

**AGENDA**  
**BOARD OF MAYOR AND ALDERMEN**  
**CITY OF YAZOO CITY, MISSISSIPPI**  
**MONDAY, OCTOBER 14, 2024**  
**CITY HALL BOARD ROOM**

**1. Call to Order**

**2. Invocation**

**3. Pledge Of Allegiance**

**4. Adopt Agenda**

4A. October 14, 2024, Agenda  
[10.14.2024 AGENDA.docx](#)

**5. Approval of Minutes**

5A. September 23, 2024, Regular Board Meeting Minutes.  
[9.23.2024 REGULAR MEETING Minutes REV.docx](#)

**6. Hearing of Complaints and Appeals (Public Comments)**

**7. Message of the Mayor / Report of Officers**

**8. Approval of Docket**

8A. Claims Docket  
[FYE 2024-10102024135944.pdf](#)  
[FYE 2025-10102024140033.pdf](#)

8B. Payroll Docket  
[Payroll Docket-10102024135903.pdf](#)

**9. Report of Special Committees**

9A. Camilia McCullough – Aesthetics Modern Day Spa

9B. Dennis McFee-Partnership

**10. Report of Standing Committees**

10A. Triangle Cultural Board

10B. Parks and Recreation Board

10C. Historical Preservation Board

**11. Presenting Petitions**

**12. Unfinished Business**

12A. ORDER TO REVIEW AND EXTEND THE EMERGENCY PROCLAMATION OF THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF YAZOO CITY DECLARING THE EXISTENCE OF AN EMERGENCY IN YAZOO CITY, MISSISSIPPI.  
[Emergency Proclamation dated 4.22.2024-10102024145319.pdf](#)

12B. Order to open nomination to the Public Service Commission Board to fill the vacancy of prior member Dr. William Nelson.  
[Yazoo City Board Appointments updated 7.8.2024.doc](#)

12C. Order to open nomination to the Historical Preservation Board to fill the vacancy of prior member George Dixon.

12D. Order to amend ordinance in section 2.9 concerning the salary of aldermen.  
[Ordinance Amending Sec.2\\_9 Salary of Aldermen Sept 2024.pdf](#)

### **13. New Business**

13A. MEMORANDUM OF UNDERSTANDING AND AGREEMENT BETWEEN THE YAZOO COUNTY REGIONAL CORRECTIONAL FACILITY AND THE YAZOO CITY POLICE DEPARTMENT.

13B. Order to authorize the mayor to execute the annual subscription with Granicus to include Vote Cast standard package at a cost of \$2,849.28 annually and Vote Cast display and training at a cost of \$ 5,194.00 with the assistance of legal.  
[Yazoo City MS\\_Votecast Updated Quote.pdf](#)

13C. Order to issue an RFP for garbage collection.  
[YC RFP Garbage Sept 2024 REV 9.20.24.pdf](#)

13D. Order to approve the FY 2024 Municipal Compliance Questionnaire.  
[Municipal Compliance Questionnaire 23.24.pdf](#)

13E. Order to raise the hourly pay of Sarah Taylor, Part-time Deputy Clerk, Human Resources, to \$17.00 per hour. (as allocated in the 24/25 budget)

13F. Order to raise the annual salary of Tammie Perry, Deputy Court Clerk to \$31,275.06. (as allocated in the 24/25 budget)

13G Order to raise the hourly pay of Kortnee Hill, Evidence Technician, to \$17.00 per hour. (not allocated in the budget) **(PG.)**  
[Agenda Request-Hill.pdf](#)

13H. Order to surplus (1) one Lenovo ThinkPad Laptop E560 serial #PFOFD3MT asset #1598, decal #1616 (1) one Lenovo ThinkPad Laptop E545 asset #1420, decal #1511, that are obsolete and no longer needed to be sold at the City of Yazoo City Silent Auction.  
[Surplus-10102024101008.pdf](#)

13I. Order to approve the lowest and best quote for (1) set of Jaws from the following quotes submitted Municipal Emergency services at a cost of \$35,070.00 and Emergency Equipment Professionals at a cost of \$34,332.00, both pricings include cutter, spreader, ram, battery, charger, and shipping cost.

- 13J. Order to approve the lowest and best quote for 500 residential receptacles from the following bids (1) DEP Chemical & Supplies in the amount of \$60,462.00 and (2) Uline in the amount of \$60,875.00.

[Public Works Garbage Receptacles Request-10102024101826.pdf](#)

- 13K. Order to partner with the county per their estimate to pay half of the cost to repave Glenwood Cemetery at a cost of \$315,000.00 with the city paying \$157,500.00.

[Proposal For Glenwood Cemetery-10102024132842.pdf](#)

- 13L. Order to advertise the opportunities and resources of the City of Yazoo City by sponsoring a full-page ad in The Yazoo Herald's Look into Yazoo Visitor's Guide at a cost of \$1,100.00.

[Yazoo Herald Agenda Request-10102024103022.pdf](#)

- 13M. Order to advertise the opportunities and resources of the City of Yazoo City by sponsoring 100-:30 ads per month during the months of November – December for Power 107's Power Bucks at a cost of \$500.00.

[Zoo-Bel Broadcasting Agenda Request-10102024110006.pdf](#)

- 13N. Order to advertise the opportunities and resources of the City of Yazoo City by sponsoring the Annual Oakes Benefit Banquet with a platinum sponsorship in the amount of \$2,500.00, Gold in the amount of \$1,500.00, or a silver in the amount of \$1,000.00.

[Yazoo County Fair & Civic League-10102024110529.pdf](#)

- 13O. Order to approve Kaneilia Williams to attend the Winter Municipal Clerk Conference on December 11-13, 2024, in Flowood, MS to include registration, lodging, travel, and food per diem.

- 13P. Order to approve Chief Terry Gann to attend the Chiefs Winter conference in Oxford, MS, December 10-13, 2024, to include registration, lodging, and food per diem.

[Agenda Request-Chief Winter Conf.pdf](#)

- 13Q. Order to approve Asst. Chief Kenneth Washington to attend the MS Fire Investigators Association fall seminar November 6-8, 2024, in Natchez, MS to include registration, lodging, and food per diem.

[MS Fire Investigators Association-10102024111913.pdf](#)

[YCFD Asst. Chief Washington Agenda Request-10102024111747.pdf](#)

- 13R. Order to approve Michael Phillips, Robert Green, Jarvin Davis, and McDaniel Gaston to attend the 2024, Chemical Response Training Course in Pearl, MS November 7, 2024, to include registration and food per diem.

[Public Works Chemical Spill Training-10102024133324.pdf](#)

- 13S. Order to approve Capt. Michael Hale, Division Chief Allen Edmonds, Battalion Chief Michael Langston, and Captain Corey Cox to attend the 2024, Chemical Response Training Course in Pearl, MS November 7, 2024, to include registration and food per diem.

[YCFD Chemical Sill Training-10102024133236.pdf](#)

## **14. Executive Session**

- 14A. Order to consider going into executive session for personnel matters in the Yazoo City Fire Department and personnel matters in the Yazoo City Police Department.
- 14B. Order to go into executive session for personnel matters in the Yazoo City Fire Department, and personnel matters in the Yazoo City Police Department.
- 14C. Order to consider coming out of executive session and return to regular meeting.

**15. Adjourn**

- 15A. Order to approve the adjournment of the October 10, 2024, regular meeting of the Mayor and Board of Aldermen.

**AGENDA**  
**BOARD OF MAYOR AND ALDERMEN**  
**CITY OF YAZOO CITY, MISSISSIPPI**  
**October 14, 2024**  
**2:00 p.m.**

**1. CALL TO ORDER**

**2. INVOCATION:**

**3. PLEDGE OF ALLEGIANCE**

**4. ADOPT AGENDA**

A. October 14, 2024, Agenda **(PG. 5)**

**5. APPROVAL OF MINUTES**

A. September 23, 2024, Regular Board Meeting Minutes. **(PG. 9)**

**6. HEARING OF COMPLAINTS AND APPEALS (PUBLIC COMMENTS)**

**7. MESSAGE OF THE MAYOR AND REPORT OF OFFICERS**

**8. APPROVAL OF DOCKET**

A. Claims Docket **(PG. 17)**

B. Payroll Docket **(PG. 36)**

**9. REPORT OF SPECIAL COMMITTEES**

A. Camilia McCullough – Aesthetics Modern Day Spa

B. Dennis McFee-Partnership

**10. REPORT OF STANDING COMMITTEES**

A. Triangle Cultural Board

B. Parks and Recreation Board

C. Historical Preservation Board

## **11. PRESENTING PETITIONS**

## **12. UNFINISHED BUSINESS**

- A. ORDER TO REVIEW AND EXTEND THE EMERGENCY PROCLAMATION OF THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF YAZOO CITY DECLARING THE EXISTENCE OF AN EMERGENCY IN YAZOO CITY, MISSISSIPPI. **(PG. 38)**
- B. Order to appoint to the Public Service Commission Board to fill the vacancy of prior member Dr. William Nelson. **(PG. 39)**
- C. Order to appoint to the Historical Preservation Board to fill the vacancy of prior member George Dixon.
- D. Order to amend ordinance in section 2.9 concerning the salary of aldermen. **(PG. 47)**

## **13. NEW BUSINESS**

- A. MEMORANDUM OF UNDERSTANDING AND AGREEMENT BETWEEN THE YAZOO COUNTY REGIONAL CORRECTIONAL FACILITY AND THE YAZOO CITY POLICE DEPARTMENT.
- B. Order to authorize the mayor to execute the annual subscription with Granicus to include Vote Cast standard package at a cost of \$2,849.28 annually and Vote Cast display and training at a cost of \$ 5,194.00 with the assistance of legal. **(PG. 48)**
- C. Order to issue an RFP for garbage collection. **(PG. 55)**
- D. Order to approve the FY 2024 Municipal Compliance Questionnaire. **(PG. 74)**
- E. Order to raise the hourly pay of Sarah Taylor, Part-time Deputy Clerk, Human Resources, to \$17.00 per hour. (as allocated in the 24/25 budget)
- F. Order to raise the annual salary of Tammie Perry, Deputy Court Clerk to \$31,275.06. (as allocated in the 24/25 budget)
- G. Order to raise the hourly pay of Kortnee Hill, Evidence Technician, to \$17.00 per hour. (not allocated in the budget) **(PG. 83)**

- H. Order to surplus (1) one Lenovo ThinkPad Laptop E560 serial #PFOFD3MT asset #1598, decal #1616 (1) one Lenovo ThinkPad Laptop E545 asset #1420, decal #1511, that are obsolete and no longer needed to be sold at the City of Yazoo City Silent Auction. **(PG. 85)**
- I. Order to approve the lowest and best quote for (1) set of Jaws from the following quotes submitted Municipal Emergency services at a cost of \$35,070.00 and Emergency Equipment Professionals at a cost of \$34,332.00, both pricings include cutter, spreader, ram, battery, charger, and shipping cost. **(PG. 87)**
- J. Order to approve the lowest and best quote for 500 residential receptacles from the following bids (1) DEP Chemical & Supplies in the amount of \$60,462.00 and (2) Uline in the amount of \$60,875.00. **(PG. 92)**
- K. Order to partner with the county per their estimate to pay half of the cost to repave Glenwood Cemetery at a cost of \$315,000.00 with the city paying \$157,500.00. **(PG. 97)**
- L. Order to advertise the opportunities and resources of the City of Yazoo City by sponsoring a full-page ad in The Yazoo Herald's Look into Yazoo Visitor's Guide at a cost of \$1,100.00. **(PG. 98)**
- M. Order to advertise the opportunities and resources of the City of Yazoo City by sponsoring 100-:30 ads per month during the months of November – December for Power 107's Power Bucks at a cost of \$500.00. **(PG. 99)**
- N. Order to advertise the opportunities and resources of the City of Yazoo City by sponsoring the Annual Oakes Benefit Banquet with a platinum sponsorship in the amount of \$2,500.00, Gold in the amount of \$1,500.00, or a silver in the amount of \$1,000.00. **(PG. 101)**
- O. Order to approve Kaneilia Williams to attend the Winter Municipal Clerk Conference on December 11-13, 2024, in Flowood, MS to include registration, lodging, travel, and food per diem.
- P. Order to approve Chief Terry Gann to attend the Chiefs Winter conference in Oxford, MS, December 10-13, 2024, to include registration, lodging, and food per diem. **(PG. 102)**
- Q. Order to approve Asst. Chief Kenneth Washington to attend the MS Fire Investigators Association fall seminar November 6-8, 2024, in Natchez, MS to include registration, lodging, and food per diem. **(PG. 110)**
- R. Order to approve Michael Phillips, Robert Green, Jarvin Davis, and McDaniel Gaston to attend the 2024, Chemical Response Training Course in Pearl, MS November 7, 2024, to include registration and food per diem. **(PG. 116)**

- S. Order to approve Capt. Michael Hale, Division Chief Allen Edmonds, Battalion Chief Michael Langston, and Captain Corey Cox to attend the 2024, Chemical Response Training Course in Pearl, MS November 7, 2024, to include registration and food per diem. **(PG. 129)**

## **REVIEW OF NEXT AGENDA AND OTHER PLANNING AGENDA ITEMS**

### **EXECUTIVE SESSION**

- **YCFD-Personnel**
- **YCPD-Personnel**

**REGULAR MEETING**  
**BOARD OF MAYOR AND ALDERMEN**  
**CITY OF YAZOO CITY, MISSISSIPPI**  
Monday September 23, 2024  
2:00 P.M.

BE IT REMEMBERED that a regular meeting of the Board of Mayor and Aldermen of the City of Yazoo City, Mississippi was convened at City Hall on September 23, 2024, being the 4<sup>th</sup> Monday of said month when and where the following were had and done to wit:

**PRESENT:** David Starling, Mayor; Charlie Jenkins, Ward 1 Alderman; Macklyn Austin, Ward 2 Alderman/Mayor pro tem; Jamie McCoy, Ward 3 Alderman; Elizabeth Thomas, Ward 4 Alderman; Kaneilia Williams, City Clerk; and Lilli Evans Bass, City Attorney.

**INVOCATION:** Mayor Starling

**APPROVAL TO AMEND AND ADOPT AGENDA**

Mayor Starling requested to add in new business item 13G. Ordinance amending section 2.9 concerning the salary of aldermen. Aldermen Jenkins requested to add to new business item 13H. Order to discuss forensic auditor. Alderman Austin requested to add in new business item 13I. Order to discuss contractor for trees. Alderman McCoy requested to add in new business item 13J. Order to discuss comp time. Alderman Thomas requested to add to old business item 12C. Order to open nominations to the Historical Preservation Board to fill the vacancy of prior member George Dixon.

Mayor Starling moved to approve the September 23, 2024, agenda with the requested amendments; Alderman Jenkins seconded.

Yeas: Starling, Jenkins, Austin, McCoy, Thomas  
Nays: None

**AGENDA**  
**BOARD OF MAYOR AND ALDERMEN**  
**CITY OF YAZOO CITY, MISSISSIPPI**  
**September 23, 2024**  
**2:00 p.m.**

**1. CALL TO ORDER**

**2. INVOCATION:**

**3. PLEDGE OF ALLEGIANCE**

**4. ADOPT AGENDA**

A. September 23, 2024, Agenda **(PG. 4)**

**5. APPROVAL OF MINUTES**

A. September 9, 2024, Regular Board Meeting Minutes. **(PG. 6)**

## **6. HEARING OF COMPLAINTS AND APPEALS (PUBLIC COMMENTS)**

## **7. MESSAGE OF THE MAYOR AND REPORT OF OFFICERS**

- A. Building Code Inspector (Interim)
- B. City Clerk
- C. Grants Manager
- D. Municipal Court
- E. Public Works
- F. YCFD
- G. YCPD

## **8. APPROVAL OF DOCKET**

- A. Claims Docket **(PG. 19)**
- B. Payroll Docket **(PG. 34)**

## **9. REPORT OF SPECIAL COMMITTEES**

## **10. REPORT OF STANDING COMMITTEES**

## **11. PRESENTING PETITIONS**

## **12. UNFINISHED BUSINESS**

- A. Order to select the lowest and best bid for a 2024 G7 Sewer Jetter from Vacuum Truck Sales and Services LLC in the amount of \$81,880.00. **(PG. 35)**
- B. Order to open nomination to the Public Service Commission Board to fill the vacancy of prior member Dr. William Nelson. **(PG. 63)**

## **13. NEW BUSINESS**

- A. Order to authorize training for the Yazoo City Police Department from the Department of Mental Health, Division of Outreach and Training on the drug Naxoline used to reverse the overdose of Opioids. **(PG. 71)**
- B. Order to approve payment to MARL (Mississippi Animal Rescue League), for past invoices January – December 2022, in the amount of \$3728.00, January – December 2023, in the amount of \$2,996.00 and January – December 2023, in the amount of \$2,384.00 for a total of \$9,108.00. **(PG. 79)**
- C. Order to change the 11/11/24 regular board meeting to Thursday, 11/7/24 at 11:00 a.m.
- D. Order to approve a refund to Keisha Shelton in the amount of \$300.00, for Triangle Cultural Center rental fee. **(PG. 88)**
- E. Order to surplus (1) Think Center Hard Drive decal #155 and (1) Acer Monitor decal #153 located in the Yazoo City Fire Department that are

passed the useful life and are deemed to be of no use or value and to be auctioned in the City Silent Auction. **(PG. 90)**

- F. Order authorizing Mayor David Starling to execute and sign the Preliminary Engineering Services Contract between the Consultant Farmer Morgan and the City of Yazoo City for the Raise Grant Project. **(PG. 92)**

## **REVIEW OF NEXT AGENDA AND OTHER PLANNING AGENDA ITEMS**

### **EXECUTIVE SESSION**

- **YCPD – Personnel**
- **YCFD-Personnel**
- **Public Works – Personnel**

There came for consideration: the matter of approving the September 9, 2024, Regular Meeting Minutes.

Mayor Starling moved to approve the September 9, 2024, regular meeting minutes; Alderman Jenkins seconded.

Yeas: Starling, Jenkins, Austin, McCoy, Thomas  
Nays: None

### **Hearing of Complaints and Appeals**

#### **Message of the Mayor and Aldermen**

Mayor Starling extended his condolences to bereaved families. Congratulations to MASD (Mississippi Achievement School District) in receiving a C rating. Prayers for Alderman Jenkins and his family.

Alderman McCoy extended condolences to all bereaved families. Sidewalks in the city are in bad condition. He also questioned the operation of the street sweeper.

Alderman Thomas extended sympathy to all bereaved families. She thanked Public Service for filling potholes and stated that the Mayor runs day to day operations.

Alderman Austin extended condolences to all families suffering losses. I am proud of the kids in the school system and glad we are turning over a new leaf.

Alderman Jenkins thanked God and extended appreciation to the dispatchers for the job they are doing. Suggested that the fire department be certified as EMTs. Thanked Alex McNeil and Corey Cox for the job they did responding to an emergency call.

### **Approval of the Docket**

#### **Claim Docket**

There came on for consideration: There came on for consideration: Order Approving General Funds Claims Numbered 1-50; Tax Collection 51-54; Municipal Court 55-60; Capital Projects & Grants 61-62; Solid Waste 63-69; Cemetery Fund 70; Payroll Clearing 71-72 on “Docket of Claims” in the Amount of \$636,530.25. for immediate payment thereof. (September 23, 2024) (Making Appropriation for the Payment Thereof).

**IT IS FURTHER ORDERED** that there is appropriated from various funds the sums necessary for the purpose of paying the claims as follows:

<b><u>FROM:</u></b>	
GENERAL FUND	\$41,507.46
TAX COLLECTION	\$405,748.78
MUNICIPAL COURT	\$10,506.50
CAPITAL PROJECTS & GRANTS	\$111,489.40
SOLID WASTE	\$1,451.55
CEMETERY FUND	\$598.36
PAYROLL CLEARING	\$65,228.20

Mayor Starling moved to approve; Alderman Austin seconded.

Yeas: Starling, Jenkins, Austin, McCoy, Thomas  
Nays: None

**Payroll Docket**

There came for consideration: Order Approving Gross Payroll Deduction Claims, Inclusive Therein, and Making Appropriations for the Payment Thereof.

**IT IS HEREBY ORDERED** that claims inclusive therein on the Municipal “Docket of Claims” in the aggregate amount of \$212,578.35 for payroll expenditures are appropriated from various funds for immediate payment thereof.

**IT IS FINALLY ORDERED** that the following transfers be made in order to pay the payroll expenditure claims authorized herein for payment

<b><u>FROM:</u></b>	
GENERAL FUNDS	<u>\$199,851.51</u>
SOLID WASTE FUNDS	<u>\$12,726.84</u>

Mayor Starling moved to table until after executive session to discuss personnel matters; Alderman Austin seconded.

Yeas: Starling, Jenkins, Austin, McCoy, Thomas  
Nays: None

**Report of Special Committees**

**Report of Standing Committees**

**Unfinished Business**

There came for consideration: Order to select the lowest and best bid for a 2024 G7 Sewer Jetter from Vacuum Truck Sales and Services LLC in the amount of \$81,880.00.

Alderman Jenkins moved to approve; Alderman Austin seconded.

Yeas: Starling, Jenkins, Austin, McCoy, Thomas  
Nays: None

YAZOO CITY SEWER JETTER BID EVENT			
	Sansom Equipment Compa	Covington Sales and Service	Vacuum Truck Sales and Service
Lot 1: Sewer Jetter - Each	\$91,000.00	\$85,800.00	\$81,880.00
Lot 2: Delivery Time - In Days Only	60 Days	60 Days	90 Days
	<b>Sansom Equipment</b> Dustin Jones Municipal Sales Manager Sdhelbyville, TN 601-966-1266	<b>Covington Sales &amp; Service</b> Jay Robertson Equipment Sales Denham Springs, LA 225-337-4000	<b>Vacuum Truck Sales</b> J.J. Rickis GapVax Jetter Trailer Salesman in LA/N.MS Richland, MS 601-572-0294

There came for consideration: Order to open nominations to the Public Service Commission Board to fill the vacancy of prior member Dr. William Nelson.

Alderman Austin nominated Cobie Collins, Sr.

There came for consideration: Order to open nominations to the Historical Preservation Board to fill the vacancy of prior member George Dixon.

Alderman Austin nominated Patricia Nelson.

**New Business**

There came for consideration: Order to authorize training for the Yazoo City Police Department from the Department of Mental Health, Division of Outreach and Training on the drug Naxoline used to reverse the overdose of Opioids.

Alderman Austin moved to approve; Alderman Jenkins seconded.

Yeas: Starling, Jenkins, Austin, McCoy, Thomas  
Nays: None

There came for consideration: Order to approve payment to MARL (Mississippi Animal Rescue League), for past invoices January – December 2022, in the amount of \$3728.00, January – December 2023, in the amount of \$2,996.00 and January – July 2024, in the amount of \$2,384.00 for a total of \$9,108.00.

Alderman Jenkins moved to approve; Alderman Thomas seconded.

Yeas: Starling, Jenkins, Austin, McCoy, Thomas

Nays: None

There came for consideration: Order to change the 11/11/24 regular board meeting to Thursday, 11/7/24 at 11:00 a.m.

After a discussion, Alderman Thomas moved to change the 11/11/24 regular board meeting to Friday, 11/8/24, at 11:00 a.m.; Alderman Jenkins seconded.

Yeas: Starling, Jenkins, Austin, McCoy, Thomas

Nays: None

There came for consideration: Order to approve a refund to Keisha Shelton in the amount of \$300.00, for Triangle Cultural Center rental fee.

Alderman Austin moved to approve; Alderman Jenkins seconded.

Yeas: Starling, Jenkins, Austin, McCoy, Thomas

Nays: None

There came for consideration: Order to surplus (1) Think Center Hard Drive decal #155 and (1) Acer Monitor decal #153 located in the Yazoo City Fire Department that are passed the useful life and are deemed to be of no use or value and to be auctioned in the City Silent Auction.

Alderman Jenkins moved to approve; Mayor Starling seconded.

Yeas: Starling, Jenkins, Austin, McCoy, Thomas

Nays: None

There came for consideration: Order authorizing Mayor David Starling to execute and sign the Preliminary Engineering Services Contract between the Consultant Farmer Morgan and the City of Yazoo City for the Raise Grant Project.

Alderman Austin moved to approve; Mayor Starling seconded.

Yeas: Starling, Jenkins, Austin, McCoy, Thomas

Nays: None

There came for consideration: Order to amend ordinance in section 2.9 concerning the salary of aldermen. (Introduction Only – No action taken.)

There came for consideration: Order to discuss forensic auditor.

Discussion only.

There came for consideration: Order to discuss contractor for trees.

Discussion only.

There came for consideration: Order to discuss comp time.

This item was tabled by unanimous consent until after executive session to discuss personnel concerns.

**Executive Session**

Mayor Starling moved to consider going into executive session for personnel matters in the Public Works Department, personnel matters in the Yazoo City Fire Department, and personnel matters in the Yazoo City Police Department; Alderman Austin seconded.

Yeas: Starling, Jenkins, Austin, McCoy, Thomas  
Nays: None

Mayor Starling moved to enter into executive session for personnel matters in the Public Works Department, personnel matters in the Yazoo City Fire Department and personnel matters in the Yazoo City Police Department; Alderman Austin seconded.

Yeas: Starling, Jenkins, Austin, McCoy, Thomas  
Nays: None

Following discussion, Mayor Starling moved to come out of executive session and return to regular session; Alderman Jenkins seconded.

Yeas: Starling, Jenkins, Austin, McCoy, Thomas  
Nays: None

An announcement was made to the public that no action was taken in executive session.

There came for consideration: Order Approving Gross Payroll Deduction Claims, Inclusive Therein, and Making Appropriations for the Payment Thereof.

**IT IS HEREBY ORDERED** that claims inclusive therein on the Municipal “Docket of Claims” in the aggregate amount of \$212,578.35 for payroll expenditures are appropriated from various funds for immediate payment thereof.

**IT IS FINALLY ORDERED** that the following transfers be made in order to pay the payroll expenditure claims authorized herein for payment

<b><u>FROM:</u></b>	<b><u>-</u></b>
GENERAL FUNDS	<u>\$199,851.51</u>
SOLID WASTE FUNDS	<u>\$12,726.84</u>

Mayor Starling moved to approve; Alderman Austin seconded.

Yeas: Starling, Jenkins, Austin, McCoy, Thomas  
Nays: None

There came for consideration: Order to discuss comp time.

Discussion only.

Mayor Starling moved to transfer Eric Warren from the Cemetery to the Street Department at current salary; Alderman Jenkins seconded.

Yeas: Starling, Jenkins, Austin, McCoy, Thomas  
Nays: None

Mayor Starling moved to hire Michael Allen McGee as a Cemetery Grounds Keeper at \$11.00 per hour upon meeting all preemployment conditions; Alderman McCoy seconded.

Yeas: Starling, Jenkins, Austin, McCoy, Thomas  
Nays: None

There being no other business, Mayor Starling moved to adjourn the meeting at 4:51 p.m.; Alderman McCoy seconded.

