

**AGENDA**  
**BOARD OF MAYOR AND ALDERMEN**  
**CITY OF YAZOO CITY, MISSISSIPPI**  
**MONDAY, OCTOBER 14, 2024**  
**CITY HALL BOARD ROOM**

**1. Call to Order**

**2. Invocation**

**3. Pledge Of Allegiance**

**4. Adopt Agenda**

4A. October 14, 2024, Agenda

[\*\*10.14.2024 AGENDA.docx\*\*](#)

**5. Approval of Minutes**

5A. September 23, 2024, Regular Board Meeting Minutes.

[\*\*9.23.2024 REGULAR MEETING Minutes REV.docx\*\*](#)

**6. Hearing of Complaints and Appeals (Public Comments)**

**7. Message of the Mayor / Report of Officers**

**8. Approval of Docket**

8A. Claims Docket

[\*\*FYE 2024-10102024135944.pdf\*\*](#)

[\*\*FYE 2025-10102024140033.pdf\*\*](#)

8B. Payroll Docket

[\*\*Payroll Docket-10102024135903.pdf\*\*](#)

**9. Report of Special Committees**

9A. Camilia McCullough – Aesthetics Modern Day Spa

9B. Dennis McFee-Partnership

**10. Report of Standing Committees**

10A. Triangle Cultural Board

10B. Parks and Recreation Board

10C. Historical Preservation Board

**11. Presenting Petitions**

**12. Unfinished Business**

12A. ORDER TO REVIEW AND EXTEND THE EMERGENCY PROCLAMATION OF THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF YAZOO CITY DECLARING THE EXISTENCE OF AN EMERGENCY IN YAZOO CITY, MISSISSIPPI.  
[Emergency Proclamation dated 4.22.2024-10102024145319.pdf](#)

12B. Order to open nomination to the Public Service Commission Board to fill the vacancy of prior member Dr. William Nelson.

[Yazoo City Board Appointments updated 7.8.2024.doc](#)

12C. Order to open nomination to the Historical Preservation Board to fill the vacancy of prior member George Dixon.

12D. Order to amend ordinance in section 2.9 concerning the salary of aldermen.

[Ordinance Amending Sec.2\\_9 Salary of Aldermen Sept 2024.pdf](#)

### 13. New Business

13A. MEMORANDUM OF UNDERSTANDING AND AGREEMENT BETWEEN THE YAZOO COUNTY REGIONAL CORRECTIONAL FACILITY AND THE YAZOO CITY POLICE DEPARTMENT.

13B. Order to authorize the mayor to execute the annual subscription with Granicus to include Vote Cast standard package at a cost of \$2,849.28 annually and Vote Cast display and training at a cost of \$ 5,194.00 with the assistance of legal.

[Yazoo City MS\\_Votecast Updated Quote.pdf](#)

13C. Order to issue an RFP for garbage collection.

[YC RFP Garbage Sept 2024 REV 9.20.24.pdf](#)

13D. Order to approve the FY 2024 Municipal Compliance Questionnaire.

[Municipal Compliance Questionnaire 23.24.pdf](#)

13E. Order to raise the hourly pay of Sarah Taylor, Part-time Deputy Clerk, Human Resources, to \$17.00 per hour. (as allocated in the 24/25 budget)

13F. Order to raise the annual salary of Tammie Perry, Deputy Court Clerk to \$31,275.06. (as allocated in the 24/25 budget)

13G Order to raise the hourly pay of Kortnee Hill, Evidence Technician, to \$17.00 per hour. (not allocated in the budget) (PG.)

[Agenda Request-Hill.pdf](#)

13H. Order to surplus (1) one Lenovo ThinkPad Laptop E560 serial #PFOFD3MT asset #1598, decal #1616 (1) one Lenovo ThinkPad Laptop E545 asset #1420, decal #1511, that are obsolete and no longer needed to be sold at the City of Yazoo City Silent Auction.

[Surplus-10102024101008.pdf](#)

13I. Order to approve the lowest and best quote for (1) set of Jaws from the following quotes submitted Municipal Emergency services at a cost of \$35,070.00 and Emergency Equipment Professionals at a cost of \$34,332.00, both pricings include cutter, spreader, ram, battery, charger, and shipping cost.

[YCFD Jaws Agenda Request-10102024101515.pdf](#)

13J. Order to approve the lowest and best quote for 500 residential receptacles from the following bids (1) DEP Chemical & Supplies in the amount of \$60,462.00 and (2) Uline in the amount of \$60,875.00.

[Public Works Garbage Receptacles Request-10102024101826.pdf](#)

13K. Order to partner with the county per their estimate to pay half of the cost to repave Glenwood Cemetery at a cost of \$315,000.00 with the city paying \$157,500.00.

[Proposal For Glenwood Cemetery-10102024132842.pdf](#)

13L. Order to advertise the opportunities and resources of the City of Yazoo City by sponsoring a full-page ad in The Yazoo Herald's Look into Yazoo Visitor's Guide at a cost of \$1,100.00.

[Yazoo Herald Agenda Request-10102024103022.pdf](#)

13M. Order to advertise the opportunities and resources of the City of Yazoo City by sponsoring 100:30 ads per month during the months of November – December for Power 107's Power Bucks at a cost of \$500.00.

[Zoo-Bel Broadcasting Agenda Request-10102024110006.pdf](#)

13N. Order to advertise the opportunities and resources of the City of Yazoo City by sponsoring the Annual Oakes Benefit Banquet with a platinum sponsorship in the amount of \$2,500.00, Gold in the amount of \$1,500.00, or a silver in the amount of \$1,000.00.

[Yazoo County Fair & Civic League-10102024110529.pdf](#)

13O. Order to approve Kaneilia Williams to attend the Winter Municipal Clerk Conference on December 11-13, 2024, in Flowood, MS to include registration, lodging, travel, and food per diem.

13P. Order to approve Chief Terry Gann to attend the Chiefs Winter conference in Oxford, MS, December 10-13, 2024, to include registration, lodging, and food per diem.

[Agenda Request-Chief Winter Conf.pdf](#)

13Q. Order to approve Asst. Chief Kenneth Washington to attend the MS Fire Investigators Association fall seminar November 6-8, 2024, in Natchez, MS to include registration, lodging, and food per diem.

[MS Fire Investigators Association-10102024111913.pdf](#)

[YCFD Asst. Chief Washington Agenda Request-10102024111747.pdf](#)

13R. Order to approve Michael Phillips, Robert Green, Jarvin Davis, and McDaniel Gaston to attend the 2024, Chemical Response Training Course in Pearl, MS November 7, 2024, to include registration and food per diem.

[Public Works Chemical Spill Training-10102024133324.pdf](#)

13S. Order to approve Capt. Michael Hale, Division Chief Allen Edmonds, Battalion Chief Michael Langston, and Captain Corey Cox to attend the 2024, Chemical Response Training Course in Pearl, MS November 7, 2024, to include registration and food per diem.

[YCFD Chemical Sill Training-10102024133236.pdf](#)

**14. Executive Session**

- 14A. Order to consider going into executive session for personnel matters in the Yazoo City Fire Department and personnel matters in the Yazoo City Police Department.
- 14B. Order to go into executive session for personnel matters in the Yazoo City Fire Department, and personnel matters in the Yazoo City Police Department.
- 14C. Order to consider coming out of executive session and return to regular meeting.

## **15. Adjourn**

- 15A. Order to approve the adjournment of the October 10, 2024, regular meeting of the Mayor and Board of Aldermen.

**AGENDA**  
**BOARD OF MAYOR AND ALDERMEN**  
**CITY OF YAZOO CITY, MISSISSIPPI**  
**October 14, 2024**  
**2:00 p.m.**

**1. CALL TO ORDER**

**2. INVOCATION:**

**3. PLEDGE OF ALLEGIANCE**

**4. ADOPT AGENDA**

- A. October 14, 2024, Agenda **(PG. 5)**

**5. APPROVAL OF MINUTES**

- A. September 23, 2024, Regular Board Meeting Minutes. **(PG. 9)**

**6. HEARING OF COMPLAINTS AND APPEALS (PUBLIC COMMENTS)**

**7. MESSAGE OF THE MAYOR AND REPORT OF OFFICERS**

**8. APPROVAL OF DOCKET**

- A. Claims Docket **(PG. 17)**
- B. Payroll Docket **(PG. 36)**

**9. REPORT OF SPECIAL COMMITTEES**

- A. Camilia McCullough – Aesthetics Modern Day Spa
- B. Dennis McFee-Partnership

**10. REPORT OF STANDING COMMITTEES**

- A. Triangle Cultural Board
- B. Parks and Recreation Board

C. Historical Preservation Board

## **11. PRESENTING PETITIONS**

## **12. UNFINISHED BUSINESS**

- A. ORDER TO REVIEW AND EXTEND THE EMERGENCY PROCLAMATION OF THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF YAZOO CITY DECLARING THE EXISTENCE OF AN EMERGENCY IN YAZOO CITY, MISSISSIPPI. **(PG. 38)**
- B. Order to appoint to the Public Service Commission Board to fill the vacancy of prior member Dr. William Nelson. **(PG. 39)**
- C. Order to appoint to the Historical Preservation Board to fill the vacancy of prior member George Dixon.
- D. Order to amend ordinance in section 2.9 concerning the salary of aldermen. **(PG. 47)**

## **13. NEW BUSINESS**

- A. MEMORANDUM OF UNDERSTANDING AND AGREEMENT BETWEEN THE YAZOO COUNTY REGIONAL CORRECTIONAL FACILITY AND THE YAZOO CITY POLICE DEPARTMENT.
- B. Order to authorize the mayor to execute the annual subscription with Granicus to include Vote Cast standard package at a cost of \$2,849.28 annually and Vote Cast display and training at a cost of \$ 5,194.00 with the assistance of legal. **(PG. 48)**
- C. Order to issue an RFP for garbage collection. **(PG. 55)**
- D. Order to approve the FY 2024 Municipal Compliance Questionnaire. **(PG. 74)**
- E. Order to raise the hourly pay of Sarah Taylor, Part-time Deputy Clerk, Human Resources, to \$17.00 per hour. (as allocated in the 24/25 budget)
- F. Order to raise the annual salary of Tammie Perry, Deputy Court Clerk to \$31,275.06. (as allocated in the 24/25 budget)
- G. Order to raise the hourly pay of Kortnee Hill, Evidence Technician, to \$17.00 per hour. (not allocated in the budget) **(PG. 83)**

- H. Order to surplus (1) one Lenovo ThinkPad Laptop E560 serial #PFOFD3MT asset #1598, decal #1616 (1) one Lenovo ThinkPad Laptop E545 asset #1420, decal #1511, that are obsolete and no longer needed to be sold at the City of Yazoo City Silent Auction. **(PG. 85)**
- I. Order to approve the lowest and best quote for (1) set of Jaws from the following quotes submitted Municipal Emergency services at a cost of \$35,070.00 and Emergency Equipment Professionals at a cost of \$34,332.00, both pricings include cutter, spreader, ram, battery, charger, and shipping cost. **(PG. 87)**
- J. Order to approve the lowest and best quote for 500 residential receptacles from the following bids (1) DEP Chemical & Supplies in the amount of \$60,462.00 and (2) Uline in the amount of \$60,875.00. **(PG. 92)**
- K. Order to partner with the county per their estimate to pay half of the cost to repave Glenwood Cemetery at a cost of \$315,000.00 with the city paying \$157,500.00. **(PG. 97)**
- L. Order to advertise the opportunities and resources of the City of Yazoo City by sponsoring a full-page ad in The Yazoo Herald's Look into Yazoo Visitor's Guide at a cost of \$1,100.00. **(PG. 98)**
- M. Order to advertise the opportunities and resources of the City of Yazoo City by sponsoring 100:-30 ads per month during the months of November – December for Power 107's Power Bucks at a cost of \$500.00. **(PG. 99)**
- N. Order to advertise the opportunities and resources of the City of Yazoo City by sponsoring the Annual Oakes Benefit Banquet with a platinum sponsorship in the amount of \$2,500.00, Gold in the amount of \$1,500.00, or a silver in the amount of \$1,000.00. **(PG. 101)**
- O. Order to approve Kaneilia Williams to attend the Winter Municipal Clerk Conference on December 11-13, 2024, in Flowood, MS to include registration, lodging, travel, and food per diem.
- P. Order to approve Chief Terry Gann to attend the Chiefs Winter conference in Oxford, MS, December 10-13, 2024, to include registration, lodging, and food per diem. **(PG. 102)**
- Q. Order to approve Asst. Chief Kenneth Washington to attend the MS Fire Investigators Association fall seminar November 6-8, 2024, in Natchez, MS to include registration, lodging, and food per diem. **(PG. 110)**
- R. Order to approve Michael Phillips, Robert Green, Jarvin Davis, and McDaniel Gaston to attend the 2024, Chemical Response Training Course in Pearl, MS November 7, 2024, to include registration and food per diem. **(PG. 116)**

S. Order to approve Capt. Michael Hale, Division Chief Allen Edmonds, Battalion Chief Michael Langston, and Captain Corey Cox to attend the 2024, Chemical Response Training Course in Pearl, MS November 7, 2024, to include registration and food per diem. **(PG. 129)**

## **REVIEW OF NEXT AGENDA AND OTHER PLANNING AGENDA ITEMS**

### **EXECUTIVE SESSION**

- **YCFD-Personnel**
- **YCPD-Personnel**

**REGULAR MEETING**  
**BOARD OF MAYOR AND ALDERMEN**  
**CITY OF YAZOO CITY, MISSISSIPPI**  
**Monday September 23, 2024**  
**2:00 P.M.**

BE IT REMEMBERED that a regular meeting of the Board of Mayor and Aldermen of the City of Yazoo City, Mississippi was convened at City Hall on September 23, 2024, being the 4<sup>th</sup> Monday of said month when and where the following were had and done to wit:

**PRESENT:** David Starling, Mayor; Charlie Jenkins, Ward 1 Alderman; Macklyn Austin, Ward 2 Alderman/Mayor pro tem; Jamie McCoy, Ward 3 Alderman; Elizabeth Thomas, Ward 4 Alderman; Kaneilia Williams, City Clerk; and Lilli Evans Bass, City Attorney.

**INVOCATION:** Mayor Starling

**APPROVAL TO AMEND AND ADOPT AGENDA**

Mayor Starling requested to add in new business item 13G. Ordinance amending section 2.9 concerning the salary of aldermen. Alderman Jenkins requested to add to new business item 13H. Order to discuss forensic auditor. Alderman Austin requested to add in new business item 13I. Order to discuss contractor for trees. Alderman McCoy requested to add in new business item 13J. Order to discuss comp time. Alderman Thomas requested to add to old business item 12C. Order to open nominations to the Historical Preservation Board to fill the vacancy of prior member George Dixon.

Mayor Starling moved to approve the September 23, 2024, agenda with the requested amendments; Alderman Jenkins seconded.

Yea: Starling, Jenkins, Austin, McCoy, Thomas  
Nay: None

**AGENDA**  
**BOARD OF MAYOR AND ALDERMEN**  
**CITY OF YAZOO CITY, MISSISSIPPI**  
**September 23, 2024**  
**2:00 p.m.**

**1. CALL TO ORDER**

**2. INVOCATION:**

**3. PLEDGE OF ALLEGIANCE**

**4. ADOPT AGENDA**

A. September 23, 2024, Agenda (**PG. 4**)

**5. APPROVAL OF MINUTES**

A. September 9, 2024, Regular Board Meeting Minutes. (**PG. 6**)

**6. HEARING OF COMPLAINTS AND APPEALS (PUBLIC COMMENTS)**

**7. MESSAGE OF THE MAYOR AND REPORT OF OFFICERS**

- A. Building Code Inspector (Interim)
- B. City Clerk
- C. Grants Manager
- D. Municipal Court
- E. Public Works
- F. YCFD
- G. YCPD

**8. APPROVAL OF DOCKET**

- A. Claims Docket (**PG. 19**)
- B. Payroll Docket (**PG. 34**)

**9. REPORT OF SPECIAL COMMITTEES**

**10. REPORT OF STANDING COMMITTEES**

**11. PRESENTING PETITIONS**

**12. UNFINISHED BUSINESS**

- A. Order to select the lowest and best bid for a 2024 G7 Sewer Jetter from Vacuum Truck Sales and Services LLC in the amount of \$81,880.00. (**PG. 35**)
- B. Order to open nomination to the Public Service Commission Board to fill the vacancy of prior member Dr. William Nelson. (**PG. 63**)

**13. NEW BUSINESS**

- A. Order to authorize training for the Yazoo City Police Department from the Department of Mental Health, Division of Outreach and Training on the drug Naxoline used to reverse the overdose of Opioids. (**PG. 71**)
- B. Order to approve payment to MARL (Mississippi Animal Rescue League), for past invoices January – December 2022, in the amount of \$3728.00, January – December 2023, in the amount of \$2,996.00 and January – December 2023, in the amount of \$2,384.00 for a total of \$9,108.00. (**PG. 79**)
- C. Order to change the 11/11/24 regular board meeting to Thursday, 11/7/24 at 11:00 a.m.
- D. Order to approve a refund to Keisha Shelton in the amount of \$300.00, for Triangle Cultural Center rental fee. (**PG. 88**)
- E. Order to surplus (1) Think Center Hard Drive decal #155 and (1) Acer Monitor decal #153 located in the Yazoo City Fire Department that are

passed the useful life and are deemed to be of no use or value and to be auctioned in the City Silent Auction. (PG. 90)

F. Order authorizing Mayor David Starling to execute and sign the Preliminary Engineering Services Contract between the Consultant Farmer Morgan and the City of Yazoo City for the Raise Grant Project. (PG. 92)

## **REVIEW OF NEXT AGENDA AND OTHER PLANNING AGENDA ITEMS**

### **EXECUTIVE SESSION**

- **YCPD – Personnel**
- **YCFD-Personnel**
- **Public Works – Personnel**

There came for consideration: the matter of approving the September 9, 2024, Regular Meeting Minutes.

Mayor Starling moved to approve the September 9, 2024, regular meeting minutes; Alderman Jenkins seconded.

Yea: Starling, Jenkins, Austin, McCoy, Thomas  
Nays: None

### **Hearing of Complaints and Appeals**

### **Message of the Mayor and Aldermen**

Mayor Starling extended his condolences to bereaved families. Congratulations to MASD (Mississippi Achievement School District) in receiving a C rating. Prayers for Alderman Jenkins and his family.

Alderman McCoy extended condolences to all bereaved families. Sidewalks in the city are in bad condition. He also questioned the operation of the street sweeper.

Alderman Thomas extended sympathy to all bereaved families. She thanked Public Service for filling potholes and stated that the Mayor runs day to day operations.

Alderman Austin extended condolences to all families suffering losses. I am proud of the kids in the school system and glad we are turning over a new leaf.

Alderman Jenkins thanked God and extended appreciation to the dispatchers for the job they are doing. Suggested that the fire department be certified as EMTs. Thanked Alex McNeil and Corey Cox for the job they did responding to an emergency call.

### **Approval of the Docket**

#### **Claim Docket**

There came on for consideration: There came on for consideration: Order Approving General Funds Claims Numbered 1-50; Tax Collection 51-54; Municipal Court 55-60; Capital Projects & Grants 61-62; Solid Waste 63-69; Cemetery Fund 70; Payroll Clearing 71-72 on “Docket of Claims” in the Amount of \$636,530.25. for immediate payment thereof. (September 23, 2024) (Making Appropriation for the Payment Thereof).

**IT IS FURTHER ORDERED** that there is appropriated from various funds the sums necessary for the purpose of paying the claims as follows:

<b>FROM:</b>	
GENERAL FUND	\$41,507.46
TAX COLLECTION	\$405,748.78
MUNICIPAL COURT	\$10,506.50
CAPITAL PROJECTS & GRANTS	\$111,489.40
SOLID WASTE	\$1,451.55
CEMETERY FUND	\$598.36
PAYROLL CLEARING	\$65,228.20

Mayor Starling moved to approve; Alderman Austin seconded.

Yea: Starling, Jenkins, Austin, McCoy, Thomas  
Nays: None

### **Payroll Docket**

There came for consideration: Order Approving Gross Payroll Deduction Claims, Inclusive Therein, and Making Appropriations for the Payment Thereof.

**IT IS HEREBY ORDERED** that claims inclusive therein on the Municipal “Docket of Claims” in the aggregate amount of \$212,578.35 for payroll expenditures are appropriated from various funds for immediate payment thereof.

**IT IS FINALLY ORDERED** that the following transfers be made in order to pay the payroll expenditure claims authorized herein for payment

<b>FROM:</b>	
GENERAL FUNDS	<u>\$199,851.51</u>
SOLID WASTE FUNDS	<u>\$12,726.84</u>

Mayor Starling moved to table until after executive session to discuss personnel matters; Alderman Austin seconded.

Yea: Starling, Jenkins, Austin, McCoy, Thomas  
Nays: None

### **Report of Special Committees**

### **Report of Standing Committees**

### **Unfinished Business**

There came for consideration: Order to select the lowest and best bid for a 2024 G7 Sewer Jetter from Vacuum Truck Sales and Services LLC in the amount of \$81,880.00.

Alderman Jenkins moved to approve; Alderman Austin seconded.

Yea: Starling, Jenkins, Austin, McCoy, Thomas

Nays: None

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#### YAZOO CITY SEWER JETTER BID EVENT

	Sansom Equipment Compa	Covington Sales and Service	Vacuum Truck Sales and Service
Lot 1: Sewer Jetter - Each	\$91,000.00	\$85,800.00	\$81,880.00
Lot 2: Delivery Time - In Days Only	60 Days	60 Days	90 Days
Sansom Equipment	Covington Sales & Service	Vacuum Truck Sales	
Dustin Jones	Jay Robertson	J.J. Rickis	
Municipal Sales Manager	Equipment Sales	GapVax Jetter Trailer	
Shelbyville, TN 601-966-1266	Denham Springs, LA 225-337-4000	Salesman in LA/N.MS Richland, MS 601-572-0294	

There came for consideration: Order to open nominations to the Public Service Commission Board to fill the vacancy of prior member Dr. William Nelson.

Alderman Austin nominated Cobie Collins, Sr.

There came for consideration: Order to open nominations to the Historical Preservation Board to fill the vacancy of prior member George Dixon.

Alderman Austin nominated Patricia Nelson.

#### New Business

There came for consideration: Order to authorize training for the Yazoo City Police Department from the Department of Mental Health, Division of Outreach and Training on the drug Naxoline used to reverse the overdose of Opioids.

Alderman Austin moved to approve; Alderman Jenkins seconded.

Yea: Starling, Jenkins, Austin, McCoy, Thomas

Nays: None

There came for consideration: Order to approve payment to MARL (Mississippi Animal Rescue League), for past invoices January – December 2022, in the amount of \$3728.00, January – December 2023, in the amount of \$2,996.00 and January – July 2024, in the amount of \$2,384.00 for a total of \$9,108.00.

Alderman Jenkins moved to approve; Alderman Thomas seconded.

Yea: Starling, Jenkins, Austin, McCoy, Thomas

Nays: None

There came for consideration: Order to change the 11/11/24 regular board meeting to Thursday, 11/7/24 at 11:00 a.m.

After a discussion, Alderman Thomas moved to change the 11/11/24 regular board meeting to Friday, 11/8/24, at 11:00 a.m.; Alderman Jenkins seconded.

Yea: Starling, Jenkins, Austin, McCoy, Thomas

Nays: None

There came for consideration: Order to approve a refund to Keisha Shelton in the amount of \$300.00, for Triangle Cultural Center rental fee.

Alderman Austin moved to approve; Alderman Jenkins seconded.

Yea: Starling, Jenkins, Austin, McCoy, Thomas

Nays: None

There came for consideration: Order to surplus (1) Think Center Hard Drive decal #155 and (1) Acer Monitor decal #153 located in the Yazoo City Fire Department that are passed the useful life and are deemed to be of no use or value and to be auctioned in the City Silent Auction.

Alderman Jenkins moved to approve; Mayor Starling seconded.

Yea: Starling, Jenkins, Austin, McCoy, Thomas

Nays: None

There came for consideration: Order authorizing Mayor David Starling to execute and sign the Preliminary Engineering Services Contract between the Consultant Farmer Morgan and the City of Yazoo City for the Raise Grant Project.

Alderman Austin moved to approve; Mayor Starling seconded.

Yea: Starling, Jenkins, Austin, McCoy, Thomas

Nays: None

There came for consideration: Order to amend ordinance in section 2.9 concerning the salary of aldermen. (Introduction Only – No action taken.)

There came for consideration: Order to discuss forensic auditor.

Discussion only.

There came for consideration: Order to discuss contractor for trees.

Discussion only.

There came for consideration: Order to discuss comp time.

This item was tabled by unanimous consent until after executive session to discuss personnel concerns.

### **Executive Session**

Mayor Starling moved to consider going into executive session for personnel matters in the Public Works Department, personnel matters in the Yazoo City Fire Department, and personnel matters in the Yazoo City Police Department; Alderman Austin seconded.

Yea: Starling, Jenkins, Austin, McCoy, Thomas  
Nays: None

Mayor Starling moved to enter into executive session for personnel matters in the Public Works Department, personnel matters in the Yazoo City Fire Department and personnel matters in the Yazoo City Police Department; Alderman Austin seconded.

Yea: Starling, Jenkins, Austin, McCoy, Thomas  
Nays: None

Following discussion, Mayor Starling moved to come out of executive session and return to regular session; Alderman Jenkins seconded.

Yea: Starling, Jenkins, Austin, McCoy, Thomas  
Nays: None

An announcement was made to the public that no action was taken in executive session.

There came for consideration: Order Approving Gross Payroll Deduction Claims, Inclusive Therein, and Making Appropriations for the Payment Thereof.

**IT IS HEREBY ORDERED** that claims inclusive therein on the Municipal "Docket of Claims" in the aggregate amount of \$212,578.35 for payroll expenditures are appropriated from various funds for immediate payment thereof.

**IT IS FINALLY ORDERED** that the following transfers be made in order to pay the payroll expenditure claims authorized herein for payment

<b>FROM:</b>	
GENERAL FUNDS	<u>\$199,851.51</u>
SOLID WASTE FUNDS	<u>\$12,726.84</u>

Mayor Starling moved to approve; Alderman Austin seconded.

