occupation tax for all Class 1 businesses shall not exceed \$1,500.

Table 2.4.1A

First Four Digits of NAICS Code	Business Class Number	First Four Digits of NAICS Code	Business Class Number	First Four Digits of NAICS Code	Business Class Number	First Four Digits of NAICS Code	Business Class Number
1111	Class 5	1125	Class 5	1152	Class 4	2213	Class 6
1112	Class 5	1129	Class 5	1153	Class 4	2361	Class 2
1113	Class 5	1131	Class 4	2111	Class 6	2362	Class 2
1114	Class 5	1132	Class 4	2121	Class 6	2371	Class 3
1119	Class 5	1133	Class 1	2122	Class 6	2372	Class 6
1121	Class 5	1141	Class 5	2123	Class 6	2373	Class 3
1122	Class 5	1142	Class 5	2131	Class 6	2379	Class 3
1123	Class 5	1151	Class 4	2211	Class 6	2381	Class 3
1124	Class 5	1125	Class 5	2212	Class 6	2382	Class 3

First Four Digits of NAICS Code	Business Class Number	First Four Digits of NAICS Code	Business Class Number	First Four Digits of NAICS Code	Business Class Number	First Four Digits of NAICS Code	Business Class Number
2383	Class 3	3272	Class 1	3369	Class 1	4511	Class 2
2389	Class 3	3273	Class 1	3371	Class 1	4512	Class 2
3111	Class 1	3274	Class 1	3372	Class 1	4521	Class 3
3112	Class 1	3279	Class 1	3379	Class 1	4529	Class 3
3113	Class 1	3311	Class 1	3391	Class 1	4531	Class 2
3114	Class 1	3312	Class 1	3399	Class 1	4532	Class 2
3115	Class 1	3313	Class 1	4231	Class 1	4533	Class 2
3116	Class 1	3314	Class 1	4232	Class 1	4539	Class 2
3117	Class 1	3315	Class 1	4233	Class 1	4541	Class 2
3118	Class 1	3321	Class 1	4234	Class 1	4542	Class 2
3119	Class 1	3322	Class 1	4235	Class 1	4543	Class 2
3121	Class 1	3323	Class 1	4236	Class 1	4811	Class 2
3122	Class 4	3324	Class 1	4237	Class 1	4812	Class 2
3131	Class 1	3325	Class 1	4238	Class 1	4821	Class 4
3132	Class 1	3326	Class 1	4239	Class 1	4831	Class 3
3133	Class 1	3327	Class 1	4241	Class 1	4832	Class 3
3141	Class 1	3328	Class 1	4242	Class 1	4841	Class 2
3149	Class 1	3329	Class 1	4243	Class 1	4842	Class 2
3151	Class 1	3331	Class 1	4244	Class 1	4851	Class 2
3152	Class 1	3332	Class 1	4245	Class 1	4852	Class 2

First Four Digits of NAICS Code	Business Class Number	First Four Digits of NAICS Code	Business Class Number	First Four Digits of NAICS Code	Business Class Number	First Four Digits of NAICS Code	Business Class Number
3159	Class 1	3333	Class 1	4246	Class 1	4853	Class 2
3161	Class 1	3334	Class 1	4247	Class 1	4854	Class 2
3162	Class 1	3335	Class 1	4248	Class 1	4855	Class 2
3169	Class 1	3336	Class 1	4249	Class 1	4859	Class 2
3211	Class 1	3339	Class 1	4251	Class 1	4861	Class 2
3212	Class 1	3341	Class 1	4411	Class 2	4862	Class 2
3219	Class 1	3342	Class 1	4412	Class 2	4869	Class 7
3221	Class 1	3343	Class 1	4413	Class 3	4871	Class 2
3222	Class 1	3344	Class 1	4421	Class 2	4872	Class 3
3231	Class 5	3345	Class 1	4422	Class 2	4879	Class 3
3241	Class 1	3346	Class 1	4431	Class 2	4881	Class 2
3251	Class 1	3351	Class 1	4441	Class 2	4882	Class 2
3252	Class 1	3352	Class 1	4442	Class 2	4883	Class 2
3253	Class 1	3353	Class 1	4451	Class 2	4884	Class 2
3254	Class 1	3359	Class 1	4452	Class 2	4885	Class 2
3255	Class 1	3361	Class 1	4453	Class 2	4889	Class 2
3256	Class 1	3362	Class 1	4461	Class 2	4911	Class 3
3259	Class 1	3363	Class 1	4471	Class 2	4921	Class 2
3261	Class 1	3364	Class 1	4481	Class 3	4922	Class 2
3262	Class 1	3365	Class 1	4482	Class 3	4931	Class 2

First Four Digits of NAICS Code	Business Class Number	First Four Digits of NAICS Code	Business Class Number	First Four Digits of NAICS Code	Business Class Number	First Four Digits of NAICS Code	Business Class Number
3271	Class 1	3366	Class 1	4483	Class 2	5111	Class 5
5112	Class 4	5411	Class 5	6117	Class 4	7211	Class 3
5121	Class 4	5412	Class 5	6211	Class 3	7212	Class 3
5122	Class 5	5413	Class 5	6212	Class 3	7213	Class 3
5151	Class 6	5414	Class 4	6213	Class 3	7221	Class 3
5152	Class 6	5415	Class 4	6214	Class 3	7222	Class 3
5171	Class 6	5416	Class 5	6215	Class 3	7223	Class 3
5172	Class 6	5417	Class 5	6216	Class 3	7224	Class 3
5174	Class 6	5418	Class 4	6219	Class 3	8111	Class 3
5179	Class 6	5419	Class 4	6221	Class 3	8112	Class 4
5182	Class 4	5511	Class 7	6222	Class 3	8113	Class 4
5191	Class 4	5611	Class 5	6223	Class 3	8114	Class 4
5222	Class 7	5612	Class 5	6231	Class 3	8121	Class 4
5223	Class 7	5613	Class 4	6232	Class 3	8122	Class 4
5231	Sec 2.4.5	5614	Class 4	6233	Class 3	8123	Class 4
5232	Class 6	5615	Class 2	6239	Class 3	8129	Class 4
5239	Sec 2.4.5	5616	Class 4	6241	Class 3	8131	Class 2
5241	Class 3	5617	Class 4	6242	Class 3	8132	Class 3
5242	Class 6	5619	Class 4	6243	Class 3	8133	Class 3
5251	Class 3	5621	Class 6	6244	Class 3	8134	Class 2

First Four Digits of NAICS Code	Business Class Number	First Four Digits of NAICS Code	Business Class Number	First Four Digits of NAICS Code	Business Class Number	First Four Digits of NAICS Code	Business Class Number
5259	Class 7	5622	Class 6	7111	Class 6	8139	Class 2
5311	Class 6	5629	Class 6	7112	Class 6	8141	Class 2
5312	Class 6	6111	Class 4	7113	Class 6	9211	Class 2
5313	Class 6	6112	Class 4	7114	Class 6	9221	Class 2
5321	Class 3	6113	Class 4	7115	Class 6	9231	Class 2
5322	Class 4	6114	Class 4	7121	Class 5	9241	Class 2
5323	Class 4	6114	Class 4	7131	Class 6	9251	Class 2
5324	Class 4	6115	Class 4	7132	Class 6	9261	Class 2
5331	Class 7	6116	Class 4	7139	Class 6	9271	Class 2

The initial occupational tax is determined by multiplying the total Gross Receipt amount by the respective factor according to the business class number.

Table 2.4.1B

Business Class	Factor
Class 1	0.00010
Class 2	0.00030
Class 3	0.00035
Class 4	0.00040
Class 5	0.00045
Class 6	0.00050
Class 7	0.00055

Gross Receipt amounts falling into the following brackets are assessed the respective final multiplier increase to the initial occupational tax. Table 2.4.1C does not apply to Class 1 businesses.

Table 2.4.1C

Gross Receipt Brackets	Final Multiplier
\$0.00 - \$249,999.99	1.00
\$250,000.00 – \$499,999.99	1.05
\$500,000.00 – \$749,999.99	1.10
\$750,000.00 - \$999,999.99	1.15
\$1,000,000.00 - \$4,999,999.99	1.20
\$5,000,000.00 - \$9,999,999.99	1.25
\$10,000,000.00 and above	1.50

Ex: Business A has NAICS code 453998 and a Gross Receipt amount of \$350,000.00. Business A is placed into Class 2 according to Table 2.4.1A and will therefore use a factor of .00030 according to Table 2.4.1B. Business A will assess a final multiplier of 1.05 according to Table 2.4.1C. This amount is added to the administration fee of \$30.00. The occupational tax due is:

$$(\$350,000.00 \times .00030) \times 1.05 = \$110.25 + \$30.00 = \$140.25$$

Code Enforcement Visit Fee of \$25.00. This fee is applicable only when an Occupational Tax License has not been renewed and a Delinquency Letter or Final Notice Letter is being delivered by a Code Enforcement Officer. Once the license is delinquent, the fee may be charged each time a visit is necessary. If the business is issued a citation for non-compliance, the \$25.00 will not be assessed for that visit.

Working Without a License Fee: In the event a business has been operating without a valid Occupational Tax License, a fee of \$100.00 per year will be assessed. This fee must be paid in full along with the initial Occupational Tax License Application submittal.

2.4.1 D Late Fees Per Chapter 86, Article III, Sec. 86.75, Occupational Tax Renewals are due January 1st. If not paid by February 1st, a late fee of the greater of \$25 or 1.5% of the renewal cost will apply. Additional late fees will apply as follows until license is renewed. • March 1st, greater of \$25 or 1.5%, April 1st greater of \$100 or 10%, each month thereafter greater of \$100 or 1.5%. * Example: May renewal = greater of \$250 or 14.5% • After all renewal collection efforts exhausted, Occupational Tax Licenses will be closed. Thereafter, If the business owner should attempt to renew, a \$100.00 reinstatement fee will apply along with all other late fees* *Any applicable Code Enforcement Visit Fee must also be paid.

HISTORY

Adopted by Res. [7971-2022](#) on 7/11/2022

2.4.2 Home Occupational Tax

All Home Based Businesses as said term is defined in Chapter 86 (Taxation) will be assessed a \$30.00 occupational tax plus a \$30.00 administration fee. There will be a re-installment fee of \$30 after April 1 with no requirement of paperwork. **Home Occupational Tax License Reinstatement Fee of \$30.00** - If a home-based business fails to renew their Occupational Tax License by April 1st of the renewal year, the license will be closed. To reinstate said license (with no changes), the license will be charged all applicable late fees, as well as a reinstatement fee of \$30.00.

HISTORY

Approved by Res. [7971-2022](#) on 7/11/2022

2.4.3 Regulatory Fees

Auto/Motorcycle Racing	\$500.00 / year
Burglar/Fire Alarm Installers	\$50.00 / year
Businesses – Appearance Bonds	\$100.00 / year
Carnivals	\$100.00 / event
Donation Container	\$50.00 / year
Escort Services	\$500.00 / year
Fortune tellers	\$250.00 / year
Garbage Collectors	\$250.00 / year
Hotels & Motels	\$250.00 / year
Hypnotists	\$250.00 / year (Unless licensed medical professional)
Junk Dealers	\$500.00 / year
Landfills	\$1,000.00 / year
Pawnbrokers/Dealers in precious metals and gems	\$500.00 / year
Solicitor/Peddler	\$100.00 / month

\$50 of fee is non-refundable & due with application/\$50 balance due upon permit issuance	
Tattoo Artists	\$100.00 / year
Penalty for late regulatory fees	10% of fee per month until paid

2.4.4 Professional Fees

Professionals	\$300.00 per practitioner / year
See O.C.G.A 86-81, (1-18)	

2.4.5 Insurer And Investment Broker Fees

Insurance Agency	\$100.00 / year
Investment and Securities Brokers (NAICS codes beginning with 5231 and 5239)	\$75.00 / year

HISTORY

Approved by Res. [7971-2022](#) on 7/11/2022

2.4.6 Massage Establishment License Fees And Work Permits

Massage Establishment Licenses	\$100.00
Massage Establishment License Renewal	\$50.00
Work Permits for all employees other than massage therapists	\$100.00
Work Permit Renewal	\$50.00/year

2.4.7 Pedicabs And Nonmotorized Vehicles For Hire

Pedicab License Fee	\$100.00
Pedicab Driver's Permit Fee	\$50.00

2.4.8 Local Business License Tax On Depository Financial Institutions

1. Depository financial institutions having a location within the City of Woodstock shall be taxed .25% of the Georgia gross receipts annually.
 1. This fee is paid directly to the city's Finance Department and is commonly referred to as PT-440 tax.
2. Every depository financial institution subject to the tax shall file a return of its gross receipts by March 1 of the year following the year in which such gross receipts are measured.

HISTORY

Approved by Res. [7971-2022](#) on 7/11/2022

2.4.9 Change Of Occupancy

Any new business registrations constituting a change of occupancy, as determined by the Building Official in accordance with the International Building Code most recently adopted by the City of Woodstock shall require a Safety Inspection.

Safety Inspection	\$25.00
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2.4.10 License Revisions

Any business requiring a change to its business name, trade name, NAICS Code or any other administrative change must provide supporting documentation of said change and shall pay a revision fee.

Revision Fee	\$30.00
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License transfers to businesses changing ownership or moving from one location inside the city limits to another location inside the city limits is not allowed. In these cases, a new application is required.

2.4.11 PTV Registration (Personal Transportation Vehicle)

\$15.00 Per Vehicle (Personal Transportation Vehicle or PTV)

SECTION 2.5 PLANNING AND ZONING FEES

[2.5.1 Annexation Application](#)

[2.5.2 Rezoning Application](#)

[2.5.3 Variance/Waiver/Zone Text Amendment Applications](#)

[2.5.4 Other](#)

[2.5.5 Land Development Fees](#)

2.5.1 Annexation Application

No Fee

2.5.2 Rezoning Application

0-19 acres	\$750.00
20-99 acres	\$850.00
100 acres or greater	\$1000.00 + \$10.00 / acre over 99 acres
With Concurrent Variances	add \$100.00 each
Conditional/Special Use Permit	\$300.00
<u>Zoning</u> Condition Amendment	\$300.00 +50.00 per add'l condition (up to \$750.00)

2.5.3 Variance/Waiver/Zone Text Amendment Applications

Zoning, Land Development, or Erosion and Sediment Control Variance/Waiver	\$300.00 + \$100.00 each add'l
Administrative Variance/Waiver	\$50.00
Sign Waiver	\$150.00
Sign Waiver Appeal	\$50.00
Zone Text Amendment	\$750.00

2.5.4 Other

Zoning Certificate Tier I	\$25.00/each tax parcel
Current Zoning, Surrounding Zoning, Permitted Uses.	
(Tier 1 Subdivision Certification is a Flat fee -not per parcel).	
Zoning Certificate Tier II	add \$75.00
Zoning conditions, variances, special or conditional uses granted the property, current zoning or Building Code Violations, Certificate of Occupancy.	
Appeals to LDO Staff Denial	\$200.00
Land Development Ordinance	Available Online \$15.00 (CD Read Only)
Copies of Ordinances	(\$.10)/page plus administrative charges, if applicable. (first 15 min free). (See Chapter 1: Administration for more information on open records request fees/charges)
3rd Party Review for Communication Tower/Antenna	
Conditional Use Permit Applications	\$4000.00
Small Wireless Facility Collocation, Replacement Pole, New Pole & Collocation on Authority Pole	<u>All small wireless facility fees shall be as provided in Section 40.85 of the Code of the City of Woodstock</u>

	<u>and in conformance with O.C.G.A. § 36-66C</u>	
	Application Fees	Annual Fees
Collocation	\$100/Small Wireless Facility	\$100/Small Wireless Facility
Replacement Pole	\$250/Replacement Pole	\$100/Replacement Pole
New Pole	\$1000/New Pole	\$200/New Pole
Collocation on Authority Pole		\$40/Small Wireless Facility

Public Hearing Policy:

- ~~1. If the applicant withdraws application prior to any advertisement, then 100% of fee is refunded.~~
- ~~2. If the applicant withdraws application after the advertisements but prior to Planning Commission meeting, then 50% of fee is refunded.~~
- ~~3. If the applicant withdraws after the Planning Commission meeting but prior to City Council meeting, then 25% of the fee is refunded.~~
- ~~4. There will be no refund once the request is advertised for the City Council meeting.~~
- ~~5. There is no refund on annexation applications.~~

2.5.5 Land Development Fees

Site Plan Review	
0. to 5 acres	\$400.00
5.1 to 20 acres	\$700.00
20.1 to 50 acres	\$1,100.00
50.1 to 100 acres	\$2,200.00 + \$5.00/acre over 50 acres
Over 100 acres	Negotiable
Site Plan Revisions	\$25 per page* <u>\$200</u>
Tree Preservation Plan Review Fees <u>(When not part of a full Site Plan or Plat submittal)</u>	
0 to 20 acres	\$300.00

21+ to 50 acres	\$300.00 + \$10/acre over 20
51 to 100 acres	\$700.00 + \$5/acre over 50
Over 100 acres	Negotiable
Additional Review Fees	
First Plan Re-Review	\$100.00
Second Plan Re-Review	\$250.00
Additional Re-Review	\$500.00
NPDES Permit (City portion only)	\$40.00/per disturbed acre
Review for Revision After Permit	\$200.00
Meetings with City Engineer	\$200.00 (up to 2 hours and \$100 for additional hour)
Preliminary Plat (per review)	\$150.00
Final Plat (per review)	\$150.00
Single Lot Residential Development Site Plan (first review)	\$150.00 (flat rate, including tree and lighting plans)
Single Lot Residential Development Site Plan (re-review)	\$50.00
Concept Plan (per review) - Planning & Zoning ONLY	\$50.00
Concept Plan (per review) - Development Process Committee	\$250.00
DT Master Plan (per review)	\$150.00
Photometric Plan Review (<u>When not part of a full Site Plan or Plat submittal</u>)	\$100.00
Land Disturbance Permits	
Erosion and Sedimentation Control (EC)	\$60.00/first acre \$10.00 each additional acre

Clearing and Grubbing (CG)	\$60.00/first acre \$10.00 each additional acre
Pump Station (PS)	\$500 per Pump Station
Stormwater Management Facility (SWF)	\$60.00/first acre \$10.00 each additional acre
Underground Infrastructure (UI)	\$60.00/first acre \$10.00 each additional acre
Above Ground Infrastructure (AI)	\$60.00/first acre \$10.00 each additional acre
Multi-Use Trail (MUT)	\$60.00/first acre \$10.00 each additional acre
Outdoor Lighting Permit (street lights and private outdoor lights)	\$50.00 (flat rate)
Land Development Miscellaneous	\$150**
Security for Completion of Improvements	
Performance/ <u>Completion</u> Security	Shall be 110% of construction value
Maintenance/ <u>Warranty</u> Security	Shall be 10% of construction value
Erosion Control Security	\$3,000/disturbed acre

~~* This fee would cover pages that would need to be added to Site Plans that do not require a full resubmittal.~~

**All submittals which are not covered by any other section of the above fee schedule, will be assessed a miscellaneous fee of \$150.00.

Chapter 5 Parks and Recreation

Section 5.1 Parks and Recreation Commemorative Item Fees

Commemorative Bench	\$25	
Park Bench Plaque	\$300	
Memorial Tree	\$300	(REMOVE)

Section 5.2 Facility Rental Fees

Room Rental for Meetings	\$50 per hour- Standard Room Set up
Room Rental for Non-profit Meetings	\$25 per hour- Standard Room Set up
Room Rental for City Required Meetings	\$25 per hour- Standard Room Set up
Room Rental for Special Events	\$300 per hour
Room Set up Fee for Special Events	\$150
Security Deposit for Special Events	\$250 up to \$1,500 (Dept. Director Discretion)
Dupree Park Pavilion Rental	\$35 per Reservation
Dupree Park Tennis/Pickleball Court	\$5 per hour/per court

Section 5.3 Park Rental Fees

Special Event Permit Fee	\$150- Due at the Time of Application
Application Fee	\$50 (REMOVE)
Permit Issuance Fee	\$100 (REMOVE)
Park Amenity Rental Fee	\$100 per hour (REMOVE)
Special Event Permit- Trail Usage Fee	\$100 per hour- Limit to One Trail Event per Month
Amphitheater Rental Fee	See- Council Policy Manual #900-0002

Section 5.4 Recreation Program Fees

Community Garden

Annual Membership 10x10 Plot ~~\$35~~ \$50 per Plot (Limit 1 per Household)

Community Recreation Program Vary by Program, Instructor and Market Rates

Park Usage Agreements- Independently Operated Public Programs (Not Rentals)

Local (Verified) Non-Profit Recreation Providers \$25 per Day

Local Civic, Faith Based and Private/Public School \$40 per Day

Other Local Groups and Organizations \$100 per Day

Private Events, Tournaments, & Other Park Usage Requests- See Sections 5.2 and 5.3

Section 5.5 William G. Long Senior Center Fees

~~Senior Center Annual Membership~~ ~~\$25~~ (REMOVE)

Senior Center Annual Membership- City Resident \$25

Senior Center Annual Membership- Non-City Resident \$35

Trip, Luncheon and Program Fees Vary by Program, Instructor and Market Rates

Senior Center Bus Fee \$5 per Person/ Trip

Section 5.6 Event Vendor Fees Event/Program Vendor Fees

Vendor- Without Electricity \$75 10x10 Booth Space

Food Vendor- Without Electricity \$100 10 10 Booth Space

Vendor- with Electricity \$100 10x10 Booth Space

Food Vendor- with Electricity ~~\$100~~ \$150 10x10 Booth Space

Summer Concert Series Vendor Fees Booked Thru Contracted Concessionaire

~~Food Vendor with Electricity~~ ~~\$250~~ ~~10x10 Booth Space~~ (REMOVE)

~~Cart Vendor~~ ~~\$100~~ (REMOVE)

Section 5.7 Sponsorship Fees

Summer Concert Series Sponsorship

Presenting \$25,000- Limit to One per Year

Platinum ~~Platinum~~ **Legendary** \$10,000

~~Gold~~ **Hall of Fame** \$7,500

~~Silver~~ ~~\$5,000~~ (REMOVE)

~~Bronze~~ ~~\$2,500~~ (REMOVE)

~~July 4th and Christmas Jubilee Sponsorship~~ July 4th, Halloween, Christmas Jubilee Sponsorship

~~Presenting~~ ~~\$10,000~~ \$5,000 per Event- Limit to One per Event

~~Diamond~~ ~~\$5,000~~ \$2,500 per Event

~~Sapphire~~ ~~\$3,500~~ \$1,000 per Event

~~Ruby~~ ~~\$1,000~~ \$500 per Event

Event and Program Sponsorships Vary by Event and Program, Based on Market Rate

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: June 22, 2026

SUBMITTED BY: Melissa Sigmund, City Clerk

ITEM TYPE: Ordinance 1st or 2nd Reading

AGENDA SECTION: NEW BUSINESS

SUBJECT: **Consideration to Adopt an Ordinance Amending Chapters 28, 32, & 42 - E-bikes/Personal Transportation Devices (1st Reading)**

SUGGESTED ACTION: Request to approve adoption an Ordinance amending Chapters 28, 32, and 42 in regards to the use of e-bikes and other personal transportation devices. This will serve as the first reading with the second reading and final vote scheduled for the July 13, 2026 agenda.

ATTACHMENTS:

- [CC Staff Report e-bikes 6.22.26.pdf](#)
- [DRAFT Code Redline Sec._28_2. 5.8.26.pdf](#)
- [DRAFT Code Redline Chapter_32 P&R 6.9.26.pdf](#)
- [DRAFT Code Redline Chapter 42 Traffic 5.6.26.pdf](#)
- [Draft_e-bikes_Ordinance.pdf](#)



DATE: June 22, 2026

TO: Woodstock Mayor and City Council

FROM: Melissa Sigmund, AICP, MPA,
Community Development Director

SUBJECT: **City Code Amendment – E-bikes and
Personal transportation devices**

RECOMMENDATION

City staff recommend the City Council approve proposed modifications to Chapter 19, Parks and Recreation, and Chapter 42, Traffic and Vehicles, of the Code of Ordinances.

BACKGROUND

Electric bicycles, often called e-bikes, have experienced a dramatic increase in popularity over the past several years. Consumers have also gained access to a wide variety of electric motorcycles “e-motos”, that are often geared towards youth, and may be mistaken for e-bikes, even if they don’t meet the legal definitions. At the same time, a wave of other electric motorized transportation devices, including hoverboards, electric skateboards, and One-Wheels have also gained the interest of many individuals looking for different forms of transportation and recreation.

On October 20 2025, staff presented information regarding these devices to the City Council for discussion and guidance. Council was interested in the creation of additional regulations surrounding e-bikes and these other devices based on community concerns due to a surge in riders using sidewalks and engaging in dangerous behaviors including stunts and inattention for other drivers and pedestrians.

On November 10, 2025, the City Council held a listening session for public input on this topic during the City Council Meeting. Attendance at the meeting filled The Chambers and over 20 members of the public shared their perspectives. Key elements of public input included the following:

- Have clearly defined rules
- Paint center lines on trails
- Need for more infrastructure overall for bicycles and other riders
- Have a safe defined place for minors to ride
- Regulations should match neighboring jurisdictions for consistency
- Riders need to follow traffic laws and drive safely – and parental responsibility for minors disobeying laws

- Need for safe, designated connections from Rope Mill Rd to Noonday Creek trail
- Have progressive discipline for those violating regulations
- Desire for bicycle lanes

On January 26, 2026, this item was brought back before City Council to review public input as well as to consider possible direction for future regulations and other actions. There was general support from City Council on adding signage and identification/stripping of trails to differentiate them from sidewalks and display regulations as long as it could be done in an attractive manner. The need for standardizing trail markings to help the public understand what they mean was also identified. Council expressed mixed opinions on whether bicycles and other devices should be allowed on widened sidewalks in Downtown. There was interest in allowing slower motorized scooters on trails and sidewalks. Parental responsibility is important. The much faster acceleration capability of Class 2 e-bikes and other electric devices that don't require pedaling/human power was a concern in relation to pedestrians and traditional bicycles. Speed limits were generally supported for trails, although there were mixed reactions to using speed as the defining factor for determining what vehicles/devices should be allowed on trails. Some Council Members supported allowing adult riders to use more types of vehicles in more locations than youth, while other Council Members preferred allowing Class 1 e-bikes and not Class 2 due to the quick acceleration that Class 2 e-bikes allow.