Yeas: Starling, Jenkins, Austin, McCoy, Thomas  
Nays: None

ATTEST:

APPROVED:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	ATMOS ENERGY	242011	09/30/2024	09/25/2024	P.O. #	Invoice #	Date	Amount
	Account Number							
	001-200-631					3016313220	09/25/2024	67.93
	001-200-631					3016313444	09/25/2024	65.35
	001-260-631							
	Description							
	UTILITIES - GAS							
	POLICE DEPT							
	FIRE DEPT 15TH ST							
001	BANK OF YAZOO	242012	09/30/2024	08/20/2024	P.O. #	Invoice #	Date	Amount
	Account Number							
	001-300-656							
	001-300-656							
	Description							
	(8) CHAIRS FOR PUBLIC WORKS							
	BREAK AREA							
001	BOB BARKER COMPANY, INC	241976	09/30/2024	09/05/2024	P.O. #	Invoice #	Date	Amount
	Account Number							
	001-200-681							
	001-200-681							
	001-200-681							
	Description							
	ITEMS WAS ON BACK ORDER FOR							
	PO # 240575							
	SHIRT, ORNG, BIG/TALL 6X							
001	C SPIRE	241989	09/30/2024	09/22/0224	P.O. #	Invoice #	Date	Amount
	Account Number							
	001-120-609							
	001-120-609							
	001-120-609							
	001-140-609							
	001-201-609							
	001-200-605							
	001-200-605							
	001-200-605							
	001-300-605							
	001-300-605							
	001-350-609							
	Description							
	CELLULAR PHONE CHARGES							
	ACCT # 2610286							
	AUGUST 2024							
	MAYOR S OFFICE							
	CITY CLERK'S OFFICE							
	MUNICIPAL COURT							
	FIRE DEPT							
	POLICE DEPT							
	STREET DEPT							
	CEMETERY DEPT							
001	CINTAS	241954	09/30/2024	09/30/2024	P.O. #	Invoice #	Date	Amount
	Account Number							
	001-350-570							
	001-350-570							
	001-350-570							
	Description							
	OTHER SUPPLIES & MATERIALS							
	SD EYE WASH SERVICE AGREEMENT							
	CEMETERY DEPT SEPTEMBER 2024							
001	CINTAS	241955	09/30/2024	09/30/2024	P.O. #	Invoice #	Date	Amount
	Account Number							
	001-300-559							
	001-300-559							
	001-300-559							
	Description							
	OTHER CONTRACTUAL SERVICES							
	SD EYEWASH AGREEMENT							
	2 @ \$74.99 SEPTEMBER 2024							
001	CINTAS	242013	09/30/2024	09/19/2024	P.O. #	Invoice #	Date	Amount
	Account Number							
	001-300-699							
	001-300-699							
	001-350-525							
	001-120-501							
	001-260-501							
	001-260-501							
	Description							
	CABINET REPLENISHED							
	STREET DEPT							
	CEMETERY DEPT							
	CITY HALL							
	FIRE DEPT WASHINGTON ST							
	FIRE DEPT 15TH ST							

Alpha Listing of Claims  
Claims to be Released 09/30/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	CINTAS CORPORATION		242010 09/30/2024	09/03/2024			1,798.94	
	Account Number	Description		P.O. #	Invoice #	Date	Amount	
	001-300-550	UNIFORMS CLEANING			4203949046	09/03/2024	313.43	
	001-300-550	PUBLIC WORKS			4204607433	09/09/2024	313.43	
	001-300-550	PUBLIC WORKS			4205324057	09/16/2024	310.69	
	001-300-550	PUBLIC WORKS			4206052401	09/23/2024	316.98	
	001-350-550	CEMETERY DEPT			4206770824	09/30/2024	309.66	
	001-350-550	CEMETERY DEPT			4203948897	09/03/2024	46.95	
	001-350-550	CEMETERY DEPT			4204607208	09/09/2024	46.95	
	001-350-550	CEMETERY DEPT			4205323784	09/16/2024	46.95	
	001-350-550	CEMETERY DEPT			4206052165	09/23/2024	46.95	
	001-350-550	CEMETERY DEPT			4206770700	09/30/2024	46.95	
001	DELTA COMPUTER SYSTEMS, INC		241977 09/30/2024	09/30/2024			27.45	
	Account Number	Description		P.O. #	Invoice #	Date	Amount	
	001-120-695	OCTOBER ANNUAL 7% INCREASE			HRMN014746	09/30/2024	27.45	
001	DPS LAW ENFORCEMENT TRAINING		242000 09/30/2024	10/08/2024			2,500.00	
	Account Number	Description		P.O. #	Invoice #	Date	Amount	
	001-200-610	MLEOTA-TUTION FOR JOHN ABEL C		240787	90149184	09/16/2024	2,500.00	
001	FUELMAN		241970 09/30/2024	09/16/2024			2,714.74	
	Account Number	Description		P.O. #	Invoice #	Date	Amount	
	001-260-540	FUEL FUELMAN			NP67116381	09/16/2024	22.36	
	001-260-540	FIRE DEPT				09/16/2024	109.18	
	001-140-540	MAYOR'S OFFICE				09/16/2024	512.38	
	001-200-540	POLICE DEPT				09/16/2024	53.76	
	001-350-540	CEMETERY DEPT				09/16/2024	325.84	
	001-260-540	FIRE DEPT				09/16/2024	44.21	
	001-160-540	CODE ENFORCEMENT				09/16/2024	56.26	
	001-200-540	POLICE DEPT				09/16/2024	617.44	
	001-200-540	POLICE DEPT				09/16/2024	973.31	
	001-300-540	STREET DEPT				09/16/2024		
001	FUELMAN		241971 09/30/2024	09/23/2024			3,073.98	
	Account Number	Description		P.O. #	Invoice #	Date	Amount	
	001-260-540	FUEL FUELMAN			NP67145719	09/23/2024	22.01	
	001-260-540	FIRE DEPT				09/23/2024	608.46	
	001-200-540	POLICE DEPT				09/23/2024	268.75	
	001-350-540	CEMETERY DEPT				09/23/2024	337.14	
	001-260-540	FIRE DEPT				09/23/2024	49.25	
	001-160-540	CODE ENFORCEMENT				09/23/2024	57.94	
	001-200-540	POLICE DEPT				09/23/2024	538.08	
	001-200-540	POLICE DEPT				09/23/2024	1,192.35	
	001-300-540	STREET DEPT				09/23/2024		

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	FUELMAN	241972	09/30/2024	09/30/2024	P.O. #	Invoice #	2,958.52	
	Account Number	Description				Date	Amount	
	001-260-540	FUEL FUELMAN				09/30/2024	29.00	
	001-260-540	FIRE DEPT				09/30/2024	44.76	
	001-140-540	MAYOR'S OFFICE				09/30/2024	589.01	
	001-200-540	POLICE DEPT				09/30/2024	121.67	
	001-350-540	CEMETERY DEPT				09/30/2024	338.29	
	001-260-540	FIRE DEPT				09/30/2024	50.54	
	001-160-540	CODE ENFORCEMENT				09/30/2024	55.89	
	001-200-540	POLICE DEPT				09/30/2024	575.88	
	001-200-540	POLICE DEPT				09/30/2024	1,153.48	
	001-300-540	STREET DEPT				09/30/2024		
001	FULLILOVE A/C AND ELECTRIC	241959	09/30/2024	09/26/2024	P.O. #	Invoice #	375.00	
	Account Number	Description				Date	Amount	
	001-150-697	ELECTRICAL SERVICE ON THE 2ND FLOOR & EAST BASEMENT				09/26/2024	375.00	
001	GATES TREE SERVICE	241957	09/30/2024	09/27/2024	P.O. #	Invoice #	2,000.00	
	Account Number	Description				Date	Amount	
	001-300-699	OTHER CONTRACTUAL SERVICES CUT 1 LARGE ASH TREE IN GLENWOOD CEMETERY				09/27/2024	2,000.00	
001	GILBERT LUMBER & HOME CENTER	241991	09/30/2024	10/08/2024	P.O. #	Invoice #	90.84	
	Account Number	Description				Date	Amount	
	001-200-525	MOP COTTON				09/05/2024	21.36	
	001-200-525	ORTHO FLYING INS KILLER				09/05/2024	63.48	
	001-150-501	(2) KEYS CUT				09/25/2024	6.00	
001	GRAY DANIELS FORD	241999	09/30/2024	10/08/2024	P.O. #	Invoice #	6,456.51	
	Account Number	Description				Date	Amount	
	001-200-915	2016 FORD EXPLORER UNIT #5				09/17/2024	1,562.66	
	001-200-915	SFORD REMAN AD TRANSMISSION				09/17/2024	3,893.85	
	001-200-915	CORE DEPOSIT				09/17/2024	1,000.00	
001	GREAT AMERICA FINANCIAL SERVICE/TOSHIBA	242018	09/30/2024	09/17/2024	P.O. #	Invoice #	766.01	
	Account Number	Description				Date	Amount	
	001-140-661	COPYER SERVICE				09/17/2024	222.01	
	001-140-661	CITY CLERK'S OFFICE				09/17/2024	335.00	
	001-200-873	POLICE DEPT				09/17/2024	209.00	
	001-300-699	PUBLIC WORKS				09/17/2024		
001	HEDERMAN BROTHERS	241993	09/30/2024	10/08/2024	P.O. #	Invoice #	613.59	
	Account Number	Description				Date	Amount	
	001-200-681	10 RECEIPT BOOKS				09/18/2024	585.00	
	001-200-681	FREIGHT				09/18/2024	28.59	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	JOHNSON CONTROLS SECURITY SOLUTIONS	242014	09/30/2024	09/14/2024			858.01	
	Account Number	Description		P.O. #	Invoice #	Date		Amount
	001-120-925	SECURITY SYSTEM/CITY HALL			40554876	09/14/2024		858.01
	001-120-925	10/1/2024-10/31/2024				09/14/2024		
001	KAYE'S FOOD MARKET	241986	09/30/2024	09/23/2024			11.00	
	Account Number	Description		P.O. #	Invoice #	Date		Amount
	001-140-501	OFFICE SUPPLIES			00126	09/23/2024		11.00
	001-140-501	BOTTLE WATER FOR THE CITY HALL				09/23/2024		
001	KEISHA SHELTON	241981	09/30/2024	09/23/2024			300.00	
	Account Number	Description		P.O. #	Invoice #	Date		Amount
	001-000-341	RENTS-TRIANGLE			241297	09/23/2024		300.00
	001-000-341	REFUND				09/23/2024		
001	KENTWOOD SPRINGS	242015	09/30/2024	09/22/2024			9.99	
	Account Number	Description		P.O. #	Invoice #	Date		Amount
	001-140-501	WATER COOLER RENTAL AT THE CITY HALL			2991863092	09/22/2024		9.99
	001-140-501	SEPTEMBER 24				09/22/2024		
001	KIRISTI J. MILLS	241978	09/30/2024	10/04/2024			1,500.00	
	Account Number	Description		P.O. #	Invoice #	Date		Amount
	001-150-672	CONSULTANT/CONTRACT SERVICES AT THE TRIANGLE FOR SEPTEMBER 2024				10/04/2024		1,500.00
	001-150-672					10/04/2024		
	001-150-672					10/04/2024		
001	MCGINNIS, MYRON	241973	09/30/2024	10/03/2024			400.00	
	Account Number	Description		P.O. #	Invoice #	Date		Amount
	001-150-672	CONSULTANT/CONTRACT SERVICES AT THE TRIANGLE CENTER FOR SEPTEMBER24			9	10/03/2024		400.00
	001-150-672					10/03/2024		
	001-150-672					10/03/2024		
001	MEDICAL FOUNDATION OF CENTRAL MS	241962	09/30/2024	09/19/2024			27,600.00	
	Account Number	Description		P.O. #	Invoice #	Date		Amount
	001-260-607	EVALUATION/MANAGEMENT SERVICE				09/19/2024		
	001-260-607	EKG, PHYSICAL, STRESS TEST				09/19/2024		
	001-260-607	CHRISTIEEN MCINTOSH				09/19/2024		
	001-260-607	CURTIS RAY				09/19/2024		
	001-200-607	NIKESIA JOHNSON				09/19/2024		
	001-200-607	KHARI WARREN				09/19/2024		
	001-200-607	DEONTE WOODLAND				09/19/2024		
	001-200-607	JEREMY INGRAM				09/19/2024		
	001-260-607	KIERAN WARREN				09/19/2024		
	001-200-607	DESI PARKER				09/19/2024		
	001-260-607	TRASHUN RAY				09/19/2024		
	001-260-607	ROOSEVELT PITTMAN				09/19/2024		
	001-260-607	THOMAS WINTERS				09/19/2024		
	001-260-607	KAMERON HOLLINS				09/19/2024		
	001-260-607	TRISTAN SINGLETON				09/19/2024		
	001-200-607	ARTIS HARRIS				09/19/2024		

Alpha Listing of Claims  
Claims to be Released 09/30/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	MEDICAL FOUNDATION OF CENTRAL MS	241962	09/30/2024	09/19/2024	P.O. #	Invoice #	27,600.00	(CONTINUED)
	Account Number	Description					Amount	
	001-200-607	GEORGE TINDLE					1,200.00	
	001-200-607	CODY COLEMAN					1,200.00	
	001-200-607	CASHARLA COLLINS					1,200.00	
	001-260-607	KEDERRIOUS CURRY					1,200.00	
	001-200-607	JOHN ABEL					1,200.00	
	001-200-607	JAYVIS JOHNSON					1,200.00	
	001-200-607	RILEY MULFORD					1,200.00	
	001-200-607	GARRETT LEITKO					1,200.00	
	001-200-607	TERRY VENSON					1,200.00	
001	MEDREVIEW LLC	241960	09/30/2024	07/31/2024	P.O. #	Invoice #	20.00	
	Account Number	Description					Amount	
	001-300-607	RANDOM DRUG TEST					20.00	
	001-300-607	EUGENE HAMPTON					20.00	
001	MISSISSIPPI AG COMPANY	242002	09/30/2024	09/25/2025	P.O. #	Invoice #	1,113.71	
	Account Number	Description					Amount	
	001-350-541	HYDRAULIC OIL/CEMETERY DEPT					50.39	
	001-300-876	FREIGHT					25.00	
	001-300-876	L214352 WASHER					5.52	
	001-300-876	L214354 NUT					6.72	
	001-300-876	SU46485 BOLT					18.72	
	001-300-876	LABOR					327.60	
	001-300-876	ENVIRONMENTAL FEE					9.82	
	001-300-876	SHOP SUPPLIES					9.82	
	001-300-622	UC12038 BRACKET					59.09	
	001-300-622	14M7396 LOCK NUT					1.19	
	001-300-622	14M7465 LOCK NUT					1.57	
	001-300-622	14M7296 LOCK NUT					1.46	
	001-300-622	TCU36163 FLANGE NUT					3.50	
	001-300-622	TCU38608 BUSHING					9.68	
	001-300-622	AUC18573 WIRING HARNESS					34.55	
	001-300-876	TCA24880 SPINDLE					412.38	
	001-300-876	TCU15881 BLADE STD					137.70	
001	MOORE & MOORE TIRE SERVICE	241997	09/30/2024	10/08/2024	P.O. #	Invoice #	1,340.00	
	Account Number	Description					Amount	
	001-350-541	1 FLAT REPAIR					90.00	
	001-300-876	TRUCK #28					90.00	
	001-300-876	TRUCK #18					90.00	
	001-300-876	NEW CLIPPER TRACTOR					90.00	
	001-300-876	18-4-34 TUBE FOR JOHN DEERE T					92.00	
	001-300-622	JOHN DEERE 5085E TRACTOR					888.00	
001	MOTOR PARTS COMPANY	241995	09/30/2024	10/08/2024	P.O. #	Invoice #	4,992.79	
	Account Number	Description					Amount	
	001-300-622	1705 MED DUTY TORCH KIT					239.59	
	001-300-622	1/4-11/4 BOLT HEX					2.00	
	001-300-622	1/4 NUT HEX					.80	
	001-300-622	1/4 L WASHER LOCK					4.20	
	001-300-622	1/4 FL WASHER FLAT					1.20	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	MOTOR PARTS COMPANY	241995	09/30/2024	10/08/2024			4,992.79	(CONTINUED)
	Account Number	Description	P.O. #	Invoice #	Date	Amount		
001-300-6222	53702	S STUD METRI PK LMP	240753	534446	09/18/2024	120.32		
001-300-6222	700-1437	CIR TEST	240754	534454	09/18/2024	14.15		
001-300-6222	25324591	12 IN TNG PLIER	240754	534454	09/18/2024	18.99		
001-300-6222	25325705	4PCS PLIER SET	240754	534454	09/18/2024	27.99		
001-300-6222	3157LL	SMALL BULB	240754	534454	09/18/2024	8.88		
001-300-6222	3157LL	SMALL BULB	240754	534454	09/18/2024	5.92		
001-300-6222	3157LL	SMALL BULB	240754	534454	09/18/2024	14.80		
001-300-6222	HSD526	DRILL BIT	240759	534448	09/18/2024	4.20		
001-300-6222	STL3RK	OPTRONICS LIGHT RED	240759	534445	09/18/2024	89.96		
001-300-6222	825-1800	TRAILOR TONGUE JACK	240758	534445	09/18/2024	27.60		
001-300-6222	062608	HOSE	240758	534447	09/18/2024	13.49		
001-300-6222	062646	HOSE	240758	534447	09/18/2024	37.99		
001-300-6222	H23006-250R	HOSE	240758	534447	09/18/2024	59.93		
001-300-6222	RT00005	FOLDING KNIFE	240758	534447	09/18/2024	3.99		
001-260-642	GRO	STANDARD 82-ANR-I-20A	240762	534771	09/23/2024	5.07		
001-260-642	ECH	RELA AR485	240762	534771	09/23/2024	5.07		
001-260-642	NOE	TEES 660-1484	240762	534771	09/23/2024	51.04		
001-260-642	GUL	5050 UNIV ANTIFREEZE 5050	240762	534771	09/23/2024	59.94		
001-300-6222	817-2010	SPLASH GUARDS	240764	534929	09/24/2024	57.98		
001-300-6222	62171	BACK UP LAMP	240764	534929	09/24/2024	17.09		
001-300-6222	836510	CRIMPING TOOL	240764	534929	09/24/2024	15.99		
001-300-6222	21055	LINE/WEED TRIMMER	240770	534926	09/24/2024	89.05		
001-300-6222	67000	3 WIRE PLUG PIGTAIL	240765	534925	09/24/2024	2.83		
001-300-6222	39821	32 PC MINT FUSES	240766	534927	09/24/2024	5.95		
001-300-6222	SUS71	RED GREASE	240766	534927	09/24/2024	89.99		
001-300-6222	1255H1	CAPSULE	240766	534927	09/24/2024	46.84		
001-300-6222	7565NAPA	THE LEGEND PROFESSION	240763	534928	09/24/2024	156.38		
001-300-6222	DOOR LATCH ASSEMBLY		240763	534928	09/24/2024	49.99		
001-300-6222	735-8639	DOOR HANDLE INTERIOR	240763	534928	09/24/2024	110.87		
001-300-6222	821-1200	TAIL LIGHT ASSEMBLY	240763	534928	09/24/2024	110.87		
001-300-6222	8211201	TAIL LIGHT ASSEMBLY	240763	534928	09/24/2024	105.49		
001-300-876	1444-0328	WIRE FEED WELDER	240774	534928	09/24/2027	725.12		
001-300-876	22058	DIE ELECTRIC GREASE	240774	534928	09/24/2027	5.59		
001-300-876	42301	MIG WIRE	240774	534928	09/24/2027	74.79		
001-200-621	2011	CHEVY TAHOE UNIT #25	240760	534833	09/23/2024	18.92		
001-200-621	18IN	EXACTFIT BLADE #6-018-1	240760	534833	09/23/2024	22.44		
001-260-642	V	RIBBED BELT 25-100870HD	240769	534864	09/24/2024	61.99		
001-300-6222	FG0198	FUEL PUMP FORD F-350	240767	535031	09/25/2024	131.79		
001-300-6222	7762001	3 TON JACK STANDS	240789	535261	09/30/2024	46.32		
001-300-6222	46121497	FLAT JACK STRAPS	240790	535261	09/30/2024	119.95		
001-300-6222	2X6L	LIFT STRAPS	240790	535261	09/30/2024	63.85		
001-300-6222	56200	ELECTRODE HOLDER	240782	535259	09/30/2024	29.30		
001-300-6222	23700982	COW HIDE DRIVER	240782	535259	09/30/2024	17.99		
001-300-6222	1		240782	535259	09/30/2024	41.08		
001-300-6222	H28006-250R	HOSES	240782	535259	09/30/2024	111.86		
001-300-6222	062606	HOSE	240782	535259	09/30/2024	24.98		
001-300-6222	062608	HOSE	240782	535259	09/30/2024	26.98		
001-300-541	4800	BRAKE CLEANER	240783	535260	09/30/2024	15.12		
001-300-541	90524	CHUCK	240783	535260	09/30/2024	14.99		
001-300-541	90-5002	CHUCK AIR	240783	535260	09/30/2024	22.99		
001-300-876	RWBFL5M	CARLYLE 5 PCS	240791	535257	09/30/2024	41.99		

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	MOTOR PARTS COMPANY	241995	09/30/2024	10/08/2024	P.O. #	Invoice #	4,992.79	(CONTINUED)
	Account Number	Description				Date	Amount	
	001-300-876	RWLB5 CARLYES 5 PCS			240791	09/30/2024	417.99	
	001-300-876	49-66-6715 SOCKET EXTENSION			240791	09/30/2024	67.99	
	001-300-876	61-3520 SOCKET SET			240791	09/30/2024	96.50	
	001-300-876	11111 MECHANICS HAMMER KIT			240791	09/30/2024	130.00	
	001-300-876	20624 SLEDGE HAMMER			240791	09/30/2024	94.99	
	001-300-876	2960-22R MILWAUKEE TOOL FUEL			240791	09/30/2024	489.00	
	001-300-876	PSA4 4 PCS PLIERS SET			240791	09/30/2024	120.00	
	001-300-622	702HPC 5/8 HITCH PIN			240794	10/02/2024	7.76	
001	MS ANIMAL RESCUE LEAGUE	242016	09/30/2024	08/29/2024	P.O. #	Invoice #	9,108.00	
	Account Number	Description				Date	Amount	
	001-200-637	ANIMAL SHELTER CHARGES				08/29/2024		
	001-200-637	JAN-DEC 2022, 289 ANIMALS				08/29/2024	3,728.00	
	001-200-637	JAN-DEC 2023, 212 ANIMALS				08/29/2024	2,996.00	
	001-200-637	JAN-JULY 2024, 188 ANIMALS				08/29/2024	2,384.00	
	001-200-637	TOTAL NUMBERS OF ANIMALS 689						
001	MS LAW ENFORCEMENT TRAINING ACADEMY	241992	09/30/2024	10/08/2024	P.O. #	Invoice #	21,260.00	
	Account Number	Description				Date	Amount	
	001-200-610	TRAINING ACADEMY FOR 5 RECRUTS			240615	08/20/2024	20,000.00	
	001-200-610	AMMUNITION COST FOR FIREARM TR			240615	08/20/2024	1,260.00	
001	MS STATE FIRE ACADEMY	241994	09/30/2024	10/08/2024	P.O. #	Invoice #	915.00	
	Account Number	Description				Date	Amount	
	001-260-610	FIRE SER.MGT. 101 FOR WASHINGT			240734	09/03/2024	415.00	
	001-260-610	TAMARION HUBBARD FIREFIGHTER I			240602	09/30/2024	500.00	
001	ORKIN	241961	09/30/2024	09/17/2024	P.O. #	Invoice #	203.98	
	Account Number	Description				Date	Amount	
	001-120-672	PEST CONTROL SERVICE AT THE			265939142	09/17/2024	102.99	
	001-120-672	CITY HALL FOR SEPTEMBER 24			265939142	09/17/2024	100.99	
	001-150-672	TRIANGLE CENTER SEPT 24			265939154	09/18/2024		
001	PITNEY BOWES BANK INC PURCHASE	241969	09/30/2024	09/11/2024	P.O. #	Invoice #	606.00	
	Account Number	Description				Date	Amount	
	001-140-604	POSTAGE FOR THE CITY HALL				09/11/2024		
	001-140-604	ACCT # 8000909000438965				09/11/2024		
	001-140-604	CITY CLERK'S OFFICE				09/11/2024		
	001-140-604	METER REFILLS SEPT 11,24				09/11/2024	208.99	
	001-140-604	SUPPLIES ORDERED BY B.JOHNSON				09/12/2024	404.74	
	001-140-604	CREDIT PREVIOUS BALANCE				09/20/2024	-7.73	
001	PITNEY BOWES BANK INC PURCHASE	242017	09/30/2024	09/06/2024	P.O. #	Invoice #	145.55	
	Account Number	Description				Date	Amount	
	001-200-520	POSTAGE MAIL STATION AT THE				09/06/2024		
	001-200-520	YAZOO CITY POLICE DEPT				09/06/2024		
	001-200-520	ACCT # 8000909002726722				09/06/2024	145.55	

Alpha Listing of Claims  
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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	QUILL CORPORATION	242004	09/30/2024	10/08/2024			553.37	
	Account Number	Description	P.O. #	Invoice #	Date	Amount		
	001-120-525	2025 AT A GLANCE CALENDARS	240785	40767579	09/25/2024	63.16		
	001-120-525	BROTHER TN-221 3PK TONER	240785	40767579	09/25/2024	180.99		
	001-120-525	BROTHER TN-221 BLACK TONER	240785	40767579	09/25/2024	85.99		
	001-140-501	2025 AT A GLANCE PLANNER	240784	40767229	09/25/2024	22.39		
	001-140-501	SMALL PAPER CLIPS	240784	40767229	09/25/2024	12.99		
	001-140-501	QUILL BRAND RUBBER CLIPS	240784	40767229	09/25/2024	23.98		
	001-120-525	MULTI PURPOSE RUBBER BANDS #117	240784	40767229	09/25/2024	6.59		
	001-140-525	2025 AT A GLANCE DESK CALENDAR	240784	40767229	09/25/2024	47.37		
	001-140-525	PARK DAB AND SEAL/4 PACK	240784	40767229	09/25/2024	13.59		
	001-140-525	13 GALLON TRASH BAG	240784	40767229	09/25/2024	49.18		
	001-140-525	SOFT SOAP ANTIBACTERIAL	240784	40767229	09/25/2024	11.37		
	001-140-525	MEDIUM BINDER CLIPS	240784	40767229	09/25/2024	8.89		
	001-140-525	DAB N SEAL 4/PACK	240784	40767229	09/25/2024	13.29		
001	QUINT CARVER, CHANCERY CLERK	241975	09/30/2024	09/23/2024		26.00		
	Account Number	Description	P.O. #	Invoice #	Date	Amount		
	001-350-550	CEMETERY DEED FEE			09/23/2024	26.00		
	001-350-550	ODESSA CASTON			09/23/2024			
001	REPUBLIC SERVICES #823	241965	09/30/2024	09/26/2024		135.28		
	Account Number	Description	P.O. #	Invoice #	Date	Amount		
	001-200-699	ANIMAL CONTROL WASTE			09/26/2024	135.28		
	001-200-699	CONTAINER AT THE CITY BARN			09/26/2024			
	001-200-699	FOR OCT 2024			09/26/2024			
001	REPUBLIC SERVICES #823	241967	09/30/2024	09/26/2024		718.45		
	Account Number	Description	P.O. #	Invoice #	Date	Amount		
	001-300-650	DUMPTER RENTAL CITY BARN			09/26/2024			
	001-300-650	WASTE CONTAINER AT CITY BARN			09/26/2024	515.10		
	001-300-650	ENVIRONMENTAL RECOVERY FEE			09/26/2024	203.35		
	001-300-650	OCT 2024			09/26/2024			
001	RICKY'S AUTO PARTS & SALVAGE	242003	09/30/2024	10/08/2024		250.00		
	Account Number	Description	P.O. #	Invoice #	Date	Amount		
	001-300-622	20130 CHEVY PICKUP	240775	0882	09/25/2024	250.00		
001	SAMMAC	241958	09/30/2024	06/23/2024		1,800.00		
	Account Number	Description	P.O. #	Invoice #	Date	Amount		
	001-120-664	INFORMATION TECHNOLOGY			06/23/2024			
	001-120-664	ONSITE SUPPORT			06/23/2024	112.50		
	001-120-664	MAYOR S OFFICE			06/23/2024	300.00		
	001-140-614	CITY CLERK'S OFFICE			06/23/2024	712.50		
	001-120-664	SCAN ISSUES/MRS. TAYLOR			06/23/2024	75.00		
	001-120-664	AUDIT OF DEVICES FOR COY			06/23/2024			
	001-120-664	ISSUES WITH THE MAYOR'S			06/23/2024			
	001-120-664	LAPTOP			06/23/2024			
	001-120-664	BACKED UP/VERIFIED ALL			06/23/2024	600.00		

