City Council - Regular Session
The Chambers at City Center

8534 Main Street
(Main) 770.592.6000 (Fax) 770.926.1375
http://www.woodstockga.gov
***Hearing Assistance Available Upon Request**

AGENDA

Monday, February 24, 2025

City Council - Regular Session
7:00 PM

ITEM 1. MEETING CALLED TO ORDER

7:00 PM Meeting called to order at The Chambers at City Center,
8534 Main Street, Woodstock, GA.

ITEM 2. RECOGNITION OF GUESTS AND VISITORS

1. **Recognition of William Perry - Winner of Mayor for a Day through Tee Off Fore Seniors Golf Tournament** (Michael Caldwell)

2. **Recognition of Cherokee Christian School - GAPPS State Wrestling Championship** (Michael Caldwell)

3. **2025 Arbor Day Celebration - 20 Year Employee Recognition** (Michael Caldwell)
As part of our annual Arbor Day Celebration, we honor those City of Woodstock employees who reached their 20 Year Work Anniversary during the year by dedicating a tree in their honor. Congratulations to Stormwater Compliance Technician, Terry "Bo" Carruth, Fire Department Battalion Chief, Rusty Beal, and Police Detective, Matthew Carroll. Thank you for your years of service and dedication to our community!

ITEM 3. APPOINTMENTS/OATH OF OFFICE

ITEM 4. ANNOUNCEMENTS

1. **Announcements** (Brian Wolfe)
This year marks the 17th season of Woodstock's popular Farm Fresh Market, held on Saturday mornings April through December. The rules of the Farm Fresh Market require vendors to grow at least 85% of the product they bring to market, which helps to guarantee that it remains one of the best markets in the region to find locally grown, fresh produce throughout the year. Vendors interested in showcasing their products will find applications online at www.visitwoodstockga.com/market, as well as in person at the Woodstock Visitors Center (8588 Main Street).

Our First Responders are giving the Easter Bunny a break this year and delivering a surprise for Woodstock's kids! On the night of Saturday, April 19, Woodstock Police Officers & Firefighters will put out Easter eggs at participating residences in Woodstock. Registration is required at woodstockga.gov/police. The deadline to register is Wednesday, April 9, at 5 p.m.

ITEM 5. MEETING DECORUM

ITEM 6. PRESENTATIONS AND DISCUSSION ITEMS

ITEM 7. PUBLIC COMMENT

ITEM 8. CONSENT AGENDA

1. **Approve 2025 Summer Concert Series Band Contracts**
(Brian Borden)
Request for approval of RCS Productions (band) contracts for the 2025 Woodstock Summer Concert Series. Legal changes have been made to the contracts per city attorney.

2. **Approve Pyro Productions Fireworks Agreement 2025** (Brian Borden)
Request for approval of the Fireworks Display Agreement with Pyro Productions, Inc. for the July 4, 2025 celebration. The agreement has been changed to include legal review comments by city attorney.

3. **Approve Road Closures - July 4th Spectacular/Christmas Jubilee 2025** (Brian Borden)
Road Closure Request
Request for approval to close Main Street and Rope Mill Road, from Woodstock Elementary School at 230 Rope Mill Road to Highway 92 (Sam's Club), on July 4 and December 7, 2025, for the City of Woodstock Holiday Parades and Freedom Run. Request closure of Elm Street for the race and East Main St. in front of The Park at City Center for the two festivals.

Event Start Times
July 4th Spectacular Parade (10:00 am) / Woodstock Freedom Run (7:00 am) / December 7th Christmas Jubilee & Parade of Lights (5:30 pm)

Road Closure Times
July 4th (Freedom Run - 6:45 - 8:30 am) (Parade - 9:45 am)
December 7th (Christmas Jubilee Parade of Lights - 5:15 pm)

Roads reopen after a pass of the street sweeper at the end of parade and police approval.

4. **Authorize Addition of $1,000 Emergency Withdrawal Provision to Woodstock 457(b) Plan** (Ron Shelby)
   Request for approval to authorize the addition of a $1,000 Emergency Withdrawal provision to the Woodstock 457(b) plan.

5. **Approve MAJBA JE 18327 - Contribute Opioid Settlement Funds to Cherokee County per IGA** (Jeff Moon)
   Request for approval of MAJBA JE 18327 to contribute opioid settlement funds to Cherokee County per IGA in partnership for opioid remediation.

ITEM 9. PUBLIC HEARING

ITEM 10. NEW BUSINESS

1. **Consideration of Approval of Resolution No. 2025-001 Affirming and Amending Little River Park Master Plan** (Brian Borden)
   Request for approval of Resolution No. 2025-001. The purpose of this resolution is authorize affirming and amending of the Little River Park Master Plan.

2. **Consideration of Proposed Architecture for Publix at Towne Lake Parkway** (Cameron Dunn)

   Request for consideration of proposed architecture for Publix at Towne Lake Parkway. In October 2024, Council approved Z#160-24 to allow for construction of a 46,791 SF grocery store and five commercial liner buildings located along Towne Lake Parkway between Lyndee Lane and Woodstock Parkway. Condition of Approval #14 requires that Council approve the architecture for the anchor grocery store. This report responds to that COA. Staff recommends Council approval of the proposed architecture and materials, contingent on the condition that if the grocery store tenant changes between approval and construction, architecture approval shall be rescinded and shall be re-reviewed by Council.

ITEM 11. OLD BUSINESS

ITEM 12. MINUTES APPROVAL

1. **Consideration of Approval to Adopt Joint Mayor and Council and DDA Board Meeting Minutes - January 31, 2025** (Robyn Adams)

2. **Consideration of Approval to Adopt Council Retreat Meeting Minutes - January 31, 2025** (Robyn Adams)

3. **Consideration of Approval to Adopt Council Retreat Meeting Minutes - February 1, 2025** (Robyn Adams)

4. **Consideration of Approval to Adopt Council Meeting Minutes - February 10, 2025** (Robyn Adams)

ITEM 13. DEPARTMENTAL REPORTS

1. **Police Monthly Report (January 2025)** (Robert Jones)

2. **Revenue Manual (FY2024)** (Ron Shelby)

3. **Community Development Hot Sheet (February 2025)** (Hannah Menard)

4. **Parks & Recreation Monthly Report (January 2025)** (Brian Borden)

5. **Public Works Project Status Report (February 2025)** (Jeremy Parker)

6. **EOM Monthly Report (January 2025)** (Coty Thigpen)

ITEM 14. MAYOR AND COUNCIL COMMENTS

ITEM 15. CITY MANAGER AND STAFF COMMENTS

ITEM 16. EXECUTIVE SESSION - Personnel, Litigation, Real Estate

ITEM 17. FINAL ADJOURNMENT

AGENDA ITEM NO. 2.1

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	February 24, 2025
SUBMITTED BY:	Robyn Adams, City Clerk
ITEM TYPE:	Award, Recognition
AGENDA SECTION:	RECOGNITION OF GUESTS AND VISITORS
SUBJECT:	**Recognition of William Perry - Winner of Mayor for a Day through Tee Off Fore Seniors Golf Tournament**
SUGGESTED ACTION:	
ATTACHMENTS:	

AGENDA ITEM NO. 2.2

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	February 24, 2025
SUBMITTED BY:	Cassandra Henry, City Clerk
ITEM TYPE:	Award, Recognition
AGENDA SECTION:	RECOGNITION OF GUESTS AND VISITORS
SUBJECT:	**Recognition of Cherokee Christian School - GAPPS State Wrestling Championship**
SUGGESTED ACTION:	
ATTACHMENTS:	

AGENDA ITEM NO. 2.3

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	February 24, 2025
SUBMITTED BY:	MaryBeth Stockdale, Parks & Recreation
ITEM TYPE:	Award, Recognition
AGENDA SECTION:	RECOGNITION OF GUESTS AND VISITORS
SUBJECT:	**2025 Arbor Day Celebration - 20 Year Employee Recognition**
SUGGESTED ACTION:	As part of our annual Arbor Day Celebration, we honor those City of Woodstock employees who reached their 20 Year Work Anniversary during the year by dedicating a tree in their honor. Congratulations to Stormwater Compliance Technician, Terry "Bo" Carruth, Fire Department Battalion Chief, Rusty Beal, and Police Detective, Matthew Carroll. Thank you for your years of service and dedication to our community!

ATTACHMENTS:
Arbor Day Flyer 2025.pdf

City of Woodstock – Arbor Day



Friday, February 21, 2025

Tree Seedling Giveaway

In celebration of Arbor Day, we will be giving away **650 tree seedlings including Sourwood, White Dogwood, Sweet Gum, and Pink Crape Myrtle!** Fact sheets about each tree and a free booklet with very important tree care information is available on our website. The booklet contains great information on caring for and planting trees, pruning existing trees, and current water restrictions.

A tree will also be planted in the name of City of Woodstock Employees who are celebrating 20 years of employment with the city. Congratulations to Stormwater Compliance Technician, **TERRY "BO" CARRUTH,** Fire Department Battalion Chief, **RUSTY BEAL,** and Police Detective, **MATTHEW CARROLL!** Thank you for your years of service to our community!

Tree Seedlings can be picked up at the following Woodstock locations:

City Hall Annex on Hwy 92.
12453 Hwy. 92
8 am – 5 pm

Woodstock Visitor's Center at Dean's Store
8588 Main Street
10 am – 5 pm

William G. Long Senior Center
223 Arnold Mill Rd.
9 am – 4 pm

*Thank you to the Volunteers at the **William G. Long Senior Center** for assembling the seedling packages!*

CITY OF WOODSTOCK
PARKS AND RECREATION

AGENDA ITEM NO. 4.1

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: February 24, 2025

SUBMITTED BY: Stacy Brown, Administration

ITEM TYPE: Announcements

AGENDA SECTION: ANNOUNCEMENTS

SUBJECT: **Announcements**

SUGGESTED ACTION: This year marks the 17th season of Woodstock's popular Farm Fresh Market, held on Saturday mornings April through December. The rules of the Farm Fresh Market require vendors to grow at least 85% of the product they bring to market, which helps to guarantee that it remains one of the best markets in the region to find locally grown, fresh produce throughout the year. Vendors interested in showcasing their products will find applications online at www.visitwoodstockga.com/market, as well as in person at the Woodstock Visitors Center (8588 Main Street).

Our First Responders are giving the Easter Bunny a break this year and delivering a surprise for Woodstock's kids! On the night of Saturday, April 19, Woodstock Police Officers & Firefighters will put out Easter eggs at participating residences in Woodstock. Registration is required at woodstockga.gov/police. The deadline to register is Wednesday, April 9, at 5 p.m.

ATTACHMENTS:

AGENDA ITEM NO. 8.1

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	February 24, 2025
SUBMITTED BY:	MaryBeth Stockdale, Parks & Recreation
ITEM TYPE:	Contracts, Agreements, Leases
AGENDA SECTION:	CONSENT AGENDA
SUBJECT:	**Approve 2025 Summer Concert Series Band Contracts**
SUGGESTED ACTION:	Request for approval of RCS Productions (band) contracts for the 2025 Woodstock Summer Concert Series. Legal changes have been made to the contracts per city attorney.

ATTACHMENTS:

Let's Sing Taylor - RCS Contract and Rider 5-10-25.pdf
Gin Blossoms - RCS Contract and Rider 6-14-25.pdf
Josh Turner - RCS Contract and Rider 7-12-25.pdf
10,000 Maniacs - RCS Contract and Rider 8-9-25.pdf
Interstellar Echoes - RCS Contract and Rider 9-13-25.pdf

CONTRACT

2312 Peachford Road
Dunwoody GA 30338
770 306 9155 / 770 306 9157 Fax
stephen@rcsproductions.com
www.rcsproductions.com

TODAYS DATE: February 3, 2025

By Mutual Agreement RCS Productions Inc. herein referred to as PRODUCER has engaged the services of:

ARTIST:	**Let's Sing Taylor**
EVENT:	Woodstock Summer Concert Series
EVENT DATE:	Saturday, May, 10th, 2025
VENUE:	Northside Hospital Cherokee Amphitheater, WOODSTOCK GA 30188
VENUE PHONE:	770-560-7802
PURCHASER:	City Of Woodstock, Georgia
CONTACT:	Marybeth Stockdale
MOBILE:	770-560-7802
PERFOMANCE TIMES:	8:30PM for 1 x 75-90 Minute Set 11:00PM Curfew | 07:30 PM: ARTIST approved local-regional Support
REPORT TIME:	TBD
MERCHANDISE RATE:	85/15% Artist Sells | Seller can be arranged if Required
RIDER ATTACHED:	Yes

PLEASE READ/SIGN THE RIDER AS IT IS AN IMPORTANT PART OF THIS AGREEMENT

FEE:	$17,500.00	**TO BE PAID IN THE FOLLOWING MANNER**
DEPOSIT:	$8,750.00	**DUE BY: 2.20.25**
PAYABLE TO:	RCS PRODUCTIONS	
BALANCE:	$8,750.00	**DUE BY: 5.10.25**
PAYABLE TO:	RCS PRODUCTIONS	

ARTIST TO BE PAID IN FULL RAIN OR SHINE

ARTIST TO SUPPLY: Artist Hotel, Artist Travel, Backline Gear

PURCHASER TO SUPPLY: Sound, Lights, and Hospitality Rider attached Per Advance

PURCHASER: City Of Woodstock, GA
NAME: Michael Caldwell, Mayor

x_____DATE_____
ADDRESS:
12453 Hwy 92
Woodstock GA 30188
770.592.6001

AGENCY/PRODUCER: RCS Productions
NAME: Stephen Moore

x_____DATE_____
ADDRESS:
2312 Peachford Road Suite A
Dunwoody GA 30338
770.306.9155

THANK YOU FOR ALLOWING RCS PRODUCTIONS TO FULLFILL YOUR ENTERTAINMENT NEEDS

ADDITIONAL TERMS AND CONDITIONS

1. PURCHASER agrees to furnish at its sole cost and expense a suitable place for Performance as indicated below
□ Indoors, with properly lighted, climate controlled area along with appropriate staging and electrical power as per PERFORMER'S technical requirements.
□ Outdoors, with grounded performance area/stage with appropriate cover from the elements and electric power as per the PERFORMER'S technical requirements.
□ Check here if RCS PRODUCTIONS, is providing staging under a separate contract and PURCHASER's obligation to provide a place for the Performance does not include providing the stage itself.

2.. PURCHASER agrees to provide all spaces, ballrooms, show sites and other areas deemed necessary by PRODUCER or PERFORMER for the Performance in order that equipment setup, rehearsals, and sound checks can be accomplished without disturbing business meetings or any other events that may be occurring near the location of the Event. Any venue power charges will be paid in full by PURCHASER.

3. PURCHASER agrees to pay PRODUCER the Fee set forth above. PURCHASER further agrees to pay any and all federal, state, and local taxes and fees in any way related to the Performance, Event, or this Agreement, and to obtain all necessary licenses required in relation to the Event or Performance. PURCHASER agrees to provide general liability, all hazards insurance coverage related to the Event and Performance with minimum limits of $1,000,000.00 dollars, auto liability insurance related to the Event and Performance with minimum limits of $1,000,000.00 dollars, and workers compensation insurance in amounts not less than required by law. ~~PURCHASER agrees to provide proof of such insurance in a form satisfactory to PRODUCER not less than 15 days prior to the Performance and if PURCHASER fails to do so, PRODUCER may terminate this Agreement or purchase such insurance coverage and in such event, PURCHASER shall be responsible for any and all advertising and promotion of the Event and Performance, and shall not advertise or use PERFORMER's name, logo(s) or other intellectual property without having first obtained the written consent of PERFORMER. PURCHASER shall not disclose that PERFORMER will be performing as set forth herein, or the time, date, or place of PERFORMER'S Performance until consented to, in writing, by PRODUCER.~~

4. PURCHASER agrees to procure and pay for all necessary licenses and consents for the performance of the musical compositions played by PERFORMER, including but not limited to any and all clearances and licenses from ASCAP and BMI. PURCHASER shall provide security as may be required by PRODUCER or PERFORMER during the Performance and during the setup and tear down associated with the Performance.

5. PURCHASER agrees that no part of the Performance shall be recorded, reproduced, or transmitted in any manner or by any means whatsoever in the absence of a specific written agreement with PRODUCER and PERFORMER relating to and permitting such recording, reproduction or transmission.

6. PRODUCER agrees to contract with the PERFORMER for a performance as described in this Agreement (the "Performance"), which shall occur as a part of the event described above in this Agreement (the "Event"). PRODUCER shall at all times have complete control and supervision over the services of its personnel and contractors as well as the details of the Performance to fulfill the requirements of this Agreement. PRODUCER reserves the right to make reasonable adjustments to the Performance time, including but not limited due to inclement weather, unexpected delays, circumstances outside of PRODUCER's control and delays caused or contributed to by the PERFORMER. In the event PRODUCER is unable for any reason to contract with the PERFORMER for the Performance under terms acceptable to PRODUCER or is unable to cause the Performance to occur, PRODUCER may terminate this Agreement and refund PURCHASER's deposit and PRODUCER shall thereafter have no further liability or obligation under this Agreement. PRODUCER is not responsible for any portion of the Event other than procuring the Performance by Artist as set forth in this Agreement.

7. It is expressly agreed the RCS PRODUCTIONS., herein acts herein as PRODUCER and is not responsible for any acts or omissions on the part of any of PURCHASER, PERFORMER, or any of either of their employees, contractors, or agents.

8. This Agreement may not be terminated by PURCHASER, and if PURCHASER does attempt to or in fact terminates this Agreement, PURCHASER will forfeit the deposit and shall immediately pay PRODUCER the balance of all amounts owed under this Agreement. In the event PURCHASER fails to pay any amounts owed when due under this Agreement, PURCHASER shall owe interest on such amounts at 18% per annum or the maximum amount by law, whichever is lesser, along with all PRODUCER's attorney fees, costs and expenses which PRODUCER may incur. In addition, PRODUCER may cancel the Performance and shall have no further obligations of any nature under this Agreement in the event PURCHASER fails to pay PRODUCER in full all amounts owed at the times set forth in this Agreement and under the terms of this Agreement. In the event PURCHASER in any way breaches this Agreement or defaults in any obligation, PRODUCER may at any time and without any notice to PURCHASER elect to cure such breach or default and PURCHASER agrees to reimburse PRODUCER for the cost of any such cure plus an administrative fee of 15% of the cost of such cure immediately upon receipt of an invoice thereof from PRODUCER.

9. In the event of inclement weather, or any force majeure on or before the performance date where PURCHASER determines NOT to present Performance or PERFORMER deems it unsafe to PERFORMER or PERFORMER's employees, contractors, agents or equipment, PRODUCER shall nevertheless be paid the full Fee set forth herein, provided PERFORMER is present and ready to perform at the designated time as specified in the contract, unless an alternate "rain date" has been negotiated and provided. PERFORMER's obligations are subject to delay, obstruction or prevention by any cause beyond PERFORMER's reasonable control. In such case, there will be no claim for damages by either party, and except in

the circumstances set forth above when the full Fee is still payable to PRODUCER, any other cancellation of the Event by PERFORMER will result in the deposit being refunded in full to PURCHASER or a comparable PERFORMER will be provided by PRODUCER upon PURCHASER approval.

10 This Agreement may not be assigned or transferred by PURCHASER without the prior written consent of PRODUCER. This Agreement may be assigned or transferred by PRODUCER without the consent of PURCHASER. The validity, construction and effect of this Agreement shall be governed by the laws of the State of Georgia, regardless of place of performance. Venue and jurisdiction for any lawsuits arising from or relating to this Agreement shall be in ~~Henry County~~ CHEROKEE COUNTY, Georgia, or the federal district court for the Northern District of Georgia. This Agreement may not be altered or amended except in writing and signed by all the parties hereto. This Agreement, including but not limited to the initial page entitled "Contract", these Additional Terms and Conditions and any additional written Rider or other attachment(s) (collectively the "Agreement") constitute the entire agreement of the parties hereto. This Agreement represents the jointly bargained for agreement of the parties and no presumption or rule in favor of or against either party shall apply to any term or provision of this Agreement on the basis of that party having been deemed to have drafted such term or provision.

11. In the event any of the terms of this Agreement conflict, the terms of any Rider or other attachment shall control, and if there are multiple Riders or attachments, they shall govern based on their dates, with the most recent Rider or attachment governing over any earlier Riders or attachments; thereafter, the Additional Terms and Conditions shall control; and thereafter the initial page entitled "Contract" shall control.

12. PURCHASER's sole and exclusive remedy for any breach of any of the terms of this Agreement by PRODUCER shall be the return of some or all of the Fee paid by PURCHASER to PRODUCER under this Agreement (the "Purchase Price"), and under no circumstances shall PRODUCER have any liability to PURCHASER, whether under this Agreement or otherwise, which exceeds the amount of the Purchase Price. PURCHASER specifically waives and agrees that PRODUCER shall, under no circumstances, be liable to PURCHASER for any special, direct, indirect, consequential, punitive, exemplary, lost profits or other damages.

13. The parties agree that in the event this Agreement is terminated by PURCHASER or due to PURCHASER's breach of any of the provisions of this Agreement, that the damages that PRODUCER would incur are difficult to estimate, and that PURCHASER's obligation to pay all amounts owed to PRODUCER under this Agreement is not a penalty but is liquidated damages, which represent a reasonable estimate of the damages PRODUCER would have incurred. In the event PRODUCER uses an attorney to enforce any of the terms of this Agreement, PURCHASER agrees to pay all of PRODUCER's attorney's fees, costs, and expenses.

14 All warranty provisions, and all other provisions contained in this Agreement which, by their terms, may extend beyond the termination, rescission, or revocation of this Agreement shall survive the termination, rescission, or revocation of this Agreement. The parties hereto agree that in the event any provision of this Agreement is deemed illegal or unenforceable by any court or tribunal of competent jurisdiction then such provision shall be deemed not to be a part of this Agreement and shall be deemed to be automatically modified and reformed so as to comply with any applicable law and so as to carry out the intent of the parties hereto to the greatest extent possible; however, if such modification is not possible, then such provision shall be deemed to be void and stricken in its entirety from this Agreement, with all other remaining provisions of this Agreement remaining in full force and effect. The waiver by PRODUCER of any breach or default by PURCHASER shall not constitute or be construed as a waiver of any subsequent breach or default of the same or any other provision hereof. Any captions or head notes herein are intended for convenience and for reference purposes only, and shall in no way define or limit the scope or intent of this Agreement or any portion thereof. Nothing contained in this Agreement shall be deemed to create any contractual or third party beneficiary relationship between any parties other than PRODUCER and PURCHASER. PRODUCER shall have the right to terminate this Agreement and be paid in full all amounts owed under this Agreement if Purchaser becomes insolvent or bankrupt or makes an assignment of the benefit of creditors.

15 This Agreement may be executed in counterparts, each of which shall be deemed to be an original and all of which shall constitute one and the same instrument. The parties hereto stipulate that facsimile signatures shall be deemed originals.

16. Any notice which may be required or permitted to be given under any provisions to this Agreement shall be deemed to have been duly given upon the earlier of (i) 5 days after deposit in the U.S. mail by registered or certified, postage prepaid, or (ii) actual receipt by confirmed facsimile, hand delivery or overnight delivery services, to the PRODUCER or PURCHASER at their respective addresses indicated in this Agreement, or if none is indicated, to the last known address for such party.

PURCHASER, in signing this Agreement, which includes but is not limited to the Additional Terms and Conditions set forth above, acknowledges PURCHASER's authority to do so and assumes liability for the terms and conditions stated herein.

PURCHASER:

By_____
Name: Michael Caldwell
Title: Mayor, City of Woodstock, GA

ARTIST RIDER HIGHLIGHTS

In addition to the performance fee the purchaser agrees to provide the following at their cost to meet the contract requirements and insure a successful and enjoyable performance:

PRODUCTION SERVICES:
Professional Sound & Light system
Audio & Lighting techs
Stagehands
Concert coordinator
Production services are provided by RCS Productions and are invoiced separately for each concert.

GROUND TRANSPORTATION:
Local Runner and 1 Van for Artist Use (No Airport Runs)

HOTEL:

PARKING:

SECURITY:
Per venue/city

COMPLIMENTARY TICKETS:
N/A

MERCHANDISE:
Purchaser to supply covered and lit merchandise area with power, tables and chairs.

Hospitality & Dressing Rooms: (RCS to advance day of show needs on top of meals with artist)

BREAKFAST:
N/A

LUNCH:
Lunch for band and crew in addition to RCS working staff (Per advance)

DINNER:
Healthy, hot dinner for band and crew in addition to RCS working staff and support act

RIDER ITEMS WILL BE ADVANCED WITH THE TOUR AND PARED-DOWN WHERE APPLICABLE

_____ _____

Michael Caldwell, Mayor of The City of Woodstock, GA Date

Stephen Moore of RCS Productions Date

CONTRACT

2312 Peachford Road
Dunwoody GA 30338
770 306 9155 / 770 306 9157 Fax
stephen@rcsproductions.com
www.rcsproductions.com

TODAYS DATE: February 3, 2025

By Mutual Agreement RCS Productions Inc. herein referred to as PRODUCER has engaged the services of:

ARTIST:	**Gin Blossoms**
EVENT:	Woodstock Summer Concert Series
EVENT DATE:	Saturday, June 14th, 2025
VENUE:	Northside Hospital Cherokee Amphitheater, WOODSTOCK GA 30188
VENUE PHONE:	770-560-7802
PURCHASER:	City Of Woodstock, Georgia
CONTACT:	Marybeth Stockdale
MOBILE:	770-560-7802
PERFOMANCE TIMES:	8:30PM for 1 x 75-90 Minute Set 11:00PM Curfew | 07:30 PM: ARTIST approved local-regional Support
REPORT TIME:	TBD
MERCHANDISE RATE:	85/15% Artist Sells | Seller can be arranged if Required
RIDER ATTACHED:	Yes

PLEASE READ/SIGN THE RIDER AS IT IS AN IMPORTANT PART OF THIS AGREEMENT

FEE:	$67,500.00	**TO BE PAID IN THE FOLLOWING MANNER**
DEPOSIT:	$33,750.00	**DUE BY: 02.20.25**
PAYABLE TO:	RCS PRODUCTIONS	
BALANCE:	$33,750.00	**DUE BY: 06.14.25**
PAYABLE TO:	RCS PRODUCTIONS	

ARTIST TO BE PAID IN FULL RAIN OR SHINE

ARTIST TO SUPPLY: Artist Travel

PURCHASER TO SUPPLY: Sound, Lights, Hotel for Artist & Crew, Backline Gear, Ground Buyout and Hospitality Rider attached Per Advance

PURCHASER: City Of Woodstock, GA
NAME: Michael Caldwell, Mayor

x_____DATE_____
ADDRESS:
12453 Hwy 92
Woodstock GA 30188
770.592.6001

AGENCY/PRODUCER: RCS Productions
NAME: Stephen Moore

x_____DATE_____
ADDRESS:
2312 Peachford Road Suite A
Dunwoody GA 30338
770.306.9155

THANK YOU FOR ALLOWING RCS PRODUCTIONS TO FULLFILL YOUR ENTERTAINMENT NEEDS

ADDITIONAL TERMS AND CONDITIONS

1. PURCHASER agrees to furnish at its sole cost and expense a suitable place for Performance as indicated below
□ Indoors, with properly lighted, climate controlled area along with appropriate staging and electrical power as per PERFORMER'S technical requirements.
□ Outdoors, with grounded performance area/stage with appropriate cover from the elements and electric power as per the PERFORMER'S technical requirements.
□ Check here if RCS PRODUCTIONS, is providing staging under a separate contract and PURCHASER's obligation to provide a place for the Performance does not include providing the stage itself.

2.. PURCHASER agrees to provide all spaces, ballrooms, show sites and other areas deemed necessary by PRODUCER or PERFORMER for the Performance in order that equipment setup, rehearsals, and sound checks can be accomplished without disturbing business meetings or any other events that may be occurring near the location of the Event. Any venue power charges will be paid in full by PURCHASER.

3. PURCHASER agrees to pay PRODUCER the Fee set forth above. PURCHASER further agrees to pay any and all federal, state, and local taxes and fees in any way related to the Performance, Event, or this Agreement, and to obtain all necessary licenses required in relation to the Event or Performance. PURCHASER agrees to provide general liability, all hazards insurance coverage related to the Event and Performance with minimum limits of $1,000,000.00 dollars, auto liability insurance related to the Event and Performance with minimum limits of $1,000,000.00 dollars, and workers compensation insurance in amounts not less than required by law. ~~PURCHASER agrees to provide proof of such insurance in a form satisfactory to PRODUCER not less than 15 days prior to the Performance and if PURCHASER fails to do so, PRODUCER may terminate this Agreement or purchase such insurance coverage and in such event, PURCHASER shall be responsible for any and all advertising and promotion of the Event and Performance, and shall not advertise or use PERFORMER's name, logo(s) or other intellectual property without having first obtained the written consent of PERFORMER. PURCHASER shall not disclose that PERFORMER will be performing as set forth herein, or the time, date, or place of PERFORMER'S Performance until consented to, in writing, by PRODUCER.~~

4. PURCHASER agrees to procure and pay for all necessary licenses and consents for the performance of the musical compositions played by PERFORMER, including but not limited to any and all clearances and licenses from ASCAP and BMI. PURCHASER shall provide security as may be required by PRODUCER or PERFORMER during the Performance and during the setup and tear down associated with the Performance.

5. PURCHASER agrees that no part of the Performance shall be recorded, reproduced, or transmitted in any manner or by any means whatsoever in the absence of a specific written agreement with PRODUCER and PERFORMER relating to and permitting such recording, reproduction or transmission.

6. PRODUCER agrees to contract with the PERFORMER for a performance as described in this Agreement (the "Performance"), which shall occur as a part of the event described above in this Agreement (the "Event"). PRODUCER shall at all times have complete control and supervision over the services of its personnel and contractors as well as the details of the Performance to fulfill the requirements of this Agreement. PRODUCER reserves the right to make reasonable adjustments to the Performance time, including but not limited due to inclement weather, unexpected delays, circumstances outside of PRODUCER's control and delays caused or contributed to by the PERFORMER. In the event PRODUCER is unable for any reason to contract with the PERFORMER for the Performance under terms acceptable to PRODUCER or is unable to cause the Performance to occur, PRODUCER may terminate this Agreement and refund PURCHASER's deposit and PRODUCER shall thereafter have no further liability or obligation under this Agreement. PRODUCER is not responsible for any portion of the Event other than procuring the Performance by Artist as set forth in this Agreement.

7. It is expressly agreed the RCS PRODUCTIONS., herein acts herein as PRODUCER and is not responsible for any acts or omissions on the part of any of PURCHASER, PERFORMER, or any of either of their employees, contractors, or agents.

8. This Agreement may not be terminated by PURCHASER, and if PURCHASER does attempt to or in fact terminates this Agreement, PURCHASER will forfeit the deposit and shall immediately pay PRODUCER the balance of all amounts owed under this Agreement. In the event PURCHASER fails to pay any amounts owed when due under this Agreement, PURCHASER shall owe interest on such amounts at 18% per annum or the maximum amount by law, whichever is lesser, along with all PRODUCER's attorney fees, costs and expenses which PRODUCER may incur. In addition, PRODUCER may cancel the Performance and shall have no further obligations of any nature under this Agreement in the event PURCHASER fails to pay PRODUCER in full all amounts owed at the times set forth in this Agreement and under the terms of this Agreement. In the event PURCHASER in any way breaches this Agreement or defaults in any obligation, PRODUCER may at any time and without any notice to PURCHASER elect to cure such breach or default and PURCHASER agrees to reimburse PRODUCER for the cost of any such cure plus an administrative fee of 15% of the cost of such cure immediately upon receipt of an invoice thereof from PRODUCER.

9. In the event of inclement weather, or any force majeure on or before the performance date where PURCHASER determines NOT to present Performance or PERFORMER deems it unsafe to PERFORMER or PERFORMER's employees, contractors, agents or equipment, PRODUCER shall nevertheless be paid the full Fee set forth herein, provided PERFORMER is present and ready to perform at the designated time as specified in the contract, unless an alternate "rain date" has been negotiated and provided. PERFORMER's obligations are subject to delay, obstruction or prevention by any cause beyond PERFORMER's reasonable control. In such case, there will be no claim for damages by either party, and except in

the circumstances set forth above when the full Fee is still payable to PRODUCER, any other cancellation of the Event by PERFORMER will result in the deposit being refunded in full to PURCHASER or a comparable PERFORMER will be provided by PRODUCER upon PURCHASER approval.

10 This Agreement may not be assigned or transferred by PURCHASER without the prior written consent of PRODUCER. This Agreement may be assigned or transferred by PRODUCER without the consent of PURCHASER. The validity, construction and effect of this Agreement shall be governed by the laws of the State of Georgia, regardless of place of performance. Venue and jurisdiction for any lawsuits arising from or relating to this Agreement shall be in Henry County, Georgia, or the federal district court for the Northern District of Georgia. This Agreement may not be altered or amended except in writing and signed by all the parties hereto. This Agreement, including but not limited to the initial page entitled "Contract", these Additional Terms and Conditions and any additional written Rider or other attachment(s) (collectively the "Agreement") constitute the entire agreement of the parties hereto. This Agreement represents the jointly bargained for agreement of the parties and no presumption or rule in favor of or against either party shall apply to any term or provision of this Agreement on the basis of that party having been deemed to have drafted such term or provision.

CHEROKEE COUNTY

11. In the event any of the terms of this Agreement conflict, the terms of any Rider or other attachment shall control, and if there are multiple Riders or attachments, they shall govern based on their dates, with the most recent Rider or attachment governing over any earlier Riders or attachments; thereafter, the Additional Terms and Conditions shall control; and thereafter the initial page entitled "Contract" shall control.

12. PURCHASER's sole and exclusive remedy for any breach of any of the terms of this Agreement by PRODUCER shall be the return of some or all of the Fee paid by PURCHASER to PRODUCER under this Agreement (the "Purchase Price"), and under no circumstances shall PRODUCER have any liability to PURCHASER, whether under this Agreement or otherwise, which exceeds the amount of the Purchase Price. PURCHASER specifically waives and agrees that PRODUCER shall, under no circumstances, be liable to PURCHASER for any special, direct, indirect, consequential, punitive, exemplary, lost profits or other damages.

13. The parties agree that in the event this Agreement is terminated by PURCHASER or due to PURCHASER's breach of any of the provisions of this Agreement, that the damages that PRODUCER would incur are difficult to estimate, and that PURCHASER's obligation to pay all amounts owed to PRODUCER under this Agreement is not a penalty but is liquidated damages, which represent a reasonable estimate of the damages PRODUCER would have incurred. In the event PRODUCER uses an attorney to enforce any of the terms of this Agreement, PURCHASER agrees to pay all of PRODUCER's attorney's fees, costs, and expenses.

14 All warranty provisions, and all other provisions contained in this Agreement which, by their terms, may extend beyond the termination, rescission, or revocation of this Agreement shall survive the termination, rescission, or revocation of this Agreement. The parties hereto agree that in the event any provision of this Agreement is deemed illegal or unenforceable by any court or tribunal of competent jurisdiction then such provision shall be deemed not to be a part of this Agreement and shall be deemed to be automatically modified and reformed so as to comply with any applicable law and so as to carry out the intent of the parties hereto to the greatest extent possible; however, if such modification is not possible, then such provision shall be deemed to be void and stricken in its entirety from this Agreement, with all other remaining provisions of this Agreement remaining in full force and effect. The waiver by PRODUCER of any breach or default by PURCHASER shall not constitute or be construed as a waiver of any subsequent breach or default of the same or any other provision hereof. Any captions or head notes herein are intended for convenience and for reference purposes only, and shall in no way define or limit the scope or intent of this Agreement or any portion thereof. Nothing contained in this Agreement shall be deemed to create any contractual or third party beneficiary relationship between any parties other than PRODUCER and PURCHASER. PRODUCER shall have the right to terminate this Agreement and be paid in full all amounts owed under this Agreement if Purchaser becomes insolvent or bankrupt or makes an assignment of the benefit of creditors.

15 This Agreement may be executed in counterparts, each of which shall be deemed to be an original and all of which shall constitute one and the same instrument. The parties hereto stipulate that facsimile signatures shall be deemed originals.

16. Any notice which may be required or permitted to be given under any provisions to this Agreement shall be deemed to have been duly given upon the earlier of (i) 5 days after deposit in the U.S. mail by registered or certified, postage prepaid, or (ii) actual receipt by confirmed facsimile, hand delivery or overnight delivery services, to the PRODUCER or PURCHASER at their respective addresses indicated in this Agreement, or if none is indicated, to the last known address for such party.

PURCHASER, in signing this Agreement, which includes but is not limited to the Additional Terms and Conditions set forth above, acknowledges PURCHASER's authority to do so and assumes liability for the terms and conditions stated herein.

PURCHASER:

By_____
Name: Michael Caldwell
Title: Mayor, City of Woodstock, GA

GIN BLOSSOMS ARTIST RIDER HIGHLIGHTS

In addition to the performance fee the purchaser agrees to provide the following at their cost to meet the contract requirements and insure a successful and enjoyable performance:

PRODUCTION SERVICES:
Professional Sound & Light system
Audio & Lighting techs
Stagehands
Concert coordinator
Backline Gear
Production services are provided by RCS Productions and are invoiced separately for each concert.

GROUND TRANSPORTATION: a buyout of $750.00 for artist to supply own ground transporation

HOTEL: ~ 9 hotel rooms for up to 2 nights preferably at a full service hotel

PARKING: Parking for rented vans

SECURITY:
Per venue/city

COMPLIMENTARY TICKETS:
N/A

MERCHANDISE:
Purchaser to supply covered and lit merchandise area with power, tables and chairs.

Hospitality & Dressing Rooms: (RCS to advance day of show needs besides meals with artist)

BREAKFAST:
N/A

LUNCH:
Lunch for band and crew in addition to RCS working staff (Per advance)

DINNER:
Healthy, hot dinner for band and crew in addition to RCS working staff and support act

RIDER ITEMS WILL BE ADVANCED WITH THE TOUR AND PARED-DOWN WHERE POSSIBLE

Michael Caldwell, Mayor of The City of Woodstock, GA Date	Stephen Moore of RCS Productions Date

CONTRACT

2312 Peachford Road
Dunwoody GA 30338
770 306 9155 / 770 306 9157 Fax
stephen@rcsproductions.com
www.rcsproductions.com

TODAYS DATE: February 3, 2025

By Mutual Agreement RCS Productions Inc. herein referred to as PRODUCER has engaged the services of:

ARTIST:	**Josh Turner**
EVENT:	Woodstock Summer Concert Series
EVENT DATE:	Saturday, July 12th, 2025
VENUE:	Northside Hospital Cherokee Amphitheater, WOODSTOCK GA 30188
VENUE PHONE:	770-560-7802
PURCHASER:	City Of Woodstock, Georgia
CONTACT:	Marybeth Stockdale
MOBILE:	770-560-7802
PERFOMANCE TIMES:	TBD
REPORT TIME:	TBD
MERCHANDISE RATE:	85/15% Artist Sells | Seller can be arranged if Required
RIDER ATTACHED:	Yes

PLEASE READ/SIGN THE RIDER AS IT IS AN IMPORTANT PART OF THIS AGREEMENT

FEE:	$77,500.00	**TO BE PAID IN THE FOLLOWING MANNER**
DEPOSIT:	$38,750.00	**DUE BY: 02.20.25**
PAYABLE TO:	RCS PRODUCTIONS	
BALANCE:	$38,750.00	**DUE BY: 07.12.25**
PAYABLE TO:	RCS PRODUCTIONS	

ARTIST TO BE PAID IN FULL RAIN OR SHINE

ARTIST TO SUPPLY: Artist Travel, Backline Gear

PURCHASER TO SUPPLY: Sound, Lights, Hotel Accomodations and Hospitality Rider attached Per Advance

PURCHASER: City Of Woodstock, GA
NAME: Michael Caldwell, Mayor

x_____DATE_____
ADDRESS:
12453 Hwy 92
Woodstock GA 30188
770.592.6001

AGENCY/PRODUCER: RCS Productions
NAME: Stephen Moore

x_____DATE_____
ADDRESS:
2312 Peachford Road Suite A
Dunwoody GA 30338
770.306.9155

THANK YOU FOR ALLOWING RCS PRODUCTIONS TO FULLFILL YOUR ENTERTAINMENT NEEDS

ADDITIONAL TERMS AND CONDITIONS

1. PURCHASER agrees to furnish at its sole cost and expense a suitable place for Performance as indicated below
□ Indoors, with properly lighted, climate controlled area along with appropriate staging and electrical power as per PERFORMER'S technical requirements.
□ Outdoors, with grounded performance area/stage with appropriate cover from the elements and electric power as per the PERFORMER'S technical requirements.
□ Check here if RCS PRODUCTIONS, is providing staging under a separate contract and PURCHASER's obligation to provide a place for the Performance does not include providing the stage itself.

2.. PURCHASER agrees to provide all spaces, ballrooms, show sites and other areas deemed necessary by PRODUCER or PERFORMER for the Performance in order that equipment setup, rehearsals, and sound checks can be accomplished without disturbing business meetings or any other events that may be occurring near the location of the Event. Any venue power charges will be paid in full by PURCHASER.

3. PURCHASER agrees to pay PRODUCER the Fee set forth above. PURCHASER further agrees to pay any and all federal, state, and local taxes and fees in any way related to the Performance, Event, or this Agreement, and to obtain all necessary licenses required in relation to the Event or Performance. PURCHASER agrees to provide general liability, all hazards insurance coverage related to the Event and Performance with minimum limits of $1,000,000.00 dollars, auto liability insurance related to the Event and Performance with minimum limits of $1,000,000.00 dollars, and workers compensation insurance in amounts not less than required by law. ~~PURCHASER agrees to provide proof of such insurance in a form satisfactory to PRODUCER not less than 15 days prior to the Performance and if PURCHASER fails to do so, PRODUCER may terminate this Agreement or purchase such insurance coverage and in such event, PURCHASER shall be responsible for any and all advertising and promotion of the Event and Performance, and shall not advertise or use PERFORMER's name, logo(s) or other intellectual property without having first obtained the written consent of PERFORMER. PURCHASER shall not disclose that PERFORMER will be performing as set forth herein, or the time, date, or place of PERFORMER'S Performance until consented to, in writing, by PRODUCER.~~

4. PURCHASER agrees to procure and pay for all necessary licenses and consents for the performance of the musical compositions played by PERFORMER, including but not limited to any and all clearances and licenses from ASCAP and BMI. PURCHASER shall provide security as may be required by PRODUCER or PERFORMER during the Performance and during the setup and tear down associated with the Performance.

5. PURCHASER agrees that no part of the Performance shall be recorded, reproduced, or transmitted in any manner or by any means whatsoever in the absence of a specific written agreement with PRODUCER and PERFORMER relating to and permitting such recording, reproduction or transmission.

6. PRODUCER agrees to contract with the PERFORMER for a performance as described in this Agreement (the "Performance"), which shall occur as a part of the event described above in this Agreement (the "Event"). PRODUCER shall at all times have complete control and supervision over the services of its personnel and contractors as well as the details of the Performance to fulfill the requirements of this Agreement. PRODUCER reserves the right to make reasonable adjustments to the Performance time, including but not limited due to inclement weather, unexpected delays, circumstances outside of PRODUCER's control and delays caused or contributed to by the PERFORMER. In the event PRODUCER is unable for any reason to contract with the PERFORMER for the Performance under terms acceptable to PRODUCER or is unable to cause the Performance to occur, PRODUCER may terminate this Agreement and refund PURCHASER's deposit and PRODUCER shall thereafter have no further liability or obligation under this Agreement. PRODUCER is not responsible for any portion of the Event other than procuring the Performance by Artist as set forth in this Agreement.

7. It is expressly agreed the RCS PRODUCTIONS., herein acts herein as PRODUCER and is not responsible for any acts or omissions on the part of any of PURCHASER, PERFORMER, or any of either of their employees, contractors, or agents.

8. This Agreement may not be terminated by PURCHASER, and if PURCHASER does attempt to or in fact terminates this Agreement, PURCHASER will forfeit the deposit and shall immediately pay PRODUCER the balance of all amounts owed under this Agreement. In the event PURCHASER fails to pay any amounts owed when due under this Agreement, PURCHASER shall owe interest on such amounts at 18% per annum or the maximum amount by law, whichever is lesser, along with all PRODUCER's attorney fees, costs and expenses which PRODUCER may incur. In addition, PRODUCER may cancel the Performance and shall have no further obligations of any nature under this Agreement in the event PURCHASER fails to pay PRODUCER in full all amounts owed at the times set forth in this Agreement and under the terms of this Agreement. In the event PURCHASER in any way breaches this Agreement or defaults in any obligation, PRODUCER may at any time and without any notice to PURCHASER elect to cure such breach or default and PURCHASER agrees to reimburse PRODUCER for the cost of any such cure plus an administrative fee of 15% of the cost of such cure immediately upon receipt of an invoice thereof from PRODUCER.

9. In the event of inclement weather, or any force majeure on or before the performance date where PURCHASER determines NOT to present Performance or PERFORMER deems it unsafe to PERFORMER or PERFORMER's employees, contractors, agents or equipment, PRODUCER shall nevertheless be paid the full Fee set forth herein, provided PERFORMER is present and ready to perform at the designated time as specified in the contract, unless an alternate "rain date" has been negotiated and provided. PERFORMER's obligations are subject to delay, obstruction or prevention by any cause beyond PERFORMER's reasonable control. In such case, there will be no claim for damages by either party, and except in

the circumstances set forth above when the full Fee is still payable to PRODUCER, any other cancellation of the Event by PERFORMER will result in the deposit being refunded in full to PURCHASER or a comparable PERFORMER will be provided by PRODUCER upon PURCHASER approval.

10 This Agreement may not be assigned or transferred by PURCHASER without the prior written consent of PRODUCER. This Agreement may be assigned or transferred by PRODUCER without the consent of PURCHASER. The validity, construction and effect of this Agreement shall be governed by the laws of the State of Georgia, regardless of place of performance. Venue and jurisdiction for any lawsuits arising from or relating to this Agreement shall be in ~~Henry County~~ CHEROKEE COUNTY, Georgia, or the federal district court for the Northern District of Georgia. This Agreement may not be altered or amended except in writing and signed by all the parties hereto. This Agreement, including but not limited to the initial page entitled "Contract", these Additional Terms and Conditions and any additional written Rider or other attachment(s) (collectively the "Agreement") constitute the entire agreement of the parties hereto. This Agreement represents the jointly bargained for agreement of the parties and no presumption or rule in favor of or against either party shall apply to any term or provision of this Agreement on the basis of that party having been deemed to have drafted such term or provision.

11. In the event any of the terms of this Agreement conflict, the terms of any Rider or other attachment shall control, and if there are multiple Riders or attachments, they shall govern based on their dates, with the most recent Rider or attachment governing over any earlier Riders or attachments; thereafter, the Additional Terms and Conditions shall control; and thereafter the initial page entitled "Contract" shall control.

12. PURCHASER's sole and exclusive remedy for any breach of any of the terms of this Agreement by PRODUCER shall be the return of some or all of the Fee paid by PURCHASER to PRODUCER under this Agreement (the "Purchase Price"), and under no circumstances shall PRODUCER have any liability to PURCHASER, whether under this Agreement or otherwise, which exceeds the amount of the Purchase Price. PURCHASER specifically waives and agrees that PRODUCER shall, under no circumstances, be liable to PURCHASER for any special, direct, indirect, consequential, punitive, exemplary, lost profits or other damages.

13. The parties agree that in the event this Agreement is terminated by PURCHASER or due to PURCHASER's breach of any of the provisions of this Agreement, that the damages that PRODUCER would incur are difficult to estimate, and that PURCHASER's obligation to pay all amounts owed to PRODUCER under this Agreement is not a penalty but is liquidated damages, which represent a reasonable estimate of the damages PRODUCER would have incurred. In the event PRODUCER uses an attorney to enforce any of the terms of this Agreement, PURCHASER agrees to pay all of PRODUCER's attorney's fees, costs, and expenses.

14 All warranty provisions, and all other provisions contained in this Agreement which, by their terms, may extend beyond the termination, rescission, or revocation of this Agreement shall survive the termination, rescission, or revocation of this Agreement. The parties hereto agree that in the event any provision of this Agreement is deemed illegal or unenforceable by any court or tribunal of competent jurisdiction then such provision shall be deemed not to be a part of this Agreement and shall be deemed to be automatically modified and reformed so as to comply with any applicable law and so as to carry out the intent of the parties hereto to the greatest extent possible; however, if such modification is not possible, then such provision shall be deemed to be void and stricken in its entirety from this Agreement, with all other remaining provisions of this Agreement remaining in full force and effect. The waiver by PRODUCER of any breach or default by PURCHASER shall not constitute or be construed as a waiver of any subsequent breach or default of the same or any other provision hereof. Any captions or head notes herein are intended for convenience and for reference purposes only, and shall in no way define or limit the scope or intent of this Agreement or any portion thereof. Nothing contained in this Agreement shall be deemed to create any contractual or third party beneficiary relationship between any parties other than PRODUCER and PURCHASER. PRODUCER shall have the right to terminate this Agreement and be paid in full all amounts owed under this Agreement if Purchaser becomes insolvent or bankrupt or makes an assignment of the benefit of creditors.

15 This Agreement may be executed in counterparts, each of which shall be deemed to be an original and all of which shall constitute one and the same instrument. The parties hereto stipulate that facsimile signatures shall be deemed originals.

16. Any notice which may be required or permitted to be given under any provisions to this Agreement shall be deemed to have been duly given upon the earlier of (i) 5 days after deposit in the U.S. mail by registered or certified, postage prepaid, or (ii) actual receipt by confirmed facsimile, hand delivery or overnight delivery services, to the PRODUCER or PURCHASER at their respective addresses indicated in this Agreement, or if none is indicated, to the last known address for such party.

PURCHASER, in signing this Agreement, which includes but is not limited to the Additional Terms and Conditions set forth above, acknowledges PURCHASER's authority to do so and assumes liability for the terms and conditions stated herein.

PURCHASER:

By_____
Name: Michael Caldwell
Title: Mayor, City of Woodstock, GA

ARTIST RIDER HIGHLIGHTS

In addition to the performance fee the purchaser agrees to provide the following at their cost to meet the contract requirements and insure a successful and enjoyable performance:

PRODUCTION SERVICES:
Professional Sound & Light system
Audio & Lighting techs
Stagehands
Concert coordinator
Production services are provided by RCS Productions and are invoiced separately for each concert.

GROUND TRANSPORTATION: PURCHASER to provide and pay for Local Runner with 15-passenger van or similar.

HOTEL: 2 rooms for 2 nights at the city sponsored hotel (microtel)

PARKING: For tour vehicles (TBD)

SECURITY:
Per venue/city

COMPLIMENTARY TICKETS:
N/A

MERCHANDISE:
Purchaser to supply covered and lit merchandise area with power, tables and chairs.

Hospitality & Dressing Rooms: (RCS to advance day of show needs on top of meals with artist)

BREAKFAST:
Breakfast for band and crew (Per advance and likely Chick Fil A will work here)

LUNCH:
Lunch for band and crew in addition to RCS working staff (Per advance)

DINNER:
Healthy, hot dinner for band and crew in addition to RCS working staff and support act

RIDER ITEMS WILL BE ADVANCED WITH THE TOUR AND PARED-DOWN AS WHERE APPLICABLE

Michael Caldwell, Mayor of The City of Woodstock, GA Date	Stephen Moore of RCS Productions Date

CONTRACT

2312 Peachford Road
Dunwoody GA 30338
770 306 9155 / 770 306 9157 Fax
stephen@rcsproductions.com
www.rcsproductions.com

TODAYS DATE: February 3, 2025

By Mutual Agreement RCS Productions Inc. herein referred to as PRODUCER has engaged the services of:

ARTIST:	**10,000 Maniacs**
EVENT:	Woodstock Summer Concert Series
EVENT DATE:	Saturday, August 9th, 2025
VENUE:	Northside Hospital Cherokee Amphitheater, WOODSTOCK GA 30188
VENUE PHONE:	770-560-7802
PURCHASER:	City Of Woodstock, Georgia
CONTACT:	Marybeth Stockdale
MOBILE:	770-560-7802
PERFOMANCE TIMES:	8:30PM for 1 x 75 Minute Set 11:00PM Curfew | 07:30 PM: ARTIST approved local-regional Support
REPORT TIME:	TBD
MERCHANDISE RATE:	85/15% Artist Sells | Seller can be arranged if Required
RIDER ATTACHED:	Yes

PLEASE READ/SIGN THE RIDER AS IT IS AN IMPORTANT PART OF THIS AGREEMENT

FEE:	$27,500.00	**TO BE PAID IN THE FOLLOWING MANNER**
DEPOSIT:	$13,750.00	**DUE BY: 02.20.25**
PAYABLE TO:	RCS PRODUCTIONS	
BALANCE:	$13,750.00	**DUE BY: 08.09.25**
PAYABLE TO:	RCS PRODUCTIONS	

ARTIST TO BE PAID IN FULL RAIN OR SHINE

ARTIST TO SUPPLY: Artist Travel & local ground

PURCHASER TO SUPPLY: Sound, Lights, Accomodations (9) rooms for up to 2 nights, Hospitality Rider attached Per Advance

PURCHASER: City Of Woodstock, GA
NAME: Michael Caldwell, Mayor

x_____DATE_____
ADDRESS:
12453 Hwy 92
Woodstock GA 30188
770.592.6001

AGENCY/PRODUCER: RCS Productions
NAME: Stephen Moore

x_____DATE_____
ADDRESS:
2312 Peachford Road Suite A
Dunwoody GA 30338
770.306.9155

THANK YOU FOR ALLOWING RCS PRODUCTIONS TO FULLFILL YOUR ENTERTAINMENT NEEDS

ADDITIONAL TERMS AND CONDITIONS

1. PURCHASER agrees to furnish at its sole cost and expense a suitable place for Performance as indicated below
□ Indoors, with properly lighted, climate controlled area along with appropriate staging and electrical power as per PERFORMER'S technical requirements.
□ Outdoors, with grounded performance area/stage with appropriate cover from the elements and electric power as per the PERFORMER'S technical requirements.
□ Check here if RCS PRODUCTIONS, is providing staging under a separate contract and PURCHASER's obligation to provide a place for the Performance does not include providing the stage itself.

2.. PURCHASER agrees to provide all spaces, ballrooms, show sites and other areas deemed necessary by PRODUCER or PERFORMER for the Performance in order that equipment setup, rehearsals, and sound checks can be accomplished without disturbing business meetings or any other events that may be occurring near the location of the Event. Any venue power charges will be paid in full by PURCHASER.

3. PURCHASER agrees to pay PRODUCER the Fee set forth above. PURCHASER further agrees to pay any and all federal, state, and local taxes and fees in any way related to the Performance, Event, or this Agreement, and to obtain all necessary licenses required in relation to the Event or Performance. PURCHASER agrees to provide general liability, all hazards insurance coverage related to the Event and Performance with minimum limits of $1,000,000.00 dollars, auto liability insurance related to the Event and Performance with minimum limits of $1,000,000.00 dollars, and workers compensation insurance in amounts not less than required by law. ~~PURCHASER agrees to provide proof of such insurance in a form satisfactory to PRODUCER not less than 15 days prior to the Performance and if PURCHASER fails to do so, PRODUCER may terminate this Agreement or purchase such insurance coverage and in such event, PURCHASER shall be responsible for any and all advertising and promotion of the Event and Performance, and shall not advertise or use PERFORMER's name, logo(s) or other intellectual property without having first obtained the written consent of PERFORMER. PURCHASER shall not disclose that PERFORMER will be performing as set forth herein, or the time, date, or place of PERFORMER'S Performance until consented to, in writing, by PRODUCER.~~

4. PURCHASER agrees to procure and pay for all necessary licenses and consents for the performance of the musical compositions played by PERFORMER, including but not limited to any and all clearances and licenses from ASCAP and BMI. PURCHASER shall provide security as may be required by PRODUCER or PERFORMER during the Performance and during the setup and tear down associated with the Performance.

5. PURCHASER agrees that no part of the Performance shall be recorded, reproduced, or transmitted in any manner or by any means whatsoever in the absence of a specific written agreement with PRODUCER and PERFORMER relating to and permitting such recording, reproduction or transmission.

6. PRODUCER agrees to contract with the PERFORMER for a performance as described in this Agreement (the "Performance"), which shall occur as a part of the event described above in this Agreement (the "Event"). PRODUCER shall at all times have complete control and supervision over the services of its personnel and contractors as well as the details of the Performance to fulfill the requirements of this Agreement. PRODUCER reserves the right to make reasonable adjustments to the Performance time, including but not limited due to inclement weather, unexpected delays, circumstances outside of PRODUCER's control and delays caused or contributed to by the PERFORMER. In the event PRODUCER is unable for any reason to contract with the PERFORMER for the Performance under terms acceptable to PRODUCER or is unable to cause the Performance to occur, PRODUCER may terminate this Agreement and refund PURCHASER's deposit and PRODUCER shall thereafter have no further liability or obligation under this Agreement. PRODUCER is not responsible for any portion of the Event other than procuring the Performance by Artist as set forth in this Agreement.

7. It is expressly agreed the RCS PRODUCTIONS., herein acts herein as PRODUCER and is not responsible for any acts or omissions on the part of any of PURCHASER, PERFORMER, or any of either of their employees, contractors, or agents.

8. This Agreement may not be terminated by PURCHASER, and if PURCHASER does attempt to or in fact terminates this Agreement, PURCHASER will forfeit the deposit and shall immediately pay PRODUCER the balance of all amounts owed under this Agreement. In the event PURCHASER fails to pay any amounts owed when due under this Agreement, PURCHASER shall owe interest on such amounts at 18% per annum or the maximum amount by law, whichever is lesser, along with all PRODUCER's attorney fees, costs and expenses which PRODUCER may incur. In addition, PRODUCER may cancel the Performance and shall have no further obligations of any nature under this Agreement in the event PURCHASER fails to pay PRODUCER in full all amounts owed at the times set forth in this Agreement and under the terms of this Agreement. In the event PURCHASER in any way breaches this Agreement or defaults in any obligation, PRODUCER may at any time and without any notice to PURCHASER elect to cure such breach or default and PURCHASER agrees to reimburse PRODUCER for the cost of any such cure plus an administrative fee of 15% of the cost of such cure immediately upon receipt of an invoice thereof from PRODUCER.

9. In the event of inclement weather, or any force majeure on or before the performance date where PURCHASER determines NOT to present Performance or PERFORMER deems it unsafe to PERFORMER or PERFORMER's employees, contractors, agents or equipment, PRODUCER shall nevertheless be paid the full Fee set forth herein, provided PERFORMER is present and ready to perform at the designated time as specified in the contract, unless an alternate "rain date" has been negotiated and provided. PERFORMER's obligations are subject to delay, obstruction or prevention by any cause beyond PERFORMER's reasonable control. In such case, there will be no claim for damages by either party, and except in

the circumstances set forth above when the full Fee is still payable to PRODUCER, any other cancellation of the Event by PERFORMER will result in the deposit being refunded in full to PURCHASER or a comparable PERFORMER will be provided by PRODUCER upon PURCHASER approval.

10 This Agreement may not be assigned or transferred by PURCHASER without the prior written consent of PRODUCER. This Agreement may be assigned or transferred by PRODUCER without the consent of PURCHASER. The validity, construction and effect of this Agreement shall be governed by the laws of the State of Georgia, regardless of place of performance. Venue and jurisdiction for any lawsuits arising from or relating to this Agreement shall be in Henry County, Georgia, or the federal district court for the Northern District of Georgia. This Agreement may not be altered or amended except in writing and signed by all the parties hereto. This Agreement, including but not limited to the initial page entitled "Contract", these Additional Terms and Conditions and any additional written Rider or other attachment(s) (collectively the "Agreement") constitute the entire agreement of the parties hereto. This Agreement represents the jointly bargained for agreement of the parties and no presumption or rule in favor of or against either party shall apply to any term or provision of this Agreement on the basis of that party having been deemed to have drafted such term or provision.

CHEROKEE COUNTY

11. In the event any of the terms of this Agreement conflict, the terms of any Rider or other attachment shall control, and if there are multiple Riders or attachments, they shall govern based on their dates, with the most recent Rider or attachment governing over any earlier Riders or attachments; thereafter, the Additional Terms and Conditions shall control; and thereafter the initial page entitled "Contract" shall control.

12. PURCHASER's sole and exclusive remedy for any breach of any of the terms of this Agreement by PRODUCER shall be the return of some or all of the Fee paid by PURCHASER to PRODUCER under this Agreement (the "Purchase Price"), and under no circumstances shall PRODUCER have any liability to PURCHASER, whether under this Agreement or otherwise, which exceeds the amount of the Purchase Price. PURCHASER specifically waives and agrees that PRODUCER shall, under no circumstances, be liable to PURCHASER for any special, direct, indirect, consequential, punitive, exemplary, lost profits or other damages.

13. The parties agree that in the event this Agreement is terminated by PURCHASER or due to PURCHASER's breach of any of the provisions of this Agreement, that the damages that PRODUCER would incur are difficult to estimate, and that PURCHASER's obligation to pay all amounts owed to PRODUCER under this Agreement is not a penalty but is liquidated damages, which represent a reasonable estimate of the damages PRODUCER would have incurred. In the event PRODUCER uses an attorney to enforce any of the terms of this Agreement, PURCHASER agrees to pay all of PRODUCER's attorney's fees, costs, and expenses.

14 All warranty provisions, and all other provisions contained in this Agreement which, by their terms, may extend beyond the termination, rescission, or revocation of this Agreement shall survive the termination, rescission, or revocation of this Agreement. The parties hereto agree that in the event any provision of this Agreement is deemed illegal or unenforceable by any court or tribunal of competent jurisdiction then such provision shall be deemed not to be a part of this Agreement and shall be deemed to be automatically modified and reformed so as to comply with any applicable law and so as to carry out the intent of the parties hereto to the greatest extent possible; however, if such modification is not possible, then such provision shall be deemed to be void and stricken in its entirety from this Agreement, with all other remaining provisions of this Agreement remaining in full force and effect. The waiver by PRODUCER of any breach or default by PURCHASER shall not constitute or be construed as a waiver of any subsequent breach or default of the same or any other provision hereof. Any captions or head notes herein are intended for convenience and for reference purposes only, and shall in no way define or limit the scope or intent of this Agreement or any portion thereof. Nothing contained in this Agreement shall be deemed to create any contractual or third party beneficiary relationship between any parties other than PRODUCER and PURCHASER. PRODUCER shall have the right to terminate this Agreement and be paid in full all amounts owed under this Agreement if Purchaser becomes insolvent or bankrupt or makes an assignment of the benefit of creditors.

15 This Agreement may be executed in counterparts, each of which shall be deemed to be an original and all of which shall constitute one and the same instrument. The parties hereto stipulate that facsimile signatures shall be deemed originals.

16. Any notice which may be required or permitted to be given under any provisions to this Agreement shall be deemed to have been duly given upon the earlier of (i) 5 days after deposit in the U.S. mail by registered or certified, postage prepaid, or (ii) actual receipt by confirmed facsimile, hand delivery or overnight delivery services, to the PRODUCER or PURCHASER at their respective addresses indicated in this Agreement, or if none is indicated, to the last known address for such party.

PURCHASER, in signing this Agreement, which includes but is not limited to the Additional Terms and Conditions set forth above, acknowledges PURCHASER's authority to do so and assumes liability for the terms and conditions stated herein.

PURCHASER:

By_____
Name: Michael Caldwell
Title: Mayor, City of Woodstock, GA

ARTIST RIDER HIGHLIGHTS

In addition to the performance fee the purchaser agrees to provide the following at their cost to meet the contract requirements and insure a successful and enjoyable performance:

PRODUCTION SERVICES:
Professional Sound & Light system
Audio & Lighting techs
Stagehands
Concert coordinator
Backline Gear or Backline Gear buyout if artist provides
Production services are provided by RCS Productions and are invoiced separately for each concert.