ANALYSIS

Given the emerging nature of these new transportation technologies, it is likely that finding the most desirable balance of regulations and permissions may be an iterative process. These first proposed changes are intended to create a framework that can be implemented and refined in response to the community's interests and future changes in transportation technology. The proposed changes take a cautious approach to allowing motorized devices on City trails to avoid changing their character dramatically.

EXISTING STATE LAW

O.C.G.A Title 40, Chapter 6, Uniform Rules of the Road has already been adopted as the traffic regulations of the City. Within this element of state law, there is a parental responsibility clause. As a result, no separate regulation is proposed for that topic with this amendment. The Uniform Rules of the Road also authorizes the use of Class I and Class II e-bikes to operate on the road as vehicles, without respect to the riders age or possession of a driver's license. Motorized cycles that do not meet the definitions of e-bikes are classified as either mopeds or motorcycles regardless of whether they are gasoline or battery powered. These vehicles require driver's licenses to operate, minimum age restrictions, and helmet laws. This amendment does not focus on the use of these vehicles on the road since the matter is already addressed in state law fully incorporated into City Code.

PROPOSED CHANGES

The attached Redlined exhibit identifies all changes proposed in this amendment. This includes changes to both Chapter 32, Parks and Recreation, as well as Chapter 42, Traffic and Parking.

An unrelated change is proposed to Section 28.2(8). Unlike buildings and walls, trees are not regulated by building or life safety codes in the same manner and the City does not employ a professional arborist on staff to evaluate tree complaints. As a result, disputes between property owners regarding trees on private property are best resolved as civil matters and not through Building or Code Enforcement intervention.

<p>Sec.32-4 Motor vehicles.</p>	<ul style="list-style-type: none"> • Changes have been made to specify that persons 18 and over can ride Class I e-bikes, as well as other motorized personal transportation devices (definition added in Chapter 42) on paved trails, paved bicycle paths and the mountain bike trails at Olde Rope Mill Park. Maximum speed for these motorized devices is 20 MPH. • Note: Cobb County only allows Class I e-bikes on the Silver Comet trail. Class I & Class II e-bikes are still allowed to be ridden on the street per state law.
<p>Sec. 42.4 Riding on sidewalks.</p>	<ul style="list-style-type: none"> • Specifies that no bicycles, e-bikes, or motorized personal transportation devices are allowed to be ridden on sidewalks. • Non-motorized personal transportation devices may be ridden by people of all ages on most sidewalks, with some exclusions in downtown in areas of heavy pedestrian use. • Children under 13 are permitted to ride bicycles on sidewalks. • Expands southern boundary of no-ride zone for any age on Main Street from Oak Street to Fowler Street.
<p>Sec. 42-7 Definitions.</p>	<p>Adds definition of e-bike, related back to O.C.G.A and definition of personal transportation device, which includes roller skates, roller blades, skateboards, hoverboards, One-Wheels, unicycles, segways, and stand-up scooters but does not include wheelchairs or mobility devices such as mobility scooters used by people with disabilities.</p>
<p>Section 28.2 Conditions constituting a nuisance</p>	<p>Removes trees from list of nuisances.</p>

CONCLUSION

The proposed changes will provide greater clarity regarding the modes of transportation that are permissible on City sidewalks and trails, while recognizing advancements in technology that create new opportunities for non-car travel. In addition to the proposed ordinance amendments, City staff in departments such as Parks and Recreation and Police, can evaluate opportunities for additional signage for trails, as well as education and enforcement actions to maintain safe transportation options for all members of the community.

ATTACHMENTS

Draft Ordinance
Redline of Proposed Amendments

Sec. 28-2. Conditions constituting a nuisance.

For the purposes of this chapter, the existence or accumulation of any combination of the following conditions or things on lands within the City is hereby declared and defined to be a nuisance and menace to public health, safety and welfare:

- (1) Stagnant water on premises;
- (2) Any dead or decaying matter, weeds, vegetation or any fruit, vegetable, animal or rodent, upon premises which is odorous or capable of causing disease or annoyance to the inhabitants of the City;
- (3) The generation of smoke or fumes in sufficient amounts to cause odor or annoyance to the inhabitants of the City;
- (4) The pollution of public water or the injection of matter into the sewage system which would be damaging thereto;
- (5) Maintaining a dangerous or diseased animal or fowl;
- (6) Obstruction of a public street, highway or sidewalk without a permit;
- (7) Loud or unusual noises which are detrimental or annoying to the public;
- (8) All walls, ~~trees~~ and buildings that may endanger persons or property;
- (9) Any business or building where illegal activities are habitually and commonly conducted in such a manner as to reasonably suggest that the owner or operator of the business or building was aware of the illegal activities and failed to reasonably attempt to prevent those activities;
- (10) Unused iceboxes, refrigerators and the like located outside of an enclosed structure;
- (11) Any trees, shrubbery or other plants or parts thereof, which obstruct clear, safe vision on roadways and intersections of the City; and
- (12) Any other condition constituting a nuisance under State law.

(Code 2005, § 38-31; Ord. No. 2797, exh. A, 2-24-2014)

Chapter 32 PARKS AND RECREATION¹

ARTICLE I. IN GENERAL

Sec. 32-1. Use of facilities; reservations.

- (a) All park properties are to be used on a first-come, first-served basis.
- (b) Each person using the public parks and grounds shall clean up all debris, extinguish all fires when such fires are permitted, and leave the premises in good order and the facilities in a neat and sanitary condition.

(Code 1989, § 7-2-1; Code 2005, § 62-1; Ord. of 4-14-2014)

Sec. 32-2. Hours of operation.

- (a) Except as otherwise provided, City parks shall be open to the public daily between the hours of 7:00 a.m. to 11:00 p.m. The City's trail system closes at dusk. No person, other than City personnel conducting City business, or engaging in a City-sponsored event, shall occupy or be present in such parks during any other hours.
- (b) Any section or part of a park (which shall include, but not be limited to, City trails in the City's trail system and City bike trails), or an entire park, may be declared closed to the public by the Parks and Recreation Director or his or her designee at any time and for any interval of time, either temporarily or at regular or stated intervals.
- (c) Posted signage shall indicate if a park or any section or part thereof is closed which signage shall state that persons present in a closed park or any closed section or part thereof are subject to a fine not to exceed \$1,000.00. It shall be unlawful for any person to be in any closed City park or any closed section or closed part thereof at any time the park or any section or part thereof is closed to public use as indicated by posted signage.

(Code 1989, § 7-2-2; Code 2005, § 62-2; Ord. No. 5166-2018, § I, 6-11-2018)

Sec. 32-3. Prohibited acts.

No person using the parks, grounds or facilities shall:

- (1) Willfully mark, deface, disfigure, injure, tamper with, displace or remove any structures, equipment, facilities or park property or appurtenances.
- (2) Throw, discharge or otherwise place or cause to be placed in the waters of any fountain, pond, lake, stream, bay or other body of water in or adjacent to any park or any tributary, stream, storm sewer or drain flowing into such waters, any substance, matter or thing, liquid or solid, which will or may result in the pollution of the waters.

¹State law reference(s)—Recreation system for municipality authorized, O.C.G.A. § 36-64-1 et seq.

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- (3) Damage, cut, carve, transplant or remove any tree or plant.
 - (4) Hunt, molest, harm, frighten, kill, trap, chase, tease, shoot or throw missiles at any animal, reptile or bird; or remove or have in his or her possession the young of any wild animal, or the eggs, nest or young of any other animal.
 - (5) Bring in or dump, deposit or leave any bottles, broken glass, ashes, paper, boxes, cans, dirt, rubbish, waste, garbage, refuse or other trash. Refuse or trash shall be placed only in the proper receptacles where these are provided. Where receptacles are not so provided, all such rubbish or waste shall be carried away from the park by the person responsible for the presence of the same, and properly disposed of elsewhere.
 - (6) Disturb the peace, or use any profane or obscene language.
 - (7) Endanger the safety of any person by any conduct or act.
 - (8) Commit any assault or battery, or engage in fighting.
 - (9) Carry, possess or drink any alcoholic beverages, unless previously approved by the City Council, or take illegal nonprescription drugs in the park.
 - (10) Violate any rule for the use of the park, made or approved by the Parks and Recreation Board.
 - (11) Prevent any person from using any park, or any of its facilities, or interfere with such use.
 - (12) Swim, bathe or wade in any waters or waterways in or adjacent to any park, except in such waters and at such places as are provided.
 - (13) Dress or undress on any beach, or in any vehicle, toilet or other place, except in such bathing houses or structures as may be provided for that purpose.
 - (14) Use boats, canoes or any other flotation device in any waters or waterways, except in such waters and at such places as they are provided.
 - (15) Violate the noise regulations provided for in Chapter 30, Article II, with the exception of City-sponsored events.
 - (16) Enter or remain in a City park or any section or part thereof which has been closed as indicated by posted signage.

(Code 1989, § 7-2-4; Code 2005, § 62-4; Ord. of 4-14-2014; Ord. No. 5166-2018, § II, 6-11-2018)

Sec. 32-4. Motor vehicles.

- (a) A motorized vehicle means a self-propelled, wheeled conveyance that does not run on rails. A motorized vehicle shall not include a wheelchair used by a person with disabilities as an auxiliary aid. A wheelchair means a device designed solely for use by a mobility-impaired person for locomotion that is suitable for use in an indoor pedestrian area.
- (b) No person shall drive or park any motorized vehicle except on streets, driveways or parking lots in the park, or park or leave such a vehicle in any place other than one established for public parking. This section does not prohibit persons with disabilities from using a wheelchair or other mobility aid as an auxiliary aid in or on any city park, bicycle path, or other area owned or operated by the city for recreational purposes. Persons age 18 and over shall be permitted to ride Class I electric assisted bicycles, otherwise known as a Class I e-bikes, as defined by O.C.G.A, § 40-6-300 as well as motorized personal transportation devices as defined in Section 42-7 on paved trails, paved bicycle paths and

Taylor Randahl Memorial Mountain Bike Trails at Old Rope Mill Park, unless restricted by other state or federal agencies. On paved surfaces, all persons on motorized vehicles and motorized devices shall yield to pedestrians. Motorized vehicles, including motorized personal transportation devices and e-bikes shall be limited to a maximum speed of 20 miles per hour in the areas described in this section.

(c) This section does not prohibit the use of motorized vehicles for maintenance or public safety purposes,

(Code 1989, § 7-2-5; Code 2005, § 62-5)

Sec. 32-5. Limitations on games.

No person shall take part in or abet the playing of any games involving objects such as balls, stones, arrows, javelins or model airplanes except in areas set apart for such forms of recreation. The playing of rough or potentially dangerous games such as football, baseball and soccer is prohibited except on the fields, courts or areas provided therefor.

(Code 1989, § 7-2-6; Code 2005, § 62-6)

Sec. 32-6. Fires restricted.

No person shall build or attempt to build a fire except in areas and under regulations as may be designated by the Parks and Recreation Director. No person shall drop, throw or otherwise scatter lighted matches, burning cigarettes or cigars, tobacco paper or other inflammable material within any park area or on any contiguous highway, road or street.

(Code 1989, § 7-2-7; Code 2005, § 62-7; Ord. of 4-14-2014)

Sec. 32-7. Camping prohibited.

No person shall set up tents, shacks or any other temporary shelter for the purpose of overnight camping, nor shall any person leave in a park after closing hours any movable structure or special vehicle to be used, or that could be used, for such purpose.

(Code 1989, § 7-2-8; Code 2005, § 62-8; Ord. of 4-14-2014)

Sec. 32-8. Unleashed dogs, dangerous animals prohibited.

No person shall bring any dangerous animal into any park. No dog may be in any park unless such dog is on a leash not more than ten feet long; provided, however, that service dogs may be on a harness.

(Code 1989, § 7-2-9; Code 2005, § 62-9)

Sec. 32-9. Sales or services prohibited.

No person shall vend, sell, peddle or offer for sale any service, commodity, or article on any City property or public land except at City-sanctioned programs, fairs and events.

(Code 1989, § 7-2-10; Code 2005, § 62-10; Ord. No. 7041-2021, § 1, 4-12-2021)

Sec. 32-10. Signs prohibited.

No person shall paste, glue, tack or otherwise post any sign, placard, advertisement or inscription whatever, nor shall any person erect or cause to be erected any sign whatever on any public lands or highways or roads adjacent to a park. This provision shall not apply to any properly authorized government official in pursuit of any official duty.

(Code 1989, § 7-2-11; Code 2005, § 62-11)

Sec. 32-11. Penalties for violations of posted signage.

Any person found in violation of Section 32-2 shall pay a fine of not more than \$100.00 for the first offense, \$150.00 for the second offense, \$200.00 for the third offense and not more than \$1,000.00 for any subsequent offense, as determined by the Municipal Court Judge.

(Code 2005, § 62-12; Ord. No. 5166-2018, § III, 6-11-2018)

Secs. 32-12—32-42. Reserved.

ARTICLE II. PARKS AND RECREATION ADVISORY BOARD

Sec. 32-43. Establishment; composition.

The City Parks and Recreation Advisory Board shall consist of eight individuals who are residents of the City. Individuals chosen to be part of this Board shall be selected by each Councilmember and Mayor, one appointee per ward and two appointees by the Mayor. The Board shall appoint a Chairperson and other officers as deemed necessary at the first meeting following appointment of new members. A quorum shall consist of five Board members. If a quorum of the appointed members is not present, such election shall be postponed until a quorum of the appointed members is present.

(Code 1989, § 7-1-1; Code 2005, § 62-41; Ord. No. 00-02-22, 2-22-2000; Ord. of 8-15-2006)

Sec. 32-44. Term of office.

- (a) The Parks and Recreation Advisory Board members' terms of office will expire contemporaneously with the expiration of the term of the individual who appointed such Board member.
- (b) Additionally, the Chairperson shall be appointed for a term of one calendar year by a majority vote of those members serving on the Board. No individual shall serve as a Chairperson for a period in excess of two consecutive terms. Such election shall be made by a majority vote of the members present at such meeting, provided a quorum of the appointed members is present at such a meeting. If such a quorum of the appointed members is not present, such election shall be postponed until a quorum of the appointed members is present.

(Code 1989, § 7-1-2; Code 2005, § 62-42; Ord. No. 94-08-23, 8-23-1994; Ord. No. 96-01-09, 1-9-1996; Ord. No. 00-02-22, 2-22-2000; Ord. of 8-15-2006; Res. No. 2754, 1-27-2014)

Sec. 32-45. Powers and duties.

- (a) The Parks and Recreation Advisory Board shall assist and recommend to staff and Council as to the location and development of all parks and trails in the City. The Board shall also assist and recommend to staff and

Council as to the development and expansion of activities programming for all ages to be held within the City's parks and trails system.

- (b) The Parks and Recreation Advisory Board shall inform and educate the public about the importance of and need for recreation programs, facilities, and services.
- (c) The Parks and Recreation Advisory Board shall make annual site visits of all municipal parks and make recommendations to staff and Council as to their condition, maintenance, appeal to public, and potential areas of improvement.
- (d) The Parks and Recreation Advisory Board shall provide encouragement, support, and work in partnership with the Parks and Recreation Department to provide a team approach in voicing concerns to and addressing issues with the City Council.
- (e) The Parks and Recreation Advisory Board shall assist staff in the creation and publication of marketing material for the parks and trails system, include a brochure with maps and location information.

(Code 1989, § 7-1-3; Code 2005, § 62-43; Ord. of 8-15-2006; Ord. of 4-14-2014)

Sec. 32-46. Compensation.

The compensation of the City Parks and Recreation Advisory Board members shall be set at \$50.00 per meeting, to be paid to only those members who attend such a meeting.

(Code 2005, § 62-46; Ord. No. 01-03-13, 3-13-2001; Ord. of 8-15-2006)

Chapter 42 TRAFFIC AND VEHICLES¹

ARTICLE I. IN GENERAL

Sec. 42-1. Uniform Rules of the Road adopted.

Pursuant to the authority of O.C.G.A. §§ 40-6-372—40-6-374, all of O.C.G.A. Tit. 40, Ch. 6 (O.C.G.A. § 40-6-1 et seq.), known as the Uniform Rules of the Road, and O.C.G.A. § 40-1-1 are adopted as and for the traffic regulations of the City with like effect as if recited in this section.

(Code 2005, § 94-1)

State law reference(s)—Uniform Rules of the Road, adoption, O.C.G.A. § 40-6-375.

Sec. 42-2. Temporary traffic regulations.

In cases where traffic upon the streets of the City may become congested upon occasions of temporary construction, occasions of parades, at theaters and other public assemblages or conditions which interfere with normal traffic operations or where large numbers of vehicles are assembled, the Police Chief may make temporary rules directing and regulating the traffic in these congested districts, and any person, after being warned of the temporary traffic regulations, who shall violate them shall be liable therefor as for other violations of the Code.

(Code 1989, § 10-1-2; Code 2005, § 94-2; Res. No. 95-09-26, 9-26-1995)

Sec. 42-3. Traffic control.

- (a) The Traffic Safety Committee, as appointed by the City Manager and referenced in Council Policy Manual #400-0001, Article II, Procedures, Section E, Traffic Committee, is authorized to designate and maintain by appropriate traffic control signs, markings and devices for:
- (1) Crosswalks, by analyzing and determining the appropriate locations for crosswalks and accompanying pedestrian-activated equipment which signals that pedestrians are entering the crosswalk for passage across the street;
 - (2) Other safety zones for pedestrians;
 - (3) Traffic lanes;
 - (4) Speed, parking, truck or other traffic control zones;
 - (5) Stop, yield, one-way and other directional and devices; and
 - (6) Any other sign, marking, device or zone necessary for orderly and safe conditions on the streets of the City.

¹State law reference(s)—Uniform Rules of the Road, O.C.G.A. § 40-6-1 et seq.; alternative penalties, O.C.G.A. § 17-10-3; municipal home rule powers, O.C.G.A. § 36-35-3.

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- (b) All traffic control signs, signals, devices and markings shall conform to specifications in the Manual on Uniform Traffic Control Devices adopted by the State Transportation Board. All signs and signals required under this section for a particular purpose shall so far as practicable be uniform as to type and location throughout the City. All traffic control devices so erected and not inconsistent with the provisions of State law or this chapter shall be official traffic control devices of the City.
 - (c) No person shall be charged with violating a traffic or parking zone, marking, sign or other traffic control device unless appropriate signs, markings or devices are in fact operating or in existence on streets involved.
 - (d) Any violation of any traffic or parking zone, marking sign or other traffic control device established under this section shall be a violation of this chapter.

(Code 1989, § 10-1-3; Code 2005, § 94-3; Ord. of 5-21-2012; Ord. of 12-11-2017, § II)

Sec. 42-4. Riding on sidewalks.

- ~~(a) No person shall ride any horse, skateboard or any vehicle on the sidewalks of the City. No horse, bicycle, skates or skateboard will be allowed on the sidewalks of Main Street from Oak Street north to Rope Mill Road; Market Street, East Main Street and Chambers Street. No person shall ride any horse or motorized vehicle on the sidewalks of the City, except for authorized City personnel, individuals receiving express consent from the City Manager or designee for purposes such as maintenance or public safety, or as otherwise expressly permitted by this Municipal Code.~~
- ~~(b) No person shall ride any bicycle, e-bike, or motorized personal transportation device on the sidewalks of the City, except that children under 13 years of age shall be permitted to ride bicycles on the sidewalks of the City. The use of non-motorized personal transportation devices on City sidewalks without age limitation shall be permissible unless otherwise restricted by this code or as indicated by signage authorized by the City.~~
- ~~(c) No person of any age shall ride any bicycles, e-bike, motorized or non-motorized personal transportation devices (including skates and skateboards) on the sidewalks of Main Street from Fowler Street north to Rope Mill Road, East Main Street, and Chambers Street.~~
- ~~(d) Multi-use trails as indicated on the City's Greenprints Trails Map or as otherwise defined or delineated through signage or similar means are regulated under Chapter 19 of this Ordinance and are therefore not subject to the standards of this Section.~~

(Code 1989, § 10-1-5; Code 2005, § 94-4; Ord. No. 04-03-23, 3-23-2004; Ord. of 4-28-2014)

Sec. 42-5. Load limit.

There shall be a load limit of five tons on City streets.

(Code 1989, § 10-1-6; Code 2005, § 94-5)

Sec. 42-6. Prohibition against through traffic on certain roads.

- (a) It shall be unlawful for any truck as defined in Subsection (b) of this section to operate or travel upon, over or across the public roadways within the City street system known as Main Street (from Highway 92 to Ridgeway Parkway), Neese Road (City limits to Arnold Mill Road), Rusk Street (Rope Mill Road to Little John

Lane), and Dobbs Road (from Main Street to Arnold Mill Road) unless for the purpose of traveling to a specific place or destination, located on said public roads, to which there is no other alternative route except by said public roads.

(b) For purposes of this section, the term "truck" shall be defined as any vehicle:

- (1) Having more than two axles;
- (2) Having a gross weight in excess of 20,000 pounds; or
- (3) Having a total length, exclusive of cab, in excess of 20 feet.

The foregoing definition is not intended to include any vehicle which is one ton or less and accompanied by a trailer.

(Code 1989, § 10-4-1; Code 2005, § 94-6; Ord. No. 03-10-15, 10-15-2003; Ord. of 10-15-2003; Ord. No. 1404, 1-13-2011)

Sec.42-7. Definitions.

The following words, terms and phrases, when used in this Chapter, shall have the meanings ascribed to them, except where the context clearly indicates a different meaning:

e-bike: An e-bike, otherwise known as an electric bicycle shall be a vehicle defined as a Class 1, Class 2, or Class 3 E-bike by the O.C.G.A.

Personal transportation device: a small transportation device, designed for conveying a single person. This includes, but is not limited to roller skates, roller blades, skateboards, hoverboards, One-Wheels, unicycles, segways, and stand-up scooters. Personal transportation devices may be human-powered or motorized. Personal transportation devices do not include conventional or electric wheelchairs or other mobility aids designed to be used both indoors and outdoors for the express purpose of enabling mobility for a person with a disability. Devices defined by O.C.G.A. Title 40 as mopeds or motorcycles are not considered personal transportation devices, regardless of power source (e.g. electric battery powered motors).

Secs. 42-~~87~~—42-30. Reserved.

ARTICLE II. SPEED ZONES²

Sec. 42-31. Erection of signs.

- (a) On-system signs shall be erected by the State Department of Transportation.
- (b) Off-system signs shall be erected by the City.

(Code 2005, § 94-41; Ord. No. 97-02-11, 2-11-1997; Ord. No. 2-25-97, 6-24-1997; Ord. No. 1-8-98, 3-10-1998)

²State law reference(s)—Alteration of speed limits authorized, O.C.G.A. § 40-6-183.

Sec. 42-32. On-system.

<i>State Route</i>	<i>Within the City/Town Limits of and/or School Name</i>	<i>From</i>	<i>mile Point</i>	<i>To</i>	<i>Mile Point</i>	<i>Length in Miles</i>	<i>Speed Limit</i>
92	Woodstock	0.06 mile west of Sharon Way (west Woodstock City limit)	6.95	0.02 mile west of Wigley Road (east Woodstock City limit)	13.09	6.14	45
417, I-575	Woodstock	Cobb County Line	6.07	0.64 mile south of Sixes Road (North Woodstock City limit)	10.58	4.51	70

SIGNS TO BE ERECTED BY THE GEORGIA DEPARTMENT OF TRANSPORTATION

SCHOOL ZONE HOURS EFFECTIVE**

SCHOOL DAYS ONLY

WHEN SCHOOL FLASHERS ARE IN OPERATION AND/OR AS INDICATED ON SCHOOL TIME OF DAY SIGN

SCHOOL DAYS ONLY

INTERSTATE 575 (SR 417) THAT IS LOCATED WITHIN THE CITY LIMITS OF WOODSTOCK SHALL BE ZONED FOR THE STATUTORY 70 MILES PER HOUR SPEED LIMIT, BUT SHALL NOT BE INCLUDED UNDER THE CITY OF WOODSTOCK'S SPEED DETECTION DEVICE PERMIT. ENFORCEMENT OF THE SPEED CONTROL WILL REMAIN WITH THE DEPARTMENT OF PUBLIC SAFETY.

(Code 2005, § 94-42; Ord. No. 97-02-11, 2-11-1997; Ord. No. 2-25-97, 6-24-1997; Ord. No. 1-8-98, 3-10-1998; Ord. No. 04-17-12, 5-21-2012; Ord. No. 11-02-15, 12-14-2015; Ord. No. 6031-2019, 10-24-2019; Ord. No. 6923-2021, 2-8-2021)

Sec. 42-33. Off-system.