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SAMAC	Account Number 001-120-664	241958 09/30/2024	06/23/2024	P.O. #	Invoice #	06/23/2024	1,800.00 (CONTINUED) Amount
001	SAMAC	Account Number 001-200-501	242008 09/30/2024	10/08/2024	P.O. #	Invoice #	09/04/2024	344.04 Amount 344.04
001	SIRCHIE ACQUISITION COMPANY	Account Number 001-200-603 001-200-603 001-200-603 001-200-603	242007 09/30/2024	10/08/2024	P.O. #	Invoice #	08/14/2024	344.94 Amount 140.75 84.45 28.15 56.30 35.29
001	SIRIUS XM RADIO	Account Number 001-120-672 001-120-672 001-120-672	241979 09/30/2024	09/28/2024	P.O. #	Invoice #	09/28/2024	33.30 Amount 33.30
001	SOUTHERN CONNECTION	Account Number 001-200-550 001-200-550 001-200-550 001-200-550 001-200-550 001-200-550 001-200-550 001-200-550	242001 09/30/2024	10/08/2024	P.O. #	Invoice #	07/01/2024	450.96 Amount 30.00 118.00 85.98 44.99 34.00 36.00 59.00 42.99
001	SPARKLIGHT	Account Number 001-200-664 001-200-664 001-200-664	241963 09/30/2024	08/31/2024	P.O. #	Invoice #	08/31/2024	17.64 Amount 17.64
001	SPARKLIGHT	Account Number 001-260-695 001-260-695	241982 09/30/2024	09/27/2024	P.O. #	Invoice #	09/27/2024	98.04 Amount 98.04
001	TOSHIBA FINANCIAL SERVICES	Account Number 001-160-873 001-160-873 001-160-873 001-160-873	242019 09/30/2024	09/10/2024	P.O. #	Invoice #	09/10/2024	487.36 Amount 205.96 281.40

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Alpha Listing of Claims

Claims to be Released 09/30/2024

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	TOSHIBA FINANCIAL SERVICES Account Number 001-260-664 001-260-664 001-260-664	242020	09/30/2024	09/10/2024	P.O. # 45538086	Invoice # 09/10/2024 09/10/2024 09/10/2024	215.02	Amount 215.02
001	ULINE Account Number 001-300-541 001-300-541	242006	09/30/2024	10/08/2024	P.O. # 240761 240761	Invoice # 09/17/2024 09/17/2024	910.26	Amount 780.00 130.26
001	YAZOO VALLEY ELEC. POWER ASSN. Account Number 001-300-633 001-300-633 001-300-633	241968	09/30/2024	09/26/2024	P.O. # 40506001	Invoice # 09/26/2024 09/26/2024 09/26/2024	100.00	Amount 100.00
001	ZOO BEL BROADCASTING, LLC Account Number 001-120-615	241984	09/30/2024	09/30/2024	P.O. # 2490072	Invoice # 09/30/2024	333.33	Amount 333.33
FUND TOTAL	1 Claims	to	Checks	53 Total	104,265.48	Manual	Held	Total 104,265.48

Fund Name of Claimant Trans Release Date Claim Date Claim Number Check Number Claim Amount Approved/Disapproved

118	PM ENVIRONMENTAL INC	241980	09/30/2024	09/30/2024	P.O. #	Invoice #	Date	220,269.00	Amount
	Account Number								
	118-402-500						09/30/2024		
	118-402-500	GRANT EXPENSES				109017	09/30/2024		
	118-402-500	PROJECT # R007.04014.00					09/30/2024	220,269.00	
	118-402-500	INVOICE # 109017 (AASDH)					09/30/2024		
	118-402-500	727 EAST 8TH ST					09/30/2024		
	118-402-500	SUBCONTRACTOR SERVICES FOR					09/30/2024		
	118-402-500	DEMOLITION OF BUILDINGS AT					09/30/2024		
	118-402-500	SONS & DAUGHTERS HOSPITAL					09/30/2024		
FUND TOTAL	118 Claims	to	Checks	1 Total	220,269.00	Manual	Held	Total	220,269.00



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Alpha Listing of Claims

Claims to be Released 09/30/2024

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
420	C SPIRE	241998	09/30/2024	10/08/2024	P.O. # 240750	Invoice # C023880752	80.00	Amount 80.00
	Account Number 420-320-609	Description PEPLINK MAX BR1				Date 09/12/2024		
420	C SPIRE	241990	09/30/2024	09/22/2024	P.O. #	Invoice #	89.80	Amount 89.80
	Account Number 420-320-609	Description CELLULAR PHONE CHARGES				Date 09/22/2024		
	420-320-609	ACCT # 2610286	SEPT 2024			09/22/2024		
420	CINTAS CORPORATION	242009	09/30/2024	09/03/2024	P.O. #	Invoice #	564.71	Amount
	Account Number 420-320-550	Description UNIFORMS CLEANING				Date 09/03/2024		
	420-320-550	SOLID WASTE				08/26/2024		49.95
	420-320-550	SOLID WASTE				09/03/2024		148.13
	420-320-550	SOLID WASTE				09/09/2024		161.08
	420-320-550	SOLID WASTE				09/16/2024		69.77
	420-320-550	SOLID WASTE				09/23/2024		67.89
	420-320-550	SOLID WASTE				09/30/2024		67.89
420	KAYE'S FOOD MARKET #10	241985	09/30/2024	09/23/2024	P.O. #	Invoice #	22.00	Amount 22.00
	Account Number 420-320-525	Description BOTTLE WATER				Date 09/23/2024		
	420-320-525	RUBBISH PIT				09/23/2024		
420	MOTOR PARTS COMPANY	241996	09/30/2024	10/08/2024	P.O. #	Invoice #	186.97	Amount 33.09
	Account Number 420-320-621	Description PT2974				Date 09/18/2024		
	420-320-621	TCU23581				09/18/2024		26.65
	420-320-621	782-5252				09/30/2024		127.23
420	REPUBLIC SERVICES #823	241987	09/30/2024	09/30/2024	P.O. #	Invoice #	165.57	Amount 165.57
	Account Number 420-320-698	Description RUBBISH PIT WASTE CONTAINER				Date 09/30/2024		
	420-320-698	SERVICE FOR SEPTEMBER 2024				09/30/2024		
	420-320-698	9/1/24-9/30/24				09/30/2024		
420	RICHARD'S DISPOSAL OF JACKSON MS, INC	241956	09/30/2024	08/31/2024	P.O. #	Invoice #	83,250.00	Amount
	Account Number 420-320-672	Description RESIDENTIAL SERVICE FOR THE				Date 08/31/2024		
	420-320-672	CITY OF YAZOO CITY, MS				08/31/2024		78,930.00
	420-320-672	SMALL COMMERCIAL BUSINESSES				08/31/2024		4,320.00
	420-320-672	AUGUST 2024 INVOICE				08/31/2024		
420	SCOTT PETROLEUM CORP	241974	09/30/2024	09/24/2024	P.O. #	Invoice #	4.28	Amount 4.28
	Account Number 420-320-540	Description TANK RENT FOR SOLID WASTE'S				Date 09/24/2024		
	420-320-540	TANK/RUBBISH PIT				09/24/2024		
	420-320-540	ACCOUNT # 444092				09/24/2024		



SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	53 Total	104,265.48 Manual	Held	Total	104,265.48
FUND 118 Claims	to	Checks	1 Total	220,269.00 Manual	Held	Total	220,269.00
FUND 400 Claims	to	Checks	2 Total	130,324.56 Manual	Held	Total	130,324.56
FUND 420 Claims	to	Checks	10 Total	85,505.41 Manual	Held	Total	85,505.41
Total for all Funds		Checks	66 Total	540,364.45 Manual	Held	Total	540,364.45

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Fund Name of Claimant Trans Release Date Claim Date Claim Number Check Number Claim Amount Approved/Disapproved

001	ATMOS ENERGY	Account Number 001-150-631 001-150-631 001-300-631 001-120-631	Description UTILITIES - GAS TRIANGLE CULTURAL CENTER PUBLIC WORKS CITY HALL	250002	10/14/2024	10/01/2024	P.O. # 319252951	Invoice # 3014970069 3014969820	10/01/2024 10/01/2024 10/04/2024 10/03/2024	160.84	Amount 70.49 46.95 43.40
001	BANK OF YAZOO CITY	Account Number 001-260-854	Description 2022 NEW FIRE TRUCK	250007	10/14/2024	10/09/2024	P.O. # 8880600	Invoice #	10/09/2024	5,668.17	Amount 5,668.17
001	BANK OF YAZOO CITY	Account Number 001-300-876 001-300-876	Description JOHN DEERE BACKHOE STREET DEPT	250008	10/14/2024	10/09/2024	P.O. # 8762300	Invoice #	10/09/2024 10/09/2024	3,534.64	Amount 3,534.64
001	BANK OF YAZOO CITY	Account Number 001-200-876	Description (7) NEW POLICE UNITS/2022	250009	10/14/2024	10/09/2024	P.O. # 8940100	Invoice #	10/09/2024	5,548.77	Amount 5,548.77
001	CENTRAL MS PLANNING & DEVELOPMENT DIST.	Account Number 001-120-615 001-120-615 001-120-615 001-120-615	Description FISCAL YEAR 2025 DISTRICT ASSESSMENTS FOR THE CITY OF YAZOO CITY, MS	250005	10/14/2024	10/04/2024	P.O. # 5391	Invoice #	10/04/2024 10/04/2024 10/04/2024	3,862.00	Amount 3,862.00
001	MCGINNIS, MYRON	Account Number 001-140-677 001-140-677	Description CARE AND MAINTENANCE AT THE CITY HALL/10-14-2024	250001	10/14/2024	10/03/2024	P.O. # 10	Invoice #	10/03/2024	325.00	Amount 325.00
001	MOORE & MOORE TIRE SERVICE	Account Number 001-300-591 001-300-591 001-300-591 001-300-591 001-160-621	Description TRUCK #19 TRUCK #28 TRUCK #18 NEW BACKHOE INSPECTION TRUCK	250016	10/14/2024	10/09/2024	P.O. # 250022 250022 250022 250022 250022	Invoice #	10/02/2024 10/02/2024 10/02/2024 10/02/2024 10/02/2024	380.00	Amount 135.00 90.00 45.00 75.00 35.00
001	MOTOR PARTS COMPANY	Account Number 001-300-622 001-300-622 001-300-622 001-300-622 001-300-622 001-200-621 001-300-622 001-300-622 001-300-622 001-300-622	Description 250014 10/14/2024 10/09/2024 82929 PTO PIN ASST 701HPR HITCH PIN 701HPC HITCH PIN 1/2-2G8 BOLT HEX GRADE 8 12LN LOCK NUT 2007 FORD CROWN VIC UNIT #27 R38L90 RATCHET R12LF120 CARLYLE FLEX R14L90 RATCHET	250014	10/14/2024	10/09/2024	P.O. # 250001 250001 250001 250001 250001 250009 250009 250009 250009 250009	Invoice #	10/02/2024 10/02/2024 10/02/2024 10/02/2024 10/02/2024 10/03/2024 10/07/2024 10/07/2024 10/07/2024 10/07/2024	850.51	Amount 11.99 14.08 11.87 3.06 1.16 156.38 141.99 134.82 56.14

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	MOTOR PARTS COMPANY	250014	10/14/2024	10/09/2024	P.O.#	Invoice #	850.51	(CONTINUED)
	Account Number							Amount
	001-300-622	Description			535776	10/07/2024		27.42
	001-300-622	61-5300 UNIVERSAL JOINT			535776	10/07/2024		9.69
	001-300-622	25424060 DR U JOINT			535776	10/07/2024		6.99
	001-300-570	25428301 DR U JOINT			535774	10/07/2024		46.99
	001-300-570	25401837 15 IN ADJ WRENCH			535778	10/07/2024		165.41
	001-300-570	8448AAA 36 MONTH BATTERY			535778	10/07/2024		11.72
	001-300-570	89-7002 WIRE			535778	10/07/2024		11.72
	001-300-570	897000 WIRE			535778	10/07/2024		7.49
	001-300-570	HSD540 HD DRILL BIT 3/8			535778	10/07/2024		15.80
	001-300-570	CD540 DRL BIT			535778	10/07/2024		15.79
	001-300-570	82-2111 SWITCH			535778	10/07/2024		
001	SAMAC	250018	10/14/2024	10/09/2024	P.O.#	Invoice #	989.99	Amount
	Account Number							989.99
	001-200-918	Description			139118	10/07/2024		
		BROTHER MCF-L8950 CDW BUSINESS						
001	SHACKELFORD STEEL SERVICES, LLC	250019	10/14/2024	10/09/2024	P.O.#	Invoice #	188.80	Amount
	Account Number							188.80
	001-300-622	Description			3605	10/02/2024		
		16GA 4" X 8' SHEET						
001	SIMMONS TIRE SERVICE	250013	10/14/2024	10/09/2024	P.O.#	Invoice #	978.16	Amount
	Account Number							978.16
	001-260-642	Description			29698	10/04/2024		
		ADVANCE GL286A REGIONAL HWY A/						
001	TK ELEVATOR CORPORATION	250004	10/14/2024	10/01/2024	P.O.#	Invoice #	1,097.48	Amount
	Account Number							1,097.48
	001-120-672	Description			3008138956	10/01/2024		
	001-120-672	ELEVATOR MAINTENANCE INVOICE						
	001-120-672	10/1/24-12/31/24						
		CITY HALL						
001	TOSHIBA AMERICA BUSINESS SOLUTIONS	250006	10/14/2024	10/01/2024	P.O.#	Invoice #	434.76	Amount
	Account Number							
	001-140-661	Description			5702011	10/01/2024		256.03
	001-140-661	COPIER SERVICE			5702504	10/01/2024		3.70
	001-300-699	CITY CLERK'S OFFICE			572583	10/01/2024		48.62
	001-201-873	PUBLIC WORKS			5702853	10/01/2024		20.04
	001-120-661	MUNICIPAL COURT			5702885	10/01/2024		53.97
	001-260-664	MAYOR'S OFFICE			5703107	10/01/2024		4.58
	001-160-873	FIRE DEPT			5703108	10/01/2024		47.82
	001-200-873	CODE ENFORCEMENT						
		POLICE DEPT						
001	TRI AIR TESTING, INC.	250017	10/14/2024	10/09/2024	P.O.#	Invoice #	246.00	Amount
	Account Number							148.00
	001-260-622	Description			01050441	10/07/2024		38.00
	001-260-622	AIR.89: NFPA 1989 EDITION AIR			01050441	10/07/2024		60.00
	001-260-622	AIR.HDL: LOANED EQUIPMENT HAN						
	001-260-622	FREIGHT & MISC			01050441	10/07/2024		
FUND TOTAL	1 Claims	to	Checks	14 Total	24,265.12 Manual	Held	Total	24,265.12

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
420	BANK OF YAZOO CITY Account Number 420-320-876 420-320-876	250010	10/14/2024	10/09/2024	P.O. # 8940200	Invoice # 10/09/2024 10/09/2024	6,347.17 6,347.17	
420	BANK OF YAZOO CITY Account Number 420-320-876	250011	10/14/2024	10/09/2024	P.O. # 8810900	Invoice # 10/09/2024	5,125.94 5,125.94	
420	MOTOR PARTS COMPANY Account Number 420-320-541	250015	10/14/2024	10/09/2024	P.O. # 535777	Invoice # 10/07/2024	12.99 12.99	
FUND TOTAL 420	Claims	to	Checks	3 Total	11,486.10	Manual	Held	Total 11,486.10

SUMMARY OF ALL FUNDS

FUND	1	Claims	to	Checks	14	Total	24,265.12	Manual	Held	Total	24,265.12
FUND	420	Claims	to	Checks	3	Total	11,486.10	Manual	Held	Total	11,486.10
Total for all Funds				Checks	17	Total	35,751.22	Manual	Held	Total	35,751.22

GROSS WAGES	132744.12	
FEDERAL WITHHOLDING	6718.00	
FICA WITHHOLDING	8189.92	
FICA MATCH	8189.92	
STATE WITHHOLDING	2338.00	
TSA	12.50	
TSA MATCH		
GARNISHMENT	1293.12	
INSURANCE		
INSURANCE MATCH		
RETIREMENT	11590.17	
RETIREMENT MATCH	23402.52	
OTHER	6691.41	
OTHER MATCH	29681.89	
NET PAY	93995.64	
Student Loan Garnishment		
MEDICARE WITHHOLDING		1915.36
MEDICARE MATCH		1915.36
REGULAR HOURS		5791.11
OVERTIME HOURS		475.67
ANNUAL LEAVE HOURS ACCRUED		503.58
ANNUAL LEAVE HOURS TAKEN		385.18
SICK LEAVE HOURS ACCRUED		255.42
SICK LEAVE HOURS TAKEN		161.84
COMP TIME HOURS ACCRUED		2.00
COMP TIME HOURS TAKEN		22.00
TOTAL EMPLOYEES		97

GROSS WAGES	137765.56	MEDICARE WITHHOLDING	1988.19
FEDERAL WITHHOLDING	7233.10	MEDICARE MATCH	1988.19
FICA WITHHOLDING	8501.27	REGULAR HOURS	5966.50
FICA MATCH	8501.27	OVERTIME HOURS	492.32
STATE WITHHOLDING	2474.00	ANNUAL LEAVE HOURS ACCRUED	504.50
TSA	12.50	ANNUAL LEAVE HOURS TAKEN	386.56
TSA MATCH		SICK LEAVE HOURS ACCRUED	254.96
GARNISHMENT	912.00	SICK LEAVE HOURS TAKEN	74.54
INSURANCE		COMP TIME HOURS ACCRUED	29.75
INSURANCE MATCH		COMP TIME HOURS TAKEN	31.50
RETIREMENT	12023.89	TOTAL EMPLOYEES	98
RETIREMENT MATCH	24265.11		
OTHER MATCH	6708.41		
NET PAY	29659.44		
EIC (Earned Income Credit)	97912.20		
Student Loan Garnishment			

**EMERGENCY PROCLAMATION OF THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF YAZOO CITY DECLARING THE EXISTENCE OF AN EMERGENCY IN YAZOO CITY, MISSISSIPPI**

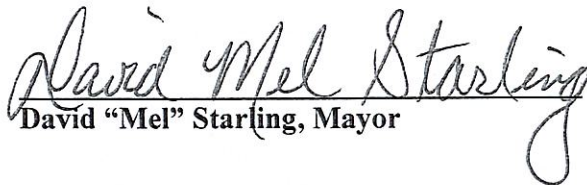
**WHEREAS**, the Board of Mayor and Aldermen of the City of Yazoo City, Mississippi, hereby find that conditions of extreme peril to the health, sanitation, and safety of persons and property have arisen within the City of Yazoo City, Mississippi, as a result of the rejection of the one (1) bid received for garbage collection services and the current contract for said services ending April 30, 2024; and

**WHEREAS**, the aforesaid conditions of extreme peril warrant and necessitate the proclamation of the existence of a local emergency in order to provide for the health, sanitation, and safety of the citizens and the protection of their property within the City of Yazoo City, Mississippi.

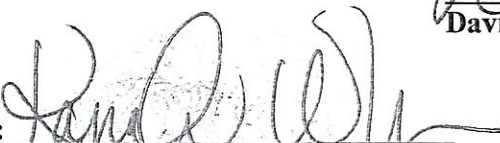
**NOW, THEREFORE, IT IS HEREBY PROCLAIMED** that in accordance with Section 33-15-17(d), Mississippi Code of 1972, as amended, a local emergency now exists throughout the City of Yazoo City, Mississippi, and shall be reviewed every thirty (30) days until such local emergency is no longer in effect and proclaimed terminated by the Board of Mayor and Aldermen of the City of Yazoo City, Mississippi.

**IT IS FURTHER PROCLAIMED AND ORDERED** that all City agencies, officers, employees and departments shall discharge their emergency responsibilities, as necessary, and provide emergency assistance in accordance with state law and as set forth in the City of Yazoo City's Emergency Operations Plan.

**DATE:** April 22, 2024

  
David "Mel" Starling, Mayor

**ATTEST:**

  
City Clerk, Yazoo City, Mississippi

# YAZOO CITY BOARD APPOINTMENTS

## Chart of Structure

BOARD	TERM YEARS	STRUCTURE
Election Commission	1	Not Staggered
Examining Board	3	Staggered (3:3), (3:2), (1:1)
Historical Preservation	6	Staggered (2:6), (3:5), (1:4,3,2,1)
Housing Authority	5	Staggered (1:5,4,3,2,1)
Parks and Recreation	3	Staggered (2:1), (5:2), (5:3)
Planning and Zoning	3	Not Staggered
Public Service Commission	5	Staggered (1:5,4,3,2,1)
School Board	5	Staggered (1:5,4,3,2,1)
Triangle Cultural Board	2	Staggered (1:3), (4:2)
Yazoo Port Commission	4	Staggered (1:4,3,2,1)

The Examining Board shall consist of seven (7) members licensed to do business with the City:

- Two master plumbers or gas fitters
- Two master electricians or electrical engineers
- Two air conditioning and/or heating contractors
- One representative from the construction industry, insurance industry, or a certified architect
- Certificates and privilege license (REQUIRED)

# YAZOO CITY BOARD APPOINTMENTS

The Historical Preservation Commission shall consist of nine (9) members all of whom have a demonstrated knowledge of or interest, competence, or expertise in historic preservation. To the extent available in the community, the city shall appoint professional members from the primary historic preservation-related disciplines such as:

- Urban planning
- American studies
- American civilization
- Cultural geography
- Cultural anthropology
- Interior design
- Law
- Resume

BOARD	NUMBER OF MEMBERS	CURRENT NUMBER OF MEMBERS
Election Commission	4	4
Examining Board	7	5
Historical Preservation	9	5
Housing Authority	5	5
Parks and Recreation	12	12 (6 County)
Planning and Zoning	5	4
Public Service Commission	5	5
School Board	5	5
Triangle Cultural Board	5	5
Yazoo Port Commission	?	3
Keep Yazoo City Beautiful	5	5

# YAZOO CITY BOARD APPOINTMENTS

## Current Nominations to Boards

### Election Commission () needed

NAME	DATE OF NOMINATION	ACTION REQUIRED

### Examining Board (Electrician HVAC) (1) needed

NAME	DATE OF NOMINATION	ACTION REQUIRED

### Historical Preservation Board () needed

NAME	DATE OF NOMINATION	ACTION REQUIRED
Patricia Nelson	9.23.2024	

# YAZOO CITY BOARD APPOINTMENTS


## Yazoo City Housing Authority Board () needed

NAME	DATE OF NOMINATION	ACTION REQUIRED

## Parks and Recreation Board () needed

NAME	DATE OF NOMINATION	ACTION REQUIRED

## Planning and Zoning Board () needed

NAME	DATE OF NOMINATION	ACTION REQUIRED

# YAZOO CITY BOARD APPOINTMENTS

## Public Service Commission Board (1) needed

NAME	DATE OF NOMINATION	ACTION REQUIRED
Cobie Collins, Sr.	9/23/2024	

## Triangle Advisory Board needs () needed

NAME	DATE OF NOMINATION	ACTION REQUIRED

## Yazoo Port Commission Board () needed

NAME	DATE OF NOMINATION	ACTION REQUIRED

## Recommendations

# YAZOO CITY BOARD APPOINTMENTS

- Examining Board: Appoint three (3) members for a term of three (3) years each.
- Per ordinance, section 17-11-1/7

Harvey Williams	Electrician HVAC	3	July 2024	July 2027
John Scott		3	June 2023	July 2026
Jeremy McCoy	HVAC/Electrician	3	June 2023	July 2026
Fred Dixon	Plumber	3	June 2023	July 2026
Pattie Wright	Insurance	3	June 2023	July 2026

- Historical Preservation: Appoint nine (9) members at initial staggered terms.
- Per ordinance, section 13-15-3, terms not to exceed 6 years

NAME	TERM	TERM START	TERM END	ACTION REQUIRED
George Dixon	6	July 2023	July 2029	
Delosia Miller	6	July 2023	July 2029	
Kim McCoy	6	July 2023	July 2029	
Rev. Robert Green	6	July 2023	July 2029	
Dorothy White	6	July 2023	July 2029	
Craig Wooten	6	July 2023	July 2029	
Miranda Purvis	6	June 2024	July 2030	
Vineshia Cotton	6	July 2024	July 2030	
Yolanda Curry	6	July 2019	July 2025	

- Yazoo City Housing Authority: Appoint one (1) member for a term of five (5) years.

NAME	TERM	TERM START	TERM END	ACTION REQUIRED
Herbert Scott, Jr	5	June 2021	July 2026	
Bettie Priest	5	July 2022	July 2027	
Stacey Leach	5	July 2023	July 2028	

# YAZOO CITY BOARD APPOINTMENTS

Glenda Shelby	5	June 2024	July 2029	
Mamie Jean Williams	5	June 2020	July 2025	

- Parks & Recreation: Must work with County. Appoint 4 members.
- Per HR Bill 3031, 3 year term
  - 2020, 2021, 2021, 2021, 2022, 2022

NAME	TERM	TERM START	TERM END	ACTION REQUIRED
				School District
Marcus Straughter	3	July 2024	July 2027	
David Claybon	3	July 2022	July 2025	
Richard Bass	3	July 2023	July 2026	
Ronald Johnson	3	July 2023	July 2026	
Joffre Washington	3	July 2023	July 2026	

- Planning & Zoning: Appoint three (3) members for a term of (3) years each.
- Per Ordinance, 3 year term

NAME	TERM	TERM START	TERM END	ACTION REQUIRED
Daniel Pender	3	July 2022	July 2025	
Oliver Sampson	3	July 2022	July 2025	
Robert Barton	3	July 2022	July 2025	
Mary Jean Wilkerson	3	July 2023	July 2026	
M.L. Coleman	3	July 2023	July 2026	

- Public Service Commission: Appoint one (1) member for a term of (5) years.

NAME	TERM	TERM START	TERM END	ACTION REQUIRED
Georgia Ingram	5	July 2021	July 2026	
Robert Coleman	5	July 2022	July 2027	
Debra Crook	5	July 2023	July 2028	
William Nelson	5	June 2024	July 2029	

# YAZOO CITY BOARD APPOINTMENTS

Mac Arthur Straughter	5	June 2020	July 2025	
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- Triangle Cultural Board: Appoint four (4) members for a term of (2) year each.
- No term limitations

NAME	TERM	TERM START	TERM END	ACTION REQUIRED
Delosia Miller	2	July 2023	July 2025	
Diane Sherman	2	July 2024	July 2026	
Jamie Patterson	2	July 2022	July 2025	
Sharon Turner	2	July 2024	July 2026	
Joe Henry Smith	2	June 2024	July 2026	

- Yazoo Port Commission:

NAME	TERM	TERM START	TERM END	ACTION REQUIRED
Jamie Carter	4	January 2024		County's Nominee
Larry White /2024	2	Remainder of 2022 term	July 2026	
Pattie Wright	4	July 2023	July 2027	

- Election Commission: Appoint 4 members for 1 year term each

NAME	TERM	TERM START	TERM END	ACTION REQUIRED
Barbara Haymer (Ward 1)	1	July 2024	July 2025	
Marcia Arp (Ward 2)	1	July 2024	July 2025	
Juanita Lear (Ward 3)	1	July 2024	July 2025	
Mamie Williams (Ward 4)	1	July 2024	July 2025	

**ORDINANCE AMENDING SECTION 2-9 OF THE CITY OF YAZOO CITY,  
MISSISSIPPI CODE OF ORDINANCES TO CHANGE THE SALARY OF THE  
ALDERMEN**

**Whereas** the Board of Mayor and Aldermen previously ordered an increase in the salaries of City employees;

**Whereas** the Board of Mayor and Aldermen previously found that the obligations of the City of Yazoo City were so immense that it was necessary to also apply a raise to members of the Board of Aldermen and budgeted accordingly;

**Whereas** the Board of Mayor and Aldermen previously determined that the City of Yazoo City was in a financial position that allowed for this raise in the salary of each member of the Board of Aldermen and implemented said raise in salary;

**Whereas** the Code of Ordinances was not amended to reflect the raise previously authorized and implemented by the Board of Mayor and Aldermen in 2021;

**Whereas** the Board of Mayor and Aldermen believe it to be in the best interest of the City that the Code of Ordinances be amended to reflect that the salaries for each Alderman were previously increased to \$2,223.26 per month, payable bi-weekly.

**IT IS, THEREFORE, HEREBY ORDAINED** by the Board of Mayor and Aldermen of the City of Yazoo City, in council convened that Section 2-9 of the Code of Ordinances of the City of Yazoo City, Mississippi, is hereby amended as follows:

SECTION 1.      Sec. 2-9. - Salary of aldermen.

Beginning with the first full pay period in ~~November~~~~December 2014~~~~December 2021~~, the compensation of the aldermen of the City of Yazoo City, Mississippi, shall be ~~\$1,513.002,179.67~~~~\$2,223.26~~ per month, payable bi-weekly.