GROUND TRANSPORTATION: PURCHASER to provide and pay for Local Runner with 15-passenger van or similar.N/A

HOTEL: 9 Rooms at Hampton Inn/Fairfield Inn or comparable property for up to (2) nights

PARKING: Parking for artists vehicles

SECURITY: Per venue/city

COMPLIMENTARY TICKETS: N/A

MERCHANDISE:
Purchaser to supply covered and lit merchandise area with power, tables and chairs.

Hospitality & Dressing Rooms: (RCS to advance day of show needs besides meals with artist)

BREAKFAST:
N/A

LUNCH:
Lunch for band and crew in addition to RCS working staff (Per advance)

DINNER:
Healthy, hot dinner for band and crew in addition to RCS working staff and support act

RIDER ITEMS WILL BE ADVANCED WITH THE TOUR AND PARED-DOWN WHERE APPLICABLE

_____ _____

Michael Caldwell, Mayor of The City of Woodstock, GA Date

Stephen Moore of RCS Productions Date

CONTRACT

2312 Peachford Road
Dunwoody GA 30338
770 306 9155 / 770 306 9157 Fax
stephen@rcsproductions.com
www.rcsproductions.com

TODAYS DATE: February 3, 2025

By Mutual Agreement RCS Productions Inc. herein referred to as PRODUCER has engaged the services of:

ARTIST:	**Interstellar Echoes**
EVENT:	Woodstock Summer Concert Series
EVENT DATE:	Saturday, September 13th, 2025
VENUE:	Northside Hospital Cherokee Amphitheater, WOODSTOCK GA 30188
VENUE PHONE:	770-560-7802
PURCHASER:	City Of Woodstock, Georgia
CONTACT:	Marybeth Stockdale
MOBILE:	770-560-7802
PERFOMANCE TIMES:	8:15PM for 1 x 120 Minute Set 11:00PM Curfew | 07:30 PM: ARTIST approved local-regional Support
REPORT TIME:	TBD
MERCHANDISE RATE:	85/15% Artist Sells | Seller can be arranged if Required
RIDER ATTACHED:	Yes

PLEASE READ/SIGN THE RIDER AS IT IS AN IMPORTANT PART OF THIS AGREEMENT

FEE:	$7,500.00	**TO BE PAID IN THE FOLLOWING MANNER**
DEPOSIT:	$3,750.00	**DUE BY: 02.20.25**
PAYABLE TO:	RCS PRODUCTIONS	
BALANCE:	$3,750.00	**DUE BY: 09.13.25**
PAYABLE TO:	RCS PRODUCTIONS	

ARTIST TO BE PAID IN FULL RAIN OR SHINE

ARTIST TO SUPPLY: Artist Travel, Backline Gear,

PURCHASER TO SUPPLY: Sound, Lights, and Hospitality Rider attached Per Advance

PURCHASER: City Of Woodstock, GA
NAME: Michael Caldwell, Mayor

x_____DATE_____
ADDRESS:
12453 Hwy 92
Woodstock GA 30188
770.592.6001

AGENCY/PRODUCER: RCS Productions
NAME: Stephen Moore

x_____DATE_____
ADDRESS:
2312 Peachford Road Suite A
Dunwoody GA 30338
770.306.9155

THANK YOU FOR ALLOWING RCS PRODUCTIONS TO FULLFILL YOUR ENTERTAINMENT NEEDS

ADDITIONAL TERMS AND CONDITIONS

1. PURCHASER agrees to furnish at its sole cost and expense a suitable place for Performance as indicated below
□ Indoors, with properly lighted, climate controlled area along with appropriate staging and electrical power as per PERFORMER'S technical requirements.
□ Outdoors, with grounded performance area/stage with appropriate cover from the elements and electric power as per the PERFORMER'S technical requirements.
□ Check here if RCS PRODUCTIONS, is providing staging under a separate contract and PURCHASER's obligation to provide a place for the Performance does not include providing the stage itself.

2.. PURCHASER agrees to provide all spaces, ballrooms, show sites and other areas deemed necessary by PRODUCER or PERFORMER for the Performance in order that equipment setup, rehearsals, and sound checks can be accomplished without disturbing business meetings or any other events that may be occurring near the location of the Event. Any venue power charges will be paid in full by PURCHASER.

3. PURCHASER agrees to pay PRODUCER the Fee set forth above. PURCHASER further agrees to pay any and all federal, state, and local taxes and fees in any way related to the Performance, Event, or this Agreement, and to obtain all necessary licenses required in relation to the Event or Performance. PURCHASER agrees to provide general liability, all hazards insurance coverage related to the Event and Performance with minimum limits of $1,000,000.00 dollars, auto liability insurance related to the Event and Performance with minimum limits of $1,000,000.00 dollars, and workers compensation insurance in amounts not less than required by law. ~~PURCHASER agrees to provide proof of such insurance in a form satisfactory to PRODUCER not less than 15 days prior to the Performance and if PURCHASER fails to do so, PRODUCER may terminate this Agreement or purchase such insurance coverage and in such event, PURCHASER shall be responsible for any and all advertising and promotion of the Event and Performance, and shall not advertise or use PERFORMER's name, logo(s) or other intellectual property without having first obtained the written consent of PERFORMER. PURCHASER shall not disclose that PERFORMER will be performing as set forth herein, or the time, date, or place of PERFORMER'S Performance until consented to, in writing, by PRODUCER.~~

4. PURCHASER agrees to procure and pay for all necessary licenses and consents for the performance of the musical compositions played by PERFORMER, including but not limited to any and all clearances and licenses from ASCAP and BMI. PURCHASER shall provide security as may be required by PRODUCER or PERFORMER during the Performance and during the setup and tear down associated with the Performance.

5. PURCHASER agrees that no part of the Performance shall be recorded, reproduced, or transmitted in any manner or by any means whatsoever in the absence of a specific written agreement with PRODUCER and PERFORMER relating to and permitting such recording, reproduction or transmission.

6. PRODUCER agrees to contract with the PERFORMER for a performance as described in this Agreement (the "Performance"), which shall occur as a part of the event described above in this Agreement (the "Event"). PRODUCER shall at all times have complete control and supervision over the services of its personnel and contractors as well as the details of the Performance to fulfill the requirements of this Agreement. PRODUCER reserves the right to make reasonable adjustments to the Performance time, including but not limited due to inclement weather, unexpected delays, circumstances outside of PRODUCER's control and delays caused or contributed to by the PERFORMER. In the event PRODUCER is unable for any reason to contract with the PERFORMER for the Performance under terms acceptable to PRODUCER or is unable to cause the Performance to occur, PRODUCER may terminate this Agreement and refund PURCHASER's deposit and PRODUCER shall thereafter have no further liability or obligation under this Agreement. PRODUCER is not responsible for any portion of the Event other than procuring the Performance by Artist as set forth in this Agreement.

7. It is expressly agreed the RCS PRODUCTIONS., herein acts herein as PRODUCER and is not responsible for any acts or omissions on the part of any of PURCHASER, PERFORMER, or any of either of their employees, contractors, or agents.

8. This Agreement may not be terminated by PURCHASER, and if PURCHASER does attempt to or in fact terminates this Agreement, PURCHASER will forfeit the deposit and shall immediately pay PRODUCER the balance of all amounts owed under this Agreement. In the event PURCHASER fails to pay any amounts owed when due under this Agreement, PURCHASER shall owe interest on such amounts at 18% per annum or the maximum amount by law, whichever is lesser, along with all PRODUCER's attorney fees, costs and expenses which PRODUCER may incur. In addition, PRODUCER may cancel the Performance and shall have no further obligations of any nature under this Agreement in the event PURCHASER fails to pay PRODUCER in full all amounts owed at the times set forth in this Agreement and under the terms of this Agreement. In the event PURCHASER in any way breaches this Agreement or defaults in any obligation, PRODUCER may at any time and without any notice to PURCHASER elect to cure such breach or default and PURCHASER agrees to reimburse PRODUCER for the cost of any such cure plus an administrative fee of 15% of the cost of such cure immediately upon receipt of an invoice thereof from PRODUCER.

9. In the event of inclement weather, or any force majeure on or before the performance date where PURCHASER determines NOT to present Performance or PERFORMER deems it unsafe to PERFORMER or PERFORMER's employees, contractors, agents or equipment, PRODUCER shall nevertheless be paid the full Fee set forth herein, provided PERFORMER is present and ready to perform at the designated time as specified in the contract, unless an alternate "rain date" has been negotiated and provided. PERFORMER's obligations are subject to delay, obstruction or prevention by any cause beyond PERFORMER's reasonable control. In such case, there will be no claim for damages by either party, and except in

the circumstances set forth above when the full Fee is still payable to PRODUCER, any other cancellation of the Event by PERFORMER will result in the deposit being refunded in full to PURCHASER or a comparable PERFORMER will be provided by PRODUCER upon PURCHASER approval.

10 This Agreement may not be assigned or transferred by PURCHASER without the prior written consent of PRODUCER. This Agreement may be assigned or transferred by PRODUCER without the consent of PURCHASER. The validity, construction and effect of this Agreement shall be governed by the laws of the State of Georgia, regardless of place of performance. Venue and jurisdiction for any lawsuits arising from or relating to this Agreement shall be in ~~Henry County~~, Georgia, or the federal district court for the Northern District of Georgia. This Agreement may not be altered or amended except in writing and signed by all the parties hereto. This Agreement, including but not limited to the initial page entitled "Contract", these Additional Terms and Conditions and any additional written Rider or other attachment(s) (collectively the "Agreement") constitute the entire agreement of the parties hereto. This Agreement represents the jointly bargained for agreement of the parties and no presumption or rule in favor of or against either party shall apply to any term or provision of this Agreement on the basis of that party having been deemed to have drafted such term or provision.

CHEROKEE COUNTY

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12. PURCHASER's sole and exclusive remedy for any breach of any of the terms of this Agreement by PRODUCER shall be the return of some or all of the Fee paid by PURCHASER to PRODUCER under this Agreement (the "Purchase Price"), and under no circumstances shall PRODUCER have any liability to PURCHASER, whether under this Agreement or otherwise, which exceeds the amount of the Purchase Price. PURCHASER specifically waives and agrees that PRODUCER shall, under no circumstances, be liable to PURCHASER for any special, direct, indirect, consequential, punitive, exemplary, lost profits or other damages.

13. The parties agree that in the event this Agreement is terminated by PURCHASER or due to PURCHASER's breach of any of the provisions of this Agreement, that the damages that PRODUCER would incur are difficult to estimate, and that PURCHASER's obligation to pay all amounts owed to PRODUCER under this Agreement is not a penalty but is liquidated damages, which represent a reasonable estimate of the damages PRODUCER would have incurred. In the event PRODUCER uses an attorney to enforce any of the terms of this Agreement, PURCHASER agrees to pay all of PRODUCER's attorney's fees, costs, and expenses.

14 All warranty provisions, and all other provisions contained in this Agreement which, by their terms, may extend beyond the termination, rescission, or revocation of this Agreement shall survive the termination, rescission, or revocation of this Agreement. The parties hereto agree that in the event any provision of this Agreement is deemed illegal or unenforceable by any court or tribunal of competent jurisdiction then such provision shall be deemed not to be a part of this Agreement and shall be deemed to be automatically modified and reformed so as to comply with any applicable law and so as to carry out the intent of the parties hereto to the greatest extent possible; however, if such modification is not possible, then such provision shall be deemed to be void and stricken in its entirety from this Agreement, with all other remaining provisions of this Agreement remaining in full force and effect. The waiver by PRODUCER of any breach or default by PURCHASER shall not constitute or be construed as a waiver of any subsequent breach or default of the same or any other provision hereof. Any captions or head notes herein are intended for convenience and for reference purposes only, and shall in no way define or limit the scope or intent of this Agreement or any portion thereof. Nothing contained in this Agreement shall be deemed to create any contractual or third party beneficiary relationship between any parties other than PRODUCER and PURCHASER. PRODUCER shall have the right to terminate this Agreement and be paid in full all amounts owed under this Agreement if Purchaser becomes insolvent or bankrupt or makes an assignment of the benefit of creditors.

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16. Any notice which may be required or permitted to be given under any provisions to this Agreement shall be deemed to have been duly given upon the earlier of (i) 5 days after deposit in the U.S. mail by registered or certified, postage prepaid, or (ii) actual receipt by confirmed facsimile, hand delivery or overnight delivery services, to the PRODUCER or PURCHASER at their respective addresses indicated in this Agreement, or if none is indicated, to the last known address for such party.

PURCHASER, in signing this Agreement, which includes but is not limited to the Additional Terms and Conditions set forth above, acknowledges PURCHASER's authority to do so and assumes liability for the terms and conditions stated herein.

PURCHASER:

By_____
Name: Michael Caldwell
Title: Mayor, City of Woodstock, GA

ARTIST RIDER HIGHLIGHTS

In addition to the performance fee the purchaser agrees to provide the following at their cost to meet the contract requirements and insure a successful and enjoyable performance:

PRODUCTION SERVICES:
Professional Sound & Light system
Audio & Lighting techs
Stagehands
Concert coordinator
Production services are provided by RCS Productions and are invoiced separately for each concert.

GROUND TRANSPORTATION: N/A

HOTEL: N/A

PARKING: Parking for local band vehicles

SECURITY:
Per venue/city

COMPLIMENTARY TICKETS:
N/A

MERCHANDISE:
Purchaser to supply covered and lit merchandise area with power, tables and chairs.

Hospitality & Dressing Rooms: (RCS to advance day of show needs besides meals with artist)

BREAKFAST:
N/A

LUNCH:
TBD

DINNER:
Healthy, hot dinner for band and crew in addition to RCS working staff and support act

RIDER ITEMS WILL BE ADVANCED WITH THE TOUR AND PARED-DOWN WHERE APPLICABLE

Michael Caldwell, Mayor of The City of Woodstock, GA Date	Stephen Moore of RCS Productions Date

AGENDA ITEM NO. 8.2

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	February 24, 2025
SUBMITTED BY:	MaryBeth Stockdale, Parks & Recreation
ITEM TYPE:	Contracts, Agreements, Leases
AGENDA SECTION:	CONSENT AGENDA
SUBJECT:	**Approve Pyro Productions Fireworks Agreement 2025**
SUGGESTED ACTION:	Request for approval of the Fireworks Display Agreement with Pyro Productions, Inc. for the July 4, 2025 celebration. The agreement has been changed to include legal review comments by city attorney.

ATTACHMENTS:

About - Pyro Productions 2025.pdf

Fireworks Display Agreement 2025 with Legal Review.pdf

Fireworks Proposal - 2025.pdf



PYRO PRODUCTIONS INC.

2083 Helms Road Dothan, AL 36301

866-535-PYRO
251-725-7975

www.pyroproductions.com

PYRO
PRODUCTIONS INC.

WE'RE JUST YOUR AVERAGE FIREWORK LOVING CRYOGENIC BLASTING FLAME FIRING CONFETTI POPPING SPECIAL EFFECTS COMPANY

SEE WHAT WE CAN DO FOR YOU!

COMPANY OVERVIEW

MEMBERS OF APA, PGI, NFA, IAFE, SFEA, BBB



BACKGROUND

PYRO PRODUCTIONS is a full-service, woman-owned Southeast based fireworks and special effects company that prides itself on quality, safety, and customer satisfaction. With a combined 100+ years of experience in the industry, Pyro Productions delivers a professional, hassle-free experience every time. We customize each project to your specific event or occasion. Our #1 goal is to dazzle your audience and exceed your service expectations.

Our team of trained show producers and pyrotechnicians have designed and flawlessly executed special effects for 11 NFL Super Bowls, 2 World Cup Soccer Opening Ceremonies, 3 Republican National Conventions, several Major League Baseball Championships, and hundreds of other corporate and association events across the USA and in over a dozen foreign countries.

CONTACT INFORMATION

Office hours are Monday – Friday 9:00 am to 4:00 pm
May 16th – July 5th hours are 8:30 am to 5:30 pm
Sunday by Appointment Only
Toll Free Number **(866) 535-7976**

PLANT FACILITIES

Sitting on 300 acres in Southeastern Alabama, Pyro Productions consists of over 10 on-site permanent storage bunkers, along with a packhouse, assembly building, and multiple support buildings. Pyro Productions, Inc. also supports three regional offices and several satellite bunkers located throughout the Southeast.

PRODUCT LINE

We offer a full line of 1.3G and 1.4G pyrotechnics, firing equipment, mortars, racks, safety equipment, indoor pyrotechnics, close proximity fireworks, non-pyrotechnic confetti, streamers, and flame effect equipment.

WORK FORCE

Pyro Productions currently employs a full-time office and plant maintenance staff of 8 and a reserve of over 200 trained pyrotechnicians.

MANAGEMENT

Chief Executive Officer - Dusty Helms McKinley

SAFETY FIRST

Although delivering brilliant fireworks and incredible effects are always a top goal, at Pyro Productions, we never compromise safety. Keeping your audience and staff plus our technicians safe is always our number one concern.

Fireworks are regulated by the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF). Federal rules and safety guidelines are continually evolving and becoming more stringent to ensure safety. Pyro Productions is dedicated to staying current on these rules and guidelines as they change and ensuring our staff is the most well-trained in the industry by prioritizing their professional development.

Our show operators and pyrotechnicians are the most knowledgeable and highly trained in the industry. We oversee the production of high-quality products and use the best firing systems and technology available. We store, deliver, set-up, and maintain a safe and secure shoot site, and we always shoot products using the best practices in the industry.

When considering a company for your event, safety should be as equally important a factor as budget, show length, date, and venue. If your display company does not adhere to National Fire Protection Association (NFPA) standards and comply with the constantly evolving state and federal (ATF) regulations, your audience may not be safe, and your company's liability insurance could be invalidated.

Trust Pyro Productions with the safety of your patrons while we deliver spectacular effects and dazzling displays for an unforgettable experience!

Why PYRO PRODUCTIONS

Pyro Productions is a leader in the industry due to our focus on safety and customer satisfaction. We customize every project to fit each unique occasion. The result is a one-of-a-kind display that is sure to delight and impress you and your audience. From the initial planning to set-up, tear down, and clean-up, Pyro Productions offers a professional, quality, hassle-free experience that gives you more "bang" for your buck!

Call us to start making magic happen!!



OUR EXPERIENCE

MEMBERS OF APA, PGI, NFA, IAFE, SFEA, BBB



OUR EXPERIENCE DELIVERS YOUR SUCCESS

For well over two decades, our team of talented show producers and technicians have developed and executed full production pyrotechnics to entertain millions of people around the world.

Pyro Productions currently produces hundreds of displays a year for all types of organizations. Each one receives the same level of detail from our staff, no matter the budget.

We've produced events for entertainment, municipal, corporate, and private venues...and our results are always spectacular!

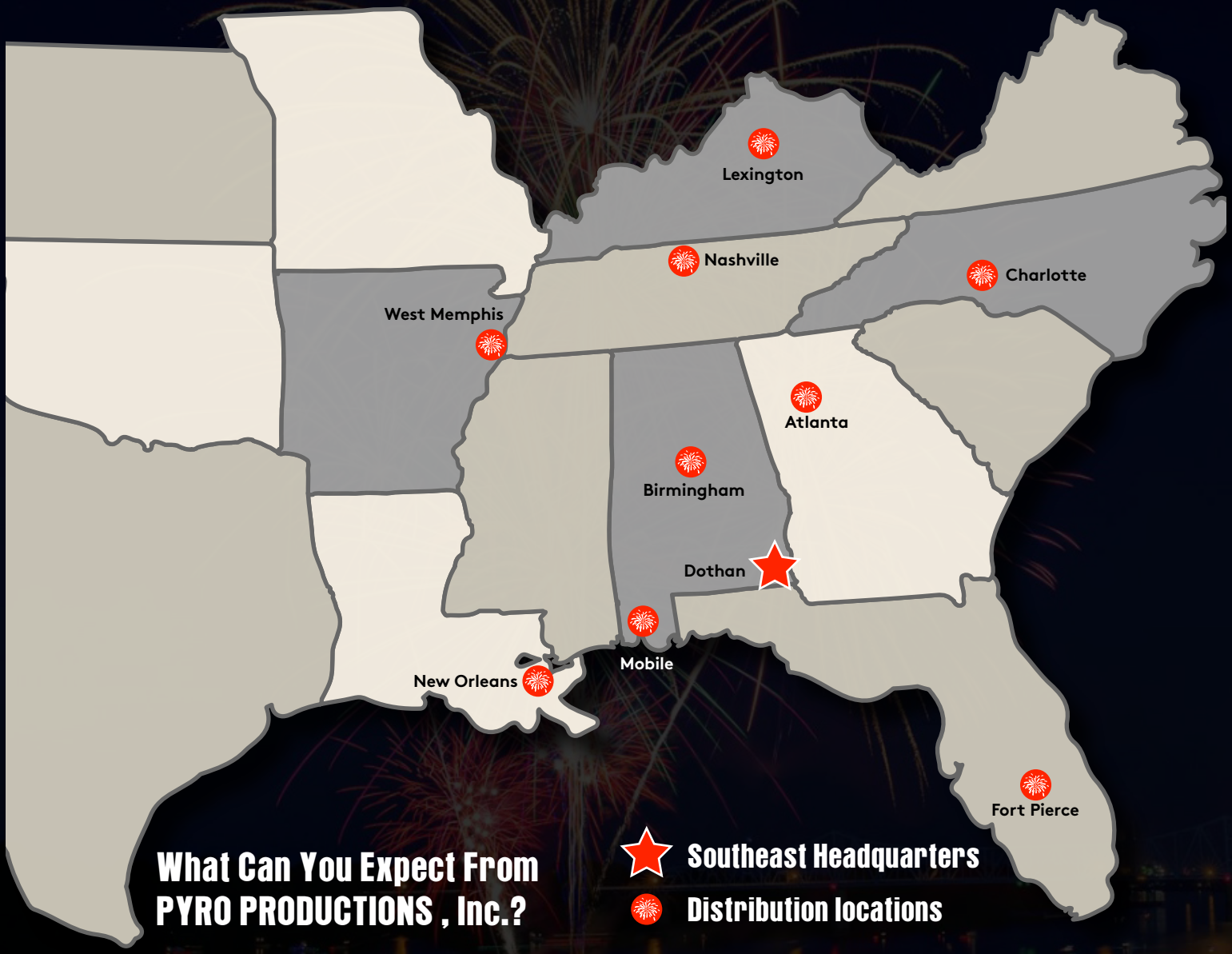
When your event needs to go beyond "WOW," call the people who understand just what that means!

PROFESSIONAL

We are at the top of our industry because of our professionalism and passion for the craft.

Quite simply, we love what we do! We put the same high level of energy, creativity, and efficiency into each and every production because we are passionate about creating spectacular experiences for our customers and their audiences.

OUR LOCATIONS



What Can You Expect From PYRO PRODUCTIONS , Inc.?

QUALITY
You'll find quality not only in our superior fireworks, each manufactured to the highest specifications and strict quality control standards; you'll also experience exceptional service from our professional staff and sales representatives.

SERVICE
We are entirely at your service! At Pyro Productions, we design each display specifically to suit your audience, venue, and budget and will take care of all your needs from design to tear down.

EXPERIENCE
Let us navigate the numerous permits each city and state may require as well as ever-changing federal regulations.

EXCITEMENT
Our staff and display operators are passionate about what they do. From the design of the display until the finale is complete, you'll work with a partner who shares the same great joy in seeing adults with the same smiling, wide-eyed faces as their children.

SAFETY
At Pyro Productions, safety is our number one concern. Our experienced pyrotechnicians use the latest technology and the highest quality product and precision planning to ensure the professional and safe execution of your show.

SHOW OPENING

MEMBERS OF APA, PGI, NFA, IAFE, SFEA, BBB

PYRO PRODUCTIONS INC.

May I have your attention...the show has just begun!

Celebrate your event with an opening full of colorful brilliance and chest-pounding thunderous salutes– a modest teaser for what's about to come. The show opener will contain a barrage of assorted colors and effects of shells and multi-shot aerial devices launched from several different positions, leaving your audience captivated, amazed, and excited for what's to come.



THE MAIN EVENT

PYRO
PRODUCTIONS INC.





The "Oohs and Ahhhs" from the crowd will help start your event off with a bang. The body of your show will be a high intensity aerial spectacular full of various colors, patterns, sounds, and effects. It will contain an assortment of Pyro Productions brand shells, the highest quality shells available in the industry, all manufactured to our exacting specifications. This means higher altitude, bigger breaks, brighter colors, more noise, and dazzlingly unique effects.

GRAND FINALE

MEMBERS OF APA, PGI, NFA, IAFE, SFEA, BBB

...and it will be GRAND! The Pièce de résistance.

Pyro Productions understands that people will most likely remember the grand finale more than anything else during the show. We will design a finale that your crowd will talk about for months! Pyro Productions is known in the industry for shooting some of the most spectacular Grand Finales that will leave your audience breathless. Just wait...









SHELL SUMMARY

MEMBERS OF APA, PGI, NFA, IAFE, SFEA, BBB

Your dynamic display will include the following elements of excitement:

OPENING:

50	3 ”
100	4 ”

Total Shells: 150

MAIN BODY:

Total Shells:

FINALE:

Total Shells:

TOTAL SHELLS IN SHOW:

SHOW TOTAL:

PYRO PRODUCTIONS INC.
2083 Helms Road Dothan, AL 36301
866-535-PYRO
www.pyroproductions.com

AERIAL SHELL INFORMATION

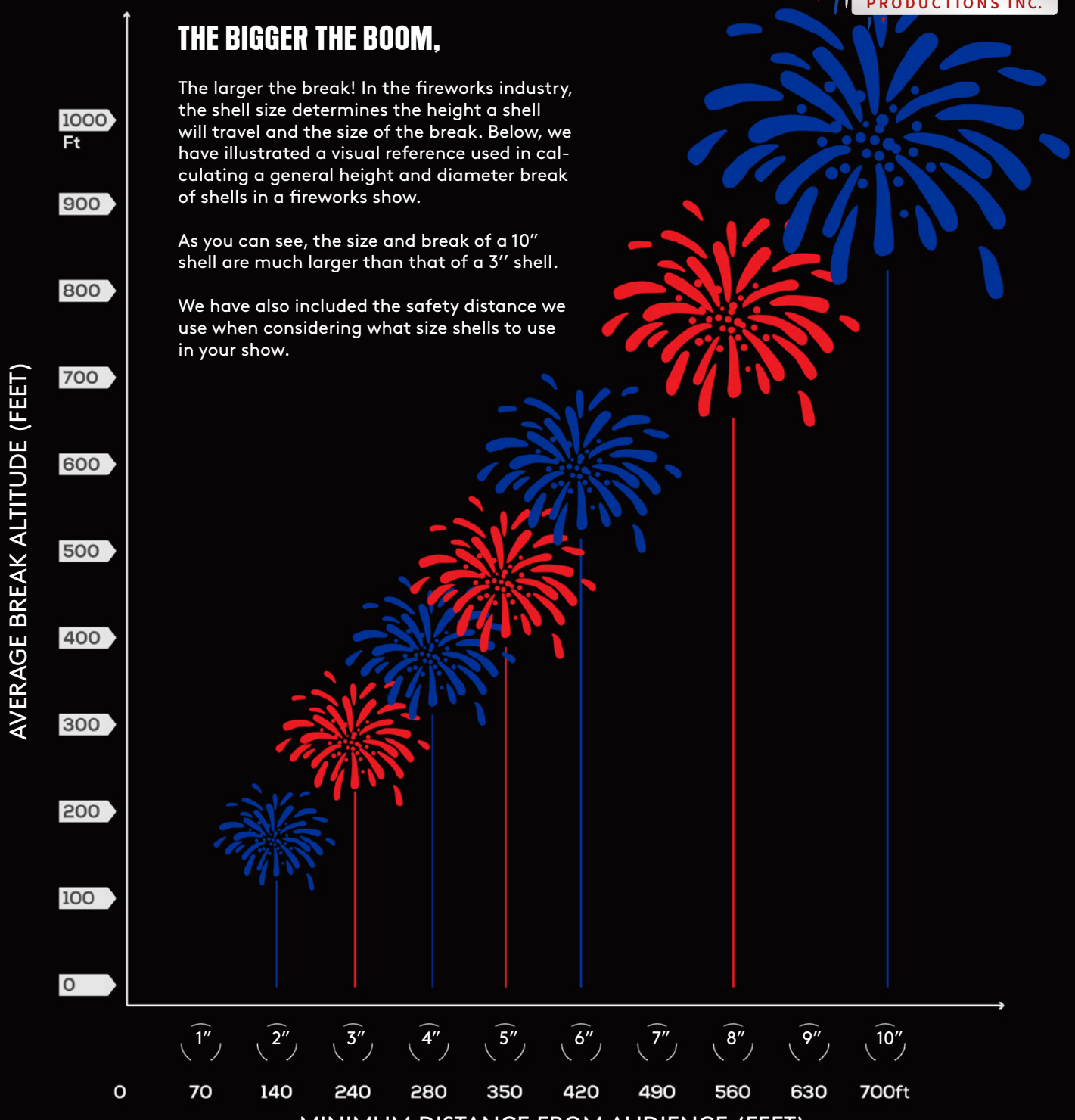
PYRO PRODUCTIONS INC.

THE BIGGER THE BOOM,

The larger the break! In the fireworks industry, the shell size determines the height a shell will travel and the size of the break. Below, we have illustrated a visual reference used in calculating a general height and diameter break of shells in a fireworks show.

As you can see, the size and break of a 10" shell are much larger than that of a 3'' shell.

We have also included the safety distance we use when considering what size shells to use in your show.



2'SHELL
90' BURST DIAMETER

3'SHELL
135' BURST DIAMETER

4'SHELL
180' BURST DIAMETER

5'SHELL
225' BURST DIAMETER

6'SHELL
270' BURST DIAMETER

8'SHELL
350' BURST DIAMETER

10'SHELL
450' BURST DIAMETER

YOUR EVENT TEAM

PYRO PRODUCTIONS INC.

Dusty Helms McKinley
President and CEO
866-535-7976
main@pyroproductions.com

Dusty has a client-focused approach to doing business and is happy to discuss all of her clients' concerns, questions, and compliments. Dusty will promptly reply to all phone calls received. She is committed to delivering complete client satisfaction by providing clients with shows that fit their unique needs and ensure they return to Pyro Productions for years to come.



Charles K. McKinley
Managing Partner
1-866-535-7976
1-251-725-7975
Charles@PyroProductions.com

With over 20 years of experience in the fireworks and special effects Industry, Charles handles the day-to-day operation of Pyro Productions. His role includes servicing accounts and clients to make sure that shows/events meet our clients' needs in the planning process. Charles' vast knowledge of indoor/outdoor fireworks and special effects ensures that clients' shows are memorable for their intended audiences.

Danielle McWhorter
Administrator
1-866-535-7976
Danielle@PyroProductions.com

Danielle serves as the administrative liaison between the sales staff and the operations team at Pyro Productions. Her role is processing contracts, completing permits and necessary paperwork, and assisting on packing and shipping products for shows.



Shaun P. Hoard
Show Producer
1-866-535-7976
Shaun@PyroProductions.com

Jonathan Barhite
Show Producer
1-866-535-7976
Jonathan@PyroProductions.com

Our show producers service client accounts, making sure all aspects of your show are completed in a timely manner. Each producer has held the lead technician position on various sizes of shows. They have experience in scripting shows, picking products specific to client requests, editing music, and establishing rapport with our shoot team members. Our show producers have hands-on experience in packing shows, working with clients on selecting the perfect location for displays, setting up shows, and developing excellent working relationships with clients. They are committed to providing exceptional customer service that will have clients returning for future events.


Thank You!
PYRO PRODUCTIONS INC.
2083 Helms Road Dothan, AL 36301
866-535-PYRO
251-725-7975
www.pyroproductions.com

FIREWORKS DISPLAY AGREEMENT

THIS AGREEMENT is made and entered into on Tuesday, February 18th, 2025 by and between Pyro Productions, Inc., an Alabama Corporation, having its principal place of business at 2083 Helms Road Dothan, Alabama, including its employees, owners, and agents, hereinafter referred to as "Seller", and City of Woodstock, Georgia, hereinafter referred to as "Buyer".

Seller shall furnish to Buyer 1 fireworks display, as per the $ $34,550.25 program submitted and accepted by the Buyer, and which by reference is made a part hereof as Exhibit "A". The display is to take place on the evening of 7/4/2025, at approximately 9:15pm, weather permitting. Buyer agrees that if they are paying via credit card, the buyer will be responsible for an additional 4 percent processing fee to offset charges by Sellers merchant processor.

IT IS FURTHER UNDERSTOOD AND AGREED BETWEEN THE PARTIES AS FOLLOWS:

1. FIRING OF DISPLAY :

o Seller agrees to furnish all necessary fireworks display material and personnel for a fireworks display in accordance with the program approved by the parties. Seller agrees to comply with all local, state, and federal guidelines pertaining to the storing and displaying of fireworks.

Seller reserves the right to substitute items of equal or greater value due to current market conditions.

2. POSTPONEMENT / CANCELLATION:

Displays cancelled or postponed to an alternate date will be charged an additional 25% of the total contract price for additional expenses incurred in presenting the display on an alternate date.

3. RAIN DATE:

Should inclement weather prevent the firing of the display on the date mentioned herein, the parties agree to a mutually convenient rain date of 7/5/2025 or another date as agreed to by both parties. Once display set- up has begun, the determination to cancel the fireworks display because of inclement weather or unsafe weather conditions shall rest within the sole discretion of the AHJ, Seller, City of Woodstock, Georgia officials, and the lead pyrotechnician.

4. INSURANCE:

If Seller is firing the show, Seller agrees to provide, at its expense, general liability insurance coverage, in an amount not less than $2,000,000.00, and within 2 weeks prior to the date of the fireworks display, shall submit to the Buyer, ~~if requested in writing~~, a certificate of insurance naming Buyer and Landowner as additional insured. All entities listed on the certificate of insurance will be deemed an additional insured. In the event of a claim by Buyer, the applicable deductible shall be paid by the Seller.

The Seller agrees to defend, indemnify and hold harmless the Buyer and its agents and employees from and against all claims, costs, judgments, damages and expenses, including reasonable attorney fees that may or shall arise out of any negligent or wrongful act or omission by the Seller related to the performance of the fireworks by the Buyer. The Buyer agrees to give the Seller prompt notice of any claims or demands and to cooperate with the Seller or its successors in interest or assigns, if any, in the defense of any such claims and/ or demands.

5. BUYER AGREES TO PROVIDE:

Ø Sufficient area for the display, including a minimum spectator set back as determined by Seller.

Ø Protection of the display area by roping off the area or similar facility.

Ø Adequate police protection to prevent spectators from entering display area.

Ø Dry, clean sand, if needed, for firing.

Ø Persons to assist in the inspection and cleanup of fireworks debris in the fallout zone of the shoot site at first light in the morning following the display for anything that may have been missed at the night search.

6.

No representation of affirmation of fact, including but not limited to statement regarding capacity, suitability for use, or performance of equipment or products shall be, or deemed to be a warranty by the Seller for any purpose, nor give rise to any liability or obligation of the Seller whatsoever, except for acts of Seller's negligence as above stated.

7.

It is further understood and agreed that nothing in this Agreement shall be construed or interpreted to mean a partnership. Both parties hereto being responsible for their separate and individual debts and obligations, and neither party shall be responsible for any agreements not stipulated in this Agreement. The Agreement shall not be construed to have been drafted, authored, or written by any specific Party. Rather, the Agreement shall be construed as co-drafted, co-authored, or co-written by the Parties. Therefore, the Agreement shall not be construed against any Party on the claim or basis the Agreement was drafted, written, or authored by any specific Party.

8.

The parties hereto do mutually and severally guarantee terms, conditions, and payments of this Agreement. This document shall be binding upon the parties, themselves, their heirs, executors, administrators, successors and assigns.

9. EXCLUDED DAMAGES AND LIMITATION OF LIABILITY:

Except for claims covered by Seller's applicable general liability insurance, notwithstanding any provision to the contrary in this Agreement:

Ø In no event shall Seller be liable to Buyer or any third party for any loss of use, revenue or profit or for any consequential, incidental, indirect, exemplary, special, or punitive damages whether arising out of breach of contract, tort (including negligence), or otherwise, regardless of whether such damage was foreseeable and whether or not such party has been advised of the possibility of such damages.

Ø In no event shall Seller's liability arising out of or related to this Agreement, whether arising out of or related to breach of contract, tort (including negligence), or otherwise, exceed the aggregate amount paid or payable to Seller pursuant to this Agreement.

10. FORCE MAJEURE AND SAFE ENVIRONMENT CLAUSE:

If Seller cannot perform or believes it may not be able to perform this Agreement in whole or in part due to a fire, natural disaster, act of war or terrorism (domestic or foreign), epidemic or pandemic (including COVID-19), action of any governmental authority (including a Government Order as defined in Section 7.3), national or regional emergency, other casualty, act of God, or other cause beyond the control of the parties or due to Seller's illness or injury, whether or not foreseeable ("Force Majeure Event"), then Seller will give notice to the Buyer as soon as reasonably practicable after Seller determines that a Force Majeure Event will or may prevent seller from performing under this Agreement. Seller shall have no obligation to perform under this Agreement and no liability for delays or failures to perform due to a Force Majeure Event, but Seller may, in Seller's discretion, work with the Buyer to find an alternative date for the Event that is suitable to both Buyer and Seller. To the extent the Parties cannot agree on a suitable replacement date consistent with Seller's availability, Seller may also, in its sole discretion, refund fees paid to seller under the Agreement, less any amounts necessary to cover expenses and work (based on time spent by Seller) already performed by Seller related to the Event, including, but not limited to, pre-event communications, development of timelines, and preparation of gear for the Event (the "Refund Amount"). In the case of a Force Majeure Event, Seller shall have no additional liability to Buyer with respect to this Agreement beyond that described in this section and below.

Ø In the case of a Force Majeure Event that impacts the Seller individually, but does not otherwise impact the Event, including, but not limited to, illness or injury to Seller, Seller shall make reasonable efforts to schedule a replacement for the Event. Should Buyer not accept a replacement selected by Seller to perform Seller's obligations under the Agreement, Seller shall refund the Refund Amount and shall have no further obligation to perform under the Agreement.

Ø Buyer understands that Seller works to maintain a safe work environment, including but not limited to, complying with applicable governmental laws, directives, orders, and regulations (each a "Governmental Order"). Buyer further understands and agrees that Seller shall not be required to perform under this Agreement if the Event is held in violation of a Governmental Order or Seller's participation in the Event would violate a Governmental Order. Buyer also understands and agrees that Seller is not obligated to continue to perform under this Agreement if Seller's personal safety or well-being has been or will be comprised or threatened at the Event, including, but not limited to, as a result of the condition of the venue for the Event, or the conduct of an attendee of the Event.

11. CHOICE OF LAW, JURISDICTION, AND VENUE:

This Agreement shall be govern~~ing~~ **ed** by and construed in accordance with the laws of the State of ~~Alabama~~ Georgia without regard to conflict-of-law principles, except as otherwise specifically required for the storing and displaying of fireworks as provided in paragraph one above. Notwithstanding, the Parties must bring any legal or equitable action or proceeding arising under or related to this Agreement exclusively in the ~~Alabama District Court in and for Houston County, Alabama~~ **courts of Cherokee County, Georgia**. The ~~Alabama District Court in and for Houston County, Alabama~~ **courts of Cherokee County, Georgia**, shall have exclusive jurisdiction to decide any disputes arising out of or related to this Agreement. Each Party knowingly and voluntarily consents to and expressly waives any objection or defense to personal jurisdiction, improper or inconvenient venue, or inconvenient forum in the ~~Alabama District Court in and for Houston County, Alabama~~ **courts of Cherokee County, Georgia**.

12. PRODUCTION CREDITS.

Buyer agrees to credit Pyro Productions in printed, recorded, or broadcast event credits, Pyro Productions shall be credited as follows, either:

Ø Pyrotechnics and Flame Effects – Pyro Productions, Inc.

Ø Special Effects – Pyro Productions, Inc.

Ø Fireworks by Pyro Productions, Inc.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

Client / Buyer Signature _____ Date: _____

Pyro Productions, Inc. Signature _____ Date: _____
(pending approval)

Thank you for considering Pyro Productions as your fireworks provider. Below please find our quote as well as a link to information about our company.

About - Pyro Productions.pdf

Aerial Fireworks Display

Opener:

Celebrate your event with an opening full of colorful brilliance and chest-pounding thunderous salutes— a modest teaser for what's about to come. The show opener will contain a barrage of assorted colors and effects of shells and multi-shot aerial devices launched from several different positions, leaving your audience captivated, amazed, and excited for what's to come.

20 - 3" Premium Display Shells

Main Body:

The "Oohs and Ahhhs" from the crowd will help start your event off with a bang. The body of your show will be a high-intensity aerial spectacular full of various colors, patterns, sounds, and effects. It will contain an assortment of Pyro Productions brand shells, the highest quality shells available in the industry, all manufactured to our exacting specifications. This means higher altitude, bigger breaks, brighter colors, more noise, and dazzlingly unique effects.

104 - 4" Premium Display Shells

160 - 5" Premium Display Shells

100 - 6" Premium Display Shells

Finale:

Pyro Productions understands that people will most likely remember the grand finale more than anything else during the show. We will design a finale that your crowd will talk about for months! Pyro Productions is known in the industry for shooting some of the most spectacular Grand Finales that will leave your audience breathless.

Just wait...

190 - 3" Red, Silver, and blue w Salute shells

96 - 4" Red, Silver, and blue w Salute shells

TOTAL SHELLS: ***670***

SHOW DURATION: ***22 +- Minutes***

* Any permit fees over $150.00 will be added to the invoice total.

** Any extra fees required for fire personnel and/or fire apparatus not included in this proposal will be the responsibility of the buyer.

Total: $ 34,550.25

Please review the payment schedule

This payment schedule is based on your selection of the **Aerial Fireworks Display** quote for $34,550.25 on the previous page.

Your Payment Schedule

50/50

- $17,275.12 due today
- $17,275.13 due Friday, July 4th, 2025

AGENDA ITEM NO. 8.3

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	February 24, 2025
SUBMITTED BY:	MaryBeth Stockdale, Parks & Recreation
ITEM TYPE:	Permits - Road Closings, Special Events
AGENDA SECTION:	CONSENT AGENDA
SUBJECT:	**Approve Road Closures - July 4th Spectacular/Christmas Jubilee 2025**

SUGGESTED ACTION:

Road Closure Request

Request for approval to close Main Street and Rope Mill Road, from Woodstock Elementary School at 230 Rope Mill Road to Highway 92 (Sam's Club), on July 4 and December 7, 2025, for the City of Woodstock Holiday Parades and Freedom Run. Request closure of Elm Street for the race and East Main St. in front of The Park at City Center for the two festivals.

Event Start Times

July 4th Spectacular Parade (10:00 am) / Woodstock Freedom Run (7:00 am) / December 7th Christmas Jubilee & Parade of Lights (5:30 pm)

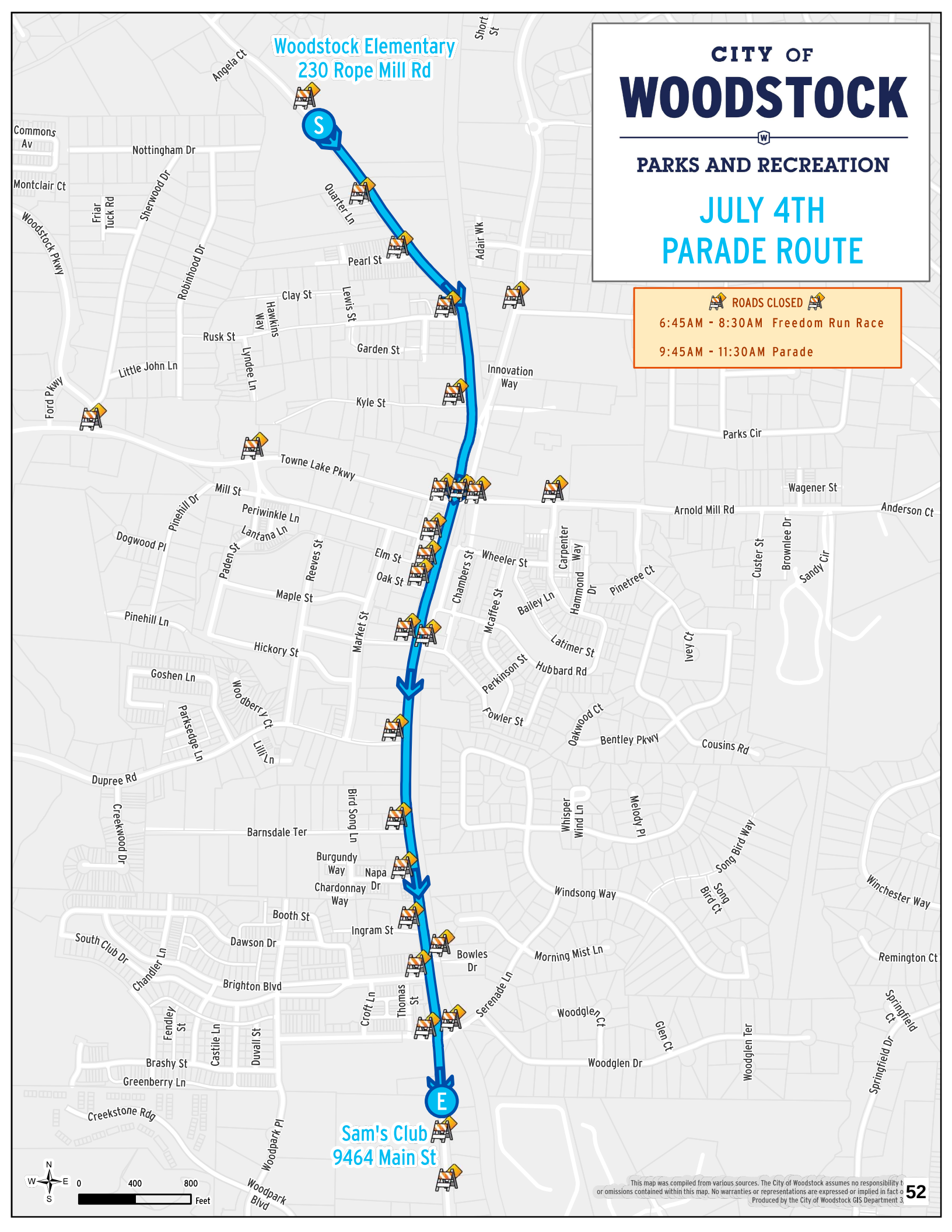
Road Closure Times

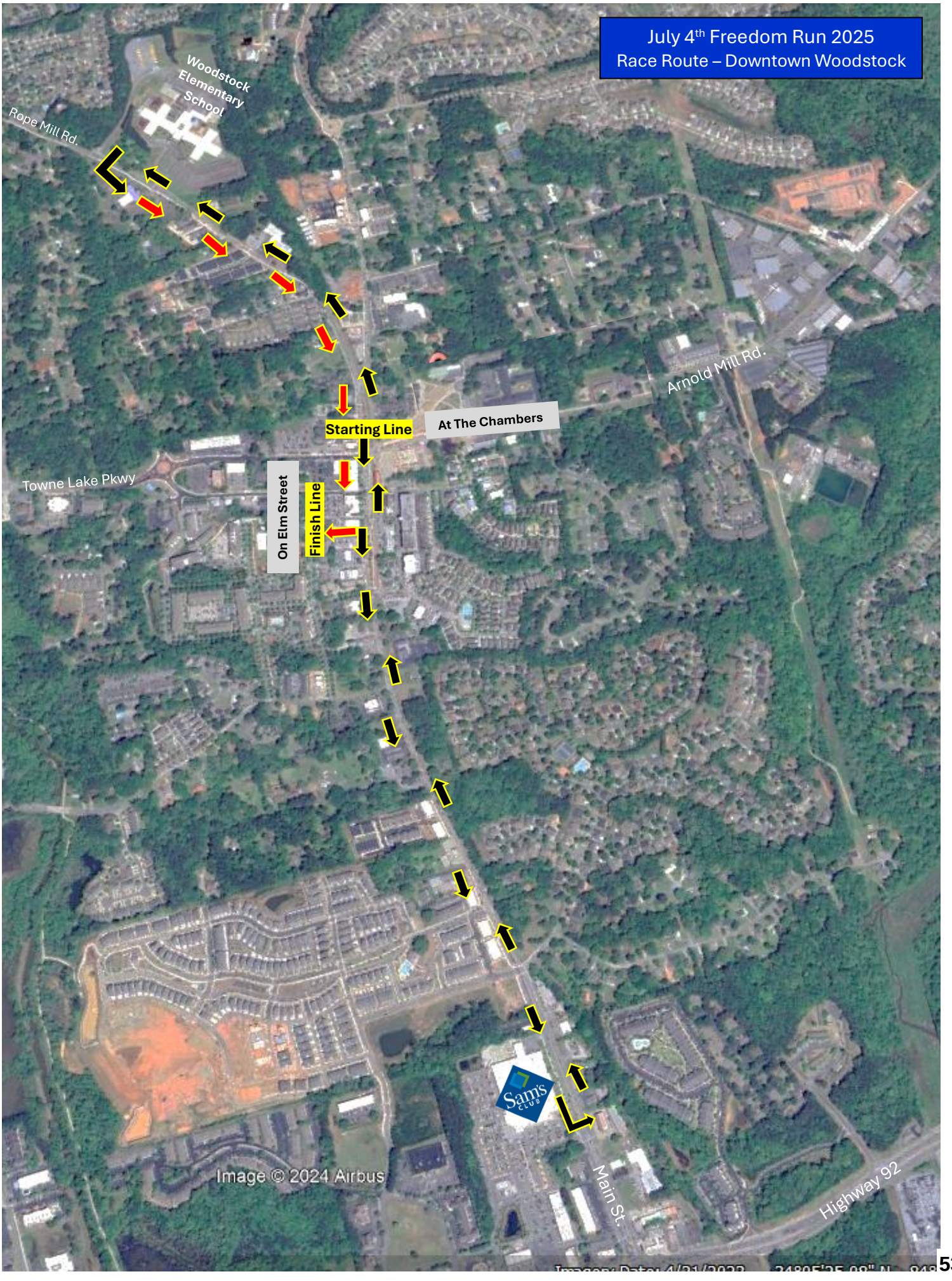
July 4th (Freedom Run - 6:45 - 8:30 am) (Parade - 9:45 am)
December 7th (Christmas Jubilee Parade of Lights - 5:15 pm)

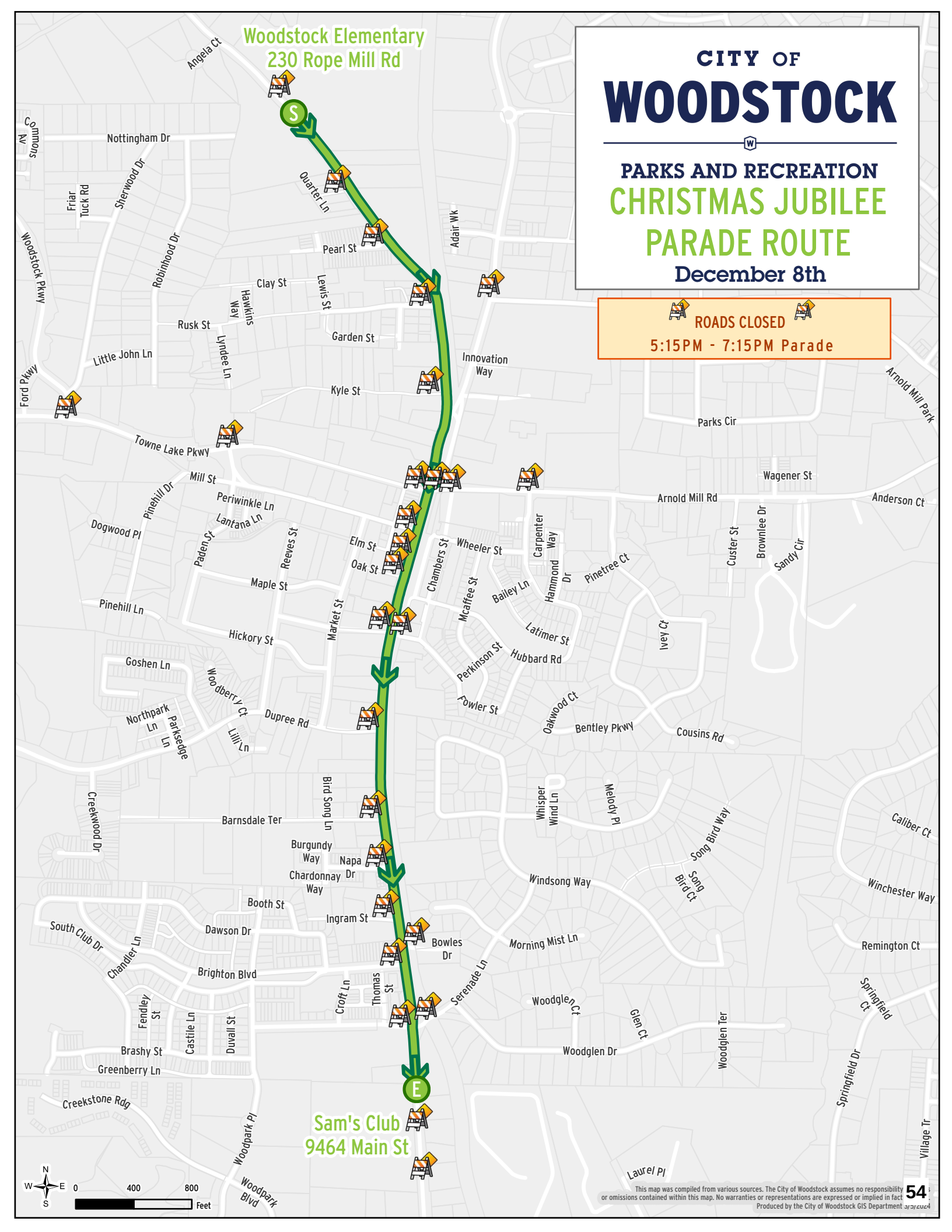
Roads reopen after a pass of the street sweeper at the end of parade and police approval.

ATTACHMENTS:

July 4th Parade Route & Road Closure Map 2025.pdf
July 4th Freedom Run Route 2025.pdf
Christmas Jubilee Parade Route & Road Closure Map 2025.pdf


CITY OF
WOODSTOCK
PARKS AND RECREATION
JULY 4TH
PARADE ROUTE
ROADS CLOSED
6:45AM - 8:30AM Freedom Run Race
9:45AM - 11:30AM Parade
Woodstock Elementary
230 Rope Mill Rd
Sam's Club
9464 Main St
S
E
Angela Ct
Short St
Commons Av
Nottingham Dr
Montclair Ct
Friar Tuck Rd
Sherwood Dr
Woodstock Pkwy
Robinhood Dr
Quarter Ln
Pearl St
Adair Wk
Clay St
Lewis St
Hawkins Way
Rusk St
Garden St
Lyndee Ln
Little John Ln
Ford Pkwy
Kyle St
Innovation Way
Parks Cir
Towne Lake Pkwy
Mill St
Pinehill Dr
Periwinkle Ln
Lantana Ln
Dogwood Pl
Paden St
Reeves St
Elm St
Oak St
Maple St
Chambers St
Wheeler St
Carpenter Way
Hammond Dr
Pinetree Ct
Wagener St
Arnold Mill Rd
Anderson Ct
Custer St
Brownlee Dr
Sandy Cir
Pinehill Ln
Hickory St
Market St
Mcaffee St
Bailey Ln
Latimer St
Ivey Ct
Goshen Ln
Woodberry Ct
Parksedge Ln
Lilli Ln
Perkinson St
Hubbard Rd
Fowler St
Oakwood Ct
Bentley Pkwy
Cousins Rd
Dupree Rd
Creekwood Dr
Bird Song Ln
Barnsdale Ter
Whisper Wind Ln
Melody Pl
Song Bird Way
Song Bird Ct
Winchester Way
Burgundy Way
Napa
Chardonnay Way
Dr
Windsong Way
Booth St
Ingram St
Dawson Dr
Bowles Dr
Morning Mist Ln
Remington Ct
South Club Dr
Chandler Ln
Brighton Blvd
Croft Ln
Thomas St
Serenade Ln
Woodglen Ct
Glen Ct
Woodglen Ter
Springfield Ct
Springfield Dr
Fendley St
Castile Ln
Duvall St
Brashy St
Greenberry Ln
Woodglen Dr
Creekstone Rdg
Woodpark Pl
Woodpark Blvd
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Feet
This map was compiled from various sources. The City of Woodstock assumes no responsibility t
or omissions contained within this map. No warranties or representations are expressed or implied in fact o
Produced by the City of Woodstock GIS Department 3
52


July 4th Freedom Run 2025
Race Route – Downtown Woodstock
Woodstock Elementary School
Rope Mill Rd.
Arnold Mill Rd.
Starting Line
At The Chambers
Towne Lake Pkwy
On Elm Street
Finish Line
Sam's Club
Image © 2024 Airbus
Main St.
Highway 92


Woodstock Elementary
230 Rope Mill Rd
S
CITY OF
WOODSTOCK
PARKS AND RECREATION
CHRISTMAS JUBILEE
PARADE ROUTE
December 8th
ROADS CLOSED
5:15PM - 7:15PM Parade
Sam's Club
9464 Main St
E
Angela Ct
Nottingham Dr
Commons Dr
Friar Tuck Rd
Sherwood Dr
Robinhood Dr
Woodstock Pkwy
Ford Pkwy
Little John Ln
Quarter Ln
Pearl St
Clay St
Lewis St
Hawkins Way
Rusk St
Lyndee Ln
Garden St
Kyle St
Adair Wk
Innovation Way
Towne Lake Pkwy
Mill St
Periwinkle Ln
Lantana Ln
Pinehill Dr
Dogwood Pl
Paden St
Reeves St
Elm St
Oak St
Maple St
Pinehill Ln
Hickory St
Market St
Chambers St
Wheeler St
Mcaffee St
Bailey Ln
Carpenter Way
Hammond Dr
Pinetree Ct
Custer St
Brownlee Dr
Sandy Cir
Arnold Mill Rd
Wagener St
Anderson Ct
Arnold Mill Park
Parks Cir
Latimer St
Ivey Ct
Perkinson St
Hubbard Rd
Fowler St
Oakwood Ct
Bentley Pkwy
Cousins Rd
Goshen Ln
Woodberry Ct
Northpark Ln
Parksedge Ln
Lilli Ln
Dupree Rd
Creekwood Dr
Barnsdale Ter
Bird Song Ln
Whisper Wind Ln
Melody Pl
Song Bird Way
Song Bird Ct
Caliber Ct
Winchester Way
Burgundy Way
Napa Dr
Chardonnay Way
Windsong Way
Booth St
Ingram St
Dawson Dr
South Club Dr
Chandler Ln
Brighton Blvd
Bowles Dr
Morning Mist Ln
Remington Ct
Croft Ln
Thomas St
Serenade Ln
Woodglen Ct
Glen Ct
Woodglen Ter
Springfield Ct
Springfield Dr
Fendley St
Castile Ln
Duvall St
Brashy St
Greenberry Ln
Woodglen Dr
Creekstone Rdg
Woodpark Pl
Woodpark Blvd
Laurel Pl
Village Tr
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This map was compiled from various sources. The City of Woodstock assumes no responsibility
or omissions contained within this map. No warranties or representations are expressed or implied in fact
Produced by the City of Woodstock GIS Department 3/5/2024

AGENDA ITEM NO. 8.4

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	February 24, 2025
SUBMITTED BY:	Ron Shelby, Finance Department
ITEM TYPE:	Contracts, Agreements, Leases
AGENDA SECTION:	CONSENT AGENDA
SUBJECT:	**Authorize Addition of $1,000 Emergency Withdrawal Provision to Woodstock 457(b) Plan**
SUGGESTED ACTION:	Request for approval to authorize the addition of a $1,000 Emergency Withdrawal provision to the Woodstock 457(b) plan.

ATTACHMENTS:
Woodstock-_New_-_SECURE_Act_2.0_and_1.0_Election_Form.pdf

MissionSquare
RETIREMENT

SECURE ACT 2.0 and 1.0 Election Form

Use this form to adopt any of the provisions made available by The Setting Every Community Up for Retirement Enhancement Act of 2019 (SECURE 1.0), SECURE 2.0 Act of 2022, and related legislation. If you would like to add these provisions to more than one plan, please complete one form per plan.

I. SECURE 2.0 and Related Provisions

A. **Roth Provisions (Available in 401(k), 457(b), and 403(b) plans and is not available in (i) 401(a) Profit Sharing Plans without the 401(k) feature or (ii) 401(a) Money Purchase Plans)**

Note: While the ability to adopt Roth is not a SECURE 2.0 provision, if you wish to allow participants to make age-based catch-up contributions after 2025 in your 401(k), 457(b), or 403(b) plans, you must adopt a Roth Contribution provision. **If you allow age-50 catch-up contributions and your plan currently does not offer Roth contributions**, check below to add the Roth Contribution provision and indicate whether you will permit in-plan Roth conversions and whether Roth amounts will be available for participant loans.

■ Add Roth Contributions

The plan will permit in-plan Roth Conversions.
■ Yes (Default) ☐ No

The Roth account will be an available source for loans.
■ Yes ☐ No or N/A *(Default)*

Note: To officially adopt the Roth features, you will need to also review and execute applicable adoption materials. Our Plan Design Team will reach out to you with prepopulated versions of the applicable materials upon receipt of this form.

B. **Eliminate the "first date of the month" rule for 457(b) deferral changes.** The plan will permit all deferral initiation and change requests to transpire as soon as administratively feasible, but no later than on the earliest date the deferrals can reasonably be segregated from the employer's general assets, rather than the first pay period of the following month.

■ Yes ☐ No *("No" is the default provision under the Plan if no selection is made.)*

C. **Student Loan Repayment Match (Available in 401(k), 457(b), and 403(b) plans and is not available in (i) 401(a) Profit Sharing Plans without the 401(k) feature or (ii) 401(a) Money Purchase Plans)**

For purposes of calculating the employer match of participant elective deferrals into the plan in which the match will be made, qualified student loan repayments made by the participant shall be treated as participant elective deferrals.

☐ Yes ■ No *("No" is the default provision under the Plan if no selection is made.)*

Note: To adopt the student loan repayment match provision, the plan must be offering an elective deferral match. To officially adopt the Roth features, you may need to also review and execute applicable adoption materials to adopt the elective deferral match provision. Our plan design team will reach out to you with prepopulated versions of the applicable materials upon receipt of this form.

(continued)

D. Distribution for victims of domestic abuse (Available in 457(b), 403(b), 401(a) Profit Sharing Plans that have not made a "QJSA Election")

The plan will permit participants to receive, upon written request, a distribution of up to the lessor of $10,000 (indexed) or 50% of the participant's vested account balance during the one-year period beginning on any date on which the individual is a victim of domestic abuse by a spouse or domestic partner. Plan sponsors may rely upon the participant's self-certification that they are victims of abuse with no documentation needed.

Such a distribution is exempt from the 10% early distribution tax penalty and is exempt from the mandatory 20% withholding; and can be repaid into the account within 3 years without regard to the usual 60-day time limit for rollovers if elected.

☐ Yes ☐ No *("No" is the default provision under the Plan if no selection is made.)*

If "Yes" is selected, Domestic Abuse Victim Distributions may be distributed on or after: _____ (insert a date no earlier than 01/01/2025).

E. $1,000 withdrawal for certain emergency expenses (Available in 457(b), 403(b), 401(a) Profit Sharing Plans)

The plan will permit participants to receive, upon written request, a distribution of up to $1,000 (or if the participant's vested balance is less than $2,000, the amount that exceeds $1,000) to pay for unforeseen or immediate financial needs relating to necessary personal or family emergency expenses. Plan sponsors may rely upon the participant's self-certification that they are eligible for emergency withdrawals with no documentation needed.

A participant is not permitted to receive more than one emergency withdrawal per year. Additionally, a participant is not permitted to take another emergency withdrawal from the plan during the immediately following three (3) calendar years unless the amount of withdrawal is repaid, or equivalent contributions are made to the plan.