<i>Road Name</i>	<i>Within the City/Town Limits of and/or School Name</i>	<i>From</i>	<i>To</i>	<i>Length in Miles</i>	<i>Speed Limit</i>
Arnold Mill Road	Woodstock	Main Street	Bentley Parkway	0.25	25
Arnold Mill Road	Woodstock	Bentley Parkway	Sandy Circle	0.25	35

Arnold Mill Road	Woodstock	Sandy Circle	Neese Road	0.87	45
Dobbs Road	Woodstock	Arnold Mill Road	Main Street	0.70	25
Dupree Road	Woodstock	0.09 mile west of State Route 417 (I-575)	0.09 mile east of Noonday Creek Bridge	0.35	40
Dupree Road	Woodstock	0.09 mile east of Noonday Creek Bridge	Main Street	0.36	30
Main Street	woodstock	State Route 92	Serenade Lane	0.36	35
Main Street	Woodstock	Serenade Lane	Henderson Street	1.41	25
Main Street	Woodstock	Henderson Street	Ridgewalk Parkway	0.35	35
Ridgewalk Parkway	Woodstock	Main Street	SR 417 (I-575) northbound exit ramp	0.96	45
Rope Mill Road	WOODSTOCK	Main Street	Cardinal Drive	0.85	25
Rope Mill Road SCHOOL ZONE***	WOODSTOCK ELEMENTARY SCHOOL	0.14 mile north of Rusk Street	Angela Court	0.32	25
Rope Mill Road	WOODSTOCK	Cardinal Drive	Woodstock Parkway	0.44	35
Towne Lake Parkway	WOODSTOCK	0.06 mile east of State Route 417 (I-575)	Woodstock Parkway	0.30	45
Towne Lake Parkway	WOODSTOCK	Woodstock Parkway	Mill Street	0.25	35
Towne Lake Parkway	WOODSTOCK	Mill Street	Main Street	0.26	25
Woodstock Parkway	WOODSTOCK	Towne Lake Parkway	0.60 mile north of Towne Lake Parkway	0.60	35
Woodstock Parkway	WOODSTOCK	0.60 mile north of Towne Lake Parkway	Ridgewalk Parkway	1.15	45

SCHOOL ZONE HOURS EFFECTIVE

SCHOOL DAYS ONLY

WHEN SCHOOL FLASHERS ARE IN OPERATION AND/OR AS INDICATED ON SCHOOL TIME OF DAY SIGN

SCHOOL DAYS ONLY

(Code 2005, § 94-43; Ord. No. 97-02-11, 2-11-1997; Ord. No. 2-25-97, 6-24-1997; Ord. No. 1-8-98, 3-10-1998; Ord. No. 04-17-12, 5-21-2012; Ord. No. 11-02-15, 12-14-2015; Ord. No. 6031-2019, 10-24-2019; Ord. No. 6923-2021, 2-8-2021)

Secs. 42-34—42-54. Reserved.

ARTICLE III. PARKING³

Sec. 42-55. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Paid parking space means any space within a paid parking zone which is duly designated for the parking of a single vehicle by lines painted or otherwise durably marked on the surface of the street which is in an area clearly marked by signs indicating the space is in a paid parking zone and indicating that payment may be made using paid parking technology.

Paid parking technology means any technology that allows payment for parking in paid parking zones without the use of mechanical parking meters, including, but not limited to, telephone, smartphone applications, website, single or multi space meters, or any other technology as deemed appropriate by the City to pay for parking. Parking meter technology may utilize parking space numbers, license plates, sticker numbers, or any other means designated by the specific parking meter technology to process parking payment.

Paid parking zone means any area designated by resolution as a paid parking zone.

Parking control officer (PCO):

- (a) The position of parking control officer (PCO) shall be filled by individuals whose qualifications, both physical and educational, will permit the performance of the duties of PCO hereinafter defined, and in accordance with such requirements as may be established from time to time by the City Council. All PCOs shall be employed by or shall otherwise be under the control of the City of Woodstock or its designated parking management company. They shall not be members of the division of police, nor entitled to share in the policemen's and firemen's retirement fund.
- (b) The duties of a PCO shall be the following:
 - (1) Issuance of citations for violations of the following sections of this Code.
 - (2) Issuance of citations to motor vehicles illegally parked in designated fire lanes.

³Ord. No. 2025-005, § 2(Att.), adopted Mar. 24, 2025, repealed the former Art. III, §§ 42-55—42-60, and enacted a new Art. III as set out herein. The former Art. III pertained to similar subject matter, and derived from the Code of 1989, §§ 10-2-1—10-2-3; the Code of 2005, §§ 94-69—94-74; Res. No. 92-03-09, adopted Mar. 9, 1992; Ord. No. 97-06-24, adopted June 24, 1997; Ord. No. 04-03-23, adopted Mar. 23, 2004; an ordinance adopted July 14, 2014, § 1(att.); and Ord. No. 5448-2018, exh. A, adopted Nov. 26, 2018.

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- (c) This section shall not be construed as granting to said PCOs the powers or authority of a police officer, and such PCOs shall be strictly prohibited and limited to the exercise and performance of the duties herein provided.
 - (d) The provisions of this section shall not be construed to restrict or prohibit any member of the police force from enforcing parking violations in the City of Woodstock but shall be cumulative in the provisions of other ordinances of the City of Woodstock.

Parking ordinance means an ordinance regulating parking, standing, or stopping upon the public streets or ways within the City of Woodstock.

Vehicle means a registered motor vehicle or motorcycle, modified golf cart, personal transportation vehicle, or an electric personal assistive mobility device.

(Ord. No. 2025-005, § 2(Att.), 3-24-2025)

Sec. 42-56. General prohibitions.

In addition to the violation of posted signs upon the City streets and public parking areas, the following shall be prohibited:

- (a) Parking of a vehicle in a designated space with the front of the vehicle facing the opposite direction from the flow of traffic in the adjacent travel lane.
- (b) Double parking or parking in traffic lanes.
- (c) Parking so as to obstruct or intrude into any portion of a crosswalk or driveway.
- (d) Parking within or obstructing any portion of a designated fire lane or within 15 feet of a fire hydrant.
- (e) Parking in such a manner that a vehicle is not completely within a parking space designated by painted lines, whether upon City streets or City parking lots.
- (f) Parking for any time in excess of the posted time limitation for a parking space. A vehicle shall be construed to have remained stationary (continuously parked in a space) if said vehicle has not been moved for a distance of more than one block, or 300 feet, whichever is less, from the space and shall be subject to a ticket for violation of the parking time restriction as if still parked in the original parking space.
- (g) Parking upon sidewalks intended for pedestrian travel, or streetscapes and landscaped areas not intended for vehicles.
- (h) Parking within spaces designated as health services parking or loading zones by unauthorized vehicles and for purposes not intended by this article.
- (i) Parking adjacent to yellow curbs.
- (j) At any place where official signs or marking prohibit stopping, standing or parking.
- (k) Within 20 feet of a crosswalk at an intersection.
- (l) Unauthorized parking within disabled spaces. Disabled spaces may be marked by the recognized symbol for such spaces, blue painted lines or posted signs. Parking within disabled spaces shall be governed by the provisions of State law as to authorized vehicles, limitations as to use, if any, and penalties for violations.

(Ord. No. 2025-005, § 2(Att.), 3-24-2025)

Sec. 42-57. Compliance with no parking or restricted parking markings or signs.

No person shall park a motor vehicle, including a motorcycle, modified golf cart, personal transportation vehicle, or an electric personal assistive mobility device on any sidewalk or street within the City in any zone or area posted by a sign as prohibited parking, or in violation of any sign posted within the City that sets forth parking prohibitions or restrictions as listed in Section 42-55.

(Ord. No. 2025-005, § 2(Att.), 3-24-2025)

Sec. 42-58. Paid parking zones.

- (a) The City is hereby authorized to establish, by resolution of the City Council, certain sections of the City public right-of-way to be designated as paid parking zones. These zones shall be depicted on a map adopted by resolution and kept on file by the City Clerk.
- (b) The cost of parking or standing a vehicle in a parking space located in a paid parking zone shall be established by resolution of the City Council and the parking fee shall not exceed a cost of \$2.00 per hour for paid parking spaces, not including additional fees.
- (c) Paid parking zone days and hours of operation shall be established by resolution of the City Council.
- (d) Each paid parking zone shall provide signage to notify drivers of the required payment for that paid parking zone and the maximum length of allowable parking time.
- (e) For any parking space in a paid parking zone, the City shall install signage in the area and visible from the space indicating that payment of the paid parking technology rates for that space shall be made by using paid parking technology and indicating the procedure for using said technology.
- (f) When parking meter technology is in use, it shall notify the user and the parking control officer of the legal parking time for which payment has been made and the balance of legal parking time.
- (g) Nothing in this section shall be construed as prohibiting the City Manager, or his or her designee, from temporarily restricting parking or allowing parking at no charge at spaces within paid parking zones based on special circumstances, including, but not limited to, emergencies, special events, construction, change in building uses, and actual usage of parking spaces in the zones.
- (h) No person shall move and repark a vehicle on either side of a street within the same block in order to avoid exceeding the paid parking technology time limits specified for either side of the street in that particular block.
- (i) Short term complementary spaces may be designated by the City Manager, or his or her designee, within an established paid parking zone. The time limit in each short term complementary space shall be indicated on signage within the designated space. If the vehicle shall remain parked in any short term complementary space beyond the parking time limit set for that parking space, and it paid parking technology shall indicate illegal parking, then, and in that event, the vehicle shall be considered as parking overtime and beyond the period of legal parking time, and parking shall be deemed a violation of this article.
- (j) Time limit restrictions shall be designated by signs posted by the City and enforced by the Woodstock Police Department or parking control officers.
- (k) Persons in violation of this section will be fined according to the approved Municipal Court bond/fee schedule.

(Ord. No. 2025-005, § 2(Att.), 3-24-2025)

Sec. 42-59. Parking in residential parking permit area; permit required.

- (a) When signs are erected or placed giving notice that a residential parking permit area has been established pursuant to resolution of the City Council, no person shall park a vehicle in any such space so designated for more than the time period specified on such signs, unless the vehicle displays a parking permit authorized by that resolution.
- (b) Any vehicle parked in violation of subsection (a) above is declared to be a public nuisance, and any police officer or any parking control officer is authorized to cause the same to be removed to and impounded in accordance with Section 42-79.
- (c) No person shall fail to surrender a residential parking permit when directed to do so.
- (d) No person shall represent in any fashion that a vehicle is entitled to a residential parking permit authorized by resolution of the City Council when it is not so entitled. The display of a residential parking permit on a vehicle not entitled to such a residential parking permit shall constitute such a representation.
- (e) No person shall duplicate, or attempt to duplicate, by any means, a residential parking permit authorized by resolution of the City Council. The display of such a duplicate residential parking permit on a vehicle shall constitute such a duplication.

(Ord. No. 2025-005, § 2(Att.), 3-24-2025)

Sec. 42-60. Loading zone established; time limit for loading.

- (a) No person shall stop, stand or park a vehicle for any purpose or length of time other than for the expeditious unloading and delivery or pickup and loading of materials in any place marked as a loading zone during hours when the provisions applicable to such zones are in effect. In no case shall there be a lapse in the loading or unloading of materials except when so marked by appropriate signs. This permitted lapse in loading and unloading operations is for the sole purpose of accumulating loads, signing of material receipts and incidental necessary activities.
- (b) The driver of a passenger motor vehicle may stop temporarily at the place marked as a loading zone for the purpose of and while actually engaged in loading or unloading.

(Ord. No. 2025-005, § 2(Att.), 3-24-2025)

Sec. 42-61. Parking of heavy vehicles.

- (a) For the purpose of this section, the term "heavy vehicle" means any large vehicle with a gross vehicle weight of more than 10,000 pounds as shown on the vehicle or manufacturer's specifications or exceeding 24 feet in length (including load), or exceeding 96 inches in height (including racks, and excluding antennas), or semi-truck trailers. Large private recreational vehicles shall only be parked in side or rear yards and shall not exceed 10,000 pounds gross vehicle weight. Commercial recreational vehicles shall not be stored on residential parcels.
- (b) It shall be unlawful for any person to permit or cause any heavy vehicle to be pulled, pushed or in any way moved across any curb in the City without prior permission from the Director of Public Works or his or her designee.
- (c) It shall be unlawful for any person to permit or cause any heavy vehicle to be parked or stored on public property or (except as noted in subsection (a) of this section) in a residential area, office and institutional, commercial or agricultural district not zoned for warehousing for a period longer than one hour during the

day or night; provided that the one-hour limitation shall not apply to any vehicle actually engaged in loading or unloading activity where the driver is present and in charge thereof. It shall further be unlawful for parts of these vehicles, and their accessories, including materials hauled by the vehicles, to be stored on residential property or to be serviced on residential property, except emergency service may be rendered upon permission of the Chief of Police.

(Ord. No. 2025-005, § 2(Att.), 3-24-2025)

Sec. 42-62. Enforcement; fine, impoundment of vehicle.

- (a) Any person who violates this article shall be guilty of a misdemeanor and, upon conviction thereof, shall be punished by a fine not more than \$1,000.00 or no more than 60 days in jail or both for each occurrence, and each occurrence shall be deemed a separate offense.
- (b) Unless otherwise specifically provided by resolution of the Mayor and City Council, the enforcement of this article shall be within the jurisdiction of the City of Woodstock Police Department, the Cherokee County Sheriff's Department, and any State officer authorized by the State of Georgia to make misdemeanor criminal arrests. Persons designated by the governing authority are hereby authorized to issue citations or summons or both, charging violations under this article, returnable to a court or courts having jurisdiction over State traffic offenses or other courts located in Cherokee County, Georgia having jurisdiction over violations of City ordinances.
- (c) For purposes of enforcing the provisions of this article, any court having jurisdiction over State traffic offenses or other courts having jurisdiction over violations of City ordinances shall be entitled to take such action to ensure compliance, and the person convicted shall reimburse the City for any cost or expense associated with such compliance efforts, and the City shall be entitled to place a lien on the property or require a bond from the person to secure payment and reimbursement for these expenses.
- (d) Where any vehicle has been left unattended in a restricted zone for 24 hours or more, the parking enforcement officer or police officer is authorized to cause the vehicle to be towed away to the nearest garage or other place of safety, at the expense of the owner of the vehicle.

(Ord. No. 2025-005, § 2(Att.), 3-24-2025; Ord. No. 2025-023, 10-13-2025)

Sec. 42-62.1. Parking decks and covered parking structures.

- (a) This section shall be enforced as provided for in Section 42-61 of the City of Woodstock Code of Ordinances.
- (b) As used in this section, the term "parking deck" shall be synonymous with "parking structure" and "parking garage" and each and all of these terms shall mean: A public structure or a portion thereof composed of one or more levels of floors used exclusively for the parking of motor vehicles. A parking structure may be totally below grade (as in an underground parking garage) or either partially or totally above grade with those levels being either open or enclosed.
- (c) The following things are prohibited from being parked in each and every parking deck located within the City limits of the City of Woodstock:
 - (1) Vehicles without legal registration;
 - (2) Inoperable vehicles remaining longer than 24 hours after entry into a parking deck, except as otherwise permitted by law; and

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- (3) Drones, segways, all-terrain vehicles (ATVs), powered one-wheeled vehicles, or any other powered or unpowered personal transport vehicle which is not an automobile or human-powered vehicle (such as bicycles, unpowered scooters, or skateboard), except as otherwise permitted by law.
 - (4) This section shall not prohibit items in paragraphs (1) through (3) of this section from being transported or stored inside or on a vehicle otherwise permitted in a parking deck.
- (d) The following conduct is prohibited in each and every parking deck located within the City limits of the City of Woodstock:
- (1) Camping, sleeping, or otherwise remaining for more than four hours on or inside a vehicle parked inside a parking deck;
 - (2) Parking of vehicles across marked lines separating individually designated parking spaces;
 - (3) Parking of vehicles in any area not specifically marked as a parking space;
 - (4) Riding or operation of any powered or empowered personal transportation devices such as, but not limited to, bicycles, skateboards, one-wheeled vehicles, scooters, or powered boards;
 - (5) Aggressive or otherwise unnecessary acceleration or operation of vehicles, including the intentional making of tire marks or unnecessary engine noise;
 - (6) Climbing;
 - (7) Skating;
 - (8) Loitering;
 - (9) The ignition or use of open flames;
 - (10) Standing, sitting, or placing into a designated parking space any item that is not a vehicle, except as otherwise permitted by law;
 - (11) Reserving or marking otherwise unreserved or unmarked parking spaces, except as otherwise permitted by law;
 - (12) Yelling or physical confrontation in non-emergent situations; and
 - (13) Music or other broadcast or generation of noise in violation of Chapter 30, Article II, Section 30-41 of the City of Woodstock Code of Ordinances.

(Ord. No. 2025-023, 10-13-2025)

Sec. 42-62.2. Electric vehicle charging stations.

- (a) This section shall be enforced as provided for in Section 42-62 of the City of Woodstock Code of Ordinances.
- (b) Definitions. As used in this Code of Ordinances, the following definitions are used:
 - (1) *Electric vehicle* means any vehicle that is licensed and registered for operation on public and private highways, roads, and streets; either partially or exclusively, on electrical energy from the grid, or an off-board source, that is stored on-board via a battery for motive purpose. "Electric vehicle" includes:
 - (1) Any vehicle that operates exclusively on electrical energy from an off-board source that is stored in the vehicle's batteries and produces zero tailpipe emissions or pollution when stationary or operating; and
 - (2) A plug-in hybrid electric vehicle.

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- (2) *Electric vehicle charging station* means a public or private parking space that is served by battery charging station equipment that has as its primary purpose the transfer of electric energy (by conductive or inductive means) to a battery or other energy storage device in an electric vehicle.
 - (3) *Electric vehicle parking space* means any marked parking space that identifies the use to be exclusively for the parking of an electric vehicle.
 - (4) *Non-electric vehicle* means any motor vehicle that is licensed and registered for operation on public and private highways, roads, and streets that does not meet the definition of electric vehicle.
- (c) No non-electric vehicle shall be parked or otherwise left unattended in any parking space that is marked as an electric vehicle parking space.
 - (d) No non-electric vehicle shall be parked or otherwise left unattended at or near an electric vehicle charging station in such a manner as to impede access by an electric vehicle to the battery charging station equipment.
 - (e) No electric vehicle shall be parked at an electric vehicle charging station or electric vehicle parking space except when actively charging.

(Ord. No. 2025-024, 10-13-2025)

Ord. No. 2025-024, adopted Oct. 13, 2025, amended the Code by adding provisions designated as § 42-62.1. Inasmuch as there were already provisions so designated, the provisions have been redesignated as § 42-62.2, at the discretion of the editor.

Sec. 42-63. Parking citation enforcement.

- (a) The City of Woodstock hereby elects to enforce its parking ordinances as civil violations, pursuant to the provisions of O.C.G.A. § 32-6-2.
- (b) The City of Woodstock's parking ordinances shall be enforced pursuant to the procedures set forth in O.C.G.A. § 40-6-226.

(Ord. No. 2025-005, § 2(Att.), 3-24-2025)

Sec. 42-64. Establishment of Hearing Board.

There is established the City of Woodstock Parking Citation Enforcement Hearing Board; said board shall be composed of one or more persons who shall serve a term of two years and shall be appointed by a majority of the City Council.

(Ord. No. 2025-005, § 2(Att.), 3-24-2025)

Sec. 42-65. Citation procedure.

If any motor vehicle is found parked, standing or stopped in violation of parking ordinances enacted by the City of Woodstock, the vehicle may be cited for the appropriate parking violation. The citing officer shall note the vehicle's information as listed below and, if the driver is not present, shall conspicuously affix to the vehicle a notice of the parking violation or a citation may be mailed to the address of the registered owner of the vehicle.

(Ord. No. 2025-005, § 2(Att.), 3-24-2025)

Sec. 42-66. Information to be included in notice of parking violation.

- (a) The form of the notice of the parking violation shall be designated by the City of Woodstock, but shall contain in substance the following information:
 - (1) A statement that the notice represents a determination that a parking violation has been committed by the owner of the vehicle and that the determination shall be final unless contested as provided herein;
 - (2) A statement that a parking violation may result in impoundment or immobilization of the vehicle for which the owner may be liable for a fine and towing, handling and storage charges or fees;
 - (3) A statement of the specific parking violation for which the citation was issued;
 - (4) A statement of the monetary penalty established for the parking violation; and
 - (5) A statement of the options provided herein for responding to the notice and the procedures necessary to exercise these options.
- (b) The notice of parking violation represents a determination that a parking violation has been committed, and such determination shall be final unless contested as provided herein.

(Ord. No. 2025-005, § 2(Att.), 3-24-2025)

Sec. 42-67. Responsibilities of person who receives notice; liability of vehicle owner.

- (a) Any person who receives notice of a parking violation shall respond to such notice as provided in this section within 14 days of the date of the notice, by either paying the fine set forth in the notice or requesting a hearing pursuant to these procedures.
- (b) If the owner of a vehicle cited for a parking violation has not responded to the notice within seven days as provided in subsection (a) of this section, the owner shall be deemed to have waived his or her right to a hearing and the determination that a violation was committed shall be considered final. Any person who fails to request a hearing or pay the fine within the 14 days shall be deemed to have refused to pay the fine levied by the citation.
- (c) The registered owner of a vehicle at the time the violation occurred shall be liable for all fines, fees and penalties which he has refused to pay.

(Ord. No. 2025-005, § 2(Att.), 3-24-2025)

Sec. 42-68. Hearing.

- (a) Any person cited for a parking violation may contest the determination that a violation occurred by requesting in writing a hearing before the City of Woodstock Parking Citation Enforcement Hearing Board. Such hearing shall be held no later than 30 days from the date of receipt of the request, unless prior to the hearing the person requesting such a hearing requests an extension of time not to exceed 14 days. No less than seven days prior to the date set for the hearing, the Parking Citation Enforcement Hearing Board shall notify the registered owner of the vehicle of the date, time and place of the hearing. Any person requesting a hearing who fails to appear at the time and place set for the hearing shall be deemed to have refused to pay the fine levied by the citation.
- (b) The Parking Citation Enforcement Hearing Board may consider the parking citation and any other written report made by the officer or PCO who issued the citation in lieu of the officer or PCO's personal appearance at the hearing.

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- (c) At the hearing, after consideration of the evidence, the Parking Citation Enforcement Hearing Board shall determine whether a violation was committed. Where it has not been established that the violation was committed, an order dismissing the citation shall be entered. Where it has been established that a violation was committed, the Parking Citation Enforcement Hearing Board shall uphold the citation and order the owner to pay the citation within seven days. A copy of such order shall be furnished the owner. Any person ordered to pay the fine who fails to do so within seven days shall be deemed to have refused to pay the fine levied by the citation.

(Ord. No. 2025-005, § 2(Att.), 3-24-2025)

Sec. 42-69. Appeal.

An appeal from the City of Woodstock Parking Citation Enforcement Hearing Board's determination may be made to the City of Woodstock Municipal Court within seven days of the Board's determination. The appeal shall be initiated by the filing of a notice of appeal and a copy of the Board's order. The action shall be tried de novo and the burden shall be upon the City of Woodstock to establish that a violation occurred. If the court finds that a violation has occurred, the owner shall be ordered to pay all fines, fees and penalties occurring as of the date of the judgment. If the court finds that a violation did not occur, the parking citation shall be dismissed and the plaintiff shall be authorized to recover his or her costs.

(Ord. No. 2025-005, § 2(Att.), 3-24-2025)

Secs. 42-70—42-78. Reserved.

ARTICLE IV. NON-CONSENSUAL TOWING

Sec. 42-79. Regulations adopted.

The City expressly adopts all rules and regulations promulgated in Chapter 570-6-1 of the Georgia Administrative Code, except as modified herein.

(Code 2005, § 94-111; Ord. of 7-10-2017)

Sec. 42-80. Fees charged for non-consensual towing.

- (a) Any wrecker service engaged in the business of providing non-consensual towing services shall not charge the owner or operator of any towed vehicle in excess of:
- (1) Towing rates and charges.
 - a. Removal fee for vehicles with a gross vehicle weight rating (GVWR) of 10,000 pounds or less: not to exceed \$150.00.
 - b. Removal fee for vehicles with a GVWR of 10,001 pounds to 20,000 pounds: not to exceed \$250.00.
 - c. Removal fee for vehicles with a GVWR of 20,001 pounds or greater, per unit charge: not to exceed \$400.00.
 - d. Removal fee for vehicles with a GVWR of 20,001 pounds or greater, combination unit: not to exceed \$750.00.

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- (2) Storage rates and charges.
- a. Storage for the first 24 hours, beginning at the time the vehicle is removed from the property: no charge.
 - b. Storage for any day or days the impoundment facility is closed and the vehicle's owner is unable to claim the vehicle: no charge.
 - c. Daily storage fee for vehicles with a GVWR of 10,000 pounds or less: not to exceed \$15.00.
 - d. Daily storage fee for vehicles with a GVWR of 10,001 pounds to 20,000 pounds: not to exceed \$20.00.
 - e. Daily storage fee for vehicles with a GVWR of 20,001 pounds or greater, per unit charge: not to exceed \$25.00.
 - f. Daily storage fee for vehicles with a GVWR of 20,001 pounds or greater, combination unit: not to exceed \$50.00.
- (3) In the event the maximum fees listed in subsections (a)(1) and (2) of this section exceed the maximum fees allowed in the schedule of fees published in the State Department of Public Safety statewide maximum rate tariff intrastate rates and charges, the State Department of Public Safety statewide maximum rate tariff intrastate rates and charges shall control.
- (4) No storage fees shall be charged for the first 24-hour period from the time the motor vehicle is removed from the property. The fees stated in the maximum rate tariff shall be all inclusive. No additional fees may be charged for the use of dollies, trailers, lifts, slim jims, or any other equipment or service. Only approved charges for the storage and removal shall be billed or collected by the wrecker service for towing or storage services; it is a violation of this article for any wrecker service to bill or collect fees or charges which are not expressly permitted.
- (b) Non-consensual towing and storage fees shall be established annually by the City Council after receiving recommendations from the City Manager based on financial information submitted by the non-consensual towing firms as to their costs for removal and storage of vehicles and on other information. Such financial information shall be submitted by December 31 of each year.
- (c) Any wrecker service engaged in the business of providing non-consensual towing services shall accept payment of fees in each of the following ways: by cash, commonly recognized travelers checks, money orders, certified checks, cashier's checks, personal checks if proper identification is provided, and at least two major credit cards. An additional fee may not be charged for the use of debit or credit cards. Major credit cards shall include MasterCard, Visa, American Express and Discover Card. A proper identification shall consist of a valid driver's license, government-issued photo ID or a college photo ID.
- (d) No fee of any kind shall be charged if the operator of the vehicle returns prior to the wrecker having been hooked with hoisting apparatus or loaded by the wrecker service and the vehicle has not left the premises and the owner or operator produced the ignition key and removes the vehicle immediately. If the vehicle has been hooked with hoisting apparatus or loaded by the wrecker service and the vehicle has not left the premises and the owner or operator produces the ignition key and removes the vehicle immediately, an operator fee may be charged not to exceed \$75.00 for vehicles with a GVWR of 19,999 pounds or less or with a GVWR of 20,000 pounds or more. No additional charges shall be assessed for storage of the vehicle once the vehicle has been claimed and payment is tendered to the towing company in the amount specified on the receipt and the vehicle has been removed from the impoundment facility. The receipt issued by the wrecker or towing service to the customer, and such service's office copy of such receipt, must reflect all fees collected for the redemption of the vehicle.

