WASHINGTON SUBURBAN SANITARY COMMISSION

AGENDA
REGULAR MEETING
WEDNESDAY, JULY 16, 2025

ITEM	TIME

OPEN SESSION - Commission Auditorium
Updated 7/12/25: Item 12I attachment added.
Updated 7/15/25: Item 17A attachment updated.

Call to Order - 10:00 AM

Pledge of Allegiance

Mission/Vision Statements
Mission Vision Promise
Strategic Plan.pdf

1. **Approval of Agenda**
   Vote

2. **Approval of Minutes**
   Vote
   A. **June 18, 2025 Minutes**
      Vote

3. **Acknowledgement by Chair Smith**

4. **Retirees**

5. **Berger Scholarship Presentation**

6. **Commissioner's Comments**

7. **Public Comments**

8. **Office of the Inspector General (OIG)**
   A. **OIG Monthly Activity Report** 10:35 AM
      Information
      OIG JUNE Summary of Activities for JULY

9. **Corporate Secretary**

A. **Monthly Report** 10:45 AM
Information
CS Report July

10. **Ethics Office**
A. **Ethics Office Quarterly Report** 10:45 AM
Information
Ethics Quarterly Report - July 2025.pdf
B. **Ethics Office Monthly Report**
Information
Ethics Monthly Update - July 2025.pdf

11. **General Manager's Office**
A. **Monthly Report** 10:55 AM
Information
GM Presentation July
July 2025 Commission Performance Report
GM Presentation July UPDATED

12. **Contracts**
A. **55577, Coolridge Road Sewer Rehabilitation Small Diameter 8-inch, (E&C)** 11:45 AM
Vote
55577 Coolridge Road Sewer Rehab
B. **60561, Three Large Valve Vault Replacement, (E&C)**
Vote
60561 Three Large Valve Vault
C. **63556, 41st Avenue Water Main Replacement, (E&C)**
Vote
63556 - 41st Ave WMR
D. **55559, Advanced Asset Management Basic Ordering Agreement, (E&C)**
Vote
55559 Advanced Asset Management BOA
E. **66573, Andrews Elevated Water Tank Rehabilitation (E&C)**
Vote
66573 Andrews Elevated Water
F. **56554, Chestnut Street Water Main Replacement, (E&C)**
Vote
56554 Chestnut Street WMR
G. **55578, Lansing Drive Sewer Rehabilitation, (E&C)**
Vote
55578 Lansing Drive Sewer Rehab
H. **68581, Greenbelt Standpipe Rehabilitation, (E&C)**
Vote
68581 Greenbelt Standpipe Rehab
I. **29148, Change Order No. 9, Laboratory Division Building Expansion, (E&C)**
Vote
29148 CO9 Lab Building Expansion

J. **70609, Temporary Staffing Services, Metropolitan Washington Council of Governments (MWCOG), Contract No. 25-018H, (E&C)**
Vote
70609 Temporary Staffing Services MWCOG

K. **70570, Patuxent Water Filtration Plant Chemical Building HVAC Replacement, (E&C)**
Vote
70570 Patuxent WFP Chemical Building HVAC Replacement

L. **59559, Organizational Management Consulting, (GMOPA)**
Vote
59559 Organizational Management Consulting Services BOA.

M. **16451, Change Order No. 11, HVAC Preventative Maintenance and Services, (Gen. Serv.)**
Vote
CO11 16451 HVAC Preventative Maint and Serv

N. **66577, Wholesale Electricity, (Gen. Serv.)**
Vote
66577 Wholesale Electricity Services

O. **7313, Change Order No. 6, Staffing and Related Services, (HRO)**
Vote
CO6 Contract 7313 Staff Services

P. **48089, Option Term No. 1, Bulk Chemicals (Prod.)**
Vote
OT1 Contract 48089 Bulk Chemicals

Q. **29184, Option Term 1, Small Water Valve Condition Assessment, (Util. Serv.)**
Vote
29184 OT1 Small Water Valve Cond Assessmt

R. **29101, Option Term No. 1, Sanitary Sewer Overflow Consent Decree Basic Ordering Agreement (Util Serv)**
Vote
29101 OT1 SSO BOA

13. **Human Resources**

A. **Resolution 2025-2399 - Delegation to execute the Collective Bargaining Agreement with AFSCME Local 2898.** 12:40 PM
Vote
Commission Summary
Resolution 2025-2399 AFSCME

14. **Finance**

A. **Fiscal Year 27 Operating Budget Public Hearing Dates** 12:45 PM
Vote
FY27 Public Hearing Dates

B. **Resolution 2025-2400 Authorization of Issuance of Consolidated Public Improvement Bonds**
Vote
2025-2400 Cover Page and Memo
2500-2400 New Money

C. **Resolution 2025-2401 Authorization to Issue Refunding Bonds**

Vote
2025-2401 Memo
2025-2401 Refunding Bonds

D. FY27 Budget Priorities & Planning
Information
FY27 Budget Priorities & Planning July

15. Customer Service

A. Customer Service Performance Indicators 1:10 PM
Information
Customer Service Perf Indicators July
Customer Service Metrics Report for July 2025

16. Performance & Accountability

A. High/Estimated Bill Action Plan 1:25 PM
Information
High-Est Bill Action Plan July

17. Engineering & Construction

A. CIP Quarterly Update 1:40 PM
Information
CIP Quarterly Update July UPDATED

B. Potomac Consent Decree
Information
Potomac Consent Decree July

18. Utility Services

A. Sanitary Sewer Overflow Consent Decree Update 2:10 PM
Information
SSO Consent Decree July

19. Commission Office

A. Employees' Retirement Board of Trustees 2:25 PM
Information

20. Adjournment of Open Session
Vote

21. CLOSED SESSION
Closed pursuant to Maryland Code Annotated, General Provisions Article, Title 3, Open Meetings Act, Subtitle 3, Open Meetings Requirements - Closed Sessions: Section 3-305(b)(13) to approve the June 18, 2025 Closed Session Minutes.

Future Meetings / Events of Note

July 30, 2025 - WSSC Employees' Retirement Board of Trustees Meeting
August 7, 2025 - WSSC Audit Committee Meeting
August 13, 2025 - WSSC Board of Ethics Meeting
September 1, 2025 - Labor Day
September 17, 2025 - WSSC Water Monthly Commission Meeting
*see wsscwater.com/events for more information

Strategic Plan for
Our Smart One Water Future

Vision
In every home, in every business, we make everything possible by ensuring access to dependable and safe water for everyday life.

Promise
Continue the legacy of treasuring our water, customers, and employees through dedicated service for current and future generations

Smart One Water Mission
WSSC Water ensures all communities thrive by ethically delivering by ensuring access to dependable and safe water for everyday life.

Values
Just. Accountable. Caring. Community Focused. Excellent. Trustworthy.

Strategic Priorities


Workforce Development & Culture


Justice, Equity, Diversity & Inclusion


Affordability & Financial Viability


Sustainability & Resiliency


Asset Management & Infrastructure Reliability


Optimizing Operations


Customer Engagement & Partnerships


Digital Transformation



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Summary of Activities Report

Office of the Inspector General

Jon T. Rymer, Inspector General

July 16, 2025



Agenda

- OIG Audit Activities Dashboard
- Management Action Plans Dashboard
- Audit Finding Risk Categories
- System Development Charges Audits Status
- Fraud, Waste and Abuse Training
- Q&A



Affordability & Financial Viability
Optimizing Operations

OIG Audit Activities Dashboard

PROJECTS	FY25 QUARTER 1			FY25 QUARTER 2			FY25 QUARTER 3			FY25 QUARTER 4		
	July	August	September	October	November	December	January	February	March	April	May	June
FY20 DC Water - Blue Plains O&M Billing	→	→	→	→	→	→	→	→	→	→	→	→
FY20 DC Water - Multi-Jurisdiction User Facility Billing	→	→	→	→	→	→	→	→	→	→	→	→
FY21 DC Water - Blue Plains O&M Billing	→	→	→	→	→	→	→	→	→	→	→	→
FY21 DC Water - Multi-Jurisdiction User Facility Billing	→	→	→	→	→	→	→	→	→	→	→	→
FY22 DC Water - Blue Plains O&M Billing	→	→	→	→	→	→	→	→	→	→	→	→
NIST Cybersecurity Framework	→	→	→	→	→	→	→	→	→	→	→	→
Annual P-Card Review							→	→	→	→	→	COMPLETED
Contract Close-out Audit			→	→	→	→	→	→	→	→	→	→
I.T. Physical and Environmental Security Audit			→	→	→	→	→	→	→	→	→	→
WSSC Benchmark Study											→	→
Year-end Payroll Audit			→	→	→	→	→	→	→	→	→	COMPLETED
Customer Service (High Bill/Water Leaks) Audit				→	→	→	→	→	→	→	→	→
Disaster Recovery Exercise Observation											→	COMPLETED

Planning Phase →
Fieldwork Phase →
Reporting Phase →

Management Action Plans Dashboard

Month Ending June 30, 2025				
Department	OIG Verified Closed Actions	Corrective Actions		
		Implemented Pending OIG Verification	Open	Total
Utility Services Department	1		1	1
Finance Department		1	2	3
Human Resources Office		1	5	6
Customer Services Department			1	1
Information Technology Team			3	3
TOTAL	1	2	12	14

Audit Finding Risk Categories

RISK CATEGORIES	DESCRIPTION
HIGH	Critical control weaknesses (i.e., exceptions to regulations, policies, procedures and/or rules).
MEDIUM	Control deficiencies which impair the Commission's ability to initiate, authorize, record, process, or report data.
LOW	Less significant efficiency and effectiveness control enhancement matters which are captured in management memorandums.
Note: Categorization is subject to auditor judgment and other contributing factors.	



Asset Management and Infrastructure Reliability

System Development Charges Audits Status

FISCAL YEAR 2025	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
	July	August	September	October	November	December	January	February	March	April	May	June
Smith Home Farm, Pt. 1F, DA4358F06												→
Calm Retreat, DA6662A19	→	→	→	→	→	→	→	→	→	→	→	→
Westphalia Town Center, Pt. 1A, DA4599B07	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲
Pulte Homes, DA3267A02	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲

IN PROGRESS →

AWAITING INFO →

INACTIVE ▲



Workforce Development & Culture

Fraud, Waste and Abuse Training

The OIG provided Fraud, Waste and Abuse (FWA) virtual training to 16 new WSSC employees in June 2025, to familiarize them with FWA protocols as part of the new employee orientation process.

In FY 2025, the OIG received a total of 44 complaints alleging fraud, waste, and abuse (FWA). Of these, 35 have been resolved, including three comprehensive investigations that resulted in formal reports containing findings and recommendations to management.

FWA Hotline: (877) 842-6823
Online: www.reportlineweb.com/wssc



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Questions?

Washington Suburban Sanitary Commission
Office of the Commission

Report of the Corporate Secretary
June 12, 2025 – July 9, 2025

Key Metrics:

- **Customer Refund Hearings**
- **Customer Calls/Emails & Resolutions**

Refund Hearings.

The June refund decision was issued. Two refunds were heard in July. Those decisions are in the drafting process.

Current numbers including requests filed through July 3:

- 7 pending request *(8 in June)*
  - 0 are 6 months or older *(0 in June);*
  - 1 new request opened since last report;
  - 1 request was closed without a hearing since last report;
  - 3 requests scheduled for August (including 1 originally scheduled for July).
  - Oldest request received March 11, 2025, and is scheduled in August.
- Total refund amount requested: $47,945.27 *($46,491.68 in June)*

Customer Calls/Emails

Since the last Commission meeting, the office received the following inquiries from customers:

- Phone calls:
- Emails: 1
- Letters: 0
- Total: 1

By County:

- Montgomery:
- Prince George's: 1

Once again, it's been a quiet month.



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Quarterly Ethics Program Report – 3Q & 4Q FY 2025

Angelique Dorsey White, Ethics Officer

July 16, 2025



Ethics Office Highlights

Office Highlights – 3Q and 4Q FY25

- ✓January 15th – Circulation of the Annual List of Financial Institutions Doing Business with WSSC Water (Commissioners only)
- ✓March 1st – Publishe Annual List of Entities Doing Business with WSSC Water (Public)
- ✓April 1st – Annual Disclosure request launched
- ✓April 22nd & 23rd – Annual Ethics Program Report and Certification of Ethics Program Compliance delivered to government officials



Case Metrics

Cases* Addressed by Board of Ethics – FY 2025

Case Type	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Advisory Opinion	1	1	0	1
Complaint	5	4	9	8
Waiver Request	0	1	0	0
Potential Complaint	1	2	4	1
Total	**7**	**8**	**13**	**10**

* Cases can extend over multiple quarters

Case Status – 3Q and 4QFY25

Case Type	# New	# Closed	# Active
Advisory Opinion	1	0	1
Complaint	8	1	8
Waiver Request	0	0	0
Potential Complaint	5	1	0
Total	**6**	**7**	**4**



Look Forward

Look Forward – 1Q and 2QFY26

- Hiring dedicated Ethics attorney
- Revamping the annual disclosure system
- Annual launch of web-based ethics course for all employees



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Questions?

Ethics Program Update – June 2025

Board of Ethics Meetings held on 6/11 & 6/16/2025

- 5 Open Session Items
- 9 Closed Session Items

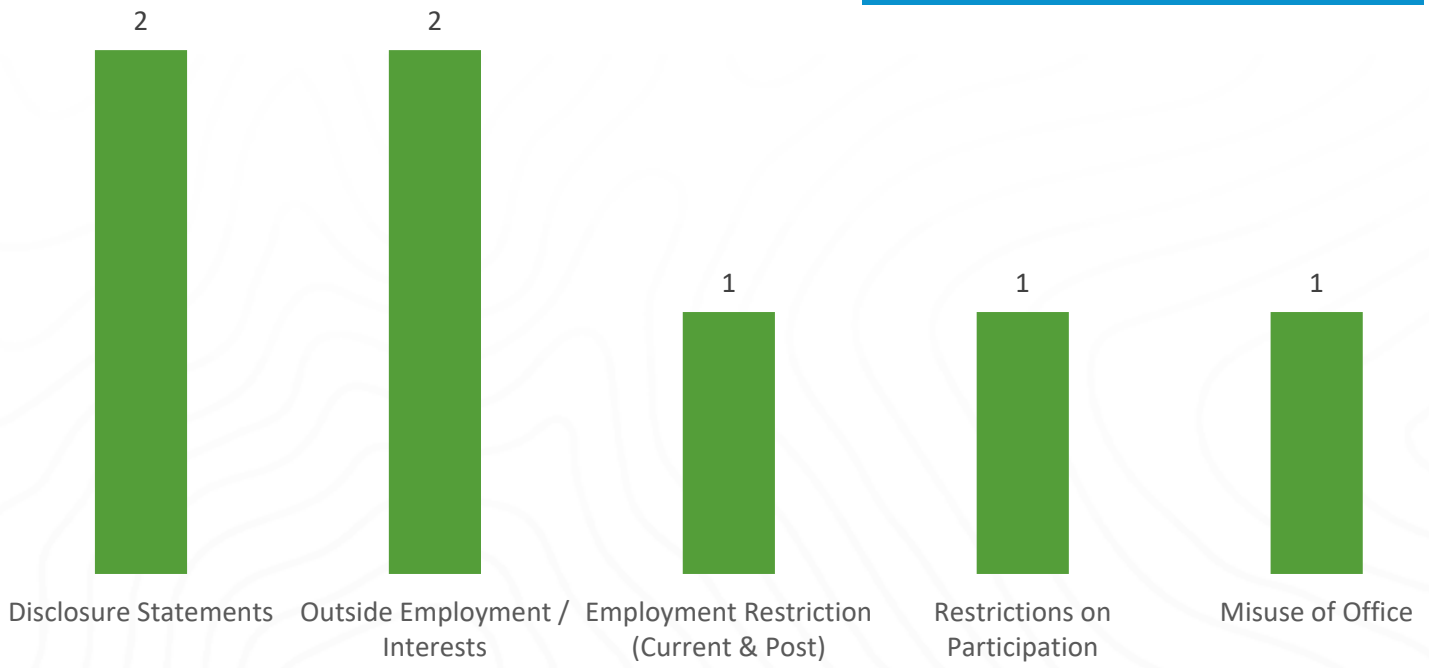
Ethics Training given on 6/2, 6/9, 6/23 & 6/30/2025

- 16 new employees and 71 summer interns received live Ethics training as part of the onboarding process

Guidance

#EthicsQuestions, phone, walk-ins, etc.

The Ethics Office provided guidance on a total of 7 inquiries in June 2025



General Manager's Report







July 16, 2025

Kishia L. Powell
General Manager/CEO

FY2026
COMMISSION WORK PLAN

- Alignment with Commissioners' annual priorities
- Significant programs, projects and initiatives
- Enterprise-wide/Cross department efforts
- Require Commission/External Stakeholder engagement
- Significant risk mitigation
- Tied to legislative requirements
- Annual budget and legislative advocacy efforts

FY26 COMMISSION WORK PLAN

Focus Area	Strategic Priority	Commissioner/External Stakeholder Engagement	SLT Owner(s)
Vision 2045 – Establish specific outcomes for sustainable and transformative change with specific investment measures and other actions	All	• Review and input • Commission adoption • Approval of expenditures	Kishia Powell
FY2026 Legislative & Advocacy Agenda	All	• Attend meetings with stakeholders • Build support for agenda • Approval of priorities and positions on pending Legislation	Monica Marquina
FY2027 Budget Planning & Approvals	• Affordability & Financial Viability	• Review and approval of budget transmission to Counties • Engagement in budget meetings and Council and Public Hearings	Munetsi Musara
Engage New Financial Advisor - Prepare Long-Term Financial Plan; Stress test modeling; deep dive on economic trends and financial impacts of federal actions; support future bond sales; support alternative revenue and financing strategies	• Affordability & Financial Viability	• Commission briefings • Preparation of required reporting (HB1195)	Munetsi Musara
Cost of Service Study	• Affordability & Financial Viability	• Briefing for awareness • Potential for policy adoption	Munetsi Musara
Customer Financial Assistance – Development of a new financial assistance program and existing program enhancements	• Affordability and Financial Viability • Customer Engagement and Partnerships	• Briefing for awareness • Potential legislative and regulatory changes	Courtney Edmonds John Curry Munetsi Musara
Revenue Recovery – Implementation of Get Current 2.0 (revised); Ramp up collection efforts for Commercial and Multi-Family properties	• Affordability & Financial Viability	• Monthly briefing for awareness of initiatives that encourage increased participation in amnesty program • Assist with Stakeholder support for multi-family collections efforts	John Curry Munetsi Musara
Delivery of FY2026 Capital Improvement Program – Deliver 320 Projects; Monthly Project Stat meetings; align procurement strategy; efforts to maximize utilization	• Asset Management • Optimizing Operations • Sustainability & Resiliency • Affordability & Financial Viability	• Requested approval of Program Management Team (PMT) engagement to optimize delivery • Agency coordination for permitting and partnership opportunities • Commissioner approval of contracts	Chief Engineer Caprecia Poole-Williams Kishia Powell
Smart Meter Pilot – Implementation Working Group; Community engagement and communications; Engagement of elected officials; Meter deployment; IT preparedness; RFP development	All	• Community/Customer briefings and engagement • Support efforts to brief council committees on progress of smart metering • Brief key stakeholders on full-scale plan	Glen Diaz Joe Edwards Courtney Edmonds Chuck Brown Monica Marquina Kishia Powell

FY26 COMMISSION WORK PLAN

Focus Area	Strategic Priority	Commissioner/External Stakeholder Engagement	SLT Owner(s)
Implement High & Estimated Bills Action Plan – Establish new High Bill Response and Resolution Standard Procedure; Field Activities; Meter Replacements; Smart Meter Pilot	• Affordability & Financial Viability • Customer Engagement and Partnerships	• Commission briefings • Council and Delegates briefing	John Curry Glen Diaz Helen Hagos
Operational Efficiency Review & Benchmarking Assessment	• Optimizing Operations • Affordability & Financial Viability	• State of MD Department of Legislative Services	Helen Hagos Monica Marquina Kishia Powell
Watermain Replacement Project Audits – Patuxent Raw Water Main (Bond Mill Road), Allentown Road and Old Osborne Road	• Optimizing Operations • Affordability & Financial Viability	• Commission briefing • Briefings for County and State elected officials • Community briefings	Helen Hagos
External Funding Pursuits – External Funding Task Force, Collaboration and Advocacy Efforts	All	• Engage Federal, State & Local to advocate for increased funding • Briefing for awareness	Cristi Bickham
Workforce Staffing Analysis – To assess required staffing levels in each Department	• Affordability & Financial Viability • Optimizing Operations • Workforce Development & Culture • Sustainability & Resiliency		Helen Hagos
Implement Workforce Development Initiatives and Grow Partnerships – Document comprehensive strategy; CWWN; ; Local hiring; Apprenticeship Training; Re-entry partnership; Succession Planning; Improvements in Recruitment, Retention and Engagement Pillars; Collaboration/Partnerships with Counties, Schools/Colleges/Universities; Water Sector Engagements	• Workforce Development & Culture • Customer Engagement and Partnerships • Sustainability and Resiliency • Optimizing Operations • Just, Accountable, Caring, Community-Focused, Excellent, Trustworthy (JACCET)	• Commission briefings • Team H2O briefing and engagement • Engage workforce development boards, universities/colleges, local high schools, trades organizations, and water/utility sector organizations	Valerie Farrar Courtney Edmonds SLT

FY26 COMMISSION WORK PLAN

Focus Area	Strategic Priority	Commissioner/External Stakeholder Engagement	SLT Owner(s)
Environmental Health and Safety Assessment – Evaluate existing program and supporting policies; Develop corrective action and implementation plan.	• Workforce Development and Culture • JACCET • Sustainability & Resilience	• Briefings for awareness	David Gill
Strategic Plan – Updates and Implementation	All	• Quarterly briefings for awareness	Helen Hagos
Enterprise Risk Management – Updates to ERM Plan and Risk register; Alignment with Capital Improvement Plan and Other Programs and Initiatives	• Optimizing Operations • Sustainability & Resilience	• Briefing for awareness	Helen Hagos
Replace Support Center Switchgear and Backup Generators – Approve schedule, materials, and submittals for project including implementation plan for multi-week building shutdown and safe operations	• Asset Management • Infrastructure Reliability	• Coordinate with contractor & Utility Co. • Coordinate with Police and Homeland Security to combine scheduled shutdown with emergency drill to prepare for catastrophic loss of power	Fred Lees
Support Center, Laboratory and Depot Capital Improvements	• Workforce Development & Culture • Sustainability & Resiliency • Optimizing Operations • Asset Management	• Maryland Department of the Environment • Maryland Department of Energy • CSX • PEPCO, WGL, BGE	Fred Lees
Vendor Development (Rising Tide, Utilities 101, Small Local Business Enterprise Program Enhancement)	• JACCET	• Briefings for awareness • Collaboration with county, state, and local stakeholder	Kiyon Harley
Collaboration and Support for Economic Development Initiatives	All	• Collaboration with County and Bi-County agencies • Expenditure Approval	Chief Engineer Nina Hickson Kishia Powell
Tracking Federal Policy Shifts and Impacts	All	• Briefings for awareness • Collaboration on advocacy efforts and policy changes	Nina Hickson Monica Marquina Kishia Powell

FY26 COMMISSION WORK PLAN

Focus Area	Strategic Priority	Commissioner/External Stakeholder Engagement	SLT Owner(s)
Modernization of Enterprise Business System - Financial System and Human Capital Management	• Affordability & Financial Viability • Workforce Development & Culture	• Briefing to Awareness • Benchmark and evaluate Financial/HRIS systems used by similar entities	Joe Edwards Valerie Farrar Munetsi Musara
Implementation of Computerized Maintenance Management System Upgrades to Modernize Work Order Management – Cityworks and WAM 2.4	• Asset Management • Optimizing Operations • Digital Transformation • Workforce Development & Culture	• Briefing for Awareness	Joe Edwards Glen Diaz Ben Thompson
Cloud Migration – Decommission on-premise Data Center	• Digital Transformation	• Develop Digital Transition Strategy • Conduct Stakeholder Interviews • Monitor Cost Savings	Joe Edwards
Artificial Intelligence – Establish AI Framework; and Policy; Optimize use cases for AI; Train workforce on policy and uses	• Digital Transformation • Asset Management • Optimizing Operations • Workforce Development & Culture • Sustainability and Resiliency	• Brief for Awareness • Conduct Policy Reviews • Develop training plans • Communicate Impact	Nina Hickson Joe Edwards
PFAS One Water Program -Balance compliance and affordability; 1) Initiate drinking water treatment pilot; 2) Establish source reduction plan in water supply, wastewater and biosolids (via sampling, in-house analysis capacity, data management, treatment research and partnerships)	• Affordability & Financial Viability • Customer Engagement & Partnerships • Optimizing Operations • Sustainability and Resiliency • JACCET	• Briefing for awareness • Approval of expenditures beyond authority • Approval of any required regulation changes	Priscilla To
Lead Service Line Replacement Program - Implement WSSC Water's 5-year Lead Service Line Replacement Plan	• Affordability & Financial Viability • Customer Engagement & Partnerships • Optimizing Operations • JACCET	• Briefing for awareness • Approval of related contracts for services	Aklile Tesfaye Priscilla To
Regional Biosolids Management – Partnerships for PFAS mitigation and Biosolids value development	Affordability & Financial Viability Sustainability & Resiliency Optimizing Operations Asset Management & Infrastructure Reliability	• Briefings for awareness • May require policy changes	Priscilla To Aklile Tesfaye
Regional Water Supply Program - Develop solutions for long-term sustainable water supply and quality protection	Sustainability & Resiliency Asset Management & Infrastructure Reliability Optimizing Operations JACCET	• Briefings for Awareness • Engagement on federal legislation supporting studies of source water resilience and redundancy including off-river storage	Priscilla To Aklile Tesfaye Chief Engineer

FY26 COMMISSION WORK PLAN

Focus Area	Strategic Priority	Commissioner/External Stakeholder Engagement	SLT Owner(s)
Sanitary Sewer Overflow Consent Decree Closure	• Optimizing Operations • Sustainability and Resiliency • Asset Management • Infrastructure Reliability • JACCET	• WSSC Commissioners • County Department of Environment/Environmental Protection • Maryland Department of the Environment	Glen Diaz Caville Stanbury Ben Thompson Pricilla To Nina Hickson Aklile Tesfaye
Fire Hydrant Inspection Program Enhancements	• Customer Engagement and Partnerships • Sustainability & Resiliency • Optimizing Operations • Asset Management & Infrastructure Reliability	• Engage county for support of enhanced fire hydrant inspections • Engagement of County Stakeholders/Fire Departments	Glen Diaz Monica Marquina Bob Maloney Courtney Edmonds Aklile Tesfaye
Formalize Research Program – establish policies, process, roadmap, outreach to connect operational needs to projects for innovative solutions and cost-savings	• Affordability & Financial Viability • Optimizing Operations • Workforce Development and Culture	• Briefings for awareness	Priscilla To
Water System Vulnerabilities Identify and document Production, transmission and distribution system vulnerabilities; capture in enterprise risk management plan and inform facilities planning and CIP plan to address	• Sustainability & Resiliency • Optimizing Operations • Asset Management & Infrastructure Reliability	• Briefing for Commissioners • Briefings for County Executives and Councils	Priscilla To Glen Diaz Ben Thompson
Blue Plains Intermunicipal Agreement (IMA) Discussions/Negotiations for updates that reflect current operations and costs	• Affordability & Financial Viability • Sustainability & Resiliency • Optimizing Operations • Asset Management & Infrastructure Reliability	• Briefings for Commissioners and other stakeholders • Required reviews and approvals for any changes	Aklile Tesfaye Priscilla To Nina Hickson
Pursue MDE Reimbursement for 2010 Blue Plains Enhanced Nutrient Removal Upgrades	• Affordability & Financial Viability	• Continued engagement with MDE	Aklile Tesfaye



SUMMARIZING

THE PRESIDENT'S BUDGET REQUEST

What

The President's Budget request makes sharp cuts to water infrastructure funding.

Status/Impact

89% cut to State Revolving Fund (SRF) programs results in Maryland receiving approximately $6.5M for FFY26/SFY24 – compared to typical allotment of nearly $60M to the state's SFR program.

House/Senate Bills

Both chambers working to release bill text for draft FY26 appropriations bills (released in mid to late July).

Deadlines/Continuing Resolution

Congress' deadline to pass a spending bill is Sept. 30.
Likely to use a Continuing Resolution (CR) to buy more time.

WSSC Water Earmark Project

Successfully requested that Sens. Van Hollen & Alsobrooks and Reps. Raskin & Ivey submit earmark project requests for $12.6M for one sewer rehabilitation project in each county.



Workforce Development & Culture

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Update on **Leadership**



Bob Maloney
Police & Homeland Security Director



Joe Edwards
Chief Information Officer

Chairman of the Board: Ben Thompson Leading Two Water/Wastewater Organizations

Interim Production Chief Ben Thompson voted Chair of Board of Waterworks and Waste Systems Operators on June 9, 2025

The Board establishes education, experience and examination standards for operators and superintendents of Maryland water and wastewater treatment systems

Also issues and renews certificates based on these standards

Ben also becomes Chair of the Chesapeake Section-AWWA (CSAWWA) in August 2025.



Chesapeake AWWA

Spotlight: Water/Wastewater Systems Assessments Division

Dedicated field team of 42 members of Team H_2O

Two teams, one in each county

Completed over 7,000 work orders this calendar year

Work orders include

- Preventative maintenance, like sewer line cleaning
- CCTV inspections
- Sewer odor investigations
- Sewer leak investigate – sanitary sewer overflows and basement backups

Great teamwork between both teams on responses to critical emergencies







Safety is Mission Critical: Working during Extreme Heat Wave

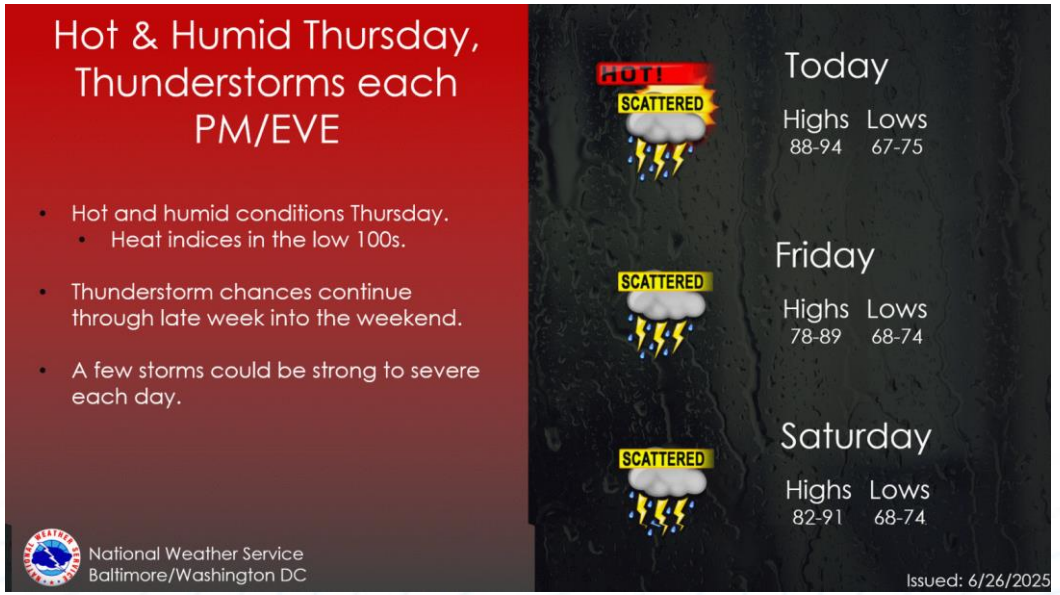
Heat wave week of June 23 – heat indexes above 100 degrees

Safety Alerts are issued each morning with high heat warning advisories

July 7 Heatwave Tabletop Exercise; hybrid via Teams with 40 participants

- Ensuring employee safety, facility impacts and mission-critical operational requirements when heat index rises above 100 degrees
- Considered what to do if potential power outages at plants







Customer Engagement & Partnerships

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Peer Utilities High Bill Policy Review

Purpose: Understand how peer utilities assist with high or disputed water bills.

Methodology

- Reviewed publicly available policies of 22 peer utilities from 50 largest across the U.S.
- Focus areas:
  - Adjustment Types
    - Unexplained High Bills
    - Visible Leaks
    - Underground Leaks
    - Leaks Not Entering Sewer
  - Criteria (Eligibility and Frequency)
  - Benefit

22 Peer Utilities

Atlanta (City of) DWM	Houston Public Works
Austin Water	KC Water
Baltimore City DPW	Louisville Water
Boston W&S Commission	Miami-Dade WSD
Charlotte Water	New York City DEP
Chicago (City of) DWM	Philadelphia Water Dept
Cleveland City Water	Portland Water Bureau
DC Water	Raleigh Water
Denver Water	San Antonio Water System
Detroit WSD	Seattle Public Utilities
Greater Cincinnati Water Works	Tulsa (City) Water

High Bill Policy Review | Key Findings

WSSC Water is at the forefront in assisting customers with high bills

Notable highlights of peer review are:



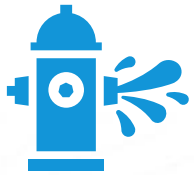
40% of peer utilities either do not provide assistance or provide limited assistance

Out of 22 peer utilities, 9 do not provide assistance with unexplained high bills, visible leaks, underground leaks and leaks not entering the sewer



Utilities with lower volume requirements often enforce stricter eligibility and offer reduced benefits

Many utilities balance benefits and eligibility criteria. When benefits are more generous, they typically come with more stringent eligibility requirements



Where utilities offer some assistance, visible leaks are often excluded from adjustment

Leaks that can be observed by sight or sound, such as toilet leaks, are frequently excluded from billing adjustments, as they are generally preventable and considered a private maintenance requirement

WSSC Water's Policy Governance

Metering, Billing and Collections

- **Maryland Annotated Code**
  - Public Utilities Article (PUA)
    Division II - Washington Suburban Sanitary Commission Title 25 - Rates and Charges

- **WSSC Water Code of Regulations**
  - Title 3 – Customer Management Subtitle II – Customer Account Management
  - Chapter 3.20 – Adjustment and Correction of Water/Sewer Bills

  - The purpose of this chapter is to describe when and how WSSC shall:
    a) Adjust bills that have been issued correctly; and
    b) Correct bills that have been issued incorrectly.

Policy on Water Bill Adjustments

Chapter 3.20 – Adjustment and Correction of Water/Sewer Bills

Section	Adjustment Type	Adjustment	Frequency Limit
3.20.040	High Bill Adjustment (Single-Unit Residential Properties)	ADC at least three times the comparable ADC or current ADC; not eligible for any other adjustment; consumption has returned to normal; 50% adjustment of water and sewer charges above the comparable ADC for up to two consecutive billing periods	Once every three years
3.45.100	High Bill Adjustment (Single-Unit Residential Properties) CAP Customers	ADC at least three times the comparable ADC or current ADC; not eligible for any other adjustment; consumption has returned to normal; 100% adjustment of water and sewer charges above the comparable ADC for up to two consecutive billing periods	Once every three years
3.20.040	High Bill Adjustment (Single-Unit Commercial Properties)	ADC at least three times the comparable ADC or current ADC; not eligible for any other adjustment; consumption has returned to normal; 25% adjustment of water and sewer charges above the comparable ADC for up to two consecutive billing periods	Only Once
3.20.040	Credits for Customers With Physical or Mental Impairment (Single-Unit Residential)	A leak that was not apparent to the occupants due to the impairment(s) shall be adjusted; both excess water and sewer charges reduced to comparable ADC for all billing periods impacts; repair receipt and Physician's letter required	None
3.20.040	Discolored Water or Sod Restoration (Single-/Multi-Unit Residential)	A high bill due to having to run the water in the home to clear discoloration, or due to watering of sod replaced or restored by a WSSC contractor; requires confirmation of discolored water or sod restoration by maintenance records or otherwise verified by WSSC Water staff; excludes both water and sewer charges more than comparable ADC	None

Policy on Water Bill Adjustments

Chapter 3.20 – Adjustment and Correction of Water/Sewer Bills

Section	Adjustment Type	Adjustment	Frequency Limit
3.20.050	Leaks on Property – Underground Leaks	WSSC shall issue an adjusted bill to exclude up to six months of excess water and sewer use charges based on the property's comparable ADC; with verification of underground leak and repair of that underground leak under a WSSC Water permit held by a WSSC Water licensed plumber	None
3.20.050	Fire or Vandalism	High bill because of fire or an act of vandalism; the bill and water use must coincide with a period during which the fire or act of vandalism occurred as documented in a timely filed police or fire department report; bill adjusted to exclude both water and sewer charges based on the comparable or current ADC	None
3.20.050	Gasket Leak on Meter	An account shall be adjusted for all excess water and sewer charges when a gasket leaking on a meter registers on the meter (that is, the leaking gasket is on the "house side" of the meter.) (2) The comparable ADC or, if unavailable, the current ADC shall be used as the basis of the adjustment.	None
3.20.050	Lining Project	Charges resulting from water used during cleaning and lining of a water main, or due to the switching of meters in a dual meter pit; adjusted based on the comparable or current ADC	None
3.20.050	Sewer Only Adjustment	Adjustment to sewer charges where water lost to a leak does not enter the sewer system (crawl space leaks; hose bib leaks; and burst pipes); requires customer to submit the receipt from a plumber or a sworn affidavit stating that the leak was repaired; and the water lost from the leak did not enter a floor drain or otherwise enter the WSSC sewer system; adjustment of all excess sewer charges for up to two billing periods based on the comparable or current ADC. The water charges resulting from the leak are not eligible for adjustment under this chapter.	None

Enhancing Small Local Business Enterprise Program

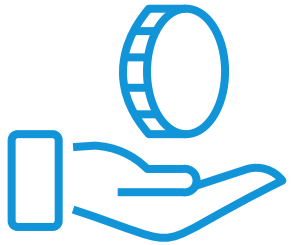
WSSC Water's Small Local Business Enterprise (SLBE) program is a race- and gender-neutral program in existence since 2001

$35M → SLBE

In Fiscal Year 2024, WSSC Water spent $35 million (7%) with SLBE firms

The goal is to encourage significant participation in WSSC Water's contracting opportunities and promote economic growth of small firms primarily located in Prince George's & Montgomery counties

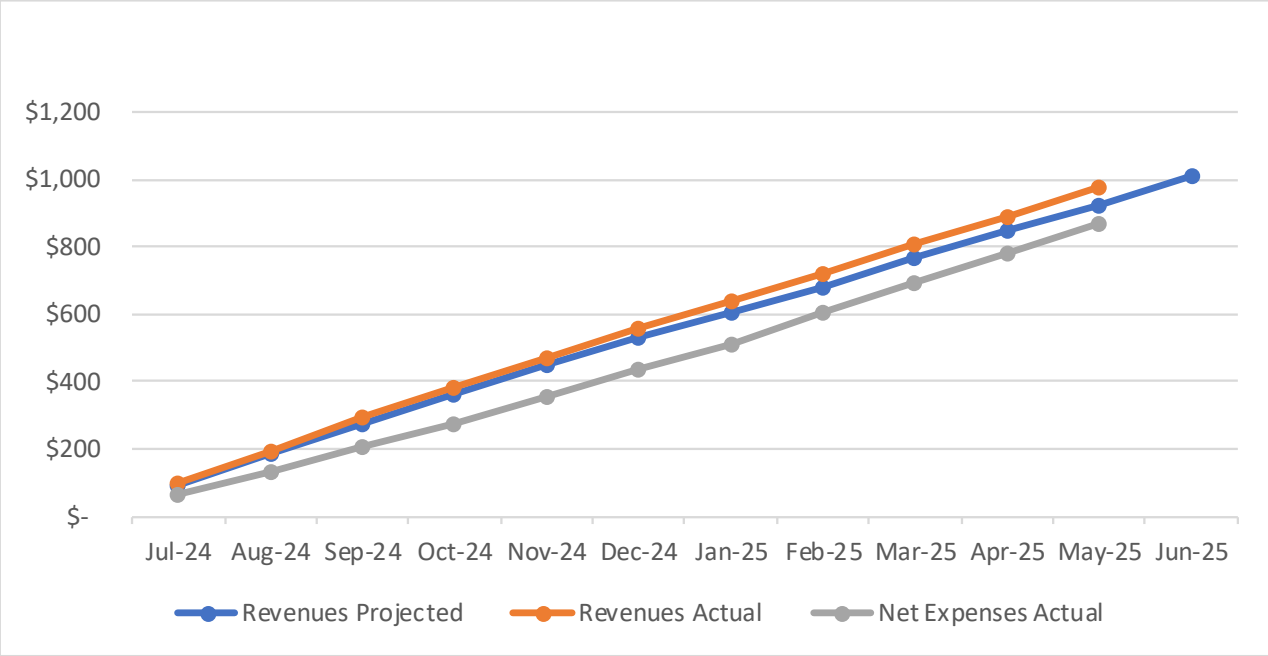
Actively executing a multi-phase strategy to review and enhance small business access to WSSC Water contracts through immediate and long-term program enhancements



Affordability & Financial Viability

WSSCWATER
DELIVERING THE ESSENTIAL

Financial Management



Fiscal Year 2025			
Month	Revenues		Net Expenses
	Projected	Actual	Actual
Jul-24	$ 92	$ 98	$ 67
Aug-24	$ 184	$ 196	$ 134
Sep-24	$ 276	$ 293	$ 206
Oct-24	$ 364	$ 385	$ 277
Nov-24	$ 448	$ 471	$ 354
Dec-24	$ 530	$ 559	$ 434
Jan-25	$ 608	$ 643	$ 513
Feb-25	$ 683	$ 720	$ 603
Mar-25	$ 766	$ 806	$ 694
Apr-25	$ 847	$ 890	$ 781
May-25	$ 924	$ 979	$ 872
Jun-25	$ 1,009		

Overall

- Balancing community affordability with utility rate revenue stability
- Continuous improvement in financial metrics/management policies such as debt service coverage and cash on hand
- Maintaining AAA Bond rating to maintain the low cost of borrowing

Operating

- Safe Drinking Water Act, Clean Water Act compliance
- Maintaining compensation competitiveness
- Improving the health and safety of the workplace
- Funding for training, fleet maintenance, and maintenance of Production and Non-Production facilities
- Funding to cover increased cost of regional sewage disposal
- Increased funding for new and existing customer assistance programs
- Funding required for increased chemical use
- Countering impacts of climate change – low flows in Potomac, algal blooms, increased water main breaks

Capital

- FY2027 CIP program costs including increase in Engineering Support Program needs
- Increasing investment in electrical upgrades for Production Facilities – Parkway, Potomac and Patuxent
- Potomac Consent Decree close out
- Increased investment in non-Production facilities: Anacostia Depot
- Pilot for PFAS drinking water treatment
- Lead Service Line Replacement program
- Continue Fleet refresh

FY2027 Budget
Priorities

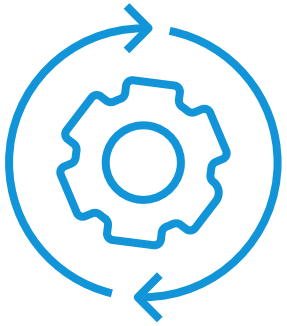
FY27 Budget Development Guidelines and Outcome Based Budgeting

Development Guidelines

- Service funding levels
  - FY27 base budgets will be set at the FY26 funded level
  - All line-item increases must be presented as new funding requests
- Savings targets
  - Departments are expected to identify 5% in savings within their FY27 budget
- Work year requests
  - A staffing level assessment must accompany all new work year requests

Outcome Based Budgeting

- Outcomes and KPIs
  - Must be clearly defined (Performance metrics, permit compliance, service level target, Vision 2045, Strategic Priority Objective) and have associated cost where available
- Operating Departments
  - Budget categories must include non-discretionary vs discretionary cost details



Optimizing Operations

WSSCWATER
DELIVERING THE ESSENTIAL

Audit Findings | High-Level Status

Department	OIG Verified Closed Actions	Corrective Actions		
		Pending OIG Verification	Open	Total
Utility Services	1		1	1
Finance Department		1	2	3
Human Resources		1	5	6
Strategic Partnership & Community Impact			1	1
Information Technology			3	3
TOTAL	1	2	12	14

Note: Status as of June 30th.

Audit Risk Categories

RISK CATEGORY	DESCRIPTION
HIGH	Critical control weaknesses (i.e., exceptions to regulations, policies, procedures and/or rules).
MEDIUM	Control deficiencies which impair the Commission's ability to initiate, authorize, record, process, or report data.
LOW	Less significant efficiency and effectiveness control enhancement matters which are captured in management memorandums.
Note: Categorization is subject to auditor judgment and other contributing factors.	

High & Medium Audit Findings

Project Name /Finding	Risk Category	Recommendation	Responsible Party	Due Date
Water Fund Audit Finding 1: Maximum threshold amount was exceeded for 28 accounts	HIGH	Recommendation 1B: Comply with the Internal Administrative Procedures in the WSSC's Chapter 3.65 Water Fund Administration	Strategic Partnership & Community Impact	October 2025
YEAR-END PAYROLL – SPECIAL PAY COMPLIANCE AUDIT Finding 1: Lack of Standardized Operating Procedures and Documented Approvals for Stand-By Duty Assignments	HIGH	Recommendation 1: Enforce SOP Development and Approval for Stand-By Assignments	Human Resources Office	March 2026
YEAR-END PAYROLL – SPECIAL PAY COMPLIANCE AUDIT Finding 2: Lack of Policies and Procedures Governing the Authorization and Payment of Additional Regular Hours	HIGH	Recommendation 2: Establish Clear Guidelines and Controls for Additional Regular Hours	Human Resources Office	March 2026
YEAR-END PAYROLL – SPECIAL PAY COMPLIANCE AUDIT Finding 3: Lack of Formal Oversight for Overtime Approval and Tracking	MEDIUM	Recommendation 3: Strengthen Overtime Approval and Monitoring Controls	Human Resources	March 2026

High & Medium Audit Findings (*cont'd*)

Project Name /Finding	Risk Category	Recommendation	Responsible Party	Due Date
ANNUAL DISASTER RECOVERY EXERCISE	**HIGH & MEDIUM**	Recommendation: Review and improve Disaster Recovery procedures.	Information Technology	January 2026
Fire Hydrant Operations Finding 2: Information systems have incomplete and inaccurate locational data for Fire Hydrants	**MEDIUM**	Recommendation 2: Ensure that the locational data for fire hydrants is accurate	Utility Services	August 2026

Questions?

WSSCWATER
DELIVERING THE ESSENTIAL

WSSC Water Commission Performance Report Jul 2025

This report tracks WSSC Water's progress towards achieving the Strategic Plan adopted by the Commissioners. In support of the core value of accountability, the Key Performance Indicators (KPIs) are presented for our Mission. This report is produced on a monthly basis, and each KPI reflects the most recently available data. This month we highlight the following:

• **Estimated Bills:** As of July 1st, 2025, WSSC Water had a total of **2,449** consecutive estimated bills, only a 2.68% increase from the previous month's total of 2,385.

• **Accounts Billed On-Time:** As of July 1st, 2025, WSSC Water had billed **100.00%** of accounts on-time.

• **Average Answer Speed:** As of July 1st, 2025, WSSC Water had an average answer speed of **5.1 minutes**, a 48.6% increase from the previous month's average wait time of 3.5 minutes. This answer speed of 5.1 minutes is the second shortest wait time for Fiscal Year 2025.

• **Past Due Amounts and Accounts:** As of July 1st, 2025, WSSC Water had **83,744** past due accounts totaling **$57 million**. The $57 million past due reflects a $3M decrease from May 2025 ($60M). Residential premises account for 74% of the delinquencies with 79,506 past due accounts totaling $42M.

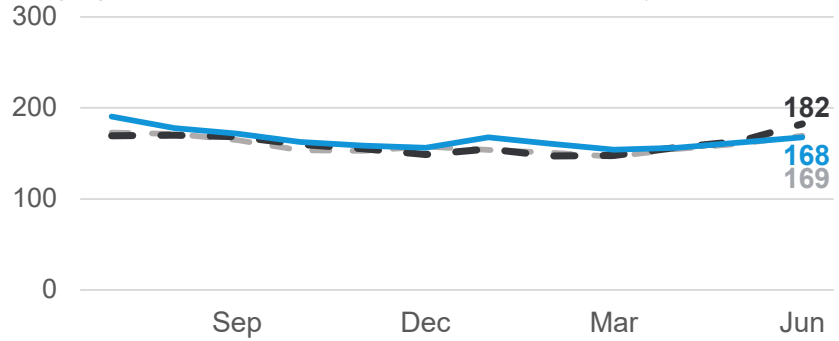
As requested by the Commision:
• Vacant Senior Management Position(s): There are 2 vacant senior management positions. Chief Engineer (96 days) and Deputy Chief Engineer (241 days).
• Incorporated additional data from FY23, along with turn-on and turn-off information for FY25.