Such a distribution is exempt from the 10% early distribution tax penalty and is exempt from the mandatory 20% withholding; and can be repaid into the account within 3 years without regard to the usual 60-day time limit for rollovers if elected.

☐ Yes ☐ No *("No" is the default provision under the Plan if no selection is made.)*

If "Yes" is selected, $1,000 withdrawal for certain emergency expenses may be distributed on or after: 02/24/25 (insert a date no earlier than 01/01/2025).

F. Self-certification for hardship withdrawals (Available in 403(b), 401(a) Profit Sharing Plans with the 401(k) feature)

The plan will permit participants to self-certify that a distribution is on account of a financial need that IRS regulations deem to create an immediate and heavy financial need, the amount of the distribution is not in excess of the amount required to satisfy the financial need, and that the participant has no alternative means reasonably available to meet the financial need.

☐ Yes ☐ No *("No" is the default provision under the Plan if no selection is made.)*

The distribution will be processed without plan sponsor approval. If you as the plan sponsor wish to approve each request, check this box ☐.

If the box is checked, the plan sponsor will be required to approve each request.

(continued)

G. Self-certification unforeseeable emergency withdrawals (Available in 457(b) Plans)

The plan will permit participants to self-certify that a distribution is being made when a participant is faced with an unforeseeable emergency of a type that is described in IRS regulations as an unforeseeable emergency, the amount of the distribution is not in excess of the amount required to satisfy the emergency need, and the participant has no alternative means reasonably available to satisfy the emergency need.

☐ Yes ☐ No *("No" is the default provision under the Plan if no selection is made.)*

The distribution will be processed without plan sponsor approval. If you as the plan sponsor wish to approve each request, check this box ☐.

If the box is checked, the plan sponsor will be required to approve each request.

H. Distribution for qualified Federally declared natural disasters (Available in 457(b), 403(b), 401(a) Money Purchase, 401(a) Profit Sharing Plans)

The plan will permit qualified participants to receive, upon written request, a distribution of up to $22,000 per Federally declared natural disaster. A participant is qualified if:

- The individual's principal residence at any time during the incident period of any qualified disaster is in the qualified disaster area with respect to that disaster, and
- The individual has sustained an economic loss by reason of that qualified disaster.

Plan sponsors may rely upon the participant's self-certification that they are a qualified individual with no documentation needed, unless the plan sponsor has actual knowledge to the contrary.

Whether a disaster is a formally declared disaster and qualified can be determined here:
https://www.fema.gov/disaster/declarations

Such distribution may be made on or after the first day of the incident period of a qualified disaster and before the date that is 179 days after the latest of the following three dates:

- Dec. 29, 2022,
- The first day of the incident period with respect to the qualified disaster, or
- The date of the disaster declaration with respect to the qualified disaster.

Such a distribution is exempt from the 10% early distribution tax penalty, is includible in income over 3 years, and is exempt from the mandatory 20% withholding; and can be repaid into the account within 3 years without regard to the usual 60-day time limit for rollovers if elected.

☐ Yes ☐ No *("No" is the default provision under the Plan if no selection is made.)*

I. Age 60-63 "Super Catch-up" (Available in 457(b), 403(b), 401(a) Profit Sharing Plans with the 401(k) feature)

Starting January 1, 2025, participants who attain age 60-63 can contribute $11,250. Note that this provision will be automatically integrated into the applicable plans in starting 2026. To adopt this for 2025, please check yes below.

☐ Yes ☐ No *("No" is the default provision under the Plan if no selection is made.)*

(continued)

II. SECURE 1.0 and Related Provisions

J. **In-Service Distributions at Age 59.5 (Available in 457(b), 403(b), and 401(a) Money Purchase Plans) The Plan will permit in-service withdrawals at age 59.5**

Note: Not applicable to 401(a) Profit Sharing Plans, as this provision is already available in your plan. You can change the in-service distribution age in your Profit Sharing Plan submitting a revised Adoption Agreement.

■ Yes ☐ No *("No" is the default provision under the Plan if no selection is made.)*

K. **Qualified Birth and Adoption (Available in 457(b), 403(b), 401(a) Money Purchase, 401(a) Profit Sharing Plans)**

The plan will permit participants to receive, upon written request, a distribution of up to $5,000 per qualifying birth or adoption (not to exceed $5,000 across all retirement accounts of the participant.

Note to 401(a) Money Purchase Plan Sponsors: Such a withdrawal can only be undertaken if the participant meets the plan's existing in-service withdrawal criteria.

Such a distribution is exempt from the 10% early distribution tax penalty and is exempt from the mandatory 20% withholding; and can be repaid into the account within 3 years without regard to the usual 60-day time limit for rollovers if elected. A qualified adoption distribution would be limited to the adoption of children who are under age 18 or who are physically or mentally incapable of self-support.

■ Yes ☐ No *("No" is the default provision under the Plan if no selection is made.)*

Note: If you elect to offer this provision, your plan may need to offer the ability for participants to roll assets into the plan.

L. **MissionSquare Retirement IncomeAdvantage In-Service Distribution (Available in 457(b), 401(a) Money Purchase, 401(a) Profit Sharing Plans that have the MissionSquare Income Advantage Fund as an available Investment Option)**

In the event the MissionSquare Retirement IncomeAdvantage Fund is no longer an investment option under the plan, a Participant shall, upon written request, be permitted to roll these assets to another plan. Such a distribution can be undertaken regardless of the participants eligibility pertaining to in-service distributions.

■ Yes ☐ No *("No" is the default provision under the Plan if no selection is made.)*

("No" is the default provision under the Plan if no selection is made.)

(continued)

By signing below, we intend to amend the plan to allow these provisions as of the date below or as soon as administratively feasible. **Please submit one form per plan number.**

EMPLOYER PLAN NUMBER:	EMPLOYER PLAN NAME:	
SIGNATURE OF AUTHORIZED PLAN REPRESENTATIVE:		
PRINT NAME:		
TITLE:		
DATE: (MM/DD/YYY)	EMAIL ADDRESS:	PHONE NUMBER:

This form can be returned by secure message, fax, or mail using the information below.

Online: Submit through secure messaging: https://accountaccess.missionsq.org/login.html

Fax to: MissionSquare Plan Services (844) 677-3297

Mail to: MissionSquare Plan Services
P.O. Box 219320
Kansas City, MO 64121-9320

AGENDA ITEM NO. 8.5

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	February 24, 2025
SUBMITTED BY:	Crystal Welch, Administration
ITEM TYPE:	Budget Approval/Amendment
AGENDA SECTION:	CONSENT AGENDA
SUBJECT:	**Approve MAJBA JE 18327 - Contribute Opioid Settlement Funds to Cherokee County per IGA**
SUGGESTED ACTION:	Request for approval of MAJBA JE 18327 to contribute opioid settlement funds to Cherokee County per IGA in partnership for opioid remediation.

ATTACHMENTS:

MAJBA JE 18327 - Opioid Remediation - IGA with Cherokee Co.pdf

City of Woodstock, GA
Major Budget Amendment

Name of Department	**Dept 1599 General Services**
Budget Amendment #	**MAJBA JE 18327**

Explanation of Request

This major budget amendment is to recognize Opioid Settlement funds received and to use it along with reserves to fund opioid remediation in partnership with Cherokee County as per the IGA. This MAJBA contributes the agreed upon amount to the County.

ACCOUNT NUMBER	ACCOUNT NAME	DEBIT	CREDIT
213-1599-572000-00	Payment to Other Agencies	$ 130,000.00	
213-1599-351920-00	Opioid Settlement Payments - Local Gov		$ 33,780.00
213-1599-394110-00	Use of Reserves		$ 96,220.00
TOTALS		**$ 130,000.00**	**$ 130,000.00**

AGENDA ITEM NO. 10.1

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	February 24, 2025
SUBMITTED BY:	Brian Borden, Parks & Recreation
ITEM TYPE:	Resolution
AGENDA SECTION:	NEW BUSINESS
SUBJECT:	**Consideration of Approval of Resolution No. 2025-001 Affirming and Amending Little River Park Master Plan**
SUGGESTED ACTION:	Request for approval of Resolution No. 2025-001. The purpose of this resolution is authorize affirming and amending of the Little River Park Master Plan.

ATTACHMENTS:

Little River Park Master Plan Resolution 2-24-2025.pdf

RESOLUTION NO. 2025-001

RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF WOODSTOCK, GEORGIA AFFIRMING AND AMENDNG THE LITTLE RIVER PARK MASTER PLAN

WHEREAS, the Mayor and Council of the City of Woodstock, Georgia on June 14, 2021, approved the Little River Park Master Plan; and

WHEREAS, the Mayor and Council of the City of Woodstock, Georgia on February 24, 2025, affirmed and amended the Little River Park Master Plan with recommendations and direction from our Mayor and City Council; and

WHEREAS, the Mayor and Council of the City of Woodstock, Georgia has determined that certain components within the master plan have a need for adjustment; and

WHEREAS, the Mayor and Council of the City of Woodstock, Georgia is amending and affirming the Little River Park Master Plan in accordance with recommendations and direction from our Mayor and City Council; and

NOW, THEREFORE, IT BE RESOLVED that the Mayor and Council of the City of Woodstock, Georgia do hereby formally amend and affirm the Little River Park Master Plan.

As resolved this 24th day of February 2025.

_____
Michael Caldwell, Mayor

Attest:_____
Robyn Adams, City Clerk

AGENDA ITEM NO. 10.2

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	February 24, 2025
SUBMITTED BY:	Cameron Dunn, Community Development
ITEM TYPE:	Presentation and Discussion Items
AGENDA SECTION:	NEW BUSINESS
SUBJECT:	**Consideration of Proposed Architecture for Publix at Towne Lake Parkway**
SUGGESTED ACTION:	Request for consideration of proposed architecture for Publix at Towne Lake Parkway. In October 2024, Council approved Z#160-24 to allow for construction of a 46,791 SF grocery store and five commercial liner buildings located along Towne Lake Parkway between Lyndee Lane and Woodstock Parkway. Condition of Approval #14 requires that Council approve the architecture for the anchor grocery store. This report responds to that COA. Staff recommends Council approval of the proposed architecture and materials, contingent on the condition that if the grocery store tenant changes between approval and construction, architecture approval shall be rescinded and shall be re-reviewed by Council.

ATTACHMENTS:

Staff Report Publix Architecture.pdf
ATTACHMENT A.pdf
ATTACHMENT B.pdf

DATE: February 24, 2025

TO: Woodstock City Council

FROM: Cameron Dunn, MPA, Planner II

SUBJECT: Project No. Z#160-24
Consideration of Proposed Architecture
Publix Grocery on Towne Lake Parkway

RECOMMENDATION

In October 2024, the City Council approved Z#160-24 to allow for the construction of a 46,791 SF grocery store and five commercial liner buildings located along Towne Lake Parkway between Lyndee Lane and Woodstock Parkway. Condition of Approval #14 requires that the City Council approve the architecture for the anchor grocery store This report responds to that COA. Staff Council approval of the proposed architecture and materials, contingent on the condition that if the grocery store tenant changes between approval and construction, architecture approval shall be rescinded and shall be re-reviewed by Council.

BACKGROUND

In October 2024, the City Council approved Z#160-24, subject to the recommended conditions of approval (as proposed by staff and modified by Council). COA # 14 requires that the Applicant to provide architectural elevations for the grocery building that indicates compliance, or lack thereof, with the Downtown Development Standards, in lieu of the Administrative Variance process for architectural variances (Attachment A). This review was scheduled to occur prior to site plan submittal. On February 13, 2025, the Applicant submitted elevations for the grocery tenant, which includes colors, materials, and window percentages along facades.

ANALYSIS

Any new development in the Downtown District must abide by the governing architectural standards. In this instance, Storefront Treatment Definitions (LDO Sec. 7.722) and Street Façade Requirements (LDO Sec. 7.729) would apply. The Applicant has suggested during the public hearing process and in conversations with staff that Publix's design guidelines limit their ability to be fully compliant with Downtown Standards, as the grocery chain requires them to work from a limited prototype that details the exact location of façade length, building entrances, and windows. As such, the Applicant is not compliant with multiple standards for the Downtown District.

Storefront Treatment

Storefront Treatment is an architectural treatment that is provided on the sidewalk level of all flat roofed buildings in Downtown, intended to govern newly constructed commercial buildings such as the proposed Publix. The storefront is not compliant with four of the eleven standards, detailed below. Explanations provided in red indicate how the proposed architecture does not meet the standard.

Storefront Treatment buildings must have a façade consisting of:

1) A non-glass base or knee wall below all windows beginning at grade and extending to a point no less than eight (8) inches but not more than twenty-four (24) inches above the sidewalk area to the build-to line. Knee wall may be waived when directly abutting a private patio.

   A knee wall is not shown on the proposed elevations, the primary building material (brick) extends to the building foundation. The height to the windowsills along the façade is 32".

2) A combination of glass display windows and doors covering a minimum of seventy-five (75) percent of the area of the façade that is located along the build to line beginning at the top of the bulkhead or knee wall, to a height no less than ten (10) feet and not more than twelve (12) feet above said sidewalk area at the build to line below the base of the window. Such glass shall provide views into display windows that have a minimum depth of two and one-half (2.5) feet into and are accessible from the building interior for retail use only.

   The Applicant only provides 13.7% window coverage along the front façade of the grocery store. Publix dictates in their prototype documents where the windows are to be located along the façade. However, the Applicant has provided window cut outs of differing material along the façade.

3) A glass transom located along the street façade of a structure above the glass display window and entry door shall have a minimum height of twenty-four (24) inches and a maximum height of thirty-six (36) inches.

   No glass transom is provided over the entry door.

4) Provides no length of façade exceeding twenty (20) feet without intervening glass display windows or glass doors.

   Outside of the area adjacent to the entrance of the Publix, there are areas of large swathes of building façade without intervening windows, including lengths totaling 50'-6" on the eastern portion of the street façade and 63'-3" on the western portion of the street façade.

All other Storefront Treatment requirements have been met or are not applicable.

Street Façade Requirements

Street façade requirements also apply to newly constructed buildings. The Applicant has indicated that they meet 12/13 street façade requirements that apply to the building. The noncompliant portion is explained below.

1) Doors and windows that operate as horizontal sliders are prohibited, however, for the purposes of serving windows on storefronts, where a Sidewalk Encroachment Permit has been issued for such a purpose, windows may operate on horizontal sliders and may be combined with knee walls that are serving window height.

   Standard Publix specifications for entry use automatic sliding doors for primary entrance into the building.

Materials

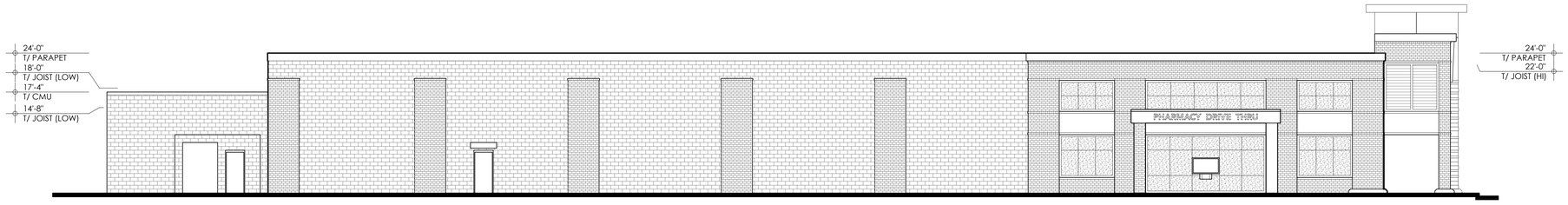
The Applicant has provided examples of the materials to be used in the construction of the grocery store. These are provided as Attachment B. Generally, they can be described as multi-colored brown bricks interspersed with white/grey masonry blocks. These materials are compliant with the Downtown architectural standards, and per the Applicant, have been approved by Publix for use along the storefront.

CONCLUSION

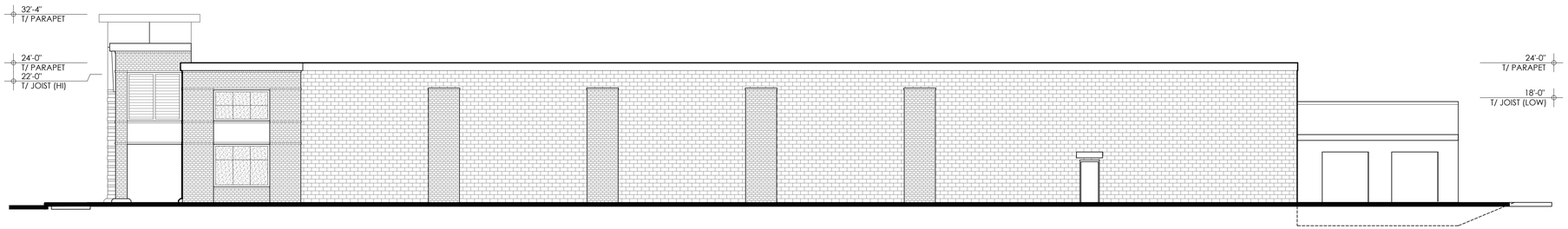
In Downtown Woodstock, any building may seek up to two administrative variances for architectural requirements. In total, the proposed Publix building is not compliant with five LDO Sections. Absent the condition of approval, this number of architectural variances from the Downtown code would require discretionary approval by City Council. Nevertheless, staff recommends that City Council approve of the architectural design presented given its relative compliance in the face of a strict commercial client and attempts at adhering or mimicking the Downtown design standards when possible. This said, staff would recommend that Council add a caveat to this approval: if the grocery tenant changes between Council approval and construction, architecture approval shall be rescinded and shall be re-reviewed by Council.

ATTACHMENTS

Attachment A: Provided Architectural Elevations and Narrative
Attachment B: Materials Provided



04 A-2.1 WEST SIDE ELEVATION
SCALE: 3/32"= 1'-0"



03 A-2.1 EAST SIDE ELEVATION
SCALE: 3/32"= 1'-0"



02 A-2.1 UNDERCANOPY ELEVATION
SCALE: 3/32"= 1'-0"

7.722. - Definitions - Storefront Treatment: An architectural treatment that:

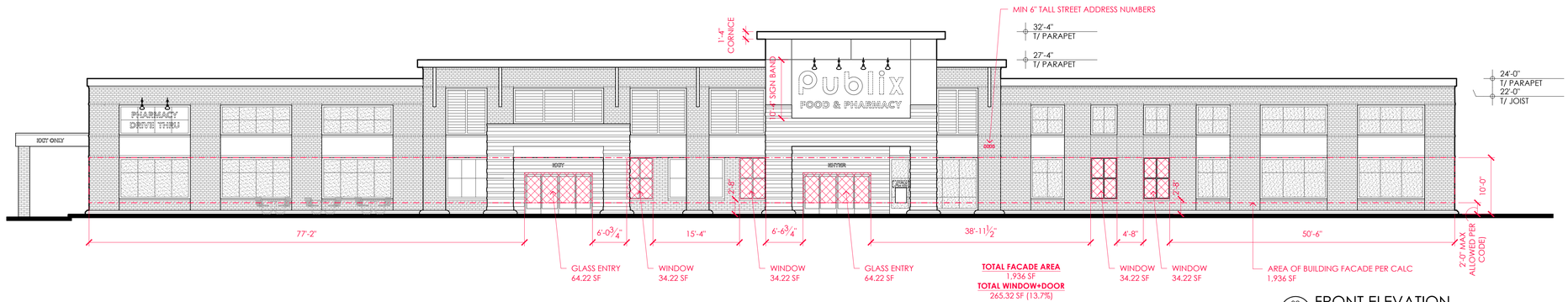
1. Is provided on the sidewalk level of a street facade of flat roofed buildings. Buildings with gabled roofs shall use residential treatment.
2. Provides habitable space for a minimum of the first twenty (20) feet in depth behind the street facade.
3. Provides a street level facade consisting of:
   a. A non-glass base or knee wall below all windows beginning at grade and extending to a point no less than eight (8) inches but not more than twenty-four (24) inches above the sidewalk area at the build-to line. Knee wall may be waived when directly abutting a private patio.
   b. A combination of glass display windows and doors covering a minimum of seventy-five (75) percent of the area of the facade that is located along the build-to line beginning at the top of the bulkhead or knee wall, to a height not less than ten (10) feet and not more than twelve (12) feet above said sidewalk area at the build-to line below the base of the window. Such glass shall provide views into display windows that have a minimum depth of two and one-half (2.5) feet into and are accessible from the building interior for retail uses only.
   c. Primary pedestrian entrances on the street facade recessed a maximum of seven (7) feet from the exterior facade, remain unlocked during normal business hours, and have a surface area that is a minimum of seventy (70) percent glass. All other doors located along street frontage shall be of a character that matches with the surrounding downtown area.
   d. A glass transom located along the street facade of a structure above the glass display window and entry door shall have a minimum height of twenty-four (24) inches and a maximum height of thirty-six (36) inches.
   e. Provides no length of facade exceeding twenty (20) feet without intervening glass display windows or glass doors.
4. A non-glass sign band area located above the glass transom having a minimum height of thirty-six (36) inches. The sign band area is the area between the top of the transom window and cornice line
5. A cornice line above the sign band a minimum height of eight (8) inches.
6. Street address numbers, a minimum of six (6) inches in height located above the primary pedestrian entrance.
7. Sidewalk level drop ceiling, if at a lower elevation than the top of the window, shall recess a minimum of eighteen (18) inches from the window opening for retail uses.
8. Finished ceiling height shall be a minimum of fourteen (14) feet except in DT-RO and corner accessory commercial in DT-MR-A and B. Exterior height of single-story buildings shall be a minimum of eighteen (18) feet as measured at top of parapet. Parapet must enclose all sides of the roof.
   a. For DT-RO storefront treatments, finished ceiling height must be a minimum of twelve (12) feet, and display windows must be a minimum of eight (8) feet tall as measured from the sidewalk, with a minimum one (1) foot tall transom window.
   b. For DT-MR-A or B storefront treatments, finished ceiling height shall be a minimum of ten (10) feet, and display windows must be a minimum of eight (8) feet tall and no transom window is required.

Storefront Treatment Responses:

1. Understood
2. This is met as all the building interior along the sidewalk is habitable
3. Provides a street level facade consisting of:
   a. This is not met as Publix has a window sill height of 32"
   b. This is not met as 13.7% is provided
   c. This is met
   d. This is not met as there is no glass transom over the entry door
   e. This is not met
4. Technically this is met although a transom is not provided
5. This is met
6. This is met although the numbers are just to the side of the primary entrance
7. This does not apply.
8. There is no finished ceiling in the main sales area of the Publix. The clear height to roof deck is 22' at the front of the store

In summary:

The storefront does not comply with items 3a, 3b, 3d, 3e. The remainder of the items are met or do not apply.



02 A-2 FRONT ELEVATION
SCALE: 3/32"= 1'-0"

PLACE MAKER DESIGN

REV #	DATE	DESCRIPTION

WOODSTOCK MILL
TOWNE LAKE PARKWAY
WOODSTOCK, GEORGIA 30188

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PLACE MAKER DESIGN
280 INTERSTATE NORTH CIRCLE SE
SUITE 510
ATLANTA, GEORGIA 30339
404.549.4499

ISSUE DATE	02/03/2025
DRAWN BY	BJK/TMV
CHECKED BY	TMV
PMD PROJ #	24025

SHEET TITLE

PUBLIX ELEVATIONS

STOREFRONT DEFINITION ANALYSIS

SHEET # **A2.1**

ATTACHMENT A2

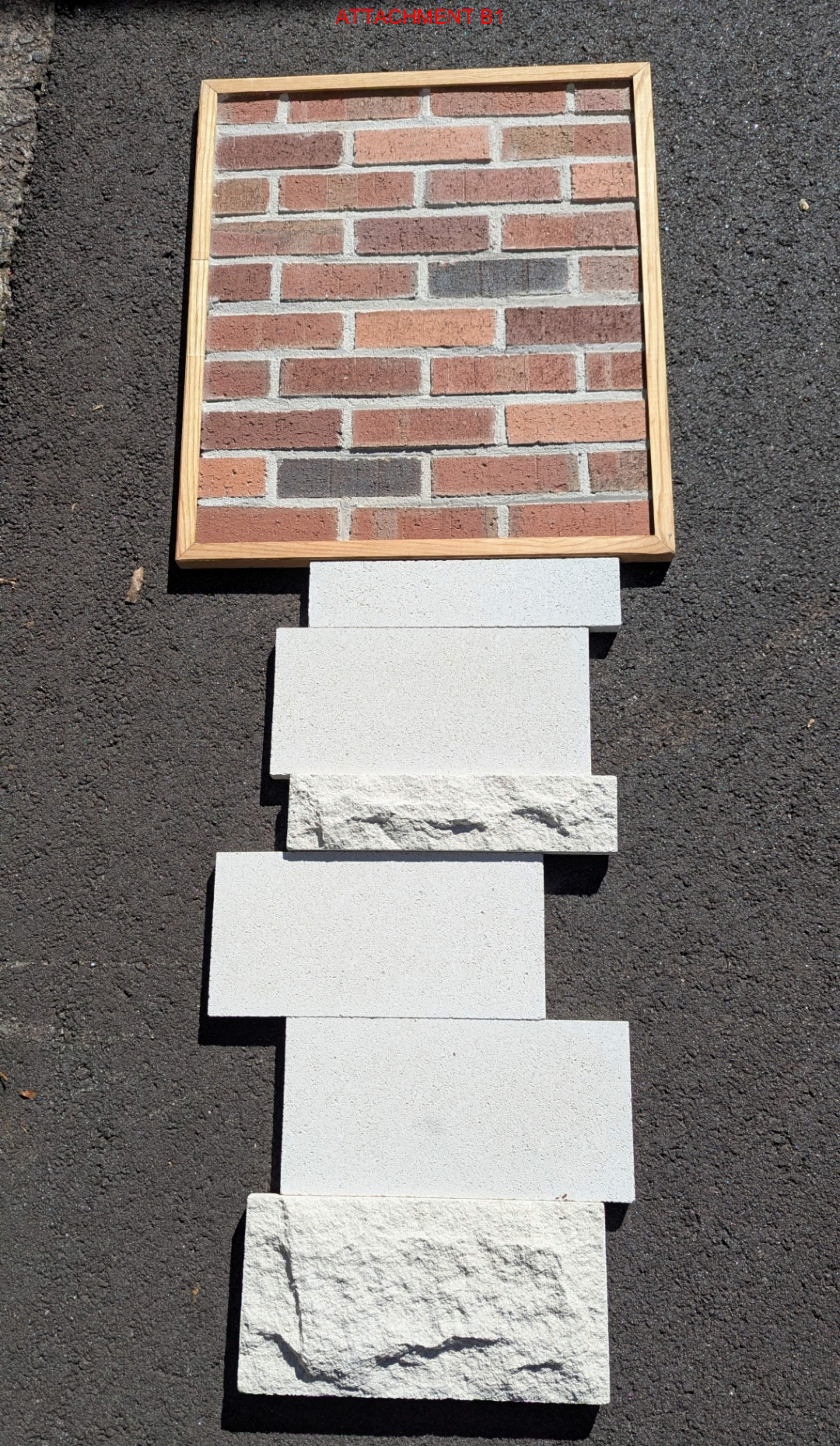
7.729. - Street Facade Requirements.

Along the street facade of all new and renovated buildings and structures the following shall apply.

1. Sidewalk level uses shall have a primary pedestrian entrance, which faces, is visible from, and is directly adjacent to required sidewalk area or adjoining open space, including but not limited to dwelling units, multi-family lobbies, and individual business establishments. While the Publix is not directly adjacent to the public sidewalk, per the zoning requirement we are to provide treat it's relationship to the internal private sidewalk in the same manner
    a. Where an individual use has a street facade on more than one (1) street, such entrance requirement shall apply along Main Street, or when on other streets, such requirement shall apply along the higher order of street shown on the Downtown District regulating plan, with "A" being the highest order and "E" being the lowest. Where both streets are the same order, entrance orientation may be to either street. This does not apply
    b. Units fronting on open spaces may only do so if a street borders the opposite side of the open space, and the primary pedestrian entrance shall face and be visible from the open space and street. This is met
2. All buildings with more than four (4) sidewalk area level residential units along a single street shall have individual entrances to such units directly accessible from the required sidewalk area or adjoining open space except in the historic zone. All walkways providing such access shall be shared between no more than two (2) adjacent units. This does not apply
3. The first two (2) stories of building facades shall be brick, cast stone, concrete siding such as hardiplank, natural wood or stone, with the exception of pedestrian entrances and windows. In DT-CBD (central business district) such requirements shall apply to the entire building facade along Main Street, Towne Lake Parkway, and Arnold Mill Road and building facades seen from such streets. This is met
4. Awnings shall be of fabrics, canvas, fixed metal, or similar material. Internally lit awnings and canopies that emit light through the awning or canopy material are prohibited. This is met
5. Blank, windowless walls are prohibited. All building stories with the exception of storefront treatments shall have windows and doors that equal a minimum of thirty (30) percent of the total facade length with each story being calculated independently, gables are exempt. For secondary street facade frontages on corner lots, see Subsection 18. See comments on storefront treatment provided elsewhere
6. All windows shall be vertically shaped with a height greater than width, including display windows but not transoms. Windows located inside gables are exempt. This is met
7. Glass panels in windows and storefronts shall be clear and unpainted, and shall not be tinted such that views into the building are obstructed. False windows may be allowed by administrative variance when warranted by the interior design of the structure, such as the presence of fireplaces or stairwells blocking window locations, and when not used excessively. This is met
8. Entry facade window trim shall not be flush with the exterior wall and shall have a minimum relief of one-quarter (0.25) inch from the exterior wall, except on brick and stone facades. A window detail showing these dimensions shall be present on all building plans for downtown structures. This will be met as windows will be set back 2" from the brick veneer, Detail to be provided
9. Doors and windows that operate as horizontal sliders are prohibited, however, for the purposes of serving windows on storefronts, where a Sidewalk Encroachment Permit has been issued for such purpose, windows may operate on horizontal sliders, and may be combined with knee walls that are serving window height. This is not met as Publix uses sliding entry doors.
10. Window frames shall be recessed a minimum of two (2) inches from the exterior facade on masonry facades. Window frames on other than masonry facades shall be trimmed with multi-dimensional trim with a minimum width of three (3) inches and include header and apron trims. Multiple dimensions can be accomplished by layering of trim or use of more detailed trim. Prior approval of details required. See #8
11. Porches and stoops shall not be enclosed with screen wire or glass on primary frontages This does not apply
12. Porch and arcade columns shall be a minimum width of six (6) inches, unless otherwise determined by the Director of Community Development. This does not apply

13. Residential porches shall be covered and have a minimum depth of five (5) feet, a minimum length of eight (8) feet and a minimum area of forty (40) feet. This does not apply
14. Exterior entry steps shall have enclosed risers. This does not apply
15. Building foundations shall be brick, stone, stucco, or concrete with similar appearance. This is met
16. Parking structures shall conceal automobiles from visibility, shall have the appearance of a horizontal storied building on all levels, and shall be faced in brick, stone, cast stone, poured-in-place rubbed concrete, or pre-cast concrete faced in or having the appearance of brick or stone. This does not apply
17. The minimum building height as measured along the build-to line shall be eighteen (18) feet in all subareas except DT-OS (open space), where there shall be no minimum building height. This is met
18. Buildings on corner lots have two (2) street facades. The secondary frontage, or the facade without the primary pedestrian entrance, shall have the option, in lieu of providing minimum thirty (30) percent window coverage on each story, to provide, on a minimum of forty (40) percent of the facade on each story, a mixture of architectural elements that conform with this section, including porches, balconies, doors, a historic or unique brick pattern, or a mixture of materials and architectural accents such as ledges, moldings, millwork, and keystones. Proposals for this alternative shall be reviewed and approved by the Director of Community Development. This does not apply
19. All buildings shall have street facades with continuous storefront treatment or residential treatment requirements as indicated in the building facade and materials requirements table. See comments on storefront treatment compliance elsewhere
20. See building facade and material requirements table for maximum building height requirements. The building is lower than the 5 story/85' height maximum

ATTACHMENT B1



ATTACHMENT B2

ATTACHMENT B3

AGENDA ITEM NO. 12.1

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	February 24, 2025
SUBMITTED BY:	Robyn Adams, City Clerk
ITEM TYPE:	Minutes
AGENDA SECTION:	MINUTES APPROVAL
SUBJECT:	**Consideration of Approval to Adopt Joint Mayor and Council and DDA Board Meeting Minutes - January 31, 2025**

SUGGESTED ACTION:

ATTACHMENTS:

Joint Mayor and Council and DDA Board Meeting Minutes 01.31.25 Final.pdf

Joint Meeting of Mayor and Council and DDA Board
Cherokee County Regional Airport, Don Stevens Conference Room
1350 Bishop Road, Ball Ground, GA 30107
(Airport) 678.454.2090 (City Clerk) 770.592.6000 ext. 1011
http://www.woodstockga.gov

~MINUTES~

Friday, January 31, 2025

Joint Mayor and Council and DDA Board ~ 12:00 PM

Attendees: Mayor Michael Caldwell, Council Member Colin Ake, Council Member David Potts, Council Member Warren Johnson, Council Member Tracy Collins, Council Member Rob Usher, City Manager Jeff Moon, Deputy City Manager Coty Thigpen, City Clerk Robyn Adams, DDA Board Members: Spencer Nix, Dwight Waggener, Jason Sheetz, Lisa Morton, Trent Chambers, David Leggett, Economic Development Director Brian Stockton, Community Development Director Tracy Albers, Assistant to the City Manager Jamie Palmer, DDA Staff/Other Staff: Sylvia Breitbart, Madison Beaulieu, Ingrid Smith, Eva Lester, Robert Cizek, Gary Means.

Absent: Council Member Brian Wolfe, DDA Board of Director Melissa Madigan, DDA Staff Kyle Bennett

ITEM 1) MEETING CALLED TO ORDER

- Meeting called to order at 12:30 PM at the Cherokee Regional Airport, 1350 Bishop Road, Ball Ground

ITEM 2) PRESENTATIONS AND DISCUSSION ITEMS

2.1) Parking Management Presentation – PIVOT Parking

- Partner and Director of Growth, Robert Cizek and Executive Vice President, Gary Means both from PIVOT Parking presented a parking presentation to include the following topics of discussion – PIVOT Parking Team and Introductions, Municipal Accounts Expertise Review, Ecosystem Review, Downtown Woodstock Merchant Survey Data Review, Program Management Review, Program Budget, and Program Technology Enforcement.

ITEM 3) COMMENTS

3.1) Questions/Comments

- The team from PIVOT Parking answered questions from DDA Board Members and Mayor and Council.
- Economic Development Director Brian Stockton stated a formal proposal will be prepared and brought forth to Council for consideration and approval at a later date.

ITEM 4) FINAL ADJOURNMENT

- Meeting adjourned at 1:55 PM.

_____
Michael Caldwell, Mayor

_____
Robyn Adams, City Clerk

AGENDA ITEM NO. 12.2

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	February 24, 2025
SUBMITTED BY:	Robyn Adams, City Clerk
ITEM TYPE:	Approval of Minutes
AGENDA SECTION:	MINUTES APPROVAL
SUBJECT:	**Consideration of Approval to Adopt Council Retreat Meeting Minutes - January 31, 2025**

SUGGESTED ACTION:

ATTACHMENTS:
Mayor and Council Retreat Meeting Minutes 01.31.25 Final.pdf

Mayor and Council Retreat
Cherokee County Regional Airport, Don Stevens Conference Room
1350 Bishop Road, Ball Ground, GA 30107
(Airport) 678.454.2090 (City Clerk) 770.592.6000 ext. 1011
http://www.woodstockga.gov

~MINUTES~

Friday, January 31, 2025

Mayor and Council Retreat ~ 2:00 PM

Attendees: Mayor Michael Caldwell, Mayor Pro Tem Brian Wolfe, Council Member Colin Ake, Council Member David Potts, Council Member Warren Johnson, Council Member Tracy Collins, Council Member Rob Usher, City Manager Jeff Moon, Deputy City Manager Coty Thigpen, City Clerk Robyn Adams, Deputy City Clerk Cassandra Henry, Police Chief Robert Jones, Assistant Police Chief Brian Aligood, Parks and Recreation Director Brian Borden, Economic Development Director Brian Stockton, Chief Financial Officer Ron Shelby, Deputy Chief Financial Officer Crystal Welch, Community Development Director Tracy Albers, Public Works Director Jeremy Parker, Fire Chief Shane Dobson, Human Resources Director Mindy Nobis, Chief Information Officer Katy Leggett, Marketing and Communications Manager Stacy Brown, Assistant to the City Manager Jamie Palmer, Project Manager Kelly Cash.

ITEM 1) MEETING CALLED TO ORDER

- Meeting called to order at 2:00 PM at the Cherokee Regional Airport, 1350 Bishop Road, Ball Ground

ITEM 2) PRESENTATIONS AND DISCUSSION ITEMS

2.1) Community Development/Housing Presentation

- Community Development Director Tracy Albers introduced the group from MicroLife Institute. Director Will Johnston along with the company's Director of Planning and Director of Design shared a detailed presentation about their company and housing opportunities to include renderings of some of the housing products. They spoke to the group explaining they are a national 501©3 nonprofit housing developer headquartered in Atlanta, Georgia that connects community members, policy makers, and industry professionals to build stronger communities through development projects and educational programming. They spoke about how they can help to expand housing choices providing greater access housing for all. Mr. Johnston shared different examples of products and pricing with the group.

2.2) Finance Overview Presentation

- Chief Financial Officer Ron Shelby and Deputy Chief Financial Officer Crystal Welch provided a presentation and overview of the city's financial health along with a SPLOST update.

2.3) Capital Improvement Plan Overview Presentation

- Assistant to the City Manager Jamie Palmer along with Project Manager Kelly Cash and Chief Financial Officer Ron Shelby provided a presentation and overview of the city's Capital Improvement Plan to include CIP timeline and tracking and project overview.

ITEM 3) MAYOR AND COUNCIL COMMENTS

ITEM 4) CITY MANAGER AND STAFF COMMENTS

ITEM 5) EXECUTIVE SESSION – Personnel, Litigation, Real Estate (IF NEEDED)

- No Executive Session needed.

ITEM 6) FINAL ADJOURNMENT

- Meeting adjourned at 6:00 PM.

_____
Michael Caldwell, Mayor

_____
Robyn Adams, City Clerk

AGENDA ITEM NO. 12.3

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	February 24, 2025
SUBMITTED BY:	Robyn Adams, City Clerk
ITEM TYPE:	Minutes
AGENDA SECTION:	MINUTES APPROVAL
SUBJECT:	**Consideration of Approval to Adopt Council Retreat Meeting Minutes - February 1, 2025**

SUGGESTED ACTION:

ATTACHMENTS:
Mayor and Council Retreat Meeting Minutes 02.1.25 Final.pdf

Mayor and Council Retreat
Cherokee County Regional Airport, Don Stevens Conference Room
1350 Bishop Road, Ball Ground, GA 30107
(Airport) 678.454.2090 (City Clerk) 770.592.6000 ext. 1011
http://www.woodstockga.gov

~MINUTES~

Saturday, February 1, 2025

Mayor and Council Retreat ~ 9:00 AM

Attendees: Mayor Michael Caldwell, Mayor Pro Tem Brian Wolfe, Council Member Colin Ake, Council Member David Potts, Council Member Warren Johnson, Council Member Tracy Collins, Council Member Rob Usher, City Manager Jeff Moon, Deputy City Manager Coty Thigpen, City Clerk Robyn Adams, Deputy City Clerk Cassandra Henry, Police Chief Robert Jones, Assistant Police Chief Brian Aligood, Parks and Recreation Director Brian Borden, Economic Development Director Brian Stockton, Chief Financial Officer Ron Shelby, Community Development Director Tracy Albers, Fire Chief Shane Dobson, Human Resources Director Mindy Nobis, Chief Information Officer Katy Leggett, Marketing and Communications Manager Stacy Brown, Assistant to the City Manager Jamie Palmer.

ITEM 1) MEETING CALLED TO ORDER

- Meeting called to order at 9:00 AM at the Cherokee Regional Airport, 1350 Bishop Road, Ball Ground

ITEM 2) PRESENTATIONS AND DISCUSSION ITEMS

2.1) Parks and Recreation Update Presentation

- Parks and Recreation Director Brian Borden shared a presentation with the group showing park and trail project updates to include Little River Park.

2.2) IT Update Presentation

- Chief Information Officer Katy Leggett and Deputy City Manager Coty Thigpen shared a presentation discussing various IT and GIS initiatives and projects both teams are working on to include SMART Woodstock, city-wide strategies, downtown strategies, updates to the IT Master Plan, solution inventory and the Technology Advisory Committee.

2.3) Public Works Presentation

- Deputy City Manager Coty Thigpen presented various projects the Public Works Department is working on in conjunction with the IT and GIS Department to include GridSmart traffic management, SmartCover manhole censors, along with the city's new web-based work order management system, Hiperweb and a water/sewer mapping system and data collection map.

2.4) Fire Department Update Presentation

- Fire Chief Shane Dobson provided a presentation and department update to the group to include emergency response equipment, the new fire station and fire truck, staffing updates, SAFER Grant, and other public safety initiatives.

2.5) Communications and Marketing Update Presentation

- Communications and Marketing Manager Stacy Brown shared a presentation with the group and spoke about compliancy, social archiving, along with other social media and marketing initatives.

2.6) Police Department Update Presentation

- Police Chief Robert Jones, Assistant Police Chief Brian Aligood, Police Captains Ron Sinfelt and Matthew O'Keefe along with their team presented department updates to include training, staffing, and other public safety initiatives.

2.6) Impact Fees Presentation

- Deputy City Manager Coty Thigpen shared a presentation about impact fees and how they help pay for infrastructure to include roads and parks. She shared a comparison snapshot of the fees from other surrounding cities and the county and spoke about the benefit of commercial impact fees.

ITEM 3) MAYOR AND COUNCIL COMMENTS

ITEM 4) CITY MANAGER AND STAFF COMMENTS

ITEM 5) EXECUTIVE SESSION – Personnel, Litigation, Real Estate (IF NEEDED)

- No Executive Session needed.

ITEM 6) FINAL ADJOURNMENT

- Meeting adjourned at 4:00 PM.

_____
Michael Caldwell, Mayor

_____
Robyn Adams, City Clerk

AGENDA ITEM NO. 12.4

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	February 24, 2025
SUBMITTED BY:	Robyn Adams, City Clerk
ITEM TYPE:	Approval of Minutes
AGENDA SECTION:	MINUTES APPROVAL
SUBJECT:	**Consideration of Approval to Adopt Council Meeting Minutes - February 10, 2025**

SUGGESTED ACTION:

ATTACHMENTS:
Council Meeting Minutes 02.10.25 Final.pdf

City Council Meeting
The Chambers at City Center
8534 Main Street
(Main) 770 592-6000 (Fax) 770 926-1375
http://www.woodstockga.gov

~MINUTES~

Monday, February 10, 2025

City Council ~ 7:00 PM

Attendees: Mayor Michael Caldwell, Mayor Pro Tem Brian Wolfe, Council Member Colin Ake, Council Member Warren Johnson, Council Member Tracy Collins, Council Member Rob Usher, City Manager Jeff Moon, Deputy City Manager Coty Thigpen, City Clerk Robyn Adams, City Attorney Russell Britt, Fire Chief Shane Dobson, Fire Marshal Bobby Stilson, Police Chief Robert Jones, Assistant Police Chief Brian Aligood, Police Captain Ron Sinfelt, Chief Financial Officer Ron Shelby, Chief Information Officer Katy Leggett, IT Systems Administrator Chris Trubey, IT Technician Caleb Fox, Community Development Director Tracy Albers, Deputy Community Development Director Duane Helton, Senior Planner Niwana Ray, Planner Cameron Dunn, Parks and Recreation Director Brian Borden, Economic Development Director Brian Stockton, Human Resources Director Mindy Nobis, Public Works Director Jeremy Parker, Special Projects Manager Kelly Cash.

Absent: Council Member David Potts.

ITEM 1) MEETING CALLED TO ORDER

- 7:00 PM Meeting called to order at The Chambers at City Center, 8534 Main Street, Woodstock, GA
- The Scouts led the group in The Pledge of Allegiance and City Manager Jeff Moon led the group in prayer.

ITEM 2) RECOGNITION OF GUESTS AND VISITORS

2.1) Recognition of Scouts – 2024 President's Volunteer Service Awards (Administration)

- Sam Carley (165 hours), Jacob Martin (117 hours), Robert Walker (110 hours), Timothy Mamot (106 hours), Damon Ashbey (104 hours), Avery Bell (104 hours), Colin Fedoruk (77 hours), Guy Stearns (66 hours), Bradley Nettles (64 hours), David Mamot (61 hours), Tommy Davis (51 hours), Grayson Guinther (51 hours), Charlie Shuman (50 hours).

  Honorable Mention - Drew Gintert (79 hours)

2.2) Proclamation – Misti Martin (Administration)

- Mayor Michael Caldwell presented Ms. Martin with the proclamation. He thanked her for all her hard work in Cherokee County and wished her all the best in her new role as Deputy Commissioner of Global Commerce for the state of Georgia.

2.3) Visit Woodstock GA Award Recognition (Administration)

- Staff will present a Georgia Convention and Visitors Bureau (CVB) award won for the redesign of visitwoodstockga.com. Mayor Michael Caldwell introduced Economic Development Director Brian Stockton who spoke about the award. Mayor Caldwell congratulated Mr. Stockton and Marketing Manager Ingrid Smith on the award.

ITEM 3) APPOINTMENTS/OATH OF OFFICE

3.1) Appointment of Parks and Recreation Advisory Board Member (Ward 3) (City Clerk)

- Appointment of Mike Singletary to the Parks and Recreation Advisory Board. Council Member Colin Ake nominated Mr. Singletary for the position. Mr. Singletary was not in attendance.

- *Council Member Colin Ake made a motion to appoint Mike Singletary to the Parks and Recreation Advisory Board.*

- *Council Member Tracy Collins seconded the motion.*

- *Motion carried (5-0) Council Member David Potts Absent.*

ITEM 4) ANNOUNCEMENTS

4.1) Announcements (Administration)

Mayor Pro Tem Brian Wolfe made the following announcements:

- The February 17th Council Work Session is cancelled due to Cherokee County School District Winter Break.

- Arbor Day in Woodstock is Friday, February 21st. Celebrate with our annual free tree seedling giveaway. Seedlings will be given away while supplies last between 8 am and 5 pm at the Woodstock City Hall Annex, William G. Long Senior Center, and Woodstock Visitor's Center at Dean's Store. A tree will also be planted in honor of City of Woodstock Employees celebrating 20 years of employment.

ITEM 5) MEETING DECORUM

- City Clerk, Robyn Adams, read a portion of the City's Civility Code which shall govern proceedings and conduct of matters brought before the Mayor and Council.

ITEM 6) PRESENTATIONS AND DISCUSSION ITEMS

6.1) Notification of Fire Department Grant Application (Fire)

- Request for consideration to apply for SAFER (Staffing for Adequate Fire and Emergency Response) Grant. Chief Shane Dobson spoke to Council about their intent to work with Grant Manager Joseph Hawkins to submit an application.

ITEM 7) PUBLIC COMMENT

- *Mayor Michael Caldwell opened the public comment portion of the meeting.*

- *City Clerk, Robyn Adams, stated Martha Jean Schindler signed up to speak. Ms. Schindler spoke to the group about local considerations regarding Project 2025. She asked Council to explore ways of safeguarding Woodstock's residents against discrimination and spoke to the group about diversity, equity, and inclusion initiatives, exploring ways to provide healthcare access, economic growth and fairness. She asked Council to take a thoughtful and proactive approach to any potential challenges.*

- *Mayor Michael Caldwell closed the public comment portion of the meeting.*

ITEM 8) CONSENT AGENDA

8.1) Approve Purchase of Motorola Cameras For The Two HEAT 2025 Ford Explorers (Police)

8.2) Approve Purchase of Motorola – FY25 Cameras for 2025 Fore Explorers (Police)

8.3) Ratify Neese Road – Northern Segment – Parcel 55 (Administration)

- Request for approval to ratify the purchase of Neese Road - Northern Segment - Parcel 55 and to compensate the property owner at 522 Neese Road for a driveway and construction easement.

8.4) Approve Purchase/Swap Agreement with SSP Towne Lake and Woodstock Downtown Development Authority (Economic Development)

- Request for approval of an agreement regarding the construction of the Lyndee Lane extension by SSP Towne Lake in exchange for property remnant outside of required right-of-way for inclusion in development of adjacent assemblage. This agreement also sets out the abandonment of a portion of Robinhood Drive once SSP Towne Lake closes on the assemblage for inclusion in the development. This will be considered at the February 6th DDA Board Meeting.

8.5) Approve Work Authorization 45C – Towne Lake Parkway Widening – Supplemental 1 Design Variance (Administration)

- Request for approval of Work Authorization 45C for a proposed design variance for the Towne Lake Parkway Widening Project. This supplemental agreement revises our project's design to incorporate the driveway/deceleration lane additions for the Connolly shopping center and implement additional widening for a temporary striped median that will become a landscape median at the future full build out with the GDOT/ County interchange project, PI#0019631.

8.6) Approve MAJBA JE 18391 – Fund Dobbs Road Multi-Use Trail Design (Public Works)

- Request for approval of MAJBA JE 18391 to use Council Contingency to fund design/engineering services for the Dobbs Rd Multi-Use Trail Project.

8.7) Approve MAJBA JE 18416 – Space Planning Analysis for Administration Building (Administration)

- Request for approval of MAJBA JE 18416 to fund professional services for a space planning analysis for the administration building.

8.8) Approve Temporary Alcohol License – Georgia Craft Brewers Festival (Community Development)

- Request for approval of a one-day Temporary Alcohol Permit (Beer-Wine) for the Georgia Craft Brewers Festival at 111 Elm St (Woodstock Arts Green) on Saturday, April 19, 2025. The applicant is in the process of requesting a Temporary Alcohol License from the Georgia Department of Revenue. The Georgia Temporary Alcohol License would be issued no more than 10 days prior to the event date.

8.9) Approve MOU with Cherokee County Board of Tax Assessors to Implement Procedural Property Tax Changes Outlined in HB581 (Finance)

- Request for approval of a memorandum of understanding (MOU) with Cherokee County Board of Tax Assessors to implement procedural property tax changes outlined in HB581. Staff recommends approval.

- *Council Member Colin Ake made a motion to approve Consent Agenda items 8.1-8.9*
- *Mayor Pro Tem Brian Wolfe seconded the motion.*
- *Motion carried (5-0) Council Member David Potts Absent*

ITEM 9) PUBLIC HEARING

ITEM 10) NEW BUSINESS

ITEM 11) OLD BUSINESS

11.1) Consideration of Z#162-24: 8271 Dobbs Road, 8261 Main Street (Community Development)

- Request for approval to adopt an Ordinance approving a Zone Map Amendment, Conditional Use Permits (CUPs), and Variances to allow for the construction of a mixed-use development comprised of 14,300 SF multi-tenant commercial space, 24 fee simple condominiums, and 14 single-family attached townhomes at the corner of Dobbs Road and Main Street. This item was tabled at the December 16, 2024, Council Meeting. City Planner Cameron Dunn presented the case. The Applicant, Dinesh Vudutha, is requesting a Zone Map Amendment, Conditional Use Permit, and Variance to allow for a mixed-use development on property generally located on the northeast corner of Main

Street and Dobbs Road. The 2.36-acre project site is comprised of two parcels, both zoned DT-RO (Downtown, Residential Office). To accommodate the proposed project, the site must be rezoned to DT-CBD (Downtown, Central Business District). Two CUPs are required to accommodate the proposed townhomes (attached product) and to develop on less than five acres in Downtown. Five Variances are required to accommodate the proposed project including reductions to the streetscape requirements and flexibility in the orientation/layout of the proposed townhome units. On January 21, 2025, the Applicant mailed public notices to property owners within 500' of the project site. This noticed informed them that the project, which had been tabled, was being considered by Council at the February 10, 2025, meeting. Development Process Committee Recommendation: On January 30, 2025, the Development Process Committee met to consider the proposed project. At the meeting, the DPC discussed the items that City Council expressed concern about in the December public hearing and altered the Conditions of Approval (COAs) to reflect Councilmember input. The DPC voted to recommend approval of the proposed project, subject to the staff-recommended conditions of approval. New conditions of approval are shown in italics. The recommendation is as follows: 1) Approval of a rezoning of parcels 92N02 009 and 92N02 009A from DT-RO to DTCBD. 2) Conditional Use Permit is granted to allow attached single-family product. 3) Conditional Use Permit is granted to allow new residential development in the Downtown District on a parcel assemblage less than five acres. 4) Variance is granted to LDO Section 7.726 to reduce the sidewalk supplemental zone requirement along Dobbs Road. 5) Variance is granted to LDO Section 7.727.2 to allow for a reduction in the minimum block size requirements. 6) Variance is granted to LDO Section 7.729.1(b) to allow for residential units to front onto Open Space. 7) Variance is granted to LDO Section 7.728.4 to allow for the main living space of the proposed townhomes to be located on the second floor. 8) Variance is granted to LDO Section 7.730.2(b) to allow for a privacy fence to replace the masonry wall when private alleys abut existing residential uses. Subject to the following conditions of approval: 1) The design of the project shall be substantially similar to site and architectural materials attached in Exhibits C and D to this Ordinance. Any changes to the approved project shall be approved by reviewed for compliance by the Development Process Committee. 2) A maximum of 38 fee-simple dwelling units are permitted. All units shall be equipped with separate utility connection and individually platted. 231 Page 7 3) No more than 10 percent of the residential units within the development may be rented by their owner. This restriction shall be memorialized in the covenants for the property, provided to every home buyer, and shall be enforced by the POA. 4) At site plan review, the Applicant shall provide CAD files to confirm the open space provided relative to the density bonus received. If the open space is less than required by the LDO, the Applicant shall be required to decrease their unit count accordingly. 5) The drive aisle into the site shall be oriented directly across from the existing Chattahoochee Technical College entrance on Dobbs Road. 6) Right-of-way shall be dedicated by the Applicant to the City for the construction of a dedicated right-hand turn lane from Dobbs Road onto Main Street as generally shown on the site plan attached as Exhibit C to this Ordinance. The right-of-way dedication and dedicated turn lane design shall be subject to the approval of the City Engineer and/or the Public Works Department. 7) At the City's discretion, the Applicant shall enter into a Developer's Agreement with the City for the development of the dedicated right-hand turn lane from Dobbs Road onto Main Street. 8) The Sidewalk Supplemental Zone along Dobbs Road shall be reduced commensurate with the right-of-way dedication for the right-hand turn lane onto Main Street. This reduction shall be subject to the approval of City Engineer and/or the Public Works Department. 9) Sidewalk provided along Main Street shall be ten feet (10') in width. Sidewalk along Dobbs Road shall be five feet (5') in width. 10)The mixed-use buildings shall not exceed sixty-four feet (64') in height, as measured from the grade of Main Street. All rooftop utilities must be screened to the satisfaction of the Community Development Director. 11)Commercial buildings shall be designed in anticipation of restaurant uses, including dedicated and reserved grease trap location(s) with underground conduit installed and vent chases to the roof. 12)The Applicant shall provide 86 parking spaces, which may be provided by any combination of covered parking, on-street parking, angled parking, or joint parking agreement. On-street spaces required to satisfy streetscape requirements along Main Street and Dobbs Road shall be provided regardless of any site reconfiguration. 13)Tandem parking spaces are prohibited. This will be confirmed during site plan review. 14)Architectural elevations for the townhomes shall be provided to the City and approved by the Development Process Committee, with all the following features: a. Front facades shall have a majority brick and stone frontages, with a variety of finishes and types. 232 Page 8 b. There shall be at least 2 different townhome façade designs, with a variety of colors and accents. 15)Residential balconies on the condominium building shall not project beyond the building façade. 16)Any public spaces, including the plaza along Main Street, shall be maintained by the Property Owner's Association, which shall, along with the POA for the townhomes, be a part of a Master Association for the overall development. 17)The design professionals of record on the project shall be retained and consulted throughout the design until such time that building plans are approved by the City of Woodstock. Any changes to architect or engineer shall be approved by the Community Development Director. 18)The proposed project shall comply with reversion standards as described in LDO Section 11.303. 19)Demolition of the existing home at 8271 Dobbs Road shall occur by July

1, 2025. A draft of the adopting ordinance along with the agenda packet attachments for this item from the December 16th City Council Meeting, project narrative, site plan, and architectural elevations are included as attachments as part of the agenda packet. Council Member Colin Ake asked for clarification on Condition 8. Council Member Warren Johnson asked about removal of the telephone pole discussed at the previous meeting. Mr. Dunn stated staff added a condition of approval (#6) that addresses the telephone pole but as it is currently designed, the utility pole will not need to be moved. Council Member Ake asked if there was a condition relating the elevations. Mr. Dunn stated condition 14 addresses the elevations. The applicant's representative, David Williams, spoke to the group. He thanked city staff for their professionalism and presented details of the project to include illustrations of elevations and materials along with reviewing topics that Council and staff asked to be addressed. Council Member Colin Ake asked for clarification on the massing of the building. Mr. Williams stated they elected to stay with the massing as it is the same type of massing that is in the urban core. Mayor Caldwell stated while this is not a public hearing, he asked Council to provide those in attendance who would like to speak on the case an opportunity to do so. Council agreed. Mayor Caldwell stated each person will have up to 3 minutes to speak. The following people spoke in opposition of the project: Debbie Perdue, Joe Lorenz, Lindsay Faulkner, Judy Davila, David Faulkner, and Christine Blight. The following people spoke in favor of the project: Tony Eyl, Ben Thornton, Sean Boxer, Alec Davidson, Mark Schrews, and Jason Gibbs. Council Member Tracy Collins asked Community Development Director Tracy Albers to address the question about the trees and to elaborate on the Tree City USA status. Ms. Albers stated we are in the process of renewing our Tree City designation and this is something staff will continue to make a priority each year. Council Member Colin Ake asked City Manager Jeff Moon to address the sidewalks. Mr. Moon stated the survey is complete and the first phase should be completed this fiscal year. The second phase will be done in between the two stop signs with the last phase connecting to Arnold Mill Road and be the most difficult phase because of drainage, trees and other variables. Council Member Ake asked about the traffic equipment that was recently in the area and whether it was us or the applicant. Mr. Moon stated it was not related to this project but to his knowledge that was for the Adair Park traffic study. Council Member Ake asked if the July 1st demolition deadline was enough time. Ms. Albers stated it was. Council Member Rob Usher stated the biggest issue he has heard from residents is the traffic concern and he would like for staff to look into signalizing this intersection to improve the flow of traffic. Council Member Colin Ake asked for clarification on condition 2. City Attorney Russell Britt addressed it stating it was highly technical. Mr. Dunn stated staff does not have any opposition in making a change if needed. Council Member Warren Johnson shared his concerns on traffic flow as well. He stated while he likes the product, he has concern about the density.

- *Council Member Rob Usher made a motion to remove Item 11.1 from the table.*
- *Council Member Brian Wolfe seconded the motion.*
- *Motion carried (5-0) Council Member David Potts Absent*

- *Council Member Tracy Collins made a motion to approve Item 11.1 with DPC recommendations and the following amendments: 1) Condition of approval #2 amended to read "A maximum of 38 for sale dwelling units are permitted. Townhomes shall be fee simple. Condominiums shall be for sale. All units shall be equipped with separate utility connection and a condominium map shall be recorded. 2) Condition of approval #19 amended to read "Demolition of the existing home at 8271 Dobbs Road shall occur by September 1, 2025. Before demolition, the structure shall be secured to the satisfaction of the Building Official." 3) Condition of approval #20 added to the project as follows: "Parcels 92N09 009 and 92N09 009A shall be combined via combination plat, submitted to the city no later than April 11, 2025."*
- *Council Member Rob Usher seconded the motion.*
- *Motion carried (3-2) Council Member David Potts and Mayor Pro Tem Brian Wolfe Absent, Council Member Warren Johnson and Council Member Colin Ake voted in opposition.*

  Mayor Caldwell stated for the record that Mayor Pro Tem Brian Wolfe works in public safety and was called away to a structure fire so had to leave the meeting; however, before he left, he told the Mayor he planned to vote to approve this item so given that Mayor Caldwell stated his tie breaking vote would be for approval of the item with the amended conditions as identified.

ITEM 12) MINUTES APPROVAL

12.1) Consideration of Approval to Adopt Council Meeting Minutes – January 27, 2025 (City Clerk)

- *Council Member Rob Usher made a motion to approve Item 12.1 adopting the February 10, 2025, Council Meeting Minutes.*
- *Council Member Colin Ake seconded the motion.*
- *Motion carried (4-0) Council Member David Potts and Mayor Pro Tem Brian Wolfe Absent.*

ITEM 13) DEPARTMENTAL REPORTS

13.1) Information Technology Report (January 2025) (IT)

13.2) Investment Report (January 2025) (Finance)

13.3) TAD Annual Report (FY 2024) (Finance)

ITEM 14) MAYOR AND COUNCIL COMMENTS

Mayor Michael Caldwell and Council Member Rob Usher stated we had a very productive local retreat. They both stated they enjoyed the conversation, presentations, and guests and both thanked the staff for all their hard work in organizing the meetings. Council Member Colin Ake stated that waking up and hearing of an officer involved shooting was very sad and sobering and our thoughts and prayers are with the City of Roswell Police Department and the officer's family. Mayor Caldwell stated that one of the toughest parts of this job is knowing that the men and women of the police and fire departments put on their uniforms every day because we ask them to and every day, they put their lives on the line. He stated he thinks he can speak for the entire council in saying that our thoughts and prayers are with Roswell and all of the men and women that serve in our public safety departments.

ITEM 15) CITY MANAGER STAFF COMMENTS

City Manager Jeff Moon stated no Executive Session is needed.

ITEM 16) EXECUTIVE SESSION – PERSONNEL, LITIGATION, REAL ESTATE

ITEM 17) FINAL ADJOURNMENT

- *Council Member Rob Usher made a motion to adjourn.*
- *Council Member Warren Johnson seconded the motion.*
- *Motion carried (4-0) Council Member David Potts and Mayor Pro Tem Brian Wolfe Absent.*

_____
Michael Caldwell, Mayor

_____
Robyn Adams, City Clerk

CITY OF

WOODSTOCK

POLICE DEPARTMENT

Monthly Report

January 2025

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Mission Statement

It is the mission of the Woodstock Police Department to improve public safety by working with the citizens of our city for the advancement of the community we serve, to prevent crime, and to protect the lives and property of our citizens, businesses, and visitors. While doing so, we will always hold ourselves accountable and to the highest ethical and moral standards to maintain public trust.