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- (e) No storage fees may be charged or collected by any wrecker service or tow truck operator for days on which the impound lot where a towed vehicle is stored is closed or otherwise unavailable to the vehicle owner for redemption.

(Code 2005, § 94-112; Ord. of 7-10-2017)

Sec. 42-81. Use of mechanical locking device or boot for automobiles.

It shall be unlawful for any person, except law enforcement personnel, to affix mechanical locking devices, including those commonly referred to as "boots," to any automobile parked on private property.

(Code 2005, § 94-113; Ord. of 7-10-2017)

Sec. 42-82. No towing if operator appears and removes vehicle.

The operator of any wrecker service vehicle summoned to tow any vehicle, whether on public or private property, shall not tow the vehicle away and shall not charge any fee, unless such charge is allowed by this article, if the operator of the vehicle returns prior to the wrecker vehicle having left the location to which it was summoned.

(Code 2005, § 94-114; Ord. of 7-10-2017)

Sec. 42-83. Sign specifications.

- (a) Owners of private property shall be required to place signs at each designated entrance to a parking lot or parking area where parking prohibitions apply. Where there is no designated entrance, such signs shall be posted so as to be clearly visible from each and every parking space. Such signs shall be a minimum of 12 inches by 18 inches with a minimum of three-fourths-inch lettering. The words "Private Parking" shall be printed in bold with a minimum of 1½-inch lettering.
- (b) Such signs located at a designated entrance to a parking lot shall be at least four feet above the site grade. Where there is no designated entrance, such signs shall be six feet above the site grade. Posted signs must be free of any natural or manmade interference and be clearly visible.
- (c) Such signs shall also include the following:
 - (1) A warning that unauthorized vehicles will be towed;
 - (2) Towing company name, address, and telephone number and the impound lot location where towed vehicles may be retrieved;
 - (3) Towing fees and daily storage fees;
 - (4) Hours of operation; and
 - (5) Method of payment.
- (d) No vehicle shall be relocated from private property which does not, at the time of the tow and for at least 24 hours prior thereto, have signs posted which are in substantial compliance with the provisions of Subsections (a) through (c) of this section. The provisions of this section shall not apply to owners of private residential property containing four or fewer residential units.
- (e) All signs must be removed from private property within 15 days after the termination of the contract or authorization from the property owner or agent is withdrawn.

(Code 2005, § 94-115; Ord. of 7-10-2017)

Sec. 42-84. Location of secure impoundment facility.

A wrecker service with a contract to conduct non-consensual towing from private parking areas within the City must maintain a secure impoundment facility as defined in Georgia Administrative Code Chapter 570-6-1 within five miles of the City limits.

(Code 2005, § 94-116; Ord. of 7-10-2017)

Secs. 42-85—42-111. Reserved.

**ARTICLE V. PERSONAL TRANSPORTATION VEHICLES AND MODIFIED GOLF ~~FD~~
CARTS**

Sec. 42-112. Intent.

It is the intent of this article to provide standards for the operation of personal transportation vehicles (PTV) and modified golf carts on public rights-of-way within the incorporated limits of the City and to protect the welfare and safety of all citizens.

(Code 2005, § 58-78; Ord. No. 5357-2018, 9-10-2018)

Sec. 42-113. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

City-sanctioned event means an event that is sanctioned or organized by the City or any affiliate thereof.

City street means any road, street or alleyway under the authority the City, with a posted speed limit of 25 miles per hour or less.

Golf cart means any motorized vehicle designed for the purpose and exclusive use of conveying one or more persons and equipment to play the game of golf in an area designated as a golf course. For such a vehicle to be considered a golf car or golf cart, its speed on a paved level surface shall not exceed 15 miles per hour. Golf carts shall not be operated outside of a golf course or on any road in conjunction with regular vehicular traffic.

Modified golf cart means a golf cart that has been mechanically altered to meet the definition of a personal transportation vehicle (PTV).

Operate means to ride in or on and control the operation of a PTV or modified golf cart.

Operator means every person who operates a PTV or modified golf cart.

Owner means a person, other than a person with a security interest, having a right of use regarding, property interest in or title to a PTV or modified golf cart and entitled to the use and possession of the vehicle.

Personal transportation vehicle (PTV) means any motor vehicle with a minimum of four wheels, capable of a maximum level ground speed of less than 20 miles per hour, with a maximum gross vehicle empty weight of 1,375 pounds, capable of transporting not more than eight persons. PTVs shall be operated only on roads with a posted speed limit of 25 miles per hour.

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Private property means property owned by individuals, corporations, and other organizations and not by the City, County, State or federal government or any agency or subdivision thereof.

Public property means any real property owned by or under control of the City, either through lease, ownership or public right, including City streets, roadways, parking lots, and associated accessways that are drivable and not privately owned with a posted or statutory speed limit of 25 miles per hour or less.

(Code 2005, § 58-79; Ord. No. 5357-2018, 9-10-2018)

Sec. 42-114. Compliance.

Compliance with this article is required to operate a personal transportation vehicle or modified golf cart on public property in the City.

(Code 2005, § 58-80; Ord. No. 5357-2018, 9-10-2018)

Sec. 42-115. Standards for operating on public property.

- (a) *Required equipment.* A personal transportation vehicle and modified golf cart (hereinafter collectively referred to as "PTVs") can operate on public property only if the following equipment is installed:
- (1) A braking system sufficient for the weight and passenger capacity of the PTVs, including a parking brake;
 - (2) A reverse warning device functional at all times when the directional control is in the reverse position;
 - (3) A main power switch. When the switch is in the "off" position, or the key or other device that activates the switch is removed, the motive power circuit shall be inoperative. If the switch uses a key, it shall be removable only in the "off" position;
 - (4) Headlamps;
 - (5) Reflex reflectors;
 - (6) Tail lamps;
 - (7) A horn;
 - (8) A rearview mirror;
 - (9) Safety warning labels;
 - (10) Hip restraints and hand holds or a combination thereof; and
 - (11) Lap belts as necessary to accommodate certain riders as required by Subsection (b)(5) of this section.
- (b) *Operating regulations.* The PTVs shall adhere to the following provisions when operated on public property:
- (1) Operated only on streets with a posted speed limit of 25 miles per hour or less, or in accordance with designated routes that may be updated by the City Council by resolution;
 - (2) All equipment required by Subsection (a) of this section shall remain operational and maintained in good working order at all times, except as exempted by Subsection (c) of this section;
 - (3) All operators shall abide by all traffic regulations applicable to automotive traffic;
 - (4) No operator shall enter any intersection without yielding the right-of-way to any vehicles, automobiles, or pedestrians at the intersection or so close to the intersection as to constitute an immediate hazard;

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- (5) Lap belts shall be worn by all operators and passengers 15 years of age or less, but are optional for operators and passengers 16 years of age or older;
 - (6) All operators and passengers must remain seated at all times during operation of the PTV. No person shall sit on the lap of any operator or passenger during the operation of the PTV;
 - (7) Only persons possessing a valid driver's license pursuant to O.C.G.A. § 40-5-20 may operate PTVs on public property;
 - (8) All laws and ordinances relating to alcohol and its use, including open container laws, shall apply to PTVs operating on public property;
 - (9) All operators of PTVs shall park only in marked parking spaces, not in landscaped areas or on sidewalks or walkways. A private property owner may designate specific parking areas for PTVs as long as the designated parking does not violate other provisions of this Code. The City Council may from time to time designate PTV parking on public property.
- (c) *Incidental usage.* PTVs without some or all of the required equipment under Subsection (a) of this section may operate on public property under the following conditions:
- (1) Operation is limited to commercial use that is conducted between buildings within a common development that may also contain public property (examples include the property manager of an apartment complex using a PTV to travel between buildings and must cross public streets to gain access, or a real estate agent carrying prospective home purchasers between a model home office and unit).
 - (2) Operating within a platted subdivision, campus, or common development where the operator is traveling between destinations within the same (examples include traveling from a unit to the pool or amenity area, or a groundskeeper traveling between buildings in an office park or college campus).
 - (3) Operation is limited to daylight hours except when proper headlamps and tail lamps are installed.
 - (4) Compliance with all provisions of this article is required, except for Subsection (a) of this section.

(Code 2005, § 58-81; Ord. No. 5357-2018, 9-10-2018)

State law reference(s)—General requirements for personal transportation vehicles, O.C.G.A. § 40-6-330.1.

Sec. 42-116. Registration and insurance requirements.

- (a) *Registration requirements for PTVs.*
- (1) *Registration generally.* Registration is required solely for the consistent tracking of PTVs operating on public property in the City, to ensure compliance with this article.
 - (2) *Application.* Any owner of a personal transportation vehicle or modified golf cart being operated on public property in the City shall register the vehicle with the City on forms provided by the City. Only residents of the City shall be eligible to register a PTV for operation on public property. Registration includes the name and address of the owner, make, model and serial number of the PTV, and additional information as reasonably required.
 - (3) *Registration number.* Upon approval, the owner shall be issued a decal with a registration number assigned to the PTV. The owner shall affix and maintain this decal to the rear fender directly behind the driver, visible to drivers viewing the back of the PTV at all times. In the event the decal becomes worn or damaged and no longer legible, the owner shall contact the City immediately to request a replacement decal.

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- (4) *Fee.* The registration fee shall be established by the City Council. Registrations shall not expire; however, upon the sale or transfer of the PTV, the purchaser shall contact the City to transfer the registration number prior to operating the PTV on a public street in the City.
 - (5) *Penalty.* Failure to register PTVs shall be punishable in accordance with Section 1-7.
- (b) *PTVs compliance, liability, and insurance.*
- (1) *Compliance.* The owner shall attest that the PTV is in good working condition in compliance with the provisions of this article. Owners shall sign a copy of this article, attesting to compliance with all requirements herein.
 - (2) *Liability.* A general release statement and/or disclaimer of any liability by the City for accidents involving the registered PTV shall be furnished by the owner. All persons who operate or ride upon a PTV on public streets or roads do so at their own risk and peril, and must be observant of and attentive to the safety of themselves and others, including their passengers, other motorists, bicycles, and pedestrians. The City has no liability under any theory of liability and the City assumes no liability for permitting PTVs on public streets and roads.
 - (3) *Insurance.* Any person who operates a PTV is responsible for procuring liability insurance sufficient to cover the risk involved in using a PTV on the public streets and roads. Documentation of such coverage must be kept on the PTV or carried by the person operating the PTV or a passenger riding in the PTV.

(Code 2005, § 58-82; Ord. No. 5357-2018, 9-10-2018; Ord. No. 7044-2021, 4-12-2021)

Sec. 42-117. Exemptions.

The following uses are expressly exempt from compliance and the requirements of this article:

- (1) All government-owned vehicles, including by City, State, and federal governments, except for the provisions under Section 42-115.
- (2) Operating PTVs exclusively on private property.
- (3) With express written permission from the City Manager, any non-government-owned vehicles associated with a special event or exigent circumstances.

(Code 2005, § 58-83; Ord. No. 5357-2018, 9-10-2018)

Sec. 42-118. Unlawful operation.

- (a) Unless otherwise noted it is unlawful:
- (1) To operate a PTV in a careless, reckless or negligent manner or heedlessly in disregard of the rights or safety of others, or in a manner so as to endanger, or be likely to endanger, or cause injury or damage to any person or property;
 - (2) To operate a PTV in a manner so as to violate the City's ordinances against loud and unnecessary noises (Chapter 30, Article II);
 - (3) To operate on any sidewalk or trail segment of the City whereby the City holds ownership or easement rights with respect to such trail, including those existing on privately owned property;
 - (4) To engage in racing of any form, except for special events approved by the City;
 - (5) To block public access, except for special events approved by the City;

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- (6) To operate a PTV on any railroad right-of-way, except to cross at designated crossings;
 - (7) In all other areas not generally intended for vehicular traffic;
 - (8) On United States Department of the Army Corps of Engineers property, unless the operator has the written permission of the Allatoona operations project manager, which such written permission shall be carried on the person of the permittee at all times during operation of the PTVs on such property or unless such person is an employee of the federal, State, County or City government who is on duty and performing services for his or her governmental employer.

(b) It shall be unlawful to operate a PTV on public property, except as provided under Section 42-115(c).

(Code 2005, § 58-84; Ord. No. 5357-2018, 9-10-2018)

Sec. 42-119. Organized events.

Nothing in this article shall prohibit the use of PTVs or modified golf carts within the City during City-sanctioned organized events, if their use is permitted in writing by the City Manager or Police Chief for such event.

(Code 2005, § 58-85; Ord. No. 5357-2018, 9-10-2018)

Sec. 42-120. Penalties.

Any violation of this article shall be punishable in accordance with Section 1-7.

(Code 2005, § 58-86)

Secs. 42-121—42-138. Reserved.

ARTICLE VI. ALL-TERRAIN VEHICLES

Sec. 42-139. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

All-terrain vehicle (ATV) means a motorized vehicle originally manufactured for off-highway use which is equipped with three or more nonhighway tires, is 80 inches or less in width with a dry weight of 3,500 pounds or less, and is designed for or capable of cross-country travel on or immediately over land, water, snow, ice, marsh, swampland, or other natural terrain.

ATV trails means the property designated and posted for lawful, authorized use by ATVs.

City-sanctioned organized event means an event that is sanctioned or approved by the Mayor and Council and for which the Council has approved the use of ATVs in such event.

Golf cart means any motorized vehicle designed for the purpose and exclusive use of conveying one or more persons and equipment to play the game of golf in an area designated as a golf course. For such a vehicle to be considered a golf car or golf cart, its average speed shall be less than 15 miles per hour (24 kilometers per hour) on a level road surface with a 0.5 percent grade (0.3 degrees) comprising a straight course composed of a concrete or asphalt surface that is dry and free from loose material or surface contamination with a minimum coefficient of

friction of 0.8 between tire and surface. Golf carts shall not be operated outside of a golf course or on any road in conjunction with regular vehicular traffic.

Motorized wheelchair means a mechanized transport designed specifically for disabled persons and being used by a disabled person.

Operate means to ride in or on and control the operation of an ATV.

Operator means every person who operates an ATV.

Owner means a person, other than a person with a security interest, having a right of use regarding, property interest in or title to an ATV and entitled to the use and possession of the vehicle.

Public property means any real property owned by or under control of a governmental entity, either through lease, ownership or public right.

Public road right-of-way means the entire right-of-way of a public road, street or highway, including the traveled portions, banks, ditches, shoulders and medians of a roadway that is not privately owned.

(Code 2005, § 58-111; Ord. No. 5357-2018, 9-10-2018)

Sec. 42-140. Intent.

It is the intent of this article to limit the use of ATVs within the incorporated limits of the City.

(Code 2005, § 58-112; Ord. No. 5357-2018, 9-10-2018)

Sec. 42-141. Unlawful operation.

Unless otherwise noted, it is unlawful for any person to operate an ATV:

- (1) In a careless, reckless or negligent manner or heedlessly in disregard of the rights or safety of others, or in a manner so as to endanger, or be likely to endanger, or cause injury or damage to any person or property;
- (2) On a public road right-of-way;
- (3) In a manner so as to violate the City's ordinances against loud and unnecessary noises (Chapter 30, Article II);
- (4) On private property without the express permission to do so by the owner and occupant of the property;
- (5) On any public property, including, but not limited to, public school grounds, park property, playgrounds, recreational areas, public rights-of-way, cemeteries or any other public places;
- (6) On United States Department of the Army Corps of Engineers property, unless the operator has the written permission of the Allatoona operations project manager, which such written permission shall be carried on the person of the permittee at all times during operation of the ATV on such property or unless such person is an employee of the federal, State, County or City government who is on duty and performing services for his or her governmental employer;
- (7) On any trail segment of the City whereby the City holds ownership or easement rights with respect to such trail, including those existing on privately owned property.

(Code 2005, § 58-113; Ord. No. 5357-2018, 9-10-2018)

Sec. 42-142. Age restrictions.

No person shall operate an ATV in violation of the age requirements established by State law.
(Code 2005, § 58-114; Ord. No. 5357-2018, 9-10-2018)

Sec. 42-143. Organized events.

Nothing in this article shall prohibit the use of ATVs within the City in City-sanctioned organized events.
(Code 2005, § 58-115; Ord. No. 5357-2018, 9-10-2018)

Sec. 42-144. Exceptions.

This article shall not apply to:

- (1) Motorboats;
- (2) Any military, fire, or law enforcement vehicle;
- (3) Any farm machinery, farm tractors, and other self-propelled equipment for harvesting and transportation of forest products, for clearing land for planting, for utility services and maintenance, for earth moving, and for like activities;
- (4) Self-propelled lawnmowers, snow blowers, garden or lawn tractors, while such vehicles are being used exclusively for their designed purposes and used in a location consistent with their designed purpose;
- (5) Motorized wheelchairs; and
- (6) Private property.

(Code 2005, § 58-116; Ord. No. 5357-2018, 9-10-2018)

Sec. 42-145. Additional requirements.

This section shall apply to the operation of ATVs that are otherwise operating in compliance with this article.

- (1) No ATV shall enter any intersection without yielding the right-of-way to any vehicles or pedestrians at the intersection or so close to the intersection as to constitute an immediate hazard;
- (2) The operator of an ATV shall make every effort to be visible to oncoming traffic from any direction.

(Code 2005, § 58-117; Ord. No. 5357-2018, 9-10-2018)

Sec. 42-146. Penalties.

Any violation of this section shall be punishable in accordance with Section 1-7.
(Code 2005, § 58-118; Ord. No. 5357-2018, 9-10-2018)

Secs. 42-147—42-175. Reserved.

ARTICLE VII. SHAREABLE MOBILITY DEVICES

Sec. 42-176. Intent.

It is the intent of this article to provide regulations for the operation of shareable mobility devices on public rights-of-way within the corporate limits of the City and to protect the welfare and safety of all citizens.

(Code 2005, § 58-119; Ord. No. 5904-2019, 7-22-2019)

Sec. 42-177. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Shareable dockless mobility device means a motorized or human-powered device that permits an individual user to move or be moved freely, is available for rent to the general public via an on-demand portal without the installation of a docking station and shall include, but not be limited to, a bicycle, motorized bicycle, scooter, motorized scooter, or other similarly operated vehicle.

Shareable mobility device means a motorized or human-powered device that is available for rent at a docking station at a specified location approved by the City and shall include, but not be limited to, a bicycle, motorized bicycle, scooter, motorized scooter, or other similarly operated vehicle.

(Code 2005, § 58-120; Ord. No. 5904-2019, 7-22-2019)

Sec. 42-178. Unlawful acts.

- (a) It shall be unlawful to provide any shareable mobility device or shareable dockless mobility device to the general public anywhere within the City limits.
- (b) It shall be unlawful to operate a shareable mobility device or shareable dockless mobility device anywhere within the City limits.
- (c) It shall be unlawful to park or abandon any shareable mobility device or shareable dockless mobility device anywhere within the City limits.

(Code 2005, § 58-121; Ord. No. 5904-2019, 7-22-2019)

Sec. 42-179. Exemptions.

This article shall not limit the ability of the City, or affiliates authorized by the City subject to Mayor and City Council approval, to offer shareable mobility devices or shareable dockless mobility devices to the general public for use anywhere within the City limits.

(Code 2005, § 58-122; Ord. No. 5904-2019, 7-22-2019; Ord. No. 6039-2019, 10-14-2019)

Sec. 42-180. Penalties.

Any violation of this article shall be punishable in accordance with Section 1-7.

(Code 2005, § 58-123; Ord. No. 5357-2018, 9-10-2018; Ord. No. 5904-2019, 7-22-2019)

ORDINANCE 2026-__

AN ORDINANCE AMENDING CHAPTERS 28, 32, & 42 OF THE CODE OF WOODSTOCK, GEORGIA, TO PROVIDE FOR REVISED PROVISIONS FOR THE USE OF E-BIKES AND OTHER MOTORIZED AND NON-MOTORIZED PERSONAL TRANSPORTATION DEVICES AND TO REVISE THE CONDITIONS CONSTITUTING A NUISANCE

WHEREAS, the City of Woodstock, Georgia (hereinafter sometimes referred to as the “City”) is a municipality duly formed and existing pursuant to Georgia Law; and

WHEREAS, the 1983 Constitution of the State of Georgia provides for the self-government of municipalities without the necessity of action by the Georgia General Assembly; and

WHEREAS, the City of Woodstock, Georgia has the legislative power to adopt clearly reasonable ordinances, resolutions or regulations relating to its property, affairs, and local government for which no provision has been made by general laws, and which are not inconsistent with the Constitution or any charter provision applicable thereto; and

WHEREAS, the City Council of the City of Woodstock, Georgia desires to amend Chapters 28, 32, and 42 of the Code of Woodstock, Georgia as set forth herein.

NOW, THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE CITY OF WOODSTOCK HEREBY DECLARE, by the lawful authority vested in them as follows:

Section 1. That Chapter 28 – Nuisances, Section 2 – Conditions constituting a nuisance.; is hereby repealed, and replaced as follows:

Sec. 28-2. Conditions constituting a nuisance.

For the purposes of this chapter, the existence or accumulation of any combination of the following conditions or things on lands within the City is hereby declared and defined to be a nuisance and menace to public health, safety and welfare:

- (1) Stagnant water on premises;
- (2) Any dead or decaying matter, weeds, vegetation or any fruit, vegetable, animal or rodent, upon premises which is odorous or capable of causing disease or annoyance to the inhabitants of the City;
- (3) The generation of smoke or fumes in sufficient amounts to cause odor or annoyance to the inhabitants of the City;
- (4) The pollution of public water or the injection of matter into the sewage system which would be damaging thereto;
- (5) Maintaining a dangerous or diseased animal or fowl;
- (6) Obstruction of a public street, highway or sidewalk without a permit;
- (7) Loud or unusual noises which are detrimental or annoying to the public;
- (8) All walls and buildings that may endanger persons or property;

- (9) Any business or building where illegal activities are habitually and commonly conducted in such a manner as to reasonably suggest that the owner or operator of the business or building was aware of the illegal activities and failed to reasonably attempt to prevent those activities;
- (10) Unused iceboxes, refrigerators and the like located outside of an enclosed structure;
- (11) Any trees, shrubbery or other plants or parts thereof, which obstruct clear, safe vision on roadways and intersections of the City; and
- (12) Any other condition constituting a nuisance under State law.

Section 2. That Chapter 32 – Parks And Recreation, Section 4 – Motor Vehicles.; is hereby repealed, and replaced as follows:

Sec. 32-4. Motor vehicles.

- (a) A motorized vehicle means a self-propelled, wheeled conveyance that does not run on rails. A motorized vehicle shall not include a wheelchair used by a person with disabilities as an auxiliary aid. A wheelchair means a device designed solely for use by a mobility-impaired person for locomotion that is suitable for use in an indoor pedestrian area.
- (b) No person shall drive or park any motorized vehicle except on streets, driveways or parking lots in the park, or park or leave such a vehicle in any place other than one established for public parking. This section does not prohibit persons with disabilities from using a wheelchair or other mobility aid as an auxiliary aid in or on any city park, bicycle path, or other area owned or operated by the city for recreational purposes. Persons age 18 and over shall be permitted to ride Class I electric assisted bicycles, otherwise known as a Class I e-bikes, as defined by O.C.G.A, § 40-6-300 as well as motorized personal transportation devices as defined in Section 42-7 on paved trails, paved bicycle paths and Taylor Randahl Memorial Mountain Bike Trails at Old Rope Mill Park, unless restricted by other state or federal agencies. On paved surfaces, all persons on motorized vehicles and motorized devices shall yield to pedestrians. Motorized vehicles, including motorized personal transportation devices and e-bikes shall be limited to a maximum speed of 20 miles per hour in the areas described in this section.
- (c) This section does not prohibit the use of motorized vehicles for maintenance or public safety purposes.

Section 3. That Chapter 42 – Traffic And Vehicles, Section 4 – Riding on Sidewalks.; and Section 7 – Definitions; are hereby repealed, and replaced as follows:

Sec. 42-4. Riding on sidewalks.

- (a) No person shall ride any horse or motorized vehicle on the sidewalks of the City, except for authorized City personnel, individuals receiving express consent from the City Manager or designee for purposes such as maintenance or public safety, or as otherwise expressly permitted by this Municipal Code.
- (b) No person shall ride any bicycle, e-bike, or motorized personal transportation device on the sidewalks of the City, except that children under 13 years of age shall be permitted to ride bicycles on the sidewalks of the City. The use of non-motorized personal transportation devices on City sidewalks without age limitation shall be permissible unless otherwise restricted by this code or as indicated by signage authorized by the City.
- (c) No person of any age shall ride any bicycles, e-bike, motorized or non-motorized personal transportation devices (including skates and skateboards) on the sidewalks of Main Street from Fowler Street north to Rope Mill Road, East Main Street, and Chambers Street.