This year (FY25)
Last year (FY24)
FY23

Provide Safe and Reliable Water

Water Production

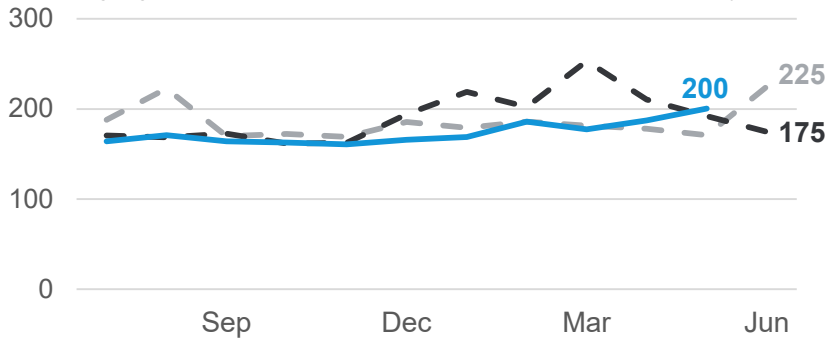
average gallons of water produced, in millions per day



Return Clean Water to Our Environment

Wastewater Treatment

average gallons of wastewater treated, in millions per day

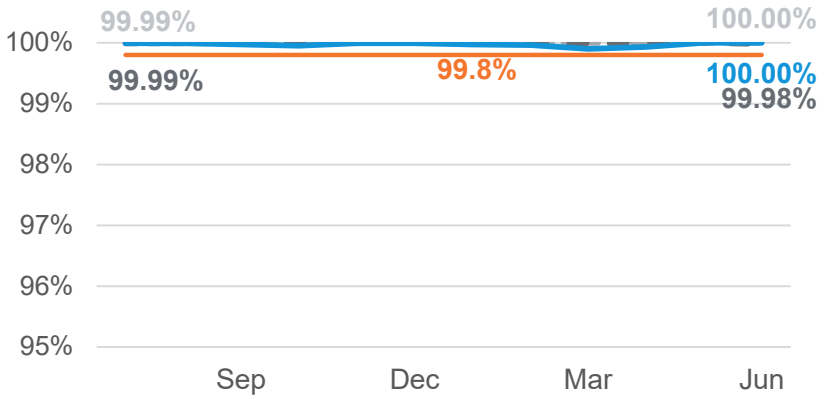


This year (FY25)
Projected target
Last year (FY24) FY23

Deliver Safe, Reliable and Consistent Service

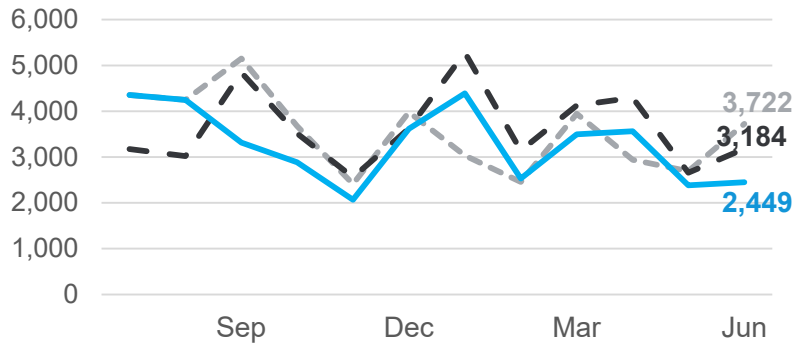
Accounts Billed On-Time

% of accounts billed on-time, within 15 calendar days after billing window closes



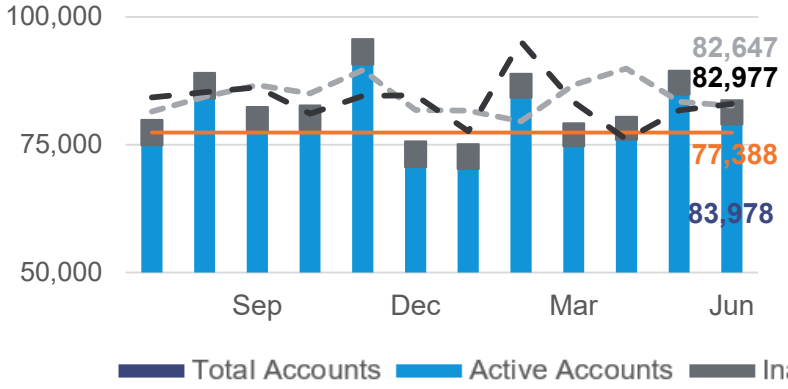
Estimated Bills

of consecutive estimated bills



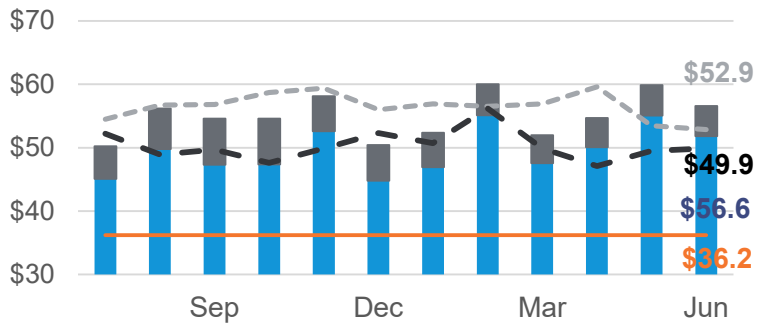
Past Due Accounts

of accounts more than 30 days past the bill date as of the last business day of the month



Past Due Amount

$ of accounts (millions) more than 30 days past the bill date as of the last business day of the month

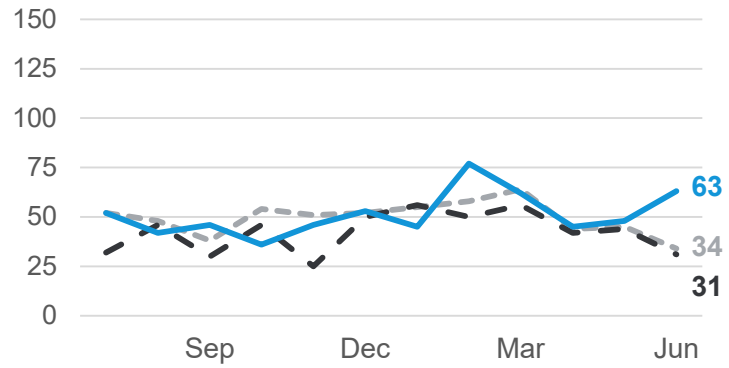


This year (FY25)
Projected target
Last year (FY24) FY23

Deliver Safe, Reliable and Consistent Service

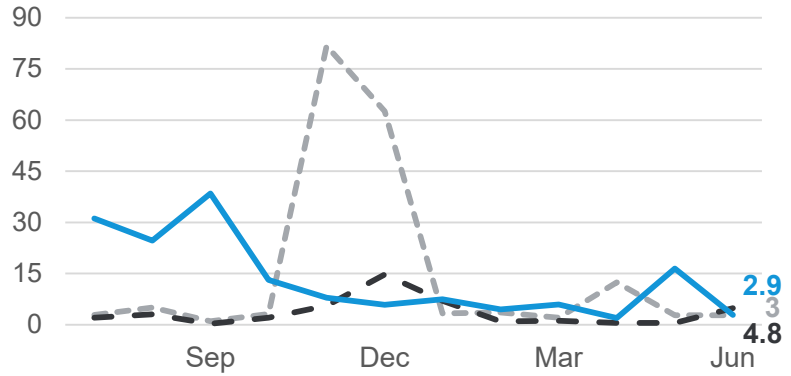
Basement Backups

of basement backups



Water Service Restoration Time (Hours)

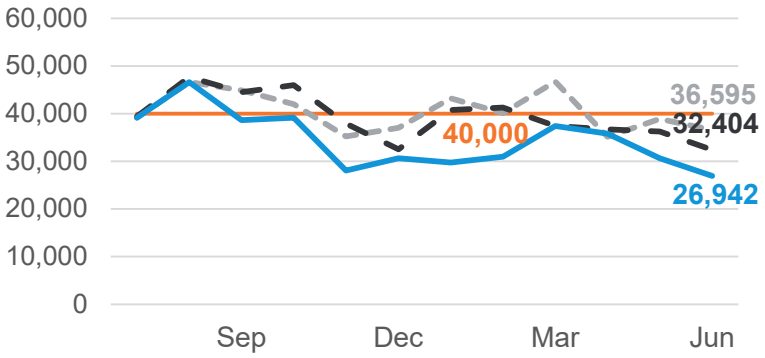
of outage hours / # of housing units impacted



Provide Timely Response to Customer Queries

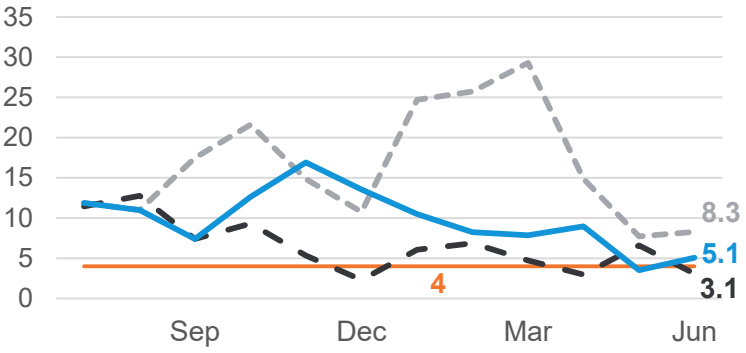
Call Volume

of calls received per month



Average Answer Speed

average minutes customer waits for customer care call center agent

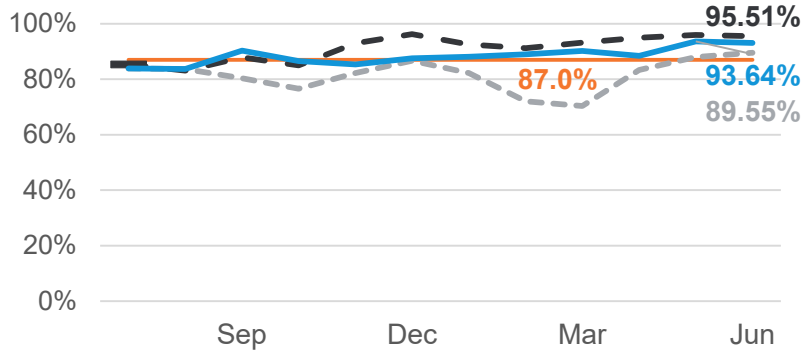


This year (FY25)
Projected target
Last year (FY24) FY23

Provide Timely Response to Customer Queries

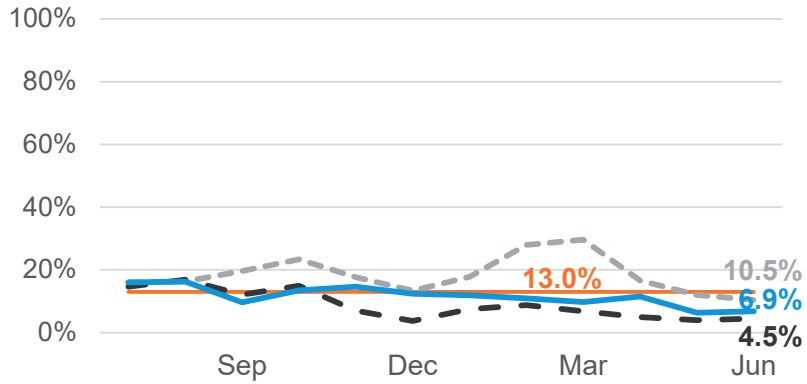
Calls Answered

of calls answered by a customer care agent / total calls



Calls Not Answered

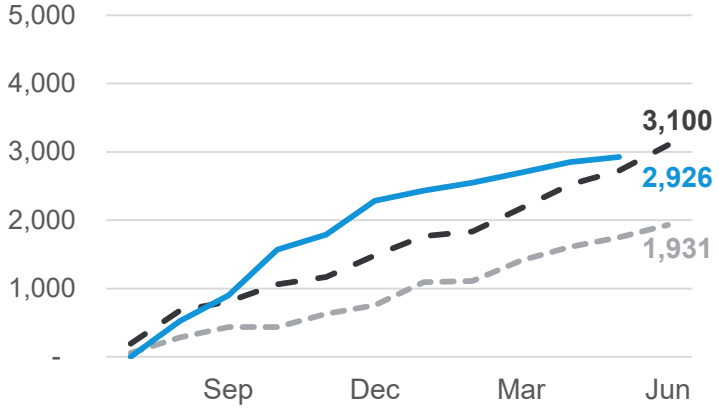
of calls not answered by a customer care agent / total calls



Be a Good Citizen within Our Community

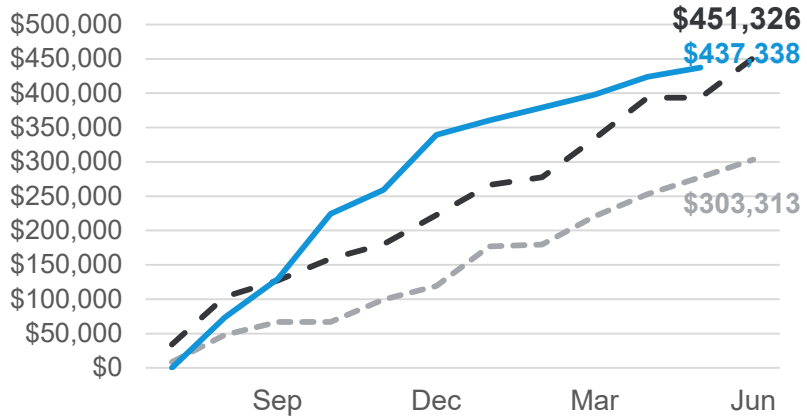
Water Fund Assistance Customers Served

of customers served, cumulative for fiscal year



Water Fund Assistance Provided

financial assistance applied to qualified customer water/sewer bills, cumulative for fiscal year

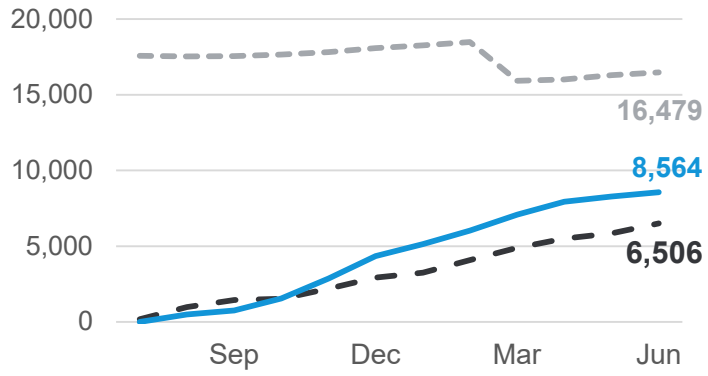


This year (FY25)
Last year (FY24)
FY23

Be a Good Citizen within Our Community

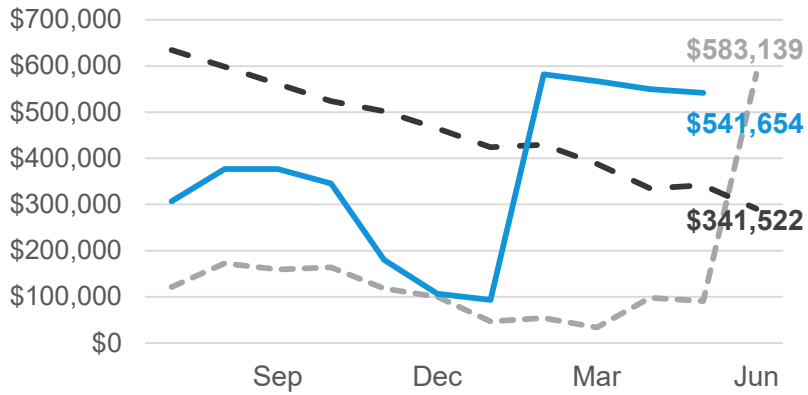
Customer Assistance Program Participants

participants served (includes active and inactive accounts), cumulative for fiscal year



Water Fund Bank Balance

value of account balance at month's end

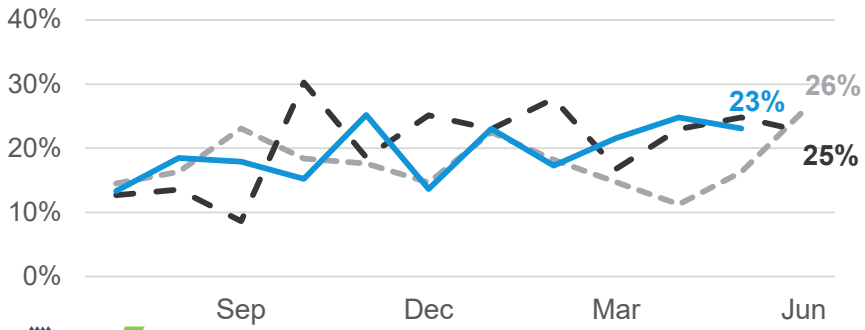


This year (FY25)
Last year (FY24)
FY23

Acquire the Best People

Monthly Positions Filled

of positions filled / # of actively recruited positions

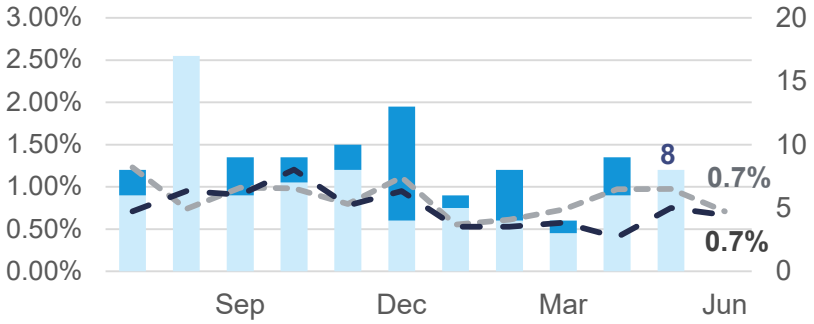


Retain Top Performers

Monthly Turnover Rate

of employee separations / # of FTEs

Retirement separations
Other separations

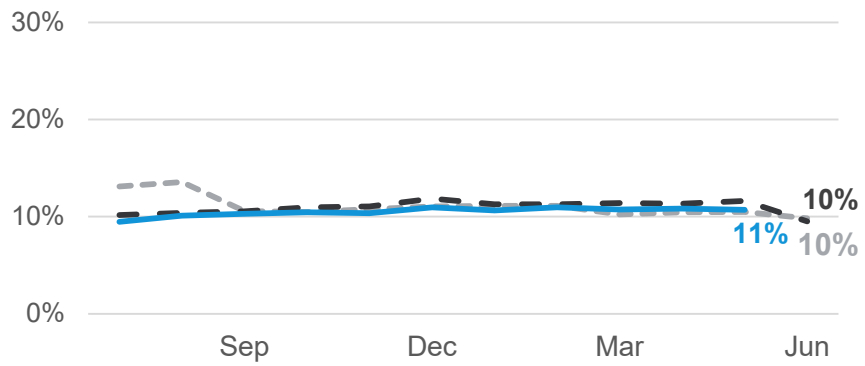


This year (FY25)
Last year (FY24)
FY23

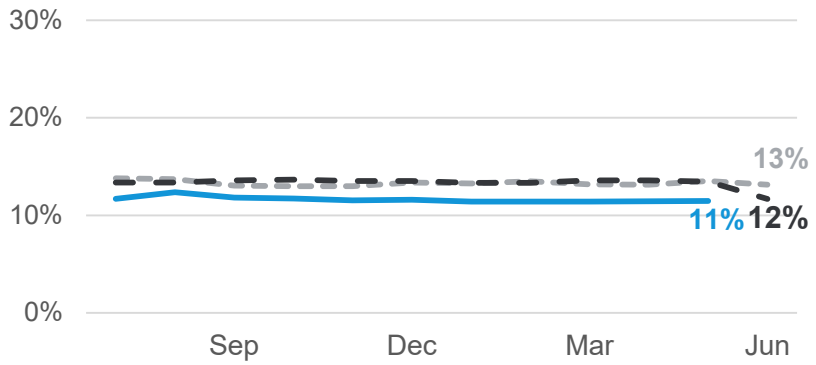
Develop and Grow Talent

of regular employees eligible for retirement within next x years / total # of FTEs

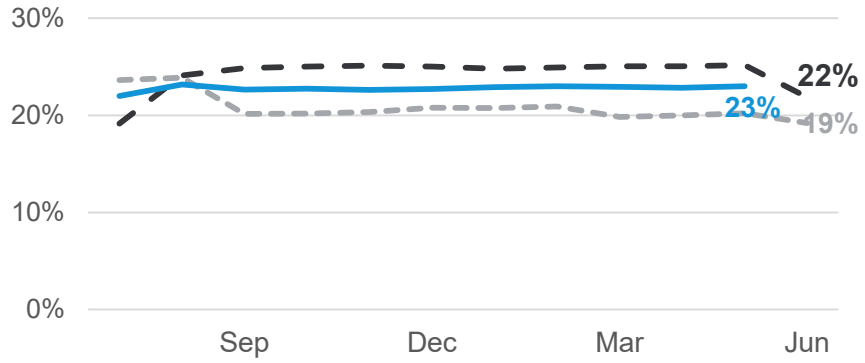
Retirement Eligibility (Full) Eligible Now



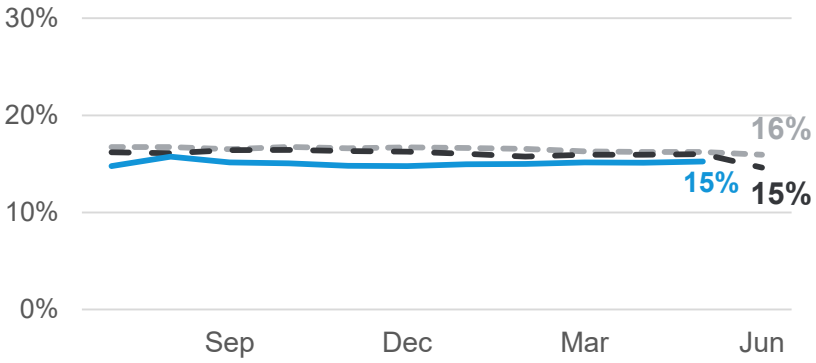
Retirement Eligibility (Early) Eligible Now



Retirement Eligibility (Full) Eligible Within 5 Years



Retirement Eligibility (Early) Eligible Within 5 Years

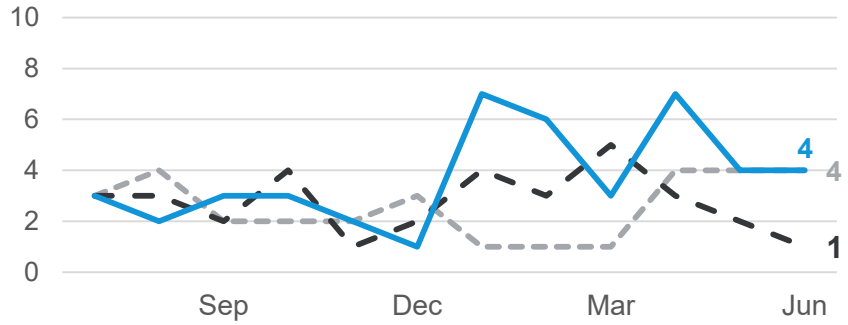


This year (FY25)
Last year (FY24)
FY23

Plan Proactively with Community Stakeholders and Resolve and Learn from Past Incidents

Emergency and Coordinated Responses

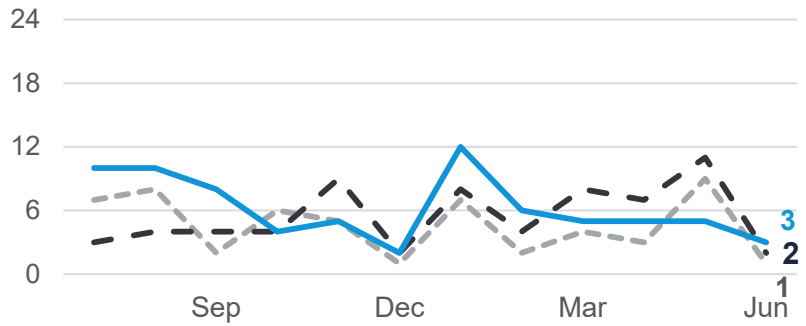
of cross-departmental coordinated responses, exercises and drills



Maintain Best in Class Operating Environment Safety for Employees

Occupational Injuries

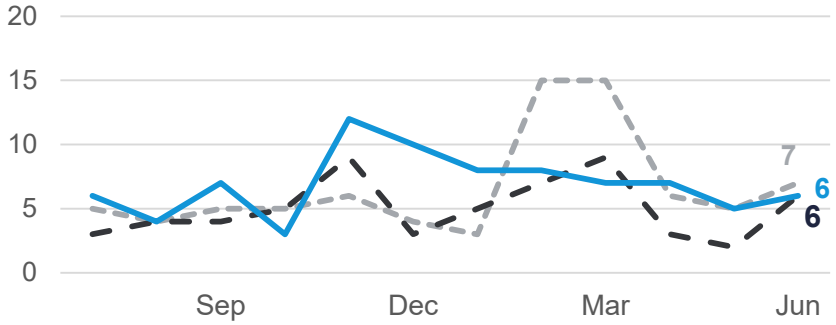
of occupational injuries that occurred



Secure Commission's Critical Infrastructure

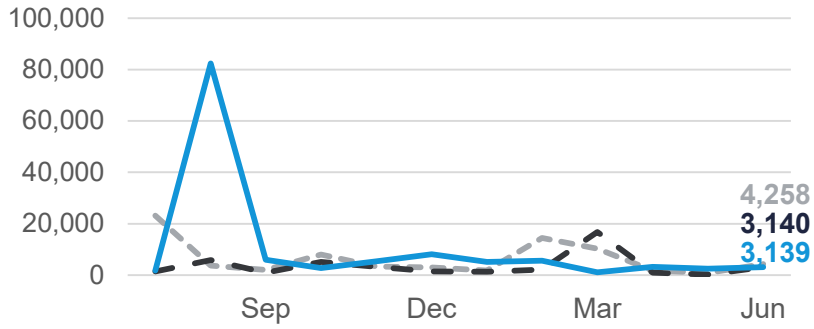
Sanitary Sewer Overflows

of sanitary sewer overflows per month



Sanitary Sewer Overflow Volume

Total gallons of sanitary sewer overflows per month



Turn-offs and Turn-ons Report – June 2025

Montgomery County
Summary of Turnoffs and Turnons
from 06/01/2025 to 06/30/2025

65	31
Total Turnoffs Attempted	Completed Turnons

56	9
Completed Turn Offs	Attempted and Not Completed

Prince George's County
Summary of Turnoffs and Turnons
from 06/01/2025 to 06/30/2025

134	68
Total Turnoffs Attempted	Completed Turnons

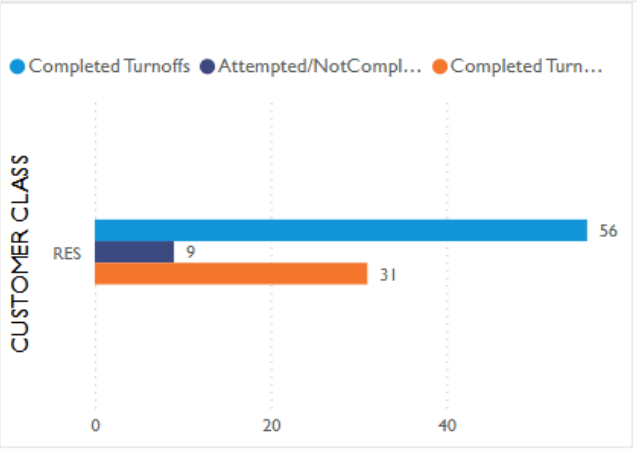
121	13
Completed Turn Offs	Attempted and Not Completed

All WSSC Water Service Area
Summary of Turnoffs and Turnons
from 06/01/2025 to 06/30/2025

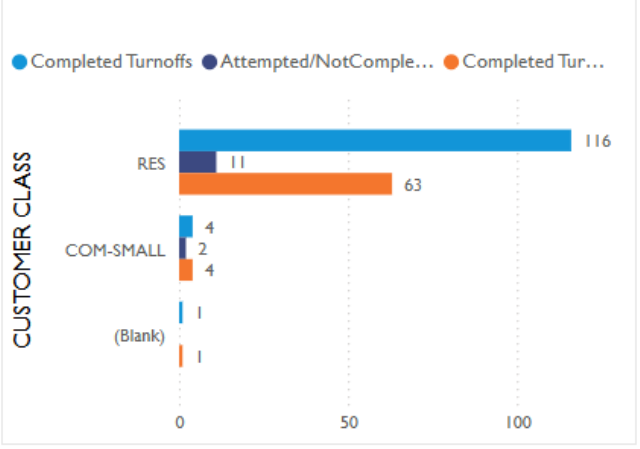
199	99
Total Turnoffs Attempted	Completed Turnons

177	22
Completed Turn Offs	Attempted and Not Completed

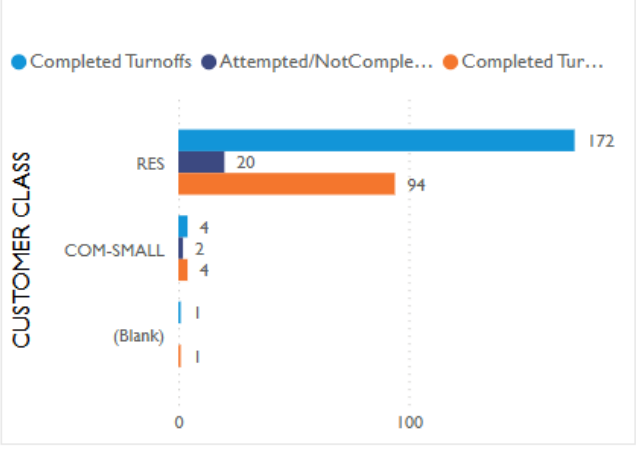
Montgomery County
Turnoffs & Turnons by Collections Class
from 06/01/2025 to 06/30/2025



Prince George's County
Turnoffs & Turnons by Collections Class
from 06/01/2025 to 06/30/2025



All WSSC Water Service Area
Turnoffs & Turnons by Collections Class
from 06/01/2025 to 06/30/2025



WSSC WATER
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Turn-offs and Turn-ons Report – FYTD

Montgomery County
Summary of Turnoffs and Turnons
from 07/01/2024 to 06/30/2025

3845	3061
Total Turnoffs Attempted	Completed Turnons

3413	432
Completed Turn Offs	Attempted and Not Completed

Prince George's County
Summary of Turnoffs and Turnons
from 07/01/2024 to 06/30/2025

9272	7217
Total Turnoffs Attempted	Completed Turnons

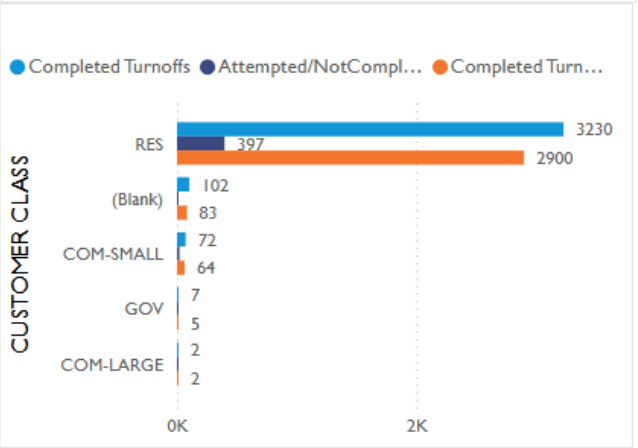
8386	886
Completed Turn Offs	Attempted and Not Completed

All WSSC Water Service Area
Summary of Turnoffs and Turnons
from 07/01/2024 to 06/30/2025

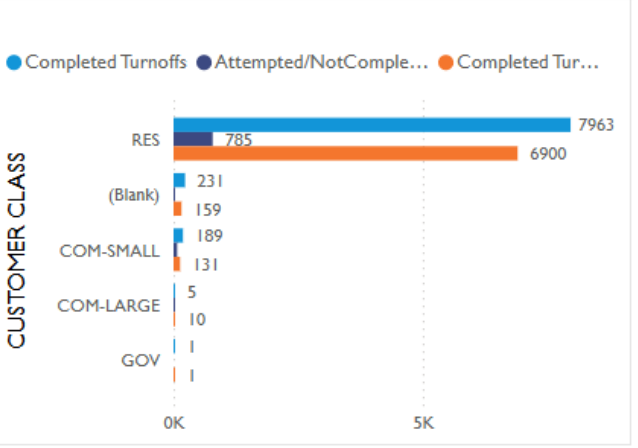
13117	10278
Total Turnoffs Attempted	Completed Turnons

11799	1318
Completed Turn Offs	Attempted and Not Completed

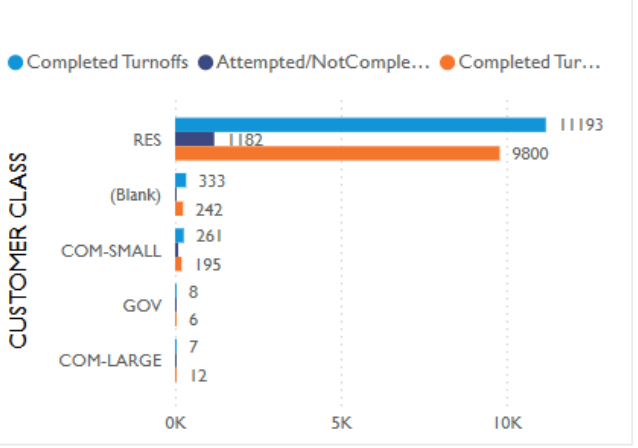
Montgomery County
Turnoffs & Turnons by Collections Class
from 07/01/2024 to 06/30/2025



Prince George's County
Turnoffs & Turnons by Collections Class
from 07/01/2024 to 06/30/2025



All WSSC Water Service Area
Turnoffs & Turnons by Collections Class
from 07/01/2024 to 06/30/2025



General Manager's Report







July 16, 2025

Kishia L. Powell
General Manager/CEO

FY2026
COMMISSION WORK PLAN

- Alignment with Commissioners' annual priorities
- Significant programs, projects and initiatives
- Enterprise-wide/Cross department efforts
- Require Commission/External Stakeholder engagement
- Significant risk mitigation
- Tied to legislative requirements
- Annual budget and legislative advocacy efforts

FY26 COMMISSION WORK PLAN

Focus Area	Strategic Priority	Commissioner/External Stakeholder Engagement	SLT Owner(s)
Vision 2045 – Establish specific outcomes for sustainable and transformative change with specific investment measures and other actions	All	• Review and input • Commission adoption • Approval of expenditures	Kishia Powell SLT
FY2026 Legislative & Advocacy Agenda	All	• Attend meetings with stakeholders • Build support for agenda • Approval of priorities and positions on pending Legislation	Monica Marquina
FY2027 Budget Planning & Approvals	• Affordability & Financial Viability	• Review and approval of budget transmission to Counties • Engagement in budget meetings and Council and Public Hearings	Munetsi Musara
Engage New Financial Advisor - Prepare Long-Term Financial Plan; Stress test modeling; deep dive on economic trends and financial impacts of federal actions; support future bond sales; support alternative revenue and financing strategies	• Affordability & Financial Viability	• Commission briefings • Preparation of required reporting (HB1195)	Munetsi Musara
Cost of Service Study	• Affordability & Financial Viability	• Briefing for awareness • Potential for policy adoption	Munetsi Musara
Customer Financial Assistance – Development of a new financial assistance program and existing program enhancements	• Affordability and Financial Viability • Customer Engagement and Partnerships	• Briefing for awareness • Potential legislative and regulatory changes	Courtney Edmonds John Curry Munetsi Musara
Revenue Recovery – Implementation of Get Current 2.0 (revised); Ramp up collection efforts for Commercial and Multi-Family properties	• Affordability & Financial Viability	• Monthly briefing for awareness of initiatives that encourage increased participation in amnesty program • Assist with Stakeholder support for multi-family collections efforts	John Curry Munetsi Musara
Delivery of FY2026 Capital Improvement Program – Deliver 320 Projects; Monthly Project Stat meetings; align procurement strategy; efforts to maximize utilization	• Asset Management • Optimizing Operations • Sustainability & Resiliency • Affordability & Financial Viability	• Requested approval of Program Management Team (PMT) engagement to optimize delivery • Agency coordination for permitting and partnership opportunities • Commissioner approval of contracts	Caville Stanbury-Woolery Caprecia Poole-Williams Kiyon Harley Munetsi Musara Kishia Powell
Smart Meter Pilot – Implementation Working Group; Community engagement and communications; Engagement of elected officials; Meter deployment; IT preparedness; RFP development	All	• Community/Customer briefings and engagement • Support efforts to brief council committees on progress of smart metering • Brief key stakeholders on full-scale plan	Glen Diaz Joe Edwards David Gill Courtney Edmonds Chuck Brown Monica Marquina

FY26 COMMISSION WORK PLAN

Focus Area	Strategic Priority	Commissioner/External Stakeholder Engagement	SLT Owner(s)
Implement High & Estimated Bills Action Plan – Establish new High Bill Response and Resolution Standard Procedure; Field Activities; Meter Replacements; Smart Meter Pilot	• Affordability & Financial Viability • Customer Engagement and Partnerships	• Commission briefings • Council and Delegates briefing	John Curry Glen Diaz Helen Hagos
Operational Efficiency Review & Benchmarking Assessment	• Optimizing Operations • Affordability & Financial Viability	• State of MD Department of Legislative Services	Helen Hagos Monica Marquina Kishia Powell
Watermain Replacement Project Audits – Patuxent Raw Water Main (Bond Mill Road), Allentown Road and Old Osborne Road	• Optimizing Operations • Affordability & Financial Viability	• Commission briefing • Briefings for County and State elected officials • Community briefings	Helen Hagos
External Funding Pursuits – External Funding Task Force, Collaboration and Advocacy Efforts	All	• Engage Federal, State & Local to advocate for increased funding • Briefing for awareness	Cristi Bickham
Workforce Staffing Analysis – To assess required staffing levels in each Department	• Affordability & Financial Viability • Optimizing Operations • Workforce Development & Culture • Sustainability & Resiliency		Helen Hagos
Implement Workforce Development Initiatives and Grow Partnerships – Document comprehensive strategy; CWWN; ; Local hiring; Apprenticeship Training; Re-entry partnership; Succession Planning; Improvements in Recruitment, Retention and Engagement Pillars; Collaboration/Partnerships with Counties, Schools/Colleges/Universities; Water Sector Engagements	• Workforce Development & Culture • Customer Engagement and Partnerships • Sustainability and Resiliency • Optimizing Operations • Just, Accountable, Caring, Community-Focused, Excellent, Trustworthy (JACCET)	• Commission briefings • Team H2O briefing and engagement • Engage workforce development boards, universities/colleges, local high schools, trades organizations, and water/utility sector organizations	Valerie Farrar Courtney Edmonds SLT

FY26 COMMISSION WORK PLAN

Focus Area	Strategic Priority	Commissioner/External Stakeholder Engagement	SLT Owner(s)
Environmental Health and Safety Assessment – Evaluate existing program and supporting policies; Develop corrective action and implementation plan.	• Workforce Development and Culture • JACCET • Sustainability & Resilience	• Briefings for awareness	David Gill
Strategic Plan – Updates and Implementation	All	• Quarterly briefings for awareness	Helen Hagos SLT
Enterprise Risk Management – Updates to ERM Plan and Risk register; Alignment with Capital Improvement Plan and Other Programs and Initiatives	• Optimizing Operations • Sustainability & Resilience	• Briefing for awareness	Helen Hagos Priscilla To Caville Stanbury-Woolery Bob Maloney
Replace Support Center Switchgear and Backup Generators – Approve schedule, materials, and submittals for project including implementation plan for multi-week building shutdown and safe operations	• Asset Management • Infrastructure Reliability	• Coordinate with contractor & Utility Co. • Coordinate with Police and Homeland Security to combine scheduled shutdown with emergency drill to prepare for catastrophic loss of power	Fred Lees Bob Maloney David Gill
Support Center, Laboratory and Depot Capital Improvements	• Workforce Development & Culture • Sustainability & Resiliency • Optimizing Operations • Asset Management	• Maryland Department of the Environment • Maryland Department of Energy • CSX • PEPCO, WGL, BGE	Fred Lees Caville Stanbury- Woolery David McDonough
Vendor Development (Rising Tide, Utilities 101, Small Local Business Enterprise Program Enhancement)	JACCET	• Briefings for awareness • Collaboration with county, state, and local stakeholder	Kiyon Harley
Collaboration and Support for Economic Development Initiatives	All	• Collaboration with County and Bi-County agencies • Expenditure Approval	Nina Hickson Caville Stanbury-Woolery Kishia Powell
Tracking Federal Policy Shifts and Impacts	All	• Briefings for awareness • Collaboration on advocacy efforts and policy changes	Nina Hickson Monica Marquina Kishia Powell
Emergency Preparedness and Response – Update plans; Assess resources required to support planning and response; Develop comprehensive resilience and contingency plans for key mission threats; tabletop exercises; annual meeting for Critical Customers	• Sustainability & Resiliency • Optimizing Operations • Asset Management • Workforce Development & Culture	• Coordination with County Emergency Management Agencies • Briefings and tabletop exercises for external stakeholders • Critical Customers annual meeting	Bob Maloney David McDonough

FY26 COMMISSION WORK PLAN

Focus Area	Strategic Priority	Commissioner/External Stakeholder Engagement	SLT Owner(s)
Modernization of Enterprise Business System - Financial System and Human Capital Management	• Affordability & Financial Viability • Workforce Development & Culture	• Briefing to Awareness • Benchmark and evaluate Financial/HRIS systems used by similar entities	Joe Edwards Valerie Farrar Munetsi Musara
Implementation of Computerized Maintenance Management System Upgrades to Modernize Work Order Management – Cityworks and WAM 2.4	• Asset Management • Optimizing Operations • Digital Transformation • Workforce Development & Culture	• Briefing for Awareness	Joe Edwards Glen Diaz Ben Thompson David McDonough
Cloud Migration – Decommission on-premise Data Center	• Digital Transformation	• Develop Digital Transition Strategy • Conduct Stakeholder Interviews • Monitor Cost Savings	Joe Edwards
Artificial Intelligence – Establish AI Framework; and Policy; Optimize use cases for AI; Train workforce on policy and uses	• Digital Transformation • Asset Management • Optimizing Operations • Workforce Development & Culture • Sustainability and Resiliency	• Brief for Awareness • Conduct Policy Reviews • Develop training plans • Communicate Impact	Nina Hickson Joe Edwards
PFAS One Water Program -Balance compliance and affordability; 1) Initiate drinking water treatment pilot; 2) Establish source reduction plan in water supply, wastewater and biosolids (via sampling, in-house analysis capacity, data management, treatment research and partnerships)	• Affordability & Financial Viability • Customer Engagement & Partnerships • Optimizing Operations • Sustainability and Resiliency • JACCET	• Briefing for awareness • Approval of expenditures beyond authority • Approval of any required regulation changes	Priscilla To Ben Thompson
Lead Service Line Replacement Program - Implement WSSC Water's 5-year Lead Service Line Replacement Plan	• Affordability & Financial Viability • Customer Engagement & Partnerships • Optimizing Operations • JACCET	• Briefing for awareness • Approval of related contracts for services	Aklile Tesfaye Priscilla To
Regional Biosolids Management – Partnerships for PFAS mitigation and Biosolids value development	Affordability & Financial Viability Sustainability & Resiliency Optimizing Operations Asset Management & Infrastructure Reliability	• Briefings for awareness • May require policy changes	Priscilla To Aklile Tesfaye
Regional Water Supply Program - Develop solutions for long-term sustainable water supply and quality protection	Sustainability & Resiliency Asset Management & Infrastructure Reliability Optimizing Operations JACCET	• Briefings for Awareness • Engagement on federal legislation supporting studies of source water resilience and redundancy including off-river storage	Priscilla To Aklile Tesfaye Caville Stanbury-Woolery

FY26 COMMISSION WORK PLAN

Focus Area	Strategic Priority	Commissioner/External Stakeholder Engagement	SLT Owner(s)
Sanitary Sewer Overflow Consent Decree Closure	• Optimizing Operations • Sustainability and Resiliency • Asset Management • Infrastructure Reliability • JACCET	• Briefings for Commissioners • Department of Justice • Maryland Department of the Environment • Departments of Environment/Environmental Protection (County)	Glen Diaz Aklile Tesfaye Caville Stanbury-Woolery Pricilla To Nina Hickson
Fire Hydrant Inspection Program Enhancements	• Customer Engagement and Partnerships • Sustainability & Resiliency • Optimizing Operations • Asset Management & Infrastructure Reliability	• Engage county for support of enhanced fire hydrant inspections • Engagement of County Stakeholders/Fire Departments	Glen Diaz Monica Marquina Bob Maloney Courtney Edmonds Aklile Tesfaye
Formalize Research Program – establish policies, process, roadmap, outreach to connect operational needs to projects for innovative solutions and cost-savings	• Affordability & Financial Viability • Optimizing Operations • Workforce Development and Culture	• Briefings for Commissioners	Priscilla To
Water System Vulnerabilities Identify and document Production, transmission and distribution system vulnerabilities; capture in enterprise risk management plan and inform facilities planning and CIP plan to address	• Sustainability & Resiliency • Optimizing Operations • Asset Management & Infrastructure Reliability	• Briefing for Commissioners • Briefings for County Executives and County Councils	Priscilla To Glen Diaz Ben Thompson
Blue Plains Intermunicipal Agreement (IMA) Discussions/Negotiations for updates that reflect current operations and costs	• Affordability & Financial Viability • Sustainability & Resiliency • Optimizing Operations • Asset Management & Infrastructure Reliability	• Briefings for Commissioners and other stakeholders • Required reviews and approvals for any changes	Aklile Tesfaye Priscilla To Nina Hickson
Pursue MDE Reimbursement for 2010 Blue Plains Enhanced Nutrient Removal Upgrades	• Affordability & Financial Viability	• Continued engagement with Maryland Department of Environment	Aklile Tesfaye
Harden/Secure WSSC Water Facilities - Physical security enhancements; leverage technology improvements; staff training	• Optimizing Operations • Sustainability and Resiliency • Asset Management • Infrastructure Reliability • Workforce Development and Culture	• Briefing for Commissioners	Bob Maloney Fred Lees David McDonough



SUMMARIZING

THE PRESIDENT'S BUDGET REQUEST

What

The President's Budget request makes sharp cuts to water infrastructure funding.

Status/Impact

89% cut to State Revolving Fund (SRF) programs results in Maryland receiving approximately $6.5M for FFY26/SFY24 – compared to typical allotment of nearly $60M to the state's SFR program.

House/Senate Bills

Both chambers working to release bill text for draft FY26 appropriations bills (released in mid to late July).

Deadlines/Continuing Resolution

Congress' deadline to pass a spending bill is Sept. 30.
Likely to use a Continuing Resolution (CR) to buy more time.

WSSC Water Earmark Project

Successfully requested that Sens. Van Hollen & Alsobrooks and Reps. Raskin & Ivey submit earmark project requests for $12.6M for one sewer rehabilitation project in each county.



Workforce Development & Culture

WSSCWATER
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Update on **Leadership**



Bob Maloney
Police & Homeland Security Director



Joe Edwards
Chief Information Officer

Chairman of the Board: Ben Thompson Leading Two Water/Wastewater Organizations

Interim Production Chief Ben Thompson voted Chair of Board of Waterworks and Waste Systems Operators on June 9, 2025

The Board establishes education, experience and examination standards for operators and superintendents of Maryland water and wastewater treatment systems

Also issues and renews certificates based on these standards

Ben also becomes Chair of the Chesapeake Section-AWWA (CSAWWA) in August 2025.



Chesapeake AWWA

Spotlight: Water/Wastewater Systems Assessments Division

Dedicated field team of 42 members of Team H_2O

Two teams, one in each county

Completed over 7,000 work orders this calendar year

Work orders include

- Preventative maintenance, like sewer line cleaning
- CCTV inspections
- Sewer odor investigations
- Sewer leak investigate – sanitary sewer overflows and basement backups

Great teamwork between both teams on responses to critical emergencies







Safety is Mission Critical: Working during Extreme Heat Wave

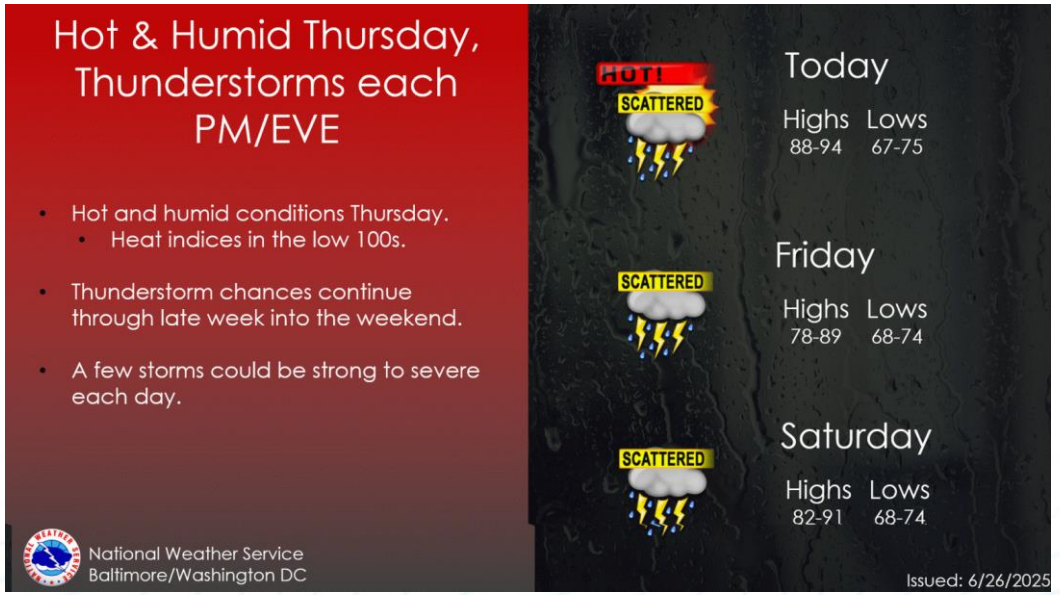
Heat wave week of June 23 – heat indexes above 100 degrees

Safety Alerts are issued each morning with high heat warning advisories

July 7 Heatwave Tabletop Exercise; hybrid via Teams with 40 participants

- Ensuring employee safety, facility impacts and mission-critical operational requirements when heat index rises above 100 degrees
- Considered what to do if potential power outages at plants







Customer Engagement & Partnerships

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Peer Utilities High Bill Policy Review

Purpose: Understand how peer utilities assist with high or disputed water bills.

Methodology

- Reviewed publicly available policies of 22 peer utilities from 50 largest across the U.S.
- Focus areas:
  - Adjustment Types
    - Unexplained High Bills
    - Visible Leaks
    - Underground Leaks
    - Leaks Not Entering Sewer
  - Criteria (Eligibility and Frequency)
  - Benefit

22 Peer Utilities

Atlanta (City of) DWM	Houston Public Works
Austin Water	KC Water
Baltimore City DPW	Louisville Water
Boston W&S Commission	Miami-Dade WSD
Charlotte Water	New York City DEP
Chicago (City of) DWM	Philadelphia Water Dept
Cleveland City Water	Portland Water Bureau
DC Water	Raleigh Water
Denver Water	San Antonio Water System
Detroit WSD	Seattle Public Utilities
Greater Cincinnati Water Works	Tulsa (City) Water

High Bill Policy Review | Key Findings

WSSC Water is at the forefront in assisting customers with high bills

Notable highlights of peer review are:



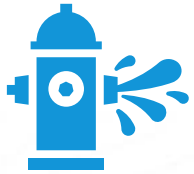
40% of peer utilities either do not provide assistance or provide limited assistance

Out of 22 peer utilities, 9 do not provide assistance with unexplained high bills, visible leaks, underground leaks and leaks not entering the sewer



Utilities with lower volume requirements often enforce stricter eligibility and offer reduced benefits

Many utilities balance benefits and eligibility criteria. When benefits are more generous, they typically come with more stringent eligibility requirements



Where utilities offer some assistance, visible leaks are often excluded from adjustment

Leaks that can be observed by sight or sound, such as toilet leaks, are frequently excluded from billing adjustments, as they are generally preventable and considered a private maintenance requirement

WSSC Water's Policy Governance

Metering, Billing and Collections

- **Maryland Annotated Code**
  - Public Utilities Article (PUA)
    Division II - Washington Suburban Sanitary Commission Title 25 - Rates and Charges

- **WSSC Water Code of Regulations**
  - Title 3 – Customer Management Subtitle II – Customer Account Management
  - Chapter 3.20 – Adjustment and Correction of Water/Sewer Bills

  - The purpose of this chapter is to describe when and how WSSC shall:
    a) Adjust bills that have been issued correctly; and
    b) Correct bills that have been issued incorrectly.

Policy on Water Bill Adjustments

Chapter 3.20 – Adjustment and Correction of Water/Sewer Bills

Section	Adjustment Type	Adjustment	Frequency Limit
3.20.040	High Bill Adjustment (Single-Unit Residential Properties)	ADC at least three times the comparable ADC or current ADC; not eligible for any other adjustment; consumption has returned to normal; 50% adjustment of water and sewer charges above the comparable ADC for up to two consecutive billing periods	Once every three years
3.45.100	High Bill Adjustment (Single-Unit Residential Properties) CAP Customers	ADC at least three times the comparable ADC or current ADC; not eligible for any other adjustment; consumption has returned to normal; 100% adjustment of water and sewer charges above the comparable ADC for up to two consecutive billing periods	Once every three years
3.20.040	High Bill Adjustment (Single-Unit Commercial Properties)	ADC at least three times the comparable ADC or current ADC; not eligible for any other adjustment; consumption has returned to normal; 25% adjustment of water and sewer charges above the comparable ADC for up to two consecutive billing periods	Only Once
3.20.040	Credits for Customers With Physical or Mental Impairment (Single-Unit Residential)	A leak that was not apparent to the occupants due to the impairment(s) shall be adjusted; both excess water and sewer charges reduced to comparable ADC for all billing periods impacts; repair receipt and Physician's letter required	None
3.20.040	Discolored Water or Sod Restoration (Single-/Multi-Unit Residential)	A high bill due to having to run the water in the home to clear discoloration, or due to watering of sod replaced or restored by a WSSC contractor; requires confirmation of discolored water or sod restoration by maintenance records or otherwise verified by WSSC Water staff; excludes both water and sewer charges more than comparable ADC	None

Policy on Water Bill Adjustments

Chapter 3.20 – Adjustment and Correction of Water/Sewer Bills

Section	Adjustment Type	Adjustment	Frequency Limit
3.20.050	Leaks on Property – Underground Leaks	WSSC shall issue an adjusted bill to exclude up to six months of excess water and sewer use charges based on the property's comparable ADC; with verification of underground leak and repair of that underground leak under a WSSC Water permit held by a WSSC Water licensed plumber	None
3.20.050	Fire or Vandalism	High bill because of fire or an act of vandalism; the bill and water use must coincide with a period during which the fire or act of vandalism occurred as documented in a timely filed police or fire department report; bill adjusted to exclude both water and sewer charges based on the comparable or current ADC	None
3.20.050	Gasket Leak on Meter	An account shall be adjusted for all excess water and sewer charges when a gasket leaking on a meter registers on the meter (that is, the leaking gasket is on the "house side" of the meter.) (2) The comparable ADC or, if unavailable, the current ADC shall be used as the basis of the adjustment.	None
3.20.050	Lining Project	Charges resulting from water used during cleaning and lining of a water main, or due to the switching of meters in a dual meter pit; adjusted based on the comparable or current ADC	None
3.20.050	Sewer Only Adjustment	Adjustment to sewer charges where water lost to a leak does not enter the sewer system (crawl space leaks; hose bib leaks; and burst pipes); requires customer to submit the receipt from a plumber or a sworn affidavit stating that the leak was repaired; and the water lost from the leak did not enter a floor drain or otherwise enter the WSSC sewer system; adjustment of all excess sewer charges for up to two billing periods based on the comparable or current ADC. The water charges resulting from the leak are not eligible for adjustment under this chapter.	None

Enhancing Small Local Business Enterprise Program

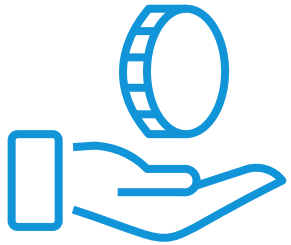
WSSC Water's Small Local Business Enterprise (SLBE) program is a race- and gender-neutral program in existence since 2001

$35M → SLBE

In Fiscal Year 2024, WSSC Water spent $35 million (7%) with SLBE firms

The goal is to encourage significant participation in WSSC Water's contracting opportunities and promote economic growth of small firms primarily located in Prince George's & Montgomery counties

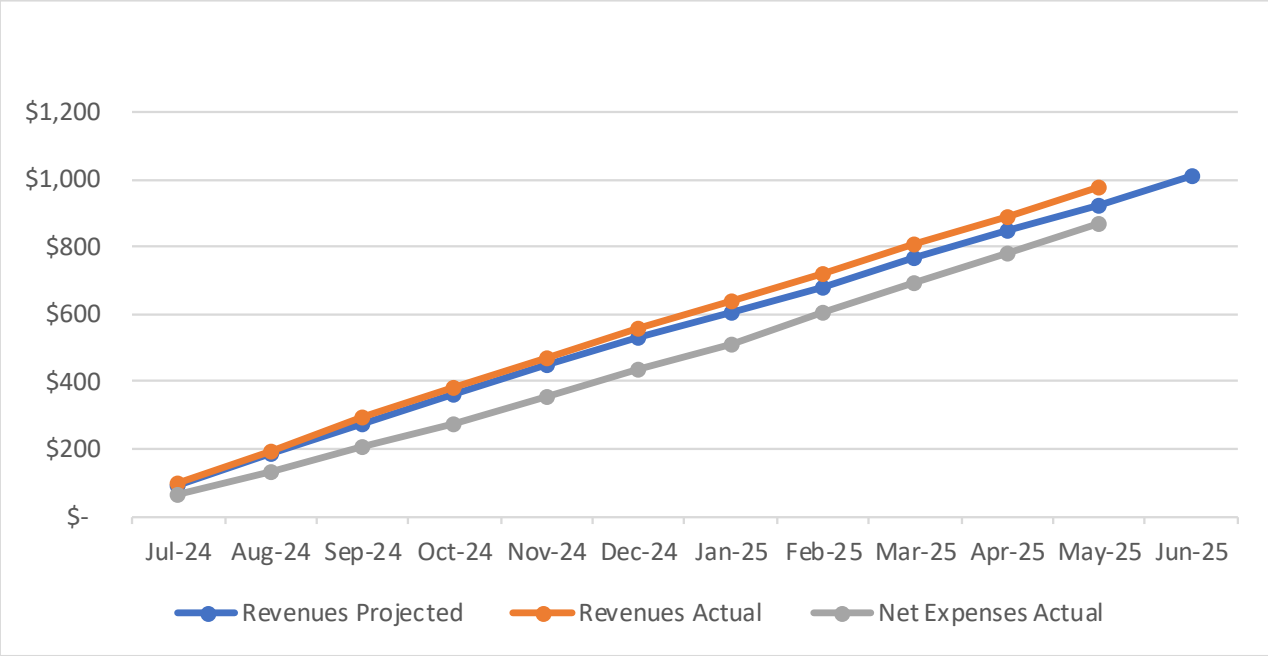
Actively executing a multi-phase strategy to review and enhance small business access to WSSC Water contracts through immediate and long-term program enhancements



Affordability & Financial Viability

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Financial Management



Fiscal Year 2025			
Month	Revenues		Net Expenses
	Projected	Actual	Actual
Jul-24	$ 92	$ 98	$ 67
Aug-24	$ 184	$ 196	$ 134
Sep-24	$ 276	$ 293	$ 206
Oct-24	$ 364	$ 385	$ 277
Nov-24	$ 448	$ 471	$ 354
Dec-24	$ 530	$ 559	$ 434
Jan-25	$ 608	$ 643	$ 513
Feb-25	$ 683	$ 720	$ 603
Mar-25	$ 766	$ 806	$ 694
Apr-25	$ 847	$ 890	$ 781
May-25	$ 924	$ 979	$ 872
Jun-25	$ 1,009		

Overall

- Balancing community affordability with utility rate revenue stability
- Continuous improvement in financial metrics/management policies such as debt service coverage and cash on hand
- Maintaining AAA Bond rating to maintain the low cost of borrowing

Operating

- Safe Drinking Water Act, Clean Water Act compliance
- Maintaining compensation competitiveness
- Improving the health and safety of the workplace
- Funding for training, fleet maintenance, and maintenance of Production and Non-Production facilities
- Funding to cover increased cost of regional sewage disposal
- Increased funding for new and existing customer assistance programs
- Funding required for increased chemical use
- Countering impacts of climate change – low flows in Potomac, algal blooms, increased water main breaks

Capital

- FY2027 CIP program costs including increase in Engineering Support Program needs
- Increasing investment in electrical upgrades for Production Facilities – Parkway, Potomac and Patuxent
- Potomac Consent Decree close out
- Increased investment in non-Production facilities: Anacostia Depot
- Pilot for PFAS drinking water treatment
- Lead Service Line Replacement program
- Continue Fleet refresh

FY2027 Budget
Priorities

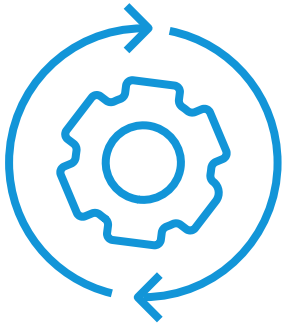
FY27 Budget Development Guidelines and Outcome Based Budgeting

Development Guidelines

- Service funding levels
  - FY27 base budgets will be set at the FY26 funded level
  - All line-item increases must be presented as new funding requests
- Savings targets
  - Departments are expected to identify 5% in savings within their FY27 budget
- Work year requests
  - A staffing level assessment must accompany all new work year requests

Outcome Based Budgeting

- Outcomes and KPIs
  - Must be clearly defined (Performance metrics, permit compliance, service level target, Vision 2045, Strategic Priority Objective) and have associated cost where available
- Operating Departments
  - Budget categories must include non-discretionary vs discretionary cost details



Optimizing Operations

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Audit Findings | High-Level Status

Department	OIG Verified Closed Actions	Corrective Actions		
		Pending OIG Verification	Open	Total
Utility Services	1		1	1
Finance Department		1	2	3
Human Resources		1	5	6
Strategic Partnership & Community Impact			1	1
Information Technology			3	3
TOTAL	1	2	12	14

Note: Status as of June 30th.

Audit Risk Categories

RISK CATEGORY	DESCRIPTION
HIGH	Critical control weaknesses (i.e., exceptions to regulations, policies, procedures and/or rules).
MEDIUM	Control deficiencies which impair the Commission's ability to initiate, authorize, record, process, or report data.
LOW	Less significant efficiency and effectiveness control enhancement matters which are captured in management memorandums.
Note: Categorization is subject to auditor judgment and other contributing factors.	

High & Medium Audit Findings

Project Name /Finding	Risk Category	Recommendation	Responsible Party	Due Date
Water Fund Audit Finding 1: Maximum threshold amount was exceeded for 28 accounts	HIGH	Recommendation 1B: Comply with the Internal Administrative Procedures in the WSSC's Chapter 3.65 Water Fund Administration	Strategic Partnership & Community Impact	October 2025
YEAR-END PAYROLL – SPECIAL PAY COMPLIANCE AUDIT Finding 1: Lack of Standardized Operating Procedures and Documented Approvals for Stand-By Duty Assignments	HIGH	Recommendation 1: Enforce SOP Development and Approval for Stand-By Assignments	Human Resources Office	March 2026
YEAR-END PAYROLL – SPECIAL PAY COMPLIANCE AUDIT Finding 2: Lack of Policies and Procedures Governing the Authorization and Payment of Additional Regular Hours	HIGH	Recommendation 2: Establish Clear Guidelines and Controls for Additional Regular Hours	Human Resources Office	March 2026
YEAR-END PAYROLL – SPECIAL PAY COMPLIANCE AUDIT Finding 3: Lack of Formal Oversight for Overtime Approval and Tracking	MEDIUM	Recommendation 3: Strengthen Overtime Approval and Monitoring Controls	Human Resources	March 2026

High & Medium Audit Findings (*cont'd*)

Project Name /Finding	Risk Category	Recommendation	Responsible Party	Due Date
ANNUAL DISASTER RECOVERY EXERCISE	**HIGH & MEDIUM**	Recommendation: Review and improve Disaster Recovery procedures.	Information Technology	January 2026
Fire Hydrant Operations Finding 2: Information systems have incomplete and inaccurate locational data for Fire Hydrants	**MEDIUM**	Recommendation 2: Ensure that the locational data for fire hydrants is accurate	Utility Services	August 2026

Questions?