Woodstock Police Department Monthly Reporting Summary
Field Services/Patrol Operations 2025

Current Type of Activity	Alpha Watch	Bravo Watch	Charlie Watch	Delta Watch	Motor Unit	Traffic Unit	Nghd. Services	Jan-25	YTD: 2025
Case #'s	117	81	92	100	13	10	5	**418**	**418**
Foot Patrols	195	310	195	188	50	3	66	**1,007**	**1,007**
Bike Patrols	-	-	-	-	1	-	-	**1**	**1**
Suspicious Persons	22	6	43	38	1	-	-	**110**	**110**
FI Card	-	-	1	-	2	-	-	**3**	**3**
Unoccupied Suspicious Vehicles	4	1	12	22	1	-	-	**40**	**40**
Alarms	38	54	30	28	2	-	1	**153**	**153**
Open Door	1	9	2	1	-	-	-	**13**	**13**
Incident Reports (non crash)	63	38	51	58	9	5	21	**245**	**245**
Traffic Crash W/ Injury	6	3	2	2	3	2	-	**18**	**18**
Traffic Crash W/O Injury	40	31	14	12	3	-	-	**100**	**100**
DUI Arrests	1	-	3	15	2	9	-	**30**	**30**
Other Traffic Arrests	8	15	18	2	5	-	-	**48**	**48**
Fatality Crashes	-	-	-	-	-	-	-	**-**	**-**
Hit and Run Crashes	3	2	1	2	-	-	-	**8**	**8**
Traffic Crashes Roadway	35	27	13	8	5	2	-	**90**	**90**
Traffic Crashes Private Property	11	6	3	5	1	-	-	**26**	**26**
Traffic Citations	68	48	93	45	78	82	-	**414**	**414**
Tag Reader Citations	-	-	-	7	5	-	-	**12**	**12**
Parking Citations	1	-	-	-	-	-	-	**1**	**1**
Traffic Written Warnings	42	12	87	5	48	59	-	**253**	**253**
Traffic Verbal Warnings	143	123	194	110	22	14	-	**606**	**606**
Drug Arrests	3	-	3	15	2	-	-	**23**	**23**
Fugitive Arrests	4	-	1	1	2	-	-	**8**	**8**
Ordinance Citations	-	-	2	-	-	-	-	**2**	**2**
D-Runs	1,374	1,283	1,525	1,094	364	-	87	**5,727**	**5,727**
Courtesy Rides	1	1	1	3	1	-	-	**7**	**7**
Other Arrests	2	6	7	4	2	-	-	**21**	**21**
K-9 Apprehensions	-	-	-	1	-	-	-	**1**	**1**
K-9 Building Searches	2	-	1	1	-	-	-	**4**	**4**
K-9 Call Outs	5	-	5	5	-	-	-	**15**	**15**
K-9 Seizures	-	-	1	-	-	-	-	**1**	**1**
K-9 Tracks	-	-	-	-	-	-	-	**-**	**-**
K-9 Vehicle Searches	8	-	12	9	-	-	-	**29**	**29**
K-9 Vehicle Searches I-575	1	-	1	-	-	-	-	**2**	**2**
K-9 Sterility Sweeps	-	-	-	-	-	-	3	**3**	**3**
K-9 GEMA Deployment	-	-	-	-	-	-	1	**1**	**1**
Field Services Assist	-	-	-	22	22	-	4	**48**	**48**
Community Events	-	-	-	-	1	1	3	**5**	**5**
Homeowners Assn. Meetings	-	-	-	-	-	-	-	**-**	**-**
Neighborhood Watch Meetings	-	-	-	-	-	-	-	**-**	**-**
Interagency/Network Meetings	-	-	-	-	1	-	-	**1**	**1**
Educational Classes Taught	-	-	-	-	-	-	-	**-**	**-**
Community Organizational Meetings	-	-	-	-	-	-	-	**-**	**-**
Crime Prevention Meetings	-	-	-	-	-	-	-	**-**	**-**
Number of Citizens Educated	-	-	-	-	-	-	-	**-**	**-**
Safety Education Meetings	-	-	-	-	-	-	-	**-**	**-**
School Visits	-	-	-	-	-	-	-	**-**	**-**
Explorer Meetings/Functions	-	-	-	-	-	-	-	**-**	**-**
Number of Students Educated	-	-	-	-	-	-	-	**-**	**-**
Training Hours	35	-	-	11	22	54	42	**165**	**165**
Training Classes	-	-	-	3	9	11	1	**24**	**24**
FSD Assists	-	-	-	-	32	4	6	**42**	**42**
Vehicle Inspections	-	-	-	-	-	9	-	**93**	**93**

Group A Offense Report

January 2025

Offense	Reported in 2025	Reported in 2024	Percent Change	Offenses Cleared	Percent Cleared	Percent Of Category	Rate Per 100,000*
Murder	0	0	NA	0	0.00	0.00	0.00
Negligent Manslaughter	0	0	NA	0	0.00	0.00	0.00
Justifiable Homicide	0	0	NA	0	0.00	0.00	0.00
Non-consensual Sex Offenses:	0	0	NA	0	0.00	0.00	0.00
Rape	0	0	NA	0	0.00	0.00	0.00
Sodomy	0	0	NA	0	0.00	0.00	0.00
Sexual Assault with Object	0	0	NA	0	0.00	0.00	0.00
Fondling	2	0	NA	1	50.00%	18.18%	5.2
Aggravated Assault	3	0	NA	2	66.67%	27.27%	7.8
Simple Assault	3	10	-70.00%	1	33.33%	27.27%	7.8
Intimidation	3	1	200.00%	1	33.33%	27.27%	7.8
Kidnapping/Abduction	0	0	NA	0	0.00	0.00	0.00
Consensual Sex Offenses:	0	0	NA	0	0.00	0.00	0.00
Incest	0	0	NA	0	0.00	0.00	0.00
Statutory Rape	0	0	NA	0	0.00	0.00	0.00
Human Trafficking, Commercial Sex Acts	0	0	NA	0	0.00	0.00	0.00
Human Trafficking, Involuntary Servitude	0	0	NA	0	0.00	0.00	0.00
Crimes Against Persons Total	**11**	**11**	**0%**	**5**	**45.45%**	**15.28%**	**28.6**
Robbery	0	0	NA	0	0.00	0.00	0.00
Burglary/Breaking & Entering	2	1	100.00%	1	50.00%	4.55%	5.2
Larceny/Theft Offenses	30	25	20.00%	17	56.67%	68.18%	78.01
Motor Vehicle Theft	1	1	0.00%	1	100.00%	2.27%	2.6
Arson	0	0	NA	0	0.00	0.00	0.00
Destruction Of Property	2	6	-66.67%	1	50.00%	4.55%	5.2
Counterfeiting/Forgery	1	4	-75.00%	0	0.00	2.27%	2.6
Fraud Offense	8	11	-27.27%	1	12.50%	18.18%	20.8
Embezzlement	0	0	NA	0	0.00	0.00	0.00
Extortion/Blackmail	0	0	NA	0	0.00	0.00	0.00
Bribery	0	0	NA	0	0.00	0.00	0.00
Stolen Property Offenses	0	1	-100.00%	0	0.00	0.00%	0
Crimes Against Property Total	**44**	**49**	**-10.2%**	**21**	**47.73%**	**61.11%**	**114.42**
Drug/Narcotic Violations	9	8	12.50%	9	100.00%	52.94%	23.4
Drug Equipment Violations	8	3	166.67%	8	100.00%	47.06%	20.8
Gambling Offenses	0	0	NA	0	0.00	0.00	0.00
Pornography/Obscene Material	0	0	NA	0	0.00	0.00	0.00
Prostitution	0	0	NA	0	0.00	0.00	0.00
Weapons Law Violation	0	0	NA	0	0.00	0.00	0.00
Animal Cruelty	0	0	NA	0	0.00	0.00	0.00
Crimes Against Society Total	**17**	**11**	**54.55%**	**17**	**100%**	**23.61%**	**44.21**
Total Group "A" Offenses	**72**	**71**	**1.41%**	**43**	**59.72%**	**100%**	**187.23**

Group A Offense Report

2025

Offense	Reported in 2025	Reported in 2024	Percent Change	Offenses Cleared	Percent Cleared	Percent Of Category	Rate Per 100,000*
Murder	0	0	NA	0	0	0.00	0.00
Negligent Manslaughter	0	0	NA	0	0.00	0.00	0.00
Justifiable Homicide	0	0	NA	0	0.00	0.00	0.00
Non-consensual Sex Offenses:	0	0	NA	0	0.00	0.00	0.00
Rape	0	0	NA	0	0.00	0.00	0.00
Sodomy	0	0	NA	0	0.00	0.00	0.00
Sexual Assault with Object	0	0	NA	0	0.00	0.00	0.00
Fondling	2	0	NA	1	50.00%	18.18%	5.2
Aggravated Assault	3	0	NA	2	66.67%	27.27%	7.8
Simple Assault	3	10	-70.00%	1	33.33%	27.27%	7.8
Intimidation	3	1	200.00%	1	33.33%	27.27%	7.8
Kidnapping/Abduction	0	0	NA	0	0.00	0.00	0.00
Consensual Sex Offenses:	0	0	NA	0	0.00	0.00	0.00
Incest	0	0	NA	0	0.00	0.00	0.00
Statutory Rape	0	0	NA	0	0.00	0.00	0.00
Human Trafficking, Commercial Sex Acts	0	0	NA	0	0.00	0.00	0.00
Human Trafficking, Involuntary Servitude	0	0	NA	0	0.00	0.00	0.00
Crimes Against Persons Total	**11**	**11**	**0%**	**5**	**45.45%**	**15.28%**	**28.6**
Robbery	0	0	NA	0	0.00	0.00	0.00
Burglary/Breaking & Entering	2	1	100.00%	1	50.00%	4.55%	5.2
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Motor Vehicle Theft	1	1	0.00%	1	100.00%	2.27%	2.6
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Bribery	0	0	NA	0	0.00	0.00	0.00
Stolen Property Offenses	0	1	-100.00%	0	0.00	0.00%	0
Crimes Against Property Total	**44**	**49**	**-10.2%**	**21**	**47.73%**	**61.11%**	**114.42**
Drug/Narcotic Violations	9	8	12.50%	9	100.00%	52.94%	23.4
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Gambling Offenses	0	0	NA	0	0.00	0.00	0.00
Pornography/Obscene Material	0	0	NA	0	0.00	0.00	0.00
Prostitution	0	0	NA	0	0.00	0.00	0.00
Weapons Law Violation	0	0	NA	0	0.00	0.00	0.00
Animal Cruelty	0	0	NA	0	0.00	0.00	0.00
Crimes Against Society Total	**17**	**11**	**54.55%**	**17**	**100%**	**23.61%**	**44.21**
Total Group "A" Offenses	**72**	**71**	**1.41%**	**43**	**59.72%**	**100%**	**187.23**

Roadway Crash Analysis

January Total - 97

TOP FOUR

Most Prevalent Day of Week

Thurday	24	25%
Friday	20	21%
Wednesday	17	18%
Monday	13	13%

Most Prevalent Time of Day

1600-1859	29	30%
1100-1359	25	26%
0600-0859	14	14%
1400-1559	12	12%

Age Groups

31-40	21	22%
26-30	14	14%
51-60	12	12%
20-25	11	11%

Contributing Factors

Following too Close	49	51%
Changed Lanes Improperly	12	12%
Failed to Yield	6	6%
Improper Turn	6	6%

Top Four Locations

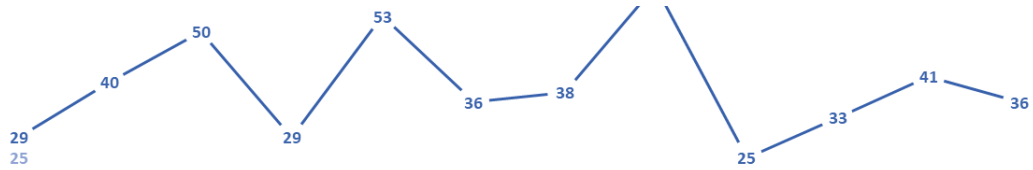
Highway 92 & I575	9	9%
I 575 S	5	5%
Highway 92 & Trickum rd	4	4%
Highway 92 & McCleskey dr	3	3%

REPORTED ROADWAY TRAFFIC CRASHES 2024-2025



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2025	97											
2024	116	94	120	108	119	106	104	126	94	138	132	143

REPORTED PRIVATE PROPERTY CRASHES 2024 - 2025



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2025	25											
2024	29	40	50	29	53	36	38	59	25	33	41	36

All Reported Crashes 2023 - 2024



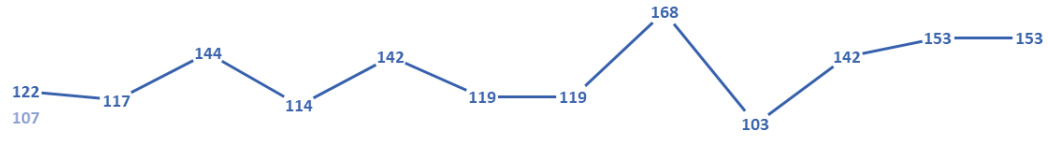
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2025	122											
2024	145	134	170	137	172	142	142	185	119	171	173	179

INJURY CRASHES 2023 - 2024



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2025	15											
2024	23	17	26	23	30	23	22	17	16	29	20	26

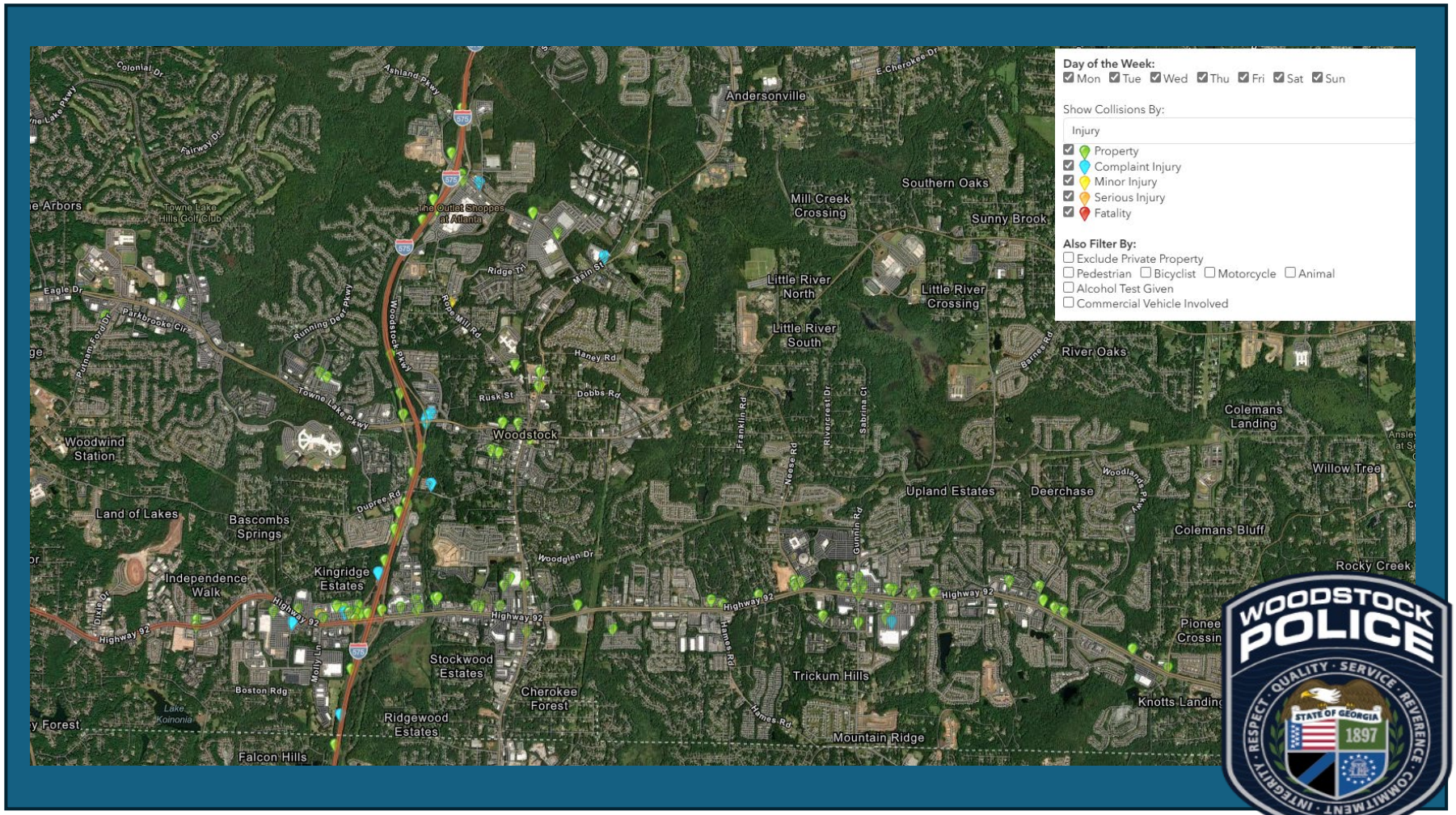
NON INJURY CRASHES 2023 - 2024



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec

January 2025

Crash Map



Highway Enforcement of Aggressive Traffic

Sgt. Jeremy Cochran

2025						
Description of Activities	Jan	Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4	YTD 2025
DUI Arrests	10	10	0	0	0	10
DUI Contacts	9	9	0	0	0	9
Speeding Citations	51	51	0	0	0	51
Speeding Written Warnings	41	41	0	0	0	41
Dist Driving Hands Free Citations	19	19	0	0	0	19
Dist Driving Hands Free Warnings	8	8	0	0	0	8
Seatbelt Citations	5	5	0	0	0	5
Seatbelt Warnings	8	8	0	0	0	8
Community Events	1	1	0	0	0	1

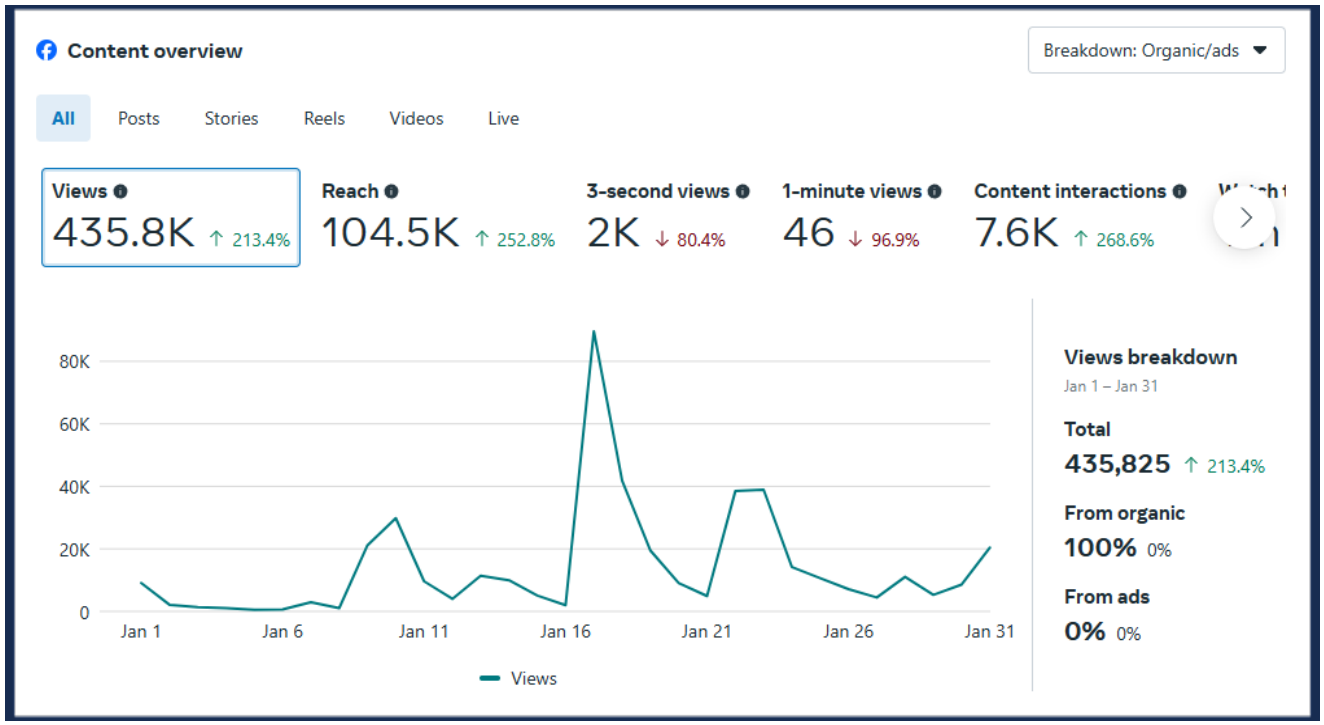
Traffic Unit

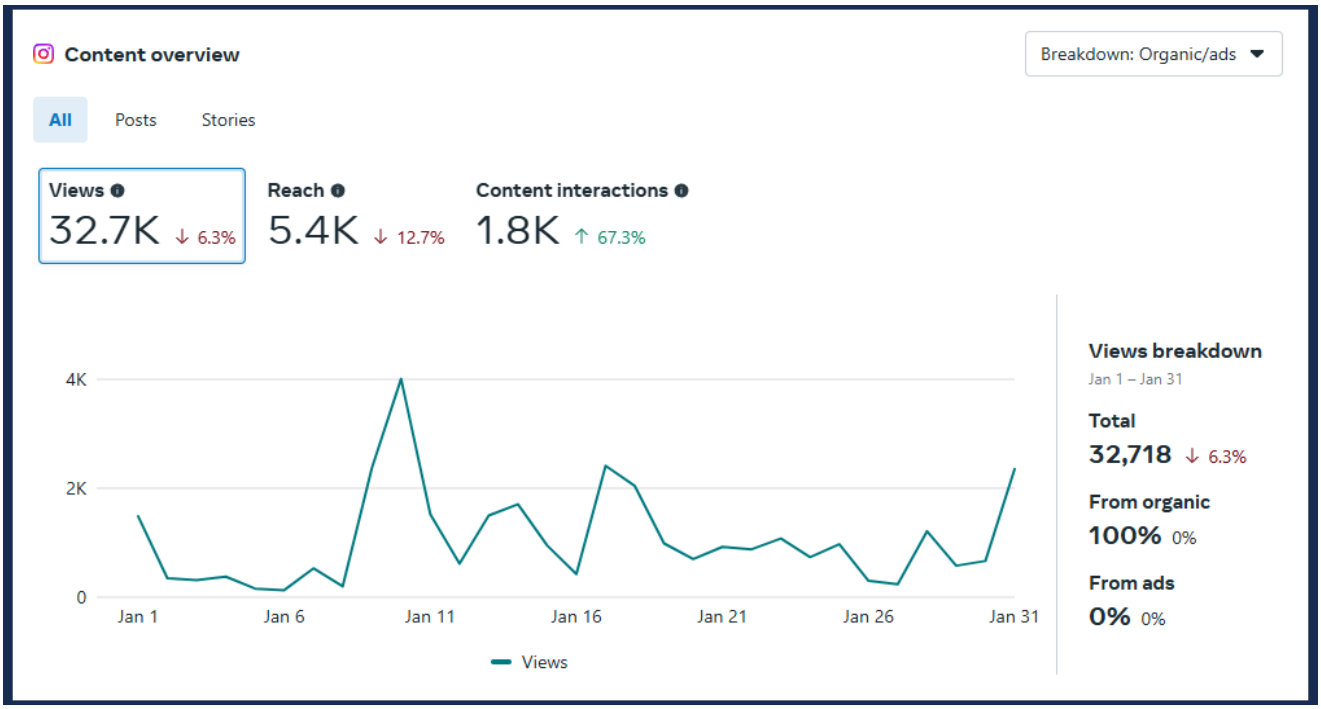
Sgt. Jeremy Cochran

2025						
Description of Activities	Jan	Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4	YTD 2025
Crashes Without Injury	0	0	0	0	0	0
Crashes With Injury	2	2	0	0	0	2
Traffic Stops	155	155	0	0	0	155
Hit and Runs	0	0	0	0	0	0
DUI	9	9	0	0	0	9
Arrests	9	9	0	0	0	9

Social Media

Audience and Audience Engagement





Social Media

Top Posts

Top content by views Boost



Update: The missing person from this pos...

Sat Jan 18, 1:42pm

132.8K 824
313 573



Early on January 14th, our officers respond...

Fri Jan 17, 9:50am

121.4K 1.4K
274 79



Chief Robert Jones had the honor of bei...

Fri Jan 31, 2:00pm

31.9K 861
175 35



The Governor's Office of Highway Safety h...

Thu Jan 9, 2:18pm

20.9K 493
99 11

Top content by views Boost



Early on January 14th, our officers respond...

Fri Jan 17, 9:50am

3.4K 153
4 57



Update: The missing person from this pos...

Sat Jan 18, 1:42pm

3.1K 62
2 3



Chief Robert Jones had the honor of bei...

Fri Jan 31, 2:00pm

2.7K 253
3 30



Our dedicated officers have been working...

Fri Jan 10, 4:37pm

2.4K 204
2 4

Criminal Investigations Division

2025						
January		Jan/Feb/Mar 2025	Apr/May/June 2025	July/Aug/Sept 2025	Oct/Nov/Dec 2025	YTD 2025
Active Cases	88	88	0	0	0	88
Call Outs	10	10	0	0	0	10
Interviews	66	66	0	0	0	66
Search Warrants	11	11	0	0	0	11
Arrests and Arrest Warrants	28	28	0	0	0	28
Evidence Processed	139	139	0	0	0	139

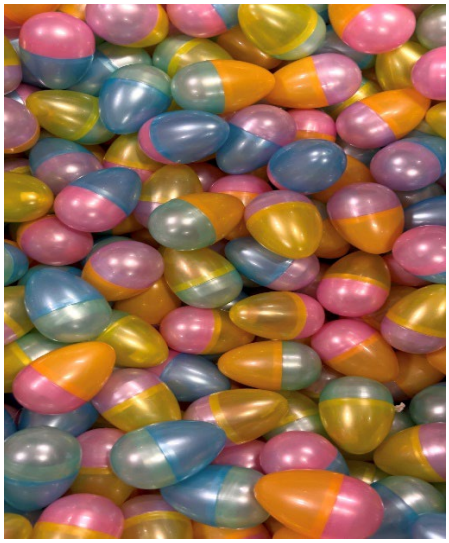
Canine Unit

2025						
January		Jan/Feb/Mar 2025	Apr/May/June 2025	July/Aug/Sept 2025	Oct/Nov/Dec 2025	YTD 2025
Training Hours	174.3	174.3	0	0	0	174.3
Deployments	40	40	0	0	0	40
Arrests	14	14	0	0	0	14
People Found	0	0	0	0	0	0

Community Outreach

- Continued building relationships with Merril Gardens staff and residents
- H.E.A.T. Coffee with a Cop at local gas station
- Began preparing for You've Been Egged







Technical Services

Commander:
Sgt. William Vincent

2025						
Terminal	Dec	Jan/Feb/Mar 2025	Apr/May/June 2025	July/Aug/Sept 2025	Oct/Nov/Dec 2025	YTD 2025
Wanted persons entries	13	13	0	0	0	13
Cleared wanted persons	6	6	0	0	0	6
Gun entries	0	0	0	0	0	0
Cleared guns	0	0	0	0	0	0
Vehicle entries	1	1	0	0	0	1
Cleared vehicles	0	0	0	0	0	0
License plates entries	1	1	0	0	0	1
Cleared License Plates	0	0	0	0	0	0
Manager Permits	23	23	0	0	0	23
Background Requests	93	93	0	0	0	93
Fingerprints	9	9	0	0	0	9

Erika Calderon, Terminal Agency Coordinator

2025						
Records	Dec	Jan/Feb/Mar 2025	Apr/May/June 2025	July/Aug/Sept 2025	Oct/Nov/Dec 2025	YTD 2025
Open Records Requests	229	229	0	0	0	229

Amber Massey, Records Specialist

Accreditation and Compliance

2025						
2025	Jan	Jan/Feb/Mar 2025	Apr/May/June 2025	July/Aug/Sept 2025	Oct/Nov/Dec 2025	YTD 2025
New Policies	2	2	0	0	0	2
Policies Reviewed	23	23	0	0	0	23
Policies Updated	7	7	0	0	0	7
Forms Created or Revised	0	0	0	0	0	0
CALEA Files Completed	22	22	0	0	0	22
GLECP Files Completed	5	5	0	0	0	5
Policy Signatures	1044	1044	0	0	0	1044

Stephanie Mari, Accreditation & Compliance Coordinator

Training and Recruiting

Commander: Sgt. Dennis Hornes

2025								
Description of Activities	Commander Sgt. Hornes	Certified Instructors	Jan	Jan/Feb/Mar 2025	Apr/May/June 2025	July/Aug/Sept 2025	Oct/Nov/Dec 2025	YTD 2025
Open Postitions	1		1	1	0	0	0	1
Recruiting Events/Trips	0		0	0	0	0	0	0
Recruiting Hours	0		0	0	0	0	0	0
Applicant Interviews	0		0	0	0	0	0	0
Offer Letters Extended	1		1	1	0	0	0	1
PTO Meetings	0		0	0	0	0	0	0
Number of Recruits in Field Training	7		7	7	0	0	0	7
Training Requests Received	8		8	8	0	0	0	8
Training Requests Approved	7		7	7	0	0	0	7
Training Requests Denied	1		1	1	0	0	0	1
Officers Attending Training Classes	19		19	19	0	0	0	19
Roll Call Training Hours	14		14	14	0	0	0	14
Innerdemartmental Training Hours	96		96	96	0	0	0	96
Outsourced Training Hours	48		48	48	0	0	0	48
Canine Training	174.3		174.3	174.3	0	0	0	174.3
Total Departmental Training Hours	332.3		332.3	332.3	0	0	0	332.3
Departmental Instructional Hours	73	69.5	142.5	142.5	0	0	0	142.5
Academy Hours	432		432	432	0	0	0	432

Shanna Beavers, Training Division

AGENDA ITEM NO. 13.2

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: February 24, 2025

SUBMITTED BY: Ron Shelby, Finance Department

ITEM TYPE: Departmental Reports

AGENDA SECTION: DEPARTMENTAL REPORTS

SUBJECT: **Revenue Manual (FY2024)**

SUGGESTED ACTION:

ATTACHMENTS:
Revenue Manual 2024.pdf

City of Woodstock
Revenue Manual

Finance Department
12453 Highway 92
Woodstock, Georgia 30188
finance@woodstockga.gov
www.woodstockga.gov

Updated with Fiscal Year 2024 Audited Revenues

Revenue Manual
City of Woodstock
Finance Department

Updated with Fiscal Year 2024 Revenues

Purpose

The City of Woodstock provides a variety of services to its citizens, which are supported by a combination of revenues collected primarily from those residing within City limits and other various entities subject to taxes/fees. This manual is designed to illustrate the activity of these revenues over a five-year span and to provide detail on the source and use of each revenue line item. All revenue numbers are gathered from revenue and expenditure reports that are generated by the City's financial software.

Each revenue source is outlined with ten points of information defined below:

Account Name - a brief description of the general ledger name within the City's financial statements

Account Number - this number is a unique identifier showing which account is directly affected by the corresponding revenue item

Revenue description - an overview of what items and/or services are subject to revenue collection

Fund - each fund is established for the purpose of organizing revenue in order to comply with City and State ordinances; special revenues are placed in separate funds because the revenue is considered restricted

Legal Authority - in order for the City to collect revenues, an authority like the Mayor-Council body or the State Legislature must grant permission. In this section, you will find who has granted permission where to find such consent

Source - the specific body (resident, franchise, financial institution, etc.) paying the revenue

Use - A code or ordinance will constitute how the revenue may be used

Method of Collection - specifies which department or division of the City collects the revenue

Frequency of Collection - how often the funds are collected

Fee Schedule - a detail of the methodology behind revenue collection for that specific revenue item

Last Updated - the most recent date an authority has reviewed and/or increased corresponding revenue

If you have any questions regarding the following information, please contact the Finance Department or visit our website:
(770) 592-6000 | www.woodstockga.gov | finance@woodstockga.gov

Revenue Manual
City of Woodstock
Finance Department

Updated with Fiscal Year 2024 Revenues

Revenue Policies

1. The City of Woodstock will seek to maintain a diversified and stable revenue base to protect it from short-term fluctuations in any one revenue source. The City will not use one-time resources to increase the base budget. One-time resources are resources that the City cannot reasonably expect to receive on an ongoing basis. For example, one-time resources may be one of the following:

a. will not be available in the next fiscal year
b. results from a one-time spike
c. results from a temporary expenditure savings
d. bond or debt proceeds, sale of assets, one time grant funds, budget surpluses or fund balance

2. In order to achieve important public policy goals, the City has established various special revenue, capital equipment debt service and enterprise funds to account for revenues whose use should be restricted to certain activities. Accordingly, each fund exists as a separate financing entity from other funds with its own revenue sources, expenditures and fund equity.

3. Interfund loans may be appropriate from time-to-time and are approved by the Chief Financial Officer. These loans occur when one fund lends money to another fund and requires repayment. Interfund loans may occur due to cash flow purposes whenever the cash shortfall in the borrowing fund is expected to be resolved within the fiscal year. Any transfers between funds where reimbursement is not expected within the fiscal year shall not be recorded as an advance. It would be an asset, or interfund receivable, on the lending fund's balance sheet and a liability, or interfund payable, on the borrowing funds balance sheet.

4. City departments providing business-like services should be paid for by fees and charges as much as possible to maximize flexibility in the use of City general revenue sources to meet the cost for services of broader public benefit. Fees will be reviewed and updated on an ongoing basis to ensure that they keep pace with changes in the cost-of-living, as well as changes in methods or levels of service delivery. It is in the City's best interest to set user fees at full cost recovery levels, except where a greater public benefit is demonstrated to the satisfaction of the City Council, or when it is not cost effective to do so.

Revenue Manual
City of Woodstock
Finance Department

Updated with Fiscal Year 2024 Revenues

General Fund (101)

Finance 1510

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INTANGIBLE TAX 8
REAL ESTATE TRANSFER TAX 9
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FRANCHISE-COBB EMC 14
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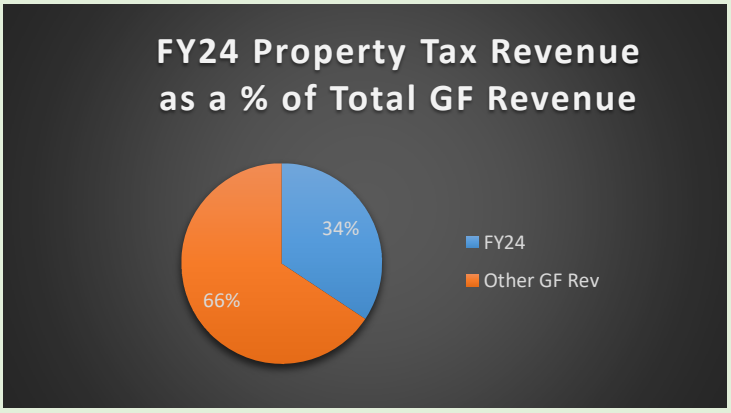
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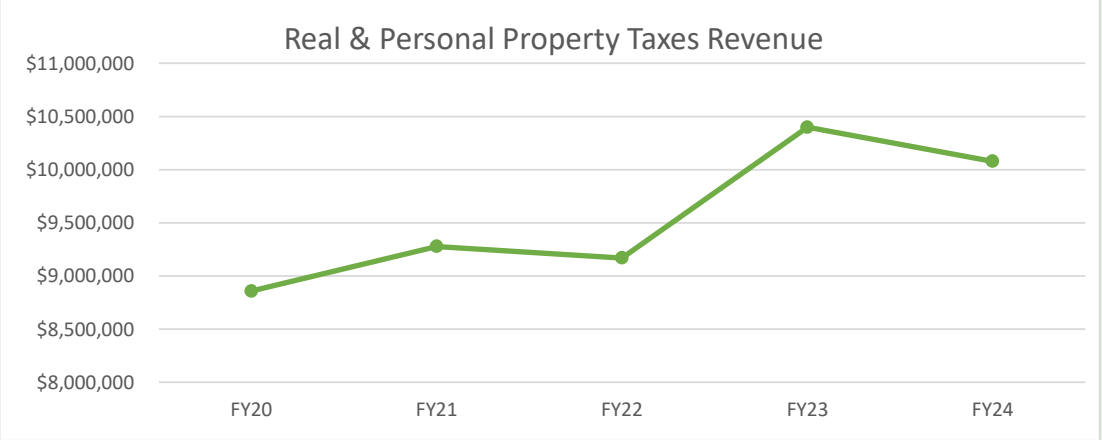
Back to Dashboard

Taxes

Account Name	Real & Personal Property Taxes
Account Number	101-1510-311136-00
Description	Ad valorem taxes, meaning according to value, levied on an assessed valuation of land, buildings, permanent fixtures, and improvements.
Fund	General Fund (101)
Legal Authority	O.C.G.A. § 48-5-3
Source	Owners of real and personal property in the City of Woodstock
Use	Unrestricted funds used for City operations.
Method of Collection	The City collects their own.
Frequency of Collection	Property tax bills are mailed on or about the middle of October each year. Payment is due 60 days from receipt.
Last Updated	1851, Current through 2014 Session

FY20	$	8,856,925
FY21	$	9,276,979
FY22	$	9,168,700
FY23	$	10,398,022
FY24	$	10,077,339 *
Total FY24 Fund Rev	$	29,368,050





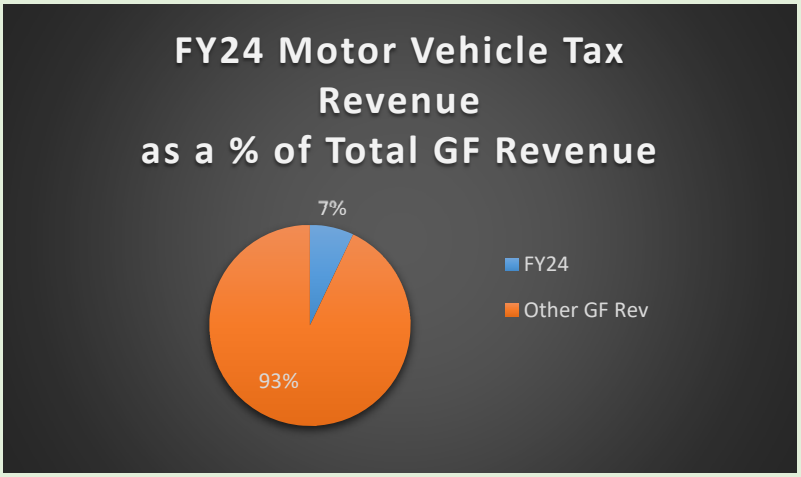
*Not included in FY24 was the Homeowners Tax relieve Grant (HTRG) of $389,018

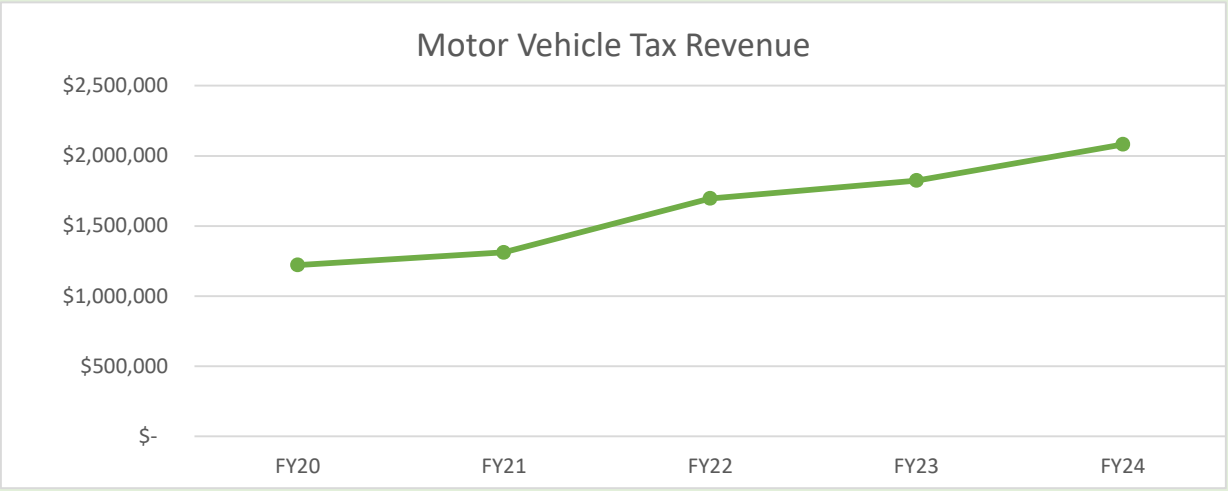
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Taxes

Account Name	Motor Vehicle Tax
Account Number	101-1510-311314-00 + 311315
Description	An ad valorem tax levied on property that can be moved with relative ease; in this instance, the tax levied on motor vehicles.
Fund	General Fund (101)
Legal Authority	O.C.G.A § 48-5C-1
Source	Cherokee County Tax Commissioner
Use	Unrestricted funds used for City operations.
Method of Collection	The Finance Department receives a check from Cherokee County.
Frequency of Collection	Monthly
Last Updated	2013, Current through the 2014 session

FY20	$	1,220,736
FY21	$	1,311,704
FY22	$	1,695,575
FY23	$	1,823,029
FY24	$	2,081,015
Total FY24 Fund Rev	$	29,368,050



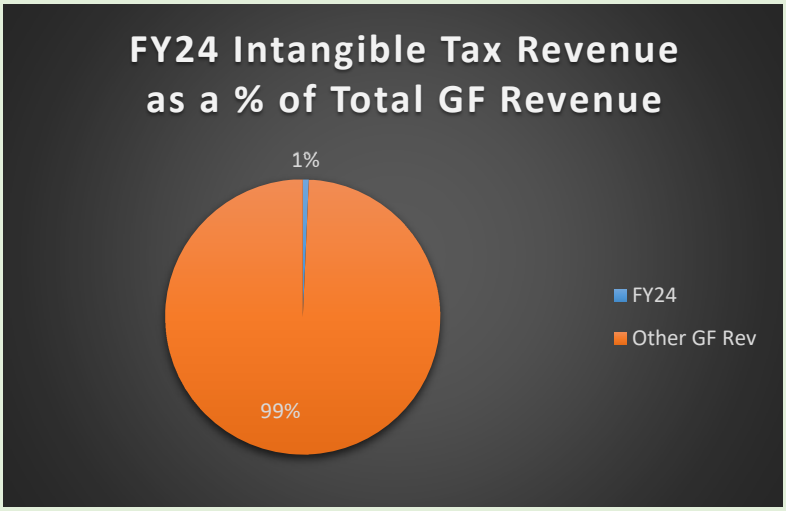


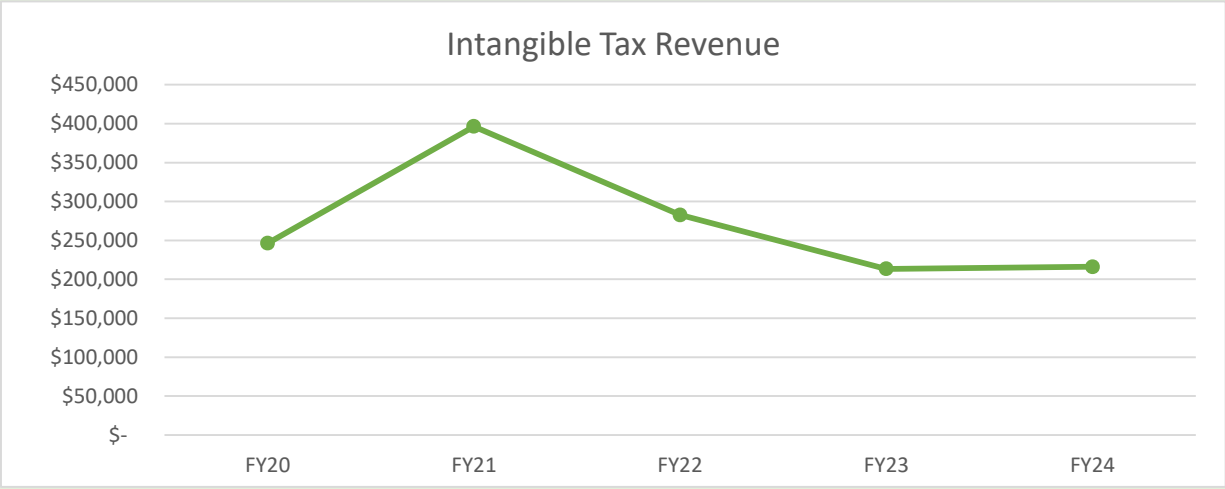
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Taxes

Account Name	Intangible Tax
Account Number	101-1510-311316-00
Description	Revenues received from the taxes levied on intangible personal property based on debt to secure the property. Intangible personal property refers to something that can't be moved, touched, or felt, but that has value.
Fund	General Fund (101)
Legal Authority	O.C.G.A. § 48-6-72
Source	Cherokee County Clerk of Superior Court
Use	Unrestricted funds used for City operations.
Method of Collection	The Finance Department receives a check from Cherokee County.
Frequency of Collection	Monthly
Last Updated	1996, Current through the 2014 session

FY20	$	246,311
FY21	$	396,323
FY22	$	282,694
FY23	$	213,348
FY24	$	216,018
Total FY24 Fund Rev	$	29,368,050



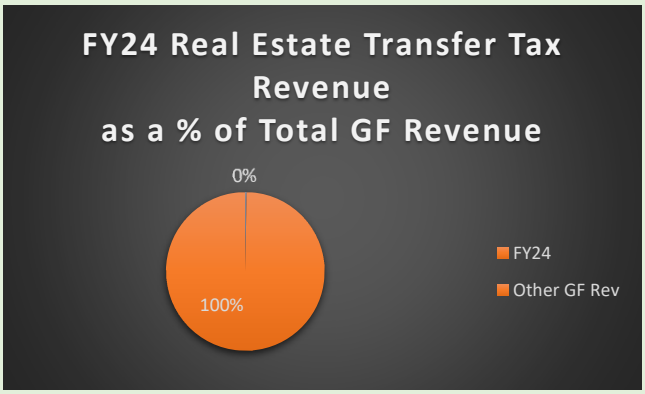


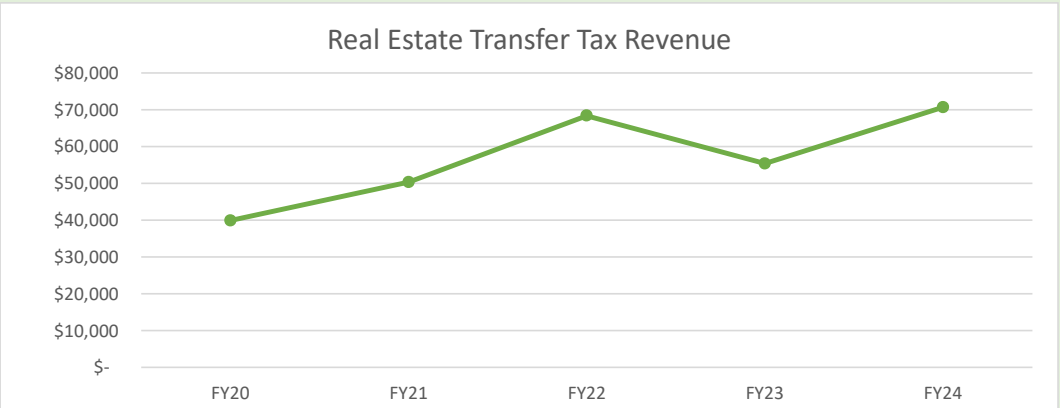
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Taxes

Account Name	Real Estate Transfer Tax
Account Number	101-1510-311650-00
Description	Fees collected by the County and then remitted to the City for deeds, instruments, or other writings by which any land tenements, or other realty sold is granted, assigned, transferred, or otherwise conveyed to or vested within Woodstock's city limits.
Fund	General Fund (101)
Legal Authority	O.C.G.A § 48-6-1
Source	Cherokee County Clerk of Superior Court
Use	Unrestricted funds used for City operations.
Method of Collection	The Finance Department receives from Cherokee County.
Fee Schedule	There is imposed a tax at the rate of $1.00 for the first $1,000.00 or fractional part of $1,000.00 and at the rate of 10 cent(s) for each additional $100.00 or fractional part of $100.00 on each deed, instrument, or other writing by which any lands, tenements, or other realty sold is granted, assigned, transferred, or otherwise conveyed to or vested in the purchaser or purchasers, or any other person or persons by his or their direction, when the consideration or value of the interest or property conveyed (exclusive of the value of any lien or encumbrance existing prior to the sale and not removed by the sale) exceeds $100.00.
Frequency of Collection	Monthly
Last Updated	1998, Current through the 2014 session

FY20	$	39,874
FY21	$	50,369
FY22	$	68,380
FY23	$	55,376
FY24	$	70,655
Total FY24 Fund Rev	$	29,368,050



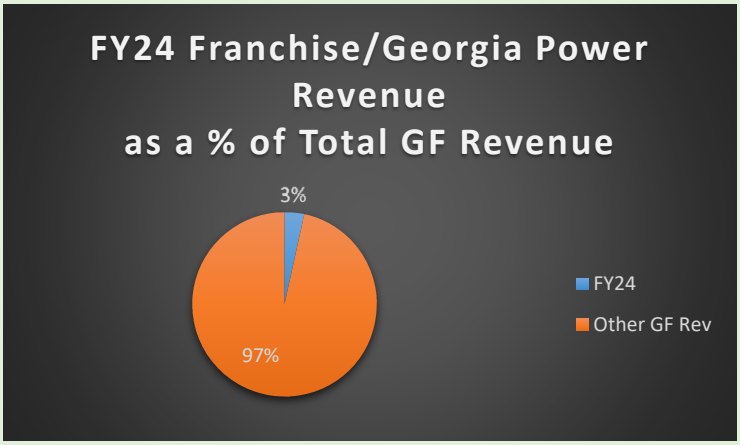


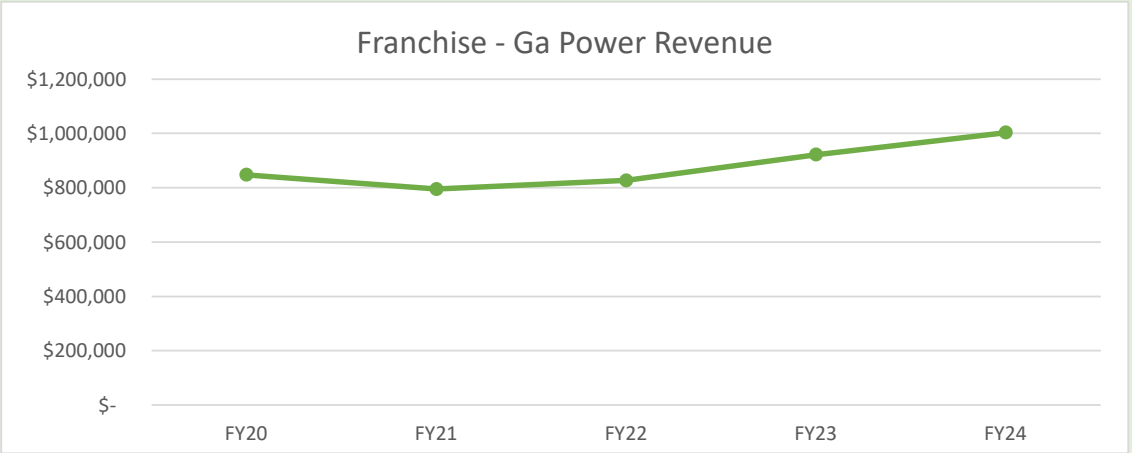
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Franchise

Account Name	Franchise - Ga Power
Account Number	101-1510-311710-00
Description	The City collects compensation for the use of City streets and alleys for the purposes of railroads, street railways, telephone companies, electric companies, gas companies, telecommunication companies, transportation companies and other similar companies. The franchise rights, approved by City Council, extends to, but is not limited to, the erection of poles, stringing of wires, laying of pipes, lines and conduits both above and below the ground surface.
Fund	General Fund (101)
Legal Authority	Franchise Agreement between Georgia Power Company & The City of Woodstock (contract good through 9/3/2030)
Source	Georgia Power Company
Use	Unrestricted funds used for City operations.
Method of Collection	Collected by the Finance Department.
Frequency of Collection	Annually
Last Updated	6/14/2005

FY20	$	847,954
FY21	$	795,718
FY22	$	827,302
FY23	$	921,911
FY24	$	1,003,560
Total FY24 Fund Rev	$	29,368,050



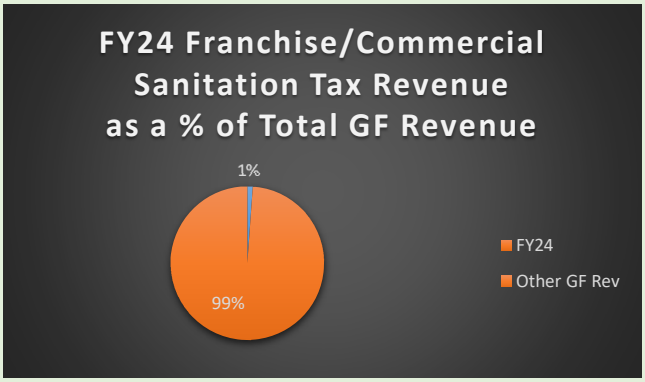


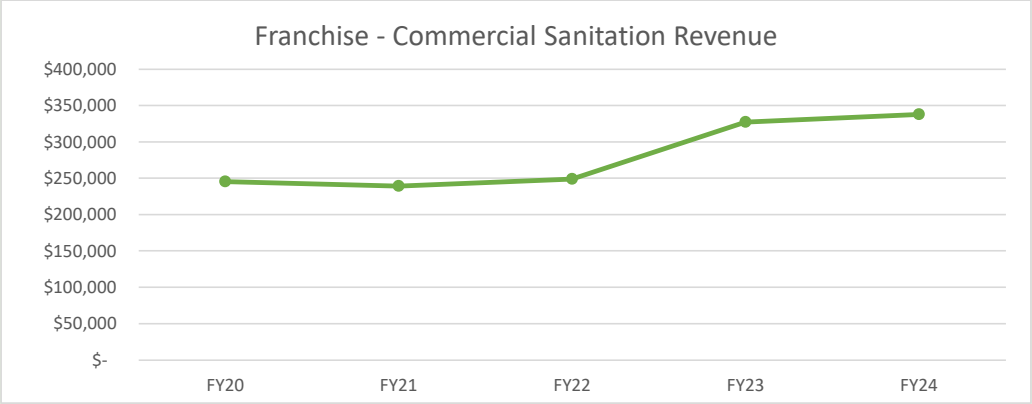
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Franchise

Account Name	Franchise - Commercial Sanitation
Account Number	101-1510-311713-00
Description	Regulatory fees collected from solid waste companies that are approved to conduct business within City limits shall be used to defray the cost of the City monitoring and enforcing compliance with the ordinance and for meeting requirements dictated by state law including studying and implementing plans and methods for handling of solid waste and reduction of solid waste generated within the City.
Fund	General Fund (101)
Legal Authority	O.C.G.A. § 12-8-39(d), Woodstock Code of Ordinances Chapter 78, Section 18
Source	Approved solid waste companies conducting business within City limits (approved by the City Manager)
Use	Funds are to be used for the regulation and enforcement of Woodstock City Ordinances Chapter 78
Method of Collection	Collected by Development Services (division of Community Development).
Frequency of Collection	Quarterly
Fee Schedule	$1.50 month fee, plus 10% of the service provider's monthly gross revenue from commercial collections within the City, plus a surcharge fee of $1.00 per ton of solid waste received, collected, handled, or disposed of at any private landfill or other private disposal facility presently located within City limits.
Last Updated	9/6/2011

FY20	$	245,301
FY21	$	239,206
FY22	$	248,933
FY23	$	327,203
FY24	$	338,020
Total FY24 Fund Rev	$	29,368,050



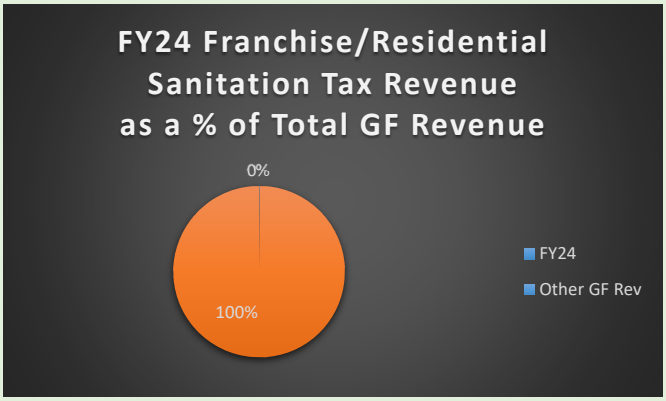


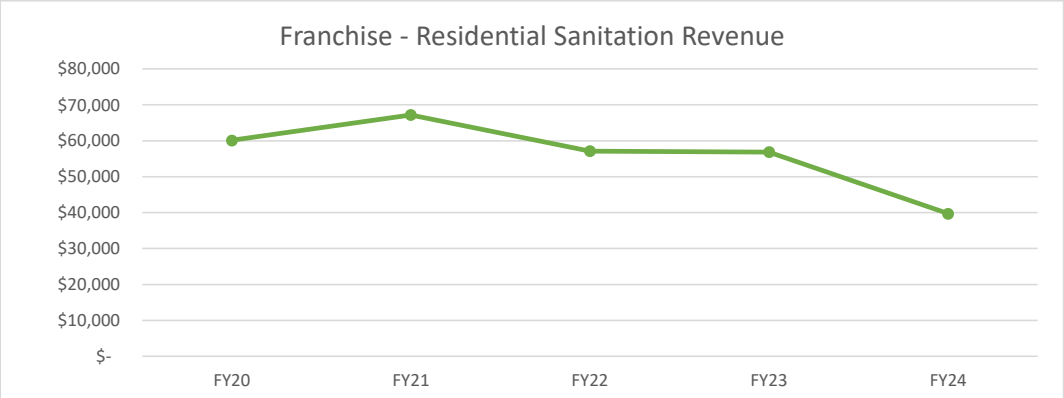
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Franchise

Account Name	Franchise - Residential Sanitation
Account Number	101-1510-311714-00
Description	Regulatory fees collected from Waste Management to conduct business within City limits shall be used to defray the cost of the City monitoring and enforcing compliance with the ordinance and for meeting requirements dictated by state law including studying and implementing plans and methods for handling of solid waste and reduction of solid waste generated within the City.
Fund	General Fund (101)
Legal Authority	Contract signed on 11/14/2011 between The City of Woodstock and Georgia Waste Systems, Inc.
Source	Approved solid waste company conducting business within City limits (approved by City Council). It is presently Waste Management.
Use	Funds are to be used for the regulation and enforcement of Woodstock City Ordinances Chapter 78
Method of Collection	Collected by the Finance Department.
Frequency of Collection	Quarterly
Fee Schedule	$1.50 month fee, plus 10% of the service provider's monthly gross revenue from commercial collections within the City, plus a surcharge fee of $1.00 per ton of solid waste received, collected, handled, or disposed of at any private landfill or other private disposal facility presently located within City limits.
Last Updated	11/14/2011

FY20	$	60,120
FY21	$	67,193
FY22	$	57,131
FY23	$	56,842
FY24	$	39,720
Total FY24 Fund Rev	$	29,368,050



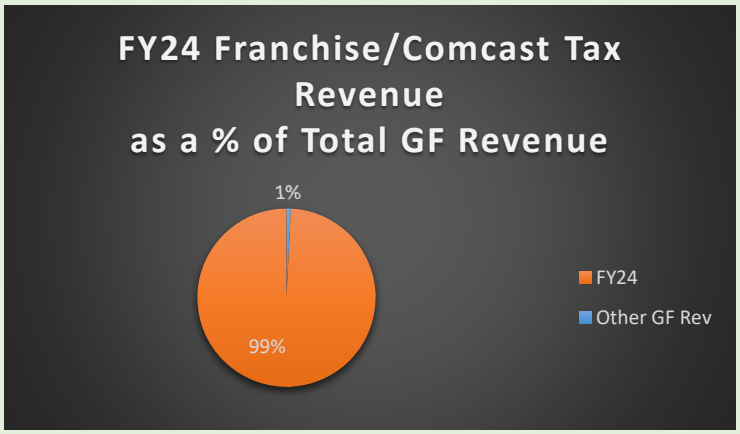


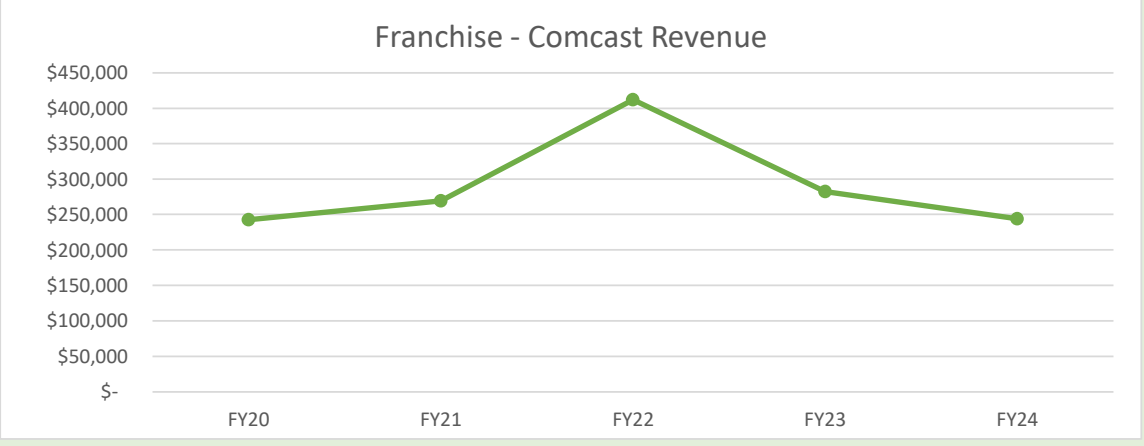
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Franchise

Account Name	Franchise - Comcast
Account Number	101-1510-311724-00
Description	The City collects compensation for the use of City streets and alleys for the purposes of railroads, street railways, telephone companies, electric companies, gas companies, telecommunication companies, transportation companies and other similar companies. The franchise rights, approved by City Council, extends to, but is not limited to, the erection of poles, stringing of wires, laying of pipes, lines and conduits both above and below the ground surface.
Fund	General Fund (101)
Legal Authority	Franchise Agreement between The City of Woodstock, GA & Comcast of Georgia/Massachusetts, LLC signed on 7/13/2009
Source	Comcast Company
Use	Unrestricted funds used for City operations.
Method of Collection	Collected by the Finance Department.
Fee Schedule	5%
Frequency of Collection	Quarterly
Last Updated	1/1/2023

FY20	$	242,511
FY21	$	269,136
FY22	$	411,787
FY23	$	282,213
FY24	$	243,990
Total FY24 Fund Rev	$	29,368,050



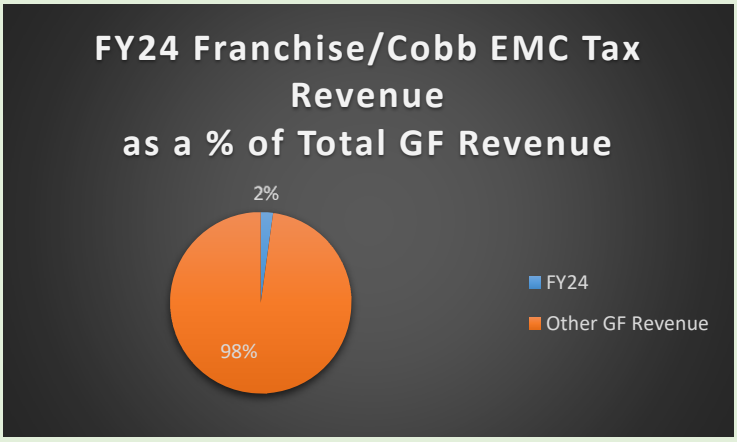


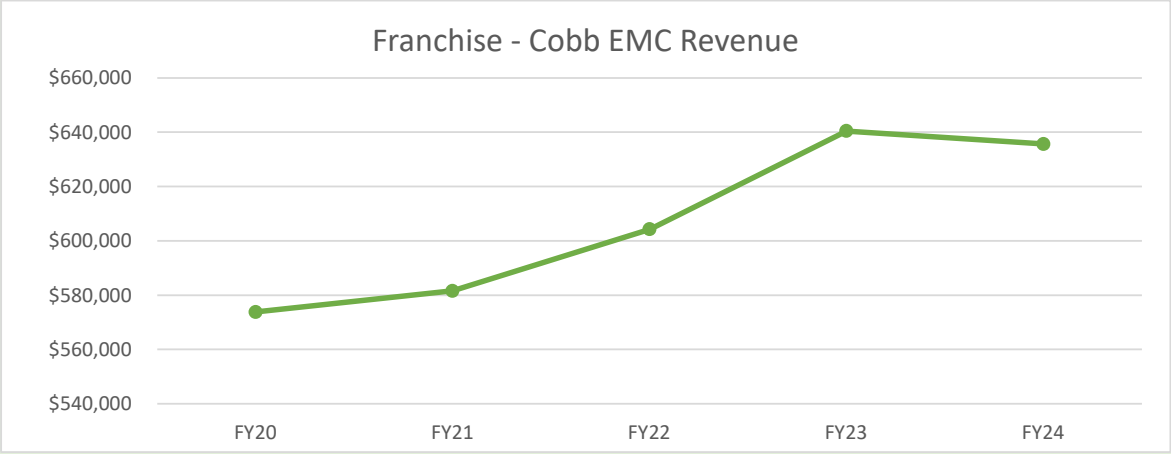
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Franchise