Yea: Starling, Jenkins, Austin, McCoy, Thomas  
Nays: None

There came for consideration: Order to discuss comp time.

Discussion only.

Mayor Starling moved to transfer Eric Warren from the Cemetery to the Street Department at current salary; Alderman Jenkins seconded.

Yea: Starling, Jenkins, Austin, McCoy, Thomas  
Nays: None

Mayor Starling moved to hire Michael Allen McGee as a Cemetery Grounds Keeper at \$11.00 per hour upon meeting all preemployment conditions; Alderman McCoy seconded.

Yea: Starling, Jenkins, Austin, McCoy, Thomas  
Nays: None

There being no other business, Mayor Starling moved to adjourn the meeting at 4:51 p.m.; Alderman McCoy seconded.

Yea: Starling, Jenkins, Austin, McCoy, Thomas  
Nays: None

ATTEST:

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City Clerk

APPROVED:

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Mayor

FYE24 Pages 1-15

Pages 1-15

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	ATMOS ENERGY	Account Number 001-200-631 001-200-631 001-260-631	Description UTILITIES - GAS POLICE DEPT FIRE DEPT 15TH ST	242011 09/30/2024	09/25/2024 P.O. #	Invoice # 3016313444	Date 09/25/2024 09/25/2024	133.28 Amount 67.93 65.35
001	BANK OF YAZOO	Account Number 001-300-656 001-300-656	Description (8) CHAIRS FOR PUBLIC WORKS BREAK AREA	242012 09/30/2024	08/20/2024 P.O. #	Invoice # 08/20/2024	Date 08/20/2024	299.98 Amount 299.98
001	BOB BARKER COMPANY, INC	Description ITEMS WAS ON BACK ORDER FOR PO # 240575	241976 09/30/2024	09/05/2024 P.O. #	Invoice # INV2059817	Date 09/05/2024	143.40 Amount 143.40	
001	C SPIRE	Account Number 001-120-609 001-120-609 001-120-609 001-140-609 001-201-609 001-200-605 001-300-609	Description CELLULAR PHONE CHARGES ACCT # 2610286 AUGUST 2024 MAJOR'S OFFICE CITY CLERK'S OFFICE MUNICIPAL COURT FIRE DEPT POLICE DEPT STREET DEPT CEMETERY DEPT	241989 09/30/2024	09/22/2024 P.O. #	Invoice # 09/22/2024	Date 09/22/2024 09/22/2024 09/22/2024 09/22/2024 09/22/2024 09/22/2024 09/22/2024	2,446.73 Amount 739.13 246.57 150.91 261.96 755.96 247.36 44.84
001	CINTAS	Account Number 001-350-570 001-350-570 001-350-570	Description OTHER SUPPLIES & MATERIALS SD EYE WASH SERVICE AGREEMENT CEMETERY DEPT SEPTEMBER 2024	241954 09/30/2024	09/30/2024 P.O. #	Invoice # 9290117872	Date 09/30/2024 09/30/2024	92.00 Amount 92.00
001	CINTAS	Account Number 001-300-559 001-300-559 001-300-559	Description OTHER CONTRACTUAL SERVICES SD EYE WASH AGREEMENT 2 @ \$74.99 SEPTEMBER 2024	241955 09/30/2024	09/30/2024 P.O. #	Invoice # 9290132690	Date 09/30/2024 09/30/2024	149.98 Amount 149.98
001	CINTAS	Account Number 001-300-699 001-300-699 001-350-525 001-120-501 001-260-501	Description CABINET REPLENISHED STREET DEPT CEMETERY DEPT CITY HALL FIRE DEPT WASHINGTON ST FIRE DEPT 15TH ST	242013 09/30/2024	09/19/2024 P.O. #	Invoice # 5230802415 5230802414 5230802416 5230802416 5230802413	Date 09/19/2024 09/19/2024 09/19/2024 09/19/2024 09/19/2024	422.51 Amount 60.92 32.47 76.76 55.01 197.35

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	CINTAS CORPORATION	242010	09/30/2024	09/03/2024	P.O. #		1,798.94	
	Account Number	Description			Invoice #	Date	Amount	
	001-300-5500	UNIFORMS	CLEANING		09/03/2024			
	001-300-5500	PUBLIC WORKS			4203949046	09/03/2024	313.43	
	001-300-5500	PUBLIC WORKS			4204607433	09/09/2024	313.43	
	001-300-5500	PUBLIC WORKS			4205324057	09/16/2024	310.69	
	001-350-5500	CEMETERY DEPT			4206052401	09/23/2024	316.98	
	001-350-5500	CEMETERY DEPT			4206770824	09/30/2024	309.66	
	001-350-5500	CEMETERY DEPT			4203948897	09/03/2024	46.95	
	001-350-5500	CEMETERY DEPT			4204607208	09/09/2024	46.95	
	001-350-5500	CEMETERY DEPT			4205323784	09/16/2024	46.95	
	001-350-5500	CEMETERY DEPT			4206052165	09/23/2024	46.95	
	001-350-5500	CEMETERY DEPT			4206770700	09/30/2024	46.95	
001	DELTA COMPUTER SYSTEMS, INC	241977	09/30/2024	09/30/2024	P.O. #		27.45	
	Account Number	Description			Invoice #	Date	Amount	
	001-120-695	OCTOBER ANNUAL 7% INCREASE			HRMN014746	09/30/2024	27.45	
001	DPS LAW ENFORCEMENT TRAINING	242000	09/30/2024	10/08/2024	P.O. #			
	Account Number	Description			Invoice #	Date		
	001-200-610	MLEOTA-TUITION FOR JOHN ABEL C			90149184	09/16/2024	2,500.00	
001	FUELMAN	241970	09/30/2024	09/16/2024	P.O. #			
	Account Number	Description			Invoice #	Date		
	001-260-540	FUEL FUELMAN			NP67116381	09/16/2024	2,714.74	
	001-260-540	FIRE DEPT				09/16/2024	22.36	
	001-140-540	MAYOR'S OFFICE				09/16/2024	109.18	
	001-200-540	POLICE DEPT				09/16/2024	512.38	
	001-350-540	CEMETERY DEPT				09/16/2024	53.76	
	001-260-540	FIRE DEPT				09/16/2024	325.84	
	001-160-540	CODE ENFORCEMENT				09/16/2024	44.21	
	001-200-540	POLICE DEPT				09/16/2024	56.26	
	001-300-540	POLICE DEPT				09/16/2024	617.44	
	001-300-540	STREET DEPT				09/16/2024	973.31	
001	FUELMAN	241971	09/30/2024	09/23/2024	P.O. #		3,073.98	
	Account Number	Description			Invoice #	Date	Amount	
	001-260-540	FUEL FUELMAN			NP671145719	09/23/2024		
	001-260-540	FIRE DEPT				09/23/2024	22.01	
	001-200-540	POLICE DEPT				09/23/2024	608.46	
	001-350-540	CEMETERY DEPT				09/23/2024	337.14	
	001-260-540	FIRE DEPT				09/23/2024	368.75	
	001-160-540	CODE ENFORCEMENT				09/23/2024	49.25	
	001-200-540	POLICE DEPT				09/23/2024	57.94	
	001-200-540	POLICE DEPT				09/23/2024	538.08	
	001-300-540	STREET DEPT				09/23/2024	1,192.35	

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001	FUELMAN							
	Account Number							
	001-260-540							
	001-260-540							
	001-140-540							
	001-200-540							
	001-350-540							
	001-260-540							
	001-160-540							
	001-200-540							
	001-200-540							
	001-300-540							
001	FULLILOVE A/C AND ELECTRIC	241972	09/30/2024	09/30/2024	P.O. #	Invoice #	Date 09/30/2024	2,958.52 Amount
	Account Number							
	001-150-697							
	001-150-697							
001	GATES TREE SERVICE	241959	09/30/2024	09/26/2024	P.O. #	Invoice #	Date 09/26/2024	375.00 Amount
	Account Number							
	001-300-699							
	001-300-699							
	001-300-699							
001	GILBERT LUMBER & HOME CENTER	241991	09/30/2024	10/08/2024	P.O. #	Invoice #	Date 09/27/2024	2,000.00 Amount
	Account Number							
	001-200-525							
	001-200-525							
	001-150-501							
001	GRAY DANIELS FORD	241999	09/30/2024	10/08/2024	P.O. #	Invoice #	Date 09/05/2024	90.84 Amount
	Account Number							
	001-200-915							
	001-200-915							
	001-200-915							
001	GREAT AMERICA FINANCIAL SERVICE/TOSHIBA	242018	09/30/2024	09/17/2024	P.O. #	Invoice #	Date 09/17/2024	6,456.51 Amount
	Account Number							
	001-140-661							
	001-140-661							
	001-200-873							
	001-300-699							
001	HEDERMAN BROTHERS	241993	09/30/2024	10/08/2024	P.O. #	Invoice #	Date 09/18/2024	613.59 Amount
	Account Number							
	001-200-681							
	001-200-681							

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	JOHNSON CONTROLS SECURITY SOLUTIONS	242014	09/30/2024	09/14/2024	P.O. #		858.01	
	Account Number	Description			Invoice #	Date		Amount
	001-120-925	SECURITY SYSTEM/CITY HALL			40554876	09/14/2024	858.01	
001	KAYE'S FOOD MARKET	241986	09/30/2024	09/23/2024	P.O. #		11.00	
	Account Number	Description			Invoice #	Date		Amount
	001-140-501	OFFICE SUPPLIES			00126	09/23/2024	11.00	
	001-140-501	BOTTLE WATER FOR THE CITY HALL						
001	KENTWOOD SPRINGS	241931	09/30/2024	09/23/2024	P.O. #		300.00	
	Account Number	Description			Invoice #	Date		Amount
	001-000-341	RENTS-TRIANGLE			241297	09/23/2024	300.00	
	001-000-341	REFUND						
001	KIRISTI J. MILLS	242015	09/30/2024	09/22/2024	P.O. #		9.99	
	Account Number	Description			Invoice #	Date		Amount
	001-140-501	WATER COOLER RENTAL AT THE			2991863092	09/22/2024	9.99	
	001-140-501	CITY HALL						
001	MCGINNIS, MYRON	241978	09/30/2024	10/04/2024	P.O. #		1,500.00	
	Account Number	Description			Invoice #	Date		Amount
	001-150-672	CONSULTANT/CONTRACT SERVICES			10/04/2024		1,500.00	
	001-150-672	AT THE TRIANGLE FOR			10/04/2024			
	001-150-672	SEPTEMBER 2024			10/04/2024			
001	MEDICAL FOUNDATION OF CENTRAL MS	241973	09/30/2024	10/03/2024	P.O. #		400.00	
	Account Number	Description			Invoice #	Date		Amount
	001-150-672	CONSULTANT/CONTRACT SERVICES			10/03/2024		400.00	
	001-150-672	AT THE TRIANGLE CENTER FOR			10/03/2024			
	001-150-672	SEPTEMBER 24						
001	KHARI WARREN	241962	09/30/2024	09/19/2024	P.O. #		27,600.00	
	Account Number	Description			Invoice #	Date		Amount
	001-260-607	EVALUATION/MANAGEMENT SERVICE			09/19/2024			
	001-260-607	ERG/PHYSICAL STRESS TEST						
	001-260-607	CHRISTIEN MCINTOSH						
	001-260-607	CURTIS RAY						
	001-200-607	NIKESIA JOHNSON						
	001-200-607	DEONTE WOODLAND						
	001-200-607	JEREMY INGRAM						
	001-200-607	KIERAN WARREN						
	001-200-607	DESTI PARKER						
	001-260-607	TRASHUN RAY						
	001-260-607	ROOSEVELT PITTMAN						
	001-260-607	THOMAS WINTERS						
	001-260-607	KAMERON HOLLINS						
	001-260-607	TRISTAN SINGLETTON						
	001-260-607	ARTIS HARRIS						

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001	MEDICAL FOUNDATION OF CENTRAL MS	241962	09/30/2024	09/19/2024	P.O. #	Invoice #	27,600.00	(CONTINUED)
	Account Number	Description		Date			Amount	
	001-200-607	GEORGE TINDELL	09/19/2024	1,200.00				
	001-200-607	CODY COLEMAN	09/19/2024	1,200.00				
	001-200-607	CASHARLA COLLINS	09/19/2024	1,200.00				
	001-200-607	KEDERRIOUS CURRY	09/19/2024	1,200.00				
	001-200-607	JOHN ABEL	09/19/2024	1,200.00				
	001-200-607	JAYVIS JOHNSON	09/19/2024	1,200.00				
	001-200-607	RILEY MULFORD	09/19/2024	1,200.00				
	001-200-607	GARRETT LETKOV	09/19/2024	1,200.00				
	001-200-607	TERRY VENSON	09/19/2024	1,200.00				
001	MEDREVIEW LLC							
	Account Number	Description	241960	09/30/2024	07/31/2024	P.O. #	20.00	
	001-300-607	RANDOM DRUG TEST						
	001-300-607	EUGENE HAMPTON						
001	MISSISSIPPI AG COMPANY							
	Account Number	Description	242002	09/30/2024	09/25/2025	P.O. #	1,113.71	
	001-350-541	HYDRAULIC OIL/CEMETERY DEPT						
	001-300-876	FREIGHT	240771	09/23/2024				
	001-300-876	L214352 WASHER	240738	09/17/2024				
	001-300-876	L214354 NUT	240738	09/17/2024				
	001-300-876	SU46485 BOLT	240738	09/17/2024				
	001-300-876	LABOR	240738	09/17/2024				
	001-300-876	ENVIRONMENTAL FEE	240738	09/17/2024				
	001-300-876	SHOP SUPPLIES	240738	09/17/2024				
	001-300-622	UC12038 BRACKET	240730	09/02/2024				
	001-300-622	14M1396 LOCK NUT	240730	09/02/2024				
	001-300-622	14M1465 LOCK NUT	240730	09/02/2024				
	001-300-622	LOCK NUT	240730	09/02/2024				
	001-300-622	TCU36163 FLANGE NUT	240730	09/02/2024				
	001-300-622	TCU38608 BUSHING	240730	09/02/2024				
	001-300-622	AUC18573 WIRING HARNESS	240730	09/02/2024				
	001-300-622	TCA24880 SPINDLE	240727	08/30/2024				
	001-300-622	TCU15881 BLADE STD	240727	08/30/2024				
001	MOORE & MOORE TIRE SERVICE							
	Account Number	Description	241997	09/30/2024	10/08/2024	P.O. #	1,340.00	
	001-350-541	1 FLAT REPAIR	240771	09/24/2024				
	001-300-876	TRUCK #28	240776	09/19/2024				
	001-300-876	TRUCK #18	240776	09/19/2024				
	001-300-876	NEW CLIPPER TRACTOR	240776	09/19/2024				
	001-300-876	18-34 TUBE FOR JOHN DEERE T	240776	09/19/2024				
	001-300-876	JOHN DEERE 5085E TRACTOR	240772	09/25/2024				
001	MOTOR PARTS COMPANY							
	Account Number	Description	241995	09/30/2024	10/08/2024	P.O. #	4,992.79	
	001-300-622	1705 MED DUTY TORCH KIT	240698	09/18/2024				
	001-300-622	1/4-11/4 BOLT HEX	240753	09/18/2024				
	001-300-622	1/4 NUT HEX	240753	09/18/2024				
	001-300-622	1/4 L WASHER LOCK	240753	09/18/2024				
	001-300-622	1/4 FL WASHER FLAT	240753	09/18/2024				

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001	MOTOR PARTS COMPANY	241995	09/30/2024	10/08/2024	P.O. #	Invoice #	4,992.79	(CONTINUED)
	Account Number					Date	Amount	
001-300-622	53702 S STUD METRI PK LMP	240753	534446	09/18/2024	120.32			
001-300-622	700-1437 CIR TEST	240754	534456	09/18/2024	14.15			
001-300-622	25324591 12 IN TNG PLIER	240754	534454	09/18/2024	18.99			
001-300-622	25325705 4 PCS PLIER SET	240754	534454	09/18/2024	27.99			
001-300-622	3157LL SMALL BULB	240754	534454	09/18/2024	8.88			
001-300-622	3157LL SMALL BULB	240754	534454	09/18/2024	14.80			
001-300-622	HSD526 DRILL BIT	240757	534448	09/18/2024	4.20			
001-300-622	STI13RK OPTRONICS LIGHT RED	240759	534445	09/18/2024	89.96			
001-300-622	825-1800 TRAILOR TONGUE JACK	240759	534445	09/18/2024	27.60			
001-300-622	062608 HOSE	240758	534447	09/18/2024	13.49			
001-300-622	H28006-250R HOSE	240758	534447	09/18/2024	37.99			
001-300-622	RTN0005 FOLDING KNIFE	240758	534447	09/18/2024	3.99			
001-260-642	GRO STANDARD 82-ANR-I-20A	240762	534771	09/23/2024	5.07			
001-260-642	ECH RELA AR485	240762	534771	09/23/2024	51.04			
001-260-642	NOE TEES 660-1484	240762	534771	09/23/2024	4.83			
001-260-642	GUL 5050 UNIV ANTIFREEZE 5050	240762	534771	09/23/2024	59.94			
001-300-622	817-2010 SPLASH GUARDS	240764	534929	09/24/2024	57.98			
001-300-622	62-171BACK UP LAMP	240764	534929	09/24/2024	17.09			
001-300-622	8365510 CRIMPING TOOL	240764	534929	09/24/2024	15.99			
001-300-622	21055 LINE/WEED TRIMMER	240770	534926	09/24/2024	89.05			
001-300-622	6770003 WIRE PLUG PIGTAIL	240765	534925	09/24/2024	2.83			
001-300-622	39821 32 PC MINI FUSES	240766	534927	09/24/2024	5.95			
001-300-622	SUS21 RED GREASE	240766	534927	09/24/2024	89.99			
001-300-622	1255H1 CAPSULE	240766	534927	09/24/2024	46.84			
001-300-622	7565NAPA THE LEGEND PROFESSION	240763	534928	09/24/2024	156.38			
001-300-622	DOOR LATCH ASSEMBLY	240763	534928	09/24/2024	49.99			
001-300-622	735-8639 DOOR HANDLE INTERIOR	240763	534928	09/24/2024	15.19			
001-300-622	821-1200 TAIL LIGHT ASSEMBLY	240763	534928	09/24/2024	10.87			
001-300-622	821-1201 TAIL LIGHT ASSEMBLY	240763	534928	09/24/2024	105.49			
001-300-876	1444-0328 WIRE FEED WELDER	240774	534928	09/24/2027	725.12			
001-300-876	22058 DIE ELECTRIC GREASE	240774	534928	09/24/2027	55.59			
001-300-876	42301 MIG WIRE	240774	534928	09/24/2027	49.99			
001-200-621	111 CHEVY TAHOE UNIT #25	240760	534833	09/23/2024	1.10			
001-200-621	18IN EXACTFIT BLADE #6-018-1	240760	534833	09/23/2024	87.00			
001-260-642	V RIBBED BELT 25-100870HD	240769	534864	09/24/2024	61.99			
001-300-622	FG0198 FUEL PUMP FORD F-350	240767	5335031	09/25/2024	31.79			
001-300-622	7762001-3 TON JACK STANDS	240789	5335031	09/30/2024	46.32			
001-300-622	46121497 FLAT HOOK STRAPS	240790	5335261	09/30/2024	19.95			
001-300-622	2X6L LIFT STRAPS	240790	5335261	09/30/2024	18.92			
001-300-622	56200 ELECTRODE HOLDER	240782	5335259	09/30/2024	22.44			
001-300-622	23700982 COW HIDE DRIVER	240782	5335259	09/30/2024	61.99			
001-300-622	H28006-250R HOSES	240782	5335259	09/30/2024	17.99			
001-300-622	062606 HOSE	240782	5335259	09/30/2024	63.85			
001-300-622	062608 HOSE	240782	5335259	09/30/2024	29.30			
001-300-541	4800 BRAKE CLEANER	240783	5335260	09/30/2024	15.12			
001-300-541	90524 CHUCK	240783	5335260	09/30/2024	14.99			
001-300-541	90-5002 CHUCK AIR	240791	5335260	09/30/2024	22.99			
001-300-876	RWLBF15M CARLILE 5 PCS	240791	5335259	09/30/2024	11.86			

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001	MOTOR PARTS COMPANY	241995	09/30/2024	10/08/2024	P.O. #	Invoice #	4,992.79	(CONTINUED)
	Account Number					Date	Amount	Amount
	001-300-876				240791	535257	417.99	417.99
	001-300-876				240791	535257	67.99	67.99
	001-300-876				240791	535257	96.50	96.50
	001-300-876				240791	535257	130.00	130.00
	001-300-876				240791	535257	94.99	94.99
	001-300-876				240791	535257	489.00	489.00
	001-300-876				240791	535257	120.00	120.00
	001-300-622				240794	53502	7.76	7.76
001	MS ANIMAL RESCUE LEAGUE	2424016	09/30/2024	08/29/2024	P.O. #	Invoice #	9,108.00	Amount
	Account Number					Date	Amount	Amount
	001-200-637				08/29/2024		3,728.00	3,728.00
	001-200-637				08/29/2024		2,996.00	2,996.00
	001-200-637				08/29/2024		2,384.00	2,384.00
	001-200-637				08/29/2024			
001	MS LAW ENFORCEMENT TRAINING ACADEMY	241992	09/30/2024	10/08/2024	P.O. #	Invoice #	21,260.00	Amount
	Account Number					Date	Amount	Amount
	001-200-610				240615	90148173	20,000.00	20,000.00
	001-200-610				240615	90148173	1,260.00	1,260.00
001	MS STATE FIRE ACADEMY	241994	09/30/2024	10/08/2024	P.O. #	Invoice #	915.00	Amount
	Account Number					Date	Amount	Amount
	001-260-610				240734	32767	415.00	415.00
	001-260-610				240607	32767	500.00	500.00
001	ORKIN	241961	09/30/2024	09/17/2024	P.O. #	Invoice #	203.98	Amount
	Account Number					Date	Amount	Amount
	001-120-672				265939142	09/17/2024	102.99	102.99
	001-120-672				265939142	09/17/2024	100.99	100.99
	001-150-672				265939154	09/18/2024		
001	PITNEY BOWES BANK INC PURCHASE POWER	241969	09/30/2024	09/11/2024	P.O. #	Invoice #	606.00	Amount
	Account Number					Date	Amount	Amount
	001-140-604				09/11/2024			
	001-140-604				09/11/2024			
	001-140-604				09/11/2024			
	001-140-604				09/11/2024			
	001-140-604				09/11/2024			
	001-140-604				09/11/2024			
	001-140-604				09/11/2024			
	001-140-604				09/11/2024			
001	PITNEY BOWES BANK INC PURCHASE POWER	2424017	09/30/2024	09/06/2024	P.O. #	Invoice #	145.55	Amount
	Account Number					Date	Amount	Amount
	001-200-520					09/06/2024	145.55	145.55
	001-200-520					09/06/2024		
	001-200-520					09/06/2024		
	ACCT # 8000909002726722							

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	QUILL CORPORATION	242004	09/30/2024	10/08/2024	P.O. #	Invoice #	553.37	Amount
	Account Number	Description				Date		
	001-120-525	2025 AT A GLANCE CALENDARS	240785	4076579	09/25/2024	63.16		
	001-120-525	BROTHER TN-221 3PK TONER	240785	4076579	09/25/2024	180.99		
	001-120-525	BROTHER TN-221 BLACK TONER	240785	4076579	09/25/2024	85.99		
	001-140-501	2025 AT A GLANCE PLANNER	240784	4076579	09/25/2024	22.39		
	001-140-501	SMALL PAPER CLIPS	240784	40767229	09/25/2024	12.99		
	001-140-501	SMALL BLACK BINDER CLIPS	240784	40767229	09/25/2024	23.98		
	001-140-525	QUILL BRAND RUBBER BANDS #117	240784	40767229	09/25/2024	16.59		
	001-140-525	MULTI PURPOSE RUBBER BANDS	240784	40767229	09/25/2024	13.59		
	001-140-525	2025 AT A GLANCE DESK CALENDAR	240784	40767229	09/25/2024	47.37		
	001-140-525	PARK DAB AND SEAL/4 PACK	240784	40767229	09/25/2024	13.59		
	001-140-525	13 GALLON TRASH BAG	240784	40767229	09/25/2024	49.18		
	001-140-525	SOFT SOAP ANTIBACTERIAL	240784	40767229	09/25/2024	11.37		
	001-140-525	MEDIUM BINDER CLIPS	240784	40767229	09/25/2024	8.89		
	001-140-525	DAB N SEAL 4/PACK	240784	40767229	09/25/2024	13.29		
001	QUINT CARVER, CHANCERY CLERK	241975	09/30/2024	09/23/2024	P.O. #	Invoice #	26.00	Amount
	Account Number	Description				Date		
	001-350-550	CEMETERY DEED FEE				09/23/2024		
	001-350-550	ODESSA CASTON						
001	REPUBLIC SERVICES #823	241965	09/30/2024	09/26/2024	P.O. #	Invoice #	135.28	Amount
	Account Number	Description				Date		
	001-200-699	ANIMAL CONTROL WASTE CONTAINER AT THE CITY BARN				09/26/2024		
	001-200-699	FOR OCT 2024				09/26/2024		
001	REPUBLIC SERVICES #823	241967	09/30/2024	09/26/2024	P.O. #	Invoice #	135.28	Amount
	Account Number	Description				Date		
	001-300-650	DUMPTER RENTAL CITY BARN				09/26/2024		
	001-300-650	WASTE CONTAINER AT CITY BARN				09/26/2024		
	001-300-650	ENVIRONMENTAL RECOVERY FEE				09/26/2024		
	001-300-650	OCT 2024				09/26/2024		
001	RICKY'S AUTO PARTS & SALVAGE	242003	09/30/2024	10/08/2024	P.O. #	Invoice #	718.45	Amount
	Account Number	Description				Date		
	001-300-622	20130 CHEVY PICKUP				09/25/2024		
	001-300-622							
001	SAMAC	241958	09/30/2024	06/23/2024	P.O. #	Invoice #	1,800.00	Amount
	Account Number	Description				Date		
	001-120-664	INFORMATION TECHNOLOGY				06/23/2024		
	001-120-664	ONSITE SUPPORT				06/23/2024		
	001-120-664	MAYOR'S OFFICE				06/23/2024		
	001-140-614	CITY CLERK'S OFFICE				06/23/2024		
	001-140-614	SCAN ISSUES/MRS. TAYLOR				06/23/2024		
	001-120-664	AUDIT OF DEVICES FOR COY				06/23/2024		
	001-120-664	ISSUES WITH THE MAYOR'S				06/23/2024		
	001-120-664	LAPTOP BACKED UP/VERIFIED ALL				06/23/2024		