SECTION 2. This ordinance shall become effective thirty (30) days from and after passage and publication.

## Granicus Proposal for Yazoo City, MS

### ORDER DETAILS

**Prepared By:** Andrew Collinsworth  
**Phone:** (940) 206-7730  
**Email:** andrew.collinsworth@granicus.com  
**Order #:** Q-382443  
**Prepared On:** 01 Oct 2024  
**Expires On:** 30 Nov 2024

### ORDER TERMS

**Currency:** USD  
**Payment Terms:** Net 30 (Payments for subscriptions are due at the beginning of the period of performance.)  
**Period of Performance:** The term of the Agreement will commence on the date this document is signed and will continue for 36 months.

## PRICING SUMMARY

The pricing and terms within this Proposal are specific to the products and volumes contained within this Proposal.

One-Time Fees			
Solution	Billing Frequency	Quantity/Unit	One-Time Fee
VoteCast Display - Setup and Configuration	Up Front	1 Each	\$2,650.00
VoteCast Tablet (ME) - Setup and Configuration	Up Front	1 Each	\$0.00
VoteCast - Online Training	Upon Delivery	6 Hours	\$2,544.00
iLegislate Voting - Setup and Configuration	Up Front	1 Each	\$0.00
SUBTOTAL:			\$5,194.00

New Subscription Fees			
Solution	Billing Frequency	Quantity/Unit	Annual Fee
VoteCast Standard Package (iLegislate)	Annual	1 Each	\$2,849.28
SUBTOTAL:			\$2,849.28

## FUTURE YEAR PRICING

Solution(s)	Period of Performance	
	Year 2	Year 3
VoteCast Standard Package (iLegislate)	\$3,048.73	\$3,262.14
<b>SUBTOTAL:</b>	<b>\$3,048.73</b>	<b>\$3,262.14</b>

## PRODUCT DESCRIPTIONS

Solution	Description
VoteCast Standard Package (iLegislate)	<p>VoteCast is a hybrid Software-as-a-Service (SaaS) solution that enables government organizations to streamline the meeting process for both the clerk's office as well as elected officials. By leveraging this solution, the client will be able to automate meeting data capture and display – improving accuracy and keeping all attendees informed of meeting proceedings. Available on a variety of hardware as well as the iLegislate platform, elected officials can use their touchscreens or tablets to motion, second, vote, and request to speak. This data automatically populates to the clerk software (LiveManager) ensuring accuracy and reducing workload. As action items occur during the meeting, TVs or projectors hooked up to VoteCast Display will automatically show the current agenda item, motion on the floor, vote result, and speaker timer as well as speaker name. VoteCast includes:</p> <ul style="list-style-type: none"> <li>• Unlimited user accounts</li> <li>• Unlimited meeting bodies</li> <li>• Access to one Granicus platform site</li> <li>• Access to the VoteCast software application for elected officials</li> <li>• Access to the VoteCast Display software application to output meeting proceedings to TVs or projectors in the meeting room</li> <li>• VoteCast Display (small form factor Dell CPU) is usually purchased through Granicus and should be represented on your proposal/quote</li> <li>• Client is responsible for purchasing compatible hardware (Compatible hardware includes Windows Desktops or tablets, Mac Desktops, or iPads)</li> </ul>
VoteCast Display - Setup and Configuration	<p>Implementation includes:</p> <ul style="list-style-type: none"> <li>• Access to an implementation consultant until project acceptance</li> <li>• Design service for VoteCast Display template updates</li> <li>• Access to video-based trainings around standard account functions and capabilities</li> </ul> <p><i>The implementation process takes four to six weeks, on average, depending on the availability of stakeholders.</i></p>

Solution	Description
VoteCast Tablet (ME) - Setup and Configuration	<p>Implementation includes:</p> <ul style="list-style-type: none"> <li>• Access to an implementation consultant until project acceptance</li> <li>• VoteCast installation on one of the following hardware setups: Dell CPU and ELO Touchscreens, Microsoft Surface tablets, or iLegislate-enabled devices</li> <li>• Access to video-based trainings around standard account functions and capabilities</li> </ul> <p><i>The implementation process takes four to six weeks, on average, depending on the availability of stakeholders.</i></p>
VoteCast - Online Training	Virtual training session with a Granicus professional services trainer
iLegislate Voting - Setup and Configuration	Setup and configuration of iLegislate Voting

## TERMS & CONDITIONS

- This quote, and all products and services delivered hereunder are governed by the terms located at <https://granicus.com/legal/licensing>, including any product-specific terms included therein (the "License Agreement"). If your organization and Granicus has entered into a separate agreement or is utilizing a contract vehicle for this transaction, the terms of the License Agreement are incorporated into such separate agreement or contract vehicle by reference, with any directly conflicting terms and conditions being resolved in favor of the separate agreement or contract vehicle to the extent applicable.
- If submitting a Purchase Order, please include the following language: The pricing, terms and conditions of quote Q-382443 dated 01 Oct 2024 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.
- This quote is exclusive of applicable state, local, and federal taxes, which, if any, will be included in the invoice. It is the responsibility of Yazoo City, MS to provide applicable exemption certificate(s).
- Any lapse in payment may result in suspension of service and will require the payment of a setup fee to reinstate the subscription.

**BILLING INFORMATION**

<b>Billing Contact:</b>		<b>Purchase Order Required?</b>	<input type="checkbox"/> - No <input type="checkbox"/> - Yes
<b>Billing Address:</b>		<b>PO Number:</b> <i>If PO required</i>	
<b>Billing Email:</b>		<b>Billing Phone:</b>	

**If submitting a Purchase Order, please include the following language:**

*The pricing, terms, and conditions of quote Q-382443 dated 01 Oct 2024 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.*

**AGREEMENT AND ACCEPTANCE**

By signing this document, the undersigned certifies they have authority to enter the agreement. The undersigned also understands the services and terms.

Yazoo City, MS	
<b>Signature:</b>	
<b>Name:</b>	
<b>Title:</b>	
<b>Date:</b>	

CITY OF YAZOO CITY, MISSISSIPPI  
INFORMATION TO PROPONENTS  
REQUEST FOR PROPOSALS  
FOR  
RESIDENTIAL SOLID WASTE COLLECTION, SMALL COMMERCIAL & DISPOSAL

BOARD OF MAYOR AND ALDERMEN

DAVID “MEL” STARLING, MAYOR  
CHARLIE JENKINS, WARD 1  
MACKLYN AUSTIN, WARD 2  
JAMIE MCCOY, WARD 3  
ELIZABETH THOMAS, WARD 4  
KANEILIA WILLIAMS, CITY CLERK

CITY OF YAZOO CITY  
128 E. JEFFERSON ST.  
YAZOO CITY, MISSISSIPPI 39194

**REQUEST FOR PROPOSAL**  
**Collection Services**

Sealed Proposals are invited and will be received by the City of Yazoo City, Mississippi for collection and disposal of Residential and Small Commercial Solid Waste for the City of Yazoo City for a term up to a three (3) year period.

The scope of the solid waste collection for which proposals are being solicited includes the following types of waste: household garbage and small commercial (not dumpsters) garbage that is placed in bins. Any contract resulting from this request for proposal shall not take effect until May 1, 2025.

Proposals must be made on the proposal forms and in accordance with Instructions to Proponents furnished by the City. Information to Proponent, Proposal Form, and Contract Documents are on file in the Office of the City Clerk, 128 East Jefferson, Yazoo City, Mississippi, 39194, phone number 662-746-1401 or fax 662-746-6506 and may be acquired by emailing Kaneilia Williams, the Yazoo City Clerk at [kwilliams@yazoocityms.us](mailto:kwilliams@yazoocityms.us).

Proposals must be received in the office of Yazoo City Clerk on or before Monday, December 9, 2024 at 11:00 a.m. local time. Proposals must be in a sealed envelope and may be mailed or hand delivered. Faxed or emailed proposals will not be accepted. The envelope containing the proposal must be sealed and plainly marked "**City of Yazoo City 2024 Proposal for Residential and Small Commercial Solid Waste Collection and Disposal**". If forwarding by mail, the sealed envelope containing the Proposal must be enclosed in another envelope and addressed as specified in the proposal documents.

**Proposals will be opened and read publicly at the City Board meeting at 2:00 p.m. on Monday, December 9.** Any contract awarded will be authorized by an order or resolution spread upon the minutes of the governing authorities for the City of Yazoo City, Mississippi.

A bid bond must accompany the proposal and Proponents must submit with their proposal one of the three: proof of current insurance, Certificate of Insurance, or a letter from your carrier/agent stating that you can provide insurance in accordance with the Instructions to Proponents.

The City reserves the right to reject any or all proposals, to waive irregularities and/or informalities in any proposal, and to make an award in any manner, consistent with law, deemed in the best interest of the City.

WITNESS MY SIGNATURE THIS THE \_\_\_\_ DAY OF \_\_\_\_\_, 2024.

*/s/Kaneilia Williams, City Clerk*

**INFORMATION PROPOSERS RESPONDING TO  
CITY OF YAZOO CITY REQUEST FOR PROPOSALS  
RESIDENTIAL & SMALL COMMERCIAL SOLID WASTE COLLECTION & DISPOSAL**

1. **RECEIPT AND BID OPENING**

The City of Yazoo City (the "City") will receive Proposals on the Proposal Forms attached. All information must be appropriately completed. Proposals will be received at the office of the City Clerk until 11:00 a.m. local time, Monday, December 9, 2024. The envelopes containing the Proposals must be sealed and addressed to Kaneilia Williams, City Clerk of the City of Yazoo City, and plainly marked "**Proposal for Residential & Small Commercial Solid Waste Collection & Disposal**". The proposals will be opened and read publicly at the City's Board meeting at 2:00 p.m. on Monday, December 9, 2024, and will be evaluated following the Board meeting.

2. **PREPARATION and SUBMISSION OF THE PROPOSAL**

The City of Yazoo City currently utilizes a paid contractor for the collection of solid waste pursuant to an emergency contract. The scope of the solid waste collection for which proposals are being solicited includes the following types of waste: household garbage and small commercial container pickup (no dumpsters). Any contract resulting from this request for proposal shall not take effect until May 1, 2025.

All Proposals shall be made on the Contractor's Proposal Form attached and shall state the cost for the work to be performed in both words and figures and must be signed by the person legally authorized to represent the proposer. All blank spaces in each Bid Form together with appropriate schedules must be completed in full in ink or typewritten, in both words and figures.

If a unit price already entered by the Proposer on the Proposal Form is to be altered, it shall be crossed out with ink and the new unit price bid entered above or below it, and initialed by the proposer in ink.

The Proposal received will be compared with the summation of the unit price(s) and the products of the quantities of items listed at the unit prices proposed. In case of a discrepancy between the total shown in the Proposal and that obtained by adding the products of the quantities of items at the unit prices, the unit prices as written out in words in the Proposal Form shall govern and any errors found in said products, and in the addition, will be corrected.

Each Proposal, together with appropriate information, must be submitted in a sealed envelope, the envelopes containing the Proposal must be sealed and addressed to Kaneilia Williams, City Clerk, City of Yazoo City, and plainly marked "**Proposal for Residential Solid Waste Collection & Disposal**". If forwarding by mail, the sealed envelope containing the Proposal must be enclosed in another envelope addressed as specified in the Proposal. The City may consider as irregular any Proposal not prepared and submitted in accordance with the provisions hereof and may waive any informalities or reject any or all Proposals.

- 
- Any Proposal may be withdrawn prior to the above scheduled time for the receipt of the Proposal or authorized extension.

Any Bid received after the time and date specified above will not be considered.

3. **BID SECURITY AND EVIDENCE OF INSURANCE**

Each Proposal must be accompanied by a bond of the Proposer, in an amount equal to Twenty Five Thousand Dollars (\$25,000) made to the City of Yazoo City, as a guarantee on the part of the Proposer that it will, if called upon to do so, accept and enter into a contract in the form attached or form as may mutually be agreed upon by the City and the selectee Proponent, to do the work covered by such Proposal and at the rates stated therein and to furnish a corporate surety for its faithful and entire fulfillment. Bonds will be returned promptly after the City and the selected Proposer have executed the Contract, or, if no Proposer's Proposal has been selected within ninety (90) days after the date of the opening of Proposal, upon demand of the Proposer at any time thereafter, so long as the company has not been notified of the acceptance of its Proposal.

4. **LIQUIDATED DAMAGES FOR FAILURE TO ENTER INTO THE CONTRACT**

The Contract shall be deemed as having been awarded when formal "Notice of Award" shall have been mailed by the City to the Proposer by certified or registered mail, return receipt requested. The Proposer to whom the Contract awarded will be required to execute three (3) copies of the Contract substantially similar to the document included in these proposal documents or any contract form mutually agreed upon by the City and the selected Proposer and to furnish the required insurance certificates. If the Proposer refuses or fails to do so within twenty (20) days after receipt of formal Notice of Award, the Proposer will be deemed to have abandoned all rights and interests in the award, and the Proposer's bid bond may be declared forfeited to the City as liquidated damages, and the contract may be awarded to the next best qualified Proposer or the work re-advertised for Proposals as the City may elect.

5. **SECURITY FOR PERFORMANCE**

The successful Proposer will be required to furnish a performance bond as security for the faithful performance of this Contract. Performance bond must be in the amount of \$1,000,000.00 payable to the City of Yazoo City.

The costs for the bonds described above shall be paid by the Contractor. The performance bond must be tendered to the City at the time of the contract's execution and delivery.

The surety on the bond shall be a duly authorized corporate surety company authorized to do business in the State of Mississippi.

6. **POWER OF ATTORNEY**

Attorney-in-fact who signs bonds must file with each bond a certified and effectively dated copy of their power of attorney.

7. SCOPE OF WORK

The work under this Contract shall consist of the collection and disposal of solid waste. The solid waste to be collected and disposed of is as follows: Pick up from existing household or small business containers or if second option is selected from Contractor furnished containers.

8. CONDITIONS

Each Proposer should fully acquaint itself with conditions relating to the scope and restrictions attending the execution of the work under the Contract. A Proposer responding to this Request for Proposals should thoroughly examine and become familiar with all requirements of the City related to the work to be performed and the contract terms.

It is also expected that the Proposer will investigate and determine conditions which may affect its ability to perform the work.

The failure or omission of any Proposer to receive or examine any form, instrument, addendum or other document, or to acquaint itself with existing conditions, shall in no way relieve it of any obligations with respect to his Proposal or the Contract. The City will make the necessary documents available to the Proposers.

The Proposer shall make its own determination concerning conditions, shall assume all risk and responsibility and shall complete the work in and under conditions it may encounter or create, without extra cost to the City.

The Proposer is advised that all applicable federal, state, local laws, municipal ordinances, and the rules and regulations of all authorities having jurisdiction concerning the work to be performed shall apply to the Contract for its duration and will be deemed to be included in the Contract as though printed in full in the Contract.

The Contractor must agree to afford the City of Yazoo City the opportunity to purchase equipment used to perform the work if the agreement is terminated for default by the Contractor. The purchase price of the equipment will be the depreciated net book value of the equipment, and the option must be exercised by the City within thirty (30) days of the termination of the agreement.

The Request for Proposals and any Addenda issued by the City of Yazoo City shall comprise and be considered a part of the contract.

9. ADDENDA AND EXPLANATION

Explanations desired by a prospective Proposer shall be requested of the City in writing, and if explanations are necessary, a reply shall be made in the form of an Addendum, a copy of which will be forwarded to each Proponent. Every request for such explanation shall be in writing addressed to Kaneilia Williams, the City Clerk at [kwilliams@yazoocityms.us](mailto:kwilliams@yazoocityms.us) and received on or before December 2, 2024, to be considered for reply.

Any verbal statements regarding same by any person prior to the award shall be unauthorized and not binding.

Addenda issued to Proposers prior to date of receipt of Proposals shall become a part of the Contract Documents, and all Bids shall include the work described in the Addenda.

Any or all interpretations and any supplemental instructions will be in the form of written Addenda, which, if issued, shall be mailed to all prospective Bidders (at the respective addresses furnished) not later than 48 hours prior to the date fixed for the Submittal of Proposals.

10. NAME, ADDRESS AND LEGAL STATUS OF THE PROPONENT

The Proposal must be properly signed in ink and the address of the Proposer given. The legal status of the Proposer whether corporation, partnership, or individual, shall also be stated in the Proposal.

A corporation shall execute the Proposal by its duly authorized officers in accordance with its corporate by-laws and shall also list the state in which it is incorporated. A partnership Proposer shall give full names of all partners. Partnership and individual Proposers must state in the Proposal the names of all persons interested therein.

The place of residence of each Proposer or the office address in the case of a firm or company, with county and state and telephone number must be provided following the Proposer's signature.

If the Proposer is a joint venture consisting of a combination of any or all the above entities, each joint venture shall execute the Proposal.

Anyone signing a Proposal as an agent of another must submit with the Proposal evidence of his authority to do so.

11. COMPETENCY OF BIDDER

The receipt of the Proposal shall not be construed as an acceptance of the Proposer as a qualified and responsible Proposer. The City reserves the right to determine the competence of a Proposer based on information made available irrespective of the source.

The following supporting data regarding the qualifications and capacity of the Proposer must be included in the proposal submitted:

- (A) An itemized list of the Proposer's equipment available for use on the Contract with the City of Yazoo City;
- (B) Evidence that the Proposer is in good standing under the laws of the State where incorporated, and, in the case of corporations organized under the laws of any other State, evidence that the Proposer is licensed to do business and in good standing under the laws of the State of Mississippi or a sworn statement that it will take all necessary action to become so licensed if its Proposal is accepted;

- (C) Evidence that Proposer-has a minimum of five (5) years experience collecting Solid Waste in a governmental jurisdiction with a population exceeding 5,000;
- (D) The resumes of persons who will be assigned to the project;
- (E) Two letters of references from current customers of the Proposer, one of which must be from a jurisdiction in which has a population exceeding 5,000;
- (F) The audited financial statement of the Proposer for the two years preceding the submission of the proposal.
- (G) Documentation from the planned disposal site confirming that it will receive waste collected if the Proposer is awarded the contract.

12. **BASIS OF THE BID**

Proposals for Residential Solid Waste Collection & Disposal are solicited using rates for each type of work. Proposals will be compared using the rates for each type of work. Proposals will be compared using rates proposed and other factors set forth in the RFP. The rates, as written out in words in the Proposal, shall govern and any errors found will be corrected. The City reserves the right to select and award more than one contract if it is determined to be in the best interest of the City.

13. **QUANTITIES**

There are approximately 3,508 Residential and 196 Small Commercial Customers. The amount of disposal tonnage for selected months are as follows:  
 June 2016- 333.31 tons, July 2016- 317.19 tons, August 2016-332.3 tons. The contractor will be paid monthly based on the actual number of customers served at the monthly unit price per cart customer. The contractor must agree to provide up to a minimum of 10 carts and/or bins to the City each month to address replacement needs. The contractor must agree to collect all garbage on the day for each route schedule. The Contractor is solely responsible for replacing any damaged carts within ten (10) days of notification from the customer or the City. Many of the businesses have private dumpsters which are not currently collected by the City.

14, **METHOD OF AWARD**

The City reserves the right not to accept any Proposal or to reject any or all Proposals, and to waive defects or irregularities in any Proposals. Any alteration, erasure or interlineations of the Contract Documents and the Proposal shall render the accompanying Proposal irregular and subject to rejection by the City. An irregular Proposal need not be rejected by the City and may be accepted and considered. The City anticipates that the contracts will be awarded within ninety (90) days following the date that Proposals are received.

Proposals for this project will be rated based on the following criteria set forth in Section 31-7-13 of the Mississippi Code:

1. Price (40 points)
2. QUALIFICATIONS, knowledge, and technical expertise in this and similar projects (20 points)
3. EXPERIENCE, collecting solid waste and recyclable materials in a governmental jurisdiction with a population of 5,000 or more (20 points)
4. CAPACITY FOR PERFORMANCE, and Financial Responsibility to perform required services in a timely manner, given current workload staff and equipment. (20 points)

The proposals will be evaluated and rated; however, the governing authorities reserve the right to determine the Proposer(s) who will be awarded the contract(s).

15. DISPOSAL SITES

The Proposer shall select and pay the disposal site and the disposal fees shall be included in the unit price for each customer.

## **CITY OF YAZOO CITY, MISSISSIPPI**

### **Residential Solid Waste Collection, Small Commercial & Disposal**

#### **INFORMATION FOR PROPOSERS**

1. Residential and Small commercial customers may be served by one existing 64 - gallon cart or 96-gallon cart (or the equivalent) for collections of solid waste generated by these houses and/or businesses.
2. The number of customers shown in the RFP may increase or decrease based on new homes or vacant homes and new or closing businesses. The selected contractor may also verify by performing a house count.
3. The successful Proposer will be required to keep a minimum of 10 carts in storage at the City's facilities at all times for replacement or new customers.  
If contractor fails to have 10 carts available to the City by the first of each month, Contractor will agree to pay a penalty of \$30.00 per cart which will be deducted from the monthly invoice.
4. The successful Proposer will only be required to collect household and small commercial residual solid waste in the cart. Collection of yard waste and white goods is not within the scope of this contract. The contractor will be required to collect any waste that is not in cart or bin if within the scope/amount of waste that the cart would reasonably contain.
5. Successful Proposer agrees that a penalty of \$30.00 per cart for each cart not collected on the scheduled day will be deducted from each monthly payment to the contractor. The Public Works Director or the Street Superintendent will determine the number of misses. Misses will be defined as those carts not emptied by the start of business the second day of the scheduled pickup which is typically 7:00 am. The \$30.00 fee shall apply to the first 100 carts missed each month. Misses after the first 100 carts shall be assessed at \$50.00 each.
6. Contractor is to list Holidays when garbage will not be collected (i.e., Christmas, New Years, Fourth of July, etc.).(See proposed contract)
7. There are approximately 3,508 Residential and 196 Small Commercial Customers.
8. The compensation paid contractor shall be increased or decreased thirty (30) days after the initial year in accordance with the same percentage increase or decrease of the United States Department of Labor All Items Consumer Price Index for the South Group Less Than 50,000 Population established in the preceding year.
9. Disposal Fees for garbage are included in each of the monthly charges for each service.

**CONTRACTOR'S PROPOSAL**

**For**

**Residential & Small Commercial Solid Waste Collection & Disposal**

**To:** The Board of Mayor and Aldermen  
City of Yazoo City, Mississippi

PROPOSAL of \_\_\_\_\_

\_\_\_\_\_  
(an individual), (a partnership), (a corporation duly organized under the laws of the  
State of \_\_\_\_\_

The undersigned having carefully read and considered the terms and conditions of the proposal documents for Residential & Small Commercial Solid Waste Collection and Disposal for the City of Yazoo City, does hereby offer to perform such services on behalf of the City, of the type and quality and in the manner described, and subject to and in accordance with the terms and conditions set forth in the Proposal Documents at the rates (expressed in words and figures) hereinafter set forth:

**CITY OF YAZOO CITY  
FOR RESIDENTIAL & SMALL COMMERCIAL SOLID WASTE COLLECTION &  
DISPOSAL**

The following is the Proposal the City may be interested in for a contract period up to three (3) years.

**Solid Waste Collection - Options**

1. Pickup and dispose existing Residential containers twice a week PER Month  
each \$ \_\_\_\_\_
2. Pick up and dispose existing Small Commercial containers twice a  
week PER Month each \$ \_\_\_\_\_

**Company Name:** \_\_\_\_\_

Proposer hereby agrees to commence work under this contract which will be prepared by the City on or before a date to be specified in written "Notice to Proceed" of the owner.

**PROPOSER ACKNOWLEDGES RECEIPT OF THE FOLLOWING ADDENDUM:**

\_\_\_\_\_  
PROPOSER

BY: \_\_\_\_\_  
Signature of Authorized Representative

DATE: \_\_\_\_\_

PRINCIPAL OFFICE ADDRESS:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(City) (County) (State)  
Telephone: \_\_\_\_\_

(SEAL)

**SAMPLE PROPOSED CONTRACT**

**CITY OF YAZOO CITY, MISSISSIPPI  
RESIDENTIAL SOLID WASTE COLLECTION AND DISPOSAL  
CONTRACT AND TERMS**

This contract entered into this date between the City of Yazoo City, Mississippi, a municipal corporation, acting herein through its Mayor Diane Delaware, being duly authorized, (herein after referred to as "City") and, (Successful Bidder),  
(address) (herein after referred to as "Contractor").

1. **DEFINITIONS-** For the purposes of this Agreement, the following words and terms shall have the meaning shown. When inconsistent with the context, words used in the present tense include the future, words in the plural number include the singular number, and words in the singular number include the plural number, the word "shall" is always mandatory and not merely directory.
  - a. **COLLECTION** - The act of removing solid waste to a disposal facility.
  - b. **COMMERCIAL ESTABLISHMENT** - Any public or private place, building and/or enterprise devoted in whole or in part to a franchise enterprise whether nonprofit or profit in nature except where such place, building and/or enterprise constitutes a single family residence or a multiple family dwelling.
  - c. **SMALL COMMERCIAL SOLID WASTE-** All types of solid waste generated by stores, offices, restaurants, warehouses, and other non-manufacturing activities, excluding residential and industrial waste.
  - d. **CONSTRUCTION AND DEMOLITION WASTE** - Solid waste resulting solely from construction, remodeling, repair, or demolition operations on buildings, or other structures, but does not include inert debris, land-clearing debris, yard debris, or used asphalt, asphalt mixed with dirt, sand, gravel, rock, concrete, or similar nonhazardous material.
  - e. **RESIDENTIAL HOUSEHOLD GARBAGE** - Every waste accumulation and animal and vegetable matter which attends the preparation use, cooking, processing, handling or storage of meats, fish, fowl, fruits, vegetables or other matter which is subject to decomposition, decay, putrefaction, and the generation of offensive and noxious gasses or odors, or which during or after decay may serve as a breeding or feeding for flies, insects or animals.
  - f. **LANDFILL** - A disposal facility or part of a disposal facility where waste is placed in or on land and that is not land treatment facility, a surface impoundment, an injection well, a hazardous waste long-term storage facility or a surface storage facility.
  - g. **RESIDENTIAL UNIT** - A dwelling within the service area as hereinafter defined, occupied by a person or group of persons. A residential unit shall be deemed occupied when water and electric services, either public or private, are being supplied thereto. Each unit or an apartment, townhouse, or condominium dwelling whether single or multi-level construction, shall be treated as a residential unit.

- h. **SERVICE AREA** - All residential units and small commercial businesses in the City of Yazoo City including those areas adjacent to the City of Yazoo which are having their garbage picked up.
- i. **SOLID WASTE DISPOSAL SITE**-A location at which solid waste is disposed of by incineration, sanitary landfill, or other approved method.
- j. **TREE TRIMMING** - Every waste accumulation of tree branches, parts of trees, bushes or shrubs, or other matter usually creating refuse in the care of trees and large bushes. This does not include trimmings by tree surgeons, contractors, and other for hire nor shall it include removal of large debris caused by events described in paragraph **21**. Tree trimmings shall be cut into lengths or not more than five (5) feet and placed at the curb for collection, but not in the paved portion and not over fifty (50) pounds in weight or ten (10) inches in diameter.

2. **TERM OF AGREEMENT** - This agreement shall be for a term of \_\_\_\_\_ and terminating at midnight, \_\_\_\_\_. Contractor shall commence operation under this contract at \_\_\_\_\_

3. **NOTICE**-All notice hereunder if given to the City shall be given as follows:

<b>City of Yazoo City</b>	<b>and City of Yazoo City</b>
Office of the City Clerk	Director of Public Works
<b>Post Office Box 689</b>	
<b>Yazoo City, MS 39194</b>	_____

And if to Contractor:

\_\_\_\_\_  
(Contractor)  
\_\_\_\_\_  
\_\_\_\_\_

All notices shall be given via United States Postal Service certified mail, postage prepaid, by the date of the postmark of the envelope containing the notice. Notice shall be effective upon receipt by the party if the envelope containing the notice was addressed as specified in this contract.