Account Name	Franchise - Cobb EMC
Account Number	101-1510-311730-00
Description	The City collects compensation for the use of City streets and alleys for the purposes of railroads, street railways, telephone companies, electric companies, gas companies, telecommunication companies, transportation companies and other similar companies. The franchise rights, approved by City Council, extends to, but is not limited to, the erection of poles, stringing of wires, laying of pipes, lines and conduits both above and below the ground surface.
Fund	General Fund (101)
Legal Authority	Franchise agreement signed on 9/24/1990 between Cobb EMC & the City of Woodstock. Agreement expires on 9/24/2025.
Source	Cobb EMC
Use	Unrestricted funds used for City operations.
Method of Collection	Collected by the Finance Department.
Frequency of Collection	Annually
Last Updated	9/24/1990

FY20	$	573,845
FY21	$	581,555
FY22	$	604,275
FY23	$	640,477
FY24	$	635,640
Total FY24 Fund Rev	$	29,368,050



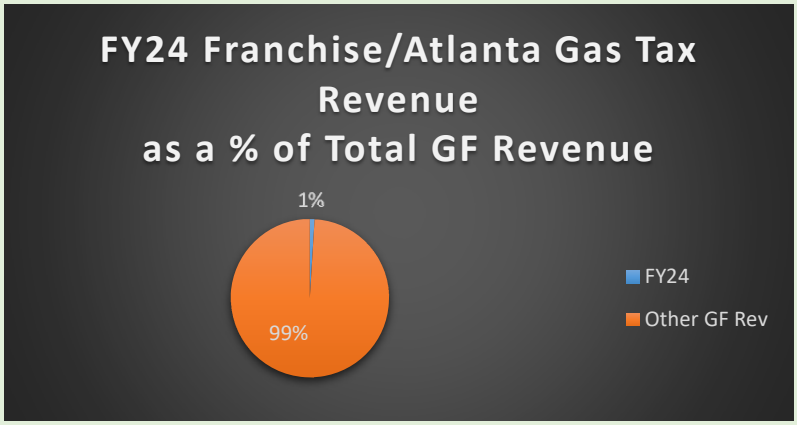


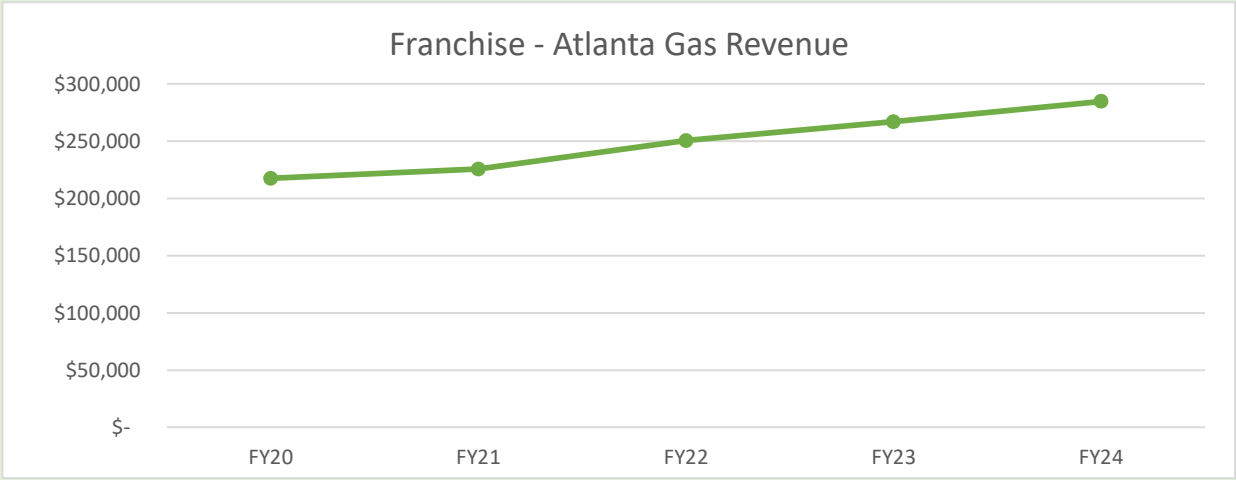
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Franchise

Account Name	Franchise - Atlanta Gas
Account Number	101-1510-311732-00
Description	The City collects compensation for the use of City streets and alleys for the purposes of railroads, street railways, telephone companies, electric companies, gas companies, telecommunication companies, transportation companies and other similar companies. The franchise rights, approved by City Council, extends to, but is not limited to, the erection of poles, stringing of wires, laying of pipes, lines and conduits both above and below the ground surface.
Fund	General Fund (101)
Legal Authority	Franchise Agreement with Atlanta Gas Light
Source	Atlanta Gas Light Company
Use	Unrestricted funds used for City operations.
Method of Collection	Collected by the Finance Department.
Frequency of Collection	Quarterly
Last Updated	11/20/1998

FY20	$	217,430
FY21	$	225,540
FY22	$	250,446
FY23	$	266,942
FY24	$	284,661
Total FY24 Fund Rev	$	29,368,050



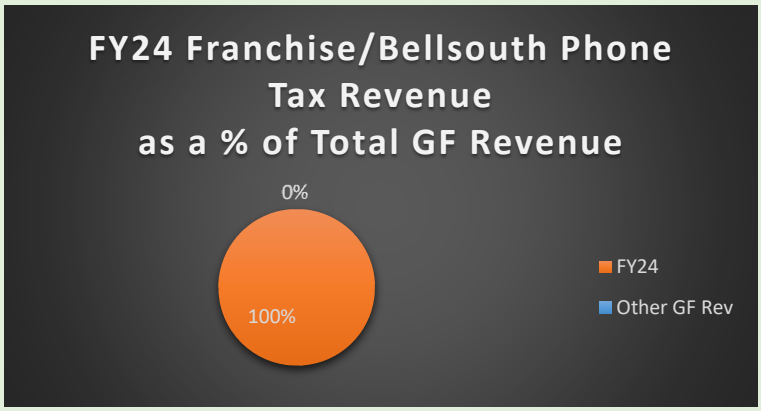


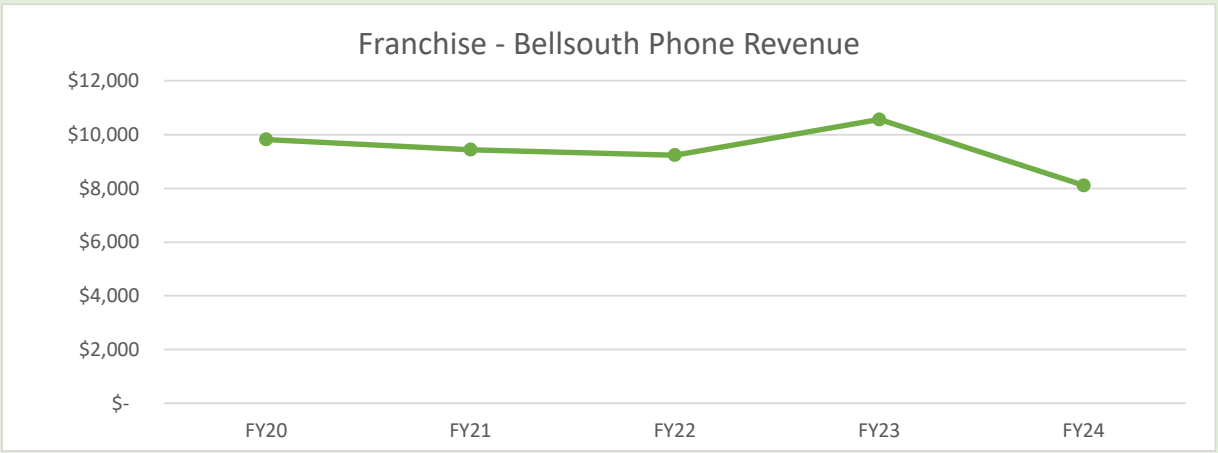
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Franchise

Account Name	Franchise - Bellsouth Phone
Account Number	101-1510-311747-00
Description	The City collects compensation for the use of City streets and alleys for the purposes of railroads, street railways, telephone companies, electric companies, gas companies, telecommunication companies, transportation companies and other similar companies. The franchise rights, approved by City Council, extends to, but is not limited to, the erection of poles, stringing of wires, laying of pipes, lines and conduits both above and below the ground surface.
Fund	General Fund (101)
Legal Authority	Franchise agreement signed on 8/8/2006 between BellSouth/AT&T and the City of Woodstock.
Source	Bellsouth Telecommunications, LLC
Use	Unrestricted funds used for City operations.
Method of Collection	Collected by the Finance Department.
Fee Schedule	3%
Frequency of Collection	One annual payment & one quarterly payment
Last Updated	8/8/2006

FY20	$	9,814
FY21	$	9,434
FY22	$	9,233
FY23	$	10,558
FY24	$	8,107
Total FY24 Fund Rev	$	29,368,050



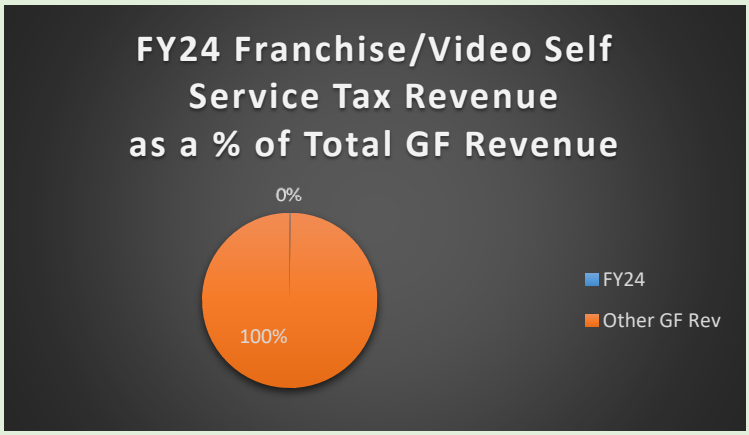


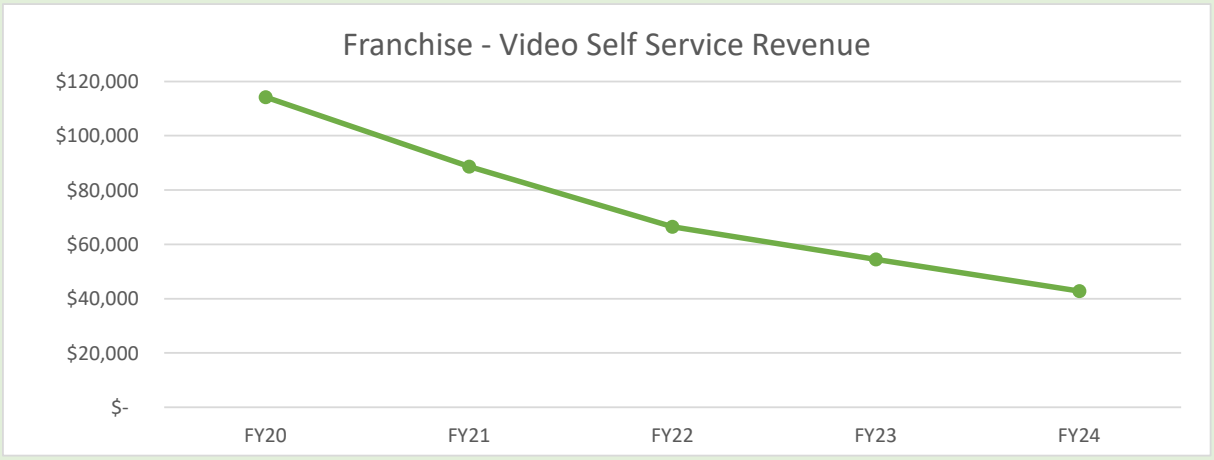
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Franchise

Account Name	Franchise - Video Self Service
Account Number	101-1510-311795-00
Description	The City collects compensation for the use of City streets and alleys for the purposes of railroads, street railways, telephone companies, electric companies, gas companies, telecommunication companies, transportation companies and other similar companies. The franchise rights, approved by City Council, extends to, but is not limited to, the erection of poles, stringing of wires, laying of pipes, lines and conduits both above and below the ground surface.
Fund	General Fund (101)
Legal Authority	Franchise Agreement with BellSouth/AT&T
Source	Bellsouth Telecommunications, LLC
Use	Unrestricted funds used for City operations.
Method of Collection	Collected by the Finance Department.
Fee Schedule	5%
Frequency of Collection	Quarterly
Last Updated	7/14/2008

FY20	$	114,185
FY21	$	88,571
FY22	$	66,432
FY23	$	54,414
FY24	$	42,822
Total FY24 Fund Rev	$	29,368,050



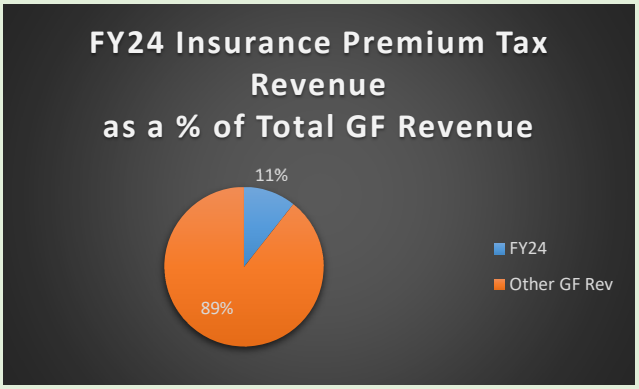


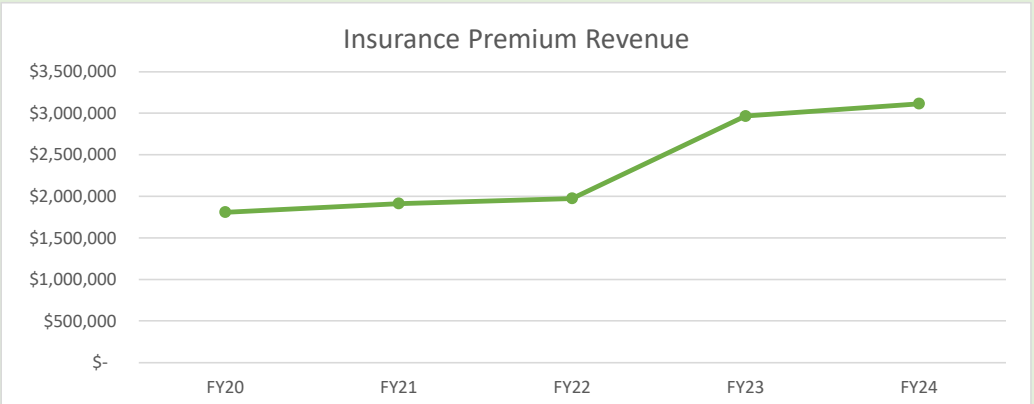
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Taxes

Account Name	Insurance Premium
Account Number	101-1510-316210-00
Description	Funds that are distributed by the Office of Insurance and Safety Fire Commissioner (Premium Tax Division). The funds are taxes imposed upon gross premiums received from direct writings without any deductions allowed for premium abatements of any kind or character or for reinsurance or for cash surrender values paid, or for losses or expenses of any kind; provided, however, deductions shall be allowed for premiums returned on change of rate or cancelled policies; provided, further, that deductions may be permitted for return premiums or assessments, including all policy dividends, refunds, or other similar returns paid or credited to policyholders and not reapplied as premium for additional or extended life insurance.
Fund	General Fund (101)
Legal Authority	O.C.G.A § 33-8-4
Source	Office of Insurance and Safety Fire Commissioner (Premium Tax Division)
Use	Unrestricted funds used for City operations.
Method of Collection	The Finance Department processes an EFT from the Office of Insurance and Safety Fire Commissioner (Premium Tax Division).
Frequency of Collection	Annual
Last Updated	1979, Current through the 2014 session

FY20	$	1,810,332
FY21	$	1,911,654
FY22	$	1,973,000
FY23	$	2,966,163
FY24	$	3,113,353
Total FY24 Fund Rev	$	29,368,050



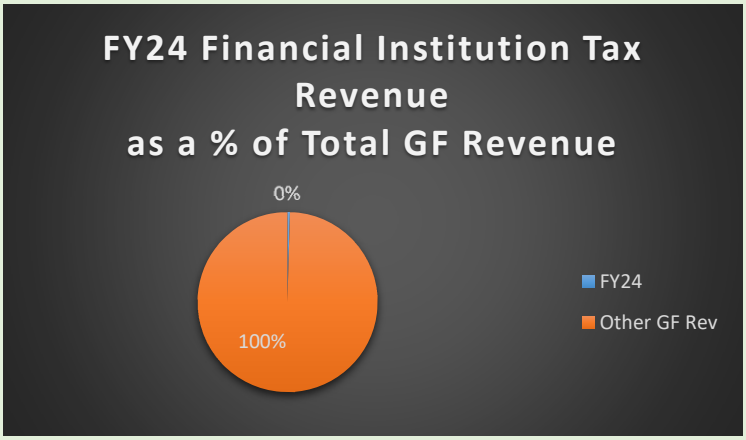


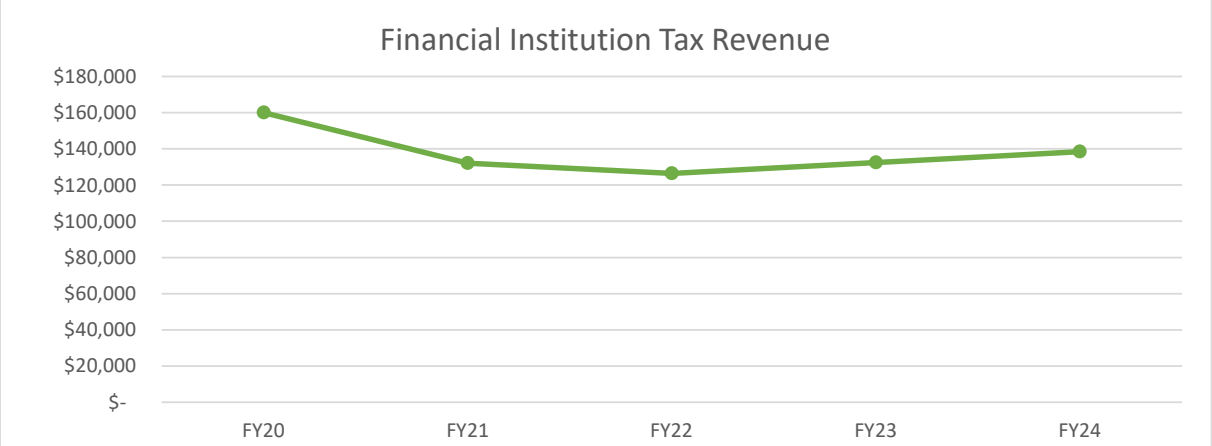
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Taxes

Account Name	Financial Institution Tax
Account Number	101-1510-316315-00
Description	Special state occupation tax on depository financial institutions that conduct business or owns property in this state, and the tax rate is based on Georgia gross receipts. The City receives a portion of the tax based on the number of locations in City limits.
Fund	General Fund (101)
Legal Authority	O.C.G.A. § 48-6-95
Source	Financial institutions located within City limits.
Use	Unrestricted funds used for City operations.
Method of Collection	The Finance Department receives the payments.
Fee Schedule	Tax rate is 25% of the Georgia gross receipts
Frequency of Collection	Annually
Last Updated	2002, Current through the 2014 session

FY20	$	160,032
FY21	$	132,099
FY22	$	126,447
FY23	$	132,481
FY24	$	138,513
Total FY24 Fund Rev	$	29,368,050



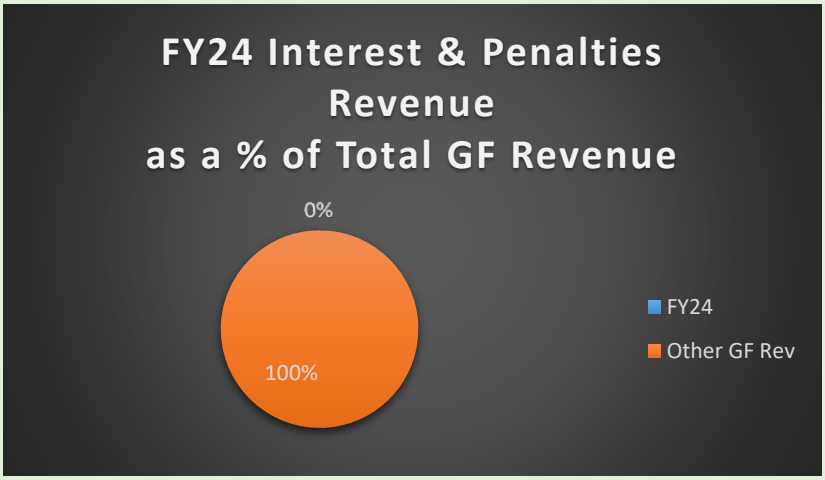


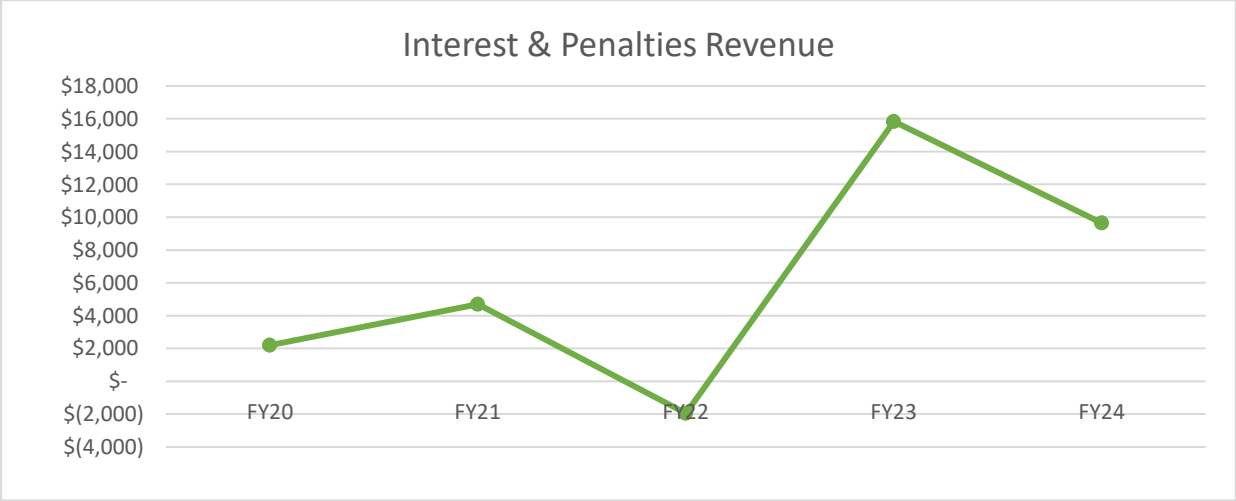
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Miscellaneous

Account Name	Interest & Penalties
Account Number	101-1510-319110-00
Description	A monetary penalty incurred when general property taxes are paid late
Fund	General Fund (101)
Legal Authority	O.C.G.A § 48-2, Woodstock Code of Ordinances Chapters 86-33, City of Woodstock Fee Schedule Section 1.2.3. Property Taxes number 2 a-c
Source	Citizens and businesses that owe delinquent property tax bills.
Use	Unrestricted funds used for City operations.
Method of Collection	Payments are received by Finance, Utility Billing, and Community Development departments.
Frequency of Collection	No schedule, collected as they are received.
Last Updated	1/1/2017

FY20	$	2,191
FY21	$	4,693
FY22	$	(1,954)
FY23	$	15,833
FY24	$	9,643
Total FY24 Fund Rev	$	29,368,050



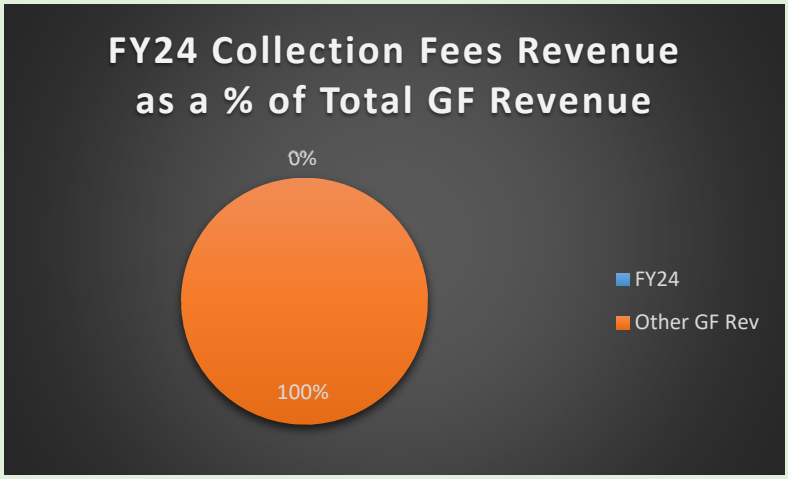


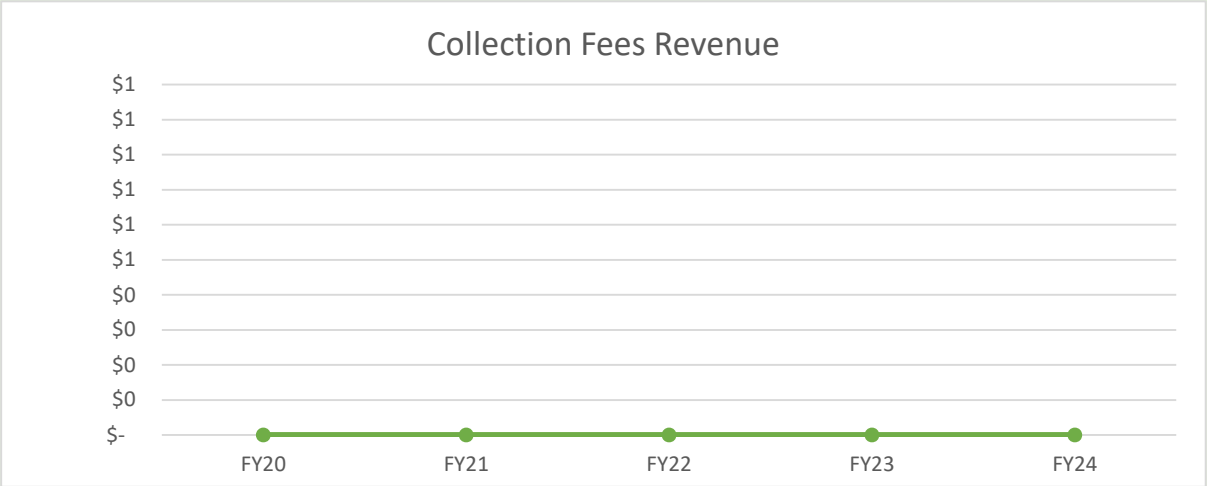
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Miscellaneous

Account Name	Collection Fees
Account Number	101-1510-319115-00
Description	Fees that are applied to delinquent property tax bills in order to offset expenses incurred by the City to collect on the bills.
Fund	General Fund (101)
Legal Authority	City of Woodstock Fee Schedule Section 1.2.2 number 3
Source	Citizens and businesses that owe delinquent property tax bills.
Use	Funds are collected to recoup any collection attempt expense.
Method of Collection	The Finance and Utility Billing Departments collect these fees.
Frequency of Collection	No schedule, collected as they are received.
Last Updated	10/22/2012

FY20	$	-
FY21	$	-
FY22	$	-
FY23	$	-
FY24	$	-
Total FY24 Fund Rev	$	29,368,050



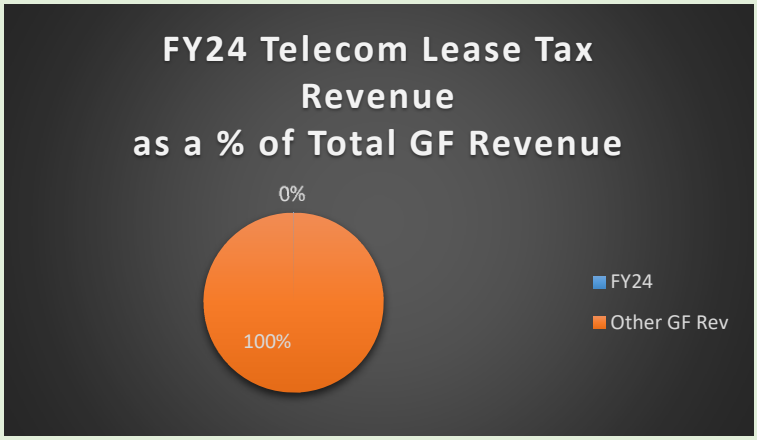


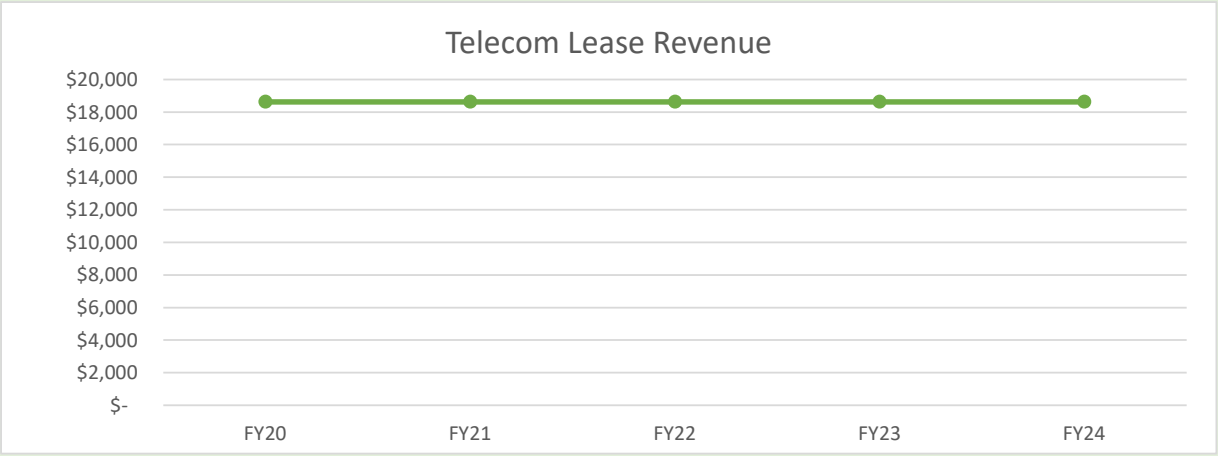
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Franchise

Account Name	Telecom Lease
Account Number	101-1510-345630-00
Description	The City collects compensation for the use of City streets and alleys for the purposes of railroads, street railways, telephone companies, electric companies, gas companies, telecommunication companies, transportation companies and other similar companies. The franchise rights, approved by City Council, extends to, but is not limited to, the erection of poles, stringing of wires, laying of pipes, lines and conduits both above and below the ground surface.
Fund	General Fund (101)
Legal Authority	Various franchise agreements
Source	Sprint/Nextel & T-Mobile
Use	Unrestricted funds used for City operations.
Method of Collection	Collected by the Finance Department.
Fee Schedule	3%
Frequency of Collection	Monthly & quarterly payments
Last Updated	Sprint: 4/28/1998

FY20	$	18,625
FY21	$	18,625
FY22	$	18,625
FY23	$	18,625
FY24	$	18,625
Total FY24 Fund Rev	$	29,368,050



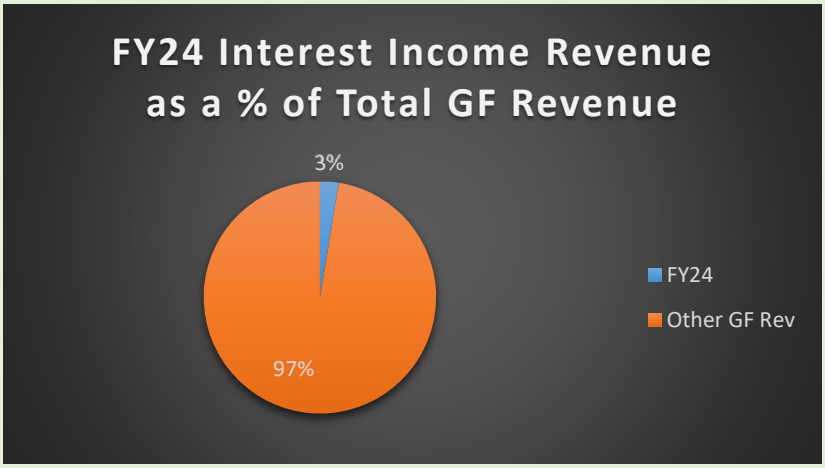


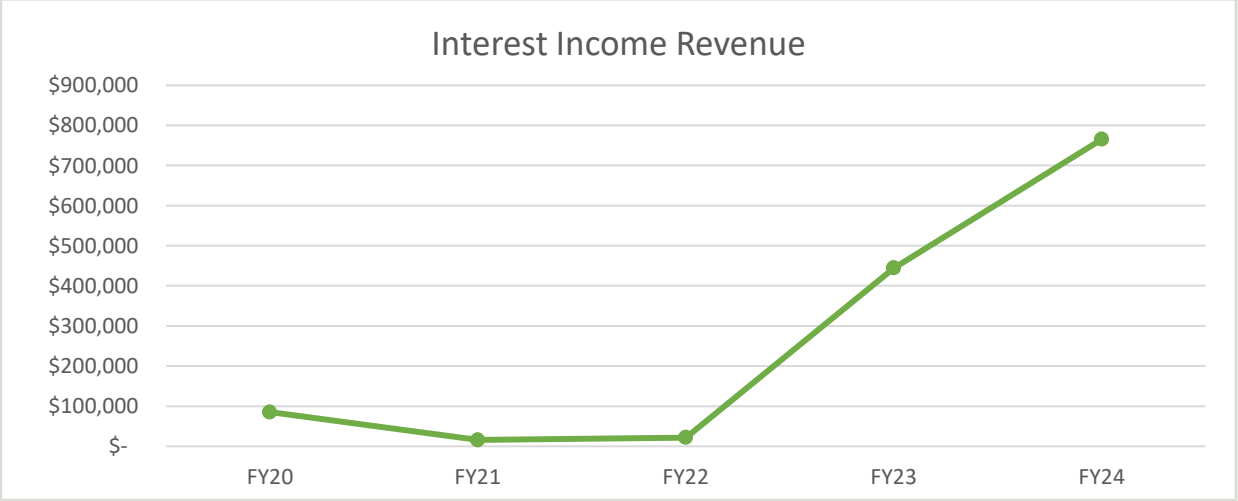
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Interest Income

Account Name	Interest Income
Account Number	101-1510-361172-00
Description	Interest accrued on City funds that are held in interest bearing accounts.
Fund	Various
Legal Authority	Determined by the agreement/contract between the City and the Financial Institution.
Source	Deposited in various City accounts by the financial institution in which the funds are held.
Use	Unrestricted funds used for City operations.
Method of Collection	The Finance Department journalizes these interest deposits.
Frequency of Collection	Monthly
Last Updated	N/A

FY20	$	85,057
FY21	$	15,914
FY22	$	21,756
FY23	$	444,527
FY24	$	765,290
Total FY24 Fund Rev	$	29,368,050



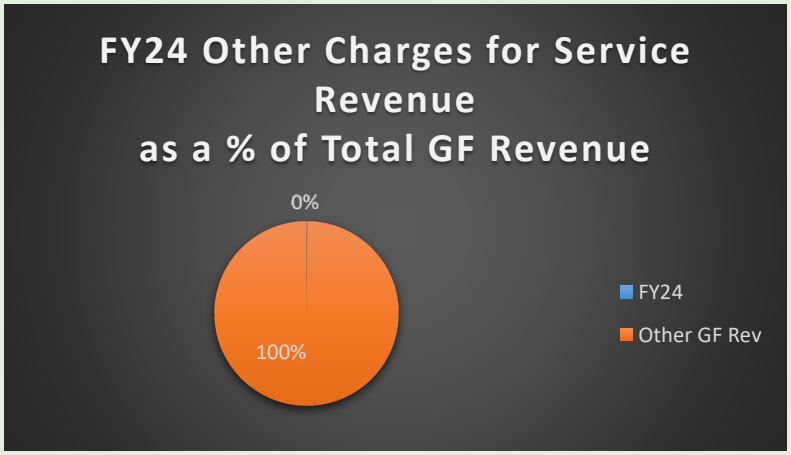


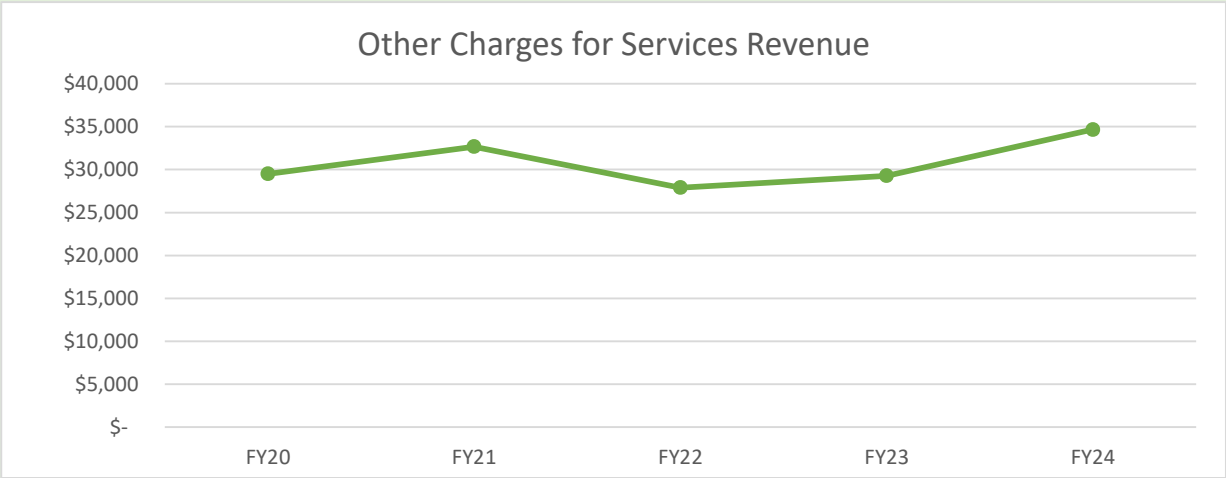
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Miscellaneous

Account Name	Other Charges for Services
Account Number	101-2115-341919-00
Description	Fees collected for accident reports, certified copies, criminal history request, expungement, incident reports and manager license applications.
Fund	General Fund (101)
Legal Authority	City of Woodstock Fee Schedule Section 6.1
Source	Individuals purchasing reports or requesting a service from the City's Court department.
Use	Unrestricted funds used for City operations.
Method of Collection	Court collects these fees.
Frequency of Collection	No schedule, collected as they are received.
Last Updated	2/22/2012
Note	*FY13 and prior year numbers include the convenience fees collected with credit card payments. The City no longer collects convenience fees for court payments.*

FY20	$	29,500
FY21	$	32,674
FY22	$	27,890
FY23	$	29,278
FY24	$	34,654
Total FY24 Fund Rev	$	29,368,050



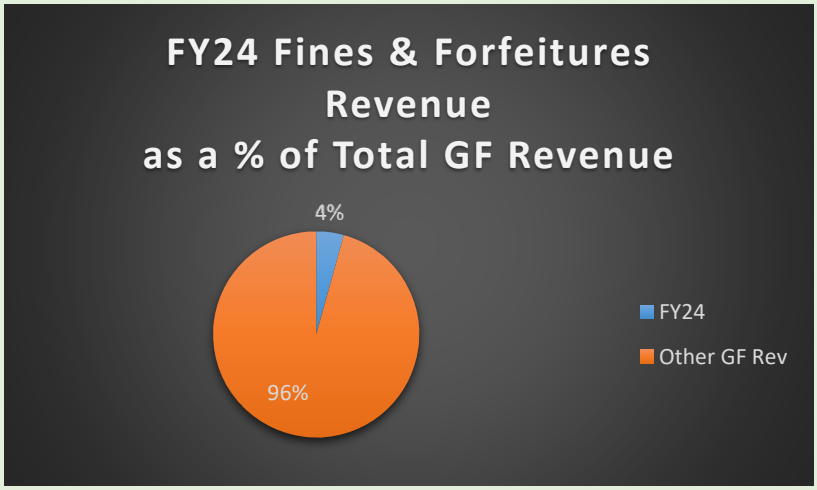


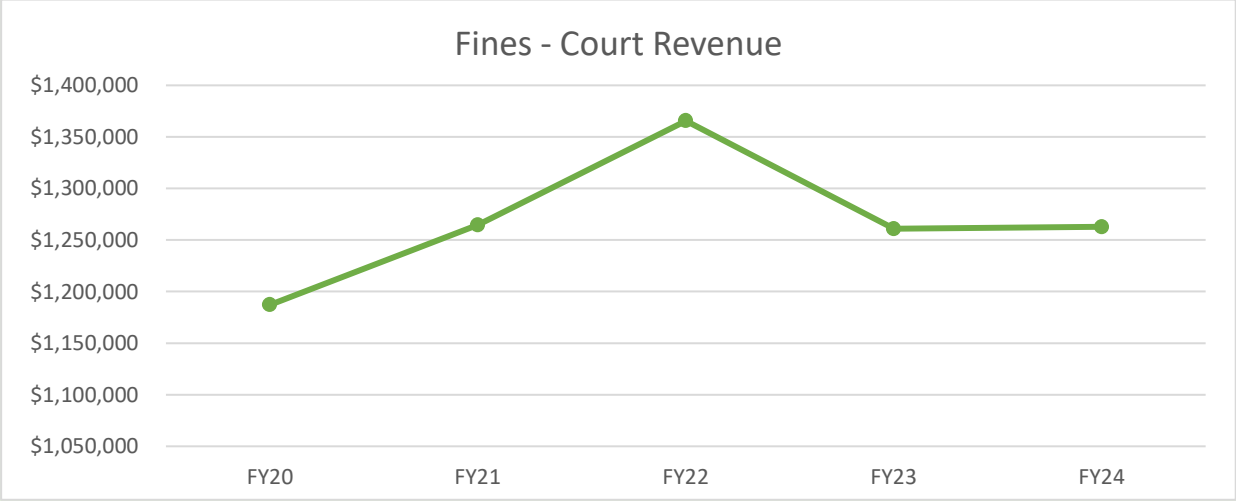
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Fines & Forfeitures

Account Name	Fines - Court
Account Number	101-2115-351143-00
Description	Funds are generated by fines applied when a person receives a ticket or citation.
Fund	General Fund (101)
Legal Authority	Woodstock Code of Ordinances Chapter 26 Section 12
Source	A person receives a ticket or citation
Use	Unrestricted funds used for City operations.
Method of Collection	Collected by Municipal Court department
Frequency of Collection	No schedule, collected as they are received.
Fee Schedule	See the City of Woodstock's Fine Schedule, Section 4.1 Municipal Court
Last Updated	10/22/2012

FY20	$	1,187,324
FY21	$	1,264,619
FY22	$	1,365,672
FY23	$	1,260,764
FY24	$	1,262,688
Total FY24 Fund Rev	$	29,368,050



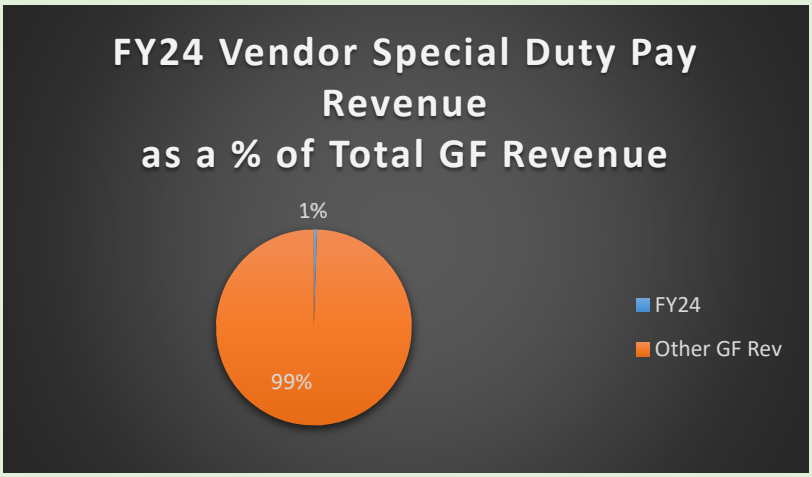


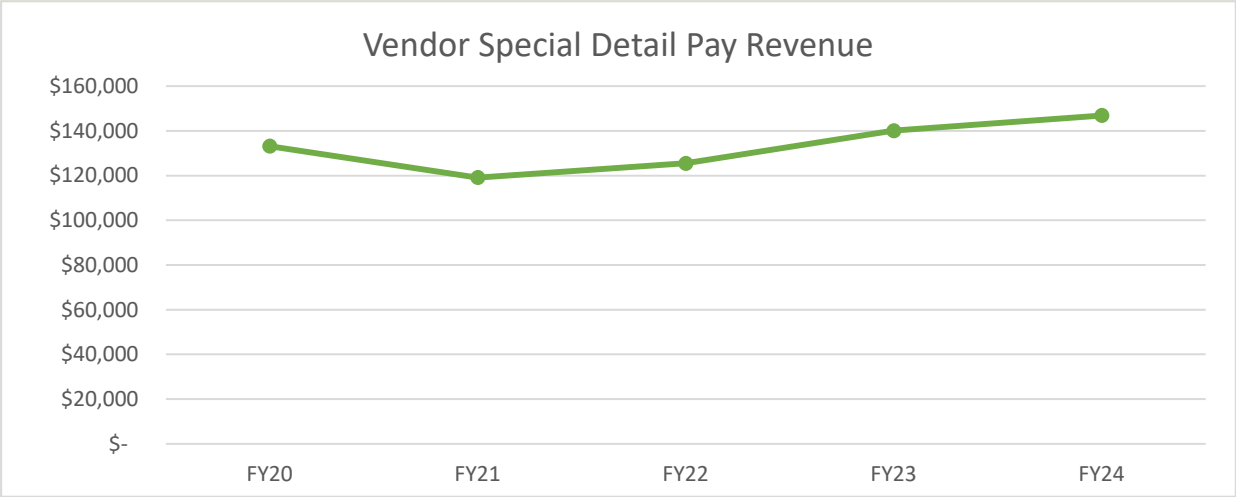
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Police Department

Account Name	Vendor Special Detail Pay
Account Number	101-3210-342114-00
Description	Fees collected when City Police Officers work special detail for a business or event.
Fund	General Fund (101)
Legal Authority	Woodstock Code of Ordinances Chapter 11 Section 10
Source	Individuals and businesses that require the presence of officers for traffic or crowd control and security.
Use	Compensate the officers who worked overtime at the event.
Method of Collection	Collected by Development Services (division of Community Development) and the Police Department's administrative assistant.
Frequency of Collection	No schedule, collected as they are received.
Fee Schedule	$36 Hourly Officer Rate, $4 Hourly Finance Fee
Last Updated	11/12/2012

FY20	$	133,150
FY21	$	119,109
FY22	$	125,535
FY23	$	140,088
FY24	$	146,901
Total FY24 Fund Rev	$	29,368,050



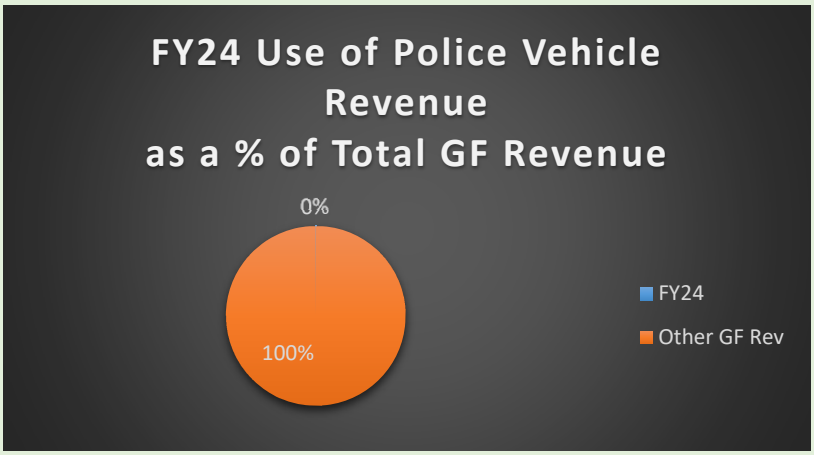


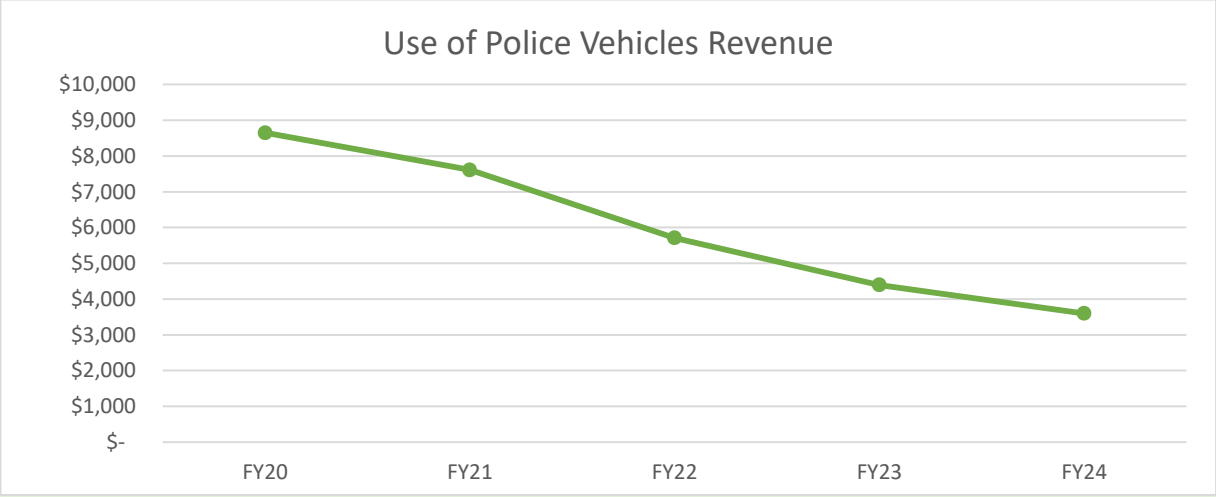
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Police Department

Account Name	Use of Police Vehicles
Account Number	101-3210-342917-00
Description	Funds collected for the use of police cars during an event or traffic control.
Fund	General Fund (101)
Legal Authority	
Source	Individuals and businesses that require the presence of officers for traffic or crowd control and security.
Use	Unrestricted funds used for City operations.
Method of Collection	Collected by Development Services (division of Community Development) and the Police Department's administrative assistant.
Frequency of Collection	No schedule, collected as they are received.
Fee Schedule	$5 Hourly Vehicle Fee
Last Updated	4/6/2007

FY20	$ 8,651
FY21	$ 7,609
FY22	$ 5,711
FY23	$ 4,395
FY24	$ 3,598
Total FY24 Fund Rev	$ 29,368,050



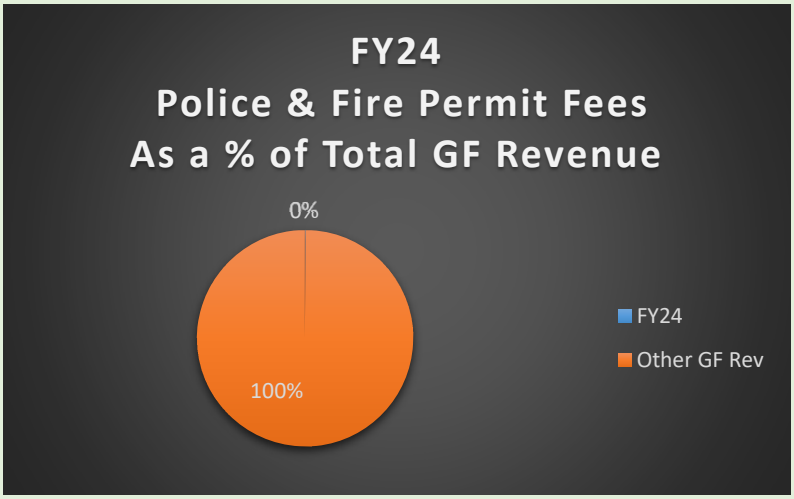


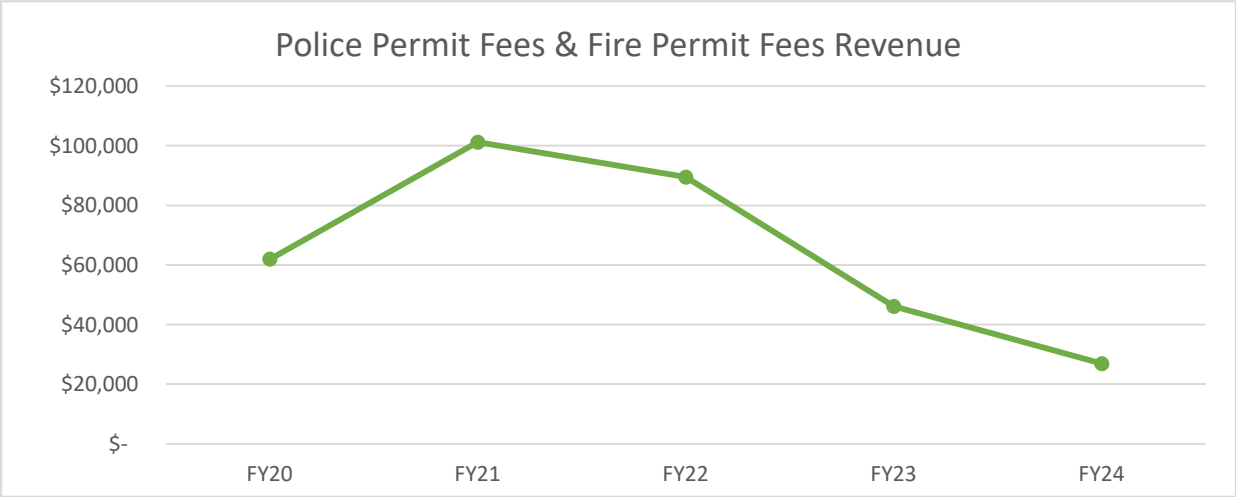
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Development Fees, Permits & Licenses

Account Name	Police Permit Fees & Fire Permit Fees
Account Number	101-3210-347915-00 & 101-3510-323127-00
Description	Funds collected for police protection that is required for the special events held within City limits for purposes of traffic, crowd control and security, or on-site fire watch or emergency medical personnel.
Fund	General Fund (101)
Legal Authority	Woodstock Code of Ordinances Chapter 11, Sections 10 & 11
Source	Individuals and businesses applying for special event permits.
Use	Fund special detail pay for officers and fireman who chose to work the special events.
Method of Collection	Collected by Development Services (division of Community Development).
Frequency of Collection	No schedule, collected as they are received.
Last Updated	11/12/2012

FY20	$	61,968
FY21	$	101,220
FY22	$	89,509
FY23	$	46,156
FY24	$	26,902
Total FY24 Fund Rev	$	29,368,050



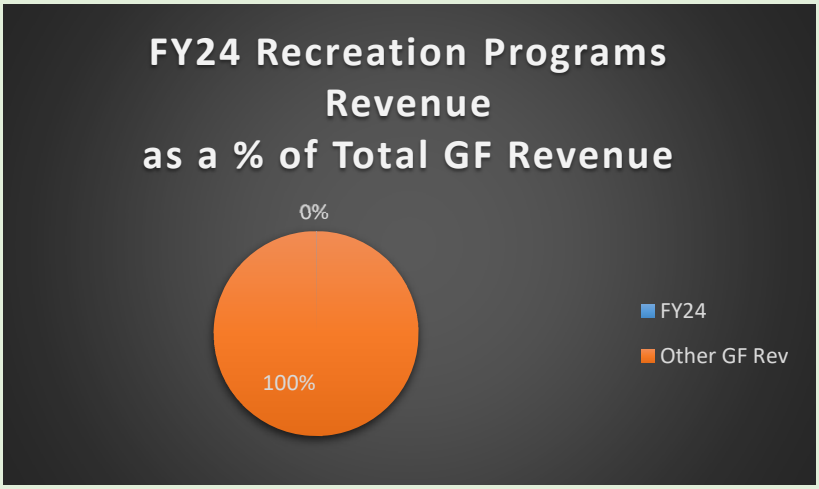


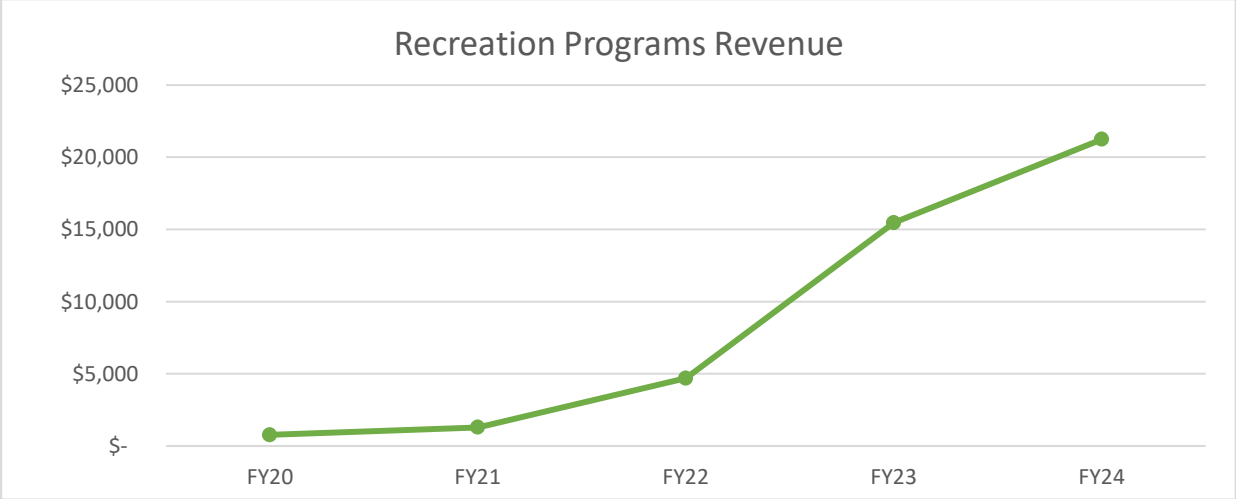
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Parks & Recreation

Account Name	Recreation Programs
Account Number	101-5535-347912-00
Description	Fees collected from individuals who want to plant in the City's community garden.
Fund	General Fund (101)
Legal Authority	Woodstock Code of Ordinance Chapter 5
Source	Individuals who pay for plots in the community garden.
Use	Unrestricted funds used for City operations.
Method of Collection	Collected by Parks & Recreation Department
Frequency of Collection	No schedule, collected as they are received.
Last Updated	4/4/2014

FY20	$	775
FY21	$	1,295
FY22	$	4,698
FY23	$	15,455
FY24	$	21,240
Total FY24 Fund Rev	$	29,368,050



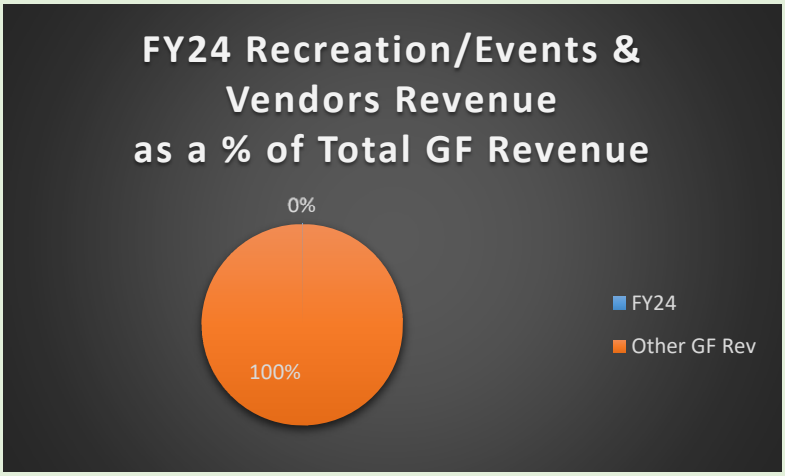


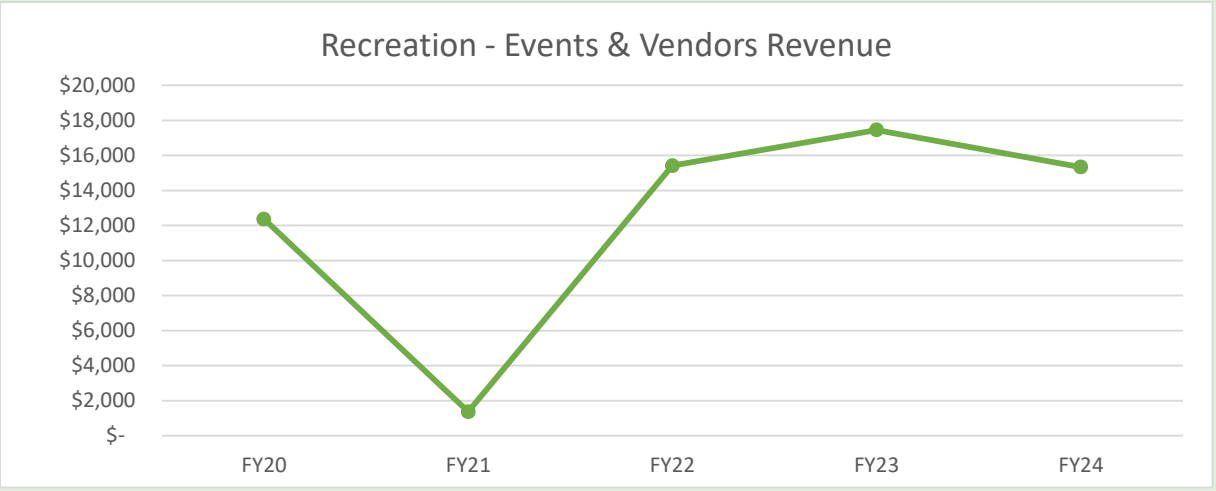
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Parks & Recreation

Account Name	Recreation - Events & Vendors
Account Number	101-5535-347914-00
Description	Funds collected from individuals or businesses for City events who reserve space to sell items or advertise a business.
Fund	General Fund (101)
Legal Authority	Woodstock Code of Ordinance Chapter 5
Source	Individuals or businesses who want to reserve space at a City sponsored event.
Use	Unrestricted funds used for City operations.
Method of Collection	Collected by Parks & Recreation Department
Frequency of Collection	No schedule, collected as they are received.
Fee Schedule	See City of Woodstock Fee Schedule Section 5.1.3 - Events/Vendor
Last Updated	4/4/2014

FY20	$	12,367
FY21	$	1,371
FY22	$	15,413
FY23	$	17,446
FY24	$	15,331
Total FY24 Fund Rev	$	29,368,050