WSSCWATER
DELIVERING THE ESSENTIAL

Docusign Envelope ID: 128E172D-AFBD-4219-9993-4FD3B609C715

COMMISSION PACKAGE

Purpose of Request

This Commission Package requests approval to award Contract No. 55577, Coolridge Road Sewer Rehabilitation in the amount of $2,616,292.00 to Inliner Solutions LLC for a contract term 365 Days.

Contract Summary

Requested Action:	Contracting Area:	Procurement Type:	Competitively Bid:
☒New Award ☐Option Term ☐Change Order ☐Other: _____	☐Architecture & Engineering ☒Construction ☐Goods & Services ☐Professional Services	☒Invitation for Bid ☐Multi-Step Invitation for Bid ☐Request for Proposal ☐Other: _____	☒Yes ☐No **Basis of Award:** ☒Lowest Bid Price ☐Lowest Evaluated Bid Price ☐Most Responsible and Responsive Offeror ☐N/A
Requested Amount:	$2,616,292.00	**Contract Number:**	55577
Contract Term:	365 Days	**Project Location:**	☐Montgomery County ☒Prince George's County ☐Both Counties ☐Other: _____
Option Term:	N/A		

Project Scope and Overview

The scope of this contract consists of the repair, rehabilitation, or replacement of 1.66 miles of defective sewer mains and laterals utilizing 3364 linear feet (LF) (0.64 miles) of cured-in-place pipe lining, 2536 LF (0.48 miles) of pipe bursting, 640 LF (0.13 miles) of open-cut replacement, 2062 LF (0.41 miles) of defective sewer laterals, and thirty (30) manholes located in the Piscataway Creek Basin, Prince George's County, Maryland.

The fact sheets were mailed to impacted customers on 9/6/2022. The outreach meeting will be held 4 to 6 weeks prior to the start of construction. A meeting invitation will be sent to the Honorable Edward Burroughs, III and Honorable Sydney Harrison, Prince George's County Council District 8 & 9 Council Members.

FY26 Budget:	$1,962,219.00	**FY27 Budget:**	$654,073.00
FY28 Budget:	**$**	**FY29 Budget:**	$

Capital Improvement Project (CIP)

Docusign Envelope ID: 128E172D-AFBD-4219-9993-4FD3B609C715

CIP Project Title:	Coolridge Road Sewer Rehabilitation
CIP Job Number:	CRCILRMH7175C21

Justification
The project resides in Prince George's County in the Piscataway Creek basin and conveys wastewater to the Piscataway Water Resource Recovery Facility. Coolridge Road Sewer Rehabilitation includes the repair, replacement, and rehabilitation of 4-inch, 6-inch, and 8-inch concrete gravity sewer main and laterals constructed between 1968 and 1971. During the examination, it was discovered that the sewer mains have root intrusion, infiltration, and grease buildup. This is a Maryland Department of the Environment loan-funded project.

OSDI Recommendation	
OSDI Concurrence:	☒ Yes ☐ No ☐ N/A
Awardee Information	
Contractor Name:	Inliner Solutions LLC
Contract Amount:	$2,616,292.00
Business Location:	Washington, DC
Past Performance:	☒ Satisfactory ☐ No Past Performance

Subcontractors	**Summary of Services**
Royale Construction, Inc. Bowie, Maryland	Concrete
Ecotech Hydro Excavation, LLC Quarryville, Pennsylvania	Pipe jetting and CCTV video pipe inspection
Sebco Contracting, LLC Davidsonville, Maryland	Replace sanitary sewer pipe, external point repairs, manhole frame & cover, manhole ring adjustment, and gravel-trench backfill
Empire Landscape, LLC Silver Spring, Maryland	Landscaping
Adonai 7 Services, LLC Damascus, Maryland	Lane closures, road closures, and flagging

Docusign Envelope ID: 128E172D-AFBD-4219-9993-4FD3B609C715

Change Order Justification		
Goods and Services:	**Construction:**	**Professional Services or Architectural & Engineering:**
☐ Increased quantities ☐ Increased unit prices ☐ Other (Describe below)	☐ Unforeseen site changes ☐ Minor change in scope ☐ Scheduling impacts ☐ Design errors or omissions ☐ Other (Describe below)	☐ Increased hours ☐ Increased hourly rates ☐ Minor change in scope ☐ Scheduling impacts ☐ Other (Describe below)

Other Justification(s):

Contract Summary				
Contract History:	**Requested Amount:**	**Cumulative Amount:**	**Approved By:**	**Approval Date:**
Original Contract Value	$	$		
Change Order No. 1	$	$		
Option Term 1	$	$		
	TOTALS	$		

Statement of Determination and Findings

Based upon a thorough review and analysis of the Contractor's proposal and all other supporting documentation submitted by the Contractor, and in conjunction with the due diligence performed by the Procurement Office, I certify that the award of Contract No. 55577 is relevant, fair, and reasonable, and in the best interest of the Commission. To the best of my knowledge and belief all applicable regulatory and statutory provisions were adhered to when determining award.
Buyer: Curtis L Pinder Buyer's Initials: CP

Docusign Envelope ID: 128E172D-AFBD-4219-9993-4FD3B609C715

Legal Form and Sufficiency Review

This contract was procured under an exemption from competition as provided for in the Procurement Regulations. The use of that exemption has been reviewed and approved for legal sufficiency.

☐ Not Applicable

_____
General Counsel's Office

☐ Not Applicable

This contract has been reviewed and approved for legal form and sufficiency by the General Counsel's Office:

Signed by:
Nina R Hickson
36721264CCA14E4...
_____
General Counsel's Office

Or

The Procurement Office has notified the General Counsel's Office that this is a standard form contract previously approved for legal form and sufficiency by the General Counsel's Office and there are no deviations from the standard form:

_____
General Counsel's Office

Docusign Envelope ID: 128E172D-AFBD-4219-9993-4FD3B609C715

Review and Approval

DocuSigned by:
Caville Stanbury-Woolery
E90A427ED8B14C9...

Jul 3, 2025 | 9:27 AM EDT

Caville Stanbury-Woolery
Acting Chief Engineer

Date

Signed by:
Kiyon Harley
0A75BF3AD960495...

Jul 3, 2025 | 6:39 PM EDT

Kiyon T. Harley
Acting Director, Office of Supplier Diversity & Inclusion

Date

DocuSigned by:
Munetsi T Musara
66EC2C787AA4449...

Jul 4, 2025 | 11:58 AM EDT

Munetsi Timothy Musara
Chief Financial Officer

Date

DocuSigned by:
Caprecia Poole-Williams
A42FEDB2CA544D0...

Jul 3, 2025 | 9:45 AM EDT

Caprecia M. Poole-Williams
Chief Procurement Officer

Date

Signed by:
Aklile Tesfaye
729AA1281A544A4...

Jul 4, 2025 | 4:22 PM EDT

Aklile Tesfaye
Deputy General Manager of Operations

Date

DocuSigned by:
Kpowell
D2484629DDEE458...

Jul 7, 2025 | 11:26 PM EDT

Kishia L. Powell
General Manager/CEO

Date

Docusign Envelope ID: 128E172D-AFBD-4219-9993-4FD3B609C715

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action.

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action with the following stipulations:

_____

_____

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted not to approve the above action.

_____ / _____

COMMISSION **Date**

Docusign Envelope ID: 128E172D-AFBD-4219-9993-4FD3B609C715

Bid Results

SOLICITATION NO: 55577		**DATE:** **TIME:** **LOCATION:**	3/6/2025 14:00:00 PM Online Discussion
TITLE:	Coolridge Road Sewer Rehabilitation		
ENGINEER'S ESTIMATE	**$2,205,615.41**	**RECORDED BY:**	C. Pinder

	NAME OF BIDDER	BID AMOUNT
1.	Inliner Solutions, LLC	$2,616,292.00
2.	Triangle Contracting LLC	$2,842,150.44
3.	Commercial Utilities	$2,987,723.06
4.	Ross Contracting, Inc.	$3,017,720.00
5.	Pessoa Construction Company	$3,139,994.00
6.	Anchor Construction Corporation	$3,243,173.50
7.	Rivers Construction Group, LTD	$3,512,190.00

Docusign Envelope ID: 128E172D-AFBD-4219-9993-4FD3B609C715

Project Map

This contract has no project map.

Docusign Envelope ID: E61AE3DF-6EE4-441D-8017-29C42C77AF4B

COMMISSION PACKAGE

Purpose of Request

This Commission Package requests approval to award Contract No. 60561, Three Large Valve Vault Replacement in the amount of $3,765,125.00 to W.F. Wilson & Sons, Inc, for a contract term of 250 days.

Contract Summary

Requested Action:	**Contracting Area:**	**Procurement Type:**	**Competitively Bid:**
☒New Award ☐Option Term ☐Change Order ☐Other: _____	☐Architecture & Engineering ☒Construction ☐Goods & Services ☐Professional Services	☐Invitation for Bid ☐Multi-Step Invitation for Bid ☒Request for Proposal ☐Other: _____	☒Yes ☐No **Basis of Award:** ☐Lowest Bid Price ☐Lowest Evaluated Bid Price ☒Most Responsible and Responsive Offeror ☐N/A
Requested Amount:	$3,765,125.00	**Contract Number:**	60561
Contract Term:	250 Days	**Project Location:**	☒Montgomery County ☐Prince George's County ☐Both Counties ☐Other: _____
Option Term:			

Project Scope and Overview

The scope of this contract consists of replacing prestressed concrete cylinder pipe and installing approximately 217 feet of ductile iron pipe water main and replacing three (3) butterfly valves and installing three (3) double-disk gate valves and vaults. This contract consists of three (3) locations in Montgomery County: Beach Drive in Kensington, Sligo Creek Parkway in Silver Spring, and Colesville Road in Silver Spring.

During the final stages of design, Fact Sheets were mailed to impacted customers, the Honorable Kate Stewart, Montgomery County Council District 4, and the Honorable Kristin Mink, Montgomery County Council District 5 on January 21, 2025. A Preconstruction Outreach Meeting will be held with the community approximately one (1) month before construction begins. Affected customers and county council members will be invited.

FY26 Budget:	$3,765,125.00	**FY27 Budget:**	$
FY28 Budget:	$	**FY29 Budget:**	$

Docusign Envelope ID: E61AE3DF-6EE4-441D-8017-29C42C77AF4B

Capital Improvement Project (CIP)	
CIP Project Title:	48-inch Large Valve Vault Replacement Project at Sligo Creek Parkway; 54-inch Large Valve Vault Replacement Project at Beach Drive; 30-inch Large Valve Vault Replacement Project at Colesville Road
CIP Job Number:	BT7292A22; BT7293A22; BT7294A22

Justification

This contract includes three (3) separate capital improvement projects that have been consolidated under one (1) contract. The three (3) valves are the primary isolation valves for three (3) secondary feed mains of the Bi-County Tunnel Transmission Main, the main source of water to Prince George's County. The scope of the contract requires the isolation and shutdown of the Bi-County Tunnel which can only be achieved during the low demand season of the system. Due to the complexity of shutting down the tunnel it was determined a single shutdown to complete the replacements would be a critical factor. Consequently, the project will be delivered effectively within a controlled schedule during a single shutdown and in a cost-effective manner through the consolidation under one (1) contract rather than employing multiple contractors.

The existing 24-inch, 42-inch, and 54-inch butterfly valves were installed in 1978, and records show the valves have caused delays in shutting down the tunnel. The presence of butterfly valves requires additional security measures to isolate the tunnel safely due to their mechanical limits in fully operating the valve. This results in additional operation time and restraints put upon the distribution system when the tunnel is required to shut down for maintenance. Additional system improvements are dependent upon the shutdown of the tunnel. As a result, these three valves were identified for replacement because they are older butterfly valves that do not provide complete isolation or a "dry shut". Valves that can achieve a dry shut, provide operational resiliency and stability in the system for future operations, construction, and maintenance work.

The existing 30-inch, 48-inch, and 54-inch prestressed concrete cylinder pipe were installed in 1978. Due to the increased risk of failure in large diameter prestressed concrete cylinder pipe, the sections of water main between the replacement valve and the connection to the tunnel were also selected for replacement. Approximately 55 feet of 30-inch water main, 51 feet of 48-inch water main, and 111 feet of 54-inch water main will be replaced with ductile iron pipe.

OSDI Recommendation	
OSDI Concurrence:	☒ Yes ☐ No ☐ N/A

Docusign Envelope ID: E61AE3DF-6EE4-441D-8017-29C42C77AF4B

Awardee Information	
Contractor Name:	W.F. Wilson & Sons, Inc.
Contract Amount:	$3,765,125.00
Business Location:	Elkridge, Maryland
Past Performance:	☒ Satisfactory ☐ No Past Performance

Subcontractors	Summary of Services
LJD Services & Supplies, LLC. Laurel, Maryland	Supplying 54” vault & pipe materials; flagging services
Keys Material & Utilities, Inc. Laurel, Maryland	Supplying 30” & 48” vault and pipe materials
Sunrise Safety Service, Inc. Glen Burnie, Maryland	Providing safety services and traffic control
L.E. Blue & Associates, Inc. Beltsville, Maryland	Providing trucking

Change Order Justification		
Goods and Services:	**Construction:**	**Professional Services or Architectural & Engineering:**
☐ Increased quantities ☐ Increased unit prices ☐ Other (Describe below)	☐ Unforeseen site changes ☐ Minor change in scope ☐ Scheduling impacts ☐ Design errors or omissions ☐ Other (Describe below)	☐ Increased hours ☐ Increased hourly rates ☐ Minor change in scope ☐ Scheduling impacts ☐ Other (Describe below)

Other Justification(s):

Docusign Envelope ID: E61AE3DF-6EE4-441D-8017-29C42C77AF4B

Contract Summary				
Contract History:	**Requested Amount:**	**Cumulative Amount:**	**Approved By:**	**Approval Date:**
Original Contract Value	$	$		
Change Order No. 1	$	$		
Option Term 1	$	$		
	TOTALS	$		

Statement of Determination and Findings

Based upon a thorough review and analysis of the Contractor's proposal and all other supporting documentation submitted by the Contractor, and in conjunction with the due diligence performed by the Procurement Office, I certify that the award of Contract No. 60561 is relevant, fair, and reasonable, and in the best interest of the Commission. To the best of my knowledge and belief all applicable regulatory and statutory provisions were adhered to when determining award.
Buyer: Cheryll Brewton Buyer's Initials: CB

Docusign Envelope ID: E61AE3DF-6EE4-441D-8017-29C42C77AF4B

Legal Form and Sufficiency Review

This contract was procured under an exemption from competition as provided for in the Procurement Regulations. The use of that exemption has been reviewed and approved for legal sufficiency.

☐ Not Applicable

_____
General Counsel's Office

☐ Not Applicable

This contract has been reviewed and approved for legal form and sufficiency by the General Counsel's Office:

Signed by:
Nina R Hickson
36721264CCA14E4...
General Counsel's Office

Or

The Procurement Office has notified the General Counsel's Office that this is a standard form contract previously approved for legal form and sufficiency by the General Counsel's Office and there are no deviations from the standard form:

_____
General Counsel's Office

Docusign Envelope ID: E61AE3DF-6EE4-441D-8017-29C42C77AF4B

Review and Approval

DocuSigned by:
Caville Stanbury-Woolery
E96A427ED8B14C9...

Jul 9, 2025 | 9:26 PM EDT

Caville Stanbury-Woolery — **Date**
Acting Chief Engineer

Signed by:
Kiyon Harley
0A75BE3AD966495...

Jul 9, 2025 | 10:30 PM EDT

Kiyon T. Harley — **Date**
Acting Director, Office of Supplier Diversity & Inclusion

DocuSigned by:
Munetsi T Musara
66EC2C787AA4449...

Jul 10, 2025 | 8:47 AM EDT

Munetsi Timothy Musara — **Date**
Chief Financial Officer

DocuSigned by:
Caprecia Poole-Williams
A42EEDB2CA544D0...

Jul 9, 2025 | 10:00 PM EDT

Caprecia M. Poole-Williams — **Date**
Chief Procurement Officer

Signed by:
Aklile Tesfaye
729AA1281A544A4...

Jul 10, 2025 | 3:16 PM EDT

Aklile Tesfaye — **Date**
Deputy General Manager of Operations

DocuSigned by:
Kpowell
D2484629DDEE450...

Jul 10, 2025 | 3:27 PM EDT

Kishia L. Powell — **Date**
General Manager/CEO

Docusign Envelope ID: E61AE3DF-6EE4-441D-8017-29C42C77AF4B

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action.

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action with the following stipulations:

_____

_____

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted not to approve the above action.

_____ / _____

COMMISSION **Date**

Docusign Envelope ID: E61AE3DF-6EE4-441D-8017-29C42C77AF4B

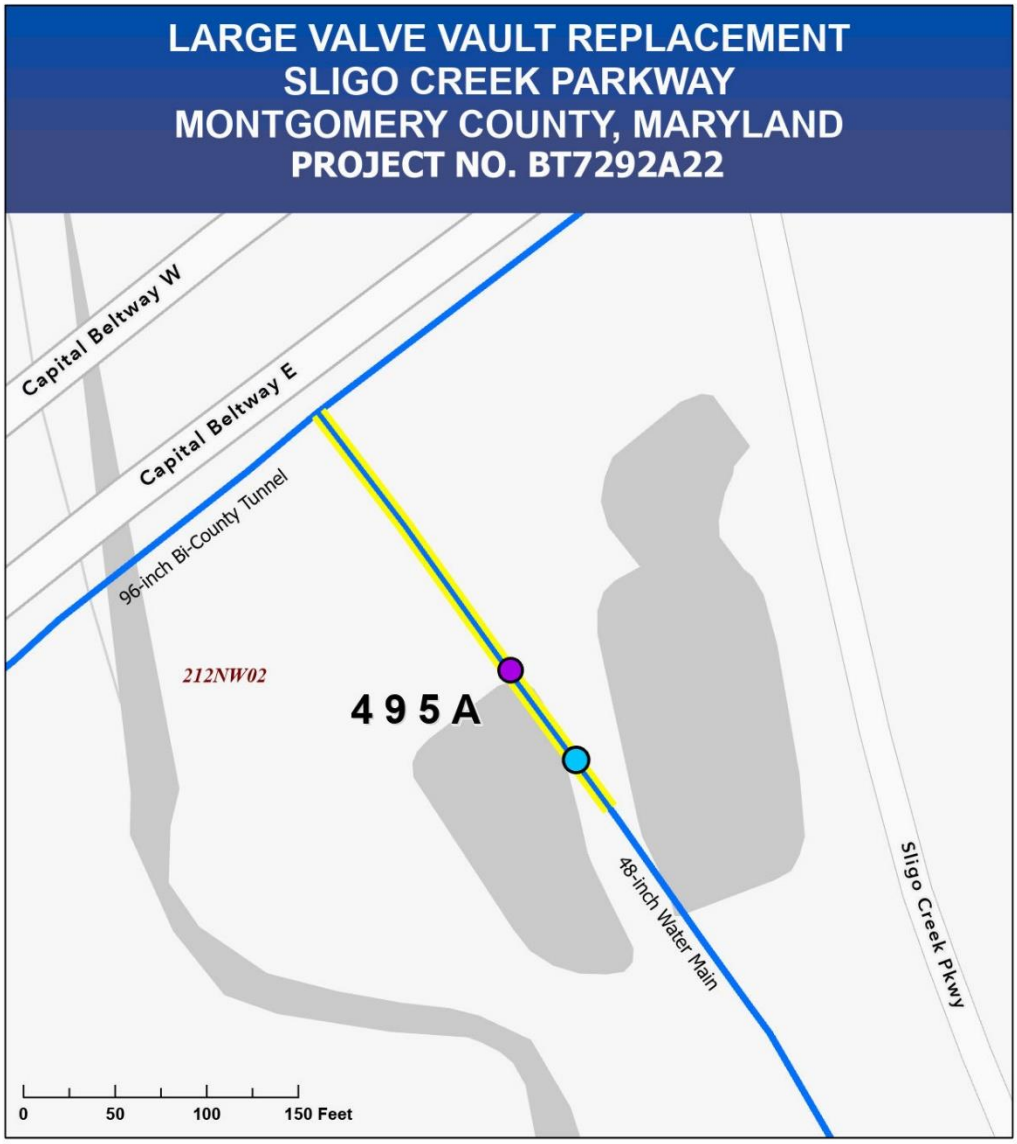
Bid Results

SOLICITATION NO: **60561**	**DATE: 4/30/2025** **TIME: 2:00 PM** **LOCATION: ON-LINE DISCUSSION**	**BUYER NAME:** C. Brewton
SOLICITATION TITLE:	Three Large Valve Vault Replacement	
FINAL BID TABULATION		

	NAME OF BIDDER	DATE RECEIVED
1.	Flippo Construction Company, Inc.	4/30/2025
2.	Garney Companies, Inc.	4/30/2025
3.	Ross Contracting, Inc.	4/30/2025
4.	W.F. Wilson & Sons, Inc.	4/30/2025

Docusign Envelope ID: E61AE3DF-6EE4-441D-8017-29C42C77AF4B

Project Map



Docusign Envelope ID: E61AE3DF-6EE4-441D-8017-29C42C77AF4B

WSSCWATER
DELIVERING THE ESSENTIAL

LARGE VALVE VAULT REPLACEMENT
BEACH DRIVE
MONTGOMERY COUNTY, MARYLAND
PROJECT NO. BT7293A22



Legend

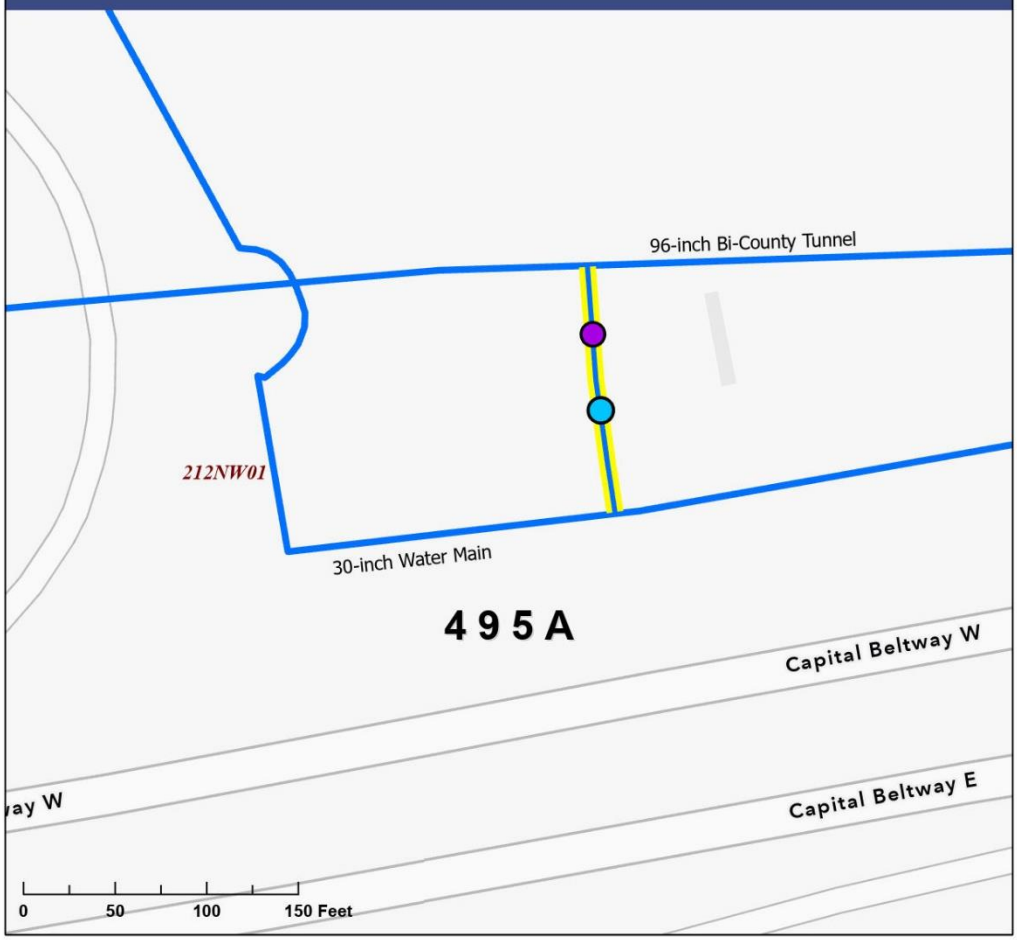
- Existing Valve
- Replacement Valve
- Water Main Replacement
- Existing Water Main

WSSCWATER
DELIVERING THE ESSENTIAL

Docusign Envelope ID: E61AE3DF-6EE4-441D-8017-29C42C77AF4B

WSSCWATER
DELIVERING THE ESSENTIAL

LARGE VALVE VAULT REPLACEMENT
COLESVILLE ROAD
MONTGOMERY COUNTY, MARYLAND
PROJECT NO. BT7294A22



Legend

- Existing Valve
- Replacement Valve
- Water Main Replacement
- Existing Water Main

WSSCWATER
DELIVERING THE ESSENTIAL

Docusign Envelope ID: 2592CAFC-B187-4D97-B89F-122DD4E1F693

COMMISSION PACKAGE

Purpose of Request

This Commission Package requests approval to award Contract No. 63556 41st Avenue Water Main Replacement in the amount of $1,208,788.40 to ECM Corporation for a contract term of 161 days.

Contract Summary

Requested Action:	Contracting Area:	Procurement Type:	Competitively Bid:
☒New Award ☐Option Term ☐Change Order ☐Other: _____	☐Architecture & Engineering ☒Construction ☐Goods & Services ☐Professional Services	☒Invitation for Bid ☐Multi-Step Invitation for Bid ☐Request for Proposal ☐Other: _____	☒Yes ☐No **Basis of Award:** ☒Lowest Bid Price ☐Lowest Evaluated Bid Price ☐Most Responsible and Responsive Offeror ☐N/A
Requested Amount:	$1,208,788.40	**Contract Number:**	63556
Contract Term:	161 days	**Project Location:**	☐Montgomery County ☒Prince George's County ☐Both Counties ☐Other: _____
Option Term:	N/A		

Project Scope and Overview

The scope of this contract consists of the replacement of 6-inches through 12-inches of a cast-iron pipe distribution main with approximately 93 feet of 6-inch, 978 feet of 8-inch, 898 feet of 10-inch, and 557 feet of 12-inch ductile-iron pipe water main, and 342 feet of water house connection to serve 41st Avenue, Ingraham Street, Hamilton Street, Farragut Street, Emerson Street, 40th Place and Crittenden Street.

The Fact Sheets were mailed to impacted customers on July 23, 2024. The outreach meeting will be held 4 to 6 weeks prior to the start of construction. A meeting invitation will be sent to the Honorable Wanika B. Fisher, Prince George's County Council District 2 Council Member.

FY26 Budget:	$1,208,788.40	**FY27 Budget:**	$
FY28 Budget:	$	**FY29 Budget:**	$

Docusign Envelope ID: 2592CAFC-B187-4D97-B89F-122DD4E1F693

Capital Improvement Project (CIP)	
CIP Project Title:	41st Avenue Water Main Replacement
CIP Job Number:	BR7710A24

Justification
The project resides in Prince George's County in the 320A pressure zone and supplies water to the Hyattsville Hills, Johnson and Wine, and Holladay Company subdivisions of Hyattsville, MD. 41st Avenue Water Main Replacement includes the installation of 8-inch, 10-inch, and 12-inch new ductile iron pipe distribution water mains to replace 6-inch, 8-inch, 10-inch, and 12-inch existing cast iron pipes constructed between 1920 and 1973. During examination, it was discovered that the mains have experienced approximately 15 water main breaks, shutdowns, and pipe repairs since 1996. The mains are of high importance because they are in the vicinity of Prince George's County District Court, Pizzeria Paradiso Hyattsville, Hyattsville Seventh-Day Adventist Church, Saint Jerome Catholic Church, and many residential customers.

OSDI Recommendation	
OSDI Concurrence:	☒ Yes ☐ No ☐ N/A

Awardee Information	
Contractor Name:	ECM Corporation
Contract Amount:	$1,208,788.40
Business Location:	Fort Washington, MD
Past Performance:	☒ Satisfactory ☐ No Past Performance

Subcontractors	Summary of Services
Rava Engineering, Inc. Bethesda, MD	Wholesale trade agents and brokers providing project management for highway, street, and bridge construction
M. Luis Products, LLC Silver Spring, MD	Hot mix asphalt, cold patches, and aggregates

Docusign Envelope ID: 2592CAFC-B187-4D97-B89F-122DD4E1F693

Change Order Justification		
Goods and Services:	**Construction:**	**Professional Services or Architectural & Engineering:**
☐ Increased quantities ☐ Increased unit prices ☐ Other (Describe below)	☐ Unforeseen site changes ☐ Minor change in scope ☐ Scheduling impacts ☐ Design errors or omissions ☐ Other (Describe below)	☐ Increased hours ☐ Increased hourly rates ☐ Minor change in scope ☐ Scheduling impacts ☐ Other (Describe below)

Other Justification(s):

Contract Summary				
Contract History:	**Requested Amount:**	**Cumulative Amount:**	**Approved By:**	**Approval Date:**
Original Contract Value	$	$		
Change Order No. 1	$	$		
Option Term 1	$	$		
	TOTALS	$		

Statement of Determination and Findings

Based upon a thorough review and analysis of the Contractor's proposal and all other supporting documentation submitted by the Contractor, and in conjunction with the due diligence performed by the Procurement Office, I certify that the award of Contract No. 63556 is relevant, fair, and reasonable, and in the best interest of the Commission. To the best of my knowledge and belief all applicable regulatory and statutory provisions were adhered to when determining award.

Buyer: Angela Gaskins Buyer's Initials: _____

Docusign Envelope ID: 2592CAFC-B187-4D97-B89F-122DD4E1F693

Legal Form and Sufficiency Review

This contract was procured under an exemption from competition as provided for in the Procurement Regulations. The use of that exemption has been reviewed and approved for legal sufficiency.

☐ Not Applicable

_____
General Counsel's Office

☐ Not Applicable

This contract has been reviewed and approved for legal form and sufficiency by the General Counsel's Office:

Signed by:
Nina R Hickson
36721264CCA14E4...
_____
General Counsel's Office

Or

The Procurement Office has notified the General Counsel's Office that this is a standard form contract previously approved for legal form and sufficiency by the General Counsel's Office and there are no deviations from the standard form:

_____
General Counsel's Office

Docusign Envelope ID: 2592CAFC-B187-4D97-B89F-122DD4E1F693

Review and Approval

DocuSigned by:
Caville Stanbury-Woolery
E96A427ED8B14C9...

Jul 3, 2025 | 12:40 AM EDT

Caville Stanbury-Woolery
Acting Chief Engineer

Date

Signed by:
Kiyon T. Harley
0A75BF3AD066495...

Jul 3, 2025 | 6:48 AM EDT

Kiyon T. Harley
Acting Director, Office of Supplier Diversity & Inclusion

Date

DocuSigned by:
Munetsi T Musara
66EC2C787AA4449...

Jul 3, 2025 | 10:12 AM EDT

Munetsi Timothy Musara
Chief Financial Officer

Date

DocuSigned by:
Caprecia MPoole-Williams
A42FEDB2CA544D0...

Jul 3, 2025 | 6:17 AM EDT

Caprecia M. Poole-Williams
Chief Procurement Officer

Date

Signed by:
Aklile Tesfaye
729AA1281A544A4...

Jul 7, 2025 | 8:50 AM EDT

Aklile Tesfaye
Deputy General Manager of Operations

Date

DocuSigned by:
K Powell
D2484620DDEE450...

Jul 7, 2025 | 11:15 PM EDT

Kishia L. Powell
General Manager/CEO

Date

Docusign Envelope ID: 2592CAFC-B187-4D97-B89F-122DD4E1F693

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action.

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action with the following stipulations:

_____

_____

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted not to approve the above action.

_____ / _____

COMMISSION **Date**

Docusign Envelope ID: 2592CAFC-B187-4D97-B89F-122DD4E1F693

Bid Results

SOLICITATION NO: 63556		**DATE:** **TIME:** **LOCATION:**	4/17/2025 14:00:00 PM Online Discussion
TITLE:	41st Avenue Water Main Replacement		
ENGINEERS ESTIMATE:	**$1,312,469.80**	**RECORDED BY:**	A. Gaskins

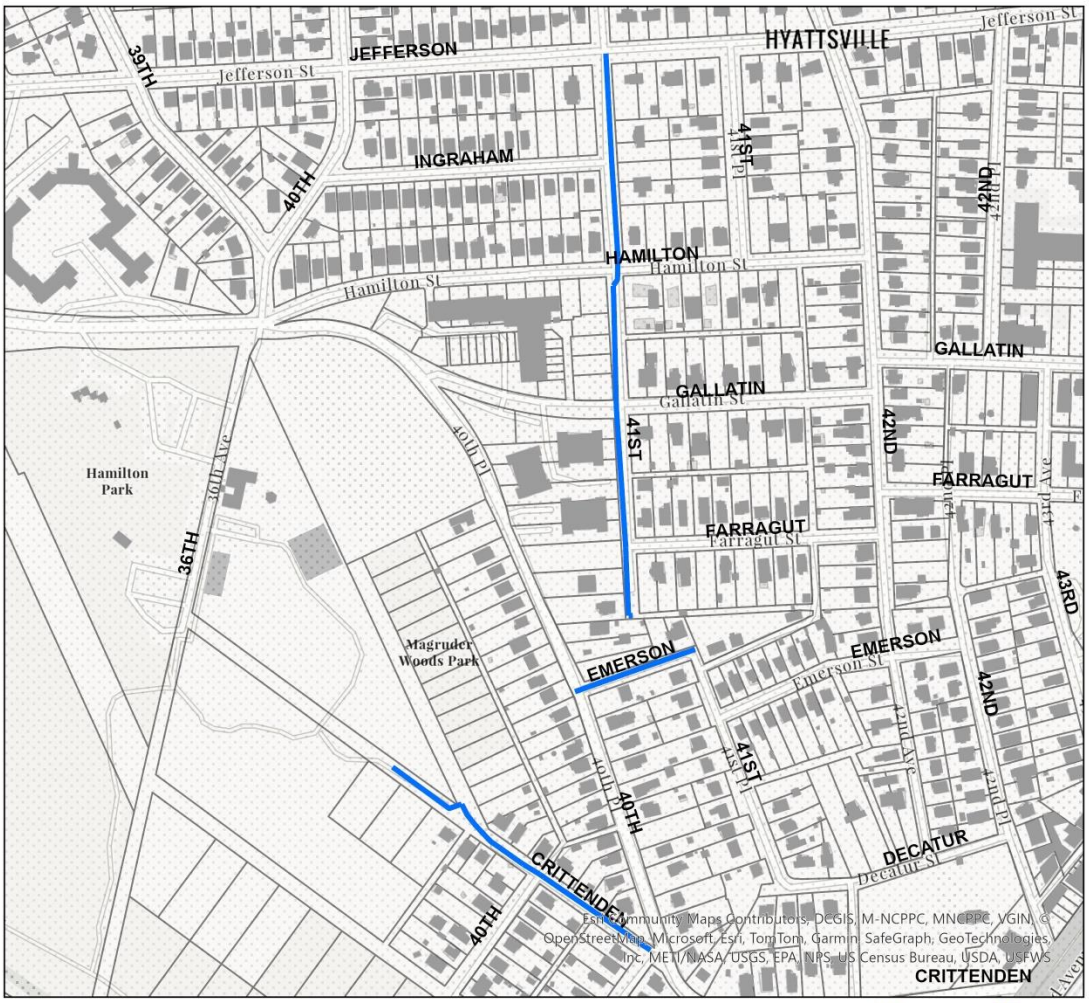
	NAME OF BIDDER	BID AMOUNT
1.	ECM Corporation	$ 1,208,788.40
2.	Crown Construction Service Inc.	$ 1,404,133.00
3.	SKODA Contracting	$ 1,436,306.49
4.	Rustler Construction, Inc.	$ 1,454,740.84
5.	Sagres Construction Corporation	$ 1,590,636.64
6.	WR Sewage and Excavation Inc.	$ 1,623,941.00
7.	A&M Concrete Corporation	$ 1,650,000.00
8.	Anchor Construction Corporation	$ 1,874,844.00
9.	Rivers Construction Group, Ltd.	$ 1,895,645.00
10.	Commercial Utilities, LLC	$ 1,897,043.00
11.	United Construction Services	$ 1,920,852.00
12.	Pessoa Construction Company, Inc.	$ 2,107,544.00

Docusign Envelope ID: 2592CAFC-B187-4D97-B89F-122DD4E1F693

WSSCWATER
DELIVERING THE ESSENTIAL

Project Map

41ST AVENUE WATER MAIN REPLACEMENT
HYATTSVILLE
PRINCE GEORGE'S COUNTY, MARYLAND
PROJECT NO. BR7710A24



WATER MAIN REPLACEMENT AREA

WSSCWATER
DELIVERING THE ESSENTIAL

Docusign Envelope ID: 8C1E4010-13A2-450C-934D-A8180F6E45B9

COMMISSION PACKAGE

Purpose of Request

This Commission Package requests approval to award Contract No. 55559 for Advanced Asset Management Basic Ordering Agreement to Arcadis U.S., Inc., Black & Veatch Corporation, Carollo Engineers, Inc., GHD Inc., and Kennedy/Jenks Consultants Inc. in the amount of $9,500,000.00 ($1,900,000.00 for each awardee) for a contract term of three years with one, one-year option term.

Contract Summary

<table>
<tr><th>Requested Action:</th><th>Contracting Area:</th><th>Procurement Type:</th><th>Competitively Bid:</th></tr>
<tr><td>☒New Award
☐Option Term
☐Change Order
☐Other: _____</td><td>☐Architecture & Engineering
☐Construction
☐Goods & Services
☒Professional Services</td><td>☐Invitation for Bid
☐Multi-Step Invitation for Bid
☒Request for Proposal
☐Other: _____</td><td>☒Yes ☐No
Basis of Award:
☐Lowest Bid Price
☐Lowest Evaluated Bid Price
☒Most Responsible and Responsive Offeror
☐N/A</td></tr>
<tr><td>Requested Amount:</td><td>$9,500,000.00</td><td>Contract Number:</td><td>55559</td></tr>
<tr><td>Contract Term:</td><td>Three Years</td><td>Project Location:</td><td>☐Montgomery County
☐Prince George’s County
☒Both Counties
☐Other: _____</td></tr>
<tr><td>Option Term:</td><td colspan="3">One, One-Year Option Term</td></tr>
</table>

Docusign Envelope ID: 8C1E4010-13A2-450C-934D-A8180F6E45B9

Project Scope and Overview			
WSSC Water is seeking advanced asset management support to strengthen its asset management framework. The goal is to enhance data collection, asset modeling, and analysis, leading to the development of high-quality asset management plans for improved master planning. Additionally, WSSC Water requires assistance in creating a Strategic Asset Management Plan and integrating Capital Improvement Program controls and information management into WSSC's Asset Management Program. The consultant will provide professional services in various areas, including: 1. Asset Management Support 2. Level of Service 3. Asset Lifecycle Cost 4. Advanced Asset Management Plans 5. Business Risk Exposure 6. Infrastructure Funding and Investment Requirements 7. Data Analytics and Optimization Modeling 8. Operations and Maintenance 9. Capital Improvements Program Controls 10. Staff Augmentation. WSSC Water plans to issue task orders for these services, potentially employing a multidisciplinary approach and awarding contracts to multiple consultants for task-specific support.			
FY26 Budget:	$3,500,000.00	**FY27 Budget:**	$3,500,000.00
FY28 Budget:	$2,500,000.00	**FY29 Budget:**	$

Capital Improvement Project (CIP)	
CIP Project Title:	
CIP Job Number:	

Justification
The contract will grant the Commission access to a broader range of capabilities available in the market, which will serve to advance the Asset Management Program. The contract provides support to other Departments throughout the Commission by providing risk, financial and data analytics capabilities as well. The Basic Ordering Agreement (BOA) contracting method allows the Commission to promptly address its evolving requirements, as WSSC Water's needs arise, through Task Orders with defined pricing and scope that are mutually agreed upon with the service providers.

OSDI Recommendation	
OSDI Concurrence:	☒ Yes ☐ No ☐ N/A
Awardee Information	
Contractor Name:	Arcadis U.S., Inc.
Contract Amount:	$1,900,000.00

Docusign Envelope ID: 8C1E4010-13A2-450C-934D-A8180F6E45B9

Business Location:	Laurel, Maryland
Past Performance:	☒ Satisfactory ☐ No Past Performance

Subcontractors	Summary of Services
EBA Engineering, Inc. Laurel, Maryland	Asset management, GIS, data collection, modeling, data analytics and analysis, operations, and maintenance, capital improvement program controls, value analysis and engineering, risk management, and staff augmentation services
InfraPlan, LLC New York, New York	To replace the current likelihood of failure values (computed with desktop weighing and scoring) generated using infraSOFT advanced statistics and machine learning models to help evaluate the length of pipes to replace for the next 50 years
Peer Consultants, P.C. Washington, D.C.	Support in developing / implementing / maintaining an Asset Management System.
Rock Creek Analytics, LLC Chevy Chase, Maryland	Provide expertise & staff in undertaking the following tasks: Task 3: asset lifecycle cost; Task 6: Infrastructure funding & investment requirements; Task 7: data analytics & optimization modeling; Task 10: staff augmentation
V&A Consulting Engineers Inc Columbia, Maryland	Provide asset management, data science, and condition assessment services
WebHawkX, LLC. Laurel, Maryland	Asset management support, advanced asset management plans, data analytics and optimization modeling, operations and maintenance, capital improvement program controls, staff augmentation

Docusign Envelope ID: 8C1E4010-13A2-450C-934D-A8180F6E45B9

Awardee Information	
Contractor Name:	Black & Veatch Corporation
Contract Amount:	$1,900,000.00
Business Location:	Laurel, Maryland
Past Performance:	☒ Satisfactory ☐ No Past Performance

Subcontractors	Summary of Services
EBA Engineering, Inc. Laurel, Maryland	Asset management support, modeling, and analysis condition assessment, cost estimates, and constructability reviews
Peer Consultants, P.C. Washington, D.C.	Asset registry data collection, level of service, operation and maintenance analysis, asset modeling, asset management plan reports, operations and maintenance processes, standard operating procedures, and lifecycle cost analysis
V&A Consulting Engineers Inc Columbia, Maryland	Asset management support, condition assessment, levels of service, modeling, and analysis
WebHawkX, LLC. Laurel, Maryland	Asset registry data collection, level of service, operation & maintenance analysis, asset modeling, asset management plan reports, Capital Improvements Program controls support, and staff augmentation
DM Enterprises of Baltimore, Inc. Baltimore, Maryland	Asset registry data collection, level of service, asset management plans, operation and maintenance analysis, capital improvement program, controls support, and staff augmentation

Docusign Envelope ID: 8C1E4010-13A2-450C-934D-A8180F6E45B9

Awardee Information	
Contractor Name:	Carollo Engineers, Inc.
Contract Amount:	$1,900,000.00
Business Location:	Arlington, Virginia
Past Performance:	☒ Satisfactory ☐ No Past Performance

Subcontractors	Summary of Services
WebHawkX, LLC. Laurel, Maryland	Asset management support, advanced asset management plans, data analytics and optimization modeling, operations and maintenance, Capital Improvements Program controls, and staff augmentation
Blue Cypress Consulting LLC Decatur, Georgia	Provide general asset management services such as business process documentation, roadmap development, risk assessment for utilities, and other asset management support services
V&A Consulting Engineers Inc Columbia, Maryland	Data analytics & optimization modeling, operations and maintenance
R2T, Inc Roswell, Georgia	Asset management support, level of service, advanced asset management plans, business risk exposure, operations & maintenance, and Capital Improvements Program controls
Delon Hampton & Associates, Chartered (Washington, DC	Structural & civil engineering services
EPCM, Inc. Burke, Virginia	Provide assessments of electrical systems

Docusign Envelope ID: 8C1E4010-13A2-450C-934D-A8180F6E45B9

Awardee Information	
Contractor Name:	GHD, Inc.
Contract Amount:	$1,900,000.00
Business Location:	Bowie, Maryland
Past Performance:	☒ Satisfactory ☐ No Past Performance

Subcontractors	Summary of Services
Allwyn Corporation Herndon, Virginia	Data analytics, optimization modelling, system integration, and staff augmentation
EBA Engineering, Inc. Laurel, Maryland	Asset management, geographic information system, data collection, modeling, data analytics and analysis, operations and maintenance, capital improvement program controls, value analysis and engineering, risk management, and staff augmentation services
InfraPlan, LLC New York, New York	Structure data to be in a position to use platform themselves (including integration with cityworks) and provide training
Peer Consultants, P.C. Washington, D.C.	Provide as needed support on all asset management functional areas and provide as need staff augmentation.
Raftelis Financial Consultants Inc. Charlotte, North Carolina.	Asset management support, level of service, asset lifecycle cost, infrastructure funding & investment requirements, capital improvement program controls
T.Y. Lin International Alexandria, Virginia	General support, operations and maintenance, and staff augmentation
V&A Consulting Engineers Inc Columbia, Maryland	Asset management support, level of service, asset lifecycle cost, advanced asset management plans, business risk exposure, data analytics & optimization modeling, operations & maintenance, and staff augmentation

Docusign Envelope ID: 8C1E4010-13A2-450C-934D-A8180F6E45B9

WebHawkX, LLC. Laurel, Maryland	Asset management support, advanced asset management plans, data analytics, optimization modeling, operations & maintenance, capital improvement program controls, and staff augmentation
Woolpert, Inc. Atlanta, Georgia	Cityworks asset management system and related application support services, which may include, but not be limited to, system consulting, system configuration and implementation, application integrations, and training

Awardee Information	
Contractor Name:	Kennedy/Jenks Consultants, Inc.
Contract Amount:	$1,900,000.00
Business Location:	Virginia Beach, Virginia
Past Performance:	☒ Satisfactory ☐ No Past Performance

Subcontractors	**Summary of Services**
Raftelis Financial Consultants Inc. Charlotte, North Carolina	Provide all services identified in Part IV, Scope of Work, with specific emphasis on level of service, asset lifecycle cost, infrastructure funding and investment requirements
SE-Three LLC Fairfield, Virginia	Provide all services identified in Part IV, Scope of Work, with specific emphasis on Business Risk Exposure, financial management, data analysis, condition assessment, and field data collection
V&A Consulting Engineers Inc Columbia, Maryland	Asset management support, level of service, asset lifecycle cost, advanced asset management plans, business risk exposure, data analytics & optimization modeling, operations & maintenance, and staff augmentation
Wave Civil, LLC Annandale, Virginia	provide all services identified in Part IV, Scope of Work, with specific emphasis on operations and maintenance, asset management support, and staff augmentation services
WebHawkX, LLC. Laurel, Maryland	Controls and staff augmentation services

Docusign Envelope ID: 8C1E4010-13A2-450C-934D-A8180F6E45B9

Change Order Justification		
Goods and Services:	**Construction:**	**Professional Services or Architectural & Engineering:**
☐ Increased quantities ☐ Increased unit prices ☐ Other (Describe below)	☐ Unforeseen site changes ☐ Minor change in scope ☐ Scheduling impacts ☐ Design errors or omissions ☐ Other (Describe below)	☐ Increased hours ☐ Increased hourly rates ☐ Minor change in scope ☐ Scheduling impacts ☐ Other (Describe below)

Other Justification(s):

Contract Summary				
Contract History:	**Requested Amount:**	**Cumulative Amount:**	**Approved By:**	**Approval Date:**
Original Contract Value		$		
Change Order No. 1	$	$		
Option Term 1	$	$		
	TOTALS	$		

Statement of Determination and Findings

Based upon a thorough review and analysis of the Contractor's proposal and all other supporting documentation submitted by the Contractor, and in conjunction with the due diligence performed by the Procurement Office, I certify that the award of Contract No. 55559 is relevant, fair, and reasonable, and in the best interest of the Commission. To the best of my knowledge and belief all applicable regulatory and statutory provisions were adhered to when determining award.

Buyer: Angela Gaskins Buyer's Initials: AG

Docusign Envelope ID: 8C1E4010-13A2-450C-934D-A8180F6E45B9

Legal Form and Sufficiency Review

This contract was procured under an exemption from competition as provided for in the Procurement Regulations. The use of that exemption has been reviewed and approved for legal sufficiency.

☐ Not Applicable

_____
General Counsel's Office

☐ Not Applicable

This contract has been reviewed and approved for legal form and sufficiency by the General Counsel's Office:

Signed by:
Nina R Hickson
36721264CCA14E4...
_____
General Counsel's Office

Or

The Procurement Office has notified the General Counsel's Office that this is a standard form contract previously approved for legal form and sufficiency by the General Counsel's Office and there are no deviations from the standard form:

_____
General Counsel's Office

Docusign Envelope ID: 8C1E4010-13A2-450C-934D-A8180F6E45B9

Review and Approval

DocuSigned by:
Camille Stanbury-Woolery
E96A427ED8B14C9...

Jul 3, 2025 | 3:33 PM EDT

Caville Stanbury-Woolery — **Date**
Acting Chief Engineer

Signed by:
Kiyon Harley
0A75BE3AD966495...

Jul 3, 2025 | 6:37 PM EDT

Kiyon T. Harley — **Date**
Acting Director, Office of Supplier Diversity & Inclusion

DocuSigned by:
Munetsi T Musara
66EC2C787AA4449...

Jul 4, 2025 | 11:49 AM EDT

Munetsi Timothy Musara — **Date**
Chief Financial Officer

DocuSigned by:
Caprecia Poole-Williams
A42FEDB2CA544D0...

Jul 3, 2025 | 3:57 PM EDT

Caprecia M. Poole-Williams — **Date**
Chief Procurement Officer

Signed by:
Aklile Tesfaye
729AA1281A544A4...

Jul 4, 2025 | 4:24 PM EDT

Aklile Tesfaye — **Date**
Deputy General Manager of Operations

DocuSigned by:
Kpowell
D2484629DDEE450...

Jul 7, 2025 | 11:29 PM EDT

Kishia L. Powell — **Date**
General Manager/CEO

Docusign Envelope ID: 8C1E4010-13A2-450C-934D-A8180F6E45B9

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action.

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action with the following stipulations:

_____

_____

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted not to approve the above action.

_____ / _____

COMMISSION **Date**

Docusign Envelope ID: 8C1E4010-13A2-450C-934D-A8180F6E45B9

Bid Results

SOLICITATION NO: 55559		**DATE:** **TIME:** **LOCATION:**	04/23/2025 2:00 PM Online Discussion
TITLE:	Advanced Asset Management Basic Ordering Agreement (BOA)		
ENGINEER'S ESTIMATE	**N/A**	**RECORDED BY:**	A.Gaskins

	NAME OF BIDDER
1.	AECOM Technical Services Inc.
2.	Arcadis-US, Inc.
3.	Black & Veatch Corporation
4.	Carollo Engineers, Inc.
5.	CDM Smith Inc.
6.	EMA, Inc.
7.	GHD Inc.
8.	Hazen and Sawyer, P.C.
9.	Jay Shapiro & Assoc.
10.	Kennedy/Jenks Consultants Inc.
11.	The Blanchard Group, LLC d/b/a Potomac Strategy Consultants
12.	Timmons Group, Inc.
13.	WSP USA Inc.

Docusign Envelope ID: 78F80D73-2669-4543-957F-6FC0F18E7D05

COMMISSION PACKAGE

Purpose of Request

This Commission Package requests approval to award Contract No. 66573, Andrews Elevated Water Tank Rehabilitation in the amount of $16,300,700.00 to Titan Industrial Services, Inc., for a contract term of 540 days.

Contract Summary

Requested Action:	**Contracting Area:**	**Procurement Type:**	**Competitively Bid:**
☒New Award ☐Option Term ☐Change Order ☐Other: _____	☐Architecture & Engineering ☒Construction ☐Goods & Services ☐Professional Services	☒Invitation for Bid ☐Multi-Step Invitation for Bid ☐Request for Proposal ☐Other: _____	☒Yes ☐No **Basis of Award:** ☒Lowest Bid Price ☐Lowest Evaluated Bid Price ☐Most Responsible and Responsive Offeror ☐N/A
Requested Amount:	$ 16,300,700.00	**Contract Number:**	66573
Contract Term:	540 Days	**Project Location:**	☐Montgomery County ☒Prince George's County ☐Both Counties ☐Other: _____
Option Term:			

Project Scope and Overview

The scope of this contract consists of the rehabilitation of the 3-million-gallon elevated water storage tank including structural repairs (ladders, platforms, hatches, antenna mounts, interior roof members, etc.), with the replacement of associated service and overflow piping, valves, vaults, and other appurtenances. The existing coatings will be abrasive blasted and recoated.

The project includes site work, grading, access road upgrades, electrical and instrumentation equipment, and maintenance of access for communication service providers. It also includes demolition of the existing 24-inch water service piping from the tank base to the connection at the fence line, 10-inch overflow piping as shown on the Contract Drawings, the altitude valve vault, and associated piping, valves, and structures.

FY26 Budget:	$8,150,350.00	**FY27 Budget:**	$8,150,350.00
FY28 Budget:	$	**FY29 Budget:**	$

Docusign Envelope ID: 78F80D73-2669-4543-957F-6FC0F18E7D05

Capital Improvement Project (CIP)	
CIP Project Title:	Water Storage Facility Rehabilitation Program
CIP Job Number:	000105.00

Justification
The Andrews Elevated Tank was constructed in 1966. The tank was last coated in 1995 which is well beyond the service life of the existing coating. As a result, significant corrosion has taken place on the roof of the tank causing large amount of pitting and the need for structural repairs to roof members. Due to the age of the tank, upgrades are needed to the manways, ladders and hatches (OSHA upgrades) to provide easier accessibility and allow the tank to be maintained safely. The yard piping, SCADA, and electrical components are nearing the end of their service life and need to be replaced as well. The award amount is significantly more than the Engineer's Estimate and may be attributed to several factors. (1) This project involves extensive lead paint removal. The Contractor is required to have appropriate certification from the Maryland Department of Environment to complete this work. This limits potential bidders as most out of state contractors may not hold the Maryland certification. The three lowest bidders were deemed nonresponsive for not holding the certification. (2) This tank site is on Joint Base Andrews which is used by multiple high-ranking military and government officials and other dignitaries. As such, the Contractor is subject to severe security restrictions at the site which will likely include multiple work shutdowns and approvals for when workers can be on the tank. It is likely that the Contractor priced these project risks with a higher degree of concern than the Engineer's Estimate. (3) It is less known what impact the current volatile economic trade climate might have on this bid being impacted by tariff uncertainties, but that is a possibility.

OSDI Recommendation	
OSDI Concurrence:	☒ Yes ☐ No ☐ N/A

Awardee Information	
Contractor Name:	Titan Industrial Services, Inc.
Contract Amount:	$16,300,700.00
Business Location:	Baltimore, Maryland
Past Performance:	☒ Satisfactory ☐ No Past Performance

Subcontractors	Summary of Services
Apex Petroleum Corp. Upper Marlboro, Maryland	Fuel supply
C.L. Myles Contracting Company, Inc. Baltimore, Maryland	Temporary Labor services, laborers

Docusign Envelope ID: 78F80D73-2669-4543-957F-6FC0F18E7D05

Change Order Justification		
Goods and Services:	**Construction:**	**Professional Services or Architectural & Engineering:**
☐ Increased quantities ☐ Increased unit prices ☐ Other (Describe below)	☐ Unforeseen site changes ☐ Minor change in scope ☐ Scheduling impacts ☐ Design errors or omissions ☐ Other (Describe below)	☐ Increased hours ☐ Increased hourly rates ☐ Minor change in scope ☐ Scheduling impacts ☐ Other (Describe below)

Other Justification(s):

Contract Summary				
Contract History:	**Requested Amount:**	**Cumulative Amount:**	**Approved By:**	**Approval Date:**
Original Contract Value	$	$		
Change Order No. 1	$	$		
Option Term 1	$	$		
	TOTALS	$		

Statement of Determination and Findings

Based upon a thorough review and analysis of the Contractor's proposal and all other supporting documentation submitted by the Contractor, and in conjunction with the due diligence performed by the Procurement Office, I certify that the award of Contract No. 66573 is relevant, fair, and reasonable, and in the best interest of the Commission. To the best of my knowledge and belief all applicable regulatory and statutory provisions were adhered to when determining award.
Buyer: Cheryll Brewton Buyer's Initials: _____

Docusign Envelope ID: 78F80D73-2669-4543-957F-6FC0F18E7D05

Legal Form and Sufficiency Review

This contract was procured under an exemption from competition as provided for in the Procurement Regulations. The use of that exemption has been reviewed and approved for legal sufficiency.