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Alpha Listing of Claims  
Claims to be Released 09/30/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SAMAC	Account Number	001-120-664	Description SYSTEMS UPDATES FOR COY	241958 09/30/2024	06/23/2024 P.O. #	Invoice # 06/23/2024	1,800.00 (CONTINUED)
001	SIRCHIE ACQUISITION COMPANY	Account Number	001-200-501	Description DELL 24 MONITOR -DANNY MILLER	242008 09/30/2024	10/08/2024 P.O. #	Invoice # 09/04/2024	344.04
001	SIRIUS XM RADIO	Account Number	001-120-672	Description CONSULTANT CONTRACT SERVICES	242007 09/30/2024	10/08/2024 P.O. #	Invoice # 09/28/2024	344.94
001	SOUTHERN CONNECTION	Account Number	001-120-672	Description MAYOR'S OFFICE RADIO SERVICE	241979 09/30/2024	09/28/2024 P.O. #	Invoice # 09/28/2024	33.30
001	SPARKLIGHT	Account Number	001-200-664	Description CABLE SERVICE AT THE YAZOO CITY POLICE DEPT FOR AUG 24	242001 09/30/2024	10/08/2024 P.O. #	Invoice # 08/31/2024	450.96
001	SPARKLIGHT	Account Number	001-260-695	Description CABLE/FIRE DEPT SEPTEMBER 2024	241982 09/30/2024	09/27/2024 P.O. #	Invoice # 09/27/2024	98.04
001	TOSHIBA FINANCIAL SERVICES	Account Number	001-160-873	Description COPIER LEASE	242019 09/30/2024	09/10/2024 P.O. #	Invoice # 09/10/2024	487.36
			001-160-873	CODE ENFORCEMENT				Amount
			001-160-873	MUNICIPAL COURT				205.96
			001-160-873	SEPT 2024				281.40

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	TOSHIBA FINANCIAL SERVICES		242020 09/30/2024	09/10/2024	P.O. #	Invoice #	09/10/2024	215.02
	Account Number		COPIER LEASE				09/10/2024	Amount
	001-260-664		FIRE DEPT WASHINGTON ST				09/10/2024	
	001-260-664		SEPT 24				09/10/2024	
001	ULINE		242006 09/30/2024	10/08/2024	P.O. #	Invoice #	09/17/2024	910.26
	Account Number		H-4033				09/17/2024	Amount
	001-300-541		SHIPPING AND HANDLING				09/17/2024	
	001-300-541						09/17/2024	
001	YAZOO VALLEY ELEC. POWER ASSN.		241968 09/30/2024	09/26/2024	P.O. #	Invoice #	09/26/2024	100.00
	Account Number		STREET & TRAFFIC LIGHTS				09/26/2024	Amount
	001-300-633		FOR THE CITY OF YAZOO CITY				09/26/2024	
	001-300-633		OCTOBER 2024				09/26/2024	
001	ZOO BEL BROADCASTING, LLC		241984 09/30/0024	09/30/2024	P.O. #	Invoice #	09/30/2024	333.33
	Account Number		YAZOO CITY HC FOOTBALL				09/30/2024	Amount
	001-120-615						09/30/2024	
FUND TOTAL	1 Claims to		Checks 53 Total	104,265.48	Manual Held			Total 104,265.48

Alpha Listing of Claims  
Claims to be Released 09/30/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
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118	PM ENVIRONMENTAL INC	241980	09/30/2024	09/30/2024	P.O. #	Invoice #	Date	Amount	
	Account Number				109017	09/30/2024	09/30/2024	220,269.00	
	118-402-500	GRANT EXPENSES				09/30/2024	09/30/2024		
	118-402-500	PROJECT # R007-04014-00				09/30/2024	09/30/2024	220,269.00	
	118-402-500	INVOICE # 109017 (AASDH)				09/30/2024	09/30/2024		
	118-402-500	727 EAST 8TH ST				09/30/2024	09/30/2024		
	118-402-500	SUBCONTRACTOR SERVICES FOR				09/30/2024	09/30/2024		
	118-402-500	DEMOLITION OF BUILDINGS AT				09/30/2024	09/30/2024		
	118-402-500	SONS & DAUGHTERS HOSPITAL				09/30/2024	09/30/2024		
FUND TOTAL	118 Claims	to	Checks	1 Total	220,269.00	Manual	Held	Total	220,269.00

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Claims to be Released 09/30/2024

fund name of claimant trans release claim claim check claim

400	APAC-MS, SOUTHERN DIVISION	Account Number	Description	241988 09/30/2024	09/20/2024	P.O. #	Invoice #	Date	51,226.41	Amount
400	TIMBO'S CONSTRUCTION INC	Account Number	CAPITAL IMPROVEMENTS	400-340-910	09/20/2024	51,226.41				
			2023 STREET IMPROVEMENTS	400-340-910	09/20/2024					
			CITY OF YAZOO CITY	400-340-910	09/20/2024					
			WILLIS FILE NO. 23-0850	400-340-910	09/20/2024					
			THREE (3) & FINAL	400-340-910	09/20/2024					
400	TIMBO'S CONSTRUCTION INC	Account Number	Description	242021 09/30/2024	09/25/2024	P.O. #	Invoice #	Date	79,098.15	Amount
			CAPITAL IMPROVEMENTS	400-355-910	09/25/2024					
			COYC 2024-MCWI-01	400-355-910	09/25/2024					
			CITY WIDE DRAINAGE PROJECT &	400-355-910	09/25/2024					
			DITCH CLEAN OUT	400-355-910	09/25/2024					
			INVOICE # 6 FOR PAYMENT	400-355-910	09/25/2024					
			APPLICATION # 3	400-355-910	09/25/2024					

RUND	TOTAL	400	Claims	to	130,324.56	Manual	Held	Total
Checks	2	Total						130,324.56

Alpha Listing of Claims  
Claims to be Released 09/30/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
420	C SPIRE	Account Number 420-320-609	241998 09/30/2024	10/08/2024 P.O. # 240750	Invoice # C023880752	Date 09/12/2024	80.00	Amount 80.00
420	C SPIRE	Account Number 420-320-609	241990 09/30/2024	09/22/2024 P.O. # ACCT # 2610286	Invoice # 09/22/2024	Date 09/22/2024	89.80	Amount 89.80
420	CINTAS CORPORATION	Account Number 420-320-550	242009 09/30/2024	09/03/2024 P.O. #	Invoice # 09/03/2024	Date 09/03/2024	564.71	Amount 564.71
420	KAYE'S FOOD MARKET #10	Description BOTTLE WATER RUBBISH PIT	241985 09/30/2024	09/23/2024 P.O. # 00126	Invoice # 09/23/2024	Date 09/23/2024	22.00	Amount 22.00
420	MOTOR PARTS COMPANY	Account Number 420-320-621	241996 09/30/2024	10/08/2024 P.O. # PT2974	Invoice # 09/18/2024	Date 09/18/2024	186.97	Amount 186.97
420	REPUBLIC SERVICES #823	Description RUBBISH PIT WASTE CONTAINER SERVICE FOR SEPTEMBER 2024 9/1/24-9/30/24	241987 09/30/2024	09/30/2024 P.O. # 8230011781	Invoice # 09/30/2024	Date 09/30/2024	165.57	Amount 165.57
420	RICHARD'S DISPOSAL OF JACKSON MS, INC	Account Number 420-320-698	241956 09/30/2024	08/31/2024 P.O. #	Invoice # 08/31/2024	Date 08/31/2024	83,250.00	Amount 83,250.00
420	SCOTT PETROLEUM CORP	Description TANK RENT FOR SOLID WASTE'S TANK RUBBISH PIT ACCOUNT # 444092	241974 09/30/2024	09/24/2024 P.O. # 23278	Invoice # 09/24/2024	Date 09/24/2024	4.28	Amount 4.28

Fund		Name of Claimant		Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
420	SCOTT PETROLEUM CORP	Account Number	420-320-541	242005	09/30/2024	10/08/2024	P.O. #	Invoice #	Date	541.28
			420-320-541							Amount
				100% HSD OFF ROAD DIESEL			240788	935325	09/26/2024	535.50
				HAZMAT FEE				935325		5.78
420	WM CORPORATE SERVICES, INC.	Account Number	420-320-698	241983	09/30/2024	09/27/2024	P.O. #	Invoice #	Date	600.80
			420-320-698							Amount
				CONSULTANT/CONTRACT SERVICES			3210538007	09/27/2024		600.80
				SERVICE AT WILLOW WOOD APTS						
				SERVICE PERIOD						
				10/1/24-10/31/24						
				INVOICE # 321053800785						
FUND TOTAL	420 Claims to	Checks	10 Total	85,505.41	Manual		Held		Total	85,505.41

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Alpha Listing of Claims  
Claims to be Released 09/30/2024

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SUMMARY OF ALL FUNDS

FUND	1 Claims	to	Checks	53 Total	104,265.48 Manual	Held	Total	104,265.48
FUND	118 Claims	to	Checks	1 Total	220,269.00 Manual	Held	Total	220,269.00
FUND	400 Claims	to	Checks	2 Total	130,324.56 Manual	Held	Total	130,324.56
FUND	420 Claims	to	Checks	10 Total	85,505.41 Manual	Held	Total	85,505.41
	Total for all Funds	Checks	66 Total	540,364.45 Manual	Held	Total	540,364.45	

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Trans Release Claim Claim Check Claim

# FYE 25 Pages

1-4 PAGE

Claim

deck

Alpha Listing of Claims  
Claims to be Released 10/14/2024

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	MOTOR PARTS COMPANY			250014 10/14/2024	10/09/2024	P.O. #	Invoice #	850.51 (CONTINUED)
	Account Number						Date	Amount
	001-300-622			61-5300	UNIVERSAL JOINT	250009	535776	27.42
	001-300-622			25424060	DR U JOINT	250009	535776	9.69
	001-300-622			25428301	DR U JOINT	250009	535776	6.99
	001-300-570			25401837	15 IN ADJ WRENCH	250013	535774	46.99
	001-300-570			8448AA	36 MONTH BATTERY	250008	535778	165.41
	001-300-570			89-7002	WIRE	250008	535778	11.72
	001-300-570			897000	WIRE	250008	535778	11.72
	001-300-570			HSD540	HD DRILL BIT 3/8	250008	535778	17.49
	001-300-570			CD540	DRL BIT	250008	535778	15.80
	001-300-570			82-2111	SWITCH	250008	535778	15.79
001	SAMAC							
	Account Number			250018	10/14/2024	10/09/2024	P.O. #	989.99
	001-200-918			Description	250018	10/14/2024	139118	Amount
	SHACKELFORD STEEL SERVICES, LLC			BROTHER MCF-L8950	CDW BUSINESS	250031		989.99
	Account Number			250019	10/14/2024	10/09/2024	P.O. #	
	001-300-622			Description	250019	10/14/2024	250000	Amount
				16GA 4 X 8' SHEET			3605	188.80
001	SIMMONS TIRE SERVICE			250013	10/14/2024	10/09/2024	P.O. #	
	Account Number			Description	250013	10/14/2024	250003	Amount
	001-260-642			ADVANCE GL286A REGIONAL HWY A/			29698	978.16
001	TK ELEVATOR CORPORATION			250004	10/14/2024	10/01/2024	P.O. #	
	Account Number			Description	250004	10/14/2024	3008138956	Amount
	001-120-672			ELEVATOR MAINTENANCE INVOICE			10/01/2024	1,097.48
	001-120-672			10/1/24-12/31/24			10/01/2024	1,097.48
	001-120-672			CITY HALL			10/01/2024	
001	TOSHIBA AMERICA BUSINESS SOLUTIONS			250006	10/14/2024	10/01/2024	P.O. #	
	Account Number			Description	250006	10/14/2024	Invoice #	434.76
	001-140-661			COPIER SERVICE			Date	Amount
	001-140-661			CITY CLERK'S OFFICE			10/01/2024	
	001-300-699			PUBLIC WORKS			5702011	256.03
	001-300-699			MUNICIPAL COURT			5702504	3.70
	001-201-873			MAJOR'S OFFICE			572583	48.62
	001-120-661			FIRE DEPT			5702853	20.04
	001-260-664			CODE ENFORCEMENT			5702885	53.97
	001-160-873			POLICE DEPT			5703107	47.82
	001-200-873						5703108	
001	TRI AIR TESTING, INC.			250017	10/14/2024	10/09/2024	P.O. #	
	Account Number			Description	250017	10/14/2024	Invoice #	246.00
	001-260-622			AIR.89: NFPA 1989 EDITION AIR			01050441	Amount
	001-260-622			AIR.HDL: LOANED EQUIPMENT HAN			250002	148.00
	001-260-622			FREIGHT & MISC			01050441	38.00
FUND TOTAL	1 Claims to			Checks 14 Total			Held	Total 24,265.12

BJOHNSON	GLMCLM27	10/09/2024	18:55	YAZOO CITY CURRENT FYE 2025 Alpha Listing of Claims Claims to be Released 10/14/2024	PAGE	3		
Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
420	BANK OF YAZOO CITY	250010	10/14/2024	10/09/2024	P.O. # 8940200	Invoice # 10/09/2024	6,347.17	Amount
	Account Number 420-320-876					Date 10/09/2024		6,347.17
420	BANK OF YAZOO CITY	250011	10/14/2024	10/09/2024	P.O. # 8810900	Invoice # 10/09/2024	5,125.94	Amount
	Account Number 420-320-876					Date 10/09/2024		5,125.94
420	MOTOR PARTS COMPANY	250015	10/14/2024	10/09/2024	P.O. # 250010	Invoice # 10/07/2024	12.99	Amount
	Account Number 420-320-541					Date 10/07/2024		12.99
	FUND TOTAL 420 Claims	Checks	3 Total	11,486.10	Manual Held	Total	11,486.10	

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Alpha Listing of Claims  
Claims to be Released 10/14/2034

## SUMMARY OF ALL FUNDS

FUND	1	Claims	to	Checks	14	Total	24,265.12	Manual	Held	Total	24,265.12
FUND 420	Claims	to	Checks	3	Total	11,486.10	Manual	Held	Total	11,486.10	
Total for all Funds			Checks	17	Total	35,751.22	Manual	Held	Total	35,751.22	

KWILLIAMS PRMFNR01 09/23/2024 23:48 YAZOO CITY CURRENT FYE 2024  
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\*\*\* PAYROLL FIRST NET REGISTER \*\*\*  
Pay Period 4-358

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GROSS WAGES	132744.12	MEDICARE WITHHOLDING	1915.36
FEDERAL WITHHOLDING	6718.00	MEDICARE MATCH	1915.36
FICA WITHHOLDING	8189.92	REGULAR HOURS	5791.11
FICA MATCH	8189.92	OVERTIME HOURS	475.67
STATE WITHHOLDING	2338.00	ANNUAL LEAVE HOURS ACCRUED	503.58
TSA	12.50	ANNUAL LEAVE HOURS TAKEN	385.18
TSA MATCH	12.93 .12	SICK LEAVE HOURS ACCRUED	255.42
GARNISHMENT		SICK LEAVE HOURS TAKEN	161.84
INSURANCE		COMP TIME HOURS ACCRUED	2.00
INSURANCE MATCH		COMP TIME HOURS TAKEN	22.00
RETIREMENT	11590.17	TOTAL EMPLOYEES	97
RETIREMENT MATCH	23402.52		
OTHER	6691.41		
OTHER MATCH	29681.89		
NET PAY	93995.64		
EIC (Earned Income Credit)			
Student Loan Garnishment			

GROSS WAGES	137765.56	MEDICARE WITHHOLDING	1988.19
FEDERAL WITHHOLDING	7233.10	MEDICARE MATCH	1988.19
FICA WITHHOLDING	8501.27	REGULAR HOURS	5966.50
FICA MATCH	8501.27	OVERTIME HOURS	492.32
STATE WITHHOLDING	2474.00	ANNUAL LEAVE HOURS ACCRUED	504.50
TSA	12.50	ANNUAL LEAVE HOURS TAKEN	386.56
TSA MATCH	912.00	SICK LEAVE HOURS ACCRUED	254.96
GARNISHMENT		SICK LEAVE HOURS TAKEN	74.54
INSURANCE		COMP TIME HOURS ACCRUED	29.75
INSURANCE MATCH		COMP TIME HOURS TAKEN	31.50
RETIREMENT	12023.89	TOTAL EMPLOYEES	98
RETIREMENT MATCH	24265.11		
OTHER	6708.41		
OTHER MATCH	29659.44		
NET PAY	97912.20		
ETC (Earned Income Credit)			
Student Loan Garnishment			

**EMERGENCY PROCLAMATION OF THE BOARD OF MAYOR AND  
ALDERMEN OF THE CITY OF YAZOO CITY DECLARING THE  
EXISTENCE OF AN EMERGENCY IN YAZOO CITY, MISSISSIPPI**

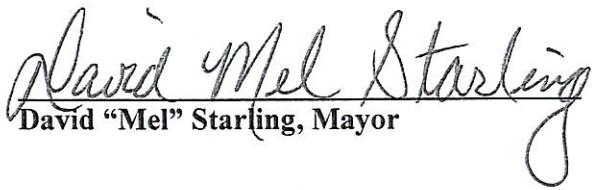
**WHEREAS**, the Board of Mayor and Aldermen of the City of Yazoo City, Mississippi, hereby find that conditions of extreme peril to the health, sanitation, and safety of persons and property have arisen within the City of Yazoo City, Mississippi, as a result of the rejection of the one (1) bid received for garbage collection services and the current contract for said services ending April 30, 2024; and

**WHEREAS**, the aforesaid conditions of extreme peril warrant and necessitate the proclamation of the existence of a local emergency in order to provide for the health, sanitation, and safety of the citizens and the protection of their property within the City of Yazoo City, Mississippi.

**NOW, THEREFORE, IT IS HEREBY PROCLAIMED** that in accordance with Section 33-15-17(d), Mississippi Code of 1972, as amended, a local emergency now exists throughout the City of Yazoo City, Mississippi, and shall be reviewed every thirty (30) days until such local emergency is no longer in effect and proclaimed terminated by the Board of Mayor and Aldermen of the City of Yazoo City, Mississippi.

**IT IS FURTHER PROCLAIMED AND ORDERED** that all City agencies, officers, employees and departments shall discharge their emergency responsibilities, as necessary, and provide emergency assistance in accordance with state law and as set forth in the City of Yazoo City's Emergency Operations Plan.

**DATE: April 22, 2024**

  
\_\_\_\_\_  
**David "Mel" Starling**  
David "Mel" Starling, Mayor

**ATTEST:**   
\_\_\_\_\_  
City Clerk, Yazoo City, Mississippi

# YAZOO CITY BOARD APPOINTMENTS

## Chart of Structure

BOARD	TERM YEARS	STRUCTURE
Election Commission	1	Not Staggered
Examining Board	3	Staggered (3:3), (3:2), (1:1)
Historical Preservation	6	Staggered (2:6), (3:5), (1:4,3,2,1)
Housing Authority	5	Staggered (1:5,4,3,2,1)
Parks and Recreation	3	Staggered (2:1), (5:2), (5:3)
Planning and Zoning	3	Not Staggered
Public Service Commission	5	Staggered (1:5,4,3,2,1)
School Board	5	Staggered (1:5,4,3,2,1)
Triangle Cultural Board	2	Staggered (1:3), (4:2)
Yazoo Port Commission	4	Staggered (1:4,3,2,1)

The Examining Board shall consist of seven (7) members licensed to do business with the City:

- Two master plumbers or gas fitters
- Two master electricians or electrical engineers
- Two air conditioning and/or heating contractors
- One representative from the construction industry, insurance industry, or a certified architect
- Certificates and privilege license (REQUIRED)

# YAZOO CITY BOARD APPOINTMENTS

The Historical Preservation Commission shall consist of nine (9) members all of whom have a demonstrated knowledge of or interest, competence, or expertise in historic preservation. To the extent available in the community, the city shall appoint professional members from the primary historic preservation-related disciplines such as:

- Urban planning
- American studies
- American civilization
- Cultural geography
- Cultural anthropology
- Interior design
- Law
- Resume

BOARD	NUMBER OF MEMBERS	CURRENT NUMBER OF MEMBERS
Election Commission	4	4
Examining Board	7	5
Historical Preservation	9	5
Housing Authority	5	5
Parks and Recreation	12	12 (6 County)
Planning and Zoning	5	4
Public Service Commission	5	5
School Board	5	5
Triangle Cultural Board	5	5
Yazoo Port Commission	?	3
Keep Yazoo City Beautiful	5	5

# YAZOO CITY BOARD APPOINTMENTS

## Current Nominations to Boards

### Election Commission () needed

NAME	DATE OF NOMINATION	ACTION REQUIRED

### Examining Board (Electrician HVAC) (1) needed

NAME	DATE OF NOMINATION	ACTION REQUIRED

### Historical Preservation Board () needed

NAME	DATE OF NOMINATION	ACTION REQUIRED
Patricia Nelson	9.23.2024	

## YAZOO CITY BOARD APPOINTMENTS


### Yazoo City Housing Authority Board () needed

NAME	DATE OF NOMINATION	ACTION REQUIRED

### Parks and Recreation Board () needed

NAME	DATE OF NOMINATION	ACTION REQUIRED

### Planning and Zoning Board () needed

NAME	DATE OF NOMINATION	ACTION REQUIRED

# YAZOO CITY BOARD APPOINTMENTS

## Public Service Commission Board (1) needed

NAME	DATE OF NOMINATION	ACTION REQUIRED
Cobie Collins, Sr.	9/23/2024	

## Triangle Advisory Board needs () needed

NAME	DATE OF NOMINATION	ACTION REQUIRED

## Yazoo Port Commission Board () needed

NAME	DATE OF NOMINATION	ACTION REQUIRED

## Recommendations

# YAZOO CITY BOARD APPOINTMENTS

- Examining Board: Appoint three (3) members for a term of three (3) years each.
- Per ordinance, section 17-11-1/7

Harvey Williams	Electrician HVAC	3	July 2024	July 2027
John Scott		3	June 2023	July 2026
Jeremy McCoy	HVAC/Electrician	3	June 2023	July 2026
Fred Dixon	Plumber	3	June 2023	July 2026
Pattie Wright	Insurance	3	June 2023	July 2026

- Historical Preservation: Appoint nine (9) members at initial staggered terms.
- Per ordinance, section 13-15-3, terms not to exceed 6 years

NAME	TERM	TERM START	TERM END	ACTION REQUIRED
George Dixon	6	July 2023	July 2029	
Delosia Miller	6	July 2023	July 2029	
Kim McCoy	6	July 2023	July 2029	
Rev. Robert Green	6	July 2023	July 2029	
Dorothy White	6	July 2023	July 2029	
Craig Wooten	6	July 2023	July 2029	
Miranda Purvis	6	June 2024	July 2030	
Vineshia Cotton	6	July 2024	July 2030	
Yolanda Curry	6	July 2019	July 2025	

- Yazoo City Housing Authority: Appoint one () member for a term of five (5) years.

NAME	TERM	TERM START	TERM END	ACTION REQUIRED
Herbert Scott, Jr	5	June 2021	July 2026	
Bettie Priest	5	July 2022	July 2027	
Stacey Leach	5	July 2023	July 2028	

# YAZOO CITY BOARD APPOINTMENTS

Glenda Shelby	5	June 2024	July 2029	
Mamie Jean Williams	5	June 2020	July 2025	

- Parks & Recreation: Must work with County. Appoint 4 members.
- Per HR Bill 3031, 3 year term
  - 2020, 2021, 2021, 2021, 2022, 2022

NAME	TERM	TERM START	TERM END	ACTION REQUIRED
				School District
Marcus Straughter	3	July 2024	July 2027	
David Claybon	3	July 2022	July 2025	
Richard Bass	3	July 2023	July 2026	
Ronald Johnson	3	July 2023	July 2026	
Joffre Washington	3	July 2023	July 2026	

- Planning & Zoning: Appoint three (3) members for a term of (3) years each.
- Per Ordinance, 3 year term

NAME	TERM	TERM START	TERM END	ACTION REQUIRED
Daniel Pender	3	July 2022	July 2025	
Oliver Sampson	3	July 2022	July 2025	
Robert Barton	3	July 2022	July 2025	
Mary Jean Wilkerson	3	July 2023	July 2026	
M.L. Coleman	3	July 2023	July 2026	

- Public Service Commission: Appoint one () member for a term of (5) years.

NAME	TERM	TERM START	TERM END	ACTION REQUIRED
Georgia Ingram	5	July 2021	July 2026	
Robert Coleman	5	July 2022	July 2027	
Debra Crook	5	July 2023	July 2028	
William Nelson	5	June 2024	July 2029	

# YAZOO CITY BOARD APPOINTMENTS

Mac Arthur Straughter	5	June 2020	July 2025	
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- Triangle Cultural Board: Appoint four (4) members for a term of (2) year each.
- No term limitations

NAME	TERM	TERM START	TERM END	ACTION REQUIRED
Delosia Miller	2	July 2023	July 2025	
Diane Sherman	2	July 2024	July 2026	
Jamie Patterson	2	July 2022	July 2025	
Sharon Turner	2	July 2024	July 2026	
Joe Henry Smith	2	June 2024	July 2026	

- Yazoo Port Commission:

NAME	TERM	TERM START	TERM END	ACTION REQUIRED
Jamie Carter	4	January 2024		County's Nominee
Larry White /2024	2	Remainder of 2022 term	July 2026	
Pattie Wright	4	July 2023	July 2027	

- Election Commission: Appoint 4 members for 1 year term each

NAME	TERM	TERM START	TERM END	ACTION REQUIRED
Barbara Haymer (Ward 1)	1	July 2024	July 2025	
Marcia Arp (Ward 2)	1	July 2024	July 2025	
Juanita Lear (Ward 3)	1	July 2024	July 2025	
Mamie Williams (Ward 4)	1	July 2024	July 2025	

**ORDINANCE AMENDING SECTION 2-9 OF THE CITY OF YAZOO CITY,  
MISSISSIPPI CODE OF ORDINANCES TO CHANGE THE SALARY OF THE  
ALDERMEN**

**Whereas** the Board of Mayor and Aldermen previously ordered an increase in the salaries of City employees;

**Whereas** the Board of Mayor and Aldermen previously found that the obligations of the City of Yazoo City were so immense that it was necessary to also apply a raise to members of the Board of Aldermen and budgeted accordingly;

**Whereas** the Board of Mayor and Aldermen previously determined that the City of Yazoo City was in a financial position that allowed for this raise in the salary of each member of the Board of Aldermen and implemented said raise in salary;

**Whereas** the Code of Ordinances was not amended to reflect the raise previously authorized and implemented by the Board of Mayor and Aldermen in 2021;

**Whereas** the Board of Mayor and Aldermen believe it to be in the best interest of the City that the Code of Ordinances be amended to reflect that the salaries for each Alderman were previously increased to \$2,223.26 per month, payable bi-weekly.