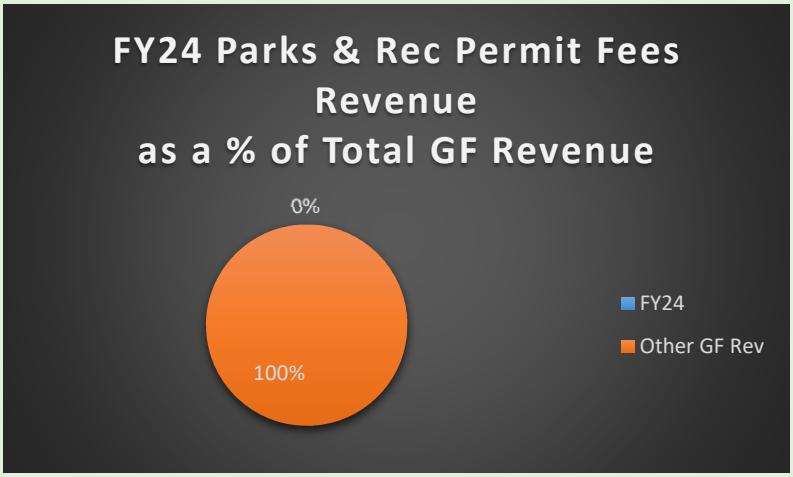


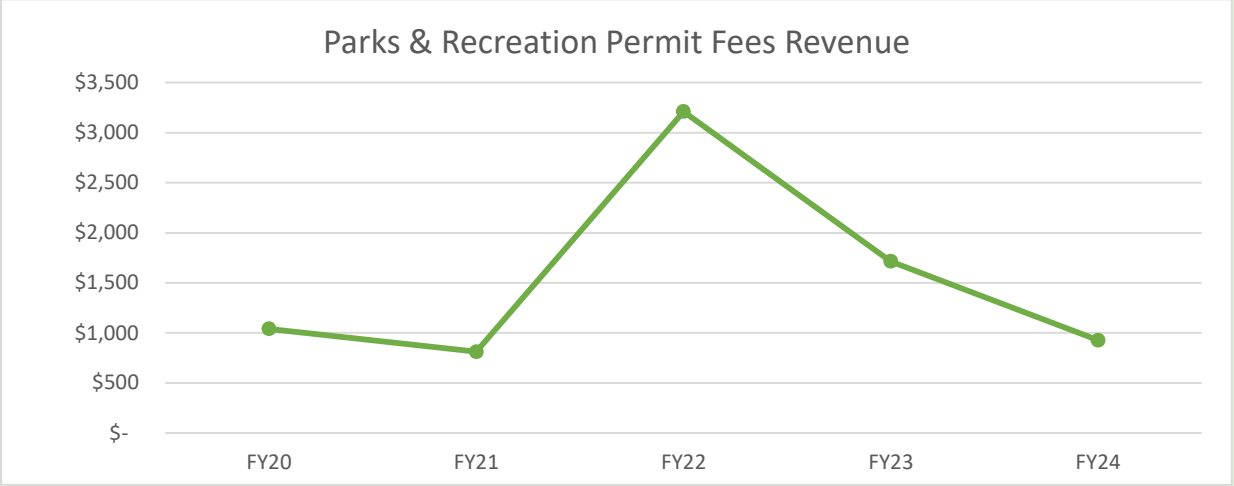
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Parks & Recreation

Account Name	Parks & Recreation Permit Fees
Account Number	101-5535-347915-00
Description	A City of Woodstock Special Event Permit is required when renting the park for groups of 50 or more
Fund	General Fund (101)
Legal Authority	Woodstock Code of Ordinance Chapter 5, Section 1.2
Source	Any individual wanting to rent the park.
Use	Unrestricted funds used for City operations.
Method of Collection	Collected by Parks & Recreation Department
Frequency of Collection	No schedule, collected as they are received.
Last Updated	4/4/2014

FY20	$	1,040
FY21	$	812
FY22	$	3,210
FY23	$	1,714
FY24	$	926
Total FY24 Fund Rev	$	29,368,050



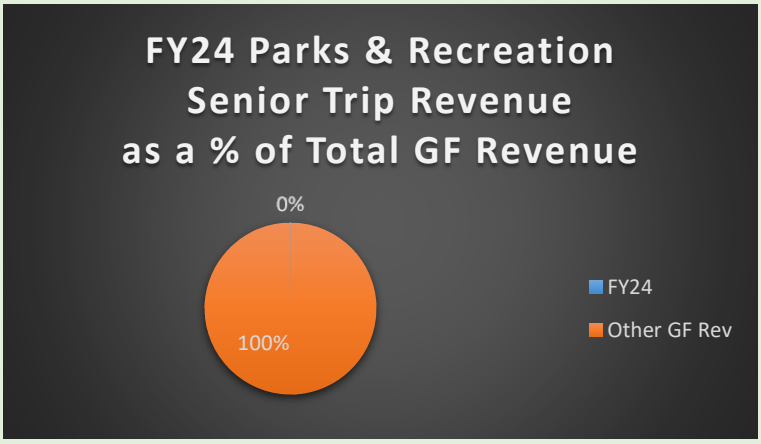


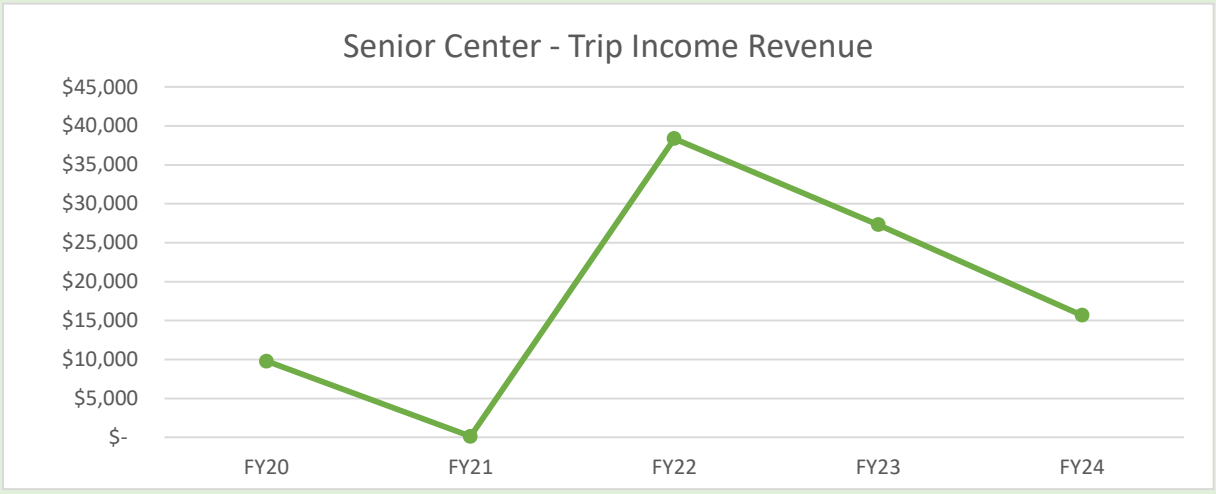
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Parks & Recreation

Account Name	Senior Center - Trip Income
Account Number	101-5525-371105-00
Description	Funds collected for the cost of senior center members trips
Fund	General Fund (101)
Legal Authority	Woodstock Code of Ordinance Chapter 62
Source	Senior Center members who pay to attend a trip.
Use	Unrestricted funds used for City operations.
Method of Collection	Collected by Senior Center (division of Parks & Rec)
Frequency of Collection	No schedule, collected as they are received.
Last Updated	4/4/2014

FY20	$	9,776
FY21	$	120
FY22	$	38,349
FY23	$	27,317
FY24	$	15,667
Total FY24 Fund Rev	$	29,368,050



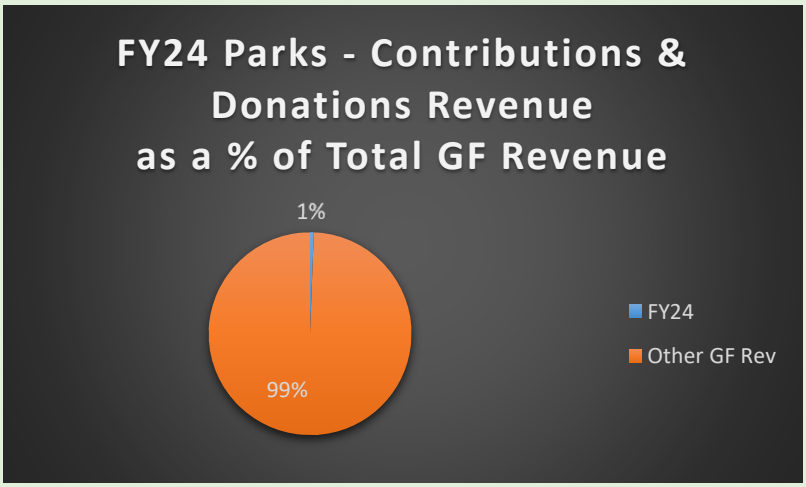


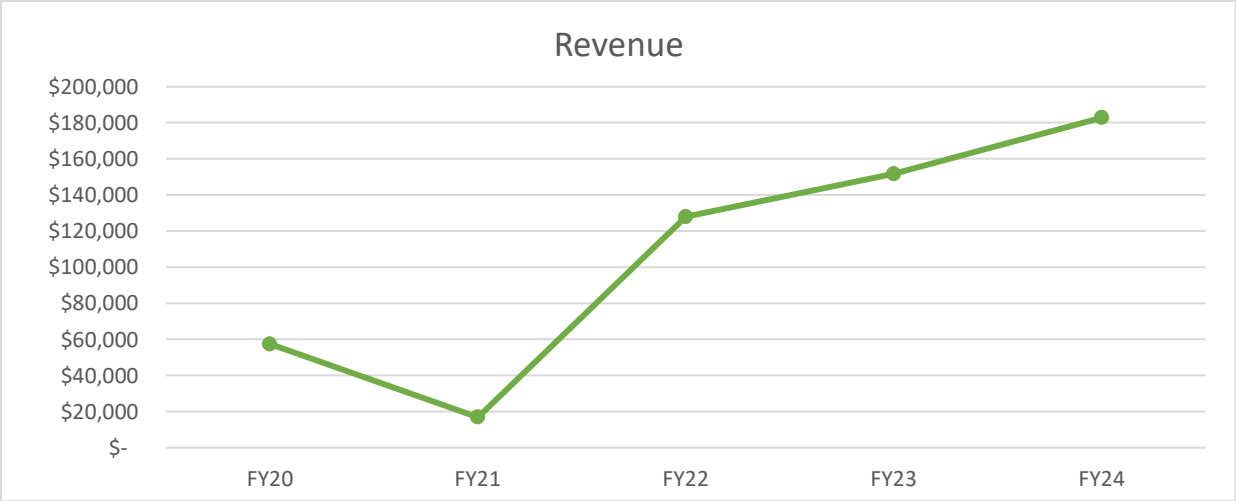
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Contributions & Donations

Account Name	Parks & Rec Sponsorships
Account Number	101-5535-371113-00
Description	Private Business Contributions
Fund	General Fund (101)
Legal Authority	CPM #900-0001 Parks and Recreation Policies and Procedures
Source	Various local businesses/individuals.
Use	Restricted for the Parks and Recreation Department to spend on City events and parks.
Method of Collection	Parks & Recreation Department collects the funds for the City.
Frequency of Collection	No schedule, collected as they are received.
Last Updated	8/19/2013

FY20	$	57,450
FY21	$	16,900
FY22	$	127,900
FY23	$	151,700
FY24	$	182,800
Total FY24 Fund Rev	$	29,368,050



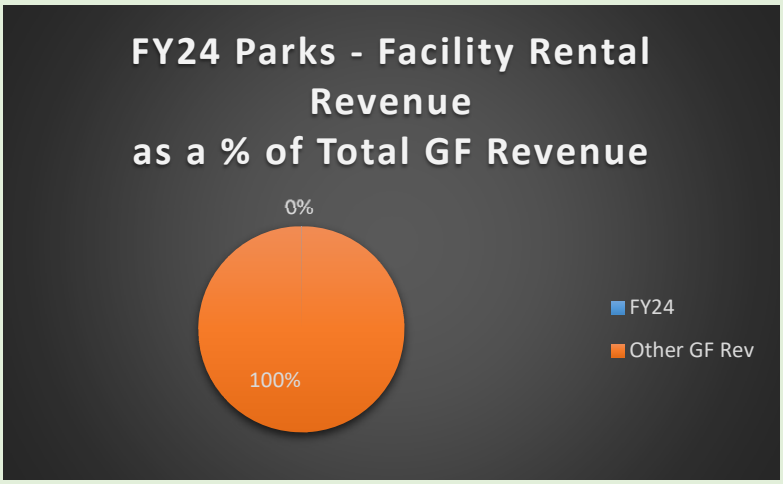


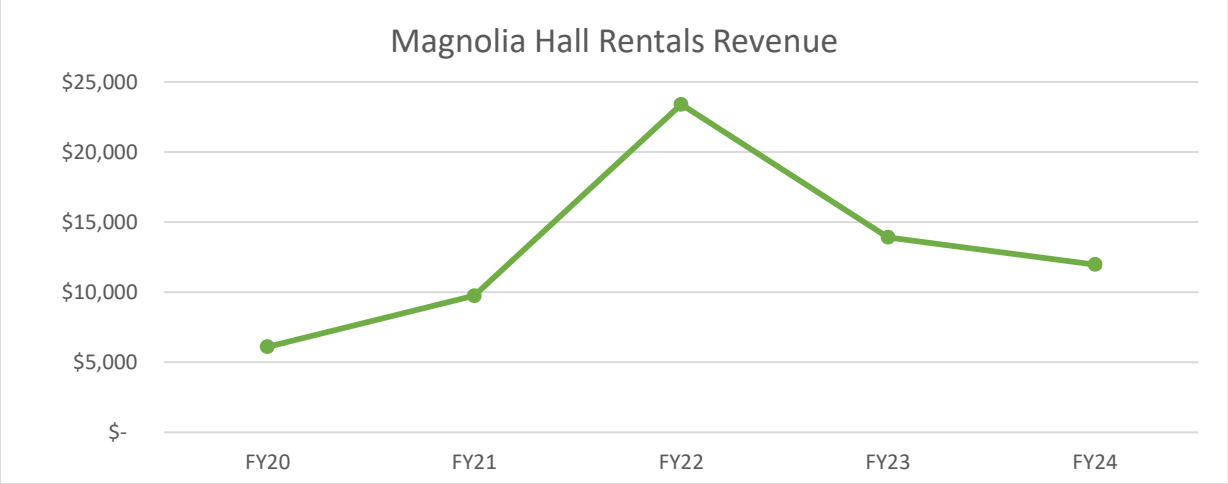
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Parks & Recreation

Account Name	Facility Rentals
Account Number	101-5535-381154-00,..381155,..381156,..381160
Description	Park, Amphitheater, Senior Center, Chambers Rentals. Available to the public for various activities such as meetings, weddings, etc.
Fund	General Fund (101)
Legal Authority	Woodstock Code of Ordinance Chapter 5
Source	Individuals or businesses that want to rent Woodstock Facilities
Use	Unrestricted funds used for City operations.
Method of Collection	Collected by Parks & Recreation Department
Frequency of Collection	No schedule, collected as they are received.
Last Updated	1/9/2023

FY20	$	6,102
FY21	$	9,744
FY22	$	23,393
FY23	$	13,920
FY24	$	11,971
Total FY24 Fund Rev	$	29,368,050



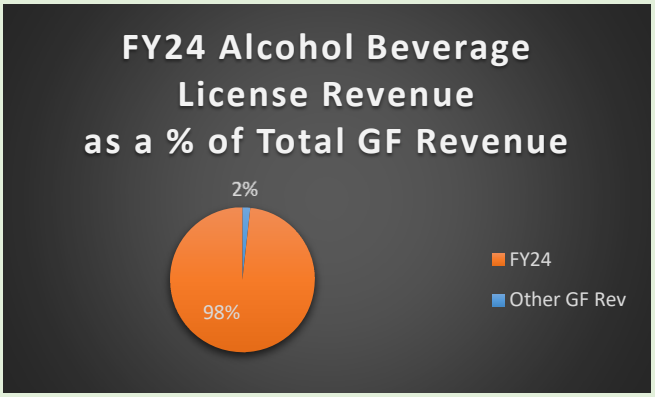


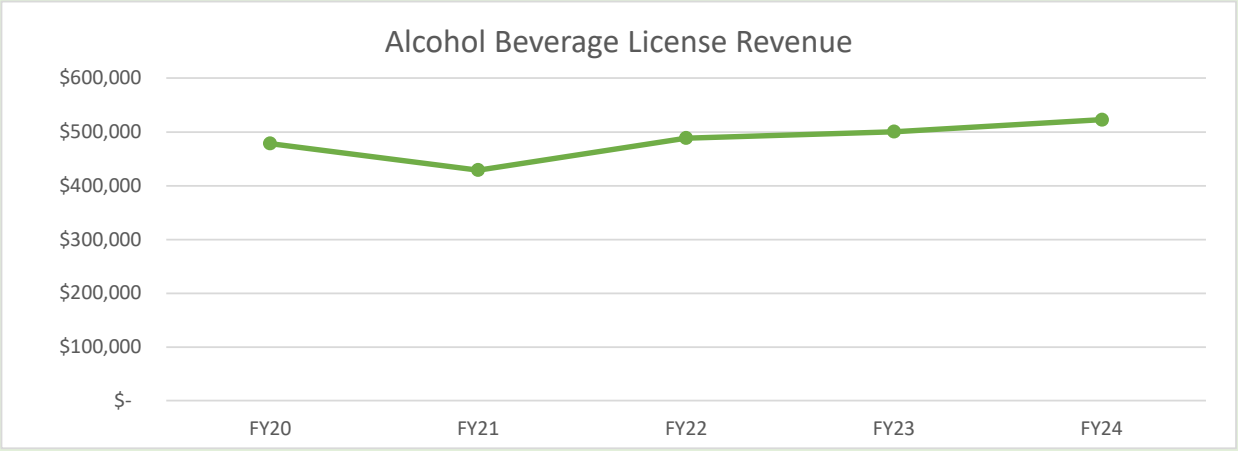
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Development Fees, Permits & Licenses

Account Name	Alcohol Beverage License
Account Number	101-7220-314215-00
Description	Fees collected for the issuance of a license to sell alcoholic beverages (approved by Council).
Fund	General Fund (101)
Legal Authority	O.C.G.A. § 3-3-1, Woodstock Code of Ordinances Chapter 6
Source	Retailers and on-premise consumption businesses located within City limits.
Use	Unrestricted funds used for City operations.
Method of Collection	Collected by Development Services (division of Community Development).
Frequency of Collection	Annually, must be renewed by January 1st and with each new application.
Fee Schedule	Annual license fee - Beer $1,000 - Wine $1,000 - Liquor $5,000 - Sunday Sales $500 - Ancillary Tasting $100
Last Updated	Current through the 2014 session, 6/8/2015

FY20	$	478,545
FY21	$	428,891
FY22	$	488,408
FY23	$	500,530
FY24	$	522,618
Total FY24 Fund Rev	$	29,368,050



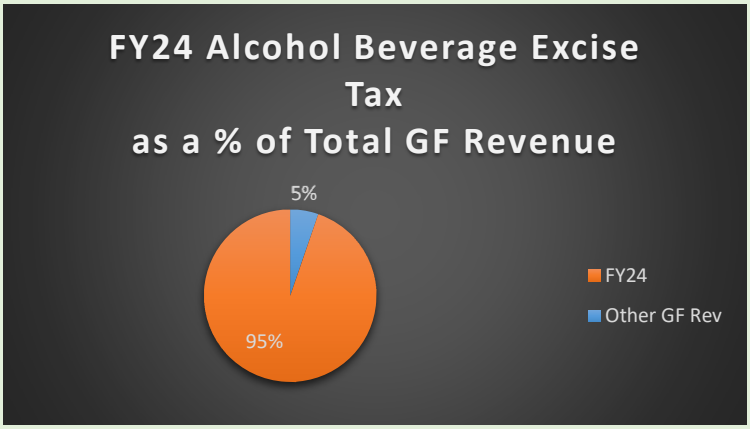


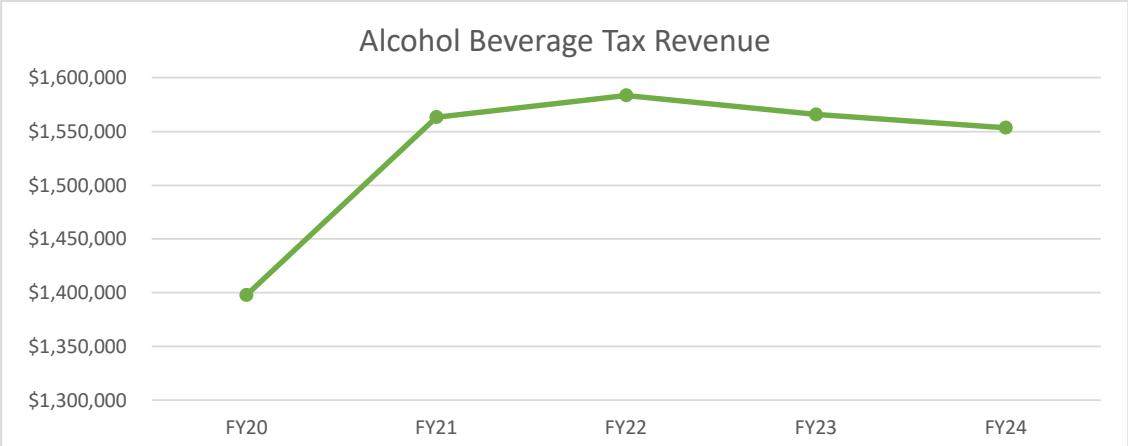
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Excise

Account Name	Alcohol Beverage Tax
Account Number	101-7220-314296-00
Description	Tax collected from alcoholic beverage distributors and liquor pouring license holders based on the amount of alcohol delivered or sold in City limits.
Fund	General Fund (101)
Legal Authority	O.C.G.A. § 3-5-80, 3-6-60 & 3-4-80, Woodstock Code of Ordinances Chapter 6 Sections 131-138
Source	Alcoholic beverage distributors and liquor pouring license holders.
Use	Unrestricted funds used for City operations.
Method of Collection	Collected by Development Services (division of Community Development).
Frequency of Collection	Monthly
Fee Schedule	$0.22 per liter for wine sold in City limits, $6.00 per barrel or bulk container of malt beverages, $0.05 per 12 ounces of bottled malt beverage sold in City limits, $0.22 per liter of packaged distilled spirits sold in City limits, 3% of distilled spirits sold by the drink for on premise consumption.
Last Updated	Current through the 2014 session, 6/8/2015

FY20	$	1,397,860
FY21	$	1,563,391
FY22	$	1,583,549
FY23	$	1,565,868
FY24	$	1,553,542
Total FY24 Fund Rev	$	29,368,050



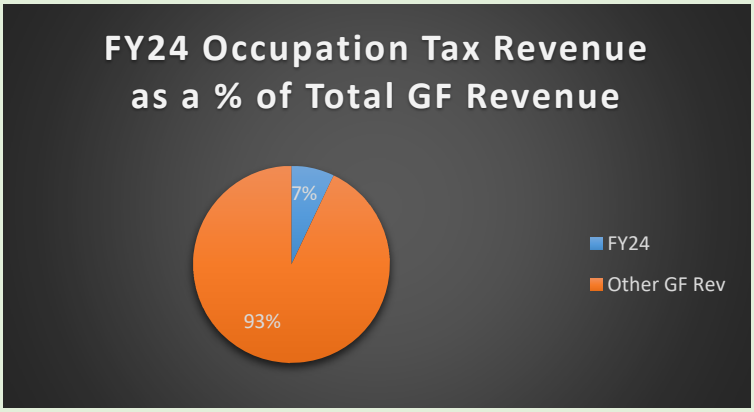


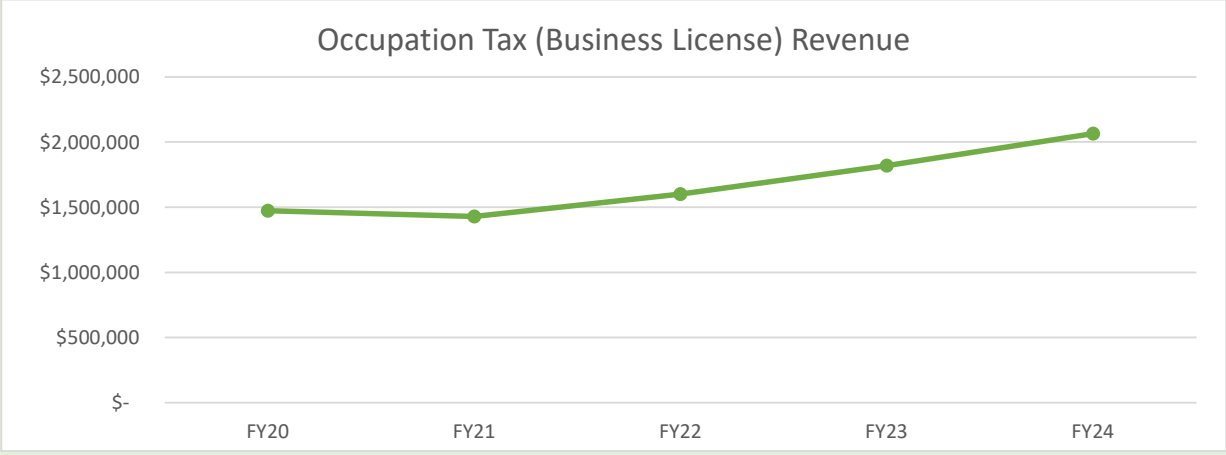
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Development Fees, Permits & Licenses

Account Name	Occupation Tax (Business License)
Account Number	101-7220-316110-00
Description	The occupational tax levied in this article is for revenue purposes only and is not for regulatory purposes, nor is the payment of the tax made a condition precedent to the practice of any such profession, trade or calling.
Fund	General Fund (101)
Legal Authority	O.C.G.A § 48-13-5 through 48-13-26, Woodstock Code of Ordinances Chapter 86 Article III
Source	Businesses or individuals operating a business within the corporate limits of the City.
Use	Unrestricted funds used for City operations.
Method of Collection	Collected by Development Services (division of Community Development)
Frequency of Collection	Annually, must be renewed by January 1st and with each new application.
Fee Schedule	See section 2.4 Occupational Tax and Regulatory Fees in the Woodstock Fee Schedule for the table.
Last Updated	Current through the 2014 Session, 8/25/2014

FY20	$	1,473,462
FY21	$	1,428,656
FY22	$	1,600,843
FY23	$	1,819,440
FY24	$	2,064,790
Total FY24 Fund Rev	$	29,368,050



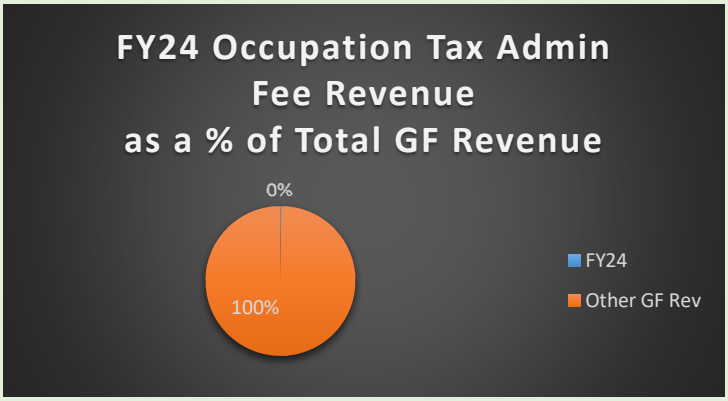


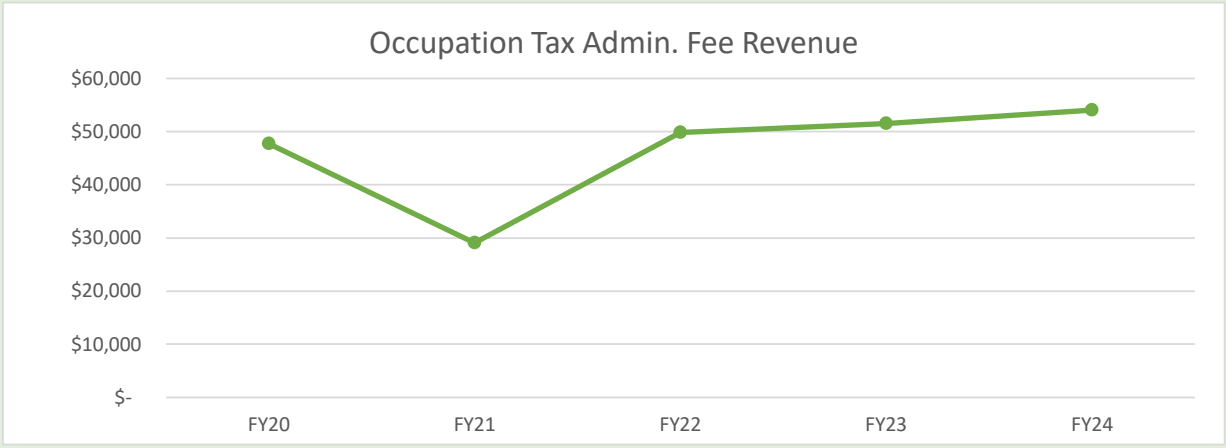
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Development Fees, Permits & Licenses

Account Name	Occupation Tax Admin. Fee
Account Number	101-7220-316410-00
Description	Fee that covers the cost of processing and issuing occupational tax licenses to businesses and individuals that apply for a license.
Fund	General Fund (101)
Legal Authority	Woodstock Code of Ordinances Chapter 86 Section 77
Source	Businesses or individuals operating a business within the corporate limits of the City.
Use	Unrestricted funds used for City operations.
Method of Collection	Collected by Development Services (division of Community Development)
Frequency of Collection	Annually with each license renewal and with each new application for an occupational tax license as they are received.
Fee Schedule	$30 per application
Last Updated	6/8/2015

FY20	$	47,720
FY21	$	29,070
FY22	$	49,825
FY23	$	51,540
FY24	$	54,055
Total FY24 Fund Rev	$	29,368,050



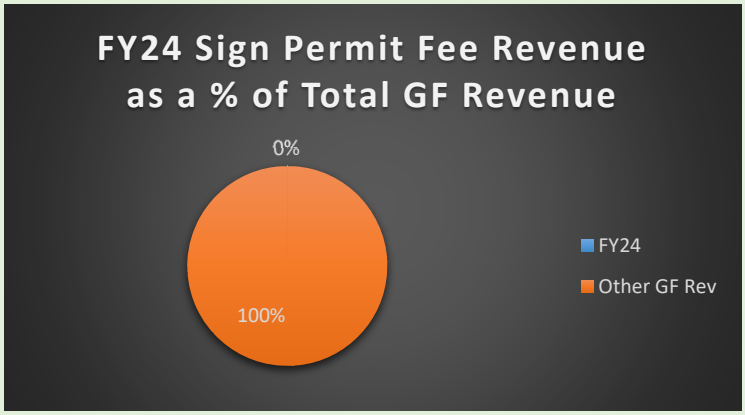


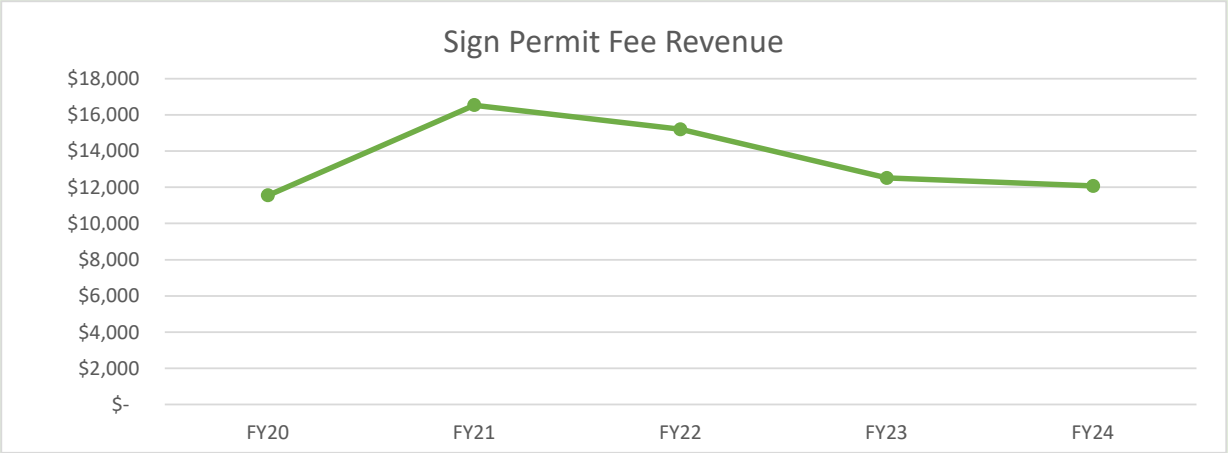
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Development Fees, Permits & Licenses

Account Name	Sign Permit Fee
Account Number	101-7220-322232-00
Description	Fees collected with sign permit applications submitted by business owners, developers, realtors etc. to obtain a sign permit, which is required within City limits.
Fund	General Fund (101)
Legal Authority	O.C.G.A. § 32-6, Woodstock Land Development Code Chapter 6
Source	Local business owners, developers, realtors, etc.
Use	Unrestricted funds used for City operations.
Method of Collection	Collected by Development Services (division of Community Development)
Frequency of Collection	No schedule, collected as they are received.
Fee Schedule	$50 plus $1 per square foot of sign area.
Last Updated	6/8/2015

FY20	$	11,551
FY21	$	16,533
FY22	$	15,199
FY23	$	12,518
FY24	$	12,078
Total FY24 Fund Rev	$	29,368,050



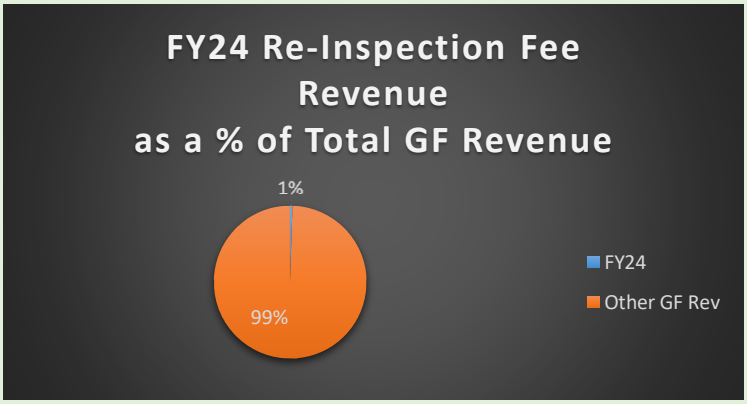


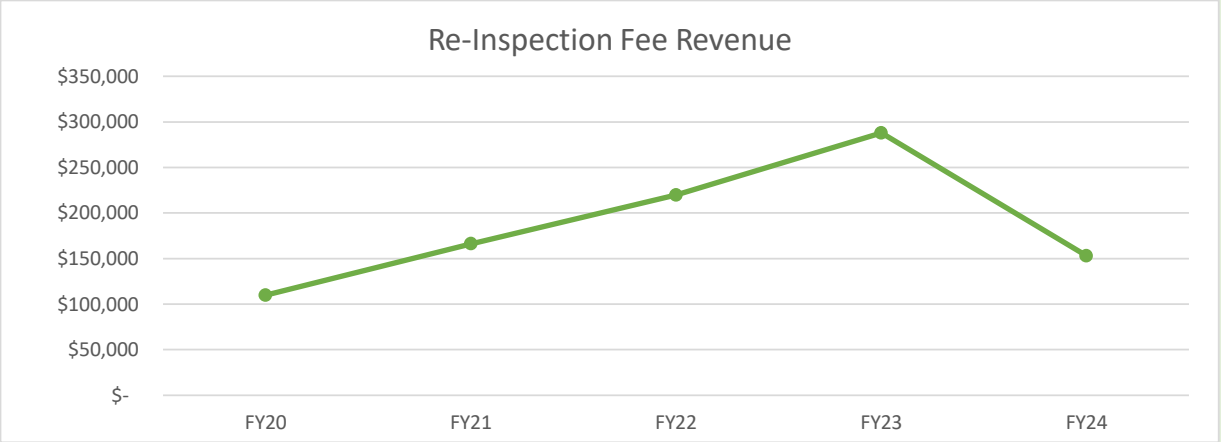
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Development Fees, Permits & Licenses

Account Name	Miscellaneous Inspection Fee
Account Number	101-7220-323110-00
Description	Fees collected from builders/contractors for failed inspections completed by the building inspections.
Fund	General Fund (101)
Legal Authority	O.C.G.A. § 8-2
Source	Builders/contractors that require a follow up inspection after receiving a failed inspection report.
Use	Unrestricted funds used for City operations.
Method of Collection	Collected by Development Services (division of Community Development).
Frequency of Collection	No schedule, collected as they are received.
Fee Schedule	First Inspection: $25 - Second Inspection: $50 -Third Inspection: $100
Last Updated	6/8/2015

FY20	$	109,675
FY21	$	166,150
FY22	$	219,650
FY23	$	287,650
FY24	$	152,950
Total FY24 Fund Rev	$	29,368,050



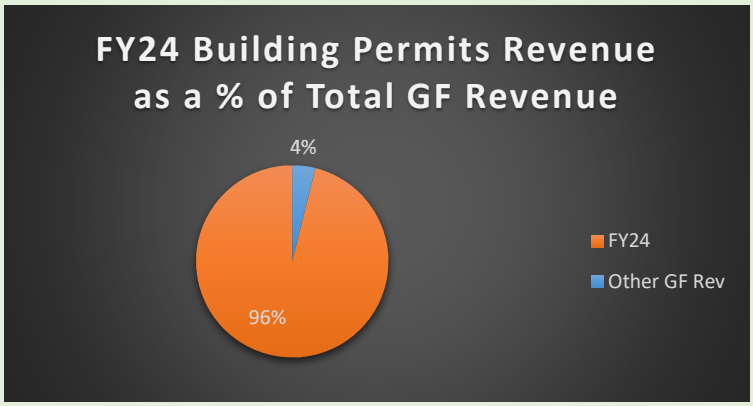


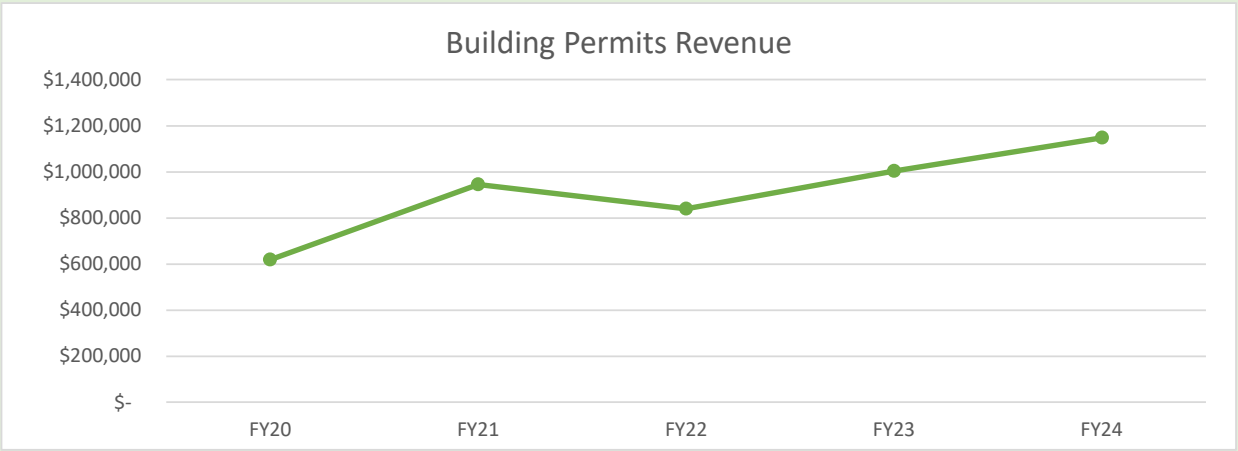
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Development Fees, Permits & Licenses

Account Name	Building Permits
Account Number	101-7220-323142-00
Description	Fees collected for the issuance of building permits (commercial & residential) once plans/scope of work is approved by Building Official or Deputy Building Official or Fire Inspector.
Fund	General Fund (101)
Legal Authority	Woodstock Code of Ordinances Chapter 18 Section 3
Source	Individuals requesting a permit to complete work with in City limits.
Use	Unrestricted funds used for City operations.
Method of Collection	Collected by Development Services (division of Community Development).
Frequency of Collection	No schedule, collected as they are received.
Fee Schedule	See Section 2.2 Building and Construction of the Woodstock Fee Schedule for all permit times and related fees.
Last Updated	6/8/2015

FY20	$	618,675
FY21	$	945,065
FY22	$	839,976
FY23	$	1,003,584
FY24	$	1,147,800
Total FY24 Fund Rev	$	29,368,050



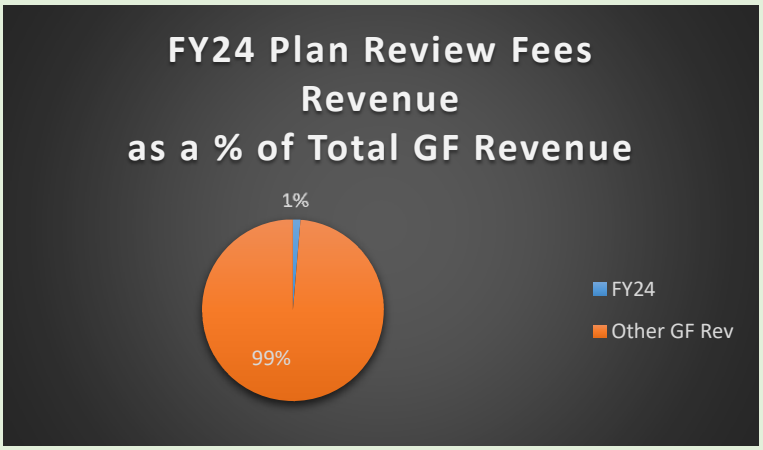


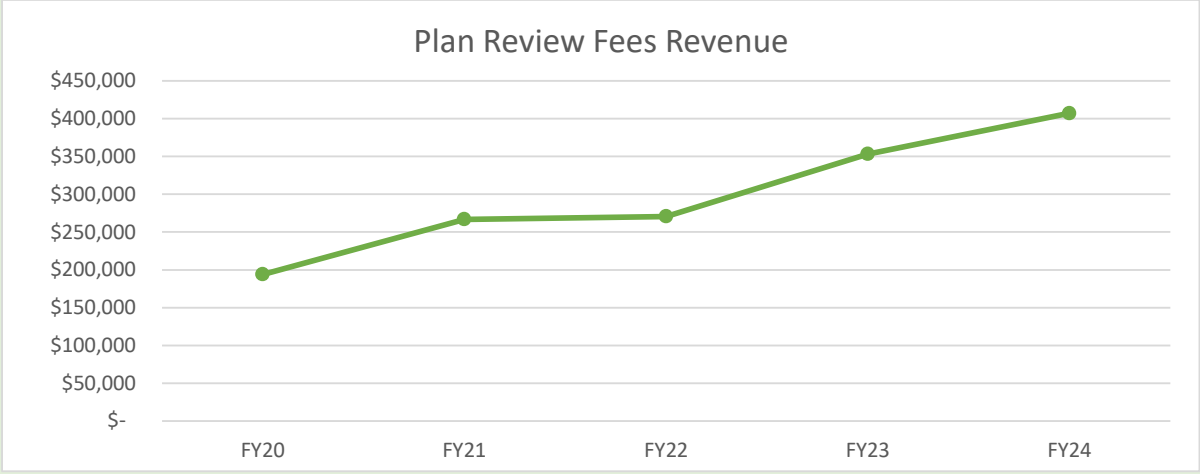
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Development Fees, Permits & Licenses

Account Name	Plan Review Fees
Account Number	101-7410-323141-00
Description	Fees collected for the review of plans by the Community Development Director, Building Official, Deputy Building Official, Public Works Director, and Fire Inspector.
Fund	General Fund (101)
Legal Authority	Woodstock Code of Ordinances, Chapter 50 and 74
Source	Fees paid by developers, construction companies, individuals submitting plans for approval.
Use	Unrestricted funds used for City operations.
Method of Collection	Collected by Development Services (division of Community Development).
Frequency of Collection	No schedule, collected as they are received.
Fee Schedule	Plan review fees are calculated based on the type of plans submitted. See section 2.2.2.5 of Woodstock's Fee Schedule for details.
Last Updated	6/8/2015

FY20	$	193,811
FY21	$	266,788
FY22	$	270,573
FY23	$	353,032
FY24	$	406,909
Total FY24 Fund Rev	$	29,368,050



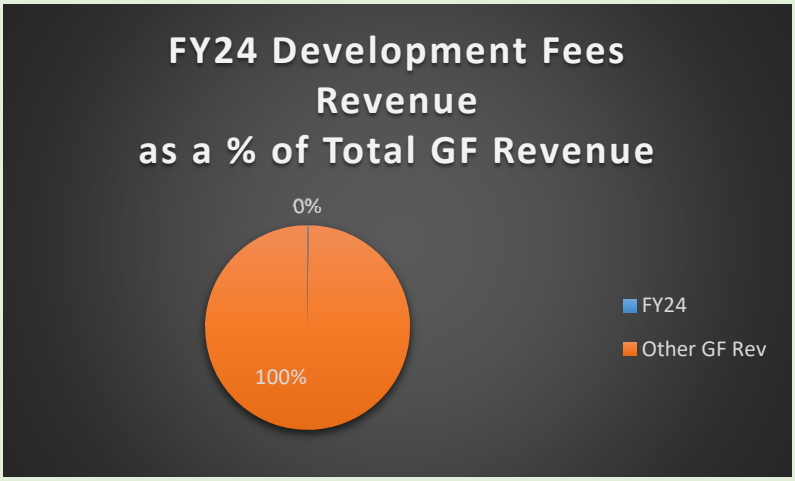


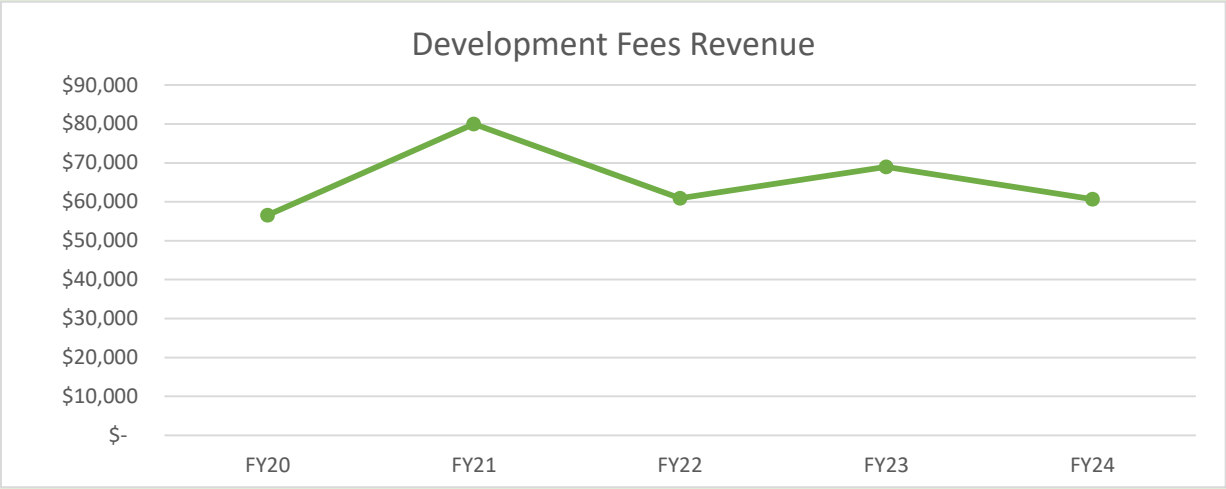
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Development Fees, Permits & Licenses

Account Name	Development Fees
Account Number	101-7410-371130-00
Description	Land Development and Planning & Zoning fees collected for site plan review, land development permits, zoning variance applications, conditional use permit applications, sign variance applications, and zoning certification letters.
Fund	General Fund (101)
Legal Authority	Woodstock Land Development Code
Source	Applicants seeking zoning or land development approval.
Use	Unrestricted funds used for City operations.
Method of Collection	Collected by Development Services (division of Community Development).
Frequency of Collection	No schedule, collected as they are received.
Last Updated	See Section 2.5.5 Land Development Fees of Woodstock's Fee Schedule for details.

FY20	$	56,542
FY21	$	79,939
FY22	$	60,912
FY23	$	68,944
FY24	$	60,665
Total FY24 Fund Rev	$	31,476,554



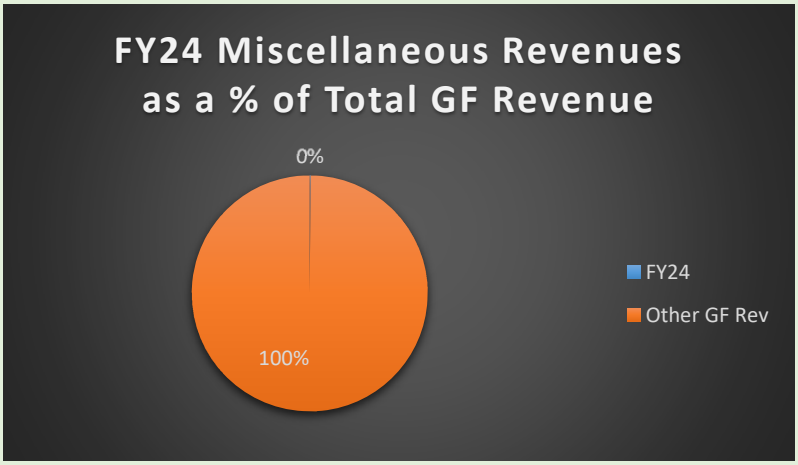


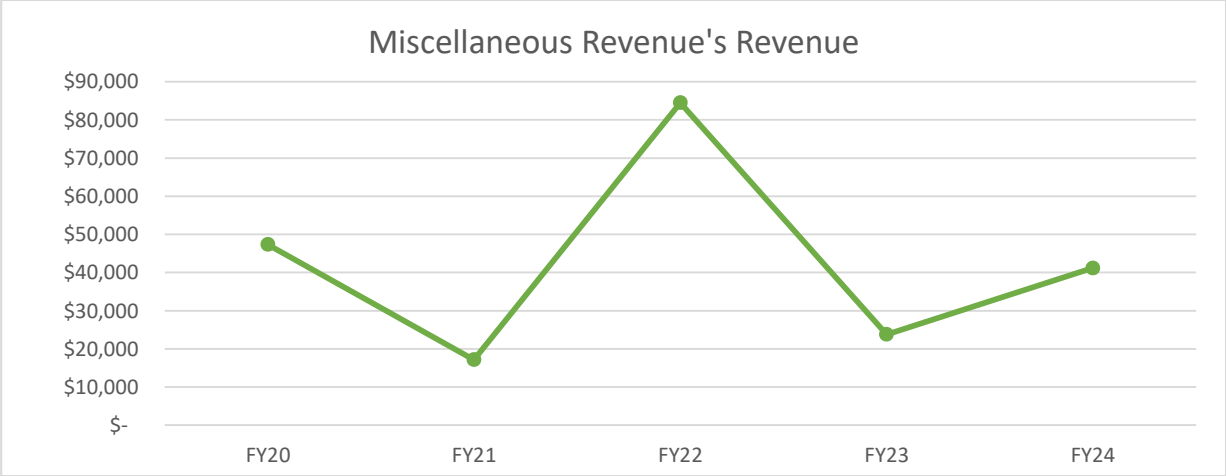
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Miscellaneous

Account Name	Miscellaneous Revenues
Account Number	101-1510-389110-00
Description	Miscellaneous funds collected that do not fall into a particular budgeted line item. Typically these funds are not re-occurring or the City is unable to predict when the funds will be received. For example, open records requests are posted to a miscellaneous local revenue line item in the Finance Department's budget.
Fund	General Fund (101)
Legal Authority	Uniform Chart of Accounts
Source	Various sources
Use	Unrestricted funds used for City operations.
Method of Collection	Payments are received by Finance, Utility Billing, and Community Development departments.
Frequency of Collection	No schedule, collected as they are received.
Last Updated	12/1/2013

FY20	$	47,330
FY21	$	17,164
FY22	$	84,497
FY23	$	23,777
FY24	$	41,186
Total FY24 Fund Rev	$	29,368,050



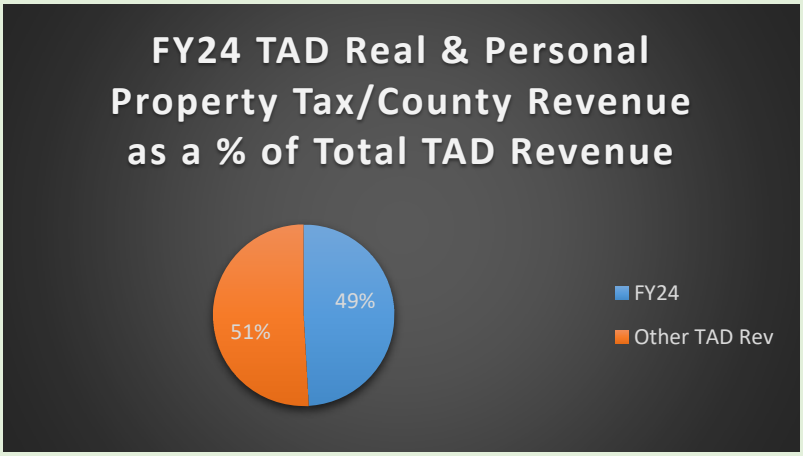


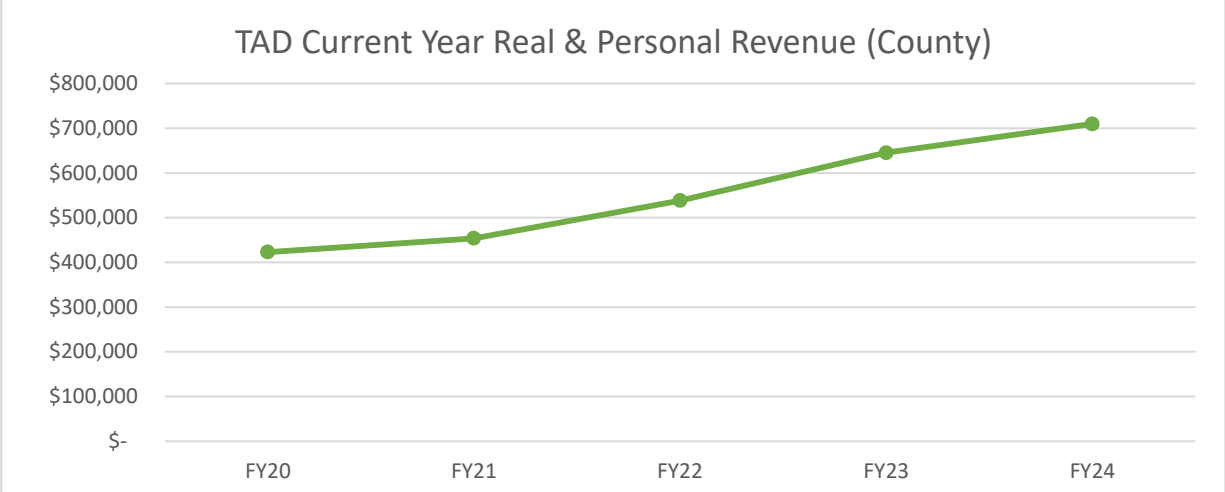
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Tax Allocation District

Account Name	TAD Current Year Real & Personal (County)
Account Number	201-1510-311128-00
Description	The taxable value of all real property subject to ad valorem property taxation located within the TAD
Fund	Tax Allocation District (201)
Legal Authority	Intergovernmental Agreement between City of Woodstock, GA and Cherokee County
Source	Cherokee County Tax Commissioner
Use	Approved projects within the boundaries of the Tax Allocation District
Method of Collection	Payments received by finance department
Frequency of Collection	Monthly
Last Updated	3/20/2007

FY20	$	423,021
FY21	$	453,933
FY22	$	538,301
FY23	$	645,436
FY24	$	709,902
Total FY24 Fund Rev	$	1,445,663



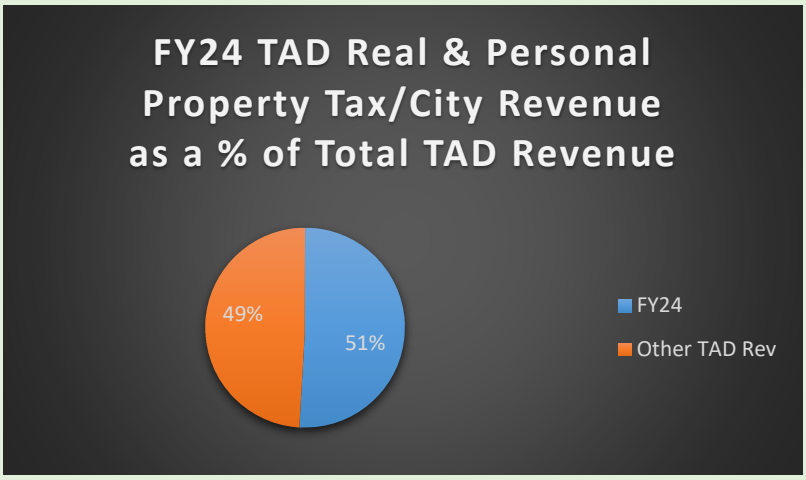


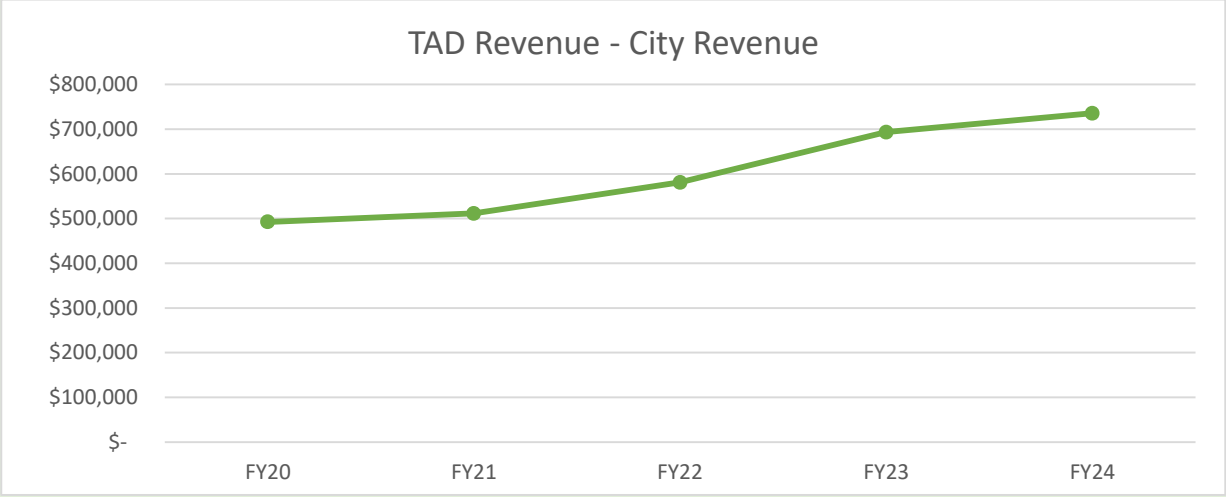
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Tax Allocation District

Account Name	TAD Revenue - City
Account Number	201-1510-311129-00
Description	Portion of the Tax Allocation Increment accruing from the TAD in each calendar year attribute to the ad valorem taxes on real levied by the CCSD for educational purposes in such calendar year
Fund	Tax Allocation District (201)
Legal Authority	Intergovernmental Agreement between City of Woodstock, GA and Cherokee County School District
Source	City of Woodstock
Use	Approved projects within the boundaries of the Tax Allocation District
Method of Collection	Payments received by the finance department
Frequency of Collection	Annually
Last Updated	2/1/2007

FY20	$	492,741
FY21	$	511,390
FY22	$	581,066
FY23	$	693,457
FY24	$	735,762
Total FY24 Fund Rev	$	1,445,663



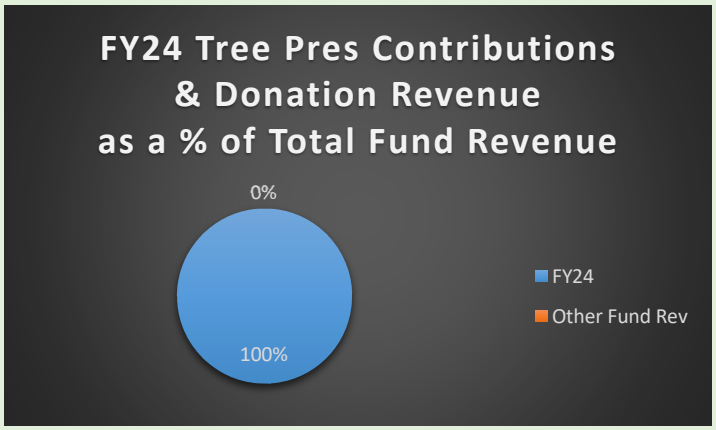


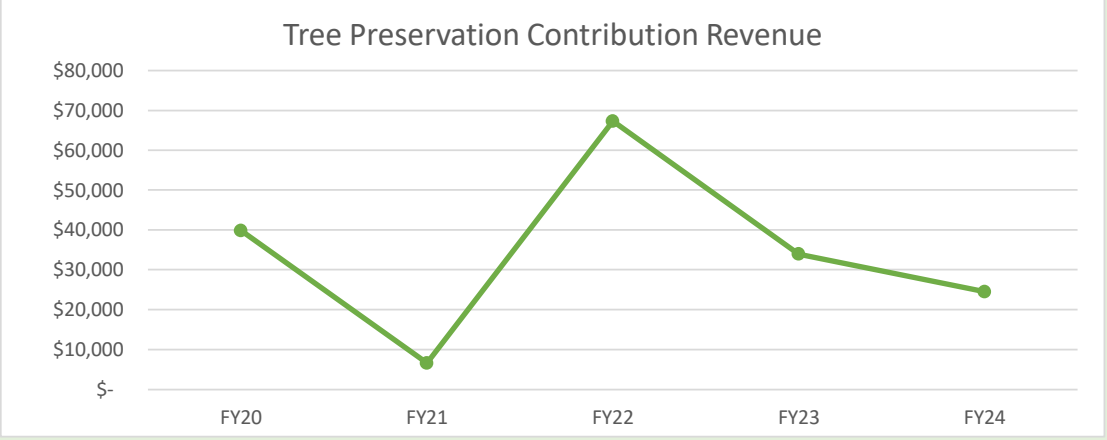
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Contributions & Donations

Account Name	Tree Preservation Contribution
Account Number	207-7410-371147-00
Description	Funds are collected from developers and individuals when trees are being removed in order for the city to replenish plants at a future date.
Fund	Tree Preservation Fund (207)
Legal Authority	Woodstock Code of Ordinances, Chapter 9.401
Source	Developers and Individuals applying for tree removal permits and land development
Use	Restricted funds that will be used to purchase install and maintain trees throughout the City's public areas, including parks, green spaces, right-of-way, and government building sites
Method of Collection	Collected by Development Services (division of Community Development).
Frequency of Collection	No schedule, collected as they are received.
Fee Schedule	Plan Review Fee: 0 to 20 acres $300 - 21 to 50 acres $300 + $10/acre over 20 - 51 to 100 acres $700 + $5/acre over 50 - Over 100 acres Negotiable
Last Updated	6/22/2015

FY20	$	39,793
FY21	$	6,600
FY22	$	67,300
FY23	$	33,925
FY24	$	24,475
Total FY24 Fund Rev	$	24,475