☐ Not Applicable

_____
General Counsel's Office

☐ Not Applicable

This contract has been reviewed and approved for legal form and sufficiency by the General Counsel's Office:

Signed by:
Nina R Hickson
36721264CCA14E4...
_____
General Counsel's Office

Or

The Procurement Office has notified the General Counsel's Office that this is a standard form contract previously approved for legal form and sufficiency by the General Counsel's Office and there are no deviations from the standard form:

_____
General Counsel's Office

Docusign Envelope ID: 78F80D73-2669-4543-957F-6FC0F18E7D05

Review and Approval

DocuSigned by:
Camille Stanbury-Woolery
E96A427ED8B14C9...

Jul 9, 2025 | 3:57 PM EDT

Caville Stanbury-Woolery — **Date**
Acting Chief Engineer

Signed by:
Kiyon T. Harley
0A75BF3AD966496...

Jul 9, 2025 | 10:31 PM EDT

Kiyon T. Harley — **Date**
Acting Director, Office of Supplier Diversity & Inclusion

DocuSigned by:
Munetsi T Musara
66EC2C787AA4449...

Jul 10, 2025 | 8:45 AM EDT

Munetsi Timothy Musara — **Date**
Chief Financial Officer

DocuSigned by:
Caprecia Poole-Williams
A42FEDB2CA544D0...

Jul 9, 2025 | 4:17 PM EDT

Caprecia M. Poole-Williams — **Date**
Chief Procurement Officer

Signed by:
Aklile Tesfaye
729AA1281A544A4...

Jul 10, 2025 | 2:41 PM EDT

Aklile Tesfaye — **Date**
Deputy General Manager of Operations

DocuSigned by:
Kpowell
D2484620DDEE450...

Jul 10, 2025 | 3:38 PM EDT

Kishia L. Powell — **Date**
General Manager/CEO

Docusign Envelope ID: 78F80D73-2669-4543-957F-6FC0F18E7D05

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action.

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action with the following stipulations:

_____

_____

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted not to approve the above action.

_____ / _____

COMMISSION **Date**

Docusign Envelope ID: 78F80D73-2669-4543-957F-6FC0F18E7D05

Bid Results

FINAL BID TABULATION

SOLICITATION NO: 66573		**DATE:** **TIME:** **LOCATION:**	04/30/2025 14:00:00PM Online Discussion
TITLE:	Andrews Elevated Water Tank Rehabilitation		
ENGINEER'S ESTIMATE	**$9,167,200.00**	**RECORDED BY:**	C. Brewton
FINAL BID TABULATION			

	NAME OF BIDDER	BID AMOUNT
1.	Titan Industrial Services, Inc.	$16,300,700.00
2.	W.M Schlosser Company, Inc.	$17,722,000.00

Docusign Envelope ID: F2388A5D-8DC5-4746-879D-36848929C402

COMMISSION PACKAGE

Purpose of Request

This Commission Package requests approval to award Contract No. 56554, Chestnut Street Water Main Replacement in the amount of $6,353,772.03 to SKODA Contracting Company, Inc. for a contract term of 770 days.

Contract Summary

Requested Action:	Contracting Area:	Procurement Type:	Competitively Bid:
☒New Award ☐Option Term ☐Change Order ☐Other: _____	☐Architecture & Engineering ☒Construction ☐Goods & Services ☐Professional Services	☒Invitation for Bid ☐Multi-Step Invitation for Bid ☐Request for Proposal ☐Other: _____	☒Yes ☐No **Basis of Award:** ☒Lowest Bid Price ☐Lowest Evaluated Bid Price ☐Most Responsible and Responsive Offeror ☐N/A
Requested Amount:	$6,353,772.03	**Contract Number:**	56554
Contract Term:	770 Days	**Project Location:**	☒Montgomery County ☐Prince George's County ☐Both Counties ☐Other: _____
Option Term:	N/A		

Project Scope and Overview

The scope of this contract consists of the replacement of existing 2-inch, 6-inch, and 12-inch cast iron water mains with approximately 155 feet of 4-inch coated ductile iron water main, 10,501 feet of 8-inch coated ductile iron water main, and 2,513 feet of 12-inch coated ductile iron water main and approximately 7,220 feet of water house connections in Bethesda, Montgomery County, Maryland.

The fact sheets were mailed to impacted customers and the Honorable Andrew Friedson, Montgomery County Council District 1, on 10/31/2024. The outreach meeting will be held 4 to 6 weeks before the start of the construction. A meeting invitation will be sent to the Honorable Andrew Friedson of Montgomery County Council District 1, Council Member.

FY26 Budget:	$3,176,886.02	**FY27 Budget:**	$2,541,508.81
FY28 Budget:	$635,377.20	**FY29 Budget:**	$

Docusign Envelope ID: F2388A5D-8DC5-4746-879D-36848929C402

Capital Improvement Project (CIP)	
CIP Project Title:	Chestnut Street Water Main Replacement
CIP Job Number:	BR6943A20

Justification
Justification: Chestnut Street Water Main Replacement (BR6943A20) is the replacement of existing 2-inch, 6-inch, and 12-inch cast iron distribution water mains constructed between 1923 and 1949 with new 4-inch, 8-inch, and 12-inch coated ductile iron pipes. The project resides in Montgomery County in the 495A pressure zone and supplies water to the Rosedale Park and West Chevy Chase Heights subdivisions of Bethesda, Maryland. It was discovered that the water mains have experienced approximately 65 water main breaks, shutdowns, and pipe repairs since 1993. The new water mains are in close vicinity to the Walter Reed Medical Center, National Institute of Health, Woodmont Triangle shopping center, and many other commercial/residential customers.

OSDI Recommendation	
OSDI Concurrence:	☒ Yes ☐ No ☐ N/A

Awardee Information	
Contractor Name:	SKODA Contracting Company, Inc.
Contract Amount:	$6,353,772.03
Business Location:	Flanders, New Jersey
Past Performance:	☒ Satisfactory ☐ No Past Performance

Subcontractors	Summary of Services
Kaslo Enterprises, LLC Hyattsville, Maryland	Saw cutting and traffic control services
Williams Construction and Meter Services Forestville, Maryland	Hauling services for waste, materials, and disposal

Docusign Envelope ID: F2388A5D-8DC5-4746-879D-36848929C402

Change Order Justification		
Goods and Services:	**Construction:**	**Professional Services or Architectural & Engineering:**
☐ Increased quantities ☐ Increased unit prices ☐ Other (Describe below)	☐ Unforeseen site changes ☐ Minor change in scope ☐ Scheduling impacts ☐ Design errors or omissions ☐ Other (Describe below)	☐ Increased hours ☐ Increased hourly rates ☐ Minor change in scope ☐ Scheduling impacts ☐ Other (Describe below)

Other Justification(s):

Contract Summary				
Contract History:	**Requested Amount:**	**Cumulative Amount:**	**Approved By:**	**Approval Date:**
Original Contract Value	$	$		
Change Order No. 1	$	$		
Option Term 1	$	$		
	TOTALS	$		

Statement of Determination and Findings

Based upon a thorough review and analysis of the Contractor's proposal and all other supporting documentation submitted by the Contractor, and in conjunction with the due diligence performed by the Procurement Office, I certify that the award of Contract No. 56554 is relevant, fair, and reasonable, and in the best interest of the Commission. To the best of my knowledge and belief all applicable regulatory and statutory provisions were adhered to when determining award.
Buyer: Erik T. Lewis Buyer's Initials: EL

Docusign Envelope ID: F2388A5D-8DC5-4746-879D-36848929C402

Legal Form and Sufficiency Review

This contract was procured under an exemption from competition as provided for in the Procurement Regulations. The use of that exemption has been reviewed and approved for legal sufficiency.

☐ Not Applicable

_____
General Counsel's Office

☐ Not Applicable

This contract has been reviewed and approved for legal form and sufficiency by the General Counsel's Office:

Signed by:
Nina R Hickson
36721264CCA14E4...
_____
General Counsel's Office

Or

The Procurement Office has notified the General Counsel's Office that this is a standard form contract previously approved for legal form and sufficiency by the General Counsel's Office and there are no deviations from the standard form:

_____
General Counsel's Office

Docusign Envelope ID: F2388A5D-8DC5-4746-879D-36848929C402

Review and Approval

DocuSigned by:
Caville Stanbury-Woolery
E90A427ED8B14C9...

Jul 3, 2025 | 12:37 AM EDT

Caville Stanbury-Woolery — **Date**
Acting Chief Engineer

Signed by:
Kiyon Harley
0A75BF3AD908495...

Jul 3, 2025 | 6:49 AM EDT

Kiyon Harley — **Date**
Acting Director, Office of Supplier Diversity and Inclusion

DocuSigned by:
Munetsi T Musara
66EC2C787AA4449...

Jul 3, 2025 | 10:06 AM EDT

Munetsi Timothy Musara — **Date**
Chief Financial Officer

DocuSigned by:
Caprecia Poole-Williams
A42FEDB2CA544D0...

Jul 3, 2025 | 6:21 AM EDT

Caprecia M. Poole-Williams — **Date**
Chief Procurement Officer

Signed by:
Aklile Tesfaye
729AA1281A544A4...

Jul 7, 2025 | 8:51 AM EDT

Aklile Tesfaye — **Date**
Deputy General Manager of Operations

DocuSigned by:
KPowell
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Jul 7, 2025 | 11:14 PM EDT

Kishia L. Powell — **Date**
General Manager/CEO

Docusign Envelope ID: F2388A5D-8DC5-4746-879D-36848929C402

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action.

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action with the following stipulations:

_____

_____

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted not to approve the above action.

_____ / _____

COMMISSION **Date**

Docusign Envelope ID: F2388A5D-8DC5-4746-879D-36848929C402

Bid Results

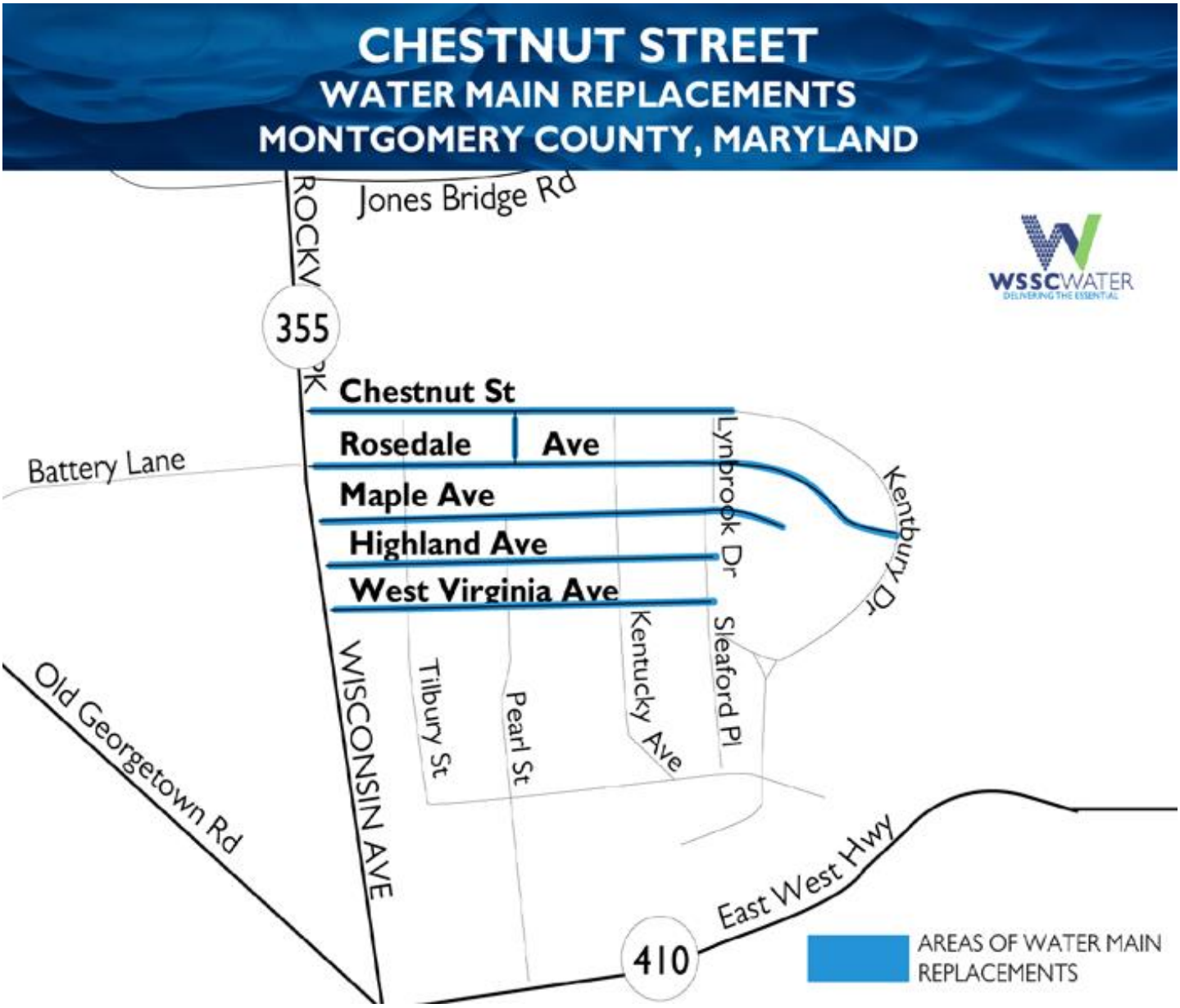
SOLICITATION NO: 56554		**DATE:** **TIME:** **LOCATION:**	04.24.25 14:00:00 PM Online Discussion
TITLE:	Chestnut Street Water Main Replacement		
ENGINEER'S ESTIMATE	**$6,784,947.50**	**RECORDED BY:**	E. Lewis

	NAME OF BIDDER	BID AMOUNT
1.	SKODA Contracting	$6,353,772.03
2.	Crown Construction Services	$6,962,104.00
3.	ECM Corporation	$7,550,797.84
4.	FLIPPO Construction Company, Inc	$7,847,882.56
5.	WR Sewage and Excavation, Inc.	$8,915,946.00
6.	Pessoa Construction Corporation, Inc.	$8,997,984.00
7.	Anchor Construction Corporation	$9,975,507.00
8.	A&M Concrete Corporation	$10,079,208.00
9.	Commercial Utilities, LLC.	$10,851,811.74
10.	Rivers Construction Group LTD	$11,326,222.00
11.	Fort Myers Construction Company, Inc.	$11,632,329.00
12.	Old Line Construction, Inc.	$15,473,931.00

Docusign Envelope ID: F2388A5D-8DC5-4746-879D-36848929C402

WSSCWATER
DELIVERING THE ESSENTIAL

Project Map



Docusign Envelope ID: 865136CD-798F-4F71-9682-74877FC950E4

COMMISSION PACKAGE

Purpose of Request

This Commission Package requests approval to award Contract No. 55578, Lansing Drive Sewer Rehabilitation in the amount of $3,506,590.00 to Commercial Utilities, LLC for a contract term 390 Days.

Contract Summary

Requested Action:	Contracting Area:	Procurement Type:	Competitively Bid:
☒New Award ☐Option Term ☐Change Order ☐Other: _____	☐Architecture & Engineering ☒Construction ☐Goods & Services ☐Professional Services	☒Invitation for Bid ☐Multi-Step Invitation for Bid ☐Request for Proposal ☐Other: _____	☒Yes ☐No **Basis of Award:** ☒Lowest Bid Price ☐Lowest Evaluated Bid Price ☐Most Responsible and Responsive Offeror ☐N/A
Requested Amount:	$3,506,590.00	**Contract Number:**	55578
Contract Term:	390 Days	**Project Location:**	☐Montgomery County ☒Prince George's County ☐Both Counties ☐Other: _____
Option Term:			

Project Scope and Overview

The scope of this contract consists of the repair, rehabilitation, or replacement of 2.07 miles of defective sewer mains and laterals utilizing 4545 Linear Feet (LF) (0.86 miles) of cured-in-place pipe lining, 2325 LF (0.44 miles) of pipe bursting, 1569 LF (0.30 miles) of open-cut replacement, 2486 LF (0.47 miles) of defective sewer laterals, and thirty-four (34) manholes located in the Piscataway Creek Basin, Prince George's County, Maryland.

The fact sheets were mailed to impacted customers on 9/6/2022. The outreach meeting will be held 4 to 6 weeks prior to the start of construction. A meeting invitation will be sent to the Honorable Edward Burroughs, III and Honorable Sydney Harrison, Prince George's County Council District 8 & 9 Council Members.

FY26 Budget:	$2,629,943.00	**FY27 Budget:**	$876,647.00
FY28 Budget:	$	**FY29 Budget:**	$

Capital Improvement Project (CIP)

CIP Project Title:	Lansing Drive Sewer Rehabilitation

Docusign Envelope ID: 865136CD-798F-4F71-9682-74877FC950E4

CIP Job Number:	CRCILRMH7175B21

Justification
The project resides in Prince George's County in the Piscataway Creek basin and conveys wastewater to the Piscataway Water Resource Recovery Facility. Lansing Drive Sewer Rehabilitation includes the repair, replacement, and rehabilitation of 4-inch, 6-inch, and 8-inch concrete gravity sewer mains and laterals constructed between 1968 and 1971. During the examination, it was discovered that the sewer mains have root intrusion, infiltration, and grease buildup. This is a Maryland Department of the Environment loan-funded project.

OSDI Recommendation	
OSDI Concurrence:	☒ Yes ☐ No ☐ N/A

Awardee Information	
Contractor Name:	Commercial Utilities, LLC
Contract Amount:	$3,506,590.00
Business Location:	Hanover, MD
Past Performance:	☒ Satisfactory ☐ No Past Performance

Subcontractors	**Summary of Services**
Daco Construction Corporation Severn, Maryland	Dig up and replace mainline sewer pipes, replace, and restore sewer house connections
P&P Sewer Techs Fort Washington, Maryland	Manhole rehabilitation
SJ & Son Services Bowie, Maryland	Dump truck hauling, aggregate supply, and dumping
Sandra Supplies, LLC Bowie, Maryland	Dump truck hauling disposal and aggregate supplier
Manuel Luis Construction Co., Inc. Silver Spring, Maryland	Hot mix asphalt and concrete restoration

Docusign Envelope ID: 865136CD-798F-4F71-9682-74877FC950E4

Change Order Justification		
Goods and Services:	**Construction:**	**Professional Services or Architectural & Engineering:**
☐ Increased quantities ☐ Increased unit prices ☐ Other (Describe below)	☐ Unforeseen site changes ☐ Minor change in scope ☐ Scheduling impacts ☐ Design errors or omissions ☐ Other (Describe below)	☐ Increased hours ☐ Increased hourly rates ☐ Minor change in scope ☐ Scheduling impacts ☐ Other (Describe below)

Other Justification(s):

Contract Summary				
Contract History:	**Requested Amount:**	**Cumulative Amount:**	**Approved By:**	**Approval Date:**
Original Contract Value	$	$		
Change Order No. 1	$	$		
Option Term 1	$	$		
	TOTALS	$		

Statement of Determination and Findings

Based upon a thorough review and analysis of the Contractor's proposal and all other supporting documentation submitted by the Contractor, and in conjunction with the due diligence performed by the Procurement Office, I certify that the award of Contract No. 55578 is relevant, fair, and reasonable, and in the best interest of the Commission. To the best of my knowledge and belief all applicable regulatory and statutory provisions were adhered to when determining award.
Buyer: Curtis L. Pinder Buyer's Initials: CP (Initial)

Docusign Envelope ID: 865136CD-798F-4F71-9682-74877FC950E4

Legal Form and Sufficiency Review

This contract was procured under an exemption from competition as provided for in the Procurement Regulations. The use of that exemption has been reviewed and approved for legal sufficiency.

☐ Not Applicable

_____
General Counsel's Office

☐ Not Applicable

This contract has been reviewed and approved for legal form and sufficiency by the General Counsel's Office:

Signed by:
Nina R Hickson
36721264CCA14E4...
General Counsel's Office

Or

The Procurement Office has notified the General Counsel's Office that this is a standard form contract previously approved for legal form and sufficiency by the General Counsel's Office and there are no deviations from the standard form:

_____
General Counsel's Office

Docusign Envelope ID: 865136CD-798F-4F71-9682-74877FC950E4

Review and Approval

DocuSigned by:
Caville Stanbury-Woolery
E90A427ED8B14C8...

Jul 3, 2025 | 9:28 AM EDT

Caville Stanbury-Woolery
Acting Chief Engineer

Date

Signed by:
Kiyon T. Harley
0A75BF3AD900495...

Jul 3, 2025 | 6:38 PM EDT

Kiyon T. Harley
Acting Director, Office of Supplier Diversity & Inclusion Director

Date

DocuSigned by:
Munetsi T Musara
66EC2C787AA4449...

Jul 4, 2025 | 11:56 AM EDT

Munetsi Timothy Musara
Chief Financial Officer

Date

DocuSigned by:
Caprecia Poole-Williams
A42FEDB2CA544D0...

Jul 3, 2025 | 9:39 AM EDT

Caprecia M. Poole-Williams
Chief Procurement Officer

Date

Signed by:
Aklile Tesfaye
729AA1281A544A4...

Jul 4, 2025 | 4:21 PM EDT

Aklile Tesfaye
Deputy General Manager of Operations

Date

DocuSigned by:
Kishia Powell
D248462900EE450...

Jul 7, 2025 | 11:31 PM EDT

Kishia L. Powell
General Manager/CEO

Date

Docusign Envelope ID: 865136CD-798F-4F71-9682-74877FC950E4

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action.

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action with the following stipulations:

_____

_____

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted not to approve the above action.

_____ / _____

COMMISSION **Date**

Docusign Envelope ID: 865136CD-798F-4F71-9682-74877FC950E4

Bid Results

SOLICITATION NO: 55578	DATE: TIME: LOCATION:	3/18/2025 14:00:00 PM Online Discussion	
TITLE:	Lansing Drive Sewer Rehabilitation		
ENGINEER'S ESTIMATE	$2,750,584.27	RECORDED BY:	C. Pinder

	NAME OF BIDDER	BID AMOUNT
1.	Commercial Utilities	$3,506,590.00
2.	Rivers Construction Group, LTD	$3,653,217.00
3.	Triangle Contracting LLC	$3,719,858.35
4.	Inliner Solutions, LLC	$3,845,000.00
5.	Ross Contracting, Inc.	$4,191,845.00
6.	Pessoa Construction Company	$4,331,634.00
7.	Sagres Construction Corporation	$4,677,265.00
8.	Anchor Construction Corporation	$4,788,868.50

Project Map

Docusign Envelope ID: 865136CD-798F-4F71-9682-74877FC950E4

This contract has no project map.

Docusign Envelope ID: D31A6195-D2DE-4CEA-8973-4D069345A142

COMMISSION PACKAGE

Purpose of Request

This Commission Package requests approval to award Contract No. 68581 for Greenbelt Standpipe Rehabilitation in the amount of $10,684,250.00 to Titan Industrial Services, Inc for a contract term of 540 days.

Contract Summary

Requested Action:	**Contracting Area:**	**Procurement Type:**	**Competitively Bid**:
☒New Award ☐Option Term ☐Change Order ☐Other: _____	☐Architecture & Engineering ☒Construction ☐Goods & Services ☐Professional Services	☒Invitation for Bid ☐Multi-Step Invitation for Bid ☐Request for Proposal ☐Other: _____	☒Yes ☐No **Basis of Award:** ☒Lowest Bid Price ☐Lowest Evaluated Bid Price ☐Most Responsible and Responsive Offeror ☐N/A
Requested Amount:	$10,684,250.00	**Contract Number:**	68581
Contract Term:	540 Days	**Project Location:**	☐Montgomery County ☒Prince George's County ☐Both Counties ☐Other: _____
Option Term:	N/A		

Project Scope and Overview

The scope of this contract consists of the rehabilitation of the 2-million-gallon standpipe storage tank structural repairs (ladders, platforms, hatches, antenna mounts, interior roof members, etc.), with the replacement of associated service and overflow piping, valves, vaults, and other appurtenances. The existing coating will be abrasive blasted and recoated.

Work also includes the site work, grading, access road upgrade, electrical equipment, instrumentation, and maintenance of access for communication service providers. Demolition work will include the existing 20-inch water service piping from the tank base to the connection in the roadway; the 10-inch overflow piping as shown on Contract Drawings; the altitude control valve vault and associated piping, valves and structure; and the existing dwelling at 241 Lastner Lane.

FY26 Budget:	$5,342,125.00	**FY27 Budget:**	$5,342,125.00
FY28 Budget:	$0	**FY29 Budget:**	$0

Docusign Envelope ID: D31A6195-D2DE-4CEA-8973-4D069345A142

Capital Improvement Project (CIP)	
CIP Project Title:	Water Storage Facility Rehabilitation Program
CIP Job Number:	000105.00

Justification
The Greenbelt Standpipe was constructed in 1936. The tank was last coated in 1993, which is well beyond the service life of the existing coating. As a result, significant corrosion has taken place on the roof of the standpipe, causing a large amount of pitting and the need for structural repairs to the roof members. Due to the age of the tank, upgrades are needed to the manways, ladders, and hatches (OSHA upgrades) to provide easier accessibility and allow the tank to be maintained safely. The yard piping, SCADA, and electrical components are nearing the end of their service life and need to be replaced as well. The award amount is over 10% more than the Engineer's Estimate and may be due to several factors. (1) Because this project involves extensive lead paint removal, the Contractor is required to have appropriate certification from the Maryland Department of the Environment to complete this work. This limits potential bidders as most out-of-state contractors may not hold the Maryland certification. The two lowest bidders were deemed nonresponsive for not holding the certification. (2) It is less known what impact the current volatile economic trade climate might have on this bid being impacted by tariff uncertainties, but that is a possibility. It is possible that the Contractor priced this risk with a higher degree of concern than the Engineer's Estimate.

OSDI Recommendation	
OSDI Concurrence:	☒ Yes ☐ No ☐ N/A

Awardee Information	
Contractor Name:	Titan Industrial Services, Inc.
Contract Amount:	$10,684,250.00
Business Location:	Baltimore, MD
Past Performance:	☒ Satisfactory ☐ No Past Performance

Subcontractors	Summary of Services
C.L Miles Contracting Co., Inc. Baltimore, MD	Temporary labor services, laborers
Apex Petroleum Corporation Upper Marlboro, Maryland	Fuel supply

Docusign Envelope ID: D31A6195-D2DE-4CEA-8973-4D069345A142

Change Order Justification		
Goods and Services:	**Construction:**	**Professional Services or Architectural & Engineering:**
☐ Increased quantities ☐ Increased unit prices ☐ Other (Describe below)	☐ Unforeseen site changes ☐ Minor change in scope ☐ Scheduling impacts ☐ Design errors or omissions ☐ Other (Describe below)	☐ Increased hours ☐ Increased hourly rates ☐ Minor change in scope ☐ Scheduling impacts ☐ Other (Describe below)

Other Justification(s):

Contract Summary				
Contract History:	**Requested Amount**:	**Cumulative Amount**:	**Approved By:**	**Approval Date:**
Original Contract Value	$	$		
Change Order No. 1	$	$		
Option Term 1	$	$		
	TOTALS	$		

Statement of Determination and Findings

Based upon a thorough review and analysis of the Contractor's proposal and all other supporting documentation submitted by the Contractor, and in conjunction with the due diligence performed by the Procurement Office, I certify that the award of Contract No. 68581 is relevant, fair, and reasonable, and in the best interest of the Commission. To the best of my knowledge and belief all applicable regulatory and statutory provisions were adhered to when determining award.
Buyer: Cheryll Brewton Buyer's Initials: CB

Docusign Envelope ID: D31A6195-D2DE-4CEA-8973-4D069345A142

Legal Form and Sufficiency Review

This contract was procured under an exemption from competition as provided for in the Procurement Regulations. The use of that exemption has been reviewed and approved for legal sufficiency.

☐ Not Applicable

_____
General Counsel's Office

☐ Not Applicable

This contract has been reviewed and approved for legal form and sufficiency by the General Counsel's Office:

Signed by:
Nina R Hickson
36721264CCA14E4...
General Counsel's Office

Or

The Procurement Office has notified the General Counsel's Office that this is a standard form contract previously approved for legal form and sufficiency by the General Counsel's Office and there are no deviations from the standard form:

_____
General Counsel's Office

Docusign Envelope ID: D31A6195-D2DE-4CEA-8973-4D069345A142

Review and Approval

DocuSigned by:
Caville Stanbury-Woolery
E90A427ED8B14C9...

Jul 3, 2025 | 12:35 AM EDT

Caville Stanbury-Woolery
Acting Chief Engineer

Date

DocuSigned by:
Kiyon T. Harley
0A75BF3AD980495...

Jul 3, 2025 | 6:50 AM EDT

Kiyon T. Harley
Acting Director, Office of Supplier Diversity & Inclusion

Date

DocuSigned by:
Munetsi T Musara
66EC2C787AA4449...

Jul 3, 2025 | 9:55 AM EDT

Munetsi Timothy Musara
Chief Financial Officer

Date

DocuSigned by:
Caprecia Poole-Williams
A42FEDB2CA544D0...

Jul 3, 2025 | 6:23 AM EDT

Caprecia M. Poole-Williams
Chief Procurement Officer

Date

Signed by:
Aklile Tesfaye
729AA1281A544A4...

Jul 4, 2025 | 1:45 PM EDT

Aklile Tesfaye
Deputy General Manager of Operations

Date

DocuSigned by:
Kishia Powell
D2484629DDEE450...

Jul 7, 2025 | 11:43 PM EDT

Kishia L. Powell
General Manager/CEO

Date

Docusign Envelope ID: D31A6195-D2DE-4CEA-8973-4D069345A142

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action.

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action with the following stipulations:

_____

_____

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted not to approve the above action.

_____ / _____

COMMISSION **Date**

Docusign Envelope ID: D31A6195-D2DE-4CEA-8973-4D069345A142

Bid Results

FINAL BID TABULATION

SOLICITATION NO: 68581		**DATE:** **TIME:** **LOCATION:**	06/11/2025 14:00:00PM Online Discussion
TITLE:	Greenbelt Standpipe Rehabilitation		
ENGINEER'S ESTIMATE	**$8,679,741.00**	**RECORDED BY:**	C. Brewton
FINAL BID TABULATION			

	NAME OF BIDDER	BID AMOUNT
1.	Titan Industrial Services, Inc.	$10,684,250.00

Docusign Envelope ID: 6884BF61-9DB3-43DD-A3E2-91D37CE3FBAE

COMMISSION PACKAGE

Purpose of Request

This Commission Package requests approval to award Change Order No. 9, Contract No. 29148 for Laboratory Division Building Expansion in the amount of $1,892,913.00 to Grunley Construction, Inc.

Contract Summary

Requested Action:	Contracting Area:	Procurement Type:	Competitively Bid:
☐New Award ☐Option Term ☒Change Order ☐Other: _____	☐Architecture & Engineering ☒Construction ☐Goods & Services ☐Professional Services	☒Invitation for Bid ☐Multi-Step Invitation for Bid ☐Request for Proposal ☐Other: _____	☒Yes ☐No **Basis of Award:** ☒Lowest Bid Price ☐Lowest Evaluated Bid Price ☐Most Responsible and Responsive Offeror ☐N/A
Requested Amount:	$1,892,913.00	**Contract Number:**	AM6789A19
Contract Term:	1,434 Days	**Project Location:**	☒Montgomery County ☐Prince George's County ☐Both Counties ☐Other: _____
Option Term:	N/A		

Project Scope and Overview

This Contract covers the construction of a single-story expansion to the current Laboratory Division Building. The total expansion of 19,720 square feet includes a new water and wastewater lab, microbiology lab, research and development lab, offices for the Water Quality Division, Operation and Support Sections, complete renovation of the loading dock area, an enhancement to the acid waste system and reverse osmosis and de-ionization system, new back-up generator, new access road, and other necessary site improvements, etc. All aspects of the project, including materials used and quality of work, must adhere to WSSC Water standards. Once complete, the capacity of the lab will increase from 500,000 to 750,000 tests per year.

FY26 Budget:	$1,892,913.00	**FY27 Budget:**	$
FY28 Budget:	$	**FY29 Budget:**	$

Docusign Envelope ID: 6884BF61-9DB3-43DD-A3E2-91D37CE3FBAE

Capital Improvement Project (CIP)	
CIP Project Title:	Laboratory Division Building Expansion
CIP Job Number:	AM6789A19

Justification

This change order includes a range of site, architectural, mechanical, plumbing, electrical, and control modifications in the new and the old areas of the laboratory. The initial scoping of this project was completed during the early days of the Covid Pandemic when access to the Laboratory was very restricted for concerns of health and safety issues. As a result, not all items of required work were identified, particularly those hidden by the ceiling and those otherwise inaccessible. These missing items have become apparent during construction and added by change order. Other work items are updates essential to ensure operational continuity, meet regulatory compliance requirements, and support the long-term performance of the facility.

Some work items contained in this change order have already been completed due to the need to keep the Laboratory functional (approximately 35% of the change order value). These include:

- Replacement of the existing Reverse Osmosis/Deionized water system with a new, more efficient system.
- Installation of a new domestic water line to support the upgraded Reverse Osmosis/Deionized water Room**.**
- Enhancements to the HVAC system to ensure proper environmental control within laboratory settings.
- Architectural, electrical and control upgrades, particularly in the Digestion Room, to ensure reliable operation and integration.

The most substantial work item is yet to be done (approximately 65% of the change order value):

- Installation of an acid scrubber system**,** along with associated stainless-steel ductwork, to protect the HVAC system against corrosive fumes.

OSDI Recommendation	
OSDI Concurrence:	☒ Yes ☐ No ☐ N/A

Docusign Envelope ID: 6884BF61-9DB3-43DD-A3E2-91D37CE3FBAE

Awardee Information	
Contractor Name:	Grunley Construction, Inc.
Contract Amount:	$1,892,913.00
Business Location:	Rockville, Maryland
Past Performance:	☒ Satisfactory ☒ No Past Performance

Subcontractors	Summary of Services
JAS Trucking, Inc. Lothian, Maryland	Utilities, surface demolition, and excavation
Beltway Paving of Southern MD Waldorf, MD	Asphalt Paving
WSI, Inc./ Washington Stair & Iron Baltimore, Maryland	Furnish and erect structural steel, and metal fabrications
Athena Construction Group, Inc. Dumfries, Virginia	Provide demountable partitions, storage shelving, laboratory casework, and quartz agglomerate counter tops
Dulaney Contracting, LLC Riverdale, Maryland	Procurement of mechanical equipment and insulation materials

Change Order Justification		
Goods and Services:	**Construction:**	**Professional Services or Architectural & Engineering:**
☐ Increased quantities ☐ Increased unit prices ☐ Other (Describe below)	☒ Unforeseen site changes ☒ Minor change in scope ☒ Scheduling impacts ☒ Design errors or omissions ☐ Other (Describe below)	☐ Increased hours ☐ Increased hourly rates ☐ Minor change in scope ☐ Scheduling impacts ☐ Other (Describe below)

Docusign Envelope ID: 6884BF61-9DB3-43DD-A3E2-91D37CE3FBAE

Other Justification(s): With this change order, the installation of the acid scrubber system along with associated stainless-steel ductwork is being moved and accelerated from Phase 2 of the Lab Expansion to this current Phase 1 of the project. It's being accelerated out of an abundance of caution on the part of the Lab Staff and Project Team for safety concerns based on incidents that have occurred in the Lab and also to maximize protection of the HVAC system against corrosive fumes. This work represents 65% of the cost of this change order and would be done in the pending Phase 2 if not in this change order. Phase 2 is currently under Design with an anticipated Construction Bid date in Spring 2026.

Contract Summary

Contract History:	Requested Amount:	Cumulative Amount:	Approved By:	Approval Date:
Original Contract Value	$24,518,000.00		Commissioners	5/18/2022
Change Order No. 1	$62,146.00	$24,580,146.00	E&C Management	12/8/2022
Change Order No. 2	$37,853.00	$24,617,999.00	E&C Management	2/22/2023
Change Order No. 3	$99,111.00	$24,717,110.00	E&C Management	4/25/2023
Change Order No. 4	$99,206.00	$24,816,316.00	E&C Management	5/15/2023
Change Order No. 5	$308,202.00	$25,124,518.00	CPO	8/4/2023
Change Order No. 6	$393,469.00	$25,517,987.00	CPO	10/25/2023
Change Order No. 7	$225,831.00	$25,743,818.00	CPO	01/24/2024
Change Order No. 8	$1,045,203.00	$26,681,934.00	Commissioners	7/17/2024
	TOTALS	$26,681,934.00		

Statement of Determination and Findings

Based upon a thorough review and analysis of the Contractor's proposal and all other supporting documentation submitted by the Contractor, and in conjunction with the due diligence performed by the Procurement Office, I certify that the award of Contract No. 29148 is relevant, fair, and reasonable, and in the best interest of the Commission. To the best of my knowledge and belief all applicable regulatory and statutory provisions were adhered to when determining award. Buyer: Evita J. Fields Buyer's Initials: MJ

Docusign Envelope ID: 6884BF61-9DB3-43DD-A3E2-91D37CE3FBAE

Legal Form and Sufficiency Review

This contract was procured under an exemption from competition as provided for in the Procurement Regulations. The use of that exemption has been reviewed and approved for legal sufficiency.

☐ Not Applicable

_____
General Counsel's Office

☐ Not Applicable

This contract has been reviewed and approved for legal form and sufficiency by the General Counsel's Office:

_____
General Counsel's Office

Or

The Procurement Office has notified the General Counsel's Office that this is a standard form contract previously approved for legal form and sufficiency by the General Counsel's Office and there are no deviations from the standard form:

_____
General Counsel's Office

Docusign Envelope ID: 6884BF61-9DB3-43DD-A3E2-91D37CE3FBAE

Review and Approval

DocuSigned by:
Camille Stanbury-Woolery
E96A427ED8B14C9...

Jul 11, 2025 | 5:30 PM EDT

Caville Stanbury-Woolery — **Date**
Acting Chief Engineer

Signed by:
Kiyon Harley
0A75BF3AD966495...

Jul 11, 2025 | 5:40 PM EDT

Kiyon Harley — **Date**
Acting Director, Office of Supplier Diversity & Inclusion

DocuSigned by:
Munetsi T Musara
66EC2C787AA4449...

Jul 11, 2025 | 5:46 PM EDT

Munetsi Timothy Musara — **Date**
Chief Financial Officer

DocuSigned by:
Caprecia Poole-Williams
A42FEDB2CA544D0...

Jul 11, 2025 | 5:37 PM EDT

Caprecia M. Poole-Williams — **Date**
Chief Procurement Officer

Signed by:
Aklile Tesfaye
729AA1281A544A4...

Jul 11, 2025 | 5:52 PM EDT

Aklile Tesfaye — **Date**
Deputy General Manager of Operations

DocuSigned by:
Kpowell
D2484629DDEE450...

Jul 12, 2025 | 12:18 AM EDT

Kishia L. Powell — **Date**
General Manager/CEO

Docusign Envelope ID: 6884BF61-9DB3-43DD-A3E2-91D37CE3FBAE

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action.

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action with the following stipulations:

_____

_____

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted not to approve the above action.

_____ / _____

COMMISSION **Date**

Docusign Envelope ID: 8249EE00-C02B-4B05-B66C-D3C929CA92CF

COMMISSION PACKAGE

Purpose of Request

This Commission Package requests approval to award Bridge Contract No. 70609, Temporary Staffing Services, through the Metropolitan Washington Council of Governments (MWCOG) Contract No. 25-018H, in the amount of $3,000,000.00 to Sparks Personnel Services, Inc., dba Sparks Group, for the remainder of the base term. The bridge contract was awarded on May 24, 2024, with a two-year base term that expires on August 31, 2026. The contract includes four additional two-year option periods; however, this request seeks Commission approval for the base term only.

Contract Summary

Requested Action:	**Contracting Area:**	**Procurement Type:**	**Competitively Bid:**
☐New Award ☐Option Term ☐Change Order ☒Other: Public Entity	☐Architecture & Engineering ☐Construction ☒Goods & Services ☐Professional Services	☐Invitation for Bid ☐Multi-Step Invitation for Bid ☐Request for Proposal ☒Other: Bridge	☒Yes ☐No **Basis of Award:** ☐Lowest Bid Price ☐Lowest Evaluated Bid Price ☐Most Responsible and Responsive Offeror ☒N/A
Requested Amount:	$3,000,000.00	**Contract Number:**	70609
Contract Term:	2YR	**Project Location:**	☐Montgomery County ☐Prince George's County ☒Both Counties ☐Other: _____
Option Term:	N/A		

Project Scope and Overview

This contract is to acquire temporary personnel services on an as-needed basis. Such services include general, administrative, to technical.

FY26 Budget:	$3,000,000.00	**FY27 Budget:**	$
FY28 Budget:	$	**FY29 Budget:**	$

Capital Improvement Project (CIP)

CIP Project Title:	N/A
CIP Job Number:	N/A

Docusign Envelope ID: 8249EE00-C02B-4B05-B66C-D3C929CA92CF

Justification
This contract is established to acquire temporary personnel services on an as-needed basis to meet evolving workload demands and staffing gaps within the Engineering & Construction (E&C) Group. The scope of services includes general labor, administrative support, and technical expertise across a range of disciplines. These temporary staffing resources are essential to maintain operational continuity and ensure the timely execution of E&C's capital and operating programs, particularly during peak workloads, employee turnover, or extended vacancies. The use of temporary personnel through this bridge contract allows for flexible workforce management, cost-effective resource deployment, and continuity of services. This approach helps E&C meet performance goals and deliver critical infrastructure improvements while minimizing delays and disruptions.

OSDI Recommendation	
OSDI Concurrence:	☐ Yes ☐ No ☒ N/A

Awardee Information	
Contractor Name:	Sparks Personnel Services, Inc., dba Sparks Group
Contract Amount:	$3,000,000.00
Business Location:	Rockville, MD
Past Performance:	☒ Satisfactory ☐ No Past Performance

Change Order Justification		
Goods and Services:	**Construction:**	**Professional Services or Architectural & Engineering:**
☐ Increased quantities ☐ Increased unit prices ☐ Other (Describe below)	☐ Unforeseen site changes ☐ Minor change in scope ☐ Scheduling impacts ☐ Design errors or omissions ☐ Other (Describe below)	☐ Increased hours ☐ Increased hourly rates ☐ Minor change in scope ☐ Scheduling impacts ☐ Other (Describe below)

Other Justification(s):

Docusign Envelope ID: 8249EE00-C02B-4B05-B66C-D3C929CA92CF

Contract Summary				
Contract History:	**Requested Amount:**	**Cumulative Amount:**	**Approved By:**	**Approval Date:**
Original Contract Value	$	$		
Change Order No. 1	$	$		
Option Term 1	$	$		
	TOTALS	$		

Statement of Determination and Findings

Based upon a thorough review and analysis of the Contractor's proposal and all other supporting documentation submitted by the Contractor, and in conjunction with the due diligence performed by the Procurement Office, I certify that the award of Contract No. 70609 is relevant, fair, and reasonable, and in the best interest of the Commission. To the best of my knowledge and belief all applicable regulatory and statutory provisions were adhered to when determining award.
Buyer: Evita J. Fields Buyer's Initials: EJF

Docusign Envelope ID: 8249EE00-C02B-4B05-B66C-D3C929CA92CF

Legal Form and Sufficiency Review

This contract was procured under an exemption from competition as provided for in the Procurement Regulations. The use of that exemption has been reviewed and approved for legal sufficiency.

☐ Not Applicable

_____
General Counsel's Office

☐ Not Applicable

This contract has been reviewed and approved for legal form and sufficiency by the General Counsel's Office:

Signed by:
Nina R Hickson
30721264CCA14E4...
_____
General Counsel's Office

Or

The Procurement Office has notified the General Counsel's Office that this is a standard form contract previously approved for legal form and sufficiency by the General Counsel's Office and there are no deviations from the standard form:

_____
General Counsel's Office

Docusign Envelope ID: 8249EE00-C02B-4B05-B66C-D3C929CA92CF

Review and Approval

DocuSigned by:
Caville Stanbury-Woolery
E90A427ED8B14C9...

Jul 9, 2025 | 3:23 PM EDT

Caville Stanbury-Woolery — **Date**
Acting Chief Engineer

DocuSigned by:
Munetsi T Musara
88EC2C787AA4449...

Jul 10, 2025 | 8:41 AM EDT

Munetsi Timothy Musara — **Date**
Chief Financial Officer

DocuSigned by:
Caprecia Poole-Williams
A42FEDB2CA544D0...

Jul 9, 2025 | 9:04 PM EDT

Caprecia M. Poole-Williams — **Date**
Chief Procurement Officer

Signed by:
Aklile Tesfaye
729AA1281A544A4...

Jul 11, 2025 | 11:00 AM EDT

Aklile Tesfaye — **Date**
Deputy General Manager of Operations

DocuSigned by:
K Powell
D2484629DDEE450...

Jul 11, 2025 | 11:18 AM EDT

Kishia L. Powell — **Date**
General Manager/CEO

Docusign Envelope ID: 8249EE00-C02B-4B05-B66C-D3C929CA92CF

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action.

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action with the following stipulations:

_____

_____

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted not to approve the above action.

_____ / _____

COMMISSION **Date**

Docusign Envelope ID: 97D085AF-FAF2-49D4-BE1A-FCA5C1A4781E

COMMISSION PACKAGE

Purpose of Request

This Commission Package requests approval to award Contract No. 70570 for Patuxent Water Filtration Plant Chemical Building HVAC Replacement in the amount of $1,120,640.00 to Crockett Facilities Services, Inc. for a contract term of one year.

Contract Summary

Requested Action:	Contracting Area:	Procurement Type:	Competitively Bid:
☒New Award ☐Option Term ☐Change Order ☐Other: _____	☐Architecture & Engineering ☒Construction ☐Goods & Services ☐Professional Services	☒Invitation for Bid ☐Multi-Step Invitation for Bid ☐Request for Proposal ☐Other: _____	☒Yes ☐No **Basis of Award:** ☒Lowest Bid Price ☐Lowest Evaluated Bid Price ☐Most Responsible and Responsive Offeror ☐N/A
Requested Amount:	$1,120,640.00	**Contract Number:**	70570
Contract Term:	1 Year	**Project Location:**	☐Montgomery County ☒Prince George's County ☐Both Counties ☐Other: _____
Option Term:			

Project Scope and Overview

The scope of this contract consists of replacing both air handling units servicing the Patuxent Water Filtration Plant Chemical Building. Air Handling Unit-1A will be replaced in-kind, and CB-HVAC-1 will be upgraded with a new unit that is resized based on the required loads and will have separate variable air volume boxes to control the distribution of airflow to the eastern side of the second floor. The new units installed will be tagged Roof Top Unit-1 and Roof Top Unit-2. In addition to replacing the air handling units, split units will be installed to provide additional cooling to the computer room and information technology closet. The project also includes but is not limited to; structural modifications (roof penetrations and equipment pads), Heating, Ventilation, and Air Conditioning ducts, instrumentation and controls integration, demolition, and electrical routing and connections.

FY26 Budget:	$895,000.00	**FY27 Budget:**	$225,640.00
FY28 Budget:	$	**FY29 Budget:**	$

Capital Improvement Project (CIP)

CIP Project Title:	Engineering Support Program
CIP Job Number:	A-102.00

Justification

Justification
The Patuxent Water Filtration Plant Chemical Building was constructed in the early 1980's as part of the Filtration Plant Rehabilitation Project. The chemical building contains staff offices, the lab, and operator workstation on the second floor,

Docusign Envelope ID: 97D085AF-FAF2-49D4-BE1A-FCA5C1A4781E

and many of the treatment chemicals on the first floor and basement. The building was renovated in early 2000's, as part of that project, only the western portion of the second floor was renovated.

The second floor is currently heated and cooled by two roof mounted air handling units. Air Handling Unit-1A serves the western half, and CB-HVAC-1 serves the eastern half. Air Handling Unit-1A was replaced in 2001 as part of upgrades to the chemical building at that time and the associated Heating, Ventilation, and Air Conditioning ducts were upgraded. CB-HVAC-1 is the original unit installed in the early 1980's. Both roof mounted air handling units are at the end or nearing the end of their service life and need to be replaced**.**

OSDI Recommendation	
OSDI Concurrence:	☒ Yes ☐ No ☐ N/A

Awardee Information	
Contractor Name:	Crockett Facilities Services, Inc.
Contract Amount:	$1,120,640.00
Business Location:	Bowie, Maryland
Past Performance:	☒ Satisfactory ☐ No Past Performance

Subcontractors	**Summary of Services**
3D Building Supplies, LLC Rockville, Maryland	Acquire submittals, review, complete purchase order and process payment for main equipment specified on the project in coordination with the distributor

Change Order Justification		
Goods and Services:	**Construction:**	**Professional Services or Architectural & Engineering:**
☐ Increased quantities ☐ Increased unit prices ☐ Other (Describe below)	☐ Unforeseen site changes ☐ Minor change in scope ☐ Scheduling impacts ☐ Design errors or omissions ☐ Other (Describe below)	☐ Increased hours ☐ Increased hourly rates ☐ Minor change in scope ☐ Scheduling impacts ☐ Other (Describe below)

Other Justification(s):

Docusign Envelope ID: 97D085AF-FAF2-49D4-BE1A-FCA5C1A4781E

Contract Summary				
Contract History:	**Requested Amount:**	**Cumulative Amount:**	**Approved By:**	**Approval Date:**
Original Contract Value	$	$		
Change Order No. 1	$	$		
Option Term 1	$	$		
	TOTALS	$		

Statement of Determination and Findings

Based upon a thorough review and analysis of the Contractor's proposal and all other supporting documentation submitted by the Contractor, and in conjunction with the due diligence performed by the Procurement Office, I certify that the award of Contract No. 70570 is relevant, fair, and reasonable, and in the best interest of the Commission. To the best of my knowledge and belief all applicable regulatory and statutory provisions were adhered to when determining award.
Buyer: Cheryll Brewton Buyer's Initials: CB

Docusign Envelope ID: 97D085AF-FAF2-49D4-BE1A-FCA5C1A4781E

Legal Form and Sufficiency Review

This contract was procured under an exemption from competition as provided for in the Procurement Regulations. The use of that exemption has been reviewed and approved for legal sufficiency.

☐ Not Applicable

_____
General Counsel's Office

☐ Not Applicable

This contract has been reviewed and approved for legal form and sufficiency by the General Counsel's Office:

Signed by:
Nina R Hickson
36721264CCA14E4...
_____
General Counsel's Office

Or

The Procurement Office has notified the General Counsel's Office that this is a standard form contract previously approved for legal form and sufficiency by the General Counsel's Office and there are no deviations from the standard form:

_____
General Counsel's Office

Docusign Envelope ID: 97D085AF-FAF2-49D4-BE1A-FCA5C1A4781E

Review and Approval

DocuSigned by:
Caville Stanbury-Woolery
E90A427ED8B14C9...

Jul 6, 2025 | 11:08 AM EDT

Caville Stanbury-Woolery
Acting Chief Engineer

Date

Signed by:
Kiyon Harley
0A75BF3AD900495...

Jul 6, 2025 | 1:05 PM EDT

Kiyon T. Harley
Acting Director, Office of Supplier Diversity & Inclusion

Date

DocuSigned by:
Munetsi T Musara
08EC2C787AA4449...

Jul 6, 2025 | 5:40 PM EDT

Munetsi Timothy Musara
Chief Financial Officer

Date

DocuSigned by:
Caprecia Poole-Williams
A42FEDB2CA544D0...

Jul 7, 2025 | 3:28 AM EDT

Caprecia M. Poole-Williams
Chief Procurement Officer

Date

Signed by:
Aklile Tesfaye
729AA1261A544A4...

Jul 7, 2025 | 1:18 PM EDT

Aklile Tesfaye
Deputy General Manager of Operations

Date

DocuSigned by:
Kpowell
D2484629DDEE450...

Jul 7, 2025 | 11:11 PM EDT

Kishia L. Powell
General Manager/CEO

Date

Docusign Envelope ID: 97D085AF-FAF2-49D4-BE1A-FCA5C1A4781E

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action.

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action with the following stipulations:

_____

_____

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted not to approve the above action.

_____ / _____

COMMISSION **Date**

Docusign Envelope ID: 97D085AF-FAF2-49D4-BE1A-FCA5C1A4781E

Bid Results

FINAL BID TABULATION

SOLICITATION NO: 70570		**DATE:** **TIME:** **LOCATION:**	06/05/2025 14:00:00PM Online Discussion
TITLE:	Patuxent WFP Chemical Building HVAC Replacement		
ENGINEER'S ESTIMATE	**$1,150,000.00**	**RECORDED BY:**	C. Brewton

FINAL BID TABULATION

	NAME OF BIDDER	BID AMOUNT
1.	Crockett Facilities Services, Inc.	$1,120,640.00
2.	Horton Mechanical Contractors, Inc.	$1,424,000.00
3.	Norair Engineering Corp.	$1,678,900.00

Docusign Envelope ID: AA8F567E-BAA4-4EDE-8C8A-27A29E199E9C

COMMISSION PACKAGE

Purpose of Request

This Commission Package requests approval to award Contract No. 59559 for Organizational Management Consulting Services Basic Ordering Agreement (BOA) in the amount of $6,000,000.00 to: 1) RSM US LLP, 2) PA Consulting Group, Inc., and 3) AECOM Technical Services, Inc. for a contract term of three (3) years with one (1) two-year option term.

Contract Summary

Requested Action:	**Contracting Area:**	**Procurement Type:**	**Competitively Bid:**
☒New Award ☐Option Term ☐Change Order ☐Other: _____	☐Architecture & Engineering ☐Construction ☐Goods & Services ☒Professional Services	☐Invitation for Bid ☐Multi-Step Invitation for Bid ☒Request for Proposal ☐Other: _____	☒Yes ☐No **Basis of Award:** ☐Lowest Bid Price ☐Lowest Evaluated Bid Price ☒Most Responsible and Responsive Offeror ☐N/A
Requested Amount:	$6,000,000.00	**Contract Number:**	59559
Contract Term:	Three Years	**Project Location:**	☐Montgomery County ☐Prince George's County ☒Both Counties ☐Other: _____
Option Term:	One, Two-Year Option Term		

Project Scope and Overview

The scope of this contract consists of a broad range of utility and financial management consulting, advisory, and support services to be provided on an as-needed basis. Each task order will specify the exact scope of work, deliverables, and timelines.

FY26 Budget:	$2,000,000.00	**FY27 Budget:**	$2,000,000.00
FY28 Budget:	$2,000,000.00	**FY29 Budget:**	**$**

Capital Improvement Project (CIP)

CIP Project Title:	
CIP Job Number:	

Docusign Envelope ID: AA8F567E-BAA4-4EDE-8C8A-27A29E199E9C

Justification
This contract is necessary to secure broad management consulting services that will provide expert support across operational, strategic, and organizational areas. The services will enhance the Commission's ability to improve performance, address complex challenges, and effectively implement strategic initiatives. Engaging external expertise will ensure access to specialized knowledge, objective analysis, and flexible capacity to meet evolving business needs.