**IT IS, THEREFORE, HEREBY ORDAINED** by the Board of Mayor and Aldermen of the City of Yazoo City, in council convened that Section 2-9 of the Code of Ordinances of the City of Yazoo City, Mississippi, is hereby amended as follows:

**SECTION 1. Sec. 2-9. - Salary of aldermen.**

Beginning with the first full pay period in ~~November~~~~December~~ 2014~~7~~ December 2021, the compensation of the aldermen of the City of Yazoo City, Mississippi, shall be \$1,513.00~~2,179.67~~\$2,223.26 per month, payable bi-weekly.

**SECTION 2.** This ordinance shall become effective thirty (30) days from and after passage and publication.



THIS IS NOT AN INVOICE

Order Form  
Prepared for  
Yazoo City, MS

## Granicus Proposal for Yazoo City, MS

### ORDER DETAILS

**Prepared By:** Andrew Collinsworth  
**Phone:** (940) 206-7730  
**Email:** andrew.collinsworth@granicus.com  
**Order #:** Q-382443  
**Prepared On:** 01 Oct 2024  
**Expires On:** 30 Nov 2024

### ORDER TERMS

**Currency:** USD  
**Payment Terms:** Net 30 (Payments for subscriptions are due at the beginning of the period of performance.)  
**Period of Performance:** The term of the Agreement will commence on the date this document is signed and will continue for 36 months.

## PRICING SUMMARY

The pricing and terms within this Proposal are specific to the products and volumes contained within this Proposal.

<b>One-Time Fees</b>			
<b>Solution</b>	<b>Billing Frequency</b>	<b>Quantity/Unit</b>	<b>One-Time Fee</b>
VoteCast Display - Setup and Configuration	Up Front	1 Each	\$2,650.00
VoteCast Tablet (ME) - Setup and Configuration	Up Front	1 Each	\$0.00
VoteCast - Online Training	Upon Delivery	6 Hours	\$2,544.00
iLegislate Voting - Setup and Configuration	Up Front	1 Each	\$0.00
<b>SUBTOTAL:</b>			<b>\$5,194.00</b>

<b>New Subscription Fees</b>			
<b>Solution</b>	<b>Billing Frequency</b>	<b>Quantity/Unit</b>	<b>Annual Fee</b>
VoteCast Standard Package (iLegislate)	Annual	1 Each	\$2,849.28
<b>SUBTOTAL:</b>			<b>\$2,849.28</b>

## FUTURE YEAR PRICING

Solution(s)	Period of Performance	
	Year 2	Year 3
VoteCast Standard Package (iLegislate)	\$3,048.73	\$3,262.14
<b>SUBTOTAL:</b>	<b>\$3,048.73</b>	<b>\$3,262.14</b>

## PRODUCT DESCRIPTIONS

Solution	Description
VoteCast Standard Package (iLegislate)	<p>VoteCast is a hybrid Software-as-a-Service (SaaS) solution that enables government organizations to streamline the meeting process for both the clerk's office as well as elected officials. By leveraging this solution, the client will be able to automate meeting data capture and display – improving accuracy and keeping all attendees informed of meeting proceedings. Available on a variety of hardware as well as the iLegislate platform, elected officials can use their touchscreens or tablets to motion, second, vote, and request to speak. This data automatically populates to the clerk software (LiveManager) ensuring accuracy and reducing workload. As action items occur during the meeting, TVs or projectors hooked up to VoteCast Display will automatically show the current agenda item, motion on the floor, vote result, and speaker timer as well as speaker name. VoteCast includes:</p> <ul style="list-style-type: none"> <li>• Unlimited user accounts</li> <li>• Unlimited meeting bodies</li> <li>• Access to one Granicus platform site</li> <li>• Access to the VoteCast software application for elected officials</li> <li>• Access to the VoteCast Display software application to output meeting proceedings to TVs or projectors in the meeting room</li> <li>• VoteCast Display (small form factor Dell CPU) is usually purchased through Granicus and should be represented on your proposal/quote</li> <li>• Client is responsible for purchasing compatible hardware (Compatible hardware includes Windows Desktops or tablets, Mac Desktops, or iPads)</li> </ul>
VoteCast Display - Setup and Configuration	<p>Implementation includes:</p> <ul style="list-style-type: none"> <li>• Access to an implementation consultant until project acceptance</li> <li>• Design service for VoteCast Display template updates</li> <li>• Access to video-based trainings around standard account functions and capabilities</li> </ul> <p><i>The implementation process takes four to six weeks, on average, depending on the availability of stakeholders.</i></p>

Solution	Description
VoteCast Tablet (ME) - Setup and Configuration	<p>Implementation includes:</p> <ul style="list-style-type: none"> <li>• Access to an implementation consultant until project acceptance</li> <li>• VoteCast installation on one of the following hardware setups: Dell CPU and ELO Touchscreens, Microsoft Surface tablets, or iLegislate-enabled devices</li> <li>• Access to video-based trainings around standard account functions and capabilities</li> </ul> <p><i>The implementation process takes four to six weeks, on average, depending on the availability of stakeholders.</i></p>
VoteCast - Online Training	Virtual training session with a. Granicus professional services trainer
iLegislate Voting - Setup and Configuration	Setup and configuration of iLegislate Voting

## TERMS & CONDITIONS

- This quote, and all products and services delivered hereunder are governed by the terms located at <https://granicus.com/legal/licensing>, including any product-specific terms included therein (the "License Agreement"). If your organization and Granicus has entered into a separate agreement or is utilizing a contract vehicle for this transaction, the terms of the License Agreement are incorporated into such separate agreement or contract vehicle by reference, with any directly conflicting terms and conditions being resolved in favor of the separate agreement or contract vehicle to the extent applicable.
- If submitting a Purchase Order, please include the following language: The pricing, terms and conditions of quote Q-382443 dated 01 Oct 2024 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.
- This quote is exclusive of applicable state, local, and federal taxes, which, if any, will be included in the invoice. It is the responsibility of Yazoo City, MS to provide applicable exemption certificate(s).
- Any lapse in payment may result in suspension of service and will require the payment of a setup fee to reinstate the subscription.

## BILLING INFORMATION

<b>Billing Contact:</b>		<b>Purchase Order Required?</b>	<input type="checkbox"/> - No <input type="checkbox"/> - Yes
<b>Billing Address:</b>		<b>PO Number:</b> If PO required	
<b>Billing Email:</b>		<b>Billing Phone:</b>	

**If submitting a Purchase Order, please include the following language:**

The pricing, terms, and conditions of quote Q-382443 dated 01 Oct 2024 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.

## AGREEMENT AND ACCEPTANCE

By signing this document, the undersigned certifies they have authority to enter the agreement. The undersigned also understands the services and terms.

Yazoo City, MS	
<b>Signature:</b>	
<b>Name:</b>	
<b>Title:</b>	
<b>Date:</b>	

CITY OF YAZOO CITY, MISSISSIPPI  
INFORMATION TO PROPONENTS  
REQUEST FOR PROPOSALS  
FOR  
RESIDENTIAL SOLID WASTE COLLECTION, SMALL COMMERCIAL & DISPOSAL

BOARD OF MAYOR AND ALDERMEN

DAVID "MEL" STARLING, MAYOR  
CHARLIE JENKINS, WARD 1  
MACKLYN AUSTIN, WARD 2  
JAMIE MCCOY, WARD 3  
ELIZABETH THOMAS, WARD 4

KANEILIA WILLIAMS, CITY CLERK

CITY OF YAZOO CITY  
128 E. JEFFERSON ST.  
YAZOO CITY, MISSISSIPPI 39194

**REQUEST FOR PROPOSAL**  
**Collection Services**

Sealed Proposals are invited and will be received by the City of Yazoo City, Mississippi for collection and disposal of Residential and Small Commercial Solid Waste for the City of Yazoo City for a term up to a three (3) year period.

The scope of the solid waste collection for which proposals are being solicited includes the following types of waste: household garbage and small commercial (not dumpsters) garbage that is placed in bins. Any contract resulting from this request for proposal shall not take effect until May 1, 2025.

Proposals must be made on the proposal forms and in accordance with Instructions to Proponents furnished by the City. Information to Proponent, Proposal Form, and Contract Documents are on file in the Office of the City Clerk, 128 East Jefferson, Yazoo City, Mississippi, 39194, phone number 662-746-1401 or fax 662-746-6506 and may be acquired by emailing Kaneilia Williams, the Yazoo City Clerk at [kwilliams@yazoocityms.us](mailto:kwilliams@yazoocityms.us).

Proposals must be received in the office of Yazoo City Clerk on or before Monday, December 9, 2024 at 11:00 a.m. local time. Proposals must be in a sealed envelope and may be mailed or hand delivered. Faxed or emailed proposals will not be accepted. The envelope containing the proposal must be sealed and plainly marked **"City of Yazoo City 2024 Proposal for Residential and Small Commercial Solid Waste Collection and Disposal"**. If forwarding by mail, the sealed envelope containing the Proposal must be enclosed in another envelope and addressed as specified in the proposal documents.

**Proposals will be opened and read publicly at the City Board meeting at 2:00 p.m. on Monday, December 9.** Any contract awarded will be authorized by an order or resolution spread upon the minutes of the governing authorities for the City of Yazoo City, Mississippi.

A bid bond must accompany the proposal and Proponents must submit with their proposal one of the three: proof of current insurance, Certificate of Insurance, or a letter from your carrier/agent stating that you can provide insurance in accordance with the Instructions to Proponents.

The City reserves the right to reject any or all proposals, to waive irregularities and/or informalities in any proposal, and to make an award in any manner, consistent with law, deemed in the best interest of the City.

WITNESS MY SIGNATURE THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024.

/s/*Kaneilia Williams*, City Clerk

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**INFORMATION PROPOSERS RESPONDING TO  
CITY OF YAZOO CITY REQUEST FOR PROPOSALS**

**RESIDENTIAL & SMALL COMMERCIAL SOLID WASTE COLLECTION & DISPOSAL**

1. **RECEIPT AND BID OPENING**

The City of Yazoo City (the "City") will receive Proposals on the Proposal Forms attached. All information must be appropriately completed. Proposals will be received at the office of the City Clerk until 11:00 a.m. local time, Monday, December 9, 2024. The envelopes containing the Proposals must be sealed and addressed to Kaneilia Williams, City Clerk of the City of Yazoo City, and plainly marked **"Proposal for Residential & Small Commercial Solid Waste Collection & Disposal"**. The proposals will be opened and read publicly at the City's Board meeting at 2:00 p.m. on Monday, December 9, 2024, and will be evaluated following the Board meeting.

2. **PREPARATION and SUBMISSION OF THE PROPOSAL**

The City of Yazoo City currently utilizes a paid contractor for the collection of solid waste pursuant to an emergency contract. The scope of the solid waste collection for which proposals are being solicited includes the following types of waste: household garbage and small commercial container pickup (no dumpsters). Any contract resulting from this request for proposal shall not take effect until May 1, 2025.

All Proposals shall be made on the Contractor's Proposal Form attached and shall state the cost for the work to be performed in both words and figures and must be signed by the person legally authorized to represent the proposer. All blank spaces in each Bid Form together with appropriate schedules must be completed **in full** in ink or typewritten, **in** both words and figures.

If a unit price already entered by the Proposer on the Proposal Form is to be altered, it shall be crossed out with ink and the new unit price bid entered above or below it, and initialed by the proposer in ink.

The Proposal received will be compared with the summation of the unit price(s) and the products of the quantities of items listed at the unit prices proposed. In case of a discrepancy between the total shown in the Proposal and that obtained by adding the products of the quantities of items at the unit prices, the unit prices as written out in words in the Proposal Form shall govern and any errors found in said products, and in the addition, will be corrected.

Each Proposal, together with appropriate information, must be submitted in a sealed envelope, the envelopes containing the Proposal must be sealed and addressed to Kaneilia Williams, City Clerk, City of Yazoo City, and plainly marked **"Proposal for Residential Solid Waste Collection & Disposal"**. If forwarding by mail, the sealed envelope containing the Proposal must be enclosed in another envelope addressed as specified in the Proposal. The City may consider as irregular any Proposal not prepared and submitted in accordance with the provisions hereof and may waive any informalities or reject any or all Proposals.

- Any Proposal may be withdrawn prior to the above scheduled time for the receipt of the Proposal or authorized extension.

Any Bid received after the time and date specified above will not be considered.

3. **BID SECURITY AND EVIDENCE OF INSURANCE**

Each Proposal must be accompanied by a bond of the Proposer, in an amount equal to Twenty Five Thousand Dollars (\$25,000) made to the City of Yazoo City, as a guarantee on the part of the Proposer that it will, if called upon to do so, accept and enter into a contract in the form attached or form as may mutually be agreed upon by the City and the selectee Proponent, to do the work covered by such Proposal and at the rates stated therein and to furnish a corporate surety for its faithful and entire fulfillment. Bonds will be returned promptly after the City and the selected Proposer have executed the Contract, or, if no Proposer's Proposal has been selected within ninety (90) days after the date of the opening of Proposal, upon demand of the Proposer at any time thereafter, so long as the company has not been notified of the acceptance of its Proposal.

4. **LIQUIDATED DAMAGES FOR FAILURE TO ENTER INTO THE CONTRACT**

The Contract shall be deemed as having been awarded when formal "Notice of Award" shall have been mailed by the City to the Proposer by certified or registered mail, return receipt requested. The Proposer to whom the Contract awarded will be required to execute three (3) copies of the Contract substantially similar to the document included in these proposal documents or any contract form mutually agreed upon by the City and the selected Proposer and to furnish the required insurance certificates. If the Proposer refuses or fails to do so within twenty (20) days after receipt of formal Notice of Award, the Proposer will be deemed to have abandoned all rights and interests in the award, and the Proposer's bid bond may be declared forfeited to the City as liquidated damages, and the contract may be awarded to the next best qualified Proposer or the work re-advertised for Proposals as the City may elect.

5. **SECURITY FOR PERFORMANCE**

The successful Proposer will be required to furnish a performance bond as security for the faithful performance of this Contract. Performance bond must be in the amount of \$1,000,000.00 payable to the City of Yazoo City.

The costs for the bonds described above shall be paid by the Contractor. The performance bond must be tendered to the City at the time of the contract's execution and delivery.

The surety on the bond shall be a duly authorized corporate surety company authorized to do business in the State of Mississippi.

6. **POWER OF ATTORNEY**

Attorney-in-fact who signs bonds must file with each bond a certified and effectively dated copy of their power of attorney.

7. **SCOPE OF WORK**

The work under this Contract shall consist of the collection and disposal of solid waste. The solid waste to be collected and disposed of is as follows: Pick up from existing household or small business containers or if second option is selected from Contractor furnished containers.

8. **CONDITIONS**

Each Proposer should fully acquaint itself with conditions relating to the scope and restrictions attending the execution of the work under the Contract. A Proposer responding to this Request for Proposals should thoroughly examine and become familiar with all requirements of the City related to the work to be performed and the contract terms.

It is also expected that the Proposer will investigate and determine conditions which may affect its ability to perform the work.

The failure or omission of any Proposer to receive or examine any form, instrument, addendum or other document, or to acquaint itself with existing conditions, shall in no way relieve it of any obligations with respect to his Proposal or the Contract. The City will make the necessary documents available to the Proposers.

The Proposer shall make its own determination concerning conditions, shall assume **all** risk and responsibility and shall complete the work in and under conditions it may encounter or create, without extra cost to the City.

( The Proposer is advised that all applicable federal, state, local laws, municipal ordinances, and the rules and regulations of all authorities having jurisdiction concerning the work to be performed shall apply to the Contract for its duration and will be deemed to be included in the Contract as though printed in full in the Contract.

The Contractor must agree to afford the City of Yazoo City the opportunity to purchase equipment used to perform the work if the agreement is terminated for default by the Contractor. The purchase price of the equipment will be the depreciated net book value of the equipment, and the option must be exercised by the City within thirty (30) days of the termination of the agreement.

The Request for Proposals and any Addenda issued by the City of Yazoo City shall comprise and be considered a part of the contract.

9. **ADDENDA AND EXPLANATION**

Explanations desired by a prospective Proposer shall be requested of the City in writing, and if explanations are necessary, a reply shall be made in the form of an Addendum, a copy of which will be forwarded to each Proponent. Every request for such explanation shall be in writing addressed to Kaneilia Williams, the City Clerk at [kwilliams@yazoocityms.us](mailto:kwilliams@yazoocityms.us) and received on or before December 2, 2024, to be considered for reply.

Any verbal statements regarding same by any person prior to the award shall be unauthorized and not binding.

Addenda issued to Proposers prior to date of receipt of Proposals shall become a part of the Contract Documents, and all Bids shall include the work described in the Addenda.

Any or all interpretations and any supplemental instructions will be in the form of written Addenda, which, if issued, shall be mailed to all prospective Bidders (at the respective addresses furnished) not later than 48 hours prior to the date fixed for the Submittal of Proposals.

10. **NAME, ADDRESS AND LEGAL STATUS OF THE PROPOSER**

The Proposal must be properly signed in ink and the address of the Proposer given. The legal status of the Proposer whether corporation, partnership, or individual, shall also be stated in the Proposal.

A corporation shall execute the Proposal by its duly authorized officers in accordance with its corporate by-laws and shall also list the state in which it is incorporated. A partnership Proposer shall give full names of all partners. Partnership and individual Proposers must state in the Proposal the names of all persons interested therein.

The place of residence of each Proposer or the office address in the case of a firm or company, with county and state and telephone number must be provided following the Proposer's signature.

If the Proposer is a joint venture consisting of a combination of any or all the above entities, each joint venture shall execute the Proposal.

Anyone signing a Proposal as an agent of another must submit with the Proposal evidence of his authority to do so.

11. **COMPETENCY OF BIDDER**

The receipt of the Proposal shall not be construed as an acceptance of the Proposer as a qualified and responsible Proposer. The City reserves the right to determine the competence of a Proposer based on information made available irrespective of the source.

The following supporting data regarding the qualifications and capacity of the Proposer must be included in the proposal submitted:

- (A) An itemized list of the Proposer's equipment available for use on the Contract with the City of Yazoo City;
- (B) Evidence that the Proposer is in good standing under the laws of the State where incorporated, and, in the case of corporations organized under the laws of any other State, evidence that the Proposer is licensed to do business and in good standing under the laws of the State of Mississippi or a sworn statement that it will take all necessary action to become so licensed if its Proposal is accepted;

- (C) Evidence that Proposer has a minimum of five (5) years experience collecting Solid Waste in a governmental jurisdiction with a population exceeding 5,000;
- (D) The resumes of persons who will be assigned to the project;
- (E) Two letters of references from current customers of the Proposer, one of which must be from a jurisdiction in which has a population exceeding 5,000;
- (F) The audited financial statement of the Proposer for the two years preceding the submission of the proposal.
- (G) Documentation from the planned disposal site confirming that it will receive waste collected if the Proposer is awarded the contract.

12. **BASIS OF THE BID**

Proposals for Residential Solid Waste Collection & Disposal are solicited using rates for each type of work. Proposals will be compared using the rates for each type of work. Proposals will be compared using rates proposed and other factors set forth in the RFP. The rates, as written out in words in the Proposal, shall govern and any errors found will be corrected. The City reserves the right to select and award more than one contract if it is determined to be in the best interest of the City.

13. **QUANTITIES**

There are approximately 3,508 Residential and 196 Small Commercial Customers. The amount of disposal tonnage for selected months are as follows:

June 2016- 333.31 tons, July 2016- 317.19 tons, August 2016-332.3 tons. The contractor will be paid monthly based on the actual number of customers served at the monthly unit price per cart customer. The contractor must agree to provide up to a minimum of 10 carts and/or bins to the City each month to address replacement needs. The contractor must agree to collect all garbage on the day for each route schedule. The Contractor is solely responsible for replacing any damaged carts within ten (10) days of notification from the customer or the City. Many of the businesses have private dumpsters which are not currently collected by the City.

14. **METHOD OF AWARD**

The City reserves the right not to accept any Proposal or to reject any or all Proposals, and to waive defects or irregularities in any Proposals. Any alteration, erasure or interlineations of the Contract Documents and the Proposal shall render the accompanying Proposal irregular and subject to rejection by the City. An irregular Proposal need not be rejected by the City and may be accepted and considered. The City anticipates that the contracts will be awarded within ninety (90) days following the date that Proposals are received.

Proposals for this project will be rated based on the following criteria set forth in Section 31-7-13 of the Mississippi Code:

1. Price (40 points)
2. QUALIFICATIONS, knowledge, and technical expertise in this and similar projects (20 points)
3. EXPERIENCE, collecting solid waste and recyclable materials in a governmental jurisdiction with a population of 5,000 or more (20 points)
4. CAPACITY FOR PERFORMANCE, and Financial Responsibility to perform required services in a timely manner, given current workload staff and equipment. (20 points)

The proposals will be evaluated and rated; however, the governing authorities reserve the right to determine the Proposer(s) who will be awarded the contract(s).

15. DISPOSAL SITES

The Proposer shall select and pay the disposal site and the disposal fees shall be included in the unit price for each ~~customer~~.

## **CITY OF YAZOO CITY, MISSISSIPPI**

### **Residential Solid Waste Collection, Small Commercial & Disposal**

#### **INFORMATION FOR PROPOSERS**

- I. Residential and Small commercial customers may be served by one existing 64 - gallon cart or 96-gallon cart (or the equivalent) for collections of solid waste generated by these houses and/or businesses.
2. The number of customers shown in the RFP may increase or decrease based on new homes or vacant homes and new or closing businesses. The selected contractor may also verify by performing a house count.
3. The successful Proposer will be required to keep a minimum of 10 carts in storage at the City's facilities at all times for replacement or new customers.  
If contractor fails to have 10 carts available to the City by the first of each month, Contractor will agree to pay a penalty of \$30.00 per cart which will be deducted from the monthly invoice.
4. The successful Proposer will only be required to collect household and small commercial residual solid waste in the cart. Collection of yard waste and white goods is not within the scope of this contract. The contractor will be required to collect any waste that is not in cart or bin if within the scope/amount of waste that the cart would reasonably contain.
5. Successful Proposer agrees that a penalty of \$30.00 per cart for each cart not collected on the scheduled day will be deducted from each monthly payment to the contractor. The Public Works Director or the Street Superintendent will determine the number of misses. Misses will be defined as those carts not emptied by the start of business the second day of the scheduled pickup which is typically 7:00 am. The \$30.00 fee shall apply to the first 100 carts missed each month. Misses after the first 100 carts shall be assessed at \$50.00 each.
6. Contractor is to list Holidays when garbage will not be collected (i.e., Christmas, New Years, Fourth of July, etc.).(See proposed contract)
7. There are approximately 3,508 Residential and 196 Small Commercial Customers.
8. The compensation paid contractor shall be increased or decreased thirty (30) days after the initial year in accordance with the same percentage increase or decrease of the United States Department of Labor All Items Consumer Price Index for the South Group Less Than 50,000 Population established in the preceding year.
9. Disposal Fees for garbage are included in each of the monthly charges for each service.

**CONTRACTOR'S PROPOSAL  
For  
Residential & Small Commercial Solid Waste Collection & Disposal**

**To:** The Board of Mayor and Aldermen  
City of Yazoo City, Mississippi

**PROPOSAL of** \_\_\_\_\_

---

(an individual), (a partnership), (a corporation duly organized under the laws of the  
State of \_\_\_\_\_)

The undersigned having carefully read and considered the terms and conditions of the proposal documents for Residential & Small Commercial Solid Waste Collection and Disposal for the City of Yazoo City, does hereby offer to perform such services on behalf of the City, of the type and quality and in the manner described, and subject to and in accordance with the terms and conditions set forth in the Proposal Documents at the rates (expressed in words and figures) hereinafter set forth:

**CITY OF YAZOO CITY  
FOR RESIDENTIAL & SMALL COMMERCIAL SOLID WASTE COLLECTION &  
DISPOSAL**

The following is the Proposal the City may be interested in for a contract period up to three (3) years.

**Solid Waste Collection - Options**

1. Pick up and dispose existing Residential containers twice a week PER Month each	\$ _____
2. Pick up and dispose existing Small Commercial containers twice a week PER Month each	\$ _____

**Company Name:** \_\_\_\_\_

Proposer hereby agrees to commence work under this contract which will be prepared by the City on or before a date to be specified in written "Notice to Proceed" of the owner.

**PROPOSER ACKNOWLEDGES RECEIPT OF THE FOLLOWING ADDENDUM:**

---

PROPOSER

BY: \_\_\_\_\_

Signature of Authorized Representative

DATE: \_\_\_\_\_

PRINCIPAL OFFICE ADDRESS:

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(SEAL)

## **SAMPLE PROPOSED CONTRACT**

**CITY OF YAZOO CITY, MISSISSIPPI**  
**RESIDENTIAL SOLID WASTE COLLECTION AND DISPOSAL**  
**CONTRACT AND TERMS**

This contract entered into this date between the City of Yazoo City, Mississippi, a municipal corporation, acting herein through its Mayor Diane Delaware, being duly authorized, (herein after referred to as "City") and, (Successful Bidder),  
- (address) (herein after referred to as "Contractor").

1. **DEFINITIONS-** For the purposes of this Agreement, the following words and terms shall have the meaning shown. When inconsistent with the context, words used in the present tense include the future, words in the plural number include the singular number, and words in the singular number include the plural number, the word "shall" is always mandatory and not merely directory.