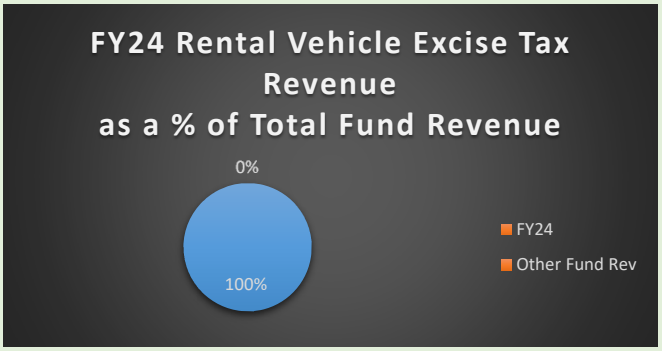


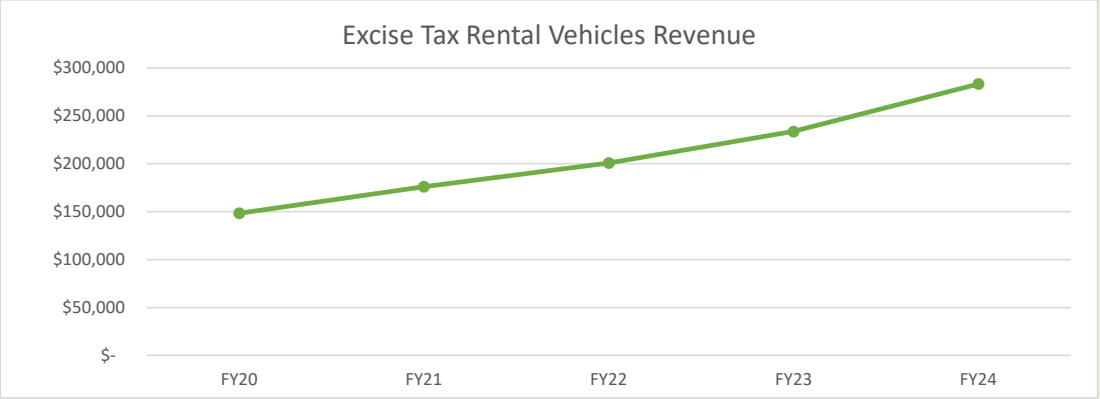
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Excise

Account Name	Excise Tax Rental Vehicles
Account Number	280-1510-314410-00
Description	Excise tax assessed and levied upon each rental charge collected by any rental motor vehicle customer when a customer pays sales tax with respect to the rental charge.
Fund	Rental Motor Vehicle Tax (280)
Legal Authority	O.C.G.A. § 8-48, Woodstock Code of Ordinances Chapter 86 Section 202
Source	Businesses within City limits that rent vehicles to other businesses or individuals.
Use	Funds are to be used for promoting industry, trade, commerce and tourism (ITCT). Capital outlay projects consisting of the construction of convention, trade, sports, and recreation all facilities, or public safety facilities, such as constructing renovating, improving, and equipping parking facilities, pedestrian walkways, plazas, connections, and other public improvements associated with the approved capital outlay projects can be funded by Rental Motor Vehicle Tax. Retirement of debt issued with respect to such capital outlay projects, and maintenance and operation expenses or security and public safety expenses associated with the capital outlay projects is also allowable.
Method of Collection	Collected by Development Services (division of Community Development).
Frequency of Collection	Monthly
Fee Schedule	3%
Last Updated	Current through the 2014 Session,

FY20	$	148,575
FY21	$	176,265
FY22	$	200,736
FY23	$	233,788
FY24	$	283,543
Total FY24 Fund Rev	$	283,543



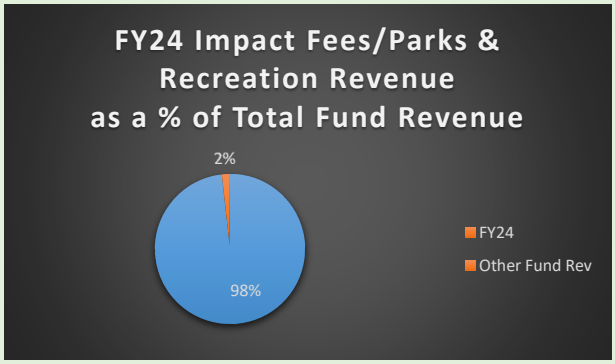


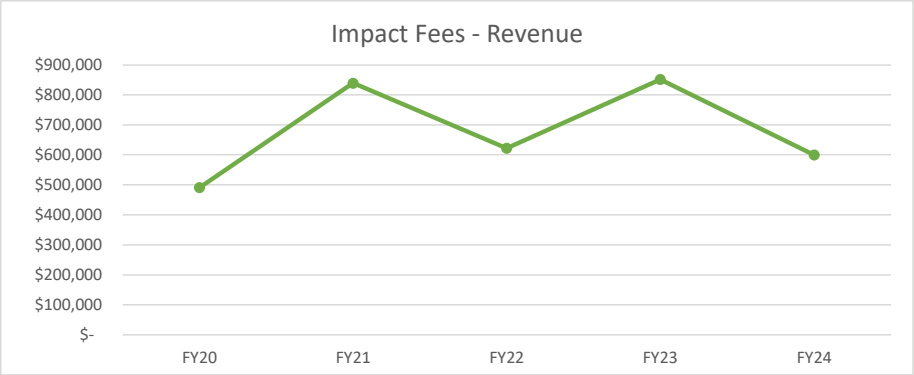
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Impact Fees

Account Name	Impact Fees - Park & Recreation
Account Number	315-7220-341322-00 & 341390-00
Description	An equitable program for planning and financing public facilities to serve new growth and development is necessary in order to promote and accommodate orderly growth and development and to protect the public health safety and general welfare of the citizens of the city; and that certain public facilities have been and must be further expanded if new growth and development is to be accommodated at the same level of service available to existing development; and that it is fair and equitable that new growth and development shall bear a proportionate share of the cost of such public facilities necessary to serve new growth and development.
Fund	Impact Fees (315)
Legal Authority	Woodstock Code of Ordinance Chapter 2, Section 422 - 433
Source	Developers of new construction within City limits
Use	Expenditures from the impact fee accounts shall be made only for system improvements within the service area for which the development impact fee was assessed and collected; following shall be considered general revenue for the city, and may be expended accordingly: impact fees collected to recover the present value of excess capacity in existing system improvements; any portion of an impact fee collected as a repayment for expenditures made by the city for system improvements intended to be funded by such impact fees.
Method of Collection	Collected by Development Services (division of Community Development).
Frequency of Collection	No schedule, collected as they are received.
Last Updated	8/9/2010

FY20	$	490,910
FY21	$	838,773
FY22	$	622,005
FY23	$	851,897
FY24	$	599,359
Total FY24 Fund Rev	$	610,264



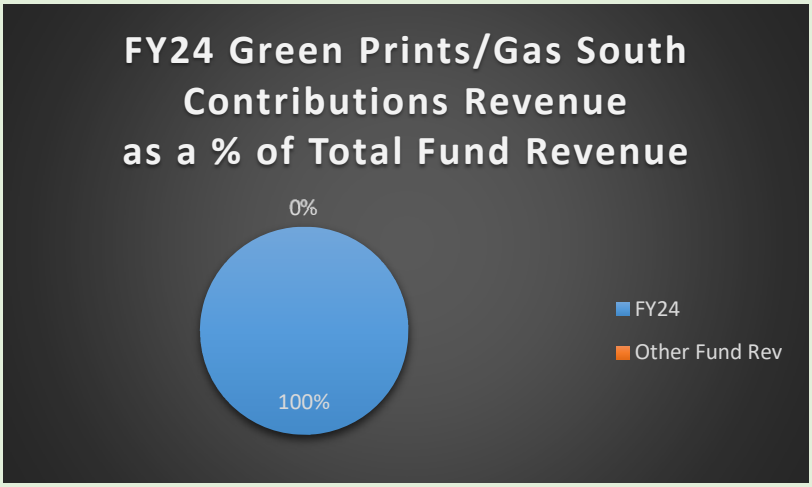


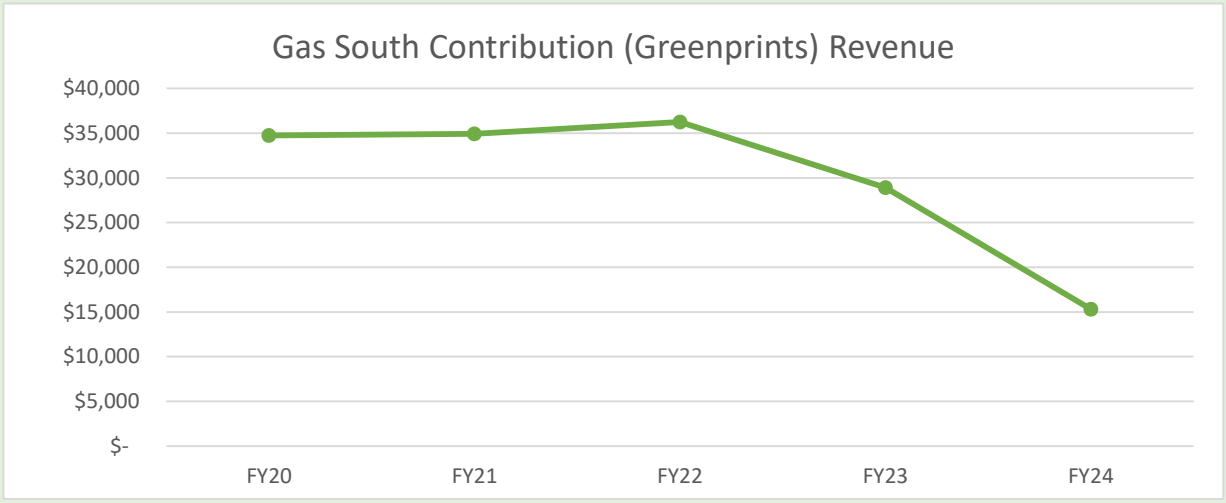
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Contributions & Donations

Account Name	Gas South Contribution (Greenprints)
Account Number	320-1510-371120-00
Description	Funds contributed by the Gas South company to be used on local trails
Fund	Greenprints (320)
Legal Authority	Memorandum of understanding between the City of Woodstock, Georgia and the Southern Off-Road Bicycle Association Woodstock Chapter
Source	Gas South
Use	Restricted funds that will be used for construction, maintenance, and management of the Taylor Randahl Memorial Mountain Bike Trails.
Method of Collection	Collected by the Finance Department.
Frequency of Collection	Monthly
Last Updated	1/15/2009

FY20	$	34,740
FY21	$	34,911
FY22	$	36,237
FY23	$	28,900
FY24	$	15,309
Total FY24 Fund Rev	$	15,309



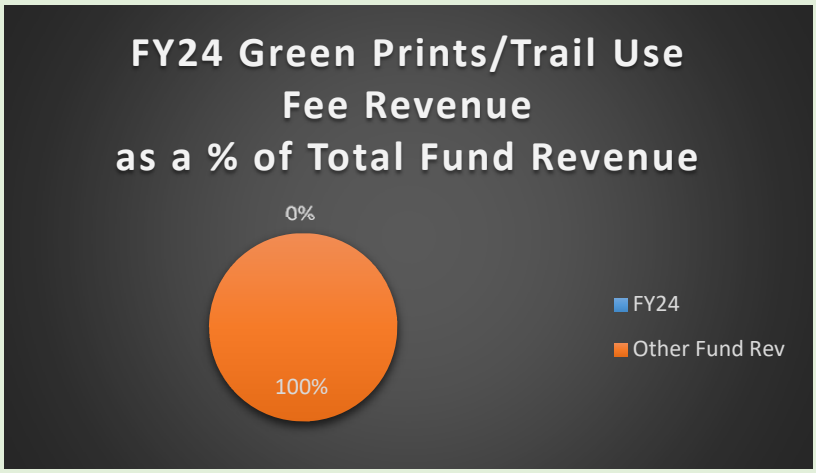


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Miscellaneous

Account Name	Trail Use Fee
Account Number	320-5535-371121-00
Description	Fees collected by those individuals that utilize the City's trails that are paid for in conjunction with a special event permit.
Fund	Green Prints (320)
Legal Authority	City of Woodstock Fee Schedule Section 5.1.2
Source	For-profit organizers of a special event that utilizes City trails.
Use	The funds are used to maintain and build the City's trails.
Method of Collection	Collected by Development Services (division of Community Development).
Fee Schedule	$5 per user
Frequency of	No schedule, collected as they are received.
Last Updated	10/22/2012

FY20	$	-
FY21	$	-
FY22	$	-
FY23	$	-
FY24	$	-
Total FY24 Fund Rev	$	15,309



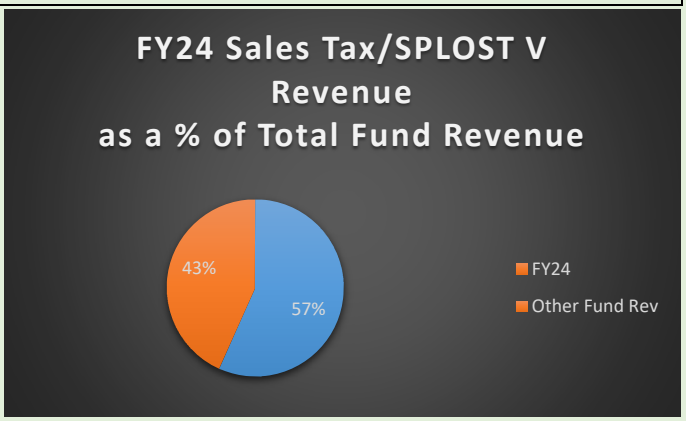


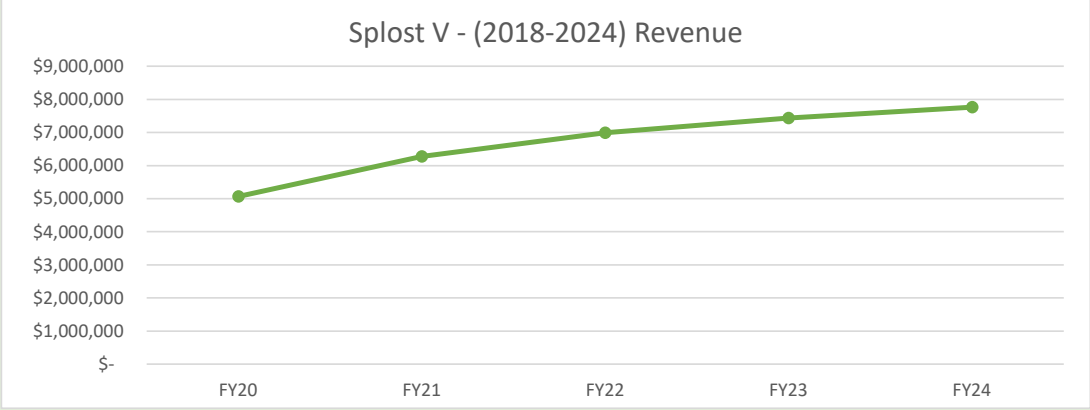
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SPLOST - V

Account Name	Splost V - July 1,2018-June 30, 2024
Account Number	435-1510-313220-00
Description	A special one percent sales and use tax collected by the County and then remitted to the City.
Fund	SPLOST V (435)
Legal Authority	Intergovernmental Sales Tax Agreement between Cherokee County and the City of Woodstock
Source	Cherokee County remits the City's share of the monthly collection of sales tax within Cherokee County.
Use	Funds are to be used to improve public services by carrying out capital projects. 1) Communications & Technology - $2,000,000 2) Parking Deck & Other Parking Improvements - $5,020,000, 3) Public Works - $11,834,670, 4) Parks & Recreation - $2,250,000, 5) Public Safety - $7,167,200, 6) Water/Sewer - $620,000; and 7) Debt Service for such projects. Totaling: $28,891,890.
Method of Collection	Collected by Cherokee County and distributed to the Woodstock Finance Department.
Frequency of Collection	Monthly (1 month in arrears)
Last Updated	8/17/2010

FY20	$	5,064,649
FY21	$	6,278,828
FY22	$	6,995,229
FY23	$	7,436,148
FY24	$	7,761,898
Total FY24 Fund Rev	$	13,691,836



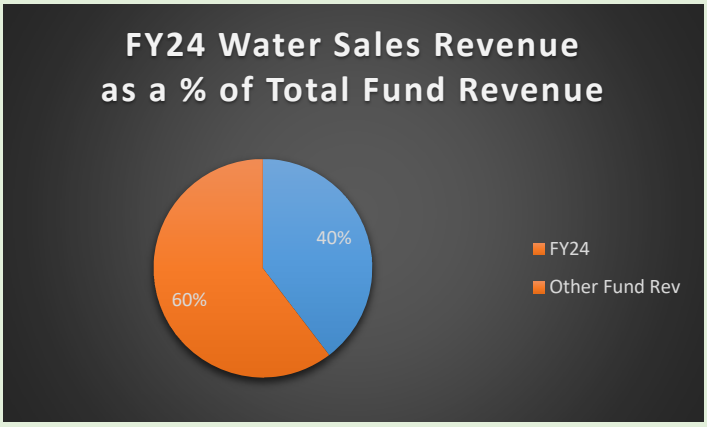


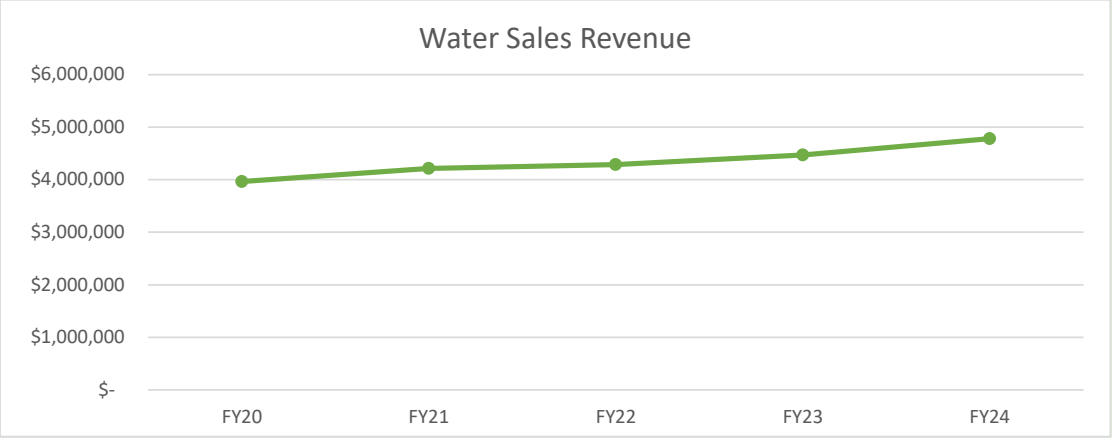
Back to Dashboard

Water & Sewer

Account Name	Water Sales
Account Number	505-1512-344210-00
Description	Fees collected for the usage of water.
Fund	Water Sewer (505)
Legal Authority	City of Woodstock Code of Ordinances Chapter 98 Section 33
Source	City of Woodstock Utility Billing customers.
Use	
Method of Collection	Utility Billings bills customers monthly and processes the payments.
Fee Schedule	Charge per 1,000 Gallon Unit Tier 1: $12 minimum charge per customer for any gal. up to and including 1,000 gal. Tier 2: $5.50 from about 1,000 gal. up to and including 10,000 gal. Tier 3: $5.38 above 10,000 gal.
Frequency of Collection	Monthly
Last Updated	6/22/2015

FY20	$	3,965,996
FY21	$	4,215,497
FY22	$	4,286,653
FY23	$	4,473,012
FY24	$	4,784,743
Total FY24 Fund Rev	$	12,080,367



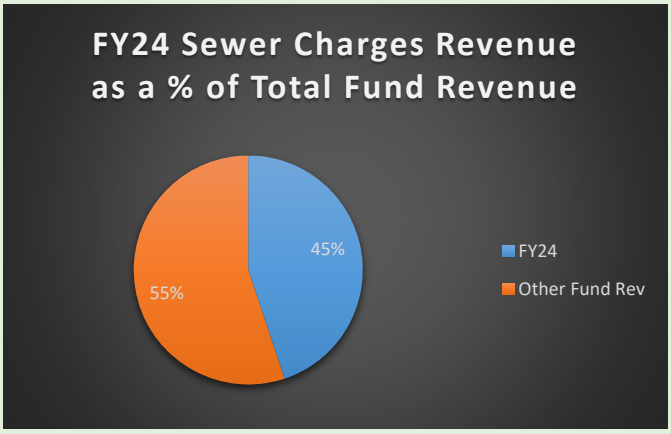


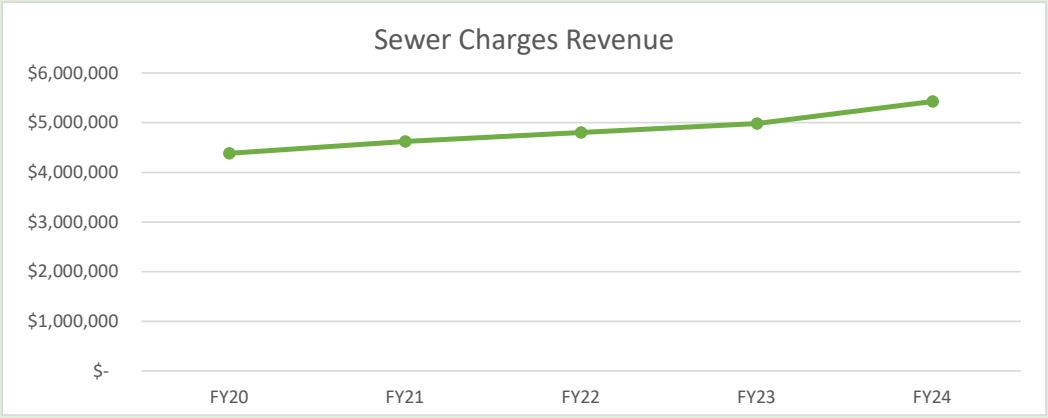
Back to Dashboard

Water & Sewer

Account Name	Sewer Charges
Account Number	505-1512-344215-00
Description	Fees collected for the utilization of the City's sewer system.
Fund	Water Sewer (505)
Legal Authority	City of Woodstock Code of Ordinances Chapter 98 Section 33
Source	City of Woodstock Utility Billing customers.
Use	Recoup costs associated with providing water and sewer services, maintaining facilities and maintaining equipment owned by the City.
Method of Collection	Utility Billings bills customers monthly and processes the payments.
Fee Schedule	Tier 1: Base customer charge regardless of amount used is $7.88 per billing statement. Charge per 1,000 gallon unit. Tier 2: $8.49 from above 0 gals. Up to and including 10,000 gals. Tier 3: $9.90 above 10,000 gals.
Frequency of Collection	Monthly
Last Updated	6/22/2015

FY20	$	4,387,113
FY21	$	4,623,518
FY22	$	4,804,575
FY23	$	4,983,136
FY24	$	5,426,067
Total FY24 Fund Rev	$	12,080,367



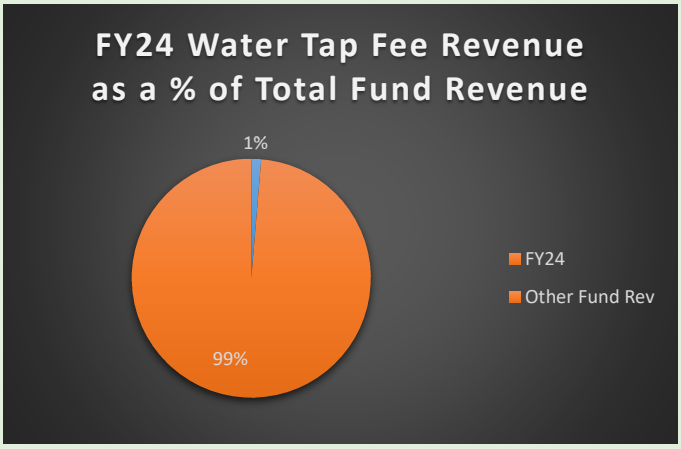


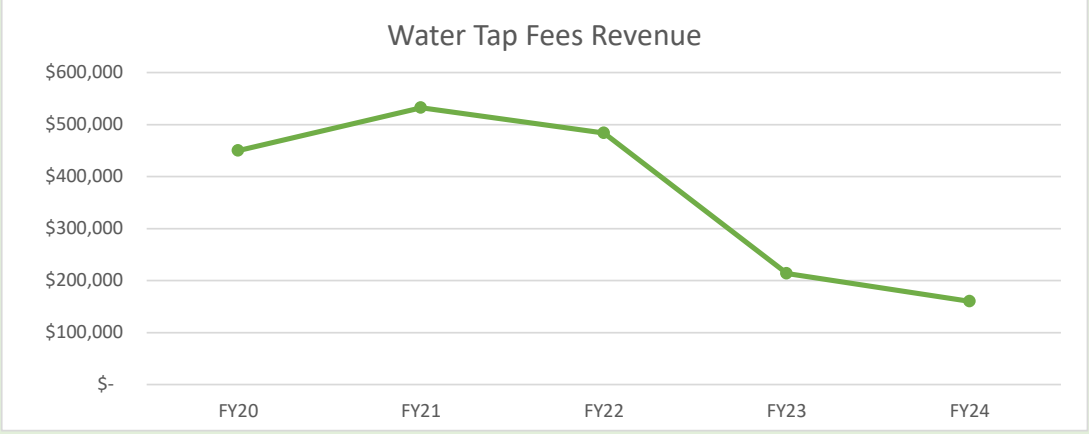
Back to Dashboard

Water & Sewer

Account Name	Water Tap Fees
Account Number	505-1512-344219-00
Description	Fees charged when an individual, business, or developer taps into the City's water lines.
Fund	Water Sewer (505)
Legal Authority	City of Woodstock Code of Ordinances Chapter 98 Section 39
Source	Property owners and developers pay to tap into the City water lines.
Use	Tap fees cover the costs associated with maintaining and servicing the City's utility customers. This includes the purchase of meters, trouble shooting issues with the water and sewer lines, and software used to record meter readings for monthly billing purposes.
Method of Collection	Utility Billing collects the fees
Fee Schedule	3/4" meter: $820 - 1" meter: $1,170 - 1 1/2" meter: $1,340 - 2" meter: $1,930 - 3" meter: $3,050 4" meter: $4,100 - 6" meter: $10,550 - 8" meter: $14,050 - 10" meter: $19,900
Frequency of Collection	No schedule, collected as they are received.
Last Updated	6/22/2015

FY20	$	449,630
FY21	$	532,230
FY22	$	483,540
FY23	$	213,590
FY24	$	159,772
Total FY24 Fund Rev	$	12,080,367



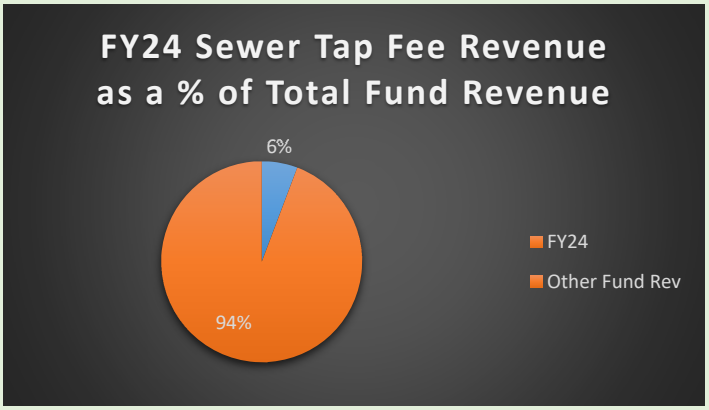


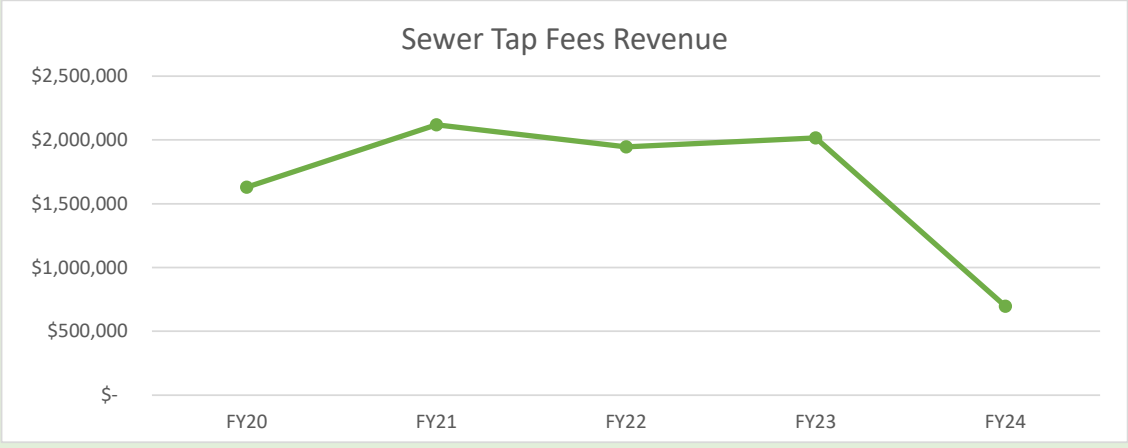
Back to Dashboard

Water & Sewer

Account Name	Sewer Tap Fees
Account Number	505-1512-344221-00
Description	Fees charged when an individual, business, or developer taps into the City's sewer lines.
Fund	Water/Sewer (505)
Legal Authority	City of Woodstock Code of Ordinances Chapter 98 Section 39
Source	Property owners and developers pay to tap into the City sewer lines.
Use	Tap fees cover the costs associated with maintaining and servicing the City's utility customers. This includes the purchase of meters, trouble shooting issues with the water and sewer lines, and software used to record meter readings for monthly billing purposes.
Method of Collection	Utility Billing collects the fees
Fee Schedule	See the City of Woodstock Fee Schedule Section 7.1.4 Connection and System Development Charges (Wastewater) for a breakdown on the calculation of sewer tap fees.
Frequency of Collection	No schedule, collected as they are received.
Last Updated	6/22/2015

FY20	$	1,629,364
FY21	$	2,118,071
FY22	$	1,944,153
FY23	$	2,014,889
FY24	$	696,946
Total FY24 Fund Rev	$	12,080,367



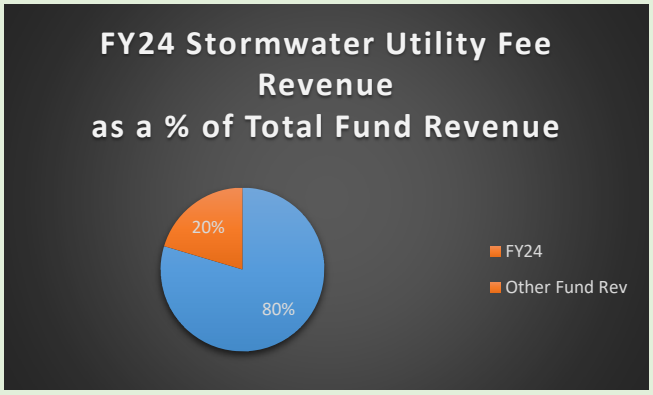


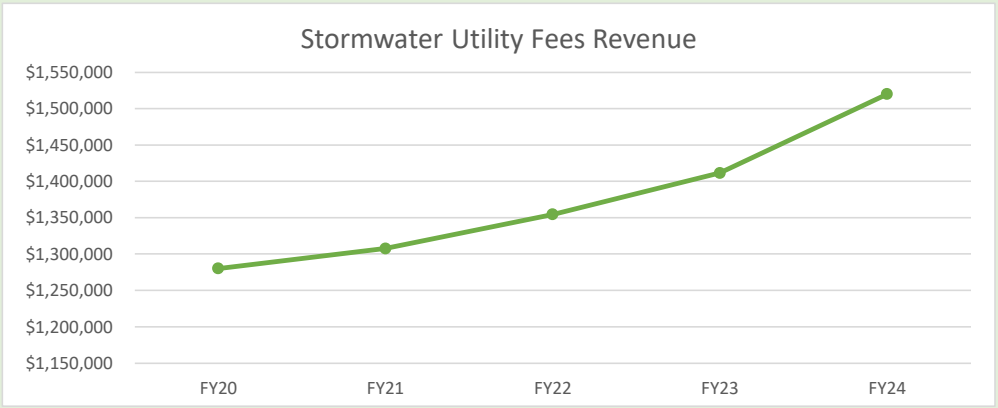
Back to Dashboard

Stormwater

Account Name	Stormwater Utility Fees
Account Number	507-1512-344217-00
Description	Fees collected in order to maintain Stormwater management services and stormwater management systems and facilities that will assist the City in meeting the regulatory obligations imposed by its national pollutant discharge elimination system (NPDES) permits by reducing pollution and increasing water quality within the city.
Fund	Stormwater (507)
Legal Authority	Woodstock Code of Ordinance Chapter 98, Sections 150 - 161
Source	Citizens and business' that own impervious lands within city limits
Use	Funds are used to make sure that the City is in compliance with The Federal Clean Water Act as amended by the Water Quality Act of 1987 (33 U.S.C. 1251 et seq.) and rules promulgated by the United States Environmental Protection Agency pursuant to the Act
Method of Collection	Payments are received by Finance, Utility Billing, and Community Development departments.
Fee Schedule	$4.20 per ERU of impervious surface (one ERU = 2700 square feet) for both residential and non-residential
Frequency of Collection	Annually
Last Updated	9/9/2013

FY20	$	1,280,299
FY21	$	1,307,654
FY22	$	1,354,496
FY23	$	1,411,457
FY24	$	1,520,183
Total FY24 Fund Rev	$	1,909,802



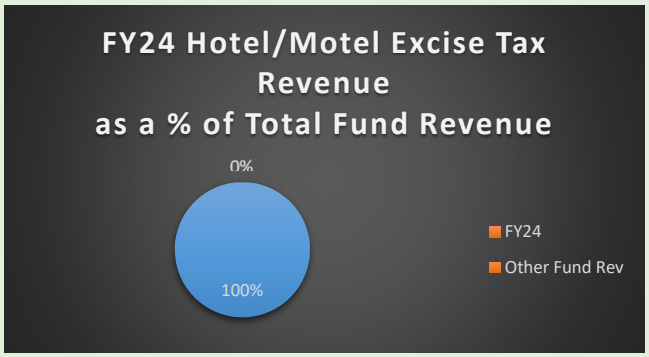


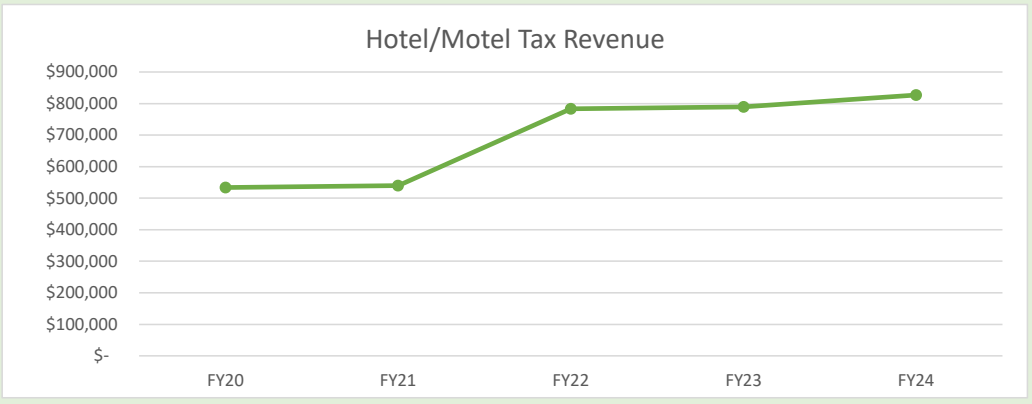
Back to Dashboard

Excise

Account Name	Hotel/Motel Tax (Including Short Term Vac Rental)
Account Number	742-7610-314194-00 & …314195
Description	Each lodging provider furnishing guest rooms in a hotel in the City shall collect a tax of eight percent on the amount of rent from the occupant unless an exception is provided (exceptions listed in section 86-164 of the Woodstock Code of Ordinance). These funds are remitted to the City by the 20th of each month.
Fund	Hotel/Motel (742)
Legal Authority	O.C.G.A § 48-13-51 Woodstock Code of Ordinances Section 86-162, Woodstock Downtown Development Authority and City of Woodstock, GA Intergovernmental Agreement
Source	Hotels and motels located within City limits
Use	Funds collected must be used for promoting tourism, conventions, and trade shows.
Method of Collection	Collected by Development Services (division of Community Development).
Frequency of Collection	Monthly
Fee Schedule	8% of gross receipts
Last Updated	Current through the 2014 Session, 7/13/2009, 6/16/2014

FY20	$ 533,104
FY21	$ 540,142
FY22	$ 783,092
FY23	$ 789,310
FY24	$ 827,006
Total FY24 Fund Rev	$ 827,006







AGENDA ITEM NO. 13.3

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: February 24, 2025

SUBMITTED BY: Hannah Menard, Community Development

ITEM TYPE: Departmental Reports

AGENDA SECTION: DEPARTMENTAL REPORTS

SUBJECT: **Community Development Hot Sheet (February 2025)**

SUGGESTED ACTION:

ATTACHMENTS:
2025 CD Hot Sheet 1_27.pdf
2025 CD Hot Sheet 2_10 - modified 2_14.pdf

COMMUNITY DEVELOPMENT HOTSHEET

UPDATED THROUGH 1/27

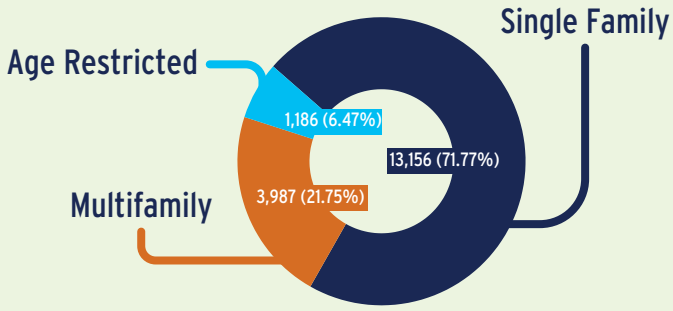
OVERVIEW

Public Hearing Cases in Progress: 5
Business Licenses Issued: 6
Development Projects Under Review: 11

LOOKING AHEAD

Next Council Meeting: February 10
Next Planning Commission Meeting: March 6
Next Public Hearing Application Deadline: February 7

HOUSING DATA

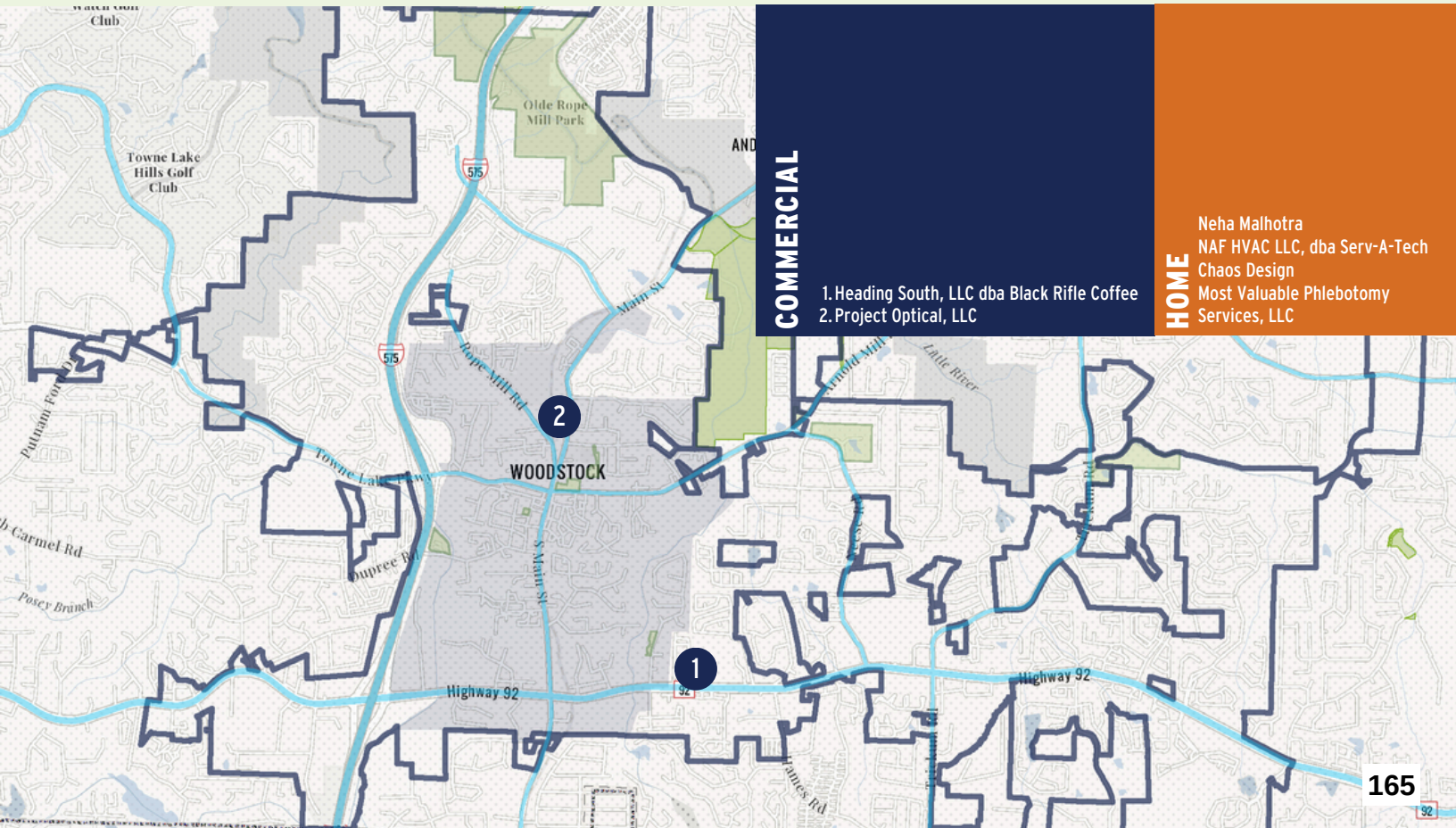


CONSTRUCTION HEALTH INDICATOR

	SFR BUILDING PERMITS	SFR COS	%
CY 2024	289	347	83%
2024 YTD	23	--*	--*

*COs updated monthly

BUSINESS LICENSES ISSUED



COMMERCIAL

1. Heading South, LLC dba Black Rifle Coffee
2. Project Optical, LLC

HOME

Neha Malhotra
NAF HVAC LLC, dba Serv-A-Tech
Chaos Design
Most Valuable Phlebotomy Services, LLC

PUBLIC HEARING CASES

KICKOFF

CUP#085-24 7950 Main St

Eric Richards, on behalf of Adair Park Holding Company, has applied for a Conditional Use Permit and concurrent Variances to develop 9 single family detached homes at 7950 Main St. The proposed development would additionally include nine detached garage units, three accessory dwelling units, and two rooftop amenities. The Applicant has proposed to extend Short St through the subject parcel with this project.

Planning Commission: March 6 City Council: March 24
Project Planner: Cameron Dunn

CUP#086-24 216 & 218 Rope Mill Rd (Adair Park West)

Eric Richards, on behalf of Adair Park West, has applied for a Conditional Use Permit and concurrent Variances to develop 30 single family attached homes (townhomes) at 216 & 218 Rope Mill Rd. The Applicant requests variances to allow a density increase to 9.38 u/ac and to allow units to face open space. The Applicant has proposed to use the City owned parcel (218 Rope Mill Rd) for a new roadway across the railroad to connect Rope Mill Rd to Main St through the Adair Park street network.

Planning Commission: March 6 City Council: March 24
Project Planner: Tracy Albers

CUP#087-24 8104 Main St (Adair Park - Johnson)

Eric Richards, on behalf of Adair Park, has applied for a Conditional Use Permit and concurrent Variances to develop 22 single family attached homes (townhomes), a multi-family residential building with 56 units, and ground floor retail, including a grocery store. The Applicant requests variances to allow increased density, to allow units to face open space, and to pipe the stream. Access to the parcel will be achieved via the Main St roundabout and through the existing Adair Park street network.

Planning Commission: March 6 City Council: March 24
Project Planner: Tracy Albers

Z#162-24 8271 Dobbs & 8261 Main - TABLED by City Council on December 16, 2024

Dinesh Vudutha has submitted an application for Rezoning, two Conditional Use Permits, and concurrent Variances for 8271 Dobbs Rd and 8261 Main St. The Applicant proposes to rezone two properties from DT-RO (Downtown Residential Office) to DT-CBD (Downtown Central Business District). The proposed project is a mixed use development with retail/restaurant space, 24 multi-family condo units, and 14 single-family attached units (townhomes).

Planning Commission: TBD City Council: February 10
Project Planner: Cameron Dunn

ON THE BENCH

V#206-24 118 Lakestone Parkway - TABLED by Planning Commission on June 6, 2024

Andrea Bowers, on behalf of Wade Wilson, is requesting a Variance to encroach into the side setback to build a retaining wall for drainage and erosion purposes. The property is currently zoned R-2.

Planning Commission: TBD City Council: TBD
Project Planner: Cameron Dunn

COMMUNITY DEVELOPMENT HOTSHEET

UPDATED THROUGH 2/10

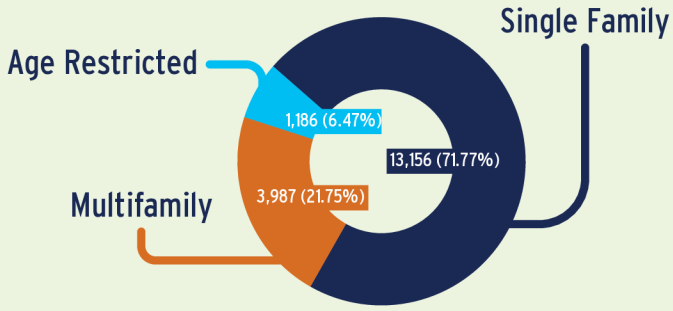
OVERVIEW

Public Hearing Cases in Progress: 5
Business Licenses Issued: 0
Development Projects Under Review: 5

LOOKING AHEAD

Next Council Meeting: February 24
Next Planning Commission Meeting: March 6
Next Public Hearing Application Deadline: March 7

HOUSING DATA



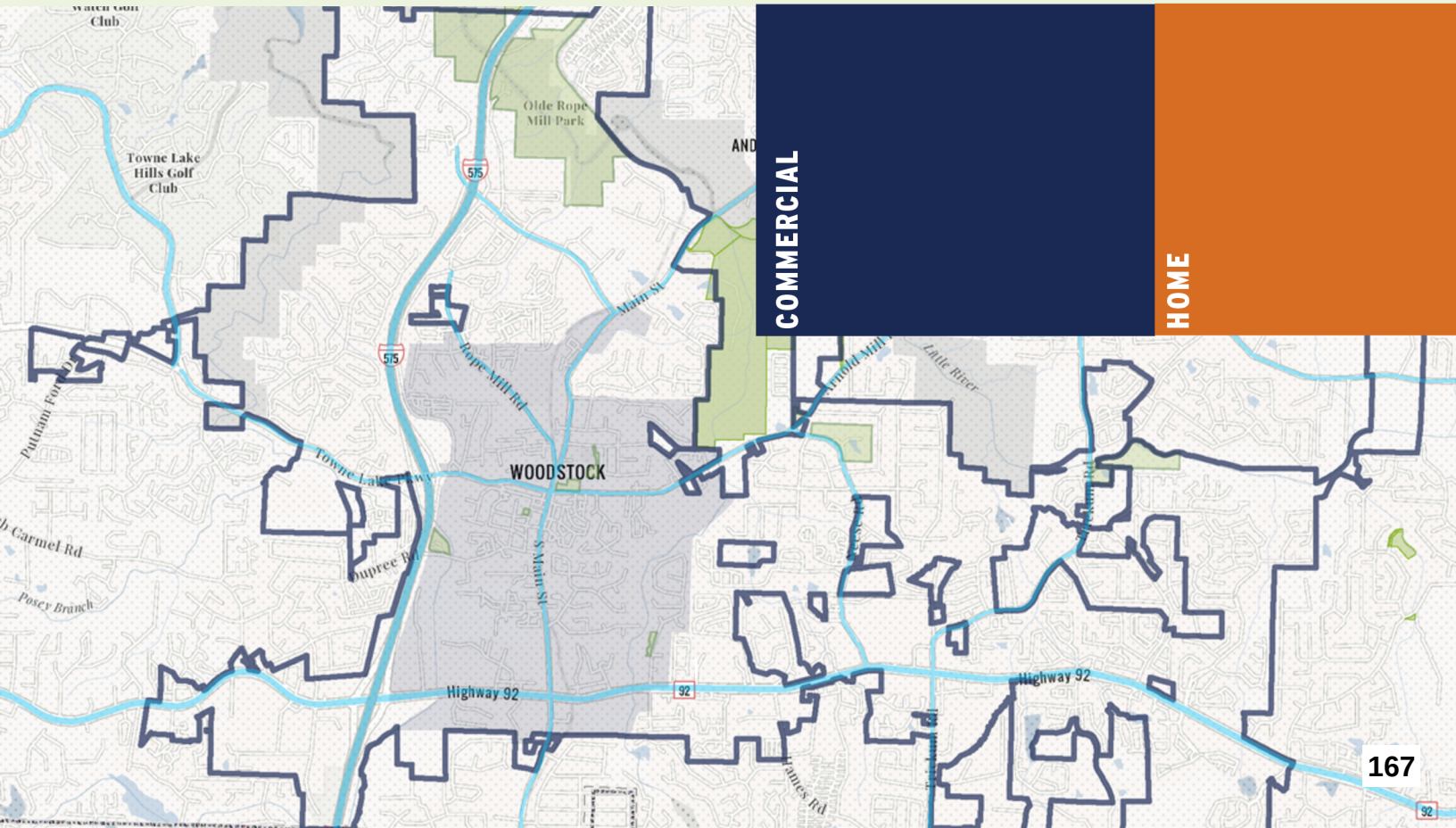
CONSTRUCTION HEALTH INDICATOR

	SFR BUILDING PERMITS	SFR COS	%
CY 2024	289	347	83%
2024 YTD	39	19	205%

If the number of permits issued gets too far ahead of COs issued, it could mean that sales are waning; conversely, if COs get too far ahead of permits and unit inventory is declining, it could mean the builders are preparing for a demand slowdown.

*COs updated monthly

BUSINESS LICENSES ISSUED



PUBLIC HEARING CASES

KICKOFF

CUP#085-24 7950 Main St

Eric Richards, on behalf of Adair Park Holding Company, has applied for a Conditional Use Permit and concurrent Variances to develop 9 single family detached homes at 7950 Main St. The proposed development would additionally include nine detached garage units, three accessory dwelling units, and two rooftop amenities. The Applicant has proposed to extend Short St through the subject parcel with this project.

Planning Commission: April 10 City Council: April 28
Project Planner: Cameron Dunn

CUP#086-24 216 & 218 Rope Mill Rd (Adair Park West)

Eric Richards, on behalf of Adair Park West, has applied for a Conditional Use Permit and concurrent Variances to develop 30 single family attached homes (townhomes) at 216 & 218 Rope Mill Rd. The Applicant requests variances to allow a density increase to 9.38 u/ac and to allow units to face open space. The Applicant has proposed to use the City owned parcel (218 Rope Mill Rd) for a new roadway across the railroad to connect Rope Mill Rd to Main St through the Adair Park street network.

Planning Commission: April 10 City Council: April 28
Project Planner: Tracy Albers

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Planning Commission: April 10 City Council: April 28
Project Planner: Tracy Albers

Z#162-24 8271 Dobbs & 8261 Main - TABLED by City Council on December 16, 2024

Dinesh Vudutha has submitted an application for Rezoning, two Conditional Use Permits, and concurrent Variances for 8271 Dobbs Rd and 8261 Main St. The Applicant proposes to rezone two properties from DT-RO (Downtown Residential Office) to DT-CBD (Downtown Central Business District). The proposed project is a mixed use development with retail/restaurant space, 24 multi-family condo units, and 14 single-family attached units (townhomes).

Planning Commission: TBD City Council: February 10
Project Planner: Cameron Dunn

ON THE BENCH

V#206-24 118 Lakestone Parkway - TABLED by Planning Commission on June 6, 2024

Andrea Bowers, on behalf of Wade Wilson, is requesting a Variance to encroach into the side setback to build a retaining wall for drainage and erosion purposes. The property is currently zoned R-2.

Planning Commission: TBD City Council: TBD
Project Planner: Cameron Dunn

AGENDA ITEM NO. 13.4

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: February 24, 2025

SUBMITTED BY: Brian Borden, Parks & Recreation

ITEM TYPE: Departmental Reports

AGENDA SECTION: DEPARTMENTAL REPORTS

SUBJECT: **Parks & Recreation Monthly Report (January 2025)**

SUGGESTED ACTION:

ATTACHMENTS:
Deprtment Monthly Report January 2025.pdf

Woodstock Parks & Recreation Department
January 2025
Monthly Report

1. **Administration**:

- Staff attended weekly Leadership Team Meetings.
- Heather Gaddis attended the Technology Advisory Committee Meeting.
- Staff participated in training on BSA Cloud system.
- Staff coordinated interview(s) for new position- Special Events Recreation Specialist.
- Staff completed the PA Form and began pre-hire preparations for Special Events Recreation Specialist- Myia Little.
- Staff continues to work with IT Department on multiple occasions regarding office internet connectivity.
- Staff reconciled Department Credit Card Statements.
- Staff completed purchase order & invoice entry.
- Staff completed supply orders for Maintenance, Senior Center, Rec Programs, Special Events & Admin.
- Staff processed contract instructor reports for payment reconciliation.
- Staff coordinated staffing for February Chambers rentals.
- Staff coordinated with Chamber of Commerce, Woodstock Arts and INWDSTK regarding 2025 Chambers reservations.
- Staff coordinated with Woodstock Arts regarding Cherokee County Arts Show at the Chambers.

2. **Park Project Update**:

Little River Park:

- The City has issued the LDP for the project.
- The City has completed the NOI for the project.
- The engineering and design team have completed the Little River Park Hydrologic Analysis/No-Rise study.
- Staff is waiting on Romtec to issue updated drawings for the restroom buildings for review. Revised drawings are expected to be submitted on February 6, 2025, for City Review.
- The engineering and design team have been working with EPD since November to clarify the requirements that will be applied to this project. On January 17th, EPD notified the engineering and design team of the check list items and standards that will be required. The engineering and design team are moving forward with the submittal of the application. The EPD approval process could take up to 4 months.
- The City has issued the LDP for the project.
- The City has completed the NOI for the project.
- The engineering and design team have completed the Little River Park Hydrologic Analysis/No-Rise study.
- Staff is waiting on Romtec to issue updated drawings for the restroom buildings for review. Revised drawings are expected to be submitted on February 10, 2025, for City Review.
- The engineering and design team have been working with EPD since November to clarify the requirements that will be applied to this project. On January 17th, EPD notified the

engineering and design team of the check list items and standards that will be required. The engineering and design team are moving forward with the submittal of the application. The EPD approval process could take up to 4 months.

- Staff met with Finance on Thursday, January 23rd to begin the process of putting together the big documents for the project.
- I have listed the project schedule below. Please note that we are combining all three (3) phases of this project into one project for final permitting, bidding, and construction.

    - December 2024: Address City Permitting Comments & EPD Stream Buffer Variance Comments. City LDP and EPD State Stream Buffer Variance are secured.
    - February 2025: Master plan modification presented to Mayor and Council by Parks & Recreation Director.
    - March 2025: City issues Little River Park RFB.
    - May 2025: Mayor and Council award Little River Park Construction Contract.
    - June 2025 - September 2025: Construct Linear Corridor Node.
    - January 2026 - March 2026: Construct Woodlands Node.
    - July 2026 - September 2026: Construct Trickum Road Node.

NOTE: Estimated permitting completion dates are rough order of magnitude (ROM) estimates. These projects will require a COW issued LDP's & Building Permits, as well as a State issued Stream Buffer Variance. All required permits shall be secured prior to bidding and award.

Little River Park Connector Trail:

- Staff has received the proposal from Moffatt & Nichols for a portion of the Little River Connector trail project that will connect Little River Elementary School to Little River Park.
- The engineering, environmental and design work for this project will take approximately 12 months to complete.
- The time frame on this project would be June and July 2026 during the summer school break and to coincide with the opening of Little River Park.

Buckhead Crossing Trail Project:

- The project will be submitted to the City for permitting.
- The advertisement for the bidding of the project will be on Monday, February 17, 2025.
- The City will release the bid to the public on Thursday, February 20, 2025.
- There will be a mandatory pre-bid meeting held on Thursday, March 10, 2025.
- Bid are due back into the City on April 8, 2025.
- The City Council will award the contract of the project at the April 28, 2025, City Council meeting.
- As part of the partnership with Cherokee County on this project, the City of Woodstock will be responsible for permitting and inspections on the project.

Rubes Creek Trail Project:

- Staff met with representatives from Clark, Patterson & Lee (CPL) on January 29th to finalize the route for the trail connection from Rubes Creek to Springfield Park.

Dupree Park Master Plan:

- Staff has placed the Dupree Park Master Plan on the City Councils work session agenda for March 17th for review and on the March 25th regular agenda for adoption.

3. Recreation Division:

A) Staff hosted the following recreation programs during the month of November:

- Can't meet on the BIG Stage at the Northside Hospital-Cherokee Amphitheater because of the cold? Well, we'll just head inside at the WGLSC Activity Center with BIG Stage Yoga. Our yoga community was grateful.
- Woodstock Community Garden Beekeeper Shannon Sorescu held her annual beekeeping basics class Discovering Beekeeping on Jan. 25 to answer all questions bee. How much? Where can you have bees? How much time is required. All the questions.

B) Facility Rentals:

- Field space rental at Dupree Park 0
- Pickle Ball Court rental at Dupree Park 6
- Pavilion Rental at Dupree Park 0
- Tennis Court Rental at Dupree Park 10
- Chambers Rental in January 6
- Chambers Reservations Internal in January 8

First Saturday Game Night	10	10	0	10
BIG Stage Yoga	29	15	0	15
Run Fun Coffee Club	27		0	0
BIG Stage Yoga	29	14	0	14
Essential Gardening - Planning your Garden	26	23	0	23
BIG Stage Yoga	29	17	0	17
Run Fun Coffee Club	27	6	0	6
Discovering Pickleball	5	4	0	4
BIG Stage Yoga	29	16	0	16
Craft - Making Vinegar	16	16	0	16
Dupree Park Mountain Bike Trail Day	6	0	0	0
Fun4Kids - MLK Poster Project	7	0	0	0
BIG Stage Yoga	29	3	0	3
Run Fun Coffee Club	27	7	0	0
BIG Stage Yoga	29	11	0	11
Essential Gardening - Raised Bed Gardening	20	18	0	18

Discovering Beekeeping	7	7	0	7
BIG Stage Yoga	29	12	0	12
Run Fun Coffee Club	27	8	0	8
BIG Stage Yoga	29	18	0	18
Ecology Woodstock	9	6	1	7
Woodstock Community Garden (4xper)	51	200	0	204
Adopt-a-Trail	11	5	0	5
	62	205	0	**389**

C) Demographics:

	Registrations	Reservations	Memberships	Check-Ins	Profiles Created
All	747	70	84	1425	179
Residents	223	54	38	460	83
Non-Residents	524	14	46	965	196
<18	55	0	1	3	51
18-65	241	68	18	90	168
65+	451	0	65	1331	60
Male	174	9	19	346	125
Female	573	59	65	1079	154
Online	469	37	25	N/A	263
In Person	278	31	59	N/A	16

4. <u>Special Events</u>:

- Interviewed and hired Myia Little for the Special Events Recreation Specialist position and will be starting on February 20, 2025.
- Attended a Summer Concert Series Marketing meeting with Brian Borden, Jeff Moon, Stacy Brown, and Joseph Hawkins. The concert series logo was updated and will be used for branding this year. Stacy and Joseph are revamping the 2025 Sponsorship Packet which will be placed on the concert series website along with a Sponsorship Interest Form. We will be able to track who opens any e-mails and direct market to those who showed interest in sponsorship. The interest form will serve as a request for sponsorship. A confirmation letter and invoice will follow to secure the sponsorship. With the opening of the new parking deck across the street from the Northside Hospital-Cherokee Amphitheater, we will begin to offer parking passes to concert series sponsors. Working on those details now. Stacy will continue updating the Summer Concert Series and Parks and Recreation pages on the City of Woodstock website. Marybeth will continue updating the Woodstock Parks and Rec website.

- Working Upcoming Special Event Permits for:

2025	
March 1st	Great Ambulance Chase 5k
March 23rd	Butterfly Run ATL 5k
May 10th	Rope Mill Trail Run & Bike Race
June 14th	Hope Center Walk for Life
August 10th	Woodstock Football Pep Rally
November 8th	Rope Mill Dirty Duathlon

5. Senior Center:

- We had 1,416 membership check-ins for the month of January, and currently have 682 members. During the month of January our members enjoyed many activities, despite some inclement weather conditions on some days, including attending our Tubman Museum Tour trip, staying active with our Zumba Fitness and Fit Over 50 classes, and After Hours Karaoke! We are getting close to our goal of 700 members, despite membership numbers fluctuating daily! We are looking forward to our upcoming activities and having our floors professionally cleaned in the month of February

• Total senior Center Active Memberships	682
• Total Senior Check – Ins	1,416
• Total Senior Center Rentals	0
• Senior Center Club Meetings	2

6. Park Maintenance:

- Park Maintenance took down all of the Christmas decorations in the park and placed them back in storage.
- Park Maintenance staff worked with Public Works during the winter weather event to keep the streets clear and drivable for the residents of Woodstock.
- Park Maintenance installed a chain and combination lock on the gate to the parking lot at the Woodlands area of Little River Park.
- Park Maintenance staff went out to the Woodlands area of little River Park and mowed and trimmed all of the tall grass and removed all of the old trash cans.
- Park Maintenance replaced air filters at Amphitheater bandshell and PR maintenance shop.
- Park Maintenance staff completed vehicle and equipment maintenance and repairs.
- Park Maintenance had Septic tank pumped at PR Admin/Maintenance facility.
- Park Maintenance staff removed several of dead tree limbs at Noonday creek trail.
- Park Maintenance staff winterized irrigation system in amphitheater and fountain in the park at City Center.
- Downtown Restroom repairs- replaced water heaters, hired plumber for clogged restrooms.
- Park Maintenance Repainted and repaired lumber blocks for Downtown playground
- Park Maintenance staff repaired the fence at Dupree Park.

- Park Maintenance staff replaced and installed new drain outlets at Dupree Park restrooms.
- Park Maintenance staff replaced outlet covers at Amphitheater.