OSDI Recommendation	
OSDI Concurrence:	☒ Yes ☐ No ☐ N/A

Awardee Information	
Contractor Name:	RSM US, LLP
Contract Amount:	TBD
Business Location:	Davenport, Iowa
Past Performance:	☒ Satisfactory ☐ No Past Performance

Subcontractors	Summary of Services
NXT US, LLC North Bethesda, MD	Perform change management & strategic communications services
Rivus Consulting, LLC Lanham, Maryland	Organizational performance improvement services
Edwards Industries, LLC Columbia, Maryland	Provide performance management, organizational resilience, training, and cybersecurity solutions

OSDI Recommendation	
OSDI Concurrence:	☒ Yes ☐ No ☐ N/A

Docusign Envelope ID: AA8F567E-BAA4-4EDE-8C8A-27A29E199E9C

Awardee Information	
Contractor Name:	PA Consulting Group, Inc.
Contract Amount:	TBD
Business Location:	New York, New York
Past Performance:	☐ Satisfactory ☒ No Past Performance

Subcontractors	Summary of Services
EBA Engineering, Inc. Laurel, Maryland	Master and strategic planning, training support, life cycle cost estimation, and asset management services
TieBridge, Inc. Falls Church, Virginia	Strategic planning & strategic plan implementation, organizational development & knowledge management; assessment of business processes
IBS Management & Consultancy Services, Inc. Bowie, Maryland	Provide technical support in the following areas: strategic planning, staff augmentation, financial management and cost analysis
Prism Risk Management and Consulting, LLC Valley Forge, Pennsylvania	Risk assessment and mitigation strategies, training and capacity-building initiatives, business process assessment, and project and program management
CH2M Hill Engineers, Inc. Silver Spring, Maryland	Strategic planning, staff augmentation, financial management and cost analysis, asset management, business process assessment, and optimization

OSDI Recommendation	
OSDI Concurrence:	☒ Yes ☐ No ☐ N/A

Docusign Envelope ID: AA8F567E-BAA4-4EDE-8C8A-27A29E199E9C

Awardee Information	
Contractor Name:	AECOM Technical Services, Inc.
Contract Amount:	TBD
Business Location:	Baltimore, MD
Past Performance:	☒ Satisfactory ☐ No Past Performance

Subcontractors	Summary of Services
Assedo Consulting, LLC Laurel, Maryland	Training, capacity building & strategic communications
L.S. Caldwell & Associates, Inc. Washington, DC	Workforce development, training & capacity building
Peer Consultants, P.C. Washington, DC	Asset management services, ESG, services & organizational management
Raftelis Financial Consultants, Inc. Charlotte, North Carolina	Financial support, change management, and organizational management
V&A Consulting Engineers, Inc. Columbia, Maryland	Asset Management Support
WebHawkX, LLC Laurel, Maryland	Staff augmentation, digital services, Project and program management support

OSDI Recommendation	
OSDI Concurrence:	☒ Yes ☐ No ☐ N/A

Docusign Envelope ID: AA8F567E-BAA4-4EDE-8C8A-27A29E199E9C

Change Order Justification		
Goods and Services:	**Construction:**	**Professional Services or Architectural & Engineering:**
☐ Increased quantities ☐ Increased unit prices ☐ Other (Describe below)	☐ Unforeseen site changes ☐ Minor change in scope ☐ Scheduling impacts ☐ Design errors or omissions ☐ Other (Describe below)	☐ Increased hours ☐ Increased hourly rates ☐ Minor change in scope ☐ Scheduling impacts ☐ Other (Describe below)

Other Justification(s):

Contract Summary				
Contract History:	**Requested Amount:**	**Cumulative Amount:**	**Approved By:**	**Approval Date:**
Original Contract Value	$	$		
	TOTALS	$		

Statement of Determination and Findings

Based upon a thorough review and analysis of the Contractor's proposal and all other supporting documentation submitted by the Contractor, and in conjunction with the due diligence performed by the Procurement Office, I certify that the award of Contract No. 59559 is relevant, fair, and reasonable, and in the best interest of the Commission. To the best of my knowledge and belief all applicable regulatory and statutory provisions were adhered to when determining award.

Buyer: Oluwaseun Fawehinmi Buyer's Initials: OF

Docusign Envelope ID: AA8F567E-BAA4-4EDE-8C8A-27A29E199E9C

Legal Form and Sufficiency Review

This contract was procured under an exemption from competition as provided for in the Procurement Regulations. The use of that exemption has been reviewed and approved for legal sufficiency.

☐ Not Applicable

_____
General Counsel's Office

☐ Not Applicable

This contract has been reviewed and approved for legal form and sufficiency by the General Counsel's Office:

Signed by:
Nina R Hickson
36721264CCA14E4...
General Counsel's Office

Or

The Procurement Office has notified the General Counsel's Office that this is a standard form contract previously approved for legal form and sufficiency by the General Counsel's Office and there are no deviations from the standard form:

_____
General Counsel's Office

Docusign Envelope ID: AA8F567E-BAA4-4EDE-8C8A-27A29E199E9C

Review and Approval

Signed by:
Hagos Helen
D6713048D251401...

Jul 5, 2025 | 11:09 AM EDT

Helen Hagos
Performance and Accountability Director (Acting)

Date

Signed by:
Kiyon Harley
0A75BF3AD966495...

Jul 5, 2025 | 1:03 PM EDT

Kiyon T. Harley
Supplier Diversity & Inclusion Director (Acting)

Date

DocuSigned by:
Munetsi T Musara
66EC2C787AA4449...

Jul 6, 2025 | 12:36 PM EDT

Munetsi Timothy Musara
Chief Financial Officer

Date

DocuSigned by:
Caprecia Poole-Williams
A42FED52CA544D0...

Jul 6, 2025 | 3:31 AM EDT

Caprecia M. Poole-Williams
Chief Procurement Officer

Date

DocuSigned by:
Cristi Bickham
35C1014B0D0D4F2...

Jul 7, 2025 | 2:38 PM EDT

Cristi C. Bickham
Deputy General Manager

Date

DocuSigned by:
Kpowell
D2484629DDEE450...

Jul 7, 2025 | 11:08 PM EDT

Kishia L. Powell
General Manager/CEO

Date

Docusign Envelope ID: AA8F567E-BAA4-4EDE-8C8A-27A29E199E9C

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action.

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action with the following stipulations:

_____

_____

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted not to approve the above action.

_____ / _____

COMMISSION **Date**

Docusign Envelope ID: AA8F567E-BAA4-4EDE-8C8A-27A29E199E9C

Bid Results

SOLICITATION No.: 59559	**DATE**:4/2/2025 **TIME**: 14:00:00 **LOCATION**: Online Discussions	**BUYER:** Sejal Lakhawala
SOLICITATION TITLE:	Organizational Management Consulting Services (BOA)	

	NAME OF OFFEROR
1	Aecom Technical Services Inc
2	AQUAS, Inc
3	ARUP US, Inc.
4	Aspen OF D. C. Inc
5	Berry Dunn Mcneil & Parker, LLC
6	Bithgroup Technologies, Inc
7	Cultiva Global Solutions
8	Delmock Technologies, Inc.
9	EMA, Inc
10	GME Enterprises
11	Guidehouse Inc
12	Image Consulting Group, Inc
13	IT Data Consulting LLC
14	Jay Shapiro & Asoc
15	PA Consulting Group, Inc
16	Pinnacle Talent Acquisition
17	Prime Partners Engineering

Docusign Envelope ID: AA8F567E-BAA4-4EDE-8C8A-27A29E199E9C

18	RSM US LLP
19	Sage Services Group
20	SPC Business Consulting LLC
21	Synergistic IT Solutions, LLC
22	The Blanchard Group LLC
23	The Obscidion Group, LLC
24	The Parnin Group
25	Tylin International
26	Unified Strategic Resources, LLC

Docusign Envelope ID: 8AE93D30-4BEA-4511-BFD0-BBD6611AA93A

COMMISSION PACKAGE

Purpose of Request

This Commission Package requests approval to award Change Order No. 11, Contract No. 16451 for Heating, Ventilation, and Air Conditioning (HVAC) Preventative Maintenance and Services in the amount of $294,101.33 to Fidelity Mechanical Services, LLC.

Contract Summary

Requested Action:	Contracting Area:	Procurement Type:	Competitively Bid:
☐New Award ☐Option Term ☒Change Order ☐Other: _____	☐Architecture & Engineering ☐Construction ☒Goods & Services ☐Professional Services	☒Invitation for Bid ☐Multi-Step Invitation for Bid ☐Request for Proposal ☐Other: _____	☒Yes ☐No **Basis of Award:** ☒Lowest Bid Price ☐Lowest Evaluated Bid Price ☐Most Responsible and Responsive Offeror ☐N/A
Requested Amount:	$294,101.33	**Contract Number:**	16451
Contract Term:	One Year	**Project Location:**	☐Montgomery County ☐Prince George's County ☒Both Counties ☐Other: _____
Option Term:	Four, One-Year Option Terms		

Project Scope and Overview

The scope of this contract consists of Heating, Ventilation, and Air Conditioning (HVAC) preventative maintenance and additional services.

FY26 Budget:	$294,101.33	**FY27 Budget:**	$
FY28 Budget:	$	**FY29 Budget:**	$

Capital Improvement Project (CIP)

CIP Project Title:	
CIP Job Number:	

Justification

The Facility Services Division is requesting funding to cover the 90-day extension to allow sufficient time for the solicitation process. The requested amount of $294,101.33 covers the costs associated with routine monthly

Docusign Envelope ID: 8AE93D30-4BEA-4511-BFD0-BBD6611AA93A

services, the average monthly cost of additional services (trailing 12 months), and the anticipated/ongoing projects at the Seneca Modular Datacenter and Consolidated Laboratory.

OSDI Recommendation	
OSDI Concurrence:	☒ Yes ☐ No ☐ N/A

Awardee Information	
Contractor Name:	Fidelity Mechanical Services, LLC
Contract Amount:	$294,101.33
Business Location:	Beltsville, MD
Past Performance:	☒ Satisfactory ☐ No Past Performance

Subcontractors	**Summary of Services**
Impyrian, LLC Columbia, Maryland	Provide HVAC Filters, parts, and equipment

Change Order Justification		
Goods and Services:	**Construction:**	**Professional Services or Architectural & Engineering:**
☐ Increased quantities ☐ Increased unit prices ☒ Other (Describe below)	☐ Unforeseen site changes ☐ Minor change in scope ☐ Scheduling impacts ☐ Design errors or omissions ☐ Other (Describe below)	☐ Increased hours ☐ Increased hourly rates ☐ Minor change in scope ☐ Scheduling impacts ☐ Other (Describe below)

The additional funding is to cover services throughout the end of the contract term.

Docusign Envelope ID: 8AE93D30-4BEA-4511-BFD0-BBD6611AA93A

Contract Summary				
Contract History:	**Requested Amount:**	**Cumulative Amount:**	**Approved By:**	**Approval Date:**
Original Contract Value	$898,233.50	[redacted]	CPO	August 27, 2020
Change Order No. 1 (Admin)	$0.00	$898,233.50	CPO	August 28, 2020
Change Order No. 2	$300,000.00	$1,198,233,.50	CPO	March 11, 2021
Change Order No. 3	($24,150.91)	$1,174,082.59	CPO	April 7, 2023
Option Term 1	$1,198,233.50	$2,372,316.09	CPO	August 13, 2021
Change Order No. 4	($325,856.29)	$2,046,459.80	CPO	April 18, 2023
Option Term 2	$988,056.85	$3,034,516.65	CPO	June 7, 2022
Change Order No. 5 (Admin)	$0.00	$3,034,516.65	CPO	March 17, 2023
Change Order No. 6	$350,007.20	$3,384,523.85	CPO	April 18, 2023
Change Order No. 7	($47,728.85)	$3,336,795.00	CPO	January 17, 2024
Option Term 3	$988,056.85	$4,324,851.85	CPO	June 29, 2023
Change Order No. 8 (Admin)	$0.00	$4,324,851.85	CPO	July 12, 2023
Change Order No. 9	$47,728.85	$4,372,580.70	CPO	February 16, 2024
Change Order No. 10 (Admin)	$0.00	$4,372,580.70	CPO	November 26, 2024
Option Term 4	$988,056.85	$5,360,637.55	CPO	May 10, 2024
Change Order No. 11 (Admin)	$0.00	$5,360,637.55	CPO	September 3, 2024
	TOTALS	$5,360,637.55		

Docusign Envelope ID: 8AE93D30-4BEA-4511-BFD0-BBD6611AA93A

Statement of Determination and Findings

Based upon a thorough review and analysis of the Contractor's proposal and all other supporting documentation submitted by the Contractor, and in conjunction with the due diligence performed by the Procurement Office, I certify that the award of Contract No. 16451 is relevant, fair, and reasonable, and in the best interest of the Commission. To the best of my knowledge and belief all applicable regulatory and statutory provisions were adhered to when determining award.
Buyer: Oluwaseun Fawehinmi Buyer's Initials: OF

Legal Form and Sufficiency Review

This contract was procured under an exemption from competition as provided for in the Procurement Regulations. The use of that exemption has been reviewed and approved for legal sufficiency.

☐ Not Applicable

_____
General Counsel's Office

☒ Not Applicable

This contract has been reviewed and approved for legal form and sufficiency by the General Counsel's Office:

_____
General Counsel's Office

Or

The Procurement Office has notified the General Counsel's Office that this is a standard form contract previously approved for legal form and sufficiency by the General Counsel's Office and there are no deviations from the standard form:

_____
General Counsel's Office

Docusign Envelope ID: 8AE93D30-4BEA-4511-BFD0-BBD6611AA93A

Review and Approval

DocuSigned by:
Fred Lees
F02852033EE14A4...

Jul 3, 2025 | 7:34 AM EDT

Frederick Lees
Director, General Services (Acting)

Date

Signed by:
Kiyon T. Harley
0A75BF3AD966495...

Jul 3, 2025 | 6:43 PM EDT

Kiyon Harley
Supplier Diversity & Inclusion Director (Acting)

Date

DocuSigned by:
Munetsi T Musara
66EC2C787AA4449...

Jul 4, 2025 | 12:02 PM EDT

Munetsi Timothy Musara
Chief Financial Officer

Date

Signed by:
Caprecia M Poole-Williams
A42FEDB2CA544D0...

Jul 7, 2025 | 8:43 AM EDT

Caprecia M. Poole-Williams
Chief Procurement Officer

Date

DocuSigned by:
9CF8A23C58BF4D2...

Jul 8, 2025 | 11:36 AM EDT

David M. McDonough
Deputy General Manager, Mission Support

Date

DocuSigned by:
D2484629DDEE450...

Jul 10, 2025 | 3:31 PM EDT

Kishia L. Powell
General Manager/CEO

Date

Docusign Envelope ID: 8AE93D30-4BEA-4511-BFD0-BBD6611AA93A

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action.

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action with the following stipulations:

_____

_____

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted not to approve the above action.

_____ / _____

COMMISSION **Date**

Docusign Envelope ID: 4ADE1016-1263-45A6-B989-4E2866E17EAE

COMMISSION PACKAGE

Purpose of Request

This Commission Package requests approval to award Contract No. 66577 for Wholesale Electricity Services in the amount of $75,000,000.00 to MP2 Energy Texas LLC D/B/A Shell Energy Solutions for a contract term of five years.

Contract Summary

Requested Action:	**Contracting Area:**	**Procurement Type:**	**Competitively Bid:**
☒New Award ☐Option Term ☐Change Order ☐Other: _____	☐Architecture & Engineering ☐Construction ☒Goods & Services ☐Professional Services	☒Invitation for Bid ☐Multi-Step Invitation for Bid ☐Request for Proposal ☐Other: _____	☒Yes ☐No **Basis of Award:** ☒Lowest Bid Price ☐Lowest Evaluated Bid Price ☐Most Responsible and Responsive Offeror ☐N/A
Requested Amount:	$75,000,000.00	**Contract Number:**	66577
Contract Term:	Five Years	**Project Location:**	☐Montgomery County ☐Prince George's County ☒Both Counties ☐Other: _____
Option Term:			

Project Scope and Overview

The scope of this contract consists of projected Pennsylvania-New Jersey-Maryland (PJM) hourly electricity costs plus annual fixed fees from MP2 Energy Texas LLC D/B/A Shell Energy Solutions over a five-year period. While the amount of the wholesale electricity contract over 5 years is $75,000,000, only $690,000 over 5 years is the fixed fee of MP2 Energy LLC d/b/a Shell Energy Solutions. The contract will allow WSSC Water to purchase electricity under a PJM wholesale subaccount. This ensures that WSSC Water can buy power transparently in a segregated account housing only WSSC Water accounts and without the overhead and profits charged by retail suppliers.

FY26 Budget	$10,000,000.00	**FY27 Budget:**	$11,000,000.00
FY28 Budget:	$12,000,000.00	**FY29 Budget:**	$13,000,000.00
FY30 Budget	$14,000,000.00	**FY31 Budget**	$15,000,000.00

Capital Improvement Project (CIP)

CIP Project Title:	

Docusign Envelope ID: 4ADE1016-1263-45A6-B989-4E2866E17EAE

CIP Job Number:	

Justification
Electricity is a basic utility required by every WSSC facility to operate. Buying wholesale allows WSSC to obtain Pennsylvania-New Jersey-Maryland (PJM) membership to take advantage of Pennsylvania-New Jersey-Maryland (PJM) credits and save approximately $1,000,000/year compared to retail.

OSDI Recommendation	
OSDI Concurrence:	☒ Yes ☐ No ☐ N/A

Awardee Information	
Contractor Name:	MP2 Energy Texas LLC D/B/A Shell Energy Solutions
Contract Amount:	$75,000,000.00
Business Location:	Houston, TX
Past Performance:	☐ Satisfactory ☒ No Past Performance

Subcontractors	Summary of Services
N/A	N/A

Change Order Justification		
Goods and Services:	**Construction:**	**Professional Services or Architectural & Engineering:**
☐ Increased quantities ☐ Increased unit prices ☐ Other (Describe below)	☐ Unforeseen site changes ☐ Minor change in scope ☐ Scheduling impacts ☐ Design errors or omissions ☐ Other (Describe below)	☐ Increased hours ☐ Increased hourly rates ☐ Minor change in scope ☐ Scheduling impacts ☐ Other (Describe below)

Other Justification(s):

Docusign Envelope ID: 4ADE1016-1263-45A6-B989-4E2866E17EAE

Contract Summary				
Contract History:	**Requested Amount:**	**Cumulative Amount:**	**Approved By:**	**Approval Date:**
Original Contract Value	$	$		
	TOTALS	$		

Statement of Determination and Findings

Based upon a thorough review and analysis of the Contractor's proposal and all other supporting documentation submitted by the Contractor, and in conjunction with the due diligence performed by the Procurement Office, I certify that the award of Contract No. 66577 is relevant, fair, and reasonable, and in the best interest of the Commission. To the best of my knowledge and belief all applicable regulatory and statutory provisions were adhered to when determining award.
Buyer: Oluwaseun Fawehinmi Buyer's Initials: OF

Docusign Envelope ID: 4ADE1016-1263-45A6-B989-4E2866E17EAE

Legal Form and Sufficiency Review

This contract was procured under an exemption from competition as provided for in the Procurement Regulations. The use of that exemption has been reviewed and approved for legal sufficiency.

☐ Not Applicable

_____
General Counsel's Office

☐ Not Applicable

This contract has been reviewed and approved for legal form and sufficiency by the General Counsel's Office:

Signed by:
Nina R Hickson
36721264CCA14E4...
_____
General Counsel's Office

Or

The Procurement Office has notified the General Counsel's Office that this is a standard form contract previously approved for legal form and sufficiency by the General Counsel's Office and there are no deviations from the standard form:

_____
General Counsel's Office

Docusign Envelope ID: 4ADE1016-1263-45A6-B989-4E2866E17EAE

Review and Approval

DocuSigned by:
frederick.lees
F02052633EE14A4...

Jul 3, 2025 | 7:29 AM EDT

Frederick Lees — **Date**
General Services Director (Acting)

Signed by:
Kiyon T. Harley
0A75BF3AD980495...

Jul 3, 2025 | 6:42 PM EDT

Kiyon Harley — **Date**
Supplier Diversity & Inclusion Director (Acting)

DocuSigned by:
Munetsi T Musara
66EC2C787AA4449...

Jul 4, 2025 | 12:03 PM EDT

Munetsi Timothy Musara — **Date**
Chief Financial Officer

DocuSigned by:
Caprecia Poole-Williams
A42FEDB2CA544D0...

Jul 3, 2025 | 7:35 AM EDT

Caprecia M. Poole-Williams — **Date**
Chief Procurement Officer

DocuSigned by:
9CF8A23C58BF4D2...

Jul 7, 2025 | 7:54 AM EDT

David McDonough — **Date**
Deputy General Manager, Mission Support

DocuSigned by:
Kpowell
D2484629DDEE450...

Jul 7, 2025 | 11:19 PM EDT

Kishia L. Powell — **Date**
General Manager/CEO

Docusign Envelope ID: 4ADE1016-1263-45A6-B989-4E2866E17EAE

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action.

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action with the following stipulations:

_____

_____

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted not to approve the above action.

_____ / _____

COMMISSION **Date**

Docusign Envelope ID: 4ADE1016-1263-45A6-B989-4E2866E17EAE

Bid Results

CONTRACT NUMBER:	66577
DATE AND TIME:	04/30/25 at 2:00 PM
TITLE:	Wholesale Electricity Services
RECORDED BY:	Narcisse Atchamou

	NAME OF BIDDER	BID AMOUNT
1.	MP2 Energy Texas LLC D/B/A Shell Energy Solutions	$690,000.00
2.	WGL Energy Services, Inc.	$806,100.00

Docusign Envelope ID: CA5B5BC7-0BF9-4541-81CE-934312AED73C

COMMISSION PACKAGE

Purpose of Request

This Commission Package requests approval to award Change Order No. 6 under Contract No. 7313 for Staffing and Related Services in the amount of $1,103,750.00 to ACRO Service Corporation. WSSC is riding the Maricopa County, Arizona Contract No. 16111- RFP, Staffing Services and Related Services and Solutions.

Contract Summary

Requested Action:	Contracting Area:	Procurement Type:	Competitively Bid:
☐New Award ☐Option Term ☒Change Order ☐Other: _____	☐Architecture & Engineering ☐Construction ☒Goods & Services ☐Professional Services	☐Invitation for Bid ☐Multi-Step Invitation for Bid ☐Request for Proposal ☒Other: Bridge Contract	☒Yes ☐No **Basis of Award:** ☐Lowest Bid Price ☐Lowest Evaluated Bid Price ☐Most Responsible and Responsive Offeror ☒N/A
Requested Amount:	$1,103,750.00	**Contract Number:**	7313
Contract Term:	Three Years	**Project Location:**	☐Montgomery County ☐Prince George's County ☒Both Counties ☐Other: _____
Option Term:	Six, One-Year Option Terms		

Project Scope and Overview

The scope of this contract is to provide temporary staffing and related services on an as-needed basis.

FY26 Budget:	$1,103,750.00	**FY27 Budget:**	$
FY28 Budget:	$	**FY29 Budget:**	$

Capital Improvement Project (CIP)

CIP Project Title:	
CIP Job Number:	

Docusign Envelope ID: CA5B5BC7-0BF9-4541-81CE-934312AED73C

Justification
This contract is required to provide access to temporary staffing services as operational workforce needs arise. The contract allows for continuity of operations, supports operational flexibility, and maintains service delivery standards during periods of increased workload, employee absences, or specialized project requirements that exceed current staffing capacity.

OSDI Recommendation	
OSDI Concurrence:	☐ Yes ☐ No ☒ N/A

Awardee Information	
Contractor Name:	ACRO Service Corporation
Contract Amount:	$1,103,750.00
Business Location:	Livonia, MI
Past Performance:	☒ Satisfactory ☐ No Past Performance

Subcontractors	Summary of Services
N/A	N/A

Change Order Justification		
Goods and Services:	**Construction:**	**Professional Services or Architectural & Engineering:**
☐ Increased quantities ☐ Increased unit prices ☒ Other (Describe below)	☐ Unforeseen site changes ☐ Minor change in scope ☐ Scheduling impacts ☐ Design errors or omissions ☐ Other (Describe below)	☐ Increased hours ☐ Increased hourly rates ☐ Minor change in scope ☐ Scheduling impacts ☐ Other (Describe below)

Other Justification(s):
Change Order 6 is required to support the option term and an extension until June 30, 2026, implemented by the lead agency, Maricopa County. The overall increase in use since inception reflects a transition from other contracts to the Acro contract as the main source for operational temporary staffing. Change Orders 3 through 5 reflected elevated usage levels to address transitional staffing requirements in the Customer Services Department

Docusign Envelope ID: CA5B5BC7-0BF9-4541-81CE-934312AED73C

and Information Technology. The current option term anticipates reduced usage compared to prior periods due to operational adjustments and completion of major departmental transitions. This change order provides funding to maintain temporary staffing capabilities for the option period, with anticipated service requests from the Police and Homeland Security Department, and the Department of Operational Reliability and Resilience, ensuring uninterrupted access to temporary personnel in support of critical operations across multiple departments as operational needs arise.

Contract Summary

Contract History:	Requested Amount:	Cumulative Amount:	Approved By:	Approval Date:
Original Contract Value	$226,452.00	$226,452.00	Chief Procurement Officer	March 15, 2018
Change Order No. 1	$150,000.00	$376,452.00	Chief Procurement Officer	November 3, 2018
Change Order No. 2	$700,000.00	$1,076,452.00	Commission	December 18, 2019
Change Order No. 3	$5,000,000.00	$6,076,452.00	Commission	March 17, 2021
Change Order No. 4	$4,000,000.00	$10,076,452.00	Commission	August 18, 2022
Change Order No. 5	$3,285,000.00	$13,361,452.00	Commission	November 17, 2023
	TOTALS	$13,361,452.00		

Docusign Envelope ID: CA5B5BC7-0BF9-4541-81CE-934312AED73C

Statement of Determination and Findings

Based upon a thorough review and analysis of the Contractor's proposal and all other supporting documentation submitted by the Contractor, and in conjunction with the due diligence performed by the Procurement Office, I certify that the award of Contract No. 7313 is relevant, fair, and reasonable, and in the best interest of the Commission. To the best of my knowledge and belief all applicable regulatory and statutory provisions were adhered to when determining award.
Buyer: Eva Holguin Buyer's Initials: EH

Legal Form and Sufficiency Review

This contract was procured under an exemption from competition as provided for in the Procurement Regulations. The use of that exemption has been reviewed and approved for legal sufficiency.

☐ Not Applicable

_____
General Counsel's Office

☒ Not Applicable

This contract has been reviewed and approved for legal form and sufficiency by the General Counsel's Office:

_____
General Counsel's Office

Or

The Procurement Office has notified the General Counsel's Office that this is a standard form contract previously approved for legal form and sufficiency by the General Counsel's Office and there are no deviations from the standard form:

_____
General Counsel's Office

Docusign Envelope ID: CA5B5BC7-0BF9-4541-81CE-934312AED73C

Review and Approval

Signed by:
Valerie Farrar
8B16BC37B41244F...

Jul 1, 2025 | 6:30 PM EDT

Valerie A. Farrar
Chief Human Resources Officer

Date

Signed by:
Kiyon T. Harley
0A75BF3AD966495...

Jul 1, 2025 | 9:15 PM EDT

Kiyon Harley
Supplier Diversity & Inclusion Director (Acting)

Date

DocuSigned by:
Munetsi Musara
66EC2C787AA4449...

Jul 2, 2025 | 4:56 PM EDT

Munetsi Timothy Musara
Chief Financial Officer

Date

DocuSigned by:
Caprecia Poole-Williams
A42FEDB2CA344D0...

Jul 2, 2025 | 7:01 AM EDT

Caprecia M. Poole-Williams
Chief Procurement Officer

Date

Signed by:
Nina R Hickson
36721264CCA14E4...

Jul 2, 2025 | 5:04 PM EDT

Nina R. Hickson
Chief of Staff

Date

DocuSigned by:
KPowell
D2484629DDEE450...

Jul 3, 2025 | 10:44 AM EDT

Kishia L. Powell
General Manager/CEO

Date

Docusign Envelope ID: CA5B5BC7-0BF9-4541-81CE-934312AED73C

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action.

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action with the following stipulations:

_____

_____

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted not to approve the above action.

_____ / _____

COMMISSION **Date**

Docusign Envelope ID: 5E92AC4B-D4C2-4AE2-AEDE-3FDA840B3AFB

COMMISSION PACKAGE

Purpose of Request

This Commission Package requests approval to award Contract No. 48089, Option Term 1, for Bulk Chemicals for Water and Wastewater Treatment in the amount of $18,000,000.00 to: 1) Allegiance Chemicals, LLC, 2) Carus, LLC, 3) Kemira Water Solutions, Inc., 4) Maryland Chemical Company, Inc., 5) Southern Ionics, Inc., 6) Univar Solutions USA, LLC, 7) USALCO, LLC, 8) Dubois Chemicals, Inc., 9) Jones Chemicals, Inc., 10) Kuehne Chemical Company, Inc., and 11) Pencco, Inc. for a contract term of one year.

Contract Summary

Requested Action:	Contracting Area:	Procurement Type:	Competitively Bid:
☐New Award ☒Option Term ☐Change Order ☐Other: _____	☐Architecture & Engineering ☐Construction ☒Goods & Services ☐Professional Services	☒Invitation for Bid ☐Multi-Step Invitation for Bid ☐Request for Proposal ☐Other: _____	☒Yes ☐No **Basis of Award:** ☒Lowest Bid Price ☐Lowest Evaluated Bid Price ☐Most Responsible and Responsive Offeror ☐N/A
Requested Amount:	$18,000,000.00	**Contract Number:**	48089
Contract Term:	One Year	**Project Location:**	☐Montgomery County ☐Prince George's County ☒Both Counties ☐Other: _____
Option Term:	Four, One-Year Option Terms		

Project Scope and Overview

The scope of this contract consists of furnishing and delivering various bulk chemicals to WSSC's Water Filtration Plants and Water Resource Recovery Facilities.

FY26 Budget:	$18,000,000.00	**FY27 Budget:**	$
FY28 Budget:	$	**FY29 Budget:**	$

Capital Improvement Project (CIP)

CIP Project Title:	
CIP Job Number:	

Docusign Envelope ID: 5E92AC4B-D4C2-4AE2-AEDE-3FDA840B3AFB

Justification
The primary objective is to ensure a continuous and uninterrupted supply of chemicals to Water Filtration Plants and Water Resource Recovery Facilities located in Prince George's and Montgomery Counties. These chemicals are crucial for maintaining water and wastewater production in adherence to the Environmental Protection Agency guidelines. It is required by the Commission to uphold high water treatment standards, meet regulatory requirements, and safeguard the smooth operation of facilities responsible for water and wastewater management.

OSDI Recommendation	
OSDI Concurrence:	☐ Yes ☐ No ☒ N/A

Awardee Information	
Contractor Name:	Allegiance Chemicals, LLC
Contract Amount:	TBD
Business Location:	Hunt Valley, MD
Past Performance:	☒ Satisfactory ☐ No Past Performance

Subcontractors	Summary of Services
N/A	N/A

OSDI Recommendation	
OSDI Concurrence:	☐ Yes ☐ No ☒ N/A
Awardee Information	
Contractor Name:	Carus LLC
Contract Amount:	TBD
Business Location:	Peru, IL
Past Performance:	☒ Satisfactory ☐ No Past Performance

Docusign Envelope ID: 5E92AC4B-D4C2-4AE2-AEDE-3FDA840B3AFB

Subcontractors	Summary of Services
N/A	N/A

OSDI Recommendation	
OSDI Concurrence:	☐ Yes ☐ No ☒ N/A

Awardee Information	
Contractor Name:	Kemira Water Solutions, Inc.
Contract Amount:	TBD
Business Location:	Lawrence, KS
Past Performance:	☒ Satisfactory ☐ No Past Performance

Subcontractors	Summary of Services
N/A	N/A

OSDI Recommendation	
OSDI Concurrence:	☐ Yes ☐ No ☒ N/A

Awardee Information	
Contractor Name:	Maryland Chemical Company, Inc.
Contract Amount:	TBD
Business Location:	Baltimore, MD
Past Performance:	☒ Satisfactory ☐ No Past Performance

Subcontractors	Summary of Services
N/A	N/A

Docusign Envelope ID: 5E92AC4B-D4C2-4AE2-AEDE-3FDA840B3AFB

OSDI Recommendation	
OSDI Concurrence:	☐ Yes ☐ No ☒ N/A

Awardee Information	
Contractor Name:	Southern Ionics, Inc.
Contract Amount:	TBD
Business Location:	West Point, MS
Past Performance:	☒ Satisfactory ☐ No Past Performance

Subcontractors	Summary of Services
N/A	N/A

OSDI Recommendation	
OSDI Concurrence:	☐ Yes ☐ No ☒ N/A

Awardee Information	
Contractor Name:	Univar Solutions USA, LLC
Contract Amount:	TBD
Business Location:	Morrisville, PA
Past Performance:	☒ Satisfactory ☐ No Past Performance

Subcontractors	Summary of Services
N/A	N/A

Docusign Envelope ID: 5E92AC4B-D4C2-4AE2-AEDE-3FDA840B3AFB

OSDI Recommendation	
OSDI Concurrence:	☐ Yes ☐ No ☒ N/A

Awardee Information	
Contractor Name:	USALCO LLC
Contract Amount:	TBD
Business Location:	Baltimore, MD
Past Performance:	☒ Satisfactory ☐ No Past Performance

Subcontractors	Summary of Services
N/A	N/A

OSDI Recommendation	
OSDI Concurrence:	☐ Yes ☐ No ☒ N/A

Awardee Information	
Contractor Name:	Dubois Chemicals, Inc.
Contract Amount:	TBD
Business Location:	Nampa, ID
Past Performance:	☒ Satisfactory ☐ No Past Performance

Subcontractors	Summary of Services
N/A	N/A

Docusign Envelope ID: 5E92AC4B-D4C2-4AE2-AEDE-3FDA840B3AFB

OSDI Recommendation	
OSDI Concurrence:	☐ Yes ☐ No ☒ N/A

Awardee Information	
Contractor Name:	Jones Chemicals, Inc.
Contract Amount:	TBD
Business Location:	Milford, VA
Past Performance:	☒ Satisfactory ☐ No Past Performance

Subcontractors	Summary of Services
N/A	N/A

OSDI Recommendation	
OSDI Concurrence:	☐ Yes ☐ No ☒ N/A

Awardee Information	
Contractor Name:	Kuehne Chemical Company, Inc.
Contract Amount:	TBD
Business Location:	Kearny, NJ
Past Performance:	☒ Satisfactory ☐ No Past Performance

Subcontractors	Summary of Services
N/A	N/A

Docusign Envelope ID: 5E92AC4B-D4C2-4AE2-AEDE-3FDA840B3AFB

OSDI Recommendation	
OSDI Concurrence:	☐ Yes ☐ No ☒ N/A

Awardee Information	
Contractor Name:	Pencco, Inc.
Contract Amount:	TBD
Business Location:	Felipe, TX
Past Performance:	☒ Satisfactory ☐ No Past Performance

Subcontractors	Summary of Services
N/A	N/A

Change Order Justification		
Goods and Services:	**Construction:**	**Professional Services or Architectural & Engineering:**
☐ Increased quantities ☐ Increased unit prices ☐ Other (Describe below)	☐ Unforeseen site changes ☐ Minor change in scope ☐ Scheduling impacts ☐ Design errors or omissions ☐ Other (Describe below)	☐ Increased hours ☐ Increased hourly rates ☐ Minor change in scope ☐ Scheduling impacts ☐ Other (Describe below)

Other Justification(s):

Contract Summary				
Contract History:	**Requested Amount:**	**Cumulative Amount:**	**Approved By:**	**Approval Date:**
Original Contract Value	$18,000,000.00	[redacted]	Commissioners	July 17, 2024
	TOTALS	$18,000,000.00		

Docusign Envelope ID: 5E92AC4B-D4C2-4AE2-AEDE-3FDA840B3AFB

Statement of Determination and Findings

Based upon a thorough review and analysis of the Contractor's proposal and all other supporting documentation submitted by the Contractor, and in conjunction with the due diligence performed by the Procurement Office, I certify that the award of Contract No. 48089 is relevant, fair, and reasonable, and in the best interest of the Commission. To the best of my knowledge and belief all applicable regulatory and statutory provisions were adhered to when determining award.
Buyer: Eva Holguin Buyer's Initials: EH

Legal Form and Sufficiency Review

This contract was procured under an exemption from competition as provided for in the Procurement Regulations. The use of that exemption has been reviewed and approved for legal sufficiency.

☐ Not Applicable

_____
General Counsel's Office

☒ Not Applicable

This contract has been reviewed and approved for legal form and sufficiency by the General Counsel's Office:

_____
General Counsel's Office

Or

The Procurement Office has notified the General Counsel's Office that this is a standard form contract previously approved for legal form and sufficiency by the General Counsel's Office and there are no deviations from the standard form:

_____
General Counsel's Office

Docusign Envelope ID: 5E92AC4B-D4C2-4AE2-AEDE-3FDA840B3AFB

Review and Approval

Signed by:
Benjamin Thompson
075C8D0CEB85406...

Jul 2, 2025 | 8:23 AM EDT

Benjamin M. Thompson
Interim Director of Production

Date

Signed by:
Kiyon Harley
0A75BF3AD966495...

Jul 2, 2025 | 10:17 AM EDT

Kiyon Harley
Supplier Diversity & Inclusion Director (Acting)

Date

DocuSigned by:
Munetsi Musara
66EC2C787AA4449...

Jul 2, 2025 | 4:59 PM EDT

Munetsi Timothy Musara
Chief Financial Officer

Date

DocuSigned by:
Caprecia MPoole-Williams
A42FEDB2CA544D0...

Jul 2, 2025 | 1:25 PM EDT

Caprecia M. Poole-Williams
Chief Procurement Officer

Date

Signed by:
Aklile Tesfaye
729AA1281A544A4...

Jul 3, 2025 | 9:24 AM EDT

Aklile Tesfaye
Deputy General Manager of Operations

Date

DocuSigned by:
Kpowell
D2484029DDEE450...

Jul 3, 2025 | 10:43 AM EDT

Kishia L. Powell
General Manager/CEO

Date

Docusign Envelope ID: 5E92AC4B-D4C2-4AE2-AEDE-3FDA840B3AFB

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action.

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action with the following stipulations:

_____

_____

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted not to approve the above action.

_____ / _____

COMMISSION **Date**

Docusign Envelope ID: 06B7FF7F-17DA-46E1-B116-AD41D0BB4838

COMMISSION PACKAGE

Purpose of Request

This Commission Package requests approval to award Contract No. 29184, Option Term No. 1, for Small Water Valve Condition Assessment in the amount of $2,412,160.20 to Xylem Dewatering Solutions, Inc., D/B/A Wachs Water Services.

Contract Summary

Requested Action:	Contracting Area:	Procurement Type:	Competitively Bid:
☐New Award ☒Option Term ☐Change Order ☐Other: _____	☐Architecture & Engineering ☐Construction ☒Goods & Services ☐Professional Services	☐Invitation for Bid ☐Multi-Step Invitation for Bid ☒Request for Proposal ☐Other: _____	☒Yes ☐No **Basis of Award:** ☐Lowest Bid Price ☐Lowest Evaluated Bid Price ☒Most Responsible and Responsive Offeror ☐N/A
Requested Amount:	$2,412,160.20	**Contract Number:**	29184
Contract Term:	Three Years	**Project Location:**	☐Montgomery County ☐Prince George's County ☒Both Counties ☐Other: _____
Option Term:	One, Two-Year Option Term		

Project Scope and Overview

The scope of this contract consists of providing and performing water valve inspections, condition assessments, minor repairs, and providing emergency field assistance to improve the operability of valves in the water distribution system. This includes, but not limited to, recording and validating locations, assisting in asset management and tracking of valves, providing valve date analysis, fire hydrant inspections, lead valves flow rating testing at various locations in Prince George's and Montgomery Counties, Maryland.

FY26 Budget:	$1,206,080.10	**FY27 Budget:**	$1,206,080.10
FY28 Budget:	$	**FY29 Budget:**	$

Capital Improvement Project (CIP)

CIP Project Title:	N/A
CIP Job Number:	N/A

Docusign Envelope ID: 06B7FF7F-17DA-46E1-B116-AD41D0BB4838

Justification
This contract supports the operability and reliability of the water distribution system in Prince George's and Montgomery Counties by providing critical valve services, including inspections, assessments, minor repairs, and emergency response. It enhances asset management through accurate valve location data, condition scoring, and performance analysis. The scope also includes flow testing, and data-driven support to prioritize maintenance and improve system resilience and operational efficiency. These services are essential to reduce unplanned outages, enhance system performance, support regulatory compliance, and extend infrastructure lifespan through proactive maintenance.

OSDI Recommendation	
OSDI Concurrence:	☒ Yes ☐ No ☐ N/A

Awardee Information	
Contractor Name:	Xylem Dewatering Solutions, Inc. D/B/A Wachs Water Services
Contract Amount:	$2,412,160.20
Business Location:	Columbia, MD
Past Performance:	☒ Satisfactory ☐ No Past Performance

Subcontractors	Summary of Services
Seadmok Water Construction LLC Elkridge, Maryland	Labor and construction, support for water valves, condition assessment, fire hydrant flow tests, and preventative maintenance

Change Order Justification		
Goods and Services:	**Construction:**	**Professional Services or Architectural & Engineering:**
☐ Increased quantities ☐ Increased unit prices ☐ Other (Describe below)	☐ Unforeseen site changes ☐ Minor change in scope ☐ Scheduling impacts ☐ Design errors or omissions ☐ Other (Describe below)	☐ Increased hours ☐ Increased hourly rates ☐ Minor change in scope ☐ Scheduling impacts ☐ Other (Describe below)

Docusign Envelope ID: 06B7FF7F-17DA-46E1-B116-AD41D0BB4838

Other Justification(s):

Contract Summary				
Contract History:	**Requested Amount:**	**Cumulative Amount:**	**Approved By:**	**Approval Date:**
Original Contract Value	$3,618,240.30	[redacted]	Commissioners	July 20, 2022
Change Order No. 1	$0.00	$3,618,240.30	CPO	March 22, 2024
	TOTALS	$3,618,240.30		

Statement of Determination and Findings

Based upon a thorough review and analysis of the Contractor's proposal and all other supporting documentation submitted by the Contractor, and in conjunction with the due diligence performed by the Procurement Office, I certify that the award of Contract No. 29184 is relevant, fair, and reasonable, and in the best interest of the Commission. To the best of my knowledge and belief all applicable regulatory and statutory provisions were adhered to when determining award.
Buyer: Oluwaseun Fawehinmi Buyer's Initials: OF

Docusign Envelope ID: 06B7FF7F-17DA-46E1-B116-AD41D0BB4838

Legal Form and Sufficiency Review

This contract was procured under an exemption from competition as provided for in the Procurement Regulations. The use of that exemption has been reviewed and approved for legal sufficiency.

☐ Not Applicable

_____
General Counsel's Office

☒ Not Applicable

This contract has been reviewed and approved for legal form and sufficiency by the General Counsel's Office:

_____
General Counsel's Office

Or

The Procurement Office has notified the General Counsel's Office that this is a standard form contract previously approved for legal form and sufficiency by the General Counsel's Office and there are no deviations from the standard form:

_____
General Counsel's Office

Docusign Envelope ID: 06B7FF7F-17DA-46E1-B116-AD41D0BB4838

Review and Approval

DocuSigned by:
Glendon Diaz
F2CF1AC72BDE47C...

Jul 2, 2025 | 4:28 PM EDT

Glen Diaz
Utility Services Director

Date

Signed by:
Kiyon T. Harley
0A75BF3AD966495...

Jul 2, 2025 | 8:47 PM EDT

Kiyon T. Harley
Supplier Diversity & Inclusion Director (Acting)

Date

DocuSigned by:
Munetsi T Musara
66EC2C787AA4449...

Jul 2, 2025 | 5:01 PM EDT

Munetsi Timothy Musara
Chief Financial Officer

Date

DocuSigned by:
Caprecia Poole-Williams
A42FEDB2CA544D0...

Jul 2, 2025 | 4:44 PM EDT

Caprecia M. Poole-Williams
Chief Procurement Officer

Date

Signed by:
Aklile Tesfaye
729AA1281A544A4...

Jul 4, 2025 | 5:49 AM EDT

Aklile Tesfaye
Deputy General Manager of Operations

Date

DocuSigned by:
Kpowell
D2484629DDEE450...

Jul 7, 2025 | 11:46 PM EDT

Kishia L. Powell
General Manager/CEO

Date

Docusign Envelope ID: 06B7FF7F-17DA-46E1-B116-AD41D0BB4838

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action.

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action with the following stipulations:

_____

_____

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted not to approve the above action.

_____ / _____

COMMISSION **Date**

Docusign Envelope ID: 0C34F465-2F0A-4CDC-B136-08BFAA593F30

COMMISSION PACKAGE

Purpose of Request

This Commission Package requests approval to award Contract No. 29101, Option Term No. 1, for Sanitary Sewer Overflow Consent Decree Basic Ordering Agreement in the amount of $2,000,000.00 to WSP USA, Inc.

Contract Summary

Requested Action:	Contracting Area:	Procurement Type:	Competitively Bid:
☐New Award ☒Option Term ☐Change Order ☐Other: _____	☒Architecture & Engineering ☐Construction ☐Goods & Services ☐Professional Services	☐Invitation for Bid ☐Multi-Step Invitation for Bid ☒Request for Proposal ☐Other: _____	☒Yes ☐No **Basis of Award:** ☐Lowest Bid Price ☐Lowest Evaluated Bid Price ☒Most Responsible and Responsive Offeror ☐N/A
Requested Amount:	$2,000,000.00	**Contract Number:**	29101
Contract Term:	Three Years	**Project Location:**	☐Montgomery County ☐Prince George's County ☒Both Counties ☐Other: _____
Option Term:	Two Years		

Project Scope and Overview

This contract was awarded to provide engineering support services to the Sanitary Sewer Overflows Consent Decree with scheduled maintenance, database management, preventive maintenance, line blockage analysis and support of other consent decree related programs. This contract aims to reduce or eliminate Sanitary Sewer Overflows and building backups within WSSC Water's sewer collection system by focusing response to hot spot areas and conducting sewer studies within the collection system.

FY25 Budget:	$	**FY26 Budget:**	$1,000,000.00
FY27 Budget:	$1,000,000.00	**FY28 Budget:**	$

Capital Improvement Project (CIP)

CIP Project Title:	N/A
CIP Job Number:	N/A

Docusign Envelope ID: 0C34F465-2F0A-4CDC-B136-08BFAA593F30

Justification
This contract is essential for the Utility Services Department to address a Sanitary Sewer Overflow (SSO), which poses an immediate risk to public health and the environment within the Commission's service area as mandated under the Consent Decree. Due to the time-sensitive nature of Sanitary Sewer Overflow, immediate mobilization of specialized personnel and equipment was required to contain the spill, mitigate environmental damage, and restore proper sewer system function. The selected contractor has demonstrated experience, readiness, and technical capability in managing emergency sewer-related incidents and was available to respond promptly.

OSDI Recommendation	
OSDI Concurrence:	☒ Yes ☐ No ☐ N/A

Awardee Information	
Contractor Name:	WSP USA, Inc.
Contract Amount:	$2,000,000.00
Business Location:	Baltimore, MD
Past Performance:	☒ Satisfactory ☐ No Past Performance

Subcontractors	Summary of Services
Environ-Civil Engineering, Ltd Columbia, Maryland	Engineering, project management, general engineering support
Tech International Corp. Rockville, Maryland	GIS support, line bock analysis and general engineering support
Webhawkx, LLC Laurel, Maryland	General administrative and drafting support, database/IT support, project scheduling
Savin Engineers, P.C. Baltimore, Maryland	Flow monitor/rain gauge installation and maintenance.

Docusign Envelope ID: 0C34F465-2F0A-4CDC-B136-08BFAA593F30

Change Order Justification		
Goods and Services:	**Construction:**	**Professional Services or Architectural & Engineering:**
☐ Increased quantities ☐ Increased unit prices ☐ Other (Describe below)	☐ Unforeseen site changes ☐ Minor change in scope ☐ Scheduling impacts ☐ Design errors or omissions ☐ Other (Describe below)	☐ Increased hours ☐ Increased hourly rates ☐ Minor change in scope ☐ Scheduling impacts ☐ Other (Describe below)

Other Justification(s):

Contract Summary				
Contract History:	**Requested Amount:**	**Cumulative Amount:**	**Approved By:**	**Approval Date:**
Original Contract Value	$3,000,000.00	[redacted]	Commission	April 20, 2022
	TOTALS	$3,000,000.00		

Statement of Determination and Findings

Based upon a thorough review and analysis of the Contractor's proposal and all other supporting documentation submitted by the Contractor, and in conjunction with the due diligence performed by the Procurement Office, I certify that the award of Contract No. 29101 is relevant, fair, and reasonable, and in the best interest of the Commission. To the best of my knowledge and belief all applicable regulatory and statutory provisions were adhered to when determining award.
Buyer: Tiara Jones Buyer's Initials: TJ

Docusign Envelope ID: 0C34F465-2F0A-4CDC-B136-08BFAA593F30

Legal Form and Sufficiency Review

This contract was procured under an exemption from competition as provided for in the Procurement Regulations. The use of that exemption has been reviewed and approved for legal sufficiency.

☐ Not Applicable

_____
General Counsel's Office

☒ Not Applicable

This contract has been reviewed and approved for legal form and sufficiency by the General Counsel's Office:

_____
General Counsel's Office

Or

The Procurement Office has notified the General Counsel's Office that this is a standard form contract previously approved for legal form and sufficiency by the General Counsel's Office and there are no deviations from the standard form:

_____
General Counsel's Office

Docusign Envelope ID: 0C34F465-2F0A-4CDC-B136-08BFAA593F30

Review and Approval

DocuSigned by:
Glendon Diaz
F2CF1AC72BDE47C...

Jun 10, 2025 | 6:56 PM EDT

Glendon Diaz — **Date**
Director, Utility Services

Signed by:
Kiyon Harley
0A75BF3AD906495...

Jun 10, 2025 | 7:05 PM EDT

Kiyon T. Harley — **Date**
Acting Director, Office of Supplier Diversity & Inclusion

DocuSigned by:
Munetsi T Musara
66EC2C787AA4449...

Jun 10, 2025 | 9:49 PM EDT

Munetsi Timothy Musara — **Date**
Chief Financial Officer

DocuSigned by:
Caprecia Poole-Williams
A42FEDB2CA544D0...

Jun 10, 2025 | 7:45 PM EDT

Caprecia M. Poole-Williams — **Date**
Chief Procurement Officer

DocuSigned by:
Aklile Tesfaye
729AA1281A544A4...

Jun 10, 2025 | 10:16 PM EDT

Aklile Tesfaye — **Date**
Deputy General Manager of Operations

DocuSigned by:
Kpowell
D2484629DDEE460...

Jun 11, 2025 | 12:53 AM EDT

Kishia L. Powell — **Date**
General Manager/CEO

Docusign Envelope ID: 0C34F465-2F0A-4CDC-B136-08BFAA593F30

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action.

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted to approve the above action with the following stipulations:

_____

_____

☐This is to certify that the Washington Suburban Sanitary Commission on this date voted not to approve the above action.

_____ / _____

COMMISSION **Date**

WSSCWATER
DELIVERING THE ESSENTIAL

COMMISSION SUMMARY

AGENDA CATEGORY: Human Resources
ITEM NUMBER: 13.A **DATE:** July 16, 2025

SUBJECT	Resolution 2025-2399 - Delegation to execute the Collective Bargaining Agreement with AFSCME Local 2898.
SUMMARY	In accordance with MD Public Utilities Code Ann. Section 18-209, the collective bargaining agreement (CBA) takes effect on the approval by the Commission and membership of the union representing the bargaining unit.
SPECIAL COMMENTS	N/A
CONTRACT NO./REFERENCE NO.	N/A
COSTS	N/A
AMENDMENT/CHANGE ORDER NO. AMOUNT	N/A
MBE PARTICIPATION	N/A
PRIOR STAFF/COMMITTEE REVIEW	N/A
PRIOR STAFF/COMMITTEE APPROVALS	N/A
RECOMMENDATION TO COMMISSION	Vote in favor of Resolution 2025-2399 granting GM/CEO approval to execute the Collective Bargaining Agreement with AFSCME Local 2898.
ATTACHMENTS	Resolution 2025-2399 AFSCME

RESOLUTION NO.: 2025-2399
Adopted: July 16, 2025

WASHINGTON SUBURBAN SANITARY COMMISSION

Subject: A RESOLUTION by the Washington Suburban Sanitary Commission ("Commission" or "WSSC") authorizing the General Manager/Chief Executive Officer to execute the Collective Bargaining Agreement with the American Federation of State, County and Municipal Employees, AFL-CIO Council 3 and Local 2898, ("AFSCME"), effective July 1, 2025, through June 30, 2028.

WHEREAS, Maryland Annotated Code, Public Utilities, §§18-201 through §18-217 authorizes the Commission to negotiate and approve a collective bargaining agreement with AFSCME, the certified exclusive representative for the WSSC service, labor and trade bargaining unit employees; and

WHEREAS, on July 2 and 9, 2025, AFSCME voted to ratify the terms of the Collective Bargaining Agreement; and

WHEREAS, the Commission was briefed on and concurs with the terms of the new Collective Bargaining Agreement, effective July 1, 2025, through June 30, 2028, as negotiated with and ratified by AFSCME.

NOW, THEREFORE, BE IT RESOLVED, this 16th day of July 2025, that the Commission hereby delegates authority to sign and execute said Collective Bargaining Agreement on behalf of the Commission to the General Manager/Chief Executive Officer.

A True Copy,

_____
Julianne Montes De Oca
Corporate Secretary

Docusign Envelope ID: A0EC7911-FEBA-41B2-87EC-F3175E30F134

AGENDA CATEGORY: Finance Office

ITEM NUMBER: **DATE:** July 16, 2025

SUBJECT	Approve Public Hearing Dates for FY 2027 Proposed Budget.
SUMMARY **SPECIAL COMMENTS**	Request to set public hearing dates as follows: **Prince George's County** Wednesday, January 28, 2026, at 7:00 p.m. Wayne K. Curry Administration Building 1st Floor Hearing Room 1301 McCormick Drive Largo, MD 20774 *Location Tentative* **Montgomery County** Thursday, January 29, 2026, at 7:00 p.m. Stella B. Werner Office Building 3rd Floor Hearing Room 100 Maryland Avenue Rockville, MD 20850 *Location Tentative*
CONTRACT NO./ REFERENCE NO.	Not Applicable
COSTS	Montgomery County Reservation - $60
AMENDMENT/ CHANGE ORDER NO. AMOUNT	Not Applicable
MBE PARTICIPATION	Not Applicable
PRIOR STAFF/ COMMITTEE REVIEW **PRIOR STAFF/ COMMITTEE APPROVALS**	Kishia L. Powell, General Manager/CEO DS Munetsi T. Musara, Chief Financial Officer DS MM Letitia Carolina-Powell, Budget Division Manager DS LC
RECOMMENDATION TO COMMISSION	Approve Hearing Dates
COMMISSION ACTION	

Docusign Envelope ID: A0EC7911-FEBA-41B2-87EC-F3175E30F134

WSSCWATER
DELIVERING THE ESSENTIAL

Interoffice Memorandum

TO: COMMISSIONERS

THRU: KISHIA L. POWELL, GENERAL MANAGER/CEO DS

FROM: MUNETSI T. MUSARA, CHIEF FINANCIAL OFFICER DS

DATE: JULY 16, 2025

SUBJECT: SELECTION OF PUBLIC HEARING DATES FOR FY 2027 PROPOSED BUDGET

I am recommending that the Commissioners select dates for public hearings to be held in January 2026, for the FY 2027 Proposed Budget. Two hearings, one for each County, are proposed for your consideration. The following dates are recommended:

Prince George's County

Wednesday, January 28, 2026, at 7:00 p.m.
Wayne K. Curry Administration Building
1st Floor Hearing Room
1301 McCormick Drive
Largo, MD 20774
Location Tentative

Montgomery County

Thursday, January 29, 2026, at 7:00 p.m.
Stella B. Werner Office Building
3rd Floor Hearing Room
100 Maryland Avenue
Rockville, MD 20850
Location Tentative

Once dates have been selected, a notice will be included (Pipeline) with all water bills sent to our customers during October, November and December.

/rmj

Docusign Envelope ID: 1D10CD80-3FBB-4435-894A-42E5CDBED612

WSSCWATER
DELIVERING THE ESSENTIAL

Interoffice Memorandum

AGENDA CATEGORY: Finance Office

ITEM NUMBER: **DATE:** July 16, 2025

SUBJECT	Vote – Resolutions to authorize the issuance of Consolidated Public Improvement Bonds and Consolidated Public Improvement Refunding Bonds
SUMMARY **SPECIAL COMMENTS**	The Commission plans to sell Consolidated Public Improvement Bonds and Consolidated Public Improvement Refunding Bonds. The following resolutions are presented for approval. 2025-2400 Resolution providing for the issuance, sale, and delivery of the Water Supply Bonds and the Sewage Disposal Bonds; providing for the publication of the notice of sale; providing for the consolidation of such bonds for issuance, sale and delivery as a single issue of bonds; and authorizing, specifying, determining and approving certain other matters pertaining to such bonds 2025-2401 Resolution providing for the issuance, sale and delivery of Sewage Disposal Refunding Bonds, Water Supply Refunding Bonds and General Construction Refunding Bonds to refund certain outstanding bonds of the Washington Suburban Sanitary District and providing for the payment of such outstanding bonds from an escrow account; providing for the payment of such refunding bonds; providing for the publication of the notice of sale; and providing for the consolidation of such bonds for issuance, sale and delivery as a single issue of bonds.
CONTRACT NO./REFERENCE NO.	N/A
COSTS	The aggregate bond issuance costs are $700,000 to $800,000 if all the eligible issues are refunded, and costs will be funded through bond proceeds.
AMENDMENT/CHANGE ORDER NO. AMOUNT	N/A
MBE PARTICIPATION	N/A
PRIOR STAFF/ COMMITTEE APPROVALS	Kishia L. Powell, General Manager/CEO DS Munetsi T. Musara, Chief Financial Officer DS
RECOMMENDATION TO COMMISSION	Approve each authorizing resolution separately.
COMMISSION ACTION	

Docusign Envelope ID: 1D10CD80-3FBB-4435-894A-42E5CDBED612

WSSCWATER
DELIVERING THE ESSENTIAL

Interoffice Memorandum

TO: COMMISSIONERS

THRU: KISHIA L. POWELL
GENERAL MANAGER/CEO

FROM: MUNETSI T. MUSARA
CHIEF FINANCIAL OFFICER

DATE: JULY 16, 2025

SUBJECT: RESOLUTION AUTHORIZING THE ISSUANCE OF CONSOLIDATED PUBLIC IMPROVEMENT BONDS

Background:

WSSC Water issues debt to fund capital improvement projects such as the construction of water supply facilities and large transmission mains, sewage disposal facilities and large collection mains, and WSSC Water built water/sewer pipes in subdivisions. A portion of this debt may be issued through the State of Maryland Revolving Loan Program and through WSSC Waters Multi-Modal Note Program. The balance of the debt will be issued through a competitive bid process, as authorized under State law.