4. **SCOPE OF SERVICE** -The Contractor shall furnish all labor, vehicles and materials to collect and dispose of all household garbage and small commercial garbage collection. Collection shall be two (2) times per week for household and small commercial garbage. There shall be at least two (2) days intervening between the first collection per week and the second collection per week.

ir. **HOLIDAYS RECOGNIZED**- For the purposes of this agreement, the Contractor recognizes the following holidays and will not provide collection services on the holidays listed:

New Year's Day (January 1<sup>st</sup>)  
Independence Day (July 4<sup>th</sup>)  
Thanksgiving Day (Fourth Thursday in November)  
Christmas Day (December 25<sup>th</sup>)  
Martin Luther King Holiday (Third Monday in January)

The Contractor will not be required to make up collections which are missed because of the Contractor's recognition of the holidays.

- b. **NOTIFICATION OF CUSTOMERS** - The Contractor shall provide reasonable public relations, such as radio and newspaper, to notify all City of Yazoo City customers about changes in collection procedures and/or collection day at no additional cost to the City.
- &. **LANDFILL** - All collections made by the Contractor shall be transported at the sole cost and expense of the Contractor to the landfill chosen by the Contractor. If the landfill closes, or increases its rate, an equivalent adjustment to the costs paid by the City of Yazoo shall be paid by the City of Yazoo City provided the rate adjustment stems from factors beyond the control of the Contractor.
- d. **COLLECTION SPECIFICATIONS**-The City shall require its citizens and users of the service to be provided by the Contractor to place eligible waste within five (5) feet of the street curbline. Eligible waste shall not be in areas inaccessible to the Contractor. Eligible waste to be collected shall be easily and readily accessible by the Contractor or its employees.
- ( e-c **HANDICAPPED SERVICES**- The Contractor agrees to provide collection services at the back door of a home where a physician certifies that ALL residents of the home are physically unable to deliver their collection item containers to the curb. Services provided pursuant to this paragraph shall be provided at no additional charge to the City of Yazoo.
5. **INTENT AND PURPOSE**- It is the intent and purpose of this Agreement that the Contractor will assure the efficient, healthful, economic and esthetic operation of residential solid waste collection and disposal service for citizens of Yazoo City. Therefore, the Contractor shall perform its work in a manner which will reduce the incidents of spillage. The Contractor shall also use reasonable and best efforts to insure that misses are not frequent. The Contractor shall investigate and respond to reports of misses within forty eight (48) hours.
6. **PERFORMANCE BOND**- The Contractor shall provide performance bond with a surety company qualified to do business in the State of Mississippi upon executing this Contract in the

amount of \$1,000,000.00 with the City as oblige and conditioned upon the Contractor faithfully performing all of the terms and conditions of this Contact.

7. **INDEMNITY CLAUSE-** The Contractor agrees to indemnify and hold the City harmless from any claims, actions, suits, causes of action or demands, including court costs and reasonable attorney's fees, arising out of the Contractor's provision of the services, equipment and personnel described in this contract. The Contractor's obligation to indemnify the City applies to claims which may be brought by federal or state regulatory agencies, including but not limited to the Mississippi Department of Environmental Quality and the United States Environmental Protection Agency and also applies to claims of individuals for personal injury and or property damage.
8. **LOCAL SUPERVISION** - The Contractor agrees to monitor and track route performance and complaints on a local basis. A physical presence within the route system and personal interaction with customers as well as the Contractor personnel is believed to be essential to effective route management and client satisfaction. Contractor shall receive and investigate complaints timely and resolve same within seventy two (72) hours of receipt.
9. **CANCELLATION** - If the Agreement is terminated because of default by the Contractor the City shall have the right to purchase the equipment that the Contractor is using to perform solid waste collection services in Yazoo City. The purchase price for the equipment will be the depreciated net book value of the equipment. The City's option to purchase the Contractor's equipment shall be available for a period of thirty (30) days following the provision of the Notice of the termination of the agreement.
10. **EQUIPMENT GUARANTEE** - The Contractor guarantees that equipment and vehicles assigned for collection will be clean and mechanically sound and maintained in proper working order. The Contractor will also insure that sufficient spare vehicles and containers will be available at all times to insure efficient, prompt and orderly collection of waste as provided in the contract.
11. **COMPENSATION** - The City will pay the Contractor for the services and equipment identified in this Contract as follows:  
\_\_\_\_\_per month for each residential unit and \_\_\_\_\_per month for each small commercial collection unit. The Contractor will invoice the City by the twenty-fifth (25<sup>th</sup>) day of each month. Payment by the City to the Contractor will be made on the claim docket each month. The Contractor shall not receive any additional compensation other than the compensation specified in Paragraphs 11, 12, and 14 of this contract.
12. **RATE ADJUSTMENT** - The compensation paid Contractor shall be increased or decreased thirty (30) days after the initial year in accordance with the same percentage increase or decrease of the United States Department of Labor All Items Consumer Price Index, for the South Group, less than 50,000 population established in the preceding year.
13. **COLLECTION REGULATIONS-Collection** prices are based on ordinances of the City of Yazoo City governing Solid waste collection and disposal.
14. **DISPOSAL** -All waste shall be disposed of by the Contractor at sites chosen by the Contractor. Payment for disposal will be the responsibility of the Contractor.

•  
( ' **If the Contractor incurs additional costs as a result of being required to use a landfill other than the one specified in its response to the Request for Proposal, then the City will pay the contractor an amount equivalent to the actual additional costs provided the Contractor furnishes proof of the additional costs and provided that the need for use of an alternate landfill arose from circumstances beyond the control of the Contractor.**

15. **FRANCHISE FEE**- The Contractor shall comply with all ordinances regarding the grant of a franchise or license for collection and disposal of solid waste including the payment of any franchise fee.
16. **CUSTOMER COUNT** - On or before, \_\_\_\_\_, the Contractor will furnish to the City a written statement of the number of residential customers served under the terms of this Contract. The City may at any time during the Contract, by written notice to the Contractor, request a joint count of the number of residential customers to be conducted. Within thirty (30) days from the date of the City's notice, the City and the Contractor shall together conduct a joint count of the number of residential customers served under this Contract. The number of residential customers fixed by such a joint count shall fix the number of residential customers for the purposes of this Contract until the number of residential customers is amended in accordance with the terms of this Contract. The Contractor shall have the right at any time during the term of this Contract to amend the Contractor's statement of the number of residential customers. The Contractor must give the City thirty (30) days written notice prior to the effective date of the amended statement of the number of residential customers. An amended statement of the number of residential customers shall not be filed by the Contractor within a period of thirty (30) days following the effective date of any joint count of the number of residential customers resulting from action of the City such as annexation or directions to the Contractor to provide residential service to additional areas of the City.
17. **MANDATORY REPORTING**- The Contractor shall provide to the Public Works Director a report containing the following information: (a) the number of residential and small commercial units from which waste was collected; (b) the number of reported misses including the name and address of the missed customer; (c) the number of complaints received, investigated, and resolved; (d) the number of collections from the roll-off dumpster (e) total waste tonnage collected from residential units and also small commercial units.
18. **WORKMEN'S COMPENSATION INSURANCE**-The Contractor will provide and maintain during the life of this Contract workmen's compensation insurance in accordance with the laws of the State of Mississippi and a certificate shall be filed with the City of Yazoo City, by the insurance carrier showing such insurance to be in effect and current. Notice of the cancellation of the coverage must be provided to the City within seven (7) days of the cancellation becoming effective.
19. **INSURANCE** - The Contractor shall at all times during the Contract maintain in full force and effect employer's liability, workmen's compensation, public liability and property damage insurance, including contractual liability coverage for indemnity provided in Paragraph 7, pollution control coverage, and other coverages enumerated below . All insurance shall be furnished by an insurer or insurers qualified to do business in the State of Mississippi and shall be in limits hereinafter set out and, where appropriate, will contain a waiver of subrogation in favor of the City. Upon execution of this Contract, and at all times while it remains in force, the Contractor shall furnish the City with certificates or other evidence satisfactory to the City that

such insurance is in force. The Contractor shall carry the following types of insurance in at least the limits specified below:

<u>Coverage</u>	<u>Limits of Liability</u>
Workmen's Compensation	Statutory
Employer's Liability	\$500,000.00
Bodily Injury Liability	\$500,000.00 each occurrence
Except Automobile	\$500,000.00 aggregate
Property Damage Liability	\$500,000.00 each occurrence
Except Automobile	\$500,000.00 aggregate
Automobile Bodily Injury	\$500,000.00 each person
Liability	\$500,000.00 each occurrence
Excess Umbrella Liability	\$500,000.00 each occurrence
Pollution Control	\$1,000,000.00 per occurrence

In all such policies, the City of Yazoo City shall be named as an additional insured at no cost to the City.

20. **DEFAULT** - If the Contractor defaults or fails to perform obligations set forth in the agreement, the City may terminate the agreement for cause unless the Contractor has remedied the default within ten (10) days of receiving notice from the City that a default has occurred and it is the City's intent to terminate the agreement. The provision contained herein shall not be construed as restricting or limiting the City from pursuing other remedies available at law or in equity. The City reserves the right to pursue any remedies at law or in equity, including but not limited to, specific performance, and the remedies elected and pursued by the City shall be cumulative. The Contractor shall reimburse the City reasonable costs incurred in pursuing remedies arising out of breach of the agreement. Reasonable costs include, but are not limited to attorney's fees.

If the City defaults or fails to perform obligations set forth in the agreement, the Contractor may Terminate the agreement for cause unless the City has remedied the default within ten (10) days of receiving notice from the Contractor that a default has occurred, and it is the Contractor's intent to terminate the agreement. The provision contained herein shall not be construed as restricting the Contractor from pursuing other remedies available at law or in equity. The Contractor reserves the right to pursue any remedies at law or in equity, including but not limited to, specific performance, and the remedies elected and pursued by the Contractor shall be cumulative. The City shall reimburse the Contractor reasonable costs incurred in pursuing remedies arising out of breach of the agreement.

21. **EXCESS DEBRIS REMOVAL**- The work under this Agreement does not include the collection of any increased volume resulting from a flood, hurricane, or other act of God or any other event over which the Contractor has not control. If a flood, hurricane, or other act or event beyond the control of the Contractor occurs, the City shall grant the Contractor variances in routes and schedules as may be deemed necessary by the Contractor. The procurement of services required for the removal of excess debris shall be subject to federal, state, and local laws and regulations, including but not limited to, regulations requiring competitive bidding.
22. **INTEGRATION OF RFP** - The provisions of the Request for Proposals, Information to Proposers, and any Addenda issued by the City of Yazoo are incorporated into the terms of this agreement as if fully reprinted.

23. **MODIFICATION** - The terms of this agreement may not be modified absent the written agreement and consent of the parties specifically setting forth the provisions to be modified.
24. **ASSIGNMENT** - The responsibilities and obligations set forth in this agreement may not be assigned absent the written consent of each party. However, the parties agree that Contractor may subcontract with third parties for the performance of services to be provided. The City of Yazoo City shall not be liable to any subcontractor and compensation for services provided by subcontractors shall be the responsibility of Contractor.
25. **SEVERABILITY OF PROVISIONS** - If any provision of this agreement is deemed to be unlawful or invalid by a court of competent jurisdiction, then the invalid provision(s) shall not render the entire agreement null or void. The agreement shall remain in force and effect to the extent practicable and shall be read and construed in the absence of the invalid provision.
26. **GOVERNING LAW** - The provisions of this agreement shall be governed by the laws of the State of Mississippi. Venue shall be in Yazoo County, Mississippi regarding any dispute or legal action regarding this agreement.
27. **EARLY TERMINATION** - This agreement may be terminated by the City of Yazoo City with or without cause for convenience. Upon early termination of the agreement, Contractor shall be compensated for any services rendered within the thirty (30) day period immediately preceding the termination of the agreement upon submission of its final invoice. The City of Yazoo City shall not be required to pay the Contractor any sums other than the compensation due if it terminates for convenience.
28. **WAIVER** - The failure of a party to require a performance in a particular instance shall not be construed as waiving the performance for future instances absent a writing signed by the parties expressing an intent to waive the performance.
29. **CONCLUSIVENESS OF AGREEMENT** - The parties agree that this Agreement together with the documents identified in Paragraph 22 constitutes their entire agreement, and no other oral representations or documents may be used to alter the terms of this agreement.
30. Third Parties. The parties agree that the terms of this agreement shall not be construed to create a relationship with third parties and nor is it intended that performance of this agreement would confer benefits upon a third party.
31. **FORCE MAJEURE** - The performance of this Agreement may be suspended and the obligations hereunder excused if performance is prevented by a cause or causes beyond reasonable control of the party. The causes include, but are not limited to, acts of God, acts of sabotage, lack of adequate fuel, power, or raw material, judicial or governmental laws, regulations; however, neither party shall be required to settle a labor dispute for the purpose of insuring performance.

**EXECUED** this \_\_\_\_ day of \_\_\_\_\_, 20\_\_

THE CITY OF YAZOO CITY, MISSISSIPPI

BY: \_\_\_\_\_

ATTEST:

Kaneilia Williams, City Clerk

(Seal)

WITNESS:

(Print Name I Title)

Current Communication Information:

City of Yazoo City

City Clerk

Telephone Number

Fax Number

E-Mail Address

Mailing Address

City/State/Zip

David "Mel" Starling, Mayor

(Contractor)

(Street Address)

(Mailing Address)

(City/State/Zip)

BY:

(Print Name I Title

(Seal)

Contractor

Company Name

Chief Administrative Official

Telephone Number

Fax Number

E-Mail Address

Mailing Address

City/State/Zip

## Municipal Compliance Questionnaire

As part of the municipality's audit, the governing authorities of the municipality must make certain assertions with regard to legal compliance. The municipal compliance questionnaire was developed for this purpose.

The following questionnaire and related certification must be completed at the end of the municipality's fiscal year and entered into the official minutes of the governing authorities at their next regular meeting.

The governing authorities should take care to answer these questions accurately. Incorrect answers could reduce the auditor's reliance on the questionnaire responses, resulting in the need to perform additional audit procedures at added cost.

### Information

*Note: Due to the size of some municipalities, some of the questions may not be applicable. If so, mark N/A in answer blanks. Answers to other questions may require more than "yes" or "no," and, as a result, more information on this questionnaire may be required and/or separate work papers may be needed.*

1. Name and address of municipality:

City of Yazoo City  
128 E. Jefferson St., Yazoo City, MS 39194

2. List the date and population of the latest official U.S. Census or most recent official census:

2020 census 10,179

3. Names, addresses and telephone numbers of officials (include elected officials, chief administrative officer, and attorney).

see attached

4. Period of time covered by this questionnaire:

From: October 1, 2023 To: September 30, 2024

5. Expiration date of current elected officials' term: April 2026

<b>MAYOR</b>		<b>ALDERPERSON</b>	<b>ALDERPERSON</b>
David "Mel" Starling 128 E. Jefferson St. Yazoo City, MS 39194 (662) 746-3234		Charlie Jenkins 128 E. Jefferson St. Yazoo City, MS 39194 (662) 746-3234	Macklyn Austin 128 E. Jefferson St. Yazoo City, MS 39194 (662) 746-3234
<b>ALDERPERSON</b>		<b>ALDERPERSON</b>	
Jammie McCoy 128 E. Jefferson St. Yazoo City, MS 39194 (662) 746-3234		Elizabeth W. Thomas 128 E. Jefferson St. Yazoo City, MS 39194 (662) 746-3234	
<b>CITY CLERK</b>			<b>ATTORNEY</b>
Kaneilia Williams 128 E. Jefferson St. Yazoo City, MS 39194 (662) 746-3234			Lilli Evans Bass P.O. Box 22969 Jackson, MS 39225 (601) 487-8448

**MUNICIPAL COMPLIANCE QUESTIONNAIRE**  
**Year Ended September 30, 2024**

Answer All Questions: Y - YES, N - NO, N/A - NOT APPLICABLE

**PART I - General**

1. Have all ordinances been entered into the ordinance book and included in the minutes? (Section 21-13-13) Y
2. Do all municipal vehicles have public license plates and proper markings? (Sections 25-1-87 and 27-19-27) Y
3. Are municipal records open to the public? (Section 25-61-5) Y
4. Are meetings of the board open to the public? (Section 25-41-5) Y
5. Are notices of special or recess meetings posted? (Section 25-41-13) Y
5. Are all required personnel covered by appropriate surety bonds?
  - Board or council members (Sec. 21-17-5) Y
  - Appointed officers and those handling money, see statutes governing the form of government (i.e., Section 21-3-5 for Code Charter) Y
  - Municipal clerk (Section 21-15-38) Y
  - Deputy clerk (Section 21-15-23) Y
  - Chief of police (Section 21-21-1) Y
  - Deputy police (Section 45-5-9) (if hired under this law) N/A
7. Are minutes of board meetings prepared to properly reflect the actions of the board? (Sections 21-15-17 and 21-15-19) Y
8. Are minutes of board meetings signed by the mayor or majority of the board within 30 days of the meeting? (Section 21-15-33) Y
9. Has the municipality complied with the nepotism law in its employment practices? (Section 25-1-53) Y
10. Did all officers, employees of the municipality, or their relatives avoid any personal interest in any contracts with the municipality during their term or within one year after their terms of office or employment? (Section 25-4-105) Y
11. Does the municipality contract with a Certified Public Accountant or an auditor approved by the State Auditor for its annual audit within twelve months of the end of each fiscal year? (Section 21-35-31) Y

**IV-B1**

12. Has the municipality published a synopsis or notice of the annual audit within 30 days of acceptance?  
(Section 21-35-31 or 21-17-19)

y

## **PART II - Cash and Related Records**

1. Where required, is a claims docket maintained?  
(Section 21-39-7)
2. Are all claims paid in the order of their entry in the claims docket? (Section 21-39-9)
3. Does the claims docket identify the claimant, claim number, amount and fund from which each warrant will be issued?  
(Section 21-39-7)
4. Are all warrants approved by the board, signed by the mayor or majority of the board, attested to by the clerk, and bearing the municipal seal? (Section 21-39-13)
5. Are warrants for approved claims held until sufficient cash is available in the fund from which it is drawn?  
(Section 21-39-13)
6. Has the municipality adopted and entered on its minutes a budget in the format prescribed by the Office of the State Auditor? (Sections 21-35-5, 21-35-7 and 21-35-9)
7. Does the municipality operate on a cash basis budget, except for expenditures paid within 30 days of fiscal year end or for construction in progress? (Section 21-35-23)
8. Has the municipality held a public hearing and published its adopted budget? (Sections 21-35-5, 27-39-203, & 27-39-205)
9. Has the municipality complied with legal publication requirements when budgetary changes of 10% or more are made to a department's budget? (Section 21-35-25)
10. If revenues are less than estimated and a deficit is anticipated, did the board revise the budget by its regular July meeting? (Section 21-35-25)

y

y

y

y

y

y

y

y

y

y

11. Have financial records been maintained in accordance with the chart of accounts prescribed by the State Auditor? (Section 21-35-11)
12. Does the municipal clerk submit to the board a monthly report of expenditures against each budget item for the preceding month and fiscal year to date and the unexpended balances of each budget item? (Section 21-35-13)
13. Does the board avoid approving claims and the city clerk not issue any warrants which would be in excess of budgeted amounts, except for court-ordered or emergency expenditures? (Section 21-35-17)
14. Has the municipality commissioned municipal depositories? (Sections 27-105-353 and 27-105-363)
15. Have investments of funds been restricted to those instruments authorized by law? (Section 21-33-323)
16. Are donations restricted to those specifically authorized by law? [Section 21-17-5 (Section 66, Miss. Constitution) -- Sections 21-19-45 through 21-19-59, etc.]
17. Are fixed assets properly tagged and accounted for? (Section II - Municipal Audit and Accounting Guide)
18. Is all travel authorized in advance and reimbursements made in accordance with Section 25-3-41?
19. Are all travel advances made in accordance with the State Auditor's regulations? (Section 25-3-41)

✓

✓

✓

✓

✓

✓

✓

✓

✓

### **PART III - Purchasing and Receiving**

1. Are bids solicited for purchases, when required by law (written bids and advertising)? [Section 31-7-13(b) and (c)]
2. Are all lowest and best bid decisions properly documented? [Section 31-7-13(d)]
3. Are all one-source item and emergency purchases documented on the board's minutes? [Section 31-7-13(m) and (k)]
4. Do all officers and employees understand and refrain from accepting gifts or kickbacks from suppliers? (Section 31-7-23)

✓

✓

✓

✓

### **IV-B3**

#### **PART IV - Bonds and Other Debt**

1. Has the municipality complied with the percentage of taxable property limitation on bonds and other debt issued during the year? (Section 21-33-303)
2. Has the municipality levied and collected taxes, in a sufficient amount for the retirement of general obligation debt principal and interest? (Section 21-33-87)
3. Have the required trust funds been established for utility revenue bonds? (Section 21-27-65)
4. Have expenditures of bond proceeds been strictly limited to the purposes for which the bonds were issued? (Section 21-33-317)
5. Has the municipality refrained from borrowing, except where it had specific authority? (Section 21-17-5)

Y

Y

Y

Y

Y

#### **PART V - Taxes and Other Receipts**

1. Has the municipality adopted the county ad valorem tax rolls? (Section 27-35-167)
2. Are interest and penalties being collected on delinquent ad valorem taxes? (Section 21-33-53)
3. Has the municipality conducted an annual land sale for delinquent ad valorem taxes? (Section 21-33-63)
4. Have the various ad valorem tax collections been deposited into the appropriate funds? (Separate Funds for Each Tax Levy) (Section 21-33-53)
5. Has the increase in ad valorem taxes, if any, been limited to amounts allowed by law? (Sections 27-39-320 and 27-39-321)
6. Are local privilege taxes collected from all businesses located within the municipality, except those exempted? (Section 27-17-5)
7. Are transient vendor taxes collected from all transient vendors within the municipality, except those exempted? (Section 75-85-1)
8. Is money received from the state's "Municipal Fire Protection Fund" spent only to improve municipal fire departments? (Section 83-1-37)

Y

Y

Y

Y

Y

Y

Y

Y

**IV-B4**

9. Has the municipality levied or appropriated not less than 1/4 mill for fire protection and certified to the county it provides its own fire protection or allowed the county to levy such tax? (Sections 83-1-37 and 83-1-39)
10. Are state-imposed court assessments collected and settled monthly? (Section 99-19-73, 83-39-31, etc.)
11. Are all fines and forfeitures collected when due and settled immediately to the municipal treasury? (Section 21-15-21)
12. Are bids solicited by advertisement or, under special circumstances, three appraisals obtained when real property is sold? (Section 21-17-1)
13. Has the municipality determined the full and complete cost for solid waste for the previous fiscal year? (Section 17-17-347)
14. Has the municipality published an itemized report of all revenues, costs and expenses incurred by the municipality during the immediately preceding fiscal year in operating the garbage or rubbish collection or disposal system? (Section 17-17-348)
15. Has the municipality conducted an annual inventory of its assets in accordance with guidelines established by the Office of the State Auditor? (MMAAG)

✓

✓

✓

✓

✓

✓

✓

**IV-B6**

(MUNICIPAL NAME)

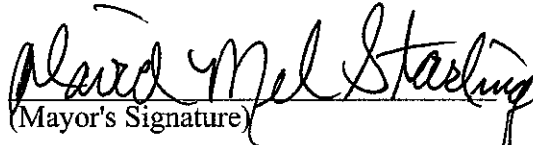
**Certification to Municipal Compliance Questionnaire**

**Year Ended September 30, 20**24

We have reviewed all questions and responses as contained in this Municipal Compliance Questionnaire for the Municipality of Jarvis City, and, to the best of our knowledge and belief, all responses are accurate.

  
(City Clerk's Signature)

10/14/24  
(Date)

  
(Mayor's Signature)

10/14/2024  
(Date)

**Minute Book References:**

Book Number \_\_\_\_\_

Page \_\_\_\_\_

*(Clerk is to enter minute book references when questionnaire is accepted by board.)*

**IV-B7**



## INTERNAL AGENDA REQUEST FORM

REQUESTED BOARD MEETING DATE: October 14, 2024

DEPARTMENT: Yazoo City Police Department

TELEPHONE: Work 662-746-1131 Cell \_\_\_\_\_

EMAIL: policechief@yazoocityms.us

REASON FOR REQUEST: ☐ UNFINISHED BUSINESS ☐ NEW BUSINESS

PLEASE INDICATE THE SUBJECT MATTER OF YOUR REQUEST: OR

☐ CONTRACT ☐ ORDINANCE ☐ TAX EXEMPTION  
☐ DEMOLITION/CLEAN-UP ☐ PERSONNEL ☐ TRAINING/TRAVEL ☐ OTHER  
☐ GRANT ☐ PURCHASE ☐ PUBLIC HEARING

**BRIEF DESCRIPTION:** Raise for Kortnee Hill

The Yazoo City Police Department is requesting to give Kortnee Hill a raise of \$2.00 an hour. Although the raise was not budget, the Chief is requesting to give Kortnee Hill a raise. Kortnee Hill has and will be involved in extensive training with the Detectives and the Crime Lab now and in the future, therefore the raise will be earned.

**PURPOSE:** Raise for Kortnee Hill

**(SUPPORTING DOCUMENTATION REQUIRED – PLEASE ATTACH)**

ACTION TO BE IMPLEMENTED BY: CITY DEPARTMENT Yazoo City Police Department Chief

CONSULTANT Yazoo City Police Department

SCHEDULE (BEGINNING DATE): October 15, 2024

LOCATION: ☐ CITYWIDE ☐ WARD \_\_\_\_\_ ☐ NEIGHBORHOOD \_\_\_\_\_  
☐ AREA Yazoo City

BENEFITS: Raise for Kortnee Hill

Cost: \$ 35360.00

HAS YOUR REQUEST BEEN BUDGETED? ☐ YES ☐ NO

IF YES, PLEASE INDICATE THE SOURCE OF FUNDING.

GENERAL FUND ☒ INDICATE LINE ITEM

#448 Salaries

GRANT FUNDS ☐ INDICATE GRANT

BOND FUNDS ☐ INDICATE BOND

OTHER ☐ INDICATE FUNDING SOURCE

**\*\*NOTE: The above form MUST be accompanied by an order, resolution, ordinance or discussion item to be placed on the agenda for board consideration. ALL CITY DEPARTMENTS MUST INCLUDE DOCUMENTATION FOR ALL AGENDA REQUESTS, THIS SHOULD INCLUDE ANY PROPOSED TRAVEL REQUEST BROCHURE/FLYER INFORMATION WITH APPROVED TRAVEL AUTHORIZATION AND THE ESTIMATED COST.**

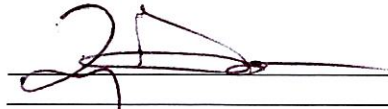
FORM CC-01 FEB. 2017 Office of the City Clerk, PO Box 689, 128 E Jefferson Street, Yazoo City, MS 39194 ♦ 662-746-1401 ♦  
[yazoocityforms@yazoocityms.us](mailto:yazoocityforms@yazoocityms.us)

### Internal Agenda Requirements

All agenda items should be accompanied by an Order, Resolution, Ordinance, or discussions item (no action requested by Board)

Please place at the bottom of each Order, Resolutions, or Ordinance and obtain signatures.

THIS MATTER HAS BEEN REVIEWED/BY:  
DEPARTMENT HEAD  
CITY CLERK/BUDGET

  
\_\_\_\_\_  
Budgeted: Yes \_\_\_\_\_ ACCT. NO. \_\_\_\_\_  
No \_\_\_\_\_

CITY ATTORNEY (as to legal sufficiency) \_\_\_\_\_  
MAYOR'S OFFICE \_\_\_\_\_

(Department and Director or other sponsor)

An Agenda Request Form is required.

Memo, letter, agreement, grant, and other details should be provided to assure to Board has necessary information in writing to consider said matter.

All completed agenda items including agenda request form, order, resolution, or ordinance with attachments, signatures, etc., must be in office of the city clerk by Wednesday, NOON prior to the meeting. Please note this requires you to prepare all agenda items timely to obtain the necessary signatures or make any required corrections.

Any item presented after the deadline will not make the regular agenda. All emergency items must describe in detail why the agenda deadline was not met for the Board to consider amending the agenda.

```

Asset Number 1598 Affiliated Asset No Tag Decal No 0000001616
Asset Type 21 COMPUTER EQUIPMENT & PERIPHERALS
Class ..... 6 Other Furniture and Equipment
Location.... 10 TRIANGLE
Fund..... 001 GENERAL FUND
Department.. 150 TRIANGLE CENTER
Inv. Point..