- a. **COLLECTION** - The act of removing solid waste to a disposal facility.
- b. **COMMERCIAL ESTABLISHMENT** - Any public or private place, building and/or enterprise devoted in whole or in part to a franchise enterprise whether nonprofit or profit in nature except where such place, building and/or enterprise constitutes a single family residence or a multiple family dwelling.
- c. **SMALL COMMERCIAL SOLID WASTE**- All types of solid waste generated by stores, offices, restaurants, warehouses, and other non-manufacturing activities, excluding residential and industrial waste.
- d. **CONSTRUCTION AND DEMOLITION WASTE** - Solid waste resulting solely from construction, remodeling, repair, or demolition operations on buildings, or other structures, but does not include inert debris, land-clearing debris, yard debris, or used asphalt, asphalt mixed with dirt, sand, gravel, rock, concrete, or similar nonhazardous material.
- e. **RESIDENTIAL HOUSEHOLD GARBAGE** - Every waste accumulation and animal and vegetable matter which attends the preparation use, cooking, processing, handling or storage of meats, fish, fowl, fruits, vegetables or other matter which is subject to decomposition, decay, putrefaction, and the generation of offensive and noxious gasses or odors, or which during or after decay may serve as a breeding or feeding for flies, insects or animals.
- f. **LANDFILL** - A disposal facility or part of a disposal facility where waste is placed in or on land and that is not land treatment facility, a surface impoundment, an injection well, a hazardous waste long-term storage facility or a surface storage facility.
- g. **RESIDENTIAL UNIT** - A dwelling within the service area as hereinafter defined, occupied by a person or group of persons. A residential unit shall be deemed occupied when water and electric services, either public or private, are being supplied thereto. Each unit or an apartment, townhouse, or condominium dwelling whether single or multi-level construction, shall be treated as a residential unit.

- h. **SERVICE AREA** - All residential units and small commercial businesses in the City of Yazoo City including those areas adjacent to the City of Yazoo which are having their garbage picked up.
- i. **SOLID WASTE DISPOSAL SITE**-A location at which solid waste is disposed of by incineration, sanitary landfill, or other approved method.
- j. **TREE TRIMMING** - Every waste accumulation of tree branches, parts of trees, bushes or shrubs, or other matter usually creating refuse in the care of trees and large bushes. This does not include trimmings by tree surgeons, contractors, and other for hire nor shall it include removal of large debris caused by events described in paragraph **21**. Tree trimmings shall be cut into lengths or not more than five (5) feet and placed at the curb for collection, but not in the paved portion and not over fifty (50) pounds in weight or ten (10) inches in diameter.

2. **TERM OF AGREEMENT** - This agreement shall be for a term of \_\_\_\_\_ and terminating at midnight,\_\_\_\_\_. Contractor shall commence operation under this contract at \_\_\_\_\_

3. **NOTICE-All** notice hereunder if given to the City shall be given as follows:  
**City of Yazoo City** and City of Yazoo City  
Office of the City Clerk Director of Public Works  
**Post Office Box 689**  
**Yazoo City, MS 39194** \_\_\_\_\_

(

And if to Contractor:

\_\_\_\_\_  
(Contractor)  
\_\_\_\_\_  
\_\_\_\_\_

All notices shall be given via United States Postal Service certified mail, postage prepaid, by the date of the postmark of the envelope containing the notice. Notice shall be effective upon receipt by the party if the envelope containing the notice was addressed as specified in this contract.

4. **SCOPE OF SERVICE** -The Contractor shall furnish all labor, vehicles and materials to collect and dispose of all household garbage and small commercial garbage collection. Collection shall be two (2) times per week for household and small commercial garbage. There shall be at least two (2) days intervening between the first collection per week and the second collection per week.

ir. **HOLIDAYS RECOGNIZED**- For the purposes of this agreement, the Contractor recognizes the following holidays and will not provide collection services on the holidays listed:

**New Year's Day (January 1")**

**Independence Day (July 4<sup>th</sup>)**

**Thanksgiving Day (Fourth Thursday in November)**

**Christmas Day (December 25<sup>th</sup>)**

**Martin Luther King Holiday (Third Monday in January)**

The Contractor will not be required to make up collections which are missed because of the Contractor's recognition of the holidays.

- b. **NOTIFICATION OF CUSTOMERS** - The Contractor shall provide reasonable public relations, such as radio and newspaper, to notify all City of Yazoo City customers about changes in collection procedures and/or collection day at no additional cost to the City.
- &. **LANDFILL** - All collections made by the Contractor shall be transported at the sole cost and expense of the Contractor to the landfill chosen by the Contractor. If the landfill closes, or increases its rate, an equivalent adjustment to the costs paid by the City of Yazoo shall be paid by the City of Yazoo City provided the rate adjustment stems from factors beyond the control of the Contractor.
- d. **COLLECTION SPECIFICATIONS**-The City shall require its citizens and users of the service to be provided by the Contractor to place eligible waste within five (5) feet of the street curb line. Eligible waste shall not be in areas inaccessible to the Contractor. Eligible waste to be collected shall be easily and readily accessible by the Contractor or it's employees.
- (e-c) **HANDICAPPED SERVICES**- The Contractor agrees to provide collection services at the back door of a home where a physician certifies that ALL residents of the home are physically unable to deliver their collection item containers to the curb. Services provided pursuant to this paragraph shall be provided at no additional charge to the City of Yazoo.

5. **INTENT AND PURPOSE**- It is the intent and purpose of this Agreement that the Contractor will assure the efficient, healthful, economic and esthetic operation of residential solid waste collection and disposal service for citizens of Yazoo City. Therefore, the Contractor shall perform its work in a manner which will reduce the incidents of spillage. The Contractor shall also use reasonable and best efforts to insure that misses are not frequent. The Contractor shall investigate and respond to reports of misses within forty eight (48) hours.

6. **PERFORMANCE BOND**- The Contractor shall provide performance bond with a surety company qualified to do business in the State of Mississippi upon executing this Contract in the

amount of \$1,000,000.00 with the City as oblige and conditioned upon the Contractor faithfully performing all of the terms and conditions of this Contact.

7. **INDEMNITY CLAUSE**- The Contractor agrees to indemnify and hold the City harmless from any claims, actions, suits, causes of action or demands, including court costs and reasonable attorney's fees, arising out of the Contractor's provision of the services, equipment and personnel described in this contract. The Contractor's obligation to indemnify the City applies to claims which may be brought by federal or state regulatory agencies, including but not limited to the Mississippi Department of Environmental Quality and the United States Environmental Protection Agency and also applies to claims of individuals for personal injury and or property damage.
8. **LOCAL SUPERVISION** - The Contractor agrees to monitor and track route performance and complaints on a local basis. A physical presence within the route system and personal interaction with customers as well as the Contractor personnel is believed to be essential to effective route management and client satisfaction. Contractor shall receive and investigate complaints timely and resolve same within seventy two (72) hours of receipt.
9. **CANCELLATION** - If the Agreement is terminated because of default by the Contractor the City shall have the right to purchase the equipment that the Contractor is using to perform solid waste collection services in Yazoo City. The purchase price for the equipment will be the depreciated net book value of the equipment. The City's option to purchase the Contractor's equipment shall be available for a period of thirty (30) days following the provision of the Notice of the termination of the agreement.
10. **EQUIPMENT GUARANTEE** - The Contractor guarantees that equipment and vehicles assigned for collection will be clean and mechanically sound and maintained in proper working order. The Contractor will also insure that sufficient spare vehicles and containers will be available at all times to insure efficient, prompt and orderly collection of waste as provided in the contract.
11. **COMPENSATION** - The City will pay the Contractor for the services and equipment identified in this Contract as follows:  
\_\_\_\_\_ per month for each residential unit and \_\_\_\_\_ per month for each small commercial collection unit. The Contractor will invoice the City by the twenty-fifth (25<sup>th</sup>) day of each month. Payment by the City to the Contractor will be made on the claim docket each month. The Contractor shall not receive any additional compensation other than the compensation specified in Paragraphs 11, 12, and 14 of this contract.
12. **RATE ADJUSTMENT** - The compensation paid Contractor shall be increased or decreased thirty (30) days after the initial year in accordance with the same percentage increase or decrease of the United States Department of Labor All Items Consumer Price Index, for the South Group, less than 50,000 population established in the preceding year.
13. **COLLECTION REGULATIONS**-Collection prices are based on ordinances of the City of Yazoo City governing Solid waste collection and disposal.
14. **DISPOSAL** -All waste shall be disposed of by the Contractor at sites chosen by the Contractor. Payment for disposal will be the responsibility of the Contractor.

•  
( '      **If the Contractor incurs additional costs as a result of being required to use a landfill other than the one specified in its response to the Request for Proposal, then the City will pay the contractor an amount equivalent to the actual additional costs provided the Contractor furnishes proof of the additional costs and provided that the need for use of an alternate landfill arose from circumstances beyond the control of the Contractor.**

15. **FRANCHISE FEE** - The Contractor shall comply with all ordinances regarding the grant of a franchise or license for collection and disposal of solid waste including the payment of any franchise fee.
16. **CUSTOMER COUNT** - On or before, \_\_\_\_\_, the Contractor will furnish to the City a written statement of the number of residential customers served under the terms of this Contract. The City may at any time during the Contract, by written notice to the Contractor, request a joint count of the number of residential customers to be conducted. Within thirty (30) days from the date of the City's notice, the City and the Contractor shall together conduct a joint count of the number of residential customers served under this Contract. The number of residential customers fixed by such a joint count shall fix the number of residential customers for the purposes of this Contract until the number of residential customers is amended in accordance with the terms of this Contract. The Contractor shall have the right at any time during the term of this Contract to amend the Contractor's statement of the number of residential customers. The Contractor must give the City thirty (30) days written notice prior to the effective date of the amended statement of the number of residential customers. An amended statement of the number of residential customers shall not be filed by the Contractor within a period of thirty (30) days following the effective date of any joint count of the number of residential customers resulting from action of the City such as annexation or directions to the Contractor to provide residential service to additional areas of the City.
17. **MANDATORY REPORTING** - The Contractor shall provide to the Public Works Director a report containing the following information: (a) the number of residential and small commercial units from which waste was collected; (b) the number of reported misses including the name and address of the missed customer; (c) the number of complaints received, investigated, and resolved; (d) the number of collections from the roll-off dumpster (e) total waste tonnage collected from residential units and also small commercial units.
18. **WORKMEN'S COMPENSATION INSURANCE** - The Contractor will provide and maintain during the life of this Contract workmen's compensation insurance in accordance with the laws of the State of Mississippi and a certificate shall be filed with the City of Yazoo City, by the insurance carrier showing such insurance to be in effect and current. Notice of the cancellation of the coverage must be provided to the City within seven (7) days of the cancellation becoming effective.
19. **INSURANCE** - The Contractor shall at all times during the Contract maintain in full force and effect employer's liability, workmen's compensation, public liability and property damage insurance, including contractual liability coverage for indemnity provided in Paragraph 7, pollution control coverage, and other coverages enumerated below. All insurance shall be furnished by an insurer or insurers qualified to do business in the State of Mississippi and shall be in limits hereinafter set out and, where appropriate, will contain a waiver of subrogation in favor of the City. Upon execution of this Contract, and at all times while it remains in force, the Contractor shall furnish the City with certificates or other evidence satisfactory to the City that

such insurance is in force. The Contractor shall carry the following types of insurance in at least the limits specified below:

<u>Coverage</u>	<u>Limits of Liability</u>
Workmen's Compensation	Statutory
Employer's Liability	\$500,000.00
Bodily Injury Liability	\$500,000.00 each occurrence
Except Automobile	\$500,000.00 aggregate
Property Damage Liability	\$500,000.00 each occurrence
Except Automobile	\$500,000.00 aggregate
Automobile Bodily Injury Liability	\$500,000.00 each person
Excess Umbrella Liability	\$500,000.00 each occurrence
Pollution Control	\$1,000,000.00 per occurrence

In all such policies, the City of Yazoo City shall be named as an additional insured at no cost to the City.

20. **DEFAULT -** If the Contractor defaults or fails to perform obligations set forth in the agreement, the City may terminate the agreement for cause unless the Contractor has remedied the default within ten (10) days of receiving notice from the City that a default has occurred and it is the City's intent to terminate the agreement. The provision contained herein shall not be construed as restricting or limiting the City from pursuing other remedies available at law or in equity. The City reserves the right to pursue any remedies at law or in equity, including but not limited to, specific performance, and the remedies elected and pursued by the City shall be cumulative. The Contractor shall reimburse the City reasonable costs incurred in pursuing remedies arising out of breach of the agreement. Reasonable costs include, but are not limited to attorney's fees.

If the City defaults or fails to perform obligations set forth in the agreement, the Contractor may Terminate the agreement for cause unless the City has remedied the default within ten (10) days of receiving notice from the Contractor that a default has occurred, and it is the Contractor's intent to terminate the agreement. The provision contained herein shall not be construed as restricting the Contractor from pursuing other remedies available at law or in equity. The Contractor reserves the right to pursue any remedies at law or in equity, including but not limited to, specific performance, and the remedies elected and pursued by the Contractor shall be cumulative. The City shall reimburse the Contractor reasonable costs incurred in pursuing remedies arising out of breach of the agreement.

21. **EXCESS DEBRIS REMOVAL -** The work under this Agreement does not include the collection of any increased volume resulting from a flood, hurricane, or other act of God or any other event over which the Contractor has not control. If a flood, hurricane, or other act or event beyond the control of the Contractor occurs, the City shall grant the Contractor variances in routes and schedules as may be deemed necessary by the Contractor. The procurement of services required for the removal of excess debris shall be subject to federal, state, and local laws and regulations, including but not limited to, regulations requiring competitive bidding.

22. **INTEGRATION OF RFP -** The provisions of the Request for Proposals, Information to Proposers, and any Addenda issued by the City of Yazoo are incorporated into the terms of this agreement as if fully reprinted.

23. **MODIFICATION** - The terms of this agreement may not be modified absent the written agreement and consent of the parties specifically setting forth the provisions to be modified.

24. **ASSIGNMENT** - The responsibilities and obligations set forth in this agreement may not be assigned absent the written consent of each party. However, the parties agree that Contractor may subcontract with third parties for the performance of services to be provided. The City of Yazoo City shall not be liable to any subcontractor and compensation for services provided by subcontractors shall be the responsibility of Contractor.

25. **SEVERABILITY OF PROVISIONS** - If any provision of this agreement is deemed to be unlawful or invalid by a court of competent jurisdiction, then the invalid provision(s) shall not render the entire agreement null or void. The agreement shall remain in force and effect to the extent practicable and shall be read and construed in the absence of the invalid provision.

26. **GOVERNING LAW** - The provisions of this agreement shall be governed by the laws of the State of Mississippi. Venue shall be in Yazoo County, Mississippi regarding any dispute or legal action regarding this agreement.

27. **EARLY TERMINATION** - This agreement may be terminated by the City of Yazoo City with or without cause for convenience. Upon early termination of the agreement, Contractor shall be compensated for any services rendered within the thirty (30) day period immediately preceding the termination of the agreement upon submission of its final invoice. The City of Yazoo City shall not be required to pay the Contractor any sums other than the compensation due if it terminates for convenience.

28. **WAIVER** - The failure of a party to require a performance in a particular instance shall not be construed as waiving the performance for future instances absent a writing signed by the parties expressing an intent to waive the performance.

29. **CONCLUSIVENESS OF AGREEMENT** - The parties agree that this Agreement together with the documents identified in Paragraph 22 constitutes their entire agreement, and no other oral representations or documents may be used to alter the terms of this agreement.

30. Third Parties. The parties agree that the terms of this agreement shall not be construed to create a relationship with third parties and nor is it intended that performance of this agreement would confer benefits upon a third party.

31. **FORCE MAJEURE** - The performance of this Agreement may be suspended and the obligations hereunder excused if performance is prevented by a cause or causes beyond reasonable control of the party. The causes include, but are not limited to, acts of God, acts of sabotage, lack of adequate fuel, power, or raw material, judicial or governmental laws, regulations; however, neither party shall be required to settle a labor dispute for the purpose of insuring performance.

**EXECUED** this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

THE CITY OF YAZOO CITY, MISSISSIPPI

BY: \_\_\_\_\_

David "Mel" Starling, Mayor

ATTEST:

Kaneilia Williams, City Clerk

(Seal)

\_\_\_\_\_  
(Contractor)

\_\_\_\_\_  
(Street Address)

\_\_\_\_\_  
(Mailing Address)

\_\_\_\_\_  
(City/State/Zip)

BY: \_\_\_\_\_

WITNESS:

\_\_\_\_\_  
(Print Name I Title)

(Seal)

\_\_\_\_\_  
(Print Name I Title)

Current Communication Information:

City of Yazoo City

Contractor

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Chief Administrative Official

\_\_\_\_\_  
Fax Number

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
E-Mail Address

\_\_\_\_\_  
Fax Number

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
E-Mail Address

\_\_\_\_\_  
City/State/Zip

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City/State/Zip

## **Municipal Compliance Questionnaire**

As part of the municipality's audit, the governing authorities of the municipality must make certain assertions with regard to legal compliance. The municipal compliance questionnaire was developed for this purpose.

The following questionnaire and related certification must be completed at the end of the municipality's fiscal year and entered into the official minutes of the governing authorities at their next regular meeting.

The governing authorities should take care to answer these questions accurately. Incorrect answers could reduce the auditor's reliance on the questionnaire responses, resulting in the need to perform additional audit procedures at added cost.

### **Information**

*Note: Due to the size of some municipalities, some of the questions may not be applicable. If so, mark N/A in answer blanks. Answers to other questions may require more than "yes" or "no," and, as a result, more information on this questionnaire may be required and/or separate work papers may be needed.*

1. Name and address of municipality:  
City of Yazoo City  
128 E. Jefferson St., Yazoo City, MS 39194
2. List the date and population of the latest official U.S. Census or most recent official census:  
2020 census 10,179
3. Names, addresses and telephone numbers of officials (include elected officials, chief administrative officer, and attorney).  
See attached
4. Period of time covered by this questionnaire:  
From: October 1, 2023 To: September 30, 2024
5. Expiration date of current elected officials' term: April 2026

<b>MAYOR</b>	<b>ALDERPERSON</b>	<b>ALDERPERSON</b>
David "Mel" Starling 128 E. Jefferson St. Yazoo City, MS 39194 (662) 746-3234	Charlie Jenkins 128 E. Jefferson St. Yazoo City, MS 39194 (662) 746-3234	Macklyn Austin 128 E. Jefferson St. Yazoo City, MS 39194 (662) 746-3234
<b>ALDERPERSON</b>	<b>ALDERPERSON</b>	
Jammie McCoy 128 E. Jefferson St. Yazoo City, MS 39194 (662) 746-3234	Elizabeth W. Thomas 128 E. Jefferson St. Yazoo City, MS 39194 (662) 746-3234	
<b>CITY CLERK</b>		<b>ATTORNEY</b>
Kaneilia Williams 128 E. Jefferson St. Yazoo City, MS 39194 (662) 746-3234		Lilli Evans Bass P.O. Box 22969 Jackson, MS 39225 (601) 487-8448

**MUNICIPAL COMPLIANCE QUESTIONNAIRE**  
**Year Ended September 30, 2024**

Answer All Questions: Y - YES, N - NO, N/A - NOT APPLICABLE

**PART I - General**

1. Have all ordinances been entered into the ordinance book and included in the minutes? (Section 21-13-13) Y
2. Do all municipal vehicles have public license plates and proper markings? (Sections 25-1-87 and 27-19-27) Y
3. Are municipal records open to the public? (Section 25-61-5) Y
4. Are meetings of the board open to the public?  
(Section 25-41-5) Y
5. Are notices of special or recess meetings posted?  
(Section 25-41-13) Y
5. Are all required personnel covered by appropriate surety bonds?
  - Board or council members (Sec. 21-17-5)
  - Appointed officers and those handling money, see statutes governing the form of government (i.e., Section 21-3-5 for Code Charter)
  - Municipal clerk (Section 21-15-38)
  - Deputy clerk (Section 21-15-23)
  - Chief of police (Section 21-21-1)
  - Deputy police (Section 45-5-9) (if hired under this law)Y  
Y  
Y  
N/A
7. Are minutes of board meetings prepared to properly reflect the actions of the board? (Sections 21-15-17 and 21-15-19) Y
8. Are minutes of board meetings signed by the mayor or majority of the board within 30 days of the meeting?  
(Section 21-15-33) Y
9. Has the municipality complied with the nepotism law in its employment practices? (Section 25-1-53) Y
10. Did all officers, employees of the municipality, or their relatives avoid any personal interest in any contracts with the municipality during their term or within one year after their terms of office or employment? (Section 25-4-105) Y
11. Does the municipality contract with a Certified Public Accountant or an auditor approved by the State Auditor for its annual audit within twelve months of the end of each fiscal year? (Section 21-35-31) Y

12. Has the municipality published a synopsis or notice of the annual audit within 30 days of acceptance?  
(Section 21-35-31 or 21-17-19)

Y

## **PART II - Cash and Related Records**

1. Where required, is a claims docket maintained?  
(Section 21-39-7)
2. Are all claims paid in the order of their entry in the claims docket? (Section 21-39-9)
3. Does the claims docket identify the claimant, claim number, amount and fund from which each warrant will be issued?  
(Section 21-39-7)
4. Are all warrants approved by the board, signed by the mayor or majority of the board, attested to by the clerk, and bearing the municipal seal? (Section 21-39-13)
5. Are warrants for approved claims held until sufficient cash is available in the fund from which it is drawn?  
(Section 21-39-13)
6. Has the municipality adopted and entered on its minutes a budget in the format prescribed by the Office of the State Auditor? (Sections 21-35-5, 21-35-7 and 21-35-9)
7. Does the municipality operate on a cash basis budget, except for expenditures paid within 30 days of fiscal year end or for construction in progress? (Section 21-35-23)
8. Has the municipality held a public hearing and published its adopted budget? (Sections 21-35-5, 27-39-203, & 27-39-205)
9. Has the municipality complied with legal publication requirements when budgetary changes of 10% or more are made to a department's budget? (Section 21-35-25)
10. If revenues are less than estimated and a deficit is anticipated, did the board revise the budget by its regular July meeting? (Section 21-35-25)

Y

Y

Y

Y

Y

Y

Y

Y

Y

Y

11. Have financial records been maintained in accordance with the chart of accounts prescribed by the State Auditor? (Section 21-35-11) Y

12. Does the municipal clerk submit to the board a monthly report of expenditures against each budget item for the preceding month and fiscal year to date and the unexpended balances of each budget item? (Section 21-35-13) Y

13. Does the board avoid approving claims and the city clerk not issue any warrants which would be in excess of budgeted amounts, except for court-ordered or emergency expenditures? (Section 21-35-17) Y

14. Has the municipality commissioned municipal depositories? (Sections 27-105-353 and 27-105-363) Y

15. Have investments of funds been restricted to those instruments authorized by law? (Section 21-33-323) Y

16. Are donations restricted to those specifically authorized by law? [Section 21-17-5 (Section 66, Miss. Constitution) -- Sections 21-19-45 through 21-19-59, etc.] Y

17. Are fixed assets properly tagged and accounted for? (Section II - Municipal Audit and Accounting Guide) Y

18. Is all travel authorized in advance and reimbursements made in accordance with Section 25-3-41? Y

19. Are all travel advances made in accordance with the State Auditor's regulations? (Section 25-3-41) Y

### **PART III - Purchasing and Receiving**

1. Are bids solicited for purchases, when required by law (written bids and advertising)? [Section 31-7-13(b) and (c)] Y
2. Are all lowest and best bid decisions properly documented? [Section 31-7-13(d)] Y
3. Are all one-source item and emergency purchases documented on the board's minutes? [Section 31-7-13(m) and (k)] Y
4. Do all officers and employees understand and refrain from accepting gifts or kickbacks from suppliers? (Section 31-7-23) Y

#### **PART IV - Bonds and Other Debt**

1. Has the municipality complied with the percentage of taxable property limitation on bonds and other debt issued during the year? (Section 21-33-303)
2. Has the municipality levied and collected taxes, in a sufficient amount for the retirement of general obligation debt principal and interest? (Section 21-33-87)
3. Have the required trust funds been established for utility revenue bonds? (Section 21-27-65)
4. Have expenditures of bond proceeds been strictly limited to the purposes for which the bonds were issued? (Section 21-33-317)
5. Has the municipality refrained from borrowing, except where it had specific authority? (Section 21-17-5)

#### **PART V - Taxes and Other Receipts**

1. Has the municipality adopted the county ad valorem tax rolls? (Section 27-35-167)
2. Are interest and penalties being collected on delinquent ad valorem taxes? (Section 21-33-53)
3. Has the municipality conducted an annual land sale for delinquent ad valorem taxes? (Section 21-33-63)
4. Have the various ad valorem tax collections been deposited into the appropriate funds? (Separate Funds for Each Tax Levy) (Section 21-33-53)
5. Has the increase in ad valorem taxes, if any, been limited to amounts allowed by law? (Sections 27-39-320 and 27-39-321)
6. Are local privilege taxes collected from all businesses located within the municipality, except those exempted? (Section 27-17-5)
7. Are transient vendor taxes collected from all transient vendors within the municipality, except those exempted? (Section 75-85-1)
8. Is money received from the state's "Municipal Fire Protection Fund" spent only to improve municipal fire departments? (Section 83-1-37)

9. Has the municipality levied or appropriated not less than 1/4 mill for fire protection and certified to the county it provides its own fire protection or allowed the county to levy such tax? (Sections 83-1-37 and 83-1-39) Y

10. Are state-imposed court assessments collected and settled monthly? (Section 99-19-73, 83-39-31, etc.) Y

11. Are all fines and forfeitures collected when due and settled immediately to the municipal treasury? (Section 21-15-21) Y

12. Are bids solicited by advertisement or, under special circumstances, three appraisals obtained when real property is sold? (Section 21-17-1) Y

13. Has the municipality determined the full and complete cost for solid waste for the previous fiscal year? (Section 17-17-347) Y

14. Has the municipality published an itemized report of all revenues, costs and expenses incurred by the municipality during the immediately preceding fiscal year in operating the garbage or rubbish collection or disposal system? (Section 17-17-348) Y

15. Has the municipality conducted an annual inventory of its assets in accordance with guidelines established by the Office of the State Auditor? (MMAAG) Y

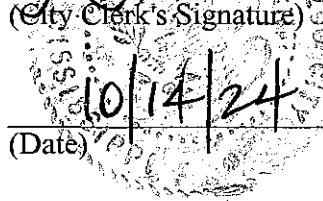


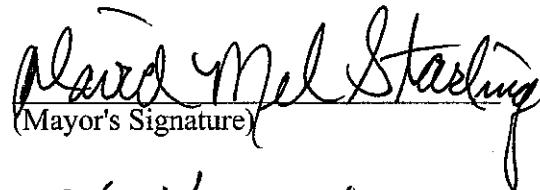
(MUNICIPAL NAME)

**Certification to Municipal Compliance Questionnaire**

**Year Ended September 30, 2024**

We have reviewed all questions and responses as contained in this Municipal Compliance Questionnaire for the Municipality of Jazzoo City, and, to the best of our knowledge and belief, all responses are accurate.