- (d) Multi-use trails as indicated on the City’s Greenprints Trails Map or as otherwise defined or delineated through signage or similar means are regulated under Chapter 19 of this Ordinance and are therefore not subject to the standards of this Section.

Sec.42-7. Definitions.

The following words, terms and phrases, when used in this Chapter, shall have the meanings ascribed to them, except where the context clearly indicates a different meaning:

E-bike: An e-bike, otherwise known as an electric bicycle shall be a vehicle defined as a Class 1, Class 2, or Class 3 E-bike by the O.C.G.A.

Personal transportation device: a small transportation device, designed for conveying a single person. This includes, but is not limited to roller skates, roller blades, skateboards, hoverboards, One-Wheels, unicycles, segways, and stand-up scooters. Personal transportation devices may be human-powered or motorized. Personal transportation devices do not include conventional or electric wheelchairs or other mobility aids designed to be used both indoors and outdoors for the express purpose of enabling mobility for a person with a disability. Devices defined by O.C.G.A. Title 40 as mopeds or motorcycles are not considered personal transportation devices, regardless of power source (e.g. electric battery powered motors).

Section 4. Should any provisions of this Ordinance be declared invalid by a Court of competent jurisdiction, such decision shall not affect the validity of this Ordinance as a whole or any provision thereof other than the provisions specifically declared to be invalid. The Mayor and Council hereby declare that it would have passed this Ordinance and each subsection, sentence, clause and phrase thereof, irrespective of the fact that any one of more subsections, sentences, clauses or phrases may be declared illegal, invalid, or unconstitutional.

Section 5. This Ordinance shall take effect immediately upon its adoption.

PASSED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE CITY OF WOODSTOCK, GEORGIA, THIS _____ DAY OF _____, 2026

First Reading Date: June 22, 2026

Second Reading Date: July 13, 2026

Final Adoption Date: July 13, 2026

MICHAEL CALDWELL, MAYOR
CITY OF WOODSTOCK, GEORGIA

ROBYN ADAMS, CLERK
CITY OF WOODSTOCK, GEORGIA

REVIEWED FOR LEGAL CONTENT

CITY ATTORNEY

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: June 22, 2026

SUBMITTED BY: Roland Castro, Police Department

ITEM TYPE: Purchasing

AGENDA SECTION: OLD BUSINESS

SUBJECT: **Consideration of the Purchase of Samsara System**

SUGGESTED ACTION: Request for approval to purchase the cloud based Samsara platform to include hardware, cameras, and accessories for 40 Police vehicles. Licenses include: Telematics Premier Public Sector and Safety Premier (Dual Camera)

ATTACHMENTS:
[City of Woodstock - PubSec Samsara \(2\).pdf](#)

Quote #: Q-2654146

Sourcewell Contract #: 102924-SAM

Issued Date: 06-05-2026

Expires 07-17-2026

Order Number: S-2886471

Payment Information:

Payment Method: Check/Wire

Payment Terms: Net 30

Payment Frequency: Direct Annual

Estimated Ship Date: 07-31-2026

Prepared For:

City of Woodstock
12453 Highway 92

Woodstock,

Georgia

30188-4247

Prepared By:

Nick Wiedemann

nick.wiedemann@samsara.com

Cost Overview

License Term: 36 Months

Total License Cost over 36 Months USD \$93,600.00

Hardware and Accessories Included

Shipping and Handling* USD \$471.60

Total Sales Tax* USD \$0.00

Total Contract Value¹ \$94,071.60

First Invoice¹ \$31,671.60

Recurring Invoice² \$31,200.00

¹Estimated value, actual invoice amount may change based on product fulfillment date. Includes estimated sales tax

²Amount displayed is for products purchased in this order only. Includes estimated sales tax

*If shipping is "Pending" - Amount is pending due to size of order; Shipping and Handling subject to change

*Sales tax subject to change: If Sales tax is "Pending" - Final amount will be provided prior to payment

3% fee only applies to US - (CAD, MX, EMEA are exempt)

Product Overview

SHIP TO Roland Castro

12453 GA-92

Woodstock, Georgia, 30188

United States

Hardware & Accessories

Net Unit Price

Total Price

Vehicle IoT Gateway, model VG55

Included

Included

HW-VG55-NA• QTY: 40

Enhanced VG Series OBDII J1962 L-mount cable

Included

Included

CBL-VG-COBDII-Y1• QTY: 40

VG5x Aux Cable

Included

Included

CBL-VG-CAUX• QTY: 40

Dual-facing dash-camera, series 4

Included

Included

HW-CM34• QTY: 40

Total Price:

Included

Licenses	Annual Unit Price	Total Annual Price
Telematics Premier Public Sector LIC-VG-PREMIER-PS• QTY: 40	\$252.00	\$10,080.00
Safety Premier (Dual Camera) LIC-CM-D-PREMIER• QTY: 40	\$528.00	\$21,120.00
Total Price:		\$31,200.00

Billing Details:**Bill To:**

City of Woodstock
12453 Highway 92
Woodstock, Georgia, 30188-4247

Billing Contact::

Name: Roland Castro
Title: Police Chief
Billing Email: finance@woodstockga.gov
Phone Number: 7705926012

Does your organization require a purchase order (PO) in order to process payment to vendors?

If yes, please provide the PO Number:

If your organization requires invoice submission via an electronic invoice portal, please email any e-invoicing requirements to billingsupport@samsara.com.

Please email any tax documentation to billingsupport@samsara.com.

Thank you for considering Samsara

Samsara provides real-time visibility, business-relevant tools, and powerful analytics that enable customers to increase the productivity of their fleets and reduce operating costs. A solution for your fleet is proposed below.

What is included?

Samsara's fleet tracking solution includes hardware accessories and a per-gateway license. Gateway licenses provide all ongoing elements of the service, including:

- Real-time location and vehicle telematics
- Dashboard access with unlimited administrator accounts
- Driver App for iOS and Android devices with unlimited driver accounts
- Over-the-air software feature upgrades
- API access as it relates to features for integration with 3rd party systems
- Maintenance and phone support

Samsara does not include hidden costs in its licenses. If you want access to Samsara's full set of fleet features--including but not limited to WiFi hotspot and ELD capabilities--you will need to upgrade your license. Samsara reserves the right to audit usage of features unrelated to the solution as well as remove them from the Samsara Dashboard.

Payment Terms

This order form includes a license fee for the Samsara Software associated with the Hardware to be paid annually beginning on the License Start Date and, if applicable, a one-time Hardware cost to be paid upfront as of the license start date. The annual fees are payable by recurring wire transfer. All transfers made by credit card are subject to a processing fee up to 3%, subject to applicable law. Late payments are subject to a 1.5% per month late fee. If license payments are delinquent by 30 days, Samsara may suspend the Service until late payments are remitted.

License Term

The license term for the Samsara Software licenses purchased under this Order Form begins on the day Samsara activates the applicable Samsara Software license by providing you a claim number and access to the Hosted Software ("License Start Date"). If Hardware associated with a then-unactivated Samsara Software license will be shipped to you under this Order Form, such Samsara Software license will be activated on the day the Samsara Hardware ships.

Notwithstanding the foregoing, if you are renewing the license term for a previously-activated Samsara Software license under this Order Form, the License Start Date for the renewal license term shall be the day that Samsara extends your access to the Hosted Software for the renewal license term. Samsara Hardware requires a valid license to function.

Samsara may ship Hardware under this Order Form subject to a schedule as mutually agreed between the Parties or as determined by Samsara. By signing this Order Form, you confirm that each "Ship To" delivery address set forth herein is accurate and that any individual accepting delivery at that address is authorized to do so on your behalf. To the extent such Hardware is associated with then-unactivated Samsara Software licenses, the Samsara Software license term

for each such Hardware device will start on the day that device ships regardless of the shipment schedule for the other such Hardware devices. If all such Hardware is shipped in one shipment, the license term for all such Hardware will be the full license term under this Order Form. If such Hardware is shipped in multiple shipments, only the license term of such Hardware in the initial shipment will be such full license term. The license term of the remaining such Hardware shipped after the initial shipment will be set to match the then-remaining license term of the initial shipment, so that the license term for all such Hardware under this Order Form expires on the same date. The total cost of the licenses for such Hardware shipped after the initial shipment will be pro-rated based on their actual license term, rounded up to the nearest month, as compared to the full license term under this Order Form. Certain payment amounts under this Order Form assume that the entire order is fulfilled at the same time and are subject to potential reduction based on the actual schedule of order fulfillment.

You agree that you will only use the features included with the Samsara Software licenses purchased under this Order Form ("Licensed Scope"). Samsara reserves the right to audit usage of Samsara Software and to remove your access to such features beyond the Licensed Scope (for example, the licensed feature scope or licensed user count, as applicable) at any time. If you would like to use features beyond the Licensed Scope, you are required to purchase the applicable Samsara Software licenses and if applicable install the applicable Hardware that include such scope. If Samsara becomes aware that you are using features beyond the Licensed Scope, Samsara reserves the right to charge you for the applicable Samsara Software licenses that include such Licensed Scope at list price, and you agree to immediately pay such amounts. Samsara further reserves the right to change, discontinue, or remove features included in a Samsara Software license at any time.

You acknowledge and agree that, during your license term, you may not downgrade your Samsara Software license plan to a lower Samsara Software license plan (e.g., downgrading your "Enterprise" license to a "Premier" license).

Support And Warranty

Samsara stands behind its Products. During the applicable warranty period, defective Hardware will be remedied pursuant to our Hardware Warranty Policy at www.samsara.com/support/hardware-warranty. Additional support information can be found at www.samsara.com/support.

Terms

Unless otherwise set forth herein, your use and access of the Hardware, Products, and Services specified herein are governed by Samsara's standard terms of service found at <https://www.samsara.com/legal/public-sector-customers-platform-terms-of-service/>, unless the Parties have entered into a separate terms of service agreement and/or a separate terms of service agreement is attached to the Order Form, in which case such separate terms of service agreement shall govern (the 'Terms of Service') provided that notwithstanding anything stated in the Terms of Service to the contrary, Customer agrees the following sections from Samsara's standard terms of service found at <https://www.samsara.com/legal/public-sector-customers-platform-terms-of-service/> shall apply: License (Section 4), Product Updates (Section 7), Data Protection Addendum (Section 10.3), Non-Samsara Products (Section 14), and Hardware Warranty (Section 17). You agree to be bound by the Terms of Service, and any capitalized terms not defined herein shall have the meaning set forth in the Terms of Service. The terms and conditions of the Terms of Service and this Order Form are the exclusive agreement of the parties with respect to the subject matter hereof and no other terms or conditions, including those associated with any Customer payment portal or onboarding of Samsara as a Customer vendor,

shall be binding upon Samsara or otherwise have any force or effect.

To the extent Samsara allows you to make subsequent purchases of Products via Purchase Order without a corresponding Quote, you agree that (i) such Purchase Order shall be subject to the terms and conditions of this Order Form, including with respect to payment and license terms, as well as the applicable Terms of Service; and (ii) to the extent there is a conflict between such Purchase Order and this Order Form, including with respect to payment and license terms, as well as the applicable Terms of Service, the terms of this Order Form shall prevail, and no additional terms included in such Purchase Order that are not included in this Order Form shall apply. You acknowledge and agree that any reference to a Purchase Order in this Order Form is solely for your convenience in record keeping, and the existence of a Purchase Order or any delivery of Products to you following receipt of any Purchase Order shall not be deemed an acknowledgement of or agreement to any terms or conditions associated with any such Purchase Order or in any way be deemed to modify, alter, supersede or supplement the Terms of Service or this Order Form.

Notification of Confidentiality

You agree that the pricing and payment terms specified in this Order Form shall (i) be held in strict confidence; (ii) not be disclosed to any Samsara competitor or other entity, except as pre-approved in writing by Samsara; and (iii) not be used except to evaluate the suitability of the Samsara Products for your business. You will immediately notify Samsara in the event of any unauthorized use or disclosure under these terms. Violation of these obligations will cause irreparable harm to Samsara for which Samsara may obtain compensatory and timely injunctive relief from a court, as well as any other remedies that may be available, including recovery of all reasonable attorney's fees and costs incurred in seeking such remedies. Your obligations specified herein shall last until the pricing and payment terms herein are, through no fault or action by you, public. This Order Form is a legally binding agreement between you ("Customer") and Samsara Inc. ("Samsara"). IN WITNESS WHEREOF, Customer has caused this Order Form to be executed by its duly authorized representative.

I confirm acceptance of this Order Form on behalf of the Customer identified herein and represent and warrant that I have full and complete authority to bind the Customer to this Order Form, including all terms and conditions herein." "Please confirm acceptance of this Order Form by signing below:

Signature _____

Print Name: _____

Date: _____

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: June 22, 2026

SUBMITTED BY: Robyn Adams, City Clerk

ITEM TYPE: Minutes

AGENDA SECTION: MINUTES APPROVAL

SUBJECT: **Consideration of Approval to Adopt Council Meeting Minutes -
June 8, 2026**

SUGGESTED ACTION:

ATTACHMENTS:

[Council Meeting Minutes 6.08.26 Final.pdf](#)



City Council Meeting
The Chambers at City Center
8534 Main Street
(Main) 770 592-6000 (Fax) 770 926-1375
<http://www.woodstockga.gov>

~MINUTES~

Monday, June 8, 2026

City Council ~ 7:00 PM

Attendees: Mayor Michael Caldwell, Mayor Pro Tem Colin Ake, Council Member Warren Johnson, Council Member David Potts, Council Member Tracy Collins, Council Member Brian Wolfe, City Manager Jeff Moon, City Clerk Robyn Adams, City Attorney Jeff Rusbridge, Police Chief Roland Castro, Captain Ron Sinfelt, Captain Ron Hughes, Corporal Goodwin, Sgt. Mutasa, Officer Sauble, Fire Chief Shane Dobson, Chief Financial Officer Ron Shelby, Deputy Chief Financial Officer Crystal Welch, Chief Information Officer Katy Leggett, IT Engineer Caleb Fox, Community Development Director Melissa Sigmund, Deputy Community Development Director Duane Helton, Senior Planner Niwana Ray, Planner Cameron Dunn, Planner Natalie Faustine, Parks and Recreation Director Brian Borden, Human Resources Director Mindy Nobis, Economic Development Director Brian Stockton, Public Works Director Jeremy Parker, Capital Improvement Plan Administrator Chris Luly, Marketing & Communications Manager Stacy Brown.

Absent: Council Member Rob Usher, Deputy City Manager Coty Thigpen

ITEM 1) MEETING CALLED TO ORDER

- 7:00 PM Meeting called to order at The Chambers at City Center, 8534 Main Street, Woodstock, GA.
- City Clerk Robyn Adams led the group in The Pledge of Allegiance and Rector Tyler Kerley with Resurrection Anglican Church led the group in prayer.

ITEM 2) RECOGNITION OF GUESTS AND VISITORS

2.1) Proclamation - Municipal Court Clerk's Week (City Clerk)

- Mayor Michael Caldwell recognized and congratulated Court Administrator Misty Smith, Senior Deputy Court Clerk Lanita Collins, and Deputy Court Clerk I Jennifer Parker for their hard work and dedication. Mayor Caldwell also expressed special recognition to Misty Smith on her significant accomplishments in helping lead the multi-year effort that resulted in the passage of House Bill 304 to provide improvements to municipal courts across Georgia.

2.2) Proclamation - Respect For Law Week (City Clerk)

- Mayor Michael Caldwell thanked the Woodstock Midday Optimist Club for their community service and acts of appreciation for the City's law enforcement and public safety employees.

2.3) Recognition of Promotions - Police (Police)

- Officer William Goodwin Promoted to Corporal
- Detective Chandisaita Mutasa Promoted to Sergeant
- Mayor Michael Caldwell and Chief Roland Castro recognized and congratulated Corporal William Goodwin and Sergeant Chandisaita Mutasa on their promotions.

2.4) Recognition of Employees - Years of Service (Human Resources)

- 5 Years of Service: Aimee Castro, Lanita Collins, Valentina Fehr, Isaiah Green
 - 10 Years of Service: Stacy Brown, Joshua Buckner, David Sargenski
 - 15 Years of Service: Tiffani Wingfield
 - 20 Years of Service: Jeff Armstrong, Ron Hughes, Joe Lecour, Marybeth Stockdale, Brian Stockton
 - 25 Years of Service: Danny Allen, Faye Doss
 - 30 Years of Service: Shane Tetterton
- Mayor Michael Caldwell and Human Resources Director Mindy Nobis recognized employees for their years of service and dedication to the City.

ITEM 3) ANNOUNCEMENTS

3.1) Announcements (Administration)

Mayor Pro Tem Colin Ake read the announcements.

- On June 13th, Grammy, ACM, CMA and CMT award-winning country star Carly Pearce takes the stage at the Woodstock Summer Concert Series. Ashley Brooks will open the show that starts at 7:30 p.m. in the Northside Hospital-Cherokee Amphitheater. Full concert details at woodstockconcertseries.com.
- The 13th annual Discover Woodstock Scavenger Hunt will take place June 12th to July 12th. This event provides a unique experience as participants team up to gather photographic evidence of their journey through 100 different venues in Woodstock. Clues will be posted soon on visitwoodstockga.com.

ITEM 4) MEETING DECORUM

- City Clerk Robyn Adams read the Meeting Decorum.

ITEM 5) PRESENTATIONS AND DISCUSSION ITEMS

5.1) Cobb County-Marietta Water Authority Presentation (CCMWA Director of Finance, Allison Clements) (Administration)

- CCMWA Director of Finance, Allison Clements, shared a presentation on the status of their infrastructure, budget, water studies, water quality and other important updates.

ITEM 6) PUBLIC COMMENT

- *Mayor Michael Caldwell opened the Public Comment portion of the meeting.*
- *City Clerk Robyn Adams stated no one signed up to speak.*
- *Mayor Michael Caldwell closed the Public Comment portion of the meeting.*

ITEM 7) CONSENT

7.1) Approve Surplus/Disposal of Various IT Equipment, Laptops, and Desktops (IT)

- Request for approval to surplus and dispose of various IT equipment, laptops, and cell phones. Full list of items provided in agenda packet. Equipment will be disposed of via e-recycle, GovDeals online auction or other appropriate method.

7.2) Ratify Purchase of the Previously Completed Acquisition of Easements Associated with Parcel 49 for the Neese Road Improvement Project (Northern Segment) (Administration)

- Request for approval to ratify the purchase of the previously completed acquisition of easements associated with Parcel 49 for the Neese Road Improvement Project (Northern Segment). The acquisition includes 1,391.38 square feet of permanent easement, 330.42 square feet of temporary construction easement and one temporary driveway easement.

7.3) Ratify Purchase of the Previously Completed Acquisition of Easements Associated with Parcel 65 for the Neese Road Improvement Project (Northern Segment) (Administration)

- Request for approval to ratify the purchase of the previously completed acquisition of easements associated with Parcel 65 for the Neese Road Improvement Project (Northern Segment). The acquisition includes 466.18 square feet of required right-of-way, 72.51 square feet of permanent easement, 1,100.14 square feet of temporary construction easement and one temporary driveway easement.

7.4) Ratify Purchase of 119 Mill Street (Administration)

- Request for approval to ratify the purchase of 119 Mill Street, Woodstock, Georgia 30188.

7.5) Approve Reclassification of Existing Assistant Police Chief Title to Title of Deputy Chief of Police (Police)

- Request for approval to reclassify the existing Assistant Police Chief position title (PC# 321002) to Deputy Chief of Police (PC# 321079). There is no change to the Position Pay Grade. This is a title change only. No financial impact to the current budget.

7.6) Approve Reclassification of Existing Crime & Intel Analyst/PIO to Evidence Custodian (Police)

- Request for approval to reclassify the existing Crime & Intel Analyst/PIO position (Grade 108) (PC# 321071) to Evidence Custodian (Grade 104) (PC# 321078). This position is currently vacant.

7.7) Approve Mutual Separation and General Release Agreement (Administration)

- Request for approval of a Mutual Separation and General Release Agreement between Brian Aligood and the City of Woodstock, Georgia.

7.8) Adopt Ordinance 2026-16 Approving 120 Day Moratorium for Acceptance of Development Applications on Properties Legislatively Annexed into the City of Woodstock. (2nd Reading) (Community Development)

- Request for approval to adopt Ordinance 2026-16, providing for a 120 Day moratorium on the acceptance of new applications related to business licensing, development, or construction on properties recently incorporated into the City by Legislative Annexation and located in and around the Dixie Speedway. The moratorium would be in effect until October 6, 2026. An Emergency Moratorium is in effect until June 18, 2026.

7.9) Approve Improvements at Kingsgate Glen Entrance on Nocatee Trail (Public Works)

- Request for approval of the Trickum Roundabout Project at the Kingsgate Glen entrance on Nocatee Trail, including authorization for the Kingsgate HOA to complete monument sign reconstruction and related irrigation, electrical, and landscape repairs in the amount of \$48,000.00.

7.10) Approve MAJBA JE 21314 to Fund Purchase of Fire Station 28 Furniture, Fixtures, and Equipment (Fire)

- Request for approval to use SPLOST VII reserves to fund the purchase of furniture, fixtures and equipment (FF&E) for Fire Station 28, Ridgewalk Parkway. Due to extended delivery times, there is a need to accelerate these purchases into FY 2026. This budget amendment will recognize the use of SPLOST VII fund balance reserves for these purchases.

7.11) Approve MAJBA JE 21315 to Fund Rope Mill Road Trail Connection (Administration)

- Request for approval of MAJBA JE 21315 to use undesignated parks bond project funds derived from interest income revenue to accelerate the Rope Mill Road Trail Connection project into FY 2026. It was anticipated for this project to begin in a future fiscal year, however, timing has allowed it to begin sooner and the project is ready to begin. This MAJBA is to cover funding for the project.

7.12) Approve an Agreement with CHB Acquisition Services, LLC for Right-of-Way Acquisition and Related Professional Services for the Ridgewalk Parkway DDI Project (Administration)

- Request for approval of an agreement with CHB Acquisition Services, LLC for assistance with right-of-way acquisition and related professional services for the Ridgewalk Parkway DDI. The agreement defines responsibilities related to preacquisition services, acquisition services and project management. Project fees are defined in Exhibit A of the agreement with certain fees charged per parcel, per hour or lump sum.

7.13) Approve Dobbs Road Multi-Use Trail Extension Phase II Change Order 1 (Public Works)

- Request for approval of change order #1 for additional repairs and further materials for MD Residential to complete the pebble driveway at Parcel 11 per the stipulations agreed upon in the right-of-way agreement along with repairs to the irrigation system. The trail portion at Parcel 13 required grade adjustments along with a concrete driveway apron.

Council Member Brian Wolfe stated he would like to see Item 7.9 considered separately and stated he would recuse himself during the vote of this item as he resides in the Kingsgate subdivision.

- *Mayor Pro Tem Colin Ake made a motion to approve Consent Agenda Items 7.1-7.8 and 7.10-7.13.*
- *Council Member Tracy Collins seconded the motion.*
- *Motion carried (5-0) Council Member Rob Usher Absent.*

Council Member Brian Wolfe recused himself.

- *Council Member Tracy Collins made a motion to approve Consent Agenda Item 7.9.*
- *Mayor Pro Tem Colin Ake seconded the motion.*
- *Motion carried (4-0) Council Member Rob Usher Absent and Council Member Brian Wolfe Recused.*

ITEM 8) PUBLIC HEARING

8.1) Consideration of Approval to Adopt and Transmit the 2025 Annual Capital Improvements Element Report and Short Term Work Program Update (Public Hearing and Vote) (Community Development)

- Request for approval to adopt and transmit the Annual Capital Improvements Element Report and Short Term Work Program Update for 2025. This is a public hearing to adopt and transmit the City of Woodstock's Capital Improvements Element (Impact Fee Report) (CIE) and the Short Term Work Program (STWP) update to the Atlanta Regional Commission (ARC) and the Georgia Department of Community Affairs (DCA) for their review. Approving this document does not guarantee approval of the projects listed therein, but does signal the City's intention to complete these projects in the future with the necessary funding and approvals. Staff recommends that the City Council adopt a resolution adopting the CIE/STWP, approving its transmittal to ARC/DCA for review, and authorizing staff to revise the document as needed to reflect any comments provided by ARC/DCA as part of their review. The draft Resolution, CIE Report, and STWP report are attached. Community Development Director Melissa Sigmund presented the item. She stated this is a report we are required to transmit to DCA and ARC every year. She went over the details to include the expenditures, the program itself, the work plan and the projects.