```

Cond G Status (Marked)  
(Good,Satisf,Unsat)

Cost	759.99	Check No	Purchase Order No	160582
Purchase From	QUILL CORPORATION		PO Line No	1
Purchase Date	5 / 2 / 2016	Serial No	PFOFD3MT	
Description		Model No	20EV002JUS	
LENOVO THINKPAD E560 LAPTOP		Manufacturer		
(TRIANGLE)		Warranty Expires	/ /	
		Warranty Note		

**Purchase Order No 160582**  
**PO Line No 1**

Disposition	Date Disposed	Minute Book	Page	Expires	/	/

## Insurance

Added 5 16 2016 SSCOTT Changed Copy from  
Copyright 2016, Delta Computer Systems, Inc. - All Rights Reserved 09/22-JRR  
F13-PAPERLINK  
F3 for next record, F5-Addendum, F6-Show Depreciation, Page-Up for previous

GLMGBA01 ACCTCY		FIXED ASSETS INVENTORY DATA ENTRY		GLWGBA97/R4
Asset Number	1420	Affiliated Asset No	Tag Decal No 0000001511	
Asset Type	21 COMPUTER EQUIPMENT & PERIPHERALS			
Class .....	6 Other Furniture and Equipment			
Location....	5 CITY HALL		Status	(Marked)
Fund.....	001 GENERAL FUND		Cond G (Good,Satisf,Unsat)	
Department..	120 MAYOR'S OFFICE			
Inv. Point..				
Cost	680.00	Check No	Purchase Order No	
Purchase From			PO Line No	
Purchase Date	6 / 1 / 2014	Serial No		
Description		Model No		
LENOVO THINKPAD		Manufacturer		
(MAYOR'S ASSISTANT)		Warranty Expires	/	/
		Warranty Note		
Disposition		Date Disposed	/	/
		Minute Book	Page	
		License	Expires	/ /
Insurance				
Added 1 26 2016	SSCOTT	Changed	Copy from	
Copyright 2016, Delta Computer Systems, Inc. - All Rights Reserved 09/22-JRR				
F13-PAPERLINK				
F3 for next record, F5-Addendum, F6-Show Depreciation, Page-Up for previous				



## AGENDA REQUEST FORM

REQUESTED BOARD MEETING DATE: Oct. 14, 2024

DEPARTMENT: Yazoo City Fire Dept.

TELEPHONE: Work 662-746-2841

EMAIL: ycfd@yazoocityms.us

REASON FOR REQUEST: ( ) UNFINISHED BUSINESS

OR

(X) NEW BUSINESS

PLEASE INDICATE THE SUBJECT MATTER OF YOUR REQUEST:

( ) CONTRACT

( ) ORDINANCE

( ) TAX EXEMPTION

( ) SURPLUS

( ) DEMOLITION/CLEAN-UP

( ) PERSONNEL

( ) TRAINING/TRAVEL

( ) OTHER

( ) GRANT

(X) PURCHASE

( ) PUBLIC HEARING

**BRIEF DESCRIPTION:** Requesting Board Order to accept and approve lowest & best quote for (1) set of Jaws. Quotes are submitted from Municipal Emergency Services (\$35,070.00) and Emergency Equipment Professionals (\$34,332.00). Quote includes cutter, spreader, ram, battery, charger & shipping cost.

**PURPOSE:** Requesting Board Order to approve Emergency Equipment Professionals quote \_\_\_\_\_

**(SUPPORTING DOCUMENTATION REQUIRED – PLEASE ATTACH)**

ACTION TO BE IMPLEMENTED BY: Order to approve lowest & best quote

LOCATION: [ ] CITYWIDE [ ] WARD \_\_\_\_\_ [ ] NEIGHBORHOOD \_\_\_\_\_

[ ] AREA \_\_\_\_\_

BENEFITS: Lifesaving equipment

Costs: \$ 34,332.00

HAS YOUR REQUEST BEEN BUDGETED?

[X] YES [ ] NO

IF YES, PLEASE INDICATE THE SOURCE OF FUNDING.

GENERAL FUND [ ] INDICATE LINE ITEM \_\_\_\_\_

GRANT FUNDS [ ] INDICATE GRANT \_\_\_\_\_

BOND FUNDS [ ] INDICATE BOND \_\_\_\_\_

OTHER [ ] INDICATE FUNDING SOURCE \_\_\_\_\_

Please place at the bottom of each Order, Resolutions, or Ordinance and obtain signatures.

THIS MATTER HAS BEEN REVIEWED/BY:

DEPARTMENT HEAD \_\_\_\_\_

CITY CLERK/BUDGET \_\_\_\_\_

CITY ATTORNEY (as to legal sufficiency) \_\_\_\_\_

MAYOR \_\_\_\_\_

**\*\*NOTE: The above form MUST be accompanied by an order, resolution, ordinance or discussion item to be placed on the agenda for board consideration. ALL CITY DEPARTMENTS MUST INCLUDE DOCUMENTATION FOR ALL AGENDA REQUESTS. THIS SHOULD INCLUDE ANY PROPOSED TRAVEL REQUEST BROCHURE/FLYER INFORMATION WITH APPROVED TRAVEL AUTHORIZATION AND THE ESTIMATED COST.**

## AGENDA REQUIREMENTS

- All agenda items should be accompanied by an Order, Resolution, Ordinance, or discussions item (no action requested by Board)

Please place at the bottom of each Order, Resolution, or Ordinance and obtain signatures.

THIS MATTER HAS BEEN REVIEWED/ BY:

DEPARTMENT HEAD \_\_\_\_\_

CITY CLERK/BUDGET \_\_\_\_\_

Budgeted: Yes \_\_\_\_\_ ACCT NO. \_\_\_\_\_

No \_\_\_\_\_

CITY ATTORNEY (as to legal sufficiency) \_\_\_\_\_

MAYOR'S OFFICE \_\_\_\_\_

(Department and Director or other sponsor)

An Agenda Request Form is required.

Memo, letter, agreement, grant, and other details should be provided to assure the Board has necessary information in writing to consider said matter.

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Any Item presented after the deadline will not make the regular agenda. All emergency items must describe in detail why the agenda deadline was not met for the Board to consider amending the agenda.



## Quote

**Quote #** QT1823474  
**Date** 10/01/2024  
**Expires** 11/01/2024  
**Sales Rep** Cunningham, Austin  
**Shipping Method** FedEx Ground  
**Customer** YAZOO CITY FIRE DEPARTMENT (MS)  
**Customer #** C66808

**Bill To**

YAZOO CITY FIRE DEPARTMENT  
210 SOUTH WASHINGTON ST.  
Yazoo City MS 39194  
United States

**Ship To**

YAZOO CITY FIRE DEPARTMENT  
210 SOUTH WASHINGTON ST.  
Yazoo City MS 39194  
United States

Item	Alt. Item #	Units	Description	QTY	Unit Price	Amount
272489000-1			S 789 E3 Cutter - TOOL ONLY-(E3F)	1	\$10,224.62	\$10,224.62
271455000-1			SP 555 E3 Spreader - TOOL ONLY-(E3F)	1	\$11,358.71	\$11,358.71
274485000-1			R 521 E3 Ram - TOOL ONLY-(E3F)	1	\$7,496.80	\$7,496.80
90-53-43_Kit			E3/EWXT 9Ah Batt	6	\$723.26	\$4,339.56
90-53-37			EWXT/E3 Charger 110-240V	3	\$466.77	\$1,400.31

Point of Contact  
Chief Allen Edmonds  
662-998-0853  
allen yazoo@yahoo.com

Subtotal	\$34,820.00
Shipping Cost	\$250.00
Tax Total	\$0.00
<b>Total</b>	<b>\$35,070.00</b>

This Quotation is subject to any applicable sales tax and shipping and handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.



QT1823474

## Remit To:

EEP  
PO BOX 1739  
Southaven, MS. 38671  
PH: (662) 280-4729  
Fax:(662) 342-7251



**QUOTE**  
**220279**

CUSTOMER NO.  
201

## BILL TO:

Yazoo City Fire Dept  
128 East Jefferson St  
Yazoo City, MS 39194

## SHIP TO:

Yazoo City Fire Dept  
128 East Jefferson St  
Yazoo City, MS 39194

PHONE: 662/746-1131

Visit our website at [www.emergencyequipment.us](http://www.emergencyequipment.us)

PAGE 1

FAX:

DATE		SHIP VIA	F.O.B.	TERMS	
10/02/24		OUR TRUCK		NET 30 DAYS	
PURCHASE ORDER NUMBER		ORDER DATE	SALESPERSON		OUR QUOTE NUMBER
Quote		10/02/24	WM SW		220279
QUANTITY	ITEM NUMBER		DESCRIPTION	UNIT PRICE	AMOUNT
REQUIRED	SHIPPED				
1		HUR.272489000-9	S 789 E3 Cutter 9Ah Package Includes: S 789 E3 Cutter, (2) 9AH Batteries, (1) 110V Charger	11,550.00	11,550.00
1		HUR.271455000-9	SP 555 E3 Spreader 9Ah Package Includes SP 555 E3 Spreader, (2) 9AH Batteries, (1) 110V Charger	12,630.00	12,630.00
1		HUR.274485000-9	R 521 E3 Ram 9Ah Package- Package Includes: R 521 E3 Ram, (2) 9AH Batteries, (1) 110 Volt Charger	8,962.00	8,962.00
1		HUR.90-53-43	EWXT/ E3 9 Ah battery	720.00	720.00
1		HUR.90-53-37	EWXT/ E3 Charger (110V) US P1	470.00	470.00
**FREIGHT INCLUDED**					
Please note: Invoices paid by Credit Card will have a 3% fee added to the Total Quote Amount shown below					
Pricing quotes are estimates only. Due to volatility in material cost, pricing, surcharges, etc., orders will not be accepted until pricing is verified from the vendor. Both the purchaser and Emergency Equipment Professionals, Inc. will approve final pricing before the order is finalized.					
If the supplier to EEP modifies prices after the order has					
Product Total		Discount	Freight	Taxable Amount	Tax
		Misc. Amt.	QUOTATION TOTAL		

Terms and Conditions: Interest will be charged at the rate of 1 1/2% per month, or 18% annually on any unpaid balance. Customer agrees to pay reasonable attorney's fee and all other costs of collection after default. All orders received "As Ordered" and returned are subject to a 20% restocking fee. No returns are allowed without prior written approval from Emergency Equipment Professionals. All shortages and discrepancies must be reported to Emergency Equipment Professionals within 10 days of receipt of shipment. No cash refunds will be given.

## Remit To:

EEP  
PO BOX 1739  
Southaven, MS. 38671  
PH: (662) 280-4729  
Fax:(662) 342-7251



**QUOTE**  
**220279**

CUSTOMER NO.  
201

## BILL TO:

Yazoo City Fire Dept  
128 East Jefferson St  
Yazoo City, MS 39194

## SHIP TO:

Yazoo City Fire Dept  
128 East Jefferson St  
Yazoo City, MS 39194

PHONE: 662/746-1131

Visit our website at [www.emergencyequipment.us](http://www.emergencyequipment.us)

PAGE 2

FAX:

DATE		SHIP VIA	F.O.B.	TERMS	
10/02/24		OUR TRUCK		NET 30 DAYS	
PURCHASE ORDER NUMBER		ORDER DATE	SALESPERSON		OUR QUOTE NUMBER
Quote		10/02/24	WM SW		220279
QUANTITY		ITEM NUMBER	DESCRIPTION	UNIT PRICE	AMOUNT
REQUIRED	SHIPPED				
			been submitted, the customer will have the right to cancel without penalty.		
<b>Product Total</b>		<b>Discount</b>	<b>Freight</b>	<b>Taxable Amount</b>	<b>Tax</b>
34,332.00		0.00		34,332.00	0.00
				<b>Misc. Amt.</b>	<b>QUOTATION TOTAL</b>
					34,332.00

Terms and Conditions: Interest will be charged at the rate of 1 1/2% per month, or 18% annually on any unpaid balance. Customer agrees to pay reasonable attorney's fee and all other costs of collection after default. All orders received "As Ordered" and returned are subject to a 20% restocking fee. No returns are allowed without prior written approval from Emergency Equipment Professionals. All shortages and discrepancies must be reported to Emergency Equipment Professionals within 10 days of receipt of shipment. No cash refunds will be given.



## INTERNAL AGENDA REQUEST FORM

REQUESTED BOARD MEETING DATE: October 14, 2024 (Monday)

DEPARTMENT: Public Works Department

TELEPHONE: Work 662-746-5121 Cell 662-571-5292

EMAIL: rgreen@yazoocityms.us

REASON FOR REQUEST: ☐ UNFINISHED BUSINESS

☐ NEW BUSINESS

PLEASE INDICATE THE SUBJECT MATTER OF YOUR REQUEST: OR

☐ CONTRACT

☐ ORDINANCE

☐ TAX EXEMPTION

☐ DEMOLITION/CLEAN-UP

☐ PERSONNEL

☐ TRAINING/TRAVEL

☐ OTHER

☐ GRANT

☐ PURCHASE

☐ PUBLIC HEARING

**BRIEF DESCRIPTION:** Order for the request to approve the best bid for the purchase of 500 Receptacles from ULINE in the amount of \$60,875.00, and 500 receptacles from D.E.P. Chemicals Supply in the amount of \$60,462.00

**PURPOSE:** to better dispose of waste from the citizens of yazoo City

**(SUPPORTING DOCUMENTATION REQUIRED – PLEASE ATTACH)**

ACTION TO BE IMPLEMENTED BY: CITY DEPARTMENT \_\_\_\_\_

CONSULTANT \_\_\_\_\_

SCHEDULE (BEGINNING DATE): \_\_\_\_\_

LOCATION: ☐ CITYWIDE ☐ WARD \_\_\_\_\_ ☐ NEIGHBORHOOD \_\_\_\_\_

☐ AREA \_\_\_\_\_

BENEFITS: \_\_\_\_\_

Cost: \$ \_\_\_\_\_

HAS YOUR REQUEST BEEN BUDGETED?

☐ YES

☐ NO

IF YES, PLEASE INDICATE THE SOURCE OF FUNDING.

GENERAL FUND ☐ INDICATE LINE ITEM

GRANT FUNDS ☐ INDICATE GRANT

BOND FUNDS ☐ INDICATE BOND

OTHER ☐ INDICATE FUNDING SOURCE

**\*\*NOTE: The above form MUST be accompanied by an order, resolution, ordinance or discussion item to be placed on the agenda for board consideration. ALL CITY DEPARTMENTS MUST INCLUDE DOCUMENTATION FOR ALL AGENDA REQUESTS, THIS SHOULD INCLUDE ANY PROPOSED TRAVEL REQUEST BROCHURE/FLYER INFORMATION WITH APPROVED TRAVEL AUTHORIZATION AND THE ESTIMATED COST.**

FORM CC-01 FEB. 2017 Office of the City Clerk, PO Box 689, 128 E Jefferson Street, Yazoo City, MS 39194 ♦ 662-746-1401 ♦  
[yazoocityforms@yazoocityms.us](mailto:yazoocityforms@yazoocityms.us)

### Internal Agenda Requirements

All agenda items should be accompanied by an Order, Resolution, Ordinance, or discussions item (no action requested by Board)

Please place at the bottom of each Order, Resolutions, or Ordinance and obtain signatures.

THIS MATTER HAS BEEN REVIEWED/BY:

DEPARTMENT HEAD \_\_\_\_\_

CITY CLERK/BUDGET \_\_\_\_\_

Budgeted: Yes \_\_\_\_\_ ACCT. NO. \_\_\_\_\_

No \_\_\_\_\_

CITY ATTORNEY (as to legal sufficiency) \_\_\_\_\_

MAYOR'S OFFICE \_\_\_\_\_

(Department and Director or other sponsor)

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D.E.P. Chemicals & Supplies

For all your janitorial and cleaning needs  
2255 Wisteria Place Drive  
Grayson, GA 30017  
Phone 678 548-6356

QUOTE

DATE: OCTOBER 9, 2024

BILLING ADDRESS:

Yazoo City; City Barn  
460 West Bridge Creek  
Yazoo City, MS 39194

SHIP TO:

Same

SALESPERSON INFORMATION	QUOTE NUMBER	REQUISITIONER	SHIPPED VIA	F.O.B. POINT	QUOTE EXPIRATION DATE
Lisa Elamin <a href="mailto:Lisa.Elamin@yahoo.com">Lisa.Elamin@yahoo.com</a> (678) 548-6356	WQ-10317866	Cornez	BEST WAY	Yazoo City, MS	10/23/2024

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
500 UNITS	<p><b>Model 79296 - Toter 96 Gallon EVR II Universal/Nestable Cart</b></p> <ul style="list-style-type: none"><li>• Body Color - (705) Blue</li><li>• Lid Color - (200) Black</li><li>• Body Hot Stamp on Both Sides (New) in White</li><li>• Wheels - 10in Sunburst</li><li>• Toter Serial Number Hot Stamped on Front of Cart Body in White</li><li>• 2/3 Assembled with Lid (down), Stop Bar and Axle Factory Installed</li><li>• Warranty – 12 Yrs Cart Body, All other components 10 Yrs</li></ul>	\$115.00	\$57,500.00
SUBTOTAL			\$57,500.00
SALES TAX			\$0.00
SHIPPING & HANDLING			\$2,962.00
TOTAL DUE			\$60,462.00

Pricing is based on your acceptance prior to the expiration of this Quote, including product specifications, quantities, and timing. Any differences to your Order may result in different pricing, freight or other costs. Due to volatility in petrochemical, steel and related Product material markets, actual prices and freight, are subject to change. We reserve the right, by providing notice to you at any time before beginning Product manufacturing, to increase the price of the Product(s) to reflect any increase in the cost to us which is due to any factor beyond our control (such as, without limitation, any increase in the costs of labor, materials, or other costs of manufacture or supply). Unless otherwise stated, materials and container sizes indicated on sales literature, invoices, price lists, quotations and delivery tickets are nominal sizes and representations – actual volume, Products and materials are subject to manufacturing and commercial variation and may vary from nominal sizes and materials. All prices are in US dollars; this Quote may not include all applicable taxes, brokerage fees or duties. If customer is not tax exempt, final tax calculations are subject to change.

Make all checks payable to **D.E.P. Chemicals & Supplies**

If you have any questions concerning this invoice, contact D.E.P. at (678) 548-6356

**Thank you for your business!**



## REQUEST # 18169989

**PROVIDED TO:** YAZOO CITY OF  
PUBLIC WORKS  
460 W BRIDGE ST  
YAZOO CITY MS 39194-4019

SHIP TO: YAZOO CITY OF  
PUBLIC WORKS  
460 W BRIDGE ST  
YAZOO CITY MS 39194-4019

SUB-TOTAL 58,500.00	SALES TAX .00	SHIPPING/HANDLING 2,375.00	TOTAL 60,875.00
------------------------	------------------	-------------------------------	--------------------

PO NUMBER PRICING REQUEST  
ATTENTION: CORNEZ SIBLEY

PROPOSAL FOR PAVING STREETS IN *Glenwood* GLENWOOD CEMETARY

ASPHALT:	2500 TONS	\$187,500.00
LABOR TO LAY 2500 TONS OF ASPHALT:		\$125,000.00
EQUIPMENT:		\$2,500.00

<b>TOTAL:</b>		<b>\$315,000</b>
---------------	--	------------------



## AGENDA REQUEST FORM

(The Board of Mayor and Aldermen meet every 2<sup>nd</sup> & 4<sup>th</sup> Monday)

- ❖ REQUEST MUST BE RECEIVED BY NOON WEDNESDAY 2 WEEKS PRIOR TO BOARD MEETING DATE TO BE POTENTIALLY INCLUDED ON AGENDA.
- ❖ CITY OFFICER'S SIGNATURE MUST BE OBTAINED BELOW BEFORE REQUEST IS CONSIDERED FOR PLACEMENT ON AGENDA.
- ❖ YOU MAY BE CONTACTED PRIOR TO BOARD MEETING TO DISCUSS THIS REQUEST.

REQUESTED BOARD MEETING DATE: October 14, 2024  
NAME: Jamie Patterson  
BUSINESS/ORGANIZATION: The Yazoo Herald  
ADDRESS: P.O. Box 720  
TELEPHONE: (Home) \_\_\_\_\_ (Work) 662-746-4911 (Cell) 662-571-4990  
EMAIL: jamie@yazooherald.net

ARE YOU A MEMBER OF TEXT YAZOO? ☒ Yes ☐ No If not, text 'YAZOO' to 95577 on your cell/mobile phone. (Standard data rates apply.)

### PLEASE CHECK CATEGORY:

- |  |  |  |   |
|--|--|--|---|
| <input type="checkbox"/> COMPLAINT     | <input type="checkbox"/> CONTRACTS     | <input type="checkbox"/> EVENTS/PARADE/WALKS       | <input checked="" type="checkbox"/> OTHER |
| <input type="checkbox"/> PUBLIC APPEAL | <input type="checkbox"/> TAX ABATEMENT | <input type="checkbox"/> ZONING (APPEAL/COMPLAINT) |   |

DESCRIBE/PROVIDE DETAIL: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ATTACH SUPPORTING DOCUMENTATION OR CITY REQUIRED FORMS

ACTION DESIRED FROM BOARD OF MAYOR & ALDERMEN: To approve a full page ad in The Yazoo Herald's Look Into Yazoo visitors guide for \$1,100 to be distributed statewide through the CVB.

### PLEASE OBTAIN SIGNATURE OF SUPPORTING OFFICER BELOW

MAYOR

ALDERMAN

CITY CLERK

POLICE CHIEF

FIRE CHIEF

BUILDING INSPECTOR

PUBLIC WORKS

Jamie Patterson  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*\*In making this request, I understand that the City is under no obligation to place my request on the agenda in any section other than "Public Comments". If I would like my request to be discussed by the Board, I must ask a Board member to add me to the agenda.

Jamie Patterson  
Signature

9/9/24  
Date



## AGENDA REQUEST FORM

(The Board of Mayor and Aldermen meet every 2<sup>nd</sup> & 4<sup>th</sup> Monday)

- ❖ REQUEST MUST BE RECEIVED BY NOON WEDNESDAY 2 WEEKS PRIOR TO BOARD MEETING DATE TO BE POTENTIALLY INCLUDED ON AGENDA.
- ❖ CITY OFFICER'S SIGNATURE MUST BE OBTAINED BELOW BEFORE REQUEST IS CONSIDERED FOR PLACEMENT ON AGENDA.
- ❖ YOU MAY BE CONTACTED PRIOR TO BOARD MEETING TO DISCUSS THIS REQUEST.

REQUESTED BOARD MEETING DATE: 10-14-2024  
NAME: Colon Johnston Zoo-Bel Broadcasting  
BUSINESS/ORGANIZATION: POWER 107 Radio  
ADDRESS: 611 Center Park Lane  
TELEPHONE: (Home) 662-571-9109 (Work) 662-746-7676 (Cell) 662-571-9106  
EMAIL: Colon@power107radio.com

ARE YOU A MEMBER OF TEXT YAZOO? ☐ Yes ☒ No If not, text 'YAZOO' to 95577 on your cell/mobile phone. (Standard data rates apply.)

### PLEASE CHECK CATEGORY:

☐ COMPLAINT ☐ CONTRACTS ☒ EVENTS/PARADE/WALKS ☐ OTHER  
☐ PUBLIC APPEAL ☐ TAX ABATEMENT ☐ ZONING (APPEAL/COMPLAINT)

### DESCRIBE/PROVIDE DETAIL:

2024 POWER Bucks Promotion for Holidays Nov + Dec 2024  
Biggest Shop at Home Promotion  
Keeps Dollars in Yazoo

### ATTACH SUPPORTING DOCUMENTATION OR CITY REQUIRED FORMS

ACTION DESIRED FROM BOARD OF MAYOR & ALDERMEN: Approval of Sponsorship.

### PLEASE OBTAIN SIGNATURE OF SUPPORTING OFFICER BELOW

MAYOR

ALDERMAN

CITY CLERK

POLICE CHIEF

FIRE CHIEF

BUILDING INSPECTOR

PUBLIC WORKS

Liz Thomas  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*\*In making this request, I understand that the City is under no obligation to place my request on the agenda in any section other than "Public Comments". If I would like my request to be discussed by the Board, I must ask a Board member to add me to the agenda.

Colon Johnston 10-8-24  
Signature Date

# ***Power 107's Power Bucks***

**As a sponsor you will receive:**

**100- :30 ads per month during  
November - December**

**Promotional Ads**

***Total Package: \$500***  
**( per month)**

**25% of sales will be used for cash  
“give-a-ways”  
(\$125 per month in Power Bucks)**

**Power 107 - WBYP**

**YAZOO COUNTY FAIR & CIVIC LEAGUE**  
**THE L. T. MILLER/H. A. SCOTT, SR., COMMUNITY CENTER**  
**POST OFFICE BOX 1192 - YAZOO CITY, MS 39194**

**Officers**

Juanita F. Lear, President  
Joffre Washington, Vice-President  
Willye Thomas, Secretary/Treasurer  
Travis Johnson, Chaplain

**Members**

Louis Williams  
Valeria Rollins  
John Meeks  
Meko Hill  
Carlos McGee  
Remona Suttler  
Geraldine Moore  
Hattie S. Green

**Mission Statement**

"To provide effective management skills utilizing the rules and regulation as provided by HUD"



***A Message from the Desk of:***  
***Juanita F. Lear, President/CEO***

Again, It's that time of the year for our Annual Oakes Benefit Banquet. The event will take place on Sunday, October 20, 2024, at 2 p.m., at the L. T. Miller/Scott, Sr., Community Center, and we are soliciting your financial support. Please keep in mind, that your donation is tax deductible.

First, I want to thank you for your continuous support in our endeavors to get the doors open to this old house, we call the Oakes African American Cultural Center. Since last year, we have restored the old windows with new leaded glass ones and wow, they are beautiful. We now have a construction company looking at the house for renovations using the guidelines of MDAH, (MS Department of Archives and History).

To avoid the expense of doing an Ad Booklet, we are asking you to please give us a generous donation and your business will be placed in our newsletter as listed below:

<b><i>Platinum</i></b>	<b><i>8 tickets come with this donation</i></b>	<b><i>\$2,500</i></b>
<b><i>Gold</i></b>	<b><i>5 tickets come with this donation</i></b>	<b><i>\$1,500</i></b>
<b><i>Silver</i></b>	<b><i>4 tickets come with this donation</i></b>	<b><i>\$1,000</i></b>

If possible, please send your check or money order to the address above, by October 6, 2024.

Thanks, again, for your continuous support.

/jfl



## INTERNAL AGENDA REQUEST FORM

REQUESTED BOARD MEETING DATE: October 14, 2024

DEPARTMENT: Yazoo City Police Department

TELEPHONE: Work 662-746-1131 Cell \_\_\_\_\_

EMAIL: policechief@yazoocityms.us

REASON FOR REQUEST: ☐ UNFINISHED BUSINESS

☒ NEW BUSINESS

PLEASE INDICATE THE SUBJECT MATTER OF YOUR REQUEST: OR

☐ CONTRACT

☐ ORDINANCE

☐ TAX EXEMPTION

☐ DEMOLITION/CLEAN-UP

☐ PERSONNEL

☐ TRAINING/TRAVEL

☒ OTHER

☐ GRANT

☐ PURCHASE

☐ PUBLIC HEARING

**BRIEF DESCRIPTION:** Mississippi Association of Chiefs of Police 2024 Winter Educational Conference

The police department is requesting to send Chief Gann to the Chiefs Winter Conference in Oxford, MS, December 10-13, 2024. The Winter Conference

provides attendees the opportunity to interact between Chiefs in an information-sharing format designed to exchange ideas and talk of common problems/  
solutions they are experiencing. The Chief will drive his assign unit and will stay December 10-13, 2024, and meals are not included.

Additional information is attached to this agenda.

**PURPOSE:** Attend the Chief's Winter Conference in Oxford, MS

### (SUPPORTING DOCUMENTATION REQUIRED – PLEASE ATTACH)

ACTION TO BE IMPLEMENTED BY: CITY DEPARTMENT Yazoo City Police Department Chief

CONSULTANT Yazoo City Police Department

SCHEDULE (BEGINING DATE): December 10-13, 2024

LOCATION: ☐ CITYWIDE ☐ WARD \_\_\_\_\_ ☐ NEIGHBORHOOD \_\_\_\_\_

☐ AREA Oxford, MS

BENEFITS: Attend the Chief's Winter Conference in Oxford, MS

Cost: \$ 1178.00

HAS YOUR REQUEST BEEN BUDGETED?