  
(City Clerk's Signature)  
10/14/24  
(Date)  


  
(Mayor's Signature)  
10/14/2024  
(Date)

Minute Book References:

Book Number \_\_\_\_\_

Page \_\_\_\_\_

*(Clerk is to enter minute book references when questionnaire is accepted by board.)*



### Internal Agenda Requirements

All agenda items should be accompanied by an Order, Resolution, Ordinance, or discussions item (no action requested by Board)

Please place at the bottom of each Order, Resolutions, or Ordinance and obtain signatures.

THIS MATTER HAS BEEN REVIEWED/BY:

DEPARTMENT HEAD

CITY CLERK/BUDGET



Budgeted: Yes \_\_\_\_\_ ACCT. NO. \_\_\_\_\_  
No \_\_\_\_\_

CITY ATTORNEY (as to legal sufficiency) \_\_\_\_\_  
MAYOR'S OFFICE \_\_\_\_\_

(Department and Director or other sponsor)

An Agenda Request Form is required.

Memo, letter, agreement, grant, and other details should be provided to assure to Board has necessary information in writing to consider said matter.

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Any item presented after the deadline will not make the regular agenda. All emergency items must describe in detail why the agenda deadline was not met for the Board to consider amending the agenda.

GLMGBA01 ACCTCY

FIXED ASSETS INVENTORY DATA ENTRY

GLWGBA97/R4

Asset Number 1598 Affiliated Asset No Tag Decal No 0000001616

Asset Type 21 COMPUTER EQUIPMENT &amp; PERIPHERALS

Class ..... 6 Other Furniture and Equipment

Location.... 10 TRIANGLE

Status (Marked)

Fund..... 001 GENERAL FUND

Cond G (Good,Satisf,Unsat)

Department.. 150 TRIANGLE CENTER

Inv. Point..

Cost 759.99 Check No

Purchase Order No 160582

Purchase From QUILL CORPORATION

PO Line No 1

Purchase Date 5 / 2 / 2016

Serial No PFOFD3MT

Description

Model No 20EV002JUS

LENOVO THINKPAD E560 LAPTOP  
(TRIANGLE)

Manufacturer

Warranty Expires / /

Warranty Note

Disposition

Date Disposed / /

Minute Book Page

License Expires / /

Insurance

Added 5 16 2016 SSCOTT Changed

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F13-PAPERLINK

F3 for next record, F5-Addendum, F6-Show Depreciation, Page-Up for previous

GLMGBA01 ACCTCY

FIXED ASSETS INVENTORY DATA ENTRY

GLWGBA97/R4

Asset Number 1420 Affiliated Asset No Tag Decal No 0000001511

Asset Type 21 COMPUTER EQUIPMENT &amp; PERIPHERALS

Class ..... 6 Other Furniture and Equipment

Location.... 5 CITY HALL

Status (Marked)

Fund..... 001 GENERAL FUND

Cond G (Good,Satisf,Unsat)

Department.. 120 MAYOR'S OFFICE

Inv. Point..

Cost 680.00 Check No

Purchase Order No

Purchase From

PO Line No

Purchase Date 6 / 1 / 2014

Serial No

Description

Model No

LENOVO THINKPAD

Manufacturer

(MAYOR'S ASSISTANT)

Warranty Expires / /

Warranty Note

Disposition

Date Disposed / /

Minute Book

Page

License

Expires

/ /

Insurance

Added 1 26 2016 SSCOTT Changed

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F13-PAPERLINK

F3 for next record, F5-Addendum, F6-Show Depreciation, Page-Up for previous



## AGENDA REQUEST FORM

REQUESTED BOARD MEETING DATE: Oct. 14, 2024

DEPARTMENT: Yazoo City Fire Dept.

TELEPHONE: Work 662-746-2841

EMAIL: ycfd@yazoocityms.us

REASON FOR REQUEST:  UNFINISHED BUSINESS

OR

NEW BUSINESS

PLEASE INDICATE THE SUBJECT MATTER OF YOUR REQUEST:

CONTRACT  ORDINANCE  TAX EXEMPTION  SURPLUS  
 DEMOLITION/CLEAN-UP  PERSONNEL  TRAINING/TRAVEL  OTHER  
 GRANT  PURCHASE  PUBLIC HEARING

**BRIEF DESCRIPTION:** Requesting Board Order to accept and approve lowest & best quote for (1) set of Jaws. Quotes are submitted from Municipal Emergency Services (\$35,070.00) and Emergency Equipment Professionals (\$34,332.00). Quote includes cutter, spreader, ram, battery, charger & shipping cost.

**PURPOSE:** Requesting Board Order to approve Emergency Equipment Professionals quote \_\_\_\_\_

**(SUPPORTING DOCUMENTATION REQUIRED – PLEASE ATTACH)**

ACTION TO BE IMPLEMENTED BY: Order to approve lowest & best quote

LOCATION:  CITYWIDE  WARD \_\_\_\_\_  NEIGHBORHOOD \_\_\_\_\_  
 AREA \_\_\_\_\_

BENEFITS: Lifesaving equipment

Costs: \$ 34,332.00 HAS YOUR REQUEST BEEN BUDGETED?  YES  NO

IF YES, PLEASE INDICATE THE SOURCE OF FUNDING.

GENERAL FUND  INDICATE LINE ITEM \_\_\_\_\_

GRANT FUNDS  INDICATE GRANT \_\_\_\_\_

BOND FUNDS  INDICATE BOND \_\_\_\_\_

OTHER  INDICATE FUNDING SOURCE \_\_\_\_\_

Please place at the bottom of each Order, Resolution, or Ordinance and obtain signatures.

THIS MATTER HAS BEEN REVIEWED/BY:

DEPARTMENT HEAD \_\_\_\_\_

CITY CLERK/BUDGET \_\_\_\_\_

CITY ATTORNEY (as to legal sufficiency)

MAYOR \_\_\_\_\_

**\*\*NOTE: The above form MUST be accompanied by an order, resolution, ordinance or discussion item to be placed on the agenda for board consideration. ALL CITY DEPARTMENTS MUST INCLUDE DOCUMENTATION FOR ALL AGENDA REQUESTS. THIS SHOULD INCLUDE ANY PROPOSED TRAVEL REQUEST BROCHURE/FLYER INFORMATION WITH APPROVED TRAVEL AUTHORIZATION AND THE ESTIMATED COST.**

## AGENDA REQUIREMENTS

- All agenda items should be accompanied by an Order, Resolution, Ordinance, or discussions item (no action requested by Board)

Please place at the bottom of each Order, Resolution, or Ordinance and obtain signatures.

THIS MATTER HAS BEEN REVIEWED/ BY:

DEPARTMENT HEAD \_\_\_\_\_

CITY CLERK/BUDGET \_\_\_\_\_

Budgeted: Yes \_\_\_\_\_ ACCT NO. \_\_\_\_\_  
No \_\_\_\_\_

CITY ATTORNEY (as to legal sufficiency) \_\_\_\_\_

MAYOR'S OFFICE \_\_\_\_\_

(Department and Director or other sponsor)

An Agenda Request Form is required.

Memo, letter, agreement, grant, and other details should be provided to assure the Board has necessary information in writing to consider said matter.

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Any Item presented after the deadline will not make the regular agenda. All emergency items must describe in detail why the agenda deadline was not met for the Board to consider amending the agenda.



MUNICIPAL EMERGENCY SERVICES

(877) 637-3473

## Quote

Quote #	QT1823474
Date	10/01/2024
Expires	11/01/2024
Sales Rep	Cunningham, Austin
Shipping Method	FedEx Ground
Customer	YAZOO CITY FIRE DEPARTMENT (MS)
Customer #	C66808

**Bill To**

YAZOO CITY FIRE DEPARTMENT  
210 SOUTH WASHINGTON ST.  
Yazoo City MS 39194  
United States

**Ship To**

YAZOO CITY FIRE DEPARTMENT  
210 SOUTH WASHINGTON ST.  
Yazoo City MS 39194  
United States

Item	Alt. Item #	Units	Description	QTY	Unit Price	Amount
272489000-1			S 789 E3 Cutter - TOOL ONLY-(E3F)	1	\$10,224.62	\$10,224.62
271455000-1			SP 555 E3 Spreader - TOOL ONLY-(E3F)	1	\$11,358.71	\$11,358.71
274485000-1			R 521 E3 Ram - TOOL ONLY-(E3F)	1	\$7,496.80	\$7,496.80
90-53-43_Kit			E3/EWXT 9Ah Batt	6	\$723.26	\$4,339.56
90-53-37			EWXT/E3 Charger 110-240V	3	\$466.77	\$1,400.31

Point of Contact  
Chief Allen Edmonds  
662-998-0853  
allenyazoo@yahoo.com

Subtotal	\$34,820.00
Shipping Cost	\$250.00
Tax Total	\$0.00
Total	\$35,070.00

This Quotation is subject to any applicable sales tax and shipping and handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.



QT1823474

Page 1 of 1

Remit To:

EEP  
PO BOX 1739  
Southaven, MS. 38671  
PH: (662) 280-4729  
Fax:(662) 342-7251



**QUOTE  
220279**

CUSTOMER NO.  
201

**BILL TO:**

Yazoo City Fire Dept  
128 East Jefferson St  
Yazoo City, MS 39194

**SHIP TO:**

Yazoo City Fire Dept  
128 East Jefferson St  
Yazoo City, MS 39194

PHONE: 662/746-1131

Visit our website at [www.emergencyequipment.us](http://www.emergencyequipment.us)

PAGE 1

FAX:

DATE	SHIP VIA	F.O.B.	TERMS	
10/02/24	OUR TRUCK		NET 30 DAYS	
PURCHASE ORDER NUMBER		ORDER DATE	SALESPERSON	OUR QUOTE NUMBER
Quote		10/02/24	WM SW	220279
QUANTITY	ITEM NUMBER	DESCRIPTION	UNIT PRICE	AMOUNT
1	HUR.272489000-9	S 789 E3 Cutter 9Ah Package Includes: S 789 E3 Cutter, (2) 9AH Batteries, (1) 110V Charger	11,550.00	11,550.00
1	HUR.271455000-9	SP 555 E3 Spreader 9Ah Package Includes SP 555 E3 Spreader, (2) 9AH Batteries, (1) 110V Charger	12,630.00	12,630.00
1	HUR.274485000-9	R 521 E3 Ram 9Ah Package- Package Includes: R 521 E3 Ram, (2) 9AH Batteries, (1) 110 Volt Charger	8,962.00	8,962.00
1	HUR.90-53-43	EWXT/ E3 9 Ah battery	720.00	720.00
1	HUR.90-53-37	EWXT/ E3 Charger (110V) US Pl	470.00	470.00
**FREIGHT INCLUDED**				
<p>Please note: Invoices paid by Credit Card will have a 3% fee added to the Total Quote Amount shown below</p> <p>Pricing quotes are estimates only. Due to volatility in material cost, pricing, surcharges, etc., orders will not be accepted until pricing is verified from the vendor. Both the purchaser and Emergency Equipment Professionals, Inc. will approve final pricing before the order is finalized.</p> <p>If the supplier to EEP modifies prices after the order has</p>				

Product Total	Discount	Freight	Taxable Amount	Tax	Misc. Amt.	QUOTATION TOTAL
---------------	----------	---------	----------------	-----	------------	-----------------

Terms and Conditions: Interest will be charged at the rate of 1 1/2% per month, or 18% annually on any unpaid balance. Customer agrees to pay reasonable attorney's fee and all other costs of collection after default. All orders received "As Ordered" and returned are subject to a 20% restocking fee. No returns are allowed without prior written approval from Emergency Equipment Professionals. All shortages and discrepancies must be reported to Emergency Equipment Professionals within 10 days of receipt of shipment. No cash refunds will be given.

Remit To:

EEP  
PO BOX 1739  
Southaven, MS. 38671  
PH: (662) 280-4729  
Fax:(662) 342-7251



QUOTE  
220279

CUSTOMER NO.  
201

BILL TO:

Yazoo City Fire Dept  
128 East Jefferson St  
Yazoo City, MS 39194

SHIP TO:

Yazoo City Fire Dept  
128 East Jefferson St  
Yazoo City, MS 39194

PHONE: 662/746-1131

Visit our website at [www.emergencyequipment.us](http://www.emergencyequipment.us)

PAGE 2

FAX:

DATE	SHIP VIA		F.O.B.	TERMS	
10/02/24	OUR TRUCK			NET 30 DAYS	
PURCHASE ORDER NUMBER	ORDER DATE		SALESPERSON	OUR QUOTE NUMBER	
Quote	10/02/24		WM SW	220279	
REQUIRED	SHIPPED	ITEM NUMBER	DESCRIPTION	UNIT PRICE	AMOUNT
been submitted, the customer will have the right to cancel without penalty.					

Product Total	Discount	Freight	Taxable Amount	Tax	Misc. Amt.	QUOTATION TOTAL
34,332.00	0.00		34,332.00	0.00		34,332.00

Terms and Conditions: Interest will be charged at the rate of 1 1/2% per month, or 18% annually on any unpaid balance. Customer agrees to pay reasonable attorney's fee and all other costs of collection after default. All orders received "As Ordered" and returned are subject to a 20% restocking fee. No returns are allowed without prior written approval from Emergency Equipment Professionals. All shortages and discrepancies must be reported to Emergency Equipment Professionals within 10 days of receipt of shipment. No cash refunds will be given.



## INTERNAL AGENDA REQUEST FORM

REQUESTED BOARD MEETING DATE: October 14, 2024 (Monday)

DEPARTMENT: Public Works Department

TELEPHONE: Work 662-746-5121 Cell 662-571-5292

EMAIL: rgreen@yazoocityms.us

REASON FOR REQUEST:  UNFINISHED BUSINESS

NEW BUSINESS

PLEASE INDICATE THE SUBJECT MATTER OF YOUR REQUEST: OR

<input type="checkbox"/> CONTRACT	<input type="checkbox"/> ORDINANCE	<input type="checkbox"/> TAX EXEMPTION
<input type="checkbox"/> DEMOLITION/CLEAN-UP	<input type="checkbox"/> PERSONNEL	<input type="checkbox"/> ETRAINING/TRAVEL
<input type="checkbox"/> GRANT	<input type="checkbox"/> PURCHASE	<input type="checkbox"/> PUBLIC HEARING
<input type="checkbox"/> OTHER		

**BRIEF DESCRIPTION:** Order for the request to approve the best bid for the purchase of 500 Receptacles from ULINE in the amount of \$60,875.00, and 500 receptacles from D.E.P. Chemicals Supply in the amount of \$60.462.00

**PURPOSE:** to better dispose of waste from the citizens of Yazoo City

### (SUPPORTING DOCUMENTATION REQUIRED – PLEASE ATTACH)

ACTION TO BE IMPLEMENTED BY: CITY DEPARTMENT \_\_\_\_\_

CONSULTANT \_\_\_\_\_

SCHEDULE (BEGINING DATE): \_\_\_\_\_

LOCATION:  CITYWIDE  WARD \_\_\_\_\_  NEIGHBORHOOD \_\_\_\_\_

AREA \_\_\_\_\_

BENEFITS: \_\_\_\_\_

Cost: \$ \_\_\_\_\_

HAS YOUR REQUEST BEEN BUDGETED?

YES

NO

IF YES, PLEASE INDICATE THE SOURCE OF FUNDING.

GENERAL FUND  INDICATE LINE ITEM \_\_\_\_\_

GRANT FUNDS  INDICATE GRANT \_\_\_\_\_

BOND FUNDS  INDICATE BOND \_\_\_\_\_

OTHER  INDICATE FUNDING SOURCE \_\_\_\_\_

**\*\*NOTE: The above form MUST be accompanied by an order, resolution, ordinance or discussion item to be placed on the agenda for board consideration. ALL CITY DEPARTMENTS MUST INCLUDE DOCUMENTATION FOR ALL AGENDA REQUESTS, THIS SHOULD INCLUDE ANY PROPOSED TRAVEL REQUEST BROCHURE/FLYER INFORMATION WITH APPROVED TRAVEL AUTHORIZATION AND THE ESTIMATED COST.**

FORM CC-01 FEB. 2017 Office of the City Clerk, PO Box 689, 128 E Jefferson Street, Yazoo City, MS 39194 ♦ 662-746-1401 ♦  
[yazoocityforms@yazoocityms.us](mailto:yazoocityforms@yazoocityms.us)

### Internal Agenda Requirements

All agenda items should be accompanied by an Order, Resolution, Ordinance, or discussions item (no action requested by Board)

Please place at the bottom of each Order, Resolutions, or Ordinance and obtain signatures.

THIS MATTER HAS BEEN REVIEWED/BY:

DEPARTMENT HEAD \_\_\_\_\_

CITY CLERK/BUDGET \_\_\_\_\_

Budgeted: Yes \_\_\_\_\_ ACCT. NO. \_\_\_\_\_  
No \_\_\_\_\_

CITY ATTORNEY (as to legal sufficiency) \_\_\_\_\_  
MAYOR'S OFFICE \_\_\_\_\_

(Department and Director or other sponsor)

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**D.E.P. Chemicals & Supplies**

For all your janitorial and cleaning needs

2255 Wisteria Place Drive

Grayson, GA 30017

Phone **678 548-6356****QUOTE**

DATE: OCTOBER 9, 2024

**BILLING ADDRESS:**Yazoo City; City Barn  
460 West Bridge Creek  
Yazoo City, MS 39194**SHIP TO:**

Same

SALESPERSON INFORMATION	QUOTE NUMBER	REQUISITIONER	SHIPPED VIA	F.O.B. POINT	QUOTE EXPIRATION DATE
Lisa Elamin <a href="mailto:Lisa.Elamin@yahoo.com">Lisa.Elamin@yahoo.com</a> (678) 548-6356	WQ-10317866	Cornez	BEST WAY	Yazoo City, MS	10/23/2024

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
500 UNITS	<p><b>Model 79296 - Toter 96 Gallon EVR II Universal/Nestable Cart</b></p> <ul style="list-style-type: none"> <li>• Body Color - (705) Blue</li> <li>• Lid Color - (200) Black</li> <li>• Body Hot Stamp on Both Sides (New) in White</li> <li>• Wheels - 10in Sunburst</li> <li>• Toter Serial Number Hot Stamped on Front of Cart Body in White</li> <li>• 2/3 Assembled with Lid (down), Stop Bar and Axle Factory Installed</li> <li>• Warranty – 12 Yrs Cart Body, All other components 10 Yrs</li> </ul>	\$115.00	\$57,500.00
		SUBTOTAL	\$57,500.00
		SALES TAX	\$0.00
		SHIPPING & HANDLING	\$2,962.00
		TOTAL DUE	\$60,462.00

Pricing is based on your acceptance prior to the expiration of this Quote, including product specifications, quantities, and timing. Any differences to your Order may result in different pricing, freight or other costs. Due to volatility in petrochemical, steel and related Product material markets, actual prices and freight, are subject to change. We reserve the right, by providing notice to you at any time before beginning Product manufacturing, to increase the price of the Product(s) to reflect any increase in the cost to us which is due to any factor beyond our control (such as, without limitation, any increase in the costs of labor, materials, or other costs of manufacture or supply). Unless otherwise stated, materials and container sizes indicated on sales literature, invoices, price lists, quotations and delivery tickets are nominal sizes and representations – actual volume, Products and materials are subject to manufacturing and commercial variation and may vary from nominal sizes and materials. All prices are in US dollars; this Quote may not include all applicable taxes, brokerage fees or duties. If customer is not tax exempt, final tax calculations are subject to change.

Make all checks payable to **D.E.P. Chemicals & Supplies**  
If you have any questions concerning this invoice, contact D.E.P. at (678) 548-6356

**Thank you for your business!**



1-800-295-5510  
uline.com  
customer.service@uline.com

PRICING  
REQUEST

Thank you for your interest in Uline!

REQUEST # 18169989

PROVIDED TO: YAZOO CITY OF  
PUBLIC WORKS  
460 W BRIDGE ST  
YAZOO CITY MS 39194-4019

SHIP TO: YAZOO CITY OF  
PUBLIC WORKS  
460 W BRIDGE ST  
YAZOO CITY MS 39194-4019

CUSTOMER NUMBER			SHIP VIA	REQUEST DATE	
20457441			TRUCKLOAD	07/11/24	
QUANTITY	U/M	ITEM NUMBER	DESCRIPTION	UNIT PRICE	EXT. PRICE
500	EA	H-7938BLU	ULINE TRASH CAN WITH WHEELS - 95 GALLON, BLUE	117.00	58,500.00

SUB-TOTAL 58,500.00	SALES TAX .00	SHIPPING/HANDLING 2,375.00	TOTAL 60,875.00
------------------------	------------------	-------------------------------	--------------------

NOTE:

PO NUMBER PRICINGREQUEST  
ATTENTION: CORNEZ SIBLEY

PROPOSAL FOR PAVING STREETS IN GLYNWOOD CEMETARY

ASPHALT: 2500 TONS \$187,500.00

LABOR TO LAY 2500 TONS OF ASPHALT: \$125,000.00

EQUIPMENT: \$2,500.00

**TOTAL: \$315,000**



## AGENDA REQUEST FORM

(The Board of Mayor and Aldermen meet every 2<sup>nd</sup> & 4<sup>th</sup> Monday)

- ❖ REQUEST MUST BE RECEIVED BY NOON WEDNESDAY 2 WEEKS PRIOR TO BOARD MEETING DATE TO BE POTENTIALLY INCLUDED ON AGENDA.
- ❖ CITY OFFICER'S SIGNATURE MUST BE OBTAINED BELOW BEFORE REQUEST IS CONSIDERED FOR PLACEMENT ON AGENDA.
- ❖ YOU MAY BE CONTACTED PRIOR TO BOARD MEETING TO DISCUSS THIS REQUEST.

REQUESTED BOARD MEETING DATE: October 14, 2024  
NAME: Jamie Patterson  
BUSINESS/ORGANIZATION: The Yazoo Herald  
ADDRESS: P.O. Box 720  
TELEPHONE: (Home) \_\_\_\_\_ (Work) 662-746-4911 (Cell) 662-571-4990  
EMAIL: jamie@yazooherald.net

ARE YOU A MEMBER OF TEXT YAZOO?  Yes  No If not, text 'YAZOO' to 95577 on your cell/mobile phone. (Standard data rates apply.)

PLEASE CHECK CATEGORY:

COMPLAINT  CONTRACTS  EVENTS/PARADE/WALKS  OTHER  
 PUBLIC APPEAL  TAX ABATEMENT  ZONING (APPEAL/COMPLAINT)

DESCRIBE/PROVIDE DETAIL: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

ATTACH SUPPORTING DOCUMENTATION OR CITY REQUIRED FORMS

ACTION DESIRED FROM BOARD OF MAYOR & ALDERMEN: To approve a full page ad in The Yazoo Herald's Look Into Yazoo visitors guide for \$1,100 to be distributed statewide through the CVB.

PLEASE OBTAIN SIGNATURE OF SUPPORTING OFFICER BELOW

MAYOR

M. A. M.

ALDERMAN

CITY CLERK

POLICE CHIEF

FIRE CHIEF

BUILDING INSPECTOR

PUBLIC WORKS

\*\*In making this request, I understand that the City is under no obligation to place my request on the agenda in any section other than "Public Comments". If I would like my request to be discussed by the Board, I must ask a Board member to add me to the agenda.

Jamie Patterson

Signature

9/9/24

Date



## AGENDA REQUEST FORM

(The Board of Mayor and Aldermen meet every 2<sup>nd</sup> & 4<sup>th</sup> Monday)

- ❖ REQUEST MUST BE RECEIVED BY NOON WEDNESDAY 2 WEEKS PRIOR TO BOARD MEETING DATE TO BE POTENTIALLY INCLUDED ON AGENDA.
- ❖ CITY OFFICER'S SIGNATURE MUST BE OBTAINED BELOW BEFORE REQUEST IS CONSIDERED FOR PLACEMENT ON AGENDA.
- ❖ YOU MAY BE CONTACTED PRIOR TO BOARD MEETING TO DISCUSS THIS REQUEST.

REQUESTED BOARD MEETING DATE: 10-14-2024  
NAME: Colon Johnston Zoo-Bel Broadcasting  
BUSINESS/ORGANIZATION: POWER 107 Radio  
ADDRESS: 611 Center Park Lane  
TELEPHONE: (Home) 662-571-9109 (Work) 662-746-7674 (Cell) 662-571-9104  
EMAIL: Colon@power107radio.com

ARE YOU A MEMBER OF TEXT YAZOO?  Yes  No If not, text 'YAZOO' to 95577 on your cell/mobile phone. (Standard data rates apply.)

PLEASE CHECK CATEGORY:

COMPLAINT  CONTRACTS  EVENTS/PARADE/WALKS  OTHER  
 PUBLIC APPEAL  TAX ABATEMENT  ZONING (APPEAL/COMPLAINT)

DESCRIBE/PROVIDE DETAIL:

2024 POWER Bucks Promotion for Holidays Nov & Dec 2024  
Biggest Shop at Home Promotion  
Keeps Dollars in Yazoo

ATTACH SUPPORTING DOCUMENTATION OR CITY REQUIRED FORMS

ACTION DESIRED FROM BOARD OF MAYOR & ALDERMEN: Approval of Sponsorship.