- *Mayor Michael Caldwell opened the public hearing.*
- *City Clerk Robyn Adams stated no one signed up to speak.*
- *Mayor Michael Caldwell closed the public hearing.*
- *Council Member David Potts made a motion to approve Item 8.1.*
- *Mayor Pro Tem Colin Ake seconded the motion.*
- *Motion carried (5-0) Council Member Rob Usher Absent.*

8.2) Consideration of Approval of FY 2027 Annual Operating Budget & Ordinance No. 2026-013 (Public Hearing & Vote - 2nd Reading) (Finance)

- Request for approval to adopt the FY 2027 Annual Operating Budget and Ordinance No. 2026-013 (2nd reading/public hearing). The Ordinance is to provide for the adoption of a budget, its execution and effect for the fiscal year beginning July 1, 2026 and ending June 30, 2027. Deputy Chief Financial Officer Crystal Welch shared the budget presentation. This served as the second reading and final public hearing for the budget. Mayor Michael Caldwell thanked Ms. Welch, Mr. Shelby, and the entire budget committee for their time and hard work on the budget.
- *Mayor Michael Caldwell opened the public hearing.*
- *City Clerk Robyn Adams stated Thomas Weaver signed up to speak in favor.*
- *Mr. Weaver stated he had a concern relating to the allocation for the Cherokee County Sheriff's Office real time information center, however, his concern was not related to the budget but a policy so he will address at a separate time with City Management, Mayor, and Council.*
- *Mayor Michael Caldwell closed the public hearing.*
- *Council Member Tracy Collins made a motion to approve Item 8.2 adopting the FY 2027 Annual Operating Budget and Ordinance No. 2026-013.*
- *Council Member Brian Wolfe seconded the motion.*
- *Motion carried (5-0) Council Member Rob Usher Absent.*

ITEM 9) NEW BUSINESS

9.1) Consideration of Approval of Memorandum of Understanding with Unity Architects, LLC to Convey Pre-Approved Accessory Dwelling Unit Plans to the City (Community Development)

- Request for approval of a Memorandum of Understanding with Unity Architects, LLC to allow the City to hold and utilize five pre-approved plan sets for accessory dwelling units (ADUs) to be available for public consumption. Planner Cameron Dunn presented the item. Regarding the Accessory Dwelling Unit (ADU) program, the City approved a memorandum of understanding with Unity Architects LLC to offer five pre-approved ADU plans for residents, designed to streamline permitting and increase housing stock affordably. The pre-approved plans range in size from 600 to 1,000 square feet, with options for attached garages and customizable features to blend with existing homes. This program will reduce permitting timelines and costs by providing ready-to-use, code-compliant designs, supporting multi-generational housing and equity growth. Staff have prepared backend processes and drafted a dedicated website to serve as a one-stop resource for residents once live, enabling quick access to plans and submission guidelines. Council Members praised the program's potential to remove barriers, with a unanimous vote to adopt the MOU, marking a significant step toward housing accessibility. City Manager Jeff Moon stated this is Mr. Dunn's last meeting with the City as he has accepted a position working for another jurisdiction. He thanked him for his time and work at the City and wished him well in his new role.

- *Mayor Pro Tem Colin Ake made a motion to approve Item 9.1.*
- *Council Member David Potts seconded the motion.*
- *Motion carried (5-0) Council Member Rob Usher Absent.*

9.2) Consideration of Bronze Sculpture Installation at Woodstock Park (Administration)

- Request for approval of a proposed bronze sculpture honoring Juanita Hughes for installation at Woodstock Park and authorization for the Mayor to execute the associated agreement. City Manager Jeff Moon presented the item. He stated the family of Juanita Hughes, a longtime newspaper columnist and city historian, would like to do a bronze statue of her reading a book to go on a park bench in the park at City Center. He is presenting a donation agreement from the family for Council's consideration and approval and stated the agreement has been reviewed by the attorney.
- *Council Member Tracy Collins made a motion to approve Item 9.2.*
- *Mayor Pro Tem Colin Ake seconded the motion.*
- *Motion carried (5-0) Council Member Rob Usher Absent.*

9.3) Consideration to Deny Ante Litem – Elizabeth Alvarez (Administration)

- City Attorney Jeff Rusbridge stated the City received an ante litem threatening litigation against the City sent by Elizabeth Alvarez dated May 5, 2026 for a potential claim against the Woodstock Police Department. He stated it is recommended that Council deny the claim.
- *Council Member Tracy Collins made a motion to deny the ante litem from Elizabeth Alvarez.*
- *Council Member David Potts seconded the motion.*
- *Motion carried (4-0) Council Member Rob Usher and Mayor Pro Tem Colin Ake Absent.*

ITEM 10) OLD BUSINESS

10.1) Consideration of Ordinance No. 2026-011 Amending Chapter 30, Article III Special Events (Administration)

- Request for approval to adopt Ordinance No. 2026-011 amending Chapter 30 Offenses and Miscellaneous Provisions, Article III Special Events as outlined in Exhibit A. The first reading was held on April 27, 2026, with the second reading on May 11, 2026. This will serve as the final reading and adoption. City Manager Jeff Moon presented the item and stated this is essentially the third reading for this item and the one addition was a requirement that if he declines the closing of a road, he has 14 days to do that and there was no limit before. He stated the City Attorney has reviewed the document. He stated this will be the final reading.
- *Council Member Tracy Collins made a motion to approve Item 10.1.*
- *Council Member Warren Johnson seconded the motion.*
- *Motion carried (5-0) Council Member Rob Usher Absent.*

10.2) Consideration of Z#170-26: 125 Lorraine Parkway (Community Development)

- Request for approval with conditions of a Rezoning, Conditional Use Permit, and concurrent Variance requests to allow for the development of a 92,500 SF warehouse off of Olde Rope Mill Park Road and Lorraine Parkway. This item was tabled by City Council at their May 18, 2026 meeting. Planner Cameron Dunn presented the item. The CUP is limited to the new building site only, excluding the existing Kirk Rudy building, and prohibits intense warehouse distribution uses such as courier and express delivery services, defined by NAICS codes 492110 and 492210, with staff empowered to interpret similar uses dynamically. The building design is capped at 32 feet clear height, 135 feet truck court depth, 175 feet building depth, zero trailer storage, ensuring alignment with corridor standards

and limiting excessive truck traffic. Truck operations are restricted from 10 p.m. to 6 a.m., with exceptions requiring city manager or designee approval during normal business hours; a sound attenuating barrier is mandated along the eastern property line to shield residential neighbors. The applicant justified the use of ITE land use code 110 for traffic modeling, reflecting light industrial activity with moderate truck traffic, as opposed to higher truck traffic scenarios under code 150, supported by traffic engineer analysis and site design features. Council emphasized the need for enforceable conditions to prevent last-mile delivery and high truck traffic tenants, balancing economic viability with neighborhood protection; staff will oversee compliance through business licensing and development review. The approved project includes a substantial similarity clause tying development to approved plans, with an automatic expiry requiring substantial project progress within 12 months per the Reversion provisions within the Land Development Ordinance, ensuring timely construction. Neighborhood representatives expressed concerns about potential tenant changes and requested gated truck access and truck counters to monitor compliance, highlighting the importance of enforceable operational limits. The applicant committed to maintaining the building's scale and design to align with corridor norms and mitigate neighborhood impact, seeking flexibility on tenant mix and building layout while respecting imposed conditions.

- *Council Member Warren Johnson made a motion to remove Item 10.2 from the table.*
- *Council Member David Potts seconded the motion.*
- *Motion carried (5-0) Council Member Rob Usher Absent.*

- *Mayor Pro Tem Colin Ake made a motion to approve with Staff and Planning Commission Conditions with the following amendments: 15 - As proposed with the following NAICS codes: The following uses are prohibited under this CUP: 1. Courier and Express Delivery Services (NAICS 492110) 2. Local Messengers and Local Delivery (NAICS 492210). These NAICS codes are provided as examples of prohibited activities and are not exhaustive. Any land use that, in the judgment of the Community Development Director (or designee), is primarily engaged in parcel pickup, parcel sorting, parcel distribution, last-mile delivery operations, or similar courier-type activities shall be considered prohibited, regardless of the NAICS code listed by the applicant. Condition 19: add: " or installing a sound attenuating barrier to be approved by the Development Process Committee. Said sound attenuating barrier shall start 10 feet south of the northeastern most end of the building and shall continue north to the northern edge of the paved lot." Condition 21: City Manager or designee. Requests for exceptions shall be submitted during normal business hours. Condition 27: The CUP shall only apply to the area designated on plans for new construction north of Kirk Rudy and East of Olde Rope Mill Park Road. The CUP will not apply to the Kirk Rudy building or other future development on the subject property. Condition 28: The project shall be substantially similar to the proposed drawings presented. The project shall not exceed any of the following building characteristics: Clear Height: 32' / Truck Court Depth: 135' / Building Depth: 175' / Trailer Storage: 0 spaces / Square footage: 92,500 sq ft.*
- *Council Member Brian Wolfe seconded the motion.*
- *Motion carried (5-0) Council Member Rob Usher Absent.*

ITEM 11) MINUTES

11.1) Consideration of Approval to Adopt Council Meeting Minutes - May 18, 2026 (City Clerk)

- *Council Member Tracy Collins made a motion to approve Item 11.1 adopting the May 18, 2026, Council Meeting Minutes.*
- *Mayor Pro Tem Colin Ake seconded the motion.*
- *Motion carried (5-0) Council Member Rob Usher Absent.*

ITEM 12) DEPARTMENTAL REPORTS

12.1) Investment Report (April 2026) (Finance)

12.2) EOM Monthly Report (April 2026) (Public Works)

12.3) Community Development Hot Sheet (May 2026) (Community Development)

ITEM 13) MAYOR AND COUNCIL COMMENTS

- Mayor Michael Caldwell stated the GMA Convention is coming up and we need to designate a voting member for the business meeting.
- *Mayor Pro Tem Colin Ake made a motion to nominate Council Member Rob Usher.*
- *Council Member Warren Johnson seconded the motion.*
- *Motion carried (5-0) Council Member Rob Usher Absent.*
- Mayor Michael Caldwell mentioned we are within a month of the semi quincentennial and the celebrations are beginning. He stated the City has some incredible celebrations planned. Council thanked staff again for their hard work on the budget. Farewell acknowledgments were made for Cameron Dunn, planning staff member who contributed significantly to the ADU program and other projects, reflecting staff development and succession planning. Mayor Caldwell stated his Youth Leadership Academy began this week, there are 16 students participating this year, and they have some exciting activities planned for the week to include a visit to the Capitol and the Atlanta Regional Commission.

ITEM 14) CITY MANAGER STAFF COMMENTS

- City Manager Jeff Moon stated former Assistant City Manager of Public Works, Rob Hogan, has completed a transportation plan – his fifth one for the City – and he will be providing the details of the plan during a presentation at the June 15 Work Session. He stated he also needs to make Council aware of an EPD fine for an incident that occurred at the Wastewater Treatment plant on January 27th where there was a breach; however, that has been cleaned up, repaired and fully resolved and the fine has been covered by the contractor. He stated that he needs to request an Executive Session and will be asking Council to take action following the session.

ITEM 15) EXECUTIVE SESSION – PERSONNEL, LITIGATION, REAL ESTATE

- *Council Member Warren Johnson made a motion to retreat into Executive Session.*
- *Council Member Tracy Collins seconded the motion.*
- *Motion carried (5-0) Council Member Rob Usher Absent.*
- *Council Member Tracy Collins made a motion to return from Executive Session.*
- *Council Member David Potts seconded the motion.*
- *Motion carried (4-0) Council Member Rob Usher and Mayor Pro Tem Colin Ake Absent.*

Mayor Michael Caldwell requested a motion to add Item 9.3 to the agenda.

- *Council Member Tracy Collins made a motion to add Item 9.3 to the agenda.*
- *Council Member David Potts seconded the motion.*
- *Motion carried (4-0) Council Member Rob Usher and Mayor Pro Tem Colin Ake Absent.*

ITEM 16) FINAL ADJOURNMENT

- *Council Member Brian Wolfe made a motion to adjourn.*
- *Council Member Tracy Collins seconded the motion.*
- *Motion carried (4-0) Council Member Rob Usher and Mayor Pro Tem Colin Ake Absent.*

Michael Caldwell, Mayor

Robyn Adams, City Clerk

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: June 22, 2026

SUBMITTED BY: Cassandra Henry, City Clerk

ITEM TYPE: Approval of Minutes

AGENDA SECTION: MINUTES APPROVAL

SUBJECT: **Consideration of Approval to Adopt Special Called Meeting - June 15, 2026**

SUGGESTED ACTION:

ATTACHMENTS:

[Special Called Meeting Minutes 6.15.26 Final.pdf](#)



City Council – Special Called Meeting
The Chambers at City Center
8534 Main Street
(Main) 770 592-6000 (Fax) 770 926-1375
<http://www.woodstockga.gov>

~MINUTES~

Monday, June 15, 2026

City Council – Special Called Meeting ~ 6:00 PM

Attendees: Mayor Michael Caldwell, Mayor Pro Tem Colin Ake, Council Member David Potts, Council Member Tracy Collins, Council Member Rob Usher, City Manager Jeff Moon, City Clerk Robyn Adams.

Attendees: Council Member Brian Wolfe, Council Member Warren Johnson and Deputy City Manager Coty Thigpen

ITEM 1) MEETING CALLED TO ORDER

- 7:00 PM Meeting called to order at The Chambers at City Center, 8534 Main Street, Woodstock, GA.
- Capital Improvement Plan Administrator Chris Luly led the group in The Pledge of Allegiance and Pastor Job Dalomba from Christ Covenant Presbyterian Church led the group in prayer.
- *Mayor Pro Tem Colin Ake made a motion to retreat into Executive Session.*
- *Council Member David Potts seconded the motion.*
- *Motion carried (4-0) Council Member Brian Wolfe and Council Member Warren Johnson Absent.*

ITEM 2) EXECUTIVE SESSION – Personnel, Litigation, Real Estate

- *Mayor Pro Tem Colin Ake made a motion to return from Executive Session.*
- *Council Member David Potts seconded the motion.*
- *Motion carried (4-0) Council Member Brian Wolfe and Council Member Warren Johnson Absent.*

ITEM 5) FINAL ADJOURNMENT

- *Mayor Pro Tem Colin Ake made a motion to adjourn.*
- *Council Member Rob Usher seconded the motion.*
- *Motion carried (4-0) Council Member Brian Wolfe and Council Member Warren Johnson Absent.*

 Michael Caldwell, Mayor

 Robyn Adams, City Clerk

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: June 22, 2026

SUBMITTED BY: Robyn Adams, City Clerk

ITEM TYPE: Minutes

AGENDA SECTION: MINUTES APPROVAL

SUBJECT: **Consideration of Approval to Adopt Work Session Minutes -
June 15, 2026**

SUGGESTED ACTION:

ATTACHMENTS:

[Work Session Minutes 6.15.26 Final.pdf](#)



City Council - Work Session
The Chambers at City Center
8534 Main Street
(Main) 770 592-6000 (Fax) 770 926-1375
<http://www.woodstockga.gov>

~MINUTES~

Monday, June 15, 2026

City Council - Work Session ~ 7:00 PM

Attendees: Mayor Michael Caldwell, Mayor Pro Tem Colin Ake, Council Member Warren Johnson, Council Member David Potts, Council Member Tracy Collins, Council Member Rob Usher, City Manager Jeff Moon, Deputy City Manager Coty Thigpen, City Clerk Robyn Adams, Fire Chief Shane Dobson, Chief Financial Officer Ron Shelby, Chief Information Officer Katy Leggett, IT Senior Systems Administrator Steve Onufrock, Community Development Director Melissa Sigmund, Economic Development Director Brian Stockton, Parks and Recreation Director Brian Borden, Capital Improvement Plan Administrator Chris Luly, Communications and Marketing Manager Stacy Brown.

Attendees: Council Member Brian Wolfe

ITEM 1) MEETING CALLED TO ORDER

- 7:00 PM Meeting called to order at The Chambers at City Center, 8534 Main Street, Woodstock, GA.
- Capital Improvement Plan Administrator Chris Luly led the group in The Pledge of Allegiance and Pastor Job Dalomba from Christ Covenant Presbyterian Church led the group in prayer.

ITEM 2) ANNOUNCEMENTS AND INFORMATIONAL ITEMS

- Mayor Pro Tem Colin Ake read the announcements.
- City Offices will be closed on Friday, June 19th for Juneteenth.
- Explore unique & interesting aspects of the City with the Weird Woodstock Walking Tour on Thursday, June 25th. Guided tours highlight little known stories, funny facts, and unusual historical episodes, each connected to the downtown area. Get tickets at visitwoodstockga.com or the Woodstock Visitors Center.

ITEM 3) PRESENTATION ITEMS FOR DISCUSSION

3.1) Comprehensive Transportation Plan Presentation (Administration)

Deputy City Manager introduced Rob Hogan. Mr. Hogan shared a presentation with the details of the Comprehensive Transportation Plan. Mr. Hogan shared details on completed projects, those that are in progress, the grid street program, I-575 Interchange upgrades, and future plans. He stated the city is advancing a comprehensive transportation plan to coordinate and improve infrastructure with a focus on road, pedestrian, and parking projects, reflecting current needs and future growth. The plan includes roads, sidewalks, crosswalks, parking, and corridor enhancements updated annually. He announced the City will hold a public input meeting immediately following this meeting and invited everyone to participate and provide feedback.

ITEM 4) EXECUTIVE SESSION

- No Executive Session was needed.

ITEM 5) FINAL ADJOURNMENT

- *Council Member Warren Johnson made a motion to adjourn.*
- *Council Member Rob Usher seconded the motion.*
- *Motion carried (5-0) Council Member Brian Wolfe Absent.*

Michael Caldwell, Mayor

Robyn Adams, City Clerk

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: June 22, 2026

SUBMITTED BY: Shane Dobson, Fire Department

ITEM TYPE: Departmental Reports

AGENDA SECTION: DEPARTMENTAL REPORTS

SUBJECT: **Fire Monthly Report (May 2026)**

SUGGESTED ACTION:

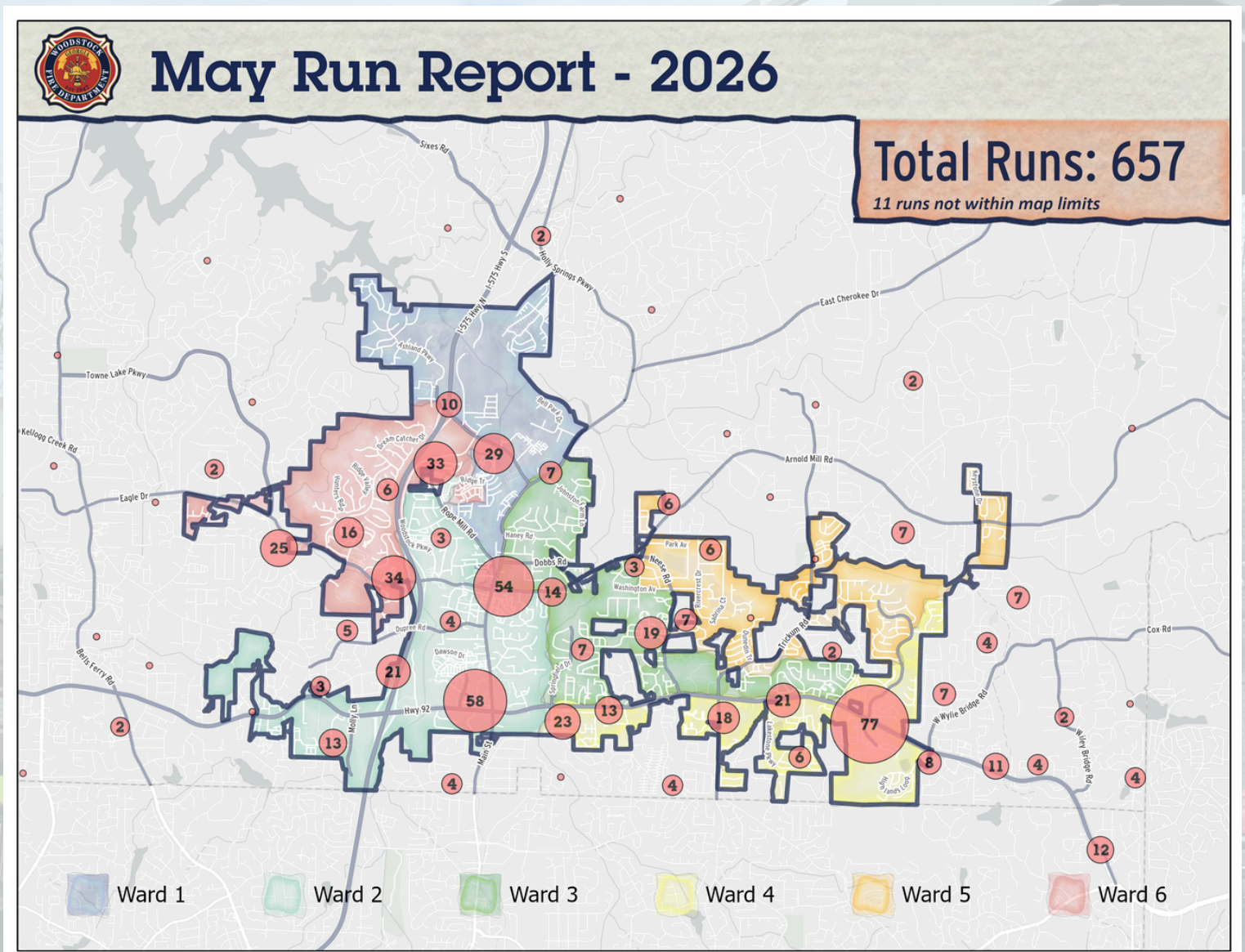
ATTACHMENTS:
[May Canva Report 26.pdf](#)

Monthly Report May

2026



Where Did We Respond This Month?