Discussion:

Resolution No. 2025-2400 authorizes the issuance of Consolidated Public Improvement Bonds in an amount not to exceed $ 494,441,000. This amount is consistent with our Adopted Capital Improvement Program and fits within our Adopted Operating Budget. We plan to issue the bonds in the last quarter of 2025 or first quarter of 2026.

The actual date for the sale will be set based on WSSC Water's funding needs and on market conditions. This sale will be facilitated by an electronic bidding method utilizing the Parity Competitive Bidding System.

Recommendation:

Approve Resolution No. 2025-2400 authorizing the issuance of the Consolidated Public Improvement Bonds.

RESOLUTION NO. 2025-2400

THIS RESOLUTION PROVIDING FOR THE ISSUANCE, SALE, AND DELIVERY OF WATER SUPPLY BONDS AND SEWAGE DISPOSAL BONDS; PROVIDING FOR THE PUBLICATION OF THE NOTICE OF SALE; PROVIDING FOR THE CONSOLIDATION OF SUCH BONDS FOR ISSUANCE, SALE AND DELIVERY AS A SINGLE ISSUE OF BONDS; AND AUTHORIZING, SPECIFYING, DETERMINING AND APPROVING CERTAIN OTHER MATTERS PERTAINING TO SUCH BONDS

BE IT RESOLVED by the Washington Suburban Sanitary Commission:

Section 1. For the purpose of providing funds, together with other available funds, for funding the costs of (i) the design and construction or reconstruction of trunk sewers, sewage pumping stations and sewage disposal systems (the "Sewage Disposal Projects") of the Washington Suburban Sanitary District (the "District") and (ii) enlarging, increasing and augmenting the water supply of the District, including the construction, reconstruction or enlargement of any impounding reservoir, filter plant, filtered water storage structure or pumping station and all the necessary pipelines and accessories appurtenant thereto and the construction or reconstruction of major water supply lines and reinforcing water mains (the "Water Supply Projects"), there shall be issued, under the Constitution and laws of the State of Maryland, including Titles 16 through 25 of the Public Utilities Article of the Annotated Code of Maryland, as amended (herein sometimes called the "Act"), particularly Title 22 thereof, the fully registered bonds, without coupons, of the District in the aggregate principal amount not to exceed $494,441,000 (the "Bonds"). The Washington Suburban Sanitary Commission (the "Commission") hereby determines that said principal amount of Bonds is necessary for such purposes. The interest on the Bonds shall be payable semiannually and the Bonds shall mature no later than 40 years from the date of issue with principal payable annually beginning no later than 3 years from the date of issue of the Bonds. The Chief Financial Officer of the Commission or any person acting in such capacity (the "Chief Financial Officer") is hereby authorized to determine the amount of such Bonds to be applied to the Water Supply Projects and Sewage Disposal Projects, respectively.

Section 2. Each series of Bonds shall be issued in the denomination of $5,000 each or any integral multiple thereof and shall be numbered consecutively upward within each maturity of each series. CUSIP numbers will be printed on each of the Bonds of each series. The validity of the Bonds and any sale, delivery, or contract for the sale of any of the Bonds will not be affected in any manner by any failure to print or any error in printing, the CUSIP numbers on any or all of the bonds. The CUSIP numbers are subject to being changed after the issuance of the Bonds as a result of various subsequent actions including, but not limited to, a refunding, in whole or in part, of the Bonds. The Commission does not take any responsibility for the accuracy thereof.

The Bonds may be issued in a series intended to identify the public purposes for which each such series is issued. A portion of the Bonds issued pursuant to this

Resolution may be designated as (i) the "Sewage Disposal Bonds" with respect to the Sewage Disposal Projects and (ii) the "Water Supply Bonds" with respect to the Water Supply Projects. In each case, there shall be added to the title of the Bonds a designation corresponding to the year in which the Bonds are issued so that, if the Bonds are issued on or after January 1, 2025 and before January 1, 2026, the Bonds shall be designated as the "Sewage Disposal Bonds of 2025" and the "Water Supply Bonds of 2025," respectively, or such other designation as the Chief Financial Officer shall determine to be in the best interest of the Commission.

The Chief Financial Officer is hereby authorized, pursuant to Section 19-101 of the Local Government Article of the Annotated Code of Maryland, as amended, to cause the Bonds of each series to be consolidated for sale and to be issued, sold and delivered as a single issue of bonds or consolidated series of bonds to be designated the "Consolidated Public Improvement Bonds," or such other designation as the Chief Financial Officer shall determine to be in the best interest of the Commission without identifying by separate series each public purpose for which the Bonds are issued as elsewhere provided in this Resolution. There shall be added to the title of such Bonds a designation corresponding to the year in which the Bonds are issued so that, if the Bonds are issued on or after January 1, 2025 and before January 1, 2026, the Bonds shall be designated as the "Consolidated Public Improvement Bonds of 2025" or such other designation as the Chief Financial Officer shall determine to be in the best interest of the Commission. A designation may be added to each series of Bonds to distinguish multiple series issued within the same calendar year.

The Bonds shall be dated and shall bear interest at a rate or rates and payable at such times, as are approved by the Chief Financial Officer that are determined to be advantageous to the District and the public interest, and to be appropriate or proper to minimize debt service costs to the Commission taking into account the strategic goals of the Commission.

The Bonds shall be stated to mature (subject to the right of prior redemption as hereinafter set forth and the maturity limitation set forth herein) on such date as determined by the Chief Financial Officer in such years and in such principal amounts as are approved by the Chief Financial Officer to be necessary or proper to minimize debt service costs to the Commission or to achieve other benefits for the Commission as determined by the Chief Financial Officer consistent with this Resolution. The Bonds authorized herein shall be sold at a sale price at, above, or below par, plus accrued interest to the date of delivery, if any, and only after first soliciting competitive bids at a public sale in accordance with the provisions hereof.

The Chief Financial Officer is hereby authorized to issue all or a portion of the Bonds as a series to be designated as "Green Bonds," if the Chief Financial Officer shall determine that doing so is in the best interest of the Commission. A designation shall be added to each series of Bonds issued as Green Bonds to identify such series of Bonds as Green Bonds. The Chief Financial Officer may engage the services of a third party to

provide certifications in support of the Green Bond designation, if the Chief Financial Officer determines that doing so is in the best interest of the Commission.

Section 3. The principal of and the interest on and any redemption premium on the Bonds shall be payable in currency of the United States of America, which, at the respective dates of payment thereof, is legal tender for the payment of public and private debts. Payment of the interest on each Bond shall be made by the Bond Registrar (hereinafter defined) on each interest payment date to the person appearing on the registration books of the District hereinafter provided for as the registered owner of such bond (or the previous bond or bonds evidencing the same debt as that evidenced by such bond) at the close of business on the record date for such interest, which shall be the 15th day of the calendar month next preceding such interest payment date, by electronic funds transfer, or by check or draft mailed to such person at his or her address as it appears on such registration books. Payment of the principal of and any redemption premium on each Bond shall be made to the registered owner thereof or his or her registered assignee or legal representative, upon the presentation and surrender of such bond, as the same shall become due and payable, to the Bond Registrar.

The Bonds shall be registered as to both principal and interest on books of the District kept for the registration of bonds and the registration of the transfer or exchange of bonds by The Bank of New York Mellon Trust Company, N. A., hereby designated as Bond Registrar and Paying Agent (the "Bond Registrar"), or by such other Bond Registrar as may be legally appointed by the Commission, which shall make notation of such registration in said registration books of the District.

The transfer or the exchange of any bond may be registered upon said books upon surrender of the bond to the Bond Registrar with an assignment duly executed by the registered owner or his or her attorney or legal representative in such form as shall be satisfactory to the Bond Registrar. Upon any such transfer or exchange, the Bond Registrar shall authenticate and deliver in exchange for such bond a new bond or bonds, registered in the name of the transferee or owner exchanging the bond, of any denomination or denominations authorized by this Resolution, in an aggregate principal amount equal to the principal amount of such bond, of the same series, form and maturity and bearing interest at the same rate.

Section 4. The Bonds shall be offered at public sale to the bidder offering to purchase the Bonds at the lowest true interest cost to the Commission, as provided in the Notice of Sale (as defined herein) and, only after the solicitation of competitive bids on a sealed basis after the publication of a Notice of Sale (as defined herein). The Chief Financial Officer may conduct the sale using an electronic program such as PARITY or another program he deems appropriate and in compliance with this Resolution. The Chief Financial Officer is hereby authorized and directed to publish one or more summary notices of sale calling for bids for the Bonds, all dated as set forth in such notice, which shall be published at least once in a newspaper of general circulation in the District and may also be published in a newspaper which circulates primarily among bankers and investors, the first publication to be at least 10 days prior to the date for receipt of bids.

The Chief Financial Officer may publish such notice, subject to applicable law, in any manner as in his judgment serves the purpose hereof.

The summary notice(s) of sale shall be substantially in the form attached hereto as Exhibit A and incorporated herein, appropriately completed by the Chief Financial Officer, and subject to such changes, insertions, alterations, additions, deletions or amendments as the Chief Financial Officer deems necessary and approves upon the advice of Bond Counsel to the Commission ("Bond Counsel") and the Financial Advisor to the Commission (the "Financial Advisor"), the Chief Financial Officer's publication of such summary notice(s) of sale to constitute conclusive evidence of the approval of all completions of and changes from the form attached hereto as Exhibit A.

Section 5. The Chief Financial Officer is hereby authorized to determine the form of the full notice(s) of sale (the "Notice of Sale") referred to in the summary notice(s) of sale set forth in Exhibit A on which all bids are required to be made in compliance thereof, provided that such form shall be substantially as set forth in the Preliminary Official Statement with respect to such Bonds, subject to such changes, insertions, alterations, additions, deletions or amendments as the Chief Financial Officer deems appropriate and approves upon the advice of Bond Counsel and the Financial Advisor, the printing of such Notice of Sale in the Preliminary Official Statement to constitute conclusive evidence of the approval of all changes from such form.

Section 6. The Commission hereby authorizes the Chief Financial Officer to prepare or cause to be prepared a Preliminary Official Statement with respect to the Bonds, and to deem the Preliminary Official Statement final as of its date (subject to the omission of certain information comprising, related to or dependent upon the terms of sale of such Bonds) on behalf of the Commission.

Section 7. The Commission hereby authorizes the Chief Financial Officer to distribute the Preliminary Official Statement as described in Section 6 hereof to prospective bidders for said Bonds.

Section 8. The Commission hereby authorizes the preparation of the final Official Statement pertaining to said Bonds to be signed by the Chair or Vice Chair of the Commission and the General Manager/CEO of the Commission (the "General Manager/CEO"), or their designee, on behalf of the Commission.

Section 9. The Commission hereby finds and determines that receiving bids for the purchase of the Bonds and awarding the Bonds to the successful bidder(s) thereof without regard to the Commission's meeting schedule is necessary and in the public interest in order to best ensure that the Commission will receive aggressive bids for the purchase of the Bonds.

Section 10. The Commission hereby authorizes the Chief Financial Officer or the General Manager/CEO to determine a date on which to receive bids for the Bonds and to execute and deliver one or more bond orders on the date of receipt of bids for the Bonds

("Bond Orders"). Each such Bond Order may include the following provisions (without limitation):

a. Allowing the Chief Financial Officer to cancel or postpone the sale of the Bonds prior to the established date of the sale. Notice of such postponement or cancellation shall be given in the manner determined by the Chief Financial Officer;

b. Award of the Bonds, sold as general obligation bonds, refunding bonds, or revenue bonds, to underwriters providing the Commission the price, terms, and conditions that are in the best interest of the Commission if sold at a private (negotiated) sale;

c. Award of the Bonds to the bidder offering to purchase the Bonds at the lowest true interest cost to the Commission, as provided in the Notice of Sale respecting the Bonds; provided, however, that the Chief Financial Officer or the General Manager/CEO shall be authorized to reject all bids for the Bonds upon the advice of the Financial Advisor and Bond Counsel;

d. Determining such matters as are required to be determined by the Chief Financial Officer in connection with the issuance, sale, and delivery of such Bonds;

e. An approval of the final Official Statement respecting the Bonds; and

f. Such other matters as the Chief Financial Officer or the General Manager/CEO shall deem necessary or advisable.

Section 11. Copies of each of such Bond Orders shall promptly be filed with the official records of the Commission.

Section 12. The Bonds may be subject to optional redemption prior to their respective maturities at such times, and with such redemption premiums (if any) as are approved by the Chief Financial Officer to be necessary or proper to minimize debt service costs to the Commission taking into account the strategic goals of the Commission. If less than all of the Bonds of any one maturity shall be called for redemption, the particular Bonds or portions of Bonds of such maturity to be redeemed shall be selected by lot, except that so long as The Depository Trust Company ("DTC") or its nominee is the sole registered owner of the Bonds, the particular Bonds or portion to be redeemed shall be selected by DTC, in such manner as DTC shall determine; provided, further, that the portion of any bond to be redeemed shall be in the principal amount of $5,000 or some multiple thereof and that, in selecting bonds for redemption, the Bond Registrar shall treat each bond as representing that number of Bonds which is obtained by dividing the principal amount of such bond by $5,000.

A notice calling for redemption of any of the Bonds, approved by the District by the Chief Financial Officer or its designee and designating the maturities of the Bonds to

be redeemed, the redemption date and the redemption price to be paid and, if less than all of the Bonds of any one maturity then outstanding shall be called for redemption, the numbers of such Bonds to be redeemed, and any conditions that the Chief Financial Officer determines is appropriate, shall be mailed, postage prepaid, to all registered owners of bonds to be redeemed at their addresses as they appear on the registration books hereinafter provided for; but failure to so file or mail or failure to receive by any such registered owner any such notice mailed shall not affect the validity of the proceedings for such redemption. On the same date as the foregoing notice of redemption is provided as described above, the Bond Registrar shall provide such notice of redemption to the Municipal Securities Rulemaking Board ("MSRB") through the Electronic Municipal Market Access system or such other electronic format as may be prescribed by the MSRB.

The Bonds so called for redemption shall, on the redemption date designated in such notice, provided sufficient funds are on deposit with the Paying Agent or otherwise set aside to pay for the redemption of all or a portion of the Bonds called for redemption, become and be due and payable at the redemption price provided for the redemption of such bonds on such date, and from and after the date of redemption so designated (unless default shall be made in the payment of the Bonds called for redemption) interest on the Bonds so called for redemption shall cease to accrue. Bonds so redeemed shall be cancelled upon surrender thereof.

Section 13. In the interest of facilitating the registration of the transfer of bonds, the Bonds shall be signed by the Chair or Vice Chair, the Corporate Secretary and the Chief Financial Officer of the Commission by their manual or facsimile signatures, provided that the Bonds may be manually signed by a least one of such officials and shall be authenticated by the Bond Registrar by causing the Bonds to be signed by the manual signature of its authorized officer. An original or facsimile of the official seal of the Commission shall be imprinted on the Bonds. The Bonds shall be substantially in the form attached hereto as Exhibit B and incorporated herein.

Notwithstanding the foregoing provisions of this Section 13, the Chief Financial Officer is authorized and directed to cause the Bonds to be issued in book-entry form through the facilities of DTC or an entity with similar facilities if it is determined that such form of issuance to be in the best interests of the Commission. The Chief Financial Officer is further authorized and directed to determine to discontinue use of the system of book-entry through the facilities of DTC if it is determined that such discontinuance to be in the best interests of the Commission. In the event that the book-entry system is discontinued, the Bonds will be delivered by DTC to the Bond Registrar and such bonds will be exchanged for bonds registered in the names of DTC participants or beneficial owners identified to the Bond Registrar. In such event, the Commission shall cause bond certificates to be printed and delivered to the Bond Registrar.

The Chief Financial Officer is further authorized and directed to make such changes to the form of bond specified in this Section 13 as he shall deem necessary or

advisable, the Chief Financial Officer's execution of such bonds to constitute conclusive evidence of approval of such form.

Section 14. The Bonds shall have all the qualities and incidents of investment securities within the meaning and for all the purposes of the Maryland Uniform Commercial Code.

Section 15. No charge shall be made to any bond owner for the privilege of registration, exchange or transfer hereinabove granted, but any bond owner requesting any such registration, exchange or transfer shall pay any tax or other governmental charge required to be paid with respect thereto. The Bond Registrar shall not be required to exchange or register the transfer of any bond during the period beginning at the opening of business 15 days before the day of the mailing of a notice of redemption of bonds or any portion thereof and ending at the close of business on the day of such mailing or of any bond called for redemption in whole or in part pursuant to this Resolution.

The owner in whose name any bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment, or on account, of any such bond shall be made only to or upon the order of the registered owner thereof or his or her legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such bond to the extent of the amount of such payments.

Section 16. In the opinion of the Commission, market conditions seem to justify the sale of the Bonds herein authorized without the guarantee of payment of principal and interest thereof by the County Council of Montgomery County and the County Council of Prince George's County, and the sale of the Bonds herein authorized will not be affected by the waiver of said guarantee. The Commission, therefore, waives the guarantee by said county councils as authorized by the Act.

Section 17. The Bonds shall be general obligations of the District and, for the prompt payment of the principal of and the interest on the Bonds as the same shall fall due, the full faith and credit of the District are hereby irrevocably pledged. In each year in which any of the Bonds shall be outstanding there shall be levied upon all of the assessable property within the District a tax sufficient with other available funds to pay the interest on and the principal of the Bonds as the same respectively become due and payable.

Section 18. In case any bond issued under the provisions of this Resolution shall be destroyed or lost or become mutilated, the Commission may cause to be executed and delivered a new bond of like date and tenor in lieu of and in substitution for such bond destroyed or lost, or in exchange and substitution for and subject to the cancellation of such mutilated bond, upon the holder's (a) paying the reasonable expenses and charges of the Commission and the Bond Registrar in connection therewith; (b) filing with the Commission evidence satisfactory to the Commission (i) that such bond was actually destroyed or lost and (ii) of the ownership thereof; and (c) furnishing to the Commission

indemnity fully protecting them and their agents and representatives in the issuance of any such new bond.

Section 19. In case any officer whose signature or a facsimile of whose signature shall appear on any bonds shall cease to be such officer before the delivery of such bonds, such signature or facsimile shall nevertheless be valid and sufficient for all purposes the same as if he/she had remained in office until such delivery, and also any bond may bear the signature or signatures or the facsimile signature or signatures of such persons as at the actual time of the execution of such bond shall be the proper officers to sign such bond although at the date of such bond such persons may not have been such officers.

Section 20. Only such of the Bonds as shall have endorsed thereon a certificate of authentication substantially in the form included in the form of bond attached as Exhibit B, duly executed by the Bond Registrar, shall be entitled to any benefit or security under this Resolution. No bond shall be valid or obligatory for any purpose unless and until such certificate of authentication shall have been duly executed by the Bond Registrar. The certificate of authentication on any bond shall be deemed to have been duly executed if signed by an authorized officer of the Bond Registrar, but it shall not be necessary that the same officer sign the certificate of authentication on all of the bonds that may be issued hereunder at any one time.

Section 21. Until the Bonds in definitive form are ready for delivery, the Commission may execute, and upon its request in writing, the Bond Registrar shall authenticate and deliver in lieu of any of the Bonds and subject to the same provisions, limitations and conditions, one or more printed, lithographed or typewritten bonds in temporary form, substantially of the tenor of the Bonds herein described, and registered as to principal and interest as herein provided, and with appropriate omissions, variations and insertions. Such bond or bonds in temporary form shall be delivered in denominations authorized by this Resolution and, until exchanged for bonds in definitive form, such bonds in temporary form shall be entitled to the benefit of this Resolution.

The Commission shall, without unreasonable delay, prepare or cause to be prepared, execute and deliver to the Bond Registrar, and upon the presentation and surrender of the bond or bonds in temporary form, the Bond Registrar shall authenticate and deliver, in exchange therefor, a bond or bonds in definitive form in authorized denominations, of the same maturity or maturities, bearing the same interest rate and for the same aggregate principal amount as the bond or bonds in temporary form surrendered.

Section 22. The Chair, Vice Chair, Commissioners, General Manager/CEO, Corporate Secretary, Treasurer/Chief Financial Officer, General Counsel, any person acting in any such capacity and their respective designees and all other officers and employees of the Commission are hereby authorized and directed to take such further action and to prepare, execute, deliver and file such documents as the Chief Financial Officer, upon the advice of Bond Counsel or the Financial Advisor, shall deem necessary

to be taken, prepared, executed, delivered and filed in consummation of the transactions contemplated by this Resolution.

Section 23. The Commission hereby authorizes the Chief Financial Officer or the General Manager/CEO to obtain and approve payment for services associated with the Bonds issuance, including, but not limited to rating agencies, paying agents, electronic bid sites, publication notices, confirmation, or certification of a portion of the Bonds as Green Bonds and printing.

Section 24. The Commission hereby covenants that it will take all actions necessary to comply with those requirements of the Internal Revenue Code of 1986, as amended, and those requirements of the Income Tax Regulations promulgated thereunder which are applicable to the Bonds, in order to maintain the exemption of interest on the Bonds from federal income taxation. This covenant is for the benefit of the holders from time to time of the Bonds and is in addition to and shall be deemed a part of the provisions with respect to the Bonds set forth in each Bond. The Chief Financial Officer is authorized and directed to make such covenants, and representations related to the Commission's compliance with the Income Tax Regulations applicable to the Bonds, and to sign such certificates and documents as he deems appropriate.

Section 25. The Commission hereby covenants to assist the initial underwriters of the Bonds in complying with Rule 15c2-12(b)(5) of the Securities and Exchange Commission by entering into a Continuing Disclosure Agreement. The Chief Financial Officer of the Commission is hereby authorized and directed to execute and deliver a Continuing Disclosure Agreement upon such terms and conditions as he shall deem advisable and in the best interests of the Commission.

Section 26. This Resolution shall be effective immediately upon its adoption.

Attest:

_____

Julianne Montes De Oca
Corporate Secretary

EXHIBIT A

SUMMARY NOTICE OF BOND SALE

WASHINGTON SUBURBAN SANITARY COMMISSION
$_____ CONSOLIDATED PUBLIC IMPROVEMENT BONDS OF 20__

NOTICE IS HEREBY GIVEN that the Washington Suburban Sanitary Commission (the "Commission") will receive electronic bids only for the above-captioned bonds (the "Bonds") of the Washington Suburban Sanitary District (the "District") at _____ A.M. prevailing Eastern time on _____ __, 20__, via I-Deal ***PARITY***. [No bids of less than 100% of par plus accrued interest], no oral bid and no bid for less than all of the Bonds will be considered. The Bonds will be awarded based on the lowest true interest cost to the Commission, determined in accordance with the true interest cost method. The winning bidder shall submit a good faith deposit to the Commission by a federal funds wire transfer in the amount of _____ Dollars ($____). THE WINNING BIDDER MUST PURCHASE ALL OF THE BONDS.

The Bonds are authorized by Titles 16 through 25 of the Public Utilities Article of the Annotated Code of Maryland, as amended. The Bonds are consolidated for sale pursuant to the provisions of Section 19-101 of the Local Government Article of the Annotated Code of Maryland, as amended. The Bonds are expected to be issued on _____ __, 20__, and will be dated as of _____ __, 20__. The Bonds will mature on _____ in the following respective years and principal amounts:

Year of Maturity	Principal Amount	Year of Maturity	Principal Amount

The Bonds are being issued for the purposes of [INSERT PURPOSES].

The Bonds will bear interest at such fixed rates of interest as are specified by the successful bidder. The successful bidder will be determined based on the lowest true interest cost to the Commission. The Bonds will be issued in fully registered form, without coupons. The Bonds which mature on or after _____ may be redeemed prior to their respective maturities at the option of the District from any money that may be made available for such purpose, either in whole or in part on any date not earlier than

_____, at the principal amount of the bonds to be redeemed, together with the interest accrued thereon to the date fixed for redemption, without premium. The Commission reserves the right to cancel or postpone the sale and to reject any or all bids.

Copies of the Official Statement relating to the Bonds and the full Notice of Sale may be obtained from the undersigned at Washington Suburban Sanitary Commission, 14501 Sweitzer Lane, Laurel, Maryland 20707 (tel. 301-206-7069) or from Davenport & Company LLC, 8600 LaSalle Road, Suite 618, Towson, Maryland 21286 (410-296-9426).

WASHINGTON SUBURBAN SANITARY COMMISSION

By: _____
Chief Financial Officer

EXHIBIT B

FORM OF BOND

REGISTERED REGISTERED

R-__ $

United States of America
State of Maryland
Montgomery and Prince George's Counties
WASHINGTON SUBURBAN SANITARY DISTRICT
[Sewage Disposal Bond of 20_/Water Supply Bond of 20__/ Consolidated Public Improvement Bond of 20____]

Interest Rate	Maturity Date	Original Issue Date	CUSIP

REGISTERED OWNER:

PRINCIPAL SUM: DOLLARS

WASHINGTON SUBURBAN SANITARY DISTRICT (the "District"), a sanitary district within Montgomery and Prince George's Counties, Maryland, duly incorporated by an act of the General Assembly of Maryland, is justly indebted and for value received hereby promises to pay to the Registered Owner (named above) or to the registered assignee or legal representative thereof, on the Maturity Date (stated above) or earlier as hereinafter referred to, upon the presentation and surrender hereof at the Principal Corporate Trust Office of The Bank of New York Mellon Trust Company, N. A., New York, New York, the Bond Registrar, as paying agent, the Principal Sum (stated above) and to pay interest on said Principal Sum from the date of this bond or from the most recent interest payment date to which interest shall have been paid, such interest to the maturity hereof being payable semiannually on _____ and _____ in each year, first interest being payable on _____ (_____ months), at the Interest Rate (stated above) per annum until payment of said Principal Sum. The interest so payable on any such interest payment date will be paid to the person in whose name this bond (or the previous bond or bonds evidencing the same debt as that evidenced by this bond) is registered at the close of business on the record date for such interest, which shall be the 15th day of the calendar month next preceding such interest payment date, by electronic fund transfer, or by check or draft mailed to such person at his or her address as it appears on the bond registration books of the District. The principal of and the interest and any premium on this bond are payable in any coin or currency of the United States of America which on the date of payment thereof is legal tender for the payment of public and private debts.

This bond is one of a series of _____ Dollars ($_____) in bonds of the District authorized to be issued by the District pursuant to a resolution adopted by the

Washington Suburban Sanitary Commission (the "Resolution") and under the authority of and in full compliance with the Constitution and laws of the State of Maryland, including Titles 16 through 25 of the Public Utilities Article of the Annotated Code of Maryland, as amended (the "Act"), particularly Title 22 thereof, for the purpose of providing funds, together with other available funds, for funding the costs of the District.

This bond shall not be valid or become obligatory for any purpose or be entitled to any benefit or security under the Resolution until it shall have been authenticated by the execution by the Bond Registrar of the certificate of authentication endorsed hereon.

This bond may be transferred or exchanged, subject to the requirements prescribed by the Resolution, including the provision that the Bond Registrar shall not be required to exchange or register the transfer of this bond during a period beginning at the opening of business 15 days before the day of the mailing of a notice of redemption of bonds or any portion thereof and ending at the close of business on the day of such mailing or of any bond called for redemption in whole or in part pursuant to the Resolution.

[Insert redemption provisions here]

Such redemption may be made upon at least 20 days' prior notice by mail to the registered owners and otherwise as provided in the Resolution, at a redemption price equal to the principal amount of the bonds to be redeemed, together with the interest accrued thereon to the date fixed for redemption, without premium. If less than all of the bonds of any one maturity shall be called for redemption, the particular bonds or portions of bonds of such maturity to be redeemed shall be selected by lot; provided, however, that the portion of any bond to be redeemed shall be in the principal amount of $5,000 or some multiple thereof and that, in selecting bonds for redemption, the Bond Registrar shall treat each bond as representing that number of bonds which is obtained by dividing the principal amount of such bond by $5,000. Such redemption shall be made in the manner and under the terms and conditions provided in the Resolution. On the date designated for redemption, notice having been given and money for payment of the redemption price being held by the paying agents, all as provided in the Resolution, interest on the bonds so called for redemption shall cease to accrue.

It is hereby certified and recited that all acts, conditions and things required by the Constitution and laws of the State of Maryland to happen, exist and be performed precedent to and in the issuance of this bond have happened, exist and have been performed in regular and due form and time as so required; that the total indebtedness of the District, including this bond, does not exceed any constitutional or statutory limitation thereon; that provision has been made for the levy and collection of a direct annual tax upon all of the assessable property within the District sufficient, with other available funds, to pay the principal of and the interest on this bond as the same shall fall due; and that for the prompt payment hereof, both the principal and interest as the same shall become due, the full faith and credit of the District are hereby irrevocably pledged.

As provided by the Act, the bonds of the series of which this is one shall be forever exempt from taxation by the State of Maryland and by the counties and municipalities in said State.

IN WITNESS WHEREOF, the Washington Suburban Sanitary District has caused this bond to be issued under the hand and seal of the Washington Suburban Sanitary Commission, the governing authority of the District, and this bond to be signed by the Chair, the Corporate Secretary and the Chief Financial Officer of said Commission and its official seal to be imprinted hereon, all as of _____, 20_.

WASHINGTON SUBURBAN SANITARY COMMISSION

[Seal]

By: _____
Chair

By: _____
Corporate Secretary

By: _____
Chief Financial Officer

CERTIFICATE OF AUTHENTICATION

This bond is one of the bonds of the issue designated herein and issued under the provisions of the within-mentioned Resolution.

Date of authentication:

THE BANK OF NEW YORK MELLON TRUST COMPANY, N. A.

Bond Registrar

By: _____
Authorized Signatory

ASSIGNMENT

For value received, the undersigned do(es) hereby sell, assign and transfer unto _____ the within-mentioned Bond and hereby irrevocably constitute(s) and appoint(s) _____, attorney, to transfer the same on the books of the within-named Bond Registrar, with full power of substitution in the premises.

Dated: _____

By: _____

Signature Guaranteed By:

_____
NOTICE: Signature must be guaranteed by an eligible guarantor institution participating in a Securities Transfer Association recognized guarantee program.

Docusign Envelope ID: 1D10CD80-3FBB-4435-894A-42E5CDBED612

WSSCWATER
DELIVERING THE ESSENTIAL

Interoffice Memorandum

TO: COMMISSIONERS

THRU: KISHIA L. POWELL
GENERAL MANAGER/CEO

FROM: MUNETSI T. MUSARA
CHIEF FINANCIAL OFFICER

DATE: JULY 16, 2025

SUBJECT: RESOLUTION AUTHORIZING THE ISSUANCE OF CONSOLIDATED PUBLIC IMPROVEMENT REFUNDING BONDS.

Background:

WSSC Water issues refunding bonds to refinance outstanding debt which funded our capital improvement projects to achieve debt service savings. Annually, WSSC Water requests our financial advisor, currently Davenport & Company LLC, to prepare a debt refunding plan to identify potential refunding opportunities. The Debt Refunding Plan dated June 1, 2025 (the "Refunding Plan") was presented to the Commission for approval and transmittal to the Counties for their approval on June 18, 2025. The Plan identifies multiple alternative refinancing approaches for the Commission to consider. With market conditions as they are, there are no issues that meet our projected net present value savings benchmark of 3% or greater. However, if economic conditions improve and interest rates decline, there are several issues that could be considered for refunding.

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Discussion:

Resolution No. 2025-2401 authorizes the issuance up to $545,215,000 of Consolidated Public Improvement Refunding Bonds. As described in the Refunding Plan, the primary factor impacting the eligibility of issues within our portfolio for refinancing is the elimination of tax-exempt advance refundings under the Tax Cuts and Jobs Act. Due to this restriction, the Plan identifies multiple alternative refinancing approaches for the Commission to consider. We will continue, with the advice of our financial advisor, to monitor market conditions to determine the appropriate time for the sale.

Recommendation: Approve Resolution No. 2025-2401 authorizing the issuance of the Consolidated Public Improvement Refunding Bonds.

RESOLUTION NO. 2025-2401

RESOLUTION AUTHORIZING THE ISSUANCE, SALE AND DELIVERY OF SEWAGE DISPOSAL REFUNDING BONDS, WATER SUPPLY REFUNDING BONDS AND GENERAL CONSTRUCTION REFUNDING BONDS TO REFUND CERTAIN OUTSTANDING BONDS OF THE WASHINGTON SUBURBAN SANITARY DISTRICT AND PROVIDING FOR THE PAYMENT OF SUCH OUTSTANDING BONDS FROM AN ESCROW ACCOUNT; PROVIDING FOR THE PAYMENT OF SUCH REFUNDING BONDS; PROVIDING FOR THE PUBLICATION OF THE NOTICE OF SALE; AND PROVIDING FOR THE CONSOLIDATION OF SUCH REFUNDING BONDS FOR ISSUANCE, SALE AND DELIVERY AS A SINGLE ISSUE OF REFUNDING BONDS

WHEREAS, Washington Suburban Sanitary Commission (the "Commission") pursuant to duly adopted resolutions, authorized the issuance of, and has issued, the fully registered bonds of the Washington Suburban Sanitary District (the "District") identified in Exhibit A attached hereto and made a part hereof (the "Refunded Bonds"); and

WHEREAS, the Commission is duly authorized under the provisions of Titles 16 through 25 of the Public Utilities Article of the Annotated Code of Maryland, as amended, and particularly Section 22-114 thereof ("Section 22-114"), to borrow money and to issue refunding bonds of the District from time to time to refund any bonds issued by the Commission, at any time outstanding, for the purpose of effecting savings in debt service costs, directly or through any debt restructuring, but only upon a finding by the Commission that such refunding will result in total savings in debt service costs, and the Commission has determined that it is desirable and in the public interest to refund the Refunded Bonds through the issuance of its refunding bonds as and when adequate debt service savings can be achieved; and

WHEREAS, Section 22-114 further provides that the Commission shall deliver its plan for the issuance of refunding bonds to the county executives and county councils of Montgomery County and Prince George's County, respectively, in conformity with provisions of Section 22-114; and

WHEREAS, Section 22-114 provides that if, during the period of 30 days from the date of the delivery of the plan a county executive or county council of Montgomery County or Prince George's County, respectively, shall have failed to approve or disapprove the plan, such failure shall be deemed an approval of the plan by such county; and

WHEREAS, a plan, designated "Washington Suburban Sanitary Commission Debt Refunding Plan," dated June 1, 2025 (the "Refunding Plan"), as prepared by the financial advisor to the Commission (the "Financial Advisor"), is hereby submitted to the Commission for approval and the Commission having found and determined that the Refunding Plan conforms to the provisions of Section 22-114; and

WHEREAS, on or about June 30, 2025, the Refunding Plan will be submitted, pursuant to Section 22-114, to the county executives and the county councils of Montgomery County and Prince George's County for their respective approvals; and

WHEREAS, pursuant to the respective resolutions of the Commission authorizing the issuance of the Refunded Bonds as aforesaid, it is provided therein that the Refunded Bonds shall be general obligations of the District, and for the prompt payment of the principal of and interest on the Refunded Bonds as the same shall fall due, the full faith and credit of the District are irrevocably pledged, and it is further provided that in each year, while any of the Refunded Bonds shall be outstanding, there shall be levied upon all of the assessable property within the District a tax sufficient, with other available funds, to pay the interest on and the principal of the Refunded Bonds as the same respectively become due and payable; and

NOW, THEREFORE, BE IT RESOLVED by the Washington Suburban Sanitary Commission, as follows:

ARTICLE I

DEFINITIONS, FINDINGS AND DETERMINATIONS

Section 1.01. In addition to words and terms elsewhere defined in this Resolution, the following words and terms shall have the following meanings unless some other meaning is plainly intended:

"Act" shall mean Titles 16 through 25 of the Public Utilities Article of the Annotated Code of Maryland, as amended.

"Bond Registrar" shall mean The Bank of New York Mellon Trust Company, N. A., with a corporate trust office located in Pittsburgh, Pennsylvania, or such other financial institution designated by the Chief Financial Officer of the Commission with capital reserves acceptable to the Commission.

"Commission" shall mean the Washington Suburban Sanitary Commission.

"District" shall mean the Washington Suburban Sanitary District.

"Escrow Agent" shall mean The Bank of New York Mellon Trust Company, N. A., with a corporate trust office located in Pittsburgh, Pennsylvania or such other financial institution designated by the Chief Financial Officer of the Commission with capital reserves acceptable to the Commission.

"Government Obligations" shall mean direct obligations of the United States of America, or obligations the timely payment of principal of and interest on which is unconditionally guaranteed by the United States of America.

"Paying Agent" shall mean The Bank of New York Mellon Trust Company, N. A., with a corporate trust office located in Pittsburgh, Pennsylvania, or any other bank

or trust company authorized by the Commission to pay the principal of any of the Refunding Bonds at the stated maturity date or the redemption date in conformity with this Resolution.

"Refunding Bonds" shall mean the bonds of the District authorized under Article II of this Resolution.

Section 1.02. Words of the masculine gender shall be deemed and construed to include correlative words of the feminine and neuter genders. Unless the context shall otherwise indicate, the words "bond," "refunded bond," "refunding bond," "owner," "holder" and "person" shall include the plural as well as the singular number, the word "person" shall mean any individual, corporation, partnership, joint venture, association, joint stock company, trust, unincorporated organization or government or any agency or political subdivision thereof, and the word "holder" or "bondholder" when used herein with respect to bonds issued hereunder shall mean the holder or registered owner, as the case may be, of bonds at the time issued and outstanding hereunder.

Section 1.03. The Commission has found and determined and hereby declares that:

(a) the refunding of all or a portion of the Refunded Bonds through the issuance of the Refunding Bonds will result in total savings in debt service costs and in present value savings in debt service costs, sufficient to justify the refunding of the Refunded Bonds through the issuance of the Refunding Bonds;

(b) adequate provision for extending to the rate payers of the Commission the benefit of such savings in debt service costs derived through the issuance of the Refunding Bonds shall be made;

(c) the Commission has caused to be prepared the Refunding Plan with respect to the issuance of the Refunding Bonds authorized under this Resolution and the Refunding Plan has been duly approved by the Commission and will be timely submitted to the respective county councils and county executives of Montgomery County and Prince George's County; and

(d) there shall be deposited with and held by the Escrow Agent pursuant to an escrow deposit agreement, cash and/or Government Obligations the principal of and interest on which shall be payable in such amounts and at such times as shall be sufficient for the payment of the principal of, and interest and any redemption premium on, the portion of the Refunded Bonds being refinanced, as such principal, interest and redemption premium shall become due and payable, and if so authorized by the Chief Financial Officer of the Commission (the "Chief Financial Officer"), a portion of the interest on the Refunding Bonds.

Section 1.04. In connection with the Refunding Bonds, the Commission hereby covenants that it will take all actions necessary to comply with those requirements of the Internal Revenue Code of 1986, as amended, and such Income Tax Regulations as may be promulgated from time to time thereunder, which are applicable to the Refunding Bonds, unless the Commission is advised by its Bond Counsel that such compliance is

not required to maintain the excludability from gross income for purposes of federal income taxation of the interest on the Refunding Bonds. This covenant is for the benefit of the holders from time to time of the Refunding Bonds and is in addition to and shall be deemed a part of the provisions with respect to the Refunding Bonds set forth in each Refunding Bond. The Chief Financial Officer is authorized and directed to make such covenants, and representations related to the Commission's compliance with the Income Tax Regulations applicable to the Refunding Bonds, and to sign such certificates and documents as she deems appropriate.

ARTICLE II

AUTHORIZATION, FORM, EXECUTION AND REGISTRATION OF REFUNDING BONDS AND CONDITIONS FOR DELIVERY OF BONDS

Section 2.01. For the purpose of refunding in the current fiscal year, with other funds lawfully available therefor, the Refunded Bonds, there shall be issued, under the Constitution and laws of the State of Maryland, including the Act, particularly Section 22-114 thereof, the fully registered Refunding Bonds, without coupons, of the District in the aggregate principal amount not to exceed $545,215,000. In determining the principal amount of the Refunding Bonds issued pursuant to this Resolution, each Refunding Bond issued at a discount from the stated amount thereof due at maturity shall be deemed to be issued in a principal amount equal to the gross proceeds realized from the sale of such Refunding Bond. Accordingly, it is expressly contemplated that the face amount of the Refunding Bonds may exceed the maximum aggregate principal amount of Refunding Bonds authorized hereby.

Section 2.02. The Refunding Bonds may be issued as a single series of bonds or in multiple series, as determined by the Chief Financial Officer to be necessary or proper to maximize debt service savings to the Commission. The Refunding Bonds shall be in the denomination of $5,000 each or any integral multiple thereof and shall be numbered from R-1 consecutively upward within each maturity. CUSIP numbers shall be applied for, on behalf of the Commission, and there will be printed on each of the Refunding Bonds the appropriate CUSIP number. The validity of the Refunding Bonds and any sale, delivery or contract for the sale of any of the Refunding Bonds will not be affected in any manner by any failure to print or any error in printing the CUSIP numbers on any of such bonds. The CUSIP numbers are subject to being changed after the issuance of the Bonds as a result of various subsequent actions. The Commission does not take any responsibility for the accuracy thereof.

The Refunding Bonds may be issued in a series intended to identify the public purposes for which each Refunded Bond was issued. A portion of the Refunding Bonds may be designated (i) the "Sewage Disposal Refunding Bonds" with respect to the refunding of sewage disposal bonds of the Commission; (ii) the "Water Supply Refunding Bonds" with respect to the refunding of water supply bonds of the Commission; and (iii) "General Construction Refunding Bonds" with respect to the refunding of general construction bonds of the Commission, or such other designation as the Chief Financial Officer shall determine to be necessary or proper.

Notwithstanding any other provision of this Resolution, each series of Refunding Bonds may be consolidated for sale and issued, sold and delivered as a single issue of bonds designated the "Consolidated Public Improvement Refunding Bonds," or such other designation as the Chief Financial Officer shall determine to be in the best interest of the Commission pursuant to the provisions of Section 19-101 of the Local Government Article of the Annotated Code of Maryland, as amended. There shall be added to the title of any such series of Refunding Bonds a designation corresponding to the year in which such series of bonds is issued so that, if a series of bonds is issued on or after January 1, 2025 and before January 1, 2026 the bonds shall be designated as the "Consolidated Public Improvement Refunding Bonds of 2025." If during any calendar year, there shall be more than one issuance of Refunding Bonds the Chief Financial Officer may determine such additional designations deemed necessary to distinguish each issuance.

Each series of Refunding Bonds shall be dated, and shall bear interest at a rate or rates and payable at such times, as are approved by the Chief Financial Officer to be necessary or proper to maximize debt service savings to the Commission.

Each series of Refunding Bonds shall be stated to mature (subject to the right of prior redemption as hereinafter set forth) on the 1st day of June or such other month as approved by the Chief Financial Officer, in such years as the Commission or its designee shall approve, in the principal amounts as approved by the Chief Financial Officer to be necessary or proper to maximize debt service savings to the Commission or to achieve other benefits for the Commission as determined by the Chief Financial Officer consistent with this Resolution, but in no event to exceed the aggregate principal amount of $545,215,000.

Section 2.03. Both the principal of, and interest and any redemption premium on the Refunding Bonds shall be payable in any coin or currency of the United States of America, which, at the respective dates of payment thereof, is legal tender for the payment of public and private debts. Payment of the interest on each Refunding Bond shall be made by the Bond Registrar on each interest payment date to the person appearing on the registration books of the District hereinafter provided for as the registered owner thereof (or the previous bond or bonds evidencing the same debt as that evidenced by such Refunding Bond) at the close of business on the record date for such interest, which shall be the 15th day of the calendar month next preceding such interest payment date, by check or draft mailed to such registered owner at his or her address as it appears on such registration books. Payment of the principal of and any redemption premium on each Refunding Bond shall be made to the owner appearing on such registration books as the registered owner thereof or his or her registered assignee or legal representative, upon the presentation and surrender of such bond, as the same shall become due and payable, to the Paying Agent.

The Refunding Bonds shall be registered as to both principal and interest on the books of the District, kept for the registration of the Refunding Bonds and the registration of the transfer or exchange of Refunding Bonds, by the Bond Registrar, or by such other bond registrar as may be legally appointed by the Commission, which shall make notation of such registration in said registration books of the District.

The transfer or the exchange of any Refunding Bond may be registered upon said books upon surrender of such bond to the Bond Registrar with an assignment duly executed by the registered owner or his or her attorney or legal representative in such form as shall be satisfactory to the Bond Registrar. Upon any such transfer or exchange, the Bond Registrar shall authenticate and deliver in exchange for such bond a new Refunding Bond or Refunding Bonds, registered in the name of the transferee or owner exchanging such bond, of any denomination or denominations authorized by this Resolution, in an aggregate principal amount equal to the principal amount of such bond, of the same series, form and maturity and bearing interest at the same rate.

Section 2.04. The Refunding Bonds may be subject to optional redemption prior to their respective maturities at such times, and with such redemption premiums (if any) as are approved by the Chief Financial Officer to be necessary or proper to maximize debt service savings to the Commission.

Section 2.05. In the interest of facilitating the registration of their transfer or exchange, the Refunding Bonds shall be signed by the Chair or Vice-Chair, the Corporate Secretary and the Treasurer of the Commission by their respective manual or facsimile signatures, provided that the Refunding Bonds may be manually signed by at least one of such officials, and the original or a facsimile of the official seal of the Commission shall be imprinted on the bonds. The certificate of authentication on each Refunding Bond shall be signed manually by an authorized officer of the Bond Registrar. Said bonds shall be substantially in the form attached hereto as Exhibit B.

Section 2.06. The Refunding Bonds shall have all the qualities and incidents of investment securities within the meaning and for all the purposes of the Maryland Uniform Commercial Code.

Section 2.07. No charge shall be made to any owner of a Refunding Bond for the privilege of registration, exchange or transfer of such Bond hereinabove granted, but such owner requesting any such registration, exchange or transfer shall pay any tax or other governmental charge required to be paid with respect thereto. The Bond Registrar shall not be required to exchange or register the transfer of any Refunding Bond during the period beginning at the opening of 15 business days before the day of the mailing of a notice of redemption of bonds or any portion thereof and ending at the close of business on the day of such mailing for any bond called for redemption in whole or in part pursuant to this Resolution.

The owner in whose name any Refunding Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of or on account of any such Refunding Bond shall be made only to or upon the order of the registered owner thereof or his or her legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Refunding Bond to the extent of the amount of such payments.

Section 2.08. In the opinion of the Commission, money market conditions seem to justify the sale of the Refunding Bonds herein authorized without the guarantee as to

payment of principal and interest thereof by the County Council of Montgomery County and the County Council of Prince George's County, and the sale of the Refunding Bonds herein authorized will not be affected by the waiver of said guarantee. The Commission, therefore, waives the guarantee by said County Councils, respectively, as authorized by the Act.

Section 2.09. The Refunding Bonds shall be general obligations of the District, and for the prompt payment of the principal of and the interest on the Refunding Bonds as the same shall fall due, the full faith and credit of the District are hereby irrevocably pledged. In each year while any of the Refunding Bonds shall be outstanding there shall be levied upon all of the assessable property within the District a tax sufficient, with other available funds, to pay the interest on and the principal of the Refunding Bonds as the same respectively become due and payable.

Section 2.10. There shall accompany each of the Refunding Bonds the legal opinion of McKennon Shelton & Henn LLP, Baltimore, Maryland, respecting the validity of the bonds.

Section 2.11. In case any Refunding Bond issued under the provisions of this Resolution shall be destroyed or lost or become mutilated, the Commission may cause to be executed and delivered a new bond of like date and tenor in lieu of and in substitution for such bond destroyed or lost, or in exchange and substitution for and subject to the cancellation of such mutilated bond, upon the holder's (a) paying the reasonable expenses and charges of the Commission and the Bond Registrar in connection therewith; (b) filing with the Commission evidence satisfactory to the Commission (i) that such bond was actually destroyed or lost, and (ii) of the ownership thereof; and (c) furnishing the Commission indemnity fully protecting the Commission and its agents and representatives in the issuance of any such new bond.

Section 2.12. In case any officer whose signature or a facsimile of whose signature shall appear on any of the Refunding Bonds shall cease to be such officer before the delivery of such Refunding Bonds, such signature or facsimile shall nevertheless be valid and sufficient for all purposes the same as if he or she had remained in office until such delivery, and also any Refunding Bond may bear the signature or signatures or the facsimile signature or signatures of such persons as at the actual time of the execution of such Refunding Bond shall be the proper officers to sign such bond although at the date of such bond such persons may not have been such officers.

Section 2.13. Only such of the Refunding Bonds as shall have endorsed thereon a certificate of authentication substantially in the form set forth in Exhibit B, duly executed by the Bond Registrar, shall be entitled to any benefit or security under this Resolution. No Refunding Bond shall be valid or obligatory for any purpose unless and until such certificate of authentication shall have been duly executed by the Bond Registrar. The certificate of authentication on any Refunding Bond shall be deemed to have been duly executed if signed by an authorized officer of the Bond Registrar, but it shall not be necessary that the same officer sign the certificate of authentication on all of the Refunding Bonds issued hereunder at any one time.

Section 2.14. Until bonds in definitive form are ready for delivery, the Commission may execute, and upon its request in writing, the Bond Registrar shall authenticate and deliver in lieu of any of the bonds and subject to the same provisions, limitations and conditions, one or more printed, lithographed or typewritten bonds in temporary form, substantially of the tenor of the bonds herein described, and registered as to principal and interest as herein provided, and with appropriate omissions, variations and insertions. Such bond or bonds in temporary form shall be delivered in denominations authorized by this Resolution and, until exchanged for bonds in definitive form, such bonds in temporary form shall be entitled to the benefit of this Resolution.

The Commission shall, without unreasonable delay, prepare or cause to be prepared, execute and deliver to the Bond Registrar, and upon the presentation and surrender of the bond or bonds in temporary form, the Bond Registrar shall authenticate and deliver, in exchange therefor, a bond or bonds in definitive form in authorized denominations, of the same maturity or maturities, bearing the same interest rate and for the same aggregate principal amount as the bond or bonds in temporary form surrendered.

Section 2.15. Notwithstanding any other provision of this Resolution, the Chief Financial Officer may determine to issue the Refunding Bonds in "book-entry only" form, through the facilities of The Depository Trust Company, New York, New York, or such other securities depository as the Chief Financial Officer shall determine to be advisable and in the public interest. In the event that the Chief Financial Officer determines to issue the Refunding Bonds in book-entry only form, the Chief Financial Officer is hereby authorized and directed to execute such contracts, letters or other agreements with such securities depository as shall be necessary or advisable to accomplish such issuance, and the provisions of such contracts, letters or other agreements shall control as to the registration, payment and transfer of the Refunding Bonds.

Section 2.16. The Chief Financial Officer shall be authorized to determine not to refund any or all of the maturities of the Refunded Bonds, and to reduce accordingly the amount of Refunding Bonds to be issued, if savings with respect to such issues of Refunded Bonds cannot be realized as contemplated by the Refunding Plan, upon the advice of the Financial Advisor. The Refunding Plan is hereby ratified and approved.

ARTICLE III
SALE AND AWARD OF REFUNDING BONDS; NOTICE OF SALE

Section 3.01. Each series of Refunding Bonds may be sold at a public or private (negotiated) sale in accordance with Section 22-114. Upon the determination to conduct a public sale of the Refunding Bonds, the Chief Financial Officer is hereby authorized and directed to publish one or more summary notices calling for bids for the Refunding Bonds, in any manner determined by the Chief Financial Officer, which may be in a newspaper printed and published in the Washington, D.C. metropolitan area, which newspaper has a general circulation in the District, the first publication to be at least ten

days prior to the date for the receipt of bids. The Chief Financial Officer may publish such notice, subject to applicable law, in any manner in her judgment that serves the purpose hereof.

Section 3.02. The summary notice(s) of sale referred to in Section 3.01 shall be substantially in the form attached hereto as Exhibit C, appropriately completed by the Chief Financial Officer, and subject to such changes, insertions and amendments as the Chief Financial Officer deems necessary or appropriate and approves upon the advice of Bond Counsel and the Financial Advisor, the Chief Financial Officer's publication of such summary notice(s) of sale to constitute conclusive evidence of her approval of all completions of and changes from the form attached hereto as Exhibit C and incorporated herein.

Section 3.03. The Chief Financial Officer is hereby authorized to determine the form of the full notice(s) of sale (the "Notice of Sale") referred to in the summary notice(s) of sale set forth in Exhibit C on which all bids are required to be made, provided that such form shall be substantially as set forth in the Preliminary Official Statement related to the Refunding Bonds, subject to such changes, insertions and amendments as the Chief Financial Officer deems appropriate and approves upon the advice of Bond Counsel and the Financial Advisor, her execution of such notice of sale to constitute conclusive evidence of her approval of all changes from such form.

Section 3.04. The Commission hereby authorizes the Chief Financial Officer of the Commission to prepare or cause to be prepared a Preliminary Official Statement related to the Refunding Bonds, and to deem the Preliminary Official Statement final as of its date (subject to the omission of certain information comprising, related to or dependent upon the terms of sale of the Refunding Bonds) on behalf of the Commission.

Section 3.05. The Commission hereby authorizes the Chief Financial Officer to distribute the Preliminary Official Statement as described in Section 3.04 hereof to prospective purchasers of the Refunding Bonds described in such Preliminary Official Statement.

Section 3.06. The Commission hereby authorizes the preparation of the final Official Statement pertaining to said Refunding Bonds to be signed by the Chair and General Manager/CEO of the Commission on behalf of the Commission.

Section 3.07. The Commission hereby finds and determines that if a public sale is conducted that receiving bids for the purchase of the Refunding Bonds and awarding the Refunding Bonds to the successful bidder(s) thereof without regard to the Commission's meeting schedule is necessary and in the public interest in order to best ensure that the Commission will receive aggressive bids for the purchase of the Refunding Bonds.

Section 3.08. In the event the Refunding Bonds are sold at private (negotiated) sale, the Chief Financial Officer, is hereby authorized to negotiate with any bank, banker or other financial institution pursuant to the conditions herein, and to execute and deliver

any and all documents necessary or deemed appropriate by the Chief Financial Officer, as the case may be, to consummate the sale of the Refunding Bonds at a private (negotiated) sale and to accomplish any and all actions necessary or deemed appropriate by the Chief Financial Officer, as the case may be, to issue and deliver the Refunding Bonds to the purchaser thereof in accordance with the provisions of this Resolution.

Section 3.09. The Commission hereby authorizes the Chief Financial Officer or the General Manager/CEO to determine a date on which to receive bids for the Refunding Bonds and to execute and deliver one or more Bond Orders on the date of receipt of bids for the Refunding Bonds. Each such Bond Order may include the following provisions (without limitation):

a. Allowing the Chief Financial Officer to cancel or postpone the sale of the Refunding Bonds prior to the established date of the sale. Notice of such postponement or cancelation shall be given in the manner determined by the Chief Financial Officer;

b. Award of the Refunding Bonds to the bidder offering to purchase the Refunding Bonds at the lowest true interest cost to the Commission, as provided in the Notice of Sale related to the Refunding Bonds; provided, however, that the Chief Financial Officer or the General Manager/CEO shall be authorized to reject all bids for the Refunding Bonds upon the advice of the Financial Advisor;

c. Determining such matters as are required to be determined by the Chief Financial Officer or the General Manager/CEO in connection with the issuance and sale of the Refunding Bonds;

d. An approval of the final Official Statement related to the Refunding Bonds; and

e. Such other matters as the Chief Financial Officer or the General Manager/CEO shall deem necessary or advisable.

Section 3.10. Copies of each of such Bond Order shall promptly be filed with the official records of the Commission.