PLEASE OBTAIN SIGNATURE OF SUPPORTING OFFICER BELOW

MAYOR

Liz Thomas

ALDERMAN

CITY CLERK

POLICE CHIEF

FIRE CHIEF

BUILDING INSPECTOR

PUBLIC WORKS

\*\*In making this request, I understand that the City is under no obligation to place my request on the agenda in any section other than "Public Comments". If I would like my request to be discussed by the Board, I must ask a Board member to add me to the agenda.

Colon Johnston  
Signature

10-8-24  
Date

# ***Power 107's Power Bucks***

**As a sponsor you will receive:**

**100- :30 ads per month during  
November - December**

**Promotional Ads**

***Total Package: \$500***  
**( per month)**

**25% of sales will be used for cash  
“give-a-ways”  
(\$125 per month in Power Bucks)**

**Power 107 - WBYP**

**YAZOO COUNTY FAIR & CIVIC LEAGUE  
THE L. T. MILLER/H. A. SCOTT, SR., COMMUNITY CENTER  
POST OFFICE BOX 1192 – YAZOO CITY, MS 39194**

**Officers**

Juanita F. Lear, President  
Joffre Washington, Vice-President  
Willye Thomas, Secretary/Treasurer  
Travis Johnson, Chaplain

**Members**

Louis Williams  
Valeria Rollins  
John Meeks  
Meko Hill  
Carlos McGee  
Remona Sutlar  
Geraldine Moore  
Hattie S. Green

**Mission Statement**

"To provide effective management skills utilizing the rules and regulation as provided by HUD"



***A Message from the Desk of:  
Juanita F. Lear, President/CEO***

Again, It's that time of the year for our Annual Oakes Benefit Banquet. The event will take place on Sunday, October 20, 2024, at 2 p.m., at the L. T. Miller/Scott, Sr., Community Center, and we are soliciting your financial support. Please keep in mind, that your donation is tax deductible.

First, I want to thank you for your continuous support in our endeavors to get the doors open to this old house, we call the Oakes African American Cultural Center. Since last year, we have restored the old windows with new leaded glass ones and wow, they are beautiful. We now have a construction company looking at the house for renovations using the guidelines of MDAH, (MS Department of Archives and History).

To avoid the expense of doing an Ad Booklet, we are asking you to please give us a generous donation and your business will be placed in our newsletter as listed below:

<b>Platinum</b>	<b>8 tickets come with this donation</b>	<b>\$2,500</b>
<b>Gold</b>	<b>5 tickets come with this donation</b>	<b>\$1,500</b>
<b>Silver</b>	<b>4 tickets come with this donation</b>	<b>\$1,000</b>

If possible, please send your check or money order to the address above, by October 6, 2024.

Thanks, again, for your continuous support.

/jfl



#### Internal Agenda Requirements

All agenda items should be accompanied by an Order, Resolution, Ordinance, or discussions item (no action requested by Board)

Please place at the bottom of each Order, Resolutions, or Ordinance and obtain signatures.

THIS MATTER HAS BEEN REVIEWED/BY:

DEPARTMENT HEAD

CITY CLERK/BUDGET



Budgeted: Yes \_\_\_\_\_ ACCT. NO. \_\_\_\_\_  
No \_\_\_\_\_

CITY ATTORNEY (as to legal sufficiency) \_\_\_\_\_  
MAYOR'S OFFICE \_\_\_\_\_

(Department and Director or other sponsor)

An Agenda Request Form is required.

Memo, letter, agreement, grant, and other details should be provided to assure to Board has necessary information in writing to consider said matter.

All completed agenda items including agenda request form, order, resolution, or ordinance with attachments, signatures, etc., must be in office of the city clerk by Wednesday, NOON prior to the meeting. Please note this requires you to prepare all agenda items timely to obtain the necessary signatures or make any required corrections.

Any item presented after the deadline will not make the regular agenda. All emergency items must describe in detail why the agenda deadline was not met for the Board to consider amending the agenda.

# TRAVEL AUTHORIZATION

In-State  Out-of-State  Out-of-Country  Travel Advance  PTE Authorized

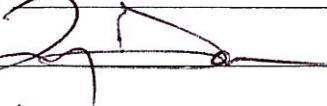
## TO BE COMPLETED BY TRAVELER

Name: Terry Gann Title: Chief SS# XXX-XX-8362  
Agency Name: Yazoo Police Department Division Name: Yazoo City Police Dept.  
Travel Date From: 12/10/24 To: 12/13/24 Destination(s): Oxford, MS  
Conference/Meeting Name: 2024 Winter Educational Conference  
Purpose of Travel: Attend the Chief Winter Conf.

Travel Advance Amount: 320.00 Prior to Trip Expense Authorized: Yes or No

Total Estimated Cost: \$1178.00 Fund Source: General or Special *Complete Payment Info below, if known.*

Total Actual Cost: \$1178.00 Difference in Estimated and Actual Cost: \_\_\_\_\_

Signature:  Date: \_\_\_\_\_

Signature of Supervisor: \_\_\_\_\_ Date: \_\_\_\_\_

## TO BE COMPLETED BY AGENCY / INSTITUTION (As required by individual Agency / Institution)

Funds Certification: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Division Approval: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Agency Approval: Terry Gann Title: CHIEF Date: \_\_\_\_\_

## TO BE COMPLETED BY DEPT. OF FINANCE & ADMINISTRATION For Travel outside the Continental U. S.

Budget Analyst Fund Certification: \_\_\_\_\_ Date: \_\_\_\_\_

DFA Executive Director Approval: \_\_\_\_\_ Date: \_\_\_\_\_

## TO BE COMPLETED BY DEPT. OF FINANCE & ADMINISTRATION For Excess Expenses Incurred on Travel Outside the Continental U. S.

Budget Analyst Fund Certification: \_\_\_\_\_ Date: \_\_\_\_\_

DFA Executive Director Approval: \_\_\_\_\_ Date: \_\_\_\_\_

## PAYMENT INFORMATION

Fund #: \_\_\_\_\_ Sub Org: \_\_\_\_\_ Proj: \_\_\_\_\_

**INSTRUCTIONS FOR TRAVEL AUTHORIZATION**

1. A separate form must be completed for each traveler and travel type (e.g., in-state, out-of-state, out of country).
2. Complete all applicable items and obtain approval PRIOR to commencing travel.
3. All travel outside the continental limits of the United States must be approved by the Department of Finance and Administration prior to departure. Travel to Alaska no longer requires such approval, but travel to Hawaii or Puerto Rico does.
4. If actual expenses exceed the estimated expenses on travel outside the continental limits of the United States, the original form shall be resubmitted showing the excess charges and again approved by the Department of Finance and Administration.
5. Be as accurate as possible in estimating costs, including gratuities, taxis, or any other applicable travel expenses.
6. The travel advance should include travel related costs paid by the traveler, not expenses paid directly by the agency (e.g. pre-paid registration, travel account charges). If an advance is not settled within 10 working days after the end of the month in which travel is completed, the traveler's paycheck WILL be held until the debt to the State is resolved. Only two outstanding advances are allowed at any time. Additional advances require DFA approval.
7. The Prior to Trip Expense authorization is granted for any lodging or public transportation purchases to be paid by the traveler prior to traveling.
8. A copy of this approved form along with supporting documentation must be submitted with the travel voucher form 13.20.10 in order to receive reimbursement.
9. For detailed line instructions, see MAAPP manual section 13.20.20.

---

**WORKSHEET**

	<u>Estimated Cost</u>	<u>Actual Cost</u>
Airfare	\$ _____	\$ _____
Meals (5 Days @ \$ 64.00 / Day)	\$ 320.00	\$ _____
Lodging (4 Days @ \$ 127.00 / Day)	\$ 508.00	\$ _____
Registration Fee \$350.00	\$ 350.00	\$ _____
Rental Car (n/a Days @ \$ _____ / Day)	\$ _____	\$ _____
Other: tips n/a	\$ _____	\$ _____
Travel (Vehicle)Assigned unit	\$ _____	\$ _____
Airport n/a	\$ _____	\$ _____
Total	<b>1178.00</b>	\$ _____



Mississippi  
Association  
of Chiefs of  
Police

[f \(https://www.facebook.com/mschiefs\)](https://www.facebook.com/mschiefs) [t \(https://twitter.com/MSPolice\)](https://twitter.com/MSPolice)

[EVENTS\(HTTPS://MSCHIEFS.ORG/EVENTS/\)](https://mschiefs.org/events/)

[POLICE TESTING\(HTTPS://MSCHIEFS.ORG/POLICE-TESTING/\)](https://mschiefs.org/police-testing/)

[RESOURCES](#)

/

# 2024 WINTER EDUCATIONAL CONFERENCE- ATTENDEE REGISTRATION

**10** <sup>13</sup>  
DEC 2024 WINTER CONFERENCE



## ☰ EVENT DETAILS

December 10-13th, 2024

Oxford Conference Center

The Mid- Year educational conference and trade show provide Chiefs and upper-level law enforcement executives the opportunity to receive the required (20) twenty hours of instruction.

Conference schedule TBA when scheduling of all speakers is complete.

#### Room Block and Rates

*Hampton Inn Oxford Conference Center: 662-234-5565*

Check-In Date	Check-Out Date	Room Type	Number of Rooms	Nightly Rate
12/09/2024	12/13/2024	Mix of Double Queens & Single Kings	25	\$127.00

*TownePlace Suites Marriott: 662-238-3522*

Check-In Date	Check-Out Date	Room Type	Number of Rooms	Nightly Rate
12/09/2024	12/13/2024	Mix of Double Queen Suites & Single King Suites	75	\$127.00

Rates do not include applicable taxes, currently 7% state tax and 2% city tax. All taxes are subject to change without notice. Rates quoted are non-commissionable.

**Check-in/Check-out:** Check in time is 3:00pm for Hampton Inn and 4:00pm for TownePlace Suites. Check out time for both properties is 12:00pm. Hotels will make every effort to accommodate requests, but cannot guarantee an early check-in or late check-out. Late check-outs must be approved by management and are subject to additional charges.

**Cut-off Date:** The "cut-off date" for reserving rooms in the room block is 5:00pm CST on **11/09/2024**. After the cut-off date, Hotel may accept additional reservations subject to prevailing rates and availability.

**Cancellation Policy:** Confirmed reservations are subject to a 48-hour cancellation policy. Guest(s) will be responsible for any rooms not cancelled two (2) days prior to arrival.

#### Reservations

Guests can make reservations by calling the hotel directly or by using the online reservation link provided by the hotel. If guests choose to call the hotel to make a reservation, **please let him/her know to request the MS Association of Chiefs of Police block**. Rooms will be held in the block until the cut-off date as specified above or until all rooms are reserved.

**NOTE: When registering online please list the Chief(person attending) as the person the order is being billed to.**

The trade show provides attendees the opportunity to interact with vendors of various types of equipment and technology available for law enforcement today.

The conference also provides for social interaction between Chiefs in an information-sharing format designed to exchange ideas and talk of common problems/solutions they are experiencing.

#### ⌚ TIME

10 (Tuesday) 9:00 am - 13 (Friday) 12:00 pm

#### 📍 LOCATION ([HTTPS://WWW.OXFORDCONFERENCECENTER.COM/](https://www.oxfordconferencecenter.com/))

Oxford Conference Center (<https://www.oxfordconferencecenter.com/>)  
102 Ed Perry Drive (<https://www.oxfordconferencecenter.com/>)

CALENDAR (HTTPS://MSCHIEFS.ORG/WP-ADMIN/ADMIN-AJAX.PHP?ACTION=EVENTON\_ICS\_DOWNLOAD&EVENT\_ID=GOOGLECAL (//WWW.GOOGLE.COM/CALENDAR/EVENT?ACTION=TEMPLATE&TEXT=2024+WINTER+EDUCATIONAL+C+ATTENDEE+REGISTRATION&DATES=20241210T150000Z/20241213T180000Z&CTZ=AMERICA/CHICAGO&DETAILS=2024+ATTENDEE+REGISTRATION&LOCATION=OXFORD+CONFERENCE+CENTER102+ED+PERRY+DRIVE)

## Organizer



MISSISSIPPI ASSOCIATION OF CHIEFS OF POLICE (HTTPS://WWW.MSCHIEFS.ORG)

kwinter@mschiefs.org

1723 University Ave. Ste B #367, Oxford , MS 38655

[LEARN MORE](#)

## Ticket Section Title

Conference registration fee

**Ticket already in cart!**

[VIEW CART \(HTTPS://MSCHIEFS.ORG/CART/\)](#)

[CHECKOUT \(HTTPS://MSCHIEFS.ORG/CHECKOUT/\)](#)

*Type your address to get directions*

[GET DIRECTIONS](#)

## Leave a Reply

Your email address will not be published. Required fields are marked \*

Comment \*

Name \*

Email \*

Website



# Mississippi Association of Chiefs of Police

## CART

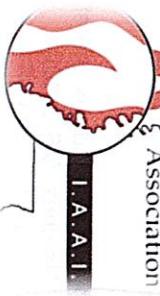
Product	Price	Quantity	Subtotal
<b>2024 Winter Educational Conference- Attendee Registration</b>			
<b>Event Time</b> december 10, 2024 9:00 am - december 13, 2024 12:00 pm	\$350.00		\$350.00
<b>Event Location</b> Oxford Conference Center			

## Cart totals

<b>Subtotal</b>	\$350.00
<b>Total</b>	<b>\$350.00</b>

# MISSISSIPPI

MISSISSIPPI  
Fire  
Investigators  
Association



**FIRE**

## **INVESTIGATORS ASSOCIATION**

### **2024 FALL SEMINAR**

November 6<sup>th</sup> - 8<sup>th</sup> 2024

*Trial Preparation Qualifying as an*

*Expert Witness*

*Electrical Aspects of Fire  
Investigations*

*Back to the Basics*

Presented by  
Van Presson IAAI-CFI

Rebecca Mansell, ESQ., PhD  
Dr. R.  
PhD, PE

M.F.I.A.  
711 Camp Dantzler RD  
Hattiesburg, MS 39401



KENNETH B WASHINGTON  
1093 CARTER ROAD  
YAZOO, MS 39194

### **OFFICERS**

President – Leland Reed  
Exec Vice President – Rodney Crane  
North Vice President – Shane Wommack  
Central Vice President – Chris White  
South Vice President – Lionel Cothern  
Secretary/Treasurer – Lisa Jones

### **BOARD OF DIRECTORS**

Matt Massey  
Marshel Berry  
Artha Oneal Wilkins  
Leron K Weeks  
Brad Dunaway  
Van Presson IAAI-CFI  
Beau Davis  
Patrick Sullivan  
Kenny Manning  
James Dillinger



## 2024 MFIA FALL SEMINAR

### November 6, 7 & 8 2024

qualifying as an expert witness and trial courtroom preparation.

**Dr. Ray Franco, PhD, PE** received his Doctorate, Master's and Bachelor's degrees from Mississippi State University in the field of Electrical Engineering. He is a licensed professional engineer in the following states: Mississippi, Alabama, Louisiana, Arkansas, Missouri, Georgia, and Florida. For the past 20 years, he has practiced in the field of Forensic Electrical Engineer – analyzing and testifying on the characteristics of electrical systems and products. He has worked on behalf of insurance companies, manufacturers, utilities, and attorneys. He has been accepted as an expert witness and testified in Federal, State and Criminal Courts. Prior to his forensic work, he was a research electrical engineer for 28 years with the U.S. Army Engineering Research and Development Center.

### About our speakers

Van Presson IAAI-CFI/Fire Science Principal, has been in the fire service since 1980. In the Arson unit in Jackson in 1992. Law enforcement, State Certified in 1993. IAAI-CFI since 1997. Retired as Chief Investigator of the Jackson Fire Department in 2004. He has been doing private investigations since 1996 (part time) while on the fire department and full time in the private industry since January of 2004.

Currently Van is the Fire Science Principal for the South District of EFI Global, supervising the investigators in MS, AL, TN and KY. IAAI Proctor for the Expert Witness Testimony Course.

Rebecca Mansell, ESQ., PHD, brings over twenty-five years of diverse trial litigation experience, particularly in complex arson litigation involving personal injuries, deaths, property damage, insurance fraud, catastrophic personal injury cases, and cybercrime litigation. Prior to private practice, Rebecca was an Assistant District Attorney for the State of Mississippi for 17 years.

Rebecca served ten years in the Forensic division at the University of Mississippi Medical Center and is highly qualified in up-to-date forensic science techniques involving fatalities during a fire and other issues regarding forensics at a fire scene or during a fire investigation. Rebecca is a frequent lecturer and teacher for the International Association of Arson Investigators and the Bureau of Alcohol, Tobacco, Firearms and Explosives at the Huntsville, Alabama location, teaching candidates seeking their Certified Fire Investigations credentials trial techniques.



**GRAND HOTEL**  
*and Suites*

111 North Broadway Street  
Natchez, MS 39120

Deluxe King or Double Queen Rooms \$129.00  
Single/Double \$149 Triple \$169 Quad

Luxury King Suites – Historic View \$139.00  
Single/Double \$159 Triple \$179 Quad

Luxury King Suites – River View \$149.00  
Single/Double \$169 Triple \$189 Quad

1-866-488-0898 or 601-446-9994. To receive the group rate, callers **MUST** identify (MFIA) their affiliation with this event. Rates cannot be changed at check-in or check-out for guests who fail to identify their affiliation at the time the **reservation is made**. An added value package, at \$14.95 per night, charged to each guest room folio includes: Unlimited wired and wireless internet, unlimited local and long-distance phone calls, guest laundry facility, fitness center, fax and copier service, and privately gated, onsite parking in our central downtown location. Credit Card Acceptance Fee- **3.5 %** of the room rate to cover the cost of credit card fees will be added to the reservation.

**MEMBERSHIP APPLICATIONS & RENEWALS**  
[www.msfireinvestigators.com](http://www.msfireinvestigators.com)

Apply, renew or preregister using PayPal.  
\*PAYING THE \$225.00 **DOES NOT** MAKE YOU A MEMBER OF THE ASSOCIATION.  
I MUST HAVE YOUR MEMBERSHIP APPLICATION **BEFORE**  
NOVEMBER 6, 2024 IF YOU WISH TO  
APPLY FOR MEMBERSHIP.

YOU MAY REGISTER  
BY U.S. MAIL or EMAIL  
M.F.I.A./LISA JONES  
711 CAMP DANTZLER ROAD  
HATTIESBURG, MS 39401  
[msfireinvassoc@gmail.com](mailto:msfireinvassoc@gmail.com)  
or PAYPAL @  
[www.msfireinvestigators.com](http://www.msfireinvestigators.com)



## AGENDA REQUEST FORM

REQUESTED BOARD MEETING DATE: Oct. 14, 2024

DEPARTMENT: Yazoo City Fire Dept.

TELEPHONE: Work 662-746-2841

EMAIL: ycfd@yazoocityms.us

REASON FOR REQUEST:  UNFINISHED BUSINESS

OR

NEW BUSINESS

PLEASE INDICATE THE SUBJECT MATTER OF YOUR REQUEST:

<input type="checkbox"/> CONTRACT	<input type="checkbox"/> ORDINANCE	<input type="checkbox"/> TAX EXEMPTION	<input type="checkbox"/> SURPLUS
<input type="checkbox"/> DEMOLITION/CLEAN-UP	<input type="checkbox"/> PERSONNEL	<input checked="" type="checkbox"/> TRAINING/TRAVEL	<input type="checkbox"/> OTHER
<input type="checkbox"/> GRANT	<input type="checkbox"/> PURCHASE	<input type="checkbox"/> PUBLIC HEARING	

**BRIEF DESCRIPTION:** Requesting Board Order to approve travel & training cost for Asst. Chief Kenneth Washington to attend the MS Fire Investigators Assoc. Fall Seminar scheduled for Nov.6-8, 2024 held in Natchez, MS. Checking in on 11/5/24 and checking out on 11/8/24. Membership dues are \$275.00, 143.95 per day for room (431.85) includes 14.95 per night, 143.00 food per diem (26.00, 46.00, 46.00, 25.00) Totaling 849.85.

**PURPOSE:** Requesting Board Order to approve training & travel \_\_\_\_\_

### (SUPPORTING DOCUMENTATION REQUIRED – PLEASE ATTACH)

ACTION TO BE IMPLEMENTED BY: Order to approve \_\_\_\_\_

LOCATION:  CITYWIDE  WARD \_\_\_\_\_  NEIGHBORHOOD \_\_\_\_\_  
 AREA \_\_\_\_\_

BENEFITS: Training \_\_\_\_\_

Costs: \$ 849.85 \_\_\_\_\_ HAS YOUR REQUEST BEEN BUDGETED?  YES  NO

IF YES, PLEASE INDICATE THE SOURCE OF FUNDING.

GENERAL FUND  INDICATE LINE ITEM \_\_\_\_\_

GRANT FUNDS  INDICATE GRANT \_\_\_\_\_

BOND FUNDS  INDICATE BOND \_\_\_\_\_

OTHER  INDICATE FUNDING SOURCE \_\_\_\_\_

Please place at the bottom of each Order, Resolutions, or Ordinance and obtain signatures.

THIS MATTER HAS BEEN REVIEWED/BY:

DEPARTMENT HEAD \_\_\_\_\_  
CITY CLERK/BUDGET \_\_\_\_\_

CITY ATTORNEY (as to legal sufficiency) \_\_\_\_\_  
MAYOR \_\_\_\_\_

**\*\*NOTE: The above form MUST be accompanied by an order, resolution, ordinance or discussion item to be placed on the agenda for board consideration. ALL CITY DEPARTMENTS MUST INCLUDE DOCUMENTATION FOR ALL AGENDA REQUESTS. THIS SHOULD INCLUDE ANY PROPOSED TRAVEL REQUEST BROCHURE/FLYER INFORMATION WITH APPROVED TRAVEL AUTHORIZATION AND THE ESTIMATED COST.**

## AGENDA REQUIREMENTS

- All agenda items should be accompanied by an Order, Resolution, Ordinance, or discussions item (no action requested by Board)

Please place at the bottom of each Order, Resolution, or Ordinance and obtain signatures.

THIS MATTER HAS BEEN REVIEWED/ BY:

DEPARTMENT HEAD \_\_\_\_\_

CITY CLERK/BUDGET \_\_\_\_\_

Budgeted: Yes \_\_\_\_\_ ACCT NO. \_\_\_\_\_

No \_\_\_\_\_

CITY ATTORNEY (as to legal sufficiency) \_\_\_\_\_

MAYOR'S OFFICE \_\_\_\_\_

(Department and Director or other sponsor)

An Agenda Request Form is required.

Memo, letter, agreement, grant, and other details should be provided to assure the Board has necessary information in writing to consider said matter.

All completed agenda items including agenda request form, order, resolution, or ordinance with attachments, signatures, etc., must be in the office of the city clerk by Wednesday, NOON prior to the meeting. Please note this requires you to prepare all agenda items timely to obtain the necessary signatures or make any required corrections.

Any item presented after the deadline will not make the regular agenda. All emergency items must describe in detail why the agenda deadline was not met for the Board to consider amending the agenda.

## TRAVEL AUTHORIZATION

In-State  Out-of-State  Out-of-Country  Travel Advance  PTE Authorized

### TO BE COMPLETED BY TRAVELER

Name: Kenneth Washington Title: Asst. Chief  
Agency Name: Yazoo City Fire Dept. Division Name: Fire Services  
Travel Date From: Nov. 5 To: Nov. 8, 2024 Destination(s): Natchez, MS  
Conference/Meeting Name: MS Fire Investigators Assoc. 2024 Fall Seminar  
Purpose of Travel: Training

Travel Advance Amount: \_\_\_\_\_ Prior to Trip Expense Authorized: Yes  or No

Total Estimated Cost: \$849.85 Fund Source: General or Special *Complete Payment Info below, if known.*

Total Actual Cost: \_\_\_\_\_ Difference in Estimated and Actual Cost: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### TO BE COMPLETED BY AGENCY / INSTITUTION (As required by individual Agency / Institution)

Funds Certification: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Division Approval: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Agency Approval: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

### TO BE COMPLETED BY DEPT. OF FINANCE & ADMINISTRATION For Travel Outside the Continental U. S.

Budget Analyst Fund Certification: \_\_\_\_\_ Date: \_\_\_\_\_

DFA Executive Director Approval: \_\_\_\_\_ Date: \_\_\_\_\_

### TO BE COMPLETED BY DEPT. OF FINANCE & ADMINISTRATION For Excess Expenses Incurred on Travel Outside the Continental U. S.

Budget Analyst Fund Certification: \_\_\_\_\_ Date: \_\_\_\_\_

DFA Executive Director Approval: \_\_\_\_\_ Date: \_\_\_\_\_

### PAYMENT INFORMATION

SAAS Agency #:	Activity:	Trip #:
SPAHRS Agency #:	Org:	Cat:
Fund #:	Sub Org:	Proj:

### INSTRUCTIONS FOR TRAVEL AUTHORIZATION

1. A separate form must be completed for each traveler and travel type (e.g., in-state, out-of-state, out-of country).
2. Complete all applicable items and obtain approval PRIOR to commencing travel.
3. All travel outside the continental limits of the United States must be approved by the Department of Finance and Administration prior to departure. Travel to Alaska no longer requires such approval, but travel to Hawaii or Puerto Rico does.
4. If actual expenses exceed the estimated expenses on travel outside the continental limits of the United States, the original form shall be resubmitted showing the excess charges and again approved by the Department of Finance and Administration.
5. Be as accurate as possible in estimating costs, including gratuities, taxis, or any other applicable travel expenses.
6. The travel advance should include travel related costs paid by the traveler, not expenses paid directly by the agency (e.g. pre-paid registration, travel account charges). If an advance is not settled within 10 working days after the end of the month in which travel is completed, the traveler's paycheck WILL be held until the debt to the State is resolved. Only two outstanding advances are allowed at any time. Additional advances require DFA approval.
7. The Prior to Trip Expense authorization is granted for any lodging or public transportation purchases to be paid by the traveler prior to traveling.
8. A copy of this approved form along with supporting documentation must be submitted with the travel voucher form 13.20.10 in order to receive reimbursement.
9. For detailed line instructions, see MAAPP manual section 13.20.20.