Total Number of Calls

657

Calls Inside the City

506

Calls Outside the City

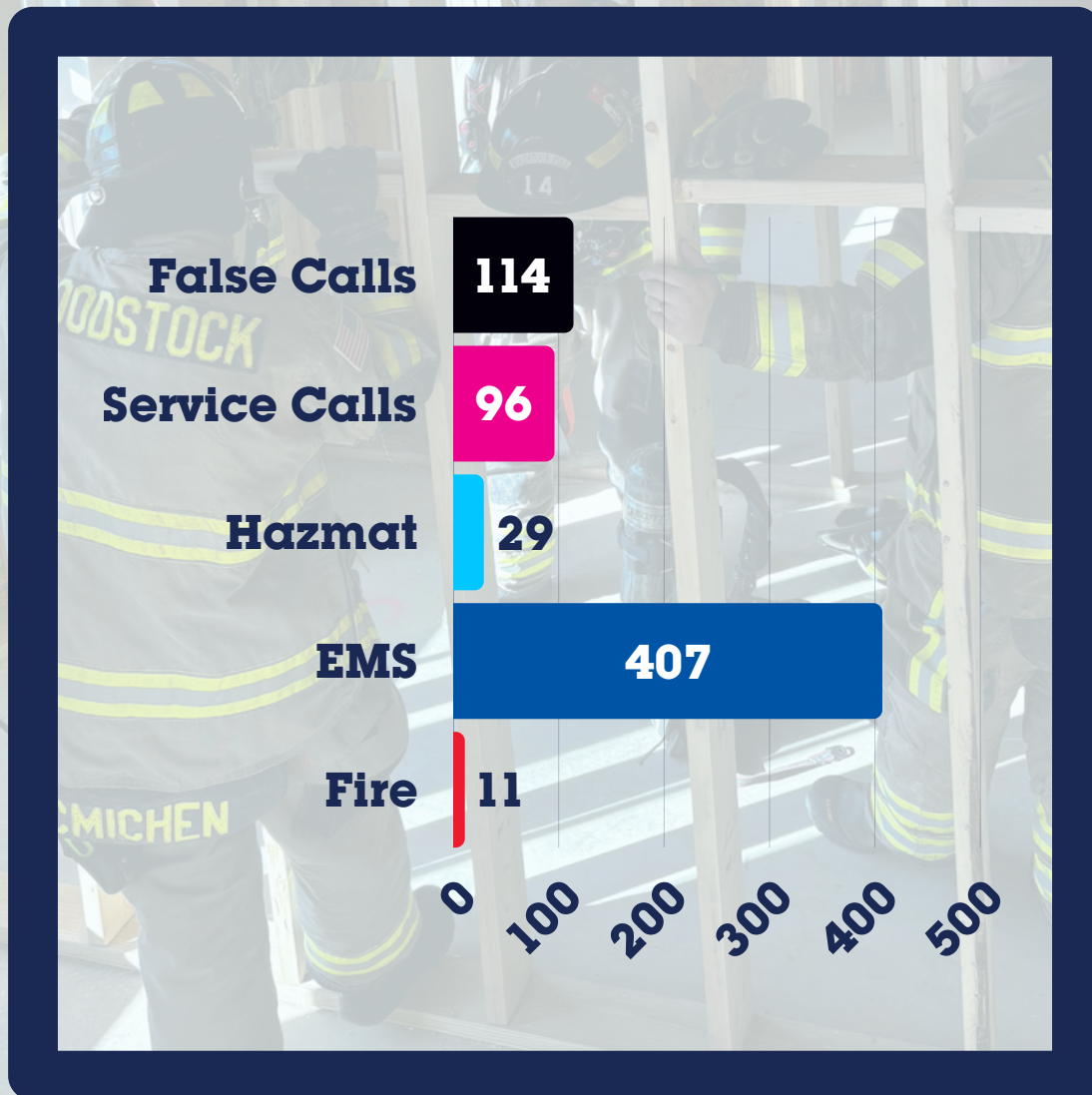
151

90th Percentile Response Times

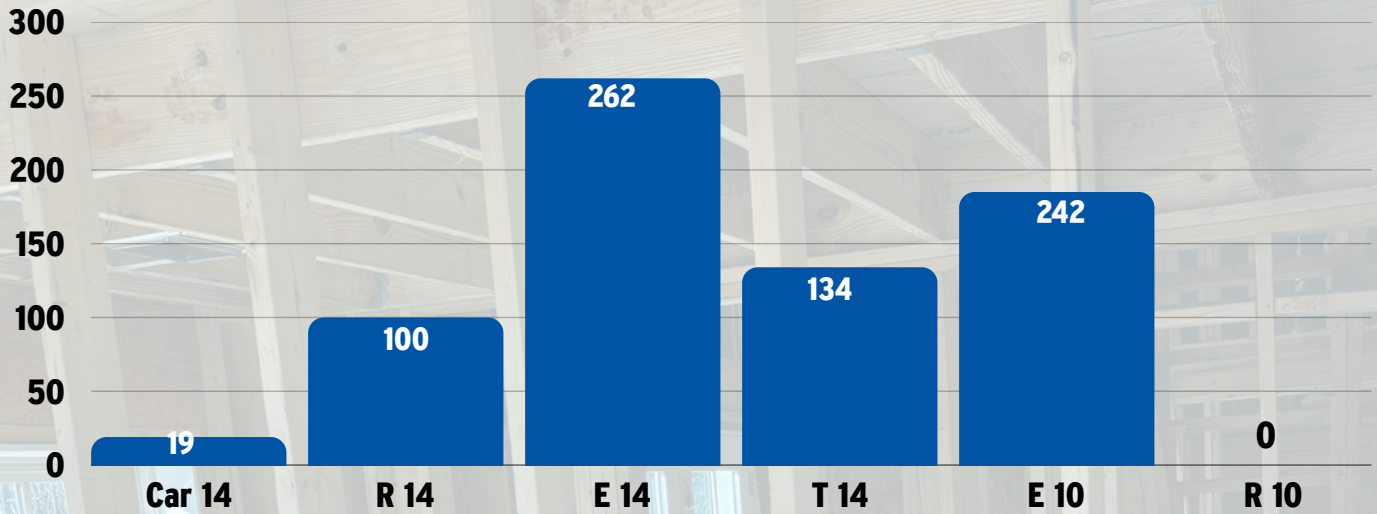
City Wide

9 minutes 0 seconds

Calls by Type



Calls by Apparatus



Departmental Physical Fitness

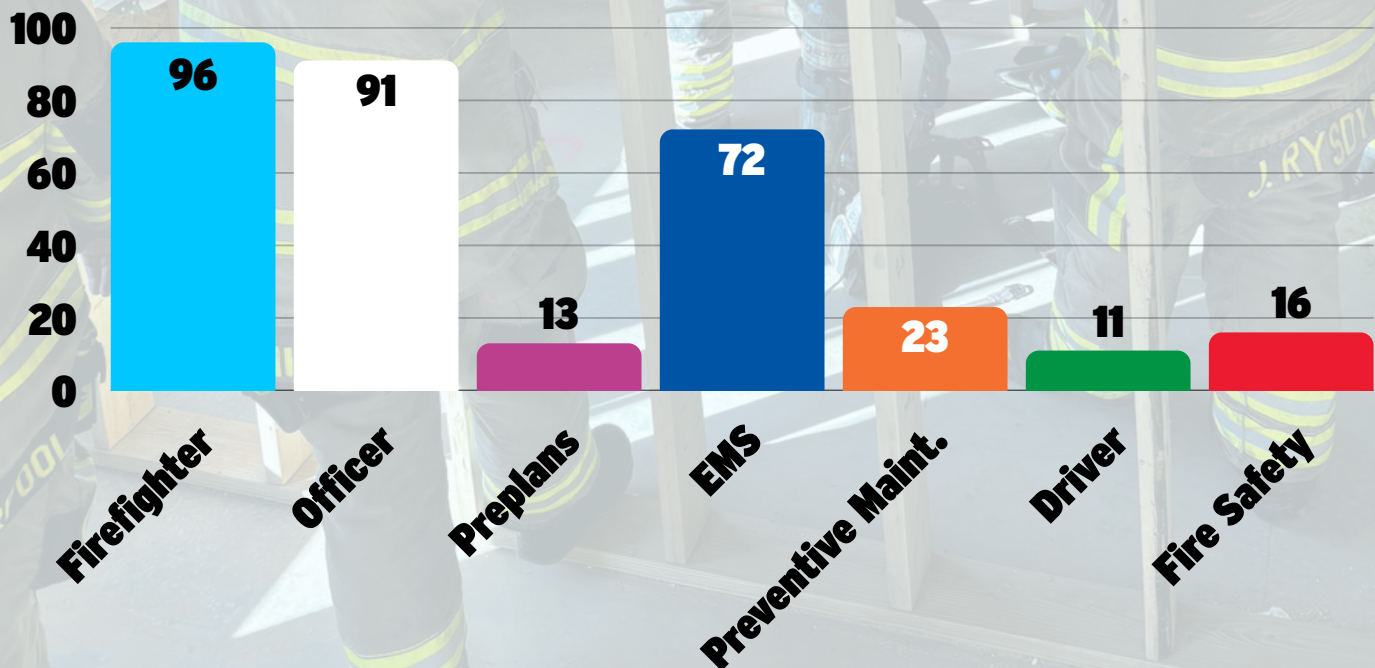
Participation : 98%

Departmental Goal : 85%

MONTHLY TRAINING REPORT FOR May

TOTAL TRAINING HOUR: 322

TRAINING HOURS BY TOPIC



Community Risk Reduction Division

Citizens Reached this Month: 2045

Public Participation Citizens reached: 1240

- **Direct Impact**
 - **Old Navy Safety Day - 40**
 - **911 Foundation Car Show - 200**
 - **End of School Wed Down - 1000**

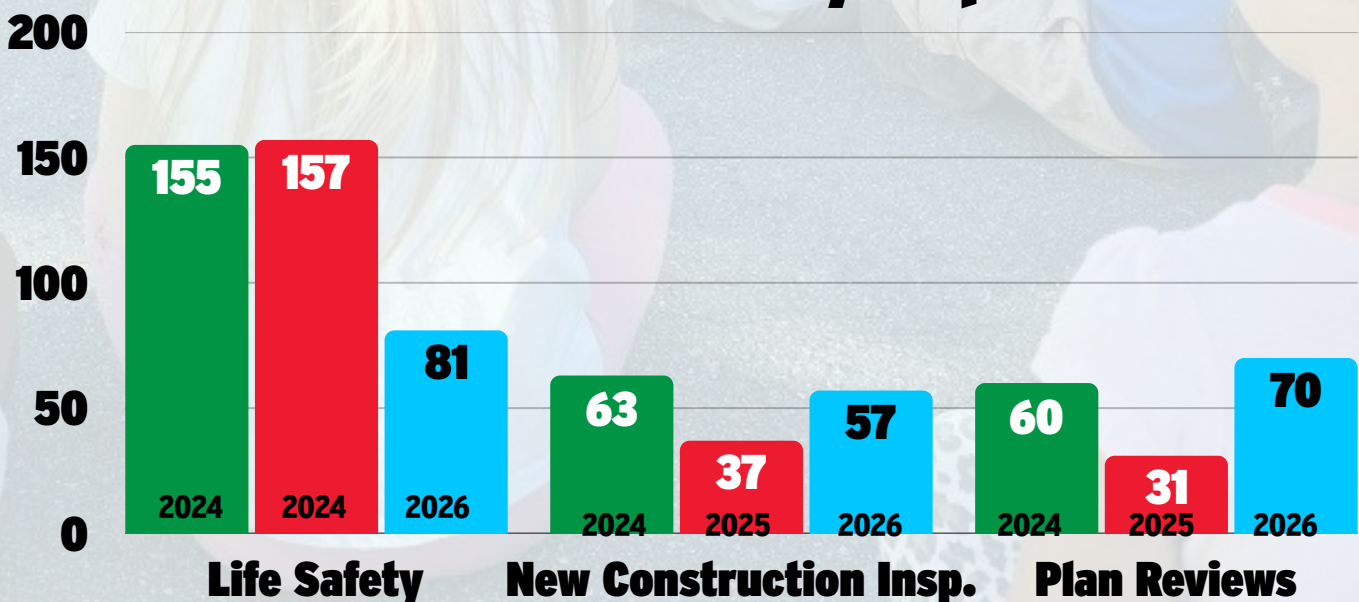
Educational Programs Citizens Reached : 65

- **Children's Education**
 - **Woodstock High School Career Path Truck Visit - 37**
- **Adult Education**
 - **Hearthside Fire Safety and Extinguisher Class - 25**
 - **CPR class - 3**

Community Assistance Citizens Reached: 1196

- **Car Seat Inspections - 3**
 - **Care takers attending - 2**
- **Smoke Alarms Installed: 1 donated**
 - **Occupants: 1**
- **Fire Drills**
 - **Woodstock Elementary: 1190**

Fire Marshal Monthly Inspections



Congratulations



Firefighters Jovan Morris (left) and Chase Sweda (right) successfully completed their probationary period!



Firefighter Adam Daniele has successfully completed his probationary period and has successfully completed all the steps to be promoted to a Senior Firefighter.



And in Other News

- **All Recruits have successfully passed their EMT-B and are continuing training to achieve their AEMT licensing.**
- **We are continuing to do interviews for firefighters.**
- **After many applications and interviews with qualified applicants, Chief Dobson has selected Steven Lester as our new Deputy Fire Chief.**
 - **Chief Lester comes to us by way of Cobb County Fire where he is the Div. Chief of Training.**
 - **We are looking forward to working with him and all the experience he will bring to the department.**
 - **His start date is July 9th.**
- **Visit our Facebook page for a fun clip of our firefighters enjoying karaoke with the seniors at Merrill Gardens.**



**Some of our FF's
doing confined space
training,
Thank you Public
Works
for the pipes!**



**Training with Cherokee
County
Fire and Emergency
Services.**

**It is always helpful to
be familiar with the
crews we respond with.**



New Fire Station Updates

Station 28



Station 34



Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: June 22, 2026

SUBMITTED BY: Katy Leggett, Information Technology

ITEM TYPE: Departmental Reports

AGENDA SECTION: DEPARTMENTAL REPORTS

SUBJECT: Information Technology Monthly Report (May 2026)

SUGGESTED ACTION:

ATTACHMENTS:
[IT Monthly Report 2026_05.pdf](#)

Completed Projects

YTD Drone Flights: 40

HB 1658 Annexation:

GIS provided exhibits and required materials for the annexation related to HB 1658.

Water Modelling Software:

GIS on-boarded into the new InfoWater Pro water modelling software for Public Works.

Access Control: Phase 1:

Access control enhancement project at Parks Office Building and Amphitheater Operations.

In Progress Projects

New IT Policies with SLCGP Grant (OVERDUE - EST JUL 30):

State & Local Cybersecurity Grant Program funding, to be used for new Woodstock IT policy creation.

GridSmart Expansion #3 (OVERDUE - EST SEP 30):

Adding 4 additional GridSmart traffic cameras and related networking equipment. Equipment backordered.

Annual Cybersecurity Training (DUE JUN 30):

Annual required cybersecurity training for all Woodstock employees.

Capital Projects GIS Dashboard (DUE JUN 30):

New interactive dashboard showing new and in progress Capital Improvement Projects.

Hydrant Flow Testing (DUE SEP 1):

Flow testing to begin mid-May using new GIS-driven data entry and web application.

Help Desk Activity

	On-boarding	Off-boarding
<i>Last Month</i>	4	8
<i>Change</i>	+1	+4
YTD	18	29

New Tickets	Closed Tickets
227	228
+20	-13
973	931

MAY 2026
Help Desk MVP

JUSTIN IGLESIAS

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: June 22, 2026

SUBMITTED BY: Brian Borden, Parks & Recreation

ITEM TYPE: Departmental Reports

AGENDA SECTION: DEPARTMENTAL REPORTS

SUBJECT: **Parks and Recreation Monthly Report (May 2026)**

SUGGESTED ACTION:

ATTACHMENTS:
[May Monthly Report 2026.pdf](#)



Woodstock Parks & Recreation Department
May 2026
Monthly Report

1. Administration:

- Staff recognized Dillon Morgan's 4-year work anniversary.
- Staff attended Bi-Weekly Meeting- Little River Park Construction Project.
- Staff attended Weekly Leadership Team meetings.
- Heather hosted Weekly 1:1 Meetings with Marybeth Stockdale, Heather Gilliland, and Shea Lindley.
- Staff attended July 4th Pre-Event Logistics meeting.
- Heather attended the Johnston Farm Passive Park Master Plan site walk meeting.
- Staff assisted with May concert prep work.
- Staff assisted with Spring Employee Picnic.
- Staff scheduled June staffing for Chambers rentals.
- Staff assisted Heather Gilliland with Prep work for Mayor's Youth Leadership Academy 2026.
- Heather continued ongoing Training with Jamie Scott, Recreation Aide.
- Staff prepared Fee Schedule Revisions request.
- Staff assisted IT with information for Badge Reader access.
- Staff coordinated with Woodstock Arts for Chambers Usage and Rentals.
- Staff coordinated with Chamber of Commerce for Chambers Rental/Regional Issues Meeting.

2. Park Project Update:

Little River Park Project Update:

- Scheduled site work was impacted by weather.
- ICAN graded the Trickum Road playground to subgrade.
- ICAN dug the footings for the restroom buildings and covered the area with plastic.
- ICAN began the trail remediation work in the Woodland's ovals.
- ICAN began grading the Linear Corridor trail at the Trickum bridge location.
- Scheduled site work was impacted by 3.2 inches of rain received on May 6th and 7th.
- ICAN graded the Trickum Road playground to subgrade and hit granite in a small portion of the second loop. The playground installer is working on adjusting the equipment footing layouts to avoid this area.
- ICAN attempted to bore the force line beneath the river and hit rock. ICAN is bringing in a new drilling rig to address the on-site rock conditions.
- ICAN continued the trail remediation work in the Woodland's ovals.
- ICAN continued with the backfilling along the Linear Corridor trail.
- ICAN dug the footings at Trickum Road and Woodland's restroom locations.
- ICAN installed the plumbing at the Trickum Road and Woodland's restroom locations.
- The surveyor staked the Trickum Road playground and lower entry road in detail.



- ICAN completed the slab electrical at the Trickum Road and Woodlands restrooms.
- ICAN completed the termite treatment for both restroom slabs.
- ICAN prep the restroom slabs with stone, plastic, and rebar.
- Both slab inspections were completed by the City.
- Both building slabs were poured by ICAN.
- ICAN continued with the trail remediation work at the Woodlands open space field ovals.

Rubes Creek Update:

- Sean and his team submitted the CLOMR (Certified Letter of Map Revision) to FEMA on April 30th. The FEMA website indicates that the review period is 90 days, though the entire permitting process can take between 6-9 months due to requests for additional data, technical reviews and community coordination.

Buckhead Trail Crossing:

- UES informed me that they have had delays to all scheduled field work due to all the recent wet weather and so they had to push back the drilling until next week. It was originally scheduled for this week. I will keep you updated on their progress.

Recreation Division:

- Staff hosted the following recreation programs during the month of April:
 - Sequoyah Regional Library System had a great kick-off for our June TrailStory at Trestle Rock Trail.
 - Brown Bag Concert Series-May was a success. Scott Puckett got rained out but is re-scheduled for September.
 - Woodstock Yoga Collective had great attendance and staff reported attendees had a great time.
 - Amped in the Park ZUMBA Party
 - Kids enjoyed meeting Princess Leia at Storytime Live!

• Facility Rentals:

• Field space rental at Dupree Park	0
• Pickle Ball Court rental at Dupree Park	27
• Pavilion Rental at Dupree Park	11
• Tennis Court Rental at Dupree Park	38
• Chambers Rental in May	2
• Chambers Reservations Internal May	13



A) Demographics:

	Registrations	Reservations	Memberships	Check-Ins	Profiles Created
All	388	56	58	1411	150
Residents	117	47	15	461	47
Non-Residents	271	7	15	461	47
<18	36	0	0	0	31
18-65	96	42	3	78	81
65+	256	12	55	1333	38
Male	81	24	14	330	44
Female	307	30	44	1081	106
Online	225	48	8	N/A	136
In Person	163	6	50	N/A	14

3. **Special Events:**

- Black Jacket Symphony Concert
Rainy weather may have kept attendance low.
5,600 people in attendance.
- Arbor Day Tree Planting by O’Neill Landscape.
- July 4th Pre-Meet with Police, Fire, Public Works, Admin, Stacy
- Employee Picnic
110 people in attendance
- Memorial Day Ceremony
New location at Amphitheater worked great.
150 people in attendance.

4. **Senior Center:**

- We had 1346 membership check-ins for the month of May and currently have 725 members! Myia is getting the hang of things, every day brings new adventures and ideas, and Margaret and Shelly have been especially helpful with showing her the ropes and giving suggestions. We had a group from Ageless Adventures come in for our last Lunch and Learn for a while to go over travel possibilities. A group of members got together and went out for Cinco De Mayo, and they all purchased a shirt and wore them for Bunco. Our Ocho De Mayo luncheon was festive and lively. The food was fantastic, wonderful flavor and the staff from Pretty Little Tacos were professional and courteous to the members while serving. We hit a snag with receiving the invoice from them in a timely manner as I just received it yesterday. Motherly Love Paint and Sip lead and Sponsored by Sunabella of Town Lake was a success. We went to JDs on Main for our Lunch Bunch meet there. I was able to provide a few coupons from the owner to the members that went to lunch that day. Everyone showed up for the Meet us there - Woodstock Arts show Mama Mia. We had to cancel the Gibbs Garden trip as we



didn't have enough members to sign up. Although the rain kept coming, it held off long enough for the group that signed up for the Dahlonega Butterfly Farm Day trip to go without much rain, and they were able to see the butterfly's while visiting.

• Total senior Center Active Memberships	725
• Total Senior Check – Ins	1,346
• Total Senior Center Rentals	0
• Senior Center Club Meetings	2

5. Park Maintenance:

- Staff set up for and worked the May concert featuring Black Jacket Symphony.
- Staff cleaned and removed debris from the two (2) flood events along Noonday Creek and Town Lake Pass trails.
- Staff set out flags and crosses around fountain at City Park for Memorial Day ceremony.
- Staff cut and removed overhanging limbs off of the trails.
- Staff had the septic tank pumped out at upper restroom at Dupree Park.
- Tore down marble Dupree Park sign for construction at Dupree Park

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: June 22, 2026

SUBMITTED BY: Ron Shelby, Finance Department

ITEM TYPE: Departmental Reports

AGENDA SECTION: DEPARTMENTAL REPORTS

SUBJECT: **Woodstock Investment Report (May 2026)**

SUGGESTED ACTION:

ATTACHMENTS:
[Investment Report 05-31-2026.pdf](#)



Investment Report to Mayor and Council

May 1, 2026~ May 31, 2026

OVERVIEW

This financial report reflects the City's Investment balances for the 2026 fiscal year through [May 31, 2026](#).

During the past year, the City of Woodstock has held its excess funds in short term, liquid instruments such as bank money market accounts and Georgia Fund 1, as the bond market hasn't been paying rates high enough to motivate investing further out on the yield curve and tying up liquidity needed for current capital projects.

On June 10, 2026, inflation (CPI) for the 12-month period ended May was reported at 4.2%, up from the 3.8% reported for the 12-month period ended April. On September 17, the Federal Reserve decreased the Fed Funds rate by 25 basis points (bp), followed by another 25 bp cut on October 29, and one more 25 bp interest rate cut on December 10, 2025. No more changes have occurred since. War with Iran started on Saturday February 28th, which has significantly impacted fuel prices and inflation in various parts of the economy. (As of June 15th, news reports are that a tentative 100-day deal has been agreed upon with Iran.)

On Friday, May 29th, the 30-day US Treasury Bill closed at 3.72%, even with the 3.72% from April 30th. The 10-year Treasury increased from 4.40% (4/30) to 4.45% (5/29). This market no longer has an inverted yield curve (an indicator of an economy moving towards recession). The spread between the 90-Day and 10-Year Treasuries is an upward slope of 76bp (versus 27bp on 4/30), with the 90-day at 3.69% and the 10-year at 4.45%.

The 90 Day US Treasury increased slightly to 3.69% (5/29), vs 3.68% the month previous. Market expectations are all over the place based upon speculation as to when a final war ending agreement will be arrived at. In comparison, Woodstock closed the month of May earning a variable rate of 3.65187% APY at Georgia Fund 1, down from 3.69718% earned in April. In September 2024, Ameris bank renegotiated the City's MMKT rate going forward as a spread of .58% off of the Federal Funds rate, giving us a current rate of 3.21%. Subsequently, we continue to utilize that account type with \$44,836,381 in deposits due to its immediate liquidity profile, paired with investment restrictions on bond proceeds, while providing investment diversity from Georgia Fund 1. In FY26, Woodstock has earned a total of \$1,460,324.12 in interest at Ameris Bank alone. The Weighted Average Maturity (WAM) of the entire Woodstock Portfolio is currently at an average of 1 day.

As good stewards of public funds, Woodstock is prudently looking to maximize these earnings while keeping assets safe. It is not seeking to tie up funds for long periods of time due to nearby cash flow needs and market volatility. Woodstock continues investing operating cash in Georgia Fund 1, as the public investment pool can go further out on the yield curve and earn higher rates than the City can by purchasing securities directly, and at higher rates than at Ameris, and yet it still accommodates our liquidity needs for significant near-term projects and other expenditures. Our cash positions peaked due to Property Tax collections due December 31, and a new \$14,685,000 URA Bond issue in December 2026 for two new fire stations. Meanwhile significant construction project expenditures continue on all fronts. As a result, lower interest rates and significant spending will put pressure on interest earnings in FY 2026 going forward. Inflation could change that outlook if the Fed raises rates.

Recent Arbitrage calculations on the City’s bond earnings resulted in an IRS liability of \$290,775.92, which is not due for payment until the 5th year after issuance on April 10, 2029. These funds have been segregated into a separate Money Market account where they continue to earn interest as well.

GEORGIA FUND 1

Pursuant to OCGA 36-83-1 to 36-83-8; Georgia Fund 1 is able to offer to counties, municipalities, public colleges and universities, boards of education, special districts, state agencies, and other authorized entities as a conservative, efficient, and liquid investment alternative. The primary investment objectives of Georgia 1 Fund are safety of capital and liquidity. Georgia Fund 1 has a credit rating of AAAs by S&P Global.

GF1 ACCOUNT BALANCES

As of **May 31, 2026**, Georgia Fund 1 paid **3.65187%** annualized, which is down from the 3.69718% paid the month previous. The City of Woodstock had on deposit at **Georgia Fund 1** the following amounts:

Fund	April 30, 2026 BALANCE	Net DEPOSIT/ (WITHDRAWAL)	May 2026 INTEREST	April % Yield**	Management Fee Withheld *	May 31, 2026 BALANCE
GENERAL FUND	\$ 12,175,432.32	\$ 0.00	\$ 37,763.22	3.65187	(\$ 568.74)	\$ 12,213,195.54
WATER – SEWER	\$ 4,054,693.79	(\$1,150,000.00)	\$ 10,539.96	3.65187	(\$ 158.74)	\$ 2,915,233.75
TOTAL	\$ 16,230,126.11	(\$1,150,000.00)	\$ 48,303.18		(\$ 727.48)	\$15,128,429.29

*Management Fee Withheld by Georgia Fund 1 has been netted out of the full INTEREST distribution.

** Current Yield (Annualized)

MONEY MARKET BALANCES

As of **May 31, 2026**, the City of Woodstock had **Money Market** deposits at Ameris bank in the following amounts. (Rates dropped 25bp in December due to the equal drop in the Fed Funds rate. No change since.):

FUND	April 30, 2026 BALANCE	Net Deposit/ (Withdrawal)	May 2026 INTEREST	May % APYield	May 31, 2026 BALANCE
POOL-MMKT Ameris	\$ 8,910,370.13	(\$ 2,633,800.00)	\$ 19,629.37	3.21	\$ 6,296,199.50
24 Parks Bond MMKT Ameris	\$ 23,410,707.15	(\$ 426,667.81)	\$ 58,464.87	3.21	\$ 23,042,504.21
24 Parks Bond Arbitrage	\$ 296,295.01	\$ 0.00	\$ 742.45	3.21	\$ 297,037.46
25 Fire Statn MMKT Ameris	\$ 11,179,821.90	(\$ 719,055.00)	\$ 26,661.42	3.21	\$ 10,487,428.32
SPLOST V- MMKT Ameris	\$ 976,511.58	(\$ 119,179.55)	\$ 2,262.06	3.21	\$ 859,594.29
SPLOST VII- MMKT Ameris	\$ 3,989,414.33	(\$ 146,618.51)	\$ 10,821.51	3.21	\$ 3,853,617.33
TOTAL	\$ 48,763,120.10	(\$ 4,405,320.87)	\$118,581.68		\$ 44,836,381.11

CD ACCOUNT BALANCES

As of **May 31, 2026**, the City of Woodstock had no **CD** accounts:

FUND	Mar 31, 2026 BALANCE	Apr Interest Received	Annualized Yield (APY)	Total Received at Maturity	APR 30, 2026 BALANCE
	\$ 0	\$ 0	0.00%	\$ 0	\$ 0
TOTAL	\$ 0	\$ 0		\$ 0	\$ 0

SECURITY ACCOUNT BALANCES

The City of Woodstock periodically invests in securities as allowed by the City of Woodstock Investment Policy. These securities are purchased with the intent to hold until maturity. As of **May 31, 2026**, the City of Woodstock held the following **US Treasury** and **Agency Securities** at Multi-Bank Securities, Piper Sandler and Raymond James:

Total Current Portfolio Holdings by Purchase Value (PV) as of May 31, 2026:

General Fund Total PV:	\$ 0.00
City Center Fund Total PV:	\$ 0.00
Grand Total (PV):	\$ 0.00
Weighted Average Yield To Maturity (YTM):	0.00%

Holdings/Purchase Transaction History:

Piper Sandler & Co.:

Purchase Date	Security	Maturity	PAR Value	Principal Purchase Price / Fund ***	Accrued Interest Paid To Seller*	Issued Coupon Amount**	Yield To Maturity (YTM)	CUSIP
TOTAL				\$ 0	\$ 0			

* Accrued Interest Paid to Seller is in addition to the Principal Purchase Price paid at closing. It compensates the seller for the days the security was owned by them since the previous coupon payment date. It will be repaid to Woodstock upon receipt of the next coupon payment.

** Treasury Notes have coupons. Treasury Bills are purchased at a discounted face value with no coupons.

***All Totals exclude any matured securities.

Multi-Bank Securities, Inc.:

Purchase Date	Security	Maturity	PAR Value	Principal Purchase Price / Fund ***	Accrued Interest Paid To Seller*	Issued Coupon Amount**	Yield To Maturity (YTM)	CUSIP
TOTAL				\$0	\$ 0			

* Accrued Interest Paid to Seller is in addition to the Principal Purchase Price paid at closing. It compensates the seller for the days the security was owned by them since the previous coupon payment date. It will be repaid to Woodstock upon receipt of the next coupon payment.