AGENDA ITEM NO. 13.5

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: February 24, 2025

SUBMITTED BY: Karen Gammill, Public Works

ITEM TYPE: Departmental Reports

AGENDA SECTION: DEPARTMENTAL REPORTS

SUBJECT: **Public Works Project Status Report (February 2025)**

SUGGESTED ACTION:

ATTACHMENTS:
PW_MonthlyReport_FEB2025.pdf

PUBLIC WORKS PROJECTS STATUS MONTHLY REPORT - FEBRUARY 2025

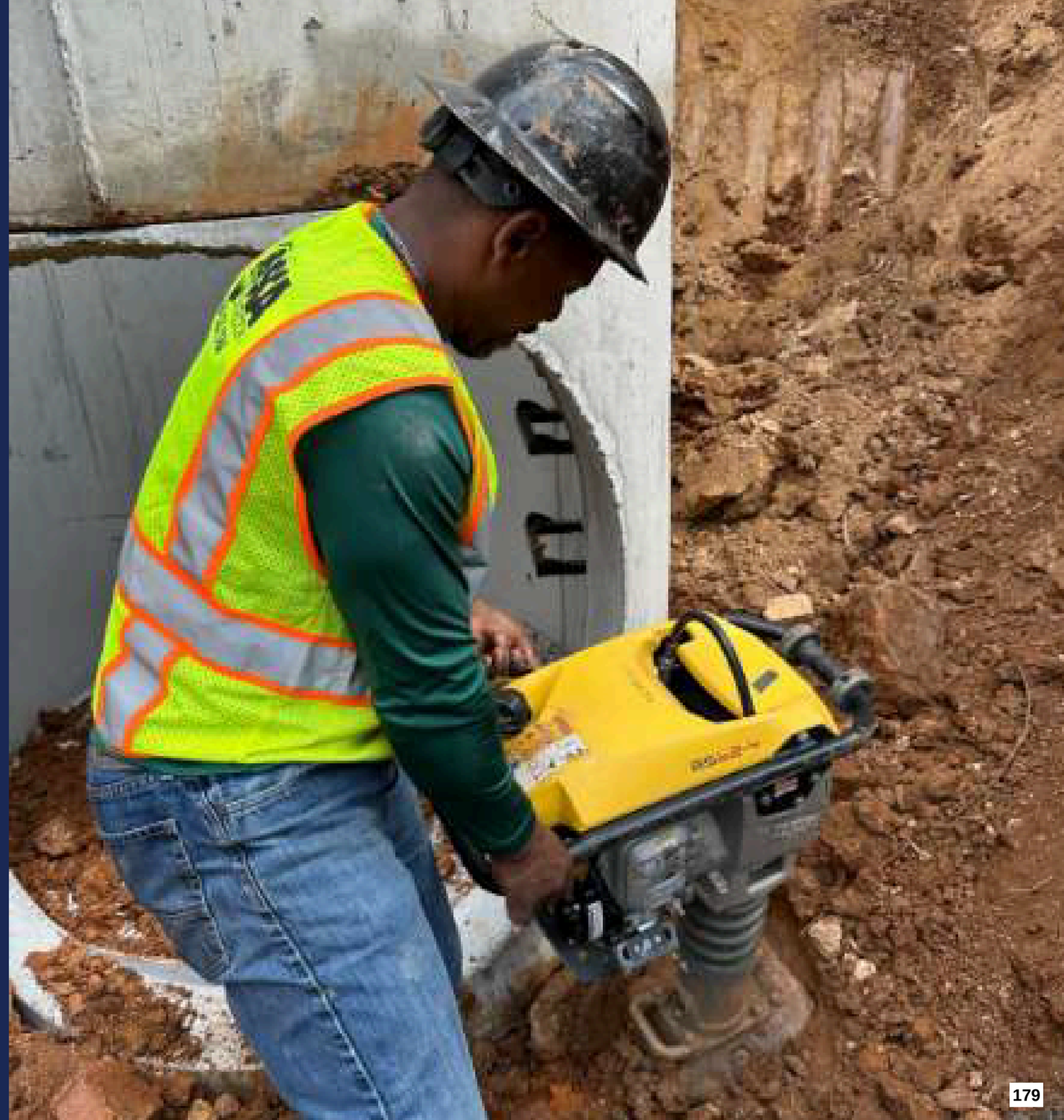
No.	Department	Project Name	Description	Contractor	% Complete	Status
1	Streets	City Center Main Mast Arm Replacement	An updated mast arm will replace the aging mast arm on the northside of the city center main intersection at Main St & Arnold Mill Rd.	GTG	50%	The foundation, base, and mast arm over Main St were set overnight on February 13th. Installation of the final mast arm over Arnold Mill Rd, along with the traffic signals, is scheduled for the week of February 24th, depending on overnight weather conditions.
2	Streets	Towne Lake Pkwy Widening Design	Project will widen travel lanes TLP west of the roundabout and will add a right turn lane onto Woodstock Pkwy.	Arcadis	95%	Final right of way acquisitions are being finalized along with engineering plans. The project is planned to go out to bid in spring 2025.
3		2025 LMIG Resurfacing	Roadway resurfacing for streets in Kingsgate and Wellington Manor.	TBD	0%	The final estimate and pricing sheets have been submitted to Cherokee County in preparation for being sent out for bid.
4	Streets	Elm St Promenade Design	The Elm St Promenade will transform the area between Wall St and Main St into a pedestrian-only zone. The project also includes a new signalized crosswalk designed to better manage pedestrian and vehicular traffic and prevent backups.	Multiple Contractors	30%	Design and engineering work is underway with multiple contractors. Right of way issues are still being researched before the final design and engineering work can be completed. Coordination with Arcadis has been established, as this project is likely to overlap with the Wheeler Street crossing project. Construction for both projects is expected to proceed concurrently.
5	Streets	Streetscapes VI Main to Mill Southside Design	New sidewalks and streetscapes on the south side of Towne Lake Pkwy from the Roundabout at Mill St to Main St.	Calco Engineering	95%	Right of way is being finalized; Construction is planned to begin late 2025.
6	Streets	Neese Rd Improvement Project Northern Segment	Project will resurface the entire roadway, add new streetscapes, sidewalks, and will replace the four-way stop at Washington Ave with a roundabout; Project starts at Washington Ave and ends at Arnold Mill Rd.	Arcadis	95%	Design work is wrapping up; Final right of way acquisitions are also being finalized. Construction expected to commence in 2025.
7	Streets	Neese Rd Improvement Project Southern Segment	Project will resurface the entire roadway, add new streetscapes, sidewalks, and various other improvements; Project begins near Brentwood Ln. and continues north to Washington Ave.	Summit Construction	50%	Following curb and gutter installation, sidewalks were added near First Baptist Church and Brentwood Ln during the week of February 10th. Recently, further utility conflicts were discovered, which have delayed the project as stormwater elevations are being readjusted to avoid relocating a water main.
8	Streets	I-575 Ridgewalk DDI Engineering Phase I	The interchange at I-575 & Ridgewalk Pkwy is currently being redesigned to a diverging diamond intersection to help improve traffic flow in the area; This is a joint project with GDOT & the City of Woodstock.	Arcadis	70%	Phase I of Engineering Work is underway; Right of Way Acquisition is set to begin in the coming months.
9	Streets	GRIDSMART	Three additional GRIDSMART systems will be added to the Neese at Arnold Mill Rd intersection, Fowler Rd at Main intersection, and Towne Lake Pkwy at Woodstock Pkwy Intersection. These systems greatly improve signal timing, and help provide critical traffic count data.	GRIDSMART	95%	The intersection at Dupree Rd and Main St will be the final portion of the GRIDSMART project. Quotes for the systems have been requested.
10	Streets	Trickum at Nocatee Intersection Construction	The intersection at Trickum Road and Nocatee Trail will be converted into a roundabout, which will help accommodate traffic entering and exiting the Glen at Kingsgate, as well as the future Little River Park.	Bartow Paving	5%	Construction kicked off on Monday, February 17th with the contractor beginning to clear trees and prep for grading of the area on the park side.

PUBLIC WORKS PROJECTS STATUS MONTHLY REPORT - FEBRUARY 2025

No.	Department	Project Name	Description	Contractor	% Complete	Status
11	Stormwater	Goodyear Retention Pond Rehabilitation	The retention pond located near 9904 Highway 92, behind Goodyear Tire, has failed due to erosion washing out the area around the existing stormwater pipe. The project will repair the eroded area and install new stormwater piping along with various other improvements to the pond.	SCA Construction	75%	Construction commenced on November 22nd with tree clearing, and continues to progress with storm piping and trenching in the day care parking lot complete. Trenching for the pond area is currently in progress with structures and piping being installed.
12	Water & Sewer	Sewer Rehabilitation Project FY 25	Various sewer improvements that include raising sewer manhole entrances, replacing and repairing failing sewer lines, spray lining manholes, and replacing multiple manhole lids.	Multiple Contractors	20%	Vortex Services completed the CIPP process on the sanitary sewer main along Noonday Creek on October 31. Work is ongoing to identify problem areas, with multiple manholes being prepared for elevation corrections.
13	Water & Sewer	Neese Rd Water Main Replacement Construction	Construction of replacing aging water line running under Neese Rd near Dupree Park.	TBD	0%	Design work is complete and the material has been ordered. Project has been combined into the Neese Rd Southern Segment project and his expected to bid out February 2025.
14	Water & Sewer	Pressure Monitor System Expansion	New pressure monitors will help monitor water service line pressure issues.	Consolidated Pipe & Supply	95%	Installation of the remaining six pressure monitors is underway. Some necessary modifications had to be made to install the remaining devices.
15	Water & Sewer	Revere Well Site Facility	Construction of a new well site at Revere Drive.	Sol Construction	90%	Construction of all structures was completed in December. Pumps and carbon filtering equipment are currently being installed, while the facility awaits Georgia Power's installation of electrical service. The project is anticipated to be completed in Spring, depending on Georgia Power's timeline.

Goodyear Pond Rehabilitation

Shelter Installation
02/06/2025



Goodyear Pond Rehabilitation

Shelter Installation
02/06/2025



Goodyear Pond Rehabilitation

Shelter Installation
02/06/2025



Goodyear Pond Rehabilitation

Shelter Installation
02/06/2025



Goodyear Pond Rehabilitation

New Outfall of 18" CMP
2/06/2025



Neese Rd
Southern Segment

Sidewalk Construction
2/17/2025



Neese Rd
Southern Segment

Sidewalk Construction
2/17/2025



Neese Rd
Southern Segment

Sidewalk Construction
2/17/2025



City Center Main Mast Arm Replacement

Progress 2/18/2025



AGENDA ITEM NO. 13.6

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: February 24, 2025

SUBMITTED BY: Robyn Adams, Public Works

ITEM TYPE: Departmental Reports

AGENDA SECTION: DEPARTMENTAL REPORTS

SUBJECT: **EOM Monthly Report (January 2025)**

SUGGESTED ACTION:

ATTACHMENTS:
EOM Monthly Report_WOODSTOCK_JAN25.pdf
BUDGET.pdf
Monthly LS WOs.pdf

JANUARY
2025

Monthly Report



PO BOX 1648
Richmond Hill, GA 31324
912.445.0050
www.eomworx.com

TABLE OF CONTENTS

Content	Section
Executive Summary	1.0
WRF & Pumping Stations	2.0
Appendix	3.0

SECTION 1.0
EXECUTIVE SUMMARY

EOM is pleased to provide this revised monthly report to the City of Woodstock for review. Departmental reports and requested supplemental data can be found enclosed.

MONTH HIGHLIGHT

WATER RECLAMATION FACILITY

WO-WW-HW-01: HEADWORKS STRUCTURE- Removed Blockage in Transporter
WO-WW-MB-34: Aeration Blower_2- Repaired Air Leak
WO-WW-MB-35: Aeration Blower_3- Repaired Air Leak
WO-WW-MB-35: Aeration Blower_3- Rewired Blower

WASTEWATER LIFT STATIONS

WO-LS-10.05: KINGSGATE #1- Replaced Multi-Smart
WO-LS-14.08: SPRINGFIELD- Replaced Fuel Solenoid
WO-LS-10.08: KINGSGATE #1- Replaced Coolant Heater
WO-LS-11.08: KINGSGATE # 1- Replaced Coolant Heater
WO-LS-03.08: BELL PARK # 1- Replaced Voltage Regulator



Section 2.0

WRF & Pumping Stations

SECTION 2.0

WRF & Pumping Stations

Table 1 – WASTEWATER TREATED PERMIT COMPARISON

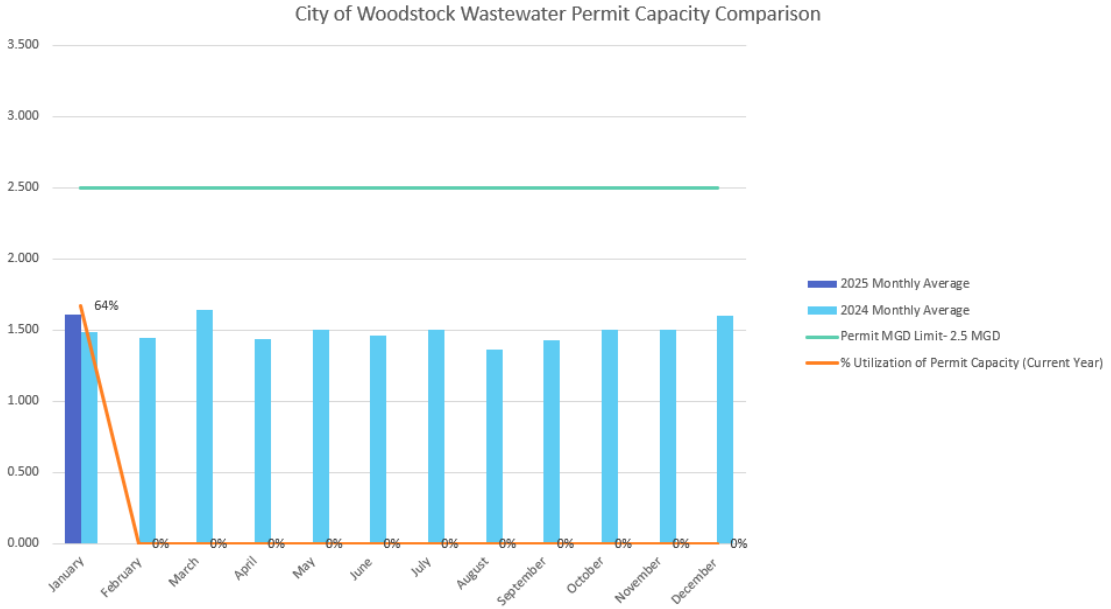
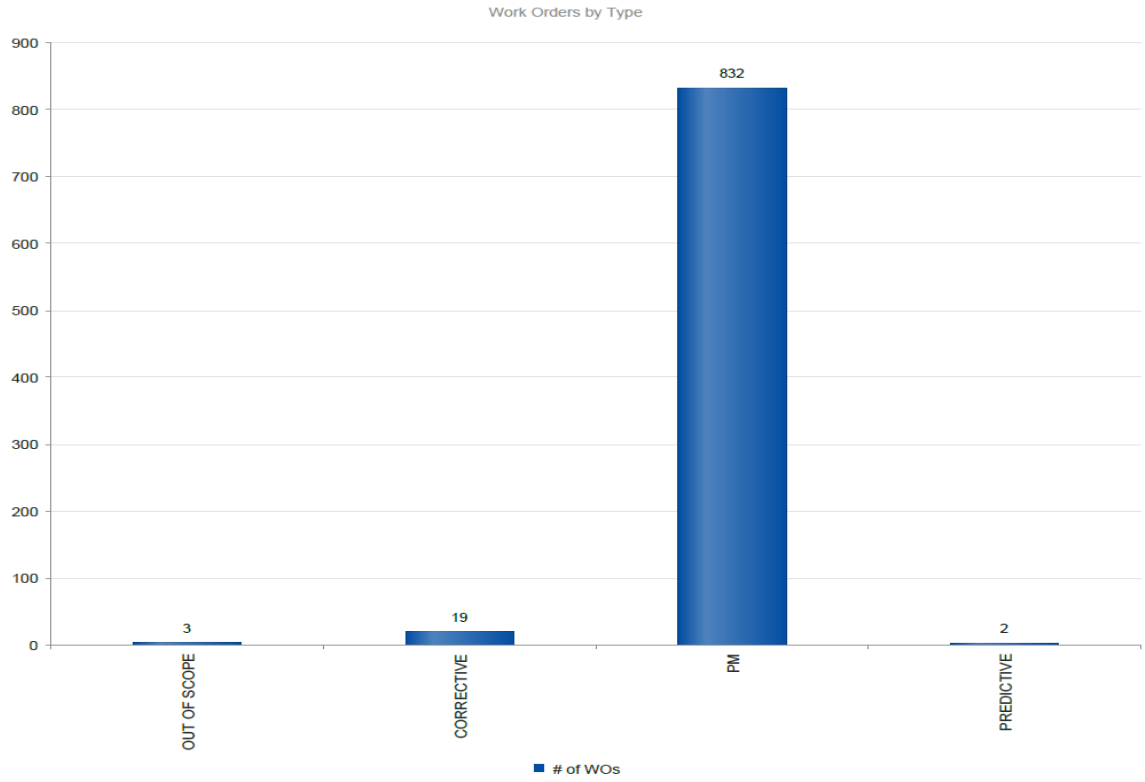


Table 2 – WORK ORDER REPORT





Section 3.0

APPENDIX

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)

DISCHARGE MONITORING REPORT (DMR)

Form Approved
OMB No. 2040-0004

PERMITTEE NAME/ADDRESS *(Include Facility Name/Location if Different)*

NAME: City of Woodstock
ADDRESS: 12453 Highway 92
Woodstock, Georgia 30188
FACILITY: Rubes Creek WPCP
LOCATION: 228 Arnold Mill Rd
Woodstock, GA 30188

GA0026263	001
PERMIT NUMBER	**DISCHARGE NUMBER**

DMR MAILING ZIP CODE: 30188

MONITORING PERIOD							
	YEAR	MO	DAY		YEAR	MO	DAY
FROM	24	12	01	TO	24	12	31

No Discharge ☐

PARAMETER		QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		VALUE	VALUE	UNITS	VALUE	VALUE	VALUE	UNITS			
OXYGEN, DISSOLVED (DO)	SAMPLE MEASUREMENT	****	****	=	6.6	****	****	mg/L	0	01/01	GR GRAB
00300 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT		****	>=	6.0 MINIMUM	****	****	mg/L		01/01	GR GRAB
BOD, 5-DAY (20 DEG. C)	SAMPLE MEASUREMENT	9.7	13.3	kg/d	****	1.7	2.4	mg/L	0	03/DW	CP COMPOS
00310 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	47.4 MO AVG	59.2 WKLY AVG	kg/d	****	5.0 MO AVG	7.5 WKLY AVG	mg/L		03/DW	CP COMPOS
BOD, 5-DAY (20 DEG. C)	SAMPLE MEASUREMENT	1711.1	1922.9	kg/d	****	296.3	359.0	mg/L	0	03/DW	CP COMPOS
00310 G 0 0 RAW SEW/INFLUENT	PERMIT REQUIREMENT	Req Mon MO AVG	Req Mon WKLY AVG	kg/d		Req Mon MO AVG	Req Mon WKLY AVG	mg/L		03/DW	CP COMPOS
PH	SAMPLE MEASUREMENT	****	****	=	6.7	****	8.0	SU	0	01/01	GR GRAB
00400 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	****	****	>=	6.0 MINIMUM	****	8.5 MAXIMUM	SU		01/01	GR GRAB
SOLIDS, TOTAL SUSPENDED	SAMPLE MEASUREMENT	3.5	5.0	kg/d	****	0.6	0.7	mg/L	0	03/DW	CP COMPOS
00530 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	95.0 MO AVG	118.0 WKLY AVG	kg/d	****	10.0 MO AVG	15.0 WKLY AVG	mg/L		03/DW	CP COMPOS
SOLIDS, TOTAL SUSPENDED	SAMPLE MEASUREMENT	1828.1	2184.8	kg/d	****	306.7	401.7	mg/L	0	03/DW	CP COMPOS
00530 G 0 0 RAW SEW/INFLUENT	PERMIT REQUIREMENT	Req Mon MO AVG	Req Mon WKLY AVG	kg/d	****	Req Mon MO AVG	Req Mon WKLY AVG	mg/L		03/DW	CP COMPOS
NITROGEN, ORGANIC TOTAL (AS N)	SAMPLE MEASUREMENT	****	****	****	****	0.2	****	mg/L	0	01/30	CP COMPOS
00605 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	****	****	****	****	Req Mon MO AVG	****	mg/L		01/30	CP COMPOS

NAME/TITLE PRINCIPAL EXECUTIVE OFFICER			TELEPHONE		DATE		
Marcus Hobgood / Director of Wastewater	I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.		912	445-0050	25	01	14
TYPED OR PRINTED		SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT	AREA Code	NUMBER	YEAR	MO	DAY

COMMENTS AND EXPLANATION OF ANY VIOLATIONS (Reference all attachments here)

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)

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OMB No. 2040-0004

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GA0026263	001
PERMIT NUMBER	**DISCHARGE NUMBER**

DMR MAILING ZIP CODE: 30188

MONITORING PERIOD							
	YEAR	MO	DAY		YEAR	MO	DAY
FROM	24	12	01	TO	24	12	31

No Discharge ☐

PARAMETER		QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		VALUE	VALUE	UNITS	VALUE	VALUE	VALUE	UNITS			
NITROGEN, AMMONIA TOTAL (AS N)	SAMPLE MEASUREMENT	2.8	3.9	kg/d	****	0.5	0.68	mg/L	0	03/DW	CP COMPOS
00610 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	9.5 MO AVG	11.8 WKLY AVG	kg/d	****	1.0 MO AVG	1.5 WKLY AVG	mg/L		03/DW	CP COMPOS
NITROGEN, KJELDAHL TOTAL (AS N)	SAMPLE MEASUREMENT	****	****	****	****	0.4	****	mg/L	0	01/30	CP COMPOS
00625 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	****	****	****	****	Req Mon MO AVG	****	mg/L		01/30	CP COMPOS
NITRITE PLUS NITRATE	SAMPLE MEASUREMENT	****	****	****	****	9.3	****	mg/L	0	01/30	CP COMPOS
51450 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	****	****	****	****	Req Mon MO AVG	****	mg/L		01/30	CP COMPOS
PHOSPHORUS, TOTAL (AS P)	SAMPLE MEASUREMENT	0.47	0.6	kg/d	****	0.1	0.1	mg/L	0	03/DW	CP COMPOS
00665 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	0.95 MO AVG	1.2 WKLY AVG	kg/d	****	Req Mon MO AVG	Req Mon WKLY AVG	mg/L		03/DW	CP COMPOS
PHOSPHORUS, ORTHO	SAMPLE MEASUREMENT	****	****		****	0.070	****	mg/L	0	03/DW	CP COMPOS
50785 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT		****		****	Req Mon MO AVG		mg/L		03/DW	CP COMPOS
FLOW, IN CONDUIT OR THRU TREATMENT PLANT	SAMPLE MEASUREMENT	1.6	1.8	MGD	****	****	****	****	0	01/01	CN CONTIN
50050 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	2.5 MO AVG	3.1 WKLY AVG	MGD	****	****	****	****		01/01	CN CONTIN
COLIFORM, FECAL GENERAL	SAMPLE MEASUREMENT	****	****	****	****	0.0	4.9	#/100mL	0	02/DA	GR GRAB
74055 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	****	****	****	****	200.0 MO GEO	400.0 WKLY GEO	#/100mL		02/DA	GR GRAB

NAME/TITLE PRINCIPAL EXECUTIVE OFFICER			TELEPHONE		DATE		
Marcus Hobgood / Director of Wastewater	I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.		912	445-0050	25	01	14
TYPED OR PRINTED		SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT	AREA Code	NUMBER	YEAR	MO	DAY

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PARAMETER		QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		VALUE	VALUE	UNITS	VALUE	VALUE	VALUE	UNITS			
SOLIDS, SLUDGE, TOT, DRY WEIGHT	SAMPLE MEASUREMENT	36.4	****	dry ton	****	****	****	****	0	01/30	CA CALCTD
78477 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	Req Mon MO TOTAL	****	dry ton	****	****	****	****		01/30	CA CALCTD
SOLIDS, SUSPENDED PERCENT REMOVAL	SAMPLE MEASUREMENT	****	****	****	100	****	****	%	0	01/30	CA CALCTD
81011 K 0 0 PERCENTREMOVAL	PERMIT REQUIREMENT	****	****	****	>85.0 MINIMUM	****	****	%		01/30	CA CALCTD
BOD, 5-DAY PERCENT REMOVAL	SAMPLE MEASUREMENT	****	****	****	99	****	****	%	0	01/30	CA CALCTD
81010 K 0 0 PERCENTREMOVAL	PERMIT REQUIREMENT	****	****	****	>85.0 MINIMUM	****	****	%		01/30	CA CALCTD
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										
	SAMPLE MEASUREMENT										
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	SAMPLE MEASUREMENT										
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COMMENTS AND EXPLANATION OF ANY VIOLATIONS (Reference all attachments here)

December 2024 Permit Data

Data Entry Daily 12/1/2024 - 12/31/2024	Rubes Creek WPCP Effluent Flow Mgd MGD	Rubes Creek WPCP Influent Bod 5 MG/L	Rubes Creek WPCP Influent Solids TSS MG/L	Rubes Creek WPCP Effluent Bod 5 MG/L	Rubes Creek WPCP Effluent Solids TSS MG/L	Rubes Creek WPCP Effluent Ammonia MG/L	Rubes Creek WPCP Effluent Phosphorus MG/L	Rubes Creek WPCP Effluent Fecal Coliform #/100ML
12/1/2024 - Sunday	1.470							
12/2/2024 - Monday	1.510	236.00	260.00	4.25	0.50	1.91	0.07	12.00
12/3/2024 - Tuesday	1.480	190.00	265.00	1.36	0.50	0.11	0.04	2.00
12/4/2024 - Wednesday	1.420	220.00	220.00	1.51	1.13	0.02	0.05	
12/5/2024 - Thursday	1.550							
12/6/2024 - Friday	1.410							
12/7/2024 - Saturday	1.560							
12/8/2024 - Sunday	1.600							
12/9/2024 - Monday	1.720	274.00	245.00	1.34	0.75	0.02	0.04	0.00
12/10/2024 - Tuesday	2.790	178.00	265.00	1.26	0.50	0.04	0.09	0.00
12/11/2024 - Wednesday	1.530	194.00	195.00	0.50	0.83	0.02	0.09	
12/12/2024 - Thursday	1.440							
12/13/2024 - Friday	1.590							
12/14/2024 - Saturday	1.590							
12/15/2024 - Sunday	1.860							
12/16/2024 - Monday	1.560	248.00	300.00	1.08	0.10	0.05	0.13	
12/17/2024 - Tuesday	1.330	349.00	435.00	1.11	0.75	0.04	0.07	1.00
12/18/2024 - Wednesday	1.590	306.00	290.00	0.97	0.38	0.04	0.05	0.00
12/19/2024 - Thursday	1.580							
12/20/2024 - Friday	1.790							
12/21/2024 - Saturday	1.340							
12/22/2024 - Sunday	1.490							
12/23/2024 - Monday	1.420							
12/24/2024 - Tuesday	1.530	489.00	665.00	1.70	0.50	0.22	0.04	
12/25/2024 - Wednesday	1.250	348.00	310.00	1.83	0.38	0.37	0.05	1.00
12/26/2024 - Thursday	1.420	240.00	230.00	1.66	0.75	0.30	0.04	1.00
12/27/2024 - Friday	1.750							
12/28/2024 - Saturday	1.900							
12/29/2024 - Sunday	1.910							
12/30/2024 - Monday	1.810							
12/31/2024 - Tuesday	1.380	580.00		3.05	0.63	3.50	0.29	1.00
Sum	49.570	3852.00	3680.00	21.62	7.70	6.62	1.04	18.00
Avg	1.599	296.31	306.67	1.66	0.59	0.51	0.08	0.00
Max	2.790	580.00	665.00	4.25	1.13	3.50	0.29	12.00
Min	1.250	178.00	195.00	0.50	0.10	0.02	0.04	0.00
GMean								0.00

December 2024 Permit Data

Rubes Creek WPCP Effluent Ortho Phosphat MG/L	Rubes Creek WPCP Effluent NO2 & NO3 MG/L	Rubes Creek WPCP Effluent Org Nitrogen MG/L	Rubes Creek WPCP Effluent TKN MG/L	Rubes Creek WPCP Effluent Diss Oxygen MG/L	Rubes Creek WPCP Effluent pH SU	Rubes Creek WPCP SLSludge SolidsSldgdry Dry Tons
				6.63	7.23	
				7.05	7.32	1.61
				7.50	7.95	1.85
				7.55	7.23	1.81
				7.62	7.22	2.12
				7.70	7.23	1.87
				7.62	7.11	
				7.70	7.20	
				8.71	6.68	2.01
				7.46	7.57	1.49
0.07	9.31	0.21	0.39	7.59	7.38	1.99
				7.75	7.68	3.68
				7.69	7.60	1.40
				7.50	7.47	
				7.71	7.56	
				7.79	7.80	1.56
				7.40	7.74	
				6.82	7.75	1.80
				7.20	7.26	1.82
				7.80	7.36	1.53
				7.61	7.33	
				7.55	7.41	
				7.37	7.12	1.87
				7.35	7.42	
				7.11	7.26	
				8.00	7.46	1.75
				7.28	7.28	
				7.13	7.46	
				7.31	7.53	
				7.66	7.37	2.10
				7.80	7.42	4.18
0.07	9.31	0.21	0.39	232.96	229.40	36.43
0.07	9.31	0.21	0.39	7.51	7.40	2.02
0.07	9.31	0.21	0.39	8.71	7.95	4.18
0.07	9.31	0.21	0.39	6.63	6.68	1.40

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)

DISCHARGE MONITORING REPORT (DMR)

Form Approved
OMB No. 2040-0004

PERMITTEE NAME/ADDRESS *(Include Facility Name/Location if Different)*

NAME: City of Woodstock
ADDRESS: 12453 Highway 92
Woodstock, Georgia 30188
FACILITY: Rubes Creek WPCP
LOCATION: 228 Arnold Mill Rd
Woodstock, GA 30188

GA0026263	001
PERMIT NUMBER	**DISCHARGE NUMBER**

DMR MAILING ZIP CODE: 30188

MONITORING PERIOD							
	YEAR	MO	DAY		YEAR	MO	DAY
FROM	25	01	01	**TO**	25	01	31

No Discharge ☐

PARAMETER		QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		VALUE	VALUE	UNITS	VALUE	VALUE	VALUE	UNITS			
OXYGEN, DISSOLVED (DO)	SAMPLE MEASUREMENT	****	****	=	6.9	****	****	mg/L	0	01/01	GR GRAB
00300 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT		****	>=	6.0 MINIMUM	****	****	mg/L		01/01	GR GRAB
BOD, 5-DAY (20 DEG. C)	SAMPLE MEASUREMENT	9.7	14.5	kg/d	****	1.6	2.6	mg/L	0	03/DW	CP COMPOS
00310 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	47.4 MO AVG	59.2 WKLY AVG	kg/d	****	5.0 MO AVG	7.5 WKLY AVG	mg/L		03/DW	CP COMPOS
BOD, 5-DAY (20 DEG. C)	SAMPLE MEASUREMENT	1706.7	2495.9	kg/d	****	286.6	449.0	mg/L	0	03/DW	CP COMPOS
00310 G 0 0 RAW SEW/INFLUENT	PERMIT REQUIREMENT	Req Mon MO AVG	Req Mon WKLY AVG	kg/d		Req Mon MO AVG	Req Mon WKLY AVG	mg/L		03/DW	CP COMPOS
PH	SAMPLE MEASUREMENT	****	****	=	7.2	****	8.2	SU	0	01/01	GR GRAB
00400 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	****	****	>=	6.0 MINIMUM	****	8.5 MAXIMUM	SU		01/01	GR GRAB
SOLIDS, TOTAL SUSPENDED	SAMPLE MEASUREMENT	2.7	3.5	kg/d	****	0.5	0.6	mg/L	0	03/DW	CP COMPOS
00530 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	95.0 MO AVG	118.0 WKLY AVG	kg/d	****	10.0 MO AVG	15.0 WKLY AVG	mg/L		03/DW	CP COMPOS
SOLIDS, TOTAL SUSPENDED	SAMPLE MEASUREMENT	2321.3	3907.9	kg/d	****	390.0	672.5	mg/L	0	03/DW	CP COMPOS
00530 G 0 0 RAW SEW/INFLUENT	PERMIT REQUIREMENT	Req Mon MO AVG	Req Mon WKLY AVG	kg/d	****	Req Mon MO AVG	Req Mon WKLY AVG	mg/L		03/DW	CP COMPOS
NITROGEN, ORGANIC TOTAL (AS N)	SAMPLE MEASUREMENT	****	****	****	****	0.7	****	mg/L	0	01/30	CP COMPOS
00605 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	****	****	****	****	Req Mon MO AVG	****	mg/L		01/30	CP COMPOS

NAME/TITLE PRINCIPAL EXECUTIVE OFFICER			TELEPHONE		DATE		
Michael Rhoads / Plant Manager	I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.	Michael Rhoads	912	445-0050	25	02	11
TYPED OR PRINTED		**SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT**	**AREA Code**	**NUMBER**	**YEAR**	**MO**	**DAY**

COMMENTS AND EXPLANATION OF ANY VIOLATIONS (Reference all attachments here)

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)

DISCHARGE MONITORING REPORT (DMR)

Form Approved
OMB No. 2040-0004

PERMITTEE NAME/ADDRESS *(Include Facility Name/Location if Different)*

NAME: City of Woodstock
ADDRESS: 12453 Highway 92
Woodstock, Georgia 30188
FACILITY: Rubes Creek WPCP
LOCATION: 228 Arnold Mill Rd
Woodstock, GA 30188

GA0026263	001
PERMIT NUMBER	**DISCHARGE NUMBER**

DMR MAILING ZIP CODE: 30188

MONITORING PERIOD						
	YEAR	MO	DAY		YEAR	MO	DAY
FROM	25	01	01	TO	25	01	31

No Discharge ☐

PARAMETER		QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		VALUE	VALUE	UNITS	VALUE	VALUE	VALUE	UNITS			
NITROGEN, AMMONIA TOTAL (AS N)	SAMPLE MEASUREMENT	27.8	38.7	kg/d	****	4.7	6.82	mg/L	10	03/DW	CP COMPOS
00610 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	9.5 MO AVG	11.8 WKLY AVG	kg/d	****	1.0 MO AVG	1.5 WKLY AVG	mg/L		03/DW	CP COMPOS
NITROGEN, KJELDAHL TOTAL (AS N)	SAMPLE MEASUREMENT	****	****	****	****	1.2	****	mg/L	0	01/30	CP COMPOS
00625 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	****	****	****	****	Req Mon MO AVG	****	mg/L		01/30	CP COMPOS
NITRITE PLUS NITRATE	SAMPLE MEASUREMENT	****	****	****	****	3.8	****	mg/L	0	01/30	CP COMPOS
51450 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	****	****	****	****	Req Mon MO AVG	****	mg/L		01/30	CP COMPOS
PHOSPHORUS, TOTAL (AS P)	SAMPLE MEASUREMENT	0.63	1.2	kg/d	****	0.1	0.2	mg/L	0	03/DW	CP COMPOS
00665 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	0.95 MO AVG	1.2 WKLY AVG	kg/d	****	Req Mon MO AVG	Req Mon WKLY AVG	mg/L		03/DW	CP COMPOS
PHOSPHORUS, ORTHO	SAMPLE MEASUREMENT	****	****		****	0.156	****	mg/L	0	03/DW	CP COMPOS
50785 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT		****		****	Req Mon MO AVG		mg/L		03/DW	CP COMPOS
FLOW, IN CONDUIT OR THRU TREATMENT PLANT	SAMPLE MEASUREMENT	1.6	1.6	MGD	****	****	****	****	0	01/01	CN CONTIN
50050 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	2.5 MO AVG	3.1 WKLY AVG	MGD	****	****	****	****		01/01	CN CONTIN
COLIFORM, FECAL GENERAL	SAMPLE MEASUREMENT	****	****	****	****	0.0	0.0	#/100mL	0	02/DA	GR GRAB
74055 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	****	****	****	****	200.0 MO GEO	400.0 WKLY GEO	#/100mL		02/DA	GR GRAB

NAME/TITLE PRINCIPAL EXECUTIVE OFFICER			TELEPHONE		DATE		
Michael Rhoads / Plant Manager	I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.	*Michael Rhoads*	912	445-0050	25	02	11
TYPED OR PRINTED		SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT	AREA Code	NUMBER	YEAR	MO	DAY

COMMENTS AND EXPLANATION OF ANY VIOLATIONS (Reference all attachments here)

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)

DISCHARGE MONITORING REPORT (DMR)

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PERMITTEE NAME/ADDRESS *(Include Facility Name/Location if Different)*

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Woodstock, Georgia 30188
FACILITY: Rubes Creek WPCP
LOCATION: 228 Arnold Mill Rd
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GA0026263	001
PERMIT NUMBER	**DISCHARGE NUMBER**

DMR MAILING ZIP CODE: 30188

MONITORING PERIOD	YEAR	MO	DAY		YEAR	MO	DAY
FROM	25	01	01	**TO**	25	01	31

No Discharge ☐

PARAMETER		QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		VALUE	VALUE	UNITS	VALUE	VALUE	VALUE	UNITS			
SOLIDS, SLUDGE, TOT, DRY WEIGHT	SAMPLE MEASUREMENT	38.1	****	dry ton	****	****	****	****	0	01/30	CA CALCTD
78477 1 0 0 EFFLUENT GROSS VALUE	PERMIT REQUIREMENT	Req Mon MO TOTAL	****	dry ton	****	****	****	****		01/30	CA CALCTD
SOLIDS, SUSPENDED PERCENT REMOVAL	SAMPLE MEASUREMENT	****	****	****	100	****	****	%	0	01/30	CA CALCTD
81011 K 0 0 PERCENTREMOVAL	PERMIT REQUIREMENT	****	****	****	>85.0 MINIMUM	****	****	%		01/30	CA CALCTD
BOD, 5-DAY PERCENT REMOVAL	SAMPLE MEASUREMENT	****	****	****	99	****	****	%	0	01/30	CA CALCTD
81010 K 0 0 PERCENTREMOVAL	PERMIT REQUIREMENT	****	****	****	>85.0 MINIMUM	****	****	%		01/30	CA CALCTD
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										

NAME/TITLE PRINCIPAL EXECUTIVE OFFICER			TELEPHONE		DATE		
Michael Rhoads / Plant Manager	I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.	*Michael Rhoads*	912	445-0050	25	02	11
TYPED OR PRINTED		**SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT**	**AREA Code**	**NUMBER**	**YEAR**	**MO**	**DAY**

COMMENTS AND EXPLANATION OF ANY VIOLATIONS (Reference all attachments here)

City of Woodstock Monthly Permit Data

Data Entry Daily 1/1/2025 - 1/31/2025	Rubes Creek WPCP Effluent Flow Mgd MGD	Rubes Creek WPCP Influent Bod 5 MG/L	Rubes Creek WPCP Influent Solids TSS MG/L	Rubes Creek WPCP Effluent Bod 5 MG/L	Rubes Creek WPCP Effluent Solids TSS MG/L	Rubes Creek WPCP Effluent Ammonia MG/L	Rubes Creek WPCP Effluent Phosphorus MG/L	Rubes Creek WPCP Effluent Fecal Coliform #/100ML
1/1/2025 - Wednesday	1.53	351	352	353	354	355	356	357
1/2/2025 - Thursday	1.54	416	695	1.8	0.63	0.464	0.093	
1/3/2025 - Friday	1.5							
1/4/2025 - Saturday	1.66							
1/5/2025 - Sunday	1.83							
1/6/2025 - Monday	1.66	256	405	1.38	0.38	5.68	0.229	
1/7/2025 - Tuesday	1.57	256	235	1.38	0.75	0.842	0.14	0
1/8/2025 - Wednesday	1.7	309	410	0.59	0.25	0.145	0.138	0
1/9/2025 - Thursday	1.51							
1/10/2025 - Friday	1.48							
1/11/2025 - Saturday	1.75							
1/12/2025 - Sunday	1.89							
1/13/2025 - Monday	1.49	289	230	1.51	0.75	16.2	0.095	
1/14/2025 - Tuesday	1.51	268	420	1.21	0.75	10.9	0.141	0
1/15/2025 - Wednesday	1.56	344	470	0.76	0.25	0.072	0.011	0
1/16/2025 - Thursday	1.44					0.102	0.118	
1/17/2025 - Friday	1.78							
1/18/2025 - Saturday	1.62							
1/19/2025 - Sunday	1.6							
1/20/2025 - Monday	1.66	216	265	1.34	0.5	3.84	0.066	
1/21/2025 - Tuesday	1.71	204	215	1.56	0.13	1.94	0.06	1
1/22/2025 - Wednesday	1.54	331	450	1.22	0.5	3.07	0.036	0
1/23/2025 - Thursday	1.6							
1/24/2025 - Friday	1.56							
1/25/2025 - Saturday	1.67							
1/26/2025 - Sunday	1.71							
1/27/2025 - Monday	1.55	183	440	2.01	0.38	16.9	0.14	
1/28/2025 - Tuesday	1.59	321	330	2.58	0.13	8.69	0.078	0
1/29/2025 - Wednesday	1.49	268	245	2.53	0.5	2.83	0.056	1
1/30/2025 - Thursday	1.55					0.51	0.037	
1/31/2025 - Friday	1.66							
Sum	49.91	4,012.00	5,460.00	22.8	6.53	75.69	1.7	2
Avg	1.61	286.57	390	1.63	0.47	4.73	0.11	0
Max	1.89	416	695	2.93	0.75	16.9	0.26	1
Min	1.44	183	215	0.59	0.13	0.07	0.01	0
GMean								0

City of Woodstock Monthly Permit Data

Rubes Creek WPCP Effluent Ortho Phosphat MG/L	Rubes Creek WPCP Effluent NO2 & NO3 MG/L	Rubes Creek WPCP Effluent Org Nitrogen MG/L	Rubes Creek WPCP Effluent TKN MG/L	Rubes Creek WPCP Effluent Diss Oxygen MG/L	Rubes Creek WPCP Effluent pH SU	Rubes Creek WPCP SLSludge SolidsSldgdry Dry Tons
358				7.55	7.45	
				7.74	7.85	
				7.8	7.52	2.205
				7.71	7.66	
				7.66	7.57	
				7.87	7.55	4.098
				7.8	7.31	
				8.25	7.37	3.444
				7.09	7.4	
				7	7.47	
				8.69	7.56	
				7.85	7.63	
				7.92	7.55	2.307
				6.85	7.73	2.121
				7.3	7.67	1.89
				7.1	7.36	1.377
				7.98	7.56	1.773
				7.23	7.2	
				7.48	7.37	
				7.11	7.4	1.926
				8.33	7.55	
				8.29	7.68	2.4105
				8.79	8.09	2.073
				8.29	7.26	1.8435
				8.11	7.33	
				7.91	7.47	
				7.62	7.15	2.16
				8.9	8.16	1.8945
				8.63	7.86	2.2995
0.156	3.76	0.655	1.17	8.76	7.4	2.0055
				8.5	7.44	2.2695
0.16	3.76	0.66	1.17	244.11	233.57	38.1
0.16	3.76	0.66	1.17	7.87	7.53	2.24
0.16	3.76	0.66	1.17	8.9	8.16	4.1
0.16	3.76	0.66	1.17	6.85	7.15	1.38

APPENDIX

ADMINISTRATION

BUDGET

BUDGET EXPENSES
10/24 to 01/25

Description		Expenses
Chemicals	$	61,549.12
Sewer Expenses	$	56,586.22
Sewer Capital Projects	$	141,556.50
Fleet Expenses	$	14,112.86
WWTP Expenses	$	154,333.04
WWTP Capital Projects	$	83,282.07
TOTAL	$	511,419.81

WO No.	Completed Date	Asset ID	Asset Description	Parent Asset Description	Brief Description	Work Description	Site Location	WO Type	Comments	Requested By	Job Status
316365	1/22/2025	WO-LS-01	ALTA WOODS APTS		Pump Station Inspection_Weekly	Routine Check	900 Sycamore Lane	PM		P.M. Schedule	Completed
315032	1/15/2025	WO-LS-01	ALTA WOODS APTS		Pump Station Inspection_Weekly	Routine Check	900 Sycamore Lane	PM		P.M. Schedule	Completed
313683	1/8/2025	WO-LS-01	ALTA WOODS APTS		Pump Station Inspection_Weekly	Routine Check	900 Sycamore Lane	PM		P.M. Schedule	Completed
312124	1/1/2025	WO-LS-01	ALTA WOODS APTS		Pump Station Inspection_Weekly	Routine Check	900 Sycamore Lane	PM		P.M. Schedule	Completed
302303	1/31/2025	WO-LS-01.08	Generator	ALTA WOODS APTS	Pump Station Inspection_Generator System	Routine Check M. Rhoads – 01/31/2025: Cummins has completed PM.	900 Sycamore Lane	PM	Completed by Cummins		Completed

WO No.	Completed Date	Asset ID	Asset Description	Parent Asset Description	Brief Description	Work Description	Site Location	WO Type	Comments	Requested By	Job Status
317172	1/27/2025	WO-LS-02	BELL PARK #2		Pump Station Inspection_Weekly	Routine Check	6970 Main Street	PM		P.M. Schedule	Completed
315909	1/20/2025	WO-LS-02	BELL PARK #2		Pump Station Inspection_Weekly	Routine Check	6970 Main Street	PM		P.M. Schedule	Completed
314572	1/13/2025	WO-LS-02	BELL PARK #2		Pump Station Inspection_Weekly	Routine Check	6970 Main Street	PM		P.M. Schedule	Completed
313142	1/6/2025	WO-LS-02	BELL PARK #2		Pump Station Inspection_Weekly	Routine Check	6970 Main Street	PM		P.M. Schedule	Completed
312647	1/31/2025	WO-LS-02.06	Wet Well	BELL PARK #2	Load Bank Testing	Apply an artificial electrical load to the generator to assess its performance under stress. Checking for voltage stability, current draw and overall power output.	6970 Main Street	PM	M. Rhoads ; 01/31/2025: Cummins has successfully completed load bank testing.		Completed

WO No.	Completed Date	Asset ID	Asset Description	Parent Asset Description	Brief Description	Work Description	Site Location	WO Type	Comments	Requested By	Job Status
317173	1/27/2025	WO-LS-03	BELL PARK #1		Pump Station Inspection_Weekly	Routine Check	604 Bell Park Cirle	PM		P.M. Schedule	Completed
315910	1/20/2025	WO-LS-03	BELL PARK #1		Pump Station Inspection_Weekly	Routine Check	604 Bell Park Cirle	PM		P.M. Schedule	Completed
314573	1/13/2025	WO-LS-03	BELL PARK #1		Pump Station Inspection_Weekly	Routine Check	604 Bell Park Cirle	PM		P.M. Schedule	Completed
313143	1/6/2025	WO-LS-03	BELL PARK #1		Pump Station Inspection_Weekly	Routine Check	604 Bell Park Cirle	PM		P.M. Schedule	Completed
305875	1/31/2025	WO-LS-03.05	Control Panel	BELL PARK #1	Station Alarm/Replace Modem	ALARM CALL (FAILED COMMUNICATIONS)	604 Bell Park Cirle	CORRECTIVE	11/25- JM- JOE CHECKED - FAILED MODEM - NEED REPLACEMENT 11/25 parts ordered 01/31/2025: MR- Joe installed the new modem.		Completed
291335	1/31/2025	WO-LS-03.08	Generator	BELL PARK #1	Troubleshoot Generator/Replace Voltage Regulator	9-26-24, Miike D checked and suggested possibly a fuel pump gone bad but not sure. Will need generator contractor to check. 10-8, Cummins South came out today and took down the generator info. No other work done by them this day.	604 Bell Park Cirle	CORRECTIVE	M. Rhoads; 01/31/2025: Standby Service Solutions installed a voltage regulator. Generator back in service.		Completed
302306	1/31/2025	WO-LS-03.08	Generator	BELL PARK #1	Pump Station Inspection_Generator System	Routine Check	604 Bell Park Cirle	PM	M. Rhoads; 01/31/2025: Cummins has completed PM.		Completed

WO No.	Completed Date	Asset ID	Asset Description	Parent Asset Description	Brief Description	Work Description	Site Location	WO Type	Comments	Requested By	Job Status
317174	1/27/2025	WO-LS-04	BROOKSHIRE #1		Pump Station Inspection_Weekly	Routine Check	500 Elkhorn Place	PM		P.M. Schedule	Completed
315911	1/20/2025	WO-LS-04	BROOKSHIRE #1		Pump Station Inspection_Weekly	Routine Check	500 Elkhorn Place	PM		P.M. Schedule	Completed
314574	1/13/2025	WO-LS-04	BROOKSHIRE #1		Pump Station Inspection_Weekly	Routine Check	500 Elkhorn Place	PM		P.M. Schedule	Completed
313144	1/6/2025	WO-LS-04	BROOKSHIRE #1		Pump Station Inspection_Weekly	Routine Check	500 Elkhorn Place	PM		P.M. Schedule	Completed

Work Orders

WO No.	Completed Date	Asset ID	Asset Description	Parent Asset Description	Brief Description	Work Description	Site Location	WO Type	Comments	Requested By	Job Status
315912	1/20/2025	WO-LS-05	BROOKSHIRE #3		Pump Station Inspection_Weekly	Routine Check	938 Santa Ana Drive	PM		P.M. Schedule	Completed
314575	1/13/2025	WO-LS-05	BROOKSHIRE #3		Pump Station Inspection_Weekly	Routine Check	938 Santa Ana Drive	PM		P.M. Schedule	Completed
313145	1/6/2025	WO-LS-05	BROOKSHIRE #3		Pump Station Inspection_Weekly	Routine Check	938 Santa Ana Drive	PM		P.M. Schedule	Completed

WO No.	Completed Date	Asset ID	Asset Description	Parent Asset Description	Brief Description	Work Description	Site Location	WO Type	Comments	Requested By	Job Status
317176	1/27/2025	WO-LS-06	BROOKSHIRE #2		Pump Station Inspection_Weekly	Routine Check	316 Ashland Court	PM		P.M. Schedule	Completed
315913	1/20/2025	WO-LS-06	BROOKSHIRE #2		Pump Station Inspection_Weekly	Routine Check	316 Ashland Court	PM		P.M. Schedule	Completed
314576	1/13/2025	WO-LS-06	BROOKSHIRE #2		Pump Station Inspection_Weekly	Routine Check	316 Ashland Court	PM		P.M. Schedule	Completed
313146	1/6/2025	WO-LS-06	BROOKSHIRE #2		Pump Station Inspection_Weekly	Routine Check	316 Ashland Court	PM		P.M. Schedule	Completed
312651	1/31/2025	WO-LS-06.06	Wet Well	BROOKSHIRE #2	Load Bank Testing	Apply an artificial electrical load to the generator to assess its performance under stress. Checking for voltage stability, current draw and overall power output.	316 Ashland Court	PM	M. Rhoads; 01/31/2025: Cummins has successfully completed load bank testing.		Completed

WO No.	Completed Date	Asset ID	Asset Description	Parent Asset Description	Brief Description	Work Description	Site Location	WO Type	Comments	Requested By	Job Status
317177	1/27/2025	WO-LS-07	BROOKSHIRE #4		Pump Station Inspection_Weekly	Routine Check	622 Walnut Trail	PM		P.M. Schedule	Completed
315914	1/20/2025	WO-LS-07	BROOKSHIRE #4		Pump Station Inspection_Weekly	Routine Check	622 Walnut Trail	PM		P.M. Schedule	Completed
314577	1/13/2025	WO-LS-07	BROOKSHIRE #4		Pump Station Inspection_Weekly	Routine Check	622 Walnut Trail	PM		P.M. Schedule	Completed
313147	1/6/2025	WO-LS-07	BROOKSHIRE #4		Pump Station Inspection_Weekly	Routine Check	622 Walnut Trail	PM		P.M. Schedule	Completed
315298	1/16/2025	WO-LS-07.01	Pump_1	BROOKSHIRE #4	Troubleshoot Blower	Long run time from previous day	622 Walnut Trail	CORRECTIVE	Backwashed pump. Pump is working now		Completed

Work Orders

WO No.	Completed Date	Asset ID	Asset Description	Parent Asset Description	Brief Description	Work Description	Site Location	WO Type	Comments	Requested By	Job Status
317178	1/28/2025	WO-LS-08	CREEKVIEW/ WINCHASE		Pump Station Inspection_Weekly	Routine Check	439 Creekview Lane	PM		P.M. Schedule	Completed
315915	1/21/2025	WO-LS-08	CREEKVIEW/ WINCHASE		Pump Station Inspection_Weekly	Routine Check	439 Creekview Lane	PM		P.M. Schedule	Completed
314578	1/14/2025	WO-LS-08	CREEKVIEW/ WINCHASE		Pump Station Inspection_Weekly	Routine Check	439 Creekview Lane	PM		P.M. Schedule	Completed
313148	1/7/2025	WO-LS-08	CREEKVIEW/ WINCHASE		Pump Station Inspection_Weekly	Routine Check	439 Creekview Lane	PM		P.M. Schedule	Completed

WO No.	Completed Date	Asset ID	Asset Description	Parent Asset Description	Brief Description	Work Description	Site Location	WO Type	Comments	Requested By	Job Status
318074	1/28/2025	WO-LS-09	HANEY		Pump Station Inspection_Weekly	Routine Check	604 Handle Lane	PM		P.M. Schedule	Completed
316691	1/24/2025	WO-LS-09	HANEY		Pump Station Inspection_Weekly	Routine Check	604 Handle Lane	PM		P.M. Schedule	Completed
315410	1/17/2025	WO-LS-09	HANEY		Pump Station Inspection_Weekly	Routine Check	604 Handle Lane	PM		P.M. Schedule	Completed
314078	1/10/2025	WO-LS-09	HANEY		Pump Station Inspection_Weekly	Routine Check	604 Handle Lane	PM		P.M. Schedule	Completed
312564	1/3/2025	WO-LS-09	HANEY		Pump Station Inspection_Weekly	Routine Check	604 Handle Lane	PM		P.M. Schedule	Completed

WO No.	Completed Date	Asset ID	Asset Description	Parent Asset Description	Brief Description	Work Description	Site Location	WO Type	Comments	Requested By	Job Status
316366	1/22/2025	WO-LS-10	KINGSGATE #1		Pump Station Inspection_Weekly	Routine Check	1096 Dunedin Trail	PM		P.M. Schedule	Completed
315033	1/15/2025	WO-LS-10	KINGSGATE #1		Pump Station Inspection_Weekly	Routine Check	1096 Dunedin Trail	PM		P.M. Schedule	Completed
313684	1/8/2025	WO-LS-10	KINGSGATE #1		Pump Station Inspection_Weekly	Routine Check	1096 Dunedin Trail	PM		P.M. Schedule	Completed
312125	1/1/2025	WO-LS-10	KINGSGATE #1		Pump Station Inspection_Weekly	Routine Check	1096 Dunedin Trail	PM		P.M. Schedule	Completed
317966	1/30/2025	WO-LS-10.05	Control Panel	KINGSGATE #1	Replace Multi-Smart	GSR 01/30/2025. The Multi-Smart at the PS needs to be replaced.	1096 Dunedin Trail	CORRECTIVE	GSR 01/30/2025 Multi-Smart screen replaced by JM		Completed
303492	1/30/2025	WO-LS-10.08	Generator	KINGSGATE #1	Replace Coolant Heater	M. Rhoads 11/21/2024 Replace Coolant Heater	1096 Dunedin Trail	CORRECTIVE	GSR Block heater replaced. 2.5 gallons of antifreeze added. Completed by JM		Completed

WO No.	Completed Date	Asset ID	Asset Description	Parent Asset Description	Brief Description	Work Description	Site Location	WO Type	Comments	Requested By	Job Status
316367	1/22/2025	WO-LS-11	KINGSGATE #2		Pump Station Inspection_Weekly	Routine Check	140 Nocatee Trail	PM		P.M. Schedule	Completed
315034	1/15/2025	WO-LS-11	KINGSGATE #2		Pump Station Inspection_Weekly	Routine Check	140 Nocatee Trail	PM		P.M. Schedule	Completed
313685	1/8/2025	WO-LS-11	KINGSGATE #2		Pump Station Inspection_Weekly	Routine Check	140 Nocatee Trail	PM		P.M. Schedule	Completed
312126	1/1/2025	WO-LS-11	KINGSGATE #2		Pump Station Inspection_Weekly	Routine Check	140 Nocatee Trail	PM		P.M. Schedule	Completed
303493	1/30/2025	WO-LS-11.08	Generator	KINGSGATE #2	Replace Coolant Heater	M. Rhoads 11/21/2024 Replace Coolant Heater	140 Nocatee Trail	CORRECTIVE	GSR Block heater replaced. 2.5 gallons of antifreeze added. Completed by JM		Completed

Work Orders

WO No.	Completed Date	Asset ID	Asset Description	Parent Asset Description	Brief Description	Work Description	Site Location	WO Type	Comments	Requested By	Job Status
316368	1/22/2025	WO-LS-12	OAKHURST		Pump Station Inspection_Weekly	Routine Check	1770 Grand Oaks Lane	PM		P.M. Schedule	Completed
315035	1/15/2025	WO-LS-12	OAKHURST		Pump Station Inspection_Weekly	Routine Check	1770 Grand Oaks Lane	PM		P.M. Schedule	Completed
313686	1/8/2025	WO-LS-12	OAKHURST		Pump Station Inspection_Weekly	Routine Check	1770 Grand Oaks Lane	PM		P.M. Schedule	Completed
312127	1/1/2025	WO-LS-12	OAKHURST		Pump Station Inspection_Weekly	Routine Check	1770 Grand Oaks Lane	PM		P.M. Schedule	Completed

WO No.	Completed Date	Asset ID	Asset Description	Parent Asset Description	Brief Description	Work Description	Site Location	WO Type	Comments	Requested By	Job Status
317179	1/28/2025	WO-LS-13	PINEHILL		Pump Station Inspection_Weekly	Routine Check	Pinehill Drive	PM		P.M. Schedule	Completed
315916	1/21/2025	WO-LS-13	PINEHILL		Pump Station Inspection_Weekly	Routine Check	Pinehill Drive	PM		P.M. Schedule	Completed
314579	1/14/2025	WO-LS-13	PINEHILL		Pump Station Inspection_Weekly	Routine Check	Pinehill Drive	PM		P.M. Schedule	Completed
313149	1/7/2025	WO-LS-13	PINEHILL		Pump Station Inspection_Weekly	Routine Check	Pinehill Drive	PM		P.M. Schedule	Completed
315300	1/16/2025	WO-LS-13.01	Pump_1	PINEHILL	Troubleshoot Pump	Extended run time previous day.	Pinehill Drive	CORRECTIVE	PF 1-16-25 Back washed pump. Working properly now.		Completed

WO No.	Completed Date	Asset ID	Asset Description	Parent Asset Description	Brief Description	Work Description	Site Location	WO Type	Comments	Requested By	Job Status
318075	1/28/2025	WO-LS-14	SPRINGFIELD		Pump Station Inspection_Weekly	Routine Check	437 Springfield Drive	PM		P.M. Schedule	Completed
316692	1/24/2025	WO-LS-14	SPRINGFIELD		Pump Station Inspection_Weekly	Routine Check	437 Springfield Drive	PM		P.M. Schedule	Completed
315411	1/17/2025	WO-LS-14	SPRINGFIELD		Pump Station Inspection_Weekly	Routine Check	437 Springfield Drive	PM		P.M. Schedule	Completed
314079	1/10/2025	WO-LS-14	SPRINGFIELD		Pump Station Inspection_Weekly	Routine Check	437 Springfield Drive	PM		P.M. Schedule	Completed
312565	1/3/2025	WO-LS-14	SPRINGFIELD		Pump Station Inspection_Weekly	Routine Check	437 Springfield Drive	PM		P.M. Schedule	Completed
307234	1/16/2025	WO-LS-14.08	Generator	SPRINGFIELD	Replace Fuel Solenoid	Replace Solenoid. Cummins South said it is bad	437 Springfield Drive	CORRECTIVE	12/09 parts ordered PF- 1-16-25. Replaced bad parts. tested and generator runs now.		Completed

WO No.	Completed Date	Asset ID	Asset Description	Parent Asset Description	Brief Description	Work Description	Site Location	WO Type	Comments	Requested By	Job Status
316369	1/22/2025	WO-LS-15	WAL-MART		Pump Station Inspection_Weekly	Routine Check	12192 Hwy 92 A	PM		P.M. Schedule	Completed
315036	1/15/2025	WO-LS-15	WAL-MART		Pump Station Inspection_Weekly	Routine Check	12192 Hwy 92 A	PM		P.M. Schedule	Completed
313687	1/8/2025	WO-LS-15	WAL-MART		Pump Station Inspection_Weekly	Routine Check	12192 Hwy 92 A	PM		P.M. Schedule	Completed
312128	1/1/2025	WO-LS-15	WAL-MART		Pump Station Inspection_Weekly	Routine Check	12192 Hwy 92 A	PM		P.M. Schedule	Completed

Work Orders

WO No.	Completed Date	Asset ID	Asset Description	Parent Asset Description	Brief Description	Work Description	Site Location	WO Type	Comments	Requested By	Job Status
317180	1/28/2025	WO-LS-16	WEATHERSTONE		Pump Station Inspection_Weekly	Routine Check	3275 Trickum Road	PM		P.M. Schedule	Completed
315917	1/21/2025	WO-LS-16	WEATHERSTONE		Pump Station Inspection_Weekly	Routine Check	3275 Trickum Road	PM		P.M. Schedule	Completed
314580	1/13/2025	WO-LS-16	WEATHERSTONE		Pump Station Inspection_Weekly	Routine Check	3275 Trickum Road	PM		P.M. Schedule	Completed
313150	1/7/2025	WO-LS-16	WEATHERSTONE		Pump Station Inspection_Weekly	Routine Check	3275 Trickum Road	PM		P.M. Schedule	Completed

WO No.	Completed Date	Asset ID	Asset Description	Parent Asset Description	Brief Description	Work Description	Site Location	WO Type	Comments	Requested By	Job Status
318076	1/28/2025	WO-LS-17	WOODSTOCK FIRST BAPTIST (WFBC)		Pump Station Inspection_Weekly	Routine Check	777 Neese Road	PM		P.M. Schedule	Completed
316693	1/24/2025	WO-LS-17	WOODSTOCK FIRST BAPTIST (WFBC)		Pump Station Inspection_Weekly	Routine Check	777 Neese Road	PM		P.M. Schedule	Completed
315412	1/17/2025	WO-LS-17	WOODSTOCK FIRST BAPTIST (WFBC)		Pump Station Inspection_Weekly	Routine Check	777 Neese Road	PM		P.M. Schedule	Completed
314080	1/10/2025	WO-LS-17	WOODSTOCK FIRST BAPTIST (WFBC)		Pump Station Inspection_Weekly	Routine Check	777 Neese Road	PM		P.M. Schedule	Completed
312566	1/3/2025	WO-LS-17	WOODSTOCK FIRST BAPTIST (WFBC)		Pump Station Inspection_Weekly	Routine Check	777 Neese Road	PM		P.M. Schedule	Completed

WO No.	Completed Date	Asset ID	Asset Description	Parent Asset Description	Brief Description	Work Description	Site Location	WO Type	Comments	Requested By	Job Status
317181	1/28/2025	WO-LS-18	WOODSTOCK KNOLL		Pump Station Inspection_Weekly	Routine Check	526 Spotted Ridge Circle	PM		P.M. Schedule	Completed
315918	1/21/2025	WO-LS-18	WOODSTOCK KNOLL		Pump Station Inspection_Weekly	Routine Check	526 Spotted Ridge Circle	PM		P.M. Schedule	Completed
314581	1/14/2025	WO-LS-18	WOODSTOCK KNOLL		Pump Station Inspection_Weekly	Routine Check	526 Spotted Ridge Circle	PM		P.M. Schedule	Completed
313151	1/7/2025	WO-LS-18	WOODSTOCK KNOLL		Pump Station Inspection_Weekly	Routine Check	526 Spotted Ridge Circle	PM		P.M. Schedule	Completed
312663	1/27/2025	WO-LS-18.06	Wet Well	WOODSTOCK KNOLL	Load Bank Testing	Apply an artificial electrical load to the generator to assess its performance under stress. Checking for voltage stability, current draw and overall power output.	526 Spotted Ridge Circle	PM	M. Rhoads; 01/31/2025: Cummins has successfully completed load bank testing.		Completed

WO No.	Completed Date	Asset ID	Asset Description	Parent Asset Description	Brief Description	Work Description	Site Location	WO Type	Comments	Requested By	Job Status
318077	1/28/2025	WO-LS-19	GUNNING		Pump Station Inspection_Weekly	Routine Check	187 Neese Farm Road	PM		P.M. Schedule	Completed
316694	1/24/2025	WO-LS-19	GUNNING		Pump Station Inspection_Weekly	Routine Check	187 Neese Farm Road	PM		P.M. Schedule	Completed
315413	1/17/2025	WO-LS-19	GUNNING		Pump Station Inspection_Weekly	Routine Check	187 Neese Farm Road	PM		P.M. Schedule	Completed
314081	1/10/2025	WO-LS-19	GUNNING		Pump Station Inspection_Weekly	Routine Check	187 Neese Farm Road	PM		P.M. Schedule	Completed
312567	1/3/2025	WO-LS-19	GUNNING		Pump Station Inspection_Weekly	Routine Check	187 Neese Farm Road	PM		P.M. Schedule	Completed