☒ YES

☐ NO

IF YES, PLEASE INDICATE THE SOURCE OF FUNDING.

GENERAL FUND ☒ INDICATE LINE ITEM

Training #610

GRANT FUNDS ☐ INDICATE GRANT

BOND FUNDS ☐ INDICATE BOND

OTHER ☐ INDICATE FUNDING SOURCE

**\*\*NOTE: The above form MUST be accompanied by an order, resolution, ordinance or discussion item to be placed on the agenda for board consideration. ALL CITY DEPARTMENTS MUST INCLUDE DOCUMENTATION FOR ALL AGENDA REQUESTS, THIS SHOULD INCLUDE ANY PROPOSED TRAVEL REQUEST BROCHURE/FLYER INFORMATION WITH APPROVED TRAVEL AUTHORIZATION AND THE ESTIMATED COST.**

FORM CC-01 FEB. 2017 Office of the City Clerk, PO Box 689, 128 E Jefferson Street, Yazoo City, MS 39194 ♦ 662-746-1401 ♦  
[yazoocityforms@yazoocityms.us](mailto:yazoocityforms@yazoocityms.us)


### Internal Agenda Requirements

All agenda items should be accompanied by an Order, Resolution, Ordinance, or discussions item (no action requested by Board)

Please place at the bottom of each Order, Resolutions, or Ordinance and obtain signatures.

THIS MATTER HAS BEEN REVIEWED/BY:

DEPARTMENT HEAD  
CITY CLERK/BUDGET

  
\_\_\_\_\_  
Budgeted: Yes \_\_\_\_\_ ACCT. NO. \_\_\_\_\_  
No \_\_\_\_\_

CITY ATTORNEY (as to legal sufficiency) \_\_\_\_\_  
MAYOR'S OFFICE \_\_\_\_\_

(Department and Director or other sponsor)

An Agenda Request Form is required.

Memo, letter, agreement, grant, and other details should be provided to assure to Board has necessary information in writing to consider said matter.

All completed agenda items including agenda request form, order, resolution, or ordinance with attachments, signatures, etc., must be in office of the city clerk by Wednesday, NOON prior to the meeting. Please note this requires you to prepare all agenda items timely to obtain the necessary signatures or make any required corrections.

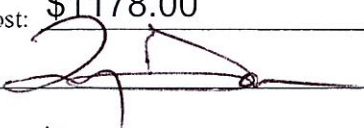
Any item presented after the deadline will not make the regular agenda. All emergency items must describe in detail why the agenda deadline was not met for the Board to consider amending the agenda.

# TRAVEL AUTHORIZATION

In-State ☒ Out-of-State \_\_\_\_\_ Out-of-Country \_\_\_\_\_ Travel Advance \_\_\_\_\_ PTE Authorized \_\_\_\_\_

## TO BE COMPLETED BY TRAVELER

Name: Terry Gann Title: Chief SS# xxx-xx-8362  
Agency Name: Yazoo Police Department Division Name: Yazoo City Police Dept.  
Travel Date From: 12/10/24 To: 12/13/24 Destination(s): Oxford, MS  
Conference/Meeting Name: 2024 Winter Educational Conference  
Purpose of Travel: Attend the Chief Winter Conf.

Travel Advance Amount: 320.00 Prior to Trip Expense Authorized: Yes or No  
Total Estimated Cost: \$1178.00 Fund Source: General or Special *Complete Payment Info below, if known.*  
Total Actual Cost: \$1178.00 Difference in Estimated and Actual Cost: \_\_\_\_\_  
Signature:  Date: \_\_\_\_\_  
Signature of Supervisor: \_\_\_\_\_ Date: \_\_\_\_\_

## TO BE COMPLETED BY AGENCY / INSTITUTION (As required by individual Agency / Institution)

Funds Certification: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_  
Division Approval: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_  
Agency Approval: Terry Gann Title: CHIEF Date: \_\_\_\_\_

## TO BE COMPLETED BY DEPT. OF FINANCE & ADMINISTRATION For Travel outside the Continental U. S.

Budget Analyst Fund Certification: \_\_\_\_\_ Date: \_\_\_\_\_  
DFA Executive Director Approval: \_\_\_\_\_ Date: \_\_\_\_\_

## TO BE COMPLETED BY DEPT. OF FINANCE & ADMINISTRATION For Excess Expenses Incurred on Travel Outside the Continental U. S.

Budget Analyst Fund Certification: \_\_\_\_\_ Date: \_\_\_\_\_  
DFA Executive Director Approval: \_\_\_\_\_ Date: \_\_\_\_\_

## PAYMENT INFORMATION

Fund #: \_\_\_\_\_ Sub Org: \_\_\_\_\_ Proj: \_\_\_\_\_

**INSTRUCTIONS FOR TRAVEL AUTHORIZATION**

1. A separate form must be completed for each traveler and travel type (e.g., in-state, out-of-state, out of country).
2. Complete all applicable items and obtain approval PRIOR to commencing travel.
3. All travel outside the continental limits of the United States must be approved by the Department of Finance and Administration prior to departure. Travel to Alaska no longer requires such approval, but travel to Hawaii or Puerto Rico does.
4. If actual expenses exceed the estimated expenses on travel outside the continental limits of the United States, the original form shall be resubmitted showing the excess charges and again approved by the Department of Finance and Administration.
5. Be as accurate as possible in estimating costs, including gratuities, taxis, or any other applicable travel expenses.
6. The travel advance should include travel related costs paid by the traveler, not expenses paid directly by the agency (e.g. pre-paid registration, travel account charges). If an advance is not settled within 10 working days after the end of the month in which travel is completed, the traveler's paycheck WILL be held until the debt to the State is resolved. Only two outstanding advances are allowed at any time. Additional advances require DFA approval.
7. The Prior to Trip Expense authorization is granted for any lodging or public transportation purchases to be paid by the traveler prior to traveling.
8. A copy of this approved form along with supporting documentation must be submitted with the travel voucher form 13.20.10 in order to receive reimbursement.
9. For detailed line instructions, see MAAPP manual section 13.20.20.

**WORKSHEET**

	<u>Estimated Cost</u>	<u>Actual Cost</u>
Airfare	\$ _____	\$ _____
Meals ( <u>5</u> Days @ \$ <u>64.00</u> / Day)	\$ <u>320.00</u>	\$ _____
Lodging ( <u>4</u> Days @ \$ <u>127.00</u> / Day)	\$ <u>508.00</u>	\$ _____
Registration Fee \$350.00	\$ <u>350.00</u>	\$ _____
Rental Car ( <u>n/a</u> Days @ \$ _____ / Day)	\$ _____	\$ _____
Other: tips <u>n/a</u>	\$ _____	\$ _____
Travel (Vehicle) <u>Assigned unit</u>	\$ _____	\$ _____
Airport <u>n/a</u>	\$ _____	\$ _____
Total	\$ <u>1178.00</u>	\$ _____



# 2024 WINTER EDUCATIONAL CONFERENCE- ATTENDEE REGISTRATION

10 13 2024 WINTER CONFERENCE  
DEC



## ≡ EVENT DETAILS

December 10-13th, 2024

Oxford Conference Center

The Mid- Year educational conference and trade show provide Chiefs and upper-level law enforcement executives the opportunity to receive the required (20) twenty hours of instruction.

Conference schedule TBA when scheduling of all speakers is complete.

### Room Block and Rates

Hampton Inn Oxford Conference Center: 662-234-5565

Check-In Date	Check-Out Date	Room Type	Number of Rooms	Nightly Rate
12/09/2024	12/13/2024	Mix of Double Queens & Single Kings	25	\$127.00

TownePlace Suites Marriott: 662-238-3522

Check-In Date	Check-Out Date	Room Type	Number of Rooms	Nightly Rate
12/09/2024	12/13/2024	Mix of Double Queen Suites & Single King Suites	75	\$127.00

Rates do not include applicable taxes, currently 7% state tax and 2% city tax. All taxes are subject to change without notice. Rates quoted are non-commissionable.

-

**Check-in/Check-out:** Check in time is 3:00pm for Hampton Inn and 4:00pm for TownePlace Suites. Check out time for both properties is 12:00pm. Hotels will make every effort to accommodate requests, but cannot guarantee an early check-in or late check-out. Late check-outs must be approved by management and are subject to additional charges.

**Cut-off Date:** The "cut-off date" for reserving rooms in the room block is 5:00pm CST on **11/09/2024**. After the cut-off date, Hotel may accept additional reservations subject to prevailing rates and availability.

**Cancellation Policy:** Confirmed reservations are subject to a 48-hour cancellation policy. Guest(s) will be responsible for any rooms not cancelled two (2) days prior to arrival.

### Reservations

Guests can make reservations by calling the hotel directly or by using the online reservation link provided by the hotel. If guests choose to call the hotel to make a reservation, **please let him/her know to request the MS Association of Chiefs of Police block.** Rooms will be held in the block until the cut-off date as specified above or until all rooms are reserved.

**NOTE:** When registering online please list the Chief(person attending) as the person the order is being billed to.

The trade show provides attendees the opportunity to interact with vendors of various types of equipment and technology available for law enforcement today.

The conference also provides for social interaction between Chiefs in an information-sharing format designed to exchange ideas and talk of common problems/solutions they are experiencing.

### 🕒 TIME

10 (Tuesday) 9:00 am - 13 (Friday) 12:00 pm

### 📍 LOCATION ([HTTPS://WWW.OXFORDCONFERENCECENTER.COM/](https://www.oxfordconferencecenter.com/))

Oxford Conference Center (<https://www.oxfordconferencecenter.com/>)  
102 Ed Perry Drive (<https://www.oxfordconferencecenter.com/>)

CALENDAR ([https://mschiefs.org/wp-admin/admin-ajax.php?action=eventon\\_ics\\_download&event\\_id:GOOGLECAL](https://mschiefs.org/wp-admin/admin-ajax.php?action=eventon_ics_download&event_id:GOOGLECAL) (<https://www.google.com/calendar/event?action=TEMPLATE&text=2024+WINTER+EDUCATIONAL+C+ATTENDEE+REGISTRATION&dates=20241210T150000Z/20241213T180000Z&ctz=america/chicago&details=2024+ATTENDEE+REGISTRATION&location=oxford+conference+center102+ed+perry+drive>)

## 🔊 ORGANIZER



MISSISSIPPI ASSOCIATION OF CHIEFS OF POLICE (<https://www.mschiefs.org>)

[kwinter@mschiefs.org](mailto:kwinter@mschiefs.org)

1723 University Ave. Ste B #367, Oxford, MS 38655

[LEARN MORE](#)

## 💡 TICKET SECTION TITLE

Conference registration fee

**Ticket already in cart!**

[VIEW CART \(https://mschiefs.org/cart/\)](https://mschiefs.org/cart/)

[CHECKOUT \(https://mschiefs.org/checkout/\)](https://mschiefs.org/checkout/)

*Type your address to get directions*

[📍 GET DIRECTIONS](#)

## Leave a Reply

Your email address will not be published. Required fields are marked \*

Comment \*

Name \*

Email \*

Website



# Mississippi Association of Chiefs of Police

## CART

Product	Price	Quantity	Subtotal
<b>2024 Winter Educational Conference- Attendee Registration</b>			
<b>Event Time</b> december 10, 2024 9:00 am - december 13, 2024 12:00 pm			
	\$350.00		\$350.00
<b>Event Location</b> Oxford Conference Center			

## Cart totals

<b>Subtotal</b>	\$350.00
<b>Total</b>	<b>\$350.00</b>

# MISSISSIPPI



## FIRE

# INVESTIGATORS ASSOCIATION

## 2024 FALL SEMINAR

November 6<sup>th</sup> - 8<sup>th</sup> 2024

*Trial Preparation Qualifying as an*

*Expert Witness*

*Electrical Aspects of Fire*

*Investigations*

*Back to the Basics*

Presented by  
Van Presson IAAI-CFI

Rebecca Mansell, ESQ., PHD

Dr. Rø

PhD., PE

GAULFORD MS 3905

SEP 2024 1902 L



FREEDOM

M.F.I.A.

711 Camp Dantzler RD  
Hattiesburg, MS 39401

KENNETH B WASHINGTON

1093 CARTER ROAD

YAZOO, MS 39194

## OFFICERS

President – Leland Reed  
Exec Vice President – Rodney Crane  
North Vice President – Shane Wommack  
Central Vice President – Chris White  
South Vice President – Lionel Cothorn  
Secretary/Treasurer – Lisa Jones

## BOARD OF DIRECTORS

Matt Massey  
Marshall Berry  
Artha Oneal Wilkins  
Leron K Weeks  
Brad Dunaway  
Van Presson  
Beau Davis  
Patrick Sullivan  
Kenny Manning  
James Dillinger



## 2024 MFIA FALL SEMINAR November 6, 7 & 8 2024

Wednesday November 6  
8:00-8:30am Registration  
8:30- class begins

Thursday November 7  
8:15am class begins

Friday November 8  
8:15am class begins

### About our speakers

Van Presson IAAI-CFI/Fire Science Principal, has been in the fire service since 1980. In the Arson unit in Jackson in 1992. Law enforcement, State Certified in 1993. IAAI-CFI since 1997. Retired as Chief Investigator of the Jackson Fire Department in 2004. He has been doing private investigations since 1996 (part time) while on the fire department and full time in the private industry since January of 2004.

Currently Van is the Fire Science Principal for the South District of EFI Global, supervising the investigators in MS, AL, TN and KY. IAAI Proctor for the Expert Witness Testimony Course.

Rebecca Mansell, ESQ., PHD, brings over twenty-five years of diverse trial litigation experience, particularly in complex arson litigation involving personal injuries, deaths, property damage, insurance fraud, catastrophic personal injury cases, and cybercrime litigation. Prior to private practice, Rebecca was an Assistant District Attorney for the State of Mississippi for 17 years. Rebecca served ten years in the Forensic division at the University of Mississippi Medical Center and is highly qualified in up-to-date forensic science techniques involving fatalities during a fire and other issues regarding forensics at a fire scene or during a fire investigation. Rebecca is a frequent lecturer and teacher for the International Association of Arson Investigators and the Bureau of Alcohol, Tobacco, Firearms and Explosives at the Huntsville, Alabama location, teaching candidates seeking their Certified Fire Investigations credentials trial techniques,

qualifying as an expert witness and trial courtroom preparation.

Dr. Ray Franco, PhD., PE received his Doctorate, Master's and Bachelor's degrees from Mississippi State University in the field of Electrical Engineering. He is a licensed professional engineer in the following states: Mississippi, Alabama, Louisiana, Arkansas, Missouri, Georgia, and Florida. For the past 20 years, he has practiced in the field of Forensic Electrical Engineer – analyzing and testifying on the characteristics of electrical systems and products. He has worked on behalf of insurance companies, manufacturers, utilities, and attorneys. He has been accepted as an expert witness and testified in Federal, State and Criminal Courts. Prior to his forensic work, he was a research electrical engineer for 28 years with the U.S. Army Engineering Research and Development Center.

M.F.I.A. Member – \$225.00

Non-Member – \$275.00

NAME \_\_\_\_\_

AGENCY \_\_\_\_\_

PHONE# \_\_\_\_\_

E-MAIL \_\_\_\_\_

IAAI I.D. # \_\_\_\_\_

EXP. DATE \_\_\_\_\_

### ABOVE INFORMATION IS REQUIRED

YOU MAY REGISTER  
BY U.S. MAIL or EMAIL

M.F.I.A./LISA JONES

711 CAMP DANTZLER ROAD

HATTIESBURG, MS 39401

[msfireinvassoc@gmail.com](mailto:msfireinvassoc@gmail.com)

or PAYPAL @

[www.msfireinvestigators.com](http://www.msfireinvestigators.com)



111 North Broadway Street  
Natchez, MS 39120

Deluxe King or Double Queen Rooms \$129.00  
Single/Double \$149 Triple \$169 Quad

Luxury King Suites – Historic View \$139.00  
Single/Double \$159 Triple \$179 Quad

Luxury King Suites – River View \$149.00  
Single/Double \$169 Triple \$189 Quad

1-866-488-0898 or 601-446-9994. To receive the group rate, callers MUST identify (MFIA) their affiliation with this event. Rates cannot be changed at check-in or check-out for guests who fail to identify their affiliation at the time the reservation is made. An added value package, at \$14.95 per night, charged to each guest room folio includes: Unlimited wired and wireless internet, unlimited local and long-distance phone calls, guest laundry facility, fitness center, fax and copier service, and privately gated, onsite parking in our central downtown location Credit Card Acceptance Fee- 3.5 % of the room rate to cover the cost of credit card fees will be added to the reservation.

### MEMBERSHIP APPLICATIONS &

### RENEWALS

[www.msfireinvestigators.com](http://www.msfireinvestigators.com)

Apply, renew or preregister using PayPal.

\*PAYING THE \$225.00 **DOES NOT** MAKE YOU A MEMBER OF THE ASSOCIATION.

I MUST HAVE YOUR MEMBERSHIP

APPLICATION **BEFORE**

NOVEMBER 6, 2024 IF YOU WISH TO

APPLY FOR MEMBERSHIP.



## AGENDA REQUEST FORM

REQUESTED BOARD MEETING DATE: Oct. 14, 2024

DEPARTMENT: Yazoo City Fire Dept.

TELEPHONE: Work 662-746-2841

EMAIL: ycfd@yazoocityms.us

REASON FOR REQUEST: ( ) UNFINISHED BUSINESS

OR

(X) NEW BUSINESS

PLEASE INDICATE THE SUBJECT MATTER OF YOUR REQUEST:

( ) CONTRACT

( ) ORDINANCE

( ) TAX EXEMPTION

( ) SURPLUS

( ) DEMOLITION/CLEAN-UP

( ) PERSONNEL

(X) TRAINING/TRAVEL

( ) OTHER

( ) GRANT

( ) PURCHASE

( ) PUBLIC HEARING

**BRIEF DESCRIPTION:** Requesting Board Order to approve travel & training cost for Asst. Chief Kenneth Washington to attend the MS Fire Investigators Assoc. Fall Seminar scheduled for Nov.6-8, 2024 held in Natchez, MS. Checking in on 11/5/24 and checking out on 11/8/24. Membership dues are \$275.00, 143.95 per day for room (431.85) includes 14.95 per night, 143.00 food per diem (26.00, 46.00, 46.00, 25.00) Totaling 849.85.

**PURPOSE:** Requesting Board Order to approve training & travel

**(SUPPORTING DOCUMENTATION REQUIRED – PLEASE ATTACH)**

ACTION TO BE IMPLEMENTED BY: Order to approve

LOCATION: [ ] CITYWIDE [ ] WARD [ ] NEIGHBORHOOD

[ ] AREA

BENEFITS: Training

Costs: \$ 849.85

HAS YOUR REQUEST BEEN BUDGETED?

[X] YES [ ] NO

IF YES, PLEASE INDICATE THE SOURCE OF FUNDING.

GENERAL FUND [ ] INDICATE LINE ITEM

GRANT FUNDS [ ] INDICATE GRANT

BOND FUNDS [ ] INDICATE BOND

OTHER [ ] INDICATE FUNDING SOURCE

Please place at the bottom of each Order, Resolutions, or Ordinance and obtain signatures.

THIS MATTER HAS BEEN REVIEWED/BY:

DEPARTMENT HEAD

CITY CLERK/BUDGET

CITY ATTORNEY (as to legal sufficiency)

MAYOR

**\*\*NOTE:** The above form **MUST** be accompanied by an order, resolution, ordinance or discussion item to be placed on the agenda for board consideration. ALL CITY DEPARTMENTS **MUST** INCLUDE DOCUMENTATION FOR ALL AGENDA REQUESTS. THIS SHOULD INCLUDE ANY PROPOSED TRAVEL REQUEST BROCHURE/FLYER INFORMATION WITH APPROVED TRAVEL AUTHORIZATION AND THE ESTIMATED COST.

## AGENDA REQUIREMENTS

· All agenda items should be accompanied by an Order, Resolution, Ordinance, or discussions item (no action requested by Board)

Please place at the bottom of each Order, Resolution, or Ordinance and obtain signatures.

THIS MATTER HAS BEEN REVIEWED/ BY:

DEPARTMENT HEAD \_\_\_\_\_

CITY CLERK/BUDGET \_\_\_\_\_

Budgeted: Yes \_\_\_\_\_ ACCT NO. \_\_\_\_\_

No \_\_\_\_\_

CITY ATTORNEY (as to legal sufficiency) \_\_\_\_\_

MAYOR'S OFFICE \_\_\_\_\_

(Department and Director or other sponsor)

An Agenda Request Form is required.

Memo, letter, agreement, grant, and other details should be provided to assure the Board has necessary information in writing to consider said matter.

All completed agenda items including agenda request form, order, resolution, or ordinance with attachments, signatures, etc., must be in the office of the city clerk by Wednesday, NOON prior to the meeting. Please note this requires you to prepare all agenda items timely to obtain the necessary signatures or make any required corrections.

Any Item presented after the deadline will not make the regular agenda. All emergency items must describe in detail why the agenda deadline was not met for the Board to consider amending the agenda.

## TRAVEL AUTHORIZATION

In-State ☒ Out-of-State \_\_\_\_\_ Out-of-Country \_\_\_\_\_ Travel Advance \_\_\_\_\_ PTE Authorized \_\_\_\_\_

### TO BE COMPLETED BY TRAVELER

Name: Kenneth Washington Title: Asst. Chief  
Agency Name: Yazoo City Fire Dept. Division Name: Fire Services  
Travel Date From: Nov. 5 To: Nov. 8, 2024 Destination(s): Natchez, MS  
Conference/Meeting Name: MS Fire Investigators Assoc. 2024 Fall Seminar  
Purpose of Travel: Training

Travel Advance Amount: \_\_\_\_\_ Prior to Trip Expense Authorized: Yes ☒ or No ☐  
Total Estimated Cost: \$849.85 Fund Source: General or Special *Complete Payment Info below, if known.*  
Total Actual Cost: \_\_\_\_\_ Difference in Estimated and Actual Cost: \_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### TO BE COMPLETED BY AGENCY / INSTITUTION (As required by individual Agency / Institution)

Funds Certification: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_  
Division Approval: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_  
Agency Approval: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

### TO BE COMPLETED BY DEPT. OF FINANCE & ADMINISTRATION For Travel Outside the Continental U. S.

Budget Analyst Fund Certification: \_\_\_\_\_ Date: \_\_\_\_\_  
DFA Executive Director Approval: \_\_\_\_\_ Date: \_\_\_\_\_

### TO BE COMPLETED BY DEPT. OF FINANCE & ADMINISTRATION For Excess Expenses Incurred on Travel Outside the Continental U. S.

Budget Analyst Fund Certification: \_\_\_\_\_ Date: \_\_\_\_\_  
DFA Executive Director Approval: \_\_\_\_\_ Date: \_\_\_\_\_

### PAYMENT INFORMATION

SAAS Agency #: \_\_\_\_\_ Activity: \_\_\_\_\_ Trip #: \_\_\_\_\_  
SPAHRs Agency #: \_\_\_\_\_ Org: \_\_\_\_\_ Cat: \_\_\_\_\_  
Fund #: \_\_\_\_\_ Sub Org: \_\_\_\_\_ Proj: \_\_\_\_\_

**INSTRUCTIONS FOR TRAVEL AUTHORIZATION**

1. A separate form must be completed for each traveler and travel type (e.g., in-state, out-of-state, out-of country).
2. Complete all applicable items and obtain approval PRIOR to commencing travel.
3. All travel outside the continental limits of the United States must be approved by the Department of Finance and Administration prior to departure. Travel to Alaska no longer requires such approval, but travel to Hawaii or Puerto Rico does.
4. If actual expenses exceed the estimated expenses on travel outside the continental limits of the United States, the original form shall be resubmitted showing the excess charges and again approved by the Department of Finance and Administration.
5. Be as accurate as possible in estimating costs, including gratuities, taxis, or any other applicable travel expenses.
6. The travel advance should include travel related costs paid by the traveler, not expenses paid directly by the agency (e.g. pre-paid registration, travel account charges). If an advance is not settled within 10 working days after the end of the month in which travel is completed, the traveler's paycheck WILL be held until the debt to the State is resolved. Only two outstanding advances are allowed at any time. Additional advances require DFA approval.
7. The Prior to Trip Expense authorization is granted for any lodging or public transportation purchases to be paid by the traveler prior to traveling.
8. A copy of this approved form along with supporting documentation must be submitted with the travel voucher form 13.20.10 in order to receive reimbursement.
9. For detailed line instructions, see MAAPP manual section 13.20.20.

**WORKSHEET**

		<u>Estimated Cost</u>	<u>Actual Cost</u>
Airfare	\$	n/a	\$ n/a
Meals ( <u>9</u> Days @ \$ <u>143.00</u> / Day)	\$	<u>143.00</u>	\$ (26.00, 46.00, 46.00, 25.00)
Lodging ( <u>3</u> Days @ \$ <u>143.95</u> / Day)	\$	<u>431.85</u>	\$ <u>431.85</u>
Registration Fee <i>Membership Dues</i>	\$	<u>275.00</u>	\$ <u>275.00</u>
Rental Car (____ Days @ \$ ____ / Day)	\$	<u>n/a</u>	\$ <u>n/a</u>
Mileage: Agency Vehicle	\$	_____	\$ _____
Other: _____	\$	_____	\$ _____
_____	\$	_____	\$ _____
Total	\$	<u><u>849.85</u></u>	\$ <u><u>849.85</u></u>



## INTERNAL AGENDA REQUEST FORM

REQUESTED BOARD MEETING DATE: October 14, 2024 (Monday)

DEPARTMENT: PUBLIC WORKS DEPARTMENT

TELEPHONE: Work (662)-746-5121 Cell (662)571-5292

EMAIL: RGREEN@YAZOOCITYMS.US

REASON FOR REQUEST: ☐ UNFINISHED BUSINESS

☐ NEW BUSINESS

PLEASE INDICATE THE SUBJECT MATTER OF YOUR REQUEST: OR

☐ CONTRACT

☐ ORDINANCE

☐ TAX EXEMPTION

☐ DEMOLITION/CLEAN-UP

☐ PERSONNEL

☐ TRAINING/TRAVEL

☐ OTHER

☐ GRANT

☐ PURCHASE

☐ PUBLIC HEARING

**BRIEF DESCRIPTION:** Order to approve Micheal Phillips, Robert Green, Jarvin Davis and McDaniel Gaston to attend the 2024 Chemical Spill Response Training Course in Pearl, MS. @ the Hoilday Inn on 110 Bass Pro Drive Nov. 7, 2024 along with registration, and food per diem.

**PURPOSE:** To obtain credit hours of training towards license renewal bt the Mississippi State Dept. of Health by MDEQ

**(SUPPORTING DOCUMENTATION REQUIRED – PLEASE ATTACH)**

ACTION TO BE IMPLEMENTED BY: CITY DEPARTMENT \_\_\_\_\_

CONSULTANT \_\_\_\_\_

SCHEDULE (BEGINING DATE): \_\_\_\_\_

LOCATION: ☐ CITYWIDE ☐ WARD \_\_\_\_\_ ☐ NEIGHBORHOOD \_\_\_\_\_

☐ AREA \_\_\_\_\_

BENEFITS: State Required Certification

Cost: \$ \_\_\_\_\_

HAS YOUR REQUEST BEEN BUDGETED?

☐ YES

☐ NO

IF YES, PLEASE INDICATE THE SOURCE OF FUNDING.

GENERAL FUND ☐ INDICATE LINE ITEM \_\_\_\_\_

GRANT FUNDS ☐ INDICATE GRANT \_\_\_\_\_

BOND FUNDS ☐ INDICATE BOND \_\_\_\_\_

OTHER ☐ INDICATE FUNDING SOURCE \_\_\_\_\_

**\*\*NOTE: The above form MUST be accompanied by an order, resolution, ordinance or discussion item to be placed on the agenda for board consideration. ALL CITY DEPARMENTNS MUST INCLUDE DOCUMENTATION FOR ALL AGENDA REQUESTS, THIS SHOULD INCLUDE ANY PROPOSED TRAVEL REQUEST BROCHURE/FLYER INFORMATION WITH APPROVED TRAVEL AUTHORIZATION AND THE ESTIMATED COST.**

FORM CC-01 FEB. 2017 Office of the City Clerk, PO Box 689, 128 E Jefferson Street, Yazoo City, MS 39194 ♦ 662-746-1401 ♦  
[yazoocityforms@yazoocityms.us](mailto:yazoocityforms@yazoocityms.us)

### Internal Agenda Requirements

All agenda items should be accompanied by an Order, Resolution, Ordinance, or discussions item (no action requested by Board)

Please place at the bottom of each Order, Resolutions, or Ordinance and obtain signatures.