** Treasury Notes have coupons. Treasury Bills are purchased at a discounted face value with no coupons.

***All Totals exclude any matured securities.

Raymond James:

Purchase Date	Security	Maturity	PAR Value	Principal Purchase Price / Fund ***	Accrued Interest Paid To Seller*	Issued Coupon Amount**	Yield To Maturity (YTM)	CUSIP
TOTAL				\$0	\$ 0			

* Accrued Interest Paid to Seller is in addition to the Principal Purchase Price paid at closing. It compensates the seller for the days the security was owned by them since the previous coupon payment date. It will be repaid to Woodstock upon receipt of the next coupon payment.

** Treasury Notes have coupons. Treasury Bills are purchased at a discounted face value with no coupons.

***All Totals exclude any matured securities.

May 31, 2026 Market Pricing (All Firms, excluding matured securities):

Security	CUSIP	Maturity	Principal Purchase Price **	May 31, 2026, Market Price	TTL Market Gain/(Loss) *	March Interest /Coupons Received ***
TOTAL			\$0	\$0	\$0.00	\$ 0.00

* Market Gain or Loss is considered “unrealized” since the security is held until maturity. Market Value is expected to fluctuate on a daily basis. Securities purchased at a premium (e.g. Bonds and Notes) are expected to lose the premium principal value (Purchase Price minus PAR Value) by the time they reach maturity. This loss is compensated for through the receipt of a Coupon Amount, which exceeds the purchased Yield To Maturity (YTM). Securities purchased at a discount are expected to gain the discount over time and mature at PAR Value.

** Total Principal Purchase Price Excludes Matured Securities. Principal Purchase Price excludes Accrued Interest paid to seller.

*** Interest Coupon received includes the amount of Accrued Interest paid to Seller from the original purchase.

May Sale/Maturity Transactions (All Firms):

Sale or Maturity Date	Security	CUSIP	Principal Purchase Price	Principal Sale or Maturity (PAR) Proceeds	Principal Gain/(Loss) (Amortized Premium, Accrued Discount)	Total Interest Coupons Received (Notes)	Total Interest Received (Net of Accrued Int due seller)	Net Interest and Principal Gain/(Loss)
TOTAL				\$0.00			\$ 0	\$ 0

SUMMARY

Combined Investment Interest Earnings received across all accounts during Fiscal Year:

Month/Year	GA Fund 1	MMKT	CD	Securities *	Grand Total
July/2025	\$ 48,667.54	\$ 142,683.21	\$ 0	\$ 0	\$ 191,350.75
August/2025	\$ 46,774.52	\$ 128,767.84	\$ 0	\$ 0	\$ 175,542.36
September/2025	\$ 36,241.29	\$ 133,922.46	\$ 0	\$ 0	\$ 170,163.75
October/2025	\$ 28,730.27	\$ 120,907.05	\$ 0	\$ 0	\$ 149,637.32
November/2025	\$ 31,774.38	\$ 105,446.71	\$ 0	\$ 0	\$ 137,221.09
December/2025	\$ 39,321.72	\$ 143,446.79	\$ 0	\$ 0	\$ 182,768.51
January/2026	\$ 43,667.67	\$ 149,536.68	\$ 0	\$ 0	\$ 193,204.35
February/2026	\$ 44,347.13	\$ 139,074.86	\$	\$	\$ 183,421.99
March/2026	\$ 50,467.64	\$ 148,647.66	\$	\$	\$ 199,115.30
April/2026	\$ 49,170.34	\$ 129,309.18	\$	\$	\$ 178,479.52
May/2026	\$ 48,303.18	\$ 118,581.68	\$	\$	\$ 166,884.86
June/2026	\$	\$	\$	\$	\$
Sub Total	\$ 467,465.68	\$1,460,324.12	\$ 0	\$ 0	\$ 1,927,789.80

*Security Interest Earnings are only recognized upon the actual receipt of a coupon, and/or maturity of an investment.

Respectfully submitted,

Ronald C Shelby, CFO

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: June 22, 2026

SUBMITTED BY: Jeremy Parker, Public Works

ITEM TYPE: Departmental Reports

AGENDA SECTION: DEPARTMENTAL REPORTS

SUBJECT: **Public Works Project Status Report (May & June 2026)**

SUGGESTED ACTION:

ATTACHMENTS:
[PW_Report_6_2026_compressed.pdf](#)



PUBLIC WORKS PROJECTS STATUS MONTHLY REPORT – MAY & JUNE 2026

No.	Department	Project Name	Description	Contractor	% Complete	Status
1	Streets	Towne Lake Pkwy Widening	Project will widen travel lanes TLP west of the roundabout and will add a right turn lane onto Woodstock Pkwy.	Bartow Paving	20%	Stormwater work began on April 6 th with crews beginning the installation of stormwater piping on the eastern portion of the project. Georgia Power is wrapping up final utility relocations.
2	Streets	2026 LMIG Resurfacing & 2026 LRA Resurfacing	To obtain favorable roadway resurfacing rates, 2026 LMIG funding will once again be combined via an intergovernmental partnership between Cherokee County and the cities of Woodstock, Canton, and Holly Springs. Woodstock's designated project for this cycle is Woodstock Parkway. GDOT recently released the next round of LRA funding for 2026. The LRA portion of the project will complete the Stone Forest neighborhood and the majority of Driftwood Forest.	Summit Construction & Baldwin Paving	0%	LMIG construction work for Woodstock Parkway has been pushed back to July 1 due to weather delays. The project is expected to be completed within 10 days. The LRA resurfacing construction is set to begin on August 14 th in Driftwood Forest, then proceed to the Stone Forest neighborhood. Construction work is expected to wrap up the week of August 24 th .
3	Streets	Main St at Elm St Pedestrian Improvements	The Elm St Promenade will transform the area between Wall St and Main St into a pedestrian-only zone. The project also includes a new signalized crosswalk designed to better manage pedestrian and vehicular traffic and prevent backups.	R&B Development	95%	Construction work began on March 16 th with the demolition of existing sidewalk areas and the installation of a concrete curb and gutter to close Elm St. to vehicles. Sidewalk installation began on April 3 rd and was completed the following day, apart from one panel that will be poured once the pedestrian signal is installed. Asphalt work was completed in a single day on April 13 th . Thermoplastic striping work was completed on May 11 th . The mast arm for the signalized pedestrian crossing is scheduled to ship on June 26 th , installation is expected to take two weeks and complete near the end of July.



PUBLIC WORKS PROJECTS STATUS MONTHLY REPORT – MAY & JUNE 2026

No.	Department	Project Name	Description	Contractor	% Complete	Status
4	Streets	Streetscapes VI Main Phase II	New sidewalk and streetscapes on the south side of Towne Lake Pkwy from the Roundabout at Mill St that will connect to the Phase I Streetscapes near The Way Church.	TBD	0%	Project is projected to go out to bid in late summer 2026.
5	Streets/Water & Sewer	Neese Rd Improvement Project Northern Segment	Project will resurface the entire roadway, add new streetscapes, sidewalks, and will replace the four-way stop at Washington Ave with a roundabout; The Neese Rd water main replacement project has also been incorporated into the project. The Project starts at Washington Ave and ends at Arnold Mill Rd.	Summit Construction	25%	Work on the water line relocation began on May 4 th at the four-way stop at Washington Ave and construction continues north toward Arnold Mill Rd. The water line relocation is expected to be completed by late June. Stormwater work will proceed once the water line relocation is completed and the final power pole from Cobb EMC is relocated.
6	Streets	Neese Rd Improvement Project Southern Segment	Project will resurface the entire roadway, add new streetscapes, sidewalks, and various other improvements; Project begins near Brentwood Ln. and continues north to Washington Ave.	Summit Construction	99%	Asphalt work was completed on March 20 th ; final thermoplastic striping was installed on March 25 th . Public Works and City site inspectors conducted the punch-walk with the contractor on April 15 th and called out the final repairs and adjustments that need to be made before final acceptance of the project. The punch-list items are near completion, with a few minor additions that are wrapping up along with final landscaping. Additional sidewalk between Stations Drive and Neese Farm Drive was completed on May 29 th .
7	Streets	I-575 Ridgewalk DDI Engineering Phase I	The interchange at I-575 & Ridgewalk Pkwy is currently being redesigned to a diverging diamond intersection to help improve traffic flow in the area; This is a joint project with GDOT & the City of Woodstock.	Arcadis	80%	Phase I of engineering work is underway, and right-of-way acquisition is set to begin in the coming months. City staff met property owners in May near the project area to discuss planning, travel impacts, and to answer questions regarding the project. Construction is anticipated to begin in 2027.
8	Streets	GRIDSMART	Four additional GRIDSMART systems will be added to the Ridgewalk Parkway intersections, and at the Main St & Dupree Rd intersection. These systems greatly improve signal timing and help provide critical traffic count data.	GRIDSMART	95%	Work is currently underway to transition the new GRIDSMART units into the City's network, enabling remote access and automated reporting.



PUBLIC WORKS PROJECTS STATUS MONTHLY REPORT – MAY & JUNE 2026

No.	Department	Project Name	Description	Contractor	% Complete	Status
9	Streets	Trickum at Nocatee Intersection Construction	The intersection at Trickum Road and Nocatee Trail will be converted into a roundabout, which will help accommodate traffic entering and exiting the Glen at Kingsgate, as well as the future Little River Park.	Bartow Paving	100%	Construction continues with final roadwork underway. The roadway transitioned to a roundabout pattern on March 5 th . Final asphalt topping and temporary striping was completed on the week of March 23 rd along with the concrete splitter islands. Construction wrapped up on April 8 th . Public Works and City site inspectors conducted a walkthrough of the project on April 14 th and submitted a punch-list of items that need to be corrected before final acceptance of the project. The final punch-list items were completed by the contractor, and the project was accepted on May 25 th .
10	Streets	Dobbs Road Multi-Use Trail	The project will extend the existing trail that ends at Chattahoochee Tech and connect it to the existing sidewalk near Ruisseau. The project will be split into two phases: Phase One will end at Melanie Lane, and Phase Two will complete the connection from Melanie Lane to the existing sidewalk at Ruisseau.	MD Residential	80%	Phase One was completed on September 26 th , 2025. Phase II construction work began in late April and wrapped up in May. Phase III design modifications are currently underway to complete the final third phase of the project.
11	Streets	Market Street Connector: Design	The Market Street Connector will link Napa Drive and Ingram Street to Dawson Drive, expanding access to the South on Main traffic signal. This early phase is part of the Grid Streets Program, which improves safety for northbound turns onto Main Street and will eventually connect to the existing Market Street to the north.	Calco Engineering	95%	Preliminary final plans have been completed and are currently being reviewed by City staff and the Public Works team. Project is expected to commence construction in FY 27.
12	Water & Sewer Buildings & Grounds	Generator Replacements	The city received funding through FEMA's Hazard Mitigation Grant Program (HMPG) to replace five aging generators at the Bell Industrial Park sewer lift stations, as well as the primary generator at the Annex building. These new units will improve operational efficiency and reduce the City's carbon footprint by transitioning the Annex location from diesel to natural gas.	Next Edge Networks	10%	The generators are currently being manufactured and expected to ship September 4 th . The city is expected to take delivery within six to eight weeks after the ship date; lift station sites in Brookshire and Bell Industrial Park are expected to be complete by mid-November. Prep-work for the City Annex generator is expected to begin in late October with gas line relocation and electrical work to prepare for the installation of the generator in November.



PUBLIC WORKS PROJECTS STATUS MONTHLY REPORT – MAY & JUNE 2026

No.	Department	Project Name	Description	Contractor	% Complete	Status
13	Water & Sewer	Annual Hydrant Testing	Testing and certification of a city fire hydrants to ensure proper functionality.	Water & Sewer Department	30%	The water & sewer department officially kicked off the annual testing of hydrants on June 1 st .

Dobbs Road Multi-Use Trail Phase II

Complete



Dobbs Road Multi-Use Trail Phase II

Complete



Dobbs Road Multi-Use Trail Phase II

Complete



Neese Rd Improvement Project

Sidewalk Construction
06/01/2026



Neese Rd Improvement Project

Sidewalk Construction
06/01/2026



Neese Rd Improvement Project

Southern Segment
Complete



Neese Rd Improvement Project

Southern Segment
Complete



Neese Rd Improvement Project

Southern Segment
Complete



Neese Rd Improvement Project

Southern Segment



Neese Rd Improvement Project

Southern Segment



Neese Rd Improvement Project

Southern Segment



Neese Rd Improvement Project

Northern Segment
Water Line Installation



Neese Rd Improvement Project

Northern Segment
Water Line Installation



Main St at Elm Pedestrian Improvements

Crosswalk Striping
05/11/2026



Main St at Elm Pedestrian Improvements

Crosswalk Striping
05/11/2026



Main St at Elm Pedestrian Improvements

Crosswalk Striping
05/11/2026



Trickum at Nocatee Intersection

Complete
Aerial View

(Courtesy of GIS Department)



Trickum at Nocatee Intersection

**Complete
Aerial View**
(Courtesy of GIS Department)



Trickum at Nocatee Intersection

Complete
Aerial View

(Courtesy of GIS Department)



Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: June 22, 2026

SUBMITTED BY: Melissa Sigmund, Community Development

ITEM TYPE: Departmental Reports

AGENDA SECTION: DEPARTMENTAL REPORTS

SUBJECT: **Community Development Hot Sheet (June 2026)**

SUGGESTED ACTION:

ATTACHMENTS:
[2026 CD Hot Sheet 06_15.pdf](#)



COMMUNITY DEVELOPMENT HOT SHEET

UPDATED THROUGH JUNE 15, 2026

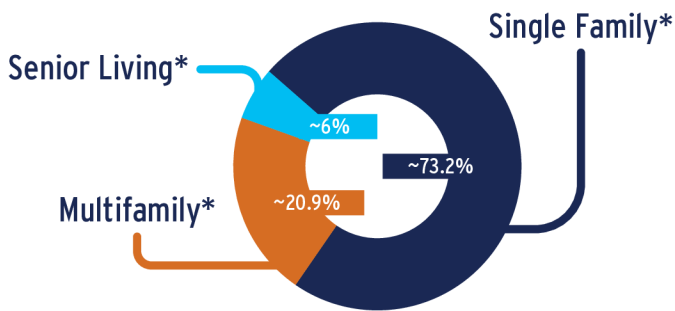
OVERVIEW

Public Hearing Cases in Progress: **12**
 Business Licenses Issued: **24**
 Development Projects Under Review: **11**

LOOKING AHEAD

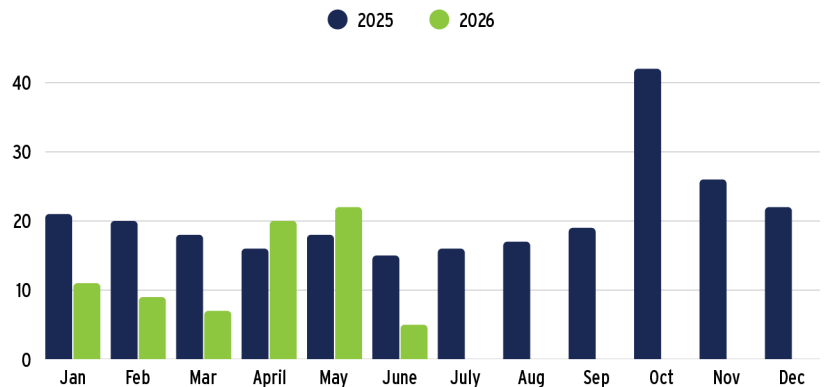
Next Council Meeting: **June 22, 2026**
 Next Planning Commission Meeting: **July 9, 2026**
 Next Public Hearing Application Deadline: **July 2, 2026**

HOUSING DATA

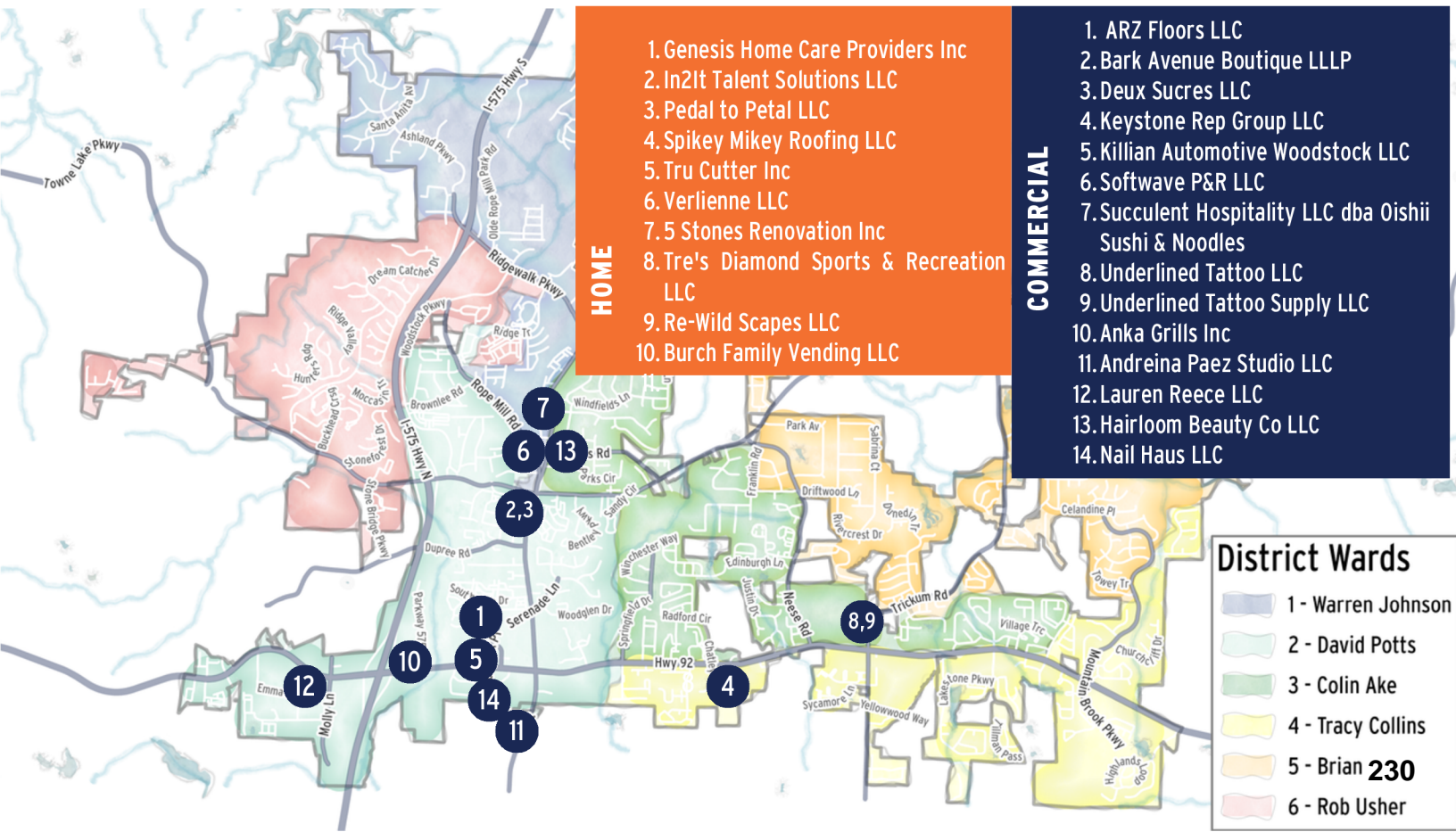


*Note: Values are approximate and indicative of development trends.

Single Family Residential CO's



BUSINESS LICENSES



PUBLIC HEARING CASES

AT BAT - JUNE 2026

A#131-26: Faith Community Church

Richard Goff, on behalf of Faith Community Church, Incorporated, is requesting annexation, rezoning, and a conditional use permit to rezone the property to Office Institutional in order to expand the church. The request for the conditional use permit is consistent with the existing use of the adjacent parcel.

Planning Commission: May 7, 2026

City Council: June 22, 2026

Project Planner: Niwana Ray

ON DECK - JULY 2026

Z#167-26 Reagan & CUP#094-26, Reagan & Ridgewalk - The Pitch

Joe Knight, has requested a Rezoning, Conditional Use Permit, and associated Variances for a ~12.81 acre project located at the southeast corner of Reagan Street and Ridgewalk Parkway (Z#166-25, CUP#094-26). The application seeks to rezone the property from NC to GC-VMU and requests a Conditional Use Permit to allow multifamily rental units and to allow the residential units to be located on the ground floor of buildings within the development. Associated Variances are requested to the development standards of the LDO for the amounts and locations of provided parking.

Planning Commission: April 2, 2026

City Council: April 27, 2026 & July 27, 2026

Project Planner: Melissa Sigmund

A#133-26: 545 Dobbs Rd

Joe Lorenz, is requesting an annexation and rezoning. The project site is zoned Cherokee County R-40. The proposed zoning within the City of Woodstock is DT-VLR (Very Low-density Residential).

Planning Commission: July 9, 2026

City Council: July 27, 2026

Project Planner: Niwana Ray

Z#171-26 South on Main Condition Amendment

Michelle Horstemeyer, on behalf of JW Collection, is requesting a Condition Amendment, Conditional Use Permit, and concurrent Variances to allow 73 townhomes and 6 residential units above the commercial on Main Street for a total count of 79 residences. The project site is located in DT-MR-A (Medium-Density Residential) zoning.

Planning Commission: July 9, 2026

City Council: July 27, 2026

Project Planner: Niwana Ray

V#218-25 64/68 Linton St

Eric Richards, on behalf of Adair Park West, has applied for variances. Requesting Variance to allow two residential units in one building in Historic Overlay. The project site is located in the DT-CBD (Central Business District) zoning district and Historic Overlay.

Planning Commission: March 5, 2026

City Council: July 27, 2026

Project Planner: Natalie Faustine

PUBLIC HEARING CASES

IN THE HOLE - AUGUST 2026

A#132-26: 200 Dupree Rd

Parks F. Huff, on behalf of Weekley Homes LLC, is requesting annexation, rezoning, and concurrent variances to develop 220 detached single family residential homes. The applicant seeks to rezone the property to R-4 and is also requesting variances from the development standards including setbacks and lot size. The project site is currently located in unincorporated Cherokee County and is zoned R-40.

Planning Commission: August 6, 2026

City Council: August 24, 2026

Project Planner: Melissa Sigmund

Z#174-26 Holbrook Condition Amendment 2026

Parks F. Huff, on behalf of Solomon-Woodstock, LLC dba Holbrook Woodstock, is requesting a Condition Amendment to allow an additional sixty-three (63) independent living units. The proposal will increase the maximum number of units to 345, a net increase of 46 units over the maximum allowed 299 units per condition# 2 of Z#097-17. The project site is currently located in GC - General Commercial with Parkway Overlay.

Planning Commission: August 6, 2026

City Council: August 24, 2026

Project Planner: Natalie Faustine

IN THE BULLPEN - SEPTEMBER 2026

Z#172-26 Adair Park (Casteel A Frame) 7950 & 8020 Main St

Eric Richards, on behalf of Adair Park Development Company LLC, has applied for a Rezoning, Conditional Use Permit and concurrent Variances. The applicant is seeking to rezone 8020 Main Street to Downtown Residential-Office (DT-R0) and obtain a Conditional Use Permit to allow an attached product (townhome) community. The application also includes associated variances to permit units to front open space, allow relief from stream buffer requirements to facilitate piping the stream in its entirety (affecting both 8020 and 7950 Main Street), and increase the maximum height of commercial mixed-use buildings to 48 feet, exceeding the zoning ordinance limit of 40 feet. In addition, the applicant proposes dedicating a portion of the property for the future Haney Road right-of-way.

Planning Commission: September 3, 2026

City Council: September 28, 2026

Project Planner: Melissa Sigmund

ON THE BENCH - TABLED

V#217-25 117 Mill St

Parks Huff, on behalf of DMC Towne Lake, LLC, is requesting five variances. The request includes Variances related to parking location; allowing three curb cuts; open space; street and sidewalk area requirements; and the applicability criteria for stormwater management standards. The project site is located in the DT-CBD (Central Business District) zoning district.

Planning Commission: TBD

City Council: TBD

Project Planner: Niwana Ray

PUBLIC HEARING CASES

ON THE BENCH - TABLED (CONTINUED)

CUP#086-24 216 & 218 Rope Mill Rd (Adair Park West)

Eric Richards, on behalf of Adair Park West, has applied for a Conditional Use Permit and concurrent Variances to develop 30 single family attached homes (townhomes) at 216 & 218 Rope Mill Rd. The Applicant requests variances to allow a density increase to 9.38 u/ac and to allow units to face open space. The Applicant has proposed to use the City owned parcel (218 Rope Mill Rd) for a new roadway across the railroad to connect Rope Mill Rd to Main St through the Adair Park street network.

Planning Commission: April 10, 2025 & June 5, 2025

City Council: June 16, 2025 (Tabled Indefinitely)

Project Planner: Cameron Dunn

CUP#087-24 8104 Main St (Adair Park - Johnson)

Eric Richards, on behalf of Adair Park, has applied for a Conditional Use Permit and concurrent Variances to develop 22 single family attached homes (townhomes), a multi-family residential building with 56 units, and ground floor retail, including a grocery store. The Applicant requests variances to allow increased density, to allow units to face open space, and to pipe the stream. Access to the parcel will be achieved via the Main St roundabout and through the existing Adair Park street network.

Planning Commission: April 10, 2025 & June 5, 2025

City Council: June 16, 2025 (Tabled Indefinitely)

Project Planner: Cameron Dunn