### WORKSHEET

	<u>Estimated Cost</u>	<u>Actual Cost</u>
Airfare	\$ <u>n/a</u>	\$ <u>n/a</u>
Meals ( <u>9</u> Days @ \$ <u>143.00</u> / Day)	\$ <u>143.00</u>	\$ <u>(26.00,46.00, 46.00, 25.00)</u>
Lodging ( <u>3</u> Days @ \$ <u>143.95</u> / Day)	\$ <u>431.85</u>	\$ <u>431.85</u>
Registration Fee <u>Membership Dues</u>	\$ <u>275.00</u>	\$ <u>275.00</u>
Rental Car ( <u>  </u> Days @ \$ <u>  </u> / Day)	\$ <u>n/a</u>	\$ <u>n/a</u>
Mileage: Agency Vehicle	\$ <u>  </u>	\$ <u>  </u>
Other:	\$ <u>  </u>	\$ <u>  </u>
	\$ <u>  </u>	\$ <u>  </u>
Total	\$ <u>849.85</u>	\$ <u>849.85</u>



## INTERNAL AGENDA REQUEST FORM

REQUESTED BOARD MEETING DATE: October 14, 2024 (Monday)

DEPARTMENT: PUBLIC WORKS DEPARTMENT

TELEPHONE: Work (662)-746-5121 Cell (662)571-5292

EMAIL: RGREEN@YAZOOCITYMS.US

REASON FOR REQUEST:  UNFINISHED BUSINESS

NEW BUSINESS

PLEASE INDICATE THE SUBJECT MATTER OF YOUR REQUEST: OR

CONTRACT

ORDINANCE

TAX EXEMPTION

DEMOLITION/CLEAN-UP

PERSONNEL

ETRAINING/TRAVEL

OTHER

GRANT

PURCHASE

PUBLIC HEARING

**BRIEF DESCRIPTION:** Order to approve Micheal Phillips, Robert Green, Jarvin Davis and McDaniel Gaston to attend the 2024 Chemical Spill Response Training Course in Pearl, MS. @ the Hoilday Inn on 110 Bass Pro Drive Nov. 7, 2024 along with registration, and food per diem.

**PURPOSE:** To obtain credit hours of training towards license renewal bt the Mississippi State Dept. of Health by MDEQ

### (SUPPORTING DOCUMENTATION REQUIRED – PLEASE ATTACH)

ACTION TO BE IMPLEMENTED BY: CITY DEPARTMENT \_\_\_\_\_

CONSULTANT \_\_\_\_\_

SCHEDULE (BEGINING DATE): \_\_\_\_\_

LOCATION:  CITYWIDE  WARD \_\_\_\_\_  NEIGHBORHOOD \_\_\_\_\_

AREA \_\_\_\_\_

BENEFITS: State Required Certification

Cost: \$ \_\_\_\_\_

HAS YOUR REQUEST BEEN BUDGETED?

YES

NO

IF YES, PLEASE INDICATE THE SOURCE OF FUNDING.

GENERAL FUND  INDICATE LINE ITEM \_\_\_\_\_

GRANT FUNDS  INDICATE GRANT \_\_\_\_\_

BOND FUNDS  INDICATE BOND \_\_\_\_\_

OTHER  INDICATE FUNDING SOURCE \_\_\_\_\_

**\*\*NOTE: The above form MUST be accompanied by an order, resolution, ordinance or discussion item to be placed on the agenda for board consideration. ALL CITY DEPAREMTNS MUST INCLUDE DOCUMENTATION FOR ALL AGENDA REQUESTS, THIS SHOULD INCLUDE ANY PROPOSED TRAVEL REQUEST BROCHURE/FLYER INFORMATION WITH APPROVED TRAVEL AUTHORIZATION AND THE ESTIMATED COST.**

FORM CC-01 FEB. 2017 Office of the City Clerk, PO Box 689, 128 E Jefferson Street, Yazoo City, MS 39194 ♦ 662-746-1401 ♦  
[yazoocityforms@yazoocityms.us](mailto:yazoocityforms@yazoocityms.us)

### **Internal Agenda Requirements**

**All agenda items should be accompanied by an Order, Resolution, Ordinance, or discussions item (no action requested by Board)**

**Please place at the bottom of each Order, Resolutions, or Ordinance and obtain signatures.**

**THIS MATTER HAS BEEN REVIEWED/BY:**

DEPARTMENT HEAD \_\_\_\_\_

CITY CLERK/BUDGET \_\_\_\_\_

Budgeted: Yes \_\_\_\_\_ ACCT. NO. \_\_\_\_\_  
No \_\_\_\_\_

CITY ATTORNEY (as to legal sufficiency) \_\_\_\_\_  
MAYOR'S OFFICE \_\_\_\_\_

(Department and Director or other sponsor)

An Agenda Request Form is required.

Memo, letter, agreement, grant, and other details should be provided to assure to Board has necessary information in writing to consider said matter.

All completed agenda items including agenda request form, order, resolution, or ordinance with attachments, signatures, etc., must be in office of the city clerk by Wednesday, NOON prior to the meeting. Please note this requires you to prepare all agenda items timely to obtain the necessary signatures or make any required corrections.

Any item presented after the deadline will not make the regular agenda. All emergency items must describe in detail why the agenda deadline was not met for the Board to consider amending the agenda.

# TRAVEL AUTHORIZATION

In-State  Out-of-State \_\_\_\_\_ Out-of-Country \_\_\_\_\_ Travel Advance \_\_\_\_\_ PTE Authorized \_\_\_\_\_

## TO BE COMPLETED BY TRAVELER

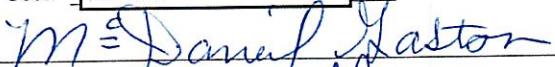
Name:  Title:  SS#   
Agency Name:  Division Name:   
Travel Date From:  To:  Destination(s):   
Conference/Meeting Name:   
Purpose of Travel: 

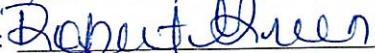
---

Travel Advance Amount: \_\_\_\_\_ Prior to Trip Expense Authorized: Yes or No

Total Estimated Cost:  Fund Source: General or Special *Complete Payment Info below, if known.*

Total Actual Cost:  Difference in Estimated and Actual Cost: \_\_\_\_\_

Signature:  Date:

Signature of Supervisor:  Date:

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## TO BE COMPLETED BY AGENCY / INSTITUTION (As required by individual Agency / Institution)

Funds Certification: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_  
Division Approval: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_  
Agency Approval: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

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## TO BE COMPLETED BY DEPT. OF FINANCE & ADMINISTRATION For Travel outside the Continental U. S.

Budget Analyst Fund Certification: \_\_\_\_\_ Date: \_\_\_\_\_

DFA Executive Director Approval: \_\_\_\_\_ Date: \_\_\_\_\_

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## TO BE COMPLETED BY DEPT. OF FINANCE & ADMINISTRATION For Excess Expenses Incurred on Travel Outside the Continental U. S.

Budget Analyst Fund Certification: \_\_\_\_\_ Date: \_\_\_\_\_

DFA Executive Director Approval: \_\_\_\_\_ Date: \_\_\_\_\_

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## PAYMENT INFORMATION

Fund #: \_\_\_\_\_ Sub Org: \_\_\_\_\_ Proj: \_\_\_\_\_

### INSTRUCTIONS FOR TRAVEL AUTHORIZATION

1. A separate form must be completed for each traveler and travel type (e.g., in-state, out-of-state, out of country).
2. Complete all applicable items and obtain approval PRIOR to commencing travel.
3. All travel outside the continental limits of the United States must be approved by the Department of Finance and Administration prior to departure. Travel to Alaska no longer requires such approval, but travel to Hawaii or Puerto Rico does.
4. If actual expenses exceed the estimated expenses on travel outside the continental limits of the United States, the original form shall be resubmitted showing the excess charges and again approved by the Department of Finance and Administration.
5. Be as accurate as possible in estimating costs, including gratuities, taxis, or any other applicable travel expenses.
6. The travel advance should include travel related costs paid by the traveler, not expenses paid directly by the agency (e.g. pre-paid registration, travel account charges). If an advance is not settled within 10 working days after the end of the month in which travel is completed, the traveler's paycheck WILL be held until the debt to the State is resolved. Only two outstanding advances are allowed at any time. Additional advances require DFA approval.
7. The Prior to Trip Expense authorization is granted for any lodging or public transportation purchases to be paid by the traveler prior to traveling.
8. A copy of this approved form along with supporting documentation must be submitted with the travel voucher form 13.20.10 in order to receive reimbursement.
9. For detailed line instructions, see MAAPP manual section 13.20.20.

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### WORKSHEET

	<u>Estimated Cost</u>	<u>Actual Cost</u>
Airfare	\$ _____	\$ _____
Meals ( <input type="text" value="1"/> Days @ \$ <input type="text" value="59.00"/> / Day)	\$ <input type="text" value="59.00"/>	\$ <input type="text" value="59.00"/>
Lodging ( <input type="text"/> Days @ \$ <input type="text"/> / Day)	\$ _____	\$ _____
Registration Fee <input type="text" value="135.00"/>	\$ <input type="text" value="135.00"/>	\$ <input type="text" value="135.00"/>
Rental Car ( <input type="text"/> Days @ \$ <input type="text"/> / Day)	\$ _____	\$ _____
Other: tips <input type="text"/>	\$ _____	\$ _____
Travel (Vehicle) <input type="text"/>	\$ _____	\$ _____
Airport <input type="text"/>	\$ _____	\$ _____
Total	\$ <input type="text" value="194.00"/>	\$ <input type="text" value="194.00"/>

# TRAVEL AUTHORIZATION

In-State  Out-of-State \_\_\_\_\_ Out-of-Country \_\_\_\_\_ Travel Advance \_\_\_\_\_ PTE Authorized \_\_\_\_\_

## TO BE COMPLETED BY TRAVELER

Name:  Title:  SS#   
Agency Name:  Division Name:   
Travel Date From:  To:  Destination(s):   
Conference/Meeting Name:   
Purpose of Travel: 

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Travel Advance Amount: \_\_\_\_\_ Prior to Trip Expense Authorized: Yes or No  
Total Estimated Cost:  Fund Source: General or Special *Complete Payment Info below, if known.*  
Total Actual Cost:  Difference in Estimated and Actual Cost: \_\_\_\_\_  
Signature: *Micheal Phillips* Date: *10/8/24*  
Signature of Supervisor: *Robert Queen* Date: *10/8/24*

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Funds Certification: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_  
Division Approval: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_  
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Total Actual Cost:  Difference in Estimated and Actual Cost: \_\_\_\_\_

Signature:  Date:

Signature of Supervisor:  Date:

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Purpose of Travel:

Travel Advance Amount: \_\_\_\_\_ Prior to Trip Expense Authorized: Yes or No  
Total Estimated Cost:  Fund Source: General or Special *Complete Payment Info below, if known.*  
Total Actual Cost:  Difference in Estimated and Actual Cost: \_\_\_\_\_  
Signature: *Jarvin Davis* Date: *10/8/24*  
Signature of Supervisor: *Robert Queen* Date: *10/8/24*

## TO BE COMPLETED BY AGENCY / INSTITUTION (As required by individual Agency / Institution)

Funds Certification: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_  
Division Approval: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_  
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DFA Executive Director Approval: \_\_\_\_\_ Date: \_\_\_\_\_

## PAYMENT INFORMATION

Fund #: \_\_\_\_\_ Sub Org: \_\_\_\_\_ Proj: \_\_\_\_\_

Please review and distribute this memo to the departments listed below

To: Department Directors

Pages: 3 (includes cover)

Date: September 30th, 2024

CITY OF YAZOO CITY  
CITY CLERK'S OFFICE

OCT 07 2024

RECEIVED  
L. H. Lee  
BY:

From: Sigma Consulting and Training, Inc.

Phone: (863) 232-2910

Fax: (888) 350-1506

e-mail: info@sigmatrainingservices.com

Please forward to:

Public Works	Highway Maintenance
Parks and Recreation	Water/Wastewater Treatment
Solid Waste/Sanitation	Environmental Services/Mosquito Control
SPCC Coordinator	Stormwater Compliance/MS4

## URGENT - PLEASE RESPOND IMMEDIATELY

Chemical Spill Response Training for  
State of Mississippi - City and County Government Employees

Please review the attached information for an upcoming training class to be held on November 5th (Batesville Area), November 6<sup>th</sup> (Hattiesburg Area), and November 7<sup>th</sup> (Jackson Area).

**NEWS FLASH:** EPA currently lists 62 city and county facilities in Mississippi with violations including a \$25,000 fine for city stormwater program. Are you ready for an inspection?

**Training is now required by OSHA and EPA for all state and local government employees that are expected to respond to a chemical spill:**

Public Works Employees - *Fuel products, anti-freeze, parts cleaners, paints and solvents*

Parks and Recreation Employees - *Pesticide products, fuel products, paints and solvents*

Highway Maintenance Employees - *Paints and solvents, herbicides, and fuel products*

Water and Wastewater Treatment Employees - *Chlorine (both gas and liquified), Propane*

Mosquito Control - *Pesticide products, fuel products*

Solid Waste/Sanitation Employees - *Discarded chemical containers, unknown products*

This class is only offered once per year. More than 100 City and County agencies in Mississippi have sent their employees to this class in the past.

This class meets OSHA, EPA, and DOT training standards. Approved for 8 hours of training towards license renewal by the Mississippi State Dept. of Health for Waterworks Operators, and by the Mississippi Dept. of Environmental Quality for Wastewater Operators.

Payment is not required prior to attending, but you must register in advance.

Note: If you have at least 20 persons attending, we can hold the training at your own facility for a substantial discount. Call for details at (863) 232-2910.

The registration fee for the course is \$160 per employee, four or more employees are \$135 each. Fee includes all textbooks and other course materials. Payment may be made by government purchase order, check, or credit card.

***If you have any questions call Sigma Consulting and Training, Inc. at (863) 232-2910 or e-mail: [info@sigmatrainingservices.com](mailto:info@sigmatrainingservices.com)***

Register on-line by going to [sigmatrainingservices.com](http://sigmatrainingservices.com) or click on the link: [sigmatrainingservices.com](http://sigmatrainingservices.com)

# Mississippi - City and County Employees Chemical Spill Response Training

**It's not a matter of *if* a chemical spill is going to occur, it's just a matter of *when*!** Chemical handling is a requirement for many jobs in government service. From the variety of paints, solvents, and pesticides, to the fuel products we use everyday. Think about the products we transport on public highways. Even the gasoline or diesel fuel in your vehicle may become spilled in a traffic accident. *Part of being a good manager is making sure things go right on the job, and being prepared in case they don't.*

**Do you know the rules?** Last year alone, there were over 33,000 spills large enough to require reporting to the federal government. Failure to make the necessary notifications can result in substantial fines. Fuel products require reporting in some situations if only one drop is spilled. Do you know what they are?

Learn the source of the Camp Lejeune water contamination. Could the same happen at your facility?

In 2023, a city wastewater plant employee was sentenced to a year in prison for making false statements during a state inspection. Do you know the rules that apply to you?

EPA issued a \$66,000 fine for simply not reporting a chlorine leak. Do you know when you have to notify authorities?

OSHA and EPA strictly regulates who can respond to chemical releases. Without spill response training, your employees will not be allowed to assist you in cleaning up a chemical spill.

The majority of all spills are less than 50 gallons, yet can be more than \$10,000 to clean up when using an environmental contractor. Most cities and counties have all the necessary equipment, but employees must have the proper training

Trained employees can respond in a matter of minutes, instead of hours that most environmental contractors require to get to your site.

Approved for 8 hours of training towards license renewal by the Mississippi State Dept. of Health for Waterworks Operators, and by the Mississippi Dept. of Environmental Quality for Wastewater Operators. Also satisfies annual refresher requirement for other Hazmat Training.

Sigma Consulting and Training, Inc., is offering chemical spill response training in your area to prepare your employees to respond to an emergency. The training satisfies the OSHA requirements for emergency responders, and includes eight hours of training covering: Spill response procedures, decontamination, personal protective equipment, respiratory protection, chemical storage and handling, and more.

Registration fee for the course is \$160 per employee, four or more employees are \$135 each. This includes a textbook and handout materials. Wallet card and certificate of training will be provided after the course.

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*The course instructor is a nationally recognized speaker and has trained employees from more than 300 companies, along with federal, state, and local agencies. These include the U.S. Army and Navy, Kennedy Space Center, and U.S. Dept. of Justice. The instructor also meets "Master Trainer" qualifications with the U.S. Dept. of Homeland Security.*

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## Batesville Area

November 5<sup>th</sup>, 2024  
Holiday Inn  
210 Power Drive  
Batesville

## Hattiesburg Area

November 6<sup>th</sup>, 2024  
Hilton Garden Inn  
133 Plaza Drive  
Hattiesburg

## Jackson Area

November 7<sup>th</sup>, 2024  
Holiday Inn  
110 Bass Pro Drive  
Pearl

Register on-line by going to [sigmatrainingsservices.com](http://sigmatrainingsservices.com) or click on the link: [sigmatrainingsservices.com](http://sigmatrainingsservices.com)

To register by fax: Complete and return fax the attached registration form to (888) 350-1506.

A confirmation will be sent to you upon receipt of your registration.



Fax: (888) 350-1506  
Phone: (863) 232-2910  
e-mail: [info@sigmatrainingservices.com](mailto:info@sigmatrainingservices.com)  
Register on-line at [sigmatrainingservices.com](http://sigmatrainingservices.com)

### Fax Registration Form

**Course Title:** Chemical Spill Response Training

<b>Location:</b>	<b>Batesville Area</b> Holiday Inn 210 Power Drive Batesville, MS 38606	<b>Hattiesburg Area</b> Hilton Garden Inn 133 Plaza Drive Hattiesburg, MS 39402	<b>Jackson Area</b> Holiday Inn 110 Bass Pro Drive Pearl, MS 39208
------------------	--	--	---

**Directions/Hotel**

**Reservations:** (662) 563-1234 (601) 261-3770 (601) 939-5238

**Date of Course:** ( )Batesville Area ( )Hattiesburg Area ( )Jackson Area  
(Please select) Nov. 5<sup>th</sup>, 2024 Nov. 6<sup>th</sup>, 2024 Nov. 7<sup>th</sup>, 2024

**Fee:** \$160 per person, 4 or more \$135 each. **Class Time:** 8:00 a.m to 5:00 p.m.

Indicate number attending: \_\_\_\_\_ (Please provide names if known in advance).

Agency & Dept: \_\_\_\_\_

Names of Attendees: \_\_\_\_\_

Business Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ e-mail: \_\_\_\_\_

Please indicate payment method: \_\_\_\_\_ Check \_\_\_\_\_ Purchase Order \_\_\_\_\_ Credit Card

*Payment does not have to be received prior to attending the class.*

Name (as it appears on the card) \_\_\_\_\_ Circle one: Visa MC AMEX

Credit Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_ / \_\_\_\_

Credit Card Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

(must match the billing address and zip code on your credit card statement)

Security Code\*: \_\_\_\_\_ Amount:\$ \_\_\_\_\_ Signature: \_\_\_\_\_

*\*Security Code found on front of AX (4 digits over last 4 numbers) and back of MC/VISA (last three digits by signature)*

**Government purchase orders accepted. Please make checks payable and mail to:**

Sigma Consulting and Training, Inc.

P.O. Box 190, Eagle Lake, FL 33839

Sigma Consulting and Training, Inc - Federal Identification Number: 30-0009429

**(Please forward a copy of your purchase order when completed)**

Cancellations received at least three days prior to the class will receive a 100% refund. No refunds less than three days prior to class. Class size is limited.....You must register in advance to secure your seat in the class!



## AGENDA REQUEST FORM

REQUESTED BOARD MEETING DATE: Oct. 28, 2024

DEPARTMENT: Yazoo City Fire Dept.

TELEPHONE: Work 662-746-2841

EMAIL: ycfd@yazoocityms.us

REASON FOR REQUEST:  UNFINISHED BUSINESS      OR       NEW BUSINESS

PLEASE INDICATE THE SUBJECT MATTER OF YOUR REQUEST:

CONTRACT       ORDINANCE       TAX EXEMPTION       SURPLUS  
 DEMOLITION/CLEAN-UP       PERSONNEL       TRAINING/TRAVEL       OTHER  
 GRANT       PURCHASE       PUBLIC HEARING

BRIEF DESCRIPTION: Requesting Board Order to approve travel, training and associated cost for Capt. Michael Hale, Div. Chief Allen Edmonds, Battalion Chief Michael Langston and Capt. Corey Cox to attend Chemical Spill Response Training in Jackson, MS. Date of the course is Nov. 7, 2024. Cost incurred will be meal cost for (4) totaling \$60.00 (\$15.00 ea.) and course cost of \$540.00 (135.00 ea.) Total cost for training is \$600.00. Travel will be in agency vehicle.

PURPOSE: Requesting Board Order to approve travel, training and associated cost to attend training to enhance fire personnel's firefighting skills

### (SUPPORTING DOCUMENTATION REQUIRED – PLEASE ATTACH)

ACTION TO BE IMPLEMENTED BY: Board Approval

LOCATION:  CITYWIDE       WARD \_\_\_\_\_  NEIGHBORHOOD \_\_\_\_\_

AREA \_\_\_\_\_

BENEFITS: Enhanced Training

Costs: \$ 600.00 HAS YOUR REQUEST BEEN BUDGETED?  YES  NO

IF YES, PLEASE INDICATE THE SOURCE OF FUNDING.

GENERAL FUND  INDICATE LINE ITEM \_\_\_\_\_

GRANT FUNDS  INDICATE GRANT \_\_\_\_\_

BOND FUNDS  INDICATE BOND \_\_\_\_\_

OTHER  INDICATE FUNDING SOURCE \_\_\_\_\_

Please place at the bottom of each Order, Resolutions, or Ordinance and obtain signatures.

THIS MATTER HAS BEEN REVIEWED/BY:

DEPARTMENT HEAD \_\_\_\_\_  
CITY CLERK/BUDGET \_\_\_\_\_

CITY ATTORNEY (as to legal sufficiency) \_\_\_\_\_  
MAYOR \_\_\_\_\_

**\*\*NOTE: The above form MUST be accompanied by an order, resolution, ordinance or discussion item to be placed on the agenda for board consideration. ALL CITY DEPARTMENTS MUST INCLUDE DOCUMENTATION FOR ALL AGENDA REQUESTS. THIS SHOULD INCLUDE ANY PROPOSED TRAVEL REQUEST BROCHURE/FLYER INFORMATION WITH APPROVED TRAVEL AUTHORIZATION AND THE ESTIMATED COST.**

FORM CC-01 FEB. 2017 Office of the City Clerk, PO Box 689, 128 E Jefferson Street, Yazoo City, MS 39194 ♦ 662-746-1401 ♦

[yazoocityforms@yazoocityms.us](mailto:yazoocityforms@yazoocityms.us)

**AGENDA REQUIREMENTS**

- All agenda items should be accompanied by an Order, Resolution, Ordinance, or discussions item (no action requested by Board)

Please place at the bottom of each Order, Resolution, or Ordinance and obtain signatures.

THIS MATTER HAS BEEN REVIEWED/ BY:

DEPARTMENT HEAD \_\_\_\_\_

CITY CLERK/BUDGET \_\_\_\_\_

Budgeted: Yes \_\_\_\_\_ ACCT NO. \_\_\_\_\_

No \_\_\_\_\_

CITY ATTORNEY (as to legal sufficiency) \_\_\_\_\_

MAYOR'S OFFICE \_\_\_\_\_

(Department and Director or other sponsor)

An Agenda Request Form is required.

Memo, letter, agreement, grant, and other details should be provided to assure the Board has necessary information in writing to consider said matter.

All completed agenda items including agenda request form, order, resolution, or ordinance with attachments, signatures, etc., must be in the office of the city clerk by Wednesday, NOON prior to the meeting. Please note this requires you to prepare all agenda items timely to obtain the necessary signatures or make any required corrections.

Any Item presented after the deadline will not make the regular agenda. All emergency items must describe in detail why the agenda deadline was not met for the Board to consider amending the agenda.



Fax: (888) 350-1506  
Phone: (863) 232-2910  
e-mail: [info@sigmatrainingservices.com](mailto:info@sigmatrainingservices.com)  
Register on-line at [sigmatrainingservices.com](http://sigmatrainingservices.com)

## Fax Registration Form

**Course Title:** Chemical Spill Response Training

<b>Location:</b>	<b>Batesville Area</b> Holiday Inn 210 Power Drive Batesville, MS 38606	<b>Hattiesburg Area</b> Hilton Garden Inn 133 Plaza Drive Hattiesburg, MS 39402	<b>Jackson Area</b> Holiday Inn 110 Bass Pro Drive Pearl, MS 39208
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**Directions/Hotel**

**Reservations:** (662) 563-1234 (601) 261-3770 (601) 939-5238

**Date of Course:** ( )Batesville Area ( )Hattiesburg Area (✓)Jackson Area  
(Please select) Nov. 5<sup>th</sup>, 2024 Nov. 6<sup>th</sup>, 2024 Nov. 7<sup>th</sup>, 2024

**Fee:** \$160 per person, 4 or more \$135 each. **Class Time:** 8:00 a.m to 5:00 p.m.

Indicate number attending: 4 (Please provide names, if known in advance).

Agency & Dept: Yazoo City Fire Dept.

Names of Attendees: Michael Hall, Corey Cox, Allen Edmonds & Michael Langston

Business Mailing Address: 210 S. (Yazoo City) MS 39194

City: Yazoo City State: MS Zip Code: 39194

Telephone: 662-746-8844 Fax: 662-746-3524 e-mail: ycfd@yazooicity.ms.us

Please indicate payment method:  Check  Purchase Order  Credit Card

*Payment does not have to be received prior to attending the class.*

Name (as it appears on the card) \_\_\_\_\_ Circle one: Visa MC AMEX

Credit Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_ / \_\_\_\_

Credit Card Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

(must match the billing address and zip code on your credit card statement)

Security Code\*: \_\_\_\_\_ Amount: \$ \_\_\_\_\_ Signature: \_\_\_\_\_

*\*Security Code found on front of AX (4 digits over last 4 numbers) and back of MC/VISA (last three digits by signature)*

**Government purchase orders accepted. Please make checks payable and mail to:**

*Sigma Consulting and Training, Inc.*

*P.O. Box 190, Eagle Lake, FL 33839*

**Sigma Consulting and Training, Inc - Federal Identification Number: 30-0009429**

**(Please forward a copy of your purchase order when completed)**

Cancellations received at least three days prior to the class will receive a 100% refund. No refunds less than three days prior to class. Class size is limited.....You must register in advance to secure your seat in the class!