THIS MATTER HAS BEEN REVIEWED/BY:

DEPARTMENT HEAD \_\_\_\_\_

CITY CLERK/BUDGET \_\_\_\_\_

Budgeted: Yes \_\_\_\_\_ ACCT. NO. \_\_\_\_\_

No \_\_\_\_\_

CITY ATTORNEY (as to legal sufficiency) \_\_\_\_\_

MAYOR'S OFFICE \_\_\_\_\_

(Department and Director or other sponsor)

An Agenda Request Form is required.

Memo, letter, agreement, grant, and other details should be provided to assure to Board has necessary information in writing to consider said matter.

All completed agenda items including agenda request form, order, resolution, or ordinance with attachments, signatures, etc., must be in office of the city clerk by Wednesday, NOON prior to the meeting. Please note this requires you to prepare all agenda items timely to obtain the necessary signatures or make any required corrections.

Any item presented after the deadline will not make the regular agenda. All emergency items must describe in detail why the agenda deadline was not met for the Board to consider amending the agenda.

# TRAVEL AUTHORIZATION

In-State ☒ Out-of-State ☐ Out-of-Country ☐ Travel Advance ☐ PTE Authorized ☐

## TO BE COMPLETED BY TRAVELER

Name: McDaniel Gaston Title: Operator SS# \_\_\_\_\_  
Agency Name: City of Yazoo City Public Works Dept. Division Name: Public Works  
Travel Date From: 11-7-2024 To: 11-7-2024 Destination(s): 110 Bass Pro Drive Pearl, MS 39208  
Conference/Meeting Name: Chemical Spill Response Training Course  
Purpose of Travel: To learn from experts in the industry and regulatory aspects of safe and successful solid waste management.

Travel Advance Amount: \_\_\_\_\_ Prior to Trip Expense Authorized: Yes or No  
Total Estimated Cost: \$ 194.00 Fund Source: General or Special *Complete Payment Info below, if known.*  
Total Actual Cost: \$194.00 Difference in Estimated and Actual Cost: \_\_\_\_\_  
Signature: McDaniel Gaston Date: 10-08-24  
Signature of Supervisor: Robert Green Date: 10/8/24

## TO BE COMPLETED BY AGENCY / INSTITUTION (As required by individual Agency / Institution)

Funds Certification: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_  
Division Approval: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_  
Agency Approval: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

## TO BE COMPLETED BY DEPT. OF FINANCE & ADMINISTRATION For Travel outside the Continental U. S.

Budget Analyst Fund Certification: \_\_\_\_\_ Date: \_\_\_\_\_  
DFA Executive Director Approval: \_\_\_\_\_ Date: \_\_\_\_\_

## TO BE COMPLETED BY DEPT. OF FINANCE & ADMINISTRATION For Excess Expenses Incurred on Travel Outside the Continental U. S.

Budget Analyst Fund Certification: \_\_\_\_\_ Date: \_\_\_\_\_  
DFA Executive Director Approval: \_\_\_\_\_ Date: \_\_\_\_\_

## PAYMENT INFORMATION

Fund #: \_\_\_\_\_ Sub Org: \_\_\_\_\_ Proj: \_\_\_\_\_

**INSTRUCTIONS FOR TRAVEL AUTHORIZATION**

1. A separate form must be completed for each traveler and travel type (e.g., in-state, out-of-state, out of country).
2. Complete all applicable items and obtain approval PRIOR to commencing travel.
3. All travel outside the continental limits of the United States must be approved by the Department of Finance and Administration prior to departure. Travel to Alaska no longer requires such approval, but travel to Hawaii or Puerto Rico does.
4. If actual expenses exceed the estimated expenses on travel outside the continental limits of the United States, the original form shall be resubmitted showing the excess charges and again approved by the Department of Finance and Administration.
5. Be as accurate as possible in estimating costs, including gratuities, taxis, or any other applicable travel expenses.
6. The travel advance should include travel related costs paid by the traveler, not expenses paid directly by the agency (e.g. pre-paid registration, travel account charges). If an advance is not settled within 10 working days after the end of the month in which travel is completed, the traveler's paycheck WILL be held until the debt to the State is resolved. Only two outstanding advances are allowed at any time. Additional advances require DFA approval.
7. The Prior to Trip Expense authorization is granted for any lodging or public transportation purchases to be paid by the traveler prior to traveling.
8. A copy of this approved form along with supporting documentation must be submitted with the travel voucher form 13.20.10 in order to receive reimbursement.
9. For detailed line instructions, see MAAPP manual section 13.20.20.

**WORKSHEET**

	<u>Estimated Cost</u>	<u>Actual Cost</u>
Airfare	\$ _____	\$ _____
Meals ( <u>1</u> Days @ \$ <u>59.00</u> / Day)	\$ <u>59.00</u>	\$ <u>59.00</u>
Lodging (____ Days @ \$ _____ / Day)	\$ _____	\$ _____
Registration Fee <u>135.00</u>	\$ <u>135.00</u>	\$ <u>135.00</u>
Rental Car (____ Days @ \$ _____ / Day)	\$ _____	\$ _____
Other: tips _____	\$ _____	\$ _____
Travel (Vehicle) _____	\$ _____	\$ _____
Airport _____	\$ _____	\$ _____
Total	\$ <u><u>194.00</u></u>	\$ <u><u>194.00</u></u>

In-State ☒ Out-of-State \_\_\_\_\_ Out-of-Country \_\_\_\_\_ Travel Advance \_\_\_\_\_ PTE Authorized \_\_\_\_\_

Name: Micheal Phillips Title: Grounds Maintenance SS#

Agency Name: City of Yazoo City Public Works Dept. Division Name: Public Works

Travel Date From: 11-7-2024 To: 11-7-2024 Destination(s): 110 Bass Pro Drive Pearl, MS 39208

Conference/Meeting Name: Chemical Spill Response Training Course

Purpose of Travel: To learn from experts in the industry and regulatory aspects of safe and successful solid waste management.

Travel Advance Amount: \_\_\_\_\_ Prior to Trip Expense Authorized: Yes or No

Total Estimated Cost: \$ 194.00 Fund Source: General or Special *Complete Payment Info below, if known.*

Total Actual Cost: \$194.00 Difference in Estimated and Actual Cost: \_\_\_\_\_

Signature: Michael Phillips Date: 10/8/24

Signature of Supervisor: Robert Green Date: 10/8/24

Funds Certification: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Division Approval: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Agency Approval: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Budget Analyst Fund Certification: \_\_\_\_\_ Date: \_\_\_\_\_

DFA Executive Director Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Budget Analyst Fund Certification: \_\_\_\_\_ Date: \_\_\_\_\_  
DFA Executive Director Approval: \_\_\_\_\_ Date: \_\_\_\_\_

## Fund #: \_\_\_\_\_ Sub Org: \_\_\_\_\_ Proj: \_\_\_\_\_

### INSTRUCTIONS FOR TRAVEL AUTHORIZATION

1. A separate form must be completed for each traveler and travel type (e.g., in-state, out-of-state, out of country).
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8. A copy of this approved form along with supporting documentation must be submitted with the travel voucher form 13.20.10 in order to receive reimbursement.
9. For detailed line instructions, see MAAPP manual section 13.20.20.

### WORKSHEET

	<u>Estimated Cost</u>	<u>Actual Cost</u>
Airfare	\$ _____	\$ _____
Meals (1 Days @ \$59.00 / Day)	\$ 59.00	\$ 59.00
Lodging (____ Days @ \$____ / Day)	\$ _____	\$ _____
Registration Fee 135.00	\$ 135.00	\$ 135.00
Rental Car (____ Days @ \$____ / Day)	\$ _____	\$ _____
Other: tips	\$ _____	\$ _____
Travel (Vehicle)	\$ _____	\$ _____
Airport	\$ _____	\$ _____
Total	\$ 194.00	\$ 194.00

## TRAVEL AUTHORIZATION

In-State ☒ Out-of-State ☐ Out-of-Country ☐ Travel Advance ☐ PTE Authorized ☐

### TO BE COMPLETED BY TRAVELER

Name: Robert Green Title: Director SS# \_\_\_\_\_  
Agency Name: City of Yazoo City Public Works Dept. Division Name: Public Works  
Travel Date From: 11-7-2024 To: 11-7-2024 Destination(s): 110 Bass Pro Drive Pearl, MS 39208  
Conference/Meeting Name: Chemical Spill Response Training Course  
Purpose of Travel: To learn from experts in the industry and regulatory aspects of safe and successful solid waste management.

Travel Advance Amount: \_\_\_\_\_ Prior to Trip Expense Authorized: Yes or No  
Total Estimated Cost: \$ 194.00 Fund Source: General or Special *Complete Payment Info below, if known.*  
Total Actual Cost: \$194.00 Difference in Estimated and Actual Cost: \_\_\_\_\_  
Signature: Robert Green Date: 10/8/24  
Signature of Supervisor: Robert Green Date: 10/8/24

### TO BE COMPLETED BY AGENCY / INSTITUTION (As required by individual Agency / Institution)

Funds Certification: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_  
Division Approval: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_  
Agency Approval: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

### TO BE COMPLETED BY DEPT. OF FINANCE & ADMINISTRATION For Travel outside the Continental U. S.

Budget Analyst Fund Certification: \_\_\_\_\_ Date: \_\_\_\_\_  
DFA Executive Director Approval: \_\_\_\_\_ Date: \_\_\_\_\_

### TO BE COMPLETED BY DEPT. OF FINANCE & ADMINISTRATION For Excess Expenses Incurred on Travel Outside the Continental U. S.

Budget Analyst Fund Certification: \_\_\_\_\_ Date: \_\_\_\_\_  
DFA Executive Director Approval: \_\_\_\_\_ Date: \_\_\_\_\_

### PAYMENT INFORMATION

Fund #: \_\_\_\_\_ Sub Org: \_\_\_\_\_ Proj: \_\_\_\_\_

**INSTRUCTIONS FOR TRAVEL AUTHORIZATION**

1. A separate form must be completed for each traveler and travel type (e.g., in-state, out-of-state, out of country).
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9. For detailed line instructions, see MAAPP manual section 13.20.20.

**WORKSHEET**

	<u>Estimated Cost</u>	<u>Actual Cost</u>
Airfare	\$ _____	\$ _____
Meals ( <u>1</u> Days @ \$ <u>59.00</u> / Day)	\$ <u>59.00</u>	\$ <u>59.00</u>
Lodging (____ Days @ \$____ / Day)	\$ _____	\$ _____
Registration Fee <u>135.00</u>	\$ <u>135.00</u>	\$ <u>135.00</u>
Rental Car (____ Days @ \$____ / Day)	\$ _____	\$ _____
Other: tips	\$ _____	\$ _____
Travel (Vehicle)	\$ _____	\$ _____
Airport	\$ _____	\$ _____
Total	\$ <u>194.00</u>	\$ <u>194.00</u>

**INSTRUCTIONS FOR TRAVEL AUTHORIZATION**

1. A separate form must be completed for each traveler and travel type (e.g., in-state, out-of-state, out of country).
2. Complete all applicable items and obtain approval PRIOR to commencing travel.
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**WORKSHEET**

	<u>Estimated Cost</u>	<u>Actual Cost</u>
Airfare	\$ _____	\$ _____
Meals ( <u>1</u> Days @ \$ <u>59.00</u> / Day)	\$ <u>59.00</u>	\$ <u>59.00</u>
Lodging (____ Days @ \$____ / Day)	\$ _____	\$ _____
Registration Fee <u>135.00</u>	\$ <u>135.00</u>	\$ <u>135.00</u>
Rental Car (____ Days @ \$____ / Day)	\$ _____	\$ _____
Other: tips	\$ _____	\$ _____
Travel (Vehicle)	\$ _____	\$ _____
Airport	\$ _____	\$ _____
Total	\$ <u>194.00</u>	\$ <u>194.00</u>

In-State ☒ Out-of-State \_\_\_\_\_ Out-of-Country \_\_\_\_\_ Travel Advance \_\_\_\_\_ PTE Authorized \_\_\_\_\_

Name: Jarvin Davis Title: Operator SS# \_\_\_\_\_

Agency Name: City of Yazoo City Public Works Dept. Division Name: Public Works

Travel Date From: 11-7-2024 To: 11-7-2024 Destination(s): 110 Bass Pro Drive Pearl, MS 39208

Conference/Meeting Name: Chemical Spill Response Training Course

Purpose of Travel: To learn from experts in the industry and regulatory aspects of safe and successful solid waste management.

Travel Advance Amount: \_\_\_\_\_ Prior to Trip Expense Authorized: Yes or No

Total Estimated Cost: \$ 194.00 Fund Source: General or Special *Complete Payment Info below, if known.*

Total Actual Cost: \$194.00 Difference in Estimated and Actual Cost: \_\_\_\_\_

Signature: Jamie Davis Date: 10/8/24

Signature of Supervisor: Robert Green Date: 10/8/24

Funds Certification: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Division Approval: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Agency Approval: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Budget Analyst Fund Certification: \_\_\_\_\_ Date: \_\_\_\_\_

DFA Executive Director Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Budget Analyst Fund Certification: \_\_\_\_\_ Date: \_\_\_\_\_  
DFA Executive Director Approval: \_\_\_\_\_ Date: \_\_\_\_\_

## Fund #: \_\_\_\_\_ Sub Org: \_\_\_\_\_ Proj: \_\_\_\_\_

Please review and distribute this memo to the departments listed below

To: Department Directors

CITY OF YAZOO CITY  
CITY CLERK'S OFFICE

From: Sigma Consulting and Training, Inc.

Phone: (863) 232-2910

Fax: (888) 350-1506

Pages: 3 (includes cover)

Date: September 30th, 2024

OCT 07 2024  
RECEIVED  
BY: *[Signature]*

e-mail: [info@sigmatrainingservices.com](mailto:info@sigmatrainingservices.com)

Please forward to:	Public Works	Highway Maintenance
	Parks and Recreation	Water/Wastewater Treatment
	Solid Waste/Sanitation	Environmental Services/Mosquito Control
	SPCC Coordinator	Stormwater Compliance/MS4

## URGENT - PLEASE RESPOND IMMEDIATELY

### Chemical Spill Response Training for State of Mississippi - City and County Government Employees

Please review the attached information for an upcoming training class to be held on November 5th (Batesville Area), November 6th (Hattiesburg Area), and November 7th (Jackson Area).

**NEWS FLASH:** EPA currently lists 62 city and county facilities in Mississippi with violations including a \$25,000 fine for city stormwater program. Are you ready for an inspection?

**Training is now required by OSHA and EPA for all state and local government employees that are expected to respond to a chemical spill:**

Public Works Employees - *Fuel products, anti-freeze, parts cleaners, paints and solvents*

Parks and Recreation Employees - *Pesticide products, fuel products, paints and solvents*

Highway Maintenance Employees - *Paints and solvents, herbicides, and fuel products*

Water and Wastewater Treatment Employees - *Chlorine (both gas and liquified), Propane*

Mosquito Control - *Pesticide products, fuel products*

Solid Waste/Sanitation Employees - *Discarded chemical containers, unknown products*

**This class is only offered once per year. More than 100 City and County agencies in Mississippi have sent their employees to this class in the past.**

**This class meets OSHA, EPA, and DOT training standards. Approved for 8 hours of training towards license renewal by the Mississippi State Dept. of Health for Waterworks Operators, and by the Mississippi Dept. of Environmental Quality for Wastewater Operators.**

**Payment is not required prior to attending, but you must register in advance.**

**Note: If you have at least 20 persons attending, we can hold the training at your own facility for a substantial discount. Call for details at (863) 232-2910.**

The registration fee for the course is \$160 per employee, four or more employees are \$135 each. Fee includes all textbooks and other course materials. Payment may be made by government purchase order, check, or credit card.

***If you have any questions call Sigma Consulting and Training, Inc. at (863) 232-2910 or e-mail: [info@sigmatrainingservices.com](mailto:info@sigmatrainingservices.com)***

Register on-line by going to [sigmatrainingservices.com](http://sigmatrainingservices.com) or click on the link: [sigmatrainingservices.com](http://sigmatrainingservices.com)

# Mississippi - City and County Employees Chemical Spill Response Training

**It's not a matter of *if* a chemical spill is going to occur, it's just a matter of *when*!** Chemical handling is a requirement for many jobs in government service. From the variety of paints, solvents, and pesticides, to the fuel products we use everyday. Think about the products we transport on public highways. Even the gasoline or diesel fuel in your vehicle may become spilled in a traffic accident. *Part of being a good manager is making sure things go right on the job, and being prepared in case they don't.*

## Do you know the rules?

Last year alone, there were over 33,000 spills large enough to require reporting to the federal government. Failure to make the necessary notifications can result in substantial fines. Fuel products require reporting in some situations if only one drop is spilled. Do you know what they are?

**Learn the source of the Camp Lejeune water contamination. Could the same happen at your facility?**

**In 2023, a city wastewater plant employee was sentenced to a year in prison for making false statements during a state inspection. Do you know the rules that apply to you?**

**EPA issued a \$66,000 fine for simply not reporting a chlorine leak. Do you know when you have to notify authorities?**

OSHA and EPA strictly regulates who can respond to chemical releases. Without spill response training, your employees will not be allowed to assist you in cleaning up a chemical spill.

The majority of all spills are less than 50 gallons, yet can be more than \$10,000 to clean up when using an environmental contractor. Most cities and counties have all the necessary equipment, but employees must have the proper training

Approved for 8 hours of training towards license renewal by the Mississippi State Dept. of Health for Waterworks Operators, and by the Mississippi Dept. of Environmental Quality for Wastewater Operators. Also satisfies annual refresher requirement for other Hazmat Training.

Trained employees can respond in a matter of minutes, instead of hours that most environmental contractors require to get to your site.

Sigma Consulting and Training, Inc., is offering chemical spill response training in your area to prepare your employees to respond to an emergency. The training satisfies the OSHA requirements for emergency responders, and includes eight hours of training covering: Spill response procedures, decontamination, personal protective equipment, respiratory protection, chemical storage and handling, and more.

Registration fee for the course is \$160 per employee, four or more employees are \$135 each. This includes a textbook and handout materials. Wallet card and certificate of training will be provided after the course.

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*The course instructor is a nationally recognized speaker and has trained employees from more than 300 companies, along with federal, state, and local agencies. These include the U.S. Army and Navy, Kennedy Space Center, and U.S. Dept. of Justice. The instructor also meets "Master Trainer" qualifications with the U.S. Dept. of Homeland Security.*

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## Batesville Area

November 5<sup>th</sup>, 2024  
Holiday Inn  
210 Power Drive  
Batesville

## Hattiesburg Area

November 6<sup>th</sup>, 2024  
Hilton Garden Inn  
133 Plaza Drive  
Hattiesburg

## Jackson Area

November 7<sup>th</sup>, 2024  
Holiday Inn  
110 Bass Pro Drive  
Pearl

**Register on-line by going to [sigmatrainingservices.com](http://sigmatrainingservices.com) or click on the link: [sigmatrainingservices.com](http://sigmatrainingservices.com)**

To register by fax: Complete and return fax the attached registration form to (888) 350-1506.

A confirmation will be sent to you upon receipt of your registration.



**SIGMA CONSULTING  
AND TRAINING, INC.**

Fax: (888) 350-1506  
Phone: (863) 232-2910  
e-mail: [info@sigmatrainingservices.com](mailto:info@sigmatrainingservices.com)  
Register on-line at [sigmatrainingservices.com](http://sigmatrainingservices.com)

### **Fax Registration Form**

**Course Title:** Chemical Spill Response Training

<b>Location:</b>	<b>Batesville Area</b> Holiday Inn 210 Power Drive Batesville, MS 38606	<b>Hattiesburg Area</b> Hilton Garden Inn 133 Plaza Drive Hattiesburg, MS 39402	<b>Jackson Area</b> Holiday Inn 110 Bass Pro Drive Pearl, MS 39208
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**Directions/Hotel**

<b>Reservations:</b>	(662) 563-1234	(601) 261-3770	(601) 939-5238
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<b>Date of Course:</b> ( ) Batesville Area (Please select) Nov. 5 <sup>th</sup> , 2024	( ) Hattiesburg Area Nov. 6 <sup>th</sup> , 2024	( ) Jackson Area Nov. 7 <sup>th</sup> , 2024
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**Fee:** \$160 per person, 4 or more \$135 each. **Class Time:** 8:00 a.m to 5:00 p.m.

Indicate number attending: \_\_\_\_\_ (Please provide names if known in advance).

Agency & Dept: \_\_\_\_\_

Names of Attendees: \_\_\_\_\_

Business Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ e-mail: \_\_\_\_\_

Please indicate payment method: \_\_\_\_\_ Check \_\_\_\_\_ Purchase Order \_\_\_\_\_ Credit Card

*Payment does not have to be received prior to attending the class.*

Name (as it appears on the card) \_\_\_\_\_ Circle one: Visa MC AMEX

Credit Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_ / \_\_\_\_

Credit Card Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

(must match the billing address and zip code on your credit card statement)

Security Code\*: \_\_\_\_\_ Amount:\$ \_\_\_\_\_ Signature: \_\_\_\_\_

*\*Security Code found on front of AX (4 digits over last 4 numbers) and back of MC/VISA (last three digits by signature)*

**Government purchase orders accepted. Please make checks payable and mail to:**

*Sigma Consulting and Training, Inc.*

*P.O. Box 190, Eagle Lake, FL 33839*

Sigma Consulting and Training, Inc - Federal Identification Number: 30-0009429

**(Please forward a copy of your purchase order when completed)**

Cancellations received at least three days prior to the class will receive a 100% refund. No refunds less than three days prior to class. Class size is limited.....You must register in advance to secure your seat in the class!



## AGENDA REQUEST FORM

REQUESTED BOARD MEETING DATE: Oct. 28, 2024

DEPARTMENT: Yazoo City Fire Dept.

TELEPHONE: Work 662-746-2841

EMAIL: ycfd@yazoocityms.us

REASON FOR REQUEST: ( ) UNFINISHED BUSINESS

OR

( X ) NEW BUSINESS

PLEASE INDICATE THE SUBJECT MATTER OF YOUR REQUEST:

( ) CONTRACT

( ) ORDINANCE

( ) TAX EXEMPTION

( ) SURPLUS

( ) DEMOLITION/CLEAN-UP

( ) PERSONNEL

( x ) TRAINING/TRAVEL

( ) OTHER

( ) GRANT

( ) PURCHASE

( ) PUBLIC HEARING

**BRIEF DESCRIPTION:** Requesting Board Order to approve travel, training and associated cost for Capt. Michael Hale, Div. Chief Allen Edmonds, Battalion Chief Michael Langston and Capt. Corey Cox to attend Chemical Spill Response Training in Jackson, MS. Date of the course is Nov. 7, 2024. Cost incurred will be meal cost for (4) totaling \$60.00 (\$15.00 ea.) and course cost of \$540.00 (135.00 ea.) Total cost for training is \$600.00. Travel will be in agency vehicle.

**PURPOSE:** Requesting Board Order to approve travel, training and associated cost to attend training to enhance fire personnel's firefighting skills \_\_\_\_\_

**(SUPPORTING DOCUMENTATION REQUIRED – PLEASE ATTACH)**

ACTION TO BE IMPLEMENTED BY: Board Approval

LOCATION: [ ] CITYWIDE

[ ] WARD \_\_\_\_\_

[ ] NEIGHBORHOOD \_\_\_\_\_

[ ] AREA \_\_\_\_\_

BENEFITS: Enhanced Training

Costs: \$ 600.00

HAS YOUR REQUEST BEEN BUDGETED?

[ X ] YES [ ] NO

IF YES, PLEASE INDICATE THE SOURCE OF FUNDING.

GENERAL FUND [ ] INDICATE LINE ITEM \_\_\_\_\_

GRANT FUNDS [ ] INDICATE GRANT \_\_\_\_\_

BOND FUNDS [ ] INDICATE BOND \_\_\_\_\_

OTHER [ ] INDICATE FUNDING SOURCE \_\_\_\_\_

Please place at the bottom of each Order, Resolutions, or Ordinance and obtain signatures.

THIS MATTER HAS BEEN REVIEWED/BY:

DEPARTMENT HEAD \_\_\_\_\_

CITY CLERK/BUDGET \_\_\_\_\_

CITY ATTORNEY (as to legal sufficiency) \_\_\_\_\_

MAYOR \_\_\_\_\_

**\*\*NOTE: The above form MUST be accompanied by an order, resolution, ordinance or discussion item to be placed on the agenda for board consideration. ALL CITY DEPARTMENTS MUST INCLUDE DOCUMENTATION FOR ALL AGENDA REQUESTS. THIS SHOULD INCLUDE ANY PROPOSED TRAVEL REQUEST BROCHURE/FLYER INFORMATION WITH APPROVED TRAVEL AUTHORIZATION AND THE ESTIMATED COST.**

FORM CC-01 FEB. 2017 Office of the City Clerk, PO Box 689, 128 E Jefferson Street, Yazoo City, MS 39194 ♦ 662-746-1401 ♦

[yazoocityforms@yazoocityms.us](mailto:yazoocityforms@yazoocityms.us)

### AGENDA REQUIREMENTS

· All agenda items should be accompanied by an Order, Resolution, Ordinance, or discussions item (no action requested by Board)

Please place at the bottom of each Order, Resolution, or Ordinance and obtain signatures.

THIS MATTER HAS BEEN REVIEWED/ BY:

DEPARTMENT HEAD \_\_\_\_\_

CITY CLERK/BUDGET \_\_\_\_\_

Budgeted: Yes \_\_\_\_\_ ACCT NO. \_\_\_\_\_

No \_\_\_\_\_

CITY ATTORNEY (as to legal sufficiency) \_\_\_\_\_

MAYOR'S OFFICE \_\_\_\_\_

(Department and Director or other sponsor)

An Agenda Request Form is required.

Memo, letter, agreement, grant, and other details should be provided to assure the Board has necessary information in writing to consider said matter.

All completed agenda items including agenda request form, order, resolution, or ordinance with attachments, signatures, etc., must be in the office of the city clerk by Wednesday, NOON prior to the meeting. Please note this requires you to prepare all agenda items timely to obtain the necessary signatures or make any required corrections.

Any Item presented after the deadline will not make the regular agenda. All emergency items must describe in detail why the agenda deadline was not met for the Board to consider amending the agenda.



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**Directions/Hotel**

**Reservations:** (662) 563-1234 (601) 261-3770 (601) 939-5238

**Date of Course:** ( ) Batesville Area ( ) Hattiesburg Area ( ☒ ) Jackson Area  
(Please select) Nov. 5<sup>th</sup>, 2024 Nov. 6<sup>th</sup>, 2024 Nov. 7<sup>th</sup>, 2024

**Fee:** \$160 per person, 4 or more \$135 each. **Class Time:** 8:00 a.m to 5:00 p.m.

Indicate number attending: 4 (Please provide names if known in advance).

Agency & Dept: Yazoo City Fire Dept.

Names of Attendees: Michael Hale, Corey Cox, Allen Edmondo + Michael Longston

Business Mailing Address: 210 S. (Yazoo City) MS 210 S. Washington St.

City: Yazoo City State: MS Zip Code: 39194

Telephone: 662-746-2841 Fax: 662-746-3527 e-mail: ucfd@yazoo-city.ms.us

Please indicate payment method: ☐ Check ☐ Purchase Order ☐ Credit Card

*Payment does not have to be received prior to attending the class.*

Name (as it appears on the card) \_\_\_\_\_ Circle one: Visa MC AMEX

Credit Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_ / \_\_\_\_

Credit Card Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

(must match the billing address and zip code on your credit card statement)

Security Code\*: \_\_\_\_\_ Amount: \$ \_\_\_\_\_ Signature: \_\_\_\_\_

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