Section 3.11. The Commission hereby authorizes the Chief Financial Officer or the General Manager/CEO to obtain and approve payment for services associated with the Refunding Bonds issuance, including, but not limited to rating agencies, paying agents, underwriters, escrow deposit agents, verification firms, electronic bid sites, publication notices, and printing.

ARTICLE IV
APPLICATION OF BOND PROCEEDS

Section 4.01. The Chief Financial Officer shall apply the proceeds of the Refunding Bonds to the payment of the portion of debt service on the Refunded Bonds being refinanced and the costs of issuing the Refunding Bonds, and if deemed appropriate by the Chief Financial Officer the funding of a debt service reserve fund or interest on the Refunding Bonds.

Section 4.02. When the Refunding Bonds are executed as provided in this Resolution, the Chief Financial Officer is authorized and directed to deliver the Refunding Bonds to the purchasers thereof from the Commission, but only upon payment to the Commission of the purchase price of the Refunding Bonds in Federal or other immediately available funds.

Concurrently with the receipt of the purchase price for the Refunding Bonds, the Chief Financial Officer shall provide for the payment of the expenses incurred in the issuance of the Refunding Bonds and shall transfer to the credit of the appropriate bond debt service fund of the Commission the accrued interest received by the Commission in the sale of the Refunding Bonds. The Chief Financial Officer shall then set aside the balance of the proceeds of the Refunding Bonds and such additional sum (if any), as shall be necessary to accomplish the refunding of the Refunded Bonds. Such amount shall be deposited in escrow with the Escrow Agent, may be invested and reinvested in Government Obligations as provided by the Chief Financial Officer, and shall be applied, together with investment earnings thereon (if any), to the payment of the redemption price of the Refunded Bonds.

Section 4.03. The Refunded Bonds shall be called for redemption and shall be redeemed on the earliest respective dates deemed feasible by the Chief Financial Officer.

The Chief Financial Officer shall provide for the giving of notice of refunding and a notice of redemption of the Refunded Bonds as provided in the respective resolutions of the Commission authorizing their issuance.

Notice having been published in the manner and under the conditions hereinabove provided, the Refunded Bonds so called for redemption shall, on the redemption date designated in such notice, become and be due and payable at the redemption price provided in the respective resolution authorizing the issuance of the Refunded Bonds called for redemption, for the redemption of such Refunded Bonds on such date, and from and after the date of redemption so designated (unless default shall be made in the payment of the Refunded Bonds called for redemption) interest on such Refunded Bonds so called for redemption shall cease to accrue and the interest coupons appertaining to such Refunding Bonds which mature after the redemption date shall become void.

Section 4.04. The Chair, Vice Chair, Commissioners, General Manager/CEO, Corporate Secretary, Treasurer/Chief Financial Officer, General Counsel, any person acting in any such capacity and their respective designees and all other officers and

employees of the Commission are hereby authorized and directed to take such further action and to prepare, execute, deliver and file such documents as the Chief Financial Officer, upon the advice of Bond Counsel to the Commission or the Financial Advisor to the Commission, shall deem necessary to be taken, prepared, executed, delivered and filed in consummation of the transactions contemplated by this Resolution.

Section 4.05. This Resolution shall be effective immediately upon its adoption by the Commission.

Attest:

_____
Julianne Montes De Oca
Corporate Secretary

EXHIBIT A

Refunded Bonds

[See attached]

EXHIBIT B

FORM OF BOND

REGISTERED
REGISTERED

R - __ $

United States of America
State of Maryland
Montgomery and Prince George's Counties
WASHINGTON SUBURBAN SANITARY DISTRICT
[Sewage Disposal Refunding Bond of 20__/Water Supply Refunding Bond of 20__/ General Construction Refunding Bond of 20__/Consolidated Public Improvement Refunding Bond of 20____]

Interest Rate Maturity Date Original Issue Date CUSIP

REGISTERED OWNER:

PRINCIPAL SUM: DOLLARS

WASHINGTON SUBURBAN SANITARY DISTRICT (the "District"), a sanitary district within Montgomery and Prince George's Counties, duly incorporated by an act of the General Assembly of Maryland, is justly indebted and for value received hereby promises to pay to the Registered Owner (named above) or to the registered assignee or legal representative thereof, on the Maturity Date (stated above) or earlier as hereinafter referred to, upon the presentation and surrender hereof to The Bank of New York Mellon Trust Company, N. A., New York, New York, at its Principal Corporate Trust office or such other location as it may designate, the Bond Registrar, as paying agent, the Principal Sum (stated above) and to pay interest on said Principal Sum from the date of this bond or from the most recent interest payment date to which interest shall have been paid, such interest to the maturity hereof being payable semi-annually on _____ and _____ in each year, first interest being payable on _____, 20__ (_____ months) at the Interest Rate (stated above) per annum, until payment of said Principal Sum. The interest so payable on any such interest payment date will be paid to the person in whose name this bond (or the previous bond or bonds evidencing the same debt as is evidenced by this bond) is registered at the close of business on the record date for such interest, which shall be the 15th day of the calendar month next preceding such interest payment date, by check or draft mailed to such person at his or her address as it appears on the bond registration books of the District. The principal of and the interest on this bond are payable in any coin or currency of the United States of America which on the respective date of payment thereof is legal tender for the payment of public and private debts.

This bond is one of a series of _____ Dollars ($_____) of bonds of the District authorized to be issued by the District pursuant to a resolution adopted by the Commission (the "Resolution") and under the authority of and in full compliance with the Constitution and laws of the State of Maryland, including Titles 16 through 25 of the Public Utilities Article of the Annotated Code of Maryland, as amended (the "Act"), particularly Section 22-114 thereof, for the purpose of refunding certain outstanding maturities of the bonds of the District.

This bond shall not be valid or become obligatory for any purpose or be entitled to any benefit or security under the Resolution until it shall have been authenticated by the execution by the Bond Registrar of the certificate of authentication imprinted hereon.

This bond may be transferred or exchanged, subject to the requirements prescribed by the Resolution, including the provision that the Bond Registrar shall not be required to exchange or register the transfer of this bond during a period beginning at the opening of business 15 days before the day of the mailing of a notice of redemption of bonds or any portion thereof and ending at the close of business on the day of such mailing for any bond called for redemption in whole or in part pursuant to the Resolution.

[Insert redemption provisions here]

[Such redemption may be made upon at least 20 days' prior notice by mail to the registered owners and otherwise as provided in the Resolution, at a redemption price equal to the principal amount of the bonds to be redeemed, together with the interest accrued thereon to the date fixed for redemption, without premium. If less than all of the bonds of any one maturity shall be called for redemption, the particular bonds or portions of bonds of such maturity to be redeemed shall be selected by lot; provided, however, that the portion of any bond to be redeemed shall be in the principal amount of $5,000 or some multiple thereof and that, in selecting bonds for redemption, the Bond Registrar shall treat each bond as representing that number of bonds which is obtained by dividing the principal amount of such bond by $5,000. Such redemption shall be made in the manner and under the terms and conditions provided in the Resolution. On the date designated for redemption, notice having been given and money for payment of the redemption price being held by the paying agents, all as provided in the Resolution, interest on the bonds so called for redemption shall cease to accrue.]

It is hereby certified and recited that all acts, conditions and things required by the Constitution and laws of the State of Maryland to happen, exist and be performed precedent to and in the issuance of this bond have happened, exist and have been performed in regular and due form and time as so required; that the total indebtedness of the District, including this bond, does not exceed any constitutional or statutory limitation thereon; that provision has been made for the levy and collection of a direct annual tax upon all of the assessable property within the District sufficient, with other available funds, to pay the principal of and the interest on this bond as the same shall fall due; and that for the prompt payment hereof, both the principal and interest as the same shall become due, the full faith and credit of the District are hereby irrevocably pledged.

As provided by the Act, the bonds of the issue of which this is one shall be forever exempt from taxation by the State of Maryland and by the counties and municipalities in said State.

IN WITNESS WHEREOF, Washington Suburban Sanitary District has caused this bond to be issued under the hand and seal of Washington Suburban Sanitary Commission, the governing authority of said District, and this bond to be signed by the signatures of the Chair, the Corporate Secretary and the Treasurer, respectively, of said Commission and a facsimile of its seal to be imprinted hereon, all as of _____.

WASHINGTON SUBURBAN SANITARY DISTRICT

[Seal]

By: _____
Chair

By: _____
Corporate Secretary

By: _____
Treasurer

CERTIFICATE OF AUTHENTICATION

This bond is one of the bonds of the issue designated herein and issued under the provisions of the within-mentioned Resolution.

Date of authentication:

THE BANK OF NEW YORK MELLON TRUST COMPANY, N. A.

Bond Registrar

By: _____
Authorized Signatory

ASSIGNMENT

For value received, the undersigned do(es) hereby sell, assign and transfer unto _____ the within-mentioned Bond and hereby irrevocably constitute(s) and appoint(s) _____, attorney, to transfer the same on the books of the within-named Bond Trustee, with full power of substitution in the premises.

Dated: _____

By: _____

Signature Guaranteed By:

_____

NOTICE: Signature must be guaranteed by an eligible guarantor institution participating in a Securities Transfer Association recognized guarantee program.

EXHIBIT C

SUMMARY NOTICE OF BOND SALE

WASHINGTON SUBURBAN SANITARY COMMISSION
CONSOLIDATED PUBLIC IMPROVEMENT REFUNDING BONDS OF 20__

NOTICE IS HEREBY GIVEN that the Washington Suburban Sanitary Commission (the "Commission") will receive electronic bids only for the above-captioned bonds (the "Bonds") of the Washington Suburban Sanitary District (the "District") at _____ A.M. prevailing Eastern time on _____ __, 20_, via I-Deal ***PARITY***. [No bids of less than 100% of par plus accrued interest], no oral bid and no bid for less than all of the Bonds will be considered. The Bonds will be awarded based on the lowest interest cost to the Commission, determined in accordance with the true interest cost method. The winning bidder shall submit a good faith deposit to the Commission by a federal funds wire transfer in the amount of _____ Dollars ($____). THE WINNING BIDDER MUST PURCHASE ALL OF THE BONDS.

The Bonds are authorized by Titles 16 through 25 of the Public Utilities Article of the Annotated Code of Maryland, as amended. The Bonds are consolidated for sale pursuant to the provisions of Section 19-101 of the Local Government Article of the Annotated Code of Maryland, as amended. The Bonds are expected to be issued on _____ __, 20__, and will be dated as of _____ __, 20__. The Bonds will mature on _____ 1 in the following respective years and principal amounts:

Year of Maturity	Principal Amount	Year of Maturity	Principal Amount

The Bonds are being issued for the purposes of (1) [INSERT SERIES OF BONDS TO BE REFUNDED]; and (2) providing funds, together with other available funds, to pay the costs of issuing the Bonds.

The Bonds will bear interest at such fixed rates of interest as are specified by the successful bidder. The successful bidder will be determined based on the lowest interest cost to the Commission. The Bonds will be issued in fully registered form, without coupons. The Bonds which mature on or after June 1, 20__ may be redeemed prior to

their respective maturities at the option of the District from any money that may be made available for such purpose, either in whole or in part on any date not earlier than ___, at the principal amount of the bonds to be redeemed, together with the interest accrued thereon to the date fixed for redemption, without premium. The Commission reserves the right to reject any or all bids.

Copies of the Official Statement relating to the Bonds and the full Notice of Sale may be obtained from the undersigned at Washington Suburban Sanitary Commission, 14501 Sweitzer Lane, Laurel, Maryland 20707 (tel. 301-206-7083) or from Davenport & Company LLC, 8600 LaSalle Road, Suite 618, Towson, Maryland 21286 (410-296-9426).

WASHINGTON SUBURBAN SANITARY COMMISSION

By: _____
Chief Financial Officer

FY 2027
Budget Planning and Priorities

Finance Department
July 16, 2025



Munetsi T. Musara, Chief Financial Officer

Agenda

- **Budget Approach and Priorities**
  - Strategic Priorities
  - Outcome Based Budgeting and Priorities
  - FY 2027 Budget Challenges
  - Formulate a Fiscally Responsible Budget
  - Financial Risks
  - Rate Setting Priorities
  - Financial Management Policy Guidelines
- **Enterprise Risk and Future Needs**
  - Enterprise Risks (Impacts of Underinvestment)
  - Meeting Future Needs
- **Spending Affordability Guidelines (SAG)**
  - Background
  - Purpose and Goals
- **Next Steps**
  - FY 2027 Spending Affordability Calendar



Budget Approach and Priorities

WSSC Water Strategic Priorities

Areas of strategic focus and investment to achieve the vision of our organization.

- Workforce Development & Culture
- Affordability & Financial Viability
- Optimizing Operations
- Customer Engagement & Partnerships
- Digital Transformation
- Sustainability & Resiliency
- JACCET*
- Asset Management & Infrastructure Reliability

*JACCET (acronym for the values: Just, Accountability, Caring, Community Focused, Excellent, Trustworthy)

Outcome-Based Budget

WSSC Water has developed a FY27 budget that will deliver on specific outcomes:

- Protect Public Health
- Use Cash (PAYGO) to Lower Debt Service Expenses & Improve Financial Metrics
- Enhance Customer Assistance Programs
- Continued Compliance With Regulatory Mandates
- Maintain WSSC Water's AAA Bond Rating
- Continue Operation & Maintenance of $9B in Critical Infrastructure Assets
- Enhance Overall Cyber Resiliency
- Continued investment to modernize depots & meter infrastructure



Operating & Capital Budget Priorities

- Maintain compliance with U.S. EPA Regulatory mandates
  - The Safe Drinking Water Act (SDWA)
    - Lead and Copper Rule
    - Per- and Polyfluoroalkyl Substances (PFAS)
  - The Clean Water Act (CWA)
- Upgrades to address vulnerabilities and build resiliency into the system
- Increased funding for Facilities Planning and Infrastructure Investments
- Develop and maintain a future-ready workforce to ensure operational excellence and the ability to meet evolving utility challenges
- Leverage best practices and innovative technologies to enhance service delivery and customer satisfaction
- Reduce delinquencies through enhanced outreach, flexible payment solutions and provide assistance to vulnerable customers

FY 2027 Budget

Challenges and Areas of Focus

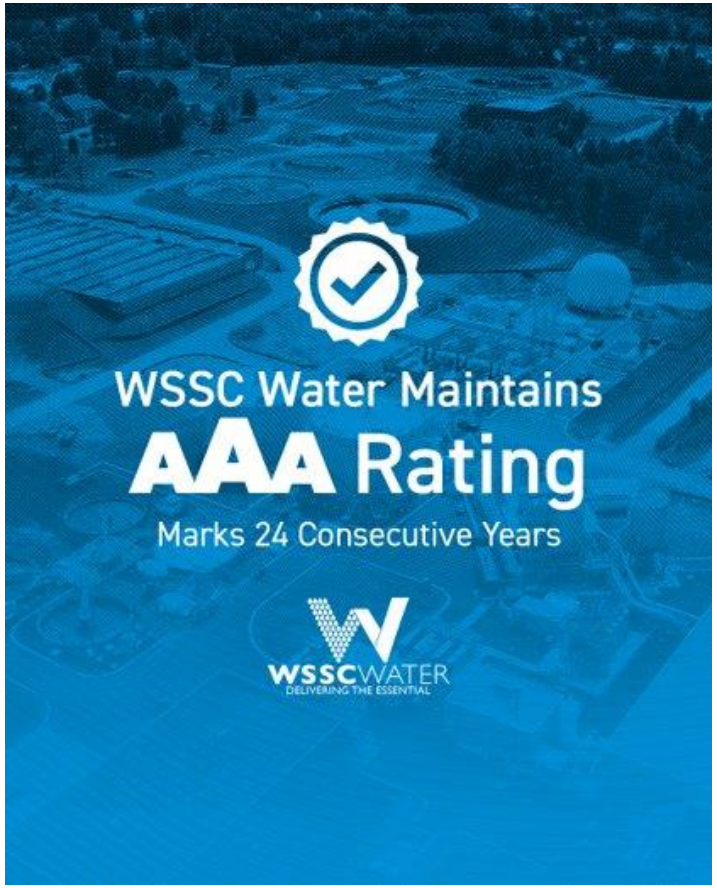
- Unknowns
  - Executive Orders
  - Volatility of policy and uncertainty of markets
- Availability of external funding
  - Potential impact on capital programs
- Cost containment
  - Maximize the use of our funding
  - Proactively seek and identify savings
- Staffing
  - Effectively utilize existing headcount
- Effective departmental spending plans
  - Accomplish operational and capital goals

- Appropriately Fund Budget Priorities
  - Operations and maintenance
  - Capital Investments
  - Team H2O
- Continue to adhere to financial metrics
  - AAA bond rating
- Update long term planning considerations and rate enhancements
  - Minimize impact to customers

Formulate a Budget
that is Fiscally Responsible

FY 2027 Goals

- Maintain WSSC Water's AAA credit rating
- Adhere to financial metrics and guidelines
- Focus on cost containment to minimize impacts to ratepayers
- Plan bond issuance limits over the six-year program
- Keep project funding affordable
- Use PAYGO to lower debt service expense and improve metric results - especially with rate risk
- Leverage external funding to supplement the operating and capital budgets
- Place increased importance on prioritization of projects



Financial Risks

Summarized below are some of the risk areas that we are monitoring and analyzing to forecast potential impacts on the Commission and the long-term plan

Operational

- Unanticipated increases in operating costs
- Unplanned expenditures
- Deferred system repairs and asset replacement
- Accelerated decline in consumption levels
- Reduced access to external funds

Credit

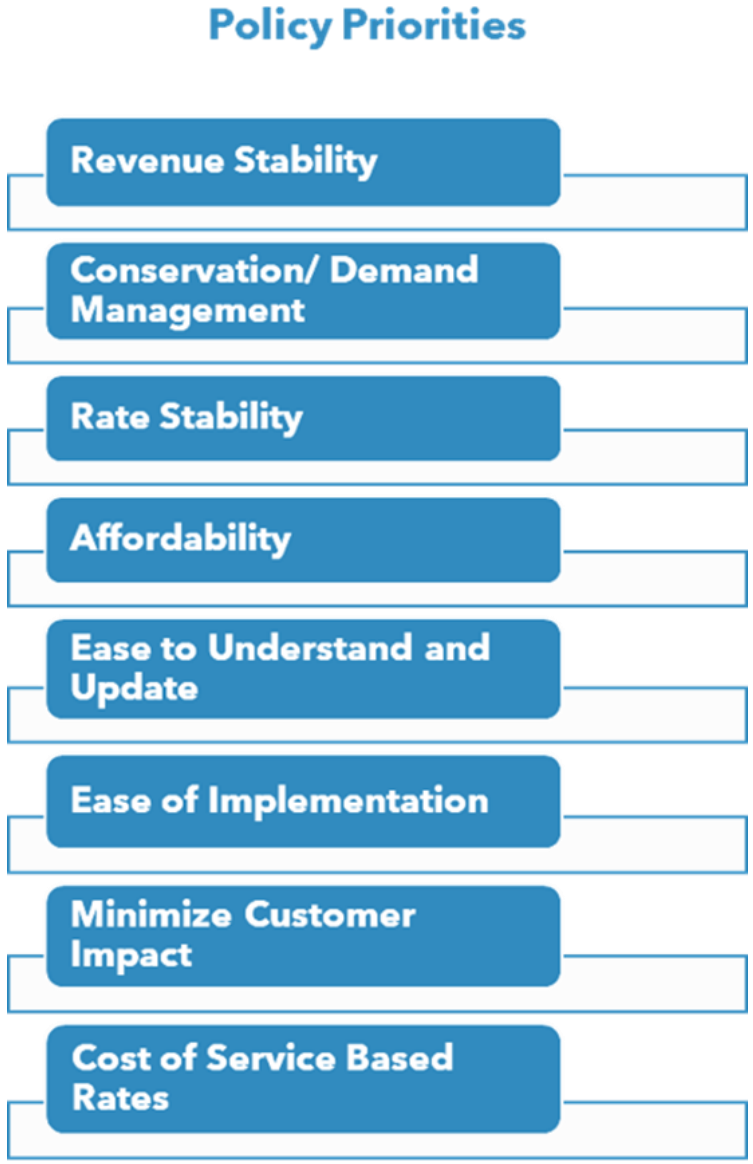
- Market condition changes and impacts on meeting key financial metrics
  - Debt service coverage ratio
  - Days cash on hand
  - Leverage ratio
  - Debt service as a percentage of revenue
  - PAYGO allocations
- Potential increases in customer delinquencies

Other

- Policy Impacts – Federal, State and County
- Impact of high unemployment rates
- External factors impacting long-term planning

Rate Setting Policy Priorities

- The policy priorities were re-ordered as part of the rate structure development in January 2024
- These priorities are taken into consideration in the financial policies of WSSC Water
- The priorities are important to our goal of developing an FY 2027 budget that adequately and appropriately supports and funds WSSC Water's operational needs
- WSSC Water is planning on conducting a cost-of-service study during FY 2026 for FY 2028 rates



Financial Management Policy Guidelines

Attain goal of a sustainable and affordable budget through:

- Leveraging multi-year financial planning to establish planning expectations for resource capacity and affordability
  - Eliminate front loading of projects in CIP years
  - Greater attention on project prioritization
- Key financial metrics to assess debt service levels while balancing rate and operating growth
- Maintain adequate liquidity and fund balance reserves

Metric	CFO Guideline	FY 2025 Approved
Debt Service Coverage:		
Debt Service Coverage (Stress Case)	≥ 1.5	1.3
Debt Service as a Percentage of Total Expenditures	< 40.0%	35.7%
Liquidity and Reserves:		
Days Cash-on-Hand (Stress Case)	≥ 250	261.2
Ending Fund Balance as a Percentage of Operating Revenue	≥ 20.0%	31.7%
Leverage Ratio (Stress Case)	< 10.0	8.8

Enterprise Risk and Future Needs

Enterprise Risks: Impacts of Underinvestment

Operating

Team H_2O

- Turnover in critical positions
- Challenges to recruit and retain employees - especially in IT and engineering
- Lack of knowledge transfer

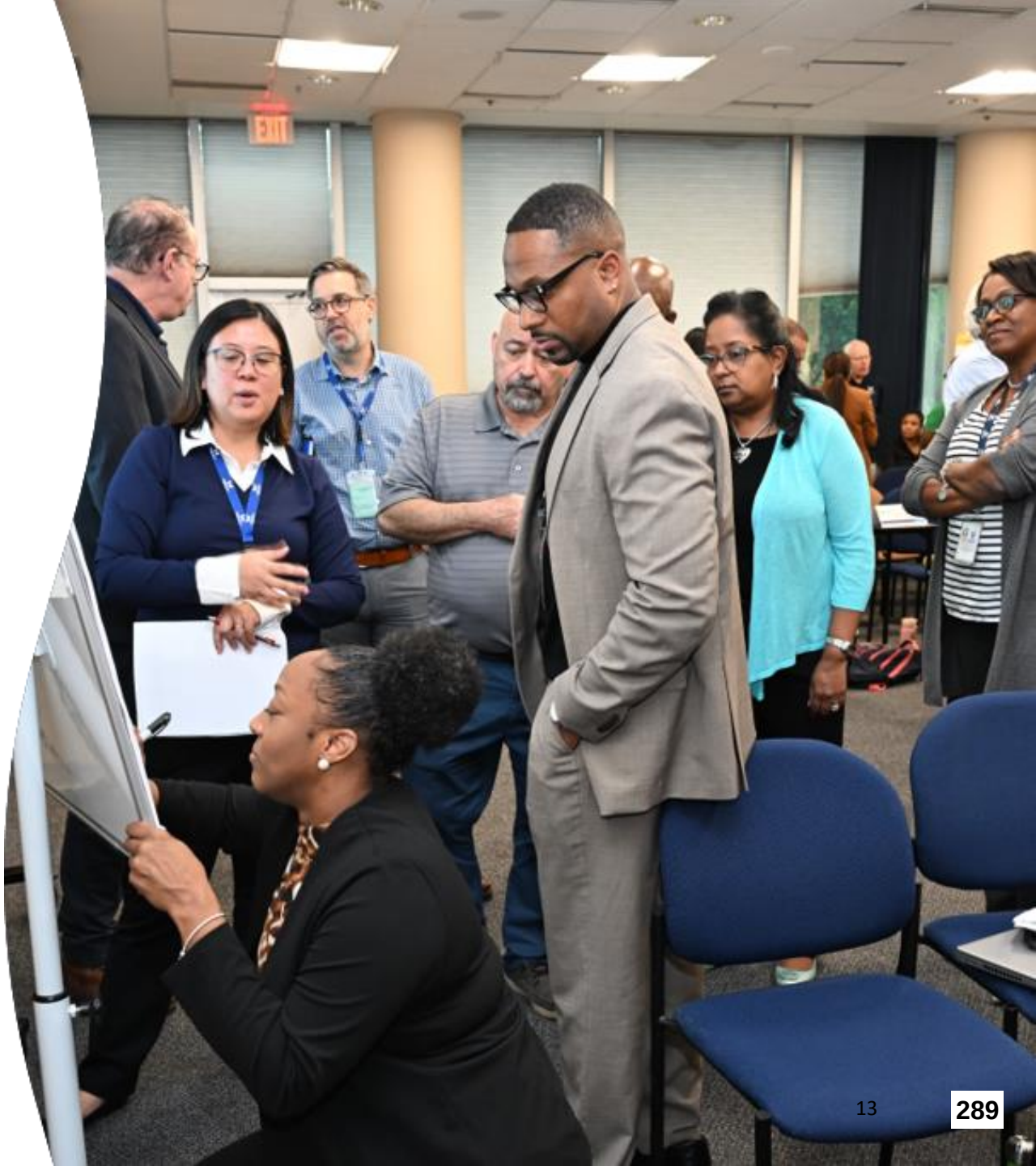
Mission and Service Delivery

- Impacts to compliance
- Inflationary pressures heightens service risk on timely procurement of essential chemicals and materials
- Delayed rehabilitation, maintenance and repair increases risk of temporary interruptions



Meeting Future Operating Needs

- Investing in our workforce through compensation, training and ensuring access to required tools, systems, and processes
- Improving the experience of internal and external stakeholders, as well as the customer experience and ability to connect
- Continue water quality excellence and addressing the regulatory changes on emerging containments for safe drinking water and biosolids management
- Building resilience in infrastructure and operations through added capabilities in cybersecurity, asset management, and continuity of operations programs
- Integrating fairness and community focus into our procurement, EEO, and investment planning processes



Enterprise Risks Impacts of Underinvestment

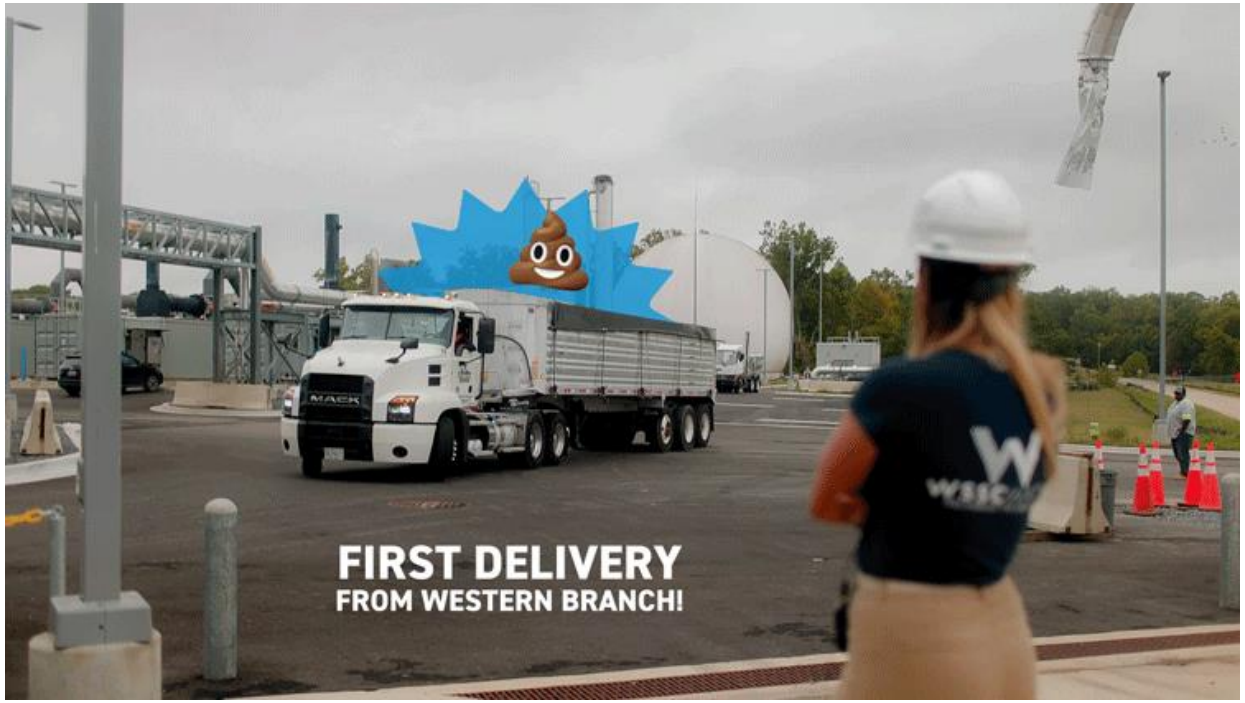
Capital

- Impacts to compliance
- Service delivery issues
- Safety issues/structural/electrical
- Lack of ability to develop and implement more aggressive water loss reduction improvements
- Inability to obtain parts for older equipment
- Increased operational and repair costs due to aged infrastructure and fleet
- Raw water intake issues



Meeting Future Capital Needs

- Meter Infrastructure Replacement
- Facility Planning and Infrastructure Investment



- Regulatory Compliance
  - Lead and Copper Reduction
  - Per- and Polyfluoroalkyl Substances (PFAS) technologies for water and wastewater treatment changes
- Water supply resilience
- Outstanding Production facilities improvement requests in new prioritization framework
- Achievement of Class A biosolids designation for Piscataway Bioenergy facility

Spending Affordability Guidelines (SAG)

Spending Affordability Background

- Spending Affordability was established in April 1994 via Resolution by both Councils
- Spending Affordability establishes mutually acceptable limits annually for both water and sewer programs by November 1st. These limits are:
  - Maximum Average Rate Increase
  - Debt Service Payable
  - New Debt Issuance
  - Total Operating Expenses
- The final Council approved budget can be above or below the limits set by November 1st

Spending Affordability Purpose and Goals

- Over the next month, WSSC Water's senior management will be discussing the General Manager's FY 2027 preliminary budget and Capital Improvements Program (CIP)
- These conversations with the Commission, Council staff, Council Committees and the public will provide early input and feedback as we finalize our proposed budget in December
- At the core of setting the budget and CIP will be conversations with the Counties specific to the limits of Spending Affordability, especially the rate of increase on water and sewer user charges
- The rate increase to water and sewer user charges is the primary driver of revenue (85% of annual total revenue) and thus has a significant impact on the sizing of the operating and capital budget, as well as the CIP

Next Steps

FY 2027 Spending Affordability Calendar

Public Hearings on CIP
September 10 & 11

Bi-County Staff Working Group Meetings
September 18 & 25 (tentative)

Montgomery County
T&E Committee Hearing
October TBD

Prince George's County
TIEE Committee Hearing
October TBD

Montgomery County Council
November

Prince George's County Council
November

SAG Bi-County Resolution Passed
November

Commission Approval to Transmit the FY 2027 Preliminary Proposed Budget
December

Transmittal of FY 2027 Preliminary Proposed Budget to Counties
January 15, 2026

Questions?



WSSCWATER
DELIVERING THE ESSENTIAL

Performance Indicators

Customer Service Department

John Curry, Director of Customer Service

July 16, 2025



Agenda

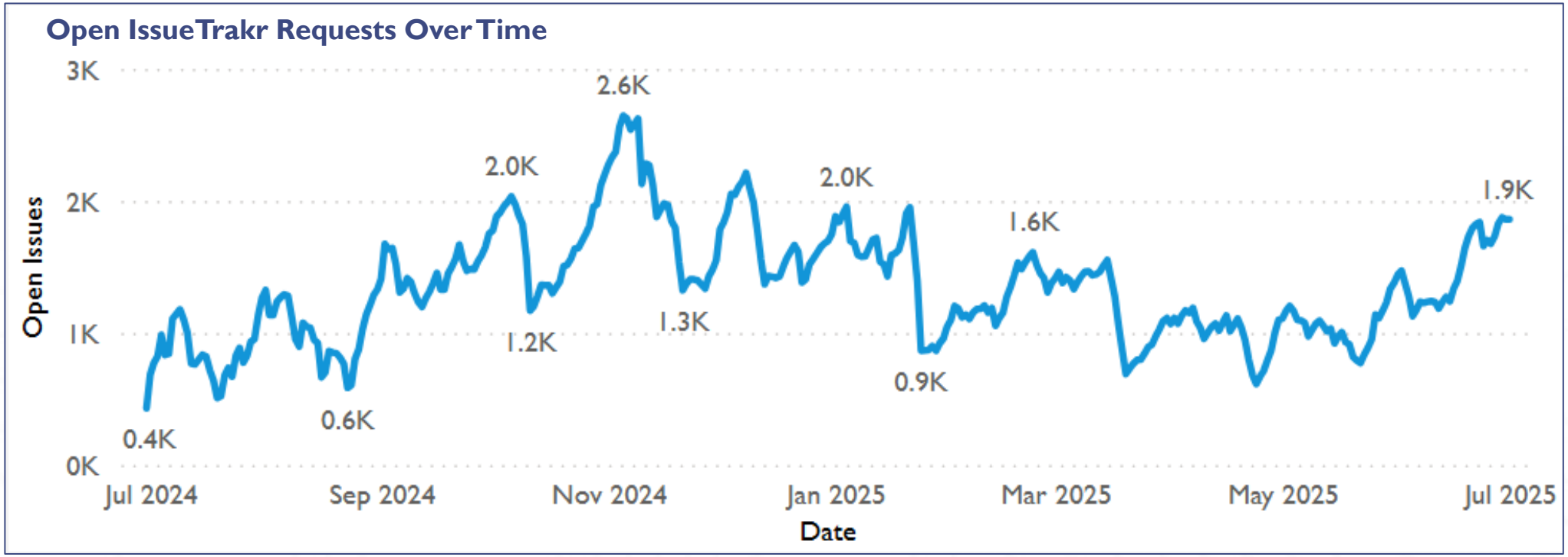
- Call Center Metrics
- Customer Emails & Start/Stops
- Customer Payments
- Delinquent Accounts
- Estimated Bills
- Turnoffs & Turnons
- Get Current 2.0 Update

Call Center Metrics

Metric	September 2021	April 2025	May 2025	June 2025
Average Speed of Answer	~29 minutes	~9 minutes	~4 minutes	~5 minutes
Average Handle Time	N/A	~10 minutes	~8 minutes	~9 minutes
Call Answer Rate	49%	89%	94%	93%
Calls Not Answered	51%	11%	6%	7%
Total Calls for Month	63,240 (3,011 daily avg)	32,531 (1,627 daily avg)	30,676 (1,461 daily avg)	26,942 (1,347 daily avg)

Customer Emails & Start/Stops

- FY25 YTD, Customer Service closed 73,193 issues, with an average 5 days open
- As of July 1, there were 1,865 open issues, at an average of 4 days

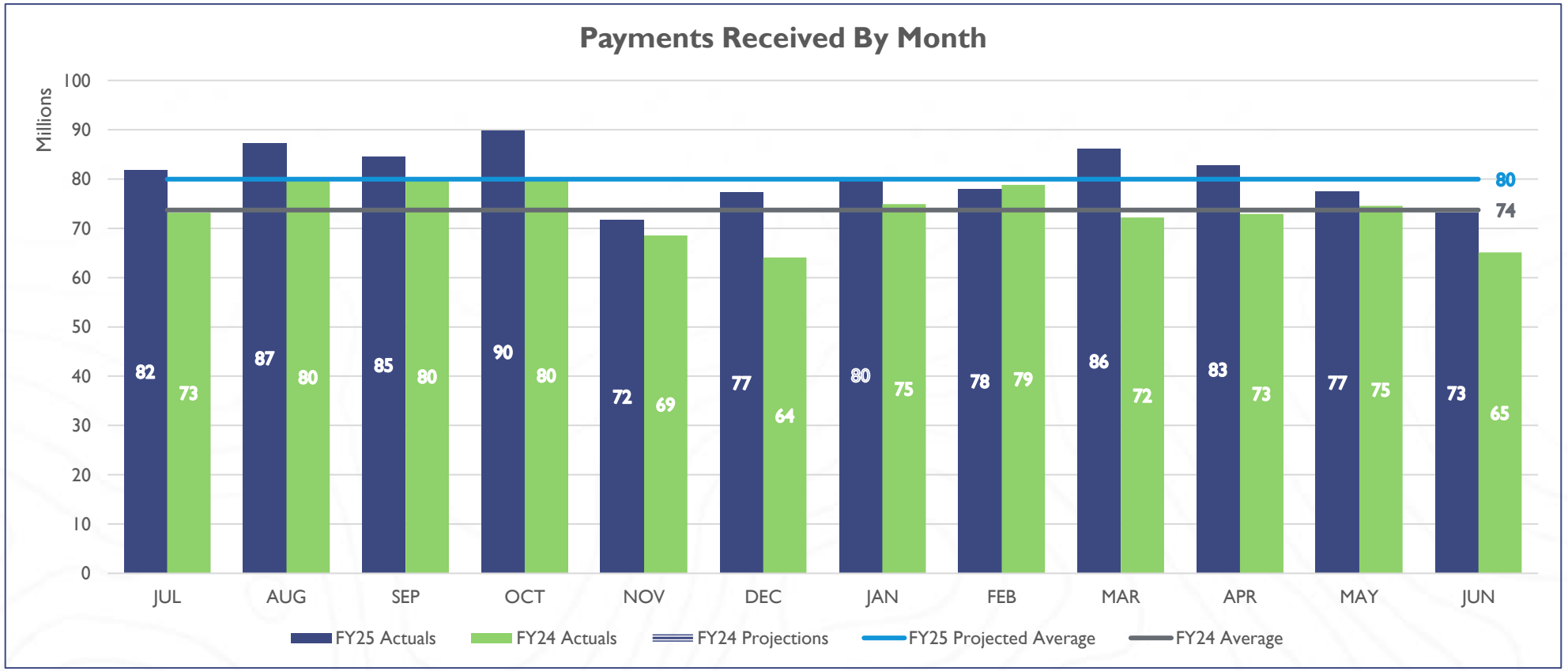


Customer Payments

In June 2025, we received $73M in customer payments

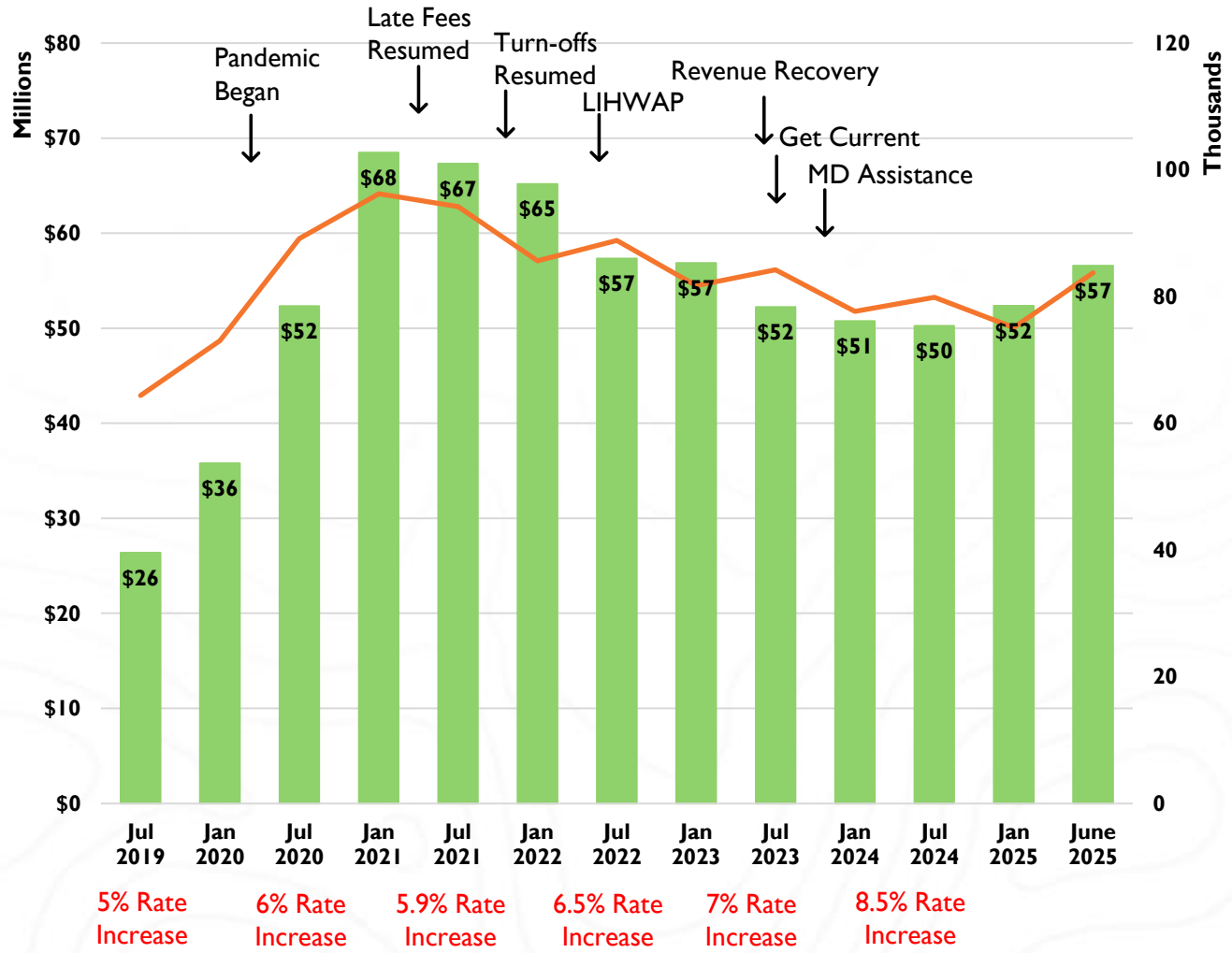
FY2025 YTD payments total approximately $971M

- $87M more compared to $884M during July through June FY2024

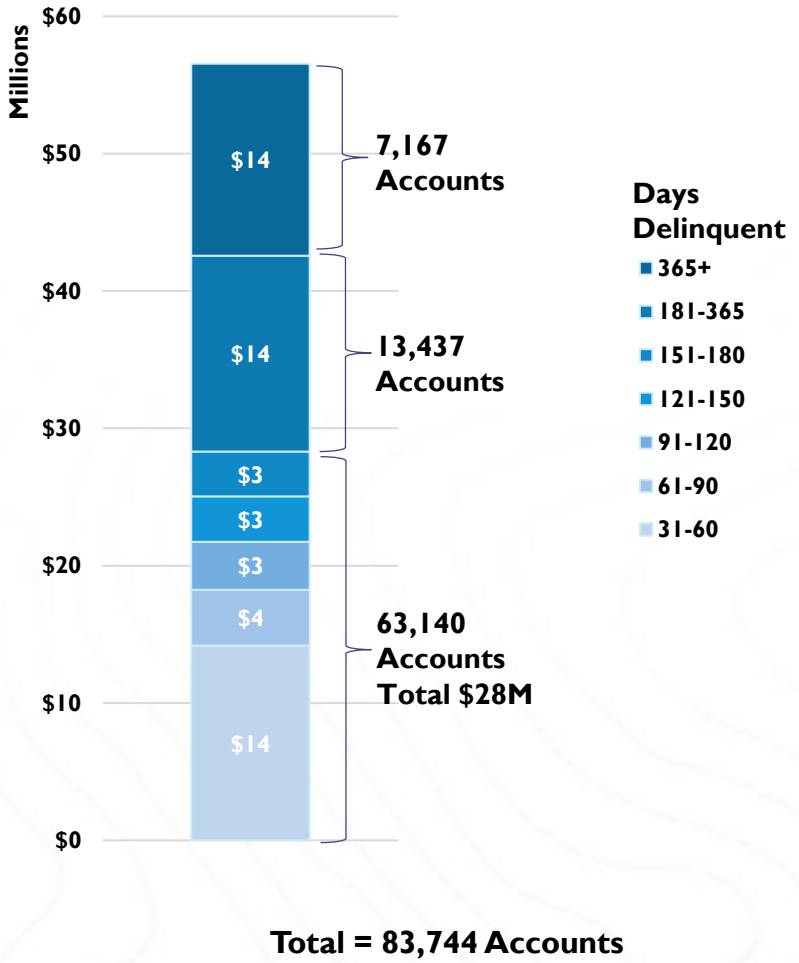


Delinquent Accounts

Delinquent Account History



Delinquent Account Balance

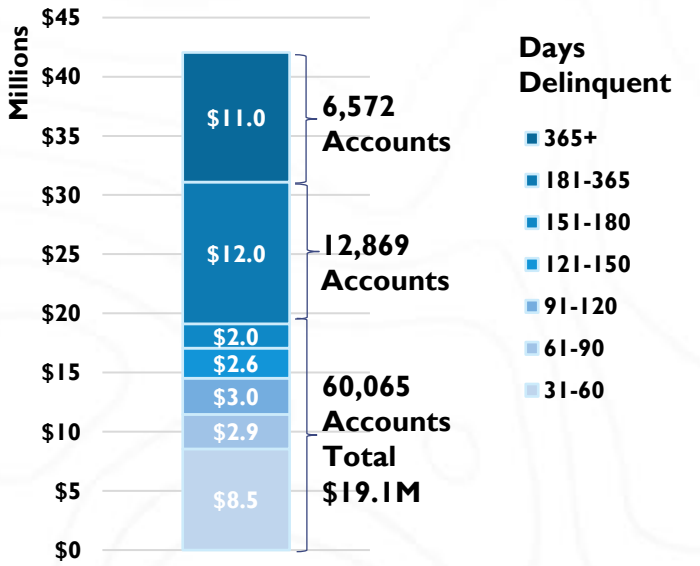


Total = 83,744 Accounts

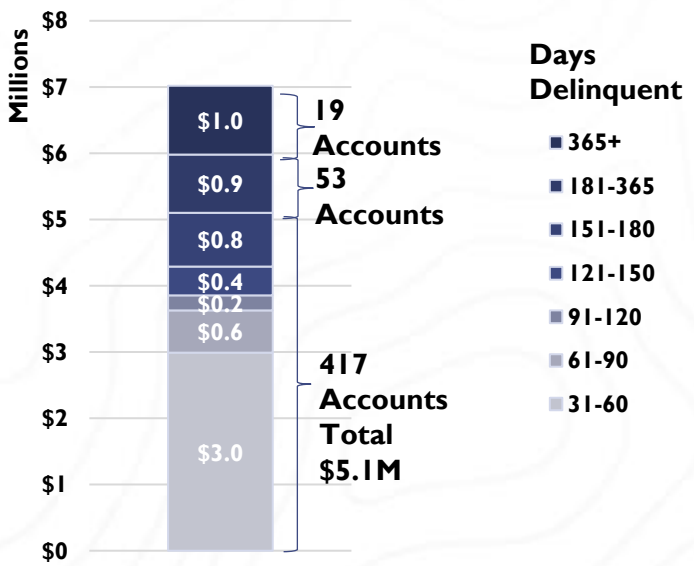
Delinquent Accounts by Account Type

Account Type	Delinquent Accounts	Delinquent Amount	Delinquent Amount (%)
Residential	79,506	$42,053,467	74%
Multi-Family	489	$7,017,231	12%
Commercial	2,821	$4,749,076	8%
Other	928	$2,737,450	5%
Total	83,744	$56,557,224	100%

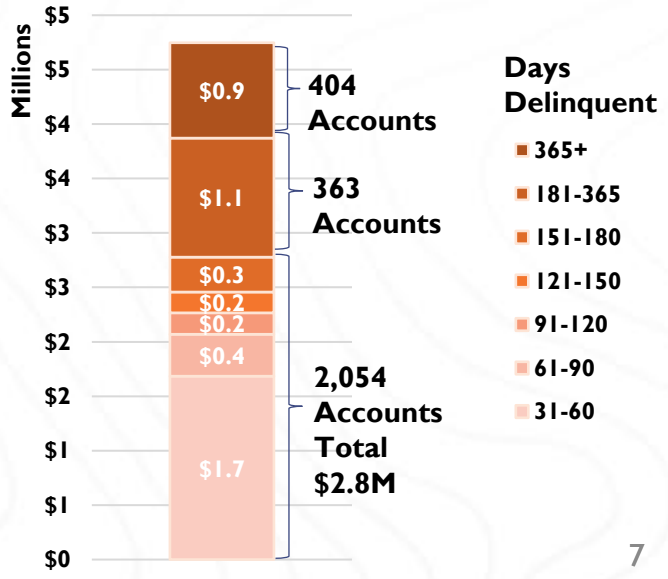
Residential Delinquent Amount



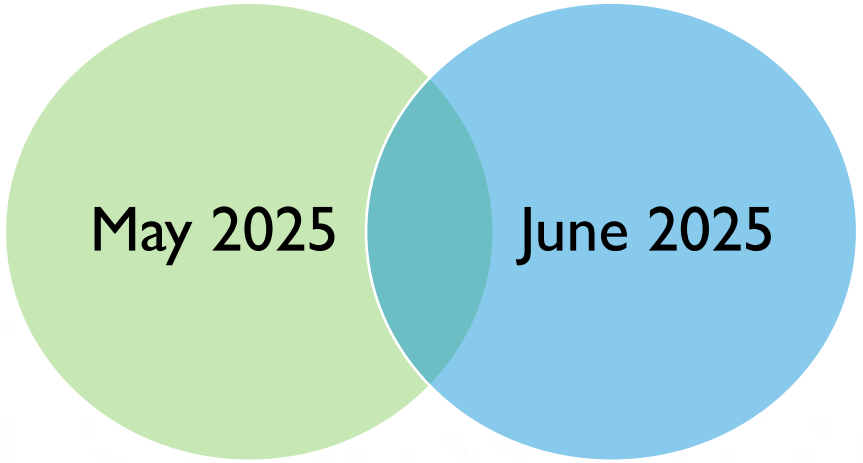
Multi-Family Delinquent Amount



Commercial Delinquent Amount

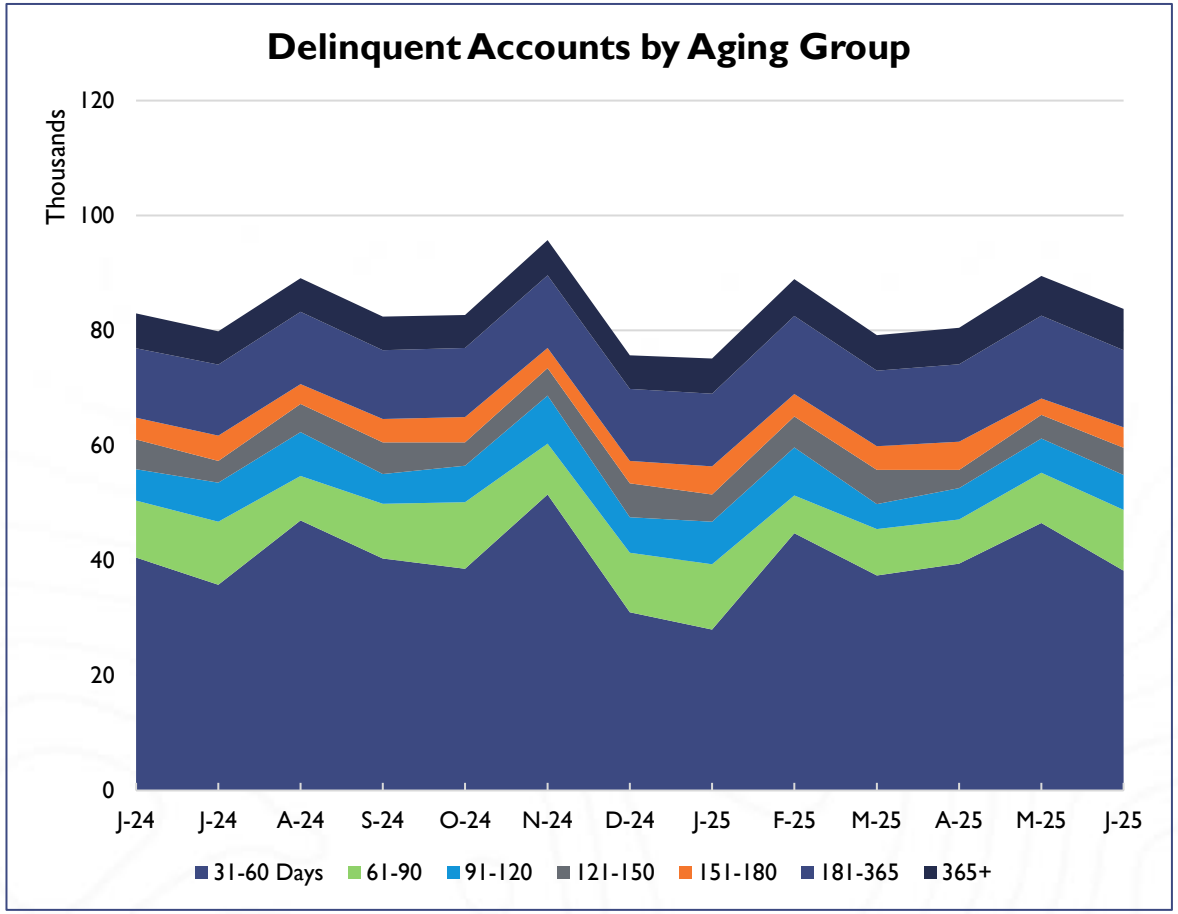


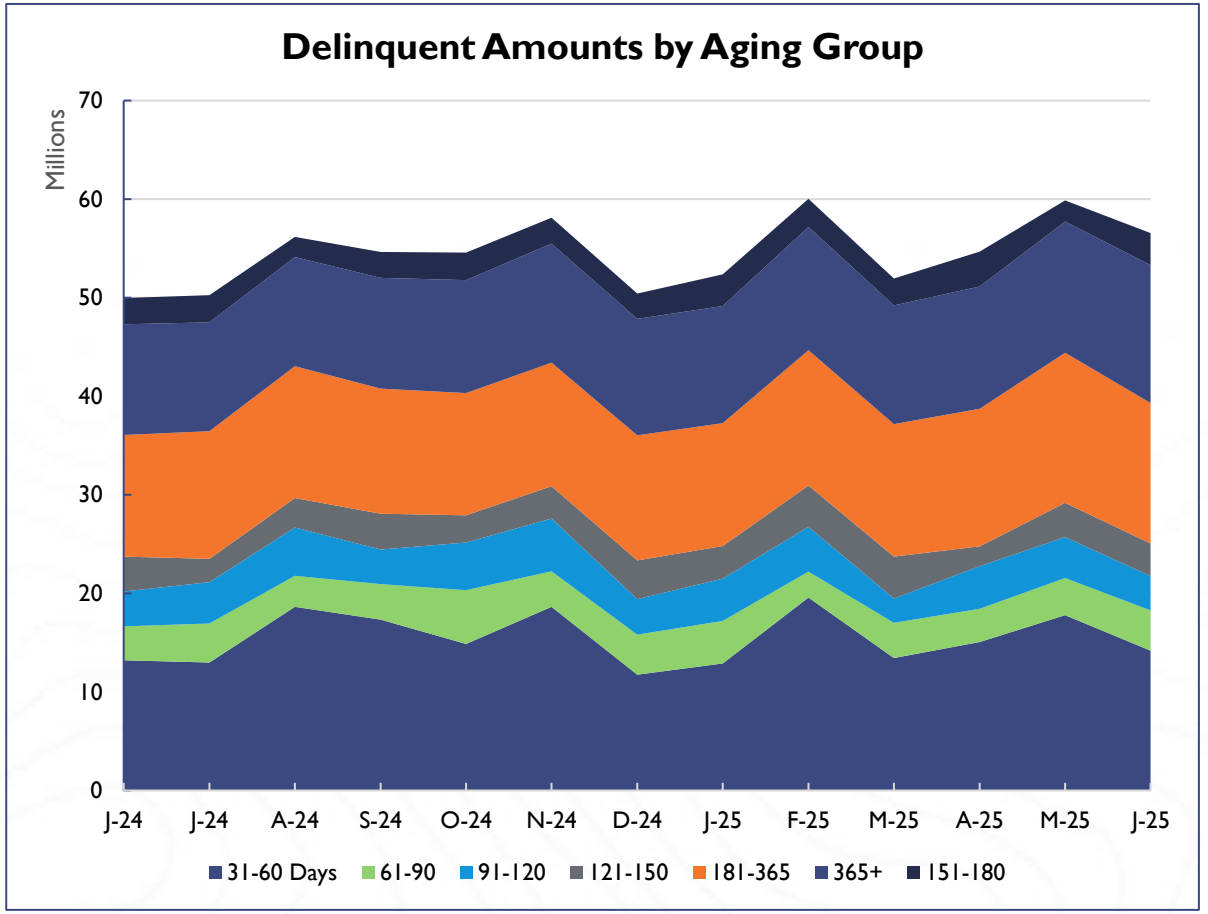
Month over Month Change in Delinquency



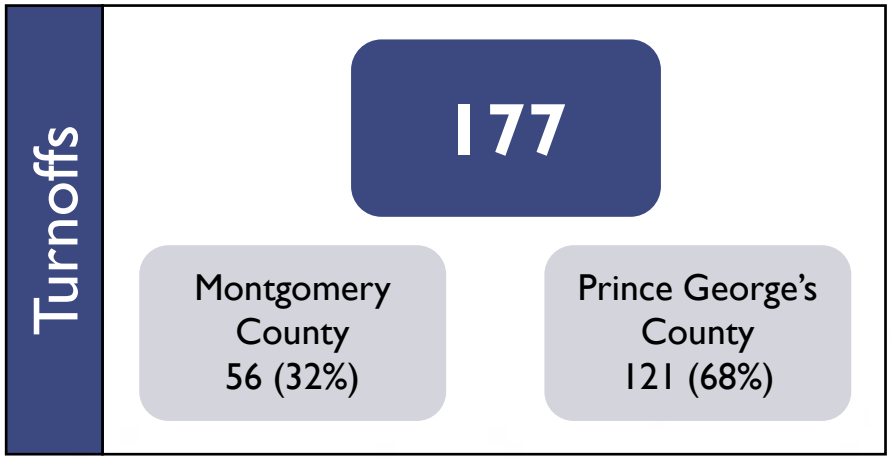
Past Due Type	May-25		June-25		Net Change	
	Accounts	Amounts	Accounts	Amounts	Accounts	Amounts
Resolved in Current Month	25,629	10,049,615			-25,629	-10,049,615
Decreased in Current Month	21,452	22,475,059	21,452	18,126,171	0	-4,348,888
Unchanged in Current Month	27,324	14,839,322	27,324	14,839,322	0	0
Increased in Current Month	15,070	12,492,797	15,070	17,230,385	0	4,737,588
New Past Due in Current Month			19,898	6,361,346	19,898	6,361,346
Total	**89,475**	**59,856,793**	**83,744**	**56,557,224**	**-5,731**	**-3,299,569**

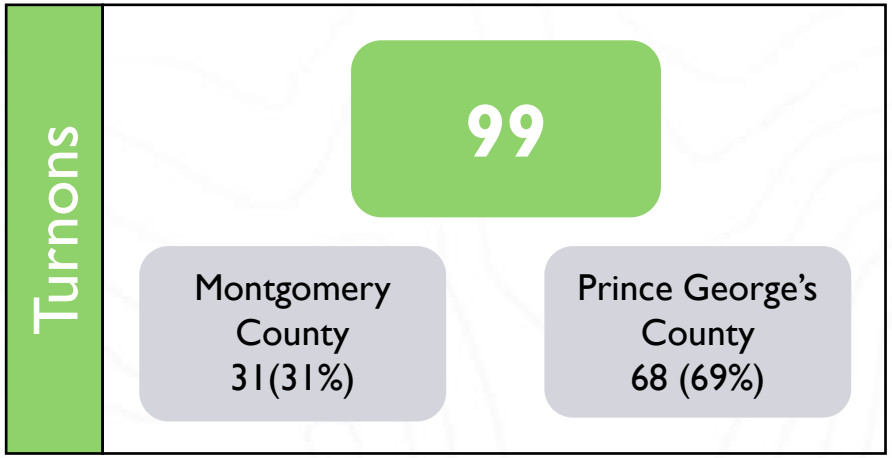
Delinquencies by Aging Group



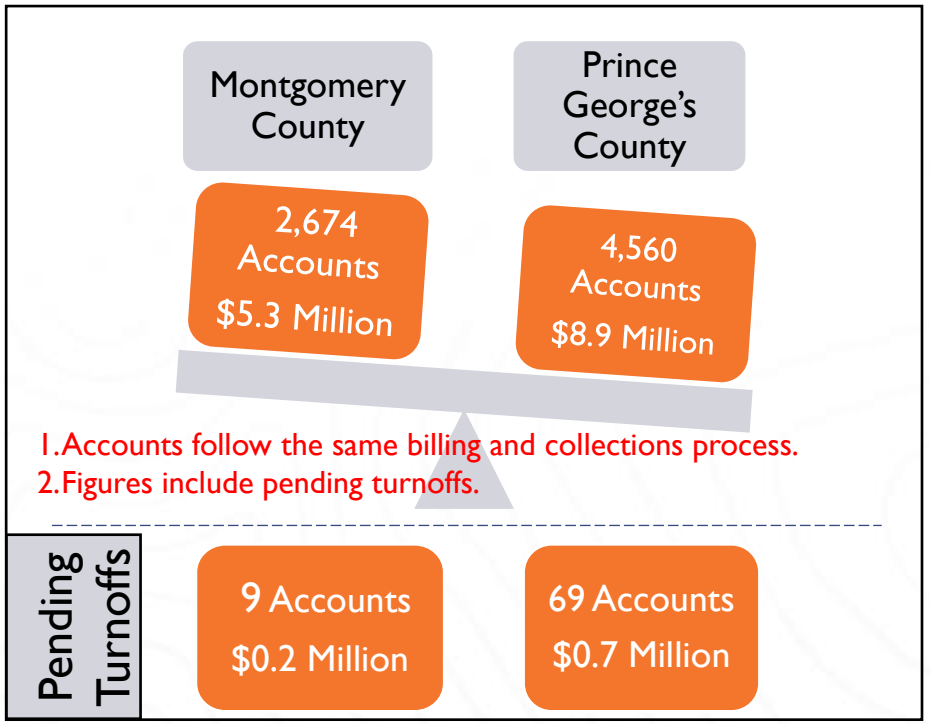


June 2025 Turnoffs & Turnons





Potential Turnoffs at $500 Past Due without Pay Plan



3. Accounts have had the same payment, adjustment and payment plan options.

Get Current 2.0 Update

24,065 Eligible Accounts*	$16,465,840 Delinquent*



*As of June 30, 2025

Visits to Get Current Webpage

70,618

Applications Submitted

7,493

Full Payment	50% Payment Plans
572	885



Outreach

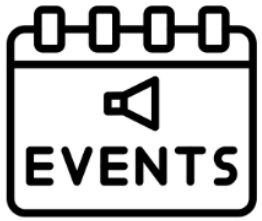


Streaming TV:
1,113,661 Impressions
100% Connected TVs
Undivided attention by viewer
Top networks = MAX, Roku TV, Hulu



Radio: 3 million weekly listeners
Across 6 Top Metro DC stations

691,000 listeners radio streaming
English & Spanish



100+ public-facing events & stakeholder meetings…
More events to come

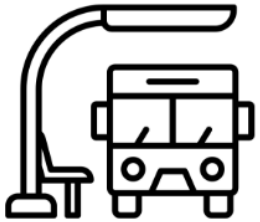


Direct Mail
16,000 postcards

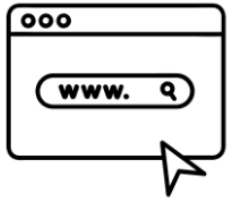


Social Media & Web Display Ads:
3.1 million Impressions
Facebook, Instagram, Nextdoor

537,000 Impressions
Display ads



Bus & Transit Shelters
Ride On Bus **20** side & tail ads
45 transit shelter ads located in areas with high delinquencies



Driving customers to website
70,618 visitors to Get Current
3rd most visited page since March 1



Earned Media
Leveraging news media to inform customers
English & Spanish outlets

Get Current 2.0 Program Update

Updated Get Current 2.0

- July 1, 2025 – October 31, 2025
- Delinquent as of June 1, 2025
- 150% of FY25 Area Median Income
  - 1 Person Household $172,200
  - 8 Person Household $324,600
- 50% Bill Credit with 50% Payment
- 25% Bill Credit with 25% Payment & 12-Month Payment Plan
- Allows 6-Month Get Current 2.0 Payment Plans to Extend to 12-Months
- Provides High Bill Adjustments at CAP Level
  - Excludes 100% of Excess Water & Sewer usage
  - Reduces Criteria to 2.5 Times ADC from 3 Times

Eligible Accounts

54,934
Accounts

$39,903,341
Delinquent





WSSCWATER
DELIVERING THE ESSENTIAL

Questions?


WSSCWATER
DELIVERING THE ESSENTIAL

Customer Service Performance Indicators
Customer Service Department
July 16, 2025

Call Center Metrics

The chart below highlights key call center metrics including average speed of answer, call answer rate and total number of calls received for the month.

In June 2025, average wait time was 5 minutes, a 1-minute increase from the previous month (4 minutes). During June, average daily call volume decreased 8% month-over-month to 1,347 calls per day.

Metric	September 2021	April 2025	May 2025	June 2025
Call Wait Time/Average Speed of Answer	~29 minutes	~9 minutes	~4 minutes	~5 minutes
Average Handle Time	N/A	~10 minutes	~8 minutes	~9 minutes
Call Answer Rate	49%	89%	94%	93%
Calls Not Answered	51%	11%	6%	7%
Total Number of Calls for the Month	63,240 (3,011 daily avg)	32,531 (1,627 daily avg)	30,676 (1,461 daily avg)	26,942 (1,347 daily avg)

Customer Emails and Status of Backlog

In addition to phone calls, Customer Service receives thousands of emails each month which include start/stop service requests, payment plan requests, high bill inquiries, billing disputes, and escalated matters. As of July 1, 2025, Customer Service has responded to and processed 73,193 emails/IssueTrakr for FY2025.

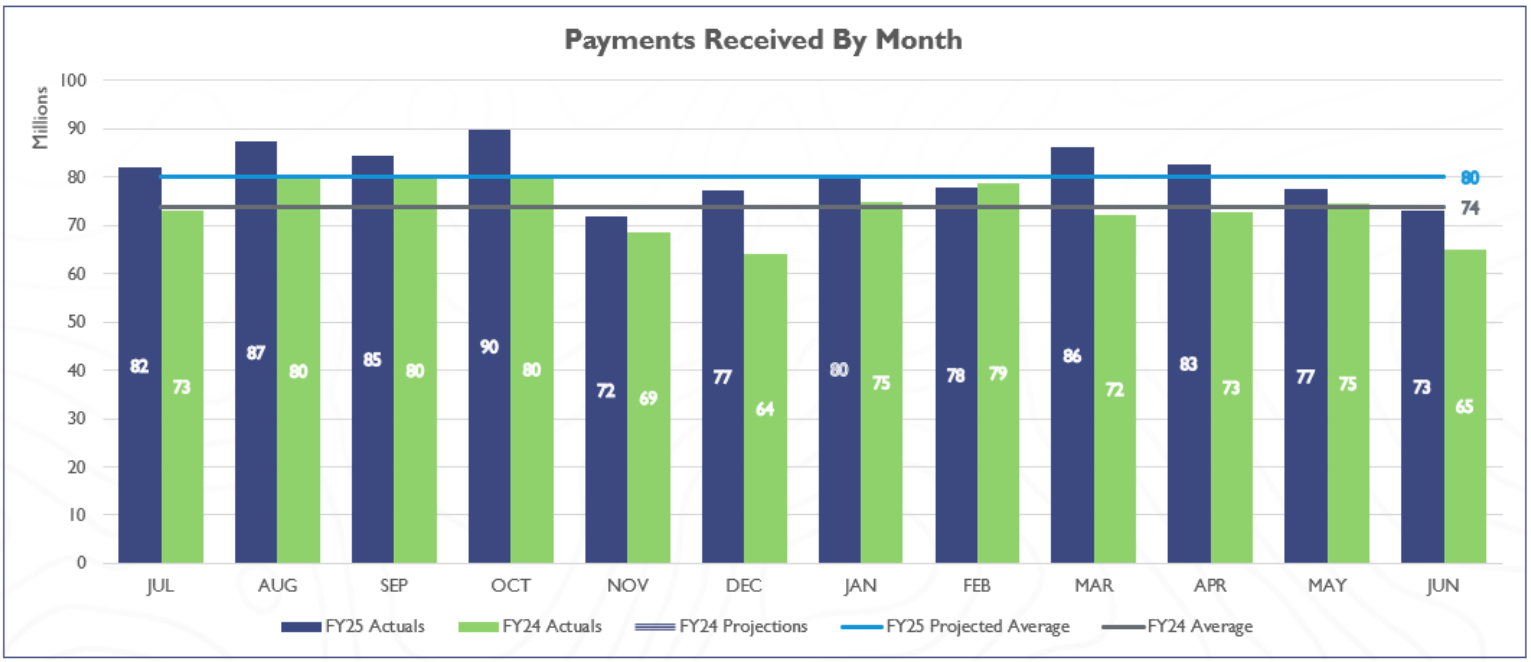
As of July 1st, 1,865 requests are open, down from our highest number of open requests, nearly 25,000 in December 2021. In December 2021, open requests had been open 30 days on average. On July 1st, open issues have been open **approximately 4 days** for Fiscal Year 2025.



Customer Service Performance Indicators
Customer Service Department
July 16, 2025

Customer Payments

In June 2025, WSSC Water received **$73 million** in customer payments, which was $4M less than the $77M received in May 2025; and $8M more than the $65 million received in June of 2024. FY2025 year to date, payments total approximately $971 million and are up approximately $87 million (10%), compared to $884 million during July – June FY2024.

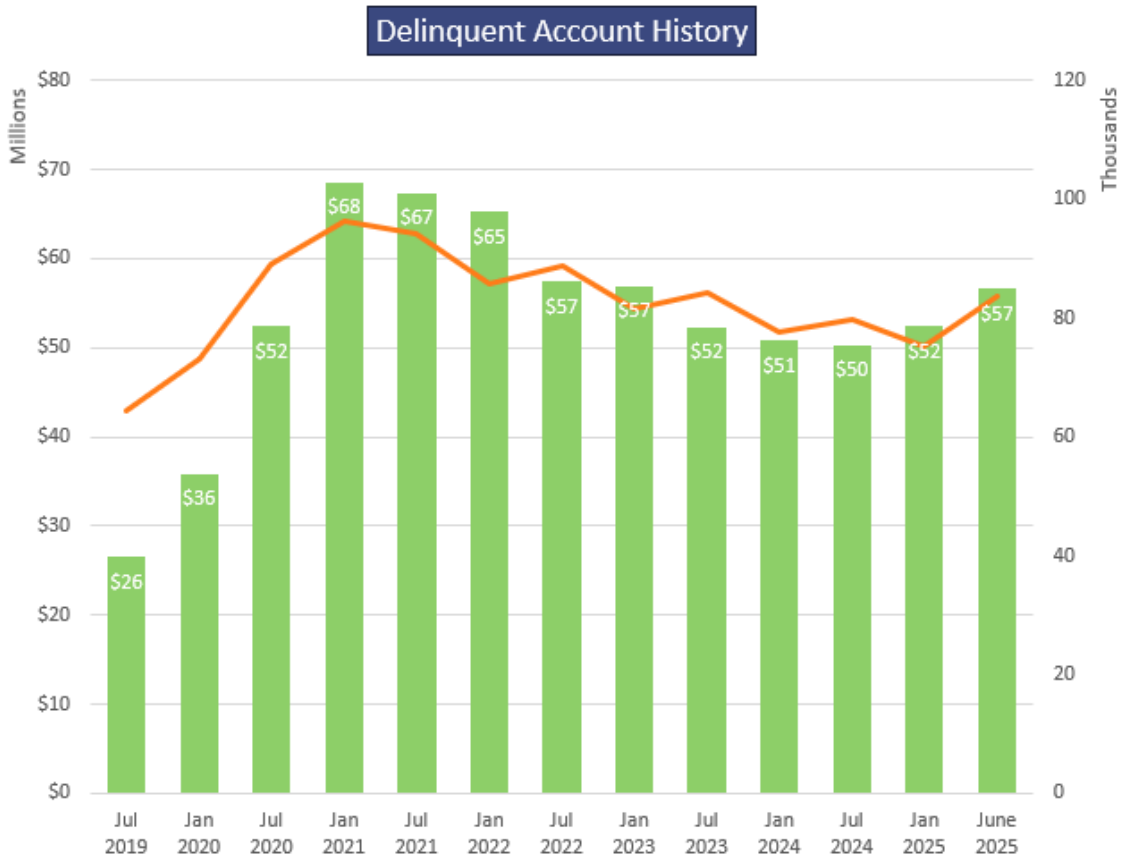


Revenue Recovery

As of July 1st, 2025, WSSC Water had **83,744** past due accounts totaling **$57 million**. The $57 million past due reflects a $3M decrease from May 2025 ($60M). Residential premises account for 74% of the delinquencies with 79,506 past due accounts totaling $42M.

Account Type	Delinquent Accounts	Delinquent Amount	Delinquent Amount (%)
Residential	79,506	$42,053,467	74%
Multi-Family	489	$7,017,231	12%
Commercial	2,821	$4,749,076	8%
Other	928	$2,737,450	5%
Total	83,744	$56,557,224	100%

Customer Service Performance Indicators
Customer Service Department
July 16, 2025





WSSCWATER
DELIVERING THE ESSENTIAL

Estimated & High Bill Action Plan

General Manager's Office of Performance & Accountability (GMOPA)

Helen Hagos, Acting Director of GMOPA

June 16, 2025

Addressing Estimated & High Bill Issues
Action Plan

This action plan outlines the immediate, targeted steps WSSC Water is taking in response to the findings and recommendations from the May 2025 independent review by Raftelis.

GOAL: To **build customer trust**, **increase transparency**, and **enhance** the overall **customer experience**.

Action Plan | Estimated Bills

Recommendations

Estimated Bills
• Prioritize replacing aging meters to mitigate financial risks and operational inefficiencies
• Implement a phased meter infrastructure improvement plan, including investments such as large meter replacements and software enhancements
• Focus on reducing the number of customers receiving estimated bills for more than six months by changing the performance measure for estimated bills and implementing a program of changes to meet that performance measure
• Prioritize resolving issues for accounts with chronic and consecutive bill estimates

Current Action Plan

- Utility Services is **accelerating the large meter replacement project** through a phased infrastructure improvement plan. The team is **targeting the replacement of approximately 600 large meters in 2025, with 179 meters replaced to date**.
    - All large meters have been prioritized based on criteria that includes revenue impact, age, and safety considerations. This effort has been integrated into the broader Meter Infrastructure Replacement Program.
- Customer Service is **prioritizing and addressing accounts with frequent estimated bills by investigating root causes** such as equipment failures and access restrictions.
    - Resolutions include targeted meter upgrades, customer outreach, and Automatic Meter Reading system repairs.
- The team continues to enhance dashboard visibility and usage to track chronically estimated accounts to support operational decision-making.

Action Plan | Estimated Bills

Recommendations

Estimated Bills
• Prioritize field activity assignments to improve efficiency
• Identify and address knowledge gaps among customer service and field teams
• Finalize updated IOPs and ensure staff training on new procedures
• Improve existing dashboards to track repeat/consecutive estimated bills

Current Action Plan

- Utility Services leverages the system of record (Oracle C2M/MWM) to **prioritize work activities based on urgency and customer impact.** The system supports key functions such as scheduling, dispatching, and dynamic routing to optimize field operations. We continue to evaluate this process to ensure it delivers the best possible outcomes for customers and operational efficiency.
- Customer Service has established **quarterly trainings on critical topics such as high-bill investigation procedures and addressing field access constraints.** The next refresher training is scheduled for later in July. Additionally, there are ongoing knowledge checks to ensure there aren't gaps.
- Customer Service has **updated the Billing internal operating procedures (IOP)** and published to the intranet.
    - IOP training will be delivered through a blended approach—workshops, job aids, and e-learning modules—to promote consistent implementation across teams.
- As noted on the previous slide, the team is working to enhance existing dashboards to more effectively flag patterns and trends.

Action Plan | Estimated & High Bills

Recommendations

Estimated & High Bills
• Phased implementation of smart meters to improve billing accuracy and efficiency
• Increase meter inventory to expedite replacement of faulty meters, reducing billing disruptions
• Display bill adjustments as separate line items to improve transparency and customer communication

Current Action Plan

- Utility Services has developed the Meter Infrastructure Replacement Program.
  - Performed market research to gain insights into the meter industry and the state of smart meters
  - **In June, the Commission approved the launch of a smart meter pilot, which is scheduled to begin in November.**
- Utility Services is re-evaluating the meter inventory strategy to support continuity of operations. Working to procure contracts to ensure a reliable and sufficient meter supply.
- **To improve customer service, the team began directly calling customers in February who report a "High Bill" to walk them through the evaluation process and help identify potential causes.**
- Additionally, Customer Service is working to increase transparency and reduce customer confusion by clearly itemizing billing adjustments to improve readability and customer understanding.



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Capital Improvements Program (CIP) Update FY 25

Engineering & Construction Department

Caville Stanbury-Woolery, P.E., Acting Chief Engineer

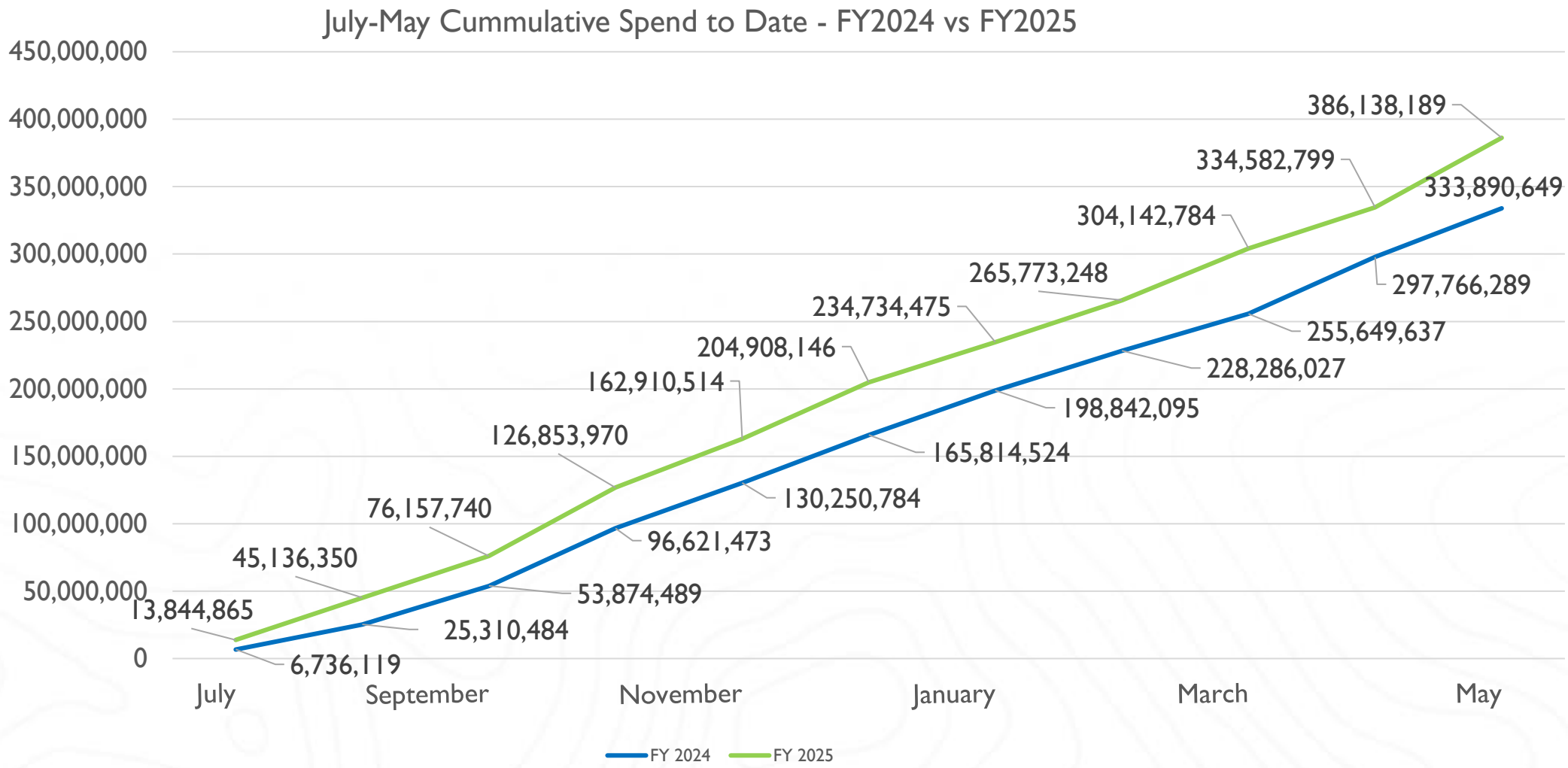
July 16, 2025



Agenda

- Fiscal Year 2025 CIP Q4 Quarterly Update
  - Spend to Date
  - Reconstruction Programs Mileage
  - Project Highlights by Program Areas
  - Procurement and Contracts Rewarded
  - FY 25 Look Ahead
  - Vendor Outreach
  - Questions?

FY2024 vs FY2025 Spend to Date



CIP Water & Sewer Reconstruction Program
FY25 Miles Design and Construction

Design - Sewer Reconstruction		
Program ID	**Design Mileage Goal**	**Design Miles Completed**
Sewer Reconstruction Program (S-1.01)	26.0	33.18
Trunk Sewer Reconstruction Program (S170.09)	9.0	9.14

Construction - Sewer Reconstruction		
Program ID	**Construction Mileage Goal**	**Construction Miles Completed**
Sewer Reconstruction Program (S-1.01)	20.0	8.02
Trunk Sewer Reconstruction Program (S170.09)	8.0	13.78

Design - Water Reconstruction		
Program ID	**Design Mileage Goal**	**Design Miles Completed**
Distribution Water Reconstruction Program (W-1.00)	15.0	15.59
Transmission Water Reconstruction Program (W-161.01)	5.0	5.21

Construction - Water Reconstruction		
Program ID	**Construction Mileage Goal**	**Construction Miles Completed**
Distribution Water Reconstruction Program (W-1.00)	22	31.08
Transmission Water Reconstruction Program (W-161.01)	6.0	9.96

Piscataway Bioenergy Project S-103.02

- Project is in Phase II of Construction
  - Phase II Budget $232,159,717
  - Phase II Billed to Date $228,414,582
  - 98% Complete
  - Project Completion September 2025

- Status of Work
  - Plant is treating biosolids from all WSSC Water's Water Resource Recovery Facilities (WRRF)
  - Sidestream Treatment is fully seeded and being balanced among reactors
  - Testing on Combined Heat & Power Systems and Gas Cleaning Equipment ongoing.
  - Expected revenue $4.0 mil/yr ($700k RNG to MC, $3.2mil renewable fuel credits)







Solids Screens at Western Branch, Parkway, Seneca, and Damascus S-103.02

- Project is Complete
  - Construction Amount: $5,628,673
  - Final Completion January 24, 2025.





Western Branch WRRF Filter Effluent Trough Rehabilitation S-157.02

- Project is in Construction
  - Construction Budget $7,648,335
  - Billed to Date $7,366,626.00
  - 97% Complete
  - Project Substantial Completion November 15, 2024
- Status of Work
  - Punch list items ongoing, final seeding, removal of erosion and sediment control, record drawings.





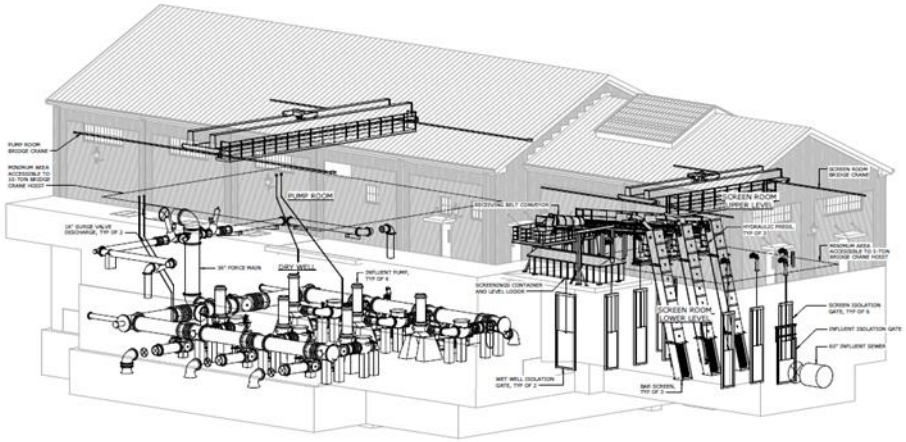


Piscataway Raw Sewage Pumping Station (PS) S-96.14

- Project is in Construction
  - Construction Budget $54,758,360
  - Billed to Date $52,305,000
  - 97% Complete
  - Project Substantially Completed March 2025

- Status of Work
  - Cathodic Protection is being completed
  - All major mechanical work completed
  - HVAC and plumbing is being completed
  - Existing Pump Station is demolished
  - Punchlist work is being completed
  - Final Completion Est Jan 2026 (Cranes & Hoists).

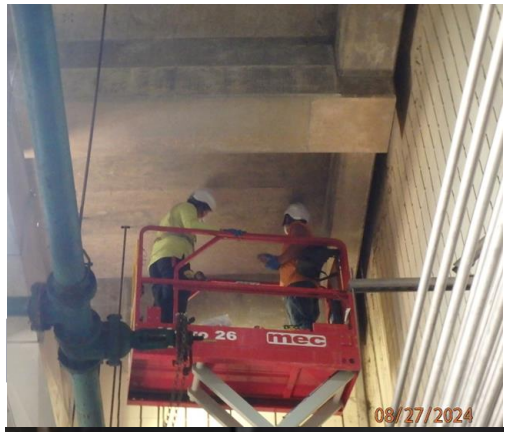




Anacostia No. 2 WWPS Bar Screen Replacement and National Fire Protection Association (NFPA) 820 Upgrades
S-89.24

- Project is in Construction
  - Construction Budget $22,482,000
  - Billed to Date $7,703,858
  - 35% Complete
  - Project Substantial Completion November 2026

- Status of Work
  - Demolition work ongoing to replace Bar Screen #3.
  - Temporary HVAC work completed to accommodate Bar Screen installation.
  - Review of submittals on major electrical equipment underway.







Temple Hills Depot Upgrades A-861.03

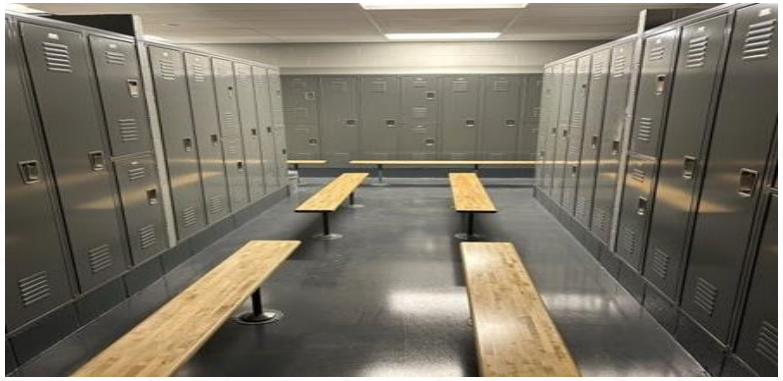
- Project is in Construction
  - Construction Budget $6,350,000
  - Billed to Date $5,735,444.34
  - 96% Complete
  - Scheduled Substantial Completion August 2025

- Status of Work
  - Complete renovations of all the entire Depot including:
    - HVAC replacement
    - Upgraded Electrical/ IT infrastructure
    - Reconfigured offices with new systems furniture
    - Renovated locker rooms
    - Low-e windows, improved insulation and LED lighting
    - Refinished garage bays/ floors









Pointer Ridge Elevated Tank

- Project is in Construction
  - Construction Budget $6,996,643
  - Billed to Date $6,937,663.07
  - 99% Complete
  - Project Substantial Completion August 2025

- Status of Work
  - All pipework and connections are complete
  - All electrical work is complete
  - Contractor working on interior and exterior coating touchups, O&M manuals, record drawings.







Water Storage Facility Rehabilitation Program
Andrews Elevated Tank Rehabilitation

- Project to be Awarded for Construction
  - July Commission Meeting
  - Construction NTP – August 2025
  - Anticipated Substantial Completion
    - Spring of 2027
  - Construction cost - $16.3 million
- Scope of Work
  - New yard piping
  - New altitude valve vault
  - Electrical and SCADA upgrades
  - Steel repairs to tank
  - OSHA upgrades to manways and walkways
  - New Stainless Steel Overflow pipe
  - New epoxy coating
  - Tank Logos







Procurement and Contracts Awarded

- Regular Meetings with Procurement for Collaboration
  - Ongoing efforts to streamline Engineering & Procurement workflows for smoother contract delivery
  - Engaging in productive, collaborative discussions between both teams
  - Coordinating solicitation packages proactively to anticipate and address potential challenges

- 41 + Awards in FY2025
  - Total contract value $198,958,159.17 +
  - 5 WSSC Water Approved SLBE Prime Awardee ($10.8M)
  - 8 Prime Vendors located in Prince George's County ($39.5M)
  - 3 Prime Vendors located in Montgomery County ($8.6M)

FY 26 Look Ahead



Potomac Water Filtration Plant Consent Decree Program -
Sedimentation Basins and Backwash/Filter to Waste Treatment Upgrades (BF6066B16)

- Basin 4A and B
- East Side
- Projected Substantial Completion October 2026



Lessons Learned Tool – CIP

- Documentation of Issues, Resolutions, and Lessons learned observed during CIP Project Implementation.
- Estimated Implementation –Q1 2026



Master and Facilities Planning

- **20-Year Master Plans**; one for the entire water system and one for the wastewater system as well as **10-Year Facility Plans.**
- Draft Master Plan Q4 2026

Vendor Outreach Initiative

17 Vendor Outreach Events held. Vendors have reported great feedback on these efforts.

Date	Contract
7/24	Water Main Replacement Projects
8/24	Tank Rehabilitation & Utility Services
8/24	Construction & Landscape Services Outreach Event
8/24	Environmental Engineering Basic Order Agreement
9/24	Sewer Rehabilitation, Replacement and/or Relocation Projects
9/24	Master and Facility Planning Upcoming Contracts
10/24	Parkway Water Resource Recovery Facility Projects
11/24	Quarterly Water Main Replacement Projects
1/25	Advanced Asset Management Basic Order Agreement
1/25	Quarterly Water Main Replacement Projects
3/25	HVAC, Odor Control, and Pump Replacement Improvements
4/25	Quarterly Water Main Replacement Projects
4/25	Western Branch WRRF Potable Water System
5/25	Construction Management Services & Facility Design Engineering Services Basic Order Agreements
5/25	House Connection Renewal Contract
5/25	Piscataway Train 1 & 2 Blowers Replacement
6/25	WSSC Water Buildings and Facilities Upgrades





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Potomac WFP Consent Decree Upgrades

Facility Design & Construction Division

Theon Grojean, Division Manager
Mike Trail, Facility Construction Manager

July 16, 2025



Agenda

- Elements of the Consent Decree
- Short-Term Projects and Operational Improvements
- BF6066D16 – Solids Building Expansion
- BF6066B16 - Sedimentation Basins and Backwash/Filter to Waste Treatment Upgrades
- BF6066C16 - Gravity Thickener Expansion

Elements of the Potomac WFP Consent Decree

- Fall 2015 - Negotiated terms of Consent Decree that required WSSC Water to:
  - Undertake short-term operational measures and capital improvements to significantly reduce the pounds per day of solids discharged to the Potomac River following water filtration.
  - Plan and design the implementation of long-term upgrades at the plant to meet requirements established in the Consent Decree.

- Initial deadline of January 1, 2026, for long-term upgrades has recently been extended to October 11, 2026.

Short-Term Projects & Operational Improvements

- Operational improvements included:
  - Prioritize preventive and corrective maintenance
  - Review maintenance schedule and update frequency based on processing more solids
  - Optimize the dewatering system performance
  - Rehabilitate existing belt filter presses
- Short-Term Projects included:
  - Increase solids pumping capacity of sedimentation basin residuals pumps
  - Improve splitter box hydraulics
  - Route maintenance drains to the existing gravity thickeners
- Project Information:
  - Substantial completion: March 31, 2021
  - Project cost: $9.4 M

BF6066D16 - Solids Building Upgrades

- Scope of work
  - 3 new belt filter presses and motors
  - 7 new water heaters for existing polymer blend units
  - New truck access road to the Solids Building
  - New generator docking station and transfer switch for portable standby generator
- Design consultant: Whitman, Requardt & Associates
- Contractor: W.M. Schlosser Co., Inc.
- Construction cost: $7,942,000
- Substantial completion: Sept. 26, 2023





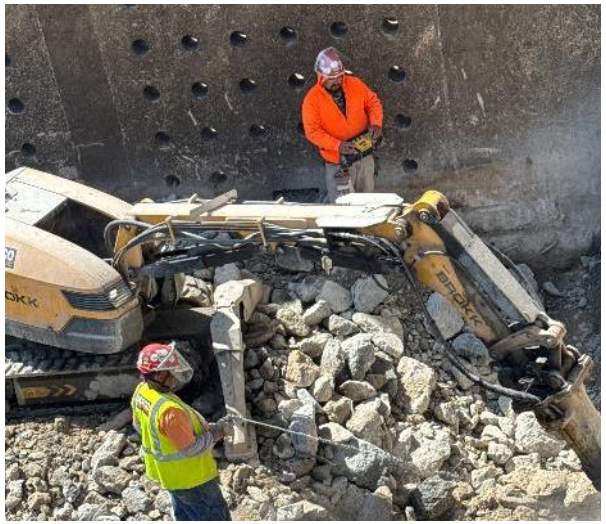


BF6066B16 - Sedimentation Basins and Backwash/Filter to Waste Treatment Upgrades

Current Project Information

- Notice to proceed: June 1, 2022
- Projected substantial completion: October 11, 2026
- Construction cost: $116,687,918
- Actual value of work completed to date: $99,315,730 (85%)
- Design consultant: Ramboll
- Contractor: W.M. Schlosser Co., Inc.

Basin 4A and B – Current Progress









- Concrete demolition at flocculation wall
- Demolished material removal
- Lagging installation
- Concrete pour for new screw auger trough

East Side – Current Progress









- Plate settlers
- Equalization basin
- Equalization pumping station
- North retaining wall



BF6066C16 - Gravity Thickener Expansion

Current Project Information

- Notice to proceed: October 31, 2022
- Projected substantial completion: December 9, 2025
- Construction cost: $47,964,272
- Actual value of work completed to date: $36,911,165 (77%)
- Design consultant: Jacobs
- Contractor: Norair Engineering Corp.

Gravity Thickeners 4, 5 & 6 and Pumping Stations – Current Progress









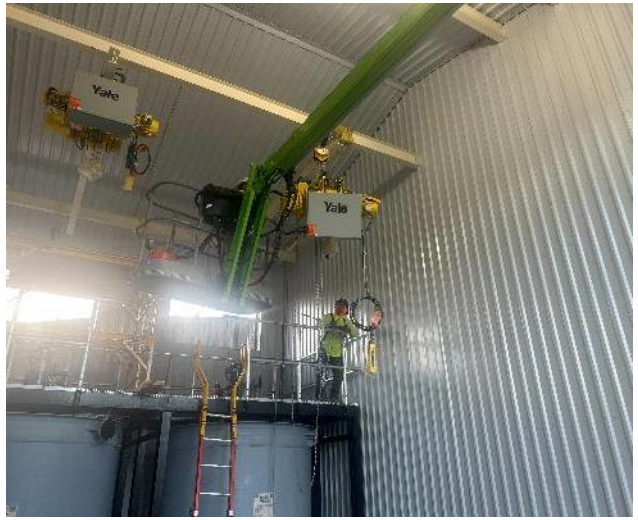
- Gravity thickeners
  - Center column installation
  - 24’ diameter feedwell installation
  - Rake arm installation
  - Bridge installation
- Pumping stations
  - Concrete foundations
  - Prefabricated building

Flow Splitter Structure and Dry Polymer Building – Current Progress









- Flow splitter structure
  - "Traffic Cop" of flow
- Dry polymer building
  - HVAC equipment
  - Dry polymer equipment



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Sanitary Sewer Overflow Consent Decree Update

Utility Services

Glen Diaz, Utility Services Director
Yvette Parker, Utility Services Division Manager

July 16, 2025



Agenda

- Executive Summary
- Sanitary Sewer Overflow (SSO) Consent Decree Timeline
- SSO Consent Decree Overview
- Beyond Compliance
- Making the Case for Request
- Reduction in SSOs and Basement Backups (BBKs)

Executive Summary

Statement of Complaint

- November 2004, EPA Complaint against WSSC Water for untreated sewage discharges.
- Alleged violations of Clean Water Act; MDE joined with state claims.
- December 2005 Consent Decree (CD) with EPA, MDE, and environmental groups.

WSSC Water's Execution

- Created new division to execute the CD requirements and align sewer condition assessment and field operations.
- Scope included system evaluations, infrastructure rehabilitation, implementation of O&M best practices, enhanced system monitoring, and public education efforts.
- Invested ~$1.6B in sewer system evaluations and rehabilitation (2006 – 2024).

Conclusion

- Achieved full compliance with Consent Decree requirements.
- Significantly reduced SSO quantities and volume.
- Reduction of Basement Backups (BBKs).
- Proactively continuing assessment work for further reduction of BBKs and SSOs.

Notable Accomplishments

- Reduced SSOs by 64%, SSO volume by 99%, and BBKs by 44% (2006-2024).
- Inspected 4,500+ miles of sewers; rehabilitated ~290 miles.
- Replaced over 19,500 sewer laterals.
- Launched Grease Abatement (FOG) Program (9,900+ permits).
- Paid all stipulated and civil ($1.1M) penalties.
- Met all reporting requirements (545 reports, including 77 quarterly and 19 annual).
- Deployed innovative tools (drone inspections, smart level sensors, advanced hydraulic modeling, real-time flow monitoring dashboard, etc.).

SSO Consent Decree Timeline

WSSC entered into a Consent Decree with the EPA, MDE, and four conservation groups to significantly minimize and eliminate sanitary sewer overflows (SSO's)

December 2005

Completion of the Collection System Evaluation

October 2012

Completion of the Collection System Rehab

December 2021

$

1.63B invested through March 2025
Estimated total: **$1.68B**

Currently in year 20 of CD, all Remedial Measures completed 08/30/2023

~2025

SSO Consent Decree Overview

Collection System Evaluation

- Completed Sanitary Sewer Evaluation Surveys (SSES) in nine sewer basins
- Trunk Sewer Inspections: *Phase I - Inspected 825.21 miles and 17,218 manholes (MHs). *Phase II - Inspected 746.45 miles, and16,182 MHs. *Phase III - Inspected 745 miles and 16,244 MHs. *Phase IV (ongoing) – 63.7% complete.
- Completed CCTV inspections on all accessible segments where SSOs occurred.
- Cleaned and televised 1,145.23 miles (100% complete) of sewers in the non-SSES basins.
- Water Quality Monitoring Plan submitted and approved by MDE and EPA. Conducted 34 rounds of sampling as of May 31, 2025.

Fats Oils and Grease Program

- FOG Permit and Modified FOG Program Plan submitted and approved by the MDE and the EPA.
- Inspected over 8,000 Food Service Establishments as part of the baseline inspections.
- Submitted a Force Majeure request (Approved) for an extension to Fiscal Year 2020 due to the COVID-19 Pandemic.

SSO Consent Decree Overview Cont.

Flow Monitoring Program

- Annual Reporting of 239 flow meters and 25 rain gauges

Hydraulic Modeling

- Complete August 2007

Sewer Rehab, Repair and Replacement (SR^3)

- Submitted SR3 plans for all basins: all plans were approved by EPA and MDE.
- 100% completion of SR3 work submitted in the 4thQ Report for 2021.
- Completed 7,071 SR3 assets and 10,332 non-SR3 assets not required under the CD (approximately 290 miles).

Performance Assessments

- All 24 Performance Assessments (PA) were completed in August 2023.
- All PAs demonstrated a reduction of SSOs and BBKs.
- There was Infiltration & Inflow (I&I) reduction in all basins except one: Piscataway.

SSO Consent Decree Overview Cont.

Pump Station

- Submitted 19 annual certifications of compliance with Article Ten
- Capacity Analysis I (2010), II (2015) and III (2020) completed; capacity analysis IV is underway
- Submitted Facility Plans for Anacostia Wastewater Pumping Station (WWPS) and Broad Creek WWPS.

Collection System Operation & Maintenance Plan

- Operations and Maintenance Plan was submitted and approved by the MDE and the EPA.
- Phase I Sewer Segment Cleaning in Non-SSES Sewer Basins is 100% complete. (1,145.23 miles cleaned)
- Phase II Sewer Segment Cleaning in the SSES Basins is 100% complete. (1,540 miles cleaned)
- Phase III Sewer Segment Cleaning is 100% complete as of March 2, 2017. (353.2 miles cleaned)
- Phase IV Sewer Segment Cleaning is 100% complete as of March 20, 2022. (281.5 miles cleaned)
- Phase V Sewer Segment Cleaning is approx. 45% complete (112 miles) – Required completion date is March 20, 2027.

Reporting

- All quarterly and annual reports submitted on time.

SSO Consent Decree Overview Cont.

Supplemental Environmental Projects (SEPs)

- The Patuxent Reservoir Land Acquisition SEP scope of work was approved by the MDE and the EPA. The SEP was complete by December 7, 2010.
- The Western Branch Water Resource Recovery Facility (WRRF) denitrification SEP was complete March 31, 2007, and approved by the MDE and the EPA on September 24, 2007.

Civil & Stipulated Penalties

- All stipulated penalty demands from regulators for SSOs to-date have been paid.
- Civil Penalty payment of $1,100,000.00 to MDE and EPA has been paid.

Beyond Compliance

WSSC Water will continue enhancing and implementing the following programs and initiatives to improve system performance and reduce SSOs and BBKs.

Ongoing Preventive Collection System Maintenance

- Predictive modeling for "hot spot" identification & assessment
- Chemical Root Control Treatment
- FOG Program
- Asset Armoring

Special Programs

- Public Education
- Educating Students, Food Service Establishments and Waste Haulers
- FOG Source Investigation and Elimination

Innovative Programs for Operational Efficiency and Optimization

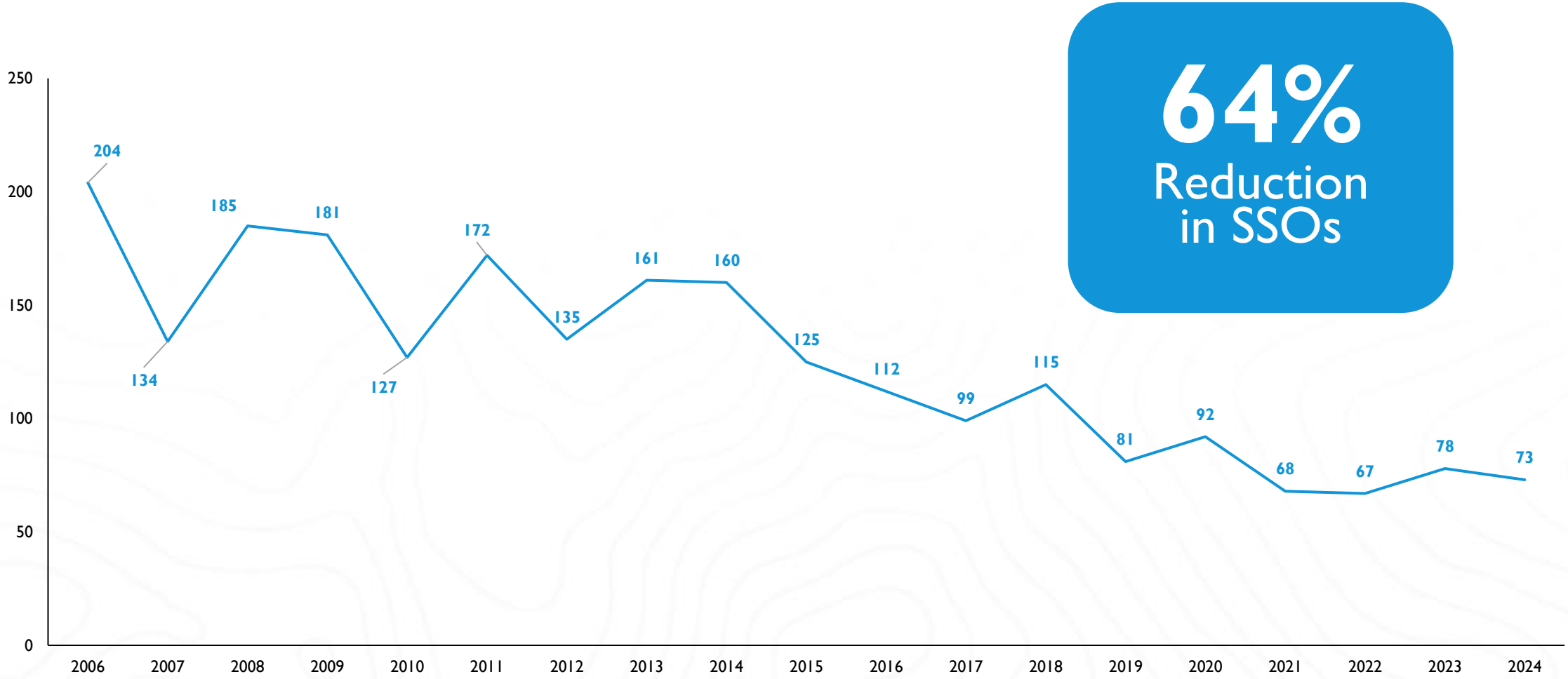
- Exploring new technologies, processes, and research to improve the performance of pipeline networks and treatment plants.
- Acoustic Inspection Program

Maintaining System Capacity

- Live Hydraulic Data Dashboard
- Sewer Service Line Replacement Program
- Asset Management-Based System Reliability
- I&I Reduction Program
- Large Diameter Inspection & Repair Program

Reduction in Total Annual SSOs

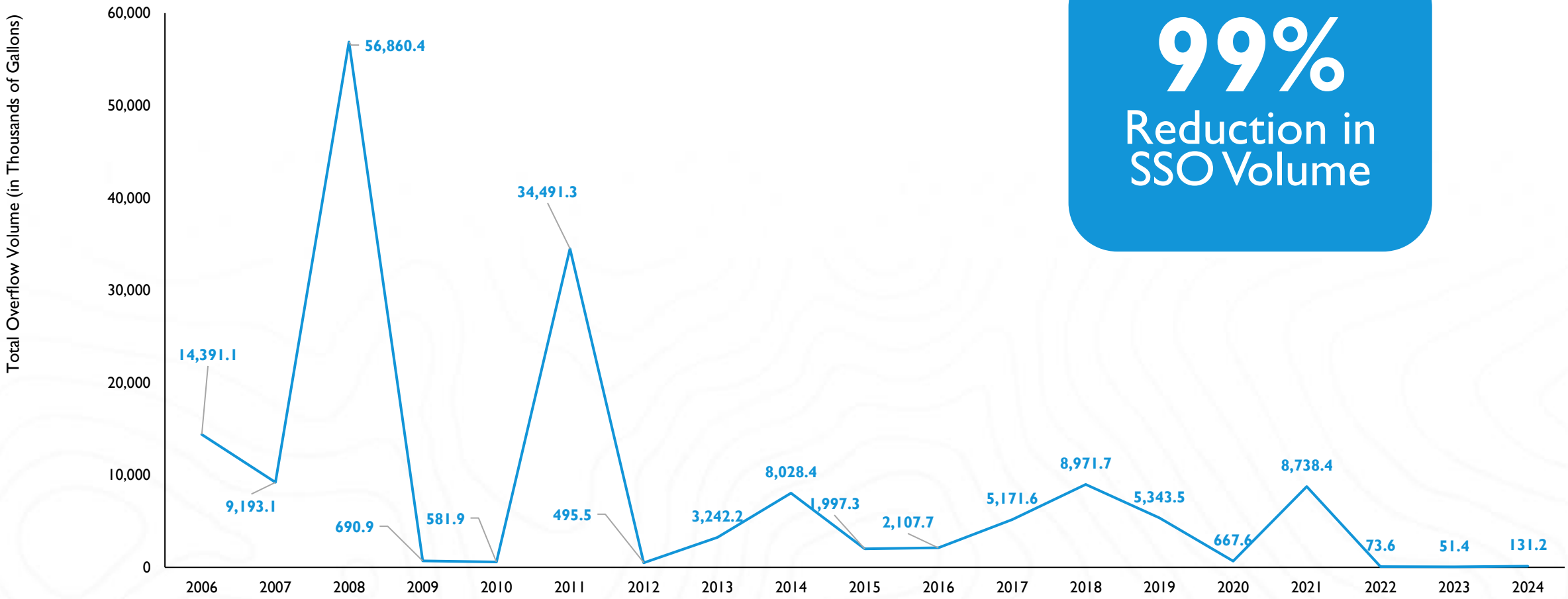
SSOs recorded between CY 2006 and CY 2024



64%
Reduction in SSOs

Reduction in Total Annual SSO Volume

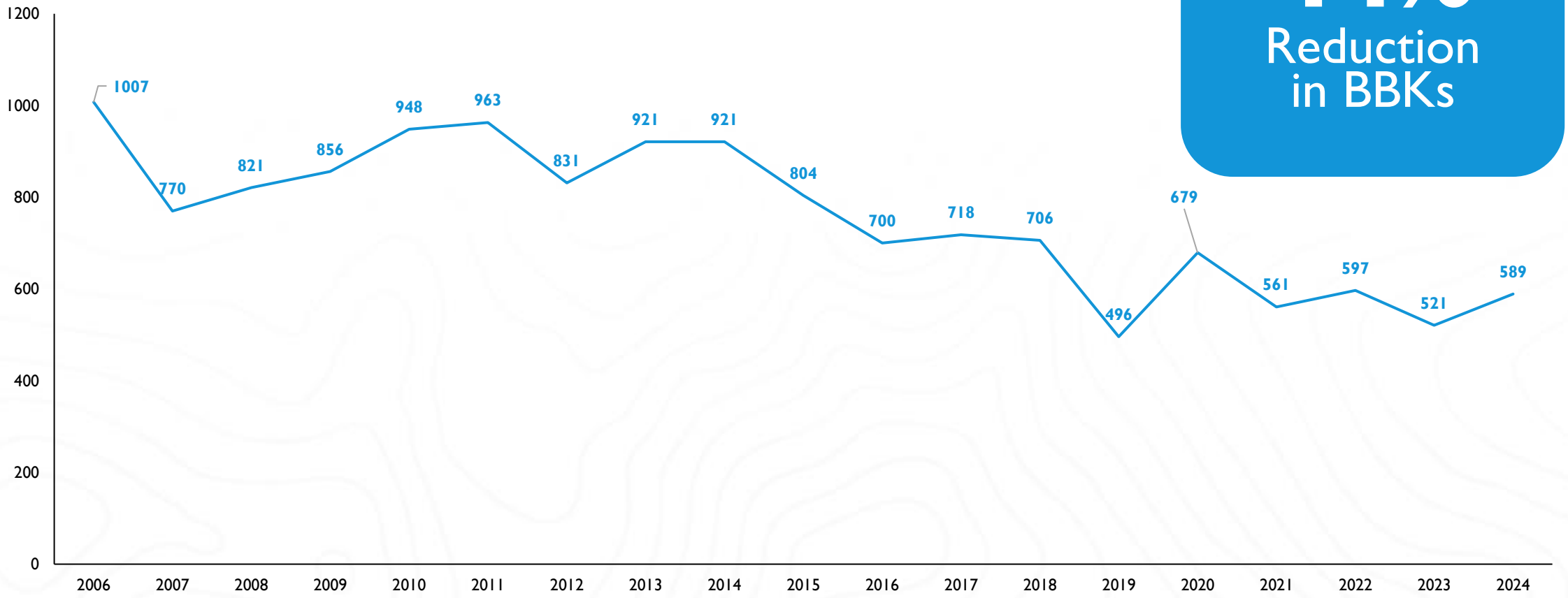
Total annual SSO volume recorded between CY 2006 and CY 2024



99%
Reduction in SSO Volume

Reduction in Total Annual Basement Backups

BBKs recorded between CY 2006 and CY 2024



44%
Reduction in BBKs

Sample Projects:
Stream Stabilization Pre/Post-Rehab



Exposed sewer main in stream bank



Protection of exposed sewer main with stream bank stabilization

Sample Projects:
Manhole Rehab and Stream Stabilization



Exposed manhole in the bank of Paint Branch Stream with frame and cover dislodged



Protection of exposed manhole with stream bank stabilization



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